

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

July 16, 2024

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties."

The Parties have met in reference to the reduction in full-time equivalent ("FTE") hours for (1) one vacant Administrative Assistant II position at Crafton Hills College and agreed to the following.

1. It is agreed and understood that the District would reduce the FTE hours for (1) one vacant Administrative Assistant II position (**PCN: C213302**).
2. The reduction in the FTE hours is based on the department's operational needs.
3. The (1) one vacant Administrative Assistant II position will be reduced from 1.0 FTE to .475 FTE and from 40 hours per workweek to 19 hours per workweek, working 260 days per year.
4. The Parties agree that the abovementioned changes will be effective Thursday, August 1, 2024.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

For CSEA

Kristina Hannon, SBCCD
Vice-Chancellor, Human Resources,
Payroll & Police Services

Ernest Guillen, President CSEA #291

NaviJana Duren, CSEA LRR

Diana Vaichis, Team Member

Kevin Limoges, Team Member

Yendis Battle, Team Member

Cedrick Wrenn, Team Member