

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, November 4, 2010 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(b)
Number of Potential Cases: 1
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES – October 14, 2010 (p.1)
8. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

9. PUBLIC PRESENTATION – SAN MANUEL DONATION TO SBVC
10. DISCUSS AND CONSIDER PROCEDURE FOR SEARCH FOR THE POSITION OF DISTRICT CHANCELLOR (p.10)
11. NOMINATE TRUSTEE JOHN M. FUTCH TO SERVE AS AN ASSOCIATE COMMITTEE MEMBER FOR ACCT (p.11)
12. PUBLIC HEARING ON GRANTING OF EASEMENTS TO THE INLAND VALLEY DEVELOPMENT AUTHORITY
 - A. Consideration of Approval to Conduct a Public Hearing on the Granting of Easements to the Inland Valley Development Authority (p. 12)
 - B. Consideration of Approval to Adopt Resolution Approving the Granting of Easements to the Inland Valley Development Authority (p.13)
13. REPORTS
 - A. Board Members
 - B. Student Trustees
 - C. Chancellor
14. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. INSTRUCTIONAL/STUDENT SERVICES
 1. Consideration of Approval of Curriculum – SBVC (p.17)
 2. Consideration of Approval of Curriculum – CHC (p.19)
- B. HUMAN RESOURCES
 1. Consideration of Approval of Classified Employees (p.38)
 2. Consideration of Approval to Implement MOU for Classified Employee (p.40)
 3. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.41)
 4. Consideration of Approval of Adjunct and Substitute Academic Employees (p.44)
 5. Consideration of Approval of Non-Instructional Pay (p.46)
 6. Consideration of Approval of Assistant Coaches (p.48)

7. Consideration of Approval of Management Job Description – Environmental, Health & Safety Administrator (p.49)
8. Consideration of Approval to Grant Sabbatical Leaves for 2011-12 (p.53)
9. Consideration of Approval of District Volunteers (p.54)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.60)
2. Consideration of Approval of Budget Adjustments (p.70)
3. Consideration of Approval of Conference Attendance (p.79)
4. Consideration of Approval of District/College Expenses (p.81)
5. Consideration of Approval to Accept Donations - SBVC (p.84)
6. Consideration of Approval to Declare Surplus Property and Authorize Disposal or Private Sale (p.85)
7. Consideration of Approval to Declare Surplus Property and Authorize Donation (p.88)
8. Consideration of Approval of Facility Use Fee Waiver – SBVC (p.91)
9. Consideration of Approval of Purchasing through the County of San Bernardino (p.92)

15. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

C. FISCAL SERVICES

1. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.93)
2. Consideration of Approval of Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program (p.119)

16. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.121)
- B. Budget Report (p.139)
- C. Purchase Order Report (p.184)
- D. Quarterly Investment Report (p.189)
- E. Administrative Procedures (p.191)
- F. Applause Cards (p.207)

17. STAFF REPORTS

A. CHC

1. President
2. Academic Senate
3. Classified Senate
4. Associated Students

B. SBVC

1. President
2. Academic Senate
3. Classified Senate
4. Associated Students

C. KVCR

D. CTA

E. CSEA

18. ADJOURN – The next meeting of the Board of Trustees will be the Organizational Meeting on Thursday, December 9, 2010, at 4:00 p.m., in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, October 14, 2010 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Ramos called the meeting to order at 4:00 p.m.

Members Present:

James C. Ramos, President
Carleton W. Lockwood, Jr., Vice President
Dr. Donald L. Singer, Clerk
John M. Futch
John Longville
Dr. Charles S. Terrell, Jr.
Jess C. Vizcaino, Jr.
Robert P. Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, SBVC President
Gloria Harrison, CHC President
Larry Cicalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Renee Brunelle, Vice Chancellor Human Resources

Administrators Absent:

None

Pledge of Allegiance

Dr. Daniels led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6
Agency Negotiators: Renee Brunelle
CTA
CSEA
Management/Supervisors
Confidential Employees

B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(a)
Number of Potential Cases: 1

C. DISCIPLINE/DISMISSAL/RELEASE OF A PUBLIC EMPLOYEE
One Position

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Ramos reconvened the public meeting at 5:05 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Dr. Terrell moved, Mr. Futch seconded, and the Board members voted as follows to deny the appeal filed by Clarence Taylor concerning his complaint of alleged discrimination. The administrative decision is deemed to be affirmed and shall become the final district decision in the matter:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

NOES: None

ABSTENTIONS: None

ABSENT: None

7. APPROVAL OF MINUTES

Mr. Lockwood moved, Mr. Longville seconded, and the Board members voted as follows to approve the minutes of September 9, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Mr. Shedd moved, Mr. Futch seconded, and the Board members voted as follows to approve the minutes of September 23, 2010:

AYES: Futch, Lockwood, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory)

NOES: None

ABSTENTIONS: Longville, Shedd (advisory)

ABSENT: None

8. PUBLIC COMMENT

SBVC student Damaris-Castillo Torres thanked the Board for allowing her to participate in the annual HACU conference. She said it was a different experience and very rewarding. She urged the Board to ensure the policies they have adopted are being enforced, particularly the smoking policy.

Mr. Richard Boyle advised the Board that two charges will be filed as a result of violations of the voting rights act and the first amendment during the recent student forums held for candidates running for the district's board of trustees. He also said that several challenges will be made to the outcome of the November trustee election.

9. PUBLIC HEARING ON THE 2010-2011 BUDGET

Mr. Ramos opened the public hearing on the proposed 2010-2011 budget.

Charlie Ng presented the 2010-2011 budget. Questions from the Board were entertained.

Richard Boyle spoke in favor of continuing the district's relationship with KVCR.

Hearing no further comments, Mr. Ramos closed the Public Hearing on the proposed 2010-2011 budget.

10. ADOPTION OF THE 2010-2011 BUDGET

Mr. Vizcaino moved, Mr. Futch seconded, and the Board members voted as follows to adopt the 2010-2011 budget as presented:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino

Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

11. REPORTS

A. Board Members

- Dr. Terrell is the Board's representative on the "new building committee" and asked if he could continue to serve as a community representative after his term as trustee ends. Dr. Terrell expressed his concern about the air conditioning problem in the new media building. Interim Chancellor Baron said the district is committed to getting the problem corrected.
- Trustees Futch and Lockwood said they were wearing pink shirts in honor of breast cancer awareness month.
- Trustee Vizcaino reported he attended a concert at SBVC, toured the KVCR studios and also had the opportunity to speak to 540 students about succeeding in college. He was privileged to attend Assembly Member Wilmer Amina Carter's 4th Annual 30 Under 30 Latino/Native Americans Recognition Breakfast on September 18 where CHC Student Life Director Ericka Paddock was honored.

B. Student Trustees

- Students held a forum for those candidates running for the Board. Student Trustees have been working with the chancellor and his cabinet regarding the smoking policy. Mr. Ramos asked to see a draft of the policy before it is submitted to the Board for approval. Mr. Baron said a survey will be conducted to see where faculty and staff are with smoking issues.
- Mr. Shedd met with Mike Strong to discuss lighting and campus safety issues. The students would like to see more routine patrols on campus and an increase in officer visibility. A draft of the smoking survey questionnaire was distributed.

C. Chancellor

- Mr. Baron said that he is pleased by the good work happening in our district. He is pleased about the grants coming in, the number of students we are serving and the way people are stepping up to make wonderful efforts on behalf of the students and the community. He is concerned about our local economy and in looking at the Inland Empire economic report, our unemployment rate continues to increase. More than ever our work is more important to the community. Our classes that prepare people for entry level and re-entry jobs are a key factor in the recovery of this community.
- The district had a last-minute visit from the Deputy Secretary of Economic Development on October 7. A roundtable was held to discuss the economic recovery of our area. A comprehensive vision for the Inland Empire came out of the discussion. Hopefully this district can be a part of turning around the unemployment.

12. CONSENT AGENDA

Dr. Terrell moved, Mr. Futch seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

13. ACTION AGENDA

Adopt Board Policy 2045 – Policies and Administrative Procedures

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to adopt Board Policy 2045, Policies and Administrative Procedures:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Members for the Citizens Bond Oversight Committee

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve the appointment of the following individuals to the Citizens Bond Oversight Committee for two-year terms: William Martinez, Richard Greenhagen and James Booth:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Resolved Claim to the Mountain Movers Contract - SBVC

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve a resolved claim in the amount of \$30,000.00 to the Mountain Movers contract for North Hall, SBVC. This change exceeds the amount established by California Public Contract Code 20118.4. Change Order 03 in the amount of \$17,000.00 and Amendment 01 in the amount of \$13,000.00 were originally approved at the September 9, 2010 Board meeting. They are being returned to clarify that they are not a Change Order and Amendment but rather a resolved claim, as required by County Counsel. Otherwise, the items remain the same:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Contract and Adopt Resolution for 403(b) Service Plan with SchoolsFirst Federal Credit Union and National Benefit Services, LLC

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve contract and adopt resolution for 403(b) services:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Vizcaino expressed his concern that he has yet to see a “no cost to district” box checked. Mr. Benson from Kitchell said he has never seen a change order form with that box on it. He assured the trustees that he would not pass a change order on to the district which contained a vendor error and that all change orders are thoroughly reviewed before they are sent to the Board for approval.

Dr. Singer moved, Mr. Lockwood seconded, and the Board members voted as follows to approve the following change orders and contract amendments for the Bond Measure P Capital Improvement Program construction contracts at CHC and SBVC:

CHC – Learning Resource Center

EJ Enterprises, CO-01, in the amount of \$7,782.00
Prime Painting, CO-01, in the amount of \$7,032.00
Shanks Electric Corporation, CO-03, in the amount of \$98,317.00
AVDB Group, CO-01, in the amount of \$2,355.00

CHC – Infrastructure 2/3/4

Fischer, Inc. CO-03, in the amount of \$6,587.00

SBVC – North Hall

New Image Commercial Flooring, CO-01, in the amount of \$5,098.00
Spinitar, CO-01, in the amount of \$5,867.00

SBVC – Chemistry/Physical Science

ACSS, CO-03, in the amount of \$75,117.00
RDM Electric, CO-05, in the amount of \$14,997.00

SBVC – Media/Communications

Mountain Movers, CO-04, in the amount of (\$20,000.00)
America West Landscape, CO-03, in the amount of (\$10,000.00)

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Shedd (advisory)

NOES: None

ABSTENTIONS: Alexander (advisory)

ABSENT: None

Approve Amendment 006 to the Steinberg Architects Contract for the Learning Resource Center - CHC

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve Amendment 006 to the Steinberg Architects contract for the Learning Resource Center, CHC, in the amount of \$49,332.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Amendment 001 to the DLR Group WWCOT Contract - SBVC

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve Amendment 001 to the DLR Group WWCOT Business Building Renovation contract, SBVC, in the amount of \$15,500.00:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Adopt Resolution Giving Notice of Intention to Grant Easements

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to adopt a resolution giving notice of intent to dedicate easements to the Inland Valley Development Authority (IVDA) relating to the existing District site:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSTENTIONS: None

ABSENT: None

Approve Fund 76

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve Fund 76 to account for the charitable contribution from San Manuel Band of Mission Indians to the KVCR Educational Foundation:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

Approve Absence of Trustee from a Board Meeting

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to approve the absence of Trustee John Longville and that he be compensated for the regular meeting of September 23, 2010:

AYES: Futch, Lockwood, Longville, Ramos, Singer, Terrell, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSTENTIONS: None
ABSENT: None

14. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Administrative Procedures
- E. Applause Cards

15. STAFF REPORTS

- A. SBVC President
 - A written report was submitted to the Board.
- B. SBVC Academic Senate
 - Absent.
- C. SBVC Classified Senate
 - Grayling Eaton reported the Senate members have reviewed the draft of the conflict of interest policy and are busy updating their constitution. He commended Dr. Daniels and her administrative staff for the support they have provided the Senate.

- Mary Valdemar invited the Board to attend Dia de los Muertos on November 2. She thanked James Ramos and Gloria Harrison for supporting and participating in this year's Latino graduation ceremony.

D. SBVC ASB

- Club Rush on September 22 served over 1,200 interested students who wanted to get involved in club activities. Constitution Day on September 17 included flag giveaways and a copy of the constitution. These events are hosted to engage the students.

E. CHC President

- A written report was submitted to the Board.

F. CHC Academic Senate

- Absent.

G. CHC Classified Senate

- Absent.

H. CHC ASB

- The students thanked those running for the Board for participating in the candidates' forum on October 12. Dr. Singer congratulated the students on the professional job they did on the forum adding the questions were relative and thanked the students for making it a successful event. Students will be guiding tours at the opening of the pool and dedication of the Learning Resource Center on Friday, October 15. President Harrison, Rebeccah Warren Marlatt and Ericka Paddock were thanked for facilitating the student mentoring program to allow students to successfully participate on shared governance committees.

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Absent.

16. ADJOURN

Mr. Ramos adjourned the meeting at 7:05 p.m.

Donald L. Singer, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: James Ramos, Board President
REVIEWED BY: James Ramos, Board President
PREPARED BY: James Ramos, Board President
DATE: November 4, 2010
SUBJECT: Discuss and Consider Procedure to Search for the Position of District Chancellor

RECOMMENDATION

Board of Trustees discuss, consider and take action to conduct the search for a District Chancellor by using internal staff or by retaining an outside consultant.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Fiscal implications will vary depending on whether the decision is to go in-house or with a consultant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: November 4, 2010
SUBJECT: Nominate Trustee John M. Futch to Serve as an Associate
Committee Member for the Association of Community College
Trustees (ACCT)

RECOMMENDATION

Board of Trustees nominates Trustee John M. Futch to serve as an Associate Committee Member for ACCT.

OVERVIEW

Committees for 2011 will be formed before the first of the year. Member trustees were asked to indicate their interest in serving as an associate committee member for a one-year term. Trustee Futch expressed an interest in serving as an associate committee member.

ANALYSIS

Mr. Futch's request to serve must have a letter of nomination from the SBCCD Board supporting his appointment to an ACCT committee.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Dr. Steven Lohr, Planning and Development Director
DATE: November 4, 2010
SUBJECT: Consideration of Approval to Conduct a Public Hearing on Easements

RECOMMENDATION

It is recommended that the President of the Board of Trustees open a hearing for public comments on the granting of easements to the Inland Valley Development Authority (IVDA) relating to the existing District site and, following any comments from the public, close the public hearing.

OVERVIEW

An existing road is located on the north side of the existing District building, with the northerly half of the road owned by IVDA and the southerly half owned by the District. Easements are proposed to allow both the District and IVDA to utilize the entire roadway. Similar easements are proposed for the existing road on the south side of the existing District Building.

ANALYSIS

Education Code Section 81311 requires that the Board of Trustees conduct a public hearing on the dedication of easements, as well as notification of this hearing. The Board of Trustees approved a resolution at its October 14, 2010 meeting, which set November 4, 2010 for a public hearing on the question of granting of easements to IVDA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Dr. Steven Lohr, Planning and Development Director
DATE: November 4, 2010
SUBJECT: Consideration of Approval to Adopt Resolution For Easements

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution approving the granting of easements to the Inland Valley Development Agency (IVDA).

OVERVIEW

The IVDA was established in 1990 and is responsible for the redevelopment of the non-aviation portion of the former Norton Air Force Base. IVDA subsequently entered into a Master Disposition and Development Agreement in 2002 with Hillwood/San Bernardino LLC to serve as the master developer for the IVDA redevelopment area. Previously, the District acquired Parcel N of the former Norton Air Force Base (along Del Rosa Drive) from the federal government, which is currently utilized for District offices and economic/workforce development. More recently, the Board of Trustees approved a purchase and sale agreement for the acquisition of 4.2 acres of land located on the west side of the existing District building from IVDA/Hillwood. Escrow is anticipated to close in the near future.

ANALYSIS

An existing road is located on the north side of the existing District building, with the northerly half of the road owned by IVDA and the southerly half owned by the District. The road will be widened in the future to provide more efficient access to both District and IVDA properties. Easements are proposed to allow both the District and IVDA to utilize the entire roadway. Similar easements are proposed for the existing road on the south side of the existing District Building (see attached Exhibit A). It is recommended that the Board adopt a resolution to approve the dedication of said easements. The resolution specifies that SBCCD and IVDA will equally share the maintenance of the road.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Minor administrative costs associated with the processing of easements will be incurred.

RESOLUTION NO. _____
OF THE BOARD OF TRUSTEES OF
THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AUTHORIZING THE DEDICATION OF EASEMENTS TO THE INLAND VALLEY
DEVELOPMENT AGENCY

WHEREAS, the Inland Valley Development Agency, a joint powers authority, (“IVDA”) has requested that the San Bernardino Community College District (“District”) dedicate easements to the IVDA upon a portion of certain real property owned by the District (“Easements”). A map depicting the location of the Easements are attached hereto as Exhibit “A” and incorporated herein;

WHEREAS, pursuant to Education Code Section 81310, the governing board of a community college district may convey to the state, or any political subdivision or municipal corporation thereof, for public street or highway purposes any real property belonging to such community college district upon such terms and conditions as the parties thereto may agree;

WHEREAS, the District desires to provide Easements to the IVDA for roadway and utility access;

WHEREAS, pursuant to Education Code Section 81311, on November 4, 2010, the District’s governing board (“Board”), in a regular open meeting, by a two-thirds vote of all its members adopted Resolution No. _____ (the “Resolution”) declaring its intention to dedicate the Easements;

WHEREAS, in accordance with Education Code section 81311, the District’s Board fixed November 4, 2010, for a public hearing (“Public Hearing”) upon the question of making the dedication of the Easements to the IVDA;

WHEREAS, pursuant to Education Code Section 81312, the District posted copies of the Resolution in three public places in the District not less than ten (10) days before the Public Hearing, and published notice once, not less than five days before the Public Hearing, in a local newspaper;

WHEREAS, pursuant to Education Code Section 81313, on November 4, 2010, at a regular meeting of the District’s Board, the District held a Public Hearing upon the question of making the dedication of the Easements to the IVDA; and

WHEREAS, no petition pursuant to Education Code Section 81314 has been filed with the District’s Board.

NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. The District’s Board authorizes and directs the Interim Chancellor to execute the Easements and take whatever action is necessary to complete the dedication of Easements to the IVDA.

Section 3. That the District's Board hereby determines that the District is in compliance with all relevant sections of the Education Code and all other applicable laws.

ADOPTED, SIGNED AND APPROVED this fourth day of November 4, 2010.

President of the Board of Trustees of
San Bernardino Community College District

I, _____, Clerk of the Board of Trustees of San Bernardino Community College District, do hereby certify that the foregoing Resolution was adopted by the Board of said District at a meeting of said Board held on the fourth day of November 4, 2010, and that it was so adopted by the following vote:

AYES:

NOES:

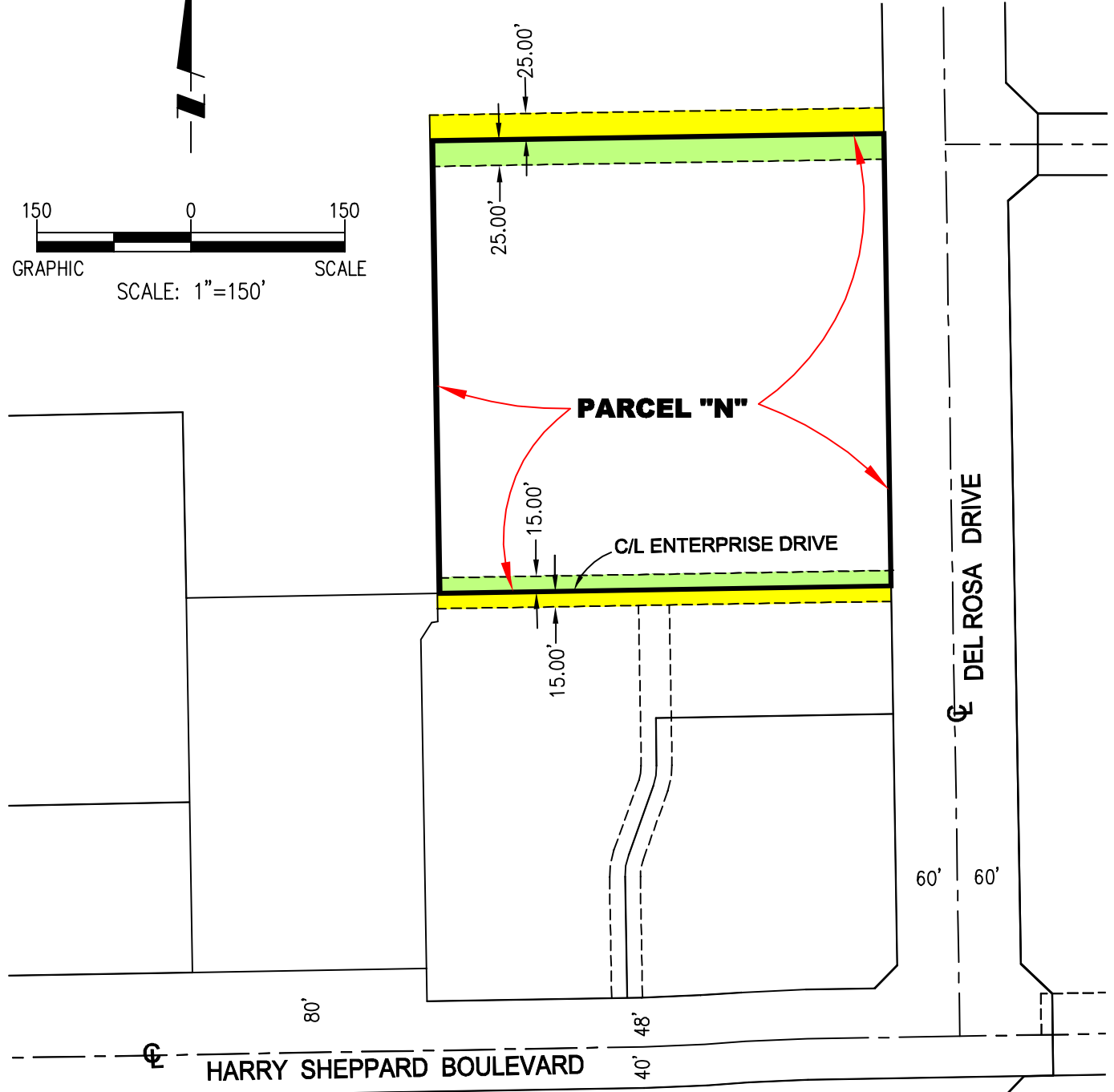
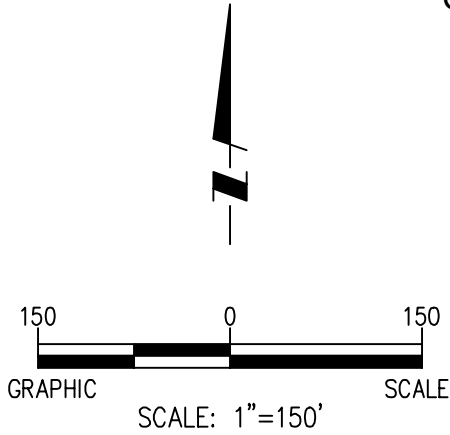
ABSTAIN:

ABSENT:

Clerk of the Board of Trustees of San Bernardino
Community College District

IN THE CITY OF SAN BERNARDINO
 COUNTY OF SAN BERNARDINO
 STATE OF CALIFORNIA

EXHIBIT "A"
 SHEET 1 OF 1



LEGEND:

- PARCEL "N" BOUNDARY
- INDICATES NON-EXCLUSIVE ROADWAY EASEMENT GRANTED BY IVDA TO SBCCD (17,584 SQ. FT.)
- INDICATES NON-EXCLUSIVE ROADWAY EASEMENT GRANTED BY SBCCD TO IVDA (17,584 SQ. FT.)



Associated Engineers, Inc.

3311 EAST SHELBY STREET • ONTARIO, CA 91764
 TEL. (909) 980-1982 • FAX: (909) 941-0891

PARCEL "N" EXHIBIT
 SAN BERNARDINO
 COMMUNITY COLLEGE DISTRICT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Larry Buckley, Vice President, Instruction SBVC
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

This request for program name change has been approved by the Curriculum Committee of the Academic Senate and will be included in the 2011-2012 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
November 4, 2010

PROGRAM NAME CHANGE

The Family and Consumer Science offerings formerly included a broader range of courses. Currently the courses are limited to courses related to foods and nutrition. After researching program titles in other institutions the faculty chair and articulation officer recommended a title change to be more recognizable for students and transfer institutions.

The Family and Consumer Science program received Curriculum Committee approval to be re-named Foods and Nutrition to more accurately reflect the focus of the program. Upon approval of the program name change by the Board of Trustees, the department will begin the curriculum process of updating courses and certificates to change the identification from Family and Consumer Science to Foods and Nutrition.

Effective Date: FA11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
November 4, 2010

MODIFIED COURSES

COURSE ID	COURSE TITLE
BUSAD 200	Business Law

DEPARTMENTAL RECOMMENDATION: BUSAD 100

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
CHEM 087	Problem-Solving and Study Skills for Chemistry

PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
CHEM 101	Introduction to Chemistry

PREREQUISITE: MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
GEOL 112	Historical Geology

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 100H or GEOL 101 and GEOL 160 or GEOL 101H and GEOL 160

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
GEOL 113	Earth and Life History

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 100H or GEOL 101 and GEOL 160 or GEOL 101H and GEOL 160

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
GEOL 160	Geology Laboratory

PREREQUISITE/COREQUISITE: GEOL 101 or GEOL 101H

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
GEOL 250	Geology of California

DEPARTMENTAL RECOMMENDATIONS: GEOL 100 or GEOL 100H or GEOL 101 and GEOL 160 or GEOL 101H and GEOL 160

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
HIST 100H	History of the United States to 1877 – Honors

DEPARTMENTAL RECOMMENDATIONS: Change wording in catalog only from English to ENGL 101 or ENGL 101H

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
MATH 103	Plane Trigonometry

NEW CATLOG DESCRIPTION: Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations.

NEW SCHEDULE DESCRIPTION: Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations. If purchasing a used book, new software may need to be purchased at an additional expense.

Effective: FA11

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MICRO 150	Medical Microbiology

PREREQUISITE: CHEM 101 or CHEM 150

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
PHYSIC 110	General Physics I

PREREQUISITE: MATH 103 or eligibility for MATH 160 as determined through the Crafton Hills College assessment process

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
PSYCH 112	Child and Adolescent Psychology

DEPARTMENTAL RECOMMENDATIONS: Successful completion or concurrent enrollment in ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

COURSE ID	COURSE TITLE
PSYCH 132	Counseling and Interviewing Techniques

DEPARTMENTAL RECOMMENDATIONS: Successful completion or concurrent enrollment in ENGL 101; Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

Effective: FA11

Rationale: Changes in language that clarify or make more consistent the wording throughout the catalog.

DELETED COURSE

COURSE ID	COURSE TITLE
SOC 101	Research Methods and Sociology

Effective: FA11

Rationale: Course is not being offered.

Curriculum Meeting: 09/27/10

Conjoint Meeting: 10/20/10

Board of Trustees Meeting: 11/04/10

MODIFIED MULTIDISCIPLINARY DEGREES

ASSOCIATE OF ARTS FINE ARTS DEGREE

The Associate of Arts Fine Arts degree focuses on the development of creative expression and critical inquiry in music and the arts. Students will appreciate the value of artistic expression and human creativity in the fine arts and evaluate them as part of human culture and human creativity. This degree is multidisciplinary giving students the knowledge and experience in Theatre Arts, Art, and Music.

To complete the requirements for the Associate of Arts for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) units with a "C" or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:

A minimum of six (6) units from the following with courses in at least two disciplines:

		UNITS
ART 100	Art History I: Prehistoric to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	3.00
THART 100	Introduction to Theatre	3.00

Students must complete at least twelve (12) additional units from the following courses in at least two disciplines:

		UNITS
ART		
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
ART 105	History of Modern Art	3.00
ART 119	Digital Video Production	3.00
ART 120X4	Basic Design	3.00
ART 124X4	Drawing	3.00
ART 126X4	Painting	3.00
ART 132X4	Life Drawing	3.00
ART 175X4	Sculpture	3.00
ART 200X4	Printmaking	2.00
ART 202X4	Intermediate Topics in Painting	2.00
ART 204X4	Contemporary Topics in American Art	1.00
MUSIC		
MUSIC 100	Fundamental Skills in Music	3.00
MUSIC 101	Music Theory I	4.00
MUSIC 102	Music Theory II	4.00
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	3.00
MUSIC 130X4	Elementary Voice	2.00
MUSIC 132X4	Guitar	2.00

MUSIC 134	Jazz History	3.00
MUSIC 135X4	Piano	2.00
MUSIC 140X4	Theatre Workshop	3.00
MUSIC 143X4	Woodwind, Brass and Percussion Instruction	2.00
MUSIC 150X4	Concert Choir I	2.00
MUSIC 152X4	Concert Choir II	2.00
MUSIC 154X4	College Singers I	2.00
MUSIC 156X4	College Singers II	2.00
MUSIC 164X4	Concert Band	2.00
MUSIC 174X4	Jazz Band I	2.00
MUSIC 175X4	Jazz Band II	2.00
MUSIC 176X4	Jazz Combo I	2.00
MUSIC 177X4	Jazz Combo II	2.00
MUSIC 179X4	Contemporary Ensemble	2.00
MUSIC 180X4	Rehearsal and Performance	2.00
MUSIC 190X4	Songwriting and Composition	3.00
MUSIC 195X4	Music Technology and Recording	4.00
MUSIC 201	Music Theory III	4.00
MUSIC 202	Music Theory IV	4.00

THEATRE ARTS

		UNITS
THART 100	Introduction to Theatre	3.00
THART 108	World Drama I	3.00
THART 109	World Drama II	3.00
THART 110	Voice and Diction	3.00
THART 120	Acting Fundamentals	3.00
THART 130X4	Jazz Dance	0.5 – 1.00
THART 133	Audition Techniques	1.00
THART 140X4	Theatre Workshop	3.00
THART 163X4	Ballroom/Swing/Salsa	0.5 – 1.00
THART 174X4	Dance Production Workshop	2.00
THART 176X4	Fundamentals of Stagecraft I	3.00
THART 179X4	Fundamentals of Stagecraft II	3.00
THART 205	Play Directing	3.00
THART 220	Advanced Acting I	3.00
THART 221	Advanced Acting II	3.00
THART 226	Play and Screenplay Analysis	3.00
	TOTAL UNITS	18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor; this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF ARTS HUMANITIES DEGREE

The Associate of Arts Humanities degree emphasizes the study of cultural, literary, humanistic activities, and artistic expression within the context of human experience. Students will evaluate and interpret the ways in which people through the ages and in different cultures have responded to themselves and the world around them in artistic and cultural expression. This degree is multidisciplinary preparing students to transfer into majors such as history, English, philosophy, and other areas of humanities.

To complete the requirements for the Associate of Arts for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) units with a "C" or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:

A minimum of three (3) units must be taken from each of the following groups:

HISTORY AND CIVILIZATION		UNITS
HIST 160	History of Western Civilization: From the Neolithic Revolution to the Renaissance	3.00
HIST 161	History of Western Civilization: From the Renaissance to the Cold War	3.00
HIST 170	World Civilizations (3500 BCE-1500CE)	(3.00)
OR		
HIST 170H	World Civilizations (3500 BCE-1500CE) – Honors	(3.00)
HIST 171	World Civilizations (1500 CE to the Present)	(3.00)
OR		
HIST 171H	World Civilizations (1500 CE to the Present) – Honors	(3.00)
INTDIS 101	The Humanities I: Prehistoric to Medieval	3.00
INTDIS 102	The Humanities II: Renaissance to Post Modern	3.00
PHILOSOPHY AND RELIGION		UNITS
PHIL 101	Introduction to Philosophy	3.00
RELIG 100	Introduction to Religious Studies	3.00
RELIG 101	Introduction to World Religions	(3.00)
OR		
RELIG 101H	Introduction to World Religions – Honors	(3.00)
RELIG 110/ ANTHRO 110	Early Religions	3.00
RELIG 175/ ENGL 175	Literature and Religion of the Bible	3.00
RELIG 176	Jesus and His Interpreters	3.00
ENGL 150	Classical Mythology	3.00

FINE ARTS		UNITS
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
ART 105	History of Modern Art	3.00
ENGL 170	The Film Experience	3.00
INTDIS 140	Humanities Through the Arts	3.00
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	3.00
MUSIC 134	Jazz History	3.00
THART 100	Introduction to Theatre	3.00
 LITERATURE		 UNITS
ENGL 108/ THART 108	World Drama I	3.00
ENGL 109/ THART 109	World Drama II	3.00
ENGL155	Children's Literature	(3.00)
	OR	
ENGL 155H	Children's Literature – Honors	(3.00)
ENGL160	Literature by Women	3.00
ENGL 250	Fiction	3.00
ENGL 260	Survey of American Literature I	3.00
ENGL 261	Survey of American Literature II	3.00
ENGL 270	Survey of British Literature I	3.00
ENGL 271	Survey of British Literature II	3.00
ENGL 275	Shakespeare	3.00
ENGL 280	World Literature to the 17th Century	3.00
ENGL 281	World Literature from the 17th Century to the Present	3.00
	TOTAL UNITS	18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor; this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF ARTS LIBERAL STUDIES – TEACHER PREPARATION DEGREE

The Associate of Arts Liberal Studies-Teacher Preparation degree is designed for students intending to transfer to a four-year university/college with the goal of a career in teaching.

The courses in the degree satisfy CHC general education requirements for the associate's degree, prepare students for the majority of their lower division courses in education, and fulfills the IGETC, or CSU General Education requirements and many of the classes needed for a degree in Liberal Studies at transfer institutions. Students should consult with a counselor for specific information regarding transfer coursework required at the university of their choice.

REQUIRED CORE COURSES:

		UNITS
CD 105	Child Growth and Development	3.00
CD 211	Observation and Methods in School-Age Development	(3.00)
OR		
CD 212	Observation and Methods in Early Child Development	(3.00)
CD 295	Elementary Laboratory	3.00
EDU 290	Introduction to Education	3.00

Choose two additional courses from the following list:

		UNITS
CD 244	Children with Special Needs	3.00
CD 182	Teaching in a Diverse Society	3.00
CIS 101	Introduction to Computer and Information Technology	(3.00)
OR		
BUSAD 230	Using Computers for Business	(3.00)

REQUIRED GENERAL EDUCATION COURSES:

Students should take the following courses as they complete the general education requirements for the associate degree.

BIOL 100	General Biology	4.00
CHEM 101	Introduction to Chemistry	(4.00)
OR		
PHYSIC 100	Introduction to Physics	(4.00)
HIST 100	History of the United States to 1877	(3.00)
OR		
HIST 100H	History of the United States to 1877 – Honors	(3.00)
OR		
HIST 101	History of the United States 1865 to Present	(3.00)
OR		
HIST 101H	History of the United States 1865 to Present - Honors	(3.00)
POLIT 100	American Politics	3.00
ENGL 152	Intermediate Composition and Literature	(4.00)
OR		
ENGL 155	Children's Literature	(3.00)
OR		
ENGL 155H	Children's Literature – Honors	(3.00)
OR		
ENGL 280	World Literature to the 17 th Century	(3.00)
OR		
ENGL 281	World Literature from the 17 th Century to the Present	(3.00)
OR		
THART 108	World Drama I	(3.00)
OR		
THART 109	World Drama II	(3.00)
ARABIC 102	College Arabic II	(5.00)
OR		
ARABIC 103	College Arabic III	(4.00)
OR		
ARABIC 104	College Arabic IV	(4.00)
OR		
ASL 102	American Sign Language II	(4.00)
OR		

ASL 103	American Sign Language III	(4.00)
	OR	
ASL 104	American Sign Language IV	(4.00)
	OR	
SPAN 102	College Spanish II	(5.00)
	OR	
SPAN 103	College Spanish III	(4.00)
	OR	
SPAN 104	College Spanish IV	(4.00)
	OR	
FRENCH 102	College French II	(5.00)
	OR	
JAPN 102	College Japanese II	(5.00)
	OR	
JAPN 103	College Japanese III	(4.00)
	OR	
JAPN 104	College Japanese IV	(4.00)
INTDIS 100	The Humanities I: Prehistoric to Medieval	(3.00)
	OR	
INTDIS 101	The Humanities II: Renaissance to Post-Modern	(3.00)
	OR	
PHIL 101	Introduction to Philosophy	(3.00)
	OR	
PHIL 105	Introduction to Ethics: Moral Values in Today's Society	(3.00)
	OR	
PHIL 105H	Introduction to Ethics: Moral Values in Today's Society – Honors	(3.00)
	OR	
RELIG 100	Introduction to Religious Studies	(3.00)
	OR	
RELIG 101	Introduction to World Religions	(3.00)
	OR	
RELIG 101H	Introduction to World Religions – Honors	(3.00)
ART 100	Art History I: Prehistoric Art to Medieval Art	(3.00)
	OR	
ART 102	Art History II: Renaissance Art to Modern Art	(3.00)
	OR	
MUSIC 120	Appreciation of Musical Literature	(3.00)
	OR	
THART 100	Introduction to Theatre	(3.00)
ENGL 101	Freshman Composition	(4.00)
	OR	
ENGL 101H	Freshman Composition – Honors	(4.00)
SPEECH 100	Elements of Public Speaking	(3.00)
	OR	
SPEECH 100H	Elements of Public Speaking – Honors	(3.00)
	OR	
SPEECH 111	Interpersonal Communication	(3.00)
	OR	
SPEECH 111H	Interpersonal Communication – Honors	(3.00)
	OR	
SPEECH 140	Small Group Communication	(3.00)
MATH 115	The Ideas of Mathematics	3.00

ENGL 102	Intermediate Composition and Critical Thinking	(4.00)
OR		
ENGL 102H	Intermediate Composition and Critical Thinking – Honors	(4.00)
PHIL 103	Introduction to Logic: Argument and Evidence	(3.00)
OR		
SPEECH 125	Critical Thinking Through Argumentation and Debate	(3.00)
HEALTH 102	Biological Principles of Health	3.00
TOTAL UNITS		61.00-64.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they are transferring.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE ENVIRONMENTAL SCIENCE DEGREE

The Associate of Science Environmental Science at Crafton Hills College provides a student with the basic content required for students majoring in Environmental Sciences, with emphasis in the subfields of biology and the geosciences. The study of the environment provides the general knowledge necessary to understand our role on our planet.

REQUIRED CORE COURSES:		UNITS
BIOL 100	General Biology	(4.00)
OR		
BIOL 130	Cell and Molecular Biology	(4.00)
CHEM 101	Introduction to Chemistry	(4.00)
OR		
CHEM 150	General Chemistry I	(5.00)
GEOL 100	Physical Geology	(4.00)
OR		
GEOL 100H	Physical Geology – Honors	(4.00)
OR		
GEOL 101	Introduction to Geology	(3.00)
AND		
GEOL 160	Geology Laboratory	(1.00)
OR		
GEOL 101H	Introduction to Geology – Honors	(3.00)
AND		
GEOL 160	Geology Laboratory	(1.00)

In addition to the required coursework, each student must choose an emphasis and take at least an additional twelve (12) units from one of the following emphasis areas:

EMPHASIS IN BIOLOGICAL STUDIES		UNITS
BIOL 123	Ecology and Environment	3.00
BIOL 131	Populations and Organisms	4.00
CHEM 151	General Chemistry II	5.00
CHEM 102	Introduction to Organic Chemistry	(4.00)
OR		
CHEM 212	Organic Chemistry I	(4.00)

Curriculum Meeting: 09/27/10

Conjoint Meeting: 10/20/10

Board of Trustees Meeting: 11/04/10

CHEM 213	Organic Chemistry II	4.00
BIOL 246AB	Special Problems in Biology	1.00
EMPHASIS IN GEOSCIENCE STUDIES		UNITS
GEOG 110	Physical Geography	(3.00)
OR		
GEOG 110H	Physical Geography – Honors	(3.00)
GEOG 111	Physical Geography Laboratory	1.00
GEOL 150	Geology and the Environment	3.00
GEOL 250	Geology of California	3.00
PHYSIC 100	Introduction to Physics	(4.00)
OR		
PHYSIC 110	General Physics I	(4.00)
OR		
PHYSIC 200	Physics I	(6.00)
CHEM 151	General Chemistry II	5.00
ANTHRO 106	Physical Anthropology	3.00
GEOL 170X4	Geologic History of the Great Basin	1.00
GEOL 175X4	Geology of the Eastern Mojave Desert	1.00
GEOL 180X4	The Geology of Joshua Tree National Park	1.00
GEOL 181X4	Geology of the Anza Borrego Region	1.00
GEOL 190X4	Geology of the Eastern Sierra Nevada, Northern Section	1.00
GEOL 270X4	Geology of the Eastern Sierra Nevada	1.00
TOTAL UNITS		24.00-25.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor; this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE MULTIPLE SCIENCES DEGREE

The Associate of Science Multiple Sciences degree emphasizes the role of science, scientific inquiry and technology in our world. Students will apply a problem solving strategy such as the scientific method or other systematic process of inquiry and recognize the contributions of science and technology in our world. This degree is multidisciplinary, giving students the knowledge and experience in both the physical and biological sciences.

To complete the requirements for the Associate of Science for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) semester units with a "C" (2.0) or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:

A minimum of six (6) units must be taken from two of the following three groups:

PHYSICAL SCIENCES		UNITS
ASTRON 150	Introduction to Astronomy	3.00
ASTRON 160	Astronomy Laboratory	1.00
CHEM 101	Introduction to Chemistry	4.00
CHEM 102	Introduction to Organic Chemistry	4.00
CHEM 123	Chemistry for Everyone	3.00
CHEM 150	General Chemistry I	5.00
CHEM 151	General Chemistry II	5.00
CHEM 212	Organic Chemistry I	4.00
CHEM 213	Organic Chemistry II	4.00
ENGR 101	Introduction to Engineering	2.00
PHYSIC 100	Introduction to Physics	4.00
PHYSIC 110	General Physics I	4.00
PHYSIC 111	General Physics II	4.00
PHYSIC 200	Physics I	6.00
PHYSIC 201	Physics II	6.00
 EARTH SCIENCES		 UNITS
GEOL 100	Physical Geology	(4.00)
	OR	
GEOL 100H	Physical Geology – Honors	(4.00)
GEOL 101	Introduction to Geology	(3.00)
	OR	
GEOL 101H	Introduction to Geology – Honors	(3.00)
GEOL 112	Historical Geology	4.00
GEOL 113	Earth and Life History	3.00
GEOL 150	Geology and the Environment	3.00
GEOL 160	Geology Laboratory	1.00
GEOL 170X4	Geologic History of the Great Basin	1.00
GEOL 175X4	Geology of the Eastern Mojave Desert	1.00
GEOL 180X4	The Geology of Joshua Tree National Park	1.00
GEOL 181X4	Geology of the Anza Borrego Region	1.00
GEOL 190X4	Geology of the Eastern Sierra Nevada, Northern Section	1.00
GEOL 250	Geology of California	3.00
GEOL 251	Geology of National Parks	3.00
GEOL 270X4	Geology of the Eastern Sierra Nevada	1.00
GEOG 110	Physical Geography	(3.00)
	OR	
GEOG 110H	Physical Geography – Honors	(3.00)
GEOG 111	Physical Geography Laboratory	1.00
OCEAN 100	Investigations in Oceanography	4.00
OCEAN 101	Elements of Oceanography	3.00
 BIOLOGICAL SCIENCES		 UNITS
ANAT 101	Essentials of Human Anatomy and Physiology	4.00
ANAT 150	Human Anatomy and Physiology I	4.00
ANAT 151	Human Anatomy and Physiology II	4.00
BIOL 100	General Biology	4.00
BIOL 119	Exploring Biology	3.00
BIOL 123	Ecology and Environment	3.00
BIOL 130	Cell and Molecular Biology	4.00
BIOL 131	Populations and Organisms	4.00

HEALTH 263/ PE 263	Nutrition and Health	3.00
MICRO 102	Introductory Microbiology	4.00
MICRO 150	Medical Microbiology	5.00
	TOTAL UNITS	18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor; this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE HEALTH SCIENCES DEGREE

The Associate of Science Health Sciences degree allows students to explore many aspects of science and health related studies. This degree prepares students for health care professional programs including nursing, dental hygiene and other health professional programs.

To complete the requirements for the Associate of Science for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete thirty (30) units with a "C" (2.0) or better in each of the following required courses.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:		UNITS
CHEM 101	Introduction to Chemistry	4.00
ANAT 150	Human Anatomy and Physiology I	4.00
ANAT 151	Human Anatomy and Physiology II	4.00
MICRO 150	Medical Microbiology	5.00
ENGL 101	Freshman Composition	(4.00)
	OR	
ENGL 101H	Freshman Composition – Honors	(4.00)
SPEECH 100	Elements of Public Speaking	(3.00)
	OR	
SPEECH 100H	Elements of Public Speaking – Honors	(3.00)
	OR	
SPEECH 111	Interpersonal Communication	(3.00)
	OR	
SPEECH 111H	Interpersonal Communication – Honors	(3.00)
PSYCH 100	General Psychology	(3.00)
	OR	
PSYCH 100H	General Psychology – Honors	(3.00)
	OR	
PSYCH 111	Developmental Psychology: Lifespan	(3.00)
SOC 100	Introduction to Sociology	(3.00)
	OR	
ANTHRO 102	Cultural Anthropology	(3.00)
	TOTAL UNITS	30.00

This major sequence includes prerequisite courses common to many nursing, dental hygiene and other health professional programs. However, admissions requirements do vary from program to program. Prospective students should consult a counselor or the program to which they are applying for specific admissions requirements.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

MODIFIED DEGREES

ASSOCIATE OF ARTS DEGREE ECONOMICS

REQUIRED COURSES:		UNITS
ECON 100	Introduction to Economics	3.00
ECON 200	Principles of Macroeconomics	3.00
ECON 201	Principles of Microeconomics	3.00
ENGL 101	Freshman Composition	4.00
MATH 090	Elementary Algebra	4.00
MATH 108/ PSYCH 108	Statistics	4.00
TOTAL UNITS		21.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they are transferring. See a counselor for details. Information is also available at www.assist.org.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE DEGREE COMPUTER INFORMATION SYSTEMS

Candidates must successfully complete the prescribed course work with a “C” or better.

REQUIRED COURSES:		UNITS
BUSAD 145/ SPEECH 145	Business Communication	4.00
CIS 101	Introduction to Computer and Information Technology	3.00
CIS 114	C++ Programming I	3.00
CIS 130	Hardware and Information Technology	3.00
CIS 140X2	Networking for Home and Small Businesses (Cisco CCNA 1)	(3.75)
OR		
CIS 153	Network Operating Systems	(3.00)
CIS 111	Web Page Programming and Design	3.00
AND		
EMPHASIS IN 3D COMPUTER ANIMATION:		UNITS
ART 120X4	Basic Design	3.00
ART 124X4	Drawing	(3.00)
OR		
ART132X4	Life Drawing	(3.00)

CIS 163	Introduction to PhotoShop	3.00
CIS 165X3	Introduction to Computer Animation	3.00
CIS 166	3D Animation with Maya	3.00
THART 176X4	Fundamentals of Stagecraft I	(3.00)
	OR	
THART 179X4	Fundamentals of Stagecraft II	(3.00)
	OR	
EMPHASIS IN COMPUTER ASSISTED DESIGN:		UNITS
ART 120X4	Basic Design	3.00
ART 124X4	Drawing	(3.00)
	OR	
ART 132X4	Life Drawing	(3.00)
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	3.00
CIS 164	Introduction to Fireworks	3.00
MARKET 100	Marketing Principles	(3.00)
	OR	
MARKET 110	Advertising	(3.00)
	OR	

Students must complete at least twelve additional units from the following courses:

EMPHASIS IN PROGRAMMING:		UNITS
CIS 113	Java and J++ Programming	(3.00)
CIS 114	C++ Programming I	(3.00)
CIS 116	C++ Programming II	(3.00)
CIS 117	Scripting	(3.00)
CIS 125	Introduction to C#.NET Programming	(3.00)
MATH 160	Precalculus	(4.00)
MATH 203	Advanced Visual Basic	(3.00)
MATH 250	Single Variable Calculus I	(4.00)
MATH 251	Single Variable Calculus II	(4.00)
MATH 252	Multivariable Calculus	(5.00)
MATH 266	Introduction to Ordinary Differential Equations	(3.00)
	OR	

Students must complete at least twelve additional units from the following courses:

EMPHASIS IN WEBMASTER:		UNITS
CIS 117	Scripting	(3.00)
CIS 118	Web Site Management	(3.00)
CIS 160	Authoring Usable and Accessible Web Pages	(3.00)
CIS 161	Web Site Design and Programming Using Dreamweaver	(3.00)
CIS 162	Introduction to Flash	(3.00)
CIS 211	Cascading Style Sheet (CSS) Web Design	(3.00)
	TOTAL UNITS	31.75 -37.75

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE DEGREE GEOGRAPHY

REQUIRED COURSES:		UNITS
GEOG 110	Physical Geography	(3.00)
OR		
GEOG 110H	Physical Geography – Honors	(3.00)
GEOG 111	Physical Geography Laboratory	1.00
GEOL 100	Physical Geology	(4.00)
OR		
GEOL 100H	Physical Geology – Honors	(4.00)
OR		
GEOL 101	Introduction to Geology	(3.00)
AND		
GEOL 160	Geology Laboratory	(1.00)
OR		
GEOL 101H	Introduction to Geology – Honors	(3.00)
AND		
GEOL 160	Geology Laboratory	(1.00)
GEOG 175	Introduction to Information Mapping	3.00
Select at least eight (8) units from the following list:		
CHEM 101	Introduction to Chemistry	(4.00)
OR		
CHEM 150	General Chemistry I	(5.00)
CHEM 151	General Chemistry II	5.00
GEOG 120	World Regional Geography	3.00
GEOL 112	Historical Geology	4.00
GEOL 175X4	Geology of the Eastern Mojave Desert	1.00
GEOL 180X4	The Geology of Joshua Tree National Park	1.00
GEOL 181X4	Geology of the Anza Borrego Region	1.00
GEOL 190X4	Geology of the Eastern Sierra Nevada, Northern Section	1.00
GEOL 270X4	Geology of the Eastern Sierra Nevada	1.00
POLIT 102	California Politics and Culture	3.00
OCEAN 101	Elements of Oceanography	(3.00)
OR		
OCEAN 101H	Elements of Oceanography – Honors	(3.00)
MATH 103	Plane Trigonometry	4.00
TOTAL UNITS		19.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

ASSOCIATE OF SCIENCE DEGREE MATHEMATICS

The mathematics department offers a major program which may be adapted to serve a variety of needs and interests. Students may develop elective patterns which will prepare them to transfer to an upper division mathematics program or for employment.

Curriculum Meeting: 09/27/10

Conjoint Meeting: 10/20/10

Board of Trustees Meeting: 11/04/10

REQUIRED COURSES:		UNITS
MATH 250	Single Variable Calculus I	4.00
MATH 251	Single Variable Calculus II	4.00
MATH 252	Multivariable Calculus	5.00
Select five units from the following list:		
MATH 108/ PSYCH 108	Statistics	(4.00)
MATH 115	The Ideas of Mathematics	(3.00)
MATH 265	Linear Algebra	(3.00)
MATH 266	Introduction to Ordinary Differential Equations	(3.00)
CIS 114	C++ Programming I	(3.00)
CIS 116	C++ Programming II	(3.00)
PHYSIC 110	General Physics I	(4.00)
PHYSIC 111	General Physics II	(4.00)
PHYSIC 200	Physics I	(6.00)
PHYSIC 201	Physics II	(6.00)
TOTAL UNITS		18.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

MODIFIED CERTIFICATES

BUSINESS MANAGEMENT CERTIFICATE

The objective of this certificate program is to provide entry-level, marketable employment skills to equip the student with a basic understanding of the terminology and basic concepts/procedures used in business, and to acquaint the student with various subfunctions within the overall career field of business. Completion of the certificate program will prepare the student for entry-level employment in a variety of related occupations including supervision, small business ownership, and management trainee.

Completion of the following 37.00 units qualifies the student for the Business Management Certificate. Candidates must successfully complete the prescribed course work with a “C” or better.

REQUIRED COURSES:		UNITS
ACCT 208	Introduction to Financial Accounting	4.00
ACCT 209	Introduction to Managerial Accounting	4.00
BUSAD 100	Introduction to Business	3.00
BUSAD 145/ SPEECH 145	Business Communication	4.00
BUSAD 155/ SPEECH 155	Human Relations in the Workplace	(3.00)

OR

SPEECH 111	Interpersonal Communications	(3.00)
	OR	
SPEECH 140	Small Group Communication	(3.00)
BUSAD 200	Business Management	3.00
BUSAD 210	Business Law	3.00
BUSAD 230	Using Computers for Business	(3.00)
	OR	
CIS 101	Introduction to Computer and Information Technology	(3.00)
MARKET 100	Marketing Principles	3.00
MATH 108/ PSYCH 108	Statistics	4.00
ECON 100	Introduction to Economics	(3.00)
	OR	
ECON 200	Principles of Macroeconomics	(3.00)
	OR	
ECON 201	Principles of Microeconomics	(3.00)
	TOTAL UNITS	37.00

Effective: 2010-2011 Catalog

Rationale: In preparing the 2010-2011 Catalog, the degree was revised to include cross-listed courses, honors courses, course number revision, and deletions.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of classified employees.

OVERVIEW

The attached list of classified employees is submitted for approval.

ANALYSIS

The classified employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources have cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

Pinson, Diana, Lab Technician, Anatomy & Physiology, SBVC, full-time, 12-month position, Classified Salary Schedule, Range 38, Step A, \$3,350 per month effective November 8, 2010. Replacement for Dick DeBeaubien.

Williams, Sophia, Child Development Assistant, SBVC, Classified Salary Schedule, Range 20, Step B, \$846.00 per month, 239 days, (37.5%) effective November 8, 2010. New position.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

DATE: November 4, 2010

SUBJECT: Consideration of Approval of Implementation of MOU for Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the MOU implementation for Lynette Hunter, Account Clerk II, CHC.

OVERVIEW

Lynette Hunter, reclassification from Account Clerk I to Account Clerk II, CHC, Classified Salary Schedule Range 30, Step C, effective July 1, 2008. Ms. Hunter shall have a new increment date of July 1st and shall have a July 1, 2008 seniority date for the Account Clerk II position. Ms. Hunter will receive a one-time payment in the amount of \$2,981.95 for retroactive wages as a result of said reclassification.

ANALYSIS

At the September 9, 2010 Board Meeting, the Account Clerk I position held by Lynette Hunter was reclassified to an Account Clerk II. The effective date of said reclassification was subject to negotiations between the parties, however, the parties desired to immediately compensate Ms. Hunter at the salary range of an Account Clerk II. The District and the Association agreed and recommended to the Board of Trustees that the Account Clerk I position be reclassified to an Account Clerk II & that Ms. Hunter be moved from Range 26, Step E to Range 30, Step D of the Classified Salary Schedule effective July 1, 2010 pending negotiations. The parties met on September 21, 2010 and entered into a MOU regarding the results of said reclassification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees are submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term hourly, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Substitute Employees

November 4, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Corbett, Jessica	Science	SBVC	Lab Technician	10/6/10	12/6/10	\$19.25
Fellenz, Kathy	Facilities	CHC	Aquatic Center Pool Attendant	10/6/10	10/15/10	\$14.31
Galvez, Daniel	Custodial	SBVC	Custodian	10/11/10	12/10/10	\$14.68
Galvez, Daniel	Custodial	SBVC	Custodian	10/11/10	12/10/10	\$15.05
Grant, Kathleen	Facilities	Dist	Custodian	10/25/10	12/23/10	\$14.68
Grant, Kathleen	Facilities	Dist	Lead Custodian	10/25/10	12/23/10	\$16.20
Jenkins, Patricia	Science	SBVC	Lab Technician	10/6/10	12/6/10	\$19.25
Lopez, Rosa	Facilities	Dist	Custodian	11/2/10	12/31/10	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	11/2/10	12/31/10	\$16.20
McPheron, James	Police	Dist	Dispatch Clerk	10/8/10	12/6/10	\$15.81
Shotts, Amanda	Facilities	CHC	Aquatic Center Pool Attendant	10/6/10	10/15/10	\$14.31
Smith, Sally	Human Resources	Dist	Clerical Assistant II	10/11/10	12/9/10	\$13.97
Tinoco, Michelle	Admissions & Records	CHC	A&R Technician	10/18/10	12/23/10	\$16.61

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
November 4, 2010

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Blankenship, James	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	11/5/2010	12/31/2010	\$35.00 per hour/ \$105.00 per session/ \$25.00 per hour
Skinner, Douglas	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	11/5/2010	12/31/2010	\$35.00 per hour/ \$105.00 per session/ \$25.00 per hour
Sutcliffe, James	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	11/5/2010	12/31/2010	\$35.00 per hour/ \$105.00 per session/ \$25.00 per hour
<p>Due to an oversight in the Human Resources Department, ratification is requested to approve employment for the professional expert employee below who should have been approved at the October 14, 2010 Board of Trustees Meeting and was scheduled to teach on October 15, 2010.</p>						
Bullock, Robert	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	10/15/10	12/31/10	\$35.00 per hour/ \$105.00 per session/ \$25.00 per hour
On-Site Supervisors						
Migaiolo, John	Criminal Justice	SBVC	Sheriff's On- Site Supervisor	12/10/10	12/31/10	Zero Compensation contract

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2010-2011 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees are submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2010-2011 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

CHC

Peeke, Sandra

Campus Nurse

SBVC

Haider, Mourshad
Korisa, Vijayakumar
Larson, Gordon
Pandjaitan, Richard
Sievers, Jerry
Valdez, Maria

Math
Water Supply Technology
Art
Psychiatric Technology
Automotive
Psychiatric Technology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: November 4, 2010

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SBVC

Au, Algie, supporting the Workforce Investment Board WST program, 11-5-10/12-18-10, at \$43.16 , not to exceed 20 hours.

Barrios, Mary Beth, counseling & advising for Math & Science Student Success Center, not to exceed 7 hours per week, 8-24-10/9-9-10.

Jones, Patricia, Counseling & advising for Math & Science Student Success Center, not to exceed 7 hours per week, 8-24-10/9-9-10.

Solomon, Nimako, Supporting the GIS program, supporting the Workforce Investment Board, 11-5-10/12-18-10, \$43.16 an hour, not to exceed 30 hours.

Parish, Cindy, Counseling & advising for Math & Science Student Success Center, not to exceed 7 hours per week, 9-2-10/9-9-10.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renee Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Assistant Coaches Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Assistant Coaches stipends for the Athletics Department.

OVERVIEW

The following individuals will serve as assistant coaches for the 2010 Fall season:

Galindo, Alicia	Women's Soccer	\$2,341.50
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ANALYSIS

Assistant Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Renée Brunelle, Vice Chancellor, Human Resources & Employee Relations
DATE: November 4, 2010
SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new management job description for Environmental, Health, & Safety Administrator.

OVERVIEW

The Environmental, Health, & Safety Administrator coordinates the District's safety program and provides the technical expertise necessary to develop, implement, coordinate, promote, and evaluate the District's environmental and occupational health, safety and risk management programs.

ANALYSIS

The new job description was developed to meet the needs of the San Bernardino Community College District. This position will provide a needed resource to the campuses and District Office and will allow for continued achievement of our safety goals.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

ENVIRONMENTAL, HEALTH, & SAFETY ADMINISTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the general direction of the Business Manager, the Environmental, Health & Safety Administrator oversees, manages, coordinates and administers the environmental and occupational health, safety, and risk program and activities of the San Bernardino Community College District. This position provides technical expertise necessary to develop, implement, coordinate, promote, and evaluate the District's environmental, occupational health, safety, risk and emergency management programs. The Environmental, Health & Safety Administrator is responsible for ensuring the District's compliance with all Federal, State, and local environmental and occupational health, safety and emergency management laws and regulations.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Oversees, manages, coordinates and administers a comprehensive environmental and occupational health, safety, and risk.
2. Develops, implements, promotes, evaluates and manages the District's environmental and occupational health, safety, risk and emergency preparedness program and activities.
3. Evaluates working conditions and operational practices and inspects District facilities and equipment to identify environmental, occupational health and safety hazards and other violations. Provides follow-up with location administrators regarding the timely correction of noted violations.
4. Develops, coordinates, facilitates and conducts all environmental, occupational health, safety, risk and emergency preparedness related trainings.
5. Develops educational, technical and promotional materials, posters, brochures, newsletters etc. to create and increase the District's environmental, health, safety and emergency preparedness awareness.
6. Performs investigations of all accidents and incidents independently and in coordination with other regulatory agencies as required.
7. Monitors and evaluates the District's environmental and occupational health, safety and emergency management programs to ensure compliance with CAL OSHA/OSHA and related regulations.
8. Identifies, reports and provides solutions to management regarding employee environmental and occupational health, safety, risk and emergency preparedness programs and regulatory compliance.
9. Assists managers in conducting job hazard analysis and works with managers and employees to correct safety violations and hazards.
10. Advises management on technical and administrative matters related to environmental and

occupational health, safety and emergency management programs.

11. Responds, investigates, and identifies all employee complaints and anonymous hazard reportings.
12. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
13. Coordinates with others the development and support of emergency preparedness programs.
14. Serves on the District's Safety Committee. Participates as needed in campus Safety Committee meetings.
15. Serves as the liaison with governmental and regulatory agencies.
16. Leads and supervises the work of other employees.
17. Maintains the District's Environmental, Health and Safety website.
18. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of an environmental and occupational health, safety, risk and emergency management program.

Principles and practices of environmental, occupational health, safety, risk and emergency management.

Principles, practices, methods and techniques of training.

Methods and techniques of accident reporting and investigations.

Methods and techniques of fire prevention; disaster control; and emergency preparedness.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Principles of supervision, training, and performance evaluation.

Pertinent federal, state, and local laws, codes, and regulations relating to environmental, occupational health, safety, risk and emergency management

Ability to:

Oversee and participate in the management of a comprehensive environmental, occupational health, safety and emergency management program.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations related to environmental, occupational health, safety, risk and emergency management.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to environmental, occupational health, safety, risk and emergency management functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university in environmental, occupational health or safety or a related field.

Required Experience:

Three (3) years of experience in environmental, occupational health, safety or emergency preparedness.

Certificate, License or Registration:

1. A valid California Driver's License and proof of a good driving record.
2. Certified Safety Professional (CSP).

Preferred Experience:

1. Experience in the California Community College environment.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting. Occasional exposure to risks controlled by safety precautions.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved:

Range: 11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Bruce Baron, Interim Chancellor

PREPARED BY: Bruce Baron, Interim Chancellor

DATE: November 4, 2010

SUBJECT: Consideration of Approval to Grant Sabbatical Leaves for 2011-2012

RECOMMENDATION

It is recommended that the Board of Trustees grant one sabbatical leave for each college for the 2011-2012 academic year, pending approval of a Memorandum of Understanding with the California Teachers Association.

OVERVIEW

If the Board determines to grant any sabbatical leaves for the following year, employees are notified of the number of sabbatical leaves granted by the Board.

ANALYSIS

Each campus will receive a total of one sabbatical leave for either one year or one semester in duration. The leaves are allocated by campus to conform to the new District budget model. This is a one-year change in the process, and in subsequent years the process will revert back to the process in the bargaining agreement between the District and the CTA. The Sabbatical Leave Committee at each college will evaluate each proposal and forward the applications and recommendations to the District Sabbatical Leave Committee. The District Sabbatical Leave Committee shall forward its recommendations to the Chancellor for review and any recommendation to the Board.

Per the bargaining agreement between the District and CTA, the recipient of a sabbatical leave must complete a comprehensive written report with specific evaluation of the leave in terms of each of the purposes stated in the original application. The report must identify as clearly as possible the benefits to students of the district that have accrued from the sabbatical leave.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Will be included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Renee Brunelle, Vice Chancellor
Human Resources & Employee Relations

PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: November 4, 2010

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

CHC

Hank Cobb	President's Office	11/5/10-11/30/10
Beverly Coffin	President's Office	11/5/10-11/30/10
Ed Delgado	President's Office	11/5/10-11/30/10
Rachael Gustuson	President's Office	11/5/10-11/30/10
Roseanne Hamilton	President's Office	11/5/10-11/30/10
Wilma Hanson	President's Office	11/5/10-11/30/10
Noelle Kiely	President's Office	11/5/10-11/30/10
David Largo	President's Office	11/5/10-11/30/10
Char Lenz	President's Office	11/5/10-11/30/10
Kim Marcus	President's Office	11/5/10-11/30/10
Roy Martinez	President's Office	11/5/10-11/30/10
Pat Murkland	President's Office	11/5/10-11/30/10
Jacque Nunez	President's Office	11/5/10-11/30/10
James Ramos	President's Office	11/5/10-11/30/10
Bob Rippy	President's Office	11/5/10-11/30/10
Kenneth Shoji	President's Office	11/5/10-11/30/10
Mindy Silva	President's Office	11/5/10-11/30/10
Ernest Siva	President's Office	11/5/10-11/30/10
David Stirdivant	President's Office	11/5/10-11/30/10
Claire Teeters	President's Office	11/5/10-11/30/10
Cliff Trafzer	President's Office	11/5/10-11/30/10
Judy Wheeler	President's Office	11/5/10-11/30/10
Tom Ziech	President's Office	11/5/10-11/30/10

SBVC

Acevedo, Michelle	Child Development Center	11/12/2010-6/30/2011
Aguilar, Mara	Child Development Center	11/12/2010-6/30/2011
Alanis, Vivian	Child Development Center	11/12/2010-6/30/2011
Alfaro, Cassandra	Child Development Center	11/12/2010-6/30/2011
Aljafari, Ebtasam	Child Development Center	11/12/2010-6/30/2011
Alvarado, Maria	Child Development Center	11/12/2010-6/30/2011
Alvarez, Ruthie	Child Development Center	11/12/2010-6/30/2011
Arellano, Sandra	Child Development Center	11/12/2010-6/30/2011
Arriaga, Sonia	Child Development Center	11/12/2010-6/30/2011
Ayala, Cecilia	Child Development Center	11/12/2010-6/30/2011
Barqiaz, Miguel	Child Development Center	11/12/2010-6/30/2011
Barrera, Clarissa	Child Development Center	11/12/2010-6/30/2011
Berry, Victoria	Child Development Center	11/12/2010-6/30/2011
Bobadilla, Lidia	Child Development Center	11/12/2010-6/30/2011
Brinton, Jennifer	Child Development Center	11/12/2010-6/30/2011
Cabansag, Teresa	Child Development Center	11/12/2010-6/30/2011
Calderilla, Celia	Child Development Center	11/12/2010-6/30/2011
Calvin, Leticia	Child Development Center	11/12/2010-6/30/2011
Cardova, Uriel	Child Development Center	11/12/2010-6/30/2011
Casillas, Yesenia	Child Development Center	11/12/2010-6/30/2011
Castillo, Rosaura	Child Development Center	11/12/2010-6/30/2011
Castrellon, Mayra	Child Development Center	11/12/2010-6/30/2011
Cerella, Ana	Child Development Center	11/12/2010-6/30/2011
Cerella, Sherleey	Child Development Center	11/12/2010-6/30/2011

Chaidez, Irma	Child Development Center	11/12/2010-6/30/2011
Christopher, Kamesha	Child Development Center	11/12/2010-6/30/2011
Colley, Tanya	Child Development Center	11/12/2010-6/30/2011
Colmenares, Daniela	Child Development Center	11/12/2010-6/30/2011
Contreras, Renee	Child Development Center	11/12/2010-6/30/2011
Cosner, Naomi	Child Development Center	11/12/2010-6/30/2011
Covarrubias, Estela	Child Development Center	11/12/2010-6/30/2011
Crespin, Lorelei	Child Development Center	11/12/2010-6/30/2011
Cruz, Monica	Child Development Center	11/12/2010-6/30/2011
Currie, Jackie	Softball	11/12/2010-6/30/2011
Deal, Amanda	Child Development Center	11/12/2010-6/30/2011
DeLatorre, Roxana	Child Development Center	11/12/2010-6/30/2011
Delgado, Betsabe	Child Development Center	11/12/2010-6/30/2011
Delgado, Valerie	Child Development Center	11/12/2010-6/30/2011
Diaz, Bernarda	Child Development Center	11/12/2010-6/30/2011
Diaz, Karla	Child Development Center	11/12/2010-6/30/2011
Diaz, Marvelle	Child Development Center	11/12/2010-6/30/2011
Elias, Desiree	Child Development Center	11/12/2010-6/30/2011
Estrada, Lucia	Child Development Center	11/12/2010-6/30/2011
Estrada, Nancy	Child Development Center	11/12/2010-6/30/2011
Etheridge, Dina	Child Development Center	11/12/2010-6/30/2011
Favela, Marci	Child Development Center	11/12/2010-6/30/2011
Flores, Lorena	Child Development Center	11/12/2010-6/30/2011
Flowers, Myisha	Child Development Center	11/12/2010-6/30/2011
Fonseca, Cindy	Child Development Center	11/12/2010-6/30/2011
Gallardo, Karla	Child Development Center	11/12/2010-6/30/2011
Garcia, Andy	Criminal Justice Division	11/12/2010-6/30/2011
Garcia, Maria	Child Development Center	11/12/2010-6/30/2011
Garcia, Mariana	Child Development Center	11/1/2010-6/30/2011
Garcia, Olivia	Child Development Center	11/12/2010-6/30/2011
Garcia, Stephanie	Child Development Center	11/12/2010-6/30/2011
Gastelum, Elizabeth	Child Development Center	11/12/2010-6/30/2011
George, Lonnell	Child Development Center	11/12/2010-6/30/2011
Gollihar, Jennifer	Child Development Center	11/12/2010-6/30/2011
Gomez, Davis	Child Development Center	11/12/2010-6/30/2011
Gomez, Jaime	Child Development Center	11/12/2010-6/30/2011
Gomez, Jennifer	Child Development Center	11/12/2010-6/30/2011
Gonzalez, Alejandra	Child Development Center	11/12/2010-6/30/2011
Gonzalez, Alma	Child Development Center	11/12/2010-6/30/2011
Gonzalez, Yolanda	Child Development Center	11/12/2010-6/30/2011
Gutierrez, Angelica	Child Development Center	11/12/2010-6/30/2011
Gutierrez, Maria	Child Development Center	11/12/2010-6/30/2011
Gutierrez, Maria	Child Development Center	11/12/2010-6/30/2011
Hardy, Stephanie	Child Development Center	11/12/2010-6/30/2011
Harria, Michelle	Child Development Center	11/12/2010-6/30/2011
Hearing, Antoinette	Child Development Center	11/12/2010-6/30/2011
Hernandez, Ben	Child Development Center	11/12/2010-6/30/2011
Hernandez, Laura	Child Development Center	11/12/2010-6/30/2011
Hernandez, LeAnna	Child Development Center	11/12/2010-6/30/2011
Hernandez, Paula	Child Development Center	11/12/2010-6/30/2011
Hernandez, Pauline	Child Development Center	11/12/2010-6/30/2011

Herrera, Bonnie	Child Development Center	11/12/2010-6/30/2011
Herrera, Minerva	Child Development Center	11/12/2010-6/30/2011
Herrera, Veronica	Child Development Center	11/12/2010-6/30/2011
Hughes, Kerstin	Child Development Center	11/12/2010-6/30/2011
Humphrey, Mary	Child Development Center	11/12/2010-6/30/2011
Jackson, Shawn	Child Development Center	11/12/2010-6/30/2011
Jackson, Tonae	Child Development Center	11/12/2010-6/30/2011
Jenkins, Sarah	Child Development Center	11/12/2010-6/30/2011
Johnson, Angelina	Child Development Center	11/12/2010-6/30/2011
Johnson, Belinda	Child Development Center	11/12/2010-6/30/2011
Kerr, Morlan	Child Development Center	11/12/2010-6/30/2011
Klug, Jared	Criminal Justice Division	11/12/2010-6/30/2011
Knox, Neyda	Child Development Center	11/12/2010-6/30/2011
Koch, Brandon	Criminal Justice Division	11/12/2010-6/30/2011
Kuck, Kathleen	Child Development Center	11/12/2010-6/30/2011
Laguna, Ambar	Child Development Center	11/12/2010-6/30/2011
Lane, Alison	Child Development Center	11/12/2010-6/30/2011
LaQue, Elaine	Child Development Center	11/12/2010-6/30/2011
LaQue, Valerie	Child Development Center	11/12/2010-6/30/2011
Lee, Vanessa	Child Development Center	11/12/2010-6/30/2011
Licon, Joshua	Child Development Center	11/12/2010-6/30/2011
Loaiza, Pricisla	Child Development Center	11/12/2010-6/30/2011
Loaiza, Stephanie	Child Development Center	11/12/2010-6/30/2011
Lobato, Ted	Child Development Center	11/12/2010-6/30/2011
Lockhart, Melody	Child Development Center	11/12/2010-6/30/2011
Lopez, Alma	Child Development Center	11/12/2010-6/30/2011
Lopez, Catalina	Child Development Center	11/12/2010-6/30/2011
Lopez, Cynthia	Child Development Center	11/12/2010-6/30/2011
Lopez, Maria	Child Development Center	11/12/2010-6/30/2011
Lopez, Patricia	Child Development Center	11/12/2010-6/30/2011
Louder, Qulia	Child Development Center	11/12/2010-6/30/2011
Lucero, Alicia	Child Development Center	11/12/2010-6/30/2011
Lujan, Hermalinda	Child Development Center	11/12/2010-6/30/2011
Luna-Joanis, Norma	Child Development Center	11/12/2010-6/30/2011
Macias, Brandy	Child Development Center	11/12/2010-6/30/2011
Madrias, Melissa	Child Development Center	11/12/2010-6/30/2011
Magana, Carrie	Child Development Center	11/12/2010-6/30/2011
Maldonado, Araceli	Child Development Center	11/12/2010-6/30/2011
Malmberg, Amanda	Child Development Center	11/12/2010-6/30/2011
Mandene, Acona	Child Development Center	11/12/2010-6/30/2011
Manzo, Leyla	Child Development Center	11/12/2010-6/30/2011
Marin, Theresa	Child Development Center	11/12/2010-6/30/2011
Marion, Kindra	Child Development Center	11/12/2010-6/30/2011
Marquez, Guadalupe	Child Development Center	11/12/2010-6/30/2011
Marquez, Sabrina	Child Development Center	11/12/2010-6/30/2011
Marrufo, Corina	Child Development Center	11/12/2010-6/30/2011
Marrufo, Vivian	Child Development Center	11/12/2010-6/30/2011
Martin, Ellen	Child Development Center	11/12/2010-6/30/2011
Martinez, Maria	Child Development Center	11/12/2010-6/30/2011
Mayo, Sultanah	Child Development Center	11/12/2010-6/30/2011
Mc Bride, Jamie	Child Development Center	11/12/2010-6/30/2011

Medina, Jennifer	Child Development Center	11/12/2010-6/30/2011
Mendoza, Alma	Child Development Center	11/12/2010-6/30/2011
Mestas, Selena	Child Development Center	11/12/2010-6/30/2011
Meza, Ana	Child Development Center	11/12/2010-6/30/2011
Migaiolo, John	Criminal Justice Division	12/10/2010-6/30/2011
Millan, Gabriela	Child Development Center	11/12/2010-6/30/2011
Mitchell, Taiesha	Child Development Center	11/12/2010-6/30/2011
Molano, Jennifer	Child Development Center	11/12/2010-6/30/2011
Moran, Azalia	Child Development Center	11/12/2010-6/30/2011
Moreno, Antonio	Applied Technology/Auto	11/12/2010-6/30/2011
Moreno, Catherine	Child Development Center	11/12/2010-6/30/2011
Munoz, Kayli	Child Development Center	11/12/2010-6/30/2011
Munoz, Maribel	Child Development Center	11/12/2010-6/30/2011
Nadreau, Tara	Child Development Center	11/12/2010-6/30/2011
Negrete, Miriam	Child Development Center	11/12/2010-6/30/2011
Noriega, Lizette	Child Development Center	11/12/2010-6/30/2011
Nova, Consuela	Child Development Center	11/12/2010-6/30/2011
Olguin, Abda	Child Development Center	11/12/2010-6/30/2011
Olmos, Sundae	Child Development Center	11/12/2010-6/30/2011
Ortega, Jennifer	Child Development Center	11/12/2010-6/30/2011
Ortega, Mayra	Child Development Center	11/12/2010-6/30/2011
Ortiz, Megan	Child Development Center	11/12/2010-6/30/2011
Osores, Christina	Child Development Center	11/12/2010-6/30/2011
Padilla, Tania	Child Development Center	11/12/2010-6/30/2011
Parea, Karina	Child Development Center	11/12/2010-6/30/2011
Parraral Daniel	Child Development Center	11/12/2010-6/30/2011
Pasillas, Melissa	Child Development Center	11/12/2010-6/30/2011
Perez, Esther	Child Development Center	11/12/2010-6/30/2011
Perez, Norma	Child Development Center	11/12/2010-6/30/2011
Pineda, Rosa	Child Development Center	11/12/2010-6/30/2011
Pino, Michelle	Child Development Center	11/12/2010-6/30/2011
Poynter, Wonder	Child Development Center	11/12/2010-6/30/2011
Pulido, Leslie	Child Development Center	11/12/2010-6/30/2011
Quinines, Eva	Child Development Center	11/12/2010-6/30/2011
Quiroz, Blanca	Child Development Center	11/12/2010-6/30/2011
Ramirez, Derek	Criminal Justice Division	11/12/2010-6/30/2011
Ramirez, Joceyln	Child Development Center	11/12/2010-6/30/2011
Ramirez, Maricela	Child Development Center	11/12/2010-6/30/2011
Reynolds, Byron	Child Development Center	11/12/2010-6/30/2011
Reynolds, Darlene	Child Development Center	11/12/2010-6/30/2011
Reynosa, Heather	Child Development Center	11/12/2010-6/30/2011
Ridgeway, Nicole	Child Development Center	11/12/2010-6/30/2011
Rivera, Valerie	Child Development Center	11/12/2010-6/30/2011
Rocha, Victoria	Child Development Center	11/12/2010-6/30/2011
Rodriguez, Carla	Child Development Center	11/12/2010-6/30/2011
Rodriguez, Erika	Child Development Center	11/12/2010-6/30/2011
Rodriguez, Janis	Child Development Center	11/12/2010-6/30/2011
Rodriguez, Monica	Child Development Center	11/12/2010-6/30/2011
Rodriguez, Renee	Child Development Center	11/12/2010-6/30/2011
Rogers, Chris	Child Development Center	11/12/2010-6/30/2011
Rogers, Kimberly	Child Development Center	11/12/2010-6/30/2011

Romero, Jennifer	Child Development Center	11/12/2010-6/30/2011
Romo, Guadalupe	Child Development Center	11/12/2010-6/30/2011
Romo, Leticia	Child Development Center	11/12/2010-6/30/2011
Roque, Esperanza	Child Development Center	11/12/2010-6/30/2011
Ruelas, Noemi	Child Development Center	11/12/2010-6/30/2011
Runyan, Laura	Child Development Center	11/12/2010-6/30/2011
Salazar, Ofelia	Child Development Center	11/12/2010-6/30/2011
Salinas, Yesenia	Child Development Center	11/12/2010-6/30/2011
Samperio, Vienna	Child Development Center	11/12/2010-6/30/2011
Sanchez, Debbie	Child Development Center	11/12/2010-6/30/2011
Sanchez, Maria	Child Development Center	11/12/2010-6/30/2011
Sanchez, Viridiana	Child Development Center	11/12/2010-6/30/2011
Sandoval, Adrianna	Child Development Center	11/12/2010-6/30/2011
Sandoval, Stephanie	Child Development Center	11/12/2010-6/30/2011
Shantell, Tinjara	Child Development Center	11/12/2010-6/30/2011
Solorzano, Guadalupe	Child Development Center	11/12/2010-6/30/2011
Sorla, Nadia	Child Development Center	11/12/2010-6/30/2011
Stephani, Yunita	Child Development Center	11/12/2010-6/30/2011
Stone, Lauren	Child Development Center	11/12/2010-6/30/2011
Tapia, Claudia	Child Development Center	11/12/2010-6/30/2011
Tovar, Ana	Child Development Center	11/12/2010-6/30/2011
Tran, David	Child Development Center	11/12/2010-6/30/2011
Trujillo, Jennifer	Child Development Center	11/12/2010-6/30/2011
Tyus, Jami	Child Development Center	11/12/2010-6/30/2011
Vallejo, Maritza	Child Development Center	11/12/2010-6/30/2011
Vantine, August	Child Development Center	11/12/2010-6/30/2011
Vasquez, Rosa	Child Development Center	11/12/2010-6/30/2011
Venegas, Joseleme	Child Development Center	11/12/2010-6/30/2011
Villalobos, Alicia	Child Development Center	11/12/2010-6/30/2011
Villalobos, Norma	Child Development Center	11/12/2010-6/30/2011
Villegas, Anahi	Child Development Center	11/12/2010-6/30/2011
Villegas, Norma	Child Development Center	11/12/2010-6/30/2011
Walker, Dina	Child Development Center	11/12/2010-6/30/2011
Walter, Rayna	Child Development Center	11/12/2010-6/30/2011
Ward, Monica	Child Development Center	11/12/2010-6/30/2011
Ward, Tiana	Child Development Center	11/12/2010-6/30/2011
West, Theresa	Child Development Center	11/12/2010-6/30/2011
Whitworth, Commonesha	Child Development Center	11/12/2010-6/30/2011
Williams, Cynthia	Culinary Arts Program	11/12/201-5/31/2011
Wilson, Torri	Child Development Center	11/12/2010-6/30/2011
Yacob, Charity	Child Development Center	11/12/2010-6/30/2011
Yarber, Danai	Child Development Center	11/12/2010-6/30/2011
Zamora, Monica	Child Development Center	11/12/2010-6/30/2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

Attachments

Routine Contracts and Agreements***Scheduled Board Date 11/4/2010***

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
J & J Auto Fabrics, Inc	(7007) ASB Discount Program - Wholesale pricing with valid ASB Card Term: 11/4/2010 - 6/30/2011	Student Life/SBVC	Trimmer Price	SSutorus

SubTotal for ASB Discount Program: 1

CalWorks Off-Campus Work Study

McMorris Chiropractic Health Care	(6997) CalWorks Off-campus Workstudy - Student - Islas, Emina Term: 10/6/2010 - 6/30/2011 01-46-01-8120-0266-5120.00-6470	Calworks/SBVC	\$10.00 50% reimbursed of per hour	SSutorus
Yucaipa, City of	(7014) CalWorks Off-Campus Workstudy - Student - Mellado, Kellee C. Term: 10/12/2010 - 6/30/2011 01-46-02-8120-0266-5120.00-6470	Calworks/CHC	\$8.75 50% reimbursed of per hour	SSutorus

SubTotal for CalWorks Off-Campus Work Study: 2

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	College Board, the	(7024) Software License - Renewal of IBM ASC11 with updates for one year Term: 12/10/2010 - 12/9/2011 01-00-03-9010-0000-4430.00-6780	DETS/SBCCD	\$163.13	SSutorus
	Computer Land of Silicon Valley	(7025) Software System License - Renewal of Software System for "SYMC Backup Exchange Agent for MS", "Optional Control Admin Server Backup Exchange for WIN", and "Backup Systems Server for WIN" Term: 11/5/2010 - 11/4/2011 01-00-03-9010-0000-5639.00-6780	DETS/SBCCD	\$1,850.00	SSutorus
	Eco-Hut Academy, LLC	(6834) Service - Provide Fee Based Training in Solar Design and BPI Certification - Contractor is to receive 50% of Net Revenue collected from enrolled participants: Amendment 1 - Date change from 08/16/2010-09/18/2010 is now 10/25/2010-11/04/2010 Term: 10/25/2010 - 11/4/2010 01-04-03-9115-0000-5120.00-7010 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	50% of Net Revenue	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
First Student Charter	(7001) Rental - Bus rental for field trip to Birch Aquarium in La Jolla Term: 11/6/2010 - 11/6/2010 01-00-02-4651-0000-5611.00-1914	Science/CHC	\$508.45	SSutorus
Grubb & Ellis	(7016) Service - Six properties surrounding current district office to be appraised Term: 11/5/2010 - 6/30/2011 42-37-03-9514-0000-6110.00-7100	Facilities Planning/SBCCD	\$15,500.00	SSutorus
Industrial Fire Protection, Inc	(7013) Service - Five year inspection on fire risers (roof access stairs) in ADSS, Auditorium, and Library buildings for a total of six risers Term: 11/8/2010 - 12/31/2010 41-35-15-9508-0000-5120.00-7100	Maintenance/SBVC	\$1,680.00	SSutorus
Industrial Hygiene Management (IHM)	(7005) Service - Formaldehyde Sampling in Laboratory Term: 11/8/2010 - 12/31/2010 01-92-25-9520-0000-5120.00-6510	Maintenance/CHC	\$2,500.00	SSutorus
Inland Empire Job Corps Center	(7009) MOU - To establish a work-based learning program for Job Corps participants Term: 11/8/2010 - 6/30/2011	Calworks/SBVC	No Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Larco Enterprises	(7006) Rental - Bus rental for ASB retreat to Camp Fox Term: 11/5/2010 - 11/7/2010 Note - This is an acceptable use of categorical/grant funds	Student Life/SBVC Trust Acct Student Rep	\$900.00	SSutorus
Ride Links, Inc	(7015) Service - RideLinks Commute and Travel Survey for American College & University President's Climate Commitment's (ACUPCC's) Green House Gas (GHG) inventory and South Coast Air Quality Management District (SCAQMD) Rule 2202 compliance Term: 11/5/2010 - 6/30/2011 01-00-03-9006-0000-5120.00-6720	Facilities Planning/SBCCD	\$5,900.00	SSutorus
San Diego County Superintendent of Schools	(7000) Rental - Camp Rental for SBVC ASB Retreat Term: 11/5/2010 - 11/7/2010 Note - This is an acceptable use of categorical/grant funds	Student Life/SBVC Trust Acct Student Rep	\$5,560.00	SSutorus
Shalimar Tours & Charter	(7008) Rental - Bus rental for field trip to San Diego Term: 11/12/2010 - 11/12/2010 01-00-15-8220-0461-5611.00-6330 Note - This is an acceptable use of categorical/grant funds	Transfer Center/SBVC	\$1,089.06	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Technical Employment Training, Inc	(7021) Service - Recruit and train students in specialized fields of Machine Trades Term: 11/5/2010 - 12/15/2010 01-00-35-8115-0467-5120.00-6840 Note - This is an acceptable use of categorical/grant funds	PDC/SBCCD	\$19,000.00	SSutorus

SubTotal for General: 13

General - FY 2010-2011

Quick Caption, Inc	(6684) Service - Real Time Educational captioning services for students enrolled in SBCCD wide academic courses: Amendment not to exceed amount for SBVC is \$17,881 and for CHC is \$7,702 Term: 7/1/2010 - 6/30/2012 01-11-01-8204-0202-5120.00-6420 Note - This is an acceptable use of categorical/grant funds	DSP&S/SBCCD	\$25,583.00 Not to Exceed	SSutorus
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SubTotal for General - FY 2010-2011: 1

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>				
Avid Technology, Inc	(7022) Software License - Classroom site license for 19 Computers for Avid Media Composer with one year support, 1 License for 5 computer for Avid Media Composer Academic Software Five Pack with one year support, plus one year priority support included at no charge Term: 8/31/2010 - 6/30/2011 01-12-01-8111-0457-5830.00-0604	Radio/TV/Film/SBVC	\$3,771.00	SSutorus
Impressions Gourmet Catering	(7004) Service - Catering for EDA Round Table Event Term: 10/7/2010 - 10/7/2010 01-04-03-8115-0000-5809.00-7010 Ratification is requested; contract not received in time for previous Board meetings	PDC/SBCCD	\$591.60	SSutorus
SPSS, Inc an IBM Company	(7010) Software License - One copy of PASW Advanced and Basic for one year Term: 6/21/2010 - 6/20/2011 01-00-32-9002-0228-5639.00-6600 Ratification is requested; contract not received in time for previous Board meetings	Instruction/CHC	\$297.83	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>General - Ratified</i>				
SPSS, Inc an IBM Company	(7011) Software License - One copy of PASW Statistics Basic and Advanced for one year Term: 6/21/2010 - 6/20/2011 01-00-32-9002-0228-5539.00-6600 Ratification is requested; contract not received in time for previous Board meetings: Note - This is an acceptable use of categorical/grant funds	Instruction/CHC	\$417.50	SSutorus
Stanley Security Solutions	(7003) Service - Furnish and install panic button in Maintenance and Operations office Term: 9/30/2010 - 6/30/2015 41-00-35-9508-0000-5620.00-7100 Ratification is requested; Health and safety concern	Maintenance/SBVC plus \$15 per month monitoring	\$372.00	SSutorus
Systems Technology Associates - STA	(6307) Service - HP hardware maintenance agreement onsite support, hardware problem diagnosis; onsite support including parts and materials 24/7: Amendment to extended contract through 10/31/2010 Term: 10/1/2009 - 10/31/2010 01-00-03-9010-0000-5639.00-6780 Ratification Requested the Contract was Not Received in time for Previous Board Meeting	DETS/SBCCD	\$36,372.00	BBaron
<i>SubTotal for General - Ratified: 6</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Income - Facilities Use

Baca, Joe, Office of Congressman	(6998) Facilities Use - Use of Auditorium for National Hispanic Heritage Month - Latino/Latina High School Student Awards Recognition Term: 10/28/2010 - 10/28/2010	President/SBVC	Fee Waived 11/04/2010		SSutorus
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SubTotal for Income - Facilities Use: 1

Income - General

San Bernardino, County of	(7002) Contract Services - PDC to Perform Analysis to determine industry clusters in San Bernardino County Term: 9/23/2010 - 12/31/2010 01-62-03-8115-0000-8839.00-0000	PDC/SBCCD		\$85,061.00	SSutorus
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Waste Receptacle Advertising Partners (W.A.S.P.)	(7023) License - License of Trash Can Receptical Advertising Space on CHC Campus Term: 11/22/2010 - 11/21/2011 01-00-02-9520-0000-8990.00-0000	Administrative Services/CHC		50% of Revenue	SSutorus
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SubTotal for Income - General: 2

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	Foundation for California Community Colleges	(6838) Grant - Child Development Careers Works ("CDC-WORKs!") Student Support Achievement Program: Increase in funding from \$50,100 to \$58,405 and language change for clarification Term: 7/1/2010 - 6/30/2011 01-00-01-8120-0265-8629.00-0000	Calworks/SBVC	\$58,405.00	SSutorus
	Foundation for California Community Colleges	(6999) Grant - Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP) Term: 7/1/2010 - 6/30/2011 01-00-01-8306-0000-8659.00-0000	Calworks/SBVC	\$22,500.00	SSutorus
<hr/> <i>SubTotal for Income - Grant: 2</i> <hr/>					
<u>Sheriff On Site Supervisor</u>					
	Migaiolo, John	(7012) Sheriff On Site Supervisor for Basic Academy Term: 1/7/2010 - 6/30/2013	Police Science/SBVC	No Cost	SSutorus
<hr/> <i>SubTotal for Sheriff On Site Supervisor: 1</i> <hr/>					
<i>Grand Total Contracts for Board Date 11/4/2010: 29</i>					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Budget Adjustment

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

Office of the President

SEP 30 2010

RECEIVED
S.B.V.C.

SEP 29 2010

Budget Adjustment 2010-2011

VICE PRESIDENT OF
STUDENT SERVICES

Date 9/23/2010	Location SBVC/CDC-WORKs!	Responsibility Center Manager Zelma Russ Damon Bell	President Debra Daniels
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INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8120	0265	8629.00	0000	Other Categorical Apportionment - TANF-CDC	\$ 8,305.00
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL								\$ 8,305.00

EXPENSES

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8120	0265	2181.00	6499	Salary	\$ 8,305.00
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL								\$ 8,305.00

JUSTIFICATION

Augmentation adjustment made to reflect increase in the CDC-WORKs! (formerly TANF-CDC) budget for fiscal year 2010/2011.

Controller <i>C. [Signature]</i>	Chancellor	Board Action Date 11/4/10
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
10/4/10	SBVC	Debra S. Daniels	<i>[Signature]</i> 10/5/10
Account			

Fund	Lf Sp	Sta	Program	Subpro	Object	Type	Account Name	Amount in \$'s
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INCOME

01	00	01	8208	0000	8890.00	0000	Other Local Revenues	25,000

EXPENSE

01	00	01	8208	0000	1480.00	6310	Non-Instruction Hourly	25,000

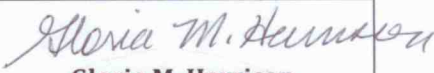
JUSTIFICATION

Establish income account for income paid from LACCD; establish general fund account (from income) for anticipated expense associated with non-instructional hourly pay.

Controller	Chancellor	Board Action Date
<i>[Signature]</i>		11/4/10
Batch Transfer Number / Reference #	Posted By:	Date:

SBCCD BUDGET ADJUSTMENT

ORIGINAL

Date	Location	Responsibility	President
10/05/2010	CHC		 Gloria M. Harrison

INCOME


Fund	Lf	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	02	9002	0157	8199.00	0000		\$ 601,000
								\$ 601,000

EXPENSE

Fund	Lf	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	02	9002	0157	1102.00	6199	Reassign Time	\$ 20,000
01	00	02	9002	0157	1283.00	6199	Cert. Non-Mgt. Non-Teach	185,000
01	00	02	9002	0157	1480.00	6199	Noninstruction Hourly	10,000
01	00	02	9002	0157	2181.00	6199	Class Unit Member	105,000
01	00	02	9002	0157	3XXX.XX	6199	Benefits (Academic/Class)	75,000
01	00	02	9002	0157	4500.00	6199	Noninstructional Supplies	4,000
01	00	02	9002	0157	5113.00	6199	Independent Contractors	8,000
01	00	02	9002	0157	5120.00	6199	Other Contracts/Outside Serv	30,000
01	00	02	9002	0157	6120.00	6199	Site Improvement	20,000
01	00	02	9002	0157	6400.00	6199	Addl/ Improved Equipment	8,000
01	00	02	9002	0157	6410.00	6199	Addl Equip-\$1,000 or more	136,000
								\$ 601,000

JUSTIFICATION

To establish the new 2010-2015 CHC Institutional Title V grant income and expense accounts. This grant will be in the amount of \$601,000.00 for the period of 10/01/2010 through 09/30/2011. The total for the 5 years of the grant is \$3,119,044.

Controller	Chancellor	Board Action Date
		11/4/10

Batch Transfer #/Ref #	Posted By	Date

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President <i>Gloria M. Harrison</i> Gloria M. Harrison
10/7/10	CHC	Gloria M. Harrison <i>GMH</i>	

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	02	9002	0000	8890.00	0000	Other Local Revenue	\$6,317.00

EXPENSE

01	00	02	9002	0000	5801.00	6600	Advertising	\$6,317.00

JUSTIFICATION

Pepsi Allocation

Controller <i>Chongaw</i>	Chancellor	Board Action Date <i>11/4/10</i>
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Batch Transfer #/Ref #	Posted By	Date

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
9/30/10	District	Charlie Ng	

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	42	33	9006	0000	8199.00	0000	ARRA FUNDING	-56,235.00
01	42	01	9002	0238	8199.00	0000	ARRA FUNDING	31,284.00
01	42	02	9002	0238	8199.00	0000	ARRA FUNDING	13,408.00

EXPENSE

01	42	33	9006	0000	5809.00	0000	OTHER EXPENSES/FEES	-56,235.00
01	42	01	9002	0238	2381.00	6420	NON STUDENT HOURLY	24,866.00
01	42	01	9002	0238	2181.00	6420	CLASSIFIED UNIT MEMBER	6,418.00
01	42	02	9002	0238	1283.00	6199	CERT NON MGMT	13,408.00

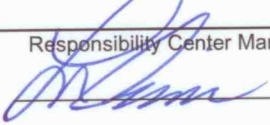
JUSTIFICATION

TO DISTRIBUTE ARRA FUNDING AND CLASSIFY THEM AS RESTRICTED.

Fiscal Services		Board Action Date
		# 11/4/10

Batch Transfer Number/Reference #	Posted By:	Date:

Budget Adjustment 2011

Date	Location	Responsibility Center Manager	
10/12/2010	KVCR		_____

INCOME


Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
76	00	03	8110	0000	8823.00	7099	Gift Revenue	\$ 1,430,681.00
								\$ 1,430,681.00

EXPENSES

76	00	03	8110	0000	2100.00	7099	Contract Classified Non-Instr.	\$ 649,376.00
76	00	03	8110	0000	2181.00	7099	Class Unit Member Noninstructional	\$ 402,264.00
76	00	03	8110	0000	2380.00	7099	Part-time/Overtime/Student	\$ 15,000.00
76	00	03	8110	0000	2382.00	7099	Overtime - Contract Employee	\$ 17,000.00
76	00	03	8110	0000	2386.00	7099	Substitute, No Add. Cost	\$ -
76	00	03	8110	0000	3220.00	7099	Pers-Class/I.A.-Non-Ins Adm/Sup	\$ 70,685.00
76	00	03	8110	0000	3228.00	7099	Pers Class/I.A.-Non-Inst-Other	\$ 46,672.00
76	00	03	8110	0000	3320.00	7099	OASDI Clas/I.A.Non-Ins Adm/Sup	\$ 40,208.00
76	00	03	8110	0000	3328.00	7099	OASDI Class/I.A.-Non-Inst Other	\$ 24,172.00
76	00	03	8110	0000	3346.00	7099	Medicare Non-Instructional	\$ 16,057.00
76	00	03	8110	0000	3360.00	7099	Pars-Non-Instructional	\$ -
76	00	03	8110	0000	3420.00	7099	Health & Welfare-Clas/I.A-N.I.	\$ -
76	00	03	8110	0000	3421.00	7099	Dental Class/I.A. Non-Instruct	\$ 7,925.00
76	00	03	8110	0000	3422.00	7099	Bshield-POS Class/I.A.Non-Inst	\$ 9,100.00
76	00	03	8110	0000	3423.00	7099	Kaiser-Class/I.A. Non-Instruct	\$ 9,825.00
76	00	03	8110	0000	3424.00	7099	Bshield-HMO Class/I.A.Non-Inst	\$ 93,397.00
76	00	03	8110	0000	3425.00	7099	Vision Class/I.A. Non-Inst	\$ 2,750.00
76	00	03	8110	0000	3426.00	7099	A.S.Chiro Class/I.A.-Non-Instr	\$ 550.00
76	00	03	8110	0000	3520.00	7099	SUI Class/I.A. Non-Ins Adm/Sup	\$ 4,500.00
76	00	03	8110	0000	3528.00	7099	SUI Class/I.A. Non-Instr Other	\$ 2,600.00
76	00	03	8110	0000	3620.00	7099	W/C Class/I.A.-Non-Ins-Adm/Sup	\$ 7,200.00
76	00	03	8110	0000	3628.00	7099	W/C Class/I.A.-Non-Instr-Other	\$ 7,200.00
76	00	03	8110	0000	3920.00	7099	Life-Class/I.A.-Non-Ins Adm/Sup	\$ 400.00
76	00	03	8110	0000	3928.00	7099	Life-Class/I.A.-Non-Inst-Other	\$ 400.00
76	00	03	8110	0000	3982.00	7099	HHRC-Class/I.A.-Non-Ins-Adm/Su	\$ 200.00
76	00	03	8110	0000	3983.00	7099	HHRC-Class/I.A.-Non-Ins-Others	\$ 200.00
76	00	03	8110	0000	3992.00	7099	In Lieu of Benefits - Classified	\$ 3,000.00
								\$ 1,430,681.00

JUSTIFICATION

To setup accounts for the San Manuel Cultural Channel Project

Controller	Chancellor	Board Action Date
		11/4/10
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

MATTHEW ISAAC and ALBERT MANIAOL to Pasadena, California, November 18-20, 2010, to attend the 2010 CCLC Convention & Partner Conferences, with time and expenses. Dr. Isaac is invited to give a presentation while both will attend workshops on sustaining student success in community colleges.

BRUCE BARON to Sacramento, California, November 9-10, 2010 to attend the Annual Community College Facility Coalition Conference, with time and expenses.

DONALD L. SINGER to Pasadena, California, November 17-20, 2010 to attend the CCLC Annual Convention & Partner Conferences, with expenses. This conference was approved on August 12, 2010 for September 18-20. The Community College Trustees will hold their board meeting on the 17th, and Dr. Singer is a member of that board.

SBVC

JEANNE MARQUIS to Reno, Nevada, October 25-29, 2010 to attend the National Association of International Educators Conference, with time and expenses. This conference will ensure that the college and its international students are in compliance with the F-1 student visa regulations set by the homeland security and USCIS.

JOHN STANSKAS to Anaheim, California, November 11-13, 2010 to attend the Academic Senate for the California Community Colleges Plenary Session, with time and expenses. In addition to being a voting delegate for the college at the Plenary Session, Dr. Stanskas will also participate as a presenter for breakout sessions regarding Basic Skills as part of his work on the ASCCC Basic Skills committee.

CHC

CARRITA MORALES to San Diego, California, December 12-14, 2010 to attend the California Association of Student Financial Aid Administrators Conference, with time and expenses. This conference will provide training on recent changes to financial aid.

JOHN MUSKAVITCH to San Diego, California, December 9-12, 2010 to attend the California Community College Student Financial Aid Administrators Association Conference, with time and expenses. This conference will provide state updates on new rules and regulations for the 2011-12 year. Mr. Muskavitch is also presenting a session on BOG vs. PELL at the conference.

JOHN MUSKAVITCH to San Diego, California, December 9-14, 2010 to attend the California Association of Student Financial Aid Administrators, with time and expenses. This conference will provide federal updates for the 2011-12 award year and year-round PELL Phase II updates on new rules and regulations regarding Title IV.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: November 4, 2010
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

Event: Association of Chief Business Officials, Institute II Training
Dates: November 12, 2010, December 3, 2010, January 21, 2011,
February 4, 2011
Amount: \$2,800.00
Item: CBO Training

The District Business Manager will be enrolled in the Association of Chief Business Officials, Institute II Training which covers leadership, negotiations, bond management, budget development and current issues.

Event: Citizens Bond Oversight Committee Meeting
Date: November 16, 2010
Amount: \$50
Location: District Office
Item: Refreshments

Event: Chancellor's Holiday Open House
Date: December 7, 2010
Amount: \$2,500
Location: District Office
Item: Refreshments
No district funds will be expended for this event.

SBVC

Event: Science and Technology Day
Date: November 19, 2010
Amount: \$5,000.00
Item: Refreshments, Supplies, Bussing and Memorabilia

The Science Division is sponsoring an outreach program targeted to serve approximately 300 local high school students. Funding source is the Science and Math Student Success Consortium Grant.

Event: Perkins Advisory Committee Meeting
Date: November 17, 2010
Amount: \$500.00
Item: Refreshments

Provisions outlined within the Perkins Grant state that a local advisory committee meeting must be held annually. This committee meeting will host both SBVC staff members and off-campus guests. Funding source is the Carl Perkins IV Grant.

Event: Inter-Club Council End of the Semester Gathering
Date: November 24, 2010
Amount: \$300.00
Item: Refreshments, decorations and giveaways

Sponsored by the Inter Club council, this event celebrates student leadership and club participation throughout the semester. Anticipated attendance is 1,000 students. Funding source is the Inter Club Council trust account.

Event: Youth Empowerment Strategies for Success/Independent Living Program
(YESS/ILP) Graduation/Ceremony

Date: December 14, 2010

Amount: \$600.00

Item: Refreshments and decorations

Sponsored by the Youth Empowerment Strategies for Success/Independent Living Program, this event will celebrate the graduation of the foster youth who have successfully completed the ten-week Independent Living Program classes. Anticipated attendance is 45 participants. Funding source is the YESS/ILP grant.

CHC

Event: CHC Holiday Gathering

Date: December 8, 2010

Amount: \$1,000.00

Item: Refreshments

No district funds will be expended for this event.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Larry Buckley, Vice President, Instruction, SBVC
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Donation

RECOMMENDATION

It is recommended that the Board of Trustees approve the donations made to the SBVC Softball program.

OVERVIEW

Contributors can support Valley College's programs through various donations to be used in the education of the students in our programs. The donation, on behalf of Bryan Kanady, of infield dirt will enhance services by this department to the campus as a whole.

ANALYSIS

The donation of the items for the SBVC Softball program will ensure training opportunities for our students.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Budgeted

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Retired Assets By Date Range
September 20, 2010 through October 10, 2010

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0020676	9/29/2010	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1998	\$4,200.00	\$0.00
0020679	9/29/2010	CRAFTON HILLS COLLEGE	ENGRAVER	7/1/1970	\$325.00	\$0.00
0026657	10/5/2010	SAN BERNARDINO VALLEY COLLEGE	Monitor, PC	9/1/2006	\$1.00	\$0.00
0026658	10/5/2010	SAN BERNARDINO VALLEY COLLEGE	Monitor, PC	9/1/2006	\$1.00	\$0.00
Total:					\$4,527.00	

Non Fixed Asset Report
November 2010

1982 Isuzu Pickup Truck	VIN: JAABL14N5C0716013
1985 Chevrolet Van 30	VIN: 1GCGG35K6SFI50177
1987 Chevrolet Celebrity	VIN: 1G1AW51W646144687
1990 Chevrolet Silverado 1500	VIN: 1GCDC14K9L2258138
1990 Ford F-257 Pickup	VIN: 1FTHF25G4LPA59695
1991 Buick Reatta	VIN: 1G4EC13L6MB900741
1991 Nissan Infiniti J3OT	VIN: JNKAY21K4PM000045
1994 Chevrolet Suburban	VIN: 1GNGK26N1RJ316058
1996 Toyota Corolla	VIN: 1NXBB02E7TZ459594
1998 Chevrolet S-10 Pickup	VIN: 1GCDT19W7W8100015
1999 Hyundai Sonata	VIN: KMHWF35VXXA030217
2000 Daewoo Nubira	VIN: KLAJB52Z1YK402947
IBM electric typewriter	
Brother fax machine	
Dry erase board	
Computer speaker	
Black file cabinet, 3-door	
Black metal desk overhead unit	
Plastic pull-down tables (x5)	
Large metal file	
Metal chair carrier	
Privacy screen	
HP DeskJet color printer	
Thijton electronic stimulator	
Strain gauge pre-amp (x3)	
EGG, amplifier (x3)	
810 amplifier/supply (x2)	
Isolated pre-amp (x4)	
Electric typewriter	
15" CRT Apple monitor	
PowerMac G3 and keyboard	
Luminair lamp	
Cadaver cart	
Triple balance beam (x2)	
White filing cabinet	
Metal chair (x4)	
Office table - long/rectangular	
Book shelf (x2)	
Compaq computer printer	
Office chair (Purple)	
LP player/turntable	
Wheelchair	
Industrial stove (x5)	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Surplus and Donation of Property

RECOMMENDATION

It is recommended that the Board of Trustees declare the 1984 White diesel truck has no value and approve the donation to Barstow Community College District in Barstow, CA.

OVERVIEW

Education Code 81450.5 provides that the governing board may determine items, which are no longer required for school purposes, as surplus and donate these items to another community college district without advertising for sale.

ANALYSIS

The 1984 White diesel truck (VIN: 1WUCBBUE4EN065283) has been used for instruction at the San Bernardino Valley College Transportation Center. The truck has since been replaced with newer diesel trucks to meet the program's continued instructional needs. Barstow Community College District has examined the truck, has determined that the item would be usable in its instructional programs, and will accept the donation.

BOARD IMPERATIVE

- II. Learning Centered Institution for Student Access, Retention and Success.
- III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice-Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Surplus and Donation of Property

RECOMMENDATION

It is recommended that the Board of Trustees declare the ten industrial machines on the attached list have no value and approve their donation to San Bernardino County Superintendent of Schools Regional Occupational Program.

OVERVIEW

Education Code 81450.5 provides that the governing board may determine items, which are no longer required for school purposes, as surplus and donate these items to another school district without advertising for sale.

ANALYSIS

The ten industrial machines (list attached) have been used for instruction in the San Bernardino Valley College machine trades program. The machines have since been replaced with newer industrial machines to meet the program's continued instructional needs. San Bernardino County Superintendent of Schools has examined the industrial machines, has determined that the items would be usable in its instructional programs, and will accept the donation.

BOARD IMPERATIVE

- II. Learning Centered Institution for Student Access, Retention and Success.
- III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

Donation of Surplus

Machine Trades Program Industrial Machines
to
San Bernardino County Superintendent of Schools
Regional Occupational Program

Lagun Vertical Mill	Serial No. 51584
Lagun Vertical Mill	Serial No. 79907
Lagun Vertical Mill	Serial No. 77677
Lagun Vertical Mill	Serial No. 51866
Kondia Vertical Mill	Serial No. 319154
Cand Drill	Serial No. 1497208
Cand Drill	Serial No. 1497209
Cand Drill	Serial No. 1497210
Cand Drill	Serial No. 1497211
Horizontal Cutting Saw	Model No. 351411

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: November 4, 2010

SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for the Veterans Workshop sponsored by Joe Baca's Office to be held on November 13, 2010. This item was previously approved at the October 14th Board meeting, it is recommended for board approval with the new event date.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Purchasing through the County of San Bernardino

RECOMMENDATION

It is recommended that the Board of Trustees approve the purchasing from the County of San Bernardino for fiscal year 2010-2011.

OVERVIEW

The County of San Bernardino has a robust purchasing program whose competitively bid contracts are made available to other public agencies for piggyback procurement. This action is required to be taken by the Board annually.

ANALYSIS

Piggyback purchasing will save the District time, resources and cost by purchasing through the County of San Bernardino.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Purchases would be supported by a fully funded purchase order.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Del Benson, Program Manager, Kitchell/BRj

DATE: November 4, 2010

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Bond Measure P construction change orders and amendments, as listed below. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Community Recreation Facility						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Lawrence Rosine Company	CO-01	\$19,900	\$0	(\$10,000)	\$9,900	-50.03
Crafton Hills College – Learning Resource Center						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Couts Heating and Cooling	CO-03	\$2,037,000	\$200,398	\$36,345	\$2,273,743	4.39
San Bernardino Valley College – North Hall						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Devries Construction	CO-06	\$2,434,395	\$130,330	\$18,893	\$2,583,618	4.43
Devries Construction	CO-07	\$2,434,395	\$149,223	\$7,665	\$2,591,283	4.74
Queen City Glass	CO-04	\$454,994	\$6,465	\$3,320	\$464,779	2.15
Inland Building Company	CO-06	\$1,264,000	(\$1,984)	(\$327)	\$1,261,689	-0.18
Pro Tec Mechanical	CO-03	\$763,288	\$117,935	\$4,419	\$885,642	0.36
Total Proposed Changes				\$33,970		
San Bernardino Valley College – Media/Communications						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Montgomery Hardware	CO-04	\$217,700	\$18,641	\$3,012	\$239,353	9.95

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Current submitted construction change orders and amendments for Measure P total \$63,327, which is a 0.06% change from the original total contract amount of \$105,027,860.

The overall impact of amendments and change orders increases the Measure P construction contracts by \$4,434,567, resulting in a new overall change order percentage of 4.22%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure P funds.

Attachment



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Lawrence Rosine Company Amount: \$ (10,000)

Campus: CHC - Crafton Hills College Project: CRF - Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Credit back to the District for work not performed.

Accountability

This change was not part of the original design scope because: It was originally included in the scope an allowance for floor preparation in case that was needed. It was decided that there is no need for extra work, so forth credit comes back to the district.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-2008 in the amount of \$ 19,990

The current base contract amount with approved amendments equals \$ 19,990

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 9,990

This change order is subject to the 10% rule. It results in a -50.03 % change to the contract.

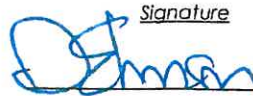
The cumulative amount of change orders for this contract equals \$ (10,000)

or -50.03 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

 Signature 10-14-2010 Date



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Couts Heating and Cooling Amount: \$ 36,345

Campus: CHC - Crafton Hills College Project: LRC - Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Some HVAC duct work not shown in architect's drawings, or there was a conflict, and so forth there was need for revisions. Moreover, campus requested Y strainer for heating hot water supply line.

Accountability

This change was not part of the original design scope because: There was additions to transfer ducts, which was not included in the contract documents, but required for proper HVAC return. Owner requested specific type of strainer for the water supply line, as well as relocation for fire/smoke damper to a different room.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 2,037,000

The current base contract amount with approved amendments equals \$ 2,178,161

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 2,273,743

This change order is subject to the 10% rule. It results in a 1.67 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 95,582

or 4.39 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Del Benson
Signature

Date

10-13-2010



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Devries Construction Amount: \$ 18,893

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Revise roof crickets to comply with roofing manufacturer's warranty and add a concrete curb at the sidewalk edge under Stair "B" to contain stone aggregate under the stair area.

Accountability

This change was not part of the original design scope because: The roof detail was changed to accommodate the raising of the HVAC equipment for proper drainage. Campus requested adding a concrete curb at the stair area to prevent students from possibly hitting their heads at the bottom of the stairs.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 2,434,395
 The current base contract amount with approved amendments equals \$ 2,473,934
 This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 2,583,618
 This change order is subject to the 10% rule. It results in a 0.76 % change to the contract.
 The cumulative amount of change orders for this contract equals \$ 109,684
 or 4.43 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	<u>Del Benson</u>	<u>10-13-2010</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Devries Construction Amount: \$ 7,665

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Add concrete curb to prevent run-off from existing landscape, restore and correct finish grade (backcharge to other contractor), restore grade where existing irrigation system over saturated the landscape area, and remove spoils from site (backcharge to other contractor).

Accountability

This change was not part of the original design scope because: Run-off from existing landscape and irrigation system was identified in the field after landscape installation. Contractors responsible for restoring grades did not perform that work and Devries was tasked to complete the work.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 2,434,395

The current base contract amount with approved amendments equals \$ 2,473,934

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 2,591,283

This change order is subject to the 10% rule. It results in a 0.31 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 117,349

or 4.74 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<i>Signature</i>	<i>Date</i>
	10-13-2010



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Queen City Glass Amount: \$ 3,320

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Provide glass for sound rated frames shown on construction documents but not included in any contractor scope of work bid package.

Accountability

This change was not part of the original design scope because: Window types were revised from clear tempered glass to mirrorpane type glass. This deleted the need to change all window frames to hollow metal type to achieve sound rating for the rooms.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 454,994

The current base contract amount with approved amendments equals \$ 454,994

- This request is an amendment and results in a revised contract amount of \$ _____
- This request is a change order and results in a revised contract amount of \$ 464,779

This change order is subject to the 10% rule. It results in a 0.73 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 9,785
or 2.15 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature

10-13-2010
Date



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Company Amount: \$ (327)

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Replace flooring damaged by other contractor (backcharge to other contractor at no cost to District).

Accountability

This change was not part of the original design scope because: During installation of the curtain in the MAC room the contractor damaged the wood plank floor. Inland Building Co. was tasked to repair the damaged flooring and backcharge costs to the curtain installer.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 1,264,000

The current base contract amount with approved amendments equals \$ 1,264,000

- This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,261,689

This change order is subject to the 10% rule. It results in a -0.03 % change to the contract.

The cumulative amount of change orders for this contract equals \$ (2,311)

or -0.18 % of the contract amount.

Signatures

	<i>Signature</i>	<i>Date</i>
Bond Program Manager	Del Benson	10-13-2010



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Pro Tec Mechanical Amount: \$ 4,419

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: Revise roof crickets to comply with roofing manufacturer's warranty.

Accountability

This change was not part of the original design scope because: The roof detail was change to accommodate the raising of the HVAC equipment for proper drainage.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 763,288

The current base contract amount with approved amendments equals \$ 882,485

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 885,642

This change order is subject to the 10% rule. It results in a 0.50 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 3,157

or 0.36 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Del Benson
Signature

Date

10-13-2010



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Montgomery Hardware Amount: \$ 3,012

Campus: San Bernardino Valley College Project: Media / Communications Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: Sound rated frames were shown in construction documents but not included in any scope of work for any contractors. To achieve required acoustics for the rooms the sound rated frames were installed by the hollow metal door contractor.

Accountability

This change was not part of the original design scope because: The scope of work for this item was not identified in any of the bid categories.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 217,700

The current base contract amount with approved amendments equals \$ 217,700

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 239,353

This change order is subject to the 10% rule. It results in a 1.38 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 21,653

or 9.95 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Del Benson
Signature

10-13-2010
Date

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CO:01

CHANGE ORDER

Original Contract Amount: \$19,990.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>06-Oct-10</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:10</u>
To (Contractor):	<u>Lawrence Rosine Company</u>	Attn:	<u>Larry</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 10/5/10 for

Change Order No. CO:01 Item(s): PC062

TOTAL COST OF CHANGE ORDER CO:01 (\$10,000.00)

Reason for Change:

Refer to attached Change Order No. CO:01 summary dated 10/05/10

Initiator of Change:




Refer to attached Change Order No. CO:01 summary dated 10/05/10

The original Base Contract Sum was:	\$19,990.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$19,990.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$19,990.00
The contract AMOUNT due to C.O. No. CO:01 will be decreased by:	(\$10,000.00)
The revised Contract Amount, including this Change Order is, therefore:	\$9,990.00
The contract TIME due to C.O. No. CO:01 will be unchanged by: _____ calendar days.	unchanged
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # CO:01 includes Item Number(s):	PC062

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Geoff Down	10/8/2010
Constr. Mgr.:		Matt Bryer	10/9/10
District:			
Contractor:		Lawrence Rosine Sr. V.P.	10/12/10
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CCRF-10: Bid Category 10 - Lawrence E. Rosine Co. - Flooring

CHANGE ORDER #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC062	Floor prep allowance credit	F2	-\$10,000		(\$10,000)		-10000
					\$0		
					\$0		
					\$0		
					\$0		
	Subtotal				(\$10,000)	\$0	(\$10,000)
	TOTAL CHANGE ORDER #01				(\$10,000)		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

REVISE BACK-UP

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO:03

CHANGE ORDER

Original Contract Amount: \$2,037,000.00
Amount of Previous Contract Amendments: \$141,161.10
Amount of Previous Change Orders: \$59,237.00

DSA No.:

School Name: Crafton Hills College Date: 15-Sep-10
Project Description: Learning Resource Center Contract No.: CLRC01:18
To (Contractor): Couts Heating and Cooling Attn: Stan O'Neil

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:
Refer to attached Change Order summary dated 7/8/10 for
Change Order No. CO:03 Item(s): PC40,45,50,51,52,97
TOTAL COST OF CHANGE ORDER CO:03 \$36,345.00

Reason for Change:
Refer to attached Change Order No. CO:03 summary dated 09/15/10




Initiator of Change:
Refer to attached Change Order No. CO:03 summary dated 09/15/10

The original Base Contract Sum was:	<u>\$2,037,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$141,161.10</u>
The revised BASE Contract Sum:	<u>\$2,178,161.10</u>
Net change by previous authorized Change Order(s):	<u>\$59,237.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,237,398.10</u>
The contract AMOUNT due to C.O. No. <u>CO:03</u> will be increased by:	<u>\$36,345.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,273,743.10</u>
The contract TIME due to C.O. No. <u>CO:03</u> will be changed by: _____ calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # <u>CO:03</u> includes Item Number(s):	<u>PC40,45,50,51,52,97</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>JUAN J. SANTANA</u>	<u>9/29/10</u>
Constr. Mgr.:		<u>Mat Bryo</u>	<u>9/29/10</u>
District:			
Contractor:		<u>Stan O'Neil / PM</u>	<u>10-1-10</u>

Printed Name/Title

Contract CLRC01:18 Courts Heating and Cooling

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE / CREDIT	COST	BALANCE
PC040	Added and deleted combination smoke/fire dampers in HVAC ductwork required but not shown on drawings	G3	\$8,734	\$8,734
PC045	Relocate fire/smoke damper from main corridor to room 316.	G3	\$374	\$374
PC050	Added transfer ducts not included in contract documents but required for proper HVAC air return	G3	\$8,930	\$8,930
PC051	Increase size of exhaust fans as indicated in RFI 118	G3	\$1,288	\$1,288
PC052	Provide additional transfer ducts and make revisions to medium pressure duct per RFI 182	G3	\$14,703	\$14,703
PC097	Provide Y strainer for heating hot water supply line	H4	\$2,316	\$2,316
Subtotal				\$36,345
TOTAL CHANGE ORDER # 03				\$36,345

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

NH-BC3-CO6

CHANGE ORDER

Original Contract Amount: **\$2,434,395.00** ✓
 Amount of Previous Contract Amendments: **\$39,539.00** ✓
 Amount of Previous Change Orders: **\$90,791.00** ✓

DSA No.:
NH-BC3-CO6

76241130,330.00

School Name:	San Bernardino Valley College	Date:	10/05/10
Project Description:	New North Hall Replacement Building	Contract No.:	Bid Category 3
To (Contractor):	Devries Construction	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

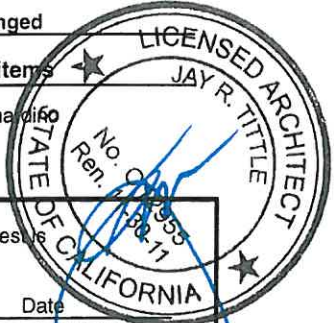
Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
	Refer to attached Change Order summary dated	10/05/10 for:	
	Change Order No. NH-BC3-CO6	Item(s): 6.1 TO 6.2	
	TOTAL COST OF CHANGE ORDER	NH-BC3-CO6	\$18,893.00
<u>Reason for Change:</u>			
	Refer to attached Change Order No. NH-BC3-CO6	summary dated	10/5/10
<u>Initiator of Change:</u>			
	Refer to attached Change Order No. NH-BC3-CO6	summary dated	10/05/10
The original Base Contract Sum was:		\$2,434,395.00	✓
Net change by previous authorized Contract Amendment (s):		\$39,539.00	✓
The revised BASE Contract Sum:		\$2,473,934.00	
Net change by previous authorized Change Order(s):		\$90,791.00	✓
The Contract Sum including previous authorized Change Orders:		\$2,564,725.00	✓
The contract AMOUNT due to C.O. No. NH-BC3-CO6 will be increased by:		\$18,893.00	✓
The revised Contract Amount, including this Change Order is, therefore:		\$2,583,618.00	

The contract TIME due to C.O. No. NH-BC3-CO6 will be **unchanged** by **0** calendar days.
 The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

SBCCD Change Order # **NH-BC3-CO6** includes Item Number(s): **Two (2) items**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect: _____	Jay R. Tittle, C-12955	10/5/2010
Constr. Mgr.: <i>[Signature]</i>	Steve Worley	10.6.10
District: _____	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor: <i>[Signature]</i>	<i>Javier Mendoza</i> Printed Name/Title	10-7-10

DSA No.:
NH-BC3-CO6

CHANGE ORDER NO.

NH-BC3-CO6

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 6.1	Revised roofing crickets as requested by the roofing contractor in order for them to furnish the warranty that is required the documents. PD55, PC87R1	G1			\$16,280.00	\$16,280.00
Item 6.2	Add a concrete curb at sidewalk edge under Stair 'B' to contain stone aggregate under the stair. RF1102, PC93	H4			\$2,613.00	\$2,613.00
	Subtotal					\$18,893.00
	TOTAL CHANGE ORDER #				NH-BC3-CO6	\$18,893.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC3-CO7

CHANGE ORDER

Original Contract Amount: **\$2,434,395.00**
 Amount of Previous Contract Amendments: **\$39,539.00**
 Amount of Previous Change Orders: **\$109,684.00**

DSA No.:
NH-BC3-CO7

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>10/05/10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 3</u>
To (Contractor):	<u>Devries Construction</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 10/05/10 for:
 Change Order No. NH-BC3-CO7 Item(s): 7.1 TO 7.4**

TOTAL COST OF CHANGE ORDER NH-BC3-CO7 \$7,665.00

Reason for Change:

Refer to attached Change Order No. NH-BC3-CO7 summary dated 10/5/10

Initiator of Change:

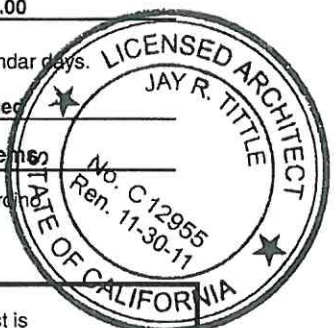
Refer to attached Change Order No. NH-BC3-CO7 summary dated 10/05/10

The original Base Contract Sum was:	<u>\$2,434,395.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$39,539.00</u>
The revised BASE Contract Sum:	<u>\$2,473,934.00</u>
Net change by previous authorized Change Order(s):	<u>\$109,684.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,583,618.00</u>
The contract AMOUNT due to C.O. No. NH-BC3-CO7 will be increased by:	<u>\$7,665.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,591,283.00</u>
The contract TIME due to C.O. No. NH-BC3-CO7 will be unchanged by: <u>0</u> calendar days.	<u>unchanged</u>
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

SBCCD Change Order # **NH-BC3-CO7** includes Item Number(s): **Four (4) items**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u> Signature	<u>Jay R. Tittle, C-12955</u> Name (printed)	<u>10/5/2010</u> Date
Constr. Mgr.:	<u>[Signature]</u>	<u>Steve Worley</u> Steve Worley JIMMY RIGORDAN, PROJECT MANAGER	<u>10/12/10</u>
District:	<u>[Signature]</u>	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:	<u>[Signature]</u>	<u>Javier Mendola</u> Printed Name/Title	<u>10-7-10</u>

State of California - Division of the State Architect DSA Application No. 04-109147 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

NH-BC3-CO7

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 7.1	Add a concrete curb along sidewalk at the Arts Building to prevent run-off from existing landscape PC96	C3			\$2,527.00	\$2,527.00
Item 7.2	BC17 & BC 19 did not restore the grades around their work to the correct finish grade. (Backcharge BC3 to BC17, BC19) PC97	E1			\$2,665.00	\$2,665.00
Item 7.3	Restore grade to approved document where existing campus irrigation system over saturated the landscape area adjacent to the fire lane. PC98	A4			\$2,052.00	\$2,052.00
Item 7.4	Remove the spoils from the site. BC 3 was used to perform the work. (Backcharge BC3 to BC2) PC99	E1			\$421.00	\$421.00
Subtotal						\$7,665.00
TOTAL CHANGE ORDER #						\$7,665.00
						NH-BC3-CO7

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

3347A4
Project Number

Capital Facilities Program Management

NH-BC9-CO4

CHANGE ORDER

Original Contract Amount: \$454,994.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$6,465.00

DSA No.:
NH-BC9-CO4

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>12-Oct-10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 9</u>
To (Contractor):	<u>Queen City Glass</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 10/12/10 for:
 Change Order No. NH-BC9-CO4 Item(s): 4.1**

TOTAL COST OF CHANGE ORDER NH-BC9-CO4 \$3,320.00

Reason for Change:

Refer to attached Change Order No. NH-BC9-CO4 summary dated 10/12/10

Initiator of Change:

Refer to attached Change Order No. NH-BC9-CO4 summary dated 10/12/10

The original Base Contract Sum was:	\$454,994.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$454,994.00
Net change by previous authorized Change Order(s):	\$6,465.00
The Contract Sum including previous authorized Change Orders:	\$461,459.00
The contract AMOUNT due to C.O. No. NH-BC9-CO4 will be increased by:	\$3,320.00
The revised Contract Amount, including this Change Order is, therefore:	\$464,779.00

The contract TIME due to C.O. No. **NH-BC9-CO4** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

SBCCD Change Order # **NH-BC9-CO4** includes Item Number(s): **One (1) item**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	Jay R. Tittle, C-12955	Date	10/12/2010
Constr. Mgr.:	<u>[Signature]</u>	Steve Worley	JIMMY ROSSAN, PROJECT MANAGER		10/11/10
District:		Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services			
Contractor:	<u>[Signature]</u>	Erin Zatezalo, Project Manager			



CHANGE ORDER NO.

NH-BC9-CO4

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 4.1	Provide glass for sound rated frames, shown on the documents but not included in any BC scope of work. <i>PCAD 01</i>	G2			\$3,320.00	\$3,320.00
	Subtotal					\$3,320.00
	TOTAL CHANGE ORDER #					\$3,320.00
		NH-BC9-CO4				

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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3347A4
Project Number

NH-BC14-CO6

CHANGE ORDER

Original Contract Amount: **\$1,264,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **(\$1,984.00)**

DSA No.:
NH-BC14-CO6

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>12-Oct-10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 14</u>
To (Contractor):	<u>Inland Building Company</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 10/12/10 for:
Change Order No. NH-BC14-CO6 Item(s): 6.1

TOTAL COST OF CHANGE ORDER NH-BC14-CO6 (\$327.00)

Reason for Change:

Refer to attached Change Order No. NH-BC14-CO6 summary dated 10/12/10

Initiator of Change:

Refer to attached Change Order No. NH-BC14-CO6 summary dated 10/12/10

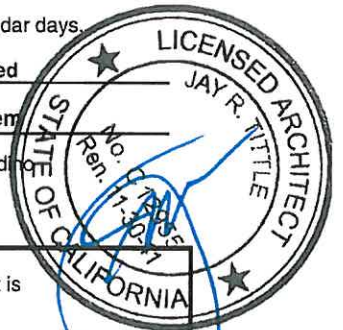
The original Base Contract Sum was:	<u>\$1,264,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,264,000.00</u>
Net change by previous authorized Change Order(s):	<u>(\$1,984.00)</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,262,016.00</u>
The contract AMOUNT due to C.O. No. NH-BC14-CO6 will be decreased by:	<u>(\$327.00)</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,261,689.00</u>

The contract TIME due to C.O. No. **NH-BC14-CO6** will be unchanged by: 0 calendar days.
 The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **NH-BC14-CO6** includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>[Signature]</u>	Jay R. Tittle, C-12955	10/12/2010
Constr. Mgr.:	<u>[Signature]</u>	Steve Worley	10-6-10
District:	<u>[Signature]</u>	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor:	<u>[Signature]</u>	Don Clements PM	10-7-10
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. 04-109147 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

NH-BC14-CO6

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 6.1	Replace floor damaged by BC14 (backcharge BC11 to BC14) PC95	K1			(\$327.00)	(\$327.00)
Subtotal						(\$327.00)
TOTAL CHANGE ORDER #		NH-BC14-CO6				(\$327.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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- G BUILDING COST, ERROR AND/OR OMISSION
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- L CONTRACT ADMINISTRATIVE ISSUE

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3347A4
Project Number

NH-BC17-CO3

CHANGE ORDER

Original Contract Amount: \$763,288.00 ✓
Amount of Previous Contract Amendments: \$119,197.00
Amount of Previous Change Orders: (\$1,262.00)

DSA No.:
NH-BC17-CO3

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>10/05/10</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 17</u>
To (Contractor):	<u>Pro Tec Mechanical</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated	10/05/10 for:		
Change Order No.	NH-BC17-CO3	Item(s):	3.1
TOTAL COST OF CHANGE ORDER	NH-BC17-CO3		\$4,419.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	NH-BC17-CO3	summary dated	10/5/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	NH-BC17-CO3	summary dated	10/05/10

The original Base Contract Sum was:	\$763,288.00
Net change by previous authorized Contract Amendment (s):	\$119,197.00 ✓
The revised BASE Contract Sum:	\$882,485.00 ✓
Net change by previous authorized Change Order(s):	(\$1,262.00) ✓
The Contract Sum including previous authorized Change Orders:	\$881,223.00 ✓
The contract AMOUNT due to C.O. No. NH-BC17-CO3 will be decreased ^{Increase} by:	\$4,419.00
The revised Contract Amount, including this change order is, therefore:	\$885,642.00 ✓

The contract TIME due to C.O. No. **NH-BC17-CO3** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

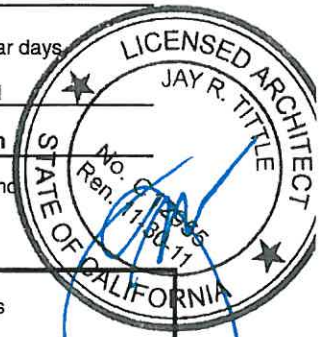
SBCCD Change Order # NH-BC17-CO3 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect: _____	Jay R. Tittle, C-12955	10/5/2010
Constr. Mgr.: _____	Steve Worley	10.6.10
District: _____	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor: _____	CARLOS GARCIA Printed Name/Title	10-7-10



CHANGE ORDER NO.

NH-BC17-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Revised roofing crickets as requested by the roofing contractor in order for them to furnish the warranty that is required the documents. PD55, PC87R1	G1			\$4,419.00	\$4,419.00
Subtotal						\$4,419.00
TOTAL CHANGE ORDER #						\$4,419.00
						NH-BC17-CO3

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

MC-BC8-CO4

CHANGE ORDER

Original Contract Amount: **\$217,700.00**
Amount of Previous Contract Amendments: **\$0.00**
Amount of Previous Change Orders: **\$18,641.00**

DSA No.:
MC-BC8-CO4

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>12-Oct-10</u>
Project Description:	<u>New Media Communications Building</u>	Contract No.:	<u>Bid Category 8</u>
To (Contractor):	<u>Montgomery Hardware</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
	Refer to attached Change Order summary dated 10/12/10 for		
Change Order No.	MC-BC8-CO4	Item(s):	4.1
TOTAL COST OF CHANGE ORDER	MC-BC8-CO4		\$3,012.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	MC-BC8-CO4	summary dated	10/12/10
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	MC-BC8-CO4	summary dated	10/12/10

The original Base Contract Sum was:	\$217,700.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$217,700.00
Net change by previous authorized Change Order(s):	\$18,641.00
The Contract Sum including previous authorized Change Orders:	\$236,341.00
The contract AMOUNT due to C.O. No. MC-BC8-CO4 will be increased by:	\$3,012.00
The revised Contract Amount, including this Change Order is, therefore:	\$239,353.00
The contract TIME due to C.O. No. MC-BC8-CO4 will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # MC-BC8-CO4 includes Item Number(s):	<u>One (1) item</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>10/12/2010</u>
Constr. Mgr.:	<u>Steve Worley</u>		<u>Steve Worley</u>		<u>10-6-10</u>
District:	<u>Mr. Charlie Ng</u>		<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>Dennis M. Wilson</u>		<u>Dennis M. Wilson, Executive V.P./Corp. Secretary</u>		<u>10-8-2010</u>



DSA No.:
MC-BC8-CO4

CHANGE ORDER NO.

MC-BC8-CO4

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 4.1	Sound rated frames shown on the documents were not included in any BC scope of work. It was decided to add them to the HM package ASI2, PC82R1	G2			\$3,012.00	\$3,012.00
	Subtotal					\$3,012.00
	TOTAL CHANGE ORDER #				MC-BC8-CO4	\$3,012.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Consideration of Approval of Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the claim reimbursement to District students in the total amount of \$16,273.

OVERVIEW

In August 2009, the District engaged the services of Springbok Services, Inc to administer the distribution of grants to District students via pre-paid debit cards. Springbok processed grant disbursements for both Fall 2009 and Spring 2010. On June 18, 2010, Springbok Services, Inc filed for Chapter 11 bankruptcy in Federal bankruptcy court. Due to this filing, all of Springbok's assets were frozen. As a result, students from both Crafton Hills College and San Bernardino Valley College had their funds frozen. Additional students unidentified at the time of the previous request have come forward with losses in the amount of \$16,273. This added with the previous claim reimbursement of \$34,844 bring the year to date total to \$51,117.

ANALYSIS

The District is in the process of filing a claim in federal bankruptcy court against Springbok Services, Inc to recover these PELL Grants awarded funds. During the court proceedings, it is the best interest of the students and the District to cover this loss incurred by the students.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget

Attachment.

Name	Campus	Source Grant	Amount
Ahani, Nahid	SBVC	Pell	\$305.00
Babino, Ryan	SBVC	Pell	\$625.00
Barrera-Suastegue, Adam	SBVC	Pell	\$669.00
Bulat, Michael	SBVC	Pell	\$1,338.00
Chagolla, David	SBVC	Pell	\$2,675.00
Chan, Naomi	SBVC	Pell	\$600.00
Contreras, Jessica	SBVC	Pell	\$668.00
Fernandez, Tania	SBVC	Pell	\$1,000.00
Flores, Noah	SBVC	Pell	\$1,004.00
Hastings, Jared	SBVC	Pell	\$618.00
Padilla, Diane	SBVC	Pell	\$305.00
Pham, Quynh Dao	SBVC	Pell	\$1,301.00
Rocha, Fernando	SBVC	Pell	\$350.00
Ruiz, Emeline	SBVC	Pell	\$1,003.00
White, Wennifer	SBVC	Pell	\$137.00
Freeman, Joshua	CHC	Pell	\$3,675.00

Total \$16,273.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj
DATE: November 4, 2010
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills College and San Bernardino Valley College, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$63,327 which is a 0.06% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$4,434,567 which is only 4.22% of the project cost of \$105,027,860.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

Measure P Projects
CHANGE SUMMARY by PROJECT
(Including any contract amendments and change orders on the 11/4/2010 agenda)

NOVEMBER 4, 2010

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,072,920.00	\$ 116,058.00	\$ -	\$ 46,188,978.00	0.25%
SBVC-San Bernardino Valley College	\$ 58,954,940.00	\$ 1,040,431.00	\$ -	\$ 59,995,371.00	1.76%
TOTAL for CONTRACT AMENDMENTS	\$ 105,027,860.00	\$ 1,156,489.00	\$ -	\$ 106,184,349.00	1.10%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,188,978.00	\$ 1,403,545.00	\$ 26,345.00	\$ 47,618,868.00	3.10%
SBVC-San Bernardino Valley College	\$ 59,995,371.00	\$ 1,811,205.92	\$ 36,982.00	\$ 61,843,558.92	3.08%
TOTAL for CHANGE ORDERS	\$ 106,184,349.00	\$ 3,214,750.92	\$ 63,327.00	\$ 109,462,426.92	3.09%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 11/4/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 466,127.00	\$ -	\$ 15,148,995.00	3.17%
CRF / INFRA PKG #5	\$ 8,115,081.00	\$ 18,480.00	\$ -	\$ 471,536.00	\$ (10,000.00)	\$ 8,595,097.00	5.67%
LEARNING RESOURCE CENTER	\$ 22,810,388.00	\$ 141,161.00	\$ -	\$ 470,159.00	\$ 36,345.00	\$ 23,458,053.00	2.21%
TOTAL	\$ 46,072,920.00	\$ 116,058.00	\$ -	\$ 1,403,545.00	\$ 26,345.00	\$ 47,618,868.00	3.10%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 85,753.00	\$ -	\$ 1,274,747.00	7.21%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 97,153.00	\$ -	\$ 1,588,153.00	6.52%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 27,142.00	\$ -	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 25,959.00	\$ -	\$ 1,649,559.00	1.60%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 466,127.00	\$ -	\$ 15,148,995.00	3.17%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 85,753.00		\$ 500,330.00	
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 94,741.00		\$ 1,029,741.00	
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	
INFRA3-06: Sierra Landscape	\$ 1,131,000.00					\$ 1,131,000.00	
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 336,616.00	\$ -	\$ 7,826,452.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00					\$ 558,150.00	
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 27,142.00		\$ 1,619,431.00	
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 25,959.00		\$ 316,559.00	
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 79,972.00	\$ -	\$ 3,263,111.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

Revised 10/14/2010

(including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 37,543.00	\$ -	\$ 769,543.00	5.13%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 54,109.00	\$ -	\$ 629,208.00	9.41%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ -	\$ -	\$ 2,349.00	\$ -	\$ 120,404.00	1.99%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ -	\$ -	\$ 63,020.00	0.00%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ -	\$ (10,000.00)	\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 18,480.00	\$ -	\$ 63,367.00	\$ -	\$ 941,847.00	7.21%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 6,340.00	\$ -	\$ 118,840.00	5.64%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 39,348.00	\$ -	\$ 788,348.00	5.25%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 40,768.00	\$ -	\$ 645,748.00	6.74%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
TOTAL	\$ 8,115,081.00	\$ 18,480.00	\$ -	\$ 471,536.00	\$ (10,000.00)	\$ 8,595,097.00	5.67%

CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREPARATION
 (Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00					\$ 380,250.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00				\$ 443,480.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00					\$ 37,581.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 5,029.00	\$ -	\$ 1,404,022.00	

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	
CCRF-05: ACSS	\$ 575,099.00			\$ 54,109.00		\$ 629,208.00	
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	
CCRF-07: E J Enterprises	\$ 118,055.00			\$ 2,349.00		\$ 120,404.00	
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00					\$ 63,020.00	
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00				\$ (10,000.00)	\$ 9,990.00	
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00			\$ 63,367.00		\$ 498,367.00	
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 6,340.00		\$ 118,840.00	
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 39,348.00		\$ 788,348.00	
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ 40,768.00		\$ 608,167.00	
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	
Knorr Systems	\$ 168,416.00					\$ 168,416.00	
TOTAL	\$ 6,734,568.00	\$ -	\$ -	\$ 466,507.00	\$ (10,000.00)	\$ 7,191,075.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

Revised 10/14/2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 56,188.00		\$ 3,330,888.00	1.72%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 52,533.00		\$ 3,473,833.00	1.54%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00					\$ 509,300.00	0.00%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 7,963.00		\$ 1,356,963.00	0.59%
CLRC-07: RGSLA	\$ 236,252.00					\$ 236,252.00	0.00%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 7,782.00		\$ 300,957.00	2.65%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00					\$ 1,940,700.00	0.00%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 6,106.00		\$ 1,421,691.00	0.43%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 1,369.00		\$ 249,569.00	0.55%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 10,921.00		\$ 472,271.00	2.37%
CLRC-13: Prime Painting Con.	\$ 192,000.00			\$ 7,032.00		\$ 199,032.00	3.66%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00					\$ 282,000.00	0.00%
CLRC-15: RVH Construction	\$ 731,000.00					\$ 731,000.00	0.00%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 59,237.00	\$ 36,345.00	\$ 2,273,743.00	4.39%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 176,973.00		\$ 3,026,973.00	6.21%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 18,824.00		\$ 666,824.00	2.90%
CLRC-22: AVDB Group	\$ 518,980.00			\$ 2,355.00		\$ 521,335.00	0.45%
TOTAL	\$ 22,810,388.00	\$ 141,161.00	\$ -	\$ 470,159.00	\$ 36,345.00	\$ 23,458,053.00	2.21%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

NOVEMBER 4, 2010

(Including any contract amendments and change orders on the 11/4/2010 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 204,783.00	\$ -	\$ 324,471.00	\$ 33,970.00	\$ 18,760,877.00	1.95%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 400,429.80	\$ 3,012.00	\$ 11,868,182.80	3.52%
Chemistry / Science	\$ 24,279,246.00	\$ 288,801.00	\$ -	\$ 984,999.12	\$ -	\$ 25,553,046.12	4.01%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 58,954,940.00	\$ 1,040,431.00	\$ -	\$ 1,811,205.92	\$ 36,982.00	\$ 61,843,558.92	3.08%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLACEMENT

Revised 10/14/2010

(Including any contract amendments and change orders on the 10/14/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 39,539.00		\$ 90,791.00	\$ 26,558.00	\$ 2,591,283.00	4.74%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 7,971.00		\$ 4,113,253.00	0.19%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,125.00		\$ 104,125.00	5.18%
#6 - Best Contracting Services	\$ 372,835.00			\$ (2,158.00)		\$ 370,677.00	-0.58%
#7 - Bell Roof Company	\$ 198,000.00			\$ 13,464.00		\$ 211,464.00	6.80%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 760.00		\$ 412,500.00	0.18%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 6,465.00	\$ 3,320.00	\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 16,933.00		\$ 1,962,518.00	0.87%
#11 - New Image Commercial Flooring	\$ 80,000.00			\$ 5,098.00		\$ 85,098.00	6.37%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00			\$ 4,047.00		\$ 291,147.00	1.41%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00					\$ 142,755.00	0.00%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ (1,984.00)	\$ (327.00)	\$ 1,261,689.00	-0.18%
#15 - Inland Building Companies	\$ 293,300.00			\$ 11,379.00		\$ 304,679.00	3.88%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 721.00		\$ 209,256.00	0.35%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 119,197.00		\$ (1,262.00)	\$ 4,419.00	\$ 885,642.00	0.36%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 111,367.00		\$ 1,358,367.00	8.93%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 16,011.00		\$ 27,963.00		\$ 2,168,974.00	1.31%
#20 - Sierra Landscape	\$ 185,900.00	\$ 17,036.00		\$ 4,912.00		\$ 207,848.00	2.42%
AV - Spinitar	\$ 1,399,294.00			\$ 5,867.00		\$ 1,405,161.00	0.42%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 204,783.00	\$ -	\$ 324,471.00	\$ 33,970.00	\$ 18,760,877.00	1.95%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
(Including any contract amendments and change orders on the 10/14/2010 agenda)

Revised 10/14/2010

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Klasic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICATIONS

Revised 10/14/2010

(Including any contract amendments and change orders on the 10/14/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 18,641.00	\$ 3,012.00	\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00					\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00					\$ 2,006,894.00	0.00%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00			\$ 37,527.00		\$ 811,911.00	4.85%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 400,429.80	\$ 3,012.00	\$ 11,868,182.80	3.52%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

Revised 10/14/2010

(Including any contract amendments and change orders on the 10/14/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 6,120.00		\$ 61,536.00		\$ 2,476,656.00	2.55%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 132,495.00		\$ 3,530,495.00	3.90%
#5 - Advanced Lab Concepts	\$ 1,130,171.00					\$ 1,130,171.00	0.00%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ 2,892.00		\$ 389,192.00	0.75%
#7 - Stone Roofing Co.	\$ 251,600.00					\$ 251,600.00	0.00%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 2,331.00		\$ 296,301.00	0.79%
#9 - Perfection Glass	\$ 443,600.00			\$ 512.00		\$ 444,112.00	0.12%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (2,415.00)		\$ 1,984,875.00	-0.12%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00					\$ 336,870.00	0.00%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ 917.00		\$ 144,667.00	0.64%
#14 - Inland Building Construction	\$ 683,000.00			\$ (4,265.00)		\$ 678,735.00	-0.62%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00					\$ 199,000.00	0.00%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 28,143.00		\$ 1,599,047.00	1.79%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 130,046.00		\$ 3,489,025.00	3.87%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 49,733.00		\$ 134,332.00		\$ 2,495,865.00	5.69%
#20 - Marina Landscaping	\$ 299,000.00			\$ 3,307.00		\$ 302,307.00	1.11%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
TOTAL	\$ 24,279,246.00	\$ 288,801.00	\$ -	\$ 984,999.12	\$ -	\$ 25,553,046.12	4.01%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

Revised 10/14/2010

(Including any contract amendments and change orders on the 10/14/2010 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: November 4, 2010
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of September 21, 2010 through October 13, 2010. It reflects summary information for all District funds, grouped by expense category within each fund.

As of October 13, 2010, we have spent and encumbered about 27.4% of our budgeted general funds and are 28.8% through the fiscal year. This indicates that our rate of spending is in line with our annual budget.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

None.

Attachment



Budget Expenditure Report Summary

Year to Date (YTD) through 10/13/10

Revenues – All Funds	Budget	YTD Revenues & Encumbrances	% Received & Encumbered	% of Year YTD
01 General Fund*	92,430,405.20	3,421,365	3.7	28.77
21 Bond Interest & Redemption	17,460,000.00	-	0.0	28.77
41 Capital Outlay Projects Fund	18,119,531.45	245,134	1.4	28.77
42 Bond Construction Fund	5,395,000.00	-	0.0	28.77
68 Retiree Benefit Fund	1,529,948.00	-	0.0	28.77
69 Employee Load Banking Trust Fund	1,200.00	1,221	101.8	28.77
72 Child Development Fund	2,684,096.00	109,660	4.1	28.77
73 Student Body Center Fee Fund	245,500.00	167,872	68.4	28.77
74 KVCR Fund	3,802,533.78	399,021	10.5	28.77
78 Self Insurance-Liability Fund	553,500.00	-	0.0	28.77
84 Workers Compensation Fund*	1,290,000.00	112,146	8.7	28.77

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year YTD
01 General Fund*	94,673,984.26	25,851,409	27.4	28.77
21 Bond Interest & Redemption	21,961,172.00	-	0.0	28.77
41 Capital Outlay Projects Fund	22,857,201.80	17,860,699	78.1	28.77
42 Bond Construction Fund	291,152,948.15	26,751,421	9.2	28.77
68 Retiree Benefit Fund	1,864,631.00	4,041	0.2	28.77
69 Employee Load Banking Trust Fund	1,200.00	-	0.0	28.77
72 Child Development Fund*	2,373,394.00	546,783	23.0	28.77
73 Student Body Center Fee Fund	350,762.00	47,589	13.6	28.77
74 KVCR Fund*	3,798,933.78	1,054,480	27.8	28.77
78 Self Insurance-Liability Fund	760,000.00	584,092	76.9	28.77
84 Workers Compensation Fund*	1,560,000.00	381,792	24.5	28.77

*Regular patterns of activity throughout the year.

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 09/21/2010 TO 10/13/2010

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	8,246,849.46	444,738.35-	23,844.52	.2	0.00	8,223,004.94	99.7	
8600.00 STATE REVENUES	63,093,366.13	12,007,087.04-	292,093.70	.4	0.00	62,801,272.43	99.5	
8800.00 LOCAL REVENUES	21,088,726.14	1,668,043.08	3,105,163.37	14.7	0.00	17,983,562.77	85.2	
8900.00 OTHER FINANCING SOURCES	1,463.47	263.47	263.47	18.0	0.00	1,200.00	81.9	
TOTAL: 8000	92,430,405.20	10,783,518.84-	3,421,365.06	3.7	0.00	89,009,040.14	96.2	
1100.00 CONTRACT CLASSROOM INST.	15,591,539.00	1,451,087.24	2,962,420.12	19.0	0.00	12,629,118.88	80.9	
1200.00 CONTRACT CERT. ADMINISTRATORS	8,402,104.00	685,357.36	1,969,410.82	23.4	0.00	6,432,693.18	76.5	
1300.00 INSTRUCTORS DAY/HOURLY	7,057,144.00	779,258.32	1,770,805.07	25.0	0.00	5,286,338.93	74.9	
1400.00 NON-INSTRUCTION HOURLY CERT.	740,652.00	81,857.32	179,683.31	24.2	0.00	560,968.69	75.7	
TOTAL: 1000	31,791,439.00	2,997,560.24	6,882,319.32	21.6	0.00	24,909,119.68	78.3	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	17,139,694.15	1,325,478.56	3,939,473.71	22.9	0.00	13,200,220.44	77.0	
2200.00 INSTRUCTIONAL AIDS	1,357,908.00	99,295.27	298,196.44	21.9	0.00	1,059,711.56	78.0	
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,473,511.00	141,205.34	261,301.25	17.7	0.00	1,212,209.75	82.2	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	924,315.00	66,141.56	124,596.86	13.4	0.00	799,718.14	86.5	
TOTAL: 2000	20,895,428.15	1,632,120.73	4,623,568.26	22.1	0.00	16,271,859.89	77.8	
3100.00 CERTIFICATED RETIREMENT	2,486,222.00	213,006.05	488,281.85	19.6	0.00	1,997,940.15	80.3	
3200.00 CLASSIFIED RETIREMENT	2,224,327.13	141,762.02	441,107.70	19.8	0.00	1,783,219.43	80.1	
3300.00 OASDHI/FICA	2,071,861.30	161,556.41	469,138.31	22.6	0.00	1,602,722.99	77.3	
3400.00 HEALTH AND WELFARE BENEFITS	6,312,408.00	500,442.29	1,491,311.77	23.6	0.00	4,821,096.23	76.3	
3500.00 STATE UNEMPLOYMENT INSURANCE	427,237.00	32,714.33	95,731.25	22.4	0.00	331,505.75	77.5	
3600.00 WORKERS COMPENSATION INSURANCE	756,901.00	62,400.00	186,411.51	24.6	0.00	570,489.49	75.3	
3900.00 OTHER BENEFITS	45,174.00	17,582.50	130,623.92	100.0	0.00	85,449.92-	.0	
TOTAL: 3000	14,324,130.43	1,129,463.60	3,302,606.31	23.0	0.00	11,021,524.12	76.9	
4100.00 TEXTBOOKS	23,256.67	1,485.19	5,867.97	25.2	7,117.22	10,271.48	44.1	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	116,229.14	1,029.93	3,807.62	3.2	36,601.33	75,820.19	65.2	
4300.00 INSTRUCTIONAL SUPPLIES	359,666.32	8,624.97	46,603.00	12.9	71,101.22	241,962.10	67.2	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	74,320.37	89.00	1,737.17	2.3	2,307.00	70,276.20	94.5	
4500.00 NONINSTRUCTIONAL SUPPLIES	1,170,912.43	48,311.64	152,825.47	13.0	493,389.79	524,697.17	44.8	
4700.00 FOOD SUPPLIES	36,710.00	3,598.54	9,605.87	26.1	21,344.13	5,760.00	15.6	
TOTAL: 4000	1,781,094.93	63,139.27	220,447.10	12.3	631,860.69	928,787.14	52.1	
5100.00 PERSON&CONSULTANT SVC-DIST USE	6,959,869.78	304,532.41	472,900.73	6.7	2,892,070.70	3,594,898.35	51.6	
5200.00 TRAVEL & CONFERENCE EXPENSES	625,467.33	16,058.24	53,972.38	8.6	63,767.55	507,727.40	81.1	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	349,051.50	11,429.72	105,295.62	30.1	48,320.42	195,435.46	55.9	
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	97,316.00	98.7	0.00	1,252.00	1.2	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,248,238.23	365,831.90	1,046,913.51	32.2	1,895,715.07	305,609.65	9.4	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,385,295.15	50,418.78	474,849.83	19.9	1,054,535.75	855,909.57	35.8	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	895,000.00	41,711.24	97,881.52	10.9	324,448.48	472,670.00	52.8	
5800.00 OTHER OPERATING EXP-DIST. USE	5,649,989.72	127,406.71	402,935.75	7.1	220,414.40	5,026,639.57	88.9	
5900.00 INTERPROGRAM CHARGES-DIST.USE	180.00	0.00	0.00	.0	0.00	180.00	100.0	
TOTAL: 5000	20,211,659.71	917,389.00	2,752,065.34	13.6	6,499,272.37	10,960,322.00	54.2	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 09/21/2010 TO 10/13/2010

#J3499

10/14/2010

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
TOTAL: 1000-5999	89,003,752.22	6,739,672.84	17,781,006.33	19.9	7,131,133.06	64,091,612.83	72.0	
6100.00 SITES & IMPROVEMENTS-DIST. USE	142,313.00	0.00	0.00	.0	0.00	142,313.00	100.0	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	401,708.32	0.00	1,360.00	.3	16,176.25	384,172.07	95.6	
6300.00 LIBRARY BOOKS - EXPANSION	81,646.00	7,265.08	15,066.62	18.4	38,973.33	27,606.05	33.8	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,002,785.21	16,432.29	41,002.70	4.0	71,782.89	889,999.62	88.7	
TOTAL: 6000	1,628,452.53	23,697.37	57,429.32	3.5	126,932.47	1,444,090.74	88.6	
TOTAL: 1000-6999	90,632,204.75	6,763,370.21	17,838,435.65	19.6	7,258,065.53	65,535,703.57	72.3	
7300.00 INTERFUND TRANSFERS	3,498,100.00	85,415.00	365,205.00	10.4	0.00	3,132,895.00	89.5	
7500.00 OTHER OUTGO-STUDENT FIN AID	45,100.00	0.00	0.00	.0	8,500.00	36,600.00	81.1	
7600.00 OTHER STUDENT AID	498,579.51	103,229.27	117,023.31	23.4	264,179.69	117,376.51	23.5	
TOTAL: 7000	4,041,779.51	188,644.27	482,228.31	11.9	272,679.69	3,286,871.51	81.3	
TOTAL: 1000-7999	94,673,984.26	6,952,014.48	18,320,663.96	19.3	7,530,745.22	68,822,575.08	72.6	

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 09/21/2010 TO 10/13/2010

#J3499

10/14/2010

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	92,430,405.20	10,783,518.84-	3,421,365.06	3.7	0.00	89,009,040.14	96.2
TOTAL:	1000-5999	89,003,752.22	6,739,672.84	17,781,006.33	19.9	7,131,133.06	64,091,612.83	72.0
TOTAL:	1000-6999	90,632,204.75	6,763,370.21	17,838,435.65	19.6	7,258,065.53	65,535,703.57	72.3
TOTAL:	1000-7999	94,673,984.26	6,952,014.48	18,320,663.96	19.3	7,530,745.22	68,822,575.08	72.6
TOTAL EXPENSES	(1000 - 7999)	94,673,984.26	6,952,014.48	18,320,663.96	19.3	7,530,745.22	68,822,575.08	72.6

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 09/21/2010 TO 10/13/2010

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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8600.00 STATE REVENUES	175,000.00	0.00	0.00	.0	0.00	175,000.00	100.0	
8800.00 LOCAL REVENUES	17,285,000.00	0.00	0.00	.0	0.00	17,285,000.00	100.0	
TOTAL: 8000	17,460,000.00	0.00	0.00	.0	0.00	17,460,000.00	100.0	
7100.00 DEBT RETIREMENT	21,961,172.00	0.00	0.00	.0	0.00	21,961,172.00	100.0	
TOTAL: 7000	21,961,172.00	0.00	0.00	.0	0.00	21,961,172.00	100.0	
TOTAL: 1000-7999	21,961,172.00	0.00	0.00	.0	0.00	21,961,172.00	100.0	

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Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

=====		=====						
SUMMARY BY OBJECT		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
TOTAL INCOME	(8000 - 8999)	17,460,000.00	0.00	0.00	.0	0.00	17,460,000.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	21,961,172.00	0.00	0.00	.0	0.00	21,961,172.00	100.0
TOTAL EXPENSES	(1000 - 7999)	21,961,172.00	0.00	0.00	.0	0.00	21,961,172.00	100.0

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SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL: 8000	0.00	0.00	45.38	100.0	0.00	45.38-	.0
7300.00 INTERFUND TRANSFERS	263.47	263.47	263.47	100.0	0.00	0.00	.0
TOTAL: 7000	263.47	263.47	263.47	100.0	0.00	0.00	.0
TOTAL: 1000-7999	263.47	263.47	263.47	100.0	0.00	0.00	.0

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Fund: 39 *** NOT ON FILE *** SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	263.47	263.47	263.47	100.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	263.47	263.47	263.47	100.0	0.00	0.00	.0

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
8600.00 STATE REVENUES	17,405,877.05	0.00	0.00	.0	0.00	17,405,877.05	100.0
8800.00 LOCAL REVENUES	713,654.40	107,671.01	277,755.81	38.9	0.00	435,898.59	61.0
8900.00 OTHER FINANCING SOURCES	0.00	32,622.00-	32,622.00-	.0	0.00	32,622.00	100.0
TOTAL: 8000	18,119,531.45	75,049.01	245,133.81	1.3	0.00	17,874,397.64	98.6
4500.00 NONINSTRUCTIONAL SUPPLIES	5,000.00	1,353.78	1,353.78	27.0	146.22	3,500.00	70.0
TOTAL: 4000	5,000.00	1,353.78	1,353.78	27.0	146.22	3,500.00	70.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	43,774.21	0.00	0.00	.0	43,146.21	628.00	1.4
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,000.00	1,329.20	1,329.20	44.3	1,670.80	0.00	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	14,422.93	5,850.00	5,850.00	40.5	2,109.51	6,463.42	44.8
5800.00 OTHER OPERATING EXP-DIST. USE	46,737.40	0.00	0.00	.0	9,350.00	37,387.40	79.9
TOTAL: 5000	107,934.54	7,179.20	7,179.20	6.6	56,276.52	44,478.82	41.2
TOTAL: 1000-5999	112,934.54	8,532.98	8,532.98	7.5	56,422.74	47,978.82	42.4
6100.00 SITES & IMPROVEMENTS-DIST. USE	49,075.00	0.00	0.00	.0	0.00	49,075.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	20,816,929.33	274,782.63	6,862,494.35	32.9	9,669,977.17	4,284,457.81	20.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,378,262.93	5,707.68	725,476.18	52.6	537,795.65	114,991.10	8.3
TOTAL: 6000	22,244,267.26	280,490.31	7,587,970.53	34.1	10,207,772.82	4,448,523.91	19.9
TOTAL: 1000-6999	22,357,201.80	289,023.29	7,596,503.51	33.9	10,264,195.56	4,496,502.73	20.1
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	22,857,201.80	289,023.29	7,596,503.51	33.2	10,264,195.56	4,996,502.73	21.8

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	18,119,531.45	75,049.01	245,133.81	1.3	0.00	17,874,397.64	98.6
TOTAL:	1000-5999	112,934.54	8,532.98	8,532.98	7.5	56,422.74	47,978.82	42.4
TOTAL:	1000-6999	22,357,201.80	289,023.29	7,596,503.51	33.9	10,264,195.56	4,496,502.73	20.1
TOTAL:	1000-7999	22,857,201.80	289,023.29	7,596,503.51	33.2	10,264,195.56	4,996,502.73	21.8
TOTAL EXPENSES	(1000 - 7999)	22,857,201.80	289,023.29	7,596,503.51	33.2	10,264,195.56	4,996,502.73	21.8

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Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	5,395,000.00	446,125.91-	0.00	.0	0.00	5,395,000.00	100.0	
TOTAL: 8000	5,395,000.00	446,125.91-	0.00	.0	0.00	5,395,000.00	100.0	
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0	
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0	
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0	
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0	
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,421,595.00	92,399.00	106,665.57	7.5	179,195.51	1,135,733.92	79.8	
5400.00 INSURANCES - DISTRICT USE	58,555.00	0.00	0.00	.0	10,192.00	48,363.00	82.5	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	165,000.00	16,010.01	48,030.03	29.1	44,465.01	72,504.96	43.9	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	20,000.00	4,454.40	6,792.60	33.9	13,207.40	0.00	.0	
5800.00 OTHER OPERATING EXP-DIST. USE	20,000.00	750.00	6,500.00	32.5	4,000.00	9,500.00	47.5	
TOTAL: 5000	1,685,150.00	113,613.41	167,988.20	9.9	251,059.92	1,266,101.88	75.1	
TOTAL: 1000-5999	1,751,070.00	113,613.41	167,988.20	9.5	251,059.92	1,332,021.88	76.0	
6100.00 SITES & IMPROVEMENTS-DIST. USE	33,741,505.15	148,869.93	422,309.72	1.2	2,495,016.41	30,824,179.02	91.3	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	244,570,642.00	1,145,462.99	3,177,803.19	1.2	18,505,443.46	222,887,395.35	91.1	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	11,089,731.00	169,752.47	680,687.68	6.1	1,051,111.92	9,357,931.40	84.3	
TOTAL: 6000	289,401,878.15	1,464,085.39	4,280,800.59	1.4	22,051,571.79	263,069,505.77	90.9	
TOTAL: 1000-6999	291,152,948.15	1,577,698.80	4,448,788.79	1.5	22,302,631.71	264,401,527.65	90.8	

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE		%
TOTAL INCOME	(8000 - 8999)	5,395,000.00	446,125.91-	0.00	.0	0.00	5,395,000.00	100.0	
TOTAL:	1000-5999	1,751,070.00	113,613.41	167,988.20	9.5	251,059.92	1,332,021.88	76.0	
TOTAL:	1000-6999	291,152,948.15	1,577,698.80	4,448,788.79	1.5	22,302,631.71	264,401,527.65	90.8	
TOTAL:	1000-7999	291,152,948.15	1,577,698.80	4,448,788.79	1.5	22,302,631.71	264,401,527.65	90.8	
TOTAL EXPENSES	(1000 - 7999)	291,152,948.15	1,577,698.80	4,448,788.79	1.5	22,302,631.71	264,401,527.65	90.8	

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	0.00	270.59-	0.00	.0	0.00	0.00	.0
TOTAL: 8000	0.00	270.59-	0.00	.0	0.00	0.00	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY

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SUMMARY BY OBJECT		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED		
		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	
=====		=====							
TOTAL INCOME	(8000 - 8999)	0.00	270.59-	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0	

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	7,869.93-	0.00	.0	0.00	42,000.00	100.0	
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	0.00	.0	0.00	1,487,948.00	100.0	
TOTAL: 8000	1,529,948.00	7,869.93-	0.00	.0	0.00	1,529,948.00	100.0	
3900.00 OTHER BENEFITS	1,364,631.00	0.00	4,041.00	.2	0.00	1,360,590.00	99.7	
TOTAL: 3000	1,364,631.00	0.00	4,041.00	.2	0.00	1,360,590.00	99.7	
TOTAL: 1000-5999	1,364,631.00	0.00	4,041.00	.2	0.00	1,360,590.00	99.7	
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 1000-7999	1,864,631.00	0.00	4,041.00	.2	0.00	1,860,590.00	99.7	

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,529,948.00	7,869.93-	0.00	.0	0.00	1,529,948.00	100.0
TOTAL:	1000-5999	1,364,631.00	0.00	4,041.00	.2	0.00	1,360,590.00	99.7
TOTAL:	1000-6999	1,364,631.00	0.00	4,041.00	.2	0.00	1,360,590.00	99.7
TOTAL:	1000-7999	1,864,631.00	0.00	4,041.00	.2	0.00	1,860,590.00	99.7
TOTAL EXPENSES	(1000 - 7999)	1,864,631.00	0.00	4,041.00	.2	0.00	1,860,590.00	99.7

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	979.87	1,221.18	100.0	0.00	21.18-	.0	
TOTAL: 8000	1,200.00	979.87	1,221.18	100.0	0.00	21.18-	.0	
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0	
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0	
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0	

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,200.00	979.87	1,221.18	100.0	0.00	21.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	10,724.13	10,724.13	7.5	0.00	131,495.87	92.4	
8600.00 STATE REVENUES	2,290,960.00	0.00	87,659.38	3.8	0.00	2,203,300.62	96.1	
8800.00 LOCAL REVENUES	250,916.00	9,117.02	11,276.67	4.4	0.00	239,639.33	95.5	
TOTAL: 8000	2,684,096.00	19,841.15	109,660.18	4.0	0.00	2,574,435.82	95.9	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,112,754.00	87,244.00	242,424.24	21.7	0.00	870,329.76	78.2	
2300.00 NON-INSTRUCTION HOURLY CLASS.	240,627.00	10,964.56	21,963.50	9.1	0.00	218,663.50	90.8	
TOTAL: 2000	1,353,381.00	98,208.56	264,387.74	19.5	0.00	1,088,993.26	80.4	
3100.00 CERTIFICATED RETIREMENT	19,326.00	1,336.51	4,070.79	21.0	0.00	15,255.21	78.9	
3200.00 CLASSIFIED RETIREMENT	94,193.00	7,337.62	20,530.81	21.7	0.00	73,662.19	78.2	
3300.00 OASDHI/FICA	79,009.00	5,582.15	15,555.54	19.6	0.00	63,453.46	80.3	
3400.00 HEALTH AND WELFARE BENEFITS	267,792.00	23,932.86	70,092.90	26.1	0.00	197,699.10	73.8	
3500.00 STATE UNEMPLOYMENT INSURANCE	9,041.00	651.70	1,825.23	20.1	0.00	7,215.77	79.8	
3600.00 WORKERS COMPENSATION INSURANCE	34,200.00	3,700.00	10,900.00	31.8	0.00	23,300.00	68.1	
3900.00 OTHER BENEFITS	1,911.00	426.61	1,267.65	66.3	0.00	643.35	33.6	
TOTAL: 3000	505,472.00	42,967.45	124,242.92	24.5	0.00	381,229.08	75.4	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0	
4300.00 INSTRUCTIONAL SUPPLIES	46,807.00	331.82	1,902.29	4.0	25,291.94	19,612.77	41.9	
4500.00 NONINSTRUCTIONAL SUPPLIES	71,724.00	2,155.69	8,611.57	12.0	22,997.17	40,115.26	55.9	
4700.00 FOOD SUPPLIES	148,963.00	5,576.33	20,126.54	13.5	97,339.46	31,497.00	21.1	
TOTAL: 4000	267,594.00	8,063.84	30,640.40	11.4	145,628.57	91,325.03	34.1	
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	0.00	4,100.00	100.0	
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	0.00	.0	100.00	1,400.00	93.3	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	4,150.00	0.00	0.00	.0	0.00	4,150.00	100.0	
5800.00 OTHER OPERATING EXP-DIST. USE	173,531.00	20,441.00-	19,891.00-	.0	0.00	193,422.00	100.0	
TOTAL: 5000	183,281.00	20,441.00-	19,891.00-	.0	100.00	203,072.00	100.0	
TOTAL: 1000-5999	2,309,728.00	128,798.85	399,380.06	17.2	145,728.57	1,764,619.37	76.3	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	13,666.00	0.00	0.00	.0	1,674.72	11,991.28	87.7	
TOTAL: 6000	13,666.00	0.00	0.00	.0	1,674.72	11,991.28	87.7	
TOTAL: 1000-6999	2,323,394.00	128,798.85	399,380.06	17.1	147,403.29	1,776,610.65	76.4	
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0	
TOTAL: 1000-7999	2,373,394.00	128,798.85	399,380.06	16.8	147,403.29	1,826,610.65	76.9	

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,684,096.00	19,841.15	109,660.18	4.0	0.00	2,574,435.82	95.9
TOTAL:	1000-5999	2,309,728.00	128,798.85	399,380.06	17.2	145,728.57	1,764,619.37	76.3
TOTAL:	1000-6999	2,323,394.00	128,798.85	399,380.06	17.1	147,403.29	1,776,610.65	76.4
TOTAL:	1000-7999	2,373,394.00	128,798.85	399,380.06	16.8	147,403.29	1,826,610.65	76.9
TOTAL EXPENSES	(1000 - 7999)	2,373,394.00	128,798.85	399,380.06	16.8	147,403.29	1,826,610.65	76.9

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Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	164,701.22	167,871.50	68.3	0.00	77,628.50	31.6	
TOTAL: 8000	245,500.00	164,701.22	167,871.50	68.3	0.00	77,628.50	31.6	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	7,363.56	22,069.17	24.9	0.00	66,490.83	75.0	
2300.00 NON-INSTRUCTION HOURLY CLASS.	51,100.00	3,568.00	6,318.00	12.3	0.00	44,782.00	87.6	
TOTAL: 2000	139,660.00	10,931.56	28,387.17	20.3	0.00	111,272.83	79.6	
3200.00 CLASSIFIED RETIREMENT	9,482.00	788.42	2,362.95	24.9	0.00	7,119.05	75.0	
3300.00 OASDHI/FICA	6,890.00	563.31	1,688.30	24.5	0.00	5,201.70	75.4	
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	1,705.68	5,117.04	25.0	0.00	15,350.96	74.9	
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	53.01	158.89	24.4	0.00	490.11	75.5	
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	200.00	600.00	25.0	0.00	1,800.00	75.0	
3900.00 OTHER BENEFITS	146.00	12.18	36.54	25.0	0.00	109.46	74.9	
TOTAL: 3000	40,035.00	3,322.60	9,963.72	24.8	0.00	30,071.28	75.1	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	11,515.00	28.71	1,311.35	11.3	1,408.24	8,795.41	76.3	
TOTAL: 4000	12,015.00	28.71	1,311.35	10.9	1,408.24	9,295.41	77.3	
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	0.00	947.88	24.2	0.00	2,962.12	75.7	
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,732.00	0.00	1,600.13	16.4	1,299.00	6,832.87	70.2	
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2	
TOTAL: 5000	22,003.00	0.00	2,548.01	11.5	1,499.00	17,955.99	81.6	
TOTAL: 1000-5999	213,713.00	14,282.87	42,210.25	19.7	2,907.24	168,595.51	78.8	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	33,609.00	1,032.04	1,032.04	3.0	1,439.58	31,137.38	92.6	
TOTAL: 6000	33,609.00	1,032.04	1,032.04	3.0	1,439.58	31,137.38	92.6	
TOTAL: 1000-6999	247,322.00	15,314.91	43,242.29	17.4	4,346.82	199,732.89	80.7	
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0	
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0	
TOTAL: 1000-7999	350,762.00	15,314.91	43,242.29	12.3	4,346.82	303,172.89	86.4	

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	245,500.00	164,701.22	167,871.50	68.3	0.00	77,628.50	31.6
TOTAL:	1000-5999	213,713.00	14,282.87	42,210.25	19.7	2,907.24	168,595.51	78.8
TOTAL:	1000-6999	247,322.00	15,314.91	43,242.29	17.4	4,346.82	199,732.89	80.7
TOTAL:	1000-7999	350,762.00	15,314.91	43,242.29	12.3	4,346.82	303,172.89	86.4
TOTAL EXPENSES	(1000 - 7999)	350,762.00	15,314.91	43,242.29	12.3	4,346.82	303,172.89	86.4

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	2,342,381.78	777.01-	1,193.52	.0	0.00	2,341,188.26	99.9
8900.00 OTHER FINANCING SOURCES	1,460,152.00	118,037.00	397,827.00	27.2	0.00	1,062,325.00	72.7
TOTAL: 8000	3,802,533.78	117,259.99	399,020.52	10.4	0.00	3,403,513.26	89.5
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,350,861.00	106,218.95	308,561.78	22.8	0.00	1,042,299.22	77.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	35,000.00	6,905.91	18,983.74	54.2	0.00	16,016.26	45.7
TOTAL: 2000	1,385,861.00	113,124.86	327,545.52	23.6	0.00	1,058,315.48	76.3
3200.00 CLASSIFIED RETIREMENT	145,707.00	11,752.09	34,300.83	23.5	0.00	111,406.17	76.4
3300.00 OASDHI/FICA	105,023.00	7,604.36	25,899.10	24.6	0.00	79,123.90	75.3
3400.00 HEALTH AND WELFARE BENEFITS	175,951.00	17,158.97	46,359.87	26.3	0.00	129,591.13	73.6
3500.00 STATE UNEMPLOYMENT INSURANCE	9,885.00	798.85	2,594.53	26.2	0.00	7,290.47	73.7
3600.00 WORKERS COMPENSATION INSURANCE	23,100.00	2,000.00	5,900.00	25.5	0.00	17,200.00	74.4
3900.00 OTHER BENEFITS	1,407.00	377.89	1,097.13	77.9	0.00	309.87	22.0
TOTAL: 3000	461,073.00	39,692.16	116,151.46	25.1	0.00	344,921.54	74.8
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	146.36	802.28	11.6	4,572.72	1,490.16	21.7
TOTAL: 4000	6,865.16	146.36	802.28	11.6	4,572.72	1,490.16	21.7
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	44,697.97	478.19	18,862.89	42.2	6,851.11	18,983.97	42.4
5400.00 INSURANCES - DISTRICT USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	184,467.74	5,064.74	44,166.67	23.9	116,298.33	24,002.74	13.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	58,872.25	0.00	11,705.10	19.8	15,994.10	31,173.05	52.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	79,803.45	6,539.50	15,260.47	19.1	46,739.53	17,803.45	22.3
5800.00 OTHER OPERATING EXP-DIST. USE	1,565,293.21	0.00	64,009.71	4.0	265,520.00	1,235,763.50	78.9
TOTAL: 5000	1,940,134.62	12,082.43	154,004.84	7.9	451,403.07	1,334,726.71	68.7
TOTAL: 1000-5999	3,793,933.78	165,045.81	598,504.10	15.7	455,975.79	2,739,453.89	72.2
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 6000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 1000-6999	3,798,933.78	165,045.81	598,504.10	15.7	455,975.79	2,744,453.89	72.2

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Fund: 74 KVC R FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,802,533.78	117,259.99	399,020.52	10.4	0.00	3,403,513.26	89.5
TOTAL:	1000-5999	3,793,933.78	165,045.81	598,504.10	15.7	455,975.79	2,739,453.89	72.2
TOTAL:	1000-6999	3,798,933.78	165,045.81	598,504.10	15.7	455,975.79	2,744,453.89	72.2
TOTAL:	1000-7999	3,798,933.78	165,045.81	598,504.10	15.7	455,975.79	2,744,453.89	72.2
TOTAL EXPENSES	(1000 - 7999)	3,798,933.78	165,045.81	598,504.10	15.7	455,975.79	2,744,453.89	72.2

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Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	1,159.26-	0.00	.0	0.00	3,500.00	100.0
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0
TOTAL: 8000	553,500.00	1,159.26-	0.00	.0	0.00	553,500.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	0.00	12,900.66	15.1	23,905.31	48,194.03	56.6
5400.00 INSURANCES - DISTRICT USE	500,000.00	0.00	441,762.00	88.3	33,395.00	24,843.00	4.9
5800.00 OTHER OPERATING EXP-DIST. USE	75,000.00	0.00	72,129.35	96.1	0.00	2,870.65	3.8
TOTAL: 5000	660,000.00	0.00	526,792.01	79.8	57,300.31	75,907.68	11.5
TOTAL: 1000-5999	660,000.00	0.00	526,792.01	79.8	57,300.31	75,907.68	11.5
7900.00 RESERVE FOR CONTINGENCIES	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0
TOTAL: 7000	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0
TOTAL: 1000-7999	760,000.00	0.00	526,792.01	69.3	57,300.31	175,907.68	23.1

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE			BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,500.00	1,159.26-	0.00	.0	0.00	553,500.00	100.0
TOTAL:	1000-5999	660,000.00	0.00	526,792.01	79.8	57,300.31	75,907.68	11.5
TOTAL:	1000-6999	660,000.00	0.00	526,792.01	79.8	57,300.31	75,907.68	11.5
TOTAL:	1000-7999	760,000.00	0.00	526,792.01	69.3	57,300.31	175,907.68	23.1
TOTAL EXPENSES	(1000 - 7999)	760,000.00	0.00	526,792.01	69.3	57,300.31	175,907.68	23.1

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	99,030.22	112,146.19	8.6	0.00	1,177,853.81	91.3	
TOTAL: 8000	1,290,000.00	99,030.22	112,146.19	8.6	0.00	1,177,853.81	91.3	
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	1,680.00	37,780.00	29.0	29,020.00	63,200.00	48.6	
5400.00 INSURANCES - DISTRICT USE	120,000.00	0.00	104,163.00	86.8	0.00	15,837.00	13.1	
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	35,950.18	165,508.92	20.4	45,320.00	599,171.08	73.9	
TOTAL: 5000	1,060,000.00	37,630.18	307,451.92	29.0	74,340.00	678,208.08	63.9	
TOTAL: 1000-5999	1,060,000.00	37,630.18	307,451.92	29.0	74,340.00	678,208.08	63.9	
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0	
TOTAL: 1000-7999	1,560,000.00	37,630.18	307,451.92	19.7	74,340.00	1,178,208.08	75.5	

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,290,000.00	99,030.22	112,146.19	8.6	0.00	1,177,853.81	91.3
TOTAL:	1000-5999	1,060,000.00	37,630.18	307,451.92	29.0	74,340.00	678,208.08	63.9
TOTAL:	1000-6999	1,060,000.00	37,630.18	307,451.92	29.0	74,340.00	678,208.08	63.9
TOTAL:	1000-7999	1,560,000.00	37,630.18	307,451.92	19.7	74,340.00	1,178,208.08	75.5
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	37,630.18	307,451.92	19.7	74,340.00	1,178,208.08	75.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	32,500.00	0.00	0.00	.0	0.00	32,500.00	100.0	
8600.00 STATE REVENUES	30,164.00	0.00	0.00	.0	0.00	30,164.00	100.0	
8800.00 LOCAL REVENUES	614,650.00	247,746.57	249,750.07	40.6	0.00	364,899.93	59.3	
TOTAL: 8000	677,314.00	247,746.57	249,750.07	36.8	0.00	427,563.93	63.1	
1100.00 CONTRACT CLASSROOM INST.	11,036,231.00	1,007,422.30	2,030,122.94	18.3	0.00	9,006,108.06	81.6	
1200.00 CONTRACT CERT. ADMINISTRATORS	3,557,326.00	292,574.73	847,507.83	23.8	0.00	2,709,818.17	76.1	
1300.00 INSTRUCTORS DAY/HOURLY	5,010,620.00	561,052.59	1,228,378.47	24.5	0.00	3,782,241.53	75.4	
1400.00 NON-INSTRUCTION HOURLY CERT.	174,422.00	14,201.30	14,708.43	8.4	0.00	159,713.57	91.5	
TOTAL: 1000	19,778,599.00	1,875,250.92	4,120,717.67	20.8	0.00	15,657,881.33	79.1	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,198,262.00	459,635.82	1,382,843.23	22.3	0.00	4,815,418.77	77.6	
2200.00 INSTRUCTIONAL AIDS	819,728.00	59,909.96	182,189.32	22.2	0.00	637,538.68	77.7	
2300.00 NON-INSTRUCTION HOURLY CLASS.	124,549.00	12,740.06	18,210.63	14.6	0.00	106,338.37	85.3	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	388,711.00	23,761.06	51,890.61	13.3	0.00	336,820.39	86.6	
TOTAL: 2000	7,531,250.00	556,046.90	1,635,133.79	21.7	0.00	5,896,116.21	78.2	
3100.00 CERTIFICATED RETIREMENT	1,583,312.00	133,564.40	294,825.03	18.6	0.00	1,288,486.97	81.3	
3200.00 CLASSIFIED RETIREMENT	804,697.00	55,638.29	169,546.81	21.0	0.00	635,150.19	78.9	
3300.00 OASDHI/FICA	878,646.00	69,331.42	194,600.02	22.1	0.00	684,045.98	77.8	
3400.00 HEALTH AND WELFARE BENEFITS	2,916,255.00	219,722.74	657,221.01	22.5	0.00	2,259,033.99	77.4	
3500.00 STATE UNEMPLOYMENT INSURANCE	196,053.00	17,269.50	41,771.92	21.3	0.00	154,281.08	78.6	
3600.00 WORKERS COMPENSATION INSURANCE	372,960.00	29,890.04	90,165.55	24.1	0.00	282,794.45	75.8	
3900.00 OTHER BENEFITS	22,284.00	8,762.27	26,272.06	100.0	0.00	3,988.06-	.0	
TOTAL: 3000	6,774,207.00	534,178.66	1,474,402.40	21.7	0.00	5,299,804.60	78.2	
4100.00 TEXTBOOKS	8,500.00	549.52	4,932.30	58.0	1,617.22	1,950.48	22.9	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	48,530.00	291.00	349.19	.7	557.11	47,623.70	98.1	
4300.00 INSTRUCTIONAL SUPPLIES	187,661.00	6,294.00	22,895.87	12.2	52,623.53	112,141.60	59.7	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,489.00	0.00	444.90	4.2	0.00	10,044.10	95.7	
4500.00 NONINSTRUCTIONAL SUPPLIES	399,660.00	34,649.52	73,400.77	18.3	230,982.58	95,276.65	23.8	
4700.00 FOOD SUPPLIES	29,010.00	2,386.95	2,906.79	10.0	21,093.21	5,010.00	17.2	
TOTAL: 4000	683,850.00	44,170.99	104,929.82	15.3	306,873.65	272,046.53	39.7	
5100.00 PERSON&CONSULTANT SVC-DIST USE	516,204.30	4,768.00	7,639.79	1.4	441,834.11	66,730.40	12.9	
5200.00 TRAVEL & CONFERENCE EXPENSES	76,732.00	2,432.06	5,757.89	7.5	11,190.32	59,783.79	77.9	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	113,593.00	610.42	33,398.50	29.4	3,744.35	76,450.15	67.3	
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,681,562.00	219,180.73	599,721.67	35.6	1,057,483.63	24,356.70	1.4	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	606,171.00	20,987.30	68,102.69	11.2	417,249.81	120,818.50	19.9	
5800.00 OTHER OPERATING EXP-DIST. USE	503,266.90	7,080.12	12,804.12	2.5	36,048.96	454,413.82	90.2	
5900.00 INTERPROGRAM CHARGES-DIST.USE	180.00	0.00	0.00	.0	0.00	180.00	100.0	
TOTAL: 5000	3,498,309.20	255,058.63	727,424.66	20.7	1,967,551.18	803,333.36	22.9	
TOTAL: 1000-5999	38,266,215.20	3,264,706.10	8,062,608.34	21.0	2,274,424.83	27,929,182.03	72.9	

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 09/21/2010 TO 10/13/2010

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	62,281.00	7,265.08	15,066.62	24.1	26,473.33	20,741.05	33.3
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	109,683.00	2,667.60	11,253.27	10.2	7,666.16	90,763.57	82.7
TOTAL: 6000	171,964.00	9,932.68	26,319.89	15.3	34,139.49	111,504.62	64.8
TOTAL: 1000-6999	38,438,179.20	3,274,638.78	8,088,928.23	21.0	2,308,564.32	28,040,686.65	72.9

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	677,314.00	247,746.57	249,750.07	36.8	0.00	427,563.93	63.1
TOTAL:	1000-5999	38,266,215.20	3,264,706.10	8,062,608.34	21.0	2,274,424.83	27,929,182.03	72.9
TOTAL:	1000-6999	38,438,179.20	3,274,638.78	8,088,928.23	21.0	2,308,564.32	28,040,686.65	72.9
TOTAL:	1000-7999	38,438,179.20	3,274,638.78	8,088,928.23	21.0	2,308,564.32	28,040,686.65	72.9
TOTAL EXPENSES	(1000 - 7999)	38,438,179.20	3,274,638.78	8,088,928.23	21.0	2,308,564.32	28,040,686.65	72.9

BDX110
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BEST NET CONSORTIUM
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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 5000	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	

BDX110
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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-6999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-7999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

BDX110
 SBVC UNRESTRICTED
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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	1,792.51-	0.00	.0	0.00	30,630.00	100.0
TOTAL: 8000	30,630.00	1,792.51-	0.00	.0	0.00	30,630.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
TOTAL: 2000	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
3300.00 OASDHI/FICA	1,616.00	0.00	0.00	.0	0.00	1,616.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	0.00	0.00	.0	0.00	152.00	100.0
TOTAL: 3000	1,768.00	0.00	0.00	.0	0.00	1,768.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 5000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
								%
TOTAL INCOME	(8000 - 8999)	30,630.00	1,792.51-	0.00	.0	0.00	30,630.00	100.0
TOTAL:	1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-6999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0
TOTAL EXPENSES	(1000 - 7999)	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8600.00 STATE REVENUES	81,122.00	0.00	0.00	.0	0.00	81,122.00	100.0
8800.00 LOCAL REVENUES	353,022.00	141,575.25	144,087.77	40.8	0.00	208,934.23	59.1
TOTAL: 8000	434,144.00	141,575.25	144,087.77	33.1	0.00	290,056.23	66.8
1100.00 CONTRACT CLASSROOM INST.	4,437,430.00	423,720.85	908,721.55	20.4	0.00	3,528,708.45	79.5
1200.00 CONTRACT CERT. ADMINISTRATORS	2,721,066.00	210,759.61	625,529.88	22.9	0.00	2,095,536.12	77.0
1300.00 INSTRUCTORS DAY/HOURLY	2,037,524.00	216,961.18	541,182.05	26.5	0.00	1,496,341.95	73.4
1400.00 NON-INSTRUCTION HOURLY CERT.	78,983.00	9,087.46	22,321.78	28.2	0.00	56,661.22	71.7
TOTAL: 1000	9,275,003.00	860,529.10	2,097,755.26	22.6	0.00	7,177,247.74	77.3
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,228,262.00	256,332.50	743,784.26	23.0	0.00	2,484,477.74	76.9
2200.00 INSTRUCTIONAL AIDS	538,180.00	39,385.31	116,007.12	21.5	0.00	422,172.88	78.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	29,250.00	1,796.08	2,863.57	9.7	0.00	26,386.43	90.2
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	291,295.00	22,475.00	45,457.25	15.6	0.00	245,837.75	84.3
TOTAL: 2000	4,086,987.00	319,988.89	908,112.20	22.2	0.00	3,178,874.80	77.7
3100.00 CERTIFICATED RETIREMENT	700,028.00	63,084.13	152,815.17	21.8	0.00	547,212.83	78.1
3200.00 CLASSIFIED RETIREMENT	506,496.00	36,146.35	105,285.81	20.7	0.00	401,210.19	79.2
3300.00 OASDI/FICA	456,410.00	37,411.96	104,164.23	22.8	0.00	352,245.77	77.1
3400.00 HEALTH AND WELFARE BENEFITS	1,470,992.00	110,911.51	331,837.41	22.5	0.00	1,139,154.59	77.4
3500.00 STATE UNEMPLOYMENT INSURANCE	96,090.00	8,411.59	21,694.23	22.5	0.00	74,395.77	77.4
3600.00 WORKERS COMPENSATION INSURANCE	187,664.00	15,380.20	45,537.20	24.2	0.00	142,126.80	75.7
3900.00 OTHER BENEFITS	11,134.00	4,384.91	13,152.58	100.0	0.00	2,018.58	.0
TOTAL: 3000	3,428,814.00	275,730.65	774,486.63	22.5	0.00	2,654,327.37	77.4
4100.00 TEXTBOOKS	300.00	0.00	0.00	.0	0.00	300.00	100.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	41,725.00	0.00	0.00	.0	31,808.04	9,916.96	23.7
4300.00 INSTRUCTIONAL SUPPLIES	47,653.00	1,665.42	14,991.03	31.4	7,652.67	25,009.30	52.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	976.00	89.00	752.27	77.0	0.00	223.73	22.9
4500.00 NONINSTRUCTIONAL SUPPLIES	161,882.00	6,534.79	25,761.68	15.9	82,157.01	53,963.31	33.3
TOTAL: 4000	252,536.00	8,289.21	41,504.98	16.4	121,617.72	89,413.30	35.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	88,135.00	53.00	4,589.95	5.2	22,244.81	61,300.24	69.5
5200.00 TRAVEL & CONFERENCE EXPENSES	31,250.00	1,765.00	5,338.67	17.0	1,848.42	24,062.91	77.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,920.00	306.66	15,306.98	30.0	7,876.37	27,736.65	54.4
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	142,894.56	359,088.82	35.0	658,368.14	7,237.04	.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	411,385.00	6,722.72	57,707.51	14.0	281,513.92	72,163.57	17.5
5800.00 OTHER OPERATING EXP-DIST. USE	223,838.00	450.00	4,608.00	2.0	21,230.00	198,000.00	88.4
TOTAL: 5000	1,830,222.00	152,191.94	446,639.93	24.4	993,081.66	390,500.41	21.3
TOTAL: 1000-5999	18,873,562.00	1,616,729.79	4,268,499.00	22.6	1,114,699.38	13,490,363.62	71.4
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	1,360.00	68.0	0.00	640.00	32.0
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	0.00	0.00	.0	12,500.00	6,865.00	35.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	25,542.00	0.00	3,099.08	12.1	0.00	22,442.92	87.8

BDX110
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BEST NET CONSORTIUM
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 6000	46,907.00	0.00	4,459.08	9.5	12,500.00	29,947.92	63.8
TOTAL: 1000-6999	18,920,469.00	1,616,729.79	4,272,958.08	22.5	1,127,199.38	13,520,311.54	71.4

BDX110
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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	434,144.00	141,575.25	144,087.77	33.1	0.00	290,056.23	66.8
TOTAL:	1000-5999	18,873,562.00	1,616,729.79	4,268,499.00	22.6	1,114,699.38	13,490,363.62	71.4
TOTAL:	1000-6999	18,920,469.00	1,616,729.79	4,272,958.08	22.5	1,127,199.38	13,520,311.54	71.4
TOTAL:	1000-7999	18,920,469.00	1,616,729.79	4,272,958.08	22.5	1,127,199.38	13,520,311.54	71.4
TOTAL EXPENSES	(1000 - 7999)	18,920,469.00	1,616,729.79	4,272,958.08	22.5	1,127,199.38	13,520,311.54	71.4

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	3,455.56	33.3	0.00	6,911.44	66.6	
TOTAL: 8000	10,367.00	863.89	3,455.56	33.3	0.00	6,911.44	66.6	
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0	
TOTAL: 5000	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0	
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0	
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0	
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0	

BDX110
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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE	%		BALANCE	%
TOTAL INCOME	(8000 - 8999)	10,367.00	863.89	3,455.56	33.3	0.00	6,911.44	66.6
TOTAL:	1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL:	1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL:	1000-7999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL EXPENSES	(1000 - 7999)	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	0.00	270.59-	0.00	.0	0.00	0.00	0.00	.0
TOTAL: 8000	0.00	270.59-	0.00	.0	0.00	0.00	0.00	.0

BDX110
 CHC UNRESTRICTED
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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	270.59-	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
 CHC UNRESTRICTED
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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	367.14-	0.00	.0	0.00	5,800.00	100.0
TOTAL: 8000	5,800.00	367.14-	0.00	.0	0.00	5,800.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
TOTAL: 2000	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
3300.00 OASDHI/FICA	344.00	0.00	0.00	.0	0.00	344.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	0.00	.0	0.00	32.00	100.0
TOTAL: 3000	376.00	0.00	0.00	.0	0.00	376.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

BDX110
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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,800.00	367.14-	0.00	.0	0.00	5,800.00	100.0
TOTAL:	1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-6999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-7999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL EXPENSES	(1000 - 7999)	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: November 4, 2010
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from September 20, 2010 to October 20, 2010 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

All Purchase Orders are budgeted as contracted through Board action and by District policies and procedures.

Purchase Order Board Report
September 20, 2010 to October 10, 2010

PO No.	Vendor Name	Description	Amount
111411	DIVISION OF STATE ARCHITECT	New Buildings	\$ 192,422.00
111412	GKK WORKS	New Buildings	\$ 38,500.00
111413	INDUSTRIAL HYGIENE MGMT INC	Outside Services	\$ 5,000.00
111414	PEREZ, AMALIA	Conference	\$ 946.50
111415	CHC FOOD SERVICES	Other Expenses & Fees	\$ 304.50
111416	SBACC	Dues & Memberships	\$ 225.00
111417	BAY ACTUARIAL CONSULTANTS	Outside Services	\$ 4,300.00
111418	LINDSTROM, EVGENIYA	Conference	\$ 178.00
111419	GREEN TECHNOLOGY	Conference	\$ 215.00
111420	REVOLVING CASH	Officials	\$ 1,536.00
111421	INLAND EMPIRE COMM NEWSPAPERS	Advertisement	\$ 400.00
111422	PRESIDIUM	Outside Services	\$ 217,803.60
111423	SBVC BOOKSTORE	Non-instructional Supplies	\$ 150.00
111424	BRUNELLE, RENEE	Refreshments	\$ 37.27
111425	NATIONAL ASSOCIATION OF	Conference	\$ 449.00
111426	OCAMPO, LIZANNA	Mileage Reimbursement	\$ 1,000.00
111427	GRANT WRITING USA	Conference	\$ 425.00
111428	BURGE, CHERYL	Conference	\$ 408.00
111429	TRUSSELL, DEANNA	Mileage Reimbursement	\$ 250.00
111430	MASCARENHAS, LAZARUS	Mileage Reimbursement	\$ 500.00
111431	KYLE, JON M	Personal Mileage	\$ 500.00
111432	USGBC	Outside Services	\$ 27,213.00
111433	VERISIGN INC	Computer Systems Maintenance Agreements	\$ 995.00
111434	ASCCC	Conference	\$ 930.00
111435	STATER BROS MARKETS	Instructional Supplies	\$ 100.00
111436	RCS INVESTIGATION & CONSULTING	Outside Services	\$ 15,000.00
111437	ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$ 1,000.00
111438	STAPLES	Non-instructional Supplies	\$ 174.78
111439	STAPLES	Non-instructional Supplies	\$ 55.45
111440	AMAZON.COM	Instructional Supplies	\$ 52.48
111441	DASH MEDICAL GLOVES INC	Non-instructional Supplies	\$ 47.80
111442	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 141.02
111443	STAPLES	Non-instructional Supplies	\$ 350.02
111444	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 87.67
111445	UNISOURCE PAPER	Non-instructional Supplies	\$ 989.62
111446	STAPLES	Non-instructional Supplies	\$ 188.15
111447	PEARSON ASSESSMENT	Software	\$ 308.68
111448	JOURNEYWORKS PUBLISHING	Non-instructional Supplies	\$ 403.98
111449	AMAZON.COM	Reference Books	\$ 19.04
111450	BP MEDICAL SUPPLIES	Instructional Supplies	\$ 295.79
111451	CHIPS LIFESTYLE MEDICINE INSTI	Media	\$ 158.50
111452	RAN GRAPHICS INC	Outside Services	\$ 21,336.75
111453	STAPLES	Non-instructional Supplies	\$ 843.09
111454	FISHER SCIENTIFIC	Instructional Supplies	\$ 114.14
111455	STAPLES	Non-instructional Supplies	\$ 77.87
111456	STAPLES	Non-instructional supplies	\$ 99.21
111457	SAN BERNARDINO CITY WATER	New Buildings	\$ 82,528.00
111458	STAPLES	Non-instructional Supplies	\$ 104.36
111459	WEST PUBLISHING CORPORATION	Reference Books	\$ 68.51
111460	SPICERS PAPER INC	Non-instructional Supplies	\$ 1,060.31
111461	NEWBURY, KRISTEN	Conference	\$ 392.28
111462	PARADA, OSMAN	Conference	\$ 250.00
111463	CHANG, ANDREW	Conference	\$ 550.00
111464	KUCK, GLEN	Conference	\$ 250.00
111465	LINDSTROM, EVGENIYA	Conference	\$ 565.50
111466	ULLOA, JULIE	Mileage Reimbursement	\$ 150.00
111467	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 36.00
111468	DELL COMPUTER COMPANY	New Buildings	\$ 112,471.35
111469	ANGELO, DAN	Mileage Reimbursement	\$ 150.00
111470	CARMELL, MELISSA	Mileage Reimbursement	\$ 150.00
111471	ATOMIC PC DESIGN & TECHNOLOGY	Contract Services	\$ 1,896.00
111472	FIRST STUDENT	Bus Rentals	\$ 443.29

Purchase Order Board Report
September 20, 2010 to October 10, 2010

PO No.	Vendor Name	Description	Amount
111473	FIRST STUDENT	Bus Rentals	\$ 508.45
111474	FIRST STUDENT	Bus Rentals	\$ 573.61
111475	CCLC	Contract Services	\$ 1,738.00
111476	BADGE EXPRESS	Non-instructional Supplies	\$ 124.45
111477	STAPLES	Non-instructional Supplies	\$ 573.20
111478	STAPLES	Non-instructional Supplies	\$ 593.72
111479	STAPLES	Equipment	\$ 8,232.24
111480	IMAGE SUPPLY	Instructional Supplies	\$ 125.82
111481	ORTA, REBECCA	Conference	\$ 99.00
111482	HONORS TRANSFER COUNCIL OF CA	Dues & Memberships	\$ 90.00
111483	SHEDD, DANIEL	Conference	\$ 64.91
111484	BADGE EXPRESS	Non-instructional Supplies	\$ 19.28
111485	STAPLES	Non-instructional Supplies	\$ 323.14
111486	BIO QUIP PRODUCTS	Instructional Supplies	\$ 382.68
111487	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 561.80
111488	MCGRAW HILL	Instructional Supplies	\$ 1,072.40
111489	SHALIMAR TOURS & CHARTER	Rentals	\$ 1,065.16
111490	ACHRO/EEO	Conference	\$ 300.00
111491	BRUNELLE, RENEE	Conference	\$ 537.00
111492	SHEAHAN, MICHAEL	Conference	\$ 800.00
111493	AIRCRAFT ELECTRONICS ASSOC	Dues & Memberships	\$ 275.00
111494	SBVC BOOKSTORE	Other Expenses & Fees	\$ 7,485.00
111495	SOUTH COAST AIR QUALITY	Other Expenses & Fees	\$ 9,350.00
111496	PRYOR, KATHLEEN	Conference	\$ 750.00
111497	GONZALES, MICHAEL	Conference	\$ 250.00
111498	DELL COMPUTER COMPANY	Capital Equipment	\$ 1,293.49
111499	PARTNERS IN RECOGNITION INC	Capital Equipment	\$ 16,195.78
111500	PATTON SALES CORP	Instructional Supplies	\$ 600.30
111501	STAPLES	Non-instructional Supplies	\$ 96.69
111502	ALLIED REFRIGERATION INC	Instructional Supplies	\$ 103.02
111503	COLTON TRUCK TERMINAL	Non-instructional Supplies	\$ 500.00
111504	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 158.20
111505	LEARNING PIT, THE	Instructional Supplies	\$ 665.55
111506	IND CONCEPTS	Equipment	\$ 4,403.56
111507	SBVC BOOKSTORE	Non-instructional Supplies	\$ 600.00
111508	IDM COMPUTER SOLUTIONS INC	Contract Services	\$ 108.70
111509	GC SOFTWARE	Contract Services	\$ 64.16
111510	SPSS INC	Maintenance Agreements	\$ 309.94
111511	WORD, DANIEL	Conference	\$ 507.00
111512	PERRY'S COMPLETE FLOORS	Repairs & Maintenance	\$ 915.26
111513	EL POLLO LOCO	Other Expenses & Fees	\$ 653.73
111514	EL POLLO LOCO	Other Expenses & Fees	\$ 100.20
111515	EL POLLO LOCO	Other Expenses & Fees	\$ 653.73
111516	FRED PRYOR SEMINARS	Conference	\$ 149.00
111517	SUBWAY DEL ROSA	Other Expenses & Fees	\$ 150.00
111518	STANLEY CONVERGENT SECURITY	Leases	\$ 372.00
111519	AMERICAN BUSINESS BANK	New Buildings	\$ 38,100.00
111520	JACK LINDGREN BUILDERS	New Buildings	\$ 2,199.86
111521	SIXTEN & ASSOCIATES	Outside Services	\$ 12,000.00
111522	SYSTEMS SOURCE INC	Capital Equipment	\$ 17,326.92
111523	KEN'S SPORTING GOODS	Instructional Supplies	\$ 558.75
111524	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 211.52
111525	CAL MESA STEEL	Instructional Supplies	\$ 2,440.48
111526	STAPLES	Non-instructional Supplies	\$ 82.56
111527	CHC BOOKSTORE	Non-instructional Supplies	\$ 800.00
111528	SEHI COMPUTER PRODUCTS INC	Non-instructional Supplies	\$ 94.54
111529	APPLE COMPUTER INC	Capital Equipment	\$ 13,789.31
111530	PRIORITY MAILING SYSTEMS LLC	Non-instructional Supplies	\$ 164.60
111531	DALE-CARTER, APRIL	Mileage Reimbursement	\$ 150.00
111532	ROMO, SILVIA	Mileage Reimbursement	\$ 150.00
111533	INLAND EMPIRE CONSORTIUM	Dues & Memberships	\$ 150.00
111534	BELL, REYNALDO	Conference	\$ 800.00

Purchase Order Board Report
September 20, 2010 to October 10, 2010

PO No.	Vendor Name	Description	Amount
111535	ICS SERVICE CO	Outside Services	\$ 11,392.00
111536	KNORR POOL SYSTEMS INC	Maintenance Agreement	\$ 5,560.00
111537	UNIVERSITY OF REDLANDS	Other Expenses & Fees	\$ 300.00
111538	COMMUNITY PLAYTHINGS	Instructional Supplies	\$ 3,118.95
111539	STAPLES	Non-instructional Supplies	\$ 1,134.94
111540	FUJIFILM GRAPHIC SYSTEMS USA	Non-instructional Supplies	\$ 3,000.00
111541	UNITED FRESH PRODUCE	Instructional Supplies	\$ 2,916.00
111542	RIVERSIDE PUBLISHING CO	Instructional Supplies	\$ 200.69
111543	SARGENT-WELCH SCIENTIFIC	Instructional Supplies	\$ 44.43
111544	ETR ASSOCIATES	Non-instructional Supplies	\$ 877.62
111545	VERIZON BUSINESS	Phone Utilities	\$ 26,200.00
111546	BEST CLEANERS & LAUNDRY	Laundry	\$ 1,200.00
111547	FISHER, GLORIA	Mileage Reimbursement	\$ 612.00
111548	DELL COMPUTER COMPANY	Capital Equipment	\$ 1,064.56
111549	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,407.71
111550	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,750.71
111551	ECOLAB	Non-instructional Supplies	\$ 212.38
111552	BACCHUS NETWORK MATERIALS	Non-instructional Supplies	\$ 21.31
111553	NETWORK OF CALIFORNIA	Conference	\$ 298.00
111554	BUCKLEY, LARRY	Conference	\$ 628.00
111555	CARMICHAEL, DENNIS	Mileage Reimbursement	\$ 500.00
111556	GDA INCORPORATED	Repairs & Maintenance	\$ 822.25
111557	BADGE EXPRESS	Non-instructional Supplies	\$ 37.95
111558	SHERWIN WILLIAMS	Instructional Supplies	\$ 46.03
111559	BARCLAYS LAW PUBLISHERS	Reference Books	\$ 488.60
111560	SPICERS PAPER INC	Non-instructional Supplies	\$ 946.12
111561	DELL COMPUTER COMPANY	Equipment	\$ 655.74
111562	AMAZON.COM	Reference Books	\$ 215.59
111563	APPLE COMPUTER INC	Equipment	\$ 6,107.94
111564	DELL COMPUTER COMPANY	Capital Equipment	\$ 1,403.69
111565	DELL COMPUTER COMPANY	Non-instructional Supplies	\$ 216.28
111566	SPICERS PAPER INC	Non-instructional Supplies	\$ 5,652.82
111567	CITY OF YUCAIPA	Outside Services	\$ 4,000.00
111568	DEPARTMENT OF JUSTICE	Physicals & Fingerprinting	\$ 656.00
111569	HARLAND TECHNOLOGY SERVICES	Office Equipment Maintenance Agreements	\$ 1,164.00
111570	INDUSTRIAL FIRE PROTECTION	Outside Services	\$ 1,680.00
111571	HARRIS II, JAMES L	Mileage Reimbursement	\$ 500.00
111572	LITIG, ADAM	Mileage Reimbursement	\$ 123.50
111573	DANIELS, DEBRA	Conference	\$ 2,259.00
111574	AASHE	Dues & Memberships	\$ 200.00
111575	CCCCIO	Conference	\$ 315.00
111576	PARADA, OSMAN	Conference	\$ 3,675.00
111577	DANIELS, DEBRA	Conference	\$ 622.12
111578	PETINAK, CRAIG	Conference	\$ 2,259.00
111579	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 104.89
111580	AACC CONVENTION	Dues & Memberships	\$ 50.00
111581	HOME DEPOT, THE	Non-instructional Supplies	\$ 700.00
111582	GARNICK, EVERETT	Conference	\$ 695.00
111583	GLAXOSMITHKLINE PHARMACEUTICAL	Non-instructional Supplies	\$ 517.08
111584	STAPLES	Non-instructional Supplies	\$ 349.19
111585	STAPLES	Non-instructional Supplies	\$ 141.32
111586	STAPLES	Non-instructional Supplies	\$ 119.35
111587	STAPLES	Non-instructional Supplies	\$ 267.18
111588	STAPLES	Non-instructional Supplies	\$ 102.83
111589	SPINITAR PRESENTATION PROD INC	Capital Equipment	\$ 2,725.39
111590	BADGE EXPRESS	Non-instructional Supplies	\$ 17.64
111591	STAPLES	Other Expenses & Fees	\$ 415.36
111592	STAPLES	Non-instructional Supplies	\$ 151.29
111593	ASHLOCK MULTI SERVICE	Repairs & Maintenance	\$ 255.00
111594	FLORES, JUNE	Mileage Reimbursement	\$ 62.00
111595	CSS/ RANCHO JANITORIAL SUPPLIE	Equipment	\$ 933.08
111596	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,807.38

Purchase Order Board Report
September 20, 2010 to October 10, 2010

PO No.	Vendor Name	Description	Amount
111597	STAPLES	Non-instructional Supplies	\$ 79.30
111598	SPORTS MED PRESS	Reference Books	\$ 123.64
111599	MCMORRIS CHIROPRACTIC HEALTH	Outside Services	\$ 4,497.00
111600	CARTER, JAMAIL	Mileage Reimbursement	\$ 1,000.00
111601	OCE'	Leases	\$ 20,362.30
111602	WIRZ & COMPANY PRINTING INC	Outside Services	\$ 2,651.32
111603	CHANG, ANDREW	Mileage Reimbursement	\$ 500.00
111604	US POSTAL SERVICE	Postage & Freight	\$ 15,000.00
111605	SYNERGISTIC MAILING SERVICES	Postage & Freight	\$ 7,000.00
111606	IMPRESSIONS GOURMET CATERING	Other Expenses & Fees	\$ 592.96
111607	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 130.39
111608	SAN BERNARDINO CITY WATER	New Buildings	\$ 8,835.00
111609	COMM PRE TECH	New Buildings	\$ 3,584.18
111610	SEHI COMPUTER PRODUCTS INC	New Buildings	\$ 331.14
111611	FRED PRYOR SEMINARS	Conference	\$ 195.00
111612	ROGERS, TANYA	Mileage Reimbursement	\$ 50.00
111613	LEE, ROSALIND BAKER	Conference	\$ 33.55
111614	GRUBB & ELLIS COMPANY	Site Purchase	\$ 15,500.00
111615	POS WORLD INC	Non-instructional Supplies	\$ 308.85
111616	LIGHT BRIGADE, THE	Capital Equipment	\$ 1,999.65
111617	US BANK CORPORATE PMT SYSTEMS	Capital Equipment	\$ 3,000.00
111618	TEK TIME SYSTEMS INC	Non-instructional Supplies	\$ 81.64
208			1,085,867.05

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director Fiscal Services
DATE: November 4, 2010
SUBJECT: Quarterly Investment Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

None.

Attachment

**San Bernardino Community College District
Quarterly Investments and Deposits Report
Quarter Ending September 30, 2010**

Account	Amount	Interest	Type	Institution
<u>General Fund</u>				
Clearing Account	\$ 766,500.11	0.00	Checking	Citizens Business Bank, San Bernardino
Revolving Cash/Flex Fund	30,646.00	0.00	Checking	Citizens Business Bank, San Bernardino
	<u>\$ 797,146.11</u>			
<u>Enterprise Funds</u>				
Bookstores	\$ 202,068.91	0.00	Checking	Bank of America, Colton
Cafeterias	185,984.38	0.00	Checking	Bank of America, San Bernardino
Bookstore CD (<i>due 2/2/2012</i>)	100,000.00	(y)2.05	CD	Inland Valley/So County Bank, Redlands
	<u>\$ 488,053.29</u>			
<u>Internal Service Fund</u>				
Workers Comp (<i>Authorized @ \$120,000 Revolving Cash</i>)	\$ 117,220.29	0.50	Checking	Union Bank, Los Angeles
<u>Trust Funds</u>				
Financial Aid	\$ 692,990.18	0.00	Checking	Citizens Business Bank, San Bernardino
Cal Grant Financial Aid	18,102.76	0.10	Checking	Citizens Business Bank, San Bernardino
NDSL/Perkins	114,305.15	0.00	Checking	Citizens Business Bank, San Bernardino
Scholarships	26,400.94	0.60	Checking	Community Bank, Redlands
Emergency Loan	17,229.53	0.00	Checking	Community Bank, Redlands
SBVC Clubs	144,142.80	0.00	Checking	Wells Fargo, San Bernardino
SBVC ASB	35,371.30	0.00	Checking	Wells Fargo, San Bernardino
CHC Clubs/Trust & ASB	25,829.87	0.00	Checking	Bank of America, Yucaipa
Scholarships	88,659.24	0.90	Money Market	Inland Valley/So County Bank, Redlands
SBVC/CHC Student Rep Fee	145,218.86	(y)0.03	Checking	California Bank, San Bernardino
SBVC ASB CD (<i>due 10/3/11</i>)	46,668.18	(y)0.85	CD	Inland Valley/So County Bank, Redlands
Stock	2,879.59	n/a	Investment	Detroit Edison & Lounsbury Trust
	<u>\$ 1,357,798.40</u>			
Total Checking, Savings & Investments	\$ 2,760,218.09			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: November 4, 2010
SUBJECT: Administrative Procedures

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

Recommendations to the District-wide processes related to budget development are highlighted on lines 251, 263 and 264.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4 COLLEGIAL CONSULTATION

5
6 **MISSION STATEMENT**

7 Collegial Consultation is a process involving faculty, administrators, classified staff and students
8 in deliberations regarding day-to-day and long-range planning and policies for the college. These
9 deliberations lead to recommendations that the Chancellor carries forward to the Board of
10 Trustees for final approval. In issues related to academic and professional matters the Board will
11 rely primarily on the Academic Senate. Other areas of decision-making in regard to Board Policy
12 will be mutually agreed upon between the Governing Board, the Academic Senate,
13 administration, staff and students.

14
15 **PHILOSOPHY OF COLLEGIAL CONSULTATION**

16 Collegial Consultation is the democratic process utilized on campus in decision-making
17 procedures. Successful Consultation creates an environment of awareness throughout the
18 District by having each constituency represented throughout the process. To be effective,
19 collegial Consultation must exhibit the following characteristics:

- 20
21
- Capacity to establish directions and goals
 - React to internal and external stimuli
 - Move with diligence and timeliness
 - Provide the campus community with an annual cycle of planning and budgeting
- 22
23
24
25

26 The process is designed to establish the goals, priorities, and objectives of the college. The
27 exercise of administrative prerogatives must reflect these aims in order to perpetuate an
28 environment of mutuality and trust.

29
30 **PRINCIPLES OF COLLEGIAL CONSULTATION**

- 31
- 32 1. The Board of Trustees has final responsibility and authority for approval of college
33 policies and review of Administrative Procedures; any individual may address the Board
34 regarding these policies and procedures.
35
 - 36 2. The Board of Trustees charges the Chancellor with the responsibility for Consultation of
37 the institution; in turn, the Chancellor creates a structure and systematic process for
38 decision-making.
39
 - 40 3. The campus Consultation structure is charged with making recommendations on issues
41 affecting the institution. The District Assembly or other constituent group may initiate
42 discussion, review progress, or initiate a subcommittee to discuss needed policies or
43 administrative regulations. The college and district units will review drafts and make final
44 recommendations to the District Assembly through the constituent groups. Once a
45 consensus is reached the Chancellor is charged with carrying the approved
46 recommendations forward to the Board of Trustees.
47
 - 48 4. The District recognizes the role of collective bargaining in certain aspects of policy
49 development and implementation where salary, benefits, or working conditions are
50 involved in the policy development.
51
 - 52 5. The District recognizes the Academic Senates through its members has primary
53 responsibility for making recommendations in areas of academic and professional
54 matters.
55
 - 56 6. The membership and interrelationships of committees give the Consultation structure an
57 essential role in the decision making process.

- 58
59 7. Broad participation from all segments of the District is encouraged; all four campus
60 constituencies (faculty, management, classified, and students) are represented on
61 Consultation committees except in areas of primacy related to academic and professional
62 matters.
63
64 8. Each constituency represented on a committee appoints its own representatives, taking
65 into account not only the needs of the constituency but also the broader needs of the
66 college.
67
68 9. Any Collegial Consultation subcommittee, through minutes which are forwarded to its
69 respective standing committee, makes recommendations to the constituent groups for
70 review and then forwards its recommendation on items for District consultation through to
71 the District Assembly. Subcommittees or ad hoc committees are not subject to the strict
72 guidelines of the Brown Act since final action on recommendations take place through the
73 Standing Committees and the District Assembly.
74
75 10. The college community as a whole is made aware of the consultation process and has
76 access to it through constituency representation. A consistent effort is made to keep the
77 campus informed through meeting announcements 72 hours prior to the meeting and
78 publication and distribution of the minutes of the meetings. All minutes of college
79 standing committees and the District Assembly will be posted in the college libraries.
80
81 11. Collegial Consultation is facilitated by communication, timely and appropriate notice of
82 meetings, public deliberation, full campus participation and published records.
83
84 12. Each Collegial Consultation Standing Committee, subcommittee, and ad hoc committee
85 is expected to take action minutes. Each subcommittee is charged with forwarding those
86 minutes to their respective standing committee or constituencies, and to the library. In
87 turn, standing committees are charged with review and action on minutes received from
88 their respective subcommittees.
89
90 13. In matters of academic and professional standards, where the Board of Trustees finds
91 compelling cause for not accepting the recommendation of the Academic Senate, the
92 Chancellor shall deliver that rationale in writing delivered by registered mail to the Presidents
93 of the Academic Senates following the action by the Board of Trustees. The Academic
94 Senates shall be provided an opportunity to present their concerns to the Board of Trustees
95 in an open Board meeting.
96
97 14. Members to Collegial Consultation committees on campus are appointed by their
98 respective organizations after consultation with the Presidents: faculty by the Academic
99 Senate, students by the Associated Students, classified staff by the CSEA, and
100 administrators by the Presidents. Subcommittees formed by standing committees or ad
101 hoc committees will consist of those members deemed appropriate by the constituencies
102 in consultation with the Presidents. Ad hoc committees will be used rarely and only for
103 specific tasks of short duration which do not overlap with other committees. Managers
104 are invited to sit on academic committees Program Review and Curriculum.
105
106 15. Meeting times for each academic year will be set at the first meeting of the academic
107 year and submitted to the Chancellor *or* Presidents for inclusion in the college master
108 calendar. Any conflicts on meeting times will be settled by the Chancellor or Presidents in
109 consultation with the leadership of the various constituencies.
110
111 16. Clerical support including taking, editing and distributing minutes; preparing and distributing
112 agendas, preparing, reproducing and distributing documents as directed by the committee
113 shall be provided by a designated responsibility center.

114 **STRUCTURE AND PURPOSE OF STANDING COMMITTEES**

115
116 **DISTRICT ASSEMBLY**

117
118 **Charge**

119 The District Assembly provides a forum for effective communication among representatives of the
120 Academic Senates, Faculty Association, California School Employees Association (CSEA), the
121 Associated Students, and the Management. The District Assembly will discuss issues of policy to the
122 college community and assign those issues to appropriate committees for development of
123 recommendations. The District Assembly is an advisory group to the Chancellor. (The College Council
124 reviews the collegial Consultation Administrative Regulations annually and recommends revisions to the
125 Chancellor and the college constituencies.)

126
127 It is a function of the District Assembly to review all recommendations and to reach consensus prior to
128 moving recommendations forward to the Board of Trustees.

129
130 **Membership and Chair**

131 The composition of the District Assembly and the determination of the officers shall be included in the
132 Bylaws of the District Assembly and this document will become a part of this administrative regulation.

133
134 **Reporting**

135 All members of the District Assembly are responsible for making regular reports to their respective
136 organizations. The minutes and official records of the District Assembly shall be recorded in compliance
137 with the bylaws.

138
139 **ACADEMIC CALENDAR**

140
141 **Charge**

142 The Academic Calendar Committee will oversee the development of the annual academic calendar and
143 will review optional calendars or other formats for offering academic programs for the District.

144
145 **Membership**

146 The Academic Calendar Committee will be co-chaired by the District Business Manager and the
147 Chairperson of the District Assembly. Each of the constituent groups of the campuses shall appoint one
148 representative from each constituency on each campus to serve on the committee. The President of
149 each college will make the management appointment.

150
151 **Reporting**

152 The deliberations from this committee will be reported to the District Assembly where a recommendation
153 will be made to the Chancellor for Board Action on any calendar. The minutes of this committee will be
154 posted on the District Web.

155
156 **DISTRICT INSTITUTIONAL PLANNING**

157
158 **Charge**

159 The Institutional Planning Committee oversees the development and revision of the District mission
160 statement as well as the annual update of the District goals and objectives. The committee also has
161 oversight of the development and update of the District Facilities Plan, the District Technology Plan and
162 accountability reports. The District Educational Master Plan is developed through this committee.

163
164 **Membership**

165 The Chancellor will chair the Institutional Planning Committee. Each of the constituent groups, (faculty,
166 classified, students) of the campuses shall appoint one representative from each constituency on each
167 campus to serve on the committee. The President of each college will make the management
168 appointment.

169
170 **Reporting**

171 All members are responsible for making regular reports to their respective organizations. The
172 administrators responsible for Board Policy recommendations that come from the standing committees
173 will forward recommendations to the District Assembly for review and the Chancellor will forward the final
174 recommendations to the Board of Trustees. The minutes of this committee will be posted on the District
175 Web.

176
177 **DISTRIBUTED EDUCATION COORDINATING COMMITTEE**

178
179 **Charge**

180 The Distributed Education Coordinating Committee has the charge to develop the District component of
181 the Strategic Technology Plan. This committee shall have the added responsibility of coordinating District
182 support for distributed education offered at Valley College, Crafton Hills College, via KVCR, and the
183 Professional Development Center. All programs offered in the District through distributed learning shall
184 be a part of one of the two colleges with the appropriate review, and evaluation by the academic senate
185 and the discipline being offered.

186
187 **Membership**

188 The District Director of Distributed Education will chair the Distributed Education Coordinating Committee.
189 Each of the constituent groups (faculty, classified, students) of the campuses shall appoint one
190 representative from each campus to serve on the committee. The President of each college will make the
191 management appointment. Members of this committee shall have involvement in distributed education.

192
193 **Reporting**

194 All members are responsible for making regular reports to their respective organizations. The
195 administrators responsible for Board Policy recommendations that come from the standing committees
196 will forward recommendations to the originating committee for review. When consensus is reached, the
197 Chancellor will forward the final recommendations to the Board of Trustees. The minutes of this
198 committee will be posted on the District Web.

199
200 **ECONOMIC DEVELOPMENT COORDINATING COMMITTEE**

201
202 **Charge**

203 This committee shall have the responsibility of coordinating District support for economic development
204 classes and activities offered through the Professional Development Center. All not-for-credit classes
205 offered at or through the PDC shall be coordinated with either San Bernardino Valley College or Crafton
206 Hills College. Credit and non-credit programs offered in the District through economic development
207 efforts shall be a part of one of the two colleges with the appropriate reviews and evaluation by the
208 Academic Senate.

209
210 **Membership**

211 The District Business Manager will chair the Economic Development Coordinating Committee. The
212 Director of the Professional Development Center shall be on the committee. The President of each
213 college will make the management appointment. Members of this committee shall have involvement in
214 occupational education and/or economic development programs. Faculty appointments shall be made
215 by the Presidents of the Academic Senates at each college.

216
217 **Reporting**

218 All members are responsible for making regular reports to their respective organizations. The
219 administrators responsible for Board Policy recommendations that come from the standing committees
220 will forward recommendations to the District Assembly and appropriate constituent groups for review and
221 the Chancellor will forward the final recommendations to the Board of Trustees. The minutes of this
222 committee will be posted on the District Web.

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224 **ADMINISTRATIVE SERVICES ADVISORY COUNCIL**

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Charges

Administrative Services Advisory Council will review campus and District requests for expenditures of bond money. The responsibility of the Administrative Services Advisory Council will be to advise/recommend to the Board of Trustees the projects and priorities for expenditures of bond money.

Membership

The Executive Director of Facilities Planning will chair the Administrative Services Advisory Council. The Vice Chancellor of Fiscal Services and the Vice President of Administrative Services from each campus shall be on the committee. Each of the constituent groups (faculty, classified, students) shall appoint one representative from each campus to serve on the committee. KVCR shall appoint one representative to serve on the committee.

Reporting

All members are responsible for making regular reports to their respective organizations. The administrators responsible for Board Policy recommendations that come from the standing committees will forward recommendations to the District Assembly and appropriate constituent groups for review and the Chancellor will forward the final recommendations to the Board of Trustees. The minutes of this committee will be posted on the District Web.

DISTRICT BUDGET COMMITTEE

Charge

248 The Committee's responsibilities include the review and recommendations regarding District-wide
249 processes related to budget development which may have a major impact on site operations or
250 allocations. Committee discussions or review may include the following during any budget year:

- 251 1. Review and evaluation of current, projected or proposed **Federal, State and local** funding
- 252 proposals affecting California Community Colleges and the related financial impact on the district.
- 253 2. Review of District budgetary policies, administrative procedures, allocation model formulas and
- 254 guidelines across the District. Protect the financial well being of the District. Determine that
- 255 procedures are responsive to strategic priorities as determined by the campuses and District
- 256 Office. Union issues which are conducted as a part of labor negotiations are not a part of this
- 257 Committee's responsibility.
- 258 3. The review process will include both general fund unrestricted and restricted funding sources.
- 259 The Committee will also review enrollment growth projections, and other workload measures.
- 260 4. Review and make recommendations regarding District-wide budget assumptions (revenues,
- 261 allocations, COLA and growth). Any District Budget Committee recommendations related to
- 262 District-wide processes shall be advisory to the Chancellor.
- 263 5. **Promote budget awareness, communicate budget issues and may assist in budget and**
- 264 **finance training activities District-wide.**

Membership

- 269 1 Vice Chancellor, Fiscal Services
- 270 1 Vice President Administrative Services from CHC
- 271 1 Vice President Administrative Services from SBVC
- 272 1 Management Appointment from CHC President
- 273 1 Management Appointment from SBVC President
- 274 2 Academic Senate Appointments from CHC
- 275 2 Academic Senate Appointments from SBVC
- 276 1 Classified Senate Member from CHC Appointed by CSEA
- 277 1 Classified Senate Member from SBVC Appointed by CSEA

- 278 1 ASB Member from CHC
- 279 1 ASB Member from SBVC
- 280 1 KVCR Representative
- 281 1 Executive Director of DETS
- 282 1 Executive Director of PDC
- 283 1 Business Manager
- 284 1 Director of Fiscal Services
- 285 1 CTA Appointment
- 286 1 CSEA Appointment
- 287 1 CSEA Appointment from the District Office

Reporting

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290
291 All members are responsible for making regular reports to their respective constituencies. The Vice
292 Chancellor for Fiscal Services will forward all recommendations to the Chancellor and will bring feedback
293 from the Chancellor back to the Committee. Final budget authority rests with the Chancellor who will
294 make budget recommendations, when appropriate, to the Board of Trustees.

295
296 The minutes of this Committee will be posted on the District website.

SAN BERNARDINO VALLEY COLLEGE COLLEGIAL GOVERNANCE –

MISSION STATEMENT

300
301 ***San Bernardino Valley College is a comprehensive college dedicated to making lifelong learning***
302 ***opportunities accessible to a diverse student population. The college serves high school graduates***
303 ***and those over eighteen years of age. In addition, the college provides a gateway to higher***
304 ***education and vocational training for non-traditional populations, including: qualified high school***
305 ***students; re-entry adults; immigrants; the educationally or financially challenged; and those who***
306 ***cannot or choose not to attend the main campus.***

307
308 The mission of San Bernardino Valley College is: to prepare students to transfer to four-year
309 colleges and universities; to provide students with the knowledge and skills needed to succeed in
310 business, industry and the professions; to advance the state and region's economic growth and
311 global competitiveness through continuous workforce development; to work in partnership with
312 the local community to improve the quality of life in the Inland Empire; and to prepare students for
313 active participation in a multicultural society. The faculty and staff of San Bernardino Valley
314 College are committed to student success and to teaching and service excellence.

Educational Philosophy

316
317 **We believe**

- 318 • That a well-educated populace is essential to the general welfare of the community.
- 319 • That a quality education empowers the student to think critically, to communicate clearly, and
320 to grow personally and professionally.
- 321 • That an enriched learning environment promotes creativity, self-expression, and the
322 development of critical thinking skills.
- 323 • That our strength as an institution is enhanced by the cultural diversity of our student
324 population and staff.
- 325 • That we must provide students with access to the resources, services, and technological
326 tools that will enable them to achieve their educational goals.
- 327 • That we can measure our success by the degree to which our students become self-sufficient
328 learners and contributing members of society.

- 329 • That plans and decisions must be data driven, and based on an informed consideration of
- 330 what will best serve students and the community.
- 331 • That we must model our commitment to lifelong learning by maintaining currency in our
- 332 professions and subject disciplines.
- 333 • That, as part of the collegial consultation process, all levels of the college organization must
- 334 openly engage in sharing ideas and suggestions to develop innovative ways to improve our
- 335 programs and services.
- 336 • That interactions between all members of the college community must be marked by
- 337 professionalism, intellectual openness, and mutual respect.
- 338 • That we must hold ourselves and our students to the highest ethical and intellectual
- 339 standards.
- 340 • That we must maintain a current, meaningful and challenging curriculum.
- 341 • That students succeed best when following an educational plan and when enrolled in classes
- 342 that meet their interests and goals, and match their level of academic preparedness.
- 343 • That all members of our campus community are entitled to learn and work in an environment
- 344 that is free from physical, verbal, sexual, and/or emotional threat or harassment.
- 345 • That students learn best on a campus that is student-centered and aesthetically pleasing.
- 346 • That we must be responsible stewards of campus resources.
- 347

Vision Statement

348 San Bernardino Valley College will become the college of choice for students in the Inland Empire and will be
349 regarded as the “alma mater” of successful, lifelong learners. We will build our reputation on the quality of
350 our programs and services and on the safety, comfort, and beauty of our campus. We will hold both our
351 students and ourselves to high standards of achievement and will expect all members of the college
352 community to function as informed, responsible, and active members of society.

354 *Final Revision 1-12-05*

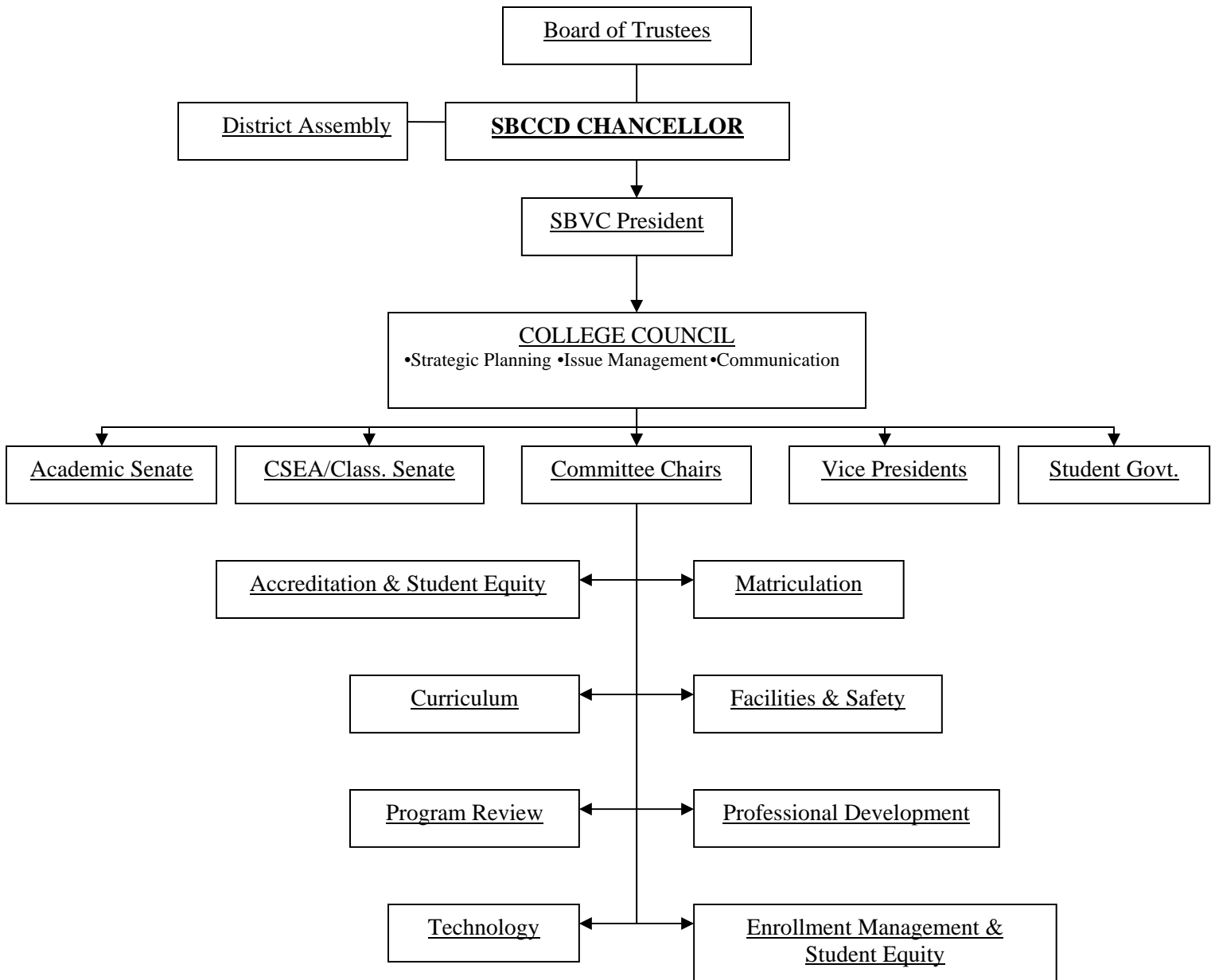
Revised 1-25-06

Governance Philosophy

356 San Bernardino Valley College is committed to the idea of Collegial Consultation as assured in AB1725.
357
358 We acknowledge the rights and responsibilities accorded to all parties within the District to participate
359 effectively in District consultation and support the establishment of procedures whereby faculty, staff, and
360 students are ensured of appropriate consultation on matters affecting them.

361
362 We believe that groups of individuals working together to pool their knowledge, experience, and
363 perspectives are an integral part of the decision making process at Valley College, and that the
364 development of policies and procedures for college governance benefits greatly by involving those with
365 appropriate expertise and those who will be most affected by those policies and procedures.

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COLLEGE COUNCIL

Charge

The College Council has three primary functions: planning, issue management, and communication.

The college planning function includes the college Educational Master Plan (EMP), thereby developing the college’s Educational Strategic Plan, the EMP includes the Program Review annual needs prioritization, Technology Plan, Five Year Construction & Facilities Plan, Enrollment Management Plan, Basic Skills Plan, and Professional Development Plan. College Council reviews each of the plans and analyzes each for budget impact and provides recommendations to the President.

380 The issue management function takes place as campus issues are presented to the College Council and
381 referred to the appropriate college committee for review, consideration, and recommendation to the
382 President.

383
384 The communication function is served by the College Council as the central communication venue for
385 college governance issues including budget, in that all constituent groups are represented and are
386 responsible for reporting and disseminating of information to their appointing body.

387 388 **Membership**

389 Membership is comprised of the President, College Vice Presidents, the President of the Academic
390 Senate, the Classified Senate President, the President of the Associated Students or designee, the CSEA
391 President or designee, the Director of Research, and the chairs of the following committees: Enrollment
392 Management & Student Equity, Accreditation, Curriculum, Facilities and Safety, Matriculation,
393 Professional Development, Program Review, and Technology. The President serves as chair of the
394 College Council unless otherwise agreed upon, at which point a faculty member and a manager will serve
395 as co-chairs.

396 397 **College Council Standing Committees**

398 The Standing Committees of College Council are appointed annually and have representatives from each
399 of the constituent groups: faculty, staff, students, and managers. Each committee will be co-chaired by
400 one non-manager (faculty or staff) and one manager (that assists with clerical support, copying, and
401 dissemination of materials as needed).

402
403 Should representation not occur in any group, the President will confer with the appropriate
404 representative/President/designee to determine the best alternative to secure appropriate representation
405 and participation from the absent group.

406
407 Meetings: Unless otherwise noted, standing committees are not held during the summer.

408 409 **COLLEGIAL CONSULTATION COMMITTEES**

410 411 **ACCREDITATION AND STUDENT LEARNING OUTCOMES COMMITTEE**

412 413 **Charge**

414 The Accreditation and Student Learning Outcomes Committee prepares the self-study, prepares for the
415 accreditation team site visit, follows up on implementation of accreditation recommendations, performs
416 assessments as needed, and prepares any follow-up reports or documentation. The committee monitors
417 the development and assessment process for student learning outcomes in courses, programs, and
418 general education requirements. The committee generates and regularly reviews guidelines and best
419 practices for all aspects of the student learning process.

420 421 **Membership**

422 Membership is comprised of the Accreditation Liaison Officer, at least one faculty member from each
423 division and other interested faculty, administrators, staff and students.

424 425 **CURRICULUM COMMITTEE**

426 427 **Charge**

428 Under AB1725 the Academic Senate has the responsibility to make recommendations with respect to
429 academic and professional matters. Curriculum is considered an academic matter and, therefore, the
430 Curriculum Committee is authorized by the Academic Senate to make recommendations about the
431 curriculum of the college, including approval of new courses, deletion of existing courses, proposed
432 changes in courses, periodic review of course outlines, approval of proposed programs, deletion of
433 programs, review of degree and certificate requirements, approval of prerequisites and co-requisites, and
434 assessment of curriculum as needed.

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Membership

Membership is comprised of the Vice President of Instruction (or designee) and one other manager, a Curriculum Chair or Co-Chairs appointed by the Academic Senate, the Articulation Officer, at least two faculty members from each division, two students, and an Instruction Office staff member appointed by the Vice President of Instruction (in collaboration with CSEA) to serve as a resource to the committee.

ENROLLMENT MANAGEMENT AND STUDENT EQUITY COMMITTEE

Charge

The Enrollment Management and Student Equity Committee serves in an advisory capacity to the President's Cabinet regarding enrollment. The committee is responsible for reviewing internal and external assessment trend data as it applies to enrollment planning, researching and reviewing successful models of recruitment and retention programs, projecting enrollment growth/decline, projecting academic and student support service needs based on enrollment trends. The committee makes recommendations regarding recruitment and retention strategies, in the annual updating of the Enrollment Management Plan. The committee reviews and regularly updates the Student Equity Plan. Both plans are forwarded to College Council for review.

Membership

Membership is comprised of the Vice Presidents of Instruction and Student Services or their designees, two Deans from Student Services, two Deans from Instruction, Director of Financial Aid, Directors of Marketing and Institutional Research, Matriculation Coordinator, and other interested faculty, administrators, staff and students.

FACILITIES & SAFETY COMMITTEE

Charge

The Facilities & Safety Committee serves as an advisory committee to college services and operations including: facilities, campus appearance, emergency preparedness, and campus safety training. Additionally, the committee reviews and submits the Facilities & Capital Outlay Plan to College Council.

Membership

Membership is comprised of the Vice President of Administrative Services, Director of Maintenance and Operations, District Police Supervisor, Dean of Student Development, DSPS Coordinator, two students and other interested administrators, faculty, staff, and students.

MATRICULATION COMMITTEE

Charge

The Matriculation Committee is authorized by the Academic Senate to annually review and update the College Matriculation Plan, proposed the budget for categorical matriculation funds, provide advice on policies, procedures, and implementation of matriculation components including admission, orientation, assessment, counseling, prerequisites, follow-up, training, and research.

Membership

Membership is comprised of the Vice President of Student Services, Associate Dean of Admissions & Records, Matriculation Coordinator, Dean of Counseling and Matriculation, Institutional Research, one representative from English, Reading, and Math, and other interested administrators, faculty, staff and students.

PROGRAM REVIEW COMMITTEE

Charge

The Program Review Committee is authorized by the Academic Senate to develop and monitor the college Program Review process, receive unit plans, utilize assessments as needed to evaluate instructional programs, recommend program status to the college president, identify the need for faculty and instructional equipment, and interface with other college committees to ensure institutional priorities are met.

- 491 The purpose of Program Review is to:
- 492 • Provide a full examination of how effectively programs and services are meeting departmental,
 - 493 divisional, and institutional goals
 - 494 • Aid in short-range planning and decision-making
 - 495 • Improve performance, services, and programs
 - 496 • Contribute to long-range planning
 - 497 • Contribute information and recommendations to other college processes, as appropriate
 - 498 • Serve as the campus' conduit for decision-making by forwarding information to appropriate
 - 499 committees

500

501

Membership

502 Membership is comprised of the Vice Presidents of Instruction, Administrative Services, and Student
503 Services, or their designees; six managers, 17 faculty members, eight classified staff members, and two
504 students.

505

PROFESSIONAL DEVELOPMENT COMMITTEE

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507

508

Charge

509 The Professional Development Committee serves as an advisory committee for the college professional
510 development programs, and as a resource for training needs across campus. The committee prepares
511 and implements the state required three-year Professional Development Plan, and reviews it annually to
512 assure that campus goals and objectives are being met. The committee allocates staff development
513 funds based on criteria in the plan. Additionally, the committee is responsible for planning, programming
514 and communication of campus professional development programs. The faculty members on the
515 committee serve as the campus sabbatical leave committee and make recommendations to the college
516 president for proposed leave recipients. The faculty members also serve as the campus flex committee.

517

518

Membership

519 Membership is comprised of one manager (designated by the President), Professional Development
520 Coordinator, a representative of the technology committee, and interested faculty, administrators, and
521 staff.

522

TECHNOLOGY COMMITTEE

523

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525

Charge

526 The Technology Committee develops the Technology Plan for SBVC and submits it to the SBVC College
527 Council. The Plan recommends methods to assess, purchase, install, and encourage use of new
528 technology; technology funding priorities; and strategies for redistributing current resources. It sets
529 standards and guidelines for the minimum specifications for new technology, for maintaining the current
530 technology in new construction, and to maximize use of District network resources and instructional
531 learning resources. Accessibility to technology will be considered when developing goals, methods,
532 recommendations, guidelines, and standards. In addition, members serve as campus representatives on
533 District Technology Committees.

534

535

Membership

536 Membership is comprised of the Vice Presidents of Instruction, Administrative Services, and Student
537 Services, or their designees; a representative from the Audio Department; a representative from District
538 Computing Services, representative(s) from the college Network Specialists and all other interested
539 faculty and staff in the campus community.

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ADDITIONAL COMMITTEES

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A number of committees exist that have a specific purpose or function, but are not part of the formal collegial consultation process within College Council. These include:

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OFFICE OF THE PRESIDENT

PROGRAM FOR THE ADVANCEMENT OF LEADERSHIP OF MANAGERS (PALM)

Reporting to the President, Valley College managers (directors, deans, vice presidents) meet as needed with the President to review and discuss items as submitted to the College Council, and to study leadership theory and practice.

PRESIDENT'S CABINET

The President meets weekly in a staff meeting with the Vice Presidents to discuss operations and logistics.

SCHOLARSHIPS

Charge

The Scholarships Committee reviews applications for scholarships and makes awards according to guidelines.

Membership

Membership is comprised of the Foundation Director, and interested administrators, faculty, and classified staff.

ANNUAL AWARDS COMMITTEE

Charge

The Annual Awards Committee plans and implements the Annual "Spotlighting Our Success Faculty & Staff Awards Celebration" event each spring. This event recognizes outstanding employees and retirees from all areas of the campus. The committee organizes a campus-wide nomination and voting process that leads to organizing and coordinating all logistics related to the awards ceremony event. The committee chair is the Director of Marketing & Public Relations with guidance from the Office of the President.

Membership

Membership is comprised of at least one member from classified, faculty, management, Faculty Association and other interested individuals.

ARTS, LECTURES, AND DIVERSITY COMMITTEE

Charge

The Arts, Lectures, and Diversity Committee plans and promotes a series of lectures and cultural events designed to celebrate our diversity and enrich the instructional environment of the college.

Membership

Membership includes the Vice Presidents of Instruction and Student Services or designees, Dean of Humanities, and interested administrators, faculty, classified staff and students.

INSTRUCTIONAL SERVICES

INSTRUCTIONAL CABINET

Charge

The Instructional Cabinet reviews instruction related issues and concerns and advises the Vice President of Instruction.

Membership

Membership is comprised of the Vice President of Instruction and the deans reporting to the Vice President of Instruction.

602 **TENURE REVIEW COMMITTEE**

603 **Charge**

604 The Tenure Review Committee meets in January to review the four evaluations of each faculty member
605 being considered for tenure. If all four evaluations of a faculty member are fully satisfactory, the Tenure
606 Review Committee shall recommend that individual to the President for tenure. If the Tenure Review
607 Committee has any doubts about a faculty member's overall performance, the committee shall, in
608 consultation with the faculty member's supervisor, set up a new evaluation of him/her, to be conducted
609 according to the evaluation procedure already in place in the District.

610
611 If the committee wants to use tenure procedures or materials as part of this evaluation, it can do so only
612 with the consent of the affected faculty member. The two faculty members on the Tenure Review
613 Committee who were appointed by the Senate and the bargaining unit shall serve as the peer evaluators
614 for this evaluation. At the conclusion of this evaluation, the Tenure Review Committee shall meet and
615 decide on a recommendation to the President of tenure or dismissal for the faculty member in question.
616 All recommendations regarding fourth-year faculty members shall be submitted to the President by
617 February 15. If the President and the committee disagree, they shall meet with the District Chancellor to
618 present their differing points of view. The Chancellor shall have final authority to make a recommendation
619 to the Board of Trustees (this charge and membership quoted directly from the current AGREEMENT
620 between the SBCCD and the SBCCD Chapter CTA/NEA).

621
622 Per the provisions of the CTA contract, the Tenure Review committee is also involved in providing
623 remediation assistance to those faculty whose evaluations are less than satisfactory.

624
625 **Membership**

626 The College President appoints a tenured faculty member as the Tenure Review Coordinator who chairs
627 the committee and the appropriate Vice Presidents or designees. The President of the Academic Senate
628 and the college representative of the collective bargaining unit each appoint one tenured faculty member
629 to serve on the Tenure Review Committee.

630
631 **ONLINE COMMITTEE**

632 **Charge**

633 The Online Committee advises the Vice President of Instruction regarding issues related to online
634 learning at the College. In addition, the committee assists discipline faculty in the preparation of distance
635 education requests to the Curriculum Committee. The committee serves as a conduit of information
636 among faculty, administration, and students by providing technological vision for issues related to online
637 learning.

638
639 **Membership**

640 Membership is comprised of interested faculty, administrators, staff, and students.

641 **HONORS**

642 **Charge**

643 The Honors Committee serves as an advisory committee to the vice President of Instruction relative to the
644 college's Honors Program including the admission of students into the program, assessment of program
645 effectiveness, the schedule rotation of Honors courses, proposals for new Honors courses, and the
646 evaluation of existing Honors courses.

647 **Membership**

648 Membership is comprised of the Vice President of Instruction or designee, the Honors Coordinator,
649 Honors Counselor, and interested administrators and faculty.

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655 **WORKFORCE DEVELOPMENT COMMITTEE**

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Charge

658 This Workforce Development Committee reviews recommendations from the Career and Technical
659 Education (CTE) advisory committees. The committee participates in the Perkins Grant allocation process
660 and makes recommendations to the Perkins Grant administrator.

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Membership

663 Membership is comprised of the Perkins Grant Administrator and includes representation from vocational
664 certificate and degree areas as well as other interested administrators, faculty, classified staff, and students.

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STUDENT SERVICES

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CAMPUS LIFE AND COMMENCEMENT

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Charge

671 This Campus Life and Commencement Committee monitors and serves as the primary clearing house for
672 student activities on the campus, including commencement. The committee develops a campus-wide
673 master calendar in coordination with the Director of Marketing.

674
675

Membership

676 Membership is comprised of the Vice President of Student Services, Director of Student Life, Student
677 Activities Coordinator, ASG President, Student Services Dean, Director of Marketing, and interested
678 administrators, faculty, classified staff, and students.

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680

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS) ADVISORY COMMITTEE

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682

Charge

683 This Disabled Student Programs and Services (DSPC) Advisory Committee serves as an advisory
684 committee to the Director of DSPS relative to the needs of students with disabilities.

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686

Membership

687 Membership is comprised of the Dean of Student Services, Director of Disabled Student Services, Director of
688 Health Services, and interested faculty, staff, and students.

689
690

STUDENT POLICIES & SCHOLASTIC STANDARDS

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692

Charge

693 The Student Policies and Scholastic Standards Committee serves as an advisory committee for the
694 development and implementation of academic policies such as but not limited to petitions related to
695 admissions, probation, disqualification, and graduation requirements.

696
697

Membership

698 The membership is comprised of the Vice President of Student Services or designee, Associate Dean of
699 Admissions & Records, interested faculty, a classified staff member from the Admissions and Records
700 Office, and one student.

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702

STUDENT SERVICES CABINET

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704

Charge

705 The Student Services Cabinet reviews Student Services related issues and concerns in an advisory
706 capacity to the Vice President of Student Services.

707
708

Membership

709 Membership is comprised of the Vice President of Student Services and all Deans reporting to the Vice
710 President of Student Services.

711 **STUDENT SERVICES COUNCIL**

712 **Charge**

713 The Student Services Council meets on a periodic basis to discuss and review campus issues particularly
714 applicable to student success.

715
716 **Membership**

717 Membership is comprised of the Vice President of Student Services and the Student Services leadership
718 team.

719
720 **ADMINISTRATIVE SERVICES**

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722 **ADMINISTRATIVE SERVICES CABINET**

723 **Charge**

724 Reporting to the Vice President of Administrative Services, the Administrative Services Cabinet meets on
725 a periodic basis to discuss and review campus related issues and advise the Vice President of
726 Administrative Services.

727
728 **Membership**

729 Membership is comprised of the Vice President of Administrative Services and the Administrative
730 Services Supervisors.

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765 AMENDED: 5/13/10

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: November 4, 2010
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Rick Hrdlicka
Craig Ferguson
Adam Littig
Girija Raghavan
Dena Murillo-Peters
James Smith
Faye Epps
Kathleen Rowley

CHC

Cory Brady
Sherri Bruner-Jones
Jackie Buus
Sharen Chavira
Alan Gough
Ericka Paddock
Steve Ramirez
Steve Rush
Laura Winningham