**October 4, 2024**

 **12:00-2:00pm [SBTA Offices]**



# SBCCDTA

Amplifying the voices of fellow faculty to advocate for themselves by organizing and mentoring and defending and negotiating the contract.

 Preliminary Items

 **10 minutes**

* Call to Order: noon
* Approval of Prior Minutes
* Approval of the Agenda/Additions
* CTA/CCA Reports

 Action and Work Items

 **90 minutes**

The following items need action from the executive board.

|  |  |
| --- | --- |
|  | Action Item |
| President | * Debrief 10/2 General Membership meeting
* Discuss Chapter Bylaws Edits
 |
| VP (CHC/SBVC) | * Outreach Activities Committee Planning
* Luncheon (Past/Upcoming) Updates
* Campus Communications
 |
| Secretary | * Develop General Membership Meeting Minutes (10/2)
* Develop Executive Board Meeting Minutes (10/4)
* Manage CTA PT Membership Grant
 |
| FT Reps (CHC/SBVC) | * Support Outreach Activities Committee (CHC/SBVC)
* Support Campus Luncheon (CHC/SBVC)
* Service Members’ Outreach (CHC/SBVC)
* Manage Allied Health Associate Dean (SBVC)
* Temperature Concerns (Science, SBVC)
 |
| PT Reps (CHC/SBVC) | * Manage PT Equity/Outreach Planning
* Support Campus Luncheon (CHC/SBVC)
* Service Members’ Outreach
 |
| Elections/PAC | * Mechanics/Scheduling Bylaws Vote
* Online Voting Transition Update
 |
| Grievance (CHC/SBVC) | * Grievance Updates
 |
| Communications | * Higher resolution logo image (Website)
* Generic group email name/access (Website)
 |
| Treasurer/Negotiations | * Treasurer’s Report
* PAC Treasurer’s Report
* Negotiations Update
* Survey Discussion
 |



## Written Reports

**10 minutes**

This is a report of all of your work completed between union meetings as well as information for the entire board.

Except in cases of last-minute updates, reports will not be given during the meeting; the time for written reports will be spent on any questions regarding the written reports on this document.

|  |  |  |
| --- | --- | --- |
| Position | Name and Release | Written Report |
| President | Jeff Demsky | Meetings with President Contreras (SBVC)Meetings with VPI Humble (SBVC)Attended Board of Trustees MeetingAdministration of Justice (SBVC) Hiring CommitteeParticipated in Inaugural SBCCD OlympicsAnswered members’ emails and questionsSupported Executive Board membersWorked on CTA PT Membership Grant ApplicationMet with Interim Sciences Dean (SBVC)Attended SBVC College Council Assigned CTA Faculty to Six Hiring/District CommitteesAttended Policies & Procedures Advisory CommitteeOffered Chapter Bylaws RevisionsPrepared 9/6 Executive Board AgendaLed 9/6 Executive Board MeetingPrepared 9/20 Executive Board AgendaLed 9/20 Executive Board MeetingPrepared 10/2 General Membership AgendaLed 10/2 General Membership MeetingPrepared 10/4 Executive Board AgendaLed 10/4 Executive Board Meeting |
| Secretary  | Maria Ortiz | Prepared/Distributed September Meeting Notes Managed CTA PT Membership Grant ApplicationWorked with Executive Board membersIssued District-wide Union CommunicationsPresented Update at 10/2 General Membership Meeting |
| Treasurer | Jamie Salyer | Budget Update at 10/2 General Membership MeetingManaged PAC Fines ProcessScheduled Room/Food (SBVC Luncheon)Offered Chapter Bylaws Revisions |
| Negotiations | Jamie Salyer | Communications with the District Led SBCCTA Negotiations Team meetingsOpened Formal Contract Negotiations with DistrictContinued Workgroup Discussions with District |
| 1st Vice President Crafton  | Nick Reichert | * Attended District Budget Advisory Committee
* Attended Chancellor’s Council
* Attended CHC College Council
* Answered members’ emails
* Developed Chapter’s Discord Communications
* Issued District-wide Union Communications
* Managed CHC Luncheon Team
* Managed General Membership Meeting Preparations
* Worked with Executive Board members
* Offered Bylaws Revisions
* Activities Outreach Committee Planning
* 10/2 General Membership Meeting Remarks
 |
| 2nd Vice President Valley | Denise Knight | * Managed Website Acquisition Process
* Attended Board of Trustees Meetings
* Worked with Executive Board members
* Managed SBVC Union Luncheon Team
* Answered members’ emails
* Issued Campus Union Communications
* Liaison with SBVC President
* FT Member Advocacy (Math Department)
* 10/2 General Membership Meeting Remarks
* Activities Outreach Committee Planning
* Supported Inaugural SBCCD Olympics
 |
| Full-time Rep #1 Valley | Sheri Lillard | * Answered members’ emails
* Supported FT members’ rights
* Worked with Executive Board Members
* Led Bylaws Revision
* Allied Health Ass’c Dean (Additional Workload)
* Interim Sciences Dean (Allied Health Ass’c Dean)
 |
| Full-time Rep #2 Valley | Jessy Lemieux | * Answered members’ emails
* Supported FT members’ rights
* FT Member Advocacy (Math Department)
* Worked with Executive Board Members
* Communications with VPI Humble (SBVC)
* Allied Health Ass’c Dean (Additional Workload)
* Interim Sciences Dean (Allied Health Ass’c Dean)
* 10/2 General Membership Meeting Remarks
* Negotiations
 |
| Full-time Rep #1 Crafton | Meridyth McClaren | * Answered members’ emails
* Supported CHC Luncheon
* Offered Bylaws Revisions
* Met with Deans
* Met with CHC President/VPI
* Worked with Executive Board Members
* Supported Inaugural SBCCD Olympics
* 10/2 General Membership Meeting Remarks
 |
| Full-time Rep #2 Crafton | Robert McAtee | * Answered members’ emails
* Joined CHC Counselor Hiring Committee
* Worked with Executive Board Members
* District Enrollment Management Subcommittee
* Offered Bylaws Revisions
* Supported CHC Union Luncheon
* 10/2 General Membership Meeting Remarks
 |
| Part-time Rep Valley | Sam Valle | * PT Equity/Outreach Planning
* Answered members’ emails
* Issued Campus Union Communications
* Worked with Executive Board Members
* SBVC Union Luncheon Remarks
* Institutional Effectiveness Advisory Committee
* Joined District Health Benefits Committee
* Participated in Inaugural SBCCD Olympics
* 10/2 General Membership Meeting Remarks
* 10/4 Executive Board Lunch Management
 |
| Part-time Rep Crafton  | Karol McCool | Oct 2 Monthly Union MeengKarol McCool•   • !"#"• $%   • &' (• )\*+,-• -./01(2"1-232•  45+#• (#6Oct 2 Monthly Union MeengKarol McCool•   • !"#"• $%   • &' (• )\*+,-• -./01(2"1-232•  45+#• (#6Oct 2 Monthly Union MeengKarol McCool•   • !"#"• $%   • &' (• )\*+,-• -./01(2"1-232•  45+#• (#6* PT Equity/Outreach Planning with Maria and Sam. Emails and research with businesses for possible Equity week events.
* Issued Campus Union Communications
* Answered members’ emails and had a phone conversation with member regarding a possible grievance
* Worked with Executive Board Members
* 10/2 General Membership Meeting Remarks
* Re-joined District Health Benefits Committee. Emails with HR benefits staff about PT faculty benefits.
* Emails welcoming new members and gave “swag” to 2 new Union members.
* Bimonthly Union meeting on zoom**.**
 |
| Grievance (SBVC)  | Leonard Lopez | * Worked with Executive Board Members
* Supported members’ contract rights (PT, SBVC)
* Outreach to VPI
* Outreach to Divisional Deans
* Outreach to District
 |
| Grievance (CHC)  | Julie McKee | * Worked with Executive Board Members
* Supported members’ contract rights
* Supported CHC Union Luncheon
* 10/2 General Membership Meeting Planning
* Outreach to Divisional Deans
* Joined District Sabbatical Committee
 |
| Negotiations  | Danielle Bell | * Worked with Negotiation Team Members
* Participated in Negotiation Team Meetings
 |
| Negotiations | Leslie Gregory | * Worked with Negotiation Team Members
* Participated in Negotiation Team Meetings
 |
| Communications | Lucas Cuny | * Liaison with District Webmaster
* Communications with Executive Board Members
* Issued Chapter’s Disaster Relief (Fire) Statement
* Preparing Website Launch (December)
* Preparing new podcasts
* Participated in Inaugural SBCCD Olympics
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## Tracking Itemshorizontal line

**5 minutes**

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The following are items that we need to track for their potential relation to union work.

|  |  |  |
| --- | --- | --- |
| **Item** | **Relevance** | **Timeline** |
| PT District Service Recognition Certificates  | Structurally increase equity between PT/FT faculty.  | Raised issue at AUG 24 BOT meeting. Successful via email with District leadership. Proposal pending before Chancellor’s Cabinet. Anticipated project completion by DEC 24. |
| Chapter Website hosted on District Server | Significantly enhances chapter’s communications platform. Familiar domain for members to visit. Permanent cost savings to chapter. | VP Knight opened positive communications with District officials in AUG 24. Followed up via email, text, in person talks. District has opened link/server space. Project completion by OCT 24.  |
| PAC Activities | Effort to coordinate and apply resources in support of a pro-union candidate for Board of Trustee (District Five) seat.  | On-going and working with CTA (Justine) to coordinate. |
| Member Outreach Events | Building chapter unity and inter-campus relations via shared space activities. | Raised issue at JUL 24 retreat. Set schedule opening in OCT 24 following General Membership Meeting. Plan DEC holiday party. |
| Membership | Applying for CTA Membership Grants increases chapter’s outreach and constituency service capabilities. | On-going and working with CTA (Justine) to coordinate. We had 8 new members join our chapter so far this semester. |
| PT Equity Week | Supporting PT faculty strengthens our chapter and complements our DEIA commitment statement.  | Planning to start immediately with the goal of leading this week of events during the FA 24 semester.  |

##

## **Membership**

### **District-Wide**

|  |  |  |
| --- | --- | --- |
| **Position** | **Name** | **In Attendance** |
| President | Jeff Demsky |  |
| Treasurer | Jamie Salyer |  |
| Secretary | Maria Ortiz |  |
| CTA Staff | Justin Arnold |  |
| CTA Staff | Antonio Galiano |  |
| Elections Chair | Micah Martin  |  |
| Communications | Lucas Cuny |  |
| Negotiations Lead | Jamie Salyer |  |

### **Crafton Hills College**

|  |  |  |
| --- | --- | --- |
| **Position** | **Name** | **In Attendance** |
| 1st Vice President | Nick Reichert |  |
| Full-time Rep #1 | Meridyth McClaren |  |
| Full-time Rep #2 | Robert McAtee |  |
| Part-time Rep | Karol McCool |  |
| Grievance | Julie McKee |  |

### **Valley College**

|  |  |  |
| --- | --- | --- |
| **Position** | **Name** | **In Attendance** |
| 2nd Vice President | Denise Knight |  |
| Full-time Rep #1 | Sheri Lillard |  |
| Full-time Rep #2 | Jessy Lemieux |  |
| Part-time Rep | Sam Valle |  |
| Grievance | Leonard Lopez |  |

Guests:

CTA Staff

CCA