

**Meeting Minutes**

December 13, 2012, 2:00 pm, PDC 104

**Members Present** – Charlie Ng, Craig Petinak, Jeremiah Gilbert, Matthew Isaac, Lillian Vasquez (for Kenn Couch), Laura Gowen, Keith Wurtz, Tina Gimple, Barbara Nichols, Tanya Rogers, James Smith, Glen Kuck, Kyle Hundley, Ferny Arana Garcia

**Members Absent** – Denise Allen, Bruce Baron, Cheryl Marshall, Larry Buckley, Robert Brown, Nori Sogomonian

**Guests Present** – Scott Stark

**Approval of Minutes of December 4, 2012**

The minutes were approved by consensus.

**Development of Vision Statement Subcommittee**

Charlie reported that the subcommittee had reviewed the three statements finalized by committee members on December 4, and had constructed a Vision Statement from same. Unfortunately, the results were not available for this meeting, so this item was tabled.

**Welcome & Introductions**

The committee introduced itself for the benefit of SBVC Student Trustee Ferny Arana Garcia, who attended as the student representative from SBVC.

**Development of Values Statement**

Charlie made a brief presentation on Value Statements, and then distributed a handout with some examples. Committee members were asked to identify five values that are important to them as individuals within their capacity at the District. Each value was written on an index card.

Glen: empowerment, innovativeness, teamwork, efficiency, persistence

Scott: operating outside comfort zone, aiming high, best effort, adaptability, solving issues

Lillian: ambition, collaboration, empowerment, enjoyment, service

Ferny: opportunist, self-reliant, dignity, creative, influence

Kyle: student focused, motivated and driven, innovative, consistent, loyal

Matthew: ethical, integrity, value diversity, respect for others, excellence

Craig: fairness, learning, responsibility, modeling, others focused

Jeremiah: fair, honest, loyal, persistent, problem solver

James: ethical, responsible, motivated, collaborative, energetic

Laura: pride, systems-based, future focused, compliance, service-oriented

Keith: fun, hard work, being a part of something special, innovativeness (doing the impossible), quality

Barbara: leadership, loyal, integrity, professional development, service

Tanya: credibility, empowerment, service, stewardship, generosity

Tina: inclusive, diversity, flexibility, integrity, accomplishment  
Kelly: reliability, initiative, honesty, service, respect

After a review and discussion of the values, committee members broke into four groups and were tasked to agree on the top five values that represent their group.

Kyle, Glen, Tina, James: institutional commitment, inspirational leadership, student-focused, service, integrity  
Craig, Lillian, Keith: service, fun and enjoyment, collaboration, innovation, learning mindset (growth oriented)  
Scott, Matthew, Laura: integrity, collaboration, innovation, quality, loyalty  
James, Barbara, Ferny: service, integrity, collaboration, innovation, professionalism

Four values surfaced repeatedly: service, integrity, collaboration, innovation. The word *service* was discussed at length as possibly being *too empty*. Charlie advised the group that *service* was a value chosen by three out of four groups and, therefore, should be retained. It would be the challenge of anyone who felt it was not specific enough to offer an enhancement to the term.

The committee ran out of time and had to be adjourned. Charlie advised that a discussion needed to be made at the next meeting on a fifth value, but that the four values above are established, at least in a draft form.

### **Adjournment**

Charlie adjourned the meeting. The next meeting was scheduled for Thursday, 12/20/12, from 10-12 p.m. to wrap up a value and a vision statements.