

San Bernardino Community College District  
SUSTAINABILITY PLAN COMMITTEE  
December 2, 2011

## MEETING NOTES

Attendees: Matthew Adams, CHC  
Ruth Greyraven, CHC  
Algie Au, SBVC  
Aaron Beavor, SBVC  
Scott Stark, District

cc: Bruce Baron, District  
Charlie Ng, District  
Jim Hansen, SBVC  
Michael Strong, CHC  
Gloria Harrison, CHC  
Susan Bangasser, SBVC  
Aaron Contreras, CHC

### Discussion Items:

- **Updates/Progress/Schedule:** Comment period for the plan was open the month of November; received 8 written comments. Board date for presentation changed to the regular meeting in January 2012; the draft presentation slides were prepared for this meeting. LEED Gold analysis of potential projects is underway, and the CHC Solar Farm project contract will be presented to the Board on December 8.
- **Sustainability Plan Comment:** Reviewed and discussed all of the comments received. There was consensus that all of the recommendations should be incorporated into the plan in some way. Scott will create draft language and distribute to committee via email for comment.
- **Draft Presentation to Board of Trustees:** Reviewed and discussed each of the slides. Modifications were recommended to various slides in the presentation. Scott will prepare a second draft, adding and modifying slides as recommended. General comment was that it needs to be spiced up to catch attention. There was discussion about what kind of hand-out the Board will receive to accompany the power point presentation, a full printed copy of the presentation or a summary sheet with key points? Will forward question to Chancellor. Algie Au was nominated to participate in the presentation and she accepted.

- **Next Steps and Timeline:**

Dec 5-7	Schedule printing dates for plan (and paper type) with Printing Services
Dec 5	Minutes to Dec 2 meeting/email to committee
Dec 9	Draft sustainability plan new language; email to committee
Dec 9	Plan and presentation review with Bruce/Charlie
Dec 9	Board meeting schedule for January? 19 <sup>th</sup> ?
Dec 13	Feedback on Plan from committee (email)
Dec 16	100% draft sustainability plan to committee (email)
Dec 16	2 <sup>nd</sup> Draft presentation to committee (email)
Jan 3-4	Schedule next committee meeting tentative Jan 11-12 (email)
Jan 3-4	Schedule presentation review with Algie for the week of Jan 9 (email)
Jan 9-14	Meet with Algie to review presentation
Jan 19	Board meeting presentation (tentative)

- **Next Meeting**

- TBD after return from holiday and faculty schedule is set.