



**Economic and Workforce Development Coordinating Committee
Economic Development & Corporate Training Division (EDCT)
San Bernardino Community College District**

Meeting Minutes

November 21, 2013, 3:00 p.m. – 4:30 p.m.
Applied Technology Training Center Conference Room

Members Present: Matthew Isaac, Chair, Denise Allen-Hoyt, Albert Maniaol, Robert Levesque, and Barbara A. Nichols.

Members Absent: Bruce Baron, Cheryl Marshall, Gloria Fisher and Stacy Meyer

Guest present: Alan Braggins

The meeting was called to order by Matthew Isaac, Chair, at 3:08 p.m.

Executive Director Report, Matthew Isaac, Chair: Dr. Isaac provided the committee with an update of the EDCT personnel and programs. Eddie Rubio was hired as the full-time Caltrans Project Administrator to coordinate the Caltrans project. Megan Crail joined EDCT as the new Interim Assistant Director for Applied Technologies Training. Mary Bender transferred to Crafton Hills College after serving 12 years as the Administrative Secretary to the EDCT Division. Yecenia Cortez is hired as a substitute to temporarily fill the position of Administrative Secretary.

On October 7, 2013 the Entrepreneurship Institute of San Bernardino (EIOSB) held an event, where the EIOSB was presented a check for \$2,500 by Pacific Mercantile Bank to support the enrollment of six aspiring entrepreneurs in the program. This donation allows students who cannot afford the enrollment fees to still have the opportunity to participate in the entrepreneurship training. On October 30, 2013, a check for \$25,000.00 was awarded to EIOSB by the Wal-Mart Foundation at the Grand Opening of the Ontario Wal-Mart.

The Entrepreneurship Institute of San Bernardino (EIOSB) held a graduation ceremony on November 20, 2013 for 18 students, who successfully completed the entrepreneurship training. The graduation ceremony was held at the Applied Technology Training Center (ATTC) with over 60 guests attending the celebration. Eighteen (18) graduates were presented with an official certificate from the Entrepreneurship Institute of San Bernardino.

Dr. Isaac reported that the SBCCD Board of Trustees approved the establishment of the Economic Development and Corporate Training Foundation (EDCT Foundation) at its meeting held on August 8, 2013. The Board recommended the appointment of three trustees to the EDCT Foundation Board of Directors and other specific revisions to the EDCT Foundation Bylaws. The Articles of Incorporation are ready to be filed with the Secretary of State and later will be filed for a tax exempt status as a 501(c) 3 corporation.

Dr. Isaac also informed the Committee that he was appointed to the Arrowhead Regional Medical Center Foundation (ARMC Foundation) Board of Directors and the City of San Bernardino Workforce Investment Board (WIB).

Construction Training Collaborative, Alan Braggins: Alan Braggins provided an update of the Construction Training Collaborative Committee's efforts. A slide show developed by Alan on construction trades was presented to the committee and a copy would be available for the committee upon request.

Information Communication Technology (ICT)/Digital Media, Deputy Sector Navigator- Albert Maniaol
The Deputy Sector Navigator initiative continues to gain abundant support from private industries, various community colleges, public agencies, and community based organizations. There are three Priority Industrial Sectors and three Emerging Industrial Sectors all of which share the same goals and vision for the sector. The following steps have been taken in support of the program initiatives:

1. Identified community college assets with regards to courses provided or programs associated to ICT / Digital Media.
2. Focused on the top five ICT/Digital Media related employers in order to help align existing community college courses with the employer's needs and requirements.
3. Met with Crafton Hills College as well as other regional community colleges and shared information of the San Bernardino 1070 Career Pathways opportunity.
4. Budgeted \$60,000.00 in the event all twelve (12) regional community colleges would like to apply for the career pathways mini grant opportunity by following the grant guidelines and possibly earn \$5,000.00 initial seed money towards enhancing courses, hiring new instructors, and resources that may help support the ICT/Digital Media Sector of this region.
5. Interested regional community colleges were encouraged to submit mini grant proposals in phases elaborating on goals and curriculum.

Deans and appropriate facilities will be contracted regarding funding opportunity. Interested schools must share best practices.

Approval of the minutes of the regular meeting of September 19, 2013: Dennis Allen-Hoyt moved to approve the minutes of the regular meeting of September 19, 2013. The motion was duly seconded by Albert Maniaol. The minutes of September 19th were approved by the committee.

Community Service Program: City of Yucaipa is offering community services classes and was interested in partnering with SBCCD-EDCT. The City of Yucaipa and EDCT have joined together to offer not-for-credit community services classes in summer 2014. An Agenda item concerning this offering will be added to a future meeting of this committee.

National Science Foundation Grant Application to Establish a Nanotechnology Technology Education Center, Dr. Matthew Isaac: EDCT has applied for a National Science Foundation (NSF) \$3 million Center of Excellence grant to establish a Nanotechnology Technical Education Center. If funded, the proposed Nanotechnology Technical Education Center (NanoTEC) will be offered in partnership with the University of California Riverside, University of California Irvine, NASA, Arizona State University, Kelly's Space, Molecular Express, Valley College and Crafton Hills College. This proposed Center received endorsement from the California Community College Chancellors Office in Sacramento to be the clearing house for the 102 community colleges. The proposed Center will develop and offer seven (7) Nanotechnology classes in partnership with community colleges. The curriculum for SBCCD will be developed by professors from the University of Riverside as well as the University of California Irvine and the program of study will be offered to all Western Region states and will lead to a Certificate

Future Agenda Items: Community Service Program

Other Business: None

Adjournment: Robert Levesque moved to adjourn the meeting, which was seconded by Barbara Nichols. Meeting was adjourned at 4:30 p.m.

Recorded by:
Yecenia Cortez, Substitute Administrative Assistant I,
Economic Development & Corporate Training Division