

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

September 8, 2026

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

In accordance with **Article 15.6 – District-Initiated Transfers** of the CSEA Collective Bargaining Agreement, the Parties agree to the District-initiated transfers of Aida Gil and Marvellee Diaz, referred to as "unit member(s)." The Parties further agree that, notwithstanding the District-initiated transfer of each unit member to a new department, both unit members shall continue to perform duties within their existing job classifications. The duties assigned in their respective new departments are consistent with and within the scope of their current job classifications. Accordingly, these District-initiated transfers shall not result in any change to either unit member's job classification.

The specific details of the District-initiated transfers are outlined below:

Aida Gil	
Current Job Classification: Administrative Assistant III Supervisor: April Dale, Associate Dean, Student Support Services Department: Student Services, SBVC Work Schedule: Monday–Friday, 8:00 a.m. – 5:00 p.m.	New, effective Thursday, October 1, 2026 Job Classification: Administrative Assistant III (unchanged) Supervisor: Pavel Bratulin, Campus Director of Marketing, Creative Services & Public Affairs Department: Marketing/Public Affairs, SBVC Work Schedule: Monday–Friday, 8:00 a.m. – 5:00 p.m. (unchanged)

Marvellee Diaz	
Current Job Classification: Administrative Assistant II Supervisor: Pavel Bratulin, Campus Director of Marketing, Creative Services & Public Affairs Department: Marketing/Public Affairs, SBVC Work Schedule: Monday–Friday, 7:30 a.m. – 4:00 p.m. (unchanged)	New, effective Thursday, October 1, 2026 Job Classification: Administrative Assistant II (unchanged) Supervisor: April Dale, Associate Dean, Student Support Services Department: Student Services, SBVC Work Schedule: Monday–Friday, 7:30 a.m. – 4:00 p.m. (unchanged)

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

Kristina Hannon, SBCCD
Vice Chancellor, Human Resources,
Police Services, Emergency/Employee
Risk Management & Payroll Services

For CSEA

Ernest Guillen, President CSEA #291

Cameron Kroetz, CSEA LRR

Diana Vaichis, Team Member

Ginger Sutphin, Team Member

Juan Zavala, Team Member