

San Bernardino Community College District
Regular Meeting of the Board of Trustees
San Bernardino Valley College
701 S. Mt. Vernon Avenue, San Bernardino, California 92410
Thursday, April 8, 2010 – 4:00 p.m. – Library Viewing Room – LIB149

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidentials
 - B. PUBLIC EMPLOYEE APPOINTMENT – ACTING CHANCELLOR
(Government Code Section 54957)
 - C. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION
Government Code 54956.9(b)
Number of Potential Cases: 1
 - D. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code 54956.9(a)
Case #418108
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES – March 11, 2010 (p.1)

8. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

9. PUBLIC HEARING AND PRESENTATIONS

- A. Presentation of SBVC Master Plan and Program Environmental Impact Report (p.13)
- B. Conduct Public Hearing on Program Environmental Impact Report (p.13)
- C. Adopt Program Environmental Impact Report Resolution (p.15)
- D. Approve SBVC Master Plan (p.49)

- E. District's "Healthy Weight Loss Challenge"

10. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. INSTRUCTIONAL/STUDENT SERVICES
 - 1. Consideration of Approval of Curriculum Modifications – SBVC (p.50)
 - 2. Consideration of Approval of Curriculum Modifications – CHC (p.60)

- B. HUMAN RESOURCES
 - 1. Consideration of Approval of Classified Employees (p.73)
 - 2. Consideration of Approval of Increase in Classified Contract (p.75)
 - 3. Consideration of Approval of New Classified Job Description – Green Workforce Data Technician (p.76)

4. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.80)
5. Consideration of Approval of Adjunct and Substitute Academic Employees (p.84)
6. Consideration of Approval of Non-Instructional Pay (p.86)
7. Consideration of Approval of Management Resignation (p.88)
8. Consideration of Approval of District Volunteers (p.89)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.91)
2. Consideration of Approval of Budget Adjustments (p.109)
3. Consideration of Approval of Conference Attendance (p.133)
4. Consideration of Approval of District/College Expenses (p.137)
5. Consideration of Approval of Surplus Property (p.140)
6. Consideration of Approval of Individual Memberships (p.143)
7. Consideration of Approval of Facility Use Waiver – CHC (p.145)

12. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

1. Consideration of Approval for First Reading of Board Policy 7230 Classified Employees, Non-Management (p.146)

C. FISCAL SERVICES

1. Consideration of Approval of Board Policies 2060 Student Trustees and 2230 Compensation for Board Members (p.148)
2. Consideration of Approval of Student Trustees' Privileges (p.152)
3. Consideration of Approval of Revised District Fee Schedule (p.153)
4. Consideration of Approval to Adopt Resolution – Infrastructure and Effectiveness, 2009-2010 – SBVC Associated Student Government (p.157)
5. Consideration of Approval of Perkins IV Tech Prep Demonstration Grant – SBVC (p.161)
6. Consideration of Approval to Award Bid and Approve Contract for Audio Visual System – CHC (p.162)
7. Consideration of Approval to Award Invitation for Bids 2010-06 and Approve Contract for Generator Set – KVCR TV/FM (p.166)
8. Consideration of Approval of Amendment 006 to the Winzler and Kelly Contract – SBVC (p.167)
9. Consideration of Approval of Proposal with P2S Engineering, Inc. for Engineering Services – CHC (p.172)
10. Consideration of Approval of Proposal with P2S Engineering, Inc. for Engineering Services – SBCCD (p.182)

- 11. Consideration of Approval of Proposal with DLR Group, WWCOT, for Architectural Services – SBVC (p.186)
- 12. Consideration of Approval of Proposal with HMC for Architectural Services – SBVC (p.192)
- 13. Consideration of Approval of Proposal with PMSM for Architectural Services – CHC (p.196)
- 14. Consideration of Approval of Proposal with LPA, Inc., for Architectural Services – SBVC (p.201)
- 15. Consideration of Approval of Proposal with Steinberg Architects for - CHC (p.204)
- 16. Consideration of Approval of Measure P Change Orders and Amendments (p.208)
- 17. Consideration of Approval of Constitutional Advance from the County of San Bernardino (p.265)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.267)
- B. Budget Report (p.285)
- C. Purchase Order Report (p.320)
- D. Quarterly Financial Status Report (p.321)
- E. Administrative Procedures (p.325)
- F. Applause Cards (p.335)

14. STAFF REPORTS

- A. SBVC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- B. CHC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- C. KVCR
- D. CTA

E. CSEA

15. ADJOURN – The next meeting of the Board of Trustees will be a Study Session on Thursday, April 22, 2010, at 4:00 p.m., in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, March 11, 2010 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:05 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
John Longville
Dr. Charles S. Terrell, Jr.(left at 4:55 p.m.)
Jess C. Vizcaino, Jr.
Jason P. Buckner, Student Trustee, SBVC
Kaylee Hrisoulas, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, Clerk
John M. Futch

Administrators Present:

Bruce Baron, Acting Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Larry Ciecalone, President, KVCR-TV-FM
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

None.

Pledge of Allegiance

Mr. Lockwood led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidentials

B. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION
Government Code 54956.9(b)
Number of Potential Cases: 2

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:08 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting at 5:05 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Mr. Longville moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve a settlement agreement and resignation of John Napolitano. The substance of the agreement is as follows:

- Mr. Napolitano resigns his employment with the District effective March 19, 2010.
- The District shall pay Mr. Napolitano \$2,500.00 per month for the agreed upon term.
- Mr. Napolitano fully releases the District and waives his rights to claims.

AYES: Lockwood, Longville, Ramos, Vizcaino

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve a settlement agreement and resignation of Jessica Lopez. The substance of the agreement is as follows:

- Ms. Lopez resigns her employment with the District effective June 10, 2008.
- Ms. Lopez fully releases the District and waives her rights to claims.
- The District shall pay Ms. Lopez four months' salary.

AYES: Lockwood, Longville, Ramos, Vizcaino

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

7. APPROVAL OF MINUTES

Mr. Vizcaino moved, Mr. Longville seconded, and the Board members voted as follows to approve the minutes of February 11, 2010:

AYES: Lockwood, Longville, Ramos, Vizcaino

Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

8. PUBLIC COMMENT

Daniel Shedd, CHC student, urged the Board to increase the smoking violation fine and to require campus officials and public safety officers to enforce the smoking policy or adopt a no-smoking policy on campus. He added he will be a candidate for the Student Trustee position representing the CHC students.

Mr. Baron stated that District Assembly is preparing to address the smoking policy at its next meeting at the request of the CHC president and hopes the students from CHC will attend.

9. PRESENTATION

Acting Chancellor Baron said the District is taking the safety of our employees very seriously and is very concerned about the safety program at the campuses and the district office. A great deal of progress has been made over the last few months.

Charlie Ng, Vice President Administrative Services, CHC, and James Hansen, Vice President Administrative Services, SBVC, briefed the Board on the progress we have made on District safety, where we are headed and where we need to be. Training programs, equipment and facility inspections and concerns was discussed. Creating a culture of safety throughout the District is important to the success of this program. The District's website contains accessible information on the District's safety program.

Mr. Ng and Mr. Hansen responded to several questions from the Trustees. Regarding the inspection schedule, Mr. Baron said a comprehensive matrix could

be prepared for the trustees to clarify the inspection schedule and other issues related to compliance.

Mr. Vizcaino said the Board will be relying on the staff to ensure the systems are in place and things are done in a progressive manner. He added he appreciated the report and asked the presenters if they felt they had enough resources to do the job. Mr. Ng responded the functions of safety are the responsibility of staff, and we are leaning on Keenan and Associates to the extent that we can. He added that we do not have adequate resources so items will be prioritized based on the resources available. Mr. Hansen stressed that we need to rebuild some trust and credibility throughout the District. Safety is an ongoing program.

Mr. Longville couldn't stress enough the significance of this topic. He cited the incident where a university lab technician mixed certain toxic chemicals causing a fire that took her life. He said he was pleased with the efforts the Acting Chancellor is taking to be sure our employees who initially raised concerns understand they can come to him directly. There was the perception in the past that employees were fearful to raise any concerns or questions. This will no longer be a problem. The Board is 100 percent serious about that.

Jason Buckner reiterated what Trustee Longville said. He said he also received 6-7 complaints about safety concerns on campus, which he took to M & O directly. He asked that students make it a priority to address the student body about any safety concerns.

10. CCCT BOARD ELECTION – 2010

Mr. Longville moved, Mr. Lockwood seconded, and the Board members votes as follows to cast one vote for each of the following seven nominated candidates: Louise Jaffe, Cy Gulassa, Isabel Barreras, Donald L. Singer, Jerry Hart, Walter G. Howald and Eva Kinsman:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

11. REPORTS

A. Board Members

- Mr. Longville said his comments regarding safety constituted his report.
- Mr. Vizcaino recently had the privilege of watching the SBVC basketball team and reported Coach Brewer was recognized for being such an excellent coach. The young men performed like gentlemen. Mr. Vizcaino said he tries to make as many campus events as he can. After the District announced the award of the \$4.2 million grant, we received some good press from the Sun newspaper. Regarding the proposed parking fee increase, Trustee Vizcaino said the Board is

trying to do the best it can with what we have and will continue to do that.

B. Student Trustees

- Kaylee Hrisoulas said students were satisfied with the compromise made in the last District Assembly meeting regarding the parking fee increase and thanked Bruce for his quick thinking during that meeting. She is excited to be representing CHC students at District Assembly. Kaylee is anticipating her campaign for Student Senate President.
- Jason Buckner thanked Mr. Baron for reaching out to the students and being proactive. He is interested in student advocacy and is willing to look into streamlining some of the processes to provide students an opportunity to be as effective as possible. In terms of the SSCCC, Jason has been doing some legislative work to increase funding to community colleges. He echoed Kaylee's statement about the parking fee increase and thanked Bruce for finding a compromise. Jason said he was accepted into the Harvard summer program. He may also have an opportunity to intern in the White House. Jason concluded his report by acknowledging all the retirees and thanking those for the help he received.

C. Chancellor

- Mr. Baron thanked Charlie Ng and Jim Hansen for the update on safety and stepping up the responsibility on the campus and thanked Renee Brunelle for stepping up the responsibility at the District level. He thanked the classified staff for being our conscience and for being our partner. He is pleased that we have finally brought the bilingual stipend issue to closure after a very long time and thanked Renee and the classified team who worked together to make that happen. Bruce reported the District entered into a letter of intent with the teamsters for a new program to allow vets to become skilled in the construction trades and thanked Dr. Daniels and Dr. Isaac for their help with this program. Finally, he wanted to be sure the Board knows they are invited to the HACU breakfast on March 29. Mr. Baron congratulated all 54 retirees who decided to take the SERP. It was a great incentive and a win-win.

12. CONSENT AGENDA

Mr. Longville moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Lockwood, Longville, Ramos, Vizcaino
Hrisoulas (advisory)
NOES: None
ABSTENTIONS: Buckner (advisory)
ABSENT: Futch, Singer, Terrell

13. ACTION AGENDA

Accept Management, Classified Management, Academic, Supervisory, Confidential and Classified Employee Retirements

Mr. Vizcaino moved, Mr. Lockwood seconded, and the Board members voted as follows to accept the Management, Classified Management, Academic, Supervisory, Confidential and Classified Employee retirements:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Health Benefit “Opt Out” Option

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the health benefit “Opt Out” option for all eligible employees effective April 1, 2010:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the following change orders and contract amendments for the Bond Measure P Capital Improvement Program construction contracts at CHC and SBVC:

CHC – Learning Resource Center

Couts Heating and Cooling, Inc., CA-01, in the amount of \$141,161.00

Precision Concrete, CO-02, in the amount of \$9,568.00

Anderson Charnesky Structural Steel, CO-01, in the amount of \$52,533.00

Caston Plastering and Drywell, CO-01, in the amount of \$6,106.00

CHC – Community Recreation Facility

Nuway, Inc., CO-03, in the amount of \$1,823.00

EJ Enterprises, CO-01, in the amount of \$2,349.00

CHC – Infrastructure 2/3/4

Couts Heating & Cooling, Inc., CA-01, in the amount of (\$141,161.00)
Inland Building Construction, CO-01, in the amount of \$26,871.00

SBVC – Media/Communications

K & Z Cabinets, CO-01, in the amount of \$575.00
Montgomery Hardware, CO-02, in the amount of \$3,533.00
Sierra Lathing, CO-04, in the amount of \$18,133.00
RVH Constructors, CO-01, in the amount of \$3,070.00
West Tech Mechanical, CO-04, in the amount of \$11,364.00
Daniel's Electric, CO-08, in the amount of \$7,969.00
America West Landscape, CO-01 in the amount of \$2,917.00
WTS – Vislink Service, CO-01, in the amount of \$21,210.00

SBVC – North Hall

Devries Construction, CA-02, in the amount of \$1,644.00

SBVC- Chemistry/Physical Science

AMPCO Contracting, Inc., CO-01, in the amount of \$9,005.00

Trustee Vizcaino asked if DSA always required unexpected changes in construction. Mr. Baron replied that we have very few changes from DSA but there are things that need to be addressed, and from time to time we have to deal with their requests. It does happen.

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Proposal for Architectural Services - CHC

Mr. Longville moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve a proposal from DC Architects for architectural services at CHC, in the amount of \$274,000.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve No Cost Amendment to Loss Control & Emergency Plan Compliance Services

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve an amendment to Loss Control & Emergency Plan Compliance Services with Keenan & Associates, in the amount of \$28,800.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Agreement for Food and Supplies for PDC Grant-Sponsored Events

Mr. Vizcaino moved, Mr. Longville seconded, and the Board members voted as follows to approve the event/outreach food expenses for non-employees with a not-to-exceed amount of \$29,500 for the Career Technical Education Program and \$8,500 for the Nanotechnology Training Program for the period of March 12, 2010 to June 30, 2010:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Proposal for Engineering Services - SBVC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal from P2S Engineering, Inc., in the amount of \$435,000.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: Futch, Singer, Terrell

Approve Team Building and Conflict Resolution Program for District Police Department

Mr. Longwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the contract with Dr. Steve Albrecht to develop a team building and conflict resolution program for the District Police Department:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Request for Proposal and Contract for Food Vending Services - CHC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve request for proposal and contract with North County Vending, Inc., for food vending services at CHC, in the amount of 25% and \$6,000 guaranteed annual commission with \$5,000 signing bonus:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Contract for Emergency Repairs

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the contract with Hampton Tedder Electric Co., Inc., for emergency repairs at CHC, in the amount of \$178,054.22:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Sewer System Management Plan

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the Sewer System Management Plan and to certify that the plan is in compliance with the waste discharge requirements of the State Water Resources Control Board:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Amendment 011 to the NTD Architecture Contract - SBVC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 011 to the NTD Architecture contract, SBVC, in the amount of \$29,490.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Amendment 012 to the NTD Architecture Contract - SBVC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 012 to the NTD Architecture contract, SBVC, in the amount of \$6,930.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Amendment 003 to the Converse Consultants Contract – CHC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 003 to the Converse Consultants Contract, CHC, in the amount of \$80,000.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Amendment 01 to the County of San Bernardino Special Districts Department for Wastewater Services Contract

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 01 to the County of San Bernardino Special Districts Department for Wastewater Services contract, in the amount of \$112,863.24:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Change Order 01 to the Wheeler Paving, Inc., Contract – SBVC

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve Change Order 01 to the Wheeler Paving, Inc., Parking Lot #7 Repair Project contract, SBVC, in the amount of \$11,750.00:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

Approve Reduction in Retention to 5% for CalCoast Concrete Construction, Inc.

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the reduction in retention to 5% for the CalCoast concrete Construction, Inc., Community Recreational Facility contract, CHC:

AYES: Lockwood, Longville, Ramos, Vizcaino
Buckner (advisory), Hrisoulas (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: Futch, Singer, Terrell

INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Administrative Procedure
- E. MOU – CSEA Bilingual Stipend
- F. Applause Cards

15. STAFF REPORTS

- A. CHC President
 - A written report was submitted to the Board.
- B. CHC Academic Senate
 - Absent.
- C. CHC Classified Senate
 - Absent.
- D. CHC ASB
 - Ms. Hrisoulas reported the students volunteered at the Boys and Girls Club to assist with sporting events. Applications for student elections have been turned in, and campaign posters will be up soon. Kaylee attended the last Bond Oversight Committee to learn more about

Measures M and P so she could answer some of the questions students raise about the building projects.

E. SBVC President

- A written report was submitted to the Board.

Mr. Vizcaino commended both college presidents for their community participation.

F. SBVC Academic Senate

- Absent.

G. SBVC Classified Senate

- Absent.

H. SBVC ASB

- Robert Alexander thanked the Acting Chancellor for proposing a favorable alternative to increasing the parking fees. Elections of AS officers and Student Trustee will take place in April. A separate election will be held on the Student Center issue. Region 9 will be hosted at CHC tomorrow. Student government is promoting “going green”.

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Colleen Gamboa thanked the District and classified negotiating teams for moving the bilingual stipend and salary reclassification issues of a few employees forward. Sarah Miller, the safety representative for classified staff, thanked the Board and especially Trustee Longville for hearing employees’ safety concerns and acting on them. She thanked Charlie Ng and Jim Hansen for their presentations.

16. ADJOURN

Mr. Ramos adjourned the meeting at 6:50 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services

PREPARED BY: Dr. Steven Lohr, Planning and Development Director

DATE: April 8, 2010

SUBJECT: Presentation of SBVC Master Plan and Final Program Environmental Impact Report (PEIR), and Final PEIR Public Hearing

RECOMMENDATION

It is recommended that:

1. The Board of Trustees receive a presentation on the SBVC Master Plan and SBVC Master Plan Final Program Environmental Impact Report (PEIR), and
2. The President of the Board of Trustees open a hearing for public comments on the SBVC Master Plan Final PEIR and, following any comments from the public, the President of the Board of Trustees close the hearing.

OVERVIEW

A Master Plan for SBVC has been prepared which shows the location of existing and planned new facilities necessary to support the educational mission of the college, and contains guidelines for architecture, landscaping, and lighting. Campus constituencies provided input into the master planning process which included the SBVC President, SBVC Vice Presidents, KVCR President, as well as management, classified, faculty and student representatives.

The California Environmental Quality Act (CEQA) requires that a review of a plan or project be conducted to determine whether the project may have a significant impact on the environment. If the review finds that the plan or project would have such an impact, preparation of an environmental impact report is necessary. Since the SBVC Master Plan may result in potential significant effects, a PEIR for the Master Plan has been prepared.

A Notice of Preparation informing the public that a PEIR was to be prepared was circulated for review in April 2009. Communication of the notice took place through posting a copy to the District website; publication in a newspaper; distribution to adjacent property owners, local jurisdictions, state agencies, and the Native American Heritage Commission; and transmittal of an e-mail to the campus community through the President's office. In addition, a public meeting was held at SBVC May 5, 2009.

The Draft PEIR was prepared and circulated for comment from September 29, 2009 to November 12, 2009. Communication of the availability of the Draft PEIR took place through posting a copy to the District website; publication in a newspaper; distribution to adjacent property owners, local jurisdictions, state agencies, and Native American Heritage Commission; and transmittal of an e-mail to the campus community through the President's office.

The Final PEIR, which includes comments and responses on the Draft PEIR has been prepared. The Final PEIR, including all appendices, is posted on the District website at http://www.sbccd.org/Construction_Program/College_Master_Plans.aspx. A notice of the Board's public hearing on the SBVC Master Plan Final PEIR was recently published in a newspaper.

ANALYSIS

Adoption of the Final PEIR resolution and approval of the SBVC Master Plan will enable the development of new facilities under Measure M to take place.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Dr. Steven Lohr, Planning and Development Director
DATE: April 8, 2010
SUBJECT: Consideration of Adoption of Resolution Certifying the Final Program Environmental Impact Report (PEIR) for the Proposed SBVC Master Plan

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution which approves and certifies that the SBVC Master Plan Final Program Environmental Impact Report (PEIR) has been prepared pursuant to the California Environmental Quality Act (CEQA).

OVERVIEW

CEQA requires that a review of a plan or project be conducted to determine whether the project may have a significant impact on the environment. If the review finds that the plan or project would have such an impact, preparation of an environmental impact report is necessary. Since the SBVC Master Plan may result in potential significant effects, a PEIR for the Master Plan has been prepared. The Final PEIR, including all appendices, is posted on the District website at http://www.sbccd.org/Construction_Program/College_Master_Plans.aspx.

ANALYSIS

The attached resolution:

- 1) Certifies that the SBVC Master Plan Final PEIR has been prepared pursuant to CEQA,
- 2) Identifies environmental impacts which are unable to be mitigated,
- 3) Conveys that the benefits of the plan outweigh these impacts, and
- 4) Includes a Mitigation Monitoring Program which lists measures that would mitigate certain environmental impacts.

Adoption of the resolution approving and certifying the Final PEIR for the Master Plan will enable the development of new facilities under Measure M to take place.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

RESOLUTION OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES CERTIFYING A PROGRAM ENVIRONMENTAL IMPACT REPORT FOR THE PROPOSED SAN BERNARDINO VALLEY COLLEGE MASTER PLAN, AND ADOPTING FINDINGS, STATEMENT OF OVERRIDING CONSIDERATIONS, AND A MITIGATION MONITORING PROGRAM PURSUANT TO PUBLIC RESOURCES CODE SECTION 21151

WHEREAS, the San Bernardino Community College District (“District”) Board of Trustees (“Board”) has determined that the preparation and adoption of a master plan is needed to plan for various buildings, infrastructure improvements and other associated improvements necessary to support the College’s academic program, to plan for future enrollment, and to accommodate the presence of the San Jacinto fault and folding zone on the District’s San Bernardino Valley College campus located at 701 South Mount Vernon Ave., San Bernardino, CA 92410 (“Property”);

WHEREAS, the District proposes to prepare and adopt a Master Plan (the “Project”);

WHEREAS, implementation of the Project constitutes a “project” as defined by the California Environmental Quality Act (“CEQA”), Public Resources Code section 21000 et seq.;

WHEREAS, the District has served as lead agency for the Project under CEQA;

WHEREAS, pursuant to CEQA Guidelines section 15063, the District retained an environmental consultant to prepare an initial study of the Project (“Initial Study”);

WHEREAS, on the basis of recommendations included in the Initial Study, the District determined that a program environmental impact report (“Draft PEIR”) should be prepared for the Project pursuant to CEQA Guidelines sections 15064 and 15081;

WHEREAS, pursuant to Public Resources Code section 21080.4 and CEQA Guidelines section 15082, the District prepared and circulated for a 30 day public review a Notice of Preparation (“NOP”) on April 22, 2009 advising the public and government agencies that the District intended to prepare the Draft PEIR;

WHEREAS, the District held a public scoping meeting on May 5, 2009 at the Property, to solicit the opinions, views, and concerns of the Property’s neighbors and other interested parties;

WHEREAS, the District caused the Draft PEIR to be prepared and made available for a 45 day public review and comment period, starting September 29, 2009, and published a

corresponding public notice as required by Public Resources Code sections 21091 and 21092 and CEQA Guidelines section 15087;

WHEREAS, the District has prepared full and complete responses to the written comments submitted on the Draft PEIR, incorporated the comments and responses into the final version of the Draft PEIR (“Final PEIR”), and has distributed the responses in accordance with Public Resources Code section 21092.5;

WHEREAS, the District has reviewed and considered the information and the comments pertaining to the Draft EIR and the Final EIR at a duly noticed Board meeting held on March 11, 2010;

WHEREAS, the Draft PEIR identifies impacts that the District finds are less than significant and do not require mitigation;

WHEREAS, the Draft PEIR identifies impacts that the District finds are significant and do require mitigation and the Draft PEIR identifies specific measures, recommendations, and procedures (collectively, the “Mitigation Monitoring Plan”) which, if incorporated into the Project, will reduce the Project’s potential impacts on the environment to less than significant;

WHEREAS, the Draft PEIR identifies unmitigatable environmental impacts;

WHEREAS, the Draft PEIR identifies and evaluates alternatives to the Project;

WHEREAS, the Final PEIR is composed of the Initial Study, the Draft PEIR, including any exhibits or appendices thereto, the list of persons, organizations and public agencies that commented on the Draft PEIR, the comments received, the District’s responses to comments raised in the public review and comment process, and the Mitigation Monitoring Plan, each of which is incorporated herein and made a part hereof by this reference;

WHEREAS, pursuant to CEQA Guidelines section 15086, the District has given notice to and consulted with responsible agencies, trustee agencies with resources affected by the Project, and any other state, federal, and local agencies which have jurisdiction by law with respect to the Project or which exercise authority over resources which may be affected by the Project;

WHEREAS, CEQA prohibits a lead agency from approving or implementing a project for which a PEIR has been completed which identifies one or more significant effects on the environment unless the lead agency makes written findings for each of the significant effects and provides a statement of facts supporting each finding;

WHEREAS, CEQA prohibits a lead agency from approving or implementing a project for which a PEIR has been completed which will result in one or more significant effects on the environment that will not be not mitigated unless the lead agency states in writing the reasons supporting its action based on the PEIR and information in the record of proceedings;

WHEREAS, prior to taking action on the Project, the District has evaluated and considered all potentially significant impacts, project alternatives, and the Mitigation Monitoring Plan identified in the Final PEIR, and has balanced the benefits of the Project against its unavoidable environmental impacts;

WHEREAS, the District Board has read and considered all environmental documentation comprising the Final PEIR, including comments and responses to comments, and has found that the Final PEIR considers all potentially significant environmental impacts of the Project and is complete and adequate and fully complies with all requirements of CEQA;

WHEREAS, the District Board has independently analyzed the Final PEIR, and the Final PEIR represents the independent judgment and analysis of the District as lead agency with respect to the Project;

NOW, THEREFORE, the Board of the District hereby finds, determines, declares, orders and resolves as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. The District Board certifies that the Final PEIR has been completed in compliance with CEQA and the CEQA Guidelines.

Section 3. The District reviewed and considered the information contained in the Final PEIR including, without limitation, the Draft PEIR, the Initial Study, comments from the public and interested agencies, the District's responses to such comments, and any comments made at the public hearings or contained in the administrative record for the Project.

Section 4. The findings made in this Resolution are based upon the information and evidence set forth in the Draft PEIR and Final PEIR and upon substantial evidence (both oral and written) which has been presented in the record of this proceeding; such material that constitutes the record of proceedings on which this Resolution is based is on file and available for public examination during normal business hours at the San Bernardino Valley College Campus Library, 701 South Mount Vernon Ave., San Bernardino, CA 92410 and at the District Facilities Planning and Administrative Services Office, 114 South Del Rosa Drive, San Bernardino, CA 92408.

Section 5. The public and interested government agencies have been afforded ample notice and opportunity to comment on the NOP, Initial Study, Draft PEIR, Final PEIR, and the Project.

Section 6. The District reviewed comments received from the public and interested agencies regarding the Draft PEIR and prepared written responses to all comments which raised significant environmental issues.

Section 7. That information contained in various staff reports, corrections and modifications made to the Draft PEIR in response to comments, and not previously re-circulated,

and the evidence presented in written and oral testimony, do not represent significant new information so as to require recirculation of the Draft PEIR pursuant to CEQA Guidelines section 15088.5.

Section 8. The District, having final approval authority over the Project, adopts and certifies as complete and adequate the Final PEIR, which reflects the District Board's independent judgment and analysis.

Section 9. Pursuant to CEQA Guidelines section 15091, the District has reviewed and hereby adopts the CEQA Findings and Statement of Facts as shown on the attached Exhibit "A" entitled "CEQA Findings of Facts," which exhibit is incorporated herein by reference.

Section 10. Pursuant to CEQA Guidelines section 15093, the District has reviewed and hereby adopts the Statement of Overriding Considerations to unmitigatable environmental impacts, as shown on Page 13 of the attached Exhibit "A."

Section 11. Pursuant to Public Resources Code section 21081.6, the District has reviewed and hereby adopts the Mitigation Monitoring Plan set forth in Section 5 the Final PEIR, as shown on the attached Exhibit "B" entitled "Mitigation Monitoring Plan," which exhibit is incorporated herein by reference.

Section 12. The Board hereby delegates authority to the Chancellor, or the Chancellor's designee, to cause a Notice of Determination to be filed with the County Clerk and the Office of Planning and Research.

Section 13. That this resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Board of the San Bernardino Community College District on the 11th day of March, 2010, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

President of the Board of Trustees of the
San Bernardino Community College District

Attested to:

Clerk of the Board of Trustees of the
San Bernardino Community College District

SAN BERNARDINO VALLEY COLLEGE MASTER PLAN

CEQA FINDINGS AND FACTS IN SUPPORT OF FINDINGS AND STATEMENT OF OVERRIDING CONSIDERATIONS

March 2010

State Clearinghouse No. 2009041098

Prepared for:



**San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408**

Prepared by:



**215 North 5th Street
Redlands, CA 92374**

SECTION 1.0

INTRODUCTION

1.1 STATUTORY REQUIREMENTS FOR FINDINGS

The California Environmental Quality Act (CEQA) and the CEQA Guidelines require that no public agency approve or carry out a project for which an Environmental Impact Report (EIR) has been certified that identifies one or more significant effects of the project on the environment unless the public agency makes one or more written findings for each of these significant effects, accompanied by a brief explanation of the rationale for each finding. The possible findings, which must be supported by substantial evidence in the record, are:

1. Changes or alterations have been required in, or incorporated into, the project which mitigate or avoid the significant effects on the environment.
2. Changes or alterations are within the responsibility and jurisdiction of another public agency and have been, or can and should be, adopted by that other agency.
3. Specific economic, legal, social, technological, or other considerations, including considerations for the provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or alternatives identified in the Environmental Impact Report.

For those significant effects that cannot be mitigated to a level that is less than significant, the public agency is required to find that specific overriding economic, legal, social, technological, or other benefits of the project outweigh the significant effects on the environment.

In addition, CEQA requires a public agency to make a finding that the EIR reflects the public agency's independent review and judgment. In accordance with the provisions of CEQA and the CEQA Guidelines, the San Bernardino County Community College District (SBCCD) Board of Trustees (Board) finds that the Program Environmental Impact Report (PEIR) for the San Bernardino Valley College Master Plan (State Clearinghouse Number 2009041098) reflects the Board's independent review and judgment.

The PEIR identifies significant or potentially significant environmental effects prior to and after mitigation that may occur as a result of approval of the Proposed Project. In accordance with the provisions of CEQA and the Guidelines, the Board adopts these Findings as part of its certification of the PEIR.

In conjunction with its adoption of these Findings, the Board has reviewed and considered a substantial amount of material including, but not limited to, the following:

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1. The Draft PEIR for the San Bernardino Valley College Master Plan and all appendices and technical reports thereto; and
2. The Final PEIR for the San Bernardino Valley College Master Plan including the comments, responses to comments, and a list of all persons, organizations, and public agencies commenting during the 45-day public and agency review period.

1.2 EIR PROCESS AND OPPORTUNITIES FOR PUBLIC PARTICIPATION

The PEIR for the San Bernardino Valley College Master Plan was prepared pursuant to CEQA and the CEQA Guidelines. The SBCCD has taken numerous steps to encourage the public to participate in the environmental process. An Initial Study was prepared for the project and was circulated, along with a Notice of Preparation, for a 30-day public and agency review from April 22, 2009 to May 21, 2009. The Notice of Preparation (NOP) and Initial Study were sent to the State Clearinghouse, the City of Colton, the City of San Bernardino, County of San Bernardino, San Bernardino City Unified School District, Middle College High School, Office of Historic Preservation, California Geological Survey, South Coast Air Quality Management District (SCAQMD), Regional Water Quality Control Board (RWQCB), and the California Department of Fish and Game (CDFG). The NOP was also sent to all owners of property within a 300 foot radius of the campus boundary. Letters were received from the following agencies:

- ◆ City of Colton;
- ◆ South Coast Air Quality Management District;
- ◆ Department of Toxic Substances Control; and
- ◆ Governor's Office of Planning and Research – State Clearinghouse and Planning Unit.

These letters are provided in Appendix A of the Draft PEIR. During the scoping period, consultation with Native American groups was also conducted. A letter was received from the Soboba Band of Luiseño Indians and is included as part of Appendix E of the Draft PEIR.

A scoping meeting was held on May 5, 2009 at the San Bernardino Valley College campus. A written comment was received from Tim Deland, San Bernardino City Unified School District, and is included as part of Appendix A of the Draft PEIR.

Issues raised during the public and agency scoping period generally fell into these categories:

- ◆ Potential adverse construction and operational air quality, noise, and traffic impacts;
- ◆ Parking and street system;
- ◆ Hydrology and groundwater quality; and
- ◆ Exposure to hazardous materials during demolition/construction.

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As a result of analysis conducted in the Initial Study and input from the scoping process, the SBCCD determined that the following environmental resource areas should be addressed in the Draft PEIR:

- ◆ Aesthetics;
- ◆ Air Quality;
- ◆ Biological Resources;
- ◆ Cultural and Paleontologic Resources;
- ◆ Geology and Soils;
- ◆ Hazards and Hazardous Materials;
- ◆ Hydrology and Water Quality;
- ◆ Land Use and Planning;
- ◆ Noise;
- ◆ Public Services;
- ◆ Traffic and Parking; and
- ◆ Utilities.

The Draft PEIR was circulated for a 45-day public review period from September 29, 2009 to November 12, 2009. Either a hard copy or an electronic copy of the Draft PEIR were sent to the State Clearinghouse, City of Colton, City of San Bernardino, County of San Bernardino, San Manuel Band of Mission Indians, San Bernardino City Unified School District, Middle College High School, Office of Historic Preservation, California Geological Survey, SCAQMD, RWQCB, and CDFG. Notifications of the Availability of the Draft EIR for review were published in the *San Bernardino Sun* and owners of property within a 300 foot radius of the campus boundary. The notice was also sent via e-mail to the campus community at SBVC. Letters were received from the San Bernardino County Department of Public Works – Traffic Division, California Public Utilities Commission – Rail Crossings Engineering Section, and the State Clearinghouse. The issues raised in these letters did not change the analysis or conclusions in the PEIR. The letters and responses to comments are found in the Final PEIR.

The Board's responsibilities at its Board Meeting will be to:

- ◆ Certify that the PEIR has been completed in compliance with CEQA;
- ◆ Certify that the PEIR was reviewed and considered by the Board;
- ◆ Certify that the PEIR represents the Board's independent judgment and analysis;
- ◆ Adopt Findings for each significant impact identified in the PEIR (see Section 2.0 of this report); and
- ◆ Adopt a Statement of Overriding Considerations for significant effects on the environment that cannot be mitigated to a level that is less than significant (see Section 3.0 of this report).

SECTION 2.0

FINDINGS

2.1 ORGANIZATION/FORMAT OF FINDINGS

In compliance with CEQA statutory requirements, the Findings are organized as follows:

- ◆ Effects which were determined to have been mitigated to below a level of significance; and
- ◆ Significant effects that cannot be mitigated to below the level of significance.

Mitigation measures referenced in the Findings are listed in the Mitigation Monitoring Program in Section 5 of the Final PEIR.

2.2 IMPACTS DETERMINED TO BE MITIGATED TO BELOW A LEVEL OF SIGNIFICANCE

2.2.1 Aesthetics

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to aesthetics would occur:

- ◆ The soccer, baseball, and softball fields adjacent to residential properties on the east side of K Street would have lighting added as a result of the Master Plan. The adjacent residences may be affected by increased lighting during sporting events.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measure A-1 is a feasible mitigation measure and is therefore adopted.

Facts in Support of the Finding. Aesthetics was analyzed in Section 3.2 of the Draft PEIR. A *Campus Lighting Assessment* was conducted for the Master Plan, and is included in the Administrative Record for the PEIR. The analysis determined that Mitigation Measures A-1 would reduce impacts related to light and glare to less than significant levels.

2.2.2 Biological Resources

Significant Effects. The Proposed Project would have the following significant impacts to biological resources:

- ◆ The western mastiff bat, a California Species of Concern (CSC), was recorded in a biological survey of the North Hall building conducted in 2007 and could also be present in other campus structures. The western mastiff bat and the western yellow bat have a high and moderate potential to occur within the ornamental trees and structures on-site.
- ◆ There is suitable habitat on-site for migratory wildlife such as birds. The campus features a diverse set of trees that may provide nesting habitat for birds, which are protected under the Migratory Bird Treaty Act (MBTA). Suitable raptor nesting habitat is present on the large mature trees on campus and in some of the buildings. The development proposed by the Master Plan could result in a violation of the MBTA through the removal of active nests and by causing nest abandonment if habitat removal activities occur during the bird breeding season (February 15 through August 31).

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures B-1 and B-2 are feasible mitigation measures and are therefore adopted.

Facts in Support of Findings. Data supporting the biological resources effects are found in Section 3.4 of the Draft PEIR and in the *General Biological Resources Assessment* provided as an appendix to the Draft PEIR. As described in these documents, Mitigation Measures B-1 and B-2 would reduce impacts to biological resources to a less than significant level.

2.2.3 Cultural and Paleontologic Resources

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to cultural and paleontologic resources would occur:

- ◆ **Archaeological Resources.** None of the previously-documented archaeological resources in and in the vicinity of the project area remain intact today. All are believed to have been destroyed during development and construction of the campus between the 1930s and 1960s. However, it is possible that subsurface deposits associated with these resources may remain buried underneath existing buildings, parking lots, and landscape elements within SBVC. Impacts to such deposits could occur during ground-disturbing activities associated with construction and/or demolition of buildings, infrastructure improvements, and landscaping. These would be significant if the deposits are determined to be eligible for inclusion in the California Register of Historical Resources (CRHR).

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- ◆ **Native American Resources.** There is a potential for subsurface resources to occur. Impacts to such resources from ground-disturbing activities would be significant.
- ◆ **Historic Structures.** The Auditorium has been determined eligible for the National Register of Historic Places (NRHP), making it eligible for the CRHR. The Master Plan includes renovation of the Auditorium in 2020. Renovations may include architectural finish upgrades and handicap-accessible upgrades. Any renovations that would alter the characteristics of the Auditorium that make it eligible for the NRHP and CRHR would have a significant impact on the Auditorium.
- ◆ **Paleontological Resources.** Excavation or other ground disturbing activities have a high potential to impact significant nonrenewable paleontological resources.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures C-1 through C-3 and C-5 are feasible mitigation measures and are therefore adopted.

Facts in Support of the Finding. Cultural and paleontologic resources were analyzed in Section 3.5 of the Draft PEIR. A *Paleontology Literature and Records Review* and *Native American Heritage Commission Consultation* were conducted and are included as appendices to the Draft PEIR. The analysis in the Draft PEIR, records search results, and consultation, determined that Mitigation Measures C-1 through C-3 and C-5 would reduce impacts related to cultural and paleontologic resources to less than significant levels.

2.2.4 Geology and Soils

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to geology and soils would occur:

- ◆ Several trenches would be constructed during the implementation of the Master Plan for utilities. In addition, grading and temporary excavation would be required to construct several new buildings and structures which would expose soils.
- ◆ Because the proposed Master Plan would be implemented over a span of more than 20 years, details of the later development projects are unknown. Additional geotechnical investigation and analysis may be required based on final development plans.

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Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures G-1 through G-3 are feasible mitigation measures and are therefore adopted.

Facts in Support of the Finding. Geology and soils were analyzed in Section 3.6 of the Draft PEIR. A *Seismic Hazard Assessment* and a *Fault and Fold Screening Study for the Proposed Media Communications, North Hall, Physical Science, and Maintenance Operations (M&O) Building* were conducted for SBVC and are included in the Administrative Record for the PEIR. The analysis determined that Mitigation Measures G-1 through G-3 would reduce impacts related to geology and soils to less than significant levels.

2.2.5 Hazards and Hazardous Materials

Significant Effects. The Proposed Project would result in the following impacts related to hazards and hazardous materials:

- ◆ Due to the age of the buildings it is likely that these buildings contain hazardous materials related to existing building infrastructure, such as asbestos-containing materials, lead-based/bearing substances, lead-containing surface coatings, florescent light fixture tubes, PCB-containing light fixture ballasts, thermostats with mercury capsules, emergency lighting and exits with lead acid batteries, and chlorofluorocarbons. Demolition activities have the potential to release hazardous materials into the environment.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures HAZ-1 through HAZ-13 are feasible mitigation measures and are therefore adopted.

Facts in Support of the Finding. Hazards and hazardous materials impacts were analyzed in Section 3.7 of the Draft PEIR using data from the Master Plan. According to the analysis, Mitigation Measures HAZ-1 through HAZ-13 would reduce these impacts to a less than significant level.

2.2.6 Hydrology and Water Quality

Significant Effects. The following hydrology and water quality would be significant with the Proposed Project:

- ◆ The proposed Master Plan would require grading activities in all three Horizons. The exposed soils would be vulnerable to erosion during construction and could result in sedimentation impacts on downstream water courses.

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- ◆ Stormwater runoff from the site after development would be affected by the increased development and use of the site. In particular, the use of fertilizers and chemicals associated with gardening and landscaping, as well as oil and grease associated with vehicles on-site, could potentially contaminate surface runoff.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measure H-1 is a feasible mitigation measure and is therefore adopted.

Facts in Support of the Finding. Hydrology and water quality impacts were analyzed in Section 3.8 of the Draft PEIR. The analysis determined that Mitigation Measures H-1 would reduce impacts to less than significant levels.

2.2.7 Noise

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to noise would occur:

- ◆ **Vibration Impacts.** The possibility of affecting existing campus buildings or to the existing commercial building at the northeast corner of Mount Vernon Avenue and Grant Avenue would occur if bulldozers or drill rigs operate within approximately 11 feet of them.
- ◆ **Exterior Noise Levels.** Based on data in the Traffic Study (Fehr & Peers 2009), an analysis was conducted to identify the future traffic noise exposures that would occur at the campus for Horizon 3 (Year 2030). The L_{dn} is expected to be less than the threshold of 65 dB for a school site at all proposed buildings and outdoor activity areas except at Building 25 (Liberal Arts) adjacent to Mount Vernon Avenue, where the L_{dn} would be marginally higher at about 65.2 dB. However, because there are no outdoor activity areas associated with Building 25, the impact is not significant.
- ◆ **Interior Noise Levels.** It has been assumed in the Noise Study that standard construction provides at least 20 dB of noise reduction with windows and doors closed. As indicated above, Building 25 (Liberal Arts Building) would be exposed to an L_{dn} of approximately 65.2 dB. Based on the assumption identified above, it is estimated that the interior L_{dn} would be approximately 45.2 dB with windows and doors closed. This marginally exceeds the threshold of 45 dB.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures N-10, N-14, and N-15 are feasible mitigation measures and are therefore adopted.

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Facts in Support of Findings. Data supporting the noise effects are found in Section 3.10 of the Draft PEIR and in the *Noise Study* provided as an appendix to the Draft PEIR. As described in these documents, Mitigation Measures N-10, N-14, and N-15 would reduce impacts to noise to a less-than-significant level.

2.2.8 Traffic and Parking

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to traffic would occur:

- ◆ There are no significant impacts at signalized intersections. At unsignalized intersections, a significant impact at Inland Center Drive/I Street occurs when the intersection is operating below LOS D, meets signal warrants, and the project adds more than 10 trips to the intersection. The Proposed Project is expected to result in a significant impact at the end of Horizon 2.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures T-1 is a feasible mitigation measure and is therefore adopted.

Facts in Support of Findings. Data supporting the traffic effects are found in Section 3.12 of the Draft PEIR and in the *Traffic Study* provided as an appendix to the Draft PEIR. As described in these documents, Mitigation Measure T-1 would reduce impacts to traffic to a less-than-significant level.

2.2.9 Utilities

Significant Effects. With implementation of the Proposed Project, the following significant environmental effects to utilities would occur:

- ◆ Construction of the new water distribution, sewer, electrical, natural gas, and storm water systems would require trenching, backfilling, and traffic control.

Finding. The Board adopts the following finding:

Changes in the project have been made to avoid or substantially reduce the magnitude of the impact. Mitigation Measures G-1, G-2, CR-1, CR-2, and CR-5 are feasible mitigation measures and are therefore adopted.

Facts in Support of the Finding. Utilities were analyzed in Section 3.13 of the Draft PEIR. A *Campus Civil Assessment* was conducted as part of the SBVC Master Plan and is included in the Administrative Record for the PEIR. The analysis determined that Mitigation Measures G-1, G-2, CR-1, CR-2, and CR-5 would reduce impacts related to utilities to less than significant levels.

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2.3 SIGNIFICANT IMPACTS THAT CANNOT BE MITIGATED TO BELOW THE LEVEL OF SIGNIFICANCE

2.3.1 Historic Resources

Significant Effect. The Proposed Project would have the following significant effect on historic resources:

- ◆ Several buildings would become historic in age (i.e., over 50 years old) during the implementation of the Master Plan (Table 1, below). Because the Master Plan is phased in 10-year Horizons, it is possible that one or more of these buildings will become historic in age prior to scheduled demolition or renovation in Horizons 2 and 3, and may be considered to be historical resources as defined by CEQA. If a building becomes scheduled to be renovated or demolished after it becomes 50 years in age, it would be necessary for a qualified Architectural Historian or a qualified architect with experience with historic buildings to evaluate the building to determine if it is a historical resource according to CEQA (Mitigation Measure CR-4). If the evaluation determines that the structure is not a historical resource, there would be no impact from the Proposed Project and no further work would be required. If the evaluation determines that the structure is a historical resource, Mitigation Measures CR-3 would reduce impacts from renovation of these buildings to a less-than-significant level.

If it is determined after the evaluation in Mitigation Measure CR-4 that a building to be demolished is a historic resource according to CEQA, then the impact would remain significant and unavoidable (CCR Title 14 Section 15064.5).

**Table 1
Summary of Buildings that will be 50 Years of Age in Planning Horizon**

Building	Year of Construction	Year Building Becomes 50 Years in Age	Proposed Action in Master Plan
Business	1961	2011	Renovated by 2020, Demolished by 2030
Technical	1964	2014	Demolished by 2020
Women's Gym	1965	2015	Demolished by 2020
Snyder Gym	1975	2025	Demolished by 2020
Liberal Arts	1970	2020	Demolished by 2020
Planetarium	1977	2027	Demolished by 2030

Finding. The Board adopts the following finding:

Changes in the project have been made to reduce the impact. Mitigation Measures CR-3 and CR-4 are feasible mitigation measures and are therefore adopted. However, the mitigation measures would not reduce the impact to a less-than-significant level if the building to be demolished is determined to be a historic resource. Additional mitigation measures or alternatives to avoid or reduce the impact to a less than significant level are not feasible for specific social (public benefit), technical, and economic reasons.

Facts in Support of the Finding. During the Master Plan and CEQA process, a number of alternatives were identified and evaluated as to whether the alternative would attain most of the project objectives, avoid or substantially lessen significant effects identified for the proposed Master Plan, and would be feasible. However, these alternatives were not evaluated in detail because they would not eliminate the significant historic resources, noise, and traffic impacts, were cost-prohibitive, and/or would not obtain the objectives of the Master Plan.

Mitigation measures have been included to reduce impacts to historic resources; however, these mitigations are not sufficient to reduce these impacts to a less than significant level. As discussed in Section 3.5 of the Draft PEIR, demolition of a historic resource is a significant impact that cannot be mitigated, according to the CEQA Guidelines (CCR Title 14, Section 15064.5).

2.3.2 Noise

Significant Effect. The Proposed Project would have the following significant effect on noise:

- ◆ Construction noise impacts to sensitive receptors.
- ◆ During future sporting events there would be a substantial permanent increase in ambient noise levels above levels existing without the project at some of the homes to the east of SBVC.

Finding. The Board adopts the following finding:

Changes in the project have been made to reduce the impact. Mitigation Measures N-1 through N-9 and N-13 are feasible mitigation measures and are therefore adopted. However, the mitigation measures would not reduce impacts to a less-than-significant level. Additional mitigation measures or alternatives to avoid or reduce the impact to a less than significant level are not feasible for specific social (public benefit), technical, and economic reasons.

Facts in Support of the Finding. It is not considered feasible to mitigate construction noise levels such that they would not increase the 1-hour L_{eq} from less than 65 dBA to more than 65 dBA at all sensitive receptors in the project vicinity. However, it is noted that Mitigation Measures N-1 through N-9 would control construction noise to the extent practicable. Even with these measures, construction noise would continue to be significant and unavoidable. Construction noise would be temporary, would diminish over the course of construction, and would cease entirely at the completion of the Proposed Project.

It is not considered feasible to mitigate the noise impacts associated with future sporting events at the project site because, by their nature, these are outdoor events that are intended to attract large crowds. These facilities cannot be readily enclosed; shielding

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them would require significant solid noise barriers (both in terms of height and length). While the Master Plan provides reconfiguration and/or upgrade to sports facilities, it is noted that these noise sources already exist at SBVC and would continue with or without the Master Plan Project. Nevertheless, during future sporting events there would be a substantial permanent increase in ambient noise levels above levels existing without the project at some of the homes to the east of SBVC. Mitigation Measure N-13 would provide some reduction in the noise levels associated with outdoor sporting events. However, even with this measure, noise from outdoor sporting events would continue to be significant and unavoidable.

Data supporting the noise effects are found in Section 3.10 of the Draft PEIR and in the *Noise Study* provided as an appendix to the Draft PEIR.

2.3.3 Traffic

Significant Effect. The Proposed Project would have the following significant effect on traffic:

- ◆ There are significant impacts at the following unsignalized intersections:
 - Grant Ave./K St. (AM);
 - Grant Ave./I St. (AM and PM); and

Finding. The Board adopts the following finding:

Changes in the project have been made to reduce the impact. Mitigation Measure T-2 is a feasible mitigation measure and is therefore adopted. However, the mitigation measure would not reduce impacts to a less-than-significant level unless the traffic signals are constructed by the City of San Bernardino. Additional mitigation measures or alternatives to avoid or reduce the impact to a less than significant level are not feasible for specific social (public benefit), technical, and economic reasons.

Facts in Support of the Finding. A significant impact at an unsignalized intersection occurs when the intersection is operating below LOS D, meets signal warrants, and the project adds more than 10 trips to the intersection. Although the SBCCD would pay its fair share toward the construction of traffic signals at the impacted intersections, signal construction is ultimately under the control of the City of San Bernardino. If the traffic signals that are required as part of Mitigation Measure T-2 for the unsignalized intersections of Grant Avenue/K Street and Grant Avenue/I Street are not constructed by the City, this impact would remain significant.

Data supporting the traffic effects are found in Section 3.12 of the Draft PEIR and in the *Traffic Study* provided as an appendix to the Draft PEIR.

SECTION 3.0

STATEMENT OF OVERRIDING CONSIDERATIONS

3.1 IMPACTS THAT REMAIN SIGNIFICANT

As discussed in Section 2.3, the Board has found that the following impacts of the Proposed Project remain significant even after the adoption of Mitigation Measures CR-3, CR-4, N-1 through N-9, N-13, and T-2:

- ◆ If it is determined after the historic resource evaluation that a building to be demolished is a historic resource according to CEQA, then the impact would remain significant and unavoidable (CCR Title 14 Section 15064.5).
- ◆ Construction noise impacts to sensitive receptors.
- ◆ During future sporting events there would be a substantial permanent increase in ambient noise levels above levels existing without the project at some of the homes to the east of SBVC.
- ◆ There are significant impacts at the following unsignalized intersections:
 - Grant Ave./K St. (AM);
 - Grant Ave./I St. (AM and PM); and

This determination is based on substantial evidence in the record.

3.2 STATEMENT OF OVERRIDING CONSIDERATIONS

In accordance with Public Resources Code Section 21081 (b) and CEQA Guidelines Section 15093, the Board has, in determining whether or not to approve the Proposed Project, balanced the economic, social, technological, and other benefits of the Proposed Project against its unavoidable significant environmental effects, and has found that the benefits of the Proposed Project outweigh the significant adverse environmental effects for the reason set forth below. This Statement of Overriding Considerations is based on the Board's review of the Final PEIR and other information in the administrative record.

1. The SBCCD has identified a need to serve the growing populations in the West Valley area of the SBCCD. The SBVC campus must expand its capacity to meet projected educational demand. The project provides educational opportunities to eligible high school graduates, significantly contributing to a well-educated work force and the economic well-being of the Inland Empire and State of California.
2. The expansion of facilities and improvement of infrastructure will allow the successful completion of programs in a timely manner, increase courses available through distance learning and the internet, and create a physical framework that

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- will allow SBVC the flexibility to grow and adapt as technology and instructional methods evolve. This will improve the academic experience and success rate of future students.
3. The placement of buildings would follow geotechnical and structural engineers' recommendations of placing buildings perpendicular or parallel to the San Jacinto Fault and folding zones for seismic safety reasons. Many existing older buildings would be replaced with buildings that would perform better during seismic events.
 4. The overall campus organization and identity, which was interrupted with the discovery of the San Jacinto Fault and fold zone and the seismic building replacement projects conducted since the mid-1990s, would be restored.
 5. The project replaces existing campus facilities and infrastructure that have exceeded their service life, providing for more cost-effective facility maintenance.
 6. The project improves access for the disabled by providing buildings and site improvements that are Americans with Disabilities Act-compliant.
 7. The project includes improvements to infrastructure and buildings that will reduce energy consumption and improve the overall energy efficiency of the campus.
 8. The campus edge would incorporate landscaping that creates visual consistency along adjacent streets. The added landscaping to the streetscape surrounding the SBVC campus would add an aesthetic value to the community.
 9. Existing lighting for streets, parking lots, pedestrian pathways, stairways, building entries, building perimeters, and landscaping would be replaced with modern lighting fixtures. These modern light fixtures would provide increased visibility and safety. The existing, older fixtures that have a high perceived brightness and glare would be replaced with new fixtures that would be shielded to reduce off campus light and glare.
 10. The project will create construction job opportunities.
 11. The Master Plan provides for improved fire flow, access, and infrastructure resulting in a significant improvement to public safety.
 12. The Master Plan includes the demolition of both gymnasiums, the renovation of the baseball field, and the construction of two new gymnasiums, a new softball field, a new soccer field, tennis courts, and new home and visitor stands for the track/football field. These improvements will provide for enhanced recreational opportunities for students.
 13. The Master Plan includes two parking structures that would improve parking at SBVC.

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On balance, the Board finds that there are specific economic, legal, social, technological, and other considerations associated with the project that serve to override and outweigh the project's significant unavoidable effects, and the adverse effects are therefore considered acceptable.

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AESTHETICS			
A-1: Lighting fixtures for the sports fields shall be shielded, directed downward, and have sharp cutoff qualities at property lines, in order to minimize light and glare spillover effects that would affect adjacent residential receptors.	SBCCD	The lighting requirements shall be communicated to the design architect/engineer and shall be verified during SBCCD review of the design for the sports fields.	
BIOLOGICAL RESOURCES			
B-1: A qualified bat biologist shall conduct a preconstruction survey of potential bat roosting sites prior to removal of mature trees and existing structures. If an active bat roost is detected, bat exclusionary devices shall be installed during the non-breeding season (outside of May 1 – October 1) and after bats voluntarily leave the roost for the night to forage. Demolition shall occur once the biologist deems the structure void of bats.	SBCCD	Pre-construction surveys shall be conducted within 30 days prior to demolition of existing structures and/or removal of mature trees. Reporting documenting the absence of bats or, if bats are present, the bat mitigation selected for the project shall be kept on file at SBCCD.	
B-2: Demolition or construction activities that require the removal of occupied trees or shrubs or other disturbances, such as constant noise and dust, shall take place outside of the bird breeding season (February 15 to September 1) to the maximum extent practicable. If construction activity occurs within the bird breeding season then pre-construction nesting surveys shall be conducted in order to ensure compliance with the MBTA and CDFG Code 3503.5. If active nests are found during the breeding season then buffer zones shall be established around the active nest by a qualified biologist (typically 250 feet radius for a songbird and 500 feet radius for a raptor). Demolition and construction activities shall be avoided within the	SBCCD	Pre-construction surveys shall occur within 30 days of initial ground disturbance. All pre-construction survey and monitoring reporting (if needed) shall be kept on file at SBCCD.	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
buffer zone until a qualified biologist determines that the nest(s) is no longer active. If the nest(s) must be removed the removal shall take place in the non-breeding season (September 1 to February 14).			
CULTURAL AND PALEONTOLOGIC RESOURCES			
CR-1: To avoid inadvertent impacts to subsurface archaeological resources, all ground disturbing activities in undisturbed sediments shall be monitored by a qualified archaeologist. The archaeological monitor shall have the power to temporarily halt or divert equipment to allow for recordation and evaluation of any encountered resources. If evaluated as eligible for the CRHR and determined eligible by the San Bernardino Community College District, the archaeological site must be avoided and preserved. If this is not feasible, an archeological data recovery program shall be developed by a qualified archaeologist. The data recovery report shall be submitted to the San Bernardino Information Center.	SBCCD	The archaeological monitoring and stop work clause shall be included in the bid specifications. Archaeological monitoring reports and data recovery reports (if needed) shall be kept on file at SBCCD. The data recovery report (if required) shall also be submitted to the San Bernardino Information Center.	
CR-2: To avoid inadvertent impacts to Native American resources, all ground disturbing activities in undisturbed sediments shall be observed by a Native American monitor. In the event that subsurface resources are encountered, the Native American monitor shall coordinate with the archaeological monitor to temporarily halt or divert equipment to allow for recordation and evaluation of the resource. If human remains of any kind are found during construction activities, all activities must cease immediately and the San Bernardino County Coroner must be notified, as required by state law (Section 7050.5 of the Health and Safety Code). If the coroner determines the remains to be of Native American origin, he or she will notify the Native American Heritage Commission (NAHC). The NAHC will then	SBCCD	The Native American resources monitoring and stop work clause shall be included in the bid specifications. Monitoring reports shall be kept on file at SBCCD.	

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<p>identify the most likely descendant(s) (MLD) to be consulted regarding treatment and/or reburial of the remains (Section 5097.98 of the Public Resources Code). If an MLD cannot be identified, or the MLD fails to make a recommendation regarding the treatment of the remains within 48 hours after gaining access to the remains, SBCCD shall rebury the Native American human remains and associated grave goods with appropriate dignity on the property in a location not subject to further subsurface disturbance. Work can continue once the MLD's recommendations have been implemented or the remains have been reburied if no agreement can be reached with the MLD (Section 5097.98 of the Public Resource Code).</p>			
<p>CR-3: To mitigate potential impacts to the Auditorium and any other identified historic resource from proposed renovations, a renovation plan shall be developed by a qualified architect with experience with historic buildings or an Architectural Historian. The plans shall include specifications to ensure that the renovations do not alter its significant historic fabric that make it eligible for inclusion in the NRHP and CRHR.</p>	SBCCD	The renovation plan requirements shall be communicated to the design architect/engineer and shall be verified by the SBCCD.	
<p>CR-4: In the event that any building is scheduled for demolition or renovation after the building becomes 50 years in age, a qualified architect with experience with historic buildings or an Architectural Historian shall evaluate the building to determine if it is a historical resource in accordance with the CEQA Guidelines (CCR Title 14 Section 15064.5). If the building is determined not to be a historic resource, then no further work shall be required. If the building is determined to be a historic resource, then Mitigation Measure CR-3 shall apply for renovation work.</p>	SBCCD	SBCCD shall evaluate each building's age at demolition when the demolition schedule is known, and engage a qualified architect or architectural historian to evaluate the building if the building would be greater than 50 years in age prior to demolition. The building evaluation shall be kept on file at SBCCD.	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
<p>CR-5: A qualified vertebrate paleontologist, as defined by the County of San Bernardino (Development Code § 82.20.040), shall develop and implement a mitigation program for paleontologic resources. This program shall consist of:</p> <ol style="list-style-type: none"> 1. Monitoring by a qualified paleontological monitor when previously undisturbed subsurface sediments are excavated, graded, or otherwise disturbed. The monitor will be equipped to recover fossils and sediment samples during excavation, but shall have the power to temporarily halt or divert equipment to allow for recovery of large or numerous fossils. 2. Preparation of recovered specimens to a point of identification and permanent preservation. This includes washing sediments to recover small invertebrate and vertebrate fossils. 3. Identification of the specimens and curation of all specimens into an established accredited museum repository (e.g., San Bernardino County Museum) with permanent retrievable paleontologic storage. Preparation of the mitigation program shall include obtaining a signed curation agreement with the museum repository prior to initiation of mitigation activities. <p>Preparation of a report of findings with an appended itemized inventory of identified specimens. The report and inventory shall be submitted to the San Bernardino Community College District and the museum repository (e.g., San Bernardino County Museum). When the San Bernardino Community College District receives the report, inventory, and verification of acceptance of the specimens by the museum repository, mitigation will be complete.</p>	<p>SBCCD</p>	<p>Paleontology monitoring and stop work requirements shall be added to the bid specifications.</p>	

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GEOLOGY AND SOILS			
G-1: All temporary excavations, including utility trenches, retaining wall excavations and other excavations shall be performed in accordance with project plans, specifications, and all OSHA requirements, and the current edition of the California Construction Safety Orders.	SBCCD	Requirements for temporary excavations shall be added to the bid specifications.	
G-2: Utility trenches onsite shall be backfilled with the onsite material, provided it is free of debris, significant organic material, and oversized material. Prior to backfilling the trench, pipes shall be bedded in a granular material, backfilled, and compacted as specified by the project engineer.	SBCCD	Requirements for utility trenches shall be added to the bid specifications.	
G-3: A qualified geotechnical firm shall review the site and grading plans for each project as the Master Plan is implemented and comment further on the geotechnical aspects of the project. Geotechnical observations and testing shall be conducted during excavation and all phases of grading operations.	SBCCD	SBCCD shall retain a qualified geotechnical firm to conduct plan review and geotechnical testing, as required.	
HAZARDS AND HAZARSOUS MATERIALS			
HAZ-1: Prior to demolition of buildings or structures, a survey for building-related hazardous materials shall be conducted by qualified and properly-certified individuals. Asbestos surveys must be conducted by a California Division of Occupational Safety and Health-certified asbestos consultant or site surveillance technician. Surveys for lead-based/bearing substances and lead-containing surface coatings must be conducted by a California Department of Health Service-certified lead inspector/risk assessor. If present, all recommendations regarding the removal and disposal of hazardous materials in accordance with federal, state, and local regulations shall be observed.	SBCCD	Surveys for building-related hazards shall be conducted prior to demolition of buildings or structures by qualified personnel. Recommendations regarding the removal and disposal of hazardous materials in accordance with all federal, state, and local regulations shall be included in the hazardous materials bid specifications. SBCCD shall only retain appropriately licensed personnel during removal of hazardous materials, as required by law.	

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<p>HAZ-2: All asbestos disturbance and/or removal operations shall be conducted by a California Occupational Safety and Health Administration (Cal/OSHA) registered and State licensed asbestos removal contractor. All disturbance and/or abatement operations shall be under the direction of a California Certified Asbestos Consultant. At no time shall identified or suspect asbestos-containing materials be drilled, cut, sanded, scraped, or otherwise disturbed by untrained personnel.</p> <p>HAZ-3: All construction activities that may affect asbestos-containing materials shall be conducted in accordance with Title 8 of the California Code of Regulations, Section 1529.</p> <p>HAZ-4: For all abatement activities that will involve the removal of 100 square feet or more of identified asbestos-containing materials, notification shall be made to the South Coast Air Quality Management District in accordance to SCAQMD Rule 1403 and to Cal/OSHA. Notification to both entities shall occur 10 working days prior to the initiation of such activities.</p> <p>HAZ-5: Notification to employees and contractors working within the buildings shall be made in accordance with the California Health and Safety Code Section 25915 <i>et seq.</i> and Proposition 65.</p> <p>HAZ-6: All demolition involving potential and identified lead-containing surfaces shall be conducted in accordance with 8 CCR 1532.1 and 29 CFR 1926.62. In addition, all activities involving identified lead-based paints shall be conducted in accordance with 17 CCR, Division 1, Chapter 8, Sections 35001 through 36100.</p>	<p>SBCCD</p>	<p>Surveys for building-related hazards shall be conducted prior to demolition of buildings or structures by qualified personnel. Recommendations regarding the removal and disposal of hazardous materials in accordance with all federal, state, and local regulations shall be included in the hazardous materials bid specifications. SBCCD shall only retain appropriately licensed personnel during removal of hazardous materials, as required by law.</p>	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
<p>HAZ-7: Any welding, cutting, or heating of interior metal surfaces containing lead surface coating shall be conducted in accordance with 29 CFR 1926.354.</p> <p>HAZ-8: Proper waste characterization and disposal of lead contaminated debris shall be conducted in accordance with Title 22 of the California Code of Regulations and the California Health and Safety Code.</p> <p>HAZ-9: All identified and potential PCB-containing light fixture ballasts shall be handled, collected, transported, and disposed in accordance with the requirements of 22 CCR 67426.1.</p> <p>HAZ-10: All fluorescent light tubes, mercury containing thermostat switch capsules, batteries, and other Universal Waste Rule components shall be handled in accordance with 22 CCR 66273.</p> <p>HAZ-11: All identified and potential refrigerants shall be captured and recycled in accordance with requirements of the South Coast Air Quality Management District and the California Air Resources Board.</p> <p>HAZ-12: Prior to demolition or construction activities in existing buildings, a follow-up inspection shall be performed to identify and sample potential environmental hazards located beneath finishes and/or enclosed in wall voids, pipe chases, etc.</p> <p>HAZ-13: If during construction/demolition of the Proposed Project, soil contamination is suspected, construction/demolition in the area shall cease and appropriate health and safety procedures shall be implemented.</p>	<p>SBCCD</p>	<p>Surveys for building-related hazards shall be conducted prior to demolition of buildings or structures by qualified personnel. Recommendations regarding the removal and disposal of hazardous materials in accordance with all federal, state, and local regulations shall be included in the hazardous materials bid specifications. SBCCD shall only retain appropriately licensed personnel during removal of hazardous materials, as required by law.</p>	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
HYDROLOGY AND WATER QUALITY			
<p>H-1: Prior to ground disturbing activities related to grading or any activity affecting federal or state waters, SBCCD shall submit for approval to the State Water Resources Control Board, a Notice of Intent (NOI) to be covered under a National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges Associated with Construction Activity (General Permit) in compliance with Section 402 of the Clean Water Act. As part of the General Permit, the SBCCD shall prepare a Storm Water Pollution Prevention Plan (SWPPP) which will: (1) require implementation of Best Management Practices (BMPs) so as to prevent a net increase in sediment load in stormwater discharges relative to preconstruction levels; (2) prohibit discharges of stormwater or non-stormwater at levels which would cause or contribute to an exceedance of any applicable water quality standard contained in the regional basin plan; (3) discuss in detail the BMPs for the project related to control of sediment and erosion, non-sediment pollutants, and potential pollutants in non-stormwater discharges; (4) describe post-construction BMPs for the project; (5) explain the monitoring and maintenance program for the project's BMPs; (6) require reporting of violations to the RWQCB; and (7) list the parties responsible for SWPPP implementation and BMP maintenance both during and after construction. Upon acceptance of the NOI by the State Board, the SBCCD shall implement the SWPPP and will modify the SWPPP as directed by the Storm Water Permit.</p>	SBCCD	<p>The General Permit approval shall be obtained prior to ground-disturbing activities and shall be kept on file at the SBCCD.</p>	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
NOISE			
N-1: Construction and demolition shall be confined, to the extent practicable, between the hours of 7:00 a.m. and 8:00 p.m.	SBCCD	Noise limitations shall be included in the bid specifications.	
N-2: Notice shall be posted prior to construction identifying the location and dates of construction, and the name and phone number of a contact person at SBVC in case of complaints. The notice shall encourage the residents to call SBVC's contact person rather than the police in case of complaint. The notice shall inform residents of any changes to the schedule, including instances where construction may take place outside of the hours of between 7:00 a.m. and 8:00 p.m. The designated contact person shall be available throughout project construction with a mobile phone. If a complaint is received, SBVC's contact person shall take whatever reasonable steps are necessary to resolve the complaint.	SBCCD	Notice requirements shall be included in the bid specifications. SBCCD shall verify that the notice has been posted. Notes regarding noise complaints and their resolution shall be kept on file at SBCCD.	
N-3: Where feasible, temporary solid noise barriers or berms shall be erected between construction equipment and sensitive off-site receptors.	SBCCD	Use of noise barriers, if determined to be feasible, shall be included in the bid specifications.	
N-4: Construction storage areas shall be located away from sensitive receptors to the extent possible. Where this is not possible, the storage of waste materials, earth, and other supplies shall be positioned in a manner that will function as a noise barrier to the closest sensitive receivers.	SBCCD	The location and configuration of construction storage areas shall be included in the bid specifications and verified in the field by SBCCD.	
N-5: All construction equipment shall be equipped with properly operating mufflers of a type recommended by the manufacturer.	SBCCD	Construction equipment requirements shall be included in the bid specifications.	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
N-6: Noisy construction equipment items shall be located as far as practicable from the surrounding residential properties and campus buildings.	SBCCD	Construction equipment location requirements shall be included in the bid specifications.	
N-7: The quietest construction equipment owned by the contractor shall be used. The use of electric powered equipment is typically quieter than diesel, and hydraulic powered equipment is quieter than pneumatic power. If compressors powered by diesel or gasoline engines are to be used, they shall be contained or have baffles to help abate noise levels.	SBCCD	Construction equipment requirements shall be included in the bid specifications.	
N-8: All construction equipment shall be properly maintained. Poor maintenance of equipment typically causes excessive noise levels.	SBCCD	Construction equipment requirements shall be included in the bid specifications.	
N-9: Noisy construction equipment shall be operated only when necessary, and shall be switched off when not in use.	SBCCD	Construction equipment requirements shall be included in the bid specifications.	
<p>N-10: To avoid potential building damage due to vibration from heavy construction equipment (bulldozers or drill rigs), the following measures shall be implemented when use of such equipment will take place within 11 feet of existing buildings:</p> <p>a. Qualified structural and geotechnical engineers shall review the peak vibration velocities estimated in this report, and determine if there are any risks to the building, including possible risks from dynamic soil settlement induced by the vibration. If the structural or geotechnical engineers identify any potential risks, they shall take all necessary steps to protect the building including, but not limited to, photographing and/or videotaping the building in order to provide a record of the existing conditions before construction.</p>	SBCCD	Prior to work within 11 feet of existing buildings, the SBCCD shall retain a qualified structural/geotechnical engineer to evaluate potential risks to the building caused by vibration.	

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<p>b. If considered appropriate by a qualified structural engineer or geotechnical engineer, an engineer shall be on-site during the construction activities and perform such tests and observations as are necessary to ensure the structural stability of the building. This may include vibration measurements obtained inside or outside of the building.</p>			
<p>N-11: An acoustical analysis shall be required for the future Technical Building to verify that noise from the facility (including auto maintenance and repair, aircraft engine testing, fans and other mechanical equipment) does not exceed a 1-hour L_{eq} of 65 dBA at noise-sensitive offsite receptors. The design features required to achieve this requirement may include one or more of the following elements, as verified by the acoustical study: noise barriers, locating activities inside the building, upgrading the design of the building to increase noise reduction, locating noisy activities away from the nearby homes, and providing silencers for air extraction fans.</p>	SBCCD	When the preliminary design of the future Technical Building is completed, an acoustical analysis shall be prepared. Design features shall be included in the final design to reduce noise, as required.	
<p>N-12: An acoustical analysis shall be required for the future central plant to verify that the overall noise levels generated by the mechanical equipment (i.e., air conditioners, heat pumps, refrigeration equipment, etc.) do not exceed a 1-hour L_{eq} of 65 dBA at noise-sensitive offsite receptors. The design features required to achieve this requirement may include one or more of the following elements, as verified by the acoustical study: selecting quieter equipment, adding or upgrading silencers, improving the design of mechanical penthouses, raising the height of rooftop parapet walls, placing equipment inside a building, and/or installing screen walls around individual equipment items.</p>	SBCCD	When the preliminary design of the future central plant is completed, an acoustical analysis shall be prepared. Design features shall be included in the final design to reduce noise, as required.	

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Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
N-13: Bleacher seating on the east side of the football field may be closed-backed to provide a barrier to crowd noise. The backing material may extend at least 5 feet above the level of the highest seats in each bleacher so that a barrier is also provided for noise from the higher seating levels.	SBCCD	The design parameters for the bleacher seating shall be provided to the design architect/engineer and verified by SBCCD.	
N-14: An acoustical study shall be required for Building 25 (Liberal Arts) to verify that the building has been properly designed to comply with the L_{dn} threshold of 45 dB for interior areas. The design features required to achieve the noise standard shall include one or more of the following elements, as verified by the acoustical study: sound-rated windows and doors, orientation of windows relative to Mount Vernon Avenue, upgraded exterior wall and/or roof construction, insulation batts, and/or forced air ventilation.	SBCCD	When the preliminary design of Building 25 (Liberal Arts) is completed, an acoustical analysis shall be prepared. Design features shall be included in the final design to reduce noise, as required.	
N-15: Mechanical ventilation shall be installed at all new SBVC buildings since the interior threshold of 45 dB L_{dn} is to be met with windows and doors closed.	SBCCD	This requirement shall be included in the bid specifications for all new buildings.	
TRAFFIC AND PARKING			
T-1: The installation of a traffic signal at the unsignalized intersection of Inland Center Drive/I Street by 2020 will improve operations to an acceptable level of service. Given the close spacing of this intersection with the interchange improvements at the Inland Center Drive/I-215 interchange, a signal interconnect system shall be required to ensure that the corridor is coordinated. Also, because the impact occurs in 2030 and is a result of both project-related traffic and cumulative growth, the SBCCD shall be responsible for a fair-share contribution toward the improvement.	SBCCD	The SBCCD shall be responsible for a fair-share contribution toward the installation of a traffic signal at the unsignalized intersection of Inland Center Drive/I Street as part of the ongoing upgrades to the Interstate 215 corridor, which is scheduled for completion prior to 2020.	

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 SAN BERNARDINO VALLEY COLLEGE MASTER PLAN

Mitigation Measures	Responsible for Implementation	Implementation/ Verification	Date Completed
<p>T-2: The installation of a traffic signal at the unsignalized intersections of Grant Avenue/K Street and Grant Avenue/I Street by 2030 would improve operations to an acceptable level of service. Since this occurs in a future scenario and is associated with both project traffic and cumulative growth assumptions, the SBCCD shall be required to make a fair-share contribution toward these improvements.</p>	<p>SBCCD</p>	<p>The SBCCD shall be responsible for a fair-share contribution toward the installation of a traffic signal at the unsignalized intersections of Grant Avenue/K Street and Grant Avenue/I Street by 2030.</p>	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Dr. Steven Lohr, Planning and Development Director
DATE: April 8, 2010
SUBJECT: Consideration of Approval of SBVC Master Plan

RECOMMENDATION

It is recommended that the Board of Trustees approve the San Bernardino Valley College Master Plan.

OVERVIEW

A Master Plan for SBVC has been prepared, which is a long-term guide to physical development of the campus. The Master Plan shows the location of existing and planned new facilities necessary to support the educational mission of the college and contains guidelines for architecture, landscaping, and lighting. Campus constituencies provided input into the master planning process which included the SBVC President, SBVC Vice Presidents, KVCR President, as well as management, classified, faculty and student representatives.

The SBVC Master Plan and Final PEIR, including all appendices, are posted on the District website at http://www.sbccd.org/Construction_Program/College_Master_Plans.aspx.

ANALYSIS

Approval of the Master Plan will enable the development of new facilities under Measure M to take place.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Larry Buckley, Vice President, Instruction SBVC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2010-2011 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
April 8, 2010

NEW COURSES

Division: Science
Department: Biology
Course ID: BIOL 090
Course Title: PREPARATION FOR ANATOMY AND PHYSIOLOGY
Units: 3
Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: None

Catalog Description: The course will emphasize both foundational concepts in human anatomy and physiology, and study skills necessary to master science and health subjects. It is designed as a refresher course for students entering the health science curriculum or for students who need to improve their science study skills.

Schedule Description: The course will emphasize both foundational concepts in human anatomy and physiology, and study skills necessary to master science and health subjects. It is designed as a refresher course for students entering the health science curriculum or for students who need to improve their science study skills.

Effective Date: FA11

Rationale: Many students begin the study of Anatomy and Physiology underprepared to succeed in a rigorous science course. Attrition rates are fairly high. This course will help the unprepared student to be ready for the subsequent semester and give the student failing in an Anatomy and Physiology course a way to improve their skills for a retake of the course the following semester.

Division: Library, Learning Resources & Communication Media
Department: Paralegal
Course ID: PARLGL 098
Course Title: PARALEGAL WORK EXPERIENCE
Units: 1 - 4

Work Experience: 5.00 - 20.00

Prerequisite: None

Catalog Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.

Schedule Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester.

Effective Date: FA11

Rationale: Advisory committee recommended a specific, targeted work experience course for paralegal students.

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
BUSAD 198	BUSINESS ADMINISTRATION WORK EXPERIENCE

Course ID: BUSAD 098

Work Experience: 5.00 - 20.00

Catalog Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students **MUST** be working for pay or volunteer before registering for a Work Experience class. **NOTE:** Only one section of Work Experience may be taken during a semester. (Formerly BUSAD 198)

Schedule Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students **MUST** be working for pay or volunteer before registering for a Work Experience class. **NOTE:** Only one section of Work Experience may be taken during a semester. (Formerly BUSAD 198)

Transfer Status: Non-Transferrable

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
CIT 013	INTERMEDIATE KEYBOARDING

Catalog Description: This course provides instruction in touch control of the computer keyboard, and is designed to develop a keyboarding speed of 45 net words per minute for five minutes. In addition, students receive instruction in the preparation of basic business documents using word processing software.

Schedule Description: This course provides instruction in touch control of the computer keyboard, and is designed to develop a keyboarding speed of 45 net words per minute for five minutes. In addition, students receive instruction in the preparation of basic business documents using word processing software.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
CIT 016	ADVANCED KEYBOARDING

Catalog Description: This course provides instruction in advanced applications of document preparation such as legal papers, financial reports, statistical materials, PowerPoint presentations, advanced letter production, and integrated office projects within a specific time frame. In addition, skill building practice is provided to reach a goal of 60 net words per minute for five minutes.

Schedule Description: This course provides instruction in advanced applications of document preparation such as legal papers, financial reports, statistical materials, PowerPoint presentations, advanced letter production, and integrated office projects within a specific time frame. In addition, skill building practice is provided to reach a goal of 60 net words per minute for five minutes.

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
CIT 048	MEDICAL OFFICE PROCEDURES

Prerequisites: CIT 010 and CIT 144

Department Advisory: None

Catalog Description: The course covers law and ethics, data entry, appointment scheduling, and billing procedures using computer software to provide real life medical office scenarios.

Schedule Description: The course covers law and ethics, data entry, appointment scheduling, and billing procedures using computer software to provide real life medical office scenarios.

Stand-Alone Course: Approved

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
MUS 121	MUSIC LITERATURE I – MIDDLE AGES THROUGH CLASSICISM

Course Title: MUSIC HISTORY AND LITERATURE - MIDDLE AGES TO BAROQUE

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: An overview is provided of music historical development from the Middle Ages through the Baroque Period. Emphasis is placed on appreciation of musical form, and the role of music in a multicultural society to political and artistic events.

Schedule Description: An overview is provided of music historical development from the Middle Ages through the Baroque Period. Emphasis is placed on appreciation of musical form, and the role of music in a multicultural society to political and artistic events.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
MUS 122	MUSIC LITERATURE II – CLASSICISM TO PRESENT

Course Title: MUSIC HISTORY AND LITERATURE - CLASSIC TO CONTEMPORARY

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: An overview is provided of music's historical development from Classicism to the present. Emphasis is placed on appreciation of musical form, and the role of music in a multicultural society to political and artistic events.

Schedule Description: An overview is provided of music's historical development from Classicism to the present. Emphasis is placed on appreciation of musical form, and the role of music in a multicultural society to political and artistic events.

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
MUS 150X4	MIXED CHORUS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process
Catalog Description: This course develops foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship. This ensemble focuses on choral music from a variety of stylistic periods including classical, spiritual, folk and musical theatre. Neither experience nor an audition is necessary. This course may be taken four times.
Schedule Description: This course develops foundational techniques in such aspects of choral music as breathing, posture, tone production, enunciation and musicianship. This ensemble focuses on choral music from a variety of stylistic periods including classical, spiritual, folk and musical theatre. Neither experience nor an audition is necessary. This course may be taken four times.
Effective Date: FA11
Rationale: Content Review

COURSE ID	COURSE TITLE
MUS 152X4	CHAMBER SINGERS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process
Catalog Description: In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a chamber group, including classical genres and contemporary art music as well as musical theater and opera excerpts. Neither experience nor an audition is necessary. This course may be taken four times.
Schedule Description: In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a chamber group, including classical genres and contemporary art music as well as musical theater and opera excerpts. Neither experience nor an audition is necessary. This course may be taken four times.
Effective Date: FA11
Rationale: Content Review

COURSE ID	COURSE TITLE
MUS 154X4	COLLEGE SINGERS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process
Catalog Description: In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a medium sized choral ensemble, including music from the Renaissance, Baroque, and Romantic eras. Neither experience nor an audition is necessary. This course may be taken four times.
Schedule Description: In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a medium sized choral ensemble. Neither experience nor an audition is necessary. This course may be taken four times.
Effective Date: FA11
Rationale: Content Review

MODIFY COURSES

COURSE ID	COURSE TITLE
MUS 156X4	CONCERT CHOIR

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: In the course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a medium to large size chorale, including music of a classical nature from the Renaissance Period to the Twentieth Century. Neither experience nor an audition is necessary. This course may be taken four times.

Schedule Description: In the course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a medium to large size chorale, including music of a classical nature from the Renaissance Period to the Twentieth Century. Neither experience nor an audition is necessary. This course may be taken four times.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
MUS 158X4	GOSPEL CHOIR

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: Repertoire in the course focuses on the African-American gospel traditions. Historical analysis of the spirituals, as well as vocal and performing techniques are emphasized. Neither experience nor an audition is necessary. This course may be taken four times.

Schedule Description: Repertoire in the course focuses on the African-American gospel traditions. Neither experience nor an audition is necessary. This course may be taken four times.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
POLICE 002	BASIC LAW ENFORCEMENT ACADEMY

Departmental Advisories: MATH 952 and READ 100 and ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: Basic training for new law enforcement officers. This course covers but is not limited to: leadership, professionalism and ethics, criminal justice system, juvenile law, patrol procedures, domestic violence, traffic enforcement, lifetime fitness, defensive tactics, first aid and CPR, and firearms. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET STATE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Schedule Description: Basic training for new law enforcement officers. This course covers but is not limited to: leadership, professionalism and ethics, criminal justice system, juvenile law, patrol procedures, domestic violence, traffic enforcement, lifetime fitness, defensive tactics, first aid and CPR, and firearms. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET STATE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
POLICE 100	CRIMINAL LAW

Departmental Advisories: MATH 952 and READ 100 and ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: This course analyses property crimes, crimes against persons, crimes against children, child abuse reporting, sex crimes, crimes against the judicial system, weapons violations, relevant laws and court decisions and crimes against the public peace. This course will focus on the relationship between criminal law and the criminal justice system. Classification of crimes and their application to the criminal justice system will also be covered in the course. **THIS COURSE IS LIMITED TO STUDENTS WHO HAVE SUCCESSFULLY MET STATE SCREENING REQUIREMENTS: POSSESSION OF A CALIFORNIA DRIVER'S LICENSE WITHOUT RESTRICTIONS, OTHER THAN REQUIRED EYEGLASSES OR CONTACT LENSES AND POSSESSION OF A CURRENT LETTER OF CLEARANCE ISSUED BY THE CALIFORNIA DEPARTMENT OF JUSTICE THAT CERTIFIES THE RIGHT TO BE IN POSSESSION OF A FIREARM.**

Schedule Description: This course analyses property crimes, crimes against persons, crimes against children, child abuse reporting, sex crimes, crimes against the judicial system, weapons violations, relevant laws and court decisions and crimes against the public peace. **THIS COURSE IS LIMITED TO STUDENTS WHO HAVE SUCCESSFULLY MET STATE SCREENING REQUIREMENTS: POSSESSION OF A CALIFORNIA DRIVER'S LICENSE WITHOUT RESTRICTIONS, OTHER THAN REQUIRED EYEGLASSES OR CONTACT LENSES AND POSSESSION OF A CURRENT LETTER OF CLEARANCE ISSUED BY THE CALIFORNIA DEPARTMENT OF JUSTICE THAT CERTIFIES THE RIGHT TO BE IN POSSESSION OF A FIREARM.**

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
POLICE 101	PROCEDURE AND EVIDENCE

Departmental Advisories: MATH 952 and READ 100 and ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: This course will address a peace officer's authority, liability and responsibility to make a lawful arrest, and current search and seizure laws. It includes the origin, development, philosophy, and constitutional basis of evidence; rules and procedures governing admissibility and judicial decisions interpreting individual rights. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET THE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Schedule Description: This course covers laws of arrest, current search and seizure laws and presentation of evidence. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET THE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
POLICE 102	COMMUNITY POLICIING

Departmental Advisories: MATH 952 and READ 100 and ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: This course addresses the origin, concepts and philosophy of community policing, and victim awareness and the development of positive relationships with the public. It includes cultural diversity and discrimination. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET THE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Schedule Description: This course addresses community policing, victim awareness and cultural diversity/discrimination. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET THE SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
POLICE 103	INTRODUCTION TO CRIMINAL INVESTIGATION

Departmental Advisories: MATH 952 and READ 100 and ENGL 015 or eligibility for ENGL 101 as determined by SBVC assessment process

Catalog Description: This course will address the examination of crime, evidence and police procedures in investigating crime. This includes documenting, recording and preserving evidence found at crime scenes. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Schedule Description: This course will address the examination of crime, evidence and police procedures in investigating crime. **ENROLLMENT IS LIMITED TO THOSE STUDENTS WHO MEET SCREENING REQUIREMENTS AS OUTLINED IN THE GOVERNMENT CODE, CALIFORNIA PENAL CODE AND THE COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING ADMINISTRATIVE MANUAL.**

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
RTVF 098	RADIO, TELEVISION, AND FILM WORK EXPERIENCE

Course ID: RTVF 098**Work Experience:** 5.00 - 20.00

Catalog Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly RTVF 198)

Schedule Description: Supervised training, in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly RTVF 198)

Transfer Status: Non-Transferrable**Effective Date: FA11****Rationale:** Content Review

COURSE ID	COURSE TITLE
SDEV 900	ASSESSMENT OF LEARNING DISABILITIES

Catalog Description: This course provides instruction in the history, general characteristics and legal definition of learning disabilities. Students' learning strengths and weaknesses and the determination of their eligibility for learning disability services will be determined through a comprehensive assessment. This course is designed for students with known or suspected learning disabilities. Graded on a pass/no pass basis only.

Schedule Description: This course provides instruction in the history, general characteristics and legal definition of learning disabilities. Students' learning strengths and weaknesses and the determination of their eligibility for learning disability services will be determined through a comprehensive assessment. This course is designed for students with known or suspected learning disabilities. Graded on a pass/no pass basis only.

Effective Date: FA11**Rationale:** Content Review

COURSE ID	COURSE TITLE
SDEV 905	SUPPORTIVE LEARNING IN MATHEMATICS

Catalog Description: This course provides specialized instruction and tutoring in basic math skills to individuals and small groups. This course is primarily designed for students who have been certified with disabilities through diagnostic testing; however, all students are welcome to enroll. Support strategies to minimize the effects of the disability in the academic setting are presented to maximize students' effectiveness. Graded on a pass/no pass basis only.

Schedule Description: This course provides specialized instruction and tutoring in basic math skills to individuals and small groups. Although this course is designed for students with disabilities as certified through diagnostic testing, all students are welcome to enroll. Graded on a pass/no pass basis only.

Effective Date: FA11**Rationale:** Content Review

Curriculum Meetings: 03-08-10

Conjoint Meeting: 03-11-10

Board of Trustees Meeting: April 8, 2010

MODIFY COURSES

COURSE ID	COURSE TITLE
SDEV 906	SUPPORTIVE LEARNING IN READING

Catalog Description: This multi-sensory phonics course provides specialized instruction and tutoring in grading and spelling to individuals and small groups. Although this course is designed for students with disabilities as certified through diagnostic testing, all students are welcome to enroll. Support strategies to minimize the effects of the disability in the academic setting are presented to maximize students' effectiveness. Graded on a pass/no pass basis only.

Schedule Description: This multi-sensory phonics course provides specialized instruction and tutoring in reading and spelling to individuals and small groups. Although this course is designed for students with disabilities as certified through diagnostic testing, all students are welcome to enroll. Graded on a pass/no pass basis only.

Effective Date: FA11

Rationale: Content Review

DISTRIBUTED EDUCATION

CIT 013 100% ONLINE
CIT 016 100% ONLINE

Effective Date: FA11

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities

DELETED COURSES

MUS 127X4
SDEV 910X3
SDEV 911X3

Effective Date: FA10

Rationale: Courses no longer offered.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
April 8, 2010

NEW COURSES

DIVISION: Fine Arts
DEPARTMENT: Music
COURSE ID: MUSIC 152X4
COURSE TITLE: Concert Choir II
UNITS: 2
LECTURE: 1 contact hour per week
16-18 contact hours per semester
LAB: 3 contact hours per week
48-54 contact hours per semester
PREREQUISITE: Successful completion of four semesters of MUSIC 150X4
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Advanced study and performance of choral literature. Foundational techniques in such aspects of choral music as breathing, tone production, enunciation, and musicianship. This course may be taken four times.

SCHEDULE DESCRIPTION: Advanced study and performance of choral literature and performance techniques.

Effective: FA10

Rationale: Expand music program.

DIVISION: Fine Arts
DEPARTMENT: Music
COURSE ID: MUSIC 177X4
COURSE TITLE: Jazz Combo II
UNITS: 2
LECTURE: 1 contact hour per week
16-18 contact hours per semester
LAB: 3 contact hours per week
48-54 contact hours per semester
PREREQUISITE: Successful completion of four semesters of MUSIC 176X4
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Advanced study and performance of combo Jazz literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required. This course may be taken four times.

SCHEDULE DESCRIPTION: Advanced study and performance of combo Jazz.

Effective: FA10

Rationale: Expand music program.

DIVISION: Fine Arts
DEPARTMENT: Music
COURSE ID: MUSIC 195X4
COURSE TITLE: Music Technology and Recording
UNITS: 4
LECTURE: 3 contact hours per week
 48-54 contact hours per semester
LAB: 3 contact hours per week
 48-54 contact hours per semester
PREREQUISITE: None
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Practical study of electronic music and electronic recording methods. Topics will include electronic music, analog and digital recording, field and studio recording, audio editing, microphones, multi-track recording and processing, and open source software. Students must provide their own laptop.

SCHEDULE DESCRIPTION: Practical study of electronic music and electronic recording methods. Students must provide their own laptop.

Effective: FA10

Rationale: Expand music program.

MODIFIED COURSES

COURSE ID	COURSE TITLE
ART 275X4	Contemporary Sculpture Techniques

PREREQUISITE: None

CATALOG DESCRIPTION: Theory and practice in the progressive exploration of form and space with necessary skill development in the use of non-traditional materials and unorthodox sculptural techniques. In a series of 3D projects, students will explore the application of concepts relevant to contemporary art practices such as site-specific art, Minimalism, installation, recycling, earth-works, sound-scape and/or sustainability while exploring memory, gravity, cultural diversity and the complexities of a contemporary global community within a historical context. This course may be taken four times.

SCHEDULE DESCRIPTION: Applications of contemporary art topics in 3D theory and practice. The progressive exploration of form and space with necessary skill development in the use of non-traditional materials and unorthodox sculptural techniques.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
FIRET 902X4	Firefighter Physical Agility Preparation

UNITS: 3
LECTURE: 1.5 contact hours per week
24-27 contact hours per semester
LAB: 4.5 contact hours per week
72-81 contact hours per semester.

CATAOG DESCRIPTION: Preparation of pre-entry level fire technology students to develop a program of fitness, wellness and to successfully pass a Firefighter physical agility examination. Particular instruction in nutrition, fitness, physical development and the necessary agility skills needed to continue a healthy and safe career in the fire service.

SCHEDULE DESCRIPTION: Preparation of pre-entry level fire technology students to develop a program of fitness and wellness and successfully pass a Firefighter physical agility examination.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MATH 250	Single Variable Calculus I

PREREQUISITE: MATH 160 or eligibility for MATH 250 as determined through the Crafton Hills College assessment process

Effective: FA10

Rationale: To reflect curriculum update.

COURSE ID	COURSE TITLE
MUSIC 100	Fundamental Skills in Music

CATALOG DESCRIPTION: An introduction to the elements of music, including study of the staff, clefs, key signatures, scales, time signatures, notation, meter and rhythm, chords, basic song writing techniques, and application of theory at the keyboard.

SCHEDULE DESCRIPTION: An introduction to the elements of music notation.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 101	Music Theory I

UNITS: 4
LECTURE: 3 contact hours per week
48-54 contact hours per semester
LAB: 3 contact hours per week
48-54 contact hours per semester

Curriculum Meeting: 02/22/10, 03/08/10

Conjoint Meeting: 03/15/10

Board of Trustees Meeting: 04/08/10

CATALOG DESCRIPTION: First course in a progressive study of harmony that includes work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era. Open to both music majors and non-majors.

SCHEDULE DESCRIPTION: Progressive study of harmony, sight singing, dictation, rhythm, scales, intervals, and key signatures from the Common Practice Era. Open to both music majors and non-majors.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 102	Music Theory II

UNITS: 4

LECTURE: 3 contact hours per week
48-54 contact hours per semester

LAB: 3 contact hours per week
48-54 contact hours per semester

CATALOG DESCRIPTION: Second course in a progressive study of harmony that includes work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era. Open to music majors and non-majors.

SCHEDULE DESCRIPTION: Advanced study of harmony, sight singing, dictation, rhythm, scales, intervals, and key signatures from the Common Practice Era. Open to both music majors and non-majors.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 135X4	Piano

DEPARTMENTAL RECOMMENDATION: None

LECTURE: 1 contact hour per week
16-18 contact hours per semester

LAB: 3 contact hours per week
48-54 contact hours per semester

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 150X4	Mixed Chorus

COURSE TITLE: Concert Choir I

CATALOG DESCRIPTION: Study and performance of choral literature. Foundational techniques in such aspects of choral music as breathing, tone production, enunciation, and musicianship. This course may be taken four times.

Curriculum Meeting: 02/22/10, 03/08/10

Conjoint Meeting: 03/15/10

Board of Trustees Meeting: 04/08/10

SCHEDULE DESCRIPTION: Study and performance of choral literature and performance techniques.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 154X4	College Singers

COURSE TITLE: College Singers I

PREREQUISITE: Audition with instructor

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Study and performance of choral literature and advanced technique, including work in solo, chamber, and ensemble settings. Performance required. This course may be taken four times.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 156X4	Concert Choir

COURSE TITLE: College Singers II

PREREQUISITE: Successful completion of four semesters of MUSIC 154X4

CATALOG DESCRIPTION: Advanced study and performance of choral literature and advanced technique, including work in solo, chamber, and ensemble settings. Performance required. This course may be taken four times.

SCHEDULE DESCRIPTION: Advanced study and performance of choral literature and advanced technique. Performance required.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 174X4	Jazz Ensemble

COURSE TITLE: Jazz Band I

SCHEDULE DESCRIPTION: Study and performance of Jazz literature.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 175X4	Jazz Band Workshop

COURSE TITLE: Jazz Band II
PREREQUISITES: Successful completion of four semesters of MUSIC 174X4
SCHEDULE DESCRIPTION: Advanced study and performance of Jazz.

Effective: FA10
Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 176X4	Advanced Jazz Band

COURSE TITLE: Jazz Combo I
PREREQUISITE: Demonstrate performance proficiency through audition
CATALOG DESCRIPTION: Advanced study and performance of small combo Jazz literature, style, and interpretation. Open to instrumentalists and vocalists. Performance required. This course may be taken four times.
SCHEDULE DESCRIPTION: Advanced study and performance of combo Jazz.

Effective: FA10
Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 201	Music Theory III

UNITS: 4
LECTURE: 3 contact hours per week
48-54 contact hours per semester
LAB: 3 contact hours per week
48-54 contact hours per semester
CATALOG DESCRIPTION: Progressive study of music theory including work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism. Music Theory III includes detailed study of form, modulation, modal harmony, and extended compositional techniques.
SCHEDULE DESCRIPTION: Progressive study of music theory that includes detailed study of form, modulation, modal harmony, and extended compositional techniques.

Effective: FA10
Rationale: Six-year revision.

COURSE ID	COURSE TITLE
MUSIC 202	Music Theory IV

UNITS: 4
LECTURE: 3 contact hours per week
48-54 contact hours per semester
LAB: 3 contact hours per week
48-54 contact hours per semester

CATALOG DESCRIPTION: Progressive study of music theory including work in sight singing, dictation, rhythm, scales, intervals, key signatures, and harmonic techniques from the Common Practice Era to Serialism. Music Theory IV includes detailed study of 20th Century theory and compositional techniques.

SCHEDULE DESCRIPTION: Progressive study of music theory including detailed study of 20th Century theory and compositional techniques.

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
THART 145X4	Advanced Theatre Workshop

LECTURE: 1.5 contact hours per week
24-27 contact hours per semester
LAB: 4.5 contact hours per week
72-81 contact hours per semester

Effective: FA10

Rationale: Six-year revision.

COURSE ID	COURSE TITLE
THART 221	Advanced Acting II

PREREQUISITIE: THART 220

DEPARTMENTAL RECOMMENDATION: None

SCHEDULE DESCRIPTION: Theory and practice of characterization in solo and ensemble scenes.

Effective: FA10

Rationale: Six-year revision.

MODIFIED DEGREES

ASSOCIATE OF SCIENCE DEGREE FIRE TECHNOLOGY

Candidates must successfully complete a minimum of 23.50 units of prescribed coursework. A minimum grade of "C" must be maintained in all prescribed coursework related to Fire Technology.

NOTE: A "C" in these courses is considered to be 80% or higher.

REQUIRED COURSES:		UNITS
FIRET 100	Fire Protection Organization	3.00
FIRET 101	Fire Prevention Technology	3.00
FIRET 102	Fire Behavior and Combustion	3.00
FIRET 103	Fire Protection Equipment and Systems	3.00
FIRET 114	Principles of Fire and Emergency Services Safety and Survival	3.00
FIRET 116	Building Construction for Fire Protection	3.00

A minimum of 5.50 units are to be selected from the following courses:		UNITS
FIRET 082	Fire Prevention 1A	2.50
FIRET 083	Fire Prevention 1B	2.50
FIRET 084	Fire Management 1	2.50
FIRET 085	Fire Command 1A	2.50
FIRET 086	Fire Command 1B	2.50
FIRET 087	Fire Investigation 1A	2.50
FIRET 088	Fire Investigation 1B	2.50
FIRET 104	Fire Apparatus and Equipment	3.00
FIRET 106	Fire Hydraulics	3.00
FIRET 111	Public Education Officer I	2.50
FIRET 112	Fire Control Fire Aircraft Rescue and Firefighting	2.50
FIRET 113	Fire Service Career Preparation	3.00
FIRET 118	Wildland Fire Control	3.00
FIRET 183	Aircraft Accidents	2.50
TOTAL UNITS		23.50

Effective: FA10

Rationale: To reflect curriculum updates.

ASSOCIATE OF SCIENCE DEGREE RESPIRATORY CARE

The Respiratory Care Program at Crafton Hills College is accredited by the Commission on Accreditation for Respiratory Care (www.coarc.com). The address is:

Commission on Accreditation for Respiratory Care
1248 Harwood Road
Bedford, TX 76021-4244
(817) 283-2835

Enrollment is limited to 35 students. Acceptance will be based on a point system. Students must complete RESP 050 (Introduction to Respiratory Care), AH 101 (Medical Terminology), and ANAT 101 (Essentials of Human Anatomy and Physiology) and will have three points. Additional points can be earned with the completion of MICRO 102 (Introductory Microbiology), CHEM 101 (Introduction to Chemistry), or general education units required for an Associate of Science Degree and/or completion of an Associate degree or higher. Students with six points will be accepted first, then students with five points, etc., until all 35 seats are filled. It is definitely to a student's advantage to have all six points.

NOTE: Prior to acceptance in this program, the student must show proof of a clear criminal background check. All prospective students must submit a high school diploma or equivalent before acceptance into the program. If courses are being transferred from other colleges, sealed transcripts must be submitted to the Respiratory Care Program Department and Admissions and Records Office.

In completing these required courses, you will complete the major requirements for the Associate of Science Degree in Respiratory Care.

NOTE: As of December 2009 the CRT certificate is no longer offered.

PREADMISSION COURSES:		UNITS
RESP 050	Introduction to Respiratory Care	2.00
AND		
AH 101	Medical Terminology	3.00
AND		
ANAT 101	Essentials of Human Anatomy and Physiology	4.00

ADDITIONAL ENTRANCE POINTS AND REQUIRED COURSES FOR DEGREE:

MICRO 102	Introductory Microbiology	4.00
CHEM 101	Introduction to Chemistry	4.00

General Education courses required for an Associate of Science Degree in Respiratory Care. Please see a counselor for additional information.

REQUIRED COURSES:		UNITS
RESP 051X4	Cardiopulmonary Resuscitation: Basic Life Support Healthcare Provider	1.00
RESP 130	Fundamentals of Respiratory Care I	4.00
RESP 131	Fundamentals of Respiratory Care Skills I	11.00
RESP 132	Pulmonary Assessment	4.25
RESP 133	Respiratory Care Clinical Application I	1.25
RESP 134	Introduction to Pharmacology and Drug Therapy	4.25
RESP 135	Fundamentals of Respiratory Care II	4.00
RESP 136	Fundamentals of Respiratory Care Skills II	6.00
RESP 137	Respiratory Care Clinical Application II	7.50

Curriculum Meeting: 02/22/10, 03/08/10

Conjoint Meeting: 03/15/10

Board of Trustees Meeting: 04/08/10

RESP 138X4	Clinical Medicine I	1.50
RESP 139	Perinatal and Pediatric Respiratory Care	4.25
RESP 230	Advanced Theory of Respiratory Care I	2.25
RESP 231	Advanced Respiratory Care Skills Laboratory I	3.00
RESP 232	Physiologic Basis of Respiratory Disease I	2.50
RESP 233	Advanced Respiratory Care Clinical Application I	3.00
RESP 234	Advanced Theory of Respiratory Care II	4.00
RESP 235	Physiologic Basis of Respiratory Disease II	5.00
RESP 236	Advanced Respiratory Care Clinical Application II	7.50
RESP 237	Advanced Respiratory Care Skills Laboratory II	5.25
RESP 238X4	Entry Level and Advanced Practitioner Examinations: Review and Seminar	5.00
	TOTAL UNITS (Excluding General Education Courses)	103.50

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details.

Students receiving a degree in this field will be able to:

- Demonstrate professional behaviors consistent with employer expectations as an advanced-level respiratory therapist
- Comprehend, apply and evaluate clinical information relevant to their roles as an advanced-level therapist
- Display the technical proficiency in all the skills necessary to fulfill their roles as an advanced-level therapist

NOTES:

- Prior to starting this program the student must show proof of a clear criminal background check.
- Program begins Fall semester only.
- All courses in Respiratory Care must be completed within a five-year period.
- A successful passing score on the NBRC secured Entry Level, Registry Written and the Clinical Simulation Self-Assessment Examinations is required for completion of the A.S. Degree in Respiratory Care. Failure to pass one of the exams will require reenrollment in RESP 238X4, Entry Level and Advanced Practitioner Examinations: Review and Seminar in the Fall semester.
- CHEM 101 and MICRO 102 are also required for the degree.
- All courses applied to the A.S. Degree in Respiratory Care must be completed with a grade of "C" or higher.

Effective: FA10

Rationale: To reflect curriculum updates.

MODIFIED CERTIFICATES

FIREFIGHTER I BASIC TRAINING ACADEMY CERTIFICATE

The objective of this certificate is to develop the skills required for Firefighter I Certification and to develop the teamwork skills, attitudes and public service commitment necessary for employment in the fire service. Completion of this certificate may lead to entry-level employment as a firefighter in the public or private sectors. The Firefighter I Basic Training Academy is approved by the California State Fire Marshal's Office as an accredited Regional Training Center.

Admission: Open to all students who have completed the prerequisite courses. Registration is limited to class size restrictions. Contact the Fire Technology Office for application materials.

PREREQUISITES:		UNITS
FIRET 100	Fire Protection Organization	3.00
FIRET 101	Fire Prevention Technology	3.00
EMERGENCY MEDICAL TECHNICIAN I (Successfully pass the National Registry Exam)		

Either a "CPAT" (candidate physical ability test) or the Biddle Physical Agility Test. Completion of "CPAT" or Biddle Exam must be taken within four months prior to the first day of the academy.

Completion of the CHC English and Math placement test. A degree is accepted in place of the placement test.

Successful Interview with the Academy Chief prior to acceptance into the Fire Academy.

Admission to the Fire Academy will be based on a "Point System"

One point is given to Applicants for each of the following:

- 1 point - Completed application delivered to the Academy Secretary two months prior to the start date for the Fire Academy
- 1 point - Successful completion of Building Construction for Fire Protection
- 1 point - Successful completion of Fire Protection Systems
- 1 point - Successful completion of Fire Behavior and Combustion
- 1 point - Successful completion of Principles of Fire and Emergency Services Safety and Survival
- 5 points - Successful completion of AS Degree in Fire Technology
- 10 points - Successful Interview with the Academy Chief

RECOMMENDED COURSES:		UNITS
ENGL 101	Freshman Composition	4.00
FIRET 902X4	Firefighter Physical Agility Preparation	3.00
MATH 090	Elementary Algebra	4.00

Candidates must successfully complete a minimum of 14.50 units of prescribed coursework. A minimum grade of "C" must be maintained in all required coursework to remain in the Fire Academy and to receive the Firefighter I Basic Training Academy Certificate. NOTE: A "C" or better in these courses is considered to be 80% or higher.

REQUIRED COURSES:		UNITS
FIRET 049	Basic Firefighter Physical Fitness	2.00
FIRET 115	Firefighter I Basic Training Academy	12.50
TOTAL UNITS		14.50

Curriculum Meeting: 02/22/10, 03/08/10

Conjoint Meeting: 03/15/10

Board of Trustees Meeting: 04/08/10

A student receiving a degree/certificate in this field will be able to:

- Participate successfully in a culturally diverse environment
- Develop effective interpersonal communication skills
- Solve problems and make decisions inherent to the profession

Effective: FA10

Rationale: To reflect curriculum updates.

RETAIL MANAGEMENT CERTIFICATE

The objective of this certificate program is to give students a foundation for a career in the retail management field. Some of the activities involved in retailing are selection and buying of merchandise, marketing, and product displays, selling, inventory control, customer relations and pricing. The student usually enters the retailing field as a clerk or cashier and advances in the following manner: Assistant Manager, Manager, and Upper Management. Fulfills requirements for the Western Association of Food Chains (WAFC).

Admission: Open to all students. Registration is limited to class size restrictions.

REQUIRED COURSES:		UNITS
ACCT 208	Introduction to Financial Accounting	4.00
BUSAD 053	Business Computations	3.00
BUSAD 103	Human Resources Management	3.00
BUSAD 145/ SPEECH 145	Business Communication	4.00
BUSAD 155/ SPEECH 155	Human Relations in the Workplace	3.00
BUSAD 200	Business Management	3.00
BUSAD 230	Using Computers for Business	(3.00)
OR		
CIS101	Introduction to Computer and Information Technology	(3.00)
MARKET 100	Marketing Principles	3.00
MARKET 106	Retail Management	3.00
SPEECH 111	Interpersonal Communication	(3.00)
OR		
SPEECH111H	Interpersonal Communication - Honors	(3.00)
TOTAL UNITS		32.00

Effective: FA10

Rationale: To reflect curriculum updates.

DELETED CERTIFICATES

REGISTRY ELIGIBLE RESPIRATORY THERAPY (RERT) CERTIFICATE OF ACHIEVEMENT

Effective: FA10

Rationale: To reflect curriculum updates.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Margaret Cox, Child Development Assistant, SBVC, Corrine Molina, Child Development Assistant, SBVC, Gloria Pinon, Child Development Assistant, SBVC, Lori Sanchez, Research Assistant, Professional Development Center, District, and Shannon Steckenfinger, Clerical Assistant I, Financial Aid, effective April 12, 2010.

OVERVIEW

The attached list of classified employees is submitted for approval.

ANALYSIS

The classified employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

Cox, Margaret, Child Development Assistant, SBVC 47.5% of full-time, 12-month position, Classified Salary Schedule, Range 20, Step B, \$1,071.60 per month effective April 12, 2010. New Position.

Molina, Corrine, Child Development Assistant, SBVC, 47.5% of full-time, 12-month position, Classified Salary Schedule, Range 20, Step A, \$1,020.30 per month effective April 12, 2010. New Position.

Pinon, Gloria, Child Development Assistant, SBVC, 47.5% of full-time, 12-month position, Classified Salary Schedule, Range 20, Step B, \$1,071.60 per month effective April 12, 2010. New Position.

Sanchez, Lori, Research Assistant, Professional Development Center, 47.5% of full time, 12-month position, Classified Salary Schedule Range 46, Step A at \$1,939.42 per month effective April 12, 2010. New Position.

Steckenfinger, Shannon, Clerical Assistant I, Financial Aid, CHC, 47.5% of full-time, 12-month position, Classified Salary Schedule, Range 21, Step A, \$1,045.95 per month effective April 12, 2010. New Position.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Increase in Classified Employee Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase in classified contract for Rachel Peterson, Clerical Assistant I, Student Health, SBVC, from 40% (16 hours) to 47.5% (19 hours) effective April 12, 2010.

OVERVIEW

Due to additional workload, Student Health Services has requested an increase of the Clerical Assistant I work hours.

ANALYSIS

Student Health Services has experienced an increase in volume of students in the past year and are unable to keep up with the workload generated by the increased usage of the Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2009-2010 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: April 8, 2010

SUBJECT: Consideration of Approval of New Classified Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new job description for Green Workforce Data Technician.

OVERVIEW

The Green Workforce Data Technician position is under the general direction of the Manager of Environmental Scanning Services at the Economic Development and Corporate Training Division. The Green Workforce Data Technician performs a variety of duties involved in the collection, interpretation and documentation of data in support of the California Workforce Needs Assessment in the Green Economy project. This position also assists in the identification and documentation of the Employment Information System (EIS) providers in the State of California

ANALYSIS

The Green Workforce Data Technician is a categorically funded position and contingent upon the availability of funds and life of the Sub-Award Agreement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This is a part-time, non-benefitted position funded through a Sub-Award Agreement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

GREEN WORKFORCE DATA TECHNICIAN

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a part-time, non-benefitted position funded through a Sub-Award Agreement.

SUMMARY DESCRIPTION

The Green Workforce Data Technician position is under general direction of the Manager of Environmental Scanning Services at the Economic Development and Corporate Training Division. The Green Workforce Data Technician performs a variety of duties involved in the collection, interpretation and documentation of data in support of the California Workforce Needs Assessment in the Green Economy project. This position also compiles the identification and documentation of the Employment Information System (EIS) providers in the State of California.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Coordinate the collection of “green” related educational and training programs offered by the K-12 system, community colleges and community based organizations in California.
2. Procure data through observation, interviews and analysis of records from sources such as web research and input the data inventory of “green” programs using established online system.
3. Compile a list of existing employment information system EIS providers. Maintain the online data inventory of EIS providers and assess the information gaps.
4. Outreach and develop the relationships with the relevant educational and job training providers, EIS providers, and minority-serving organizations to identify and refer best practice programs in “green” workforce training and job placement.
5. Establish working relationships with the agencies and organizations targeted by the Green Economy project, (i.e. Local Workforce Investment Boards, California community colleges and their contact education departments, non-profit workforce training providers, etc.).
6. Tour training facilities (when appropriate) to collect qualitative information about various types of “green” training programs available for communities in California.
7. Interact with community based organizations either in person or remotely (by phone or email) to inquire about the availability of job placement and other support services to disadvantaged populations on a monthly basis.
8. Receive, review, extract and input relevant data information from the raw scripts of oral surveys conducted by researchers into the online inventory of “green” training programs.

9. Collect, categorize and enter data on “green” training programs, including the type of job training or educational programs, regarding location, target audience and available support services.
10. Prepare charts and tables in Excel that summarize inventory data on “green” training programs and Employment Information Systems.
11. Prepare reports of the completed data inventory in accordance with project requirements.
12. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operational characteristics, services, and activities of the California Workforce Needs Assessment in the Green Economy project, including the goals and objectives of the project.
- Principles and practices of research and analysis in a public or private sector organizational environment.
- Pertinent federal, state, and local laws, codes, and regulations that relate to the Green Economy project.
- Office procedures, methods, and equipment including computers and applicable software applications such as e-mail, internet applications, presentations, word processing, spreadsheets, and databases.
- Principles, practices, and procedures of report preparation.
- Interpersonal skills using tact, patience, and courtesy.
- Oral and written communication skills.

Ability to:

- Compile, organize and analyze data and prepare analytical reports.
- Work with diverse client populations while displaying effective customer service skills.
- Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations, and ordinances.
- Assist in the coordination of the Green Economy project.
- Establish and maintain community relationships.
- Perform a full range of complex and responsible program and technical support.
- Prepare and compose a variety of clear and concise reports, correspondence and memoranda and maintain accurate files and records.
- Build and manipulate spreadsheet tables, sort and filter data sets and illustrate the quantitative data using visual charts.
- Plan and organize work to meet schedules and changing deadlines.
- Operate office equipment including computers, customized online databases, and supporting word processing, spreadsheet, presentation, and web search software applications.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES

Education/Training:

Graduation or equivalent to completion of a Bachelor's Degree with major study in business, public administration, statistics, mathematics, economics, or a related field.

Experience:

One year experience in the collection, interpretation and documentation of data.

License or Certificate:

Possession of a valid California driver's license and the ability to be on the District's Approved Driver's List.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting and travel from site to site; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: April 8, 2010

Range:43

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached lists of short-term, substitute and professional expert employees are submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term hourly, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2009-2010 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
April 8, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Hoge, Jessmyn	Financial Aid	SBVC	Project Assistant I	4/9/10	6/30/10	\$9.00
Lopez, Pauline	Financial Aid	SBVC	Project Assistant I	4/9/10	6/30/10	\$9.00
Moran, Raquel	Financial Aid	SBVC	Project Assistant I	4/9/10	6/30/10	\$9.00
Taylor, Allison	Art	CHC	Model (Undraped)	4/9/10	5/19/10	\$15.00
Thomure, Brennae	Financial Aid	SBVC	Project Assistant I	4/9/10	6/30/10	\$9.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
April 8, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Emon, Tiffany	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	4/9/10	6/30/10	\$35.00/ \$105 per session/ \$25.00
Lutz, Kenneth	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	4/9/10	6/30/10	\$35.00/ \$105 per session/ \$25.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
April 8, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Belknap, Amy	Child Development Center	CHC	Child Development Assistant	2/25/10	4/25/10	\$12.35
Camacho, Albert	Custodial	SBVC	Custodian	3/13/10	5/12/10	\$14.68
Garcia, Noemi	Cafeteria	CHC	Food Service Worker	3/15/10	5/10/10	\$11.75
Garcia, Noemi	Cafeteria	CHC	Food Service Specialist	3/15/10	5/10/10	\$12.35
Grant, Kathleen	Athletics	SBVC	Secretary I	3/10/10	5/10/10	\$15.43
Guizar, Gil	KVCR	DIST	Broadcast Operator	3/17/10	3/23/10	\$19.25
McCrary, Danisha	Career Technical Education	CHC	Administrative Secretary	3/20/10	5/20/10	\$18.78
Medina, Miguel	Police	Dist	College Police Officer	3/11/10	5/9/10	\$22.33
Miller, Beth	CBO	SBVC	Switchboard Operator	3/13/10	5/12/10	\$13.97
Mulgado, Irene	Custodial	SBVC	Custodian	3/13/10	5/12/10	\$14.68
Sanchez, Lori	PDC	Dist	Research Assistant	2/19/10	4/9/10	\$23.47
Sanchez, Phylicia	Financial Aid	CHC	Clerical Assistant I	3/12/10	5/12/10	\$12.65
Sclafani, Tony	Police	Dist	College Police Officer	3/11/10	5/9/10	\$22.33
Serrano, Manual	Maintenance	SBVC	Maintenance Tech	3/1/10	4/30/10	\$18.78
Tafoya-Bryson, Patricia	Police	Dist	College Police Officer	3/11/10	5/9/10	\$22.33
Walter, Miranda	Admissions & Records	CHC	A & R Technician	3/1/10	4/30/10	\$16.61
Wu, William	Police	Dist	College Police Officer	3/11/10	5/9/10	\$22.33
Zapien, Lorena	Counseling	SBVC	Secretary I	3/17/10	3/21/10	\$15.43

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Adjunct & Substitute Academic Employees as needed for the 2009-2010 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees are submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2009-2010 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

San Bernardino Valley College

Hanely, Jessica

Nursing

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Gloria M. Harrison, President, CHC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Non-Instructional Pay

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodic basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

CHC Non Instructional Pay

Commander, John, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

Durban, Mark, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

Estrada, Laura, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-14-02-8210-0000-1480.00-6440

Fox, Barry, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

Hausman, Edward (Jay), Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

Newsome, Helen, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-14-02-8210-0000-1480.00-6440

Raney, Bret, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

Stevens, Alfred, Payment for time required to obtain fit test, \$43.16 per hour not to exceed 4 hours, 03/15/10 – 05/01/10, 01-00-02-8100-0000-1480.00-4930

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Management Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation for Sandra Guignard, Assistant Director, ATTC, District.

OVERVIEW

Ms. Guignard, Assistant Director, ATTC, has submitted her letter of resignation effective March 20, 2010, after four months of service.

ANALYSIS

The Human Resources Department has provided Ms. Guignard acceptance of her resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources &
Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District Volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College

Bremer, Helen	Tutoring/Learning Resources	4/12/10-6/30/10
Dao, Ngoc	Tutoring/Learning Resources	4/12/10-6/30/10
Knox, Neyda	Child Development Center	4/12/10-6/30/10
Penaflo, Thanya	Child Development Center	4/12/10-6/30/10
Garcia, Sonya	Child Development Center	4/12/10-6/30/10
Rogers, Kimberly	Child Development Center	4/12/10-6/30/10
Hernandez, Luis	Child Development Center	4/12/10-6/30/10
Gollihar, Jennifer	Child Development Center	4/12/10-6/30/10
Zazueta, Silvia	Child Development Center	4/12/10-6/30/10
Wahlgren, Jezere	Social Science	4/12/10-6/30/10
Hernandez, Anita	CalWORKs	4/12/10-6/30/10
Gomez, Jaime	Counseling	4/12/10-6/30/10
Thornberg, Lisa R.	Humanities/Theatre Arts	4/12/10-6/30/10

Crafton Hills College

Bedoya, Rosemary	Counseling Center	4/09/10-6/30/10
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Routine Contracts and Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts and agreements.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

Attachments

Routine Contracts and Agreements

Scheduled Board Date 4/8/2010

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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EduStream

Copper Mountain Community College District	(6553) EduStream - Institutional License Agreement Term: 4/9/2010 - 6/30/2015	DETS/SBCCD	No Cost	SSutorus
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SubTotal for EduStream: 1

Facilities Use

Arrowhead Christian Academy	(6529) Facility Use - Use of CHC Tennis Courts Term: 3/2/2010 - 4/29/2010	Maintenance/CHC	\$440.00	SSutorus
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Yucaipa-Calimesa Joint Unified School District	(6539) Facilities Use - Use of CHC parking lots for Yucaipa High School 2010 Graduation overflow parking Term: 6/1/2010 - 8/31/2010	Maintenance/CHC	Fee Waived 04-08-2010	SSutorus
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SubTotal for Facilities Use: 2

General

American Red Cross	(6530) Rental - Rental of CPR and first aid training equipment Term: 4/9/2010 - 6/30/2010 01-00-03-9503-0000-5610.00-6770	District Police/SBCCD	\$250.00 Not to Exceed	SSutorus
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<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Armada Towing Service	(6498) Service - On demand towing service rate schedule: impounds and stored vehicles, \$195 per hour the hours during of 7am to 7pm, \$210 per hour during the hours of 7pm to 7am; For the Units \$50 for the hook up and 1st five miles and \$5 per mile thereafter Term: 4/10/2010 - 6/30/2010 01-00-03-9503-0000-5120.00-6770	District Police/SBCCD	\$300.00 Not To Exceed	SSutorus
Balloons of California	(6535) Services - Balloon Sculptures for Star Program banquet; 15 Bouquets with base, 2 columns and 1 spiral arch Term: 5/6/2010 - 5/6/2010 01-00-15-8208-0150-5120.00-6499	Star Program/SBVC	\$364.31	SSutorus
Barraza, Jeff	(6534) Performance - DJ services for Star Program graduation banquet Term: 5/6/2010 - 5/6/2010 01-00-15-8208-0150-5113.00-6499	Star Program/SBVC	\$500.00	SSutorus
Bugarini, Yvete	(6506) Independent Contract - Design and Develop two issues of the CHC Alumni newsletter; Design and Develop the Alumni Brochure; write 10 Alumni Profiles with photos; Create list of potential donors; Term: 4/9/2010 - 9/30/2010 01-00-02-9016-0155-5113.00-6600	Resource Development/CHC	\$12,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
C.C.I. Chemical Corporation	(6010) Service - Preventative maintenance on CHC Campus equipment for scale, corrosion, and eliminate any microbiological fouling and extended equipment life: Amendment 1 - Contract Reduced by \$1,867.50 because of Construction. These services will either not be needed or are covered in the construction plan Term: 7/1/2009 - 6/30/2010 01-00-02-9506-0000-5631.00-6510	Maintenance/CHC	\$13,072.50 Revised Contract Amount	SSutorus
Cafe Coyote - Old Town San Diego	(6515) Service - Dinner for Star Program participants on field trip to San Diego: Event Approved 04-08-2010 Term: 5/7/2010 - 5/7/2010 01-00-15-8208-0150-5809.00-6499	Star Program/SBVC	\$1,068.80	SSutorus
California Contract Commercial Designs	(6543) Service - Design and produce safety maps signs for SBVC Term: 4/9/2010 - 6/30/2010 01-92-31-9508-0000-5120.00-6770	Administrative Services/SBVC	\$13,036.95	SSutorus
Coach America - Los Angeles	(6512) Rental - Bus rental for field trip to LA County Museum of Art Term: 4/15/2010 - 4/15/2010	Student Life/SBVC	\$928.73 Trust Account 4015 Art Club	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Datatel, Inc	(6552) Service - Technical Services Usage Audit and Web Registration Performance Review Term: 4/9/2010 - 6/30/2010 01-00-03-9010-0000-5120.00-6780	DETS/SBCCD	\$16,500.00 Not to exceed	SSutorus
DJ Darcie/Soul House Music	(6533) Performance - Music performer for Diversity Week Term: 4/14/2010 - 4/14/2010 01-00-01-9002-0000-5113.00-6760	Calworks/SBVC	\$350.00	SSutorus
G & R Machinery Services	(6508) Service - Repair of automatic feed on ACRA Lathe #602 SN19973 Term: 4/9/2010 - 6/30/2010 01-79-03-8115-0000-5640.00-7010	PDC/SBCCD	\$494.50	SSutorus
Green Light Productions/Them Niovus	(6538) Performance - Musical Performance for Diversity Week Term: 4/14/2010 - 4/14/2010 01-00-01-9002-0000-5113.00-6760	President/SBVC	\$1,650.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc	(6517) Rental - Bus Rental for Star Program Trip to San Diego: Event Approved 04-08-2010 Term: 5/7/2010 - 5/8/2010 01-00-15-8208-0150-5611.00-6499	Star Program/SBVC	\$2,500.00	SSutorus
	Holiday Inn Express - Beaumont	(6511) Service - Catering & room rental for "Developmental Education Program" Term: 5/7/2010 - 5/7/2010 01-00-25-9002-0228-5200.00-6600	Instruction/CHC	\$1,111.50	SSutorus
	Inland Empire Tours & Transportation	(6519) Rental - Bus Rental for Science Field Trip to Mill Creek Term: 4/26/2010 - 4/26/2010 01-00-01-4671-0000-5611.00-2206	Science/SBVC	\$624.00	SSutorus
	Larco Enterprises	(6527) Rental - Bus rental for field trip to Mill Creek Term: 4/30/2010 - 4/30/2010 01-00-02-4651-0000-5611.00-1914	Science/CHC	\$580.00	SSutorus
	Larco Enterprises	(6526) Rental - Bus rental for field trip to San Bernardino County Morgue Term: 4/30/2010 - 4/30/2010 01-00-01-4625-0221-5611.00-1701	Mathematics/SBVC	\$495.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Larco Enterprises	(6555) Rental - Bus Rental for field trip to San Pedro's Cabrillo Aquarium Term: 5/2/2010 - 5/2/2010 01-00-02-4651-0000-5611.00-1914	Science/CHC	\$750.00	SSutorus
	Larco Enterprises	(6528) Rental - Bus rental for field trip to Cajon Pass Term: 5/1/2010 - 5/1/2010 01-00-02-4651-0000-5611.00-1914	Science/CHC	\$580.00	SSutorus
	Larco Enterprises	(6525) Rental - Bus rental for field trip to University of California Irvine Term: 4/16/2010 - 4/16/2010 01-00-15-4625-0221-5611.00-1701 01-00-01-5625-0221-5611.00-1701	Mathematics/SBVC	\$580.00	SSutorus
	Marriot - Courtyard - San Diego	(6514) Block Room Rental - 4 single rooms and 18 double rooms for 40 guest as part of the Star Program trip to San Diego: Event Approved 04-08-2010 Term: 5/7/2010 - 5/8/2010 01-00-15-8208-0150-5809.00-6499 01-00-01-8208-0150-5200.00-6499	Star Program/SBVC	\$2,994.23	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Medina, David	(6532) Rental - Sound system rental and setup for SBVC's 2010 graduation ceremony Term: 5/19/2010 - 5/22/2010 01-00-01-8211-0000-5610.00-6499	Student Life/SBVC	\$3,250.00	SSutorus
Meyyappan, Meyya, Dr	(6540) Speaker - Keynote Speaker at Advancement of Nanotechnology Event Term: 4/22/2010 - 4/22/2010 01-00-35-8115-0465-5113.00-6840	PDC/SBCCD	\$1,500.00	SSutorus
Myers Information Systems	(6500) Software - ProWeb software upgrade and maintenance; ProLink service: underwriting/sales annual maintenance and upgrade Term: 4/9/2010 - 4/8/2011 74-00-03-8110-0108-5830.00-7099	KVCR/SBCCD	\$4,369.80	SSutorus
Network Guys	(6499) Service - Install and furnish all necessary equipment for installation of Wireless Internet Phase II project on the SBVC Campus Term: 4/10/2010 - 6/30/2010 01-00-15-9016-0155-6220.00-6600	Title V/SBVC	\$95,249.82	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Olsen, Rana E.	(6551) Speaker - Keynote Speaker for CHC 2010 Commencement Term: 5/20/2010 - 5/20/2010 01-00-02-8211-0000-5113.00-6499	President/CHC	\$500.00	SSutorus
	Pilgram, Melvin	(6496) Service - Musical assistant for theatrical production of "The Sixties: A Musical Odyssey" Term: 4/23/2010 - 5/2/2010	Theater Arts/SBVC	\$750.00 Trust Account 4210	SSutorus
	RFB&D's Learning Through Listening	(6536) Copyright Acknowledgment - Books on tape for the DSP&S program participants, we acknowledge the copyright laws governing text books on tape Term: 4/9/2010 - 4/8/2011	DSP&S/SBVC	No Cost	SSutorus
	Rialto Unified School District	(6510) Rental - Bus rental to transport Rialto area students to SBVC for Transfer Pathways Math and Science Event Term: 4/30/2010 - 4/30/2010 01-00-15-8220-0461-5611.00-6330	Transfer Center/SBVC	\$482.80	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
San Diego Harbor Excursions	(6516) Purchase agreement for 39 tickets at \$18 for Star Program Trip to San Diego: Event Approved 04-08-2010 Term: 5/7/2010 - 5/7/2010 01-00-15-8208-0150-5809.00-6499	Star Program/SBVC	\$702.00	SSutorus
Signature Party Rentals	(6494) Rental - Staging rentals for SBVC 2010 graduation ceremony Term: 5/19/2010 - 5/19/2010 01-00-01-8211-0000-5610.00-6499	Student Life/SBVC	\$12,430.00	SSutorus
Smith Marion and Company	(6507) Service - Conduct an audit of the CHC Foundation for year ending 06/30/2009 Term: 4/9/2010 - 9/30/2010 01-00-25-9016-0155-5730.00-6600	Resource Development/CHC	\$5,000.00	SSutorus
Snap Surveys, LTD	(6550) Software License - Renewal Agreement; includes 12 months maintenance on SnapPlus UNV and SnapPlus General Term: 5/14/2010 - 5/13/2011 01-00-03-9010-0000-5639.00-6780	DETS/SBCCD	\$4,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Stanley Security Solutions	(6504) Service - Furnish and install parking lot CCTV video surveillance of District building with monthly monitoring fee Term: 4/9/2010 - 4/9/2015 01-92-33-9014-0000-6220.00-6510 01-00-03-9514-0304-5630.00-6510	Facilities Planning/SBCCD	\$5,240.80 Plus \$152 Per month	SSutorus
Sun Newspaper, The	(6537) Advertising - Newspaper insert for promotion of Foster Kinship Program classes in the months of April, May and June Term: 4/9/2010 - 6/30/2010 01-00-01-8306-0209-5801.00-1305	Calworks/SBVC	\$8,850.00	SSutorus
Thomas, Beverly R.	(6531) Speaker - Keynote speaker for "Foster & Kinship Care Conference" Term: 4/22/2010 - 4/22/2010 01-00-01-8306-0209-5113.00-1305	Calworks/SBVC	\$1,500.00	SSutorus
U.S. Department of Interior	(6509) Special Use Permit - CHC Field trip to Kelso Dunes, Lava Fields, Hole in the Wall areas Term: 4/23/2010 - 4/25/2010	Arts & Science/CHC	No Cost	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	United Site Services. Inc	(6495) Rental - Portable toilets rental for SBVC 2010 graduation ceremony Term: 5/20/2010 - 5/24/2010 01-00-01-8211-0000-5610.00-6499	Student Life/SBVC	\$1,071.80	SSutorus
<hr/> <i>SubTotal for General: 39</i> <hr/>					
<u>General - FY 2010-2011</u>					
	Eadie & Payne	(6545) Service - Independent Audit of Measure P and Measure M 2009-2010:Rate Schedule: \$52-\$244 Term: 7/1/2010 - 6/30/2011 01-00-03-9508-0000-5730.00-6720	Fiscal Services/SBCCD	\$10,000.00 Not to Exceed	SSutorus
	Eadie & Payne	(6546) Services - Independent Audit for SBCCD 2009-2010: Rate Schedule: \$52-\$244 Term: 7/1/2010 - 6/30/2011 01-00-03-9508-0000-5730.00-6720	Fiscal Services/SBCCD	\$170,000.00 Not ot Exceed	SSutorus
	Eadie & Payne	(6544) Services - Independent of Audit of KVCR CPB Project 2009-2010: Rate Schedule: \$52-\$244 Term: 7/1/2010 - 6/30/2011 74-00-03-8110-0108-5730.00-7099	Fiscal Services/SBCCD	\$25,000.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - FY 2010-2011</u>					
	San Bernardino International Airport Authority	(6541) Lease - Rental of Rooms and Suites at 264 South Leland Norton Way for FY 2010-2011 Term: 7/1/2010 - 6/30/2011 01-00-01-6660-0000-5620.00-0510	Technical Training/SBVC	\$61,824.00	SSutorus
<u>SubTotal for General - FY 2010-2011: 4</u>					
<u>General - Ratified</u>					
	ACTT - Association of Classroom Teacher Tester	(6501) Software License - CELSA ESL assessment testing Term: 7/2/2009 - 7/1/2010 01-76-01-8207-0232-5830.00-6320 Ratified - Ratification is requested; contract not received in time for previous Board meetings	Counseling/SBVC	\$320.81	SSutorus
	Bio-Tox Laboratories	(6513) Service - DUI blood screening services for FY 2009-2010 Term: 7/1/2009 - 6/30/2010 01-00-03-9521-0000-5113.00-6770 Ratified - Ratification is requested; contract not received in time for previous Board meetings	District Police/SBCCD	\$100.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	ComputerLand of Silicon Valley	(6549) Software License - SYMC Backup: Agent and Option for MSFTSQL; SYMC Backup for Windows; Exchange and Expansion Term: 10/24/2009 - 10/23/2010 01-00-03-9010-0000-5639.00-6780	DETS/SBCCD	\$2,011.89	SSutorus
	Graham, Matthew	(6542) Consultant - Develop Railroad Operations Curriulum to inlcude on-line courses as well as traditional courses Term: 12/11/2009 - 6/30/2010 01-00-01-6660-0000-5113.00-0510	Technical Training/SBVC	\$2,500.00	SSutorus
	Hilton - San Bernardino	(6503) Service - Catering and room rental for 32 people - HACU breakfast meeting Term: 3/29/2010 - 3/29/2010 01-00-03-9000-0000-5120.00-6600	Chancellor/SBCCD	\$572.29	SSutorus
	Inland Empire Tours & Transportation	(6518) Rental - Bus rental for Science field trip to Palos Verdes Term: 3/27/2010 - 3/27/2010 01-00-01-4671-0000-5611.00-2206 Ratified - Ratification is requested; contract not received in time for previous Board meetings	Science/SBVC	\$1,020.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>				
New Toronto Group	(6497) Services - Technical consulting and application development assistance for EduStream FMS implementation Term: 1/21/2010 - 6/30/2010 01-00-03-8103-0236-5120.00-6150 01-00-35-8103-0236-5120.00-6150 Ratified - Ratification is requested; contract not received in time for previous Board meetings	DETS/SBCCD	\$25,650.00	SSutorus
San Francisco, City College of	(6521) MOU - Collaborate on workforce education and training needs assessment Term: 3/26/2010 - 12/31/2010 01-82-03-8115-0000-5120.00-6840 Ratified - Ratification is requested; contract not received in time for previous Board meetings	PDC/SBCCD	\$31,680.00	SSutorus
San Jose Evergreen Community College District	(6520) MOU - Collaborate on workforce education and training needs assessment study Term: 12/1/2009 - 12/31/2010 01-82-03-8115-0000-5120.00-6840 Ratified - Ratification is requested; contract not received in time for previous Board meetings	PDC/SBCCD	\$42,125.00	SSutorus
<u>SubTotal for General - Ratified: 9</u>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Grant/Award Income</u>				
Cabrillo Community College District	(6554) Contract Services: PDC/ATTC to Host and Coordinate a Two-Day Strategic Planning Retreat Term: 3/1/2010 - 6/30/2010 01-62-03-8115-0000-8982.00-0000	PDC/SBCCD	\$24,934.00	SSutorus
CCC Chancellor's Office	(5443) Grant - California High School Exit Exam Preparation Program Fund (CAHSEE) for the funding period 11-1-2008 to 10-31-2009: Amendment 1 extend grant period to 01-21-2010: Amemdment 2 extend grant period to 06-30-2010 Term: 11/1/2008 - 6/30/2010	Calworks/SBVC	\$400,000.00	SSutorus
CCC Chancellor's Office	(6502) Grant - Economic & Workforce Development: California Energy Commission Grant Term: 9/1/2009 - 2/28/2012 01-00-03-8115-0473-8629.00-0000	PDC/SBCCD	\$220,000.00	SSutorus
CCC Chancellor's Office	(5928) Grant - Strategic Priority Leadership Coordination and Technical Assistance - Strategic Priority Leadership Coordination and Technical Assistance: Amendment grant funding reduced by <\$129,135> funding went from \$162,500 to \$33,365 Term: 7/1/2009 - 6/30/2010 01-00-03-8115-0463-8629.00-0000	PDC/SBCCD	\$33,365.00 revised Grant Amount	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Grant/Award Income</u>					
	Los Angeles Community College District	(5493) Grant – Sub-Grantee Agreement for Career Advancement Academy: grant period 10-01-2008 to 09-30-2009: Amendment 2 Extend contract through 06-30-2010 and increase amount from \$100,000 to \$200,000 for a new total grant value Term: 10/1/2008 - 9/30/2010 01-00-15-8120-0233-8836.00-0000	Calworks/SBVC	\$200,000.00 Revised Grant Amount	SSutorus
	Yosemite Community College District	(6505) Grant - Child Development Training Consortium - Instructional Agreement for 2009-2010 for reimbursement to students for educational expenses upon successful completion of child development certificate advancement courses during the 2009-2010 Fiscal Year Term: 7/1/2009 - 6/30/2010	Child Development/SBVC	\$12,500.00	SSutorus
	Yosemite Community College District	(6247) Grant - Child Development Training Consortium- SBVC Campus Coordinator Agreement for fiscal year 2009-2010 Term: 9/1/2009 - 6/30/2010	Child Development/SBVC	\$6,200.00	BBaron
<i>SubTotal for Grant/Award Income: 7</i>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Subgrantee</u>					
	All Year Round A/C	(6524) Subgrantee: Fabrication of home energy rating systems equipment as utilized by CAL-Certs for dedicated training lab Term: 4/9/2010 - 6/30/2010 01-00-03-8115-0474-5120.00-6840	PDC/SBCCD	\$33,909.58	SSutorus
	Uncommon Good	(6523) Subgrantee: Placement support for unemployed San Bernardino County residents, into apprenticeships, employment and/or educational training programs Term: 4/9/2010 - 4/8/2011 01-00-03-8115-0474-5120.00-6840	PDC/SBCCD	\$42,472.80	SSutorus
	United States Green Building Council - Inland Empire Chapter	(6522) Subgrantee: Placement support for unemployed San Bernardino County residents, into apprenticeships, employment and/or educational training programs Term: 4/9/2010 - 6/30/2011 01-00-03-8115-0474-5120.00-6840	PDC/SBCCD	\$40,807.00	SSutorus
<i>SubTotal for Subgrantee: 3</i>					
<i>Grand Total Contracts for Board Date 4/8/2010: 65</i>					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure, required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachments

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1200	CONTRACT CERT. ADMINISTRATORS	5,369,814.00	4,932,897.47	-6,500.00	4,926,397.47
	1300	INSTRUCTORS DAY/HOURLY	8,763,070.00	8,355,533.48	1,320.42	8,356,853.90
	1480	NONINSTRUCTION HOURLY	691,830.00	759,913.23	-7,320.42	752,592.81
	2100	CONTRACT CLASSIFIED NON-INSTR.	3,427,027.00	3,195,796.83	229,828.00	3,425,624.83
	2180	CLASSIFIED CONFIDENTIAL EMPLOY	14,394,005.00	13,901,256.69	99,748.00	14,001,004.69
	2380	PART-TIME/OVERTIME/STUDENT	1,818,112.00	1,912,134.78	100,651.00	2,012,785.78
	2400	INST AIDES-HOURLY- DIR.INSTRUC	1,035,805.00	1,022,039.69	-2,452.00	1,019,587.69
	3180	STRS OTHER ACADEMIC-N.I-OTHERS	381,718.00	367,226.00	1,219.00	368,445.00
	3228	PERS CLASS/I.A.-NON-INST-OTHER	1,597,966.00	1,598,435.57	328.07	1,598,763.64
	3328	OASDI CLASS/I.A.-NON-INST OTHE	901,951.00	902,249.99	197.28	902,447.27
	3360	PARS-NON-INSTRUCTIONAL	.00	141.58	344.33	485.91
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	3,149,670.00	3,029,499.96	69,517.16	3,099,017.12
	3430	HEALTH & WELFARE-OTH ACAD-N.I	771,155.00	768,429.62	-4,042.84	764,386.78
	4100	TEXTBOOKS	19,659.78	24,834.78	500.00	25,334.78
	4200	BOOK,MAGAZINE&PERIOD-DIST.USE	212,810.06	129,871.74	-9,608.90	120,262.84
	4300	INSTRUCTIONAL SUPPLIES	430,701.32	438,380.47	2,728.63	441,109.10
	4400	MEDIA AND SOFTWARE-DISTRCT USE	116,917.37	113,071.11	16,649.16	129,720.27
	4500	NONINSTRUCTIONAL SUPPLIES	1,694,347.25	1,254,099.51	17,992.55	1,272,092.06
	5100	PERSON&CONSULTANT SVC-DIST USE	3,774,050.40	4,011,512.67	861,697.00	4,873,209.67
	5200	TRAVEL & CONFERENCE EXPENSES	745,538.49	718,313.14	6,090.90	724,404.04
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	448,008.00	390,246.28	2,430.00	392,676.28
	5500	UTILITIES & HOUSEKEEP-DIST.USE	2,784,896.40	2,869,218.93	-1,600.00	2,867,618.93
	5600	RENTS,LEASES&REPAIRS-DIST.USE	1,874,975.27	1,875,033.27	73,400.71	1,948,433.98
	5800	OTHER OPERATING EXP-DIST. USE	5,662,804.77	5,085,604.37	9,202.33	5,094,806.70
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	544,963.86	551,330.88	-2,206.00	549,124.88
	6300	LIBRARY BOOKS - EXPANSION	90,244.00	73,075.43	7,000.00	80,075.43
	6400	ADDITIONAL/IMPROVED EQUIPMENT	2,138,435.76	2,273,015.00	-8,490.38	2,264,524.62
	7500	OTHER OUTGO-STUDENT FIN AID	126,557.00	73,506.00	6,786.00	80,292.00
	7600	OTHER STUDENT AID	866,579.02	876,860.38	9,000.00	885,860.38
TOTAL EXPENSE			63,833,611.75	61,503,528.85	1,474,410.00	62,977,938.85
	8170	VATEA	666,398.00	666,398.00	-1,981.00	664,417.00
	8190	FED REV-OTHER FEDERAL REVENUES	2,472,397.58	2,866,765.26	343,717.00	3,210,482.26
	8611	PRINCIPAL APPORTIONMENT	52,831,686.00	52,863,559.00	-50,039.00	52,813,520.00
	8620	GENERAL CATEGORICAL PROGRAMS	8,110,596.75	7,260,556.58	322,501.00	7,583,057.58
	8650	REIMBURSABLE CATEGORICAL PROG	1,741,282.84	1,741,282.84	525,934.00	2,267,216.84
	8830	CONTRACT SERVICES	557,440.00	577,269.84	313,779.00	891,048.84
	8876	HEALTH SERVICES	566,137.00	566,137.00	30,000.00	596,137.00
	8890	OTHER LOCAL REVENUES	350,997.00	355,997.00	3,000.00	358,997.00
	8980	INCOMING TRANSFERS	315,373.00	888,967.74	-12,501.00	876,466.74
TOTAL REVENUE			67,612,308.17	67,786,933.26	1,474,410.00	69,261,343.26

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
39	3991	IN LIEU OF BENEFITS-ACADEMIC	.00	.00	29,069.60	29,069.60
TOTAL EXPENSE			.00	.00	29,069.60	29,069.60

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
41	6410	ADDL EQUIP-\$1,000 OR MORE	64,166.34	89,591.34	1,000,000.00	1,089,591.34
TOTAL EXPENSE			64,166.34	89,591.34	1,000,000.00	1,089,591.34
	8659	OTHER CATEGORICAL PROGRAM ALLO	54,424,594.38	54,424,594.38	1,000,000.00	55,424,594.38
TOTAL REVENUE			54,424,594.38	54,424,594.38	1,000,000.00	55,424,594.38

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
42	5100	PERSON&CONSULTANT SVC-DIST USE	132,587.82	432,587.82	3,936.50	436,524.32
	6120	SITE IMPROVEMENT	14,116,072.01	14,044,507.01	-29,062.20	14,015,444.81
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	74,337,790.98	72,888,470.98	25,125.70	72,913,596.68
	7900	RESERVE FOR CONTINGENCIES	20,000,000.00	18,590,000.00	2,500,000.00	21,090,000.00
TOTAL EXPENSE			108,586,450.81	105,955,565.81	2,500,000.00	108,455,565.81
	8860	INTEREST INCOME	2,200,000.00	2,200,000.00	2,500,000.00	4,700,000.00
TOTAL REVENUE			2,200,000.00	2,200,000.00	2,500,000.00	4,700,000.00

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
72	2380	PART-TIME/OVERTIME/STUDENT	303,700.00	316,700.00	-55,605.00	261,095.00
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	258,993.00	258,993.00	62,884.00	321,877.00
	4300	INSTRUCTIONAL SUPPLIES	24,228.00	39,228.00	18,529.00	57,757.00
	4500	NONINSTRUCTIONAL SUPPLIES	52,442.00	65,040.50	8,409.50	73,450.00
	4700	FOOD SUPPLIES	114,147.00	122,047.00	35,000.00	157,047.00
	5100	PERSON&CONSULTANT SVC-DIST USE	.00	2,600.00	1,500.00	4,100.00
	5800	OTHER OPERATING EXP-DIST. USE	136,545.00	138,045.00	17,221.00	155,266.00
	6400	ADDITIONAL/IMPROVED EQUIPMENT	3,000.00	9,000.00	3,000.00	12,000.00
TOTAL EXPENSE			893,055.00	951,653.50	90,938.50	1,042,592.00
8620 GENERAL CATEGORICAL PROGRAMS			1,915,854.00	2,034,452.50	90,938.50	2,125,391.00
TOTAL REVENUE			1,915,854.00	2,034,452.50	90,938.50	2,125,391.00

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
74	4400	MEDIA AND SOFTWARE-DISTRCT USE	100.00	100.00	-100.00	.00
	4500	NONINSTRUCTIONAL SUPPLIES	6,260.15	6,260.15	-100.00	6,160.15
	5100	PERSON&CONSULTANT SVC-DIST USE	59,702.23	59,702.23	-100.00	59,602.23
	5200	TRAVEL & CONFERENCE EXPENSES	20,076.00	20,076.00	-100.00	19,976.00
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	56,135.93	43,934.93	-5,000.00	38,934.93
	5500	UTILITIES & HOUSEKEEP-DIST.USE	173,962.84	171,712.84	11,093.00	182,805.84
	5600	RENTS,LEASES&REPAIRS-DIST.USE	41,410.00	39,500.00	31,447.50	70,947.50
	5700	LEGAL/ELECTION/AUDIT-DIST. USE	78,000.00	72,800.00	1,652.50	74,452.50
	5800	OTHER OPERATING EXP-DIST. USE	521,241.16	557,000.16	40,808.00	597,808.16
	6400	ADDITIONAL/IMPROVED EQUIPMENT	100.00	100.00	-100.00	.00
TOTAL EXPENSE			956,988.31	971,186.31	79,501.00	1,050,687.31
	8890	OTHER LOCAL REVENUES	1,578,512.93	1,578,512.93	79,501.00	1,658,013.93
TOTAL REVENUE			1,578,512.93	1,578,512.93	79,501.00	1,658,013.93

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/17/2010 TO DATE 03/17/2010

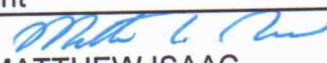
72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 10

APPROVED			09/25/2009	02/17/2010	BUDGET	03/17/2010
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
78	5800	OTHER OPERATING EXP-DIST. USE	10,000.00	4,000.00	50,000.00	54,000.00
	7900	RESERVE FOR CONTINGENCIES	50,000.00	50,000.00	-50,000.00	.00
TOTAL EXPENSE			60,000.00	54,000.00	.00	54,000.00

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2/25/10	PDC		 MATTHEW ISAAC

ACCOUNT

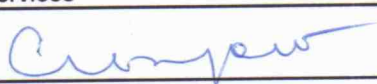
Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	90	03	8115	0000	8836.00	0000	LEAN & BUSINESS CONSULTING	\$ 150,000.00
								\$ 150,000.00

EXPENSE

01	90	03	8115	0000	2100.00	7010	CLASSIFIED CONTRACT	\$ 7,000.00
01	90	03	8115	0000	2181.00	7010	CLASSIFIED NON-INSTR	\$ 42,410.00
01	90	03	8115	0000	2389.00	7010	FACILITATORS	\$ 32,000.00
01	90	03	8115	0000	3000.00	7010	EMPLOYEE BENEFITS	\$ 12,490.00
01	90	03	8115	0000	4300.00	7010	SUPPLIES, INSTR	\$ 2,000.00
01	90	03	8115	0000	4500.00	7010	SUPPLIES, NON-INSTR	\$ 3,600.00
01	90	03	8115	0000	5113.00	7010	INDEPENDENT CONTRACTOR	\$ 5,000.00
01	90	03	8115	0000	5120.00	7010	OUTSIDE SERVICES	\$ 25,000.00
01	90	03	8115	0000	5200.00	7010	TRAVEL & CONFERENCES	\$ 1,500.00
01	90	03	8115	0000	5210.00	7010	PERSONAL MILEAGE	\$ 1,000.00
01	90	03	8115	0000	5809.00	7010	OTHER EXPENSES	\$ 2,000.00
01	90	03	8115	0000	5819.00	7010	INDIRECT CHARGES	\$ 6,000.00
01	90	03	8115	0000	6410.00	7010	EQUIPMENT	\$ 10,000.00
								\$ 150,000.00

JUSTIFICATION

BUDGET ADJUSTMENT FOR SB COUNTY WORKFORCE DEVELOPMENT LEAN & CONSULTING CONTRACT

Fiscal Services		Board Action Date
		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:
150508	SL	3/9

BUDGET ADJUSTMENT

FEB 11 9 22 10

RECEIVED

Date	Location	S.B.V.C.	Responsibility Center Manager	President
02-17-10	SBVC OFFICE	FEB 18 2010	<i>[Signature]</i>	<i>[Signature]</i> 2/22/10

Account: ~~10 FEB 19 AM 9:41~~ PRESIDENT OF STUDENT SERVICES

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8210	0310	8876.00	0000	Health Services	30,000.00
TOTAL								30,000.00

EXPENSE

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8210	0310	5809.00	6440	Other Expenses & Fees	30,000.00
TOTAL								30,000.00

JUSTIFICATION

Additional student health fees collected over the original budgeted money needs to be added to the budget so they can be expended to provided needed health services.

Controller	Chancellor	Board Action Date
<i>[Signature]</i>		4/8/10
Batch Transfer No./Reference #	Posted By	Date
160609	<i>[Signature]</i>	3/9

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2-5-10	CHC Lib	Ted Phillips <i>Ted Phillips</i>	Gloria Harrison <i>Gloria M. Harrison</i>

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	34	02	8106	0000	8890.00	0000	Other Local Revenues	\$3,000.00

EXPENSE

01	34	02	8106	0000	4500.00	6120	Non-Instructional Suppl.	\$3,000.00

JUSTIFICATION

We need paper for the Student's Copier/Printers
Increase in Revenue FY10

Controller	Chancellor	Board Action Date
<i>Cummins</i>		<i>4/8/10</i>

Batch Transfer #/Ref #	Posted By	Date
<i>100510</i>	<i>GL</i>	<i>3/9</i>

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
03/09/10	District	P Ongoco	

ACCOUNT

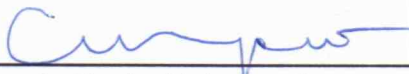
Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	15	9002	0228	8616.00	0000	Basic Skills	1,024.00
01	00	25	9002	0228	8616.00	0000	Basic Skills	683.00

EXPENSE

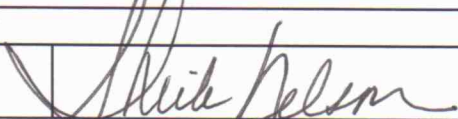
01	00	15	9002	0228	5809.00	6600	Other Expenses	1,024.00
01	00	25	9002	0228	5809.00	6600	Other Expenses	683.00

JUSTIFICATION

Additional Basic Skills funding received via P1

Fiscal Services		Board Action Date
		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:
100514	SR	3/9

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager
03/16/10	LRC-CRAFTON HILLS	


ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
41	56	02	8104	0256	8659	0000	Measure P Funding from State (LRC)	1,000,000.00

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
EXPENSE								
41	56	02	8104	0256	6410.73	7100	Furniture (LRC)	450,000.00
41	56	02	8104	0256	6410.74	7100	Audio Visual (LRC)	550,000.00

JUSTIFICATION

STATE FUNDING HAS BEEN APPROVED ON 2/25/10. BUDGET NEEDS TO BE SET-UP FOR USAGE OF STATE FUNDS FOR FURNITURE AND AUDIO VISUAL AS STIPULATED IN THE STATE FUNDS

Fiscal Services		Board Action Date
		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:
100512	SK	3/9

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
03/09/10	District	P Ongoco	

ACCOUNT


Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
72	00	01	8306	0205	8624.00	0000	Child Development	985,743.00

EXPENSE

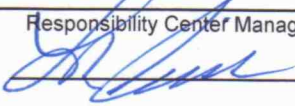
72	00	01	8306	0205	2181.00	6920		536,000.00
72	00	01	8306	0205	2380.00	6920		30,040.00
72	00	01	8306	0205	2382.00	6920		200.00
72	00	01	8306	0205	2383.00	6920		4,000.00
72	00	01	8306	0205	2385.00	6920		50,000.00
72	00	01	8306	0205	3150.00	6920		15,352.00
72	00	01	8306	0205	3228.00	6920		33,190.00
72	00	01	8306	0205	3328.00	6920		21,520.00
72	00	01	8306	0205	3346.00	6920		8,200.00
72	00	01	8306	0205	3420.00	6920		187,420.00
72	00	01	8306	0205	3628.00	6920		16,600.00
72	00	01	8306	0205	5819.00	6920		83,221.00

JUSTIFICATION

To Correct Child Development Allocation FY2010

Fiscal Services		Board Action Date
		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:
100614	SL	3/11

Budget Adjustment 2010

Date 3/5/2010	Location KVCR	Responsibility Center Manager 	
------------------	------------------	--	--

INCOME


Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
74	00	03	8110	0018	8890.00	7099	Other local revenues	\$ 1,093.00
74	00	03	8110	0108	8890.00	7099	Other local revenues	\$ 78,408.00
\$								79,501.00

EXPENSES

74	00	03	8110	0018	5540.00	7099	Telephone	\$ 1,093.00
74	00	03	8110	0108	5540.00	7099	Telephone	\$ 10,000.00
74	00	03	8110	0108	5620.00	7099	Leases	\$ 20,000.00
74	00	03	8110	0108	5711.00	7099	Legal Expenses, Private	\$ 5,000.00
74	00	03	8110	0108	5730.00	7099	Audit Expenses	\$ 10,000.00
74	00	03	8110	0108	5831	7099	Broadcast Prgm Rights	\$ 33,408.00
\$								-
\$								79,501.00

JUSTIFICATION

To increase TV CSG and Interconnection Budget

Controller 	Chancellor	Board Action Date 4/8/10
Batch Transfer Number/Reference # 100513	Posted By: SL	Date: 3/9

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
03/09/10	District	P Ongoco	

ACCOUNT


Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								

EXPENSE

78	00	03	9011	0000	7900.00	6770	Reserve for Contingencies	-50,000.00
78	00	03	9011	0000	5850.00	6770	Self Insurance Claims	50,000.00

JUSTIFICATION

Transfer from reserve due to insurance claim.

Fiscal Services		Board Action Date
		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:
150506	SR	3/9

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2-17-10	SBVC	<i>[Signature]</i>	<i>[Signature]</i>
Account: 34		OSOP 3/9/10	

RECEIVED
MAR - 8 2010
VICE PRESIDENT OF
STUDENT SERVICES

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	38	01	8210	0000	8890.00	0000	Other Local Revenue	8,000.00

EXPENSE

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	38	01	8210	0310	5809.00	6440	Other Expenses & Fees	2,850.00
01	38	01	8210	0310	4500.00	6440	Non-Instructional Supplies	2,200.00
01	38	01	8210	0310	5120.00	6440	Outside Services/ Other Contracts	2,700.00
01	38	01	8210	0310	5801.00	6440	Advertising	250.00

JUSTIFICATION

Additional student health fees collected over the original budgeted monies need to be added to the budget so they can be expended to provide needed services.

Controller	Chancellor	Board Action Date
<i>[Signature]</i>		4/8/10
Batch Transfer No./Reference #	Posted By	Date

BUDGET ADJUSTMENT

Date:	Location:	Responsibility Center Manager:	President:
3-15-10	PDC - District	<i>[Signature]</i>	<i>[Signature]</i>

INCOME

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	00	03	8115	0476	8199		So CA Logisticts Tech Collborative	\$ 4,260,863.00
							U.S. DOL ETA , ARRA grant	
								\$ 4,260,863.00

EXPENSE

01	00	03	8115	0476	1201	6840	Certificated Manager	\$ 12,810.00
01	00	03	8115	0476	2101	6840	Grants Project Manager	\$ 247,873.00
01	00	03	8115	0476	2181	6840	Classified - Tech & Speicalist	\$ 324,120.00
01	00	03	8115	0476	2383	6840	Work/Study Student Hourly	\$ 10,000.00
01	00	03	8115	0476	2381	6840	Non-Instructional Hourly	\$ 28,473.00
01	00	03	8115	0476	2389	6840	Non-FTE Facilitator (Prof Experts)	\$ 151,275.00
01	00	03	8115	0476	3000	6840	Benefits	\$ 228,336.00
01	00	03	8115	0476	4100	6840	Textbooks	\$ 3,900.00
01	00	03	8115	0476	4300	6840	Instructional Supplies	\$ 28,800.00
01	00	03	8115	0476	4430	6840	Software	\$ 8,400.00
01	00	03	8115	0476	4500	6840	Non-Instructional Supplies	\$ 16,400.00
01	00	03	8115	0476	4551	6840	Printing	\$ 4,800.00
01	00	03	8115	0476	5120	6840	Contracts	\$ 2,600,190.00
01	00	03	8115	0476	5113	6840	Independent Contractors	\$ 324,000.00
01	00	03	8115	0476	5200	6840	Conference & Travel	\$ 24,500.00
01	00	03	8115	0476	5210	6840	Mileage	\$ 22,000.00
01	00	03	8115	0476	5310	6840	NCATC - Memebrship	\$ 1,800.00
01	00	03	8115	0476	5350	6840	Postage	\$ 3,000.00
01	00	03	8115	0476	5540	6840	Cell phone - PC data	\$ 3,600.00
01	00	03	8115	0476	5801	6840	Advertising	\$ 3,500.00
01	00	03	8115	0476	5809	6840	Other Expenses	\$ 33,027.00
01	00	03	8115	0476	5819	6840	Indirect - Charges	\$ 165,059.00
01	00	03	8115	0476	6220	6840	Capital - Storage	\$ 4,000.00
01	00	03	8115	0476	6410	6840	Furniture/PCs	\$ 11,000.00
								\$ 4,260,863.00

JUSTIFICATION

This new program #0476 is the result of winning a U.S. Department of Labor grant, Agreement # GJ-20040-10-60-A-6 CFDA # 17.275 in the Amount of \$4,260,863, Period of Permormance March 01, 2010 thru February 28, 2013 to be know as the: Southern California Logistics Technology Collaborative - **SCLTC**

Fiscal Services		Board Action Date
<i>[Signature]</i>		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:

RECEIVED
S.B.V.C.

MAR 11 2010

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
03/11/2010	SBVC	Nancy J. Davis/Damon A. Bell	Debra Daniels

Damon A. Bell

Account

FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
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INCOME

01	00	31	8301	0161	8629.00	0000	Categorical Apportionment	1,500.00

EXPENSE

01	00	31	8301	0161	5809.00	6460	Other Expenses and Fees	1,500.00

JUSTIFICATION

Annual funds received from Chancellor's Office to assist with the expenses for Financial Aid Senior Awareness Day co-sponsored by the Financial Aid and Outreach departments.

Vice Chancellor, Fiscal Services	Chancellor	Board Action Date
<i>Cromer</i>		4/8/10
Batch Transfer Number/Reference #	Posted By:	Date:

PRESIDENT'S OFFICE, SBVC
10 MAR 12 PM 1:00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

DISTRICT

DONALD L. SINGER, JESS C. VIZCAINO, JR. and JOHN M. FUTCH to Long Beach, California, April 30-May 2, 2010 to attend the 2010 Annual Trustees Conference, with expenses.

KEVIN FLEMING to Newport Beach, California, April 7-9, 2010, to attend the California Workforce Association's 2010 Spring Conference, with time and expenses. Mr. Fleming will give a presentation on the Center of Excellence programs and take the opportunity to build strategic partnerships. Mr. Fleming received the invitation to speak after the March Board deadline. Therefore, ratification is requested. This travel is funded with the Center of Excellence grant.

GLEN KUCK to San Francisco, California, April 8-10, 2010 to exhibit and present EduStream at the University Continuing Education Conference, with time and expenses. Registration to be paid by Dallas Community College. Travel and other expenses fully funded by the EduStream grant.

JEREMY SIMS to Las Vegas, Nevada, June 6-10, 2010 to attend Educomm 2010 to gain knowledge from other colleges in areas of technology that will be utilized at the District in the future, with time and expenses.

DENNIS CARMICHAEL to Las Vegas, Nevada, April 18-24, 2010 to attend the Microsoft Management Summit 2010 to learn efficiency in working with SMS 2010, with time and expenses. The District is currently pursuing the manager to distribute patches and software updates districtwide.

PATRICK MCCURRY to South Lake Tahoe, California, April 6-9, 2010, to attend the Clery Act-Update and Review Campus Hate Crimes Workshop and the Spring Training Conference, "Event Management", with time and expenses. This conference will provide additional knowledge of Clery Act updates, recent enforcement actions, 2009 amendments and California regulations-sex registrants.

LARRY CIECALONE and KENN COUCH to Austin, Texas, May 15-21, 2010 to attend the annual PBS General Managers Planning Meeting, the PBS Annual Members Meeting and the PBS showcase, for time only. Meetings provide valuable information to station managers and important programming and promotion information. The KVCR Educational Foundation, Inc. will pay the expenses.

SBVC

DAMON BELL, and students MARISSA HERNANDEZ, ROBERT ALEXANDER, ROCHELLE ALEXANDER, MIGUEL SANCHEZ, JAVIER ALCARAZ, JAIME SANCHEZ, and DAVID MOREIRA to San Francisco, California, June 29-July 2, 2010, to attend the 2010 National Career Development Association Global Conference, with time and expenses. This conference will provide the opportunity to network with hundreds of career practitioners and educators; access to over 250 high quality presentations, discussions, and workshops; access to the latest technology, products, and professional resources in career development; and the opportunity to become involved with professional development activities.

WILLIAM CLARK, and students CHRISTIAN GONZALES, RICHARD PHILLIPS, MATT HARLOW, ILTEN ROBERTS, JONATHAN MORRISON, AND BRENT MCCARTY to San Diego, California, April 8-11, 2010, to attend the State Skills USA Conference, with time and expenses for the instructor and expenses for the students. SBVC students will be demonstrating their technical skills in precision machining to determine who will represent California at the National Skills Contest. The Career Technical Education grant will provide funds for the registration costs. Arnold Engineering will fund the students' expenses.

TODD HEIBEL, and students GEORGE ALCALA, CINDY VALENCIA AND TRACIE FOSTER to San Jose, California, April 16-18, 2010, to attend the Alpha Gamma Sigma State Convention North Spring 2010 Conference, with time and expenses. Alpha Gamma Sigma promotes academic achievement, community service and leadership. This conference is designed to inspire leadership in chapter members.

JOAN HARTER, and students TAMMIE ALSTON, DONNA BURCIAGA, LUCILLE MORALES, HELEN CHAVEZ, BERTHA MENDOZA, DANNY VALENTINE, JAVIER ALCARAZ, JOYCE GREEN, KEVIN WHITE, LAUREN SANDERS, MELISSA HOGLE, OLLIE TREADWAY, RHONDA MONCADA, ROCHELLE VARA, SELENA MANSFIELD, TAMMIE ALSTON, TINA CALDERIA, R. WOODROW RAYFIELD, KEEY HARRISON, CECLIA GONZALES, and JAMES TERRELL to Palm Springs, California, April 22-24, 2010, to attend the California Association for Alcohol and Drug Educators Conference, with time and expenses. Ms. Harter will serve as the chaperone for the SBVC students from the Human Services Association. The students will network with students, faculty and professionals from around the state. They will attend workshops and learn new information in the alcohol/drug abuse field.

GUY HINRICHS to New York City, New York, April 9-14, 2010, to attend the Renewal and Reinvestment in Higher Education Conference, with time only. The purpose of this conference is to find ways to improve communication and relations between the bargaining unit and the District.

DAN ANGELO to Millbrae, California, May 2-5, 2010, to attend the California Association of Community College Registrars and Admissions 33rd Annual Conference, with time and expenses. The California Association of Community College Registrars and Admissions is the professional association for A&R professionals in California Community Colleges. Mr. Angelo is a member of its executive board, and will be presenting a workshop at the conference. SBVC will benefit as Mr. Angelo will meet with members of the Chancellor's Office staff and receive pertinent information related to pending legislation and other A&R related issues.

JOHN STANSKAS to San Francisco, California, April 14-17, 2010, to attend the Academic Senate for California Community Colleges Spring Plenary Session, with time and expenses. Dr. Stanskas is the voting delegate for the College at the Academic Senate for the California Community Colleges Spring Plenary Session. He will also be a presenter at three break out sessions.

CHC

ROBIN BISHOP to Nashville, Tennessee, May 10-15, 2010, to attend the Integrated Medical, Public Health, Preparedness & Response Training Summit, with time only. This conference will provide an update on recent emergency management practices for use in the CHC Emergency Management Program.

ERICKA PADDOCK and students **JORDAN FARAGHER, KAYLEE HRISOULAS, JORDAN MACK, JENESSA PREMUS, DANIEL SHEDD, JOHN SHELDON, and MOISES VALENCIA** to Los Angeles, California, April 29-May 2, 2010, to attend the Student General Assembly Spring 2010 Conference, with time and expenses. This conference will provide information to acquire and improve skills for student representation.

ROBIN BISHOP to Emmittsburg, Pennsylvania, April 18-24, 2010 to attend the National Fire Academy Emergency Management, with time only. This conference will provide information for the Emergency Management Program.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

DISTRICT

Event: Inland Empire Economic Report Card
Date: April 7, 2010
Amount: \$600 (table of 10)
Item: Dr. John Husing will be providing the region's economic report and forecast. His report will answer questions about the recovery, blue collar jobs, emerging high-end jobs and assess the strategies for economic stimulus.

Event: Time for Change Foundation Luncheon
Date: April 8, 2010
Amount: \$750 (table of 10)
Item: The Time for Change Foundation will hold its fifth annual awards luncheon to honor members of the community, to celebrate the life-changing successes of women and children, and to raise awareness and much needed funding to continue the Foundation's mission.

Event: Golden Apple Awards Dinner
Date: April 14, 2010
Amount: \$350 (table of 10)
Item: The Golden Apple Awards Dinner is an annual event that recognizes outstanding educators from San Bernardino Valley College, San Bernardino City USD and Cal State San Bernardino.

SBVC

Event: STAR Program Field Trip
Date: May 7-8, 2010
Amount: \$7,300
Item: Bus transportation, hotel accommodations, harbor excursion tickets, dinner
Sponsored by the STAR Program, this educational and cultural field trip will allow 36 students and 3 staff members to learn about educational and transfer opportunities at San Diego State University. They will have the opportunity to learn the history of San Diego Naval Air Station and the Cabrillo National Monument. Funding source will be the STAR Program budget.

Event: Financial Aid and How Education is a Civil Right Day
Date: May 14, 2010
Amount: \$2,800
Item: Bus transportation, lunch, supplies
Sponsored by Financial Aid and the Outreach and Recruitment Office, this event will include campus tours, workshops regarding financial aid and vocational programs, district/community resources, information on the admissions process and general information regarding programs and services at SBVC. Approximately 300 students and parents from San Bernardino, Colton and Rialto School Districts are expected to attend. Funding source will be Financial Aid funds and the Tech Prep Grant.

Event: Electronic waste (e-waste) Recycling Collection
Date: June 19-20, 2010
Amount: \$300
Item: Food/refreshments, supplies, materials

Sponsored by Alpha Gamma Sigma, this event will promote getting rid of electronic waste and help reduce improper and illegal dumping in our city and landfills. Anticipated attendance is 500 faculty, staff, students and city residents. Funding source is Alpha Gamma Sigma Club Account.

Event: Reconnection Breakfast with High School Counselors and Career Technicians
Date: April 30, 2010
Amount: \$1,500
Item: Food, materials

Sponsored by the Counseling Department and Outreach and Recruitment Office, this event will provide breakfast and an overview of Student Services programs as well as instructional and CTE opportunities at SBVC for approximately 100-150 personnel from San Bernardino, Colton, Rialto, Redlands and Fontana school districts. Funding source is the CTE Mini Grant.

CHC

Event: Accreditation Evaluation Team Visit
Date: October 27, 2009
Amount: \$546.00
Item: Expenses for the Accrediting Commission Follow-Up Visit to Crafton Hills College on October 27 2009.

Event: Developmental Education Workshop
Date: May 7, 2010
Amount: \$1,111.50
Item: Refreshments for the Developmental Education Workshop to be held at the Holiday Inn Express in Beaumont, California, for Crafton Hills College faculty and staff.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property, whether one or more items does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

All Retired Assets by Date Range

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0016164	03/08/2010	CRAFTON HILLS COLLEGE	scanner	07/01/2009	\$1.00	\$0.75
0016290	03/08/2010	CRAFTON HILLS COLLEGE	COMPUTER - LAPTOP	11/15/2000	\$2,051.00	\$0.00
0016302	03/08/2010	CRAFTON HILLS COLLEGE	PRINTER	01/16/2001	\$2,267.00	\$0.00
0016676	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/01/2009	\$1.00	\$1.00
0016677	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/01/2009	\$1.00	\$0.75
0016828	03/11/2010	CRAFTON HILLS COLLEGE	comp. w/mon.	11/07/2003	\$2,405.00	\$0.00
0016829	03/11/2010	CRAFTON HILLS COLLEGE	comp.w/monitor	11/07/2003	\$2,405.00	\$0.00
0016832	03/11/2010	CRAFTON HILLS COLLEGE	comp. w/mon.	11/07/2003	\$1,656.00	\$0.00
0016834	03/11/2010	CRAFTON HILLS COLLEGE	comp. w/mon.	11/07/2003	\$1,656.00	\$0.00
0016835	03/11/2010	CRAFTON HILLS COLLEGE	comp. w/monitor	11/07/2003	\$1,665.00	\$0.00
0016863	03/11/2010	CRAFTON HILLS COLLEGE	comp w/mon	11/07/2003	\$1,227.00	\$0.00
0016877	03/11/2010	CRAFTON HILLS COLLEGE	cpu	11/07/2003	\$1,227.00	\$0.00
0016928	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/01/2009	\$1.00	\$0.75
0016983	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/01/2009	\$1.00	\$0.75
0016984	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/01/2009	\$1.00	\$1.00
0016999	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/05/2005	\$1,404.23	\$0.00
0017080	03/11/2010	CRAFTON HILLS COLLEGE	cpu	07/05/2005	\$1,404.23	\$0.00
0017104	03/11/2010	CRAFTON HILLS COLLEGE	compw/1703fp mon	07/01/2005	\$0.00	\$0.00
0017108	03/11/2010	CRAFTON HILLS COLLEGE	comp w/mon	07/01/2005	\$1,404.22	\$0.00
0017110	03/11/2010	CRAFTON HILLS COLLEGE	cou	07/01/2005	\$1,404.22	\$0.00
0017128	03/11/2010	CRAFTON HILLS COLLEGE	comp.	11/24/2004	\$1,488.23	\$0.00
0020342	03/11/2010	CRAFTON HILLS COLLEGE	CPU W/MONITOR	07/01/1999	\$2,349.00	\$0.00
0020601	03/11/2010	CRAFTON HILLS COLLEGE	CPU W/MONITOR	07/01/1999	\$1,399.00	\$0.00
Total:					\$27,418.13	

Non-Fixed Asset Surplus List

- | | |
|--------------------------------|-------|
| 1. Washer/dryer combination | 1ea. |
| 2. Refrigerator | 2ea. |
| 3. Storage cabinet, no shelves | 3ea. |
| 4. pH meter | 1ea. |
| 5. Wheelwriter 1500, IBM | 1ea. |
| 6. Table, round | 1ea. |
| 7. Fire extinguishers | 35ea. |
| 8. Metal, plumbing | 3ea. |
| 9. Satellite dish | 2ea. |
| 10. Drinking fountain, metal | 2ea. |
| 11. Office desk, metal | 2ea. |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2009-10 budget.

Employee: Cheryl Bardowell

Dues: Partnership for Philanthropic Planning & Inland Empire Planned Giving
Roundtable

Amount: \$155.00

Membership provides quality educational programming, networking opportunities, advocacy and tools and guidelines that set a standard of professional excellence for charitable gift planners.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Gloria Macias Harrison, President, CHC
DATE: April 8, 2010
SUBJECT: Consideration of Approval of a Facility Fee Waiver – Crafton Hills College

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility-use fee waiver for Yucaipa-Calimesa Joint Unified School District.

OVERVIEW

Yucaipa-Calimesa Joint Unified School District has asked to use CHC tennis courts on various days during March and April and parking lots for their graduation ceremonies on June 9, 2010.

ANALYSIS

In line with supporting educational efforts, Crafton Hills College would like to waive facility use fees for the Yucaipa-Calimesa Joint Unified School District.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No budget implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: April 8, 2010

SUBJECT: Consideration of Approval for First Reading of SBCCD Board Policy 7230 Classified Employees, Non-Management

RECOMMENDATION

It is recommended that the Board of Trustees receive for first reading the SBCCD Board Policy 7230 Classified Employees, Non-Management.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current District/College needs.

ANALYSIS

The attached Board Policy 7230 has gone through the collegial consultation process and is recommended for first reading

BOARD IMPERATIVE

Institutional Effectiveness.

FINANCIAL IMPLICATIONS

None.

CLASSIFIED EMPLOYEES, NON-MANAGEMENT

Classified employees are those who are employed in positions that are not academic positions. The employees and positions shall be known as the classified service.

The classified service does not include the following:

- Substitute and short-term employees who are employed and paid for less than 75 percent of the fiscal year.
- Part-time apprentices and professional experts employed on a temporary basis for a specific project, regardless of length of employment.
- Full time students employed part time, and part-time students employed part time in any college work-study program or in a work experience education program conducted by the District.

The Board shall fix and prescribe the duties of the members of the classified service. (See Board Policy 7110.)

~~The probationary period for classified employees shall be nine months for classified bargaining unit members and twelve months for confidential and supervisory employees.~~

~~Before a short-term employee is employed, the Board, at a regularly scheduled meeting, shall specify the service required to be performed and certify the ending date of the service. The Board may later act to shorten or extend the ending date, but shall not extend it beyond 75 percent of an academic year.~~

The Chancellor is responsible for establishing procedures to assure that the requirements of state law and regulations regarding the classified service are met.

All collective bargaining agreements between the Board and the California School Employees Association shall be considered as policies of the Board.

Reference:
Education Code Sections 88003; 88004; 88009; 88013

APPROVED: 6/10/04

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Consideration of Adoption of Board Policies 2060 Student Trustees,
and 2230 Compensation for Board Members

RECOMMENDATION

It is recommended that the Board of Trustees adopt Board Policies 2060 Student Trustees, and 2230 Compensation for Board Members.

OVERVIEW

Board Policies 2060, Student Trustees, and 2230, Compensation for Board Members, reflect the changes as directed by the Board of Trustees.

ANALYSIS

The attached Board Policies are being recommended for adoption.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4 **STUDENT TRUSTEES**
5

6 The Board shall include two (2) non-voting student members (one representing each college in
7 the District). The term of office shall be one year commencing at the first Board meeting in June
8 and terminating on the last Board meeting in May of each academic year. (In the event the Board
9 of Trustees extends the privileges of the student trustees, the term shall begin on May 15 of each
10 calendar year.)

11
12 The student member shall be a resident of California at the time of nomination, and during the
13 term of service, and shall be enrolled in and maintain a minimum of five (5) semester units in the
14 District at the time of nomination and throughout the term of service. The student member is not
15 required to give up employment with the District. The student shall maintain a 2.0 grade point
16 average (GPA) during the term of office.

17
18 The student members shall be chosen by the students enrolled in the district as follows:

19
20 The student member shall be elected by all the students enrolled in the respective college in a
21 general election held for that purpose. Normally an election will be held in the spring semester
22 so that the office is filled by June 1. Special elections shall be held if the office becomes vacant
23 by reason of the resignation or disqualification of an elected student member, or by any other
24 reasons. Special elections shall be held within thirty (30) days after notice of the vacancy comes
25 to the attention of the Chancellor provided the vacancy occurs in the first half of the term of
26 office. The ASB may appoint for the remainder of the term when a vacancy occurs in the last
27 half of the term of office. Candidates for the position may nominate themselves or be nominated
28 by others by the filing of an application at their campus of residence certifying that the candidate
29 is eligible for service under the criteria set forth in California law and these policies.

30 An election will be conducted at each college in accordance with the administrative procedures
31 adopted by the college student elections, except that all members of the student body shall be
32 permitted to vote for the student member. Each candidate from throughout the District who has
33 qualified shall be listed on the ballot at each college. The successful candidate must receive a
34 plurality of all votes cast.

35 The student member shall be seated with the Board and shall be recognized as a full member of
36 the Board at meetings. The student member is entitled to participate in discussion of issues and
37 receive all materials presented to members of the Board (except for closed session). The student
38 member shall be entitled to any mileage allowance necessary to attend Board meetings to the
39 same extent as publicly elected trustees.
40

- 41 • On or before May 15 of each year, the Board **must reconfirm the following student trustee**
42 **privileges shall consider whether to afford the student member any of the following**
43 **privileges:**
- 44 ♦ **1.** The privilege to receive compensation for meeting attendance at a level of **\$50 \$100** per
45 month. **(See BP-2230).**
 - 46 ♦ **2.** The privilege to make **and second or amend** motions.
 - 47 ♦ **The privilege to cast an advisory vote, although the vote shall not be included in determining**
48 **the vote required to carry any measure before the Board**
 - 49 ♦ **3. The privilege to serve a term commencing on May 15..**

50 If one or more of these privileges is granted, the term will commence on May 15 of each calendar
51 year.

- 52 Reference:
- 53 Education Code § 72023.5
- 54 APPROVED: 6/11/09

4
5
6 **COMPENSATION FOR BOARD MEMBERS**
7

- 8 A. Each member of the Board may be compensated for attendance at regular or special
9 meetings of the Board to the extent allowed by law and approved by the Board.
10
11 B. Any member may waive compensation by filing a letter with the Secretary to the Board
12 starting that he/she declines said compensation.
13
14 C. Each member of the Board who actually attends all meetings held by the Board will be
15 compensated at the rate of \$400 per month. Any member who does not attend all
16 meetings in any month shall receive as compensation an amount not greater than a pro
17 rata share of the number of meetings actually attended.
18
19 D. The student member shall be entitled to compensation of ~~\$50~~ \$100 per month as
20 prescribed by Education Code Section 72425. In the event a student Board member
21 has an unexcused absence to a required meeting, the compensation shall be pro rated
22 for the pay period.
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43
44 Education Code § 72425
45

46 APPROVED: 07/17/97
47 AMENDED: 04/08/04
48
49

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Student Trustees' Privileges

RECOMMENDATION

It is recommended that the Board of Trustees approve the following privileges for the Student Trustees:

1. The privilege to receive compensation for meeting attendance at a level of \$100 per month.
2. The privilege to make and second motions.
3. The privilege to serve a term commencing on May 15.

OVERVIEW

Per Board Policy 2060, the Board must reconfirm the privileges of Student Trustees on or before May 15. The term of office is one year commencing at the first Board meeting in June and terminating on the last Board meeting in May of each academic year.

ANALYSIS

BOARD IMPERATIVE

- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2009-2010 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: August 8, 2010
SUBJECT: Revised District Fee Schedule 2010-2011

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised District Fee Schedule for 2010-2011.

OVERVIEW

The revised schedule was recommended for approval by the District Assembly at the meeting on March 2, 2010. The item that received the most discussion on the schedule was the proposed increase in parking permit fees. After hearing passionate concerns from staff and students, a compromise was reached that was adopted by District Assembly that included raising parking permit fees from the current \$20.00 per semester (fall and spring) to \$30.00 per semester (the original recommendation was \$40.00) and to maintain summer parking permit rates at the current level. Additionally, the fee for parking infractions for illegal parking and decal violations will be increased from \$20.00 to \$50.00. Finally, a shared governance task force will review other revenue opportunities that may exist to help offset parking lot maintenance and operations costs. Other fees on the schedule were eliminated or updated to reflect current campus needs.

ANALYSIS

The district fee schedule must be reviewed periodically to determine if the existing fee structure is appropriate, reasonable, and covers costs of services being provided. Fee implementation is regulated by Ed. Code, Title V and Board Policy 5030. This revised fee schedule, if approved, will be used to update Administrative Procedure 5030.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

This action will bring fees in line with current costs to provide services. Most important of these is the need to comply with state law for all parking lot operations to be maintained through parking permit fees and not through general funds. We will monitor the income from permits and violations against costs to maintain the parking lots (maintenance and repairs, cleaning, utilities, security, etc.) for compliance.

Attachments

San Bernardino Community College District
Proposed Changes to Fee Schedule - Fall, 2010

	A	B	C	D	E	F
1						
2						
3						
4		Board Policy	CHC Practice	SBCV Practice	Proposed Changes	Notes:
5	A. Associated Students Discount Sticker					
6	CHC (ASB)	\$7.50	\$7.50			
7	SBVC	\$5.00	\$5.00	\$5.00	\$7.50	
8	Replacement Card	\$4.00	\$4.00	\$4.00	\$4.00	Same.
9						
10	B. Breakage/Lost Property Fee					
11	Replacement cost of item(s) broken or lost					
12						
13						
14	C. Catalog					
14	Purchased on campus	\$4.00	\$4.00	\$6.00	\$6.00	
15	Mailed	\$6.00	0	\$0.00	Delete	
16	Mailed out-of U.S.	\$16.00	0	\$0.00	Delete	
17						
18	D. Credit By Examination					
19	plus class unit fee	\$20.00		\$20.00	\$20.00	per unit
20						
21						
21	E- Golf Fee—CHC					
22	One-year pass	\$150.00	\$0.00		Delete	
23	Semi-Annual Pass	\$75.00	\$0.00		Delete	
24	One-year senior and staff pass	\$110	\$0.00		Delete	
25	Semi-Annual senior and staff pass.	\$55	\$0.00		Delete	
26	Daily fee, Monday through Friday.	\$5	\$0.00		Delete	
27	Daily fee, weekends and holidays.	\$8	\$0.00		Delete	
28	Daily fee juniors, weekends and holidays.	\$5	\$0.00		Delete	
29	Twilight fee, Monday-Friday.	\$4	\$0.00		Delete	
30	7- \$6 – Twilight fee, Weekends and Holidays.	\$6	\$0.00		Delete	
31	Fine for persons using the course without receipt of payment	\$20	\$0.00		Delete	
32						
33	F. District fingerprinting fee for new employees				\$40.00	Same
34						
35	G. Insufficient Funds Check	\$15.00	\$15.00	\$15.00	\$15.00	
36						
37						
37	H. Key Deposit/Replacement					
38	Metal key	\$5.00	\$5.00	\$5.00	\$15.00	Plus cost of rekeying if needed
39	Electronic key replacement		\$3.00	None	\$15.00	Plus cost of rekeying if needed
40						
41						
41	I. Learning Center, SBVC					
42	Laser printout:	\$0.20	\$0.00	\$0.20	\$0.20	
43	Laser printout: Graphics (over 1/2 page)	\$0.50	\$0.00	\$0.50	\$0.50	
44	Laser printout:	\$1.00	\$0.00	\$1.00	\$1.00	
45	Scan text or graphics	\$2.00	\$0.00	\$2.00	\$2.00	
46						
47						
47	J. Library Fines - CHC/SBVC					
48	per day to a maximum of \$1.00 per item. Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$30.00; if returned, only \$1.00.	\$0.10	\$0.10	\$0.10	\$0.10	
49	per hour to a maximum of \$5.00 for a 24-hour period for reserve books Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value.	\$0.25	\$0.25	\$0.25	\$0.25	
50	per day to a maximum of \$20.00 per item for videotapes Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value.	\$2.00	\$0.50	\$0.50	\$0.50	
51	nonrefundable deposit for video usage	\$1.00	\$0.00		Delete	
52	per page for laser printout of Internet, CD ROM, Periodicals	\$0.10	\$0.10	\$0.10	\$0.10	
53	per hour to a maximum of \$10.00 for Library Internet use beyond one hour time limit.	\$1.00-10.00	\$0.00		Delete	
54						
54	J. Library Fines – SBVC					
55	per book, per day, to a maximum of \$5.00.	\$0.10		\$0.10		
56	per hour, to a maximum of \$10.00/\$20.00 for Reserved materials	\$0.25		\$0.25		
57	lost library card	\$2.00		\$2.00		
58	Lost Book: \$5 fine plus the cost of the book replacement value	\$2.00		\$5+\$42	Cost + \$5	

San Bernardino Community College District
Proposed Changes to Fee Schedule - Fall, 2010

	A	B	C	D	E	F
3						
4		Board Policy	CHC Practice	SBCV Practice	Proposed Changes	Notes:
59						
60	K. Parking Permit Fees (proposed changes apply to students, faculty and staff permits)					
61	Annual permit	\$45.00	\$45.00	\$45.00	\$75.00	
62	Semester	\$20.00	\$20.00	\$20.00	\$30.00	
63	Summer	\$15.00	\$15.00	\$15.00	\$15.00	
64	Daily	\$1.00	\$1.00	\$1.00	\$1.00	
65	Additional Staff decal	\$5.00	\$5.00	\$5.00		Eliminate this option.
66						
67	L. Parking Violation Fees					
68	Illegal Parking	\$20.00	\$20.00	\$20.00	\$50.00	21 days to
69	Decal Violation	\$20.00	\$20.00	\$20.00	\$50.00	pay or
70	Overtime Parking	\$7.00	\$0.00	\$20.00	Delete	doubles
71	Failure to display decal	\$7.00	\$0.00	\$20.00	Delete	with DMV
72	Handicap Violation	\$275.00	\$275.00	\$275.00	\$275.00	HOLD
73	Surcharge on all violations	\$5.00		None	Delete	
74						
75	M. Suggested Smoking Violation Fee					
76					\$25.00	
77	M. N. Refund Processing Charge					
78	Refund	\$10.00	\$10.00	\$10.00	\$10.00	
79						
80	N. O. Replacement – Diploma/Certificate					
81		\$10.00	\$10.00	\$10.00	\$10.00	
82	O. P. Replacement of Student Class Program					
83		\$1.00	\$1.00	\$0.00	\$1.00	if purchased in A&R
84	P. Q. Schedule of Classes					
85	Mailed in U.S. only	\$3.00	\$0.00	\$0.00	\$3.00	Refer to online schedule
86	Mailed out of U.S.	\$7.00	\$0.00	\$0.00	\$7.00	
87						
88	Q. R. Student Health and Accident Insurance					
89	Per semester (includes \$1.50 accident insurance)	\$17.00	\$17.00	\$17.00	\$17.00	
90	Summer session (includes \$1.50 accident insurance)	\$14.00	\$14.00	\$14.00	\$14.00	
91	Accident insurance only	\$1.50		\$1.50		
92						
93	R. S. Subpoenas					
94		\$15.00	\$15.00	\$15.00	\$15.00	
95	S. T. Supplemental Health Services Fee					
96	Tests/Supplies					
97	TB skin test (one-step test)	\$12.00	\$10.00	\$10.00	\$10	\$10 per test
98	2" Ace Bandage	\$2.00		\$0.00	\$0	Delete
99	TB skin test (two-step test)	\$18.00	\$0	\$20.00	\$10	\$10 per test
100	3" Ace Bandage	\$3.00		\$0.00	\$0	Delete
101	MMR Vaccine	\$25.00/\$60.00	\$25.00	\$60.00	At Cost	
102	4" Ace Bandage	\$4.00		\$0.00	\$0	Delete
103	TD Vaccine	\$25.00	\$25.00	\$25.00	At Cost	
104	6" Ace Bandage	\$6.00		\$0.00	\$0	Delete
105	Hepatitis B	\$35.00	\$35.00	\$35 per shot	At Cost	3 shots
106	Finger Splints	\$4.00		\$0.00	\$0	Delete
107	Hepatitis A	\$30.00	\$30.00	None	At Cost	
108	Disposable Ice Packs	\$3.00		\$0.00	0	Delete
109	Physical Exams	\$25.00	\$25.00	\$25.00	\$25.00	
110	Cervical Collars	\$10.00		None	\$0.00	Delete
111	DMV Physical Exams	\$50.00	\$50.00	\$25.00	\$50.00	
112	Rib Belts	\$15.00		None	\$0.00	Delete
113	Prescription medications	At Cost	Cost + \$10	At Cost	At Cost	
114	Over-Cost	\$10.00		None	\$0.00	Delete
115	Crutches			N/A	\$0.00	Delete
116	In-house Lab Tests	\$ 5.00 Over Cost	\$ 5.00 Over Cost	Lab Cost only	At Cost	
117	Lab Test sent to external lab	\$ 5.00 Over Cost	\$ 5.00 Over Cost	Lab Cost only	At Cost	
118	Optional Medical Procedures	\$ 5.00 Over Cost	\$ 5.00 Over Cost	\$0.00	At Cost	
119	Optional Medical Supplies				At Cost	
120	Vision screening	\$8.00	\$8.00	\$0.00	\$8.00	Titmus vision tester
121	(50 minutes) – Psychotherapy	\$5.00	\$5.00	\$0.00	\$5.00	
122	Duplication of medical records	\$1.00	\$1.00	\$1.00	\$2 per item	

San Bernardino Community College District
Proposed Changes to Fee Schedule - Fall, 2010

	A	B	C	D	E	F
3						
4		Board Policy	CHC Practice	SBCV Practice	Proposed Changes	Notes:
123	Pregnancy test-	\$5.00		\$4.00	\$0.00	Delete
124	Injections-	\$10.00		None	\$0.00	Delete
125	Strep throat test-	\$4.00		None	\$0.00	Delete
126	Hearing screening	\$10.00	\$10.00	None	\$10.00	Audiometer
127	Pap smear	\$30.00		\$16.00	\$0.00	Delete
128	Prescription Medication at cost	At cost		\$0.00	\$0.00	Delete
129	Birth Control Pills				At Cost	
130	Nursing consultation	No cost		\$0.00	\$0.00	Delete
131	Nurse practitioner consultation	No cost		\$0.00	\$0.00	Delete
132	Non-emergency BP Screening	No cost		\$0.00	\$0.00	Delete
133	Over the Counter medication-	No cost		\$0.00	\$0.00	Delete
134						
135	F. U. Testing Fees					
136	\$175.00 – Paramedic National Registry Testing	\$175.00	\$ 200.00	None	\$ 200.00	
137	Retest	\$25.00	\$25.00	None	\$25.00	
138	CPR Card	\$5.00	\$5.00	None	\$5.00	
139	Repeat course from Career Tech dept					
140	0.5 units		\$ 12.00		\$ 12.00	
141	1.0 units		\$ 23.00		\$ 23.00	
142	2.0 units		\$ 46.00		\$ 46.00	
143	3.0 units		\$ 70.00		\$ 70.00	
144	Emergency Medical Care Technician Certification	\$50.00	No longer offered	None	Delete	
145	Career Guidance/Counseling	\$15.00	No longer offered	None	Delete	
146						
147	U-V. Transcripts/Verification of Enrollment					
148	Transcripts: Verifications:					
149	First two are free.	First two are free.			Transcript verifications	
150	Additional Transcripts	\$3.00	\$3.00	\$3.00	\$5.00	
151	24-Hour Requests	\$8.00	None	None	\$8.00	
152	Immediate Requests	\$5.00	\$5.00	\$8.00	\$20.00	
153	Online transcripts			\$4.00	Cost + \$10	
154	Enrollment Verification		\$3.00	None	\$3.00	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: Damon A. Bell, Vice President, Student Services, SBVC

DATE: April 8, 2010

SUBJECT: Consideration of Approval to Adopt Resolution from the Associated Student Government on Infrastructure and Effectiveness, 2009-2010 - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees adopt the resolution from the SBVC Associated Student Government on Infrastructure and Effectiveness, 2009-2010.

OVERVIEW

The Associated Student Government is requesting support for automatic billing of the ASG discount sticker fee upon registration, beginning fall, 2010 with the right to waive the fee or receive a refund per *Student Fees (Opinion M01-40) California Community Colleges Chancellors Office*.

ANALYSIS

A "sign off" system would automatically charge the students the ASG Discount Sticker fee during registration. Students will have the option to waive this fee.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No budget implication.



San Bernardino Valley College Associated Student Government Infrastructure and Effectiveness Resolution of 2009-2010

Expressing the sense of the Associated Student Governments of the San Bernardino Community College District, we hereby support this document, the actions of and our involvement in the decisions set forth in this document. Furthermore, we seek the SBCCD Board of Trustees approval of this resolution and initiation of such resolved within.

WHEREAS, the San Bernardino Community College District has recognized the Associated Students of Valley College as the official Student Government of the student body of Valley College, and has granted the Associated Student Government of Valley College the authority to legislate for all of that student body.

WHEREAS, “there is no statutory authority for charging a mandatory student activities fee. However, an optional or voluntary student activities fee is permissible. It is imperative that the optional nature of the fee be communicated to students and that students have an effective means of declining to pay the fee.” (California Community College Chancellor’s Office)

WHEREAS, SBCCD Board Policy §5030 allows the Associated Students to charge students for an ASB Sticker (*ASB sticker hereinafter referred to as ASG Discount Sticker.*) as follows; SBVC - \$5.00. Currently, while registering for classes online, students may utilize the “negative check-off” approach by checking a box indicating their intent to purchase the discount sticker.

WHEREAS, a “sign-off system” is legal and would automatically charge the students the ASG Discount Sticker fee during registration while allowing them a reasonable amount of time to obtain a waiver, before or after registration, to waive the fee or receive a refund. *Student Fees (Opinion M 01-40) CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE.*

WHEREAS, implementing a “sign-off system” will allow the Associated Students of SBVC the opportunity to serve their constituents in an extremely effective manner and while offering high quality services and programs to the students that meet SBCCD Board Imperatives.

WHEREAS, programs and services addressing Board Imperatives may include but are not limited to:

- (A) a larger number of discounted services from businesses throughout the surrounding community. (Board Imperative III - Resource Management for Efficiency, Effectiveness and Excellence)
- (B) an improvement of campus’ and district infrastructure to enhance student services. (Board Imperative I - Institutional Effectiveness)
- (C) an increase in Associated Students and club activities and promotional give-aways to students. (Board Imperative II - Learning Centered Institution for Student Access, Retention and Success)
- (D) implementation or expansion of Textbook Rental Programs. (Board Imperatives I, II, and III)
- (E) an increase in scholarships designed to enhance student success and access to higher education. (Board Imperatives II and III)
- (F) additional training courses/seminars for the Associated Students and campus clubs. (Enhanced and Informed Governance and Leadership)

THEREFORE, BE IT FURTHER RESOLVED,

- (A) That the Associated Student Government of Valley College support automatic billing of the ASG Discount Sticker fee upon registration.
- (B) The Associated Student Government of Valley College request and support that automatic billing be applied in fall semester of 2010 and continue thereafter, upon registration of classes.

- (C) That the San Bernardino Community College District, and Valley College take such action to support and initiate automatic billing of students upon registration of classes a fee per semester (Fall, Summer and Spring) for the ASG Discount Sticker, with the right to waive the fee.
- (D) Let it be resolved that students will have the option to opt-out of the automatic billing fee of the ASB sticker by completing an opt-out form before registering for classes each semester.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Dr. Debra Daniels, President, SBVC

PREPARED BY: Dr. Kathleen Rowley, Director of Grant Development & Management

DATE: April 8, 2010

SUBJECT: Consideration of Approval of Perkins IV Tech Prep Demonstration Grant – SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the submission of the grant proposal to the Perkins IV Tech Prep Demonstration Grant application process.

OVERVIEW

This grant will propose a partnership project between San Bernardino Valley College and San Bernardino ROP/Technical Education Training in the area of the identified Career and Technical Pathway of Manufacturing. The funded amount that could be awarded is \$100,000.00. The grant submission deadline is May 3, 2010; the award announcement date is June 30, 2010. The grant funded period is July 1, 2010 through June 30, 2011.

ANALYSIS

While grants are typically submitted for board approval only upon actual awarding of the funds, this grant project application must include board approval for participation of each project partner in advance. The California Department of Education requires evidence of the "local board's awareness of the level, intent, and requirements of the funds, as well as the commitment being made by the Local Education Agency (LEA) in its receipt of the funds." The project will designate San Bernardino Valley College as the LEA and fiscal agent for the project. Potential award is \$100,000.00 for the joint project of two years of ROP and SBVC manufacturing programs of study. Funding will support project activities, including: developing and delivering aligned curriculum, student participation in career technical organizational events, a business/industry advisory council, and two professional development activities. The maximum indirect cost is 5% of the total award.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Potential income of \$100,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for the Audio Visual Systems Project at CHC

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for AVDB Group CA Inc. for the Audio Visual Systems – Learning Resource Center and Community Recreation Facility project at CHC in the amount of \$518,980.00.

OVERVIEW

The bids received were reviewed by Steinberg Architects and Tilden Coil Constructors and found to conform to the bid package requirements. This bid package was developed in collaboration with SBCCD's computer technology group, CHC's computer technology group, and Kitchell/BRj Program Managers.

ANALYSIS

The District received three responsive bids for the Audio Visual Systems – Learning Resource Center and Community Recreation Facility Project. The lowest, most responsive three were:

Vendor	Total Bid Cost
AVDB Group CA Inc.	\$518,980.00
Edwards Technologies, Inc.	\$588,398.00
Digital Networks Group Inc.	\$589,249.00

The lowest, most responsive bid was received from AVDB Group CA Inc. in the amount of \$518,980.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment



March 10, 2010

Bruce McDonald
Kitchell Corporation
11711 Sand Canyon Road
Yucaipa, CA 92399

Project: Project No. LRCAV:01
Crafton Hills College LRC and CRF AV Package

Subject: Recommendation of Responsive Bidders for Contract Approval

Dear Bruce:

Listed below is the low responsive bidder for Project No. Project No. LRCAV:01 Crafton Hills College LRC and CRF AV Package forwarded for contract approval.

A Bid Evaluation Worksheet is attached to this recommendation for the District's review, consideration and approval. The recommended bidder is as follows:

Bid No. LRCAV:01
Prime Contractor: **AVDB Group**
License #/ Class: # **888659 / C-7**

Bid Form Irregularity(s): During the review of the bids received, there were two bid discrepancies noted.

- The bid form did not include acknowledgement of addendum #2. This addendum extended the bid date, and the bidder/contractor has since forwarded us their acknowledgement of the addendum.
- In the bid documents, the schedule acknowledgement form was not signed by the bidder/contractor. The bidder has since acknowledged the schedule and forwarded us their form signed.
- The AV consultant noticed that there were some minor discrepancies in the unit cost breakdown, provided along with the bid. The bidder has clarified these issues by forwarding a copy of their bid worksheet and a corrected unit cost breakdown sheet. Upon further review the AV consultant has indicated that this information is sufficient.

These are minor discrepancies that may be waived by the District.

Base Bid Amount \$ 518,979.91



Recommended Total

\$ 518,979.91

Should you have any questions please do not hesitate to call.

Sincerely,
Tilden-Coil Constructors, Inc.

Matt Breyer
Senior Project Manager



March 4, 2010

2:00pm

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Crafton Hills College Audio Visual Systems
BID OPENING: March 4, 2010, 2:00 PM

Unofficial Results

Prime Contractor	Base Bid Total
The AVDB Group	\$518,979.91
Edwards Tecnologies, Inc.	\$588,398.00
Digital Networks Group, Inc.	\$589,248.96

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: April 8, 2010
SUBJECT: Consideration of Award of IFB 2010-07 and Approval of Contract

RECOMMENDATION

It is recommended that the Board of Trustees award Invitation for Bids 2010-06, KVCR TV/FM Generator Set and approve contract to Johnson Power Systems of Riverside, California.

OVERVIEW

Upon completion of construction of the new SBVC Media/Communications Building, KVCR TV/FM will require a 450kW Generator Set to support continuous digital media broadcasting capabilities in the event of commercial power interruption. The Corporation for Public Broadcasting provided grant funding to the KVCR Foundation through the Digital Distribution Fund to assist KVCR TV/FM to convert to a fully digital system.

ANALYSIS

The District received one bid to IFB 2010-06. The bid evaluation committee rated the bid as responsive and responsible:

Vendor	Total Bid Cost
Johnson Power Systems	\$80,409.30

Johnson Power Systems bid a generator set which meets all specifications the District requested.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Budgeted by KVCR Foundation grant funding.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Amendment 006 to the Winzler & Kelly Contract at SBVC and CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the Winzler & Kelly Consulting Engineers contract for SBVC and CHC in the amount of \$53,800.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for additional consulting services for the laboratory decommissioning of the existing Chemistry building at SBVC, which is necessary prior to its demolition.

ANALYSIS

The effect of this amendment will be an addition of \$53,800.00 to the Winzler & Kelley contract, resulting in a revised contract amount of \$473,403.05. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment

CONSULTANT CONTRACT AMENDMENT to AGREEMENT OF PROFESSIONAL SERVICES CONTRACT: 006

DATE: 03/08/2010

PROJECT: Valley College
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)

TO: Winzler & Kelly (W&K) Consulting Engineers
3531 E. Miraloma Avenue
Anaheim, CA 92806

Narrative:

As part of the Chemistry/Physical Science Building project, the existing Chemistry building will be demolished. The Chemistry building will need laboratory decommissioning performed prior to demolition.

Winzler & Kelly has provided proposal no. P 108 1005 to provide consulting services associated with the laboratory decommissioning prior to the demolition of the existing Chemistry building at San Bernardino Valley College. The proposal to provide these services is not to exceed \$53,800.00.

Scope of services include preliminary site assessment and relocation plan, characterization assessment and sampling / remediation work plan development, and project management, remediation oversight and verification sampling.

Attachments:

Winzler & Kelly Proposal No. P 108 1005 dated January 8, 2010.

Costs:

\$53,800.00 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$90,545.00
Net change by previous Amendments	\$329,058.05
The Agreement for Professional Services Contract Sum prior to this Amendment	\$419,603.05
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$53,800.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$473,403.05

By signing this Amendment the SBCCD authorizes Winzler & Kelly Consulting Engineers to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Winzler & Kelly Consulting Engineers contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construct Schedule.

Authorized:

CONSULTANT
Winzler & Kelly

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 3/9/2010

DATE: 3.15.10

DATE: _____



March 9, 2009

SAN BERNARDINO VALLEY COLLEGE

C/O Kitchell/BRj
Attn: Mr. Cade McMullin
701 South Mount Vernon Avenue
San Bernardino, CA 92410

Via Email: cmcmullin@kitchell.com

**Project: San Bernardino Valley College
Chemistry Building Laboratory Decommissioning
W&K Proposal No. P 108 1005**

Dear Mr. Lohr:

Winzler & Kelly Consulting Engineers (W&K) is pleased to present this proposal in response to your request to provide consulting services associated with the laboratory decommissioning prior to the demolition of the Chemistry Building on the San Bernardino Valley College Campus.

SCOPE OF SERVICES

W&K will provide the following:

Task 1 – Preliminary Site Assessment and Relocation Plan

- A. W&K will conduct a site assessment to identify areas of concern which will require evaluation as part of the laboratory decommissioning.
- B. W&K will prepare a Laboratory Relocation Plan to be used by the building users, the contractor performing the packing, moving and unpacking of materials which will be relocated to the new Chemistry Building.

Task 2 – Characterization Assessment and Sampling / Remediation Work Plan Development

- A. W&K will use a mercury vapor meter to evaluate laboratory areas after the removal of casework to identify areas with spilled mercury.
- B. W&K will conduct appropriate environmental sampling for CAM17 metals in the laboratories including waste lines, fume hoods, sink and countertop surfaces.
- C. Analytical results will be summarized into a report of findings with recommendations.
- D. Based on the results of the assessment, W&K will develop a work plan for the contractor to follow during the remediation process.

Task 3 – Project Management, Remediation Oversight and Verification Sampling

- A. W&K will provide oversight during the remediation activities and provide project management during the laboratory relocation process.
- B. W&K will assign conduct post remediation environmental sampling to verify the effectiveness of the remediation.
- C. A report of findings will be submitted documenting the remediation process and summarize the analytical testing.

400 N. Tustin Avenue
Santa Ana, California 92705
Phone 714.973.2230 Fax 714.973.2263
www.w-and-k.com



ESTIMATED COSTS

We propose to provide the services described above on a lump sum basis, with a not to exceed amount.

Task 1 Preliminary Site Assessment and Relocation Plan

Preliminary Site Assessment	\$1,500.00
Relocation Plan	\$850.00
Task 1 – Total	\$2,350.00

Task 2 - Characterization Assessment and Sampling / Remediation Work Plan Development

Characterization Assessment	\$9,150.00
Analytical (100 samples @ \$140/sample)	\$14,000.00
Mercury Vapor Meter (1 week @ \$500/week)	\$500.00
Remediation Work Plan	\$3,500.00
Task 2 – Total	\$26,700.00

Task 3 – Project Management, Remediation Oversight and Verification Sampling

Project Management and Administrative Support	\$2,750.00
Remediation Oversight (14 shifts @ \$750/shift)	\$10,500.00
Analytical (75 samples @ \$140/sample)	\$10,500.00
Mercury Vapor Meter (1 week @ \$500/week)	\$500.00
Closeout Report	\$500.00
Task 3 – Total	\$24,750.00

Project Total	\$53,800.00
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We look forward to working with you on this project. If you should have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at my office (714) 854-1890, or reach me directly on my mobile at (714) 944-8773.

Very truly yours,
Winzler & Kelly

Stephen E. Jackson
Hazardous Material Service Line Manager
Certified Asbestos Consultant No. 95-1782

Jeffrey M. Cooper, PE
Managing Principal, Southwest Region



Proposal Acceptance

**W&K Proposal # P 108 1005
San Bernardino Valley College
Chemistry Building – Laboratory Decommissioning**

Signature: _____ Date: _____

Name: _____ Title: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Engineering Services at CHC from P2S Engineering, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from P2S Engineering, Inc. in the amount of \$285,000.00 for engineering services at CHC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, P2S Engineering, Inc. is being recommended to perform engineering services for the Measure M Energy Systems/ Alternative Energy/Central Plant project at CHC.

ANALYSIS

P2S Engineering, Inc. will perform engineering services and provide reports, including:

- 1) Central plant expansion and building coil analysis.
- 2) Integrated energy management system.
- 3) Fire alarm for existing and future buildings.
- 4) Security system for existing and future buildings.
- 5) Electrical systems to support existing and future campus facilities.
- 6) Alternative energy technology analysis and recommendation.
- 7) Energy efficiency measure for existing buildings and systems.
- 8) Civil engineering services including sanitary sewer capacity analysis and connection for future buildings, feasibility of reclaim water for irrigation and storm water regulatory compliance.
- 9) Allowance for energy grant consultant.

The negotiated fee for these services is \$285,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment



March 5, 2010

Kitchell/BRJ
701 South Mount Vernon Avenue
San Bernardino, CA 92410

Attention: Mr. Alan Rosen
Program Manager

**Subject: ENGINEERING SERVICE PROPOSAL FOR ENERGY/UTILITIES PROGRAM
AT CRAFTON HILLS COLLEGE**

Dear Alan,

Per our conversation last Thursday, February 18th, following is our engineering proposal to review and update the existing Master Plan report for the following utilities at Crafton Hills College:

1. Central Plant Expansion and Building Coil Analysis
2. Energy Management System
3. Fire Alarm
4. Security
5. Electrical
6. Alternative Energy
7. Energy Efficiency Measures
8. Civil Engineering

Scope of Work

1. Central Plant Expansion and Building Coil Analysis:
 - a. Perform field investigation to determine potential locations for TES tank and verify building chilled water cooling and hot water heating coil configurations, size and capacity.
 - b. Analyze and determine current load capacity of existing central plant and if/when additional central plant capacity would be required for future campus build out.
 - c. Develop computer model of chilled and hot water distribution piping utilizing Pipe-Flo program, which will be utilized to determine existing system operating conditions and pumping requirements.
 - d. Develop programming level budgetary cost estimates for addition of TES tank and modifications for existing coils.
 - e. Provide master plan report indicating findings, budget cost estimates and recommendations for potential locations for TES tank, site distribution systems and results of chilled and hot water piping study.
2. Energy Management System:
 - a. Perform field investigation to survey and determine existing building energy management system and operation. The campus uses Siemens for controls.
 - b. Review record drawings of existing building energy management systems, installed control points, sequence of operations and control diagrams.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Alan Rosen

SBCCD Crafton Hills College Utility Master Plan Proposal

March 5, 2010

Page 2 of 6

- c. Provide master plan report indicating findings, budget cost estimates, recommendations for standardization of energy management system for existing and future building and possible conversion to an open control system.
3. Fire Alarm:
 - a. Provide field investigation to review existing fire alarm system in each building. Field survey will identify type and manufacturer of panels in each building and also review compliance with current codes.
 - b. Review record drawings of existing building fire alarm system.
 - c. Review existing annunciation and monitoring capabilities of existing fire alarm system.
 - d. Provide master plan report indicating findings, budget cost estimates and recommendations to modify or upgrade existing fire alarm system to meet current codes and address annunciation and monitoring of the system. Recommendations will also address standardization of fire alarm system for existing and future buildings.
 4. Security:
 - a. Provide field investigation to review existing security system in each building. Field survey will identify type and manufacturer of panels in each building and also review compliance with current codes.
 - b. Review record drawings of existing building security system.
 - c. Review existing capabilities of existing security system.
 - d. Provide master plan report indicating findings, budget cost estimates and recommendations to modify or upgrade existing security system to meet current codes and campus requirements. Recommendations will also address standardization of security system for existing and future buildings.
 5. Electrical:
 - a. Provide field investigation to determine existing conditions.
 - b. Review record drawings of existing building electrical system.
 - c. Review and report on existing manholes and sump draining issues.
 - d. Review and report on adequacy of existing oil switches and provide recommendations for replacement to air break switches.
 - e. Provide master plan report indicating findings, budget cost estimates and recommendations to modify or upgrade existing system to address reliability, redundancy, capacity and ease of isolation to support existing and future facilities at the campus.
 6. Alternative Energy:
 - a. Evaluate annual total energy consumption and costs at the campus.
 - b. Review available alternate energy technologies available in the market.
 - c. Evaluate provision of these technologies at the campus to offset portion of campus energy costs.
 - d. Review available incentives available from the utility companies for alternate technologies.
 - e. Provide simple payback analysis.
 - f. Provide report providing our recommendations and costs for provision of these technologies at the campus.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Alan Rosen

SBCCD Crafton Hills College Utility Master Plan Proposal

March 5, 2010

Page 3 of 6

7. Energy Efficiency Measures:**a. Statement of Understanding:**

- 1) The scope of our study would be to identify energy savings opportunities that currently exist at the following campus buildings:
 - a) Laboratory and Administration (LADM)
 - b) Learning Resource Center/Library (LR)
 - c) College Center (CC)
 - d) Student Services A (SSA)
 - e) Classroom Building
 - f) Occupational Education 1 (OE1)
 - g) Occupational Education 2 (OE1)
 - h) Performing Arts Center (PAC)
 - i) Maintenance & Operations (M&O)
 - j) Gymnasium
 - k) Chemistry and Health Sciences (CHS)
 - l) Child Development Center 1
 - m) Child Development Center 2
 - n) Child Development Center 3
 - o) Student Services B (SSB)
 - p) Bookstore
 - q) Classroom at Bookstore
- 2) Our study will identify energy control measures, provide rough order magnitude costs and calculate simple pay back for each measure in each building. Our energy study for electrical systems will be limited to identifying energy retrofit opportunities and controls for interior lighting in buildings and will exclude exterior pathway lighting. Our study for mechanical systems will identify energy saving opportunities in each building and will include evaluation of existing equipment and control system operation.
- 3) Scope of Work:
 - a) Survey electrical (limited to light fixtures) and mechanical equipment and systems in existing buildings at the campus to identify potential energy saving opportunities.
 - b) Identify potential energy conservation measures in the subject buildings with rough order magnitude costs and simple pay back analysis.
 - c) Provide an Energy Study Report providing our findings, our recommendations of the energy control measures to be implemented and simple payback analysis. The report will also identify grouping of projects to maximize project benefits with in project payback guidelines.

8. Civil Engineering:

- a. The campus is in the process of completing a major campus wide utility infrastructure project, and the Program Manager has requested a proposal to review specific residual utility infrastructure issues including:
 - 1) Sanitary Sewer:
 - a) Prepare a capacity study of the existing and proposed campus-wide Sanitary Sewer system.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Alan Rosen
SBCCD Crafton Hills College Utility Master Plan Proposal

March 5, 2010

Page 4 of 6

- b) Review feasibility of establishing a new sanitary sewer connection to the public system in Sand Canyon Road to serve the existing PAB, which is currently served by lift station with a force main to the on-campus gravity system. The analysis will include feasibility of serving the remaining Master Planned Humanities cluster yet to be constructed from the new connection.
- 2) Irrigation – Review feasibility of connecting the existing campus irrigation system to the City of Yucaipa reclaim water system.
- 3) Storm Water Regulatory Compliance
- b. This scope of work is based on information provided to P2S Engineering in a meeting with the campus and Program Manager on February 18th, 2010, and subsequent discussion with the Program Manager (Geoff Bachanas, Senior Project Engineer with Kitchell/BRJ). The following tasks will be performed in the project area indicated in Exhibit "A-1":
 - c. Data Collection and Validation:
 - 1) Consultant shall review the following existing documentation provided by the College within the project limit indicated on Exhibit "A-1":
 - a) Campus utility base maps prepared by others.
 - b) Campus topographic survey prepared by others.
 - c) Hydrology Study Prepared by others.
 - d) Available City of Yucaipa Substructure maps including streets fronting the campus.
 - e) Available Record Data for relevant building and site development projects as provided by the College.
 - d. Utility Purveyor and Campus Coordination
 - 1) Sanitary Sewer
 - a) Employing the data provided in Task 8c, develop a concept level exhibit (plan view) for the purpose of discussing options with the campus and the utility provider, and developing a project cost model. Concept exhibit will also be used to model the proposed system.
 - b) Review the Sewer Management plan prepared by Holmes International, February 2010.
 - c) Meet with the Sanitary Sewer provider to coordinate permit/connection requirements including methodology for establishing flow rate, point of connection, and fees.
 - d) Develop a capacity study for the campus wide sanitary sewer system considering the existing conditions and the proposed build-out.
 - e) Update concept exhibit to reflect culmination of the coordination effort.
 - f) Prepare/deliver technical memorandum of findings including concept exhibits, concept opinion of probable cost, summary of agency fees, system modeling, and meetings minutes. Technical memorandum shall also consider analysis of action required to comply with State Water Resources Control Board requirements.
 - 2) Irrigation/Reclaim
 - a) Employing the data provided in Task 8c, develop a concept level exhibit for the purpose of discussing options with the campus and the utility provider, and developing a project cost model. The concept exhibit will also be used for system modeling.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Alan Rosen

SBCCD Crafton Hills College Utility Master Plan Proposal

March 5, 2010

Page 5 of 6

- b) Meet with campus facilities personnel to discuss functional characteristics of the campus irrigation backbone including watering schedule, existing system deficiencies, cross connections with the potable system, and confirmation of pipe materials (purple and non-purple pipe.)
 - c) Meet with the College and Program Manager to ascertain historical background (as understood by the campus) regarding availability of reclaimed water and utility purveyor's right to serve the campus. Documentation of the meeting will be furnished.
 - d) Meet with the Reclaim water provider to coordinate permit/connection requirements, confirm availability to meet campus needs, point of connection, metering requirements, and fees.
 - e) Update concept exhibit to reflect culmination of the coordination effort.
 - f) Prepare/deliver technical memorandum of findings including concept exhibits, concept opinion of probable cost, summary of agency fees, system modeling, and meetings minutes.
- 3) Storm Water Regulatory Compliance
- a) Consultant will consider the range of uses on campus and prescribe concept level storm water quality management criteria to be integrated with the proposed development.
 - b) Consultant will develop mitigation measures for the campus and prescribe BMP's to comply with the Regional Water Quality Control Board (RWQCB) current interpretation of storm water treatment regulations.
 - *Note: The storm water regulatory compliance scope provided herein will define minimum storm water regulatory requirements. We recommend furnishing an expanded scope of services to the campus following review of the record data and discussion with the campus regarding sustainability and capital outlay goals.*
- 4) Assumptions
- a) The College shall provide an Aerial Survey of the campus with campus control.
 - b) The College shall provide all utility base maps prepared by others under separate contract. Base maps shall include all surface utility improvements located via ground survey and inverts at all access points for gravity utility lines. Base maps shall include utilities on campus and in the surrounding streets shall and identify size, material, and age of utility improvements. Consultant shall review the provided base maps and make recommendations for revisions to base maps following the Data Collection and Validation phase. The Program Manager may elect to have Consultant update the base maps for an additional fee to be negotiated at that time.
 - c) Changes in the master plan precipitated by the Owner will be addressed for an additional fee.
 - d) The College shall furnish copies of previous utility studies, including electronic modeling data.
 - e) Accurate record data for utilities in the surrounding streets is available from the City of Yucaipa and the local utility purveyors.
 - f) Irrigation system modeling will be completed for the campus backbone and will include 2 scenarios; existing conditions and final build-out.

- g) Completeness of The Sewer Management Plan (prepared by Holmes International, February 2010) is unknown at this time. We assume that the sewer capacity study proposed herein will be used by the program manager to supplement the Sewer Management Plan. The Consultant will furnish additional recommendations upon review of the data provided, and provide a proposal for additional services if required.

Schedule

P2S will provide substantially complete master plan report per schedule developed and agreed upon with and the College. We anticipate minimum 3 to 4 months will be required to complete the scope of work.

Exclusions

1. Construction drawings and specifications.
2. Land Surveying services.
3. Review of natural gas, domestic water and storm water infrastructure or quality assessment.
4. DSA and fire department coordination.
5. Geotechnical studies.
6. Architectural and structural engineering services.

Fees

P2S proposes to provide master plan report and scope of work indicated above as **FIXED FEE OF TWO HUNDRED EIGHTY FIVE THOUSAND DOLLARS (\$285,000.00)*.**

- * Includes Two Hundred Fifty Thousand Dollars (\$250,000.00) Fixed Fee for Basic Services.
- * Includes Thirty Five Thousand Dollars (\$35,000.00) Hourly, Not to Exceed Budget for Energy Grant Consultant.

Please call if you have any questions regarding this proposal. We look forward to working with you and The College on this project.

Regards,

P2S Engineering, Inc.

I Thomas

Ivan Thomas, P.E.
Principal

IT/hs
100305 P3380 P2S Proposal for Utilities Master Plan



P2S ENGINEERING, INC.
RATE SCHEDULE FOR ENGINEERING SERVICES
ON A TIME AND EXPENSE BASIS

<u>Category</u>	<u>Rate</u>
PRINCIPAL ENGINEER	\$200
ENGINEER GRADE 04	\$186
ENGINEER GRADE 03	\$160
ENGINEER GRADE 02	\$147
ENGINEER GRADE 01	\$131
DESIGN ENGINEER GRADE 04	\$147
DESIGN ENGINEER GRADE 03	\$131
DESIGN ENGINEER GRADE 02	\$114
DESIGN ENGINEER GRADE 01	\$103
DESIGNER GRADE 04	\$110
DESIGNER GRADE 03	\$103
DESIGNER GRADE 02	\$95
DESIGNER GRADE 01	\$89
CAD OPERATOR GRADE 04	\$90
CAD OPERATOR GRADE 03	\$82
CAD OPERATOR GRADE 02	\$74
CAD OPERATOR GRADE 01	\$68
CLERICAL	\$68

In addition, for direct out-of-pocket expenses (if and when they occur) we quote the following:

- 1) Automobile: at current IRS rate per mile from home office for travel outside Los Angeles and Orange Counties
- 2) Travel Expense: at Cost
- 3) Subsistence: While away from home office for more than 1 day: at Cost, but not to exceed \$250 per day per person.
- 4) Plan Check Fees: at Cost plus 10% markup
- 5) Third Party Services: at Cost plus 10% markup
 - Printing and copy services
 - Consultant and subcontract professional fees
 - Surveying / Soils Investigation
 - Testing Laboratory Work

LIABILITY LIMITS

Professional Liability	\$ 2,000,000.
General Liability	\$ 5,000,000.

Effective January 2010
RT-210

**Land Development Services
Los Angeles/Santa Clarita/Bakersfield**

Planning, Engineering and Surveying

Hourly Rates

Office Services

\$ 65 - \$ 90	- Administrative and Project Assistants
\$100 - \$135	- Drafters and Design Drafters
\$105 - \$155	- Surveyors and Project Surveyors
\$105 - \$160	- Civil Engineering Designers and Engineers
\$115 - \$155	- Planners, Assistant Planners and Senior Planners
\$150 - \$180	- Project Engineers and Senior Project Engineers
\$150 - \$230	- Project Management, Directors
\$200 - \$250	- Principals

Field Services *

\$340	- Three-Person Survey Party
\$242	- Two-Person Survey Party
\$152	- One-Person Survey Party
\$152	- Field Engineer

Hourly rates for field survey parties include normal usage of electronic distance measuring equipment and survey vehicle expenses.

Per Diem is calculated at current State Department of Transportation rates (or other appropriate Agency rate).

Reimbursables

Mileage at current IRS allowable rate and parking expenses incurred by office employees are charged at cost. Prints, plots, messenger service, subsistence, air travel, and other direct expenses will be charged at cost plus ten percent. The services of outside consultants will be charged at cost plus fifteen percent.

The above schedule is for straight time. Overtime will be charged at 150 percent of the standard hourly rates. Sundays and holidays will be charged at 200 percent of the standard hourly rates.

* Fees will be increased yearly on October 1, as granted under the current IUOE Local #12 Master Labor Agreement.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Engineering Services at SBCCD from P2S Engineering, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from P2S Engineering, Inc. in the amount of \$20,000.00 for engineering services for SBCCD buildings.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, P2S Engineering, Inc. is being recommended to provide engineering services to develop an energy efficiency program for four SBCCD buildings.

ANALYSIS

P2S Engineering, Inc. will perform engineering services, including:

- 1) Identify energy savings opportunities currently existing.
- 2) Identify energy control measures and provide rough order of magnitude costs and simple pay back analysis per building.
- 3) Study and identify energy retrofit opportunities and controls for electrical and mechanical systems.
- 4) Provide an Energy Study Report.

The negotiated fee for these services is \$20,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment



March 5, 2010

Kitchell/BRJ
701 South Mount Vernon Avenue
San Bernardino, CA 92410

Attention: Mr. Alan Rosen
Program Manager

**Subject: ENGINEERING SERVICE PROPOSAL FOR ENERGY EFFICIENCY
PROGRAM AT SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
BUILDINGS**

Dear Alan,

Per our meeting and conversation yesterday, March 4th, following is our engineering proposal to provide energy efficiency program for the four SBCCD District Office Buildings.

Scope of Work

1. Energy Efficiency Measures:
 - a. Statement of Understanding:
 - 1) The scope of our study would be to identify energy savings opportunities that currently exist at the four SBCCD District Office Buildings.
 - 2) Our study will identify energy control measures, provide rough order magnitude costs and calculate simple pay back for each measure in each building.
 - a) Our energy study for electrical systems will be limited to identifying energy retrofit opportunities and controls for interior lighting in buildings and will exclude exterior pathway lighting.
 - b) Our energy study for mechanical systems will identify energy saving opportunities in each building and will include evaluation of existing equipment and control system operation.
 - 3) Scope of Work:
 - a) Survey electrical (limited to light fixtures) and mechanical equipment and systems in existing buildings at the campus to identify potential energy saving opportunities.
 - b) Identify potential energy conservation measures in the subject buildings with rough order magnitude costs and simple pay back analysis.
 - c) Provide an Energy Study Report providing our findings, our recommendations of the energy control measures to be implemented and simple payback analysis. The report will also identify grouping of projects to maximize project benefits with in project payback guidelines.

Schedule

P2S will provide substantially complete master plan report per schedule developed and agreed upon with and the College. We anticipate minimum 1 to 2 months will be required to complete the scope of work.

Engineering Services Proposal to:
Kitchell/BRJ, Mr. Alan Rosen
SBCCD District Office Building Energy Efficiency Program

March 5, 2010
Page 2 of 2

Exclusions

1. Construction drawings and specifications.

Fees

P2S proposes to provide energy efficiency programming report and scope of work indicated above as **FIXED FEE OF TWENTY THOUSAND DOLLARS (\$20,000.00)**.

Please call if you have any questions regarding this proposal. We look forward to working with you and The College on this project.

Regards,

P2S Engineering, Inc.

Ivan Thomas, P.E.
Principal

IT/hs
100305 P3426 SBCCD District Bldg Energy Efficiency



**P2S ENGINEERING, INC.
RATE SCHEDULE FOR ENGINEERING SERVICES
ON A TIME AND EXPENSE BASIS**

<u>Category</u>	<u>Rate</u>
PRINCIPAL ENGINEER	\$200
ENGINEER GRADE 04	\$186
ENGINEER GRADE 03	\$160
ENGINEER GRADE 02	\$147
ENGINEER GRADE 01	\$131
DESIGN ENGINEER GRADE 04	\$147
DESIGN ENGINEER GRADE 03	\$131
DESIGN ENGINEER GRADE 02	\$114
DESIGN ENGINEER GRADE 01	\$103
DESIGNER GRADE 04	\$110
DESIGNER GRADE 03	\$103
DESIGNER GRADE 02	\$95
DESIGNER GRADE 01	\$89
CAD OPERATOR GRADE 04	\$90
CAD OPERATOR GRADE 03	\$82
CAD OPERATOR GRADE 02	\$74
CAD OPERATOR GRADE 01	\$68
CLERICAL	\$68

In addition, for direct out-of-pocket expenses (if and when they occur) we quote the following:

- 1) Automobile: at current IRS rate per mile from home office for travel outside Los Angeles and Orange Counties
- 2) Travel Expense: at Cost
- 3) Subsistence: While away from home office for more than 1 day: at Cost, but not to exceed \$250 per day per person.
- 4) Plan Check Fees: at Cost plus 10% markup
- 5) Third Party Services: at Cost plus 10% markup
 - Printing and copy services
 - Consultant and subcontract professional fees
 - Surveying / Soils Investigation
 - Testing Laboratory Work

LIABILITY LIMITS

Professional Liability	\$ 2,000,000.
General Liability	\$ 5,000,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services at SBVC from DLR Group WWCOT

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from DLR Group WWCOT in the amount of \$1,240,000.00 for architectural services at SBVC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, DLR Group WWCOT is being recommended to perform architectural services for the Measure M Business Building Renovation project at SBVC.

ANALYSIS

DLR Group WWCOT will perform architectural services, including:

- 1) Analyze existing building deficiencies and develop solutions to rectify those deficiencies.
- 2) Program development and phasing of construction.
- 3) Provide Silver LEED level certification.
- 4) Design for fire sprinkler, mechanical, plumbing, electrical, data technology and safety systems.
- 5) Reconfigure HVAC systems to connect to a central plant.
- 6) Upgrade accessibility (ADA) requirements and code deficiencies to DSA code compliance.
- 7) Estimate construction costs.
- 8) Design, bidding, construction administration and close-out phases.

The negotiated fee for these services is \$1,240,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment

EXHIBIT "G"

March 9, 2010

4280 Latham Street
Suite H
Riverside, CA 92501

o: 951/682-0470
f: 951/682-1801

Mr. Alan Rosen
Program Manager
Kitchell/BRJ
SBCCD Valley College
701 South Mount Vernon
San Bernardino, CA 92410

**Re: San Bernardino Valley College Business Building Renovation
Fee Proposal for Architectural Services - REVISED
DLR Group WWCOT Project No. 098284M**

Dear Alan:

DLR Group WWCOT understands that San Bernardino Community College District (SBCCD) is proceeding with the renovation of the San Bernardino Valley College Business Building located at the San Bernardino Valley College 701 South Mount Vernon in San Bernardino, CA. The following is our proposal for professional services for the above referenced project based on the Architectural Services RFP dated December 7, 2009, Architect Interview email dated January 18, 2010 and a meeting held with Kitchell/BRJ on February 19, 2010 at the Kitchell/BRJ trailer. The project is being funded by the Measure M Bond Program passed on February 2008. The estimated construction budget is \$10,600,000 in 2009 dollars.

1.0 Project Description and Scope of Work

1.1 San Bernardino Valley College is renovating an existing fifty year old, two-story, approximately 43,000 SF concrete classroom building that is known as the Business Building. It has been previously seismically retrofitted. The project is to reconfigure classroom spaces and incorporate a new Conference Center facility into the building. The scope of work includes the following:

- Analyze existing building, identify deficiencies and develop solutions to rectify those deficiencies.
- Develop final design program through User group meetings and programming sessions with stakeholders.
- Modify spaces to accommodate designated campus programs.
- Analyze and address roof drainage system deficiencies.
- Replace all HVAC mechanical systems,.
- Replace all plumbing systems.
- Reconfigure HVAC systems to connect to a central plant.
- Modify electrical, data and life safety systems, as required.

- Modify the data technology system to address campus educational programming needs.
- Provide new fire protection system for full building coverage.
- Provide full compliance with accessibility (ADA) requirements and code deficiencies, including restroom renovations.
- Provide improvements to the building's exterior façade.
- Provide LEED Silver level certification.
- Address phasing requirements for the project to accommodate partial use of the building during phased construction.
- Provide estimated construction cost at required phases.
- Provide fire sprinkler system design.

1.2 It is our understanding that our services will be provided in the following phases:

- Pre-Design and Start-Up Services
- Program Review and Verification
- Schematic Design
- Design Development
- Construction Documents
- Bidding
- Construction Administration
- Close Out

1.3 Proposed Consultants for this project are the following:

- Mechanical, Electrical and Plumbing Engineers – P2S Engineering, Inc.
- Structural Engineering – R.M. Byrd and Associates, Inc.
- Cost Management Services – Cumming Corporation
- Audio Visual/Technology Consultant – Waveguide Consulting, Inc.
- Landscape Architecture – RHA Landscape Architects
- Civil Engineering – Snipes-Dye

2.0 Assumptions

2.1 SBCCD will provide record as-built drawings of the Business Building.

2.2 SBCCD will provide an accurate topographic and boundary survey for the site, in AutoCad format, locating the existing buildings and neighboring conditions.

2.3 Adequate utilities are available to the existing building to provide service for this project. If such services do not exist, SBCCD will coordinate demand needs.

2.4 SBCCD will provide a geotechnical report for the site.

2.5 SBCCD will provide Division 0 of the specifications and will prepare the following sections:

- Notice Inviting Bid

- Instructions to Bidders
- Contractor's Proposal
- Bid Bond
- Agreement Form
- Payment Bond
- Performance Bond
- Contractor's Certificate Regarding Worker's Compensation
- General Conditions

3.0 Excluded Services

3.1 The following services are not included as part of this proposal:

- Geotechnical Engineering or Land Surveying Services
- Furniture selection.
- Hazardous Materials reports.
- Preparation of the sampling and/or testing of materials.
- Utility service planning.
- Seismic retrofit studies, design and engineering.
- Water flow tests.
- Presentation quality models.
- Agency entitlement submittals, reviews, meetings and/or approvals.
- Preparation of any California Environmental Quality Act (CEQA) documentation.
- DSA application fees.

4.0 Proposed Fee

4.1 DLR Group WWCOT will provide the services described under Section 1.0 Project Description and Scope of Work for a fixed fee of One Million Two Hundred Forty Thousand Dollars (\$1,240,000), including enhanced services and reimbursable expenses. Reimbursable expenses includes reproduction of plans, specifications and other related materials for submittal to public agencies and owner review per SBCCD contract, local travel expenses within Southern California, delivery charges for printed documents and express/overnight mailings.

4.1.1 The Fee breakdown is as follows:

Basic Services	\$ 1,060,000
Reimbursable Expenses	\$ 65,000
Total	\$ 1,125,000

<u>Enhanced Services</u>	
Program Development	\$ 15,000
A&E LEED Documentation	\$ 45,000
Fire Sprinkler System Design	\$ 45,000
<u>Reimbursable Expenses</u>	<u>\$ 10,000</u>
Total	\$ 115,000

4.2 Should the project be constructed in two phases with the same contractor, it is anticipated that the duration of phase one would be 10 months and phase two would be 8 months. The additional fixed fee for a two phase construction schedule is Fifty Six Thousand Dollars (\$56,000) including reimbursable expenses.

Additional 6 months of Construction Administration	\$ 52,500
<u>Reimbursable Expenses</u>	<u>\$ 3,500</u>
Total	\$ 56,000

4.3 Should there be changes to the scope of the project that affect the fee, we will not proceed without written and signed authorization from SBCCD for additional services. Our hourly rates are defined in Exhibit "H".

5.0 Schedule

5.1 The following is a proposed schedule of the various phases for the project.

- Program Review and Verification 4 weeks
- Schematic Design 8 weeks
- Design Development 12 weeks
- Construction Documents 18 weeks
- DSA Review 6 months (estimated)
- Bidding 3 months
- Construction 12 months (for single phase construction)
18 months (for two phase construction)

DLR Group WWCOT looks forward to developing a successful relationship with SBCCD and Kitchell/BRJ. If you should have any questions, please do not hesitate to contact me.

Very truly yours,

DLR GROUP WWCOT



Pamela M. Touschner, FAIA
Principal

/dt

Attachments: Exhibit "B"

cc: DT, GO, File

EXHIBIT "H"

1.0 2010 Hourly Billing Rates

1.1 For any additional services that may be authorized by you, our 2010 Billing Rates will apply. These rates are updated on an annual basis.

Architectural

	<u>Rates</u>
Principal	\$ 220
Senior Associate	\$ 210
Director of Architectural Design	\$ 205
Director of Strategic Planning	\$ 185
Architect III	\$ 155
Architectural Designer III	\$ 135
Interior Designer III	\$ 130
Architectural Designer II	\$ 120
Interior Designer II	\$ 120
Architect II	\$ 120
Project Administrator	\$ 80
Architect I	\$ 70
Interior Designer I	\$ 70
Administrative Assistant	\$ 60

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services at SBVC from HMC Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from HMC Architects in the amount of \$120,000.00 for architectural services at SBVC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, HMC Architects is being recommended to perform architectural services for the Measure M New Gymnasiums & Pools project at SBVC.

ANALYSIS

HMC Architects will perform architectural services including:

- 1) Site and facilities analysis.
- 2) Develop master plan recommendations and strategies for phasing and implementation.
- 3) Review and develop options for space programming.
- 4) Preliminary rough order of magnitude construction budgets.

The negotiated fee for these services is \$120,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment

EXHIBIT "F"

PROJECT SCOPE AND PROJECT/ CONSTRUCTION BUDGETS

SCOPE OVERVIEW

ATHLETICS MASTER PLANNING AND SPACE PROGRAMMING

A. Proposed Work Plan:

Our proposed planning approach includes four steps which provide a logical sequence for developing our collective understanding of the College's educational planning needs, site and facilities needs, and a range of planning concepts to develop into final athletics master plan and space program recommendations.

The four steps include:

1. Strategic Review

Collect and review available planning and programming information

COMMITTEE MEETING #1 (Kick-off Meeting)

- Review process and schedule
- Define project goals
- Schedule future meetings

Analyze educational planning data

Develop elements to be included in the project

2. Site and Facilities Analysis

Visit site and meet with key personnel

Analyze existing site and facilities

COMMITTEE MEETING #2

- Review and validate analysis
- Review Preliminary Space Program for new facilities

3. Option Development

Develop Planning Options

Develop Space Program for Gym and other buildings

COMMITTEE MEETING #3

- Review and evaluate options
- Review and evaluate Preliminary Space Program

Revise options

COMMITTEE MEETING #4

- Review and evaluate plan options
- Select preferred option
- Develop Space Program

4. Solution Development

Develop Master Plan recommendations

Develop strategies for Phasing and Implementation

COMMITTEE MEETING #5

- Review Athletics Master Plan Recommendations
 - Review Project Phasing and Implementation
- Develop Preliminary Project Budgets
Develop Phasing and Implementation Plans

B. Deliverables:

The following deliverables are included as part of the proposed scope of work:

4. Phasing and Implementation Plans (11"x17" color)
5. Space Program for Proposed New Buildings (8½"x11")
6. Preliminary Rough-Order-of-Magnitude Construction Budgets (8½"x11")

C. Client Responsibilities and Deliverables:

For an efficient and successful process, the client is expected to contribute the following information:

1. College goals, strategic plan
2. Previous planning studies (Educational Plans, Technology Plans, Traffic Studies, etc)
3. Historical/trend data for enrollment
4. Campus site plans (CAD files)
5. Current surveys and aerial photographs
6. Utility plans - site and building (CAD files)
7. Building floor plan diagrams (that align with Space Inventory)

D. Schedule:

It is HMC's policy to expedite a commission consistent with existing standards of professional service and with special consideration for our client's particular needs. HMC will meet with the College to develop a project schedule based on the proposed approach described above. HMC offers the proposed Project Timeline as attached as "EXHIBIT C.1".

E. Fees and Costs:

HMC Architects proposes to provide professional Athletics Master Planning and Programming Services based on the scope of work described in this proposal for the following fixed fee:

Proposed Fees:

Athletics Master Planning and Programming Services	\$115,000.
Estimated Reimbursable Expenses	\$5,000.
TOTAL	\$120,000.

F. Reimbursable Expenses:

Reimbursable Expenses are in addition to the Athletics Master Planning and Programming Services fee and include those expenses incurred in the interest of the project. We recommend a budget allowance of approximately \$5,000 for these expenses as indicated in the table above. Should the scope of work change requiring an increase to the estimated fee stipulations as indicated above, approval will be obtained from the District prior to proceeding with those scope changes.

G. Additional Meetings:

Five meetings are included in the basic services fee amount (as outlined above as part of the "Proposed Work Plan"). If additional meetings are requires they will be billed as an additional services fee at \$4,100 per meeting.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services at CHC from PMSM Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from PMSM Architects in the amount of \$217,000.00 for architectural services at CHC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, PMSM Architects is being recommended to perform architectural services for the Measure M Wellness Pool project at CHC.

ANALYSIS

PMSM Architects will perform full architectural and engineering services through the phases of Pre-Design and Start-Up, Schematic Design, Design Development, Construction Document, Bidding, Construction Administration, and Close-Out.

The negotiated fee for these services is \$217,000.00.

BOARD IMPERATIVE

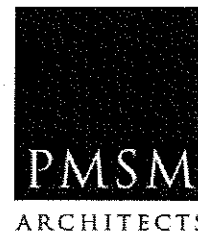
III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment

March 4, 2010



Mr. Geoffrey Bachanas
Project Manager, Kitchell/BRj
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Dr.
San Bernardino, CA 92220

Subject: Crafton Hills College
Physical Education / Wellness Pool - A/E Fee Proposal
PMSM #09059.01

Dear Geoff:

We are pleased to submit our proposal for Architectural and Engineering services to design and prepare construction documents for the Physical Education / Wellness Pool at Crafton Hills College to start work on May 1, 2010. Our fees are based on our understanding of the scope of work as defined in the RFP dated 12/8/2009 and follow up phone conference on 2/18/10 with Kitchell/BRj and described below:

Project Description:

To design a Physical Education/Wellness Pool as part of a new Community Recreation Facility on the Crafton Hills Community College campus. A competition length lap pool, pool deck, pool equipment, Aquatic Center building, a service road and surface parking is currently under construction under a separate contract. The scope of work for the new PE/Wellness Pool project include the design and construction of a new 6 lane 25 yard swimming pool, pool deck, pool equipment and structure to house the equipment. The pool will be accessible through means of an entry ramp. Accessibility of the facility will also be addressed as part of our scope to possibly include the following:

- A student drop off near the entrance (expanding the service drive under construction)
- Accessible path of travel from the pool complex to the rest of campus
- Accessible path of travel from the surface parking lot to the pool complex

The pool complex will be designed to be secured with fencing and access gates. A separation will be required between the two pools which will be operable to allow flexibility in the use of the pools. Pool heating should incorporate solar technology.

We understand that the scope of work as described will be verified with the User Group, College Representatives and might be adjusted during the initial programming phase.

Preliminary Schedule:

- Project start-up and program verification - work starts May 1st through July 30, 2010 (approximately 2 months)
- SD/DD Phase through CD's – work starts August 2nd through January 31, 2011 (6 months)
- DSA Approval – February thru August 2011 (7 months)
- Bid & Bid Award – September thru November 2011 (3 months)
- Construction Start – December 2011 thru May 2012 (6 months)

Our **A/E responsibilities and services** are described in Exhibit "A" attached and include the following phases and fee schedule:

1. **Project start-up and Program verification (10%)**
2. **Schematic Design/Design Development Phase (20%)**

Meetings attended by Thea Van Loggerenberg:

- Meeting with Kitchell/BRj: Review scope of work and schedule (telephone conference)
- Site Visit/Meeting with Steering Committee: Program verification
- Site Visit/Meeting with Kitchell/BRj and Steering Committee: Review of two (2) preliminary design alternatives
- Board / Citizens' Oversight Committee Presentation

Deliverables:

- Three (3) full size and two (2) half size sets of SD/DD drawings, five (5) copies of forms and narratives, outline spec, cost estimate

3. **50% and 100% Construction Document Phase (40%)**

Meetings attended by Thea Van Loggerenberg:

- Attend (4) meetings during CD Phase

Deliverables:

- Three (3) full size and two (2) half size sets of CD drawings, five (5) copies of forms and narratives, specifications in CSI format, cost estimate at 50% and 100% CD Phase

4. **DSA Approval Phase (5%)**

Deliverables:

- One (1) full size sets of DSA Approved drawings, one (1) copy of Testing/Inspection forms and specifications

5. Bid Support Phase (3%)

Meetings attended by Thea Van Loggerenberg:

- Attend Pre-Bid Conference
- Attend Bid Opening
- Attend Construction kick-off meeting

Deliverables:

- One (1) full size conforming sets of drawings including Addenda, one (1) conforming copy of specifications

6. Construction Administration Phase (20%)

Meetings attended by Thea Van Loggerenberg:

- AOR to attend one (1) site observation meeting every two (2) weeks until completion of the project. Additional site observation meetings will be scheduled as required to review critical path construction items.
- All consultants to visit the site at intervals appropriate to the construction stage to observe work completed in their field of design.
- AOR to conduct one (1) punch list and one (1) final review site visit.

7. Project Close Out Phase (2%)

Meeting attended by Thea Van Loggerenberg:

- AOR to conduct an 11-month warranty review.

Our fee for completing the work as described above will be \$208,500. We propose to provide the Solar Thermal System Evaluation and Design for a fixed fee of \$8,500.

Mr. Geoffrey Bachanas
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
February 12, 2010

Page 4

This fee includes our design consultants' fee as described below.

- Aquatics Design Group – Specialty pool Consultant
- John A. Martin & Associates – Structural Engineering
- Psomas – Civil Engineering
- P2S Engineering. – Electrical Engineering
- Lynn Capouya Inc. – Landscape Architect
- TBD Consultants – Cost Estimating

If this proposal is acceptable to you, please sign both copies, retain one copy for your records and return the other copy to our office as soon as possible. We understand that the District will then issue a purchase order for this work.

Sincerely,



Anthony Palazzo, AIA
Principal Architect

APPROVED:

DATE: _____

Mr. Geoffrey Bachanas
Project Manager, Kitchell/BRj
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services at SBVC from LPA, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from LPA, Inc. in the amount of \$98,964.00 for architectural services at SBVC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, LPA, Inc. is being recommended to perform architectural services for the Measure M Site Infrastructure/Signage/ADA project at SBVC.

ANALYSIS

LPA, Inc. will perform architectural services, including information gathering, overall programming, landscape planning, signage concept plan, lighting concept plan, implementation plan, civil engineering services, and administration and contingency.

The negotiated fee for these services is \$98,964.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment

PROJECT ASSUMPTIONS

The following proposed fee relates to the Conceptual Design and Programming phase for the Site work/Signage/ADA Upgrade Project located at San Bernardino Valley College for the San Bernardino Community College District as defined by the Request for Proposal dated 12/7/09. The overall Project Scope and site area has not been determined and the final program and limits of work will be determined by the work outlined in this proposal and is based on a Construction Value of \$8,000,000 to \$10,000,000.

FEE SCHEDULE

LPA proposes to perform design services as outlined in the following chart and is willing to work on either a fixed fee or Time and Material, not to exceed the proposed amount.

The following consultants are included within the general Scope of Services and fee as outlined:

Civil Engineer	LPA
Mechanical Engineer	LPA
Electrical Engineer	LPA
Landscape Architect	LPA
Signage & Graphics	LPA

Specialty Consultant costs not included and/or if required can better be determined based on a finalized scope of work developed during the concept design phase and may include:

Data & Communication	TBD
----------------------	-----

BASIC HOURLY RATE SCHEDULE

Principal	\$ 195.00
Senior Project Director	\$ 175.00
Project Director	\$ 155.00
Senior Project Manager	\$ 145.00
Managing Professional	\$ 135.00
Senior Professional	\$ 120.00
Professional	\$ 110.00
Professional Staff	\$ 100.00
Intermediate Staff	\$ 90.00
Staff	\$ 80.00
Support Specialist	\$ 70.00
Clerical Staff	\$ 65.00
Intern	\$ 55.00

NOTE: These rates became effective January 1, 2008 and are subject to change annually.

Average Hourly Rate		\$ 126.00
Information Gathering est. hrs.		
Review existing materials & background info.	20	\$ 2,520
Create Project Schedule	16	\$ 2,016
Create existing conditions site base	24	\$ 3,024
Create existing utilities site base	8	\$ 1,008
Visually verify utility locations	0	\$ -
Interviews with Key Personnel	40	\$ 5,040
Initial ADA Assessment	0	\$ -
		\$ 13,608
Overall Programming est. hrs.		
Program Validation	80	\$ 10,080
Program Creation	40	\$ 5,040
Program Review & Correction	24	\$ 3,024
Finalize & Document Project Boundary	16	\$ 2,016
Program Finalization	24	\$ 3,024
		\$ 23,184
Landscape Planning est. hrs.		
Goals & Vision	20	\$ 2,520
Existing Conditions Diagrams	16	\$ 2,016
Campus Analysis Diagrams	24	\$ 3,024
Conceptual Landscape Plan	40	\$ 5,040
Campus Massing Model	24	\$ 3,024
Sustainable Strategies	24	\$ 3,024
		\$ 18,648
Signage Concept Plan est. hrs.		
Existing Signage Assessment	24	\$ 3,024
Signage Programming	40	\$ 5,040
Proposed Signage Concepts	40	\$ 5,040
		\$ 13,104
Lighting Concept Plan est. hrs.		
Existing Lighting Assessment	10	\$ 1,260
Lighting Programming	24	\$ 3,024
Conceptual Lighting concepts	40	\$ 5,040
		\$ 9,324
Implementation Plan est. hrs.		
Phasing Plans & Strategies	24	\$ 3,024
Coordination with CEQA	16	\$ 2,016
		\$ 5,040
Civil Engineering Services est. hrs.		
Grading & Drainage Concept Plan	24	\$ 3,024
Utility Confirmation Plan	0	\$ -
		\$ 3,024
SUMMARY		
Information Gathering		\$ 13,608
Overall Programming		\$ 23,184
Landscape Planning		\$ 18,648
Signage Concept Plan		\$ 13,104
Lighting Concept Plan		\$ 9,324
Implementation Plan		\$ 5,040
Civil Engineering Services		\$ 3,024
Administration	24	\$ 3,960
Contingency	72	\$ 9,072
TOTAL PROPOSED FIXED FEE		\$98,964



EXPENSES

In addition to compensation for basic services SBCCD shall reimburse LPA at cost (without additional fee or mark-up) for costs related to expenses incurred as described below.

Expenses such as the following are included in the basic fee for Design services:

- a. Telephone charges.
- b. Expenses for reproductions of drawings, plans and construction documents, including CADD vellum plotting for the exclusive in-house use by design team and as outlined below.
 1. Five (5) Copies of final & preliminary milestone documents.
- c. Typical in-house expenses such as facsimile and photocopies.
- d. Travel expenses including mileage within the Orange County and San Bernardino County areas.

Expenses such as the following are excluded from the fee for Design services:

- a. Charges for materials relating to presentation boards, in-house models or in-house renderings of the project.
- b. Expenses for CADD vellum plotting of drawings, plans and construction documents other than as outlined above.
- c. Expenses for reproductions of drawings, plans, construction documents and specifications other than as outlined above.
- d. Delivery of reproductions and submittals.
- e. Photographs, Photostats and other special reproductions required for the project.
- f. Travel expenses including mileage or travel outside the Orange County and San Bernardino County areas.
- g. Agency and Plan Check submittal fee
- h. Permit or construction fees

QUALIFICATIONS

LPA reserves the right to discuss the services and items described below which are specifically not included in the Architect's Fee.

Qualifications/exclusions to the scope of services described above:

- a. ALTA site topographic and/or aerial.
- b. Site boundary survey.
- c. Off-site engineering design.
- d. Off-site architectural design.
- e. Geotechnical engineering.

Deliverables: The preceding description(s) of services generally describe the activities associated with executing each phase of the work. The necessity for, and the extent to, which the Architect and Architect's consultants must commit time and resources to, any specific activity will vary depending on the needs of the Project. Consequently, these descriptions do not represent a list of 'Deliverables'.

Meetings: Where the maximum number of meetings to be included in Architect's services are specified herein, Architect and Architect's consultants agree to attend, and participate in, as many meetings as specified as part of the Basic Services. Meetings in excess of those specified will be billed as Additional Services. Meetings, however, shall not be prorated and Architect's fee shall not be reduced should fewer than the specified number of meetings necessary in order for Architect and Architect's consultants to complete the professional services of this Agreement.

Consultation and Coordination: All consultations and coordination not associated with specific meetings shall be conducted at the sole discretion of the Architect and Architect's consultants and only as necessary for the Architect and Architect's consultants to complete the professional services of this Agreement.

Documents: Documents described in the preceding description(s) of services shall be provided as appropriate for the needs of the Project and to a level of detail consistent with the standard of practice for this type of project and for the geographical area and regulatory jurisdiction(s) in which the Project is located.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Dr. Steven Lohr, Planning and Development Director
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services from Steinberg Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from Steinberg Architects in the amount of \$47,440 for the preparation of an amendment to the CHC Master Plan.

OVERVIEW

The Crafton Hills College Master Plan was adopted by the Board of Trustees on December 14, 2006. The Master Plan shows the location of existing and planned new facilities necessary to support the educational mission of the college. Facilities relating to physical education/athletics, which are shown in the current Master Plan, include an addition to the gym building, renovation of the existing gym, new tennis courts, and a new track/soccer field.

CHC is in the process of reviewing the types of physical education/athletic programs which should be offered to provide lifelong physical activity. This proposal is for the development of an amendment to the Master Plan to address facility needs associated with the updated educational goals. Steinberg Architects prepared the current Master Plan and is thus highly qualified to develop this amendment.

ANALYSIS

Steinberg Architects will perform architectural services for the development of an amendment to the CHC Master Plan. The negotiated fee for these services is \$47,440.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment

March 10, 2010
Supersedes March 1, 2010 issuance

Steven Lohr
Planning and Development Director
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

RE: San Bernardino Community College District
Crafton Hills College – Physical Education and Athletics Cluster Update

Dear Steven:

Steinberg Architects is pleased to submit our proposal for services to analyze and update the Physical Education and Athletics Cluster in the Crafton Hills College Master Plan.

I. Project Understanding

In 2005 Steinberg Architects completed a Master Plan for Crafton Hills College. In the interim, the college has moved forward with the design and construction of the Library/Learning Resource Center and Community Recreation Facility (CRF), a joint venture with the City of Yucaipa, which includes an Olympic size pool and a massive regarding effort to accommodate a surface parking lot and future athletic fields. The college is also planning to design and construct a second 25-meter pool.

After completing an Educational Master Plan, the college is now reconsidering the types of physical education and athletics offered in order to encourage and promote lifelong physical activity. The intent of this update is to confirm the type of athletic fields and modifications to the existing gymnasium are required to fulfill their educational goals.

San Bernardino Community College District has requested that Steinberg Architects and its consultant, Cumming (cost), provide an update to the Crafton Hills College Master Plan that was completed by Steinberg Architects in 2005.

II. Scope of Services

The following is a list of the tasks to be accomplished:

- A. Information Gathering
 - 1. Review previous PE/Athletic options from prior master planning process.
 - 2. Verify use of existing facilities.
 - 3. Review recent Educational Plan regarding PE/Athletics.

- B. Exterior Facilities Scenario Development
 - 1. Develop three (3) scenarios incorporating combinations of the following facilities: Golf, Tennis, Cross Country, Multipurpose Field, and Soccer.
 - 2. Football fields, track, baseball softball and basketball are excluded from the scenario options.
 - 3. Identify facilities required to support desired activities and potential locations, e.g. separate structure, Gymnasium or future Health & Wellness.
 - 4. Provide Rough Order of Magnitude (ROM) cost estimate for each scenario.
- C. Gymnasium and Health & Wellness Addition
 - 1. Identify current occupants and uses.
 - a. What is working well?
 - b. What are the deficiencies? Programmatic and/or physical?
 - 2. Identify future programs and uses.
 - a. New programs
 - b. Health Center relocation from SSB
 - c. Other
 - 3. Discuss renovation and new addition.
 - a. Identify which programs are appropriate to stay in existing building
 - b. Identify which existing and/or new programs are appropriate to relocate to new addition
 - c. Generate preliminary space needs matrix (space use and recommended ASF)
- D. EIR Coordination
 - 1. Coordinate with the District's environmental consultant to produce relevant exhibit for use in an EIR amendment.
- E. Workshops and Meetings
 - 1. Workshops with users and key personnel:
 - a. Workshop 1 – Goals and visioning and identifying needs
 - b. Workshop 2 – Review and prioritize scenarios
 - 2. Meetings
 - a. One (1) coordination meeting with EIR consultant
 - b. One (1) meeting to review priorities with college president
 - c. Two (2) meetings with users/key personnel
 - d. Two (2) coordination meetings with District
- F. Final Deliverables
 - 1. Prepare booklet that includes the following:
 - a. Summary of update
 - b. Graphic of recommended scenario
 - c. 11x17 graphic of master plan that incorporates recommended scenario
 - d. Graphic of three (3) scenarios for reference
 - e. Meeting notes
 - f. ROM cost estimate

- g. Five (5) hard copies are included in the basic services fee.

III. Schedule

We anticipate the duration of time to complete the tasks described in Section II above to be approximately six (6) weeks.

IV. Fee

Steinberg Architects and its consultant will perform the above described services for a lump sum fee of **Forty Seven Thousand Four Hundred and Forty Dollars (\$47,440)**, inclusive of reimbursable expenses.

V. Reimbursable Expenses

Reimbursable Expenses are included in the fee in above.

We welcome the opportunity to review and refine this proposal with you to meet your specific needs. Please contact me with any questions or comments.

Best regards,



Elena Andrews
Associate Principal

cc: David Hart
Irene Ngo

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services

PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj

DATE: April 8, 2010

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Bond Measure P construction change orders and amendments, as listed below. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Learning Resource Center						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Mid-State Precast	CO-01	\$1,371,000	\$0	\$15,569	\$1,386,569	1.14
Crafton Hills College – Community Recreation Facility						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Bell Roof Company, Inc.	CO-02	\$152,400	\$8,186	\$1,462	\$162,048	6.33
J.M. Farnan Company, Inc.	CO-03	\$860,000	\$53,535	\$15,291	\$928,826	7.32
J. M. Farnan Company, Inc.	CA-02	\$860,000	\$68,826	\$13,021	\$941,847	N/A
Champion Electric, Inc.	CO-01	\$749,000	\$0	\$21,950	\$770,950	2.93
Condor, Inc.	CO-02	\$1,148,300	\$38,813	\$48,663	\$1,235,776	7.62
RVH Constructors	CO-02	\$482,235	\$21,468	\$5,954	\$509,657	5.69
Total Proposed Changes				\$106,341		
Crafton Hills College – Infrastructure 2/3/4						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Couts Heating and Cooling, Inc.	CO-02	\$5,677,000	(\$179,249)	\$26,858	\$5,524,609	-2.00
Sierra Landscape Company	CO-02	\$1,623,600	(\$2,277)	\$11,869	\$1,633,192	0.59
Total Proposed Changes				\$38,727		

San Bernardino Valley College – Media/Communications

	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Mountain Movers	CO-01	\$374,899	\$30,429	(\$8,142)	\$397,186	-2.01
Sierra Lathing	CO-05	\$820,000	\$40,183	\$3,705	\$863,888	5.35
Alonso Painting	CO-01	\$59,000	\$0	\$493	\$59,493	0.84
Daniel's Electric	CO-09	\$1,283,000	\$90,579	\$10,248	\$1,383,827	7.86
Total Proposed Changes				\$6,304		

San Bernardino Valley College – North Hall

	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Devries Construction	CO-03	\$2,434,395	\$82,880	\$1,252	\$2,518,527	1.80
Blazing Industrial Steel	CO-01	\$4,105,282	\$0	\$7,971	\$4,113,253	0.19
Montgomery Hardware	CO-01	\$411,740	\$0	\$760	\$412,500	0.18
Queen City Glass	CO-02	\$454,994	\$3,160	(\$708)	\$457,446	0.54
Caston Plastering	CO-03	\$1,945,585	(\$2,640)	\$1,196	\$1,944,141	-0.07
Total Proposed Changes				\$10,471		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Current submitted construction change orders and amendments for Measure P total \$177,412, which is a 0.18% change from the original total contract amount of \$99,813,676.

The overall impact of amendments and change orders increases the Measure P construction contracts by \$2,924,503, resulting in a new overall change order percentage of 2.93%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mid-State Precast

Campus: CHC Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: This project is an addition of \$15,569 to Mid-State Precast's contract to add sandblasting precast panels not noted in construction documents.

Accountability

This change was not part of the original design scope because: it is an unforeseen field condition that was deemed necessary for better overall appearance of precast panels.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 1,371,000.00

The current base contract amount with approved amendments equals \$ 1,371,000.00

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,386,569.00

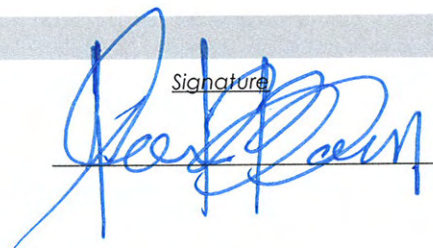
This change order is subject to the 10% rule. It results in a 1.14 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 15,569.00
 or 1.14 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

Signature: 
 Date: 3.26.10

8104
Project Number

C.O.: 01

CHANGE ORDER

Original Contract Amount: \$1,371,000.00
Amount Previous Change Orders: \$0.00

* Note: This is Change Order No. 01 for Contract CLRC01:03

School Name:	<u>Crafton Hills College</u>	Date:	<u>3/2/2010</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:03</u>
To: (Contractor):	<u>Mid-State Precast</u>	Attn:	<u>Dave Dieter</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 01 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 01 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$15,569.00

Reason for Change: Refer to attached Change Order No. 01 index.

Initiator of Change: Refer to attached Change Order No. 01 index.

Drawings associated with C.O. No.	01	are as follows:	<u>Refer to attachments.</u>
The contract AMOUNT due to C.O. No.	01	will be:	increased by <u>\$15,569.00</u>
The contract TIME due to C.O. No.	01	will be:	unchanged by <u>0</u> calendar days.
The revised Contract Completion Date, including this C.O. is, therefore:			<u>unchanged</u>
The revised Contract Amount, including this C.O. is, therefore:			<u>\$1,386,569.00</u>
SBCCD Change Order No. <u>01</u> includes Item Number(s):			<u>PC 22</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:	<u>M. Boutros</u>	<u>Matt Boutros</u>	<u>3/4/10</u>
Architect:	<u>J. J. Santanta</u>	<u>Juan J. Santanta</u>	<u>3/3/10</u>
Inspector:	<u>G. Magnera</u>	<u>GEORGE MAGNERA</u>	<u>3-5-10</u>
Constr. Mgr.:	<u>M. Breyer</u>	<u>Matt Breyer</u>	<u>3/3/10</u>
Prog. Mgr.:	<u>Bruce McDonald</u>	<u>Bruce McDonald</u>	<u>3/9/10</u>
District:			<u>Vice Chancellor Fiscal Services</u>

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CLRC01:03 Mid State Precast

CHANGE ORDER NO. 01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC022	Added light sandblast on panels in lieu of no sandblast as shown	F3		\$15,569	\$15,569
	Subtotal				\$15,569
	TOTAL CHANGE ORDER # 01				\$15,569

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Bell Roof Company, Inc.

Campus: CHC

Project: Community Recreation Facility

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This project change is an addition of \$1,462 to add flashing at stairs to fill gaps.

Accountability

This change was not part of the original design scope because: it is an unforeseen field condition that was deemed necessary for filling gaps at stair areas.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 152,400.00

The current base contract amount with approved amendments equals \$ 152,400.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 162,048.00

This change order is subject to the 10% rule. It results in a 0.96 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 9,648.00

or 6.33 % of the contract amount.

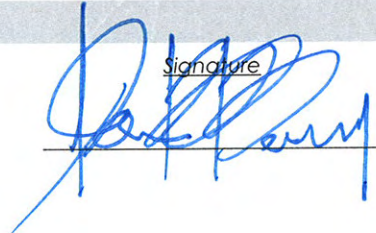
Signatures

Bond Program Manager

Alan Rosen

Signature

Date

 3-26-10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

9617
Project Number

C.O.: 02

CHANGE ORDER

Original Contract Amount: \$152,400.00

Amount Previous Change Orders: \$8,186.00

* Note: This is Change Order No. 02 for Contract CCRF01:06

School Name:	<u>Crafton Hills College</u>	Date:	<u>3/2/2010</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:06</u>
To: (Contractor):	<u>Bell Roof Company, Inc.</u>	Attn:	<u>Scott</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 02 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 02 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$1,462.00

Reason for Change: Refer to attached Change Order No. 02 index.

Initiator of Change: Refer to attached Change Order No. 02 index.

Drawings associated with C.O. No.	02	are as follows:	<u>Refer to attachments.</u>		
The contract AMOUNT due to C.O. No.	02	will be:	increased	by	<u>\$1,462.00</u>
The contract TIME due to C.O. No.	02	will be:	unchanged by	0	<u>calendar days.</u>
The revised Contract Completion Date, including this C.O. is, therefore:					<u>unchanged</u>
The revised Contract Amount, including this C.O. is, therefore:					<u>\$162,048.00</u>
SBCCD Change Order No. 02		includes Item Number(s):			<u>PC 031</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		Scott Lyon	3/3/10
Architect:		Geoff Doren	3/3/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Breyer	3/3/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CCRF-06: Bid Category 6 - Bell Roof Company, Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC031	Added flashing at stair to fill gap to stair	H2		\$1,462	\$1,462		1462
					\$0		
					\$0		
	Subtotal				\$1,462	\$0	\$1,462
	TOTAL CHANGE ORDER #02				\$1,462		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J. M. Farnan Company, Inc.

Campus: CHC

Project: Community Recreation Facility

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This project is an addition of \$15,291 to install flush valves for LEED Certification and reroute storm drain and fire service underground piping to avoid conflicts with future Wellness Pool, as requested by the District.

Accountability

This change was not part of the original design scope because: it is necessary for LEED Certification for the CRF, which was approved by the District as well as accommodating a request by the District for the future Wellness Pool.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 860,000.00

The current base contract amount with approved amendments equals \$ 865,459.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 928,826.00

This change order is subject to the 10% rule. It results in a 1.77 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 63,367.00

or 7.32 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

9.26.10
Signature Date

9617
Project Number

C.O.: 03

CHANGE ORDER

Original Contract Amount: \$860,000.00
Amount of Contract Amendments: \$5,459.00
Amount Previous Change Orders: \$48,076.00

* Note: This is Change Order No. 03 for Contract CCRF01:13

School Name:	<u>Crafton Hills College</u>	Date:	<u>2/26/2010</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:13</u>
To: (Contractor):	<u>J.M. Farnan Company, Inc.</u>	Attn:	<u>Chris</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 03 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 03 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$15,291.00

Reason for Change: Refer to attached Change Order No. 03 index.

Initiator of Change: Refer to attached Change Order No. 03 index.

Drawings associated with C.O. No. 03 are as follows: Refer to attachments.

The contract AMOUNT due to C.O. No. 03 will be: increased by \$15,291.00

The contract TIME due to C.O. No. 03 will be: unchanged by 0 calendar days.

The revised Contract Completion Date, including this C.O. is, therefore: unchanged

The revised Contract Amount, including this C.O. is, therefore: \$928,826.00

SBCCD Change Order No. 03 includes Item Number(s): PC No. 015, 033, & 034

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		CHRIS FARNAN	3/4/10
Architect:		GEOFF JORDAN	3/3/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Bryce	3/3/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CCRF-13: Bid Category 13 - JM Farnan Co. Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC015	Provide/install automatic low flow flush valves in lieu of specified at public restrooms. LEED Certification efforts	H4		\$3,492	\$3,492		3492
PC033	Change catch basin size to accommodate existing storm drain pipe.	A1		\$2,525	\$2,525		2525
PC034	Reroute storm drain and fire service underground piping to avoid conflicts with future wellness pool	C4		\$9,274	\$9,274		9274
Subtotal					\$15,291	\$0	\$15,291
TOTAL CHANGE ORDER #02					\$15,291		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J. M. Farnan Company, Inc.

Campus: CHC

Project: Community Recreation Facility

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$13,021 to break and remove rock material in plumbing trenches not identified in the geotechnical soils report.

Accountability

This change was not part of the original design scope because: during excavation the type of soil material identified in the geotechnical report was different than that reported; extra equipment was needed to break and remove the harder rock material.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 860,000.00

The current base contract amount with approved amendments equals \$ 865,459.00

This request is an amendment and results in a revised contract amount of \$ 941,847.00

This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a _____ % change to the contract.

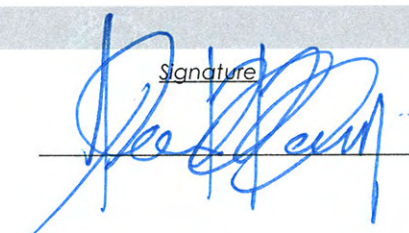
The cumulative amount of change orders for this contract equals \$ 63,367.00

or 7.32 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen



 Signature _____ Date 11.16.10

9617
Project Number

CA 02

Contract Amendment

Original Contract Amount: \$860,000.00
Amount of Contract Amendments: \$5,459.00
Amount Previous Change Orders: \$63,367.00

* Note: This is Contract Amendment No. 02 for Contract CCRF01:13

School Name:	<u>Crafton Hills College</u>	Date:	<u>3/1/2010</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:13</u>
To: (Contractor):	<u>J.M. Farnan Company, Inc.</u>	Attn:	<u>Chris Farnan</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.A. No. 02 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached C. A. No. 02 index for descriptions of work.

COST OF CONTRACT AMENDMENT

\$13,021.00

Reason for Change: Refer to attached Contract Amendment No. 02 index.

Initiator of Change: Refer to attached Contract Amendment No. 02 index.

Drawings associated with C.A. No. 02 are as follows: Refer to attachments.

The contract AMOUNT due to C.A. No. 02 will be: increased by \$13,021.00

The contract TIME due to C.A. No. 02 will be: unchanged by 0 calendar days.

The revised Contract Completion Date, including this C.A. is, therefore: unchanged

The revised Contract Amount, including this C.A. is, therefore: \$941,847.00

SBCCD Contract Amendment No. 02 includes Item Number(s): CA Item 2

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		CHRIS FARNAN	3/4/10
Architect:		GEOFF DODEN	3/3/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Breyer	3/9/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CCRF-13: Bid Category 13 - JM Farnan Co. Inc.

CONTRACT AMENDMENT BID CATEGORY 13 #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
Item 1	Unforeseen Rock Breaking and Removal	A1		\$13,021	\$13,021	13021	
					\$0		
					\$0		
	Subtotal				\$13,021	\$13,021	\$0
	TOTAL CONTRACT AMENDMENT #02				\$13,021		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Champion Electric

Campus: CHC

Project: Community Recreation Facility

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$21,950 to provide and install equipment for LEED certification and per the request of the San Bernardino Department of Health.

Accountability

This change was not part of the original design scope because: it is necessary for LEED certification for the CRF, which was approved by the District, as well as accommodating a request by a local agency.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 749,000.00

The current base contract amount with approved amendments equals \$ 749,000.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 770,950.00

This change order is subject to the 10% rule. It results in a 2.93 % change to the contract.

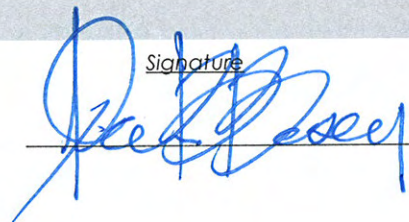
The cumulative amount of change orders for this contract equals \$ 21,950.00

or 2.93 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen



 Signature _____ Date 3.16.10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

C.O.: 01

CHANGE ORDER

Original Contract Amount: \$749,000.00
 Amount Previous Change Orders: \$0.00
 * Note: This is Change Order No. 01 for Contract CCRF01:15

School Name:	Crafton Hills College	Date:	3/3/2010
Project Description:	Community Recreation Facility	Contract No.:	CCRF01:15
To: (Contractor):	Champion Electric, Inc.	Attn:	Kevin

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 01 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 01 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$21,950.00

Reason for Change: Refer to attached Change Order No. 01 index.

Initiator of Change: Refer to attached Change Order No. 01 index.

Drawings associated with C.O. No.	01	are as follows:	Refer to attachments.		
The contract AMOUNT due to C.O. No.	01	will be:	increased	by	\$21,950.00
The contract TIME due to C.O. No.	01	will be:	unchanged by	0	calendar days.
The revised Contract Completion Date, including this C.O. is, therefore:					unchanged
The revised Contract Amount, including this C.O. is, therefore:					\$770,950.00
SBCCD Change Order No. 01 includes Item Number(s):					PC 005, 020, 035, 036

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		KEVIN MILLAR	3/5/10
Architect:		GEOFF DOORN	3/4/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Bryer	3/5/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:			

Printed Name/Title

State of California - Division of the State Architect

DSA Application No. _____

File No. _____

Approved _____

per Principal Structural Engineer:

Contract CCRF-15: Bid Category 15 - Champion Electric, Inc.

CHANGE ORDER #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC005	Provide and install automatic, low flow flush valves in lieu of specified, for LEED certification	H4		\$8,770	\$8,770		8770
PC020	Provide override switch and added outlets at Musco sport lighting as requested the SB Department of Health.	D5		\$10,870	\$10,870		10870
PC035	Provide added irrigation booster pump VFD and master control valve. Part of LEED certification efforts.	C4		\$1,660	\$1,660		1660
PC036	Provide 2 additional data/AV outlets at MPR	H4		\$650	\$650		650
Subtotal					\$21,950	\$0	\$21,950
TOTAL CHANGE ORDER #01					\$21,950		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Condor, Inc.

Campus: CHC

Project: Community Recreation Facility

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$48,663 to revise pool main drain sump to comply with Virginia Graeme Baker Act, excavate gravel backfill for testing required by DSA, and provide/install smart pump controller for LEED certification.

Accountability

This change was not part of the original design scope because: it was to comply with local code requirements, a state agency request, and for LEED certification, which was approved by the District.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 1,148,300.00

The current base contract amount with approved amendments equals \$ 1,148,300.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,235,776.00

This change order is subject to the 10% rule. It results in a 4.24 % change to the contract.

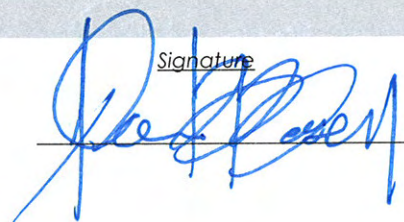
The cumulative amount of change orders for this contract equals \$ 87,476.00

or 7.62 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen



 Signature _____ Date 3.26.10

9617
Project Number

C.O.: 02

CHANGE ORDER

Original Contract Amount: \$1,148,300.00
 Amount Previous Change Orders: \$38,813.00
 * Note: This is Change Order No. 02 for Contract CCRF01:17

School Name:	<u>Crafton Hills College</u>	Date:	<u>2/23/10</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:17</u>
To: (Contractor):	<u>Condor, Inc.</u>	Attn:	<u>Fred</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 02 index. Reference RFP No.: Refer to attached.

Description of Work:
Refer to attached Change Order No. 02 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$48,663.00

Reason for Change: Refer to attached Change Order No. 02 index.

Initiator of Change: Refer to attached Change Order No. 02 index.

Drawings associated with C.O. No. 02 are as follows: Refer to attachments.

The contract AMOUNT due to C.O. No. 02 will be: increased by \$48,663.00

The contract TIME due to C.O. No. 02 will be: unchanged by 14 calendar days.

The revised Contract Completion Date, including this C.O. is, therefore: _____

The revised Contract Amount, including this C.O. is, therefore: \$1,235,776.00

SBCCD Change Order No. 02 includes Item Number(s): PC No. 10, 30, & 32

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		EARL WEISS	3-4-10
Architect:		GEOFF DEORN	3/3/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Bryer	3/3/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:	_____		

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract CCRF-17: Bid Category 17 - Condor, Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC10	Revised pool main drain sump revisions to comply with Virginia Graeme Baker Act	J5		\$9,556	\$9,556		9556
PC30	Excavate gravel backfill for epoxy anchor testing required by DSA field engineer	J5		\$5,961	\$5,961		5961
PC32	Provide and install smart pump controller (VFD) for pool pumps for LEED certification points	H4		\$33,146	\$33,146		33146
Subtotal					\$48,663	\$0	\$48,663
TOTAL CHANGE ORDER #01					\$48,663		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RVH Constructors

Campus: CHC Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$5,954 to provide and install an additional perimeter site gate for access and maintenance by the campus.

Accountability

This change was not part of the original design scope because: it was a campus request for access and maintenance accommodation.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10/9/08 in the amount of \$ 482,235.00

The current base contract amount with approved amendments equals \$ 482,235.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 509,657.00

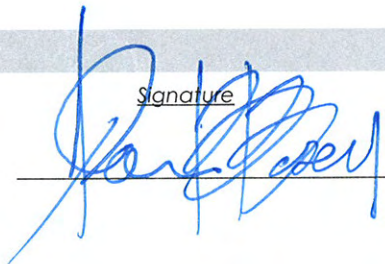
This change order is subject to the 10% rule. It results in a 1.23 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 27,422.00
 or 5.69 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

Signature  Date 3.26.10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

C.O.: 02

CHANGE ORDER

Original Contract Amount: \$482,235.00
 Amount Previous Change Orders: \$21,468.00
 * Note: This is Change Order No. 02 for Contract CCRF01:18

School Name:	Crafton Hills College	Date:	2/25/2010
Project Description:	Community Recreation Facility	Contract No.:	CCRF01:18
To: (Contractor):	RVH Constructors, Inc.	Attn:	Rick

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 02 index. Reference RFP No.: Refer to attached.

Description of Work:
 Refer to attached Change Order No. 02 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$5,954.00

Reason for Change: Refer to attached Change Order No. 02 index.

Initiator of Change: Refer to attached Change Order No. 02 index.

Drawings associated with C.O. No. 02 are as follows: Refer to attachments.

The contract AMOUNT due to C.O. No. 02 will be: increased by \$5,954.00

The contract TIME due to C.O. No. 02 will be: unchanged by 0 calendar days.

The revised Contract Completion Date, including this C.O. is, therefore: unchanged

The revised Contract Amount, including this C.O. is, therefore: \$509,657.00

SBCCD Change Order No. 02 includes Item Number(s): PC No. 4 & 5

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		Rick Van Horn	3/5/2010
Architect:		GEOFF DOORN	3/3/2010
Inspector:		RUDY WATERS	3-8-10
Constr. Mgr.:		Matt Bryo	3/3/10
Prog. Mgr.:		Bruce McDen	3/9/10
District:			

Printed Name/Title

Contract CCRF-18: Bid Category 18 - RVh Constructors, Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC #29	Provide and install added perimeter site gate for maintenance purposes.	C4		\$5,954	\$5,954		5954
					\$0		
					\$0		
	Subtotal				\$5,954	\$0	\$5,954
	TOTAL CHANGE ORDER #02				\$5,954		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

C.O.: 02

CHANGE ORDER

Original Contract Amount: \$5,677,000.00 Amount Previous Amenments: (\$141,161.11)
Amount Previous Change Orders: (\$38,088.00)
* Note: This is Change Order No. 02 for Contract INFRA234-02

School Name:	Crafton Hills College	Date:	3/2/2010
Project Description:	Infrastructure Packages 2, 3, & 4	Contract No.:	INFRA234-02
To: (Contractor):	Couts Heating and Cooling, Inc.	Attn:	Mike Martin

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 02 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 02 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$26,858.00

Reason for Change: Refer to attached Change Order No. 02 index.

Initiator of Change: Refer to attached Change Order No. 02 index.

Drawings associated with C.O. No. 02 are as follows: Refer to attachments.

The contract AMOUNT due to C.O. No. 02 will be: increased by \$26,858.00

The contract TIME due to C.O. No. 02 will be: unchanged by 0 calendar days.

The revised Contract Completion Date, including this C.O. is, therefore: unchanged

The revised Contract Amount, including this C.O. is, therefore: \$5,665,770.00 ¹¹⁷ 5524609.00

SBCCD Change Order No. 02 includes Item Number(s): PC No. 6

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		David Ringer	3/4/10
Architect:		JUAN J. SANTANA	3/3/10
Inspector:		GEORGE MAGNERA	3-8-10
Constr. Mgr.:		Matt Bryer	3/3/10
Prog. Mgr.:		Mike Martin	3/10/10
District:			Vice Chancellor Fiscal Services

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:

Contract INFA234-02: Coutts Heating and Cooling

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation		
						Pckg 2	Pckg 3	Pckg 4
PC036	Reconnect PAC storm drain shown to be removed by package 3.	A1		\$26,858	\$26,858		26858	
					\$0			
					\$0			
					\$0			
					\$0			
	Subtotal				\$26,858	\$0	\$26,858	\$0
	TOTAL CHANGE ORDER # 02				\$26,858			

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "!" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Sierra Landscape Company, Inc.

Campus: CHC

Project: Infrastructure Packages 2/3/4

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$11,869 to reconnect the PAC storm drain removed by Package 3, and to add 4 area drains requested by the campus to help solve the ponding issue at the Quad area.

Accountability

This change was not part of the original design scope because: it is an unforeseen field condition that was deemed necessary after it was shown to be removed in Package 3. The 4 area drains were requested by the campus to help solve a ponding issue.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 6/26/08 in the amount of \$ 1,623,600.00

The current base contract amount with approved amendments equals \$ 1,623,600.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,633,192.00

This change order is subject to the 10% rule. It results in a 0.73 % change to the contract.

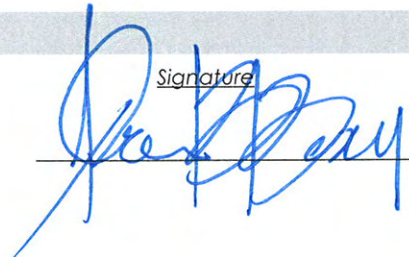
The cumulative amount of change orders for this contract equals \$ 9,592.00

or 0.59 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

 Signature 3.26.10 Date

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

9623
Project Number

C.O.: 02

CHANGE ORDER

Original Contract Amount: \$1,623,600.00
 Amount Previous Change Orders: (\$2,277.00)
 * Note: This is Change Order No. 02 for Contract INFRA234-06

School Name:	Crafton Hills College	Date:	3/3/10
Project Description:	Infrastructure Packages 2, 3, & 4	Contract No.:	INFRA234-06
To: (Contractor):	Sierra Landscape Company	Attn:	Randy Mitchell

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.O No.: 02 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached Change Order No. 02 index for descriptions of work.

TOTAL COST OF CHANGE ORDER NO. \$11,869.00

Reason for Change: Refer to attached Change Order No. 02 index.

Initiator of Change: Refer to attached Change Order No. 02 index.

Drawings associated with C.O. No. 02 are as follows: Refer to attachments.

The contract AMOUNT due to C.O. No. 02 will be: Decreased by \$11,869.00

The contract TIME due to C.O. No. 02 will be: unchanged by 0 calendar days.

The revised Contract Completion Date, including this C.O. is, therefore: unchanged

The revised Contract Amount, including this C.O. is, therefore: \$1,633,192.00

SBCCD Change Order No. 02 includes Item Number(s): PC No. 036, 037

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		RANDY MITCHELL	3/4/10
Architect:		JUAN J. SANTANA	3/4/10
Inspector:		GEORGE MAGNERA	3-5-10
Constr. Mgr.:		Matt Bryer	3/5/10
Prog. Mgr.:		Bruce McDonald	3/9/10
District:			Vice Chancellor Fiscal Services

Printed Name/Title

State of California - Division of the State Architect DSA Application No. _____ File No. _____

Approved _____ per Principal Structural Engineer:



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mountain Movers

Campus: SBVC

Project: Media/Communications Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is a charge back of \$8,142 to the contract for damage done to a 2 1/2" PVC line during excavation. This is a net \$0 change to the District.

Accountability

This change was not part of the original design scope because: prime contractor damaged a 2 1/2" PVC line during excavation.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 374,899.00

The current base contract amount with approved amendments equals \$ 405,328.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 397,186.00

This change order is subject to the 10% rule. It results in a -2.00 % change to the contract.

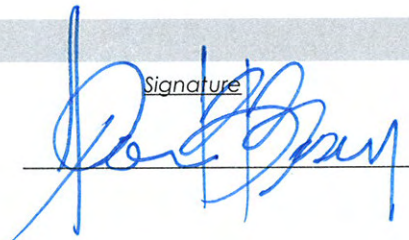
The cumulative amount of change orders for this contract equals \$ (8,142.00)

or -2.00 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen



 Signature _____ Date 3-26-10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

MC-BC2-CO1

CHANGE ORDER

Original Contract Amount: \$374,899.00
Amount of Previous Contract Amendments: \$30,429.00
Amount of Previous Change Orders: \$0.00

DSA No.:
MC-BC2-CO1

School Name:	San Bernardino Valley College	Date:	04-Mar-10
Project Description:	New Media Communications Building	Contract No.:	Bid Category 2
To (Contractor):	Mountain Movers	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 03/04/2010 for
Change Order No. MC-BC2-CO1 Item(s): 1.1 to 1.5

TOTAL COST OF CHANGE ORDER MC-BC2-CO1 (\$8,142.00)

Reason for Change:

Refer to attached Change Order No. MC-BC2-CO1 summary dated 03/04/10

Initiator of Change:

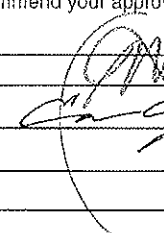
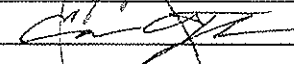
Refer to attached Change Order No. MC-BC2-CO1 summary dated 03/04/10

The original Base Contract Sum was:	\$374,899.00
Net change by previous authorized Contract Amendment (s):	\$30,429.00
The revised BASE Contract Sum:	\$405,328.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$405,328.00
The contract AMOUNT due to C.O. No. MC-BC2-CO1 will be decreased by:	(\$8,142.00)
The revised Contract Amount, including this Change Order is, therefore:	\$397,186.00
The contract TIME due to C.O. No. MC-BC2-CO1 will be unchanged by:	0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # MC-BC2-CO1 includes Item Number(s):	Five (5) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:		Signature	Name (printed)	Date
			Jay R. Tittle, C-12955	3/1/2010
Constr. Mgr.:			Evan Taylor	
District:			Mr. Bruce Baron, Vice Chancellor Fiscal Services	
Contractor:				

Printed Name/Title

State of California - Division of the State Architect DSA Application No. 04-109146 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

DSA No.:
MC-BC2-CO1

CHANGE ORDER NO.

MC-BC2-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Backcharge due to broken 2-1/2" PVC line during grading operations PC 29	K1			(\$651.00)	(\$651.00)
Item 1.2	Backcharge due to broken 2-1/2" irrigation line PC 30	K1			(\$830.00)	(\$830.00)
Item 1.3	Backcharge due to additional testing & inspection PC 31	K1			(\$1,526.00)	(\$1,526.00)
Item 1.4	Backcharge for sub-grade correction that had to be performed by another contractor PC 36	K1			(\$1,500.00)	(\$1,500.00)
Item 1.5	Backcharge for repair of 2" domestic water line that was damaged during grading. PC 37	K1			(\$3,635.00)	(\$3,635.00)
	Subtotal					(\$8,142.00)
	TOTAL CHANGE ORDER #				MC-BC2-CO1	(\$8,142.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Sierra Lathing

Campus: SBVC

Project: Media/Communications Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$3,705 to revise doors, walls, windows, and framing, and to add drywall to improve sound isolation acoustics.

Accountability

This change was not part of the original design scope because: it was a field coordination issue with the acoustical design that will improve the sound isolation for the Media building.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 820,000.00

The current base contract amount with approved amendments equals \$ 820,000.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 863,888.00

This change order is subject to the 10% rule. It results in a 0.45 % change to the contract.


The cumulative amount of change orders for this contract equals \$ 43,888.00

or 5.35 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen


 Signature _____ Date 3.26.10

3347A4
Project Number

MC-BC10-CO5

CHANGE ORDER

Original Contract Amount: **\$820,000.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$40,183.00**

DSA No.:
MC-BC10-CO5

School Name: San Bernardino Valley College Date: 25-Feb-10
Project Description: New Media Communications Building Contract No.: Bid Category 10
To (Contractor): Sierra Lathing Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **N/A** RITCHELL / BRJ

Description of Work:
Refer to attached Change Order summary dated 2/25/10 for
Change Order No. MC-BC10-CO5 Item(s): 5.1 to 5.3 MAR 08 2010
TOTAL COST OF CHANGE ORDER MC-BC10-CO5 \$3,705.00

Reason for Change:
Refer to attached Change Order No. MC-BC10-CO5 summary dated 02/25/10
Initiator of Change:
Refer to attached Change Order No. MC-BC10-CO5 summary dated 02/25/10

The original Base Contract Sum was:	\$820,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$820,000.00
Net change by previous authorized Change Order(s):	\$40,183.00
The Contract Sum including previous authorized Change Orders:	\$860,183.00
The contract AMOUNT due to C.O. No. MC-BC10-CO5 will be increased by:	\$3,705.00
The revised Contract Amount, including this Change Order is, therefore:	\$863,888.00
The contract TIME due to C.O. No. MC-BC10-CO5 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

SBCCD Change Order # **MC-BC10-CO5** includes Item Number(s): **Three (3) items**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	Jay R. Tittle, C-12955
Constr. Mgr.:	<u>[Signature]</u>		Evan Taylor
District:			Mr. Bruce Baron, Vice Chancellor Fiscal Services
Contractor:	<u>[Signature]</u>		Raymond P. Lytic, Director of Operations

Printed Name/Title



CHANGE ORDER NO.

MC-BC10-CO5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	Revisions to various doors, wall STCs, windows PC17R2, FCD21 (ASI02)	G3			\$2,089.00	\$2,089.00
Item 5.2	Add framing at lobby for curtainwall PC35, FCD 36 (PD37)	G3			\$913.00	\$913.00
Item 5.3	Add layer of drywall for coordination with door frame PC51, (RFI179)	G3			\$703.00	\$703.00
Subtotal						\$3,705.00
TOTAL CHANGE ORDER #		MC-BC10-CO5				\$3,705.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Alonso Painting

Campus: SBVC

Project: Media/Communications Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$493 to add office MC 143 per KVCR's request in order to provide better flexibility in operations.

Accountability

This change was not part of the original design scope because: it was a KVCR request to add an additional office space within the current office design.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 59,000.00

The current base contract amount with approved amendments equals \$ 59,000.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 59,493.00

This change order is subject to the 10% rule. It results in a 0.84 % change to the contract.

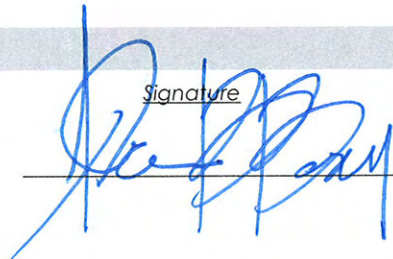
The cumulative amount of change orders for this contract equals \$ 493.00

or 0.84 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen


 Signature _____ Date 3.26.10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

MC-BC13-CO1

CHANGE ORDER

Original Contract Amount: **\$59,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

DSA No.:
MC-BC13-CO1

School Name:	San Bernardino Valley College	Date:	02/25/10
Project Description:	New Media Communications Building	Contract No.:	Bid Category 13
To (Contractor):	Alonso Painting	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/25/10 for
Change Order No. MC-BC13-CO1 Item(s): 1.1

KITCHELL / BRJ

TOTAL COST OF CHANGE ORDER MC-BC13-CO1 \$493.00

MAR 08 2010

Reason for Change:

Refer to attached Change Order No. MC-BC13-CO1 summary dated 2/25/10

Initiator of Change:

Refer to attached Change Order No. MC-BC13-CO1 summary dated 02/25/10

The original Base Contract Sum was:	\$59,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$59,000.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$59,000.00
The contract AMOUNT due to C.O. No. MC-BC13-CO1 will be increased by:	\$493.00
The revised Contract Amount, including this Change Order is, therefore:	\$59,493.00

The contract TIME due to C.O. No. **MC-BC13-CO1** will be **unchanged** by 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

SBCCD Change Order # **MC-BC13-CO1** includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	Jay R. Tittle, C-12955	Date	2/25/2010
Constr. Mgr.:	<u>[Signature]</u>		Evan Taylor		
District:			Mr. Bruce Baron, Vice Chancellor Fiscal Services		
Contractor:	<u>[Signature]</u>		THOMAS FOX, V P		3-2-10

Printed Name/Title

State of California - Division of the State Architect

DSA Application No. **04-109146**

File No. **36-C2**

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.

MC-BC13-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Campus request to add Office MC143 in order to provide better flexibility in operations PC43, FCD31	H4			\$493.00	\$493.00
	Subtotal					\$493.00
	TOTAL CHANGE ORDER #				MC-BC13-CO1	\$493.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

MC-BC19-CO9

CHANGE ORDER

Original Contract Amount: **\$1,283,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$90,579.00**

DSA No.:
MC-BC19-CO9

School Name: San Bernardino Valley College Date: 25-Feb-10
 Project Description: New Media Communications Building Contract No.: Bid Category 19
 To (Contractor): Daniel's Electric Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A **RITCHELL / BRJ**

Description of Work:
Refer to attached Change Order summary dated 2/25/10 for
Change Order No. MC-BC19-CO9 Item(s): 9.1 to 9.3
TOTAL COST OF CHANGE ORDER MC-BC19-CO9 \$10,248.00

MAR 08 2010

Reason for Change:
Refer to attached Change Order No. MC-BC19-CO9 summary dated 02/25/10

Initiator of Change:
Refer to attached Change Order No. MC-BC19-CO9 summary dated 02/25/10

The original Base Contract Sum was: \$1,283,000.00
 Net change by previous authorized Contract Amendment (s): \$0.00
 The revised BASE Contract Sum: \$1,283,000.00
 Net change by previous authorized Change Order(s): \$90,579.00
 The Contract Sum including previous authorized Change Orders: \$1,373,579.00
 The contract AMOUNT due to C.O. No. **MC-BC19-CO9** will be **increased** by: \$10,248.00
 The revised Contract Amount, including this Change Order is, therefore: \$1,383,827.00

The contract TIME due to C.O. No. **MC-BC19-CO9** will be **unchanged** by: 0 calendar days.
 The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **MC-BC19-CO9** includes Item Number(s): Three (3) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: Jay R. Tittle, C-12955 Name (printed)
 Constr. Mgr.: Evan Taylor
 District: Mr. Bruce Baron, Vice Chancellor Fiscal Services
 Contractor: THOMAS G. ESPAS PRESIDENT
 Printed Name/Title

CHANGE ORDER NO.

MC-BC19-CO9

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 9.1	Add electrical interface for automatic door openers on toilet room doors PC50	G3			\$4,975.00	\$4,975.00
Item 9.2	Add whips for existing light fixtures for KVCR TV Studio PC52	H4			\$3,526.00	\$3,526.00
Item 9.3	Stand by time for electrical contractor while waiting for campus electrical contractor PC52	H4			\$1,747.00	\$1,747.00
Subtotal						\$10,248.00
TOTAL CHANGE ORDER #		MC-BC19-CO9			\$10,248.00	

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

NH-BC3-CO3

CHANGE ORDER

Original Contract Amount: **\$2,434,395.00**
 Amount of Previous Contract Amendments: **\$39,539.00**
 Amount of Previous Change Orders: **\$43,341.00**

DSA No.:
NH-BC3-CO3

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>02/25/10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 3</u>
To (Contractor):	<u>Devries Construction</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A
KITCHELL / BRJ
 Description of Work: **Refer to attached Change Order summary dated 2/25/10 for**
Change Order No. NH-BC3-CO3 Item(s): 3.1 to 3.2
TOTAL COST OF CHANGE ORDER NH-BC3-CO3 \$1,252.00
MAR 08 2010

Reason for Change: **Refer to attached Change Order No. NH-BC3-CO3 summary dated 2/25/10**
 Initiator of Change: **Refer to attached Change Order No. NH-BC3-CO3 summary dated 02/25/10**

The original Base Contract Sum was:	<u>\$2,434,395.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$39,539.00</u>
The revised BASE Contract Sum:	<u>\$2,473,934.00</u>
Net change by previous authorized Change Order(s):	<u>\$43,341.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,517,275.00</u>
The contract AMOUNT due to C.O. No. NH-BC3-CO3 will be increased by:	<u>\$1,252.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,518,527.00</u>
The contract TIME due to C.O. No. NH-BC3-CO3 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # NH-BC3-CO3 includes Item Number(s):	<u>Two (2) items</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Evan Taylor</u>
District:			<u>Mr. Bruce Baron, Vice Chancellor Fiscal Services</u>
Contractor:	<u>[Signature]</u>		<u>3-2-10</u>

Printed Name/Title



CHANGE ORDER NO.

NH-BC3-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Repair damage to salb dowel bars - backcharge to BC4 PC33	G1			\$684.00	\$684.00
Item 2.2	Repair misplacement of bent plate - backcharge to BC4 PC34	G1			\$568.00	\$568.00
	Subtotal					\$1,252.00
	TOTAL CHANGE ORDER #				NH-BC3-CO2	\$1,252.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "l" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Blazing Industrial Steel

Campus: SBVC

Project: North Hall

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is a net addition of \$7,971 to thicken guard rails to match existing campus guardrails, offset by a charge back due to damage of slab dowel bars installed by Devries.

Accountability

This change was not part of the original design scope because: thickening of guardrails necessary to provide a sturdier product and match existing guardrails, as well as damage done to previous construction by Devries.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 4,105,282.00

The current base contract amount with approved amendments equals \$ 4,105,282.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 4,113,253.00

This change order is subject to the 10% rule. It results in a 0.19 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 7,971.00

or 0.19 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

[Signature] 3.26.10
Signature Date

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

0347A4
Project Number

NH-BC4-CO1

CHANGE ORDER

Original Contract Amount: \$4,105,282.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:
NH-BC4-CO1

School Name:	San Bernardino Valley College	Date:	25-Feb-10
Project Description:	New North Hall Replacement Building	Contract No.:	Bid Category 6
To (Contractor):	Blazing Industrial Steel	Attn:	

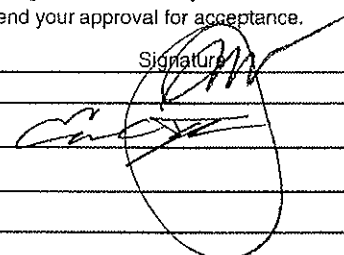
You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 02/25/10 for			
Change Order No.	NH-BC4-CO1	Item(s):	1.1 to 1.6
TOTAL COST OF CHANGE ORDER	NH-BC4-CO1		\$7,971.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	NH-BC4-CO1	summary dated	2/25/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	NH-BC4-CO1	summary dated	25-Feb-10
The original Base Contract Sum was:			\$4,105,282.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$4,105,282.00
Net change by previous authorized Change Order(s):			\$0.00
The Contract Sum including previous authorized Change Orders:			\$4,105,282.00
The contract AMOUNT due to C.O. No. NH-BC4-CO1 will be increased by:			\$7,971.00
The revised Contract Amount, including this Change Order is, therefore:			\$4,113,253.00
The contract TIME due to C.O. No. NH-BC4-CO1 will be unchanged by:		0	calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order # NH-BC4-CO1 includes Item Number(s):			Six (6) items

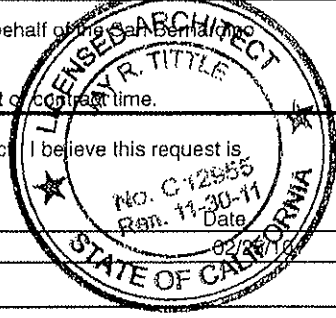
This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:		Name (printed):	Jay R. Tittle, C-12955
Constr. Mgr.:		Name (printed):	Evan Taylor
District:		Name (printed):	Mr. Bruce Baron, Vice Chancellor Fiscal Services
Contractor:		Name (printed):	

Printed Name/Title



CHANGE ORDER NO. NH-BC4-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Revise flat bar stock on guardrails from 1/4" to 3/8" PC 29, PD34 (FCD34)	H3			\$5,919.00	\$5,919.00
Item 1.2	Backcharge from BC3 for damage to slab dowel bars PC33	G1			(\$684.00)	(\$684.00)
Item 1.3	Backcharge from BC3 for misplacement of bent plate PC34	G1			(\$568.00)	(\$568.00)
Item 1.4	Add guardrail supports at corners of catwalk PC35, RFI195	G3			\$763.00	\$763.00
Item 1.5	Cope the end of WT to coordinate with the curtainwall PC36, RFI249	G3			\$804.00	\$804.00
Item 1.6	Remove the bent plate at the roof to coordinate with metal roof panels PC37, RFI201	G3			\$1,737.00	\$1,737.00
	Subtotal					\$7,971.00
	TOTAL CHANGE ORDER #	NH-BC4-CO1				\$7,971.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Montgomery Hardware

Campus: SBVC

Project: North Hall

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is an addition of \$760 for revisions to the door schedule from aluminum door and frame to hollow metal. This is a net \$0 change to the District since a credit will be deducted from Queen City Glass' contract.

Accountability

This change was not part of the original design scope because: it is a back charge to another prime contractor for changing door and frame types to match design.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 411,740.00

The current base contract amount with approved amendments equals \$ 411,740.00

This request is an amendment and results in a revised contract amount of \$

This request is a change order and results in a revised contract amount of \$ 412,500.00

This change order is subject to the 10% rule. It results in a 0.18 % change to the contract.

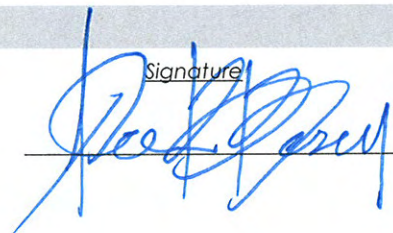
The cumulative amount of change orders for this contract equals \$ 760.00

or 0.18 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen

Signature: 
Date: 7-26-10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

3347A4
Project Number

Capital Facilities Program Management

NH-BC8-CO1

CHANGE ORDER

Original Contract Amount: **\$411,740.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

DSA No.:
NH-BC8-CO1

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>25-Feb-10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 8</u>
To (Contractor):	<u>Montgomery Hardware</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

KITCHELL / BRJ
MAR 08 2010

Description of Work:

**Refer to attached Change Order summary dated 2/25/10 for
 Change Order No. NH-BC8-CO1 Item(s): 1.1**

TOTAL COST OF CHANGE ORDER NH-BC8-CO1 \$760.00

Reason for Change:

Refer to attached Change Order No. NH-BC8-CO1 summary dated 2/25/10

Initiator of Change:

Refer to attached Change Order No. NH-BC8-CO1 summary dated 2/25/10

The original Base Contract Sum was:	<u>\$411,740.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$411,740.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$411,740.00</u>
The contract AMOUNT due to C.O. No. NH-BC8-CO1 will be increased by:	<u>\$760.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$412,500.00</u>
The contract TIME due to C.O. No. NH-BC8-CO1 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # NH-BC8-CO1 includes Item Number(s):	<u>One (1) item</u>

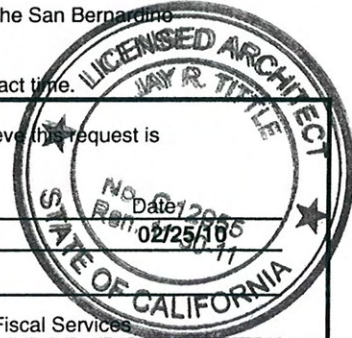
This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe the request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>
Constr. Mgr.:	<u>Evan Taylor</u>	Name (printed):	<u>Evan Taylor</u>
District:	<u>Mr. Bruce Baron, Vice Chancellor Fiscal Services</u>	Name (printed):	<u>Mr. Bruce Baron, Vice Chancellor Fiscal Services</u>
Contractor:	<u>Denise M. Wilson</u>	Name (printed):	<u>Denise M. Wilson, Executive V.P./Corp. Secretary</u>

Printed Name/Title



CHANGE ORDER NO.

NH-BC8-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Misc hardware items for coordination PC 25	G3			\$760.00	\$760.00
Subtotal						\$760.00
TOTAL CHANGE ORDER #		NH-BC8-CO1				\$760.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "l" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Queen City Glass

Campus: SBVC

Project: North Hall

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: This is a deduction of \$708 for revisions to the door schedule from aluminum door and frame to hollow metal. This is a net \$0 change to the District.

Accountability

This change was not part of the original design scope because: it is a back charge to prime contractor for changing door and frame types to match design.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 9/11/08 in the amount of \$ 454,994.00

The current base contract amount with approved amendments equals \$ 454,994.00

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 457,446.00

This change order is subject to the 10% rule. It results in a -0.16 % change to the contract.

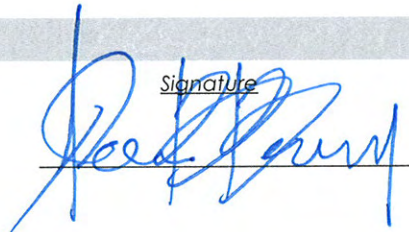
The cumulative amount of change orders for this contract equals \$ 2,452.00

or 0.54 % of the contract amount.

Signatures

Bond Program Manager

Alan Rosen


Signature _____ Date 3.26.10

CHANGE ORDER NO.

NH-BC9-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Misc hardware items for coordination PC 25	G3			(\$708.00)	(\$708.00)
Subtotal						(\$708.00)
TOTAL CHANGE ORDER #		NH-BC9-CO2				(\$708.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

NH-BC10-CO3

CHANGE ORDER

Original Contract Amount: **\$1,945,585.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **(\$2,640.00)**

DSA No.:
NH-BC10-CO3

School Name: San Bernardino Valley College Date: 02/25/10
 Project Description: New North Hall Replacement Building Contract No.: Bid Category 10
 To (Contractor): Caston Plastering Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **N/A**

Description of Work:

**Refer to attached Change Order summary dated 2/25/10 for
 Change Order No. NH-BC10-CO3 Item(s): 3.1**

TOTAL COST OF CHANGE ORDER NH-BC10-CO3 \$1,196.00

Reason for Change:

Refer to attached Change Order No. NH-BC10-CO3 summary dated 2/25/10

Initiator of Change:

Refer to attached Change Order No. NH-BC10-CO3 summary dated 02/25/10

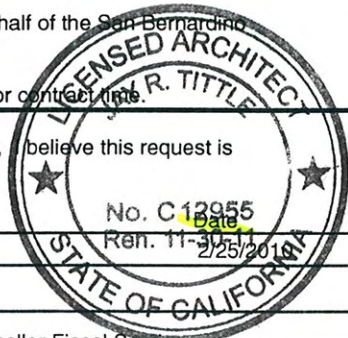
The original Base Contract Sum was:	_____	\$1,945,585.00
Net change by previous authorized Contract Amendment (s):	_____	\$0.00
The revised BASE Contract Sum:	_____	\$1,945,585.00
Net change by previous authorized Change Order(s):	_____	(\$2,640.00)
The Contract Sum including previous authorized Change Orders:	_____	\$1,942,945.00
The contract AMOUNT due to C.O. No. NH-BC10-CO3 will be increased by:	_____	\$1,196.00
The revised Contract Amount, including this Change Order is, therefore:	_____	\$1,944,141.00
The contract TIME due to C.O. No. NH-BC10-CO3 will be unchanged by:	<u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	_____	unchanged
SBCCD Change Order # NH-BC10-CO3 includes Item Number(s):	_____	One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: _____ Signature: _____ Name (printed): Jay R. Tittle, C-12955
 Constr. Mgr.: _____ Signature: _____ Name (printed): Evan Taylor
 District: _____ Signature: _____ Name (printed): Mr. Bruce Baron, Vice Chancellor Fiscal Services
 Contractor: _____ Signature: _____ Name (printed): James Malachowski, President



CHANGE ORDER NO.

NH-BC10-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Install crickets in elevator pit to prevent falt surfaces and debris collection PC39	G3			\$1,196.00	\$1,196.00
Subtotal						\$1,196.00
TOTAL CHANGE ORDER #		NH-BC10-CO3				\$1,196.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
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* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
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- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: April 8, 2010
SUBJECT: Consideration of Approval of Constitutional Advance

RECOMMENDATION

It is recommended that the Board of Trustees approve a Constitutional Advance from the County of San Bernardino in the amount of \$5,000,000.

OVERVIEW

In light of budget uncertainty at the State level, the District is requesting a Constitutional Advance from the County of San Bernardino's Office of the Auditor/Controller-Recorder in order to meet cash flow projections due to potential apportionment deferrals by the State. The anticipated need is approximately \$5,000,000. This process will replace the TRANS borrowing. This is less costly to the District and will be put in use as needed through a more streamlined process through the San Bernardino County Superintendent of Schools.

ANALYSIS

This action is necessary in order to guarantee the cash flow needed to conduct the ongoing business of the District. By using the Constitutional Advance offered through the County of San Bernardino, we have access to funds at a lower rate than with any other borrowing option open to District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This will create the cash flow necessary for conducting District business.

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS

TEMPORARY LOAN REQUEST BY DISTRICT

DISTRICT: San Bernardino Community College District

DATE OF ACTION: April 8, 2010

In accordance with the provisions of legal codes for the State of California, the Governing Board of the above named district hereby approves and adopts the action described below:

REQUEST FOR A TEMPORARY LOAN PER CALIFORNIA CODE SECTION 42620

Amount: \$ 5,000,000

I certify, under penalty of perjury, the foregoing statements to be true and correct

Authorized Agent's Signature

Title

April 8, 2010
Board Approval Date

Date

PLEASE SUBMIT TWO SIGNED COPIES ALONG WITH BOARD RESOLUTION AUTHORIZING TO:

San Bernardino County Superintendent of Schools
C/O Vangie Tabije, Fiscal Management and Advisory Services
1020 E. Cooley Drive
Colton, CA 92324

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor, Fiscal Services
PREPARED BY: Alan Rosen, Bond Program Manager, Kitchell/BRj
DATE: April 8, 2010
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills College and San Bernardino Valley College, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$177,412 which is an 0.18% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$ 2,924,503 which is only 2.93% of the project cost of \$99,813,676.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

Measure P Projects
CHANGE SUMMARY by PROJECT

April 8, 2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 45,385,524.00	\$ 103,037.00	\$ 13,021.00	\$ 45,501,582.00	0.26%
SBVC-San Bernardino Valley College	\$ 54,428,152.00	\$ 840,293.00	\$ -	\$ 55,268,445.00	1.54%
TOTAL for CONTRACT AMENDMENTS	\$ 99,813,676.00	\$ 943,330.00	\$ 13,021.00	\$ 100,770,027.00	0.96%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 45,501,582.00	\$ 777,270.00	\$ 147,616.00	\$ 46,426,468.00	2.03%
SBVC-San Bernardino Valley College	\$ 55,268,445.00	\$ 1,026,490.92	\$ 16,775.00	\$ 56,311,710.92	1.89%
TOTAL for CHANGE ORDERS	\$ 100,770,027.00	\$ 1,803,760.92	\$ 164,391.00	\$ 102,738,178.92	1.95%

Crafton Hills College
CHANGE SUMMARY by PROJECT

April 8, 2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ 97,578.00	\$ -	\$ 199,450.00	\$ 38,727.00	\$ 15,062,206.00	1.62%
CRF / INFRA PKG #5	\$ 7,946,665.00	\$ 5,459.00	\$ 13,021.00	\$ 239,904.00	\$ 93,320.00	\$ 8,298,369.00	4.19%
LEARNING RESOURCE CENTER	\$ 22,291,408.00	\$ -	\$ -	\$ 342,193.00	\$ 15,569.00	\$ 22,649,170.00	1.60%
TOTAL	\$ 45,385,524.00	\$ 103,037.00	\$ 13,021.00	\$ 777,270.00	\$ 147,616.00	\$ 46,426,468.00	2.04%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00		\$ 85,753.00		\$ 1,274,747.00	7.49%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00			\$ (179,249.00)	\$ 26,858.00	\$ 5,524,609.00	-2.68%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00			\$ 90,566.00		\$ 1,581,566.00	6.07%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00		\$ 192,649.00		\$ 2,219,380.00	9.76%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00			\$ 12,008.00		\$ 2,301,812.00	0.52%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00			\$ (2,277.00)	\$ 11,869.00	\$ 1,633,192.00	0.59%
INFRA234-07: Inland Building Companies	\$ 526,900.00					\$ 526,900.00	0.00%
TOTAL	\$ 14,726,451.00	\$ 97,578.00	\$ -	\$ 199,450.00	\$ 38,727.00	\$ 15,062,206.00	1.62%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 85,753.00		\$ 500,330.00	
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00			\$ (179,249.00)	\$ 26,858.00	\$ 3,424,119.00	
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 88,154.00		\$ 1,023,154.00	
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 145,522.00		\$ 1,421,253.00	
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	
INFRA3-06: Sierra Landscape	\$ 1,131,000.00					\$ 1,131,000.00	
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	
TOTAL	\$ 7,533,419.00	\$ 97,578.00	\$ -	\$ 140,180.00	\$ 26,858.00	\$ 7,798,035.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00					\$ 558,150.00	
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 12,008.00		\$ 1,604,297.00	
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ (2,277.00)	\$ 11,869.00	\$ 300,192.00	
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 36,602.00	\$ 11,869.00	\$ 3,231,610.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

Revised 3/17/2010

(including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00			\$ 37,543.00		\$ 769,543.00	5.13%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00					\$ 1,070,815.00	0.00%
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	7.24%
CCRF-05: Anderson Charnesky	\$ 575,099.00			\$ 20,268.00		\$ 595,367.00	3.52%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 8,186.00	\$ 1,462.00	\$ 162,048.00	6.33%
CCRF-07: E J Enterprises	\$ 118,055.00			\$ 2,349.00		\$ 120,404.00	1.99%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00					\$ 63,020.00	0.00%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00					\$ 19,990.00	0.00%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 5,459.00	\$ 13,021.00	\$ 48,076.00	\$ 15,291.00	\$ 941,847.00	7.37%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00					\$ 112,500.00	0.00%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00				\$ 21,950.00	\$ 770,950.00	2.93%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00					\$ 604,980.00	0.00%
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 38,813.00	\$ 48,663.00	\$ 1,235,776.00	7.62%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 21,468.00	\$ 5,954.00	\$ 509,657.00	5.69%
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	3.32%
TOTAL	\$ 7,946,665.00	\$ 5,459.00	\$ 13,021.00	\$ 239,904.00	\$ 93,320.00	\$ 8,298,369.00	4.19%

CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREPARATION
 (Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00					\$ 380,250.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 5,459.00	\$ 13,021.00			\$ 443,480.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00					\$ 37,581.00	
TOTAL	\$ 1,380,513.00	\$ 5,459.00	\$ 13,021.00	\$ 5,029.00	\$ -	\$ 1,404,022.00	

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00					\$ 684,433.00	
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	
CCRF-05: Anderson Charnesky	\$ 575,099.00			\$ 20,268.00		\$ 595,367.00	
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 8,186.00	\$ 1,462.00	\$ 162,048.00	
CCRF-07: E J Enterprises	\$ 118,055.00			\$ 2,349.00		\$ 120,404.00	
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00					\$ 63,020.00	
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00					\$ 19,990.00	
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00			\$ 48,076.00	\$ 15,291.00	\$ 498,367.00	
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00					\$ 112,500.00	
CCRF-15: Champion Electric, Inc.	\$ 749,000.00				\$ 21,950.00	\$ 770,950.00	
CCRF-16: America West Landscape, Inc.	\$ 567,399.00					\$ 567,399.00	
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 38,813.00	\$ 48,663.00	\$ 1,235,776.00	
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 21,468.00	\$ 5,954.00	\$ 509,657.00	
TOTAL	\$ 6,566,152.00	\$ -	\$ -	\$ 234,875.00	\$ 93,320.00	\$ 6,894,347.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 41,628.00		\$ 3,316,328.00	1.27%
CLRC-03: Mid State Precast	\$ 1,371,000.00				\$ 15,569.00	\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 52,533.00		\$ 3,473,833.00	1.54%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00					\$ 509,300.00	0.00%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00					\$ 1,349,000.00	0.00%
CLRC-07: RGSLA	\$ 236,252.00					\$ 236,252.00	0.00%
CLRC-08: E J Enterprises	\$ 293,175.00					\$ 293,175.00	0.00%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00					\$ 1,940,700.00	0.00%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 6,106.00		\$ 1,421,691.00	0.43%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00					\$ 248,200.00	0.00%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00					\$ 461,350.00	0.00%
CLRC-13: Prime Painting Con.	\$ 192,000.00					\$ 192,000.00	0.00%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00					\$ 282,000.00	0.00%
CLRC-15: RVH Construction	\$ 731,000.00					\$ 731,000.00	0.00%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 32,685.00		\$ 548,200.00	6.34%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00			\$ 170,236.00		\$ 2,207,236.00	8.36%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 39,005.00		\$ 2,889,005.00	1.37%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00					\$ 648,000.00	0.00%
TOTAL	\$ 22,291,408.00	\$ -	\$ -	\$ 342,193.00	\$ 15,569.00	\$ 22,649,170.00	1.60%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 4/8/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 16,792,609.00	\$ 56,575.00	\$ -	\$ 164,508.00	\$ 10,471.00	\$ 17,024,163.00	1.04%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.86%
Media / Communications	\$ 9,073,752.00	\$ 64,966.00	\$ -	\$ 280,744.80	\$ 6,304.00	\$ 9,425,766.80	3.16%
Chemistry / Science	\$ 23,472,824.00	\$ 247,572.00	\$ -	\$ 479,932.12	\$ -	\$ 24,200,328.12	2.04%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 54,428,152.00	\$ 840,293.00	\$ -	\$ 1,026,490.92	\$ 16,775.00	\$ 56,311,710.92	1.92%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLACEMENT

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00			\$ (3,346.00)		\$ 170,554.00	-1.92%
#3 - Devries Construction	\$ 2,434,395.00	\$ 39,539.00		\$ 43,341.00	\$ 1,252.00	\$ 2,518,527.00	1.83%
#4 - Blazing Industrial Steel	\$ 4,105,282.00				\$ 7,971.00	\$ 4,113,253.00	0.19%
#5 - Stolo Cabinets	\$ 99,000.00					\$ 99,000.00	0.00%
#6 - Best Contracting Services	\$ 372,835.00			\$ (2,158.00)		\$ 370,677.00	-0.58%
#7 - Bell Roof Company	\$ 198,000.00					\$ 198,000.00	0.00%
#8 - Montgomery Hardware	\$ 411,740.00				\$ 760.00	\$ 412,500.00	0.18%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 3,160.00	\$ (708.00)	\$ 457,446.00	0.54%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ (2,640.00)	\$ 1,196.00	\$ 1,944,141.00	-0.07%
#11 - New Image Commercial Flooring	\$ 80,000.00					\$ 80,000.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00					\$ 287,100.00	0.00%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00					\$ 142,755.00	0.00%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ (5,083.00)		\$ 1,258,917.00	-0.40%
#15 - Inland Building Companies	\$ 293,300.00					\$ 293,300.00	0.00%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 721.00		\$ 209,256.00	0.35%
#17 - Pro Tec Mechanical	\$ 763,288.00			\$ (2,211.00)		\$ 761,077.00	-0.29%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 111,367.00		\$ 1,358,367.00	8.93%
#19 - BEC Inc.	\$ 2,125,000.00			\$ 21,357.00		\$ 2,146,357.00	1.01%
#20 - Sierra Landscape	\$ 185,900.00	\$ 17,036.00				\$ 202,936.00	0.00%
TOTAL	\$ 16,792,609.00	\$ 56,575.00	\$ -	\$ 164,508.00	\$ 10,471.00	\$ 17,024,163.00	1.04%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
 (Including any contract amendments and change orders on the 4/8/2010 agenda)

Revised 3/17/2010

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.60%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.99%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	13.47%
#2 - Klasic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.86%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICATIONS

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00			\$ (8,142.00)	\$ 397,186.00	-2.17%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (5,553.00)		\$ 1,131,820.00	-0.49%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 16,234.00		\$ 233,934.00	7.46%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 40,183.00	\$ 3,705.00	\$ 863,888.00	5.35%
#11 - Pro Spectra	\$ 119,820.00					\$ 119,820.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00					\$ 45,500.00	0.00%
#13 - Alonso Painting	\$ 59,000.00				\$ 493.00	\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 3,070.00		\$ 215,770.00	1.44%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 500.00		\$ 151,611.00	0.33%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 13,139.00		\$ 455,189.00	3.11%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 78,264.00		\$ 1,078,264.00	7.83%
#19 - Daniels Electrical Construction	\$ 1,283,000.00			\$ 90,579.00	\$ 10,248.00	\$ 1,383,827.00	7.86%
#20 - America West Landscape	\$ 182,505.00			\$ 2,917.00		\$ 185,422.00	1.60%
CT - WTS / Vislink	\$ 774,384.00			\$ 21,210.00		\$ 795,594.00	2.74%
TOTAL	\$ 9,073,752.00	\$ 64,966.00	\$ -	\$ 280,744.80	\$ 6,304.00	\$ 9,425,766.80	3.16%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.20%
#2 - Crew Inc.	\$ 1,745,000.00					\$ 1,745,000.00	0.00%
#3 - RC Construction	\$ 2,409,000.00					\$ 2,409,000.00	0.00%
#4 - ACCC, Inc.	\$ 3,398,000.00					\$ 3,398,000.00	0.00%
#5 - Advanced Lab Concepts	\$ 1,130,171.00					\$ 1,130,171.00	0.00%
#6 - Crowner Sheet Metal	\$ 386,300.00					\$ 386,300.00	0.00%
#7 - Stone Roofing Co.	\$ 251,600.00					\$ 251,600.00	0.00%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 2,331.00		\$ 296,301.00	0.79%
#9 - Perfection Glass	\$ 443,600.00			\$ 512.00		\$ 444,112.00	0.12%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (3,449.00)		\$ 1,983,841.00	-0.17%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00					\$ 336,870.00	0.00%
#13 - Prime Painting Contractors	\$ 143,750.00					\$ 143,750.00	0.00%
#14 - Inland Building Construction	\$ 683,000.00			\$ (7,403.00)		\$ 675,597.00	-1.08%
#15 - RVH Constructors	\$ 311,000.00					\$ 311,000.00	0.00%
#16 - Fisher, Inc.	\$ 199,000.00					\$ 199,000.00	0.00%
#17 - Fisher, Inc.	\$ 1,546,235.00			\$ 16,535.00		\$ 1,562,770.00	1.07%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 80,501.00		\$ 3,439,480.00	2.41%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 48,012.00		\$ 105,664.00		\$ 2,465,476.00	4.57%
#20 - Marina Landscaping	\$ 299,000.00					\$ 299,000.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ (4,230.31)		\$ 443,088.69	-0.95%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	29.63%
TOTAL	\$ 23,472,824.00	\$ 247,572.00	\$ -	\$ 479,932.12	\$ -	\$ 24,200,328.12	2.04%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

Revised 3/17/2010

(Including any contract amendments and change orders on the 4/8/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: April 8, 2010
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of February 17, 2010 through March 17, 2010. It reflects summary information for all District funds, grouped by expense category within each fund.

To date, we have spent and encumbered about 61.9% of our budgeted general funds. Last year, about this time, we had spent and encumbered about 60.7% of our funds which reflects a slightly higher rate of spending. However, the spending on a reduced overall budget since we've implemented a savings plan and moved about \$1.7 million of the savings to fund balance.

We are on target with our cash flow based on the borrowing of short term funds through the Board approved TRAN (Tax and Revenue Anticipation Note). The State deferrals of our operating cash have caused us to advance cash, earn less interest, and pay interest on TRAN borrowing. The State has, just this week, announced the deferral of our March cash of almost \$2 million until May to help maintain its ability to sell bonds. San Bernardino Community College District will be able to meet its obligations in spite of the new deferral.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachments

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
02/17/2009 TO 03/17/2009

72 San Bernardino Community Col

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8100.00 FEDERAL HEA REVENUES	3,760,032.10	138,570.20	1,103,750.10	29.3	0.00	2,656,282.00	70.6
8600.00 STATE REVENUES	70,099,202.63	3,939,254.77	43,122,051.64	61.5	0.00	26,977,150.99	38.4
8800.00 LOCAL REVENUES	22,059,856.45	1,260,646.47	13,248,269.60	60.0	0.00	8,811,586.85	39.9
8900.00 OTHER FINANCING SOURCES	993,000.00	360.00	990,394.35	99.7	0.00	2,605.65	.2
TOTAL: 8000	96,912,091.18	5,338,831.44	58,464,465.69	60.3	0.00	38,447,625.49	39.6
1100.00 CONTRACT CLASSROOM INST.	17,016,558.90	1,539,621.49	11,419,525.17	67.1	0.00	5,597,033.73	32.8
1200.00 CONTRACT CERT. ADMINISTRATORS	11,038,172.54	859,349.41	6,939,645.41	62.8	0.00	4,098,527.13	37.1
1300.00 INSTRUCTORS DAY/HOURLY	7,958,144.36	753,549.06	5,835,988.26	73.3	0.00	2,122,156.10	26.6
1400.00 NON-INSTRUCTION HOURLY CERT.	946,695.74	76,839.63	550,781.10	58.1	0.00	395,914.64	41.8
TOTAL: 1000	36,959,571.54	3,229,359.59	24,745,939.94	66.9	0.00	12,213,631.60	33.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,574,109.81	1,309,679.32	10,372,745.03	62.5	0.00	6,201,364.78	37.4
2200.00 INSTRUCTIONAL AIDS	1,441,234.00	118,184.04	949,582.52	65.8	0.00	491,651.48	34.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,327,576.71	177,769.91	1,361,234.13	58.4	0.00	966,342.58	41.5
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,080,615.00	89,471.94	623,938.75	57.7	0.00	456,676.25	42.2
TOTAL: 2000	21,423,535.52	1,695,105.21	13,307,500.43	62.1	0.00	8,116,035.09	37.8
3100.00 CERTIFICATED RETIREMENT	2,768,825.58	218,185.18	1,787,067.77	64.5	0.00	981,757.81	35.4
3200.00 CLASSIFIED RETIREMENT	1,889,801.54	149,572.91	1,191,691.46	63.0	0.00	698,110.08	36.9
3300.00 OASDHI/FICA	2,046,844.24	168,374.23	1,310,228.93	64.0	0.00	736,615.31	35.9
3400.00 HEALTH AND WELFARE BENEFITS	6,813,577.31	519,714.53	4,117,584.40	60.4	0.00	2,695,992.91	39.5
3500.00 STATE UNEMPLOYMENT INSURANCE	191,062.18	14,493.23	131,892.07	69.0	0.00	59,170.11	30.9
3600.00 WORKERS COMPENSATION INSURANCE	861,152.00	67,091.67	539,049.01	62.5	0.00	322,102.99	37.4
3900.00 OTHER BENEFITS	113,448.52	4,005.80	81,292.42	71.6	0.00	32,156.10	28.3
TOTAL: 3000	14,684,711.37	1,141,437.55	9,158,806.06	62.3	0.00	5,525,905.31	37.6
4100.00 TEXTBOOKS	42,095.00	2,196.44	7,432.83	17.6	8,576.67	26,085.50	61.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	300,110.25	2,117.82	191,364.09	63.7	22,246.98	86,499.18	28.8
4300.00 INSTRUCTIONAL SUPPLIES	711,173.90	37,081.63	238,347.39	33.5	77,854.01	394,972.50	55.5
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	148,414.38	7,965.72	33,887.56	22.8	11,527.11	102,999.71	69.4
4500.00 NONINSTRUCTIONAL SUPPLIES	1,374,987.15	70,257.63	590,259.80	42.9	296,002.62	488,724.73	35.5
4700.00 FOOD SUPPLIES	47,867.00	454.82	24,668.11	51.5	10,780.84	12,418.05	25.9
TOTAL: 4000	2,624,647.68	120,074.06	1,085,959.78	41.3	426,988.23	1,111,699.67	42.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,909,014.18	262,290.61	2,205,905.27	44.9	2,002,181.95	700,926.96	14.2
5200.00 TRAVEL & CONFERENCE EXPENSES	784,875.20	33,574.25	265,047.55	33.7	95,613.26	424,214.39	54.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	524,013.78	29,544.24	199,015.69	37.9	102,962.73	222,035.36	42.3
5400.00 INSURANCES - DISTRICT USE	87,967.75	0.00	69,765.00	79.3	0.00	18,202.75	20.6
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	2,875,054.72	154,208.36	1,825,549.65	63.4	877,575.20	171,929.87	5.9
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,035,620.50	165,188.89	1,235,717.26	60.7	362,435.26	437,467.98	21.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	1,041,000.00	293,582.09	602,978.85	57.9	247,097.59	190,923.56	18.3
5800.00 OTHER OPERATING EXP-DIST. USE	4,426,349.96	94,211.02	738,281.24	16.6	253,770.71	3,434,298.01	77.5
5900.00 INTERPROGRAM CHARGES-DIST.USE	300.00	0.00	0.00	.0	0.00	300.00	100.0
TOTAL: 5000	16,684,196.09	1,032,599.46	7,142,260.51	42.8	3,941,636.70	5,600,298.88	33.5

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72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 02/17/2009 TO 03/17/2009

#J784

03/22/2010

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	92,376,662.20	7,218,575.87	55,440,466.72	60.0	4,368,624.93	32,567,570.55	35.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	272,552.00	0.00	0.00	.0	692.62	271,859.38	99.7
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	742,816.02	20,190.00	161,623.91	21.7	77,124.32	504,067.79	67.8
6300.00 LIBRARY BOOKS - EXPANSION	100,557.00	13,961.33	62,793.26	62.4	44,915.59	7,151.85	.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	2,513,951.21	151,194.38	652,388.10	25.9	340,283.82	1,521,279.29	60.5
TOTAL: 6000	3,629,876.23	185,345.71	876,805.27	24.1	463,016.35	2,290,054.61	63.0
TOTAL: 1000-6999	96,006,538.43	7,403,921.58	56,317,271.99	58.6	4,831,641.28	34,857,625.16	36.3
7300.00 INTERFUND TRANSFERS	2,420,291.00	157,275.00	1,791,190.00	74.0	0.00	629,101.00	25.9
7500.00 OTHER OUTGO-STUDENT FIN AID	61,463.32	20,907.22	35,474.00	57.7	3,755.00	22,234.32	36.1
7600.00 OTHER STUDENT AID	1,281,681.66	77,198.97	660,018.80	51.4	432,681.80	188,981.06	14.7
7900.00 RESERVE FOR CONTINGENCIES	5,812,284.00	0.00	0.00	.0	0.00	5,812,284.00	100.0
TOTAL: 7000	9,575,719.98	255,381.19	2,486,682.80	25.9	436,436.80	6,652,600.38	69.4
TOTAL: 1000-7999	105,582,258.41	7,659,302.77	58,803,954.79	55.6	5,268,078.08	41,510,225.54	39.3

BDX110

72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
02/17/2009 TO 03/17/2009

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03/22/2010

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDE/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	96,912,091.18	5,338,831.44	58,464,465.69	60.3	0.00	38,447,625.49	39.6
TOTAL:	1000-5999	92,376,662.20	7,218,575.87	55,440,466.72	60.0	4,368,624.93	32,567,570.55	35.2
TOTAL:	1000-6999	96,006,538.43	7,403,921.58	56,317,271.99	58.6	4,831,641.28	34,857,625.16	36.3
TOTAL:	1000-7999	105,582,258.41	7,659,302.77	58,803,954.79	55.6	5,268,078.08	41,510,225.54	39.3
TOTAL EXPENSES	(1000 - 7999)	105,582,258.41	7,659,302.77	58,803,954.79	55.6	5,268,078.08	41,510,225.54	39.3

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 02/17/2010 TO 03/17/2010

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	6,572,724.08	366,639.35	1,693,792.65	25.7	0.00	4,878,931.43	74.2	
8600.00 STATE REVENUES	64,826,734.42	2,793,735.33	39,938,158.52	61.6	0.00	24,888,575.90	38.3	
8800.00 LOCAL REVENUES	21,536,482.62	1,784,616.97	13,565,378.54	62.9	0.00	7,971,104.08	37.0	
8900.00 OTHER FINANCING SOURCES	887,316.74	27,342.00	35,224.10	3.9	0.00	852,092.64	96.0	
TOTAL: 8000	93,823,257.86	4,972,333.65	55,232,553.81	58.8	0.00	38,590,704.05	41.1	
1100.00 CONTRACT CLASSROOM INST.	15,669,823.80	1,556,531.33	10,938,863.73	69.8	0.00	4,730,960.07	30.1	
1200.00 CONTRACT CERT. ADMINISTRATORS	8,859,949.12	747,884.97	5,878,244.04	66.3	0.00	2,981,705.08	33.6	
1300.00 INSTRUCTORS DAY/HOURLY	8,356,853.90	665,031.54	5,464,569.34	65.3	1,756,757.16	1,135,527.40	13.5	
1400.00 NON-INSTRUCTION HOURLY CERT.	752,592.81	57,632.08	463,593.95	61.5	0.00	288,998.86	38.4	
TOTAL: 1000	33,639,219.63	3,027,079.92	22,745,271.06	67.6	1,756,757.16	9,137,191.41	27.1	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	17,426,629.52	1,343,096.11	11,141,349.52	63.9	0.00	6,285,280.00	36.0	
2200.00 INSTRUCTIONAL AIDS	1,456,561.38	122,234.54	952,410.74	65.3	0.00	504,150.64	34.6	
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,012,785.78	171,236.55	1,168,625.04	58.0	0.00	844,160.74	41.9	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,019,587.69	79,277.50	520,205.07	51.0	0.00	499,382.62	48.9	
TOTAL: 2000	21,915,564.37	1,715,844.70	13,782,590.37	62.8	0.00	8,132,974.00	37.1	
3100.00 CERTIFICATED RETIREMENT	2,730,415.00	221,596.55	1,657,688.22	60.7	0.00	1,072,726.78	39.2	
3200.00 CLASSIFIED RETIREMENT	2,218,996.92	157,941.40	1,276,514.88	57.5	0.00	942,482.04	42.4	
3300.00 OASDHI/FICA	2,069,246.46	167,309.77	1,344,211.98	64.9	0.00	725,034.48	35.0	
3400.00 HEALTH AND WELFARE BENEFITS	6,123,538.90	500,666.41	4,067,544.20	66.4	0.00	2,055,994.70	33.5	
3500.00 STATE UNEMPLOYMENT INSURANCE	200,235.55	24,913.76	147,923.78	73.8	0.00	52,311.77	26.1	
3600.00 WORKERS COMPENSATION INSURANCE	803,115.00	65,400.00	531,716.19	66.2	0.00	271,398.81	33.7	
3900.00 OTHER BENEFITS	59,384.86	4,262.29	88,467.22	100.0	0.00	29,082.36	.0	
TOTAL: 3000	14,204,932.69	1,142,090.18	9,114,066.47	64.1	0.00	5,090,866.22	35.8	
4100.00 TEXTBOOKS	25,334.78	1,498.99	6,158.40	24.3	4,348.89	14,827.49	58.5	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	120,262.84	3,182.20	61,618.47	51.2	4,303.32	54,341.05	45.1	
4300.00 INSTRUCTIONAL SUPPLIES	441,109.10	39,418.73	224,108.40	50.8	69,801.51	147,199.19	33.3	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	129,720.27	3,295.88	29,385.12	22.6	36,151.98	64,183.17	49.4	
4500.00 NONINSTRUCTIONAL SUPPLIES	1,272,092.06	77,038.49	514,016.37	40.4	326,417.67	431,658.02	33.9	
4700.00 FOOD SUPPLIES	40,100.00	5,654.09	10,468.25	26.1	7,575.67	22,056.08	55.0	
TOTAL: 4000	2,028,619.05	130,088.38	845,755.01	41.6	448,599.04	734,265.00	36.1	
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,873,209.67	323,848.91	1,577,252.31	32.3	1,382,077.82	1,913,879.54	39.2	
5200.00 TRAVEL & CONFERENCE EXPENSES	724,404.04	21,603.90	158,562.14	21.8	105,359.03	460,482.87	63.5	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	392,676.28	15,539.53	188,006.62	47.8	88,899.90	115,769.76	29.4	
5400.00 INSURANCES - DISTRICT USE	92,617.75	0.00	79,610.00	85.9	0.00	13,007.75	14.0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	2,867,618.93	121,583.11	1,772,910.05	61.8	926,125.12	168,583.76	5.8	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	1,948,433.98	105,899.49	1,051,462.45	53.9	565,702.02	331,269.51	17.0	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	1,047,800.00	107,044.00	512,635.51	48.9	237,811.52	297,352.97	28.3	
5800.00 OTHER OPERATING EXP-DIST. USE	5,094,806.70	136,888.35	934,570.72	18.3	504,469.71	3,655,766.27	71.7	
5900.00 INTERPROGRAM CHARGES-DIST.USE	200.00	0.00	0.00	.0	0.00	200.00	100.0	
TOTAL: 5000	17,041,767.35	832,407.29	6,275,009.80	36.8	3,810,445.12	6,956,312.43	40.8	

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
TOTAL: 1000-5999	88,830,103.09	6,847,510.47	52,762,692.71	59.3	6,015,801.32	30,051,609.06	33.8	
6100.00 SITES & IMPROVEMENTS-DIST. USE	271,508.80	0.00	6,665.00	2.4	0.00	264,843.80	97.5	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	549,124.88	0.00	4,963.80	.9	115,461.88	428,699.20	78.0	
6300.00 LIBRARY BOOKS - EXPANSION	80,075.43	4,261.96	43,166.26	53.9	30,881.50	6,027.67	7.5	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	2,264,524.62	235,246.69	1,021,144.69	45.0	208,719.47	1,034,660.46	45.6	
TOTAL: 6000	3,165,233.73	239,508.65	1,075,939.75	33.9	355,062.85	1,734,231.13	54.7	
TOTAL: 1000-6999	91,995,336.82	7,087,019.12	53,838,632.46	58.5	6,370,864.17	31,785,840.19	34.5	
7200.00 INTRAFUND TRANSFERS OUT	868,450.00	0.00	0.00	.0	0.00	868,450.00	100.0	
7300.00 INTERFUND TRANSFERS	4,697,157.00	133,889.00	3,417,201.00	72.7	0.00	1,279,956.00	27.2	
7500.00 OTHER OUTGO-STUDENT FIN AID	80,292.00	1,600.00	21,137.00	26.3	40,280.00	18,875.00	23.5	
7600.00 OTHER STUDENT AID	885,860.38	50,664.87	395,932.20	44.6	248,918.37	241,009.81	27.2	
7900.00 RESERVE FOR CONTINGENCIES	5,429,983.00	0.00	0.00	.0	0.00	5,429,983.00	100.0	
TOTAL: 7000	11,961,742.38	186,153.87	3,834,270.20	32.0	289,198.37	7,838,273.81	65.5	
TOTAL: 1000-7999	103,957,079.20	7,273,172.99	57,672,902.66	55.4	6,660,062.54	39,624,114.00	38.1	

Fund: 01 GENERAL FUND

SUMMARY

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SUMMARY BY OBJECT		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED		
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	
=====		=====							
TOTAL INCOME	(8000 - 8999)	93,823,257.86	4,972,333.65	55,232,553.81	58.8	0.00	38,590,704.05	41.1	
TOTAL:	1000-5999	88,830,103.09	6,847,510.47	52,762,692.71	59.3	6,015,801.32	30,051,609.06	33.8	
TOTAL:	1000-6999	91,995,336.82	7,087,019.12	53,838,632.46	58.5	6,370,864.17	31,785,840.19	34.5	
TOTAL:	1000-7999	103,957,079.20	7,273,172.99	57,672,902.66	55.4	6,660,062.54	39,624,114.00	38.1	
TOTAL EXPENSES	(1000 - 7999)	103,957,079.20	7,273,172.99	57,672,902.66	55.4	6,660,062.54	39,624,114.00	38.1	

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Fund: 39 BLUE SHIELD MEMBERS CONT

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	800.00	0.00	210.99	26.3	0.00	589.01	73.6
TOTAL: 8000	800.00	0.00	210.99	26.3	0.00	589.01	73.6
3900.00 OTHER BENEFITS	29,069.60	0.00	0.00	.0	0.00	29,069.60	100.0
TOTAL: 3000	29,069.60	0.00	0.00	.0	0.00	29,069.60	100.0
TOTAL: 1000-5999	29,069.60	0.00	0.00	.0	0.00	29,069.60	100.0
7900.00 RESERVE FOR CONTINGENCIES	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 7000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 1000-7999	34,069.60	0.00	0.00	.0	0.00	34,069.60	100.0

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Fund: 39 BLUE SHIELD MEMBERS CONT SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	800.00	0.00	210.99	26.3	0.00	589.01	73.6
TOTAL:	1000-5999	29,069.60	0.00	0.00	.0	0.00	29,069.60	100.0
TOTAL:	1000-6999	29,069.60	0.00	0.00	.0	0.00	29,069.60	100.0
TOTAL:	1000-7999	34,069.60	0.00	0.00	.0	0.00	34,069.60	100.0
TOTAL EXPENSES	(1000 - 7999)	34,069.60	0.00	0.00	.0	0.00	34,069.60	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8600.00 STATE REVENUES	55,816,190.17	0.00	10,334,082.44	18.5	0.00	45,482,107.73	81.4	
8800.00 LOCAL REVENUES	949,354.40	142,884.36	1,221,797.94	100.0	0.00	272,443.54-	.0	
8900.00 OTHER FINANCING SOURCES	194,399.00	0.00	0.00	.0	0.00	194,399.00	100.0	
TOTAL: 8000	56,959,943.57	142,884.36	11,555,880.38	20.2	0.00	45,404,063.19	79.7	
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,490.00	0.00	0.00	.0	0.00	3,490.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	21,412.00	0.00	1,470.00	6.8	0.00	19,942.00	93.1	
5800.00 OTHER OPERATING EXP-DIST. USE	37,387.40	0.00	0.00	.0	0.00	37,387.40	100.0	
TOTAL: 5000	62,289.40	0.00	1,470.00	2.3	0.00	60,819.40	97.6	
TOTAL: 1000-5999	62,289.40	0.00	1,470.00	2.3	0.00	60,819.40	97.6	
6100.00 SITES & IMPROVEMENTS-DIST. USE	4,763,745.92	164,094.50	356,696.13	7.4	44,170.79	4,362,879.00	91.5	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	58,801,351.81	3,945,560.52	24,557,273.74	41.7	29,670,321.06	4,573,757.01	7.7	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,092,319.34	1,507.35	4,520.47	.4	20,171.43	1,067,627.44	97.7	
TOTAL: 6000	64,657,417.07	4,111,162.37	24,918,490.34	38.5	29,734,663.28	10,004,263.45	15.4	
TOTAL: 1000-6999	64,719,706.47	4,111,162.37	24,919,960.34	38.5	29,734,663.28	10,065,082.85	15.5	
7300.00 INTERFUND TRANSFERS	27,342.00	27,342.00	27,342.00	100.0	0.00	0.00	.0	
7900.00 RESERVE FOR CONTINGENCIES	55,046.00	0.00	0.00	.0	0.00	55,046.00	100.0	
TOTAL: 7000	82,388.00	27,342.00	27,342.00	33.1	0.00	55,046.00	66.8	
TOTAL: 1000-7999	64,802,094.47	4,138,504.37	24,947,302.34	38.4	29,734,663.28	10,120,128.85	15.6	

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	56,959,943.57	142,884.36	11,555,880.38	20.2	0.00	45,404,063.19	79.7
TOTAL:	1000-5999	62,289.40	0.00	1,470.00	2.3	0.00	60,819.40	97.6
TOTAL:	1000-6999	64,719,706.47	4,111,162.37	24,919,960.34	38.5	29,734,663.28	10,065,082.85	15.5
TOTAL:	1000-7999	64,802,094.47	4,138,504.37	24,947,302.34	38.4	29,734,663.28	10,120,128.85	15.6
TOTAL EXPENSES	(1000 - 7999)	64,802,094.47	4,138,504.37	24,947,302.34	38.4	29,734,663.28	10,120,128.85	15.6

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	4,700,000.00	0.00	4,024,567.10	85.6	0.00	675,432.90	14.3	
TOTAL: 8000	4,700,000.00	0.00	4,024,567.10	85.6	0.00	675,432.90	14.3	
2300.00 NON-INSTRUCTION HOURLY CLASS.	500.00	0.00	146.36	29.2	0.00	353.64	70.7	
TOTAL: 2000	500.00	0.00	146.36	29.2	0.00	353.64	70.7	
3300.00 OASDHI/FICA	38.00	0.00	10.99	28.9	0.00	27.01	71.0	
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	0.00	0.43	21.5	0.00	1.57	78.5	
TOTAL: 3000	40.00	0.00	11.42	28.5	0.00	28.58	71.4	
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	32.79	1.6	717.21	1,250.00	62.5	
TOTAL: 4000	2,000.00	0.00	32.79	1.6	717.21	1,250.00	62.5	
5100.00 PERSON&CONSULTANT SVC-DIST USE	436,524.32	0.00	9,900.00	2.2	287,662.25	138,962.07	31.8	
5400.00 INSURANCES - DISTRICT USE	76,462.51	0.00	39,671.00	51.8	4,739.00	32,052.51	41.9	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	195,000.00	32,020.02	149,944.72	76.8	28,455.08	16,600.20	8.5	
5800.00 OTHER OPERATING EXP-DIST. USE	82,000.00	0.00	0.00	.0	0.00	82,000.00	100.0	
TOTAL: 5000	789,986.83	32,020.02	199,515.72	25.2	320,856.33	269,614.78	34.1	
TOTAL: 1000-5999	792,526.83	32,020.02	199,706.29	25.1	321,573.54	271,247.00	34.2	
6100.00 SITES & IMPROVEMENTS-DIST. USE	15,325,444.81	340,810.83	4,825,198.29	31.4	3,241,245.31	7,259,001.21	47.3	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	72,913,596.68	1,811,906.95	11,395,121.58	15.6	19,114,187.99	42,404,287.11	58.1	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	9,335,876.10	555,986.66	672,992.27	7.2	3,519,471.33	5,143,412.50	55.0	
TOTAL: 6000	97,574,917.59	2,708,704.44	16,893,312.14	17.3	25,874,904.63	54,806,700.82	56.1	
TOTAL: 1000-6999	98,367,444.42	2,740,724.46	17,093,018.43	17.3	26,196,478.17	55,077,947.82	55.9	
7900.00 RESERVE FOR CONTINGENCIES	21,090,000.00	0.00	0.00	.0	0.00	21,090,000.00	100.0	
TOTAL: 7000	21,090,000.00	0.00	0.00	.0	0.00	21,090,000.00	100.0	
TOTAL: 1000-7999	119,457,444.42	2,740,724.46	17,093,018.43	14.3	26,196,478.17	76,167,947.82	63.7	

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	4,700,000.00	0.00	4,024,567.10	85.6	0.00	675,432.90	14.3
TOTAL:	1000-5999	792,526.83	32,020.02	199,706.29	25.1	321,573.54	271,247.00	34.2
TOTAL:	1000-6999	98,367,444.42	2,740,724.46	17,093,018.43	17.3	26,196,478.17	55,077,947.82	55.9
TOTAL:	1000-7999	119,457,444.42	2,740,724.46	17,093,018.43	14.3	26,196,478.17	76,167,947.82	63.7
TOTAL EXPENSES	(1000 - 7999)	119,457,444.42	2,740,724.46	17,093,018.43	14.3	26,196,478.17	76,167,947.82	63.7

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	667.26	100.0	0.00	667.26-	.0
TOTAL: 8000	0.00	0.00	667.26	100.0	0.00	667.26-	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
			CURRENT	YEAR TO DATE	%			%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	667.26	100.0	0.00	667.26-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	36,000.00	0.00	9,274.84	25.7	0.00	26,725.16	74.2
8900.00 OTHER FINANCING SOURCES	2,300,000.00	0.00	2,300,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	2,336,000.00	0.00	2,309,274.84	98.8	0.00	26,725.16	1.1
3900.00 OTHER BENEFITS	610,000.00	0.00	352,527.00	57.7	0.00	257,473.00	42.2
TOTAL: 3000	610,000.00	0.00	352,527.00	57.7	0.00	257,473.00	42.2
TOTAL: 1000-5999	610,000.00	0.00	352,527.00	57.7	0.00	257,473.00	42.2
7900.00 RESERVE FOR CONTINGENCIES	2,800,000.00	0.00	0.00	.0	0.00	2,800,000.00	100.0
TOTAL: 7000	2,800,000.00	0.00	0.00	.0	0.00	2,800,000.00	100.0
TOTAL: 1000-7999	3,410,000.00	0.00	352,527.00	10.3	0.00	3,057,473.00	89.6

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,336,000.00	0.00	2,309,274.84	98.8	0.00	26,725.16	1.1
TOTAL:	1000-5999	610,000.00	0.00	352,527.00	57.7	0.00	257,473.00	42.2
TOTAL:	1000-6999	610,000.00	0.00	352,527.00	57.7	0.00	257,473.00	42.2
TOTAL:	1000-7999	3,410,000.00	0.00	352,527.00	10.3	0.00	3,057,473.00	89.6
TOTAL EXPENSES	(1000 - 7999)	3,410,000.00	0.00	352,527.00	10.3	0.00	3,057,473.00	89.6

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,200.00	0.00	627.12	19.5	0.00	2,572.88	80.4
TOTAL: 8000	3,200.00	0.00	627.12	19.5	0.00	2,572.88	80.4
7300.00 INTERFUND TRANSFERS	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0
TOTAL: 7000	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0
TOTAL: 1000-7999	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,200.00	0.00	627.12	19.5	0.00	2,572.88	80.4
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	3,200.00	0.00	0.00	.0	0.00	3,200.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	8,623.94	75,361.65	52.9	0.00	66,858.35	47.0	
8600.00 STATE REVENUES	2,135,318.00	607,221.42	1,492,531.98	69.8	0.00	642,786.02	30.1	
8800.00 LOCAL REVENUES	243,000.00	21,437.61	110,685.24	45.5	0.00	132,314.76	54.4	
TOTAL: 8000	2,520,538.00	637,282.97	1,678,578.87	66.5	0.00	841,959.13	33.4	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,082,125.00	83,437.82	674,104.61	62.2	0.00	408,020.39	37.7	
2300.00 NON-INSTRUCTION HOURLY CLASS.	261,095.00	16,800.25	129,893.62	49.7	0.00	131,201.38	50.2	
TOTAL: 2000	1,343,220.00	100,238.07	803,998.23	59.8	0.00	539,221.77	40.1	
3100.00 CERTIFICATED RETIREMENT	25,717.00	1,962.26	16,850.71	65.5	0.00	8,866.29	34.4	
3200.00 CLASSIFIED RETIREMENT	66,498.00	5,990.85	48,295.30	72.6	0.00	18,202.70	27.3	
3300.00 OASDHI/FICA	61,395.00	4,996.61	41,035.51	66.8	0.00	20,359.49	33.1	
3400.00 HEALTH AND WELFARE BENEFITS	321,877.00	22,756.80	182,054.40	56.5	0.00	139,822.60	43.4	
3500.00 STATE UNEMPLOYMENT INSURANCE	3,602.00	263.95	2,228.19	61.8	0.00	1,373.81	38.1	
3600.00 WORKERS COMPENSATION INSURANCE	35,000.00	3,200.00	25,400.00	72.5	0.00	9,600.00	27.4	
3900.00 OTHER BENEFITS	1,461.00	189.00	1,512.00	100.0	0.00	51.00	.0	
TOTAL: 3000	515,550.00	39,359.47	317,376.11	61.5	0.00	198,173.89	38.4	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0	
4300.00 INSTRUCTIONAL SUPPLIES	57,757.00	1,962.72	14,398.32	24.9	2,989.12	40,369.56	69.8	
4500.00 NONINSTRUCTIONAL SUPPLIES	73,450.00	2,407.63	19,484.63	26.5	32,008.91	21,956.46	29.8	
4700.00 FOOD SUPPLIES	157,047.00	9,289.04	58,891.03	37.4	39,197.38	58,958.59	37.5	
TOTAL: 4000	288,354.00	13,659.39	92,773.98	32.1	74,195.41	121,384.61	42.0	
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	1,800.00	2,300.00	56.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	240.00	16.0	0.00	1,260.00	84.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	4,150.00	0.00	457.45	11.0	166.00	3,526.55	84.9	
5800.00 OTHER OPERATING EXP-DIST. USE	155,266.00	294.03	2,526.03	1.6	0.00	152,739.97	98.3	
TOTAL: 5000	165,016.00	294.03	3,223.48	1.9	1,966.00	159,826.52	96.8	
TOTAL: 1000-5999	2,312,140.00	153,550.96	1,217,371.80	52.6	76,161.41	1,018,606.79	44.0	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	12,000.00	323.80	312.60	2.6	0.00	11,687.40	97.3	
TOTAL: 6000	12,000.00	323.80	312.60	2.6	0.00	11,687.40	97.3	
TOTAL: 1000-6999	2,324,140.00	153,874.76	1,217,684.40	52.3	76,161.41	1,030,294.19	44.3	
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 1000-7999	2,374,140.00	153,874.76	1,217,684.40	51.2	76,161.41	1,080,294.19	45.5	

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,520,538.00	637,282.97	1,678,578.87	66.5	0.00	841,959.13	33.4
TOTAL:	1000-5999	2,312,140.00	153,550.96	1,217,371.80	52.6	76,161.41	1,018,606.79	44.0
TOTAL:	1000-6999	2,324,140.00	153,874.76	1,217,684.40	52.3	76,161.41	1,030,294.19	44.3
TOTAL:	1000-7999	2,374,140.00	153,874.76	1,217,684.40	51.2	76,161.41	1,080,294.19	45.5
TOTAL EXPENSES	(1000 - 7999)	2,374,140.00	153,874.76	1,217,684.40	51.2	76,161.41	1,080,294.19	45.5

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	248,000.00	46,094.25	229,761.90	92.6	0.00	18,238.10	7.3
TOTAL: 8000	248,000.00	46,094.25	229,761.90	92.6	0.00	18,238.10	7.3
2100.00 CONTRACT CLASSIFIED NON-INSTR.	86,477.00	7,336.00	57,133.00	66.0	0.00	29,344.00	33.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	51,100.00	3,194.00	18,620.00	36.4	0.00	32,480.00	63.5
TOTAL: 2000	137,577.00	10,530.00	75,753.00	55.0	0.00	61,824.00	44.9
3200.00 CLASSIFIED RETIREMENT	8,396.00	712.25	5,547.07	66.0	0.00	2,848.93	33.9
3300.00 OASDHI/FICA	6,796.00	538.88	4,192.12	61.6	0.00	2,603.88	38.3
3400.00 HEALTH AND WELFARE BENEFITS	18,189.00	1,506.98	12,055.84	66.2	0.00	6,133.16	33.7
3500.00 STATE UNEMPLOYMENT INSURANCE	278.00	21.13	164.36	59.1	0.00	113.64	40.8
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	200.00	1,600.00	66.6	0.00	800.00	33.3
3900.00 OTHER BENEFITS	104.00	12.60	100.80	96.9	0.00	3.20	3.0
TOTAL: 3000	36,163.00	2,991.84	23,660.19	65.4	0.00	12,502.81	34.5
4500.00 NONINSTRUCTIONAL SUPPLIES	10,473.00	412.94	4,591.67	43.8	1,378.16	4,503.17	42.9
TOTAL: 4000	10,473.00	412.94	4,591.67	43.8	1,378.16	4,503.17	42.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,016.00	0.00	1,469.61	36.5	0.00	2,546.39	63.4
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	8,623.00	0.00	488.58	5.6	1,200.38	6,934.04	80.4
5800.00 OTHER OPERATING EXP-DIST. USE	28,789.00	185.79	2,974.08	10.3	622.46	25,192.46	87.5
TOTAL: 5000	42,428.00	185.79	4,932.27	11.6	1,822.84	35,672.89	84.0
TOTAL: 1000-5999	226,641.00	14,120.57	108,937.13	48.0	3,201.00	114,502.87	50.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	11,109.00	986.40	1,548.74	13.9	555.92	9,004.34	81.0
TOTAL: 6000	11,109.00	986.40	1,548.74	13.9	555.92	9,004.34	81.0
TOTAL: 1000-6999	237,750.00	15,106.97	110,485.87	46.4	3,756.92	123,507.21	51.9
7900.00 RESERVE FOR CONTINGENCIES	110,302.00	0.00	0.00	.0	0.00	110,302.00	100.0
TOTAL: 7000	110,302.00	0.00	0.00	.0	0.00	110,302.00	100.0
TOTAL: 1000-7999	348,052.00	15,106.97	110,485.87	31.7	3,756.92	233,809.21	67.1

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	248,000.00	46,094.25	229,761.90	92.6	0.00	18,238.10	7.3
TOTAL:	1000-5999	226,641.00	14,120.57	108,937.13	48.0	3,201.00	114,502.87	50.5
TOTAL:	1000-6999	237,750.00	15,106.97	110,485.87	46.4	3,756.92	123,507.21	51.9
TOTAL:	1000-7999	348,052.00	15,106.97	110,485.87	31.7	3,756.92	233,809.21	67.1
TOTAL EXPENSES	(1000 - 7999)	348,052.00	15,106.97	110,485.87	31.7	3,756.92	233,809.21	67.1

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8800.00 LOCAL REVENUES	1,666,422.93	453,158.84	933,839.46	56.0	0.00	732,583.47	43.9
8900.00 OTHER FINANCING SOURCES	1,652,758.00	133,889.00	1,117,201.00	67.5	0.00	535,557.00	32.4
TOTAL: 8000	3,319,180.93	587,047.84	2,051,040.46	61.7	0.00	1,268,140.47	38.2
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,392,264.00	110,393.83	903,066.96	64.8	0.00	489,197.04	35.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	35,000.00	762.11	41,681.13	100.0	0.00	6,681.13	.0
TOTAL: 2000	1,427,264.00	111,155.94	944,748.09	66.1	0.00	482,515.91	33.8
3200.00 CLASSIFIED RETIREMENT	135,176.00	10,718.15	89,126.59	65.9	0.00	46,049.41	34.0
3300.00 OASDHI/FICA	107,566.00	8,323.97	67,591.74	62.8	0.00	39,974.26	37.1
3400.00 HEALTH AND WELFARE BENEFITS	177,732.00	15,960.19	129,987.61	73.1	0.00	47,744.39	26.8
3500.00 STATE UNEMPLOYMENT INSURANCE	4,242.00	326.42	2,773.25	65.3	0.00	1,468.75	34.6
3600.00 WORKERS COMPENSATION INSURANCE	25,700.00	2,100.00	17,200.00	66.9	0.00	8,500.00	33.0
3900.00 OTHER BENEFITS	1,117.00	132.30	1,081.65	96.8	0.00	35.35	3.1
TOTAL: 3000	451,533.00	37,561.03	307,760.84	68.1	0.00	143,772.16	31.8
4500.00 NONINSTRUCTIONAL SUPPLIES	6,160.15	161.20	2,755.04	44.7	2,619.96	785.15	12.7
TOTAL: 4000	6,160.15	161.20	2,755.04	44.7	2,619.96	785.15	12.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	59,602.23	0.00	0.00	.0	0.00	59,602.23	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	19,976.00	0.00	0.00	.0	0.00	19,976.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	38,934.93	602.45	31,105.45	79.8	5,087.46	2,742.02	7.0
5400.00 INSURANCES - DISTRICT USE	7,000.00	0.00	6,485.00	92.6	0.00	515.00	7.3
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	182,805.84	10,084.89	92,398.16	50.5	68,719.67	21,688.01	11.8
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	70,947.50	5,701.63	29,723.88	41.8	6,246.14	34,977.48	49.3
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	74,452.50	1,829.40	36,108.57	48.4	10,891.43	27,452.50	36.8
5800.00 OTHER OPERATING EXP-DIST. USE	597,808.16	127,044.50	520,435.49	87.0	20,670.30	56,702.37	9.4
TOTAL: 5000	1,051,527.16	145,262.87	716,256.55	68.1	111,615.00	223,655.61	21.2
TOTAL: 1000-5999	2,936,484.31	294,141.04	1,971,520.52	67.1	114,234.96	850,728.83	28.9
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	379,096.00	0.00	0.00	.0	0.00	379,096.00	100.0
TOTAL: 6000	379,096.00	0.00	0.00	.0	0.00	379,096.00	100.0
TOTAL: 1000-6999	3,315,580.31	294,141.04	1,971,520.52	59.4	114,234.96	1,229,824.83	37.0

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Fund: 74 KVC R FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,319,180.93	587,047.84	2,051,040.46	61.7	0.00	1,268,140.47	38.2
TOTAL:	1000-5999	2,936,484.31	294,141.04	1,971,520.52	67.1	114,234.96	850,728.83	28.9
TOTAL:	1000-6999	3,315,580.31	294,141.04	1,971,520.52	59.4	114,234.96	1,229,824.83	37.0
TOTAL:	1000-7999	3,315,580.31	294,141.04	1,971,520.52	59.4	114,234.96	1,229,824.83	37.0
TOTAL EXPENSES	(1000 - 7999)	3,315,580.31	294,141.04	1,971,520.52	59.4	114,234.96	1,229,824.83	37.0

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	15,000.00	0.00	1,786.42	11.9	0.00	13,213.58	88.0
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0
TOTAL: 8000	565,000.00	0.00	1,786.42	.3	0.00	563,213.58	99.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	80,000.00	1,769.50	71,759.84	89.6	6,128.28	2,111.88	2.6
5400.00 INSURANCES - DISTRICT USE	451,000.00	0.00	450,521.37	99.8	0.00	478.63	.1
5800.00 OTHER OPERATING EXP-DIST. USE	54,000.00	0.00	0.00	.0	3,606.50	50,393.50	93.3
TOTAL: 5000	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0
TOTAL: 1000-5999	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
								%
TOTAL INCOME	(8000 - 8999)	565,000.00	0.00	1,786.42	.3	0.00	563,213.58	99.6
TOTAL:	1000-5999	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0
TOTAL:	1000-6999	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0
TOTAL:	1000-7999	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0
TOTAL EXPENSES	(1000 - 7999)	585,000.00	1,769.50	522,281.21	89.2	9,734.78	52,984.01	9.0

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	1,010,000.00	0.00	520,325.27	51.5	0.00	489,674.73	48.4	
TOTAL: 8000	1,010,000.00	0.00	520,325.27	51.5	0.00	489,674.73	48.4	
5100.00 PERSON&CONSULTANT SVC-DIST USE	105,176.08	0.00	44,000.00	41.8	13,363.00	47,813.08	45.4	
5400.00 INSURANCES - DISTRICT USE	150,000.00	0.00	93,897.00	62.5	0.00	56,103.00	37.4	
5800.00 OTHER OPERATING EXP-DIST. USE	1,009,323.92	54,677.53	455,125.53	45.0	3,320.85	550,877.54	54.5	
TOTAL: 5000	1,264,500.00	54,677.53	593,022.53	46.8	16,683.85	654,793.62	51.7	
TOTAL: 1000-5999	1,264,500.00	54,677.53	593,022.53	46.8	16,683.85	654,793.62	51.7	
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 1000-7999	1,764,500.00	54,677.53	593,022.53	33.6	16,683.85	1,154,793.62	65.4	

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,010,000.00	0.00	520,325.27	51.5	0.00	489,674.73	48.4
TOTAL:	1000-5999	1,264,500.00	54,677.53	593,022.53	46.8	16,683.85	654,793.62	51.7
TOTAL:	1000-6999	1,264,500.00	54,677.53	593,022.53	46.8	16,683.85	654,793.62	51.7
TOTAL:	1000-7999	1,764,500.00	54,677.53	593,022.53	33.6	16,683.85	1,154,793.62	65.4
TOTAL EXPENSES	(1000 - 7999)	1,764,500.00	54,677.53	593,022.53	33.6	16,683.85	1,154,793.62	65.4

BEST NET CONSORTIUM
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	209,880.00	0.00	209,880.00	100.0	0.00	0.00	0.00	.0
8600.00 STATE REVENUES	57,163.00	2,870.00	157,490.45	100.0	0.00	0.00	100,327.45-	.0
8800.00 LOCAL REVENUES	583,168.00	143,952.09	528,146.49	90.5	0.00	0.00	55,021.51	9.4
TOTAL: 8000	850,211.00	146,822.09	895,516.94	100.0	0.00	0.00	45,305.94-	.0
1100.00 CONTRACT CLASSROOM INST.	11,040,858.18	1,101,904.52	7,743,985.44	70.1	0.00	0.00	3,296,872.74	29.8
1200.00 CONTRACT CERT. ADMINISTRATORS	3,368,019.34	290,028.91	2,276,683.37	67.5	0.00	0.00	1,091,335.97	32.4
1300.00 INSTRUCTORS DAY/HOURLY	4,186,252.00	476,969.38	3,864,478.05	92.3	1,221,089.88	0.00	899,315.93-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	174,713.23	10,941.06	99,747.43	57.0	0.00	0.00	74,965.80	42.9
TOTAL: 1000	18,769,842.75	1,879,843.87	13,984,894.29	74.5	1,221,089.88	0.00	3,563,858.58	18.9
2100.00 CONTRACT CLASSIFIED NON-INSTR.	5,883,072.90	477,721.98	3,921,057.06	66.6	0.00	0.00	1,962,015.84	33.3
2200.00 INSTRUCTIONAL AIDS	819,004.56	68,628.90	533,837.47	65.1	0.00	0.00	285,167.09	34.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	184,385.74	8,407.53	101,384.93	54.9	0.00	0.00	83,000.81	45.0
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	376,517.25	29,139.50	224,190.00	59.5	0.00	0.00	152,327.25	40.4
TOTAL: 2000	7,262,980.45	583,897.91	4,780,469.46	65.8	0.00	0.00	2,482,510.99	34.1
3100.00 CERTIFICATED RETIREMENT	1,525,798.00	138,634.54	1,011,306.33	66.2	0.00	0.00	514,491.67	33.7
3200.00 CLASSIFIED RETIREMENT	703,453.88	60,668.00	481,731.82	68.4	0.00	0.00	221,722.06	31.5
3300.00 OASDHI/FICA	831,000.36	73,196.09	573,581.08	69.0	0.00	0.00	257,419.28	30.9
3400.00 HEALTH AND WELFARE BENEFITS	2,727,359.00	227,652.97	1,808,980.28	66.3	0.00	0.00	918,378.72	33.6
3500.00 STATE UNEMPLOYMENT INSURANCE	79,645.36	7,263.98	55,225.93	69.3	0.00	0.00	24,419.43	30.6
3600.00 WORKERS COMPENSATION INSURANCE	371,465.00	31,697.00	252,792.94	68.0	0.00	0.00	118,672.06	31.9
3900.00 OTHER BENEFITS	15,990.00	1,959.11	15,610.35	97.6	0.00	0.00	379.65	2.3
TOTAL: 3000	6,254,711.60	541,071.69	4,199,228.73	67.1	0.00	0.00	2,055,482.87	32.8
4100.00 TEXTBOOKS	6,827.00	0.00	2,526.62	37.0	3,925.88	0.00	374.50	5.4
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	38,182.08	3,010.19	27,640.53	72.3	54.00	0.00	10,487.55	27.4
4300.00 INSTRUCTIONAL SUPPLIES	187,445.71	21,337.00	132,695.34	70.7	26,095.70	0.00	28,654.67	15.2
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,007.16	413.17	2,461.97	24.6	511.78	0.00	7,033.41	70.2
4500.00 NONINSTRUCTIONAL SUPPLIES	397,079.25	24,956.80	227,087.68	57.1	129,276.49	0.00	40,715.08	10.2
4700.00 FOOD SUPPLIES	30,000.00	5,654.09	7,367.47	24.5	6,726.05	0.00	15,906.48	53.0
TOTAL: 4000	669,541.20	55,371.25	399,779.61	59.7	166,589.90	0.00	103,171.69	15.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	589,692.65	179,171.73	231,239.78	39.2	302,653.93	0.00	55,798.94	9.4
5200.00 TRAVEL & CONFERENCE EXPENSES	98,293.13	1,539.82	12,001.81	12.2	9,968.04	0.00	76,323.28	77.6
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	113,291.00	103.31	48,819.66	43.0	53,813.16	0.00	10,658.18	9.4
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	0.00	600.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,682,400.53	93,844.34	1,069,060.03	63.5	585,778.60	0.00	27,561.90	1.6
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	501,493.44	37,809.63	227,843.43	45.4	215,472.87	0.00	58,177.14	11.6
5800.00 OTHER OPERATING EXP-DIST. USE	599,568.15	12,122.85	78,944.05	13.1	35,266.64	0.00	485,357.46	80.9
5900.00 INTERPROGRAM CHARGES-DIST.USE	200.00	0.00	0.00	.0	0.00	0.00	200.00	100.0
TOTAL: 5000	3,585,538.90	324,591.68	1,667,908.76	46.5	1,202,953.24	0.00	714,676.90	19.9
TOTAL: 1000-5999	36,542,614.90	3,384,776.40	25,032,280.85	68.5	2,590,633.02	0.00	8,919,701.03	24.4

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SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	60,300.53	3,723.30	34,901.80	57.8	19,644.54	5,754.19	9.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	92,727.93	3,276.54	33,611.41	36.2	8,401.59	50,714.93	54.6
TOTAL: 6000	153,028.46	6,999.84	68,513.21	44.7	28,046.13	56,469.12	36.9
TOTAL: 1000-6999	36,695,643.36	3,391,776.24	25,100,794.06	68.4	2,618,679.15	8,976,170.15	24.4
7200.00 INTRAFUND TRANSFERS OUT	594,631.00	0.00	0.00	.0	0.00	594,631.00	100.0
7600.00 OTHER STUDENT AID	55,201.00	63.00	54,514.00	98.7	0.00	687.00	1.2
TOTAL: 7000	649,832.00	63.00	54,514.00	8.3	0.00	595,318.00	91.6
TOTAL: 1000-7999	37,345,475.36	3,391,839.24	25,155,308.06	67.3	2,618,679.15	9,571,488.15	25.6

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BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 02/17/2010 TO 03/17/2010

#J4171

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	850,211.00	146,822.09	895,516.94	100.0	0.00	45,305.94-	.0
TOTAL:	1000-5999	36,542,614.90	3,384,776.40	25,032,280.85	68.5	2,590,633.02	8,919,701.03	24.4
TOTAL:	1000-6999	36,695,643.36	3,391,776.24	25,100,794.06	68.4	2,618,679.15	8,976,170.15	24.4
TOTAL:	1000-7999	37,345,475.36	3,391,839.24	25,155,308.06	67.3	2,618,679.15	9,571,488.15	25.6
TOTAL EXPENSES	(1000 - 7999)	37,345,475.36	3,391,839.24	25,155,308.06	67.3	2,618,679.15	9,571,488.15	25.6

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 02/17/2010 TO 03/17/2010

#J4173

03/18/2010

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	84,138.00	0.00	84,138.00	100.0	0.00	0.00	.0	
8600.00 STATE REVENUES	177,123.00	1,230.00	263,178.55	100.0	0.00	86,055.55-	.0	
8800.00 LOCAL REVENUES	273,697.00	57,421.36	191,614.13	70.0	0.00	82,082.87	29.9	
TOTAL: 8000	534,958.00	58,651.36	538,930.68	100.0	0.00	3,972.68-	.0	
1100.00 CONTRACT CLASSROOM INST.	4,562,152.00	448,872.45	3,171,860.85	69.5	0.00	1,390,291.15	30.4	
1200.00 CONTRACT CERT. ADMINISTRATORS	2,505,903.00	219,944.48	1,693,395.37	67.5	0.00	812,507.63	32.4	
1300.00 INSTRUCTORS DAY/HOURLY	1,320,174.00	185,472.30	1,591,087.93	100.0	534,252.54	805,166.47-	.0	
1400.00 NON-INSTRUCTION HOURLY CERT.	105,374.00	13,556.28	72,207.24	68.5	0.00	33,166.76	31.4	
TOTAL: 1000	8,493,603.00	867,845.51	6,528,551.39	76.8	534,252.54	1,430,799.07	16.8	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,116,450.72	258,735.77	2,065,186.44	66.2	0.00	1,051,264.28	33.7	
2200.00 INSTRUCTIONAL AIDS	552,963.00	47,169.31	365,813.04	66.1	0.00	187,149.96	33.8	
2300.00 NON-INSTRUCTION HOURLY CLASS.	62,088.20	1,500.00	19,357.67	31.1	0.00	42,730.53	68.8	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	308,764.00	26,644.75	182,995.75	59.2	0.00	125,768.25	40.7	
TOTAL: 2000	4,040,265.92	334,049.83	2,633,352.90	65.1	0.00	1,406,913.02	34.8	
3100.00 CERTIFICATED RETIREMENT	679,321.00	64,055.99	478,987.52	70.5	0.00	200,333.48	29.4	
3200.00 CLASSIFIED RETIREMENT	435,188.00	33,612.23	262,387.96	60.2	0.00	172,800.04	39.7	
3300.00 OASDI/FICA	443,971.45	37,946.61	293,432.42	66.0	0.00	150,539.03	33.9	
3400.00 HEALTH AND WELFARE BENEFITS	1,460,569.00	114,534.22	899,160.43	61.5	0.00	561,408.57	38.4	
3500.00 STATE UNEMPLOYMENT INSURANCE	39,546.00	3,556.41	27,166.35	68.6	0.00	12,379.65	31.3	
3600.00 WORKERS COMPENSATION INSURANCE	206,399.00	16,333.50	127,204.01	61.6	0.00	79,194.99	38.3	
3900.00 OTHER BENEFITS	8,661.00	984.92	7,733.35	89.2	0.00	927.65	10.7	
TOTAL: 3000	3,273,655.45	271,023.88	2,096,072.04	64.0	0.00	1,177,583.41	35.9	
4100.00 TEXTBOOKS	500.00	0.00	223.17	44.6	0.00	276.83	55.3	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	43,573.00	113.01	29,939.69	68.7	255.90	13,377.41	30.7	
4300.00 INSTRUCTIONAL SUPPLIES	49,669.70	3,434.05	30,424.08	61.2	5,854.45	13,391.17	26.9	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	938.09	365.40	637.76	67.9	0.00	300.33	32.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	155,214.46	20,640.19	82,779.35	53.3	34,030.37	38,404.74	24.7	
TOTAL: 4000	249,895.25	24,552.65	144,004.05	57.6	40,140.72	65,750.48	26.3	
5100.00 PERSON&CONSULTANT SVC-DIST USE	83,662.56	1,263.32	17,900.27	21.3	17,213.23	48,549.06	58.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	17,732.91	1,091.03	5,701.26	32.1	1,684.05	10,347.60	58.3	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,272.00	4,044.02	37,847.24	75.2	3,748.21	8,676.55	17.2	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	774,153.00	7,250.53	518,823.36	67.0	242,207.38	13,122.26	1.6	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	279,293.42	18,422.25	146,677.66	52.5	83,215.57	49,400.19	17.6	
5800.00 OTHER OPERATING EXP-DIST. USE	247,274.68	1,833.80	33,553.34	13.5	24,680.23	189,041.11	76.4	
TOTAL: 5000	1,452,388.57	33,904.95	760,503.13	52.3	372,748.67	319,136.77	21.9	
TOTAL: 1000-5999	17,509,808.19	1,531,376.82	12,162,483.51	69.4	947,141.93	4,400,182.75	25.1	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	1,259.00	0.00	1,259.00	100.0	0.00	0.00	.0	
6300.00 LIBRARY BOOKS - EXPANSION	19,774.90	538.66	8,264.46	41.7	11,236.96	273.48	1.3	

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	19,323.54	318.18	2,716.02	14.0	1,628.35	14,979.17	77.5
TOTAL: 6000	40,357.44	856.84	12,239.48	30.3	12,865.31	15,252.65	37.7
TOTAL: 1000-6999	17,550,165.63	1,532,233.66	12,174,722.99	69.3	960,007.24	4,415,435.40	25.1
7200.00 INTRAFUND TRANSFERS OUT	263,795.00	0.00	0.00	.0	0.00	263,795.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	4,444.00	0.00	4,444.00	100.0	0.00	0.00	.0
7600.00 OTHER STUDENT AID	30,697.00	0.00	30,697.00	100.0	0.00	0.00	.0
TOTAL: 7000	298,936.00	0.00	35,141.00	11.7	0.00	263,795.00	88.2
TOTAL: 1000-7999	17,849,101.63	1,532,233.66	12,209,863.99	68.4	960,007.24	4,679,230.40	26.2

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 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 02/17/2010 TO 03/17/2010

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	534,958.00	58,651.36	538,930.68	100.0	0.00	3,972.68-	.0
TOTAL:	1000-5999	17,509,808.19	1,531,376.82	12,162,483.51	69.4	947,141.93	4,400,182.75	25.1
TOTAL:	1000-6999	17,550,165.63	1,532,233.66	12,174,722.99	69.3	960,007.24	4,415,435.40	25.1
TOTAL:	1000-7999	17,849,101.63	1,532,233.66	12,209,863.99	68.4	960,007.24	4,679,230.40	26.2
TOTAL EXPENSES	(1000 - 7999)	17,849,101.63	1,532,233.66	12,209,863.99	68.4	960,007.24	4,679,230.40	26.2

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: April 8, 2010
SUBJECT: Summary of Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

From February 16, 2010 to March 14, 2010, 341 Purchase Orders were issued encumbering a total of \$2,673,153.12 in the following object classifications:

Object Classification	Amount
4000 Supplies & Materials	\$112,664.15
5000 Operating Expenses & Services	\$439,429.62
6000 Capital Outlay	\$2,082,849.35
7000 Other Outgo	\$38,210.00

A full and complete list of vendors and Purchase Orders are on file in the Purchasing Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

All Purchase Orders are budgeted as contracted through Board action and by District policies and procedures.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: April 8, 2010
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

The report is due no later than 45 calendar days following the end of the quarter. The requirement also states the report must be presented to the governing board for review and have that fact entered into the minutes of the meeting.

Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachments

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2009-2010

Quarter Ended: (Q2) Dec 31, 2009

District: (980) SAN BERNARDINO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2006-07	Actual 2007-08	Actual 2008-09	Projected 2009-2010
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	82,580,721	72,332,322	79,015,097	92,489,019
A.2	Other Financing Sources (Object 8900)	38,772	13,276	993,700	343,541
A.3	Total Unrestricted Revenue (A.1 + A.2)	82,619,493	72,345,598	80,008,797	92,832,560
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	68,424,512	72,486,225	72,248,446	92,362,795
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,795,627	6,586,647	2,365,984	3,874,406
B.3	Total Unrestricted Expenditures (B.1 + B.2)	72,220,139	79,072,872	74,614,430	96,237,201
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	10,399,354	-6,727,274	5,394,367	-3,404,641
D.	Fund Balance, Beginning	15,555,416	18,426,091	11,698,817	18,031,791
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	15,555,416	18,426,091	11,698,817	18,031,791
E.	Fund Balance, Ending (C. + D.2)	25,954,770	11,698,817	17,093,184	14,627,150
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	35.9%	14.8%	22.9%	15.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	13,288	14,103	15,413	15,413
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2006-07	2007-08	2008-09	2009-2010
H.1	Cash, excluding borrowed funds		19,656,021	25,772,816	34,604,323
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	25,057,992	19,656,021	25,772,816	34,604,323

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	91,760,812	92,489,019	46,376,687	50.1%
I.2	Other Financing Sources (Object 8900)	320,373	343,541	5,950	1.7%
I.3	Total Unrestricted Revenue (I.1 + I.2)	92,081,185	92,832,560	46,382,637	50%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	93,324,476	92,362,795	35,557,812	38.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,764,521	3,874,406	1,192,231	30.8%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	97,088,997	96,237,201	36,750,043	38.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-5,007,812	-3,404,641	9,632,594	
L.	Adjusted Fund Balance, Beginning	18,031,791	18,031,791	18,031,791	
L.1	Fund Balance, Ending (C. + L.2)	13,023,979	14,627,150	27,664,385	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	13.4%	15.2%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

CHANGE THE PERIOD 

Fiscal Year: 2009-2010

Quarter Ended: (Q2) Dec 31, 2009

District: (980) SAN BERNARDINO

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Bruce Baron

CBO Phone: 909-382-4029

CBO Signature: 

Date Signed: 2/26/10

Chief Executive Officer Name: Bruce Baron

CEO Signature: 

Date Signed: 2/26/10

Electronic Cert Date: 02/23/2010

District Contact Person

Name: Susan Ryckevic

Title: Senior Accountant

Telephone: 909-382-4029

Fax: 909-382-0116

E-Mail: srych@sbccd.org

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 catalig@cccco.edu or Glen Campora (916)323-6899 gcampora@cccco.edu

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: April 8, 2010
SUBJECT: Administrative Procedures

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current District/College needs.

ANALYSIS

The attached Administrative Procedure has gone through the collegial consultation process and is being forwarded for information.

BOARD IMPERATIVE

Institutional Effectiveness.

FINANCIAL IMPLICATIONS

None.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE PROCEDURE**

7230

CLASSIFIED EMPLOYEES, NON-MANAGEMENT

The San Bernardino Community College District seeks a qualified and diverse administration, faculty, and staff dedicated to student success. The District is committed to an open, inclusive, and lawful, hiring process that supports the goals of diversity and equal opportunity providing equal consideration and opportunities for all qualified candidates. The goal of every hiring process is to select the most qualified candidate who best meets the needs of our students both directly and indirectly.

The administration, faculty, and staff recognize the importance of an effective hiring process that reflects mutual professional responsibility and interest in achieving the common goal of hiring outstanding employees who will enhance the learning experience for all students and fulfill the mission and goals of the College and the District.

Hiring faculty, classified and confidential staff, and administrators is accomplished through screening Committees which produce a recommendation from the President or other appropriate administrators, to the Chancellor who recommends the candidate to the Board for employment.

All Short-Term, Full-time Faculty, Classified, Confidential, Management, and Academic Management positions being requested to be filled in the District must be approved by the Vice Chancellor of Human Resources & Employee Relations or Designee and the Board of Trustees prior to the start of employment with the District.

All Substitute, Professional Expert, Student Workers, and Adjunct Faculty must be approved by the Vice Chancellor of Human Resources or Designee prior to the start of employment with the District.

RECRUITMENT AND HIRING

HIRING QUALIFICATIONS

The San Bernardino Community College District has established the following hiring qualifications for all classified positions:

Employment Testing

1. The Office of Human Resources will administer skills testing to all applicants for classified positions requiring job-related skills proficiency. The Director of Human Resources will select the appropriate testing instruments for those positions that require skills testing. Objective criteria will be used to establish performance levels or capabilities measured by employment tests. Testing instruments will be evaluated periodically for currency and relevancy.
2. Any test or skill demonstration must be administered to the candidates in a consistent manner. An individual who has a known disability, which prevents them from taking the test or performing the skill demonstration, may request accommodation. Reasonable accommodations may include, but are not limited

to, use of adaptive equipment or aids, modification of the methods for providing instructions, or substitution of another method for evaluating the knowledge, skills and abilities.

3. Only those that pass the employment tests will be included in the Qualified Applicant Pool.

GENERAL HIRING PROVISIONS

A. Approval to Fill a Position

Requests to fill new or vacant positions must be processed through the appropriate Administrator, College President, Fiscal Services and the Office of Human Resources, and must receive the approval of the Vice Chancellor of Human Resources & Employee Relations or Designee.

B. Online Employment Application Process

The Office of Human Resources implemented this system in order to automate and streamline many of the paper-driven aspects of the employment application process. All requested positions must be submitted through the Online Application System. After the requested information for the vacant position is filled out and submitted, the request will then be approved by the appropriate administrators. The receipt of the Personnel Requisition Form by the Office of Human Resources and budget authorization by Fiscal Services indicates approval to begin the recruitment process.

C. Recruitment

The District shall maintain a program of verifiable Equal Employment Opportunity recruitment of qualified members of historically underrepresented groups in all job categories and classifications, including but not limited to faculty, classified and confidential employees; categorically funded positions; and all other executive, administrative and managerial positions.

D. Job Announcements

Job announcements shall clearly state job specifications setting forth the knowledge, skills, and abilities necessary for job performance. All job specifications which the District wishes to utilize shall be reviewed by the appropriate Administrator and the Office of Human Resources before the position is announced to ensure conformity with the requirements of Title 5 and both State and Federal non-discriminatory laws. The content of the job announcement is the responsibility of the appropriate Administrator and the Office of Human Resources and must be approved by the Vice Chancellor of Human Resources & Employee Relations or Designee.

The position announcement must include the following:

1. A description of the duties and responsibilities;
2. Minimum Qualifications;

3. Additional desirable qualifications that are job related and support the responsibilities of the position;
4. Provision for presentation of qualifications that are equivalent to the minimum qualifications;
5. Notification of testing if required; and
6. Legal qualifiers, established by the Office of Human Resources to comply with Federal, State, and District regulations (e.g. Title 5, Title VII, EEO and ADA).

E. Pre-Screening Process

The Office of Human Resources will pre-screen the applications to ensure that applicants meet minimum qualifications and requirements as set forth in the position announcement and, on that basis, will certify the pool of applicants.

In the event of the equivalencies, the Screening Committee will make the equivalency determination.

F. The Screening Committee

1. The Screening Committee shall review the applications meeting minimum qualifications to make recommendations for interview.
2. The appropriate Administrator in consultation with the Office of Human Resources will designate the composition of the Screening Committee to ensure appropriate representation from the affected department.
3. The Screening Committee for Classified positions shall have no less than three (3) and no more than seven (7) members who have been trained by the Office of Human Resources.
4. All Screening Committee members must receive training on equal opportunity, diversity, and the employment process for each Screening Committee on which they serve. Such training will be provided by the Office of Human Resources.
5. The majority of the members shall be those with applicable knowledge in the job category or classification with at least one member being directly from the affected department.
6. Every Screening Committee shall have at least one management member and one California Schools Employee Association (CSEA) appointee and when appropriate an appointee from the Academic Senate.
7. The appropriate Administrator of the vacant position will appoint or request as appropriate, the remaining members of the Screening Committee. Each

Screening Committee will also include an Equal Employment Opportunity representative designated by the Office of Human Resources.

8. The Equal Employment Opportunity representative's role and responsibility is to maintain confidentiality and ensure the hiring process remains fair and equitable.
9. Every effort must be made to incorporate broad representation on every Screening Committee to bring a variety of perspectives to the screening process.
10. The appropriate Administrator of the vacant position submits the membership of the Screening Committee to the Office of Human Resources for approval.

G. Interview Process

1. In cases where fewer than three (3) candidates are invited for 1st level interview, the Screening Committee Chair shall provide written justification to the Office of Human Resources.
2. The Screening Committee develops job related interview questions. All questions will be reviewed by the Vice Chancellor of Human Resources & Employee Relations or Designee. All interview questions are confidential.
3. The Screening Committee will determine the candidates, date, and time to interview.
4. The Office of Human Resources will contact the candidates to be interviewed. The appropriate Administrator will coordinate with the Office of Human Resources the arrangements for the time and place of the interview.
5. The 1st level interview will be conducted by the members of the Screening Committee. Each candidate will be asked the same questions, in the same way, for a fair and consistent basis in assessing all the interviewees.
6. All Screening Committee members must sign a Confidentiality statement prior to the interviews and are required to fill out an evaluation form and rank all interviewees.
7. If a Screening Committee member is absent from any part of the interview process, that member is disqualified from any future participation, unless otherwise determined by the Vice Chancellor of Human Resources & Employee Relations.
8. After the 1st level interviews are concluded, each member of the Screening Committee will evaluate and rank the qualifications of the interviewees. The EEO representative will be responsible for all documentation of the interview and recommendation. The Screening Committee will identify strengths and concerns of all candidates advancing to the next level.

9. The Supervisor may participate on the 1st level interviews based on the recommendation of the appropriate Administrator. In unique situations where the only representative of the affected department is the Supervisor, the Office of Human Resources will assess the particular circumstance.
10. The Screening Committee will recommend at least three (3) candidates to the appropriate Administrator for 2nd level interviews. The Screening Committee shall recommend no less than three (3); unless fewer were interviewed or unless the Screening Committee presents written justification for submitting fewer than three (3) for 2nd level interview.
11. Second-level interviews will be conducted on all finalists by the appropriate Administrator or Designee.
12. The Office of Human Resources will contact the finalists to be interviewed at 2nd level and communicate the arrangements for the time and place for the 2nd level interview, as determined by the appropriate Administrator or Designee.

H. Selection Process

The appropriate Administrator or Designee shall select one of the finalists, who is best qualified to fill the position and shall recommend such person to the Chancellor.

The appropriate Administrator or Designee will submit an online notification to the Office of Human Resources to forward the selection to the Board of Trustees for approval.

I. Reference Check

Upon receipt of the selected candidate, the Office of Human Resources will conduct reference check in accordance with the policies and principles of Equal Employment Opportunity.

The Office of Human Resources will contact the successful candidate to make a provisional offer of employment, contingent upon passing the Department of Justice clearance, pre-employment physical, and Board of Trustee approval.

Once the successful candidate has accepted the offer, the Office of Human Resources will notify the unsuccessful candidates in writing of non-selection.

Approved: --, 2010

EMPLOYMENT REQUIREMENTS{PRIVATE }

All classified employees will be required to comply with all federal, state, and local requirements for employment.

A. Fingerprints

1. Each person employed in a position not requiring certification qualifications shall, prior to employment, have two 8" x 8" finger-print cards bearing the legible rolled and flat impressions of such person's fingerprints together with a personal description of the employee prepared by a local public law enforcement agency having jurisdiction in the area of the school district. The cost of the fingerprinting shall be borne by the employee.
2. Substitute and temporary employees employed for less than a school year are exempted from the fingerprint requirement.

References:

Education Code Sections 87013 and 88024; Penal Code Section 11077.1

B. Examination for Tuberculosis

1. New Employees:

All employees must file with the Personnel Office a certificate of evidence showing the employee was examined and found free from active tuberculosis. This evidence must be filed prior to the date of the original employment. An intradermal tuberculin test is provided free of charge at each college's Health Services Office. Any charge for an exam by an outside agency will be borne by the employee.
2. Renewals
 - a. Thereafter, all employees shall be required to undergo an x-ray of the lungs or an approved intradermal tuberculin test that, if positive, shall be followed by an x-ray of the lungs every four years. Intradermal tests are available as described above.
 - b. Notice of renewal requirements shall be the responsibility of the District Personnel Office and will be mailed to the home 45 days prior to the expiration date.
 - c. Adequate release time from the employee's workstation will be allowed to comply with this requirement.
 - d. Failure to comply with this policy may result in immediate suspension without pay until such time as the employee undergoes such examination and presents evidence thereof to school officials.
 - e. Requests for exemptions for religion or other reasons will not be approved.
 - f. The tuberculosis provisions shall not apply to those employees not requiring certification qualifications who are employed for any period of time less than a school year whose functions do not require frequent or prolonged contact with pupils.

C. Loyalty Oath

All employees will be required to sign the legally prescribed oath of allegiance upon employment with the District.

D. Employment Eligibility Verification I-9

All new employees are required to satisfy the requirements of the Employment Eligibility Verification Form I-9.

E. Pre-employment Physical Examination

1. As a condition for initial employment, candidates for maintenance, custodial, grounds, and security positions will be required to take a pre-employment physical examination. An applicant, who because of a medical condition is able only to perform the prescribed duties of the assigned classification in a manner that would endanger his/her health or safety and the safety of others, will not be eligible for employment.
2. The District will select the examining physician. All costs incurred for the medical examinations shall be borne by the District

F. Classified employees shall be employed under a set of Rules and Regulations and not under a yearly contract.

1. Probationary Period

The probationary period shall be a period of nine months for classified bargaining unit members and twelve months for confidential and supervisory employees.

2. Status of Permanent Employee

No person in the regular classified service shall be suspended, demoted, or dismissed except for reasonable cause designed by these rules as detrimental to the efficiency of the service or the welfare of the District. Nothing in these rules shall be construed to prevent layoffs for lack of work or lack of funds.

3. Definitions

- a. Suspension means either temporary removal of an employee from his/her position with loss of pay as a disciplinary measure, or his/her removal preliminary to investigation of charges pending demotion or dismissal.
- b. Demotion means reduction of an employee from a given class (or group of similar positions combined under a common title) to a class having a lower salary rate.

- c. Dismissal means separation, discharge, or permanent removal of an employee from his position for cause in accordance with the provisions of the Education Code and these rules.

4. **Causes for Suspension, Demotion, or Dismissal**

One or more of the following causes may be grounds for suspension, demotion, or dismissal of any person employed in the classified service.

- a. Incompetency or inefficiency in the performance of the duties of his/her position.
- b. Insubordination (including, but not limited to, refusal to do assigned work.
- c. Carelessness or negligence in the performance of duty or in the care or use of District property.
- d. Discourteous, offensive, or abusive conduct or language toward other employees, pupils, or the public.
- e. Dishonesty.
- f. Drinking alcoholic beverages on the job, or reporting to work while intoxicated.
- g. Addiction to the use of narcotics.
- h. Personal conduct unbecoming an officer or employee of the District.
- i. Engaging in political activity during assigned hours of employment.
- j. Conviction of any crime involving moral turpitude.
- k. Arrest for sex offense as defined in the Education Code.
- l. Repeated and unexcused absence or tardiness.
- m. Abuse of illness leave privilege.
- n. Continuing illness of a disabling nature after the exhaustion of illness leave and leave of absence privileges.
- o. Falsifying any information supplied to the school district including, but not limited to, information supplied on application forms, employment records, or any other school district records.
- p. Persistent violation or refusal to obey safety rules or regulations made applicable to public schools by the governing board or by any appropriate state or local governmental agency.

- q. Offering of anything of value or offering any service in exchange for special treatment in connection with the employee's job or employment, or the accepting of anything of value or any service in exchange for granting any special treatment to another employee or to any members of the public.
- r. Willful or persistent violation of the Education Code or rules of the governing board.
- s. Any willful failure of good conduct tending to injure the public service.
- t. Abandonment of position.
- u. Advocacy of overthrow of federal, state, or local government by force, violence, or other unlawful means.
- v. Membership in the Communist Party.

5. **Hearing Procedure**

Any regular employee who is suspended, demoted, or dismissed from the classified service shall be given immediate notice of the cause therefore. Within a reasonable time from the effective date of the disciplinary action, the employee may make request for a hearing and shall be given notification of the date of such hearing in sufficient time to permit said employee to prepare an appeal. A hearing shall be conducted by the governing board or its designated representative. At the conclusion of the hearing, the decision to sustain or deny the appeal shall be made by the governing board.

ADOPTED: 3/14/90

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Bruce Baron, Acting Chancellor
PREPARED BY: Bruce Baron, Acting Chancellor
DATE: April 8, 2010
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Vicente Alvarez
Victoria Anemelu
Stan Corella
Herb English
Faye Epps
Colleen Gamboa
Rose Garcia
Leslie Gregory
Sharrisse Jones
Moustafa Kanawati
Abeir Kasouha
Carolyn Lindsey
Adam Littig
Michael Mayne
Patricia Padilla
Rosemary Rivera-Reza
Maria Rodriguez
Regina Ross
Zelma Russ
Diana Shirtcliff
David Smith
Timothy Vasquez

CHC

Larry Aycock
Cheryl Bardowell
Vicki Barra
Ryan Bartlett
Steve Bean
Michael Bedoya
Debbie Bogh
TL Brink
Robert Brown
Tom Bryant
Richard Bryson
Joe Cabrales
Minerva Carillo
Rejoice Chavira
Michelle Cole
Julie Davis
Milly Douthit
Brad Franklin
Kathy Gibson
Jodi Hanley
Rosemarie Hansen-Barnes
Judi Harrington
Rick Hogrefe

Rich Hughes
Liane Jimenez
Corey Johnson
JoAnn Jones
Liz Langenfeld
Julie Leahy
Damaris Matthews
Robert McAtee
Jessica McCambly
Mark McConnell
David Molnar
Beth Morabito
Carrita Morales
Ben Mudgett
John Muskavitch
Rebecca Orta
Bob O'Toole
Kristin Overturf
Ericka Paddock
Kevin Palkki
Snezana Petrovic
Aaron Race
Fermin Ramirez
Marty Rea
Laura Record
Gary Reese
Sandy Roberts
Steve Rush
Renee Sanford
Jeff Schmidt
Lisa Shimeld
Floyd Simpson
Juanita Sousa
Frances Southerland
Mike Strong
Jonathan Townsend
Susie Trost
Shane Veloni
Mike Walter
Rebeccah Warren-Marlatt
Frances White
Barbara Williams
Miriam Wilson
Kathy Wilson
Betty Jo Wood
Dan Word
June Yamamoto