

# San Bernardino Community College District (SBCCD) District Support Operations (DSO) Planning Project 2023

April 30, 2023 – Project Update

The DSO Planning Project is progressing well. The five-month project began in January, and the DSO Plan is scheduled to be completed and considered for adoption by the SBCCD Board of Trustees by June 2023. Dr. Christopher Crew, Executive Director of Research, Planning, and Institutional Effectiveness, serves as the project lead; Dr. Nohemy Ornelas, Vice Chancellor of Educational and Student Support Services, serves as the executive liaison to the Chancellor and Chancellor's cabinet; Heather Ford, Senior Executive Administrative Assistant, is providing logistical support for the project. The *Collaborative Brain Trust (CBT)* is providing facilitation and technical support services for the project.

From April to December 2022, both Crafton Hills College (CHC) and San Bernardino Valley College (SBVC) embarked on a comprehensive process to develop their Educational Master Plans (EMPs) in alignment with the *SBCCD Strategic Plan 2022-2027*, and in response to the unique needs of the students, communities, and employers in their respective service areas. Each EMP contains five-year strategic directions and supporting actions. This semester the colleges are refining their EMPs in preparation for Board adoption later this Spring and discussing their implementation processes for the Fall 2023 kickoff. Similar to the colleges, the DSO Plan will contain five-year strategic directions and supporting actions. These will serve the dual responsibility of supporting **both** the *SBCCD Strategic Plan 2022-2027* **and** the two college EMPs.

Work continues based on the four DSO Planning Project components:

1. Develop the five-year DSO Plan Strategic Directions and Supporting Actions
2. Align and refine the SBCCD Integrated Planning Model components
3. Confirm and/or revise the SBCCD Delineation of Functions Map
4. Continue building collaboration, respect, and a positive culture among DSO, SBVC, and CHC colleagues

In March and April the DSO Divisions and departments continued their work on the DSO Plan. They have now identified their five-year DSO strategic directions and supporting actions needed to support **both** the *SBCCD Strategic Plan 2022-2027* **and** the two college EMPs. Currently, similar to the colleges, they are refining their five-year plan and looking at areas that are of highest priority in the near future.

Meanwhile, the Presidents and Vice Chancellors have completed their review of the Delineation of Functions Map, and its consistency with current practices and organizational structure changes. The Presidents will communicate with their campus accreditation leads outcomes of that review process.

Updates on the project are being provided monthly to the Institutional Effectiveness Advisory Committee (IEAC). In April and May, the draft DSO Plan is being shared with the two College Academic Senates, College Councils, and the Chancellor's Council for cross-district communication.

The last and final component of the project is the refinement of the SBCCD Integrated Planning Model. Once all three plans are done (the two College EMPs and the DSO Plan), the last pieces of the model can be put in place. The three plans will then be accessible to all through the new Cascade software, so everyone can see planned activities and progress being made on all planning efforts in the District and its colleges. The final DSO Planning Project update will be provided in late May.