

Meeting Minutes

April 18, 2013

Members Present

Kyle Hundley, Nori Sogomonian, Robert Levesque, Tanya Rogers, Tina Gimple, Charlie Ng, Robert Brown, James Smith

Members Absent

Barbara Nichols, Bruce Baron, Cheryl Marshall, Craig Petinak, Ferny Arana Garcia, Glen Kuck, Keith Wurtz, Laura Gowen, Lillian Vasquez, Melissa Moneymaker, Scott Rippy

Welcome & Introductions

Charlie started the meeting. No introductions were necessary.

Approval of Minutes of April 5, 2013

The minutes were approved by consensus.

External Stakeholders

After some thoughtful discussion, groups of committee members were identified and assigned to specific stakeholder categories. These groups will meet independently to develop a manageable list of stakeholders from among the ones identified during the brainstorming session. The groups will then research those stakeholders – through discussion, outreach, research, or whatever methods are deemed appropriate by the group – develop any data about those stakeholders that is meaningful and relevant to the district strategic planning process. Charlie advised that he would provide instructions to committee members along with a sample of the types of data that could be useful in the district’s planning.

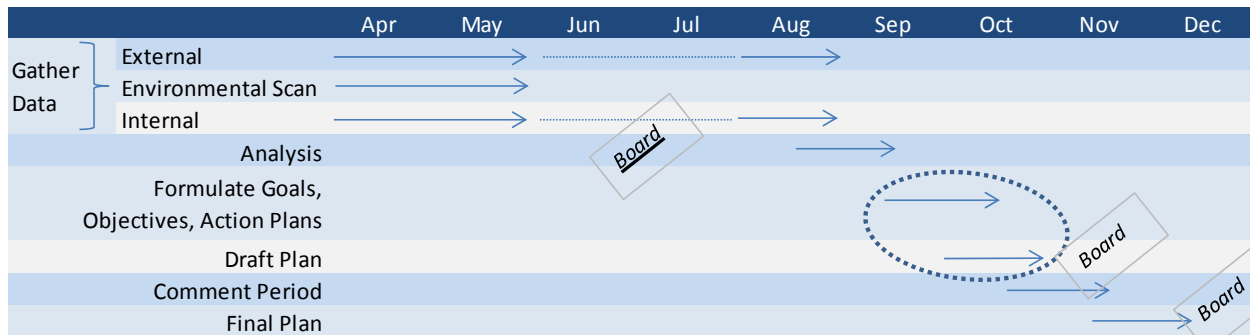
GROUP 1 (Gimple, Marshall, Petinak)			
<u>Competitor</u>	<u>Compliance</u>	<u>Public Relations</u>	<u>Miscellaneous</u>
<ul style="list-style-type: none"> • Riverside Community College (RCC) • Chaffey College • Mt. San Jacinto College (MSJC) • College of the Desert • Victor Valley College • United Education Institute College • Arizona State University • West Coast University 	<ul style="list-style-type: none"> • Accrediting Commission for Community & Junior Colleges (ACCJC) • Career Technical Education Accreditation • National Collegiate Athletic Association (NCAA) 	<ul style="list-style-type: none"> • The Press Enterprise • Inland Empire Weekly 	<ul style="list-style-type: none"> • Book Suppliers • Architects (i.e. Steinberg, NTD) • Program Managers (i.e. Kitchell/BRj/Seville) • Fed/HIS

GROUP 2 (Hundley, Nichols, Wurtz)		GROUP 3 (Levesque, Ng, Vasquez)	GROUP 4 (Gowan, Moneymaker, Rippy, Smith)
<u>Community College Related Associations</u>	<u>CTE Advisory Boards</u>	<u>Employer/Employer Associations</u>	<u>Community</u>
<ul style="list-style-type: none"> California Community College Association for Occupational Education (CCCAOE) Community College League of California (CCLC) California Workforce Association School Services of California (SSC) American Student Association of Community Colleges (ASACC) American Association of Community Colleges (AACC) California Classified Senate California Academic Senate The Research & Planning Group Student Senate for California Community Colleges (SSCCC) 	<ul style="list-style-type: none"> SBVC Nursing SBVC Culinary SBVC Psych Tech SBVC Human Services SBVC Child Development CHC Respiratory Care CHC Fire Tech CHC EMS CHC EMT CHC Firefighter CHC Paramedic CHC Rad Tech CHC Computer Info Systems CHC Child Development 	<ul style="list-style-type: none"> Wal-Mart Manufacturers Council of the Inland Empire Arrowhead Regional Patton State Hospital Public Health Department (County) County Sheriff - Probation Los Angeles Police Department Cal Fire San Bernardino County Fire San Bernardino City Fire Economic & Social Research Institute (ESRI) Stater Brothers Kelly Space Sketchers Schneider Converse Sorenson Engineering Military (All Branches) 	<ul style="list-style-type: none"> The Way Catholic Charities Diocese of San Bernardino Salvation Army Goodwill Inland Ministries Association Inland Empire Economic Partnership CHC Foundation/Alumni SBVC Foundation/Alumni Citizens Bond Oversight Committee San Manuel Redlands Kiwanis Yucaipa Valley Kiwanis San Bernardino Kiwanis Soroptimist Club/Redlands Inland Action San Bernardino Community Action Partnership (CAPS) San Bernardino Youth Action Project (YAPS) Redlands Family Assistance Program San Bernardino Family Assistance Program

Group 5 (Brown, Sogomonian, Kuck, Garcia)		Group 6 (Hundley, Rogers, Smith)	
<u>Higher Education</u>	<u>K-12</u>	<u>Legislative</u>	<u>Public Agencies</u>
<ul style="list-style-type: none"> University of Redlands California State University San Bernardino (CSUSB) University of Phoenix University of California Riverside (UCR) Desert Regional Consortium National University Cal Baptist Loma Linda University/Hospital La Sierra University University of California Los Angeles (UCLA) 	<ul style="list-style-type: none"> Redlands Unified School District San Bernardino City Unified School District Yucaipa/Calimesa Unified School District Fontana Unified School District Rialto Unified School District Colton Unified School District San Bernardino County Superintendent of Schools (SBCSS) Beaumont Unified School District Colton Redlands Yucaipa Regional Occupational Program (CRY-OP) Ontario/Montclair Unified School District 	<ul style="list-style-type: none"> State Senators State Congressman State of CA Chancellor's Office 	<ul style="list-style-type: none"> San Bernardino County Riverside County City of Redlands City of San Bernardino City of Yucaipa Highland Riverside County Colton Rialto San Bernardino City (San Bernardino ETA) - WIB San Bernardino County WIB Employment Training Panel Employment Development Department

Update on Strategic Plan Schedule

In response to a question from Kyle, Charlie sketched out a rough schedule for the completion of the Strategic Plan, which the committee agreed on as an ambitious but attainable target. Already completed are the draft mission, vision and values, as well as a list of strengths and weaknesses. The following is still to be accomplished:



James offered to do a survey of the entire district, including students, in order to solicit input from internal stakeholders. He also offered to work with Robert Levesque on developing a survey for all of Robert's employer contacts.

Action Items

- James will conduct a survey for the district's internal stakeholders.
- James will assist Robert Levesque in the development of a survey for Robert's list of employers.
- Members will consult with their constituent groups, who are also internal stakeholders.
- Charlie will send a memo of instruction regarding the external stakeholder subcommittees.

Adjournment

Charlie adjourned the meeting. The next meeting is scheduled for May 3, 2013 at 2:00 p.m. in ATTC 120.

Kelly Goodrich, Recorder