

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Diana Z. Rodriguez, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor and
Kristina L. Hannon, Vice Chancellor of Human Resources & Police Services

PREPARED BY: Jose F. Torres, Executive Vice Chancellor

DATE: October 10, 2024

SUBJECT: 2024-25 Policies & Procedures Review List

RECOMMENDATION

This item is for information only. No action is necessary.

OVERVIEW

In line with AP 2410 Board Policies and Administrative Procedures, SBCCD's Policies and Procedures Advisory Committee to the Chancellor's Council (PPAC) is charged with updating, creating, developing, and systematically reviewing Board Policies and Administrative Procedures. This task is accomplished through a cyclical schedule which begins each academic year.

ANALYSIS

The PPAC had its initial 2024-25 meeting on August 15, 2024. At that meeting a Review List was approved that addresses approximately 120 policies and procedures, or 27%, and is comprised mostly of items affected by Legal Updates. The Review List will be monitored and updated throughout the year and available for review on the PPAC webpage at www.sbccd.edu/ppac.

SBCCD GOALS

1. Eliminate Barriers to Student Access and Success
2. Be a Diverse, Equitable, Inclusive, and Anti-Racist Institution
3. Be a Leader and Partner in Addressing Regional Issues
4. Ensure Fiscal Accountability/Sustainability

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board Item.





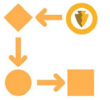
POLICIES & PROCEDURES 2024-25 ANNUAL REVIEW LIST AS OF 9/19/2024



Title	10+1?	Reason	Current Step Date	Current Step
BP 2015 Student Trustees	Non 10+1	> <i>Legal Update 44: Updated to add voting privileges for student members of the governing board and clarify the student member's rights pursuant to changes in the Education Code.</i> > <i>Chapter Lead request to improve accuracy and efficiency, and to reflect current practice.</i>	9/19/2024	PPAC Approves Review Level
BP 2110 Vacancies on the Board	Non 10+1	> <i>Minor clerical edit.</i>	10/31/2024	Recommendation Requested
AP 2110 Vacancies on the Board	Non 10+1	> <i>Added Legal Language identified by Sr. EA Ford regarding the resigning member's not having the right to vote for successor.</i> > <i>Legal Update 44: Updated to add vacancy notice requirements pursuant to changes in the Education Code and best practice.</i>	10/31/2024	Recommendation Requested
BP 2315 Closed Sessions	Non 10+1	> <i>Proposed adoption of legally required BP</i>	10/31/2024	Recommendation Requested
AP 2325 Teleconferenced Meetings	Non 10+1	> <i>Legal Update 44: Updated to align with the Ralph M. Brown Act requirements pursuant to changes in the Government Code.</i>	10/31/2024	Recommendation Requested
BP 2355 Decorum	Non 10+1	> <i>Legal Update 44: Updated to add references to the Government Code and update language pursuant to changes in the Government Code.</i>	9/19/2024	PPAC Approves Review Level
BP 2430 Delegation of Authority to the Chancellor	Non 10+1	> <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard and related language pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	9/19/2024	PPAC Approves Review Level
AP 2430 Delegation of Authority to the Chancellor	Non 10+1	> <i>Should SBCCD Adopt CCLC Good Practice AP?</i> > <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	9/19/2024	PPAC Approves Review Level
BP 2510 Participation In Local Decision-Making	10+1	> <i>Recommendation from VC Hannon</i> > <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standards pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	9/19/2024	PENDED
AP 2510 Participation In Local Decision-Making	10+1	> <i>FYI Only</i> > <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standards pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	9/19/2024	PENDED
BP 2710 Conflict of Interest	Non 10+1	> <i>Gender language update, and citation update per CCLC version.</i>	10/31/2024	Recommendation Requested
AP 2710 Conflict of Interest	Non 10+1	> <i>Legal Update 44: Updated to provide legally advised language regarding the prohibition on outside employment that is inconsistent, incompatible, or in conflict with the individual's District duties, functions, and responsibilities.</i> > <i>Gender language update.</i>	10/31/2024	Recommendation Requested
BP 2715 Code of Ethics/Standards of Practice	Non 10+1	> <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard and add supporting language pursuant to the 2024 changes in the ACCJC Accreditation Standards. The Service also updated this policy to change a reference to the "Superintendent/President" to "[CEO]."</i>	9/19/2024	PPAC Approves Review Level
BP 2731 Trustee Emeritus	Non 10+1	> <i>Requested by Board Executive Committee.</i>	9/19/2024	PPAC Approves Review Level



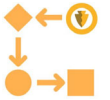
POLICIES & PROCEDURES 2024-25 ANNUAL REVIEW LIST AS OF 9/19/2024



Title	10+1?	Reason	Current Step Date	Current Step
BP 2740 Board Education	Non 10+1	> <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i> > <i>Delete superfluous language from ACCJC Accreditation Standard.</i> > <i>Minor clerical update.</i>	9/19/2024	PPAC Approves Review Level
BP 3250 Institutional Planning	Non 10+1	> <i>Legal Update 43: The Service updated this policy to align with changes in the Title 5 regulations.</i> > <i>Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standards and add supporting language pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	10/31/2024	Recommendation Requested
AP 3250 Institutional Planning	Non 10+1	> <i>Legal Update 44: The Service updated this procedure to revise the reference to the ACCJC Accreditation Standards pursuant to the 2024 changes in the ACCJC Accreditation Standards.</i>	10/31/2024	Recommendation Requested
BP 3430 Prohibition of Harassment	Non 10+1	> <i>FYI only</i>	10/31/2024	Recommendation Requested
AP 3430 Prohibition of Harassment	Non 10+1	> <i>Legal Update 44 Summer: This procedure was revised to update references to BP 3433 Prohibition of Sex Discrimination under Title IX, AP 3433 Prohibition of Sex Discrimination under Title IX, and AP 3434 Responding to Sex Discrimination under Title IX and clarify to whom the procedure applies.</i>	10/31/2024	Recommendation Requested
BP 3433 Prohibition of Sexual Harassment under Title IX	Non 10+1	> <i>Legal Update 44 Summer: This policy was revised to update the title and align with the requirements of the 2024 Title IX regulations.</i>	10/31/2024	Recommendation Requested
AP 3433 Prohibition of Sexual Harassment under Title IX	Non 10+1	> <i>Legal Update 44 Summer: This procedure was revised to update the title, add a definition for sex discrimination under Title IX, and revise the definition of sex-based harassment under Title IX to align with the requirements of the 2024 Title IX regulations.</i>	10/31/2024	Recommendation Requested
AP 3434 Responding to Harassment Based on Sex under Title IX	Non 10+1	> <i>Legal Update 44 Summer: This procedure was revised to update the title and align the grievance processes with the requirements of the 2024 Title IX regulations.</i> > <i>Legal Update 43: The Service updated this procedure to clarify that written confidentiality agreements with Parties and Advisors are good practice but not required under federal Title IX law and regulations.</i> > <i>Legal Update 42: The Service updated this procedure to include required information on sexual assault and domestic violence counselors pursuant to changes in the Education Code.</i> > <i>Legal Update 41: The Service updated this procedure to remove a historically offensive term, to align to FBI crime definitions, and to clarify that the contents of a written investigative report should not include findings or determinations of law or fact, consistent with the 2020 regulations.</i>	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
AP 3435 Discrimination and Harassment Resolution Procedures	Non 10+1	<p>> Legal Update 44 Summer: This procedure was revised to update references to BP 3433 Prohibition of Sex Discrimination under Title IX, AP 3433 Prohibition of Sex Discrimination under Title IX, and AP 3434 Responding to Sex Discrimination under Title IX.</p> <p>> Legal Update 44: Updated to align the deadline for complaints of discrimination, harassment, or retaliation in employment to the statute of limitations allowed under the Fair Employment and Housing Act.</p> <p>> Legal Update 43: The Service updated this procedure to provide optional language regarding a governing board's review of an appeal of the district's administrative determination under Title 5 regulations.</p> <p>> Legal Update 42: The Service updated this procedure to reflect the new name of the California Civil Rights Department and to align with updated Title 5 regulations.</p>	10/31/2024	Recommendation Requested
BP 3501 Campus Security and Access	Non 10+1	<p>> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard and add supporting language pursuant to the 2024 changes in the ACCJC Accreditation Standards.</p>	10/31/2024	Recommendation Requested
AP 3501 Campus Security and Access	Non 10+1	<p>> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.</p>	10/31/2024	Recommendation Requested
BP 3510 Workplace Violence	Non 10+1	<p>> Minor clerical edit</p>	10/31/2024	Recommendation Requested
AP 3510 Workplace Violence	Non 10+1	<p>> Legal Update 44: Updated to add citations to the Labor Code and identify requirements of a workplace violence prevention plan and file retention requirements pursuant to changes in the Labor Code.</p>	10/31/2024	Recommendation Requested
BP 3530 Weapons on Campus	Non 10+1	<p>> Minor clerical update</p>	10/31/2024	Recommendation Requested
AP 3530 Weapons on Campus	Non 10+1	<p>> Legal Update 44: Updated to clarify the prohibition on weapons.</p>	10/31/2024	Recommendation Requested
BP 3540 Sexual and Other Assaults on Campus	Non 10+1	<p>> Legal Update 42: The Service updated this policy to apply to victims of domestic violence and to any location, expanding the application beyond a district's grounds pursuant to changes in the Education Code. The Service updated the title to align to current law.</p>	10/31/2024	Recommendation Requested
AP 3540 Sexual and Other Assaults on Campus	Non 10+1	<p>> Legal Update 44 Summer: This procedure was revised to update references to AP 3434 Responding to Sex Discrimination under Title IX.</p> <p>> Legal Update 42: The Service updated this procedure to set out options for victims including information about sexual assault and domestic violence counselors pursuant to changes in the Education Code. The Service updated the title of this procedure to align to current law.</p>	10/31/2024	Recommendation Requested



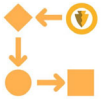
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Title	10+1?	Reason	Current Step Date	Current Step
BP 3550 Drug Free Environment and Drug Prevention Program	Non 10+1	<ul style="list-style-type: none"> > Legal Update 44: Updated this policy to add additional requirements related to fentanyl test strips and specify the need to identify supporting administrative procedures pursuant to changes to the Education Code. > Legal Update 43: The Service updated this policy to clarify that only districts with a campus health center are required to include certain language about distributing opioid overdose reversal medication. > Legal Update 42- The Service updated this policy to add requirements related to providing information on opioid overdose reversal medication in campus orientations and the ability of campus health centers to distribute opioid overdose reversal medication pursuant to changes in the Education Code. 	10/31/2024	Recommendation Requested
AP 3550 Drug Free Environment and Drug Prevention Program	Non 10+1	<ul style="list-style-type: none"> > Legal Update 44: Updated this procedure to include provisions related to fentanyl test strips pursuant to changes in the Education Code. > Legal Update 43: The Service updated this policy to clarify that only districts with a campus health center are required to include certain language about distributing opioid overdose reversal medication. > Legal Update 42: The Service updated this procedure to add requirements related to providing information on opioid overdose reversal medication in campus orientations and the ability of campus health centers to distribute opioid overdose reversal medication pursuant to changes in the Education Code. 	10/31/2024	Recommendation Requested
BP 3600 Auxiliary Organizations	Non 10+1	<ul style="list-style-type: none"> > Assess adoption of AP legally required for auxiliary organizations 	10/31/2024	Recommendation Requested
AP 3600 Auxiliary Organizations	Non 10+1	<ul style="list-style-type: none"> > Assess adoption of BP legally required for auxiliary organizations 	10/31/2024	Recommendation Requested
BP 3720 Computer and Network Use	Non 10+1	<ul style="list-style-type: none"> > Chapter Lead review of IT security 	9/19/2024	PPAC Approves Review Level
AP 3720 Computer and Network Use	Non 10+1	<ul style="list-style-type: none"> > Chapter Lead review of IT security 	9/19/2024	PPAC Approves Review Level
BP 3725 Information and Communications Technology Accessibility & Acceptable Use	Non 10+1	<ul style="list-style-type: none"> > Chapter Lead review of IT security > Legal Update 38: The Service updated this policy to add optional language to highlight diversity, equity, and inclusion issues. (2022-23 carryover) > Moving language from below legal reference into the body of the AP. 	9/19/2024	PPAC Approves Review Level
AP 3725 Information and Communications Technology Accessibility & Acceptable Use	Non 10+1	<ul style="list-style-type: none"> > Chapter Lead review of IT security > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations. > Legal Update 38: The Service updated this procedure to add optional language to highlight diversity, equity, and inclusion issues. (2022-23 carryover) 	9/19/2024	PPAC Approves Review Level
AP 3726 Information Security Data Classification	Non 10+1	<ul style="list-style-type: none"> > New AP resulting from Chapter Lead review of IT security 	9/19/2024	PPAC Approves Review Level



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Title	10+1?	Reason	Current Step Date	Current Step
AP 3727 Information Security Access Control	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3728 Information Security Physical Security	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3729 Information Security Logging & Monitoring	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3730 Information Security Remote Access	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3731 Information Security Internally Developed Systems Change Control	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3732 Information Security-Security Incident Response	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3733 Information Security-Security Secure Operations	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3734 Information Security-Security Network Security	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3735 Information Security Disaster Recovery	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3736 Information Security Cloud Storage	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
AP 3737 Information Security Payment Card Industry Requirements	Non 10+1	> New AP resulting from Chapter Lead review of IT security	9/19/2024	PPAC Approves Review Level
BP 4010 Academic Calendar	10+1	> FYI Only: No Changes	10/31/2024	Recommendation Requested
AP 4010 Academic Calendar	10+1	> Legal Update 44: Updated to identify optional language pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
BP 4020 Program, Curriculum, and Course Development	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested
AP 4020 Program, Curriculum, and Course Development	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. > Legal Update 43: The Service updated this procedure to clarify that Title 5 regulations require districts to develop and offer programs and curricula in ethnic studies, but districts have the option to develop and offer programs and curricula that infuse a global perspective into the curricular offerings and programs and curricula that include instruction on the perspectives of persons with low socioeconomic status in the topic. > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations.	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
BP 4100 Graduation Requirements for Degrees and Certificates	10+1	<ul style="list-style-type: none"> > At 5/13/2024 PPAC, the impact of Legal Update 44 on the recommendation was substantial and it was decided to bring this item to 2024-25 as a new recommendation. > Legal Update 44: Updated to remove the requirement regarding publishing graduation requirements in the District's catalog pursuant to changes in the Title 5 regulations. > Chapter Lead suggestions 	10/31/2024	Recommendation Requested
AP 4100 Graduation Requirements for Degrees and Certificates	10+1	<ul style="list-style-type: none"> > At 5/13/2024 PPAC, the impact of Legal Update 44 on the recommendation was substantial and it was decided to bring this item to 2024-25 as a new recommendation. > Legal Update 44: Updated to revise associate degree requirements to align with changes in the Title 5 regulations. > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations. > Legal Update 40: The Service updated this procedure to reflect new Title 5 Regulations regarding direct assessment competency-based education. (2022-23 carryover) 	10/31/2024	Recommendation Requested
BP 4103 Work Experience	10+1	<ul style="list-style-type: none"> > FYI only to support Legal Update 43 review of AP. 	10/31/2024	Recommendation Requested
AP 4103 Work Experience	10+1	<ul style="list-style-type: none"> > Legal Update 43: The Service updated this procedure to revise the title and content to align with changes in the Title 5 regulations. 	10/31/2024	Recommendation Requested
AP 4222 Remedial Coursework	10+1	<ul style="list-style-type: none"> > Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. The Service also updated this procedure to identify requirements related to placement pursuant to the 2024 changes in the Education Code. 	10/31/2024	Recommendation Requested
AP 4227 Repeatable Courses	10+1	<ul style="list-style-type: none"> > Legal Update 43: The Service updated this procedure to align with revised Title 5 regulations. 	10/31/2024	Recommendation Requested
BP 4230 Grading and Academic Record Symbols	10+1	<ul style="list-style-type: none"> > Per discussion at 5/13/2024 PPAC requesting Chapter Lead clarification of "Intervention Program" and the impact of the "FW" grade. > Legal Update 39: The Service updated this policy to reflect additions to Title 5 Regulations requiring districts to grant students credit for satisfactory completion of International Baccalaureate or College Level Examination Program examinations and requiring districts to ensure that students' academic records clearly annotate credit earned through such examinations. (Title 5 Section 55052.5) To the extent that districts grant students prior credit for successful completion of other prior learning experiences or examinations, such as Advanced Placement examinations, the Service recommends that districts use the same academic record symbol. (2022-23 carryover) 	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
AP 4230 Grading and Academic Record Symbols	10+1	<ul style="list-style-type: none"> > Per discussion at 5/13/2024 PPAC requesting Chapter Lead clarification of "Intervention Program" and the impact of the "FW" grade. > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations. > Legal Update 39: The Service updated this procedure to reflect additions to Title 5 Regulations requiring districts to grant students credit for satisfactory completion of International Baccalaureate or College Level Examination Program examinations and requiring districts to ensure that students' academic records clearly annotate credit earned through such examinations. (Title 5 Section 55052.5) To the extent that districts grant students prior credit for successful completion of other prior learning experiences or examinations, such as Advanced Placement examinations, the Service recommends that districts use the same academic record symbol for such purposes. (2022-23 carryover) 	10/31/2024	Recommendation Requested
BP 4250 Probation, Dismissal, and Readmission	10+1	<ul style="list-style-type: none"> > Minor Clerical Update 	10/31/2024	Recommendation Requested
AP 4250 Probation, Dismissal, and Readmission	10+1	<ul style="list-style-type: none"> > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations. 	10/31/2024	Recommendation Requested
AP 4255 Dismissal and Readmission	10+1	<ul style="list-style-type: none"> > SBCCD has not yet adopted this legally required process. This needs to be reviewed and adopted. > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations. 	10/31/2024	Recommendation Requested
BP 4260 Prerequisites and Co-requisites	10+1	<ul style="list-style-type: none"> > Requested by CHC Academic Senate at 3/11/2024 PPAC to review to change the five-day timeframe in which to resolve challenges to a ten-day time frame, and to define what working days mean for faculty. 	10/31/2024	Recommendation Requested
AP 4260 Prerequisites and Co-requisites	10+1	<ul style="list-style-type: none"> > Requested by CHC Academic Senate at 3/11/2024 PPAC to review to change the five-day timeframe in which to resolve challenges to a ten-day time frame, and to define what working days mean for faculty. 	10/31/2024	Recommendation Requested
BP 4300 Field Trips and Excursions	10+1	<ul style="list-style-type: none"> > Legal Update 43: The Service updated this policy to remove the out-of-state travel ban pursuant to changes in the Government Code. > 3/11/2024 PPAC requested additional review. 	9/19/2024	PPAC Approves Review Level
AP 4300 Field Trips and Excursions	10+1	<ul style="list-style-type: none"> > Legal Update 43: The Service updated this policy to remove the out-of-state travel ban pursuant to changes in the Government Code. > 3/11/2024 PPAC requested additional review. 	9/19/2024	PPAC Approves Review Level
AP 5012 International Students	10+1	<ul style="list-style-type: none"> > SBCCD has not yet adopted this legally required process. This needs to be reviewed and adopted. 	10/31/2024	Recommendation Requested
BP 5020 Nonresident Tuition	Non 10+1	<ul style="list-style-type: none"> > Legal Update 42: The Service updated this policy to provide an exemption to a nonresident student who enrolls in a credit English as a Second Language course if they meet certain requirements pursuant to changes in the Education Code. 	10/31/2024	Recommendation Requested
AP 5020 Nonresident Tuition	Non 10+1	<ul style="list-style-type: none"> > Legal Update 42: The Service updated this procedure to provide an exemption to a nonresident student who enrolls in a credit English as a Second Language course if they met certain requirements pursuant to changes in the Education Code. 	10/31/2024	Recommendation Requested
BP 5030 Fees	Non 10+1	<ul style="list-style-type: none"> > FYI only. 	9/19/2024	PPAC Approves Review Level



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Title	10+1?	Reason	Current Step Date	Current Step
AP 5030 Fees	Non 10+1	> Per Chapter Lead to incorporate BookSaver Program	9/19/2024	PPAC Approves Review Level
BP 5035 Withholding of Student Records	10+1	> Legal Update 42: The Service updated this policy to include an additional citation to the Education Code and clarify when a district may withhold registration privileges or transcripts.	10/31/2024	Recommendation Requested
AP 5035 Withholding of Student Records	10+1	> FYI Only	10/31/2024	Recommendation Requested
BP 5040 Student Records, Directory Information, and Privacy	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. The Service also updated this policy to clarify when a district may use a student's gender or legal name as indicated in a government-issued identification document pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
AP 5040 Student Records, Directory Information, and Privacy	10+1	> Legal Update 44: Updated to add a legal citation, clarify when a district may use a student's gender or legal name as indicated in a government-issued identification document, and clarify the records a district shall update to reflect an affirmed name and gender pursuant to changes in the Education Code. The Service also updated this procedure to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested
BP 5055 Enrollment Priorities	10+1	> FYI only to support Legal Update 43 review of AP.	10/31/2024	Recommendation Requested
AP 5055 Enrollment Priorities	10+1	> Legal Update 43: The Service updated this procedure to align with revised Title 5 regulations > Legal Update 42: The Service updated this procedure to include an additional category of students eligible for priority for enrollment pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
BP 5070 Attendance Accounting	10+1	> BP requires an annual review; last updated 12/8/2023	10/31/2024	Recommendation Requested
AP 5070 Attendance Accounting	10+1	> AP being forwarded to support annual review of BP	10/31/2024	Recommendation Requested
BP 5075 Course Adds, Drops, and Withdrawals	10+1	> Per discussion at 5/13/2024 PPAC requesting Chapter Lead clarification of "Intervention Program" and the impact of the "FW" grade. > Minor Clerical Edit	10/31/2024	Recommendation Requested
AP 5075 Course Adds, Drops, and Withdrawals	10+1	> Per discussion at 5/13/2024 PPAC requesting Chapter Lead clarification of "Intervention Program" and the impact of the "FW" grade. > Legal Update 42: The Service updated this procedure to align with updated Title 5 regulations.	10/31/2024	Recommendation Requested
BP 5130 Financial Aid	Non 10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. > Legal Update 42: The Service updated this policy to implement the California Ban on Scholarship Displacement Act of 2021 pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
AP 5130 Financial Aid	Non 10+1	> Legal Update 44: Updated to add a legal citation pursuant to changes in the Education Code. The Service also updated this procedure to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. > Legal Update 42: The Service updated this procedure to implement the California Ban on Scholarship Displacement Act of 2021 pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested



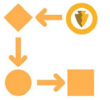
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Title	10+1?	Reason	Current Step Date	Current Step
BP 5220 Shower Facilities for Homeless Students	10+1	> Chapter Lead: Good Practice BP being Presented for adoption	10/31/2024	Recommendation Requested
AP 5220 Shower Facilities for Homeless Students	10+1	> Chapter Lead: Good Practice AP Presented for adoption	10/31/2024	Recommendation Requested
BP 5410 Associated Students Elections	10+1	> Legal Update 42: The Service updated this policy to allow a disabled student or student enrolled in a district's adult education program to serve on student government pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
AP 5410 Associated Students Elections	10+1	> Please note SBCCD has not adopted this AP; should it be adopted?	10/31/2024	Recommendation Requested
BP 5500 Standards of Student Conduct	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. > Legal Update 42: The Service updated this policy to add legal citations.	9/19/2024	PPAC Review Level 3 AS Final Input
AP 5500 Standards of Student Conduct	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. > Chapter Lead Changes resulting from legal review of BP	9/19/2024	PPAC Review Level 3 AS Final Input
BP 5510 Off-Campus Student Organizations	10+1	>Need to adopt; this is a legally required policy.	10/31/2024	Recommendation Requested
AP 5510 Off-Campus Student Organizations	10+1	> Need to adopt; this is a legally required procedure	10/31/2024	Recommendation Requested
AP 5520 Student Discipline Procedures	10+1	> Legal Update 44: Updated to clarify and simplify language regarding determination of discipline and student discipline hearings. > Legal Update 40: The Service updated this procedure to reflect recent legislation that complainants or witnesses in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for violations of the student conduct policy unless the violation was egregious. (2022-23 carryover) > Legal Update 38: The Service updated this procedure to change the abbreviation AS to state "Associated Students" and to add optional language to highlight diversity, equity, and inclusion issues.(2022-23 carryover)	10/31/2024	Recommendation Requested
AP 6355 Job Order Contracts	Non 10+1	> Legal Update 44: Updated to revise the citations to the California Public Records Act pursuant to changes in the Government Code. > Legal Update 40: The Service updated this procedure to reflect recent amendments to the Public Contract Code that extended authorization for districts to enter into job order contracts and requirements that contractors use a workforce that involves apprenticeship occupations in the building and construction trades.	10/31/2024	Recommendation Requested
BP 6520 Security for District Property	Non 10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested
AP 6520 Security for District Property	Non 10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
BP 6610 Local, Minority, Women, and Veteran Owned Enterprise Program	Non 10+1	> Chapter Lead: Requested changes to align with SBCCD goals and legal constraints.	10/31/2024	Recommendation Requested
BP 6620 Naming of Buildings and Other Properties	Non 10+1	> For information only to support review of AP 6620	10/31/2024	Recommendation Requested
AP 6620 Naming of Buildings and Other Properties	Non 10+1	> Request from CHC VPI Wurtz and CHC Development Director Riggs to revise amounts	10/31/2024	Recommendation Requested
BP 6700 Civic Center and Other Facilities Use	Non 10+1	> Legal Update 44: The Service updated this policy to align with changes in the Education Code.	10/31/2024	Recommendation Requested
AP 6700 Civic Center and Other Facilities Use	Non 10+1	> Legal Update 43: The Service updated this procedure to align with the Education Code.	10/31/2024	Recommendation Requested
BP 6910 Housing	Non 10+1	> Legal Update 42: The Service updated this policy to identify how a district may prioritize and restrict occupancy in affordable housing, to include language regarding prioritizing affordable housing for students, and to include language regarding data collection pursuant to changes in the Education Code and Health and Safety Code. > Legal Update 41: The Service updated this policy to delete a legal reference to Education Code Sections 94110 et seq., to add a reference to Education Code Section 76010, and to remove provisions required by that section. > Legal Update 38: The Service updated this procedure to add optional language to highlight diversity, equity, and inclusion issues.	10/31/2024	Recommendation Requested
AP 6910 Housing	Non 10+1	> Legal Update 44: Updated to add a usage note regarding a district's ability to offer groups priority for housing. > Legal Update 42: The Service updated this procedure to identify how a district may prioritize and restrict occupancy in affordable housing and to include language regarding data collection pursuant to changes in the Education Code and Health and Safety Code. > Legal Update 41: The Service updated this procedure to delete a legal reference to Education Code Sections 94110 et seq., to add a reference to Education Code Section 76010, to remove provisions required by that section, and to update the template to align to current law.	10/31/2024	Recommendation Requested
BP 6925 Refreshments or Meals Served at Meetings and District Events	Non 10+1	>Chapter Lead to retire policy and procedure which is no longer relevant due to more efficient process	9/19/2024	PPAC Approves Review Level
AP 6925 Refreshments or Meals Served at Meetings and District Events	Non 10+1	>Chapter Lead to retire policy and procedure which is no longer relevant due to more efficient process	9/19/2024	PPAC Approves Review Level
BP 7110 Delegation of Authority, Human Resources	Non 10+1	> Minor clerical edit	10/31/2024	Recommendation Requested
AP 7110 Delegation of Authority, Human Resources	Non 10+1	> Legal Update 44: Updated to add a usage note regarding a district's ability to offer groups priority for housing.	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
BP 7150 Evaluation	10+1	> Academic Senate Request at 11/14/2022 meeting to review process and timeliness (2022-23 carryover) > Legal Update 44: Updated to clarify the records a district shall update to reflect an affirmed name and gender pursuant to changes in the Education Code.	10/31/2024	Recommendation Requested
AP 7150 Evaluation	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. The Service also updated this procedure to align content to the ACCJC Accreditation Standard and add a usage note to clarify optional language. > Academic Senate Request at 11/14/2022 meeting to review process and timeliness (2022-23 carryover)	10/31/2024	Recommendation Requested
BP 7160 Professional Development	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard and add supporting language pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested
AP 7160 Professional Development	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards. The Service also updated this procedure to align content to the ACCJC Accreditation Standard.	10/31/2024	Recommendation Requested
AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies	10+1	> Legal Update 44: Updated to revise the reference to the ACCJC Accreditation Standard pursuant to the 2024 changes in the ACCJC Accreditation Standards.	10/31/2024	Recommendation Requested
AP 7235 Probationary Period - Classified Employees	Non 10+1	> Legal Update 42: The Service updated this procedure to implement requirements in non-merit system districts regarding employees who do not successfully complete their probationary period pursuant to changes in the Education Code. > Legal Update 40: The Service updated this procedure to reflect recent legislation that shortened the probationary period for classified employees and to clarify this change is not applicable to collective bargaining agreements entered into before January 1, 2022.	10/31/2024	Recommendation Requested
AP 7237 Layoffs	Non 10+1	> Legal Update 40: The Service updated this procedure to add legal citations regarding new requirements for layoffs and hearing rights of classified employees. (carryover from 2022-23)	10/31/2024	Recommendation Requested
BP 7240 Confidential Employees	Non 10+1	> Legal Update 42: The Service updated this policy to align with updated Title 5 regulations.	10/31/2024	Recommendation Requested
AP 7240 Confidential Employees	Non 10+1	> FYI Only	10/31/2024	Recommendation Requested
BP 7250 Educational Administrators	10+1	> Request from Chapter Lead to reverse 10+1 Designation. > Legal Update 42: The Service updated this policy to align with updated Title 5 regulations. > Legal Update 38: The Service updated this policy to add clarifying language regarding the term "vacancy" as used in this policy. (2022-23 carryover) > Other Chapter Lead review. (2022-23 carryover)	10/31/2024	Recommendation Requested
AP 7250 Educational Administrators	10+1	> Request from Chapter Lead to remove 10+1 Designation > Minor Clerical Edit	10/31/2024	Recommendation Requested
BP 7260 Classified Supervisors, Managers and Administrators	Non 10+1	> Legal Update 42: The Service updated this policy to align with updated Title 5 regulations.	10/31/2024	Recommendation Requested
AP 7260 Classified Supervisors, Managers and Administrators	Non 10+1	> FYI Only	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
BP 7340 Leaves	10+1	<ul style="list-style-type: none"> > Request from Chapter Lead to remove 10+1 Designation. > Legal Update 44: Updated to add a citation to the Government Code and add language providing leave for reproductive loss pursuant to changes in the Government Code. > Legal Update 42: The Service updated this policy to add legal citations. > Legal Update 40: The Service updated this policy to include references to Government Code Sections 12945.2 and 12945.21. (2022-23 carryover) 	10/31/2024	Recommendation Requested
AP 7340 Leaves	10+1	<ul style="list-style-type: none"> > Request from Chapter Lead to remove 10+1 Designation > Legal Update 44: Updated to add a legal citation regarding leave for reproductive loss pursuant to changes in the Government Code. 	10/31/2024	Recommendation Requested
AP 7346 Employees Called to Military Duty	Non 10+1	<ul style="list-style-type: none"> > Legal Update 44: Updated to align with language from the Uniformed Services Employment and Re-employment Rights Act of 1994 ("USERRA"), the Education Code, and the Military and Veterans Code. 	10/31/2024	Recommendation Requested
BP 7360 Discipline & Dismissal - Academic Employees	Non 10+1	<ul style="list-style-type: none"> > Minor Clerical Edit 	10/31/2024	Recommendation Requested
AP 7360 Discipline and Dismissal - Academic Employees	Non 10+1	<ul style="list-style-type: none"> > Legal Update 42 Addendum: The Service updated this procedure to align with updated Title 5 regulations, add legal references, move some detail from the board policy to this procedure, and ensure consistent formatting between this procedure and the BP 7600 template. > Legal Update 42: The Service updated this procedure to add new legal requirements that law enforcement agencies obtain approval from the governing board before purchasing, raising funds for, or acquiring military equipment. > Legal Update 40: The Service updated this procedure to reflect recent clarifications to the requirements for placement on involuntary paid administrative leave. (2022-23 carryover) > Legal Update 38: The Service updated this procedure to add optional language to highlight diversity, equity, and inclusion issues. 	10/31/2024	Recommendation Requested
BP 7365 Discipline & Dismissal - Classified Employees	Non 10+1	<ul style="list-style-type: none"> > Minor Clerical Edit 	10/31/2024	Recommendation Requested
AP 7365 Discipline and Dismissal - Classified Employees	Non 10+1	<ul style="list-style-type: none"> > Legal Update 42: The Service updated this procedure to implement requirements related to employee status during discipline proceedings pursuant to changes in the Education Code. 	10/31/2024	Recommendation Requested



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Title	10+1?	Reason	Current Step Date	Current Step
BP 7600 District Police Department	Non 10+1	<p>> Legal Update 43: The Service updated this policy to clarify that Chief(s) of Police need not report to the CEO.</p> <p>> Legal Update 42 Addendum: The Service updated this policy to align with updated Title 5 regulations, make language corrections, move some detail to the accompanying procedure, and ensure consistent formatting between this policy template and the AP 7600 template.</p> <p>> Legal Update 42: The Service updated this policy to add new legal requirements that law enforcement agencies establish a board policy before purchasing, raising funds for, or acquiring military equipment.</p> <p>> Legal Update 40: The Service updated this procedure to add new legal requirements that law enforcement agencies obtain approval from the governing board before purchasing, raising funds for, or acquiring military equipment. (2022-23 carryover)</p> <p>> Legal Updates 38: The Service updated this procedure to add optional language to highlight diversity, equity, and inclusion issues. (2022-23 carryover)</p>	10/31/2024	Recommendation Requested
AP 7600 District Police Department	Non 10+1	<p>> Legal Update 42 Addendum: The Service updated this policy to align with updated Title 5 regulations, make language corrections, move some detail to the accompanying procedure, and ensure consistent formatting between this policy template and the AP 7600 template.</p> <p>> Legal Update 42: The Service updated this policy to add new legal requirements that law enforcement agencies establish a board policy before purchasing, raising funds for, or acquiring military equipment.</p> <p>> Legal Update 40: The Service updated this procedure to add new legal requirements that law enforcement agencies obtain approval from the governing board before purchasing, raising funds for, or acquiring military equipment. (2022-23 carryover)</p> <p>> Legal Updates 38: The Service updated this procedure to add optional language to highlight diversity, equity, and inclusion issues. (2022-23 carryover)</p>	10/31/2024	Recommendation Requested