

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, March 12, 2009 – 4:00 p.m. – Board Room**

- 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

- 2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957**

 - B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6**

Agency Negotiators: Renee Brunelle and Robert J. Temple
CTA
CSEA
Management/Supervisors
Confidentials

 - C. GOVERNMENT CODE SECTION 54957: Employee Performance
Evaluation
Title: Chancellor**

- 3. CONVENE CLOSED SESSION**

- 4. RECONVENE PUBLIC MEETING**

- 5. REPORT OF ACTION IN CLOSED SESSION**

- 6. APPROVAL OF MINUTES**
 - A. February 12, 2009 (p.1)**

- 7. PUBLIC COMMENT**

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

8. REPORTS

- A. Board Members**
- B. Student Trustees**
- C. Chancellor**

9. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

- 1. Consideration of Approval of Curriculum Modifications-CHC (p.13)
- 2. Consideration of Approval of Curriculum Modifications-SBVC (p.22)

B. HUMAN RESOURCES

- 1. Consideration of Approval of Classified Employee (p. 31)
- 2. Consideration Placement of Classified Employee on 39-Month Re-Employment List (p.32)
- 3. Consideration of Revised Classified Job Description (p.33)
- 4. Consideration of New Classified Job Descriptions (p.38)
- 5. Consideration of Ratification of Classified Resignation (p.45)
- 6. Consideration of Approval of Short-Term, Substitute & Professional Expert Employees (p.46)
- 7. Consideration of Approval of Adjunct & Substitute Academic Employees (p.51)
- 8. Consideration of Approval of Non-Instructional Pay (p.53)
- 9. Consideration of Approval of Granting of Tenure (p.55)
- 10. Consideration of Approval of One & Two-Year Contract Employees (p.57)
- 11. Consideration of Approval to Rescind Department Head Stipend & Assignment, SBVC (p.59)
- 12. Consideration of Approval of Contract Extension of Interim Management Employee (p.60)
- 13. Consideration of Approval to Rescind Load Banked Cash Out, SBVC (p.61)
- 14. Consideration of Approval of District Volunteers (p.62)

C. FISCAL SERVICES

- 1. Consideration of Approval of Routine Contracts & Agreements (p.64)
- 2. Consideration of Approval of Budget Adjustments (p.78)

3. Consideration of Approval of Surplus Property & Authorize Disposal or Private Sale (p.90)
4. Consideration of Approval of Conference Attendance (p.93)
5. Consideration of Approval of District/College Expenses (p.96)

10. ACTION AGENDA

A. INSTRUCTIONAL STUDENT SERVICES

B. HUMAN RESOURCES

1. Consideration of Approval of Acceptance of Academic Retirement (p.101)
2. Consideration of Approval of Acceptance of Academic Management, Classified Management & Confidential Employee Retirements (SERP) (p.102)

C. FISCAL SERVICES

1. Consideration of Approval of the Authorization & Issuance of Tax Revenue Anticipation Notes (p.103)
2. Consideration of Approval of Award of Bid & Approval of Contract for the Myrtha Pool Materials for the Community Recreation Facility Project at CHC (p.133)
3. Consideration of Approval of Change Order SC-01 for Silver Creek Industries Inc. Contract at SBVC (p.135)

11. INFORMATION ITEMS

1. Summary of Change Orders for Measure "P" Projects (p.138)
2. Budget Report (p.159)
3. Summary of Purchase Order Report (p.186)
4. Quarterly Financial Status Report (p.187)
5. Applause Cards (p.192)

12. STAFF REPORTS

A. CHC

1. **President**
2. **Academic Senate**
3. **Classified Senate**
4. **Associated Students**

B. SBVC

1. **President**
2. **Academic Senate**

- 3. **Classified Senate**
- 4. **Associated Students**

C. **KVCR**

D. **CTA**

E. **CSEA**

F. **Chancellor**

- 13. **ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, April 9, 2009**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
MARCH 12, 2009

NEW COURSE

DIVISION: Instruction
DEPARTMENT: College Life
COURSE ID: CHC 090X4
COURSE TITLE: College Study Skills and Strategies
UNITS: 1 - 3
LECTURE 1 – 3 contact hours per week
16 – 48 contact hours per semester
PREREQUISITE: None
COREQUISITE: None

DEPT RECOMMENDATION: None

CATALOG DESCRIPTION: Comprehensive learning and academic strategies to assist students in developing an understanding of learning theories and academic principles, concepts, and strategies. Practical application with the goal of achieving or maximizing academic success. Topics include goal setting, commitment and motivation, time management, learning styles, memory and concentration, study-reading techniques, critical thinking, listening skills, note-taking and test-taking.

SCHEDULE DESCRIPTION: Comprehensive learning and academic strategies to assist students in developing an understanding of learning theories and academic principles, concepts, and strategies. Practical application with the goal of achieving or maximizing academic success.

Effective: FA09

Rationale: The college assessment results indicate that each year over one-half of our incoming students do not have the reading and writing skills necessary to succeed in college, suggesting that the study habits these students developed during their previous schooling have not proven very fruitful. CHC 090X4 attempts to address these students' needs.

MODIFIED COURSES

COURSE ID	COURSE TITLE
CD 100	Introduction to Child Development

Effective Date: FA09

Rationale: Curriculum update

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

COURSE ID	COURSE TITLE
INTDIS 180	Community Service and Leadership I

DIVISION: Instruction
DEPARTMENT: College Life
COURSE ID: CHC 180
UNITS: 1 – 3
LECTURE: 1 contact hour per week
16 – 18 contact hours per semester
LAB: 2.25 – 6.75 contact hour per week
36 – 108 contact hours per semester

CATALOG DESCRIPTION: Exploration of civic responsibility and the role of leaders in the community. Principles and practice of effective and ethical leadership through community service. Topics include interpersonal skills, team building, goal setting, ethics and valuing diversity. Designed to provide students with the opportunity to engage in experimental leadership activities outside the classroom. 36 hours of volunteer service work required for each unit of credit.

NEW SCHEDULE DESCRIPTION: Exploration of civic responsibility and the role of leaders in the community. Principles and practice of effective and ethical leadership through community service.

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
INTDIS 181	Community Service and Leadership II

DIVISION: Instruction
DEPARTMENT: College Life
COURSE ID: CHC 181
UNITS: 1 – 3
LECTURE: 1 contact hour per week
16 – 18 contact hours per semester
LAB: 2.25 – 6.75 contact hours per week
36 – 108 contact hours per semester

DEPARTMENTAL RECOMMENDATION: CHC 180

CATALOG DESCRIPTION: Continued exploration of civic responsibility and the role of leaders in community. Principles and practice of effective and ethical leadership through community service. Topics include networking, event planning, conflict management, negotiation and consensus building. This course is designed to provide students with the opportunity to engage in experimental leadership activities outside the classroom. 36 hours of volunteer service work required for each unit of credit.

SCHEDULE DESCRIPTION: Continued exploration of civic responsibility and the role of leaders in community. Principles and practice of effective and ethical leadership through community service.

Effective Date: FA09

Rationale: Six-year revision

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

COURSE ID	COURSE TITLE
MATH 102	College Algebra

NEW CATALOG DESCRIPTION: Study of logarithms, sequences, series, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations. MATH 102 and MATH 151, maximum UC credit one course.

NEW SCHEDULE DESCRIPTION: Study of logarithms, sequences, series, the Binomial Theorem, graphing conic sections, inverse functions, operations with radicals, systems of quadratic equations, and solving systems of three or more linear equations in three or more variables by matrices, and determinants; introduction to graphing rational functions, and the theory of equations.

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 151	Precalculus

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 250	Single Variable Calculus I

PREREQUISITE: MATH 103 and MATH 151 or eligibility for MATH 250 as determined through the Crafton Hills College assessment process

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 251	Single Variable Calculus II

CATALOG DESCRIPTION: Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

NEW SCHEDULE DESCRIPTION: Methods of integration, applications of the integrals, improper integrals, conic sections, parametric equations, infinite series, and polar coordinates.

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 252	Multivariable Calculus

Effective Date: FA09

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 265	Linear Algebra

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 266	Introduction to Ordinary Differential Equations

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 903X2	Math Support Lab

COURSE ID: MATH 903X4

COREQUISITE: Current enrollment in MATH 942, MATH 952, MATH 090, MATH 090A, MATH 090B, MATH 090C, MATH 095, MATH 095A, MATH 095B, or MATH 095C

Effective Date: FA09

Rationale: Six-year revision

COURSE ID	COURSE TITLE
PE/I 174X4	Dance Production Workshop

CATALOG DESCRIPTION: Preparation, rehearsal, production and performance of dance pieces. This course may be taken four times. This course is also offered as THART 174X4.

SCHEDULE DESCRIPTION: Preparation, rehearsal, production and performance of dance pieces. This course may be taken four times. This course is also offered as THART 174X4.

Effective Date: FA09

Rationale: Since Datatel is unable to split the two units of PE/I 174X4 to meet the one unit of physical education nutrition health education requirement for an Associate Degree, the following sentence was deleted from the catalog and schedule description: This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

COURSE ID	COURSE TITLE
THART 174X4	Dance Production Workshop

CATALOG DESCRIPTION: Preparation, rehearsal, production and performance of dance pieces. This course may be taken four times. This course is also offered as PE/I 174X4.

SCHEDULE DESCRIPTION: Preparation, rehearsal, production and performance of dance pieces. This course may be taken four times. This course is also offered as PE/I 174X4.

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

Effective Date: FA09

Rationale: Since Datatel is unable to split the two units of PE/I 174X4 to meet the one unit of physical education nutrition health education requirement for an Associate Degree, the following sentence was deleted from the catalog and schedule description: This course meets only one unit of the physical education nutrition health education requirement for an Associate Degree.

DELETED COURSES

COURSE ID	COURSE TITLE
ANAT 236A	Selected Topics in Anatomy and Physiology
ANAT 236B	Selected Topics in Anatomy and Physiology
ANAT 236C	Selected Topics in Anatomy and Physiology
ANAT 236D	Selected Topics in Anatomy and Physiology
ANAT 237A	Selected Topics in Anatomy and Physiology
ANAT 237B	Selected Topics in Anatomy and Physiology
ANAT 237C	Selected Topics in Anatomy and Physiology
ANAT 237D	Selected Topics in Anatomy and Physiology
ANAT 238A	Selected Topics in Anatomy and Physiology
ANAT 238B	Selected Topics in Anatomy and Physiology
ANAT 238C	Selected Topics in Anatomy and Physiology
ANAT 238D	Selected Topics in Anatomy and Physiology
ANAT 239A	Selected Topics in Anatomy and Physiology
ANAT 239B	Selected Topics in Anatomy and Physiology
ANAT 239C	Selected Topics in Anatomy and Physiology
ANAT 239D	Selected Topics in Anatomy and Physiology
MICRO 246A	Special Problems in Microbiology
MICRO 246B	Special Problems in Microbiology

Effective Date: FA09

Rationale: Curriculum update

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

MODIFIED DEGREE

ASSOCIATE OF ARTS DEGREE PSYCHOLOGY

Psychology is one of the most popular majors because it is so useful in research, counseling, human services, marketing, management, emergency services, and law. At Crafton Hills College, this major is supported by a very active student club.

REQUIRED COURSES:		UNITS
PSYCH 100	General Psychology	(3.00)
OR		
PSYCH100H	General Psychology - Honors	(3.00)

18 UNITS FROM THE FOLLOWING COURSES:		UNITS
PSYCH 101	Research Methods	3.00
PSYCH 102	Personal and Social Adjustment	3.00
PSYCH 103	Theories of Personality	3.00
PSYCH 108/ MATH 108	Statistics	4.00
PSYCH 110	Abnormal Psychology	3.00
PSYCH 111	Developmental Psychology: Lifespan	3.00
PSYCH 112	Child and Adolescent Psychology	3.00
PSYCH 113	Adulthood and Old Age	3.00
PSYCH 116	Psychology of Gender Roles	3.00
PSYCH 118	Human Sexual Behavior	3.00
PSYCH 121	Forensic Psychology	3.00
PSYCH 127X2	Emergency Management: Decision Making and Problem Solving	3.00
PSYCH 132	Counseling and Interviewing Techniques	3.00
PSYCH 150	Gerontology	3.00
TOTAL UNITS		21.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

Effective Date: FA09

Rationale: Update degree based on Curriculum changes.

Curriculum Meetings: 12/08/08, 01/12/09, 01/26/09

Conjoint Meeting: 02/12/09

Board of Trustees Meeting: 03/12/09

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
MARCH 12, 2009

NEW COURSE

Division: Humanities
Department: Modern Languages
Course ID: ARAB 101
Course Title: College Arabic I
Units: 4
Lecture: 4 contact hour(s) per week
64 - 72 contact hours per semester

Prerequisite: None

Catalog Description: This course includes the study of essentials of pronunciation including the Arabic alphabet, symbols and sounds, vocabulary, idioms, and grammatical structures along with an introduction to the key social issues and culture of Arabic-speaking people. This course corresponds to two years of high school study.

Schedule Description: This course includes the study of essentials of pronunciation including the Arabic alphabet, symbols and sounds, vocabulary, idioms, and grammatical structures along with an introduction to the key social issues and culture of Arabic-speaking people. This course corresponds to two years of high school study.

Effective Date: FA10

Rationale: Arabic courses have been increasing in classrooms across the country since the attacks of September 11, 2001, and the subsequent U.S. invasion of Iraq. These events have spurred a growing interest in Middle East affairs -- and pointed out the need for fluent speakers of Arabic. There is a critical need for experienced translators, analysts and diplomats.

Division: Humanities
Department: Modern Languages
Course ID: ARAB 102
Course Title: College Arabic II
Units: 4
Lecture: 4 contact hour(s) per week
64 - 72 contact hours per semester

Prerequisite: ARAB 101

Catalog Description: In this course students continue to develop the ability to converse, read and write in Arabic. The course includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to the key social issues and culture of Arabic speaking people.

Schedule Description: In this course students continue to develop the ability to converse, read and write in Arabic. The course includes the study of essentials of pronunciation, vocabulary, idioms, and grammatical structures along with an introduction to the key social issues and culture of Arabic speaking people.

Effective Date: FA10

Rationale: Arabic courses have been increasing in classrooms across the country since the attacks of September 11, 2001, and the subsequent U.S. invasion of Iraq. These events have spurred a growing interest in Middle East affairs -- and pointed out the need for fluent speakers of Arabic. There is a critical need for experienced translators, analysts and diplomats.

Curriculum Meetings: 01-26-09; 02-09-09
Conjoint Meeting: 02-10-09
Board of Trustees Meeting: March 12, 2009
1 of 8

NEW COURSE

Division: Student Services
Department: Student Development
Course ID: SDEV 910X3
Course Title: CAHSEE Mathematics Test Preparation
Units: 0 - 0
Laboratory: 9 - 27 contact hour(s) per week
Min: 144 - 162 contact hours per semester
Max: 432 - 486 contact hours per semester

Prerequisite: None

Catalog Description: This intensive tutorial course is designed for students who completed the 12th grade, but did not pass the California High School Exit Exam (CAHSEE) Mathematics section. Students will be drilled on the subject matter required to pass and/or improve scores and learn test-taking strategies.

Schedule Description: This intensive tutorial course is designed for students who completed the 12th grade, but did not pass the California High School Exit Exam (CAHSEE) Mathematics section. Students will be drilled on the subject matter required to pass and/or improve scores and learn test-taking strategies.

Effective Date: FA10

Transfer Status: Not transferable

Rationale: Area high school students are failing the CAHSEE in large numbers every year. This tutorial course is needed to help the students who graduated from high school but did not pass the CAHSEE Math section to prepare to retake the exam.

Division: Student Services
Department: Student Development
Course ID: SDEV 911X3
Course Title: CAHSEE English Test Preparation
Units: 0 - 0
Laboratory: 9 - 27 contact hour(s) per week
Min: 144 - 162 contact hours per semester
Max: 432 - 486 contact hours per semester

Prerequisite: None

Catalog Description: This intensive tutorial course is designed for students who completed the 12th grade, but did not pass the California High School Exit Exam (CAHSEE) English section. Students will be drilled on the subject matter required to pass and/or improve scores and learn test-taking strategies.

Schedule Description: This intensive tutorial course is designed for students who completed the 12th grade, but did not pass the California High School Exit Exam (CAHSEE) English section. Students will be drilled on the subject matter required to pass and/or improve scores and learn test-taking strategies.

Effective Date: FA10

Transfer Status: Not transferable

Rationale: Area high school students are failing the CAHSEE in large numbers every year. This tutorial course is needed to help students who graduated from high school but did not pass the CAHSEE Math section to prepare to retake the exam.

NEW COURSE

Division: Science
Department: WATER SUPPLY TECHNOLOGY
Course ID: WST 081
Course Title: Wastewater Collection I
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Laboratory: None
Prerequisite: MATH 942A and MATH 942B and MATH 942C or MATH 942 or eligibility for MATH 952 as determined by SBVC assessment process
Departmental Advisory: WST 052A and WST 052B or WST 052

Catalog Description: This course is designed to train operators in the practical aspects of operating and maintaining wastewater collector systems, emphasizing safe practices and procedures. The course focuses on the knowledge, skills, and abilities required to perform the essential duties of an entry level collection system maintenance technologist and prepares students to take the California Water Environment Association (CWEA) Collection System Certification exam at Grade I.

Schedule Description: This course focuses on the knowledge skills and abilities required to perform the essential duties of an entry level collection system maintenance technologist and prepares students to take the California Water Environment Association (CWEA) Collection System Certification exam at Grade I.

Effective Date: FA10

Rationale: There are four major areas in a water program (1) treatment of raw water, (2) distribution of treated water to customers (3) collection of wastewater(sewage) from customers, and (4)treatment of wastewater. We do not currently offer any courses in wastewater collection. There is strong demand for trained collection system operators. This course addresses the demand.

NEW COURSE

Division: Science
Department: WATER SUPPLY TECHNOLOGY
Course ID: WST 082
Course Title: Wastewater Collection II
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester
Laboratory: None
Prerequisite: WST 081

Catalog Description: This course is designed to provide an in-depth understanding of the operation and maintenance of wastewater collector systems. The course focuses on the knowledge, skills, and abilities required to perform the essential duties of a skilled or journey level collection system maintenance technologist and prepares students to take the California Water Environment Association (CWEA) Collection System Certification exam at Grade II.

Schedule Description: This course focuses on the knowledge, skills, and abilities required to perform the essential duties of a skilled or journey level collection system maintenance technologist and prepares students to take the California Water Environment Association (CWEA) Collection System Certification exam at Grade II.

Effective Date: FA10

Rationale: This is a continuation of WST 081 course. It will help students who work in the industry to obtain further education needed for higher level certification.

MODIFIED COURSES

COURSE ID	COURSE TITLE
BIOL 201	CELL AND MOLECULAR BIOLOGY

Corequisite: CHEM 150 and CHEM 150H

Effective Date: FA10

Rationale: Content Review; Addition of corequisite to course outline of record.

COURSE ID	COURSE TITLE
BIOL 250	HUMAN ANATOMY AND PHYSIOLOGY I

Departmental Advisory: None

Catalog Description: This is the first semester of a two-semester presentation of human anatomy and physiology for pre-professional majors or others interested in an in-depth study of human biology. This course offers an introduction to cytology, histology, and basic inorganic and organic chemistry. It also presents the structure, function, and homeostatic interrelationships of the integumentary, skeletal, cardiovascular, lymphatic, and respiratory organ systems.

Schedule Description: This is the first semester of a two-semester course in anatomy and physiology including the structure, function, and homeostatic interrelationships of the integumentary, skeletal, cardiovascular, lymphatic, and respiratory organ systems.

Effective Date: FA10

Curriculum Meetings: 01-26-09; 02-09-09

Conjoint Meeting: 02-10-09

Board of Trustees Meeting: March 12, 2009

Rationale: Content Review; Removal of Department Advisory.

MODIFIED COURSES

COURSE ID	COURSE TITLE
BIOL 251	HUMAN ANATOMY AND PHYSIOLOGY II

Catalog Description: This course is the second semester of a two-semester presentation of anatomy and physiology. Topics include the urinary system; fluid, electrolyte and acid-base balance; nervous and muscular systems; endocrine regulation; digestion; metabolism; and reproduction. Emphasis is placed upon body homeostasis, human musculature and gross anatomy, using the cat as a dissection model. The class is intended for students planning to enter the Allied Health professions.

Schedule Description: This course is the second semester of a two-semester presentation of anatomy and physiology. Emphasis is placed upon homeostatic relationships within the reproductive, urinary, nervous, endocrine, digestive and muscular systems. Human musculature is studied using the cat as a dissection model. The class is intended for students planning to enter the Allied Health professions.

Effective Date: FA10

Rationale: Content Review; Complete sentences in Catalog & Schedule Description.

COURSE ID	COURSE TITLE
DIESEL 020	DIESEL ENGINES - LIGHT DUTY

Catalog Description: This course covers theory and practical shop work in the repair, operation, and maintenance of light-duty diesel engines and fuel injection systems. Topic includes general troubleshooting and diagnostic testing.

Schedule Description: This course covers theory and practical shop work in the repair, operation, and maintenance of light-duty diesel engines and fuel injection systems.

Effective Date: FA10

Rationale: Content Review; Complete sentences in Catalog & Schedule Description.

COURSE ID	COURSE TITLE
ENGL 015	PREPERATION FOR COLLEGE WRITING

Catalog Description: This is a writing course designed to prepare students for ENGL 101. The primary focus is on the development of the paragraph and short essay. The class includes a review of grammar, sentence structure, and punctuation.

Schedule Description: This is a writing course designed to prepare students for ENGL 101. The primary focus is on the development of the paragraph and short essay. The class includes a review of grammar, sentence structure, and punctuation.

Effective Date: FA10

Rationale: Content Review; Complete sentences in Catalog & Schedule Description.

Curriculum Meetings: 01-26-09; 02-09-09

Conjoint Meeting: 02-10-09

Board of Trustees Meeting: March 12, 2009

MODIFIED COURSES

COURSE ID	COURSE TITLE
POLIT 100	AMERICAN POLITICS

Catalog Description: This course is a basic introduction to American politics that is designed to meet requirements in United States and California constitution and government with primary emphasis on the American national government. Topics covered include the political theory of democracy; the United States Constitution and Bill of Rights; the operations of national political institutions including Congress, the President, and the Supreme Court; the role of political parties; and an overview of California government and politics.

Schedule Description: This course is an introduction to American government and politics that is designed to meet requirements in United States and California constitution and government.

Effective Date: FA10

Rationale: Content Review; Complete sentences in Catalog & Schedule Description

COURSE ID	COURSE TITLE
POLIT 138	GROUP LEADERSHIP

Title: SERVICE LEARNING: STUDENT LEADERSHIP

Catalog Description: This course is a service learning course designed for the development of leadership skills through participation in student government or other campus activities. The topics covered include: community college governance, collaborative problem solving, student issues, methods of effective advocacy, parliamentary procedures, relevant laws, and the challenges and opportunities of social diversity.

Schedule Description: This course is a service learning course designed for the development of leadership skills through participation in student government or other campus activities. The topics covered include: community college governance, collaborative problem solving, student issues, methods of effective advocacy, parliamentary procedures, relevant laws, and the challenges and opportunities of social diversity.

Effective Date: FA10

Rationale: Content Review; Descriptive title; Complete sentences in Catalog & Schedule Description

COURSE ID	COURSE TITLE
WST 144	CROSS-CONNECTION CONTROL

Course ID: WST 048

Departmental Advisory: None

Prerequisite: WST 045 or a current backflow prevention license

Catalog Description: This course is a study of the administrative and technical procedures required to establish a cross-connection control program, including a review of applicable local, state and federal regulations. The course includes the identification and study of backflow devices required to mitigate hazards of actual or potential connections between a potable water supply and any source of contamination. It also prepares students to become certified as cross-connection control program specialists (formerly WST 144).

Schedule Description: This course is a study of the administrative and technical procedure required to establish a cross connection control program. The course prepares students to become certified as cross-connection control program specialists (formerly WST 144).

Effective Date: FA10

Transfer Status: Not transferable

Curriculum Meetings: 01-26-09; 02-09-09

Conjoint Meeting: 02-10-09

Board of Trustees Meeting: March 12, 2009

Rationale: Content Review; Course ID change to reflect non-transferable course; Changed Departmental Advisory to Prerequisite; Course equates (formerly WST 144 added to Catalog and Schedule descriptions.)

MODIFIED COURSES

COURSE ID	COURSE TITLE
WST 145	BACKFLOW PREVENTION DEVICES

Course ID: WST 045

Catalog Description: This course provides instruction in theory, testing, and maintenance of backflow prevention assemblies. It prepares journeyman plumbers and utility operators to take the American Water Work Association Backflow Prevention Certification test (formerly WST 145).

Schedule Description: This course provides instruction in theory, testing, and maintenance of backflow prevention assemblies. It prepares journeyman plumbers and utility operators to take the American Water Work Association Backflow Prevention Certification test (formerly WST 145).

Effective Date: FA10

Transfer Status: Not transferable

Rationale: Content Review; Course ID change to reflect non-transferable course; Course equates (formerly WST 145 added to Catalog and Schedule descriptions.)

DISTRIBUTED EDUCATION

WST 081 100% ONLINE
WST 082 100% ONLINE

Effective Date: FA10

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take classes in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials. WST 081 and WST 082 fulfill a specific requirement for obtaining beginning level license in wastewater collection and is a required course for one certificate. The online delivery method of this course supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Cisco Certified Network Associate Certificate

This certificate is designed to prepare students to take the Cisco Certified Network Associate certification examination. This course of study prepares students for entry level employment in the computer networking field. The certificate is part of the Cisco Networking Academy program and all instruction is provided by Cisco Certified Academy Instructors using Cisco certified curriculum. This is the first level of Cisco certification. This course of study is open to all students.

		Units
CIT 091	Networking Fundamentals Semester I (Cisco Networking Academy)	3
	and	
CIT 092	Basic Routing Semester Two (Cisco Networking Academy)	3
	and	
CIT 093	Fundamentals of LANs, Local Area Networks, Semester Three (Cisco Networking Academy)	3
	and	
CIT 094	Fundamentals of WANs, Wide Area Networks , Semester Four (Cisco Networking Academy)	3

Total Units		12
--------------------	--	-----------

Effective Date: FA10

Rationale: Update certificate based on Curriculum changes.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of classified employees.

OVERVIEW

Smith, Damon, Warehouse Technician, District, full-time, 12-month position, Classified Salary Schedule, Range 32, Step B, \$3,035 per month effective March 16, 2009. Replacement for James Garcia.

ANALYSIS

Damon Smith, went through the regular recruitment process and is being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: March 12, 2009

SUBJECT: Approve Placement of Classified Employee on 39-Month Reemployment List

RECOMMENDATION

Placement of Classified Employee on 39-Month Reemployment List.

OVERVIEW

The Clerical Assistant II, Human Resources, District has exhausted all available leaves.

ANALYSIS

Since the Clerical Assistant II, Human Resources have exhausted all available leaves, it is necessary to place the employee on the 39-month reemployment list effective February 26, 2009.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No Financial Impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Consideration of Revised Classified Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised classified job description.

OVERVIEW

The job description for Program Coordinator, District, is being revised to reflect current duties and responsibilities associated with the position. This is a grant funded position under Nano-Technology.

ANALYSIS

The area of Applied Technology Training Center (ATTC) has been added as well as the duties of Marketing & Outreach.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This position is funded under the Nano-Technology Grant through 2012.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

PROGRAM COORDINATOR, PROFESSIONAL DEVELOPMENT CENTER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a full-time categorically-funded position, contingent upon the availability of funds and “life of the grant.” This position does not qualify for health benefits.

SUMMARY DESCRIPTION

Under general direction, provides direction for assigned projects, programs, or functional areas of the Applied Technology Training Center (ATTC) and Professional Development Center (PDC); markets, develops, delivers, coordinates, and manages fee-based and customized training programs offered by the PDC on and off site; serves as a liaison between the program area and the general public, students, staff, and other campus and community officials and groups; performs a variety of technical and program support duties in support of the assigned project, program, or functional area.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Participates on committees that promote the mission of the District and the community college system and support the Division of Economic Development and Corporate Training.
2. Collaborates with potential customers to develop customized solutions that address the needs of the client organization; assesses and identifies the training needs of employers and incumbent workers in the geographical areas serviced by the District; recommends appropriate training and performance improvement solutions.
3. Develops short-term seminars, workshops, and customized training solutions for private and public sector employers based on their needs.
4. Markets short-term seminars, workshops, and customized training programs to businesses, non-profit organizations, governmental agencies, and other community based organizations in the San Bernardino area; develops marketing plans, strategies, informational materials, brochures, and catalogs and advertising campaigns.
5. Coordinates and organizes the delivery and operation of seminars, forums, workshops, and customized training programs offered by PDC on and off site.
- ~~6. Coordinates the delivery of Food Handling and ServSafe programs within the County of San Bernardino; coordinates the delivery of Food Worker Certification classes in assigned communities and service areas; serves as the liaison with the County of San Bernardino Department of Public Health.~~
7. Coordinates the registration, account management, administrative paperwork, and scheduling of instructors and facilities to deliver the required instruction both on and off site; develops class schedules; recruits and assigns instructors as needed.
8. Updates and posts information to the ~~Professional Development Center~~ website.
9. Oversees the maintenance of accurate financial records; oversees the collection of accounts.
10. Develops and prepares reports of grant-funded proposal, budget, and expenditures of programs managed.

11. Provides support, guidance, and direct involvement to other members of the division in accomplishing special projects as needed.
12. Coordinates, organizes, and directs the work activities of other staff members associated with the contracted training program.
13. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of the Economic Development and Corporate Training. ~~Professional Development Center.~~

Goals and objectives of the Economic Development and Corporate Training ~~Professional Development Center.~~

Principles and practices of program/project development, management, coordination, and review in a public or private sector organizational environment.

General principles, practices, and procedures of business administration and public administration.

Strategic planning.

Local labor market trends.

Needs assessment techniques.

Marketing principles, practices, and strategies.

Principles and techniques in providing training for adults.

Pertinent federal, state, and local laws, codes, and regulations.

Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.

Principles, practices, and procedures of business letter writing.

Information and research resources available related to areas of assignment.

Principles, practices, and procedures of complex fiscal, statistical, and administrative research and report preparation.

Principles and techniques used in public relations.

Interpersonal skills using tact, patience, and courtesy.

Oral and written communication skills.

District organization, operations, policies, and objectives.

Ability to:

Work with diverse client populations while displaying effective customer service skills.

Manage and organize training programs and grants.

Recognize opportunity and create a successful plan to obtain success.

Develop and implement marketing strategies.

Understand the organization and operation of the Economic Development and Corporate Training ~~Professional Development Center~~ as necessary to assume assigned responsibilities.

Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations, and ordinances.

Coordinate and participate in the management of assigned projects, programs, or program area functions and services.

Establish and maintain community relationships.

Understand the nature of partnerships and identify mutual interests.

Assess community needs to develop appropriate service partnerships for assigned programs.

Use technical concepts and basic project management tools and techniques to effectively coordinate a

project or program area and solve complex problems in creative and effective ways.
Perform a full range of complex and responsible program and technical support as well as difficult administrative duties involving the use of independent judgment and personal initiative.
Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
Prepare a variety of clear and concise administrative and financial reports.
Independently compose and prepare correspondence and memoranda.
Plan and organize work to meet schedules and changing deadlines.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
Adapt to changing technologies and learn functionality of new equipment and systems.
Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
Work independently and effectively in the absence of supervision.
Work with and exhibit sensitivity to and understanding of the diverse racial, ethnic, disabled, sexual orientation, and cultural populations of community college students.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in business administration, public administration, or a related field. A Master's degree is desirable.

Experience:

Three years experience in marketing and outreach of workforce development, economic development, organizational development and/or project management including familiarity with and/or experience in offering workforce training.

License or Certificate:

Possession of, ~~or ability to obtain, an appropriate,~~ a valid California Driver's License.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting and travel from site to site; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: June 10, 2004
Johnson & Associates Revised: January 2007
Revised: March 2009

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Consideration of New Classified Job Descriptions

RECOMMENDATION

It is recommended that the Board of Trustees approve the new classified job descriptions.

OVERVIEW

The need exists to develop a new job descriptions for Technologies Coordinator and Technical Assistant.

ANALYSIS

The Technologies Coordinator and Technical Assistant positions are part-time, categorically funded positions and do not qualify for health benefits. These positions are contingent upon the availability of funds and "life of the grant." The Technologies Coordinator performs a variety of activities designed to promote and publicize programs for the Center for Applied Competitive Technologies (CACT). The Technical Assistant provides assistance for equipment set-up, technology demonstration and transportation of supplies and associated equipment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TECHNOLOGIES COORDINATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a part-time, categorically funded position and is contingent upon the availability of funds and “life of the grant.” This position does not qualify for health benefits.

SUMMARY DESCRIPTION

Under direction, performs a variety of activities designed to promote and publicize programs for the Center for Applied Competitive Technologies (CACT) programs; assists in the marketing, developing, coordinating and delivery of CACT programs to industrial businesses, middle schools, high schools, colleges, and community organizations.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Provide support services for the Center for Applied Competitive Technologies (CACT) programs.
2. Assist in marketing, developing, coordinating and delivers CACT programs to industrial businesses, high schools and middle schools.
3. Develop, design, and disseminate marketing materials and program information to middle schools, high schools, community organizations, and industrial businesses.
4. Prepare and conduct oral presentations at middle schools, high schools, community organizations, and businesses.
5. Ensure students perform assigned projects in accordance with safe work practices; demonstrate the safe and effective operation, and use of tools and equipment.
6. Performs a variety of administrative support functions; prepares correspondence; updates client agreements/contracts; submits monthly invoices.
7. Responds to questions and inquiries from members of the general public, the media, and outside institutions and organizations; provides information within area of responsibility; resolves complaints in an efficient and timely manner.
8. Attends and participates in professional group meetings; provides information within area of responsibility; maintains awareness of new trends and developments in the field of marketing; incorporates new developments as appropriate.
9. Prepare and maintain records and files related to program services and activities.
10. Provide data to evaluate the effectiveness of CACT programs.
11. Maintain the security of project equipment and supplies.
12. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Principles and practices of marketing and public relations.
Office procedures, methods, and equipment.
Mechanics, electronics, technology products, or industrial maintenance.
Principles of business letter writing and basic report preparation.
English usage, spelling, grammar, and punctuation.
Must have strong organizational skills, strong public relations skills, and strong written and verbal skills.

Ability to:

Develop and write accurate and effective marketing and sales materials.
Develop, write, and coordinate the production of marketing materials in an effective and appropriate manner.
Establish and maintain community relationships.
Understand the nature of partnerships and identify mutual interests.
Assess community needs to develop appropriate service partnerships for assigned programs.
Lift and move up to 40 lbs.
Organize and maintain accurate records.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships.
Work independently in the absence of supervision.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's Degree from an accredited college or university with major course work in marketing, engineering, technology or a related field.

Experience:

Four years of increasingly responsible experience in the engineering, technology, logistics, teaching, sales or public relations.

License or Certificate:

Possession of a valid California driver's license.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed in a standard office setting occasionally in a mobile trailer work area and at various locations that requires travel from site to site; and exposure to loud noise, dust, grease, and moving parts of tools and equipment.

Physical:

Primary functions require sufficient physical ability and mobility to occasionally work in a mobile trailer work area setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to use protective devices such as goggles, masks, and gloves; to operate a wide variety of electronic and mechanical apparatus and office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; to identify and distinguish color; and to operate assigned equipment.

Hearing:

Hear in the normal audio range with or without correction.

Board Approved:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TECHNICAL ASSISTANT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a part-time, categorically funded position and is contingent upon the availability of funds and “life of the grant.” This position does not qualify for health benefits.

SUMMARY DESCRIPTION

Under general supervision, provides assistance for equipment set up, technology demonstration and transportation of supplies, materials and machinery; orders, issues, prepares, and maintains materials, supplies, and associated equipment; performs related duties as required.

Incumbents are expected to exercise independent judgment in the performance of duties and are responsible for supervising and maintaining all supplies, materials, equipment, and records.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

13. Sets up and prepares class demonstrations and experiments working from knowledge of the subject area, reference materials, course outline, and without specific instructions.
14. Inventories, orders, receives, and stocks materials, supplies, and equipment.
15. Issues and maintains records on materials loaned to students.
16. Ensures that students perform project work in accordance with safe work practices; demonstrates the safe and effective operation, and use of tools and equipment.
17. Supervises students in the cleanup of work areas; participates in the daily cleanup, and the maintenance and repair of equipment.
18. Provides special assistance to students experiencing difficulties in completion of assignments.
19. Explains procedures, and responds to students' questions regarding the nomenclature, use, and availability of tools, materials, and supplies; assists in the inventory and storage of materials and supplies.
20. May calibrate, maintain, and perform repairs on small powered equipment, metal working tools, electrical motors and industrial supplies.
21. Operate assigned District vehicle (pickup or van) and tow utility trailer, not to exceed 4,000 lbs. GVW, in the local region (not to exceed over 100 miles).
22. Maintain defensive driving while operating District vehicle; perform minor maintenance tasks on assigned vehicle as required; fuels the assigned vehicle; schedules periodic vehicle maintenance;
23. May maintain expenditure records and provide data for budget estimates.
24. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Human relation skills to guide students and student workers, and to convey technical concepts.

Operational characteristics of machinery, equipment and industrial materials.

Safety factors necessary in operating and working with machinery, equipment and industrial materials.

Principles and procedures of record keeping and filing.

Basic inventory and purchasing processes and procedures.

English usage, spelling, grammar, and punctuation.

Ability to:

Set up, modify, service, adjust, and make minor repairs to equipment.

Prepare instructional equipment for assignments.

Maintain machinery, equipment in a safe and organized manner including the handling of hazardous or dangerous materials and industrial supplies.

Drive assigned vehicle safely and observe all traffic laws, rules and regulations when driving.

Read and understand technical manuals, blueprints and operational protocols.

Instruct students in the proper use of tools, machinery and equipment.

Demonstrate the use of publication files, including microfiche viewers.

Listen actively and effectively, identify and solve problems, and facilitate problem solving.

Operate office equipment including computers and supporting word processing, database management, and desktop publishing applications.

Perform routine record keeping and report writing duties.

Work independently and collaboratively.

Plan and organize work to meet changing priorities and deadlines.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade supplemented by formal training in mechanics and/or maintenance of industrial machinery, aircraft, automobiles or other heavy equipment.

Experience:

Some experience in the preventive maintenance and repair of heavy machinery, industrial production equipment or transportation (land, sea or air) vehicles.

License or Certificate:

Possession of a valid California driver's license and show proof of a good driving record with the California Department of Motor Vehicle.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a laboratory setting; exposure to dusts, fumes, noise; work with mechanical equipment and apparatus.

Physical: Primary functions require sufficient physical ability and mobility to work in a laboratory

setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to heavy amounts of weight; to operate equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information; requires the wearing of personal protective equipment including safety glasses or goggles, rubber or plastic gloves, respirators, or face shields.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Consideration of Ratification of Classified Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Tracy Reyes, Administrative Assistant I, Administrative Services Office, SBVC.

OVERVIEW

Ms. Reyes, Administrative Assistant I, has submitted a letter of resignation from employment.

ANALYSIS

Tracy Reyes provided notice of her resignation effective February 9, 2009. The Human Resources Department has provided Ms. Reyes acceptance of her resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: March 12, 2009

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached lists of short-term, substitute and professional expert employees are submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term hourly and substitute employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Short-Term Hourly Employees

March 12, 2009

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Aboud, Ibrahim	English	SBVC	Tutor III	3/13/09	5/22/09	\$13.00
Berry, Julianne	Art	CHC	Model (Undraped)	3/13/09	5/20/09	\$15.00
Dykstra, Roland	Automotive Math & Science Student	SBVC	Tutor I	3/13/09	5/10/09	\$9.00
Munstrum, Daniel	Success Center	SBVC	Tutor I	3/16/09	6/30/09	\$9.00
Sonnenfield, Kelly	Art	CHC	Model (Undraped)	3/13/09	5/20/09	\$15.00
Temby, Leonard	CIS	CHC	Tutor III	3/13/09	6/30/09	\$11.00
Wilkes, Richard	Welding	SBVC	Tutor I	3/13/09	5/10/09	\$9.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Professional Expert Hourly Employees

March 12, 2009

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Liebel, Michael	Public Safety & Emergency Services	CHC	EMS Specialist	3/13/09	6/30/09	\$30.00
			Lab Instructor			\$25.00
			Primary Instructor			\$20.00
McKee, Kyle	Public Safety & Emergency Services	CHC	EMS Specialist	3/13/09	6/30/09	\$30.00
			Lab Instructor			\$25.00
			Primary Instructor			\$20.00
Paladini, David	Public Safety & Emergency Services	CHC	EMS Specialist	3/13/09	6/30/09	\$30.00
			Lab Instructor			\$25.00
			Primary Instructor			\$20.00
Ryan, Michael	PDC	DIST	Workforce Development/ PDC Trainer	3/13/09	6/30/09	\$65.00
Tuttle, Brent	PDC	DIST	Workforce Development/ PDC Trainer	3/13/09	6/30/09	\$50.00
Warren, Daryl	Public Safety & Emergency Services	CHC	EMS Specialist	3/13/09	6/30/09	\$30.00
			Lab Instructor			\$25.00
			Primary Instructor			\$20.00
Wesner, Curtis	PDC	DIST	Workforce Development/ PDC Trainer	3/13/09	6/30/09	\$50.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
March 12, 2009

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Berrones, Angelita	Custodial	SBVC	Custodian	2/28/09	4/30/09	\$14.68
Book, Paula	Child Development Center	CHC	Child Development Assistant	2/14/09	4/14/09	\$12.35
Catillo, Crystal	Counseling Professional Development Center	SBVC	Secretary I	3/7/09	3/31/09	\$15.43
Cuevas, Sofia		Dist	Clerical Asst II Child Development Assistant	2/17/09	4/17/09	\$13.97
Curtis, Justin	Child Development Center	CHC	Child Development Assistant	1/31/09	3/31/09	\$12.35
Gonzalez, Angel	Custodial	SBVC	Custodian	2/28/09	4/30/09	\$14.68
Grant, Kathleen	Physical Education	SBVC	Secretary I	1/21/09	3/21/09	\$15.43
Hutchinson, Therese	Child Development Center	CHC	Child Development Assistant	2/16/09	4/16/09	\$12.35
Lopez, Rosa	Facilities	Dist	Custodian I	1/30/09	3/24/09	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	1/30/09	3/24/09	\$16.20
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	2/14/09	4/14/09	\$12.35
Martinez, Ashley	Child Development Center	CHC	Child Development Assistant	2/14/09	4/14/09	\$12.35
Mullgrav, Pamela	Food Services	SBVC	Food Service Worker	2/28/09	4/30/09	\$11.75
Quintana, Carrie	Counseling	SBVC	Administrative Secretary	2/1/09	2/12/09	\$18.78

Rehman, Naushina	Child Development Center	CHC	Child Development Assistant	2/14/09	4/14/09	\$12.35
Smith, Sally	Human Resources	Dist	Clerical Asst II	2/17/09	2/18/09	\$13.97
Springer, Karen	Criminal Justice	SBVC	Administrative Secretary	2/6/09	4/6/09	\$18.78
Webb, Marsha	Police Dept	Dist	Dispatch Clerk	2/9/09	4/9/09	\$15.81
Zapian, Lorena	CBO/Switchboard	SBVC	Switchboard Operator	2/28/09	4/30/09	\$13.97
Zapian, Lorena	Human Resources	District	Clerical Asst II	1/31/09	3/31/09	\$13.97

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC & Gloria M. Harrison, President, CHC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Adjunct & Substitute Academic Employees as needed for the 2008-2009 academic year.

OVERVIEW

The attached lists of adjunct & substitute academic employees are submitted for approval of employment.

ANALYSIS

Part-Time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2008-09 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

Crafton Hills College

Fry, Maureen	Learning Disabilities Specialist
Hovick, Christopher	Mathematics
Lopez, Bibiana	Mathematics

San Bernardino Valley College

Antonio, Carlo	Nursing
Dulgeroff, James	Political Science
Lakatos, Catherine	Psychology
Mendoza, Jennifer	Psychology
Milligan, Marty	Psychology
Valcarel, David	Music
Murphy, Joel	English
Mukundan, Ramaa	Geography
Fierro, Marie	Counseling
Gonzales, Lisa	Mathematics & Science Student Success Center
Ross, Laura	EOP&S/CARE.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Non-Instructional Pay

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay.

OVERVIEW

The following list of employees are submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodic basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

Wentz, Tom, CHC, Creation and Implementation of Talent Profiles, 3/13/09 – 5/20/09, \$5000 stipend, 01-00-25-9002-0228-1480.00-6600.

Dr. Tom Wentz will provide expertise in the development of Talent Profiles for faculty, managers, and support staff. These profiles will be used for self-assessment of professional development needs, particularly those related to maintaining a positive learning environment for developmental students. Creation and implementation of the Talent Profiles is a part of CHC's Basic Skills Initiative Action Plan.

Wooten, Andre, Danley, Jay and Pires, Romana, SBVC, For serving on a selection committee for the Professional Development Coordinator position, not to exceed 12 hours each. 7/1/08-7/22/08.

In July Of 2008, Andre Wooten, Jay Danley and Romana Pires all served as faculty members on the screening committee for the Professional Development Coordinator position. Because it took place over the summer and as faculty members they were to be paid for their time which was the practice of SBVC at the time. The request for Board approval for the screening committee service was mislaid in the office of the supervisor and was only recently discovered. For this reason, it is being forwarded for approval. It is understood the District no longer supports the payment of faculty members for screening committee services during the summer. However, we must ask for approval for the July 2008 committee work in order to rectify the mislaid paperwork which delayed their payment under the prior practice. (Funding source: Office of the President)

Wall, Patricia, Part-time Reference Librarian, SBVC, not to exceed 57 hours, 1/12/09-5/22/09, \$43.16 per hour. (01-00-01-8106-0000-1480.00-6120)

Butterfield, John, SBVC, Develop curriculum for Graphic Design/Marketing Certificate not to exceed 35 hours, 3/13/09-05/10/09, \$43.16 per hour. (01-00-01-3540-0000-1480.00-1002)

Kawa, John, SBVC, Develop curriculum for Graphic Design/Marketing Certificate not to exceed 35 hours, 3/13/09-05/10/09, \$43.16 per hour. (01-00-01-3540-0000-1480.00-1002)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: March 12, 2009

SUBJECT: Consideration of Approval of Granting of Tenure

RECOMMENDATION

Grant tenure to faculty members.

OVERVIEW

The following faculty on the attached list have been recommended by the Tenure Review Committees at their respective colleges to receive tenure:

ANALYSIS

The Tenure Review Committee at SBVC convened as per Agreement between the San Bernardino Community College District and the San Bernardino Community College District Chapter CTA/NEA and recommend approve granting of tenure to faculty members.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2008-2009 budget.

SBVC

Barrios, Mary Beth	Counseling
Chatterjee, Achala	Science
Crebbin, Susan	PE/Athletics
Evans-Perry, Virginia	Library
Gilbert, Jeremiah	Math
Henn, Joe	Science
Jackson, Dennis	Psychiatric Technology
Kasouha, Abeir	Math
Lindsey, Carolyn	CalWORKs
Mendoza, Jennifer	Counseling
Powell, Michael	PE/Athletics
Wooten, Andre	Counseling

CHC

Hendrickson, Catherine	Librarian
------------------------	-----------

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: March 12, 2009

SUBJECT: Consideration of Approval of One and Two Year Contract Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the one-year contracts for first to second year and the two-year contracts for second year contract employees.

OVERVIEW

The following employees on the attached list have been recommended by their division chair/manager to enter into one-year and two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2008-2009 budget.

The following first year contract employees have been recommended by their division chair/manager to enter into a one-year contract:

SBVC

Catherine Lakatos	CAHSEE Program
Jeanne Marquis	Counseling
Au, Algie	Science
Avelar, Amy	Science
Brewer, Quincy	PE/Athletics
Hauge, Kristen	PE/Athletics
Jefferson, Kimberly	Humanities
Rossmann, Tricia	PE/Athletics
Spahn, Michelle	Health

The following second year contract employees have been recommended by their division chair/manager to enter into a two-year contract:

SBVC

<u>Deanne Rabon</u>	STAR Program
Andee Alsip	Student Health Services
Patricia Jones	Counseling
Rutina Taylor	Counseling
Briggs, Stephanie	Math
Burton, Deborah	Nursing
Kanawati, Moustafa	Math
Lillard, Sheri	Science
Mack, Gail	Nursing
Pires, Romona	Social Science
Rosales, David	Visual Performing Media Arts
Sabio, Neomi	Psychiatric Technology
Torrez, Michael	Science

CHC

<u>McCambly, Jessica</u>	Art
Razzak, Kiran	Reading

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources
& Employee Relations

PREPARED BY: Dr. Debra Daniels, President, SBVC

DATE: March 12, 2009

SUBJECT: Consideration of Approval to Rescind Department Head Stipend & Assignment, SBVC.

RECOMMENDATION

Rescind Department Head Stipend & Assignment, SBVC.

OVERVIEW

On January 15, 2009, the Board of Trustees approved Mimi Tumang and Dennis Jackson as Department Head Co-Chairs for the Psychiatric Technician Program with a stipend of \$5,000 to be split equally between them.

Ms. Tumang will assume the Department Head assignment effective March 13, 2009 for the Psychiatric Technician Program with .50 reassignment of time only since she is not entitled to added payment as Department Head. It is, therefore, necessary to rescind Mr. Jackson's co-chair assignment and stipend.

ANALYSIS

Department Chairs are selected by faculty in accordance with an established campus process. Stipends for Department Chairs are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2008-2009 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Approve Contract Extension of Interim Management Employee

RECOMMENDATION

Approve contract extension of interim management employee.

OVERVIEW

The Human Resources Office is currently recruiting for Human Resources Director. Diogenes Shipp, Interim Director, Human Resources, will continue his interim assignment until a permanent replacement is selected.

ANALYSIS

Mr. Shipp's interim management contract expires on April 16, 2009. It is necessary to extend his contract from April 16, 2009 through April 15, 2010, or until the position is filled, at the per diem rate of \$447.36.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No Financial Impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra Daniels, President, SBVC

DATE: March 12, 2009

SUBJECT: Consideration of Approval to Rescind Load Bank Cash Out, SBVC

RECOMMENDATION

Rescind Load Bank Cash Out, SBVC.

OVERVIEW

On December 11, 2008, the Board of Trustees approved the cash out of load-banked hours for Ed Szumski, Electricity/Electronics Instructor, SBVC. Mr. Szumski submitted a request to rescind the cash out of his load-banked hours and utilize his banked load - .276 for the Spring 2009 semester.

ANALYSIS

This request is in compliance with Board Policy to phased out load banked hours.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2008-2009 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC & Gloria M. Harrison, President, CHC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District Volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No Financial Impact.

Crafton Hills College

Noe Astorga	Public Safety & Services	3/13/09-6/30/09
George Avery	Public Safety & Services	3/16/09-4/27/09
Donald Berry	Public Safety & Services	3/13/09-6/30/09
David Gonzales	Public Safety & Services	3/16/09-4/29/09
Jared Gustafson	Public Safety & Services	3/13/09-6/30/09
Kimberly Higgins	Public Safety & Services	3/13/09-6/30/09
Jeremiah Johnson	Public Safety & Services	3/16/09-4/27/09
Nick Maksimuk	Public Safety & Services	3/13/06-4/27/09
Eric Narcisco	Public Safety & Services	3/13/09-6/30/09
Damion Pelonis	Public Safety & Services	3/13/09-6/30/09
Dustin Reed	Public Safety & Services	3/16/09-4/27/09
Stephen Smolenski	Public Safety & Services	3/13/09-6/30/09
Brian Thompson	Public Safety & Services	3/13/09-6/30/09
Mike Underwood	Public Safety & Services	3/13/09-6/30/09
Nicole Vela	Counseling Center	3/13/09-6/30/09

San Bernardino Valley College

Jeff Hopper	Technology	3/17/09-5/20/09
Bobby Meeks	Machine Trades	3/17/09-5/20/09
David Nunez	Welding	3/17/09-5/20/09
LaDale Sibley	Biology	3/17/09-5/20/09
Natalie Shawwaf	Child Development Center	3/17/09-6/30/09
Theresia Augustine	Child Development Center	3/17/09-6/30/09
Llanet Rodriguez	Child Development Center	3/17/09-6/30/09
Dorenda Frey	Visual, Performing, Media Arts	3/17/09-6/30/09
Natt Lacy	Visual, Performing, Media Arts	3/17/09-6/30/09
Dennis Williams	Physical Education – Swimming	3/16/09-6/30/09
Ali Kutubuddin	Physical Education – Tennis	3/16/09-6/30/09
April Caddell	Physical Education – Track & Field	3/16/09-6/30/09

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice Chancellor, Fiscal Services
PREPARED BY: Ronald P. Gerhard, Business Manager
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Routine Contracts and Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts and agreements.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the ongoing operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders or, in the case of grants, via budget adjustments.

Attachment

Routine Contracts and Agreements***Scheduled Board Date 3/12/2009******Contract Type***

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
Good Nite Inn	(5719) ASB Discount Program - 20% Discount on Rack Rate (Standard Daily Rate) for FY 2008-2009	Student Life/SBVC	20% Discount	RGerhard
Waterman Car Wash	(5754) ASB Discount Program - \$7.99 Car Wash - Add \$1.00 for Trucks/Vans - 10% Discount on Any Cleaning and Detail Supplies	Student Life/SBVC	\$7.99 Car Wash	RGerhard
<i>SubTotal for ASB Discount Program: 2</i>				
<i>CalWorks Child Care</i>				
Bevans, Michael	(5747) CalWorks - Childcare - Parent - Bevans, Melissa for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$143.44	RGerhard
			Per Week	
Burkeybile, Joseph	(5721) CalWorks - Childcare - Parent - Burkeybile, Rebecca for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$279.40	RGerhard
			Per Week	
Davis, Ashley	(5718) CalWorks - Childcare - Parent - Davis, Unique for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$143.44	RGerhard
			Per Week	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Flores, Annette	(5748) CalWorks - Childcare - Parent - Aguilera, Timotea for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$143.44	RGerhard
				Per Week	
	Johnson, Estelle	(5717) CalWorks - Childcare - Parent - Davis, Marie for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$159.37	RGerhard
				Per Week	
	Moreno, Dawon	(5744) CalWorks - Childcare - Parent - Sanders, Frances for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$422.84	RGerhard
				Per Week	
	Quintero, Leticia	(5745) CalWorks - Childcare - Parent - Quintero, Veronica for FY 2008-2009 01-46-02-8120-0266-7600.00-7320	Calworks/SBVC	\$143.44	RGerhard
				Per Week	
	Sloane, Rosa	(5726) CalWorks - Childcare - Parent - Martin, Wilda for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$143.44	RGerhard
				Per Week	
	Valencia, Olivia	(5727) CalWorks - Childcare - Parent - Valencia, Lizzeth for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$135.96	RGerhard
				Per Week	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Vidrios, Linda	(5746) CalWorks - Childcare - Parent - Carbajal, Rosalinda for FY 2008-2009 01-46-01-8120-0266-7600.00-7320	Calworks/SBVC	\$535.60	RGerhard
				Per Week	
<i>SubTotal for CalWorks Child Care: 10</i>					
<u>CalWorks Off-Campus Work Study</u>					
	Think Together	(5118) CalWorks Workstudy - Student - Chavez, Sharcorria L. for FY 2008-2009 - Amendment 001 to Increase Wage from \$10.00/Hour to \$12.00/Hour - Not to Exceed \$4,000 01-46-01-8120-0266-5120.00-6470	Calworks/SBVC	\$12.00	RGerhard
				75% of New Hourly Rate	
<i>SubTotal for CalWorks Off-Campus Work Study: 1</i>					
<u>Clinical</u>					
	Target Corporation	(5715) Clinicals - Clinical Site Agreement - Pharmacy Tech Participants: Term 03-27-2009 to 03-26-2012	Health Science/SBVC		RGerhard
				No Cost	
<i>SubTotal for Clinical: 1</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Facilities Use</u>				
Baca, Joe, Office of Congressman	(5757) Facilities Use - Use of Applied Technology Training Center for Congressman Joe Baca Education Summit on 03-13-2009	ATTC/ATTC		RGerhard
			Fee Waived	
LaVerne University - Inland Empire Regional Campus	(5689) Facility Use - Use of HLS135 For Saturdays to Offer a BA Child Development Degree Program; Rental Period 01-10-2009 to 03-07-2009 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	Administrative Services/SBVC	\$775.00	RGerhard
<i>SubTotal for Facilities Use: 2</i>				
<u>General</u>				
Aledia, Israel	(5752) Performance - DJ Service and Necessary Audio-Visual Equipment - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
American Self Storage	(5739) Rental - Storage Unit Rental for Storage of Tech Explorer Vehicle from 04-01-2009 to 06-30-2009 01-00-03-8115-0470-5610.00-6899	PDC/SBCCD	\$197.00	RGerhard

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Distribution Management Association	(5736) Sponsorship Agreement - 2009 Southern California Transportation and Logistics Summit on 04-09-2009 01-00-15-9509-0000-5801.00-6710	Marketing/SBVC	\$600.00	RGerhard
Evil Twin Booking Agency, Inc.	(5738) Speaker - Mr. Chris Paine - Arts and Lectures Series on 04-07-2009 01-40-01-3581-0000-5113.00-6890	Humanities/SBVC	\$4,000.00	RGerhard
Execu Train of Ontario	(5737) Service - Training in New Features of Office Excel 2007 for Crafton Hills Faculty and Staff on 04-21-2009 and 04-22-2009 01-00-02-9002-0156-5120.00-6199	Title V/CHC	\$4,000.00	RGerhard
Foundation for Community Colleges	(5728) Software - Site License for ESRI for Both SBVC and CHC: Term Dates 04-01-2009 to 03-31-2010 01-00-03-9010-0000-5830.00-6780 01-00-00-0000-0000-9220.00-0000	Computing Services/SBCCD	\$4,310.00	RGerhard
			Annual Contract Amount	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Govplace	(5205) Service - Furnish and Install Wireless LAN Project to Enable SBVC Campus to Offer Access Beyond the Existing Wired Infrastructure - CMAS Approved Company: Amendment 1 - Contract Increase by \$11,063.07 to Cover Additional Installation and Configuration Expenses 01-00-15-9016-0155-6220.00-6600	Title V/SBVC	\$145,061.07	RGerhard
				Revised Contract Amount	
	Hilton - San Bernardino	(5545) Service - Catering and Room Rental for Foster/Kinship Care Education Conference on 04-23-2009 01-00-01-8306-0209-5809.00-1305 01-00-01-8306-0224-5809.00-1305	Child Development/SBVC	\$7,328.18	RGerhard
				Revised Contract Amount	
	Inland Empire Tours & Transportation	(5734) Rental - Bus Rental for SBVC Science Class Field Trip to Mill Creek on 04-29-2009 01-00-01-4671-0000-5611.00-2206	Science/SBVC	\$589.00	RGerhard
	Inland Empire Tours & Transportation	(5735) Rental - Bus Rental for SBVC Science Class Field Trip to Palos Verdes and Cabrillo Beach on 04-04-2009 01-00-01-4651-0000-5611.00-1914	Science/SBVC	\$965.00	RGerhard

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Khizroev, Sakhrat	(5751) Speaker - Khizroev - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
	Lake, Roger, Dr.	(5749) Speaker - Lake, Roger, Dr. - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
	Liu, Jianlin	(5750) Speaker - Liu, Jianlin - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
	Liu, Lijun	(5758) Service - Upgrade Applied Technology Training Center Website - Term: 03-13-2009 to 04-30-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$2,580.00	RGerhard

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Meyyappan, Meyya, Dr.	(5753) Speaker - Meyyappan, Meyya, Dr. - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$1,500.00	RGerhard
	Ozkan, Cengiz	(5755) Speaker - Ozkan, Cengiz - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
	Ozkan, Mihri	(5756) Speaker - Ozkan, Mihri - Nanotechnology Conference at the Applied Technology Training Center on 04-02-2009 to 04-03-2009 01-00-35-8115-0468-5113.00-6840	ATTC/ATTC	\$600.00	RGerhard
	Pasadena Audio	(5437) Service - Audio System for Student Life Event on 01-31-2009; Event Board Approved on 08-14-2008: Amendment 1- Addition Equipment was Needed to Support Talent Show Participants for Addition Cost of \$400.00	Student Life/CHC	\$1,200.00	RGerhard
Revised Amount - Trust Account #027					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Peggy Statti Graphic Design Services	(5732) Service - Graphic Design for CHC Fall 2009 Schedule Cover: Term Dates 03-13-2009 to 06-30-2009 01-00-32-9002-0000-5113.00-6711	Marketing/CHC	\$350.00	RGerhard
Perez, Ed	(4869) Service - Create, Paint and Install a Mural on North Wall of SBCCD Assembly Room 01-00-33-9006-0000-5120.00-6720	Marketing/SBCCD	\$9,000.00	RGerhard
			Not to exceed	
Rialto Chamber of Commerce	(5761) Sponsorship Agreement - Rialto Education Workforce Summit on 03-26-2009	ATTC/ATTC	\$2,500.00	RGerhard
Shalimar Tours & Charter	(5743) Rental - Bus Rental for San Bernardino Valley College Students to Participate in Lobbying Field Trip to Sacramento on 03-15-2009 to 03-16-2009	Student Life/SBVC	\$3,142.12	RGerhard
			Trust Account - AS General Account	
Stanley Security Solutions (Formerly Sontol - IE)	(5729) Service - Fire Alarm Installation and Monitoring for New Maintenance and Operations Building Located on SBVC Campus 42-53-31-9515-0000-6210.50-7100 01-00-01-9508-0000-5630.00-6770	Kitchell/SBCCD	\$2,899.00	RGerhard

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Truelock, Michael	(5742) Performance - Perform in San Bernardino Valley College Student Production of "Gypsy" in April 2009; Includes Performances and Pre-Production	Theater Arts/SBVC	\$1,000.00	RGerhard
					4201 Theater Trust Account
	Venuto, Louis	(5741) Professional Services - Consultant to Provide Formative Evaluation and Report for Fourth Year of Crafton Hills Title V Grant; Term Dates 04-23-2009 to 06-30-2009 01-00-02-9002-0156-5113.00-6199	Title V/CHC	\$8,000.00	RGerhard
<i>SubTotal for General: 25</i>					
<u>General - Ratified</u>					
	First Student (formerly Laidlaw)	(5722) Rental - Bus Rental for Child Development Center/Program Field Trip to San Bernardino on 12-03-2008 01-00-01-8306-0224-5611.00-1305 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	Child Development/SBVC	\$375.00	RGerhard
	Maintenance Connection, Inc	(5760) Software License - Maintenance Connection Software for 11-30-2008 to 11-30-2009 01-00-02-9506-0000-5830.00-6510 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	M&O/CHC	\$2,473.91	RGerhard

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	McHargue, Mike	(5730) Speaker - Keynote Speaker for Great Teachers Retreat on 01-31-2009 01-00-01-9018-0000-5113.00-6750 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	Staff Development/SBVC	\$2,600.00	BTemple
	Pro-Swap Meet, Inc	(5720) MOU - Mutual Shared Resources Agreement for use of Parking Lots; Term Dates 01-01-2009 to 12-31-2013 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	Administrative Services/SBVC	No Cost	RGerhard
	Sax 4 God Productions	(5714) Performance - Live Sax Music "Soul Food Buffet" on 02-19-2009; Jazz Kitchen Event Board Approved 10-09-2008 Ratified - Ratification is Requested, Contract Not Received In Time for Previous Board Meetings	Student Life/SBVC Trust Account - AS General Account	\$600.00	RGerhard
<i>SubTotal for General - Ratified: 5</i>					
<u>Grant/Award Income</u>					
	CCC Chancellor's Office	(5723) Grant - CTE Pathways & Initiative Grant: Term Dates 02-01-2009 to 08-31-2010	PDC/SBCCD	\$400,000.00	BTemple

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Grant/Award Income</i>					
	Chaffey Joint Union High School District	(5725) CISCO - Networking Academy Program Local Academy for Alta Loma High School Site for FY 2008-2009	Computer & Information Scienc	\$2,000.00	RGerhard
	Chaffey Joint Union High School District	(5731) CISCO - Sponsored Curriculum Academy Local Academy Alta Loma High School for FY 2008-2009	Computer & Information Scienc	\$500.00	RGerhard
	Chaffey Joint Union High School District	(5724) CISCO- Sponsored Curriculum Academy Local Academy Ontario High School for FY 2008-2009	Computer & Information Scienc	\$500.00	RGerhard
	Employment Training Panel	(5740) Grant - Employment Training Panel - Term Dates 02-02-2009 to 02-01-2011	PDC/SBCCD	\$210,420.00	RGerhard
	Riverside Community College District	(5733) CISCO - Networking Academy Program Local Academy for FY 2008-2009	Computer & Information Scienc	\$2,000.00	RGerhard
<i>SubTotal for Grant/Award Income: 6</i>					
<i>Grand Total Contracts for Board Date 3/12/2009: 52</i>					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert Temple, Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure, required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachments

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 09

FUND	APPROVED OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	CONTRACT CLASSROOM INET.	16,971,402.00	16,995,415.99	21,222.91	17,016,638.90	
	1280	ACADEMIC SAL-N.I./REG/OTHER	4,415,934.00	4,570,107.56	-23,015.09	4,547,092.47	
	1300	INSTRUCTORS DAY/HOURLY	7,672,462.00	7,760,104.48	26,189.88	7,786,294.36	
	1480	NONINSTRUCTION HOURLY	905,632.00	935,141.02	-1,446.54	933,694.48	
	2100	CONTRACT CLASSIFIED NON-INSTR.	3,103,301.00	3,047,789.00	-13,760.00	3,034,029.00	
	2180	CLASSIFIED CONFIDENTIAL EMPLOY	13,705,623.00	13,649,197.47	-10,152.00	13,639,045.47	
	2200	INSTRUCTIONAL AIDS	1,452,833.00	1,445,989.00	-4,755.00	1,441,234.00	
	2380	PART TIME/OVERTIME/STUDENT	1,942,137.00	2,192,946.93	68,427.44	2,261,374.37	
	2400	INST AIDES-HOURLY- DIR.INSTRUC	963,449.00	1,064,318.00	5,015.00	1,069,333.00	
	3180	STRS OTHER ACADEMIC-N.I-OTHERS	401,143.00	300,383.73	32.38	400,416.11	
	3220	PERS-CLASS/I.A-NON-INS ADM/SUP	300,635.77	300,724.31	-1,295.00	299,429.31	
	3320	OASDI CLAS/I.A.NON-INS ADM/SUP	198,495.43	198,496.05	-853.00	197,643.05	
	3346	MEDICARE NON-INSTRUCTIONAL	409,968.85	415,949.19	-126.72	415,822.47	
	3360	PARS-NON-INSTRUCTIONAL	.00	20,623.80	450.00	21,073.80	
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	3,412,815.04	3,546,689.42	-4,170.00	3,542,519.42	
	3538	SUI OTHER ACADEMIC-N.I. OTHERS	15,964.00	15,974.38	47.00	16,021.38	
	4100	TEXTBOOKS	37,780.00	36,595.00	8,500.00	45,095.00	
	4200	BOOK,MAGAZINE&PERIOD-DIST.USE	315,528.68	317,599.96	-750.00	316,849.96	
	4300	INSTRUCTIONAL SUPPLIES	701,371.24	694,923.65	9,000.00	703,923.65	
	4400	MEDIA AND SOFTWARE-DISTRCT USE	128,832.95	159,578.50	-2,002.92	157,575.58	
	4500	NONINSTRUCTIONAL SUPPLIES	1,317,932.33	1,322,322.38	30,754.05	1,353,076.43	
	5100	PERSON&CONSULTANT SVC-DIST USE	4,751,581.44	4,889,429.30	59,608.06	4,949,037.36	
	5200	TRAVEL & CONFERENCE EXPENSES	790,196.71	820,095.73	-1,953.09	818,142.64	
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	501,650.55	522,192.78	4,300.00	526,492.78	
	5500	UTILITIES & HOUSEKEEP-DIST.USE	2,852,704.82	2,877,739.77	100.00	2,877,839.77	
	5600	RENTS,LEASES&REPAIRS-DIST.USE	1,932,308.09	2,019,789.06	13,190.56	2,032,979.62	
	5800	OTHER OPERATING EXP-DIST. USE	4,881,378.93	4,825,216.51	32,753.39	4,857,969.90	
	6300	LIBRARY BOOKS - EXPANSION	108,308.00	116,471.00	-200.00	116,271.00	
	6400	ADDITIONAL/IMPROVED EQUIPMENT	1,594,742.86	2,119,419.91	20,170.69	2,139,590.60	
	7500	OTHER OUTGO-STUDENT FIN AID	54,958.00	50,870.00	2,944.00	53,814.00	
	TOTAL EXPENSE		75,841,069.69	77,332,093.88	238,226.00	77,570,319.88	
	8620	GENERAL CATEGORICAL PROGRAMS	9,415,482.55	9,437,957.55	24,806.00	9,462,763.55	
	8650	REIMBURSABLE CATEGORICAL PROG	1,930,640.08	2,817,228.08	201,420.00	3,018,648.08	
	8830	CONTRACT SERVICES	583,890.45	675,890.45	12,000.00	687,890.45	
	TOTAL REVENUE		11,930,013.08	12,931,076.08	238,226.00	13,169,302.08	

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 09

FUND	APPROVED OBJECT	DESCRIPTION	09/23/2008 ADOPTED BUDGET	02/01/2009 REVISED BUDGET	BUDGET ADJUSTMENTS	02/28/2009 REVISED BUDGET
42	5400	INSURANCES - DISTRICT USE	.00	15,496.00	5,141.00	20,637.00
	6410	ADDL EQUIP-\$1,000 OR MORE	8,011,292.00	7,869,093.51	-5,141.00	7,863,952.51
	TOTAL EXPENSE		8,011,292.00	7,884,589.51	.00	7,884,589.51

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 09

FUND	APPROVED OBJECT	DESCRIPTION	09/23/2008 ADOPTED BUDGET	02/01/2009 REVISED BUDGET	BUDGET ADJUSTMENTS	02/28/2009 REVISED BUDGET
72	2380	PART-TIME/OVERTIME/STUDENT	229,500.00	253,388.00	55,000.00	308,388.00
	4300	INSTRUCTIONAL SUPPLIES	19,208.00	19,208.00	1,752.00	20,960.00
	4500	NONINSTRUCTIONAL SUPPLIES	37,260.00	50,260.00	1,750.00	52,010.00
	5800	OTHER OPERATING EXP-DIST. USE	193,614.00	193,614.00	-57,000.00	136,614.00
	6400	ADDITIONAL/IMPROVED EQUIPMENT	6,500.00	8,000.00	2,000.00	10,000.00
	TOTAL EXPENSE		486,170.00	524,470.00	3,502.00	527,972.00

8620	GENERAL CATEGORICAL PROGRAMS	1,855,136.00	1,855,136.00	3,502.00	1,858,638.00
TOTAL REVENUE		1,855,136.00	1,855,136.00	3,502.00	1,858,638.00

BUDGET ADJUSTMENT

INSTRUC.
OFFICE
FEB 12 2009

Date	Location	Responsibility Center Manager	President
2-4-09	SBVC CDC	MELISSA THOMPSON	DEBRA DANIELS

PRESIDENT'S OFFICE
09 FEB 11 PM 11:10

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
72	00	01	8306	0204	8624	0000	INSTRUCTIONAL MATERIALS	\$3502

EXPENSE

72	00	01	8306	0204	4300	6920	INSTRUCTIONAL SUPPLIES	\$1752
72	00	01	8306	0204	4500	6920	NON-INSTRUCTIONAL SUPPLIES	\$1750

JUSTIFICATION

ADDITIONAL FUNDS RECEIVED FROM CA DEPARTMENT OF EDUCATION
Instructional Materials Grant FY09

Fiscal Services		Board Action Date
<i>Completed</i>		3/12/09
Batch Transfer Number/Reference #	Posted By:	Date:
90479	SK	2/17/09

BUDGET ADJUSTMENT FEB 05 2009

RECEIVED

PRESIDENT'S OFFICE SBVC

09 FEB -5 PM 12:10

Date	Location	Responsibility Center Manager	President
2/5/09	SBVC	<i>[Signature]</i>	<i>[Signature]</i>

ACCOUNT

2/6/09

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	31	6683	0000	8839.00	0000	Other Contract Services	12,000

EXPENSE

01	00	31	6688	0000	4300.00	0956	Instructional Supplies	12,000


JUSTIFICATION

The funds are needed to support the supply needs of the Welding Department. The current enrollment is 108%; therefore, additional supplies are needed.

State Referee Program FY09

Fiscal Services	Board Action Date	
<i>[Signature]</i> 2/17	3/12/09	
Batch Transfer Number/Reference #	Posted By:	Date:
90480	SK	2/17/09

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
02/12/09	PDC	 MATTHEW ISAAC	


Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	00	03	8115	0432	8658 00	0000	ETP GRANT	\$ 201,420.00

EXPENSE

01	00	03	8115	0432	2381 00	6840	NON STUDENT	\$ 16,000.00
01	00	03	8115	0432	2389 00	6840	FACILITATORS	\$ 70,000.00
01	00	03	8115	0432	3000 00	6840	BENEFITS	\$ 5,120.00
01	00	03	8115	0432	4300 00	6840	INSTRUCTIONAL SUPPLIES	\$ 2,000.00
01	00	03	8115	0432	4500 00	6840	NON INSTRUCTIONAL SUPP	\$ 10,000.00
01	00	03	8115	0432	5113 00	6840	INDEPENDENT CONTRACTOR	\$ 4,000.00
01	00	03	8115	0432	5120 00	6840	OUTSIDE SERVICES	\$ 50,000.00
01	00	03	8115	0432	5200 00	6840	TRAVEL	\$ 2,500.00
01	00	03	8115	0432	5210 00	6840	PERSONAL MILEAGE	\$ 2,000.00
01	00	03	8115	0432	5809 00	6840	OTHER EXPENSES	\$ 26,000.00
01	00	03	8115	0432	4100 00	6840	TEXTBOOKS	\$ 3,500.00
								\$

JUSTIFICATION

BUDGET FOR EMPLOYMENT TRAINING PANEL GRANT (PAGE 1 OF 2)

	Board Action Date
	3/12/09

Batch Transfer Number/Reference #	Posted By:	Date:
40481	SL	2/17/09

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
02/12/09	PDC	<i>[Signature]</i> MATTHEW ISAAC	

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	00	03	8115	0432	8658	00	ETP GRANT	\$
								\$

EXPENSE

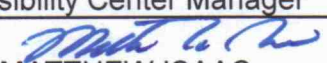
01	00	03	8115	0432	4551	00	6840	PRINGINT	\$	1,500.00
01	00	03	8115	0432	5640	00	6840	REPAIR/MAINTENANCE	\$	6,000.00
01	00	03	8115	0432	6400	00	6840	EQUIPMENT	\$	800.00
01	00	03	8115	0432	6410	00	6840	ADDT'L EQUIPMENT	\$	2,000.00
									\$	

JUSTIFICATION

BUDGET FOR EMPLOYMENT TRAINING PANEL GRANT (PAGE 2 OF 2)

	Board Action Date
<i>[Signature]</i> 2/17	3/12/09
Batch Transfer Number/Reference #	Posted By: Date:
90481	<i>[Signature]</i> 2/17/09

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2/20/09	PDC	 MATTHEW ISAAC	

ACCOUNT

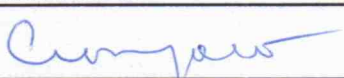
Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	04	03	8115	0000	8836	00	0000 SPECIAL PROGRAMS	\$ 20,000.00
								\$ 20,000.00

EXPENSE

01	04	03	8115	0000	2389	00	7010 FACILITATORS	\$ 3,000.00
01	04	03	8115	0000	3000	00	7010 BENEFITS	\$ 240.00
01	04	03	8115	0000	4500	00	7010 NON-INSTR SUPPLIES	\$ 500.00
01	04	03	8115	0000	4551	00	7010 PRINTING	\$ 500.00
01	04	03	8115	0000	5113	00	7010 INDEPENDENT CONTRACTOR	\$ 10,000.00
01	04	03	8115	0000	5120	00	7010 OTHER CONTRACTS	\$ 4,000.00
01	04	03	8115	0000	5801	00	7010 ADVERTISING	\$ 500.00
01	04	03	8115	0000	5809	00	7010 OTHER EXPENSES	\$ 660.00
01	04	03	8115	0000	5350	00	7010 POSTAGE	\$ 100.00
01	04	03	8115	0000	5610	00	7010 RENTALS	\$ 500.00
								\$ 20,000.00

JUSTIFICATION

ADJUSTMENT NEEDED TO INCREASE SPECIAL PROGRAM ACCOUNT FROM REVENUE RECEIVED.

Fiscal Services		Board Action Date
		3/12/09

Batch Transfer Number/Reference #	Posted By:	Date:

RECEIVED
S.B.V.C.

Budget Adjustment 2008-2009

RECEIVED
FEB 12 2009

FEB 10 2009

Date 2/6/2009	Location SBVC/CAHSEE	Categorical Fund Manager Denise Benton Zelma Russ	BY: <i>[Signature]</i> Responsibility Center Manager Damon Bell
VICE PRESIDENT OF STUDENT SERVICES PRESIDENT'S OFFICE SBVC 09 FEB 10 PM 4:27 <i>[Signature]</i>			President Dr. Debra Daniels <i>[Signature]</i>

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s	
01	00	01	9016	0234	8659.00	0000	CAHSEE	(\$50,530)	
								TOTAL	(\$50,530)

EXPENSES

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s	
01	00	01	9016	0234	4500.00	6399	Non Instructional Supplies	(\$2,500)	
01	00	01	9016	0234	4551.00	6399	Printing	(\$5,000)	
01	00	01	9016	0234	5630.00	6199	Maintenance Agreements	(\$2,500)	
01	00	01	9016	0234	6400.00	6199	Additional/Improved Equipment	(\$2,500)	
01	00	01	9016	0234	7600.00	7320	Other Student Aid	(\$8,000)	
01	00	01	9016	0234	5809.00	6399	Other Expenses & fees	(\$30,030)	
								TOTAL	(\$50,530)

JUSTIFICATION

DECREASE CAHSEE GRANT FY09

Controller <i>[Signature]</i>	Chancellor	Board Action Date 3/12/09
Batch Transfer Number/Reference #	Posted By:	Date:

Date 2/20/2009	Location DISTRICT	Responsibility Center Manager ROBERT TEMPLE	President _____
-------------------	----------------------	--	--------------------

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s

\$ -


EXPENSES

41	00	25	9520	0000	6120.00	7100	SITE IMPROVEMENT	\$ (61,000.00)
41	00	25	9520	0000	5809.00	6600	OTHER EXPENSES	\$ (264,000.00)
41	00	03	9513	0000	7900.00	7100	RESERVE FOR CONTING	\$ 325,000.00

\$ - \$ -

JUSTIFICATION

TRANSFER UNUSED FUNDS RESERVED FOR EIR MITIGATION

Controller 	Chancellor	Board Action Date
Batch Transfer Number, Reference #	Posted By:	Date:

Date	Location	Responsibility Center Manager	President
2/19/2009	DISTRICT	ROBERT TEMPLE	_____

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
74	00	03	8110	0000	8981.00	0000		\$ (62,550.10)

\$ (62,550.10)

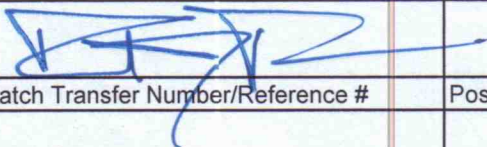
EXPENSES

74	00	03	8110	0000	2181.00	7099	Classified Unit Member	\$ (44,328.00)
74	00	03	8110	0000	3228.00	7099	PERS CLASSIFIED	\$ (4,198.02)
74	00	03	8110	0000	3328.00	7099	OASDI	\$ (2,748.34)
74	00	03	8110	0000	3346.00	7099	MEDICARE	\$ (642.76)
74	00	03	8110	0000	3421.00	7099	DENTAL CLASSIFIED	\$ (957.24)
74	00	03	8110	0000	3422.00	7099	BLUE SHIELD	\$ (8,063.04)
74	00	03	8110	0000	3425.00	7099	VISION	\$ (159.00)
74	00	03	8110	0000	3426.00	7099	CHIROPRACTIC	\$ (45.12)
74	00	03	8110	0000	3528.00	7099	SUI	\$ (132.98)
74	00	03	8110	0000	3628.00	7099	WORKERS COMP	\$ (1,200.00)
74	00	03	8110	0000	3928.00	7099	LIFE INSURANCE	\$ (75.60)

\$ - \$ (62,550.10)

JUSTIFICATION

Decrease the transfer to KVCR due to the abolished position-Broadcast Operator

Controller	Chancellor	Board Action Date
		3/12/09
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice-Chancellor, Fiscal Services
PREPARED BY: Ronald P. Gerhard, Business Manager
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property, whether one or more items does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

All Retired Assets By Date Range

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0015246	2/11/2009	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1998	\$2,313.00	\$0.00
0015653	2/11/2009	DISTRICT OFFICE	CPU W/MONITOR	7/1/2000	\$1,299.00	\$0.00
0020692	2/12/2009	CRAFTON HILLS COLLEGE	SWEEPER	7/1/1985	\$16,000.00	\$0.00
0021075	1/22/2009	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	4/26/2001	\$1,982.00	\$0.00
0024226	1/22/2009	PRINT SHOP	Computer, desktp	8/31/2003	\$1,624.00	\$0.00
0024240	1/20/2009	SAN BERNARDINO VALLEY COLLEGE	Computer, desktop	8/31/2003	\$1,179.00	\$0.00
Total:					\$24,397.00	

Non-Fixed Assets Surplus
March 12, 2009

1. Monitor, Dell Dimension Serial# DSN JP-09179R-47743-125-0F92
2. Monitor, Dell Dimension Serial# MX-04N7369-47605-45K-BNIW
3. Monitor, Dell Dimension SBCCD# 0023022
4. Monitor, Dell SBCCD #0011174
5. Monitor Dell SBCCD# 0018578
6. Monitor Dell SBCCD# 0013893
7. Monitor Dell SBCCD# 0024092
8. Monitor Dell SBCCD# 0018371
9. Monitor Dell SBCCD# 0021597
10. Monitor Dell SBCCD# 0024782
11. Monitor Dell SBCCD# 0024586
12. Monitor Dell SBCCD# 0023556
13. Monitor Dell SBCCD# 0001168
14. Monitor Dell SBCCD#0015315
15. Monitor Dell SBCCD#0015066

end

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: March 12, 2009
SUBJECT: Consideration of Acceptance of Academic Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the academic retirement of Cynthia J. Runyon, Physical Education Instructor, SBVC.

OVERVIEW

Ms. Runyon has submitted her letter of intent to retire effective June 1, 2009, after 33 years of service to the District.

ANALYSIS

Ms. Runyon served in various assignments during her tenure at SBVC such as Women's Athletic Director, Volleyball Coach and Assistant Coach, Soccer. She also completed a one-year sabbatical for advanced work in adaptive Physical Education and fencing pedagogy.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Noelia Vela, Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: March 12, 2009

SUBJECT: Consideration of Acceptance of Academic Management, Classified Management and Confidential Employee Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the academic management, classified management and confidential retirements.

OVERVIEW

The District has received letters of intent to retire from fifteen individuals in accordance with the Supplemental Early Retirement Plan (SERP). The list of retirees will be available on March 10, 2009.

ANALYSIS

On March 2, 2009, the Board of Trustees accepted and authorized the implementation of the Supplemental Early Retirement Plan (SERP) for eligible academic managers, classified managers and confidential employees of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Positive.

Ashton, Judith

Started in 1985 as a Journalism Instructor-Advisor and then served as an English Instructor until 7/1/2007, in which she has served as Dean of Humanities and Social Science until current date.

Beall, Jerry

Started with the district on November 14, 1994 as a Tool Room Specialist I. Promoted to Tool Room Specialist II on January 23, 1998. Promoted into management on June 18, 2007 as the Tool Room Supervisor.

Contreras, Alex

Started in 1997 as VP of Student Services and has been in the same position ever since.

Ferracone, Donna

Started in 1979 as Pre-Hospital II Instructor and taught EMS through 2002. Her later dates are listed below.

07/01/96 – 2/18/2002: EMS Instructor

2/19/2002 - : Dean of Program Development

7/1/2006 - : Dean of Career and Technical Education

Fite, Patrick

Started in 1987 as a Marketing Technician and worked later as a Public Information Officer. He became Director of Marketing and Public Relations in 2001, and has held the position ever since.

Guptill, Tom

9/17/1990 – Current: Chief Engineer, TV

Hamilton, Queen

Started with the district on September 7, 1976 as a faculty member in the Business Division. Promoted into management on November 3, 1989 as the Dean of the Business Division. Since then she has held positions of Dean, Instructional Operations, Dean, Career & Technical Education, and Dean, Social Sciences.

Heemstra, Diana

4/23/1979 – Current: Bookstore Manager

Johnson, Helena

Started with the district on January 26, 2004 as the Director, Admissions & Records. Transferred into the position of Director, Weekend College & Mtn Centers on July 17, 2006

Johnson, Marilyn

Started with the district on September 1, 1986 as a faculty member in the Nursing Department. Promoted to management on August 18, 2002 as the Dean of the Health Sciences Division.

Margaret Ortiz

Started with the district on September 3, 1974 as a faculty member in the Business Division. In 1989 transferred into a Counseling position in EOPS and later into Matriculation. In 1991, she transferred back to the Business Division as a Office Information Systems faculty member. In July 1999, was appointed to Interim Dean, Business Division and was promoted into the position on July 17, 2000.

Reyes, Frank

Started in 1977 as Mexican-American Human Relations Coordinator. He worked as a General Counselor and Coordinator of Counseling. On 6/8/1995 he was named Assistant to the Chancellor/Executive Director of Government Relations and has been in the position ever since.

Rubalcaba, Paul

Started with the district on July 3, 1989 as the Director, Marketing & Public Affairs. Transferred to the position of Director, Community Relations and Resource Development on July 1, 2007.

Temple, Bob

Started in 1974 as an Hourly Instructor of Business Administration and Business Mathematics. In 1979, he was appointed as chairperson of the Business Division at SBVC. In 1990, he became a Management Intern, and would later become the Assistant Business Manager. His later dates are included below.

8/22/1997 – 10/30/1998: VP of Instruction (SBVC)

11/02/1998 – 1/11/2001: Asst. Business Manager

1/12/2001 - Current: Vice Chancellor of Fiscal Services

Thurman, Laurens

Started in 1972 as a Physics Instructor. His later dates are listed below.

7/1/2001 – 3/31/2003: Dean of Instructional Services and Special Projects

4/1/2003 – 3/27/2005: VP of Administrative Services

3/28/2005 – 2/5/2006: Interim Executive Director of Facilities and Planning

2/6/2006 – 3/31/2006: Interim Assistant to the Chancellor

4/1/2006 – Current: Dean of Math, Science, Health, and Physical Education

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert Temple
PREPARED BY: Ronald Gerhard
DATE: March 12, 2009
SUBJECT: Consideration of Approval of the Authorization and Issuance of Tax and Revenue Anticipation Notes

RECOMMENDATION

It is recommended that the Board of Trustees approve the authorization and issuance of Tax and Revenue Anticipation Notes.

OVERVIEW

Government Code Sections 53850 and 53858 grant Community College Districts the ability to issue Tax and Revenue Anticipation Notes (TRANS) during times when District's anticipate they may experience cash shortfalls. Cash shortfalls may arise due to the timing differential of monthly cash receipts and disbursements throughout the 2009-10 fiscal year.

ANALYSIS

The 18-month budget recently signed by the Governor contains various provisions for 2008-09 general apportionment payment deferrals. System-wide the budget calls for deferrals totaling \$540 million in fiscal year 2008-09 general apportionment to be paid in fiscal year 2009-10. It is projected that this deferral to the San Bernardino Community College District will be approximately \$7 million.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Positive

Attachment

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT RESOLUTION

NUMBER _____

RESOLUTION AUTHORIZING AND APPROVING THE BORROWING OF FUNDS FOR FISCAL YEAR 2009-2010; THE ISSUANCE AND SALE OF A 2009-2010 TAX AND REVENUE ANTICIPATION NOTE THEREFORE AND PARTICIPATION IN THE COMMUNITY COLLEGE LEAGUE OF CALIFORNIA TAX AND REVENUE ANTICIPATION NOTES PROGRAM

WHEREAS, local agencies are authorized by Section 53850 to 53858, both inclusive, of the Government Code of the State of California (the “Act”) (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes;

WHEREAS, the Board of Trustees (the “Legislative Body”) of the community college district specified in Section 23 hereof (the “District”) has determined that a sum (the “Principal Amount”), not to exceed the Maximum Amount of Borrowing specified in Section 23 hereof, which Principal Amount is to be confirmed and set in the Pricing Confirmation (as defined in Section 4 hereof), is needed for the requirements of the District, to satisfy obligations of the District, and that it is necessary that said Principal Amount be borrowed for such purpose at this time by the issuance of a note or notes therefore in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received by the District for the general fund of the District attributable to its fiscal year ending June 30, 2010 (“Repayment Fiscal Year”);

WHEREAS, the District hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance of the Note (defined herein), in one or more series, on either a tax-exempt or taxable basis, as hereinafter defined;

WHEREAS, because the District does not have fiscal accountability status pursuant to Section 85266 of the Education Code of the State of California, it requests the Board of Supervisors of the County to borrow, on the District’s behalf, the Principal Amount by the issuance of the Note;

WHEREAS, pursuant to Section 53853 of the Act, if the Board of Supervisors of the County fails or refuses to authorize the issuance of the Note within the time period specified in said Section 53853, following receipt of this Resolution, and the Note is issued in conjunction with tax and revenue anticipation notes, in one or more series, of other Issuers (as hereinafter defined), the District may issue the Note in its name pursuant to the terms stated herein;

WHEREAS, it appears, and this Legislative Body hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and

other moneys of the District attributable to the Repayment Fiscal Year, and available for the payment of the principal of the Note and the interest thereon;

WHEREAS, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax and revenue anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue, cash receipts or other moneys for the Repayment Fiscal Year;

WHEREAS, pursuant to Section 53856 of the Act, certain moneys which will be received by the District during and attributable to the Repayment Fiscal Year can be pledged for the payment of the principal of the Note and the interest thereon (as hereinafter provided);

WHEREAS, the District has determined that it is in the best interests of the District to participate in the Community College League of California Tax and Revenue Anticipation Note Program (the “Program”), whereby participating local agencies (collectively, the “Issuers”) will simultaneously issue tax and revenue anticipation notes;

WHEREAS, the District desires to have its Note (defined herein) marketed together with some or all of the notes issued by the Issuers participating in the Program;

WHEREAS, RBC Capital Markets Corporation, as underwriter or placement agent, appointed in Section 21 hereof (the “Underwriter”), will structure one or more pools of notes or series of note participations (referred to herein as the “Note Participations”, the “Series” and/or the “Series of Note Participations”) distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures notes comprising each Series by the principal amounts of the notes assigned to the Pool, (ii) whether interest on the Series of Note Participations is a fixed rate of interest or a variable rate of interest swapped to a fixed rate, (iii) whether interest on the Series of Note Participations is includable in gross income for federal income tax purposes, or (iv) other factors, all of which the District hereby authorizes the Underwriter to determine;

WHEREAS, the Program requires the Issuers participating in any particular Series to deposit their tax and revenue anticipation notes with a trustee, pursuant to a trust agreement (the “Trust Agreement”) among such Issuers, the District, the California Community College Financing Authority (the “Authority”) and Wells Fargo Bank, National Association, as trustee (the “Trustee”);

WHEREAS, the Trust Agreement provides, among other things, that for the benefit of Owners of Note Participations, that the District shall provide notices of the occurrence of certain enumerated events, if deemed by the District to be material.

WHEREAS, the Program requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Note Participations evidencing and representing proportionate, undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series;

WHEREAS, the District desires to have the Trustee execute and deliver a Series of Note Participations which evidence and represent interests of the owners thereof in the Note and the Notes issued by other Issuers in such Series;

WHEREAS, as additional security for the owners of the Note Participations, all or a portion of the payments by all of the Issuers of their respective notes may or may not be secured either by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the “Credit Instrument”) issued by the credit provider or credit providers designated in the Trust Agreement, as finally executed (collectively, the “Credit Provider”), which may be issued pursuant to a credit agreement or agreements or commitment letter or letters designated in the Trust Agreement (collectively, the “Credit Agreement”) between the Issuers and the respective Credit Provider;

WHEREAS, in the event that a Credit Instrument is unavailable, the District has determined that it is desirable to authorize a portion of the premium or proceeds received from the sale of the Note to be deposited, along with the moneys received from the sale of Notes of other Issuers, into a reserve account to be held by the Trustee pursuant to the Trust Agreement and for the benefit of Owners of the Note Participations;

WHEREAS, the net proceeds of the Note may be invested by the District in Permitted Investments (as defined in the Trust Agreement) or in any other investment permitted by the laws of the State of California, as now in effect and as hereafter amended, modified or supplemented from time to time;

WHEREAS, the Program requires that each participating Issuer approve the Trust Agreement and the alternative Credit Instruments, if any, in substantially the forms presented to the Legislative Body, or, in the case of the Credit Instruments, if any, and if not presented, in a form which complies with such requirements and standards as may be determined by the Legislative Body, with the final form and type of Credit Instrument and corresponding Credit Agreement, if any, determined upon execution by the Authorized Representative of the Pricing Confirmation;

WHEREAS, pursuant to the Program each participating Issuer will be responsible for its share of (a) the fees of the Trustee and the costs of issuing the applicable Series of Note Participations, and (b), if applicable, the fees of the Credit Provider, the Issuer's allocable share of all Predefault Obligations and the Issuer's Reimbursement Obligations, if any (each as defined in the Trust Agreement);

WHEREAS, pursuant to the Program, the Note and the Notes issued by other Issuers participating in the same Series (all as evidenced and represented by a Series of Note Participations) will be offered for public sale or private placement through negotiation with the Underwriter pursuant to the terms and provisions of a purchase agreement or comparable placement agent agreement, as applicable (collectively, the “Purchase Agreement”);

WHEREAS, the District has determined that, in order to reduce interest costs, it may be desirable to enter into one or more interest rate swaps; and

WHEREAS, it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

NOW, THEREFORE, this Legislative Body hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. This Legislative Body hereby finds and determines that all the above recitals are true and correct.

Section 2. Authorization of Issuance. This Legislative Body hereby determines to borrow solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received by the District for the general fund of the District attributable to the Repayment Fiscal Year, by the issuance of one or more series of taxable or tax-exempt note or notes in the aggregate Principal Amount under Sections 53850 *et seq.* of the Act, designated the District's "2009 Tax and Revenue Anticipation Note," with an appropriate series designation if more than one note is issued (collectively, the "Note"), to be issued in the form of a fully registered note or notes in the Principal Amount thereof, to be dated the date of its delivery to the initial purchaser thereof, to mature (without option of prior redemption) not more than 13 months thereafter on a date indicated on the face thereof and determined in the Pricing Confirmation (the "Maturity Date"), and to bear interest, payable on its Maturity Date (and if the Maturity Date is more than 12 months from the date of issuance, payable on the interim interest payment date set forth in the Pricing Confirmation) and computed upon the basis of a 360-day year consisting of twelve 30-day months, or a 365 or 366 day year, as the case may be, and actual days elapsed, at a rate or rates, if more than one Note is issued, not to exceed 12% per annum as determined in the Pricing Confirmation and indicated on the face of the Note (the "Note Rate"). If the Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument or such Credit Instrument secures the Note in whole or in part and all principal of and interest on the Note is not paid in full at maturity or if payment of principal and/or interest on the Note is paid (in whole or in part) by a draw under, payment by or claim upon a Credit Instrument which draw or claim is not fully reimbursed on such date, such Note shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof (including the interest component, if applicable, or the portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been fully made) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If the Note as evidenced and represented by the Series of Note Participations is unsecured in whole or in part and the Note is not fully paid at maturity, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate. In each case set forth in the preceding two sentences, the obligation of the District with respect to such Defaulted Note or unpaid Note shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of any available revenues attributable to the Repayment Fiscal Year, as provided in Section 8 hereof.

The percentage of the Note as evidenced and represented by the Series of Note Participations to which a Credit Instrument, if any, applies (the "Secured Percentage") shall be equal to the amount of the Credit Instrument divided by the aggregate amount of unpaid

principal of and interest on notes (or portions thereof) of all Issuers of Notes comprising such Series of Note Participations, expressed as a percentage (but not greater than 100%) as of the maturity date. Both the principal of and interest on the Note shall be payable in lawful money of the United States of America, but only upon surrender thereof, at the corporate trust office of Wells Fargo Bank, National Association in Los Angeles, California.

The Note shall be issued in conjunction with the note or notes of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act.

Anything in this Resolution to the contrary notwithstanding, the Pricing Confirmation may specify that a portion of the authorized Principal Amount of the Note shall be issued as a separate series of taxable Note the interest on which is includable in the gross income of the holder thereof for federal income tax purposes (a "Taxable Note"). In such event, the Taxable Note shall be issued with an appropriate series designation and other terms reflecting such taxability of interest income, including without limitation, a taxable Note Rate and a taxable Default Rate; the terms of the Note, and other terms as appropriate, shall be deemed to include or refer to such Taxable Note; and the agreements, covenants and provisions set forth in this Resolution to be performed by or on behalf of the District shall be for the equal and proportionate benefit, security and protection of the holder of any Note without preference, priority or distinction as to security or otherwise of any Note over any other Note.

In the event the Board of Supervisors of the County fails or refuses to authorize the issuance of the Note within the time period specified in Section 53853 of the Act, following receipt of this Resolution, this Board hereby authorizes issuance of such Note, in the District's name, in one series, pursuant to the terms stated in this Section 2 and this Resolution. The Note shall be issued in conjunction with the note or notes of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act.

Section 3. Form of Note. The Note shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, as attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures to be inserted or determined at or prior to the execution and delivery of the Note.

Section 4. Sale of Note; Delegation. The Note as evidenced and represented by the Note Participations shall be sold to the Underwriter or other purchaser pursuant to the terms and provisions of the Purchase Agreement. The form of the Purchase Agreement, including the form of the Pricing Confirmation set forth as an exhibit thereto (the "Pricing Confirmation"), presented to this meeting is hereby approved. The authorized representatives set forth in Section 23 hereof, or a designated deputy thereof (the "Authorized Representatives"), each alone, are hereby authorized and directed to execute and deliver the Purchase Agreement in substantially said form, with such changes thereto as such Authorized Representative shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; *provided, however,* that the Note Rate shall not exceed 12% per annum, and that the District's *pro rata* share of Underwriter's discount on the Note, when added to the District's share of the costs of issuance of the Note Participations, shall not exceed 1.0% of the Principal Amount of the Note and the Principal Amount shall not exceed the Maximum Amount of Borrowing. Delivery of an

executed copy of the Pricing Confirmation by fax or telecopy shall be deemed effective execution and delivery for all purposes.

Section 5. Program Approval. The Note shall be combined with notes of other Issuers into a Series as set forth in the Preliminary Official Statement, hereinafter mentioned, and shall be sold simultaneously with such other notes of that Series supported by the Credit Instrument (if any) referred to in the Pricing Confirmation, and shall be evidenced and represented by the Note Participations which shall evidence and represent proportionate, undivided interests in the Note in the proportion that the face amount of the Note bears to the total aggregate face amount of the Note and the notes issued by other Issuers which the Series of Note Participations represent. Such Note Participations may be delivered in book-entry form.

The forms of Trust Agreement and alternative general types and forms of Credit Agreements, if any, presented to this meeting are hereby approved, and the Authorized Representatives, each alone, are hereby authorized and directed to execute and deliver the Trust Agreement and a Credit Agreement, if applicable, which shall be identified in the Pricing Confirmation, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to the Authorized Representative following the execution by such Authorized Representative of the Pricing Confirmation), with such changes therein as said Authorized Representative shall require or approve, such approval of this Legislative Body and such Authorized Representative to be conclusively evidenced by the execution thereby of the Trust Agreement and the Credit Agreement, if any. A description of this undertaking shall be set forth in the Preliminary Official Statement and will also be set forth in the Final Official Statement. The Authorized Representatives are hereby authorized and directed to comply with and carry out all of the provisions of the Trust Agreement with respect to continuing disclosure; *provided however*, that failure of the District to comply with the Continuing Disclosure Agreement, as defined in Article 11 of the Trust Agreement, shall not be considered an Event of Default hereunder. Any Credit Agreement identified in the Pricing Confirmation but not at this time before the Legislative Body shall include reasonable and customary terms and provisions relating to fees, increased costs of the Credit Provider payable by the District, negative and affirmation covenants of the District and events of default.

The form of the Preliminary Official Statement presented to this meeting is hereby approved, and the Underwriter is hereby authorized and directed to cause to be mailed to prospective bidders the Preliminary Official Statement in connection with the offering and sale of the Note Participations.

Any one of the Authorized Representatives of the District is hereby authorized and directed to provide the Underwriter with such information relating to the District as they shall reasonably request for inclusion in the Preliminary Official Statement and Official Statement. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), is hereby deemed final within the meaning of the Rule; *provided* that no representation is made as to the information contained in the Preliminary Official Statement relating to the other Issuers or any Credit Provider, if any. If, at any time prior to the end of the underwriting period, as defined in the Rule, any event occurs as a result of which the information contained in the Preliminary Official Statement relating to the

District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter. The Authority is hereby authorized and directed, at or after the time of the sale of any Series of Note Participations, for and in the name and on behalf of the District, to execute a final Official Statement in substantially the form of the Preliminary Official Statement presented to this meeting, with such additions thereto or changes therein as the Authority may approve, such approval to be conclusively evidenced by the execution and delivery thereof.

The Trustee is authorized and directed to execute Note Participations on behalf of the District pursuant to the terms and conditions set forth in the Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and otherwise containing the provisions set forth in the form of the Note Participations contained in the Trust Agreement. When so executed, the Note Participations shall be delivered by the Trustee to the purchaser upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement.

Subject to Section 8 hereof, the District hereby agrees that if the Note as evidenced and represented by the Series of Note Participations shall become a Defaulted Note, the unpaid portion (including the interest component, if applicable) thereof or the portion (including the interest component, if applicable) to which a Credit Instrument applies for which full reimbursement on a draw, payment or claim has not been made by the Maturity Date shall be deemed outstanding and shall not be deemed to be paid until (i) any Credit Provider providing a Credit Instrument with respect to the Series of Note Participations, and therefore, if applicable, all or a portion of the District's Note, if any, has been reimbursed for any drawings, payments or claims made under or from the Credit Instrument with respect to the Note, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and, (ii) the holders of the Series of the Note Participations which evidence and represent the Note are paid the full principal amount represented by the unsecured portion of the Note plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the Series of Note Participations will be deemed to have received such principal amount upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Note, any fees or expenses of the Trustee and, to the extent permitted by law, if the District's Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under the Note), (i) arising out of an "Event of Default" hereunder (or pursuant to Section 7 hereof) or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the principal amount of its Note over the aggregate principal amounts of all notes, including the Note, of the Series of which the Note is a part, at the time of original issuance of such Series. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

Section 6. No Joint Obligation; Owners' Rights. The Note shall be marketed and sold simultaneously with the notes of other Issuers and shall be aggregated and combined with notes of other Issuers participating in the Program into a Series of taxable or tax-exempt Note Participations evidencing and representing an interest in several, and not joint, obligations of each Issuer. Except as provided in Section 7(C) herein, the obligation of the District to Owners is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution and the Note, as evidenced and represented by such Series of Note Participations.

Owners of Note Participations, to the extent of their interest in the Note, shall be treated as owners of the Note and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and the Note. The District hereby recognizes the right of the Owners acting directly or through the Trustee to enforce the obligations and covenants contained in the Note, this Resolution and the Trust Agreement. The District shall be directly obligated to each Owner for the principal and interest payments on the Note evidenced and represented by the Note Participations without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

Section 7. Disposition of Proceeds of Note.

(A) The moneys received from the sale of the Note allocable to the District's share of the costs of issuance (which shall include any issuance fees in connection with a Credit Instrument applicable to the Note, if any) shall be deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement and expended on costs of issuance as provided in the Trust Agreement.

(B) The moneys received from the sale of the Note (net of the District's share of the costs of issuance) shall be deposited in the District's Proceeds Subaccount within the Proceeds Fund hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to expend funds upon requisition from the Proceeds Subaccount as specified in the Trust Agreement. Amounts in the Proceeds Subaccount are hereby pledged to the payment of the Note.

The Trustee will not create subaccounts within the Proceeds Fund, but will keep records to account separately for proceeds of the Note Participations allocable to the District's Note on deposit in the Proceeds Fund which shall constitute the District's Proceeds Subaccount.

(C) The District hereby authorizes a portion of the premium or proceeds received from the sale of the Note (net of the District's share of the costs of issuance) to be deposited, together with moneys received from the sale of Notes of other Issuers, into a reserve fund (the "Reserve Fund"), which is hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement for the benefit of Owners of the Note Participations.

Section 8. Source of Payment. The principal amount of the Note, together with the interest thereon, shall be payable from taxes, income, revenue (including, but not limited to,

revenue from the state and federal governments), cash receipts and other moneys which are received or held by the District for the general fund of the District and are attributable to the Repayment Fiscal Year and which are available for payment thereof. As security for the payment of the principal of and interest on the Note, the District hereby pledges certain Unrestricted Revenues (as hereinafter provided, the "Pledged Revenues") which are received or held by the District for the general fund of the District and are attributable to the Repayment Fiscal Year, and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the first moneys received by the District from such Pledged Revenues, and, to the extent not so paid, shall be paid from any other taxes, income, revenue, cash receipts and other moneys of the District lawfully available therefor (all as provided for in Sections 53856 and 53857 of the Act). The term "Unrestricted Revenues" shall mean all taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys, intended as receipts for the general fund of the District attributable to the Repayment Fiscal Year and which are generally available for the payment of current expenses and other obligations of the District. The Noteholders, Owners and Credit Provider shall have a first lien and charge on such Unrestricted Revenues as herein provided which are received or held by the District and are attributable to the Repayment Fiscal Year.

In order to effect the pledge referenced in the preceding paragraph, the District hereby agrees and covenants to establish and maintain a special account within the District's general fund to be designated the "2009 Tax and Revenue Anticipation Note Payment Account" (the "Payment Account") and further agrees and covenants to maintain the Payment Account until the payment of the principal of the Note and the interest thereon. Notwithstanding the foregoing, if the District elects to have Note proceeds invested in Permitted Investments to be held by the Trustee pursuant to the Pricing Confirmation, a subaccount of the Payment Account (the "Payment Subaccount") shall be established for the District under the Trust Agreement and proceeds credited to such account shall be pledged to the payment of the Note. The Trustee need not create a subaccount, but may keep a record to account separately for proceeds of the Note so held and invested by the Trustee which record shall constitute the District's Proceeds Subaccount. Transfers from the Payment Subaccount shall be made in accordance with the Trust Agreement. The District agrees to transfer to and deposit in the Payment Account the first amounts received in the months specified in the Pricing Confirmation as Repayment Months (each individual month a "Repayment Month" and collectively "Repayment Months") (and any amounts received thereafter attributable to Repayment Fiscal Year) until the amount on deposit in the Payment Account, together with the amount, if any, on deposit in the Payment Subaccount, and taking into consideration anticipated investment earnings thereon to be received by the Maturity Date, is equal in the respective Repayment Months identified in the Pricing Confirmation to the percentage of the principal and interest due on the Note specified in the Pricing Confirmation. In making such transfer and deposit, the District shall not be required to physically segregate the amounts to be transferred to and deposited in the Payment Account from the District's other general fund moneys, but, notwithstanding any commingling of funds for investment or other purposes, the amounts required to be transferred to and deposited in the Payment Account shall nevertheless be subject to the lien and charge created herein.

Any one of the Authorized Representatives of the District is hereby authorized to approve the determination of the Repayment Months and percentages of the principal and

interest due on the Note required to be on deposit in the Payment Account and/or the Payment Subaccount in each Repayment Month, all as specified in the Pricing Confirmation, by executing and delivering the Pricing Confirmation, such execution and delivery to be conclusive evidence of approval by this Legislative Body and such Authorized Representative; provided, however, that the maximum number of Repayment Months shall be six and the maximum amount of Pledged Revenues required to be deposited in each Repayment Month shall not exceed fifty percent (50%) of the aggregate principal and interest due on the Note. In the event on the day in each such Repayment Month that a deposit to the Payment Account is required to be made, the District has not received sufficient unrestricted revenues to permit the deposit into the Payment Account of the full amount of Pledged Revenues to be deposited in the Payment Account from said unrestricted revenues in said month, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Note and the interest thereon, as and when such other moneys are received or are otherwise legally available.

Any moneys placed in the Payment Account or the Payment Subaccount shall be for the benefit of (i) the holder of the Note and the owner of the Note and (ii) (to the extent provided in the Trust Agreement) the Credit Provider, if any. The moneys in the Payment Account and the Payment Subaccount shall be applied only for the purposes for which such Accounts are created until the principal of the Note and all interest thereon are paid or until provision has been made for the payment of the principal of the Note at maturity with interest to maturity (in accordance with the requirements for defeasance of the Note Participations as set forth in the Trust Agreement) and, if applicable, (to the extent provided in the Trust Agreement and, if applicable, the Credit Agreement) the payment of all Predefault Obligations and Reimbursement Obligations owing to the Credit Provider.

The District hereby directs the Trustee to transfer on the Note Payment Deposit Date (as defined in the Trust Agreement), any moneys in the Payment Subaccount to the Note Participation Payment Fund (as defined in the Trust Agreement). In addition, on the Note Payment Deposit Date, the moneys in the Payment Account shall be transferred by the District to the Trustee, to the extent necessary (after crediting any transfer pursuant to the preceding sentence), to pay the principal of and/or interest on the Note, to make payments to a Swap Provider, if any, as defined in the Trust Agreement, pursuant to a Swap Agreement, if any, as defined in the Trust Agreement, or to reimburse the Credit Provider for payments made under or pursuant to the Credit Instrument. In the event that moneys in the Payment Account and/or the Payment Subaccount are insufficient to pay the principal of and interest on the Note in full when due, such moneys shall be applied in the following priority: first to pay interest on the Note; second to pay principal of the Note; third to reimburse the Credit Provider for payment, if any, of interest with respect to the Note; fourth to reimburse the Credit Provider for payment, if any, of principal with respect to the Note; and fifth to pay any Reimbursement Obligations of the District and any of the District's pro rata share of Predefault Obligations owing to the Credit Provider. Any moneys remaining in or accruing to the Payment Account and/or the Payment Subaccount after the principal of the Note and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, have been paid, or provision for such payment has been made, shall be transferred to the general fund of the District, subject to any other disposition required by the Trust Agreement, or, if applicable, the Credit Agreement.

Nothing herein shall be deemed to relieve the District from its obligation to pay its Note in full on the Maturity Date.

Moneys in the Proceeds Subaccount and in the Payment Subaccount shall be invested by the Trustee pursuant to the Trust Agreement as directed by the District in Permitted Investments as described in and under the terms of the Trust Agreement. Any such investment by the Trustee shall be for the account and risk of the District, and the District shall not be deemed to be relieved of any of its obligations with respect to the Note, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount or the Payment Subaccount.

The District shall promptly file with the Trustee and the Credit Provider, if any, such financial reports at the times and in the forms required by the Trust Agreement. At the written request of the Credit Provider, if any, the District shall, within ten (10) Business Days following the receipt of such written request, file such report or reports to evidence the transfer to and deposit in the Payment Account required by this Section 8 and provide such additional financial information as may be required by the Credit Provider, if any.

In the event either (A) the Principal Amount of the Note, together with the aggregate amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during the calendar year in which the Note is issued, will, at the time of issuance of the Note (as indicated in the certificate of the District executed as of the date of issuance of the Note (the "District Certificate"), exceed fifteen million dollars (\$15,000,000), or (B) the Principal Amount of the Note, together with the aggregate amount of all tax-exempt obligations not used to finance school construction (including any tax-exempt leases, but excluding private activity bonds), issued and reasonably expected to be issued by the District (and all subordinate entities of the District) during the calendar year in which the Note is issued, will, at the time of issuance of the Note (as indicated in the District Certificate), exceed five million dollars (\$5,000,000), the following paragraph will apply. In such case, the District shall be deemed a "Safe Harbor Issuer" with respect to the Note.

Amounts in the Proceeds Subaccount of the District and attributable to cash flow borrowing shall be withdrawn and expended by the District for any purpose for which the District is authorized to expend funds from the general fund of the District, but, with respect to general fund expenditures, only to the extent that on the date of any withdrawal no other funds are available for such purposes without legislation or judicial action or without a legislative, judicial or contractual requirement that such funds be reimbursed. If on no date that is within six months from the date of issuance of the Note, the balance in the related Proceeds Subaccount is low enough so that the amounts in the Proceeds Subaccount qualify for an exception from the rebate requirement (the "Rebate Requirements") of Section 148 of the Internal Revenue Code of 1986 (the "Code"), the District shall notify the Trustee in writing and, to the extent of its power and authority, comply with instructions from Stradling Yocca Carlson & Rauth, Special Counsel, supplied to it by the Trustee as the means of satisfying the Rebate Requirements.

Section 9. Execution of Note; Registration and Transfer. Any one of the Treasurer of the County, or, in the absence of said officer, his or her duly appointed assistant, the

Chairperson of the Board of Supervisors of the County or the Auditor (or comparable financial officer) of the County shall be authorized to execute the Note issued hereunder by manual or facsimile signature and the Clerk of the Board of Supervisors of the County or any Deputy Clerk shall be authorized to countersign the Note by manual or facsimile signature and to affix the seal of the County to the Note either manually or by facsimile impression thereof. In the event the Board of Supervisors of the County fails or refuses to authorize issuance of the Note as referenced in Section 2 hereof, any one of the Authorized Representatives of the District or any other officer designated by the Legislative Body shall be authorized to execute the Note by manual or facsimile signature and the Secretary or Clerk of the Legislative Body of the District or any duly appointed assistant thereto shall be authorized to countersign the Note by manual or facsimile signature. Said officers of the District are hereby authorized to cause the blank spaces of the Note to be filled in as may be appropriate pursuant to the Pricing Confirmation. Said officers are hereby authorized and directed to cause the Trustee, as registrar and authenticating agent, to accept delivery of the Note pursuant to the terms and conditions of the Purchase Agreement and Trust Agreement. In case any officer whose signature shall appear on any Note shall cease to be such officer before the delivery of such Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. The Note need not bear the seal of the District, if any.

As long as the Note remains outstanding, the District shall maintain and keep at the principal corporate trust office of the Trustee, books for the registration and transfer of the Note. The Note shall initially be registered in the name of the Trustee as trustee under the Trust Agreement. Upon surrender of the Note for transfer at the office of the Trustee with a written instrument of transfer satisfactory to the Trustee, duly executed by the registered owner or its duly authorized attorney, and upon payment of any tax, fee or other governmental charge required to be paid with respect to such transfer, the County or the District, as applicable, shall execute and the Trustee shall authenticate and deliver, in the name of the designated transferee, a fully registered Note. For every transfer of the Note, the County, the District or the Trustee may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer, which sum or sums shall be paid by the person making such transfer as a condition precedent to the exercise of the privilege of making such transfer.

Subject to Section 6 hereof, the County, the District and the Trustee and their respective successors may deem and treat the person in whose name the Note is registered as the absolute owner thereof for all purposes, and the County, the District and the Trustee and their respective successors shall not be affected by any notice to the contrary, and payment of or on account of the principal of such Note shall be made only to or upon the order of the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Note to the extent of the sum or sums so paid.

The Note may, in accordance with its terms, be transferred upon the books required to be kept by the Trustee pursuant to the provisions hereof by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of the Note for cancellation, accompanied by delivery of a written instrument of transfer duly executed in form approved by the Trustee.

The Trustee will keep or cause to be kept, at its principal corporate trust office, sufficient books for the registration and transfer of the Note, which shall be open to inspection by the County and the District during regular business hours. Upon presentation for such purpose, the Trustee shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on such books, the Note as hereinbefore provided.

If any Note shall become mutilated, the County or the District, as applicable, at the expense of the registered owner of such Note, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor and number in exchange and substitution for the Note so mutilated, but only upon surrender to the Trustee of the Note so mutilated. Every mutilated Note so surrendered to the Trustee shall be cancelled by it and delivered to, or upon the order of the County or the District, as applicable. If any Note shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the County, the District and the Trustee and, if such evidence be satisfactory to them and indemnity satisfactory to them shall be given, the County or the District, as applicable, at the expense of the registered owner, shall execute, and the Trustee shall thereupon authenticate and deliver a new Note of like tenor and number in lieu of and in substitution for the Note so lost, destroyed or stolen (or if any such Note shall have matured (as of the latest maturity date indicated on the face thereof) or shall be about to mature (as of the latest maturity date indicated on the face thereof), instead of issuing a substitute Note, the Trustee may pay the same without surrender thereof). The Trustee may require payment of a sum not exceeding the actual cost of preparing each new Note issued pursuant to this paragraph and of the expenses which may be incurred by the County or the District applicable, and the Trustee in such preparation. Any Note issued under these provisions in lieu of any Note alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the County (on behalf of the District) or on the part of the District, as applicable, whether or not the Note so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be entitled to the benefits of this Resolution with all other Notes secured by this Resolution.

Section 10. Representations and Covenants of the District.

The District makes the following representations for the benefit of the holder of the note, the owners of the Note Participations and the Credit Provider, if any.

(A) The District is duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to (i) adopt this Resolution and perform its obligations thereunder, (ii) enter into and perform its obligations under the Purchase Agreement, and (iii) issue the Note and perform its obligations thereunder.

(B) Upon the issuance of the Note, the District shall have taken all action required to be taken by it to authorize the issuance and delivery of the Note and the performance of its obligations thereunder, and the District has full legal right, power and authority to issue and deliver the Note.

(C) The issuance of the Note, the adoption of the Resolution and the execution and delivery of the Purchase Agreement, Trust Agreement and Credit Agreement, if any, and compliance with the provisions hereof and thereof will not conflict with or violate any law,

administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities laws of any state or Section 3(a)(2) of the Securities Act of 1933, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of the Note or the consummation by the District of the other transactions contemplated by this Resolution, except those the District shall obtain or perform prior to or upon the issuance of the Note.

(E) The District has (or will have prior to the issuance of the Note) duly, regularly and properly adopted a preliminary budget for the Repayment Fiscal Year setting forth expected revenues and expenditures and has complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it shall (i) duly, regularly and properly prepare and adopt its final budget for the Repayment Fiscal Year, (ii) provide to the Trustee, the Credit Provider, if any, the Underwriter, promptly upon adoption, copies of such final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable laws pertaining to its budget.

(F) The sum of the principal amount of the District's Note plus the interest payable thereon, on the date of its issuance, will not exceed fifty percent (50%) of the estimated amounts of the District's uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys to be received by the District for the general fund of the District attributable to the Repayment Fiscal Year all of which will be legally available to pay principal of and interest on the Note.

(G) The District (i) has not defaulted within the past twenty (20) years, and is not currently in default, on any debt obligation and (ii), to the best knowledge of the District, has never defaulted on any debt obligation.

(H) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed to the Underwriter and the Credit Provider, if any, there has been no change in the financial condition of the District since the date of such audited financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and the Note. The District agrees to furnish to the Underwriter, the Authority, the Trustee and the Credit Provider, if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(I) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with the Note, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a

materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, the Note, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution.

(J) Upon issuance of the Note and execution of the Purchase Contract, this Resolution, the Purchase Contract and the Note will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights generally, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against local agencies, as applicable, in the State of California.

(K) The District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and the Note.

(L) The District shall not incur any indebtedness secured by a pledge of its Pledged Revenues unless such pledge is subordinate in all respects to the pledge of Pledged Revenues hereunder.

(M) So long as the Credit Provider, if any, is not in payment default under the Credit Instrument, the District hereby agrees to pay its pro rata share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the Credit Agreement, if any, and/or the Trust Agreement, as applicable. Prior to the Maturity Date, moneys in the District's Payment Account and/or Payment Subaccount shall not be used to make such payments. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it.

(N) So long as any Note Participations issued in connection with the Notes are Outstanding, or any Predefault Obligation or Reimbursement Obligation is outstanding, the District will not create or suffer to be created any pledge of or lien on the Note other than the pledge and lien of the Trust Agreement.

(O) It is hereby covenanted and warranted by the District that it will not request the County Treasurer to make temporary transfers of funds in the custody of the County Treasurer to meet any obligations of the District during Fiscal Year 2009-2010 pursuant to Article XVI, Section 6 of the Constitution of the State of California.

Section 11. Tax Covenants. (A) The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on the Note under Section 103 of the Internal Revenue Code of 1986 (the "Code"). Without limiting the generality of the foregoing, the District will not make any use of the proceeds of the Note or any other funds of the District which would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code, a "private

activity bond” within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is “federally guaranteed” as provided in Section 149(b) of the Code. The District, with respect to the proceeds of the Note, will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

(B) In the event the District is deemed a Safe Harbor Issuer (as defined in Section 7), this paragraph (B) shall apply. The District covenants that it shall make all calculations in a reasonable and prudent fashion relating to any rebate of excess investment earnings on the proceeds of the Note due to the United States Treasury, shall segregate and set aside from lawfully available sources the amount such calculations may indicate may be required to be paid to the United States Treasury, and shall otherwise at all times do and perform all acts and things necessary and within its power and authority, including complying with the instructions of Stradling Yocca Carlson & Rauth, Special Counsel referred to in Section 8 hereof to assure compliance with the Rebate Requirements. If the balance of the Proceeds Subaccount attributed to cash flow borrowing and treated for federal tax purposes as proceeds of the Note is not low enough to qualify amounts in the Proceeds Subaccount attributed to cash flow borrowing for an exception to the Rebate Requirements on at least one date within the six month period following the date of issuance of the Note (calculated in accordance with Section 8), the District will reasonably and prudently calculate the amount, if any, of investment profits which must be rebated to the United States and will immediately set aside, from revenues attributable to the Fiscal Year 2009-2010 or, to the extent not available from such revenues, from any other moneys lawfully available, the amount of any such rebate in the Rebate Fund referred to in this Section 11(B). In addition, in such event, the District shall establish and maintain with the Trustee a fund separate from any other fund established and maintained hereunder and under the Trust Agreement designated as the “2009-2010 Tax and Revenue Anticipation Note Rebate Fund” or such other name as the Trust Agreement may designate. There shall be deposited in such Rebate Fund such amounts as are required to be deposited therein in accordance with the written instructions from Bond Counsel pursuant to Section 8 hereof.

(C) Notwithstanding any other provision of this Resolution to the contrary, upon the District’s failure to observe, or refusal to comply with, the covenants contained in this Section 11, no one other than the holders or former holders of the Note or Note Participation Owners, the Credit Provider(s), if any, or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District’s failure to observe, or refusal to comply with, such covenants.

(D) The covenants contained in this Section 11 shall survive the payment of the Note.

(E) The provisions of this Section 11 shall not apply to a Taxable Note.

Section 12. Events of Default and Remedies.

If any of the following events occur, it is hereby defined as and declared to be and to constitute an “Event of Default”:

(a) Failure by the District to make or cause to be made the transfers and deposits to the Payment Account, or any other payment required to be paid hereunder, including payment of principal and interest on the Note, on or before the date on which such transfer, deposit or other payment is due and payable;

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or the Credit Provider, if applicable, unless the Trustee and the Credit Provider shall agree in writing to an extension of such time prior to its expiration;

(c) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Purchase Agreement (including the Pricing Confirmation) or in any requisition or any financial report delivered by the District or in any instrument furnished in compliance with or in reference to this Resolution or the Purchase Agreement or in connection with the Note, is false or misleading in any material respect;

(d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

(e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law; or

(f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidator or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

Whenever any Event of Default referred to in this Section 12 shall have happened and be continuing, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) Without declaring the Note to be immediately due and payable, require the District to pay to the Trustee, as holder of the Note, an amount equal to the principal of the Note and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(b) Take whatever other action at law or in equity (except for acceleration of payment on the Note) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, if the District's Note is secured in whole or in part by a Credit Instrument or if the Credit Provider is subrogated to rights under the District's Note, as long as the Credit Provider has not failed to comply with its payment obligations under the Credit Instrument, the Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder, and the Credit Provider's prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder.

If the Credit Provider is not reimbursed for any drawing, payment or claim, as applicable, used to pay principal of and interest on the Note due to a default in payment on the Note by the District, or if any principal of or interest on the Note remains unpaid after the Maturity Date, the Note shall be a Defaulted Note, the unpaid portion (including the interest component, if applicable) thereof or the portion (including the interest component, if applicable) to which a Credit Instrument applies for which reimbursement on a draw, payment or claim has not been made shall be deemed outstanding and shall bear interest at the Default Rate until the District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

Section 13. Trustee. The Trustee is hereby appointed as paying agent, registrar and authenticating agent for the Note. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of the Note when such become due and payable, from the Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in such account at the time and in the amount specified herein to provide sufficient moneys to pay the principal of and interest on the Note on the day on which it matures. Payment of the Note shall be in accordance with the terms of the Note and this Resolution.

The District hereby agrees to maintain as paying agent, registrar and authenticating agent of the Note, the Trustee under the Trust Agreement.

Section 14. Approval of Actions. The aforementioned Authorized Representatives of the District are hereby authorized and directed to execute the Note and cause the Trustee to authenticate and accept delivery of the Note, pursuant to the terms and conditions of this Resolution and the Trust Agreement. All actions heretofore taken by the officers and agents of the District or this Legislative Body with respect to the sale and issuance of the Note and participation in the Program are hereby approved, confirmed and ratified and the Authorized Representatives and agents of the District are hereby authorized and directed, for and in the name

and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, agreements and other documents which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Note in accordance with, and related transactions contemplated by, this Resolution. The Authorized Representatives of the District referred to above in Section 4 hereof are hereby designated as “Authorized District Representatives” under the Trust Agreement.

In the event that the Note or a portion thereof is secured by a Credit Instrument, any one of the Authorized Representatives of the District is hereby authorized and directed to provide the Credit Provider, with any and all information relating to the District as such Credit Provider may reasonably request.

Section 15. Proceedings Constitute Contract. The provisions of the Note and of this Resolution shall constitute a contract between the District and the registered owner of the Note and the Credit Provider, if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irrevocable. The Credit Provider, if any, is a third party beneficiary of the provisions of this Resolution and the Note.

Section 16. Limited Liability. Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof.

Section 17. Amendments. At any time or from time to time, the District may adopt one or more Supplemental Resolutions with the written consents of the Authority and the Credit Provider, if any, but without the necessity for consent of the owner of the Note for any one or more of the following purposes:

- (a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (b) to add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (c) to confirm, as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by, this Resolution, of any monies, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;
- (d) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution; or
- (e) to amend or supplement this Resolution in any other respect;

provided, however, that any such Supplemental Resolution does not adversely affect the interests of the owner of the Note or of the Note Participations executed and delivered in connection with the Notes.

Any modifications or amendment of this Resolution and of the rights and obligations of the District and of the owner of the Note or of the Note Participations executed and delivered in connection with the Notes may be made by a Supplemental Resolution, with the written consents of the Authority and the Credit Provider, if any, and with the written consent of the owners of at least a majority in principal amount of the Note and of the Note Participations executed and delivered in connection with the Notes outstanding at the time such consent is given; provided, however, that if such modification or amendment will, by its terms, not take effect so long as the Note or any or of the Note Participations executed and delivered in connection with the Notes remain outstanding, the consent of the owners of such Note or of the Note Participations executed and delivered in connection with the Notes shall not be required. No such modification or amendment shall permit a change in the maturity of the Note or a reduction of the principal amount thereof or an extension of the time of any payment thereon or a reduction of the rate of interest thereon, or a change in the date or amounts of the pledge set forth in this Resolution, without the consent of the owners of such Note or the owners of all of the Note Participations executed and delivered in connection with the Notes, or shall reduce the percentage of the Note or the owners of all of the Note Participations executed and delivered in connection with the Notes, the consent of the owners of which is required to effect any such modification or amendment, or shall change or modify any of the rights or obligations of the Trustee without its written assent thereto..

Section 18. Severability. In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 19. Request to Borrow; Transmittal of Resolution. The Note shall be issued in conjunction with the note or notes of one or more other community college districts, as described in Section 53853(b) of the Act. Following its adoption by the Board, signed copies of this resolution shall be transmitted by the secretary or clerk of the Board to the treasurer of the county (the "County") in which the District is located, to the County's board of supervisors (the "County Board"), and to the County's superintendent of schools. Transmittal of this resolution to the County Board shall constitute a request by the Board for borrowing and for the issuance of the Note by the County Board. This resolution is based on the assumption that the County Board will fail to authorize, by resolution, the issuance of the Note within 45 calendar days of its receipt hereof or that the County Board will notify the District that it will not authorize the issuance of the Note within such 45-day period. If within such 45-day period the County Board authorizes, by resolution, issuance of the Note, then, notwithstanding this resolution, the Notes shall be issued in the name of the District by the County Board pursuant to such resolution of the County Board.

Section 20. Limited Liability and Indemnification. (a) Notwithstanding anything to the contrary contained herein or in the Note or in any other document mentioned herein or related to the Note or to any Series of Note Participations to which the Note may be assigned, the District shall not have any liability hereunder or by reason hereof or in connection

with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth herein and (b) the District shall indemnify and hold harmless, to the extent permitted by law, the County and its officers and employees ("Indemnified Parties"), against any and all losses, claims, damages or liabilities, joint or several, to which such Indemnified Parties may become subject because of action or inaction related to the adoption of a resolution by the County Board of Supervisors providing for the issuance and sale of the Notes, or related to the proceedings for sale, award, issuance and delivery of the Notes in accordance therewith and herewith. The District shall also reimburse any such Indemnified Parties for any legal or other expenses incurred in connection with investigating or defending any such claims or actions.

Section 21. Appointment of Professionals. The law firm of Stradling Yocca Carlson & Rauth is hereby appointed as Special Counsel for the Program. The District acknowledges that Special Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Special Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial and other consultants who may have a role or interest in the proposed financing or that may be involved with or adverse to District in this or some other matter. Given the special, limited role of Special Counsel described above the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

RBC Capital Markets Corporation, Los Angeles, California is hereby appointed as Underwriter for the Program. Other underwriters or placement agents, as applicable, may be engaged as provided in the Pricing Confirmation.

Section 22. Form 8038-G; Continuing Disclosure. (A) Any Authorized Officer is hereby authorized to execute and deliver any Information Return for Tax-Exempt Governmental Obligations, Form 8038-G of the Internal Revenue Service ("Form 8038-G"), in connection with the issuance of the Note and the related Series of Note Participations. To the extent permitted by law, the Authority, the Trustee, the Underwriter and Special Counsel are each hereby authorized to execute and deliver any Form 8038-G for and on behalf of the District in connection with the issuance of the Note and the related Series of Note Participations, as directed by an Authorized Officer of the District.

(B) The District covenants, for the sole benefit of the Owners of the Series of Note Participations which evidence and represent the Note (and, to the extent specified in this Section 22, the beneficial owners thereof), that the District shall provide in a timely manner, through the Trustee acting as dissemination agent (the "Dissemination Agent") to the Municipal Securities Rulemaking Board notice of any of the following events with respect to the District's outstanding Note, if material (each a "Listed Event"): (1) principal and interest payment delinquencies on the Note and the related Series of Note Participations; (2) non-payment related defaults; (3) modifications to rights of Owners and beneficial owners of the Series of Note Participations which evidence and represent the Note; (4) optional, contingent or unscheduled bond calls; (5) defeasances; (6) rating changes; (7) adverse tax opinions or events affecting the tax-exempt status of the Note and the related Series of Note Participations; (8) unscheduled draws on debt service reserves reflecting financing difficulties; (9) unscheduled draws on the credit enhancement reflecting financial difficulties; (10) substitution of credit or liquidity

providers, or their failure to perform; and (11) release, substitution or sale of property securing repayment of the Note.

Whenever the District obtains knowledge of the occurrence of a Listed Event, the District shall as soon as possible determine if such event would be material under applicable federal securities laws. The Authority and the Dissemination Agent shall have no responsibility for such determination and shall be entitled to conclusively rely upon the District's determination.

If the District determines that knowledge of the occurrence of a Listed Event would be material under applicable federal securities laws, the District shall promptly provide the Authority and the Dissemination Agent with a notice of such occurrence which the Dissemination Agent agrees to file with the Municipal Securities Rulemaking Board.

(C) In the event of a failure of the District to comply with any provision of this section, any Owner or beneficial owner of the related Series of Note Participations may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this section. A default under this section shall not be deemed an Event of Default under Section 12 hereof, and the sole remedy under this section in the event of any failure of the District to comply with this section shall be an action to compel performance.

(D) For the purposes of this section, a "beneficial owner" shall mean any person which has the power, directly or indirectly, to make investment decisions concerning ownership of any Note Participations of the Series which evidences and represents the Notes (including persons holding Note Participations through nominees, depositories or other intermediaries).

(E) The District's obligations under this section shall terminate upon the legal defeasance, prior redemption or payment in full of its Note. If such termination occurs prior to the final maturity of the related Note Participations, the District shall give notice of such termination in the same manner as for a Listed Event under subsection (B) of this section.

(F) The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this section. In no event shall the Dissemination Agent be responsible for preparing any notice or report or for filing any notice or report which it has not received in a timely manner and in a format suitable for reporting. Nothing in this section shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this section or any other means of communication, or including any other notice of occurrence of a Listed Event, in addition to that which is required by this section. If the District chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this section, the District shall have no obligation under this section to update such information or include it in any future notice of occurrence of a Listed Event.

(G) Notwithstanding any other provision of this Resolution, the District with the consent of the Dissemination Agent and notice to the Authority may amend this section, and any provision of this section may be waived, provided that the following conditions are satisfied:

(1) If the amendment or waiver relates to the provisions of subsection (B) of this section, it may only be made in connection with a change in circumstance that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Note and the related Note Participations, or the type of business conducted;

(2) The undertaking, as amended or taking into account such waiver, would in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Note and the related Note Participations, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(3) The amendment or waiver either (i) is approved by the Owners or beneficial owners of the Note Participations of the Series which evidences and represents the Note in the same manner as provided in the Trust Agreement for amendments to the Trust Agreement with the consent of Owners or beneficial owners, or (ii) does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Owners or beneficial owners of the related Note Participations. In the event of any amendment or waiver of a provision of this section, notice of such change shall be given in the same manner as for an event listed under subsection (B) of this section, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver; provided, however, the District shall be responsible for preparing such narrative explanation.

(H) The Dissemination Agent shall have only such duties as are specifically set forth in this section. The Dissemination Agent shall not be liable for the exercise of any of its rights hereunder or for the performance of any of its obligations hereunder or for anything whatsoever hereunder, except only for its own willful misconduct or gross negligence. Absent gross negligence or willful misconduct, the Dissemination Agent shall not be liable for an error of judgment. No provision hereof shall require the Dissemination Agent to expend or risk its own funds or otherwise incur any financial or other liability or risk in the performance of any of its obligations hereunder, or in the exercise of any of its rights hereunder, if such funds or adequate indemnity against such risk or liability is not reasonably assured to it. The District hereunder agrees to compensate the Dissemination Agent for its reasonable fees in connection with its services hereunder, but only from the District's share of the costs of issuance deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement.

(I) This section shall inure solely to the benefit of the District, the Dissemination Agent, the Underwriter and the Owners and beneficial owners from time to time of the Note Participations, and shall create no rights in any other person or entity.

Section 23. Resolution Parameters.

- (a) Name of District: San Bernardino Community College District
- (b) Maximum Amount of Borrowing: \$10,000,000
- (c) Authorized Representatives:

TITLE

- (1) Vice Chancellor, Fiscal Services
- (2) Business Manager
- (3) Director of Fiscal Services

Section 24. Effective Date. This Resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED by the District this 12th day of March, 2009, by the following vote:

AYES:

NOES:

ABSENT:

By: _____
President, Board of Trustees

Attest:

Secretary, Board of Trustees

EXHIBIT A

FORM OF NOTE

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
2009 TAX AND REVENUE ANTICIPATION NOTE, SERIES A^{*/}

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
<u>First Repayment Date</u>	<u>Second Repayment Date</u>	<u>Third Repayment Date</u>
__% (Total of principal and interest due on Note at maturity)	__% (Total of principal and interest due on Note at maturity)	__% (Total of principal and interest due on Note at maturity) ^{**/}

REGISTERED OWNER:

PRINCIPAL AMOUNT:

FOR VALUE RECEIVED, the District designated above (the “District”) acknowledges itself indebted to and promises to pay to the registered owner identified above, or registered assigns, on the maturity date set forth above, the principal sum specified above in lawful money of the United States of America, and to pay interest thereon on each Interest Payment Date, as defined in the Trust Agreement, at the rate of interest specified above (the “Note Rate”). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal to be paid upon surrender hereof at the principal corporate trust office of Wells Fargo Bank, National Association in Los Angeles, California, or its successor in trust (the “Trustee”). Interest is payable as specified in the Trust Agreement. Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity date specified above and, if funds are not provided for payment at maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; *provided*,

^{*/} If more than one Series is issued under the Program in the Repayment Fiscal Year.

^{**/} Number of Repayment Dates and percentages to be determined in Pricing Confirmation (as defined in the Resolution).

however, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay this Note when due or the Credit Provider (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant to the Credit Instrument (as defined in the Resolution) to pay all or a portion of this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

It is hereby certified, recited and declared that this Note (the “Note”) represents the authorized issue of the Note in the aggregate principal amount made, executed and given pursuant to and by authority of certain resolutions of the Legislative Body of the District duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (collectively, the “Resolution”), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees.

The principal of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District for the general fund of the District and are attributable to the Repayment Fiscal Year, as defined in the Resolution, and which are available for payment thereof. As security for the payment of the principal of and interest on the Note, the District has pledged the first amounts of unrestricted revenues of the District received on the last day of the Repayment Months (as defined in the Resolution) identified in the Pricing Confirmation (as defined in the Resolution) (and any amounts received thereafter attributable to the Repayment Fiscal Year) until the amount on deposit in the Payment Account (as defined in the Resolution) in each such month, is equal to the corresponding percentages of principal of and interest due on the Note as set forth in the Pricing Confirmation (such pledged amounts being hereinafter called the “Pledged Revenues”), and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and to the extent not so paid shall be paid from any other moneys of the District lawfully available therefor as set forth in the Resolution. The full faith and credit of the District is not pledged to the payment of the principal or interest on this Note.

The District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the District and the Trustee shall not be affected by any notice to the contrary.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the

Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

IN WITNESS WHEREOF, the Legislative Body of the District has caused this Note to be executed by the manual or facsimile signature of a duly Authorized Representative of the District and countersigned by the manual or facsimile signature of the Secretary or Clerk of the Board of Trustees as of the date of authentication set forth below.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By: _____
Associate Vice President for
Support Operations

Countersigned

By: _____
Secretary, Board of the Trustees

CERTIFICATE OF AUTHENTICATION AND REGISTRATION

This Note is the Note mentioned in the within-mentioned Resolution authenticated on the following date:

WELLS FARGO BANK, NATIONAL
ASSOCIATION, as Trustee

By: _____
Authorized Officer

[STATEMENT OF INSURANCE]^{*/}

^{*/} To be used only if Credit Instrument is a policy of municipal bond insurance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice Chancellor, Fiscal Services
PREPARED BY: Lawrence J. Klumas, Program Manger, SBCCD
DATE: March 12, 2009
SUBJECT: Consideration of Award of Bid and Approval of Contract for the Myrtha Pool Materials for the Community Recreation Facility Project at Crafton Hills College

RECOMMENDATION

It is recommended that the Board of Trustees award the bid and approve the contract with Knorr Systems, Inc. for the Myrtha Pool Materials for the Community Recreation Facility Project at Crafton Hills College.

OVERVIEW

The Community Recreation Facility Myrtha Pool Materials are being provided to the contractor by the San Bernardino Community College District as an owner-furnished item. An inventory was conducted and it was discovered that there were some missing pool materials/components. Therefore, in order to furnish a complete Myrtha Pool System to the contractor for installation, the missing materials/components had to be bid out and purchased by the San Bernardino Community College District. Purchase of these specific Myrtha Pool Materials will guarantee a warranty of the pool. In 2004 the City of Yucaipa purchased the Myrtha Pool for \$475,000 and also paid \$5,000 for environmental studies. A grant received from the federal government for \$544,500 reimbursed the City for their expenses. The City will contribute the remaining \$64,500 to help pay for the cost of acquiring the additional pool equipment in this bid.

ANALYSIS

The District received two responsive bids for the Myrtha Pool Materials:

Vendor	Total Bid Cost
Knorr Systems, Inc.	\$282,711.60
CEM Maintenance, Inc.	\$297,375.00

The lowest responsive bid was received from Knorr Systems, Inc. in the amount of \$282,711.60.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

The contract amount of \$282,711.60 will come from Measure "P" funds.

Attachment

DATE: February 18, 2009 **Project Memo – CHC CRF 0027**

TO: Larry Klumas,
Program Manager
San Bernardino Community College District (SBCCD)

FROM: Bruce C. McDonald
Senior Project Manager
Kitchell/BRj (K/BRj)

RE: **Crafton Hills College (CHC)**
PROJECT #: CRF
Bid for missing Myrtha Pool Materials
Recommendation to Award Lowest Responsive Bidder; Knorr Systems, Inc.

SCOPE:

SBCCD's approval of K/BRj's and TCC's recommendation to award CHC CRF bid for missing Myrtha Pool Materials to the lowest responsive bidder Knorr Systems, Inc.

NARRATIVE:

Two bids were received for this bid. TCC has reviewed and recommended the lowest responsive bidder Knorr Systems, Inc. for contract approval in the amount of \$282,711.60.

RECOMMENDATION:

K/BRj recommends that SBCCD award CHC CRF bid for missing Myrtha Pool Materials to the lowest responsive bidder Knorr Systems, Inc. in the amount of \$282,711.60.

NOTIFICATION:

This memo serves as SBCCD's concurrence to award CHC CRF bid for missing Myrtha Pool Materials to the lowest responsive bidder Knorr Systems, Inc. contingent upon SBCCD board approval.

Should SBCCD not concur with this intention, please inform Kitchell/BRj immediately.

Attachments: N/A

Cc: Alan Rosen – Kitchell/BRj

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice Chancellor, Fiscal Services
PREPARED BY: Lawrence J. Klumas, Program Manager, SBCCD
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Change Order SC-01 for Silver Creek Industries Inc contract at San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees approve the Change Order SC-01 for Silver Creek Industries Inc., RFP No. 4 – Purchased DSA Approved Modular Building Contract at San Bernardino Valley College.

OVERVIEW

During the mobilization and construction process for RFP No. 4 – Purchase DSA Approved Modular Buildings, a total of seven (7) items were considered as Change Orders to the contract with Silver Creek Industries, Inc. Changes include installing a roll up access door, restroom partitions, relocating modular buildings, installing a removable panel for the roll up door, security screens, and installing access ramps.

ANALYSIS

The effect of this Change Order will be an addition of \$35,150.43 to the Silver Creek Industries, Inc. contract. There is no effect to the project schedule. The revised contract amount with Silver Creek Industries, Inc. will be \$199,124.43.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

The total cost for Change Order SC-01 is an addition of \$35,150.43 to Silver Creek Industries, Inc. contract. This cost is budgeted with Measure “P” funds.

Attachment

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

C.O. - SC 01

CHANGE ORDER

Original Contract Amount: \$163,974.00
Amount of Previous Change Orders: \$0.00

School Name: San Bernardino Valley College Date: 19 January 2009
Project Description: RFP No. 4 - Purchase DSA Approved Modulars Contract No.:
To (Contractor): Silver Creek Industries Inc. Attn: Todd Tyrrell

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:
Refer to attached Change Order summary dated 01-20-2009 for
Change Order No. SC - 01: Items 1 - 7

TOTAL COST OF CHANGE ORDER NO. SC - 01 \$35,150.43

Reason for Change:
Refer to attached Change Order No. SC-01 summary dated 01-19-2009

Initiator of Change:
Refer to attached Change Order No. SC-01 summary dated 01-19-2009

Drawings associated with Change Order No. SC-01 are as follows: N/A
The contract AMOUNT due to C. O. No. SC 01 will be increased by: \$35,150
The contract TIME due to Change Order No. SC 01 will be unchanged by: 0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore unchanged
The revised Contract Amount, including this change order is, therefore: \$199,124.43
SBCCD Change Order No. SC 01 includes Item Number(s): Seven (7) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.
Architect: [Signature] Name (printed) JAY TYRRELL Date 1/20/09
Constr. Mgr.: [Signature] Name (printed) BRIAN JONES Date 1/22/09
Inspector: N/A
District: Mr. Robert Temple, Vice Chancellor Fiscal Services
Contractor: [Signature] Name (printed) TODD TYRRELL / Controller

State of California - Division of the State Architect DSA Application No. File No.
Approved per Principal Structural Engineer:

CHANGE ORDER NO. SC 01

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
01-01	Install 8' x 8' roll up door at T-125	G4			\$4,104	\$4,104
01-02	Provide and install T-RR restroom partitions	G4			\$1,571	\$1,571
01-03	Relocate T-RR, connect utilities and adjust grade	J5			\$10,541	\$10,541
01-04	Provide removable panel for roll up door	G4			\$1,801	\$1,801
01-05	Provide new ramp at T-125	F3			\$3,912	\$3,912
01-06	Provide security screens for Aeronautics modulars	H4			\$6,487	\$6,487
01-07	Relocate and install ramp at T-123/124	F3			\$6,735	\$6,735
Subtotal						\$35,150
TOTAL CHANGE ORDER # SC 01						\$35,150

CODE LEGEND

- A SITE COST, UNFORSEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORSEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice Chancellor, Fiscal Services
PREPARED BY: Lawrence J. Klumas, Program Manager, SBCCD
DATE: March 12, 2009
SUBJECT: Summary of Change Orders for Measure "P" Projects

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board, this report is a summary of all Change Orders to date for projects at San Bernardino Valley College and Crafton Hills College.

ANALYSIS

A change order to Silver Creek Industries' contract was submitted this month. The change order will be an additional \$35,150.43 to Silver Creek's contract. The revised contract amount will be \$199,124.43. There is no change to the Project Schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure "P" funds.

Attachment

CHANGE ORDER SUMMARY BY PROJECT
February 12, 2009

PROJECTS	Total Change Order	Original Contract	Revised Contract	CO%
North Hall Replacement	\$ -	\$ 16,792,609.00	\$ 16,792,609.00	0.00%
Media / Communications	\$ -	\$ 8,299,368.00	\$ 8,299,368.00	0.00%
Chemistry / Science	\$ (4,230.31)	\$ 22,644,824.00	\$ 22,640,593.69	-0.02%
Maintenance and Operations	\$ 17,409.00	\$ 4,041,000.00	\$ 4,058,409.00	0.43%
Student Health Services	\$ 19,725.00	\$ 1,047,967.00	\$ 1,067,692.00	1.88%
CDC Alterations	\$ -	\$ -	\$ -	
Baseball Netting	\$ -	\$ 203,629.00	\$ 203,629.00	0.00%
TOTAL	\$ 32,903.69	\$ 53,029,397.00	\$ 53,062,300.69	0.06%

NO NEW CHANGE ORDERS

Contractors	Total CO Value per Contractor:	Original Contract Amount	New Contract Amount	Cost as % of Contract	Board Date
#2 - Mountain Movers Engr. Const.		\$ 173,900.00			
#3 - Devries Construction		\$ 2,434,395.00			
#4 - Blazing Industrial Steel		\$ 4,105,282.00			
#5 - Stolo Cabinets		\$ 99,000.00			
#6 - Best Contracting Services		\$ 372,835.00			
#7 - Bell Roof Company		\$ 198,000.00			
#8 - Montgomery Hardware		\$ 411,740.00			
#9 - Queen City Glass Co.		\$ 454,994.00			
#10 - Caston Plastering & Drywall		\$ 1,945,585.00			
#11 - New Image Commercial Flooring		\$ 80,000.00			
#12 - Southcoast Acoustical Interiors		\$ 287,100.00			
#13 - J. Kel Painting & Wallcovering		\$ 142,755.00			
#14 - Inland Building Companies		\$ 1,264,000.00			
#15 - Inland Building Companies		\$ 293,300.00			
#16 - Daart Engineering Co.		\$ 208,535.00			
#17 - Pro Tec Mechanical		\$ 763,288.00			
#18 - Arrowhead Mechanical		\$ 1,247,000.00			
#19 - BEC Inc.		\$ 2,125,000.00			
#20 - Sierra Landscape		\$ 185,900.00			
TOTAL	\$ -	\$ 16,792,609.00	\$ 16,792,609.00	0.00%	

NO NEW CHANGE ORDERS

Contractors	Total CO Value per Contractor:	Original Contract Amount	New Contract Amount	Cos as % of Contract	Board Date
#2 - Mountain Movers Engr. Const.		\$ 374,899.00			
#3 - RC Construction Services		\$ 1,129,000.00			
#4 - KCB Towers		\$ 1,363,340.00			
#5 - K&Z Cabinets		\$ 24,520.00			
#6 - RB Sheet Metal		\$ 280,000.00			
#7 - Bell Roof Co.		\$ 283,673.00			
#8 - Montgomery Hardware		\$ 217,700.00			
#9 - Roy E. Whitehead		\$ 329,675.00			
#10 - Sierra Lathing Co.		\$ 820,000.00			
#11 - Pro Spectra		\$ 119,820.00			
#12 - Southcoast Acoustical Interiors		\$ 45,500.00			
#13 - Alonso Painting		\$ 59,000.00			
#14 - RVH Constructors		\$ 212,700.00			
#16 - J.G. Tate Fire Protection		\$ 151,111.00			
#17 - Pro-Tech Mechanical		\$ 422,925.00			
#18 - West Tech Mechanical		\$ 1,000,000.00			
#19 - Daniels Electrical Construction		\$ 1,283,000.00			
#20 - America West Landscape		\$ 182,505.00			
TOTAL	\$ -	\$ 8,299,368.00	\$ 8,299,368.00	0.00%	

NO NEW CHANGE ORDERS

Contractors	Total CO Value per Contractor:	Original Contract Amount	New Contract Amount	Cos as % of Contract	Board Date
#1A - Environmental Const. Group		\$ 96,900.00			
#1B - Ampco Contracting		\$ 410,000.00			
#2 - Crew Inc.		\$ 1,745,000.00			
#3 - RC Construction		\$ 2,409,000.00			
#4 - ACCC, Inc.		\$ 3,398,000.00			
#5 - Advanced Lab Concepts		\$ 1,130,171.00			
#6 - Crowner Sheet Metal		\$ 386,300.00			
#7 - Stone Roofing Co.		\$ 251,600.00			
#8 - Montgomery Hardware		\$ 293,970.00			
#9 - Perfection Glass		\$ 443,600.00			
#10 - Caston Plastering & Drywall		\$ 1,985,585.00			
#11 - Empire Floor Covering		\$ 305,750.00			
#12 - Southcoast Acoustical Interiors		\$ 336,870.00			
#13 - Prime Painting Contractors		\$ 143,750.00			
#14 - Inland Building Construction		\$ 683,000.00			
#15 - RVH Constructors		\$ 311,000.00			
#16 - Fisher, Inc.		\$ 199,000.00			
#17 - Fisher, Inc.		\$ 1,546,235.00			
#18 - Coutts Heating & Cooling		\$ 3,347,000.00			
#19 - RDM Electrical		\$ 2,311,800.00			
		\$ 299,000.00			
Mobile Modular-Lease	\$ (4,230.31)	\$ 447,319.00	\$ 443,088.69	-0.95%	Jan-09
Silvercreek Industries-Purchase		\$ 163,974.00			
TOTAL	\$ (4,230.31)	\$ 22,644,824.00	\$ 22,640,593.69	-0.02%	

NO NEW CHANGE ORDERS

Project		SBVC Chemistry / Physical Science Building				Revised Date			
Project Number	3347A4					12/10/2008			
Contractors		Accountability Summary				Total CO Value	Original Contract	Cos as % of	New contract
Contract # :	1 (Contractor)	2 (CM)	3 (Arch/Eng)	4 (District)	5 (Insp/Agency)	per contractor:	amount	contract	amount
Mobile Modular						(\$4,230.31)	\$447,319.00	-0.95%	\$443,088.69
TOTAL		\$0.00		-\$4,230.31	\$0.00	(\$4,230.31)	\$447,319.00	-0.95%	\$443,088.69

NO NEW CHANGE ORDERS

Project		SBVC Maintenance and Operations Building				Revised Date			
Project Number	3347A2					11/12/2008			
Contractors		Accountability Summary				Total CO Value	Original Contract	Cos as % of	New contract
Contract #:	1 (Contractor)	2 (CM)	3 (Arch/Eng)	4 (District)	5 (Insp/Agency)	per contractor:	amount	contract	amount
	Oakview Constructors Inc.	\$17,409.00				\$17,409.00	\$4,041,000.00	0.43%	\$4,058,409.00
TOTAL		\$17,409.00		\$0.00	\$0.00	\$17,409.00	\$4,041,000.00	0.43%	\$4,058,409.00

NO NEW CHANGE ORDERS

Project		Student Health Services			Revised Date			
					11/12/2008			
Contractors	1 (Contractor)	2 (CM)	Accountability Summary		Total CO Value per contractor:	Original Contract amount	Cos as % of contract	New contract amount
			3 (Arch/Eng)	4 (District)				
PCN3			\$19,282.00		\$19,282.00	\$338,000.00	5.70%	\$357,282.00
MSI				\$443.00	\$443.00	\$709,967.00	0.06%	\$710,410.00
TOTAL					\$19,725.00	\$1,047,967.00	1.88%	\$1,067,692.00

NO NEW CHANGE ORDERS

CHANGE ORDER SUMMARY BY PROJECT
 March 12, 2009

PROJECTS	Total Change Order	Original Contract	Revised Contract	CO%
INFRASTRUCTURE PACKAGE #1	\$ (4,277.00)	\$ 421,000.00	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 186,787.00	\$ 14,682,604.00	\$ 14,869,391.00	1.27%
INFRASTRUCTURE PACKAGE #5.1	\$ 5,029.00	\$ 151,300.00	\$ 156,329.00	3.32%
CRF / INFRA PKG #5	\$ -	\$ 7,795,365.00	\$ 7,795,365.00	0.00%
LEARNING RESOURCE CENTER	\$ -	\$ 22,291,408.00	\$ 22,291,408.00	0.00%
TOTAL	\$ 187,539.00	\$ 45,341,677.00	\$ 45,529,216.00	0.41%

NO NEW CHANGE ORDERS

Project		CHC Infrastructure Package #1					Revised Date			
Project Number		9621					8/20/2008			
Contractors	Contract # :	Accountability Summary					Total CO Value per contractor:	Original Contract amount	Cos as % of contract	New contract amount
		1 (Contractor)	2 (CM)	3 (Arch/Eng)	4 (District)	5 (Insp/Agency)				
Champion Electric	INFRA1-01		(\$7,000.00)		\$913.00	\$1,810.00	(\$4,277.00)	\$421,000.00	-1.02%	\$416,723.00
TOTAL			(\$7,000.00)		\$913.00	\$1,810.00	(\$4,277.00)	\$421,000.00	-1.02%	\$416,723.00

NO NEW CHANGE ORDERS

Project		CHC Infrastructure Package #2/3/4				Revised Date			
Project Number		9622, 9623 & 9624				11/11/2008			
Contractors	Accountability Summary					Total CO Value per contractor:	Original Contract amount	Cos as % of contract	New contract amount
	1 (Contractor)	2 (CM)	3 (Arch/Eng)	4 (District)	5 (Insp/Agency)				
Contract # :									
INFRA234-01 LD Anderson				\$59,019.00		\$59,019.00	\$1,101,300.00	5.36%	\$1,160,319.00
INFRA234-02 Coutts Heating & Cooling						\$0.00	\$5,677,000.00	0.00%	\$5,677,000.00
INFRA234-03 Fischer, Inc.						\$0.00	\$1,491,000.00	0.00%	\$1,491,000.00
INFRA234-04 RIS Electric			\$115,975.00	\$11,793.00		\$127,768.00	\$1,973,000.00	6.48%	\$2,100,768.00
INFRA234-05 Tidwell Concrete						\$0.00	\$2,289,804.00	0.00%	\$2,289,804.00
INFRA234-06 Sierra Landscape						\$0.00	\$1,623,600.00	0.00%	\$1,623,600.00
INFRA234-07 Inland Building Companies						\$0.00	\$526,900.00	0.00%	\$526,900.00
TOTAL	\$0.00	\$0.00	\$115,975.00	\$70,812.00	\$0.00	\$186,787.00	\$14,682,604.00	1.27%	\$14,869,391.00

NO NEW CHANGE ORDERS

Project		CHC Infrastructure Package 5.1					Revised Date			
Project Number		9625					11/11/2008			
Contractors		Accountability Summary					Total CO Value	Original Contract	Cos as % of	New contract
		1 (Contractor)	2 (CM)	3 (Arch/Eng)	4 (District)	5 (Insp/Agency)	per contractor:	amount	contract	amount
Contract # : INFRA5.1-01 RIS Electric					\$5,029.00		\$5,029.00	\$151,300.00	3.32%	\$156,329.00
TOTAL		\$0.00	\$0.00	\$0.00	\$5,029.00	\$0.00	\$5,029.00	\$151,300.00	3.32%	\$156,329.00

NO NEW CHANGE ORDERS

Contractors	Total CO Value per Contractor:	Original Contract Amount	New Contract Amount	Cos as % of Contract	Board Date
CCRF-02: Crew, Inc.	\$ -	\$ 732,000.00	\$ 732,000.00	0.00%	
CCRF-03: Calcoast Concrete Const., Inc.	\$ -	\$ 1,070,815.00	\$ 1,070,815.00	0.00%	
CCRF-04: Nuway, Inc.	\$ -	\$ 803,860.00	\$ 803,860.00	0.00%	
CCRF-05: Anderson Charnesky	\$ -	\$ 575,099.00	\$ 575,099.00	0.00%	
CCRF-06: Bell Roof Company, Inc.	\$ -	\$ 152,400.00	\$ 152,400.00	0.00%	
CCRF-07: E J Enterprises	\$ -	\$ 118,055.00	\$ 118,055.00	0.00%	
CCRF-08: West Coast Painting & Drywall	\$ -	\$ 32,331.00	\$ 32,331.00	0.00%	
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ -	\$ 63,020.00	\$ 63,020.00	0.00%	
CCRF-10: Lawrence W. Rosine Co.	\$ -	\$ 19,990.00	\$ 19,990.00	0.00%	
CCRF-11: Inland Building Const. Comp., Inc.	\$ -	\$ 22,780.00	\$ 22,780.00	0.00%	
CCRF-12: Inland Building Const. Comp., Inc.	\$ -	\$ 248,000.00	\$ 248,000.00	0.00%	
CCRF-13: J.M. Farnan Co., Inc.	\$ -	\$ 860,000.00	\$ 860,000.00	0.00%	
CCRF-14: Arrowhead Mechanical., Inc.	\$ -	\$ 112,500.00	\$ 112,500.00	0.00%	
CCRF-15: Champion Electric, Inc.	\$ -	\$ 749,000.00	\$ 749,000.00	0.00%	
CCRF-16: America West Landscape, Inc.	\$ -	\$ 604,980.00	\$ 604,980.00	0.00%	
CCRF-17: Condor, Inc.	\$ -	\$ 1,148,300.00	\$ 1,148,300.00	0.00%	
CCRF-18: RVH Constructors, Inc.	\$ -	\$ 482,235.00	\$ 482,235.00	0.00%	
TOTAL	\$ -	\$ 7,795,365.00	\$ 7,795,365.00	0.00%	

NO NEW CHANGE ORDERS

Contractors	Total CO Value per Contractor:	Original Contract Amount	New Contract Amount	Cos as % of Contract	Board Date
CLRC-02: Precision Concrete	\$ -	\$ 3,274,700.00	\$ 3,274,700.00	0.00%	
CLRC-03: Mid State Precast	\$ -	\$ 1,371,000.00	\$ 1,371,000.00	0.00%	
CLRC-04: Anderson Charnesky	\$ -	\$ 3,421,300.00	\$ 3,421,300.00	0.00%	
CLRC-05: Lozano Caseworks, Inc.	\$ -	\$ 509,300.00	\$ 509,300.00	0.00%	
CLRC-06: Western Bay Sheet Metal	\$ -	\$ 1,349,000.00	\$ 1,349,000.00	0.00%	
CLRC-07: RGSLA	\$ -	\$ 236,252.00	\$ 236,252.00	0.00%	
CLRC-08: E J Enterprises	\$ -	\$ 293,175.00	\$ 293,175.00	0.00%	
CLRC-09: Padua Glass Enterprise, Inc.	\$ -	\$ 1,940,700.00	\$ 1,940,700.00	0.00%	
CLRC-10: Caston Plastering & Drywall	\$ -	\$ 1,415,585.00	\$ 1,415,585.00	0.00%	
CLRC-11: Mike's Custom Flooring	\$ -	\$ 248,200.00	\$ 248,200.00	0.00%	
CLRC-12: Southcoast Acoustical Inters.	\$ -	\$ 461,350.00	\$ 461,350.00	0.00%	
CLRC-13: Prime Painting Con.	\$ -	\$ 192,000.00	\$ 192,000.00	0.00%	
CLRC-14: Inland Pacific Tile, Inc.	\$ -	\$ 282,000.00	\$ 282,000.00	0.00%	
CLRC-15: RVH Construction	\$ -	\$ 731,000.00	\$ 731,000.00	0.00%	
CLRC-16: Daart Engineering Company	\$ -	\$ 268,031.00	\$ 268,031.00	0.00%	
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ -	\$ 515,515.00	\$ 515,515.00	0.00%	
CLRC-18: Coutts Heating & Cooling	\$ -	\$ 2,037,000.00	\$ 2,037,000.00	0.00%	
CLRC-19: Shanks Electric Corporation	\$ -	\$ 2,850,000.00	\$ 2,850,000.00	0.00%	
CLRC-20: Marina Landscaping	\$ -	\$ 247,300.00	\$ 247,300.00	0.00%	
CLRC-21: Inland Building Companies	\$ -	\$ 648,000.00	\$ 648,000.00	0.00%	
TOTAL	\$ -	\$ 22,291,408.00	\$ 22,291,408.00	0.00%	

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert Temple, Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: March 12, 2009
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their perusal.

ANALYSIS

The Budget Report contains income and expenditures by major objects for all funds deposited in the County Treasury.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS


None.

Attachments



MEMO

To: NOELIA VELA, Chancellor

From: ROBERT J. TEMPLE, Vice Chancellor 

Date: FEBRUARY 18, 2009

Subject: EXECUTIVE SUMMARY OF MONTHLY BUDGET REPORT

The expenditures are in line with the normal flow at this time of year.

At the time of this summary, the State has still not acted on the Governor's mid year reduction proposal or his 2009-2010 budget. This proposal for deferral of payments will require us to reduce expenditures in order to have sufficient cash on hand to meet our obligations. We are in the process of implementing the reductions shared with the Board on January 8. While we expect to achieve the \$1.9 million in reductions in total, they will not necessarily be in the exact amounts presented in February.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED/DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,760,032.10	120,048.32	965,179.90	25.6	0.00	2,794,852.20	74.3
8600.00 STATE REVENUES	69,872,976.63	183,458.94	39,359,029.36	56.3	0.00	30,513,947.27	43.6
8800.00 LOCAL REVENUES	22,047,856.45	870.26	11,810,074.94	53.5	0.00	10,237,781.51	46.4
8900.00 OTHER FINANCING SOURCES	993,000.00	1,202.50	990,034.35	99.7	0.00	2,965.65	.2
TOTAL: 8000	96,673,865.18	303,839.50	53,124,318.55	54.9	0.00	43,549,546.63	45.0
1100.00 CONTRACT CLASSROOM INST.	17,016,638.90	1,549,131.74	9,879,903.68	58.0	0.00	7,136,735.22	41.9
1200.00 CONTRACT CERT. ADMINISTRATORS	11,038,206.67	839,451.28	6,080,296.00	55.0	0.00	4,957,910.67	44.9
1300.00 INSTRUCTORS DAY/HOURLY	7,786,294.36	551,645.11	5,082,439.20	65.2	0.00	2,703,855.16	34.7
1400.00 NON-INSTRUCTION HOURLY CERT.	913,694.48	61,571.01	473,941.47	51.8	0.00	439,753.01	48.1
TOTAL: 1000	36,754,834.41	3,001,799.14	21,516,580.35	58.5	0.00	15,238,254.06	41.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,673,074.47	0.00	9,063,065.71	54.3	0.00	7,610,008.76	45.6
2200.00 INSTRUCTIONAL AIDS	1,441,234.00	0.00	831,398.48	57.6	0.00	609,835.52	42.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,175,374.37	120,237.59	1,183,464.22	54.4	0.00	991,910.15	45.5
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,069,333.00	32,612.41	534,466.81	49.9	0.00	534,866.19	50.0
TOTAL: 2000	21,359,015.84	152,850.00	11,612,395.22	54.3	0.00	9,746,620.62	45.6
3100.00 CERTIFICATED RETIREMENT	2,767,139.85	217,956.83	1,568,882.59	56.6	0.00	1,198,257.26	43.3
3200.00 CLASSIFIED RETIREMENT	1,887,801.54	16,456.67	1,042,118.55	55.2	0.00	845,682.99	44.7
3300.00 OASDI/FICA	2,054,345.64	52,957.59	1,141,854.70	55.5	0.00	912,490.94	44.4
3400.00 HEALTH AND WELFARE BENEFITS	6,848,974.67	237,146.78	3,597,869.87	52.5	0.00	3,251,104.80	47.4
3500.00 STATE UNEMPLOYMENT INSURANCE	191,062.00	14,047.02	117,398.84	61.4	0.00	73,663.16	38.5
3600.00 WORKERS COMPENSATION INSURANCE	861,752.00	28,400.00	471,957.34	54.7	0.00	389,794.66	45.2
3900.00 OTHER BENEFITS	113,485.52	1,847.00	77,286.62	68.1	0.00	36,198.90	31.8
TOTAL: 3000	14,724,561.22	568,811.89	8,017,368.51	54.4	0.00	6,707,192.71	45.5
4100.00 TEXTBOOKS	41,595.00	0.00	5,236.39	12.5	3,720.87	32,637.74	78.4
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	316,849.96	37,926.70	189,246.27	59.7	20,759.94	106,843.75	33.7
4300.00 INSTRUCTIONAL SUPPLIES	689,923.65	11,945.93	201,265.76	29.1	56,618.32	432,039.57	62.6
4400.00 MEDIA AND SOFTWARE-DISTRICT USE	1,577,575.58	1,702.45	25,921.84	16.4	14,937.32	116,716.42	7.4
4500.00 NONINSTRUCTIONAL SUPPLIES	1,336,770.43	58,776.74	519,752.05	38.8	293,364.96	523,653.42	39.1
4700.00 FOOD SUPPLIES	47,867.00	1,970.45	24,213.29	50.5	11,235.66	12,418.05	25.9
TOTAL: 4000	2,590,581.62	112,322.27	965,635.60	37.2	400,637.07	1,224,308.95	47.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,895,037.36	14,491.33	1,943,614.66	39.7	2,072,838.14	878,584.56	17.9
5200.00 TRAVEL & CONFERENCE EXPENSES	808,642.64	14,325.78	231,473.30	28.6	99,915.70	477,253.64	59.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	526,492.78	63,201.64	169,471.45	32.1	94,036.14	262,985.19	49.9
5400.00 INSURANCES - DISTRICT USE	87,967.75	0.00	69,765.00	79.3	0.00	18,202.75	20.6
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	2,877,839.77	94,939.72	1,671,341.29	58.0	1,031,562.20	174,936.28	6.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,026,979.62	59,402.12	1,070,528.37	52.8	453,692.26	502,758.99	24.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	1,041,000.00	25,550.30	309,396.76	29.7	266,852.68	464,750.56	44.6
5800.00 OTHER OPERATING EXP-DIST. USE	4,836,969.90	48,561.19	644,070.22	13.3	226,873.42	3,966,026.26	81.9
5900.00 INTERPROGRAM CHARGES-DIST.USE	300.00	0.00	0.00	.0	0.00	300.00	100.0
TOTAL: 5000	17,101,229.82	320,472.11	6,109,661.05	35.7	4,245,770.54	6,745,798.23	39.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDING/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE				ENCUMBERED
TOTAL: 1000-5999	92,530,222.91	4,156,255.41	48,221,640.73	52.1	4,646,407.61	39,662,174.57	42.8
6100.00 SITES & IMPROVEMENTS-DIST. USE	272,552.00	0.00	0.00	.0	692.62	271,859.38	99.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	747,197.97	20,591.00	141,433.91	18.9	96,540.32	509,223.74	68.1
6300.00 LIBRARY BOOKS - EXPANSION	116,271.00	2,186.90	48,831.93	41.9	36,600.51	30,838.56	26.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	2,136,790.60	42,894.62	501,193.72	23.4	330,642.04	1,304,954.84	61.0
TOTAL: 6000	3,272,811.57	65,672.52	691,459.56	21.1	464,475.49	2,116,876.52	64.6
TOTAL: 1000-6999	95,803,034.48	4,221,927.93	48,913,100.29	51.0	5,110,883.10	41,779,051.09	43.6
7300.00 INTERFUND TRANSFERS	2,420,291.00	0.00	1,633,915.00	67.5	0.00	786,376.00	32.4
7500.00 OTHER OUTGO-STUDENT FIN AID	53,814.00	167.47	14,566.78	27.0	12,953.22	26,294.00	48.8
7600.00 OTHER STUDENT AID	1,254,608.93	8,266.34	582,819.83	46.4	472,248.91	199,540.19	15.9
7900.00 RESERVE FOR CONTINGENCIES	5,812,284.00	0.00	0.00	.0	0.00	5,812,284.00	100.0
TOTAL: 7000	9,540,997.93	8,433.81	2,231,301.61	23.3	485,202.13	6,824,494.19	71.5
TOTAL: 1000-7999	105,344,032.41	4,230,361.74	51,144,401.90	48.5	5,596,085.23	48,603,545.28	46.1

Fund: 01 GENERAL FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	BALANCE	UNENCUMBERED %	
TOTAL INCOME	(8000 - 8999)	96,673,865.18	303,839.50	53,124,318.55	54.9	0.00	43,549,546.63	45.0
TOTAL: 1000-5999		92,530,222.91	4,156,255.41	48,221,640.73	52.1	4,646,407.61	39,662,174.57	42.8
TOTAL: 1000-6999		95,803,034.48	4,221,927.93	48,913,100.29	51.0	5,110,883.10	41,779,051.09	43.6
TOTAL: 1000-7999		105,344,032.41	4,230,361.74	51,144,401.90	48.5	5,596,085.23	48,603,545.28	46.1
TOTAL EXPENSES	(1000 - 7999)	105,344,032.41	4,230,361.74	51,144,401.90	48.5	5,596,085.23	48,603,545.28	46.1

Fund: 39 BLUE SHIELD MEMBERS CONT

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED/YEAR TO DATE	%	PENDED/ENCUMBERED	BALANCE	UNENCUMBERED
8800.00 LOCAL REVENUES	480.00	0.00	238.61	49.7	0.00	241.39	50.2
TOTAL: 8000	480.00	0.00	238.61	49.7	0.00	241.39	50.2
7900.00 RESERVE FOR CONTINGENCIES	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 7000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 1000-7999	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0

BDX110
 BOARD MEETING 3/12/09
 72 San Bernardino Community Col

SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM
 BUDGET SUMMARY REPORT
 02/01/2009 TO 02/28/2009

#J1146
 02/17/2009
 PAGE 5

Fund: 39 BLUE SHIELD MEMBERS CONT SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	480.00	0.00	238.61	49.7	0.00	241.39 50.2
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00 .0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00 .0
TOTAL: 1000-7999		5,000.00	0.00	0.00	.0	0.00	5,000.00 100.0
TOTAL EXPENSES	(1000 - 7999)	5,000.00	0.00	0.00	.0	0.00	5,000.00 100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET		EXPENDED/RECEIVED		YEAR TO DATE	%	PENDING/ENCUMBERED		BALANCE	UNENCUMBERED
	BUDGET	CURRENT	YEAR TO DATE	%			ENCUMBERED	BALANCE		
8600.00 STATE REVENUES	70,012,378.85	0.00	242,076.85	.3			0.00	69,770,302.00	99.6	
8800.00 LOCAL REVENUES	611,100.00	34,113.49	374,988.19	61.3			0.00	236,111.81	38.6	
TOTAL: 8000	70,623,478.85	34,113.49	617,065.04	.8			0.00	70,006,413.81	99.1	
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,490.00	0.00	0.00	.0			0.00	3,490.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST. USE	27,115.19	7,800.00	10,040.00	37.0			2,425.00	14,650.19	54.0	
5800.00 OTHER OPERATING EXP-DIST. USE	264,000.00	0.00	0.00	.0			0.00	264,000.00	100.0	
TOTAL: 5000	294,605.19	7,800.00	10,040.00	3.4			2,425.00	282,140.19	95.7	
TOTAL: 1000-5999	294,605.19	7,800.00	10,040.00	3.4			2,425.00	282,140.19	95.7	
6100.00 SITES & IMPROVEMENTS-DIST. USE	9,472,244.15	2,613.34	118,609.88	.0			36,929.70	9,553,924.33	100.0	
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	73,602,887.43	3,277.57	47,764.98	.0			37,374.10	73,517,748.35	99.8	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	72,430.50	0.00	2,766.60	3.8			23,880.25	45,783.65	63.2	
TOTAL: 6000	83,147,562.08	5,890.91	68,078.30	.0			98,184.05	83,117,456.33	100.0	
TOTAL: 1000-6999	83,442,167.27	13,690.91	58,038.30	.0			100,609.05	83,399,596.52	100.0	
7900.00 RESERVE FOR CONTINGENCIES	436,511.20	0.00	0.00	.0			0.00	436,511.20	100.0	
TOTAL: 7000	436,511.20	0.00	0.00	.0			0.00	436,511.20	100.0	
TOTAL: 1000-7999	83,878,678.47	13,690.91	58,038.30	.0			100,609.05	83,836,107.72	100.0	

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%	
TOTAL INCOME	(8000 - 8999)	70,623,478.85	34,113.49	617,065.04	.8	0.00	70,006,413.81	99.1
TOTAL: 1000-5999		294,605.19	7,800.00	10,040.00	3.4	2,425.00	282,140.19	95.7
TOTAL: 1000-6999		83,442,167.27	13,690.91	58,038.30-	.0	100,609.05	83,399,596.52	100.0
TOTAL: 1000-7999		83,878,678.47	13,690.91	58,038.30-	.0	100,609.05	83,836,107.72	100.0
TOTAL EXPENSES	(1000 - 7999)	83,878,678.47	13,690.91	58,038.30-	.0	100,609.05	83,836,107.72	100.0

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	ENCUMBERED	UNENCUMBERED
		CURRENT	YEAR TO DATE	BALANCE			
8800.00 LOCAL REVENUES	4,000,000.00	0.00	731,824.21	18.2	0.00	3,268,175.79	81.7
8900.00 OTHER FINANCING SOURCES	100,000,000.00	0.00	140,000,000.00	100.0	0.00	40,000,000.00-	.0
TOTAL: 8000	104,000,000.00	0.00	140,731,824.21	100.0	0.00	36,731,824.21-	.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	5,969.32	0.00	386.00	6.4	0.00	5,583.32	93.5
TOTAL: 2000	5,969.32	0.00	386.00	6.4	0.00	5,583.32	93.5
3300.00 CASDHI/FICA	29.53	0.00	29.53	100.0	0.00	0.00	.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.15	0.00	1.15	100.0	0.00	0.00	.0
TOTAL: 3000	30.68	0.00	30.68	100.0	0.00	0.00	.0
4500.00 NONINSTRUCTIONAL SUPPLIES	42,664.00	0.00	0.00	.0	41,664.00	1,000.00	2.3
TOTAL: 4000	42,664.00	0.00	0.00	.0	41,664.00	1,000.00	2.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	168,102.49	0.00	2,627.25	1.5	31,552.75	133,922.49	79.6
5400.00 INSURANCES - DISTRICT USE	20,637.00	13,562.00	13,562.00	65.7	5,141.00	1,934.00	9.3
5600.00 RENTS,LEASE&REPAIRS-DIST.USE	447,319.00	0.00	29,571.01	6.6	417,747.99	0.00	.0
TOTAL: 5000	636,058.49	13,562.00	45,760.26	7.1	454,441.74	135,856.49	21.3
TOTAL: 1000-5999	684,722.49	13,562.00	46,176.94	6.7	496,105.74	142,439.81	20.8
6100.00 SITES & IMPROVEMENTS-DIST. USE	33,734,672.00	793,145.42	4,656,706.37	13.8	14,802,838.85	14,275,126.78	42.3
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	135,936,574.00	322,611.40	6,273,327.22	4.6	73,758,222.44	55,905,024.34	41.1
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	7,865,152.51	0.00	803.03	.0	305,560.44	7,558,789.04	96.1
TOTAL: 6000	177,536,398.51	1,115,756.82	10,930,836.62	6.1	88,866,621.73	77,738,940.16	43.7
TOTAL: 1000-6999	178,221,121.00	1,129,318.82	10,977,013.56	6.1	89,362,727.47	77,881,379.97	43.6
7900.00 RESERVE FOR CONTINGENCIES	5,000,000.00	0.00	0.00	.0	0.00	5,000,000.00	100.0
TOTAL: 7000	5,000,000.00	0.00	0.00	.0	0.00	5,000,000.00	100.0
TOTAL: 1000-7999	183,221,121.00	1,129,318.82	10,977,013.56	5.9	89,362,727.47	82,881,379.97	45.2

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	104,000,000.00	0.00	140,731,824.21	100.0	0.00	36,731,824.21 - .0
TOTAL: 1000-5999	684,722.49	13,562.00	46,176.94	6.7	496,105.74	142,439.81	20.8
TOTAL: 1000-6999	178,221,121.00	1,129,318.82	10,977,013.56	6.1	89,362,727.47	77,881,379.97	43.6
TOTAL: 1000-7999	183,221,121.00	1,129,318.82	10,977,013.56	5.9	89,362,727.47	82,881,379.97	45.2
TOTAL EXPENSES	(1000 - 7999)	183,221,121.00	1,129,318.82	10,977,013.56	5.9	89,362,727.47	82,881,379.97 45.2

BDX110
 BOARD MEETING 3/12/09
 72 San Bernardino Community Col

SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM #J1146 02/17/2009
 BUDGET SUMMARY REPORT
 02/01/2009 TO 02/28/2009
 Fund: 51 BOOKSTORE FUND
 PAGE 10

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED/YEAR TO DATE	%	PENDED/ENCUMBERED	BALANCE	UNENCUMBERED %
8800.00 LOCAL REVENUES	0.00	0.00	800.57	100.0	0.00	800.57-	.0
TOTAL: 8000	0.00	0.00	800.57	100.0	0.00	800.57-	.0

Fund: 51 BOOKSTORE FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	800.57	100.0	0.00	800.57- .0
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00 .0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00 .0
TOTAL: 1000-7999		0.00	0.00	0.00	.0	0.00	0.00 .0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00 .0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	PENDED/ENCUMBERED	BALANCE UNENCUMBERED	%	
8800.00 LOCAL REVENUES	54,000.00	0.00	20,144.27	37.3	0.00	33,855.73	62.6
TOTAL: 8000	54,000.00	0.00	20,144.27	37.3	0.00	33,855.73	62.6
3900.00 OTHER BENEFITS	750,000.00	0.00	352,527.00	47.0	0.00	397,473.00	52.9
TOTAL: 3000	750,000.00	0.00	352,527.00	47.0	0.00	397,473.00	52.9
TOTAL: 1000-5999	750,000.00	0.00	352,527.00	47.0	0.00	397,473.00	52.9
7900.00 RESERVE FOR CONTINGENCIES	450,000.00	0.00	0.00	.0	0.00	450,000.00	100.0
TOTAL: 7000	450,000.00	0.00	0.00	.0	0.00	450,000.00	100.0
TOTAL: 1000-7999	1,200,000.00	0.00	352,527.00	29.3	0.00	847,473.00	70.6

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED/YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%	
TOTAL INCOME	(8000 - 8999)	54,000.00	0.00	20,144.27	37.3	0.00	33,855.73	62.6
TOTAL:	1000-5999	750,000.00	0.00	352,527.00	47.0	0.00	397,473.00	52.9
TOTAL:	1000-6999	750,000.00	0.00	352,527.00	47.0	0.00	397,473.00	52.9
TOTAL:	1000-7999	1,200,000.00	0.00	352,527.00	29.3	0.00	847,473.00	70.6
TOTAL EXPENSES	(1000 - 7999)	1,200,000.00	0.00	352,527.00	29.3	0.00	847,473.00	70.6

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%	
8800.00 LOCAL REVENUES	4,000.00	0.00	1,004.25	25.1	0.00	2,995.75	74.8
TOTAL: 8000	4,000.00	0.00	1,004.25	25.1	0.00	2,995.75	74.8
7300.00 INTERFUND TRANSFERS	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0
TOTAL: 7000	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0
TOTAL: 1000-7999	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	4,000.00	0.00	1,004.25	25.1	0.00	2,995.75 74.8
TOTAL: 1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0
TOTAL EXPENSES	(1000 - 7999)	4,000.00	0.00	0.00	.0	0.00	4,000.00 100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET		EXPENDED/RECEIVED		YEAR TO DATE	%	PENDING/		UNENCUMBERED
	BUDGET	CURRENT	YEAR TO DATE	ENCUMBERED			BALANCE	%	
8100.00 FEDERAL HEA REVENUES	152,000.00	12,903.11	81,580.27	0.00	70,419.73	46.3			
8600.00 STATE REVENUES	1,855,136.00	85,899.00	873,833.49	0.00	981,302.51	52.8			
8800.00 LOCAL REVENUES	288,238.00	0.00	155,578.90	0.00	132,659.10	46.0			
TOTAL: 8000	2,295,374.00	98,802.11	1,110,992.66	0.00	1,184,381.34	51.5			
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,007,157.00	2,122.28-	557,930.93	0.00	449,226.07	44.6			
2300.00 NON-INSTRUCTION HOURLY CLASS.	308,388.00	11,634.79	208,633.18	0.00	99,754.82	32.3			
TOTAL: 2000	1,315,545.00	9,512.51	766,564.11	0.00	548,980.89	41.7			
3100.00 CERTIFICATED RETIREMENT	25,380.00	0.00	14,882.69	0.00	10,497.31	41.3			
3200.00 CLASSIFIED RETIREMENT	67,660.00	102.17	39,261.08	0.00	28,398.92	41.9			
3300.00 OASDHI/FICA	64,662.00	234.99	39,607.77	0.00	24,994.23	38.6			
3400.00 HEALTH AND WELFARE BENEFITS	274,460.00	0.00	152,361.11	0.00	122,098.89	44.4			
3500.00 STATE UNEMPLOYMENT INSURANCE	3,602.00	19.82	2,212.23	0.00	1,389.77	38.5			
3600.00 WORKERS COMPENSATION INSURANCE	36,300.00	0.00	20,742.66	0.00	15,557.34	42.8			
3900.00 OTHER BENEFITS	2,287.00	0.00	1,306.78	0.00	980.22	42.8			
TOTAL: 3000	474,291.00	356.98	270,374.32	0.00	203,916.68	42.9			
4200.00 BOOK,MAGAZINE&PERIOD-DIST. USE	100.00	0.00	0.00	0.00	100.00	100.0			
4300.00 INSTRUCTIONAL SUPPLIES	19,208.00	195.14	2,415.89	0.00	12,175.79	63.3			
4500.00 NONINSTRUCTIONAL SUPPLIES	50,260.00	980.36	22,940.67	0.00	9,154.48	18.2			
4700.00 FOOD SUPPLIES	102,850.00	2,872.56	60,105.25	0.00	3,057.62	2.9			
TOTAL: 4000	172,418.00	4,048.06	85,461.81	0.00	24,487.89	14.2			
5200.00 TRAVEL & CONFERENCE EXPENSES	500.00	0.00	349.80-	0.00	214.31	100.0			
5600.00 RENTS,LEASES&REPAIRS-DIST. USE	5,150.00	0.00	18.61	0.00	5,131.39	99.6			
5800.00 OTHER OPERATING EXP-DIST. USE	136,614.00	0.00	603.39	0.00	136,010.61	99.5			
TOTAL: 5000	142,264.00	0.00	272.20	0.00	141,777.49	99.6			
TOTAL: 1000-5999	2,104,518.00	13,917.55	1,122,672.44	0.00	919,162.95	43.6			
6100.00 SITES & IMPROVEMENTS-DIST. USE	2,000.00	0.00	0.00	0.00	2,000.00	100.0			
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	10,000.00	1,308.63	4,021.49	0.00	5,978.51	59.7			
TOTAL: 6000	12,000.00	1,308.63	4,021.49	0.00	7,978.51	66.4			
TOTAL: 1000-6999	2,116,518.00	15,226.18	1,126,693.93	0.00	927,141.46	43.8			
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	0.00	50,000.00	100.0			
TOTAL: 7000	50,000.00	0.00	0.00	0.00	50,000.00	100.0			
TOTAL: 1000-7999	2,166,518.00	15,226.18	1,126,693.93	0.00	977,141.46	45.1			

BDX110
 BOARD MEETING 3/12/09
 72 San Bernardino Community Col

SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM
 BUDGET SUMMARY REPORT
 02/01/2009 TO 02/28/2009

#J1146

02/17/2009

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%	
TOTAL INCOME	(8000 - 8999)	2,295,374.00	98,802.11	1,110,992.66	48.4	0.00	1,184,381.34	51.5
TOTAL: 1000-5999		2,104,518.00	13,917.55	1,122,672.44	53.3	62,682.61	919,162.95	43.6
TOTAL: 1000-6999		2,116,518.00	15,226.18	1,126,693.93	53.2	62,682.61	927,141.46	43.8
TOTAL: 1000-7999		2,166,518.00	15,226.18	1,126,693.93	52.0	62,682.61	977,141.46	45.1
TOTAL EXPENSES	(1000 - 7999)	2,166,518.00	15,226.18	1,126,693.93	52.0	62,682.61	977,141.46	45.1

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	245,000.00	0.00	192,891.87	78.7	0.00	52,108.13	21.2
TOTAL: 8000	245,000.00	0.00	192,891.87	78.7	0.00	52,108.13	21.2
2100.00 CONTRACT CLASSIFIED NON-INSTR.	82,383.00	0.00	47,448.00	57.5	0.00	34,935.00	42.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	43,750.00	1,764.00	23,710.09	54.1	0.00	20,039.91	45.8
TOTAL: 2000	126,133.00	1,764.00	71,158.09	56.4	0.00	54,974.91	43.5
3200.00 CLASSIFIED RETIREMENT	7,801.00	0.00	4,473.40	57.3	0.00	3,327.60	42.6
3300.00 OASDHI/FICA	6,599.00	0.00	3,706.02	56.1	0.00	2,892.98	43.8
3400.00 HEALTH AND WELFARE BENEFITS	18,510.00	0.00	10,762.64	58.1	0.00	7,747.36	41.8
3500.00 STATE UNEMPLOYMENT INSURANCE	270.00	0.00	149.92	55.5	0.00	120.08	44.4
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	0.00	1,400.00	58.3	0.00	1,000.00	41.6
3900.00 OTHER BENEFITS	152.00	0.00	88.20	58.0	0.00	63.80	41.9
TOTAL: 3000	35,732.00	0.00	20,580.18	57.5	0.00	15,151.82	42.4
4500.00 NONINSTRUCTIONAL SUPPLIES	10,647.00	67.50	2,830.40	26.5	1,027.21	6,789.39	63.7
TOTAL: 4000	10,647.00	67.50	2,830.40	26.5	1,027.21	6,789.39	63.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	5,016.00	0.00	915.94	18.2	0.00	4,100.06	81.7
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	770.00	0.00	0.00	.0	755.00	15.00	1.9
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	6,784.30	0.00	777.69	11.4	5,307.11	699.50	10.3
5800.00 OTHER OPERATING EXP-DIST. USE	10,321.70	0.00	4,573.48	44.3	0.00	5,748.22	55.6
TOTAL: 5000	24,392.00	0.00	6,267.11	25.6	6,062.11	12,062.78	49.4
TOTAL: 1000-5999	196,904.00	1,831.50	100,835.78	51.2	7,089.32	88,978.90	45.1
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	4,000.00	0.00	2,097.67	52.4	0.00	1,902.33	47.5
TOTAL: 6000	4,000.00	0.00	2,097.67	52.4	0.00	1,902.33	47.5
TOTAL: 1000-6999	200,904.00	1,831.50	102,933.45	51.2	7,089.32	90,881.23	45.2
7900.00 RESERVE FOR CONTINGENCIES	125,211.00	0.00	0.00	.0	0.00	125,211.00	100.0
TOTAL: 7000	125,211.00	0.00	0.00	.0	0.00	125,211.00	100.0
TOTAL: 1000-7999	326,115.00	1,831.50	102,933.45	31.5	7,089.32	216,092.23	66.2

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%	
TOTAL INCOME	(8000 - 8999)	245,000.00	0.00	192,891.87	78.7	0.00	52,108.13	21.2
TOTAL: 1000-5999		196,904.00	1,831.50	100,835.78	51.2	7,089.32	88,978.90	45.1
TOTAL: 1000-6999		200,904.00	1,831.50	102,933.45	51.2	7,089.32	90,881.23	45.2
TOTAL: 1000-7999		326,115.00	1,831.50	102,933.45	31.5	7,089.32	216,092.23	66.2
TOTAL EXPENSES	(1000 - 7999)	326,115.00	1,831.50	102,933.45	31.5	7,089.32	216,092.23	66.2

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	BALANCE UNENCUMBERED	%
8800.00 LOCAL REVENUES	1,780,368.79	795.68	482,713.88	27.1	0.00	1,297,654.91	72.8
8900.00 OTHER FINANCING SOURCES	1,870,291.00	0.00	1,083,915.00	57.9	0.00	786,376.00	42.0
TOTAL: 8000	3,650,659.79	795.68	1,566,628.88	42.9	0.00	2,084,030.91	57.0
2100.00 CONTRACT CLASSIFIED NON-INST.	1,575,411.00	0.00	854,455.07	54.2	0.00	720,955.93	45.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	47,900.00	3,195.38	38,364.56	80.0	0.00	9,535.44	19.9
TOTAL: 2000	1,623,311.00	3,195.38	892,819.63	54.9	0.00	730,491.37	45.0
3200.00 CLASSIFIED RETIREMENT	150,911.00	0.00	80,645.18	53.4	0.00	70,265.82	46.5
3300.00 OASDHI/FICA	123,003.00	56.91	62,691.35	50.9	0.00	60,311.65	49.0
3400.00 HEALTH AND WELFARE BENEFITS	200,984.00	0.00	106,599.82	53.0	0.00	94,384.18	46.9
3500.00 STATE UNEMPLOYMENT INSURANCE	4,831.00	6.21	2,625.38	54.3	0.00	2,205.62	45.6
3600.00 WORKERS COMPENSATION INSURANCE	29,000.00	0.00	16,300.00	56.2	0.00	12,700.00	43.7
3900.00 OTHER BENEFITS	1,827.00	0.00	1,014.30	55.5	0.00	812.70	44.4
TOTAL: 3000	510,556.00	63.12	269,876.03	52.8	0.00	240,679.97	47.1
4400.00 MEDIA AND SOFTWARE-DISTRICT USE	400.00	0.00	0.00	0.0	0.00	400.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	10,500.00	124.08	2,353.65	22.4	1,166.27	6,980.08	66.4
TOTAL: 4000	10,900.00	124.08	2,353.65	21.5	1,166.27	7,380.08	67.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	156,960.00	0.00	22,069.49	14.0	0.00	134,890.51	85.9
5200.00 TRAVEL & CONFERENCE EXPENSES	20,575.50	0.00	0.00	0.0	0.00	20,575.50	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST USE	97,652.80	28.82	38,575.11	39.5	16,878.47	42,199.22	43.2
5400.00 INSURANCES - DISTRICT USE	6,585.00	0.00	6,485.00	98.4	0.00	100.00	1.5
5500.00 UTILITIES & HOUSEKEEP-DIST USE	166,515.86	86.24	114,673.66	68.8	30,595.80	21,246.40	12.7
5600.00 RENTS,LEASES&REPAIRS-DIST. USE	39,016.50	0.00	20,235.12	51.8	12,045.80	6,735.58	17.2
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	70,148.00	1,511.60	33,444.58	47.6	28,707.42	7,996.00	11.3
5800.00 OTHER OPERATING EXP-DIST. USE	932,738.13	0.00	447,817.85	48.0	248,901.07	236,019.21	25.3
TOTAL: 5000	1,490,191.79	1,626.66	683,300.81	45.8	337,128.56	469,762.42	31.5
TOTAL: 1000-5999	3,634,958.79	5,009.24	1,848,350.12	50.8	338,294.83	1,448,313.84	39.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,700.00	0.00	0.00	.0	0.00	1,700.00	100.0
TOTAL: 6000	1,700.00	0.00	0.00	.0	0.00	1,700.00	100.0
TOTAL: 1000-6999	3,636,658.79	5,009.24	1,848,350.12	50.8	338,294.83	1,450,013.84	39.8

Fund: 74 KVCR FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT YEAR TO DATE	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%	
TOTAL INCOME	(8000 - 8999)	3,650,659.79	795.68	1,566,628.88	42.9	0.00	2,084,030.91	57.0
TOTAL: 1000-5999		3,634,958.79	5,009.24	1,848,350.12	50.8	338,294.83	1,448,313.84	39.8
TOTAL: 1000-6999		3,636,658.79	5,009.24	1,848,350.12	50.8	338,294.83	1,450,013.84	39.8
TOTAL: 1000-7999		3,636,658.79	5,009.24	1,848,350.12	50.8	338,294.83	1,450,013.84	39.8
TOTAL EXPENSES	(1000 - 7999)	3,636,658.79	5,009.24	1,848,350.12	50.8	338,294.83	1,450,013.84	39.8

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED/ YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	18,000.00	0.00	24,861.25	100.0	0.00	6,861.25-	.0
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	550,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	568,000.00	0.00	574,861.25	100.0	0.00	6,861.25-	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	15,000.00	0.00	1,219.78	8.1	8,780.22	5,000.00	33.3
5400.00 INSURANCES - DISTRICT USE	502,000.00	0.00	504,809.00	100.0	0.00	2,809.00-	.0
5800.00 OTHER OPERATING EXP-DIST. USE	13,000.00	0.00	127.00	.9	0.00	12,873.00	99.0
TOTAL: 5000	530,000.00	0.00	506,155.78	95.5	8,780.22	15,064.00	2.8
TOTAL: 1000-5999	530,000.00	0.00	506,155.78	95.5	8,780.22	15,064.00	2.8
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	580,000.00	0.00	506,155.78	87.2	8,780.22	65,064.00	11.2

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	568,000.00	0.00	574,861.25	100.0	0.00	6,861.25- .0
TOTAL: 1000-5999		530,000.00	0.00	506,155.78	95.5	8,780.22	15,064.00 2.8
TOTAL: 1000-6999		530,000.00	0.00	506,155.78	95.5	8,780.22	15,064.00 2.8
TOTAL: 1000-7999		580,000.00	0.00	506,155.78	87.2	8,780.22	65,064.00 11.2
TOTAL EXPENSES	(1000 - 7999)	580,000.00	0.00	506,155.78	87.2	8,780.22	65,064.00 11.2

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	ENCUMBERED	BALANCE	UNENCUMBERED
	BUDGET	CURRENT	YEAR TO DATE				
8800.00 LOCAL REVENUES	1,240,000.00	0.00	675,361.06	54.4	0.00	564,638.94	45.5
TOTAL: 8000	1,240,000.00	0.00	675,361.06	54.4	0.00	564,638.94	45.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	102,000.00	0.00	57,720.54	56.5	44,000.00	279.46	.2
5400.00 INSURANCES - DISTRICT USE	250,000.00	0.00	101,762.00	40.7	0.00	148,238.00	59.2
5800.00 OTHER OPERATING EXP-DIST. USE	1,708,218.00	14,583.73	506,865.83	29.6	0.00	1,201,352.17	70.3
TOTAL: 5000	2,060,218.00	14,583.73	666,348.37	32.3	44,000.00	1,349,869.63	65.5
TOTAL: 1000-5999	2,060,218.00	14,583.73	666,348.37	32.3	44,000.00	1,349,869.63	65.5
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	2,560,218.00	14,583.73	666,348.37	26.0	44,000.00	1,849,869.63	72.2

BDX110
 BOARD MEETING 3/12/09
 72 San Bernardino Community Col

SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM
 BUDGET SUMMARY REPORT
 02/01/2009 TO 02/28/2009

#J1146
 02/17/2009
 PAGE 25

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	BALANCE	UNENCUMBERED %	
TOTAL INCOME	(8000 - 8999)	1,240,000.00	0.00	675,361.06	54.4	0.00	564,638.94	45.5
TOTAL:	1000-5999	2,060,218.00	14,583.73	666,348.37	32.3	44,000.00	1,349,869.63	65.5
TOTAL:	1000-6999	2,060,218.00	14,583.73	666,348.37	32.3	44,000.00	1,349,869.63	65.5
TOTAL:	1000-7999	2,560,218.00	14,583.73	666,348.37	26.0	44,000.00	1,849,869.63	72.2
TOTAL EXPENSES	(1000 - 7999)	2,560,218.00	14,583.73	666,348.37	26.0	44,000.00	1,849,869.63	72.2

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert J. Temple, Vice-Chancellor, Fiscal Services
PREPARED BY: Ronald P. Gerhard, Business Manager
DATE: March 12, 2009
SUBJECT: Summary of Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

From January 12, 2009 to February 15, 2009, 445 Purchase Orders were issued encumbering a total of \$1,573,349.02 in the following object classifications:

Object Classification	Amount
4000 Supplies & Materials	\$110,736.17
5000 Operating Expenses & Services	\$429,250.87
6000 Capital Outlay	\$976,478.08
7000 Other Outgo	\$56,883.90

A full and complete list of vendors and Purchase Orders are on file in the Purchasing Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

All Purchase Orders are budgeted as contracted through Board action and by District policies and procedures.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Robert Temple, Vice Chancellor of Fiscal Services
PREPARED BY: Penny Ongoco, Director of Fiscal Services
DATE: March 12, 2009
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

The report is due no later than 45 calendar days following the end of the quarter. The requirement also states the report must be presented to the governing board for review and have that fact entered into the minutes of the meeting.

Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachments

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2008-2009
Quarter Ended: (Q2) Dec 31, 2008

District: (980) SAN BERNARDINO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2006-07	Actual 2007-08	Projected 2008-2009
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	66,613,471	82,580,721	72,332,322	95,697,633
A.2	Other Financing Sources (Object 8900)	120,984	38,772	13,276	993,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	66,734,455	82,619,493	72,345,598	96,690,633
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	62,834,651	68,424,512	72,486,225	95,793,014
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	8,572,711	3,795,627	6,586,647	3,678,793
B.3	Total Unrestricted Expenditures (B.1 + B.2)	71,407,362	72,220,139	79,072,872	99,471,807
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-4,672,907	10,399,354	-6,727,274	-2,781,174
D.	Fund Balance, Beginning	20,228,323	15,555,416	18,426,091	12,404,648
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	20,228,323	15,555,416	18,426,091	12,404,648
E.	Fund Balance, Ending (C. + D.2)	15,555,416	25,954,770	11,698,817	9,623,474
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	21.8%	35.9%	14.8%	9.7%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	13,288	13,288	14,103	14,103
-----	---	--------	--------	--------	--------

		As of the specified quarter ended for each fiscal year			
		2005-06	2006-07	2007-08	2008-2009
III. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds		19,656,021	25,772,816	
H.2	Cash, borrowed funds only		0	0	
H.3	Total Cash (H.1 + H.2)	23,396,718	25,057,992	19,656,021	25,772,816

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	93,337,701	95,697,633	47,338,020	49.5%
I.2	Other Financing Sources (Object 8900)	993,000	993,000	988,709	99.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	94,330,701	96,690,633	48,326,729	50%
Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	94,419,177	95,793,014	37,168,212	38.8%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,581,692	3,678,793	1,850,314	50.3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	98,000,869	99,471,807	39,018,526	39.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-3,670,168	-2,781,174	9,308,203	
L	Adjusted Fund Balance, Beginning	12,404,648	12,404,648	12,404,648	
L.1	Fund Balance, Ending (C. + L.2)	8,734,480	9,623,474	21,712,851	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	8.9%	9.7%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified
	Total Cost Increase	% *	Permanent Total Cost Increase	Temporary Total Cost Increase	
		% *		% *	Total Cost Increase % *

a. SALARIES:	Year 1:								
	Year 2:								
	Year 3:								
b. BENEFITS:	Year 1:								
	Year 2:								
	Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The failure of the State to make decisions regarding the current year budget poses significant difficulty. With not knowing what the current year cuts will be and evaluating the Governor's proposals for deferral of apportionment payments raise the potential of significant and material cash flow shortfalls. If the Governor's deferrals proposals are adopted we will have to issue TRANS to begin the next fiscal year.

VII. Does the district have significant fiscal problems that must be addressed?

This year? **YES**
Next year? **YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

We have proposed reductions in this current year of about \$2 million in ongoing expenses. If our reductions are greater we will absorb up to \$3 million in additional cuts from Fund balance. As far as the 2010 budget year, we do not know what the ongoing budget will be but are offering early retirement plans with the idea of non-replacement to reduce ongoing expenses.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (980) SAN BERNARDINO


CHANGE THE PERIOD
Fiscal Year: 2008-2009
Quarter Ended: (Q2) Dec 31, 2008

Your Quarterly Data is Certified for this quarter.


Chief Business Officer

CBO Name: Robert J Temple

CBO Phone: 909-382-4029

CBO Signature: 
Date Signed: 2-10-09

Chief Executive Officer Name: Noelia Vela

CEO Signature: 
Date Signed: 2-11-09

Electronic Cert Date: 02/09/2009

District Contact Person

Name: Susan Ryckevic

Title: Senior Accountant

Telephone: 909-382-4029

Fax: 909-382-0116

E-Mail: srych@sbccd.org

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Dr. Noelia Vela, Chancellor
PREPARED BY: Dr. Noelia Vela, Chancellor
Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

CONFERENCE ATTENDANCE

DISTRICT

LOUIS CHAVIRA to Myrtle Beach, South Carolina, April 25-30, 2009 to attend the Association of College and University Printers Conference, with time and expenses. As the district begins to explore centralization of copiers and printing, Mr. Chavira will be meeting with printers from other colleges to explore other ideas and practices. This conference was approved on February 12, 2009 to **Myrtle Beach, Florida. The location is Myrtle Beach, South Carolina.**

EMILY GAPUZAN and GLEN KUCK to Honolulu, Hawaii, June 21-26, 2009 to attend the Ed-Media 2009 World conference on educational Multimedia, Hypermedia, and Telecommunications, with time only. All registration and travel are covered by the 3CMedia Grant. Attendance at this conference is necessary to identify and procure content for the California Community College system. This is a requirement of the grant received from the System Office.

ROBERT LEVESQUE to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. Mr. Levesque will attend the conference workshops on supporting businesses, creating jobs and ensuring a skilled workforce.

MARSHALL GARTENLAUB to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. This is an annual meeting for Mr. Gartenlaub to review and initiate new strategies for economic development.

ALBERT MANIAOL to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. Mr. Maniaol will attend the conference workshops on supporting businesses, creating jobs and ensuring a skilled workforce.

ERNESTINE WARREN to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. Mrs. Warren will attend the conference workshops on supporting businesses, creating jobs and ensuring a skilled workforce.

KEVIN FLEMING to Phoenix, Arizona, April 4-7, 2009, to attend the 89th Annual American Association of Community Colleges Conference, with time and expenses. Mr. Fleming will attend this conference on behalf of the Centers of Excellence Initiative and the San Bernardino Community College District to give a presentation on Green Collar jobs and the positive effect they could have in the local communities.

KEVIN FLEMING to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. Mr. Fleming is the Director of Center of Excellence and his attendance is required to assist in coordinating grant activities.

EVGENIYA LINDSTROM to Monterey, California, April 14-17, 2009 to attend the California Community Colleges and the California Association for Local Economic Development Joint 2009 Annual Conference, with time and expenses. Mrs. Lindstrom will attend the conference to give a presentation on "Green Jobs" and to attend the workshops on ensuring a skilled workforce.

EVGENIYA LINDSTROM to Denver, Colorado, May 1-6, 2009 to attend the 2009 Environmental Systems Research Institute Business Summit, with time and expenses. Mrs. Lindstrom will attend this summit to learn new analysis techniques for environmental scanning and to enhance her skills in the business analysis software.

MARSHALL GARTENLAUB and ERNESTINE WARREN to Los Angeles, California, March 3 - April 2, 2009 to attend the WESTEC 2009 Conference "The Pulse of Manufacturing," with time and expenses. This conference is geared to promote new manufacturing innovations and assist educators in Science Technology Engineering Math (STEM) careers.

MIKE TRAN to National Harbor, Maryland, April 5 – 8, 2009 to attend the 2009 Datatel User's Group Conference with time and expenses. This conference is necessary for the Senior Programmer to understand the annual setup, rules, programming aspects, and policies and procedures for the Financial Aid Offices of both colleges.

RATIFICATION

LARRY CIECALONE to Washington, D.C., March 6 – 9, 2009 to attend the second annual Council of Chief State School Officers and PBS Executive Summit with time only. Event is sponsored by the Corporation for Public Broadcasting (CPB) exploring the critical role for partnerships between public education and public broadcasting. This invitation to attend was offered on February 26 and thus ratification is requested. This request is for time only; expenses will be paid by CPB.

SAN BERNARDINO VALLEY COLLEGE

ROSEMARY CHAVEZ, REGINA BENNET, CYNTHIA HUTCHINS, ANITRA ZACHARY, and CHRISTINE VARGAS, to Pomona, CA, April 29-May 1, 2009, to attend the Region IX Cooperative Agencies Resources for Education (CARE) Conference, with time and expenses. The conference is designed to assist students as well as staff members discover and bring forth skills to become better parents, students and role models.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Dr. Noelia Vela, Chancellor
PREPARED BY: Dr. Noelia Vela, Chancellor
Dr. Debra S. Daniels, President, SBVC
DATE: March 12, 2009
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

Included in the 2008-09 budget.

COLLEGE/DISTRICT EXPENSES

Individual requests are submitted to fund expenses related to various functions planned for the campuses and district office.

DISTRICT

Event: Nanotechnology Workshop

Date: April 1, 2009

Amount: \$3000.00

Item: Food and supplies

One day training workshop in nanotechnology atomic force microscope offered at the Applied Technology Training Center. This event is fee-based funded.

Event: Nanotechnology Conference

Date: April 2-3, 2009

Amount: \$4500.00

Item: Food and supplies

Two day conference for nanotechnology experts to present topics on nanotechnology education and job creation. This event is fee-based funded.

Event: Nanotechnology Program Dinner Reception

Date: April 2, 2009

Amount: \$4000.00

Item: Food and supplies

This reception is to recognize individuals and partners who have contributed their time and resources in the success of the nanotechnology trainings, and to introduce the newly acquired \$2,000,000.00 US Department of Labor grant. This event is funded by the nanotechnology responsive training grant.

Event: The Business Press Economic Briefing

Date: April 8, 2009

Amount: \$1,665.00

Item: Luncheon

This event will host a panel of experts from many different industries to address issues and answer questions regarding the Inland Empire's economic future. The Center of Excellence will purchase two luncheon tables of ten each at this event.

Event: Faculty Externship Orientation Meeting

Date: April 28, 2009

Amount: \$350.00

Item: Food and supplies

This is a brainstorming meeting to gather information for the upcoming Summer 2009 Externship Project - teacher development workshop, funded by the Senate Bill 70 Career Technical Education grant.

SAN BERNARDINO VALLEY COLLEGE

Event: 2009 Fifteenth Annual Golden Apple Awards
Date: March 25, 2009
Amount: \$300
Item: Table Sponsor

SBVC will sponsor a table at the 2009 Fifteenth Annual Golden Apple Awards on March 25, 2009 in San Bernardino, CA. Funded by the Marketing and Public Relations general fund account.

Event: 2009 Southern California Transportation & Logistics Summit
Date: April 9, 2009
Amount: \$600
Item: Exhibit Sponsor

SBVC will be an exhibit sponsor for the 2009 Southern California Transportation & Logistics Summit on April 9, 2009 in Ontario, CA. Funded by the Marketing and Public Relations general fund account.

Event: "Annual Spotlighting Our Success" faculty and staff awards event
Date: May 1, 2009
Amount: \$5300
Item: Food, decorations, awards, supplies

SBVC will host the annual awards event honoring employees for outstanding service. Funding sources will include: Trust account #4050, Faculty Association budget, revenue raised from advertising in the event program, donations from local vendors, and the President's Pepsi trust account will pay for food.

Event: The Inland Empire Scholarship Fund, Eleventh Annual Scholarship Awards Dinner
Date: April 25, 2009
Amount: \$1000
Item: Table Sponsor

SBVC will sponsor a table for the Eleventh Annual Scholarship Awards Dinner on April 25, 2009 in Riverside, CA. Funded by the Marketing and Public Relations general fund account.

Event: Art Club Bus Trip, Getty Museum
Date: April 15, 2009
Amount: \$1,200
Item: Bus rental and refreshments

Sponsored by the Art Club, with backing from the Student Government, this field trip will promote the Art Club and expand students' cultural horizons. Approximately 55 students will attend and funding will be from the Art Club Trust account.

Event: Adult Transfer Weekend
Date: April 11, 2009
Amount: \$500
Item: Refreshments, decorations and advertising

Sponsored by the Transfer Center in collaboration with the Consortium of Southern California Colleges and Universities, this event anticipates 250 to 300 attendees and will provide information on traditional, adult and accelerated degree programs for SBVC student population. Funding will be from the Transfer Center Trust account.

Event: Student Transfer Reception

Date: April 24, 2009

Amount: \$500

Item: Refreshments, decorations and advertising

Sponsored by the Transfer Center, this event will serve as a celebration and recognition for approximately 250 to 300 attendees who are transfer students and have been accepted to a four-year college and/or university. Funding will be from the Transfer Center Trust account.

Event: SBVC Together Again Open House

Date: April 25, 2009

Amount: \$10,000

Item: Publicity, supplies, signs, entertainment, decorations, clean-up (custodial services), security, applications, financial aid services, counseling services, awards, health service screenings and rentals

Sponsored by SBVC Student Services, this is a community outreach event designed to bring the local community to campus for exposure to services and activities for approximately 500 participants. Funding will be from the one-time marketing funds.

Event: STAR Program Graduate and Outstanding Academic Achievers Banquet

Date: May 7, 2009

Amount: \$5,200

Item: Banquet fees, Disc Jockey, balloon decorations, trophies

Sponsored by the STAR Program, this event will recognize graduating STAR Program students as well as those students with a GPA of 3.0 and above for approximately 100 attendees. Funding will come from the categorical budget.

Event: Dinner for Students

Date: March 24, 2009

Amount: \$800

Item: Food and set up charges

Sponsored by the Student Assistance Program, this event is a free dinner for students to encourage pride in the campus and help students develop social skills. Anticipated attendance is 400 students and funding source is the Student Assistance Program Trust Account.

Event: Campus Tour – On campus Foster Youth Program

Date: October 16, 2008

Amount: \$100.44

Item: Refreshments were provided by SBVC Food Services Department to 24 foster youth participating in the Youth Empowerment Program. Ratification is being requested due to clerical error. Funded by categorical funds.

Event: Independent City – On campus Foster Youth Program

Date: November 7, 2008

Amount: \$695.25

Item: Breakfast was provided by SBVC Food Services Department to approximately 200 foster youth participating in the Independent City program held on campus. Ratification is being requested due to clerical error. Funded by categorical funds.

Event: Honors Field Trip

Date: April 3, 2009

Amount: \$235.00

Item: The Honors English classes will attend a play at the Pomona Seavers Theater at Montclair College on April 3, 2009. Transportation will be at the student's expense with the college paying for admission for 45 students and two faculty members. Monies are allocated specifically for these Honors classes.

CHC

Event: Honors Convocation

Date: May 15, 2009

Amount: \$600.00

Item: Awards/Plaques

Recognition awards will be presented to students who have distinguished themselves as scholars, as active members of the college community, and as emerging leaders.

Event: CHC Commencement Reception

Date: May 22, 2009

Amount: \$700.00

Item: Refreshments

Refreshments will be provided for the CHC Commencement platform party.

Event: CHC Commencement

Date: May 22, 2009

Amount: \$500.00

Item: Commencement Speaker

Event: CHC Commencement

Date: May 22, 2009

Amount: \$2,500.00

Item: Rentals (Chairs & Portable Toilets)

Event: CHC Commencement

Date: May 22, 2009

Amount: \$800.00

Item: Music

Event: CHC Commencement

Date: May 22, 2009

Amount: \$4,000.00

Item: Cap & Gown Rental

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Dr. Noelia Vela, Chancellor
REVIEWED BY: Dr. Noelia Vela, Chancellor
PREPARED BY: Dr. Noelia Vela, Chancellor
Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: March 12, 2009
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

APPLAUSE CARDS

DISTRICT

Mary Bender
Donna Hoffmann
Matthew Isaac
Albert Maniaol
Frank Reyes

SAN BERNARDINO VALLEY COLLEGE

Diana Holmes
Rebecca Gamboa

CHC

Via Carmina Aquino
Judith Ashton
Cheryl Bardowell
Rich Bryson
Minerva Carrillo
Donna Ferracone
Patrick Fite
Jackie Ford-Wingler
Ben Gamboa
Gloria Harrison
Jami Herden
Denise Hoyt
Amy Koller
Marina Kozanova
Cheryl Marshall
Charlie Ng
Rebecca Orta
Robert O'Toole
Catherine Pace-Pequeno
Ericka Paddock
Kevin Palkki
Jeff Schmidt
Arcadio Torres
Cecilia Vasquez
Shane Veloni (2)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, February 12, 2009 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:05 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Javier Alcaarez, Student Trustee, SBVC
Stefan Colvey, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Dr. Noelia Vela, Chancellor
Gloria M. Harrison, CHC President
Dr. Debra Daniels, SBVC President
Larry Cicalone, President, KVCR-TV-FM
Robert J. Temple, Vice Chancellor Fiscal Services
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

None.

Pledge of Allegiance

Dr. Terrell led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
Two Cases
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code 54956.9(a)
Claim No.1654-06-0003 and CVSS 806799
- C. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle and Robert J. Temple
CTA
CSEA
Management/Supervisors
Confidentials

3. CONVENE CLOSED SESSION

The Board convened to closed session 4:08 p.m.

4. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting 5:25 p.m.

5. REPORT OF ACTION IN CLOSED SESSION

The Board will reconvene the closed session after the public meeting.

6. APPROVAL OF MINUTES

Mr. Futch moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the minutes of January 8, 2009:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

NOES: None

ABSTENTIONS: Alcaez (advisory), Colvey (advisory)

ABSENT: None

Mr. Futch moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the minutes of January 15, 2009

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alcaez (advisory), Colvey (advisory)

NOES: None

ABSTENTIONS: None
ABSENT: None

7. PUBLIC COMMENT

None.

8. INSTITUTIONAL PRESENTATION

Dr. Vela informed the Board that the District does an accountability analysis yearly. SBVC researcher James Smith and CHC researcher Cidhinna Torres-Campos presented the Accountability Report for the Community Colleges for the San Bernardino Community College District.

The report is a legislative requirement from AB 1417. The report has two objectives: 1) To make policymakers, local college officials, and elected boards aware; 2) To inform the public about overall system performance.

The trustees asked a number of questions and a discussion followed.

9. REPORTS

A. Board Members

- Dr. Terrell was among the five trustees who participated in the ACCT National Legislative Conference in Washington, DC. "It is a compliment to our district that Dr. Singer and Dr. Vela are members of this organization. (Meaning to say Dr. Singer, Board Member ACCT, and Dr. Vela, Board Member AACC). We bring to the table a lot of San Bernardino." The trustees were there at a critical time; reports on the stimulus plan were coming in every hour. The trustees had the opportunity to visit with Congressmen Baca and Lewis and also the staffs of Senators Boxer and Feinstein.
- Dr. Singer said the speakers at the conference were exceptional, and this was an opportunity to talk to the district's representatives.
- Mr. Futch attended the Golden Bell Awards, held in San Diego, and added that it was interesting to see what is happening in the K-12 districts. He stated they had the opportunity to visit Congressman Baca's office. "I think we did some good; I think they got the word of our need." Mr. Futch is on the Board of Directors of the PAL Centers and noted that George Lee, a mainstay of the PAL Centers, recently passed away.
- Mr. Ramos recognized Dr. Ed Millican and his political science class who were present to observe the board proceedings.

B. Student Trustees

- Mr. Colvey reported that students will be hosting the Region IX monthly meeting so they will have an opportunity to showcase what is going on at the campus. Approximately 200 students participated in a

- letter-writing campaign to local legislators to protest any increase in tuition fees.
- Mr. Alcares thanked Dr. Millican and the political science students who will be participating in the March 16 rally in Sacramento. CHC students will be joining the SBVC students.

C. Chancellor

- Dr. Vela thanked the campus researchers for their accountability reports. The colleges are making progress to help students succeed. The chancellor thanked the student trustees and the student leaders for their leadership and for their initiative.
- The trustees have been very busy with the ACCT meetings in Washington DC in February and the League workshops in Sacramento in January. The chancellor expressed her appreciation to board members and others involved in advocating for our students, especially the Vice Presidents of Student Services who provided pertinent information which was presented to local legislators in support of students.
- Dr. Vela attended the “State of the K-12 Address ”given by Dr. Gary Thomas, the County Superintendent of Schools. She stated it is important to know what is happening with our K-12 partners.
- She reported that there is still no definitive information on the budget, but it is hoped an agreement is signed quickly. As soon as staff has more details, information will be shared.
- The chancellor reported we received the information from the Accrediting Commission. The chancellor believes strongly in the accreditation process. It is an evaluation of our peers. It is a learning opportunity for us to improve and it is with this spirit that we welcome the recommendations. The district and college staff is working on these recommendations, and we are preparing a report for a board study session on April 30.

10. CONSENT AGENDA

The following items were pulled from the Consent Agenda for discussion:

- 10.B.4. Consideration of Adjunct and Substitute Academic Employees
- 10.B.8. Consideration of Approval of Revision of Management Job Description – Director Human Resources
- 10.C.3. Consideration of Approval of Conference Attendance

Dr. Terrell moved, Mr. Longville seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
 Alcares (advisory), Colvey (advisory)
 NOES: None

ABSTENTIONS: None
ABSENT: None

Approve of Adjunct and Substitute Academic Employees

Dr. Singer moved, Dr. Terrell seconded, and the Board members voted as follows to approve the employment of adjunct and substitute academic employees as needed for the 2008-09 academic year:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Revision of Management Job Description – Director Human Resources

Dr. Singer moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the revisions to the Human Resources Director job description:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Conference Attendance

Dr. Singer moved, Mr. Longville seconded, and the Board members voted as follows to approve conference attendance requests:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

11. **ACTION AGENDA**

Acceptance of Academic Retirement

Dr. Singer moved, Mr. Futch seconded, and the Board members voted as follows to accept the academic retirement of Ceylon Brainard, Respiratory Care Instructor, CHC, effective July 1, 2009:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)

NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Alternate Work Schedule

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve an alternate work schedule for Summer, 2009:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Reorganization of SBVC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the reorganization of SBVC as presented:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve 2009-10 Budget Directions

Mr. Lockwood moved, Dr. Terrell seconded, and the Board members voted as follows to approve the 2009-10 Budget Directions:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Vacation Buy Outs

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve the following vacation buy outs:

- a. Buy out of 200 hours of earned vacation for Laz Mascarenhas at the rate of \$35.27 per hour for a total of \$10,581.00 due to financial hardship.
- b. Pay off of 75 hours for Chris Tamayo earned as a classified employee at the rate of \$25.85 an hour for a total of \$1,938.75:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)

NOES: None
ABSTENTIONS: None
ABSENT: None

Award Bid and Approve Contract – Mobile Electrical Control Training Modules

Dr. Singer moved, Dr. Terrell seconded, and the Board members voted as follows to award bid 2008-02 for Mobile Electrical Control Training Modules and approve contract with Cable Links Consulting, in the amount of \$128,303.31:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Ratify Contract for Remodel of District Annex Interior

Mr. Longville moved, Mr. Lockwood seconded, and the Board members voted as follows to approve contract with Greg Massengill Construction for the remodel of the District Annex interior, in the amount of \$18,750.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: Vizcaino
ABSENT: None

Approve Consultant Contract Amendment 001 - SBVC

Mr. Lockwood moved, Mr. Futch seconded, and the Board members voted as follows to approve the consultant Contract Amendment 001 to Agreement of Professional Services Contract for Converse Consultants, SBVC:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Consultant Contract Amendment 001 - CHC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the consultant Contract Amendment 001 to Agreement of Professional Services Contract for Converse Consultants, CHC:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)

NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Contract Amendment 002 - SBVC

Mr. Futch moved, Mr. Lockwood seconded, and the Board members voted as follows to approve Contract Amendment 002 for Tilden Coil Constructors, for an additional amount of \$915,926.77:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Contract Amendment 003 - CHC

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve Contract Amendment 003, CHC Learning Resource Center Project, Steinberg Architects, in the amount of \$51,000:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Contract Amendment 004 - CHC

Mr. Futch moved, Mr. Lockwood seconded, and the Board members voted as follows to approve Contract Amendment 004, CHC Community Recreation Facility Project, Steinberg Architects, in the amount of \$13,500:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Adopt Proclamation of Commendation – Former Trustee Lois J. Carson

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to adopt a Proclamation of Commendation for former Trustee Lois J. Carson:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alcaez (advisory), Colvey (advisory)
NOES: None

ABSTENTIONS: None
ABSENT: None

Mr. Lockwood was pleased to serve on the board the same time she was on the board. Dr. Singer noted she is a classic person who has been of great service to this district. Dr. Terrell mentioned she led to the development of the move from Mt. Vernon to the 6th Street County Schools facility.

Mr. Futch will represent the district at the event honoring Ms. Carson on Saturday, March 7 at the Mission Inn in Riverside.

12. INFORMATION ITEMS

- A. Change Order Summary Report
- B. Budget Report
- C. Purchase Order Summary Report
- D. Quarterly Investment Report
- E. Chemistry/Physical Science Replacement Project – SBVC
- F. Police Department Manual
- G. Administrative Procedures
- H. Applause Cards - Trustee Vizcaino thanked Donna Hoffmann for providing him with newspaper clippings of district activities and congratulated Dr. Kuck on his award. Three individuals at the ATTC that did an excellent job facilitating Congressman Baca's request for use of the ATTC were Matthew Isaac, Mary Bender and Albert Maniaol. He also gave kudos to Frank Reyes for his help with the nanotechnology grant. "I like to point out good things when I see them."

Mr. Longville was pleased to see Karen Deck's name on the list. "I was always impressed with her work, and I'm glad to see her name was out there."

Mr. Longville thanked the chancellor for her assistance with a handful of items he brought to her attention last month. "I greatly appreciate her follow up."

13. STAFF REPORTS

- A. CHC President
 - A written report was submitted to the Board.

- President Harrison reported CHC has been placed on probation by the Accrediting Commission. The campus will be working on 2009 and 2010 reports and also the recommendations from the exit interview. Mrs. Harrison stated the campus is taking this very seriously and will be working hard to bring back a positive report.
- B. CHC Academic Senate
- Rick Hogrefe stated that one of the recommendations from the accreditation visit was a faculty recommendation which they will be addressing. He thanked the trustees for acknowledging his colleague Tony Brainard who is retiring. During Rick's report, Trustee Vizcaino commented on his concern about the probation status and appreciated President Harrison's grasp on the accreditation. He added it takes 13 years to get an accreditation back if it is lost, and he is looking forward to turning it around. "It is my charge on behalf of the students to look at these things. I am listening to everything going on, mulling it over and seeing where I can best be effective."
 - Dr. Vela stated it can take up to 13 years to gain back an accreditation but only if it has been lost. CHC has not lost its accreditation. The president and the staff are working to meet the requirements.
 - Mr. Hogrefe reported the money raised by the gala this year will go almost exclusively to the book fund.
- C. CHC Classified Senate
- Absent.
- D. CHC ASB
- The board was briefed on upcoming student events. Students are participating on committees to be more involved in campus activities.
- E. SBVC President
- A written report was submitted to the Board.
 - Dr. Daniels reported SBVC was reaffirmed by the Accrediting Commission until 2014. The President thanked her faculty and staff for their hard work and dedication. The college is now working on the recommendations and on the follow-up report in 2010.
- F. SBVC Academic Senate
- John Stankas reported the faculty are "ecstatic" about the accreditation status and are evaluating the program review process. The college is up 700 FTES or 1500 students.
 - The Senate expressed its concern over the loss of faculty positions and that more faculty are required to adequately serve the needs of our students and the institution, not fewer faculty. "Fewer faculty means more work for the remaining faculty and a degradation of service and morale to our students and community."

- Dr. Vela thanked Mr. Stankas for his report. She has asked for an opportunity for the Chancellor's Cabinet to meet with the Senate presidents. Assuming there are no other faculty retirements or resignations between now and June 30, 2009, we are down a net of 3 faculty positions district-wide. Mr. Longville thanked the senate for raising the issue and the chancellor for her efforts to meet with the senate presidents and see what if anything can be done despite the undesirable economic climate.

G. SBVC Classified Senate

- Absent.

H. SBVC ASB

- Absent.

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Ed. Gomez thanked Vice Chancellor Brunelle for her part in the direction negotiations have begun to take. "We hope things will be resolved quickly. We are obviously looking at situations that the budget will bring down, and we are studying our numbers and what types of money our district has in the bank."

K. CSEA

- Absent.

L. Chancellor

- No comment.

The public meeting concluded at 7:40 p.m.

14. RECONVENE CLOSED SESSION

The Board reconvened the closed session at 7:45 p.m.

15. RECONVENE PUBLIC MEETING

The public meeting reconvened at 8:20 p.m.

The following action was read out:

Mr. Longville moved, Dr. Singer seconded, and the board voted as follows to not renew San Bernardino Valley College's Vice President of Administrative

Service's employment agreement with the District for the 2009-2010 academic year:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell

NOES: None

ABSTENTIONS: Vizcaino

ABSENT: None

16. ADJOURN

Mr. Ramos adjourned the meeting at 8:25 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District
Board of Trustees