



Addendum # 1

RFP #2022-01 - Educational Master Plan Preparation Services

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT ANSWERS TO VENDOR QUESTIONS

1. Is there an expected deliverable of three EMP documents (District + two colleges); two EMPs (one for each college); or one plan document for the District with a section for each college?

One EMP document for SBVC and one EMP document for CHC.

2. Do the two colleges share a common set of Guided Pathways, or are each of the two colleges distinct from each other?

The two colleges are distinct from one another in this respect.

3. Who will be the lead executive from the District to serve as the Liaison to the consultant team chair, and which executive at each of the two colleges will serve as the lead for the shared governance EMP working group (e.g. President, Vice President of Instruction, etc.)?

The lead executive from the District to serve as the liaison will either be the District Director of Research, Planning, and Institutional Effectiveness or the Vice Chancellor of Educational Services (new position). The lead for shared governance is expected to be the Vice President of Instruction or the Dean of Research, Planning, and Institutional Effectiveness at each college.

4. How much of the project is expected to be conducted face-to-face vs. virtual?

The project is expected to be fully virtual.

5. What is the budget for this project, and what was the total cost of the last master planning process?

The budget is unknown at this time. The last master planning process included services beyond the scope of this project and is not applicable to this project.

END.