



NOTICE OF INTENT TO AWARD CONTRACT

Via Email
October 28, 2021

Baker Electric, Inc.
1298 Pacific Oaks Place
Escondido, CA 92029

Attn: Ted Baker
mbetzenderfer@baker-electric.com

Subject: San Bernardino Community College District ("District")
Crafton Hills College LRC Generator and Equipment Upgrades NIB# 3626-14.01
Construction Services NOITA

Please take notice, that pursuant to the Instruction for Bidders issued by the District in connection with the above referenced Project, this shall constitute the District's Notice of Intent to Award the Contract for the construction service for **Crafton Hills College LRC Generator and Equipment Upgrades NIB# 3626-14.01**. The District intends to award the Contract for the Project in the amount of **\$686,675.00** to **Baker Electric, Inc.** as the responsible and responsive bidder. Approval of the Contract for the Project will be considered by the District's Board of Trustees at the monthly meeting of the District's Board of Trustees on **November 18, 2021** beginning at 4:00 pm at the District Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408. **Baker Electric, Inc.** is welcome to attend. The meetings are also recorded and can be viewed live on [YouTube](#).

It is the District's Intent to Award the Contract provided that all of the following requirements are complied. Please furnish the following documents to the District as soon as possible, no later than **November 11, 2021 at 12:00 PM. (except Item 6 below)**

1) Contractor Form Agreement (official Agreement to be provided under separate cover) with your signature for final execution. Please note that each page of the Contract Agreement needs to be filled in (where applicable) and acknowledge that you have read and agree to all terms contained on that page and the Agreement. Also, your corporate seal is required. Two (2) original wet signed construction contracts must be mailed to the District office (inclusive of original bonds and escrow). Further instructions will be provided when the Contractor Form Agreement is emailed to you. An electronic copy of the signed contract must also be submitted to anbrown@sbccd.edu cc: sgjiffin@sbccd.edu lnunez@sbccd.edu mfitzpatrick@sbccd.edu. All documents must be returned as a contract package.

2) All Performance and Payment bonds (hard copies must contain a seal) for the above total awarded amount shall be provided with the returned wet signed original contract and included in the electronic contract copy. **Refer to RFP for document templates. Document will also be included in the provided contract package.**

- 3) A signed copy of the Guarantee form. Document will be included in the provided contract package.
- 4) A completed W-9 Form and Supplier Information form (submit to businessservices@sbccd.org, cc: anbrown@sbccd.edu and mfitzpatrick@sbccd.edu.
 - a. Supplier Information Form ([web link](#))
 - b. W-9 ([web link](#))
- 5) Proof of a Department of Industrial Relations registration (DIR#).
- 6) Certificate of Insurance per contract requirements. The COI needs **to be provided with the returned contract, and before issuance of the Notice to Proceed (NTP)**.
- 7) Proof of active Construction Contractor License in the State of California.
- 8) Escrow Agreement for Security Deposits In Lieu of Retention. Provide and flag originals that require District signature. Original document must be mailed with the contract. **Document will be included in the provided contract package.**
- 9) Signed post-bid questionnaire.
- 10) Completed SBCCD COVID-19 Safety Plan (included with bid). **Included with Bid.**

NOTICE TO PROCEED (NTP) – WILL NOT be issued until the above requirements are received, fulfilled, and approved by the Board of Trustees.

Please submit all questions and documents directly to:

Andrea Brown, MBA, CCM
Financial and Contract Manager
Measure CC Bond Program
anbrown@sbccd.edu



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