



Economic Development Coordinating Committee (EDCC) Economic Development & Corporate Training Division (EDCT)

Meeting Minutes
November 3, 2011, 3:00 PM
ATTC Conference Room

Members Present: Matthew Isaac, Chair, Bruce Baron, Larry Buckley, Cheryl Marshall, Daniel Word, Jamail Carter for Albert Maniaol, Robert Levesque, and Barbara Nichols.

Members Absent: John Stankas, Albert Maniaol

Welcome and Introductions: Matthew called the meeting to order and members introduced themselves.

Review and Approval of Minutes from October 6, 2011 meeting: Minutes were reviewed and approved.

EDCT Report: A small committee was formed and met regarding the proposed not-for-credit Health Information Technology (HIT) grant program. The grant opportunity is offered by the Department of Labor. Collaboration is with area hospitals, SBVC and the Workforce Investment Boards from both San Bernardino and Riverside counties. Plans are being developed. The estimated budget proposed by the committee is \$6.8 million without personnel. There is much more planning to be done. Another meeting is scheduled. The grant proposal development for this program is already underway and will be submitted before the November 17th deadline. Dan Word asked to be updated on the HIT program development. Matthew explained that many hospitals are not fully utilizing Health Information Technology and is still using lots of paperwork. He explained that the goal for the industry is to use electronic health records. The proposed grant project will train unemployed workers and hospital personnel in HIT.

AP 2225 Collegial Consultation: The committee reviewed an email sent by John Stankas stating the recommendation of the Academic Senate regarding Matthew's concerns and the revision for AP 225 submitted by Dr. Marshall. Per the email, the Senate agreed to Dr. Marshall's revision. It also stated that "since no revision to membership was offered, the original recommendation of the Senate remains the faculty position."

Matthew asked the committee for clarification regarding academic and professional matters because everything is referring to education, degrees, curriculum, grading policies, etc., which are *for-credit* programs. Larry suggested that the word “academic” not be used. Matthew shared researched information about economic development programs at other community colleges and found that their Academic Senate does not have oversight for economic development programs. Cheryl will tweak the charge and resubmit it. Bruce suggested that before AP 2225 is presented to the Academic Senate, this committee should review it and agree on the verbiage. Discussion is tabled for the next meeting.

Community Education – Tabled for the next meeting.

Other Business – None.

Meeting was adjourned at 4:10 PM

Recorded by:

Mary Bender, Administrative Secretary

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