



# 2025-2026 Benefits Enrollment Form

Dependent Verification must be provided to the Human Resources Office at the time the enrollment form is submitted for any new dependent added during this enrollment period. Dependent Verification documents for adding spouse or domestic partner include: official marriage certificate/license issued by county agency, approved declaration of domestic partnership or most recently filed tax return showing joint filing. Dependent verification documents for children include: birth certificate, adoption paperwork, document granting legal guardianship by the court or most recently filed tax return showing child is being claimed as IRS dependent.

## ACTION REQUESTED

☐ New Enrollment ☐ Add Dependent(s) ☐ Remove Dependent(s) ☐ Other (specify):

**Reason:** ☐ Divorce/Legal Separation ☐ Newborn/Adoption ☐ Gain/Loss of other Coverage ☐ Marriage/Domestic Partner Declaration ☐ New Hire ☐ Open Enrollment

## EMPLOYEE INFORMATION

Last Name First Name Middle Social Security Number  
- -

Street Address City State ZIP Phone Number  
( ) -

Birth Date (mm/dd/yyyy) / / Location (School Site or Dept.): Sex: ☐ Male ☐ Female

Date of Hire / / Status: ☐ Academic ☐ Classified ☐ Confidential ☐ Management ☐ Board Member

## HEALTH BENEFIT PLANS SELECTION

RATES ARE PER PAYCHECK AND NOT DEPENDENT ON FAMILY SIZE

Select one Medical, Dental and Vision Plan	Plan Name	Deduction Per Paycheck (10 deductions over 12-month school year)
MEDICAL PLAN OPTIONS		
<input type="checkbox"/>	Anthem PPO Gold – Copay Only	\$0.00
<input type="checkbox"/>	Anthem CA Care “Classic” HMO	\$0.00
<input type="checkbox"/>	Anthem CA Care “Premier” HMO	\$106.80
<input type="checkbox"/>	Anthem Blue Cross PPO 100A (High)	\$600.00
<input type="checkbox"/>	Anthem Blue Cross PPO 90C (Low)	\$336.00
<input type="checkbox"/>	Kaiser Permanente \$15 HMO	\$265.20
<input type="checkbox"/>	Kaiser Permanente \$30 HMO	\$232.80
<input type="checkbox"/>	Waive/Opt-Out of Medical Plan	Receive Credit of \$250.00
DENTAL PLAN OPTIONS		
<input type="checkbox"/>	DeltaCare HMO	\$0.00
<input type="checkbox"/>	Delta Dental PPO	\$61.99
VISION PLAN OPTIONS		
<input type="checkbox"/>	EyeMed	\$0.00

## **2025-2026 BENEFITS ENROLLMENT FORM**

**Please list yourself and any eligible dependents you wish to ENROLL. Please provide all the information requested for each individual you are enrolling.**

If enrolling in a Kaiser Permanente medical plan, ignore requests for physician name, physician ID number, medical group name and medical group ID number.

### **EMPLOYEE INFORMATION**

<b>Self</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> ADD <input type="checkbox"/> DELETE	Anthem Primary Care Physician (PCP) Name	Anthem Primary Care Physician ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Primary Care Physician's Medical Group Name		

### **DEPENDENT INFORMATION**

<b>Spouse/Domestic Partner</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> ADD <input type="checkbox"/> DELETE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Last Name	First Name	Middle
	Birth Date (mm/dd/yyyy)   Social Security Number   Address if different from Employee's <div style="display: flex; justify-content: space-between;"> <span>/ /</span> <span>- -</span> <span></span> </div>			
Primary Care Physician (PCP) Name			Primary Care Physician Blue Shield ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Dependent 1</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> DELETE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Last Name	First Name	Middle
	Birth Date (mm/dd/yyyy)   Social Security Number   Address if different from Employee's <div style="display: flex; justify-content: space-between;"> <span>/ /</span> <span>- -</span> <span></span> </div>			
Primary Care Physician (PCP) Name		Primary Care Physician Anthem ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Dependent 2</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> DELETE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Last Name	First Name	Middle
	Birth Date (mm/dd/yyyy)   Social Security Number   Address if different from Employee's <div style="display: flex; justify-content: space-between;"> <span>/ /</span> <span>- -</span> <span></span> </div>			
Primary Care Physician (PCP) Name		Primary Care Physician Anthem ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Dependent 3</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> DELETE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Last Name	First Name	Middle
	Birth Date (mm/dd/yyyy)   Social Security Number   Address if different from Employee's <div style="display: flex; justify-content: space-between;"> <span>/ /</span> <span>- -</span> <span></span> </div>			
Primary Care Physician (PCP) Name		Primary Care Physician Anthem ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Dependent 4</b> <input type="checkbox"/> ENROLL <input type="checkbox"/> DELETE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Last Name	First Name	Middle
	Birth Date (mm/dd/yyyy)   Social Security Number   Address if different from Employee's <div style="display: flex; justify-content: space-between;"> <span>/ /</span> <span>- -</span> <span></span> </div>			
Primary Care Physician (PCP) Name		Primary Care Physician Anthem ID #	Existing Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**PLEASE NOTE: If you elected an Anthem HMO plan and you do NOT provide a primary physician name and/or physician ID number for you or your enrolled dependents, you and any enrolled dependent will automatically be assigned to a primary care physician accepting new patients based on your residence's geographical area.**

## **2025-2026 BENEFITS ENROLLMENT FORM**

### **SECTION 125 ELECTION**

Per IRS Section 125, your health and welfare premiums are deducted from your pay on a pre-tax basis. These premiums will be deducted from your regular compensation to pay your required contribution that you have elected, and will continue for each succeeding period until this agreement is amended or terminated. This election cannot be modified or terminated unless there is a change in family status or spouse's employment.

### **ACKNOWLEDGEMENTS**

I acknowledge that the above represents my enrollment choices. I understand that by signing this form I am waiving or authorizing payroll deductions for any required contributions for the coverage(s) selected on the previous page. I understand that the premiums (if any) are collected after the end of the month for which I have coverage.

I understand that my elections cannot be changed or cancelled until a future open enrollment period or a qualified status change occurs, i.e., marriage, registered domestic partnership, divorce, dissolution of registered domestic partnership, birth, adoption, legal guardianship, legal custody, or a change in eligibility of a child up to age 26.

Appropriate documentation must be provided for all covered dependents at the time of enrollment and/or qualified event status changes, i.e., birth, adoption, guardianship, custody, marriage, domestic partner declaration, divorce, death, etc.

I represent to the best of my knowledge and belief, all statements and answers entered into this application are true, complete and correct. I understand that omissions or misrepresentations with respect to the information provided may result in my coverage being void and that I will be responsible for reimbursement of all claims paid for myself or my dependents during an ineligible period.

**BY SIGNING THIS DOCUMENT, I HAVE READ & ACKNOWLEDGE  
THE BENEFIT MATERIALS GIVEN TO ME.**

Employee Name: (Please Print) \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_