

**Economic Development Coordinating Committee
Economic Development & Corporate Training Division (EDCT)**

Meeting Minutes
September 1, 2011, 3:00 PM
ATTC Conference Room

Members Present: Matthew Isaac, Chair, Cheryl Marshall, Robert Levesque, Albert Maniaol, John Stanskas, Larry Buckley, Bruce Baron.

Members Absent: Barbara Nichols

Welcome and Introductions: Matthew called the meeting to order, welcomed everyone and thanked them for coming.

Review and Approval of Minutes from May 5, 2011: The minutes from the EDCC May 5, 2011 meeting was reviewed. John asked that the minutes be amended to read: *John Stanskas would like to discuss mechanisms to move things from credit to not-for-credit and from not-for-credit to credit.* The amendment was approved and the minutes were approved.

EDCT Report: Matthew handed out a revised EDCT organizational chart to include two new positions: Assistant Manager for Logistics Technology program and Assistant Manager for Workforce Development program. A candidate for the Assistant Manager for Logistics Technology position has been presented to the Board for approval to hire. The other position description was submitted to the Board for approval.

Matthew also handed out the following information explaining new and renewed grants that EDCT have received: \$600,000 grant from the Green Jobs Innovative Fund sponsored by the State of California EDD; \$399,432 grant from State of CA Employment Training Panel; \$400,000 Career and Technical Education Community Collaborative grant from the System Chancellor's Office; \$255,000 grant renewals from the System Chancellor's Office for the Regional Center of Excellence and the Environmental Scanning Services Hub. He provided the Committee with information regarding new grant applications submitted by EDCT: A \$344,164 RTF grant for providing incumbent worker training in Nanotechnology and a \$316,955 Industry Driven Region Collaborative for "green" training.

John Stanskas requested that the EDCT grant reporting be more specific as to how such programs like green jobs training and CTE Collaborative are linked to the colleges. He stated that similar CTE grant programs like Science and Math Day and other field trips are held at Valley College as well. Such reports would be more helpful for him when he reports back to the college as to how these grants are linked to the college.

Bruce agreed and asked that Matthew develop the *EDCT new grant* reports accordingly and include underneath each paragraph the highlighted statement “linked to campuses.”

A “Management Organizational Chart” was handed out by Matthew showing EDCT partnerships for the National Nanotechnology Technician Training Collaborative Department of Labor \$7.5 million grant which EDCT has applied for. EDCT is awaiting the announcement of the grant recipient.

Cheryl asked how this grant would interact with both CHC and Valley colleges. Albert explained that EDCT would integrate some of the Nano courses into some existing college programs.

Aligning CTE Community Collaborative with Colleges – Cheryl Marshall is working with Wendy Zinn, Manager of the CTE Collaborative grant, to develop a summer program for middle and high school students. They will also work together to integrate into the colleges some existing CTE projects.

New Program: Community Services – Matthew announced that EDCT is developing a plan to offer a Water Technology program and a Warehousing Training program. He spoke about the success of the Logistics training program that is now in session.

Matthew spoke about other community programs offered in the past that were not successful due to the community not signing up for the courses offered. Cheryl suggested that we look into what the community is interested in so the right type of courses would be offered.

Update Collegial Consultation 2225: Economic Development Coordinating Committee – District Assembly requested that changes be made to the “Charge” section and the “Membership” section of this article. Copies were distributed.

Other Business – None.

Adjournment – Meeting adjourned at approximately 4:20 PM.

Recorded by:
Mary Bender, Administrative Secretary
Economic Development & Corporate Training Division