

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408**

**Minutes of the Regular Meeting of the Board of Trustees
Thursday, February 17, 2011 - 4:00 p.m. – Assembly Room**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:00 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
John Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, Vice President
Jess C. Vizcaino, Jr.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Larry Cicalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Ms. Ferracone led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidentials

**B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION**

Government Code 54956.9(a)

Case #438390
Case #1655070022

**C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957**

D. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code 54957

Title: Chancellor

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:05 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the Settlement Authority of Claim #438390 by way of Stipulation with Request for Award of 1%, in the amount of \$759.00 with provision for future medical care. The permanent disability award is \$690.00; ten percent (10%) penalty for late permanent disability payment is \$69.00. Advancement in the amount of \$759.00 has already been paid out, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Mr. Futch moved, Mr. Ramos seconded, and the Board members voted as follows to approve the Settlement Authority of Claim #1655-07-0022 by way of Stipulation with Request for Award of 18%, in the amount of \$13,184.75 with provision for future medical care. The permanent disability award is \$13,184.75. Advancement in the amount of \$13,184.75 has already been paid out, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

7. APPROVAL OF MINUTES

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of January 13, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of February 3, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

8. REPORTS

A. Board Members

- Mr. Futch recently returned from the ACCT Legislative Summit in Washington DC where he learned that there is not going to be any move to increase the PELL grants until September 30.
- Mr. Ramos congratulated the MECha students on their recent fundraiser. He asked that the campus groups let the trustees know about upcoming fundraisers so they can show their support. Mr. Ramos said the K-12 board has been talking about student transition from K-12 to community college and how that transition needs to begin early, and he is interested in dialogue from faculty, staff and the community.

- Ms. Ferracone was privileged to attend the celebration reaffirming CHC's accreditation.
- Mr. Longville thanked the chancellor and those people who have been working with him to see what the district can do to put local people to work on our construction projects. He said he appreciates the fact that the issue is complicated, and he understands Mr. Baron will be bringing a recommendation to the Board for action.
- Mr. Longville reported that Bruce Baron, Steve Lohr and Damaris Castillo-Torres accompanied him to the OmniTrans board meeting where they had the opportunity to present the concept to build in a student bus pass into the student ID card. This pilot project will be funded for one year, and progress has been made to fund a second year.

B. Student Trustees

- Mr. Alexander reported SBVC doubled its e-waste from last year, and he has been working with staff to address the recycling on the campus. He thanked all the members that assisted him with the parking fee issues he brought to the chancellor.
- Mr. Shedd thanked Bruce and the district for addressing the lighting issue at CHC. He attended a basic skills advisory summit on February 3. Recommendations have been forwarded to the Board of Governors, and the student senate has endorsed those recommendations.

C. Chancellor

- Mr. Baron welcomed the students from the SBVC political science classes. Bruce reported the Board will be considering a resolution to support Latino and Education Advocacy Week in March, which is a very positive action since the district was acknowledged by the Hispanic Association of Colleges and Universities as a "valued partner" in 2010. In addition, the district will be working with Cal State San Bernardino to support the Latino Education and Advocacy Day summit which will be held March 9.
- The *Inland Empire Quality of Life Summit* sponsored by the Inland Empire Economic Partnership will be held March 31-April 1. The Interim Chancellor will be moderating a panel about the workforce of the 21st century. Dr. Matthew Isaac will be a panelist.
- The Board passed a resolution in January recognizing outstanding achievements of teams, coaches and players from the SBVC Football, Men's Cross Country and Women's Soccer due to their championship performances in Fall 2010. Mr. Baron introduced President Daniels who introduced Athletic Director Dave Rubio, and coaches Wes Ashford, Kristin Hauge and Pat Meech. The Board congratulated the SBVC Athletic Program for a superb semester of exciting competitions and decisive victories leading to statewide recognition and acclaim.

D. Discussion on Board Budget

Trustee Ferracone said that the trustees discussed all the entities of the district and managing its resources at the budget workshop and suggested that the Board take part in some small way. She said the trustees do not pay for parking, and maybe there is a way to fund the food served in closed session so that it is not coming out of the General Fund. She added that the parking permit funds go into keeping up the parking lots and while it would be a small donation on our part, she felt the Board needs to make some contribution to the budget. It was suggested during discussion that a trustee could pay for parking if he or she chose and that any contributions from the board would be insignificant.

9. PUBLIC COMMENT

Damaris Castillo-Torres urged the Board to enforce the parking policy. She said the only place students are allowed to park is in the student lots, and staff members are taking some of those parking spots instead of parking in their designated areas. Mr. Baron will work with the college presidents on this issue.

10. CONSENT AGENDA

The following changes were made to the Consent Agenda:

Item 10.C.4. Consideration of Approval of District/College Expenses (pulled for Discussion)

Mr. Alexander moved, Mr. Ramos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

11. ACTION AGENDA

Approve District/College Expenses

Mr. Alexander moved, Mr. Ramos seconded, and the Board members voted as follows to approve District/College Expenses, correcting the CHC cap and gown rental at CHC to not to exceed \$7,500.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Adopt Resolution to Support Latino Education and Advocacy Week in March, 2011

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to adopt a resolution to support Latino Education and Advocacy Week in March, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Ratification of CSEA Chapter #291 Agreement

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve the ratification of CSEA Chapter #291 Agreement for the period July 1, 2010 through June 30, 2013:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Mr. Longville said that although this was not as good a contract as we would like, the fact that CSEA and the administration were able to come to agreement is positive in that people in this district can work together. He thanked Mr. Baron and Dr. Miyamoto for their assistance.

Dr. Miyamoto thanked CSEA President Colleen Gamboa and the executive group for their patience with him during the time he was "brought up to speed."

Award Bid and Approve Contract for the Site Work Auditorium Chiller Project - SBVC

Mr. Shedd moved, Mr. Futch seconded, and the Board members voted as follows to award bid and approve a contract with Bon Air, Inc., for the Site Work Auditorium Chiller Project, SBVC, in the amount of \$296,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Award Request for Proposals for Auditing Services

Ms. Ferracone moved, Mr. Shedd seconded, and the Board members voted as follows to award request for proposals for auditing services to Christy White Accountancy Corporation:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Proposal for Architectural Services from LPA, Inc. - SBVC

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve proposal from LPA, Inc. for architectural services for the Technical Building project, SBVC, in the amount of \$3,298,818.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Proposal from NTD Architecture for Architectural Services - SBVC

Mr. Alexander moved, Mr. Shedd seconded, and the Board members voted as follows to approve a proposal from NTD Architecture for architectural services for the Auditorium Building Renovation project, SBVC, in the amount of \$458,400.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Futch moved, Mr. Ramos seconded, and the Board members voted as follows to approve the following Bond Measure P change orders and contract amendments:

CHC – Learning Resource Center

Caston Plastering, CO-03, in the amount of \$7,220.00
Inland Building Construction, CO-02, in the amount of \$19,008.00
Lozano Caseworks, CO-01, in the amount of \$3,473.00
Padua Glass Enterprise, CO-02, in the amount of \$7,922

Shanks Electric, CO-04, in the amount of \$52,979.00
Western Bay Sheet Metal, CO-03, in the amount of \$20,191.00

CHC – Infrastructure Packages 2, 3 & 4

L.D. Anderson, CO-03, in the amount of \$26,555.00
Sierra Landscaping, CO-04, in the amount of \$9,756.00

SBVC – North Hall

Arrowhead Mechanical, CO-02, in the amount of \$1,369.00
Caston Plastering, CO-08, in the amount of \$10,510.00
Devries Construction, CO-10, in the amount of \$10,804.00
Montgomery Hardware, CO-04, in the amount of \$2,461.00

SBVC- Chemistry/Physical Science

ACSS, CO-04, in the amount of \$6,243.00
Couts Heating & Cooling, CO-06, in the amount of \$70,199.00
Inland Building Co., CO-03, in the amount of \$779.00
Perfection Glass, Inc., CO-03, in the amount of \$1,651.00
RC Construction, CO-02, in the amount of (\$779.00)
RDM Electric Co., CO-07, in the amount of \$13,363.00

SBVC – Media/Communications

WTS – Vislink Services, CO-04, in the amount of (\$-5,000.00)

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 07 to the Tilden-Coil Constructors General Conditions Contract - CHC

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 07 to the Tilden-Coil Constructors General Conditions Contract, CHC, in the amount of \$30,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 08 to the Tilden-Coil Constructors General Conditions Contract - SBVC

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 08 to the Tilden-Coil Constructors General Conditions Contract, SBVC, in the amount of \$200,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 002 to the DLR Group WWCOT Agreement - SBVC

Mr. Alexander moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 002 to the DLR Group WWCOT Agreement for Architectural Services for the Business Building Renovation project, SBVC, in the amount of \$26,500.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 007 to the Steinberg Architects Contract - CHC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 007 to the Steinberg Architects Learning Resource Center (LRC) contract, CHC, in the amount of \$6,355.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Settlement Agreement and Pay Claim with Marine Shale Processors Site PRP Group

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve settlement agreement and pay claim with Marine Shale Processors Site PRP Group, in the amount of \$4,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Adopt Revised Board Policy 7385 Salary Deductions

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to adopt revised Board Policy 7385 Salary Deductions:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Revised 2011-2012 Budget Calendar

Mr. Shedd moved, Mr. Longville seconded, and the Board members voted as follows to approve revised 2011-2012 budget calendar:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Board Directives for 2011-2012 Budget

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve Board Directives for the 2011-2012 budget:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Quarterly Investment Report
- E. CCFS-320 Apportionment Attendance Report – FY 2011 Period
- F. Applause Cards

13. STAFF REPORTS

- A. SBVC President
- A written report was submitted to the Board.
- B. SBVC Academic Senate
- Dr. Stankas congratulated Mr. Ramos on his appointment to the K-12 state board. He said the senate investigated the Early Assessment Program and determined it is not a test placement for the community college. Mr. Ramos said we need to address remedial courses early on so that when the students graduate they are prepared to succeed in college level courses. Mr. Ramos and Dr. Stankas agreed to meet to discuss this issue further.
 - Faculty dialogues about access and success resulted in a series of resolutions which the senate adopted.
 - The senate met regarding program discontinuance. Four programs being investigated for possible discontinuance are real estate, paralegal, machine trades and warehousing. President Daniels will prepare a report to share with the Board on the discontinuance of programs.
 - Dr. Stankas said negotiations will begin on student learning outcomes. He didn't expect any comments from the trustees but he reaffirmed that this topic is an academic and professional matter.
- C. SBVC Classified Senate
- Cassandra Thomas she was able to attend a senate leadership retreat. The planning committee will be developing a calendar of events.
- D. SBVC ASB
- Damaris Castillo-Torres reported the ASB recently approved a small remodel to the student lounge. This remodel will give the students some place to visit between classes. Club Wars will be held on February 22. Students will feature a "sing your heart out" celebration in honor of Black History Month. A walk-a-thon is scheduled on April 8 to raise money for textbooks. Students are getting the word out about the *Hands Across California* event on April 17.
- E. CHC President
- A written report was submitted to the Board.
- F. CHC Academic Senate
- Absent.
- G. CHC Classified Senate
- Absent.
- H. CHC ASB
- Kaylee Hrisoulas said she appreciated Trustee Ferracone's willingness to take small steps towards assisting with the budget cuts.

She thanked Mr. Baron, Mr. Futch and Ms. Ferracone for attending CHC's production of *Operation Glitter*. The senate collected over 600 responses from the "*Whom Shall We Serve*" survey. Kaylee thanked the trustees for their continuing support.

- I. KVCR
 - A written report was submitted to the Board.
- J. CTA
 - Absent.
- K. CSEA
 - CSEA President Colleen Gamboa thanked the Board for ratifying the contract. She also acknowledged the unit's negotiating team. She added there are still some contract issues which need to be addressed.

14. ADJOURN

Mr. Lockwood adjourned the meeting at 6:55 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees