

# REQUEST FOR PROPOSAL

# SBVC HVAC, BOILER, CHILLER EQUIPMENT SERVICES RFP 2025-02

**RFP RELEASED: 5/20/2025** 

TECHNICAL QUESTIONS DUE: 12:00 p.m. on 5/27/2025 PROPOSALS DUE: No later than 3:00 p.m. on 6/6/2025

# SUBMIT PROPOSALS TO:

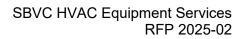
San Bernardino Community College District
ATTN: Steven Sutorus, Executive Director, Business & Fiscal Services
550 East Hospitality Lane, Suite 200, San Bernardino, CA 92408
Phone: 909-388-6911

Email: ssutorus@sbccd.edu



# **TABLE OF CONTENTS**

1.0	INSTI	RUCTION TO SUBCONTRACTORS	4
	1.1	NOTICE FOR INVITING PROPOSALS	4
	1.2	PURPOSE	4
	1.3	REJECTION OF PROPOSALS	4
	1.4	SUBCONTRACTORS	4
	1.5	RFP COMPLIANCE, FORMS, AND CERTIFICATES	4
		1.5.1 ACKNOWLEDGEMENT OF INDEMNIFICATION & INSURANCE	
		REQUIREMENTS	4
		1.5.1.1 INSURANCE POLICY REQUIREMENTS	
		1.5.2 NON-COLLUSION AFFADAVITS	5
		1.5.3 AFFIDAVIT OF CONFIDENTIALITY AND INDEMNIFICATION	
		AGREEMENT	5
		1.5.4 DIR COMPLIANCE	5
		1.5.5 DEBARMENT CERTIFICATION	
	1.6	CONFIDENTIALITY	
	1.7	PROPOSAL FORMAT	
	1.8	PROPOSAL SUBMISSION	
	1.9	SUBCONTRACTOR CONDUCT	
	1.10	QUESTIONS REGARDING THIS RFP	
	1.11	CONTRACT DOCUMENT	
	1.12	EVALUATION	
	1.13	COST OF PROPOSAL DEVELOPMENT	
	1.14	RFP INTERPRETATION AND ADDENDA	
	1.15	AWARD	
	1.16	INDEMNIFICATION	_
	1.17	NOTICE OF SUIT OR ACTION FILED	
	1.18	PROHIBITED INTEREST	
	1.19	FINAL CONTRACT	
	1.20	TIMELINE	
2.0		RICT PROFILE	_
3.0		AL SPECIFICATIONS	
4.0		IECT SPECIFICATIONS	
	4.1	SCOPE OF PROJECT	11





ΛD	DE		ICES:
AP		NU	いこるこ

APPENDIX A – NON-COLLUSION AFFIDAVIT	27
APPENDIX B – SUBCONTRACTOR PROFILE & DESIGNATION OF NAMES	28
APPENDIX C – FINANCIAL STATEMENTS (To be supplied by SUBCONTRACTOR)	
APPENDIX D - PROFESSIONAL SERVICES AGREEMENT (SAMPLE)	30
APPENDIX E - LOCAL SUBCONTRACTOR DESIGNATION FORM	36



## 1.0 INSTRUCTION TO SUBCONTRACTORS

This section will provide necessary information for SUBCONTRACTORS to qualify as legally "responsive" to this Request for Proposals (RFP). This section should be studied carefully before attempting to respond so that proposals are not rejected on a minor technicality that could have been avoided.

# 1.1 NOTICE FOR INVITING PROPOSALS

Notice is hereby given that the Governing Board of the San Bernardino Community College District (SBCCD) of San Bernardino County is issuing a Request for Proposal for San Bernardino Valley College Heating, Ventilation, and Air Conditioning (HVAC) Equipment Services, including boilers and chillers as summarized in the scope of work herein. SBCCD hereby invites you (SUBCONTRACTOR) to submit a Proposal according to the terms and procedures defined herein no later than 3:00 p.m. (PDT), 6/6/2025, directed to Steven Sutorus, Executive Director, Business & Fiscal Services, at 550 East Hospitality Lane, Suite 200, San Bernardino, CA 92408 as per the specifications on file with Purchasing Office. This RFP submission must be sent and accepted digitally by submitting the full proposal by email to ssutorus@sbccd.edu.

### 1.2 PURPOSE

San Bernardino Community College District (SBCCD) is seeking proposals from qualified SUBCONTRACTORS who can administer a program for HVAC, Boiler, and Chiller Equipment Services, including maintenance and repair, for its San Bernardino Valley College (SBVC) campus.

# 1.3 REJECTION OF PROPOSALS

SBCCD's Governing Board reserves the right to reject any or all proposals or any part of each proposal; to waive any irregularity in any proposal and to determine which, in its sole judgment, best meets SBCCD's needs to receive an award **after** successful contract negotiations. SUBCONTRACTOR may not withdraw its proposal for a period of **one hundred eighty (180) days** after the opening thereof.

# 1.4 SUBCONTRACTORS

If a subcontractor will be used by SUBCONTRACTOR to comply with any portions of this RFP, that fact must be stated in the proposal. The names of the subcontractors and their duties shall be specified in the proposal.

# 1.5 RFP COMPLIANCE, FORMS, AND CERTIFICATES

# 1.5.1 ACKNOWLEDGEMENT OF INDEMNIFICATION AND INSURANCE REQUIREMENTS

There are certain indemnifications and insurance provisions which must be included in the final agreement(s) with SBCCD. The SUBCONTRACTOR shall maintain Workers' Compensation Insurance as required by statute and shall submit a certificate of such insurance with its proposal response. SBCCD requires the following levels of coverage:

- A. Commercial General Liability including bodily injury personal injury and property damage in the amount of \$1,000,000 per occurrence, \$10,000,000 aggregate;
- B. Employer's Liability in the amount of \$1,000,000;
- C. Professional Liability in the amount of \$1,000,000;
- D. Automobile Liability, all automobiles, in the amount of \$300,000 for combined single limit.



### 1.5.1.1 INSURANCE POLICY REQUIREMENTS

The foregoing insurance coverage plans shall be primary and non-contributing with respect to any other insurance which may be maintained by SBCCD.

- A. All policies, except for Workers' Compensation and Employer's Liability and Professional Liability, shall be endorsed to include the San Bernardino Community College District as an additional insured and contain a Cross Liability or Severability Clause.
- B. The Workers' Compensation and Employer's Liability policies shall be endorsed to waive all rights of subrogation against SBCCD.
- C. SBCCD does not represent or warrant that the types or limits of insurance adequately protect SUBCONTRACTOR'S interest or sufficiently cover SUBCONTRACTOR'S liability. Failure by SUBCONTRACTOR to maintain the insurance coverage plans specified herein shall be considered a material breach of this Agreement.
- D. Prior to commencing work, SUBCONTRACTOR will furnish SBCCD with properly endorsed certificates of insurance acceptable to SBCCD which provide that the coverage will not be canceled or materially changed except upon thirty (30) days written notice to SBCCD. All certificates must be faxed or emailed, followed by a hard copy "wet ink" signed original in the mail to: San Bernardino Community College District, Attn: Steven Sutorus, Executive Director, 550 East Hospitality Lane, Suite 200, San Bernardino CA 92408.
- E. No payments will be made to SUBCONTRACTOR until current and complete certificate(s) of insurance are on file with the Business Services Department of SBCCD.

# 1.5.2 NON-COLLUSION AFFADAVITS

Affidavits are required to be completed by the SUBCONTRACTOR declaring that the proposal is in all respects fair and without collusion or fraud. Please see Appendix A.

# 1.5.3 AFFIDAVIT OF CONFIDENTIALITY AND INDEMNIFICATION AGREEMENT

SUBCONTRACTOR may designate selected portions of their proposal as confidential, such as proprietary information not publicly disclosed about their products. However, if a claim to release the confidential portion is made under the California Public Records Act, SBCCD will notify the SUBCONTRACTOR of such a claim but will not defend the SUBCONTRACTOR's rights to privacy.

## 1.5.4 SB 854 DIR COMPLIANCE

Bidders are advised that this contract may be a public work for purposes of the California Labor Code, which requires payment of prevailing wages. Wage rates can be obtained from the Director of the Department of Industrial Relations at <a href="http://www.dir.ca.gov/OPRL/dprewagedetermination.htm">http://www.dir.ca.gov/OPRL/dprewagedetermination.htm</a> As of March 1, 2015 all contractors bidding on a public works project must be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. <a href="http://www.dir.ca.gov/Public-Works.html">http://www.dir.ca.gov/Public-Works.html</a>

## 1.5.5 DEBARMENT CERTIFICATION

SUBCONTRACTOR must certify that its company, and its principals have not been debarred, suspended, proposed for debarment, declared ineligible, are not in the process of being debarred, or are voluntarily excluded from conducting business



with a federal department or agency of the federal government.

#### 1.6 CONFIDENTIALITY

The submitted proposals and Response Forms are public records subject to public disclosure pursuant to the provisions of the Public Records Act (Government Code Section 6250). SBCCD will notify the SUBCONTRACTOR of any public request for disclosure of such documents.

### 1.7 PROPOSAL FORMAT

SUBCONTRACTOR shall use the forms and formats used in the appendices and described herein. The use of other forms may be cause for rejection of proposals. Every effort has been made to make the entry of this information as straightforward as possible, but in a format that can be fairly evaluated for inclusion in the RFP and in the order presented in this RFP. It is the intent of this RFP and the appendices to ascertain full and complete disclosure of all costs related to the successful implementation of the products and services requested. If there are additional costs or requirements which are not covered in the RFP and appendices it is the SUBCONTRACTOR's responsibility to present that information during the RFP Window (the time following RFP release and the date the RFP Responses are due). Failure to disclose any of these costs in the RFP Response may constitute disqualification. All proposals should be submitted in the following format to enable SBCCD to fairly evaluate and compare all proposals. Failure to follow this format may constitute disqualification from consideration.

## Section 1.0 EXECUTIVE SUMMARY

SUBCONTRACTORs are asked to outline briefly the entire scope of the proposal and key elements to which readers should pay particular attention.

# Section 2.0 SUBCONTRACTOR PROFILE

SUBCONTRACTORs may describe in narrative form the nature and history of their company, relationships with other vendors if proposing jointly, etc.

### Section 3.0 LEGAL SPECIFICATIONS

SUBCONTRACTORs may wish to clarify their responses on the legal specifications and their policies with respect to contract negotiations. A blanket rejection of all SBCCD Professional Services Agreement terms in lieu of SUBCONTRACTOR standard contract terms will deem SUBCONTRACTOR as non-responsive and may remove them from consideration.

# Section 4.0 PROJECT SPECIFICATIONS

SUBCONTRACTOR shall outline and describe their proposals following the scope and specifications enumerated in Section 4.0. Specific exceptions to SBCCD specifications should be described and justified here as well as any additional information the SUBCONTRACTOR feels relevant to their proposal. Paragraphs shall be numbered to follow the enumeration of Section 4.0 so as to provide the Evaluation Committee the ability to objectively score each proposal.

# Appendices:

The only official response to this RFP is what is submitted on the RFP Response and the appendices included with this proposal. Ancillary and supplemental comments will be considered in the evaluation but cannot substitute or contradict responses put in the forms.



# Appendix A - Non-Collusion Affidavit

No additional directions necessary. This standard form is self-explanatory.

# **Appendix B - SUBCONTRACTOR Profile Form & Designation of Names**

This is the official signature page for the RFP Response and where pertinent information is identified.

# **Appendix C - Financial Statements**

Please furnish financial information that accurately describes the financial stability of SUBCONTRACTOR.

# **Appendix D - Professional Services Agreement**

Included in this appendix to the RFP is an example of all of SBCCD's required legal clauses. If an alternate is proposed, exact language must be included in SUBCONTRACTOR response.

# **Appendix E – Local Vendor Designation**

No additional directions necessary. This standard form is self-explanatory.

#### 1.8 PROPOSAL SUBMISSION

This RFP submission must be sent and accepted digitally by submitting the full proposal by email to: <a href="mailto:ssutorus@sbccd.edu">ssutorus@sbccd.edu</a> by the proposal due date/time: 6/6/2025 at 3 p.m. All data shall be clearly and legibly written, preferably typewritten, except for signatures. Signatures must be made in the appropriate spaces in compliance with legal requirements. Changes or erasures must be initialed by the individual signing the proposal. All blank spaces provided must have entries.

Proposals must be received clearly showing the SUBCONTRACTOR name, address and San Bernardino Community College District, SBVC HVAC Equipment Services - RFP 2025-02. No proposals may be withdrawn after submission.

# 1.9 SUBCONTRACTOR CONDUCT

During the RFP Window (from release of this RFP to Final award), SUBCONTRACTOR is not permitted to contact any SBCCD employees or members of the Governing Board unless at the request of SBCCD's designated contact person found on the title page of this RFP or to fulfill pre-existing contractual obligations. No gratuities of any kind will be accepted, including meals, gifts, or trips. Violation of these conditions may constitute immediate disqualification.

### 1.10 QUESTIONS REGARDING THIS RFP

Any administrative or technical questions concerning the requirements presented in this RFP must be directed to the contact on the title page of this RFP via e-mail. Technical questions must be submitted to Steven Sutorus (ssutorus@sbccd.edu), Business Manager no later than 12:00 p.m. on 5/27/2025. SBCCD will draft responses to be posted as Addenda.

# 1.11 CONTRACT DOCUMENT

Certain contract language acceptable to SBCCD covering all of the services specified in this RFP are detailed in Appendix D and Section 3.0 related thereto. No terms or conditions can be added or changed by SUBCONTRACTOR after the proposals are received by SBCCD. Attempts to change the terms or conditions specified after the proposals are received by SBCCD may cause a proposal to be rejected as non-



responsive. SUBCONTRACTOR may propose alternate and additional language to the terms provided, but are subject to negotiation and acceptance by SBCCD

### 1.12 EVALUATION

The SBCCD Evaluation Committee will review proposals and determine those that are responsive. The Evaluation Criteria include, but are not limited to, the following:

## A. Responsive:

- a. Compliance with Required Forms and Certificates,
- b. Adherence to the RFP Response Forms and format,
- c. Complete consideration of all project specifications,
- d. Complete cost proposal;

## B. Responsible:

- a. Sufficient references for which similar types of services had been provided,
- b. Proof of financial stability and viability,
- c. Experience of the firm and assigned personnel with the services proposed,
- d. Resources that demonstrate adequate capacity to perform services proposed;

# C. Proposal:

- a. Value and quality of services to be rendered,
- b. Demonstrated knowledge of legal requirements,
- c. Work plan in conformity with scope of project,
- d. Fees and costs;

In the event a single proposal is received, SBCCD may conduct a separate cost analysis of the proposal. Where it is not possible to obtain a valid cost analysis, it may be necessary for SBCCD to conduct an independent cost analysis of the proposal price.

# 1.13 COST OF PROPOSAL DEVELOPMENT

SBCCD disclaims any financial responsibility for, and SUBCONTRACTOR shall be solely responsible for, any costs incurred by the SUBCONTRACTOR in responding to this RFP, whether or not it is the successful SUBCONTRACTOR, including the costs for bonding, legal costs for any reason, visitation/travel expenses, reproduction, postage and mailing, and the like.

# 1.14 RFP INTERPRETATION AND ADDENDA

Any changes, clarifications, or other interpretations regarding this RFP may be sent by SBCCD to each SUBCONTRACTOR who has received or requested an RFP and in addition, will be posted on District's website. These Addenda will become part of the RFP and will be included by reference in the Final contracts between the SUBCONTRACTOR(s) and SBCCD.

### **1.15 AWARD**

As explained above, any award is subject to successful contract negotiations between SBCCD and the selected SUBCONTRACTOR. Selection as the Preferred SUBCONTRACTOR is not an award and the process will be concluded with the execution of the final agreement(s) with the SUBCONTRACTOR concerned pursuant to Governing Board authorization.

The final Agreement(s) shall be signed by the successful SUBCONTRACTOR and returned, within ten (10) working days after the Agreement has been mailed or otherwise delivered to SUBCONTRACTOR. No Agreement shall be considered as in effect until it has been fully executed by all of the parties thereto. Failure to execute the Agreement



within ten (10) working days after the Agreement has been mailed or otherwise delivered to the successful SUBCONTRACTOR shall be just cause for the cancellation of the award. Award may then be made to an alternative SUBCONTRACTOR (selected by the Committee), or the proposal may be re-advertised as SBCCD may decide.

## 1.16 INDEMNIFICATION

SUBCONTRACTOR agrees to indemnify, defend and hold harmless SBCCD and its Governing Board, officers, employees, agents and volunteers from and against any and all liabilities, costs, penalties, fines, forfeitures, demands, claims, causes of action, suits, and costs and expenses related thereto (including reasonable attorney's fees) which any or all of them may thereafter suffer, incur, be responsible for or pay out as a result of bodily injuries (including death) to any person or damage to any property (public or private), alleged to be caused by or arising from: (a) the negligent acts, errors, or omissions of SUBCONTRACTOR or SUBCONTRACTOR's subcontractor, agents or employees; (b) any violations of federal, state, or local statutes or regulations arising out of or resulting from any negligent act, error or omission of SUBCONTRACTOR or its employees, agents, or subcontractors; (c) the use of any copyrighted materials or patented inventions; or (d) SUBCONTRACTOR breach of its warranties or obligations under this Agreement. The rights and obligations created by this indemnification provision shall survive termination or expiration of this Agreement.

# 1.17 NOTICE OF SUIT OR ACTION FILED

The SUBCONTRACTOR shall give SBCCD immediate notice of any suit or action filed or prompt notice of any claim made against SBCCD arising out of the performance of this contract. The SUBCONTRACTOR shall furnish immediately to SBCCD copies of all pertinent papers received by the SUBCONTRACTOR. If the amount of the liability claimed exceeds the amount of insurance coverage, the SUBCONTRACTOR shall authorize representatives of SBCCD to collaborate with counsel for the insurance carrier, if any, in setting or defending such claim.

# 1.18 PROHIBITED INTEREST

No Board member, officer, or employee of the San Bernardino Community College District or of a local Public Body during his/her tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof. If any such interest comes to the knowledge of any party at any time, a full and complete disclosure of all such information will be made in writing to the other parties, even if such interest would not be considered a conflict of interest under Article 4 of Chapter 1 of Division 4 of Title 1 (Sections 490-497) of the Government code of the State of California.

### 1.19 FINAL CONTRACT

The following documents are considered part of the final agreement:

- A. The final agreement between SBCCD and the SUBCONTRACTOR(s);
- B. All schedules, implementation plans, service descriptions, and the like developed during the proposal evaluation phase for inclusion in the Final agreement;
- C. The SUBCONTRACTOR proposal in total, including all addenda and attachments;
- D. This RFP as originally released, with Appendixes, Exhibits, and any addenda released prior to proposal opening;
- E. RFP Response and any addenda released prior to proposal opening.

SBCCD may terminate any resulting Agreement(s) for convenience at any time by giving the SUBCONTRACTOR written notice thereof. Upon termination, SBCCD shall pay the SUBCONTRACTOR his allowable cost incurred to date of termination, and those costs deemed reasonably necessary by SBCCD to effect such termination. The effective date



of termination shall be the date of Notice of Termination.

#### 1.20 TIMELINE

The anticipated timeline, subject to change, for the complete process is as follows:

Event	Tentative Date
RFP Release – Response Window Opens	5/20/2025
Technical Questions Due	5/27/2025
Proposals Due – Response Window Closes - 3:00pm	6/6/2025
Preferred SUBCONTRACTOR selected, contract negotiated and awarded	7/1/2025
Contract subject to Governing Board approval	8/14/2025
Work Commences	8/18/2025

# 2.0 DISTRICT PROFILE

The San Bernardino Community College District was established in 1926 and serves most of the County of San Bernardino and a small portion of the County of Riverside. The District includes two comprehensive community colleges: San Bernardino Valley College and Crafton Hills College, a Professional Development Center, and KVCR-TV and FM. The District employs approximately 800 full-time permanent faculty and staff and approximately 600 part-time faculty, and have approximately 22,000 students enrolled in one or more courses during the 2025 Spring Semester.

# 3.0 LEGAL SPECIFICATIONS

SBCCD's Legal Specifications are contained in a sample contract template in Appendix D. This reflects the terms and conditions necessary to be included in the Final agreement(s) for the products and services specified herein. These specifications are to be used as the basis for the Final agreement(s) but are negotiable. The purpose will be to standardize the evaluation of the SUBCONTRACTOR agreements and to augment them where there are provisions required by SBCCD that are not included in the existing SUBCONTRACTOR agreements. SBCCD requires that each of these specifications be addressed in the Final agreement(s) in essentially the language provided or some acceptable substitute language. The inclusion of the SUBCONTRACTOR standard forms and/or boilerplate does not constitute a response to these Legal Specifications.

# **4.0 PROJECT SPECIFICATIONS**

This section will provide necessary information regarding the services SBCCD shall expect outlined and described in a successful proposal. Services proposed in addition to the Scope of Project should be separately identified and quoted, and SBCCD shall consider these additional services optional.



### 4.1 SCOPE OF PROJECT

This section should establish that SUBCONTRACTOR understands SBCCD's objectives and requirements by demonstrating its ability to meet those requirements and outlining the plan for accomplishing the specified work.

# 4.2 GENERAL OVERVIEW

The San Bernardino Community College District is looking for a SUBCONTRACTOR to administer a program for HVAC, Boiler, and Chiller Equipment Services, including maintenance and repair, for its San Bernardino Valley College (SBVC) campus.

# **GENERAL CONDITIONS**

- Include on the proposal the contract term of three years, with the option for two additional one year extensions.
- Provide annual costs for each year of the contract.
- All services are to be scheduled and coordinated with the campus at least 7 days prior to arrival on campus.
- All equipment is to be serviced per equipment manufacturer recommendations or frequency prescribed by SBVC staff.
- All Contracted services are to be conducted in continuous time frames, unless an emergency would prohibit the completion of services.
- Services must resume as soon as possible if interrupted during the service.
- The services time frames are Oct and March for Boiler services and December/January for the Chillers, Cooling Towers, VFD's, and Computer Room A/C units.
- All services are to be calculated as prevailing wage rates.
- A current California DIR # must be included on your proposal.
- Contractor is responsible for all applicable requirements pertinent to their personnel.
- Contractor is responsible for all safety equipment needed to execute all work as part of this services contract.
- Include with your proposal your standard service rates, over time rates, vehicle charges, material markup rates, and all other costs that would be assessed for on call or additional out of contract services.
- Identify any discounts for labor or materials that may be offered.
- Include with your proposal any certifications for your technicians that are required to perform the required maintenance and service on all equipment
- Break out the line item costs for each of the equipment types.
- Include a total price for all services combined per year. Include escalation values per year if any.
- Include any and all applicable taxes for parts that may be assed for parts required for services within this contract.
- Attached is the SBVC Standard Service contract for your review. The final contract will
  use it as the HVAC Annual Services Contract with your proposal and the HVAC contract
  scope included.
- Identify all exceptions that may apply to the contract scope.

# **COMPANY OVERVIEW**

 Describe your company's experience as a provider of HVAC maintenance and repair services.



- What makes your company different from your competitors and what service or maintenance elements do you provide that may differ from other companies?
- What is your overall value proposition?
- Does your corporate mission align with that of a public community college? If so, how?
- A focus on safety will be an important factor in our evaluation. Please describe your safety program.
- Provide a summary of similar projects you have worked on?
- Provide references from at least three (3) clients for which you have performed similar services. Evaluation emphasis will be placed upon references from public agencies and other educational facilities.
- Describe your technician base in terms of numbers, coverage, experience, licensing and training?

# **PROGRAM MANAGEMENT:**

- What are your daily hours of operation and discuss your emergency response time and 24/7 capabilities?
- How are you planning on organizing this project in terms of milestones?
- Describe your account team structure and value, both from an onsite perspective, but also in terms of the corporate resources that can help relieve the administrative burdens of our team.
- We are interested in understanding what you would offer in terms of value adds and an enhanced scope of work, specifically as it pertains to maximizing operational efficiencies and reducing costs.

# **LICENSE & QUALIFICATIONS:**

- Are your employees licensed?
- What have you done to ensure that your employees are sufficiently trained and qualified?
- Do you possess any certifications from trade associations?
- Describe in detail your LEED or MSCA GreenStar experience?
- It is extremely important that our service partner has the infrastructure in place to support multiple OEMs. Please discuss your capability, both in terms of experience and resources, to support SBVC equipment and system types.

# **PRICING STRUCTURE:**

- Are there any steps we can take to ensure we are getting the most cost competitive solution?
- What is the payment schedule? How are surprise expenses and changes in orders factored into the payment schedule?
- What can we do to ensure that the final price does not increase?
- Does your location in relation to the project affect price? Describe your service coverage and local resources to support our requirement/
- How have the growing costs of insurance, materials, fuel and other expenses altered your pricing?



# **SCOPE OF WORK**

 Based on the equipment list provided in Exhibit A, please provide a task list and recommended frequency matrix for each piece of equipment. For your convenience, Exhibit A will be posted as an workbook file on the District website.

# LOCATION:

- Do you anticipate any difficulties in addressing emergency requests?
- Is the typical turnaround time for your services affected by your distance from the project? Please discuss in detail with support from any maps that can provide a visual understanding of your presence.
- Do you add a fuel surcharge or trip charge?

# **MARKET REGULATION:**

- How do you remain informed about ongoing regulatory changes?
- How do you manage regulatory change?
- How has increased regulation on HVAC equipment manufacturers changed your pricing, and how do you anticipate it will change in the future?



# Exhibit A

# **SBVC HVAC Maintenance List**

Building	COMPONENT DESCRIPTION	IDENTIFIER	QTY	UNITS	INSTALL DATE
Auditorium	AIR COMPRESSOR SYSTEM - HVAC CONTROLS (<=6 TOTAL HP)	CAC-1	3	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-8	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-9	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-10	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-2	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-3	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-4	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-5	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-6	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-7	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-1	1	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (2.75-3.25 HP)	AHU-1	3	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (2.75-3.25 HP)	AHU-2	3	HP	2014
Auditorium	AIR HANDLING UNIT - INDOOR (23-27 HP)	AH-1	25	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-4	3	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-3	3	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-2	3	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-1	3	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-6	3	HP	2014
Auditorium	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-5	3	HP	2014
Auditorium	PUMP - ELECTRIC (<=10 HP)	P-1	3	HP	2014
Auditorium	PUMP - ELECTRIC (<=10 HP)	P-2	3	HP	2014
Auditorium	PUMP - ELECTRIC (<=10 HP)	P-3	3	HP	2014
Auditorium	PUMP - ELECTRIC (<=10 HP)	P-4	3	HP	2014
Auditorium	DOMESTIC WATER BOOSTER SYSTEM	DHWP-1	1	HP	2014
Auditorium	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFD-1	3	HP	2014
Auditorium	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFD-2	3	HP	2014
Auditorium	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFD-3	3	HP	2014
Auditorium	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFD-4	3	HP	2014
Auditorium	VARIABLE FREQUENCY DRIVE (20-25 HP)	VFD-5	25	HP	2014
Ship/Recv.	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-1	3	TON	2000
Ship/Recv.	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-2	3	TON	2000
Ship/Recv.	CONDENSING UNIT, EVAPORATIVE	CUE-1	3	TON	1960



Ship/Recv.	CONDENSING UNIT, EVAPORATIVE	CUE-2	3	TON	1960
Ship/Recv.	EVAPORATOR UNIT, ELECTRIC HEAT (<=5 KW)	CU-1E	5	KW	2000
Ship/Recv.	EVAPORATOR UNIT, ELECTRIC HEAT (<=5 KW)	CU-1E	5	KW	2000
PEC	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-2	4	TON	2000
PEC	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-1	4	TON	2000
Appl. Tech.	AIR COMPRESSOR SYSTEM - HVAC CONTROLS (<=6 TOTAL HP)	CAC-1	6	НР	1964
Appl. Tech.	AIR HANDLING UNIT - INDOOR (2.75-3.25 HP)	AHU-3	3	НР	2005
Appl. Tech.	AIR HANDLING UNIT - INDOOR (9-12 HP)	AHU-1	10	НР	2015
Appl. Tech.	AIR HANDLING UNIT - INDOOR (17-23 HP)	AHU-2	20	НР	1964
Appl. Tech.	FAN - AXIAL, SUPPLY, 2.5" SP (<=3 HP) 3800 CFM	EF-13	3	НР	1964
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-1	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-2	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-8	1	EA	2015
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-9	1	EA	2015
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-10	1	EA	2015
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-11	1	EA	2015
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-12	1	EA	2015
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-3	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-4	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (25"-30" DIAMETER)	EF-5	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (25"-30" DIAMETER)	EF-6	1	EA	2000
Appl. Tech.	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (25"-30" DIAMETER)	EF-7	1	EA	2015
Appl. Tech.	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-19	3	НР	1964
Appl. Tech.	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-20	3	НР	1964
Appl. Tech.	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-15	5	НР	1964
Appl. Tech.	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-16	5	НР	1964
Appl. Tech.	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-17	5	НР	1964
Appl. Tech.	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-18	5	НР	1964
Appl. Tech.	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-14	5	НР	1964
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-1	4	TON	2000
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-2	4	TON	2000
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-6	4	TON	2015
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (10-35 TON)	CU-3	15	TON	2015
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (10-35 TON)	CU-4	15	TON	2015
Appl. Tech.	CONDENSER - REFRIGERANT, AIR-COOLED (10-35 TON)	CU-5	15	TON	2015
Appl. Tech.	CONDENSING UNIT, EVAPORATIVE	CEU-1 TO CEU-14	70	TON	1964



Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (<=5 KW)	CUE-1	5	KW	2000
Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (<=5 KW)	CUE-2	5	KW	2000
Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (<=5 KW)	CUE-6	5	KW	2015
Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (>12.5 KW)	CUE-3	15	KW	2015
Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (>12.5 KW)	CUE-4	15	KW	2015
Appl. Tech.	EVAPORATOR UNIT, ELECTRIC HEAT (>12.5 KW)	CUE-5	15	KW	2015
Appl. Tech.	UNIT HEATER - INDOOR, GAS, SUSPENDED (<=40 MBH)	UH-1,2,3,4,5,6,7,8,9,10	200	МВН	1964
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-9	5	TON	2000
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-1	4	TON	2000
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-2	4	TON	2000
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-3	4	TON	2000
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-4	5	TON	2015
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-5	5	TON	2015
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	PKG-6	10	TON	2015
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	PKG-7	10	TON	2015
Appl. Tech.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	PKG-8	10	TON	2015
Appl. Tech.	AIR COMPRESSOR - MEDICAL/LABORATORY PCKG (20-40 HP), WITH DRYER	PAC-1	25	HP	2015
Planetarium	AIR HANDLING UNIT - INDOOR (9-12 HP)	ROOM 209	10	HP	1977
Planetarium	PUMP - ELECTRIC (<=10 HP)	CHW PUMP	1	НР	2005
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-8	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-9	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-10	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-11	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-12	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-13	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-16	5	HP	2003
Library	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-17	5	HP	2003
Librani	AIR HANDLING UNIT - OUTDOOR PACKAGE (1.5-5 HP)	AC-18	5	HP	2003
Library					
Library	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-2	1	EA	2003
•	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)  FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-2 EF-1	1	EA EA	2003 2003
Library					
Library Library	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-1	1	EA	2003
Library Library	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)	EF-1 CU-2	1 2	EA TON	2003
Library Library Library Library	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)	EF-1 CU-2 CU-1	1 2 2	EA TON TON	2003 2003 2003
Library Library Library Library Library	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)  DUCTLESS DX SPLIT SYSTEM (1-2 TON)	EF-1 CU-2 CU-1 CU-3	1 2 2 2	EA TON TON	2003 2003 2003 2003



TeleCom Bldg.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-1	13	TON	2004
TeleCom Bldg.	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-2	13	TON	2004
Diug.					
HLS	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	HLS-219	80	SF	2004
HLS	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	HLS-219	1	EA	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-1	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-9	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-11	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-5	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-4	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-7	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-14	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-16	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-6	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-13	5	НР	2004
HLS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-12	5	НР	2004
HLS	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-1	2	TON	2004
HLS	EVAPORATOR UNIT, ELECTRIC HEAT (7.5-12.5 KW)	CU-1E	10	KW	2004
HLS	DUCTLESS DX SPLIT SYSTEM (<=1 TON)	SSD-1	1	TON	2004
HLS	DUCTLESS DX SPLIT SYSTEM (<=1 TON)	SSD-2	1	TON	2004
HLS	DUCTLESS DX SPLIT SYSTEM (<=1 TON)	SSD-3	1	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-23	4	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-22	5	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-5	4	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-34	5	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-29	5	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-13, AC-25	10	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-16, AC-7	6	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-21	9	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-20	8	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-6	8	TON	2010
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-19	8	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-32, AC-24	12	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-4, AC-27	17	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-2, AC-28	12	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-17, AC-11	17	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-18, AC-12	17	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-3, AC-8	17	TON	2004



HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-15, AC-33	17	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-1, AC-10	17	TON	2004
HLS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-14, AC-26	12	TON	2004
HLS	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFDAC-6	5	НР	2010
HLS	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFDAC-3	5	НР	2010
HLS	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFDAC-9	5	НР	2010
HLS	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFDAC-12	5	НР	2004
HLS	VARIABLE FREQUENCY DRIVE (<=5 HP)	VFDAC-8	5	HP	2004
ADSS	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-1 TO 25	25	НР	2005
ADSS	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-26 TO 50	25	HP	2005
ADSS	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-2	1	EA	2005
ADSS	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-3	1	EA	2005
ADSS	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-4	1	EA	2005
ADSS	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-1	1	EA	2005
CD6 - Bldg A	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (208-263 MBH INPUT)	MAU-1	250	МВН	2006
CD6 - Bldg A	COMMERCIAL KITCHEN EQUIPMENT ESTIMATE BY SQUARE FOOT		700	SF	2006
CD6 - Bldg A	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-3	1	EA	2006
CD6 - Bldg A	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-1	1	EA	2006
CD6 - Bldg A	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-2	1	EA	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-2	5	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-1	5	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-7	4	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-6	5	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-5	5	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-4	5	TON	2006
CD6 - Bldg A	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-3	5	TON	2006
CD7 - Bldg B	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-4	1	EA	2006
CD7 - Bldg B	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-5	1	EA	2006
CD7 - Bldg B	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-9	5	TON	2006
CD7 - Bldg B	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-10	5	TON	2006
CD7 - Bldg B	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-11	5	TON	2006
CD7 - Bldg B	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-8	6	TON	2006
CD8 - Mod	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-9	1	HP	2006



CD8 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-1	4	TON	2006
CD8 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-2	4	TON	2006
CD9 - Mod	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-9	1	HP	2006
CD9 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-1	4	TON	2006
CD9 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-2	4	TON	2006
CD10 - Mod	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-9	1	HP	2006
CD10 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-1	4	TON	2006
CD10 - Mod	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-2	4	TON	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-12	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-6	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-7	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-8	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-9	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-10	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-11	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	AHU-1	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-1	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-2	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-3	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-4	1	HP	2006
Art/Gallery	AIR HANDLING UNIT - INDOOR (.5-1.25 HP)	FCU-5	1	HP	2006
Art/Gallery	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-1	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-4	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-5	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-6	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-7	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-2	5	HP	2006
Art/Gallery	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-3	5	HP	2006
Art/Gallery	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	SSD-1	2	TON	2006
Art/Gallery	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	SSD-2	2	TON	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR PACKAGE (5-8 HP)	AC-18	8	HP	2012
Campus Cent	AIR HANDLING UNIT - OUTDOOR PACKAGE (8-12 HP)	AC-17	10	HP	2012
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-5	150	MBH	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-6	150	MBH	2006



Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-7	150	МВН	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-1	200	MBH	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-2	200	МВН	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-3	150	MBH	2006
Campus Cent	AIR HANDLING UNIT - OUTDOOR MAKEUP, GAS (140-208 MBH INPUT)	MAU-4	150	MBH	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FRIDGE	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FRIDGE	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FREEZER	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FREEZER	80	SF	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FRIDGE	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FRIDGE	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FREEZER	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FREEZER	1	EA	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FRIDGE	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FRIDGE	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FREEZER	80	SF	2006
Campus Cent	WALK-IN REFRIGERATOR OR FREEZER STRUCTURE	FREEZER	80	SF	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FRIDGE	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FRIDGE	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FREEZER	1	EA	2006
Campus Cent	REFRIGERATION SYSTEM - WALK-IN, 2 EVAP FANS, 6700 BTUH, CONDENSER	FREEZER	1	EA	2006
Campus Cent	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-3	1	HP	2006
Campus Cent	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-2	1	HP	2006
Campus Cent	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	AIR CURTAIN	3	HP	2006
Campus Cent	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	KITCHEN ROOF	2	НР	2006
Campus Cent	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-4	1	HP	2006
Campus Cent	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-1	2	TON	2006
Campus Cent	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CU-2	2	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-7	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-5	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-6	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-1	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-2	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-3	4	TON	2006
Campus Cent	CONDENSING UNIT, EVAPORATIVE	MAU-4	4	TON	2006
Campus Cent	EVAPORATOR UNIT, NO HEAT (1.5-2 TON)	ROOM 146	2	TON	2006
Campus Cent	EVAPORATOR UNIT, NO HEAT (1.5-2 TON)	ROOM 160	2	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-14	4	TON	2006



Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-16	3	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-13	4	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-11	3	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-5	3	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-6	4	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-7	4	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	AC-15	5	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-3	8	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-10	8	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC-8	8	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-1	13	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-2	10	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-9	20	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-12	10	TON	2006
Campus Cent	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC-4	10	TON	2006
SHS	HVAC CONTROLS SYSTEM - MEDICAL CLINIC		2,400	SF	2008
SHS	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-1	1	HP	2008
SHS	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-2	1	HP	2008
SHS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-02	4	TON	2008
SHS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-03	3	TON	2008
SHS	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	PKG-01	5	TON	2008
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-1	1	EA	2009
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-2	1	EA	2009
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-3	1	EA	2009
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-4	1	EA	2009
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-5	1	EA	2009
M&0	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-MO-6	1	EA	2009
M&0	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	SS-D1	2	TON	2009
M&0	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	PKG-001	10	TON	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-1	1	EA	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-2	1	EA	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-3	1	EA	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-4	1	EA	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-5	1	EA	2009
Transportion	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	M0-6	1	EA	2009



Transportion	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	HP-M01	4	TON	2008
Transportion	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	HP-M02	4	TON	2008
Transportion	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (<= 5 TON)	HP-M03	4	TON	2008
KVCR/M&C	COMPUTER ROOM AC UNIT – REFRIG., EXCL. HEAT REJECTION (10-20 TON)	AC-1	15	TON	2010
KVCR/M&C	COMPUTER ROOM AC UNIT – REFRIG., EXCL. HEAT REJECTION (10-20 TON)	AC-2	15	TON	2010
KVCR/M&C	DRY COOLER - REFRIGERANT OR GLYCOL	CU-MC-1	15	TON	2010
KVCR/M&C	DRY COOLER - REFRIGERANT OR GLYCOL	CU-MC-2	15	TON	2010
KVCR/M&C	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EAST ROOF	1	HP	2010
KVCR/M&C	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	WEST ROOF	1	HP	2010
KVCR/M&C	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	SANYO	2	TON	2010
KVCR/M&C	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	FCU MC 6	3	TON	2010
KVCR/M&C	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	FCU MC 7	3	TON	2010
KVCR/M&C	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	CARRIER	4	TON	2010
KVCR/M&C	EVAPORATOR UNIT, NO HEAT (1.5-2 TON)	SANYO	2	TON	2010
KVCR/M&C	EVAPORATOR UNIT, NO HEAT (2-3 TON)	MITSUBISHI 6	3	TON	2010
KVCR/M&C	EVAPORATOR UNIT, NO HEAT (2-3 TON)	MITSUBISHI 7	3	TON	2010
KVCR/M&C	EVAPORATOR UNIT, NO HEAT (>3 TON)	CARRIER	4	TON	2010
KVCR/M&C	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (5- 9 TON)	AC MC 2	8	TON	2010
KVCR/M&C	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC MC 3	18	TON	2010
KVCR/M&C	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (9-35 TON)	AC MC 1	20	TON	2010
KVCR/M&C	PACKAGE HVAC UNIT, DX, GAS OR ELECTRIC HEAT, SINGLE-ZONE (35-55 TON)	AC MC 4	40	TON	2010
North Hall	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AC-NH-3-410A	20	HP	2010
North Hall	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AC-NH-1-410A	20	HP	2010
North Hall	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AC-NH-2-410A	20	HP	2010
North Hall	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AC-NH-4-410A	20	HP	2010
North Hall	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (10"-18" DIAMETER)	EF-3	1	EA	2010
North Hall	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-2	1	EA	2010
North Hall	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (25"-30" DIAMETER)	EF-1	1	EA	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-7	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-1	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-2	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-3	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-4	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-5	2	TON	2010
North Hall	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	FCU-6	2	TON	2010
North Hall	PUMP - ELECTRIC (<=10 HP)	HWP-1	5	HP	2010



North Hall	PUMP - ELECTRIC (<=10 HP)	HWP-2	3	НР	2010
North Hall	PUMP - ELECTRIC (<=10 HP)	HWP-3	3	НР	2010
PS	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AHU-CP-2	25	HP	2011
PS	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AHU-CP-1	25	НР	2011
PS	AIR HANDLING UNIT - OUTDOOR PACKAGE (>17 HP)	AHU-CP-3	25	НР	2011
PS	FAN - CENTRIFUGAL ROOF EXHAUST, 1/4" SP (20"-22" DIAMETER)	EF-CP-5	1	EA	2011
PS	FAN - UTILITY SET, 1/4" SP (4-12 HP)	EF-CP-7	5	НР	2011
PS	FAN - MIXED-FLOW, SHORT STACK, EXHAUST (<=30 HP)	EF-CP-1	25	НР	2011
PS	FAN - MIXED-FLOW, SHORT STACK, EXHAUST (<=30 HP)	EF-CP-2	25	HP	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-23	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-12	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-32	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-31	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-13	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-21	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-22	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-24	2	TON	2011
PS	DUCTLESS DX SPLIT SYSTEM (1-2 TON)	CU-CP-11	2	TON	2011
PS	PUMP - ELECTRIC (<=10 HP)	ERWP-1	8	НР	2011
PS	PUMP - ELECTRIC (<=10 HP)	HHWP-CP-1	8	НР	2011
PS	PUMP - ELECTRIC (<=10 HP)	CHWP-1	8	HP	2011
PS	PUMP - ELECTRIC (<=10 HP)	CHWP-2	8	HP	2011
PS	PUMP - ELECTRIC (<=10 HP)	HWP-1	8	НР	2011
PS	VARIABLE FREQUENCY DRIVE (5-7.5 HP)	VFDCHWP-1	8	НР	2011
PS	VARIABLE FREQUENCY DRIVE (5-7.5 HP)	VFDCHWP-2	8	НР	2011
PS	VARIABLE FREQUENCY DRIVE (5-7.5 HP)	VFDHHWP-1	8	НР	2011
Business	AIR HANDLING UNIT - INDOOR (12-17 HP)	AHU-1	15	НР	2013
Business	AIR HANDLING UNIT - INDOOR (12-17 HP)	AHU-2	15	НР	2013
Business	AIR HANDLING UNIT - INDOOR (12-17 HP)	AHU-3	15	НР	2013
Business	AIR HANDLING UNIT - INDOOR (12-17 HP)	AHU-4	15	HP	2013
Business	FAN - AXIAL, RETURN, 1.5" SP (3-5 HP) 13,200 CFM	RF-1	5	НР	2013
Business	FAN - AXIAL, RETURN, 1.5" SP (3-5 HP) 13,200 CFM	RF-2	5	НР	2013
Business	FAN - AXIAL, RETURN, 1.5" SP (3-5 HP) 13,200 CFM	RF-3	5	НР	2013
Business	FAN - AXIAL, RETURN, 1.5" SP (3-5 HP) 13,200 CFM	RF-4	5	НР	2013
Business	FAN - INLINE CENTRIFUGAL AIRFOIL, SUPPLY, 2.5" SP (<=30 HP)	EF-2	1	HP	2013
Business	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	DAIKIN	2	TON	2013
Business	CONDENSER - REFRIGERANT, AIR-COOLED (<=10 TON)	DAIKIN	2	TON	2013



Business	EVAPORATOR UNIT, NO HEAT (1.5-2 TON)	ROOM 209	2	TON	2013
Business	EVAPORATOR UNIT, NO HEAT (1.5-2 TON)	ROOM 129	2	TON	2013
Business	PUMP - ELECTRIC (<=10 HP)	HWP1	2	HP	2013
Business	PUMP - ELECTRIC (<=10 HP)	HWP2	2	HP	2013
Business	PUMP - ELECTRIC (<=10 HP)	HW CIRC PUMP 1	1	HP	2013
Business	PUMP - ELECTRIC (<=10 HP)	HW CIRC PUMP 2	1	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	HWP2	2	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	RF-1	5	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	RF-2	5	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	RF-3	5	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	RF-4	5	HP	2013
Business	VARIABLE FREQUENCY DRIVE (<=5 HP)	HWP1	2	HP	2013
Business	VARIABLE FREQUENCY DRIVE (10-15 HP)	AHU-1	15	HP	2013
Business	VARIABLE FREQUENCY DRIVE (10-15 HP)	AHU-2	15	HP	2013
Business	VARIABLE FREQUENCY DRIVE (10-15 HP)	AHU-3	15	HP	2013
Business	VARIABLE FREQUENCY DRIVE (10-15 HP)	AHU-4	15	HP	2013

# **SBVC Chiller List**

Name	Make	Model	Size	Туре
CH#1	Trane	CVHF770	600 Ton	Centrifugal Chiller
CH#2	Trane	CVHF770	600 Ton	Centrifugal Chiller
CT#1	Evapco	USS-224-	160,000	Cooling Tower
		720	CFM	
CT#2	Evapco	USS-224-	160,000	Cooling Tower
		720	CFM	
CWP#1	Armstrong	4300IVS-02	30 hp	Condenser Water Pump
CWP#2	Armstrong	4300IVS-02	30 hp	Condenser Water Pump
CHWP#1	Armstrong	4300IVS-02	15 hp	Chilled Water Pumps
CHWP#2	Armstrong	4300IVS-02	15 hp	Chilled Water Pumps
CHWP#3	Armstrong	4300IVS-02	75 hp	Chilled Water Pumps
CHWP#4	Armstrong	4300IVS-02	75 hp	Chilled Water Pumps
VFD - CWP#1	Armstrong	N/A	30 hp	Variable Frequency
				Drive
VFD - CWP#2	Armstrong	N/A	30 hp	Variable Frequency
				Drive
VFD -	Armstrong	N/A	15 hp	Variable Frequency
CHWP#1				Drive
VFD -	Armstrong	N/A	15 hp	Variable Frequency
CHWP#2				Drive
VFD -	Armstrong	N/A	75 hp	Variable Frequency
CHWP#3				Drive
VFD -	Armstrong	N/A	75 hp	Variable Frequency
CHWP#4				Drive



VFD – CT1	Yaskawa	E7BVB-3C-	40 hp	Variable Frequency
		BYP		Drive
VFD – CT2	Yaskawa	E7BVB-3C-	40 hp	Variable Frequency
		BYP		Drive

# **SBVC** Boiler List

Make	Model	Size	Туре	Location
Lochinvar-Copper FinII	CFN501PM	500,000 BTU	Boiler	Campus Center
Raypak-XFyre	21864	700,000 BTU	Boiler	Business Building
Raypak-XFyre	202555	700,000 BTU	Boiler	Business Building
Ajax	HRPG-48	1,600,000 BTU	Boiler	Liberal Arts Building
Raypak-HiDelta	305650	650,000 BTU	Boiler	North Hall
Raypak-HiDelta	305651	650,000 BTU	Boiler	North Hall
Raypak-HiDelta	308081	1,530,000 BTU	Boiler	Physical Sciences
Raypak-HiDelta	308080	1,530,000 BTU	Boiler	Physical Sciences
DynaFlame DFIT	DFIT 1500-1	1,500,000 BTU	Boiler	Old Central Plant
Lockinvar-PowerFin	PBN1000	1,000,000 BTU	Boiler	Old Central Plant
RBI Futera II	FB500	500,000 BTU	Boiler	Auditorium
RBI Futera II	FB500	500,000 BTU	Boiler	Auditorium
Lockinvar-PowerFin	CFN1261PM	1,260,000 BTU	Boiler	Art Building
Lockinvar-PowerFin	PBN1500	1,500,000 BTU	Boiler	Life Science
Lockinvar-PowerFin	PBN1500	1,500,000 BTU	Boiler	Life Science
Aerco – Benchmark	BMK2000	2,000,000 BTU	Boiler	Gym
Aerco – Benchmark	BMK2000	2,000,000 BTU	Boiler	Gym
Aerco – Benchmark	BMK2000	2,000,000 BTU	Boiler	Gym
TBD	TBD	1,999,000 BTU	Boiler	Theater Basement
TBD	TBD	1,999,000 BTU	Boiler	Theater Basement
TBD	TBD	<5 HP	Boiler Pump	Theater Basement
TBD	TBD	<5 HP	Boiler Pump	Theater Basement
Bell & Gossett	189105LF	1.4 hp	Boiler Pump	Campus Center
Bell & Gossett	189105LF	1.4 hp	Boiler Pump	Business Building



Bell & Gossett	189105LF	1.4 hp	Boiler Pump	Business Building
Bell & Gossett	N/A	5 hp	Boiler	Liberal Arts
		'	Pump	Building
Bell & Gossett	N/A	5 hp	Boiler	Liberal Arts
			Pump	Building
Bell & Gossett	189105LF	1.4 hp	Boiler	North Hall
			Pump	
Bell & Gossett	189105LF	1.4 hp	Boiler	North Hall
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Physical Sciences
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Physical Sciences
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Old Central Plant
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Old Central Plant
			Pump	
Bell & Gossett	189105LF	1.4 hp	Boiler	Auditorium
			Pump	
Bell & Gossett	189105LF	1.4 hp	Boiler	Auditorium
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Art Building
			Pump	
Bell & Gossett	PBN1500	2 hp	Boiler	Life Science
			Pump	
Bell & Gossett	PBN1500	2 hp	Boiler	Life Science
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Gym
			Pump	
Bell & Gossett	N/A	2 hp	Boiler	Gym
			Pump	

# **END OF BID DOCUMENT**



# Appendix A

# **Non-Collusion Declaration**

# **STATE OF CALIFORNIA**

(Title) (SUBCONTRACE the party making the foregoing bid.  The bid is not made in the interest of, or on behalf of, any undisclose company, association, organization, or corporation. The bid is gent sham. The bidder has not directly or indirectly induced or solicited an false or sham bid. The bidder has not directly or indirectly colluded, agreed with any bidder or anyone else to put in sham bid, or to refrain has not in any manner, directly or indirectly, sought by agreem conference with anyone to fix the bid price of the bidder or any ot overhead, profit, or cost element of the bid price, or that of any other contained in the bid are true. The bidder has not, directly or indirectly price or any breakdown thereof, or the contents thereof, or divulged relative thereto, to any corporation, partnership, company, associated as a collust not paid, and will not pay, any person or entity for such purpose.  Any person executing this declaration on behalf of a bidder that is a joint venture, limited liability company, limited liability partnership, or	sed person, partnership, uine and not collusive or by other bidder to put in a conspired, connived, or from bidding. The bidder ent, communication, or her bidder, or to fix any er bidder. All statements submitted his or her bid
The bid is not made in the interest of, or on behalf of, any undisclost company, association, organization, or corporation. The bid is gent sham. The bidder has not directly or indirectly induced or solicited and false or sham bid. The bidder has not directly or indirectly colluded, agreed with any bidder or anyone else to put in sham bid, or to refrain has not in any manner, directly or indirectly, sought by agreem conference with anyone to fix the bid price of the bidder or any ot overhead, profit, or cost element of the bid price, or that of any other contained in the bid are true. The bidder has not, directly or indirectly price or any breakdown thereof, or the contents thereof, or divulging the proposition of the proposi	uine and not collusive or by other bidder to put in a conspired, connived, or from bidding. The bidder tent, communication, or her bidder, or to fix any er bidder. All statements , submitted his or her bid
company, association, organization, or corporation. The bid is genusham. The bidder has not directly or indirectly induced or solicited and false or sham bid. The bidder has not directly or indirectly colluded, agreed with any bidder or anyone else to put in sham bid, or to refrain has not in any manner, directly or indirectly, sought by agreem conference with anyone to fix the bid price of the bidder or any ot overhead, profit, or cost element of the bid price, or that of any other contained in the bid are true. The bidder has not, directly or indirectly price or any breakdown thereof, or the contents thereof, or divulged thereto, to any corporation, partnership, company, associated thereto, and will not pay, any person or entity for such purpose.  Any person executing this declaration on behalf of a bidder that is a	uine and not collusive or by other bidder to put in a conspired, connived, or from bidding. The bidder tent, communication, or her bidder, or to fix any er bidder. All statements , submitted his or her bid
	iation, organization, bio
represents that he or she has full power to execute, and does exe behalf of the bidder.	any other entity, hereby
I declare under the penalty of perjury under the laws of the Star foregoing is true and correct and that this declaration is executed on	
, 20 at	
(City, State)	



# Appendix B

# **Contractor Profile Form & Designation of Names**

CONTRACTOR Name:

In response to SBCCD's Notice Inviting Proposals for SBVC HVAC Equipment Services, the undersigned submits this firm offer to:  SBCCD  RFP 2025-02, SBVC HVAC Equipment Services Attn: Steven Sutorus, Executive Director 550 East Hospitality Lane, Suite 200, San Bernardino, CA 92408 ssutorus@sbccd.edu  Section 1: Designation of Names  Person Responsible for Bid:  Street Address:  SBCCD, State & Zip:  Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,  (Type/Print Name)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,  ; that this Bid Form constitutes a firm offe to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and tha under penalty of perjury under the laws of the State of California, to the best of my knowledg and belief, the information contained in this Bid Form is true and correct.	DUE 1	NO LATER THAN 3:00 P.M. PST on 6/	6/2025
RFP 2025-02, SBVC HVAC Equipment Services Attn: Steven Sutorus, Executive Director 550 East Hospitality Lane, Suite 200, San Bernardino, CA 92408 ssutorus@sbccd.edu  Section 1: Designation of Names  Person Responsible for Bid: Street Address: SBCCD, State & Zip: Telephone: Email: Business Type: (Corporation, Sole Proprietorship, etc.)  Section 2: Bid CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I, (Type/Print Name) (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda, incorporation of the following Addenda, incorporation of the following Addenda, incorporation of perjury under the laws of the State of California, to the best of my knowledge incorporation of the perjury under the laws of the State of California, to the best of my knowledge.	In response to SBCCD's N		
Person Responsible for Bid:  Street Address:  SBCCD, State & Zip:  Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,  (Type/Print Name)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,  ; that this Bid Form constitutes a firm offet to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and tha under penalty of perjury under the laws of the State of California, to the best of my knowledge	,	2025-02, SBVC HVAC Equipment Ser Attn: Steven Sutorus, Executive Directo	or
Person Responsible for Bid:  Street Address:  SBCCD, State & Zip:  Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,  (Type/Print Name)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,  ; that this Bid Form constitutes a firm offe to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and tha under penalty of perjury under the laws of the State of California, to the best of my knowledge		ssutorus@sbccd.edu	
Street Address:  SBCCD, State & Zip:  Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,  (Type/Print Name)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,  incorporation and the state of California, to the best of my knowledge and the state of California, to the best of my knowledge and the state of California, to the best of my knowledge and the state of California, to the best of my knowledge and the state of California, to the best of my knowledge and the state of California.	Section 1: Designation of I	Names	
SBCCD, State & Zip:  Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,  (Type/Print Name)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,  that this Bid Form constitutes a firm offet to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and tha under penalty of perjury under the laws of the State of California, to the best of my knowledge.	Person Responsible for Bid:		
Telephone:  Email:  Business Type:  (Corporation, Sole Proprietorship, etc.)  Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,, the undersigned, theor (Title)  (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,; that this Bid Form constitutes a firm offet to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and tha under penalty of perjury under the laws of the State of California, to the best of my knowledge	Street Address: _		
Business Type:	SBCCD, State & Zip: _		
Business Type:	Telephone: _	Fax:	
Section 2: Bid  CONTRACTOR must enter a fixed price for each Unit Price item in the space(s) provided on th next page of the Bid Form if applicable. Bidder's unit prices shall include all labor, materials, tools equipment, overhead, profit, and all other direct and indirect costs and expenses to produce an deliver as required. Prices must be net including discounts.  I,			
, hereby declare that I am duly authorized to execute this Bio (Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,; that this Bid Form constitutes a firm offet to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and that under penalty of perjury under the laws of the State of California, to the best of my knowledge.	Section 2: Bid CONTRACTOR must enter a next page of the Bid Form if a equipment, overhead, profit, deliver as required. Prices m	a fixed price for each Unit Price item in applicable. Bidder's unit prices shall incle and all other direct and indirect costs a nust be net including discounts.	the space(s) provided on the ude all labor, materials, tools and expenses to produce and
(Name of Company)  Form; that I have carefully examined the requirements of this Bid; acknowledge receipt an incorporation of the following Addenda,; that this Bid Form constitutes a firm offe to SBCCD that if awarded, all prices shall remain effective as required on this Bid Form; and that under penalty of perjury under the laws of the State of California, to the best of my knowledge.	(Type/Print Name)	,	(Title)
and belief, the information contained in this bid form is the and correct.	(Name of Company) Form; that I have carefully incorporation of the following to SBCCD that if awarded, al under penalty of perjury und	examined the requirements of this Big Addenda,; that this Big II prices shall remain effective as required the laws of the State of California,	id; acknowledge receipt and d Form constitutes a firm offe ed on this Bid Form; and that to the best of my knowledge
Signature: Date:	Signature:		Date:



# Appendix C

# FINANCIAL STATEMENTS (To be supplied by SUBCONTRACTOR)



# Appendix D

# **SERVICES AGREEMENT** (Sample)

550 East Hospitality Lane. Suite 200

	NARDINO, CALIFORNIA, 92408
	greement is made and entered into by and between the SBCCD hereinafter referred to as RICT", andhereinafter referred to as "CONTRACTOR".
	RECITALS
WHER	EAS, the DISTRICT needs services;and;
	<b>AS</b> , the CONTRACTOR is professionally and specially trained and competent to provide services; and,
	<b>EAS</b> , the authority for entering into this agreement is contained in Section 53060 of the ment Code and such other provisions of California Law as may be applicable,
NOW <sup>-</sup>	THEREFORE, the parties to this agreement do hereby mutually agree as follows:
	AGREEMENT
1.	<b>DESCRIPTION OF SERVICES</b> Services shall be rendered per RFP of this agreement.
2.	TERM  CONTRACTOR will commence work under this agreement on, and will diligently prosecute the work thereafter. CONTRACTOR will complete the work not later than CONTRACTOR shall not commence work until the Board has approved the Agreement. This agreement may be renew for two (2) additional one (1) year terms upon written notice by DISTRICT.
3.	<ul> <li>COMPENSATION <ul> <li>a. Payment(s) shall be made in the following manner: in the amounts listed on Exhibit</li> <li>b. The contract amount shall not exceed the original purchase order amount No change order can be made or incorporated in to this agreement to increase the not to exceed amount. Therefore, the "Not to Exceed" amount for this contract is set at</li></ul></li></ul>
	d. DISTRICT will not withhold federal or state income tax from payments made to

CONTRACTOR under this agreement, but will provide CONTRACTOR with a



statement of payments made by DISTRICT to CONTACTOR at the conclusion of each calendar year.

# 4. TERMINATION

This AGREEMENT may be terminated by either PARTY upon seven (7) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONTRACTOR. In the event termination is for a substantial failure of performance by CONTRACTOR, all damages and costs associated with the termination, including increased CONTRACTOR and replacement CONTRACTOR costs shall be deducted from payments owed to the CONTRACTOR.

# 5. RELATIONSHIP OF PARTIES

DISTRICT and CONTRACTOR hereby agree and acknowledge that CONTRACTOR, in providing the services herein specified, is and at all times shall be acting as an independent contractor. As such, CONTRACTOR shall have the right to determine the time and the manner in which the contracted services are performed. DISTRICT shall not have the right to control or to determine the results to be attained by the work of CONTRACTOR, nor the details, methods, or means by which that result is to be attained. CONTRACTOR shall not be considered an agent or employee of DISTRICT and shall not be entitled to participate in any employee fringe benefits of DISTRICT. The relationship of the parties will be based on the IRS guidelines. The DISTRICT reserves the right to make the final determination as to the correct relationship of the parties.

# 6. CONTRACTOR'S STATUS

Contractor expressly represents and covenants that he/she is a business duly licensed under the relevant rules and regulations of the State of California and that services provided to the DISTRICT are provided pursuant to such rules and regulations.

# 7. INSURANCE PROVISIONS

The commercial general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- I. A. The DISTRICT, its officers, officials, employees and volunteers are to be covered as insured's as respects: liability arising out of work performed by or on behalf of CONTRACTOR; or automobiles owned, leased, hired or borrowed by the CONTRACTOR
  - B. For any claims related to this project, the CONTRACTOR's Insurance coverage shall be primary insurance as respect the DISTRICT, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the DISTRICT, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it
  - C. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) day's prior written notice has be proved to the DISTRICT.



- II. Professional liability, and/or Errors & Omissions coverages are written on a claims-made form:
  - A. The retroactive date must be shown, and must be before the date of the contract and/or the beginning of the contract work.
  - B. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contracted work.
  - C. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the CONTRACTOR must purchase an extended period coverage for a minimum of five (5) years after completion of contract work.
  - D. A copy of the claims reporting requirements must be submitted to the DISTRICT for review.
- III. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII unless otherwise acceptable to the DISTRICT. Exception may be made for Stat Compensations Insurance Fund when no specifically rated.
- IV. Verification of Coverage: Consultant shall furnish the DISTRICT with original certificates and amendatory endorsements effecting coverage required by the clause. The Endorsement should be in a format that conforms to DISTRICT requirements. All certificates and endorsements are to be received and approved by the DISTRICT before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements. The DISTRICT reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage require by these specifications at any time.
- V. Waiver of Subrogation: CONTRACTOR hereby agrees to waive subrogation which any insurer or contractor may acquire form CONTRACTOR by virtue of the payment or any loss. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.
- VI. Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the DISTRICT for all work performed by the CONTRACTOR, its employees, agents and subcontractors.
- VII.CONTRACTOR shall maintain Insurance with limits of no less than as stated below:

General Liability shall have a limit no less than of \$1,000,000 per occurrence, \$3,000,000 aggregate for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.



Automobile Liability shall have a limit no less than \$300,000 per accident for bodily injury and property damage. The DISTRICT shall be endorsed as additional insured on the policy.

Workers' Compensation shall have a limit no less that as required by the State of California. Professional Liability shall have a limit no less than \$1,000,000 per occurrence.

# 9. HOLD HARMLESS

CONTRACTOR agrees to indemnify, save and hold DISTRICT, its officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought by third persons on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by CONTRACTOR, its officers, agents, or employees while performing operations under the Agreement.

DISTRICT agrees to indemnify, save and hold CONTRACTOR, its officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought by third persons on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by DISTRICT, its officers, agents, or employees while performing operations under the Agreement.

## 10. AMENDMENTS

This Agreement may be amended or modified only by written agreement signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a continuous waiver of the right to compel enforcement of such provision or provisions, nor shall such waiver be construed as a release of any surety from its obligations under this Agreement.

# 11. ATTORNEY'S FEES

Should any party violate or breach any term or condition of this Agreement, any other party shall have, without limitation, the right to move for entry of judgment by a court of competent jurisdiction, to seek specific performance thereof, and otherwise exercise all remedies available to him, her or it under the law to obtain redress from injury or damage resulting from any such violation or breach. In any such legal proceeding(s) brought to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs incurred as a consequence hereof.

# 12. ENTIRE AGREEMENT

There are no understandings or agreements except as herein expressly stated. Any modifications must be in writing.

# 13. INDEPENDENT CONTRACTOR



CONTRACTOR is an independent contractor and not an officer, agent, servant, or employee of DISTRICT. CONTRACTOR is solely responsible for the acts and omissions of its officers, agents, employees, contractors, and sub grantees, if any. Nothing in this Agreement shall be construed as creating a partnership or joint venture between DISTRICT and CONTRACTOR. Neither CONTRACTOR nor its officers, employees, agents, or sub grantees shall obtain any rights to retirement or other benefits that accrue to DISTRICT employees.

# 14. LAW TO GOVERN: VENUE

The law of the State of California shall govern this Agreement. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of San Bernardino. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

# 15. NOTICES

All notices herein required shall be in writing and delivered in person or sent by certified mail, postage prepaid, addressed as follows:

IF TO DISTRICT
ATTN: Business Services
San Bernardino Community College District
550 East Hospitality Lane, Suite 200
San Bernardino CA 92408

IF TO CONTRACTOR


# 16. VALIDITY

If any terms, condition, provision, or covenant of this Agreement shall to any extent be judged invalid, unenforceable, void, or violable for any reason whatsoever by a court of competent jurisdiction, each and all remaining terms, conditions, promises and covenants of this Agreement shall be unaffected and shall be valid and enforceable to the fullest extent permitted by law.

# 17. EXHIBIT AND ADDENDUM INCORPORATED

Exhibit "A" is attached hereto and incorporated into this Agreement by reference.

# 18. PUBLIC EMPLOYEE

If CONTRACTOR is a regular employee of a public entity, all services which CONTRACTOR renders under this agreement will be performed at times other than CONTRACTOR'S regular assigned workday for said entity or during periods of vacation or leave of absence from said entity.



# 19. STRS RETIREE

CONTRACTOR shall provide DISTRICT with a statement indicating whether or not CONTRACTOR is a retired member of the State Teacher's Retirement System of the State of California.

# 20. ASSIGNMENT

This Agreement is neither assignable nor transferable by either party or by operation of law without the consent in writing of the other party. Consent by either party to one or more assignments or transfers shall not constitute consent to a subsequent assignment or transfer.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement.

	Date	
DISTRICT SIGNATURE		
Steven J. Sutorus, Executive Director, Business & Fiscal Services		
	Date	
CONTRACTOR SIGNATURE		
Name:	_	
Title:		



# Appendix E

### LOCAL VENDOR DESIGNATION

**SBCDD AP 6330 Section 3:** The Purchasing Department will accept recommendations from the requesting department for potential vendors, but will endeavor, where possible, to encourage the use of local and small business enterprises in its procurement activities. On all procurement activities that must be competitively bid, or for which the District must receive quotes, such will be evaluated with a ten (10%) percent preference for local vendors. The vendor must claim local vendor preference to be considered. Please note the following exceptions:

- Those contracts which State Law or, other law or regulation precludes this local preference.
- Purchases made through cooperative purchasing and leveraged procurement agreements and piggy-back purchases.
- Public Works construction projects.

A "local" vendor will be approved as such when, 1) it conducts business in a physical location within the County of San Bernardino; and 2) it holds a valid business license issued by an agency within the County of San Bernardino; and 3) business has been conducted in such a manner for not less than six months prior to being able to receive the preference. Proof of eligibility will be provided to the District as part of the vendor application process.

Subject to the Local Vendor Preference, final vendor designation will be made by the Purchasing Department.

Is your company requesting to be designated as a local vendor? Yes No
If yes, does your company conduct business in a physical location within the County of San Bernardino? Yes No
If yes, does your company hold a valid business license issued by an agency within the County of San Bernardino? Yes No
If yes, please include a copy of your current business license as an attachment to this application.
If yes, has your company been conducting business in San Bernardino County for at least six months? Yes No