

San Bernardino Community College District (SBCCD) District Support Operations (DSO) Planning Project 2023

May 25, 2023 – Final Project Update

The DSO Planning Project completes this month. The five-month project began in January, and the DSO Plan is now complete, scheduled to be considered for adoption by the SBCCD Board of Trustees on June 8, 2023 along with the two college Educational Master Plans. Dr. Christopher Crew, Executive Director of Research, Planning, and Institutional Effectiveness, has served as project lead for the District; Dr. Nohemy Ornelas, Vice Chancellor of Educational and Student Support Services, has served as the executive liaison to the Chancellor and Chancellor's cabinet; and Heather Ford, Senior Executive Administrative Assistant, has provided logistical support for the project. The *Collaborative Brain Trust (CBT)* has provided facilitation and technical support services for the project.

From April to December 2022, both Crafton Hills College (CHC) and San Bernardino Valley College (SBVC) embarked on a comprehensive process to develop their Educational Master Plans (EMPs) in alignment with the *SBCCD Strategic Plan 2022-2027*, and in response to the unique needs of the students, communities, and employers in their respective service areas. Each EMP contains five-year strategic directions and supporting actions. This semester the colleges refined and finalized their EMPs, and both EMPs are in production in preparation for consideration by the Board for adoption on June 8, 2023, along with the DSO Plan. Similar to the colleges, the DSO Plan contains five-year strategic directions and supporting actions; these will serve the dual responsibility of supporting **both** the *SBCCD Strategic Plan 2022-2027* **and** the two college EMPs.

Work is now completed on the four DSO Planning Project components:

1. Develop the five-year DSO Plan Strategic Directions and Supporting Actions
2. Align and refine the SBCCD Integrated Planning Model components
3. Confirm and/or revise the SBCCD Delineation of Functions Map
4. Continue building collaboration, respect, and a positive culture among DSO, SBVC, and CHC colleagues

Additionally, a visual model was developed to depict the updated master planning cycle and timeline. It includes the long-range planning timeline for the SBCCD Strategic Plan, Colleges' EMPs, DSO Plan, ACCJC accreditation cycle, and ongoing program review process.

Updates on the project have been provided monthly to the Institutional Effectiveness Advisory Committee (IEAC), and posted to the website via these monthly updates. In April and May, the draft DSO Plan was shared with the two College Academic Senates, College Councils, and the Chancellor's Council for cross-district communication.

Once adopted by the Board of Trustees, the three plans will be available districtwide, and the implementation plans (actions/tasks, measures, timelines, accountable parties, end results, etc.) will be identified and put into the new *Cascade* software, so everyone can see planned activities and progress being made on all planning efforts across the District and its colleges.