

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

July 9, 2024

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to approve the interim Out-of-Class assignment for Arliss Malone, Senior Payroll Technician, to the Human Resources and Payroll Analyst, District, under the following stipulations:

1. The length of the assignment will be July 10, 2024, through December 31, 2024, or until the Employee or management makes a decision to end the assignment.
2. The Employee will be compensated from the Confidential Salary Schedule at Range 19, Step C. The salary range and step referenced in this MOU have been predetermined by the CSEA Collective Bargaining Agreement.
3. The Parties agree that the Employee, while performing the Out-of-Class assignment, remains a unit member and may benefit from any and all rights and representation afforded them through affiliation with CSEA.
4. The Parties agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during the assignment as the Human Resources and Payroll Analyst or be evaluated during this Out-of-Class service.
5. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Senior Payroll Technician will continue to accrue, and the Out-of-Class assignment will not be construed in any manner as a break in service.
6. This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Arliss Malone.

This Agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

For CSEA

Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources,
Payroll & Police Services

Ernest Guillen, President CSEA #291

NaviJana Duren, CSEA LRR

Diana Vaichis, Team Member

Kevin Limoges, Team Member

Yendis Battle, Team Member

Cedrick Wrenn, Team Member