

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, April 21, 2011 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidentials
 - B. STUDENT DISCIPLINE HEARING
Pursuant to Education Code Section 72122
 - C. PUBLIC EMPLOYEE APPOINTMENT – CHANCELLOR
(Government Code Section 54957)
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES
 - A. March 17, 2011 (p.6)
 - B. April 4, 2011 (p.17)
8. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may

ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

9. PUBLIC EMPLOYEE APPOINTMENT – Chancellor (p.18a.)

10. INSTITUTIONAL PRESENTATIONS

- C. *“March In March”* - SBVC Students
- D. *“Lobbying in Washington, DC* - SBVC Students
- E. Textbook Rental Program

11. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

12. BOARD COMMITTEE ASSIGNMENTS

- A. Consideration of Approval of Committee Assignments for the San Bernardino Regional Emergency Training Center Joint Powers Authority) (p.19)
- B. Consideration of Approval to Appoint Three Board Members to Serve on an Ad Hoc Committee to Review the 2010 Census Reports (p.20)

13. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

- 1. Consideration of Approval of Curriculum Modifications – SBVC (p.21)
- 2. Consideration of Approval of Curriculum Modifications – CHC (p.33)

B. HUMAN RESOURCES

- 1. Consideration of Approval of Classified Employees (p.38)
- 2. Consideration of Approval of Classified Resignations (p.40)

3. Consideration of Approval of Reclassification of Classified Employees (p.41)
4. Consideration of Approval for Placement of Classified Employee on 39-Month Re-employment List (p.42)
5. Consideration of Approval to Adopt Resolution for the Elimination of Classified Services for the 2011-2012 Academic Year (p.43)
6. Consideration of Approval of Adjunct and Substitute Academic Employees (p.45)
7. Consideration of Approval of Substitute & Professional Expert Employees (p.47)
8. Consideration of Approval of Academic Employees (p.51)
9. Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employees (p.52)
10. Consideration of Approval for Assistant Coach Stipend (p.53)
11. Consideration of Approval of 2011-2012 Sabbatical Leaves for Academic Employees (p.54)
12. Consideration of Approval of Extension of Unpaid Leave of Absence for Academic Employee (p.55)
13. Consideration of Approval of Reassignment Extension for Academic Employee (p.56)
14. Consideration of Approval of Interim Management Appointment (p.57)
15. Consideration of Approval of Management Job Description – Assistant Manager, Logistics Technology (p.58)
16. Consideration of Approval of District Volunteers (p.62)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.64)
2. Consideration of Approval of Budget Adjustments (p.87)
3. Consideration of Approval of Conference Attendance (p.103)
4. Consideration of Approval of District/College Expenses (p.106)
5. Consideration of Approval of Surplus Property (p.110)
6. Consideration of Approval of Individual Memberships (p.112)
7. Consideration of Approval of Facility Use Waiver – SBVC (p.114)
8. Consideration of Approval of Student Trustees' Privileges (p.115)

14. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

C. FISCAL SERVICES

1. Consideration to Accept Board Policy 3720 Computer and Network Use for First Reading (p.116)

2. Consideration of Approval of the Economic Development and Corporate Training Division Strategic Plan (p.118)
3. Consideration of Approval of BEC Inc. Claim Settlement (p.135)
4. Consideration of Approval of Constitutional Advance (p.139)
5. Consideration of Approval of Interfund Borrowing and Adopt Resolution (p.141)
6. Consideration of Approval to Award RFP and Approve Contract for Relocation Services for the Chemistry/Science Building – SBVC (p.144)
7. Consideration of Approval to Award Bid and Approve Contract for American Wrecking, Inc. (p.145)
8. Consideration of Approval to Award Bid and Approve Contract for Data Relocation Project – CHC (p. 148)
9. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.151)
10. Consideration of Approval of Change Order Over 10% from Prime Painting (p.196)
11. Consideration of Approval of Amendment 001 to the Snipes-Dye Associates Agreement of Consultant Services Contract – SBVC (p.202)
12. Consideration of Approval of Amendment 010 to the Steinberg Architects Community Recreation Facility Contract – CHC (p.205)
13. Consideration of Approval to Reduce Retention to 5% for Anderson Charnesky Structural Steel, Inc. (p.207)
14. Consideration of Approval to Reduce Retention to 5% for Coutts Heating and Cooling (p.210)
15. Consideration of Approval to Reduce Retention to 5% for Inland Building Construction Company (p.213)
16. Consideration of Approval to Reduce Retention to 6.29% for Precision Concrete (p.216)
17. Consideration of Approval of the 2011-2012 Legislative Priorities (p.219)

15. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.222)
- B. Budget Report (p.240)
- C. Purchase Order Report (p.287)
- D. Advancement in Rank - SBVC (p.297)
- E. Administrative Procedure 3720 – Computer and Network Use (p.299)
- F. Applause Cards (p.304)

16. STAFF REPORTS

- A. SBVC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students

- B. CHC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students

- C. KVCR

- D. CTA

- E. CSEA

17. ADJOURN – The next regular meeting of the Board of Trustees will be a Study Session on Thursday, May 5, 2011, at 4:00 p.m., in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, March 17, 2011 - 3:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 3:02 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John Futch, Clerk (left at 4:15 p.m.)
Donna Ferracone
John Longville (left at 5:50 p.m.)
James C. Ramos
Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Larry Cicalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Mr. Baron led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Government Code 54957
Title: Chancellor
- B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidentials
- C. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code 54956.9(a)
Case #409154

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 3:05 p.m.

Mr. Futch left at 4:15 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Dr. Singer seconded, and the Board members voted as follows to approve the Settlement Authority of Claim #409154 by way of Stipulation with Request for Award of 2%, in the amount of \$1,380.00 with provision for future medical care. The permanent disability award is \$1,380.00. Advancement in the amount of \$1,380.00 has already been paid out, leaving a final amount of \$0 to be paid out:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino

NOES: None

ABSENT: Futch

ABSTENTION: None

7. APPROVAL OF MINUTES

Mr. Ramos moved, Ms. Ferracone seconded and the Board members voted as follows to approve the minutes of February 17, 2011:

AYES: Ferracone, Lockwood, Longville, Ramos
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: Singer, Vizcaino

8. REPORTS

A. Board Members

- Many students attended a lecture by James Ramos at CHC on contributions of Indian culture and history and how everything plays in to the community. He asked Interim Chancellor Baron to prepare a report on the success rate of on-line courses.
- Ms. Ferracone attended the latest sheriff's academy graduation and noted that one of CHC's RESA graduates was a graduate of that academy. She said she enjoyed the talk given by Trustee Ramos.
- Mr. Longville accompanied the SBVC students on the bus trip to Sacramento. Students had the opportunity to meet with several legislators with several different points of view. He thanked faculty and staff Rose Garcia, Mary Valdemar, Fermin Ramirez and Todd Heibel who also went on the bus trip. They spent a lot of time and effort to make this trip happen for the students.
- Mr. Lockwood welcomed Trustee Vizcaino back. He is an integral part of the board and was missed.

B. Student Trustees

- Mr. Alexander reported the "March in March" was attended by more students than last year. CHC students will be lobbying on their behalf in Washington DC. Meetings have been scheduled with legislators, and students are looking forward to advocating student issues.
- Mr. Shedd said it is time for students to stand up and speak and continue to fight for themselves in Sacramento. He reported over 15,000 students showed up in Sacramento to support community colleges and lobby for putting the tax measure on the June ballot. On April 30 at 9 a.m., faculty and staff will participate in a walk-a-thon to raise money to show support to provide more classes for students.

C. Chancellor

- Mr. Baron also welcomed Trustee Vizcaino back. Bruce added he appreciated Mr. Shedd's comments about advocacy and the budget. The board will be taking action to adopt a resolution to support placing a revenue extension measure on the June 2011 ballot. A community newsletter highlighting the positive things we are doing

for our students was sent to residents in the district. This communication provides good information for our community to know about the district. We hope to send this out once a semester. Bruce thanked Alisa Moore for a job well done. He also thanked Dr. Daniels and Mr. Bell for their support in opening a facility to provide services to our veterans to help them be successful with their education.

9. PUBLIC COMMENT

None.

10. CONSENT AGENDA

The following changes were made to the Consent Agenda:

Item 10.B.6. Consideration of Approval to Accept Academic Retirement – pulled for discussion.

Item 10.C.3. Consideration of Approval of Conference Attendance – Larry Cicalone to Phoenix, Arizon should be April 6-7, 2011.

Item 10.C.12. Consideration of Approval to Adopt Resolution to Support Placing Revenue Extension Measure on the June 2011 Ballot – pulled for discussion.

Mr. Ramos moved, Mr. Longville seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

11. ACTION AGENDA

Accept Academic Retirement

Dr. Singer acknowledged Dr. Shodahl's many years of dedicated teaching and administrative service to the district.

Dr. Singer moved, Ms. Ferracone seconded, and the Board members voted as follows to accept the retirement of Dr. Susan Shodahl, Instructor, Psychology, SBVC, effective May 28, 2011:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Adopt Resolution to Support Placing Revenue Extension Measure on the June 2011 Ballot

Dr. Singer moved, Mr. Alexander seconded, and the Board members voted as follows to adopt a resolution to support placing the revenue extension measure on the June 2011 ballot:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Candidates for 2011 CCCT Board of Directors

Mr. Longville moved, Mr. Ramos seconded, and the Board members voted as follows to cast one vote for each of the following eight nominated candidates: Jim Moreno, David Wheeler, Laura Casas Frier, Nancy C. Chadwick, Mary Figueroa, Robert Jones, Paul J. Gomez, and Pauline Larwood:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Revised 2011 Board Meeting Dates

Mr. Longville moved, Mr. Ramos seconded, and the Board members voted as follows to approve the revised 2011 Board meeting dates:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Contract with Christy White Accountancy

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve a contract with Christy White Accountancy Corporation, in the amount of \$106,000.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Agreement with Hampton Tedder for Electrical Services - CHC

Dr. Singer moved, Mr. Longville seconded, and the Board members voted as follows to award bid and approve an agreement with Hampton Tedder Electrical Co., Inc., for electrical services, CHC, in the amount of \$7,600.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Proposal from LPA, Inc. for Architectural Services – SBVC

Ms. Ferracone moved, Mr. Shedd seconded, and the Board members voted as follows to approve a proposal from LPA, Inc., for architectural services, SBVC, in the amount of \$68,500.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Proposal from P2S Engineering, Inc. for Engineering Services - SBVC

Dr. Singer moved, Mr. Ramos seconded, and the Board members voted as follows to approve a proposal from P2S Engineering, Inc. for engineering services, SBVC, in the amount of \$125,000.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Amendment 002 to the AEI-CASC Professional Survey Services Contract - CHC

Mr. Shedd moved, Mr. Ramos seconded, and the Board members voted as follows to approve Amendment 002 to the AEI-CASC Professional Survey Services contract, CHC, in the amount of \$107,047.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Dr. Singer moved, Mr. Shedd seconded, and the Board members voted as follows to approve the following Bond Measure P change orders and contract amendments:

CHC – Learning Resource Center

Anderson Charnesky Structural, CO-02, in the amount of \$80,823.00
Caston Plastering, CO-04, in the amount of \$1,720.00
EJ Enterprises, CO-02, in the amount of \$1,206.00
Inland Building Construction, CO-03, in the amount of \$4,991.00
Inland Pacific Tile, CO-01, in the amount of \$2,402.00
Lozano Caseworks, CO-02, in the amount of \$2,860.00
Mike's Custom Flooring, CO-02, in the amount of \$10,594.00
Padua Glass Enterprise, CO-03, in the amount of \$1,104.00
RGSLA, CO-02, in the amount of (-\$2,316.00)
RVH Constructors, Inc., CO-02, in the amount of \$2,276.00
Shanks Electric, CO-05, in the amount of \$28,363.00
Southcoast Acoustical Interiors, CO-03, in the amount of \$6,008.00
Western Bay Sheet Metal, CO-04, in the amount of \$16,800.00

CHC – Infrastructure Packages 2, 3 & 4

Sierra Landscaping, CO-05, in the amount of \$1,477.00

CHC – CRE

Arrowhead Mechancial, CO-03, in the amount of \$304.00

SBVC – North Hall

Inland Building Company, CO-09, in the amount of \$818.00
Spintar, CO-02, in the amount of \$19,931.00

SBVC- Chemistry/Physical Science

Crowner Sheet Metal, CO-02, in the (-\$1,064)
Perfection Glass, Inc., CO-04, in the amount of \$1,064.00
RC Construction, CO-03, in the amount of \$36,829

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Futch

ABSTENTION: None

Approve Amendment 001 to the Steinberg Architect PAL Agreement - CHC

Mr. Alexander moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 001 to the Steinberg Architect PAL Agreement, CHC, in the amount of \$26,840.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Futch
ABSTENTION: None

Approve Amendment 009 to the Steinberg Architects CRF Agreement- CHC

Mr. Ramos moved, Mr. Shedd seconded, and the Board members voted as follows to approve Amendment 009 to the Steinberg Architects Community Recreation Facility contract, CHC, in the amount of \$119,973.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Futch
ABSTENTION: None

Approve Amendment 014 to the NTD Architects Agreement - SBVC

Mr. Ramos moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 014 to the NTD Architects agreement, SBVC, in the amount of \$12,930.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Futch
ABSTENTION: None

Approve Amendment 001 to the Leighton Consulting, Inc. Agreement - CHC

Ms. Ferracone moved, Mr. Alexander seconded, and the Board members voted as follows to approve Amendment 001 to the Leighton Consulting, Inc. agreement, CHC, in the amount of \$232,100.00:

AYES: Ferracone, Lockwood, Longville, Ramos, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Futch
ABSTENTION: None

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Quarterly Financial Status Report
- E. Administrative Procedure 6340 Contracts
- F. Applause Cards

13. STAFF REPORTS

- A. CHC President
 - A written report was submitted to the Board.

Mr. Longville left at 5:50 p.m.

- B. CHC Academic Senate

The following statement delivered by Senate President Scott Rippey was read into the record:

In a recent letter from the Legislative Analyst's Office (Jan. 20, 2011) entitled "Prioritizing Course Enrollment at the Community Colleges," the LAO reaffirmed the purpose of community colleges in California.

"Current law defines CCC's core mission as providing academic and vocational instruction at the lower-division ... level. Under this mission, community colleges prepare students for transfer to four-year institutions and grant associate's degrees and certificates. Other important statutory missions include providing opportunities for workers to update their job skills ... and offering precollegiate basic skills instruction in English and mathematics."

As you know, Crafton Hills College is in a period of drastic class reductions and probable loss of over 10% of our full-time faculty in transfers to Valley.

In these two contexts, I would like to address the District's long-held position of maintaining a financial commitment to KVCR.

Supporting a radio & TV station is not included in the core mission of California Community Colleges. Part of the core mission is vocational instruction. Granted, a few Valley College students per year receive direct training from KVCR. The number of Crafton Hills College students

receiving direct training from KVCR is zero. If we are supporting KVCR based on its association with the Radio, TV, and Film program at Valley College, which would be appropriate according to our core mission, then why is Crafton charged with 30% of that expense?

*If the RTF program is not the reason we are supporting KVCR, then according to the LAO, KVCR is **not** part of our core mission. We are taking money that we receive based on Full-time Equivalent Students, money which is supposed to be spent on the direct education of those students, and we spend it on an entity which is NOT part of our core mission. The Academic Senate at Crafton Hills College contends that the money spent on KVCR that could be used to keep full-time faculty at Crafton Hills College, or to mitigate the number of class cuts at Crafton, is an inappropriate use of state funds.*

It is wrong to take money generated by FTES to support a TV and radio station. It is the position of the Crafton Hills College Academic Senate that the district should cease this practice.

The Academic Senate of Crafton Hills College hereby applauds its management team (including our President, VPs and deans) in their response to the task of scheduling for the 2011-2012 school year. We encourage the Chancellor to delegate to the CHC management team the authority to pursue a broad range of money-saving measures so that the extent of section cuts might be limited.

Mr. Rippey said it was unanimous that he read this statement and most of the people he talked to at SBVC agreed that it is a drain on our students. The definition of an asset is something that brings in revenue and he believes the board looks at this like an asset. Faculty do recognize and applaud the efforts of the district to decrease the amount paid KVCR, but we think in these circumstances that it is inappropriate to keep up this expense and something else should be done. It was suggested at the budget meeting that KVCR expenses should come from the reserves and not the colleges budgets.

C. CHC Classified Senate

- Absent.

D. CHC ASB

- Daniel Shedd reported students are preparing for the Washinton DC trip. The students passed the following three resolutions supporting: 1) enforcement of the smoking policy; 2) removing all smokers from the campus; and 3) revising AP 7250 regarding the composition of future hiring committees

E. SBVC President

- A written report was submitted to the Board.

- F. SBVC Academic Senate
- Absent.
- G. SBVC Classified Senate
- Mary Valdemar reported a resolution will be presented to the board regarding the composition of the chancellor's hiring committee. She thanked the board for approving BP and AP 7385 which will allow staff to pay for parking permits through monthly payroll deductions.
- H. SBVC ASB
- Students held their first "how to" workshop on dress for success. Other "how tos" include resume and essay writing, and healthy lifestyle. Students are enjoying bingo every 2 weeks, and monthly forums will be held to gain student input.
- I. KVCR
- A written report was submitted to the Board.
- J. CTA
- Absent.
- K. CSEA
- CSEA President Colleen Gamboa reported members are working hard in Sacramento on the budget and thanked the board for adopting the resolution to support the revenue extension measure. The union will continue to work with the district on budget issues.
14. ADJOURN

Mr. Lockwood adjourned the meeting at 6:20 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Special Meeting of the Board of Trustees
Monday, April 4, 2011 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:00 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John M. Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos

Members Absent:

Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Administrators Present:

Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Bruce Baron, Interim Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC
Larry Cicalone, President, KVCR
Charlie Ng, Interim Vice Chancellor Fiscal Services
Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Mr. Lockwood led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957

B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
Government Code 54957
Title: Chancellor

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

Mr. Lockwood convened to closed session at 4:05 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 6:15 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Mrs. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve disciplinary action against employee #8266 and to adopt Resolution #7, Intention to Immediately Suspend Without Pay and Dismiss Employee #8266:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer

NOES: None

ABSENT: Vizcaino

ABSTENTION: None

7. ADJOURN

Mr. Lockwood adjourned the meeting at 6:20 p.m.

John M. Futch, Clerk
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Dr. Jack Miyamoto
Human Resources Consultant

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: April 21, 2011

SUBJECT: Public Employment Chancellor

RECOMMENDATION

It is recommended that the Board of Trustees approve the public employment of Chancellor.

OVERVIEW

Public Employment of Chancellor.

ANALYSIS

A search for the Chancellor of the SBCCD was conducted by the Human Resources Office. Forums were conducted and the two finalists were interviewed by the Board of Trustees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Committee Assignment for the San Bernardino Regional Emergency Training Center Joint Powers Authority

RECOMMENDATION

It is recommended that the Board of Trustees elect Trustee Ferracone to replace Trustee Longville on the San Bernardino Regional Emergency Training Center Joint Powers Authority.

OVERVIEW

Trustee Longville currently serves as the Board Representative on the San Bernardino Regional Emergency Training Center Joint Powers Authority.

ANALYSIS

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Appoint Three Board Members to
Serve on an Ad Hoc Committee to Review 2010 Census Reports

RECOMMENDATION

It is recommended that the Board of Trustees appoint three board members to serve on an Ad Hoc Committee to review the latest census results.

OVERVIEW

With the latest census results now in place, it is recommended that the Board review this information and consider any impact on the District.

ANALYSIS

The Ad Hoc Committee of the Board will review the 2010 census reports and analyze the possible effects of the data to SBCCD.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: Dr. Larry Buckley, Vice President, Instruction SBVC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2011-2012 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ADJUS 101	INTRODUCTION TO ADMINISTRATION OF JUSTICE

Catalog Description: This course is an introduction to the philosophy and history of the criminal justice system including the roles and functions of the local, state, and federal jurisdictions. Additional discussion topics will include the roles, functions and interrelationships among law enforcement agencies, courts and corrections as well as crime causation, correctional theory, analysis, and the social impact of crime.

Schedule Description: This course is an introduction to the philosophy and history of the criminal justice system, including the roles and functions of the local, state and federal jurisdictions.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ADJUS 106	PRINCIPLES OF INVESTIGATION

Catalog Description: This course covers the principles of various types of investigations utilized in the criminal justice system, including concepts of investigation, and the analysis, evaluation, preservation and documentation of evidence. The course will also include dealing with the public, techniques for handling crime scenes, interviews, evidence, surveillance, follow-up, technical resources, and case preparation.

Schedule Description: This course covers the principles of various types of investigations utilized in the criminal justice system, including concepts of investigation, and the analysis, evaluation, preservation and documentation of evidence.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ADJUS 107	CONCEPTS OF ENFORCEMENT SERVICES

Catalog Description: This course examines the theories, philosophies, and concepts related to the role expectations of line enforcement officers. The emphasis is focused on patrol, traffic and public service responsibilities and their relationships to the administration of justice.

Schedule Description: This course examines the theories, philosophies, and concepts related to the role expectations of line enforcement officers. The emphasis is focused on patrol, traffic and public service responsibilities and their relationships to the administration of justice.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ADJUS 108	JUVENILE PROCEDURES

Catalog Description: This course examines the organization, function and jurisdiction of juvenile agencies; the processing and detention of juvenile offenders; and court procedures concerning their status.

Schedule Description: This course examines the organization, function and jurisdiction of juvenile agencies; the processing and detention of juvenile offenders; and court procedures concerning their status.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ARAB 101	COLLEGE ARABIC I

Units: 5

Lecture: 5 contact hour(s) per week
80 - 90 contact hours per semester

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ARAB 102	COLLEGE ARABIC II

Units: 5

Lecture: 5 contact hour(s) per week
80 - 90 contact hours per semester

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
BUSAD 027	BUSINESS COMMUNICATION

Departmental Advisory: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment

Prerequisite: None

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
BUSAD 108	PERSONAL FINANCE AND INVESTMENTS

Course Title: Personal Finance, Investments and Estate Planning

Catalog Description: This course is an integrated approach to personal finance focusing on practical financial decision making as well as the social, psychological, and physiological contexts in which those decisions are made. The student will examine the preparation for managing one's personal finances, including financial planning, income and expense management, investment analysis, retirement planning, consumerism, long-term care, estate planning, credit management, home ownership, death and taxes.

Schedule Description: This course is an integrated approach to personal finance focusing on practical financial decision making as well as the social, psychological, and physiological contexts in which those decisions are made. The student will examine the preparation for managing one's personal finances, including financial planning, income and expense management, investment analysis, retirement planning, consumerism, long-term care, estate planning, credit management, home ownership, death and taxes.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 072B	COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING I

Course ID: MACH 072

Course Title: Computer Aided Design and Manufacturing I

Prerequisite: MACH 071

Catalog Description: This course includes the study and use of Mastercam X software with emphasis on drawing 2-D models, construction and part design basics related to 2-D models, and part programming for Computer Numerical Control (CNC) lathes and mills. (Formerly MACH 072B)

Schedule Description: This course includes the study and use of Mastercam X software with emphasis on drawing 2-D models, construction and part design basics related to 2-D models, and part programming for Computer Numerical Control (CNC) lathes and mills. (Formerly MACH 072B)

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MACH 073B	COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING II

Course ID: MACH 073

Course Title: Computer Aided Design and Manufacturing II

Prerequisite: MACH 072

Catalog Description: This course includes the study and use of Mastercam X, mill, and solids software to generate tool paths, program codes, tooling information, and part coordinate information. (Formerly MACH 073B)

Schedule Description: This course includes the study and use of Mastercam X, mill, and solids software to generate tool paths, program codes, tooling information, and part coordinate information. (Formerly MACH 073B)

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 074B	SET-UP AND OPERATION OF VARIOUS MACHINE CONTROLS

Course ID: MACH 074

Course Title: Set-up and Operation of CNC Machines

Prerequisite: MACH 073

Catalog Description: This course is the study of 2-D tool paths, machine control programming, part fixtures, tool applications, inspection equipment, and management of data required to operate Computer Numerical Control (CNC) machines. (Formerly MACH 074B)

Schedule Description: This course is the study of 2-D tool paths, machine control programming, part fixtures, tool applications, inspection equipment, and management of data required to operate Computer Numerical Control (CNC) machines. (Formerly MACH 074B)

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MACH 129B	MANUFACTURING PROCESS

Course ID: MACH 129

Catalog Description: This course covers the following manufacturing processes: thread terminology, machining speeds and feeds, basic heat treating, tool selection and processes for turning, milling and drilling, and basic machine design. (Formerly MACH 129B)

Schedule Description: This course covers the following manufacturing processes: thread terminology, machining speeds and feeds, basic heat treating, tool selection and processes for turning, milling and drilling, and basic machine design. (Formerly MACH 129B)

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MACH 160A	TOOL AND DIE

Course ID: MACH 160

Departmental Advisories: MACH 075 and MACH 120 and MACH 123

Catalog Description: This course includes the study and design of advanced tool and die making processes; die cutting and forming; power presses dies for stamping and forming metal parts; and standards as outlined in the National Institute for Metalworking Skills (NIMS) standards. (Formerly MACH 160A)

Schedule Description: This course includes the study and design of advanced tool and die making processes; die cutting and forming; power presses dies for stamping and forming metal parts; and standards as outlined in the NIMS standards. (Formerly MACH 160A)

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
PE 231	FIRST AID AND CPR

Catalog Description: This course provides instruction on emergency care and treatment of illnesses and injuries including training in cardiopulmonary resuscitation (CPR) and automated external defibrillation (AED). Students who successfully pass all National Safety Council requirements will receive a First Aid Certificate. Students who successfully pass all CPR and AED requirements will receive a CPR/AED Certificate.

Schedule Description: This course provides instruction on emergency care and treatment of illnesses and injuries including training in CPR and AED.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
PE/I 138X4	PHYSICAL FITNESS

Catalog Description: Physical Fitness is a structured exercise class designed to develop a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided. This class is appropriate for all fitness levels.

Schedule Description: Physical Fitness is a structured exercise class designed to develop a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided. This class is appropriate for all fitness levels.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
POLIT 110	INTRODUCTION TO POLITICAL THEORY

Catalog Description: This course is a survey of Western political thought from classical times to the contemporary period. The course explores such controversial topics as the nature of justice, the morality of political deception and violence, the proper limits of governmental power, the virtues (and challenges) of political diversity, and the future of the bourgeois state in an era of globalization.

Schedule Description: This course is a survey of Western political thought from classical times to the contemporary period. The course explores such controversial topics as the nature of justice, the morality of political deception and violence, the proper limits of governmental power, the virtues (and challenges) of political diversity, and the future of the bourgeois state in an era of globalization.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
POLIT 110H	INTRODUCTION TO POLITICAL THEORY - HONORS

Catalog Description: This course is a survey of Western political thought from classical times to the contemporary period. The course **utilizes selected primary texts** to explore such controversial topics as the nature of justice, the morality of political deception and violence, the proper limits of governmental power, the virtues (and challenges) of political diversity, and the future of the bourgeois state in an era of globalization. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**

Schedule Description: This course is a survey of Western political thought from classical times to the contemporary period. The **course utilizes selected primary texts** to explore such controversial topics as the nature of justice, the morality of political deception and violence, the proper limits of governmental power, the virtues (and challenges) of political diversity, and the future of the bourgeois state in an era of globalization. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
READ 950	READING SKILLS II

Catalog Description: This course is a basic skills reading course that prepares students for Reading 015 and English 914. It is designed to assist students in improving reading through an emphasis on word attack skills, vocabulary development, general comprehension skills, basic writing conventions, and study skills.

Schedule Description: This course is a basic skills reading course that prepares students for Reading 015 and English 914. It is designed to assist students in improving reading through an emphasis on word attack skills, vocabulary development, general comprehension skills, basic writing conventions, and study skills.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
SPEECH 140	SMALL GROUP COMMUNICATION

Course ID: COMMST 140

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or 101H as determined by SBVC assessment process

Catalog Description: This course explores discussion principles, communication skills, conflict management, participation practices, and leadership within small groups in a variety of contexts. Group formation, verbal and non-verbal communication, listening, and decision making procedures are also examined. Emphasis is on group participation, group discussion, and group projects/presentations. (Formerly SPEECH 140)

Schedule Description: This course explores discussion principles, communication skills, conflict management, participation, leadership, and communication skills within the context of small groups. (Formerly SPEECH 140)

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 02-28-11; 03-14-11

Conjoint Meeting: 03-28-11

Board of Trustees Meeting: April 21, 2011

DELETE COURSES

AIRTVL 010
AIRTVL 011
AIRTVL 012
AIRTVL 013
AIRTVL 014
AIRTVL 015
AIRTVL 016
AIRTVL 017
AIRTVL 018
AIRTVL 019
AIRTVL 020
AIRTVL 022
AIRTVL 023
AIRTVL 024
AIRTVL 025
AIRTVL 026
AIRTVL 027
AIRTVL 028
AIRTVL 098

ART 150
ART 158X4
ART 159X4
ART 164X4

SPEECH 120

Effective Date: FA11

Rationale: These courses are no longer offered.

DISTRIBUTED EDUCATION

READ 950 HYBRID

Effective Date: FA12

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Curriculum Meetings: 02-28-11; 03-14-11
Conjoint Meeting: 03-28-11
Board of Trustees Meeting: April 21, 2011
8 of 11

Psychiatric Technology Certificate

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select. This certificate is designed to prepare students for employment as a Psychiatric Technician, providing care and participating in the treatment of mentally and developmentally disabled clients. Learning activities are conducted on the college campus and a variety of community agencies. The curriculum prepares students to take the California Psychiatric Technician license examination. The Psychiatric Technology program is accredited by the California Board of Vocational Nursing and Psychiatric Technicians. Students must complete program prerequisites, apply, and be accepted into the Psychiatric Technology program. To enroll in the program, students must pass a background check and meet health requirements. The California Board of Vocational Nursing and Psychiatric Technicians may deny a license based on any conviction or action substantially related to Psychiatric Technician practice.

PREREQUISITES FOR THE PSYCHIATRIC TECHNOLOGY PROGRAM

- A. High school completion (official transcript or Diploma or G.E.D., AA Degree, BS Degree, or foreign graduate that has been evaluated by AERC (American Educational Research Corporation), or IERF (International Education Research Foundation), or World Education Services.
- B. Reading Proficiency: complete READ 015 with a grade of C or higher, or eligibility for READ 100 or higher as determined by assessment test, or previous college degree
- C. Mathematics Proficiency: complete MATH 095 or higher with a grade of C or higher or eligibility for MATH 102 or higher as determined by SBVC assessment process, or previous college degree.
- D. Complete the following courses with a grade of C or higher:
 1. Anatomy and Physiology, BIOL 155
 2. Freshman Composition ENGL 101 or ENGL 101H
 3. General Psychology, PSYCH 100 or PSYCH 100H. Students have an option to enroll in PSYCH 110, PSYCH 111 or PSYCH 112 if PSYCH 100 or 100H was completed more than 5 years ago.
 4. Note: BIOL 155 and PSYCH 100 must be completed within 5 years of application to the program. Foreign transcripts must be evaluated for equivalency by an approved agency. See program Director/Department Chair.

CONTINUED NEXT PAGE

APPLICATION TO THE PSYCHIATRIC TECHNOLOGY PROGRAM

Applications and supporting documents must be submitted by February 1 to be considered for Fall semester entrance or September 1 for Spring semester entrance. Late applications will only be considered if space is available. Submit the following:

- A. Application form (available in the Health Science Division Office, HLS 101, or on-line)
- B. Official transcripts from all colleges attended except SBVC and Crafton Hills College
- C. Document showing high school completion (high school diploma or transcript or G.E.D.) or a college degree.
- D. College assessment scores

ACCEPTANCE PROCEDURE

Applications are evaluated according to program prerequisites. Applicants who meet all program prerequisites will be considered for acceptance, depending on space availability and date of application. Applicants will be notified in writing of their application status.

To earn a certificate in Psychiatric Technology, complete each of the following courses with a grade of C or higher.

REQUIRED COURSES:		Units
PSYTCH084	Introduction to Psychiatric Technology	17
PSYTCH085	Psychiatric Technology: Nursing Science	12
PSYTCH086	Introduction to Psychiatric Technology: Behavioral Science	17
<hr/>		
Total Units		46

Effective Date: FA12

Rationale: The degree was updated to reflect changes in curriculum.

DELETE CERTIFICATE

AIR TRAVEL CAREERS – FLIGHT
AIR TRAVEL CAREERS - GROUND

Effective Date: FA11

Rationale: The certificate programs are no longer offered.

DELETE DEGREE

AIR TRAVEL CAREERS – FLIGHT
AIR TRAVEL CAREERS - GROUND

Effective Date: FA11

Rationale: The degree programs are no longer offered.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
April 21, 2011

NEW DEGREE

ASSOCIATE OF SCIENCE – TRANSFER MATHEMATICS

The mathematics department offers a major program to prepare students to transfer to a university with a major in mathematics.

REQUIRED COURSES:		UNITS
MATH 250	Single Variable Calculus I	4.00
MATH 251	Single Variable Calculus II	4.00
MATH 252	Multivariable Calculus	5.00
Select one course from the following:		
MATH 265	Linear Algebra	3.00
MATH 266	Introduction to Ordinary Differential Equations	3.00
Select one additional course from the following:		
MATH 108	Statistics	4.00
MATH 265	Linear Algebra	3.00
MATH 266	Introduction to Ordinary Differential Equations	3.00
CIS 114	C++ Programming I	3.00
CIS 116	C++ Programming II	3.00
PHYSIC 200	Physics I	6.00
PHYSIC 201	Physics II	6.00
TOTAL UNITS		19.00 – 22.00

Effective: FA11

Rationale: To comply with SB 1440 which requires community colleges develop and grant associate degrees for transfer commencing with the Fall term of the 2011-2012 academic year.

MODIFIED DEGREE

ASSOCIATE OF SCIENCE DEGREE COMPUTER INFORMATION SYSTEMS

REQUIRED COURSES:		UNITS
CIS 101	Introduction to Computer and Information Technology	(3.00)
OR		
BUSAD 230	Using Computers for Business	(3.00)
CIS 104	Object Oriented Programming with Visual Basic	(3.00)
OR		
CIS 113	Java and J++ Programming	(3.00)
OR		
CIS 114	C++ Programming I	(3.00)
CIS 111	Web Page Programming and Design	3.00
CIS 130	Hardware and Information Technology	3.00
CIS 140X2	Networking for Home and Small Businesses (Cisco CCNA 1)	3.75

Students must select one area of emphasis from the following three options:

EMPHASIS IN PROGRAMMING:

Students must complete at least twelve additional units from the following:		UNITS
CIS 104	Object Oriented Programming with Visual Basic	3.00
CIS 113	Java and J++ Programming	3.00
CIS 114	C++ Programming I	3.00
CIS 116	C++ Programming II	3.00
CIS 117	Scripting	3.00

OR

EMPHASIS IN WEBMASTER:

Students must complete at least twelve additional units from the following:		UNITS
CIS 117	Scripting	3.00
CIS 161	Website Design and Programming Using Dreamweaver	3.00
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	3.00
CIS 211	Cascading Style Sheet (CSS) Web Design	3.00

OR

EMPHASIS IN COMPUTER ASSISTED GRAPHIC DESIGN:

Students must complete at least twelve additional units from the following:		UNITS
ART 120X4	Basic Design	(3.00)

OR

ART 124X4	Drawing	(3.00)
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	3.00
CIS 165X3	Introduction to Computer Animation	3.00
CIS 166	3D Animation with Maya	3.00
CIS 180	Introduction to Illustrator	3.00
CIS 184	Photoshop and Digital Photography	3.00
TOTAL UNITS		27.75

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

Effective: FA11

Rationale: The degree was updated to reflect curriculum changes.

MODIFIED CERTIFICATES

COMPUTER ASSISTED GRAPHIC DESIGN CERTIFICATE

The objective of this certificate is to provide students the knowledge and skills necessary for employment in entry-level positions in the field of Computer Assisted Graphic Design. The certificate indicates student knowledge of the software, theory, and abilities required to pursue a career in Computer Assisted Graphic Design.

Admission: Open to all students. Registration is limited to class size restrictions.

Completion of the following 18.00 units qualifies the student for the Computer Assisted Graphic Design Certificate.

Curriculum Meeting: 03/28/11

Conjoint Meeting: 04/07/11

Board of Trustees Meeting: 04/21/11

REQUIRED COURSES:		UNITS
ART 120X4	Basic Design	3.00
ART 124X4	Drawing	(3.00)
OR		
ART 132X4	Life Drawing	(3.00)
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	3.00
CIS 165X3	Introduction to Computer Animation	(3.00)
OR		
CIS 184	Photoshop and Digital Photography	(3.00)
CIS 180	Introduction to Illustrator	3.00
TOTAL UNITS		18.00

Effective: FA11

Rationale: The degree was updated to reflect curriculum changes.

COMPUTER INFORMATION SYSTEMS CERTIFICATE

The objective of this certificate is to provide students the knowledge and skills necessary to prepare for employment in entry-level positions in the field of Computer Information Systems. The certificate indicates that the student has acquired knowledge of the different aspects of information technology including programming, hardware, networking, databases, and web design.

Admission: Open to all students. Registration is limited to class size restrictions.

Completion of the following 27.75 units qualifies the student for the Computer Information Systems Certificate.

REQUIRED COURSES:		UNITS
CIS 101	Introduction to Computer and Information Technology	(3.00)
OR		
BUSAD 230	Using Computers for Business	(3.00)
CIS 104	Object Oriented Programming with Visual Basic	(3.00)
OR		
CIS 113	Java and J++ Programming	(3.00)
OR		
CIS 114	C++ Programming I	(3.00)
CIS 111	Web Page Programming and Design	3.00
CIS 130	Hardware and Information Technology	3.00
CIS 140X2	Networking for Home and Small Businesses (Cisco CCNA 1)	3.75

Students must complete at least twelve additional units from the following:

	UNITS	
CIS 104	Object Oriented Programming with Visual Basic	3.00
CIS 113	Java and J++ Programming	3.00
CIS 114	C++ Programming I	3.00
CIS 116	C++ Programming II	3.00
CIS 141X2	Working at a Small-to-Medium Business or ISP (Cisco CCNA 2)	3.75
CIS 161	Website Design and Programming Using Dreamweaver	3.00

Curriculum Meeting: 03/28/11

Conjoint Meeting: 04/07/11

Board of Trustees Meeting: 04/21/11

CIS 163	Introduction to PhotoShop	3.00
CIS 211	Cascading Style Sheet (CSS) Web Design	3.00
	TOTAL UNITS	27.75

Effective: FA11

Rationale: The degree was updated to reflect curriculum changes.

PROGRAMMING CERTIFICATE

The objective of this certificate is to provide students with the knowledge and skills necessary for employment in entry-level positions in the field of computer programming or to continue to pursue a four-year degree in Computer Information Systems or Computer Science. The Programming Certificate indicates the student has acquired knowledge of various programming languages including basic language structures, syntax, debugging, and application development.

Completion of the following 15.0 units qualifies the student for the Programming Certificate.

REQUIRED COURSES:		UNITS
CIS 104	Object Oriented Programming with Visual Basic	3.00
CIS 111	Web Page Programming and Design	3.00
CIS 113	Java and J++ Programming	3.00
CIS 114	C++ Programming I	3.00
CIS 116	C++ Programming II	3.00
RECOMMENDED COURSES:		UNITS
CIS 117	Scripting	3.00
	TOTAL UNITS	15.00

Effective: FA11

Rationale: The degree was updated to reflect curriculum changes.

PROGRAM DELETION

Computer Hardware Technician Certificate

Effective: FA11

Rationale: Certificate is unnecessary due to low number of students completing certificate.

3D Computer Animation Certificate

Effective: FA11

Rationale: The certificate was consolidated with Computer Assisted Graphic Design Certificate.

Webmaster I Certificate

Effective: FA11

Rationale: Certificate is unnecessary due to low number of students completing certificate.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Tamera McLin, Job Developer/Workability III, SBVC, Aurora Casas, Lab Technician-Microbiology, SBVC and Frank Blanquet, Producer/Director, TV.

OVERVIEW

The attached list of classified employees is submitted for approval.

ANALYSIS

The classified employees went through the regular recruitment process and are being recommended for appointment. All requirements for employment processing have been completed and Human Resources have cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

MCLIN, TAMMERA, Job Developer/Workability III, SBVC, Classified Salary Schedule Range 36, Step A, \$3,190 per month, full-time position, effective May 9, 2011. Replacing Regina Ross. Funded by Workability III Grant.

CASAS, AURORA, Lab Technician-Microbiology, SBVC, Classified Salary Schedule Range 38, Step A, \$3,350 per month, full-time position, effective May 9, 2011. Replacing Lorrie Burnham. Funded from General Fund with hiring freeze waived.

BLANQUET, FRANK, Producer/Director, TV, KVCR, Classified Salary Schedule, Range 50, Step A, \$4507 per month, full-time position, effective May 9, 2011. New position. Funded by San Manuel Grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Anne Laramie, Secretary II, SBVC, Sara Glasgow, Student Activities & Campus Center Specialist, SBVC, and Rachel Peterson, Clerical Assistant I, SBVC.

OVERVIEW

Ms. Laramie has submitted a letter of resignation from employment effective at the close of business on March 29, 2011.

Ms. Glasgow has submitted a letter of resignation from employment effective at the close of business on April 8, 2011.

Ms. Peterson has submitted a letter of resignation from employment effective April 5, 2011.

ANALYSIS

The Human Resources Department provided the employees acceptance of their resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Reclassification of Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the reclassification of Angela Lujan, Account Clerk I to Account Clerk II, Fiscal Services, District.

OVERVIEW

Ms. Lujan submitted a request for consideration of position classification on September 2, 2010. The Interim Chancellor and CSEA reviewed the request and approved to reclassify Ms. Lujan from Account Clerk I to Account Clerk II effective September 2, 2010. As a result, she will be reclassified from Range 26, Step E, \$3027 per month to Range 30, Step D, \$3184 per month, Classified Salary Schedule, retroactive to September 2, 2010.

ANALYSIS

Ms. Lujan performs a variety of specialized clerical accounting work in connection with the validation, examination, coding, reconciliation, and recording of fiscal, financial, and statistical records. She also performs clerical accounting work in the accounts payable and payroll department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Placement of Classified Employee
on the 39-Month Reemployment List

RECOMMENDATION

It is recommended that the Board of Trustees approve the placement of Cheryl Benner, Secretary II, SBVC, on the 39-month reemployment list.

OVERVIEW

Cheryl Benner, Secretary II, SBVC, placement on the 39-Month Reemployment list effective March 4, 2011.

ANALYSIS

The classified employee has exhausted all available leaves and is unable to return to work. Therefore, it is necessary to place her on the 39-month reemployment list.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Adoption of Resolution – Elimination of Classified Services for 2011-2012 Academic Year

RECOMMENDATION

It is recommended that the Board of Trustees adopt the resolution of elimination of classified services for 2011-2012 academic year.

OVERVIEW

Adopt resolution for elimination of Clerical Assistant I classified position in the Science and Math Student Success Consortium Grant effective June 30, 2011.

ANALYSIS

Funding for the Science and Math Student Success Consortium Grant, which is a categorically funded grant, will end on September 30, 2011. However, it is projected that funds will be used by June 30, 2011. As such, services being provided by the program, will no longer be needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN BERNARDINO
COMMUNITY COLLEGE DISTRICT COUNTY OF SAN BERNARDINO, STATE
OF CALIFORNIA**

ELIMINATION } RESOLUTION No. _____
CLASSIFIED SERVICES FOR } _____
THE 2011-2012 SCHOOL YEAR} _____

This Board finds that it is in the best interests of the District that, for the 2011-12 academic year, certain services now being provided by the District be eliminated due to lack of work/lack of funds.

<u>Number</u> <u>of Positions</u>	<u>Job</u> <u>Classification</u>	<u>Assigned Time</u>	<u>Disposition</u>
1	Clerical Assistant I	100%	Elimination

The Chancellor of the San Bernardino Community College District is authorized and directed to give notices of layoff to an appropriate number of classified employees of the District who may be affected pursuant to the provisions of Education Code Sections 8366, 88014, 88015, 88017, 88117 and 88127 and consistent with the lawful requirements of Article 9 of the District's Agreement with the California School Employees Association not later than forty-five (45) days prior to the effective date of the reduction of services as set forth above.

This Resolution proposed by Trustee _____ and
Seconded by Trustee _____, was passed and adopted at a
regular meeting of the Governing Board of the San Bernardino Community College District of
San Bernardino County, California, on April 21, 2011, by the following vote.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

Dated _____ GOVERNING BOARD OF THE SAN BERNARDINO
COMMUNITY COLLEGE DISTRICT

BY: _____
Secretary of the Governing Board
Bruce Baron, Interim Chancellor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2010-2011 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2010-2011 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

San Bernardino Valley College
Adjunct & Substitute Employees
Academic Year 2010-2011

NAME

DISCIPLINE

Hernandez, Ramon
Jacob, Shiny

Inspection Technology
Nursing

Crafton Hills College
Adjunct & Substitute Academic Employees
Spring 2011

Flynn, Theresa

English

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Substitute & Professional Expert
Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of substitute & professional expert employees.

OVERVIEW

The attached list of substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget

**Substitute Employees
April 21, 2011**

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Aguilar, Patricia	Human Resources	Dist	Clerical Assistant II	3/31/11	5/29/11	\$13.97
Arciero, Esther	Financial Aid	SBVC	Financial Aid Specialist	3/3/11	5/3/11	\$19.25
Bellamy, Andrea	Child Development Center	SBVC	Child Development Teacher	3/22/11	5/22/11	\$17.76
Book, Paula	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Boyle, Eufracia	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Casas, Aurora	Science	SBVC	Lab Technician	3/13/11	4/22/11	\$19.25
Covarrubias, Martha	Child Development Center	SBVC	Child Development Assistant	3/11/11	5/11/11	\$12.35
Estrada, Estella	Child Development Center	SBVC	Clerical Assistant I	3/3/11	5/3/11	\$12.65
Freeman, Christopher	Tool Room	SBVC	Tool Room Specialist	3/25/11	5/25/11	\$14.31
Frenken, Terri-Lynne	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Galvez, Daniel	Custodial	SBVC	Custodian	4/12/11	6/12/11	\$14.68
Grant, Kathleen	Physical Education	SBVC	Secretary I	3/19/11	5/17/11	\$15.43
Griffin, Diana	Child Development Center	SBVC	Child Development Teacher	2/15/11	4/15/11	\$17.76

Hoang, Thu	Cafeteria	SBVC	Food Service Worker	4/1/11	4/30/11	\$11.75
Jenkins, Patricia	Science	SBVC	Lab Technician	2/11/11	2/21/11	\$19.25
Lara, Naomi	Printing Services	Annex	Secretary II	4/16/11	5/3/11	\$17.02
Lee, Takara	Admissions & Records	SBVC	Admissions & Records Technician	3/3/11	5/3/11	\$16.61
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Miller, Beth	Admin Services	SBVC	Switchboard Operator	5/1/11	6/30/11	\$13.97
Olive, John	Police	Dist	Police Officer	3/24/11	5/22/11	\$22.33
Ortiz, Brenda	Child Development Center	SBVC	Child Development Assistant	3/11/11	5/11/11	\$12.35
Ortiz, Rafael	Child Development Center	SBVC	Clerical Assistant I	3/8/11	5/8/11	\$12.65
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Romero, Gabriela	EDCT	Dist	Logistics Grant Coordinator	3/1/11	4/30/11	\$22.89
Sinha, Indrani	Child Development Center	CHC	Child Development Assistant	4/1/11	6/1/11	\$12.35
Smith, Sally	Fiscal Services	Dist	Account Clerk II	3/10/11	5/10/11	\$15.81

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
April 21, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Flores, Mike	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	4/22/11	6/30/11	\$35.00/\$105.00/\$25.00
Keefe, Anthony	DSPPS	SBVC	Interpreting/Transliterating Level II	4/22/11	6/30/11	\$21.00
Oconnell, Amanda	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	4/22/11	6/30/11	\$35.00/\$105.00/\$25.00
Ramos, Sean	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	4/22/11	6/30/11	\$35.00/\$105.00/\$25.00
Zimmer, Susan	Professional Development Center	DIST	Workforce Development/ PDC Trainer	4/25/11	6/30/11	\$50.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Mariana Moreno, Coordinator, Transfer Center, CHC.

OVERVIEW

Mariana Moreno, Coordinator, Transfer Center, CHC, 221 service day position effective May 2, 2011. Salary placement is pending upon receipt of official transcripts and verification of work experience, with a coordinator stipend of \$120.00 per month. New Position. Funded from Title V Hispanic Student Success Grant.

ANALYSIS

The academic employee went through the regular recruitment process and is being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra Daniels, President, SBVC

DATE: April 21, 2011

SUBJECT: Consideration of Approval of Pre-Retirement Reduced Workload for
Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the pre-retirement reduced workload for Julie Tilton, Instructor, English, SBVC.

OVERVIEW

Julie Tilton, Instructor, English, SBVC, has submitted a request to participate in the pre-retirement reduced workload plan per Article 22 of the CTA Agreement. Ms. Tilton will work .50 FTE beginning with the 2011-2012 academic year.

ANALYSIS

In accordance with Article 22 of the CTA Agreement, full-time faculty employees who meet the requirements may reduce their contract from full-time to percent of contract while maintaining their retirement benefits pursuant to Ed Code Sections 22713 & 87483 or Government Code Section 20900.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant
PREPARED BY: Dr. Debra S. Daniels, President, SBVC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Assistant Coach Stipend

RECOMMENDATION

It is recommended that the Board of Trustees approve the Assistant Coach Stipend, SBVC.

OVERVIEW

The following individual will serve as Assistant Coach for the 2011 Spring season:

Bresnick, Ed	Men's & Women's Track & Field	\$2,081.00
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ANALYSIS

Assistant Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: April 21, 2011

SUBJECT: Consideration of Approval of Sabbatical Leaves for 2011-2012 Academic Year

RECOMMENDATION

It is recommended that the Board of Trustees approve sabbatical leaves for academic employees.

OVERVIEW

Tom Bryant, Theatre Arts, CHC, One-Year 2011-2012 Sabbatical Leave and Sharon Chapman, English, SBVC, One Semester, Spring 2012, Sabbatical Leave

ANALYSIS

On November 5, 2010, the District & Association entered into a MOU that one sabbatical leave be offered at each individual campus for the 2011-2012 academic year. Each sabbatical leave may be either a full pay, half-year or a half-pay, full-year, depending on the application requests. The District Sabbatical Leave Committee reviewed the requests and forwarded their recommendations to the Chancellor.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: April 21, 2011

SUBJECT: Consideration of Approval of Extension of Unpaid Leave of Absence for
Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve an extension of a one-year, unpaid leave of absence for Merrill Deming, Mathematics Instructor, CHC.

OVERVIEW

Merrill Deming is requesting an extension of a one-year unpaid leave of absence effective August 1, 2011 to June 30, 2012.

ANALYSIS

Merrill Deming was granted a one-year unpaid leave of absence for the 2010-2011 academic year to lead the School of Mathematics and Sciences at Chaffey College as the Interim Dean. Due to uncertainty over the fiscal situation in California, Chaffey was unable to conduct the national search to fill this position permanently. The position should be filled by June 30, 2012. The requested leave extension is for that one-year period.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

An adjunct employee will be hired which will result in savings to the general fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Acting Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Gloria Macias Harrison, President, CHC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Reassignment Extension for
Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the reassignment extension for Debra Bogh, CHC.

OVERVIEW

Debra, Bogh, Project Director, Title V Grant, effective July 1, 2011 to June 30, 2015.

ANALYSIS

Debra Bogh, Counselor, is currently serving as the Project Director for the new Title V grant. Due to the duration of the grant, an extension of assignment is being recommended to meet program needs.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Interim Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim appointment of Andrew Chang, Interim Project Director, EduStream, DETS.

OVERVIEW

Andrew Chang, Interim Project Director, EduStream, DETS, full-time, 12-month position, Management Salary Schedule, Range 14, Step B, \$ 316.32 per diem effective March 28th, 2011.

ANALYSIS

The position of Project Director, EduStream is currently vacant and the District is re-evaluating if this position should be filled on a permanent basis. Mr. Chang, who is currently employed as a Senior Technology Support Specialist, will be appointed as Interim Director, for a maximum of 12-months, during this evaluation process by way of a MOU with the employee's bargaining unit, CSEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: April 21, 2011

SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new job description for Assistant Manager, Logistics Technology.

OVERVIEW

Under the general direction of the Logistics Technology Manager, the Assistant Manager, is responsible for the supervision, development, and implementation of the Logistics Technology Grant activities, budget, documentation, and reporting as required by the Logistics Technology Grant, and provides training in Logistics Technology for unemployed, displaced and incumbent workers in the Southern California Logistics Corridor.

ANALYSIS

It is necessary to develop a job description for Assistant Manager, to meet the needs of the Logistics Technology, Grant.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

ASSISTANT MANAGER, LOGISTICS TECHNOLOGY

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a full-time categorically funded position and is contingent upon the availability of funds and 'life of the grant'.

SUMMARY DESCRIPTION

Under the general direction of the Logistics Technology Manager, the Assistant Manager, Logistics Technology is responsible for the supervision, development, and implementation of the Logistics Technology Grant activities, budget, documentation, and reporting as required by the Logistics Technology Grant; provides training in Logistics Technology for unemployed, displaced and incumbent workers in the Southern California Logistics Corridor.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Assists the Manager in supervising, evaluating and managing the Logistics Technology Grant; provide outreach and support activities directed at identified and prospective participants.
2. Implements strategies to deliver effective assessment, orientation, counseling, guidance services and educational programs to Logistics Technology participants.
3. Assists clients in their job search activities by providing case management and support information; identifying job openings related to program training as well as working with community members and organizations in the development of jobs in the community.
4. Contacts potential employers and makes appointments to discuss program offerings and training requirements.
5. Develops and maintains relationships with governmental organizations including but not limited to: Sub-grantees, Workforce Development, Employment Development Department, Community Action Partnership, Chambers of Commerce, Workforce Investment Boards, Regional Occupational Programs, and other governmental and community organizations.
6. Assists the Manager in providing leadership for Logistics Technology outreach activities, including the development of liaisons with partner colleges, district offices, community service agencies and alternative educational settings in order to increase the enrollment of Logistics Technology participants.
7. Recruits professional experts and arranges for facilities and other needs to meet program requirements.
8. Supervises, directs, trains and assists in evaluating other program personnel to insure timely completion of program objectives.
9. Assures accurate documentation of Logistics Technology fiscal records, student records and evaluation data.
10. Participates in the development of newsletters, brochures, forms, manuals and other appropriate information about Logistics Technology Programs
11. Assists the Manager in internal and external program audits and reviews.
12. Participates in a variety of meetings in support of Logistics Technology programs and activities, organizes the Logistics Technology Advisory Committee, and may represent the college at local, regional and state-wide activities, meetings and conferences.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of an outreach and recruitment program.
Procedures, processes and programs utilized by community colleges' Economic and Workforce Development Program.
Procedures, processes and programs utilized by Department of Labor (DOL) and the Office of Management and Budget (OMB) as it relates to the grant.
Workforce training programs in a public college environment.
Principles and techniques of counseling and guidance
Principles and practices in the development and implementation of marketing strategies.
Principles and practices of program development, evaluation, and administration.
Principles and practices of budget preparation and administration.
Principles of supervision, training, and performance evaluation.
Pertinent federal, state, and local laws, codes, and regulations relating to economic and workforce development programs
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, presentations, and databases.
Methods and techniques of data collection, research, and report preparation.
Principles and procedures of record keeping.

Ability to:

Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Prepare and present comprehensive, concise, clear narrative, numerical and statistical reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with the general public, contractors, engineers, developers, vendors, public agencies, consultants, partner representatives, and others in the course of work.
Work flexible hours; able to work some evening assignments
Ability to interpret federal and state regulations and policies relating to assigned programs
Use typical office computing software including e-mail, spreadsheets, word processing, presentation, and internet applications.
Develop, maintain, and enhance applications which include special purpose software systems, databases, interactive-spreadsheets, data entry forms, report writers, and web-based systems

Minimum Requirements

Education/Training:

A Bachelor's degree from an accredited college or university.

Experience:

Two years of experience with direct oversight and coordination of staffing or job development services.

Special Requirement:

Possession of a valid California Driver's License and ability to provide own transportation for travel to off-site meetings and conferences.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with a moderate degree of travel.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: April 21, 2011

Range: 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: April 21, 2011

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**San Bernardino Valley College
Volunteers
Academic Year 2010-2011
April 21, 2011**

NAME	ASSIGNMENT	DATE
Bailer, Joseph	Theatre Arts	4/22/2011-5/02/2011
Blurton, David	Marketing & Public Relations	4/22/2011-6/30/2011
Burke, John J.	Theatre Arts	4/22/2011-5/04/2011
Gilliams, Darryl	Men's & Women's Track	4/22/2011-6/30/2011
Johnstone, Stephen	Athletics	4/22/2011-6/30/2011
Kuehn, Vicki	DSP&S	4/22/2011-6/30/2011
Morales, Victor J.	Criminal Justice	4/22/2011-6/30/2011
O'Connell, Amanda	Criminal Justice	4/22/2011-6/30/2011
Olson, Ben	Criminal Justice	4/22/2011-6/30/2011
Sanchez, Vincente D.	Theatre Arts	4/22/2011-5/02/2011
Smith, Darin	Tech/Tool Room	4/22/2011-6/30/2011
Taylor, David	Art	4/22/2011-5/25/2011
Thornbeug, Lisa R.	Theatre Arts	4/22/2011-5/04/2011

**Crafton Hills College
Volunteers
Academic Year 2010-2011
April 21, 2011**

Annan, Amanda	Health & Wellness Center	4/18/2011-12/31/2011
Mondragon, Laura	Health & Wellness Center	4/18/2011-6/30/2011
Studey, Greg	Library	4/18/2011-6/30/2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the ongoing operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or, in the case of grants, via budget adjustments.

Routine Contracts and Agreements

Scheduled Board Date 4/21/2011

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>EduStream</u>				
San Luis Obispo County Community College District	(7258) EduStream Institutional License Agreement Term: 3/4/2011 - 3/3/2016 Funding Source: N/A	DETS/SBCCD	No Charge	SSutorus

SubTotal for EduStream: 1

General

Anton, Todd	(7257) Speaker - CHC 2011 commencement speaker Term: 5/26/2011 - 5/26/2011 01-00-02-8211-0000-5113.00-6499 Funding Source: General Funds	President/CHC	\$500.00	SSutorus
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ComputerLand of Silicon Valley	(7268) Software License for Encoding Relay renewal Term: 4/26/2011 - 4/26/2012 01-00-03-9803-0000-5830.00-6150 Funding Source: General Funds	DETS/SBCCD	\$1,295.00	SSutorus
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<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
ComputerLand of Silicon Valley	(7244) Software License for Nuance Omnipage Professional 17 for Windows Term: 3/31/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Campus Tech/SBVC	\$446.56	SSutorus
ComputerLand of Silicon Valley	(7269) Software license for Parallel Desktop for MAC Term: 3/16/2011 - 3/15/2012 01-00-03-8103-0236-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: Subgrantee	DETS/SBCCD	\$450.00	SSutorus
ComputerLand of Silicon Valley	(7253) Three Software License for FMS Interact EDTN V4 Term: 2/24/2011 - 6/30/2011 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$7,949.23	SSutorus
David Ollis Landscape Development	(7276) Service - Trimming of Palm Trees at District Site Term: 3/23/2011 - 4/1/2011 01-00-03-9514-0000-5120.00-6511 Funding Source: General Funds	Facilities Planning/SBCCD	\$825.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Digicert, Inc	(7225) Product - DigiCert Wildcard plus certification with unlimited sub-domains for craftonhills.edu, valleycollege.edu, sbccd.cc.ca.us domains; DigiCert SSL plus certification 128-Bit/256-Bit encryption Term: 3/22/2011 - 3/22/2015 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$2,956.00	SSutorus
Don Johnston, Inc	(7233) Software Licence for two copies of CO: Writer 6 University Edition Term: 3/22/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Campus Tech/SBVC	\$726.38	SSutorus
Faronics Corporation	(7254) Software licensing maintenance for renewal of Deep Freeze software Term: 4/8/2011 - 4/8/2012 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,499.26	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	First Student Charter	(7228) Rental - Bus Rental for Science Field Trip to Dana Point Term: 4/16/2011 - 4/16/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$573.61	SSutorus
	Foundation for California Community Colleges	(7255) Software License for ARC View site license Term: 4/1/2011 - 3/31/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,000.00	SSutorus
	Freedom Scientific, Inc	(7242) Software license for "WYNN Wizard" version 5.1 upgrade Term: 3/31/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Compus Tech/SBCCD	\$244.96	SSutorus
	H & L Charter Co, Inc	(7280) Rental - Bus Rental for SBVC Football Team to participate in playoff games at LA Pierce College Term: 11/20/2010 - 11/20/2010 01-00-01-1500-0000-5611.00-6969 Funding Source: General Funds	Athletics/SBVC	\$1,680.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Inland Empire Job Corps Center	(7237) MOU - To establish a work-based learning program for Job Corps participants Term: 4/1/2011 - 6/30/2012 Funding Source: N/A	Student Services/SBVC	No Cost	SSutorus
Inland Inspection & Consulting	(4581) Professional Services - Inspection Services on New Construction Projects for Both SBVC and CHC: Amendment 1 - Reimbursable to Include Travel Expenses for any Pre-Approved Travel over 50 Miles Amount Not to Exceed \$5,000 Over the Life of the Contract: Amendment 2 - Language to include Measure M projects and set rate schedules for 2010/2011 and 2011/2012 Term: 11/9/2007 - 11/8/2012 42-56-31-3500-0000-6210.13-7100 42-56-32-9600-0000-6210.20-7100 42-37-31-9600-0000-6210.00-7100 Note - This is an acceptable use of categorical/grant funds Funding Source: Bond Funded	Kitchell/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Lisa Smolen & Associates	(7271) Software License for Kurzwell upgrade for the following K3000, Learning Network, and SA-TO-NT Term: 3/3/2011 - 3/2/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,882.88	SSutorus
	McClure, Faith - PHD	(5919) Professional Services - Crisis Intervention Oriented Psychotherapy for Student Health Center: Amendment Exhibit B - SBVC rate schedule is \$80 Per Hour for a maximum of 500 hours for a value of \$40,000 per year; CHC rate shedule is \$80 per hour for a maximum 110 hours for a value of \$8,800 per year Term: 7/1/2009 - 6/30/2012 01-00-01-8210-0310-5120.00-6440 Note - This is an acceptable use of categorical/grant funds Funding Source: Student Health Fee	Student Health Center/SBVC Per Rate Schedule		SSutorus
	McSherry, Lauren	(7267) Independent Contractor - Develop and write grant proposal for National Science Foundation Transforming Undergraduate Education in STEM Grant Term: 4/22/2011 - 6/15/2011 01-00-15-9016-0155-5113.00-6600 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Grant Dev/SBVC	\$10,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Metroplex Voice Computing, Inc	(7230) Software - Software licence for Mathtalk/Scientific Notebook both student and teacher versions Term: 3/22/2011 - 6/30/2011 01-00-15-8119-0210-6583.00-8651 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Campus Tech/SBVC	\$680.00	SSutorus
Mizutani, Mari DBA Otherwise Strings	(7241) Performance - String Quartet for CHC 2011 Graduation Term: 5/26/2011 - 5/26/2011 01-00-02-8211-0000-5113.00-6499 Funding Source: General Funds	President/CHC	\$800.00	SSutorus
Mondragon, Laura	(7264) Service - Crisis intervention oriented psychotherapy Term: 1/1/2011 - 3/31/2011 01-38-02-8210-0000-5113.00-6440 01-14-70-2821-0000-5113.00-6440 Note - This is an acceptable use of categorical/grant funds Funding Source: Student Health Fee	Health Center/CHC	\$1,850.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	Mondragon, Laura	(6857) Service - Crisis intervention oriented psychotherapy for CHC's Health Center: Contract end date change to 12/31/2011 Term: 8/16/2010 - 12/31/2010 01-14-02-8210-0000-5113.00-6440 Note - This is an acceptable use of categorical/grant funds Funding Source: Student Health Fee	Health Center/CHC	\$7,000.00 Not to Exceed	SSutorus
	National Student Clearinghouse	(7266) Service - Clearing house for postsecondary student enrollment information to participants in the student loan programs Term: 3/16/2011 - 3/15/2016 Funding Source: N/A	DETS/SBCCD	No Cost to District	SSutorus
	Nuance Communications, Inc	(7259) Software License for Dragon Naturally Speaking Term: 3/31/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Campus Tech/SBVC	\$2,880.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Ocasio, David	(7262) Performance - Musical assistant (guitar) for SBVC's production of "Smokey Joe's Cafe" Term: 4/23/2011 - 5/1/2011 Note - This is an acceptable use of Trust funds Funding Source: Trust Account	Theater Arts/SBVC	\$750.00 Theater Trust 4201T	SSutorus
	PBS - Public Broadcasting Service	(7274) Membership Certification; National Programming service, Member Service, Member Service Assessment, Station Independence Program, Plus Assessment, Copyright Assessment Term: 7/1/2010 - 6/30/2011 74-00-35-8110-0108-5831.00-7099 74-00-35-8110-0109-5831.00-7099 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	KVCR/SBCCD	\$463,338.00	SSutorus
	Perfectforms, Inc	(7270) Online Services - Five Software licenses for on demand end-user for Perfectforms Term: 6/1/2011 - 5/31/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$3,400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Pilgram, Melvin	(7263) Performance - Musical assistant (bass) for SBVC's production of "Smokey Joe's Cafe" Term: 4/23/2011 - 5/1/2011 Note - This is an acceptable use of Trust funds Funding Source: Trust Account	Theater Arts/SBVC	\$750.00 Theater Trust 4201T	SSutorus
Posit Science	(7232) Software License for Brain Fitness program Term: 3/22/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-8656 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Campus Tech/SBVC	\$480.71	SSutorus
Quick Caption, Inc	(6684) Service - Real Time Educational captioning services for students enrolled in SBCCD wide academic courses: Amendment 2 - The not to exceed amount for SBVC is \$17,881 annually and for CHC for FY 2010-2011 is \$480 and for FY 2011-2012 it is \$7,702 for a total contract value of \$43,944 Term: 7/1/2010 - 6/30/2012 01-11-01-8204-0202-5120.00-6420 01-11-02-8204-0202-5120.00-6420 Note - This is an acceptable use of categorical/grant funds Funding Source: DSP&S	DSP&S/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Ran Graphics, Inc	(7265) Service - Printing of SBVC's 2011-2012 Catalog Term: 6/1/2011 - 8/1/2011 01-00-01-8100-0000-5120.00-6010 Funding Source: General Funds	Instruction/SBVC	\$4,774.20	SSutorus
	Redlands-Yucaipa Rentals, Inc	(7277) Rental - Rental Excavator and Trailer Term: 3/3/2011 - 3/4/2011 01-65-15-4689-0000-5610.00-0201 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Science/SBVC	\$187.50	SSutorus
	RFB&D's Learning Through Listening	(7260) Software License for Easereader Software Term: 3/31/2011 - 6/30/2011 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Campus Tech/SBVC	\$314.06	SSutorus
	Riverside, City of, Fire Department	(7224) Rental - Training facility use for CHC Fire Science Program Participates for use of drill tower training, confined space training and salvage training Term: 3/31/2011 - 4/12/2011 Funding Source: N/A	Program Development/CHC	No Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
San Bernardino, City of	(7273) MOU with City's Redevelopment Agency to share resources; City to provide equipment library and location, PDC to provide program participants for BPI and HERS Level II Audits Term: 3/31/2011 - 6/30/2012 Funding Source: N/A	PDC/SBCCD	No Charge	SSutorus
Scantron Service Group	(7282) Equipment Loan Program Agreement - Free use of Test Scoring machine for the Social Sciences, Human Services and Physical Education as long as the SBVC Book Store sells more than \$750 worth of Scantron supplies Term: 4/4/2011 - 6/30/2012 Funding Source: N/A	Social Science/SBVC	No Direct Cost	SSutorus
Shalimar Tours & Charter	(7243) Rental - Bus rental for field trip to CA African American Museum Term: 4/22/2011 - 4/22/2011 01-76-01-8207-0232-5611.00-6320 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Counseling/SBVC	\$850.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Shalimar Tours & Charter	(7251) Rental - Bus rental for field trip to Museum of Tolerance Term: 5/6/2011 - 5/6/2011 01-00-31-8212-0228-5611.00-6499 01-76-01-8207-0232-5611.00-6320 01-00-01-8212-0000-5611.00-6499 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Counseling/SBVC	\$929.69	SSutorus
Snap Surveys, LTD	(7256) Software maintenance for University Enterprise includes tech support Term: 5/1/2011 - 4/30/2012 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,000.00	SSutorus
Southern California Boiler	(7227) Service - Repair of boiler - replacement of three Parker Tube bundles Term: 3/17/2011 - 4/30/2011 41-29-15-9508-0231-5640.00-7100 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Maintenance/SBVC	\$16,887.42	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Valcarcel, David	(7261) Performance - Musical assistant (percussion) for SBVC's production of "Smokey Joe's Cafe" Term: 4/23/2011 - 5/1/2011 Note - This is an acceptable use of Trust funds Funding Source: Trust Account	Theater Arts/SBVC	\$750.00 Theater Trust 4201T	SSutorus
	Villasenor, Stephen	(7275) Professional Services - Grant writing service related to FY 2011 Trade Adjustment Assistance Community College and Career Training Grants Program (CFDA 17.282) and the FY 2011 Career Pathways Innovation Fund Grants Program (CFDA 17.269) Term: 3/7/2011 - 4/16/2011 01-00-35-8115-0305-5120.00-6820 Note - This is an acceptable use of categorical/grant funds Funding Source: Other Non-General	PDC/SBCCD	\$17,500.00	SSutorus
<i>SubTotal for General: 42</i>					
<u>General FY 2011/2012</u>					
	College Health Services, LLC	(7283) Service - Online Magazine for SBVC Students "Student Health 101" Term: 7/1/2011 - 6/30/2014 01-00-01-8210-0310-5830.00-6440 Note - This is an acceptable use of categorical/grant funds Funding Source: Student Health Fee	Health Center/SBVC	\$12,150.00 Total Contract Value	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General FY 2011/2012</u>					
	Community College League of California	(7284) Master renewal for periodicals database for libraries Term: 7/1/2011 - 6/30/2012 01-73-01-9002-0235-5830.00-6120 Note - This is an acceptable use of categorical/grant funds Funding Source: Lottery Fund	Library/SBVC	\$47,970.00	SSutorus
	Keenan & Associates	(7279) Service - Property and Casualty Claims Administration Service for FY 2011-2012, 2012-2013 and 2013-2014: Rate Schedule VP/AVP/Claims Manager \$90 Per Hour, Senior Claims Examiner \$85 Per Hour, Claims Examiner \$75 Per Hour, Expenses 42% of hourly billings, Minimum per file charge one hour Term: 7/1/2011 - 6/30/2014 78-00-03-9011-0000-5120.00-6770 Funding Source: General Funds	Business Services/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General FY 2011/2012</u>				
SixTen and Associates	(7278) Service - State Mandated Cost Reimbursement Reporting and Services - Rate Schedule: Services Performed by President \$125 Per Hour; Services Performed by Senior Associates \$110 Per Hour; Services Performed by Associates \$90 Per Hour; Services Performed by Employees \$70 Per Hour Term: 7/1/2011 - 6/30/2012 01-00-03-9006-0000-5120.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$24,000.00 Not to Exceed	SSutorus
<u>SubTotal for General FY 2011/2012: 4</u>				
<u>Income - Contract Ed</u>				
Colton Redlands Yucaipa ROP	(7281) Contract Education - Customer Service Training Term: 4/4/2011 - 6/30/2012 01-00-03-8115-0305-8872.00-0000 Funding Source: Contracted Services	PDC/SBCCD	\$175.00 Per Instructional Hour	SSutorus
<u>SubTotal for Income - Contract Ed: 1</u>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>					
	Arrowhead Christian Academy	(7226) Use of Tennis Courts for high school tennis Term: 3/10/2011 - 4/26/2011 Funding Source: General Funds	Administrative Services/CHC	\$455.00	SSutorus
	T. J. Striders Youth Track and Field Club	(7245) Facilities Use - Use of track and fields for youth track club Term: 1/18/2011 - 7/28/2011 Funding Source: General Funds	Administrative Services/SBVC	Waived	SSutorus
	Yucaipa-Calimesa Joint USD	(7229) Facilities Use - Use of CHC Parking lots for cars of attendees of the Yucaipa High School Graduation Celebration Term: 6/2/2011 - 6/2/2011 Funding Source: General Funds	Administrative Services/CHC	Waived	SSutorus
<i>SubTotal for Income - Facilities Use: 3</i>					
<u>Income - Grant</u>					
	CCC Chancellor's Office	(7272) Grant - CTE Pathways Initiative Career Technical Education Community Collaborative Projects Term: 4/1/2011 - 3/31/2013 01-00-35-8115-0470-8629.00-0000 Funding Source: State Grant	PDC/SBCCCD	\$400,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	CPB - Corporation for Public Broadcasting	(7250) Grant - Radio community service grant Term: 10/1/2009 - 9/30/2011 74-00-03-8109-0132-8890.00-0000 Funding Source: Federal Grant	KVCR/SBCCD	\$15,000.00	SSutorus
	CPB - Corporation for Public Broadcasting	(7249) Grant - Radio community services grant Term: 10/1/2010 - 9/30/2012 74-00-03-8109-0133-8890.00-0000 Funding Source: Federal Grant	KVCR/SBCCD	\$15,000.00	SSutorus
	CPB - Corporation for Public Broadcasting	(7246) Grant - TV community services grant Term: 10/1/2009 - 9/30/2011 74-00-03-8110-0108-8890.00-0000 Funding Source: Federal Grant	KVCR/SBCCD	\$873,111.00	SSutorus
	CPB - Corporation for Public Broadcasting	(7247) Grant - TV interconnection services grant Term: 10/1/2010 - 9/30/2011 74-00-03-8110-0019-8890.00-0000 Funding Source: Federal Grant	KVCR/SBCCD	\$16,019.00	SSutorus
	CPB - Corporation for Public Broadcasting	(7248) Grant - TV interconnection services grant Term: 10/1/2009 - 9/30/2010 74-00-03-8110-0018-8890.00-0000 Funding Source: Federal Grant	KVCR/SBCCD	\$17,414.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Income - Grant

San Bernardino City Unified School District	(4814) Grant - Provide Early Childhood Development Classes for High School Teen Parents for FY 2007-2011: Amendment 1 - Contract Cancelled as of 01/07/2011 Reimbursement for period 07/01/2010 to 01/07/2011 not to exceed \$32,505 Term: 9/1/2007 - 1/7/2011 01-31-01-8306-0000-8836.00-0000 Funding Source: Local Grant	Child Development/SBVC	\$140,000.00	SSutorus
			Total Contract Value	

SubTotal for Income - Grant: 7

Joint Power/Piggyback Purchase

Haworth, Inc	(7236) Furnish and install furniture for SBVC Chemistry Building through Interior Office Solutions: Piggyback bid through Foundation for California Community Colleges contract number CB09-101 Term: 2/16/2011 - 6/30/2011 42-56-31-4661-0000-6410.73-7100 Note - This is an acceptable use of categorical/grant funds Funding Source: Bond Funded	Kitchell/SBCCD	\$229,406.16	SSutorus
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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Joint Power/Piggyback Purchase</u>					
	KI -Krueger International	(7231) Furnish and install furniture for the SBVC New North Hall and Chemistry Buildings: Piggyback bid through Foundation for California Community Colleges contract number CB09-100 Term: 2/16/2011 - 6/30/2011 42-56-31-4661-0000-6410.73-7100 42-56-31-3500-0000-6410.73-7100 Note - This is an acceptable use of categorical/grant funds Funding Source: Bond Funded	Kitchell/SBCCD	\$221,613.72	SSutorus
<u>SubTotal for Joint Power/Piggyback Purchase: 2</u>					
<u>Legal - Investigations</u>					
	Davis, Lynne M.	(7040) Service - Provide Personnel Investigations for Human Resources: Amendment change ending term dates to 01/21/2011 from 06/30/2011 Term: 9/20/2010 - 1/21/2011 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00 Not to Exceed	SSutorus
	Employment Matters Counseling & Consulting LLP	(7252) Service - Professional personnel investigations for employee matters Term: 1/22/2011 - 6/30/2011 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$5,000.00 Not to exceed	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Legal - Investigations</u>				
RCS Investigations & Consulting	(7162) Service to provide on demand investigations for personnel issues, this contract replaces the previous contract Term: 11/5/2010 - 6/30/2011 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$15,000.00 Not to Exceed	SSutorus
<i>SubTotal for Legal - Investigations: 3</i>				
<u>Maintenance Agreement</u>				
All American Equipment & Service, Inc	(7234) Maintenance Agreement for Yale Forklift capacity 4000 lbs. Term: 4/22/2011 - 6/30/2011 01-00-01-6680-0000-5630.00-0901 Funding Source: General Funds	Technical Training/SBVC	\$370.00	SSutorus
Kone, Inc	(7235) Services and on demand repair of new North Hall elevator Term: 3/22/2011 - 8/13/2011 01-00-01-9508-0000-5630.00-6770 01-00-01-9508-0000-5640.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$4,900.00	SSutorus
<i>SubTotal for Maintenance Agreement: 2</i>				

Contract Type

Firm

Purpose and Information

Department / Location

Amount

Signed

Grand Total Contracts for Board Date 4/21/2011: 65

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	1100	CONTRACT CLASSROOM INST.	15,591,539.00	15,591,878.00	-201,912.00	15,389,966.00
	1300	INSTRUCTORS DAY/HOURLY	7,057,144.00	7,184,202.80	203,475.00	7,387,677.80
	1480	NONINSTRUCTION HOURLY	740,652.00	1,113,518.07	-5,178.12	1,108,339.95
	2100	CONTRACT CLASSIFIED NON-INSTR.	3,226,953.00	3,272,389.49	29,800.52	3,302,190.01
	2180	CLASSIFIED CONFIDENTIAL EMPLOY	13,912,741.15	13,600,000.84	-172,121.85	13,427,878.99
	2200	INSTRUCTIONAL AIDS	1,357,908.00	1,328,114.00	7,356.75	1,335,470.75
	2380	PART-TIME/OVERTIME/STUDENT	1,473,511.00	1,943,795.05	127,376.87	2,071,171.92
	2400	INST AIDES-HOURLY- DIR.INSTRUC	924,315.00	1,039,869.48	-15,681.32	1,024,188.16
	3110	STRS-TEACHERS & INSTR AID	1,844,578.00	1,710,146.81	-48,564.32	1,661,582.49
	3160	STRS OTHER ACADEM N.I.-ADM/SUP	288,974.00	250,191.00	503.57	250,694.57
	3180	STRS OTHER ACADEMIC-N.I-OTHERS	352,670.00	354,254.04	2,028.14	356,282.18
	3210	PERS-TEACHERS & INSTR AIDES	219,721.00	234,802.69	1,127.53	235,930.22
	3220	PERS-CLASS/I.A.-NON-INS ADM/SUP	356,740.00	349,707.93	-3,774.89	345,933.04
	3228	PERS CLASS/I.A.-NON-INST-OTHER	1,518,361.13	1,508,595.39	4,601.06	1,513,196.45
	3238	PERS OTHER ACADEMIC-N.I. OTHER	36,967.00	50,668.40	554.54	51,222.94
	3310	OASDI TEACHERS & INSTR AIDES	130,260.00	130,415.87	6,577.76	136,993.63
	3320	OASDI CLAS/I.A.NON-INS ADM/SUP	202,955.00	200,771.45	-2,202.78	198,568.67
	3328	OASDI CLASS/I.A.-NON-INST OTHE	896,858.00	895,901.96	1,691.31	897,593.27
	3338	OASDI-ACAD/NON INSTR/OTHER	25,541.00	26,657.10	996.47	27,653.57
	3340	MEDICARE-INSTRUCTIONAL	341,901.00	342,080.26	16,985.24	359,065.50
	3346	MEDICARE NON-INSTRUCTIONAL	384,480.30	385,999.13	717.95	386,717.08
	3350	PARS-INSTRUCTIONAL	5,791.00	5,791.00	16,827.23	22,618.23
	3360	PARS-NON-INSTRUCTIONAL	9,119.00	11,846.71	1,096.60	12,943.31
	3410	HEALTH & WELFARE-CERT/I.A INST	2,022,654.00	2,059,759.76	-56,677.60	2,003,082.16
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	3,272,648.00	3,253,773.04	-22,013.34	3,275,786.38
	3430	HEALTH & WELFARE-OTH ACAD-N.I	690,737.00	683,160.58	-3,337.07	679,823.51
	3510	SUI TEACHERS/INSTRUCTIONAL AID	178,972.00	179,041.19	7,362.51	186,403.70
	3520	SUI CLASS/I.A. NON-INS ADM/SUP	23,987.00	23,986.97	-255.90	23,731.07
	3528	SUI CLASS/I.A. NON-INSTR OTHER	107,833.00	108,235.01	443.38	108,678.39
	3530	SUI OTHER ACADEMIC N.I.ADM/SUP	32,916.00	32,119.00	76.61	32,195.61
	3538	SUI OTHER ACADEMIC-N.I. OTHERS	33,529.00	34,556.78	649.38	35,206.16
	3610	WORK COMP TEACHERS/INSTR AIDE	265,416.00	265,416.00	2,400.00	267,816.00
	3620	W/C CLASS/I.A.-NON-INS-ADM/SUP	41,069.00	43,792.76	-4.75	43,788.01
	3628	W/C CLASS/I.A.-NON-INSTR-OTHER	364,532.00	367,233.65	5,935.75	373,169.40
	3630	W/C OTHER ACADEMIC-N.I.ADM/SUP	39,600.00	39,600.00	60.00	39,660.00
	3910	LIFE INS-TEACHERS/INSTR AIDE	10,791.00	10,791.00	-46.30	10,744.70
	3920	LIFE-CLASS/I.A.-NON-INS ADM/SUP	1,704.00	2,787.70	-6.64	2,781.06
	3928	LIFE-CLASS/I.A. NON-INST-OTHER	14,672.00	14,799.92	109.40	14,909.32
	3930	LIFE-OTHER ACADEMIC N.I.ADM/SU	1,646.00	1,646.00	2.47	1,648.47
	3940	RETIREE INCENTIVE-CLASSIFIED	14,438.00	101,564.96	45,452.14	147,017.10
	4100	TEXTBOOKS	23,256.67	72,996.67	575.00	73,571.67
	4200	BOOK,MAGAZINE&PERIOD-DIST.USE	116,229.14	112,039.14	461.27	112,500.41
	4300	INSTRUCTIONAL SUPPLIES	359,666.32	376,514.07	-4,964.98	371,549.09
	4400	MEDIA AND SOFTWARE-DISTRCT USE	74,320.37	91,714.69	5,089.72	96,804.41
	4500	NONINSTRUCTIONAL SUPPLIES	1,170,912.43	1,182,858.53	39,245.48	1,222,104.01
	4700	FOOD SUPPLIES	36,710.00	37,783.45	-750.00	37,033.45
	5100	PERSON&CONSULTANT SVC-DIST USE	6,959,869.78	7,128,056.44	-164,420.16	6,963,636.28
	5200	TRAVEL & CONFERENCE EXPENSES	625,467.33	644,373.83	9,264.16	653,637.99
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	349,051.50	367,426.50	9,199.50	376,626.00

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
01	5500	UTILITIES & HOUSEKEEP-DIST.USE	3,248,238.23	3,245,938.23	-5,017.94	3,240,920.29
	5600	RENTS,LEASES&REPAIRS-DIST.USE	2,385,295.15	2,307,824.44	40,099.70	2,347,924.14
	5700	LEGAL/ELECTION/AUDIT-DIST. USE	895,000.00	851,898.72	-22,000.00	829,898.72
	5800	OTHER OPERATING EXP-DIST. USE	5,649,989.72	5,291,148.85	-109,219.35	5,181,929.50
	6120	SITE IMPROVEMENT	142,313.00	142,313.00	4,300.00	146,613.00
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	401,708.32	436,908.32	-18,542.86	418,365.46
	6300	LIBRARY BOOKS - EXPANSION	81,646.00	120,997.81	-5,345.91	115,651.90
	6400	ADDITIONAL/IMPROVED EQUIPMENT	1,002,785.21	1,221,134.76	113,078.89	1,334,213.65
	7300	INTERFUND TRANSFERS	3,498,100.00	3,508,100.00	2,000.00	3,510,100.00
	7600	OTHER STUDENT AID	498,579.51	503,748.51	394.75	504,143.26
TOTAL EXPENSE			85,535,962.26	86,397,637.75	-110,094.75	86,287,543.00
	8190	FED REV-OTHER FEDERAL REVENUES	5,887,360.77	6,541,817.77	-259,805.00	6,282,012.77
	8611	PRINCIPAL APPORTIONMENT	52,586,508.85	52,676,508.85	8,883.00	52,685,391.85
	8680	STATE NON-TAX REVENUES	2,117,991.00	2,117,991.00	117,385.00	2,235,376.00
	8830	CONTRACT SERVICES	709,123.14	727,123.14	20,000.00	747,123.14
	8890	OTHER LOCAL REVENUES	432,042.00	711,284.44	3,442.25	714,726.69
TOTAL REVENUE			61,733,025.76	62,774,725.20	-110,094.75	62,664,630.45

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
41	5600	RENTS, LEASES&REPAIRS-DIST.USE	14,422.93	60,762.93	606,708.00	667,470.93
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	20,816,929.33	20,774,563.57	-608,908.00	20,165,655.57
	6400	ADDITIONAL/IMPROVED EQUIPMENT	3,300.00	3,958.05	2,200.00	6,158.05
TOTAL EXPENSE			20,834,652.26	20,839,284.55	.00	20,839,284.55

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
42	6120	SITE IMPROVEMENT	32,281,039.15	31,674,429.15	-151,000.00	31,523,429.15
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	244,570,642.00	247,435,532.60	176,000.00	247,611,532.60
	6410	ADDL EQUIP-\$1,000 OR MORE	11,089,731.00	8,655,731.00	-25,000.00	8,630,731.00
TOTAL EXPENSE			287,941,412.15	287,765,692.75	.00	287,765,692.75

BEST NET CONSORTIUM
 BUDGET ADJUSTMENT REPORT
 FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
68	3300	OASDHI/FICA	.00	.00	65.28	65.28
	3440	RETIREEES/FORMER EMPL/DEPENDENT	.00	423,000.00	38,023.19	461,023.19
	3450	A.S.CHIRO-RET/DEP/FRMR-NON-INS	.00	.00	41.36	41.36
	3500	STATE UNEMPLOYMENT INSURANCE	.00	.00	52.20	52.20
	3600	WORKERS COMPENSATION INSURANCE	.00	.00	158.72	158.72
	3940	RETIREE INCENTIVE-CLASSIFIED	1,364,631.00	1,710,672.00	-38,340.75	1,672,331.25
TOTAL EXPENSE			1,364,631.00	2,133,672.00	.00	2,133,672.00

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
72	2380	PART-TIME/OVERTIME/STUDENT	240,627.00	240,627.00	-18,860.94	221,766.06
	3228	PERS CLASS/I.A.-NON-INST-OTHER	94,193.00	94,193.00	1,635.63	95,828.63
	3360	PARS-NON-INSTRUCTIONAL	1,497.00	1,497.00	12.72	1,509.72
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	267,792.00	267,792.00	18,259.00	286,051.00
	3628	W/C CLASS/I.A.-NON-INSTR-OTHER	34,200.00	34,200.00	9,300.00	43,500.00
	3928	LIFE-CLASS/I.A. NON-INST-OTHER	1,299.00	1,299.00	133.04	1,432.04
	3940	RETIREE INCENTIVE-CLASSIFIED	612.00	612.00	3,062.70	3,674.70
	4500	NONINSTRUCTIONAL SUPPLIES	71,724.00	69,724.00	-6,082.08	63,641.92
	5800	OTHER OPERATING EXP-DIST. USE	173,531.00	173,531.00	-6,135.63	167,395.37
	6400	ADDITIONAL/IMPROVED EQUIPMENT	13,666.00	8,011.00	-1,324.44	6,686.56
TOTAL EXPENSE			899,141.00	891,486.00	.00	891,486.00

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 02/28/2011 TO DATE 03/31/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	02/28/2011	BUDGET	03/31/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
74	5100	PERSON&CONSULTANT SVC-DIST USE	.00	10,000.00	2,000.00	12,000.00
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	44,697.97	44,697.97	-9,271.00	35,426.97
	5400	INSURANCES - DISTRICT USE	7,000.00	7,000.00	-515.00	6,485.00
	5500	UTILITIES & HOUSEKEEP-DIST.USE	184,467.74	184,467.74	56,115.00	240,582.74
	5600	RENTS,LEASES&REPAIRS-DIST.USE	58,872.25	58,872.25	-3,910.00	54,962.25
	5700	LEGAL/ELECTION/AUDIT-DIST. USE	79,803.45	79,803.45	18,696.00	98,499.45
	5800	OTHER OPERATING EXP-DIST. USE	1,565,293.21	1,565,293.21	-20,000.00	1,545,293.21
	6410	ADDL EQUIP-\$1,000 OR MORE	5,000.00	5,000.00	-5,000.00	.00
TOTAL EXPENSE			1,945,134.62	1,955,134.62	38,115.00	1,993,249.62
	8890	OTHER LOCAL REVENUES	1,334,006.78	1,334,006.78	36,115.00	1,370,121.78
	8981	INTERFUND TRANSFERS IN	1,460,152.00	1,470,152.00	2,000.00	1,472,152.00
TOTAL REVENUE			2,794,158.78	2,804,158.78	38,115.00	2,842,273.78

MAR 22 2011

Budget Adjustment 2010-2011

Date 03/21/11	Location SBVC/CalWORKs	Responsibility Center Manager Dr. Zelma Russ Damon Bell	President Dr. Debra Daniels
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Damon Bell
INCOME

Checked 3/23/11

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8120	0267	8199.00	0000	TAD (MOU Work-Study)	\$ 50,000.00
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL								\$ 50,000.00

EXPENSES

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8120	0267	2383.00	6960	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	0948	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6910	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	4903	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	1306	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6920	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	0500	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6720	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	0701	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	0604	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6770	Work-Study	\$ 5,000.00
01	00	01	8120	0267	2383.00	0601	Work-Study	\$ 5,000.00
01	00	01	8120	0267	2383.00	6940	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6330	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6480	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6510	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6400	Work-Study	\$ 2,500.00
01	00	01	8120	0267	2383.00	6420	Work-Study	\$ 2,500.00
TOTAL								\$ 50,000.00

JUSTIFICATION

Adjustment made to reflect Transitional Assistance Department (TAD) supplemental work-study fund allocation for fiscal year 2010/2011. See attached documentation.

RECEIVED
S.B.V.C.

MAR 22 2011

VICE PRESIDENT OF
STUDENT SERVICES

Controller <i>Cronje</i>	Chancellor	Board Action Date 4/21/11
Batch Transfer Number/Reference #	Posted By:	Date:

RECEIVED
S.B.V.C.

BUDGET ADJUSTMENT MAR 17 2011

MAR 17 2011

Date	Location	Responsibility Center Manager	President
3/8/2011	SBVC/DSPS	<i>Kathi Pryor</i> KATHI PRYOR <i>Marie Mestas</i> MARIE MESTAS <i>Damon Bell</i> DAMON BELL	<i>Debra Daniels</i> DR. DEBRA DANIELS VICE PRESIDENT OF STUDENT SERVICES 3/18/11

Account

FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
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INCOME

FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s
01	42	15	8204	0212	8199.00	0000	WAI/II/ARRA GRANT ALLOCATION	9,225.00
TOTAL								9,255.00

EXPENSE

01	42	15	8204	0212	5120.00	6420	OTHER CONTRACTS/OUTSIDE SERVICES	7,719.48
01	42	15	8204	0212	4500.00	6420	NON-INSTRUCTIONAL SUPPLIES	821.95
01	42	15	8204	0212	5819.00	6420	INDIRECT CHARGE	683.57
TOTAL								9,255.00

JUSTIFICATION

Department of Rehabilitation – WorkAbility III/ARRA Cooperative Grant Allocation increase in budget and time extension.

Agreement Number: 27684A
Board Date: 2/17/2011

Vice Chancellor, Fiscal Services	Chancellor	Board Action Date
<i>C. Pryor</i>		4/21/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
3/24/2011	District	Charlie Ng, Jr. CN	

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	00	0000	0000	8611.00	0000	General State Apportionment	1,576,582
01	00	01	0000	0000	8613.00	0000	2% BFAP-SBVC	51,818
01	00	02	0000	0000	8613.00	0000	2% BFAP-SBVC	8,037.00
01	53	33	9006	0000	8618.00	0000	Part Time Faculty/Office Hours	116,785.00

EXPENSES

01	00	03	9200	0000	7900.00	6600	Reserve for Contingencies	1,753,222

JUSTIFICATION

To adjust income budget based on First Principal Apportionment

Controller	Chancellor	Board Action Date
		4/21/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
3/30/11	District	Charlie Ng	

ACCOUNT

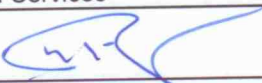
Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	31	8112	0000	8981.00	0000	Incoming Transfer	18,938.31

EXPENSE

01	00	31	8112	0000	6410.00	6010	Equipment	15,064.03
01	00	31	8112	0000	5830.00	6010	Software License	3,874.28

JUSTIFICATION

Transfer from Capital Outlay Fund to cover the cost of ITV Equipment for Big Bear.

Fiscal Services		Board Action Date
		4/21/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
3/29/11	District	Charlie Ng	

ACCOUNT

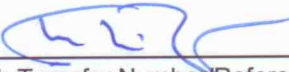
Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	01	0000	0000	8160.00	0000	Veterans Education	3,143.00
01	00	02	0000	0000	8160.00	0000	Veterans Education	1,484.00
01	00	00	0000	0000	8681.00	0000	Mandated Cost	389,917.00
01	14	02	8210	0000	8681.00	0000	Mandated Cost	146,634.00
01	00	00	0000	0000	8860.00	0000	Interest Income	-100,000.00
01	00	01	0000	0000	8880.00	0000	Non-Resident Fee	55,000.00
01	00	02	0000	0000	8880.00	0000	Non-Resident Fee	52,000.00
01	00	03	9007	0000	8912.00	0000	Sale of Equipment	4,800.00

EXPENSE

01	14	02	8120	0000	5809.00	6440	Other Expenses & Fees	146,634.00
01	00	03	9200	0000	7900.00	6600	Reserve for Contingencies	406,344.00

JUSTIFICATION

To adjust FY 2011 budget to estimated year end actual.

Fiscal Services		Board Action Date
		4/21/11
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

CHARLIE NG to Sacramento, California, May 15-18, 2011, to attend the 2011 Association of Chief Business Officials Spring Conference, with time and expenses. This conference will allow the District's Interim Vice Chancellor of Fiscal Services to meet with other chief business officers and business office administrators to gain essential knowledge and to discuss crisis management tactics in the current economy. All expenses will be paid from the General Fund.

ANDREW CHANG and OSMAN PARADA to Henderson, Nevada, May 1-7, 2011, to attend CCNA training, with time and expenses. By attending this training, Mr. Chang and Mr. Parada will be receiving training on the operation and maintenance of routers, switches and other networking equipment that will enable better support of the EduStream infrastructure. All expenses will be paid from the Edustream grant funds.

EVGENIYA LINDSTROM to Oakland, California, March 22-26, 2011, to attend the California Community College Association for Occupational Education Spring 2011 Conference, with time and expenses. Mrs. Lindstrom will get the latest information on the Economic Workforce and Development Program's grant renewal processes, new reporting requirements and a demonstration of the newly implemented Data Collection System. Ratification is requested. This is a mandatory event for all EWD Project Directors. Mrs. Lindstrom was informed after the March 2011 Board deadline that she should attend. All expenses will be paid from the HUB grant.

PATRICK McCURRY, CHRIS TAMAYO AND ROSALIND LEE to Scottsdale, Arizona, June 27-29, 2011, to attend the Clery Act Training Seminar, presented by Security on Campus Inc., with time and expenses. This conference will advance the knowledge of the collecting, classifying, counting crime data and compliance. Funded from District Police General Fund budget.

YVETTE TRAM and OSMAN PARADA to Costa Mesa, California, June 22-25, 2011, to attend the On Line Teachers Conference, with time and expenses. By attending this conference, Mrs. Tram and Mr. Parada will be presenting EduStream to the On Line faculty, staff and end users and expand the EduStream user base. All expenses will be paid from the Edustream grant funds.

LARRY CIECALONE to Orlando, Florida, May 14-20, 2011, to attend the annual PBS General Managers' Planning Meeting, the PBS Annual Members' Meeting and PBS Showcase. Meetings provide valuable information for station management and important programming and promotion information. This request is for time only; the KVCR Educational Foundation, Inc. will pay expenses.

SBVC

KEVIN EMERSON to Dallas, Texas, January 9-12, 2011, to attend the American Football Coaches Association (AFCA) National Convention, with time and expense. The purpose of the trip was to network with others, improve ways to better serve the campus and community, learn new strategies to disseminate clear and accurate information about division activities. This request is submitted as a ratification. Funding source is the football trust account.

JAMES SMITH to Atlanta, Georgia, April 28-30, 2011, to attend the Association for Institutional Research/United Negro College Fund (AIR/UNCF) Co-Hosted Integrated Post-Secondary Education Data System (IPEDS) Workshop, with time and expense. Workshop for data providers and users that will provide information on improvement and project management principles, apply these principles to IPEDS collection cycle, develop continuous internal data process, and establish standardized databases and queries. Funding source is the Title V grant.

KAY WEISS to Charlotte, North Carolina, October 25-29, 2011, to attend the North American Council for Staff, Program and Organizational Development Annual Conference (NCSPOD), with time only. Ms. Weiss has been asked to serve as a lead facilitator for the "New Managers' Workshop" to be held on October 26. This daylong workshop will serve as training for new mid-level managers on topics such as managing and leveraging budget dollars, supporting training and growth of employees, performance review, effective hiring processes, planning and implementing change efforts. No funding source is needed as it is a time only request.

JOHN STANSKAS to Burlingame, California, April 14-16, 2011, to attend the Academic Senate for California Community Colleges (ASCCC) Spring Plenary Session, with time and expense. John Stankas is the Academic Senate President and he is the voting delegate representing San Bernardino Valley College for the state-wide Academic Senate. He will assure the voice of our faculty is heard. Funding source is the Academic Senate general fund account.

CHC

DIANA CISNEROS, ELIZABETH CLAY-RAMOS, MARCUS DASHOFF, CLAUDINNE HERRERA, MIRIAM ORTEGA, JORDAN SILOS, GREG STUCKY, ARIEL YI (Students) and REJOICE CHAVIRA to Ontario, California, April 1-3, 2011, to attend the AGS Honor Society 85th Annual State Convention, with time and expenses. This conference will provide information on essay writing, protecting your identity and privacy concerns, interpersonal skills, and leadership building. Expenses to be paid from the Alpha Gamma Sigma Club account.

SCOTT RIPPY to San Francisco, California, April 13-16, 2011, to attend the Academic Senate Spring Plenary Session, with time and expenses. Mr. Rippy will attend breakout sessions regarding Academic Senate and professional issues and topics. Expenses to be paid from the Academic Senate general funds.

TERRY KOEPER and DAN SULLIVAN to Emmitsburg, Maryland, May 31-June 5, 2011, to attend the Annual Fire and Emergency Services Higher Education (FESHE) National Professional Development Conference, with time and expenses. Crafton Hills College will be represented and updated on issues related to curriculum, education, and training. Expenses to be paid from the Cal Perkins grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

Event: Golden Apple Awards
Date: April 20, 2011
Amount: \$400 (Table of 10)
Item: The annual Golden Apple Awards recognizes outstanding educators from San Bernardino Valley College, San Bernardino City USD and Cal State San Bernardino. Expenses paid from General Fund.

Event: "Faith is Not Enough" Dialogue
Date: April 21, 2011
Amount: \$750.00
Item: Breakfast. The purpose of this meeting is to open the dialogue between the district and the African-American community and to begin the process of developing a plan to identify a role for the district in reversing the achievement gap to help students become more successful. Expenses paid from the General Fund.

Event: Time for Change Foundation Annual Awards Luncheon
Date: April 7, 2011
Amount: \$600 (Table of 8)
Item: Advertising. The Time for Change Foundation will hold its sixth annual awards luncheon to honor members of the community, to celebrate the life-changing successes of women and children, and to raise awareness and much needed funding to continue the Foundation's mission. Expenses paid from General Fund.

Event: Quality of Life Summit
Date: March 31, 2011 & April 1, 2011
Amount: \$2,500.00
Item: Sponsorship. Opportunity to network and advertise Economic Development and Corporate Training programs. Ratification is requested. Funds were not available at the time of registration to meet March 2011 Board deadline. This event will be funded with the Southern California Logistics Technology and Nanotechnology grants.

Event: Transportation and Logistics Summit
Date: April 15, 2011
Amount: \$1,250.00
Item: Sponsorship. Networking and advertising opportunity for the Logistics Technology program. The new Board policy for sponsorship approval was not known until after the March 2011 Board date. Therefore, ratification is requested. Funded with the Southern California Logistics Technology grant.

SBVC

Event: Metrolink Field Trip to Los Angeles
Date: April 8th, 2011
Amount: \$572.00
Item: Train Passes
SBVC Geography and Architecture students and 2 faculty members will travel to Los Angeles, via Metrolink, to observe both the landscaping and light rail transportation of Southern California. This item is being submitted to board because the funding source was incorrectly listed on the March 17, 2011 board agenda. The correct funding sources are the geography department and geographic information services general fund accounts.

Event: Science and Technology Day
Date: May 20, 2011
Amount: \$3,100.00
Item: Lunch, water, memorabilia, bussing
This annual event brings 250 local high school students to our campus for hands-on science related workshops. During their visit they are provided lunch, water, memorabilia and a presentation from the Financial Aid. Funding source is the math & science student success center grant.

Event: Cal Poly Pomona Field Trip
Date: March 11, 2011
Amount: \$725.00
Item: Bus rental
Sponsored by the Transfer Center, this event will give students insight into what it is like to be a Cal Poly Pomona student and expose students to Cal Poly's unique programs, degree options and services. Anticipated attendance is 45 students and three faculty members. Funding source is the transfer center general fund. This item is being resent to board because a third faculty member attended the field trip instead of only two faculty members as stated per this expense item submitted on the January 13, 2011 board agenda.

Event: Annual Wheelchair Basketball Tournament
Date: April 22, 2011
Amount: \$1,350.00
Item: Refreshments, supplies, t-shirts, advertisements, and honorarium
Sponsored by the New Visions Club, this event will promote community awareness of people with disabilities. Anticipated attendance is 150 students, faculty and staff. Funding source is the New Visions Club account.

Event: African American Museum, Los Angeles Field Trip
Date: April 22, 2011
Amount: \$850.00
Item: Transportation
Sponsored by the Tumaini Program, this event will enhance the Tumaini students' African American cultural experience. Anticipated attendance is 30 students and one faculty member. Willene Nelson will be chaperoning. Funding source is the matriculation categorical fund.

Event: Graduate Appreciation Brunch
Date: May 26, 2011
Amount: \$3,500.00
Item: Refreshments
Sponsored by Alpha Gamma Sigma, this event will celebrate and congratulate graduating San Bernardino Valley College AA/AS and Certificate recipients. Anticipated attendance is approximately 400 students. Funding source is the Alpha Gamma Sigma Club account.

Event: Museum of Tolerance
Date: May 6, 2011
Amount: \$1,300.00
Item: Registration and transportation
Sponsored by the Puente Program, this event will receive an interactive learning experience and perhaps a higher level of tolerance in regards to differences that may be encountered in our global society. Anticipated attendance is 33 students and faculty. Laura Gomez and Mary Copeland will be chaperoning. Funding source is the Puente general fund account. This item is being resent to board because the date changed to May 6, 2011 from April 1, 2011 as stated per this expense item submitted on the March 17, 2011 board agenda.

CHC

Event: AGS Honor Society 85th Annual State Convention
Date: April 1-3, 2011
Amount: Not to exceed \$2,500.00
Item: Transportation, Registration, Lodging and Meals
This conference will provide information on essay writing, protecting your identity and privacy concerns, interpersonal skills, and leadership building. Expenses to be paid from the Alpha Gamma Sigma Club account.

Event: EOPS/DSPS Advisory Committee Meeting
Date: April 15, 2011
Amount: \$500.00
Item: Refreshments
The EOPS/DSPS Advisory Committee meets annually to assist staff in developing and maintaining effective programs and services. Expenses to be paid from the EOPS categorical fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Retired Assets by Date Range
April 21, 2011

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0027867	3/30/2011	SAN BERNARDINO VALLEY COLLEGE	EZGO TXT 36 VOLT DARK GRAY/TAN SEATS	6/30/2007	\$8,618.13	\$4,578.38

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

Employee: Cheryl Bardowell

Dues: Partnership for Philanthropic Planning & Inland Empire Planned Giving
Roundtable

Amount: \$170.00

This membership will provide quality education programming networking opportunities, advocacy, and tools and guidelines that set a standard of professional excellence for charitable gift planners. Title V grant will fund this expense.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC
DATE: April 21, 2011
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for T.J. Striders Youth Track & Field Club sponsored by Jerry Mason and Mark Wall. Partnership with San Bernardino Valley College to be held on Mondays through Thursdays excluding holidays January 18, 2011 through July 28, 2011.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Student Trustees' Privileges

RECOMMENDATION

It is recommended that the Board of Trustees approve the following privileges for the Student Trustees:

1. The privilege to receive compensation for meeting attendance at a level of \$100 per month.
2. The privilege to make and second motions.
3. The privilege to serve a term commencing on May 15.

OVERVIEW

Per Board Policy 2060, the Board must reconfirm the privileges of Student Trustees on or before May 15. The term of office is one year commencing at the first Board meeting in June and terminating on the last Board meeting in May of each academic year.

ANALYSIS

BOARD IMPERATIVE

- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration to Accept Board Policy 3720 Computer and Network Use Policy for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policy 3720 Computer and Network use for First Reading.

OVERVIEW

At its April 5, 2011 meeting, District Assembly approved Board Policy 3720 computer and network use and requested that this policy be submitted to the Board for first reading. This is a new policy.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

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COMPUTER AND NETWORK USE

The District has the right to monitor any and all aspects of the computer use and telephone voicemail systems, including employee or student email or voicemail, to ensure compliance with this policy and any administrative procedures. The computers, computer accounts, and voicemail accounts given to employees and students are to assist them in the performance of their job duties or their academic studies. Employees and students should not have any expectation of privacy in anything that they create, send, or receive via computer or the telephone. The computer and telecommunication systems belong to the District and are intended for business and academic purposes only.

This Policy applies to all members of the District community using the District Network including faculty, administrators, staff, students, independent contractors, and authorized guests. This Policy covers the use of all District computer equipment and communication systems in computer labs, classrooms, offices, libraries, and the use of the District equipment, servers, systems, and networks from any location.

Computer and telecommunication resources and services include, but are not limited to, the following: host computers, file servers, work stations, stand-alone computers, laptops, software, and internal or external communications networks (Internet, email, mass notification systems, telephones and voicemail systems) that are accessed directly or indirectly from the District's computer facilities.

APPROVED:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Matthew Isaac, Executive Director, Economic Development and Corporate Training Division
DATE: April 21, 2011
SUBJECT: Consideration of Approval of the Economic Development and Corporate Training Division Strategic Plan.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Economic Development and Corporate Training (EDCT) division Strategic Plan.

OVERVIEW

The Executive Director of the Economic Development and Corporate Training division formed a committee of 5 EDCT staff members to develop a strategic plan for the division that would explain and direct the fundamentals of the EDCT.

The Strategic Plan for EDCT is aligned with the mission and goals of the San Bernardino Community College District. The plan commits EDCT as an integral and responsive contributor to the economic vitality and workforce development needs of this region.

ANALYSIS

The Strategic Plan for the Economic Development and Corporate Training Division will optimize the entrepreneurial and innovative organizational capability and maintain its self-supporting status. EDCT will maximize the marketing and outreach efforts to serve the short-term job training and retraining needs of the workforce and employers. Forge partnerships with private and public sector organizations and employers to obtain financial resources to develop and provide affordable services for improving employee job performance.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Economic Development and Corporate Training (EDCT) Division

Strategic Plan 2010 - 2014

**EDCT Strategic Planning Committee
San Bernardino Community College District**

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Preamble

Our new strategic plan refines the mission, vision, and values of the Economic Development and Corporate Training (EDCT) Division. The process of developing EDCT's Strategic Plan has led to the identification of a series of shared initiatives, strategic goals and objectives, and action priorities as the most promising approach for building on current strengths, meeting current and anticipated challenges, and expanding our contributions to the Inland Empire.

EDCT Strategic Plan Development Committee

Members

1. Robert Levesque, Workforce Development Manager, PDC, and Chair of the Strategic Plan Committee
2. Albert Maniaol, Director, Applied Technologies Training, ATTC
3. Evgeniya Lindstrom, Director, Regional Center of Excellence (COE), EDCT
4. Jamail Carter, Assistant Director, Applied Technologies Training, ATTC
5. Mary Bender, Administrative Secretary, EDCT
6. Matthew Isaac, Executive Director, Economic Development and Corporate Training, SBCCD

**Economic Development and Corporate Training
San Bernardino Community College District
Strategic Plan 2010-14**

Mission

The mission of the Economic Development and Corporate Training (EDCT) is to stimulate the economic prosperity of the Inland Empire through workforce development. This mission will be achieved by:

- a. offering customized training solutions that meets the human capital development needs of regional employers;
- b. providing innovative job training to the workforce in emerging technologies and high growth areas to foster economic prosperity in the region;
- c. providing labor market intelligence for California community colleges to respond to workforce training needs; and,
- d. building partnerships to obtain local/state/federal funds necessary for preparing a highly skilled workforce through short-term training.

Vision

To be the leading regional provider of innovative and responsive training solutions that meet the economic and workforce development needs of the Inland Empire.

Value Statement

The EDCT is committed to being an integral and responsive contributor to the economic vitality and workforce development needs of the Inland Empire. We value being proactive in addressing the workforce training needs of businesses by delivering innovative training solutions delivered by qualified, experienced and competent trainers. We believe that our business practices should be based on ethical behavior, serving our customers as they want to be served and respecting diversity in our customers and co-workers.

Strategic Directions

Goal 1.1: Enhance collegial consultation and collaboration through an actively functioning Economic Development Coordinating Committee with representatives from academic senates, management, CSEA, PDC and ATTC.

Goal 2.1: Maximize the marketing and outreach efforts to serve the short-term job training and retraining needs of the workforce and employers in the geographical service areas of the District as partners with San Bernardino Valley College and Crafton Hills College.

Goal 3.1: Forge partnerships with private and public sector organizations and employers to obtain financial resources to develop and provide affordable human capital development services for improving employee job performance and stimulating the economic vitality of this region.

Goal 4.1: Sustain and expand the scope of EDCT's nationally recognized Nanotechnology Technicians training program and provide a steady supply of technical talent to enhance job creation in the region.

Goal 5.1: Continue efforts to build partnership and leverage funding to sustain and widen the focus and scope of EDCT's Green Technology job training programs in alignment with regional industrial growth trends.

Goal 6.1: Seek out economic and workforce development grants in emerging technologies and high growth areas to provide short-term job training for displaced, unemployed, and underemployed workers in our region to supply a skilled workforce.

Goal 7.1: Efficiently provide labor market intelligence and environmental scanning services in strategic areas beneficial to regional community colleges as prioritized by the statewide initiative.

Goal 8.1: Optimize the entrepreneurial and innovative organizational capability of EDCT and maintain its self-supporting status.

Goal 9.1: Ensure that all internal processes and external alliances reflect a sensitivity and respect for diversity.

Overview of Strategic Directions, Goals, and Alignment with EDCT Plans

District Strategic Directions	District Strategic Goals	Aligned EDCT Goals
1. Institutional Effectiveness (Board Imperative I)	1.1 Implement and integrate decision-making, planning, and resource allocation structures and processes that are collaborative, transparent, evidence-based, effective, and efficient.	1.1: Enhance collegial consultation and collaboration through an actively functioning Economic Development Coordinating Committee with representatives from academic senates, management, CSEA, PDC and ATTC.
2. Learning Centered Institution for Student Access, Retention and Success (Board Imperative II)	2.1 Ensure access to and delivery of programs, services, and support that meet the diverse needs of students, prospective students, and the community. 2.2 Improve student retention, success, and persistence across the district. 2.3 Achieve excellence in teaching and learning at all district sites through professional development and a continuous improvement process.	2.1: Maximize the marketing and outreach efforts to serve the short-term job training and retraining needs of the workforce and employers in the geographical service areas of the District as partners with San Bernardino Valley College and Crafton Hills College. 4.1: Sustain and expand the scope of EDCT’s nationally recognized Nanotechnology Technicians training program and provide a steady supply of technical talent to enhance job creation in the region.
3. Resource Management for Efficiency, Effectiveness and Excellence (Board Imperative III)	3.1 Optimize the development, maintenance, and use of resources in accord with applicable plans. 3.2 Provide technology that supports excellence in teaching, learning, and support. 3.3 Effectively manage enrollment across the district through a dynamic balance of identified needs and available resources.	8.1: Optimize the entrepreneurial and innovative organizational capability of EDCT and maintain its self-supporting status.
4. Enhanced and Informed Governance and Leadership (Board Imperative IV)	4.1 Optimize governance structures and processes throughout the district. 4.2 Continuously develop leaders among all groups.	
5. Inclusive Climate	5.1 Value diversity and promote inclusiveness among employees, students, and the community.	9.1: Ensure that all internal processes and external alliances reflect a sensitivity and respect for diversity.
6. Community Collaboration and Value	6.1 Enhance the district’s value and image in the communities. 6.2 Forge partnerships with other academic institutions, governmental agencies, and private industry to support the district’s and colleges’ missions.	3.1: Forge partnerships with private and public sector organizations and employers to obtain financial resources to develop and provide affordable human capital development services for improving employee job performance and

		<p>stimulating the economic vitality of this region.</p> <p>5.1: Continue efforts to build partnership and leverage funding to sustain and widen the focus and scope of EDCT's Green Technology job training programs in alignment with regional industrial growth trends.</p> <p>6.1: Seek out economic and workforce development grants in emerging technologies and high growth areas to provide short-term job training for displaced, unemployed, and underemployed workers in our region to supply a skilled workforce.</p> <p>7.1: Efficiently provide labor market intelligence and environmental scanning services in strategic areas beneficial to regional community colleges as prioritized by the statewide initiative.</p>
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EDCT Strategic Directions, Goals and Objectives

Goal 1.1: Enhance collegial consultation and collaboration through an actively functioning Economic Development Coordinating Committee with representatives from academic senates, management, CSEA, PDC and ATTC.	
Objective	1.1.1: Coordinate periodic meetings of the Economic Development Coordinating Committee and communicate EDCT programs and activities and seek input and support for programs and services.
Activities	Coordinate periodic meetings of the committee Inform and update the committee about the programs and services of the EDCT Seek input and support for economic and workforce development programs and services
Timeline for Objective	2010-11
Point Person for Objective	Executive Director, Economic Development and Corporate Training
Measurement of Progress	Number of committee meetings held Number of programs presented to committee
Goal 2.1: Maximize the marketing and outreach efforts to serve the short-term job training and retraining needs of the workforce and employers in the geographical service areas of the District as partners with San Bernardino Valley College and Crafton Hills College.	
Objective	2.1.1: Market customized training and professional development programs to the community through various outreach efforts, community events, presentations at events and to the businesses
Activities	Develop and publish a EDCT Newsletter Host public events and attract businesses and general public to the PDC and ATTC Participate in community and regional events Make presentations at public events and conferences locally, regionally and statewide Advertise programs through the media Increase media coverage through newspaper, radio, television, and press releases for all programs. Send bulk mailing for target populations
Timeline for Objective	2011-12
Point Persons for Objective	Executive Director, Director of ATT, Manager of Logistics Tech, Workforce Dev Manager, Asst. Director of ATT & Logistics Coordinator
Measurement of Progress	Number of published Newsletters Number of public events held and participated Presentations made at public events Documentation of advertisements, announcements, and press releases Documentation of mailers Number of featured stories in the media

Goal 3.1: Forge partnerships with private and public sector organizations and employers to obtain financial resources to develop and provide affordable human capital development services for improving employee job performance and stimulating the economic vitality of this region.	
Objective	3.1.1: Evaluate economic and workforce development grant opportunities and develop partnerships with private and public sector organizations in the region.
Activities	Meet with partners and assess their training needs, level of interests, and commitment for the grant project. Ascertain any available resources as collateral for applying for the grant. Negotiate and leverage in-kind contributions.
Timeline for Objective	2011-12
Point Person for Objective	Executive Director, Director of ATT, Workforce Development Manager, Logistics Technology Manager, Manager of CTE Community Collaborative and Director of COE
Measurement of Progress	Number of partnerships developed Number of grants applied

Objective	3.1.2: In collaboration with business and community partners, apply for grants.
Activities	Develop Memorandums of Understanding for partnership with local community organizations. Coordinate meetings with the key stake holders to develop the content of the training programs needed for the grant proposal Identify trained professionals from the partnering industry and specialized faculty and/or professional experts who can assist with the development of the training program content Develop the content in collaboration with the partners
Timeline for Objective	2011-12
Point Person for Objective	Executive Director, Director of ATT, Workforce Development Manager, Logistics Technology Manager, Manager of CTE Community Collaborative and Director of COE
Measurement of Progress	Training programs developed Number of grants applications submitted Grants awarded and the amount Participants recruited Workers trained Employers served

Goal 4.1: Sustain and expand the scope of EDCT's nationally recognized Nanotechnology Technicians training program and provide a steady supply of technical talent to enhance job creation in the region.	
Objective	4.1.1: Search and evaluate economic and workforce development grant opportunities pertaining to Nanotechnology or emerging technologies and apply for grants
Activities	Evaluate viable grant opportunities that would enable us to expand the Nanotechnology Technicians training program. Work with our partners: University of California Bourns College of Engineering (Riverside), Chief Scientist for Nanotechnology from NASA and other business partners to evaluate new grant opportunities. Work with the California Nanotechnology Collaborative Advisory Board to ascertain the scope of programs. Apply for grants
Timeline for Objective	2011-12
Point Person for Objective	Executive Director and Director of ATT
Measurement of Progress	Number of grants applied

Objective	4.1.2: Manage the existing Nanotechnology Technicians training program offered through the NanoCenter and leverage resources to expand the program to fit in with the new growth trends in the nanotechnology industry.
Activities	Leverage resources to continue offering nanotechnology technicians. Obtain new sources of funding to expand the scope of the existing program. Develop new training in partnership with UCR and NASA to address the new trends in the nanotech industry. Submit the newly designed training content to the California Nanotechnology Collaborative Advisory Board for review and approval. Offer the new training along with the existing training to address the need of the industry. Provide a steady supply of technically trained nanotechnology workforce for job creation.
Timeline for Objective	2011-12
Point Person for Objective	Executive Director and Director of ATT
Measurement of Progress	Number of grants applied and received Documentation of training program designed Number of persons trained Number of businesses/companies served

Goal 5.1: Continue efforts to build partnership and leverage funding to sustain and widen the focus and scope of EDCT's Green Technology job training programs in alignment with regional industrial growth trends.	
Objective	5.1.1: Ascertain and evaluate local, statewide and federal economic and workforce development funding opportunities in green technology and apply for grants to train the regional workforce
Activities	Evaluate all emerging funding opportunities for economic and workforce development in the green technology area. Seek out business and community partners for applying for such grant, sub-grantee and contract opportunities. Leverage resources in the community for green workforce training. Apply for green workforce training funds
Timeline for Objective	2010-12
Point Person for Objective	Executive Director, Workforce Development Manager and Director of ATT
Measurement of Progress	Number of grants applied and received

Objective	5.1.2: Obtain grants, sub-grants and contracts for offering green technology workforce training fitting to the regional industrial trends.
Activities	Foster partnerships from the community for seeking green technology grants. In partnership with the industry develop training programs fitting to the regional industrial trends. Apply for grants and contracts In partnership with the County recruit displaced workers Offer green technology training to the workforce
Timeline for Objective	2010-12
Point Person for Objective	Workforce Development Manager, Director of ATT, Director of Center of Excellence and Manager of Logistics Technology
Measurement of Progress	Number of grants applied and received Training programs developed Number of workers trained

Goal 6.1: Seek out economic and workforce development grants in emerging technologies and high growth areas to provide short-term job training for displaced, unemployed, and underemployed workers in our region to supply a skilled workforce.	
Objective	6.1.1: Search and evaluate economic and workforce development grant opportunities in emerging technologies and apply for grants to provide short-term training for incumbent workers and displaced workers
Activities	<p>Review terms and conditions for grants in new and emerging technologies.</p> <p>Seek out potential educational and business partners who can leverage financial and intellectual resources for the project.</p> <p>Negotiate with prospective partners</p> <p>Develop Memorandums of Understanding</p> <p>Identify individuals who have the educational background and industrial experience in assisting us with the development of training content.</p> <p>Develop training programs to be included in the grant application.</p> <p>Develop grant proposals and apply for grants</p>
Timeline for Objective	2010-12
Point Person for Objective	Executive Director, Workforce Development Manager, Director of ATT, Logistics Technology Manager
Measurement of Progress	Grants applied and received

Goal 7.1: Efficiently provide labor market intelligence and environmental scanning services in strategic areas beneficial to regional community colleges as prioritized by the statewide initiative.	
Objective	7.1.1: Identify critical labor market and workforce needs within the service area of the Center of Excellence (COE) and conduct environmental scanning of labor markets and industries to provide labor market information to individual colleges and the region(s).
Activities	<p>Develop partnerships with business and industry associations, economic development organizations, and workforce investment boards to identify the workforce issues and develop the solutions.</p> <p>Identify and select high growth and/or emerging industries and occupations for environmental scanning.</p> <p>Conduct regional, multi-regional, or statewide research on industries or occupations selected. Validate the skill/competency requirements, workforce issues, and workforce needs with key external partners from industry (employers and industry associations) through surveys, focus groups, and/or interviews.</p> <p>Provide technical assistance to regional colleges and other EWD centers in the Inland Empire and San Diego/Imperial regions on the use of scan products.</p> <p>Conduct marketing and branding activities for the initiative, to increase visibility, partnerships, resources leveraged, obtain new clients and increase impact on economic and workforce development.</p> <p>Seek and secure cost recovery research projects to generate income and ensure the sustainability of the Center and the COE Initiative.</p> <p>Maintain all required project activities for the Center of Excellence including Center staffing, meetings, trainings, performance support activities, and coordination efforts.</p> <p>Track the outcomes and maintain reporting and accountability for the project.</p>
Timeline for Objective	2010-12
Point Person for Objective	Director of Center of Excellence and staff
Measurement of Progress	Number of labor market and Environmental Scanning Services report published on demand for the California community colleges

Goal 8.1: Optimize the entrepreneurial and innovative organizational capability of EDCT and maintain its self-supporting status.	
Objective	8.1.1: Generate income through contracts, grants and sub-grantee contracts to support all the operational costs and staff salaries and benefits of EDCT.
Activities	Outreach and receive contracts for customized training Manage existing contracts efficiently Manage existing grants efficiently and leverage resources Obtain new grant to meet the direct and indirect costs of new programs
Timeline for Objective	2010-12
Point Person for Objective	Executive Director and Staff of PDC, ATTC and COE
Measurement of Progress	Income generated to support positions and programs

Goal 9.1: Ensure that all internal processes and external alliances reflect a sensitivity and respect for diversity.	
Objective	9.1.1: Promote a policy of inclusiveness amongst staff and community partners.
Activities	Treat all customers and community partners with respect. Educate staff regarding the special needs of diverse populations. Promote inclusiveness within grant applications as appropriate.
Timeline for Objective	2010-12
Point Person for Objective	Executive Director and Staff of PDC, ATTC and COE
Measurement of Progress	EDCT staff to receive diversity instruction in addition to District mandated training.

Glossary

Term	Definition
ATT	Applied Technologies Training
ATTC	Applied Technology Training Center
California Nanotechnology Collaborative Advisory Board	EDCT Nanotechnology Program Advisory Council chaired by Dr. Meyya Meyyappan, Chief Scientist for Nanotechnology, NASA
COE	Center of Excellence
Collegial Consultation	The process by which the district provides faculty, students, staff, and management the opportunity to participate effectively in district and college governance in accord with Title 5, California Code of Regulations, sections 51023.5, 51023.7, 53200, and 53203. Collegial consultation often involves committees on which the constituency groups are represented.
CSEA	California State Employees Association
CTE	Career Technical Education
District	Generally refers to the district as a whole and all the entities that comprise it: SBVC, CHC, the district office, KVCR, and EDCT/PDC.
EDCT	Economic Development and Corporate Training
Economic Development Coordinating Committee	The Economic Development Coordinating Committee is responsible for “coordinating District support for economic development classes and activities” (AP2225) offered through the Economic Development and Corporate Training (EDCT) Division that now comprises the Professional Development Center (PDC), the Applied Technology Training Center (ATTC), the Regional Center of Excellence (COE) and the Center for the Advancement of Nanotechnology (NanoCenter).
EWD	Economic and Workforce Development
NASA	National Aeronautic and Space Administration
NanoCenter	Center for the Advancement of Nanotechnology
PDC	Professional Development Center
SBCCD	San Bernardino Community College District
UCR	University of California, Riverside

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval for BEC Inc. Claim Settlement

RECOMMENDATION

It is recommended that the Board of Trustees approve a claim resolution from BEC in the amount of \$264,000.00 and authorize payment of the disputed claim for the North Hall Replacement project at San Bernardino Valley College.

OVERVIEW

BEC, the electrical contractor on the North Hall Seismic Replacement Project, submitted a claim for additional man hours, extended general conditions, field overhead, and office overhead costs due to an extended project schedule. The initial claim totaled more than \$383,000.00; however, the Program Manager was able to reduce the claim through negotiations down to \$264,000.00. This amount represents the actual cost of additional labor and is substantiated by Certified Payroll Reports. This negotiated claim settlement total of \$264,000.00 would be the final contract change. BEC has agreed to withdraw their claim if the negotiated settlement is approved by the Board of Trustees.

County Counsel recommends approval of the claim settlement in the amount of \$264,000.00. If this settlement is not approved it could result in the claim not being withdrawn and involve the District in litigation.

ANALYSIS

The effect of this claim resolution will be an addition of \$264,000.00 to the BEC Inc. contract, resulting in a revised contract amount of \$2,479,998.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: BEC, Inc. Amount: \$ 264,000

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Extended project schedule incurred additional expenditures.

Accountability

This change was not part of the original design scope because: Additional cost due to additional man hours, extended general conditions, field overhead, and office overhead costs due to an extended project schedule.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 2,125,000

The current base contract amount with approved amendments equals \$ 2,167,892

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 2,479,998

This change order is subject to the 10% rule. It results in a 12.18 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 312,106
 or 14.40 % of the contract amount.

Signatures

	<u>Signature</u>	<u>Date</u>
Bond Program Manager	Del Benson	<u>03-31-11</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

NH-BC19-C06

CHANGE ORDER

Original Contract Amount: **\$2,125,000.00**
Amount of Previous Contract Amendments: **\$42,892.00**
Amount of Previous Change Orders: **\$48,106.00**

DSA No.:
NH-BC19-CO6

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>1-Apr-11</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 19</u>
To (Contractor):	<u>BEC Inc.</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/1/11 for:
Change Order No. **NH-BC19-C06** Item(s): 6.1

TOTAL COST OF CHANGE ORDER NH-BC19-C06 \$264,000.00

Reason for Change:

Refer to attached Change Order No. NH-BC19-C06 summary dated 4/1/11

Initiator of Change:

Refer to attached Change Order No. NH-BC19-C06 summary dated 1-Apr-11

The original Base Contract Sum was:	<u>\$2,125,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$42,892.00</u>
The revised BASE Contract Sum:	<u>\$2,167,892.00</u>
Net change by previous authorized Change Order(s):	<u>\$48,106.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$2,215,998.00</u>
The contract AMOUNT due to C.O. No. NH-BC19-C06 will be increased by:	<u>\$264,000.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$2,479,998.00</u>

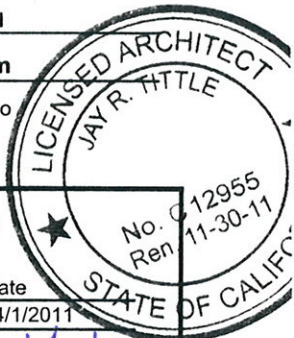
The contract TIME due to C.O. No. **NH-BC19-C06** will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # **NH-BC19-C06** includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>4/1/2011</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>Steve Worley</u>	<u>Jimmy Rios</u>	<u>VP</u>	<u>04/01/11</u>
District:	<u>[Signature]</u>	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>			
Contractor:	<u>[Signature]</u>	<u>Dan Guy</u>			
		<u>Printed Name/Title</u>			

State of California - Division of the State Architect DSA Application No. 04-109147 File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

DSA No.:
NH-BC19-C06

CHANGE ORDER NO.

NH-BC19-C06

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 6.1	Additional cost due to additional man hours, extended general conditions, field overhead, and office overhead costs due to an extended project schedule.					
		K1			\$264,000.00	\$264,000.00
	Subtotal					\$264,000.00
	TOTAL CHANGE ORDER #				NH-BC19-C06	\$264,000.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Constitutional Advance

RECOMMENDATION

It is recommended that the Board of Trustees approve a Constitutional Advance from the County of San Bernardino in the amount of \$10,000,000.

OVERVIEW

In light of budget uncertainty and apportionment deferrals by the State, the District is requesting a Constitutional Advance from the County of San Bernardino's Office of the Auditor/Controller-Recorder in order to meet cash flow projections. The anticipated need is \$10,000,000. This process will replace the TRANS borrowing and is less costly to the District.

ANALYSIS

This action is necessary in order to guarantee the cash flow needed to conduct the ongoing business of the District. By using the Constitutional Advance offered through the County of San Bernardino, we have access to funds at a lower rate than with any other borrowing option open to the District.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This will create the cash flow necessary for conducting District business.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Penny Ongoco, Director, Fiscal Services
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Interfund Borrowing and Adopt Resolution

RECOMMENDATION

It is recommended that the Board of Trustees approve and authorize interfund borrowing between all funds to meet cash flow needs in the fiscal year 2011-2012 and adopt resolution to authorize temporary borrowing between funds.

OVERVIEW

The Board has the authority to approve temporary borrowing between funds for payment of obligations.

ANALYSIS

The uncertainty of the ability of the State to make payments makes the need for cash essential.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Positive for cash flow.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. _____

**RESOLUTION TO AUTHORIZE TEMPORARY BORROWING BETWEEN FUNDS
OF THE SCHOOL DISTRICT**

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that:

1. The Governing Board of the San Bernardino Community College District hereby authorizes, for fiscal year 2011-2012, temporary transfers between the following funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:

All Funds

2. The Governing Board of the San Bernardino Community College District hereby authorizes the Superintendent or his designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

PASSED AND ADOPTED by the Governing Board on _____ 20___, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)

) ss

COUNTY OF SAN BERNARDINO)

I, _____, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

Clerk/Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Award RFP and Approve Contract for Relocation Services for the Chemistry/Science Building at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees award the RFP and approve contract for Graebel Companies Inc. for Relocation Services – Chemistry/Physical Science Building project at San Bernardino Valley College in the amount of \$23,974.00.

OVERVIEW

Proposals for relocation services for the Chemistry/Physical Science building were received and opened on March 17, 2011 in direct accordance with the State of California procurement guidelines. The proposals received were reviewed by Kitchell/BRj/Seville and found they conformed to the RFP requirements.

ANALYSIS

The District received 6 responses to the RFP. The lowest, most responsive three were:

Vendor	Base Bid Cost
Graebel Companies Inc.	\$23,974.00
Serna's Relocation Systems, Inc.	\$24,625.00
Burgess Moving & Storage	\$25,450.00

The lowest, most responsive proposal was received from Graebel Companies Inc. in the amount of \$23,974.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure P.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for American Wrecking, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for American Wrecking Inc. for the North Hall Demolition project at San Bernardino Valley College in the amount of \$354,770.00.

OVERVIEW

The North Hall Demolition was bid as Bid Package No. 02-01-001, Bid Category No. 1. Bids were received and opened on March 9, 2011 in direct accordance with the State of California procurement guidelines. The bids received were reviewed by Kitchell/BRj/Seville and conformed to the bid package requirements.

ANALYSIS

The District received 6 responsive bids. The lowest, most responsive three were:

Vendor	Base Bid Cost
American Wrecking Inc.	\$354,770.00
Interior Demolition	\$449,328.00
Miller Environmental	\$462,000.00

The lowest, most responsive bid was received from American Wrecking Inc. in the amount of \$354,770.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure P.

Kitchell/BRj/Seville

Project Memo

701 S Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 - FAX (909) 889-9952

DATE: April 5, 2011

No – VC 165

TO: Charlie Ng, SBCCD

FROM: Cade McMullin, K/B/S
Diana Johnson, K/B/S

RE: **SBVC – Bid Category No. 1: North Hall Demolition**

DISTRIBUTION:

On March 9, 2011, bids were opened for Bid Category No. 1 – North Hall Demolition project. There were seven bids submitted and evaluated.

A bid evaluation worksheet is attached to this recommendation for the District's review. The recommended bidder is as follows:

Bid No. 02-01-001 Bid Category No. 1 – North Hall Demolition
Prime Contractor: American Wrecking, Inc.
License#/Class: #658192 / C21, B, ASB, A – General Building Contractor and Demo Contractor
Bid Form Irregularity(s): No irregularities noted

Bid Price:

Base Bid: \$ 279,770.00

Allowance #1: \$ 25,000.00

Allowance #2: \$ 50,000.00

Total \$ 354,770.00

K/B/S recommends approval and awarding of Bid Category No. 1 – North Hall Demolition project to American Wrecking, Inc. in the amount of \$354,770.00.

Cc: File – VC 2.23

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT, SAN BERNARDINO VALLEY COLLEGE
NORTH HALL DEMOLITION & ABATEMENT

Bid date: March 9, 2011

CONTRACTOR:	American Wrecking	Interior Demolition	Miller Environmental
DOCUMENT DESCRIPTION			
All bid forms printed in blue ink or typewritten. (Document 00 30 01-1)	Yes	Yes	Yes
Addenda (Acknowledged & dated)	Yes	Yes	Yes
Bid Amounts (Number & Written Matches) (Doc. 00 30 01-2)	Yes	Yes	Yes
Alternate Amounts	N/A	N/A	N/A
Names of Principals, Partners, Owners (Doc. 00 30 01-4)	Yes	Yes	Yes
California Lic. #, Expiration, Name on Lic., Type of Lic. (Doc. 00 30 01-4)	Yes	Yes	Yes
Signature Lines Complete & Signed by Authorized Co. Officer, including Corporate Seal (Doc. 00 30 01-11)	Yes	Yes	Yes
Completed Bid Bond Amount Acknowledged (Doc. 00 30 03-1)	Yes	Yes	Yes
Bid Bond (Attached, 10% Bid amount, Notarized) (Doc. 00 30 03-1)	Yes	Yes	Yes
Check CA Admitted Surety (Doc. 00 30 03-3)	Yes	No	Yes
Designation of Subcontractors (Doc. 00 30 04-2)	Yes	Yes	Yes
Non-Collusion Affidavit (Doc. 00 30 05-1)	Yes	Yes	Yes
References (Doc. 00 30 06-1)	Yes	Yes	Yes
Contractor's Cert. Regarding Worker's Compensation (Doc. 00 30 07-1)	Yes	Yes	Yes
Acknowledgement of Bidding Practices Regarding Indemnity (Doc. 00 30 08-1)	Yes	Yes	Yes
Bidders Acknowledgement of Project Schedule (Doc. 00 30 09-1)	Yes	Yes	Yes
List of Current Projects (Doc. 00 30 10-1)	Yes	Yes	Yes
List of Past Projects (Last 3 Years) (Doc. 00 30 11-1)	Yes	Yes	Yes
Experience & Technical Questionnaire (Doc. 00 30 12-1)	Yes	Yes	Yes
Site Visit Certification (Doc. 00 30 13-1)	Yes	Yes	Yes
Total Bid Amount	\$354,770.00	\$449,328.00	\$462,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Data Relocation project at CHC

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Shanks Electric for Bid Category No. 1, Data Relocation project at Crafton Hills College in the amount of \$527,700.00.

OVERVIEW

The entire scope of the project is covered in one bid package, Bid Category No. 1 for the Data Relocation project. The bids were received and opened on March 31, 2011 in direct accordance with the State of California procurement guidelines. The bid packages were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received 5 bids. The lowest, most responsive three were:

Contractor	Total Bid
Shanks Electric	\$527,700.00
Dalke & Sons	\$538,680.00
Conengr Corp.	\$549,000.00

The lowest, most responsive bid was received from Shanks Electric.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

Budgeted with Measure M funds.

Kitchell/BRj/Seville

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

909.435.4159 – Fax: 909.794-8901

DATE: April 1, 2011 **No - M CHC Data Relo 001**

TO: Bruce Baron
Interim Chancellor
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
PROJECT #: Library Data Relocation
Recommendation to Award Bid Category #1 Contract

SCOPE:

Kitchell/BRj/Seville recommendation to award the CHC Data Relocation bid category #1 (Electrical, mechanical, framing and finish, low voltage and IT infrastructure) to Shanks Electric, Inc.

NARRATIVE:

The CHC Data Relocation project bids were opened on March 31st, 2011 at 1:00 PM. The bids were received and opened in direct accordance with the State of California procurement guidelines and the SBCCD guidelines. Five (5) plan holders submitted bids for bid package #1. The bid packages of the three apparent low bidders were reviewed in detail by Kitchell/BRj/Seville, see attached bid analysis and recommendation letter. Based on our review, the lowest responsible bidder ended up being Shanks Electric, Inc. from Helendale, California with a total bid amount of \$527,000.00

Overall, the CHC Data Relocation project contract recommendations total \$527,000.00 which is well within the original budget for the project.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD award the CHC Data Relocation bid category #1 to Shanks Electric, Inc. in the amount of \$527,700.00.

Attachments: Kitchell/BRj/Seville Data Relocation Bid Category #1 Bid Analysis and Recommendation

Cc: Del Benson; Bruce McDonald – Kitchell/BRj/Seville
File

Bid Proposal Evaluation Form

Bid Date: March 31, 2011

Contract Bid Form / Document Description	Shanks Electric Corporation	Dalke & Sons Construction Inc.	Conengr Corporation
All Bid Forms must be printed in blue ink or typewritten (ITB-1)	YES	YES	YES
Bid Envelopes - Categories submitted separately with Name, Tel. #, Address, CA Lic #, Bid Package # (ITB)	YES	YES	YES
Trade Contractor Proposal Form	YES	YES	YES
Addenda: 1, 2 (Acknowledged & Dated)	YES	YES	YES
Bid Category: Trade Contractor Number Identified	N/A	N/A	N/A
Bid Amounts: Number & Written Matches (ITB-8)	YES	YES	YES
Alternate Amounts: If Applicable, Number & Written Matches (ITB-4)	N/A	N/A	N/A
Names of Principals, Partners, Owners: However applies (CPF)	YES	YES	YES
California Lic.#, Expirations, Name on Lic., Type of Lic. (CPF)	Ca # 791574 Exp: 02/28/13 License type: B, C-10	Ca # 812500 Exp: 02/28/13 License type: B, C-10	Ca # 841204 Exp: 06/30/2012 License type: A, B, C, 36
Signature Lines Complete & Signed by Authorized Co., Officer, incl. Corporate Seal (CPF)	YES	YES	YES
Bid Guarantee Form (CPF)	YES	YES	YES
Bid Bond: Attached, 10% Bid Amount, Notarized (CPF)	YES	YES	YES
Verify CA Admitted Surety on Bid Bond	YES	YES	YES
Designation of Subcontractors: Must incl. Name, City, State, Type of Work: in excess of one-half of one percent of Trade Contractor's total bid (CPF)	YES	YES	YES
Non-Collusion Affidavit: Signed and Notarized by Prime Trade Contractor Bidders (CPF)	YES	YES	YES
References (CPF)	YES	YES	YES
Contractor's Cert. Regarding Worker's Comp.(CPF)	YES	YES	YES
Acknowledgement of Bidding Practices Regarding Indemnity (CPF)	YES	YES	YES
Bidders Acknowledgement of Project Milestone Schedule (CPF)	YES	YES	YES
List of Current Projects: Backlog (CPF)	YES	YES	YES
List of Completed Projects: Last three years (CPF)	YES	YES	YES
Experience and Technical Questionnaire (CPF)	YES	YES	YES
Site Visit Certification (CPF)	YES	YES	YES
Trade Contractor Injury and Illness Prevention Plan	YES	YES	YES
Total Bid Amount (Alternates Included)	\$527,700	\$538,680	\$549,000

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville

DATE: April 21, 2011

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Bond Measure P construction change orders and amendments, as listed below. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College –Learning Resource Center						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Caston Plastering	CO-05	\$1,415,585	\$ 73,941	\$ 5,377	\$ 1,494,903	5.60%
RVH Constructors, Inc.	CO-03	\$ 731,000	\$ 7,543	\$ 1,628	\$ 740,171	1.25%
Western Bay Sheet Metal	CO-05	\$1,349,000	\$ 52,887	\$ 20,289	\$ 1,422,176	5.42%
Total Proposed Changes				\$ 27,294		
Crafton Hills College – CRF						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
American West	CO-02	\$ 604,980	\$ 40,768	\$ -24,158	\$ 621,590	2.75%
ACSS	CO-03	\$ 575,099	\$ 54,109	\$ 3,171	\$ 632,379	9.96%
Champion Electric	CO-04	\$ 749,000	\$ 39,348	\$ 5,927	\$ 794,275	6.04%
E.J. Enterprises	CA-01	\$ 118,055	\$ 2,349	\$ 25,696	\$ 146,100	N/A
Crew, Inc.	CO-02	\$ 732,000	\$ 37,543	\$ 6,058	\$ 775,601	5.96%
J.M. Farnan Company, Inc.	CO-04	\$ 860,000	\$ 81,847	\$ 12,247	\$ 954,094	8.61%
J.Kel Painting	CO-01	\$ 63,020	\$ 0.00	\$ -5,548	\$ 57,472	-8.80%
Total Proposed Changes				\$ 23,393		

San Bernardino Valley College – North Hall						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Bell Roofing	CO-02	\$ 198,000	\$ 13,464	\$ 6,259	\$ 217,723	9.96%
Blazing Industrial	CO-03	\$4,105,282	\$ 41,693	\$ 65,676	\$ 4,212,921	2.62%
Total Proposed Changes				\$ 71,935		
San Bernardino Valley College – Media Building						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
T.V. Magic	CO-02	\$ 2,006,894	\$ 200,510	\$ 0.00	\$ 2,207,404	9.99%
Total Proposed Changes				\$ 0.00		
San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Montgomery Hardware Co.	CO-03	\$ 293,970	\$ 4,078	\$ 2,040	\$ 300,088	2.08%
Total Proposed Changes				\$ 2,040		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction Change Orders and Amendments submitted with this item for Measure P total \$124,662 which is a 0.12% change from the original total contract amount of \$105,027,860.

The overall impact of amendments and change orders increases the Measure P construction contracts by \$6,070,307, resulting in a new overall change order percentage of 5.78%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering and Drywall Amount: \$ 5,377

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Rework to layout & installation of a recessed base reveal in the MPR & Art Gallery; removal & reinstallation of walls in tutoring center.

Accountability

This change was not part of the original design scope because: Contractor impact to another contractor rework to layout & installation of a recessed base reveal; reinstallation of walls in tutoring center for precast panel installation.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,415,585

The current base contract amount with approved amendments equals \$ 1,415,585

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 1,494,903

This change order is subject to the 10% rule. It results in a 0.38 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 79,318

or 5.60 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature	Date
	03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RVH Constructors, Inc. Amount: \$ 1,628

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Operation of Elevator for others.

Accountability

This change was not part of the original design scope because: Provision of requirements to satisfy the state elevator inspector.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 731,000

The current base contract amount with approved amendments equals \$ 731,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 740,171

This change order is subject to the 10% rule. It results in a .22 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 9,171

or 1.25 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 03-31-2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Western Bay Sheet Metal Amount: \$ 20,289

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Addition of light shrouds around exterior RC1 light fixtures; flashing at Gallery deck; change to enclose stud bracing at West and East ends of mechanical screen; added flashing at gallery deck & west entry; added metal panel height and an opening in the metal panel for roof scupper.

Accountability

This change was not part of the original design scope because: Weather barrier needed to be bridged from the exterior sheathing to the light shroud; this change included enclosing stud bracing with exterior sheathing and galvanized flashing; plate metal at the Gallery deck changed to flashing material.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 1,349,000

The current base contract amount with approved amendments equals \$ 1,349,000

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 1,422,176

This change order is subject to the 10% rule. It results in a 1.50 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 73,176
 or 5.42 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
03-31-2011



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: America West Landscaping Amount: \$ -24,158

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- | | | |
|--|---|--|
| <input type="checkbox"/> Unforeseen Conditions | <input type="checkbox"/> Design Omission | <input type="checkbox"/> Design Conflict |
| <input checked="" type="checkbox"/> Campus Recommended | <input type="checkbox"/> Contractor Recommended | <input type="checkbox"/> Agency Required |
| <input type="checkbox"/> Contractor Transfer (no cost to District) | | |

Explanation of Change: Revisions to CRF landscape; weed abatement & site clean-up for Grand Opening; addition of SOD around the weather stations; extension of contract schedule; revisions to the CRF & package 5 landscape & irrigation; addition of quick coupler & isolation valves.

Accountability

This change was not part of the original design scope because: Campus request for reduction in scope in landscaping to CRF; Campus maintenance staff and design team requested that revisions to CRF & Pkg. 5 be made to landscaping & irrigation; possible contract extension due to revisions from Leed; Design team changes.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 604,980

The current base contract amount with approved amendments equals \$ 604,980

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 621,590

This change order is subject to the 10% rule. It results in a -3.99 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 16,610

or 2.75 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	<u>03-31-11</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Anderson Charnesky Structural Steel (ACSS) Amount: \$ 3,171

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Change due to revisions to the shop drawings.

Accountability

This change was not part of the original design scope because: Detailing conflicts from the plans and clashes of the steel work resulted in shop drawing revisions.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 575,099

The current base contract amount with approved amendments equals \$ 575,099

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 632,379

This change order is subject to the 10% rule. It results in a 0.55 % change to the contract.


The cumulative amount of change orders for this contract equals \$ 57,280

or 9.96 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Champion Electric, Inc. Amount: \$ 5,927

Campus: CHC - Crafton Hills College Project: Community Recreation Facility (CRF)

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Additional costs for the following: Tie Exhaust fan to the lighting control panel; supply & install power & control for CP-1; supply and install conduit for the A/V system. Deletion of two (2) vaults. (Credit). Addition of VFD to irrigation controllers; deducated subpanel for the wash rack & additional wiring.

Accountability

This change was not part of the original design scope because: RFI deleted the requirement for one set of vaults, which was a project change; architectural plans omission; additional cost to furnish dedicated 120 volt power to the irrigation controllers due to the addition of VFD; contract documents did not show a dedicated panel

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 749,000

The current base contract amount with approved amendments equals \$ 749,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 794,275

This change order is subject to the 10% rule. It results in a 0.79 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 45,275

or 6.04 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature	Date
	3/31/11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: E.J. Enterprises Amount: \$ 25,696

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Hardware revision; provision & installing a door closer & door louver; additional key blanks; replacement of threshold

Accountability

This change was not part of the original design scope because: Hardware revision for 13 gates to provide self closing and self locking hardware which was omitted on the drawings; agency required door closer & door louver to the elevator control room; campus requested additional key blanks; contractor damaged threshold.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 118,055

The current base contract amount with approved amendments equals \$ 118,055

This request is an amendment and results in a revised contract amount of \$ 143,751

This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a _____ % change to the contract.

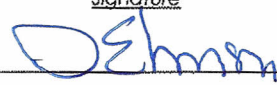
The cumulative amount of change orders for this contract equals \$ 11,784

or 8.20 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Crew, Inc. Amount: \$ 6,058

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Campus Recommended
- Contractor Transfer (no cost to District)
- Design Omission
- Contractor Recommended
- Design Conflict
- Agency Required

Explanation of Change: Additional work to provide temporary fencing; continuance of project fencing.

Accountability

This change was not part of the original design scope because: Project delays due environmental impact report not on time.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 732,000

The current base contract amount with approved amendments equals \$ 732,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 775,601

This change order is subject to the 10% rule. It results in a 0.83 % change to the contract.


The cumulative amount of change orders for this contract equals \$ 43,601

or 5.96 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J.M. Farnan, Company, Inc. Amount: \$ 12,247

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- | | | |
|--|--|---|
| <input type="checkbox"/> Unforeseen Conditions | <input checked="" type="checkbox"/> Design Omission | <input checked="" type="checkbox"/> Design Conflict |
| <input checked="" type="checkbox"/> Campus Recommended | <input checked="" type="checkbox"/> Contractor Recommended | <input checked="" type="checkbox"/> Agency Required |
| <input type="checkbox"/> Contractor Transfer (no cost to District) | | |

Explanation of Change: Provision of shoring of underground pipe trenching; underground plumbing revisions; rerouting of the fire sprinkler line; added storm drain at the northeast corner of tennis courts; added materials and labor for the rerouting of water piping.

Accountability

This change was not part of the original design scope because: Shoring had to be put in place due to unstable soil cause by City of Redlands; dimensional corrections had to be done to public restroom underground plumbing; conflict with utility lines caused rerouting of fire sprinkler; material & labor for storm drain.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 860,000

The current base contract amount with approved amendments equals \$ 878,480

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 954,094

This change order is subject to the 10% rule. It results in a 1.39 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 75,614

or 8.61 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	<u>03-31-11</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J.Kel Painting & Wallcovering Amount: \$ -5,548

Campus: CHC - Crafton Hills College Project: Community Recreation Facility

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change:

Accountability

This change was not part of the original design scope because:

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 63,020

The current base contract amount with approved amendments equals \$ 63,020

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 57,472

This change order is subject to the 10% rule. It results in a -8.80 % change to the contract.

The cumulative amount of change orders for this contract equals \$ -5,548

or -8.80 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date 03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Bell Roofing Amount: \$ 6,259

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

- Amendment (not subject to 10% limitation)
 Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
 Design Omission
 Design Conflict
 Campus Recommended
 Contractor Recommended
 Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Better maintenance and warranty for the roof at North Hall.

Accountability

This change was not part of the original design scope because: Change in detail (from 2x wood blocking to metal posts for roof top duct supports) was requested by the roofing contractor in order for them to furnish the warranty that is required for the documents.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 198,000

The current base contract amount with approved amendments equals \$ 198,000

This request is an amendment and results in a revised contract amount of \$ _____
 This request is a change order and results in a revised contract amount of \$ 217,723

This change order is subject to the 10% rule. It results in a 3.16 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 19,723
 or 9.96 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

<u>Signature</u>	<u>Date</u>
	<u>03-31-11</u>



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Blazing Industrial Amount: \$ 65,676

Campus: San Bernardino Valley College Project: North Hall Replacement Building

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: Welding of rebar around columns; installation of channels at groups of piping penetrations; provision of bent plate closures at stair landing; rework of steel at opening for mechanical ductwork; relocation of window header; mis-alignment of the bent plate (b/c).

Accountability

This change was not part of the original design scope because: Welding of rebar; installation of channels at groups of piping; relocation of window header were needed to meet contract documents requirements.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 4,105,282

The current base contract amount with approved amendments equals \$ 4,105,282

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 4,212,921

This change order is subject to the 10% rule. It results in a 1.60 % change to the contract.

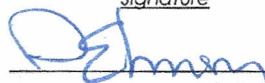
The cumulative amount of change orders for this contract equals \$ 107,639

or 2.62 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: TV Magic, Inc. Amount: \$ 0.00

Campus: San Bernardino Valley College Project: North Hall Media

This change is a(n):

Amendment (not subject to 10% limitation)

Change Order (subject to 10% limitation)

Reason for Change

Unforeseen Conditions

Design Omission

Design Conflict

Campus Recommended

Contractor Recommended

Agency Required

Contractor Transfer (no cost to District)

Explanation of Change: No Cost change order.

Accountability

This change was not part of the original design scope because: Time extension for work in Production Studio, and Audio Control.

THIS IS A NO COST CHANGE

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 7-08-2010 in the amount of \$ 2,006,894

The current base contract amount with approved amendments equals \$ _____

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a 0.00 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 200,510

or 9.99 % of the contract amount.

Signatures

Bond Program Manager

Dei Benson

Dei Benson Signature Date 03-31-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Montgomery Hardware Company Amount: \$ 2,040

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Building

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Leed Certification credit.

Accountability

This change was not part of the original design scope because: Campus request for LEED Certification credit - Construction Air Quality Management.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 293,970

The current base contract amount with approved amendments equals \$ 293,970

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 300,088

This change order is subject to the 10% rule. It results in a 0.69 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 6,118

or 2.08 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date 03-31-11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

9623
Project Number

CO: 05

CHANGE ORDER

Original Contract Amount: \$1,415,585.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$73,941.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Mar-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:10**</u>
To (Contractor):	<u>Caston Plastering and Drywall</u>	Attn:	<u>Greg Malachowski</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/8/11 for
 Change Order No. 05 Item(s): PC's 224 & 225

TOTAL COST OF CHANGE ORDER 05 **\$5,377.00**

Reason for Change:

Refer to attached Change Order No. 05 summary dated 03/08/11

Initiator of Change:

Refer to attached Change Order No. 05 summary dated 03/08/11

The original Base Contract Sum was:	<u>\$1,415,585.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$1,415,585.00</u>
Net change by previous authorized Change Order(s):	<u>\$73,941.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$1,489,526.00</u>
The contract AMOUNT due to C.O. No. <u>05</u> will be increased by:	<u>\$5,377.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$1,494,903.00</u>
The contract TIME due to C.O. No. <u>05</u> will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # <u>05</u> includes Item Number(s):	<u>PC's 224 & 225</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>JUAN J. SARTANA</u>	<u>3/10/11</u>
Constr. Mgr.:		<u>C. VIOGA</u>	<u>3-14-11</u>
District:			
Contractor:		<u>GREG MALACHOWSKI</u>	<u>3/14/11</u>
		Printed Name/Title	

Contract CLRC01:010 Caston plastering and drywall

CHANGE ORDER NO. 05

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC224	Change includes the rework to layout and install a recessed base reveal in the MPR and Art Gallery	K1		\$4,785	\$4,785
PC225	Change includes the removal and reinstallation of walls in tutoring center for precast panel installation	K1		\$592	\$592
	Subtotal				\$5,377
	TOTAL CHANGE ORDER # 05				\$5,377

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$731,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$7,543.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Mar-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:15**</u>
To (Contractor):	<u>RVH Constructors, Inc.</u>	Attn:	<u>Rick Van Hensbergen</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/8/11 for
Change Order No. 03 Item(s): PC 220

TOTAL COST OF CHANGE ORDER 03 \$1,628.00

Reason for Change:

Refer to attached Change Order No. 03 summary dated 03/08/11

Initiator of Change:

Refer to attached Change Order No. 03 summary dated 03/08/11

The original Base Contract Sum was: \$731,000.00

Net change by previous authorized Contract Amendment (s): \$0.00

The revised BASE Contract Sum: \$731,000.00

Net change by previous authorized Change Order(s): \$7,543.00

The Contract Sum including previous authorized Change Orders: \$738,543.00

The contract AMOUNT due to C.O. No. 03 will be increased by: \$1,628.00

The revised Contract Amount, including this Change Order is, therefore: \$740,171.00

The contract TIME due to C.O. No. 03 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore: unchanged

SBCCD Change Order # 03 includes Item Number(s): PC 220

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>JUAN J. SANTANA</u>	Date	<u>3/30/11</u>
Constr. Mgr.:	<u>[Signature]</u>	Name (printed)	<u>C. VIOLA</u>	Date	<u>3/30/11</u>
Contractor:	<u>[Signature]</u>	Name (printed)	<u>RICK VAN HENSBERGEN</u>	Date	<u>3/30/11</u>

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2

Approved _____ per Principal Structural Engineer: _____

Contract CLRC01:15 RVH Constructors, Inc.

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC220	Operation of Elevator for others to provide requirements to satisfy the state elevator inspector	J5		\$1,628	\$1,628
	Subtotal				\$1,628
	TOTAL CHANGE ORDER # 03				\$1,628

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 05

CHANGE ORDER

Original Contract Amount: \$1,349,000.00 ✓
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$52,887.00 ✓

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>08-Mar-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:06**</u>
To (Contractor):	<u>Western Bay Sheet Metal</u>	Attn:	<u>Roy Lozano</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: N/A

Description of Work:
Refer to attached Change Order summary dated 3/8/11 for
Change Order No. **05** ✓ Item(s): PC 096, 143, 221, 222, 223
TOTAL COST OF CHANGE ORDER 05 \$20,289.00 ✓
Reason for Change:
Refer to attached Change Order No. 05 summary dated 03/08/11
Initiator of Change:
Refer to attached Change Order No. 05 summary dated 03/08/11

The original Base Contract Sum was:	\$1,349,000.00	✓
Net change by previous authorized Contract Amendment (s):	\$0.00	
The revised BASE Contract Sum:	\$1,349,000.00	✓
Net change by previous authorized Change Order(s):	\$52,887.00	✓
The Contract Sum including previous authorized Change Orders:	\$1,401,887.00	✓
The contract AMOUNT due to C.O. No. 05 will be increased by:	\$20,289.00	✓
The revised Contract Amount, including this Change Order is, therefore:	\$1,422,176.00	✓
The contract TIME due to C.O. No. 05 will be unchanged by: <u>0</u> calendar days.		
The revised Contract Completion Date, including this Change Order is, therefore	unchanged	
SBCCD Change Order # 05 includes Item Number(s):	PC 096, 143, 221, 222, 223	✓

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>JUAN J. SANTANA</u>	Date	<u>3/10/11</u>
Constr. Mgr.:	<u>[Signature]</u>		<u>CJ VIOLA</u>		<u>3-14-11</u>
District:	<u>[Signature]</u>				
Contractor:	<u>[Signature]</u>	Printed Name/Title	<u>ROY LOZANO / VICE PRESIDENT</u>	Date	<u>3/15/11</u>

Contract CLRC01:06 Western Bay Sheet Metal

CHANGE ORDER NO. 05

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC096	Change includes added light shrouds around exterior RC1 light fixtures so that weather barrier can be bridged from the exterior sheathing to the light shroud ✓	G3		\$7,928	\$7,928 ✓
PC143	Change Includes enclosing stud bracing at West and East ends of mechanical screen with exterior sheathing and galvanized flashing ✓	G3		\$5,470	\$5,470 ✓
PC221	Change includes flashing at Gallery deck to change from plate metal to flashing material ✓	G2		\$2,986	\$2,986 ✓
PC222	Change includes added flashing at the gallery deck and west entry to conceal the bluskin weather barrier ✓	G3		\$2,232	\$2,232 ✓
PC223	Change includes adding metal panel height and an opening in the metal panel for the roof scupper for ✓	G3		\$1,673	\$1,673 ✓
Subtotal					\$20,289 ✓
TOTAL CHANGE ORDER # 05					\$20,289 ✓

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

6623
Project Number

CO:02

CHANGE ORDER

Original Contract Amount: \$604,980.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$40,768.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>14-Feb-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:16</u>
To (Contractor):	<u>America West Landscape</u>	Attn:	<u>Roy Anthony</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	Refer to attachments	Reference RFP No.:	N/A
Description of Work:			
Refer to attached Change Order summary dated 2/14/11 for			
Change Order No.	CO:02	Item(s):	PC's 68, 70-74
TOTAL COST OF CHANGE ORDER	CO:02		(\$24,158.00)
Reason for Change:			
Refer to attached Change Order No.	CO:02	summary dated	02/14/11
Initiator of Change:			
Refer to attached Change Order No.	CO:02	summary dated	02/14/11
The original Base Contract Sum was:			\$604,980.00
Net change by previous authorized Contract Amendment (s):			\$0.00
The revised BASE Contract Sum:			\$604,980.00
Net change by previous authorized Change Order(s):			\$40,768.00
The Contract Sum including previous authorized Change Orders:			\$645,748.00
The contract AMOUNT due to C.O. No.	CO:02	will be decreased by:	(\$24,158.00)
The revised Contract Amount, including this Change Order is, therefore:			\$621,590.00
The contract TIME due to C.O. No.	CO:02	will be unchanged by	0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore			unchanged
SBCCD Change Order #	CO:02	includes Item Number(s):	PC's 68, 70-74

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract line.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.		
Architect:	<u>[Signature]</u>	<u>Geoff Doorn</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>David Ruiz</u>
District:		
Contractor:	<u>[Signature]</u>	<u>Roy Anthony</u>
		<u>2-24-2011</u>
		<u>2-24-11</u>
		<u>02/28/2011</u>
		<u>Printed Name/Title</u>

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CCRF01-16: America West Landscaping, Inc.

CHANGE ORDER NO. 02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Pckg 5	CRF
PC068	Project change includes the addition of quick coupler and isolation valves at the request of the design team	C4		\$6,476	\$ 6,476	\$ 6,476	
PC070	Project change includes cost to extend the contract schedule due to the possible revisions from the LEED	C4		\$3,500	\$ 3,500		\$ 3,500
PC071	Project change includes revisions to the CRF & Package 5 landscape and irrigation at the request of the design team as well as campus maintenance staff	C4		\$26,824	\$ 26,824	\$ 13,412	\$ 13,412
PC072	Project change includes revisions to the CRF landscape, reduction in scope due to Campus Request	C4	(\$65,931)		\$ (65,931)		\$ (65,931)
PC073	Project change includes weed abatement and site clean up for the Grand Opening	C4		\$3,623	\$ 3,623		\$ 3,623
PC074	Project change includes the addition of SOD around the weather stations at the Campus Request	C4		\$1,350	\$ 1,350	\$ 1,350	
Subtotal					(\$24,158)	\$ 21,238	\$ (45,396)
TOTAL CHANGE ORDER # 02					(\$24,158)		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

9623
Project Number

CO:03R1

CHANGE ORDER

Original Contract Amount: \$575,099.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$54,109.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>11-Mar-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:05</u>
To (Contractor):	<u>Anderson Charnesky Structural Steel (ACSS)</u>	Attn:	<u>Kevin Charnesky</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.:	<u>Refer to attachments</u>	Reference RFP No.:	<u>N/A</u>
Description of Work:	<u>Refer to attached Change Order summary dated 3/11/11 for</u>		
	<u>Change Order No. CO:03R1</u>	Item(s):	<u>PC 89</u>
	TOTAL COST OF CHANGE ORDER	CO:03R1	<u>\$3,171.00</u>
Reason for Change:	<u>Refer to attached Change Order No. CO:03R1 summary dated 03/11/11</u>		
Initiator of Change:	<u>Refer to attached Change Order No. CO:03R1 summary dated 03/11/11</u>		
The original Base Contract Sum was:			<u>\$575,099.00</u>
Net change by previous authorized Contract Amendment (s):			<u>\$0.00</u>
The revised BASE Contract Sum:			<u>\$575,099.00</u>
Net change by previous authorized Change Order(s):			<u>\$54,109.00</u>
The Contract Sum including previous authorized Change Orders:			<u>\$629,208.00</u>
The contract AMOUNT due to C.O. No. <u>CO:03R1</u> will be increased by:			<u>\$3,171.00</u>
The revised Contract Amount, including this Change Order is, therefore:			<u>\$632,379.00</u>
The contract TIME due to C.O. No. <u>CO:03R1</u> will be unchanged by: <u>0</u> calendar days.			
The revised Contract Completion Date, including this Change Order is, therefore			<u>unchanged</u>
SBCCD Change Order # <u>CO:03R1</u> includes Item Number(s):			<u>PC 89</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>Geoff Doorn</u>	<u>3-16-2011</u>
Constr. Mgr.:		<u>David Ruiz</u>	<u>3-23-11</u>
District:			
Contractor:		<u>Kevin Charnesky, President</u> <i>Printed Name/Title</i>	<u>03/21/11</u>

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CCRF-05: Bid Category 05 - ACSS, Inc.

CHANGE ORDER #03R1

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC089	Project change includes revisions to the shop drawings as they relate to detailing conflicts from the plans and clashes of the steel work.	G3		\$3,171	\$3,171		3171
Subtotal					\$3,171	\$0	\$3,171

TOTAL CHANGE ORDER #03R1

\$3,171

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C. SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F. BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9823
Project Number

CO:04R1

CHANGE ORDER

Original Contract Amount: \$749,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$39,348.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>14-Feb-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:15</u>
To (Contractor):	<u>Champion Electric, Inc.</u>	Attn:	<u>Kevin Shearer</u>




You are hereby directed to make the following changes in the above reference contract for:

Item No.:	<u>Refer to attachments</u>	Reference RFP No.:	<u>N/A</u>
<u>Description of Work:</u>			
<u>Refer to attached Change Order summary dated 2/14/11 for</u>			
<u>Change Order No.</u>	<u>CO:04R1</u>	<u>Item(s):</u>	<u>PC's 82, 83, 85, 86</u>
<u>TOTAL COST OF CHANGE ORDER</u>	<u>CO:04R1</u>		<u>\$5,927.00</u>
<u>Reason for Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CO:04R1</u>	<u>summary dated</u>	<u>02/14/11</u>
<u>Initiator of Change:</u>			
<u>Refer to attached Change Order No.</u>	<u>CO:04R1</u>	<u>summary dated</u>	<u>02/14/11</u>
<u>The original Base Contract Sum was:</u>			<u>\$749,000.00</u>
<u>Net change by previous authorized Contract Amendment (s):</u>			<u>\$0.00</u>
<u>The revised BASE Contract Sum:</u>			<u>\$749,000.00</u>
<u>Net change by previous authorized Change Order(s):</u>			<u>\$39,348.00</u>
<u>The Contract Sum including previous authorized Change Orders</u>			<u>\$788,348.00</u>
<u>The contract AMOUNT due to C.O. No. <u>CO:04R1</u> will be increased by:</u>			<u>\$5,927.00</u>
<u>The revised Contract Amount, including this Change Order is therefore:</u>			<u>\$794,275.00</u>
<u>The contract TIME due to C.O. No. <u>CO:04R1</u> will be unchanged by: <u>0</u> calendar days</u>			<u>unchanged</u>
<u>The revised Contract Completion Date, including this Change Order is, therefore</u>			<u>unchanged</u>
<u>SBCCD Change Order # <u>CO:04R1</u> includes Item Number(s) <u>PC's 82, 83, 85, 86, 87, 88, 92, 93</u></u>			

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>Geoff Doorn</u>	<u>2-24-2011</u>
Constr Mgr:		<u>David Ruiz</u>	<u>2-24-11</u>
District:			
Contractor:		<u>Kevin Shearer PM-Director</u>	<u>3/1/11</u>

Printed Name/Title

State of California - Division of the State Architect DSA Application No. XX File No. 36-C2
Approved _____ per Principal Structural Engineer

Contract CCRF-15: Bid Category 15 - Champion Electric, Inc.

CHANGE ORDER #04

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC082	Project change includes a credit for the deletion of 1 utility vault in a drainage swale	B3	(\$2,983)		(\$2,983)		(\$2,983)
PC083	Project change includes cost to install conduit for the AV system not shown on the plans	G3		\$900	\$900		\$900
PC085	Project change includes cost to provide power requirements for the control circulation pump not shown on plans	G3		\$870	\$870		\$870
PC086	Project change includes cost to tie in exhaust fan with the lighting control plan at the Campus request	H4		\$500	\$500		\$500
PC087	Project change includes cost to install the swim suit dryers in the locker rooms. These are owner furnished owner installed but were requested to install them for the Campus	H4		\$750	\$750		\$750
PC088	Project change includes adding dedicated power to the irrigation controllers so that the VFD could properly function	C4		\$2,300	\$2,300	\$2,300	
	Project change includes the cost to change the plan specified 15A breaker to a 60A breaker as required by the elevator contractor	G3		\$2,600	\$2,600		\$2,600
PC092	Project change includes cost to add a deducted subpanel for the Wash Rack shown on sheet A0.26 to work per manufactures intent	G3		\$990	\$990	\$990	
PC093							
Subtotal					\$5,927	\$3,290	\$2,637
TOTAL CHANGE ORDER #04					\$5,927		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

RECEIVED MAR 29 2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CA 01

Contract Amendment

Original Contract Amount: \$118,055.00
Amount of Contract Amendments: \$0.00
Amount Previous Change Orders: \$11,784.00
* Note: This is Contract Amendment No. 01 for Contract CCRF01:07

School Name:	Crafton Hills College	Date:	3/24/2011
Project Description:	Community Recreation Facility	Contract No.:	CCRF01:07
To: (Contractor):	EJ Enterprises	Attn:	Joe Picco

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.A. No.: 01 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached C. A. No. 01 index for descriptions of work.

COST OF CONTRACT AMENDMENT \$25,696.00

Reason for Change: Refer to attached Contract Amendment No. 01 index.

Initiator of Change: Refer to attached Contract Amendment No. 01 index.

Drawings associated with C.A. No.	01	are as follows:	Refer to attachments.
The contract AMOUNT due to C.A. No.	01	will be:	increased by \$25,696.00
The contract TIME due to C.A. No.	01	will be:	unchanged by 0 calendar days.
The revised Contract Completion Date, including this C.A. is, therefore:			unchanged
The revised Contract Amount, including this C.A. is, therefore:			\$155,535.00
SBCCD Contract Amendment No. 01 includes Item Number(s):			CA Item 1 & 2

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		DARLEEN PICCO, PRES.	03-30-11
Architect:		GEOFF DOREN	3-28-2011
Inspector:		STEVE PATTON	3-31-2011
Constr. Mgr.:		CJ VIOLA	3-30-11
Prog. Mgr.:		D. BENSON	3.31.11
District:			

Printed Name/Title

State of California - Division of the State Architect DSA Application No. File No.

Approved per Principal Structural Engineer:

Contract CCRF-07: Bid Category 07 - EJ Enterprises

CONTRACT AMENDMENT BID CATEGORY 07 #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
Item 1	Unforeseen Gate modifications (Provide Hollow Metal)	A3		\$24,988	\$24,988		24988
Item 2	Unforeseen Threshold Change	F3		\$708	\$708		708
Subtotal					\$25,696	\$0	\$25,696
TOTAL CONTRACT AMENDMENT #01					\$25,696		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CO:2

CHANGE ORDER

Original Contract Amount: \$732,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$37,543.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>11-Mar-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:02</u>
To (Contractor):	<u>Crew, Inc.</u>	Attn:	<u>Darrin LaLonde</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/11/11 for

Change Order No. CO:2 Item(s): PC # 14 & 18

TOTAL COST OF CHANGE ORDER CO:2 \$ 6,058.00

Reason for Change:

Refer to attached Change Order No. CO:2 summary dated 03/11/11

Initiator of Change:

Refer to attached Change Order No. CO:2 summary dated 03/11/11

The original Base Contract Sum was:	<u>\$732,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$732,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$37,543.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$769,543.00</u>
The contract AMOUNT due to C.O. No. CO:2 will be increased by:	<u>\$6,058.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$775,601.00</u>
The contract TIME due to C.O. No. CO:2 will be unchanged by: _____ calendar days.	<u>unchanged</u>
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # <u>CO:2</u> includes Item Number(s):	<u>PC # 14 & 18</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>[Signature]</u>	<u>Geoff Dooren</u>	<u>3-16-2011</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>David Ruiz</u>	<u>3-23-11</u>
District:	<u>[Signature]</u>	<u>Darrin A. LaLonde</u>	<u>V.P. 3/21/11</u>
Contractor:	<u>[Signature]</u>	<u>Darrin A. LaLonde</u>	<u>V.P. 3/21/11</u>

State of California - Division of the State Architect DSA Application No. _____ File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

Contract CCRF-02: Bid Category 2 - Crew, Inc.

CHANGE ORDER #02

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC 014	Additional work to provide temporary fencing due to project delays.	A4		\$4,345	\$4,345	4345	
PC 018	Additional work to continue providing fencing due to project delays. Final balance.	A4		\$1,713	\$1,713	1713	
					\$0		
	Subtotal				\$6,058	\$6,058	\$0
	TOTAL CHANGE ORDER #02				\$6,058		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CO:04R1

CHANGE ORDER

Original Contract Amount: \$860,000.00
Amount of Previous Contract Amendments: \$18,480.00
Amount of Previous Change Orders: \$63,367.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>09-Mar-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:13</u>
To (Contractor):	<u>J.M. Farnan Company, Inc.</u>	Attn:	<u>Chris Farnan</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/9/11 for
Change Order No. CO:04R1 Item(s): PC 64, 66, 90, 91, 94

TOTAL COST OF CHANGE ORDER CO:04R1 \$12,247.00

Reason for Change:

Refer to attached Change Order No. CO:04R1 summary dated 3/9/11

Initiator of Change:

Refer to attached Change Order No. CO:04R1 summary dated 03/09/11

The original Base Contract Sum was:	\$860,000.00
Net change by previous authorized Contract Amendment (s):	\$18,480.00
The revised BASE Contract Sum:	\$878,480.00
Net change by previous authorized Change Order(s):	\$63,367.00
The Contract Sum including previous authorized Change Orders:	\$941,847.00
The contract AMOUNT due to C.O. No. CO:04R1 will be increased by:	\$12,247.00
The revised Contract Amount, including this Change Order is, therefore:	\$954,094.00
The contract TIME due to C.O. No. CO:04R1 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # CO:04R1 includes Item Number(s):	PC 64, 66, 90, 91, 94

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Geoff Doorn	3-16-2011
Constr. Mgr.:		David Ruiz	3-23-11
District:			
Contractor:		CHRIS FARNAN / PRES. Printed Name/Title	3-21-11

State of California - Division of the State Architect DSA Application No. _____ File No. _____
Approved _____ per Principal Structural Engineer: _____

Contract CCRF-13: Bid Category 13 - JM Farnan Co. Inc.

CHANGE ORDER #04R1

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC064	Provide shoring of underground pipe trenching in Campus drive as a result of City of Redlands leak in water main. This caused the soil to be unstable thus needing shoring.	A1		\$4,268	\$4,268	4268	
PC066	Public restroom underground plumbing revisions due to dimensional corrections in RFI #20.	G2		\$2,418	\$2,418		2418
PC090	This cost includes the reroute of the fire sprinkler line as it conflicts with utility lines for swimming pool equipment	G3		\$1,122	\$1,122		1122
PC091	This cost includes materials and labor for the added storm drain at the northwest corner of the tennis courts	C4		\$1,200	\$1,200	1200	
PC094	This cost includes materials and labor for the added for the rerouting of water piping per RFI #57	D1		\$3,239	\$3,239		3239
Subtotal					\$12,247	\$5,468	\$6,779
TOTAL CHANGE ORDER #04R1					\$12,247		

CODE LEGEND

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CO:01

CHANGE ORDER

Original Contract Amount: \$63,020.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>18-Mar-11</u>
Project Description:	<u>Community Recreation Facility</u>	Contract No.:	<u>CCRF01:09</u>
To (Contractor):	<u>J. Kel Painting and Wallcovering</u>	Attn:	<u>Jim Kelly</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/14/11 for
Change Order No. CO:01 Item(s): PC 69
TOTAL COST OF CHANGE ORDER CO:01 (\$5,548.00)

Reason for Change:

Refer to attached Change Order No. CO:01 summary dated 02/14/11

Initiator of Change:

Refer to attached Change Order No. CO:01 summary dated 02/14/11

The original Base Contract Sum was:	\$63,020.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$63,020.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$63,020.00
The contract AMOUNT due to C.O. No. CO:01 will be decreased by:	(\$5,548.00)
The revised Contract Amount, including this Change Order is, therefore:	\$57,472.00
The contract TIME due to C.O. No. CO:01 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	unchanged
SBCCD Change Order # CO:01 includes Item Number(s):	PC 69

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Geoff Doorn	3-24-2011
Constr. Mgr.:		David Ruiz	3-25-2011
District:		JAMES K KELLY	3-26-2011
Contractor:		JAMES K KELLY PRESIDENT	3-26-2011
		Printed Name/Title	

State of California - Division of the State Architect DSA Application No. File No. 36-C2
Approved per Principal Structural Engineer:

Contract CCRF-06: Bid Category 09 - Jkel

CHANGE ORDER #01

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
PC069	Deduct unused allowance	H4		(\$5,548)	(\$5,548)		(\$5,548)
	Subtotal				(\$5,548)	\$0	(\$5,548)
	TOTAL CHANGE ORDER #01				(\$5,548)		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC7-CO2

CHANGE ORDER

Original Contract Amount: \$198,000.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$13,464.00

DSA No.:
NH-BC7-CO2

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>5-Mar-11</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 7</u>
To (Contractor):	<u>Bell Roof Company</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/5/11 for:
 Change Order No. NH-BC7-CO2 Item(s): 2.1

TOTAL COST OF CHANGE ORDER NH-BC7-CO2 **\$6,259.00**

Reason for Change:

Refer to attached Change Order No. NH-BC7-CO2 summary dated 3/5/11

Initiator of Change:

Refer to attached Change Order No. NH-BC7-CO2 summary dated 5-Mar-11

The original Base Contract Sum was:	<u>\$198,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$198,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$13,464.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$211,464.00</u>
The contract AMOUNT due to C.O. No. <u>NH-BC7-CO2</u> will be increased by:	<u>\$6,259.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$217,723.00</u>
The contract TIME due to C.O. No. <u>NH-BC7-CO2</u> will be unchanged by: <u>0</u> calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>

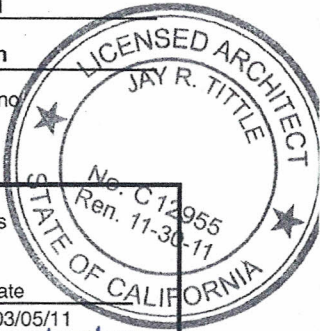
SBCCD Change Order # NH-BC7-CO2 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>03/05/11</u>
Constr. Mgr.:	<u>Jimmy Riordan</u>	Name (printed)	<u>Jimmy Riordan, PROJECT MANAGER</u>	Date	<u>03/03/11</u>
District:	<u>Mr. Charlie Ng</u>	Name (printed)	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	Date	
Contractor:	<u>Robert D. Martin</u>	Name (printed)	<u>Robert D. Martin</u>	Date	<u>3-8-11</u>



DSA No.:
NH-BC7-CO2

CHANGE ORDER NO.

NH-BC7-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
item 2.1						
	The roof details in the documents are in accordance with SMACNA. The change in the detail (from 2x wood blocking to the metal posts for roof top duct supports) was requested by the roofing contractor in order for them to furnish the warranty that is required the documents. Installation will provide better maintenance and warranty for the roof.	G1			\$6,259.00	\$6,259.00
	PC86R1, R2 / PD52, FCD52					
	PC37, RFI201					
	Subtotal					\$6,259.00
	TOTAL CHANGE ORDER #	NH-BC7-CO2				\$6,259.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4
Project Number

NH-BC4-CO3

CHANGE ORDER

DSA No.:
NH-BC4-CO3

Original Contract Amount: \$4,105,282.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$41,963.00

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>4-Mar-11</u>
Project Description:	<u>New North Hall Replacement Building</u>	Contract No.:	<u>Bid Category 4</u>
To (Contractor):	<u>Blazing Industrial Steel</u>	Attn:	<u></u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/4/11 for:
Change Order No. NH-BC4-CO3 Item(s): 3.1 to 3.7

TOTAL COST OF CHANGE ORDER NH-BC4-CO3 \$65,676.00

Reason for Change:

Refer to attached Change Order No. NH-BC4-CO3 summary dated 3/4/11

Initiator of Change:

Refer to attached Change Order No. NH-BC4-CO3 summary dated 4-Mar-11

The original Base Contract Sum was:	<u>\$4,105,282.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$4,105,282.00</u>
Net change by previous authorized Change Order(s):	<u>\$41,963.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$4,147,245.00</u>
The contract AMOUNT due to C.O. No. <u>NH-BC4-CO3</u> will be ^{increase} decreased by:	<u>\$65,676.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$4,212,921.00</u>

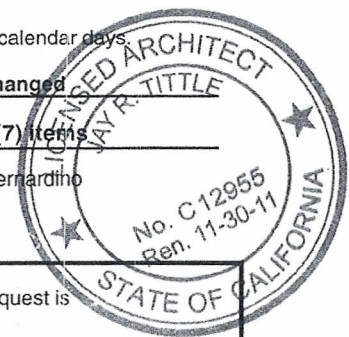
The contract TIME due to C.O. No. NH-BC4-CO3 will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # NH-BC4-CO3 includes Item Number(s): Seven (7) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.



I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
<u>[Signature]</u>	<u>Jay R. Tittle, C-12955</u>	<u>03/04/11</u>
Architect:		
Constr. Mgr.:	<u>JIMMY FLORES, PROJECT MANAGER</u>	<u>03/03/11</u>
District:	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:	<u>Michael Calderon VP</u>	<u>3/2/11</u>
	Printed Name/Title	

CHANGE ORDER NO.

NH-BC4-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Rework of rebar around columns to meet contract document requirements - welding. PC28R2, PD 32, FCD31	F1			\$5,088.00	\$5,088.00
Item 3.2	Additional cost for channels at groups of piping penetrations installed per approved documents and detail 5/S.NH-021 PC49	K1			\$56,756.00	\$56,756.00
Item 3.3	Provide bent plate closures at stair landing per approved drawings and details 7/S.NH-515 and 2/S.NH-022. PC30	G1			\$10,626.00	\$10,626.00
Item 3.4	Rework steel at opening for mechanical ductwork due to coordination error from BC18 (Backcharge) PC71	K1			\$4,121.00	\$4,121.00
Item 3.5	Relocate window header per approved drawings to coordinate with window heights due to coordination error with window supplier.	G1			\$2,996.00	\$2,996.00
Item 3.6	Steel contractor mis-aligned the bent plate which required additional work by the concrete contractor. (Backcharge) PC143R	K1			(\$10,804.00)	(\$10,804.00)
Item 3.7	Steel contractor mis-aligned the bent plate which required additional work by the concrete contractor. (Backcharge) PC144R	K1			(\$3,107.00)	(\$3,107.00)
	Subtotal					\$65,676.00
	TOTAL CHANGE ORDER #					\$65,676.00
					NH-BC4-CO3	

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

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- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

3347A4
Project Number

MC-BC22-CO2

CHANGE ORDER

Original Contract Amount: \$2,006,894.00
Amount of Previous Change Orders: \$200,510.00

School Name:	<u>San Bernardino Valley College</u>	Date:	_____
Project Description:	<u>KVCR Broadcast Systems Relocation Package</u>	Contract No.:	<u>Bid Category 22</u>
To (Contractor):	<u>TV Magic Inc.</u>	Attn:	<u>Larry Ciecalone</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:
Refer to attached Change Order summary dated 3/1/11 for Change Order No. 2 - Item 1

TOTAL COST OF CHANGE ORDER NO. 02 **\$0.00**

Reason for Change:
Refer to attached Change Order No. 2 summary dated 3/1/11

Initiator of Change:
Refer to attached Change Order No. 2 summary dated 3/1/11

Drawings associated with C.O. No. MC-BC22-C02 are as follows: N/A

The contract AMOUNT due to C. O. No. SC 02 will be increased by: \$0

The contract TIME due to Change Order No. SC 02 will be changed by: 68 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore 5/10/2011

The revised Contract Amount, including this change order is, therefore: \$2,207,404.00

SBCCD Change Order No. 02 includes Item Number(s): 1 items

This Change Order is not valid until signed by both the Contractor and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:	<u>N/A</u>		
KVCR Rep.:	<u><i>Larry R. Ciecalone</i></u>	<u>Larry R. Ciecalone</u>	<u>3/11/11</u>
Inspector:	<u>N/A</u>		
District:		<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	
Contractor:	<u><i>[Signature]</i></u>	<u>Gary L. Stigall/CTO</u>	<u>3/11/11</u>

State of California - Division of the State Architect DSA Application No. _____ File No. _____
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. 2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
02-01	Time extension for work in Production Studio, Audio Control	L	1	\$0	\$0	\$0
Subtotal						\$0
TOTAL CHANGE ORDER # 02						\$0

CODE LEGEND

- A SITE COST, UNFORSEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORSEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- L CONTRACT ADMINISTRATIVE ISSUE

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- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC08-CO3

CHANGE ORDER

Original Contract Amount: \$293,970.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$4,078.00

DSA No.:
CS-BC08-CO3

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>9-Mar-11</u>
Project Description:	<u>New Chemistry & Physical Science Building</u>	Contract No.:	<u>Bid Category 8</u>
To (Contractor):	<u>Montgomery Hardware Company</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/9/11 for:
Change Order No. CS-BC08-CO3 Item(s): 3.1

TOTAL COST OF CHANGE ORDER CS-BC08-CO3 \$2,040.00

Reason for Change:

Refer to attached Change Order No. CS-BC08-CO3 summary dated 3/9/11

Initiator of Change:

Refer to attached Change Order No. CS-BC08-CO3 summary dated 9-Mar-11

The original Base Contract Sum was:	<u>\$293,970.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$293,970.00</u>
Net change by previous authorized Change Order(s):	<u>\$4,078.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$298,048.00</u>
The contract AMOUNT due to C.O. No. <u>CS-BC08-CO3</u> will be increased by:	<u>\$2,040.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$300,088.00</u>

The contract TIME due to C.O. No. CS-BC08-CO3 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

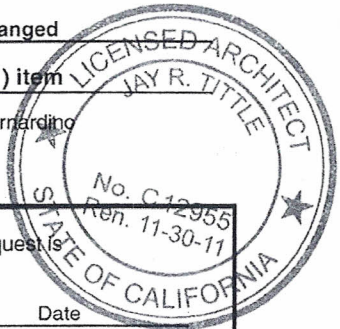
SBCCD Change Order # CS-BC08-CO3 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>Jay R. Tittle, C-12955</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>3/9/2011</u>
Constr. Mgr.:	<u>JIMMY R. WOODAN</u>	Name (printed)	<u>JIMMY R. WOODAN, PROJECT MANAGER</u>	Date	<u>03/15/11</u>
District:	<u>Mr. Charlie Ng</u>	Name (printed)	<u>Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services</u>	Date	
Contractor:	<u>Denise M. Wilson</u>	Name (printed)	<u>Denise M. Wilson, Executive V.P./Corp. Secretary</u>	Date	<u>Pat</u>



CHANGE ORDER NO.

CS-BC08-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Campus request for LEED Certification credit IQ3.1: Construction Air Quality management PD70, PC64	H4			\$2,040.00	\$2,040.00
	Subtotal					\$2,040.00
	TOTAL CHANGE ORDER #				CS-BC08-CO3	\$2,040.00

CODE LEGEND

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- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Change Order over 10% from Prime Painting

RECOMMENDATION

It is recommended that the Board of Trustees approve a change order in the amount of \$16,034 (16.40%) for Prime Painting Contract for the Learning Resource Center at CHC.

OVERVIEW

Prime Painting's total amount of Change Orders that are being submitted are over the 10% threshold. This is due to back charges from others identified as K1 code (Building cost, contractor impact to another contractor) on the Change Order Summary Sheets. The 16.40% is comprised of 8.35% of back charges that were already submitted to The Board and deducted from various contractors and given to Prime Painting to resolve.

ANALYSIS

The effect of these back charges to others that Prime Painting did on benefit of the project will be an addition of \$19,723, with an overall 16.40% change to Prime Painting contract, resulting in a revised contract amount of \$223,492.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Prime Painting Amount: \$ 19,723

Campus: CHC - Crafton Hills College Project: Learning Resource Center

This change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Repainting of rooms; backcharge to others for precast panel connection verifications; repainting of pantry room; repaint areas; repaint wall on lower level; painting of stair #2 wallside trim addition; OT acceleration for opening day.

Accountability

This change was not part of the original design scope because: Architectural paint changes after final paint; investigation of precast panel connection verifications; contractor damages to pantry room walls; patching needed to be done so areas had to be repainted; campus request for different signage; repaint due to roof leaks.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 09-11-08 in the amount of \$ 192,000

The current base contract amount with approved amendments equals \$ 192,000

This request is an amendment and results in a revised contract amount of \$ _____

This request is a change order and results in a revised contract amount of \$ 223,492

This change order is subject to the 10% rule. It results in a 10.27 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 31,492
 or 16.40 % of the contract amount.

Signatures

Bond Program Manager

Del Benson

Signature Date
 03-31-2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$192,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$11,769.00

DSA No.:

School Name:	<u>Crafton Hills College</u>	Date:	<u>10-Mar-11</u>
Project Description:	<u>Learning Resource Center</u>	Contract No.:	<u>CLRC01:13**</u>
To (Contractor):	<u>Prime Painting</u>	Attn:	<u>Peter Adamopoulos</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

**Refer to attached Change Order summary dated 3/10/11 for
Change Order No. 03 Item(s): PC 145, 169, 170, 186, 194, 196, 218, 226**

TOTAL COST OF CHANGE ORDER 03 \$19,723.00

Reason for Change:

Refer to attached Change Order No. 03 summary dated 03/10/11

Initiator of Change:

Refer to attached Change Order No. 03 summary dated 03/10/11

The original Base Contract Sum was:	<u>\$192,000.00</u>
Net change by previous authorized Contract Amendment (s):	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$192,000.00</u>
Net change by previous authorized Change Order(s):	<u>\$11,769.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$203,769.00</u>
The contract AMOUNT due to C.O. No. 03 will be increased by:	<u>\$19,723.00</u>
The revised Contract Amount, including this Change Order is, therefore:	<u>\$223,492.00</u>
The contract TIME due to C.O. No. 03 will be unchanged by: 0 calendar days.	
The revised Contract Completion Date, including this Change Order is, therefore	<u>unchanged</u>
SBCCD Change Order # 03 includes Item Number(s):	<u>PC 145,169,170,186,194,196,218,226</u>

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		JUAN J. SANTANA	3/23/11
Constr. Mgr.:		CTVIOLA	3/24/11
District:			
Contractor:		Bobby TSANGARIS Printed Name/Title	TREASURER/CFO 3/23/11

Contract CLRC01:13 Prime Painting Contractors, Inc.

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC145	Repainting of rooms due to Architect paint changes after final paint	G3		\$5,300	\$5,300
PC169	Backcharge to others for precast panel connection verifications, charge is to repaint walls due to this investigation	K1		\$1,814	\$1,814
PC170	Repainting of pantry room due to contractor damage	K1		\$943	\$943
PC186	Cost to repaint areas due to patching by others	K1		\$8,725	\$8,725
PC194	Cost includes work to repaint wall on lower level where Campus requested sign to read other than what plan showed	H4		\$224	\$224
PC196	Cost includes painting of the stair #2 wallside trim added to cover the gap from stair treads to wall.	G3		\$499	\$499
PC218	Cost to repaint areas casued by roof leaks	K1		\$550	\$550
PC226	Change includes OT acceleration for opening day	K1		\$1,668	\$1,668
Subtotal					\$19,723
TOTAL CHANGE ORDER # 03					\$19,723

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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March 21, 2010

Mr. Del Benson
Kitchell/BRj/Seville
114 S. Del Rosa Avenue
San Bernardino, CA 92408-0108

Reference: **Crafton Hills College
Learning Resource Center**

Subject: **Prime Painting Change Order Amount Over 10%**

Dear Del,

As you know Prime Painting's total amount of Change Orders that are being submitted to the April Board date will be over 10%. This is due to back charges from others identified as a K1 code on the Change Order Summary sheets. As of Change Order No.03 for April there is **\$16,034** in backcharges to others out of the **\$31,492** submitted to date. Using the total amount of \$31,492 the percentage of the change orders equates to 16.4%. However, there is only **\$15,458** in Change Orders that are adding value to the contract amount which increase the amount the District pays by 8.05%.

In summary the bottom line is only increased by **8.05%**. The remaining 8.35% in back charges are not paid by the District as these were previously back charged and deducted from the corresponding contractor's Contract amounts. The intent of these changes coded K1 is to recover these cost for the painting contractor for work they performed due to trade damage per the District's Code Legend.

As such it is Tilden-Coil's recommendation to approve and process these changes as the District does not incur the cost, nor does the actual percentage increase by 10%.

Sincerely,
Tilden-Coil Constructors, Inc.

CJ Viola
Project Engineer

CC: Matt Breyer (TCC)
Bruce McDonald (K/B/S)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Amendment 001 to the Snipes-Dye Associates Agreement of Consultant Services Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Snipes-Dye Associates Agreement of Consultant Services contract at San Bernardino Valley College in the amount of \$43,000.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for additional services tasked of Snipes-Dye Associates to evaluate the requirements of the District's Sewer System Management Program (SSMP) in which Snipes-Dye, a Civil Engineer, will certify that Valley Campus has adequate capacity to convey flows for both existing and proposed sanitary sewer systems.

ANALYSIS

The effect of this amendment will be an addition of \$43,000.00 to the Snipes-Dye Associates contract, resulting in a revised contract amount of \$130,000.00. There is no change to the contract schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure M.

KITCHELL/BRj/SEVILLE

Project Memo

701 S Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 - FAX (909) 889-9952

DATE: March 31, 2011
TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

Measure M - SBCCD 006

FROM: Michael Vollebregt
Project Manager
Kitchell/BRj/Seville

RE: Sanitary Sewer system Evaluation, San Bernardino Valley College

DISTRIBUTION: Diana Johnson
Dave Schiermeyer
Ron Reyes

SCOPE:

Civil Engineer certification of existing and proposed sewer systems.


NARRATIVE:

Evaluate the current and proposed sanitary sewer system at Valley College. The intent of this evaluation is to meet or exceed the requirements of the District's Sewer Management Program (SSMP) in which Snipes-Dye, a Civil engineer, will certify that Valley Campus has adequate capacity to convey flows for both existing and proposed sanitary sewer systems.

RECOMMENDATION:

Kitchell/BRj/Seville recommended this proposal to meet state regulations per Steven Lohr, District Consultant.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 Del Benson, Program Manager
--	---

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 Charlie Ng, Vice Chancellor of Fiscal Services
--	--

Cc: File

CONSULTANT CONTRACT AMENDMENT to AGREEMENT OF PROFESSIONAL SERVICES CONTRACT: 001

DATE: 03/31/11

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Snipes-Dye Associates
8348 Center Drive, Suite G
La Mesa, CA 91942

Narrative:

Evaluate the current and proposed sanitary sewer system at Valley College. The intent of this evaluation is to meet or exceed the requirements of the District's Sewer System Management Program (SSMP) in which Snipes-Dye, a Civil Engineer, will certify that Valley Campus has adequate capacity to convey flows for both existing and proposed sanitary sewer systems.

Attachments:

Snipes-Dye proposal dated March 29, 2011

Costs:

\$43,000.00 – 42-37-31-5230-0000-6210.59-7100

The original Agreement for Professional Services Contract Sum	\$ 87,000.00
Net change by previous Amendments	\$0.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$ 87,000.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$ 43,000.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$130,000.00

By signing this Amendment the SBCCD authorizes Snipes-Dye Associates to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Snipes-Dye Associates contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
Snipes-Dye Associates

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: *Robert L. Bull* By: *D. Ethman*

DATE: 3-29-11

DATE: 4.4.11

By: _____

DATE:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval of Amendment 010 to the Steinberg Architects
Community Recreation Facility Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 010 to Steinberg Architects Community Recreation Facility Building (CRF) contract at CHC in the amount of -\$33,583.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for a deduction to Steinberg Architects and is associated with the CRF exterior gate revisions. The CRF exterior gates needed to be redesigned due to the requirement that they not exceed an allowable push/pull pressure limit of 5 pounds.

ANALYSIS

The effect of this amendment will be a deduction of \$33,583.00 to the Steinberg Architects contract, resulting in a revised amount of \$1,638,853.00. There is no change to the contract schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.

STEINBERG ARCHITECTS CRF CONTRACT AMENDMENT: 010

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Steinberg Architects (SA)
523 West 6th Street Suite 245
Los Angeles, CA 90014

Brief Description:

This contract amendment is a back charge to Steinberg Architects and is associated with the CRF exterior gate revisions. The CRF exterior gates needed to be redesigned due to the requirement of the exterior gates not exceeding an allowable push/pull pressure limit of 5 pounds. Sign-off and DSA approval of the CRF project/building would not be achieved if the gates weren't redesigned. EJ Enterprises and RVH Constructors were the contractors that performed the work and are being paid via the approval and payment of both their contract amendment #1's. That cost is being offset by this back charge to Steinberg Architects and will be presented to the SBCCD board at the same time.

Attachments:

- EJ Enterprises Contract Amendment #1 (3 pages)
- RVH Constructors Contract Amendment #1 (3 pages)

Costs:

- \$33,583.00 = Total amount of this Amendment

The original Contract Sum	\$1,131,900.00
Net change by previous Amendments	\$540,536.00
The Contract Sum prior to this Amendment	\$1,672,436.00
The Contract Sum will be decreased by this Amendment	-\$33,583.00
The new Contract Sum including this Amendment	\$1,638,853.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Steinberg Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects contract with SBCCD.

This Contract Amendment is intended to resolve and release any and all claims or demands against the Architect and its consultants by the College or its contractors for the Exterior Gate Revisions as well as any and all costs and schedule issues associated with the project as of April 4, 2011.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

ARCHITECT
Steinberg Architects

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE:

DATE: 4.5.11

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Reduce Retention to 5% for
Anderson Charnesky Structural Steel, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 5% for the Anderson Charnesky Structural Steel, Inc. Chemistry Building contract at SBVC.

OVERVIEW

Anderson Charnesky Structural Steel, Inc. is requesting a reduction of the retention on their contract from 10% to 5%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANALYSIS

The Anderson Charnesky Structural Steel, Inc. contract work is in the 95% completion range and 5% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

This board action will not impact the budget.

Kitchell/BRj/Seville

701 S Mount Vernon, San Bernardino, CA 92410

Project Memo

Phone (909) 693-3160 - FAX (909) 889-9952

DATE: 3/17/11

No – VC 161

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services, SBCCD

FROM: Cade McMullin
Project Manager, Kitchell/BRj/Seville

RE: **SBVC Chemistry/Physical Science Building**
Recommendation to approve Anderson Charnesky Structural Steel, Inc. retention
reduction to 5%

Scope:

SBCCD's approval to reduce Anderson Charnesky Structural Steel, Inc. (ACSS) retention to 5%


Narrative:

ACSS is requesting a reduction of their retention to 5%. Tilden-Coil Constructors has recommended allowing for the retention for ACSS (Chemistry/Physical Science Bid Category 4) to be reduced to 5%.

In compliance with California Contract Public Code section 9203, the Owner is allowed to reduce the retention amount to 5% after the Contractor has successfully completed 50% of the contracted work. The work is substantially complete, has been inspected and final punch listed.

Recommendation:

Kitchell/BRj/Seville recommends SBCCD approve reduction of retention to 5% for Anderson Charnesky Structural Steel, Inc. for Bid Category 4 – Structural Steel on the Chemistry/Physical Science Building project at San Bernardino Valley College. The board package will be prepared by Kitchell/BRj/Seville to be submitted on the April 2011 board agenda for SBCCD Board of Trustees approval.

- | | |
|--|--|
| <input checked="" type="radio"/> I concur with this recommendation |  |
| <input type="radio"/> I do not concur with this recommendation | Del Benson, Program Manager |

- | | |
|--|--|
| <input checked="" type="radio"/> I concur with this recommendation |  |
| <input type="radio"/> I do not concur with this recommendation | Charlie Ng, Interim Vice Chancellor, Fiscal Services |

Attachments: Tilden-Coil Constructors retention reduction letter dated March 15, 2011

Cc: Diana Johnson; Sheila Nelson (Kitchell/BRj/Seville)
File



Tuesday, March 15, 2011

KITCHELL/BRJ/SEVILLE

MAR 14 2011

Cade McMullin
Kitchell/BRJ
701 South Mount Vernon Ave.
San Bernardino, CA 92410

PROJ: Chemistry and Physical Science Building

RE: Retention Reduction – Bid Category 04 – Anderson Charnesky Structural Steel, Inc.

Dear Cade,

Please allow this letter to serve as our recommendation to allow the retention for Anderson Charnesky Structural Steel, Inc. (Chemistry Physical Science Bid Category 4) to be reduced to 5%. California Public Contract Code section 9203 allows the Owner to reduce the retention amount to 5% after the Contractor has successfully complete 50% of the contracted work. The Contractor has completed well over 50% of the contracted work with less than 1% of their contracted work and Punchlist yet to be completed.

Attached is a copy of the Consent of Surety from ACSS' surety company allowing this reduction in the retention amount.

I have been informed that this will require board approval. As such I am requesting that this be included in the board's agenda for the April 2011 meeting. Please confirm that this will occur.

Sincerely,

Tilden-Coil Constructors, Inc.

A handwritten signature in blue ink, appearing to read "Jimmy Riordan", is written over a horizontal line.

Jimmy Riordan
Project Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Reduce Retention to 5% for
Couts Heating and Cooling

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 5% for the Coutts Heating and Cooling, Learning Resource Center contract at CHC.

OVERVIEW

Couts Heating and Cooling is requesting a reduction of the retention on their contract from 10% to 5%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANAYLYSIS

Couts Heating and Cooling contract work is in the 95% completion range and 5% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board action will not impact the budget.

DATE: 03/04/11

No - CHC LRC 037

TO: Charlie Ng, SBCCD

FROM: Bruce McDonald, K/BRj *Bem*

RE: **Crafton Hills College (CHC): LRC**
Recommendation from Tilden Coil to reduce Bid Category 18-Couts heating and Cooling retention to 5% 230,

DISTRIBUTION: Del Benson - K/BRj
Sheila Nelson - K/BRj

SCOPE:


SBCCD's approval to reduce Couts Heating and Cooling retention to 5% as recommended by Tilden Coil

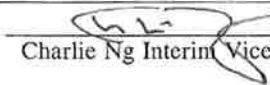
NARRATIVE:

Per California Public Contract code section 9203 allows the owner to reduce retention amount to 5% after the contractor has successfully complete 50% of the contract work. Couts has completed well over 50% of the contracted work with less than 5% of outstanding contract work yet to be completed.

RECOMMENDATION:

K/BRj and Tilden Coil recommends the District approve Couts Heating and Cooling retention reduction to 5%.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 _____ Del Benson, Program Manager
--	--

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation Services	 _____ Charlie Ng Interim Vice Chancellor of Fiscal
--	---

Cc: File



Friday, February 18, 2011

Bruce McDonald
Kitchell/BRJ
17711 Sand Canyon Road
Yucaipa, CA 92399

PROJ: CHC (7) Learning Resource Center - 27003

RE: Retention Reduction – Bid Category 18 – Couts Heating and Cooling

Dear Bruce,

Please allow this letter to serve as our recommendation to allow the retention for Couts Heating and Cooling (Learning Resource Center BC 18) to be reduced to 5%. California Public Contract code section 9203 allows the owner to reduce the retention amount to 5% after the contractor has successfully completed 50% of the contracted work. The contractor has completed well over 50% of the contracted work with less than 5% of their contracted work and punchlist yet to be completed.

Attached is a copy of the Consent of Surety from Couts Heating and Cooling surety company allowing this reduction in the retention amount.

I have been informed that this will require board approval. As such I am requesting that this be included in the board's agenda for the next meeting. Please confirm that this will occur.

Sincerely,

Tilden-Coil Constructors, Inc.

Matt Breyer (signature) 

Matt Breyer
Senior Project Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Reduce Retention to 5% for
Inland Building Construction Company

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 5% for Inland Building Construction Co., Inc. Learning Resource Center contract at CHC.

OVERVIEW

Inland Building Construction Co. Inc. is requesting a reduction of the retention on their contract from 10% to 5%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANALYSIS

Inland Building Construction Co., Inc. contract work is in the 95% completion range and 5% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board action will not impact the budget.

DATE: 03/04/11

No - CHC LRC 038

TO: Charlie Ng, SBCCD

FROM: Bruce McDonald, K/BRj *bcm*RE: **Crafton Hills College (CHC): LRC
Recommendation from Tilden Coil to reduce Bid Category 21-Inland Building
Construction Co., Inc. retention to 5% 230,**DISTRIBUTION: Del Benson - K/BRj
Sheila Nelson - K/BRj**SCOPE:**

SBCCD's approval to reduce Inland Building Construction Co., Inc. retention to 5% as recommended by Tilden Coil


NARRATIVE:

Per California Public Contract code section 9203 allows the owner to reduce retention amount to 5% after the contractor has successfully complete 50% of the contract work. Coutts has completed well over 50% of the contracted work with less than 5% of outstanding contract work yet to be completed.

RECOMMENDATION:

K/BRj and Tilden Coil recommends the District approve Inland Building Construction Co., Inc. retention reduction to 5%.

- I concur with this recommendation
 I do not concur with this recommendation



 Del Benson, Program Manager

- I concur with this recommendation
 I do not concur with this recommendation
 Services



 Charlie Ng Interim Vice Chancellor of Fiscal

Cc: File



Friday, February 18, 2011

Bruce McDonald
Kitchell/BRJ
17711 Sand Canyon Road
Yucaipa, CA 92399

PROJ: CHC (7) Learning Resource Center - 27003

RE: Retention Reduction – Bid Category 21 – Inland Building Construction Co., Inc.

Dear Bruce,

Please allow this letter to serve as our recommendation to allow the retention for Inland Building Construction Co., Inc. (Learning Resource Center BC 21) to be reduced to 5%. California Public Contract code section 9203 allows the owner to reduce the retention amount to 5% after the contractor has successfully completed 50% of the contracted work. The contractor has completed well over 50% of the contracted work with less than 5% of their contracted work and punchlist yet to be completed.

Attached is a copy of the Consent of Surety from Inland Building Construction Co., Inc. surety company allowing this reduction in the retention amount.

I have been informed that this will require board approval. As such I am requesting that this be included in the board's agenda for the next meeting. Please confirm that this will occur.

Sincerely,

Tilden-Coil Constructors, Inc.

Matt Breyer 

Matt Breyer
Senior Project Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Consideration of Approval to Reduce Retention to 6.29% for Precision Concrete

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 6.29% for Precision Concrete Learning Resource Center contract at CHC.

OVERVIEW

Precision Concrete is requesting a reduction of the retention on their contract from 10% to 6.29%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANALYSIS

The Precision Concrete work is in the 93% completion range and 6.29% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board action will not impact the budget.



Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Phone (909) 435-4155 - FAX (909) 389-7940

DATE: 03/09/11

No - CHC LRC 038

TO: Charlie Ng, SBCCD

FROM: Bruce McDonald, K/BRj *BCM*

RE: **Crafton Hills College (CHC): LRC**
Recommendation from Tilden Coil to reduce Bid Category 02-Precision Concrete Retention to 5% 230,

DISTRIBUTION: Del Benson - K/BRj
Sheila Nelson - K/BRj

SCOPE:

SBCCD's approval to reduce Precision Concrete to 6.29% as recommended by Tilden Coil

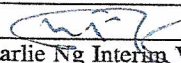
NARRATIVE:

Per California Public Contract code section 9203 allows the owner to reduce retention amount to 5% after the contractor has successfully complete 50% of the contract work. Precision Concretes has completed well over 50% of the contracted work with less than 5% of outstanding contract work yet to be completed.

RECOMMENDATION:

K/BRj and Tilden Coil recommends the District approve Precision Concrete retention reduction to 6.29%.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 _____ Del Benson, Program Manager
--	--

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation Services	 _____ Charlie Ng Interim Vice Chancellor of Fiscal
--	---

Cc: File



Thursday, December 23, 2010

Bruce McDonald
Kitchell/BRJ
17711 Sand Canyon Road
Yucaipa, CA 92399

PROJ: CHC (7) Learning Resource Center - 27003

RE: Retention Reduction – Bid Category 02 – Precision Concrete

Dear Bruce,

Please allow this letter to serve as our recommendation to allow the retention for Precision Concrete (LRC Bid Category (02) to be reduced to 6.29%. California Public Contract code section 9203 allows the owner to reduce the retention amount to 6.29% after the contractor has successfully completed 50% of the contracted work. The contractor has completed well over 50% of the contracted work with less than 6.29% of their contracted work and punchlist yet to be completed.

Attached is a copy of the Consent of Surety from Precision Concrete surety company allowing this reduction in the retention amount.

I have been informed that this will require board approval. As such I am requesting that this be included in the board's agenda for the next meeting. Please confirm that this will occur.

Sincerely,

Tilden-Coil Constructors, Inc.

Matt Breyer 

Matt Breyer
Senior Project Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Consideration of Approval of the 2011-2012 Legislative Priorities .

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2011-2012 Legislative Priorities

OVERVIEW

The District supports legislation and other efforts to identify and address issues related to adequately fund California Community Colleges, increasing access, promoting student success and improving completion rates.

ANALYSIS

SBCCD is committed to supporting legislative initiatives that will enhance the California Community Colleges. The 2011-2012 Legislative Priorities provides a framework to identify potential areas for this support.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Resource management for efficiency, effectiveness, and excellence
- III. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No direct financial implications. Successful legislation may result in improved funding for California Community Colleges.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: 2011-2012 Legislative Priorities .

RECOMMENDATION

It is recommended that the Board approve the 2011-2012 Legislative Priorities

OVERVIEW

The District supports legislation and other efforts to identify and address issues related to adequately fund California Community Colleges, increasing access, promoting student success and improving completion rates.

ANALYSIS

SBCCD is committed to supporting legislative initiatives that will enhance the California Community Colleges. The 2011-2012 Legislative Priorities provides a framework to identify potential areas for this support.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Resource management for efficiency, effectiveness, and excellence
- III. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No direct financial implications. Successful legislation may result in improved funding for California Community Colleges.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Del Benson, Bond Program Manager, Kitchell/BRj/Seville
DATE: April 21, 2011
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills College and San Bernardino Valley College, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$408,385 which is a 0.39% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$6,070,307 which is only 5.78% of the project cost of \$105,027,860.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.

**Measure P Projects
CHANGE SUMMARY by PROJECT**

April 21, 2011

(Including any contract amendments and change orders on the 04/21/11 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,072,919.00	\$ 116,058.00	\$ 25,696.00	\$ 46,214,673.00	0.31%
SBVC-San Bernardino Valley College	\$ 58,954,940.00	\$ 1,213,432.00	\$ -	\$ 60,168,372.00	2.06%
TOTAL for CONTRACT AMENDMENTS	\$ 105,027,859.00	\$ 1,329,490.00	\$ 25,696.00	\$ 106,383,045.00	1.29%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,214,673.00	\$ 1,862,923.00	\$ 44,714.00	\$ 48,122,310.00	4.13%
SBVC-San Bernardino Valley College	\$ 60,168,372.00	\$ 2,469,509.92	\$ 337,975.00	\$ 62,975,856.92	4.67%
TOTAL for CHANGE ORDERS	\$ 106,383,045.00	\$ 4,332,432.92	\$ 382,689.00	\$ 111,098,166.92	4.43%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 04/21/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%
CRF / INFRA PKG #5	\$ 8,115,081.00	\$ 18,480.00	\$ 25,696.00	\$ 462,390.00	\$ (2,303.00)	\$ 8,619,344.00	5.64%
LEARNING RESOURCE CENTER	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 900,895.00	\$ 47,017.00	\$ 23,899,460.00	4.13%
TOTAL	\$ 46,072,919.00	\$ 116,058.00	\$ 25,696.00	\$ 1,862,923.00	\$ 44,714.00	\$ 48,122,310.00	4.13%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 112,308.00	\$ -	\$ 1,301,302.00	9.45%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 97,153.00	\$ -	\$ 1,588,153.00	6.52%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 27,142.00	\$ -	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 37,192.00	\$ -	\$ 1,660,792.00	2.29%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	0.00%
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	0.00%
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	0.48%
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	10.76%
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	0.00%
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	0.00%
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	0.00%
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

APRIL 21,2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 77,587.00		\$ 492,164.00	18.71%
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	0.02%
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 94,741.00		\$ 1,029,741.00	10.13%
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	12.18%
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	0.00%
INFRA3-06: Sierra Landscape	\$ 1,131,000.00			\$ 5,612.00		\$ 1,136,612.00	0.50%
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	0.00%
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 334,062.00	\$ -	\$ 7,823,898.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00			\$ 34,721.00		\$ 592,871.00	6.22%
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	0.00%
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	0.00%
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 27,142.00		\$ 1,619,431.00	1.70%
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 31,580.00		\$ 322,180.00	10.87%
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	7.18%
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 120,314.00	\$ -	\$ 3,303,453.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

APRIL 21,2011

(including any contract amendments and change orders on the 04/21//2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 37,543.00	\$ 6,058.00	\$ 775,601.00	5.96%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 54,109.00	\$ 3,171.00	\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ -	\$ 25,696.00	\$ 2,349.00	\$ -	\$ 146,100.00	1.63%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ -	\$ (5,548.00)	\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 18,480.00	\$ -	\$ 63,367.00	\$ 12,247.00	\$ 954,094.00	8.61%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 7,194.00	\$ -	\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 39,348.00	\$ 5,927.00	\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 40,768.00	\$ (24,158.00)	\$ 621,590.00	2.75%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
TOTAL	\$ 8,115,081.00	\$ 18,480.00	\$ 25,696.00	\$ 462,390.00	\$ (2,303.00)	\$ 8,619,344.00	5.64%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREP

APRIL 21,2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00				\$ 6,058.00	\$ 386,308.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00			\$ 5,468.00	\$ 448,948.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00				\$ 21,238.00	\$ 58,819.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 5,029.00	\$ 32,764.00	\$ 1,436,786.00	

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	10.67%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	1.36%
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00			\$ 54,109.00	\$ 3,171.00	\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00		\$ 25,696.00	\$ 2,349.00		\$ 146,100.00	1.63%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00				\$ (5,548.00)	\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00			\$ (10,000.00)		\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00			\$ 63,367.00	\$ 6,779.00	\$ 505,146.00	16.13%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 7,194.00		\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 39,348.00	\$ 5,927.00	\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ 40,768.00	\$ (45,396.00)	\$ 562,771.00	-0.82%
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	9.76%
Knorr Systems	\$ 168,416.00					\$ 168,416.00	0.00%
TOTAL	\$ 6,734,568.00	\$ -	\$ 25,696.00	\$ 457,361.00	\$ (35,067.00)	\$ 7,182,558.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 56,188.00		\$ 3,330,888.00	1.72%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 133,356.00		\$ 3,554,656.00	3.90%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00			\$ 6,333.00		\$ 515,633.00	1.24%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 52,887.00	\$ 20,289.00	\$ 1,422,176.00	5.42%
CLRC-07: RGSLA	\$ 236,252.00			\$ 16,659.00		\$ 252,911.00	7.05%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 8,988.00		\$ 302,163.00	3.07%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00			\$ 26,586.00		\$ 1,967,286.00	1.37%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 73,941.00	\$ 5,377.00	\$ 1,494,903.00	5.60%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 11,963.00		\$ 260,163.00	4.82%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 16,929.00		\$ 478,279.00	3.67%
CLRC-13: Prime Painting Con.	\$ 192,000.00			\$ 11,769.00	\$ 19,723.00	\$ 223,492.00	16.40%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00			\$ 2,402.00		\$ 284,402.00	0.85%
CLRC-15: RVH Construction	\$ 731,000.00			\$ 7,543.00	\$ 1,628.00	\$ 740,171.00	1.25%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 105,122.00		\$ 2,283,283.00	4.83%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 258,315.00		\$ 3,108,315.00	9.06%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 42,823.00		\$ 690,823.00	6.61%
CLRC-22: AVDB Group	\$ 518,979.00			\$ 6,215.00		\$ 525,194.00	1.20%
TOTAL	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 900,895.00	\$ 47,017.00	\$ 23,899,460.00	4.13%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

APRIL 21,2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 629,258.00	\$ 335,935.00	\$ 19,486,577.00	5.21%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%
Chemistry / Science	\$ 24,279,246.00	\$ 342,854.00	\$ -	\$ 1,108,994.12	\$ 2,040.00	\$ 25,733,134.12	4.51%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 58,954,940.00	\$ 1,213,432.00	\$ -	\$ 2,469,509.92	\$ 337,975.00	\$ 62,975,856.92	4.67%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLAC

APRIL 21,2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 46,410.00	\$ -	\$ 221,664.00		\$ 2,702,469.00	8.94%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 41,963.00	\$ 65,676.00	\$ 4,212,921.00	2.62%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,543.00		\$ 104,543.00	5.60%
#6 - Best Contracting Services	\$ 372,835.00			\$ 30,395.00		\$ 403,230.00	8.15%
#7 - Bell Roof Company	\$ 198,000.00			\$ 13,464.00	\$ 6,259.00	\$ 217,723.00	9.96%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 5,985.00		\$ 417,725.00	1.45%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 9,785.00		\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 31,626.00		\$ 1,977,211.00	1.63%
#11 - New Image Commercial Flooring	\$ 80,000.00	\$ 8,550.00	\$ -	\$ 7,773.00		\$ 96,323.00	8.78%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00	\$ 27,758.00	\$ -	\$ 4,273.00		\$ 319,131.00	1.36%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00			\$ 4,251.00		\$ 147,006.00	2.98%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ 8,370.00		\$ 1,272,370.00	0.66%
#15 - Inland Building Companies	\$ 293,300.00			\$ 12,841.00		\$ 306,141.00	4.38%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 1,902.00		\$ 210,437.00	0.91%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 120,365.00	\$ -	\$ 18,284.00		\$ 901,937.00	2.07%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 112,736.00		\$ 1,359,736.00	9.04%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 42,892.00	\$ -	\$ 48,106.00	\$ 264,000.00	\$ 2,479,998.00	14.40%
#20 - Sierra Landscape	\$ 185,900.00	\$ 64,756.00	\$ -	\$ 7,487.00		\$ 258,143.00	2.99%
AV - Spinitar	\$ 1,399,294.00			\$ 25,798.00		\$ 1,425,092.00	1.84%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 629,258.00	\$ 335,935.00	\$ 19,486,577.00	5.21%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
(Including any contract amendments and change orders on the 04/21/2011 agenda)

APRIL 21,2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Kclassic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICAT

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 21,653.00		\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00					\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00			\$ 200,510.00		\$ 2,207,404.00	9.99%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00			\$ 63,527.00		\$ 837,911.00	8.20%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

APRIL 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 32,773.00	\$ -	\$ 97,586.00		\$ 2,539,359.00	4.00%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 138,738.00		\$ 3,536,738.00	4.08%
#5 - Advanced Lab Concepts	\$ 1,130,171.00			\$ 3,206.00		\$ 1,133,377.00	0.28%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ 1,828.00		\$ 388,128.00	0.47%
#7 - Stone Roofing Co.	\$ 251,600.00			\$ (6,556.00)		\$ 245,044.00	-2.61%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 4,078.00	\$ 2,040.00	\$ 300,088.00	2.08%
#9 - Perfection Glass	\$ 443,600.00			\$ 5,520.00		\$ 449,120.00	1.24%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (76,800.00)		\$ 1,910,490.00	-3.86%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00			\$ 4,297.00		\$ 341,167.00	1.28%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ 917.00		\$ 144,667.00	0.64%
#14 - Inland Building Construction	\$ 683,000.00			\$ 4,567.00		\$ 687,567.00	0.67%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00					\$ 199,000.00	0.00%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 57,178.00		\$ 1,628,082.00	3.64%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 221,398.00		\$ 3,580,377.00	6.59%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 77,133.00	\$ -	\$ 154,562.00		\$ 2,543,495.00	6.47%
#20 - Marina Landscaping	\$ 299,000.00			\$ 3,307.00		\$ 302,307.00	1.11%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
TOTAL	\$ 24,279,246.00	\$ 342,854.00	\$ -	\$ 1,108,994.12	\$ 2,040.00	\$ 25,733,134.12	4.51%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

April 21, 2011

(Including any contract amendments and change orders on the 04/21/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: April 21, 2011
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of February 28, 2011 through March 31, 2011. It reflects summary information for all District funds, grouped by expense category within each fund.

As of March 31, 2011, we have spent and encumbered about 66.6% of our budgeted general funds and are 74.8% through the fiscal year. This indicates that we are spending at a slower rate than anticipated, mainly due to under-spending in salaries, benefits, consultant services, and equipment purchases.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 03/31/11

Revenues – All Funds	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	92,877,035	57,975,563	62.4	74.8
21 Bond Interest & Redemption	17,460,000	13,830,086	79.2	74.8
41 Capital Outlay Projects Fund	18,118,531	13,044,740	72.0	74.8
42 Bond Construction Fund	5,395,000	876,639	16.2	74.8
68 Retiree Benefit Fund	1,529,948	1,498,308	97.9	74.8
69 Employee Load Banking Trust Fund	1,200	442	36.8	74.8
72 Child Development Fund	2,392,014	1,370,425	57.3	74.8
73 Student Body Center Fee Fund	245,500	235,491	95.9	74.8
74 KVCR Fund	3,850,649	2,741,052	71.2	74.8
76 Investment Trust Fund – San Manuel	1,430,681	500,138	35.0	74.8
78 Self Insurance-Liability Fund	553,500	551,839	99.7	74.8
84 Workers Compensation Fund*	1,290,000	754,569	58.5	74.8

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	95,120,614	63,342,553	66.6	74.8
21 Bond Interest & Redemption	21,961,172	21,961,171	100.0	74.8
41 Capital Outlay Projects Fund	22,856,202	17,864,936	78.2	74.8
42 Bond Construction Fund	291,152,948	66,226,608	22.7	74.8
68 Retiree Benefit Fund	2,133,672	1,004,493	47.1	74.8
69 Employee Load Banking Trust Fund	1,200	0	0.0	74.8
72 Child Development Fund*	2,371,394	1,500,958	63.3	74.8
73 Student Body Center Fee Fund	350,762	135,659	38.7	74.8
74 KVCR Fund*	3,847,049	2,171,302	56.4	74.8
76 Investment Trust Fund – San Manuel	1,430,681	50,488	3.5	74.8
78 Self Insurance-Liability Fund	760,000	678,444	89.3	74.8
84 Workers Compensation Fund*	1,560,000	631,812	40.5	74.8

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	8,637,215.96	66,410.17	1,416,924.97	16.4	0.00	7,220,290.99	83.5
8600.00 STATE REVENUES	62,827,048.08	5,178,622.26	42,602,361.10	67.8	0.00	20,224,686.98	32.1
8800.00 LOCAL REVENUES	21,409,410.83	1,306,877.88	13,949,336.14	65.1	0.00	7,460,074.69	34.8
8900.00 OTHER FINANCING SOURCES	3,359.68	0.00	6,941.14	100.0	0.00	3,581.46-	.0
TOTAL: 8000	92,877,034.55	6,551,910.31	57,975,563.35	62.4	0.00	34,901,471.20	37.5
1100.00 CONTRACT CLASSROOM INST.	15,389,966.00	1,522,180.71	10,310,654.40	66.9	0.00	5,079,311.60	33.0
1200.00 CONTRACT CERT. ADMINISTRATORS	8,379,216.82	653,589.19	5,394,648.57	64.3	0.00	2,984,568.25	35.6
1300.00 INSTRUCTORS DAY/HOURLY	7,387,677.80	739,466.23	5,611,482.41	75.9	641,802.92	1,134,392.47	15.3
1400.00 NON-INSTRUCTION HOURLY CERT.	1,108,339.95	108,783.20	601,834.01	54.3	0.00	506,505.94	45.6
TOTAL: 1000	32,265,200.57	3,024,019.33	21,918,619.39	67.9	641,802.92	9,704,778.26	30.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,730,069.00	2,609,799.62	11,950,365.01	71.4	0.00	4,779,703.99	28.5
2200.00 INSTRUCTIONAL AIDS	1,335,470.75	213,330.90	946,775.19	70.8	0.00	388,695.56	29.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,071,171.92	174,772.95	1,028,588.05	49.6	0.00	1,042,583.87	50.3
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,024,188.16	81,258.75	512,948.80	50.0	0.00	511,239.36	49.9
TOTAL: 2000	21,160,899.83	3,079,162.22	14,438,677.05	68.2	0.00	6,722,222.78	31.7
3100.00 CERTIFICATED RETIREMENT	2,268,559.24	216,895.69	1,557,874.98	68.6	0.00	710,684.26	31.3
3200.00 CLASSIFIED RETIREMENT	2,277,603.65	314,903.91	1,450,992.88	63.7	0.00	826,610.77	36.2
3300.00 OASDI/FICA	2,117,109.26	271,861.44	1,411,797.05	66.6	0.00	705,312.21	33.3
3400.00 HEALTH AND WELFARE BENEFITS	5,958,737.05	730,264.14	3,942,141.92	66.1	0.00	2,016,595.13	33.8
3500.00 STATE UNEMPLOYMENT INSURANCE	436,214.93	43,020.68	302,394.33	69.3	0.00	133,820.60	30.6
3600.00 WORKERS COMPENSATION INSURANCE	772,287.41	99,600.00	535,462.99	69.3	0.00	236,824.42	30.6
3900.00 OTHER BENEFITS	179,080.44	25,218.53	144,470.24	80.6	0.00	34,610.20	19.3
TOTAL: 3000	14,009,591.98	1,701,764.39	9,345,134.39	66.7	0.00	4,664,457.59	33.2
4100.00 TEXTBOOKS	73,571.67	3,851.87	17,244.04	23.4	21,210.01	35,117.62	47.7
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	112,500.41	22,082.33	68,857.49	61.2	4,161.07	39,481.85	35.0
4300.00 INSTRUCTIONAL SUPPLIES	371,549.09	36,751.81	196,194.46	52.8	54,278.72	121,075.91	32.5
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	96,804.41	3,470.94	17,787.82	18.3	21,350.40	57,666.19	59.5
4500.00 NONINSTRUCTIONAL SUPPLIES	1,222,104.01	88,040.03	536,779.45	43.9	279,048.54	406,276.02	33.2
4700.00 FOOD SUPPLIES	37,033.45	7,610.52	25,682.62	69.3	11,350.83	0.00	.0
TOTAL: 4000	1,913,563.04	161,807.50	862,545.88	45.0	391,399.57	659,617.59	34.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	6,963,636.28	342,742.12	1,756,550.14	25.2	2,158,951.51	3,048,134.63	43.7
5200.00 TRAVEL & CONFERENCE EXPENSES	653,637.99	47,600.84	241,634.31	36.9	73,751.57	338,252.11	51.7
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	376,626.00	32,736.55	211,430.98	56.1	17,267.81	147,927.21	39.2
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	97,316.00	98.7	0.00	1,252.00	1.2
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,240,920.29	210,506.55	2,263,936.50	69.8	631,217.14	345,766.65	10.6
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,347,924.14	71,025.98	1,056,121.55	44.9	795,535.73	496,266.86	21.1
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	829,898.72	163,519.75	446,678.42	53.8	292,918.30	90,302.00	10.8
5800.00 OTHER OPERATING EXP-DIST. USE	5,181,929.50	85,169.32	797,036.89	15.3	261,822.70	4,123,069.91	79.5
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	19,693,170.92	953,301.11	6,870,704.79	34.8	4,231,464.76	8,591,001.37	43.6

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	89,042,426.34	8,920,054.55	53,435,681.50	60.0	5,264,667.25	30,342,077.59	34.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	146,613.00	0.00	0.00	.0	0.00	146,613.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	418,365.46	0.00	17,536.00	4.1	0.00	400,829.46	95.8
6300.00 LIBRARY BOOKS - EXPANSION	115,651.90	7,096.58	52,028.65	44.9	28,659.49	34,963.76	30.2
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,334,213.65	79,887.16	342,786.77	25.6	213,042.83	778,384.05	58.3
TOTAL: 6000	2,014,844.01	86,983.74	412,351.42	20.4	241,702.32	1,360,790.27	67.5
TOTAL: 1000-6999	91,057,270.35	9,007,038.29	53,848,032.92	59.1	5,506,369.57	31,702,867.86	34.8
7300.00 INTERFUND TRANSFERS	3,510,100.00	2,000.00	3,510,100.00	100.0	0.00	0.00	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	49,100.00	10,815.00	27,031.00	55.0	720.00	21,349.00	43.4
7600.00 OTHER STUDENT AID	504,143.26	38,117.35	272,804.06	54.1	177,495.44	53,843.76	10.6
TOTAL: 7000	4,063,343.26	50,932.35	3,809,935.06	93.7	178,215.44	75,192.76	1.8
TOTAL: 1000-7999	95,120,613.61	9,057,970.64	57,657,967.98	60.6	5,684,585.01	31,778,060.62	33.4

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	92,877,034.55	6,551,910.31	57,975,563.35	62.4	0.00	34,901,471.20	37.5
TOTAL:	1000-5999	89,042,426.34	8,920,054.55	53,435,681.50	60.0	5,264,667.25	30,342,077.59	34.0
TOTAL:	1000-6999	91,057,270.35	9,007,038.29	53,848,032.92	59.1	5,506,369.57	31,702,867.86	34.8
TOTAL:	1000-7999	95,120,613.61	9,057,970.64	57,657,967.98	60.6	5,684,585.01	31,778,060.62	33.4
TOTAL EXPENSES	(1000 - 7999)	95,120,613.61	9,057,970.64	57,657,967.98	60.6	5,684,585.01	31,778,060.62	33.4

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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT	YEAR TO DATE				
8600.00 STATE REVENUES	175,000.00	102,279.21	146,113.16	83.4	0.00	28,886.84	16.5
8800.00 LOCAL REVENUES	17,285,000.00	2,762,621.71	13,683,973.00	79.1	0.00	3,601,027.00	20.8
TOTAL: 8000	17,460,000.00	2,864,900.92	13,830,086.16	79.2	0.00	3,629,913.84	20.7
7100.00 DEBT RETIREMENT	21,961,172.00	9,507,150.99	21,961,170.72	99.9	0.00	1.28	.0
TOTAL: 7000	21,961,172.00	9,507,150.99	21,961,170.72	99.9	0.00	1.28	.0
TOTAL: 1000-7999	21,961,172.00	9,507,150.99	21,961,170.72	99.9	0.00	1.28	.0

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Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	17,460,000.00	2,864,900.92	13,830,086.16	79.2	0.00	3,629,913.84	20.7
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	21,961,172.00	9,507,150.99	21,961,170.72	99.9	0.00	1.28	.0
TOTAL EXPENSES	(1000 - 7999)	21,961,172.00	9,507,150.99	21,961,170.72	99.9	0.00	1.28	.0

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Fund: 39 *** NOT ON FILE ***

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL: 8000	0.00	0.00	45.38	100.0	0.00	45.38-	.0
7300.00 INTERFUND TRANSFERS	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 7000	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0

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Fund: 39 *** NOT ON FILE *** SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	263.47	0.00	263.47	100.0	0.00	0.00	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	17,404,877.05	3,544,665.12	12,422,744.46	71.3	0.00	4,982,132.59	28.6
8800.00 LOCAL REVENUES	713,654.40	1,484.41	621,995.20	87.1	0.00	91,659.20	12.8
TOTAL: 8000	18,118,531.45	3,543,180.71	13,044,739.66	71.9	0.00	5,073,791.79	28.0
4500.00 NONINSTRUCTIONAL SUPPLIES	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
TOTAL: 4000	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	111,274.21	9,445.20	44,128.64	39.6	66,517.57	628.00	.5
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,000.00	0.00	1,329.20	44.3	1,670.80	0.00	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	667,470.93	0.00	11,945.47	1.7	32,889.42	622,636.04	93.2
5800.00 OTHER OPERATING EXP-DIST. USE	46,737.40	0.00	9,350.00	20.0	0.00	37,387.40	79.9
TOTAL: 5000	828,482.54	9,445.20	66,753.31	8.0	101,077.79	660,651.44	79.7
TOTAL: 1000-5999	829,982.54	9,445.20	68,107.09	8.2	101,224.01	660,651.44	79.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	49,075.00	0.00	6,364.65	.0	0.00	55,439.65	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	20,165,655.57	569,356.89	14,012,064.20	69.4	2,391,104.63	3,762,486.74	18.6
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,311,488.69	16,386.25	1,256,652.02	95.8	42,148.71	12,687.96	.9
TOTAL: 6000	21,526,219.26	585,743.14	15,262,351.57	70.9	2,433,253.34	3,830,614.35	17.7
TOTAL: 1000-6999	22,356,201.80	595,188.34	15,330,458.66	68.5	2,534,477.35	4,491,265.79	20.0
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	22,856,201.80	595,188.34	15,330,458.66	67.0	2,534,477.35	4,991,265.79	21.8

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	18,118,531.45	3,543,180.71	13,044,739.66	71.9	0.00	5,073,791.79	28.0
TOTAL:	1000-5999	829,982.54	9,445.20	68,107.09	8.2	101,224.01	660,651.44	79.5
TOTAL:	1000-6999	22,356,201.80	595,188.34	15,330,458.66	68.5	2,534,477.35	4,491,265.79	20.0
TOTAL:	1000-7999	22,856,201.80	595,188.34	15,330,458.66	67.0	2,534,477.35	4,991,265.79	21.8
TOTAL EXPENSES	(1000 - 7999)	22,856,201.80	595,188.34	15,330,458.66	67.0	2,534,477.35	4,991,265.79	21.8

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,395,000.00	0.00	876,639.42	16.2	0.00	4,518,360.58	83.7
TOTAL: 8000	5,395,000.00	0.00	876,639.42	16.2	0.00	4,518,360.58	83.7
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,117,519.00	3,025.00	145,015.48	12.9	221,828.51	750,675.01	67.1
5400.00 INSURANCES - DISTRICT USE	58,555.00	0.00	14,808.00	25.2	0.00	43,747.00	74.7
5600.00 RENTS,LEASES&REPAIRS-DIST USE	585,000.00	11,392.01	112,632.08	19.2	389,974.96	82,392.96	14.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	150,000.00	1,175.00	57,383.15	38.2	90,676.45	1,940.40	1.2
5800.00 OTHER OPERATING EXP-DIST. USE	20,000.00	0.00	8,350.00	41.7	2,150.00	9,500.00	47.5
TOTAL: 5000	1,931,074.00	15,592.01	338,188.71	17.5	704,629.92	888,255.37	45.9
TOTAL: 1000-5999	1,996,994.00	15,592.01	338,188.71	16.9	704,629.92	954,175.37	47.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	32,913,690.55	442,806.23	2,689,154.77	8.1	8,565,068.20	21,659,467.58	65.8
6200.00 BUILDINGS&IMPROVEMENT-DIST USE	247,611,532.60	2,676,090.92	12,050,047.99	4.8	38,151,204.19	197,410,280.42	79.7
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	8,630,731.00	444,787.50	2,051,572.55	23.7	1,676,741.87	4,902,416.58	56.8
TOTAL: 6000	289,155,954.15	3,563,684.65	16,790,775.31	5.8	48,393,014.26	223,972,164.58	77.4
TOTAL: 1000-6999	291,152,948.15	3,579,276.66	17,128,964.02	5.8	49,097,644.18	224,926,339.95	77.2

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE		%
TOTAL INCOME	(8000 - 8999)	5,395,000.00	0.00	876,639.42	16.2	0.00	4,518,360.58	83.7	
TOTAL:	1000-5999	1,996,994.00	15,592.01	338,188.71	16.9	704,629.92	954,175.37	47.7	
TOTAL:	1000-6999	291,152,948.15	3,579,276.66	17,128,964.02	5.8	49,097,644.18	224,926,339.95	77.2	
TOTAL:	1000-7999	291,152,948.15	3,579,276.66	17,128,964.02	5.8	49,097,644.18	224,926,339.95	77.2	
TOTAL EXPENSES	(1000 - 7999)	291,152,948.15	3,579,276.66	17,128,964.02	5.8	49,097,644.18	224,926,339.95	77.2	

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	0.00	512.18	100.0	0.00	512.18-	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	0.00	10,360.33	24.6	0.00	31,639.67	75.3
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	1,487,948.00	100.0	0.00	0.00	.0
TOTAL: 8000	1,529,948.00	0.00	1,498,308.33	97.9	0.00	31,639.67	2.0
3300.00 OASDHI/FICA	65.28	7.25	21.76	33.3	0.00	43.52	66.6
3400.00 HEALTH AND WELFARE BENEFITS	461,064.55	37,036.94	312,916.79	67.8	0.00	148,147.76	32.1
3500.00 STATE UNEMPLOYMENT INSURANCE	52.20	5.40	16.20	31.0	0.00	36.00	68.9
3600.00 WORKERS COMPENSATION INSURANCE	158.72	0.00	158.72	100.0	0.00	0.00	.0
3900.00 OTHER BENEFITS	1,672,331.25	750.00	691,380.00	41.3	0.00	980,951.25	58.6
TOTAL: 3000	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9
TOTAL: 1000-5999	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,529,948.00	0.00	1,498,308.33	97.9	0.00	31,639.67	2.0
TOTAL:	1000-5999	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9
TOTAL:	1000-6999	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9
TOTAL:	1000-7999	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9
TOTAL EXPENSES	(1000 - 7999)	2,133,672.00	37,799.59	1,004,493.47	47.0	0.00	1,129,178.53	52.9

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
TOTAL: 8000	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	12,000.04	85,639.48	60.2	0.00	56,580.52	39.7
8600.00 STATE REVENUES	1,998,878.00	13,432.97	1,151,022.72	57.5	0.00	847,855.28	42.4
8800.00 LOCAL REVENUES	250,916.00	23,300.65	133,762.50	53.3	0.00	117,153.50	46.6
TOTAL: 8000	2,392,014.00	48,733.66	1,370,424.70	57.2	0.00	1,021,589.30	42.7
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,112,754.00	180,975.90	785,114.58	70.5	0.00	327,639.42	29.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	221,766.06	29,321.51	115,934.46	52.2	0.00	105,831.60	47.7
TOTAL: 2000	1,334,520.06	210,297.41	901,049.04	67.5	0.00	433,471.02	32.4
3100.00 CERTIFICATED RETIREMENT	19,326.00	2,700.42	12,470.14	64.5	0.00	6,855.86	35.4
3200.00 CLASSIFIED RETIREMENT	95,828.63	15,152.03	66,874.33	69.7	0.00	28,954.30	30.2
3300.00 OASDHI/FICA	79,021.72	12,136.39	51,008.42	64.5	0.00	28,013.30	35.4
3400.00 HEALTH AND WELFARE BENEFITS	286,051.00	48,718.56	214,542.90	75.0	0.00	71,508.10	24.9
3500.00 STATE UNEMPLOYMENT INSURANCE	9,041.00	1,407.63	6,004.80	66.4	0.00	3,036.20	33.5
3600.00 WORKERS COMPENSATION INSURANCE	43,500.00	7,700.00	34,000.00	78.1	0.00	9,500.00	21.8
3900.00 OTHER BENEFITS	5,106.74	859.31	3,833.40	75.0	0.00	1,273.34	24.9
TOTAL: 3000	537,875.09	88,674.34	388,733.99	72.2	0.00	149,141.10	27.7
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	45,807.00	2,469.26	16,551.31	36.1	13,912.89	15,342.80	33.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	63,641.92	6,344.77	29,701.96	46.6	18,080.40	15,859.56	24.9
4700.00 FOOD SUPPLIES	148,963.00	9,392.44	57,336.08	38.4	61,653.00	29,973.92	20.1
TOTAL: 4000	259,011.92	18,206.47	103,589.35	39.9	93,646.29	61,776.28	23.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	0.00	4,100.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	100.00	6.6	0.00	1,400.00	93.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,805.00	0.00	0.00	.0	6,661.64	3,143.36	32.0
5800.00 OTHER OPERATING EXP-DIST. USE	167,395.37	212.03	2,687.03	1.6	0.00	164,708.34	98.3
TOTAL: 5000	183,300.37	212.03	2,787.03	1.5	6,661.64	173,851.70	94.8
TOTAL: 1000-5999	2,314,707.44	317,390.25	1,396,159.41	60.3	100,307.93	818,240.10	35.3
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	6,686.56	0.00	1,674.72	25.0	2,816.19	2,195.65	32.8
TOTAL: 6000	6,686.56	0.00	1,674.72	25.0	2,816.19	2,195.65	32.8
TOTAL: 1000-6999	2,321,394.00	317,390.25	1,397,834.13	60.2	103,124.12	820,435.75	35.3
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	2,371,394.00	317,390.25	1,397,834.13	58.9	103,124.12	870,435.75	36.7

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,392,014.00	48,733.66	1,370,424.70	57.2	0.00	1,021,589.30	42.7
TOTAL:	1000-5999	2,314,707.44	317,390.25	1,396,159.41	60.3	100,307.93	818,240.10	35.3
TOTAL:	1000-6999	2,321,394.00	317,390.25	1,397,834.13	60.2	103,124.12	820,435.75	35.3
TOTAL:	1000-7999	2,371,394.00	317,390.25	1,397,834.13	58.9	103,124.12	870,435.75	36.7
TOTAL EXPENSES	(1000 - 7999)	2,371,394.00	317,390.25	1,397,834.13	58.9	103,124.12	870,435.75	36.7

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	14,117.25	235,490.97	95.9	0.00	10,009.03	4.0
TOTAL: 8000	245,500.00	14,117.25	235,490.97	95.9	0.00	10,009.03	4.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	14,794.20	66,951.77	75.6	0.00	21,608.23	24.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,100.00	3,890.00	23,738.00	43.0	0.00	31,362.00	56.9
TOTAL: 2000	143,660.00	18,684.20	90,689.77	63.1	0.00	52,970.23	36.8
3200.00 CLASSIFIED RETIREMENT	9,482.00	1,584.02	7,168.55	75.6	0.00	2,313.45	24.3
3300.00 OASDHI/FICA	6,890.00	1,131.74	5,121.77	74.3	0.00	1,768.23	25.6
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	3,411.36	15,351.12	75.0	0.00	5,116.88	24.9
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	106.52	482.05	74.2	0.00	166.95	25.7
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	400.00	1,800.00	75.0	0.00	600.00	25.0
3900.00 OTHER BENEFITS	146.00	24.36	109.62	75.0	0.00	36.38	24.9
TOTAL: 3000	40,035.00	6,658.00	30,033.11	75.0	0.00	10,001.89	24.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	7,515.00	619.56	3,200.81	42.5	1,212.88	3,101.31	41.2
TOTAL: 4000	8,015.00	619.56	3,200.81	39.9	1,212.88	3,601.31	44.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	0.00	947.88	24.2	0.00	2,962.12	75.7
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	11,112.00	0.00	1,600.13	14.4	3,701.60	5,810.27	52.2
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2
TOTAL: 5000	23,383.00	0.00	2,548.01	10.8	3,901.60	16,933.39	72.4
TOTAL: 1000-5999	215,093.00	25,961.76	126,471.70	58.7	5,114.48	83,506.82	38.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	32,229.00	0.00	2,445.55	7.5	1,627.72	28,155.73	87.3
TOTAL: 6000	32,229.00	0.00	2,445.55	7.5	1,627.72	28,155.73	87.3
TOTAL: 1000-6999	247,322.00	25,961.76	128,917.25	52.1	6,742.20	111,662.55	45.1
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 1000-7999	350,762.00	25,961.76	128,917.25	36.7	6,742.20	215,102.55	61.3

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	245,500.00	14,117.25	235,490.97	95.9	0.00	10,009.03	4.0
TOTAL:	1000-5999	215,093.00	25,961.76	126,471.70	58.7	5,114.48	83,506.82	38.8
TOTAL:	1000-6999	247,322.00	25,961.76	128,917.25	52.1	6,742.20	111,662.55	45.1
TOTAL:	1000-7999	350,762.00	25,961.76	128,917.25	36.7	6,742.20	215,102.55	61.3
TOTAL EXPENSES	(1000 - 7999)	350,762.00	25,961.76	128,917.25	36.7	6,742.20	215,102.55	61.3

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	2,378,496.78	438,966.84	1,268,900.48	53.3	0.00	1,109,596.30	46.6
8900.00 OTHER FINANCING SOURCES	1,472,152.00	2,000.00	1,472,152.00	100.0	0.00	0.00	.0
TOTAL: 8000	3,850,648.78	440,966.84	2,741,052.48	71.1	0.00	1,109,596.30	28.8
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,345,861.00	208,814.23	947,617.37	70.4	0.00	398,243.63	29.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	40,861.00	3,903.10	48,208.73	100.0	0.00	7,347.73-	.0
TOTAL: 2000	1,386,722.00	212,717.33	995,826.10	71.8	0.00	390,895.90	28.1
3200.00 CLASSIFIED RETIREMENT	145,707.00	21,366.70	102,744.45	70.5	0.00	42,962.55	29.4
3300.00 OASDHI/FICA	105,023.00	16,121.20	73,727.17	70.2	0.00	31,295.83	29.7
3400.00 HEALTH AND WELFARE BENEFITS	172,090.00	30,906.58	142,490.97	82.8	0.00	29,599.03	17.1
3500.00 STATE UNEMPLOYMENT INSURANCE	9,885.00	1,517.26	7,345.41	74.3	0.00	2,539.59	25.6
3600.00 WORKERS COMPENSATION INSURANCE	23,100.00	3,900.00	17,800.00	77.0	0.00	5,300.00	22.9
3900.00 OTHER BENEFITS	4,407.00	731.42	3,315.75	75.2	0.00	1,091.25	24.7
TOTAL: 3000	460,212.00	74,543.16	347,423.75	75.4	0.00	112,788.25	24.5
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	370.21	2,762.81	40.2	2,612.19	1,490.16	21.7
TOTAL: 4000	6,865.16	370.21	2,762.81	40.2	2,612.19	1,490.16	21.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	12,000.00	0.00	0.00	.0	12,000.00	0.00	.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	35,426.97	639.59	22,921.96	64.7	6,292.04	6,212.97	17.5
5400.00 INSURANCES - DISTRICT USE	6,485.00	0.00	6,485.00	100.0	0.00	0.00	.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	240,582.74	13,079.24	117,753.85	48.9	49,956.15	72,872.74	30.2
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	54,962.25	2,985.22	28,734.70	52.2	7,936.83	18,290.72	33.2
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	98,499.45	6,743.91	42,865.47	43.5	31,134.53	24,499.45	24.8
5800.00 OTHER OPERATING EXP-DIST. USE	1,545,293.21	4,596.00	383,959.71	24.8	112,637.00	1,048,696.50	67.8
TOTAL: 5000	1,993,249.62	28,043.96	602,720.69	30.2	219,956.55	1,170,572.38	58.7
TOTAL: 1000-5999	3,847,048.78	315,674.66	1,948,733.35	50.6	222,568.74	1,675,746.69	43.5

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Fund: 74 KVCR FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,850,648.78	440,966.84	2,741,052.48	71.1	0.00	1,109,596.30	28.8
TOTAL:	1000-5999	3,847,048.78	315,674.66	1,948,733.35	50.6	222,568.74	1,675,746.69	43.5
TOTAL:	1000-6999	3,847,048.78	315,674.66	1,948,733.35	50.6	222,568.74	1,675,746.69	43.5
TOTAL:	1000-7999	3,847,048.78	315,674.66	1,948,733.35	50.6	222,568.74	1,675,746.69	43.5
TOTAL EXPENSES	(1000 - 7999)	3,847,048.78	315,674.66	1,948,733.35	50.6	222,568.74	1,675,746.69	43.5

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SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL: 8000	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,051,640.00	24,720.24	39,658.20	3.7	0.00	1,011,981.80	96.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	32,000.00	0.00	0.00	.0	0.00	32,000.00	100.0
TOTAL: 2000	1,083,640.00	24,720.24	39,658.20	3.6	0.00	1,043,981.80	96.3
3200.00 CLASSIFIED RETIREMENT	117,357.00	2,646.80	4,246.21	3.6	0.00	113,110.79	96.3
3300.00 OASDHI/FICA	80,437.00	1,883.63	3,022.65	3.7	0.00	77,414.35	96.2
3400.00 HEALTH AND WELFARE BENEFITS	126,547.00	1,705.68	2,558.52	2.0	0.00	123,988.48	97.9
3500.00 STATE UNEMPLOYMENT INSURANCE	7,100.00	177.29	284.50	4.0	0.00	6,815.50	95.9
3600.00 WORKERS COMPENSATION INSURANCE	14,400.00	500.00	700.00	4.8	0.00	13,700.00	95.1
3900.00 OTHER BENEFITS	1,200.00	12.18	18.27	1.5	0.00	1,181.73	98.4
TOTAL: 3000	347,041.00	6,925.58	10,830.15	3.1	0.00	336,210.85	96.8
TOTAL: 1000-5999	1,430,681.00	31,645.82	50,488.35	3.5	0.00	1,380,192.65	96.4

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL:	1000-5999	1,430,681.00	31,645.82	50,488.35	3.5	0.00	1,380,192.65	96.4
TOTAL:	1000-6999	1,430,681.00	31,645.82	50,488.35	3.5	0.00	1,380,192.65	96.4
TOTAL:	1000-7999	1,430,681.00	31,645.82	50,488.35	3.5	0.00	1,380,192.65	96.4
TOTAL EXPENSES	(1000 - 7999)	1,430,681.00	31,645.82	50,488.35	3.5	0.00	1,380,192.65	96.4

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Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	0.00	1,838.61	52.5	0.00	1,661.39	47.4
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	550,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	553,500.00	0.00	551,838.61	99.6	0.00	1,661.39	.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	105.00	22,471.32	26.4	54,334.65	8,194.03	9.6
5400.00 INSURANCES - DISTRICT USE	500,000.00	0.00	479,236.00	95.8	0.00	20,764.00	4.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	0.00	72,401.85	48.2	50,000.00	27,598.15	18.3
TOTAL: 5000	735,000.00	105.00	574,109.17	78.1	104,334.65	56,556.18	7.6
TOTAL: 1000-5999	735,000.00	105.00	574,109.17	78.1	104,334.65	56,556.18	7.6
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	760,000.00	105.00	574,109.17	75.5	104,334.65	81,556.18	10.7

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,500.00	0.00	551,838.61	99.6	0.00	1,661.39	.3
TOTAL:	1000-5999	735,000.00	105.00	574,109.17	78.1	104,334.65	56,556.18	7.6
TOTAL:	1000-6999	735,000.00	105.00	574,109.17	78.1	104,334.65	56,556.18	7.6
TOTAL:	1000-7999	760,000.00	105.00	574,109.17	75.5	104,334.65	81,556.18	10.7
TOTAL EXPENSES	(1000 - 7999)	760,000.00	105.00	574,109.17	75.5	104,334.65	81,556.18	10.7

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	119,697.80	754,569.29	58.4	0.00	535,430.71	41.5
TOTAL: 8000	1,290,000.00	119,697.80	754,569.29	58.4	0.00	535,430.71	41.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	0.00	130,880.00	100.0	26,560.00	27,440.00-	.0
5400.00 INSURANCES - DISTRICT USE	120,000.00	0.00	104,163.00	86.8	0.00	15,837.00	13.1
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	35,925.75	368,066.42	45.4	2,142.63	439,790.95	54.2
TOTAL: 5000	1,060,000.00	35,925.75	603,109.42	56.8	28,702.63	428,187.95	40.3
TOTAL: 1000-5999	1,060,000.00	35,925.75	603,109.42	56.8	28,702.63	428,187.95	40.3
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,560,000.00	35,925.75	603,109.42	38.6	28,702.63	928,187.95	59.4

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,290,000.00	119,697.80	754,569.29	58.4	0.00	535,430.71	41.5
TOTAL:	1000-5999	1,060,000.00	35,925.75	603,109.42	56.8	28,702.63	428,187.95	40.3
TOTAL:	1000-6999	1,060,000.00	35,925.75	603,109.42	56.8	28,702.63	428,187.95	40.3
TOTAL:	1000-7999	1,560,000.00	35,925.75	603,109.42	38.6	28,702.63	928,187.95	59.4
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	35,925.75	603,109.42	38.6	28,702.63	928,187.95	59.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	0.00	0.00	3,143.00	100.0	0.00	3,143.00-	.0
8600.00 STATE REVENUES	147,549.00	11,530.00	175,852.00	100.0	0.00	28,303.00-	.0
8800.00 LOCAL REVENUES	724,517.14	794.38-	618,666.35	85.3	0.00	105,850.79	14.6
TOTAL: 8000	872,066.14	10,735.62	797,661.35	91.4	0.00	74,404.79	8.5
1100.00 CONTRACT CLASSROOM INST.	10,750,284.00	1,037,626.89	7,126,945.74	66.2	0.00	3,623,338.26	33.7
1200.00 CONTRACT CERT. ADMINISTRATORS	3,454,933.30	293,392.82	2,265,709.46	65.5	0.00	1,189,223.84	34.4
1300.00 INSTRUCTORS DAY/HOURLY	5,342,340.80	533,747.69	4,022,167.38	75.2	0.00	1,320,173.42	24.7
1400.00 NON-INSTRUCTION HOURLY CERT.	314,234.00	33,966.92	170,828.94	54.3	0.00	143,405.06	45.6
TOTAL: 1000	19,861,792.10	1,898,734.32	13,585,651.52	68.4	0.00	6,276,140.58	31.5
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,188,395.80	903,776.47	4,182,068.32	67.5	0.00	2,006,327.48	32.4
2200.00 INSTRUCTIONAL AIDS	802,798.25	126,227.30	567,225.01	70.6	0.00	235,573.24	29.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	186,333.69	9,871.29	73,357.68	39.3	0.00	112,976.01	60.6
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	402,099.66	28,132.50	176,732.30	43.9	0.00	225,367.36	56.0
TOTAL: 2000	7,579,627.40	1,068,007.56	4,999,383.31	65.9	0.00	2,580,244.09	34.0
3100.00 CERTIFICATED RETIREMENT	1,385,102.99	136,463.17	973,305.11	70.2	0.00	411,797.88	29.7
3200.00 CLASSIFIED RETIREMENT	840,645.26	115,682.54	544,161.47	64.7	0.00	296,483.79	35.2
3300.00 OASDHI/FICA	923,651.29	110,253.34	595,339.08	64.4	0.00	328,312.21	35.5
3400.00 HEALTH AND WELFARE BENEFITS	2,856,993.24	324,314.33	1,858,716.88	65.0	0.00	998,276.36	34.9
3500.00 STATE UNEMPLOYMENT INSURANCE	204,338.10	21,081.36	132,888.45	65.0	0.00	71,449.65	34.9
3600.00 WORKERS COMPENSATION INSURANCE	382,060.00	43,939.00	253,190.32	66.2	0.00	128,869.68	33.7
3900.00 OTHER BENEFITS	93,336.41	13,078.43	74,405.05	79.7	0.00	18,931.36	20.2
TOTAL: 3000	6,686,127.29	764,812.17	4,432,006.36	66.2	0.00	2,254,120.93	33.7
4100.00 TEXTBOOKS	6,500.00	0.00	5,114.37	78.6	675.30	710.33	10.9
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	49,386.27	19,526.36	43,604.85	88.2	381.75	5,399.67	10.9
4300.00 INSTRUCTIONAL SUPPLIES	180,659.06	13,338.13	115,183.82	63.7	24,143.23	41,332.01	22.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,509.81	0.00	3,441.56	32.7	0.00	7,068.25	67.2
4500.00 NONINSTRUCTIONAL SUPPLIES	408,386.03	30,693.58	194,968.01	47.7	116,918.35	96,499.67	23.6
4700.00 FOOD SUPPLIES	30,083.45	7,610.52	18,740.60	62.2	11,342.85	0.00	.0
TOTAL: 4000	685,524.62	71,168.59	381,053.21	55.5	153,461.48	151,009.93	22.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	730,064.57	42,237.33-	10,101.21-	.0	436,191.85	303,973.93	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	75,167.64	4,297.77	27,481.96	36.5	10,562.66	37,123.02	49.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	98,021.50	288.96-	39,550.60	40.3	2,897.09	55,573.81	56.6
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,682,376.20	127,243.31	1,331,301.87	79.1	266,364.58	84,709.75	5.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	621,342.71	35,406.49	210,288.49	33.8	356,270.55	54,783.67	8.8
5800.00 OTHER OPERATING EXP-DIST. USE	349,050.60	18,436.66	69,127.45	19.8	19,476.65	260,446.50	74.6
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	3,556,653.22	142,857.94	1,667,649.16	46.8	1,091,763.38	797,240.68	22.4
TOTAL: 1000-5999	38,369,724.63	3,945,580.58	25,065,743.56	65.3	1,245,224.86	12,058,756.21	31.4

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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	71,426.36	7,058.91	44,607.04	62.4	16,811.13	10,008.19	14.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	163,930.35	4,338.13	22,819.26	13.9	17,579.87	123,531.22	75.3
TOTAL: 6000	235,356.71	11,397.04	67,426.30	28.6	34,391.00	133,539.41	56.7
TOTAL: 1000-6999	38,605,081.34	3,956,977.62	25,133,169.86	65.1	1,279,615.86	12,192,295.62	31.5

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	872,066.14	10,735.62	797,661.35	91.4	0.00	74,404.79	8.5
TOTAL:	1000-5999	38,369,724.63	3,945,580.58	25,065,743.56	65.3	1,245,224.86	12,058,756.21	31.4
TOTAL:	1000-6999	38,605,081.34	3,956,977.62	25,133,169.86	65.1	1,279,615.86	12,192,295.62	31.5
TOTAL:	1000-7999	38,605,081.34	3,956,977.62	25,133,169.86	65.1	1,279,615.86	12,192,295.62	31.5
TOTAL EXPENSES	(1000 - 7999)	38,605,081.34	3,956,977.62	25,133,169.86	65.1	1,279,615.86	12,192,295.62	31.5

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 5000	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-6999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL:	1000-7999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	10,833.75	13,742.17	44.8	0.00	16,887.83	55.1
TOTAL: 8000	30,630.00	10,833.75	13,742.17	44.8	0.00	16,887.83	55.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	10,125.00	10,125.00	47.9	0.00	11,005.00	52.0
TOTAL: 2000	21,130.00	10,125.00	10,125.00	47.9	0.00	11,005.00	52.0
3300.00 OASDHI/FICA	1,616.00	525.72	525.72	32.5	0.00	1,090.28	67.4
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	71.10	71.10	46.7	0.00	80.90	53.2
TOTAL: 3000	1,768.00	596.82	596.82	33.7	0.00	1,171.18	66.2
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 5000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 1000-5999	24,898.00	10,721.82	10,721.82	43.0	0.00	14,176.18	56.9
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	74,898.00	10,721.82	10,721.82	14.3	0.00	64,176.18	85.6

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/ CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	30,630.00	10,833.75	13,742.17	44.8	0.00	16,887.83	55.1
TOTAL:	1000-5999	24,898.00	10,721.82	10,721.82	43.0	0.00	14,176.18	56.9
TOTAL:	1000-6999	24,898.00	10,721.82	10,721.82	43.0	0.00	14,176.18	56.9
TOTAL:	1000-7999	74,898.00	10,721.82	10,721.82	14.3	0.00	64,176.18	85.6
TOTAL EXPENSES	(1000 - 7999)	74,898.00	10,721.82	10,721.82	14.3	0.00	64,176.18	85.6

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8100.00 FEDERAL HEA REVENUES	0.00	0.00	1,484.00	100.0	0.00	1,484.00-	.0
8600.00 STATE REVENUES	81,122.00	4,941.00	238,300.00	100.0	0.00	157,178.00-	.0
8800.00 LOCAL REVENUES	502,035.00	27,027.94	295,141.32	58.7	0.00	206,893.68	41.2
8900.00 OTHER FINANCING SOURCES	1,896.21	0.00	1,896.21	100.0	0.00	0.00	.0
TOTAL: 8000	585,053.21	31,968.94	536,821.53	91.7	0.00	48,231.68	8.2
1100.00 CONTRACT CLASSROOM INST.	4,437,430.00	434,710.44	3,060,293.31	68.9	0.00	1,377,136.69	31.0
1200.00 CONTRACT CERT. ADMINISTRATORS	2,682,608.00	217,830.43	1,675,515.01	62.4	0.00	1,007,092.99	37.5
1300.00 INSTRUCTORS DAY/HOURLY	2,045,337.00	205,718.54	1,588,560.51	77.6	641,802.92	185,026.43-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	152,869.00	14,668.01	107,179.09	70.1	0.00	45,689.91	29.8
TOTAL: 1000	9,318,244.00	872,927.42	6,431,547.92	69.0	641,802.92	2,244,893.16	24.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,140,605.76	528,042.18	2,356,358.32	75.0	0.00	784,247.44	24.9
2200.00 INSTRUCTIONAL AIDS	532,672.50	87,103.60	379,550.18	71.2	0.00	153,122.32	28.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	135,903.48	1,240.00	14,261.64	10.4	0.00	121,641.84	89.5
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	321,802.50	21,998.25	180,605.00	56.1	0.00	141,197.50	43.8
TOTAL: 2000	4,130,984.24	638,384.03	2,930,775.14	70.9	0.00	1,200,209.10	29.0
3100.00 CERTIFICATED RETIREMENT	700,028.00	63,938.45	473,384.01	67.6	0.00	226,643.99	32.3
3200.00 CLASSIFIED RETIREMENT	506,496.00	68,075.40	325,614.90	64.2	0.00	180,881.10	35.7
3300.00 OASDHI/FICA	456,410.00	60,579.87	320,025.06	70.1	0.00	136,384.94	29.8
3400.00 HEALTH AND WELFARE BENEFITS	1,429,136.00	173,664.58	960,714.48	67.2	0.00	468,421.52	32.7
3500.00 STATE UNEMPLOYMENT INSURANCE	95,293.00	10,717.07	67,122.46	70.4	0.00	28,170.54	29.5
3600.00 WORKERS COMPENSATION INSURANCE	187,664.00	24,071.00	133,231.20	70.9	0.00	54,432.80	29.0
3900.00 OTHER BENEFITS	53,134.00	5,981.32	37,017.20	69.6	0.00	16,116.80	30.3
TOTAL: 3000	3,428,161.00	407,027.69	2,317,109.31	67.5	0.00	1,111,051.69	32.4
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	34,700.00	241.95	17,470.51	50.3	0.00	17,229.49	49.6
4300.00 INSTRUCTIONAL SUPPLIES	48,778.00	3,969.97	32,349.54	66.3	8,620.80	7,807.66	16.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,535.90	0.00	923.17	60.1	0.00	612.73	39.8
4500.00 NONINSTRUCTIONAL SUPPLIES	183,888.19	19,069.75	90,795.05	49.3	58,622.15	34,470.99	18.7
TOTAL: 4000	268,902.09	23,281.67	141,538.27	52.6	67,242.95	60,120.87	22.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	91,270.00	1,096.00	21,789.42	23.8	59,617.85	9,862.73	10.8
5200.00 TRAVEL & CONFERENCE EXPENSES	35,353.04	3,405.00	17,958.31	50.7	3,604.04	13,790.69	39.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,655.00	407.38	33,146.98	65.4	3,904.12	13,603.90	26.8
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	77,651.24	710,868.14	69.3	296,360.93	17,464.93	1.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	402,512.66	14,479.81	169,881.10	42.2	202,597.14	30,034.42	7.4
5800.00 OTHER OPERATING EXP-DIST. USE	232,053.40	3,207.52	34,503.29	14.8	5,547.92	192,002.19	82.7
TOTAL: 5000	1,836,538.10	100,246.95	988,147.24	53.8	571,632.00	276,758.86	15.0
TOTAL: 1000-5999	18,982,829.43	2,041,867.76	12,809,117.88	67.4	1,280,677.87	4,893,033.68	25.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,750.00	0.00	0.00	.0	0.00	1,750.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	1,360.00	68.0	0.00	640.00	32.0

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BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	37.67	7,421.61	38.3	10,112.29	1,831.10	9.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	17,218.78	0.00	4,145.78	24.0	1,956.53	11,116.47	64.5
TOTAL: 6000	40,333.78	37.67	12,927.39	32.0	12,068.82	15,337.57	38.0
TOTAL: 1000-6999	19,023,163.21	2,041,905.43	12,822,045.27	67.4	1,292,746.69	4,908,371.25	25.8

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	585,053.21	31,968.94	536,821.53	91.7	0.00	48,231.68	8.2
TOTAL:	1000-5999	18,982,829.43	2,041,867.76	12,809,117.88	67.4	1,280,677.87	4,893,033.68	25.7
TOTAL:	1000-6999	19,023,163.21	2,041,905.43	12,822,045.27	67.4	1,292,746.69	4,908,371.25	25.8
TOTAL:	1000-7999	19,023,163.21	2,041,905.43	12,822,045.27	67.4	1,292,746.69	4,908,371.25	25.8
TOTAL EXPENSES	(1000 - 7999)	19,023,163.21	2,041,905.43	12,822,045.27	67.4	1,292,746.69	4,908,371.25	25.8

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	7,775.01	74.9	0.00	2,591.99	25.0
TOTAL: 8000	10,367.00	863.89	7,775.01	74.9	0.00	2,591.99	25.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 5000	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	10,367.00	863.89	7,775.01	74.9	0.00	2,591.99	25.0
TOTAL:	1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL:	1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL:	1000-7999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL EXPENSES	(1000 - 7999)	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	0.00	512.18	100.0	0.00	512.18-	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	2,648.25	2,971.41	51.2	0.00	2,828.59	48.7
TOTAL: 8000	5,800.00	2,648.25	2,971.41	51.2	0.00	2,828.59	48.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	2,475.00	2,475.00	55.0	0.00	2,025.00	45.0
TOTAL: 2000	4,500.00	2,475.00	2,475.00	55.0	0.00	2,025.00	45.0
3300.00 OASDHI/FICA	344.00	187.07	187.07	54.3	0.00	156.93	45.6
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	17.61	17.61	55.0	0.00	14.39	44.9
TOTAL: 3000	376.00	204.68	204.68	54.4	0.00	171.32	45.5
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	2,679.68	2,679.68	49.8	0.00	2,696.32	50.1

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,800.00	2,648.25	2,971.41	51.2	0.00	2,828.59	48.7
TOTAL:	1000-5999	5,376.00	2,679.68	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL:	1000-6999	5,376.00	2,679.68	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL:	1000-7999	5,376.00	2,679.68	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL EXPENSES	(1000 - 7999)	5,376.00	2,679.68	2,679.68	49.8	0.00	2,696.32	50.1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: April 21, 2011
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from February 28, 2011 to April 3, 2011 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

Purchase Order Board Report
April 21, 2011

PO No.	Vendor Name	PO Description	Amount
112729	TYPECARE OFFICE MACHINE SER	Repairs & Maintenance	\$ 180.00
112730	GDA INCORPORATED	Repairs & Maintenance	\$ 2,290.00
112731	A & W ELECTRIC CART SERVICE	Repair & Maintenance	\$ 200.00
112732	FIRST STUDENT	Bus Rentals	\$ 443.29
112733	FIRST STUDENT	Bus Rental	\$ 443.29
112734	TIME WARNER CABLE	New Buildings	\$ 7,012.20
112735	INTERNATIONAL SECURITY PRODUCT	Non-instructional Supplies	\$ 2,022.71
112736	B&H PHOTO VIDEO	Capital Equipment	\$ 5,397.63
112737	EVS	Equipment	\$ 4,338.11
112738	DELL COMPUTER COMPANY	Non-instructional Supplies	\$ 358.76
112739	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 1,458.66
112740	FISHER SCIENTIFIC	Instructional Supplies	\$ 145.40
112741	GRAINGER INC, W W	Instructional Supplies	\$ 78.34
112742	LAB SAFETY SUPPLY	Instructional Supplies	\$ 63.11
112743	SVM LP	Other Student Aid	\$ 997.03
112744	USA SHADE & FABRIC	Repairs & Maintenance	\$ 2,416.76
112745	SYNERGISTIC MAILING SERVICES	Outside Services	\$ 1,600.00
112746	PAT'S POTS	Rentals	\$ 160.00
112747	PARTY RENTALS INC	Rentals	\$ 1,931.68
112748	DAVIS, LYNN	Outside Services	\$ 5,000.00
112749	CITY OF SAN BERNARDINO	Other Expenses & Fees	\$ 50.00
112750	FIRST STUDENT	Bus Rental	\$ 508.45
112751	NORTHERN NEW MEXICO COLLEGE	Conference	\$ 175.00
112752	THREE PEAKS CORP	Repairs & Maintenance	\$ 2,550.00
112753	PUBLIC BROADCASTING SERVICE	Broadcast Program Rights	\$ 39,536.00
112754	FIRST STUDENT	Bus Rental	\$ 443.29
112755	METASOFT SYSTEMS INC	Dues & Memberships	\$ 3,495.00
112756	ENGLISH, HERBERT	Conference	\$ 540.00
112757	COSTCO	Equipment	\$ 217.99
112758	PALLOTTA INSTALLATIONS INC	Capital Equipment	\$ 448.05
112759	BAHNER, DANIEL	Conference	\$ 1,025.00
112760	CALCCT	Dues & Memberships	\$ 350.00
112761	SIMENTAL, YOLANDA	Conference	\$ 223.00
112762	CHAVIRA, REJOICE C	Conference	\$ 95.00
112763	SIGNATURE PARTY RENTALS	Rentals	\$ 12,774.82
112764	UNITED SITE SERVICES	Rentals	\$ 1,307.85
112765	SHALIMAR TOURS & CHARTER	Bus Rentals	\$ 929.69
112766	QUANTUM GROUP, THE	Advertising	\$ 4,750.46
112767	CONGRESSIONAL QUARTERLY BOOKS	Library Book Expansion	\$ 363.68
112768	STAPLES	Equipment	\$ 309.94
112769	SIT4LESS	Equipment	\$ 341.48
112770	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 123.98
112771	DELL COMPUTER COMPANY	Equipment	\$ 1,470.81
112772	STAPLES	Non-instructional Supplies	\$ 577.60
112773	STANLEY CONVERGENT SECURITY	Instructional Supplies	\$ 133.54

Purchase Order Board Report
April 21, 2011

PO No.	Vendor Name	PO Description	Amount
112774	UNISOURCE PAPER	Non-instructional Supplies	\$ 3,653.48
112775	STAPLES	Non-instructional Supplies	\$ 156.47
112776	STAPLES	Instructional Supplies	\$ 306.99
112777	KIRK XPEDEX	Non-instructional Supplies	\$ 1,215.90
112778	HERFF JONES INC	Rentals	\$ 6,700.00
112779	WEATHERPROOFING TECH INC	Repairs & Maintenance	\$ 5,755.00
112780	CCCEOPSA	Conference	\$ 95.00
112781	RP GROUP, THE	Conference	\$ 400.00
112782	PREMIERE SOUND INC	Rentals	\$ 3,800.00
112783	DIPONIO, GWEN	Conference	\$ 1,025.00
112784	PUBLIC RADIO CAPITAL	Outside Services	\$ 10,000.00
112785	DANIELS, DEBRA	Conference	\$ 195.00
112786	SEHI COMPUTER PRODUCTS INC	Equipment	\$ 1,319.09
112787	AMAZON.COM	Reference Books	\$ 750.57
112788	HOME DEPOT, THE	Capital Equipment	\$ 2,081.33
112789	SBVC BOOKSTORE	Classroom Textbook	\$ 15,000.00
112790	PRINTER'S PARTS STORE	Non-instructional Supplies	\$ 71.67
112791	KI INCORPORATED	Capital Equipment	\$ 18,007.69
112792	KI INCORPORATED	Capital Equipment	\$ 88,925.82
112793	KI INCORPORATED	Capital Equipment	\$ 76,727.28
112794	KI INCORPORATED	Capital Equipment	\$ 37,952.93
112795	BELL ROOF COMPANY	New Buildings	\$ 3,259.00
112796	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 1,396.06
112797	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 11,344.93
112798	HAWORTH	Capital Equipment	\$ 2,800.23
112799	INTERIOR OFFICE SOLUTIONS	Capital Equipment	\$ 258.26
112800	BRAGGINS, ALAN	Mileage Reimbursement	\$ 812.00
112801	SHALIMAR TOURS & CHARTER	Bus Rental	\$ 929.69
112802	RFB&D/CUSTOMER SERVICE	Contract Services	\$ 314.06
112803	LEAGUE FOR INNOVATION	Reference Books	\$ 435.00
112804	INDUSTRIAL FIRE PROTECTION	Repairs & Maintenance	\$ 1,583.00
112805	NG, CHARLIE	Conference	\$ 1,964.00
112806	SAN BERNARDINO CITY FIRE DEPT	Other Expenses & Fees	\$ 212.03
112807	BW-RESEARCH PARTNERSHIP	Outside Services	\$ 22,500.00
112808	WIRZ & COMPANY PRINTING INC	Outside Services	\$ 2,021.01
112809	US POSTAL SERVICE	Postage & Freight	\$ 15,000.00
112810	WALTER, DYANN	Mileage Reimbursement	\$ 497.25
112811	US BANK CORPORATE PMT SYSTEMS	Magazines & Subscriptions	\$ 89.10
112812	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,627.92
112813	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 27.98
112814	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 1,535.13
112815	STAPLES	Non-instructional Supplies	\$ 1,981.92
112816	EMPLOYEE UNIVERSITY	Media	\$ 691.00
112817	B&H PHOTO VIDEO	Equipment	\$ 246.41
112818	BUSINESS PRESS, THE	Magazines & Subscriptions	\$ 79.00

Purchase Order Board Report
April 21, 2011

PO No.	Vendor Name	PO Description	Amount
112819	ECONOMIST, THE	Magazines & Subscriptions	\$ 109.00
112820	UNISOURCE PAPER	Non-instructional Supplies	\$ 7,177.50
112821	STAPLES	Non-instructional Supplies	\$ 167.60
112822	BEAR VALLEY UNIFIED SCHL DIST	Rentals	\$ 2,992.50
112823	REVOLVING CASH	Officials	\$ 200.00
112824	BEST GOLF CARTS INC	Repairs & Maintenance	\$ 550.00
112825	REVOLVING CASH	Officials	\$ 286.00
112826	REVOLVING CASH	Officials	\$ 174.00
112827	CA EMERGENCY PHYSICIAN MED GRP	Self Insurance Claims	\$ 213.00
112828	REVOLVING CASH	Other Expenses & Fees	\$ 2,360.00
112829	LINDSTROM, EVGENIYA	Conference	\$ 728.08
112830	MANIAOL, ALBERT	Conference	\$ 1,360.00
112831	ISAAC, MATTHEW K	Conference	\$ 1,112.22
112832	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 200.00
112833	CANADA'S AUTO SALES INC	Bus/Car Rentals	\$ 255.18
112834	LINDSEY, CAROLYN	Conference	\$ 569.94
112835	CCCCSSAA	Conference	\$ 300.00
112836	STAPLES	Non-instructional Supplies	\$ 76.20
112837	STAPLES	Instructional Supplies	\$ 88.33
112838	STAPLES	Non-instructional Supplies	\$ 117.30
112839	LAB SAFETY SUPPLY	Instructional Supplies	\$ 562.74
112840	STAPLES	Non-instructional Supplies	\$ 196.65
112841	STAPLES	Non-instructional Supplies	\$ 80.10
112842	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 534.30
112843	AMAZON.COM	Non-instructional Supplies	\$ 75.39
112844	DASH MEDICAL GLOVES INC	Non-instructional Supplies	\$ 180.30
112845	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 448.66
112846	BIO-RAD LABORATORIES	Instructional Supplies	\$ 494.00
112847	KELLY PAPER COMPANY	Non-instructional Supplies	\$ 388.80
112848	FLINN SCIENTIFIC INC	Non-instructional Supplies	\$ 159.65
112849	DELL COMPUTER COMPANY	Instructional Supplies	\$ 97.86
112850	STAPLES	Non-instructional Supplies	\$ 201.36
112851	SHALIMAR INC	Bus/Car Rentals	\$ 577.73
112852	SYNERGISTIC MAILING SERVICES	Postage & Freight	\$ 7,000.00
112853	POCKET NURSE	Instructional Supplies	\$ 1,592.45
112854	SECURE SHREDDERS	Capital Equipment	\$ 1,614.94
112855	PREPTECH CONSULTING INC	Outside Services	\$ 50,500.00
112856	WALL STREET JOURNAL, THE	Magazines & Subscriptions	\$ 108.70
112857	PREPTECH CONSULTING INC	Outside Services	\$ 9,500.00
112858	METROLINK	Other Expenses & Fees	\$ 387.50
112859	GREEN, NANCY	Mileage Reimbursement	\$ 17.23
112860	GLOBAL TRADEQUEST INC	Non-instructional Supplies	\$ 324.08
112861	CHANEY ELECTRONICS	Instructional Supplies	\$ 445.88
112862	AVALIVE	Equipment	\$ 351.21
112863	ADVANCED COPY SYSTEMS INC	Repairs & Maintenance	\$ 250.00

Purchase Order Board Report
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PO No.	Vendor Name	PO Description	Amount
112864	ALL AMERICAN EQUIPMENT &	Repairs & Maintenance	\$ 993.68
112865	ALL AMERICAN EQUIPMENT &	Maintenance Agreements	\$ 370.00
112866	BAHNER, DANIEL	Conference	\$ 544.00
112867	BAHNER, DANIEL	Conference	\$ 55.80
112868	BON AIR INC	New Buildings	\$ 5,500.00
112869	CLIA LABORATORY PROGRAM	Other Expenses & Fees	\$ 150.00
112870	DON JOHNSTON INC	Contract Services	\$ 726.38
112871	HASLER, INC	Postage & Freight	\$ 3,800.00
112872	IEEP	Advertising	\$ 2,500.00
112873	MCGRAW-HILL	New Buildings	\$ 6,520.00
112874	METROPLEX VOICE COMPUTING INC	Contract Services	\$ 736.87
112875	MUSKAVITCH, JOHN	Conference	\$ 200.00
112876	NATIONAL RESOURCE CENTER FOR	Conference	\$ 645.00
112877	NEW IMAGE COMMERCIAL FLOORING	New Buildings	\$ 1,440.00
112878	POSIT SCIENCE	Contract Services	\$ 480.71
112879	PYRAMED HEALTH SYSTEM	Contract Services	\$ 5,500.00
112880	SBVC BOOKSTORE	Other Expenses & Fees	\$ 499.38
112881	SBVC BOOKSTORE	Reference Books	\$ 114.45
112882	TROPHY STORE, THE	Other Expenses & Fees	\$ 500.00
112883	US POSTAL SERVICE	Postage & Freight	\$ 185.00
112884	NUANCE COMMUNICATIONS INC	Contract Services	\$ 3,132.00
112885	COMPUTERLAND OF SILICON VALLEY	Contract Services	\$ 7,949.22
112886	MIZUTANI, MARI	Independent Contractor	\$ 800.00
112887	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 166.51
112888	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 427.40
112889	CITRIX ONLINE AUDIO SERVICES	Phone Utilities	\$ 42.86
112890	SOUTHERN CALIFORNIA BOILER INC	Repairs & Maintenance	\$ 16,887.42
112891	CARTER, JAMAIL	Conference	\$ 32.24
112892	MANIAOL, ALBERT	Conference	\$ 32.24
112893	BOWKER	Library Book Expansion	\$ 607.10
112894	DEMCO INC	Non-instructional Supplies	\$ 205.66
112895	B & H PHOTO-VIDEO INC	Capital Equipment	\$ 19,224.61
112896	BRODART LIBRARY SUPPLIES &	Non-instructional Supplies	\$ 342.28
112897	STAPLES	Non-instructional Supplies	\$ 230.52
112898	STAPLES	Non-instructional Supplies	\$ 124.02
112899	STAPLES	Non-instructional Supplies	\$ 234.68
112900	DELL COMPUTER COMPANY	Equipment	\$ 36,228.09
112901	BADGE EXPRESS	Non-instructional Supplies	\$ 114.21
112902	EASE DIAGNOSTICS	Software	\$ 986.08
112903	INSIGHT MEDIA	Media	\$ 1,777.49
112904	PACKAGING HORIZONS CORP	Non-instructional Supplies	\$ 60.85
112905	CLARK SECURITY PRODUCTS	Capital Equipment	\$ 1,228.88
112906	STAPLES	Non-instructional Supplies	\$ 2,609.48
112907	JOURNEYWORKS PUBLISHING	Non-instructional Supplies	\$ 191.40
112908	MCNELLIS, THE CORPORATION	Media	\$ 515.00

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PO No.	Vendor Name	PO Description	Amount
112909	STAPLES	Non-instructional Supplies	\$ 773.06
112910	CONSOLIDATED ELECTRICAL DIST	Instructional Supplies	\$ 873.68
112911	ROGERS, TANYA	Conference	\$ 91.42
112912	NG, CHARLIE	Conference	\$ 1,447.00
112913	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,061.92
112914	SINGER, DONALD L	Conference	\$ 620.89
112915	FOUNDATION FOR CALIFORNIA COMM	Contract Services	\$ 4,000.00
112916	KAFELA, KATHY	Conference	\$ 135.90
112917	ANTON, TODD	Independent Contractor	\$ 500.00
112918	FARONICS TECHNOLOGIES INC	Computer Systems Maintenance Agrmts	\$ 4,499.26
112919	NEXUS IS INC	Computer Systems Maintenance Agrmts	\$ 19,250.70
112920	LABORATORY MICROSCOPE	Repairs & Maintenance	\$ 910.00
112921	AUTOMOTIVE SERVICE EXCELLENCE	Other Expenses & Fees	\$ 2,505.60
112922	MCCRARY, DENISE M	Mileage Reimbursement	\$ 277.95
112923	REVOLVING CASH	Officials	\$ 348.00
112924	POWER TRANSMISSION	Dues & Memberships	\$ 150.00
112925	JIM PRATHER'S LANDSCAPING	New Buildings	\$ 4,322.81
112926	DELL COMPUTER COMPANY	New Buildings	\$ 7,001.19
112927	COMPLETE FLOORS	Repairs & Maintenance	\$ 817.67
112928	STANLEY CONVERGENT SECURITY	Leases	\$ 1,742.00
112929	SNAP SURVEYS LTD	Maintenance Agreements	\$ 4,000.00
112930	PARADA, OSMAN	Conference	\$ 2,150.00
112931	CHANG, ANDREW	Conference	\$ 2,150.00
112932	TIME FOR CHANGE FOUNDATION	Advertising	\$ 600.00
112933	ARROWHEAD REGIONAL MEDICAL CTR	Self Insurance Claims	\$ 1,056.67
112934	COMPUTERIZED EMBROIDERY CO	Outside Services	\$ 471.72
112935	INLAND INSPECTIONS/CONSULTING	Site Improvements	\$ 190,156.25
112936	SAN BERNARDINO COUNTY FIRE	Other Expenses & Fees	\$ 119.30
112937	BLUE MOUNTAIN COLLISION CENTER	Self Insurance Claim	\$ 573.23
112938	ANDERSON CHARNESKY STRUCTURAL	New Buildings	\$ 76,781.85
112939	FIRST CALIFORNIA BANK	New Buildings	\$ 4,041.15
112940	LITTLE MACHINE SHOP	Instructional Supplies	\$ 1,116.86
112941	MUDDY ELBOW MANUFACTURING	Non-instructional Supplies	\$ 297.74
112942	RED HOT METAL INC	Instructional Supplies	\$ 681.01
112943	OLYMPIC COLOR RODS	Instructional Supplies	\$ 209.65
112944	DICK BLICK	Instructional Supplies	\$ 460.45
112945	AARDVARK CLAY & SUPPLIES	Instructional Supplies	\$ 250.82
112946	HARBOR FREIGHT TOOLS CO	Instructional Supplies	\$ 64.35
112947	STAPLES	Instructional Supplies	\$ 743.58
112948	AMAZON.COM	Instructional Supplies	\$ 94.90
112949	B&H PHOTO VIDEO	Equipment	\$ 705.79
112950	MOORE, ALISA SPARKIA	Non-instructional Supplies	\$ 21.74
112951	BEST BRANDS SOFTWARE LLC	Classroom Textbooks	\$ 1,510.66
112952	TOYO INKS	Non-instructional Supplies	\$ 799.73
112953	PRESSTEK INC	Non-instructional Supplies	\$ 350.61

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PO No.	Vendor Name	PO Description	Amount
112954	FUJIFILM GRAPHIC SYSTEMS USA	Non-instructional Supplies	\$ 3,242.71
112955	SPICERS PAPER INC	Non-instructional Supplies	\$ 4,797.09
112956	CABLE LINKS CONSULTING	Capital Equipment	\$ 2,871.00
112957	APPLE COMPUTER INC	Capital Equipment	\$ 4,049.10
112958	APPLE COMPUTER INC	Software	\$ 326.20
112959	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,101.00
112960	B&H PHOTO VIDEO	Capital Equipment	\$ 1,195.16
112961	COMPLETE FLOORS	Repairs & Maintenance	\$ 2,402.60
112962	SHALIMAR INC	Bus/Car Rentals	\$ 577.82
112963	FREEDOM SCIENTIFIC BLV GRP LLC	Contract Services	\$ 244.42
112964	COMPUTERLAND OF SILICON VALLEY	Contract Services	\$ 446.56
112965	MCCAMBLY, JESSICA	Conference	\$ 1,000.00
112966	CACCRAO	Dues & Memberships	\$ 200.00
112967	FRANKLIN, BRADLEY	Conference	\$ 837.00
112968	CONTRERAS, AMBER	Conference	\$ 836.00
112969	US POSTAL SERVICE	Postage & Freight	\$ 6,000.00
112970	BROWN, CARRISSA	Student Financial Aid	\$ 60.00
112971	CODEUS, AMANDA	Student Financial Aid	\$ 60.00
112972	FOLEY, BRITTNEY	Student Financial Aid	\$ 180.00
112973	GARCIA, LA'RENA	Student Financial Aid	\$ 180.00
112974	MALONEY, KEVIN	Student Financial Aid	\$ 120.00
112975	OSUNA, DAWN	Student Financial Aid	\$ 120.00
112976	SIMMONS, MADELINE	Student Financial Aid	\$ 120.00
112977	STEPHENS, KRISTEN	Student Financial Aid	\$ 180.00
112978	TORRES, DEBRA	Student Financial Aid	\$ 120.00
112979	FIRST STUDENT	Bus/Car Rentals	\$ 573.51
112980	CHAFFEY COMMUNITY COLLEGE	Other Expenses & Fees	\$ 1,000.00
112981	DIGICERT	Computer Systems Maintenance Agrmts	\$ 2,956.00
112982	SHALIMAR TOURS & CHARTER	Bus/Car Rentals	\$ 850.00
112983	HOME DEPOT, THE	Non-instructional Supplies	\$ 1,316.83
112984	HOME DEPOT, THE	Non-instructional Supplies	\$ 543.75
112985	DELGADO, ARLENE	Mileage Reimbursement	\$ 52.88
112986	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 600.00
112987	EMERSON, KEVIN	Conference	\$ 485.00
112988	PARTNERSHIP FOR PHILANTHROPIC	Dues & Memberships	\$ 170.00
112989	GIBSON, KATHLEEN	Conference	\$ 201.18
112990	STEEL STRUCTURES TECH CENTER	Conference	\$ 540.00
112991	BARLOW, EDWARD H	Repairs & Maintenance	\$ 1,000.00
112992	WEST PUBLISHING CORPORATION	Library Books Expansion	\$ 276.44
112993	VILLA ASSOC, THE	Outside Services	\$ 17,500.00
112994	WINDOWS BY BARBARA	Capital Equipment	\$ 1,409.73
112995	INGMAR MEDICAL LTD	Instructional Supplies	\$ 107.88
112996	HARDY DIAGNOSTICS	Instructional Supplies	\$ 687.30
112997	HOT BLOCK TOOLS	Instructional Supplies	\$ 270.04
112998	RIO GRANDE	Equipment	\$ 334.90

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PO No.	Vendor Name	PO Description	Amount
112999	STAPLES	Non-instructional Supplies	\$ 676.60
113000	TROXELL COMMUNICATIONS INC	Instructional Supplies	\$ 413.25
113001	TROXELL COMMUNICATIONS INC	Non-instructional Supplies	\$ 6,923.04
113002	STAPLES	Non-instructional Supplies	\$ 126.90
113003	THOMSON REUTERS/BARCLAYS	Magazines & Subscriptions	\$ 315.38
113004	MWAVE.COM	Capital Equipment	\$ 3,711.86
113005	MONDRAGON, LAURA	Independent Contractor	\$ 1,850.00
113006	DEPARTMENT OF PESTICIDE	Conference	\$ 130.00
113007	STATE WATER RES CONTROL BOARD	New Buildings	\$ 317.00
113008	HAMPTON TEDDER ELECTRIC CO INC	New Buildings	\$ 7,600.00
113009	P2S ENGINEERING INC	New Buildings	\$ 125,000.00
113010	LPA	Site Improvements	\$ 68,500.00
113011	DELL COMPUTER COMPANY	Capital Equipment	\$ 51,982.62
113012	DELL COMPUTER COMPANY	Capital Equipment	\$ 24,135.90
113013	DELL COMPUTER COMPANY	Capital Equipment	\$ 85,341.72
113014	DELL COMPUTER COMPANY	Capital Equipment	\$ 1,499.50
113015	APPLE COMPUTER INC	Capital Equipment	\$ 13,869.50
113016	INDUSTRIAL FIRE PROTECTION	Repairs & Maintenance	\$ 5,833.75
113017	P A P A	Conference	\$ 200.00
113018	CITY OF SAN BERNARDINO	Conference	\$ 400.00
113019	LISA SMOLEN & ASSOCIATES	Contract Services	\$ 4,882.88
113020	CCCAOE	Conference	\$ 445.00
113021	LINDSTROM, EVGENIYA	Conference	\$ 1,153.52
113022	ROBINSON, JAMES S	Conference	\$ 589.84
113023	COMPUTERLAND OF SILICON VALLEY	Contract Services	\$ 1,295.00
113024	COMPUTERLAND OF SILICON VALLEY	Contract Services	\$ 450.00
113025	SBCCD FINANCIAL AID	Student Financial Aid	\$ 10,395.00
113026	US BANK CORPORATE PMT SYSTEMS	Software	\$ 54.36
113027	REVOLVING CASH	Officials	\$ 200.00
113028	DAVID OLLIS LANDSCAPE DEVELOPM	Outside Services	\$ 825.00
113029	BARCODE GIANT	Non-instructional Supplies	\$ 1,543.81
113030	STAPLES	Non-instructional Supplies	\$ 116.23
113031	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 71.56
113032	LAB SAFETY SUPPLY	Instructional Supplies	\$ 62.66
113033	SCHOOL SPECIALTY INC	Instructional Supplies	\$ 58.39
113034	B&H PHOTO VIDEO	Non-instructional Supplies	\$ 152.48
113035	EINSTRUCTION	Capital Equipment	\$ 2,644.79
113036	STAPLES	Non-instructional Supplies	\$ 554.76
113037	CM SCHOOL SUPPLY CO	Equipment	\$ 2,816.19
113038	HW WILSON COMPANY	Library Books Expansion	\$ 1,706.25
113039	BRODART COMPANY	Non-instructional Supplies	\$ 2,016.60
113040	DAN'S LAWNMOWER CENTER	Equipment	\$ 291.45
113041	STAPLES	Non-instructional Supplies	\$ 120.15
113042	AMAZON.COM	Instructional Supplies	\$ 31.54
113043	MONJARAS & WISMEYER GROUP	Independent Contractor	\$ 1,611.90

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PO No.	Vendor Name	PO Description	Amount
113044	DEMCO SUPPLY INC	Non-instructional Supplies	\$ 633.27
113045	INTRATEK COMPUTER INC	Capital Equipment	\$ 3,695.40
113046	B&H PHOTO VIDEO	Instructional Supplies	\$ 74.29
113047	INTRATEK COMPUTER INC	Capital Equipment	\$ 3,866.74
113048	APPLE COMPUTER INC	Non-instructional Supplies	\$ 63.08
113049	FUJIFILM GRAPHIC SYSTEMS USA	Non-instructional Supplies	\$ 30.12
113050	DICK BLICK	Instructional Supplies	\$ 76.48
113051	CONSOLIDATED ELECTRICAL DIST	Equipment	\$ 2,144.11
113052	RFB&D/CUSTOMER SERVICE	Dues & Memberships	\$ 500.00
113053	PINSON, DIANA	Instructional Supplies	\$ 52.33
113054	ALPHA CENTER	Independent Contractor	\$ 8,000.00
113055	ANOTHER PERFECT POOL	Conference	\$ 650.00
113056	REVOLVING CASH	Refreshments	\$ 171.40
113057	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 399.53
113058	COMMUNITY COLLEGE LEAGUE OF CA	Conference	\$ 30.00
113059	STAPLES	Non-instructional Supplies	\$ 4,520.78
113060	FLINN SCIENTIFIC INC	Equipment	\$ 495.95
113061	SHALIMAR TOURS & CHARTER	Bus/Car Rentals	\$ 877.19
113062	REDLANDS-YUCAIPA RENTALS	Rentals	\$ 187.59
113063	MUSEUM OF TOLERANCE	Other Expenses & Fees	\$ 320.00
113064	ELECTRONICS WAREHOUSE	Instructional Supplies	\$ 1,055.80
113065	STAPLES	Non-instructional Supplies	\$ 436.47
113066	STAPLES	Non-instructional Supplies	\$ 532.16
113067	STAPLES	Non-instructional Supplies	\$ 111.46
113068	RED STAR FIRE PROTECTION	Non-instructional Supplies	\$ 81.56
113069	PERFECTFORMS INC	Contract Services	\$ 3,400.00
113070	RAN GRAPHICS INC	Outside Services	\$ 4,763.25
113071	FRANK'S FENCE & SUPPLY CO INC	Repairs & Maintenance	\$ 2,950.00
113072	GOODRICH, KELLY	Other Expenses & Fees	\$ 33.62
113073	CALIFORNIA DEPT OF EDUCATION	Library Books Expansion	\$ 29.82
113074	BATTERY WAREHOUSE DIRECT.COM	Non-instructional Supplies	\$ 164.47
113075	GRAHAM, GLEN	Instructional Supplies	\$ 17.62
113076	BNI BUILDING NEWS	Library Books Expansion	\$ 580.19
113077	SUPERIOR MIRROR	Non-instructional Supplies	\$ 93.09
113078	STAPLES	Non-instructional Supplies	\$ 103.41
113079	MCCLURE PHD, FAITH	Independent Contractor	\$ 4,080.00
113080	HERFF JONES INC	Rentals	\$ 3,400.00
113081	ACADEMIC SENATE, THE	Conference	\$ 725.00
113082	RIPPY, SCOTT	Conference	\$ 500.00
113083	ACADEMIC SENATE, THE	Conference	\$ 325.00
113084	COAST FITNESS REPAIR SHOP	Repairs & Maintenance	\$ 459.59
113085	EBARRA, DAVID	Instructional Supplies	\$ 39.54
113086	YAMAMOTO, JUNE	Conference	\$ 1,334.00
113087	WEATHERPROOFING TECH INC	Repairs & Maintenance	\$ 4,375.00
113088	FLORES, JUNE	Mileage Reimbursement	\$ 84.66

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PO No.	Vendor Name	PO Description	Amount
113089	DELTA BIOLOGICALS	Instructional Supplies	\$ 66.82
113090	AMERICAN 3 B SCIENTIFIC	Instructional Supplies	\$ 176.60
113091	FOTRONIC CORP	Capital Equipment	\$ 1,548.55
113092	PASCO SCIENTIFIC	Instructional Supplies	\$ 955.35
113093	SARGENT-WELCH SCIENTIFIC	Instructional Supplies	\$ 1,232.94
113094	NASCO WEST	Instructional Supplies	\$ 32.34
113095	PASCO SCIENTIFIC	Instructional Supplies	\$ 274.72
113096	STAPLES	Non-instructional Supplies	\$ 262.89
113097	STAPLES	Non-instructional Supplies	\$ 537.48
113098	BRADY WORLDWIDE INC	Instructional Supplies	\$ 72.80
113099	CHANNING BETE COMPANY	Instruction Supplies	\$ 228.80
113100	AMERICAN ACADEMY OF PEDIATRICS	Instructional Supplies	\$ 80.63
113101	EDU BUSINESS SOLUTIONS	Software	\$ 16,935.70
113102	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,768.62
113103	MIDWEST SPORTS & TENNIS OUTLET	Instructional Supplies	\$ 506.14
113104	BIO-RAD LABORATORIES	Instructional Supplies	\$ 165.33
113105	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 140.45
113106	HARDY DIAGNOSTICS	Instructional Supplies	\$ 578.79
113107	UNITED STATES PLASTIC CORP	Instructional Supplies	\$ 143.99
113108	AMAZON.COM	Instructional Supplies	\$ 86.87
113109	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 202.98
113110	NILES BIOLOGICAL INC	Instructional Supplies	\$ 243.78
113111	REVOLVING CASH	Officials	\$ 696.00
113112	H & L CHARTER CO INC	Bus/Car Rentals	\$ 1,680.00
113113	BANGASSER,SUSAN	Mileage Reimbursement	\$ 700.00
113114	COUNTY OF SAN BERNARDINO	Conference	\$ 50.00
113115	BARON, BRUCE	Conference	\$ 300.00
113116	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 59.81
113117	US BANK CORPORATE PMT SYSTEMS	Contract Services	\$ 468.00
113118	ALL VALLEY ENVIROMENTAL	Haz Mat Maintenance Agreements	\$ 645.00
113119	HUB CONSTRUCTION	Site Improvements	\$ 299.80
113120	RUTLAND TOOL & SUPPLY	Instructional Supplies	\$ 492.86
113121	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 1,367.63
113122	STAPLES	Non-instructional Supplies	\$ 629.22
113123	DELL COMPUTER COMPANY	Equipment	\$ 1,011.94
113124	STAPLES	Non-instructional Supplies	\$ 546.08
113125	FLINN SCIENTIFIC INC	Non-instructional Supplies	\$ 585.91
113126	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 207.34
113127	STAPLES	Non-instructional Supplies	\$ 285.05
113128	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 1,501.31
113129	COMPUTER COMFORTS INC	Capital Equipment	\$ 67,786.12
113130	SEHI COMPUTER PRODUCTS INC	Non-instructional Supplies	\$ 567.08
113131	BADGE EXPRESS	Non-instructional Supplies	\$ 184.22
TOTAL:			\$ 1,677,325.19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President
PREPARED BY: Dr. Debra S. Daniels, President
DATE: April 21, 2011
SUBJECT: Advancement in Rank - SBVC

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In accordance with the SBVC Advancement in Rank Policy, the faculty members listed on the attached memo have received advancement in rank.

ANALYSIS

BOARD IMPERATIVE

FINANCIAL IMPLICATIONS

None.

MAR 24 2011



San Bernardino
Valley College

MEMORANDUM

DATE: March 24, 2011

TO: Debra S. Daniels, Ed.D.
President

FROM: Mark Ikeda, M.S. and Ailsa Aguilar-Kitibutr, Psy.D.
Co-Chairs

SUBJECT: Advancement in Rank

The Committee on Academic Rank is forwarding the following faculty members with these authorized titles for your approval and endorsement to the Board of Trustees for the April 21, 2011 Board Meeting:

Associate Professor

Todd Heibel, Ph.D.
Michael Mayne, M.S.

Professor

John Stanskas, Ph.D.

Professor Emeritus

Susan Shodahl, Ph.D.

Thank you.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Administrative Procedure – 3720 Computer and Network Use Policy

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The attached Administrative Procedure is new and has gone through the collegial consultation process and is being forwarded for information.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4 COMPUTER AND NETWORK USE

5
6 Purpose: The San Bernardino Community College District (“District”) owns and operates a variety of
7 computer and communication systems, including voicemail, electronic mail (e-mail), telephone, and
8 access to the Internet, which are provided for the use of District faculty, administrators, staff, and students
9 in support of the programs of the Colleges and District. Here after, this system and all of its component
10 parts shall be referred to as the “District Network.” This network establishes a communications platform
11 that often substitutes for in-person meetings regarding District business.
12

13 The *Computer and Network Use: Rights and Responsibilities* Regulation (“the Administrative Regulation”)
14 applies to all members of the District community using the District Network including faculty,
15 administrators, staff, students, independent contractors, and authorized guests. The Administrative
16 Regulation covers use of computer equipment and communication systems at any District facility in
17 computer labs, classrooms, offices, libraries and the use of the District servers and networks from any
18 location. If any provision of this Administrative Regulation is found to be legally invalid it shall not affect
19 other provisions of the Administrative Regulation as long as they can be effective without the invalid
20 provision.
21

22 Ownership Rights

23
24 The Administrative Regulation is based upon and shall be interpreted according to the following
25 fundamental principle: the entire District Network, and all hardware and software components within it, is
26 the sole property of the District which sets the terms and conditions of its use consistent with the law.
27 Except as provided in Board Policy or collective bargaining agreements pertaining to intellectual property
28 rights, employees and students have no rights of ownership to these systems or to the information they
29 contain by virtue of their use of all or any portion of the District Network.
30

31 Privacy Interests

32
33 The District recognizes the privacy interests of faculty and staff and their rights to freedom of speech,
34 participatory governance, and academic freedom as well as their rights to engage in protected union and
35 concerted activity. However, both the nature of electronic communication and the public character of
36 District business make electronic communication less private than many users anticipate. In addition, the
37 District Network can be subject to authorized and unauthorized access by both internal and external
38 users.
39

40 For these reasons there are virtually no online activities or services that guarantee an absolute right of
41 privacy, and therefore the District Network is not to be relied upon as confidential or private. Nonetheless,
42 the District seeks to afford email communications privacy protections comparable to those it traditionally
43 affords paper mail and telephone communications.
44

45 District Rights

46
47 System administrators may access user files or suspend services they manage without notice: 1) to
48 protect the integrity of computer systems; 2) under time-dependent, critical operational circumstances; 3)
49 as required by and consistent with the law; or 4) when it is reasonable to believe that violations of law or
50 District policy or procedures have occurred. For example, system administrators, following organizational
51 guidelines, may access or examine individual files or accounts based on suspicion that they have been
52 corrupted or damaged or subject to unauthorized use or misuse. In such cases of access without notice,
53 data or information acquired may be used to initiate or extend an investigation related to the initial cause

54 or as required by law or Board policy. Such data or information may also be used as grounds for
55 appropriate personnel action.

56

57 User Rights

58

59 While the District monitors electronic usage as part of its normal network operating procedures, the
60 District does not routinely inspect or monitor users' computer hardware or files, email, and/or telephone
61 message system, nor disclose information created or stored in such media without the user's consent.
62 The District shall attempt to notify users before accessing computer hardware and files or prior to
63 suspending service. In the event that the District acts without user consent, under its District Rights
64 specified above, the District shall do so with the least perusal of contents and the least action necessary
65 to resolve the immediate situation. When the District accesses files without user consent, it shall notify the
66 user within five working days of its access and provide the reason for its action, except in cases involving
67 personnel or legal investigations.

68

69 User Responsibilities

70

71 The Board recognizes that computers and networks can provide access to resources on and off campus,
72 as well as the ability to communicate with other users worldwide. Such open access is a privilege and
73 requires that individual users act responsibly. Users must respect the rights of other users, respect the
74 integrity of the systems and related physical resources and observe all relevant law, regulations, and
75 contractual obligations.

76

77 For District employees the intended uses of the District Network are those which are reasonable and
78 necessary for the pursuit of job duties; for students, the intended uses are those which are reasonable
79 and necessary for the pursuit of instructional activities. Although personal use is not an intended use, the
80 District recognizes that the Network will be used for incidental personal activities provided that such use is
81 within reason and provided that such usage is ordinarily on an employee's own time, is occasional, and
82 does not interfere with or burden the District's operation.

83

84 "Unauthorized uses" include prohibited uses and any other use for a prohibited purpose, including illegal
85 activities, messages which may constitute discrimination or harassment under state or federal law, or
86 anything that interferes with the intended use. These types of prohibited uses and purposes are further
87 defined in this Administrative Regulation.

88

89 All users of the District Network must read, understand, and comply with this Administrative Regulation,
90 and any additional guidelines established by the District. Such guidelines will be reviewed by the District
91 and may become subject to Board approval as a District policy or procedure. By using any part of the
92 District Network, users agree that they will comply with this Administrative Regulation.

93

94 Copies of this Administrative Regulation can be found in the policies section of the College Catalogues,
95 Schedule of Classes, Student Handbooks, Faculty Handbooks, New Classified Employee Handbook, and
96 the Handbook for New Administrators. Copies of this regulation are also available in the District Human
97 Resources Office, the Office of the Presidents (Crafton Hills College and San Bernardino Valley College),
98 the Office of the Vice-Presidents of Instruction, Student Services, and Administrative Services (Crafton
99 Hills College and San Bernardino Valley College), and on the District's Web site at <http://www.sbccd.org>.

100

101 Abuse of computing, networking or information resources contained in or part of the District Network may
102 result in the loss of computing privileges. Additionally, abuse can be prosecuted under applicable
103 statutes. Users may be held accountable for their conduct under any applicable District or college
104 policies, procedures, or collective bargaining agreements. Complaints alleging abuse of the District
105 Network will be directed to those responsible for taking appropriate disciplinary action. Illegal reproduction
106 of material protected by U.S. Copyright Law is subject to civil damages and criminal penalties including
107 fines and imprisonment.

108 Examples of behaviors constituting abuse which violate Administrative Regulation 3720 include, but are
109 not limited to, the following activities:

110

111 System abuse

112

- 113 • Using a computer account that one is not authorized to use.
- 114 • Obtaining a password for a computer account that one is not authorized to have.
- 115 • Using the District Network to gain unauthorized access to any computer systems.
- 116 • Knowingly performing an act which will interfere with the normal operation of computers,
117 terminals, peripherals, or networks.
- 118 • Knowingly running or installing on any computer system or network, or giving to another user, a
119 program intended to damage or to place excessive load on a computer system or network. This
120 includes but is not limited to programs known as computer viruses, Trojan horses, and worms.
- 121 • Knowingly or carelessly allowing someone else to use your account who engages in any misuse
122 in violation of this Administrative Regulation.
- 123 • Forging e-mail messages.
- 124 • Attempting to circumvent data protection schemes or uncover or exploit security loopholes.
- 125 • Masking the identity of an account or machine.
- 126 • Deliberately wasting computing resources.
- 127 • Downloading, displaying, uploading, or transmitting obscenity or pornography, as legally defined.
- 128 • Attempting without District authorization to monitor or tamper with another user's electronic
129 communications, or changing, or deleting another user's files or software without the explicit
130 agreement of the owner, or any activity which is illegal under California Computer Crime Laws.
- 131 • Personal use which is excessive or interferes with the user's or others' performance of job duties,
132 or otherwise burdens the intended use of the Network.

133

134 Harassment

135

- 136 • Using the telephone, e-mail or voice mail to harass or threaten others.
- 137 • Knowingly downloading, displaying, or transmitting by use of the District Network,
138 communications, pictures, drawings, or depictions that contain ethnic slurs, racial epithets, or
139 anything that may be construed as harassment or disparagement of others based on their race,
140 national origin, sex, sexual orientation, age, disability, religious, or political belief.
- 141 • Knowingly downloading, displaying, or transmitting by use of the District Network sexually explicit
142 images, messages, pictures, or cartoons when done to harass or for the purposes of harassment.
- 143 • Knowingly downloading, displaying, or transmitting by use of the District Network sexually
144 harassing images or text in a public computer facility, or location that can potentially be in view of
145 other individuals.
- 146 • Posting on electronic bulletin boards material that violates existing laws or the colleges' Codes of
147 Conduct.
- 148 • Using the District Network to publish false or defamatory information about another person.

149

150 Commercial use

151

- 152 • Using the District Network for any commercial activity, without written authorization from the
153 District. "Commercial activity" means for financial remuneration or designed to lead to financial
154 remuneration.

155

156 Copyright

157

- 158 • Violating terms of applicable software licensing agreements or copyright laws.
- 159 • Publishing copyrighted material without the consent of the owner on District Web sites in violation
160 of copyright laws.

161 Exceptions

162

163 Activities by technical staff, as authorized by appropriate District or college officials, to take action for
164 security, enforcement, technical support, troubleshooting, or performance testing purposes will not be
165 considered abuse of the Network.

166 Although personal use is not an intended use, the District recognizes that the Network will be used for
167 incidental personal activities and will take no disciplinary action provided that such use is within reason
168 and provided that such usage is ordinarily on an employee's own time; is occasional and does not
169 interfere with or burden the District's operation. Likewise, the District will not purposefully surveil or punish
170 reasonable use of the network for union business-related communication between employees and their
171 unions.

172

173 Complaints

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175 A user who asserts that the District or District personnel have violated this policy shall file a complaint with
176 his or her immediate supervisor with a copy to the Vice Chancellor of Human Resources, and a copy to
177 the employee's bargaining unit. The supervisor shall notify the supervisor of the alleged violator to
178 discuss the complaint. The supervisor of the complainant shall initiate an investigation if necessary and
179 determine an appropriate remedy/resolution in consultation with the Vice Chancellor of Human
180 Resources. In cases where the supervisor is part of the complaint, the complaint shall be filed with the
181 next level of supervision for investigation and resolution and/or remedy. The complainant shall be
182 informed in writing 1) of the initiation of the investigation, and 2) of its outcome as appropriate, with copies
183 to the Vice Chancellor of Human Resources and the employee's bargaining unit. Complainants
184 dissatisfied with the resolution/remedy have full recourse to relevant contractual protections and/or legal
185 action.

186

187 Enforcement of the Administrative Regulation

188

189 The Board directs the Chancellor or designee to enforce all existing federal and state laws and District
190 and college policies, including not only those laws and regulations that are specific to computers and
191 networks but also those that apply generally to personal conduct. Violations of this Administrative
192 Regulation will be dealt with in the same manner as violations of other District policies or standards of
193 behavior and may result in disciplinary action, subject to applicable due process requirements.

194 Users who believe this Administrative Regulation has been misinterpreted or misapplied may file a
195 complaint in accordance with the Complaint Procedures found in this Administrative Regulation.

196 Students who do not observe the requirements of this Administrative Regulation may be in violation of the
197 Student Code of Conduct and subject to student discipline.

198 Board Policy and Administrative Regulation 3720 shall be distributed to all new and existing employees.
199 Nothing in this policy should be construed to interfere with First Amendment rights or with the academic
200 freedom of faculty as outlined in Board Policy 4030.

201

202 Reference:

203 Education Code: §70902

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215 APPROVED:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Bruce Baron, Interim Chancellor
PREPARED BY: Bruce Baron, Interim Chancellor
DATE: April 21, 2011
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

DISTRICT

Michelle Cole

SBVC

Dr. Vicente Alvarez
Valerie Alex-Schiel
Renise Anderson
Dr. Victoria Anemelu
Corrina Baber
Shari Blackwell
Bridget Candelaria
Rebecca Dean
Kristin Dillard
Marc Donnhauser
Faye Epps
Laura Gowen
Janet Johnson
Melodie Jollie (2)
Moustafa Kanawati
Abeir Kasouha
Jimmy King
Catherine Lakatos
Linda Luna
Michael Mayne
Dena Murillo-Peters
Guillermo Parra
Valen Reynolds
David Smith
Dr. Teri Strong
Sergio Trujillo
Gino Vargas
Nicole Williams

CHC

Michelle Cole
Elizabeth Eastmond
Kathy Gibson
Jodi Hanley
Chris Walsh