

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Study Session of the Board of Trustees  
Thursday, May 5, 2011 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Dr. Singer called the meeting to order at 4:00 p.m.

Members Present:

Dr. Donald L. Singer, Vice President  
John M. Futch, Clerk  
Donna Ferracone  
John Longville  
James C. Ramos

Members Absent:

Carleton W. Lockwood, Jr., President  
Jess C. Vizcaino, Jr.  
Robert Alexander, Student Trustee, SBVC  
Daniel Shedd, Student Trustee, CHC

Administrators Present:

Bruce Baron, Chancellor  
Dr. Debra Daniels, President, SBVC  
Gloria M. Harrison, President, CHC  
Larry Ciecalone, President, KVCR  
Charlie Ng, Interim Vice Chancellor, Fiscal Services  
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Ms. Ferracone led the Pledge of Allegiance.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

3. UPDATE ON THE 2011-2012 DISTRICT BUDGET

Mr. Ng presented the scenario of an “all cuts” budget on the district.

Impact of an “all cuts” budget:

- Student enrollment fee increase from \$26 to \$36 per credit unit.
- Enrollment growth of 1.9% which is funded by the enrollment fee increase.
- Additional \$129 million inter-year funding deferral which is \$1.65 million for our district.
- No cost-of-living adjustment.
- Cal Grant funding.
- Categorical flexibility provisions.
- No further cuts to student support categorical programs.
- Tax extensions are not successful for 2011-2012.
- Prop 98 is not suspended.
- Net budget reduction is -\$6,519,000 which is 9.13% of our budget.

The district is expecting a \$3.1 million savings this fiscal year. That money will go back to the sites, and they will be able to use it for next year.

Challenges totaling \$8.9 million for 2011-2012 include:

- Decrease in state and local revenue
- Decrease in other revenue
- Step and column increases
- Increased medical and dental
- Increased grant obligations
- Increase GASB 45 obligation

Preliminary Proposed Budget Solutions totaling \$8.9 million for 2011-12 include:

- Over 600+ instructional section cuts
- 20-30 fewer filled positions
- Hiring freeze
- Reduction in supplies and materials
- Reduction in other operating expenses
- Reduction in Capital Outlay
- 2010-2011 fallout (unspent balance)
- General Fund balance contribution

The board reviewed the 2011-2012 budget directions. Mr. Ng briefly explained the budget process. Budget challenges and solutions and the impact on enrollment was discussed. Mr. Ng shared the transition plan for the future.

Mr. Ramos asked that the academic salaries and classified salaries be broken down into individual categories, and he asked that the information be provided the trustees before the next board meeting.

Chancellor Baron said the district set a series of budget priorities and guidelines and one of those was no layoffs. Next year's budget was shaped using these priorities and guidelines. If the board chooses to restore 1 or 600 sections, we may be talking about layoffs.

Mr. Ramos said he wants to understand who makes up the salaries in these accounts so that we can see where we are going when we make some of these decisions.

Dr. Singer asked if the district was pursuing increased revenue. Mr. Baron said the district is looking at that and believes we have a market for foreign and non-resident students. The district has been looking at not-for-credit courses or certificate programs that can be handled at the ATTC for a fee. There are tradeoffs we could be looking at. We will do this mostly with the transition plan next year.

Ms. Ferracone said students still need the degree even if they do take not-for-credit courses. Mr. Baron responded that the credit and non-credit courses can play off each other. When the credit classes are full, we can offer the non-credit classes. When things improve, we can shift the non-credit classes back to credit.

The board will be kept informed.

#### 4. UPDATE ON DISTRICT HEALTH AND SAFETY ACTIVITIES

Sarah Miller, designated by CSEA to represent staff in regard to safety issues, addressed the board on the district's failure to comply with the Clery Act and requested that the board thoroughly investigate this matter.

Mr. Longville stated that he believes a lot of these issues are being fairly addressed and believes there are some changes taking place

Mr. Ramos directed the chancellor to review Ms. Miller's statements and provide a report to the board. Mr. Baron said he appreciated the opportunity to respond and promised the board a full report.

Mr. Ng provided a safety update. Effective safety and compliance, including safety programs, facilities and equipment, hazardous materials, safety supplies, and compliance reporting were discussed.

The current status of the program was addressed along with the next steps to be taken to ensure a comprehensive safety program is in place for the district.

The hiring process is being completed for the Environmental, Health, and Safety Administrator who will work with district operations to assess the overall condition of the safety program. This position will also develop a prioritized list of needs and an action plan based on the assessment and begin implementing the action plan and monitoring the ongoing performance of implementation.

5. ADJOURN

Dr. Singer adjourned the meeting at 5:20 p.m.

---

John M. Futch, Clerk  
San Bernardino Community College District