

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**June 11, 2024**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

The Parties have met in reference to the increase in full-time equivalent ("FTE") hours for (1) one Research Analyst position at Crafton Hills College and agreed to the following:

1. It is agreed and understood that the District would increase FTE hours for (1) one occupied Research Analyst position (**PCN: C211426**).
2. The increase in FTE hours is based on the department's operational needs.
3. The (1) one occupied Research Analyst position will be increased to 1.0 FTE from .475 FTE to 40 hours per workweek from 19 hours per workweek, working 260 days per year.
  - a. Incumbent, Jessica Beverson's work schedule will be changed as follows:
 

From: Monday, 8:00 a.m. to 5:00 p.m., Tuesday, 8:00 a.m. to 4:00 p.m., and Wednesday, 8:00 a.m. to 12:00 p.m.

To: Monday – Friday, 8:00 a.m. to 4:30 p.m.
4. The Parties agree that the abovementioned changes will be effective Monday, July 1, 2024.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

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Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources  
and Police Services

For CSEA

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Ernest Guillen, President CSEA #291

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Noah Snyder, CSEA LRR

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Diana Vaichis, Team Member

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Kevin Limoges, Team Member

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Yendis Battle, Team Member

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Cedrick Wrenn, Team Member