

Economic & Workforce Development Coordinating Committee (EWDCC)
Economic Development & Corporate Training Division (EDCT)

Meeting Minutes
January 17, 2013, 3:00 – 4:30 PM
ATTC Conference Room

Members Present: Matthew Isaac, Chair, Barbara Nichols, Albert Maniaol, Robert Levesque Cheryl Marshall, and Glen Kuck.

Members Absent: Bruce Baron, Jeremiah Gilbert, Denise Allen-Hoyt.

Welcome and Introductions: Matthew Isaac welcomed the committee.

Review and Approval of meeting minutes from October 16, 2012: Typographical error made in section "Conversion of Courses from Credit to Not-for-Credit." Change *no*-for-credit to *not*-for-credit. Correction will be made. Minutes were approved with correction.

Executive Director Report: Matthew Isaac

- Distributed EDCT newsletter, EDCT grant information and a revised EDCT organizational chart to include new position for RTF Grant Administrator.
- Summer high school program will be looking into making online registration and online courses available to the students. An issue was raised by someone regarding the legality of offering high school classes. Matthew explained that EDCT is only the fiscal agent. The courses are offered by high schools and grades will be issued by the high school itself.
- Center of Excellence grant is discontinued with SBCCD.

Update on Credit to Not-for-Credit Course Conversion: Glen agreed that many of the college courses that are being discontinued should be saved. He will have a procedure drafted for converting courses from Credit to Not-for-Credit and will present it to the EWDCC to review and discuss.

CDRC-Caltrans Parolee Work Crew Project: Robert Levesque

California Department of Transportation has made money available through the California Department of Corrections Rehabilitation to form a project that will train former inmates for possible employment. EDCT was identified as the vendor to contract with the CA Department of Corrections to manage the Work Crew project.

Entrepreneurship Program: Initiated by Chancellor Baron to be offered by SBCCD. The program will provide skills for those in the community who are interested in entrepreneurship. This will begin as a not-for-credit program and hopefully later become a certificate program at both colleges.

Future Agenda Items: Cheryl announced that CHC is looking into For-Credit contract education courses with the local high school during the summer. She will update the committee at the next meeting.

Other Business:

Albert reported that the Nanotechnology Summit planning meeting will be held on February 4, 2013, at 1:30 pm at the ATTC. Any EWDC member interested is welcomed to attend the meeting.

Matthew mentioned the upcoming Manufacturer's Summit and extended an invitation to Robert's table on February 8, 2013.

Meeting was adjourned at 4:10 PM

Recorded by: Mary Bender, Administrative Secretary
Economic Development & Corporate Training Division