

**MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

December 17, 2024

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

The District is reorganizing the Institutional Advancement Department at Crafton Hills College. Accordingly, both Parties agree to, as part of the reorganization, to the following effects:

1. It is agreed and understood that the District would increase the FTE hours for (1) one occupied Account Technician position (**PCN: C237805**).
2. The increase in FTE hours is based on the department's operational needs and workload.
3. The (1) one occupied Account Technician position will be increased to 1.0 FTE from .475 FTE to 40 hours per workweek from 19 hours per workweek, working 260 days per year.
 - a. Incumbent, Cinthia Calderon Cruz's work schedule will be changed as follows:
 From: Monday-Thursday, 11:45 a.m. to 4:30 p.m.
 To: Monday – Friday, 8:30 a.m. to 5:00 p.m.
4. The Parties agree that the note above will be effective Wednesday, January 1, 2025.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

For CSEA

Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources,
Payroll & Police Services

Ernest Guillen, President CSEA #291

Cameron Kroetz, CSEA LRR

Noah Snyder, CSEA LRR

Diana Vaichis, Team Member

Kevin Limoges, Team Member

Yendis Battle, Team Member