

Meeting Minutes

April 29, 2011, 10 am, PDC 104

Members Present

Alisa Moore, Charlie Ng, Cheryl Marshall, Damaris Castillo-Torres, Glen Kuck, Keith Wurtz, Laura Gowen

Welcome & Introductions

Charlie opened the meeting. No introductions were necessary.

Approval of Minutes

The minutes of the April 1, 2011 were approved.

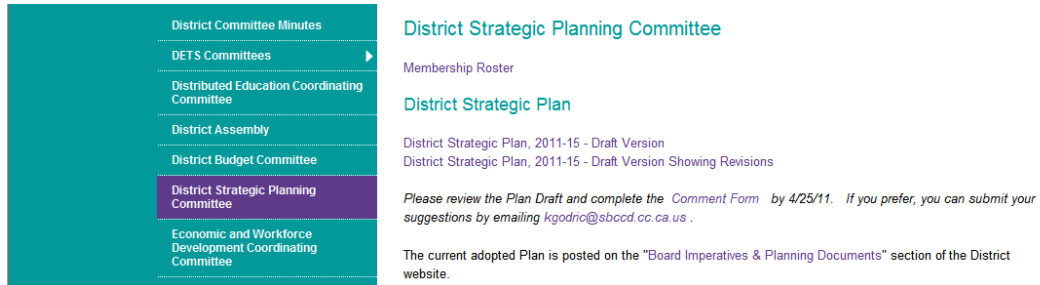
Committee Membership

Charlie advised that since the Plan did not need to be revised over the next two years, meetings would probably only be held once per month to review progress and quarterly reports. It was decided that reappointments of current members could be for a term of one year and that any new appointee terms should be for two years. The committee was in favor of keeping Charlie as facilitator for next year.

Current Member	Location	Representative	Committee Comments	Term
Scott Rippy	CHC	Faculty	Academic Senate appointment	2 yrs
John Stankas	SBVC	Faculty	Academic Senate appointment	2 yrs
Jackie Wingler	CHC	Classified Staff	CSEA appointment	2 yrs
Laura Gowen	SBVC	Classified Staff	Remaining on committee	1 yr
Barbara Nichols	District	Classified Staff	Remaining on committee	2 yrs
Kaylee Hrisoulas	CHC	Student	Student Government appointment (Ericka Paddock)	2 yrs
Damaris Castillo-Torres	SBVC	Student	Student Government appointment (Fernando Poveda)	2 yrs
Cheryl Marshall	CHC	Chair, EMPC	Remaining on committee	1 yr
Vacant	SBVC	Chair, EMPC	Vacant (no current Ed Master Plan Committee)	n/a
Keith Wurtz	CHC	Researcher	Will act as a resource for the committee only	n/a
James Smith	SBVC	Researcher	Will act as a resource for the committee only	n/a
Glen Kuck	Manager	Executive Director, DETS	Remaining on committee	1 yr
Bruce Baron	Chancellor	Chancellor	Invite to remain on committee	1 yr
Charlie Ng	Fiscal Services	Interim Vice Chancellor	Remaining on committee as facilitator	1 yr
Jack Miyamoto	HR	Human Resources	Human Resources appointment	2 yrs
Gloria Harrison	CHC	President	Invite to remain on committee	1 yr
Deb Daniels	SBVC	President	Invite to remain on committee	1 yr
Larry Cicalone	KVCR	President	Invite to remain on committee	1 yr
Matthew Isaac	EDCT	Executive Director, EDCT	Invite to remain on committee	1 yr
Daniel Bahner	CHC	Professional Development	VP-Instruction appointee	2 yrs
Courtney Hunter	SBVC	Professional Development	Invite to remain on committee	1 yr
Alisa Moore	District	Public Information Officer	Remaining on committee	1 yr

DSP Review and Feedback

Forums were conducted at the District and on both campuses, however, no comments were received via the comment form regarding the revised Plan.



District Strategic Planning Committee

Membership Roster

District Strategic Plan

District Strategic Plan, 2011-15 - Draft Version
District Strategic Plan, 2011-15 - Draft Version Showing Revisions

Please review the Plan Draft and complete the [Comment Form](#) by 4/25/11. If you prefer, you can submit your suggestions by emailing kgodric@sbccd.cc.ca.us.

The current adopted Plan is posted on the "Board Imperatives & Planning Documents" section of the District website.

The committee proceeded to review changes integrated into the plan since the last meeting, as well as offer suggestions for other revisions:

- Under Strategic Issues, Financial Aid, item 4. was added to the *Highlights*, and items 1.-4. were added as *Implications*. These items were approved with the changes noted:
 - > *Implications*, 1. and 2., change "It's" to "It is".
 - > *Implications*, 3., change "our nation's" to "the nation's".
 - > *Implications*, 4., remove "However, it is our best projection that SBCCD Cal Grant recipient students will not be..." and replace with "SBCCD Cal Grant recipients will most likely not be..."
- Under Strategic Issues, Financial Aid, *Highlights*, 1., change "we are..." to "The District is...".
- Reset all Tentative Timeline/Deadline for Objectives to the appropriate dates or "ongoing". The committee will rely on Charlie to complete this task.
- Under Characteristics of the District, relocate the map showing EDCT demographics to page 61.
- Under Information from the Environmental Scan, Planning Context..., replace "Kevin Fleming" with "Dr. Matthew Isaac and Evgeniya Lindstrom..."
- In the Foundational Statements section, incorporate the Mission, Vision and Value Statement for EDCT.
 - > Committee members requested that the same items be added for KVCR and these will be pulled from their website.
- Glen and Charlie recommended that the title of the revised plan should read "2011-14" instead of "2011-15".

The updated Plan will be forwarded to everyone for review so that at the May 13 meeting it can be approved for submission to the Chancellor and the Board of Trustees.

Third Quarterly Reports

Charlie will send a reminder to each point person to forward their third quarterly report for discussion at the next meeting. It was decided that progress reports done this year will be incorporated into the 2010-14 Plan as an appendix.

Kelly Goodrich, Recorder