

Meeting of San Bernardino Community College District
Policy Committee Meeting Minutes
March 23, 2017, 9:30 a.m. – 10:30 a.m.

Board Members: Donna Ferracone (Chair), Donald Singer, Gloria Harrison

1. **Call to Order**

Meeting was called to order at 9:30am

2. **Old Business**

- a. **BP 7310** - going to Board 1st reading in April
- b. **AP/BP 2735** – no action
- c. **Vacation Policy** – We encourage out employees to take their earned vacation. Procedures to be request payout prior to March 31. Donna will write in the language and share with the committee.

3. **New Business**

a. **Discussion and Review of Board Policies & Procedures**

- i. **BP 2200** – hold for discussion at the Board Retreat 5/30/17-5/31/17
- ii. **AP 2410** – Move the AP forward as submitted. Add language to line 25 of the BP (after checking with Andrea for legal opinion).
- iii. **AP/BP 2510** -
- iv. **Certificate Policy** – no policy. Certificates to be used for internal awards (i.e. longevity, outstanding classified, applause) and when appropriate to our partners. To be signed by Board president.

4. **Adjourn**

Meeting adjourned at 10:30am