**September 6, 2024**

**12:00-2:30pm**

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# SBCCDTA

Amplifying the voices of fellow faculty to advocate for themselves by organizing and horizontal linementoring and defending and negotiating the contract.

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horizontal linePreliminary Items - 5 minutes

* Call to Order: 12:00 pm
* Approval of the Agenda/Additions
* Approval of July 28, 2024 Board Meeting Minutes
* CTA Report

## Executive Session - 20 minutes

* Negotiations
* Grievance

horizontal line Action and Work Items

**30 minutes**

The following items need action or volunteers from the executive board.

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| Position | Action Item |
| President | * Vote to Approve/Submit DEIA Statement * Establish Activities Outreach Subcommittee * Develop General Membership Issue Survey * Order “Swag” * Schedule Second General Membership Meeting * Discuss Support/Concerns with AB-2277 * Future E-Board Lunch Pickup Schedule |
| Treasurer | * Reapprove the adjusted budget * Approve New Comms Stipend * Approve New CHC Grievance Stipend * Approve Revised Election Chair Stipend * Approve PAC Contribution * Approve Activities Outreach Budget * Credit Card Update * Uniserv Update * Inform PT how dues are taken from other colleges |
| Secretary | * Calendar October General Membership Meeting * Record/Distribute September E-Board Minutes * CTA New Membership Grant Application |
| Communications | * Manage Website Launch on District Server |
| Vice Presidents (CHC/SBVC) | * Manage Activities Outreach Subcommittee (CHC/SBVC) * Support/Attend Campus Luncheons (CHC/SBVC) * Manage Chapter’s Membership Committee (CHC/SBVC) * Reserve October General Membership Meeting Room (CHC) |
| Full-time Reps (CHC/SBVC) | * Manage Members’ Outreach * Support Campus Luncheons (CHC/SBVC) |
| Part-time Reps (CHC/SBVC) | * Manage Members’ Outreach * Support Campus Luncheons (CHC/SBVC) * PT Equity Week |
| Elections | * Revise/Clarify Voting Processes * Online Voting Transition * Prepare Elections Manual as Bylaws Appendix One |
| PAC | * Manage Chapter’s PAC Subcommittee * Manage Chapter’s PAC Contribution * Communications with PAC Treasurer * Communications with CTA support staff * Manage GOTV activities * Manage Communications with candidate(s) |

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## Written Reports

**10 minutes**

This is a report of all of your work completed between union meetings as well as information for the entire board.

Except in cases of last-minute updates, reports will not be given during the meeting; the time for written reports will be spent on any questions regarding the written reports on this document.

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| Position | Name and Release | Written Report |
| President | Jeff Demsky | Met with Presidents  Met with VPIs  Addressed campus issues with administration  Meet and greet with Trustee Reyes  Attended Board of Trustees Meeting  Attended both campuses’ Academic Senate meetings  Attended both campuses’ luncheons  Answered members’ emails and questions  Arranged Podcast Guests  Worked with PAC committee  Worked on DEIA subcommittee  Worked with Executive Board members  Attended SBVC College Council  Joined District Policies & Procedures Advisory Committee  Prepared September Executive Board Agenda |
| Secretary | Maria Ortiz | Prepared/Distributed July Meeting Notes  Calendared upcoming Chapter Meetings  Worked on CTA Membership Grant Application  Worked with Executive Board members  Supported SBVC Union Luncheon |
| Treasurer | Jamie Salyer | Corrected and submitted past 460 forms  Went to PAC treasurer training  Corrected the account balances  Reserved rooms for SBVC lunches |
| Negotiations | Jamie Salyer | Communications with the district  Team meetings  Composed the Sunshine proposal  Recorded a podcast about negotiations |
| 1st Vice President Crafton | Nick Reichert | * Supported PT Orientation * Clarified (HR) Workplace Violence Training * Supported CHC Union Luncheon * Joined District Budget Advisory Committee * Joined Chancellor’s Council * Joined CHC College Council * Answered members’ emails * Promoted Slack App Communications * Worked with Executive Board members * Met with campus President/VPs |
| 2nd Vice President Valley | Denise Knight | * Represented Chapter at New Faculty Hiring Orientation * Managed Website Space Acquisition * Attended Board of Trustees Meetings * Worked with Executive Board members * Supported SBVC Union Luncheon * Answered members’ emails * Worked on PAC subcommittee * Worked on DEIA subcommittee * Met with campus President/VPs |
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| Full-time Rep #1 Valley | Sheri Lillard | * Answered members’ emails * Worked with Executive Board Members * Contact with Health Dean (remote work) * Led Bylaws Revision Subcommittee * Supported SBVC Union Luncheon |
| Full-time Rep #2 Valley | Jessy Lemieux | * Answered members’ emails * Worked with Executive Board Members * Contact with Health Dean (remote work) * Contact with Science Dean (lab tech) * Supported welding faculty’s safety concerns * Negotiations Team Activities |
| Full-time Rep #1 Crafton | Meridyth McClaren | * Answered members’ emails * Supported CHC Luncheon * Met with Deans * Met with President/VPI * Worked with Executive Board Members |
| Full-time Rep #2 Crafton | Robert McAtee | * Answered members’ emails * Worked on DEIA subcommittee * Worked with Executive Board Members * Joined District Enrollment Management Subcommittee * Supported CHC Union Luncheon |
| Part-time Rep Valley | Sam Valle | * Attended PT Orientation * Answered members’ emails * Worked with Executive Board Members * Supported SBVC Union Luncheon * Joined Institutional Effectiveness Advisory Committee |
| Part-time Rep Crafton | Karol McCool | * Union Retreat 3days * Union talk at Adjunct Orientation * Zoom meeting for Orientation with other eBoard members * Union Lunch, Aug * Numerous emails from PT faculty regarding health care, union membership, various other miscellaneous subject matters * Zoom meeting with eBoard members regarding health care for PT |
| Grievance (SBVC) | Leonard Lopez | * Worked with Executive Board Members * Supported members’ contract rights * Bylaws Revision Subcommittee * Outreach to VPI * Outreach to Divisional Deans |
| Grievance (CHC) | Julie McKee | * Worked with Executive Board Members * Supported members’ contract rights * Supported CHC Union Luncheon * Outreach to Divisional Deans * Joined CHC Tenure Review Committee |
| Negotiations | Danielle Bell | * Worked with Negotiation Team Members * Participated in Negotiation Team Meetings |
| Negotiations | Leslie Gregory | * Worked with Negotiation Team Members * Participated in Negotiation Team Meetings |
| Communications | Lucas Cuny | * Three finished podcasts * Managing Insta/Fbook/Youtube * Preparing website launch * Preparing new podcasts |

## Tracking Itemshorizontal line

**5 minutes**

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The following are items that we need to track for their potential relation to union work.

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| **Item** | **Relevance** | **Timeline** |
| PT District Service Recognition Certificates | Structurally increase equity between PT/FT faculty. | Raised issue at AUG 24 BOT meeting. Successful via email with District leadership. Proposal pending before Chancellor’s Cabinet. Anticipated project completion by DEC 24. |
| Chapter Website hosted on District Server | Significantly enhances chapter’s communications platform. Familiar domain for members to visit. Permanent cost savings to chapter. | VP Knight opened positive communications with District officials in AUG 24. Followed up via email, text, in person talks. District has opened link/server space. Project completion by OCT 24. |
| PAC Activities | Effort to coordinate and apply resources in support of a pro-union candidate for Board of Trustee (District Five) seat. | On-going and working with CTA (Justine) to coordinate. |
| Member Outreach Events | Building chapter unity and inter-campus relations via shared space activities. | Raised issue at JUL 24 retreat. Set schedule opening in OCT 24 following General Membership Meeting. Plan DEC holiday party. |
| Membership | Applying for CTA Membership Grants increases chapter’s outreach and constituency service capabilities. | On-going and working with CTA (Justine) to coordinate. We had 8 new members join our chapter so far this semester. |
| PT Equity Week | Supporting PT faculty strengthens our chapter and complements our DEIA commitment statement. | Planning to start immediately with the goal of leading this week of events during the FA 24 semester. |

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## **Membership**

### **District-Wide**

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| **Position** | **Name** | **In Attendance** |
| President | Jeff Demsky |  |
| Treasurer | Jamie Salyer |  |
| Secretary | Maria Ortiz |  |
|  | Justin Arnold |  |
| CTA Staff | Antonio Galiano |  |
| Elections Chair | Micah Martin |  |
| Communications | Lucas Cuny |  |
| Negotiations Lead | Jamie Salyer |  |

### **Crafton Hills College**

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| **Position** | **Name** | **In Attendance** |
| 1st Vice President | Nick Reichert |  |
| Full-time Rep #1 | Meridyth McClaren |  |
| Full-time Rep #2 | Robert McAtee |  |
| Part-time Rep | Karol McCool |  |
| Grievance | Julie McKee |  |

### **Valley College**

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| **Position** | **Name** | **In Attendance** |
| 2nd Vice President | Denise Knight |  |
| Full-time Rep #1 | Sheri Lillard |  |
| Full-time Rep #2 | Jessy Lemieux |  |
| Part-time Rep | Sam Valle |  |
| Grievance | Leonard Lopez |  |

Guests:

CTA Staff:

CCA