



Academic Calendar Subcommittee

Meeting Minutes – July 6, 2023, 9:00 a.m.
 Via Zoom: <https://cccconfer.zoom.us/j/89896767241>

	Present	Absent		Present	Absent
Christopher Crew (chair)	X		Elizabeth Lopez		X
Heather Ford	X		Luca Cuny		X
Karla Bonnet	X		Meridyth McLaren		X
Delmy Spencer	X		Sam Trejo	X	
Dina Humble		X	Veronica Lehman	X	
Keith Wurtz	X		Larry Aycock	X	
Olivia Rosas		X	April Dale		X
Scott Rippy		X	Breanna Lopez	X	
Robert McAtee		X	Kashaunda Harris		X
Kay D. Yarbrough		X	Rania Hamdy		X
Kristina Heilgeist	X		Corrina Baber/Andy Chang	X	
Andrea Hecht		X			

Guests: Brandi Bailes, Veronica Lehman, Miriam Saadeh, Rania Hamdy

I. CALL TO ORDER AND INTRODUCTIONS

C. Crew called the meeting to order at 9:01 a.m.

II. ACADEMIC CALENDAR

Clerical Errors to review:

1. Academic Year 23-24

Issue: The academic year contains one extra day.

Proposed Solution: Spring semester to conclude one day earlier than originally scheduled.

2. Academic Year 24-25

Issue: The academic year is short two days.

Proposed Solutions: (a.) Start the spring semester earlier.
 (b.) Start the summer semester earlier.
 (c.) Start the fall semester earlier.

Consensus: Sub-committee agreed with the proposed solution for 23-24 and elected to start the fall semester earlier for the 24-25 academic year.

Action Items: C. Crew to update academic calendars, update the Academic Senates of the outcome of this meeting, and determine if updates will need to be broadcasted. D. Esparza to update N. Ornelas with the outcome of this meeting and determine if additional review is needed or if we can proceed with the changes with no further action.

III. Future Agenda Topics

- A. Appoint co-chairs, preferably VPs from both colleges, to provide additional review.
- B. Review global changes to the academic calendars to capture the cal-state students that wish to take classes in the summer.

IV. NEXT MEETING

Spring 2023 (x2): Discuss the planning cycle to plan possibly three years out.
Via Zoom

V. ADJOURNMENT

Meeting adjourned at 9:29 a.m.