

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Special Meeting of the Board of Trustees
Thursday, February 3, 2011 – 4:00 p.m. – Board Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:00 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John M. Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Robert Alexander, Student Trustee, SBVC (arrived at 4:20 p.m.)
Daniel Shedd, Student Trustee, CHC

Members Absent

Jess C. Vizcaino, Jr.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC
Larry Cicalone, President, KVCR
Charlie Ng, Interim Vice Chancellor Fiscal Services

Administrators Absent:

Dr. Jack Miyamoto, Consultant, HR

Pledge of Allegiance

Mr. Futch led the Pledge of Allegiance.

2. PUBLIC COMMENT

None.

3. ACTION AGENDA

Approve Revised 2011 Board Meeting Dates

Mr. Futch moved, Dr. Singer seconded, and the Board members voted as follows to approve the revised 2011 board meeting dates:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Shedd (advisory)

NOES: None.

ABSENT: Vizcaino, Alexander (advisory)

ABSTENTIONS: None

4. STUDY SESSION

Accountability Reporting for the Community Colleges (ARCC) – SBVC & CHC

Institutional Researchers Keith Wurtz, CHC, and James Smith, SBVC, presented the 2010 Accountability Reporting (ARCC) of the community colleges. Assembly Bill AB 1417 requires that the California Community College System Office develop a framework for evaluating community college performance. The goal of the framework is to provide information to help improve instruction and programs for students. The framework needs to reflect the breadth of the mission of the California community colleges.

Both colleges continue to place an emphasis on retention, persistence and basic skills improvements and both colleges showed progress in several categories as measured against their prior year data as well as the peer group data. Both colleges continue to identify strategies related to increasing the success of students and through research they have found that students are more successful when they see a counselor, when they are part of a learning community and when they seek advisement and have an education plan.

The Board actively discussed the 2010 Accountability Reporting for the Community Colleges reports for SBVC and CHC.

Mr. Alexander arrived at 4:20 p.m.

Information and Discussion About the District Budget

Charlie Ng, Interim Vice Chancellor of Fiscal Services, said conceptual alternatives and solutions to the budget were identified by Chancellor's Cabinet. The District Budget Committee also shared solutions and alternatives, reviewed budget deadlines and discussed the next steps the Budget Committee should take.

Mr. Ng presented the three state budget scenarios developed by the Community College League of California and how those three scenarios impact the district's budget and enrollment. He talked about other budget considerations, the budget process, the impact on the district's fund balance, and the impact of deferrals on cash flow.

The following Budget Directions for 2011-12 were recommended by the district's administration:

- Avoid layoffs, if possible, of all full-time and part-time permanent contract employees.
- Fully fund contractual step increases.
- Maintain resource flexibility by maintaining a "selective hiring freeze" as appropriate.
- Maintain flexibility to fund up to the full cost of health benefits as negotiated.
- Explore options to reduce the General Fund support for KVCR and PDC.
- Use bond funding to continue implementation of the District's Facilities Master Plans.
- Allocate base funding to the colleges and other sites to be used to satisfy each site's highest priority goals and objectives consistent with the District's Resource Allocation Model.
- Reallocate staff resources as appropriate throughout the District.
- Reduce 12-month faculty contracts to 10- or 11-month contracts consistent with each college's priorities and objectives.
- Explore the feasibility of a Supplemental Employee Retirement Program.
- Balance the 2011-2012 budget using the District's 2009-2010 "Fallout" and Fund Balance as appropriate to maintain programs, services, and the directions above while maintaining a minimum Fund Balance level of 15%.
- Develop "transition plans" to minimize or mitigate future utilization of the Fund Balance.

Mr. Ng explained the SERP may be an alternative to layoffs but there is no certainty that the District will recommend a SERP this year based on factors such as the Faculty Obligation Number. Research is ongoing. The Fund Balance was discussed, and the projections reflect a reserve balance at 20% or greater, even with the worst case scenario. The college presidents want to safeguard programs which have a high success rate and review at length some programs which are out of date. Both presidents agreed that we can't allow programs to continue if they do not serve our students or community. The trustees said that we need to stay true to our mission.

Trustee Ferracone asked if there are things the board can contribute to the cuts. Mr. Lockwood asked that we place that item on the February 17 agenda for discussion.

By consensus the Board directed the administration to submit the budget directions as presented to the February 17 board meeting for approval.

5. ADJOURN

Mr. Lockwood adjourned the meeting at 6:05 p.m.

John M. Futch, Clerk
San Bernardino Community College District