

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, March 17, 2011 – 3:00 p.m. – Board Room**

- 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

- 2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**
 - A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Government Code 54957**
Title: Chancellor

 - B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6**
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employees

 - C. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code 54956.9(a)**
Case #409154

- 3. PUBLIC COMMENT ON AGENDA ITEMS**

- 4. CONVENE CLOSED SESSION**

- 5. RECONVENE PUBLIC MEETING**

- 6. REPORT OF ACTION IN CLOSED SESSION**

- 7. APPROVAL OF MINUTES – February 17, 2011 (p.1)**

- 8. REPORTS**
 - A. Board Members**
 - B. Student Trustees**
 - C. Chancellor**

9. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

1. Consideration of Approval of Curriculum Modifications – SBVC (p.13)
2. Consideration of Approval of Curriculum Modifications – CHC (p.21)
3. Consideration of Approval of Criminal Justice Advisory Committee – SBVC (p.27)

B. HUMAN RESOURCES

1. Consideration of Approval of Classified Employees (p.28)
2. Consideration of Approval of Classified Resignations (p.30)
3. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.31)
4. Consideration of Approval of Adjunct and Substitute Academic Employees (p.35)
5. Consideration of Approval of Non-Instructional Pay (p.37)
6. Consideration of Approval to Accept Academic Retirement (p.39)
7. Consideration of Approval of One and Two-Year Academic Employees (p.40)
8. Consideration of Approval of Pre-Retirement Workload for Academic Employee (p.42)
9. Consideration of Approval of Reduced Workload for Academic Employee (p.43)
10. Consideration of Approval to Increase Contract for Academic Employee (p.44)
11. Consideration of Approval of Management Appointments (p.45)
12. Consideration of Approval of District Volunteers (p.47)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.49)
2. Consideration of Approval of Budget Adjustments (p.75)
3. Consideration of Approval of Conference Attendance (p.84)
4. Consideration of Approval of District/College Expenses (p.88)
5. Consideration of Approval of Individual Memberships (p.94)
6. Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale (p.96)
7. Consideration of Approval of Facility Use Fee Waiver – ATTC (p.100)
8. Consideration of Approval to Adopt Revised Board Policy 6340 Contracts (p.101)
9. Consideration of Approval of 2012-2013 Academic Calendar (p.103)
10. Consideration of Approval to Reject Claim 445078-Wirz (p.106)
11. Consideration of Approval to Pay Claim 445078-Ray (p.107)
12. Consideration of Approval to Adopt Resolution to Support Placing Revenue Extension Measure on the June 2011 Ballot (p.108)
13. Consideration of Approval to Adopt Resolution in Support of California Community Colleges Budget Priorities and Principles (p.111)
14. Consideration of Approval to Provide Compensation to Board Members for Absence from a Board Meeting (p.114)

11. ACTION AGENDA

A. BOARD OF TRUSTEES

1. Consideration of Approval of Candidates for the 2011 CCCT Board of Directors (p.115)
2. Consideration of Approval to Revise 2011 Board Meeting Dates (p.118)

B. INSTRUCTIONAL/STUDENT SERVICES

C. HUMAN RESOURCES

D. FISCAL SERVICES

1. Consideration of Approval of Contract with Christy White Accountancy Corporation (p. 120)
2. Consideration of Approval of Agreement with Hampton Tedder for Electrical Services – CHC (p.132)
3. Consideration of Approval of Proposal with LPA, Inc. for Architectural Services – SBVC (p. 143)

4. Consideration of Approval of Proposal with P2S Engineering for Engineering Services – SBVC (p.146)
5. Consideration of Approval of Amendment 002 to the AEI-CASC Proposal Survey Services Contract – CHC (p.150)
6. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.162)
7. Consideration of Approval of Amendment 001 to the Steinberg Architect PAL Agreement – CHC (p.226)
8. Consideration of Approval of Amendment 009 to the Steinberg Architects Community Recreation Facility Contract – CHC (p.240)
9. Consideration of Approval of Amendment 014 to the NTD Architects Agreement – SBVC (p.249)
10. Consideration of Approval of Amendment 001 to the Leighton Consulting, Inc. Agreement – CHC (p.256)

12. INFORMATION ITEMS

- A.** Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.275)
- B.** Budget Report (p.293)
- C.** Purchase Order Report (p.340)
- D.** Quarterly Financial Status Report (p.347)
- D.** Administrative Procedure 6340 Contracts (p.351)
- E.** Applause Cards (p.354)

13. STAFF REPORTS

- A. CHC**
 - 1. President**
 - 2. Academic Senate**
 - 3. Classified Senate**
 - 4. Associated Students**

- B. SBVC**
 - 1. President**
 - 2. Academic Senate**
 - 3. Classified Senate**
 - 4. Associated Students**

- C. KVCR**

D. CTA

E. CSEA

- 14. ADJOURN – The next regular meeting of the Board of Trustees will be on April 21, 2011 at 4:00 p.m. in the District Office Board Room.**

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408**

**Minutes of the Regular Meeting of the Board of Trustees
Thursday, February 17, 2011 - 4:00 p.m. – Assembly Room**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:00 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
John Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

Dr. Donald L. Singer, Vice President
Jess C. Vizcaino, Jr.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Larry Cicalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Ms. Ferracone led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Jack Miyamoto and Bruce Baron

CTA

CSEA

Management/Supervisors

Confidentials

**B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION**

Government Code 54956.9(a)

Case #438390

Case #1655070022

C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code 54957

D. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

Government Code 54957

Title: Chancellor

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:05 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the Settlement Authority of Claim #438390 by way of Stipulation with Request for Award of 1%, in the amount of \$759.00 with provision for future medical care. The permanent disability award is \$690.00; ten percent (10%) penalty for late permanent disability payment is \$69.00. Advancement in the amount of \$759.00 has already been paid out, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Mr. Futch moved, Mr. Ramos seconded, and the Board members voted as follows to approve the Settlement Authority of Claim #1655-07-0022 by way of Stipulation with Request for Award of 18%, in the amount of \$13,184.75 with provision for future medical care. The permanent disability award is \$13,184.75. Advancement in the amount of \$13,184.75 has already been paid out, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

7. APPROVAL OF MINUTES

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of January 13, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of February 3, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

8. REPORTS

A. Board Members

- Mr. Futch recently returned from the ACCT Legislative Summit in Washington DC where he learned that there is not going to be any move to increase the PELL grants until September 30.
- Mr. Ramos congratulated the MECha students on their recent fundraiser. He asked that the campus groups let the trustees know about upcoming fundraisers so they can show their support. Mr. Ramos said the K-12 board has been talking about student transition from K-12 to community college and how that transition needs to begin early, and he is interested in dialogue from faculty, staff and the community.

- Ms. Ferracone was privileged to attend the celebration reaffirming CHC's accreditation.
- Mr. Longville thanked the chancellor and those people who have been working with him to see what the district can do to put local people to work on our construction projects. He said he appreciates the fact that the issue is complicated, and he understands Mr. Baron will be bringing a recommendation to the Board for action.
- Mr. Longville reported that Bruce Baron, Steve Lohr and Damaris Castillo-Torres accompanied him to the OmniTrans board meeting where they had the opportunity to present the concept to build in a student bus pass into the student ID card. This pilot project will be funded for one year, and progress has been made to fund a second year.

B. Student Trustees

- Mr. Alexander reported SBVC doubled its e-waste from last year, and he has been working with staff to address the recycling on the campus. He thanked all the members that assisted him with the parking fee issues he brought to the chancellor.
- Mr. Shedd thanked Bruce and the district for addressing the lighting issue at CHC. He attended a basic skills advisory summit on February 3. Recommendations have been forwarded to the Board of Governors, and the student senate has endorsed those recommendations.

C. Chancellor

- Mr. Baron welcomed the students from the SBVC political science classes. Bruce reported the Board will be considering a resolution to support Latino and Education Advocacy Week in March, which is a very positive action since the district was acknowledged by the Hispanic Association of Colleges and Universities as a "valued partner" in 2010. In addition, the district will be working with Cal State San Bernardino to support the Latino Education and Advocacy Day summit which will be held March 9.
- The *Inland Empire Quality of Life Summit* sponsored by the Inland Empire Economic Partnership will be held March 31-April 1. The Interim Chancellor will be moderating a panel about the workforce of the 21st century. Dr. Matthew Isaac will be a panelist.
- The Board passed a resolution in January recognizing outstanding achievements of teams, coaches and players from the SBVC Football, Men's Cross Country and Women's Soccer due to their championship performances in Fall 2010. Mr. Baron introduced President Daniels who introduced Athletic Director Dave Rubio, and coaches Wes Ashford, Kristin Hauge and Pat Meech. The Board congratulated the SBVC Athletic Program for a superb semester of exciting competitions and decisive victories leading to statewide recognition and acclaim.

D. Discussion on Board Budget

Trustee Ferracone said that the trustees discussed all the entities of the district and managing its resources at the budget workshop and suggested that the Board take part in some small way. She said the trustees do not pay for parking, and maybe there is a way to fund the food served in closed session so that it is not coming out of the General Fund. She added that the parking permit funds go into keeping up the parking lots and while it would be a small donation on our part, she felt the Board needs to make some contribution to the budget. It was suggested during discussion that a trustee could pay for parking if he or she chose and that any contributions from the board would be insignificant.

9. PUBLIC COMMENT

Damaris Castillo-Torres urged the Board to enforce the parking policy. She said the only place students are allowed to park is in the student lots, and staff members are taking some of those parking spots instead of parking in their designated areas. Mr. Baron will work with the college presidents on this issue.

10. CONSENT AGENDA

The following changes were made to the Consent Agenda:

Item 10.C.4. Consideration of Approval of District/College Expenses (pulled for Discussion)

Mr. Alexander moved, Mr. Ramos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

11. ACTION AGENDA

Approve District/College Expenses

Mr. Alexander moved, Mr. Ramos seconded, and the Board members voted as follows to approve District/College Expenses, correcting the CHC cap and gown rental at CHC to not to exceed \$7,500.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Adopt Resolution to Support Latino Education and Advocacy Week in March, 2011

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to adopt a resolution to support Latino Education and Advocacy Week in March, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Ratification of CSEA Chapter #291 Agreement

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve the ratification of CSEA Chapter #291 Agreement for the period July 1, 2010 through June 30, 2013:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Mr. Longville said that although this was not as good a contract as we would like, the fact that CSEA and the administration were able to come to agreement is positive in that people in this district can work together. He thanked Mr. Baron and Dr. Miyamoto for their assistance.

Dr. Miyamoto thanked CSEA President Colleen Gamboa and the executive group for their patience with him during the time he was "brought up to speed."

Award Bid and Approve Contract for the Site Work Auditorium Chiller Project - SBVC

Ms. Shedd moved, Mr. Futch seconded, and the Board members voted as follows to award bid and approve a contract with Bon Air, Inc., for the Site Work Auditorium Chiller Project, SBVC, in the amount of \$296,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Award Request for Proposals for Auditing Services

Ms. Ferracone moved, Mr. Shedd seconded, and the Board members voted as follows to award request for proposals for auditing services to Christy White Accountancy Corporation:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Proposal for Architectural Services from LPA, Inc. - SBVC

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve proposal from LPA, Inc. for architectural services for the Technical Building project, SBVC, in the amount of \$3,298,818.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Proposal from NTD Architecture for Architectural Services - SBVC

Mr. Alexander moved, Mr. Shedd seconded, and the Board members voted as follows to approve a proposal from NTD Architecture for architectural services for the Auditorium Building Renovation project, SBVC, in the amount of \$458,400.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Singer, Vizcaino
ABSTENTION: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Futch moved, Mr. Ramos seconded, and the Board members voted as follows to approve the following Bond Measure P change orders and contract amendments:

CHC – Learning Resource Center

Caston Plastering, CO-03, in the amount of \$7,220.00
Inland Building Construction, CO-02, in the amount of \$19,008.00
Lozano Caseworks, CO-01, in the amount of \$3,473.00
Padua Glass Enterprise, CO-02, in the amount of \$7,922

Shanks Electric, CO-04, in the amount of \$52,979.00
Western Bay Sheet Metal, CO-03, in the amount of \$20,191.00

CHC – Infrastructure Packages 2, 3 & 4

L.D. Anderson, CO-03, in the amount of \$26,555.00
Sierra Landscaping, CO-04, in the amount of \$9,756.00

SBVC – North Hall

Arrowhead Mechanical, CO-02, in the amount of \$1,369.00
Caston Plastering, CO-08, in the amount of \$10,510.00
Devries Construction, CO-10, in the amount of \$10,804.00
Montgomery Hardware, CO-04, in the amount of \$2,461.00

SBVC- Chemistry/Physical Science

ACSS, CO-04, in the amount of \$6,243.00
Couts Heating & Cooling, CO-06, in the amount of \$70,199.00
Inland Building Co., CO-03, in the amount of \$779.00
Perfection Glass, Inc., CO-03, in the amount of \$1,651.00
RC Construction, CO-02, in the amount of (\$779.00)
RDM Electric Co., CO-07, in the amount of \$13,363.00

SBVC – Media/Communications

WTS – Vislink Services, CO-04, in the amount of (\$-5,000.00)

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 07 to the Tilden-Coil Constructors General Conditions Contract - CHC

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 07 to the Tilden-Coil Constructors General Conditions Contract, CHC, in the amount of \$30,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 08 to the Tilden-Coil Constructors General Conditions Contract - SBVC

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 08 to the Tilden-Coil Constructors General Conditions Contract, SBVC, in the amount of \$200,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 002 to the DLR Group WWCOT Agreement - SBVC

Mr. Alexander moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 002 to the DLR Group WWCOT Agreement for Architectural Services for the Business Building Renovation project, SBVC, in the amount of \$26,500.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Amendment 007 to the Steinberg Architects Contract - CHC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 007 to the Steinberg Architects Learning Resource Center (LRC) contract, CHC, in the amount of \$6,355.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Settlement Agreement and Pay Claim with Marine Shale Processors Site PRP Group

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve settlement agreement and pay claim with Marine Shale Processors Site PRP Group, in the amount of \$4,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Adopt Revised Board Policy 7385 Salary Deductions

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to adopt revised Board Policy 7385 Salary Deductions:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Revised 2011-2012 Budget Calendar

Mr. Shedd moved, Mr. Longville seconded, and the Board members voted as follows to approve revised 2011-2012 budget calendar:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

Approve Board Directives for 2011-2012 Budget

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve Board Directives for the 2011-2012 budget:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Singer, Vizcaino

ABSTENTION: None

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Quarterly Investment Report
- E. CCFS-320 Apportionment Attendance Report – FY 2011 Period
- F. Applause Cards

13. STAFF REPORTS

- A. SBVC President
- A written report was submitted to the Board.
- B. SBVC Academic Senate
- Dr. Stankas congratulated Mr. Ramos on his appointment to the K-12 state board. He said the senate investigated the Early Assessment Program and determined it is not a test placement for the community college. Mr. Ramos said we need to address remedial courses early on so that when the students graduate they are prepared to succeed in college level courses. Mr. Ramos and Dr. Stankas agreed to meet to discuss this issue further.
 - Faculty dialogues about access and success resulted in a series of resolutions which the senate adopted.
 - The senate met regarding program discontinuance. Four programs being investigated for possible discontinuance are real estate, paralegal, machine trades and warehousing. President Daniels will prepare a report to share with the Board on the discontinuance of programs.
 - Dr. Stankas said negotiations will begin on student learning outcomes. He didn't expect any comments from the trustees but he reaffirmed that this topic is an academic and professional matter.
- C. SBVC Classified Senate
- Cassandra Thomas she was able to attend a senate leadership retreat. The planning committee will be developing a calendar of events.
- D. SBVC ASB
- Damaris Castillo-Torres reported the ASB recently approved a small remodel to the student lounge. This remodel will give the students some place to visit between classes. Club Wars will be held on February 22. Students will feature a "sing your heart out" celebration in honor of Black History Month. A walk-a-thon is scheduled on April 8 to raise money for textbooks. Students are getting the word out about the *Hands Across California* event on April 17.
- E. CHC President
- A written report was submitted to the Board.
- F. CHC Academic Senate
- Absent.
- G. CHC Classified Senate
- Absent.
- H. CHC ASB
- Kaylee Hrisoulas said she appreciated Trustee Ferracone's willingness to take small steps towards assisting with the budget cuts.

She thanked Mr. Baron, Mr. Futch and Ms. Ferracone for attending CHC's production of *Operation Glitter*. The senate collected over 600 responses from the "*Whom Shall We Serve*" survey. Kaylee thanked the trustees for their continuing support.

- I. KVCR
 - A written report was submitted to the Board.
- J. CTA
 - Absent.
- K. CSEA
 - CSEA President Colleen Gamboa thanked the Board for ratifying the contract. She also acknowledged the unit's negotiating team. She added there are still some contract issues which need to be addressed.

14. ADJOURN

Mr. Lockwood adjourned the meeting at 6:55 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Larry Buckley, Vice President, Instruction SBVC
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2011-2012 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
MARCH 17, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
CIT 144	MEDICAL TERMINOLOGY

Catalog Description: The course includes the origin, usage, spelling, pronunciation, and meaning of terminology used to describe the structures of the human body, as well as therapeutic and diagnostic procedures. It is a course for students who are interested in pursuing health occupations such as medical office occupations, nursing, radiological technology, and respiratory care.

Schedule Description: The course includes the origin, usage, spelling, pronunciation, and meaning of terminology used to describe the structures of the human body, as well as therapeutic and diagnostic procedures. It is a course for students who are interested in pursuing health occupations such as medical office occupations, nursing, radiological technology, and respiratory care.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 021B	MACHINE SHOP I

Course ID: MACH 021

Departmental Advisories: MACH 120, MACH 090, and MACH 075

Catalog Description: This course includes machine shop practices, with an emphasis on Occupational Safety and Health Act (OSHA), basic shop mathematics, measurements, and the correct use of the basic machine tools, mills, lathes, saws, drill presses, and introduction to National Institute for Metalworking Skills (NIMS) Standards Level I, Bench and Layout. *(Formerly MACH 021B)*

Schedule Description: This course includes machine shop practices, with an emphasis on Occupational Safety and Health Act (OSHA), basic shop mathematics, measurements, and the correct use of the basic machine tools, mills, lathes, saws, drill presses, and introduction to National Institute for Metalworking Skills (NIMS) Standards Level I, Bench and Layout. *(Formerly MACH 021B)*

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-07-2011

Conjoint Meeting: 02-21-11

Board of Trustees Meeting: March 17, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MACH 022B	MACHINE SHOP II

Course ID: MACH 022

Departmental Advisory: MACH 021

Catalog Description: This course includes machine shop practices for students with a machining background. Emphasis is placed on mathematical speeds and feed formulas, boring processes on mills and lathes, tool grinding, National Institute for Metalworking Skills (NIMS) Standards. At the completion of this course, students will have completed certain NIMS certification competencies. *(Formerly MACH 022B)*

Schedule Description: This course includes machine shop practices for students with a machining background. Emphasis is placed on mathematical speeds and feed formulas, boring processes on mills and lathes, tool grinding, National Institute for Metalworking Skills (NIMS) Standards. At the completion of this course, students will have completed certain NIMS certification competencies. *(Formerly MACH 022B)*

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 120B	MACHINE SHOP THEORY

Course ID: MACH 120

Catalog Description: The basic cutting concepts of machine tools are described and applied with cutting tools emphasizing safe work practices and rules related to machine tool operations. Emphasis will be on the fundamentals of bench work and layout related to the National Institute for Metalworking Skills (NIMS) Standards. *(Formerly MACH 120B)*

Schedule Description: The basic cutting concepts of machine tools are described and applied with cutting tools emphasizing safe work practices and rules related to machine tool operations. Emphasis will be on the fundamentals of bench work and layout related to the National Institute for Metalworking Skills (NIMS) Standards. *(Formerly MACH 120B)*

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-07-2011

Conjoint Meeting: 02-21-11

Board of Trustees Meeting: March 17, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MACH 123A	MACHINE SHOP III

Course ID: MACH 123

Departmental Advisory: MACH 022

Catalog Description: This course includes machine shop practices for those with intermediate machining and mathematics backgrounds. Emphasis is placed on manufacturing of tools and surface grinding. At the completion of the course, students may qualify for National Institute for Metalworking Skills (NIMS) certification competencies in turning between centers and turning chucking skills. *(Formerly MACH 123A)*

Schedule Description: This course includes machine shop practices for those with intermediate machining and mathematics backgrounds. Emphasis is placed on manufacturing of tools and surface grinding. At the completion of the course, students may qualify for National Institute for Metalworking Skills (NIMS) certification competencies in turning between centers and turning chucking skills. *(Formerly MACH 123A)*

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 124A	MACHINE SHOP IV

Course ID: MACH 124

Departmental Advisory: MACH 123

Catalog Description: This course includes machine shop practices for students with advanced machining background. Emphasis is placed on advanced math applications, special tool grinding, part indexing, carbide usage and application, and tool manufacturing. At the completion of the course, students should have completed the National Institute for Metalworking Skills (NIMS) certification competency tests in Manual Milling and Grinding Skills I. *(Formerly MACH 124A)*

Schedule Description: This course includes machine shop practices for students with advanced machining background. Emphasis is placed on advanced math applications, special tool grinding, part indexing, carbide usage and application, and tool manufacturing. At the completion of the course, students should have completed the National Institute for Metalworking Skills (NIMS) certification competency tests in Manual Milling and Grinding Skills I. *(Formerly MACH 124A)*

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-07-2011

Conjoint Meeting: 02-21-11

Board of Trustees Meeting: March 17, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MATH 090	ELEMENTARY ALGEBRA

Prerequisite: MATH 952 or MATH 952D or eligibility for MATH 090 as determined through the SBVC assessment process

Catalog Description: This course includes the basic concepts typically introduced in high school algebra, including operations on polynomials, exponents, solving linear and quadratic equations, linear inequalities, word problems, factoring, rational expressions, and graphing linear equations.

Schedule Description: This course includes the basic concepts typically introduced in high school algebra, including operations on polynomials, solving linear and quadratic equations, and factoring.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 093	PLANE GEOMETRY

Catalog Description: This course provides a review of high school geometry, including mathematical logic, geometric constructions, congruences, similarities, and other properties of basic closed plane figures.

Schedule Description: This course provides a review of high school geometry, including mathematical logic, geometric constructions, congruences, similarities, and other properties of basic closed plane figures.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 095	INTERMEDIATE ALGEBRA

Prerequisite: MATH 090 or eligibility for MATH 095 as determined through the SBVC assessment process

Catalog Description: This course includes finding solutions to quadratic equations and inequalities, rational exponents and radicals, solving linear systems of equations and inequalities, functions, and application problems.

Schedule Description: This course includes finding solutions to quadratic equations and inequalities, rational exponents and radicals, solving linear systems of equations and inequalities, functions, and application problems.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-07-2011

Conjoint Meeting: 02-21-11

Board of Trustees Meeting: March 17, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MATH 102	COLLEGE ALGEBRA

Catalog Description: This course is designed for students with a strong foundation in algebra. It includes the study of polynomial rational functions and inequalities, exponential and logarithmic functions, conics, systems of nonlinear equations and inequalities, and an introduction to sequences, series, and the Binomial Theorem.

Schedule Description: This course is designed for students with a strong foundation in algebra. It includes the study of polynomial rational functions, exponential and logarithmic functions, conics, systems of nonlinear equations and inequalities, and an introduction to sequences and series.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 115	IDEAS OF MATHEMATICS

Catalog Description: This course includes sets, propositional logic, inductive reasoning and applications, mathematical patterns, counting methods, and finite probability spaces.

Schedule Description: This course includes sets, propositional logic, inductive reasoning and applications, mathematical patterns, counting methods, and finite probability spaces.

Effective Date: FA12

Rationale: Content Review

DISTRIBUTED EDUCATION

CIT 144 100% ONLINE

Effective Date: FA11

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Curriculum Meetings: 02-07-2011

Conjoint Meeting: 02-21-11

Board of Trustees Meeting: March 17, 2011

ASTRONOMY A.S. Degree Major

To graduate with a specialization in Astronomy, students must complete the following required courses plus the general breadth requirements for the Associate Degree (minimum 60 semester units).

REQUIRED COURSES:		Units
ASTRON 120	Introduction to Astronomy	3
	and	
ASTRON 125	Astronomy Laboratory	1
MATH 250	Single Variable Calculus I	4
MATH 251	Single Variable Calculus II	4
MATH 252	Multivariable Calculus	5
PHYSIC 200	Physics I	6
<hr/> Total Units		23

Effective Date: FA11

Rationale: The degree was updated to reflect changes in curriculum.

Physics A.S. Degree Major

To graduate with a specialization in Physics, students must complete the following required courses plus the general breadth requirements for the Associate Degree (minimum total = 60 units).

REQUIRED COURSES:		Units
PHYSIC 200	Physics I	6
PHYSIC 201	Physics II	6
PHYSIC 210	Modern Physics	4
MATH 250	Single Variable Calculus I	4
MATH 251	Single Variable Calculus II	4
MATH 252	Multivariable Calculus	5

RECOMMENDED COURSES:		Units
CHEM 150	General Chemistry I	5
	or	
CHEM 150H	General Chemistry I - Honors	5
CHEM 151	General Chemistry II	5
	or	
CHEM 151H	General Chemistry II - Honors	5

Total Units	29
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Effective Date: FA11

Rationale: The degree was updated to reflect changes in curriculum.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
March 17, 2011

NEW COURSES

DIVISION: Communication and Language
DEPARTMENT: Spanish
COURSE ID: SPAN 019
COURSE TITLE: Spanish for Medical Personnel I
UNITS: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester

PREREQUISITE: None

COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Introduction to Spanish for medical and hospital personnel working with Spanish speaking patients. Emphasis on developing comprehension and communication skills in Spanish and acquiring a basic medical terminology through intensive oral use and drilling exercises.

SCHEDULE DESCRIPTION: Introduction to Spanish for medical and hospital personnel working with Spanish speaking patients. Emphasis on developing comprehension and communication skills in Spanish and acquiring a basic medical terminology through intensive oral use and drilling exercises.

Effective: FA11

Rationale: Hispanic Americans continue to be the fastest growing ethnic minority in Southern California. Those in the medical profession are finding that they need to help and serve more Spanish-speaking patients than they have in the past. To serve these patients better it is important that medical professionals have a grasp of the Spanish language and culture. This course is designed for medical professionals, medical students, and anyone with a general interest in Spanish in the medical workplace. This course contributes to the college's vision to prepare students for public safety and health careers.

DIVISION: Communication and Language
DEPARTMENT: Spanish
COURSE ID: SPAN 020
COURSE TITLE: Spanish for Medical Personnel II
UNITS: 3
LECTURE: 3 contact hours per week
48 – 54 contact hours per semester

PREREQUISITE: SPAN 019

COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: A continuation of SPAN 019. Introduction to Spanish for medical and hospital personnel working with Spanish-speaking patients. Emphasis on developing comprehension and communication skills in Spanish and acquiring a basic medical terminology through intensive oral use and drilling exercises.

SCHEDULE DESCRIPTION: A continuation of SPAN 019. Introduction to Spanish for medical and hospital personnel working with Spanish-speaking patients. Emphasis on developing comprehension and communication skills in Spanish and acquiring a basic medical terminology through intensive oral use and drilling exercises.

Effective: FA11

Rationale: Hispanic Americans continue to be the fastest growing ethnic minority in Southern California. Those in the medical profession are finding that they need to help and serve more Spanish-speaking patients than they have in the past. To serve these patients better it is important that medical professionals have a grasp of the Spanish language and culture. This course is designed for medical professionals, medical students, and anyone with a general interest in Spanish in the medical workplace. This course contributes to the college's vision to prepare students for public safety and health careers.

MODIFIED COURSES

COURSE ID	COURSE TITLE
ACCT 208	Introduction to Financial Accounting

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Fundamental concepts and procedures of financial accounting. Use, interpretation and preparation of general-purpose financial statements. Introduction to the accounting cycle and accounting policy choices. Technology tools used in financial accounting and business.

SCHEDULE DESCRIPTION: Fundamental concepts and procedures of financial accounting including the use, interpretation and preparation of financial statements.

Effective: FA11

Rationale: Six-year revision

COURSE ID	COURSE TITLE
BIOL 100	General Biology

CATALOG DESCRIPTION: Introduction to biology with an emphasis on scientific analysis and problem solving. Offers a broad understanding of the unity and diversity of the living world from cellular and molecular levels to anatomy, physiology, evolution, and ecology. This course is designed for non-science majors seeking general education credit and for some Environmental Science and Multiple Sciences majors.

SCHEDULE DESCRIPTION: Introduction to biology with an emphasis on scientific analysis and problem solving. Offers a broad understanding of the unity and diversity of the living world from cellular and molecular levels to anatomy, physiology, evolution, and ecology.

Effective: FA11

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ENGL 152	Intermediate Composition and Literature

PREREQUISITE: ENGL 101 or ENGL 101H

Effective: FA11

Rationale: Six-year revision

COURSE ID	COURSE TITLE
GEOL 170X4	Geologic History of the Great Basin

LECTURE: .5 contact hours per week
8 – 9 contact hours per semester

LAB: 2 contact hours per week
32 – 36 contact hours per semester

CATALOG DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the Great Basin province of the United States, with specific emphasis on the geology of Death Valley National Park. Lectures preparatory to the field trip and geologic tools will be utilized to explore, understand, and observe the geology in the Great Basin and around Death Valley. Tools of geologic inquiry include field notes, hand lens, Brunton compass, topographic maps, aerial photographs, remote sensing, Geographic Information Systems (GIS), and Global Positional Systems (GPS). Students must attend the field trip to successfully complete the course. This course may be taken four times.

SCHEDULE DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the Great Basin province of the United States, with specific emphasis on the geology of Death Valley National Park.

Effective: FA11

Rationale: Six-year revision

COURSE ID	COURSE TITLE
MATH 090C	Elementary Algebra Part C

CATALOG DESCRIPTION: Operations with algebraic expressions emphasizing polynomials, methods of factoring, an introduction to the solution of quadratic equations by factoring, and an introduction to rational expressions. Applications are included. Credit cannot be earned for both MATH 090 and MATH 090C.

SCHEDULE DESCRIPTION: Continuation of Elementary Algebra which focuses on factoring and its applications. Credit cannot be earned for both MATH 090 and MATH 090C.

Effective: FA11

Rationale: Course is being modified to be consistent with six-year update of MATH 090.

COURSE DELETION

COURSE ID	COURSE TITLE
MUSIC 143X4	Woodwind, Brass and Percussion Instruction

Effective: FA11

Rationale: Course is no longer being offered.

ASSOCIATE OF ARTS – TRANSFER COMMUNICATION STUDIES

The Associate of Arts – Transfer (AA-T) degree in Communication Studies at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in a communication-related field of study.

REQUIRED COURSES:		UNITS
SPEECH 100	Elements of Public Speaking	(3.00)
OR		
SPEECH 100H	Elements of Public Speaking – Honors	(3.00)
Select six units from the following list:		UNITS
SPEECH 111	Interpersonal Communication	(3.00)
OR		
SPEECH 111H	Interpersonal Communication – Honors	(3.00)
SPEECH 125	Critical Thinking Through Argumentation and Debate	3.00
SPEECH 140	Small Group Communication	3.00
Select six additional units from the following list:		UNITS
SPEECH 111	Interpersonal Communication	(3.00)
OR		
SPEECH 111H	Interpersonal Communication – Honors	(3.00)
SPEECH 120	Oral Interpretation of Literature	3.00
SPEECH 125	Critical Thinking Through Argumentation and Debate	3.00
SPEECH 135	Mass Communication in Society	(3.00)
OR		
JOUR 135	Mass Communication in Society	(3.00)
SPEECH 140	Small Group Communication	3.00
SPEECH 174	Communication in a Diverse World	3.00
Select three additional units from the following list:		UNITS
SPEECH 120	Oral Interpretation of Literature	3.00
SPEECH 135	Mass Communication in Society	(3.00)
OR		
JOUR 135	Mass Communication in Society	(3.00)
SPEECH 174	Communication in a Diverse World	3.00
JOUR 120	Fundamentals of News Writing	(3.00)
OR		
ENGL 120	Fundamentals of News Writing	(3.00)
ANTHRO 102	Cultural Anthropology	3.00
PSYCH 100	General Psychology	(3.00)
OR		
PSYCH 100H	General Psychology – Honors	(3.00)
SOC 100	Introduction to Sociology	(3.00)
OR		
SOC 100H	Introduction to Sociology – Honors	(3.00)
TOTAL UNITS		18.00

Effective: FA11

Rationale: To comply with SB 1440 which requires community colleges develop and grant associate degrees for transfer commencing with the Fall term of the 2011-2012 academic year.

Curriculum Meeting: 02/14/11, 02/28/11

Conjoint Meeting: 03/02/11

Board of Trustees Meeting: 03/17/11

ASSOCIATE OF ARTS – TRANSFER SOCIOLOGY

This degree is tailored for students who wish to transfer to a California State University to complete a Bachelor's degree in Sociology.

REQUIRED COURSES:		UNITS
SOC 100	Introduction to Sociology	(3.00)
OR		
SOC 100H	Introduction to Sociology – Honors	(3.00)
SOC 105	Social Problems	3.00
PSYCH 108	Statistics	(4.00)
OR		
MATH 108	Statistics	(4.00)
Select two courses from the following list:		UNITS
SOC 130	Marriage, Family and Intimate Relationships	3.00
SOC 141	Minority Relations	3.00
SOC 150	Gerontology	3.00
Select one additional course from the following list:		UNITS
SOC 130	Marriage, Family and Intimate Relationships	3.00
SOC 141	Minority Relations	3.00
SOC 150`	Gerontology	3.00
ANTHRO 102	Cultural Anthropology	3.00
PSYCH 100	General Psychology	(3.00)
OR		
PSYCH 100H	General Psychology – Honors	(3.00)
POLIT 100	American Politics	3.00
ECON 100	Introduction to Economics	3.00
TOTAL UNITS		19.00

Effective: FA11

Rationale: To comply with SB 1440 which requires community colleges develop and grant associate degrees for transfer commencing with the Fall term of the 2011-2012 academic year.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Barron, Interim Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: Dr. Larry Buckley, Vice President, Instruction, SBVC

DATE: March 17, 2011

SUBJECT: Consideration to Approve Criminal Justice Advisory Committee

RECOMMENDATION

It is recommended that the Board of Trustees approve those chosen to serve as the Criminal Justice Advisory Committee for this school year.

OVERVIEW

In keeping with Title 5 regulations, members of Industry Advisory Boards for CTE (Career Technical Education) must be presented and approved by the College's Board of Trustees.

ANALYSIS

As recommended at the 2011 Vocational Education Leadership Institute and in keeping with Title 5, article 55601, members of the 2010/2011 Criminal Justice Advisory Board are:

Dr. Gloria Fisher	SBVC Criminal Justice Dean
Mark Arifuku	SBVC Extended Academy Tactical Officer
Horace Boatwright	SBVC Extended Academy Tactical Officer
Patrick Buckley	SBVC Admin. of Justice & Corrections Dept Head
Stephen Dickey	SBVC Extended Academy Facilitator
John Hernandez	SBVC Extended Academy Substitute Coordinator
Jeff Klug	SBVC Extended Academy Coordinator
John Massey	SBVC Extended Academy Substitute Coordinator
Peter Recatto	SBVC Extended Academy Facilitator
Doris Stuart	SBVC Extended Academy Substitute Coordinator
Steve Dorsey	Lieutenant, San Bernardino County Sheriff's Dept.
Valerie Tanguay	Captain, San Bernardino County Sheriff's Dept.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010/2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of John Carlos, College Police Officer, District, Thomas Crane, Lab Technician, Environmental Science, CHC, Maila Damian, Traffic Coordinator, KVCR, Michael Munoz, Broadcast Operator, KVCR, Dewaina Oliver, College Security Officer, District, and Alberto Rocca, College Police Officer, District.

OVERVIEW

The attached list of classified employees is submitted for approval.

ANALYSIS

The classified employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources have cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

CARLOS, JOHN PAUL, Jr. College Police Officer, District Police, full-time, 12-month position, Classified Salary Schedule Range 44, Step A at \$3,885 per month effective March 21, 2011. Replacement for Curtis Hill Jr. Funded from general fund with hiring freeze waived.

CRANE, THOMAS, Lab Technician, Environmental Science, CHC, part-time, 47.5% of contract, 19 hours per week, 222 service days, Classified Salary Schedule, Range 38, Step A, \$1,591.25 per month effective March 21, 2011. New Position. Funded from general fund with hiring freeze waived.

DAMIAN, MAILA, Traffic Coordinator, TV, KVCR full-time, 12-month position, Classified Salary Schedule Range 42, Step A at \$3,700 per month effective March 21, 2011. New Position. Funded from San Manuel Grant.

MUNOZ, MICHAEL, Broadcast Operator, KVCR, full-time, 12-month position, Classified Salary Schedule Range 38, Step A at \$3,350 per month effective March 21, 2011. New Position. Funded from San Manuel Grant.

OLIVER, DEWAINA, College Security Officer, District Police, full-time, 12-month position, Classified Salary Schedule Range 29, Step A at \$2,685 per month effective March 21, 2011. Replacement for Nicole Elliott-Simmons. Funded from general fund with hiring freeze waived.

ROCCA, ALBERTO, College Police Officer, District Police, full-time 12-month position, Classified Salary Schedule Range 44, Step A at \$3,885 per month effective March 21, 2011. Replacement for Gonzalo Gallegos Jr. Funded from general fund with hiring freeze waived.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: March 17, 2011
SUBJECT: Consideration of Acceptance of Classified Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Margaret Sweeney, Account Clerk II, SBVC.

OVERVIEW

Ms. Sweeney has submitted a letter of resignation from employment effective at the close of work on March 11, 2011, after three years of employment.

ANALYSIS

The Human Resources Department has provided the employee acceptance of her resignation from employment.

BOARD IMPERATIVE

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees are submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term hourly, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
March 17, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Arnold, Sean	Art	CHC	Model Undraped	3/18/11	5/19/11	\$15.00
Frost, Richard	Art	CHC	Model Undraped	3/18/11	5/19/11	\$15.00
Hoepfner, Jane	Art	CHC	Model Undraped	3/18/11	5/19/11	\$15.00
Messes, Venessa	Art	CHC	Model Undraped	3/18/11	5/19/11	\$15.00
Muongpruan, Manorah	Art	CHC	Model Undraped	3/18/11	5/19/11	\$15.00
Sherman, Marilyn	DSPS	CHC	Project Assistant I	3/18/11	6/30/11	\$9.00

Ratification is requested by SBVC Science Department Department to ratify employment for the employees listed below who worked prior to being approved by the Board of Trustees.

Bennett, Bruce	Science	SBVC	Tutor I	1/3/11	6/30/11	\$9.00
Pham, Tram	Science	SBVC	Tutor II	1/3/11	6/30/11	\$11.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Substitute Employees

March 17, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Brown, Clemen	Tool Room	SBVC	Tool Room Specialist	3/15/11	5/15/11	\$14.31
Camacho, Albert	Custodial	SBVC	Custodian	3/1/11	5/1/11	\$14.68
Coffey, Clyde David	Science	SBVC	Lab Technician	2/22/11	3/11/11	\$19.25
Contreras, Hugo	Child Development Center	SBVC	Child Development Assistant	3/5/11	5/5/11	\$12.35
Crane, Thomas	Science	CHC	Lab Technician, Environmental Science	2/1/11	4/1/11	\$19.25
Dominick, Jared	Police	Dist	College Security Officer	3/2/11	4/30/11	\$15.43
Hoang, Thu	Cafeteria	SBVC	Food Service Worker	2/1/11	3/31/11	\$11.75
Lara, Naomi	Printing Services	Annex	Secretary II	2/28/11	4/15/11	\$17.02
Lopez, Rosa	Facilities	Dist	Custodian	3/2/11	4/30/11	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	3/2/11	4/30/11	\$16.20
Marshall, Aimee	EMS	CHC	Secretary II	2/14/11	4/14/11	\$17.02
McLin, Tammera	Career Center	SBVC	Job Developer	2/28/11	4/28/11	\$18.33
McPheron, James	Police	Dist	Dispatch Clerk	3/2/11	4/30/11	\$15.81
Medina, Miguel	Police	Dist	College Police Officer	3/2/11	4/30/11	\$22.33
Miller, Beth	Admin Services	SBVC	Switchboard Operator	3/1/11	5/1/11	\$13.97
Smith, Sally	Human Resources/ Fiscal Services	Dist	Clerical Assistant II/ Account Clerk I	As Needed 1/20/2011/ 2/28/2011	As Needed 3/20/2011/ 4/28/2011	13.97/ 14.31
Tafoya-Bryson, Patricia	Police	Dist	College Police Officer	3/2/11	4/30/11	\$22.33
Washington, Patricia	Student Life	SBVC	Secretary II	2/14/11	4/14/11	\$17.02
Webb, Marsha	Police	Dist	Dispatch Clerk	3/2/11	4/30/11	\$15.81
Wu, William	Police	Dist	College Police Officer	3/2/11	4/30/11	\$22.33

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
March 17, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Brinker, Erin	Resource Development	SBVC	Special Events Planner	3/18/11	6/30/11	\$35.00
Farren, Julie	Marketing	SBVC	Staff Writer/Photographer	3/21/11	6/30/11	\$17.00
Gomez, Jose	Automotive	SBVC	Assistant Instructor	3/18/2011	5/10/2011	\$20.00
King, Michelyn	DSPS	SBVC	Interpreting/Transliterating Level IV	3/18/2011	6/30/2011	\$15.00
Li, Jianchao	Professional Development Center	DIST	Workforce Development/ PDC Trainer	3/18/11	6/30/11	\$75.00
Lopez, Daniela	DSPS	SBVC	Interpreting/Transliterating Level IV	3/18/2011	6/30/2011	\$15.00
Martinez, Richard	Fire Technology	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	3/18/2011	6/30/2011	\$30.00/\$23.00/ \$22.50
Scolaro, Elizabeth	DSPS	SBVC	Interpreting/Transliterating Level II	3/18/2011	6/30/2011	\$21.00
Wirth, Diane	Professional Development Center	DIST	Workforce Development/ PDC Trainer	3/18/11	6/30/11	\$50.00

On site Supervisors

Oconnell, Amanda	Criminal Justice	SBVC	Sheriff's On-Site Supervisor	3/18/11	6/30/11	Zero Compensation contract
Williams, Shelisa	Criminal Justice	SBVC	Sheriff's On-Site Supervisor	3/18/11	6/30/11	Zero Compensation contract

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2010-2011 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees are submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2010-2011 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

San Bernardino Valley College

Lewis, Steven

Wagner, Tamara

Wellenstein, Nicholas

Refrigeration

Child Development

Welding

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

San Bernardino Valley College

Alvarez, Vicente, Basic Skills assessment preparation project, 03-18-11 to 06-30-11 not to exceed 90 hours, at \$43.16 per hour.

Alvarez, Vicente, Web-based tutoring project for California Community Colleges, 02-01-11 to 05-25-11 not to exceed 68 hours, at \$43.16 per hour.

Ellis, Yvonne, Basic Skills assessment preparation project, 03-18-11 to 06-30-11 not to exceed 54 hours, at \$43.16 per hour.

Kanawati, Moustafa, Basic Skills assessment preparation project, 03-18-11 to 06-30-11 not to exceed 54 hours, at \$43.16 per hour.

Lindsey, Carolyn, Foster and Kinship Care Education Program advising, 03/18/11 to 6/30/11 not to exceed 180 hours per semester, at \$43.16 per hour.

Mayne, Michael, Basic Skills assessment preparation project, 03-18-11 to 06-30-11 not to exceed 54 hours, at \$43.16 per hour.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: March 17, 2011
SUBJECT: Consideration of Acceptance of Academic Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Dr. Susan Shodahl, Instructor, Psychology, SBVC.

OVERVIEW

Dr. Susan Shodahl, Instructor, Psychology, SBVC, has submitted a letter of intent to retire effective May 28, 2011, after 34 years of service to the District.

ANALYSIS

The Human Resources Department has provided Dr. Shodahl acceptance of her retirement from employment.

BOARD IMPERATIVE

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra Daniels, President, SBVC

DATE: March 17, 2011

SUBJECT: Consideration of Approval of One and Two Year Contract Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the one-year contracts for first to second year and third-year contracts, covering years three and four for academic employees.

OVERVIEW

The following employees on the attached list have been recommended by their division chair/manager to enter into one-year and two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

The following contract employees have been recommended to continue first year probationary status:

Yau, Margaret	CHC	Computer Information Systems
Demsky, Jeff	SBVC	Social Science
Backey, Joan	SBVC	Biology
Mettson, Susan	SBVC	Speech
Burnham, Lorrie	SBVC	Biology

The following first-year contract employees have been recommended to receive second year probationary status:

Truong, Sam	CHC	Anatomy & Physiology
Bishop, Robin	CHC	Emergency Medical Services

The following second year contract employees have been recommended to enter into a two-year contract:

Contreras, Amber	CHC	Respiratory Care
Sheahan, Michael	CHC	Respiratory Care

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra Daniels, President, SBVC

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Pre-Retirement Reduced Workload for
Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the pre-retirement reduced workload for Mark Ikeda, Instructor, Biology, SBVC.

OVERVIEW

Mark Ikeda, Instructor, Biology, SBVC, has submitted a request to participate in the pre-retirement reduced workload plan per Article 22 of the CTA Agreement. Mr. Ikeda will work .66 FTE beginning with the 2011-2012 academic year.

ANALYSIS

In accordance with Article 22 of the CTA Agreement, full-time faculty employees who meet the requirements may reduce their contract from full-time to percent of contract while maintaining their retirement benefits pursuant to Ed Code Sections 22713 & 87483 or Government Code Section 20900.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Macias, President, CHC

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Reduced Workload for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduced workload for Lisa Shimeld, Instructor, Microbiology, CHC.

OVERVIEW

Lisa Shimeld, Microbiology Instructor, CHC, reduced workload of .92 FTE for the Spring 2011 semester.

ANALYSIS

Lisa Shimeld, Instructor, Microbiology, CHC, is requesting a reduced workload for the Spring 2011 semester.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Gloria Macias Harrison, President, CHC
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Increase in Contract for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase in academic employee contract.

OVERVIEW

Bogh, Debra, Counselor, CHC, increase in contract from 200 days to 221 days to serve as the Project Director for the new Title V grant from December 1, 2010 to June 30, 2011.

ANALYSIS

The increase in the employee contract is being recommended to meet program needs at Crafton Hills College.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Karen Childers, Director, Grant Management & Development, CHC, Lori Sanchez, Manager, Environmental Scanning Services, Economic Development and Corporate Training, Laura Lanier, Development and Planning Supervisor, KVCR, and Jerald Rathbun, Director of Engineering and Technology, KVCR

OVERVIEW

The attached list of management employees is submitted for approval.

ANALYSIS

The management employees on the following list went through the regular recruitment process and are being recommended for appointment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget.

CHILDERS, KAREN, Director, Grant Management & Development, CHC, full time, 12-month position, Management Salary Schedule Range 14, Step A, \$6,552 per month effective April 4, 2011. New Position. Funded from Title V grant.

SANCHEZ, LORI, Manager, Environmental Scanning Services, Economic Development and Corporate Training, 12-month position, Management Salary Schedule Range 10, Step A at \$5,390 per month effective March 21, 2011. Replacement for Evgeniya Lindstrom. Funded from Regional Center of Excellence Hub.

LANIER, LAURA, Development and Planning Supervisor, KVCR, 12-month position, Management Salary Schedule Range 8, Step A at \$4,889 per month effective March 21, 2011. Replacement for Sabrina Warren. Funded from KVCR Foundation.

RATHBUN, JERALD, Director of Engineering and Technology, KVCR, 12-month position, Management Salary Schedule Range 19, Step A at \$8,362 per month effective March 21, 2011. New Position. Funded from San Manuel Grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: March 17, 2011

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

Crafton Hills College-Volunteers

Garrett Barbo	Public Safety & Services	3/18/2011-6/30/2011
Kayla Claus	Public Safety & Services	3/18/2011-6/30/2011
Jennifer Neal	Tutoring Center	3/18/2011-5/23/2011
Richard Parker	Public Safety & Services	3/18/2011-6/30/2011
Bo Parham	Public Safety & Services	3/18/2011-6/30/2011
Canh Van Ta	Anatomy & Physiology	3/18/2011-6/30/2011

San Bernardino Valley College-Volunteers

Maulid, Ismail	Automotive	3/18/2011-6/30/2011
Dennis, Roberto A.	Criminal Justice	3/18/2011-6/30/2011
Flores, Susie T.	Criminal Justice	3/18/2011-6/30/2011
Kirk, Micha Ann	Criminal Justice	3/18/2011-6/30/2011
Lindsay, Mary	Criminal Justice	3/18/2011-6/30/2011
Saragisidabottar, Anton	Criminal Justice	3/18/2011-6/30/2011
Schwarz, Kamryn	Criminal Justice	3/18/2011-6/30/2011
Calderon, Colleen	Women's Basketball	3/18/2011-6/30/2011
Crebbin, Sandra	Women's Basketball	3/18/2011-6/30/2011
Bain, Jared Lee	Men's & Women's Track	3/18/2011-6/30/2011
Woodbury, Thomas Daniel	Men's & Women's Track	3/18/2011-6/30/2011
Su'apaia, Eric	Football	3/18/2011-6/30/2011
Licea, Denisse A.	Maintenance & Operations	3/18/2011-3/24/2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

Attachments

Routine Contracts and Agreements

Scheduled Board Date 3/17/2011

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Consultants</u>				
Public Radio Capital	(7201) Consultant to provide advisory services and research to District regarding assessment of service area and value of KVCR Term: 3/18/2011 - 3/17/2013 74-00-03-8110-0000-5112.00-7099 Funding Source: General Funds	KVCR/SBCCD	\$12,000.00	SSutorus

SubTotal for Consultants: 1

EduStream

Cabrillo Community College District	(7209) EduStream Institutional License Term: 3/17/2011 - 3/16/2016 Funding Source: N/A	DETS/SBCCD	No Charge	SSutorus
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SubTotal for EduStream: 1

General

Blackboard	(7156) Service - Online software, media streaming and storage for EduStream Term: 3/18/2011 - 3/17/2012 01-00-35-8103-0236-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DETS/SBCCD	\$27,665.00	SSutorus
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<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
BW Research Partnership, Inc	(7207) Service - Conduct survey of businesses in solar energy industries in California and produce topline results Term: 3/18/2011 - 12/31/2011 01-12-03-8115-0448-5120.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$22,500.00	SSutorus
BW Research Partnership, Inc	(7188) Service - Produce toplines and analyses of survey data for the regional industries cluster for the Opportunities Projects Term: 3/18/2011 - 6/30/2011 01-62-03-8115-0000-5120.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: Contracted Services	PDC/SBCCD	\$5,000.00	SSutorus
CenTen Consulting, LLC	(7177) Independent Contractor - Develop and write grant proposal for two U.S. Department of Education Grants, Title V Individual Grant, Hispanic Serving Institutions STEM Grant Term: 3/18/2011 - 6/15/2011 01-00-15-9016-0155-5113.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Research & Planning/SBVC	\$15,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Docu-Trust	(7154) Service - Off-site media storage for SBCCD for one year Term: 3/18/2011 - 3/17/2012 01-00-03-9010-0000-5120.00-6780 Funding Source: General Funds	DETS/SBCCD	\$3,228.00	SSutorus
	Elsevier	(7150) Software Service - Subscription of RN Specialty Package; Fundamentals of Nursing, Health Assessment, Pharmacology, Maternity Nursing, Pediatric Nursing, Critical Care, Dosage and Calculations, Psychiatric Nursing Term: 3/18/2011 - 3/17/2012 01-12-01-5620-0457-5830.00-1230 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Nursing/SBVC	\$14,350.00	SSutorus
	First Student Charter	(7178) Rental - Bus Rental for Child Development Center field trip to Jurupa Mountain Cultural Center in Riverside California Term: 4/8/2011 - 4/8/2011 72-00-01-8306-0203-5611.00-6920 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Child Development/SBVC	\$997.44	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
First Student Charter		(7179) Rental - Bus Rental for Child Development Center field trip to Jurupa Mountain Cultural Center in Riverside California Term: 4/7/2011 - 4/7/2011 72-00-01-8306-0203-5611.00-6920 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Child Care Center/SBVC	\$977.44	SSutorus
First Student Charter		(7203) Rental - Bus rental for Science field trip to Birch Aquarium Term: 4/30/2011 - 4/30/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$508.45	SSutorus
First Student Charter		(7182) Rental - Bus rental for Science field Trip to Cajon Pass Term: 4/30/2011 - 4/30/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$443.29	SSutorus
First Student Charter		(7181) Rental - Bus rental for Science field trip to Forest Falls Term: 4/29/2011 - 4/29/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$443.29	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	First Student Charter	(7202) Rental - Bus rental for Science field trip to the Living Desert Term: 5/6/2011 - 5/6/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$443.29	SSutorus
	Herff Jones, Inc	(7219) Rental - Cap and gown rental for graduation Term: 5/20/2011 - 5/31/2011 01-00-01-8211-0000-5610.00-6499 Funding Source: General Funds	Student Life/SBVC	\$6,700.00	SSutorus
	Hilton - San Bernardino	(7193) Hall rental and catering for "Foster and Kinship Care Conference" event Board approved on 03/17/2011 Term: 4/21/2011 - 4/21/2011 01-00-01-8306-0209-5809.00-1305 Note - This is an acceptable use of categorical/grant funds Funding Source: County Grant	Calworks/SBVC	\$8,173.54	SSutorus
	Inland Empire Tours & Transportation	(7159) Rental - Bus rental for field trip to Newport Beach Term: 4/15/2011 - 4/15/2011 01-42-15-4652-0000-5611.00-0799 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Science/SBVC	\$1,164.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Inland Empire Tours & Transportation	(7183) Rental - Bus rental for Science field trip to Palos Verdes and Cabrillo Beach Term: 4/16/2011 - 4/16/2011 01-00-01-4651-0000-5611.00-1914 Funding Source: General Funds	Science/SBVC	\$892.00	SSutorus
	Knight, Michael, MPA	(7200) Speaker - Topic "The Foster Youth Experience: A Lifetime of Learning" for the Foster/Kinship Conference Term: 4/21/2011 - 4/21/2011 Funding Source: N/A	Calworks/SBVC	No Cost	SSutorus
	LongTail Video	(7208) Software License for JW Player includes JW Player Flash, JW Player Silverlight, JW Image Rotator software and All Skins by LongTail Video Software Term: 3/21/2011 - 6/30/2011 01-00-35-8103-0236-5830.00-6150 Funding Source: State Grant	DETS/SBCCD	\$690.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	McSherry, Lauren	(7176) Independent Contractor - Develop and write grant proposal for National Science Foundation Advanced Technology Education Grant Term: 3/18/2011 - 4/15/2011 01-00-15-9016-0155-5113.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Research & Planning/SBCCD	\$5,000.00	SSutorus
	Party Rentals, Inc	(7212) Rental - Rental of 1250 chairs for graduation Term: 5/25/2011 - 5/27/2011 01-00-02-8211-0000-5610.00-6499 Funding Source: General Funds	Student Life/CHC	\$1,931.67	SSutorus
	Pat's Pots	(7211) Rental - Rental of two portable toilets for graduation Term: 5/25/2011 - 5/26/2011 01-00-02-9211-0000-5610.00-6499 Funding Source: General Funds	Student Life/CHC	\$160.00	SSutorus
	Premiere Sound, Inc	(7218) Rental - Sound system usage for graduation Term: 5/25/2011 - 5/28/2011 01-00-01-8211-0000-5610.00-6499 Funding Source: General Funds	Student Life/SBVC	\$3,800.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Prep Tech Consulting, Inc	(7216) Contractor to provide coordination and design for local robotic competition for middle school students in San Bernardino County Term: 4/21/2011 - 5/31/2011 01-00-35-8115-0470-5120.00-6899 Funding Source: State Grant	PDC/SBCCD	\$9,500.00	SSutorus
	Prep Tech Consulting, Inc	(7197) Service - Provide "Maintenance and Technology Programmable Logics Controllers and Electrical Mechanical Automation" training Term: 4/21/2011 - 6/30/2011 01-00-35-8115-0476-5120.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$50,500.00	SSutorus
	PyraMed Health Systems	(7222) Service - Online Student Health Center Medical Record services for digital health records conversion: software and off-site digital data storage Term: 3/21/2011 - 6/30/2015 01-00-01-8210-0310-5830.00-6440 Funding Source: Student Health Fee	Health Center/SBVC	\$5,500.00 Plus \$5,800 annually	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	Redlands, University Of	(7185) Group ticket sales for production of "Our Town" 65 tickets at \$5 each Term: 4/1/2011 - 4/1/2011 01-24-01-8219-0000-5809.00-6010 Note - This is an acceptable use of categorical/grant funds Funding Source: General Funds	Honors Program/SBVC	\$325.00	SSutorus
	San Bernardino, County of, Sheriff's Department	(7094) Training Agreement - POST chemical agents training and Physical/Agility Training for Extended Basic Academy: Revised annual not to exceed amount from \$2,700 to \$3,800 Term: 1/13/2011 - 6/30/2013 01-33-01-7682-0000-5120.00-2105 Note - This is an acceptable use of categorical/grant funds Funding Source: General Funds	Police Science/SBVC	\$3,800.00 Annual not to exceed	SSutorus
	Shalimar Tours & Charter	(7215) Rental - Bus Rental for Counseling field trip to San Diego City College Term: 4/8/2011 - 4/8/2011 01-76-01-8207-0232-5611.00-6320 Funding Source: Matriculation	Counseling/SBVC	\$927.50	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Shalimar Tours & Charter	(7223) Rental - Bus rental for counseling field trip to UC San Diego Term: 4/15/2011 - 4/15/2011 01-00-01-8212-0000-5611.00-6499 Funding Source: General Funds	Counseling/SBCCD	\$927.20	SSutorus
	Shalimar Tours & Charter	(7155) Rental - Bus rental for field trip to Cal State Fullerton Term: 3/22/2011 - 3/22/2011 01-00-01-8220-0000-5611.00-6330 Funding Source: General Funds	Transfer Center/SBVC	\$531.33	SSutorus
	Signature Party Rentals	(7214) Rental - Rental of staging and chairs for graduation Term: 5/25/2011 - 5/28/2011 01-00-01-8211-0000-5610.00-6499 Funding Source: General Funds	Student Life/SBVC	\$12,774.82	SSutorus
	Smith Marion and Company	(7189) Service - Review of financial statements for Crafton Hills College Foundation for Fiscal Year 2009-2010 Term: 3/18/2011 - 6/30/2011 01-00-25-9016-0155-5730.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Foundation/CHC	\$2,600.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Stanizai, Zaman	(7152) Speaker - Topic "Mysticism, The Islam Religion, and Reading of Sufi Poetry" Term: 5/3/2011 - 5/3/2011 01-00-01-9002-0000-5113.00-6760 Funding Source: General Funds	Arts & Lecture/SBVC	\$650.00	SSutorus
	Stanley Security Solutions	(7192) Fire and intrusions alarm monitoring services and maintenance for both 114 and 124 South Del Rosa Drive; 441 W 8th Street Annex, this contract supersedes the existing contract for these addresses Term: 7/1/2010 - 6/30/2013 01-00-03-9514-0000-5630.00-6510 Funding Source: General Funds	Facilities Planning/SBCCD	\$834.00 Per Month	SSutorus
	Surveymonkey.com	(7161) Online survey service subscription for one year Term: 5/25/2011 - 5/24/2012 01-00-03-8115-0466-5830.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$200.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Symantec Corp (Formerly VeriSign Inc)	(7158) Software License for Netbackup 7.0: 14 copies of Standard Client, 2 copies of Client applications and Database Pack, and 1 copy of Server Tier 2 Term: 3/18/2011 - 3/17/2012 01-00-35-8103-0236-5630.00-6150 01-00-00-0000-0000-9220.00-0000 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DETS/SBCCD	\$3,201.60	SSutorus
Synergistic Mailing Services	(7198) Service - Data processing and mail processing for delivery through USPS for the CHC Foundation's "Planned Giving Mailer" May 2011 campaign Term: 3/21/2011 - 4/30/2011 01-00-25-9016-0155-5120.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Foundation/CHC	\$1,600.00	SSutorus
United Site Services. Inc	(7221) Rental - Portable toilet and sink rental for graduation Term: 5/26/2011 - 5/30/2011 01-00-01-8211-0000-5610.00-6499 Funding Source: General Funds	Student Life/SBVC	\$1,310.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	University Photography	(7220) Sole commercial rights to photograph SBVC graduates Term: 5/25/2011 - 5/28/2011 Funding Source: N/A	Student Life/SBVC	No Cost District	SSutorus
<u>SubTotal for General: 39</u>					
<u>General - Ratified</u>					
	Alpha Center, UCR	(7206) Service - Provide summative analysis of math and science grant program Term: 1/15/2011 - 3/31/2011 01-00-15-4625-0221-5120.00-1701 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Mathematics/SBVC	\$8,000.00	SSutorus
	Aronson, Henry	(7205) Speaker - Keynote speaker for day one of ASB Retreat Term: 11/4/2010 - 11/4/2010 Note - This is an acceptable use of categorical/grant funds Funding Source: Trust Account	Student Life/SBVC	\$500.00 Student Rep Trust	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	CollegeSource Inc	(7041) Software online subscription agreement for College Source for one year Term: 7/1/2010 - 6/30/2011 01-00-01-8201-0000-5830.00-6200 Funding Source: General Funds	Admissions & Records/SBVC	\$1,334.00	SSutorus
	Colton Redlands Yucaipa ROP	(7195) MOU - CHC Child Development Center to be a clinical site for contractor's Early Childhood Development Program Term: 1/4/2011 - 1/3/2016 Funding Source: N/A	Program Development/CHC	No Cost	SSutorus
	Counseling Team, The	(7196) Service - Personnel psychological assessment for Human Resources Office Term: 9/7/2010 - 6/30/2011 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$1,000.00 Not to Exceed	SSutorus
	Crusha, Connie Beck	(7153) Speaker - Topic "Grading Nature's Way ... with Color" Term: 3/15/2011 - 3/15/2011 01-00-01-9002-0000-5113.00-6760 Funding Source: General Funds	Arts & Lecture/SBVC	\$350.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	Educause	(7168) Software - Registration of domain name "SBCCD.EDU" for one year Term: 3/1/2011 - 2/29/2012 01-00-35-9010-0216-5830.00-6780 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DETS/SBCCD	\$40.00	SSutorus
	Elsevier	(7151) Software License User Subscription Nurse Squared license user subscription one year access 100 licenses with the second year free Term: 1/1/2011 - 1/1/2013 01-12-01-5620-0457-5830.00-1230 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Nursing/SBVC	\$23,000.00	SSutorus
	GC Software	(7163) Software License - 2 copies of HTML Video Player Term: 3/1/2011 - 3/1/2012 01-00-35-8103-0236-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DETS/SBCCD	\$191.83	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>				
HiPerMath	(7164) Provide innovative mathematical methods for middle school students as part of the Hipermath program Term: 3/11/2011 - 5/30/2011 01-00-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$2,500.00	SSutorus
JobElephant.com	(7160) Service - Employee recruitment advertising Term: 9/22/2010 - 6/30/2011 01-18-35-9004-0302-5801.00-6760 01-00-03-9004-0000-5801.00-6730 Note - This is an acceptable use of categorical/grant funds Funding Source: General Funds	Human Resources/SBCCD	\$873.00 Per Month	SSutorus
Kore Technologies	(7166) Business Agreement for software products, service and support for ERIS reporting system Term: 2/14/2011 - 2/13/2016 01-00-03-9010-0000-5830.00-6780 01-00-35-9010-0216-5830.00-6780 Note - This is an acceptable use of categorical/grant funds Funding Source: General Funds	DETS/SBCCD	\$72,238.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	Leonard Transportation Center at CSUSB	(7165) Sponsorship agreement for the "2011 Southern California Transportation & Logistics Summit" on April 15, 2011 Term: 2/15/2011 - 4/30/2011 01-00-35-8115-0476-5801.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$1,250.00	SSutorus
	Maintenance Connection, Inc	(7184) Service - MC Technical support plan renewal Term: 11/22/2010 - 11/22/2011 01-00-02-9506-0000-5830.00-6510 01-00-02-8119-0000-5830.00-6799 01-00-00-0000-0000-9225.00-0000 Funding Source: General Funds	Maintenance/CHC	\$2,673.18	SSutorus
	Olsen, Fred	(7199) Speaker - Topic "Ceramics Techniques in Sculpture" Term: 3/17/2011 - 3/17/2011 01-00-01-9002-0000-5113.00-6760 Funding Source: General Funds	Arts & Lecture/SBVC	\$500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>				
Pettis, Patrice Lynn	(7167) Service - SBVC Foundation Board planning and development coordination for the Foundation Board to develop their strategic goals Term: 2/22/2011 - 4/30/2011 01-00-15-9016-0155-5113.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Foundation/SBVC	\$2,500.00	SSutorus
Soto, Corina	(7204) Speaker - Keynote speaker for day three of ASB Retreat Term: 11/6/2010 - 11/6/2010 Note - This is an acceptable use of categorical/grant funds Funding Source: Trust Account	Student Life/SBVC	\$500.00 Student Rep Trust	SSutorus
Stanley Security Solutions	(7191) Furnish and install fire system in the SBVC Chemistry Building Term: 2/24/2011 - 6/30/2015 42-56-31-4661-0000-6210.50-7100 01-00-01-9508-0000-5630.00-6770 Note - This is an acceptable use of categorical/grant funds Funding Source: Bond Funded	Maintenance/SBVC	\$338.00 \$65 monthly monitoring fee	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General - Ratified</u>					
	Symantec Corp (Formerly VeriSign Inc)	(7180) Service - Off site data storage for one year Term: 1/1/2011 - 12/31/2011 01-00-35-8115-0473-5120.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$360.00	SSutorus
<i>SubTotal for General - Ratified: 19</i>					
<u>Income - Contract Ed</u>					
	Foundation for CSUSB	(7190) SBVC to develop the eligibility standards for participants in Internship for Watershed Management programs Term: 1/20/2011 - 8/31/2011 01-00-01-4641-0158-8839.00-0000 Funding Source: Local Grant	Science/SBVC	\$19,800.00	SSutorus
<i>SubTotal for Income - Contract Ed: 1</i>					
<u>Income - Facilities Use</u>					
	California Public Utilities Commission	(7187) Facilities Use - Use of Board Room for round table discussion; The rental fees for both direct and indirect fees have been waived by the Board on 03/17/2011 Term: 3/29/2011 - 3/29/2011 Funding Source: N/A	PDC/SBCCD	No Charge	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>					
	Jonathan Skow Photography	(7149) Facilities Use - Use of CHC grounds for photo shoot Term: 2/19/2011 - 2/19/2011 Funding Source: N/A	Administrative Services/CHC	\$350.00	SSutorus

SubTotal for Income - Facilities Use: 2

Income - General

	Credentials, Inc	(5408) Service - Online transcript service for SBVC/CHC students and alumni; Cost for this service is charged to the requestor and processed through Credentials and campuses; the campus and Credentials split the fees after all processing and special request fees are covered; Addendum 1 - CHC to use transcripts plus online for an additional cost option to the student: Addendum 2 - additional services for transcript extraction and formatting to EDI, SML or PDF formats, Term: 12/3/2008 - 11/6/2011 Funding Source: N/A	DETS/SBCCD	\$2 - \$10 Per Rate schedule	SSutorus
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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>					
	Foundation for CSUSB	(7217) SBVC Science Department is to create a new course/module in Biotechnology curriculum to cover basic cell culture to include sterile technique, preparation of media, sterilization of media and instruments, feeding and transfer of cell lines, freezing and thawing cells, and isolation of primary cell cultures. Covered costs for consumable supplies, minor equipment, and technicians and instructor support Term: 9/1/2011 - 8/31/2011 01-00-01-9016-0434-8650.00-0000 Funding Source: Local Grant	Science/SBVC	\$24,900.00	SSutorus
	Los Angeles Community College District	(6971) Income: Reimbursement of Cost of Reassigned Time for a counselor to serve as BSI Regional Network Assistant Coordinator: Amendment 1 Term ending date changed from 12/31/2010 to 06/30/2011, and increase in compensation from \$25,000 to \$62,500 Term: 9/1/2010 - 6/30/2011 01-00-01-8208-0000-8890.00-0000 Funding Source: Local Grant	President/SBVC	\$62,500.00 Revised Amount	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Income - General</i>					
	San Bernardino, County of	(7213) SBVC is to provide job skills training to Transitional Assistance Department program participants Term: 2/8/2011 - 6/30/2011 01-45-01-8120-0268-8626.00-0000 Funding Source: Contracted Services	Calworks/SBCCD	\$50,000.00	SSutorus
<i>SubTotal for Income - General: 4</i>					
<i>Income - Grant</i>					
	San Francisco Community College District	(7186) California Early Childhood Mentor Program Agreement, coordinator is to be reimbursed directly by contractor Term: 9/1/2010 - 6/30/2011 Funding Source: N/A	Program Development/CHC	\$775.00	SSutorus
<i>SubTotal for Income - Grant: 1</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Legal - Investigations</u>				
RCS Investigations & Consulting	(6978) Service - Provide personnel investigations for Fiscal Year 2010/2011: Amendment 1 Contract funding was consumed prior to contract end date; Contract end date changed to 11/05/2010 from 06/30/11 Term: 7/1/2010 - 11/5/2010 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$15,000.00 Not to Exceed	SSutorus
<i>SubTotal for Legal - Investigations: 1</i>				
<u>Maintenance Agreement</u>				
Dell Computer Company	(7157) Computer hardware maintenance agreement for two BIP SBC STD L1-3 Cat HW53 and two BIP SBC STD L1-3 CAT SW27 Term: 3/18/2011 - 6/30/2011 01-00-35-8103-0236-5630.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DETS/SBCCD	\$9,269.88	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Konica Minolta Bus Solutions USA, Inc	(7194) Maintenance Agreement - Copier maintenance and supply for Fiscal year 2010-2011 Term: 7/1/2010 - 6/30/2011 01-00-35-8115-0470-5637.00-6899 01-00-35-8115-0471-5637.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$540.00	SSutorus
<hr/> <i>SubTotal for Maintenance Agreement: 2</i> <hr/>					
<u>Rescinded</u>					
	SIGMAnet	(7096) Secure Site Certification for "calendar.valleycollege.edu": Contract is being rescinded Term: 1/13/2011 - 1/12/2012 01-00-03-9010-0000-5639.00-6780 DETS will subsequently conduct business with another vendor Funding Source: General Funds	DETS/SBCCD	\$399.00	SSutorus
	SIGMAnet	(7097) VeriSign Secure Site certification for "blackboard.sbccd.cc.ca.us" for four years: Contract is being Rescinded Term: 1/1/2011 - 12/30/2014 01-00-03-9010-0000-5639.00-6780 DETS will subsequently conduct business with another vendor Funding Source: General Funds	DETS/SBCCD	\$1,296.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Rescinded

SubTotal for Rescinded: 2

Sheriff On Site Supervisor

O'Connell, Amanda	(7210) On site supervisor for Police Science's Basic Academy program Term: 3/17/2011 - 6/30/2014	Police Science/SBVC	No Cost	SSutorus
	Funding Source: N/A			

SubTotal for Sheriff On Site Supervisor: 1

Grand Total Contracts for Board Date 3/17/2011: 74

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	CONTRACT CLASSROOM INST.	15,591,539.00	15,611,539.00	-19,661.00	15,591,878.00
	1200	CONTRACT CERT. ADMINISTRATORS	4,495,096.00	4,495,096.00	-1,542.70	4,493,553.30
	1280	ACADEMIC SAL-N.I./REG/OTHER	3,907,008.00	3,928,954.52	-43,291.00	3,885,663.52
	1300	INSTRUCTORS DAY/HOURLY	7,057,144.00	7,064,202.80	120,000.00	7,184,202.80
	1480	NONINSTRUCTION HOURLY	740,652.00	1,064,586.30	48,931.77	1,113,518.07
	2100	CONTRACT CLASSIFIED NON-INSTR.	3,226,953.00	3,193,418.73	78,970.76	3,272,389.49
	2180	CLASSIFIED CONFIDENTIAL EMPLOY	13,912,741.15	13,680,745.74	-80,744.90	13,600,000.84
	2380	PART-TIME/OVERTIME/STUDENT	1,473,511.00	1,842,486.71	101,308.34	1,943,795.05
	2400	INST AIDES-HOURLY- DIR.INSTRUC	924,315.00	1,015,954.48	23,915.00	1,039,869.48
	3110	STRS-TEACHERS & INSTR AID	1,844,578.00	1,830,146.81	-120,000.00	1,710,146.81
	3180	STRS OTHER ACADEMIC-N.I-OTHERS	352,670.00	347,977.04	6,277.00	354,254.04
	3228	PERS CLASS/I.A.-NON-INST-OTHER	1,518,361.13	1,518,160.73	-9,565.34	1,508,595.39
	3238	PERS OTHER ACADEMIC-N.I. OTHER	36,967.00	49,120.00	1,548.40	50,668.40
	3328	OASDI CLASS/I.A.-NON-INST OTHE	896,858.00	895,135.95	766.01	895,901.96
	3338	OASDI-ACAD/NON INSTR/OTHER	25,541.00	26,400.10	257.00	26,657.10
	3340	MEDICARE-INSTRUCTIONAL	341,901.00	342,040.26	40.00	342,080.26
	3346	MEDICARE NON-INSTRUCTIONAL	384,480.30	384,614.45	1,384.68	385,999.13
	3360	PARS-NON-INSTRUCTIONAL	9,119.00	10,030.74	1,815.97	11,846.71
	3410	HEALTH & WELFARE-CERT/I.A INST	2,022,654.00	2,069,975.76	-10,216.00	2,059,759.76
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	3,272,648.00	3,307,514.24	-53,741.20	3,253,773.04
	3430	HEALTH & WELFARE-OTH ACAD-N.I	690,737.00	692,445.41	-9,284.83	683,160.58
	3528	SUI CLASS/I.A. NON-INSTR OTHER	107,833.00	108,151.48	83.53	108,235.01
	3538	SUI OTHER ACADEMIC-N.I. OTHERS	33,529.00	34,287.79	268.99	34,556.78
	3628	W/C CLASS/I.A.-NON-INST-OTHER	364,532.00	365,567.00	1,666.65	367,233.65
	3928	LIFE-CLASS/I.A. NON-INST-OTHER	14,672.00	14,731.24	68.68	14,799.92
	3940	RETIREE INCENTIVE-CLASSIFIED	14,438.00	15,531.99	86,032.97	101,564.96
	4100	TEXTBOOKS	23,256.67	27,496.67	45,500.00	72,996.67
	4200	BOOK,MAGAZINE&PERIOD-DIST.USE	116,229.14	111,239.14	800.00	112,039.14
	4300	INSTRUCTIONAL SUPPLIES	359,666.32	368,655.94	7,858.13	376,514.07
	4400	MEDIA AND SOFTWARE-DISTRCT USE	74,320.37	75,015.94	16,698.75	91,714.69
	4500	NONINSTRUCTIONAL SUPPLIES	1,170,912.43	1,188,307.69	-5,449.16	1,182,858.53
	5100	PERSON&CONSULTANT SVC-DIST USE	6,959,869.78	6,953,372.92	174,683.52	7,128,056.44
	5200	TRAVEL & CONFERENCE EXPENSES	625,467.33	671,630.76	-27,256.93	644,373.83
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	349,051.50	373,411.50	-5,985.00	367,426.50
	5600	RENTS,LEASES&REPAIRS-DIST.USE	2,385,295.15	2,355,476.00	-47,651.56	2,307,824.44
	5800	OTHER OPERATING EXP-DIST. USE	5,649,989.72	5,429,488.03	-138,339.18	5,291,148.85
	5900	INTERPROGRAM CHARGES-DIST.USE	180.00	180.00	-150.00	30.00
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	401,708.32	421,708.32	15,200.00	436,908.32
	6300	LIBRARY BOOKS - EXPANSION	81,646.00	87,312.27	33,685.54	120,997.81
	6400	ADDITIONAL/IMPROVED EQUIPMENT	1,002,785.21	1,222,205.65	-1,070.89	1,221,134.76
	7500	OTHER OUTGO-STUDENT FIN AID	45,100.00	44,100.00	5,000.00	49,100.00
	7600	OTHER STUDENT AID	498,579.51	497,219.51	6,529.00	503,748.51
	TOTAL EXPENSE		83,004,535.03	83,735,635.61	205,341.00	83,940,976.61
	8140	TANF - FEDERAL PORTION	69,414.00	66,128.50	-1,000.00	65,128.50
	8190	FED REV-OTHER FEDERAL REVENUES	5,887,360.77	6,509,317.77	32,500.00	6,541,817.77
	8611	PRINCIPAL APPORTIONMENT	52,586,508.85	52,586,508.85	90,000.00	52,676,508.85
	8620	GENERAL CATEGORICAL PROGRAMS	6,065,964.11	6,056,138.06	65,841.00	6,121,979.06

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	8830	CONTRACT SERVICES	709,123.14	709,123.14	18,000.00	727,123.14
TOTAL REVENUE			65,318,370.87	65,927,216.32	205,341.00	66,132,557.32

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
41	4500	NONINSTRUCTIONAL SUPPLIES	5,000.00	5,000.00	-3,500.00	1,500.00
	5600	RENTS,LEASES&REPAIRS-DIST.USE	14,422.93	14,422.93	46,340.00	60,762.93
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	20,816,929.33	20,772,754.09	1,809.48	20,774,563.57
	6400	ADDITIONAL/IMPROVED EQUIPMENT	3,300.00	3,300.00	658.05	3,958.05
	6410	ADDL EQUIP-\$1,000 OR MORE	1,374,962.93	1,350,638.17	-45,307.53	1,305,330.64
TOTAL EXPENSE			22,214,615.19	22,146,115.19	.00	22,146,115.19

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
72	4300	INSTRUCTIONAL SUPPLIES	46,807.00	46,807.00	-1,000.00	45,807.00
	4500	NONINSTRUCTIONAL SUPPLIES	71,724.00	70,724.00	-1,000.00	69,724.00
	5600	RENTS, LEASES&REPAIRS-DIST.USE	4,150.00	4,150.00	5,655.00	9,805.00
	6400	ADDITIONAL/IMPROVED EQUIPMENT	13,666.00	13,666.00	-5,655.00	8,011.00
TOTAL EXPENSE			136,347.00	135,347.00	-2,000.00	133,347.00
8620						
TOTAL REVENUE			2,281,033.00	1,990,951.00	-2,000.00	1,988,951.00
			2,281,033.00	1,990,951.00	-2,000.00	1,988,951.00

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
73	2380	PART-TIME/OVERTIME/STUDENT	51,100.00	51,100.00	4,000.00	55,100.00
	4500	NONINSTRUCTIONAL SUPPLIES	11,515.00	11,515.00	-4,000.00	7,515.00
TOTAL EXPENSE			62,615.00	62,615.00	.00	62,615.00

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 01/24/2011 TO DATE 02/27/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	01/24/2011	BUDGET	02/27/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
74	5100	PERSON&CONSULTANT SVC-DIST USE	.00	.00	10,000.00	10,000.00
TOTAL EXPENSE			.00	.00	10,000.00	10,000.00
	8981	INTERFUND TRANSFERS IN	1,460,152.00	1,460,152.00	10,000.00	1,470,152.00
TOTAL REVENUE			1,460,152.00	1,460,152.00	10,000.00	1,470,152.00

FEB - 3 2011

RECEIVED FEB 16 2011
DSPS

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
1/31/2011	SBVC/DSPS	<i>Frankie Marie Weston</i> <i>Damon Bell</i>	<i>Debra Daniels</i> Dr. Debra Daniels 2/14/11

Account

FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
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INCOME

FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
01	11	01	8204	0202	8621.00	6420 6600	DSPS ALLOCATION	1,531.00
TOTAL								\$1,531.00

EXPENSE


FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
01	11	01	8204	0202	2381.00	6420	NON STUDENT HOURLY	1,531.00
TOTAL								\$1,531.00

JUSTIFICATION

INCREASE IN DSPS ALLOCATION, DHH AND ACCESS TO PRINT & ELECTRONIC INFORMATION FUNDING

Vice Chancellor, Fiscal Services	Chancellor	Board Action Date
<i>C. [Signature]</i>		3/17/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
1/27/11	ATTC	 MATTHEW ISAAC 	


ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	04	03	8115	0000	8836.00	0000	SPECIAL PROJECTS	\$ 20,000.00
								\$ 20,000.00

01	04	03	8115	0000	5120.00	7010	OUTSIDE SERVICES	\$ 20,000.00
								\$ 20,000.00

JUSTIFICATION

ADJUSTMENT NEEDED FOR CONTRACT SERVICES.

Fiscal Services		Board Action Date
		3/17/11
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

ANDREW CHANG to Santa Clara, California, April 4-7, 2011, to attend the CISOA/Secure It 2011, with time and expenses. By attending this event, Mr. Chang will be networking with other community college personnel and addressing new and continuing threats to information security. All expenses will be paid from the EduStream grant.

LOUIS CHAVIRA to Dallas, Texas, April 16-20, 2011, to attend the Association of College and University Printers conference, with time and expenses. By attending this event, Mr. Chavira will be receiving training on the District's 4-color press, the web-based user interface the District will be implementing, and strategies for expanding services to outside agencies. All expenses will be paid from the Print Shop general funds.

JOHN FUTCH and DONALD SINGER to Monterey, California, April 28-May 1, 2011 to attend the CCLC Annual Trustees Conference, with expenses. Participating in this conference will strengthen the skills and knowledge required to lead the colleges and be accountable to the communities we serve. All expenses will be paid from the Board general funds.

WENDY ZINN to San Bernardino, California, April 6-8, 2011, to attend the True Colors International conference with time and expenses. Ms. Zinn will receive training to become a True Colors Certified facilitator for the Middle School Career Technical Education grant recipients. Funded by the Senate Bill 1133 Career Technical Education grant.

DONALD L. SINGER to New Orleans, Louisiana, April 9-12, 2011, to attend the American Association of Community Colleges 2011 Annual Conference, with expenses. This conference for community college leaders offers professional development as well as the opportunity to network and learn from other professionals in the fields of education, business and industry, and the government sector. All expenses will be paid from the Board general funds.

CHARLIE NG to Chicago, Illinois, April 10-12, 2011, to attend the Government Finance Officers Association seminar, Managing the Finance Function: Leadership and Management, with time and expenses. This seminar for financial managers covers best practices for managing the public sector finance function, including structuring for optimum results, internal control and compliance, risk management, analytical support and strategic financial planning. All expenses will be paid from general funds.

LARRY CIECALONE and CHARLES FOX to New York, New York, March 29-April 3, 2011, to attend the 2011 Native American Film & Video Festival, with time only. Expenses will be covered through the KVCR Educational Foundation Inc. This event allows staff to meet and network with 180 indigenous filmmakers from the U.S. and around the world who may become future content providers to KVCR's new American Indian TV Channel.

LARRY CIECALONE and CHARLES FOX to Phoenix, Arizona, March 6-7, 2011, to attend by invitation only by the National Indian Gaming Association Seminar Institute, a workshop on the new American Indian TV Channel (FNX) First Nations Experience, with time only. Expenses will be covered through the KVCR Educational Foundation, Inc. This workshop will allow staff to promote the American Indian TV Channel to a group of potential native donors. The invitation to attend this workshop was just confirmed so it was not submitted as an agenda item at the previous board meeting.

SBVC

MANUEL LOERA, to San Diego, California, April 28-30, 2011, to attend the Skills USA State Competition and Conference, with time and expense. Conference will create new strategic partnerships. Finding new avenues for funding and networking with industry peers and advisors, as well as provided new product information to enhance student learning in the classroom. Funding source is the Carl Perkins grant.

DAVE RUBIO, to San Mateo, California, March 29-April 1, 2011, to attend the California Community College Athletic Association (CCCAA) 14th Annual Convention, with time and expense. He will discuss and vote on state legislation within the California Community College Athletic Association. Funding source is the athletic trust account.

DR. KATHLEEN ROWLEY, to Washington, DC, April 18-23, 2011, to attend the US Department of Education Title V Project Director's meeting, with time and expense. The Department of Education provides information to current project directors on current and future grants, reporting requirements, and deadlines. This will be useful for closing out of the current grant and learning of new opportunities for funding. Funding source is Title V grant.

JAMES ROBINSON, to Primm, Nevada, April 13-16, 2011, to attend the California Association for Alcohol/Drug Educators (CAADE) meeting, with time and expense. Mr. Robinson will represent San Bernardino Valley College as a Board of Director on this State Board. The CAADE Conference is an educational and networking conference for professional and students in the drug and alcohol treatment field. Funding source is Professional Development.

NORI SOGOMONIAN, to Orlando, Florida, March 5-13, 2011, to attend the Star's Edge International Avatar Course Delivery, with time only. This is continued training and practice in the ethics of caring and compassion by using the Avatar technology and tools to assist and guide others in experiential learning that leads to personal responsibility and improved well-being. No funding source is needed as it is a time only request.

MELINDA MONEYMAKER, to Primm, Nevada April 13-17, 2011, to attend the California Association for Alcohol/Drug Educators (CAADE) Conference, with time only. Ms. Moneymaker will represent San Bernardino Valley College as a Board of Director on this State Board. The CAADE Conference is an educational and networking conference for professional and students in the drug and alcohol treatment field. No funding source is needed as it is a time only request.

DR. CRAIG LUKE and DEANNE RABON, to Tempe, Arizona, April 28-29, 2011, to attend the Arizona State University Field Trio-STAR Program field trip, with time only. Dr. Luke and Deanne Rabon are the STAR Program representatives. This event is an educational and cultural field trip. The students will receive a guided tour of the campus and an informational transfer session. This will provide them the opportunity to learn about their transfer options at the four-year university. No funding source is needed as it is a time only request.

LARRY BUCKLEY, to Boston, Massachusetts, April 4-6, 2011, to attend the American Institute for Foreign Study-Board of Academic Advisors (AIFS), with time only. Larry Buckley is a member of the Advisory Board for American Institute for Foreign Study (AIFS). This group provides direction and information on standards and practices for international and study abroad programs. No funding source is needed as it is a time only request.

DEBRA S. DANIELS, to New Orleans, Louisiana, April 7-13, 2011, to attend the 91st American Association of Community College (AACC) Annual Convention, with time and expense. This event will offer unprecedented professional development as well as the opportunity to network, share, and learn from professionals in the fields of education, business and industry, and the government sector. The AACC Exhibit Hall offers a variety of services and products to bring innovation to our campus. Funding source is president's general fund account.

CHC

DANIEL BAHNER to Costa Mesa, California, April 17-19, 2011, to attend the Institute on Transfer Student Success, with time and expenses. Mr. Bahner will have an opportunity to meet with experts in the field and develop an action plan for enhancing pathways for transfer student success. All expenses to be paid by the Title V grant.

DANIEL BAHNER & GWEN DIPONIO to Park City, Utah, March 31-April 2, 2011, to attend the 2011 Western Regional Honors Conference, with time and expenses. This conference will provide information on best practices in building and sustaining Honors programs. All expenses to be paid by the Title V grant.

JUDI HARRINGTON to Burlingame, California, April 27-29, 2011, to attend the California Intersegmental Articulation Council, with time and expenses. This conference will provide information on SB1440 (Transfer/Associates Degrees), best practices in articulation and transfer, and the latest research on articulation and transfer. All expenses to be paid by the Title V Transfer Prep grant.

JIM HOLBROOK to Washington, DC, April 19-23, 2011, to attend the Fourth International High Reliability Organizing Conference, with time only. Dr. Holbrook has been invited to moderate a session and participate on a panel at this conference. No funding source needed as this is a time only request.

BEN MUDGETT to Burlingame, California, April 27-29, 2011, to attend the California Intersegmental Articulation Council, with time and expenses. This conference will provide information on SB1440 (Transfer/Associate Degrees), military credit, articulation, and best practices in articulation and transfer. All expenses to be paid by the Title V grant.

MONICA AGUILAR, AARON CONTRERAS, CLARE HINKLE, KAYLEE HRISOULAS, NORBET MANZANIDA, AUSTIN RHOADES, CHRISTOPHER WALSH (Students) and ERICKA PADDOCK to Sacramento, California, March 31-April 3, 2011, to attend the 2011 Spring General Assembly of the Student Senate for California Community Colleges, with time and expenses. This conference will provide training on effective advocacy, shared governance, state and federal legislative updates. Students will also have an opportunity to network and share information with other students. All expenses to be paid by the Student Rep Fee.

SCOTT RIPPY to San Diego, California, June 16-19, 2010, to attend the Academic Senate Faculty Institute, with time and expenses. Mr. Rippy received approval to attend the Faculty Institute prior to the conference but the total expenses were not accounted for. Registration fees to be paid from general funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

Event: Inland Empire Scholarship Fund
Date: May 14, 2011
Amount: \$2,500
Item: Advertising
The Inland Empire Scholarship Fund supports Latino college students from the Inland Empire.

SBVC

Event: Jurupa Mountains Discovery Center Field Trip
Date: April 7th and 8th, 2011
Amount: \$2,677.50
Item: Admission Fees
The children of the Valley College Child Development Center will attend a hand's on learning experience at the Jurupa Mountains Discovery Center. Funding source is the parent trust account.

Event: Early Intervention Mathematics Partnership
Date: April 1st through April 30th, 2011
Amount: \$2,000.00
Item: Handouts and memorabilia
SBVC mathematics faculty will work collaboratively with two local elementary schools to enhance their mathematics curriculum. Funding source is the math division general fund account.

Event: Metrolink Field Trip to Los Angeles
Date: April 8th, 2011
Amount: \$572.00
Item: Train Passes
SBVC Geography and Architecture students and 2 faculty members will travel to Los Angeles, via Metrolink, to observe both the landscaping and light rail transportation of Southern California. Funding source is the math division general fund account.

Event: Nursing Department Advisory Committee Meeting and Luncheon
Date: March 28th, 2011
Amount: \$278.25
Item: Lunch
As part of the requirements of the Career Technical Education (CTE) program SBVC Nursing Advisory Committee meets annually. Funded source is the Perkins grant account.

Event: Honors Transfer Council of CA, Student Research Conference
Date: March 26th, 2011
Amount: \$30.00
Item: Registration fee
SBVC Honor's Program has selected a student within our Honors program to attend this annual conference. Funded source is the honors program general fund account.

Event: California Association of Alcohol/Drug Educators Conference
Date: April 14 – April 16, 2011
Amount: \$3,159.80
Item: Transportation, Lodging, Food and Registration
Sponsored by the Human Services Association, this event provides educational workshops and networking for professionals and students in the alcohol and drug treatment field. Anticipated attendance is 20 students. Melinda Moneymaker and Dr. James Robinson will be chaperoning. Funding source is the Human Services Club account.

Event: Alpha Gamma Sigma Honor Society Member's Day Out at Knott's Berry Farm
Date: June 3, 2011
Amount: \$1,500.00
Item: Refreshments and admission fee
Sponsored by the Alpha Gamma Sigma Honor Society, this event will promote academic excellence, community service and leadership as well as a teambuilding and experience. Anticipated attendance is 40 participants. Todd Heibel will be chaperoning. Funding source is the Alpha Gamma Sigma Club account.

Event: Alcohol Awareness Month
Date: April 1-30, 2011
Amount: \$750.00
Item: Awards, supplies, decorations and printing
Sponsored by the Human Services Association, this event will feature displays, agency forums, campus-wide student club activities and speakers on addiction. Anticipated attendance is 500 students, faculty members and guests. Funding source is the Human Services Club account.

Event: Cal State Fullerton Field Trip
Date: March 22, 2011
Amount: \$531.31
Item: Transportation
Sponsored by the Transfer Center, this event will allow students to gain information that will help them to make informed decisions when selecting a college or university. Anticipated attendance is 46 students and faculty members. Kathy Kafela and Maria C. Rodriguez will be chaperoning. Funding source is the transfer center general fund account.

Event: CARE Mini-Conference "Spring Fling"
Date: April 15, 2011
Amount: \$500.00
Item: Refreshments and awards
Sponsored by the EOP&S and CARE, this event will provide students with best practices and useful information to be successful at SBVC. Anticipated attendance is 75 students and faculty members. Funding source is the EOP&S and CARE categorical fund account.

Event: Transfer Student Celebration and Reception
Date: May 12, 2011
Amount: \$700.00
Item: Refreshments and awards
Sponsored by the Transfer Center, this event will recognize students who have been accepted and will be transferring to four year institutions. Anticipated attendance is 100 students. Funding source is the transfer center trust account and transfer center general fund account.

Event: Alpha Gamma Sigma Honor Society 85th Annual Spring Convention
Date: April 2, 2011
Amount: \$520.00
Item: Registration
Sponsored by Alpha Gamma Sigma Honor Society, this event will inspire leadership workshops for chapter members. Anticipated attendance is 4 students and faculty member. Todd Heibel will be chaperoning. Funding source is the Alpha Gamma Sigma Club account.

Event: STAR Program Graduate and Outstanding Academic Achievers Recognition
Date: May 13, 2011
Amount: \$3,000.00
Item: Refreshments, entertainment, decorations and awards
Sponsored by STAR Program – TRIO Student Support Services, this event will recognize graduating STAR Program students as well as those with a GPA of 3.0 and above. Anticipated attendance is 65 students, faculty and guests. Funding source is the TRIO – student support services grant.

Event: Fourth Annual Regional Umoja Symposia at San Diego City College
Date: April 8, 2011
Amount: \$1,310.00
Item: Registration and transportation
Sponsored by Tumaini Program, this event will bring attendees together to share oral traditions to expand the strategies, knowledge and membership of the community. Anticipated attendance is 33 students and faculty. Willene Nelson and Sandra Flowers will be chaperoning. Funding source is the Tumaini general fund account.

Event: Museum of Tolerance
Date: April 1, 2011
Amount: \$1,300.00
Item: Registration and transportation
Sponsored by the Puente Program, this event will receive an interactive learning experience and perhaps a higher level of tolerance in regards to differences that may be encountered in our global society. Anticipated attendance is 33 students and faculty. Laura Gomez and Mary Copeland will be chaperoning. Funding source is the Puente general fund account.

Event: University of California, San Diego
Date: April 15, 2011
Amount: \$950.00
Item: Transportation
Sponsored by the Puente Program, this event will give the students an opportunity to experience an on-site campus visit to a University of California campus. Anticipated attendance is 33 students and faculty. Laura Gomez and Mary Copeland will be chaperoning. Funding source is the Puente general fund account.

Event: Spring General Assembly, Statewide Student Senate
Date: April 1 – 3, 2011
Amount: \$6,551.56
Item: Transportation, Registration, Hotel, Airfare and Refreshments
Sponsored by the Associated Student Government, this event provides local and regional student governments the opportunity to submit, debate and vote on statewide resolutions that affect community college students across the state. Anticipated attendance is nine students and faculty. Fernando Poveda will be chaperoning. Funding source is the ASG student rep account.

Event: STAR Program Arizona State University Educational Field Trip
Date: April 28-29, 2011
Amount: \$5,756.48
Item: Transportation, Hotel, and Refreshments
Sponsored by the STAR Program – TRIO Support Services, this event will allow students to receive an educational guided tour of the campus and an informational transfer session. Anticipated attendance is 26 students and faculty. Deanne Rabon and Dr. Craig Luke will be chaperoning. Funding source is the TRIO – student support grant services grant.

Event: Foster & Kinship Care Education Conference
Date: April 21, 2011
Amount: \$10,000.00
Item: Refreshments, Speakers and Hotel Space Rental
Sponsored by the Foster & Kinship Care Education (FKCE), this event will provide foster parents, relative caregivers social workers and child development educators the opportunity to network and share current information on regulations and current topics, which will help them provide better care for the children in their care. Anticipated attendance is 150 people. Funding source is the Foster & Kinship Care Education Program account.

Event: 16th Annual "Spotlighting Our Success" Faculty and Staff Awards Celebration
Date: April 29, 2011
Amount: \$6000
Item: Food, decorations, awards, supplies
SBVC will host this annual awards event recognizing employees for outstanding service, honoring new retirees, and celebrating employee anniversaries. Funding sources will include: SBVC Foundation account and the Pepsi trust account.

CHC

Event: Student Senate for California Community Colleges
2011 Spring General Assembly
Date: March 31-April 3, 2011
Amount: Not to exceed \$6,000
Item: Transportation, Registration, Lodging and Meals
The Spring 2011 General Assembly will provide students with training on effective advocacy, shared governance, and state and federal legislative updates. Students will also have an opportunity to network and share information with other students. All expenses to be paid by the Student Representation Fee.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SBVC

Employee: Donna Hoffmann
Dues: Partnership for Philanthropic Planning & Inland Empire Planned Giving
Roundtable
Amount: \$170

The Partnership for Philanthropic Planning helps financial planning professionals provide their clients with excellent advice on charitable giving and estate planning. Funding source is the Title V grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

All Retired Assets by Date Range

All Retired Assets By Date Range

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0018704	02/25/2011	SAN BERNARDINO VALLEY COLLEGE	TABLE WORK WOOD	07/01/1985	\$700.00	\$700.00
0025485	02/25/2011	SAN BERNARDINO VALLEY COLLEGE	Dual-Fuel Range, 40	01/01/2005	\$0.00	\$1,493.88
Total					\$700.00	

Non-fixed asset surplus from the SBVC old North Hall and the CHC old Library:

Description	Qty:
Ornate wood chairs	2 ea
Wood Dining table & 6 caneback chairs	1 ea
Wood china hut	1 ea
Electric ranges	4 ea
Kitchen tables, laminate tops - oval	5 ea
Stackable washer & dryer	1 ea
Oak wood chairs	32 ea
Wood work tables (30" x 7" x 36" high)	10 ea
Metal work table (30" x 4' x 36" high)	3 ea
Metal stools	11 ea
Bernine Sport 801 Sewing Machine	1 ea
Pfaff synchomatic 1209 Sewing Machine	2 ea
Built-in cabinets w/wood box drawers	6 ea
Metal File cabinets	8 ea
Metal desks	9 ea
Wood Cabinet	1 ea
Wood legal cabinet/glass doors	1 ea
Stainless steel-top table (30" x 48" x 36")	1 ea
Wrought-iron staircase railings	120 ft
Wood door, approx 8 ft. tall, w/14 panels	1 ea
Architecture drawing table (wood, 6 small drawers & drawing space)	1 ea
Blue chair desks	50 ea
Chair desks	100 ea
Glass & brass oval coffee table	1 ea
Green sofa	1 ea
Mirror	1 ea
Mauve Wingback chairs	2 ea
Blue easy chairs	2 ea
Framed decorative artwork	4 ea
Antique cash register	1 ea
Antique sticker tape machine	1 ea
Antique scale	1 ea
Telescope	1 ea
Green credenza & hutch	1 ea
Padded metal work chairs	5 ea
Chair, desk	40 ea
Desk, office	13 ea
Table	29 ea
File cabinets, 2 drawer	3 ea
File cabinets, 4 drawer	4 ea
File cabinets, 3 drawer	1 ea
Display cabinet	8 ea
Chair, office	14 ea

Description	Qty:
Book cart	8 ea
Book case	11 ea
Table, CPU	68 ea
Newspaper rack	1 ea
Television, 27", Sharp	1 ea
Battery, backup	2 ea
Study corral	33 ea
Table, small round	5 ea
Podium, wood	1 ea
Storage cabinet, wood	7 ea
Couch	4 ea
File cabinet, book card	18 ea
Display, map	2 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Bruce Baron, Chancellor

REVIEWED BY: Dr. Matthew Isaac, Executive Director, Economic Development
and Corporate Training

PREPARED BY: Dr. Matthew Isaac, Executive Director, Economic Development
and Corporate Training

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Facility Use Waiver

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver.

OVERVIEW

In line with supporting community services, the Applied Technology Training Center requests that the facility use fee for both direct and indirect costs be waived for the California Public Utilities Commission on March 29, 2011.

ANALYSIS

The California Public Utilities Commission will host a Round Table discussion at the Applied Technology Training Center with the California Public Utilities Commissioner and invited guests from the public community.

BOARD IMPERATIVE

- I. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Adopt Revised Board Policy 6340 Contracts

RECOMMENDATION

It is recommended that the Board of Trustees adopt revised Board Policy 6340 Contracts.

OVERVIEW

At its March 1, 2011 meeting, District Assembly approved the revisions to Board Policy 6340. The changes have been reviewed and discussed by the various constituent groups, and this policy is now being recommended for board approval.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

1 **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**
2 **BOARD POLICY**

6340

3
4 **CONTRACTS**

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6 The Board delegates to the Chancellor the authority to enter into contracts on behalf of the
7 District and to establish administrative procedures for contract awards and management, subject
8 to the following:

- 9 • **While approval authority of contracts may be delegated by the Board, payments on**
10 **contracts may not be authorized until the contract is ratified by the Board.**
- 11 • Contracts for work to be done, services to be performed or for goods, equipment or
12 supplies to be furnished or sold to the District that exceed the amounts specified in Public
13 Contracts Code Section 20651 shall require prior approval by the Board.
- 14 • When bids are required according to Public Contracts Code Section 20651, the Board
15 shall award each such contract to the lowest responsible bidder who meets the
16 specifications published by the District and who shall give such security as the Board
17 requires, or reject all bids.

18 If the Chancellor concludes that the best interests of the District will be served by pre-qualification
19 of bidders in accordance with Public Contracts Code Section 20651.5, pre-qualification may be
20 conducted in accordance with procedures that provide for a uniform system of rating on the basis
21 of a questionnaire and financial statements.

22 If the best interests of the District will be served by a contract, lease, requisition or purchase order
23 though any other public corporation or agency in accordance with Public Contracts Code Section
24 20652, the Chancellor is authorized to proceed with a contract.

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42 Reference:
43 Education Code Sections 81641, et seq.
44 Public Contracts Code Sections 20650, et seq.

45
46 APPROVED: 9/9/04

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Consideration of Approval of 2012-2013 Academic Calendar

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2012-2013 academic calendar.

OVERVIEW

It is a requirement that the Board adopt the academic calendar subject to the guidelines established by the State Chancellor's Office.

ANALYSIS

The Calendar committee, consisting of persons whom hold various positions located throughout the District and using the guidelines established by the State Chancellor's Office, has completed the proposed academic calendar for the fiscal year 2012-2013. This calendar was presented to, and approved by, District Assembly at its March meeting.

BOARD IMPERATIVE

- II. Learning Centered Institution for Student Access, Retention and Success.
- III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This has no direct fiscal cost.

Attachments

San Bernardino Community College District **2012-2013**

June 2012

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



In Service Days



Instruction Begins



Holidays



Semester Grades Due



Flex Days



Semester Ends



**CHC/SBVC
Commencements**



Final Exams



**Classes Not In Session-
All Offices Open**

This side is for quick reference only.

July 2012

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2012

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

March 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2012

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September 2012

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

January 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May 2013

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October 2012

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2013

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

June 2013

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

San Bernardino Community College District 2012-2013 Academic Year

Fall Semester 2012: August 13 - December 14, 2012

Faculty In Service Day.....	August 10
Instruction Begins.....	August 13
Labor Day	September 3
Fall Census Day	September 4
Flex Day (no classes in session)	October 23
Veteran's Day	November 12
Thanksgiving Recess.....	November 22-24
Final Exams	December 10-14
Final Exams/Saturday Classes	December 15
Fall Semester Ends	December 14
Fall Semester Grades Due	December 19
Campus Closed	December 25 - January 1

Spring Semester 2013: January 14 - May 23, 2013

Flex Days.....	January 9-10
Faculty In Service Day.....	January 11
Instruction Begins.....	January 14
Martin Luther King Day	January 21
Spring Census Day	February 4
Lincoln's Birthday	February 8
Washington's Birthday	February 18
Spring Recess	March 18-23
Flex Days (no classes in session).....	April 9
Final Exams	May 17-23
Final Exams/Saturday Classes	May 18
Spring Semester Ends.....	May 23
CHC Campus Graduation	May 23
SBVC Campus Graduation.....	May 24
Faculty In Service Day.....	May 24
Memorial Day	May 27
Spring Semester Grades Due.....	May 30

Flex Days 4 days of Required Flex to be completed by contract faculty

2012-2013 Census Days..... Fall Census Day - September 4
Spring Census Day - February 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Pay Liability Claim 445078-Wirz

RECOMMENDATION

It is recommended that the Board of Trustees approve liability claim settlement number 445078-Wirz in the amount of \$1,756.28.

OVERVIEW

The claimant's car sustained damage while parked in an SBVC parking lot. The damage was caused by a large branch that fell from a dead tree during a wind storm. The District's insurance claims adjustor has reviewed this claim and it is the recommendation of SWACC, the District's liability joint powers authority, to pay claim. Claim Number 445078-Wirz is a covered liability claim under the District's SWACC Memorandum of Coverage.

ANALYSIS.

It has been determined by risk management that there is a valid claim. It is in the best interest of the District to settle this claim.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Funded through campus General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Reject Liability Claim 445078-Ray

RECOMMENDATION

It is recommended that the Board of Trustees reject liability claim number 445078-Ray in the amount of \$2,969.46.

OVERVIEW

A claim was filed for potential damage sustained by the claimant's car while parked in an SBVC parking lot. The claimant has been unresponsive to attempts to evaluate this claim. It is the recommendation of SWACC, the District's liability joint powers authority, to reject claim number 445078-Ray at this time.

ANALYSIS.

It has been determined by risk management that there is not a valid claim at this time. It is in the best interest of the District to reject this claim.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No funding is required.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Adopt Resolution to Support
Placing a Revenue Extension Measure on the June 2011 Ballot

RECOMMENDATION

It is recommended that the Board of Trustees approve the adoption of the attached Resolution to Support Placing a Revenue Extension Measure on the June 2011 Ballot.

OVERVIEW

The San Bernardino Community College District seeks to protect schools, colleges and students by making education a priority in California. To that end, we support placement of a measure on the June 2011 ballot calling for a five- year revenue extension.

ANALYSIS

Over the last several years, K-14 education has taken a disproportionate share of budget cuts, resulting in a reduction of state and local funding of more than \$18 billion, or \$1,900 per student. As a result of these cuts, the San Bernardino Community College District has reduced its budget by \$4,153,835 over the past three years. In addition, the loss of \$7 billion in one-time federal funding further reduces school and college budgets.

Californians need to retain the revenues that enable us to invest in our students. The Governor's 2011-12 budget proposal is a balanced approach between revenue extensions and spending cuts that is dependent upon voter approval. Without this extension, the California Legislative Analyst's Office reports that funding for schools would fall by at least \$3 billion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this resolution will have no immediate fiscal impact. However, to the extent that the resolution is successful in getting the tax extensions to the voters, the implication is positive.

**Resolution of the Board of Trustees of the
San Bernardino Community College District
to Support Placing a Revenue Extension Measure
on the June 2011 Ballot**

WHEREAS, Governor Brown's 2011-12 budget proposal is a balanced approach between revenues and new cuts to solving the deficit and provides for an extension of temporary revenues to support programs our students need and deserve; and

WHEREAS, over the last several years, K-14 education funding has taken a disproportionate amount of budget cuts; and

WHEREAS, state and local funding for schools and colleges has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

WHEREAS, the San Bernardino Community College District has cut \$4,153,835 from its budget over the past three years as a result of ongoing statewide cuts to education funding; and

WHEREAS, the loss of \$7 billion in one-time federal funding further reduces school and college budgets; and

WHEREAS, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools, colleges, and students; and

WHEREAS, the governor's budget proposal to limit further cuts to schools and colleges in 2011-12 is dependent on voter approval of an extension of existing temporary tax increases; and

WHEREAS, a ballot measure to extend temporary revenues will help prevent further cuts to schools and colleges, and without this extension the California Legislative Analyst's Office reports that funding for schools would fall by at least \$3 billion; and

WHEREAS, the San Bernardino Community College District expects our local legislators to work with the governor to protect schools and colleges from further cuts and to ensure the continued investment our students deserve; and

WHEREAS, the San Bernardino Community College District opposes a cuts-only budget and supports a budget that is balanced with a combination of cuts and revenue extensions;

NOW, THEREFORE, BE IT RESOLVED that the San Bernardino Community College District supports placing a measure on the June 2011 ballot calling for a five year revenue extension to protect our schools, colleges and students by making education a priority in our state.

ADOPTED, SIGNED AND APPROVED this 17th day of March 2011.

President of the Board of Trustees of the
San Bernardino Community College District

I, John M. Futch, Clerk of the Board of Trustees of the San Bernardino Community College District, do hereby certify that the foregoing Resolution was adopted by the Board of said District at a meeting of said Board held on the 17th day of March, 2011, and that it was so adopted by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Clerk of the Board of Trustees of the
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

DATE: March 17, 2011

SUBJECT: Consideration of Approval to Adopt Resolution in Support of California Community Colleges Budget Priorities & Principles

RECOMMENDATION

It is recommended that the Board of Trustees approve the adoption of the attached Resolution in Support of California Community Colleges Budget Priorities & Principles to protect the quality of student instruction and services, and encourage student success.

OVERVIEW

The San Bernardino Community College District supports a balanced approach to budgeting including the extension of temporary tax revenues, the redirection of revenue from student fee increases to reduce the proposed apportionment cut, and the right of voters to be given the opportunity to allow local voters to approve parcel taxes for the purpose of backfilling state cuts. The District opposes the Governor's proposal to distribute apportionment based on student retention.

ANALYSIS

California's higher education system is in a crisis situation. The Governor has proposed a budget with a balanced approach – \$12.5 billion in spending cuts coupled with temporary tax increases totaling \$12 billion for five years. Under this proposal, the San Bernardino Community College District faces cuts of \$3,685,000. In an all-cuts scenario, the District would face cuts of \$6,480,000.

The District's trustees, together with faculty, staff and students, are best able to decide where these reductions can be absorbed. Quality of instruction and student services should be protected by fee increases. Cuts aimed specifically at curriculum that cost the least to offer will cause a reduction of enrollment in higher cost programs like nursing. California community colleges could mitigate reductions and maintain essential student instruction and services if local communities were able to approve parcel taxes to replace general revenue funds. It is important that policy and practice reforms to improve student success be based on sound research and implemented in a manner that allows students and institutions to adjust.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this resolution will have no immediate fiscal impact. However, to the extent that the resolution is successful, the implication is positive.

**Resolution of the Board of Trustees of the
San Bernardino Community College District
in Support of California Community Colleges
Budget Priorities and Principles**

WHEREAS, California’s higher education system is in a crisis situation with insufficient resources at a time of record demand due to high school graduates and unemployed residents seeking retraining; and

WHEREAS, the Governor’s Proposed Budget seeks a balanced approach of making \$12.5 billion in spending cuts and asking the voters to extend temporary tax increases totaling \$12 billion for five years; and

WHEREAS, under the Governor’s Proposed Budget, California community colleges would face \$400 million in state general fund cuts; and

WHEREAS, without an extension of temporary tax increases, California community colleges could face \$900 million in state general fund cuts; and

WHEREAS, San Bernardino Community College District faces cuts of \$3,685,000 under the Governor’s Proposed Budget and \$6,480,000 if an all-cuts budget were to be adopted instead; and

WHEREAS, California’s locally elected community college trustees, together with their faculty, staff and students, are best able to decide where budget reductions can be absorbed while minimizing the impact on their communities; and

WHEREAS, “targeted” cuts at specific curriculum that cost colleges the least to offer will — in addition to injuring students in transfer and career preparation programs — require districts to reduce enrollment in higher-cost programs such as advanced technology and nursing; and

WHEREAS, California community colleges could mitigate state cuts and maintain essential student instruction and services if their local communities were able to approve parcel taxes to provide funds to replace reduced state General Fund revenues; and

WHEREAS, fee increases charged to community college students should protect the quality of instruction and student services; and

WHEREAS, policy and practice reforms to improve student success and motivate student behavior should be based on sound research implemented in a manner to allow students and institutions to adjust; now, therefore, be it

RESOLVED that the San Bernardino Community College District supports a balanced approach to budgeting, including the extension of temporary tax revenues to protect vital state

programs along with budgetary cuts to bring California's state budget into balance; and be it further

RESOLVED that the San Bernardino Community College District supports redirecting any amount of student fee revenue increase to reduce the proposed apportionment cut to protect the quality of student instruction and services; and be it further

RESOLVED that the San Bernardino Community College District opposes the proposal to distribute apportionment based on student retention and instead supports an additive, categorical incentive funding program to encourage student success, as proposed in the report A 2020 Vision for Student Success; and be it further

RESOLVED that the San Bernardino Community College District supports the right of California's voters to be given the opportunity to allow local voters to approve parcel taxes with a 55% vote to backfill state budget cuts at community colleges; and be it further

RESOLVED that the Board of Trustees of the San Bernardino Community College District, by passage of this resolution, expresses its full support for the above principles and positions on the Governor's Proposed Budget for the 2011-12 fiscal year.

ADOPTED, SIGNED AND APPROVED this 17th day of March 2011.

President of the Board of Trustees of the
San Bernardino Community College District

I, John M. Futch, Clerk of the Board of Trustees of the San Bernardino Community College District, do hereby certify that the foregoing Resolution was adopted by the Board of said District at a meeting of said Board held on the 17th day of March, 2011, and that it was so adopted by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Clerk of the Board of Trustees of the
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Provide Compensation to a Board Member for Absence from a Board Meeting

RECOMMENDATION

It is recommended that the Board of Trustees approve the absence for Trustees Singer and Vizcaino and that they be compensated for the regular meeting of February 17, 2011.

OVERVIEW

Trustees may be compensated for absences from scheduled Board meetings if the reason for absence is jury duty, school business, hardship acceptable to the Board and illness.

ANALYSIS

Dr. Singer and Mr. Vizcaino missed the regular meeting on February 17, 2011.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees *Bruce Baron*
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Candidates for the 2011 CCCT Board of Directors

RECOMMENDATION

It is recommended that the Board of Trustees determine a vote for each of the eight vacancies and authorize staff to forward the official ballot to the League Office before the deadline.

OVERVIEW

The election of members of the CCCT Board of the League will take place between March 10 and April 25. There are eight vacancies on the board.

Each member community college district board of the League shall have one vote for each of the vacancies on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board of Directors will vote to break the tie.

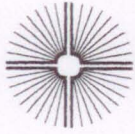
ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No financial impact



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

DATE: February 23, 2011
TO: California Community College Trustees
California Community College District Chancellors/Superintendents
FROM: Judy Centlivre
SUBJECT: CCCT BOARD ELECTION — 2011

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are eight, three-year vacancies on the board.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The twelve candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The twelve trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent, as well as copies of the statement of candidacy and biographic sketch form of each of the twelve candidates.

Please remember that: **1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.** Official ballots must be signed and returned to the League office, **postmarked no later than April 25.** Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements

2011 CCCT BOARD ELECTION
CANDIDATES IN RANDOM DRAWING ORDER

1. Tina Park, Los Angeles CCD
2. Jim Moreno, Coast CCD
3. David Wheeler, Yuba CCD
4. Stephen Castellanos, San Joaquin Delta CCD
5. *Laura Casas Frier, Foothill-DeAnza CCD
6. Nancy C. Chadwick, Palomar CCD
7. *Mary Figueroa, Riverside CCD
8. Robert Jones, Los Rios CCD
9. Michael Davenport, Gavilan CCD
10. *Paul J. Gomez, Chaffey CCD
11. Greg Bonaccorsi, Ohlone CCD
12. Pauline Larwood, Kern CCD

* Incumbent

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim, Chancellor
DATE: March 17, 2011
SUBJECT: Consideration of Approval to Revise 2011 Board Meeting Dates

RECOMMENDATION

It is recommended that the Board of Trustees cancel the April 28 Board Study Session and change the May 26 Board Study Session on the topics of budget and safety to May 5, 2011.

OVERVIEW

The Board Study Session to discuss the district's safety program was scheduled on May 26, which is graduation at CHC. The May regular business meeting was moved from the 12th to the 19th as requested by the Trustees.

ANALYSIS

Meeting dates and times are subject to change. Enough advance notice will be given to ensure the public is notified.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

REVISED 2011 BOARD MEETING DATES

January 13	Business Meeting
January 27	Study Session (Accountability)
February 17	Business Meeting
March 17	Business Meeting
April 21	Business Meeting
April 28	Study Session (Budget) (CANCEL)
<u>May 5</u>	<u>Study Session (Budget and Safety)</u>
May 19	Business Meeting
May 26	Study Session (Safety)
June 16	Business Meeting
July 21	Business Meeting
August 11	Business Meeting
August 25	Study Session (Retreat)
September 15	Business Meeting
September 29	Study Session (Accreditation/Bond Program)
October 20	Business Meeting
November 17	Business Meeting
December 8	Business Meeting

Meetings begin at 4:00 p.m.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Contract with Christy White Accountancy Corporation

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with Christy White Accountancy Corporation in the amount of \$106,000.00.

OVERVIEW

The District seeks professional auditing services. The District conducted a bid for these services to ensure the most prudent and effective programs were available to the District and colleges. The Board awarded the bid to Christy White Accountancy Corporation on February 17, 2011. The District negotiated the scope of the contract based upon the bid and the District's needs.

ANALYSIS

The District negotiated the following services and costs:

Services To Be Rendered	Total Cost		
	Year One	Year Two	Year Three
District Annual Independent Audit	\$82,200.00	\$84,252.00	\$85,937.00
Proposition 39 Bond Audit	\$11,720.00	\$11,954.00	\$12,193.00
KVCR Educational Foundation, Inc. Audit	\$7,680.00	\$7,834.00	\$7,990.00
Reimbursable Expenses	\$4,000.00	\$4,080.00	\$4,162.00
Total:	\$106,000.00	\$108,120.00	\$110,282.00

The total cost of these services will not exceed \$106,000.00 in the first year, which is a reduction in costs from the 2009-2010 fiscal year of over \$100,000.00 and from the 2010-2011 fiscal year of over \$60,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 General Fund budget.



AUDITING SERVICES AGREEMENT

This agreement is made and entered into by and between the San Bernardino Community College District hereinafter referred to as "DISTRICT", and Christy White Accountancy Corporation, hereinafter referred to as "CONTRACTOR".

RECITALS

WHEREAS, the DISTRICT needs professional auditing services; and,

WHEREAS, the CONTRACTOR is professionally and specially trained and competent to provide these services; and,

WHEREAS, the authority for entering into this agreement is contained in Section 53060 of the Government Code and such other provisions of California Law as may be applicable,

NOW THEREFORE, the parties to this agreement do hereby mutually agree as follows:

AGREEMENT

1. DESCRIPTION OF SERVICES

Services shall be rendered per Exhibit B of this agreement and as further informed in Exhibit C of this agreement.

2. TERM

CONTRACTOR will commence work under this agreement on or after April 1, 2011 and will diligently prosecute the work thereafter. CONTRACTOR will complete the work not later than March 31, 2012. CONTRACTOR shall not commence work until the Board has approved the Agreement. This agreement may renew for two (2) additional one (1) year terms upon notice by DISTRICT.

3. COMPENSATION

a. Payment(s) shall be made in the following manner:

Payments for services rendered for the term of this contract shall be made according to Exhibit D of this agreement. Expenses shall be reimbursable to CONTRACTOR for actual and necessary travel-related expenses (e.g., travel, accommodations, and meals) incurred while providing services, when approved in advance in writing by DISTRICT. The best effort shall be made to utilize the least expensive transportation fare. Reimbursement for meals shall not exceed fifty dollars and no cents (\$50.00) per day; alcoholic beverages are not reimbursable.

- b. **Billing**
CONTRACTOR shall invoice DISTRICT in triplicate upon completion of each phase of services rendered and provide receipts of all reimbursable travel-related expenses.
- c. DISTRICT will not withhold federal or state income tax from payments made to CONTRACTOR under this agreement, but will provide CONTRACTOR with a statement of payments made by DISTRICT to CONTRACTOR at the conclusion of each calendar year.

4. TERMINATION

This agreement may be canceled by either party without cause by written notice and with fifteen (15) calendar days.

5. RELATIONSHIP OF PARTIES

DISTRICT and CONTRACTOR hereby agree and acknowledge that CONTRACTOR, in providing the services herein specified, is and at all times shall be acting as an independent contractor. As such, CONTRACTOR shall have the right to determine the time and the manner in which the contracted services are performed. DISTRICT shall not have the right to control or to determine the results to be attained by the work of CONTRACTOR, nor the details, methods, or means by which that result is to be attained. CONTRACTOR shall not be considered an agent or employee of DISTRICT and shall not be entitled to participate in any employee fringe benefits of DISTRICT. The relationship of the parties will be based on the IRS guidelines (see Attachment A). The DISTRICT reserves the right to make the final determination as to the correct relationship of the parties.

6. CONTRACTOR'S STATUS

CONTRACTOR expressly represents and covenants that he/she is a business duly licensed under the relevant rules and regulations of the State of California and that services provided to the DISTRICT are provided pursuant to such rules and regulations.

7. LIABILITY

CONTRACTOR agrees to procure and maintain in force during the term of this Agreement and any extension thereof, at its expense, public liability insurance adequate to protect against liability for damage claims through public use of or arising out of accidents occurring from said services, in a minimum amount of \$300,000 combined single limits for bodily injury and property damage. Such insurance policies shall provide coverage for DISTRICT'S contingent liability on such claims or losses. DISTRICT, its officers, agents and employees shall be named as an additional insured. A certificate of insurance shall be delivered to DISTRICT'S Office of Business Services. CONTRACTOR agrees to obtain a written obligation from the insurers to notify DISTRICT in writing at least thirty (30) days prior to cancellation or refusal to renew any such policies.

8. WORKERS' COMPENSATION INSURANCE

CONTRACTOR shall obtain and maintain in full force and effect throughout the entire term of this Agreement full Workers' Compensation Insurance in accord with the provisions and requirements of the Labor Code of the State of California. Endorsements that implement the required coverage shall be filed and maintained with the DISTRICT throughout the term of this

Agreement. The policy providing coverage shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to DISTRICT. The policy shall also be amended to waive all rights of subrogation against the DISTRICT, its elected or appointed officials, employees, agents, or CONTRACTORS for losses which arise from work performed by the named insured for the DISTRICT.

DISTRICT may, at its sole discretion, and if then permissible under the requirements of the Labor Code of the State of California, permit CONTRACTOR, by acknowledgment herein, to waive Workers' Compensation insurance coverage on himself/herself provided CONTRACTOR does not employ any other persons in his/her business. CONTRACTOR does hereby elect to waive Workers' Compensation insurance coverage on himself/herself while performing services for DISTRICT pursuant to this contract. CONTRACTOR expressly acknowledges that he/she is making the election hereunder with the full knowledge and understanding that he/she will not, under any circumstances, be insured for an "on-the job" injury under the DISTRICT'S Workers' Compensation or other liability insurance policies, in the event CONTRACTOR is injured while performing services pursuant to this Agreement.

District


Contractor

9. HOLD HARMLESS

CONTRACTOR agrees to defend, indemnify, save and hold DISTRICT, its officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought by third persons on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by CONTRACTOR, its officers, agents, or employees while performing operations under the Agreement.

10. AMENDMENTS

This Agreement may be amended or modified only by written agreement signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a continuous waiver of the right to compel enforcement of such provision or provisions, nor shall such waiver be construed as a release of any surety from its obligations under this Agreement.

11. ATTORNEY'S FEES

Should any party violate or breach any term or condition of this Agreement, any other party shall have, without limitation, the right to move for entry of judgment by a court of competent jurisdiction, to seek specific performance thereof, and otherwise exercise all remedies available to him, her or it under the law to obtain redress from injury or damage resulting from any such violation or breach. In any such legal proceeding(s) brought to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs incurred as a consequence hereof.

12. ENTIRE AGREEMENT

There are no understandings or agreements except as herein expressly stated. Any modifications must be in writing.

13. INDEPENDENT CONTRACTOR

CONTRACTOR is an independent contractor and not an officer, agent, servant, or employee of DISTRICT. CONTRACTOR is solely responsible for the acts and omissions of its officers, agents, employees, contractors, and subgrantees, if any. Nothing in this Agreement shall be construed as creating a partnership or joint venture between DISTRICT and CONTRACTOR. Neither CONTRACTOR nor its officers, employees, agents, or subgrantees shall obtain any rights to retirement or other benefits that accrue to DISTRICT employees.

14. LAW TO GOVERN: VENUE

The law of the State of California shall govern this Agreement. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of San Bernardino. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

15. NOTICES

All notices herein required shall be in writing and delivered in person or sent by certified mail, postage prepaid, addressed as follows:

IF TO DISTRICT

San Bernardino Community College District
Business Manager, Steven Sutorus
114 South Del Rosa Drive
San Bernardino CA 92408

IF TO CONTRACTOR

Christy White Accountancy Corporation
Christy White, CPA
2727 Camino Del Rio S, Ste 219
San Diego, CA 92108

16. VALIDITY

If any terms, condition, provision, or covenant of this Agreement shall to any extent be judged invalid, unenforceable, void, or violable for any reason whatsoever by a court of competent jurisdiction, each and all remaining terms, conditions, promises and covenants of this Agreement shall be unaffected and shall be valid and enforceable to the fullest extent permitted by law.

17. EXHIBIT AND ADDENDUM INCORPORATED

Exhibit A is attached hereto and incorporated into this Agreement by reference.

18. PUBLIC EMPLOYEE

If CONTRACTOR is a regular employee of a public entity, all services which CONTRACTOR renders under this agreement will be performed at times other than CONTRACTOR'S regular

assigned workday for said entity, or during periods of vacation or leave of absence from said entity.

19. STRS RETIREE

CONTRACTOR shall provide DISTRICT with a statement indicating whether or not CONTRACTOR is a retired member of the State Teacher's Retirement System of the State of California.


20. ASSIGNMENT

This Agreement is neither assignable nor transferable by either party or by operation of law without the consent in writing of the other party. Consent by either party to one or more assignments or transfers shall not constitute consent to a subsequent assignment or transfer.

IN WITNESS WHEREOF, the parties hereto have executed this agreement.

Steven Sutorus
San Bernardino Community College District
Business Manager
114 South Del Rosa Drive
San Bernardino CA 92408
909-382-4000

Date _____



Christy White, CPA
Christy White Accountancy Corporation
2727 Camino Del Rio S, Ste 219
San Diego, CA 92108
619-270-8222

Date 2/9/11

27-2956198

CONTRACTOR Tax Payer ID No.

EXHIBIT A

IRS GUIDELINES FOR EMPLOYEE CLASSIFICATION

IF THE ANSWER IS "YES" TO ANY OF THE FIRST SEVEN QUESTIONS AN EMPLOYMENT RELATIONSHIP EXISTS.

1. Has this category of worker already been classified an "employee" by the IRS?
 Yes No
2. Is the individual working as an employee prescribed by the Education Code? The IRS predisposes an employer/employee relationship when state law mandates such a relationship.
 Yes No
3. Is the individual already an employee of the DISTRICT in another capacity?
 Yes No
4. Has the individual performed substantially the same services for the DISTRICT as an employee in the past? Is the individual retired, returning to substitute, or train, etc.?
 Yes No
5. Are there currently employees of the DISTRICT doing substantially the same services as will be required of this individual?
 Yes No
6. Does the DISTRICT have the legal right to control the method of performance by this individual? Consider whether the DISTRICT has to train this individual or give instruction as to when, where, how, and in what order to work. Does the DISTRICT require the individual to submit reports or perform the services at a DISTRICT site: These factors would indicate the DISTRICT maintains control, sufficient for an employer/employee relationship. However, it is not necessary that the DISTRICT exercise this right or have the expertise required to do so. In many cases this would not be practical or advisable.
 Yes No
7. Are the services, as being provided, an integral part of school operations? Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.
 Yes No

IF THE ANSWER TO ANY OF THE NEXT THREE QUESTIONS IS "YES," THERE IS A GOOD POSSIBILITY THAT AN EMPLOYMENT RELATIONSHIP EXISTS.

Questions 3 and 9 are indicators of DISTRICT control that, in conjunction with the other factors, imply an employment relationship.

8. Must the required services be performed by this individual? May the individual designate someone else to do the work without the DISTRICT's knowledge or approval.
 Yes No
9. Does the DISTRICT have a continuing relationship with the individual? Is this a "one shot deal" or will the DISTRICT continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.
 Yes No
10. Can the relationship be terminated without the consent of both parties?
 Yes No

IF YOUR ANSWERS ARE "NO," HERE ARE MORE QUESTIONS.

11. Does the individual operate an independent trade or business that is available to the general public? A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. If the DISTRICT is utilizing this individual's services on a full-time basis, the individual is not available to the general public. Possession of a business license or incorporation does not automatically satisfy this requirement. The determination must be made on the actual relationship between the DISTRICT and the individual performing services.
 Yes No
12. Does the individual have a substantial investment in his/her business; i.e., maintains a facility, equipment, etc.?
 Yes No
13. Does this individual provide all materials and support services necessary for the performance of this service? The DISTRICT should not provide office space, clerical, secretarial, or any other support for the individual such as materials, copying, printing, office supplies, etc.
 Yes No
14. Is this individual paid by the job or on a commission?
 Job Commission
15. Does the individual bear the cost of any travel and business expenses incurred to perform the service?
 Yes No

EXHIBIT B

The following auditing services shall be rendered for the successful completion of this agreement:

A. CONTRACTOR obligations:

1. Scope of Project

- a. Comprehensive financial and compliance audit for DISTRICT as required by the State of California for all funds of DISTRICT, as well as KVCR Educational Foundation, Inc.
- b. Reporting on any special areas of emphasis as requested by the Director of Internal Audits
- c. Prepare and submit a copy of preliminary audit findings to DISTRICT, prior to conducting audit exit conferences with Director of Internal Audits
- d. Attend meetings with Board and DISTRICT staff as required during the audit
- e. Prepare written drafts relative to audit findings and recommendations noted before concluding the audit fieldwork, prior to the performance of exit conferences
- f. Preparation of Form 990 and Form 199 tax forms for the various DISTRICT organizations
- g. Performance of audits (including audit reports) in accordance with all applicable technical standards, including: generally accepted auditing standards, current GASB requirements, GAO standards for governmental audits, standards specified in California Community Colleges Contracted District Audit Manual, and standards specified in Article 13A and Education Code pertaining to Proposition 39 financial and performance audits.
- h. Provide forty (40) bound copies and one (1) electronic PDF copy of each audit report to DISTRICT and applicable state and federal agencies no later than November 3 each year.
- i. Meet with DISTRICT staff to discuss and review audit findings, and following those meetings present management letters for each audit
- j. Provide the Director of Internal Audits with a copy of any recommended adjusting detail entries, retaining working papers for periods prescribed in applicable professional and legal standards, and providing working papers for review and audit by DISTRICT, or other applicable individuals
- k. Provide twelve (12) hours of training annually at no additional cost to DISTRICT (topics to be determined by DISTRICT and CONTRACTOR)

2. Estimated Work Schedule:

- a. Interim audit phase (Spring – three weeks):
 - Perform internal control and compliance testwork for DISTRICT, KVCR Educational Foundation, Inc, and Proposition 39 Bond Program
 - Perform internal control testwork related to District information technology systems applicable to the DISTRICT audits
 - Prepare audit confirmations, including cash/investment account confirmations and attorney correspondence
 - First year: compile permanent file, including long-term debt official statements; pertinent DISTRICT contracts; Board policies; prior year working trial balances, tax filings and audit reports; and client-prepared internal control documentation
- b. Year-end audit phase (Fall – three weeks):
 - Complete federal and state compliance testwork in accordance with OMB Circular A-133 and Contracted District Audit Manual
 - Perform substantive testing of account balances and financial statement disclosures for all DISTRICT entities
 - Draft financial statements for DISTRICT, KVCR Educational Foundation, Inc, and Proposition 39 Bond Program (including performance audit report for Proposition 39 Bond Program)
 - Prepare Federal Clearinghouse filing for 2010-11 Federal Single Audit
 - Prepare Form 990 and Form 199 for DISTRICT entities subject to filing requirements

EXHIBIT B (cont.)

- c. Audit completion phase (November)
 - Conduct audit exit conferences with DISTRICT
 - Final draft of audit reports, financial statements, and tax filings as appropriate for DISTRICT, KVCR Educational Foundation, Inc, and Proposition 39 Bond Program submitted to DISTRICT by November 3 of current term year
 - Presentation of audit reports to DISTRICT Board of Trustees at regularly scheduled November or December meeting
- B. DISTRICT obligations:
 1. Personnel:
 - a. DISTRICT shall provide the Director of Internal Audits as the single point of contact regarding any assigned audits
 - b. In the event of an extended absence of the Director of Internal Audits, DISTRICT shall provide another single point of contact for CONTRACTOR
 - c. DISTRICT shall assign appropriate staff to assist CONTRACTOR by providing required information and explanations
 2. Working Space:
 - a. DISTRICT shall provide CONTRACTOR with working space for the audit staff
 - b. CONTRACTOR shall direct requests to the Director of Internal Audits for estimated amount of space, dates for onsite work, and special telecommunications required to conduct the audit

EXHIBIT D

Professional Fees

District Annual Independent Audit

Classification	Estimated Hours	Billing Rates	April 1, 2011 - March 31, 2012	April 1, 2012 - March 31, 2013	April 1, 2013 - March 31, 2014
Partner	40	\$180	\$7,200	\$7,344	\$7,491
Senior Manager	110	\$140	\$15,400	\$15,708	\$16,022
Manager	120	\$130	\$15,600	\$15,912	\$16,230
Supervisor	140	\$120	\$16,800	\$17,136	\$17,479
Senior	200	\$100	\$20,000	\$20,400	\$20,808
Staff	210	\$80	\$16,800	\$17,136	\$17,479
Clerical Assistant	20	\$40	\$800	\$816	\$832
TOTALS:	840		\$92,600	\$94,452	\$96,341
DISCOUNT:			-\$10,000	-\$10,200	-\$10,404
TOTAL FEES:	Not to Exceed:		\$82,600	\$84,252	\$85,937

Proposition 39 Bond Financial and Performance Audit

Classification	Estimated Hours	Billing Rates	April 1, 2011 - March 31, 2012	April 1, 2012 - March 31, 2013	April 1, 2013 - March 31, 2014
Partner	14	\$180	\$2,520	\$2,570	\$2,622
Senior Manager	30	\$140	\$4,200	\$4,284	\$4,370
Manager	0	\$130	\$0	\$0	\$0
Supervisor	30	\$120	\$3,600	\$3,672	\$3,745
Senior	24	\$100	\$2,400	\$2,448	\$2,497
Staff	20	\$80	\$1,600	\$1,632	\$1,665
Clerical Assistant	10	\$40	\$400	\$408	\$416
TOTALS:	128		\$14,720	\$15,014	\$15,315
DISCOUNT:			-\$3,000	-\$3,060	-\$3,121
TOTAL FEES:	Not to Exceed:		\$11,720	\$11,954	\$12,193

Reimbursable Expenses

	April 1, 2011 - March 31, 2012	April 1, 2012 - March 31, 2013	April 1, 2013 - March 31, 2014
Reimbursable Expenses, Not to Exceed: (travel & per diem meals)	\$4,000	\$4,080	\$4,162

EXHIBIT D (cont.)

KVCR Educational Foundation, Inc Audit

Classification	Estimated Hours	Billing Rates	April 1, 2011 - March 31, 2012	April 1, 2012 - March 31, 2013	April 1, 2013 - March 31, 2014
Partner	10	\$180	\$1,800	\$1,836	\$1,873
Senior Manager	0	\$140	\$0	\$0	\$0
Manager	12	\$130	\$1,560	\$1,591	\$1,623
Supervisor	14	\$120	\$1,680	\$1,714	\$1,748
Senior	20	\$100	\$2,000	\$2,040	\$2,081
Staff	30	\$80	\$2,400	\$2,448	\$2,497
Clerical Assistant	6	\$40	\$240	\$245	\$250
TOTALS:	<u>92</u>		<u>\$9,680</u>	<u>\$9,874</u>	<u>\$10,071</u>
DISCOUNT:			-\$2,000	-\$2,040	-\$2,081
TOTAL FEES:	Not to Exceed:		\$7,680	\$7,834	\$7,990

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Agreement with Hampton Tedder for
Electrical Services at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve an Agreement with Hampton Tedder Electrical Co., Inc. in the amount of \$7,600.00 for electrical services at CHC.

OVERVIEW

In consideration of upcoming projects and the need to switch the high voltage circuit "A" off and on several times, the campus needs to check the reliability and future chance of total failure in a proactive non evasive manner. A report will be generated with recommendations and/or steps to ensure reliability and safety.

ANALYSIS

Hampton Tedder Electric Co., Inc. will perform the following services:

- 1) Partial discharge test on high voltage circuit "A" at CHC.
- 2) Test results, recommendations and reliability analysis.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.

DATE: September 8, 2010

No - M CHC GENERAL 002

TO: Charlie Ng
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Bruce C. McDonald *Bcm*
Senior Project Manager
Kitchell/BRj /Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: New Student Center
Recommendation to Approve Hampton Tedder Elect. Co. for Partial Discharge Testing

SCOPE:

SBCCD approvals for Hampton Tedder Electrical Co. to do a partial discharge test for Circuit "A" at Crafton Hills College.

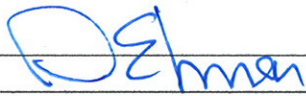
NARRATIVE:

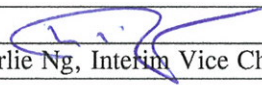
Circuit A supplies the western half of the campus electrical power. The existing cables are old and it is anticipated to have several power outages with the upcoming construction. It is common in taking down and bringing up heavy voltage circuits to have failure due to deterioration of the insulation around the cables. This would cause the western half of the campus electrical failure and service would be unavailable disrupting classes. In order to determine the cables viability a partial discharge test is warranted.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve Hampton Tedder for the partial discharge test.

The cost is \$3,800.00 per day and we recommend 2 days approval for a amount of \$7,600.00

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 _____ Del Benson, Program Manager, K/BRj
--	---

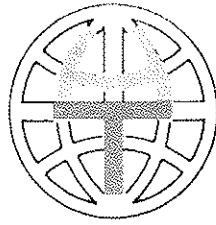
<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 _____ Charlie Ng, Interim Vice Chancellor
--	--

Attachments: N/A

Cc: Del Benson; Bruce McDonald - Kitchell/BRj
File



Corporate Office
P.O. Box 2128
Montclair, CA 91763



Phone: (909) 628-1253
Fax: (909) 628-6375
LIC.# 288589

Hampton Tedder Electric Co., Inc.

December 16, 2010

Crafton Hills College
11711 San Canyon Rd.
Yucaipa, Ca. 92399

Attn: Bruce McDonald

Subject: Partial Discharge Testing on Circuit A High Voltage.

Dear Bruce,

The standard price for one day of testing is \$3,800.00. This would need to be during a school day for full effect of test. There will be no shutdown of any power. Or interruption of any class or office. All Hampton Tedder Electric terms and conditions apply.

Sincerely, Tom Tamberen, Director

"Shaping the Future of the Electrical Service Industry"

ARIZONA (480) 967-7765
FAX (480) 967-7762
A-17 LIC. #146676
L-11 LIC. #156612

NEVADA (702) 646-7749
FAX (702) 453-5412
LIC. #48205 A-17
LIC. #39279 C-2

NEW MEXICO
PHONE (505) 843-6070
FAX (505) 843-9705
LIC. #89512



Corporate Office
P.O. Box 2128
Montclair, CA 91763



Phone: (909) 628-1253
Fax: (909) 628-6375
LIC.# 288589

Hampton Tedder Electric Co., Inc.

WE TEST UNDERGROUND HIGH VOLTAGE CABLES WITH NO OUTAGE

“PARTIAL DISCHARGE TESTING”

THIS IS YOUR INSURANCE POLICY AGAINST SURPRISES

The National Fire Protection Agency (NFPA) and the National Electric Code (NEC) agree that insulation failure is the number one cause of electrical failures and resulting fires. In the past the only way to test the integrity of insulation in cables, transformers and switchgear etc. was to de-energize the component, disconnect the leads or ends of cables etc. and inject voltage while measuring leakage in microamps. There is now a way to perform a more exact test in which no power is applied to the component and no outage is needed. PARTIAL DISCHARGE TESTING can be performed during normal working hours without the need to shut down your system and no interruption of any part of a facility. For cable, our test runs along the shielding of the cable, foot-by-foot, and listens for discharges in the insulation which is an electrical spark starting to burn its way through to ground. Our computer using custom designed software can discover impending problems and allow you time to correct them at your convenience. This test can also give your system a “clean bill of health” and give you confidence that failures on your watch are not likely. (Something good to keep handy if proof of preemptive action is needed).

The second important benefit is that this test can allow you to do trending on an annual basis to compare the results for increases. It is a fact that even the smallest of discharges can evolve into something more serious. This is what we are currently doing at all 32 high schools at L.A. Unified, Northrop, many colleges and hospitals, and having great success at predicting high voltage problems.

The director of maintenance at Chaffey College in Southern Ca. (Bruce Cook) is an electrical engineer and after the testing wrote the attached letter praising the test for preventing outages at his school. Jerry Webb is the Electrical Operations Supervisor at Cedars Sinai Hospital and has a similar letter attached.

Included in our report is:

Introduction, list of equipment surveyed, Partial Discharge Magnitudes and Recommendations.

PLEASE CONTACT: TOM TAMBEREN FOR FURTHER INFORMATION OR A QUOTE.
909-721-3329

“Shaping the Future of the Electrical Service Industry”

ARIZONA (480) 967-7765
FAX (480) 967-7762
LIC. #146676 Comm. A-17
LIC. #156612 Comm. A-11

NEVADA (702) 646-7449
FAX (702) 453-5412
LIC. #48205 A-17
LIC. #39279 C-2

NEW MEXICO
PHONE (505) 843-6070
FAX (505) 843-9705
LIC. #89512



AGREEMENT

Between

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

And

Hampton Tedder Electric Co, Inc.

This agreement (the "Agreement") is made and entered into to be effective on and as of January 17, 2011 (the "Effective Date") by and between SAN BERNARDINO COMMUNITY COLLEGE DISTRICT, a community college DISTRICT organized and existing under the laws of California pursuant to California Education Code Section 70900 et. seq. (hereinafter the DISTRICT) and "Hampton Tedder Electric, Co Inc". (hereinafter the CONTRACTOR), (the DISTRICT and CONTRACTOR collectively herein referred to as the PARTIES).

RECITALS

WHEREAS, the DISTRICT is seeking completion of partial discharge testing and reporting of said test results, reports and recommendations.

WHEREAS, the CONTRACTOR provides services in the field of Electrical Testing, Reporting and Recommendations for the conditions of existing underground electrical feeders.

WHEREAS, the DISTRICT desires by this Agreement to engage the services of the CONTRACTOR, and the CONTRACTOR desires to provide such services to the DISTRICT; and

WHEREAS, the PARTIES desire by this agreement to provide for the terms and conditions of the contracting of services to be provided by the CONTRACTOR to the DISTRICT.

NOW, THEREFORE, in consideration of the above recitals and the terms and conditions contained herein, the PARTIES agree as follows:

AGREEMENT

1. Contract Documents consist of this Agreement, the conditions of the Contract (General, Supplementary and other Conditions), Contractor proposal and all Modifications issued after execution of this Agreement. These form the Contract, and all are as fully a part of the Contract as if attached to this Agreement or repeated herein. An enumeration of the Contract Documents is as follows: **“Partial Discharge Testing of Circuit “A” ”**.

1.1 This Agreement

1.3 Performance and other Bonds

1.6 Notice to Proceed

1.7 Purchase Order(s) Numbered: To Be Assigned

1.8 Affidavit of Payment of Labor, Materials, and Subcontractors

1.9 Project construction schedule

2. Scope of Work

CONTRACTOR shall complete all “Work” as specified in the Contract Documents and hereby agrees to furnish all tools, equipment, services, apparatus, facilities, utilities, transportation, permits and licenses, labor and materials, in accordance with the Contract Documents, to complete the “Work.” The “Work” is generally described as follows: **“Partial Discharge Testing of Circuit “A” ”**.

3. Change Orders

No extra work shall be performed or change be made unless pursuant to a written change order prepared in advance of such work or change, and properly executed by an authorized representative of the DISTRICT, stating that the extra work to be performed or change to be made is authorized.

No claim for an addition to the contract sum shall be valid unless the extra work or change is so ordered. The DISTRICT at any time during the progress of the work shall have the right to order alterations in, additions to, or deviations or omissions from, the work contemplated by this contract, and the same shall in no way make void the contract. If any changes involve an increase or decrease in the contract amount, the CONTRACTOR shall state the additional time, if any, needed for the performance of the work, provided that any addition to, or deduction from the contract amount shall be determined upon the basis of an estimate and acceptance of a lump sum.

4. Time of Commencement and Substantial Completion

4.1 Notice to Proceed

The work shall be commenced on a date to be specified in written order of the DISTRICT ("Notice to Proceed") and shall be substantially completed **by February 28, 2011.**

4.2 Liquidated Damages

DISTRICT and CONTRACTOR recognize that time is of the essence of this Agreement and that DISTRICT will suffer financial loss if the work is not completed within the times specified in paragraph 4.1 above, plus any extensions thereof allowed in accordance with paragraph 22 of the General Conditions. The PARTIES also recognize the delays, expense and difficulties involved in proving, in a legal proceeding, the actual loss suffered by the DISTRICT if the work is not completed within the Contract Time. Accordingly, instead of requiring any such proof, DISTRICT AND CONTRACTOR expressly agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay DISTRICT zero Dollars (\$0.00) for each day that expires after the time specified in paragraph 4.1 for Substantial Completion until the work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse, or fail to complete the remaining work within the Contract Time, or any proper extension thereof granted by the DISTRICT, CONTRACTOR shall pay DISTRICT zero Dollars (\$0.00) for each day that expires after the time specified in paragraph 4.1 for completion and readiness for final payment. CONTRACTOR expressly acknowledges that the sum above specified is not manifestly unreasonable under the circumstances existing at the time this Agreement is entered into.

5. Contract Price

The DISTRICT agrees to pay and the CONTRACTOR agrees to accept in full consideration for the performance of the Contract, subject to additions and deductions as provided in the Base Bid amount of **Seven Thousand Six Hundred dollars** (\$7,600) ("Contract Price").

The acceptance by CONTRACTOR of the final payment shall constitute a waiver of all claims against the DISTRICT under or arising out of this Agreement.

6. PREVAILING WAGES

Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the DISTRICT and are also available from the Director of the Department of Industrial Relations.

The following are hereby referenced and made a part of this Agreement and TRADE CONTRACTOR stipulates to the provisions contained therein.

- 6.1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)

6.2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 & 4 (Section 16000 et seq.)

6.3. The DISTRICT's Labor Compliance Program

7. Contractor's Representation

In order to induce DISTRICT to enter into this Agreement, CONTRACTOR makes the following representations:

6.1 Due Diligence

CONTRACTOR has familiarized itself with the nature and extent of the contract documents, work, site locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

6.2 Insurance

(a) CONTRACTOR is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and the CONTRACTOR will comply with such provisions before commencing the performance of the work of this Contract.

(b) CONTRACTOR shall maintain such other insurance as required in the Contract Documents

6.3 Affidavit of Payment of Labor, Materials, and Subcontracts

After the completion of the work contemplated by this Contract, the CONTRACTOR will file with the DISTRICT an "Affidavit," sworn to before a Notary Public, stating that all workers and persons employed, all firms supplying the material, and all subcontractors upon the project have been paid in full and that there are no bills outstanding against the project for either labor or materials. The filing of the Affidavit by the CONTRACTOR shall be a condition precedent to the making, by the DISTRICT, of the final payment due under the terms of this Agreement.

8. General Provisions

8.1 Final Payment

The work will be inspected by an agent of the DISTRICT for acceptance promptly upon receipt of notice from the CONTRACTOR that the work required under the Contract Documents has been completely performed. Within ten (10) days after the date of acceptance by an agent of the DISTRICT, the DISTRICT shall cause to be filed in the Office of the County Recorder of San Bernardino County a Notice of Completion of the work herein agreed to be done by the CONTRACTOR. Upon the expiration of thirty-five (35) days after the filing of such Notice of Completion of the work, the DISTRICT shall pay to the CONTRACTOR the amount remaining after deduction from the amount of value stated in the first mentioned certificate all such sums as shall heretofore have been paid to the

CONTRACTOR under any of the provisions of the Contract Documents, including any sum or sums of money which by the terms hereof the DISTRICT is or may be authorized or required to retain.

8.2 Applicable Law and Venue

The Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a Court of competent jurisdiction in the County of San Bernardino, State of California.

8.3 Arbitration of Disputes

Any dispute or controversy arising out of, under, in connection with, or relative to this Agreement, any amendments thereto or a breach thereof, shall be submitted to arbitration in accordance with the following procedures:

A party desiring arbitration (the "First Party") shall give written notice to the other party ("Second Party"), which notice shall contain a general description of the controversy to be submitted to arbitration and shall designate, by name, address and telephone number, three (3) proposed arbitrators acceptable to the First Party, each of whom have agreed to act as arbitrator if selected. If the Second Party agrees upon one of the three proposed arbitrators, the Second Party shall so advise the First Party in writing within ten (10) business days of such agreement. If the Second Party fails to agree to the selection of one of the three proposed arbitrators within such ten (10) business day period, each party shall select one (1) outside party to select an arbitrator and the two (2) arbitrators so selected shall together agree on an arbitrator within ten (10) business days of their selection.

The selected arbitrator promptly shall give written notice of the hearing, which shall take place within sixty (60) days of the date of such selection or at such other date as is selected by the arbitrator and agreed to by the parties, at a location of the arbitrator's choosing in San Bernardino County, California.

The cost of the arbitration shall be paid one-half (1/2) by the First Party and one-half (1/2) by the Second Party. Except as otherwise provided herein, the arbitration shall be conducted and enforced in accordance with the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedures.

8.4 Assignment

This Agreement is neither assignable nor transferable by either party, or by operation of law, without the consent in writing of the other party. Consent by either party to one or more assignments or transfers shall not constitute consent to a subsequent assignment or transfer.

8.5 Attorney's Fees and Costs

In the event any action or arbitration is instituted by a party hereto to any of the terms or provisions hereof, the prevailing party in such action or

arbitration shall be entitled to such reasonable fees, costs and expenses as to be fixed by the Court or arbitrator.

8.6 Binding Effect

This Agreement shall and the terms contained herein shall be binding upon and shall inure to the benefit of all parties, their respective assigns, executors, administrators, heirs, and successors, but nothing herein shall be construed as an authorization or right of any party to assign his/her rights or obligations hereunder.

8.7 Captions

The captions of the various articles and paragraphs of this Agreement are for the convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement, or of any part or parts of this Agreement.

8.8 Enforceability

It is agreed that the rights granted to the PARTIES hereunder are of a special and unique kind and character and that, if there is a breach by any party of any material provision of this document, the other party or parties would not have any adequate remedy at law. It is expressly agreed, therefore, that the rights of the PARTIES hereunder may be enforced by an action for specific performance and such other equitable relief as is provided under the laws of the State of California.

8.9 Entire Agreement

This Agreement contains the entire agreement of the PARTIES and supersedes any prior verbal or written statements or agreements among them. No supplement, modification, amendment or waiver of any provision of this Agreement, shall be binding unless executed in writing by all parties.

8.10 Interpretation

Should any provision of this Agreement require interpretation by a Court of Law, it is agreed by the parties that the Court interpreting or construing this Agreement shall not apply a presumption that the terms of this Agreement shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who by him/herself or through his/her agent prepared such document, it being agreed that the agents of all parties have participated in the preparation of this Agreement.

8.11 Notices

Any notice required or permitted to be given by this Agreement shall either be personally delivered, or in lieu of such personal delivery shall be considered given two (2) days after such notice is deposited in the United States mail, postage prepaid, certified return receipt requested, and addressed to the other party to receive notice at the following addresses:

If to DISTRICT: San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

If to CONTRACTOR: Hampton Tedder Electric Co, Inc.
P.O. Box 2128
Montclair, CA 91763

8.12 Partial Invalidity

If any provision herein is held to be void, invalid, or unenforceable by Court of competent jurisdiction, the remaining provisions shall nevertheless continue in full force and effect.

8.13 Waiver or Failure of Condition

The failure of either party to enforce any term or condition of this Agreement, on the date it is to be performed, shall not be construed as a waiver of that party's right to enforce this, or any other, term or condition or this Agreement at any later date, or shall such failure operate as a waiver of any term, covenant, or condition of this Agreement.

IN WITNESS WHEREOF, _____ and the Board of Trustees of the
(PRINT NAME)

San Bernardino Community College District have caused this Agreement, consisting of pages exclusive of exhibits, to be subscribed by its duly authorized officers as of the day and year first above written.

SAN BERNARDINO COMMUNITY
COLLEGE DISTRICT

Signature
Charlie Ng, Interim Vice Chancellor
of Fiscal Services.
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

CONTRACTOR

Thomas C Jamberer

Signature
Hampton Tedder Electric Co, Inc.
PO Box 2128
Montclair, CA 91763

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Proposal for Architectural Services at SBVC from LPA, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from LPA, Inc. in the amount of \$68,500.00 for architectural services for the Site Signage project at SBVC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, LPA, Inc. is being recommended to perform architectural services for the San Bernardino Valley College Campus Measure M Site Signage Project.

ANALYSIS

LPA, Inc. will perform architectural services for:

- 1) Program development and DSA approved construction documents.
- 2) Bid activities and analysis.
- 3) Architectural responsibilities during the construction administration phase.
- 4) Estimation of construction costs.
- 5) Project and DSA close-out.

The negotiated fee for these services is \$68,500.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.



PROJECT SCOPE

The San Bernardino Valley College Site Signage Project will be designed for the San Bernardino Community College District. The project is located on the Valley College Campus in San Bernardino California. The Site Signage Project will provide a concise signage program to enhance the way finding experience on campus. The limit of work for this project is broad as it is defined by the edges of the campus – Mt Vernon Street, Esperanza Street, K Street and Grant Avenue. LPA has completed the conceptual design of a signage family of eight (8) different sign types to accommodate the necessary way finding elements requested by the College. Design and organization of these signage types, appropriate site selection (including site recovery plans) and cohesive graphic style will be provided in this phase of the Site Signage Project. Engineering of sign bases/footings and electrical provisions, processing through the Division of the State Architect and construction administration services will also be provided to bid and build the Site Signage Project as defined by the Conceptual Signage Package dated 11-18-2010. Work will begin in February 2011 with an anticipated completion date of July 2013 (as phased by the District).

FEE SCHEDULE

LPA is proposing a fixed fee of \$68,500 for Basic Services plus Expenses. We anticipate that the project will be limited to the Valley College campus and will be designed and constructed within the next two years. LPA proposes Basic Services Fee as listed by phase below.

BASIC SERVICES FEE		
Phase	Fee%	Fee Amount
Design Development	25%	\$ 17,125
Working Drawings	50%	\$ 34,250
Bidding	2%	\$ 1,370
Construction	20%	\$ 13,700
Close Out	3%	\$ 2,055
TOTAL BASIC SERVICE FEE	100%	\$ 68,500

The following consultants are included within the general Scope as Basic Services:

Signage Fabrication Consultant	The Design Factor
Signage Design	LPA
Civil Engineer	LPA
Structural Engineer	LPA
Electrical Engineer	LPA
Landscape Design	LPA
Graphics	LPA

Final selection of basic services consultants/team members above will be subject to SBCCD approval.

The following services are not included in this proposal.

- Site Topographic and/or Aerial Survey
- Geotechnical Services
- Underground Utility Verification
- Asbestos Abatement Survey
- As Built Drawings of Existing Conditions
- Specialty Lighting Design
- Vibration Control
- LEED Consulting & Processing

LPA's BASIC HOURLY RATE SCHEDULE

Principal	\$195.00
Senior Project Director	\$175.00
Project Director	\$155.00
Senior Project Manager	\$145.00
Managing Professional	\$135.00
Senior Professional	\$120.00
Professional	\$110.00
Professional Staff	\$100.00
Intermediate Staff	\$ 90.00
Staff	\$ 80.00
Support Specialist	\$ 70.00
Clerical Staff	\$ 65.00
Intern	\$ 55.00

NOTE: These rates became effective April 1, 2008 and are subject to change annually.

Scope of Work

The scope of work includes Design Development and Construction Documents, Division of the State Architect submittal and processing, Bidding and Construction Support Services and DSA Closeout. Services will include:

- Participate in meetings with the Program manager and Valley College personnel during the design development phase
- Participate in monthly Cabinet Meetings with the Program Manager and the Valley College personnel and other project architects for campus coordination
- LPA will provide (5) sets of prints and specifications at conclusion of design development and construction drawing phases for college review and acceptance
- Perform field investigation to verify existing above ground conditions
- Produce record documents using AutoCAD
- Provide CSI format specifications in book form
- Coordinate with DSA for approval of plans



During the construction phase LPA will attend job site meetings with the construction manager to observe project status, resolve coordination issues and verify construction is proceeding according to contract documents. LPA will provide the following services during the construction phase:

- Project manager will attend owner meetings during the construction period
- Review contractor submittals
- Respond to Request for Information (RFI)
- Completed project punch list after substantial completion of project

EXPENSES

Expenses such as the following are included in the overall Project fee for Design services:

- a. Telephone charges
- b. Charges for materials relating to presentation boards, in-house models or in-house renderings of the project.
- c. Expenses for reproductions of drawings, plans and construction documents, including CAD plotting for coordination, checking, agency approvals, Record Documents and District Approval milestone sets as described below:
 - One CD of electronic submittal files
 - Four half size copies of submittal
 - Four full size copies of submittal
 - Four photocopy sets of specification
 - Four copies of structural calcs
 - Four copies of Cost Estimate
- d. Typical in-house expenses such as facsimile and photocopies.
- e. Travel expenses including mileage inside the Southern California area.
- f. Photographs and other special reproductions required for the project during the design and documentation phase.
- g. Miscellaneous expenses incurred at the discretion of the architect, during the programming, design, documentation and construction administration phases.
- h. Delivery of reproductions and submittals during the Construction Administration phase.

Expenses such as the following are excluded from the fee for design services and shall be reimbursed by the District at cost without additional mark-up:

- a. Expenses for CAD plotting of drawings, plans and construction documents beyond those described above or as described in the Architectural Services Agreement.
- b. Expenses for reproduction of drawings, plans, construction documents and specifications beyond those described above or as described in the Architectural Services Agreement.
- c. Expenses for reproduction of drawings, plans, renderings, construction documents and specifications for bidding purposes.
- d. Photographs, renderings and other special reproductions required for the project during construction.
- e. Travel expenses including mileage or travel outside the Southern California area.
- f. Miscellaneous items not mentioned in the expenses included section during all phases of programming, design and construction.
- g. Agency and Plan Check submittal fee
- h. Permit or construction fees

LPA, Inc.
 Orange County Office

Steve Flanagan, AIA, LEED® AP
 Principal

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Proposal for Engineering Services at SBVC from P2S Engineering, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve a proposal from P2S Engineering, Inc. in the amount of \$125,000.00 for engineering services for the Sewer Upgrades project at SBVC.

OVERVIEW

In September 2009 an updated Professional Services Screening & Recommendation Process for Measure M Projects was presented to the Board. The goals of that process are to 1) reach out to the professional services community twice a year through publications, professional organizations, and other means, and 2) establish Screening Advisory Committees comprised of District and College stakeholders to develop evaluation and rating criteria, and interview and recommend firms for appointment by the Board of Trustees.

As a result of this process, P2S Engineering, Inc. is being recommended to perform engineering services for the San Bernardino Valley College Campus Measure M Sewer Upgrades Project.

ANALYSIS

P2S Engineering, Inc. will perform engineering services for:

- 1) Program development and design phase activities.
- 2) Plans in AutoCAD and specifications in CSI format per contract requirements.
- 3) Field investigation to verify existing conditions.
- 4) Coordination with DSA for approval of bid set.
- 5) Bid activities and analysis.
- 6) Responsibilities during the construction administration phase.
- 7) Completion of project punch list after substantial completion of project.
- 8) Record drawings based on legible, red-lined contractor drawings.

The negotiated fee for these services is \$125,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.



January 10, 2011

Kitchell/BRJ
114 S. Del Rosa Avenue
San Bernardino, CA 92408-0108

Attention: Mr. Michael Vollebregt
Program Manager

Subject: ENGINEERING SERVICE PROPOSAL FOR SBVC SEWER UPGRADES PROJECT

Dear Del,

Thank you for presenting us with the opportunity to propose on this project. Per our conversation, following is our fee proposal to provide engineering services for SBVC sewer upgrades.

The scope of this proposal includes Schematic Design, Design Development, Construction Documents, Department of State Architect Submittal, Bidding and Construction Support services. Services have been estimated per the following assumptions:

Common Scope:

- A. Participate in meetings with the Program Manager and Valley College personnel during the design phase.
- B. Provide prints and specifications per contract requirements.
- C. Perform field investigation to verify existing conditions.
- D. Produce all drawings using AutoCAD.
- E. Provide CSI format specifications in book form.
- F. Coordinate with DSA for approval of plans.
- G. Review sewer line videos as previously provided by Kitchell, coordination and project meetings.

Scope of Work

- A. Sewer Repair Manhole #5-7
 - 1. Provide limited topographic survey along alignment of the existing sewer line from manhole #5 to manhole #7. Survey will include horizontal and vertical confirmation of existing manholes to be used for design.
 - 2. Provide sewer improvement plans for the repair of the existing sewer line from manhole #5 to manhole #7, including plan and profile. Provide project specifications, sewer calculations to confirm pipe capacity (existing flows from Utility Infrastructure Master Plan, dated October 29, 2010 will be utilized), one site visit, and project deliverables.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Michael Vollebregt
SBCCD Valley College Sewer Upgrades Project

January 10, 2011

Page 2 of 3

B. Sewer Repair Manhole #7-10B

1. Provide limited topographic survey along alignment of the existing sewer line from manhole #7 to manhole #10B. Survey will include horizontal and vertical confirmation of existing manholes to be used for design.
2. Provide private sewer improvement plans for the repair of the existing sewer line from manhole #7 to manhole #10B, including plan and profile. Provide project specifications, sewer calculations to confirm pipe capacity (existing flows from Utility Infrastructure Master Plan, dated October 29, 2010 will be utilized), one site visit, and project deliverables.
3. Provide process public sewer improvement plans for the portion of proposed sewer within 'K' and Grant Street. This includes sewer plan and profiles drawings, traffic control, sewer calculations, agency processing, revisions, submittals, and deliverables. It is assumed that the sewer will be a public facility within the public right-of-way, no provisions for a private sewer have been considered, should sewer become private, additional scope may be required.
4. Participate in project coordination meetings with the City of San Bernardino.

C. Sewer Repair Manhole #15-16

1. Provide limited topographic survey along alignment of the existing sewer line from manhole #15 to manhole #16. Survey will include horizontal and vertical confirmation of existing manholes to be used for design.
2. Provide private sewer improvement plans for the repair of the existing sewer line from manhole #15 to manhole #16, including plan and profile. Provide project specifications, sewer calculations to confirm pipe capacity (existing flows from Utility Infrastructure Master Plan, dated October 29, 2010 will be utilized), one site visit, and project deliverables.

D. Sewer Repair Manhole #1-3

1. Provide limited topographic survey along alignment of the existing sewer line from manhole #1 to manhole #3. Survey will include horizontal and vertical confirmation of existing manholes to be used for design.
2. Provide private sewer improvement plans for the repair of the existing sewer line from manhole #15 to manhole #16, including plan and profile. Provide project specifications, sewer calculations to confirm pipe capacity (existing flows from Utility Infrastructure Master Plan, dated October 29, 2010 will be utilized), one site visit, and project deliverables.

Construction Support Services

- A. Project manager will attend seven (7) meetings during the construction period.
- B. Review contractor's submittals for compliance with the construction documents.
- C. Respond to request for information (RFI) from the College and contractor. Prepare necessary documents for proposed changes.
- D. Complete project punch list after substantial completion of project.
- E. Provide record drawings based on legible, red-lined contractor drawings.

Schedule

P2S will provide construction documents per schedule developed and agreed upon with and the Program Manager and College.

Engineering Services Proposal to:

Kitchell/BRJ, Mr. Michael Vollebregt
SBCCD Valley College Sewer Upgrades Project

January 10, 2011

Page 3 of 3

Assumptions:

- A. We have assumed that the College will provide the following items:
1. Plan check and permit fees
 2. Geotechnical report
 3. Civil site survey

Fees

P2S proposes to provide the Sewer Upgrades design scope of work indicated above as Fixed Fee of **ONE HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$125,000)**.

Reimbursables and fees will be invoiced monthly based on our prime agreement with Valley College.

Please call if you have any questions regarding this proposal. We look forward to working with you and the College on this project.

Regards,

P2S Engineering, Inc.



Ivan Thomas, P.E.
Principal

IT/hs
110110 P3826 SBVC Sewer Proposals

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Amendment 002 to the AEI-CASC
Professional Survey Services Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to the AEI-CASC Professional Survey Services contract at CHC in the amount of \$107,047.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

The original contract value was established to cover the consultant services for the design phase of the project. This amendment is for providing services for the construction phase of the product and includes construction surveying, staking, and field engineering which, per the SBCCD standard general conditions, is paid for by the owner. AEI-CASC was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, AEI-CASC will be providing these services for both the Parking Access and Lighting and Science Modular Classrooms projects.

ANALYSIS

The effect of this amendment will be an addition of \$107,047.00 to the AEI-CASC Consulting contract, resulting in a revised contract amount of \$139,807.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure M.

AEI-CASC CONSULTING CONTRACT AMENDMENT: 002

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: AEI-CASC Consulting
937 South Via Lata, Suite 500
Colton, CA 92324

Brief Description:

This amendment is for providing construction surveying, staking, and field engineering, which per the SBCCD standard general conditions is paid for by the owner. AEI-CASC was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, AEI-CASC will be providing the construction surveying, staking, and field engineering for both the PAL and Science Modular Classrooms projects.

Attachments:

- Kitchell/BRj/Seville project memo's PAL 006 & Science Mods 004 (2 pages)
- AEI-CASC Consulting PAL & Science Mods proposal (6 pages)

Costs:

\$107,047.00 = Total amount of this Amendment

The original Contract Sum	\$21,384.00
Net change by previous Amendments	\$11,376.00
The Contract Sum prior to this Amendment	\$32,760.00
The Contract Sum will be increased by this Amendment	\$107,047.00
The new Contract Sum including this Amendment	\$139,807.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes AEI-CASC Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to AEI-CASC Consulting contract with SBCCD.

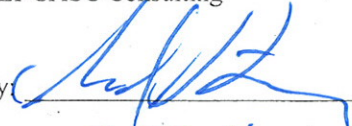
Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

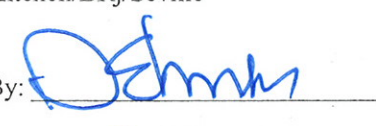
Authorized:

CONSULTANT
AEI-CASC Consulting

PROGRAM MANAGER
Kitchell/BRj/Seville

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 2-22-11

DATE: 2-28-11

DATE:

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: February 18, 2011

No - M CHC PAL 006

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Parking Lot / ADA / Lighting Improvement (PAL)
Construction Surveying, Staking, and Field Engineering

NARRATIVE:

As stated in the SBCCD standard general conditions construction surveying, staking, and field engineering is paid for by the owner. This is in order to maintain continuity, clarity, and simplicity throughout the course of the project. This expense is budgeted and will be paid within the specific project budgets established for Measure M.

Per section 01 71 23 *Field Engineering* the owner is to pay for the following construction surveying, staking, and field engineering: property boundaries, rough grade staking, storm drain system (site and off-site areas), curb / curb & gutter / "v" gutter (site and off-site areas), sewer/electrical stakes (site and off-site areas), domestic / fire water / gas lines (site and off-site areas), retaining / planting / seat wall staking, and site and off-site work stakes. The trade contractors will provide any additional surveying, staking, and field engineering if required at their own expense.

AEI-CASC was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, AEI-CASC will be providing the construction surveying, staking, and field engineering for the PAL project. Attached is their negotiated proposal.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve the proposal from AEI-CASC in the amount of \$80,315.00 for construction survey, staking, and field engineering for the PAL project. This along with a proposal for the same activity on the Science Modular Classrooms project will be submitted for approval under AEI-CASC contract amendment #2. The total for contract amendment #2 will be \$107,047.00. AEI-CASC's new contract amount will be \$139,807.00.

Attachments: AEI-CASC proposal w/ date stamp February 17, 2011

Cc: Del Benson; Bruce McDonald - Kitchell/BRj/Seville
File

SCOPE OF SERVICES

KITCHELL/BRJ/SEVILLE

CONSTRUCTION STAKING

FEB 17 2011

A. PROPERTY BOUNDARIES

AEI-CASC Consulting will provide boundaries of work.

B. ROUGH GRADE STAKING

AEI-CASC Consulting will:

- I. Established temporary bench control.
- II. Stake site at 50 ft grid, grade breaks, angle points, B.C.'s and E.C.'s.

C. FOUNDATION CONSTRUCTION

AEI-CASC Consulting will:

- I. Establish horizontal and vertical control.
- II. Provide building pad certification and As-builts for District.
- III. Provide bench marks in each area for vertical control.

D. STORM DRAIN SYSTEM (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Stake at +/- 25 ft intervals (lines and grades).
- II. Stake catch basins.
- III. Stake manholes; including rim and invert elevations.
- IV. Stake invert elevations at all grade breaks.

E. CURB, CURB & GUTTER, "V" GUTTER (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Set stakes at +/- 50 ft centers.
- II. Stake beginning of curve and/or radius.
- III. Stake end of curve and/or radius.
- IV. Stake grade breaks.
- V. Stake angle points.
- VI. Stake radius points.
- VII. Stake curb & gutter, cross gutter, v-gutter, swales, aprons, drive approaches headers, B.C.'s E.C.'s grade breaks and curb face/local depressions.

F. SEWER/ELECTRIC STAKES (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Stake manholes; including rim and invert elevations.
- II. Stake sewer mains (25 ft intervals-line and grade), manholes, cleanouts, angle points, grade breaks and laterals.
- III. Stake main utility lines and all vaults.

G. DOMESTIC, FIRE WATER & GAS LINES (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will stake +/- 50 ft intervals—line and grade, angle points, laterals, appurtenance, and devices.

H. RETAINING/PLANTING/SEAT WALL STAKING

AEI-CASC Consulting will stake +/- 50 ft intervals, angles points, and radius points and grade elevations.

I. SITE AND OFF-SITE WORK STAKES

AEI-CASC Consulting will:

- I. Stake redwood header and edge of pavement at 25 ft intervals.
- II. Stake light standards—two (2) stakes each.

AEI-CASC will provide cut sheets daily.

MISCELLANEOUS SURVEYING

AEI-CASC Consulting will provide two-person crew, plus office time for surveying on an as needed basis. This item will be billed only as incurred in accordance with our standard hourly fee rate schedule and when requested and approved by the District Construction Manager.

PROJECT FEES

A. PROPERTY BOUNDARIES	\$11,900.00
B. ROUGH GRADE STAKING	\$11,376.00
C. FOUNDATION CONSTRUCTION	\$4,550.00
D. STORM DRAIN SYSTEM (SITE AND OFF-SITE AREAS)	\$6,825.00
E. CURB, CURB & GUTTER, "V" GUTTER (SITE AND OFF-SITE AREAS)	\$11,376.00
F. SEWER/ELECTRIC STAKES (SITE AND OFF-SITE AREAS)	\$6,825.00
G. DOMESTIC, FIRE WATER & GAS LINES (SITE AND OFF-SITE AREAS)	\$4,550.00
H. RETAINING/PLANTING/SEAT WALL STAKING	\$12,513.00
I. SITE AND OFF-SITE WORK STAKES	\$10,400.00
AMOUNT OF TOTAL CONTRACT (NOT TO EXCEED):	<u>\$80,315.00</u>

***Note:** Time is to be billed only as incurred on a time and material basis in accordance with our standard hourly fee rate schedule and not to exceed the total contract amount. Additional time will be billed on a time and material basis in accordance with our standard hourly fee rate schedule and will be covered under a separate contract addendum as approved and authorized by the Client.*

Exhibit A, Attachment C
 AEI-CASC Engineering, Inc.
 dba AEI-CASC Consulting
 Hourly Fee Rate Schedule

General

President/Principal	\$180.00
Clerical/Miscellaneous Office Work	\$65.00

Civil

Engineering Director	\$149.00
Senior Project Manager/ Project Manager	\$141.00
Assistant Project Manager/Senior Project Engineer	\$122.00
Senior Designer/Project Engineer/Calculator	\$113.00
Design Engineer/Designer	\$108.00
CADD Designer	\$99.00
Senior CADD Drafter	\$92.00
CADD Drafter	\$70.00

Water Quality Services

Engineering Director	\$149.00
Senior Project Manager/ Project Manager	\$141.00
Assistant Project Manager/Senior Project Engineer	\$122.00
Project Engineer	\$115.00
Scientist	\$108.00
Senior Field Inspector	\$104.00
Environmental Analyst I	\$89.00
Environmental Analyst II	\$98.00
Field Inspector I	\$89.00
Field Inspector II	\$98.00
Two Person Sampling Crew	\$194.00

Construction Management

Resident Engineer	\$132.00
Assistant Resident Engineer	\$122.00
Senior Field Inspector	\$104.00
Field Inspector 1	\$89.00
Field Inspector 2	\$98.00

Planning

Planning Director	\$143.00
Project Manager	\$130.00
Senior Planner	\$122.00
Planner	\$108.00
Assistant Planner	\$93.00

Survey

Three Person Survey/GPS Crew	\$263.00
Two Person Survey/GPS Crew	\$237.00
One Person Survey/GPS Crew	\$206.00
Senior Project Manager/ Project Manager	\$141.00
Survey Analyst	\$113.00

Other

Litigation Consultant/Expert Witness	\$363.00
Computer Time	\$33.00

REIMBURSABLE EXPENSES

The following expenses will be billed at cost plus 15%:

- **Reproduction Services:** Includes blueprinting, copying, printing and plotting. In-house plots will be billed at \$6.00 per sheet for each client set and for a final in-house review set. The client is welcome to contract directly with an outside reprographic firm for those services not provided in-house.
- **Rental Equipment and Fees:** Any equipment rental and any fees advanced by our firm including plan check and filing fees.
- **Commercial Delivery Services:** Including Express Mail, Federal Express, UPS and independent courier services.
- **In-House Pick-Up and Delivery Services:** These services provided by our firm will be reimbursed at \$44.00 per hour. In addition, mileage will be billed at \$.66 per mile with no markup.
- **Travel Expenses:** Mileage to and from the job site will be billed at a rate of \$.66 per mile with no markup and travel time for survey crews will be billed at \$90.00 per hour, per man, each-way. Airfare will be billed at cost plus 15%.
- **Per Diem:** Per diem for overnight stays will be billed at \$134 per day, per man.
- **Waiver of Subrogation:** If the client requires a *Waiver of Subrogation for Workman's Compensation Insurance*, the client will be required to pay the additional insurance premium for this request. The approximate amount for the waiver is \$250.00.

NOTE: Invoicing will be submitted on a monthly, progressive cycle.

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: February 18, 2011

No - CHC SCIENCE MODULARS 004

TO: Bruce Baron
Interim Chancellor
San Bernardino Community College District (SBCCD)

FROM: Bruce McDonald
Senior Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Science Modular Classrooms
Construction Surveying, Staking, and Field Engineering

NARRATIVE:

As stated in the SBCCD standard general conditions construction surveying, staking, and field engineering is paid for by the owner. This is in order to maintain continuity, clarity, and simplicity throughout the course of the project. This expense is budgeted and will be paid within the specific project budgets established for Measure M.

Per section 01 71 23 *Field Engineering* the owner is to pay for the following construction surveying, staking, and field engineering: property boundaries, rough grade staking, storm drain system (site and off-site areas), curb / curb & gutter / "v" gutter (site and off-site areas), sewer/electrical stakes (site and off-site areas), domestic / fire water / gas lines (site and off-site areas), retaining / planting / seat wall staking, and site and off-site work stakes. The trade contractors will provide any additional surveying, staking, and field engineering if required at their own expense.

AEI-CASC was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, AEI-CASC will be providing the construction surveying, staking, and field engineering for the Science Modular Classrooms project. Attached is their negotiated proposal.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve the proposal from AEI-CASC in the amount of \$26,732.00 for construction survey, staking, and field engineering for the Science Modular Classrooms project. This along with a proposal for the same activity on the PAL project will be submitted for approval under AEI-CASC contract amendment #2. The total for contract amendment #2 will be \$107,047.00. AEI-CASC's new contract amount will be \$139,807.00.

Attachments: AEI-CASC proposal w/ date stamp February 17, 2011

Cc: Del Benson - Kitchell/BRj/Seville
File

SCOPE OF SERVICES

KITCHELL/BRJ/SEVILLE

CONSTRUCTION STAKING

FEB 17 2011

A. PROPERTY BOUNDARIES

AEI-CASC Consulting will provide boundaries of work.

B. ROUGH GRADE STAKING

AEI-CASC Consulting will:

- I. Established temporary bench control.
- II. Stake site at 50 ft grid, grade breaks, angle points, B.C.'s and E.C.'s.

C. FOUNDATION CONSTRUCTION

AEI-CASC Consulting will:

- I. Establish horizontal and vertical control.
- II. Provide building pad certification and As-builts for District.
- III. Provide bench marks in each area for vertical control.

D. STORM DRAIN SYSTEM (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Stake at +/- 25 ft intervals (lines and grades).
- II. Stake catch basins.
- III. Stake manholes; including rim and invert elevations.
- IV. Stake invert elevations at all grade breaks.

E. CURB, CURB & GUTTER, "V" GUTTER (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Set stakes at +/- 50 ft centers.
- II. Stake beginning of curve and/or radius.
- III. Stake end of curve and/or radius.
- IV. Stake grade breaks.
- V. Stake angle points.
- VI. Stake radius points.
- VII. Stake curb & gutter, cross gutter, v-gutter, swales, aprons, drive approaches headers, B.C.'s E.C.'s grade breaks and curb face/local depressions.

F. SEWER/ELECTRIC STAKES (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will:

- I. Stake manholes; including rim and invert elevations.
- II. Stake sewer mains (25 ft intervals-line and grade), manholes, cleanouts, angle points, grade breaks and laterals.
- III. Stake main utility lines and all vaults.

G. DOMESTIC, FIRE WATER & GAS LINES (SITE AND OFF-SITE AREAS)

AEI-CASC Consulting will stake +/- 50 ft intervals—line and grade, angle points, laterals, appurtenance, and devices.

H. RETAINING/PLANTING/SEAT WALL STAKING

AEI-CASC Consulting will stake +/- 50 ft intervals, angles points, and radius points and grade elevations.

I. SITE AND OFF-SITE WORK STAKES

AEI-CASC Consulting will:

- I. Stake redwood header and edge of pavement at 25 ft intervals.
- II. Stake light standards—two (2) stakes each.

AEI-CASC will provide cut sheets daily.

MISCELLANEOUS SURVEYING

AEI-CASC Consulting will provide two-person crew, plus office time for surveying on an as needed basis. This item will be billed only as incurred in accordance with our standard hourly fee rate schedule and when requested and approved by the District Construction Manager.

PROJECT FEES

A. PROPERTY BOUNDARIES	\$1,706.00
B. ROUGH GRADE STAKING	\$2,844.00
C. FOUNDATION CONSTRUCTION	\$5,119.00
D. STORM DRAIN SYSTEM (SITE AND OFF-SITE AREAS)	\$2,844.00
E. CURB, CURB & GUTTER, "V" GUTTER (SITE AND OFF-SITE AREAS)	\$1,706.00
F. SEWER/ELECTRIC STAKES (SITE AND OFF-SITE AREAS)	\$4,550.00
G. DOMESTIC, FIRE WATER & GAS LINES (SITE AND OFF-SITE AREAS)	\$2,844.00
H. RETAINING/PLANTING/SEAT WALL STAKING	\$2,844.00
I. SITE AND OFF-SITE WORK STAKES	\$2,275.00
AMOUNT OF TOTAL CONTRACT (NOT TO EXCEED):	<u>\$26,732.00</u>

***Note:** Time is to be billed only as incurred on a time and material basis in accordance with our standard hourly fee rate schedule and not to exceed the total contract amount. Additional time will be billed on a time and material basis in accordance with our standard hourly fee rate schedule and will be covered under a separate contract addendum as approved and authorized by the Client.*

Exhibit A, Attachment C
 AEI-CASC Engineering, Inc.
 dba AEI-CASC Consulting
 Hourly Fee Rate Schedule

General

President/Principal	\$180.00
Clerical/Miscellaneous Office Work	\$65.00

Civil

Engineering Director	\$149.00
Senior Project Manager/ Project Manager	\$141.00
Assistant Project Manager/Senior Project Engineer	\$122.00
Senior Designer/Project Engineer/Calculator	\$113.00
Design Engineer/Designer	\$108.00
CADD Designer	\$99.00
Senior CADD Drafter	\$92.00
CADD Drafter	\$70.00

Water Quality Services

Engineering Director	\$149.00
Senior Project Manager/ Project Manager	\$141.00
Assistant Project Manager/Senior Project Engineer	\$122.00
Project Engineer	\$115.00
Scientist	\$108.00
Senior Field Inspector	\$104.00
Environmental Analyst I	\$89.00
Environmental Analyst II	\$98.00
Field Inspector I	\$89.00
Field Inspector II	\$98.00
Two Person Sampling Crew	\$194.00

Construction Management

Resident Engineer	\$132.00
Assistant Resident Engineer	\$122.00
Senior Field Inspector	\$104.00
Field Inspector 1	\$89.00
Field Inspector 2	\$98.00

Planning

Planning Director	\$143.00
Project Manager	\$130.00
Senior Planner	\$122.00
Planner	\$108.00
Assistant Planner	\$93.00

Survey

Three Person Survey/GPS Crew	\$263.00
Two Person Survey/GPS Crew	\$237.00
One Person Survey/GPS Crew	\$206.00
Senior Project Manager/ Project Manager	\$141.00
Survey Analyst	\$113.00

Other

Litigation Consultant/Expert Witness	\$363.00
Computer Time	\$33.00

REIMBURSABLE EXPENSES

The following expenses will be billed at cost plus 15%:

- **Reproduction Services:** Includes blueprinting, copying, printing and plotting. In-house plots will be billed at \$6.00 per sheet for each client set and for a final in-house review set. The client is welcome to contract directly with an outside reprographic firm for those services not provided in-house.
- **Rental Equipment and Fees:** Any equipment rental and any fees advanced by our firm including plan check and filing fees.
- **Commercial Delivery Services:** Including Express Mail, Federal Express, UPS and independent courier services.
- **In-House Pick-Up and Delivery Services:** These services provided by our firm will be reimbursed at \$44.00 per hour. In addition, mileage will be billed at \$.66 per mile with no markup.
- **Travel Expenses:** Mileage to and from the job site will be billed at a rate of \$.66 per mile with no markup and travel time for survey crews will be billed at \$90.00 per hour, per man, each-way. Airfare will be billed at cost plus 15%.
- **Per Diem:** Per diem for overnight stays will be billed at \$134 per day, per man.
- **Waiver of Subrogation:** If the client requires a *Waiver of Subrogation for Workman's Compensation Insurance*, the client will be required to pay the additional insurance premium for this request. The approximate amount for the waiver is \$250.00.

NOTE: Invoicing will be submitted on a monthly, progressive cycle.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Del Benson, Program Manager, Kitchell/BRj

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Bond Measure P construction change orders and amendments, as listed below. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College –Learning Resource Center						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Anderson Charnesky Structural	CO-02	\$3,421,300	\$ 5 2,533	\$ 80,823	\$ 3,554,656	3.90%
Caston Plastering & Drywall	CO-04	\$1,415,585	\$ 72,221	\$ 1,720	\$ 1,489,526	5.23%
EJ Enterprises	CO-02	\$ 293,175	\$ 7,782	\$ 1,206	\$ 302,163	3.07%
Inland Building Construction	CO-03	\$ 648,000	\$ 37,832	\$ 4,991	\$ 690,823	6.61%
Inland Pacific Tile	CO-01	\$ 282,000	\$ 0.00	\$ 2,402	\$ 284,402	0.86%
Lozano Caseworks	CO-02	\$ 509,300	\$ 3,473	\$ 2,860	\$ 515,633	1.25%
Mikes Custom Flooring	CO-02	\$ 248,200	\$ 1,369	\$ 10,594	\$ 260,163	4.82%
Padua Glass Enterprise	CO-03	\$1,940,700	\$ 25,482	\$ 1,104	\$ 1,967,286	1.37%
RGSLA	CO-02	\$ 236, 252	\$ 18,975	\$ -2,316	\$ 252,911	7.06%
RVH Constructors, Inc.	CO-02	\$ 731,000	\$ 5,267	\$ 2,276	\$ 738,543	0.32%
Shanks Electric	CO-05	\$2,850,000	\$ 229,952	\$ 28,363	\$ 3,108,315	9.07%
Southcoast Acoustical Interiors	CO-03	\$ 461,360	\$ 10,921	\$ 6,008	\$ 478,279	3.67%
Western Bay Sheet Metal	CO-04	\$1,349,000	\$ 36,087	\$ 16,800	\$ 1,401,887	3.92%
Total Proposed Changes				\$ 156,831		
Crafton Hills College – Infrastructure 2,3,4,5						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Sierra Landscape	CO-05	\$ 1,623,600	\$ 35,715	\$ 1,477	\$ 1,660,792	2.29%
Total Proposed Changes				\$ 1,477		

Crafton Hills College – CRF						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Arrowhead Mechanical	CO-03	\$ 112,500	\$ 6,890	\$ 304	\$ 119,694	6.39%
Total Proposed Changes				\$ 304		
San Bernardino Valley College – North Hall						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Inland Building Company	CO-09	\$1,264,000	\$ 7,552	\$ 818	\$ 1,272,370	0.67%
Spintar	CO-02	\$1,399,294	\$ 5,867	\$ 19,931	\$ 1,425,092	1.85%
Total Proposed Changes				\$ 20,749		
San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Crowner Sheet Metal	CO-02	\$ 386,300	\$ 2,892	\$ -1,064	\$ 388,128	0.48%
Perfection Glass	CO-04	\$ 443,600	\$ 4,456	\$ 1,064	\$ 449,120	0.24%
RC Construction	CO-03	\$2,409,000	\$ 93,530	\$ 36,829	\$2,539,359	1.51%
Total Proposed Changes				\$ 36,829		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Current submitted construction change orders and amendments for Measure P total \$216,190, which is a 0.21% change from the original total contract amount of \$105,027,860.

The overall impact of amendments and change orders increases the Measure P construction contracts by \$5,661,922.92, resulting in a new overall change order percentage of 5.39%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Anderson Charnesky Structural Steel (ACSS) Amount: \$ 80,823.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Plans omitted structural steel supports; revisions to the steel parapet supports on roof; field work for installing cane bolts; elevator #2 shaft wall removal; detailing for comments made to steel shop drawings; addition of steel at the underside of the deck.

Accountability

This change was not part of the original design scope because: Steel supports were not shown on the plans. Revisions had to be made to the steel parapet supports on the roof designed to high; detailing comments made to the steel shop drawings; added beam to compensate for decking around HVAC shaft.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 3,421,300

The current base contract amount with approved amendments equals \$ 3,421,300

This request is an amendment and results in a revised contract amount of \$

This request is a change order and results in a revised contract amount of \$ 3,554,656

This change order is subject to the 10% rule. It results in a 2.37 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 133,356

or 3.90 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date 02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering and Drywall Amount: \$ 1,720.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Removal and reframing of pony wall; patching of damaged drywall; patch & repair for interior damages.

Accountability

This change was not part of the original design scope because: Verification was needed for pony wall so that others could verify structural connections; removal of sign caused drywall damaged and replaced with alternate sign per Campus request; repair needed for interior damages caused by roof leaks.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>09-11-08</u> in the amount of	\$	<u>1,415,585</u>
The current base contract amount with approved amendments equals	\$	<u>1,415,585</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$	<u> </u>
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$	<u>1,489,526</u>
This change order is subject to the 10% rule. It results in a <u>0.13 %</u> change to the contract.		
The cumulative amount of change orders for this contract equals	\$	<u>73,941</u>
or <u>5.23 %</u> of the contract amount.		

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	Del Benson	<u>02-28-11</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: EJ Enterprises Amount: \$ 1,206

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Change in window frame to hollow metal; adding audible alarm panic exit hardware; addition of Pemko acoustical seals

Accountability

This change was not part of the original design scope because: the window frame was changed from wood to hollow metal; audible alarm panic exit hardware for handicap excessibility.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 293,175

The current base contract amount with approved amendments equals \$ 293,175

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 302,163

This change order is subject to the 10% rule. It results in a 0.42 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 8,988
 or 3.07 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager		02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Construction Amount: \$ 4,991

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: 40 additional locker shelves & keyed locks; sign revision; added black-out shade; cleaning of carpet.

Accountability

This change was not part of the original design scope because: Project change includes added mechanical grill return at public restroom not shown on plans.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 648,000

The current base contract amount with approved amendments equals \$ 648,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 690,823

This change order is subject to the 10% rule. It results in a 0.77 % change to the contract.


The cumulative amount of change orders for this contract equals \$ 42,823

or 6.61 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Pacific Tile Amount: \$ 2,402

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Overtime on Saturday; additional flooring buildup for tile settling; added tile at back side mirror.

Accountability

This change was not part of the original design scope because: Overtime on Saturday for acceleration for opening day; plan conflict with slab edge plan verse the flooring layout plans; additional tile at back side of mirror to create a picture frame border, replace tiles due to Waxie Corporation.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 282,000

The current base contract amount with approved amendments equals \$ 282,000

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 284,402

This change order is subject to the 10% rule. It results in a 0.86 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 2,402
 or 0.86 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager		02-28-11
Del Benson		



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Lozano Caseworks Amount: \$ 2,860

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment *(not subject to 10% limitation)*

 Change Order *(subject to 10% limitation)*

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Added wood trim along lower level stair #3

Accountability

This change was not part of the original design scope because: Addition of wood trim along lower level stair at wall side to conceal gap

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 509,300
 The current base contract amount with approved amendments equals \$ 509,300
 This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 515,633
 This change order is subject to the 10% rule. It results in a 0.57 % change to the contract.
 The cumulative amount of change orders for this contract equals \$ 6,333
 or 1.25 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	Del Benson	<u>02-28-11</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Mikes Custom Flooring Amount: \$ 10,594.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Reducer strips at floor mounted data boxes; backcharges for repair work to the concrete decks; returning allowance identified in scope of work not used on project.

Accountability

This change was not part of the original design scope because: Credit for bamboo base not used in auditorium; repair work to the concrete decks so that flooring could be properly installed.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 248,200

The current base contract amount with approved amendments equals \$ 248,200

- This request is an amendment and results in a revised contract amount of \$
 This request is a change order and results in a revised contract amount of \$ 260,163


This change order is subject to the 10% rule. It results in a 4.27 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 11,963
 or 4.82 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

 02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Padua Glass Enterprise Amount: \$ 1,104.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Extension of thresholds; preparation of door frame.

Accountability

This change was not part of the original design scope because: Thresholds extension on exterior doors to cover the concrete between the door jamb and the walk off mats. Cost for prepping door frame from the contractor.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,940,700

The current base contract amount with approved amendments equals \$ 1,940,700

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,967,286

This change order is subject to the 10% rule. It results in a .06 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 26,586

or 1.37 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Del Benson 02-28-11
Signature *Date*



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RGSLA, Inc. Amount: \$ -2,316.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Backcharges for leak damage repairs

Accountability

This change was not part of the original design scope because: leak damage repairs.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 236,252

The current base contract amount with approved amendments equals \$ 236,252

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 252,911

This change order is subject to the 10% rule. It results in a -98 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 16,659

or 7.06 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RVH Constructors, Inc. Amount: \$ 2,276

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Anytime an elevator is required to be operated prior to final certification a certified operator is required to be in the car. During the construction of the LRC it was necessary to operate the elevator car in order to support the needs of the project. The special operator was required to be on site.

Accountability

This change was not part of the original design scope because: Requirements to satisfy the state Inspector.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 731,000
 The current base contract amount with approved amendments equals \$ 731,000
 This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 738,543
 This change order is subject to the 10% rule. It results in a 1.04 % change to the contract.
 The cumulative amount of change orders for this contract equals \$ 2,276
 or 0.32 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Del Benson 02-28-11
Signature *Date*



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Shanks Electric Corporation Amount: \$ 28,363.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: Requirements to satisfy elevator inspector; addition of seismic bracing in the Middle & Upper main Library areas; removal and reinstallation of conduits on underside of deck; relocation of electrical devices; provision of power/conduits to the Library control units; Credits for exit sign.

Accountability

This change was not part of the original design scope because: Requirements for elevator inspector not part of the plans; Field Inspector required add seismic bracing in the Library areas; reinforcement of the single plan decking required removal and reinstallation of conduits; provision of power/conduits omitted on drawings.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Southcoast Acoustical Interiors Amount: \$ 6,008.00
 Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Addition of aluminum trim around the surface mounted acoustical wall panels; Sat. overtime for trade acceleration; removal & replacement of metal ceiling tiles; track lighting system; replacement of ceiling tiles damaged by roof leaks.

Accountability

This change was not part of the original design scope because: Addition of aluminum trim not specified in the drawings; acceleration of trade work to insure that opening of LRC by 8/16/10-premium time only; replacement of ceiling tile damaged by roof leaks.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 461,350
 The current base contract amount with approved amendments equals \$ 461,350
 This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 478,279
 This change order is subject to the 10% rule. It results in a 1.31 % change to the contract.
 The cumulative amount of change orders for this contract equals \$ 16,929
 or 3.67 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Western Bay Sheet Metal Amount: \$ 16,800.00

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
- Campus Recommended Contractor Recommended Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Additional air bloc and mesh at exterior sheathing joints

Accountability

This change was not part of the original design scope because: Additional air bloc and mesh at exterior sheathing joints to maintain the Henry's warranty omitted on the drawings.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,349,000

The current base contract amount with approved amendments equals \$ 1,349,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,401,887

This change order is subject to the 10% rule. It results in a 1.25 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 52,887

or 3.92 % of the contract amount.

Signatures

Bond Program Manager Del Benson 02-28-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Sierra Landscape Amount: \$ 1,477.00

Campus: CHC - Crafton Hills College Project: Infrastructure Packages 2,3,& 4

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Campus request to bury irrigation lines Northwest of LRC.

Accountability

This change was not part of the original design scope because: Campus requested that irrigation lines Northwest of LRC be buried and include 20 additional 12" rotors for Campus use, which was not part of original scope.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 06-26-2008 in the amount of \$ 1,623,600

The current base contract amount with approved amendments equals \$ 1,623,600

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,660,792

This change order is subject to the 10% rule. It results in a 0.09 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 37,192

or 2.29 % of the contract amount.

Signatures

Bond Program Manager Del Benson

 Signature
 Date 02/28/2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Arrowhead Mechanical Amount: \$ 304.00

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Added Mechanical grill return.

Accountability

This change was not part of the original design scope because: Project change includes added mechanical grill return at public restroom not shown on plans.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>10-09-08</u> in the amount of	\$	<u>112,500</u>
The current base contract amount with approved amendments equals	\$	<u>112,500</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$	<u> </u>
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$	<u>119,694</u>

This change order is subject to the 10% rule. It results in a 0.27 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 7,194
 or 6.39 % of the contract amount.

Signatures

Bond Program Manager	Del Benson	<u></u>	<u>02-28-11</u>
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Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Company Amount: \$ 818.00

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Re-Inspection of the Elevator

Accountability

This change was not part of the original design scope because: Inspector requested a smooth finish on a plaster surface.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-2008 in the amount of \$ 1,264,000

The current base contract amount with approved amendments equals \$ 1,264,000

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,272,370

This change order is subject to the 10% rule. It results in a 0.07 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 8,370

or 0.67 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	02-28-2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Spintar Amount: \$ 19,931.00

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Specification was approved VTC code model numbers were discontinued. Request made by the campus to add synthesizer workstations & wireless air slates.

Accountability

This change was not part of the original design scope because: Due to product being discontinued, the current equipment with similar product and higher function was an additional costs. Campus made a request to add synthesizer workstations and wireless air slates. Non-approval would result in older, less reliable equipment

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-05-09 in the amount of \$ 1,399,294

The current base contract amount with approved amendments equals \$ 1,399,294

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,425,092

This change order is subject to the 10% rule. It results in a 1.43 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 25,798
 or 1.85 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	Del Benson	02-28-2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Crowner Sheet Metal Amount: \$ -1,064.00

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Contractor failed to complete a portion of their contract work.

Accountability

This change was not part of the original design scope because: Numerous documented attempts to allow the contractor to advance the critical path work, which the contractor failed as a result this portion of work was provided on their behalf.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 386,300
The current base contract amount with approved amendments equals \$ 386,300
 This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 388,128
This change order is subject to the 10% rule. It results in a -0.28 % change to the contract.
The cumulative amount of change orders for this contract equals \$ 1,828.00
or 0.48 % of the contract amount.

Signatures

Bond Program Manager Del Benson Signature Date 02-28-2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Perfection Glass, Inc. Amount: \$ 1,064.00

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Building

This change is a(n):

- Amendment *(not subject to 10% limitation)* Change Order *(subject to 10% limitation)*

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Contractor (Crown Sheet Metal) failed to complete a portion of their contract work and Perfection Glass, Inc. was given the task to complete the work.

Accountability

This change was not part of the original design scope because: Numerous documented attempts to allow the contractor (Crown Sheet Metal) to advance the critical path work, which the contractor failed as a result



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RC Construction Amount: \$ 36,829.00

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Requested change by the Campus to add automatic door operators to all toilet room doors.

Accountability

This change was not part of the original design scope because: Project Directive was previously authorized on a Time and Material Basis not to exceed the aggregate amount of \$8,000.00. Since the approval the contractors have identified costs estimates that price this scope of work in excess of the approved amount.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 2,409,000

The current base contract amount with approved amendments equals \$ 2,441,773

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 2,539,359

This change order is subject to the 10% rule. It results in a 4.0 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 36,829
 or 1.51 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	Del Benson	<u>02-28-11</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8104
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$3,421,300.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$52,533.00

DSA No.:

School Name:	Crafton Hills College	Date:	08-Feb-11
Project Description:	Learning Resource Center	Contract No.:	CLRC01:04
To (Contractor):	Anderson Charnesky Structural Steel (ACSS)	Attn:	Kevin Charnesky

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2-8-11 for			
Change Order No.	02	Item(s):	PC 046,156,157,166,197-205
TOTAL COST OF CHANGE ORDER	02		\$80,823.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	02	summary dated	02/08/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	02	summary dated	02/08/11
The original Base Contract Sum was:			\$3,421,300.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$3,421,300.00
Net change by previous authorized Change Order(s):			\$52,533.00
The Contract Sum including previous authorized Change Orders:			\$3,473,833.00
The contract AMOUNT due to C.O. No. 02 will be increased by:			\$80,823.00
The revised Contract Amount, including this Change Order is, therefore:			\$3,554,656.00
The contract TIME due to C.O. No. 02 will be unchanged by: 0			calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order # 02		includes Item Number(s):	PC 046,156,157,166,197-205

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUSTO J. SANTANA	2/12/11
Constr. Mgr.:		CECILIA	2-23-11
District:			
Contractor:		Kevin Charnesky, President	2/21/2011
		Printed Name/Title	

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CLRC01:04 Anderson Charnesky Structural Steel, Inc.

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
✓ PC046	Includes structural steel supports not shown on plans to support elevator #3 guide rails	G3		\$7,795	\$7,795
✓ PC156	Includes revisions to the steel parapet supports on roof that were designed to high and had to be lowered so that precast panels could fit	G3		\$4,418	\$4,418
✓ PC157	Field work for installing cane bolts on roof gates in lieu of going through the roof system	G3		\$4,979	\$4,979
✓ PC166	Elevator #2 shaft wall removal so ACSS could cut bent plate down in conflict with elevator support rails	K1	\$591		(\$591)
✓ PC197	Additional shop cost for identifying material on dates 4/15, 4/16, 4/17, 4/21, and for additional testing bolts	H5		\$4,248	\$4,248
✓ PC198	Detailing for comments made to steel shop drawings	G3		\$14,834	\$14,834
✓ PC199	Added beam to compensate for decking around HVAC shaft	G3		\$1,988	\$1,988
✓ PC200	Welding done for the Precast Contractor for panel connections	K1		\$3,042	\$3,042
✓ PC201	Additional Embeds for the concrete contractor that were not installed correctly	K1		\$3,793	\$3,793
✓ PC202	Bent plate height correction for precast panel to sit on deck and panel can be below flatwork	G3		\$656	\$656
✓ PC203	Includes steel for operable wall in room 208 not shown on plans	G3		\$6,686	\$6,686
✓ PC204	Includes steel for the ends of the mechanical screen wall to support the louvers that was not shown on plans	G3		\$7,992	\$7,992
✓ PC205	Includes adding steel at the underside of the deck at the north curtain wall pop outs to support the deck, steel was not shown on plans	G3		\$20,983	\$20,983
	Subtotal				\$80,823
	TOTAL CHANGE ORDER # 02				\$80,823

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE

- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

9623
Project Number

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

CO: 04

CHANGE ORDER

Original Contract Amount: \$1,415,585.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$72,221.00

DSA No.:

School Name: Crafton Hills College Date: 08-Feb-11
Project Description: Learning Resource Center Contract No.: CLRC01:10
To (Contractor): Caston Plastering and Drywall Altn: Greg Malachowski

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:
		N/A
<u>Description of Work:</u>		
Refer to attached Change Order summary dated 2/8/11 for		
Change Order No.	CO:	Item(s): PC's 156, 194, 218
TOTAL COST OF CHANGE ORDER	04	\$1,720.00
<u>Reason for Change:</u>		
Refer to attached Change Order No.	04	2/8/2011
<u>Initiator of Change:</u>		
Refer to attached Change Order No.	04	2/8/2011

The original Base Contract Sum was:	\$1,415,585.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,415,585.00
Net change by previous authorized Change Order(s):	\$72,221.00
The Contract Sum including previous authorized Change Orders:	\$1,487,806.00
The contract AMOUNT due to C.O. No. 04 will be increased by:	\$1,720.00
The revised Contract Amount, including this Change Order is, therefore:	\$1,489,526.00
The contract TIME due to C.O. No. 04 will be unchanged by: 0	calendar days.
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCD Change Order # 04 includes Item Number(s):	PC's 156, 194, 218

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SANTANA	2/17/11
Constr. Mgr.:		J. VIOLA	2-23-11
District:		Cindy Hutton OFFICE MGR	2-23-11
Contractor:		Cindy Hutton OFFICE MGR	2-23-11

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:010 Caston plastering and drywall

CHANGE ORDER NO. 04

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC165	Removal and reframing of pony wall so others could verify structural connections	K1		\$740	\$740
✓ PC194	Patching of damaged drywall where sign was removed and replaced with alternate sign per Campus request	H4		\$66	\$66
✓ PC218	Cost includes patch repair for interior damages caused by roof leaks	K1		\$914	\$914
	Subtotal				\$1,720
	TOTAL CHANGE ORDER # 04				\$1,720

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E .SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$293,175.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$7,782.00

DSA No.:

School Name:	Crafton Hills College	Date:	08-Feb-11
Project Description:	Learning Resource Center	Contract No.:	CLRC01:08
To (Contractor):	EJ Enterprises	Alln:	Joe Pico Jr.

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2-6-11 for			
Change Order No.	CO:	Item(s):	PC's 207, 208, 209, 216
TOTAL COST OF CHANGE ORDER	02		\$1,206.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	02		2/8/2011
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	02		2/8/2011
The original Base Contract Sum was:			\$293,175.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$293,175.00
Net change by previous authorized Change Order(s):			\$7,782.00
The Contract Sum including previous authorized Change Orders:			\$300,957.00
The contract AMOUNT due to C.O. No. 02 will be increased by:			\$1,206.00
The revised Contract Amount, including this Change Order is, therefore:			\$302,163.00
The contract TIME due to C.O. No. 02 will be unchanged by 0 calendar days.			unchanged
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order # 02 includes Item Number(s):			PC's 207, 208, 209, 216

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:	Signature	Name (printed)	Date
Constr. Mgr.:	<i>[Signature]</i>	JUDITH J. SANTANA	2/10/11
District:		C.S. VIOLA	2-23-11
Contractor:	<i>[Signature]</i>	DARLEEN PICCO, PRES.	02/22/11
		<small>Printed Name/Title</small>	

State of California - Division of the State Architect

DSA Application No. XX

File No 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CLRC01:08 EJ Enterprises

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC207	Includes change of window frame in room 116 from wood to hollow metal	G3		\$144	\$144
PC208	Includes adding audible alarm panic exit hardware, deletion of window frame in room 108, extra keys per Campus request	H4		\$1,757	\$1,757
PC209	Adding Pemko acoustical seals at Auditorium doors	G3		\$115	\$115
PC216	Cost for others to complete door prep required per contract scope	K1	\$810		(\$810)
	Subtotal				\$1,206
	TOTAL CHANGE ORDER # 02				\$1,206

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$648,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$37,832.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:21</u>
To (Contractor):	<u>Inland Building Construction Companies, Inc.</u>	Attn:	<u>Don Clements</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2/8/11 for			
Change Order No.	CO:	Item(s):	PC's 193, 194, 212, 218
TOTAL COST OF CHANGE ORDER	03		\$4,991.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	03	summary dated	02/08/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	03	summary dated	02/08/11
The original Base Contract Sum was:			\$648,000.00
Not change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$648,000.00
Net change by previous authorized Change Order(s):			\$37,832.00
The Contract Sum Including previous authorized Change Orders:			\$685,832.00
The contract AMOUNT due to C.O. No. 03	will be increased by:		\$4,991.00
The revised Contract Amount, including this Change Order is, therefore:			\$690,823.00
The contract TIME due to C.O. No. 03	will be unchanged by: 0	calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore		unchanged	
SBCCD Change Order #	03	includes Item Number(s):	PC's 193, 194, 212, 218

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUSTIN J. SANTALLA	2/16/11
Constr. Mgr.:		C. VIDUA	2-23-11
District:			
Contractor:		Donal Clements	2-21-11
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:21 Inland Building Construction Comp.

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
✓ PC193	Cost includes 40 additional locker shelves and keyed locks at the request of the Campus for the IT center	H4		\$2,658	\$2,658
✓ PC194	Cost for revised sign in lower level corridor at the request of the Campus	H4		\$250	\$250
✓ PC212	Cost for added black out shade in room 101 at the request of the Campus	H4		\$1,770	\$1,770
✓ PC218	Cost to clean carpet damaged by roof leaks	K1		\$313	\$313
	Subtotal				\$4,991
	TOTAL CHANGE ORDER # 03				\$4,991

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

8104
Project Number

CO: 01

CHANGE ORDER

Original Contract Amount: \$282,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:14</u>
To (Contractor):	<u>Inland Pacific Title</u>	All:	<u>Rob Morby</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/8/11 for
Change Order No. 01 Item(s): PC's 122, 123, 154

TOTAL COST OF CHANGE ORDER 01 \$2,402.00

Reason for Change:

Refer to attached Change Order No. 01 summary dated 02/08/11

Initiator of Change:

Refer to attached Change Order No. 01 summary dated 02/08/11

The original Base Contract Sum was:	\$282,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$282,000.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$282,000.00
The contract AMOUNT due to C.O. No. 01 will be increased by:	\$2,402.00
The revised Contract Amount, including this Change Order is, therefore:	\$284,402.00
The contract TIME due to C.O. No. 01 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCO Change Order # 01 includes Item Number(s):	PC's 122, 123, 154

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SANTANA	2/16/11
Const. Mgr.:		C. VIOLA	2-23-11
District:			
Contractor:		Richard Jacobs Printed Name/Title	2/2/11

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer:

Contract CLRC01:14 Inland Pacific Tile, Inc.

CHANGE ORDER NO. 01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC122	Saturday Overtime acceleration for opening day	K1		\$1,392	\$1,392
PC123	Cost includes the additional flooring buildup for tile setting. Conflict in plans with slab edge plan verse the flooring layout plans	G3		\$503	\$503
PC154	Added tile at back side of mirror to create a picture frame border, replace tiles due to Waxie Corporation	114		\$507	\$507
Subtotal					\$2,402
TOTAL CHANGE ORDER # 01					\$2,402

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 Capitol Facilities Program Management

9623
 Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$509,300.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$3,473.00

DSA No.:

School Name:	Crafton Hills College	Date:	08-Feb-11
Project Description:	Learning Resource Center	Contract No.:	CLRC01:05
To (Contractor):	Lozano Caseworks	Att(n):	Val Lazano

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2-8-11 for
 Change Order No. 02 Item(s): PC 196

TOTAL COST OF CHANGE ORDER 02 \$2,860.00

Reason for Change:

Refer to attached Change Order No. 02 2/8/2011

Initiator of Change:

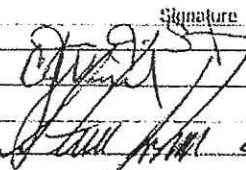
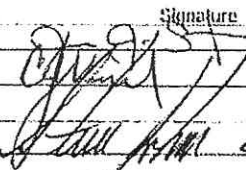
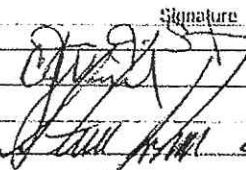
Refer to attached Change Order No. 02 2/8/2011

The original Base Contract Sum was:	\$509,300.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$509,300.00
Net change by previous authorized Change Order(s):	\$3,473.00
The Contract Sum including previous authorized Change Orders:	\$512,773.00
The contract AMOUNT due to C.O. No. 02 will be increased by:	\$2,860.00
The revised Contract Amount, including this Change Order is, therefore:	\$515,633.00
The contract TIME due to C.O. No. 02 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCD Change Order # 02 includes Item Number(s):	PC 196

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:		Name (printed):	JULIA O. SANTANA	Date:	2/17/11
Constr. Mgr.:		Name (printed):	CIVICIA	Date:	2-23-11
District:					
Contractor:					2-21-2011

Printed Name of Title

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
 Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:05 Lozano Caseworks Inc.

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC196	Added wood trim along lower level stair #3 at wall side to conceal gap	G3		\$2,860	\$2,860
	Subtotal				\$2,860
	TOTAL CHANGE ORDER # 02				\$2,860

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$248,200.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$1,369.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:11**</u>
To (Contractor):	<u>Mike's Custom Flooring</u>	Attn:	<u>Mike Lunderville</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	<u>Refer to attachments</u>	Reference RFP No.:	<u>N/A</u>
<u>Description of Work:</u>			
	<u>Refer to attached Change Order summary dated 2-8-11 for</u>		
Change Order No.	<u>02</u>	Item(s):	<u>PC's 131, 151, 214</u>
TOTAL COST OF CHANGE ORDER	<u>02</u>		<u>\$10,594.00</u>
<u>Reason for Change:</u>			
Refer to attached Change Order No.	<u>02</u>	summary dated	<u>02/08/11</u>
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	<u>02</u>	summary dated	<u>02/08/11</u>
The original Base Contract Sum was:			<u>\$248,200.00</u>
Net change by previous authorized Contract Amendment (s):			<u>\$0.00</u>
The revised BASE Contract Sum:			<u>\$248,200.00</u>
Net change by previous authorized Change Order(s):			<u>\$1,369.00</u>
The Contract Sum including previous authorized Change Orders:			<u>\$249,569.00</u>
The contract AMOUNT due to C.O. No. <u>02</u> will be increased by:			<u>\$10,594.00</u>
The revised Contract Amount, including this Change Order is, therefore:			<u>\$260,163.00</u>
The contract TIME due to C.O. No. <u>02</u> will be unchanged by: <u>0</u> calendar days.			
The revised Contract Completion Date, including this Change Order is, therefore			<u>unchanged</u>
SBCCD Change Order # <u>02</u> Includes Item Number(s):			<u>PC's 131, 151, 214</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SANTANA	2/25/11
Constr. Mgr.:		David Ruiz	2-25-11
District:		JENNIFER BOYD	2/25/11
Contractor:		JENNIFER BOYD Director of Operations	2/25/11

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:11 Mike's Custom Flooring, Inc.

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC131	Cost includes adding reducer strips at floor mounted data boxes to provide smooth transition to the floor. Also included is the credit for the bamboo base that was not used in the Auditorium	G3	\$160		(\$160)
PC151	Cost includes backcharges for repair work to the concrete decks so that flooring could be properly	K1		\$20,754	\$20,754
PC214	Returning allowance identified in scope of work not used on project	H2	\$10,000		(\$10,000)
	Subtotal				\$10,594
	TOTAL CHANGE ORDER # 02				\$10,594

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
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- 3 ARCHITECT/ENGINEER GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$1,940,700.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$25,482.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:09</u>
To (Contractor):	<u>Padua Glass Enterprise</u>	Attn:	<u>Jim Dorst</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2/8/11 for			
Change Order No.	03	Item(s):	PC 105, 216
TOTAL COST OF CHANGE ORDER	03		\$1,104.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	03		2/8/2011
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	03		2/8/2011

The original Base Contract Sum was:	\$1,940,700.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,940,700.00
Net change by previous authorized Change Order(s):	\$25,482.00
The Contract Sum including previous authorized Change Orders:	\$1,966,182.00
The contract AMOUNT due to C.O. No. 03 will be increased by:	\$1,104.00
The revised Contract Amount, including this Change Order is, therefore:	\$1,967,286.00
The contract TIME due to C.O. No. 03 will be unchanged by: 0	calendar days.
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCD Change Order # 03 includes Item Number(s):	PC 105, 216

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed):	<u>RYAN J. SANTANA</u>	Date:	<u>2/12/11</u>
Constr. Mgr.:	<u>[Signature]</u>	Name (printed):	<u>CJ VIOLA</u>	Date:	<u>2-23-11</u>
District:	<u>[Signature]</u>	Name (printed):	<u>Vanessa Huber</u>	Date:	<u>2/23/11</u>
Contractor:	<u>[Signature]</u>	Name (printed):	<u>Vanessa Huber</u>	Date:	<u>2/23/11</u>

State of California - Division of the State Architect
Approved _____ per Principal Structural Engineer: _____
DSA Application No. XX File No. 36-C2

Contract CLRC01:09 Padua Glass Enterprises

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC105	Extend thresholds on exterior doors to cover the concrete between the door jamb and the walk off mats	F2		\$294	\$294
	Cost for prepping door frame for bid category contractor				\$810
PC216	#08	K1		\$810	
	Subtotal				\$1,104
	TOTAL CHANGE ORDER # 03				\$1,104

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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- J BUILDING COST, AGENCY OR CODE REVISION
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

0623
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$236,252.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$18,975.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:07</u>
To (Contractor):	<u>RGSLA</u>	Attn:	<u>Brad Woosley</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No	Refer to attachments	Reference RFP No	N/A
<u>Description of Work:</u>			
	Refer to attached Change Order summary dated 10/30/10 for		
	Change Order No. 02	Item(s): PC 218	
	TOTAL COST OF CHANGE ORDER	02	(\$2,316.00)
<u>Reason for Change:</u>			
	Refer to attached Change Order No. 02	summary dated	02/08/11
<u>Initiator of Change:</u>			
	Refer to attached Change Order No. 02	summary dated	02/08/11
The original Base Contract Sum was:		\$236,252.00	
Not change by previous authorized Contract Amendment (s):		\$0.00	
The revised BASE Contract Sum:		\$236,252.00	
Not change by previous authorized Change Order(s):		\$18,975.00	
The Contract Sum including previous authorized Change Orders:		\$255,227.00	
The contract AMOUNT due to C.O. No. 02 will be decreased by:		(\$2,316.00)	
The revised Contract Amount, including this Change Order is, therefore:		\$252,911.00	
The contract TIME due to C.O. No. 02 will be unchanged by: 0		calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore		unchanged	
SBCCD Change Order # 02		includes Item Number(s): PC 218	

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>JUAN J. SANTANA</u>	Date	<u>2/17/11</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>CTVILA</u>		<u>2-23-11</u>
District:					
Contractor:	<u>[Signature]</u>		<u>Brad Woosley D.P.</u>		<u>2/22/11</u>

** SEE comment*

State of California - Division of the State Architect
Approved _____ per Principal Structural Engineer
DSA Application No. XX File No. 36-C2

RGSLA, Inc is signing this CO#02 under protest, The amount of \$2,316.00 is unsubstantiated and is in dispute. We are signing this CO#2 to process the remainder of the undisputed amount. We reserve the right to pursue the disputed amount.
[Signature] 2/22/11

Contract CLRC01:07 RGS LA, Inc. Roofing & Waterproofing

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC218	Backcharges for leak damage repairs	K1	\$2,316		(\$2,316)
	Subtotal				(\$2,316)
	TOTAL CHANGE ORDER # 02				(\$2,316)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 02

CHANGE ORDER

Original Contract Amount: \$731,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$5,267.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	_____
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:15</u>
To (Contractor):	<u>RVH Constructors, Inc.</u>	Attn:	<u>Rick Van Hensbergen</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/8/11 for
Change Order No. CO: Item(s): PC 093

TOTAL COST OF CHANGE ORDER 02

~~\$2,020.00~~ 2,276.00 

Reason for Change:

Refer to attached Change Order No. 02 summary dated 02/08/11

Initiator of Change:

Refer to attached Change Order No. 02 summary dated 02/08/11

The original Base Contract Sum was:	\$731,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$731,000.00
Net change by previous authorized Change Order(s):	\$5,267.00
The Contract Sum including previous authorized Change Orders:	\$736,267.00
The contract AMOUNT due to C.O. No. 02 will be increased by:	\$2,276.00
The revised Contract Amount, including this Change Order is, therefore:	\$738,543.00
The contract TIME due to C.O. No. 02 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # 02 includes Item Number(s):	PC 093

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	Signature _____	Name (printed) _____	Date _____
Constr. Mgr.:	_____		
District:	_____		
Contractor:	_____		
	Printed Name/Title		

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:15 RVH Constructors, Inc.

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC093	Operation of Elevator for electricians to provide requirements to satisfy the state elevator inspector	J5		\$2,276	\$2,276
	Subtotal				\$2,276
	TOTAL CHANGE ORDER # 02				\$2,276

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 05

CHANGE ORDER

Original Contract Amount: \$2,850,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders \$229,952.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:19</u>
To (Contractor):	<u>Shanks Electric Corporation</u>	Attn:	<u>Forrest Shanks</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.	N/A
<u>Description of Work:</u>			
	<u>Refer to attached Change Order summary dated 2/8/11 for</u>		
	<u>Change Order No. 05</u>		<u>Item(s): PC's 093, 183, 205, 210, 211</u>
	TOTAL COST OF CHANGE ORDER	05	\$28,363.00
<u>Reason for Change:</u>			
	<u>Refer to attached Change Order No. 05</u>	<u>summary dated</u>	<u>02/08/11</u>
<u>Initiator of Change:</u>			
	<u>Refer to attached Change Order No. 05</u>	<u>summary dated</u>	<u>02/08/11</u>

The original Base Contract Sum was:	\$2,850,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$2,850,000.00
Net change by previous authorized Change Order(s):	\$229,952.00
The Contract Sum including previous authorized Change Orders:	\$3,079,952.00
The contract AMOUNT due to C.O. No. 05 will be increased by:	\$28,363.00
The revised Contract Amount, including this Change Order is, therefore:	\$3,108,315.00
The contract TIME due to C.O. No. 05 will be unchanged by 0 calendar days.	unchanged
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SRCOD Change Order # 05 includes Item Number(s):	PC's 093, 183, 205, 210, 211

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed):	<u>JAMES J. SANTANA</u>	Date:	<u>2/16/11</u>
Constr. Mgr.:	<u>[Signature]</u>	Name (printed):	<u>CS VIOLA</u>	Date:	<u>2-23-11</u>
District:		Name (printed):		Date:	
Contractor:	<u>[Signature]</u>	Name (printed):	<u>Wanda L. Rade, CEO</u>	Date:	

State of California - Division of the State Architect DSA Application No. XX File No 36-C2
Approved _____ per Principal Structural Engineer _____

Contract CLRC01:19 Shanks Electric Corporation

CHANGE ORDER NO. 05

RLF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC093	Cost for electricians to provide requirements to satisfy the state elevator inspector that was not part of the plans	J5		\$4,539	\$4,539
PC183	Cost to add seismic bracing in the Middle and Upper level main Library areas to satisfy DSA field inspector	J5		\$21,097	\$21,097
PC205	Cost to remove and reinstall conduits on underside of deck so that structural steel can be added to reinforce the single span decking	G3		\$2,730	\$2,730
PC210	Cost to relocate electrical devices on the exterior of room 121 for the louver to attach to wall	G3		\$635	\$635
PC211	Providing power/conduit to the Liebert control units in room 116	G3		\$2,103	\$2,103
PC217	Credits for exit sign revisions at curtain wall glass areas, and for security components not used in the plans at the Campus Request due to power requirements not provided	G3	\$2,741		(\$2,741)
	Subtotal				\$28,363
	TOTAL CHANGE ORDER # 05				\$28,363

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO. 03

CHANGE ORDER

Original Contract Amount: \$481,350.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$10,921.00

DSA No.

School Name	Crafton Hills College	Date	08-Feb-11
Project Description	Learning Resource Center	Contract No.	CLRC01 BC 12
To (Contractor)	Southcoast Acoustical Interiors	Attr.	Art Ortega

You are hereby directed to make the following changes in the above reference contract for:

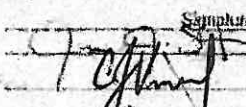
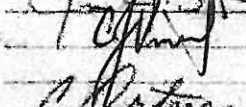

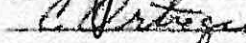
Item No.	Refer to attachments	Reference RFP No.	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2-8-11 for			
Change Order No.	03	Item(s)	PC's 80, 206, 215, 21U
TOTAL COST OF CHANGE ORDER	03		\$6,000.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	03	summary dated	02/08/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	03	summary dated	02/08/11

The original Base Contract Sum was:	\$481,350.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$481,350.00
Net change by previous authorized Change Order(s):	\$10,921.00
The Contract Sum including previous authorized Change Orders:	\$472,771.00
The contract AMOUNT due to C.O. No. 03 will be increased by:	\$6,000.00
The revised Contract Amount, including this Change Order is, therefore:	\$478,771.00
The contract TIME due to C.O. No. 03 will be unchanged by 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCO Change Order # 03 includes item number(s)	PC's 80, 206, 215, 21U

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect		Name (printed)	JUAN J. SANTANNA	Date	2/17/11
Constr. Mgr.		Name (printed)	C. VICTORIA	Date	2-23-11
District		Name (printed)	Cindy D. Ortega	Date	2/22/11
Contractor		Name (printed)	Cindy D. Ortega	Date	2/22/11

State of California Division of the State Architect DSA Application No. XX File No. 36-02
Approved _____ per Principal Structural Engineer

CHC - Learning Resource Center
San Bernardino Community College District

2/8/11

Contract CLBC01:12 Southcoast Acoustical Interiors

CHANGE ORDER NO. 03

REF	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC088	Addition of aluminum trim around the surface mounted acoustical wall panels in room 110	C3		\$872	\$872
PC206	Saturday Overtime for trade acceleration Cost to remove and replace metal ceiling tiles due to	K1		\$3,926	\$3,926
PC215	ASII/27c for track lighting system	H3		\$871	\$871
PC218	Cost to provide ceiling tiles damages by roof leaks	K7		\$539	\$630
	Subtotal				\$5,008
	TOTAL CHANGE ORDER # 03				\$6,008

CODE LEGEND

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 04

CHANGE ORDER

Original Contract Amount: \$1,349,000.00 ✓
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$36,087.00 ✓

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Feb-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:06**</u>
To (Contractor):	<u>Western Bay Sheet Metal</u>	Attn:	<u>Roy Lozano</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2/8/11 for			
Change Order No.	04	Item(s):	PC 177
TOTAL COST OF CHANGE ORDER	04		\$16,800.00 ✓
<u>Reason for Change:</u>			
Refer to attached Change Order No.	04	summary dated	02/08/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	04	summary dated	02/08/11
The original Base Contract Sum was:			\$1,349,000.00 ✓
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$1,349,000.00 ✓
Net change by previous authorized Change Order(s):			\$36,087.00 ✓
The Contract Sum including previous authorized Change Orders:			\$1,385,087.00 ✓
The contract AMOUNT due to C.O. No. 04 will be increased by:			\$16,800.00 ✓
The revised Contract Amount, including this Change Order is, therefore:			\$1,401,887.00 ✓
The contract TIME due to C.O. No. 04 will be unchanged by: 0			calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order # 04		includes Item Number(s):	PC 177

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SALAZAR	2/25/11
Constr. Mgr.:		David Ruiz	2/25/11
District:			
Contractor:		ROY LOZANO / VICE PRESIDENT	2/25/11
		Printed Name/Title	

State of California - Division of the State Architect
Approved _____ per Principal Structural Engineer: _____
DSA Application No. XX File No. 36-C2

Contract CLRC01:06 Western Bay Sheet Metal

CHANGE ORDER NO. 04

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC177	Cost for additional air bloc and mesh at exterior sheathing joints to maintain the Henry's warranty	G3		\$16,800	\$16,800 /
	Subtotal				\$16,800 /
	TOTAL CHANGE ORDER # 04				\$16,800 /

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 Capital Facilities Program Management

9623
 Project Number

CO:05

CHANGE ORDER

Original Contract Amount: \$1,623,600.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$35,715.00

DSA No.:

School Name:	Crafton Hills Collogo	Date:	14-Feb-11
Project Description:	Infrastructure Packages 2, 3, & 4	Contract No.:	INFRA234-06
To (Contractor):	Sierra Landscape Company	Attn:	Randy Mitchell

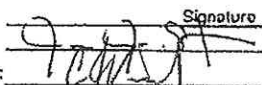
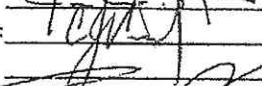
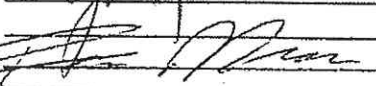
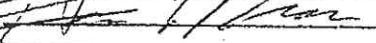
You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2/14/11 for			
Change Order No.	CO:05	Item(s):	PC 45
TOTAL COST OF CHANGE ORDER	CO:05		\$1,477.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	CO:05	summary dated	02/14/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	CO:05	summary dated	02/14/11
The original Base Contract Sum was:			\$1,623,600.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$1,623,600.00
Net change by previous authorized Change Order(s):			\$35,715.00
The Contract Sum including previous authorized Change Orders:			\$1,659,315.00
The contract AMOUNT due to C.O. No. CO:05 will be increased by:			\$1,477.00
The revised Contract Amount, including this Change Order is, therefore:			\$1,660,792.00
The contract TIME due to C.O. No. CO:05 will be unchanged by: 0			calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order # CO:05		includes Item Number(s):	PC 45

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:		Name (printed):	JULIA J. SANDERSON	Date:	2/11/11
Constr. Mgr.:		Name (printed):	OSVICIA	Date:	2-23-11
District:		Name (printed):	RANDY MITCHELL - PROJECT MANAGER	Date:	02/23/11
Contractor:		Name (printed):		Date:	

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract INFA234-06: Sierra Landscapo Company, Inc.

CHANGE ORDER NO. 05

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	CGST	BALANCE	Project Cost Allocation		
						Pckg 2	Pckg 3	Pckg 4
PC045	Bury Irrigation lines NW of LRC per campus request, includes 20 additional 12" rotors for Campus use	C4		\$1,477	\$1,477			
							\$1,477	
	Subtotal				\$1,477	\$0	\$1,477	\$0
	TOTAL CHANGE ORDER # 05				\$1,477			

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
 - B SITE COST, ERROR AND/OR OMISSION
 - C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - D SITE COST, AGENCY OR CODE REVISION
 - E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - F BUILDING COST, UNFORESEEN FIELD CONDITION
 - G BUILDING COST, ERROR AND/OR OMISSION
 - H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - J BUILDING COST, AGENCY OR CODE REVISION
 - K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - L CONTRACT ADMINISTRATIVE ISSUE
- * Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

9623
 Project Number

CO:03

CHANGE ORDER

Original Contract Amount: \$112,500.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$6,890.00

DSA No.:

School Name:	Crafton Hills College	Date:	14-Feb-11
Project Description:	Community Recreation Facility	Contract No.:	CCRF01:14
To (Contractor):	Arrowhead Mechanical	Attn:	Robert Gastel

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
<u>Description of Work:</u>			
Refer to attached Change Order summary dated 2/14/11 for			
Change Order No.	CO:03	Item(s):	PC 51
TOTAL COST OF CHANGE ORDER	CO:03		\$304.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	CO:03	summary dated	02/14/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	CO:03	summary dated	02/14/11
The original Base Contract Sum was:			\$112,500.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$112,500.00
Net change by previous authorized Change Order(s):			\$6,890.00
The Contract Sum including previous authorized Change Orders:			\$119,390.00
The contract AMOUNT due to C.O. No.	CO:03	will be increased by:	\$304.00
The revised Contract Amount, including this Change Order is, therefore:			\$119,694.00
The contract TIME due to C.O. No.	CO:03	will be unchanged by:	0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order #	CO:03	includes Item Number(s):	PC 51

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		GEORGE DORN	2-23-2011
Constr. Mgr.:		CJ VIOLA	2-23-11
District:			
Contractor:		Robert Gastel, Sec/Treas.	2/23/11
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
 Approved _____ per Principal Structural Engineer: _____

Contract CCRF-06: Bid Category 15 - Arrowhead Mechanical, Inc.

CHANGE ORDER #03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC051	Project change Includes added mechanical grill return at public restroom not shown on plans	G3		\$304	\$304		304
	Subtotal				\$304	\$0	\$304
	TOTAL CHANGE ORDER #03				\$304		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC14-CO9

CHANGE ORDER

Original Contract Amount: \$1,264,000.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$7,552.00

DSA No.:
NH-BC14-CO9

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>31-Jan-11</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 14</u>
To (Contractor):	<u>Inland Building Company</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 1/31/11 for:
 Change Order No. NH-BC14-CO9 Item(s): 9.1

TOTAL COST OF CHANGE ORDER NH-BC14-CO9 **\$818.00**

Reason for Change:

Refer to attached Change Order No. NH-BC14-CO9 summary dated 1/31/11

Initiator of Change:

Refer to attached Change Order No. NH-BC14-CO9 summary dated 01/31/11

The original Base Contract Sum was:	<u>\$1,264,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,264,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$7,552.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,271,552.00</u>
The contract AMOUNT due to C.O. No. <u>NH-BC14-CO9</u> will be increased by:	<u>\$818.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,272,370.00</u>

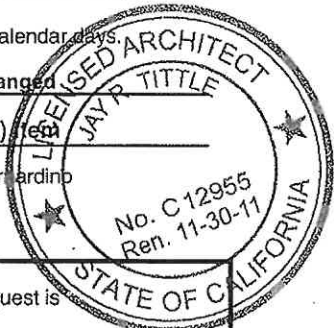
The contract TIME due to C.O. No. NH-BC14-CO9 will be unchanged by: 0 calendar days

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # NH-BC14-CO9 includes Item Number(s): One (1)

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u> Signature	<u>Jay R. Tittle, C-12955</u> Name (printed)	<u>1/31/2011</u> Date
Constr. Mgr.:	<u>[Signature]</u>	<u>Steve Worley, JIMMY RIGGIAN, PM</u>	<u>02/10/11</u>
District:		<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:	<u>[Signature]</u>	<u>Don Clements P/E</u>	<u>2/15/11</u>

CHANGE ORDER NO.

NH-BC14-CO9

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 9.1	Re-inspection of the elevator.	J5			\$818.00	\$818.00
Subtotal						\$818.00
TOTAL CHANGE ORDER #		NH-BC14-CO9				\$818.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

NH-AV-CO2

CHANGE ORDER

Original Contract Amount: \$1,399,294.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$5,867.00

DSA No.:
NH-AV-CO2

School Name:	San Bernardino Valley College	Date:	14-Feb-11
Project Description:	New North Hall Replacement Building	Contract No.:	N/A
To (Contractor):	Spintar	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

<u>Description of Work:</u>			
Refer to attached Change Order summary dated		2/14/11 for:	
Change Order No.	NH-AV-CO2	Item(s):	2.1 to 2.2
TOTAL COST OF CHANGE ORDER	NH-AV-CO2		\$19,931.00
<u>Reason for Change:</u>			
Refer to attached Change Order No.	NH-AV-CO2	summary dated	2/14/11
<u>Initiator of Change:</u>			
Refer to attached Change Order No.	NH-AV-CO2	summary dated	14-Feb-11

The original Base Contract Sum was:	\$1,399,294.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,399,294.00
Net change by previous authorized Change Order(s):	\$5,867.00
The Contract Sum including previous authorized Change Orders:	\$1,405,161.00
The contract AMOUNT due to C.O. No. NH-AV-CO2 will be increased by:	\$19,931.00
The revised Contract Amount, including this Change Order is, therefore:	\$1,425,092.00
The contract TIME due to C.O. No. NH-AV-CO2 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore:	unchanged
SBCCD Change Order # NH-AV-CO2 includes Item Number(s):	Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect: _____	Jay R. Tittle, C-12955	
Constr. Mgr.: _____	Steve Worley Jimmy Riordan	02/15/11
District: _____	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor: _____	DAVID MACCAGUE VP FINANCE	2/23/11
Signature	Printed Name/Title	Date



State of California - Division of the State Architect DSA Application No. 04-109147 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO.

NH-AV-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 2.1	Specification approved VTC Codec models numbers were discontinued. Current equipment with similar product and higher performance provides same function at an additional cost. Equipment racks were provided for equipment in several rooms. PC85	F1			\$4,177.00	\$4,177.00
Item 2.2	Campus request to add synthesizer workstations and wireless air slates for use in NH 216. PC78R2	H4			\$15,754.00	\$15,754.00
Subtotal						\$19,931.00
TOTAL CHANGE ORDER #					NH-AV-CO2	\$19,931.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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3347A4
Project Number

CS-BC6-CO2

CHANGE ORDER

Original Contract Amount: \$386,300.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$2,892.00

DSA No.:
CS-BC6-CO2

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>7-Feb-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 6</u>
To (Contractor):	<u>Crowner Sheet Metal</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/7/11 for
Change Order No. CS-BC6-CO2 , Item(s): 2.1

TOTAL COST OF CHANGE ORDER CS-BC6-CO2 (\$1,064.00)

Reason for Change:

Refer to attached Change Order No. CS-BC6-CO2 summary dated 2/7/11

Initiator of Change:

Refer to attached Change Order No. CS-BC6-CO2 summary dated 2/7/11

The original Base Contract Sum was:	<u>\$386,300.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$386,300.00</u>
Net change by previous authorized Change Order(s):	<u>\$2,892.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$389,192.00</u>
The contract AMOUNT due to C.O. No. CS-BC6-CO2 will be decreased by:	<u>(\$1,064.00)</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$388,128.00</u>

The contract TIME due to C.O. No. CS-BC6-CO2 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC6-CO2 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u> Signature	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>2/7/2011</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>Steve Worley Jimmy R. JORDAN, PM</u>		<u>02/10/11</u>
District:			<u>Mr. Charlje Ng, Interim Vice Chancellor Fiscal Services</u>		
Contractor:	<u>[Signature]</u>		<u>G. Taler, Bus. Office mgr</u>		

Printed Name/Title

CHANGE ORDER NO.

CS-BC6-CO2

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 2.1	BC6 did not complete a portion of their scope so it was added to BC9 (Backcharge) PC80	K1		\$2,892.00	(\$1,064.00)
	Subtotal				(\$1,064.00)
	TOTAL CHANGE ORDER #	CS-BC6-CO2			(\$1,064.00)

CODE LEGEND

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- B SITE COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

CS-BC9-CO4

CHANGE ORDER

Original Contract Amount: \$443,600.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$4,456.00

DSA No.:
CS-BC9-CO4

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>7-Feb-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 9</u>
To (Contractor):	<u>Perfection Glass Inc.</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/7/11 for:
 Change Order No. CS-BC9-CO4 Item(s): 4.1

TOTAL COST OF CHANGE ORDER CS-BC9-CO4 \$1,064.00

Reason for Change:

Refer to attached Change Order No. CS-BC9-CO4 summary dated 2/7/11

Initiator of Change:

Refer to attached Change Order No. CS-BC9-CO4 summary dated 02/07/11

The original Base Contract Sum was:	<u>\$443,600.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$443,600.00</u>
Net change by previous authorized Change Order(s):	<u>\$4,456.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$448,056.00</u>
The contract AMOUNT due to C.O. No. <u>CS-BC9-CO4</u> will be increased by:	<u>\$1,064.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$449,120.00</u>

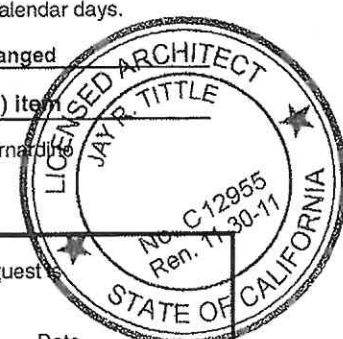
The contract TIME due to C.O. No. CS-BC9-CO4 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC9-CO4 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u> Signature	<u>Jay R. Tittle, C-12955</u> Name (printed)	<u>2/7/2011</u> Date
Constr. Mgr.:	<u>[Signature]</u>	<u>Steve Worley Jimmy Richardson, PM</u>	<u>02/10/11</u>
District:	<u>[Signature]</u>	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:	<u>[Signature]</u> Signature	<u>Richard Warren</u> Printed Name/Title	<u>2/15/11</u> Date

State of California - Division of the State Architect

DSA Application No. 04-109148

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.

CS-BC9-CO4

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 4.1	BC6 did not complete a portion of their scope so it was added to BC9 (Backcharge) PC80	K1			\$1,651.00	\$1,064.00
	Subtotal					\$1,064.00
	TOTAL CHANGE ORDER #				CS-BC9-CO4	\$1,064.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC3-CO3

CHANGE ORDER

Original Contract Amount: \$2,409,000.00
Amount of Previous Contract Amendments: \$32,773.00
Amount of Previous Change Orders: \$60,757.00

DSA No.:
CS-BC3-CO3

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>7-Feb-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 3</u>
To (Contractor):	<u>RC Construction</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

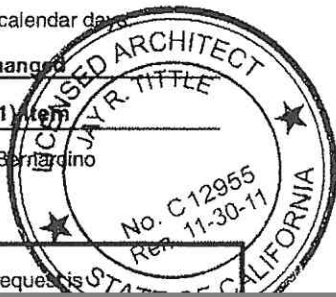
Item No.: Refer to attachments Reference RFP No.: N/A

<u>Description of Work:</u>			
<u>Refer to attached Change Order summary dated</u>	<u>2/7/11 for</u>		
<u>Change Order No.</u>	<u>CS-BC3-CO3</u>	<u>Item(s):</u>	<u>3.1</u>
TOTAL COST OF CHANGE ORDER	CS-BC3-CO3		\$36,829.00
<u>Reason for Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CS-BC3-CO3</u>	<u>summary dated</u>	<u>2/7/11</u>
<u>Initiator of Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CS-BC3-CO3</u>	<u>summary dated</u>	<u>2/7/11</u>

The original Base Contract Sum was:	\$2,409,000.00
Net change by previous authorized Contract Amendment (s):	\$32,773.00
The revised BASE Contract Sum:	\$2,441,773.00
Net change by previous authorized Change Order(s):	\$60,757.00
The Contract Sum including previous authorized Change Orders:	\$2,502,530.00
The contract AMOUNT due to C.O. No. <u>CS-BC3-CO3</u> will be ^{increased} decreased by:	\$36,829.00
The revised Contract Amount, including this Change Order is, therefore:	\$2,539,359.00
The contract TIME due to C.O. No. <u>CS-BC3-CO3</u> will be unchanged by: <u>0</u> calendar days	
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # <u>CS-BC3-CO3</u> includes Item Number(s):	<u>One (1) item</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is

DSA No.:
CS-BC3-CO3

CHANGE ORDER NO.

CS-BC3-CO3

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 1.1	Campus request to add automatic door operators to all toilet room doors. PC75R1, PD67, FCD23	H4		\$36,829.00	\$36,829.00
	Subtotal				\$36,829.00
	TOTAL CHANGE ORDER #	CS-BC3-CO3			\$36,829.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Amendment 001 to the Steinberg Architect PAL Agreement at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Steinberg Architect Parking Access and Lighting project agreement at CHC in the amount of \$26,840.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for providing additional design services for the following: 1) With the submittal of the design of the Science Modular Classroom project the DSA determined that additional accessible parking would be required and the gym parking lot was the most adjacent lot available, 2) the scope of the Parking Access and Lighting (PAL) project is increased to add the lighting controls at the recently completed Aquatic Center. This change adds these lights to the campus wide exterior lighting control system, and 3) recent changes to the Storm Water Resource Control Board general permit requirements took effect July 1, 2010 which changes the Storm Water Pollution Prevention Plan for the PAL project. The effective date was after the PAL project design was complete and has a considerable impact on the project.

ANALYSIS

The effect of this amendment will be an addition of \$26,840.00 to the agreement, resulting in a revised contract amount of \$1,096,340.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.

FEB 28 2011

CHC PAL
STEINBERG ARCHITECT CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Steinberg Architects
523 West 6th Street, Suite 245
Los Angeles, CA 90014

Brief Description:

This amendment is for providing additional design services for the following: 1) Gym parking lot revisions, 2) Aquatic Center light pole and control revisions, and 3) Preparation of Notice of Intent and Storm Water Pollution Plan for submittal to the Storm Water Resource Control Board.

Attachments:

- Kitchell/BRJ/Seville project memo's PAL 005, 008 & 009 (3 pages)
- Steinberg Architects PAL ASA #'s 1, 2 & 3 (9 pages)

Costs:

\$26,840.00 = Total amount of this Amendment

The original Contract Sum	\$1,069,500.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$1,069,500.00
The Contract Sum will be increased by this Amendment	\$26,840.00
The new Contract Sum including this Amendment	\$1,096,340.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Steinberg Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects PAL project contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

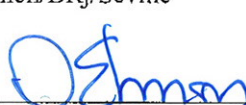
Authorized:

ARCHITECT
Steinberg Architects

PROGRAM MANAGER
Kitchell/BRJ/Seville

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 2/25/2011

DATE: 2.28.11

DATE: _____

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 – Fax: 909.794.8901

DATE: February 23, 2011

No – M CHC PAL 008

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: Parking Lot / ADA / Lighting Improvement (PAL)
ASA #1 – Gym Parking Lot Revisions

NARRATIVE:

Per the original scope of work associated with the PAL project the gym parking lot was designed to provide two (2) accessible parking stalls, three (3) standard parking stalls, and an accessible path of travel to and from the gymnasium. After the design was completed it was determined that the gym parking lot had to accommodate additional accessible parking stalls in order to comply with code and DSA requirements for the Science Modular Classrooms. Without the revision DSA approval for the Science Modular Classrooms wouldn't have been obtained. Due to this Steinberg Architects was asked to revise the gym parking lot as an additional design service as part of the PAL project. As such the following tasks were performed: significant revisions to about a dozen architectural, civil, landscape & signage drawings and coordination with DSA.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve Steinberg Architects ASA #1 in the amount of \$10,120.00 for design services associated with the gym parking lot revisions. ASA #1 will be combined with ASA #2 and ASA #3 into contract amendment #1. Contract amendment #1 will total \$26,840.00 and will be submitted to the March 2011 SBCCD board meeting for final approval. Steinberg Architects PAL contract amount will increase to \$1,096,340.00.

Attachments: Steinberg Architects ASA #1

Cc: Del Benson; Bruce McDonald – Kitchell/BRj/Seville
File

November 23, 2010

523 West 6th Street, Suite 245
Los Angeles, California 90014
www.steinbergarchitects.com

Bruce McDonald
Senior Project Manager
Kitchell/BRJ
Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399

Re: Crafton Hills College
Project: Parking, Access, & Lighting Improvements Project
Project #: 09066.00
ASA #1: Gym Parking Lot Revisions

Dear Bruce,

Steinberg Architects is submitting this Additional Services proposal for revising the design of the parking lot near the gymnasium. As requested, the revised parking lot design will now provide accessible parking stalls and an accessible path of travel for the new modular buildings by others. As identified in our agreement, Exhibit "B", Section A, part 5a, "Making significant revisions to the drawings, specification, or other documents when such revisions are inconsistent with approvals or instructions previously given by the District", the request to modify the current design would require changes to the DSA approved and campus reviewed documents. Revising the documents involves reworking the parking lot grades and striping plan along with providing additional concrete flatwork to join the future sidewalk along Campus Drive.

I. PROJECT PARAMETERS

The gym parking lot as design provides (2) accessible parking stalls and (3) standard parking stalls and provides an accessible path of travel to the gymnasium and the rest of campus. The design, revised to provide (4) accessible parking stalls and extend the accessible path of travel approximately 50 feet, will include the following revisions to architectural, civil, landscape, & signage drawings:

- A. Revise sheets A0.15, A0.23, and A0.34.
- B. Revise sheets C2.3, C3.7, C4.3, C7.3, C10.3, and C14.2.
- C. Revise sheets L0.13, L1.13, and L3.13.
- D. Revise sheet SG-103.
- E. Coordinate with DSA – Addendum review and approval.

II. SCHEDULE

Upon approval of this additional service proposal, the work will be included in Addendum 3 which will be issued on December 6, 2010.

III. ADDITIONAL SERVICES FEE

The fee for the services described above is **ten thousand one hundred and twenty dollars (\$10,120)**.

IV. HOURLY RATE SCHEDULE

FOR CHANGE IN SERVICES, THE ARCHITECT'S HOURLY RATES ARE SET FORTH AS FOLLOWS:

<i>Principal</i>	\$276
<i>Senior Project Manager</i>	\$170
<i>Project Architect</i>	\$155
<i>Job Captain</i>	\$132
<i>Administrative Staff</i>	\$85

V. Authorization

Please review this proposal, and if it is acceptable, please provide me a written authorization to Proceed.

Please call if you have any questions concerning this agreement.

Sincerely,

STEINBERG ARCHITECTS



Joe Sion

Cc: David Hart, Irene Ngo, File A01

Crafton Hills Community College

23-Nov-10

Parking, Access, & Lighting (PAL) Improvements Project

Fee Matrix for Architectural & Consultant Services

ASA #1 - Gym Parking Lot Revisions

	Steinberg							Subtotal
	Principal	PM	PA	JC	Staff			
Hourly Rate	\$276	\$170	\$155	\$132	\$85			
1) Revise sheet A0.15					1			1
2) Revise sheet A0.23					2			2
3) Revise sheet A0.34					1			1
4) Coordination		1			6		2	7
5) DSA / Addendum Review and Approval	1	1			4		1	6
Subtotal Hours	1	2	0	0	15		0	18
Subtotal Fee	\$276	\$340	\$0	\$0	\$1,980		\$255	\$2,850
6) Estimated Consultant Fees	Snipes-Dye \$3,900	AHBE \$2,000	SKA \$450					\$6,350
7) Expenses								\$920
TOTAL FEE								\$10,120

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: February 23, 2011

No - M CHC PAL 009

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: Parking Lot / ADA / Lighting Improvement (PAL)
ASA #2 - Aquatic Center Light Pole and Control Revisions

NARRATIVE:

As part of the PAL project we are implementing a new campus-wide exterior lighting control system. This system will be installed and tied into the new exterior lighting fixtures being installed in the parking lots, campus drive, maintenance road, and pedestrian pathways on campus within the PAL project. The scope for the PAL project didn't include tying the recently installed exterior lighting fixtures at the Aquatic Center into the new campus-wide exterior lighting control system. It was determined that these fixtures needed to be tied into the system to ensure that all the exterior lighting on the CHC campus is controlled by a single system. Steinberg Architects was asked to incorporate this as an additional design service as part of the PAL project. As such the following tasks were performed: additional field observation, coordination with Aquatic Center lighting fixture manufacturer, sheet revisions, and coordination with DSA.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve Steinberg Architects ASA #2 in the amount of \$7,120.00 for the additional design services associated with the Aquatic Center light pole and control revisions. ASA #2 will be combined with ASA #1 and ASA #3 into contract amendment #1. Contract amendment #1 will total \$26,840.00 and will be submitted to the March 2011 SBCCD board meeting for final approval. Steinberg Architects PAL contract amount will increase to \$1,096,340.00.

Attachments: Steinberg Architects ASA #2

Cc: Del Benson; Bruce McDonald - Kitchell/BRj/Seville
File

November 24, 2010

523 West 6th Street, Suite 245
Los Angeles, California 90014
www.steinbergarchitects.com

Bruce McDonald
Senior Project Manager
Kitchell/BRJ
Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399

Re: Crafton Hills College
Project: Parking, Access, & Lighting Improvements Project
Project #: 09066.00
ASA #2: CRF Light Pole and Control Revisions

Dear Bruce,

Steinberg Architects is submitting this Additional Services proposal for incorporating the existing pole-mounted lighting fixtures near the Community Rec. Facility (CRF) into the proposed campus-wide lighting control system. As requested, this involves retrofitting existing pole-mounted fixtures near the CRF with wireless lighting controls that are consistent with the current PAL project. In addition, a new lighting control panel will be to be installed inside the electrical room at the CRF building to connect to the campus-wide lighting control system. The proposed revision will allow the campus to control existing pole-mounted light fixtures near the CRF from the same lighting control system that will control site lighting at each parking lot and along Campus Drive. As identified in our agreement, Exhibit "B", Section A, part 5a, "Making significant revisions to the drawings, specification, or other documents when such revisions are inconsistent with approvals or instructions previously given by the District", the request to modify the current design would require changes to the DSA approved and campus reviewed documents.

I. PROJECT PARAMETERS

As designed, the new lighting control system provides control over new pole-mounted light fixtures at each parking lot and along Campus Drive. The requested revision, which allows the campus to control pole-mounted fixture near the CRF from the new campus-wide lighting control system, involves the following tasks:

- A. Perform additional field observation to determine the quantity of fixtures, fixture wattage and location to mount new lighting control panel.
- B. Coordinate with existing fixture manufacturer to specify the required ballast to work with the proposed lighting control system.
- C. Revise sheets A0.01 and A0.11.
- D. Revise sheets E0.01, E1.00, and E2.06.
- E. Coordinate with DSA – Addendum review and approval.

II. SCHEDULE

Upon approval of this additional service proposal, the work will be included in Addendum 3 which will be issued on December 6, 2010.

III. ADDITIONAL SERVICES FEE

The fee for the services described above is **seven thousand one hundred and twenty dollars (\$7,120)**.

IV. HOURLY RATE SCHEDULE

FOR CHANGE IN SERVICES, THE ARCHITECT'S HOURLY RATES ARE SET FORTH AS FOLLOWS:

<i>Principal</i>	\$276
<i>Senior Project Manager</i>	\$170
<i>Project Architect</i>	\$155
<i>Job Captain</i>	\$132
<i>Administrative Staff</i>	\$85

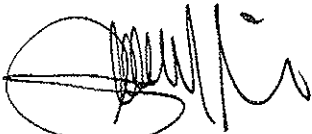
V. Authorization

Please review this proposal, and if it is acceptable, please provide me a written authorization to Proceed.

Please call if you have any questions concerning this agreement.

Sincerely,

STEINBERG ARCHITECTS



Joe Ston

Cc: David Hart, Irene Ngo, File A01

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 – Fax: 909.794.8901

DATE: February 23, 2011

No – M CHC PAL 005

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: Parking Lot / ADA / Lighting Improvement (PAL)
Approval for Steinberg Architects to proceed with work associated with ASA #3

SCOPE:

SBCCD approval for Steinberg Architects to proceed with the scope of work associated with ASA #3, preparation of a detailed Storm Water Pollution Plan (SWPPP) for the PAL project.

NARRATIVE:

As mandated by the State Water Resource Control Board (SWRCB) all construction projects/sites need to be in compliance with SWRCB General Permit for discharges of storm water associated with construction activity. On September 2, 2009, the SWRCB adopted Order 2009-0009-DWG, which was a new order that took effect on July 1, 2010. Any construction project with a start date on or after July 1, 2010 would have to comply with this new order. The new order is a considerable amount more stringent than the previous order in regards to the preparation of the SWPPP. It requires that a lot more detail be included in the SWPPP and that it be prepared by a licensed engineer with a SWPPP certification.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve Steinberg Architects to proceed with ASA #3, preparation of a detailed SWPPP for the PAL project in the amount of \$9,600.00. Once approved, because of the time sensitivity of preparing this information, Kitchell/BRj/Seville will direct Steinberg Architects to prepare the detailed SWPPP right away and the necessary information will be forwarded to the March 2011 SBCCD board meeting for final approval. ASA #3 will be combined with two previous ASA's, ASA #1 and ASA #2, into contract amendment #1, which will be submitted to the SBCCD board for approval. Contract amendment #1 will total \$26,840.00, which will increase Steinberg Architects PAL contract amount to \$1,096,340.00.

<input type="radio"/> I concur with this recommendation	_____
<input type="radio"/> I do not concur with this recommendation	Del Benson, Program Manager, Kitchell/BRj/Seville

<input type="radio"/> I concur with this recommendation	_____
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor of Fiscal Services

Attachments: Steinberg Architects ASA #3 dated January 18, 2011

Cc: Del Benson; Bruce McDonald – Kitchell/BRj/Seville
File

January 18, 2011

Bruce McDonald
Senior Project Manager
Kitchell/BRJ
Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399

Re: Crafton Hills College
Project: Parking, Access, & Lighting Improvements Project
Project #: 09066.00
ASA #3: Documentation for Construction Activities Storm Water General Permit

Dear Bruce,

Steinberg Architects is submitting this Additional Services proposal for preparing the Notice of Intent (NOI) package and Storm Water Pollution Prevention Plan (SWPPP) for the new Parking, Access, & Lighting Improvements Project. As designed, the scope of the new PAL project includes construction activity resulting in land disturbance of more than one acre, thus requiring a Construction Activities Storm Water General Permit. Steinberg Architects is prepared to produce the documents required for the owner to file a complete NOI package and develop a SWPPP in accordance with Section A of the General Permit prior to the commencement of soil disturbing activities.

I. PROJECT PARAMETERS

The NOI and SWPPP shall contain language and maps with information regarding construction activities pertaining to Parking, Access, & Lighting Improvements Project. The documents will be prepared upon evaluation of the related risk level of polluting construction activities and in the appropriate format approved by the State of California.

II. DELIVERABLES

The deliverables associated with these additional services includes three (3) hard copies of all documentation along with PDF copies on CD.

III. SCHEDULE

Upon approval of this additional service proposal, the SWPPP shall be prepared within 10 working days.

IV. ADDITIONAL SERVICES FEE

The fee for the services described above is **nine thousand six hundred dollars (\$9,600)** and includes all administrative and coordination services along with consultant fees.

V. HOURLY RATE SCHEDULE

FOR CHANGE IN SERVICES, THE ARCHITECT'S HOURLY RATES ARE SET FORTH AS FOLLOWS:

<i>Principal</i>	\$276
<i>Senior Project Manager</i>	\$170
<i>Project Architect</i>	\$155
<i>Job Captain</i>	\$132
<i>Administrative Staff</i>	\$85

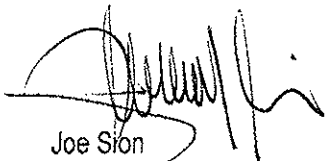
VI. Authorization

Please review this proposal, and if it is acceptable, please provide me a written authorization to Proceed.

Please call if you have any questions concerning this agreement.

Sincerely,

STEINBERG ARCHITECTS



Joe Sion

Cc: David Hart, Irene Ngo, File A01

Snipes-Dye associates

January 19, 2011

File No: SB0854

G. Howard Dye, L.S.
Principal

Robert Bruckart, P.E.
Principal

William A. Snipes, P.E.
Principal

William B. Dick, P.E., L.S.
Principal

Mike Alamo
STEINBERG ARCHITECTS
523 West 6th Street, Suite 245
Los Angeles, CA 90014

Re: Proposal for Civil Engineering Services, SWPPP Crafton College PAL Project

Dear Mike:

Snipes-Dye Associates is pleased to propose to prepare a Stormwater Pollution Prevention Plan (SWPPP) for the construction phase of the Crafton College Parking, Access and Lighting project (PAL). The SWPPP will be prepared upon evaluation of the risk level and in the appropriate format approved by the State of California.

The SWPPP will be prepared for a fee of \$8,000.

Thank you for utilizing the services of Snipes-Dye Associates on this project.

Sincerely yours,
SNIPES-DYE ASSOCIATES



Robert L. Bruckart
Principal

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Amendment 009 to the Steinberg Architects
CRF Agreement Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 009 to the Steinberg Architects Community Recreation Facility contract at CHC, in the amount of \$119,973.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for additional services tasked of Steinberg Architects for Leadership in Energy and Environmental Design (LEED) Construction Administration meetings and services for the landscaping portion of the LEED work. This amendment also contains complete design for Photovoltaic and Solar water heating systems.

ANALYSIS

The effect of this amendment will be an addition of \$119,973.00 to the Steinberg Architect contract, resulting in a revised contract amount of \$1,672,436.00. There is no change to the contract schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure P.

STEINBERG ARCHITECTS CRF CONTRACT AMENDMENT: 009

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

KITCHELL/BRJ/SEVILLE

FEB 28 2011

TO: Steinberg Architects (SA)
523 West 6th Street, Suite 245
Los Angeles, CA 90014

Brief Description:

This contract amendment is for Leeds Construction Administration (CA) meetings and services for the Landscaping portion of the Leeds work identified as ASI # 10 dated; October 19, 2010 this amendment contains for a complete designed Photovoltaic and Solar water heating systems identified as ASI # 11 February 14, 2011 .

Attachments:

Kitchell/BRJ Project Memo CHC CRF No.039, Steinberg Architects CRF ASI # 10 dated October 19, 2010 and ASI # 11 dated February 14, 2011.

Costs:

\$119,973.00 = Total of this Amendment

The original Contract Sum	\$1,131,900.00
Net change by previous Amendments	\$383,648.00
The Contract Sum prior to this Amendment	\$1,552,463.00
The Contract Sum will be increased by this Amendment	\$119,973.00
The new Contract Sum including this Amendment	\$1,672,436.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Steinberg Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
Steinberg Architects

By: _____

DATE: 2/29/2011

PROGRAM MANAGER
Kitchell/BRJ

By: _____

DATE: 2.28.11

OWNER
SBCCD

By: _____

DATE: _____

October 19, 2010

523 West 6th Street, Suite 245
Los Angeles, California 90014
www.steinbergarchitects.com

Mr. Bruce McDonald
Kitchell/BRJ
Crafton Hills College
1171 Sand Canyon Road
Yucaipa, CA 92399

Re: San Bernardino Community College District: Crafton Hills College
Project: Community Recreational Facility
Project #: 06063.010
ASA #10: LEED Related Construction Administration

Dear Bruce:

Steinberg Architects is submitting this Additional Services Authorization for LEED related construction administration services. These services are to be administered per the terms of the owner architect agreement and based on the September 2010 "Landscape LEEDS Revisions" bid package assembled by Tilden-Coil Constructors.

I. PROJECT PARAMETERS

Construction Administration Services for the CRF Landscape LEED Revisions project include the following:

- a. Three (3) site visits each for Steinberg Architects and Ahbe Landscape
- b. One (1) irrigation final inspection
- c. Response to RFI's
- d. Field reports
- e. Submittal reviews
- f. Processing change orders and design changes with DSA
- g. Payment application review

II. SCHEDULE

To be confirmed.

V. ADDITIONAL SERVICES FEE

The fee for the proposed services is **fifteen thousand four hundred thirty five dollars (\$15,435)**

VI. HOURLY RATE SCHEDULE

FOR CHANGE IN SERVICES, THE ARCHITECT'S HOURLY RATES ARE SET FORTH AS FOLLOWS:

<i>Principal</i>	\$239
<i>Senior Project Manager</i>	\$178
<i>Job Captain</i>	\$139

Administrative Staff \$89

VII. Authorization

Please review this proposal, and if it is acceptable, sign both copies and return one original to us for our records. This proposal and agreement shall be binding if agreed to in writing by the owner within thirty (30) days of the date above.

Please call if you have any questions concerning this agreement.
Sincerely,

STEINBERG ARCHITECTS

A handwritten signature in black ink, appearing to read 'Gilbert Rocca', written over the printed name.

Gilbert Rocca
Project Manager

Cc: File A01

February 14, 2011

523 West 6th Street, Suite 245
Los Angeles, California 90014
www.steinbergarchitects.com

Mr. Bruce McDonald
Kitchell/BRJ
Crafton Hills College
1171 Sand Canyon Road
Yucaipa, CA 92399

Re: San Bernardino Community College District: Crafton Hills College
Project: Community Recreational Facility
Project #: 06063.010
ASA #11: Photovoltaic (PV) and swimming pool solar thermal design.

Dear Bruce:

Steinberg Architects is submitting this Additional Services Authorization for design services for Photovoltaic (PV) and swimming pool solar thermal design. These services are to be administered per the terms of the owner architect agreement.

I. PROJECT PARAMETERS

The size, location and configuration of the PV and swimming pool solar thermal systems are as identified in CRF ASI #42 dated July 01, 2010. The scope of services are as identified below:

1. Photo Voltaic Design
 - a. Provide a complete design that will be approved by the DSA office (San Diego) and will be issued for competitive bid by the college.
previously issued.
 - b. Provide electrical infrastructure for PV system including connection to the electrical switchgear in the CRF building.
 - c. Provide code changes to incorporate the new NEC 2008 that was adopted in January, 2011.
 - d. It is assumed that the LEED effort and documentation is completed and no effort will be required for this submission.
 - e. Submit a complete package to DSA and obtain necessary approval.
 - f. Review contractor's submittals/shop drawings and answer RFIs during construction.
 - g. Comply with the City of Yucaipa Fire Department for Solar PV guidelines.
 - h. Provide a complete single line diagram showing all major components
 - i. Provide a site plan showing the location of all major PV system components.
 - j. Provide a complete PV specification section in CSI format.
 - k. Provide FCD submittal for DSA submittal and provide bid package.

- l. Provide a complete single line diagram showing all major components and related wiring.
 - m. Location of all major PV system components.
 - n. Provide a complete PV specification section in CSI format.
 - o. DSA submittal and 100% CD bid package.
2. Swimming pool solar thermal design
 - a. Provide complete drawings and specifications for the construction of the thermal solar system.
 - b. Provide solar system plan view
 - c. Provide longitudinal and cross sections
 - d. Thermal solar piping plan
 - e. Mechanical details
 - f. Electrical details
 - g. Specification
3. Structural design.
 - a. Design canopy and secondary supports
 - b. Prepare structural calculations for submittal to DSA
 - c. Prepare structural drawings include framing, foundations and necessary structural details.
4. Assist in the bidding process as defined in the owner architect agreement
5. Construction Administration.
 - a. Review Submittals
 - b. Respond to RFI's
 - c. Three site visits.

II. SCHEDULE

Please also four weeks from the receipt of the fully executed contract amendment to submittal to DSA.

V. ADDITIONAL SERVICES FEE

The fee for the proposed services is **one hundred four thousand five hundred thirty eight dollars (\$104,538)**. See attached fee matrix for additional information.

VI. HOURLY RATE SCHEDULE

FOR CHANGE IN SERVICES, THE ARCHITECT'S HOURLY RATES ARE SET FORTH AS FOLLOWS:

<i>Principal</i>	\$276
<i>Senior Project Manager</i>	\$178
<i>Sr. Project Architect</i>	\$170
<i>Job Captain</i>	\$139
<i>Administrative Staff</i>	\$89

VII. Authorization

Please review this proposal, and if it is acceptable, sign both copies and return one original to us for our records. This proposal and agreement shall be binding if agreed to in writing by the owner within thirty (30) days of the date above.

Please call if you have any questions concerning this agreement.
Sincerely,

STEINBERG ARCHITECTS

Gilbert Rocca
Project Manager

Cc: File A01

Crafton Hills College
Infrastructure
Fee Matrix for Architectural Services

ASA #11 - Photovoltaic (PV) and swimming pool solar thermal design

Personnel/Firm Hourly Rate	Estimated H Princij \$2
1. Photovoltaic System	
a. Site Plan	
b. Enlarged Plan	
c. Sections/Elevations	
d. Meet with Cit of Yucaipa Fire Deparment	
e. Structural Coordination	
f. Misc. Details	
Subtotal	\$2
2. Solar Thermal System	
a. Site Plan	
b. Enlarged Plan	
c. Sections/Elevations	
d. Misc. Details	
Subtotal	\$2
3. Structural Design	
a. PV Coordination	
b. Solar Thermal Coordination	
c. Sections/Elevations	
d. Misc. Details	
Subtotal	
4. Bidding/DSA	
a. DSA Review & Approval	
b. Bidding	
Subtotal	
5. Construction Administration	
a. Three site visits	
b. RFI and Submittal Review	
Subtotal	
6. Consultant Fees	
7. Reimbursable Expenses	
Total Fees:	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville

DATE: March 17, 2011

SUBJECT: Consideration of Approval of Amendment 014 to the NTD Architects Agreement at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 014 to the NTD Architects agreement at SBVC in the amount of \$12,930.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for additional services tasked of NTD Architects to upgrade the sound rating of three rooms in the Media/Communications building. Original design called for two broadcasting rooms at a sound rating of NC-20 and one room at a sound rating of NC-30. A sound rating of NC-20 is within the industry standard for ambient noise levels in recording areas. A Campus Change Request submitted by KVCR was approved to increase the sound rating in all three rooms to NC-15.

ANALYSIS

The effect of this amendment will be an addition of \$12,930.00 to the NTD Architect contract, resulting in a revised contract amount of \$7,440,169.80. There is no change to the contract schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.

ARCHITECT CONTRACT AMENDMENT: 014

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District

TO: NTD Architecture (NTD)
955 Overland Court Suite 100
San Dimas, CA 91773-1718

Brief Description:

NTD Architecture has been tasked to provide additional services for the following projects at San Bernardino Valley College:

- Original contract documents for the Media/Communications building had two broadcasting rooms designed for an NC-20 sound rating and one additional room designed for an NC-30 sound rating. Campus Change Request approved by District is for NTD to design all three rooms to a sound rating of NC-15.

Attachments:

K/BRj/Seville Project Memo No. VC-157, NTD Architects proposal letter dated February 7, 2011 Revised

Costs:

\$12,930.00 = Grand Total of this requested Contract Amendment: 014

The original Contract Sum	\$5,304,419.00
Net change by previous Amendments	\$2,122,820.80
The Contract Sum prior to this Amendment	\$7,427,239.80
The Contract Sum will be increased by this Amendment	\$12,930.00
The new Contract Sum including this Amendment	\$7,440,169.80
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Architecture to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Architects contract with SBCCD.


Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
NTD Architecture

By:  C12955
DATE: 2/15/2011

PROGRAM MANAGER
Kitchell CEM

By: 
DATE: 2.17.11

OWNER
SBCCD

By: _____
DATE: _____

Kitchell/BRJ/Seville

Project Memo

701 S Mount Vernon Ave, San Bernardino, CA 92410

Ph: 909.693.3160 – Fax: 909.889.9952

DATE: February 10, 2011

No – VC 157

TO: Charlie Ng
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Patricia Nguyen
Project Manager
Kitchell/BRJ

RE: **SBVC Media/KVCR**
Acoustical Design Change

SCOPE:

Modify broadcasting recording rooms to NC-15 rating.


NARRATIVE:

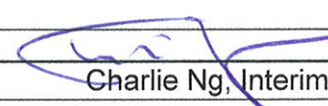
The original contract documents were designed to NC-20 for two of the broadcasting rooms, one additional room was designed at NC-30. According to the acoustical engineers, NC-20 is within the industry standard for ambient noise levels in recording areas. The District has approved a campus change request submitted by KVCR to increase the rating to NC-15 in all three rooms. NTD has also provided cost proposals to address any sound isolation issues and room acoustic issues as well. NTD is available to perform the work immediately.

RECOMMENDATION:

Kitchell/BRJ recommends approval of the amendment in the amount of \$12,930 to address the HVAC noise issues for the NC rating. NTD has included minimal Architect cost in their fee proposal, the majority of the costs are from their acoustical and mechanical consultants.

Larry of KVCR has mentioned in conversation that he can hear sound transmitted between rooms (sound isolation) and that the sound bounces around in the room (acoustic issues). However, he has not documented any additional requests in a campus change request form. Therefore, at this time, we are only recommending NTD proceed with modifications to the HVAC noise level for the NC rating change.

- | | |
|--|--|
| <input checked="" type="radio"/> I concur with this recommendation |  |
| <input type="radio"/> I do not concur with this recommendation | Del Benson, Program Manager |

- | | |
|--|--|
| <input checked="" type="radio"/> I concur with this recommendation |  |
| <input type="radio"/> I do not concur with this recommendation | Charlie Ng, Interim Vice Chancellor |

Attachments: NTD Fee proposal dated 2/7/2011

Cc: File



26 January 2011
7 February 2011 REVISED

Via email

Ms. Patricia Nguyen
Kitchell/BRJ
SAN BERNARDINO VALLEY COLLEGE
701 South Mount Vernon
San Bernardino, CA 92401

Subject: Campus (KVCR) Requested Changes MC173, MC174, MC171
Media Communications Building
Additional Services Proposal
San Bernardino Valley College
NTDS No.

Dear Ms. Nguyen:

KVCR has requested that three spaces have modifications made to reduce their NC ratings to NC-15. The spaces requested to be modified are: Production Control MC171, Broadcast MC173, and On-Air MC174. This proposal is to prepare the construction documents, project directive and construction administration required to make the necessary changes. In addition, we have provided separate fees to make additional changes regarding Sound Isolation and Room Acoustics

Scope of work as we understand it:

1. HVAC Noise:
 - Develop specific recommendations and details for changes in air distribution ductwork and air terminals for the three spaces to meet the NC 15 criteria.
 - Develop specific recommendations and details for mounting of the rooftop power exhauster, for the three spaces to meet the NC 15 criteria.
 - Prepare project directive.
 - Conduct one site investigation after the work is complete (Acoustic Consultant) to measure and confirm the spaces meet the NC15 criteria.

2. Sound Isolation:
 - Analyze data collected in recent site visit by Acoustic Engineer and provide a written summary of measurement results.
 - Document industry standards of what level sound isolation is normally provided between broadcast spaces and compare with existing conditions.
 - Develop criterion for increased levels of sound isolation between three spaces based on User requests and based on findings of existing levels of sound isolation compared with industry standards.
 - Develop specific recommendations and provide details for changes or upgrades to existing construction to meet the stricter criterion for improved sound isolation between these three spaces.
 - Prepare project directive.

- the spaces meet the goals established for sound isolation. (Note: This is the same visit as the visit for the HVAC Noise – there is only one site visit included for the Acoustic Engineer.)
3. Room Acoustics:
- Analyze data acquired in recent site visit by Acoustic Engineer to document existing room acoustics. This will be quantified by the calculated reverberation times, based on balloon pop measurements carried out during the recent site visit.
 - Document industry standards of reverberation times normally provided for broadcast spaces and compare with existing conditions.
 - Develop criterion for reduced reverberation times for all three spaces based on User requests and based on findings of current reverberation times.
 - Develop specific recommendations for adjustments and additions for sounds absorbing wall and possibly ceiling finishes in order to reduce reverberation times as defined in the previous task.
 - Prepare project directive.
 - Conduct one site investigation after the work is complete to measure and confirm the spaces meet the goals established for reverberation times. (Note: This is the same visit as the visit for the HVAC Noise – there is only one site visit included for the Acoustic Engineer.)

Scope of Work not included:

The scope of work described in this proposal excludes the design of the following and/or areas (these systems and /or areas are either not required for this project, or the design are to be accomplished by other under separate contract.)

1. Any Permit fees.
2. Revision of the programming documents for budget reduction and or/value engineering.
3. Preparation of specifications and drawings for the project to be bid.
4. All Architectural and Engineering services not directly related to the scope of work listed above.

Schedule

We propose to complete the work as follows:

- | | |
|---|-------------------|
| ▪ Verbal / Written (email) authorization to proceed | February 1, 2011 |
| ▪ HVAC Noise Documents complete, ready for contractor pricing | February 19, 2011 |
| ▪ Room Acoustics & Sound Isolation Documents complete
Ready for contractor pricing | March 5, 2011 |

Fee

HVAC Noise

Our proposed fee for this project is a fixed fee of \$12,930 to be invoiced as detailed below.

Consultants

• Acoustic Engineers	\$ 5,500
• MEP Engineers	\$ 5,800
SUBTOTAL	\$ 11,300

• 10% mark-up	\$ 1,130
SUBTOTAL	\$ 12,430

• Architectural	\$ 500
Total Fee	\$ 12,930

Sound Isolation

Our proposed fee for this project is a fixed fee of \$2,700 to be invoiced as detailed below.

Consultants

• Acoustic Engineers	\$ 2,000
SUBTOTAL	\$ 2,000

• 10% mark-up	\$ 200
SUBTOTAL	\$ 2,200

• Architectural	\$ 500
Total Fee	\$ 2,700

Room Acoustics

Our proposed fee for this project is a fixed fee of \$2,000 to be invoiced as detailed below.

Consultants

• Acoustic Engineers	\$ 1,500
SUBTOTAL	\$ 1,500

• 10% mark-up	\$ 150
SUBTOTAL	\$ 1,750

• Architectural	\$ 250
Total Fee	\$ 2,000

Ms. Patricia Nguyen
Campus (KVCR) Requested Changes MC173, MC174, MC171
Additional Services Proposal
7 February 2011 **REVISED**
Page 4

Fee to be invoiced as follows:

▪ After March 2011 Board Meeting Approval, completion of construction documents and preparation of project directive (90%)	HVAC Noise	\$ 11,637
	Sound Isolation	\$2,430
	Room Acoustics	1,800
	TOTAL	\$15,867
▪ Completion of Construction (of modifications) and Testing (100%)	HVAC Noise	\$ 1,293
	Sound Isolation	\$270
	Room Acoustics	200
	TOTAL	\$1,763
<hr/>		
TOTAL		\$17,630


For extra services not listed above in the scope of work/services, reimbursement shall be based on an hourly basis, or on a lump sum basis to be agreed upon, and to be provided in writing by the District prior to the commencement of the services.

Please acknowledge our contract terms and fee proposal by signing this letter below and returning it to our office. We look forward to continuing our working relationship with San Bernardino Valley College.

Please let me know if you have any questions regarding this proposal.

We appreciate the opportunity to be of continuing service.

Sincerely,


Jay R. Tittle, AIA
Principal In Charge
Partner
C-12955


Leigh Anne Jones, AIA LEED AP
Project Manager

Approved and accepted on behalf of San Bernardino Valley College by:

Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services

Date

Attachment: Acoustic Dimensions Proposal dated January 26, 2011
DCGA Proposal date January 20, 2011

cc: Leigh Anne Jones
Wendy Nord
File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville
DATE: March 17, 2011
SUBJECT: Consideration of Approval of Amendment 001 to the Leighton Consulting, Inc. Agreement at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Leighton Consulting, Inc. Agreement at CHC in the amount of \$232,100.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

The original Contract value was established to cover the consultant services for the design phase of the project. This amendment is for providing construction phase special inspection and testing which, per the SBCCD standard general conditions, is paid for by the owner. Leighton Consulting, Inc. was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, Leighton Consulting, Inc. will provide these services for both the Parking Access and Lighting and Science Modular Classrooms projects.

ANALYSIS

The effect of this amendment will be an addition of \$232,100.00 to the Leighton Consulting, Inc. contract, resulting in a revised contract amount of \$339,100.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.

LEIGHTON CONSULTING, INC. CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Leighton Consulting, Inc.
10532 Acacia Street, Suite B-6
Rancho Cucamonga, CA 91730

Brief Description:

This amendment is for providing special inspection and testing during construction, which per the SBCCD standard general conditions is paid for by the owner. Leighton Consulting, Inc. was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, Leighton Consulting, Inc. will be providing the special inspection and testing for both the PAL and Science Modular Classrooms projects.

Attachments:

- Kitchell/BRj/Seville project memo's PAL 007 & Science Mods 005 (2 pages)
- Leighton Consulting, Inc. PAL & Science Mods proposal (31 pages)

Costs:

\$232,100.00 = Total amount of this Amendment

The original Contract Sum	\$107,000.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$107,000.00
The Contract Sum will be increased by this Amendment	\$232,100.00
The new Contract Sum including this Amendment	\$339,100.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Leighton Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Leighton Consulting, Inc. contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT
Leighton Consulting, Inc.

PROGRAM MANAGER
Kitchell/BRj/Seville

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 2/22/2011

DATE: 3.1.11

DATE: _____

DATE: February 22, 2011

No – M CHC PAL 007

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: Parking Lot / ADA / Lighting Improvement (PAL)
Special Inspection and testing during construction

NARRATIVE:

As stated in the SBCCD standard general conditions special inspection and testing during construction is paid for by the owner, which is standard across the construction industry. This expense is budgeted and will be paid within the specific project budgets established for Measure M.

Per section 01 45 29 *Testing Laboratory Services* the owner is to pay for the following special inspection and testing as needed during construction: site excavation / fills / foundation preparation, concrete, masonry, structural steel, wood, miscellaneous fasteners, veneer, spray applied fire proofing, and insulation concrete deck fill.

Leighton Consulting, Inc. was selected by the SBCCD and CHC selection committee through the SBCCD board approved consultant selection process. Therefore, Leighton Consulting, Inc. will be providing the special inspection and testing for the PAL project. Attached is their negotiated proposal.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve the proposal from Leighton Consulting, Inc. in the amount of \$184,900.00 for special inspection and testing during construction for the PAL project. This along with a proposal for the same activity on the Science Modular Classrooms project will be submitted for approval under Leighton Consulting, Inc contract amendment #1. The total for contract amendment #1 will be \$232,100.00. AEI-CASC's new contract amount will be \$339,100.00.

Attachments: Leighton Consulting, Inc. proposal w/ date stamp February 9, 2011

Cc: Del Benson; Bruce McDonald – Kitchell/BRj/Seville
File

the asphalt-paved lots, including Lots D, G, and H are proposed to receive a new coat of sand and sealant. Many of the existing concrete sidewalks and stairs connecting to the parking lots are proposed for reconstruction. Utility improvements include excavation and backfill of lighting trenches, light standards, a new 650-foot-long, 8-inch PVC sewer line north of Campus Drive and other improvements. The proposed sewer includes the construction of several masonry cutoff walls, and has a proposed invert ranging from roughly 3 to 14 feet below the ground surface. Grading for this project is expected to be minimal, and, where proposed, is expected to be up to several feet of cut and/or fill. Since we do not have specific schedules for the contractor and subcontractors who will work during the grading and construction phases of the project, we have made assumptions regarding the amount of time our services will be required.

Proposed Scope of Work

The scope of our work for the project will consist of two tasks, including 1) geotechnical observation and testing, and 2) materials testing and special inspection. These tasks are described below.

Task 1 - Geotechnical Observation and Testing

Geotechnical observation and testing services will be required during grading and paving operations. We propose the following scope of work:

- Full-time and part-time geotechnical observation and testing services provided by a qualified soil technician for grading, utility trench backfill, aggregate base preparation for pavement, and during asphalt placement and compaction. We anticipate that one soil technician will be adequate to cover this project during grading.
- Laboratory testing of representative soil samples for maximum dry density and optimum moisture content, sieve analysis, sand equivalent, and R-value.
- Preparation of daily field reports by our technicians summarizing each day's earthwork-related activities, including areas tested and those areas requiring retesting.
- Engineering analysis, data review, supervision and project management of our services will be provided by an Associate Engineer and Field Operations Manager.
- Preparation of a geotechnical report presenting a summary of the earthwork activities and the results of our field and laboratory testing performed during construction.



inspector of record. Supervision QA/QC and project management of our services will be provided by our Civil Engineer of Record and Materials Inspection Manager, as needed

Assumptions:

The scope and cost of special inspection and material testing can vary markedly depending on the final configurations of structural elements (quantities for testing) and the contractor's performance of work and adherence to schedule (hours for inspection). The following was assumed in developing the attached estimate:

1. Scope of Project:
 - a. Cast-in-place concrete retaining wall footings, retaining walls, curbs, sidewalks, ramps, paving, benches, gravity wall, light pole foundations and electrical equipment pad foundations.
 - b. Masonry (8" CMU) wall construction at electrical equipment enclosures (assume 6-foot height for walls).
2. The Crafton Hills College Campus Lighting Parking and Access Improvements, 04-111143 will be constructed in accordance with the 2007 California Building Code 2007 Edition.
3. We have assumed that the San Bernardino Community College District's project inspector will perform all reinforcing steel placement, epoxied anchor placement and reinforced concrete placement inspections.
4. Our estimate was based on review of the architectural drawings by Steinberg Architects, structure drawings by Saiful Bouquet Structural Engineers, civil drawings by Snipes – Dye Associates Civil Engineers and Land Surveyors and electrical drawings by P2S Engineering, Inc for the Crafton Hills College Campus Lighting Parking and Access Improvements, 04-111143 (DSA reviewed Oct. 5, 2010). A construction schedule was not available for review in preparing our estimated budget. We have assumed that will be approximately 1,125 cubic yards of concrete placed in one hundred and twenty placements and 64 hours of masonry placement inspection for the electrical equipment enclosures.
5. Hours of Work:
 - a. Normal work day shift of 8 hours per day, 40 hours per week, Monday through Friday.





Leighton Consulting, Inc.
A LEIGHTON GROUP COMPANY

**Table 1 - Task 1, GEOTECHNICAL OBSERVATION & TESTING DURING CONSTRUCTION
 Crafton Hills College Campus Lighting Parking and Access Improvements, 04-111143**

Pre-Construction Meeting

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>	
Associate Engineer	3	\$175	<u>\$525</u>	
			Subtotal:	\$525

Geotechnical Laboratory Tests*

	<u>Quantity</u>	<u>Unit Rate</u>	<u>Amount</u>	
Maximum Density/Optimum Moisture	4	\$220	\$880	
R-value	2	\$310	\$620	
Asphalt Extraction/gradation	10	\$195	\$1,950	
Sand Equivalent	3	\$105	\$315	
Sieve Analysis	3	\$110	<u>\$330</u>	
			Subtotal:	\$4,095

Earthwork Observation and Backfill Density Testing*

	<u>Weeks</u>	<u>Hrs/wk</u>	<u>Rate</u>	<u>Amount</u>	
Field Soil/Asphalt Tech. (prev. wage)	8	40	\$78	\$24,960	
Field Soil/Asphalt Tech. (prev. wage)	12	20	\$78	\$18,720	
Vehicle	20	30	\$11	\$6,600	
Field Operations Manager	20	2	\$145	<u>\$5,800</u>	
				Subtotal:	\$56,080

Documentation, QA/QC and Project Management

	<u>Weeks</u>	<u>Hrs/wk</u>	<u>Rate</u>	<u>Amount</u>	
Associate Engineer	20	2	\$175	\$7,000	
Operations Manager	20	2	\$145	<u>\$5,800</u>	
				Subtotal:	\$12,800

Final Compacted Fill Report Preparation

Subtotal: \$1,556

SUB TOTAL FOR GEOTECHNICAL SERVICES:

\$75,056

* Amount of hours and quantity of tests may vary upon the contractor's schedule and tests requested.

SUMMARY:	
Task 1 - Geotechnical Observation and Testing (Table 1, above):	\$75,056
Task 2 - Materials Testing and Special Inspection (Table 2, next page):	\$109,844
Total Estimated Fee:	\$184,900



Leighton

2011 PROFESSIONAL FEE SCHEDULE

PROFESSIONAL SERVICES

San Bernardino Community College District

Technical Staff	Hourly Rate
Technician I	\$60
Technician II	65
Soil/Field Technician (Prevailing Wage) **.....	78
Materials Inspection Manager.....	110
Staff Engineer/Geologist/Scientist/Field Supervisor.....	110
Senior Staff Engineer/Geologist/Scientist	115
Operations Manager/Equipment Operator	145
Project Engineer/Geologist/Scientist.....	120
Senior Project Engineer/Geologist/Scientist	125
Associate	175
Principal/Senior Principal	179
 Technical Support Staff	 Hourly Rate
Administrative Assistant/Word Processor	\$71
Information Specialist.....	95
CAD Operator	100
GIS Specialist	114
 Miscellaneous	 Unit Rates
Vehicle usage	\$11 per hour
FTP Site Set Up.....	.67 each

** Subject to change based upon project advertised date and changes in California prevailing wage rates.

EQUIPMENT LIST (Continued)

Task	Equipment, Supplies and Materials	Rate
9521	Other Equipment	Upon Request
6300	Skidmore-Wilhelm bolt cell	40 per day
6301	Small torque wrench	15 per day
6309	Big torque wrench	20 per day
6302	Air meter	25 per day
6303	Pachometer	50 per day
6304	Schmidt Hammer	30 per day
6307	110V, 50A generator	125 per day
6308	Brass mold	15 per day
9597	Double-Ring Infiltrometer (ASTM D3385)	350 per day
	Drill Rig, Hollow-stem auger, tuck mounted (onsite and travel)	290 per hour
	Drill Rig, Hollow-stem auger, limited access (onsite and travel)	330 per hour
	Asphalt patch	30 each
	Backhoe with operator (onsite and travel)	180 per hour
	Private utility locator (onsite and travel)	400 per hour
	Geophysical survey (onsite and travel)	400 per hour



SCHEDULE OF SERVICES – SOILS TESTING (Continued)

8102	Check Point		65
8103	Relative Density (<i>0.1 cubic foot mold</i>)	ASTM D 4253, D 4254	236
8104	California Bearing Ratio (CBR) – 3 point *	ASTM D 1883	500
8105	– 1 point *		184
* Compaction (Max Density) should also be performed – not included in above prices			
Task		Method	Price
8000	Relative Compaction of Untreated & Treated Soils & Aggregates (<i>"Cal 216" – Caltrans wet density compaction curve</i>)	CTM 216	250
Static Uniaxial & Triaxial Strength Tests			
8120	Unconfined Compression (<i>with stress/strain plot</i>)	ASTM D 2166	135
8121	UU Test – Unconsolidated/Undrained (Q) (<i>per confining stress</i>)	ASTM D 2850	168
8122	Consolidated Undrained (CU, R-bar) with Back Pressure Saturation & Pore Water Pressure Measurement (<i>per confining stress</i>)	ASTM D 4767	375
8127	Consolidated Drained (CD, S) with Volume Change Measurement	EM 1110-2-1906(X)	
8123	Sand or silty sand soils (<i>per confining stress</i>)		375
8124	Silt or clayey sand soils (<i>per confining stress</i>)		500
8125	Clay soils (<i>per confining stress</i>)		705
8126	Three-stage Triaxial Tests		Above price + 75%
Consolidation & Swell Tests			
8140	Consolidation (<i>11 loads up to 16 ksf & unload to .25 with Strain vs. P curve and one Time curve</i>)	ASTM D 2435	195
8141	Each additional Time Curve		45
8142	Each additional load/unload w/o Time Reading		42
8143	Expansion Index	ASTM D 4829	131
8144	Expansion Index	UBC 18-2	160
8145	Swell/Collapse Test – Method A (<i>Up to 10 load/unloads w/o time curves</i>)	ASTM D 4546-A	289
8146	Single Load Swell/Collapse Test - Method B (<i>Seat, load, and inundate only</i>)	ASTM D 4546-B	105
8148	Collapse Potential of Soils	ASTM D 5333	220
Hydraulic Tests			
8162	Triaxial Permeability in Flexible-Wall Permeameter with Backpressure Saturation (at One Effective Stress)	EPA 9100/ASTM D 5084 (Falling Head Method C)	310
8163	- Each Additional Effective Stress		121
8164	- Hand Trimming of Soil Samples for Horizontal K		58
8169	Remolding of Test Specimens		58
Soil-Cement			
8106	Moisture-Density Relations of Soil-Cement Mixtures	ASTM D 558	200
8130	Compressive Strength of Molded Soil-Cement Cylinders (per cylinder)	ASTM D 1633	50
8161	Remolded Specimen		236
8200	Box of Rings		125



Leighton | 2009 Fee Schedule

Task		Method	Per Test
Aggregate Properties			
7240	Sieve Analysis of Fine and Coarse Aggregate	ASTM C-136	\$135
7241	Sieve Analysis-Finer than #200 (Wash)	ASTM C-117	90
7242	LA Rattler-Smaller Coarse Aggregate <	ASTM C-131	165
7243	LA Rattler-Larger Coarse Aggregate >	ASTM C-535	190
7244	Soundness Magnesium	ASTM C-88	225
7249	Soundness Sodium		650
7245	Organic Impurities	ASTM C-40	90
7246	Clay Lumps, Friable Particles	ASTM C-142	175
7370	Soil & Aggregate Preparation & Sieve (Fine & Coarse Aggregate) x	CTM 201 & 202	265
7373	Grading & Specific Gravity Calculation t	CTM 105	80
7247	Durability Index	CTM 229	200
7248	Cleanness Value of Coarse Aggregate	CTM 227	210
Masonry			
7260	Mortar Cylinders (2-inch by 4-inch)	ASTM C-780	\$25
7261	Mortar Cubes (2-inch by 2-inch)	ASTM C-109	25
7262	Grout Prisms (3-inch by 6-inch)	ASTM C-1019	25
7263	Compression, Concrete or Masonry Cores, ≤6-inch diameter (Testing Only)	ASTM C-42	40
7264	CMU Compression (3 required) to size 8-inch by 8-inch by 16-inch	ASTM C-140	45
7265	CMU Compression (3 required) greater than 8-inch by 8-inch by 16-inch	ASTM C-140	50
7266	CMU Moisture Content, Absorption & Unit Weight (6 required)	ASTM C-140	40
7267	Masonry efflorescence (5 required)	ASTM C-67	40
7268	CMU Linear Drying Shrinkage	ASTM C-426	175
7269	CMU Grouted Prisms (compression test ≤ 8 inch by 8-inch by 16-inch)	ASTM E-447	180
7280	CMU Grouted Prisms (compression test > 8-inch by 8-inch by 16-inch)	ASTM E-447	250
7281	Masonry Core-Shear Title 24 (Test Only)		70
7283	Specimen Prep (Sample by others)		50
7284	CMU width, depth and face shell measurements		40
Brick			
7290	Compression (5 required)	ASTM C-67	\$40
7291	Modulus of Rupture (5 required)	ASTM C-67	40
7292	Absorption, Soak (5 required)	ASTM C-67	40
7293	Absorption, Boil (5 required)	ASTM C-67	50
7294	Absorption, Saturation Coefficient (5 required)	ASTM C-67	50
7295	Initial Rate of Absorption (5 required)	ASTM C-67	40
7296	Efflorescence (5 required)	ASTM C-67	55
7297	Efflorescence with Mortar (5 required)	ASTM C-67	65
Steel Reinforcement			
7300	Tensile Test, Up to No. 10	ASTM A-370	\$45
7301	Tensile Test, No. 11 and over	ASTM A-370	100
7302	Bend Test, Up to No. 11	ASTM A-370	45
Structural Steel			
7310	Tensile Strength, ≤100,000 pounds axial load	ASTM A-370	\$45
7311	Tensile Strength, 100,000 to 200,000 pounds axial load	ASTM A-370	60
7312	Bend Test	ASTM A-370	40
7313	Pipe Flattening Test	ASTM A-370	Quote
7314	Machining and Preparation of Samples	ASTM A-370	Quote
7315	Brinell & Rockwell Hardness Test	ASTM A-370	55
7316	Chemical Analysis, Carbon and Low Alloy Steel		Quote
Pre-stressing			
7320	Prestressing Wire, Tension (stress vs. strain plot)	ASTM A-416	\$150
7321	Sample Preparation (cutting)		50
7322	Prestressing cable, 7 wire (Breaking strength/Modulus of Elasticity)	ASTM A-416	190

TERMS AND CONDITIONS

- Overtime for field personnel will be charged at 1.5 times basic hourly rates up to 12 hours per 24 hour interval, and 2 times basic hourly rates when exceeding 12 hours in 24 hours or on Sunday, and 3 times basic hourly rates on holidays.
- Expert witness testimony will be charged at 2.0 times the above rates, with a minimum charge of four hours per day.
- Invoices are rendered monthly, payable upon receipt.
- Proposals are valid for 30 days, unless otherwise stated in the proposal.
- Heavy equipment, subcontractor fees and expenses, supplemental insurance, travel, subsistence, shipping, reproduction, and other reimbursable expenses will be invoiced at cost plus 15%, unless billed directly to, and paid by client.
- Client agrees to provide all information in Client's possession about actual or possible presence of buried utilities and hazardous materials on the site, and agrees to reimburse Leighton for all costs related to their unanticipated discovery.
- These rates are predicated on standard insurance coverage and a limit of liability to our fees for the project.
- For "paid when paid" contracted work, Leighton shall receive payment within 10 calendar days from when our Client receives payment for our services.
- Minimum Hourly Charges for Geotechnical and Environmental Technicians:
 - 1. Monday-Friday 2 hours
 - 2. Saturday and Sunday..... 4 hours
- Minimum Hourly Charges for Special Inspectors or Material Field Services (field time only):
 - 1. Cancellation of inspections not canceled by 4:00 p.m. on preceding day..... 2 hours
 - 2. One-half working day or less except as No. 3 below applies..... 4 hours
 - 3. Over one-half working day/or begins before noon and extends into afternoon..... 8 hours
- All soil samples should be free of hazardous materials. Standard turn-around time for test results is 10 working days. Samples will be stored for 2 months, after which they will be discarded. Prior notification is required if samples need to be stored for a longer time. A monthly storage fee of \$10 per bag and \$5 per sleeve or tube will be applied.
- Cylinder Holds: After all designated 28-day breaks for a given set meet specified compressive strength, all "hold" cylinders will be automatically disposed of, unless specified in writing prior to the 28-day break.
- Cancellation of Field Services: No charge if made before 4:00 p.m. of the preceding work day. See Minimum Charge.
- Parking: When not furnished, parking will be charged at cost plus 15%.
- License & Permits: Additional cost of any special licenses or permits for a project will be billed at cost plus 20 percent.





Leighton Consulting, Inc.
A LEIGHTON GROUP COMPANY

KITCHELL/BRJ/SEVILLE

FEB 09 2011

February 7, 2011

Proposal No. P602-01973

To: San Bernardino Community College District
c/o Kitchell/BRj
11711 Sand Canyon Road
Yucaipa, California 92399

Attention: Mr. Geoff Bachanas

Subject: Proposal for Geotechnical Observation and Testing, Materials Testing and Special Inspection Services During Construction of Proposed **Modular Science Buildings** (Increments 1 and 2), Crafton Hills College, 11711 Sand Canyon Road, Yucaipa, California, DSA Application No. 04-111431

Introduction

Leighton Consulting, Inc. is pleased to provide this proposal for geotechnical observation and testing, materials testing and special inspection services during construction of the proposed Modular Science Buildings (Increments 1 and 2) project at Crafton Hills College, located at 11711 Sand Canyon Road in the City of Yucaipa, California. This proposal is based in part on our review of the design plans prepared by DC Architects.

Project Description

Based on the Increment 1 and 2 design plans by DC Architects dated October 27, 2010, San Bernardino Community College District (District) plans to construct two new modular science buildings at the location of the existing basketball courts, northeast of the gymnasium on the Crafton Hills College campus. The proposed modular buildings measure 2,880 and 5,760 square feet in footprint area, and will contain laboratories, classrooms, restrooms, and office space. Demolition plans include the removal of 19,900 square feet of Portland cement concrete (PCC) pavement and 540 square feet of asphalt pavement at the location of the proposed modular

- Preparation of a geotechnical report presenting a summary of the earthwork activities and the results of our field and laboratory testing performed during construction.

Task 2 - Materials Inspection and Testing

Leighton will provide certified special inspectors and/or technicians to perform materials inspection and testing services. The following sections describe the inspection services we anticipate will be required.

- **REINFORCED CONCRETE MATERIALS TESTING:** Our services will consist of testing of concrete and reinforcing steel used in concrete construction for the project and providing inspection of concrete batch plant operations. We will provide a technician that has been certified by ACI as a technician for reinforced concrete. His work will consist of sampling reinforcing steel and concrete during the construction of the structures for compliance of the approved plans and job specifications. We will also provide an inspector during concrete batch plant operations. The batch plant inspection will consist of monitoring the batch weights and periodic inspection of the aggregate stockpiles and cement bins. Written reports of inspections will be provided on a daily basis and at the completion of the work. This scope of services will also include material testing of portland concrete cement (PCC) cylinders. Compression testing of concrete specimens molded by our representative will be performed in accordance to ASTM C39. Written reports of all tests presenting applicable information will be prepared at the completion of testing.
- **CONSTRUCTION MATERIALS PROJECT MANAGEMENT:** This portion of our work will consist of reviewing inspection reports and laboratory test results for construction materials inspected and tested by our firm for use on this project. Daily inspection reports from our inspectors in the field will be reviewed and prepared for distribution. Laboratory tests results will also be reviewed, checked for correctness, and prepared for distribution. Inspection concerns encountered in the field and noted in the daily reports, and any material tested and found to be outside project specifications, will be brought to the attention of the inspector of record. Supervision QA/QC and project management of our services will be provided by our Civil Engineer of Record and Materials Inspection Manager, as needed

Changes to the drawings and specifications and updates to the construction schedule may affect our scope and budget. Material testing and special inspections not referenced in our estimated budget will be charged in accordance with our fee schedule in effect at the time other work is initiated. No consideration is given for overtime and costs of inspection at local or remote prefabrication plants.





Leighton Consulting, Inc.
A LEIGHTON GROUP COMPANY

**Table 1 - Preliminary Fee Estimate for
GEOTECHNICAL OBSERVATION & TESTING DURING CONSTRUCTION
Science Portable Buildings**

Pre-Construction Meeting

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>	
Associate Engineer	3	\$175	<u>\$525</u>	
			Subtotal:	\$525

Geotechnical Laboratory Tests*

	<u>Quantity</u>	<u>Unit Rate</u>	<u>Amount</u>	
Maximum Density/Optimum Moisture	3	\$220	\$660	
R-value	1	\$310	\$310	
Sand Equivalent	2	\$105	\$210	
Sieve Analysis	2	\$110	<u>\$220</u>	
			Subtotal:	\$1,400

Earthwork Observation and Backfill Density Testing*

	<u>Weeks</u>	<u>Hrs/wk</u>	<u>Rate</u>	<u>Amount</u>	
Field Soil Technician (prevailing wage)	3	40	\$78	\$9,360	
Field Soil Technician (prevailing wage)	6	20	\$78	\$9,360	
Vehicle	9	29	\$11	\$2,838	
Field Operations Manager	9	2	\$145	<u>\$2,610</u>	
			Subtotal:	\$24,168	

Documentation, QA/QC and Project Management

	<u>Weeks</u>	<u>Hrs/wk</u>	<u>Rate</u>	<u>Amount</u>	
Associate Engineer	9	2	\$175	\$3,150	
Operations Manager	9	2	\$145	<u>\$2,610</u>	
			Subtotal:	\$5,760	

Final Compacted Fill Report Preparation

Subtotal: \$1,832

SUBTOTAL FOR GEOTECHNICAL SERVICES:

\$33,685

* Amount of hours and quantity of tests may vary upon the contractor's schedule and tests requested.

SUMMARY:	
Task 1 - Geotechnical Observation and Testing (Table 1, above):	\$33,685
Task 2 - Materials Testing and Special Inspection (Table 2, next page):	\$13,515
Total Estimated Fee:	\$47,200



Leighton

2011 PROFESSIONAL FEE SCHEDULE

PROFESSIONAL SERVICES

San Bernardino Community College District

Technical Staff	Hourly Rate
Technician I	\$60
Technician II	65
Soil/Field Technician (Prevailing Wage) **	78
Materials Inspection Manager	110
Staff Engineer/Geologist/Scientist/Field Supervisor	110
Senior Staff Engineer/Geologist/Scientist	115
Operations Manager/Equipment Operator	145
Project Engineer/Geologist/Scientist	120
Senior Project Engineer/Geologist/Scientist	125
Associate	175
Principal/Senior Principal	179
Technical Support Staff	Hourly Rate
Administrative Assistant/Word Processor	\$71
Information Specialist	95
CAD Operator	100
GIS Specialist	114
Miscellaneous	Unit Rates
Vehicle usage	\$11 per hour
FTP Site Set Up67 each

** Subject to change based upon project advertised date and changes in California prevailing wage rates.

EQUIPMENT LIST (Continued)

Task	Equipment, Supplies and Materials	Rate
9521	Other Equipment	Upon Request
6300	Skidmore-Wilhelm bolt cell	40 per day
6301	Small torque wrench	15 per day
6309	Big torque wrench	20 per day
6302	Air meter	25 per day
6303	Pachometer	50 per day
6304	Schmidt Hammer	30 per day
6307	110V, 50A generator	125 per day
6308	Brass mold	15 per day
9597	Double-Ring Infiltrometer (ASTM D3385)	350 per day
	Drill Rig, Hollow-stem auger, tuck mounted (onsite and travel)	290 per hour
	Drill Rig, Hollow-stem auger, limited access (onsite and travel)	330 per hour
	Asphalt patch	30 each
	Backhoe with operator (onsite and travel)	180 per hour
	Private utility locator (onsite and travel)	400 per hour
	Geophysical survey (onsite and travel)	400 per hour



SCHEDULE OF SERVICES – SOILS TESTING (Continued)

8102	Check Point		65
8103	Relative Density (0.1 cubic foot mold)	ASTM D 4253, D 4254	236
8104	California Bearing Ratio (CBR) – 3 point *	ASTM D 1883	500
8105	– 1 point *		184

* Compaction (Max Density) should also be performed – not included in above prices

Task	Method	Price
8000	Relative Compaction of Untreated & Treated Soils & Aggregates (“Cal 216” – Caltrans wet density compaction curve)	CTM 216 250
Static Uniaxial & Triaxial Strength Tests		
8120	Unconfined Compression (with stress/strain plot)	ASTM D 2166 135
8121	UU Test – Unconsolidated/Undrained (Q) (per confining stress)	ASTM D 2850 168
8122	Consolidated Undrained (CU, R-bar) with Back Pressure Saturation & Pore Water Pressure Measurement (per confining stress)	ASTM D 4767 375
8127	Consolidated Drained (CD, S) with Volume Change Measurement	EM 1110-2-1906(X)
8123	Sand or silty sand soils (per confining stress)	375
8124	Silt or clayey sand soils (per confining stress)	500
8125	Clay soils (per confining stress)	705
8126	Three-stage Triaxial Tests	Above price + 75%
Consolidation & Swell Tests		
8140	Consolidation (11 loads up to 16 ksf & unload to .25 with Strain vs. P curve and one Time curve)	ASTM D 2435 195
8141	Each additional Time Curve	45
8142	Each additional load/unload w/o Time Reading	42
8143	Expansion Index	ASTM D 4829 131
8144	Expansion Index	UBC 18-2 160
8145	Swell/Collapse Test – Method A (Up to 10 load/unloads w/o time curves)	ASTM D 4546-A 289
8146	Single Load Swell/Collapse Test - Method B (Seat, load, and inundate only)	ASTM D 4546-B 105
8148	Collapse Potential of Soils	ASTM D 5333 220
Hydraulic Tests		
8162	Triaxial Permeability in Flexible-Wall Permeameter with Backpressure Saturation (at One Effective Stress)	EPA 9100/ASTM D 5084 (Falling Head Method C) 310
8163	- Each Additional Effective Stress	121
8164	- Hand Trimming of Soil Samples for Horizontal K	58
8169	Remolding of Test Specimens	58
Soil-Cement		
8106	Moisture-Density Relations of Soil-Cement Mixtures	ASTM D 558 200
8130	Compressive Strength of Molded Soil-Cement Cylinders (per cylinder)	ASTM D 1633 50
8161	Remolded Specimen	236
8200	Box of Rings	125



Leighton | 2009 Fee Schedule

Task	Aggregate Properties	Method	Per Test
7240	Sieve Analysis of Fine and Coarse Aggregate	ASTM C-136	\$135
7241	Sieve Analysis-Finer than #200 (Wash)	ASTM C-117	90
7242	LA Rattler-Smaller Coarse Aggregate <	ASTM C-131	165
7243	LA Rattler-Larger Coarse Aggregate >	ASTM C-535	190
7244	Soundness Magnesium	ASTM C-88	225
7249	Soundness Sodium		650
7245	Organic Impurities	ASTM C-40	90
7246	Clay Lumps, Friable Particles	ASTM C-142	175
7370	Soil & Aggregate Preparation & Sieve (Fine & Coarse Aggregate) ✕	CTM 201 & 202	265
7373	Grading & Specific Gravity Calculation †	CTM 105	80
7247	Durability Index	CTM 229	200
7248	Cleanness Value of Coarse Aggregate	CTM 227	210
Task	Masonry	Method	Per Test
7260	Mortar Cylinders (2-inch by 4-inch)	ASTM C-780	\$25
7261	Mortar Cubes (2-inch by 2-inch)	ASTM C-109	25
7262	Grout Prisms (3-inch by 6-inch)	ASTM C-1019	25
7263	Compression, Concrete or Masonry Cores, ≤6-inch diameter (Testing Only)	ASTM C-42	40
7264	CMU Compression (3 required) to size 8-inch by 8-inch by 16-inch	ASTM C-140	45
7265	CMU Compression (3 required) greater than 8-inch by 8-inch by 16-inch	ASTM C-140	50
7266	CMU Moisture Content, Absorption & Unit Weight (6 required)	ASTM C-140	40
7267	Masonry efflorescence (5 required)	ASTM C-67	40
7268	CMU Linear Drying Shrinkage	ASTM C-426	175
7269	CMU Grouted Prisms (compression test ≤ 8 inch by 8-inch by 16-inch)	ASTM E-447	180
7280	CMU Grouted Prisms (compression test > 8-inch by 8-inch by 16-inch)	ASTM E-447	250
7281	Masonry Core-Shear Title 24 (Test Only)		70
7283	Specimen Prep (Sample by others)		50
7284	CMU width, depth and face shell measurements		40
Task	Brick	Method	Per Test
7290	Compression (5 required)	ASTM C-67	\$40
7291	Modulus of Rupture (5 required)	ASTM C-67	40
7292	Absorption, Soak (5 required)	ASTM C-67	40
7293	Absorption, Boil (5 required)	ASTM C-67	50
7294	Absorption, Saturation Coefficient (5 required)	ASTM C-67	50
7295	Initial Rate of Absorption (5 required)	ASTM C-67	40
7296	Efflorescence (5 required)	ASTM C-67	55
7297	Efflorescence with Mortar (5 required)	ASTM C-67	65
Task	Steel Reinforcement	Method	Per Test
7300	Tensile Test, Up to No. 10	ASTM A-370	\$45
7301	Tensile Test, No. 11 and over	ASTM A-370	100
7302	Bend Test, Up to No. 11	ASTM A-370	45
Task	Structural Steel	Method	Per Test
7310	Tensile Strength, ≤100,000 pounds axial load	ASTM A-370	\$45
7311	Tensile Strength, 100,000 to 200,000 pounds axial load	ASTM A-370	60
7312	Bend Test	ASTM A-370	40
7313	Pipe Flattening Test	ASTM A-370	Quote
7314	Machining and Preparation of Samples	ASTM A-370	Quote
7315	Brinell & Rockwell Hardness Test	ASTM A-370	55
7316	Chemical Analysis, Carbon and Low Alloy Steel		Quote
Task	Pre-stressing	Method	Per Test
7320	Prestressing Wire, Tension (stress vs. strain plot)	ASTM A-416	\$150
7321	Sample Preparation (cutting)		50
7322	Prestressing cable, 7 wire (Breaking strength/Modulus of Elasticity)	ASTM A-416	190



TERMS AND CONDITIONS

- Overtime for field personnel will be charged at 1.5 times basic hourly rates up to 12 hours per 24 hour interval, and 2 times basic hourly rates when exceeding 12 hours in 24 hours or on Sunday, and 3 times basic hourly rates on holidays.
- Expert witness testimony will be charged at 2.0 times the above rates, with a minimum charge of four hours per day.
- Invoices are rendered monthly, payable upon receipt.
- Proposals are valid for 30 days, unless otherwise stated in the proposal.
- Heavy equipment, subcontractor fees and expenses, supplemental insurance, travel, subsistence, shipping, reproduction, and other reimbursable expenses will be invoiced at cost plus 15%, unless billed directly to, and paid by client.
- Client agrees to provide all information in Client's possession about actual or possible presence of buried utilities and hazardous materials on the site, and agrees to reimburse Leighton for all costs related to their unanticipated discovery.
- These rates are predicated on standard insurance coverage and a limit of liability to our fees for the project.
- For "paid when paid" contracted work, Leighton shall receive payment within 10 calendar days from when our Client receives payment for our services.
- Minimum Hourly Charges for Geotechnical and Environmental Technicians:
 - 1. Monday-Friday 2 hours
 - 2. Saturday and Sunday 4 hours
- Minimum Hourly Charges for Special Inspectors or Material Field Services (field time only):
 - 1. Cancellation of inspections not canceled by 4:00 p.m. on preceding day 2 hours
 - 2. One-half working day or less except as No. 3 below applies 4 hours
 - 3. Over one-half working day/or begins before noon and extends into afternoon 8 hours
- All soil samples should be free of hazardous materials. Standard turn-around time for test results is 10 working days. Samples will be stored for 2 months, after which they will be discarded. Prior notification is required if samples need to be stored for a longer time. A monthly storage fee of \$10 per bag and \$5 per sleeve or tube will be applied.
- Cylinder Holds: After all designated 28-day breaks for a given set meet specified compressive strength, all "hold" cylinders will be automatically disposed of, unless specified in writing prior to the 28-day break.
- Cancellation of Field Services: No charge if made before 4:00 p.m. of the preceding work day. See Minimum Charge.
- Parking: When not furnished, parking will be charged at cost plus 15%.
- License & Permits: Additional cost of any special licenses or permits for a project will be billed at cost plus 20 percent.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj
DATE: March 17, 2011
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills College and San Bernardino Valley College, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$216,190 which is a 0.21% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$5,661,922.92 which is only 5.39% of the project cost of \$105,027,860.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.

Measure P Projects
CHANGE SUMMARY by PROJECT

JANUARY 13, 2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,072,919.00	\$ 116,058.00	\$ -	\$ 46,188,977.00	0.25%
SBVC-San Bernardino Valley College	\$ 58,954,940.00	\$ 1,213,432.00	\$ -	\$ 60,168,372.00	2.06%
TOTAL for CONTRACT AMENDMENTS	\$ 105,027,859.00	\$ 1,329,490.00	\$ -	\$ 106,357,349.00	1.27%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,188,977.00	\$ 1,704,311.00	\$ 158,612.00	\$ 48,051,900.00	4.03%
SBVC-San Bernardino Valley College	\$ 60,168,372.00	\$ 2,411,931.92	\$ 57,578.00	\$ 62,637,881.92	4.10%
TOTAL for CHANGE ORDERS	\$ 106,357,349.00	\$ 4,116,242.92	\$ 216,190.00	\$ 110,689,781.92	4.07%

Crafton Hills College
CHANGE SUMMARY by PROJECT

JANUARY 13, 2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 502,438.00	\$ 1,477.00	\$ 15,186,783.00	3.43%
CRF / INFRA PKG #5	\$ 8,115,081.00	\$ 18,480.00	\$ -	\$ 462,086.00	\$ 304.00	\$ 8,595,647.00	5.68%
LEARNING RESOURCE CENTER	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 744,064.00	\$ 156,831.00	\$ 23,852,443.00	3.93%
TOTAL	\$ 46,072,919.00	\$ 116,058.00	\$ -	\$ 1,704,311.00	\$ 158,612.00	\$ 48,051,596.00	4.03%

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

Revised 3/3/2011

(including any contract amendments and change orders on the 01/13/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change % of Contract
		Previous	Pending	Previous	Pending		
CCRE-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 37,543.00	\$ -	\$ 769,543.00	5.13%
CCRE-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRE-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRE-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 54,109.00	\$ -	\$ 629,208.00	9.41%
CCRE-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRE-07: E J Enterprises	\$ 118,055.00	\$ -	\$ -	\$ 2,349.00	\$ -	\$ 120,404.00	1.99%
CCRE-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRE-09: J Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ -	\$ -	\$ 63,020.00	0.00%
CCRE-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 9,990.00	-50.03%
CCRE-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRE-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRE-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 18,480.00	\$ -	\$ 63,367.00	\$ -	\$ 941,847.00	7.21%
CCRE-14: Arrowhead Mechanical, Inc.	\$ 112,500.00	\$ -	\$ -	\$ 6,890.00	\$ -	\$ 119,390.00	6.12%
CCRE-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 39,348.00	\$ -	\$ 788,348.00	5.25%
CCRE-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 40,768.00	\$ -	\$ 645,748.00	6.74%
CCRE-17: Conдор, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRE-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
TOTAL	\$ 8,115,081.00	\$ 18,480.00	\$ -	\$ 462,086.00	\$ -	\$ 8,595,647.00	5.68%

Crafton Hills College
CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY
(Including any contract amendments and change orders on the 01/1/312011 agenda)

Revised 3/3/2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRE-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	
CCRE-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	
CCRE-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	
CCRE-05: ACSS	\$ 575,099.00			\$ 54,109.00		\$ 629,208.00	
CCRE-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	
CCRE-07: E J Enterprises	\$ 118,055.00			\$ 2,349.00		\$ 120,404.00	
CCRE-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	
CCRE-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00					\$ 63,020.00	
CCRE-10: Lawrence W. Rosine Co.	\$ 19,990.00			\$ (10,000.00)		\$ 9,990.00	
CCRE-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	
CCRE-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	
CCRE-13: J.M. Farnan Co., Inc.	\$ 435,000.00			\$ 63,367.00		\$ 498,367.00	
CCRE-14: Arrowhead Mechanical, Inc.	\$ 112,500.00			\$ 6,890.00	\$ 304.00	\$ 119,694.00	
CCRE-15: Champion Electric, Inc.	\$ 749,000.00			\$ 39,348.00		\$ 788,348.00	
CCRE-16: America West Landscape, Inc.	\$ 567,399.00			\$ 40,768.00		\$ 608,167.00	
CCRE-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	
CCRE-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	
Knorr Systems	\$ 168,416.00					\$ 168,416.00	
TOTAL	\$ 6,734,568.00	\$ -	\$ -	\$ 457,057.00	\$ 304.00	\$ 7,191,929.00	

KITCHELL/BRJ

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

Revised 3/3/2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 56,188.00		\$ 3,330,888.00	1.72%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 52,533.00	\$ 80,823.00	\$ 3,554,656.00	3.90%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00			\$ 3,473.00	\$ 2,860.00	\$ 515,633.00	1.24%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 36,087.00	\$ 16,800.00	\$ 1,401,887.00	3.92%
CLRC-07: RGS/LA	\$ 236,252.00			\$ 18,975.00	\$ (2,316.00)	\$ 252,911.00	7.05%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 7,782.00	\$ 1,206.00	\$ 302,163.00	3.07%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00			\$ 25,482.00	\$ 1,104.00	\$ 1,967,286.00	1.37%
CLRC-10: Gaston Plastering & Drywall	\$ 1,415,585.00			\$ 72,221.00	\$ 1,720.00	\$ 1,489,526.00	5.22%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 1,369.00	\$ 10,594.00	\$ 260,163.00	4.82%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 10,921.00	\$ 6,008.00	\$ 478,279.00	3.67%
CLRC-13: Prime Painting Con.	\$ 192,000.00			\$ 11,769.00		\$ 203,769.00	6.13%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00			\$ 5,267.00	\$ 2,402.00	\$ 284,402.00	0.85%
CLRC-15: RVH Construction	\$ 731,000.00			\$ 268,031.00	\$ 2,276.00	\$ 738,543.00	1.03%
CLRC-16: Daart Engineering Company	\$ 268,031.00			\$ 47,307.00		\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co, Inc	\$ 515,515.00			\$ 105,122.00		\$ 562,822.00	9.18%
CLRC-18: Gouts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 229,952.00		\$ 2,283,283.00	4.83%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 247,300.00	\$ 28,363.00	\$ 3,108,315.00	9.06%
CLRC-20: Marina Landscaping	\$ 247,300.00			\$ 37,832.00	\$ 4,991.00	\$ 690,823.00	6.61%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 6,215.00		\$ 525,194.00	1.20%
CLRC-22: AVDB Group	\$ 518,979.00						
TOTAL	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 744,064.00	\$ 156,831.00	\$ 23,852,443.00	3.93%

KITCHELL/BRJ

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

JANUARY 13, 2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 608,509.00	\$ 20,749.00	\$ 19,150,642.00	3.40%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%
Chemistry / Science	\$ 24,279,246.00	\$ 342,854.00	\$ -	\$ 1,072,165.12	\$ 36,829.00	\$ 25,731,094.12	4.50%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 58,954,940.00	\$ 1,213,432.00	\$ -	\$ 2,411,931.92	\$ 57,578.00	\$ 62,637,881.92	4.10%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLACEMENT

Revised 3/3/2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 46,410.00		\$ 221,664.00		\$ 2,702,469.00	8.94%
#4 - Blazing Industrial Steel	\$ 4,105,282.00		\$ -	\$ 41,963.00		\$ 4,147,245.00	1.02%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,543.00		\$ 104,543.00	5.60%
#6 - Best Contracting Services	\$ 372,835.00			\$ 30,395.00		\$ 403,230.00	8.15%
#7 - Bell Roof Company	\$ 198,000.00			\$ 13,464.00		\$ 211,464.00	6.80%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 5,985.00		\$ 417,725.00	1.45%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 9,785.00		\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 31,626.00		\$ 1,977,211.00	1.63%
#11 - New Image Commercial Flooring	\$ 80,000.00	\$ 8,550.00	\$ -	\$ 7,773.00		\$ 96,323.00	8.78%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00	\$ 27,758.00	\$ -	\$ 4,273.00		\$ 319,131.00	1.36%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00			\$ 4,251.00		\$ 147,006.00	2.98%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ 7,552.00	\$ 818.00	\$ 1,272,370.00	0.66%
#15 - Inland Building Companies	\$ 293,300.00			\$ 12,841.00		\$ 306,141.00	4.38%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 1,902.00		\$ 210,437.00	0.91%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 120,365.00	\$ -	\$ 18,284.00		\$ 901,937.00	2.07%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 112,736.00		\$ 1,359,736.00	9.04%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 42,892.00	\$ -	\$ 48,106.00		\$ 2,215,998.00	2.22%
#20 - Sierra Landscape	\$ 185,900.00	\$ 64,756.00	\$ -	\$ 7,487.00		\$ 258,143.00	2.99%
AV - Splintar	\$ 1,399,294.00			\$ 5,867.00	\$ 19,931.00	\$ 1,425,092.00	1.84%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 608,509.00	\$ 20,749.00	\$ 19,150,642.00	3.40%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
 (Including any contract amendments and change orders on the 01/13/2011 agenda)

Revised 3/3/2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Klassic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICATIONS

Revised 3/3/2011

(including any contract amendments and change orders on the 01/13/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,065.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 21,653.00		\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,093.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00			\$ 200,510.00		\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00			\$ 63,527.00		\$ 2,207,404.00	9.99%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00					\$ 837,911.00	8.20%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

Revised 3/3/2011

(Including any contract amendments and change orders on the 01/13/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00		\$ 9,005.00		\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 4,347.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 32,773.00	\$ -	\$ 60,757.00	\$ 36,829.00	\$ 2,539,359.00	4.00%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 138,738.00		\$ 3,536,738.00	4.08%
#5 - Advanced Lab Concepts	\$ 1,130,171.00			\$ 3,206.00		\$ 1,133,377.00	0.28%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ 2,892.00	\$ (1,064.00)	\$ 388,128.00	0.47%
#7 - Stone Roofing Co.	\$ 251,600.00			\$ (6,556.00)		\$ 245,044.00	-2.61%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 4,078.00		\$ 298,048.00	1.39%
#9 - Perfection Glass	\$ 443,600.00			\$ 4,456.00	\$ 1,064.00	\$ 449,120.00	1.24%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (76,800.00)		\$ 1,910,490.00	-3.86%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00			\$ 4,297.00		\$ 341,167.00	1.28%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ 917.00		\$ 144,667.00	0.64%
#14 - Inland Building Construction	\$ 683,000.00			\$ 4,567.00		\$ 687,567.00	0.67%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00					\$ 199,000.00	0.00%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 57,178.00		\$ 1,628,082.00	3.64%
#18 - Couis Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 221,398.00		\$ 3,580,377.00	6.59%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 77,133.00	\$ -	\$ 154,562.00		\$ 2,543,495.00	6.47%
#20 - Marina Landscaping	\$ 299,000.00			\$ 3,307.00		\$ 302,307.00	1.11%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
TOTAL	\$ 24,279,246.00	\$ 342,854.00	\$ -	\$ 1,072,165.12	\$ 36,829.00	\$ 25,731,094.12	4.50%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES
(Including any contract amendments and change orders on the 01/13/2011 agenda)

Revised 3/3/2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: March 17, 2011
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of January 24, 2011 through February 27, 2011. It reflects summary information for all District funds, grouped by expense category within each fund.

As of February 27, 2011, we have spent and encumbered about 57.1% of our budgeted general funds and are 66.3% through the fiscal year. This indicates that our rate of spending is in line with our annual budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 02/27/11

Revenues – All Funds	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	92,987,129	51,341,948	55.2	66.3
21 Bond Interest & Redemption	17,460,000	10,965,185	62.8	66.3
41 Capital Outlay Projects Fund	18,118,531	9,501,559	52.4	66.3
42 Bond Construction Fund	5,395,000	876,639	16.2	66.3
68 Retiree Benefit Fund	1,529,948	1,498,308	97.9	66.3
69 Employee Load Banking Trust Fund	1,200	442	36.8	66.3
72 Child Development Fund	2,392,014	1,321,691	55.3	66.3
73 Student Body Center Fee Fund	245,500	221,374	90.2	66.3
74 KVCR Fund	3,812,534	2,300,086	60.3	66.3
76 Investment Trust Fund – San Manuel	1,430,681	500,138	35.0	66.3
78 Self Insurance-Liability Fund	553,500	551,839	99.7	66.3
84 Workers Compensation Fund*	1,290,000	634,871	49.2	66.3

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	95,230,708	54,334,593	57.1	66.3
21 Bond Interest & Redemption	21,961,172	12,454,020	56.7	66.3
41 Capital Outlay Projects Fund	22,856,202	17,831,071	78.0	66.3
42 Bond Construction Fund	291,152,948	64,560,354	22.2	66.3
68 Retiree Benefit Fund	2,133,672	966,694	45.3	66.3
69 Employee Load Banking Trust Fund	1,200	-	0.0	66.3
72 Child Development Fund*	2,371,394	1,192,450	50.3	66.3
73 Student Body Center Fee Fund	350,762	106,266	30.3	66.3
74 KVCR Fund*	3,808,934	1,815,679	47.7	66.3
76 Investment Trust Fund – San Manuel	1,430,681	18,843	1.3	66.3
78 Self Insurance-Liability Fund	760,000	628,444	82.7	66.3
84 Workers Compensation Fund*	1,560,000	594,830	38.1	66.3

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	8,897,020.96	150,662.57	1,350,514.80	15.1	0.00	7,546,506.16	84.8
8600.00 STATE REVENUES	62,700,780.08	2,890,521.25	37,423,738.84	59.6	0.00	25,277,041.24	40.3
8800.00 LOCAL REVENUES	21,385,968.58	1,721,298.01	12,560,753.54	58.7	0.00	8,825,215.04	41.2
8900.00 OTHER FINANCING SOURCES	3,359.68	4,781.46	6,941.14	100.0	0.00	3,581.46	.0
TOTAL: 8000	92,987,129.30	4,767,263.29	51,341,948.32	55.2	0.00	41,645,180.98	44.7
1100.00 CONTRACT CLASSROOM INST.	15,591,878.00	1,482,117.11	8,788,473.69	56.3	0.00	6,803,404.31	43.6
1200.00 CONTRACT CERT. ADMINISTRATORS	8,379,216.82	668,316.65	4,741,385.45	56.5	0.00	3,637,831.37	43.4
1300.00 INSTRUCTORS DAY/HOURLY	7,184,202.80	581,731.93	4,872,025.50	67.8	0.00	2,312,177.30	32.1
1400.00 NON-INSTRUCTION HOURLY CERT.	1,113,518.07	30,131.65	493,050.81	44.2	0.00	620,467.26	55.7
TOTAL: 1000	32,268,815.69	2,762,297.34	18,894,935.45	58.5	0.00	13,373,880.24	41.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,872,390.33	1,342,948.90	9,342,293.85	55.3	0.00	7,530,096.48	44.6
2200.00 INSTRUCTIONAL AIDS	1,328,114.00	106,310.94	733,444.29	55.2	0.00	594,669.71	44.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,943,795.05	96,278.67	853,815.10	43.9	0.00	1,089,979.95	56.0
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,039,869.48	24,558.29	431,690.05	41.5	0.00	608,179.43	58.4
TOTAL: 2000	21,184,168.86	1,570,096.80	11,361,243.29	53.6	0.00	9,822,925.57	46.3
3100.00 CERTIFICATED RETIREMENT	2,314,591.85	200,136.46	1,340,988.66	57.9	0.00	973,603.19	42.0
3200.00 CLASSIFIED RETIREMENT	2,275,095.41	170,985.75	1,136,131.63	49.9	0.00	1,138,963.78	50.0
3300.00 OASDHI/FICA	2,074,419.48	161,313.12	1,139,935.61	54.9	0.00	934,483.87	45.0
3400.00 HEALTH AND WELFARE BENEFITS	5,996,738.38	455,555.85	3,211,877.78	53.5	0.00	2,784,860.60	46.4
3500.00 STATE UNEMPLOYMENT INSURANCE	427,938.95	38,502.75	259,373.65	60.6	0.00	168,565.30	39.3
3600.00 WORKERS COMPENSATION INSURANCE	763,896.41	63,320.64	435,862.99	57.0	0.00	328,033.42	42.9
3900.00 OTHER BENEFITS	133,569.37	17,213.19	119,251.71	89.2	0.00	14,317.66	10.7
TOTAL: 3000	13,986,249.85	1,107,027.76	7,643,422.03	54.6	0.00	6,342,827.82	45.3
4100.00 TEXTBOOKS	72,996.67	3,754.00	13,392.17	18.3	8,551.22	51,053.28	69.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	112,039.14	2,509.70	46,775.16	41.7	24,862.42	40,401.56	36.0
4300.00 INSTRUCTIONAL SUPPLIES	376,514.07	29,896.17	159,442.65	42.3	60,932.97	156,138.45	41.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	91,714.69	4,899.83	14,316.88	15.6	3,262.09	74,135.72	80.8
4500.00 NONINSTRUCTIONAL SUPPLIES	1,182,858.53	101,531.09	448,739.42	37.9	352,028.63	382,090.48	32.3
4700.00 FOOD SUPPLIES	37,783.45	1,528.92	18,072.10	47.8	18,961.35	750.00	1.9
TOTAL: 4000	1,873,906.55	144,119.71	700,738.38	37.3	468,598.68	704,569.49	37.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,128,056.44	311,652.89	1,413,808.02	19.8	2,451,306.15	3,262,942.27	45.7
5200.00 TRAVEL & CONFERENCE EXPENSES	644,373.83	38,221.35	194,033.47	30.1	83,665.94	366,674.42	56.9
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	367,426.50	21,507.57	178,694.43	48.6	25,587.43	163,144.64	44.4
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	97,316.00	98.7	0.00	1,252.00	1.2
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,245,938.23	448,148.30	2,053,429.95	63.2	911,135.08	281,373.20	8.6
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,307,824.44	187,710.96	985,095.57	42.6	812,886.56	509,842.31	22.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	851,898.72	100,090.87	282,968.67	33.2	271,199.05	297,731.00	34.9
5800.00 OTHER OPERATING EXP-DIST. USE	5,291,148.85	88,275.49	711,867.57	13.4	276,592.52	4,302,688.76	81.3
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	19,935,265.01	1,195,607.43	5,917,213.68	29.6	4,832,372.73	9,185,678.60	46.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
TOTAL: 1000-5999	89,248,405.96	6,779,149.04	44,517,552.83	49.8	5,300,971.41	39,429,881.72	44.1
6100.00 SITES & IMPROVEMENTS-DIST. USE	142,313.00	0.00	0.00	.0	0.00	142,313.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	436,908.32	0.00	17,536.00	4.0	0.00	419,372.32	95.9
6300.00 LIBRARY BOOKS - EXPANSION	120,997.81	5,082.74	44,932.07	37.1	26,331.82	49,733.92	41.1
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,221,134.76	119,015.18	262,899.61	21.5	196,936.27	761,298.88	62.3
TOTAL: 6000	1,921,353.89	124,097.92	325,367.68	16.9	223,268.09	1,372,718.12	71.4
TOTAL: 1000-6999	91,169,759.85	6,903,246.96	44,842,920.51	49.1	5,524,239.50	40,802,599.84	44.7
7300.00 INTERFUND TRANSFERS	3,508,100.00	10,000.00	3,508,100.00	100.0	0.00	0.00	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	49,100.00	9,600.00	16,216.00	33.0	0.00	32,884.00	66.9
7600.00 OTHER STUDENT AID	503,748.51	74,521.63	234,686.71	46.5	208,430.16	60,631.64	12.0
TOTAL: 7000	4,060,948.51	94,121.63	3,759,002.71	92.5	208,430.16	93,515.64	2.3
TOTAL: 1000-7999	95,230,708.36	6,997,368.59	48,601,923.22	51.0	5,732,669.66	40,896,115.48	42.9

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Fund: 01 GENERAL FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	92,987,129.30	4,767,263.29	51,341,948.32	55.2	0.00	41,645,180.98	44.7
TOTAL:	1000-5999	89,248,405.96	6,779,149.04	44,517,552.83	49.8	5,300,971.41	39,429,881.72	44.1
TOTAL:	1000-6999	91,169,759.85	6,903,246.96	44,842,920.51	49.1	5,524,239.50	40,802,599.84	44.7
TOTAL:	1000-7999	95,230,708.36	6,997,368.59	48,601,923.22	51.0	5,732,669.66	40,896,115.48	42.9
TOTAL EXPENSES	(1000 - 7999)	95,230,708.36	6,997,368.59	48,601,923.22	51.0	5,732,669.66	40,896,115.48	42.9

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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8600.00 STATE REVENUES	175,000.00	43,833.95	43,833.95	25.0	0.00	131,166.05	74.9
8800.00 LOCAL REVENUES	17,285,000.00	7,560,037.47	10,921,351.29	63.1	0.00	6,363,648.71	36.8
TOTAL: 8000	17,460,000.00	7,603,871.42	10,965,185.24	62.8	0.00	6,494,814.76	37.1
7100.00 DEBT RETIREMENT	21,961,172.00	0.00	12,454,019.73	56.7	0.00	9,507,152.27	43.2
TOTAL: 7000	21,961,172.00	0.00	12,454,019.73	56.7	0.00	9,507,152.27	43.2
TOTAL: 1000-7999	21,961,172.00	0.00	12,454,019.73	56.7	0.00	9,507,152.27	43.2

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Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	17,460,000.00	7,603,871.42	10,965,185.24	62.8	0.00	6,494,814.76	37.1
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	21,961,172.00	0.00	12,454,019.73	56.7	0.00	9,507,152.27	43.2
TOTAL EXPENSES	(1000 - 7999)	21,961,172.00	0.00	12,454,019.73	56.7	0.00	9,507,152.27	43.2

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Fund: 39 *** NOT ON FILE ***

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL: 8000	0.00	0.00	45.38	100.0	0.00	45.38-	.0
7300.00 INTERFUND TRANSFERS	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 7000	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0

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Fund: 39 *** NOT ON FILE ***

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	263.47	0.00	263.47	100.0	0.00	0.00	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	17,404,877.05	0.00	8,878,079.34	51.0	0.00	8,526,797.71	48.9
8800.00 LOCAL REVENUES	713,654.40	26,110.10	623,479.61	87.3	0.00	90,174.79	12.6
TOTAL: 8000	18,118,531.45	26,110.10	9,501,558.95	52.4	0.00	8,616,972.50	47.5
4500.00 NONINSTRUCTIONAL SUPPLIES	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
TOTAL: 4000	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	111,274.21	33,003.44	34,683.44	31.1	75,962.77	628.00	.5
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,000.00	0.00	1,329.20	44.3	1,670.80	0.00	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	60,762.93	3,508.02	11,945.47	19.6	372.00	48,445.46	79.7
5800.00 OTHER OPERATING EXP-DIST. USE	46,737.40	0.00	9,350.00	20.0	0.00	37,387.40	79.9
TOTAL: 5000	221,774.54	36,511.46	57,308.11	25.8	78,005.57	86,460.86	38.9
TOTAL: 1000-5999	223,274.54	36,511.46	58,661.89	26.2	78,151.79	86,460.86	38.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	49,075.00	0.00	6,364.65	.0	0.00	55,439.65	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	20,774,563.57	1,664,674.45	13,442,707.31	64.7	2,960,880.02	4,370,976.24	21.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,309,288.69	3,474.00	1,240,265.77	94.7	56,769.02	12,253.90	.9
TOTAL: 6000	22,132,927.26	1,668,148.45	14,676,608.43	66.3	3,017,649.04	4,438,669.79	20.0
TOTAL: 1000-6999	22,356,201.80	1,704,659.91	14,735,270.32	65.9	3,095,800.83	4,525,130.65	20.2
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	22,856,201.80	1,704,659.91	14,735,270.32	64.4	3,095,800.83	5,025,130.65	21.9

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	18,118,531.45	26,110.10	9,501,558.95	52.4	0.00	8,616,972.50	47.5
TOTAL:	1000-5999	223,274.54	36,511.46	58,661.89	26.2	78,151.79	86,460.86	38.7
TOTAL:	1000-6999	22,356,201.80	1,704,659.91	14,735,270.32	65.9	3,095,800.83	4,525,130.65	20.2
TOTAL:	1000-7999	22,856,201.80	1,704,659.91	14,735,270.32	64.4	3,095,800.83	5,025,130.65	21.9
TOTAL EXPENSES	(1000 - 7999)	22,856,201.80	1,704,659.91	14,735,270.32	64.4	3,095,800.83	5,025,130.65	21.9

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Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8800.00 LOCAL REVENUES	5,395,000.00	345,799.29	876,639.42	16.2	0.00	4,518,360.58	83.7
TOTAL: 8000	5,395,000.00	345,799.29	876,639.42	16.2	0.00	4,518,360.58	83.7
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,117,519.00	700.00	141,990.48	12.7	224,853.51	750,675.01	67.1
5400.00 INSURANCES - DISTRICT USE	58,555.00	0.00	14,808.00	25.2	0.00	43,747.00	74.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	585,000.00	11,392.01	101,240.07	17.3	401,366.97	82,392.96	14.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	150,000.00	43,538.11	56,208.15	37.4	91,851.45	1,940.40	1.2
5800.00 OTHER OPERATING EXP-DIST. USE	20,000.00	1,850.00	8,350.00	41.7	2,150.00	9,500.00	47.5
TOTAL: 5000	1,931,074.00	57,480.12	322,596.70	16.7	720,221.93	888,255.37	45.9
TOTAL: 1000-5999	1,996,994.00	57,480.12	322,596.70	16.1	720,221.93	954,175.37	47.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	33,064,690.55	228,501.00	2,246,348.54	6.7	8,490,710.57	22,327,631.44	67.5
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	247,435,532.60	1,380,203.38	9,373,957.07	3.7	40,121,480.27	197,940,095.26	79.9
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	8,655,731.00	212,542.40	1,606,785.05	18.5	1,678,253.81	5,370,692.14	62.0
TOTAL: 6000	289,155,954.15	1,821,246.78	13,227,090.66	4.5	50,290,444.65	225,638,418.84	78.0
TOTAL: 1000-6999	291,152,948.15	1,878,726.90	13,549,687.36	4.6	51,010,666.58	226,592,594.21	77.8

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	5,395,000.00	345,799.29	876,639.42	16.2	0.00	4,518,360.58	83.7
TOTAL:	1000-5999	1,996,994.00	57,480.12	322,596.70	16.1	720,221.93	954,175.37	47.7
TOTAL:	1000-6999	291,152,948.15	1,878,726.90	13,549,687.36	4.6	51,010,666.58	226,592,594.21	77.8
TOTAL:	1000-7999	291,152,948.15	1,878,726.90	13,549,687.36	4.6	51,010,666.58	226,592,594.21	77.8
TOTAL EXPENSES	(1000 - 7999)	291,152,948.15	1,878,726.90	13,549,687.36	4.6	51,010,666.58	226,592,594.21	77.8

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
8800.00 LOCAL REVENUES	0.00	214.15	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	214.15	512.18	100.0	0.00	512.18-	.0

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Fund: 51 BOOKSTORE FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	0.00	214.15	512.18	100.0	0.00	512.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	4,479.03	10,360.33	24.6	0.00	31,639.67	75.3
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	1,487,948.00	100.0	0.00	0.00	.0
TOTAL: 8000	1,529,948.00	4,479.03	1,498,308.33	97.9	0.00	31,639.67	2.0
3300.00 OASDHI/FICA	0.00	7.25	14.51	100.0	0.00	14.51-	.0
3400.00 HEALTH AND WELFARE BENEFITS	423,000.00	45,852.97	275,879.85	65.2	0.00	147,120.15	34.7
3500.00 STATE UNEMPLOYMENT INSURANCE	0.00	5.40	10.80	100.0	0.00	10.80-	.0
3600.00 WORKERS COMPENSATION INSURANCE	0.00	79.36	158.72	100.0	0.00	158.72-	.0
3900.00 OTHER BENEFITS	1,710,672.00	750.00	690,630.00	40.3	0.00	1,020,042.00	59.6
TOTAL: 3000	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6
TOTAL: 1000-5999	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,529,948.00	4,479.03	1,498,308.33	97.9	0.00	31,639.67	2.0
TOTAL:	1000-5999	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6
TOTAL:	1000-6999	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6
TOTAL:	1000-7999	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6
TOTAL EXPENSES	(1000 - 7999)	2,133,672.00	46,694.98	966,693.88	45.3	0.00	1,166,978.12	54.6

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	183.58	442.16	36.8	0.00	757.84	63.1
TOTAL: 8000	1,200.00	183.58	442.16	36.8	0.00	757.84	63.1
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,200.00	183.58	442.16	36.8	0.00	757.84	63.1
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	17,936.88	73,639.44	51.7	0.00	68,580.56	48.2
8600.00 STATE REVENUES	1,998,878.00	29,903.19	1,137,589.75	56.9	0.00	861,288.25	43.0
8800.00 LOCAL REVENUES	250,916.00	13,267.33	110,461.85	44.0	0.00	140,454.15	55.9
TOTAL: 8000	2,392,014.00	61,107.40	1,321,691.04	55.2	0.00	1,070,322.96	44.7
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,112,754.00	88,520.54	604,138.68	54.2	0.00	508,615.32	45.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	240,627.00	7,866.54	86,612.95	35.9	0.00	154,014.05	64.0
TOTAL: 2000	1,353,381.00	96,387.08	690,751.63	51.0	0.00	662,629.37	48.9
3100.00 CERTIFICATED RETIREMENT	19,326.00	1,350.21	9,769.72	50.5	0.00	9,556.28	49.4
3200.00 CLASSIFIED RETIREMENT	94,193.00	7,460.01	51,722.30	54.9	0.00	42,470.70	45.0
3300.00 OASDHI/FICA	79,009.00	5,335.64	38,872.03	49.1	0.00	40,136.97	50.8
3400.00 HEALTH AND WELFARE BENEFITS	267,792.00	23,932.86	165,824.34	61.9	0.00	101,967.66	38.0
3500.00 STATE UNEMPLOYMENT INSURANCE	9,041.00	645.18	4,597.17	50.8	0.00	4,443.83	49.1
3600.00 WORKERS COMPENSATION INSURANCE	34,200.00	3,800.00	26,300.00	76.9	0.00	7,900.00	23.0
3900.00 OTHER BENEFITS	1,911.00	426.61	2,974.09	100.0	0.00	1,063.09	.0
TOTAL: 3000	505,472.00	42,950.51	300,059.65	59.3	0.00	205,412.35	40.6
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	45,807.00	6,375.47	14,082.05	30.7	16,382.41	15,342.54	33.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	69,724.00	2,569.77	23,357.19	33.4	24,073.27	22,293.54	31.9
4700.00 FOOD SUPPLIES	148,963.00	6,816.26	47,943.64	32.1	69,595.44	31,423.92	21.0
TOTAL: 4000	265,094.00	15,761.50	85,382.88	32.2	110,051.12	69,660.00	26.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	0.00	4,100.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	100.00	6.6	0.00	1,400.00	93.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,805.00	0.00	0.00	.0	1,954.88	7,850.12	80.0
5800.00 OTHER OPERATING EXP-DIST. USE	173,531.00	1,925.00	2,475.00	1.4	0.00	171,056.00	98.5
TOTAL: 5000	189,436.00	1,925.00	2,575.00	1.3	1,954.88	184,906.12	97.6
TOTAL: 1000-5999	2,313,383.00	157,024.09	1,078,769.16	46.6	112,006.00	1,122,607.84	48.5
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	8,011.00	0.00	1,674.72	20.9	0.00	6,336.28	79.0
TOTAL: 6000	8,011.00	0.00	1,674.72	20.9	0.00	6,336.28	79.0
TOTAL: 1000-6999	2,321,394.00	157,024.09	1,080,443.88	46.5	112,006.00	1,128,944.12	48.6
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	2,371,394.00	157,024.09	1,080,443.88	45.5	112,006.00	1,178,944.12	49.7

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,392,014.00	61,107.40	1,321,691.04	55.2	0.00	1,070,322.96	44.7
TOTAL:	1000-5999	2,313,383.00	157,024.09	1,078,769.16	46.6	112,006.00	1,122,607.84	48.5
TOTAL:	1000-6999	2,321,394.00	157,024.09	1,080,443.88	46.5	112,006.00	1,128,944.12	48.6
TOTAL:	1000-7999	2,371,394.00	157,024.09	1,080,443.88	45.5	112,006.00	1,178,944.12	49.7
TOTAL EXPENSES	(1000 - 7999)	2,371,394.00	157,024.09	1,080,443.88	45.5	112,006.00	1,178,944.12	49.7

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	40,803.47	221,373.72	90.1	0.00	24,126.28	9.8
TOTAL: 8000	245,500.00	40,803.47	221,373.72	90.1	0.00	24,126.28	9.8
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	7,397.10	52,157.57	58.8	0.00	36,402.43	41.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,100.00	2,356.00	19,848.00	36.0	0.00	35,252.00	63.9
TOTAL: 2000	143,660.00	9,753.10	72,005.57	50.1	0.00	71,654.43	49.8
3200.00 CLASSIFIED RETIREMENT	9,482.00	792.01	5,584.53	58.8	0.00	3,897.47	41.1
3300.00 OASDHI/FICA	6,890.00	565.87	3,990.03	57.9	0.00	2,899.97	42.0
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	1,705.68	11,939.76	58.3	0.00	8,528.24	41.6
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	53.26	375.53	57.8	0.00	273.47	42.1
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	200.00	1,400.00	58.3	0.00	1,000.00	41.6
3900.00 OTHER BENEFITS	146.00	12.18	85.26	58.3	0.00	60.74	41.6
TOTAL: 3000	40,035.00	3,329.00	23,375.11	58.3	0.00	16,659.89	41.6
4200.00 BOOK, MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	7,515.00	0.00	2,581.25	34.3	1,811.44	3,122.31	41.5
TOTAL: 4000	8,015.00	0.00	2,581.25	32.2	1,811.44	3,622.31	45.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	0.00	947.88	24.2	0.00	2,962.12	75.7
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST.USE	11,112.00	0.00	1,600.13	14.4	1,299.00	8,212.87	73.9
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2
TOTAL: 5000	23,383.00	0.00	2,548.01	10.8	1,499.00	19,335.99	82.6
TOTAL: 1000-5999	215,093.00	13,082.10	100,509.94	46.7	3,310.44	111,272.62	51.7
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	32,229.00	0.00	2,445.55	7.5	0.00	29,783.45	92.4
TOTAL: 6000	32,229.00	0.00	2,445.55	7.5	0.00	29,783.45	92.4
TOTAL: 1000-6999	247,322.00	13,082.10	102,955.49	41.6	3,310.44	141,056.07	57.0
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 1000-7999	350,762.00	13,082.10	102,955.49	29.3	3,310.44	244,496.07	69.7

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	245,500.00	40,803.47	221,373.72	90.1	0.00	24,126.28	9.8
TOTAL:	1000-5999	215,093.00	13,082.10	100,509.94	46.7	3,310.44	111,272.62	51.7
TOTAL:	1000-6999	247,322.00	13,082.10	102,955.49	41.6	3,310.44	141,056.07	57.0
TOTAL:	1000-7999	350,762.00	13,082.10	102,955.49	29.3	3,310.44	244,496.07	69.7
TOTAL EXPENSES	(1000 - 7999)	350,762.00	13,082.10	102,955.49	29.3	3,310.44	244,496.07	69.7

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Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	2,342,381.78	919.03	829,933.64	35.4	0.00	1,512,448.14	64.5
8900.00 OTHER FINANCING SOURCES	1,470,152.00	10,000.00	1,470,152.00	100.0	0.00	0.00	.0
TOTAL: 8000	3,812,533.78	10,919.03	2,300,085.64	60.3	0.00	1,512,448.14	39.6
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,345,861.00	98,269.57	738,803.14	54.8	0.00	607,057.86	45.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	40,861.00	15,127.94	44,305.63	100.0	0.00	3,444.63	.0
TOTAL: 2000	1,386,722.00	113,397.51	783,108.77	56.4	0.00	603,613.23	43.5
3200.00 CLASSIFIED RETIREMENT	145,707.00	10,818.52	81,377.75	55.8	0.00	64,329.25	44.1
3300.00 OASDHI/FICA	105,023.00	8,554.82	57,605.97	54.8	0.00	47,417.03	45.1
3400.00 HEALTH AND WELFARE BENEFITS	172,090.00	16,306.13	111,584.39	64.8	0.00	60,505.61	35.1
3500.00 STATE UNEMPLOYMENT INSURANCE	9,885.00	805.14	5,828.15	58.9	0.00	4,056.85	41.0
3600.00 WORKERS COMPENSATION INSURANCE	23,100.00	1,900.00	13,900.00	60.1	0.00	9,200.00	39.8
3900.00 OTHER BENEFITS	4,407.00	371.80	2,584.33	58.6	0.00	1,822.67	41.3
TOTAL: 3000	460,212.00	38,756.41	272,880.59	59.2	0.00	187,331.41	40.7
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	400.51	2,392.60	34.8	2,982.40	1,490.16	21.7
TOTAL: 4000	6,865.16	400.51	2,392.60	34.8	2,982.40	1,490.16	21.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,000.00	0.00	0.00	.0	0.00	10,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST USE	44,697.97	1,534.41	22,282.37	49.8	6,931.63	15,483.97	34.6
5400.00 INSURANCES - DISTRICT USE	7,000.00	0.00	6,485.00	92.6	0.00	515.00	7.3
5500.00 UTILITIES & HOUSEKEEP-DIST USE	184,467.74	22,182.80	104,674.61	56.7	56,208.50	23,584.63	12.7
5600.00 RENTS, LEASES&REPAIRS-DIST USE	58,872.25	5,017.61	25,749.48	43.7	10,922.05	22,200.72	37.7
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	79,803.45	958.80	36,121.56	45.2	27,878.44	15,803.45	19.8
5800.00 OTHER OPERATING EXP-DIST. USE	1,565,293.21	68,769.00	379,363.71	24.2	77,697.00	1,108,232.50	70.8
TOTAL: 5000	1,950,134.62	98,462.62	574,676.73	29.4	179,637.62	1,195,820.27	61.3
TOTAL: 1000-5999	3,803,933.78	251,017.05	1,633,058.69	42.9	182,620.02	1,988,255.07	52.2
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 6000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 1000-6999	3,808,933.78	251,017.05	1,633,058.69	42.8	182,620.02	1,993,255.07	52.3

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,812,533.78	10,919.03	2,300,085.64	60.3	0.00	1,512,448.14	39.6
TOTAL:	1000-5999	3,803,933.78	251,017.05	1,633,058.69	42.9	182,620.02	1,988,255.07	52.2
TOTAL:	1000-6999	3,808,933.78	251,017.05	1,633,058.69	42.8	182,620.02	1,993,255.07	52.3
TOTAL:	1000-7999	3,808,933.78	251,017.05	1,633,058.69	42.8	182,620.02	1,993,255.07	52.3
TOTAL EXPENSES	(1000 - 7999)	3,808,933.78	251,017.05	1,633,058.69	42.8	182,620.02	1,993,255.07	52.3

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,430,681.00	137.51	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL: 8000	1,430,681.00	137.51	500,137.51	34.9	0.00	930,543.49	65.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,051,640.00	14,937.96	14,937.96	1.4	0.00	1,036,702.04	98.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	32,000.00	0.00	0.00	.0	0.00	32,000.00	100.0
TOTAL: 2000	1,083,640.00	14,937.96	14,937.96	1.3	0.00	1,068,702.04	98.6
3200.00 CLASSIFIED RETIREMENT	117,357.00	1,599.41	1,599.41	1.3	0.00	115,757.59	98.6
3300.00 OASDHI/FICA	80,437.00	1,139.02	1,139.02	1.4	0.00	79,297.98	98.5
3400.00 HEALTH AND WELFARE BENEFITS	126,547.00	852.84	852.84	.6	0.00	125,694.16	99.3
3500.00 STATE UNEMPLOYMENT INSURANCE	7,100.00	107.21	107.21	1.5	0.00	6,992.79	98.4
3600.00 WORKERS COMPENSATION INSURANCE	14,400.00	200.00	200.00	1.3	0.00	14,200.00	98.6
3900.00 OTHER BENEFITS	1,200.00	6.09	6.09	.5	0.00	1,193.91	99.4
TOTAL: 3000	347,041.00	3,904.57	3,904.57	1.1	0.00	343,136.43	98.8
TOTAL: 1000-5999	1,430,681.00	18,842.53	18,842.53	1.3	0.00	1,411,838.47	98.6

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,430,681.00	137.51	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL:	1000-5999	1,430,681.00	18,842.53	18,842.53	1.3	0.00	1,411,838.47	98.6
TOTAL:	1000-6999	1,430,681.00	18,842.53	18,842.53	1.3	0.00	1,411,838.47	98.6
TOTAL:	1000-7999	1,430,681.00	18,842.53	18,842.53	1.3	0.00	1,411,838.47	98.6
TOTAL EXPENSES	(1000 - 7999)	1,430,681.00	18,842.53	18,842.53	1.3	0.00	1,411,838.47	98.6

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Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
8800.00 LOCAL REVENUES	3,500.00	675.90	1,838.61	52.5	0.00	1,661.39	47.4
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	550,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	553,500.00	675.90	551,838.61	99.6	0.00	1,661.39	.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	904.61	22,366.32	26.3	54,439.65	8,194.03	9.6
5400.00 INSURANCES - DISTRICT USE	500,000.00	0.00	479,236.00	95.8	0.00	20,764.00	4.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	272.50	72,401.85	48.2	0.00	77,598.15	51.7
TOTAL: 5000	735,000.00	1,177.11	574,004.17	78.0	54,439.65	106,556.18	14.4
TOTAL: 1000-5999	735,000.00	1,177.11	574,004.17	78.0	54,439.65	106,556.18	14.4
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	760,000.00	1,177.11	574,004.17	75.5	54,439.65	131,556.18	17.3

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	553,500.00	675.90	551,838.61	99.6	0.00	1,661.39	.3
TOTAL:	1000-5999	735,000.00	1,177.11	574,004.17	78.0	54,439.65	106,556.18	14.4
TOTAL:	1000-6999	735,000.00	1,177.11	574,004.17	78.0	54,439.65	106,556.18	14.4
TOTAL:	1000-7999	760,000.00	1,177.11	574,004.17	75.5	54,439.65	131,556.18	17.3
TOTAL EXPENSES	(1000 - 7999)	760,000.00	1,177.11	574,004.17	75.5	54,439.65	131,556.18	17.3

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	148,483.62	634,871.49	49.2	0.00	655,128.51	50.7
TOTAL: 8000	1,290,000.00	148,483.62	634,871.49	49.2	0.00	655,128.51	50.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	0.00	130,880.00	100.0	26,560.00	27,440.00-	.0
5400.00 INSURANCES - DISTRICT USE	120,000.00	0.00	104,163.00	86.8	0.00	15,837.00	13.1
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	55,834.02	332,140.67	41.0	1,085.89	476,773.44	58.8
TOTAL: 5000	1,060,000.00	55,834.02	567,183.67	53.5	27,645.89	465,170.44	43.8
TOTAL: 1000-5999	1,060,000.00	55,834.02	567,183.67	53.5	27,645.89	465,170.44	43.8
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,560,000.00	55,834.02	567,183.67	36.3	27,645.89	965,170.44	61.8

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,290,000.00	148,483.62	634,871.49	49.2	0.00	655,128.51	50.7
TOTAL:	1000-5999	1,060,000.00	55,834.02	567,183.67	53.5	27,645.89	465,170.44	43.8
TOTAL:	1000-6999	1,060,000.00	55,834.02	567,183.67	53.5	27,645.89	465,170.44	43.8
TOTAL:	1000-7999	1,560,000.00	55,834.02	567,183.67	36.3	27,645.89	965,170.44	61.8
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	55,834.02	567,183.67	36.3	27,645.89	965,170.44	61.8

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	0.00	61,857.00-	3,143.00	100.0	0.00	3,143.00-	.0
8600.00 STATE REVENUES	30,164.00	9,464.00	164,322.00	100.0	0.00	134,158.00-	.0
8800.00 LOCAL REVENUES	724,517.14	170,325.23	619,460.73	85.4	0.00	105,056.41	14.5
TOTAL: 8000	754,681.14	117,932.23	786,925.73	100.0	0.00	32,244.59-	.0
1100.00 CONTRACT CLASSROOM INST.	10,952,196.00	1,032,676.25	6,089,318.85	55.5	0.00	4,862,877.15	44.4
1200.00 CONTRACT CERT. ADMINISTRATORS	3,454,933.30	273,007.65	1,972,642.71	57.0	0.00	1,482,290.59	42.9
1300.00 INSTRUCTORS DAY/HOURLY	5,140,428.80	414,018.50	3,488,429.01	67.8	0.00	1,651,999.79	32.1
1400.00 NON-INSTRUCTION HOURLY CERT.	315,526.68	4,769.18-	136,862.02	43.3	0.00	178,664.66	56.6
TOTAL: 1000	19,863,084.78	1,714,933.22	11,687,252.59	58.8	0.00	8,175,832.19	41.1
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,221,050.80	459,844.48	3,278,293.49	52.6	0.00	2,942,757.31	47.3
2200.00 INSTRUCTIONAL AIDS	795,441.50	62,571.86	440,997.71	55.4	0.00	354,443.79	44.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	179,982.83	4,565.68	63,486.39	35.2	0.00	116,496.44	64.7
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	426,445.98	11,082.04	148,599.80	34.8	0.00	277,846.18	65.1
TOTAL: 2000	7,622,921.11	538,064.06	3,931,377.39	51.5	0.00	3,691,543.72	48.4
3100.00 CERTIFICATED RETIREMENT	1,431,250.68	125,471.23	836,841.94	58.4	0.00	594,408.74	41.5
3200.00 CLASSIFIED RETIREMENT	836,980.94	63,009.34	428,478.93	51.1	0.00	408,502.01	48.8
3300.00 OASDHI/FICA	881,858.49	68,896.16	485,085.74	55.0	0.00	396,772.75	44.9
3400.00 HEALTH AND WELFARE BENEFITS	2,894,105.36	219,626.75	1,534,402.55	53.0	0.00	1,359,702.81	46.9
3500.00 STATE UNEMPLOYMENT INSURANCE	196,669.70	16,119.96	111,807.09	56.8	0.00	84,862.61	43.1
3600.00 WORKERS COMPENSATION INSURANCE	376,160.00	30,243.28	209,251.32	55.6	0.00	166,908.68	44.3
3900.00 OTHER BENEFITS	50,107.08	8,778.63	61,326.62	100.0	0.00	11,219.54-	.0
TOTAL: 3000	6,667,132.25	532,145.35	3,667,194.19	55.0	0.00	2,999,938.06	44.9
4100.00 TEXTBOOKS	6,000.00	2,493.14-	5,114.37	85.2	675.30	210.33	3.5
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	49,930.00	0.00	24,078.49	48.2	20,153.18	5,698.33	11.4
4300.00 INSTRUCTIONAL SUPPLIES	179,880.31	20,348.61	101,845.69	56.6	28,137.02	49,897.60	27.7
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,554.00	1,195.60	3,441.56	32.6	0.00	7,112.44	67.3
4500.00 NONINSTRUCTIONAL SUPPLIES	407,979.55	38,510.43	164,274.43	40.2	170,481.01	73,224.11	17.9
4700.00 FOOD SUPPLIES	30,083.45	1,459.26	11,130.08	36.9	18,953.37	0.00	.0
TOTAL: 4000	684,427.31	59,020.76	309,884.62	45.2	238,399.88	136,142.81	19.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	743,162.82	14,946.31	32,136.12	4.3	435,732.03	275,294.67	37.0
5200.00 TRAVEL & CONFERENCE EXPENSES	74,412.07	2,997.80	23,184.19	31.1	12,852.62	38,375.26	51.5
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	102,958.00	292.20	39,839.56	38.6	2,992.34	60,126.10	58.3
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,683,562.00	280,101.09	1,204,058.56	71.5	460,800.18	18,703.26	1.1
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	621,438.77	27,934.08	174,882.00	28.1	359,121.50	87,435.27	14.0
5800.00 OTHER OPERATING EXP-DIST. USE	251,038.40	12,533.65	50,690.79	20.1	36,523.02	163,824.59	65.2
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	3,477,202.06	338,805.13	1,524,791.22	43.8	1,308,021.69	644,389.15	18.5
TOTAL: 1000-5999	38,314,767.51	3,182,968.52	21,120,500.01	55.1	1,546,421.57	15,647,845.93	40.8

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
6300.00 LIBRARY BOOKS - EXPANSION	67,947.27	4,394.93	37,548.13	55.2	16,181.86	14,217.28	20.9
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	104,981.56	455.79	18,481.13	17.6	16,227.22	70,273.21	66.9
TOTAL: 6000	172,928.83	4,850.72	56,029.26	32.4	32,409.08	84,490.49	48.8
TOTAL: 1000-6999	38,487,696.34	3,187,819.24	21,176,529.27	55.0	1,578,830.65	15,732,336.42	40.8

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Fund: 01 GENERAL FUND

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SUMMARY BY OBJECT		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED		
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	
=====		=====							
TOTAL INCOME	(8000 - 8999)	754,681.14	117,932.23	786,925.73	100.0	0.00	32,244.59-	.0	
TOTAL:	1000-5999	38,314,767.51	3,182,968.52	21,120,500.01	55.1	1,546,421.57	15,647,845.93	40.8	
TOTAL:	1000-6999	38,487,696.34	3,187,819.24	21,176,529.27	55.0	1,578,830.65	15,732,336.42	40.8	
TOTAL:	1000-7999	38,487,696.34	3,187,819.24	21,176,529.27	55.0	1,578,830.65	15,732,336.42	40.8	
TOTAL EXPENSES	(1000 - 7999)	38,487,696.34	3,187,819.24	21,176,529.27	55.0	1,578,830.65	15,732,336.42	40.8	

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 5000	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	
TOTAL: 1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0	

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-6999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-7999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	1,229.41	2,908.42	9.4	0.00	27,721.58	90.5
TOTAL: 8000	30,630.00	1,229.41	2,908.42	9.4	0.00	27,721.58	90.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
TOTAL: 2000	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
3300.00 OASDHI/FICA	1,616.00	0.00	0.00	.0	0.00	1,616.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	0.00	0.00	.0	0.00	152.00	100.0
TOTAL: 3000	1,768.00	0.00	0.00	.0	0.00	1,768.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 5000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE			BALANCE	%
TOTAL INCOME	(8000 - 8999)	30,630.00	1,229.41	2,908.42	9.4	0.00	27,721.58	90.5
TOTAL:	1000-5999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-6999	24,898.00	0.00	0.00	.0	0.00	24,898.00	100.0
TOTAL:	1000-7999	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0
TOTAL EXPENSES	(1000 - 7999)	74,898.00	0.00	0.00	.0	0.00	74,898.00	100.0

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
8100.00 FEDERAL HEA REVENUES	0.00	1,484.00	1,484.00	100.0	0.00	1,484.00-	.0
8600.00 STATE REVENUES	81,122.00	9,069.00	233,359.00	100.0	0.00	152,237.00-	.0
8800.00 LOCAL REVENUES	502,035.00	72,905.34	268,113.38	53.4	0.00	233,921.62	46.5
8900.00 OTHER FINANCING SOURCES	1,896.21	0.00	1,896.21	100.0	0.00	0.00	.0
TOTAL: 8000	585,053.21	83,458.34	504,852.59	86.2	0.00	80,200.62	13.7
1100.00 CONTRACT CLASSROOM INST.	4,437,430.00	434,710.44	2,625,582.87	59.1	0.00	1,811,847.13	40.8
1200.00 CONTRACT CERT. ADMINISTRATORS	2,682,608.00	219,335.97	1,457,684.58	54.3	0.00	1,224,923.42	45.6
1300.00 INSTRUCTORS DAY/HOURLY	2,043,774.00	167,731.88	1,382,841.97	67.6	0.00	660,932.03	32.3
1400.00 NON-INSTRUCTION HOURLY CERT.	165,650.00	26,461.38	92,511.08	55.8	0.00	73,138.92	44.1
TOTAL: 1000	9,329,462.00	848,239.67	5,558,620.50	59.5	0.00	3,770,841.50	40.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,142,105.76	271,031.00	1,830,034.76	58.2	0.00	1,312,071.00	41.7
2200.00 INSTRUCTIONAL AIDS	532,672.50	43,739.08	292,446.58	54.9	0.00	240,225.92	45.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	135,281.24	1,440.00	13,021.64	9.6	0.00	122,259.60	90.3
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	321,802.50	2,421.00	158,606.75	49.2	0.00	163,195.75	50.7
TOTAL: 2000	4,131,862.00	318,631.08	2,294,109.73	55.5	0.00	1,837,752.27	44.4
3100.00 CERTIFICATED RETIREMENT	700,028.00	62,088.58	409,445.56	58.4	0.00	290,582.44	41.5
3200.00 CLASSIFIED RETIREMENT	506,496.00	37,950.94	257,539.50	50.8	0.00	248,956.50	49.1
3300.00 OASDHI/FICA	456,410.00	37,744.08	259,445.19	56.8	0.00	196,964.81	43.1
3400.00 HEALTH AND WELFARE BENEFITS	1,429,136.00	114,322.02	787,049.90	55.0	0.00	642,086.10	44.9
3500.00 STATE UNEMPLOYMENT INSURANCE	95,293.00	8,337.15	56,405.39	59.1	0.00	38,887.61	40.8
3600.00 WORKERS COMPENSATION INSURANCE	187,664.00	16,072.50	109,160.20	58.1	0.00	78,503.80	41.8
3900.00 OTHER BENEFITS	53,134.00	4,670.12	31,035.88	58.4	0.00	22,098.12	41.5
TOTAL: 3000	3,428,161.00	281,185.39	1,910,081.62	55.7	0.00	1,518,079.38	44.2
4100.00 TEXTBOOKS	125.00	0.00	0.00	.0	0.00	125.00	100.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	34,935.00	229.32	17,228.56	49.3	263.12	17,443.32	49.9
4300.00 INSTRUCTIONAL SUPPLIES	50,608.00	2,541.71	28,379.57	56.0	5,831.80	16,396.63	32.3
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,540.00	0.00	923.17	59.9	0.00	616.83	40.0
4500.00 NONINSTRUCTIONAL SUPPLIES	168,366.31	9,271.08	71,725.30	42.6	66,602.05	30,038.96	17.8
TOTAL: 4000	255,574.31	12,042.11	118,256.60	46.2	72,696.97	64,620.74	25.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	90,135.00	1,209.51	20,693.42	22.9	59,947.10	9,494.48	10.5
5200.00 TRAVEL & CONFERENCE EXPENSES	32,756.00	2,789.32	14,553.31	44.4	2,379.04	15,823.65	48.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,920.00	12,884.60	32,739.60	64.2	4,573.75	13,606.65	26.7
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	118,891.48	633,216.90	61.7	376,274.13	15,202.97	1.4
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	408,736.90	27,271.33	155,401.29	38.0	207,228.85	46,106.76	11.2
5800.00 OTHER OPERATING EXP-DIST. USE	231,998.22	5,458.89	31,295.77	13.4	10,761.41	189,941.04	81.8
TOTAL: 5000	1,839,240.12	168,505.13	887,900.29	48.2	661,164.28	290,175.55	15.7
TOTAL: 1000-5999	18,984,299.43	1,628,603.38	10,768,968.74	56.7	733,861.25	7,481,469.44	39.4
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	1,360.00	68.0	0.00	640.00	32.0

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		CURRENT	YEAR TO DATE	%		BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	687.81	7,383.94	38.1	10,149.96	1,831.10	9.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	17,498.78	27.00	4,145.78	23.6	0.00	13,353.00	76.3
TOTAL: 6000	38,863.78	714.81	12,889.72	33.1	10,149.96	15,824.10	40.7
TOTAL: 1000-6999	19,023,163.21	1,629,318.19	10,781,858.46	56.6	744,011.21	7,497,293.54	39.4

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	585,053.21	83,458.34	504,852.59	86.2	0.00	80,200.62	13.7
TOTAL:	1000-5999	18,984,299.43	1,628,603.38	10,768,968.74	56.7	733,861.25	7,481,469.44	39.4
TOTAL:	1000-6999	19,023,163.21	1,629,318.19	10,781,858.46	56.6	744,011.21	7,497,293.54	39.4
TOTAL:	1000-7999	19,023,163.21	1,629,318.19	10,781,858.46	56.6	744,011.21	7,497,293.54	39.4
TOTAL EXPENSES	(1000 - 7999)	19,023,163.21	1,629,318.19	10,781,858.46	56.6	744,011.21	7,497,293.54	39.4

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 01/24/2011 TO 02/27/2011

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	6,911.12	66.6	0.00	3,455.88	33.3
TOTAL: 8000	10,367.00	863.89	6,911.12	66.6	0.00	3,455.88	33.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 5000	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
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BEST NET CONSORTIUM
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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	
			CURRENT	YEAR TO DATE	%			%
TOTAL INCOME	(8000 - 8999)	10,367.00	863.89	6,911.12	66.6	0.00	3,455.88	33.3
TOTAL:	1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL:	1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL:	1000-7999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL EXPENSES	(1000 - 7999)	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
 CHC UNRESTRICTED
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BEST NET CONSORTIUM
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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE	%			
8800.00 LOCAL REVENUES	0.00	214.15	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	214.15	512.18	100.0	0.00	512.18-	.0

BDX110
 CHC UNRESTRICTED
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BEST NET CONSORTIUM
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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED			PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE	%			
TOTAL INCOME	(8000 - 8999)	0.00	214.15	512.18	100.0	0.00	512.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 01/24/2011 TO 02/27/2011

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE	%		BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	136.60	323.16	5.5	0.00	5,476.84	94.4
TOTAL: 8000	5,800.00	136.60	323.16	5.5	0.00	5,476.84	94.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
TOTAL: 2000	4,500.00	0.00	0.00	.0	0.00	4,500.00	100.0
3300.00 OASDHI/FICA	344.00	0.00	0.00	.0	0.00	344.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	0.00	.0	0.00	32.00	100.0
TOTAL: 3000	376.00	0.00	0.00	.0	0.00	376.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 01/24/2011 TO 02/27/2011

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	5,800.00	136.60	323.16	5.5	0.00	5,476.84	94.4
TOTAL:	1000-5999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-6999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL:	1000-7999	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0
TOTAL EXPENSES	(1000 - 7999)	5,376.00	0.00	0.00	.0	0.00	5,376.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: March 17, 2011
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from January 31, 2011 to February 27, 2011 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112451	33466	STANLEY CONVERGENT SECURITY	Maintenance Agreements	\$ 10,008.00
112452	18971	ELSEVIER INC	Contract Services	\$ 23,000.00
112453	18971	ELSEVIER INC	Contract Services	\$ 14,350.00
112454	13013	DELL COMPUTER COMPANY	Maintenance Agreements	\$ 10,081.00
112455	00296	SBVC BOOKSTORE	Other Expenses & Fees	\$ 668.50
112456	32719	NORTHERN NEW MEXICO COLLEGE	Conference	\$ 1,050.00
112457	31063	COUNCIL FOR RESOURCE DEVELOP	Dues & Memberships	\$ 810.00
112458	13012	PUBLIC BROADCASTING SERVICE	Broadcast Program Rights	\$ 66,471.00
112459	33540	COMP	Self Insurance Claims	\$ 573.68
112460	34431	CITIBANK	Site Improvements	\$ 305,800.00
112461	33752	SIMMS, JEREMY	Conference	\$ 850.00
112462	33854	GARNICK, EVERETT	Conference	\$ 843.60
112463	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 795.00
112464	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 795.00
112465	34278	GC SOFTWARE	Contract Services	\$ 191.82
112466	18711	BLACKBOARD INC	Contract Services	\$ 27,605.00
112467	33935	WESTERN REGIONAL HONORS	Dues & Memberships	\$ 75.00
112468	32821	MUDGETT, BENJAMIN	Conference	\$ 980.00
112469	21214	DIVISION OF STATE ARCHITECT	New Buildings	\$ 2,890.27
112470	30376	BOGH, DEBRA	Conference	\$ 2,000.00
112471	33597	RDM ELECTRIC CO INC	Site Improvements	\$ 2,267,100.00
112472	33598	PACIFIC WESTERN BANK	Site Improvements	\$ 251,900.00
112473	00501	SESAC INC	Other Expense & Fees	\$ 597.72
112474	31583	EDUCAUSE	Contract Services	\$ 40.00
112475	10282	VERIZON CALIFORNIA	Phone Utilities	\$ 400.00
112476	33980	SMITH MARION & CO	Audit Expenses	\$ 2,600.00
112477	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 22.98
112478	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 420.48
112479	07251	SINGER, DONALD L	Conference	\$ 772.38
112480	30185	STAPLES	Non-instructional Supplies	\$ 217.52
112481	33082	R&R NEWKIRK NBR 10	Non-instructional Supplies	\$ 54.38
112482	30185	STAPLES	Non-instructional Supplies	\$ 255.51
112483	30185	STAPLES	Non-instructional Supplies	\$ 315.11
112484	12103	TROXELL COMMUNICATIONS INC	Non-instructional Supplies	\$ 4,012.88
112485	13131	SEHI COMPUTER PRODUCTS INC	Non-instructional Supplies	\$ 96.77
112486	34422	IDEAL GRAPHICS	Instructional Supplies	\$ 407.80
112487	34422	IDEAL GRAPHICS	Instructional Supplies	\$ 407.80
112488	31607	NEXUS IS INC	Equipment	\$ 644.70
112489	13013	DELL COMPUTER COMPANY	Equipment	\$ 928.71
112490	32346	LINDSTROM, EVGENIYA	Conference	\$ 290.00
112491	33752	SIMMS, JEREMY	Outside Services	\$ 259.00
112492	33990	SAN FRANCISCO, CITY COLLEGE OF	Outside Services	\$ 5,340.00
112493	32346	LINDSTROM, EVGENIYA	Conference	\$ 117.54
112494	30221	EWD COORDINATION SERVICES	Conference	\$ 175.00
112495	20008	HOFFMANN, DONNA	Conference	\$ 398.40
112496	34443	WALKER, HEIDI	Mileage Reimbursement	\$ 78.00
112497	34442	WERC	Conference	\$ 620.00
112498	34347	BRAGGINS, ALAN	Conference	\$ 2,601.41
112499	20133	SYMANTEC CORP	Maintenance Agreements	\$ 3,201.60
112500	34437	ASSOCIATION FOR INST RESEARCH	Conference	\$ 600.00
112501	33437	CCSSE	Dues & Memberships	\$ 6,950.00
112502	33971	CDS2	Conference	\$ 550.00
112503	34444	GLOBAL MODULAR INC	New Buildings	\$ 1,731,000.00
112504	34440	CONENGR CORP	New Buildings	\$ 485,550.00

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112505	34441	BANK OF SACRAMENTO	New Buildings	\$ 48,555.00
112506	05701	SBCCD PRINTING SERVICES	Non-instructional Supplies	\$ 100.00
112507	09827	RP GROUP, THE	Dues & Memberships	\$ 350.00
112508	33971	CDS2	Conference	\$ 550.00
112509	33425	FUTCH, JOHN M	Conference	\$ 24.06
112510	30185	STAPLES	Non-instructional Supplies	\$ 264.33
112511	30185	STAPLES	Non-instructional Supplies	\$ 414.17
112512	05573	SIGMA-ALDRICH INC	Instructional Supplies	\$ 156.10
112513	34434	ALZO ACCESS MEDIA	Equipment	\$ 256.39
112514	34435	SIMPLYNAS	Equipment	\$ 957.00
112515	34436	TUBETAPE	Non-instructional Supplies	\$ 338.79
112516	00764	SCANTRON CORPORATION	Non-instructional Supplies	\$ 380.60
112517	13013	DELL COMPUTER COMPANY	Non-instructional Supplies	\$ 4,190.77
112518	30185	STAPLES	Non-instructional Supplies	\$ 2,684.39
112519	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 324.88
112520	30185	STAPLES	Non-instructional Supplies	\$ 142.12
112521	21387	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 200.45
112522	00261	REVOLVING CASH	Athletic Entry Fee	\$ 450.00
112523	32541	MAINTENANCE CONNECTION INC	Contract Services	\$ 2,673.18
112524	32454	SCIAC	Dues & Memberships	\$ 75.00
112525	12598	HARRINGTON, JUDI	Conference	\$ 960.00
112526	32514	MARSHALL, CHERYL A	Conference	\$ 336.24
112527	31219	U SAV-MOR STORES INC	Instructional Supplies	\$ 3,527.28
112528	00761	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 1,300.70
112529	13013	DELL COMPUTER COMPANY	Equipment	\$ 1,678.73
112530	34433	NEWTEK INC	Capital Equipment	\$ 15,833.72
112531	34434	ALZO ACCESS MEDIA	Equipment	\$ 399.48
112532	01593	DICK BLICK	Instructional Supplies	\$ 433.47
112533	30426	IDENTIFICATION AND SECURITY	Non-instructional Supplies	\$ 595.94
112534	30185	STAPLES	Non-instructional Supplies	\$ 1,154.30
112535	05573	SIGMA-ALDRICH INC	Instructional Supplies	\$ 71.61
112536	17905	BMI SUPPLY	Non-instructional Supplies	\$ 338.64
112537	33466	STANLEY CONVERGENT SECURITY	New Buildings	\$ 367.58
112538	34222	TECHNICAL EMPLOYMENT TRAINING	Outside Services	\$ 7,500.00
112539	32548	DISMUKE, LORI	Non-instructional Supplies	\$ 33.70
112540	34448	BIG 5 SPORTING GOODS #142	Instructional Supplies	\$ 163.49
112541	21342	CENTER FOR EDUCATION AND	Magazines & Subscriptions	\$ 263.12
112542	14134	FISHER, GLORIA	Conference	\$ 1,047.84
112543	15814	CCCAOE	Conference	\$ 395.00
112544	18304	INLAND EMPIRE TOURS & TRANSPOR	Rentals	\$ 1,164.00
112545	11441	HARCOURT OUTLINES INC	Advertising	\$ 240.81
112546	34438	KORE TECHNOLOGIES	Contract Services	\$ 72,238.00
112547	30631	RIVERSIDE COUNTY REGIONAL	Self Insurance Claims	\$ 336.00
112548	00042	ACADEMIC SENATE, THE	Conference	\$ 325.00
112549	15673	CSUSB	Advertising	\$ 1,250.00
112550	05701	SBCCD FINANCIAL AID	Student Financial Aid	\$ 6,000.00
112551	33970	ROWLEY, KATHLEEN	Conference	\$ 1,713.59
112552	10282	VERIZON CALIFORNIA	Phone Utilities	\$ 42,946.93
112553	34268	TRUSSELL, DEANNA	Conference	\$ 100.00
112554	34395	ROMERO, GABRIELA	Conference	\$ 129.00
112555	34347	BRAGGINS, ALAN	Conference	\$ 186.00
112556	19964	TRAN, MIKE	Mileage Reimbursement	\$ 102.00
112557	15814	CCCAOE	Conference	\$ 790.00
112558	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 290.08

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112559	34201	CAPSTONE CONSTRUCTION CO	New Buildings	\$ 5,941.78
112560	13013	DELL COMPUTER COMPANY	New Buildings	\$ 3,366.79
112561	17074	AIRCRAFT SPRUCE & SPECIALTY	Capital Equipment	\$ 1,485.08
112562	34024	DISH FACTORY INC, THE	Equipment	\$ 3,864.81
112563	34024	DISH FACTORY INC, THE	Capital Equipment	\$ 5,762.66
112564	34024	DISH FACTORY INC, THE	Instructional Supplies	\$ 3,914.56
112565	00762	FISHER SCIENTIFIC	Instructional Supplies	\$ 221.44
112566	16503	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 47.59
112567	33318	GENUINE AUTO PARTS	Instructional Supplies	\$ 1,174.50
112568	31219	U SAV-MOR STORES INC	Instructional Supplies	\$ 1,438.45
112569	01805	GRAINGER INC, W W	Instructional Supplies	\$ 1,310.24
112570	16503	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 100.22
112571	34449	GOMEZ, STEVE	Independent Contractor	\$ 15,000.00
112572	34450	MCSHERRY, LAUREN	Independent Contractor	\$ 15,000.00
112573	30185	STAPLES	Non-instructional Supplies	\$ 230.14
112574	00489	PITNEY BOWES INC	Non-instructional Supplies	\$ 450.17
112575	34446	CRUSHA BECK, CONNIE	Independent Contractor	\$ 350.00
112576	14000	SPICERS PAPER INC	Non-instructional Supplies	\$ 2,639.36
112577	34371	J&R MUSIC WORLD	Non-instructional Supplies	\$ 68.33
112578	32198	HERTZ FURNITURE SYSTEMS	Non-instructional Supplies	\$ 120.48
112579	30185	STAPLES	Non-instructional Supplies	\$ 295.61
112580	30185	STAPLES	Non-instructional Supplies	\$ 189.30
112581	34377	CORTEZ ORNAMENTAL IRON	Non-instructional Supplies	\$ 435.00
112582	34439	DOCU TRUST	Outside Services	\$ 3,228.00
112583	34445	PETTIS, PATRICE LYNN	Independent Contractor	\$ 2,500.00
112584	34451	HIPERMATH	Outside Services	\$ 2,500.00
112585	33034	JOBELEPHANT.COM	Advertising	\$ 6,500.00
112586	30623	SUNSCREEN WINDOW TINTING	Repairs & Maintenance	\$ 130.50
112587	33774	LONG TAIL AD SOLUTIONS INC	Other Expenses & Fees	\$ 690.00
112588	34452	VISLINK NEWS & ENTERTAINMENT	New Buildings	\$ 2,690.39
112589	34453	OLSEN, FRED	Independent Contractor	\$ 500.00
112590	33540	COMP	Self Insurance Claims	\$ 574.76
112591	05916	COUNTY OF RIVERSIDE	Election Expenses	\$ 5,934.00
112592	21339	CASBO	Conference	\$ 25.00
112593	05747	WARD'S NATURAL SCIENCE EST INC	Capital Equipment	\$ 2,202.19
112594	00761	CAROLINA BIOLOGICAL SUPPLY CO	Non-instructional Supplies	\$ 2,673.62
112595	12303	APPLE COMPUTER INC	Software	\$ 270.79
112596	30185	STAPLES	Equipment	\$ 275.13
112597	13013	DELL COMPUTER COMPANY	Equipment	\$ 619.84
112598	30639	MANUFACTURING SKILL STANDARDS	Classroom Textbooks	\$ 3,851.87
112599	07407	US POSTAL SERVICE	Postage & Freight	\$ 1,000.00
112600	20191	PRIORITY MAILING SYSTEMS LLC	Non-instructional Supplies	\$ 165.60
112601	13131	SEHI COMPUTER PRODUCTS INC	Instructional Supplies	\$ 1,302.97
112602	13142	LEAGUE FOR INNOVATION	Conference	\$ 550.00
112603	34458	WORTHINGTON DIRECT	Capital Equipment	\$ 2,397.16
112604	34455	CALIFORNIA EMERGENCY PHYSICIAN	Self Insurance Claims	\$ 213.00
112605	15577	HILTON SAN DIEGO BAYFRONT	Conference	\$ 638.34
112606	15577	HILTON SAN DIEGO BAYFRONT	Conference	\$ 638.34
112607	34457	WEHBY, NICHOLAS R	Self Insurance Claim	\$ 272.50
112608	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 8,954.41
112609	21253	MAYLINE	Capital Equipment	\$ 5,129.07
112610	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 48,628.59
112611	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 23,598.21
112612	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 8,569.21

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112613	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 10,781.09
112614	21253	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 15,264.30
112615	33832	HAWORTH	Capital Equipment	\$ 229,406.16
112616	02041	WAXIE SANITARY SUPPLY	Capital Equipment	\$ 2,353.25
112617	30702	JONES, PATRICIA	Conference	\$ 75.00
112618	30702	JONES, PATRICIA	Conference	\$ 51.30
112619	18417	PARISH, CYNTHIA	Conference	\$ 752.80
112620	14197	WARREN-MARLATT, REBECCA	Conference	\$ 500.00
112621	08891	FERRACONE, DONNA	Conference	\$ 73.25
112622	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 49.49
112623	32823	ENGLISH, HERBERT	Conference	\$ 500.00
112624	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 500.00
112625	33470	CHANG, ANDREW	Conference	\$ 1,555.00
112626	34116	MCLAREN, MERIDYTH	Conference	\$ 267.25
112627	32517	US BANK CORPORATE PMT SYSTEMS	Refreshments	\$ 68.45
112628	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 980.00
112629	13131	SEHI COMPUTER PRODUCTS INC	Non-instructional Supplies	\$ 652.50
112630	30185	STAPLES	Equipment	\$ 483.90
112631	13167	BARNES & NOBLE	Reference Books	\$ 97.65
112632	31019	PRIMEX WIRELESS INC	New Buildings	\$ 3,315.94
112633	34261	BERRY, ROBERT C	Non-instructional Supplies	\$ 14.93
112634	13142	LEAGUE FOR INNOVATION	Conference	\$ 550.00
112635	32585	RABON, DEANNE	Conference	\$ 415.00
112636	34456	LUKE, CRAIG	Conference	\$ 415.00
112637	34460	NCIAC	Conference	\$ 150.00
112638	31711	CERTIFIED FILTER SERVICE LLC	Instructional Supplies	\$ 1,982.70
112639	20799	RED STAR FIRE PROTECTION	Repairs & Maintenance	\$ 698.79
112640	05747	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 281.54
112641	32825	SIRCHIE FINGER PRINT LABORATOR	Non-instructional Supplies	\$ 383.77
112642	30185	STAPLES	Non-instructional Supplies	\$ 261.30
112643	33180	LOERA, MANUEL	Conference	\$ 1,260.00
112644	34461	RIALTO BLACK HISTORY COMM INC	Advertising	\$ 55.00
112645	31945	BESTWAY LAUNDRY SOLUTIONS	Repairs & Maintenance	\$ 293.08
112646	00182	BEST GOLF CARTS INC	Repairs & Maintenance	\$ 88.00
112647	01805	GRAINGER INC, W W	Equipment	\$ 732.10
112648	01805	GRAINGER INC, W W	Equipment	\$ 2,999.37
112649	01805	GRAINGER INC, W W	Capital Equipment	\$ 2,788.35
112650	20389	MEDCO SPORTS MEDICINE	Instructional Supplies	\$ 267.25
112651	16337	ELECTRONICS WAREHOUSE	Non-instructional Supplies	\$ 182.70
112652	32575	BSN COLLEGIATE PACIFIC	Equipment	\$ 350.84
112653	30185	STAPLES	Non-instructional Supplies	\$ 536.57
112654	30185	STAPLES	Non-instructional Supplies	\$ 349.36
112655	30185	STAPLES	Equipment	\$ 271.86
112656	30185	STAPLES	Non-instructional Supplies	\$ 193.25
112657	12836	SQUIRES LUMBER COMPANY	Instructional Supplies	\$ 97.71
112658	32319	PIONEER MANUFACTURING COMPANY	Instructional Supplies	\$ 287.50
112659	30185	STAPLES	Non-instructional Supplies	\$ 1,297.98
112660	00423	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 473.53
112661	33758	LITTIG, ADAM	Mileage Reimbursement	\$ 114.75
112662	00261	REVOLVING CASH	Athletic Entry Fee	\$ 400.00
112663	11266	HONORS TRANSFER COUNCIL OF CA	Conference	\$ 90.00
112664	09439	AT&T	Phone Utilities	\$ 215.00
112665	00261	REVOLVING CASH	Officials	\$ 832.00
112666	12406	BMI GENERAL LICENSING	Other Expenses & Fees	\$ 96.23

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112667	00261	REVOLVING CASH	Athletic Entry Fee	\$ 325.00
112668	32919	PARTNERSHIP FOR PHILANTHROPIC	Dues & Memberships	\$ 170.00
112669	00296	SBVC BOOKSTORE	Other Expenses & Fees	\$ 2,175.00
112670	00296	SBVC BOOKSTORE	Other Expenses & Fees	\$ 1,740.00
112671	32362	DANIELS, DEBRA	Conference	\$ 2,931.00
112672	12406	BMI GENERAL LICENSING	Other Expense & Fees	\$ 350.89
112673	34467	BULBCONNECTION.COM	Non-instructional Supplies	\$ 124.24
112674	00497	CONSOLIDATED ELECTRICAL DIST	Instructional Supplies	\$ 41.80
112675	16337	ELECTRONICS WAREHOUSE	Instructional Supplies	\$ 771.39
112676	00529	ALLIED REFRIGERATION INC	Instructional Supplies	\$ 243.38
112677	34468	COMPUTERIZED EMBROIDERY CO	Outside Services	\$ 790.67
112678	34463	PUBLIC RELATIONS SOCIETY	Dues & Memberships	\$ 275.00
112679	34464	QPR INSTITUTE	Conference	\$ 495.00
112680	31265	UNIVERSITY OF REDLANDS	Other Expenses & Fees	\$ 325.00
112681	34465	NATIONAL COLLEGE DEPRESSION	Conference	\$ 542.66
112682	30751	SURVEYMONKEY.COM LLC	Contract Services	\$ 200.00
112683	32019	BW-RESEARCH PARTNERSHIP	Outside Service	\$ 5,000.00
112684	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,205.00
112685	33112	L D ANDERSON INC	Site Improvements	\$ 26,555.00
112686	15146	LEIGHTON CONSULTING INC	New Buildings	\$ 2,900.00
112687	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 375.00
112688	13914	UNION BANK OF CALIFORNIA	New Buildings	\$ 1,080.40
112689	33246	DEVRIES CONSTRUCTION	New Buildings	\$ 9,723.60
112690	32791	PETINAK, CRAIG	Conference	\$ 961.08
112691	34008	LPA	New Buildings	\$ 3,298,818.00
112692	34473	BON AIR INC	New Buildings	\$ 266,400.00
112693	34474	CITY NATIONAL BANK	New Buildings	\$ 29,600.00
112694	00261	REVOLVING CASH	Other Expenses & Fees	\$ 195.00
112695	12303	APPLE COMPUTER INC	Capital Equipment	\$ 4,094.42
112696	30185	STAPLES	Non-instructional Supplies	\$ 293.30
112697	30101	SVM LP	Other Student Aid	\$ 7,575.00
112698	14000	SPICERS PAPER INC	Non-instructional Supplies	\$ 5,965.96
112699	30185	STAPLES	Non-instructional Supplies	\$ 88.70
112700	21385	HOBART CORP	Repairs & Maintenance	\$ 132.50
112701	34475	CPP CENTER FOR INFO ASSURANCE	Other Expenses & Fees	\$ 300.00
112702	32657	FIRST STUDENT	Rentals	\$ 1,954.88
112703	15577	HILTON HOTEL - SAN BERNARDINO	Other Expenses & Fees	\$ 8,173.54
112704	18252	CDW GOVERNMENT INC	Contract Services	\$ 804.32
112705	31394	INLAND EMPIRE SCHOLARSHIP FUND	Advertising	\$ 2,500.00
112706	34472	CCBOOTCAMP	Conference	\$ 3,990.00
112707	32517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,776.85
112708	33425	FUTCH, JOHN M	Conference	\$ 55.31
112709	33482	CABLE LINKS CONSULTING	Capital Equipment	\$ 16,973.70
112710	34041	LYNDA.COM INC	Software	\$ 529.90
112711	31983	AMAZON.COM	Non-instructional Supplies	\$ 101.96
112712	34477	A2MEND	Conference	\$ 195.00
112713	18304	INLAND EMPIRE TOURS & TRANSPOR	Bus/Car Rentals	\$ 892.00
112714	20483	HOYT, DENISE	Conference	\$ 200.00
112715	00042	ACADEMIC SENATE, THE	Conference	\$ 325.00
112716	09827	CCCCSSAA	Conference	\$ 300.00
112717	32508	NTDSTICHLER	Building Improvements	\$ 458,400.00
112718	30447	LEVESQUE, ROBERT	Conference	\$ 765.00
112719	00423	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 108.21
112720	07251	SINGER, DONALD L	Conference	\$ 1,555.93

Purchas Order Board Report

March 17, 2011

PO No.	Vendor No.	Vendor Name	Description	Amount
112721	34480	KEAN MILLER TRUST ACCOUNT	Other Expenses & Fees	\$ 4,000.00
112722	32451	BELL, DAMON A	Conference	\$ 75.00
112723	31983	AMAZON.COM	Non-instructional Supplies	\$ 44.53
112724	34476	OPENTIP	Non-instructional Supplies	\$ 316.59
112725	30185	STAPLES	Non-instructional Supplies	\$ 214.47
112726	13013	DELL COMPUTER COMPANY	Equipment	\$ 2,773.09
112727	34478	CLMI SAFETY TRAINING	Media	\$ 364.00
112728	32972	TRAINING NETWORK, THE	Media	\$ 264.95
TOTAL:				\$ 10,134,264.05

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: March 17, 2011
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

This report reflects the District's ability to operate during 2010-11 within its fiscal means. Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Since this is an information item, there are no financial implications.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q2) Dec 31, 2010

District: (980) SAN BERNARDINO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	72,332,322	79,015,097	74,641,197	73,960,546
A.2	Other Financing Sources (Object 8900)	13,276	993,700	35,224	3,360
A.3	Total Unrestricted Revenue (A.1 + A.2)	72,345,598	80,008,797	74,676,421	73,963,906
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	72,486,225	72,248,446	67,898,960	71,561,759
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,586,647	2,365,984	5,165,504	3,498,100
B.3	Total Unrestricted Expenditures (B.1 + B.2)	79,072,872	74,614,430	73,064,464	75,059,859
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-6,727,274	5,394,367	1,611,957	-1,095,953
D.	Fund Balance, Beginning	18,426,091	11,698,817	17,093,184	18,705,141
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	18,426,091	11,698,817	17,093,184	18,705,141
E.	Fund Balance, Ending (C. + D.2)	11,698,817	17,093,184	18,705,141	17,609,188
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	14.8%	22.9%	25.6%	23.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	14,103	15,413	15,413	15,838
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		25,772,816	34,604,323	25,588,194
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	19,656,021	25,772,816	34,604,323	25,588,194

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	73,822,406	73,960,546	39,042,821	52.8%
I.2	Other Financing Sources (Object 8900)	1,463	3,360	2,160	64.3%
I.3	Total Unrestricted Revenue (I.1 + I.2)	73,823,869	73,963,906	39,044,981	52.8%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	71,420,937	71,561,759	29,751,060	41.6%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,498,100	3,498,100	3,498,100	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	74,919,037	75,059,859	33,249,160	44.3%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-1,095,168	-1,095,953	5,795,821	
L.	Adjusted Fund Balance, Beginning	18,705,141	18,705,141	18,705,141	
L.1	Fund Balance, Ending (C. + L.2)	17,609,973	17,609,188	24,500,962	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.5%	23.5%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q2) Dec 31, 2010

District: (980) SAN BERNARDINO

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Charlie Ng Jr

CBO Phone: 909-382-4029

CBO Signature: 
Date Signed: 2/23/11

Chief Executive Officer Name: Bruce Baron

CEO Signature: 
Date Signed: _____

Electronic Cert Date: 02/23/2011

District Contact Person

Name: Susan Ryckevic

Title: Senior Accountant

Telephone: 909-382-4029

Fax: 909-382-0116

E-Mail: srych@sbccd.org

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 catalig@ccccc.edu or Tracy Britten (916)323-6899 tbritten@ccccc.edu

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: January 13, 2011
SUBJECT: Administrative Procedure – 6340 Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

As part of the District's Program Review, Business Services has streamlined the approval process for routine contracts. Administrative Procedure 6340 has been modified to clarify this process.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4 **CONTRACTS**

5
6 **GENERAL CONTRACTS**

7
8 **A. Authority to Contract**

9
10 The authority to contract for goods and/or services is vested in the Board of Trustees.
11 Authority to contract prior to Board ratification may be delegated by ~~the Board action.~~
12 However, all contracts and/or agreements require Board approval or ratification **for**
13 **payments to be processed.** The authority to contract includes the amendments,
14 extensions or **addendums** ~~termination of contracts.~~ The Board shall designate those
15 individuals who are authorized to sign contracts. Contracts and/or agreements signed by
16 any individual other than those authorized by the Board are not valid or binding on the
17 District. All contracts are subject to the requirements of federal and state codes and
18 regulations. **All contracts are between the San Bernardino Community College**
19 **District and the contracting agency. Individual colleges, programs or departments**
20 **may not directly enter into a contract agreement.**

- 21
22 1. **While approval authority may be delegated by the Board, payments on contracts**
23 **may not be authorized until the contract is ratified by the Board.**
24
25 2. **Contracts that exceed the amounts specified in Public Contracts Code 20651**
26 **shall require prior approval by the Board.**
27
28 3. **Contracts for fiscal audit, legal services, and other professional**
29 **services/consultants shall require prior approval by the Board except in the**
30 **unusual situation that it is deemed in the best interest of the District by the**
31 **Chancellor to retain said services on an emergency basis prior to a Board**
32 **meeting. Any such contract issued under these circumstances shall be brought**
33 **forward to the Board of Trustees for formal approval at the next available Board**
34 **meeting.**
35
36 4. **Except as defined in numbers 2 and 3 above, contracts shall not require prior**
37 **approval by the Board and shall be presented at the next available Board**
38 **meeting for ratification.**

39
40 **B. Contract Review and Approval**

41
42 All contracts are reviewed and processed for Board approval or ratification through the
43 District Business Office. Contracts ~~review is time consuming and~~ may require additional
44 legal review. Review procedures must be completed before any contract is submitted **for**
45 **approval.** ~~to the Board for approval.~~ Any unauthorized individual who signs a contract or
46 agreement will be personally responsible for the value of the contract.

47
48 **C. Supporting Documentation**

49
50 Contracts submitted for review and approval should be accompanied by a purchase
51 requisition if appropriate. Contracts for construction, transportation, or large scale
52 maintenance may require a certificate of liability insurance, certificate of Workers'
53 Compensation coverage, permits, licenses, or bonds.
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D. Contract Format/Negotiations

The District Business Office can provide assistance in developing a contract. Contracts must be prepared with great care and protect the District in its dealings. Some contracts require negotiations as to the terms and conditions of the contract between the District and the contracting agency. Many vendors use their own contract format that is always subject to review and/or modification by either party prior to approval.

CONSULTING SERVICES

A. Definition

A consultant is an individual or firm who is responsible to the District for the results of certain work but is not subject to the District's control as to the means and methods of accomplishing the results. A consultant is an independent contractor who receives no District-paid benefits, is not covered by District insurances, generally provides all tools and materials, has a place of business and a business listing in a directory where the services are offered to the general public, agrees to perform specific services for a fixed price and is free to work for one or more clients during any given period.

B. Conflict of Interest

The District will not complete a contract with a consultant with the intent of delegating decision making authority on behalf of the District. In the event that an extenuating condition exists where a consultant is given this authority, they will be subject to compliance with the conflict of interest regulations of the District by filing an appropriate "Conflict of Interest Form.

C. Employees as Consultants

An individual cannot be both a District employee and an independent contractor with the District at the same time unless it can be clearly demonstrated that the work being performed as a consultant has no relationship to work being performed as a District employee and such work cannot be construed as falling within the broad definition of the individual's job description or classification as an employee. Any District employee hired as a consultant on a District-related project is considered an "employee" for payroll purposes and payment for services is subject to appropriate tax withholding.

C. Contracts

Each consultant will have an approved agreement or contract on file in the District Business Office prior to beginning the service that has been negotiated through the District's contracting process.

APPROVED:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: March 17, 2011
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

DISTRICT

Carmen Rodriguez

SBVC

Damon Bell
Shari Blackwell
April Dale-Carter
Herb English
John Feist
Sara Glasgow
Anita Moore
Tracy Morrison
Willene Nelson
Fernando Poveda
Kathleen Pryor
Deana Kelly-Silagy
Lisa Stroud
Steve Race
Zelma Russ

CHC

Rosemary Bedoya
T. L. Brink
Mike Chaure
Lou'Rie Cummings
Anquanetta May
Gloria Molino
Joe Moreno
Miriam Williams