Academic Calendar Subcommittee
Meeting Agenda - December 13, 2021 at 9:00 a.m.
Via Zoom: https://cccconfer.zoom.us/j/99672669456

I. **CALL TO ORDER**

II. **REVIEW STUDENT QUESTIONNAIRE**

III. **REVIEW MANDATED HOLIDAYS**

IV. **REVIEW CALENDARS**

V. **REVIEW INSTRUCTIONAL DAYS**

VI. **NEXT MEETING**
   Tuesday, January 10, 2022, at 9:00 a.m.
   Via Zoom: https://cccconfer.zoom.us/j/99672669456

VII. **ADJOURNMENT**

IMPORTANCE AND USE OF SPRING BREAK

1. How do you use your spring break (click all that apply)?
   - ○ Catch up on sleep
   - ○ Catch up on personal errands (e.g., laundry)
   - ○ Catch up on class work
   - ○ Take a break from academics
   - ○ Visit friends or family
   - ○ Take a vacation
   - ○ Spend time with my children
   - ○ Fill out job applications

2. How important is Spring Break to your academic success?
   - ○ Not at all important
   - ○ Low importance
   - ○ Slightly important
   - ○ Neutral
   - ○ Moderately important
   - ○ Very important
   - ○ Extremely important

FEELINGS ABOUT THE TIMING OF SPRING BREAK & SHORT-TERM COURSES

3. Choose the option that you like the best.
   - ○ Spring Break should align with the local high schools
   - ○ Spring Break should occur at the midpoint of the semester

4. What are three things we could do to improve the timing (i.e., start and end) of your spring break?
   - ○ _____
   - ○ _____
   - ○ _____
   - ○ No suggestions, I like the current structure.

5. Are you currently enrolled in any short-term (e.g., 8-week) courses? – If yes, they will see question 6 and then question 7. If no, they will skip to question 8.
   - ○ Yes
   - ○ No

6. You indicated that you are currently enrolled in a short-term course (e.g., 8-week course). Do you find it disruptive to your learning to have a spring break that occurs during the first or last week of the short-term course? – <mark>If yes, they will see question 7. If no, they will skip to question 8.</mark>

   ○ Yes

   ○ No

7. You indicated that you find it disruptive to your learning to have a spring break that occurs during the first or last week of the short-term course? Please explain why in the textbox below.

   _____

DEMOGRAPHICS

8. Do you have children in K-12?

   ○ Yes

   ○ No

9. Are you a primary caregiver for someone other than your child?

   ○ Yes

   ○ No

10. What is your age group?

    ○ 19 or less

    ○ 20 to 24

    ○ 25 to 29

    ○ 30 to 34

    ○ 35 to 39

    ○ 40 to 49

    ○ 50+

11. What is your gender

    ○ Male

    ○ Female

    ○ Non-Binary

    ○ Decline to answer

12. At what location do you take the majority of your classes?

    ○ CHC

    ○ SBVC

November 10, 2020   Via Email

TO: Chief Executive Officers
Chief Business Officers
Chief Information System Officers
Chief Instructional Officers
Deans of Admissions and Records, Registrar

FROM: Wrenna Finche, Assistant Vice Chancellor
College Finance and Facilities Planning Division

RE: Legally Mandated Holidays for Fiscal Years 2020-21, 2021-22, 2022-23, 2023-24, and 2024-25

A list of the legally mandated academic holidays, as specified by Education Code section 79020, is attached for your convenience in establishing your future academic calendars for fiscal years 2020-21, 2021-22, 2022-23, 2023-24, and 2024-25

In addition to the legally mandated holidays listed, a college may close on March 31, known as "Cesar Chavez Day," and the fourth Friday in September, known as "Native American Day," if the district's governing board district agrees to close the college for that purpose. When "Cesar Chavez Day" falls on a Saturday or Sunday, the agreed-upon college closure day shall occur on the preceding Friday or succeeding Monday, respectively. If "Cesar Chavez Day" happens to fall on a weekday, there is no flexibility to move the corresponding holiday observance. The district shall continue to maintain the minimum required 175 days of instruction. If the district does not close for "Cesar Chavez Day" or "Native American Day," appropriate observances should be held in commemoration.

Senate Bill 568 (Portantino, Chapter 648, Statutes of 2019) modified Education Code section 79020 adding an additional optional holiday for Glendale Community College. Effective January 1, 2020, Glendale Community College may close on April 24, known as "Armenian Genocide Remembrance Day", if the district's governing board agrees to close the college for that purpose.

Please contact Natalie Wagner, Interim Director of Fiscal Standards and Accountability at nwagner@cccco.edu or Rafael Artiga, Associate Governmental Program Analyst at rartiga@cccco.edu for holiday or academic calendar configuration questions.

Chancellor's Office, College Finance and Facilities Planning Division
1102 Q Street, Sacramento, California 95811 | Sixth Floor | 916.445.8752
www.CaliforniaCommunityColleges.cccco.edu

Attachment

LEGALLY MANDATED ACADEMIC HOLIDAYS

Education Code section 79020 requires community colleges to be closed on the following holidays:

- New Year's Day (January 1)
- Dr. Martin Luther King, Jr. Day (third Monday in January)
- Lincoln Day (February 12)
- Washington Day (third Monday in February)
- Memorial Day (last Monday in May)
- Independence Day (July 4)
- Labor Day (first Monday in September)
- Veterans Day (November 11)
- Thanksgiving Day (date proclaimed by US President)
- Christmas Day (December 25)

Generally, if any of these dates falls on a Saturday or Sunday, the holiday is observed on the preceding Friday or Monday, respectively. However, Education Code section 79020 provides specific allowances for observance flexibility which is reflected in the following schedules for Veterans Day and Lincoln Day depending on the day of the week on which these holidays fall.

Fiscal Year 2020-21

Date of Observance	Day of the Week	Holiday
July 3, 2020	Friday	Independence Day (Observance)
September 7, 2020	Monday	Labor Day
November 9, 11, 13, 2020	Monday, Wednesday, Friday	Veterans Day
November 26, 2020	Thursday	Thanksgiving Day
December 25, 2020	Friday	Christmas
January 1, 2021	Friday	New Year's Day
January 18, 2021	Monday	Dr. Martin Luther King, Jr. Day
February 12, 2021	Friday	Lincoln Day
February 15, 2021	Monday	Washington Day
May 31, 2021	Monday	Memorial Day

Fiscal Year 2021-22

Date of Observance	Day of the Week	Holiday
July 5, 2021	Monday	Independence Day (Observance)
September 6, 2021	Monday	Labor Day
November 11, 12, 2021	Thursday, Friday	Veterans Day
November 25, 2021	Thursday	Thanksgiving Day
December 24, 2021	Friday	Christmas (Observance)
December 31, 2021	Friday	New Year's Day (Observance)
January 17, 2022	Monday	Dr. Martin Luther King, Jr. Day
February 11, 18, 2022	Friday, Friday	Lincoln Day (Observance)
February 21, 2022	Monday	Washington Day
May 30, 2022	Monday	Memorial Day

Fiscal Year 2022-23

Date of Observance	Day of the Week	Holiday
July 4, 2022	Monday	Independence Day (Observance)
September 5, 2022	Monday	Labor Day
November 11,2022	Friday	Veterans Day
November 24, 2022	Thursday	Thanksgiving Day
December 26, 2022	Monday	Christmas (Observance)
January 2, 2023	Monday	New Year's Day (Observance)
January 16, 2023	Monday	Dr. Martin Luther King, Jr. Day
February 10, 13, 14, 17, 2023	Friday, Monday, Tuesday, Friday	Lincoln Day
February 20, 2023	Monday	Washington Day
May 29, 2023	Monday	Memorial Day

Fiscal Year 2023-24

Date of Observance	Day of the Week	Holiday
July 4, 2023	Tuesday	Independence Day

September 4, 2023	Monday	Labor Day
November 10, 2023	Friday	Veterans Day
November 23, 2023	Thursday	Thanksgiving Day
December 25, 2023	Monday	Christmas
January 1, 2024	Monday	New Year's Day
January 15, 2024	Monday	Dr. Martin Luther King, Jr. Day
February 12, 2024	Monday	Lincoln Day
February 19, 2024	Monday	Washington Day
May 27, 2024	Monday	Memorial Day

Fiscal Year 2024-25

Date of Observance	Day of the Week	Holiday
July 4, 2024	Thursday	Independence Day
September 2, 2024	Monday	Labor Day
November 11, 2024	Monday	Veterans Day
November 28, 2024	Thursday	Thanksgiving Day
December 25, 2024	Wednesday	Christmas
January 1, 2025	Wednesday	New Year's Day
January 20, 2025	Monday	Dr. Martin Luther King, Jr. Day
February 7, 10, 12, 14, 2025	Friday, Monday, Wednesday, Friday	Lincoln Day
February 17, 2025	Monday	Washington Day
May 26, 2025	Monday	Memorial Day

SPRING BREAK ALIGNS WITH LOCAL HIGH SCHOOLS

San Bernardino Community College District
2023-2024 Academic Year

Fall Semester 2023:

Flex Day .... August 8
Faculty In-Service Days.. August 9-11
Instruction Begins .... August 14
Labor Day.. September 4
Fall Census Day .... September 6
Veterans Day .... November 10
Thanksgiving Recess .... November 20 – 25
Final Exams/Saturday Classes .... December 9
Final Exams .... December 9-15
Fall Semester Ends .... December 16
Fall Semester Grades Due .... December 22
Campus Closed .... December 23 – January 2

Spring Semester 2024:

Flex Day .... January 9
Faculty In-Service Days .... January 10-12
Martin Luther King Day .... January 15
Instruction Begins .... January 16
Spring Census Day.. February 6
Lincoln's Birthday .... February 12
Washington's Birthday... February 19
Spring Recess .... March 18-22 or 25-29
Final Exams .... May 15 – 21
Final Exams/Saturday Classes .... May 18
Spring Semester Ends .... May 21
CHC & SBVC Campus Graduation .... May 22
Faculty In-Service Day .... May 22
Memorial Day .... May 27
Spring Grades Due .... May 29

Short Term Courses .... Grades due 5 calendar days after last day of class
Flex Days .... 2 days of Required Flex to be completed by contract faculty

SPRING BREAK IS AT THE MIDPOINT OF THE TERM

San Bernardino Community College District
2023-2024 Academic Year

Fall Semester 2023:

Flex Day	August 8
Faculty In-Service Days	August 9-11
Instruction Begins	August 14
Labor Day	September 4
Fall Census Day	September 6
Veterans Day	November 10
Thanksgiving Recess	November 20 – 25
Final Exams/Saturday Classes	December 9
Final Exams	December 9-15
Fall Semester Ends	December 16
Fall Semester Grades Due	December 22
Campus Closed	December 23 – January 2

Spring Semester 2024:

Flex Day	January 9
Faculty In-Service Days	January 10-12
Martin Luther King Day	January 15
Instruction Begins	January 16
Spring Census Day	February 6
Lincoln's Birthday	February 12
Washington's Birthday	February 19
Spring Recess	March 11-15
Final Exams	May 15 – 21
Final Exams/Saturday Classes	May 18
Spring Semester Ends	May 21
CHC & SBVC Campus Graduation	May 22
Faculty In-Service Day	May 22
Memorial Day	May 27
Spring Grades Due	May 29

Short Term Courses	Grades due 5 calendar days after last day of class
Flex Days	2 days of Required Flex to be completed by contract faculty

SPRING BREAK IS AT THE MIDPOINT OF THE TERM

San Bernardino Community College District DRAFT | 2023 – 2024

Jul 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sep 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Mar 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

LEGEND

Category	Details		
Flex Days	Aug 8, Jan 9		
In-Service Days	Aug 9 – 11, Jan 10 – 12, May 22 (Commencement)		
Term Start Days	Aug 14 (Fall) and Jan 16 (Spring)		
Final Exam Weeks	Dec 9 – 15 (Fall) and May 15 – 21 (Spring)		
Recesses	Nov 20 – 22 (Thanksgiving) and March 11 – 15 (Spring Break)		
Holidays	Jul 4 (Ind. Day Observed)	Sep 4 (Labor Day)	Nov 10 (Veterans Day)
	Nov 23 – 25 (Thanksgiving)	Dec 23 – Jan 2 (Winter Break)	Jan 15 (MLK Day)
	Feb 12 (Lincoln's Bday)	Feb 19 (Washington's Bday)	May 27 (Memorial Day)

This side is for quick reference only (see reverse for the Official SBCCD Academic Calendar)

SPRING BREAK ALIGNS WITH LOCAL HIGH SCHOOLS

San Bernardino Community College District DRAFT | 2023 – 2024

Jul 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sep 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Mar 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

LEGEND

Category			
Flex Days	Aug 8, Jan 9		
In-Service Days	Aug 9 – 11, Jan 10 – 12, May 22 (Commencement)		
Term Start Days	Aug 14 (Fall) and Jan 16 (Spring)		
Final Exam Weeks	Dec 9 – 15 (Fall) and May 15 – 21 (Spring)		
Recesses	Nov 20 – 22 (Thanksgiving) and March 18 – 22 OR March 25 - 29 (Spring Break)		
Holidays	Jul 4 (Ind. Day Observed)	Sep 4 (Labor Day)	Nov 10 (Veterans Day)
	Nov 23 – 25 (Thanksgiving)	Dec 23 – Jan 2 (Winter Break)	Jan 15 (MLK Day)
	Feb 12 (Lincoln's Bday)	Feb 19 (Washington's Bday)	May 27 (Memorial Day)

This side is for quick reference only (see reverse for the Official SBCCD Academic Calendar)

DRAFT 12-13-2021

2023-24 Calendar Numbers

Instructional Days - Fall 2023

	MON	**TUES**	**WED**	**THURS**	**FRI**	**TOTAL**
AUG	3	3	3	3	2	14
SEPT	3	4	4	4	5	20
OCT	5	5	4	4	4	22
NOV	3	3	4	4	2	16
DEC	2	2	2	2	2	10
Total	16	17	17	17	15	82

Fall In-Service Days: 8/9, 8/10, 8/11	3
Fall Flex Day: 8/9	1
Fall 2023 Total	**86**

Instructional Days - Spring 2024

	MON	**TUES**	**WED**	**THURS**	**FRI**	**TOTAL**
JAN	2	3	3	2	2	12
FEB	2	4	4	5	4	19
MAR	3	3	3	3	4	16
APR	5	5	4	4	4	22
MAY	3	3	3	3	3	15
Total	15	18	17	17	17	84

try to keep them with 1 day of eachother.

Spring In-Service Days: 1/10, 1/11, 1/12, 5/22 (Commencement)	4
Spring Flex Day: 1/9	1
Spring 2023 Total	**89**

OVERALL TOTAL DAYS	**175**

NOTE: Number of Saturdays: 16 (Fall) and 17 (Spring)