



# Delegation

## Languages Offered:

- English  
 Spanish

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## *People get More Accomplished as a Team!*

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Delegation is accomplishing more work through the use of Training, Collaboration, and Distributing the workload with others. Workloads can be very demanding due to the multitude of present tasks, and/or by either stretching the available time thin with additional growth projects, and/or by attempting to do all of the work yourself. To try and accomplish all of the work yourself, is both mentally and physically taxing, but also limits your natural abilities to accomplish it all in a meaningful time frame. To try and tackle all of the work yourself, you may never have time or energy to see beyond the work to the future, and the tasks required to meet the next challenge or business opportunity.

### What will trainees learn?

- Discuss and Learn “Why Delegate?” Advantages and Disadvantages.
- Discuss and Learn what is Delegation.
- Discuss and Learn Who is a Prime Candidate for Delegation.
- Discuss and Learn how to setup a Delegation Pipeline.
- Discuss and Learn Delegation and Authority.
- Discuss and Learn how to Give Instructions and Monitor Results.
- Discuss and Learn what might be best NOT to Delegate.
- Learn how you can start Delegating with your Team.

### How will this training benefit your company and employees?

Delegation when setup as an established tool, trained for, and used throughout an Organization, Department, or Small Team, enhances the overall operation’s Morale, Output, Quality, and Willingness to accomplish More Tasks with Less Supervision, in Less Time, and Produce More Quality Results. However, don’t be fooled, Delegation is still Work! To incorporate the use of Delegation, Everyone is Involved and a winner, but Everyone still must Participate!! What and/or How could you Delegate to get more Accomplished with your Team??

*This training can be conducted for 8 hours. Onsite training may be customized to meet your business needs.*

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## ABOUT MARK HEDGES



Mr. Hedges has an extensive Military Construction/Operations and Civilian Business background and is an expert in: Leadership Skills, Business Strategies, Organizational Development, Coaching & Mentoring, Managing High Performance Operations, Team Building, Goal Setting, Communication Skills, Workforce Leadership and Basic Skills, in Construction, Logistics, Retail, Manufacturing, and Small Business.