



## District Strategic Planning Committee

### Meeting Agenda

February 27, 2015, 11:00 a.m., PDC 104

- I. Welcome & Introductions
- II. Approval of Minutes from January 23, 2015
- III. Review Board of Trustee Feedback on DSP
- IV. Strategize and Create Timeline for Next Steps Moving Forward
- V. Adjournment

Next meeting scheduled for 3/13/15.

**Members Present:** Denise Allen-Hoyt, Carol Jones, Ginger Sutphin, Laura Gowen, Barbara Nichols, Keith Wurtz, James Smith, Glen Kuck, Jose Torres, Amalia Perez, Cheryl Marshall, Gloria Fisher, Deanna Krehbiel, Rania Hamdy, Donna Hoffmann, Greg Zerovnik

**Members Absent:** Aftan Sneed, Vanessa Osorio, Bruce Baron, Lillian Vasquez, Dean Papa

**Guests Present:** Trustee Joseph Williams (by phone)

### **Welcome & Introductions**

Glen Kuck opened the meeting at 11:00 am. Self-introductions took place.

He advised committee members that the draft DSP had been taken to the January 15 Board of Trustees meeting as a 'first read'. Based on that first read, Trustee Williams had some concerns that he wanted to discuss with the committee.

### **Approval of Minutes**

Laura Gowen made a motion, which Barbara Nichols seconded, to approve the minutes from December 12, 2014. The minutes were approved by consensus.

### **Draft District Strategic Plan – Board of Trustees Feedback**

Trustee Joseph Williams joined the meeting via speaker phone. Introductions were made again. He thanked committee members for their hard work and the opportunity to speak with them today.

Trustee Williams expressed concern over the 19.8% grad rate in Goal 1.1 on p 21. He asked if this number represented the actual graduation rate, or just the increase in graduation rate. Keith Wurtz advised that in some databases, the graduation rate is combined with the transfer rate. The DSPC had decided to separate these two figures because it shows what the students have accomplished. The target looks small, he explained, but it is, in fact, substantial.

There was further discussion about this goal, and other parts of the plan that were not completely clear. It was decided that the Board of Trustees would like to further review the DSP in a study session dedicated to that purpose. The committee was agreeable. Glen advised he would work with the chancellor on a date and invite the committee members. The call with Trustee Williams was ended.

### **Mapping of Integration of District Plans**

Glen distributed a Model of Integrated Planning from a multi-college district. The committee discussed the concept and felt that SBCCD was lacking an overarching, higher-level plan. It was suggested that a subcommittee be formed to study different integrated planning approaches. James Smith, Keith and Glen were selected for the task.

### **Plan for Ongoing Monitoring, Evaluating and Revising of the 2014-20 Plan**

Glen advised that, pending Board of Trustee approval, the DSPC will have to develop a system for the ongoing monitoring, evaluation, and revision of the 2014-20 plan. He provided a suggested model for this task.

It was explained that the educational master plan would provide the broad goal. It's up to each site to report its progress. Glen promised to provide a template. He stated that the DSP is a living document and suggested that each site has the flexibility to modify its strategies. The goals and sub-goals stay firm – the strategies may change.

### **Summation & Adjournment**

These are the steps for moving forward:

1. There will be a study session to clarify the final document. Based on the outcome, tracking sheets will be modified.
2. Each site can adjust strategies; reporting should be done twice annually.
3. A subcommittee (James, Keith and Glen) will look long term, integrated planning.

The meeting adjourned. The next meeting of the DSPC is scheduled for February 27, 2014, 11 a.m., in the Board Room.

### **Attachments:**

- Sample Model of Integrated Planning
- Sample Template for Tracking of Plan Goal

# Model of Integrated Planning

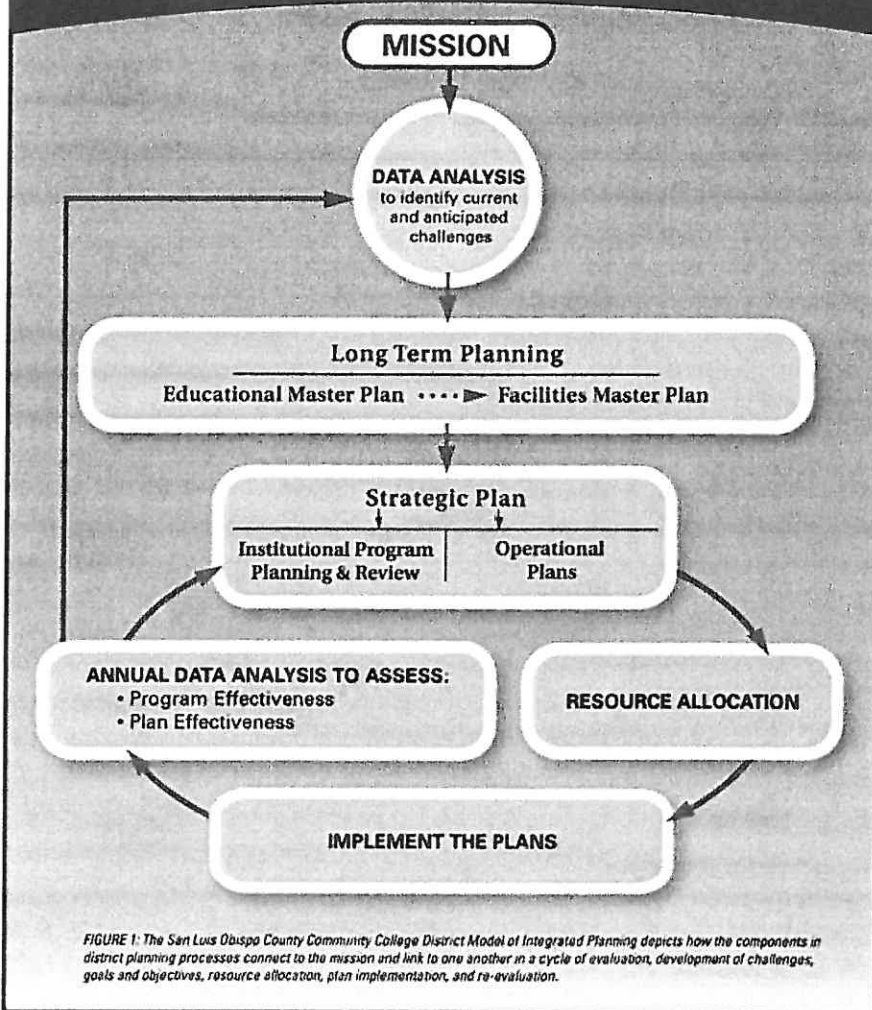


FIGURE 1: The San Luis Obispo County Community College District Model of Integrated Planning depicts how the components in district planning processes connect to the mission and link to one another in a cycle of evaluation, development of challenges, goals and objectives, resource allocation, plan implementation, and re-evaluation.

# Goal 1: Student Success

Provide the programs and services necessary to enable all students to achieve their educational and career goals.

Site: _____							
Goals	Key Performance Indicators						
1.1: Increase Student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.	Goals		2007-08 to 2012-13 Baseline	2011-12 to 2016-17 Target	2014-15 to 2019-20 Target		
	Graduation Rate*		16.2%	18.2%	19.8%		
	Transfer Rate**		31.6%	36.0%	39.0%		
	*Target for the graduation rate set by calculating 22% increase from the baseline rate of 16.2% ( $16.2 * .162 = .0356$ ).						
	**Target rate for transfer rate set by identifying the transfer rate for the entire State (39.4%).						
Goals		2012-13	2016-17	2019-20			
% with Complete Student Educational Plan***		Unavailable	100%	100%			
Student Educational Plan Completion Rate****		Unavailable	46%	50%			
***Target for the "% with Complete SEP" set based on the Student Success Act expectations.							
****Target for SEP Completion rate based, in part, on targets identified for the graduation and transfer rates.							
Strategies	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	
Expand and diversity professional development <ul style="list-style-type: none"> <li>Alternative Instructional Methods</li> </ul>							
Enhance student support services <ul style="list-style-type: none"> <li>Expand tutoring</li> <li>Expand learning communities</li> <li>Enhance early alert intervention</li> <li>Implement degree audit</li> <li>Expand accelerated courses</li> <li>Empower students to become continuous learners (study skills)</li> </ul>							
Expand academic advising							
Align curricular pathways with K-12 and 4-year partners (activities include conducting a sequencing study, etc.)							
Ensure accurate student placement							
Increase student engagement (learning communities, mentor programs, supplemental instruction, etc.)							
2014-15 Second Trimester Update Narrative							