

District Strategic Planning Committee Norms

- We will start and end meetings on time;
- We will read materials, minutes, etc and be prepared to discuss at meetings;
- We will listen to our colleagues without interruption;
- We will operate on consensus and seek agreements all can “live with;”
- We will make decisions based on clear information;
- We will bring closure to decisions;
- We will support committee recommendations;
- We will agree on what information goes “out” and what stays “in” the group;
- We will accept the fact that there will be differences in opinion;
- We will show mutual respect;
- We will use the best interests of our stakeholders (especially faculty and students) as the basis for our decision making;
- We will honor brainstorming without being attached to our viewpoint;
- We will use meeting summaries (including agenda and minutes);
- We will check our egos at the door;
- We will attack the problem, not the person – “no blame game;”
- We will give the opportunity for all members to contribute;
- We will speak when recognized;
- We will be free to speak our minds without fear of reprisal;
- We will not “blind-side” our colleagues;
- We will be transparent with our colleagues and our positions on issues;
- We will not attribute ideas to individuals;
- We will identify pending issues and agreements at the end of meetings.
- We will facilitate the active participation of all members at each meeting.