



District Strategic Planning Committee

Meeting Minutes

October 14, 2011, 9:00 am, PDC 104

Members Present

Aaron Contreras, Alisa Moore, Barbara Nichols, Charlie Ng, Deb Daniels, Gloria Harrison, Kevin White (for Joyce Green), Lauren Gowen Matthew Isaac, Robert Brown

Welcome & Introductions

Charlie opened the meeting. Self-introductions were made.

Approval of Minutes

The minutes of the September 2, 2011 were approved by consensus.

Quarterly Report Discussion

Quarterly reports are due November 18, 2011. The committee members present reviewed each objective and commented that they would be ready to report on that date. Charlie advised that he would follow up via email with the committee members who were not in attendance. Deb advised that since Courtney Hunter has resigned, she will assign objective 2.3.1 to Larry Buckley for reporting purposes.

The quarterly updates for the Plan will, at Bruce's request, be submitted to the Board at their December meeting.

Clarification of 6.2.2.

Gloria asked the committee to provide some clarification on objective 6.2.2.: *Establish a Community Affinity Network to promote and document productive relationships between district employees and organizations in the surrounding communities.* The committee discussed different relationships that exist between employees and community groups. Gloria envisions reporting all the advisory committees that are formalized. Charlie mentioned that the suggested actions of this objective can be altered or eliminated by the group responsible, which is Chancellor's Cabinet.

The committee also discussed establishing a webpage containing links to community resources. Alisa felt that this could be established within about two months and updated quarterly thereafter.

Committee Self-Evaluation

The committee reviewed its self-evaluation and found the results to be satisfactory. It was felt the committee's biggest problem was the quality of information flow from the constituency groups to the committee, which rated a "3".

Aside from the survey, Gloria mentioned her concern that eight of the objectives are assigned to Bruce and Jack, who are unable to participate in many of the committee's meeting. Charlie advised that they would recommend at Chancellor's Cabinet that designees be established to report to the committee on Bruce's and Jack's behalf and that the DSP be a part of the Chancellor's Cabinet agenda.

Adjournment

The next meeting will be November 18, 2011 at 9:00 a.m. in PDC 104.

Kelly Goodrich, Recorder