

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, September 9, 2010 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(a)
Case No. 420669
Case No. 414724
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES
 - A. August 12, 2010 (p.1)
 - B. August 26, 2010 (p.11)
8. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

9. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

- 1. Consideration of Approval of Classified Employees (p.14)
- 2. Consideration of Approval of Classified Resignations (p.16)
- 3. Consideration of Approval to Revised Salary Schedule for Classified Employee (p.17)
- 4. Consideration of Approval of Reclassification of Classified Employee (p.18)
- 5. Consideration of Approval of Stipend for Classified Employee (p.20)
- 6. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.21)
- 7. Consideration of Approval of Adjunct and Substitute Academic Employees (p.27)
- 8. Consideration of Approval of Non-Instructional Pay (p.29)
- 9. Consideration of Approval of Department Heads (p.30)
- 10. Consideration of Approval of Stipends for Assistant Coaches (p.32)
- 11. Consideration of Approval of Continuation of Math and Science Student Success Center Coordinator (p.33)
- 12. Consideration of Approval of Management Employees (p.34)
- 13. Consideration of Approval to Rescind Approved Employment (p.36)
- 14. Consideration of Approval of Transfer in Lieu of Layoff (p.37)
- 15. Consideration of Approval of New Management Job Description – Executive Director, KVCR,TV (p.38)
- 16. Consideration of Approval of Step Advancement for Management Employee (p.43)

17. Consideration of Approval to Renew Contract for SBVC President (p.44)
18. Consideration of Approval of Management Tuition Reimbursement (p.45)
19. Consideration of Approval of District Volunteers (p.46)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.48)
2. Consideration of Approval of Conference Attendance (p.64)
3. Consideration of Approval of District/College Expenses (p.67)
4. Consideration of Approval of Individual Memberships (p.70)
5. Consideration of Approval of Facility Use Fee Waiver – SBVC (p.72)
6. Consideration of Approval of Purchasing through the Foundation for California Community Colleges (p.73)
7. Consideration of Approval of 2010-2011 Gann Limit (p.74)

11. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

C. FISCAL SERVICES

1. Consideration of Approval to Adopt State Budget Resolution (p.76)
2. Consideration of Approval of Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program (p.79)
3. Consideration of Approval of Charitable Gift Agreement with San Manuel Band of Mission Indians (p.81)
4. Consideration of Approval to Award Bid and Approve Contract for The Chemistry/Physical Science Hazardous Material Abatement Project - SBVC (p.93)
5. Consideration of Approval of Proposal from HMC Architects for Architectural Services – SBVC (p.96)
6. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.102)
7. Consideration of Approval of Amendment 001 to the AEI-CASC Consulting Contract – CHC (p.162)
8. Consideration of Approval of Amendment 001 to the Serna's Relocation Systems, Inc. Contract – SBVC (p.169)
9. Consideration of Approval of Amendment 013 to the NTD Architecture Contract - SBVC (p.173)
10. Consideration of Approval of Amendment 4 with Kitchell CEM to Renew Contract for Program Management Services for Measure P Projects (p.182)

11. Consideration of Approval of Amendment 001 to the Kitchell CEM Agreement for Program and Construction Management Services for Measure M (p.184)
12. Consideration of Approval of Agreement with GKK Works to Conduct a Feasibility Study for a Possible Education Center (p.216)

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.220)
 - B. Budget Report (p.238)
 - C. Purchase Order Report (p.279)
 - D. Applause Cards (p.280)
- ## 13. STAFF REPORTS

- A. CHC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
 - B. SBVC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
 - C. KVCR
 - D. CTA
 - E. CSEA
14. ADJOURN – The next meeting of the Board of Trustees will be a Board Study Session on September 23, 2010, at 4:00 p.m., in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, August 12, 2010 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Robert P. Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, SBVC President
Gloria Harrison, CHC President
Larry Cicalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

None.

Pledge of Allegiance

Mr. Shedd led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidential Employees
- B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Pursuant to Government Code 54957
- C. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(a)
Case No. 2003837
Case No. 917590
- D. CONFERENCE WITH LEGAL COUNSEL
POTENTIAL LITIGATION
Pursuant to Government Code Section 54956.9(b)(1)
Number of Potential Cases: 1
- E. PUBLIC EMPLOYMENT
Title: SBVC President

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting at 5:30 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Dr. Terrell moved, Dr. Singer seconded, and the Board members voted as follows to approve the release of employee #10053, effective August 10, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

NOES: None

ABSTENTIONS: None

ABSENT: None

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve a settlement in the Jafri v. SBCCD litigation matter, in the amount of \$150,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

NOES: None

ABSTENTIONS: None

ABSENT: None

7. APPROVAL OF MINUTES

Mr. Futch moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the minutes of July 8, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

8. PUBLIC COMMENT

None.

9. REPORTS

A. Board Members

- Dr. Terrell asked the presidents if they were all set for fall. His concern is the pressure which will be placed on faculty regarding the increase in student enrollment. Mrs. Harrison will emphasize to faculty that if they have open slots and it is safe given the size of their classroom, they may add students, but students standing in the classroom is not appropriate and we don't want them going beyond their maximum. Dr. Daniels reported she is operating the same way at SBVC.
- Mr. Futch reported that he attended a gang intervention and prevention certification program last week sponsored by several organizations. He also gave a report to the Rialto Toastmasters on the growth in the district and how we are taking in many students for which we receive no funding.

B. Student Trustees

- Mr. Shedd returned from a trip to Sacramento. He said this year's council is focusing on ensuring success for all community college students. He will be serving on the Governmental Relations Committee and the Equity and Diversity Committee. Students are hoping to get the Student Transfer Achievement Reform Act (SB1440) through appropriations. Students are opposing SB 82 which would allow community college districts to increase parking fees.
- Mr. Alexander said he believes our board is doing a good job dealing with the crisis. Student trustees will be attending the CCLC Student Trustee Workshop this month where we will have an opportunity to network. SBVC students are joining CHC students in support of a smoke free campus.
- Mr. Longville asked both student trustees to think about whether it would be valuable if the district could work out an arrangement where student body cards can be used as transit passes which would reduce the need for parking.

C. Chancellor

- Mr. Baron stated we still do not have a budget from Sacramento. Fortunately, this district does have a reserve which is paying our salaries and our vendors. The word is there will be a budget in the next 30 days. SB 1440 would allow a smooth transfer to the Cal State system. Students would receive priority placement and would not be required to take more than 60 units to complete a bachelor's degree. There appears to be a great deal of support for it. Mr. Baron reported that salaries have been posted on line for the public's information. He introduced Del Benson who replaced Alan Rosen as the program manager in charge of construction.

10. CONSENT AGENDA

The following changes were made in the Consent Agenda:

10.C.1. Consideration of Approval of Routine Contracts and Agreements – pulled for discussion

Mr. Longville moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

11. ACTION AGENDA

Routine Contracts and Agreements

Dr. Singer asked the Interim Chancellor if we could at some point take a look at our legal costs and compare them with other districts equivalent to our size. Mr. Baron responded he heard the request loud and clear and a survey of districts in our system is being conducted. The results will be shared with the board upon completion. Dr. Terrell asked that staff members who are authorized to contact attorneys be named in the report to the board.

Dr. Singer moved, Mr. Longville seconded, and the Board members voted as follows to approve routine contracts and agreements:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Additional Constitutional Advance

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve an additional Constitutional Advance from the County of San Bernardino, in the amount of \$5,000,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Subgrantee Agreement with Riverside Community College District

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve a subgrantee agreement with Riverside Community College District, in the amount of \$237,683.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Contract with CollegeNet for the Facilities Scheduling Software

Mr. Lockwood moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve a contract with CollegeNet for the Schedule 25 facilities scheduling software, in the amount of \$198,160.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Proposal for Architectural Services for the New District Building

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve a proposal from Steinberg Architects for architectural services for the New District Building, in the amount of \$88,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Award Bid and Approve Contract for the Chemistry/Physical Science Building Demolition - SBVC

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to award Bid Category No. 21B and approve a contract with AMPCO Contracting, Inc. for the demolition package for the Chemistry/Physical Science Building, SBVC, in the amount of \$364,000.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Award Invitation for Bid and Approve Contract for a Four Color Printing Press

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to award Invitation for Bid 2010-8 and approve a contract with Print & Finishing Solutions for a four-color printing press, in the amount of \$315,097.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve the following change orders and contract amendments for the Bond Measure P Capital Improvement Program construction contracts at CHC and SBVC:

CHC – Community Recreation Facility

Calcoast Concrete Construction, CO-01, in the amount of \$9,311.00

CHC – Learning Resource Center

Western Bay Sheet Metal, CO-01, in the amount of \$7,963.00

Mike's Custom Flooring, CO-01, in the amount of \$1,369.00

Southcoast Acoustical Interiors, CO-02, in the amount of \$2,440.00

Pro-Craft Plumbing, CO-02, in the amount of \$14,622.00

Shanks Electric Corporation, CO-02, in the amount of \$39,651.00

SBVC – North Hall

Stolo Cabinets, CO-02, in the amount of \$1,129.00

Southcoast Acoustical Interiors, CO-01, in the amount of \$4,047.00

Pro Tec Mechanical, CA-01, in the amount of \$119,197.00

BEC Inc., CO-03, in the amount of \$2,331.00

SBVC – Chemistry/Physical Science

ACSS, CO-01, in the amount of \$33,359.00

Crowner Sheet Metal, CO-01, in the amount of \$2,892.00

Fischer, Inc., CA-02, in the amount of \$11,969.00

RDM Electric Co., CA-03, in the amount of \$1,721.00

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 001 to the Snipes-Dye Associates Contract

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve Amendment 001 to the Snipes-Dye Associates contract, in the amount of \$7,500.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 006 to the Tilden-Coil Constructors Construction Manager General Conditions Contract – CHC

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve amendment 006 to the Tilden-Coil Constructors Construction Manager contract, CHC, in the amount of \$446,482.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Change Order 01 to the RVH Constructors Contract – SBVC

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve Change Order CS-BC15-CO1 to the RVH Constructors contract for the Chemistry/Physical Science Building, SBVC, in the amount of \$77,500.00, as a result of adding LEED Certification to this project for a higher standard of energy efficiency. This change exceeds the amount established by California Public Contract Code 20118.4 and, if approved, claims may be anticipating:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Five-Year Construction Plan

Mr. Lockwood moved, Mr. Shedd seconded, and the Board members voted as follows to approve the SBCCD 2012-2016 Five-Year Construction Plan and the CHC Chemistry Building Renovation Final Project Proposal:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Quarterly Investment Report
- E. Apportionment Attendance Report for FY 2010 Period 3
- F. Applause Cards

The trustees had several questions about Springbok, the company the district contracted with to facilitate a debit card program for financial aid. The district administration will provide a full written report for the Board.

13. STAFF REPORTS

A. SBVC President

- A written report was submitted to the Board.

B. SBVC Academic Senate

- Dr. John Stankas reported the senate had a successful retreat. Thirty of the 38 senators showed up to talk about how to be an effective body. Faculty also discussed student enrollment patterns, and they will continue to address student access and success in light of prerequisites. Faculty is excited about SB 1440. Dr. Stankas invited the trustees to the first senate meeting on August 18.

C. SBVC Classified Senate

- Albert Gutierrez reported the senate welcomed its newest members. Outgoing members received a certificate for their service and dedication. He thanked the Board, Dr. Daniels and her management team for their support.

D. SBVC ASB

- Damaris Castillo-Torres reported goals were discussed at the recent student government orientation. *Week of Welcome* is approaching and informational booths will be available for new students. The joint retreat with CHC will be August 27.

E. CHC President

- A written report was submitted to the Board.

F. CHC Academic Senate

- Absent.

G. CHC Classified Senate

- Absent.

H. CHC ASB

- Daniel Shedd reported the associated students participated in their annual retreat. Students will be organizing events and activities and setting goals. Students will have an opportunity to introduce themselves at the faculty in-service on August 13.

-

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Five classified staff members attended the CSEA Annual Conference in Sacramento along with over 1,800 school employees from around the state. Delegates heard from Attorney General Jerry Brown and Assemblyman Tom

Torlakson about the importance of funding our schools and community colleges. CSEA invited district leaders and board members to attend next year's conference to see the work CSEA does and how important Chapter #291 members are in the legislative work of California.

14. ADJOURN

Mr. Ramos adjourned the meeting at 6:50 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Study Session of the Board of Trustees
Thursday, August 26, 2010 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC

Members Absent:

Daniel Shedd, Student Trustee, CHC

Administrators Present:

Bruce Baron, Acting Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC
Larry Cicalone, President, KVCR
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

Charlie Ng, Interim Vice Chancellor Fiscal Services

Pledge of Allegiance

Mr. Baron led the Pledge of Allegiance.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

3. ANNUAL BOARD PLANNING RETREAT

Demonstration of Latest District Technology

Dr. Glen Kuck, Executive Director of Distributed Education and Technology Services, provided an overview of some of the latest technology that the district will be using. He demonstrated how *Blackboard Connect*, an emergency mass notification system, could reach students, faculty and staff and other groups as designated by the district in case of an emergency or disaster. It is an "opt out" system that connects 100% of faculty, staff and students. Target messages can be sent to certain individuals or groups, and messages can also be integrated into the course management system. He said the District Safety Committee will be developing procedures and policies which will go through the collegial consultation process and eventually to the Board for approval.

Another new area in technology is the *Tutoring Project*. This is a web-based tutoring project which was piloted with CHC. This web-based program will provide an additional 20 hours per week of tutoring for students and will be launched this fall. The EduStream grant will augment the tutoring projects so the colleges can expand the number of tutoring hours.

Dr. Kuck said the district is looking into digital textbooks for students with laptops which can save up to 40% of the cost of purchasing textbooks. Students learn basic computer skills and can take advantage of additional learning tools provided by publishers. A textbook rental program may be another opportunity for students to rent books directly from the publisher at a savings of 7 to 70%. A student can lease textbooks in 30-day increments. A virtual trading store where students can trade textbooks on a website is another possibility.

EduStream is a digital repository developed and managed by SBCCD. Our district receives \$850,000 a year in funding from the State Chancellor's Office to support EduStream. EduStream currently serves over 180 institutions across 10 states, with over 2,000 active faculty users. The EduStream grant funds district activities such as the cost of video courses and internet connectivity, training tools and events, tutoring, and conferences for faculty and staff.

Board 2009-2010 Self Evaluation

The Board completed its 2009-2010 self-evaluation.

Proposed 2010-2011 Board Goals and Reaffirmation of Board Imperatives

The Board agreed to the following goals for 2010-2011:

1. Attend college graduation ceremonies.
2. Attend several activities at the various District sites so that most events are attended by at least one trustee.
3. Unite in responding to the public in emergency or crisis situations.
4. Continue to ensure the District's sound fiscal position.
5. Participate in professional development for community college board members and remain current with governance training.

The Board reaffirmed the following planning imperatives for 2010-2011:

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

Instructional Program Plans – The Long View

Mrs. Harrison and Dr. Daniels shared the highlights of the colleges' instructional programs, giving the Board an idea on the direction the colleges' are taking with new courses of study and possible elimination of other courses of study. Each president provided a brief profile of their students. Highlights of the presentations included the following:

SBVC

- 88 programs lead to certificates.
- 65 programs lead to degrees.
- The fill rate for classes increased from 84% to 92% over last year.

CHC

- 97% of the students test into at least one basic skills class (Math, English, Reading).
- 47% of the students receive at least one form of financial aid.
- Looking into the future, CHC would like to expand science and ASL and foreign languages and develop an athletic program.

Wrap-Up

The trustees thanked the presenters and Interim Chancellor Baron.

4. **ADJOURN**

Mr. Ramos adjourned the meeting at 6:40 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Kelly Goodrich, Administrative Assistant II, Confidential, Fiscal Services and Jeri Kay Falkowski, Secretary II, SBVC.

OVERVIEW

The attached list of classified employees is submitted for approval.

ANALYSIS

The classified employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

Kelly Goodrich, Administrative Assistant II, Fiscal Services, District Office, full time, 12-month position, Confidential Salary Schedule, Range 3, Step C \$4,916 per month effective September 13, 2010. Replacement for Debi Kelley.

Jeri Kay Falkowski, Secretary II, Financial Aid, SBVC, full time, 12-month position, Classified Salary Schedule, Range 33, Step C, \$3264 per month effective September 13, 2010. Replacement for Malaika Brown.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Jamie Cummings, Food Service Worker I, CHC, Danielle Torrence, Bookstore Assistant I, SBVC, and Jessica Healy, Lab Technician, Microbiology, SBVC.

OVERVIEW

Jamie Cummings, has submitted her letter of resignation effective August 14, 2010, after 19 months of service to the District. Danielle Torrence has submitted her letter of resignation effective August 28, 2010, after six and one-half years of service. Jessica Healy, has submitted her letter of resignation effective September 10, 2010, after four and one-half years of service.

ANALYSIS

The Human Resources Department has provided the employees acceptance of their resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Revised Salary for Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised salary for Eli Semotiuk, Producer/Director, TV, KVCR.

OVERVIEW

Correction of Salary for Eli Semotiuk, Classified Salary Schedule, Range 50, Step A, \$4507 per month.

ANALYSIS

At the August 12, 2010 the Board approved the employment of Eli Semotiuk. However, his listed salary of \$4057 per month was incorrect. His correct salary is \$4507 per month.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Reclassification of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the reclassification of Maria Davila from Bookstore Assistant I to Bookstore Assistant II, CHC, Bookstore and Lynette Hunter from Account Clerk I to Account Clerk II, CHC.

OVERVIEW

Ms. Davila submitted a Request for Consideration of Position Classification on June 10, 2010. The Reclassification Committee and the Interim Chancellor reviewed the request and approved to reclassify Ms. Davila from Bookstore Assistant I to Bookstore Assistant II effective July 1, 2010. As a result, Ms. Maria Davila will be reclassified from Range 23 Step E, \$2,812 per month to Range 27 Step D, \$2,957 per month, Classified Salary Schedule retroactive to July 1, 2010.

Ms. Hunter is currently performing Account Clerk II job duties. The District and the Association agree and recommend to the Board of Trustees that the Account Clerk I position be reclassified to an Account Clerk II and that Ms. Hunter be moved from Range 26, Step E to Range 30, Step D of the Classified Salary Schedule effective July 1, 2010 pending negotiations.

ANALYSIS

Ms. Davila based her request for position reclassification on the following work activities outside her current job description that she has been performing for six (6) months or greater: Responsible for the procurement of Used Books; Create a Want List; Process Purchase Orders; verify against shipment, invoice and file; Process vendor credits and/or charge backs; Process refund checks; Receive, track and ship textbooks and general books; Assist the Book Buyer with book orders and re-orders; Assist with the

Book Buyback program; Set-up and maintain the Guarantee Book Buyback program; Provide customer service and cashier sales; Process and issue customer refunds; Conduct inventory management of textbooks and general books; Assist with the biannual physical inventory process; Reconcile the register; Make cash deposits; and Perform bookstore accounting duties.

Additionally, Ms. Davila authorizes receipt of shipments and refund requests from publishers. Ms. Davila is also authorized to decide on which wholesalers to purchase used textbooks from and open new vendor accounts.

According to Ms. Gloriann Chavez, Director, Bookstore, the new duties that have been added to are the reconciliation of the cash register daily work and the daily deposits. The Crafton Hills College Bookstore has taken on a new direction and incurred challenges in the Bookstore. The implementation of additional programs such as, Used Books, "Guarantee" Book Buyback and increased the number of Book Buybacks. This position has taken on the responsibilities for the Textbook Rental/Loan program sponsored by EOPS/CARE and the Santos Manuel Student Success program.

The Account Clerk I position at CHC in the Campus Business Office currently held by Lynette Hunter will be reclassified to an Account Clerk II. The effective date of said reclassification is subject to negotiations between the parties; however, the parties desire to immediately compensate Ms. Hunter at the Salary range of an Account Clerk II.

Therefore, the District and the Association agree and recommend to the Board of Trustees that the Account Clerk I position be reclassified to an Account Clerk II and that Ms. Hunter be moved from Range 26, Step E to Range 30, Step D of the Classified Salary Schedule effective July 1, 2010 pending negotiations.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Stipend for Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve stipend for Raquel Irizarry, Clerical Assistant II, CHC, in the amount of \$500.00.

OVERVIEW

Raquel Irizarry, Clerical Assistant II, CHC, will receive a one-time stipend in the amount of \$500.00.

ANALYSIS

Raquel Irizarry was transferred from Administrative Services, CHC, to the Emergency Training Center, CHC, effective June 23, 2010. Her position was reclassified from Switchboard Operator to Clerical Assistant II, with a one-time stipend in the amount of \$500.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources &
Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources &
Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees are submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term hourly, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
September 9, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Arnot, Wendy	Art	CHC	Model (Undraped)	9/10/10	12/17/10	\$15.00
Bennett, Bruce	Science	SBVC	Tutor I	9/10/10	12/18/10	\$9.00
Casanova, Desiree	STAR	SBVC	Tutor III	9/10/10	12/24/10	\$13.00
Dakota, Rochelle	Science	SBVC	Tutor I	9/10/10	12/18/10	\$9.00
Gardner, Darrell	GIS	SBVC	Tutor I	9/10/10	12/18/10	\$9.00
Marsh, Danya	PDC	Dist	Project Assistant I	9/13/10	12/17/10	\$9.00
Wilhite, Eric Jr.	GIS	SBVC	Tutor I	9/10/10	12/18/10	\$9.00
Wittrig, Courtney	Science	SBVC	Tutor I	9/10/10	12/18/10	\$9.00
<p>Ratification is requested by CHC Computer Information Systems Department to ratify employment for the employees listed below who worked prior to being approved by the Board of Trustees due to an oversight during the transition of leadership both at the department and division level.</p>						
Temby, Leonard	Computer Information Systems	CHC	Tutor II	5/20/10	6/30/10	\$11.00
Temby, Leonard	Computer Information Systems	CHC	Tutor II	7/1/10	12/18/10	\$11.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Professional Expert Hourly Employees

September 9, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Abel, Ethan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Allen, Mark	Radiology Technology	CHC	Radiology Technology Specialist	9/10/10	12/31/10	\$30.00
Anacleto, Santos	Automotive Collision	SBVC	Assistant Instructor	9/10/10	12/18/10	\$20.00
Collins, Wesley	Fire Technology	CHC	Fire Tech. Specialist/ Tactical Officer/ Safety Officer	9/10/2010	12/31/2010	\$30.00/ \$23.00/ \$22.50
Drazin, Nicole	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Faulkner, Mark	Fire Technology	CHC	Fire Tech. Specialist/ Tactical Officer/ Safety Officer	9/10/2010	12/31/2010	\$30.00/ \$23.00/ \$22.50
Gastel, Robert	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Golder, David	Fire Technology	CHC	Fire Tech. Specialist/ Tactical Officer/ Safety Officer	9/10/2010	12/31/2010	\$30.00/ \$23.00/ \$22.50
Grossoehme, Yvette	Culinary Arts	SBVC	Assistant Instructor	9/10/2010	12/18/2010	\$20.00
Ismerio, Steve	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Paladini, David	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Russell, Jeffrey	Automotive Collision	SBVC	Assistant Instructor	9/10/2010	12/18/2010	\$20.00

Stewart, Barry	Fire Technology	CHC	Fire Tech. Specialist/ Tactical Officer/ Safety Officer	9/10/2010	12/31/2010	\$30.00/ \$23.00/ \$22.50
Vega, Jennifer	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	9/10/10	12/31/10	\$20.00/ \$25.00/ \$30.00
Williams, Jonny	DSPS	SBVC	Interpreting/ Transliterating Level IV	9/27/10	12/23/10	\$15.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
September 9, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Belknap, Amy	Child Development Center	CHC	Child Development Assistant	8/19/10	10/15/10	\$12.35
Caudillo, Joe	Library	SBVC	Library Media Clerk	8/5/10	10/4/10	\$14.31
Covarrubias, Martha	Child Development Center	SBVC	Child Development Assistant	9/8/10	11/8/10	\$12.35
Crooks, Karen	Administration	CHC	Accounting Clerk II	8/6/10	10/4/10	\$19.21
Crooks, Karen	Administration	CHC	Switchboard Operator	8/6/10	10/4/10	\$13.97
Frenken, Terri-Lynne	Child Development Center	CHC	Child Development Assistant	8/19/10	10/15/10	\$12.35
Galvez, Rene	Cafeteria	CHC	Food Service Worker	8/16/10	9/17/10	\$11.75
Grant, Kathleen	PE	SBVC	Secretary I	7/20/10	9/20/10	\$15.43
Grant, Kathleen	Facilities	Dist	Custodian	8/24/10	10/24/10	\$14.68
Grant, Kathleen	Facilities	Dist	Lead Custodian	8/24/10	10/24/10	\$16.20
Guizar, Gil	KVCR	DIST	Broadcast Operator	8/28/10	10/28/10	\$19.25
Hall, Suzan	PE	SBVC	Secretary I	7/20/10	9/20/10	\$15.43
McLin, Tammera	Career Center	SBVC	Job Developer	7/29/10	8/27/10	\$18.33
Medina, Miguel	Police	Dist	College Police Officer	9/1/10	11/1/10	\$22.33
Moran, Raquel	Financial Aid	SBVC	Secretary II	9/1/10	10/30/10	\$17.02
Ortiz, Brenda	Child Development Center	SBVC	Child Development Assistant	9/8/10	11/8/10	\$12.35
Parsons, Kim	A&R	SBVC	A&R Technician	8/12/10	10/11/10	\$16.61
Pinson, Diana	Science	SBVC	Lab Technician, A&P	8/2/10	10/2/10	\$19.25

Porter, Nicole	ATTC	Dist	Green Workforce Data Technician	7/1/10	8/13/10	\$21.78
Sinha, Indrani	Child Development Center	CHC	Child Development Assistant	8/19/10	10/15/10	\$12.35
Tafoya-Bryson, Patricia	Police	Dist	College Police Officer	9/1/10	11/1/10	\$22.33
Webb, Marsha	Police	Dist	Dispatch Clerk	9/1/10	11/1/10	\$15.81
Wu, William	Police	Dist	College Police Officer	9/1/10	11/1/10	\$22.33
Wyatt, Catherine	Child Development Center	CHC	Child Development Assistant	8/19/10	10/15/10	\$12.35
Zapien, Lorena	Human Resources	Dist	Clerical Assistant II	8/24/10	10/24/10	\$13.97

Amendment of hourly rate due to the additional calculation of a shift differential

Rowe, Curtiss	Custodial	CHC	Custodian I	7/1/10	8/31/10	\$15.05
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2010-2011 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees are submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2010-2011 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

San Bernardino Valley College 2010-2011 Academic Year

Alexander, Todd	Accounting
Allen, Rebecca	Biology
Conrad, Robert	Geographic Information Systems
Entezampour, Mo	Biology
Galindo, Alicia	Physical Education
Gleason, John	Health
Guevara, Liliana	Modern Languages
Ille, John	History
Laycock, Kevin	ESL
McCarthy, Patrick	Welding
Smith, James	Political Science
White, Charles	Art
Wright, Maria Fatima	Nursing
Curasi, Gina N.	Counseling
Donnhauser, Marc	Counseling

CHC Fall 2010

Denson, Tommie	Mathematics
Griffin, Alice	English, Reading and Study Skills
Johnsen, Torgier	Anatomy
Ketcherside, David	Fire Technology
Price, Raychel	Physical Education
Sidhum, Yehia (John)	Mathematics
Teter, James C.	Fire Technology
Wigginton, Melissa	Health, Physical Education

CHC Summer 2010

Johnsen, Torgier	Anatomy
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

Virginia Dorfman, Counseling & Advising for Math & Science Student Success Center, 21 hours per week, 9-10-10 to 12-23-10.

Diana Avila, Workforce Investment Board & Water Supply Technology Programs, not to exceed 120 hours, 9-7-10 to 12-18-10, \$43.16 per hour.

ANALYSIS

Non instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Department Head Stipends-SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Department Head Stipends, SBVC.

OVERVIEW

The academic employees on the attached list will serve as SBVC Department Heads.

ANALYSIS

Department Chairs are selected by faculty in accordance with an established campus process. Stipends for Department Chairs are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget

San Bernardino Valley College

Assuma, Michael	Acct/Bus Ad/Bus Calc/Real Est/Paralegal (Revision of Stipend for Department Head)	\$ 7,000.00
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Assistant Coaches Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Assistant Coaches, SBVC.

OVERVIEW

The following individuals will serve as assistant coaches for the 2010 Fall season:

Botello, Giancarlo	Football	\$4,683.00
Kramer, Joe	Football	\$4,162.00
Lawler, Kenneth	Football	\$4,162.00
Madrigal, Ernie	Football	\$4,683.00
Meech, Patrick	Football	\$4,683.00
Nacsin, Clay	Football	\$4,162.00
Rodriguez, Jeremiah	Football	\$4,683.00
Stevenson, Lethaniel	Football	\$4,162.00
Waters, Gary	Football	\$4,683.00
Vidrio, Edgard	Men's Soccer	\$4,683.00
Vascones, Yvette	Women's Soccer	\$2,341.50
Thomas, Denise	Women's Soccer	\$2,341.50
Banaag, Ray	Volleyball	\$4,683.00

ANALYSIS

Assistant Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources
& Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 9, 2010

SUBJECT: Consideration of Approval to Continue Math Science Student
Success Center Coordinator

RECOMMENDATION

It is recommended that the Board of Trustees approve continuation of the Coordinator of the Math Science Student Success Center, SBVC.

OVERVIEW

In compliance with the Math Science Student Success Center Grant, SBVC would like to extend the current contract for Mr. Adam Littig as the center's coordinator from October 1, 2010 through December 31, 2010.

ANALYSIS

The Grant fully outlines the need and provides for this position the requested time extension from October 1, 2010 through December 31, 2010.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Management Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve management employees.

OVERVIEW

The attached list of management employees are submitted for approval.

ANALYSIS

The management employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

Carter, Jamail, Assistant Director, Applied Technologies Training Program, Economic Development & Corporate Training, full time, 12-month position, Management Salary Schedule Range 4, Step B at \$50,676 per year effective September 13, 2010. Replacement for Sandra Jeannette Guignard.

Levesque, Robert, Workforce Development Manager, Economic Development and Corporate Training, full time, 12-month position, Management Salary Schedule Range 10, Step B at \$71,316 per year effective September 13, 2010. New Position.

Lindstrom, Evgeniya, Director, Center of Excellence, Economic Development and Corporate Training, full time, 12-month position, Management Salary Schedule Range 13, Step B at \$78,624 per year effective September 13, 2010. Replacement for Kevin Fleming.

Moore, Alisa, District Director, Marketing and Public Relations, Crafton Hills College and District Office, full time, 12-month position, Management Salary Schedule Range 14, Step B at \$6,880 per month effective September 13, 2010. New Position.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Rescission of Approved Employment

RECOMMENDATION

It is recommended that the Board of Trustees rescind the employment of Minerva Rojas, Child Development Assistant, SBVC and Samuel Cordaro, Maintenance & Operations Coordinator, SBVC.

OVERVIEW

Rescind the employment of Minerva Rojas, Child Development Assistant, SBVC and Samuel Cordaro, Maintenance & Operations Coordinator, SBVC.

ANALYSIS

Minerva Rojas was approved as a Child Development Assistant, SBVC, at the August 13, 2010 board meeting. Ms. Rojas declined the offer and did not begin employment. Samuel Cordaro was approved as Maintenance & Operations Coordinator, SBVC at the August 13, 2010 board meeting, however, the offer of employment was rescinded by the District.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Optional Transfer in Lieu of Layoff

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of Barbara Nichols from Research Assistant, SBVC, to Project Analyst, District effective September 7, 2010.

OVERVIEW

Barbara Nichols change of assignment from Research Assistant, SBVC, full-time, 12 month position Classified Salary Schedule, Range 46, Step D, \$4727 per month to Project Analyst, District, full-time, 12 month position Classified Salary Schedule, Range 44, Step E, \$4723 per month effective September 7, 2010.

ANALYSIS

Ms. Nichols assignment as Research Assistant is ending effective September 6, 2010. She has elected to accept a transfer in lieu of layoff and return to the Project Analyst position.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: September 9, 2010

SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new job description for Executive Director, KVCR, TV.

OVERVIEW

The Executive Director manages the operations of one of KVCR's channels including the supervision of assigned staff, budget administration, planning and programming; coordinates the engineering, external fund raising and compliance with the Federal Communications Commission (FCC), the Public Broadcasting Service (PBS) and the Corporation for Public Broadcasting (CPB).

ANALYSIS

The new job description was developed to meet the needs of KVCR.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

EXECUTIVE DIRECTOR, KVCR TV

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the administrative direction of the President of KVCR, the Executive Director manages the operations of one of KVCR's channels including the supervision of assigned staff, budget administration, planning and programming; coordinates the engineering, external fund raising and compliance with the Federal Communications Commission (FCC), the Public Broadcasting Service (PBS) and the Corporation for Public Broadcasting (CPB).

The Executive Director creates and executes the long-range plans for the channel, legal compliance, growth and development, staffing, programming, technical needs, equipment, signal expansion, fund-raising and academic support, with the goal of improving the station's service to the District and the community. The Executive Director is also responsible for the preparation of all required reports.

As Executive Director of the channel, the incumbent functions as the administrator of the channel's broadcast, online, operations and content. In this capacity, the incumbent reports to the President and is charged with the responsibility of planning, organizing and administering the public service television channel's operations and related activities.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Plans and directs the activities related to a public broadcast network operation.
2. Manages and directs the hiring, evaluation, promotion and termination of full-time and part-time employees.
3. Monitors the public broadcast activities and makes necessary improvements to enhance programming format and operations.
4. Analyzes the programming needs of the public and creates the appropriate content to serve those needs; assigns producers to develop and create programs.
5. Confers and participates with the KVCR Promotion and Development departments regarding special programs, events and fund raising activities.
6. Plan, monitor, maintain and administer the budget.
7. Establish policies, procedures and goals for the channels by estimating needs for content and technology.
8. Establish department goals, objectives and strategies; develop and implement programs and activities to accomplish goals, foster KVCR's position in the market and improve the operations at KVCR.
9. Ensure program content complies with all necessary state and Federal laws, regulations, and requirements as well as KVCR programming policies and requirements.

10. Ensure completion of and compliance with necessary public file reports, annual CPB Station Activity Surveys, Equal Employment Opportunity (EEO) mandates, charity registration with state Attorney General, Occupation Safety & Health Administration (OSHA) regulations, or other necessary local, state and Federal filings.
11. Develop and implement, in collaboration with the Development Director, a strategy and long-range plan for organizational sustainability
12. Identify, cultivate, support and oversee KVCR's development efforts.
13. Develop, plan and coordinate community service programming and operations of the television channel resulting in high-quality broadcasting services to the Inland Empire and the nation.
14. Prepares, submits and administers grants for the public television channel.
15. Prepares, maintains and submits reports, licenses and applications to relevant state and federal agencies.
16. Meets, coordinates and consults with operational board and stakeholder groups.
17. Represents the television channel at professional meetings.
18. Develops and maintains community engagements.
19. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
20. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of a public broadcast programming, operations, equipment and systems.

Principles and practices of satellite broadcasting procedures and protocols.

On-Air and remote broadcasting methods, techniques, principles, procedures and processes.

Principles and practices of program development and administration.

Principles and practices of budget, purchasing and fiscal preparation and administration.

Principles and practices of contract and grant preparation and administration.

Public television organizational structures, workflows, systems and operating procedures and processes.

Federal Communications Commission (FCC) rules and regulations pertaining to station operations.

Methods and techniques in fundraising preparation and administration.

Concepts, methods, techniques and practices in underwriting.

Principles of supervision, training, and performance evaluation.

Pertinent federal, state, and local laws, codes, and regulations.

Developing trends in public media, including digital, multi-channel and emerging technologies.

Ability to:

Oversee and participate in the management of a comprehensive public broadcast program.

Manage broadcast program schedules.

Develop interpersonal relationships with a diverse audience.
Make decisions using independent judgment and discretion.
Organize, prioritize and schedule project and other work assignments.
Develop and manage budget and fiscal operations.
Plan and organize the operation of the television channel in accordance with FCC rules and regulations and KVCR policies.
Establish and maintain high broadcasting standards.
Supervise assigned programming, production, development, operations and engineering staff.
Develop and evaluate comprehensive plans and programs to satisfy present and future broadcasting and public media needs.
Promote an organizational culture that values creativity, open communications, diversity and tolerance
Oversee, direct, lead, coordinate and motivate volunteers, staff and students.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to public broadcast functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university with major course work preferably in communications, marketing, broadcast or journalism. Additional experience may be substituted for the educational requirement on a two-for-one basis to a maximum of four years of experience for two years of college.

Required Experience:

Ten (10) years of increasingly responsible media experience including five (5) years of administrative and supervisory responsibility.

License and Certification:

Current and valid California driver's license.

Preferred Experience:

1. A Master's Degree.
2. A minimum of two years public media experience
3. Experience working in public broadcasting and experience in a college or university setting
4. Experience with start up of a new and innovative public media service
5. Experience with national distribution
6. Experience with developing partnerships and collaborations
7. Experience with diversity programming and services

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting. Occasional exposure to work in confined areas and exposure to electrical hazards.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: September 2010

Range: 21

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Salary Step Advancement for Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary step advancement for Cheryl Marshall, Vice President, Instruction, CHC, effective July 1, 2010.

OVERVIEW

Based on performance and evaluation, Bruce Baron, Interim Chancellor, acting on the formal recommendation of President Gloria Harrison, is recommending that Cheryl Marshall be advanced on the management salary schedule from Range 23, Step D, \$141,192, per year to Range 23, Step E, \$148,248 per year.

ANALYSIS

Advancement on the management salary schedule for employees on Range 23 and higher is at the discretion of the Chancellor, upon approval by the Board of Trustees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Renewal of Employment Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment contract renewal for Dr. Debra Daniels, President, San Bernardino Valley College.

OVERVIEW

Dr. Debra Daniels, President, SBVC, renewal of employment contract from July 1, 2010 through June 30, 2012.

ANALYSIS

Dr. Daniels' current employment contract expires on September 10, 2010. Interim Chancellor Baron is recommending that Dr. Daniels' contract be renewed for an additional two years.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval for Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve the request for management tuition reimbursement.

OVERVIEW

Bruce Baron, Interim Chancellor, is requesting tuition reimbursement for the Northcentral University doctoral program in Educational Leadership, beginning in October, 2010. This program is regionally accredited by the North Central Association of Colleges and Schools.

ANALYSIS

This request is in compliance with Board Policy 7250 which states that management personnel on the management salary schedule shall be eligible for tuition cost and reimbursement from an accredited institution and no tuition cost paid by the District is to exceed 80% of a per unit basis cost of similar course work at the University of California.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

This cost is included in the 2010-2011 budget.

Attachments

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: September 9, 2010
SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District Volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College

Brandee Burkes	Research, Planning & Dev.	9/13/10-6/30/11
Naim, Abir	Theater	9/12/10-12/1/10
Thornburg, Lisa	Theater	9/12/10-12/1/10
Burke, John	Theater	9/12/10-12/1/10
Collins, Rodney	Men in Mathematics Field Day	9/17/10
Beckum, Zach	Men in Mathematics Field Day	9/17/10
Bailey, Rachel	Athletic Trainer	9/10/10-6/30/11
Casillas, Alene	Athletic Trainer	9/10/10-6/30/11
Davis, Murphy	Athletic Trainer	9/10/10-6/30/11
Donnhauser, Marc	Athletic Trainer	9/10/10-6/30/11
Garcia, Diana	Athletic Trainer	9/10/10-6/30/11
Gonzalez, Gabriela	Athletic Trainer	9/10/10-6/30/11
Lopez, Rafael	Athletic Trainer	9/10/10-6/30/11
Mejia, Mario	Athletic Trainer	9/10/10-6/30/11
Nolin, Reyna	Athletic Trainer	9/10/10-6/30/11
Nolin, Shannon	Athletic Trainer	9/10/10-6/30/11
Ohayon, Jonathan	Art	9/10/10-5/31/11
Caulk, Roger	Art	9/10/10-5/31/11
Hunt, Ezra	Art	9/10/10-5/31/11
Beauvais, Alfred	Art	9/10/10-5/31/11
Livoni, Cathy	Art	9/10/10-5/31/11

Crafton Hills College

Schoberth, Stacy	Aquatics Center	9/10/10-6/30/11
Vasquez, Cecilia	Counseling/Matriculation	9/13/10-6/30/11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

Attachments

Routine Contracts and Agreements

Scheduled Board Date 9/9/2010

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
Auto Smog	(6931) ASB Discount Program - \$35 smog check service for any Car, Truck and SUV with valid ASB Card Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	\$35.00	SSutorus
Bill's Villager Coffee Shop	(6916) ASB Discount Program - 10% Discount on one meal per Valid ASB Card Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	10% Discount	SSutorus
Cali Smog Check	(6932) ASB Discount Program - \$35 smog check service for any Car, Truck and SUV with valid ASB Card Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	\$35.00	SSutorus
J Z's Party Charm	(6934) ASB Discount Program - 15% discount on all in stock rentals with valid ASB Card; not valid with any other offer Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	15% Discount	SSutorus
Napoli Italian Restaurant	(6933) ASB Discount Program - 15% discount on food with valid ASB card Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	15% Discount	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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ASB Discount Program

Subway - Mill Street	(6727) ASB Discount Program - Purchase a foot long sub sandwich for \$5 with valid ASB Card Term: 7/1/2010 - 6/30/2011	Student Life/SBVC	\$5.00	SSutorus
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SuperCuts - San Bernardino/Highland	(6920) ASB Discount Program - \$2 Discount on regular hair cut with valid ASB Card Term: 9/13/2010 - 6/30/2011	Student Life/SBVC	\$2.00 Discount	SSutorus
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SubTotal for ASB Discount Program: 7

Bond Measure Funded

Steinberg Architects	(6467) Architectural services for the development of CCCCCO Final Project Proposals for the CHC Emergency Services and the SBVC Liberal Arts buildings: Amendment 001 - Replace CHC Emergency Services FPP with CHC Chemistry Renovation FPP; Extended contract through June 30, 2011; No additional cost for this amendment Term: 2/18/2010 - 12/31/2010 42-37-31-9508-0000-5120.00-7100 42-37-32-9508-0000-5120.00-7100	Facilities Planning/SBCCD	\$121,000.00 Total Contract Value	Bbaron
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SubTotal for Bond Measure Funded: 1

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
	Murrieta, City of	(6929) Clinical site for EMS program participants Term: 7/1/2010 - 6/30/2015	EMS/CHC	No Cost	SSutorus
	Rancho Cucamonga Fire Protection District	(6891) Clinical site for EMS program participants Term: 7/1/2010 - 6/30/2015	Program Development/CHC	No Cost	SSutorus
<i>SubTotal for Clinicals: 2</i>					
<u>EduStream</u>					
	Contra Costa Community College District	(6893) EduStream - Institutional license agreement Term: 7/1/2010 - 6/30/2015	DETS/SBCCD	No Charge	SSutorus
	Redwood Community College District	(6928) EduStream - Institutional license agreement Term: 7/1/2010 - 6/30/2015	DETS/SBCCD	No Charge	SSutorus
<i>SubTotal for EduStream: 2</i>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Chaffey Community College District	(6896) Agreement for PDC to support Chaffey CCD's TANF grant application; If Chaffey is awarded grant, PDC to offer short term contract education courses which will be charged to Chaffey CCD's awarded grant. Term: 8/5/2010 - 1/31/2011	PDC/SBCCD	No Cost	SSutorus
	Environmental Management Technologies	(6887) Service - Hazardous waste collection, removal and disposal for the CHC M & O Departments and Science Labs: Rate Schedule range - \$14.40 per 4' box of fluorescent tubs to \$1,350 per box of flammable solids Term: 9/13/2010 - 6/30/2011 01-00-02-9505-0000-5536.00-6599	Maintenance/CHC	Rate Schedule	SSutorus
	Gourmet Detective, The	(6908) Service - Group tickets for murder mystery night and dinner for 40 students and 2 staff members: event expenses Board Approved 07/08/2010 Term: 9/10/2010 - 9/10/2010 01-00-15-8208-0150-5809.00-6499 01-00-15-8208-0150-5200.00-6499 Note - This is an acceptable use of categorical/grant funds	Star Program/SBVC	\$3,730.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc	(6907) Rental - Bus rental for Star trip to murder mystery dinner in Riverside: event expense Board Approved 07/08/2010 Term: 9/10/2010 - 9/10/2010 01-00-01-8208-0150-5611.00-6499 Note - This is an acceptable use of categorical/grant funds	Star Program/SBVC	\$632.50	SSutorus
	H & L Charter Co, Inc	(6732) Rental - Bus rentals to transport football team to away games for the 2010 Season: Contract Correction - Original contract did not reflect the cost for two buses for each trip Term: 7/11/2010 - 11/13/2010 01-00-01-1500-0000-5611.00-6969	Physical Education/SBVC	\$8,090.00 Plus Tax and Fuel	SSutorus
	Harvey, Elizabeth D.	(6900) Independent Contractor - Marketing and Outreach for Desert Regional Consortium for career and technical education programs Term: 9/10/2010 - 6/30/2011 01-12-03-8115-0459-5113.00-6840 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$8,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Hilton - San Bernardino	(6925) Service - Catering and Room Rental for 2010 Counselor Conclave Term: 11/2/2010 - 11/2/2010 01-00-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$16,800.00	SSutorus
	Industrial Fire Protection, Inc	(6911) Service - Annual fire extinguisher service on every extinguisher as required under NFPA Title 19 at a cost of \$3.85 per extinguisher; Six year breakdown service on needed extinguishers for an additional cost of \$6.85 each Term: 9/10/2010 - 6/30/2011 01-00-02-9506-0000-5580.00-6510	Maintenance/CHC	\$2,500.00	SSutorus
	Industrial Fire Protection, Inc	(6910) Service - Annual testing of 22 fire hydrants, 16 fire sprinklers, and 3 fire department connections Term: 9/10/2010 - 6/30/2011 01-00-02-9506-0000-5630.00-6510	Maintenance/CHC	\$4,720.00	SSutorus
	San Bernardino, County of	(6892) Fleet Management Department: Service - Maintenance and Repair of CSB Generator for DETS Term: 9/10/2010 - 6/30/2011 01-00-03-9010-0000-5640.00-6780	DETS/SBCCD	\$94.00 Per Hour + Parts	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
San Bernardino, County of	(6921) Service - On demand repair and maintenance of CSB Generator for DETS Term: 9/13/2010 - 6/30/2011 01-00-03-9010-0000-5640.00-6780	DETS/SBCCD	\$94.00 Per Hour	SSutorus
SPSS, Inc	(6919) Software License - PASW Statistics Base for Windows: Two Licenses Term: 9/13/2010 - 6/30/2011 01-00-15-9016-0155-4430.00-6600	Research & Planning/SBVC	\$1,693.00	SSutorus
Systems Technology Associates - STA	(6927) Service - Renewal of on-site software and hardware maintenance and support for data storage units Term: 11/1/2010 - 10/31/2011 01-00-03-9010-0000-5639.00-6780	DETS/SBCCD	\$76,250.00	SSutorus
Technical Employment Training, Inc	(6909) Independent Contractor - Prepare and conduct manufacturing career hands on demonstrations to middle school students as part of math, science and technical careers grant program Term: 9/13/2010 - 5/15/2011 01-00-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$16,920.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Think Together	(6899) Federal Workstudy off-campus Workstudy agreement for FY 2010/2011 Term: 8/3/2010 - 6/30/2011	Financial Aid/SBVC	No Add Cost	SSutorus
Tri-State Accommodations	(6915) Service - Cadaver exchanged for CHC Anatomy program Term: 9/10/2010 - 12/31/2011 01-00-02-4691-0000-5120.00-0410	Science/CHC	\$550.00	SSutorus
Votenet Solutions	(6914) Services - Electronic Voting Services for SBVC's ASB Elections Term: 3/11/2011 - 2/28/2012	Student Life/SBVC	\$2,995.00 ASB-Student Rep Trust	SSutorus
WealthEngine Inc	(6901) Online Service License - One year access for three users for Find Wealth online search engine Term: 10/1/2010 - 9/30/2011 01-00-25-9011-6015-5583.00-6600 Note - This is an acceptable use of categorical/grant funds	Title V/CHC	\$3,000.00	SSutorus
<i>SubTotal for General: 18</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	ADT Security Services, Inc	(6923) Service - Alarm Service Renewal for Data/Computing Building on SBVC Campus for FY 2010-2013 Term: 7/1/2010 - 6/30/2013 01-00-03-9010-0000-5639.00-6780 Ratification is requested; contract not received in time for previous Board meetings	DETS/SBCCD	\$50.00 Per Month	SSutorus
	Career Cruising - The Complete Guidance System	(6888) Online Service License Renewal for 10 licenses at San Bernardino County middle schools as part of PDC grant to promote math and science Term: 7/1/2010 - 6/30/2011 01-00-35-8150-0470-5830.00-6899 Ratification is requested; contract not received in time for previous Board meetings: Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$5,926.88	SSutorus
	Manufacturing Skills Standard Council (MSSC)	(6647) Service - Train Faculty to be proficient in logistics and obtaining nationally recognized certifications in logistics industry: Contract Value was revised to reflect the full scope of work for both fiscal years Term: 3/15/2010 - 6/30/2011 01-00-03-8115-0476-5120.00-6840 Ratification is requested; contract not received in time for previous Board meetings	PDC/SBCCD	\$81,840.00 Revised	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>General - Ratified</i>				
Nexus Integration Services, Inc	(6930) Software Maintenance - Support/upgrades for VM Ware the virtual server software use by DETS as part of the voice mail upgrade project Term: 3/4/2010 - 3/5/2011 01-00-03-9010-0000-5639.00-6780 Ratification is requested; contract not received in time for previous Board meetings	DETS/SBCCD	\$1,259.00	SSutorus
Universal Hospital Service	(6924) Rental - On demand rental of respiratory equipment for use in lab setting Term: 7/1/2010 - 6/30/2011 01-12-02-5622-0457-5610.00-1210 01-00-02-5622-0000-5610.00-1210 Ratification is requested; contract not received in time for previous Board meetings: Note - This is an acceptable use of categorical/grant funds	Respiratory Care/CHC	\$1,250.00 Not to Exceed	SSutorus
Yucaipa, City of	(6926) Rental - Meeting Room Rental for CHC Academic Senate Term: 8/12/2010 - 8/12/2010 Ratification is requested; contract not received in time for previous Board meetings	Academic Senate/CHC	No Charge	SSutorus
<i>SubTotal for General - Ratified: 6</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Contract Ed</u>					
	Workability III Program	(6682) Contract Education - Employment Training Workshops for Workability III participants Term: 7/1/2010 - 6/30/2011 01-04-03-8115-0000-8836.00-0000	PDC/SBCCD	\$18,750.00	SSutorus
<u>SubTotal for Income - Contract Ed: 1</u>					
<u>Income - Facilities Use</u>					
	Arrowhead Christian Academy	(6898) Use of Tennis Courts for high school tennis Term: 9/21/2010 - 10/29/2010	Maintenance/CHC	\$455.00	SSutorus
	Yucaipa Athletic Soccer Club	(6897) Use of Soccer Field for youth soccer training Term: 8/13/2010 - 12/31/2010	Maintenance/CHC	\$323.00	SSutorus
<u>SubTotal for Income - Facilities Use: 2</u>					
<u>Income - General</u>					
	CCC Chancellor's Office	(6918) COTOP "Chancellor's Office Tax Offset Program" - The collection of debt owed to SBCCD via the State Franchise Tax Board's Interagency Offset Program Term: 7/1/2010 - 6/30/2011	Fiscal Services/SBCCD	75% of Collected Debt	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>				
Chaffey Community College District	(6906) MOU - Participation in Counselor Conclave Conference Term: 9/10/2010 - 12/23/2010 01-00-35-8115-0470-8629.00-0000	PDC/SBCCD	\$4,992.00	SSutorus
Clearwire Spectrum Holdings III LLC	(6903) Lease of KVCR's unused broadcast bandwidth WHM 937 and WHR 929: Funds to be deposited with KVCR Foundation: Fees Charged - KVCR to Receive \$101,040 at signing and \$11,114 per month Rent; monthly rent price to increase by 3% each year Term: 9/10/2010 - 9/9/2040	KVCR/SBCCD	\$101,040.00 Plus Rent	SSutorus
Clearwire Spectrum Holdings III LLC	(6902) Lease of KVCR's unused broadcast bandwidth WND381 and WND 383: Funds to be deposited with KVCR Foundation: Fees Charged - KVCR to Receive \$198,960 at signing and \$21,886 per month Rent; monthly rent price to increase by 3% each year Term: 9/10/2010 - 9/9/2040	KVCR/SBCCD	\$198,960.00 Plus Rent	SSutorus
Riverside Community College District	(6905) MOU - Participation in Counselor Conclave Conference Term: 9/10/2010 - 12/23/2010 01-00-35-8115-0470-8629.00-0000	PDC/SBCCD	\$6,240.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>					
	Southern California Foothills Consortium	(6917) MOU - Membership 2010-2011 Study Abroad Program - Allows Students and Instructors Participating to Get Financial Aid through the Consortium: Reimbursement for up to \$9,000 for each college for services for participating faculty reassignment for consortium duties Term: 7/1/2010 - 6/30/2011	English/SBVC/CHC	\$18,000.00	SSutorus
<hr/> <i>SubTotal for Income - General: 6</i> <hr/>					
<u>Income - Grant</u>					
	California Department of Education	(6895) Grant - Infant/toddler resource grant - award letter Term: 7/1/2010 - 6/30/2011 72-00-01-8306-0248-8624.00-0000	Child Care Center/SBVC	\$1,026.00	SSutorus
	U.S. Department of Education	(6922) Grant - Student Support Services Program: To support students faced with educational challenges via the Success Through Achievement & Retention (STAR Program): Maximum Estimated Funding for full five years is \$1,601,722.00 Term: 10/1/2010 - 9/30/2015 01-00-01-8208-0150-8122.00-0000	Star Program/SBVC	\$301,692.00 First Year Funding	SSutorus
<hr/> <i>SubTotal for Income - Grant: 2</i> <hr/>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Legal</u>	Currier & Hudson, APC	(6889) Legal Services for Human Resources Matters Term: 7/1/2010 - 6/30/2011 01-00-03-9508-0000-5711.00-6730	Human Resources/SBCCD	\$30,000.00	SSutorus
<i>SubTotal for Legal: 1</i>					
<u>Maintenance Agreement</u>	CareFusion 211, Inc	(6894) Maintenance for AVEA Comp machine serial # AVGU01454 Term: 9/5/2010 - 9/4/2011 01-12-02-5622-0457-5630.00-1210 Note - This is an acceptable use of categorical/grant funds	Respiratory Care/CHC	\$744.00	SSutorus
	IKON Office Solutions	(6913) Maintenance Agreement for Ricoh Copier AF3228C Serial # K05260201157: agreement approved by DETS Term: 7/1/2010 - 6/30/2010 01-00-35-8115-0465-5637.00-6840 01-12-03-8115-0448-5637.00-6840 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$2,576.61	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	So-Cal Office Technology	(6890) Maintenance Agreement - Copier CQ635 Serial 66001076 for FY 2010-2011 Term: 7/1/2010 - 6/30/2011 73-00-01-8200-0306-5637.00-6960 Note - This is an acceptable use of categorical/grant funds	Student Life/SBVC	\$724.50 Plus \$0.0161 Overages	SSutorus
<i>SubTotal for Maintenance Agreement: 3</i>					
<u>Rescinded</u>					
	Villasenor, Stephen	(6882) Independent Contractor to write grant proposal for US Housing and Urban Development Grant - Canceled Term: 7/26/2010 - 8/13/2010 01-00-35-8115-0305-5120.00-6820 Contract Canceled: Contractor could not make grant deadline	PDC/SBCCD	\$3,000.00	SSutorus
<i>SubTotal for Rescinded: 1</i>					
<i>Grand Total Contracts for Board Date 9/9/2010: 52</i>					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

JESS C. VIZCAINO, JR. to Toronto, Canada, October 18-23, 2010 to attend the 41st Annual ACCT Leadership Congress, with expenses. This conference is designed to engage community college trustees and CEOs in the timely exchange of innovative ideas, best practices, successful strategies, program design, tools, and policies.

JOHANNA CASTILLO-TORRES and MARINA SERNA (students) to San Diego, California, September 18-20, 2010 to attend the 24th Annual HACU Conference, with expenses.

AMALIA PEREZ to Lake Tahoe Nevada, October 19-22, 2010, to attend the ACHRO/EEO Fall 2010 Training Institute, with time and expenses. This institute will provide updates and training on topics such as Title 5, collective bargaining and sexual harassment.

CHARLIE NG to San Bernardino, California, August 16-20, 2010, to attend training on the strategic planning process using the Cambridge Strategic Planning model, with time and expenses. This event is being hosted by the Association of California School Administrators and affords the District an opportunity to gain knowledge and share ideas with experts in the field of strategic planning. Ratification is requested due to the late receipt of registration information.

CHARLIE NG to Oxnard, California, October 25-27, 2010, to attend the Fall 2010 Conference of the Association of Chief Business Officials, with time and expenses. This conference is conducted semiannually to discuss fiscal and miscellaneous business matters that impact California Community Colleges.

DUNCAN LIVELY September 22-26, 2010, to Denver, Colorado to attend the annual Public Radio Program Directors' Association Conference, with time only. This extensive professionals' conference will extend the opportunities in programming and fundraising practices for KVCR Radio. Funded by The KVCR Educational Foundation, Inc.

JEREMY SIMS to Los Angeles, California, September 12-18, 2010 to attend the UCLA Extension Technical Management Program, with time and expenses. Jeremy will learn new concepts and skills to improve his leadership at SBCCD.

SBVC

DONNA HOFFMANN to Palm Desert, California, October 13-15, 2010 to attend the Network of CA Community Colleges Foundations (NCCCF), with time and expenses. This workshop will provide new and innovative tips for fundraising, foundation governance, and alumni cultivation.

DEBRA DANIELS and FERNANDO POVEDA to San Diego, California, September 18-20, 2010 to attend the Hispanic Association of Colleges and Universities, with time and expense. This conference will provide a forum for sharing information and ideas for the best and most promising practices in the education of Hispanics.

CHC

MONICA AGUILAR, KAYLEE HRISOULAS, LASHARN JOHNSON, LEANN PERRAULT, JENESSA PREMUS, AUDREY RAMSARAN, AUSTIN RHOADES, MARINA SERNA, DANIEL SHEDD, JOHN SHELDON, HOWARD STARBUCK, CHRIS WALSH (Students) & ERIKA PADDOCK to Costa Mesa, California, October 22-24, 2010, to attend the California Community College Student Affairs Association Leadership Conference, with time and expenses. This conference will provide information on effective advocacy, shared governance, state and federal legislative updates. Students will also have the opportunity to share information and network with students from other California Community Colleges and Centers.

MONICA AGUILAR, KAYLEE HRISOULAS, JANESEA PREMUS, MARINA SERNA, DANIEL SHEDD, JOHN SHELDON, HOWARD STARBUCK, CHRIS WALSH (Students) & ERIKA PADDOCK to San Diego, California, October 28-31, 2010, to attend the Student Senate for California Community Colleges General Assembly, with time and expenses. This conference will provide information to acquire and improve skills for student representation.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

Event: Annual Black Rose Awards
Date: September 10, 2010
Amount: Not to exceed \$600
Item: Dinner and program

This is the annual Black Rose Awards Dinner celebrating community heroes. The event is sponsored by the Black Culture Foundation.

SBVC

Event: SBVC Foundation Board Member Training
Date: October 12-13, 2010
Amount: \$8,000.00
Item: Lodging, food, conference registration, facilitator

SBVC Foundation Board members will hold a planning meeting on October 12, 2010 in Palm Springs, CA prior to attending the NCCCF Board Leadership training. Funding source is the Title V grant.

Event: Gala Concert
Date: September 10, 2010
Amount: \$400.00
Item: Refreshments

As Multiple Activity Center's (MAC) first event, this Gala Concert will feature the musical talents of the SBVC Music Faculty, and will introduce "Voci Soli" an advanced student choir, a reception will follow. Funding source is the PEPSI Trust Account.

Event: NCCCF Board Member Training
Date: October 12-13, 2010
Amount: \$750
Item: Lodging and conference registration

SBVC Foundation Board members, Stephanie Cereceres and Lois Carson will attend the Network of California Community Colleges Foundations (NCCCF) annual conference with time and expenses. The conference will focus on fundraising and foundation governance. Funding source is the Title V grant.

Event: CARE Mini-Conference
Date: October 22, 2010
Amount: \$500.00
Item: Awards and Refreshments

Sponsored by the EOP&S/CARE program, this event will include guest speakers (Health/Wellness, Dress 4 Success, and Leadership). Expected attendance at the event is 60 students and staff. Funding source is the EOP&S Account.

Event: Dining with the STARS
Date: September 14, 2010, October 6, 2010, November 18, 2010, February 23, 2011
and March 15, 2011
Amount: \$545
Item: Meals

Sponsored by the STAR program, these events will be cultural activities allowing students to exchange insight and experiences for 6 STAR students and 2 STAR employees as well as 1 Invited SBVC Administrator, Faculty or Staff. Funding source is the STAR programs account.

Event: SBVC Art Gallery Reception – Art Club
Date: September 20, 2010, November 2, 2010 and November 23, 2010
Amount: \$180
Item: Refreshments

Sponsored by the Art Club, this event will promote the Learning Centered Institution for Student Access. Approximately 75-100 attendees are expected. Funding source is the 4015 C Art Club Account.

CHC

Event: CHC CARE Workshop
Date: January 13, 2011
Amount: \$600.00
Item: Refreshments

The CARE Program will host a workshop for new and continuing students in the CARE Program.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SBVC

Employee: Andrew Wooten, Athlete Counselor
Membership: Community College Counselors Advisors Academic Association for Athletes
Amount: \$125.00

Employee: Ginny Evans-Perry
Membership: Innovative Users Group
Amount: \$100.00

Employee: Joseph Nguyen
Membership: California Community Colleges Student Financial Aid Administrators Association
Amount: \$50.00

Employee: Joseph Nguyen
Membership: California Association of Student Financial Aid Administrators
Amount: \$75.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Acting Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 9, 2010

SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for Jess Vizcaino's Veterans Workshop sponsored by Joe Baca's Office to be held on September 17, 2010.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Purchasing through the Foundation for California Community Colleges - FCCC

RECOMMENDATION

It is recommended that the Board of Trustees approve the purchasing from FCCC for fiscal year 2010-2011.

OVERVIEW

The Foundation for California Community Colleges developed the College Buys program to aggregate the purchasing power of California's 112 community colleges. The vendors must satisfy many competitive bidding requirements to be considered as an approved FCCC vendor. This action is required to be taken by the Board annually.

ANALYSIS

This will save the District time, resources and cost by purchasing through FCCC.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Purchases would be supported by a fully funded purchase order.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Tanya Rogers, Internal Auditor
DATE: September 9, 2010
SUBJECT: Consideration of Approval of 2010-2011 Gann Limit

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2010-2011 Gann Limit.

OVERVIEW

Government Code Section 87908c requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted annually for population growth, inflation and other factors.

ANALYSIS

The Gann Limit worksheet provides the computation of the 2010-2011 appropriations limit for SBCCD. The District's appropriation is well within the legal requirement of the Gann Limit.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

California Community Colleges
Gann Limit Worksheet
2010-11

DISTRICT NAME: San Bernardino Community College District

DATE: August 2, 2010

I.	2010-11 Appropriations Limit:		
	A. 2009-10 Appropriations Limit		<u>\$ 95,768,830</u>
	B. 2010-11 Price Factor:	0.9746	
	C. Population factor:		
	1. 2008-09 Second Period Actual FTES	15,059.28	
	2. 2009-10 Second Period Actual FTES	15,871.54	
	3. 2010-11 Population change factor	1.0539375	
		(line C.2. divided by line C.1.)	
	D. 2009-10 Limit adjusted by inflation and population factors		\$ 98,370,629
		(line A multiplied by line B and line C.3.)	
	E. Adjustments to increase limit:		
	1. Transfers in of financial responsibility		
	2. Temporary voter approved increases		
	3. Total adjustments - increase		
		Sub-Total	\$ 98,370,629
	F. Adjustments to decrease limit:		
	1. Transfers out of financial responsibility		
	2. Lapses of voter approved increases		
	3. Total adjustments - decrease		
	G. 2010-11 Appropriations Limit		<u>\$ 98,370,629</u>
II.	2010-11 Appropriations Subject to Limit:		
	A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		\$ 52,356,520
	B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	205,160	
	C. Local Property taxes	13,794,840	
	D. Estimated excess Debt Service taxes	-	
	E. Estimated Parcel taxes, Square Foot taxes, etc.	-	
	F. Interest on proceeds of taxes	400,000	
	G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	(726,984)	
	H. 2010-11 Appropriations Subject to Limit		<u>\$ 66,029,536</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval to Adopt State Budget Resolution

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached State Budget Resolution.

OVERVIEW

The Community College League of California is asking the districts to consider adoption of this resolution as it relates to the state budget.

ANALYSIS

The resolution calls upon the governor and state legislators to expeditiously adopt a state budget and use the conference committee on the state budget's spending plan as a framework for preserving state programs that have a significant effect on the operations of community colleges while minimizing the increased tax burden on Californians.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Positive

**San Bernardino Community College District
State Budget Resolution**

September 9, 2010

WHEREAS, California's 2010-11 fiscal year commenced on July 1, 2010; and

WHEREAS, as of this date, a state budget for the fiscal year has not been enacted; and

WHEREAS, Governor Arnold Schwarzenegger proposed a budget for community colleges in January that increased funding for student enrollment and recognized the critical role of community colleges in California's economic recovery; and

WHEREAS, the Conference Committee on the State Budget adopted a spending plan that maintained funding for community college enrollment growth, increased funding to restore proposed categorical program reductions, increased funding to "buy out" the negative COLA, and increased funding for community college job training in high-demand occupations; and

WHEREAS, the Conference Committee on the State Budget proposed a framework for tax reform that attempts to mitigate against volatile swings in state revenues while reducing the state's reliance on the highest-income Californians and the disparate treatment of retail and Internet sales; and

WHEREAS, the Conference Committee on the State Budget adopted a spending plan that rejects the proposed elimination of the CalWORKs welfare-to-work and the state's subsidized child care programs, both which serve thousands of community college students; and

WHEREAS, the spending plan proposed by the Conference Committee on the State Budget rejects a proposed \$1.5 billion cut to K-12 schools; and

WHEREAS, the delay in the enactment of the state budget has interrupted state cash payments to community colleges; and

WHEREAS, local community college districts are projected to spend at least \$5 million on borrowing costs to accommodate the state's delays in cash payments, which could otherwise be used to offer 1,200 courses at a time of unprecedented unmet enrollment demand; and

WHEREAS, the delay in the enactment of the state budget further is delaying the payment of Cal Grant financial aid awards to community college students, impeding their ability to purchase text books and supplies needed at the beginning of the academic term or requiring community colleges to find alternative funding sources for the aid; and

WHEREAS, the continued budget impasse will have grievous harm on community colleges and community college students if not resolved soon;

THEREFORE BE IT RESOLVED, that the San Bernardino Community College District calls upon the governor and state legislators to expeditiously adopt a state budget; and

BE IT FURTHER RESOLVED that the District further calls upon the governor and legislators to use the Conference Committee on the State Budget's spending plan as a framework for preserving state programs that have a significant effect on the operations of community colleges while minimizing the increased tax burden on Californians.

Bruce Baron, Interim Chancellor
and Secretary to the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the claim reimbursement to District students in the total amount of \$34,844.

OVERVIEW

In August 2009, the District engaged the services of Springbok Services, Inc to administer the distribution of grants to District students via pre-paid debit cards. Springbok processed grant disbursements for both Fall 2009 and Spring 2010. On June 18, 2010, Springbok Services, Inc filed for Chapter 11 bankruptcy in Federal bankruptcy court. Due to this filing, all of Springbok's assets were frozen. As a result, a total of twenty-two (22) students from both Crafton Hills College and San Bernardino Valley College had their funds frozen in the amount of \$34,844.

ANALYSIS

The District is in the process of filing a claim in federal bankruptcy court against Springbok Services, Inc to recover these PELL/CAL Grant awarded funds. During the court proceedings, it is the best interest of the students and the District to cover this loss incurred by the students.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget

First Name	Last Name	Campus	Source Grant	Amount
Elbert	Acosta	SBVC	PEL	\$1,913.00
Christina	Campos	SBVC	PEL	\$1,000.00
Arlin	Castillo	SBVC	PEL	\$152.00
Gabriella	Castron	SBVC	PEL	\$1,337.00
David	Chagolla	SBVC	PEL	\$2,675.00
Jacob	Jackson	CHC	PEL	\$2,675.00
Iris	Laskey	SBVC	PEL	\$468.00
Curtis	Loop	SBVC	PEL	\$1,337.00
Rebekah	McMullin	SBVC	PEL	\$2,675.00
Margaret	Moyeda	CHC	PEL	\$1,387.00
Jose	Nava	CHC	PEL	\$1,338.00
Hiwate	Negussie	SBVC	PEL	\$2,006.00
Eileen	Quiroz	SBVC	PEL	\$2,675.00
Emeline	Ruiz	SBVC	PEL	\$1,003.00
Steffi	Shawhan	SBVC	PEL	\$1,325.00
John	Sheldon	CHC	PEL	\$3,300.00
Jodie	Starr	CHC	PEL	\$1,450.00
Jodie	Starr	CHC	Cal	\$387.00
Tana	Thompson	SBVC	PEL	\$467.00
Elizabeth	Vega	CHC	PEL	\$500.00
Derek	Wahl	CHC	PEL	\$994.00
Jeremiah	Yeasley	CHC	PEL	\$436.00
Jennifer	Yodock	CHC	PEL	\$3,344.00

\$34,844.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Charitable Gift Agreement with San Manuel Band of Mission Indians

RECOMMENDATION

It is recommended that the Board of Trustees approve a \$6,000,000 Charitable Gift Agreement between KVCR Foundation and the San Manuel Band of Mission Indians.

OVERVIEW

KVCR's mission to serve the community through education and cultural awareness via television and radio programming has been in the developmental stages of adding to its media communication group a new television channel. KVCR currently serves the Inland Empire and surrounding areas through KVCR-TV and KVCR-FM. It has been the goal of KVCR to add a Native American TV Channel to its family of media communication.

In an effort to serve the community and expand Native American culture to others the San Manuel Band of Mission Indians wishes to support KVCR by providing the funds to cover the start-up cost and first three years of operation with a gift of \$6,000,000.

The San Manuel Band of Mission Indians, in recognition of this gift will during the term of this agreement: 1) be promoted as the founding partner with KVCR, 2) be recognized as the exclusive sponsor of the channel, 3) have the right of naming the channel, 4) act as cultural advisors of the station and 5) have the right serve on the channel's advisory board.

ANALYSIS

This gift will allow KVCR to move years forward with this project and build strong ties with the community. This will also enable KVCR to have access to San Manuel Band of Mission Indians cultural resources and expertise.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Positive.

Attachment

CHARITABLE GIFT AGREEMENT

This Charitable Gift Agreement ("this Agreement") is made and entered into this 5th day of April, 2010 (the "Effective Date") by and between KVCR Educational Foundation, Inc. ("KVCR"), located at 701 South Mount Vernon Avenue, San Bernadino, CA 92410; and San Manuel Band of Mission Indians, a federally recognized Indian Tribe (the "Tribe"), located at 26569 Community Center Drive, Highland, California, 92346. (All parties hereto will collectively be referred to herein as the "Parties").

This Agreement by and between KVCR and the Tribe, sets forth the acknowledgement between the Parties regarding the objectives of the Tribe's founding partner status, naming and content participation and charitable gift support to establish and fund the first three (3) years of operations of a Native Cultural Channel (name to be determined as provided herein) (the "Channel") including the terms and conditions required to fulfill these objectives.

WHEREAS, the Tribe is committed to preserving and sharing with the public the history and culture of Native Americans with a specific emphasis on the Native American Tribes in California, and

WHEREAS, the Tribe believes supporting this endeavor through the creation of the Channel in partnership with KVCR, to deliver historic, educational and other cultural programming (collectively, the "Programming"), will be an effective communications method, and

WHEREAS, KVCR has the license, the location, the air wave and significant investment in communications infrastructure, and with such capacity it desires to enter into an arrangement with the Tribe to cooperatively and collaboratively plan and implement full use of one television channel as a Native Cultural Channel for a period of three years under this Agreement, beginning on the date of first payment, to be tentatively called "The Voice". The Channel will be exclusively designated for the Programming, with a focus on Native American cultural and educational matters as guided by the Operating Board (as defined below) to fulfill the intent and purpose of the Charitable Gift (as defined below).

WHEREAS, the Tribe wishes to provide to KVCR a charitable gift in the amount of Six Million Dollars (\$6,000,000) (the "Charitable Gift"), to fully support the start up costs, costs of three (3) years of operations, content oversight and exclusive naming rights as "Founding Partner" to be distributed over three (3) years, subject to certain terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and promises set forth herein, and such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Charitable Gift Payment. Subject to the terms and conditions set forth in this Agreement, within thirty (30) days after the full execution of this Agreement, the Tribe shall contribute the Charitable Gift to KVCR as follows:

1st Payment: One Million Dollars (\$1,000,000) upon full execution of this Agreement;

2nd-6th Payments: One Million Dollars (\$1,000,000) at every six month anniversary date of the signing of this Agreement upon submission of a status narrative and financial report, as well as fulfillment of requirements outlined herein.

The Charitable Gift will be segregated in a restricted fund, exclusively designated for the Channel. KVCR will, in accordance with GAAP standards, track and account for all uses of the restricted fund.

The Charitable Gift will fund only the cost of the Channel's (1) required personnel for managing and implementing the Channel, (2) required equipment for ensuring reliability and production of the broadcast of content, and (3) program funding specific to the Channel, including the option, as determined by KVCR's management and the Operating Board, to broadcast programming on other KVCR channels that will facilitate the implementation of the Channel. The Parties acknowledge and agree that the Charitable Gift will not be used to fund existing operational and programming costs for other KVCR channels or KVCR's related organizations or affiliates.

2. Participation. The Tribe will participate with KVCR in the management, content and delivery of the Programming and the Channel. Such participation will include guidance, information, selection and development of the Programming for the Channel through the Tribe's representation on the Operating Board as set forth herein. The Parties acknowledge and agree that the operation of the Channel will be in accordance with the PBS framework of guidelines and the FCC's rules and regulations (collectively, the "Framework"), which all license holders must observe.

3. Recognition. Within the Framework, the Tribe will be given naming rights for the Channel. The Tribe's name "San Manuel Band of Mission Indians" will be on the air every day the Channel is in operation.

In recognition of the Charitable Gift, it is the Parties' understanding that KVCR will express its appreciation and provide recognition, and will report to the Tribe accomplishment of the following:

YEAR 1:

Immediately (not longer than 30 days following execution of this Agreement) issue a press release and video news release and actively seek media coverage regarding the Charitable Gift. The Parties will mutually agree in advance on the manner of presentation and contents of such press release.

Within 120 days following the full execution hereof, KVCR will recognize the sponsorship by displaying the Marks (as defined herein) on KVCR's website as the "Founding Partner" for the Channel, in a manner to be mutually agreed by the Parties, and will maintain a hyperlink to the Tribe's website, www.sanmanuel-nsn.gov, on such webpage.

Within 6 months following the full execution hereof, a non-fiduciary Operating Board comprised of 5 members eligible to serve 3 years will be established by the Parties. KVCR will provide documentation of Directors and Officers comprehensive liability and errors and omissions insurance coverage evidencing extension thereof to include all members of the Operating Board. The Tribe will appoint 2 members, and KVCR will appoint 2 members, to the Operating Board. The Tribe will also select the fifth member subject to KVCR's concurrence. If KVCR does not concur, the Tribe will continue to select such fifth member until KVCR's concurrence. The President/General Manager of KVCR will serve as one of the appointees named by KVCR.

Within 6 months following the full execution hereof, subject to the Tribe's approval in its sole discretion and the terms and conditions of this Agreement, the Channel name will be established, incorporated by KVCR at its cost into all its operations, including, but not limited to, prominent building signage, business envelopes, business stationery, web, press releases and employee uniforms.

Within 6 months following the full execution hereof, KVCR will provide 6-month financial and written operating narrative to the Tribe for the Channel.

During the second 6 months of Year 1, KVCR will:

- Organize and implement quarterly Operating Board meetings to oversee content and operations, as well as monitor the operations in keeping with the intent of the Charitable Gift.
- KVCR will acquire, produce, promote and broadcast programming on the Channel. Broadcast will include the entire signal area for KVCR with the goal of providing this service nationally through broadcast and internet channels.
- Provide quarterly Channel financial statements to the Operating Board with an audit specific to the Channel to be prepared following the close of Year 1 financials.
- With oversight from the Operating Board, create a business and programming plan for Years 1, 2 & 3 (the "Plan") for presentation to the Tribe. The Channel will then implement year 1 activities and work towards year 1 goals.

- Extend an invitation to one of the Tribe's nominee Operating Board members or Business Committee members (as selected by the Tribe) to join the KVCR Board of Trustees.
- Complete all record-keeping and reporting, including submission of Year 1 reports to the Tribe.

YEAR 2

During the first 6 month period of Year 2, KVCR will:

- Continue to acquire, produce, promote and broadcast programming on the Channel.
- Continue quarterly Operating Board meetings.
- Begin and measure implementation of the Plan for Year 2.
- With the support of the Operating Board, identify and develop partnerships determined to be beneficial in the planning, implementation of program, structure or national replication of the Channel.
- KVCR will provide 6-month financial and written operating narrative to the Tribe for the Channel.
- As soon as is reasonably practical after the full execution of this Agreement, and before the end of Year 2, the Channel name and recognition of the Tribe as its "Founding Partner" will be included in a primary and prominent position in all advertising and promotional materials of any kind placed by KVCR on behalf of the Channel, including but not limited to, internal building signage, direct mail, internet, print, radio, other channel television as well as any other marketing, publicity, press and promotion (including press releases, previews, reviews, features, listings).

During the second 6 months of Year 2, KVCR will:

- Continue to acquire, produce, promote and broadcast programming on the Channel.
- Continue quarterly Operating Board meetings.
- Document and measure implementation of the Plan for Year 2, and revise the Plan for Year 3 as necessary, with changes to be approved by the Operating Board and communicated promptly to the Tribe. Continue to build upon partnerships determined to be beneficial in the planning, implementation of program, structure or national replication of the Channel.

- Host a private dinner or lunch event between key KVCR Operating Board leadership and staff (as appropriate) and the Tribe's leadership and staff (as appropriate) to discuss progress/goals/outcomes, as well as discuss the Tribe's option to extend the Term or the Tribe's right of first refusal, as applicable, for support following Year 3 support, and/or other options for KVCR to seek Channel funding nationwide;
- Complete all record-keeping and reporting, including Year 2 reports to the Tribe.

YEAR 3

During Year 3, KVCR will:

- Continue to acquire, produce, promote and broadcast programming on the Channel.
- Continue quarterly Operating Board meetings.
- Document and measure implementation of the Plan for Year 3.
- Continue to build upon partnerships determined to be beneficial in the planning, implementation of program, structure or national replication of the Channel.
- Complete all record-keeping and reporting, including Year 3 6-month reports to the Tribe.

THROUGHOUT TERM

KVCR, at its cost and subject to the terms and conditions of this Agreement, will, throughout the Term (as defined below), use the new Channel name and recognize the Tribe as Founding Partner, where applicable, when referring to the Channel in press releases and promotional materials that are disseminated, produced or entered into by KVCR during the Term, with the exception of negative media coverage of KVCR that may negatively impact perception of the Tribe, in which case solely KVCR's name will be used. KVCR acknowledges and agrees that so long as this Agreement is in force and effect, Operating Board's existence, authority and participation as contemplated hereby will not be diminished or impaired in any way whatsoever. KVCR represents and warrants that KVCR has the full authority to assure Operating Board's autonomy, authority and operation throughout the Term hereof.

KVCR staff leadership will make best efforts to participate with and support the Tribe through meetings, public relations events and sharing of knowledge/information as requested.

The Tribe will have the right to use the Channel name and identification as Founding Partner in its own advertising and promotions. Notwithstanding anything to the contrary

contained herein, the Tribe retains the right to use or license or otherwise exploit the Channel name and all other trade names, trade marks, logos and derivatives thereof.

4. Term/Option to Extend/Right of First Refusal. The term of this Agreement will be from the Effective Date through and including December 31, 2012 (unless extended by exercising the option in accordance with this Section 4); provided, however, in connection with the Tribe's naming recognition as Founding Partner, the term of this Agreement will include the time period during which, and for as long as, KVCR operates the Channel (the "Term"). The Tribe will have the option, but not the obligation, to extend the Term for three (3) years in its sole and absolute discretion upon providing KVCR a prior written notice of the Tribe's election to so extend not less than thirty (30) days before the termination hereof. Such option to extend the Term will continue to be available to the Tribe at the end of each successive termination of the Term. Notwithstanding anything to the contrary contained herein, KVCR will immediately notify the Tribe in writing of KVCR's intent to enter into a sponsorship agreement with any third party. KVCR acknowledges and agrees that the Tribe will have the right of first refusal for the Tribe's benefit to exercise its option to extend the Term on terms and conditions to be negotiated between the Parties.

5. Perpetual and Exclusive Naming Rights. The naming rights described herein are intended to be perpetual and will not be diluted or modified except with the consent of the Tribe. As used in this Agreement, the term perpetual means so long as KVCR operates the Channel (as defined below). Throughout the Term, the Parties agree that the Tribe will be the exclusive sponsor of the Channel, and no other person or entity will have its name, mark, logo or other identifying characteristic included as part of the name of the Channel.

In the event that the current license holder of the license for the operation of the Channel (the "License"), San Bernardino Community College District Board of Trustees, expresses an interest to enter into an agreement to sell, lease or otherwise assign or transfer the License or the assets of KVCR, to any entity or individual other than the KVCR Educational Foundation, Inc., it is agreed that all assets, including all unused cash amounts, if any, at the station funded by the Charitable Gift, will be returned to the Tribe or distributed to a non-profit organization which in the sole discretion of the Tribe most closely represents the intent and purpose of the Charitable Gift.

6. Record-Keeping and Reporting. KVCR will maintain accurate and complete records of all payments made by the Tribe pursuant to this Agreement. KVCR will provide the Tribe with a report detailing activities in connection to this Agreement prior to the release of each payment installment.

7. Ownership and Use of Marks.

(a) License. KVCR acknowledges and agrees that the Tribe is the owner of all right, title and interest in and to the Tribe's name and logo (collectively, its "Marks") and that KVCR's use of the Marks pursuant to this Agreement inures to the benefit of the Tribe. The Tribe hereby grants KVCR a non-exclusive and non-transferable license,

without the right to sublicense, to use the Marks solely in connection with providing recognition of the Charitable Gift. KVCR will have no rights in or to the Marks, except as expressly granted herein. The Tribe expressly reserves to itself all rights in and to the Marks not expressly granted to KVCR pursuant to this Agreement. The manner and use of the Marks shall comply with all federal and state laws pertaining to trade names, trademarks and service marks in force at any time and shall clearly indicate the Tribe's ownership of the Marks as requested and approved by the Tribe. Termination of this Agreement for any reason will automatically terminate such license and all rights pertaining thereto.

(b) Approval Rights. All uses of the Marks by KVCR are subject to the prior written approval of the Tribe. KVCR will submit to the Tribe for approval, at least ten (10) business days prior to its intended first use, all materials which contain the Marks (whether in print media, direct mail, television, radio, internet, email, billboard or in any other form, media or channel). The Tribe will have the right to review and approve any copy containing reference to the Tribe or including the Marks prior to its use by KVCR. The Tribe will use its reasonable efforts to promptly review materials sent by KVCR for approval and will not unreasonably withhold or delay its approval. In no event shall KVCR make any unapproved changes to the Marks. Upon the execution hereof, the Tribe shall provide KVCR with the Marks in electronic form in either GIF or JPEG format for inclusion on KVCR's website.

8. Intellectual Property. The Tribe shall provide from its archives printed material, pictures and/or other documents as resources for program production. All intellectual property rights, including without limitation all copyright rights whether fixed or non-fixed, in any of the works produced pursuant to this Agreement, shall be and remain the sole and exclusive property of the Tribe. Any and all archival printed materials, pictures and/or other physical documents or items, whether physical or oral, provided as resources by the Tribe, in connection with program production shall be and remain the exclusive property of the Tribe and the provision thereof to KVCR, and shall not constitute a publication or any waiver of any rights. Some elements of the Tribe's intellectual property rights have never been fixed in a tangible medium of expression; and in the event that any such previously unfixed intellectual property becomes fixed in any manner by virtue of the activities contemplated by this Agreement, shall not remain fixed following the broadcast of the contemplated works. To the extent the contemplated works contain fixations of previously unfixed works, the parties shall use their best efforts to redact from any prints, sound recordings or visual recordings, all such previously unfixed works such as, but not inclusive of, musical works, songs, dances, costumes, body adornment and the like.

KVCR shall provide the Tribe a summary report of the times, stations and frequency of the programs aired nationally. The Operating Board will have the sole right to exercise its sole and absolute discretion in connection with KVCR and its affiliates' use of the Tribe's intellectual property. KVCR will execute any other commercially reasonable instruments and modifications to this Agreement in order to protect the Tribe's intellectual property henceforth.

9. Signage. KVCR will be responsible for any cost or expense associated with the design, production, and placement of signage for the Channel name. KVCR, at its cost and expense, will be solely responsible for (i) the maintenance of all signage contemplated hereby (including, without limitation, maintenance of the structures supporting the signage and of the electrical system, so that the signage is properly illuminated), as well as for obtaining applicable permits and other approvals (from the applicable governmental authorities or other third parties) including the replacement of existing signage, and (ii) removal of such signage upon the termination or expiration of this Agreement, or removal and reinstallation of same due to maintenance, reinforcement, upgrading to new requirements or reinstallation in the event of relocation. KVCR hereby represents and warrants that it, at its sole cost and expense, will keep all Channel signage in good repair throughout the Term (including, without limitation, replacement of any faded, damaged, obsolete or defective signage). In the event the Tribe desires to change any of the signage or branding thereon (e.g. to accommodate a new Mark), then the Tribe will have the right make such change at its sole cost and expense.

10. Termination. Subject to Section 13 below, either Party may terminate this Agreement upon not less than thirty (30) days' prior written notice to the other for failure on the part of such party to perform a material obligation hereunder, or for a breach of such party's representation or warranty made within this Agreement. The Tribe may terminate this Agreement upon not less than thirty (30) days' prior written notice to KVCR for (i) KVCR's change in the fundamental mission to provide educational, and in particular Native American cultural and educational programming, or (ii) KVCR's implication in an event, or series of events, of such notoriety or opprobrium that the continuation of this Agreement has or will have a negative impact upon the Tribe, its image or reputation, or (iii) the inability of KVCR to fulfill the requirements for payment set forth herein. If the Tribe terminates this Agreement due to KVCR's breach hereof, KVCR will remove all signage and other identification from the facilities and all other places, things and sites wherever there are references to the Channel name and Tribe's Founding Partner status (collectively, "All Identification"), at KVCR's sole cost and expense; provided, further, KVCR will refund any part of the installment of the Charitable Gift applicable to the period in which the installment payment was made and no further installment payments will be paid by the Tribe. The Tribe may further terminate this Agreement for any reason, or no reason, in its sole discretion; provided, however, absent any breach hereof by KVCR, the Tribe will pay only the Charitable Gift in accordance with this Agreement, including the cost of removal of All Identification. KVCR will not be entitled to any other payment, or legal or equitable remedy against the Tribe. Under all events of termination hereunder, the removal of All Identification will be completed as soon as reasonable practical, but in no event later than thirty (30) days after the notice of termination. The foregoing rights and remedies are cumulative of, and in addition to, any rights, remedies or recourses to which the terminating party may be entitled at law or in equity.

11. Representations and Warranties of KVCR. KVCR represents and warrants that it is duly organized, validly existing and in good standing under the laws of the State of California, and has all requisite power and authority to execute and perform its

obligations under this Agreement, and that this Agreement, including without limitation, Section 3 above (assuming the valid execution and delivery by the Tribe), constitutes its valid, legal and binding obligation, enforceable against it in accordance with its terms.

12. Representations and Warranties of the Tribe. The Tribe represents and warrants that it has all requisite power and authority to execute and perform its obligations under this Agreement, and that this Agreement (assuming the valid execution and delivery by KVCR) constitutes its valid, legal and binding obligation, enforceable against it in accordance with its terms.

13. Mediation/Enforceability. The terms of this Agreement shall be enforceable by the Tribe and KVCR at law or in equity by a legal proceeding in any court of competent jurisdiction. The Parties agree that if there is an issue with regard to the implementation of any term of this Agreement, a neutral party will be commissioned to interpret this Agreement and/or determine whether or not there is, in fact, a material breach. Nothing contained in this Agreement shall be construed as a waiver of the Tribe's immunity to unconsented suit.

14. Waiver of Claims and Indemnification.

(a) KVCR waives any and all claims and recourse against the Tribe, including the right of contribution for loss or damages to persons or property arising from, growing out of, or in any way connected with or incidental to fulfillment of the terms and conditions specified in this Agreement. Additionally, KVCR will indemnify, defend, protect and hold the Tribe and its officers, managers, members, including the members of the Operating Board, employees, agents and representatives, harmless from any cost, expense, claim, demand, liability and/or damage, including reasonable attorney's fees and costs (collectively, "Claims"), arising out of or in connection with, in whole or in part, (i) any false or intentionally misleading representation made by KVCR, its agents, employees or delegated representatives in connection with this Agreement, or (ii) its breach of any term of this Agreement, or (iii) the performance of the Tribe's obligations pursuant to this Agreement, including the services of the members of the Operating Board.

(b) KVCR further waives any and all Claims to the extent resulting from, relating to or arising out of (i) the Channel and/or the operational activities of KVCR users, guests or any other attendees and KVCR (or KVCR's respective agents, subcontractors, if any, and employees) or its products and services, any personal injuries sustained by any person at or in connection with the Channel, and/or any agreements with third parties entered into by KVCR or its agents in connection with the operation of the Channel, or (ii) the negligent acts or omissions or willful misconduct of KVCR or its agents, subcontractors, if any, or employees in connection with the subject matter of this Agreement.

(c) The obligations of this Section 14 shall survive until the expiration of the statute of limitations applicable to the event giving rise to the claims for indemnification.

15. No Joint Venture. It is expressly agreed and understood that this Agreement will not be deemed or construed as to create a joint venture, partnership, agency or employer-employee relationship.

16. No Third Party Beneficiaries. No person or entity who is not a party hereto, will be deemed a third-party beneficiary to this Agreement or any provision hereto.

17. Notices. All notices, requests, demands, or other communication permitted or required to be given under this Agreement shall be in writing and shall be deemed given or made when sent by United States certified or registered mail, return receipt requested and postage prepaid, or by a nationally recognized overnight courier, delivery fee prepaid, and in either case to the persons and at the addresses specified below:

If to the Tribe:

Office of Public Affairs
San Manuel Band of Mission Indians
26569 Community Center Drive
Highland, CA 92346

If to KVCR:

President/General Manager
KVCR
701 South Mount Vernon Avenue
San Bernardino, CA 92410

The persons and addresses set forth above, from time to time, may be changed by written notice sent as aforesaid to the other Party.

18. Headings. The heading of the provisions of this Agreement are for convenience only and shall not be considered in construing or interpreting any of the terms or provisions hereof.

19. Entire Agreement. This Agreement is the entire agreement among the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral, written and other agreements among the Parties with respect to the subject matter hereof.

20. Governing Law/Jurisdiction. This Agreement shall at all times be governed by and construed in accordance with the laws of the State of California applicable to agreements made in the State of California, and shall be subject to the jurisdiction of California courts.

21. Non-Assignment. The Parties agree that none of the provisions of this Agreement shall be assigned or delegated to any other person or entity without the prior written

consent of the other Party, which consent will be in the Party's sole and absolute discretion.

22. Successors and Assigns. The Parties agree that this Agreement shall be binding upon them and each of their respective successors and permitted assigns.

23. Amendment. This Agreement may only be amended in a writing signed by each of the Parties hereto.

24. Waiver. No waiver hereunder will be valid unless set forth in a writing signed by the Party to be bound thereby. Neither the failure nor any delay on the part of either Party to exercise any right or remedy under this Agreement shall operate as a waiver thereof.

25. Force Majeure. Each of the Parties shall be excused from performing its obligations under this Agreement if its performance is delayed or prevented by any event beyond such Party's reasonable control, including, but not limited to, acts of God, earthquake, fire, explosion, weather, disease, war, insurrection, civil strife, riots, government actions, or power failure, provided that such performance shall be executed only to the extent of and during such disability.

26. Severability. In the event any portion of this Agreement or any amendments or addenda hereto shall be held illegal, void or ineffective, the remaining portions hereof shall remain in full force and effect. If any of the terms or conditions of this Agreement is in conflict with any applicable statute or rule of law, then such term or condition shall be deemed inoperative to the extent that it may conflict therewith and shall be deemed to be modified to conform to such statute or rule of law.

27. Counterparts. This Agreement may be executed in two or more counterparts, each of which is deemed an original, but all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

SAN MANUEL BAND OF MISSION INDIANS

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By: 

By: _____

Name: **JAMES RAMOS**

Name: _____

Title: **Chairman**

Title: _____

KVCR EDUCATIONAL FOUNDATION, INC.

By: 

Name: _____

Title: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for the Chemistry/Physical Science Hazardous Material Abatement Project at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Miller Environmental for the Hazardous Material Abatement Package for the Chemistry/Science building project at San Bernardino Valley College in the amount of \$381,000.00.

OVERVIEW

The Hazardous Material Abatement project was bid as Bid Category 21A for the Chemistry/Science Building. The bids were received and opened on June 10, 2010 in direct accordance with the State of California procurement guidelines and the San Bernardino Community College District guides. The bids received were reviewed by Tilden-Coil and found they conformed to the bid package requirements.

ANALYSIS

The District received five responsive bids. The lowest, most responsive three were:

Vendor	Base Bid Cost
Miller Environmental	\$381,000.00
Specialized Environmental	\$406,322.00
CST Environmental	\$528,800.00

The lowest, most responsive bid was received from Miller Environmental in the amount of \$381,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P and State funds.

Attachment



August 19, 2010

Mr. Steve Lohr
San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

Project: Demolition of Chemistry and Science Building
San Bernardino Valley College

Bid Number: SBVC-CS-21A

Subject: Recommendation of Responsive Bidder for Contract Approval

Dear Mr. Lohr,

Listed below is the low bidder for the Demolition of Chemistry and Science Building at the San Bernardino Valley College for the District's review, consideration and approval:

BC #21A Hazardous Materials Abatement

A protest has been made against this Contractor and is currently under review.

Prime Contractor: **Miller Environmental**
License: # 772797 Exp. 12/31/2011 Class: A, C21, ASB, HAZ

Total Bid Amount: \$ 381,000.00

Should you have any questions please do not hesitate to call.

Sincerely,
Construction Manager
Tilden-Coil Constructors, Inc.,

Evan C. Taylor
Project Manager



UNOFFICIAL RESULTS
San Bernardino Community College District
San Bernardino Valley College
Demolition of Chemistry & Science Building
10:00 am on Thursday, June 10, 2010

Prime Contractor		Base Bid Total
Bid Category #21A - Hazardous Materials Abatement		
Miller Environmental		\$381,000.00
Specialized Environmental		\$406,322.00
CST Environmental		\$528,800.00
American Tech Inc.		\$698,700.00
Brickley Environmental		\$797,700.00
Bid Category #21B - Demolition		
Ampco Cont. Inc.		\$364,000.00
CST Environmental		\$367,800.00
Miller Environmental		\$599,083.00
Flores Sierra Contractors		\$775,850.00
Interior Demo Inc.		\$798,910.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Proposal for Architectural Services at SBVC
from HMC Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from HMC Architects in the amount of \$4,280,000.00 for architectural services for the (AFC) Athletics and Fields Complex project at San Bernardino Valley College.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, HMC Architects is being recommended to perform architectural services for the San Bernardino Valley College Measure M Athletics and Fields Complex Project.

ANALYSIS

HMC Architects will perform architectural services for:

- 1) Design and development of construction documents,
- 2) Submittal to DSA for approval of Construction Documents,
- 3) Development of plans and specifications for public bid,
- 4) Construction Administration services, and
- 5) Project Contract services

The negotiated fee for these services is \$4,280,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Attachment



August 20, 2010

Mr. Cade McMullin
Project Manager, Kitchell/BRJ
San Bernardino Valley College
701 South Mount Vernon Avenue
San Bernardino, CA 92410

Regarding: San Bernardino Community College District
Valley College Gym and Athletic Facilities
HMC #5007002-000

Subject: Proposal for Architectural / Engineering Services

Dear Cade:

HMC ARCHITECTS is pleased to submit the following Proposal to provide Architectural/Engineering Services for the above-mentioned project.

A. Scope of Work:

The project will include the construction of a dual gym structure along with a visitor bleacher and a home bleacher/support structure as defined by the Space Program document, precinct master plan, and probable construction cost previously generated by HMC Architects. The construction of these structures will be part of a multi-phase construction project including the following:

1. Renovation of the men's locker room in the Snyder Gym to temporarily house both men's and women's uses during the construction of the gym structure.
2. Demolition of the locker and office wing of the Women's Gym, tennis courts and handball courts.
3. Construction of the new gym complex along with the visitor bleacher with associated ADA path of travel work.
4. Demolition of Snyder and Women's gyms
5. Construction of the home bleacher and field support structure with associated sitework in the gym vicinity.

The site work also includes all necessary modifications to existing pavements and roads, access from existing roads and circulation routes, site utility systems modifications, site improvements, landscape and hardscape to match existing campus standards.

Planning for the future pools will entail coordinating space requirements for the pools and utility stub outs as needed.

Mr. Cade McMullin
Project Manager, Kitchell/BRJ
Proposal for Architectural / Engineering Services
Valley College Gym and Athletic Facilities
August 20, 2010
Page 2

The Initial Construction Budget shall be set as follows (escalated to mid-point of construction):

1. Gymnasium:	\$50,000,000.00
2. <u>Grandstands:</u>	<u>\$ 3,500,000.00</u>
TOTAL:	\$53,500,000.00

B. Compensation:

HMC ARCHITECTS will provide the services outlined in the Scope of Work above as follows:

1. Gymnasium: A fixed fee of Four Million Dollars (\$4,000,000.00).
2. Grandstands: A fixed fee of Two Hundred Eighty Thousand Dollars (\$280,000.00).

TOTAL COMPENSATION: Four Million Dollars Two Hundred Eighty Thousand Dollars (\$4,280,000.00).

HMC proposes to adjust the fee payment schedule as noted in Exhibit D, Section H to the following percentages:

Start-Up Phase	5%
Schematic Design	10%
Design Development:	20%
Construction Documents	30%
DSA Approval	5%
Bid Phase	3%
Construction Administration	25%
Project Closeout	2%

C. Schedule:

HMC has reviewed the project schedule included in the Agreement for Architectural Services and takes no exception to the dates shown for the phases of the work.

D. Consultants:

HMC proposes to use the following Consultants:

1. Structural Engineer Saiful/Bouquet
2. Mechanical / Plumbing P2S Engineering, Inc.
3. Electrical P2S Engineering, Inc.
4. Audio Visual P2S Engineering, Inc.
5. Data / Telecom P2S Engineering, Inc.
6. Fire Protection Mudry and Associates

Mr. Cade McMullin
Project Manager, Kitchell/BRJ
Proposal for Architectural / Engineering Services
Valley College Gym and Athletic Facilities
August 20, 2010
Page 3

- | | |
|----------------------------|---------------------------|
| 7. Civil Engineer | Snipes-Dye |
| 8. Landscape Architect | EPT Design |
| 9. Hardware | Assa-Abloy |
| 10. Acoustic | Veneklasen and Associates |
| 11. Swimming Pool Planning | Aquatic Design Group |

E. Assumptions:

1. Per Exhibit D, Section H, LEED Commissioning and Certification are not included in this Proposal.
2. The project will be delivered using BIM software.
3. The project will require deferred approvals for grandstands, and elevator guide rails.
4. No other specialty consultants will be required in addition to those listed in Section D.

F. Exclusions:

1. Special Studies
2. Topographical Surveys
3. Surveying of existing conditions
4. Geotechnical investigations
5. Test and Inspections
6. Renderings

G. Reimbursables:

Included Reimbursable Expenses: Reimbursable Expenses incurred in connection with Basic Services and the services of Other Included Specialty Consultants ("Included Reimbursable Expense") are included as part of the Fixed Fee so long as they do not exceed services provided and related costs, deliverables, number of meetings etc. as defined in the Agreement and its Exhibits. If the Architect is requested by the District to incur expenses in addition to the Included Reimbursable Expenses, such expenses ("Additional Reimbursable Expenses") will be reimbursed as described below.

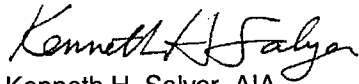
Additional Reimbursable Expenses: Additional Reimbursable Expenses are in addition to the Fixed Fee and Included Reimbursable Expenses and include those expenses incurred in the interest of the project. Additional Reimbursable Expenses will be invoiced at a rate of actual cost of service plus 10%. Additional Reimbursable Expenses anticipated by the Architect for the Project must be provided in advance and approved in writing by the District or its Representatives; otherwise, the District may, in its sole discretion elect not to pay Architect for any unapproved Additional Reimbursable Expenses. District shall not request or require Architect or its

Mr. Cade McMullin
Project Manager, Kitchell/BRJ
Proposal for Architectural / Engineering Services
Valley College Gym and Athletic Facilities
August 20, 2010
Page 4

consultants to incur Additional Reimbursable Expenses which for District
does not agree to reimburse Architect.

Please review this Proposal and if you have any questions, please contact me at
(909) 989-9979.

Sincerely,



Kenneth H. Salyer, AIA
Principal
License #C-19082

Encls.: Attachment "A" - HMC Hourly Rate Schedule"

KHS:bg

cc: B. Glassick, L. Eloff, File-CN-AOA
N:\Projects\5007 SBCCD\002_New Athletics Complex\01-CN\02. AOA\Proposals\Letter Proposal
Valley College Gym and Athletic Fields 100820.doc

ATTACHMENT "A"

HMC RATE SCHEDULE

Standard Hourly Rate Schedule by Professional Category

(Not all categories need apply to this contract)

	Hourly Rates
Principal In Charge	\$ 235.00
Managing Principal	\$ 235.00
Senior Project Manager/Senior Project Architect	\$ 190.00
Senior Technical Manager	\$ 190.00
Project Manager/Project Architect	\$ 170.00
Technical Manager	\$ 170.00
Technical Leader	\$ 140.00
Project Leader	\$ 140.00
Project Coordinator	\$ 125.00
Intermediate Drafter	\$ 110.00
Drafter	\$ 100.00
Agency Compliance Manager	\$ 125.00
Agency Compliance Coordinator	\$ 90.00
Senior Construction Administrator	\$ 200.00
Construction Administrator	\$ 130.00
Construction Administration Support	\$ 80.00
Managing Senior Estimator	\$ 200.00
Senior Estimator	\$ 180.00
Estimator	\$ 150.00
Senior Specifications Writer	\$ 190.00
Specifications Writer	\$ 170.00
Specifications Technician	\$ 140.00
Specifications Coordinator	\$ 125.00

	Hourly Rates
Design Director	\$ 235.00
Sr. Project Designer	\$ 170.00
Project Designer	\$ 150.00
Design Leader	\$ 125.00
Designer II	\$ 115.00
Designer/Student Intern	\$ 90.00
Director of Interior Design	\$ 235.00
Senior Interior Project Designer	\$ 165.00
Senior Interior Designer	\$ 165.00
Interior Design Leader	\$ 140.00
Interior Designer	\$ 125.00
Interior Design Coordinator	\$ 90.00
Senior Sustainable Design Manager	\$ 190.00
Sustainable Design Manager	\$ 170.00
Sustainable Design Leader	\$ 140.00
Sustainable Design Coordinator	\$ 125.00
Senior Education Facilities Planner I	\$ 235.00
Senior Education Facilities Planner II	\$ 175.00
Education Facilities Planner	\$ 150.00
Education Facilities Planning Coordinator	\$ 100.00
Education Facilities Planning Leader	\$ 90.00
Labor Compliance	\$ 140.00
Architectural Model Builder	\$ 135.00
Visualization Arts Coordinator	\$ 110.00
Finisher/Photographer	\$ 105.00
Graphics Designer	\$ 100.00
Computer Services	\$ 100.00
Contract Administrator	\$ 80.00
Admin Support	\$ 75.00

These are the current hourly rates effective March 1, 2010 through February 28, 2011 and are subject to change one time annually effective March 1st

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Bond Measure P construction change orders and amendments, as listed below. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Community Recreation Facility						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
ACSS	CO-02	\$575,099	\$20,268	\$33,841	\$629,208	9.41
Champion Electric	CO-03	\$749,000	\$38,478	\$870	\$788,348	5.25
RVH Constructors	CO-04	\$482,235	\$39,103	\$7,941	\$529,279	9.76
Total Proposed Changes				\$42,652		
Crafton Hills College – Learning Resource Center						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Inland Building Construction	CO-01	\$648,000	\$0	\$18,824	\$666,824	2.90
Crafton Hills College – Infrastructure 2/3/4						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Tidwell Concrete Construction	CO-02	\$2,289,804	\$12,008	\$15,134	\$2,316,946	1.19
Sierra Landscape	CO-03	\$1,623,600	\$9,592	\$16,367	\$1,649,559	1.60
Total Proposed Changes				\$31,501		
San Bernardino Valley College – North Hall						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Mountain Movers	CA-01	\$173,900	\$12	\$13,000	\$186,912	N/A
Mountain Movers	CO-03	\$173,000	\$13,012	\$17,000	\$203,912	9.10
Devries Construction	CO-05	\$2,434,395	\$117,274	\$13,056	\$2,564,725	3.67
Caston Plastering	CO-05	\$1,945,585	(\$592)	\$11,867	\$1,956,860	0.58

Caston Plastering	CO-06	\$1,945,585	\$11,275	\$5,658	\$1,962,518	0.87
Inland Building Corporation	CO-01	\$293,300	\$0	\$11,379	\$304,679	3.88
BEC Inc.	CA-01	\$2,125,000	\$27,963	\$16,011	\$2,168,974	N/A
Total Proposed Changes				\$87,971		
San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
ACSS	CO-02	\$3,398,000	\$33,359	\$24,019	\$3,455,378	1.69
Marina Landscape	CO-02	\$299,000	(\$192)	\$3,499	\$302,307	1.11
Total Proposed Changes				\$27,518		
San Bernardino Valley College – Media/Communications						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Mountain Movers	CO-03	\$374,899	\$23,924	\$45,000	\$443,823	9.50
West Tech Mechanical	CO-06	\$1,000,000	\$81,224	\$4,331	\$1,085,555	8.56
Daniel's Electric	CO-11	\$1,283,000	\$134,437	\$1,108	\$1,418,545	9.79
WTS-Vislink Service	CO-02	\$774,384	\$21,210	\$16,317	\$811,911	4.85
Total Proposed Changes				\$66,756		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Current submitted construction change orders and amendments for Measure P total \$275,222, which is a 0.28% change from the original total contract amount of \$99,813,706.

The overall impact of amendments and change orders increases the Measure P construction contracts by \$4,050,008, resulting in a new overall change order percentage of 4.06%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: ACSS Amount: \$ 33,841

Campus: Crafton Hills College Project: CRF-Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Revision of bleacher canopies including additional steel details for cladding to properly align. There were also revisions to the entry plaza perimeter gates.

Accountability

This change was not part of the original design scope because: Submittal for bleacher canopy revealed necessary revisions to design, details and materials for the cladding to mount correctly. Entry plaza perimeter gates were revised to improve functionality and strength.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 575,099

The current base contract amount with approved amendments equals \$ 575,099

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 629,208

This change order is subject to the 10% rule. It results in a 5.88 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 54,109

or 9.41 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Del Benson Date 8.27.10

Print Form

Reset Form



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Champion Electric Amount: \$ 870

Campus: Crafton Hills College Project: CRF-Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Install surface mounted light fixture at Maintenance office.

Accountability

This change was not part of the original design scope because: Light fixture specified was for a suspended ceiling design. In this room there is no suspended ceiling and a different light fixture needed to be installed.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 749,000

The current base contract amount with approved amendments equals \$ 749,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 788,348

This change order is subject to the 10% rule. It results in a 0.12 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 39,348

or 5.25 % of the contract amount.

Signatures

Bond Program Manager: Del Benson Signature: Date: 8-26-10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RVH Constructors, Inc. Amount: \$ 7,941

Campus: Crafton Hills College Project: CRF-Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: Adding flat bar edge protection plates and chain link mesh at entry plaza perimeter gates. Provide restroom accessories not provided by Owner.

Accountability

This change was not part of the original design scope because: Entry plaza perimeter gates revised to improve functionality and strength. Restroom accessories identified as Owner Furnished. Owner did not provide and requested contractor provide fixtures.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 482,235

The current base contract amount with approved amendments equals \$ 482,235

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 529,279

This change order is subject to the 10% rule. It results in a 1.65 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 47,044

or 9.76 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Construction Companies Amount: \$ 18,824

Campus: Crafton Hills College Project: LRC - Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Providing an operable wall at room 208. Change includes credit for the moveable partition in the original design and cost difference for the newly specified operable wall.

Accountability

This change was not part of the original design scope because: A wood veneer movable wall partition was originally shown in bid documents in room 208. ASI 17 issued that an operable wall was necessary in lieu of the moveable wall partition.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 648,000

The current base contract amount with approved amendments equals \$ 648,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 666,824

This change order is subject to the 10% rule. It results in a 2.90 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 18,824

or 2.90 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

 08-23-10
Signature Date



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Tidwell Concrete Construction Amount: \$ 15,134

Campus: Crafton Hills College Project: Infrastructure

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: Demo, grading and concrete work to install new cart path from quad to PAC (Performing Arts Center) plaza.

Accountability

This change was not part of the original design scope because: Owner requested to add a utility cart path on the east side of the PAC. Work performed was required to provide adequate access for the new cart ramp.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 06-26-08 in the amount of \$ 2,289,804

The current base contract amount with approved amendments equals \$ 2,289,804

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 2,395,504

This change order is subject to the 10% rule. It results in a 0.66 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 27,142

or 1.19 % of the contract amount.

Signatures

Bond Program Manager Del Benson Signature DEB Date 08-23-10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Sierra Landscape Company Amount: \$ 16,367

Campus: Crafton Hills College Project: Infrastructure

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: Landscape and irrigation work to install new cart path from quad to PAC (Performing Arts Center) plaza. Two trees replaced due to root balls exposed in newly cut slopes for the cart path.

Accountability

This change was not part of the original design scope because: owner requested to add a utility cart path on the east side of the PAC. Changes affected existing trees in the new path.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 06-26-08 in the amount of \$ 1,623,600

The current base contract amount with approved amendments equals \$ 1,623,600

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,649,559

This change order is subject to the 10% rule. It results in a 1.01 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 25,959

or 1.60 % of the contract amount.

Signatures

Bond Program Manager

DeI Benson

Signature DeI Benson Date 08-23-10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mountain Movers Amount: \$ 13,000

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Unforeseen conditions of extended General Conditions, Overhead, and Schedule Delays.

Accountability

This change was not part of the original design scope because: Project schedule delay caused extension of schedule for Mountain Movers which affects the General Conditions and Overhead of their contract.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 173,900

The current base contract amount with approved amendments equals \$ 173,900

This request is an amendment and results in a revised contract amount of \$ 186,912

This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a _____ % change to the contract.

The cumulative amount of change orders for this contract equals \$ _____

or _____ % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	DeL Benson	<u>08-23-10</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mountain Movers Amount: \$ 17,000

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Screen rock larger than specified 3" fill material as directed by field conditions.

Accountability

This change was not part of the original design scope because: Fill requirements for contract specifications and geotechnical report did not match up. The larger rock fill was allowed by geotechnical report and supported by field conditions.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 173,900

The current base contract amount with approved amendments equals \$ 186,900

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 203,912

This change order is subject to the 10% rule. It results in a 9.10 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 17,012

or 9.10 % of the contract amount.

Signatures

Signature Date

Bond Program Manager De1 Benson  08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Devries Construction Amount: \$ 13,056

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Devries performed corrective work for both BEC (floor boxes) and Mountain Movers (correct final grade). Costs were back charged to BEC and Mountain Movers at a net no cost to District.

Accountability

This change was not part of the original design scope because: Electrical contractor (BEC) did not install floor boxes to an acceptable finish. Mountain Movers did not leave finish grade to an acceptable level. Devries performed corrective work for both.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 2,434,395

The current base contract amount with approved amendments equals \$ 2,473,934

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 2,564,725

This change order is subject to the 10% rule. It results in a 0.53 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 90,791

or 3.67 % of the contract amount.

Signatures

Bond Program Manager

DeI Benson

Signature *DeI Benson* Date 08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering Amount: \$ 11,867

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Corrective work performed including increasing metal studs, patching walls, flashing for duct penetrations, and re-insulating walls due to material removal. Back charge to respective contractors.

Accountability

This change was not part of the original design scope because: Caston was tasked to perform corrective work for other contractors. No charge to District.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,945,585

The current base contract amount with approved amendments equals \$ 1,945,585

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,956,860

This change order is subject to the 10% rule. It results in a 0.61 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 11,275

or 0.58 % of the contract amount.

Signatures

Bond Program Manager

DeI Benson

Signature: Date: 08-23-08



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering Amount: \$ 5,658

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Ceiling added in janitor's closet to maintain shaft rating, gap between backsplash and window system was closed, and wing walls around wheelchair lift was revised.

Accountability

This change was not part of the original design scope because: Omitted details were re-issued by the architect by project directives. Details were either missing, revised or added for Caston to provide.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,945,585

The current base contract amount with approved amendments equals \$ 1,945,585

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,962,518

This change order is subject to the 10% rule. It results in a 0.29 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 16,933

or 0.87 % of the contract amount.

Signatures

Bond Program Manager: Del Benson Signature: [Signature] Date: 08-23-10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Corporation Amount: \$ 11,379

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: Contractor provided an elevator operator during Campus move-in to North Hall.

Accountability

This change was not part of the original design scope because: Elevators in North Hall had not received State certification and an elevator operator had to be provided for the elevators to be used during the Campus relocation.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 293,300

The current base contract amount with approved amendments equals \$ 293,300

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 304,679

This change order is subject to the 10% rule. It results in a 3.88 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 11,379

or 3.88 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature

Date

[Signature] 08-23-18



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: BEC Inc. Amount: \$ 16,011

Campus: SB Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Existing campus fixtures fed to North Hall had to be cut and reconnected by the contractor.

Accountability

This change was not part of the original design scope because: Existing campus as-built plans did not accurately show how campus lighting was being fed. Existing site fixtures were being fed through the North Hall site and had to be cut and reconnected.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 2,125,000

The current base contract amount with approved amendments equals \$ 2,125,000

This request is an amendment and results in a revised contract amount of \$ 2,168,974

This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a _____ % change to the contract.


The cumulative amount of change orders for this contract equals \$ _____

or _____ % of the contract amount.

Signatures

Bond Program Manager

DeI Benson

Signature *Date*
 08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: ACSS Amount: \$ 24,019

Campus: SB Valley College Project: Chemistry/Physical Science Bldg

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Elevator design was changed from holed-hydraulic to holeless hydraulic type. ACSS was tasked to install the revised steel framing for the elevator guides.

Accountability

This change was not part of the original design scope because: LEED certification approved by District after project was public bid. Change of elevator type and conflict with existing pile required revised steel framing for the elevator guides.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-09 in the amount of \$ 3,398,000

The current base contract amount with approved amendments equals \$ 3,398,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 3,455,378

This change order is subject to the 10% rule. It results in a 0.71 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 57,378

or 1.69 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Del Benson Date 08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mountain Movers Amount: \$ 45,000

Campus: SB Valley College Project: Media/Communications Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Screen rock larger than specified 3" fill material as directed by field conditions.

Accountability

This change was not part of the original design scope because: Fill requirements for contract specifications and geotechnical report did not match up. The larger rock fill was allowed by geotechnical report and supported by field conditions.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 374,899

The current base contract amount with approved amendments equals \$ 405,328

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 443,823

This change order is subject to the 10% rule. It results in a 11.10 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 38,495
or 9.50 % of the contract amount.

Signatures

Signature Date

Bond Program Manager DeL Benson  08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: West Tech Mechanical Amount: \$ 4,331

Campus: SB Valley College Project: Media/Communications Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Change refrigerant for the CRAC units.

Accountability

This change was not part of the original design scope because: Campus requested to standardize the refrigerant type throughout the campus to reduce costs and for possible future application for LEED on the Media/Communications building.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>09-11-08</u> in the amount of	\$ 1,000,000
The current base contract amount with approved amendments equals	\$ 1,000,000
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$ _____
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$ 1,085,555

This change order is subject to the 10% rule. It results in a 0.43 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 85,555
 or 8.56 % of the contract amount.

Signatures

	<i>Signature</i>	<i>Date</i>
Bond Program Manager	Del Benson	<u> 08.23.10</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Daniel's Electric Amount: \$ 1,108

Campus: SB Valley College Project: Media/Communications Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Correction to electrical rough-in after framing for the TV studio was corrected.

Accountability

This change was not part of the original design scope because: Exterior walls of the TV studio were framed incorrectly. Contractor had to fix electrical rough-in after the framing issue was corrected.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,283,000

The current base contract amount with approved amendments equals \$ 1,283,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,409,472

This change order is subject to the 10% rule. It results in a 0.09 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 126,472
or 9.79 % of the contract amount.

Signatures

Bond Program Manager

DeI Benson

Signature Date
DeI Benson 08.23.10



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: WTS - Vislink Service Amount: \$ 16,317

Campus: SB Valley College Project: Media/Communications Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- | | | |
|--|---|--|
| <input type="checkbox"/> Unforeseen Conditions | <input type="checkbox"/> Design Omission | <input type="checkbox"/> Design Conflict |
| <input checked="" type="checkbox"/> Campus Recommended | <input type="checkbox"/> Contractor Recommended | <input type="checkbox"/> Agency Required |
| <input type="checkbox"/> Contractor Transfer (no cost to District) | | |

Explanation of Change: Locate, excavate and route conduit lines for the satellite antennas within the concrete pad area.

Accountability

This change was not part of the original design scope because: Design documents did not identify the location or depth of the installed conduits. They had to be located and routed to the antenna pad area.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>09-11-08</u> in the amount of	\$ <u>774,384</u>
The current base contract amount with approved amendments equals	\$ <u>774,384</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$ _____
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$ <u>811,911</u>

This change order is subject to the 10% rule. It results in a 2.11 % change to the contract.

The cumulative amount of change orders for this contract equals	\$ <u>37,527</u>
---	------------------

or 4.85 % of the contract amount.

Signatures

Bond Program Manager	Del Benson	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Signature</u> </div> <div style="text-align: center;"> <u>Date</u> <u>8.23.10</u> </div> </div>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

9617
Project Number

CO:02

CHANGE ORDER

Original Contract Amount: \$575,099.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$20,268.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>18-Aug-10</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:05</u>
To (Contractor):	<u>Anderson Charnesky Structural Steel (ACSS)</u>	Attn:	<u>Kevin</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/18/10 for

Change Order No. **CO:02** Item(s): PC059 & PC060

TOTAL COST OF CHANGE ORDER CO:02 \$33,841.00

Reason for Change:

Refer to attached Change Order No. CO:02 summary dated 08/18/10

Initiator of Change:

Refer to attached Change Order No. CO:02 summary dated 08/18/10

The original Base Contract Sum was:	<u>\$575,099.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$575,099.00</u>
Net change by previous authorized Change Order(s):	<u>\$20,268.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$595,367.00</u>
The contract AMOUNT due to C.O. No. CO:02 will be increased by:	<u>\$33,841.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$629,208.00</u>
The contract TIME due to C.O. No. CO:02 will be changed by: _____ calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore _____	
SBCCD Change Order # <u>CO:02</u> includes Item Number(s): <u>PC059 & PC060</u>	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>[Signature]</u>	<u>Geoff Doorn</u>	<u>8/20/2010</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>Matt Bryer</u>	<u>8/20/10</u>
District:			
Contractor:	<u>[Signature]</u>	<u>Kevin Charnesky</u>	<u>8/24/10</u>

Printed Name/Title

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CCRF-05: Bid Category 05 - ACSS, Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC 059	Structural steel revisions to the bleacher canopy assemblies to allow cladding to properly align.	B3		\$25,974	\$25,974		25974
PC060	Revisions to entry plaza perimeter gates including added picket stiffener, reconfiguring gate swing, adding protection plates, stops, fence fabric, hardware, and repainting	G3		\$7,867	\$7,867		7867
					\$0		
Subtotal					\$33,841	\$0	\$33,841

TOTAL CHANGE ORDER #02

\$33,841

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO:03

CHANGE ORDER

Original Contract Amount: \$749,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$38,478.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>17-Aug-10</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:15</u>
To (Contractor):	<u>Champion Electric, Inc.</u>	Attn:	<u>Kevin Shearer</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	<u>Refer to attachments</u>	Reference RFP No.:	<u>N/A</u>
<u>Description of Work:</u>			
<u>Refer to attached Change Order summary dated 8/17/10 for</u>			
<u>Change Order No.</u>	<u>CO:03</u>	<u>Item(s):</u>	<u>PC056</u>
TOTAL COST OF CHANGE ORDER	CO:03		<u>\$870.00</u>
<u>Reason for Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CO:03</u>	<u>summary dated</u>	<u>08/17/10</u>
<u>Initiator of Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CO:03</u>	<u>summary dated</u>	<u>08/17/10</u>
The original Base Contract Sum was:			<u>\$749,000.00</u>
Net change by previous authorized Contract Amendment (s):			<u>\$0.00</u>
The revised BASE Contract Sum:			<u>\$749,000.00</u>
Net change by previous authorized Change Order(s):			<u>\$38,478.00</u>
The Contract Sum including previous authorized Change Orders:			<u>\$787,478.00</u>
The contract AMOUNT due to C.O. No. <u>CO:03</u> will be increased by:			<u>\$870.00</u>
The revised Contract Amount, including this Change Order is, therefore:			<u>\$788,348.00</u>
The contract TIME due to C.O. No. <u>CO:03</u> will be unchanged by: _____ calendar days.			
The revised Contract Completion Date, including this Change Order is, therefore _____			
SBCCD Change Order # <u>CO:03</u> includes Item Number(s): <u>PC056</u>			

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>Geoff Doorn</u>	<u>8/20/2010</u>
Constr. Mgr.:		<u>Matt Brygo</u>	<u>8/20/10</u>
District:			
Contractor:		<u>Kevin Shearer</u> Printed Name/Title	<u>8/24/10</u>

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CCRF-15: Bid Category 15 - Champion Electric, Inc.

CHANGE ORDER #03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC056	Install surface mounted light fixture @ maintenance office in lieu of specified suspended ceiling fixture as no suspended ceiling is designed in this room			\$870	\$870		870
					\$0		
	Subtotal				\$870	\$0	\$870
	TOTAL CHANGE ORDER #03				\$870		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO:04

CHANGE ORDER

Original Contract Amount: \$482,235.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$39,103.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>18-Aug-10</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:18</u>
To (Contractor):	<u>RVH Constructors, Inc.</u>	Attn:	<u>Rick</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/18/10 for

Change Order No. CO:04 **Item(s):** PC 58 & 60

TOTAL COST OF CHANGE ORDER CO:04 **\$7,941.00**

Reason for Change:

Refer to attached Change Order No. CO:04 **summary dated** 08/18/10

Initiator of Change:

Refer to attached Change Order No. CO:04 **summary dated** 08/18/10

The original Base Contract Sum was:	<u>\$482,235.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$482,235.00</u>
Net change by previous authorized Change Order(s):	<u>\$39,103.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$521,338.00</u>
The contract AMOUNT due to C.O. No. <u>CO:04</u> will be increased by:	<u>\$7,941.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$529,279.00</u>
The contract TIME due to C.O. No. <u>CO:04</u> will be changed by: <u>38</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore:	<u>unchanged</u>
SBCCD Change Order # <u>CO:04</u> includes Item Number(s):	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>[Signature]</u>	<u>CEOE DOORN</u>	<u>8/20/2010</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>Math Bryer</u>	<u>8/20/10</u>
District:			
Contractor:	<u>[Signature]</u>	<u>DANIEL RODRIGUEZ, PM</u>	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CCRF-18: Bid Category 18 - RVh Constructors, Inc.

CHANGE ORDER #04

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC058	Provide restroom accessories originally scheduled to be provided by Owner	H4		\$728	\$728		728
PC060	Revisions to entry plaza perimeter gates adding flat bar edge protection plates to all gates and adding chainlink mesh at Gate 1-4	G3		\$7,213	\$7,213		7213
					\$0		
	Subtotal				\$7,941	\$0	\$7,941
	TOTAL CHANGE ORDER #04				\$7,941		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8104
Project Number

CO: 01

CHANGE ORDER

Original Contract Amount: \$648,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>18-Aug-10</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:21</u>
To (Contractor):	<u>Inland Building Construction Companies, Inc.</u>	Attn:	<u>Don Clements</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/18/10 for
Change Order No. **01** Item(s): PC32

TOTAL COST OF CHANGE ORDER **01** \$18,824.00

Reason for Change:

Refer to attached Change Order No. **01** summary dated **08/18/10**

Initiator of Change:

Refer to attached Change Order No. **01** summary dated **08/18/10**

The original Base Contract Sum was:	\$648,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$648,000.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$648,000.00
The contract AMOUNT due to C.O. No. 01 will be increased by:	\$18,824.00
The revised Contract Amount, including this Change Order is, therefore:	\$666,824.00
The contract TIME due to C.O. No. 01 will be changed by: _____ calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore _____	
SBCCD Change Order # 01 includes Item Number(s):	PC32

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SANTANA	8/20/10
Constr. Mgr.:		Matt Breyer	8/20/10
District:			
Contractor:		Donald Clements P/In	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:21 Inland Building Construction Comp.

CHANGE ORDER NO. 01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC032	Revisions to operable wall from the unit designed on bid documents to the revised specified system	F3		\$18,824	\$18,824
					\$0
					\$0
	Subtotal				\$18,824
	TOTAL CHANGE ORDER # 01				\$18,824

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$2,289,804.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$12,008.00

DSA No.:

School Name:	Crafton Hills College	Date:	18-Aug-10
Project Description:	Infrastructure Packages 2, 3, & 4	Contract No.:	INFRA234-05
To (Contractor):	Tidwell Concrete Construction, Inc.	Attn:	Jeff Stolzoff

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/18/10 for

Change Order No. 02 Item(s): PC043, PC044

TOTAL COST OF CHANGE ORDER 02 \$15,134.00

Reason for Change:

Refer to attached Change Order No. 02 summary dated 08/18/10

Initiator of Change:

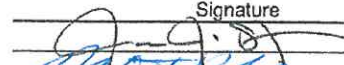


Refer to attached Change Order No. 02 summary dated 08/18/10

The original Base Contract Sum was:	\$2,289,804.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$2,289,804.00
Net change by previous authorized Change Order(s):	\$12,008.00
The Contract Sum including previous authorized Change Orders:	\$2,301,812.00
The contract AMOUNT due to C.O. No. 02 will be increased by:	\$15,134.00
The revised Contract Amount, including this Change Order is, therefore:	\$2,316,946.00
The contract TIME due to C.O. No. 02 will be changed by:	_____ calendar days.
The revised Contract Completion Date, including this Change Order is, therefore	_____
SBCCD Change Order # 02 includes Item Number(s):	PC043, PC044

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:		Name (printed)	Juan Santana	Date	8/20/10
Constr. Mgr.:		Name (printed)	Matt Breyer		
District:					
Contractor:		Name (printed)	Jeff Stolzoff	Date	8/24/10

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract INFA234-05: Tidwell

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation		
						Pckg 2	Pckg 3	Pckg 4
PC043	Install new cart path from quad to PAC plaza - Demo, grading, and concrete work	C4		\$13,134	\$13,134			13134
PC044	Relocate light pole base further from access road to avoid interference with traffic	C4		\$2,000	\$2,000		2000	
					\$0			
					\$0			
	Subtotal				\$15,134	\$0	\$2,000	\$13,134
	TOTAL CHANGE ORDER # 02				\$15,134			

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$1,623,600.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$9,592.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>18-Aug-10</u>
Project Description:	<u>Infrastructure Packages 2, 3, & 4</u>	Contract No.:	<u>INFRA234-06</u>
To (Contractor):	<u>Sierra Landscape Company</u>	Attn:	<u>Randy Mitchell</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/18/10 for

Change Order No. 03 Item(s): PC043

TOTAL COST OF CHANGE ORDER 03 \$16,367.00

Reason for Change:

Refer to attached Change Order No. 03 summary dated 08/18/10

Initiator of Change:

Refer to attached Change Order No. 03 summary dated 08/18/10

The original Base Contract Sum was:	<u>\$1,623,600.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,623,600.00</u>
Net change by previous authorized Change Order(s):	<u>\$9,592.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,633,192.00</u>
The contract AMOUNT due to C.O. No. 03 will be increased by:	<u>\$16,367.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,649,559.00</u>
The contract TIME due to C.O. No. 03 will be changed by: _____ calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore _____	
SBCCD Change Order # <u>03</u> includes Item Number(s): <u>PC043</u>	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>J. J. ST</u>	Juan Santana	<u>8/20/10</u>
Constr. Mgr.:	<u>M. Breyer</u>	Matt Breyer	<u>8/20/10</u>
District:			
Contractor:	<u>Jimmy Quinones Sierra</u>	Jimmy Quinones	<u>8/23/10</u>
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

3347A4
Project Number

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

NH-BC2-CA1

CONTRACT AMENDMENT

Original Contract Amount: \$173,900.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$12.00

DSA No.:
NH-BC2-CO1A

School Name: San Bernardino Valley College Date: 20-Aug-10
Project Description: North Hall Replacement Building Contract No.: Bid Category 2
To (Contractor): Mountain Movers Attn:

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Contract Amendment summary dated 8/20/10 for:
Contract Amendment No. NH-BC2-CA1 Item(s): 1.1

TOTAL COST OF CONTRACT AMENDMENT NH-BC2-CA1 \$13,000.00

Reason for Change:

Refer to attached Contract Amendment No. NH-BC2-CA1 summary dated 08/20/10

Initiator of Change:

Refer to attached Contract Amendment No. NH-BC2-CA1 summary dated 08/20/10

Table with 2 columns: Description and Amount. Rows include original base contract sum (\$173,900.00), net change by previous amendments (\$0.00), contract amount increase (\$13,000.00), revised base contract sum (\$186,900.00), net change by previous change orders (\$12.00), and revised contract amount (\$186,912.00).

The contract TIME due to C.A. No. NH-BC2-CA1 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Contract Amendment is, therefore unchanged.

SBCCD Contract Amendment # NH-BC2-CA1 includes Item Number(s): One (1) item

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signatures and names of Architect (Jay R. Title), Constr. Mgr. (Evan Taylor), District (Mr. Charlie Ng), and Contractor (Edwin Handley, V.P.) with dates.



CONTRACT AMENDMENT NO. NH-BC2-CA1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Unforeseen conditions of extended General Conditions, Overhead, and Schedule Delays	A1			\$13,000.00	\$13,000.00
	Subtotal					\$13,000.00
	TOTAL CONTRACT AMENDMENT #					\$13,000.00
		NH-BC2-CA1				

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

NH-BC2-CO3

CHANGE ORDER

Original Contract Amount: \$173,900.00
Amount of Previous Contract Amendments: \$13,000.00
Amount of Previous Change Orders: \$12.00

DSA No.:
NH-BC2-CO3

School Name: San Bernardino Valley College Date: 08/20/10
Project Description: New North Hall Replacement Building Contract No.: Bid Category 2
To (Contractor): Mountain Movers Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 08/20/10 for:
Change Order No. NH-BC2-CO3 Item(s): 2.1

TOTAL COST OF CHANGE ORDER NH-BC2-CO3 **\$17,000.00**

Reason for Change:

Refer to attached Change Order No. NH-BC2-CO3 summary dated 8/20/10

Initiator of Change:

Refer to attached Change Order No. NH-BC2-CO3 summary dated 08/20/10

The original Base Contract Sum was:	_____	\$173,900.00
Net change by previous authorized Contract Amendment (s):	_____	\$13,000.00
The revised BASE Contract Sum:	_____	\$186,900.00
Net change by previous authorized Change Order(s):	_____	\$12.00
The Contract Sum including previous authorized Change Orders:	_____	\$186,912.00
The contract AMOUNT due to C.O. No. <u>NH-BC2-CO3</u> will be increased by:	_____	\$17,000.00
The revised Contract Amount, including this Change Order is, therefore:	_____	\$203,912.00
The contract TIME due to C.O. No. <u>NH-BC2-CO3</u> will be unchanged by: _____ calendar days	_____	_____

The revised Contract Completion Date, including this Change Order is, therefore _____
SBCCD Change Order # NH-BC2-CO3 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>8/20/2010</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Evan Taylor, State Worker</u>		
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>[Signature]</u>		

CHANGE ORDER NO.

NH-BC2-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 4.1	Screen rock that is larger than 3: in fill material	B1			\$17,000.00	\$17,000.00
	Subtotal					\$17,000.00
	TOTAL CHANGE ORDER #				NH-BC2-CO3	\$17,000.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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3347A4
Project Number

NH-BC3-CO5

CHANGE ORDER

Original Contract Amount: **\$2,434,395.00**
 Amount of Previous Contract Amendments: **\$39,539.00**
 Amount of Previous Change Orders: **\$77,735.00**

DSA No.:
NH-BC3-CO5

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>08/13/10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 3</u>
To (Contractor):	<u>Devries Construction</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 08/13/10 for:
Change Order No. NH-BC3-CO5 Item(s): 5.1 TO 5.2

TOTAL COST OF CHANGE ORDER NH-BC3-CO5 \$13,056.00

Reason for Change:

Refer to attached Change Order No. NH-BC3-CO5 summary dated 8/13/10

Initiator of Change:

Refer to attached Change Order No. NH-BC3-CO5 summary dated 08/13/10

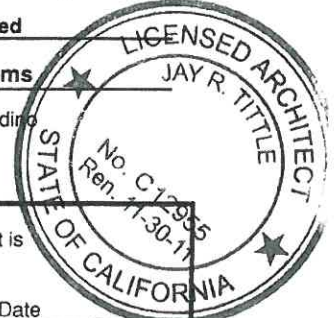
The original Base Contract Sum was:	<u>\$2,434,395.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$39,539.00</u>
The revised BASE Contract Sum:	<u>\$2,473,934.00</u>
Net change by previous authorized Change Order(s):	<u>\$77,735.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,551,669.00</u>
The contract AMOUNT due to C.O. No. NH-BC3-CO5 will be increased by:	<u>\$13,056.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,564,725.00</u>
The contract TIME due to C.O. No. NH-BC3-CO5 will be unchanged by:	<u>0</u> calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **NH-BC3-CO5** includes Item Number(s): Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>8/13/2010</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Evan Taylor</u>		
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>Brian Devries</u>		

Printed Name/Title

DSA No.:
NH-BC3-CO5

CHANGE ORDER NO.

NH-BC3-CO5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	Poor installation of the floor boxes by BC3 contractor required BC19 contractor to re-work to an acceptable finish. (Backcharge BC19 to BC3) PC 80	K1			\$9,840.00	\$9,840.00
Item 5.2	BC2 contractor left the final grade higher than documents allowed and BC3 contractor had to correct the problem. PC 81	K1			\$3,216.00	\$3,216.00
Subtotal						\$13,056.00
TOTAL CHANGE ORDER #					NH-BC3-CO5	\$13,056.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

NH-BC10-CO5

CHANGE ORDER

Original Contract Amount: **\$1,945,585.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **(\$592.00)**

DSA No.:
NH-BC10-CO5

School Name: San Bernardino Valley College Date: 08/13/10
 Project Description: New North Hall Replacement Building Contract No.: Bid Category 10
 To (Contractor): Caston Plastering Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 08/13/10 for
 Change Order No. NH-BC10-CO5 Item(s): 5.1 to 5.5**

TOTAL COST OF CHANGE ORDER NH-BC10-CO5 \$11,867.00

Reason for Change:

Refer to attached Change Order No. NH-BC10-CO5 summary dated 8/13/10

Initiator of Change:

Refer to attached Change Order No. NH-BC10-CO5 summary dated 08/13/10

The original Base Contract Sum was:	<u>\$1,945,585.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,945,585.00</u>
Net change by previous authorized Change Order(s):	<u>(\$592.00)</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,944,993.00</u>
The contract AMOUNT due to C.O. No. NH-BC10-CO5 will be increased by:	<u>\$11,867.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,956,860.00</u>

The contract TIME due to C.O. No. **NH-BC10-CO5** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **NH-BC10-CO5** includes Item Number(s): Five (5) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>	Date:	<u>8/13/2010</u>
Constr. Mgr.:	<u>Evan Taylor</u>		<u>Evan Taylor</u>		
District:	<u>Mr. Charlie Ng</u>		<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>Greg Malachuk</u>		<u>Greg Malachuk</u>		<u>8-17-10</u>

State of California - Division of the State Architect DSA Application No. 04-109147 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

NH-BC10-CO5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	At the second floor near the MAC, there was a guardrail shown in a location where there is a exposed structural steel above the floor. The installation of the metal guardrail would have been difficult and would not have looked good because of the steel framing so a project directive was written to delete the guardrail and construct a 42" high wall which enclosed the steel.	G3				
	PD66, PC51				\$1,702.00	\$1,702.00
Item 5.2	Bent plate placed in wrong location by BC04 which required BC10 to increase the gauge and size of metal studs. (Backcharge)	K1			\$2,320.00	\$2,320.00
	PC52					
Item 5.3	Walls had to be patched due to coordination issues between BC10 & BC18. (Backcharge)	K1			\$6,962.00	\$6,962.00
	PC69					
Item 5.4	Flashing had to placed in completed walls for duct penetrations due to coordination issues between BC10 & BC18. (Backcharge)	K1			\$592.00	\$592.00
	PC70					
Item 5.5	BC10 contractor has to re-insulate walls due to material being removed by BC18 & BC19 contractors. (Backcharge)	K1			\$291.00	\$291.00
	PC76					
	Subtotal					\$11,867.00
	TOTAL CHANGE ORDER #	NH-BC10-CO5				\$11,867.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC10-CO6

CHANGE ORDER

Original Contract Amount: **\$1,945,585.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$11,275.00**

DSA No.:
NH-BC10-CO6

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>08/13/10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 10</u>
To (Contractor):	<u>Caston Plastering</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 08/13/10 for
 Change Order No. NH-BC10-CO6 Item(s): 6.1 to 6.3**

TOTAL COST OF CHANGE ORDER NH-BC10-CO6 \$5,658.00

Reason for Change:

Refer to attached Change Order No. NH-BC10-CO6 summary dated 8/13/10

Initiator of Change:

Refer to attached Change Order No. NH-BC10-CO6 summary dated 08/13/10

The original Base Contract Sum was:	<u>\$1,945,585.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,945,585.00</u>
Net change by previous authorized Change Order(s):	<u>\$11,275.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,956,860.00</u>
The contract AMOUNT due to C.O. No. NH-BC10-CO6 will be increased by:	<u>\$5,658.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,962,518.00</u>
The contract TIME due to C.O. No. NH-BC10-CO6 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

SBCCD Change Order # **NH-BC10-CO6** includes Item Number(s): **Three (3) items**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed):	<u>Jay R. Tittle, C-12955</u>	Date:	<u>8/13/2010</u>
Constr. Mgr.:	<u>Evan Taylor</u>	Name (printed):	<u>Evan Taylor</u>		
District:	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	Name (printed):	<u>Greg Malachowski</u>	Date:	<u>8-17-10</u>
Contractor:	<u>Greg Malachowski</u>	Name (printed):	<u>Greg Malachowski</u>		



CHANGE ORDER NO.

NH-BC10-CO6

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 6.1		G3				
	No ceiling was shown in the Janitor's Closet at the 1 st floor, which is a duct shaft on the upper floors. To maintain the required shaft rating, a ceiling was added. PD87, PC60				\$1,082.00	\$1,082.00
Item 6.2						
	In room NH218 & NH222 there are countertops and cabinets that are in front of windows (spandrel glass). No details was provided for the finishing of the cabinets there were in front of windows. No detail was provided for how the backsplash was to intersect with the window system. PD was written and details provided to close of the gap. PD54, PC54, FCD45	G3			\$1,083.00	\$1,083.00
Item 6.3						
	PD75 was issued to revise the wing walls around the chair lift. This revision was required to coordinate with the requirements of the wheelchair lift manufacturer. PD75, PC75, FCD47				\$3,493.00	\$3,493.00
	Subtotal					\$5,658.00
	TOTAL CHANGE ORDER #	NH-BC10-CO6				\$5,658.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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- D SITE COST, AGENCY OR CODE REVISION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

NH-BC15-CO1

CHANGE ORDER

Original Contract Amount: **\$293,300.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$0.00**

DSA No.:
NH-BC15-CO1

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>13-Aug-10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 15</u>
To (Contractor):	<u>Inland Building Corporation</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/13/10 for:
Change Order No. NH-BC15-CO1 Item(s): 1.1 to 1.2

TOTAL COST OF CHANGE ORDER NH-BC15-CO1 \$11,379.00

Reason for Change:

Refer to attached Change Order No. NH-BC15-CO1 summary dated 10/2/09

Initiator of Change:

Refer to attached Change Order No. NH-BC15-CO1 summary dated 13-Aug-10

The original Base Contract Sum was:	<u>\$293,300.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$293,300.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$293,300.00</u>
The contract AMOUNT due to C.O. No. NH-BC15-CO1 will be increased by:	<u>\$11,379.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$304,679.00</u>

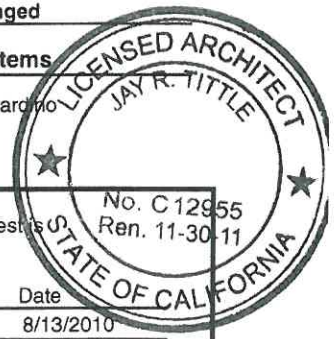
The contract TIME due to C.O. No. **NH-BC15-CO1** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # NH-BC15-CO1 includes Item Number(s): Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>8/13/2010</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Evan Taylor</u>		
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>Mitchel Haack/PM</u>		<u>8-17-10</u>

CHANGE ORDER NO.

NH-BC15-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	elevator operator had to be provided as the elevator had not yet received final inspection. PC 84	H4			\$4,297.00	\$4,297.00
Item 1.2	In order to move the furniture into the building, an elevator operator had to be provided as the elevator had not yet received final inspection. PC 85	H4			\$7,082.00	\$7,082.00
Subtotal						\$11,379.00
TOTAL CHANGE ORDER #		NH-BC15-CO1				\$11,379.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

NH-BC19-CA1

CONTRACT AMENDMENT

Original Contract Amount: \$2,125,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$27,963.00

DSA No.:
NH-BC19-CO1A

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>08/13/10</u>
Project Description:	<u>North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 19</u>
To (Contractor):	<u>BEC Inc</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Contract Amendment summary dated 08/13/10 for:

Contract Amendment No.	<u>NH-BC19-CA1</u>	Item(s):	<u>1.1</u>
TOTAL COST OF CONTRACT AMENDMENT	NH-BC19-CA1		\$16,011.00

Reason for Change:

Refer to attached Contract Amendment No. NH-BC19-CA1 summary dated 08/13/10

Initiator of Change:

Refer to attached Contract Amendment No. NH-BC19-CA1 summary dated 08/13/10

The original Base Contract Sum was:	<u>\$2,125,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The contract AMOUNT due to C.A. No. <u>NH-BC19-CA1</u> will be increased by:	<u>\$16,011.00</u>
The revised BASE Contract Sum:	<u>\$2,141,011.00</u>
Net change by previous authorized Change Order(s):	<u>\$27,963.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,168,974.00</u>
The revised Contract Amount, including this Contract Amendment is, therefore:	<u>\$2,168,974.00</u>
The contract TIME due to C.A. No. <u>NH-BC19-CA1</u> will be unchanged by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Amendment is, therefore	<u>unchanged</u>
SBCCD Contract Amendment # <u>NH-BC19-CA1</u> includes Item Number(s):	<u>One (1) item</u>

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Signature</u>	<u>Name (printed)</u>	<u>Date</u>
Constr. Mgr.:		<u>Evan Taylor</u>	
District:		<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. 04-019147 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

CONTRACT AMENDMENT NO. NH-BC19-CA1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	As-builts for existing campus lighting did not accurately show how lights were fed. Some existing campus fixtures were fed through the North Hall site and had to be cut and then reconnected. PD 85, PC 88	A1			\$16,011.00	\$16,011.00
	Subtotal					\$16,011.00
	TOTAL CONTRACT AMENDMENT #	NH-BC19-CA1				\$16,011.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

CS-BC4-CO2

CHANGE ORDER

Original Contract Amount: **\$3,398,000.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$33,359.00**

DSA No.:
CS-BC4-CO2

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>13-Aug-10</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 4</u>
To (Contractor):	<u>ACSS</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated	8/13/10 for		
Change Order No.	CS-BC4-CO2	Item(s):	2.1
TOTAL COST OF CHANGE ORDER	CS-BC4-CO2		\$24,019.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	CS-BC4-CO2	summary dated	8/13/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	CS-BC4-CO2	summary dated	8/13/10

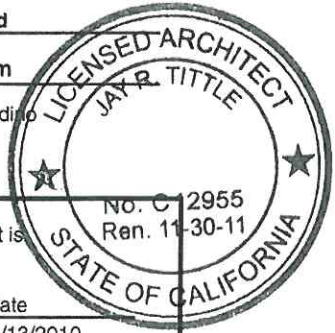
The original Base Contract Sum was:	<u>\$3,398,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$3,398,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$33,359.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$3,431,359.00</u>
The contract AMOUNT due to C.O. No. CS-BC4-CO2 will be increased by:	<u>\$24,019.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$3,455,378.00</u>
The contract TIME due to C.O. No. CS-BC4-CO2 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # CS-BC4-CO2 includes Item Number(s): <u>One (1) item</u>	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>8/13/2010</u>
Constr. Mgr.:	<u>Evan Taylor</u>		<u>Evan Taylor</u>		
District:			<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>Kevin Charnitzky</u>		<u>Kevin Charnitzky President</u>		



CHANGE ORDER NO.

CS-BC4-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Change both elevators from holed-hydraulic to holeless hydraulic for two reasons: 1. One elevator jack hole conflicted with pile location; 2. For LEED certification, both elevators need to be holeless hydraulic. Elevator cost previously approved (BC15) - this is the cost to revise the steel framing for the revised elevator (different shaft dimensions)	H4				
	PD41, PC 22R1, FCD				\$24,019.00	\$24,019.00
	Subtotal					\$24,019.00
	TOTAL CHANGE ORDER #					\$24,019.00
		CS-BC4-CO2				

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "l" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
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3347A4
Project Number

CS-BC20-CO2

CHANGE ORDER

Original Contract Amount: **\$299,000.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **(\$192.00)**

DSA No.:
CS-BC20-CO2

School Name:	San Bernardino Valley College	Date:	13-Aug-10
Project Description:	New Chemistry & Physical Science Building	Contract No.:	Bid Category 20
To (Contractor):	Marina Landscape. Inc.	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated	8/13/10 for		
Change Order No.	CS-BC20-CO2	Item(s):	2.1
TOTAL COST OF CHANGE ORDER	CS-BC20-CO2		\$3,499.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	CS-BC20-CO2	summary dated	8/13/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	CS-BC20-CO2	summary dated	08/13/10

The original Base Contract Sum was:	\$299,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$299,000.00
Net change by previous authorized Change Order(s):	-\$192.00
The Contract Sum including previous authorized Change Orders:	\$298,808.00
The contract AMOUNT due to C.O. No. CS-BC20-CO2 will be increased by:	\$3,499.00
The revised Contract Amount, including this change order is, therefore:	\$302,307.00

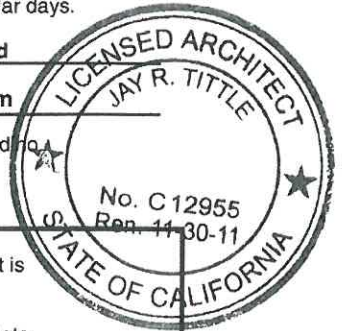
The contract TIME due to C.O. No. **CS-BC20-CO2** will be **unchanged** by: **0** calendar days.

The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

SBCCD Change Order # **CS-BC20-CO2** includes Item Number(s): **One (1) item**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance

Architect:	<i>[Signature]</i>	Name (printed)	Jay R. Tittle, C-12955	Date	8/13/2010
Constr. Mgr.:	<i>[Signature]</i>		Evan Taylor		
District:			Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services		
Contractor:	<i>[Signature]</i>		ALI TAVAKOLI, V.P.		
			<i>Printed Name/Title</i>		

CHANGE ORDER NO.

CS-BC20-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	The existing irrigation system was not well documented in as-builts. The types of controllers for the campus were not known at the time of bidding. The campus standard is actually controlled via radio modules, not telephone lines (as was originally specified). This is to change the controller to work with the campus system.					
		C4			\$3,499.00	\$3,499.00
	PD 31, PC 52					
	Subtotal					\$3,499.00
	TOTAL CHANGE ORDER #					\$3,499.00
		CS-BC20-CO2				

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

MC-BC2-CO3

CHANGE ORDER

Original Contract Amount: \$374,899.00
Amount of Previous Contract Amendments: \$30,429.00
Amount of Previous Change Orders: (\$6,505.00)

DSA No.:
MC-BC2-CO3

School Name: San Bernardino Valley College Date: 20-Aug-10
Project Description: New Media Communications Building Contract No.: Bid Category 2
To (Contractor): Mountain Movers Attn:

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 8/20/10 for:
Change Order No. MC-BC2-CO3 Item(s): 3.1

TOTAL COST OF CHANGE ORDER MC-BC2-CO3 \$45,000.00

Reason for Change:

Refer to attached Change Order No. MC-BC2-CO3 summary dated 08/20/10

Initiator of Change:

Refer to attached Change Order No. MC-BC2-CO3 summary dated 08/20/10

Table with 2 columns: Description and Amount. Rows include: The original Base Contract Sum was: \$374,899.00; Net change by previous authorized Contract Amendment (s): \$30,429.00; The revised BASE Contract Sum: \$405,328.00; Net change by previous authorized Change Order(s): (\$6,505.00); The Contract Sum including previous authorized Change Orders: \$398,823.00; The contract AMOUNT due to C.O. No. MC-BC2-CO3 will be increased by: \$45,000.00; The revised Contract Amount, including this Change Order is, therefore: \$443,823.00

The contract TIME due to C.O. No. MC-BC2-CO3 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # MC-BC2-CO3 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: Jay R. Tittle, C-12955 Date: 8/20/2010
Constr. Mgr.: Evan Taylor State Worker 24 Aug 10
District: Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
Contractor: Edwin Hernandez, J.P. Printed Name/Title

CHANGE ORDER NO.

MC-BC2-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Screen rock that is larger than 3" in fill material	B1			\$45,000.00	\$45,000.00
	Subtotal					\$45,000.00
	TOTAL CHANGE ORDER #					\$45,000.00
		MC-BC2-CO3				

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

MC-BC18-CO6

CHANGE ORDER

Original Contract Amount: **\$1,000,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$81,224.00**

DSA No.:
MC-BC18-CO6

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>13-Aug-10</u>
Project Description:	<u>New Media Communications Building</u>	Contract No.:	<u>Bid Category 18</u>
To (Contractor):	<u>West Tech Mechanical</u>	Attn:	_____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated	8/13/10	for:	
Change Order No.	MC-BC18-CO6	Item(s): 6.1	
TOTAL COST OF CHANGE ORDER	MC-BC18-CO6	\$4,331.00	
<u>Reason for Change:</u>			
Refer to attached Change Order No.	MC-BC18-CO6	summary dated	08/13/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	MC-BC18-CO6	summary dated	08/13/10

The original Base Contract Sum was:	\$1,000,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,000,000.00
Net change by previous authorized Change Order(s):	\$81,224.00
The Contract Sum including previous authorized Change Orders:	\$1,081,224.00
The contract AMOUNT due to C.O. No. MC-BC18-CO6 will be increased by:	\$4,331.00
The revised Contract Amount, including this Change Order is, therefore:	\$1,085,555.00

The contract TIME due to C.O. No. **MC-BC18-CO6** will be **unchanged** by: 0 calendar days.
 The revised Contract Completion Date, including this Change Order is, therefore unchanged

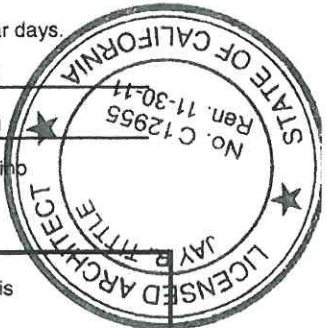
SBCCD Change Order # **MC-BC18-CO6** includes Item Number(s): **One (1) item**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>8/13/2010</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>Evan Taylor</u>			
District:	<u>Mr. Charlie Ng, Interim Vice Chancellor</u>				
Contractor:	<u>[Signature]</u>	<u>BEN LIPPE / PROJ. COORDINATOR</u>			<u>8/20/10</u>



CHANGE ORDER NO.

MC-BC18-CO6

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 6.1	In order to standardize the refrigerant type throughout the campus and also reduce the costs for possible future application for LEED EB, change the refrigerant at the CRAC units. PD2, PC81, FCD (NA)	H4			\$4,331.00	\$4,331.00
	Subtotal					\$4,331.00
	TOTAL CHANGE ORDER #				MC-BC18-CO6	\$4,331.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

MC-BC19-CO11

CHANGE ORDER

Original Contract Amount: \$1,283,000.00
Amount of Previous Contract Amendments: \$ 9,073.00
Amount of Previous Change Orders: \$125,364.00

DSA No.:
MC-BC19-CO11

School Name: San Bernardino Valley College Date: 13-Aug-10
Project Description: New Media Communications Building Contract No.: Bid Category 19
To (Contractor): Daniel's Electric Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated	08/13/10 for:		
Change Order No.	MC-BC19-CO11	Item(s):	11.1
TOTAL COST OF CHANGE ORDER	MC-BC19-CO11		\$1,108.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	MC-BC19-CO11	summary dated	08/13/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	MC-BC19-CO11	summary dated	08/13/10

The original Base Contract Sum was:	\$1,283,000.00
Net change by previous authorized Contract Amendment (s):	\$ 9,073.00
The revised BASE Contract Sum:	\$ 1,292,073.00
Net change by previous authorized Change Order(s):	\$125,364.00
The Contract Sum including previous authorized Change Orders:	\$ 1,417,437.00
The contract AMOUNT due to C.O. No. MC-BC19-CO11 will be increased by:	\$1,108.00
The revised Contract Amount, including this Change Order is, therefore:	\$ 1,418,545.00

The contract TIME due to C.O. No. **MC-BC19-CO11** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **MC-BC19-CO11** includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
<u>[Signature]</u>	Jay R. Tittle, C-12955	8/13/2010
Architect:		
Constr. Mgr.:	Evan Taylor	
District:	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor:	<u>THOMAS C. ISPAS</u>	<u>RESIDENT</u>
	Printed Name/Title	

CHANGE ORDER NO.

MC-BC19-CO11

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 11.1	The exterior walls of the tv studio were framed incorrectly. Correct electrical rough-in after the framing was corrected. PD22, PC77,	K1			\$1,108.00	\$1,108.00
Subtotal						\$1,108.00
TOTAL CHANGE ORDER #		MC-BC19-CO11				\$1,108.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

CT-BC01-CO2

CHANGE ORDER

Original Contract Amount: **\$774,384.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$21,210.00**

DSA No.:
CT-BC01-CO2

School Name:	San Bernardino Valley College	Date:	13-Aug-10
Project Description:	New Communications Tower & Site Work	Contract No.:	Bid Category 1
To (Contractor):	WTS - Vislink Service	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

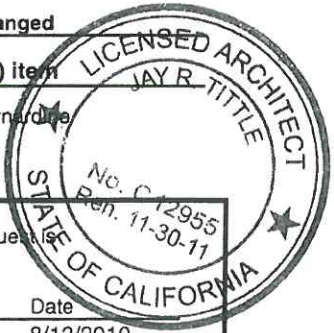
<u>Description of Work:</u>			
Refer to attached Change Order summary dated	8/13/10 for:		
Change Order No.	CT-BC01-CO2	Item(s):	2.1
TOTAL COST OF CHANGE ORDER	CT-BC01-CO2		\$16,317.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	CT-BC01-CO2	summary dated	08/13/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	CT-BC01-CO2	summary dated	08/13/10

The original Base Contract Sum was:	\$774,384.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$774,384.00
Net change by previous authorized Change Order(s):	\$21,210.00
The Contract Sum including previous authorized Change Orders:	\$795,594.00
The contract AMOUNT due to C.O. No. CT-BC01-CO2 will be increased by:	\$16,317
The revised Contract Amount, including this Change Order is, therefore:	\$811,911.00
The contract TIME due to C.O. No. CT-BC01-CO2 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # CT-BC01-CO2 includes Item Number(s): One (1) item	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.



Architect:	<i>[Signature]</i>	Name (printed)	Jay R. Tittle, C-12955	Date	8/13/2010
Constr. Mgr.:	<i>[Signature]</i>	Name (printed)	Evan Taylor		
District:	<i>[Signature]</i>	Name (printed)	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services		
Contractor:	<i>[Signature]</i>	Name (printed)	Todd Hunt PM	Date	8/20/10

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Amendment 001 to the
AEI-CASC Consulting Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the AEI-CASC Consulting contract at Crafton Hills College in the amount of \$11,376.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for providing survey services of existing sanitary sewer structures, which is needed to complete a sanitary sewer capacity study. A sanitary sewer capacity study is required to ensure compliance with the Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems. The Statewide General WDR for Sanitary Sewer Systems mandate that sanitary systems must be provided with adequate design capacity to prevent Sewer System Overflows (SSOs).

ANALYSIS

The effect of this amendment will be an addition of \$11,376.00 to the AEI-CASC Consulting contract, resulting in a revised contract amount of \$32,760.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment

AEI-CASC CONSULTING CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: AEI-CASC Consulting
937 South Via Lata, Suite 500
Colton, CA 92324

Brief Description:

This amendment is for providing survey services of existing sanitary sewer structures, which is needed to complete a sanitary sewer capacity study. A sanitary sewer capacity study is required to ensure compliance with the Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems. The Statewide General WDR for Sanitary Sewer Systems mandate that sanitary systems must be provided with adequate design capacity to prevent Sewer System Overflows (SSOs).

Attachments:

- Kitchell/BRj project memo CHC Energy 001 (2 pages)
- AEI-CASC Consulting Authorization for Additional work proposal (3 pages)

Costs:

\$11,376.00 = Total amount of this Amendment

The original Contract Sum	\$21,384.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$21,384.00
The Contract Sum will be increased by this Amendment	\$11,376.00
The new Contract Sum including this Amendment	\$32,760.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes AEI-CASC Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to AEI-CASC Consulting contract with SBCCD.


Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

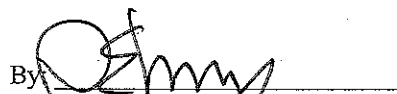
Authorized:

CONSULTANT
AEI-CASC Consulting

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 8-19-10

DATE: 08.19.10

DATE: _____

DATE: July 14, 2010

No - CHC ENERGY 001TO: Bruce Baron
Acting Chancellor
San Bernardino Community College District (SBCCD)FROM: Geoff Bachanas *GB*
Project Manager
Kitchell/BRJRE: **Crafton Hills College (CHC)**
PROJECT #: Energy Systems / Alternative Energy / Central Plant
Approval of AEI-CASC Additional Service**SCOPE:**

SBCCD approval of AEI-CASC additional service for provided survey services of existing sanitary sewer structures at CHC.

NARRATIVE:

Statewide General Waste Discharge Requirements (WDR) for Sanitary Sewer Systems mandate that sanitary systems must be provided with adequate design capacity to prevent Sewer System Overflows (SSOs). In order to ensure agencies/owners are in compliance a Sewer Management Plan (SSMP) must be prepared and submitted for review and acceptance. Holmes International has previously prepared the bulk of the SSMP, with a sanitary sewer capacity study still to be completed. Psomas, a civil engineering firm, is currently under contract to perform this sewer capacity study.

The sanitary sewer capacity study will consider the existing conditions and the proposed build-out and ensure that the existing system is adequate to handle current and future loads. If not, a plan will be put together and included in the SSMP to address these needs. In order to perform this capacity study a significant amount of information is needed. All existing sanitary sewer horizontal and vertical positions and pipe sizes of all existing sewer manholes and cleanouts throughout the campus are required. This information currently doesn't exist, therefore needs to be provided.

AEI-CASC, the survey firm contracted to provide survey services at CHC, has prepared an additional service for providing this information. This work wasn't identified under their current contract, therefore it would be an additional service.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approve AEI-CASC additional service for providing survey services of existing sanitary sewer structures in the amount of \$11,376.00. With SBCCD approval AEI-CASC will be directed to perform the additional scope of work and an amendment will be prepared for SBCCD board approval.

- | | | |
|-------------------------------------|--|--|
| <input checked="" type="checkbox"/> | I concur with this recommendation | <i>[Signature]</i> 7.14.10
Alza Rosen, Program Manager, K/BRJ |
| <input type="checkbox"/> | I do not concur with this recommendation | |

- | | | |
|-------------------------------------|--|--|
| <input checked="" type="checkbox"/> | I concur with this recommendation | <i>[Signature]</i> 7/15/10
Bruce Baron, Acting Chancellor |
| <input type="checkbox"/> | I do not concur with this recommendation | |

Attachments: AEI-CASC authorization for additional work proposal (3 pages)

Cc: Steve Lehr - SBCCD
Alan Rosen - Kitchell/BRj
File

JUN 15 2010

AEI-CASC CONSULTING

937 South Via Lata, Suite 500, Colton, Ca 92324
Telephone: (909) 783-0101 · Fax: (909) 783-0108

AUTHORIZATION FOR ADDITIONAL WORK

Mr. Bruce McDonald
SAN BERNARDINO COMMUNITY
COLLEGE DISTRICT
114 South Del Rosa Drive
San Bernardino, Ca 92408
Email: bruce.mcdonald@briassociates.com

Date:	June 15, 2010
Project:	Crafton Hills Campus Project
Job Number:	1261-0001
Authorization:	#01
Description:	Survey of Existing Sewer Structure

Dear Mr. McDonald:

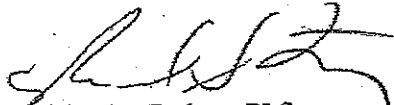
AEI-CASC Consulting has developed the following scope of services and schedule of fees for additional services required on your project. These services are being provided to you outside of the original scope of services and schedule of fees. You will be invoiced for this work in accordance with the fee schedule below and our standard hourly fee rate schedule.

<p><u>SCOPE OF SERVICES</u></p> <p><i>See Attachment "A"</i></p> <p><u>SCHEDULE OF FEES</u></p> <p><i>See Attachment "A"</i></p>
--

This additional work order is an addendum to the existing contract. The terms and conditions of the original contract are applicable to this addendum. Subsequent to your review of the above referenced scope of services, please sign and return this form to AEI-CASC Consulting so that work efforts may commence. A faxed copy of the signed additional work order is acceptable.

Sincerely,

AEI-CASC CONSULTING



Richard S. Furlong, PLS
Director of Field Operations

Cc: Mr. Geoffrey Bachanas (via email)
Mr. Jerard Tourgoutian (via email)

Authorized by:

SAN BERNARDINO COMMUNITY
COLLEGE DISTRICT

By: _____

Name/Title: _____

Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CRAFTON HILLS CAMPUS PROJECT
AUTHORIZATION FOR ADDITIONAL WORK #01

ATTACHMENT "A"

SCOPE OF SERVICE

SURVEY OF EXISTING SEWER STRUCTURES

AEI-CASC Consulting will provide field survey and office calculations to locate the horizontal and vertical position as well as verifying pipe sizes of all existing sewer manholes and cleanouts throughout the campus as designated by the District's provided exhibit. The survey will be based on the District's designated survey control, which will also be verified for accuracy and consistency.

Site survey will be delivered as directed in writing by the District upon completion within ten (10) working days, in hard copy and in digital format to the District.

SCHEDULE OF FEE

SURVEY OF EXISTING SEWER STRUCTURES.....\$11,376.00

TOTAL AMOUNT: \$11,376.00

REIMBURSABLES

Reproduction, delivery, and related costs are in addition to the schedule of fees and will be billed in accordance with the attached standard hourly fee rate schedule.

**AEI-CASC ENGINEERING
HOURLY FEE RATE SCHEDULE**

January 1, 2010

The following rates shall apply to services provided on a time-and-material basis. Rates reflected are hourly.

<u>General</u>		<u>Construction Management</u>	
President/Principal	\$180.00	Resident Engineer	\$132.00
Clerical/Miscellaneous Office Work	\$65.00	Assistant Resident Engineer	\$122.00
		Senior Field Inspector	\$104.00
		Field Inspector I	\$89.00
		Field Inspector 2	\$98.00
<u>Civil</u>		<u>Planning</u>	
Engineering Director	\$149.00	Planning Director	\$143.00
Senior Project Manager/ Project Manager	\$141.00	Project Manager	\$130.00
Assistant Project Manager/Senior Project Engineer	\$122.00	Senior Planner	\$122.00
Senior Designer/Project Engineer/Calculator	\$113.00	Planner	\$108.00
Design Engineer/Designer	\$108.00	Assistant Planner	\$93.00
CADD Designer	\$99.00		
Senior CADD Drafter	\$92.00	<u>Survey</u>	
CADD Drafter	\$70.00	Three Person Survey/GPS Crew	\$263.00
		Two Person Survey/GPS Crew	\$237.00
<u>Water Quality Services</u>		One Person Survey/GPS Crew	\$206.00
Engineering Director	\$149.00	Senior Project Manager/ Project Manager	\$141.00
Senior Project Manager/ Project Manager	\$141.00	Survey Analyst	\$113.00
Assistant Project Manager/Senior Project Engineer	\$122.00		
Project Engineer	\$113.00	<u>Other</u>	
Scientist	\$108.00	Litigation Consultant/Expert Witness	\$363.00
Senior Field Inspector	\$104.00	Computer Time	\$33.00
Environmental Analyst I	\$89.00		
Environmental Analyst II	\$98.00		
Field Inspector I	\$89.00		
Field Inspector II	\$98.00		
Two Person Sampling Crew	\$194.00		

REIMBURSABLE EXPENSES

The following expenses will be billed at cost plus 15%:

- **Reproduction Services:** Includes blueprinting, copying, printing and plotting. In-house plots will be billed at \$6.00 per sheet for each client set and for a final in-house review set. The client is welcome to contract directly with an outside reprographic firm for those services not provided in-house.
- **Rental Equipment and Fees:** Any equipment rental and any fees advanced by our firm including plan check and filing fees.
- **Commercial Delivery Services:** Including Express Mail, Federal Express, UPS and independent courier services.
- **In-House Pick-Up and Delivery Services:** These services provided by our firm will be reimbursed at \$44.00 per hour. In addition, mileage will be billed at \$.66 per mile with no markup.
- **Travel Expenses:** Mileage to and from the job site will be billed at a rate of \$.66 per mile with no markup and travel time for survey crews will be billed at \$90.00 per hour, per man, each-way. Airfare will be billed at cost plus 15%.
- **Per Diem:** Per diem for overnight stays will be billed at \$134 per day, per man.
- **Waiver of Subrogation:** If the client requires a *Waiver of Subrogation for Workman's Compensation Insurance*, the client will be required to pay the additional insurance premium for this request. The approximate amount for the waiver is \$250.00.

NOTE: Invoicing will be submitted on a monthly, progressive cycle.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Amendment 001 to the Serna's Relocation Systems, Inc. Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Serna's Relocation Systems, Inc. contract at San Bernardino Valley College in the amount of \$2,677.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

Serna's Relocation Systems, Inc. was tasked to relocate the campus tenants into the North Hall Replacement Building. During the move there were items not originally identified during pre-move meetings and portions of the move could not be performed per user request. Tenant relocation from the Liberal Arts Building was not originally identified and the move for the Criminal Justice Division was performed in two phases. The extra move and remobilization to accommodate the user request was not included in the original contract.

ANALYSIS

The effect of this amendment will be an addition of \$2,677.00 to the Serna's Relocation Systems, Inc. contract, resulting in a revised contract amount of \$12,083.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment

CONTRACT AMENDMENT to AGREEMENT OF SERVICES CONTRACT: 001

DATE: 08/19/2010

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Serna's Relocation Systems, Inc.
2540 Fulton Road
Pomona, CA 91767

Narrative:

Serna's Relocation Systems, Inc. was tasked to relocate tenants into the North Hall Replacement Building. During the User Group move there were items not originally identified during pre-move meetings. Serna's Relocation Systems, Inc. relocated staff offices from the Liberal Arts Building and added a second move phase for the Criminal Justice Division. This extra move and remobilization to accommodate the User request was not included in the original contract.

Attachments:

- K/BRj Project Memo No. VC 127, Serna's Relocation Systems invoice No. 664

Costs:

\$2,677.00 = Total amount of this Amendment

The original Agreement for Services Contract Sum	\$9,406.00
Net change by previous Amendments	\$0.00
The Agreement for Services Contract Sum prior to this Amendment	\$9,406.00
The Agreement for Services Contract Sum will be increased by this Amendment	\$2,677.00
The new Agreement for Services Contract Sum including this Amendment	\$12,083.00

By signing this Amendment the SBCCD authorizes Serna's Relocation Systems, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Serna's Relocation Systems, Inc. contract with SBCCD.

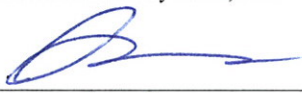
Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
Serna's Relocation Systems, Inc.

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 8/20/10

DATE: 8.20.10

DATE:

701 South Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 | FAX (909) 889-9952

DATE: August 19, 2010

Nº VC - 127

TO: Bruce Baron
Interim Chancellor, SBCCD

San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

FROM: Patricia Nguyen
Project Manager, Kitchell/BRJ

PROJECT: Sernas Relocation Systems, Inc. Proposed Amendment

Narrative

Serna's Relocation Systems, Inc. has submitted a proposed fee for additional move services from the Liberal Arts Building and Criminal Justice portables to the new North Hall Building at Valley College.

Serna's Relocation Systems' original fee of \$9,405 did not include relocating staff offices in the Liberal Arts Building to the New North Hall, nor did it include a second phase of remobilization for the Criminal Justice Department.

Recommendation

After a thorough review of the hours proposed by Serna's Relocation Systems, Inc., Kitchell/BRJ recommends approving Serna's Relocation Systems, Inc.'s proposed fee of \$2,677 for additional moving services.

- I concur with this recommendation
 I do not concur with this recommendation



Del Benson, Program Manager

- I concur with this recommendation
 I do not concur with this recommendation

Bruce Baron, Interim Chancellor

Serna's Relocation Systems, Inc.

2540 Fulton Rd.
 Pomona, CA 91767
 (909) 596-5006

Invoice

Date	Invoice #
8/19/2010	664

Bill To
San Bernardino Community College Dist. 114 S. Del Rosa Dr. San Bernardino, CA 92408

P.O. No.	Terms	Project
	Upon Receipt	

Quantity	Description	Rate	Amount
	Relocation Services of North Hall at SBVC		
313	8/6/10- Relocation Services	2,019.13	2,019.13
	Office Moving Cartons- Material	2.10	657.30
Please remit to above address. 1.5% late charge on unpaid balance.		Total	\$2,676.43

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Consideration of Approval of Amendment 013 to the
NTD Architecture Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 013 to the NTD Architecture contract at San Bernardino Valley College in the amount of \$384,915.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for additional services tasked of NTD Architects:

- Construction administration services for extended construction schedule for the Media/ Communications, North Hall Replacement and Chemistry/Physical Science projects.
- Existing sewer rehabilitation project at the Chemistry/Physical Science building.
- Campus requested changes to the laboratories to provide additional storage at the Chemistry/ Physical Science project.

ANALYSIS

The effect of this amendment will be an addition of \$384,914.00 to the NTD Architects contract, resulting in a revised contract amount of \$7,427,239.80. The contract schedule will be increased by 427 calendar days.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment

ARCHITECT CONTRACT AMENDMENT: 013

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District

TO: NTD Architecture (NTD)
955 Overland Court Suite 100
San Dimas, CA 91773-1718

Brief Description:

NTD Architecture has been tasked to provide additional services for the following projects at San Bernardino Valley College:

- Additional construction administration services for extended construction schedule for the Media/Communications, North Hall Replacement and Chemistry/Physical Science projects \$355,630.00
- Existing sewer rehabilitation project at the Chemistry/Physical Science project \$22,080.00
- Campus requested changes to the laboratories to provide additional storage at the Chemistry/Physical Science project \$7,205.00

Attachments:

K/BRj Project Memo No. VC-124, NTD Architects proposal letter dated July 19, 2010

Costs:

\$384,915.00 = Grand Total of this requested Contract Amendment: 013

The original Contract Sum	\$5,304,419.00
Net change by previous Amendments	\$1,737,905.80
The Contract Sum prior to this Amendment	\$7,042,324.80
The Contract Sum will be increased by this Amendment	\$384,915.00
The new Contract Sum including this Amendment	\$7,427,239.80
The Contract Schedule as of this Amendment will be increased by:	427 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Architecture to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
NTD Architecture

By: _____

DATE: 8/12/10

PROGRAM MANAGER
Kitchell CEM

By: _____

DATE: 08.12.10

OWNER
SBCCD

By: _____

DATE: _____

701 South Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 | FAX (909) 889-9952

DATE: August 27, 2010

N° VC - 124

TO: Bruce Baron
Acting Chancellor, SBCCD

San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

FROM: Patricia Nguyen
Project Manager, Kitchell/BRJ

PROJECT: NTD Proposed Amendment

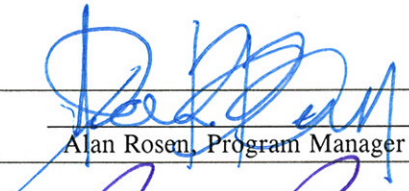
Narrative

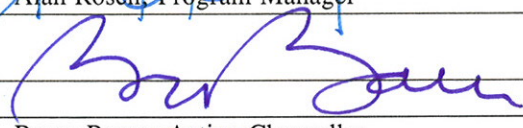
NTD Architecture has submitted a proposed fee for additional construction administration for extended construction schedule, existing sewer rehabilitation at Chemistry, and campus requested changes to lab storage at Chemistry.

NTD's original fee proposal for the Media, North Hall and Chemistry buildings was based on a completion of August 2010. The current schedule indicates that due to the delay in State funding the completion of the Chemistry building project is scheduled for October 2011. The sewer rehabilitation at the Chemistry building is an unforeseen condition that was discovered when the contractors attempted to tie in the new sewer line for the new building to the existing line. Lastly, the changes to the lab storage were requested by the campus during a recent user meeting and will require the Architect to coordinate with DSA for approval.

Recommendation

After a thorough review of the hours proposed by NTD, Kitchell/BRj recommends approving NTD's proposed fee of \$384,915 for additional services.

<input checked="" type="checkbox"/> I concur with this recommendation	 _____ Alan Rosen, Program Manager
<input type="checkbox"/> I do not concur with this recommendation	

<input checked="" type="checkbox"/> I concur with this recommendation	 _____ Bruce Baron, Acting Chancellor Interim
<input type="checkbox"/> I do not concur with this recommendation	



19 July 2010

Ms. Patricia Nguyen
Kitchell/BRJ
SAN BERNARDINO VALLEY COLLEGE
701 South Mount Vernon
San Bernardino, CA 92401

Subject: Additional Services Proposal – 3 items
San Bernardino Valley College

Extended Construction Schedule
Media, North Hall & Chemistry / Physical Science Building

Existing Sewer Rehabilitation Project
Chemistry / Physical Science Building

Campus Requested Changes to Lab Storage
Chemistry / Physical Science Building

Dear Ms Nguyen:

On behalf of NTD architecture, we are submitting this proposal for additional services to be provided at San Bernardino Valley College. Per your request, we have combined three items into this proposal but have itemized each issue for clarity.

Item 1. Additional Construction Administration Services for Extended Construction Schedule

Our original agreement provided a schedule for construction of the three major projects as Exhibit C. Below is a comparison of the schedule in that agreement and the actual schedule. (Note: We have only included the construction portion of the schedule. If required, we will address any additional time / compensation for the Close Out period in a separate proposal.)

	<u>Original Schedule</u>	<u>Actual Schedule</u>
Construction Start (Media)	8/4/08	9/18/08
Construction Completion (Chemistry)	8/27/10	10/29/11
Duration	24 months	38 months
Difference	14 months (61 weeks)	

For this additional CA work, we are proposing the following:

Project Manager	.15 FTE
Sr. Construction Administrator	.60 FTE
Studio Assistant	.40 FTE

Total Hours

Here is a summary of the hours included in our proposal

Staff	Hrs	Cost
Project Manager (6 hrs/wk avg)	366	\$60,390
Sr. Construction Administrator (24 hrs/wk avg)	1464	\$226,920
Studio Assistant (16 hrs/wk avg)	976	\$68,320
TOTAL FEE (Item #1)	2806	\$355,630

We propose to bill this per the following scale, beginning in September 2010 through November 2011.

Sept – Oct 2010	8%	\$28,450 / month	\$85,350
Nov 2010 – June 2011	7%	\$24,894 / month	\$174,258
July – Aug 2011	6%	\$21,338 / month	\$42,676
Sep – Nov 2011	5%	\$17,782 / month	\$53,346
TOTAL			\$355,630

Item 2. Existing Sewer Rehabilitation Project (Chemistry)

This fee proposal is to provide Architectural and Engineering services for the development of design and construction documents to rehab the existing sewer which, although only a few years old, has been found to have several operational issues that need to be corrected in order for the sewer to function properly. This proposal is to prepare the construction documents and subsequent project directive required to make the necessary corrections to the existing sewer.

Scope of work as we understand it:

1. Prepare change drawings for Project Directives for the work as described above.
2. Coordinate design and construction documents with civil engineers.
3. Construction observation services for the work as described above..

Scope of Work not included:

The scope of work described in this proposal excludes the design of the following and/or areas (these systems and /or areas are either not required for this project, or the design are to be accomplished by other under separate contract.)

1. Any Permit fees.
2. Revision of the programming documents for budget reduction and or/value engineering.
3. All Architectural and Engineering services not directly related to the scope of work listed above.

Fee Schedule

Our proposed fee for item #2 is a fixed fee of \$22,080 to be invoiced as detailed below.

Consultants

• Civil	18,100
SUBTOTAL	\$ 18,100
• 10% mark-up	\$ 1,810
SUBTOTAL	\$ 19,910
• Architectural	\$ 2,170
<u>Total Fee</u>	<u>\$ 22,080</u>

Fee to be invoiced as follows:

▪ Completion of construction documents and preparation of project directive (85%)	\$ 18,770
▪ Construction Completion (100%)	<u>\$ 3,310</u>
TOTAL (Item #2)	\$ 22,080

Item 3. Campus Requested Changes to Lab Storage (Chemistry)

This fee proposal is to provide Architectural and Engineering services for the development of design and construction documents to make the campus requested changes to the labs to provide additional storage. This proposal is to prepare the construction documents and subsequent project directive required to make the necessary changes.

Scope of work as we understand it:

1. Attend meeting with the campus to review the current approved design. Prepare meeting minutes.
2. Prepare summary memo of proposed changes with recommendations from lab consultant in order for campus to make decisions about which changes to request.
3. Prepare change drawings for Project Directives for the work as described above.
4. Prepare FCD and submit to DSA for approval.
5. Coordinate design and construction documents with lab consultant.

Scope of Work not included:

The scope of work described in this proposal excludes the design of the following and/or areas (these systems and /or areas are either not required for this project, or the design are to be accomplished by other under separate contract.)

1. Any Permit fees.
2. Revision of the programming documents for budget reduction and or/value engineering.
3. All Architectural and Engineering services not directly related to the scope of work listed above.

Fee Schedule

Our proposed fee for item #3 is a fixed fee of \$7,205 to be invoiced as detailed below.

Consultants	
• Lab Consultant	<u>2,950</u>
SUBTOTAL	\$ 2,950
• 10% mark-up	<u>295</u>
SUBTOTAL	\$ 3,245
• Architectural	<u>3,960</u>
Total Fee	<u>\$ 7,205</u>

Fee to be invoiced as follows:

▪ Completion of construction documents and preparation of project directive (85%)	\$ 6,125
▪ DSA Approval of FCD (100%)	<u>\$ 1,080</u>
TOTAL (Item #3)	\$ 7,205

For extra services not listed above in the scope of work/services, reimbursement shall be based on an hourly basis, or on a lump sum basis to be agreed upon, and to be provided in writing by the District prior to the commencement of the services.

Please acknowledge our contract terms and fee proposal by signing this letter below and returning it to our office. We look forward to continuing our working relationship with San Bernardino Valley College.

Please let me know if you have any questions regarding this proposal.

We appreciate the opportunity to be of continuing service.

Sincerely,



Jay R Tittle, AIA
Partner
C-12955

JRT:laj

Approved and accepted on behalf of San Bernardino Valley College by:

Mr. Steve Sutorus, Business Manager

Date

Attachments: Proposal from Snipes Dye for Item #2, Proposal from RFD for Item #3

cc: Cade McMullin, KBRj
Leigh Anne Jones
Wendy Nord
File

SBVC SCIENCE BUILDING SEWER REHABILITATION PROJECT												FILE:	SB 0508
CLIENT CONTACT:		Leigh Anne Jones										DATE:	7/7/2010
COMPANY NAME:		NTD Architects										BY:	RLB
STREET ADDRESS, SUITE:		955 Overland Court, Suite 100											
CITY, STATE, ZIP:		San Dimas, CA 91773											
PHONE NO.:		(909) 450-2180											
ESTIMATED TIME TO COMPLETE (IN HOURS)													
CONTRACT ITEM	RATE:	PRIN	PROJ	PROJ	DESIGN	CAD	TECH	SURVEY	2-MAN	SURVEY	SURVEY	OUTSIDE	
		ENGR	MNGR	ENGR	ENGR	TECH	ASST	CALCS	CREW	SUPR	ANALYST	EXPENSE	
1) SURVEY		\$192	\$168	\$150	\$124	\$108	\$84	\$108	\$190	\$168	\$124	115%	
a) Limited Topo Survey				2.0		6.1		2.0	8.0		1.0		
b) Dip Manholes									2.0				
c)													
TOTAL HOURS		0.0	0.0	2.0	0.0	6.1	0.0	2.0	10.0	0.0	1.0	#####	
SUBTOTAL OF COSTS		\$0	\$0	\$300	\$0	\$659	\$0	\$216	\$1,900	\$0	\$124	\$0 \$3,200 FF	
2) SEWER IMPROVEMENT PLAN													
a) Base Mapping				2.0		4.0							
b) Preliminary Design				6.0		2.0							
c) Note Sheet					4.0	8.0							
d) Details					3.0	6.0							
e) Plan/Profile Sheet			2.0	8.0		13.3							
f) Specifications				2.0			1.0						
g) Site Visits				6.0									
h) Deliverables			1.0	2.0	2.0	7.4							
i)													
j)													
TOTAL HOURS		0.0	3.0	26.0	9.0	40.7	1.0	0.0	0.0	0.0	0.0	#####	
SUBTOTAL OF COSTS		\$0	\$504	\$3,900	\$1,116	\$4,396	\$84	\$0	\$0	\$0	\$0	\$0 \$10,000 FF	
3) PROJECT COORDINATION													
a) Review Videos			3.0										
b) Coordination				4.0									
c) Meetings				4.0									
d)													
e)													
TOTAL HOURS		0.0	3.0	8.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	#####	
SUBTOTAL OF COSTS		\$0	\$504	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$1,700 FF	
4) CONSTRUCTION ADMINISTRATION													
a) Site Visits				4.0									
b) RFI's				3.0									
c) Submittals				1.5									
d) Punch List				3.0									
e) Close Out				1.8									
f)													
g)													
TOTAL HOURS		0.0	0.0	13.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	#####	
SUBTOTAL OF COSTS		\$0	\$0	\$1,995	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$2,000 FF	
5) RECORD DRAWINGS													
a) Redlines				2.0									
b) Draft Drawings					4.0								
c) Deliverable			1.5	1.5									
d)													
e)													
TOTAL HOURS		0.0	1.5	3.5	0.0	4.0	0.0	0.0	0.0	0.0	0.0	#####	
SUBTOTAL OF COSTS		\$0	\$252	\$518	\$0	\$432	\$0	\$0	\$0	\$0	\$0	\$0 \$1,200 FF	
6) OTHER													
a)													
b)													
c)													
TOTAL HOURS		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	#####	
SUBTOTAL OF COSTS		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$0 HLY	
GRAND TOTAL											\$18,100		



July 1, 2010

Mark W. Morrison
NTD
955 Overland Court, Suite 100
San Dimas, CA 91773

RESEARCH
FACILITIES
DESIGN

REGARDING: New Chemistry and Physical Science Building
San Bernardino Valley College
RFD Project No. 1-2006047-41

Dear Mark:

RFD is pleased to submit this additional services proposal for laboratory storage revisions at the New Chemistry and Physical Science Building at San Bernardino Valley College. This proposal includes the following work:

- Format, PDF and submit requested sketches per NTD's requirements for inclusion into upcoming Project Directive.
- In room CP145: Relocate two (2) TA36's; add one (1) TSS43.
- In room CP212: Relocate two (2) steel racks; add on (1) TCS vented and one (1) TSS.
- In room CP306: Relocate five (5) TO36's and add two (2) vented TCS43's and two (2) TSS43's.
- In room CP308: Relocate two (2) TO cabinets and replace with two (2) TSS43 cabinets.
- In room CP311: Replace one (1) KOE36 with one (1) KOE30 and add TSS36 adjacent to fume hood.

No trips are included in this scope of work.

RFD will perform this work for a fixed fee of \$2,950.00 inclusive of reimbursable expenses. Billing will be monthly by percent complete referencing RFD Project No. 1-2007047-41.

Terms and conditions shall be as covered in the base Architect-Consultant Agreement.

Based on your direction to proceed quickly we assume acceptance of this proposal.

Thank you for the opportunity to present this proposal.

Sincerely,

Accepted:


Sean Towle, AIA, NCARB, LEED AP
Principal

NTD Architecture

SET/eb

copy: M. Barksdale/RFD, R. Heinz/RFD, E. Beltran/RFD, J. Vanderhoof/RFD

3965 Fifth Avenue, Suite 400
San Diego, California 92103-3192
T 619 297 0159
F 619 294 4901
www.rfd.com

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Amendment 4 with Kitchell CEM, Inc. Renew Contract for Program Management Services for Measure P Projects

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 4 with Kitchell CEM, Inc to renew contract for Measure P Program Management for a period of one year for no additional cost.

OVERVIEW

The District would like to exercise its right to renew the program management services contract for Measure P project for the final one year period. There are a few remaining projects funded through Measure P that are in the final stages of completion. Therefore, the additional year of services is necessary to see these projects to final completion.

ANALYSIS

It would be in the best interest of the District to renew Kitchell CEM, Inc contract for the final remaining year. This would be a cost savings to the District and keep the continuity of project to retain the current project manager.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget

Amendment 4 - 09/10/2010

Amendment to the Program Management for Bond Construction Under Measure P between Kitchell CEM, Inc and San Bernardino Community College District. Under the terms set in section 3.2 any additional renewal period must be in writing. This Amendment 4 is to serve that requirement and state the final term dates of this agreement.

Section 3.1

Acknowledgement by both parties as to the following:

San Bernardino Community College District is exercising its right to renew the contract for one additional year. This will set the additional term of the contract as September 24, 2010 to September 23, 2011. Program Manager acknowledges this right for renew for the final additional year.

All other terms, conditions, amendments and cost remain the same.

SBCCD (Client)

Kitchell CEM, Inc.

By _____

By _____

Steven Sutorus, Business Manager

Name: _____

Date: _____

Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: September 9, 2010

SUBJECT: Consideration of Approval of Amendment 1 to the Kitchell CEM Agreement for Program and Construction Management Services for Measure M.

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 1 to Kitchell CEM, Inc. Agreement for Program and Construction Management Services for Measure M in the amount of \$20,620,439.

OVERVIEW

On October 1, 2009, the Board of Trustees approved the agreement for program management services related to the Districts Measure M Bond. The initial one year term is set to expire and under Section 3.1 of the agreement, the District may exercise its option to renew the agreement for an additional period of two years.

The Measure M Program constitutes a significant increase in planning, design and construction given that the bond totals \$500,000,000. This reflects 20 construction projects funded within the next 24 months (41 projects in total for the entire Measure M Bond) as compared to 8 projects Kitchell was contracted for Program Management from the previous bond. These projects were identified in the Program Implementation Plan and adopted by the Board of Trustees. The projects during the first two years of the M Program are being managed in a manner that enables the District to maximize any possible savings given current market conditions. The delivery methods are consistent with the Districts previous experience, thereby ensuring local vendor participation in which the District and the community have been accustomed to attaining.

It is the intent of the District to consolidate Program and Construction Management services to achieve the following:

- Estimated fiscal savings of nearly \$7,400,000. for the total bond as compared to current cost of services provided by separate firms;
- Consistency of staffing resources and quality control applications beginning with design and continuing through completion of construction;
- Management efficiencies along with increased accountability; and
- Continuance of best practices and lessons learned from previous experience with SBCCD.

By adding Construction Management scope to the current contract the District will be able to capture the added benefits as outlined.

To date, Kitchell/BRJ has maintained a high customer service rating earning a 4.3 out of a possible 5. They have been instrumental in supporting the Measure M Bond Program by providing the District and

Campuses with the program management team that have developed the best practices from lessons learned on Measure P and Measure M projects.

A new team member is joining the Kitchell/BRJ team as a sub consultant to create added capacity and assist in covering the required construction management services that are being added pursuant to this proposed Amendment as the Measure M Program continues forward with substantially more projects going into construction. Seville Construction Services, Inc. will provide additional capacity to ensure that projects are staffed as forecasted and in accordance with budgets and schedules.

ANALYSIS

The effect of this amendment will be an addition of Twenty Million Six Hundred Twenty Thousand Four Hundred Thirty Nine Dollars (\$20,620,439) to the Kitchell CEM Agreement for Program and Construction Management Services.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

AMENDMENT BETWEEN
THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
KITCHELL CEM, INC. FOR PROGRAM MANAGEMENT SERVICES
AMENDMENT NO. 1

This AMENDMENT is made and entered into the 1st day of October, 2010, by and between San Bernardino Community College District and Kitchell CEM, Inc. (collectively, "Parties"). This Amendment shall be considered attached to and incorporated in that certain document dated October 1, 2009, entitled "Agreement for Program Management Services" ("Agreement") entered into by and between the Parties, as the Parties desire to amend said document in accordance with specific provisions in the Agreement including, but not limited to Sections 3.1 and 16.

All articles in the original Agreement dated October 1, 2009 remain in effect except for the following:

Where any Article, Section or Paragraph or portion thereof is amended or superseded, the balance of that Article, Section or Paragraph not specifically amended or superseded shall remain in effect as originally written. Where any Article, Section or Paragraph or portion thereof is supplemented, that supplement shall be considered added thereto, and the original provisions of the Article, Section or Paragraph shall remain in effect as originally written. This Amendment, taken together with the Agreement dated October 1, 2009 represents the new Agreement. In the event of any conflict or discrepancies between the Agreement and this Amendment, this Amendment shall supersede and control. The terms and provisions of the Agreement are hereby amended and supplemented as follows:

Article 1.1: Delete in its entirety and replace with the following:

Scope: Program Manager shall provide the services described herein and all Exhibits for the Program, including all program and project management work necessary for the building program funded by Measure M and additional funds from other sources. The Program Manager shall serve as Construction Manager for all Measure M projects. The Construction Manager shall render the Services as described in Exhibit F commencing with a receipt of a written Notice to Proceed signed by the District representative. CM's services will be completed in accordance with the schedule attached as Exhibit I.

Article 2.2: Delete in its entirety and replace with the following:

The Program Manager agrees that the following key people in Program Manager's firm shall be associated with the Project in the following capacities and will continue their assignments on the Project and Program during the entire term of this Agreement and any extensions:

Principal In Charge	Russell A. Fox
Regional Executive/Program Executive:	Domingo Camarano
Program Manager:	Delbert Benson

Article 3.1: Delete in its entirety and replace with the following:

This Agreement is effective as a two year term extension and one, two-year renewal option as approved by the District's Board of Trustees before the date first set forth above. Any annual extensions or renewal options of this Agreement at the end of the two-year initial term will be solely at the option of the District based upon Program Manager's performance, program status, funding and

other factors. All costs and compensation terms set forth in this Agreement shall be firm for the initial two years (initial two year extension). Notification of any extension shall be by written notice to the District. Program Manager agrees to submit, within 60 days upon execution of this Amendment, invoices for work performed and approved costs for Services provided under the initial Measure M contract though September 30, 2010. All services performed and costs incurred as of October 1, 2010, shall be billed according to Exhibits B-5 and H.

Article 4.1: Delete in its entirety and replace with the following:

The Program Manager’s total compensation for the Services described in this Agreement for the Measure M Bond Program shall not exceed the total Twenty Million Six Hundred Twenty Thousand Four Hundred Thirty Nine Dollars (\$20,620,439) payable monthly for Services actually rendered in accordance with the Fee Summary in Exhibit “B”. This total not to exceed fee includes all costs and expenses to provide both program management and construction management services for all Projects included in Exhibits B-5 and H. Fees as outlined in Exhibits B-5 and H are based on forecasted project construction budgets, schedules as outlined in Exhibit I and include fee through the remainder of this Amendment, September 30, 2012. No other costs or expenses including, but not limited to, fees, costs, general conditions or reimbursable expenses, shall be paid to Program Manager unless specifically approved in writing by the District. Invoices shall be submitted in a form acceptable to the District and by the 5th day of the month for Services provided within the previous month.

Article 17.2: Delete in its entirety and replace with the following:

Program Manager’s services will be performed by Program Manager’s staff and sub consultants BRJ & Associates’ and Seville Construction Services, Inc.’s staff. Program Manager shall not utilize additional sub consultants unless approved by written instrument executed and approved by District. Program Manager shall be fully responsible and liable for any and all acts, errors or omissions of BRJ & Associates and Seville Construction Services and shall fully indemnify and defend the District from any claims, actions, lawsuits, losses or other liabilities arising from or in any way connected to the act, errors or omissions of BRJ & Associates and Seville Construction Services related to the Measure M Bond Program or Services rendered pursuant to this Agreement.

Article 25.: Delete “Bruce Baron, Vice Chancellor of Fiscal Services” and replace with “Charlie Ng, Interim Vice Chancellor of Fiscal Services”:

Appendix 1 Project List: Delete in its entirety and replace with the following:

Crafton Hills College

Campuswide Site Lighting/Parking Lot Upgrades	\$13,951,472.43
Parking Structure #1	\$30,636,606.31
Science Portable Classrooms	\$ 3,701,953.00
Wellness Pool	\$ 2,466,095.62
Central Plant Expansion	\$ 4,167,837.21
New Science Building	\$34,228,673.04
Chemistry/Health Sciences Renovation	\$18,682,841.75
LADM Renovation (3 rd Floor)	\$ 1,613,066.00
LADM Laboratory Renovations (1 st & 2 nd Floor)	\$36,806,394.26
New Student Center	\$ 30,266,708.05
College Center Renovation	\$ 7,714,420.44
Student Services Renovations	\$14,511,844.34
New Maintenance Building	\$ 4,432,970.77
Emergency Services (New Bldg & Plaza)	\$42,596,248.93
Occupational Education Renovation #1 (OE 1)	\$ 9,580,592.87
Performing Arts Complex (Renovation & Expansion)	\$23,285,313.40

PE/Athletic Complex	\$14,019,932.36
Campuswide Landscaping/Campus Dr/Entry Quad	\$19,978,312.17
New Gymnasium/Wellness Center	\$30,313,247.51
New General Education Building (Humanities #1)	\$13,199,569.05
New Administration/Student Services Bldg	\$25,648,419.49
Humanities Building #2	\$16,156,447.13
CDC Expansion & Renovation	\$ 3,394,383.99
Community Building	\$25,712,838.52
Parking Structure #2	\$80,080,069.34

San Bernardino Valley College

HVAC Cafeteria & HLS	\$ 1,389,996.29
Sitework/Signage/ADA Phase I	\$ 8,000,000.00
Central Plant/Campuswide Infrastructure	\$21,201,312.40
New Parking Structure #1	\$43,060,339.79
Business Building Renovation	\$15,635,102.39
New Gymnasiums & Pools	\$64,636,554.85
Auditorium Renovation	\$ 3,201,751.53
Stadium & Field Improvements (Phase I)	\$ 4,724,990.17
Technical Building	\$49,890,889.75
Stadium & Field Improvements (Phase II)	\$ 6,185,110.07
Athletic Fields Improvements (Baseball, Soccer & Softball)	\$ 8,386,062.03
New Liberal Arts Building & West Drop-Off Reconfig.	\$17,733,824.59
Sitework/Signage/ADA Phase II	\$10,107,793.15
New Parking Structure #2 & North Drop-Off Reconfig.	\$48,081,131.92
Proposed Classroom Building's 1 & 2	\$61,839,140.80

District Offices

New District Building	\$ 22,000,000.00
-----------------------	------------------

Exhibit B, Article 1 Basic Services Project List; Delete in its entirety and replace with the following:

Except as modified in accordance with the Agreement, District will pay Program Manager, for Basic Program Management Services, an amount not to exceed Eight Million Six Hundred Two Thousand Three Hundred Seventy Four Dollars (\$8,602,374) for the initial 2 year extension as detailed in the Fee Summary attached hereto. Such payment shall be full compensation for all Basic Program Management Services required, performed or accepted under this Agreement. Program Manager shall not be entitled to any other costs or expenses other than those reimbursable expenses specifically listed in Section 6 below. Subsequent fees associated with extensions to this agreement will be determined at the time of the extension. Nothing in this **Exhibit "B"** shall modify the District's right to suspend, delay, interrupt or terminate Program Manager as provided in the Agreement, and to reduce the amounts payable to Program Manager as provided therein.

Exhibit B, Article 4.2; Delete in its entirety and replace with the following:

Hourly Rates for Additional Services. The following rates reflect the Program Manager's 2011-2012 hourly rate structure and may be adjusted only upon written acceptance of the District:

Position Title	2010 Q4	2011 - 2012 Q3
Principal	\$209.00	\$215.00
Program Executive	\$209.00	\$215.00
Program Manager	\$189.00	\$195.00
Educational Specialist	\$209.00	\$215.00
Budget Manager	\$209.00	\$215.00
Contract Manager	\$145.00	\$149.00
Accounts Payable Specialist	\$71.00	\$73.00
Accounts Payable Assistant	\$55.00	\$57.00
Campus Manager	\$175.00	\$180.00
Project Manager	\$167.00	\$172.00
Project Engineer	\$100.00	\$103.00
Field Office Manager	\$68.00	\$70.00
Engineering Director	\$167.00	\$172.00
Sr. Engineer	\$167.00	\$172.00
Architect	\$135.00	\$139.00
Specification Architect	\$135.00	\$139.00
Civil Engineer	\$135.00	\$139.00
Structural Engineer	\$135.00	\$139.00
Mechanical Engineer	\$135.00	\$139.00
Electrical Engineer	\$135.00	\$139.00
Clerical	\$68.00	\$70.00
Sr. Estimator	\$146.00	\$150.00
Estimator	\$135.00	\$139.00
Scheduler	\$124.00	\$128.00
IT Specialist	\$146.00	\$150.00

Exhibit B-5, SBCCD /MEASURE M BOND PROGRAM MATERIALS SUMMARY; Delete in its entirety and replace with the following:

**San Bernardino Community College District
Measure M Bond Program**

PM Fee Information

SBCCD Totals

Updated 8/18/10

Project	Estimated Project \$ Value	Fee up to 9/30/12
Crafton Hills College	\$145,977,225.00	-
San Bernardino Valley College	\$211,740,937.00	-
District Buildings	\$22,000,000.00	-
SBCCD Totals =	\$379,718,162.00	\$8,602,374.00

PM Fee	Fee up to 9/30/12
Program Management/Project	\$6,574,126.00
Support Services	\$1,478,248.00
Materials	\$550,000.00
Fee Totals =	\$8,602,374.00

CRAFTON HILLS COLLEGE

Project	Estimated Project \$ Value
PAL Project	\$19,951,472.00
Parking Structure #1	\$30,636,606.00
Science Portable Classrooms	\$3,701,953.00
Wellness Pool	\$2,466,095.00
Energy Systems / Renewable Energy / Central Plant Project	\$4,167,837.00
Library Demo	-
New Science Building	\$34,228,673.00
New Student Center	\$30,266,708.00
Temporary Housing Cluster	-
Student Services Renovations (SSA, SSB, Classroom Bldg)	\$14,511,844.00
LADM Renovation (3rd Floor)	\$1,613,066.00
Maintenance & Operations	\$4,432,971.00
CHC Totals =	\$145,977,225.00

SAN BERNARDINO VALLEY COLLEGE

Project	Estimated Project \$ Value
New Parking Structure #1	\$43,060,340.00
Central Plant	\$10,600,656.00
Campus Infrastructure	\$10,600,656.00
HLS and Campus Center HVAC	\$1,389,996.00
Sitework / Signage / ADA Phase I	\$8,000,000.00
Business Building Renovation	\$15,635,102.00
New Gymnasiums & Pools	\$64,636,555.00
Stadium & Field Improvements Phase I (Stadium)	\$4,724,990.00
Auditorium Renovation	\$3,201,752.00
Technical Building	\$49,890,890.00
SBVC Totals =	\$211,740,937.00

DISTRICT

Project	Estimated Project \$ Value
District Buildings	\$22,000,000.00
District Totals =	\$22,000,000.00

Notes:

1) Estimated Project \$ Value includes total budgeted project dollars for Measure M projects that have previously begun and/or will begin before 9/30/12. Project start dates were taken from the Measure M Project Schedules effective @ CHC 6/28/10 and @ SBVC 6/9/10, which were approved by the SBCCD board, SBCCD, CHC & SBVC.

2) Total budgeted project dollars were taken from the Measure M Project Budget Evolution spreadsheet prepared by Kitchell/BRJ effective 4/30/12, which was approved both the SBCCD board, SBCCD, CHC & SBVC.

3) Unused reimbursable materials will be refunded to the District.

Exhibit F, Services of the Construction Manager; Insert the following:

SERVICES OF THE CONSTRUCTION MANAGER

The CM shall provide all Services set forth in this Exhibit "F". The narrative of Services set forth below will be followed by a summary list of Services and responsibilities Program Manager shall be required to fulfill under this Agreement. All construction management Services required in the Agreement or any Exhibit shall be performed for each individual Project in the District's Measure M Bond Program as identified in Appendix 1 of Exhibit "A". All information in this Exhibit "F" is intended to be complementary. Services required by the summary list Services set forth below and not by the narrative shall be done as if required by all. In the event of any inconsistencies or discrepancies in the information set forth in this Exhibit, the more stringent standard, Service or responsibility shall apply.

Definitions. The following definitions for words or phrases shall apply when used in this Agreement, including all Exhibits:

Agreement: The Agreement consists exclusively of this document and all identified Exhibits attached and incorporated by reference.

Architect: The architect and/or engineer of record retained by the District for design of projects listed above.

As-Built Drawings ("As-Builts"): A final set of drawings prepared by the Architect that incorporates all changes from all Record Drawings, sketches, details, and clarifications.

Bid Set: The plans, drawings, and specifications at the end of the Construction Documents Phase that the Division of the State Architect ("DSA") has approved and that the District can use for the bidding for construction of the Project.

Conforming Set: The plans, drawings, and specifications at the end of the Bidding Phase that incorporate all addenda, if any, issued during the Bidding Phase and approval by DSA if required.

Contractor: The prime contractor or trade contractor awarded the construction contract by the District for each specific bid package for the Project.

Construction Cost: The total cost to District of all elements of the Project designed or specified by the Architect and includes the CM's fees and general conditions costs. The Construction Cost does not include the compensation of the Architect and the Architect's consultants, the cost of the land, rights-of-way, financing or other costs which are the responsibility of the District, including program management. The Construction Cost shall be the acceptable estimate of construction costs for the Project as prepared by the Architect and approved by the District pursuant to this Agreement until such time as bids have been received, whereupon the Construction Cost shall be the total accepted bid amount of the lowest responsive responsible bidder plus other costs as specified in this Paragraph.

Construction Budget: The total Construction Cost for the Project developed with the CM's assistance and approved by the District, and adjusted at the end of each design phase in accordance with this Agreement.

Construction Manager: The CM (Kitchell CEM, Inc. and its sub-consultants) will be the District's representative during construction of the Project and will assist the District in the administration of the construction contracts. All instructions from the District to the bidders (and to the Contractors, when the contracts are awarded) shall be directed through the CM.

Consultant(s): Any and all consultant(s), sub-consultant(s), subcontractor(s), or agent(s) to the Architect.

District: The San Bernardino Community College District.

DSA: The Division of the State Architect.

Districts Authorized Representative: The individual designate by the District to act on the District's behalf with respect to the Program or Project and who shall be authorized to render decisions on behalf of the District and to carry out the District's responsibilities under this Agreement.

Program Manager: The firm or individual retained by the District (Kitchell CEM, Inc.) to manage all aspects of the Measure "M" Capital Improvement Program as an extension of the District's staff.

Project Budget: The total amount indicated by the District for the entire Project plus all other costs, including construction, administration, financing, and all other costs.

Record Drawings: Any document prepared and submitted by District contractor(s) that record the changes made during the construction project on a Conforming Set, including changes necessitated by change orders.

Responsibility Matrix: An informational document that lays out the major activities in the program and details the responsibilities of individuals or groups involved in the program.

Service(s): All labor, materials, supervision, services, tasks, and work that the CM is required to perform and that are required by, or reasonably inferred from, the Agreement, and that are necessary for the design and completion of the Project.

Visually Verify: To verify to the fullest extent possible by physical inspection and reasonable investigation and without any destructive action.

Article 1 Scope, Responsibilities, and Services of Construction Manager

- 1.1 CM shall render the Services as described in this Exhibit commencing with receipt of a written Notice to Proceed signed by the District representative. CM's services will be completed in accordance with the schedule attached as Exhibit "I."
- 1.2 CM shall provide Services that shall comply with industry standards and applicable requirements of federal, state, and local laws, rules, regulations and ordinances applicable to the Project.
- 1.3 CM acknowledges that all California community college districts are now or will soon be obligated to develop and implement the following storm water requirements, without limitation:
 - (a) A municipal Separate Storm Sewer System (MS4). An MS4 is a system of conveyances used to collect or convey storm water, including, without limitation, catch basins, curbs, gutters, ditches, man-made channels, and storm drains.

- (b) A Storm Water Pollution Prevention Plan (SWPPP) at:
 - (i) Sites where the District engages in maintenance (e.g., fueling, cleaning, repairing) of transportation activities.
 - (ii) Construction sites where:
 - (A) One (1) or more acres of soil will be disturbed, or
 - (B) The project is part of a larger common plan of development that disturbs more than one (1) or more acres of soil.
 - (iii) CM shall confirm that applicable SWPPP requirements for the Projects are met and shall ensure that during the construction plan of all Projects that requirements of the SWPPP are enforced on the site.
- 1.4 CM shall coordinate with District personnel or its designated representatives as may be requested and desirable, including with other professionals employed by the District for the design, coordination or management of other work related to the Project. This shall include, without limitation, coordination with the persons responsible for operation of the District's Labor Compliance Program, if any, or related requirements set forth in SBX2 9. If the CM employs subcontractor(s), the CM shall ensure that its contract(s) with its subcontractor(s) include language notifying the subcontractor(s) of the District's Labor Compliance Program, if any, or related requirements set forth in SBX2 9.
- 1.5 CM shall coordinate its services pursuant to this Agreement with the District's DSA Project Inspector(s) and other consultants including the Architect.
- 1.6 CM recognizes that the District has obtained the services of a Program Manager for this Project and Program. The Program Manager, will be authorized to give CM authorizations, and issue written approvals and Notices to Proceed on behalf of District. Any task, including, but not limited to, reviews or approvals that the District may perform pursuant to this Agreement may be performed by the Program Manager, unless that task indicates it shall be performed by the governing board of the District.
- 1.7 As part of the basic Services pursuant to this Agreement, CM is not responsible for costs of:
 - (a) Ground contamination or hazardous material analysis.
 - (b) Any asbestos or lead testing, design or abatement; however, it shall coordinate and integrate its work with any such information provided by District.
 - (c) Historical significance report / archaeological or historical services.
 - (d) Soils investigation.
 - (e) Geotechnical hazard report.
 - (f) Utility hook-up fees.
 - (g) Building permits, fees and builders risk insurance.

- (h) City, County and State fees other than business or professional licenses.
 - (i) Job site security.
 - (j) SWEPP plan and implementation
- 1.8 CM hereby accepts the District's established Construction Budget and Project scope. The Architect shall have responsibility to further develop, review, and reconcile the Architect's estimated Construction Cost against the Construction Budget at the completion of each design phase. The District, CM and the Program Manager shall also have responsibility to develop, review, and reconcile the estimated Construction Cost and Construction Budget with the Architect.
- 1.9 CM shall complete all Services described in this Exhibit and confirm with the Architect and Program Manager that the cost to construct the work designed by the Architect will not exceed the Construction Budget.
- 1.10 If the lowest responsive base bid received is in excess of ten percent (10%) of the Construction Budget, then the District, in its sole discretion, has one or a combination of the following alternatives:
- (a) Give the Architect written approval on an agreed adjustment to the Construction Budget.
 - (b) Authorize the CM to re-negotiate, when appropriate, or re-bid the Project within a reasonable time of receipt of bids (exclusive of District and other agencies' review time) at no additional cost to the District.
 - (c) Terminate this Agreement if the Project is abandoned, without further obligation by either party in accordance with the Agreement.
 - (d) Request the CM, at not additional cost, to make recommendations and assist the Architect in preparing deductive alternates which bring the Project within the Construction Budget.
 - (e) Request the CM make recommendations and assist the Architect cooperate in revising the Project scope and quality as required to meet the Construction Budget. If the District chooses to proceed under this alternative, the CM, without additional fee, shall provide re-bid services.

Article 2 Design Phase

- 2.1 Scope of Services. The services to be provided during the Design Phase for the Project include, but are not limited to, providing responsible reporting, documentation, recommendations and supervision of the following services: pre-construction scheduling, review and recommendations during the design development stages from the schematic phase to the completion of working drawings, preparation of conceptual and periodic estimates, budget assessment and cost containment advice, value

engineering studies and recommendations, and CM reviews. The CM shall coordinate all of its Services required under the Agreement with the District and its consultants retained for the Project including, but not limited to, the Project Inspector, Program Manager and Architect.

- 2.2 Construction Management Plan. In consultation with the Architect and Program Manager, the CM shall prepare a Construction Management Plan for the Project which shall establish the scope for the Project and the general basis for the sequence of contracting for construction of the Project. In preparation for this Construction Management plan, the CM shall evaluate the local construction market, the District's schedule and budget goals for the Project, develop various alternative approaches, and make recommendations to the District. Upon approval by the District of the Construction Management Plan for the Project, the CM shall prepare the Construction Management Plan in final form. This document shall indicate the Project's rationale and recommend the strategy for purchasing, construction, the various bid packages for Project, and a Master Project Schedule.
- 2.3 Master Project Schedule. The CM shall develop a Master Project Schedule for the Project, subject to approval by District, which shall contain key milestones to be accomplished by the participants, including milestone completion dates for the Architect's and any consultant's design activities. The Master Project Schedule shall be consistent with the schedule attached hereto as Exhibit "I" and incorporated herein. The Master Project Schedule shall contain a critical path Master Construction Schedule for the Project and shall provide all major elements. If necessary, the CM shall periodically update the Master Project Schedule for the Project and submit each update to the District for the District's approval.
- 2.4 Construction Budget. The CM shall provide a Construction Budget based upon the amounts provided by the District and Program Manager. This Construction Budget shall include: the anticipated total of all of the separate contracts for the Project pursuant to Article 2.11 below ("Construction Cost"); CM's compensation; and the General Conditions costs as provided in this Agreement. The CM shall review any Project requirements of District, the District's schedule goals, and existing budget data.
- 2.5 Construction Budget Reports. The CM shall make a report of the Project Budget to the District indicating: (1) shortfalls or surpluses in the budget, and (2) recommendations for cost reductions, value engineering, or revisions to the District's Project requirements. The CM shall consult with the Architect, Program Manager and the District to suggest reasonable adjustments in the scope of the Projects, if any, and to suggest alternate Bids in construction documents to adjust the Construction Costs to conform to the Construction Budget.
- 2.6 Cost Management Procedures. The CM shall implement and maintain cost management procedures throughout the Design Phase for the Project. When design or programmatic changes are made and approved by the District, these changes shall be recorded and the cost effect shall be documented.
- 2.7 Constructability and Value Engineering Reviews. The CM shall perform constructability reviews of the Architect's 50% and 90% contract document submissions, utilizing a checklist type method such as Redicheck or some other form acceptable to District, and shall provide input to the District relative to means and methods of construction, duration of construction, and constructability. This checklist shall be made available to the District upon request. The CM shall provide written comments on the coordination of the

- various disciplines, including civil, structural, architectural, mechanical, electrical, HVAC, plumbing, and landscape.
- 2.8 Design Review and Comments. The CM shall provide coordination between the Architect, Program Manager and the District on the proper flow of information for the Project. The CM shall develop written procedures for orderly communication to all Project consultants. CM shall advise on-site use and improvements.
 - 2.9 Cost Adjustment Sessions. The CM shall prepare for the District's approval a more detailed estimate of Construction Cost developed by using estimating techniques which anticipates the various elements of the Project. The CM shall update and refine this estimate at 50% and 90% completion of the Construction Documents. The CM shall advise the District, Program Manager and the Architect if it appears that the Construction Cost may exceed the Construction Budget. The CM shall make recommendations for corrective action to bring the Construction Costs within the Construction Budget. The CM shall consult with the Architect, Program Manager and the District to suggest reasonable adjustments in the scope of the Project, and to suggest alternate bids in the Construction Documents to adjust the Construction Cost to come within the Construction Budget, if necessary.
 - 2.10 Assignment of Responsibility. The CM shall provide recommendations and information to the District regarding the assignment of responsibilities for safety precautions and programs; temporary Project facilities; and equipment, materials and services for common use of contractors. The CM shall verify that the requirements and assignment of responsibilities are included in the proposed contract documents.
 - 2.11 Separate Contracts (Multi-Prime Contracting). The CM shall advise on the separation of the Project into separate contracts for various categories of work ("Contracts"). The CM shall advise on the method to be used for selecting contractors and awarding individual bids. The CM shall prepare and revise contractor pre-qualification documents and identify potential contractors for District approval. The CM shall inspect, review, revise and assure proper delivery, assembly of the Project manuals and specifications and shall manage and coordinate the development of construction documents with the Architect. The CM shall review drawings and specifications for the Contracts to provide that (1) the work of the separate contractors is coordinated, (2) all requirements for the Project have been assigned to the appropriate separate Contract, (3) the likelihood of jurisdictional disputes has been minimized, and (4) proper coordination has been provided for phased construction.
 - 2.12 Monthly Reports. With the District's assistance, CM shall provide a detailed cash flow tracking system for the Project. The system must be approved and accepted by the District. The CM shall update the cash flow spread sheet monthly or as required by the District.
 - 2.13 Coordination of Relocation of District Property. If applicable, CM shall coordinate the moving, relocation, temporary housing and storing of District's property prior to the construction phase for the Project.
 - 2.14 State Chancellor and Other Public Agencies. The CM, in cooperation with the District, Program Manager and Architect, shall assist with the coordination and processing of all necessary paperwork and close-out documents with the State Chancellor, Division of the State Architect and any other applicable public agencies.

- 2.15 Professional Consultants. The CM shall assist the District, if required, in selecting and retaining the professional services of surveyors, special consultants and testing laboratories, and coordinate their services.

Article 3 Plan Check and Bidding Phase

- 3.1 Bidding Procedures. The CM shall develop and expedite bidding procedures for bid document issuance, bid tracking and receipt of proposals with regard to each of the Contracts. The CM shall also take the necessary procedures to administer any prequalification of potential contractors as directed by the District and ensure that all Contracts are competitively bid when required by law.
- 3.2 Public Relations Activities. The CM shall assist the District in all public relations including, but not limited to, preparation of Project information and attending internal and public meetings as required, including site meetings. The CM shall be the point of contact for the entire community during all phases of construction in regards to any complaints, questions, safety issues, noise problems, dust problems, etc.
- 3.3 Generate Bidder Interest. The CM shall develop bidder's interest in the Project and shall maintain contact with potential bidders for the Contracts on a regular basis throughout the bid period. A telephone campaign shall be conducted by CM to stimulate and maintain interest in bidding on the Project.
- 3.4 Bid Advertisements. The CM shall coordinate the preparation and placement of the notices and advertisements to solicit bids for each of the Contracts as required by law in cooperation with the District.
- 3.5 Prepare and Expedite Bid Documents Delivery. The CM shall coordinate and expedite the preparation, assembly and delivery of bid documents and any addenda for each of the Contracts to the bidders including the following, as applicable:

Establish bid schedule by trade;

Prepare summaries of work bid packages;

Arranging for printing, binding and wrapping;

Arranging for delivery; and

Follow-up calls to the bidders.

Article 4 Bonds

- 4.1 The CM shall include the following requirements in all proposed Contract Documents:

The following bonding requirements:

Performance bond at 100% of the contract amount.

Labor and material bond at 100% of the contract amount.

Insurance in amounts and coverage as directed by the District prior to bid.

All bonds must be provided by a California admitted surety.

- 4.2 Pre-Bid Conference(s). In conjunction with the Architect, Program Manager and District, the CM shall conduct the pre-bid conference(s). These conferences shall be a forum for the District, the CM, Program Manager and Architect to present the District's Project requirements to the bidders, including prequalification requirements, as appropriate, and shall familiarize bidders with the particular Project, bid documents, management techniques and with any special systems, materials or methods.
- 4.3 Coordination and Inquiries. The CM shall coordinate communications related to bidder inquiries and seek resolution for the appropriate party and provide timely forwarding of such information to the bidders and District.
- 4.4 Addenda Review. The CM shall administer the addenda process and shall provide a review of each addendum during the bid phase for time, cost, or constructability impact, and make appropriate comments or recommendations.
- 4.5 Bidding of Work. All construction work for the Project shall be competitively bid as required by law. If the Project is funded with any State funds, CM shall comply with all applicable requirements. A bid phase summary shall be submitted with each bid phase package listing only the low bidders, their contract amounts, the CM's fee and General Conditions costs assigned to each bid phase, summed as a total committed cost. CM shall assist District, Program Manager and Architect to ensure compliance with any Disabled Veteran Business Enterprise goals.
- 4.6 Bid Evaluation. The CM in cooperation with Architect and Program Manager shall assist the District in pre-qualification, the bid opening, evaluation of the bids for completeness, full responsiveness and price, including alternate prices and unit prices (if applicable), shall make a formal report to the District with regard to the potential award of a Contract, shall receive bids, prepare bids. The CM shall include a copy of the proposed Contract for each bidder recommended by the CM. If applicable, the summary of bids shall classify all bids according to cost allowance categories. When a bid includes work in more than one cost category, the summary shall assign an appropriate amount to each.
- 4.7 Contracts for all Work. CM shall certify in writing that the Contracts contained in the submittal for the District represents all the contracts required to perform the work in the plans and specifications for the Project, and that no additional contracts are foreseen to complete the necessary work for such Project. In the event the contracts and the work deferred for the future do not represent 100% of the work, CM shall provide necessary services to procure such additional work without any additional fees or other costs to the District. CM, however, shall not be responsible for the costs paid to the trade contractor for the additional work.
- 4.8 Rebidding. In the event the bids exceed the Construction Budget and the District authorizes rebidding of all or portions of the Project, the CM shall cooperate in revising the scope and the quality of work as required to reduce the Construction Costs for the Project. The CM, without additional compensation, shall cooperate with the District, Program Manager and Architect as necessary to bring Construction Costs within the Construction Budget.
- 4.9 Non-interest in Project. The CM shall not be a bidder, or perform work for any bidder on any individual Contract.

- 4.10 Purchase, Delivery and Storage of Materials and Equipment. If applicable, the CM shall investigate and recommend a schedule for the District's purchase of materials and equipment which are a part of the Project and require long lead time procurement, and coordinate the schedule with the early preparation of portions of the contract documents. The CM shall expedite and coordinate delivery of all purchases. If applicable, the CM shall arrange for delivery and storage, protection and security for District-purchased materials, systems and equipment which are a part of the Project, until such items are incorporated into the Project. The CM shall coordinate with or assign these activities to the appropriate contractor who is responsible for the installation of such materials, systems, and equipment.
- 4.11 Analysis of Labor. The CM shall provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. The CM shall make recommendations to minimize adverse effects of labor shortages.

Article 5 Construction Phase

- 5.1 Construction Phase Services. The Construction Phase for the Project shall commence with the award of the initial Contract and shall continue until sixty-five (65) days after the recording of a notice of completion for the Project or sixty-five (65) days after completion of the Project as defined in Public Contract Code section 7107 whichever is earlier. The Construction Phase consists of the coordination of all activities that are included in the construction of a particular Project. The CM shall be responsible for coordinating the work for the Project pursuant to the Master Project Schedule. The CM shall maintain communication with the District throughout the Construction Phase and shall provide responsible reporting and documentation prior to the contractors' pre-construction conference and shall be responsible for coordinating the site construction services provisions (general conditions items) including supervision and administration of the Project, conducting construction progress meetings, providing progress reports, processing contractors requests for information (RFI's), reviewing and recommending with the Architect and Program Manager the approval or disapproval of change orders and payments to the contractors, and maintaining record keeping to assist the District in negotiations, mediation or arbitration of claims or disputes.
- 5.2 Pre-Construction Conference(s). The CM shall conduct, in conjunction with the District, Program Manager and the Architect, pre-construction orientation conference(s) for the benefit of the successful contractors and shall serve to orient the contractors to the various reporting procedures and site rules prior to the commencement of actual construction. The CM shall obtain the certificates of insurance and bonds from the contractors and forward such documents after approval by the CM to the District.
- 5.3 Contract Administration. The CM, in cooperation with the Architect and Program Manager, shall administer the construction Contracts as set forth herein and as provided in the General Conditions of the Contacts for construction. The CM shall coordinate the preparation of construction staging areas on-site for the Project and shall coordinate the preparation of the site for construction, including, but not limited to, coordinating fencing, barricades or other items reasonably necessary for efficient construction. The CM shall also coordinate the mobilization of all contractors and shall coordinate construction sequencing. In addition, the CM shall provide management and related services as required to coordinate work of the contractors with each other and the activities and responsibilities of the Architect, Program Manager and District in order to complete the Project in accordance with the Contract Documents and this Agreement and within the

- Construction Budget. The CM shall provide sufficient organization, qualified and experienced personnel and management to carry out the requirements of this Agreement. The CM shall maintain a competent full-time staff at the Project site for the purpose of coordinating and providing general direction for the work and progress of the contractors.
- 5.4 Submittal Procedures. The CM shall establish and implement procedures with the Architect and Program Manager and coordinate and review shop drawing submittals, requests for information, samples, product data, change orders, payment requests, material delivery dates and other procedures; and maintain logs, files and other necessary documentation. CM shall assist the Architect, District's inspector and District's Labor Compliance consultant, if any, with monitoring the certified payroll for the Project. The CM shall coordinate the dissemination of any information regarding submittals and consult with the Architect, Program Manager and the District if any Contractor requests interpretations of the meaning and intent of the Contract Documents, and assist in the resolution of questions which may arise.
- 5.5 Meetings. The CM shall coordinate and conduct preconstruction, construction and weekly job-site progress meetings with the Contractors and shall work with the Architect to ensure that the Architect records, transcribes and distributes minutes to all attendees, the District, and all other appropriate parties. The CM shall assist in the resolution of any technical construction issues.
- 5.6 Coordination of Technical Inspection and Testing. The CM shall coordinate with the District's certified inspector all testing required by the Architect or other third parties. If requested, the CM shall assist the District in selecting any special consultants or testing laboratories. All inspection reports shall be provided to the CM on a regular basis.
- 5.7 Construction Observation. The CM shall assist the District's inspector in observing that the materials and equipment being incorporated into the work are handled, stored and installed properly and adequately and are in compliance with the contract documents for the Project. The CM shall report to the District regarding the status of such activity. The CM shall endeavor to guard against defects and deficiencies and shall advise the District of any deviations, defects or deficiencies the CM observes in the work. The CM's observation duties shall include reasonable diligence to discover work that is not in compliance with the contract documents. These observations shall not, however, cause the CM to be responsible for those duties and responsibilities which belong to the District's inspector.
- 5.8 Non-Conforming Work. The CM shall, in conjunction with the District's inspector, review contractor's recommendations for corrective action on observed non-conforming work. The CM shall make recommendations to the District, Program Manager, Architect and District's inspector in instances where the CM observes work that, in its opinion, is defective or not in conformance with the contract documents. The CM shall assist the District's inspector in observing the Contractor's work to verify that all authorized changes are properly incorporated in the Project. The CM shall report to the District regarding the status of such activity and provide a written record of the same.
- 5.9 Exercise of Contract Prerogatives. The CM shall advise the District and make recommendations to the District for exercising the District's Contract prerogatives, such as giving the Contractor notice to accelerate the progress when the schedule goals are

in jeopardy due to Contractor failings, withholding payment for cause and other prerogatives when required in an effort to achieve Contract compliance.

- 5.10 Implementation of Master Project Schedule. The CM shall implement the Master Project Schedule and shall regularly update and maintain the Master Project Schedule incorporating the activities of Contractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of shop drawings, product data and samples, and delivery of products requiring long lead time procurement. The Master Project Schedule shall include the District's occupancy requirements showing portions of the Project having occupancy priority. The CM shall update, reissue and distribute the Master Project Schedule as required to show current conditions and revisions required by the actual experience.
- 5.11 Safety Programs. To the extent required by OSHA or any other public agency, CM shall obtain each Contractor's safety programs and monitor their implementation along with any necessary safety meetings. CM shall ensure that such safety programs are submitted to the District. CM shall include in all bid packages that trade contractors comply with required OSHA or any other public agency safety programs. CM shall not be deemed to have assumed responsibility for the adequacy or sufficiency of safety programs implemented by trade contractors.
- 5.12 Endorsements of Insurance, Performance/Payment Bonds. The CM shall receive and review Endorsements of Insurance, Performance/Payment Bonds from the Contractors and forward them to the District with a copy to the Program Manager prior to commencement of any work by such contractors. CM shall inform the District of any noted deficiencies in insurance, or bonds submitted.
- 5.13 Changes in Construction Cost. The CM shall revise and refine the approved estimate of Construction Cost, incorporate approved changes as they occur, and develop cash flow reports and forecasts as needed. The CM shall provide regular monitoring of the approved estimate of Construction Cost, showing actual costs for activities in progress and estimates for uncompleted tasks. The CM shall identify variances between actual and budgeted or estimated costs and advise the District, Program Manager and the Architect whenever the Project's costs appear to be exceeding budgets or estimates.
- 5.14 Construction Progress Review. The CM shall keep a daily log containing a record of weather, the Contractors working on the site, number of workers, work accomplished, problems encountered, and other relevant data or such additional data as the District may require. The CM shall make the log available to the District upon request. The CM shall prepare and distribute the construction schedule updates to the Master Project Schedule on a monthly basis to maintain the Master Project Schedule. After an evaluation of the actual progress as observed by the CM, scheduled activities shall be assigned percentage-complete values. The report shall reflect actual progress as compared to scheduled progress and note any variances. The CM shall identify problems encountered in accomplishing the work and recommend appropriate action to the District to resolve these problems with a minimum effect on the timely completion of the Project. If requested by the District, the CM shall assist the Contractor(s) in preparing a recovery schedule. The recovery schedule shall reflect the corrective action costs (if any) and efforts to be undertaken by the Contractor(s) to recapture lost time. This recovery schedule shall be distributed to the Contractor(s), the District, Program Manager, Architect and other appropriate parties.

- 5.15 Maintain On-Site Records. The CM shall develop and implement a comprehensive document management program. The CM shall maintain at the Project site, on a current basis: a record copy of all Contracts, drawings, specifications, addenda, change orders and other modifications, in good order and marked to record all changes made during construction; shop drawings; product data; samples; submittals; purchases; materials; equipment; applicable handbooks; Titles 21 and 24 of the California Code of Regulations; the California Uniform Building Code; maintenance and operating manuals and instructions; other related documents and revisions which arise out of the Contracts. The CM shall maintain records in duplicate, of principal building layout lines, elevations for the bottom of footings, floor levels and key site elevations certified by a qualified surveyor or professional engineer, if necessary. The CM shall make all records available to the District. At the completion of the Project, the CM shall deliver all such records to the Architect, so the Architect may complete the record as-built drawings.
- 5.16 Schedule of Values and Processing of Payments. The CM shall review and approve each Contractor's schedule of values for each of the activities included in that Contractor's schedule of events. The CM shall develop and maintain a master schedule of values. The CM shall develop and implement procedures for the review and processing of applications by Contractors for progress and final payments. As part of the evaluation of progress payments, the CM shall review all "as-built" documents and ensure that the Contractor's "as-built" documents are updated and current. The CM shall review with the Architect and Program Manager and make recommendations to the District pertaining to payments to the Contractors.
- 5.17 Evaluate Proposal Costs. The CM shall evaluate Contractors' proposal costs and make a formal recommendation to the District regarding the acceptance of any proposals for a change order.
- 5.18 Negotiations of Change Order Costs and Time Extensions. The CM shall assist the District, Program Manager and the Architect in negotiating any change order costs and time extensions.
- 5.19 Change Order Reports. The CM shall not issue instructions contrary to the contract between District and a Contractor, or between the District and Architect or Program Manager. The CM shall ensure that all changes to the Contract between the District and a Contractor shall be by change order executed by the District. Any communication between the CM and the Contractors shall not in any way be construed as binding on the District, or releasing the Contractor from fulfillment of any of the terms of the Contract. For the Project, the CM shall prepare and distribute change order reports on a monthly basis throughout the Construction Phase. This report shall provide information pertaining to proposed and executed change orders and their effect on the Contract price and Master Project Schedule as of the date of the report.
- 5.20 Contractor Claims. The CM shall be given copies of all notices of claims by Contractors against the District for any alleged cause. The CM, jointly with Architect and Program Manager, shall perform evaluation of the contents of the claim within twenty-five (25) days, and make recommendations to the District. If requested by the District, the CM shall prepare estimates based on any alleged cause of claims submitted by the Contractor(s) and shall prepare alternate estimates based on varying scenarios of the claim cause. These estimates shall be transferred to the District and shall be used in claim rulings and negotiations. If requested by the District, the CM shall analyze the claims for extension of time and prepare an impact evaluation report which reflects the actual impact to the Master Construction Schedule. The report shall also provide a

narrative including a recommendation for action to the District. If requested by the District, the CM shall negotiate claims with the Contractor(s) on behalf of the District. The CM shall make a written recommendation to the District concerning settlement or other appropriate action.

- 5.21 Project Status Reports. The CM shall prepare and distribute monthly a Project Status Report. The CM shall ensure that the Verified Reports required by Title 24 of the California Code of Regulations be completed by the Architect, Inspector and contractors as applicable for the Project.
- 5.22 Equipment Instruction Manuals, Warranties and Releases. The CM shall obtain all written material such as operations and maintenance manuals, warranties, affidavits, releases, bonds, waivers and guarantees for all equipment installed in the Project. All such materials, including equipment instruction material, keys and documents shall be reviewed and delivered to appropriate District personnel.
- 5.23 Completion of Contracts and Project. When the CM considers a Contractor's work or a designated portion thereof complete, the CM shall prepare for the Architect and Program Manager a list of incomplete or unsatisfactory items ("Punch-list") and a schedule for their completion. The CM shall assist the Architect and Program Manager in conducting inspections. The CM shall coordinate the correction and completion of the work. The CM shall assist the Architect and Program Manager in determining when the Project or a designated portion thereof is complete. The CM shall prepare a summary of the status of the work of each contractor, listing changes in the previously issued Punch-list and recommending the times within which contractors shall complete the uncompleted items on the Punch-list.
- 5.24 As-Built Documents. The CM shall perform coordination, supervisory and expediting functions in connection with the contractor's obligation to provide "as-built" documents and make recommendations for adequate withholding of retention in the event that a contractor fails to provide acceptable "as-built" documents.
- 5.25 Training Sessions. The CM shall coordinate and schedule training sessions, if necessary, for the District's personnel and shall require that the Contractor's obligation in providing this training is fulfilled.
- 5.26 Recommendations to District. The CM shall endeavor to achieve satisfactory performance from each Contractor. The CM shall recommend courses of action to the District when requirements of a Contract are not being fulfilled, and the nonperforming party shall not take satisfactory corrective action.
- 5.27 Accounting Records. The CM shall establish and administer an appropriate Project accounting system in conjunction with the District and shall maintain cost accounting records on authorized work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, or other work requiring accounting records.
- 5.28 Permits. The CM shall assist the District in obtaining all necessary permits for the Project, including without limitation, building, grading, and occupancy permits. This task may encompass accompanying governmental officials (Fire Marshal, DSA, Health Department, etc.) during inspections, assisting in preparing and submitting proper documentation to the appropriate approving agencies, assisting in final testing and other necessary and reasonable activities.

- 5.29 Initial Start-up and Testing. With the Architect and the District's maintenance personnel, the CM shall observe the Contractors' proper installation of utilities, operational systems and equipment for readiness and assist in their initial start-up and testing for the Project. The CM shall coordinate and assist District in the move-in for the Project.
- 5.30 Final Completion and Project Report. The CM, in conjunction with the Architect, Program Manager and the District's inspector, shall at the conclusion of all corrective action of Punch-list items, make a final comprehensive review of the Project, make a report to the District which indicates whether the CM and the Architect find the work performed acceptable under the Contract Documents and the relevant Project data, and make recommendations as to final payment and the notice of completion to the Contractor(s) for the Project. At the conclusion the Project, the CM shall prepare final accounting and close-out reports of all above indicated report systems. These reports shall summarize, for historical purposes, any items which are not self-explanatory.
- 5.31 The CM shall perform the services set forth in this Agreement as expeditiously as is consistent with reasonable skill and care and the orderly progress of the Projects.

Article 6 ADDITIONAL SERVICES

- 6.1 Additional Services. The services described in this Article 6 are not included in the Basic Scope of CM's fees as provided in Exhibits B-5 and H. If the Owner shall request any of the Additional Services described in this Article 6, CM shall be compensated for the same in accordance with the provisions of the Agreement relating to Additional Services. The CM shall not perform or provide any Additional Services without the prior written authorization and direction of the Owner. Rate to be negotiated upon request of service.
- 6.1.2 Contingent Additional Services. If Contingent Additional Services described below are authorized and directed by the Owner through no fault or neglect of CM, the CM will be compensated for Contingent Additional Services described below in accordance with the Agreement.
- 6.1.3 Project Changes. Services required or necessary as a result of significant changes in the Project scope or other requirements of the Project, including Project size, quality or complexity or material changes to the Project Schedule. CM shall not charge District additional labor should the project size increase within 15% of project budget, as listed in Exhibit H.
- 6.1.4 Architect/Contractor Default. Services required or necessary as a result of the default or termination of the Architect or the Contractor, failure of performance of the Owner or Contractor under the Construction Contract, or major defects or deficiencies in the work of the Contractor.
- 6.1.5 Project Damage/Destruction. Services and consultation associated or necessitated by damage to the Project prior to completion by fire or other casualty.

Article 7 OPTIONAL ADDITIONAL SERVICES

- 7.1 Optional Additional Services. The services described in this Article 7 are not included in the Basic Scope of CM's fees as provided in Exhibits B-5 and H. The Optional Additional Services described herein shall be provided by CM only upon the specific written request of the Owner. Optional Additional Services shall be compensated for in accordance with the terms of this Agreement. The CM shall not perform or provide any Optional

Additional Services without the prior written authorization and direction of the Owner. Rate to be negotiated upon request of service.

7.1.2 Future Systems. Services relative to future systems, facilities or equipment not included within the scope of the Project.

7.1.3 Existing Conditions in Investigation. Services to investigate existing conditions or facilities or to provide measured drawings thereof.

7.1.4 Furniture, Furnishings, Equipment. Services above and beyond those outlined above in connection with the Owner's selection, procurement or installation of furniture, furnishing or equipment not included within the scope of the Project.

7.1.5 Other Services. Any other service not expressly included within the Basic Scope of Services hereunder.

7.1.6 Legal Proceedings. Services in connection with any arbitration or other legal processing arising out of the Project, except to the extent that PM is a party to such proceeding.

7.1.7 Temporary Services. The District reserves the right to extend the PM beyond September 30, 2012 for any such project that has begun during the term of this Agreement for a period not to exceed 6 months. All temporary services must be approved by District prior to the PM rendering temporary services.

Exhibit G, Summary of Construction Management Services; Insert the following:

DURING PRE-CONSTRUCTION SERVICES THE CONSTRUCTION MANAGER SHALL:

1. PROCEDURES & CONTROLS

- 1.1. Construction Procurement Procedures & Controls
- 1.2. Construction Procedures & Controls
- 1.3. Program Budget

2. GENERAL CONSTRUCTION MANAGEMENT COORDINATION & UPDATES

- 2.1. Program Management Plan
- 2.2. Program Controls
- 2.3. Quality Controls
- 2.4. Safety Controls

3. BOND PROGRAM COMMUNICATIONS

- 3.1. Assist program manager with establishing Program Communications
- 3.2. Construction Administration Process - Establish & Management
- 3.3. College Liaison

4. DESIGN PROCESS

- 4.1. Coordinate with Program Manager and Architect and Engineer as appropriate throughout Design Phase
- 4.2. Review Construction Documents

DURING CONSTRUCTION SERVICES THE CONSTRUCTION MANAGER SHALL:

5. BID & AWARD PHASE

- 5.1. Prequalification Process
- 5.2. Recommend Approval To Bid
- 5.3. Advertisement of Bid
- 5.4. Bid Analysis & Award

6. CONSTRUCTION

- 6.1. Preconstruction Conference
- 6.2. Construction manager with the assistance of the program manager will develop an agenda that includes but is not limited to:
 - 6.2.1. Establish Official Start Date
 - 6.2.2. Establish Communications Protocols
 - 6.2.3. Review List of Long-Lead Procurement Items
 - 6.2.4. Review List of Contractor Deliverables - First 60 Days
 - 6.2.5. Distribute District Construction Procedures
 - 6.2.6. Review Payment Process - Draft, Review, Approval
 - 6.2.7. Review Request for Inspection Procedures
- 6.3. Construction Procedures
- 6.4. The construction manager shall verify that safety programs are developed by all prime trade contractors that include but are not limited to:
 - 6.4.1. District Safety Program Integrated into Contractors' Plans
 - 6.4.2. Review & Acceptance of Contractors' Plans
 - 6.4.3. Public Safety Program Publicly Communicated
 - 6.4.4. Safety Meetings
 - 6.4.5. Safety Records & Reporting
 - 6.4.6. Emergency Action Plan
 - 6.4.7. Accident Investigation, Reporting, & Records

- 6.4.8. Injury and Illness Prevention Program
- 6.5. The construction manager, with the assistance of the program manager, will develop and implement a plan for deliveries that:
 - 6.5.1. Complying w/ District Policy
 - 6.5.2. Establish major deliveries as a milestone on Construction Schedule
 - 6.5.3. Are coordinated with the district that insure Hours & Routes Allowed for Deliveries do not conflict with district use of the college facilities.
- 6.6. The construction manager with the assistance of the program manager will develop and implement working / noise-making hours that:
 - 6.6.1. Established Regular Working Hours
 - 6.6.2. Determine Irregular Working Hour Restrictions (e.g. testing, special event, etc.)
 - 6.6.3. Determine Local Agency Restrictions
 - 6.6.4. Develops Public Information System
 - 6.6.5. Minimize noise created during regular college teaching times
- 6.7. The construction manager with the assistance of the program manager will develop and implement scheduling requirements that:
 - 6.7.1. Establish Software Type / Method
 - 6.7.2. Establish Regularity of Updates
 - 6.7.3. Determine Responsibility for Multi-Trade Schedule
 - 6.7.4. Update of Public Information Campus Schedule
- 6.8. The construction manager with the assistance of the program manager and architect will develop and implement Progress Meetings & a reporting system that:
 - 6.8.1. Establish Regular Meeting Times
 - 6.8.2. The construction manager will:
 - 6.8.2.1. Chair the Meeting
 - 6.8.2.2. Write Meeting Minutes
 - 6.8.2.3. Publish Regular & Special Meeting Minutes
 - 6.8.2.4. Produce Monthly Project Reports
- 6.9. For supervision of work the construction manager will:
 - 6.9.1. Provide adequate full-time Supervision during All Work
 - 6.9.2. Provide a superintendent approved by the district
 - 6.9.3. Establish responsibility for Coordination of all trades
- 6.10. For prime and sub trade work the construction manager:
 - 6.10.1. Is responsible for coordination of primes for all phases of the work
 - 6.10.2. Will establish and implement a conflict resolution process which is approved by the program manager
- 6.11. For inspection of work the construction manager, with the assistance of the program manager and architect, will:
 - 6.11.1. Establish Procedures for:
 - 6.11.2. Obtain Notification of Inspections as Required by Architect and Engineer
 - 6.11.3. Obtain Notification of Testing as Required by Architect and Engineer
 - 6.11.4. Reporting & Resolution of Non-Compliant Conditions
 - 6.11.5. Preliminary & Final Punch List Process
 - 6.11.6. Final Inspection & Approval
 - 6.11.7. Assist prime & sub trade contractors with:
 - 6.11.8. Regular construction inspections
 - 6.11.9. Special Inspections
 - 6.11.10. Special Testing
 - 6.11.11. The construction manager will:
 - 6.11.12. Create list of required testing
 - 6.11.13. Will maintain records of testing
- 6.12. For project changes the construction manager, with the assistance of the program manager & architect will:
 - 6.12.1. Establish Procedures for:

- 6.12.2. Requests for Information
- 6.12.3. Change Order Proposals, and required Back-up
- 6.12.4. Review of Change Order Proposals
- 6.12.5. Assist Architect and Engineer with Preparation of Change Order Documents
- 6.12.6. Obtaining recommendation Signatures on Change Orders
- 6.12.7. Obtaining final approval of Change Orders
- 6.13. The construction manager will:
 - 6.13.1. Submitting Requests for Information to the architect and program manager and assist with their resolution
 - 6.13.2. Assist architect with the development of Change Order Requests
 - 6.13.3. Review and validate change order requests for entitlement as submitted by prime and sub trade contractors
 - 6.13.4. Review & recommend Change Order Proposals
 - 6.13.5. With the assistance of the program manager and architect, Process Change Orders
 - 6.13.6. Will maintain Log of Potential and Completed Change Issues
- 6.14. For submittals the construction manager, with review of the program manager and architect will:
- 6.15. For the payment process the construction manager, with the assistance of the architect and review and approval of the program manager, will assist the prime and sub trade contractors with:
 - 6.15.1. Establishing Procedures for:
 - 6.15.1.1. Submittal & Review of Draft Payment Applications
 - 6.15.1.2. Wage Certification / Labor Compliance Program
 - 6.15.1.3. Maintenance of Contractor Insurance Certification
 - 6.15.1.4. Conditional & Un-Conditional Releases
 - 6.15.1.5. Schedule Update as Prerequisite for Payment
 - 6.15.1.6. Retention Reduction
 - 6.15.1.7. Final Payment
 - 6.15.1.8. Establish Schedule for Submitting Payment Applications
 - 6.15.1.9. Process Monthly Payment Applications

7. POST CONSTRUCTION SERVICES:

- 7.1. Commissioning/Close-out Phase
- 7.2. Project close includes but is not limited to:
 - 7.2.1. Compile and Review all project work completion documents for acceptance by district
 - 7.2.2. Written Request for Final Inspection
 - 7.2.3. Written Request for District's Final Punch List
 - 7.2.4. Complete & Back-Check Punch List Items signed off
 - 7.2.5. Removal of all debris, Temporary Construction, and Protection
 - 7.2.6. Coordinate Final Cleaning
 - 7.2.7. Written request Notice of Substantial Completion
 - 7.2.8. Process Certificate of Final Completion
 - 7.2.9. Complete DSA Close-Out Process
 - 7.2.10. Close-Out any Off-Site Permit
- 7.3. Construction manager will submit Final Report that includes:
 - 7.3.1. Final Project Status
 - 7.3.2. Issues & Solutions
 - 7.3.3. Project Safety Record
 - 7.3.4. List Code Requirements Employed by Architect
- 7.4. The construction manager will obtain from the prime contractors and submit to the program manager:
 - 7.4.1. six copies of architect approved O/M Manuals
 - 7.4.2. Training log sheet signed off by attending district staff
 - 7.4.3. Spare Parts & Overstock delivery record showing delivery to approved district staff

- 7.4.4. Records of As-Built contract documents delivered and approved by architect
- 7.4.5. Consent of Surety for Final Payment
- 7.4.6. Final Releases
- 7.4.7. Warranties
- 7.5. The construction manager, with the assistance of the program manager, architect and prime contractors:
 - 7.5.1. Process Final Change Order
 - 7.5.2. Process Final Payment Application
 - 7.5.3. Provide Record Drawing

8. PROJECT COMMISSIONING

- 8.1. The construction manager will assist the program manager with:
 - 8.1.1. Procure Commissioning Services Consultant
 - 8.1.2. Establish Commissioning Meeting requirements
 - 8.1.3. Determine Participants
 - 8.1.4. Develop Agenda
 - 8.1.5. Schedule
 - 8.1.6. Extent of Commissioning Needed
- 8.2. The construction manager will integrate Commissioning into Construction Completion

Exhibit H, CM Fee Calculation: Insert the following:

**San Bernardino Community College District
Measure M Bond Program**

CM Fee Information

SBCCD Totals

Updated 8/18/10

Project	Estimated Construction Value	Fee up to 9/30/12
CM Fee & GC's All Projects	-	\$10,614,373.00
CM Estimates	-	\$1,049,392.00
CM Constructability Reviews	-	\$354,300.00
SBCCD Totals =	\$303,774,532.00	\$12,018,065.00

CRAFTON HILLS COLLEGE

Project	Estimated Construction Value	Fee up to 9/30/12
PAL Project	\$15,961,178.00	\$1,280,588.00
Parking Structure #1	\$24,509,285.00	\$1,618,413.00
Science Portable Classrooms	\$2,961,562.00	\$474,672.00
Wellness Pool	\$1,972,877.00	\$417,335.00
Energy Systems / Renewable Energy / Central Plant Project	\$3,334,270.00	\$102,536.00
Library Demo	TBD	TBD
New Science Building	\$27,382,938.00	-
New Student Center	\$24,213,366.00	-
Temporary Housing Cluster	TBD	-
Student Services Renovations (SSA, SSB, Classroom Bldg)	\$11,609,475.00	-
LADM Renovation (3rd Floor)	\$1,290,453.00	-
Maintenance & Operations	\$3,546,377.00	-
CHC Totals =	\$116,781,781.00	\$3,893,544.00

SAN BERNARDINO VALLEY COLLEGE

Project	Estimated Construction Value	Fee up to 9/30/12
New Parking Structure #1	\$34,448,272.00	\$2,223,456.00
Central Plant	\$8,480,525.00	\$711,897.00
Campus Infrastructure	\$8,480,525.00	\$736,010.00
HLS and Campus Center HVAC	\$1,111,997.00	\$339,751.00
Sitework / Signage / ADA Phase I	\$6,400,000.00	\$296,233.00
Business Building Renovation	\$12,508,082.00	\$920,444.00
New Gymnasiums & Pools	\$51,709,244.00	\$459,618.00
Stadium & Field Improvements Phase I (Stadium)	\$3,779,992.00	\$104,899.00
Auditorium Renovation	\$2,561,402.00	\$468,599.00
Technical Building	\$39,912,712.00	-
	\$169,392,751.00	\$6,260,907.00

DISTRICT

Project	Estimated Construction Value	Fee up to 9/30/12
District Buildings	\$17,600,000.00	\$459,922.00

Notes:

- 1) Estimated Construction Value was determined by taking 80% of the Estimated Project \$ Value. Estimated Project \$ Value includes total budgeted project dollars for Measure M projects that have previously begun and/or will begin before 9/30/12. Project start dates were taken from the Measure M Project Schedules effective @ CHC 6/28/10 and @ SBVC 6/9/10, which were approved by the SBCCD board, SBCCD, CHC & SBVC.
- 2) Total budgeted project dollars were taken from the Measure M Project Budget Evolution spreadsheet prepared by Kitchell/BRJ effective 4/30/12, which was approved both the SBCCD board, SBCCD, CHC & SBVC.
- 3) CM fee was determined by using project descriptions, project budgets and schedule.

San Bernardino Community College District

By: _____
Bruce Baron, Interim Chancellor

Date: _____

Kitchell CEM, Inc

By: _____
Russel A. Fox, President

Date: _____

Exhibit I, Schedule of Projects – Crafton Hills College and San Bernardino Valley College; Insert the following:

[CHC Measure M Schedule - Insert as Exhibit I Schedule.pdf](#)

OR SEE PDF ATTACHED

Exhibit I, Schedule of Projects – Crafton Hills College and San Bernardino Valley College (con't):
Insert the following:

[SBVC Measure M Schedule - Insert as Exhibit I Schedule.pdf](#)

OR SEE PDF ATTACHED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Consideration of Approval of a Feasibility Study for Possible Education Center.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposal from gkkworks to conduct a feasibility study for a possible Center for SBCCD.

OVERVIEW

The state has a process to establish educational Centers affiliated with a degree-granting college that has the purpose of better serving the District's population or providing a specialized instructional program. Centers are independently funded by the state and qualify for separate state capital outlay funding. This feasibility study will provide a thorough analysis of the community demographics, college enrollment history, area economic and labor profiles, as well as other data and make a recommendation about Center options that may be appropriate for SBCCD for further discussion and possible action.

ANALYSIS

This request is to conduct a feasibility study that will provide information about whether a campus Center would be an appropriate next step for our District to consider. The process to establish a Center requires a two-year period from Letter of Intent to approval by the Department of Finance to fund a new Center. Many Districts have established or are in the process of establishing centers including College of the Desert, Riverside Community College District and Victor Valley Community College. The study is an important first step to analyze the service we currently provide to our community and to make recommendations as to how that service can improve with the addition of a new Center.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

This cost is included in the 2010-2011 budget.

September 2, 2010

Bruce Baron
Interim Chancellor
San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

Re: Proposal for Feasibility Study for Center Status and Underserved Population Analysis/Economic Work Force Development Review Study

Dear Mr. Baron:

gkkworks is pleased to present this proposal for consultant services to San Bernardino Community College District for assistance in completing a Feasibility Study for Center Status and Underserved Population Analysis/Economic Work Force Development Review Study.

DETAILED SCOPE

gkkworks proposes to complete the geographic analysis while working closely with staff to ensure the coordination of required data. The analysis for the District will include the completion of a detailed report regarding what we found during our assessment and a set of options that the District can pursue to better service the needs of the community.

[Feasibility Study for Center Status and Underserved Population Analysis/Economic Work Force Development Review Study](#)

A geographic review of the existing District service area by zip code will be followed by an assessment of the population size for both total population and the 18-64 year old population. After this initial assessment, gkkworks will analyze the historical headcount enrollment, Full-time equivalent students (FTES), and weekly student contact hours (WSCH) for the entire District by zip code. Following this will be an economic/labor review and analysis of the District looking at ethnicity, gender, and socioeconomic status. The analysis will include a determination on whether there are any community areas that have been underserved as well as the development of possible options to remedy any access/service deficiencies found during the analysis. A final report detailing the findings and options will be developed and delivered to the College.

The following is a list of tasks that will be completed which will result in a report that will be delivered to the College.

- Gather needed population, FTES and enrollment data, zip code areas and other documents and information.
- Review and analyze District Service Area population.
- Review and analyze historical enrollment data.
- Review and analyze District's economic/labor profile including ethnicity, gender, and socioeconomic status.
- Identification of community areas / locations with underserved populations.
- Development of visual elements to identify underserved areas of the District. This may include the development of charts, graphs, or maps depending on an analysis of the data.
- Development of options to address access / service deficiencies. These may include but are not limited to:
 - The expansion of existing institutions within the region.

- The shared use of existing or new facilities and programs with other post secondary institutions.
- The use of non-traditional modes of instructional delivery such as television, computerized instruction, Internet, etc.
- Potential creation of an outreach center.
- Preparation of final report.

SCHEDULE

gkkworks will begin work following the receipt of a Notice to Proceed or a signed contract and the required enrollment data. The following is the schedule for deliverables:

The geographic analysis of underserved populations for the District will be delivered for review within 60 days after work proceeds.

Cooperation from the District will be necessary for in completing reviews and providing needed information in a timely manner. The District will need to provide the following (or access to the Districts data via Internet, or on site at the College) at the start of work:

- Headcount enrollment by zip code for the District starting with Fall 2000-2009
- FTES by zip code for the District starting with Fall 2000-2009
- WSCH by zip code for the District starting with Fall 2000-2009
- FUSION Access

PROPOSED FEES

1. Feasibility Study for Center Status and Underserved Population Analysis/Economic Work Force Development Review Study Underserved District Populations Analysis Fee

gkkworks will complete the scope as outlined above on a time-and-materials basis for a not-to-exceed amount of **\$36,000** based on the rates shown below.

2. Reimbursable expenses

Additionally, reimbursable expenses for travel will be required but will not exceed **\$2,500**.

Assumptions:

- A. For any additional services, the fee shall be computed on an hourly basis at the rates identified below.
- B. No other consultants are included in this proposal but can be provided at an additional cost.

Therefore the total cost for this proposal is \$38,500.

HOURLY RATES

Principal	\$210.00
Director	\$195.00
Senior Planner	\$175.00
Planner	\$150.00
Research Analyst	\$135.00
Administrative Support	\$75.00

FEE PAYMENT STRUCTURE

The time and materials, not-to-exceed work will be billed monthly for the work completed. Any balance due will be billed with the completion of the work. Work will be billed as soon as work commences.

The Flat-fee work will be billed upon completion of the work.

SUMMARY

This proposal is based upon our understanding of the scope of services as herein described. If the scope of the project or services is otherwise, the scope shall be adjusted accordingly to the mutual satisfaction of the District and gkkworks.

We appreciate the opportunity to continue to provide services to the District by assisting with this important effort. If you have any questions please do not hesitate to contact me at (916) 441-5478 or at sblaylock@gkkworks.com.

SUBMITTED BY:

gkkworks



Shaun Blaylock, Ph.D.
Principal

Date: September 2, 2010

ACCEPTED BY:

Name: _____

Title: _____

Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj
DATE: September 9, 2010
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills College and San Bernardino Valley College, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$275,222 which is a 0.28% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$4,050,008 which is only 4.06% of the project cost of \$99,813,706.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

Measure P Projects
CHANGE SUMMARY by PROJECT

SEPTEMBER 9, 2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 45,385,524.00	\$ 116,058.00	\$ -	\$ 45,501,582.00	0.26%
SBVC-San Bernardino Valley College	\$ 54,428,182.00	\$ 1,011,420.00	\$ 29,011.00	\$ 55,468,613.00	1.91%
TOTAL for CONTRACT AMENDMENTS	\$ 99,813,706.00	\$ 1,127,478.00	\$ 29,011.00	\$ 100,970,195.00	1.16%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 45,501,582.00	\$ 1,188,495.00	\$ 92,977.00	\$ 46,783,054.00	2.82%
SBVC-San Bernardino Valley College	\$ 55,468,613.00	\$ 1,458,812.92	\$ 153,234.00	\$ 57,080,659.92	2.91%
TOTAL for CHANGE ORDERS	\$ 100,970,195.00	\$ 2,647,307.92	\$ 246,211.00	\$ 103,863,713.92	2.87%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 9/9/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 428,039.00	\$ 31,501.00	\$ 15,142,408.00	3.13%
CRF / INFRA PKG #5	\$ 7,946,665.00	\$ 18,480.00	\$ -	\$ 428,884.00	\$ 42,652.00	\$ 8,436,681.00	5.92%
LEARNING RESOURCE CENTER	\$ 22,291,408.00	\$ 141,161.00	\$ -	\$ 335,849.00	\$ 18,824.00	\$ 22,787,242.00	1.58%
TOTAL	\$ 45,385,524.00	\$ 116,058.00	\$ -	\$ 1,188,495.00	\$ 92,977.00	\$ 46,783,054.00	2.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4**

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 85,753.00	\$ -	\$ 1,274,747.00	7.21%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 90,566.00	\$ -	\$ 1,581,566.00	6.07%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 12,008.00	\$ 15,134.00	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 9,592.00	\$ 16,367.00	\$ 1,649,559.00	1.60%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 428,039.00	\$ 31,501.00	\$ 15,142,408.00	3.13%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 85,753.00		\$ 500,330.00	
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 88,154.00		\$ 1,023,154.00	
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	
INFRA3-06: Sierra Landscape	\$ 1,131,000.00					\$ 1,131,000.00	
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 330,029.00	\$ -	\$ 7,819,865.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00					\$ 558,150.00	
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 12,008.00	\$ 15,134.00	\$ 1,619,431.00	
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 9,592.00	\$ 16,367.00	\$ 316,559.00	
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 48,471.00	\$ 31,501.00	\$ 3,263,111.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

Revised 8/26/2010

(including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 37,543.00	\$ -	\$ 769,543.00	5.13%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 20,268.00	\$ 33,841.00	\$ 629,208.00	9.41%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ -	\$ -	\$ 2,349.00	\$ -	\$ 120,404.00	1.99%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ -	\$ -	\$ 63,020.00	0.00%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ -	\$ -	\$ 19,990.00	0.00%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 18,480.00	\$ -	\$ 63,367.00	\$ -	\$ 941,847.00	7.21%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 6,340.00	\$ -	\$ 118,840.00	5.64%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 38,478.00	\$ 870.00	\$ 788,348.00	5.25%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 40,768.00	\$ -	\$ 645,748.00	6.74%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 39,103.00	\$ 7,941.00	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
TOTAL	\$ 7,946,665.00	\$ 18,480.00	\$ -	\$ 428,884.00	\$ 42,652.00	\$ 8,436,681.00	5.92%

CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREPARATION
 (Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00					\$ 380,250.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00				\$ 443,480.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00					\$ 37,581.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 5,029.00	\$ -	\$ 1,404,022.00	

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	
CCRF-05: ACSS	\$ 575,099.00			\$ 20,268.00	\$ 33,841.00	\$ 629,208.00	
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	
CCRF-07: E J Enterprises	\$ 118,055.00			\$ 2,349.00		\$ 120,404.00	
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00					\$ 63,020.00	
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00					\$ 19,990.00	
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00			\$ 63,367.00		\$ 498,367.00	
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 6,340.00		\$ 118,840.00	
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 38,478.00	\$ 870.00	\$ 788,348.00	
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ 40,768.00		\$ 608,167.00	
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 39,103.00	\$ 7,941.00	\$ 529,279.00	
TOTAL	\$ 6,566,152.00	\$ -	\$ -	\$ 423,855.00	\$ 42,652.00	\$ 7,032,659.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 56,188.00		\$ 3,330,888.00	1.72%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 52,533.00		\$ 3,473,833.00	1.54%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00					\$ 509,300.00	0.00%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 7,963.00		\$ 1,356,963.00	0.59%
CLRC-07: RGSLA	\$ 236,252.00					\$ 236,252.00	0.00%
CLRC-08: E J Enterprises	\$ 293,175.00					\$ 293,175.00	0.00%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00					\$ 1,940,700.00	0.00%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 6,106.00		\$ 1,421,691.00	0.43%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 1,369.00		\$ 249,569.00	0.55%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 10,921.00		\$ 472,271.00	2.37%
CLRC-13: Prime Painting Con.	\$ 192,000.00					\$ 192,000.00	0.00%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00					\$ 282,000.00	0.00%
CLRC-15: RVH Construction	\$ 731,000.00					\$ 731,000.00	0.00%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 59,237.00		\$ 2,237,398.00	2.72%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 78,656.00		\$ 2,928,656.00	2.76%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00				\$ 18,824.00	\$ 666,824.00	2.90%
TOTAL	\$ 22,291,408.00	\$ 141,161.00	\$ -	\$ 335,849.00	\$ 18,824.00	\$ 22,787,242.00	1.58%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

SEPTEMBER 9, 2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 16,792,609.00	\$ 175,772.00	\$ 29,011.00	\$ 254,546.00	\$ 58,960.00	\$ 17,310,898.00	1.84%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 9,073,782.00	\$ 75,667.00	\$ -	\$ 363,673.80	\$ 66,756.00	\$ 9,579,878.80	4.70%
Chemistry / Science	\$ 23,472,824.00	\$ 288,801.00	\$ -	\$ 739,287.12	\$ 27,518.00	\$ 24,528,430.12	3.23%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 54,428,182.00	\$ 1,011,420.00	\$ 29,011.00	\$ 1,458,812.92	\$ 153,234.00	\$ 57,080,659.92	2.91%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLACEMENT

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00		\$ 13,000.00	\$ 12.00	\$ 17,000.00	\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 39,539.00		\$ 77,735.00	\$ 13,056.00	\$ 2,564,725.00	3.67%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 7,971.00		\$ 4,113,253.00	0.19%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,125.00		\$ 104,125.00	5.18%
#6 - Best Contracting Services	\$ 372,835.00			\$ (2,158.00)		\$ 370,677.00	-0.58%
#7 - Bell Roof Company	\$ 198,000.00			\$ 13,464.00		\$ 211,464.00	6.80%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 760.00		\$ 412,500.00	0.18%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 6,465.00		\$ 461,459.00	1.42%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ (592.00)	\$ 17,525.00	\$ 1,962,518.00	0.87%
#11 - New Image Commercial Flooring	\$ 80,000.00					\$ 80,000.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00			\$ 4,047.00		\$ 291,147.00	1.41%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00					\$ 142,755.00	0.00%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ (1,984.00)		\$ 1,262,016.00	-0.16%
#15 - Inland Building Companies	\$ 293,300.00				\$ 11,379.00	\$ 304,679.00	3.88%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 721.00		\$ 209,256.00	0.35%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 119,197.00		\$ (1,262.00)		\$ 881,223.00	-0.14%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 111,367.00		\$ 1,358,367.00	8.93%
#19 - BEC Inc.	\$ 2,125,000.00		\$ 16,011.00	\$ 27,963.00		\$ 2,168,974.00	1.31%
#20 - Sierra Landscape	\$ 185,900.00	\$ 17,036.00		\$ 4,912.00		\$ 207,848.00	2.42%
TOTAL	\$ 16,792,609.00	\$ 175,772.00	\$ 29,011.00	\$ 254,546.00	\$ 58,960.00	\$ 17,310,898.00	1.84%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
 (Including any contract amendments and change orders on the 9/9/2010 agenda)

Revised 8/26/2010

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Klasic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICATIONS

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ (6,505.00)	\$ 45,000.00	\$ 443,823.00	9.50%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 18,641.00		\$ 236,341.00	8.56%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 81,224.00	\$ 4,331.00	\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 125,364.00	\$ 1,108.00	\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 10,045.00		\$ 194,178.00	5.46%
CT - WTS / Vislink	\$ 774,384.00			\$ 21,210.00	\$ 16,317.00	\$ 811,911.00	4.85%
TOTAL	\$ 9,073,782.00	\$ 75,667.00	\$ -	\$ 363,673.80	\$ 66,756.00	\$ 9,579,878.80	4.70%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 6,120.00		\$ 61,536.00		\$ 2,476,656.00	2.55%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 33,359.00	\$ 24,019.00	\$ 3,455,378.00	1.69%
#5 - Advanced Lab Concepts	\$ 1,130,171.00					\$ 1,130,171.00	0.00%
#6 - Crouner Sheet Metal	\$ 386,300.00			\$ 2,892.00		\$ 389,192.00	0.75%
#7 - Stone Roofing Co.	\$ 251,600.00					\$ 251,600.00	0.00%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 2,331.00		\$ 296,301.00	0.79%
#9 - Perfection Glass	\$ 443,600.00			\$ 512.00		\$ 444,112.00	0.12%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (2,415.00)		\$ 1,984,875.00	-0.12%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00					\$ 336,870.00	0.00%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ 917.00		\$ 144,667.00	0.64%
#14 - Inland Building Construction	\$ 683,000.00			\$ (4,265.00)		\$ 678,735.00	-0.62%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00					\$ 199,000.00	0.00%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 28,143.00		\$ 1,599,047.00	1.79%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 130,046.00		\$ 3,489,025.00	3.87%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 49,733.00		\$ 119,335.00		\$ 2,480,868.00	5.05%
#20 - Marina Landscaping	\$ 299,000.00			\$ (192.00)	\$ 3,499.00	\$ 302,307.00	1.11%
Mobile Modular-Lease	\$ 447,319.00			\$ (4,230.31)		\$ 443,088.69	-0.95%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
TOTAL	\$ 23,472,824.00	\$ 288,801.00	\$ -	\$ 739,287.12	\$ 27,518.00	\$ 24,528,430.12	3.23%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

Revised 8/26/2010

(Including any contract amendments and change orders on the 9/9/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: September 9, 2010
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of August 1, 2010 through August 22, 2010. It reflects summary information for all District funds, grouped by expense category within each fund.

Through August 22, 2010, we have spent and encumbered about 14.1% of our budgeted general funds. Through August 22, 2010, we are 14.5% through our fiscal year. This indicates that our rate of spending is in line with our annual budget.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachment



Budget Expenditure Report Summary

Year to Date (YTD) through 8/22/10

Revenues – All Funds	Budget	YTD Revenues & Encumbrances	% Received & Encumbered	% of Year YTD
01 General Fund	90,504,359	13,703,772	15.1	14.5
41 Capital Outlay Projects Fund	21,085,234	132,845	0.6	14.5
42 Bond Construction Fund	5,395,000	446,126	8.2	14.5
68 Retiree Benefit Fund	1,529,948	7,870	0.5	14.5
69 Employee Load Banking Trust Fund	1,200	241	20.1	14.5
72 Child Development Fund	2,641,550	89,819	3.4	14.5
73 Student Body Center Fee Fund	245,500	3,170	1.2	14.5
74 KVCR Fund	2,791,370	141,468	5.0	14.5
78 Self Insurance-Liability Fund	553,500	1,159	0.2	14.5
84 Workers Compensation Fund	1,290,000	13,116	1.0	14.5

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year YTD
01 General Fund	92,496,571	12,972,543	14.0	14.5
41 Capital Outlay Projects Fund	24,822,656	17,270,078	69.6	14.5
42 Bond Construction Fund	303,050,403	16,969,178	5.6	14.5
68 Retiree Benefit Fund	1,864,631	0	0.0	14.5
69 Employee Load Banking Trust Fund	1,200	0	0.0	14.5
72 Child Development Fund	2,359,855	292,962	12.5	14.5
73 Student Body Center Fee Fund	350,762	19,492	5.6	14.5
74 KVCR Fund	2,770,853	480,374	17.4	14.5
78 Self Insurance-Liability Fund	735,000	511,762	69.7	14.5
84 Workers Compensation Fund	1,560,000	300,060	19.3	14.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	7,538,426.56	0.00	13,713.26	.1	0.00	7,524,713.30	99.8	
8600.00 STATE REVENUES	61,763,186.75	714,000.00	12,300,060.32	19.9	0.00	49,463,126.43	80.0	
8800.00 LOCAL REVENUES	21,201,546.00	34,459.24	1,389,997.92	6.5	0.00	19,811,548.08	93.4	
8900.00 OTHER FINANCING SOURCES	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0	
TOTAL: 8000	90,504,359.31	748,459.24	13,703,771.50	15.1	0.00	76,800,587.81	84.8	
1100.00 CONTRACT CLASSROOM INST.	15,675,618.00	60,186.98	60,186.98	.3	0.00	15,615,431.02	99.6	
1200.00 CONTRACT CERT. ADMINISTRATORS	8,305,659.00	709,599.46	709,599.46	8.5	0.00	7,596,059.54	91.4	
1300.00 INSTRUCTORS DAY/HOURLY	7,057,144.00	453,372.69	453,372.69	6.4	0.00	6,603,771.31	93.5	
1400.00 NON-INSTRUCTION HOURLY CERT.	696,014.00	38,593.90	38,593.90	5.5	0.00	657,420.10	94.4	
TOTAL: 1000	31,734,435.00	1,261,753.03	1,261,753.03	3.9	0.00	30,472,681.97	96.0	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	17,133,356.15	2,910.00	1,450,384.96	8.4	0.00	15,682,971.19	91.5	
2200.00 INSTRUCTIONAL AIDS	1,358,442.00	0.00	121,055.94	8.9	0.00	1,237,386.06	91.0	
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,483,741.00	65,509.28	76,447.20	5.1	0.00	1,407,293.80	94.8	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	924,315.00	22,505.00	22,505.00	2.4	0.00	901,810.00	97.5	
TOTAL: 2000	20,899,854.15	90,924.28	1,670,393.10	7.9	0.00	19,229,461.05	92.0	
3100.00 CERTIFICATED RETIREMENT	2,484,583.00	80,011.32	77,230.49	3.1	0.00	2,407,352.51	96.8	
3200.00 CLASSIFIED RETIREMENT	2,222,713.13	15,248.83	161,607.45	7.2	0.00	2,061,105.68	92.7	
3300.00 OASDI/FICA	2,068,458.30	27,240.25	149,427.23	7.2	0.00	1,919,031.07	92.7	
3400.00 HEALTH AND WELFARE BENEFITS	6,304,407.00	218,674.47	486,030.54	7.7	0.00	5,818,376.46	92.2	
3500.00 STATE UNEMPLOYMENT INSURANCE	377,022.00	9,578.32	20,807.16	5.5	0.00	356,214.84	94.4	
3600.00 WORKERS COMPENSATION INSURANCE	756,300.00	25,600.00	61,800.00	8.1	0.00	694,500.00	91.8	
3900.00 OTHER BENEFITS	45,196.00	9,348.37	94,915.68	100.0	0.00	49,719.68-	.0	
TOTAL: 3000	14,258,679.43	385,701.56	1,051,818.55	7.3	0.00	13,206,860.88	92.6	
4100.00 TEXTBOOKS	23,256.67	0.00	0.00	.0	10,000.00	13,256.67	57.0	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	116,221.14	2,624.50	2,624.50	2.2	35,546.27	78,050.37	67.1	
4300.00 INSTRUCTIONAL SUPPLIES	356,826.32	4,882.00	4,882.00	1.3	76,084.94	275,859.38	77.3	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	84,343.37	781.10	781.10	.9	2,706.02	80,856.25	95.8	
4500.00 NONINSTRUCTIONAL SUPPLIES	1,151,154.73	24,843.53	27,623.84	2.3	561,291.44	562,239.45	48.8	
4700.00 FOOD SUPPLIES	36,710.00	0.00	0.00	.0	30,950.00	5,760.00	15.6	
TOTAL: 4000	1,768,512.23	33,131.13	35,911.44	2.0	716,578.67	1,016,022.12	57.4	
5100.00 PERSON&CONSULTANT SVC-DIST USE	5,634,881.56	19,879.48	38,604.97	.6	2,266,069.43	3,330,207.16	59.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	575,535.97	14,428.62	16,552.92	2.8	34,966.47	524,016.58	91.0	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	349,286.50	56,380.05	81,099.06	23.2	42,171.48	226,015.96	64.7	
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	0.00	.0	97,316.00	1,252.00	1.2	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,242,301.68	303,517.51	302,269.99	9.3	2,610,306.54	329,725.15	10.1	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,139,844.85	321,329.21	330,066.74	15.4	1,136,922.20	672,855.91	31.4	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	895,000.00	0.00	332.50	.0	421,000.00	473,667.50	52.9	
5800.00 OTHER OPERATING EXP-DIST. USE	5,015,567.18	186,699.94	206,967.44	4.1	195,759.43	4,612,840.31	91.9	
5900.00 INTERPROGRAM CHARGES-DIST.USE	150.00	0.00	0.00	.0	0.00	180.00	100.0	
TOTAL: 5000	17,951,165.74	902,234.81	975,893.62	5.4	6,804,511.55	10,170,760.57	56.6	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	86,612,646.55	2,673,744.81	4,995,769.74	5.7	7,521,090.22	74,095,786.59	85.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	142,313.00	0.00	0.00	.0	0.00	142,313.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	401,708.32	0.00	0.00	.0	17,536.25	384,172.07	95.6
6300.00 LIBRARY BOOKS - EXPANSION	81,646.00	1,440.46	1,440.46	1.7	52,599.49	27,606.05	33.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	973,647.75	2,881.32	9,499.19	.9	39,031.11	925,117.45	95.0
TOTAL: 6000	1,599,315.07	4,321.78	10,939.65	.6	109,166.85	1,479,208.57	92.4
TOTAL: 1000-6999	88,211,961.62	2,678,066.59	5,006,709.39	5.6	7,630,257.07	75,574,995.16	85.6
7300.00 INTERFUND TRANSFERS	3,716,691.00	139,895.00	139,895.00	3.7	0.00	3,576,796.00	96.2
7500.00 OTHER OUTGO-STUDENT FIN AID	45,100.00	0.00	0.00	.0	7,000.00	38,100.00	84.4
7600.00 OTHER STUDENT AID	522,818.00	3,995.29	3,995.29	.7	184,686.71	334,136.00	63.9
TOTAL: 7000	4,284,609.00	143,890.29	143,890.29	3.3	191,686.71	3,949,032.00	92.1
TOTAL: 1000-7999	92,496,570.62	2,821,956.88	5,150,599.68	5.5	7,821,943.78	79,524,027.16	85.9

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	90,504,359.31	748,459.24	13,703,771.50	15.1	0.00	76,800,587.81	84.8
TOTAL:	1000-5999	86,612,646.55	2,673,744.81	4,995,769.74	5.7	7,521,090.22	74,095,786.59	85.5
TOTAL:	1000-6999	88,211,961.62	2,678,066.59	5,006,709.39	5.6	7,630,257.07	75,574,995.16	85.6
TOTAL:	1000-7999	92,496,570.62	2,821,956.88	5,150,599.68	5.5	7,821,943.78	79,524,027.16	85.9
TOTAL EXPENSES	(1000 - 7999)	92,496,570.62	2,821,956.88	5,150,599.68	5.5	7,821,943.78	79,524,027.16	85.9

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 4

Fund: 39 BLUE SHIELD MEMBERS CONT

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	45.38	100.0	0.00	45.38-	.0	
TOTAL: 8000	0.00	0.00	45.38	100.0	0.00	45.38-	.0	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 5

Fund: 39 BLUE SHIELD MEMBERS CONT SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 6

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8600.00 STATE REVENUES	20,371,579.91	0.00	0.00	.0	0.00	20,371,579.91	100.0
8800.00 LOCAL REVENUES	713,654.40	81,705.13	132,845.44	18.6	0.00	580,808.96	81.3
TOTAL: 8000	21,085,234.31	81,705.13	132,845.44	.6	0.00	20,952,388.87	99.3
4500.00 NONINSTRUCTIONAL SUPPLIES	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 4000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	43,774.21	0.00	0.00	.0	30,074.21	13,700.00	31.2
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	23,772.93	0.00	0.00	.0	5,850.00	17,922.93	75.3
5800.00 OTHER OPERATING EXP-DIST. USE	37,387.40	0.00	0.00	.0	0.00	37,387.40	100.0
TOTAL: 5000	104,934.54	0.00	0.00	.0	35,924.21	69,010.33	65.7
TOTAL: 1000-5999	109,934.54	0.00	0.00	.0	35,924.21	74,010.33	67.3
6100.00 SITES & IMPROVEMENTS-DIST. USE	49,075.00	0.00	0.00	.0	0.00	49,075.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	22,785,383.12	2,967,306.78	2,967,306.78	13.0	13,318,672.30	6,499,404.04	28.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,378,262.93	0.00	0.00	.0	948,174.80	430,088.13	31.2
TOTAL: 6000	24,212,721.05	2,967,306.78	2,967,306.78	12.2	14,266,847.10	6,978,567.17	28.8
TOTAL: 1000-6999	24,322,655.59	2,967,306.78	2,967,306.78	12.1	14,302,771.31	7,052,577.50	28.9
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	24,822,655.59	2,967,306.78	2,967,306.78	11.9	14,302,771.31	7,552,577.50	30.4

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 7

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	21,085,234.31	81,705.13	132,845.44	.6	0.00	20,952,388.87	99.3
TOTAL:	1000-5999	109,934.54	0.00	0.00	.0	35,924.21	74,010.33	67.3
TOTAL:	1000-6999	24,322,655.59	2,967,306.78	2,967,306.78	12.1	14,302,771.31	7,052,577.50	28.9
TOTAL:	1000-7999	24,822,655.59	2,967,306.78	2,967,306.78	11.9	14,302,771.31	7,552,577.50	30.4
TOTAL EXPENSES	(1000 - 7999)	24,822,655.59	2,967,306.78	2,967,306.78	11.9	14,302,771.31	7,552,577.50	30.4

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,395,000.00	0.00	446,125.91	8.2	0.00	4,948,874.09	91.7
TOTAL: 8000	5,395,000.00	0.00	446,125.91	8.2	0.00	4,948,874.09	91.7
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,418,500.00	0.00	0.00	.0	190,683.13	1,227,816.87	86.5
5400.00 INSURANCES - DISTRICT USE	58,555.00	0.00	0.00	.0	10,192.00	48,363.00	82.5
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	165,000.00	16,010.01	16,010.01	9.7	76,485.03	72,504.96	43.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	20,000.00	0.00	0.00	.0	20,000.00	0.00	.0
5800.00 OTHER OPERATING EXP-DIST. USE	20,000.00	5,000.00	5,000.00	25.0	4,000.00	11,000.00	55.0
TOTAL: 5000	1,682,055.00	21,010.01	21,010.01	1.2	301,360.16	1,359,684.83	80.8
TOTAL: 1000-5999	1,747,975.00	21,010.01	21,010.01	1.2	301,360.16	1,425,604.83	81.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	32,367,505.15	160,684.31	160,684.31	.4	1,434,593.82	30,772,227.02	95.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	247,301,192.00	566,986.53	583,921.56	.2	12,781,581.40	233,935,689.04	94.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	16,633,731.00	309,585.33	353,516.59	2.1	1,332,510.31	14,947,704.10	89.8
TOTAL: 6000	296,302,428.15	1,037,256.17	1,098,122.46	.3	15,548,685.53	279,655,620.16	94.3
TOTAL: 1000-6999	298,050,403.15	1,058,266.18	1,119,132.47	.3	15,850,045.69	281,081,224.99	94.3
7900.00 RESERVE FOR CONTINGENCIES	5,000,000.00	0.00	0.00	.0	0.00	5,000,000.00	100.0
TOTAL: 7000	5,000,000.00	0.00	0.00	.0	0.00	5,000,000.00	100.0
TOTAL: 1000-7999	303,050,403.15	1,058,266.18	1,119,132.47	.3	15,850,045.69	286,081,224.99	94.4

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 9

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,395,000.00	0.00	446,125.91	8.2	0.00	4,948,874.09	91.7
TOTAL:	1000-5999	1,747,975.00	21,010.01	21,010.01	1.2	301,360.16	1,425,604.83	81.5
TOTAL:	1000-6999	298,050,403.15	1,058,266.18	1,119,132.47	.3	15,850,045.69	281,081,224.99	94.3
TOTAL:	1000-7999	303,050,403.15	1,058,266.18	1,119,132.47	.3	15,850,045.69	286,081,224.99	94.4
TOTAL EXPENSES	(1000 - 7999)	303,050,403.15	1,058,266.18	1,119,132.47	.3	15,850,045.69	286,081,224.99	94.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 10

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDEDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	270.59	100.0	0.00	270.59-	.0
TOTAL: 8000	0.00	0.00	270.59	100.0	0.00	270.59-	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 11

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	270.59	100.0	0.00	270.59-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 12

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	0.00	7,869.93	18.7	0.00	34,130.07	81.2	
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	0.00	.0	0.00	1,487,948.00	100.0	
TOTAL: 8000	1,529,948.00	0.00	7,869.93	.5	0.00	1,522,078.07	99.4	
3900.00 OTHER BENEFITS	1,364,631.00	0.00	0.00	.0	0.00	1,364,631.00	100.0	
TOTAL: 3000	1,364,631.00	0.00	0.00	.0	0.00	1,364,631.00	100.0	
TOTAL: 1000-5999	1,364,631.00	0.00	0.00	.0	0.00	1,364,631.00	100.0	
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 1000-7999	1,864,631.00	0.00	0.00	.0	0.00	1,864,631.00	100.0	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 13

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE			BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,529,948.00	0.00	7,869.93	.5	0.00	1,522,078.07	99.4
TOTAL:	1000-5999	1,364,631.00	0.00	0.00	.0	0.00	1,364,631.00	100.0
TOTAL:	1000-6999	1,364,631.00	0.00	0.00	.0	0.00	1,364,631.00	100.0
TOTAL:	1000-7999	1,864,631.00	0.00	0.00	.0	0.00	1,864,631.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,864,631.00	0.00	0.00	.0	0.00	1,864,631.00	100.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 14

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	0.00	241.31	20.1	0.00	958.69	79.8
TOTAL: 8000	1,200.00	0.00	241.31	20.1	0.00	958.69	79.8
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 15

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,200.00	0.00	241.31	20.1	0.00	958.69	79.8
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	ENCUMBERED		BALANCE	%	
8100.00 FEDERAL HEA REVENUES	142,220.00	0.00	0.00	.0	0.00	142,220.00	100.0	
8600.00 STATE REVENUES	2,254,176.00	87,659.50	87,659.50	3.8	0.00	2,166,516.50	96.1	
8800.00 LOCAL REVENUES	245,154.00	0.00	2,159.65	.8	0.00	242,994.35	99.1	
TOTAL: 8000	2,641,550.00	87,659.50	89,819.15	3.4	0.00	2,551,730.85	96.5	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,112,356.00	1,494.11	69,732.30	6.2	0.00	1,042,623.70	93.7	
2300.00 NON-INSTRUCTION HOURLY CLASS.	240,627.00	8,791.65	10,354.53	4.3	0.00	230,272.47	95.6	
TOTAL: 2000	1,352,983.00	7,297.54	80,086.83	5.9	0.00	1,272,896.17	94.0	
3100.00 CERTIFICATED RETIREMENT	19,326.00	0.00	1,397.77	7.2	0.00	17,928.23	92.7	
3200.00 CLASSIFIED RETIREMENT	94,193.00	288.60	5,975.49	6.3	0.00	88,217.51	93.6	
3300.00 OASDHI/FICA	78,862.00	220.52	4,554.19	5.7	0.00	74,307.81	94.2	
3400.00 HEALTH AND WELFARE BENEFITS	267,792.00	0.00	22,227.18	8.3	0.00	245,564.82	91.6	
3500.00 STATE UNEMPLOYMENT INSURANCE	9,038.00	23.15	540.58	5.9	0.00	8,497.42	94.0	
3600.00 WORKERS COMPENSATION INSURANCE	33,200.00	0.00	3,500.00	10.5	0.00	29,700.00	89.4	
3900.00 OTHER BENEFITS	1,911.00	0.00	414.43	21.6	0.00	1,496.57	78.3	
TOTAL: 3000	504,322.00	532.27	38,609.64	7.6	0.00	465,712.36	92.3	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0	
4300.00 INSTRUCTIONAL SUPPLIES	46,807.00	0.00	0.00	.0	25,250.00	21,557.00	46.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	71,724.00	2,860.99	2,860.99	3.9	28,139.01	40,724.00	56.7	
4700.00 FOOD SUPPLIES	148,963.00	5,044.27	5,296.51	3.5	112,169.49	31,497.00	21.1	
TOTAL: 4000	267,594.00	7,905.26	8,157.50	3.0	165,558.50	93,878.00	35.0	
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	0.00	4,100.00	100.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	4,150.00	0.00	0.00	.0	0.00	4,150.00	100.0	
5800.00 OTHER OPERATING EXP-DIST. USE	161,540.00	550.00	550.00	.3	0.00	160,990.00	99.6	
TOTAL: 5000	171,290.00	550.00	550.00	.3	0.00	170,740.00	99.6	
TOTAL: 1000-5999	2,296,189.00	16,285.07	127,403.97	5.5	165,558.50	2,003,226.53	87.2	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	13,666.00	0.00	0.00	.0	0.00	13,666.00	100.0	
TOTAL: 6000	13,666.00	0.00	0.00	.0	0.00	13,666.00	100.0	
TOTAL: 1000-6999	2,309,855.00	16,285.07	127,403.97	5.5	165,558.50	2,016,892.53	87.3	
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 1000-7999	2,359,855.00	16,285.07	127,403.97	5.3	165,558.50	2,066,892.53	87.5	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 17

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,641,550.00	87,659.50	89,819.15	3.4	0.00	2,551,730.85	96.5
TOTAL:	1000-5999	2,296,189.00	16,285.07	127,403.97	5.5	165,558.50	2,003,226.53	87.2
TOTAL:	1000-6999	2,309,855.00	16,285.07	127,403.97	5.5	165,558.50	2,016,892.53	87.3
TOTAL:	1000-7999	2,359,855.00	16,285.07	127,403.97	5.3	165,558.50	2,066,892.53	87.5
TOTAL EXPENSES	(1000 - 7999)	2,359,855.00	16,285.07	127,403.97	5.3	165,558.50	2,066,892.53	87.5

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	0.00	3,170.28	1.2	0.00	242,329.72	98.7	
TOTAL: 8000	245,500.00	0.00	3,170.28	1.2	0.00	242,329.72	98.7	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	0.00	7,336.00	8.2	0.00	81,224.00	91.7	
2300.00 NON-INSTRUCTION HOURLY CLASS.	51,100.00	2,096.00	2,096.00	4.1	0.00	49,004.00	95.8	
TOTAL: 2000	139,660.00	2,096.00	9,432.00	6.7	0.00	130,228.00	93.2	
3200.00 CLASSIFIED RETIREMENT	9,482.00	0.00	785.47	8.2	0.00	8,696.53	91.7	
3300.00 OASDHI/FICA	6,890.00	0.00	561.21	8.1	0.00	6,328.79	91.8	
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	0.00	1,705.68	8.3	0.00	18,762.32	91.6	
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	0.00	52.82	8.1	0.00	596.18	91.8	
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	0.00	200.00	8.3	0.00	2,200.00	91.6	
3900.00 OTHER BENEFITS	146.00	0.00	12.18	8.3	0.00	133.82	91.6	
TOTAL: 3000	40,035.00	0.00	3,317.36	8.2	0.00	36,717.64	91.7	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	11,515.00	112.47	112.47	.9	2,273.65	9,128.88	79.2	
TOTAL: 4000	12,015.00	112.47	112.47	.9	2,273.65	9,628.88	80.1	
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	947.88	947.88	24.2	0.00	2,962.12	75.7	
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,732.00	0.00	0.00	.0	2,833.50	6,898.50	70.8	
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2	
TOTAL: 5000	22,003.00	947.88	947.88	4.3	3,033.50	18,021.62	81.9	
TOTAL: 1000-5999	213,713.00	3,156.35	13,809.71	6.4	5,307.15	194,596.14	91.0	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	33,609.00	0.00	0.00	.0	375.02	33,233.98	98.8	
TOTAL: 6000	33,609.00	0.00	0.00	.0	375.02	33,233.98	98.8	
TOTAL: 1000-6999	247,322.00	3,156.35	13,809.71	5.5	5,682.17	227,830.12	92.1	
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0	
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0	
TOTAL: 1000-7999	350,762.00	3,156.35	13,809.71	3.9	5,682.17	331,270.12	94.4	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 19

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	245,500.00	0.00	3,170.28	1.2	0.00	242,329.72	98.7
TOTAL:	1000-5999	213,713.00	3,156.35	13,809.71	6.4	5,307.15	194,596.14	91.0
TOTAL:	1000-6999	247,322.00	3,156.35	13,809.71	5.5	5,682.17	227,830.12	92.1
TOTAL:	1000-7999	350,762.00	3,156.35	13,809.71	3.9	5,682.17	331,270.12	94.4
TOTAL EXPENSES	(1000 - 7999)	350,762.00	3,156.35	13,809.71	3.9	5,682.17	331,270.12	94.4

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	ENCUMBERED		BALANCE	%	
8800.00 LOCAL REVENUES	1,092,530.77	397.84	1,572.69	.1	0.00	1,090,958.08	99.8	
8900.00 OTHER FINANCING SOURCES	1,698,839.00	139,895.00	139,895.00	8.2	0.00	1,558,944.00	91.7	
TOTAL: 8000	2,791,369.77	140,292.84	141,467.69	5.0	0.00	2,649,902.08	94.9	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,350,861.00	0.00	133,750.41	9.9	0.00	1,217,110.59	90.0	
2300.00 NON-INSTRUCTION HOURLY CLASS.	35,000.00	7,941.00	8,677.60	24.7	0.00	26,322.40	75.2	
TOTAL: 2000	1,385,861.00	7,941.00	142,428.01	10.2	0.00	1,243,432.99	89.7	
3200.00 CLASSIFIED RETIREMENT	145,707.00	346.26	11,220.51	7.7	0.00	134,486.49	92.2	
3300.00 OASDHI/FICA	102,178.00	354.24	10,522.21	10.2	0.00	91,655.79	89.7	
3400.00 HEALTH AND WELFARE BENEFITS	175,951.00	0.00	14,600.45	8.2	0.00	161,350.55	91.7	
3500.00 STATE UNEMPLOYMENT INSURANCE	9,884.00	51.25	1,008.20	10.2	0.00	8,875.80	89.7	
3600.00 WORKERS COMPENSATION INSURANCE	23,100.00	0.00	1,900.00	8.2	0.00	21,200.00	91.7	
3900.00 OTHER BENEFITS	1,406.00	0.00	359.62	25.5	0.00	1,046.38	74.4	
TOTAL: 3000	458,226.00	751.75	39,610.99	8.6	0.00	418,615.01	91.3	
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	209.79	209.79	3.0	5,165.21	1,490.16	21.7	
TOTAL: 4000	6,865.16	209.79	209.79	3.0	5,165.21	1,490.16	21.7	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	44,682.55	242.12	12,542.12	28.0	3,757.88	28,382.55	63.5	
5400.00 INSURANCES - DISTRICT USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	184,325.90	21,994.66	21,994.66	11.9	137,654.34	24,676.90	13.3	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	58,872.25	6,139.70	8,922.40	15.1	18,776.80	31,173.05	52.9	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	79,803.45	0.00	0.00	.0	62,000.00	17,803.45	22.3	
5800.00 OTHER OPERATING EXP-DIST. USE	540,216.46	2,298.00	4,596.00	.8	22,716.00	512,904.46	94.9	
TOTAL: 5000	914,900.61	30,674.48	48,055.18	5.2	244,905.02	621,940.41	67.9	
TOTAL: 1000-5999	2,765,852.77	39,577.02	230,303.97	8.3	250,070.23	2,285,478.57	82.6	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0	
TOTAL: 6000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0	
TOTAL: 1000-6999	2,770,852.77	39,577.02	230,303.97	8.3	250,070.23	2,290,478.57	82.6	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 21

Fund: 74 KVC R FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,791,369.77	140,292.84	141,467.69	5.0	0.00	2,649,902.08	94.9
TOTAL:	1000-5999	2,765,852.77	39,577.02	230,303.97	8.3	250,070.23	2,285,478.57	82.6
TOTAL:	1000-6999	2,770,852.77	39,577.02	230,303.97	8.3	250,070.23	2,290,478.57	82.6
TOTAL:	1000-7999	2,770,852.77	39,577.02	230,303.97	8.3	250,070.23	2,290,478.57	82.6
TOTAL EXPENSES	(1000 - 7999)	2,770,852.77	39,577.02	230,303.97	8.3	250,070.23	2,290,478.57	82.6

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 22

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	0.00	1,159.26	33.1	0.00	2,340.74	66.8	
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0	
TOTAL: 8000	553,500.00	0.00	1,159.26	.2	0.00	552,340.74	99.7	
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	3,275.59	40,198.67	47.2	29,801.33	15,000.00	17.6	
5400.00 INSURANCES - DISTRICT USE	500,000.00	441,762.00	441,762.00	88.3	0.00	58,238.00	11.6	
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 5000	635,000.00	445,037.59	481,960.67	75.8	29,801.33	123,238.00	19.4	
TOTAL: 1000-5999	635,000.00	445,037.59	481,960.67	75.8	29,801.33	123,238.00	19.4	
7900.00 RESERVE FOR CONTINGENCIES	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0	
TOTAL: 7000	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0	
TOTAL: 1000-7999	735,000.00	445,037.59	481,960.67	65.5	29,801.33	223,238.00	30.3	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 23

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,500.00	0.00	1,159.26	.2	0.00	552,340.74	99.7
TOTAL:	1000-5999	635,000.00	445,037.59	481,960.67	75.8	29,801.33	123,238.00	19.4
TOTAL:	1000-6999	635,000.00	445,037.59	481,960.67	75.8	29,801.33	123,238.00	19.4
TOTAL:	1000-7999	735,000.00	445,037.59	481,960.67	65.5	29,801.33	223,238.00	30.3
TOTAL EXPENSES	(1000 - 7999)	735,000.00	445,037.59	481,960.67	65.5	29,801.33	223,238.00	30.3

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 24

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	0.00	13,115.97	1.0	0.00	1,276,884.03	98.9
TOTAL: 8000	1,290,000.00	0.00	13,115.97	1.0	0.00	1,276,884.03	98.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	36,100.00	36,100.00	27.7	30,700.00	63,200.00	48.6
5400.00 INSURANCES - DISTRICT USE	120,000.00	104,163.00	104,163.00	86.8	0.00	15,837.00	13.1
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	67,535.67	83,776.70	10.3	45,320.00	680,903.30	84.0
TOTAL: 5000	1,060,000.00	207,798.67	224,039.70	21.1	76,020.00	759,940.30	71.6
TOTAL: 1000-5999	1,060,000.00	207,798.67	224,039.70	21.1	76,020.00	759,940.30	71.6
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,560,000.00	207,798.67	224,039.70	14.3	76,020.00	1,259,940.30	80.7

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J532

08/23/2010

PAGE 25

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,290,000.00	0.00	13,115.97	1.0	0.00	1,276,884.03	98.9
TOTAL:	1000-5999	1,060,000.00	207,798.67	224,039.70	21.1	76,020.00	759,940.30	71.6
TOTAL:	1000-6999	1,060,000.00	207,798.67	224,039.70	21.1	76,020.00	759,940.30	71.6
TOTAL:	1000-7999	1,560,000.00	207,798.67	224,039.70	14.3	76,020.00	1,259,940.30	80.7
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	207,798.67	224,039.70	14.3	76,020.00	1,259,940.30	80.7

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	32,500.00	0.00	0.00	.0	0.00	32,500.00	100.0	
8600.00 STATE REVENUES	30,164.00	0.00	0.00	.0	0.00	30,164.00	100.0	
8800.00 LOCAL REVENUES	614,650.00	3.50	1,003.50	.1	0.00	613,646.50	99.8	
TOTAL: 8000	677,314.00	3.50	1,003.50	.1	0.00	676,310.50	99.8	
1100.00 CONTRACT CLASSROOM INST.	11,100,150.00	2,359.92	2,359.92	.0	0.00	11,097,790.08	99.9	
1200.00 CONTRACT CERT. ADMINISTRATORS	3,524,476.00	288,122.32	288,122.32	8.1	0.00	3,236,353.68	91.8	
1300.00 INSTRUCTORS DAY/HOURLY	5,010,620.00	291,523.97	291,523.97	5.8	0.00	4,719,096.03	94.1	
1400.00 NON-INSTRUCTION HOURLY CERT.	174,422.00	2,751.45	2,751.45	1.5	0.00	171,670.55	98.4	
TOTAL: 1000	19,809,668.00	584,757.66	584,757.66	2.9	0.00	19,224,910.34	97.0	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,195,564.00	40.00	519,838.73	8.3	0.00	5,675,725.27	91.6	
2200.00 INSTRUCTIONAL AIDS	820,262.00	0.00	70,822.14	8.6	0.00	749,439.86	91.3	
2300.00 NON-INSTRUCTION HOURLY CLASS.	124,549.00	1,767.84	2,449.06	1.9	0.00	122,099.94	98.0	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	388,711.00	10,999.75	10,999.75	2.8	0.00	377,711.25	97.1	
TOTAL: 2000	7,529,086.00	12,727.59	604,109.68	8.0	0.00	6,924,976.32	91.9	
3100.00 CERTIFICATED RETIREMENT	1,586,013.00	37,398.86	38,070.82	2.4	0.00	1,547,942.18	97.5	
3200.00 CLASSIFIED RETIREMENT	807,028.00	5,730.01	59,903.78	7.4	0.00	747,124.22	92.5	
3300.00 OASDHI/FICA	873,048.00	12,542.63	56,411.89	6.4	0.00	816,636.11	93.5	
3400.00 HEALTH AND WELFARE BENEFITS	2,929,458.00	115,451.11	218,813.81	7.4	0.00	2,710,644.19	92.5	
3500.00 STATE UNEMPLOYMENT INSURANCE	196,263.00	4,318.16	8,524.51	4.3	0.00	187,738.49	95.6	
3600.00 WORKERS COMPENSATION INSURANCE	373,567.00	15,945.00	30,032.00	8.0	0.00	343,535.00	91.9	
3900.00 OTHER BENEFITS	22,379.00	5,464.96	8,755.87	39.1	0.00	13,623.13	60.8	
TOTAL: 3000	6,787,756.00	196,850.73	420,512.68	6.1	0.00	6,367,243.32	93.8	
4100.00 TEXTBOOKS	8,500.00	0.00	0.00	.0	6,000.00	2,500.00	29.4	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	48,522.00	0.00	0.00	.0	58.29	48,463.71	99.8	
4300.00 INSTRUCTIONAL SUPPLIES	188,396.00	926.44	926.44	.4	48,405.44	139,064.12	73.8	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,489.00	444.90	444.90	4.2	0.00	10,044.10	95.7	
4500.00 NONINSTRUCTIONAL SUPPLIES	400,125.00	10,970.97	12,641.02	3.1	275,396.54	112,087.44	28.0	
4700.00 FOOD SUPPLIES	29,010.00	0.00	0.00	.0	24,000.00	5,010.00	17.2	
TOTAL: 4000	685,042.00	12,342.31	14,012.36	2.0	353,860.27	317,169.37	46.2	
5100.00 PERSON&CONSULTANT SVC-DIST USE	516,505.30	440.00	440.00	.0	421,462.14	95,483.16	100.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	75,732.00	1,100.00	1,176.34	1.5	1,726.22	72,829.44	96.1	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	113,328.00	24,606.23	25,063.60	22.1	9,771.90	78,492.50	69.2	
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,681,562.00	183,947.33	182,316.35	10.8	1,444,738.15	54,507.50	3.2	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	605,671.00	16,896.61	23,818.66	3.9	447,416.73	134,435.61	22.1	
5800.00 OTHER OPERATING EXP-DIST. USE	576,639.70	590.00	590.00	.1	39,366.89	536,682.81	93.0	
5900.00 INTERPROGRAM CHARGES-DIST.USE	180.00	0.00	0.00	.0	0.00	180.00	100.0	
TOTAL: 5000	3,570,218.00	226,700.17	232,524.95	6.5	2,364,482.03	973,211.02	27.2	
TOTAL: 1000-5999	38,381,770.00	1,033,378.46	1,855,917.33	4.8	2,718,342.30	33,807,510.37	88.0	

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	62,281.00	1,440.46	1,440.46	2.3	40,099.49	20,741.05	33.3	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	109,991.00	640.06	640.06	.5	14,381.02	94,969.92	86.3	
TOTAL: 6000	172,272.00	2,080.52	2,080.52	1.2	54,480.51	115,710.97	67.1	
TOTAL: 1000-6999	38,554,042.00	1,035,458.98	1,857,997.85	4.8	2,772,822.81	33,923,221.34	87.9	

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	677,314.00	3.50	1,003.50	.1	0.00	676,310.50	99.8
TOTAL:	1000-5999	38,381,770.00	1,033,378.46	1,855,917.33	4.8	2,718,342.30	33,807,510.37	88.0
TOTAL:	1000-6999	38,554,042.00	1,035,458.98	1,857,997.85	4.8	2,772,822.81	33,923,221.34	87.9
TOTAL:	1000-7999	38,554,042.00	1,035,458.98	1,857,997.85	4.8	2,772,822.81	33,923,221.34	87.9
TOTAL EXPENSES	(1000 - 7999)	38,554,042.00	1,035,458.98	1,857,997.85	4.8	2,772,822.81	33,923,221.34	87.9

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 5000	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 5

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-6999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-7999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 6

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	0.00	0.00	.0	0.00	30,630.00	100.0
TOTAL: 8000	30,630.00	0.00	0.00	.0	0.00	30,630.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
TOTAL: 2000	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
3300.00 OASDHI/FICA	1,616.00	0.00	0.00	.0	0.00	1,616.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	0.00	0.00	.0	0.00	152.00	100.0
TOTAL: 3000	1,768.00	0.00	0.00	.0	0.00	1,768.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 5000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J535

08/23/2010

PAGE 7

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	30,630.00	0.00	0.00	.0	0.00	30,630.00	100.0
TOTAL:	1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-6999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0
TOTAL EXPENSES	(1000 - 7999)	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8600.00 STATE REVENUES	81,122.00	0.00	0.00	.0	0.00	81,122.00	100.0
8800.00 LOCAL REVENUES	353,022.00	1,716.84	2,114.68	.5	0.00	350,907.32	99.4
TOTAL: 8000	434,144.00	1,716.84	2,114.68	.4	0.00	432,029.32	99.5
1100.00 CONTRACT CLASSROOM INST.	4,575,468.00	57,827.06	57,827.06	1.2	0.00	4,517,640.94	98.7
1200.00 CONTRACT CERT. ADMINISTRATORS	2,665,010.00	206,275.10	206,275.10	7.7	0.00	2,458,734.90	92.2
1300.00 INSTRUCTORS DAY/HOURLY	2,037,524.00	161,848.72	161,848.72	7.9	0.00	1,875,675.28	92.0
1400.00 NON-INSTRUCTION HOURLY CERT.	78,983.00	4,240.47	4,240.47	5.3	0.00	74,742.53	94.6
TOTAL: 1000	9,356,985.00	430,191.35	430,191.35	4.5	0.00	8,926,793.65	95.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,192,709.00	0.00	259,880.14	8.1	0.00	2,932,828.86	91.8
2200.00 INSTRUCTIONAL AIDS	538,180.00	0.00	49,679.61	9.2	0.00	488,500.39	90.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	29,250.00	875.28	1,067.49	3.6	0.00	28,182.51	96.3
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	291,295.00	8,980.00	8,980.00	3.0	0.00	282,315.00	96.9
TOTAL: 2000	4,051,434.00	9,855.28	319,607.24	7.8	0.00	3,731,826.76	92.1
3100.00 CERTIFICATED RETIREMENT	707,869.00	29,956.00	29,956.00	4.2	0.00	677,913.00	95.7
3200.00 CLASSIFIED RETIREMENT	499,599.00	4,018.64	33,694.99	6.7	0.00	465,904.01	93.2
3300.00 OASDHI/FICA	459,520.00	8,055.21	31,335.18	6.8	0.00	428,184.82	93.1
3400.00 HEALTH AND WELFARE BENEFITS	1,475,703.00	55,355.90	111,052.30	7.5	0.00	1,364,650.70	92.4
3500.00 STATE UNEMPLOYMENT INSURANCE	96,422.00	3,171.41	5,370.81	5.5	0.00	91,051.19	94.4
3600.00 WORKERS COMPENSATION INSURANCE	188,302.00	7,660.00	15,048.50	7.9	0.00	173,253.50	92.0
3900.00 OTHER BENEFITS	11,175.00	2,966.51	4,386.03	39.2	0.00	6,788.97	60.7
TOTAL: 3000	3,438,590.00	111,183.67	230,843.81	6.7	0.00	3,207,746.19	93.2
4100.00 TEXTBOOKS	300.00	0.00	0.00	.0	0.00	300.00	100.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	41,725.00	0.00	0.00	.0	31,808.04	9,916.96	23.7
4300.00 INSTRUCTIONAL SUPPLIES	49,419.00	3,955.56	3,955.56	8.0	10,330.12	35,133.32	71.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	976.00	0.00	0.00	.0	662.40	313.60	32.1
4500.00 NONINSTRUCTIONAL SUPPLIES	161,882.00	6,365.46	6,365.46	3.9	91,484.55	64,031.99	39.5
TOTAL: 4000	254,302.00	10,321.02	10,321.02	4.0	134,285.11	109,695.87	43.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	88,135.00	1,769.70	1,769.70	2.0	23,458.30	62,907.00	71.3
5200.00 TRAVEL & CONFERENCE EXPENSES	33,050.00	1,600.00	1,750.00	5.2	1,269.30	30,030.70	90.8
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,920.00	0.00	14,837.00	29.1	3,600.00	32,483.00	63.7
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	101,224.34	101,224.34	9.8	916,393.77	7,075.89	.6
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	411,385.00	13,909.24	14,237.70	3.4	295,944.16	101,203.14	24.6
5800.00 OTHER OPERATING EXP-DIST. USE	222,072.00	1,715.00	1,715.00	.7	2,116.00	218,241.00	98.2
TOTAL: 5000	1,830,256.00	120,218.28	135,533.74	7.4	1,242,781.53	451,940.73	24.6
TOTAL: 1000-5999	18,931,567.00	681,769.60	1,126,497.16	5.9	1,377,066.64	16,428,003.20	86.7
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	0.00	.0	1,360.00	640.00	32.0
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	0.00	0.00	.0	12,500.00	6,865.00	35.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	25,542.00	256.11	99.08	.3	3,000.00	22,442.92	87.8

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 6000	46,907.00	256.11	99.08	.2	16,860.00	29,947.92	63.8
TOTAL: 1000-6999	18,978,474.00	682,025.71	1,126,596.24	5.9	1,393,926.64	16,457,951.12	86.7

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	434,144.00	1,716.84	2,114.68	.4	0.00	432,029.32	99.5
TOTAL:	1000-5999	18,931,567.00	681,769.60	1,126,497.16	5.9	1,377,066.64	16,428,003.20	86.7
TOTAL:	1000-6999	18,978,474.00	682,025.71	1,126,596.24	5.9	1,393,926.64	16,457,951.12	86.7
TOTAL:	1000-7999	18,978,474.00	682,025.71	1,126,596.24	5.9	1,393,926.64	16,457,951.12	86.7
TOTAL EXPENSES	(1000 - 7999)	18,978,474.00	682,025.71	1,126,596.24	5.9	1,393,926.64	16,457,951.12	86.7

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	1,727.78	16.6	0.00	8,639.22	83.3
TOTAL: 8000	10,367.00	863.89	1,727.78	16.6	0.00	8,639.22	83.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 5000	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 5

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME (8000 - 8999)	10,367.00	863.89	1,727.78	16.6	0.00	8,639.22	83.3
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL: 1000-7999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL EXPENSES (1000 - 7999)	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
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 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 6

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	0.00	0.00	.0	0.00	5,800.00	100.0
TOTAL: 8000	5,800.00	0.00	0.00	.0	0.00	5,800.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
TOTAL: 2000	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
3300.00 OASDHI/FICA	344.00	0.00	0.00	.0	0.00	344.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	0.00	.0	0.00	32.00	100.0
TOTAL: 3000	376.00	0.00	0.00	.0	0.00	376.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 08/01/2010 TO 08/22/2010

#J547

08/23/2010

PAGE 7

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
								%
TOTAL INCOME	(8000 - 8999)	5,800.00	0.00	0.00	.0	0.00	5,800.00	100.0
TOTAL:	1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-6999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-7999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL EXPENSES	(1000 - 7999)	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: September 9, 2010
SUBJECT: Summary of Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

From July 19, 2010 to August 15, 2010, 586 Purchase Orders were issued encumbering a total of \$23,654,766.97 in the following object classifications:

Object Classification	Amount
4000 Supplies & Materials	\$542,023.22
5000 Operating Expenses & Services	\$5,161,263.91
6000 Capital Outlay	\$17,917,644.84
7000 Other Outgo	\$33,835.00

A full and complete list of vendors and Purchase Orders are on file in the Purchasing Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

All Purchase Orders are budgeted as contracted through Board action and by District policies and procedures.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: September 9, 2010
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Danilo Delgadillo
Rick Hrdlicka
Gabriel Roseli
Magdalena Jacobo