

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**July 16, 2024**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

**Schedule Change: Raina Okray, Administrative Assistant II-SBVC**

In accordance with **Article 6.4 -Permanent Changes to Work Schedule**, the Parties agreed that Raina Okray’s permanent work schedule would change as described below. Accordingly, the first day of the permanent schedule will be Monday, July 29, 2024.

**FROM:** Monday - Friday 8:00 a.m. to 5:00 p.m.

**TO:** Monday - Friday 7:00 a.m. to 4:00 p.m.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

For CSEA

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Kristina Hannon, SBCCD  
Vice-Chancellor, Human Resources,  
Payroll & Police Services

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Ernest Guillen, President CSEA #291

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NaviJana Duren, CSEA LRR

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Diana Vaichis, Team Member

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Kevin Limoges, Team Member

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Yendis Battle, Team Member

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Cedrick Wrenn, Team Member