

**San Bernardino Community College District
Resource Allocation Committee**

Meeting Notes – November 30, 2009

DRAFT

In Attendance: Bruce Baron, Aimee Marshall, Colleen Gamboa, Penny Ongoco, Ben Gamboa, Jim Hansen, Charlie Ng, Troy Sheffield, Matthew Isaac, Everett Garnick (for Glen Kuck), Renee Brunelle, Debra Daniels, Larry Ciecalone, Rick Hogrefe, Dio Shipp (Guest) and Amalia Perez (Guest)

The Meeting Notes for the November 2nd meeting were approved with the addition of Larry Ciecalone who was in attendance.

Bruce asked if there was any feedback from constituency groups through their committee representatives on the existing budget model. There was none.

Bruce handed out a Plan of Work. After some discussion it was agreed that Bruce would update the Plan for the next meeting with more specific dates. Also, Renee will add the development of the Human Resources Plan into the Plan of Work. It was suggested that a survey be sent out after the draft plans are sent out asking how well staff understands the concepts. The goal is to communicate the new plans very clearly to all staff.

It was suggested that a committee member select one of the budget models that were posted on the web and become an "expert" in that model. At the next meeting the following members will present on the models:

LACCD – Bruce
San Diego – Bruce (added after meeting)
West Hills – Colleen (added after meeting)
Riverside – Troy
North Orange County – Charlie
Ventura – Jim
Rancho Santiago – Ben
Kern – Renee
Los Rios – Aimee

We are looking for a clear explanation of how the model works, strengths and weakness of the model, guiding principles, and any other information that the committee members would like to share.

Dio handed out a document entitled, "Human Resources Allocation". He walked the group through the document which was an overview of the Human Resources Department and services provided. Dio and Renee were asked how this document was related to the long range Human Resources Plan. Renee is working on that part of the information.

The meeting on December 7th is cancelled. The next meeting is on December 14th at 1PM.

The meeting was adjourned.