

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, May 19, 2011 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
 - C. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code Section 54956.9(a)
Case #433768
Case #36891
Case # 427060
 - D. STUDENT DISCIPLINE HEARING
Pursuant to Education Code Section 72122
3. PUBLIC COMMENT ON AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES
 - A. April 21, 2011 (p.6)
 - B. May 5, 2011 (p.19)

8. PUBLIC HEARING

- A. Presentation of Initial Proposal for 2010-2011 Renegotiation Submitted by the SBCCD CSEA Chapter #291 for Official Receipt and Public Notice/Hearing (p.23)
- B. Presentation of Initial Proposal for 2010-2011 Renegotiation Submitted by The SBCCD for Negotiations with the SBCCD CSEA Chapter #291 for Official Receipt and Public Notice/Hearing (p.24)

9. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

10. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. INSTRUCTIONAL/STUDENT SERVICES
 - 1. Approve Curriculum Modifications – SBVC (p.27)
 - 2. Approve Curriculum Modifications – CHC (p.41)
- B. HUMAN RESOURCES
 - 1. Consideration of Approval of Classified Resignations (p.57)
 - 2. Consideration of Approval of Increase in Classified Employee Contracts (p.58)
 - 3. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.59)
 - 4. Consideration of Approval of Adjunct and Substitute Academic Employees (p.65)
 - 5. Consideration of Approval of Non-Instructional Pay (p.68)

6. Consideration of Approval of Coordinator Stipends (p.69)
7. Consideration of Approval of Management Employee (p.70)
8. Consideration of Approval of Management Tuition Reimbursement (p.71)
9. Consideration of Approval of Alternate Work Schedule (p.72)
10. Consideration of Approval of District Volunteers (p.74)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.76)
2. Consideration of Approval of Budget Adjustments (p.92)
3. Consideration of Approval of Conference Attendance (p.110)
4. Consideration of Approval of District/College Expenses (p.113)
5. Consideration of Approval of Individual Memberships (p.116)
6. Consideration of Approval to Declare Surplus Property and Authorize Disposal or Private Sale (p.118)
7. Consideration of Approval of Facility Use Fee Waivers - SBVC (p.121)
8. Consideration of Approval to Provide Compensation to Board Members for Absence from a Board Meeting (p.125)

12. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

1. Consideration of Approval to Suspend Nursing Program Applications (p.126)

B. HUMAN RESOURCES

1. Consideration of Approval for First Reading of the SBCCD EEO Plan (p.127)
2. Consideration of Approval to Adopt Resolution – Recognize the Week of May 15-21, 2011 as Classified Employee Week (p.147)

C. FISCAL SERVICES

1. Consideration of Approval to Award Bid and Approve Contract with Arrowhead Mechanical Inc. – Bid Package #1 - SBVC (p.149)
2. Consideration of Approval to Award Bid and Approve Contract with Arrowhead Mechanical – Bid Package #2 – SBVC (p.152)
3. Consideration of Approval to Award Bid and Approve Contract with Kirtley Construction, Inc. (p.155)
4. Consideration of Approval to Award bid and Approve Contract with Miller Environmental, Inc. (p.158)
5. Consideration of Approval to Award Invitation for Bid for Supplies - SBVC (p.161)
6. Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments (p.162)

7. Consideration of Approval of Amendment 001 to the PMSM Architect Contract - CHC (p.206)
8. Consideration of Approval of Amendment 001 to the Steinberg Architects Contract - CHC (p.209)
9. Consideration of Approval of Amendment 002 to the ECORP Consulting, Inc. Contract – SBVC & CHC (p.215)
10. Consideration of Approval of Amendment 002 to the Snipes-Dye Associates, Inc., Contract – SBVC (p.218)
11. Consideration of Approval of Contract Amendment 08 to the Tilden-Coil Constructors Contract – CHC (p.221)
12. Consideration of Approval of Contract Amendment 09 to the Tilden-Coil Constructors Contract – SBVC (p.229)
13. Consideration of Approval of Contract Amendment 01 to the ASR Constructors, inc. Contract – CHC (p.236)
14. Consideration of Approval of Change Order Over 10% from Prime Painting (p.241)
15. Consideration of Approval to Reduce Retention to 5% (p.245)
16. Consideration of Approval of Agreement with Omnitrans (p.247)
17. Consideration of Approval of Board Policy 3720 Computer and Network Use (p.251)
18. Consideration of Approval of First Reading for Board Policy 7420 Authorized Drivers (p.253)
19. Consideration of Approval to Amend the Terms of the Loan to KVCR (p.255)
20. Consideration of Approval to Review Board of Trustees' Budget (p.256)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Change Orders and Amendments for Construction Contracts (p.257)
- B. Budget Report (p.275)
- C. Purchase Order Report (p.322)
- D. Quarterly Investment Report (p.331)
- E. CCFS-320 Apportionment Attendance Report for FY 2010 P2 (p.333)
- F. Administrative Procedure - 7420 Authorized Drivers (p.337)
- G. Applause Cards (p.341)

14. STAFF REPORTS

- A. CHC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- B. SBVC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- C. KVCR
- D. CTA
- E. CSEA

15. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, June 16, 2011, at 4:00 p.m., in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, April 21, 2011 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:00 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John Futch, Clerk
Donna Ferracone
John Longville
Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Members Absent:

James C. Ramos

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Larry Ciecalone, President, KVCR-TV-FM
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Mr. Longville led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Jack Miyamoto and Bruce Baron

CTA

CSEA

Management/Supervisors

Confidential Employee

B. STUDENT DISCIPLINE HEARING

Pursuant to Education Code Section 72122

C. PUBLIC EMPLOYEE APPOINTMENT

Government Code 54957

Title: Chancellor

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:03 p.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to uphold the recommendation to permanently expel Jose M. Calvin, Student ID#0692849, for violation of Board Policy 5500, Standards of Conduct and Disciplinary Procedures:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino

NOES: None

ABSENT: Ramos

ABSTENTION: None

7. APPROVAL OF MINUTES

Mr. Alexander moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of March 17, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Mr. Futch moved, Mr. Shedd seconded and the Board members voted as follows to approve the minutes of April 4, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer

NOES: None

ABSENT: Ramos

ABSTENTION: Vizcaino, Alexander (advisory), Shedd (advisory)

8. PUBLIC COMMENT

None.

9. PUBLIC EMPLOYEE APPOINTMENT

Mr. Longville moved, Dr. Singer seconded, and the Board Members voted as follows to appoint Bruce Baron to the position of Chancellor:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: Alexander (advisory)

Mr. Lockwood read the following statement into the record:

This Board of Trustees is pleased to announce that Bruce Baron has been hired as the next Chancellor of the San Bernardino Community College District. We are fortunate to have such a seasoned educational manager who will bring the steady leadership that is so essential to this district, as we face the serious financial challenges initiated by state budget cutbacks. Chancellor Baron's vision of this community college district, as he shared in enthusiastic detail during the open forum, is shared by this board, and we look forward to supporting him with this vision. As Acting and Interim Chancellor, he has demonstrated his advocacy for students. His passion to improving student success makes him the kind of leader we need during these challenging economic times. The connections he has made with community and educational leaders will give him a head start in sustaining and developing partnerships with local business and industry. Please join me in welcoming the new Chancellor of the San Bernardino Community College District, Bruce Baron.

Mr. Longville said everyone he talked to had nothing but great things to say about Bruce.

Dr. Singer added that this district is in wonderful hands.

Mr. Baron said he is honored by the appointment to the chancellor job and thanked the board for the confidence they have shown in him. He said he looks forward to continuing to work shoulder to shoulder with everyone to move the district forward. He said we can be the greatest district in the state. We have challenges, but every challenge presents an opportunity to increase student success. Challenges present opportunities for collaborations and for new resource development, for new and creative programs for students and the opportunity to be successful through technology in a respectful and caring environment. These opportunities are what will take us to the next level and that will open the door for greatness. He said he looks forward to moving the district to the next level.

Mr. Lockwood thanked the members of the search committee for their hard work and dedication and Jeremiah McFarland for his professionalism. Thanks also went to Dr. Jack Miyamoto for his expertise during the process.

10. INSTITUTIONAL PRESENTATIONS

A. *"March In March"*

A PowerPoint was shared with the Board about the bus trip students took last month to march on the state capitol in support of education. Our students joined approximately 18,000 other students in the *"March in March"* to the State Capitol Building. Students also had the opportunity to take their concerns directly to several legislators. Students thanked Trustee Longville, Professor Ed Millican and classified staff members Rose Garcia and Mary Valdemar for their help and support.

B. *"Lobbying in Washington DC"*

The ASG (Associated Student Government) shared their experiences on their recent trip to Washington DC. Students had the opportunity to lobby for many importance issues, including PELL grants and immigration issues.

C. Textbook Rental Program

Gloriann Chavez, manager of the SBVC and CHC bookstores, provided an update on the Chegg Textbook Rental Program.

11. REPORTS

A. Board Members

- Trustee Ferracone attended the opera and dance program at CHC and the Caesar Chavez dinner at SBVC. She also attended the annual Golden Apple Awards. She publicly congratulated the fire

academy students whose graduation is being held at the same time as the board meeting.

- Donna requested a report from the chancellor indicating the percentage of budget cuts from the district and KVCR budgets to see if we are, in fact, keeping the cuts away from the classroom as the board said it was going to do. She also requested an action item be placed on the agenda two meetings from now to discuss a reduction in the Board budget.
- Dr. Singer participated in *Hands Across California* at Chaffey College. He attended the educational summit at Wilmer Amina Carter High School where he had the privilege of hearing Chancellor Baron speak on the importance of community colleges in California. He also attended the Golden Apple Awards dinner.
- Mr. Futch heard Senator Baca speak on higher education issues at SBVC. He also attended the Call to Action meeting scheduled by the chancellor to discuss taking action to strengthen the academic achievement of our children. He said we need to be sure to follow up with the concerns expressed by this working group.
- Mr. Longville said he appreciated the extraordinary work our employees do and was glad to see they were recognized for that at the Golden Apple Awards dinner. He thanked the staff for continuing their quest to assure that as many jobs as possible on our construction sites go to people who live in our community. He was pleased to see that veterans will be included in this plan.

B. Student Trustees

- Mr. Shedd attended the CHC gala. He was pleased to see the numbers of participants in *Hands Across California*. Students are preparing for their annual elections.
- Mr. Alexander said he appreciated all the administrative assistance with the recent smoking survey, the lights and safety issues at CHC, the credit card for student travel and the accommodation for students on the chancellor's search committee. Fernando Poveda was recognized for his commitment and dedication to students. Also acknowledged were several students for their hard work advocating for students

C. Chancellor

- Mr. Baron thanked the Board for the opportunity to serve as the district's chancellor.
- He reported EduStream won an award for excellence and leadership in the field of technology. The district also received a grant award for the recently acquired Alternative Text Production Center which produces materials in Braille for the visually impaired. These services can also be provided to other agencies which could generate income for the district. He thanked Dr. Kuck for taking the initiative on this project.
- Chancellor Baron was invited to participate in an Education Summit sponsored by California Speaker of the House John Perez and Assemblywoman Wilmer Amina Carter about extending the

temporary taxes and what an “all-cuts” budget would mean to the California educational system. He stressed that we need to let our legislators know that education is an investment that will pay dividends through the increased ability for employment and taxes being paid to the government. Otherwise, we will destroy access to public higher education and the costs to the government in terms of demands on the social welfare system will increase.

- Mr. Baron said he was moved by the numbers of people who showed up for the “Call for Action”. There is a real disparity between the achievement of our African-American students and our other student ethnic group, and we need to find ways to try to help our students become more successful. He said there will be follow up on this meeting.

12. BOARD COMMITTEE ASSIGNMENTS

Approve Board Member Committee Assignment

Mr. Futch moved, Dr. Singer seconded, and the Board members voted as follows to elect Trustee Ferracone to replace Trustee Longville on the San Bernardino Regional Emergency Training Center Joint Powers Authority:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Three Board Members to Serve on an Ad Hoc Committee

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to elect Trustees Longville, Singer, and Lockwood to serve on an Ad Hoc Committee to review the latest census results:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

13. CONSENT AGENDA

The following items were pulled from the Consent Agenda for discussion:

Item 13.B.11. Consideration of Approval of 2011-2012 Sabbatical Leaves for Academic Employees

Item 13.C.8. Consideration of Approval of Student Trustees' Privileges

Mr. Alexander moved, Mr. Shedd seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve 2011-2012 Sabbatical Leaves

Dr. Singer moved, Mrs. Ferracone seconded, and the Board members voted as follows to approve sabbatical leaves for the 2011-2012 fiscal year:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Dr. Singer said he hopes that at the conclusion of these sabbaticals that both a written and oral report be given to the Board. Trustee Ferracone concurred with his request.

Approve Student Trustees' Privileges

Mr. Alexander moved, Mr. Shedd seconded, and the Board members voted to approve the following privileges for the Student Trustees:

1. The privilege to receive compensation for meeting attendance at a level of \$100 per month.
2. The privilege to make and second motions.

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

14. **ACTION AGENDA**

Accept Board Policy 3720 Computer and Network Use for First Reading

The Board accepted Board Policy 3720 Computer and Network Use for First Reading:

Approve Economic Development and Corporate Training Division Strategic Plan

Dr. Singer moved, Mr. Shedd seconded, and the Board members voted as follows to approve the Economic Development and Corporate Training (EDCT) division Strategic Plan:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

Approve BEC, Inc. Claim Settlement

Mr. Shedd moved, Mr. Futch seconded, and the Board members voted as follows to approve a claim resolution from BEC, Inc. and authorize payment of the disputed claim for the North Hall Replacement project, SBVC, in the amount of \$264,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

Approve Constitutional Advance

Ms. Ferracone moved, Mr. Shedd seconded, and the Board members voted as follows to approve a Constitutional Advance from the County of San Bernardino, in the amount of \$10,000.000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

Approve Interfund Borrowing and Adopt Resolution

Ms. Ferracone moved, Mr. Shedd seconded, and the Board members voted as follows to approve interfund borrowing between all funds to meet cash flow needs in the fiscal year 2011-2012 and adopt a resolution to authorize temporary borrowing between funds:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

Award RFP and Approve Contract for Relocation Services for the Chemistry/Science Building - SBVC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to award RFP and approve contract with Graebel Companies, Inc. for Relocation Services for the Chemistry/Science Building project, SBVC, in the amount of \$23,974.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Award Bid and Approve Contract for North Hall Demolition Project - SBVC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to award bid and approve contract with American Wrecking, Inc. for the North Hall Demolition project, SBVC, in the amount of \$354,770.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Award Bid and Approve Contract for Data Relocation Project - CHC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to award bid and approve contract with Shanks Electric for Bid Category No. 1, Data Relocation project, CHC, in the amount of \$527,700.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Mr. Futch moved, Dr. Singer seconded, and the Board members voted as follows to approve Bond Measure P Construction Change Orders and Contract Amendments"

Learning Resource Center - CHC

Caston Plastering, CO-05, in the amount of \$5,377.00

RVH Constructors, Inc., CO-03, in the amount of \$1,628.00

Western Bay Sheet Metal, CO-05, in the amount of \$20,289.00

Community Recreation Facility - CHC

American West, CO-02, in the amount of (-\$24,158.00)
ACSS, CO-03, in the amount of \$3,171.00
Champion Electric, CO-04, in the amount of \$5,927.00
E. J. Enterprises, CA-01, in the amount of \$25,696.00
Crew, Inc., CO-02, in the amount of \$6,058.00
J. M. Farnan Company, Inc., CO-04, in the amount of \$12,247.00
J. Kel Painting, CO-01, in the amount of (-\$5,548.00)

North Hall - SBVC

Bell Roofing, CO-02, in the amount of \$6,259.00
Blazing Industrial, CO-03, in the amount of \$65,676.00

Media Building

T.V. Magic, CO-02, in the amount of 0

Chemistry/Physical Science - SBVC

Montgomery Hardware Co., CO-03, in the amount of \$2,040.00

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

**Approve Amendment 001 to the Snipes-Dye Associates Agreement
Consultant Services Contract - SBVC**

Mr. Shedd moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 001 to the Snipes-Dye Associates Agreement Consultant Services contract, SBVC, in the amount of \$43,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)
NOES: None
ABSENT: Ramos
ABSTENTION: None

**Approve Amendment 010 to the Steinberg Architects Community
Recreation Facility Contract - CHC**

Mr. Shedd moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 010 to the Steinberg Architects Community Recreation Facility (CRF) contract, CHC, in the amount of (-\$33,583.00):

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Reduction in Retention for Anderson Charnesky Structural Steel, Inc.

Mr. Shedd moved, Ms. Ferracone seconded, and the Board members voted as follows to approve a reduction of retention from 10% to 5% for the Anderson Charnesky Structural Steel, Inc. contract, Chemistry Building, SBVC:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Reduction in Retention for Coutts Heating and Cooling

Mr. Shedd moved, Ms. Ferracone seconded, and the Board members voted as follows to approve a reduction of retention from 10% to 5% for the Coutts Heating and Cooling contract, Learning Resource Center, CHC:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Reduction in Retention for Inland Building Construction Company

Mr. Shedd moved, Ms. Ferracone seconded, and the Board members voted as follows to approve a reduction of retention from 10% to 5% for the Inland Building Construction Co. Inc. contract, Learning Resource Center, CHC:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve Reduction in Retention for Precision Concrete.

Mr. Shedd moved, Ms. Ferracone seconded, and the Board members voted as follows to approve a reduction of retention from 10% to 6.29% for the Precision Concrete contract, Learning Resource Center, CHC:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

Approve 2011-2012 Legislative Priorities

Mr. Alexander moved, Mr. Shedd seconded, and the Board members voted as follows to approve the 2011-2012 legislative priorities:

AYES: Ferracone, Futch, Lockwood, Longville, Singer, Vizcaino
Alexander (advisory), Shedd (advisory)

NOES: None

ABSENT: Ramos

ABSTENTION: None

15. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Budget Report
- C. Purchase Order Report
- D. Advancement in Rank - SBVC
- C. Administrative Procedure 3720 Computer and Network Use
- F. Applause Cards

16. STAFF REPORTS

- A. SBVC President
 - A written report was submitted to the Board.
- B. SBVC Academic Senate
 - Absent.
- C. SBVC Classified Senate
 - Classified Senate supported the new computer use policy. They are now working on a joint resolution with CHC regarding the chancellor's hiring committee. They will be reviewing the Authorized Drivers' List Board Policy and Administrative Regulation.
- D. SBVC ASB
 - Damaris Castillo-Torres congratulated Mr. Baron on his appointment. She thanked Assemblywomen Wilmer Amina Carter who supported the students who participated in *Hands Across California* at Chaffey

College. Eight students and one advisor attended the General Assembly. Events consisted of ASG open forums, campus security, tutoring, eBooks, campus software and campus tours for new students.

E. CHC President

- A written report was submitted to the Board.

F. CHC Academic Senate

- Absent.

G. CHC Classified Senate

- Absent.

H. CHC ASB

- Absent.

I. KVCR

- A written report was submitted to the Board.

J. CTA

- Absent.

K. CSEA

- Colleen Gamboa congratulated Chancellor Baron on his appointment. The union is in the process of bringing 2010-2011 proposals to its membership. She acknowledged the two classified recipients of Golden Apple Awards.

17. ADJOURN

Mr. Lockwood adjourned the meeting at 7:00 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Study Session of the Board of Trustees
Thursday, May 5, 2011 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Dr. Singer called the meeting to order at 4:00 p.m.

Members Present:

Dr. Donald L. Singer, Vice President
John M. Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos

Members Absent:

Carleton W. Lockwood, Jr., President
Jess C. Vizcaino, Jr.
Robert Alexander, Student Trustee, SBVC
Daniel Shedd, Student Trustee, CHC

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC
Larry Ciecalone, President, KVCR
Charlie Ng, Interim Vice Chancellor, Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Ms. Ferracone led the Pledge of Allegiance.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

3. UPDATE ON THE 2011-2012 DISTRICT BUDGET

Mr. Ng presented the scenario of an “all cuts” budget on the district.

Impact of an “all cuts” budget:

- Student enrollment fee increase from \$26 to \$36 per credit unit.
- Enrollment growth of 1.9% which is funded by the enrollment fee increase.
- Additional \$129 million inter-year funding deferral which is \$1.65 million for our district.
- No cost-of-living adjustment.
- Cal Grant funding.
- Categorical flexibility provisions.
- No further cuts to student support categorical programs.
- Tax extensions are not successful for 2011-2012.
- Prop 98 is not suspended.
- Net budget reduction is -\$6,519,000 which is 9.13% of our budget.

The district is expecting a \$3.1 million savings this fiscal year. That money will go back to the sites, and they will be able to use it for next year.

Challenges totaling \$8.9 million for 2011-2012 include:

- Decrease in state and local revenue
- Decrease in other revenue
- Step and column increases
- Increased medical and dental
- Increased grant obligations
- Increase GASB 45 obligation

Preliminary Proposed Budget Solutions totaling \$8.9 million for 2011-12 include:

- Over 600+ instructional section cuts
- 20-30 fewer filled positions
- Hiring freeze
- Reduction in supplies and materials
- Reduction in other operating expenses
- Reduction in Capital Outlay
- 2010-2011 fallout (unspent balance)
- General Fund balance contribution

The board reviewed the 2011-2012 budget directions. Mr. Ng briefly explained the budget process. Budget challenges and solutions and the impact on enrollment was discussed. Mr. Ng shared the transition plan for the future.

Mr. Ramos asked that the academic salaries and classified salaries be broken down into individual categories, and he asked that the information be provided the trustees before the next board meeting.

Chancellor Baron said the district set a series of budget priorities and guidelines and one of those was no layoffs. Next year's budget was shaped using these priorities and guidelines. If the board chooses to restore 1 or 600 sections, we may be talking about layoffs.

Mr. Ramos said he wants to understand who makes up the salaries in these accounts so that we can see where we are going when we make some of these decisions.

Dr. Singer asked if the district was pursuing increased revenue. Mr. Baron said the district is looking at that and believes we have a market for foreign and non-resident students. The district has been looking at not-for-credit courses or certificate programs that can be handled at the ATTC for a fee. There are tradeoffs we could be looking at. We will do this mostly with the transition plan next year.

Ms. Ferracone said students still need the degree even if they do take not-for-credit courses. Mr. Baron responded that the credit and non-credit courses can play off each other. When the credit classes are full, we can offer the non-credit classes. When things improve, we can shift the non-credit classes back to credit.

The board will be kept informed.

4. UPDATE ON DISTRICT HEALTH AND SAFETY ACTIVITIES

Sarah Miller, designated by CSEA to represent staff in regard to safety issues, addressed the board on the district's failure to comply with the Clery Act and requested that the board thoroughly investigate this matter.

Mr. Longville stated that he believes a lot of these issues are being fairly addressed and believes there are some changes taking place

Mr. Ramos directed the chancellor to review Ms. Miller's statements and provide a report to the board. Mr. Baron said he appreciated the opportunity to respond and promised the board a full report.

Mr. Ng provided a safety update. Effective safety and compliance, including safety programs, facilities and equipment, hazardous materials, safety supplies, and compliance reporting were discussed.

The current status of the program was addressed along with the next steps to be taken to ensure a comprehensive safety program is in place for the district.

The hiring process is being completed for the Environmental, Health, and Safety Administrator who will work with district operations to assess the overall condition of the safety program. This position will also develop a prioritized list of needs and an action plan based on the assessment and begin implementing the action plan and monitoring the ongoing performance of implementation.

5. ADJOURN

Dr. Singer adjourned the meeting at 5:20 p.m.

John M. Futch, Clerk
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Presentation of the San Bernardino Community College District California School Employees Association Initial Proposal to the District for Negotiation of the CSEA Chapter #291 District Collective Bargaining Agreement, 2010-2011 Contract Reopeners and submitted for Official Receipt and Public Hearing

RECOMMENDATION

It is recommended that the attached initial proposal from the San Bernardino Community College District California School Employees Association for negotiation of the SBCCD CSEA Chapter #291 – Contract Reopeners for 2010-2011, be acknowledged for official receipt by the District, and presented for public hearing pursuant to the provisions of State Government Code 3547 and the President of the Board of Trustees open the hearing for public comments, and following any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

SBCCD CSEA Chapter #291, has submitted an initial proposal to the District for negotiation of the provisions of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement.

ANALYSIS

The existing SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement remains in full force and effect through June 30, 2013. For the 2010-2011 fiscal year, both parties agreed to open for negotiations Article 7: Pay & Allowances and Article 10: Health & Welfare. In addition, each party pay reopen up to two (2) articles each year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.

CSEA Chapter #291

Initial Proposal **2010-2011 Contract Reopener Negotiations**

Current contract language to be maintained with the following modifications:

Article 7: Pay and Allowances

- It is CSEA's interest to maintain the current classified salary schedule and ranges
- Strike third sentence in section 7.6.1 since the 5 day period refers to under-payments
- Modify language in sections 7.16.5 and 7.16.6 to require approval of the immediate supervisor and Human Resources (as opposed to Chancellor)
- Review/clean-up forms contained in Appendix D
- Review/modify language in section 7.20 regarding "On Call"

Article 10: Health & Welfare Benefits

- It is CSEA's interest to review/negotiate any proposed changes in benefits and/or plans
- It is CSEA's interest to review/negotiate any out of pocket cost to unit members

Article 14: Leaves

- It is CSEA's interest to modify language in section 14.4.10 to provide extended sick leave benefits for 100 workdays to be paid at 50% of the unit member's salary

Article 16: Personnel

- It is CSEA's interest to modify language in section 16.2.1 to provide 45 workdays to respond to any derogatory written material prior to such material being placed in a unit member's personnel file

CSEA reserves the right to modify its proposals during the negotiations process.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Presentation of the San Bernardino Community College District Initial Proposal to the CSEA Chapter #291 for Negotiation of the CSEA Chapter #291 District Collective Bargaining Agreement, 2010-2011, Contract Reopeners and submitted for Official Receipt and Public Hearing

RECOMMENDATION

It is recommended that the attached initial proposal from the San Bernardino Community College District for negotiation of the SBCCD CSEA Chapter #291 – Contract Reopeners for 2010-2011, be acknowledged for official receipt by the District, and presented for public hearing pursuant to the provisions of State Government Code 3547 and the President of the Board of Trustees open the hearing for public comments, and following any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

The SBCCD has submitted an initial proposal to CSEA for negotiation of the provisions of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement.

ANALYSIS

The existing SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement remains in full force and effect through June 30, 2013. For the 2010-2011 fiscal year, both parties agreed to open for negotiations Article 7: Pay & Allowances and Article 10: Health & Welfare. In addition, each party pay reopen up to two (2) articles each year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.

**The San Bernardino Community College District's (SBCCD) Initial Proposal for
2010-2011 Contract Reopener Negotiations with California School Employees
Association (CSEA), Chapter 291**

In accordance with Article 24 of the AGREEMENT, The SBCCD proposes to change, amend or modify the following Articles:

ARTICLE 14: LEAVES

The District has an interest in modifying the language regarding extended sick leave benefits.

ARTICLE 7: PAY & ALLOWANCES

The District has an interest in modifying the language in:

7.16 ENROLLMENT FEES.

The District reserves the right to amend or modify its proposal during negotiations.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: Dr. Larry Buckley, Vice President, Instruction SBVC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2011-2012 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ACAD 100	STRATEGIES FOR COLLEGE SUCCESS

Course ID: ACAD 001

Catalog Description: This class introduces students to the college environment, its educational opportunities, college services, academic procedures and policies, including graduation and transfer requirements. College survival skills such as educational planning, goal-setting, learning styles, time management, and interpersonal skills are key components of this course. (Formerly ACAD 100)

Schedule Description: This class introduces students to the college environment, its educational opportunities, college services, academic procedures and policies, including graduation and transfer requirements. College survival skills such as educational planning, goal-setting, learning styles, time management, and interpersonal skills are key components of this course. (Formerly ACAD 100)

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ADJUS 102	PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM

Catalog Description: This is a study of the role and responsibilities of each segment within the administration of justice system: law enforcement, judicial, and corrections. It includes a past and present exposure to each sub-system, procedures from initial entry to final disposition, and the relationship that each segment maintains with its system members.

Schedule Description: This is a study of the role and responsibilities of each segment within the administration of justice system: law enforcement, judicial, and corrections. It includes a past and present exposure to each sub-system, procedures from initial entry to final disposition, and the relationship that each segment maintains with its system members.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ADJUS 103	CONCEPTS OF CRIMINAL LAW

Catalog Description: This course is an introduction to common law, legal concepts, codes and their history, and the philosophy and development of U.S. criminal law.

Schedule Description: This course is an introduction to common law, legal concepts, codes and their history, and the philosophy and development of U.S. criminal law.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ADJUS 104	LEGAL ASPECTS OF EVIDENCE

Catalog Description: This course examines the origin, development, philosophy, and constitutional basis of the use of evidence. It also incorporates constitutional and procedural considerations affecting arrest, search and seizure, types of evidence, and rules governing admissibility, judicial decisions, and interpretation of individual rights. Case studies will also be covered in this class.

Schedule Description: This course examines the origin, development, philosophy, and constitutional basis of the use of evidence.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ADJUS 105	COMMUNITY RELATIONS

Catalog Description: This course examines the criminal justice agencies relationship with the diverse population it serves. Awareness of issues such as gender, racial, and sexual orientation are discussed including discrimination and hate crimes.

Schedule Description: This course examines the criminal justice agencies relationship with the diverse population it serves. Awareness of issues such as gender, racial, and sexual orientation are discussed including discrimination and hate crimes.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 100	ART HISTORY: THE STONE AGE TO THE MIDDLE AGES

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: The course is a survey of western art from the Stone Age to the Middle Ages. The course provides an overview of the art and architecture of the following periods: the Stone Age, Ancient Near East, Egypt, the Aegean, the Greek and Roman Empires, the Etruscans, the Byzantine Empire, the Medieval periods in Europe, Romanesque, and Gothic.

Schedule Description: The course is a survey of western art from the Stone Age to the Middle Ages. The course provides an overview of the art and architecture of the following periods: the Stone Age, Ancient Near East, Egypt, the Aegean, the Greek and Roman Empires, the Etruscans, the Byzantine Empire, the Medieval periods in Europe, Romanesque, and Gothic.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ART 102	ART HISTORY: THE RENAISSANCE TO PRESENT

Course Title: Art History: Renaissance to Present

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: The course is a survey of western art from the Renaissance through the 21st Century. Topics covered include 15th and 16th century Italian art; Renaissance and Baroque art; the Rococo movement; Romanticism; Realism; Impressionism; Cubism; Surrealism and other styles of the 19th, 20th, and 21st centuries.

Schedule Description: The course is a survey of western art from the Renaissance through the 21st Century. Topics covered include 15th and 16th century Italian art; Renaissance and Baroque art; the Rococo movement; Romanticism; Realism; Impressionism; Cubism; Surrealism and other styles of the 19th, 20th, and 21st centuries.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 103	ART APPRECIATION

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: The course is an introduction to two- and three-dimensional art from a multicultural perspective. Art in a historical and worldwide context, the function of art in society, art processes, and visual vocabulary are examined. Students will develop an increased appreciation of the differences and similarities among the styles, content, and expression of world art.

Schedule Description: This course is an introduction to two- and three-dimensional art from a multicultural perspective. Art in a historical and worldwide context, the function of art in society, art processes, and visual vocabulary are examined.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 107	ART HISTORY: AFRICA, ASIA, THE AMERICAS, AND OCEANIA

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: The course provides a survey of art from Africa, Asia, the Americas, and Oceania. This includes an examination of the religious and social factors influencing art, artifacts, and architecture.

Schedule Description: The course provides a survey of art from Africa, Asia, the Americas, and Oceania. This includes an examination of the religious and social factors influencing art, artifacts, and architecture.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ART 108	MEXICAN ART HISTORY

Course Title: Art of Mexico and Mesoamerica

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: The course is a survey of Mexican and Mesoamerican art from Precolumbian times through the 21st century. Art will be evaluated and critiqued on historical content, subject matter, and aesthetics.

Schedule Description: The course is a survey of Mexican and Mesoamerican art from Precolumbian times through the 21st century.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 120	TWO-DIMENSIONAL DESIGN

Catalog Description: The course is an introduction to basic principles, components, and terminology of two-dimensional design common in the visual arts. Course topics include the principles of design, elements of design, color theory, and an exploration of the creative process.

Schedule Description: The course is an introduction to basic principles, components, and terminology of two-dimensional design common in the visual arts. Course topics include the principles of design, elements of design, color theory, and an exploration of the creative process.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 148	BEGINNING COMPUTER GRAPHICS

Course Title: Beginning Computer Graphic Design

Catalog Description: The course introduces students to the role of computer graphics in visual communication. The emphasis is on interaction of concepts, typography, layout, and images to produce print media. The fundamentals of applicable software are explored, with an emphasis on page layout software.

Schedule Description: The course introduces students to the role of computer graphics in visual communication. The fundamentals of applicable software are explored, with an emphasis on page layout software.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
ART 149	INTERMEDIATE COMPUTER GRAPHICS

Course Title: Intermediate Computer Graphic Design

Catalog Description: This intermediate level course examines the role and application of computer graphics in visual communication, with an emphasis on more complex computer skills and design problems. Career goals are explored and students develop portfolios in digital and print formats.

Schedule Description: This intermediate level course examines the role and application of computer graphics in visual communication, with an emphasis on more complex computer skills and design problems. Career goals are explored and students develop portfolios in digital and print formats.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ART 161	DIGITAL PHOTOGRAPHY

Catalog Description: This introductory course focuses on photography as a creative medium. Emphasis in the course is on aesthetics, composition, content, technical and creative skills required to make effective images using digital cameras and computer software. Students also critically evaluate photographic images according to the principles of photographic theory. Students will supply their own camera.

Schedule Description: This introductory course focuses on photography as a creative medium. Emphasis in the course is on the creative skills required to make effective images using digital cameras and computer software. Students will supply their own camera.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
BIOL 100	GENERAL BIOLOGY

Prerequisites: ENGL 015 or eligibility for ENGL 101 as determined by the SBVC assessment process and MATH 942 or eligibility for MATH 952 as determined by the SBVC assessment process

Catalog Description: This is an introductory course for non-majors emphasizing the scientific method in investigating the origins, physiology, ecological roles, and comparative characteristics of living organisms.

Schedule Description: This is an introductory course for non-majors emphasizing the scientific method in investigating the origins, physiology, ecological roles, and comparative characteristics of living organisms.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
BIOL 140	BIOLOGY OF SEXUALLY TRANSMITTED DISEASES

Departmental Advisories: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is an examination of the social, economic, psychological, medical and legal issues surrounding sexually transmitted diseases. The topics include the pathogenesis, diagnosis and treatment of prominent sexually transmitted diseases including the impact of current biotechnology on vaccine development, treatment and diagnostics. The historical and changing attitudes and measures toward the control of sexually transmitted diseases will be reviewed.

Schedule Description: This course is an examination of the social, economic, psychological, medical and legal issues surrounding sexually transmitted diseases. The topics include the pathogenesis, diagnosis and treatment of prominent sexually transmitted diseases including the impact of current biotechnology on vaccine development, treatment and diagnostics. The historical and changing attitudes and measures toward the control of sexually transmitted diseases will be reviewed.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
ENGL 125x2	LITERARY MAGAZINE PRODUCTION

Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester

Laboratory: None

Prerequisite: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process

Catalog Description: Students in this course are responsible for production of the college literary magazine including selecting material, creating the style and look, formatting, typesetting, and layout.

Schedule Description: Students in this class are responsible for the production of the college literary magazine including selecting material, creating the style and look, formatting, typesetting, and layout.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 222	INDEPENDENT STUDY IN MATHEMATICS

Catalog Description: Students with previous course work in mathematics may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of mathematics. Prior to registration, a written contract must be jointly prepared by the instructor and the student.

Schedule Description: Students with previous course work in mathematics may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of mathematics. Prior to registration, a written contract must be jointly prepared by the instructor and the student.

Effective Date: FA12

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MATH 250	SINGLE VARIABLE CALCULUS I

Prerequisite: MATH 151 or eligibility for MATH 250 as determined through the SBVC assessment process

Catalog Description: This is a first course in calculus, including limits, continuity, derivatives of algebraic and transcendental functions, applications of derivatives, antiderivatives, definite integrals and their applications.

Schedule Description: This is a first course in calculus, including limits, continuity, derivatives of algebraic and transcendental functions, applications of derivatives, antiderivatives, definite integrals and their applications.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 251	SINGLE VARIABLE CALCULUS II

Catalog Description: This second course in calculus provides further application of definite integrals, differentiation and integration of transcendental functions, techniques of integration, L'Hopital's rule and improper integrals, infinite sequences and series, Taylor and power series.

Schedule Description: This second course in calculus provides further application of definite integrals, differentiation and integration of transcendental functions, techniques of integration, L'Hopital's rule and improper integrals, infinite sequences and series, Taylor and power series.

Effective Date: FA11

Rationale: Content Review

COURSE ID	COURSE TITLE
MATH 252	MULTIVARIABLE CALCULUS

Catalog Description: This third course in calculus includes vectors, lines, and simple surfaces in three-dimensional space, some linear algebra topics, vector-valued functions, partial derivatives, multiple integrals, line integrals and Green's Theorem, surface integrals and the theorems of Gauss and Stokes.

Schedule Description: This third course in calculus includes vectors, lines, and simple surfaces in three-dimensional space, some linear algebra topics, vector-valued functions, partial derivatives, multiple integrals, line integrals and Green's Theorem, surface integrals and the theorems of Gauss and Stokes.

Effective Date: FA11

Rationale: Content Review

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
MATH 265	LINEAR ALGEBRA

Units: 4

Lecture: 4 contact hour(s) per week
64 - 72 contact hours per semester

Prerequisite: MATH 250

Catalog Description: This course provides an introduction to linear algebra that complements advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces, eigenvalues and eigenvectors, and linear transformations.

Schedule Description: This course provides an introduction to linear algebra that complements advanced courses in calculus. Topics include systems of linear equations, matrix operations, determinants, vectors and vector spaces, eigenvalues and eigenvectors, and linear transformations.

Effective Date: FA11

Rationale: Content Review; Due to the level and quantity of material covered in this course, the department increased the units from three to four.

COURSE ID	COURSE TITLE
MATH 266	ORDINARY DIFFERENTIAL EQUATIONS

Units: 4

Lecture: 4 contact hour(s) per week
64 - 72 contact hours per semester

Catalog Description: This course provides an introduction to differential equations that complements advanced courses in calculus. Topics include first-order differential equations and applications, linear differential equations and some applications of second order linear differential equations, linear systems, an introduction to series solutions and the Laplace transform.

Schedule Description: This course provides an introduction to differential equations that complements advanced courses in calculus. Topics include first-order differential equations and applications, linear differential equations and some applications of second order linear differential equations, linear systems, an introduction to series solutions and the Laplace transform.

Effective Date: FA11

Rationale: Content Review; Due to the level and quantity of material covered in this course, the department increased the units from three to four.

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

MODIFY COURSES

COURSE ID	COURSE TITLE
PE/T 116x4	TEAM SPORTS ACTIVITIES: SOCCER

Catalog Description: This course will provide instruction in the skills, techniques, strategies, etiquette and rules of soccer at beginning, low intermediate, high intermediate, and advanced levels of performance. With the application of these techniques and practice, students will improve their overall fitness and develop life-long behavioral skills. This course may be taken four times.

Schedule Description: This course will provide instruction in the skills, techniques, strategies, etiquette and rules of soccer at beginning, low intermediate, high intermediate, and advanced levels of performance. With the application of these techniques and practice, students will improve their overall fitness and develop life-long behavioral skills. This course may be taken four times.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
READ 015	PREPARATION FOR COLLEGE READING

Catalog Description: This course is designed to foster general reading improvement with an emphasis on reading comprehension and vocabulary. The required laboratory practice assignments are based on diagnostic tests, which identify strengths and weaknesses on reading comprehension and vocabulary.

Schedule Description: This course is designed to foster general reading improvement with an emphasis on reading comprehension and vocabulary. The required laboratory practice assignments are based on diagnostic tests, which identify strengths and weaknesses on reading comprehension and vocabulary.

Effective Date: FA12

Rationale: Content Review

COURSE ID	COURSE TITLE
WST 074	WATER/WASTEWATER ANALYSIS

Prerequisites/Corequisites: CHEM 110 and WST 072 or WST 092

Catalog Description: This course examines fundamentals of laboratory analysis with an emphasis on chemical and microbiological procedures used by water and wastewater plant operators. The course includes procedures and techniques used in physical, chemical, and bacteriological examination of water/wastewater.

Schedule Description: This course examines fundamentals of laboratory analysis with an emphasis on chemical and microbiological procedures used by water and wastewater plant operators.

Effective Date: FA12

Rationale: CHEM 110 and WST 092 are offered only in the spring semester. The department modified the prerequisite to prerequisite/corequisite to enable students to complete certificate requirements in a reasonable time.

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

DELETE COURSES

HUMSV 160
SPEECH 110

Effective Date: FA12

Rationale: These courses are no longer offered.

DISTRIBUTED EDUCATION

ACAD 100	100% ONLINE
ART 100	100% ONLINE
ART 102	100% ONLINE
ART 103	100% ONLINE
ART 107	100% ONLINE
BIOL 100	HYBRID
BIOL 140	100% ONLINE
READ 015	100% ONLINE

Effective Date: FA12

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Sociology Associate of Arts Transfer Degree (AA-T) A.A. Degree Major

Sociology is both a scientific and humanistic discipline. Sociologists examine the systems of social action including single social acts, social relationships, organizations, institutions, communities, and societies. Through analyses of society, its groups, institutions, and processes, sociologists attempt to understand and predict human behavior. The study of sociology prepares students for further study of and careers in social work, probation, corrections, human services, law enforcement, research, public policy, law and education.

Students planning to transfer to a four-year institution and major in sociology should consult with a counselor regarding the transfer process and lower division requirements.

Completion of CSU GE-Breadth or IGETC for the UC or CSU is required in addition to the major requirements listed below.

REQUIRED COURSES**LIST A**

		Units
SOC 100	Introduction to Sociology	3
	or	
SOC 100H	Introduction to Sociology - Honors	3
SOC 110	Contemporary Social Issues	3
ECON 208	Business and Economics Statistics	4
	or	
MATH 108	Introduction to Probability and Statistics	4
	or	
PSYCH 105	Statistics for the Behavioral Sciences	3

CHOOSE TWO COURSES FROM LIST B BASED ON TRANSFER CSU**LIST B**

		Units
SOC 130	Marriage and the Family	3
SOC 135	Sociology of Crime and Deviance	3
SOC 141	Race and Ethnic Relations	3
SOC 145	Sociology of Gender	3
SOC 150	Sociology of Aging and the Life Course	3

CONTINUED....

Curriculum Meetings: 04-04-11; 04-18-11

Conjoint Meeting: 04-25-11

Board of Trustees Meeting: May 19, 2011

CHOOSE ONE COURSE FROM LIST C BASED ON TRANSFER CSU OR AN
ADDITIONAL COURSE FROM LIST B

LIST C

		Units
ADJUS 101	Introduction to Administration of Justice	3
ANTHRO 102	Cultural Anthropology	3
ENGL 102	Intermediate Composition and Critical Thinking	4
	or	
ENGL 102H	Intermediate Composition and Critical Thinking - Honors	4
PHIL 102	Critical Thinking and Writing	3
	or	
PHIL 103	Introduction to Logic: Argument and Evidence	3
PSYCH 100	General Psychology	3
	or	
PSYCH 100H	General Psychology - Honors	3
SOC 120	Health and Illness in Society	3
<hr/> Total Units		18 - 20

Effective Date: FA11

Rationale: With approval of the Sociology Associate of Arts Transfer Degree (AA-T) A.A. Degree Major, SBVC will be compliant with Education Code 66745 Student Transfer Achievement Reform Act.

Mathematics Associate of Science for Transfer (AS-T) A.S. Degree Major

The Associate of Science for Transfer (AS-T) in Mathematics is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus.

Students planning to transfer to a four-year institution and major in mathematics should consult with a counselor regarding the transfer process and lower division requirements.

Completion of CSU GE-Breadth or IGETC for the UC or CSU is required in addition to the major requirements listed below:

REQUIRED CORE COURSES:		Units
MATH 250	Single Variable Calculus I	4
MATH 251	Single Variable Calculus II	4
MATH 252	Multivariable Calculus	5
CHOOSE TWO COURSES (BASED ON TRANSFER CSU):		Units
CS 190	Programming in C++	4
MATH 265	Linear Algebra	4
MATH 266	Ordinary Differential Equations	4
Total Units		21

Effective Date: FA11

Rationale: With approval of the Mathematics Associate of Science for Transfer (AS-T) A.S. Degree Major, SBVC will be compliant with Education Code 66745 Student Transfer Achievement Reform Act.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Gloria Macias Harrison, President, CHC
PREPARED BY: Cheryl A. Marshall, Vice President of Instruction, CHC
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
May 19, 2011

NEW DEGREES

The following information will be included at the bottom of each AA-T and AS-T Degree in the college catalog:

AA-T and AS-T DEGREE REQUIREMENTS

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 semester units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

The following information will be included in the college catalog under Transfer Programs – General Information:

AA-T and AS-T DEGREE REQUIREMENTS

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 semester units after transfer to earn a bachelor's degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

The following are required for all AA-T and AS-T degrees:

1. Completion of a minimum of 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. (While a minimum of 2.0 is required for admission, some majors may require a higher GPA. Please consult with a counselor for more information.)

3. Completion of a minimum of 18 semester units with a “C” or better (or a “P” if the course is taken on a “pass-no pass basis”) in all courses required as a part of an AA-T or AS-T major as identified by the college catalog. (Title 5 § 55063)
4. Certified completion of the California State University General Education-Breadth pattern (CSU GE Breadth) OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern general education requirements. (See pages __ in the catalog for more information.)

ASSOCIATE OF ARTS-TRANSFER DEGREES

1. Completion of the requirements for an associate degree for transfer (see requirements 1 through 4 on page __).
2. Completion of a minimum of eighteen (18) units with at least a “C” or better in each course in one of the following associate degree for transfer programs. (Refer to the particular discipline for course descriptions and requirements for each major.)
 - a. Communication Studies
 - b. Sociology

ASSOCIATE OF SCIENCE-TRANSFER DEGREES

1. Completion of the requirements for an associate degree for transfer (see requirements 1 through 4 on page __).
2. Completion of a minimum of eighteen (18) units with at least a “C” or better in each course in one of the following associate degree for transfer programs. (Refer to the particular discipline for course descriptions and requirements for each major.)
 - a. Mathematics

Effective: FA11

Rationale: To comply with SB 1440 which requires community colleges develop and grant associate degrees for transfer commencing with the Fall term of the 2011-2012 academic year.

MODIFIED DEGREES

ASSOCIATE OF ARTS FINE ARTS DEGREE

The Associate of Arts Fine Arts degree focuses on the development of creative expression and critical inquiry in music and the arts. Students will appreciate the value of artistic expression and human creativity in the fine arts and evaluate them as part of human culture and human creativity. This degree is multidisciplinary giving students the knowledge and experience in Theatre Arts, Art, and Music.

To complete the requirements for the Associate of Arts for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) units with a “C” or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:

A minimum of six (6) units from the following with courses in at least two disciplines:

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

		UNITS
ART 100	Art History I: Prehistoric to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	(3.00)
OR		
MUSIC 120H	Appreciation of Musical Literature – Honors	(3.00)
THART 100	Introduction to Theatre	(3.00)
OR		
THART 100H	Introduction to Theatre – Honors	(3.00)

Students must complete at least twelve (12) additional units from the following courses in at least two disciplines:

ART		UNITS
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
ART 105	History of Modern Art	3.00
ART 119	Digital Video Production	3.00
ART 120X4	Basic Design	3.00
ART 124X4	Drawing	3.00
ART 126X4	Painting	3.00
ART 132X4	Life Drawing	3.00
ART 175X4	Sculpture	3.00
ART 200X4	Printmaking	2.00
ART 202X4	Intermediate Topics in Painting	2.00
ART 204X4	Contemporary Topics in American Art	1.00
MUSIC		
		UNITS
MUSIC 100	Fundamental Skills in Music	3.00
MUSIC 101	Music Theory I	4.00
MUSIC 102	Music Theory II	4.00
MUSIC 103	Appreciation of American Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	(3.00)
OR		
MUSIC 120H	Appreciation of Musical Literature – Honors	(3.00)
MUSIC 130X4	Elementary Voice	2.00
MUSIC 132X4	Guitar	2.00
MUSIC 134	Jazz History	3.00
MUSIC 135X4	Piano	2.00
MUSIC 140X4	Theatre Workshop	3.00
MUSIC 150X4	Concert Choir I	2.00
MUSIC 152X4	Concert Choir II	2.00
MUSIC 154X4	College Singers I	2.00
MUSIC 156X4	College Singers II	2.00
MUSIC 164X4	Concert Band	2.00
MUSIC 174X4	Jazz Band I	2.00
MUSIC 175X4	Jazz Band II	2.00
MUSIC 176X4	Jazz Combo I	2.00
MUSIC 177X4	Jazz Combo II	2.00
MUSIC 179X4	Contemporary Ensemble	2.00
MUSIC 180X4	Rehearsal and Performance	2.00
MUSIC 190X4	Songwriting and Composition	3.00

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

MUSIC 195X4	Music Technology and Recording	4.00
MUSIC 201	Music Theory III	4.00
MUSIC 202	Music Theory IV	4.00
THEATRE ARTS		UNITS
THART 100	Introduction to Theatre	(3.00)
	OR	
THART 100H	Introduction to Theatre – Honors	(3.00)
THART 108	World Drama I	3.00
THART 109	World Drama II	3.00
THART 110	Voice and Diction	3.00
THART 120	Acting Fundamentals	3.00
THART 130X4	Jazz Dance	0.5 – 1.00
THART 133	Audition Techniques	1.00
THART 140X4	Theatre Workshop	3.00
THART 163X4	Ballroom/Swing/Salsa	0.5 – 1.00
THART 174X4	Dance Production Workshop	2.00
THART 176X4	Fundamentals of Stagecraft I	3.00
THART 179X4	Fundamentals of Stagecraft II	3.00
THART 205	Play Directing	3.00
THART 220	Advanced Acting I	3.00
THART 221	Advanced Acting II	3.00
THART 226	Play and Screenplay Analysis	3.00
TOTAL UNITS		18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor, this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: FA11

Rationale: Curriculum update

ASSOCIATE OF ARTS HUMANITIES DEGREE

The Associate of Arts Humanities degree emphasizes the study of cultural, literary, humanistic activities, and artistic expression within the context of human experience. Students will evaluate and interpret the ways in which people through the ages and in different cultures have responded to themselves and the world around them in artistic and cultural expression. This degree is multidisciplinary preparing students to transfer into majors such as history, English, philosophy, and other areas of humanities.

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) units with a "C" or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:

A minimum of three (3) units taken from each of the following groups:

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

HISTORY AND CIVILIZATION		UNITS
HIST 160	History of Western Civilization: From the Neolithic Revolution to the Renaissance	3.00
HIST 161	History of Western Civilization: From the Renaissance to the Cold War	3.00
HIST 170	World Civilizations (3500 BCE-1500CE)	(3.00)
OR		
HIST 170H	World Civilizations (3500 BCE-1500CE) – Honors	(3.00)
HIST 171	World Civilizations (1500 CE to the Present)	(3.00)
OR		
HIST 171H	World Civilizations (1500 CE to the Present)	(3.00)
INTDIS 101	The Humanities I: Prehistoric to Medieval	3.00
INTDIS 102	The Humanities II: Renaissance to Post Modern	3.00
PHILOSOPHY AND RELIGION		UNITS
PHIL 101	Introduction to Philosophy	3.00
RELIG 100	Introduction to Religious Studies	3.00
RELIG 101	Introduction to World Religions	(3.00)
OR		
RELIG 101H	Introduction to World Religions – Honors	(3.00)
RELIG 110/ ANTHRO 110	Early Religions	3.00
RELIG 175/ ENGL 175	Literature and Religion of the Bible	3.00
RELIG 176	Jesus and His Interpreters	3.00
ENGL 150	Classical Mythology	3.00
FINE ARTS		UNITS
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Modern Art	3.00
ART 105	History of Modern Art	3.00
ENGL 170	The Film Experience	3.00
INTDIS 140	Humanities Through the Arts	3.00
MUSIC 103	Appreciation of American in Popular Music	3.00
MUSIC 120	Appreciation of Musical Literature	(3.00)
OR		
MUSIC 120H	Appreciation of Musical Literature – Honors	(3.00)
MUSIC 134	Jazz History	3.00
THART 100	Introduction to Theatre	(3.00)
OR		
THART 100H	Introduction to Theatre – Honors	(3.00)
LITERATURE		UNITS
ENGL 108/ THART 108	World Drama I	3.00
ENGL 109/ THART 109	World Drama II	3.00
ENGL155	Children's Literature	(3.00)
OR		
ENGL 155H	Children's Literature – Honors	(3.00)

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

ENGL 160	Literature by Women	3.00
ENGL 250	Fiction	3.00
ENGL 260	Survey of American Literature I	3.00
ENGL 261	Survey of American Literature II	3.00
ENGL 270	Survey of British Literature I	3.00
ENGL 271	Survey of British Literature II	3.00
ENGL 275	Shakespeare	3.00
ENGL 280	World Literature to the 17th Century	3.00
ENGL 281	World Literature from the 17th Century to the Present	3.00
TOTAL UNITS		18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor, this degree would offer a solid foundation in the transfer process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: FA11

Rationale: Curriculum update

ASSOCIATE OF ARTS LIBERAL STUDIES – TEACHER PREPARATION DEGREE

The Associate of Arts Liberal Studies-Teacher Preparation degree is designed for students intending to transfer to a four-year university/college with the goal of a career in teaching.

The courses in the degree satisfy CHC general education requirements for the associate's degree, prepare students for the majority of their lower division courses in education, and fulfill the IGETC, or CSU General Education requirements and many of the classes needed for a degree in Liberal Studies at transfer institutions. Students should consult with a counselor for specific information regarding transfer coursework required at the university of their choice.

REQUIRED CORE COURSES:		UNITS
CD 105	Child Growth and Development	3.00
CD 211	Observation and Methods in School-Age Development	(3.00)
OR		
CD 212	Observation and Methods in Early Child Development	(3.00)
CD 295	Elementary Laboratory	3.00
EDU 290	Introduction to Education	3.00

Choose two additional courses from the following list:		UNITS
CD 244	Children with Special Needs	3.00
CD 182	Teaching in a Diverse Society	3.00
CIS 101	Introduction to Computer and Information Technology	(3.00)
OR		
BUSAD 230	Using Computers for Business	(3.00)

REQUIRED GENERAL EDUCATION COURSES:

Students should take the following courses as they complete the general education requirements for the associate degree.

BIOL 100	General Biology	4.00
CHEM 101	Introduction to Chemistry	(4.00)

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

	OR	
PHYSIC 100	Introduction to Physics	(4.00)
HIST 100	History of the United States to 1877	(3.00)
	OR	
HIST 100H	History of the United States to 1877 – Honors	(3.00)
	OR	
HIST 101	History of the United States 1865 to Present	(3.00)
	OR	
HIST 101H	History of the United States 1865 to Present - Honors	(3.00)
POLIT 100	American Politics	3.00
ENGL 152	Intermediate Composition and Literature	(4.00)
	OR	
ENGL 155	Children's Literature	(3.00)
	OR	
ENGL 155H	Children's Literature – Honors	(3.00)
	OR	
ENGL 280	World Literature to the 17 th Century	(3.00)
	OR	
ENGL 281	World Literature from the 17 th Century to the Present	(3.00)
	OR	
THART 108	World Drama I	(3.00)
	OR	
THART 109	World Drama II	(3.00)
ARABIC 102	College Arabic II	(5.00)
	OR	
ARABIC 103	College Arabic III	(4.00)
	OR	
ARABIC 104	College Arabic IV	(4.00)
	OR	
ASL 102	American Sign Language II	(4.00)
	OR	
ASL 103	American Sign Language III	(4.00)
	OR	
ASL 104	American Sign Language IV	(4.00)
	OR	
SPAN 102	College Spanish II	(5.00)
	OR	
SPAN 103	College Spanish III	(4.00)
	OR	
SPAN 104	College Spanish IV	(4.00)
	OR	
FRENCH 102	College French II	(5.00)
	OR	
JAPN 102	College Japanese II	(5.00)
	OR	
JAPN 103	College Japanese III	(4.00)
	OR	
JAPN 104	College Japanese IV	(4.00)
INTDIS 100	The Humanities I: Prehistoric to Medieval	(3.00)
	OR	
INTDIS 101	The Humanities II: Renaissance to Post-Modern	(3.00)
	OR	
PHIL 101	Introduction to Philosophy	(3.00)

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

	OR	
PHIL 105	Introduction to Ethics: Moral Values in Today's Society	(3.00)
	OR	
PHIL 105H	Introduction to Ethics: Moral Values in Today's Society – Honors	(3.00)
	OR	
RELIG 100	Introduction to Religious Studies	(3.00)
	OR	
RELIG 101	Introduction to World Religions	(3.00)
	OR	
RELIG 101H	Introduction to World Religions – Honors	(3.00)
ART 100	Art History I: Prehistoric Art to Medieval Art	(3.00)
	OR	
ART 102	Art History II: Renaissance Art to Modern Art	(3.00)
	OR	
MUSIC 120	Appreciation of Musical Literature	(3.00)
	OR	
MUSIC 120H	Appreciation of Musical Literature – Honors	(3.00)
	OR	
THART 100	Introduction to Theatre	(3.00)
	OR	
THART 100H	Introduction to Theatre – Honors	(3.00)
	OR	
ENGL 101	Freshman Composition	(4.00)
	OR	
ENGL 101H	Freshman Composition – Honors	(4.00)
SPEECH 100	Elements of Public Speaking	(3.00)
	OR	
SPEECH 100H	Elements of Public Speaking – Honors	(3.00)
	OR	
SPEECH 111	Interpersonal Communication	(3.00)
	OR	
SPEECH 111H	Interpersonal Communication – Honors	(3.00)
	OR	
SPEECH 140	Small Group Communication	(3.00)
MATH 115	The Ideas of Mathematics	3.00
ENGL 102	Intermediate Composition and Critical Thinking	(4.00)
	OR	
ENGL 102H	Intermediate Composition and Critical Thinking – Honors	(4.00)
PHIL 103	Introduction to Logic: Argument and Evidence	(3.00)
	OR	
SPEECH 125	Critical Thinking Through Argumentation and Debate	(3.00)
HEALTH 102	Biological Principles of Health	3.00
	TOTAL UNITS	61.00-64.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they are transferring.

Effective: FA11

Rationale: Curriculum update

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

9 of 15

ASSOCIATE OF ARTS SOCIAL SCIENCE DEGREE

The Associate of Arts Social Science degree emphasizes the study of social and behavioral sciences. Students will recognize, describe and analyze individual behaviors and social institutions that influence our world. This degree is multidisciplinary preparing students to transfer into majors such as psychology, sociology, economics, political science, history, anthropology, philosophy, and religious studies.

To complete the requirements for the Associate of Arts for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) units with at least a "C" (2.0) or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units

REQUIRED CORE COURSES;

A minimum of three (3) units must be taken from each of the following groups:

HISTORY AND CULTURE **UNITS**

ANTHRO 102	Cultural Anthropology	3.00
GEOG 120	World Regional Geography	3.00
HIST 100	History of the United States to 1877	(3.00)

OR

HIST 100H	History of the United States to 1877 – Honors	(3.00)
HIST 101	History of the United States 1865 to Present	(3.00)

OR

HIST 101H	History of the United States 1865 to Present – Honors	(3.00)
HIST 160	History of Western Civilization: From the Neolithic Revolution To the Renaissance	3.00

HIST 161	History of Western Civilization: From the Renaissance to the Cold War	3.00
----------	---	------

HIST 170	World Civilizations (3500 BCE-1500CE)	(3.00)
----------	---------------------------------------	--------

OR

HIST 170H	World Civilizations (3500 BCE-1500CE) – Honors	(3.00)
-----------	--	--------

HIST 171	World Civilizations (1500 CE to the Present)	(3.00)
----------	--	--------

OR

HIST 171H	World Civilizations (1500 CE to the Present) Honors	(3.00)
-----------	---	--------

POLITICAL AND SOCIAL INSTITUTIONS **UNITS**

ECON 100	Introduction to Economics	3.00
ECON 200	Principles of Macroeconomics	3.00
ECON 201	Principles of Microeconomics	3.00
POLIT 100	American Politics	3.00
POLIT 102	California Politics and Culture	3.00
POLIT 104	Introduction to Comparative Politics	3.00
POLIT 106	Introduction to World Politics	3.00
POLIT 110	Introduction to Political Theory	3.00

PHILOSOPHY AND RELIGION **UNITS**

PHIL 101	Introduction to Philosophy	3.00
RELIG 100	Introduction to Religious Studies	3.00
RELIG 101	Introduction to World Religions	(3.00)

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

OR		
RELIG 101H	Introduction to World Religions – Honors	(3.00)
RELIG 110/ ANTHRO 110	Early Religions	(3.00)
BEHAVIORAL SCIENCE		UNITS
CD 100	Introduction to Child Development	3.00
CD 105	Child Growth and Development	3.00
PSYCH 100	General Psychology	(3.00)
OR		
PSYCH 100H	General Psychology – Honors	(3.00)
PSYCH 102	Personal and Social Adjustment	3.00
PSYCH 103	Theories of Personality	3.00
PSYCH 110	Abnormal Psychology	3.00
PSYCH 111	Developmental Psychology: Lifespan	3.00
PSYCH 112	Child and Adolescent Psychology	3.00
PSYCH 116	Adult and Old Age	3.00
PSYCH 118	Human Sexual Behavior	3.00
SOC 100	Introduction to Sociology	(3.00)
OR		
SOC 100H	Introduction to Sociology – Honors	(3.00)
SOC 105	Social Problems	3.00
SOC 130	Marriage, Family and Intimate Relationships	3.00
SOC 141	Minority Relations	3.00
SOC 150/ PSYCH 150	Gerontology	3.00
TOTAL UNITS		18.00

Effective: FA11

Rationale: Curriculum update

ASSOCIATE OF SCIENCE HEALTH SCIENCES DEGREE

The Associate of Science Health Sciences degree allows students to explore many aspects of science and health related studies. This degree prepares students for health care professional programs including nursing, dental hygiene and other health professional programs.

To complete the requirements for the Associate of Science for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete thirty (30) units with a "C" (2.0) or better in each of the following required courses.
3. Complete enough elective units totaling the required balance of 60 total units.

REQUIRED CORE COURSES:		UNITS
CHEM 101	Introduction to Chemistry	4.00
ANAT 150	Human Anatomy and Physiology I	4.00
ANAT 151	Human Anatomy and Physiology II	4.00
MICRO 150	Medical Microbiology	5.00
ENGL 101	Freshman Composition	(4.00)
OR		
ENGL 101H	Freshman Composition – Honors	(4.00)
SPEECH 100	Elements of Public Speaking	(3.00)

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

	OR	
SPEECH 100H	Elements of Public Speaking – Honors	(3.00)
	OR	
SPEECH 111	Interpersonal Communication	(3.00)
	OR	
SPEECH 111H	Interpersonal Communication	
PSYCH 100	General Psychology	(3.00)
	OR	
PSYCH 100H	General Psychology – Honors	(3.00)
	OR	
PSYCH 111	Developmental Psychology: Lifespan	(3.00)
SOC 100	Introduction to Sociology	(3.00)
	OR	
SOC 100H	Introduction to Sociology – Honors	(3.00)
	OR	
ANTHRO 102	Cultural Anthropology	(3.00)
	TOTAL UNITS	30.00

This major sequence includes prerequisite courses common to many nursing, dental hygiene and other health professional programs. However, admissions requirements do vary from program to program. Prospective students should consult a counselor or the program to which they are applying for specific admissions requirements.

Effective: FA11

Rationale: Curriculum update

ASSOCIATE OF SCIENCE MULTIPLE SCIENCES DEGREE

The Associate of Science Multiple Sciences degree emphasizes the role of science, scientific inquiry and technology in our world. Students will apply a problem solving strategy such as the scientific method or other systematic process of inquiry and recognize the contributions of science and technology in our world. This degree is multidisciplinary, giving students the knowledge and experience in both the physical and biological sciences.

To complete the requirements for the Associate of Science for this degree, a student must:

1. Complete the requirements for an associate degree (see requirements 1 through 8 on page 51).
2. Complete a minimum of eighteen (18) semester units with a "C" (2.0) or better in each course in the following multidisciplinary program.
3. Complete enough elective units totaling the required balance of 60 total units

REQUIRED CORE COURSES:

A minimum of six (6) units must be taken from two of the following three groups:

PHYSICAL SCIENCES	UNITS
ASTRON 150 Introduction to Astronomy	3.00
ASTRON 160 Astronomy Laboratory	1.00
CHEM 101 Introduction to Chemistry	4.00
CHEM 102 Introduction to Organic Chemistry	4.00
CHEM 123 Chemistry for Everyone	3.00
CHEM 150 General Chemistry I	5.00
CHEM 151 General Chemistry II	5.00

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

CHEM 212	Organic Chemistry I	4.00
CHEM 213	Organic Chemistry II	4.00
ENGR 101	Introduction to Engineering	2.00
PHYSIC 100	Introduction to Physics	4.00
PHYSIC 110	General Physics I	4.00
PHYSIC 111	General Physics II	4.00
PHYSIC 200	Physics I	6.00
PHYSIC 201	Physics II	6.00
EARTH SCIENCES		UNITS
GEOL 100	Physical Geology	(4.00)
OR		
GEOL 100H	Physical Geology – Honors	(4.00)
GEOL 101	Introduction to Geology	(3.00)
OR		
GEOL 101H	Introduction to Geology – Honors	(3.00)
GEOL 112	Historical Geology	4.00
GEOL 113	Earth and Life History	3.00
GEOL 150	Geology and the Environment	3.00
GEOL 160	Geology Laboratory	1.00
GEOL 170X4	Geologic History of the Great Basin	1.00
GEOL 175X4	Geology of the Eastern Mojave Desert	1.00
GEOL 180X4	The Geology of Joshua Tree National Park	1.00
GEOL 181X4	Geology of the Anza Borrego Region	1.00
GEOL 190X4	Geology of the Eastern Sierra Nevada, Northern Section	1.00
GEOL 250	Geology of California	3.00
GEOL 251	Geology of National Parks and Monuments	3.00
GEOL 270X4	Geology of the Eastern Sierra Nevada	1.00
GEOG 110	Physical Geography	(3.00)
OR		
GEOG 110H	Physical Geography – Honors	(3.00)
GEOG 111	Physical Geography Laboratory	1.00
OCEAN 100	Investigations in Oceanography	4.00
OCEAN 101	Elements of Oceanography	3.00
BIOLOGICAL SCIENCES		UNITS
ANAT 101	Essentials of Human Anatomy and Physiology	4.00
ANAT 150	Human Anatomy and Physiology I	4.00
ANAT 151	Human Anatomy and Physiology II	4.00
BIOL 100	General Biology	4.00
BIOL 123	Ecology and Environment	3.00
BIOL 130	Cell and Molecular Biology	4.00
BIOL 131	Populations and Organisms	4.00
HEALTH 263/ PE 263	Nutrition and Health	3.00
MICRO 102	Introductory Microbiology	4.00
MICRO 150	Medical Microbiology	5.00
TOTAL UNITS		18.00

Students planning to transfer to a four-year university are cautioned that this degree may not meet all of the lower division requirements for transfer into a particular major; however, through careful educational planning with a counselor, this degree would offer a solid foundation in the transfer

process. Students should consult with a counselor for specific information regarding their intended major at the university of their choice.

Effective: FA11

Rationale: Curriculum update

DELETED COURSES

COURSE ID	COURSE TITLE
FIRET 060CX3	Selected Topics in Fire Technology
FIRET 060DX3	Selected Topics in Fire Technology
FIRET 060EX3	Selected Topics in Fire Technology
FIRET 060FX3	Selected Topics in Fire Technology
FIRET 060GX3	Selected Topics in Fire Technology
FIRET 060HX3	Selected Topics in Fire Technology
FIRET 060IX3	Selected Topics in Fire Technology
FIRET 060JX3	Selected Topics in Fire Technology
FIRET 079	Driver/Operator 1 Academy
FIRET 080	Fire Instructor 1A
FIRET 081	Fire Instructor 1B
FIRET 089	Fire Prevention 1C
FIRET 090CX3	Selected Topics in Fire Technology
FIRET 109	Introduction to Hazardous Materials
FIRET 149	Basic Incident Command System
FIRET 180	Oil and Gas Fires
FIRET 220CX3	Selected Topics in Fire Technology
FIRET 221AX3	Selected Topics in Fire Technology
FIRET 222AX3	Selected Topics in Fire Technology
FIRET 222BX3	Selected Topics in Fire Technology
FIRET 223AX3	Selected Topics in Fire Technology
FIRET 223CX3	Selected Topics in Fire Technology
FIRET 224AX3	Selected Topics in Fire Technology
FIRET 224BX3	Selected Topics in Fire Technology
FIRET 224CX3	Selected Topics in Fire Technology
FIRET 225CX3	Selected Topics in Fire Technology
FIRET 226BX3	Selected Topics in Fire Technology
FIRET 226CX3	Selected Topics in Fire Technology
FIRET 226DX3	Selected Topics in Fire Technology
FIRET 227AX3	Selected Topics in Fire Technology
FIRET 227BX3	Selected Topics in Fire Technology
FIRET 227CX3	Selected Topics in Fire Technology
FIRET 228DX3	Selected Topics in Fire Technology
FIRET 229BX3	Selected Topics in Fire Technology

Curriculum Meeting: 04/11/11, 04/25/11, 04/28/11 (Electronic Meeting)

Conjoint Meeting: 05/05/11

Board of Trustees Meeting: 05/19/11

FIRET 229CX3	Selected Topics in Fire Technology
FIRET 229DX3	Selected Topics in Fire Technology
FIRET 231CX3	Selected Topics in Fire Technology
FIRET 231DX3	Selected Topics in Fire Technology
FIRET 232AX3	Selected Topics in Fire Technology
FIRET 232BX3	Selected Topics in Fire Technology
FIRET 232CX3	Selected Topics in Fire Technology
FIRET 275	Driver Operator 1A
FIRET 276	Driver Operator 1B
FIRET 277	Hazardous Materials First Responder Operational

Effective: FA11

Rationale: Courses are not being offered.

CHC GENERAL EDUCATION

B. Social and Behavioral Sciences

- ADD: SOC 100H

C. Humanities and Fine Arts

2. Fine Arts

- ADD: MUSIC 120H
- ADD: THART 100H

Effective: FA11

Rationale: Curriculum update

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Raul Hernandez, Lab Technician, Chemistry SBVC and Timothy Vasquez, Job Developer, SBVC.

OVERVIEW

Raul Hernandez, Lab Technician, Chemistry, SBVC, has submitted his letter of resignation effective May 31, 2011.

Timothy Vasquez, Job Developer, SBVC, has submitted his letter of resignation effective close of business on July 7, 2011.

ANALYSIS

The Human Resources Department provided the employees acceptance of their resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Increase in Classified Employee Contracts

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase in classified employee contracts.

OVERVIEW

Christina Johle, Stephanie Carlson, and Alisa Holtegaard, Child Development Teachers, CHC, contract days for the 2010-2011 academic year will end on June 20, 2011. It is requested that they work additional days beyond their work calendar at the following rates: Christina Johle, \$21.58; Stephanie Carlson, \$18.65; Alisa Holtegaard, \$18.65.

ANALYSIS

Students enrolled at the Child Care Center will be in attendance on June 21, 22, 23, 24 and 27, 2011. The additional days will allow the Child Development Teachers to clean and organize their room for the summer months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of substitute & professional expert employees.

OVERVIEW

The attached list of substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
May 19, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Buchanon, Don	Geology	SBVC	Project Assistant III	5/26/11	6/30/11	\$13.00
Cooprider, Rosemary	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
Fife, Greg	Maintenance	SBVC	Project Assistant II	5/23/11	6/30/11	\$11.00
Grossman, Walter	Oceanography	SBVC	Project Assistant III	5/26/11	6/30/11	\$13.00
Hall, Suzan	Maintenance	SBVC	Project Assistant III	5/23/11	6/30/11	\$13.00
Harper, Patricia	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
McDowell, Linda	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
Ruston, Megin	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
Ruvalcaba, Guillermo	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
Sealander, Brett	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00
Tremazi, Kalsoom	English	SBVC	Tutor III	7/1/11	12/16/11	\$13.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
May 19, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Arciero, Esther	Financial Aid	SBVC	Financial Aid Specialist	5/3/11	6/3/11	\$19.25
Bailey-Hudson, Traci	Human Resources	Dist	Human Resources Generalist	4/14/11	6/10/11	\$25.63
Beccacio, Jacqueline	Biology	CHC	Laboratory Technician	4/18/11	6/16/11	\$19.25
Brown, Clemen	Tool Room	SBVC	Tool Room Specialist	7/1/11	8/31/11	\$14.31
Brown, Clemen	Tool Room	SBVC	Tool Room Specialist	5/16/11	6/30/11	\$14.31
Camacho, Albert	Custodial	SBVC	Custodian	5/1/11	6/30/11	\$14.68

Casas, Aurora	Science	SBVC	Laboratory Technician	4/25/11	5/6/11	\$19.25
Firek, Matthew	Biology	CHC	Laboratory Technician	4/18/11	6/16/11	\$19.25
Fife, Greg	Maintenance	SBVC	Maintenance Technician	4/5/11	6/5/11	\$18.78
Freeman, Christopher	Tool Room	SBVC	Tool Room Specialist	5/26/11	6/30/11	\$14.31
Freeman, Christopher	Tool Room	SBVC	Tool Room Specialist	7/1/11	8/31/11	\$14.31
Galvez, Daniel	Custodial	SBVC	Custodian	6/12/11	6/30/11	\$14.68
Guizar, Gil	KVCR	DIST	Broadcast Operator	4/21/11	6/21/11	\$19.25
Hall, Suzan	PE	SBVC	Secretary I	4/28/11	5/23/11	\$15.43
Hoang, Thu	Cafeteria	SBVC	Food Service Worker	5/1/11	6/30/11	\$11.75
Judd, Amber	Payroll	Dist	Payroll Accountant	4/20/11	6/20/11	\$17.44
Lopez, Rosa	Facilities	Dist	Custodian	5/1/11	6/30/11	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	5/1/11	6/30/11	\$16.20
Marshall, Aimee	EMS	CHC	Secretary II	4/15/11	6/13/11	\$17.02
Romero, Gabriela	EDCT	Dist	Logistics Grant Coordinator	5/1/11	5/31/11	\$22.89
Tinoco, Michelle	Admissions & Records	CHC	Admissions & Records Technician	4/21/11	6/21/11	\$16.61
Miller, Melissa	Admissions & Records	CHC	Admissions & Records Technician	4/21/11	6/21/11	\$16.61
Marshall, Deanna	Admissions & Records	CHC	Admissions & Records Technician	4/21/11	6/21/11	\$16.61
Avramis, Alicia	Child Development Center	CHC	Child Development Assistant	4/25/11	6/25/11	\$12.35
Ocampo, Lizanna	Human Resources	Dist	Human Resources Generalist	5/9/11	5/27/11	\$31.15
Zapien, Lorena	Human Resources	Dist	Clerical Assistant II	5/4/11	6/30/11	\$13.97

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
May 19, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alexander, Tameka	DSPS	SBVC	Interpreting/Transliterating Level II	7/1/11	12/31/11	\$21.00
Barno, Jolene	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Bruno Conde, Jennifer	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Chesser, Austin	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Creehan, Joseph	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Crow, Daniel	DSPS	SBVC	Interpreting/Transliterating Level III	7/1/11	12/31/11	\$18.00
Crow, Renahlee	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Edmonson, Kindra	Health Services	SBVC	Counseling Intern	7/1/11	8/12/11	\$12.00
Ellen, Marlon	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Enriquez, Arelia	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Enriquez, Daniel	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Enriquez, Lucia	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Estrada, Sandra	Health Services	SBVC	Nurse Practitioner	7/1/11	8/12/11	\$50.00
Howard, Debra	DSPS	SBVC	Assistant Instructor	7/1/11	12/31/11	\$20.00
Jimenez, Mary Jo	DSPS	SBVC	Interpreting/Transliterating Level II	7/1/11	12/31/11	\$21.00
Jones, Ciandra	DSPS	SBVC	Interpreting/Transliterating Level III	7/1/11	12/31/11	\$18.00
Keefe, Anthony	DSPS	SBVC	Interpreting/Transliterating Level II	7/1/11	12/31/11	\$21.00

Kelly, Shamica	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
King, Michelyn	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Kinsinger, Teresa	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Maynard, Rayanne	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
McCoy, Kerry	Health Services	SBVC	Counseling Intern	7/1/11	8/12/11	\$12.00
Molina, Victoria	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Rasmussen, Steven	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Romero, Kimberly	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Salas, Brandon	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00
Sandy, Hannah	Health Services	SBVC	Nurse Practitioner	7/1/11	8/12/11	\$50.00
Santos, Norma	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Scolaro, Elizabeth	DSPS	SBVC	Interpreting/Transliterating Level II	7/1/11	12/31/11	\$21.00
Solorzano, Catherine	DSPS	SBVC	Interpreting/Transliterating Level I	7/1/11	12/31/11	\$24.00
Valenzuela, Isidro	DSPS	SBVC	Interpreting/Transliterating Level IV	7/1/11	12/31/11	\$15.00

Ratification is requested by Human Resources to approve employment for the following individuals. Their names were not included on the April board list.

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Stauble, Vernon	Professional Development Center	DIST	Workforce Development/ PDC Trainer	4/25/11	6/30/11	\$52.00

Ratification is requested by CHC Career Education & Human Development Division to approve employment for the employees below who worked prior to being approved by the Board of Trustees due

to an error made by the requesting department.

Nguyen, Phong	EMS	CHC	Medical Director	7/1/10	12/31/10	\$3,500.00/semester
Sheldon, Richard	Respiratory Care	CHC	Medical Director	7/1/10	12/31/10	\$3,000.00/semester
Nguyen, Phong	EMS	CHC	Medical Director	1/1/11	6/30/11	\$3,500.00/semester
Sheldon, Richard	Rsepiratory Care	CHC	Medical Director	1/1/11	6/30/11	\$3,000.00/semester

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2010-2011 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2010-2011 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

San Bernardino Valley College
 Part-Time Hourly & Substitute Employees
 Academic Year 2010-2011
 May 19, 2011

NAME	DISCIPLINE
Adler, Dawn	Physical Education
Alexander, Horace	English
Allen Roper, Carolyn D.	Reading & Study Skills
Alvarez, Vicente	Mathematics
Anemelu, Victoria	Mathematics
Ashford, Wesley	Physical Education
Assumma, Michael	Business Administration
Avelar, Amy	Chemistry
Backey, Joan	Biology
Becker, Paul Edward	Nursing
Blumenthal, Kenneth S.	Physical Education
Brewer, Quincy	Physical Education
Briggs, Stephanie	Mathematics
Burnham, Lorrie A.	Biology
Calderon, Colleen	History
Chatterjee, Achala	Water Supply Technology
Chitrathorn, Puttachart	Nursing
Contreras, Rene	Welding Technology
Crebbin, Susan	Physical Education
Emerson, Kevin	Physical Education
Etherton, Debra	Psychiatric Technology
Fender, Rochelle	Nursing
Fisher, Gloria	Police Science
Galaviz, Jesse	Welding Technology
Gelenchi, Fantahun	Mathematics
Gibbons, Ann F.	Mathematics
Gomez, Edward	History
Hauge, Kristin	Physical Education
Hunter, Diane S.	English
Jackson, Dennis	Psychiatric Technology
Jacobo, Magdalena	Reading & Study Skills
Jorgensen, Judy	Architecture & Environmental Design
Kanawati, Moustafa	Mathematics
Klingstrand, Marianne	Psychiatric Technology
Lamore, Joel	English
Lee, Chongui Keith	Mathematics
Lee, Steven	Business Administration
Lillard, Sheri	Chemistry
Lysak, Michael J.	Physics/Astronomy
Mattson, Susan	Speech
Maurizi, Tamara	Nursing
Mayne, Michael	Mathematics
Meech, Patrick	Physical Education

Nguyen, Bang
Ogbuchiekwe, Edmund
Phillips, Anthony W.
Powell, Michael L.
Powell, Roger
Ravanzo, Hudell J.
Reid, Zadock
Rossman, Patricia
Ruiz-Rodriguez, Maria
Sabio, Neomi
Sadler, Roger
Slusser, Michael A.
Smith, David
Stanskas, Peter-John
Stauble, Vernon R.
Stewart, James M.
Strong, Teri
Ting, Lycretia
Valdez, Maria
Valle, Samuel
Vasquez, Mary Lou C.
Victoria Ramon, Jose
Wilson, Donald
Zografos, Peter

Machine Technology
Geography
Psychiatric Technology
Physical Education
Computer Information Technology
Psychiatric Technology
Mathematics
Physical Education
Nursing
Psychiatric Technology
Biology
English
Mathematics
Chemistry
Business Administration
Art
Mathematics
Mathematics
Psychiatric Technology
Electricity/Electronics
Computer Information Technology
Welding Technology
Automotive
Psychiatric Technology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employee.

OVERVIEW

Lorrie Burnham, Collaborating with CSUSB and others to incorporate basic stem cell skills into the microbiology, 01-03-11 to 07-30-11 not to exceed 200 hours, at \$43.16 per hour.

ANALYSIS

Non instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Macias, President, CHC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Coordinator Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Coordinator Stipends.

OVERVIEW

Millie Douthit, DSPS Coordinator, CHC, July 1, 2010 through April 1, 2011, \$120.00 per month.

ANALYSIS

Stipends for coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-5.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Whitney Fields, Environmental, Health & Safety Administrator, District.

OVERVIEW

Whitney Fields, Environmental, Health & Safety Administrator, District 12-month position,, Management Salary Schedule, Range 12, Step B, \$6,240 per month effective June 6, 2011. New position. Funded from the General Fund with hiring freeze waived

ANALYSIS

The management employee went through the regular recruitment process and is being recommended for appointment. All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve tuition reimbursement for management employee.

OVERVIEW

Mark Merjil, Director, Child Development Center, SBVC, is requesting tuition reimbursement while attending Azusa Pacific University beginning Fall 2011, in the Educational Leadership doctoral program.

ANALYSIS

This request is in compliance with Board Policy 7250 which states that management personnel on the management salary schedule shall be eligible for tuition cost reimbursement from an accredited institution. No tuition cost paid by the District is to exceed 80% of a per unit basis cost of similar coursework at the University of California.

BOARD IMPERATIVE

III. Resources Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Alternate Work Schedule

RECOMMENDATION

It is recommended that the Board of Trustees approve an alternate work schedule for Summer 2011.

OVERVIEW

The District intends to implement the four-day, ten-hour workweek during Summer 2011. The alternate work schedule will begin on June 6, 2011 through August 5, 2011.

ANALYSIS

Article 6.1.1.1 states that the District will notify CSEA in writing by February 1 of its intent to have the four-day, ten-hour workweek during the summer months. CSEA shall notify the District in writing within ten (10) working days of its intent to negotiate the beginning and ending times. The District and Association met on April 13, 2011 and entered into a MOU for implementation of the Alternate Work Schedule.

BOARD IMPERATIVE

III. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

No additional financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 291

This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter 291 (hereinafter, Association).

The District and the Association agree to the following regarding the 4/10 Alternate Work Schedule for the period June 6, 2011, through August 5, 2011.

- 1) All bargaining unit members will participate in the 4/10 Alternate Work Schedule except for those employed in the following departments:
 - a) Child Development Centers at CHC and Valley
 - b) KVCRC
 - c) Police Department
- 2) The 4/10 workweek will be Monday through Thursday.
- 3) During the week of July 4, 2011, unit members will receive ten (10) hours holiday pay for the holiday and work three (3) ten (10) hour days.
- 4) Individual unit members may opt to work eight (8) hours per day and use two (2) hours of vacation per day, Monday through Thursday.
- 5) District Administration shall inform their staff no later than May 13, 2011, of the starting and ending shifts during the summer.

Dated this 13th day of April, 2011.

For the SBCCD District



Bruce Baron
Interim Chancellor

For CSEA, Chapter 291



Colleen Gamboa
President, CSEA Chapter 291



Denise Evans
CSEA Labor Relations Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College
Volunteers
Academic Year 2010-2011
May 19, 2011

NAME	ASSIGNMENT	DATE
Alfaro, Glen	Criminal Justice	5/20/2011-6/30/2011
Cacciatori, Jennifer	Criminal Justice	5/20/2011-6/30/2011
Cantrell, Jason	Criminal Justice	5/20/2011-6/30/2011
Cisneros, Maribel	Counseling	5/20/2011-6/30/2011
Garcia, Dora	Child Development Center	5/20/2011-6/30/2011
Hughes, Kevin	Welding	5/20/2011-6/30/2011
Lookingbill, Darrell	Criminal Justice	5/20/2011-6/30/2011
Lucero, Susan	Child Development Center	5/20/2011-6/30/2011
Moreira, Kimberly	Counseling	5/20/2011-6/30/2011
Paine, Kristy	Criminal Justice	5/20/2011-6/30/2011
Rogers, Masniari	Criminal Justice	5/20/2011-6/30/2011
Sheppard, Lloyd Lorin	Athletics/Football	5/20/2011-6/30/2011
Tinoco, Michelle	Counseling	5/20/2011-6/30/2011
Verdine, Janea	Child Development Center	5/20/2011-6/30/2011
White, Anthony	Athletics/Football	5/20/2011-6/30/2011

Crafton Hills College
Volunteers

Van, Ta Canh	Anatomy & Physiology	6/27/2011-12/16/2011
---------------------	----------------------	----------------------

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees approve or ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

Attachments

Routine Contracts and Agreements

Scheduled Board Date 5/19/2011

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>				
McMorris Chiropractic Health Care	(7306) CalWorks Workstudy - Student - Isals, Emina Term: 4/28/2011 - 6/30/2011 01-46-01-8120-0266-5120.00-6470 Note - This is an acceptable use of categorical/grant funds Funding Source: Grant Funded	Calworks/SBVC	\$10.00 Per Hour	SSutorus
San Bernardino, County Of, Public Defenders Office	(7305) CalWorks Workstudy - Student - Quintero, Vanessa Term: 4/28/2011 - 6/30/2011 01-46-02-8120-0266-5120.00-6470 Note - This is an acceptable use of categorical/grant funds Funding Source: Grant Funded	Calworks/SBVC	\$10.25 Per Hour	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 2</i>				
<u>General</u>				
Baca, Joe, Office of Congressman	(7302) Facilities Use - Use of Campus Center for area scholarship reception Term: 5/6/2011 - 5/6/2011 Funding Source: N/A	Administrative Services/SBVC	\$729.90 Direct cost only	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Burgess Moving & Storage	(7310) Service - Move industrial wood shop machinery and tools from PS Building to Art Building Term: 5/6/2011 - 6/30/2011 41-83-15-9508-0000-5120.00-6770 41-29-15-9508-0231-5120.00-6770 Funding Source: State Grant	Maintenance/SBVC	\$484.00	SSutorus
Burgess Moving & Storage	(7298) Service - Relocation of Maintenance and Operations Department to the Planetarium Term: 4/28/2011 - 6/30/2011 41-29-15-9508-0231-5120.00-6770 41-83-15-9508-0000-5170.00-6770 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	Maintenance/SBVC	\$3,978.00	SSutorus
C & S Solutions	(7325) Software License - Upgrade of Site licenses for Respiratory Examination suite of testing software programs to v9.01 Term: 5/19/2011 - 6/30/2011 01-12-02-5622-0457-5830.00-1210 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Program Development/CHC	\$3,150.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
California State University, San Bernardino	(7322) Service - Design and develop course curriculum in math with a focus on technical skills related to science and engineering for ninth graders Term: 4/23/2011 - 6/30/2011 01-00-35-9115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$6,500.00	SSutorus
Clark an Anixter Company	(7296) Software License - SMNUPGR site master software; a key management software for the maintenance department Term: 5/4/2011 - 5/3/2012 01-00-02-9506-0000-5830.00-6510 Funding Source: General Funds	Maintenance/CHC	\$856.48	SSutorus
ComputerLand of Silicon Valley	(7315) Software License - 848 licenses of Adobe Acrobat Pro 10, education term site license level 1 for 1 year Term: 5/19/2011 - 5/18/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$8,299.80	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Cynosure New Media, Inc	(7324) Service - Development of DSP&S online orientation program for CHC Term: 6/17/2011 - 12/31/2011 01-11-02-8204-0202-5120.00-6420 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	DSP&S/CHC	\$11,085.00	SSutorus
Cynosure New Media, Inc	(7293) Service - Development of online orientation program for CHC Term: 5/23/2011 - 11/30/2011 01-00-02-9002-0157-5120.00-6199 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	Title V/CHC	\$54,750.00	SSutorus
Dell Computer Company	(7314) Software License - 16 licenses for Acad UPG-Vmware Vsphere ENT Plus for 1 Processor and 16 licenses of Acad Production Support /Subscription for VMware vSphere ENT Plus for 1 processor for 2 months Term: 5/19/2011 - 5/18/2012 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$8,381.60	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Dow Lohnes PLLC	(6296) Professional Services - Legal services for KVCR; FY 2010-2011 Rate increase Todd D. Gray \$550 per hour; Margaret L Miller \$495 per hour; Barry Persh \$380 per hour; Mario Weber \$310 per hour; Sasha Marx \$130 per hour; Amended to increase annual not to exceed amount from \$7,000 to \$12,000 Term: 7/1/2009 - 6/30/2011 74-00-03-8110-0108-5711.00-7097 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	KVCR/SBCCD	\$12,000.00 Annual Not to Exceed	BBaron
Dowden Associates, Inc	(7307) Services - Grant Writing and Application Development for HIS STEM Grant: CHC is to reimburse expenses in pursuit of Federal Grant: If the grant is awarded to CHC, then CHC is to pay contract the sum of \$30,000 per year of every year the grant is funded Term: 4/28/2011 - 6/30/2014 01-00-02-9002-0000-5809.00-6600 Funding Source: General Funds	President/CHC	\$5,000.00 Current Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Durham School Services	(7297) Rental - Bus Rentals for transportation of high school students to attend Technology Day at SBVC Term: 5/20/2011 - 5/20/2011 01-00-15-4630-0221-5611.00-1901 Note - This is an acceptable use of categorical/grant funds Funding Source: Local Grant	Science/SBVC	\$571.50	SSutorus
Eco-Hut Academy, LLC	(7290) Provide Training in introductory solar design and installation Term: 5/2/2011 - 6/10/2011 01-04-03-8115-0000-5120.00-7010 Funding Source: Other Non-General	PDC/SBCCD	\$795.00	SSutorus
Employment Options Expo 2011	(7295) Exhibitor License - Booth Rental for Employment Fair in Ontario, CA Term: 4/30/2011 - 5/1/2011 Funding Source: N/A	PDC/SBCCD	No Cost	SSutorus
Eureka	(7289) Software License - Site license for Eureka software Term: 7/1/2010 - 8/31/2011 01-00-02-8207-0000-5830.00-6320 Funding Source: General Funds	Counseling/CHC	\$1,190.81	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Franklin Haynes Marionette	(7317) Performance - Marionette Puppet Show Term: 6/2/2011 - 6/2/2011 Note - This is an acceptable use of categorical/grant funds Funding Source: Trust Account	Child Care Center/SBCCD Trust Account #4230	\$600.00	SSutorus
Grillo Filter Sales	(7309) Service - Furnish and install new air filters in CHC's HVAC systems Term: 5/6/2011 - 6/30/2011 01-00-02-9506-0000-5640.00-6510 Funding Source: General Funds	Maintenance/CHC	\$2,268.08	SSutorus
Innovative Interfaces Inc	(7313) Software License - Electronic ordering via EDFACT and Profiling Consultation Services for the SBVC Library: this software system allows for tracking and ordering books through new and existing vendors Term: 5/19/2011 - 5/18/2012 01-00-15-8119-0216-5830.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: Other Non-General	Campus Tech/SBVC	\$4,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Ipswitch, Inc	(7301) Maintenance for V14.4 Whatsup Gold Premium service agreement on 500 devices Term: 4/30/2011 - 4/30/2012 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$1,870.00	SSutorus
McSherry, Lauren - Consulting	(7300) Service - to provide CTE marketing and outreach for Desert Regional Consortium Term: 4/27/2011 - 6/30/2011 01-12-03-8115-0459-5113.00-6840 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$4,000.00	SSutorus
Montgomery Hardware Co	(7287) Furnish and Install Automated Handicap Doors: One interior and One Exterior Term: 5/6/2011 - 6/30/2011 01-29-61-5950-8023-1622.00-7100 Note - This is an acceptable use of categorical/grant funds Funding Source: Grant Funded	Maintenance/SBVC	\$8,770.30	SSutorus
New Leaf Training and Development	(7292) Speaker - Workshop for classified personnel Term: 6/1/2011 - 6/1/2011 01-00-01-9018-0000-5113.00-6750 Funding Source: General Funds	Staff Dev/SBVC	\$2,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>				
Plato Learning, Inc	(7299) Software License - Site license up to 60 computers of Plato Learning software: includes service support and Plato US GED Package EDUTEST (test only) Term: 2/1/2011 - 12/31/2011 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$15,883.77	SSutorus
RCS Investigations & Consulting	(7316) Services - To provide background investigation for Human Resources Term: 3/1/2011 - 6/30/2011 01-00-03-9004-0000-5120.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$6,000.00 Not to Exceed	SSutorus
Shaw HR Consulting, Inc	(7327) Service - FEHA/ADA disability interactive process coordination and facilitation services for Human Resources Term: 4/6/2011 - 6/30/2011 01-00-03-9004-0000-5113.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00 Not to Exceed	SSutorus
SiteCore USA, Inc.	(7329) Service - Sitecore CMS Annual Bronze maintenance agreement renewal Term: 5/7/2011 - 5/6/2012 01-00-03-9101-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$7,968.77	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>				
Stanley Security Solutions	(7291) Furnish and install intrusion alarm system in M & O's new location plus monitoring for 36 months Term: 3/11/2011 - 6/30/2014 01-00-01-9508-0000-5620.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$1,742.00	SSutorus
Technical Employment Training, Inc	(7318) Service - Prepare and conduct manufacturing career demonstration at the She4Me Conference Term: 4/23/2011 - 5/15/2011 01-00-35-8115-0470-5120.00-6899 Funding Source: State Grant	PDC/SBCCD	\$2,200.00	SSutorus
Technical Employment Training, Inc	(7319) Service - To prepare and conduct manufacturing career hands-on demonstrations for middle school students Term: 1/1/2011 - 5/15/2011 01-00-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant funds Funding Source: State Grant	PDC/SBCCD	\$7,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i><u>General</u></i>				
TechSmith	(7288) Software License - Five Licenses of Camtasia Studio Term: 5/19/2011 - 5/18/2012 01-00-35-9010-0216-5830.00-6780 Note - This is an acceptable use of categorical/grant funds Funding Source: Grant Funded	DETS/SBCCD	\$234.95	SSutorus
ViaTRON Systems, Inc	(7326) Service - Data Conversion Project Term: 4/18/2011 - 6/30/2011 01-00-01-8201-0000-5120.00-6200 Funding Source: General Funds	Admissions & Records/SBVC	\$9,945.00	SSutorus
<i>SubTotal for General: 32</i>				
<i><u>General - FY 2010-2011</u></i>				
Eadie & Payne	(6544) Services - Independent of Audit of KVCR CPB Project 2009-2010: Rate Schedule: \$52-\$244: Revised Not to Exceed Amount to increase by \$20,000 Term: 7/1/2010 - 6/30/2011 74-00-03-8110-0109-5730.00-7099 Funding Source: Federal Grant	KVCR/SBCCD	\$45,000.00 Not to Exceed	SSutorus
<i>SubTotal for General - FY 2010-2011: 1</i>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General FY 2011/2012</u>				
Community College League of CA	(7294) Software License - Books in Print database Term: 7/1/2011 - 6/30/2012 01-00-01-8106-0000-5830.00-6120 Funding Source: General Funds	Library/SBVC	\$1,810.00	SSutorus
<u>SubTotal for General FY 2011/2012: 1</u>				
<u>Income - Contract Ed</u>				
Workability III Program	(7286) Contract Education - Employment Training Workshops for Workability III participants Term: 1/3/2011 - 6/30/2011 01-04-03-8115-0000-8836.00-0000 Funding Source: N/A	PDC/SBCCD	\$7,719.00	SSutorus
<u>SubTotal for Income - Contract Ed: 1</u>				
<u>Income - Facilities Use</u>				
California Virtual Academies	(7308) Facilities Use - Use of Greek Theater for 8th Grade Graduation and 12th Grade Graduation Term: 6/6/2011 - 6/6/2011 Funding Source: N/A	Maintenance/SBVC	\$1,446.32 Fair Rental Value	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>				
California, State of, EDD	(7320) Facilities Use - Use of Campus Center for Job Fair Term: 4/27/2011 - 4/27/2011 Funding Source: N/A	Administrative Services/SBVC	\$891.32	SSutorus
San Bernardino, County of	(7321) Facilities Use - Use of Track, Field and Gyms Term: 4/27/2011 - 4/27/2011 Funding Source: N/A	Administrative Services/SBVC	Fee Waived	SSutorus
<i>SubTotal for Income - Facilities Use: 3</i>				
<u>Income - General</u>				
Colton Redlands Yucaipa ROP	(7323) Service - PDC to provide expertise and supervision and use of equipment required for ROP's "Catapult Build" for their middle school students Term: 2/11/2011 - 5/31/2011 01-09-03-8115-0000-8836.00-0000 Funding Source: N/A	PDC/SBCCD	\$7,500.00	SSutorus
<i>SubTotal for Income - General: 1</i>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i><u>Income - Grant</u></i>				
CPB - Corp for Public Broadcasting	(7311) Grant - TV Community Services Grant Term: 10/1/2010 - 9/30/2012 74-00-03-8110-0109-8890.00-0000 Funding Source: N/A	KVCR/SBCCD	\$831,120.00	SSutorus
<i>SubTotal for Income - Grant: 1</i>				
<i><u>Leases</u></i>				
Insite Towers, LLC	(7328) Lease - EDOM Hill Property telecommunication site for Koch's transmitting tower Term: 1/1/2011 - 12/31/2016 74-00-03-8110-0109-5620.00-7099 Note - This is an acceptable use of categorical/grant funds Funding Source: Federal Grant	KVCR/SBCCD	\$14,100.00 Annually	SSutorus
Konica Minolta Bus Solutions USA, Inc	(7312) Lease of 7 Konica Minolta BIZHUB 283 Copier Systems, 2 Jamez Systems Bill and Coin, 5 Jamex Board and interface solutions Upgrades, 2 Jamex recharge stations: lease is for \$1,963.33 per month for 51 months Term: 2/24/2011 - 6/30/2015 01-34-01-8119-0000-5620.00-6150 Note - This is an acceptable use of categorical/grant funds Funding Source: Other Non-General	Campus Tech/SBVC	\$100,129.83	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Leases</u>				
Terra Pacific Waste Management	(7304) Lease - One P200 Compactor and two P200 Bins: these are trash compactors to save on campus costs of waste disposal; lease includes on-going support to ensure the machines are working properly and serving their intended purpose Term: 5/20/2011 - 5/19/2014 01-00-02-9520-0000-5620.00-6770 Funding Source: General Funds	Maintenance/CHC	\$18,900.00	SSutorus
Terra Pacific Waste Management	(7303) Lease - Two P200 Compactors and two P200 Bins: these are trash compactors to save on campus costs of waste disposal; lease includes on-going support to ensure the machines are working properly and serving their intended purpose Term: 5/20/2011 - 5/19/2014 41-29-15-9508-0231-5620.00-6770 41-83-15-9508-0000-6220.00-6770 Note - This is an acceptable use of categorical/grant funds Funding Source: Grant Funded	Maintenance/SBVC	\$37,800.00	SSutorus
<i>SubTotal for Leases: 4</i>				
<i>Grand Total Contracts for Board Date 5/19/2011: 46</i>				

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attachment adjustments.

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

PAGE: 1
05/03/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

FUND	APPROVED OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS	05/02/2011 REVISED BUDGET
01	1280	ACADEMIC SAL-N.I./REG/OTHER	3,907,008.00	3,885,663.52	-45,256.00	3,840,407.52
	1300	INSTRUCTORS DAY/HOURLY	7,057,144.00	7,387,677.80	10,000.00	7,397,677.80
	1480	NONINSTRUCTION HOURLY	740,652.00	1,108,339.95	-9,805.34	1,098,534.61
	2100	CONTRACT CLASSIFIED NON-INSTR.	3,226,953.00	3,302,190.01	-43,692.00	3,258,498.01
	2180	CLASSIFIED CONFIDENTIAL EMPLOY	13,912,741.15	13,427,878.99	-60,178.23	13,367,700.76
	2200	INSTRUCTIONAL AIDS	1,357,908.00	1,335,470.75	-5,500.00	1,329,970.75
	2380	PART-TIME/OVERTIME/STUDENT	1,473,511.00	2,071,171.92	151,981.87	2,223,153.79
	2400	INST AIDES-HOURLY- DIR.INSTRUC	924,315.00	1,024,188.16	1,298.00	1,025,486.16
	3110	STRS-TEACHERS & INSTR AID	1,844,578.00	1,661,582.49	-5,553.00	1,656,029.49
	3180	STRS OTHER ACADEMIC-N.I-OTHERS	352,670.00	356,282.18	-3,887.12	352,395.06
	3210	PERS-TEACHERS & INSTR AIDES	219,721.00	235,930.22	3,210.00	239,140.22
	3228	PERS CLASS/I.A.-NON-INST-OTHER	1,518,361.13	1,513,196.45	-2,499.70	1,510,696.75
	3238	PERS OTHER ACADEMIC-N.I. OTHER	36,967.00	51,222.94	1,017.51	52,240.45
	3310	OASDI TEACHERS & INSTR AIDES	130,260.00	136,993.63	1,940.00	138,933.63
	3328	OASDI CLASS/I.A.-NON-INST OTH	896,858.00	897,593.27	1,473.12	899,066.39
	3338	OASDI-ACAD/NON INSTR/OTHER	25,541.00	27,653.57	-73.09	27,580.48
	3346	MEDICARE NON-INSTRUCTIONAL	384,480.30	386,717.08	351.90	387,068.98
	3360	PARS-NON-INSTRUCTIONAL	9,119.00	12,943.31	-160.27	12,783.04
	3410	HEALTH & WELFARE-CERT/I.A INST	2,022,654.00	2,003,082.16	403.00	2,003,485.16
	3420	HEALTH & WELFARE-CLAS/I.A-N.I.	3,272,648.00	3,275,786.38	3,293.06	3,279,079.44
	3430	HEALTH & WELFARE-OTH ACAD-N.I	690,737.00	679,823.51	1.00	679,824.51
	3520	SUI CLASS/I.A. NON-INS ADM/SUP	23,987.00	23,731.07	200.00	23,931.07
	3528	SUI CLASS/I.A. NON-INST OTHER	107,833.00	108,678.39	95.00	108,773.39
	3538	SUI OTHER ACADEMIC-N.I. OTHERS	33,529.00	35,206.16	118.51	35,324.67
	3938	LIFE-OTHER ACADEMIC N.I. OTHER	1,923.00	1,979.79	3.00	1,982.79
	3940	RETIREE INCENTIVE-CLASSIFIED	14,438.00	147,017.10	510.00	147,527.10
	4100	TEXTBOOKS	23,256.67	73,571.67	198.03	73,769.70
	4200	BOOK,MAGAZINE&PERIOD-DIST.USE	116,229.14	112,500.41	-2,910.82	109,589.59
	4300	INSTRUCTIONAL SUPPLIES	359,666.32	371,549.09	43,286.86	414,835.95
	4400	MEDIA AND SOFTWARE-DISTRCT USE	74,320.37	96,804.41	1,232.78	98,037.19
	4500	NONINSTRUCTIONAL SUPPLIES	1,170,912.43	1,222,104.01	26,349.55	1,248,453.56
	5100	PERSON&CONSULTANT SVC-DIST USE	6,959,869.78	6,963,636.28	32,610.26	6,996,246.54
	5200	TRAVEL & CONFERENCE EXPENSES	625,467.33	653,637.99	-38,685.40	614,952.59
	5300	POST/DUES/MEMBERSHIPS-DIST.USE	349,051.50	376,626.00	-3,858.00	372,768.00
	5500	UTILITIES & HOUSEKEEP-DIST.USE	3,248,238.23	3,240,920.29	-296.82	3,240,623.47
	5600	RENTS,LEASES&REPAIRS-DIST.USE	2,385,295.15	2,347,924.14	-57,536.04	2,290,388.10
	5800	OTHER OPERATING EXP-DIST. USE	5,649,989.72	5,181,929.50	127,278.54	5,309,208.04
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	401,708.32	418,365.46	-156,261.00	262,104.46
	6400	ADDITIONAL/IMPROVED EQUIPMENT	1,002,785.21	1,334,213.65	208,206.36	1,542,420.01
	7600	OTHER STUDENT AID	498,579.51	504,143.26	8,936.13	513,079.39
	7900	RESERVE FOR CONTINGENCIES	.00	.00	2,159,566.00	2,159,566.00
	TOTAL EXPENSE		67,051,906.26	67,995,926.96	2,347,407.65	70,343,334.61
8120		HIGHER EDUC ACT	1,599,197.69	1,599,197.69	-11,427.88	1,587,769.81
8140		TANF - FEDERAL PORTION	69,414.00	65,128.50	16,292.00	81,420.50
8160		VETERANS EDUCATION	.00	.00	4,627.00	4,627.00
8190		FED REV-OTHER FEDERAL REVENUES	5,887,360.77	6,282,012.77	321,405.20	6,603,417.97
8611		PRINCIPAL APPORTIONMENT	52,586,508.85	52,685,391.85	1,753,222.00	54,438,613.85

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED					
FUND	OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS
					05/02/2011 REVISED BUDGET
01	8620	GENERAL CATEGORICAL PROGRAMS	6,065,964.11	6,121,979.06	-14,766.00
	8650	REIMBURSABLE CATEGORICAL PROG	2,117,742.17	1,579,141.17	-350,205.98
	8680	STATE NON-TAX REVENUES	2,117,991.00	2,235,376.00	536,551.00
	8820	CONTRIBUTIONS, GIFTS, GRANTS, END	125,000.00	125,000.00	-60,000.00
	8850	RENTALS AND LEASES	6,775.00	6,775.00	120,972.00
	8860	INTEREST INCOME	300,000.00	300,000.00	-100,000.00
	8880	NON-RESIDENT TUITION	385,000.00	385,000.00	107,000.00
	8910	PROCEEDS-GENERAL FIXED ASSETS	.00	1,896.21	4,800.00
	8980	INCOMING TRANSFERS	1,463.47	1,463.47	18,938.31
TOTAL REVENUE			71,262,417.06	71,388,361.72	2,347,407.65
					73,735,769.37

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED					
FUND	OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS
					05/02/2011 REVISED BUDGET
41	5100	PERSON&CONSULTANT SVC-DIST USE	43,774.21	111,274.21	10,400.00
	5600	RENTS,LEASES&REPAIRS-DIST.USE	14,422.93	667,470.93	-18,898.00
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	20,816,929.33	20,165,655.57	-6,948.00
	6400	ADDITIONAL/IMPROVED EQUIPMENT	3,300.00	6,158.05	-54.00
	6410	ADDL EQUIP-\$1,000 OR MORE	1,374,962.93	1,305,330.64	15,500.00
	7390	INTERFUND TRANSFERS OUT	.00	.00	18,938.31
	7900	RESERVE FOR CONTINGENCIES	500,000.00	500,000.00	-18,938.31
TOTAL EXPENSE			22,753,389.40	22,755,889.40	.00

121,674.21
648,572.93
20,158,707.57
6,104.05
1,320,830.64
18,938.31
481,061.69
22,755,889.40

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED					
FUND	OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS
					05/02/2011 REVISED BUDGET
42	5100	PERSON&CONSULTANT SVC-DIST USE	1,421,595.00	1,117,519.00	-20,000.00
	5400	INSURANCES - DISTRICT USE	58,555.00	58,555.00	10,000.00
	5800	OTHER OPERATING EXP-DIST. USE	20,000.00	20,000.00	8,000.00
	6120	SITE IMPROVEMENT	32,281,039.15	31,523,429.15	-10,000.00
	6200	BUILDINGS&IMPROVEMENT-DIST.USE	244,570,642.00	247,611,532.60	72,000.00
	6410	ADDL EQUIP-\$1,000 OR MORE	11,089,731.00	8,630,731.00	-60,000.00
TOTAL EXPENSE			289,441,562.15	288,961,766.75	.00

1,097,519.00
68,555.00
28,000.00
31,513,429.15
247,683,532.60
8,570,731.00
288,961,766.75

FCR270
BOARD MEETING 5/19/2011

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

PAGE: 5
05/03/2011

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED						
FUND	OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS	05/02/2011 REVISED BUDGET
68	3940	RETIREE INCENTIVE-CLASSIFIED	1,364,631.00	1,672,331.25	55,000.00	1,727,331.25
TOTAL EXPENSE			1,364,631.00	1,672,331.25	55,000.00	1,727,331.25

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED					
FUND	OBJECT	DESCRIPTION	10/12/2010 ADOPTED BUDGET	04/01/2011 REVISED BUDGET	BUDGET ADJUSTMENTS
					05/02/2011 REVISED BUDGET
72	2180	CLASSIFIED CONFIDENTIAL EMPLOY	1,112,754.00	1,112,754.00	-4,000.00
	2380	PART-TIME/OVERTIME/STUDENT	240,627.00	221,766.06	4,000.00
TOTAL EXPENSE			1,353,381.00	1,334,520.06	.00
					1,108,754.00
					225,766.06
					1,334,520.06

BEST NET CONSORTIUM
BUDGET ADJUSTMENT REPORT
FROM DATE 04/01/2011 TO DATE 05/02/2011

#J1314

72 San Bernardino Community Col

Restricted and Unrestricted

FISCAL YR: 11

APPROVED			10/12/2010	04/01/2011	BUDGET	05/02/2011
FUND	OBJECT	DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	ADJUSTMENTS	REVISED BUDGET
74	2100	CONTRACT CLASSIFIED NON-INSTR.	437,932.00	437,932.00	-25,000.00	412,932.00
	2380	PART-TIME/OVERTIME/STUDENT	35,000.00	40,861.00	25,000.00	65,861.00
	5500	UTILITIES & HOUSEKEEP-DIST.USE	184,467.74	240,582.74	-20,000.00	220,582.74
	5800	OTHER OPERATING EXP-DIST. USE	1,565,293.21	1,545,293.21	-980,000.00	565,293.21
TOTAL EXPENSE			2,222,692.95	2,264,668.95	-1,000,000.00	1,264,668.95
	8820	CONTRIBUTIONS,GIFTS,GRANTS,END	1,000,000.00	1,000,000.00	-1,000,000.00	.00
TOTAL REVENUE			1,000,000.00	1,000,000.00	-1,000,000.00	.00

Office of the President

MAR 14 2011

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President					
3/3/2011	SBVC/DSPS	Katie Pujor Marie Mestas Dann Arbee	R Bel 0 3/14					
Account								
FU	LS	SI	PROG	SUBP	OBJECT	TYPE	ACCOUNT NAME	AMOUNT IN \$'s

INCOME

01	11	01	8204	0202	8621.00	6420	DSPS ALLOCATION	
								\$1,526
TOTAL								

EXPENSE

01	11	01	8204	0202	2381.00	6420	NON STUDENT HOURLY	
								\$1,526
TOTAL								


JUSTIFICATION

CORRECTION OF DSPS ALLOCATION, DHH AND ACCESS TO PRINT & ELECTRONIC INFORMATION
FUNDING BY CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE DUE TO AN ERROR FOUND
IN THE PI ALLOCATIONS.

RECEIVED
S.B.V.C.

MAR 07 2011

VICE PRESIDENT OF
STUDENT SERVICES

Vice Chancellor, Fiscal Services	Chancellor	Board Action Date
		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

MAR 31 2011

Date	Location	Responsibility Center Manager	President
03/09/11	SBVC	Dr. Kay Ragano	Dr. Debra Daniels

ACCOUNT

ACCOUNT

[illegible]

EXPENSE

[illegible]

JUSTIFICATION

JUSTIFICATION
The original budget was based on receiving \$125,000 from the Tech Prep Consortium. The actual amount received was \$60,000, plus an additional \$5,000 by Change Order dated 03/01/11, for a total of only \$65,000.

Fiscal Services		Board Action Date
<i>Chung</i>		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

Budget Adjustment 2010-2011

APR 18 2011

Date 3/13/2011	Location San Bernardino Valley College	Responsibility Center Manager Dr. Zelma Russ <i>ZR</i> Damon Bell <i>DB</i>	President Dr. Debra Daniels <i>Debra Daniels</i>
-------------------	---	---	---

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8306	0209	8659	0000	FKCE	\$ 3,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL								\$ 3,000.00

EXPENSES

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
01	00	01	8360	0209	2389.00	1305	Facilitator Non-FTE	\$ 3,000.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
TOTAL								\$ 3,000.00

JUSTIFICATION

Augmentation adjustment made to reflect increase in FKCE Program budget for fiscal year 2010-2011.

Office of the Vice President

APR 15 2011

Student Services

Controller <i>C. Jones</i>	Chancellor	Board Action Date 6/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
04/21/2011	CHC	<i>NS</i> Michael Strong	<i>Gloria M. Harrison</i> Gloria Harrison

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	02	9508	0340	8850.00	0000	Rentals and Leases	120,972.00

EXPENSE

01	00	02	9504	0340	6410.00	6550	Additonal Equipment	4,457.84
01	00	02	9508	0340	5809.00	0000	OTHER EXPENSES & FEES	116,514.16

JUSTIFICATION

Make funds available to purchase necessary grounds equipment.

Fiscal Services		Board Action Date
<i>Chong</i>		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center	Manager	President
4/19/11	DSPS Crafton Hills College	Kirsten S. Colvey Rebecca Warren Marlett	<i>[Signature]</i>	Gloria Harrison <i>[Signature]</i>

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	11	02	8204	0202	8621.00	0000	Additional Categorical Allocation	\$ 18,984

EXPENSE

01	11	02	8204	0202	1283.00	6420	Non-Instructional Contrace	\$ 9,000
01	11	02	8204	0202	1480.00	6420	Hourly Non-Instructional	8,042
01	11	02	8204	0202	3xxx.00	6420	Benefits	1,835
01	11	02	8204	0202	2381.00	6420	Short-Term Hourly	107

JUSTIFICATION

To distribute additional DSPS Categorical Allocation for Expenditure

Fiscal Services		Board Action Date
<i>[Signature]</i>		6/19/11
Batch Transfer Number/Reference #	Posted By:	Date:
		<i>[Signature]</i> 4/29/11

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
04/14/11	CHC-Financial Aid	Joe Cabrales, John Muskavitch	Gloria M. Harrison Gloria Harrison

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
01	00	32	8301	0161	8629.00	0000	Other Categorical Appropriations	2,500.00

EXPENSE

01	00	32	8301	0161	4551	6460	Printiing	500.00
01	00	32	8301	0161	5801	6460	Advertising	2,000.00

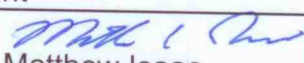
JUSTIFICATION

Budget Adjustment is necessary per Penny Ongoco to reflect our additional BFAP-SFAA allocations from the chancellors' office.

Fiscal Services		Board Action Date
<i>Chung</i>		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

Imp
4/27/11

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
4/14/11	PDC	Wendy Zinn	 Matthew Isaac

INCOME


Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	00	03	8115	0470	8629.00	0000	Income	\$ 400,000.00
Total:								\$ 400,000.00

EXPENSE

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
01	00	03	8115	0470	2100.00	6899	Contract Class. Non Instruc.	\$ 67,742.00
01	00	03	8115	0470	2181.00	6899	Classified- Non Instruc.	\$ 48,258.00
01	00	03	8115	0470	2389.00	6899	Facilitator- Non FTE	\$ 35,000.00
01	00	03	8115	0470	3220.00	6899	Pers-Class/IA Non-Ins Adm/Supp	\$ 8,634.00
01	00	03	8115	0470	3228.00	6899	PERS Class/IA Non-Instruc Other	\$ 4,294.00
01	00	03	8115	0470	3320.00	6899	OASDI Class/IA Non-Instruct.	\$ 4,954.00
01	00	03	8115	0470	3328.00	6899	OASDI Class/IA Non-Instruct. Other	\$ 2,487.00
01	00	03	8115	0470	3346.00	6899	JHS Accrual Reversal	\$ 1,740.00
01	00	03	8115	0470	3360.00	6899	PARS-Non-Instructional	\$ 494.00
01	00	03	8115	0470	3421.00	6899	Dental Class/IA Non-Instruct.	\$ 1,646.00
01	00	03	8115	0470	3424.00	6899	BSHIELD HMO Class/IA Non Instruct	\$ 23,192.00
01	00	03	8115	0470	3425.00	6899	VISION Class/IA Non Instruct	\$ 568.00
01	00	03	8115	0470	3426.00	6899	AS CHIRO Class/IA Non Instruct	\$ 113.00
01	00	03	8115	0470	3520.00	6899	SUI Class/IA Non Instruct Admin	\$ 575.00
01	00	03	8115	0470	3528.00	6899	SUI Class/IA Non Instruct Other	\$ 289.00
01	00	03	8115	0470	3620.00	6899	WC Class/IA Non Instruct Admin	\$ 1,496.00
01	00	03	8115	0470	3628.00	6899	WC Class/IA Non Instruct Other	\$ 1,496.00
01	00	03	8115	0470	3920.00	6899	LIFE Class/IA Non Instruct Admin	\$ 62.00
01	00	03	8115	0470	3928.00	6899	LIFE Class/IA Non Instruct Other	\$ 62.00
01	00	03	8115	0470	3982.00	6899	HHRC Class/IA Non Instruct Admin	\$ 29.00
01	00	03	8115	0470	3983.00	6899	HHRC Class/IA Non Instruct Other	\$ 29.00
01	00	03	8115	0470	4500.00	6899	Non Instructional Supplies	\$ 22,500.00
01	00	03	8115	0470	4551.00	6899	SBCCD Printing Services	\$ 2,000.00
01	00	03	8115	0470	5120.00	6899	Outside Services/Other Contracts	\$ 118,154.00
01	00	03	8115	0470	5200.00	6899	Travel/Refreshments/Conference	\$ 6,000.00
01	00	03	8115	0470	5210.00	6899	Personal Mileage	\$ 1,500.00
01	00	03	8115	0470	5350.00	6899	Postage and Freight	\$ 500.00
01	00	03	8115	0470	5540.00	6899	Telephone	\$ 800.00
01	00	03	8115	0470	5637.00	6899	Maint. Agreement-Office Equip.	\$ 1,000.00
01	00	03	8115	0470	5809.00	6899	Other Expenses and Fees	\$ 10,000.00
01	00	03	8115	0470	5819.00	6899	Indirect Charge	\$ 15,386.00
01	00	03	8115	0470	5830.00	6899	Software/On-Site/Internet Service	\$ 6,000.00
01	00	03	8115	0470	6400.00	6899	Additional Improvement Equipment	\$ 13,000.00
Total:								\$ 400,000.00

JUSTIFICATION

Create budget for the 2010-2011 Career Technical Education Grant (\$400,000.00)

Fiscal Services		Board Action Date
		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
4/28/11	SBVC	Debra Daniels	<i>File 4/27/11</i>
Account			

Fund	LI Sp	Slc	Program	Subpro	Object	Type	Account Name	Amount in \$s
------	-------	-----	---------	--------	--------	------	--------------	---------------

INCOME

01	14	01	8210	0000	8681.00	0000	State mandated cost	3,699-

EXPENSE

01	14	01	9002	0000	5809.00	0000	Other Expense	3,699-

JUSTIFICATION

To adjust SBVC's Health Services Mandated Cost budget.

Controller	Chancellor	Board Action Date
<i>Chang</i>		6/19/11
Batch Transfer Number / Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
4/25/2011	CDC Office of the President	<i>[Signature]</i>	<i>[Signature]</i> 5/4/11

MAY - 3 2011

INCOME

Fund	Lf Sp	Site	Program	Subpro	Object	Type	Account Name	Amount in \$'s
72	00	01	8306	0205	8624.00	0000	Child Development	(\$147,654.00)

EXPENSES

72	00	01	8306	0205	2181.00	6920	Classified Unit Member Non Instruct.	(\$41,673.00)
72	00	01	8306	0205	2385.00	6920	HR Substitutue Additional Cost	(\$12,000.00)
72	00	01	8306	0205	3150.00	6920	STRS Class/I.A. Non -Inst-Other	(\$2,000.00)
72	00	01	8306	0205	3228.00	6920	PERS Class/ I.A. Non-Inst-Other	(\$5,000.00)
72	00	01	8306	0205	3328.00	6920	OASDI CLASS/I.A. Non Inst Other	(\$3,000.00)
72	00	01	8306	0205	4500.00	6920	Non Instructional Supplies	(\$1,689.00)
72	00	01	8306	0205	5802.00	6920	Physical, Fingerprinting, TB	(\$268.00)
72	00	01	8306	0205	5809.00	6920	Other Expenses & Fees	(\$12,709.00)
72	00	01	8306	0205	5819.00	6920	Inirect Charge	(\$11,708.00)
72	00	01	8306	0205	3421.00	6920	Dental Class/I.A. Non-Instruct.	(\$561.00)
72	00	01	8306	0000	7900.00	6920	Reserves for Contingencies	(\$50,000.00)
72	00	00	0000	0000	9751.00	0000	Assigned Fund Balance	(\$7,046.00)

JUSTIFICATION

To reduce SBVC Preschool Budget due to Contract Amendment 2.

Controller	Chancellor	Board Action Date
<i>[Signature]</i>		5/19/11
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

LORI SANCHEZ to Redlands, California, June 2-3, 2011, to attend the ESRI ArcGIS training with time and expenses. Ms. Sanchez will learn the fundamental concepts and basic functions of a Geographic Information System, its properties and database structure for labor market reports and scans. Funded with the HUB grant for Environmental Scanning.

EVGENIYA LINDSTROM and LORI SANCHEZ to San Francisco, California, June 5-9, 2011, to attend the C2ER 51st Annual Conference with time and expenses. This conference is targeted to workforce analysts to provide critical data on trends and best practices of model regional and community responses. Funded with the Center of Excellence and HUB grants.

ROBERT LEVESQUE to Washington, DC, June 15-18, 2011, to attend the 2011 Building Green Learning Institute for Minority Serving Institutions, with time and expenses. This event is to share best practices and resources for greening campus infrastructures. Funded with the American Recovery & Reinvestment Act of 2009 funds.

BRUCE BARON to San Antonio, Texas, October 28-November 1, 2011, to attend the 25th Annual HACU Conference, with time and expenses. HACU's (Hispanic Association of Colleges and Universities) annual conference provides a unique forum for the sharing of information and ideas for the best and most promising practices in the education of Hispanics. Funded by the District Chancellor's General Fund.

GLEN KUCK to Las Vegas, Nevada, July 11-14, 2011, to attend Blackboard World, with time and expenses. By attending this conference, Dr. Kuck will be gaining insight into the direction our District's case management is heading and allow for discussion with peers concerning issues that have been experienced, and layout options for future directions in online services. All expenses will be paid from the Distributed Education general fund.

LARRY CIECALONE to Washington, DC, May 2-3, 2011 to attend CPB grant program, American Graduate (dropout prevention project), with time only. CPB, PBS and leaders from public media stations throughout the country were required to participate in the launch of the initiative to help keep our nation's youth on the path to a high school diploma. The goal is to help successor generations achieve their dreams and become American Graduates. This is a ratification since CPB notified us of the required meeting on April 25. This request is for time only; CPB will pay expenses.

SBVC

ALGIE AU to San Diego, California, July 6-8, 2011 to attend the Sustainability Across the Curriculum Leadership Workshop, with time and expenses. This conference will allow the attendee to gain information on adapting models for incorporating a philosophy of change in higher education related to organizing campus curriculum to reflect sustainability concepts. Funded by the District Chancellor's General Fund.

DAVID RUBIO to Lake Tahoe, Nevada, May 30-June 2, 2011, to attend the Athletic Directors Conference sponsored by California Community College Athletic Directors Association, with time and expenses. He will review and discuss state legislation, new policies, attend workshops, lectures and clinics. Funding source is the president's general fund account.

DR. CORY SCHWARTZ to Lake Tahoe, Nevada, May 29-June 2, 2011, to attend the Athletic Directors Conference sponsored by California Community College Athletic Directors Association, with time only. Ms. Schwartz will be updated on Athletic Director activities, budget, and continuing issues of Athletics. No funding source is needed as it is a time only request.

MARK BYRD to Las Vegas, Nevada, May 9-13, 2011, to attend the Interop Las Vegas Conference sponsored by Comdez/Interop, with time only. This will help him stay up to date with current technology. This is submitted as a ratification. No funding source is needed as it is a time only request.

JAMES SMITH to Washington, DC. June 13-14, 2011 to attend the Educational Testing Service's Addressing the Achievement Gaps Symposium: Positioning Young Black Boys for Educational Success, with time and expenses. This symposium is devoted to the issues facing Black boys in their early years and is partnering with the Children's Defense Fund to explore the challenges facing this vulnerable population and the opportunities to position young black boys for educational success. Funded by the District Chancellor's General Fund.

CHC

RUTH GREYRAVEN to San Diego, California, July 6-8, 2011 to attend the Sustainability Across the Curriculum Leadership Workshop, with time and expenses. This conference will allow the attendee to gain information on adapting models for incorporating a philosophy of change in higher education related to organizing campus curriculum to reflect sustainability concepts. Funded by the District Chancellor's General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

Event: 2011 State of the Region
Date: May 19, 2011
Amount: \$375.00
Item: Registration for 5 (administrators and trustees)
Dr. John Husing will provide the region's annual economic report card and forecast and an analysis of the current state of the economy and employment in the Inland Empire. Funded from the chancellor's office General Fund.

Event: Citizens Bond Oversight Committee Meeting
Date: August 24, 2011
Amount: \$75
Item: Refreshments & Supplies

Event: District Service Awards
Date: June 16, 2011
Amount: \$1500.00
Item: Refreshment & Awards for District Office Employees. Funded from the Chancellor's Office General Fund.

SBVC

Event: End of the Year Ceremony – Tumaini Program
Date: May 5, 2011
Amount: \$1,900.00
Item: Decorations, Awards and Refreshments
Sponsored by the Tumaini Program and the Associated Student Government, this event will recognize the students who have completed their first year of college. Anticipated attendance is approximately 130 faculty, staff, students and family members. This item is submitted as a ratification. Funding source is the matriculation categorical fund and Associated Student Government trust fund accounts.

Event: Associated Student Government End of the Year Celebration
Date: May 31, 2011
Amount: \$2,000.00
Item: Refreshments, decorations, certificates, gifts and supplies
Sponsored by the Associated Student Government, this event will recognize ASG members for their service and hard work to student government. Anticipated attendance is approximately 40 ASG members, Board of Trustee members, Administration and staff. Funding source is the Associated Student Government trust account.

Event: Classified Employee Appreciation Development Week

Date: May 31st – June 3rd, 2011

Amount: \$3,550.00

Item: Refreshments and Facilitators

An annual program is offered for the Classified Staff. The week long events will include workshops, refreshments, lunch and other various activities. Funding is from the Pepsi fund and general fund accounts.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

DISTRICT

<u>Name</u>	<u>Membership</u>	<u>Cost</u>
Chief Patrick McCurry	California College and University Police Chief's Association 2011/2012	\$125

Subscription provides updates on college and university policies and procedures. Funded from police department General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steve Sutorus, Business Manager

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

FIXED ASSET SURPLUS

May 2, 2011

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0015305	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	PHOTOCOPIER	7/1/1998	\$3,595.00	\$0.00
0023495	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	PHOTOCOPIER	2/25/2002	\$9,556.76	\$0.00
0023546	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier, Sharp	2/19/2003	\$4,145.00	\$0.00
0024221	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Digital copier	4/4/2003	\$2,500.00	\$0.00
0024237	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	PC, laptop	4/1/2004	\$1,744.00	\$0.00
0024238	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	PC laptop	4/1/2004	\$1,744.00	\$0.00
0024439	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,235.00	\$0.00
0024700	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier	4/1/2004	\$7,622.00	\$0.00
0024755	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier	4/1/2004	\$9,911.00	\$0.00
0024837	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	COPIER, DIGITAL	5/17/2004	\$7,055.81	\$0.00
0025001	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier	6/1/2004	\$11,638.00	\$0.00
0025607	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier	2/1/2005	\$5,828.00	\$0.00
0025844	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	ABS 3D Printer	9/1/2004	\$24,998.00	\$0.00
0025850	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Sharp AR-M350N Printer/Copier	4/1/2005	\$8,576.90	\$0.00
0025851	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	SHARP AR-651 Copier System	4/1/2005	\$6,073.75	\$0.00
0025861	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Sharp AR-BC320 Color Copier	5/21/2005	\$12,531.32	\$0.00
0026406	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Notebook cart, security	4/1/2006	\$1,616.00	\$0.00
0026427	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	SHARP AR-BC 320 Copier/Printer	4/28/2006	\$9,632.85	\$0.00
0026943	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Sharp AR-M355N Copier/Printer	1/24/2007	\$5,993.06	\$0.00
0027000	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Copier	2/1/2007	\$5,993.00	\$0.00
0027137	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 Small Form	2/21/2007	\$1,159.84	\$0.00
0027542	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	HP Color LaserJet 4700N	5/1/2007	\$1,611.80	\$0.00
0027845	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	Canon iR C5180i digital copier	6/30/2007	\$19,635.28	\$0.00
0029005	4/28/2011	SAN BERNARDINO VALLEY COLLEGE	FP Monitor, PC	11/26/2007	\$1.00	\$0.00
2030066	4/29/2011	DISTRICT OFFICE	PHILLIPS MICROPHONE SYSTEM	8/14/2002	\$14,098.44	\$0.00

Non Fixed Asset Surplus List
May 19, 2011

Cork board	2 ea.
Space heater	1 ea.
CRT monitor	5 ea.
File cabinet, metal	2 ea.
Bookshelf, metal	3 ea.
Fax machine	5 ea.
Printer	11 ea.
Scanner	1 ea.
Typewriter	2 ea.
Partition	5 ea.
Desk, metal	2 ea.
Filmstrip projector	5 ea.
Chair	7 ea.
Hearing tester	1 ea.
Ricoh 1022	s/n # J0121801476
Sharp AR-207	s/n # 26501092
Sharp AR-275	s/n # 36000985
Sharp AR-M277	s/n # 46003650
Sharp AR-M355N	s/n # 5600035X
Sharp AR-M355N	s/n # 5600037X
Sharp AR-M450NT	s/n # 35059920

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC
DATE: May 19, 2011
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for the Joe Baca Foundation Scholarship Reception on Friday, May 6, 2011.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC
DATE: May 19, 2011
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver, excluding custodial services, for the San Bernardino County Department of Child and Family Services. Partnership with San Bernardino Valley College Outreach and Recruitment to be held on Saturday, June 11, 2011.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Interim Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC

PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC

DATE: May 19, 2011

SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver, excluding the Theatre Technician reimbursement, for Keys to a Brighter Future event with a rehearsal held on Tuesday, June 14 and the recital on Thursday, June 16, 2011.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Interim Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC
PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC
DATE: May 19, 2011
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for the Black Faculty and Staff June Teen event on Saturday, June 18, 2011.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Provide Compensation to Board Members for Absence from a Board Meeting

RECOMMENDATION

It is recommended that the Board of Trustees approve the absence for Trustee Vizcaino at the special meeting on April 4, 2011 and approve the absence of Trustees Lockwood and Vizcaino for the study session on May 5, 2011 and that they be compensated.

OVERVIEW

Trustees may be compensated for absences from scheduled Board meetings if the reason for absence is jury duty, school business, hardship acceptable to the Board and illness.

ANALYSIS

Trustee Vizcaino missed the April 4, 2011 and May 5, 2011 meetings; Trustee Lockwood missed the May 5, 2011 meeting.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership


FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Barron, Chancellor

REVIEWED BY: Dr. Debra S. Daniels, President, SBVC 

PREPARED BY: Dr. Larry Buckley, Vice President, Instruction, SBVC

DATE: May 19, 2011

SUBJECT: Consideration to Approve Suspension of Nursing Program Applications

RECOMMENDATION

It is recommended that the Board of Trustees approve the suspension of applications to enter the Nursing Program.

OVERVIEW

According to Administrative Procedure #5055, the board has authority to approve special admissions into the Nursing Program.

ANALYSIS

The SBVC Nursing Program is planning to change the admission criteria to align with guidelines for nursing program admission criteria established in AB 1559 in 2007. The Nursing Program currently has approximately 500 applicants on the waiting list who have met the current admission criteria. Before we can change the criteria, we need to work through the existing list of applicants and then switch over to the new admission criteria. Therefore, the SBVC Nursing Program recommends that we temporarily suspend the application process from July 1, 2011 until September 4, 2012 in order to ensure that students who are preparing for the program will meet the revised guidelines and to move the applicants on the waiting list into the program.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Approval for First Reading of SBCCD EEO Plan

RECOMMENDATION

It is recommended that the Board of Trustees receive for first reading the SBCCD EEO (Equal Employment Opportunity) Plan.

OVERVIEW

The attached SBCCD Equal Employment Opportunity Plan has gone through the collegial consultation process and is recommended for first reading.

ANALYSIS

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, CA Education Code and current District/College needs.

BOARD IMPERATIVE

Institutional Effectiveness.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

EQUAL EMPLOYMENT OPPORTUNITY PLAN

Contents

1. Introduction	1
2. Definitions	2-3
3. Policy Statement	4
4. Delegation of Responsibility, Authority and Compliance	5
5. Advisory Committee	6
6. Complaints	7
7. Notification to District Employees	8
8. Training for Screening/Selection Committees	9
9. Annual Written Notice to Community Organizations	10
10. Analysis of District Workforce and Applicant Pool	11-17
11. Other Measures Necessary to Further Equal Employment Opportunity	18-19
12. Graduate Assumption Program of Loans for Education	20
13. Goals for Hiring Persons with Disabilities	21

Appendix A SBCCD Unlawful Discrimination and Sexual Harassment Complaint

Appendix B SBCCD Community Organizations and Contact Information

Appendix C SBCCD EEO Training Program

1. Introduction

The **San Bernardino Community College District** Equal Employment Opportunity Plan reflects the District's commitment to equal employment opportunity. It is the District's belief that taking active and vigorous steps to ensure equal employment opportunity and creating a working and academic environment, which is welcoming to all, will foster diversity and promote excellence.

The *Plan's* immediate focus is equal employment opportunity in its recruitment and hiring policies and practices pursuant to the applicable Title 5 regulations (section 53000 et seq.) and the steps the District shall take in the event of underrepresentation of monitored groups. The *Plan* contains an analysis of the demographic makeup of the District's workforce population and an analysis of whether underrepresentation of monitored groups exists. The *Plan* also includes the requirements for a complaint procedure for noncompliance with the Title 5 provisions relating to equal employment opportunity programs; complaint procedures in instances of unlawful discrimination; establishment of an *Equal Employment Opportunity Advisory Committee*; methods to support equal employment opportunity and an environment which is welcoming to all; and procedures for dissemination of the *Plan*. To properly serve a growing diverse population, the District will endeavor to hire and retain faculty and staff who are sensitive to, and knowledgeable of, the needs of the continually changing student body it serves.

Chancellor, San Bernardino Community College District

2. Definitions

- a) *Adverse Impact*: a statistical measure (such as those outlined in the EEO Commission's *Uniform Guidelines on Employee Selection Procedures*) that is applied to the effects of a selection procedure and demonstrates a disproportionate negative impact on any group defined in terms of ethnic group identification, gender, or disability. A disparity identified in a given selection process will not be considered to constitute adverse impact if the numbers involved are too small to permit a meaningful comparison.
- b) *Business Necessity*: circumstances which justify an exception to the requirements of section 53021(b)(1) because compliance with that section would result in substantial additional financial cost to the District or pose a significant threat to human life or safety. Business necessity requires greater financial cost than mere business convenience. Business necessity does not exist where there is an alternative that will serve business needs equally well.
- c) *Cultural Proficiency*: involves successful teaching and other interactions with both students and colleagues from a variety of cultures. It requires contextual understanding that numerous social and institutional dynamics, including the effects of inequities, affect how students have been taught and treated, and translates that understanding to the removal of barriers to student success. "Culture" refers to those things that are shared within a group or society (shared knowledge and beliefs, shared values, shared behavioral expectations, and principles that are widely used or recognized).
- d) *Diversity*: means a condition of broad inclusion in an employment environment that offers equality and respect for all persons. A diverse educational community recognizes the educational benefits that flow from employee populations that are varied by race, gender, disability status, belief, age, national origin, cultural background, life experience and other enriching characteristics.
- e) *Equal Employment Opportunity*: means that all qualified individuals have a full and fair opportunity to compete for hiring and promotion and to enjoy the benefits of employment with the District. Equal employment opportunity should exist at all levels and in all job categories listed in section 53004(a). Ensuring equal employment opportunity also involves creating an environment that fosters cooperation, acceptance, democracy, and free expression of ideas and that is welcoming to men and women, persons with disabilities, and individuals from all ethnic and other groups protected from discrimination by Title 5, section 53000 et seq.
- f) *Equal Employment Opportunity Plan*: a written document in which a District's workforce is analyzed and specific plans and procedures are set forth for ensuring equal employment opportunity.
- g) *Equal Employment Opportunity Programs*: all the various methods by which equal employment opportunity is ensured. Such methods include, but are not limited to, using nondiscriminatory employment practices, actively recruiting, monitoring and taking additional steps consistent with the requirements of section 53006.
- h) *Ethnic Minorities*: American Indians or Alaskan natives, Asians or Pacific Islanders, Blacks/African-Americans, and Hispanics/Latinos.
- i) *Ethnic Group Identification*: means an individual's identification in one or more of the ethnic groups reported to the Chancellor pursuant to section 53004. These groups shall be more specifically defined by the Chancellor consistent with state and federal law.

- j) *Goals for Persons with Disabilities:* a statement that the District will strive to attract and hire additional qualified persons with a disability in order to achieve the level of projected representation for that group by a target date established by taking into account the expected turnover in the workforce and the availability of persons with disabilities who are qualified to perform a particular job. Goals are not “quotas” or rigid proportions.
- k) *In-house or Promotional Only Hiring:* means that only existing District employees are allowed to apply for a position.
- l) *Monitored Group:* means those groups identified in section 53004(b) for which monitoring and reporting is required pursuant to section 53004(a).
- m) *Person with a Disability:* any person who (1) has a physical or mental impairment as defined in Government Code, section 12926 which limits one or more of such person’s major life activities, (2) has a record of such an impairment, or (3) is regarded as having such an impairment. A person with a disability is “limited” if the condition makes the achievement of the major life activity difficult.
- n) *Projected Representation:* the percentage of persons from a monitored group determined by the Chancellor to be available and qualified to perform the work in question.
- o) *Reasonable Accommodation:* the efforts made on the part of the District to remove artificial or real barriers, which prevent or limit the employment and upward mobility of persons with disabilities. “Reasonable accommodations” may include the items designated in section 53025.
- p) *Screening or Selection Procedures:* any measure, combination of measures, or procedures used as a basis for any employment decision. Selection procedures include the full range of assessment techniques, including but not limited to traditional paper and pencil tests, performance tests, and physical, educational, and work experience requirements, interviews, and review of application forms.
- q) *Significantly Underrepresented Group:* any monitored group for which the percentage of persons from that group employed by the District in any job category listed in section 53004(a) is below eighty percent (80%) of the projected representation for that group in the job category in question.
- r) *Target Date:* a point in time by which the District plans to meet an established goal for persons with disabilities and thereby achieve projected representation in a particular job category.
- s) *Timetable:* a set of specific annual hiring objectives that will lead to meeting a goal for persons with a disability by a projected target date.

3. Policy Statement

The **San Bernardino Community College District (SBCCD)** is committed to the principles of equal employment opportunity and will implement a comprehensive program to put those principles into practice. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunity, and are not subjected to discrimination in any program or activity of the District on the basis of **ethnic group identification, race, color, national origin, religion, age, sex, physical disability, mental disability, ancestry, sexual orientation**, language, accent, citizenship status, transgender status, parental status, marital status, economic status, veteran status, medical condition, **or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.** The District will strive to achieve a workforce that is welcoming to men, women, persons with disabilities and individuals from all ethnic and other groups to ensure the District provides an inclusive educational and employment environment. Such an environment fosters cooperation, acceptance, democracy and free expression of ideas. An Equal Employment Opportunity Plan will be maintained to ensure the implementation of equal employment opportunity principles that conform to federal and state laws.

4. Delegation of Responsibility, Authority and Compliance

It is the goal of the **San Bernardino Community College District** that all employees promote and support equal employment opportunity because equal employment opportunity requires a commitment and a contribution from every segment of the District. The general responsibilities for the prompt and effective implementation of this *Plan* are set forth below.

1. *Board of Trustees*

The Board of Trustees is ultimately responsible for proper implementation of the District's *Plan* at all levels of District and college operation, and for ensuring equal employment opportunity as described in the *Plan*.

2. *Chancellor*

The Board of Trustees delegates to the Chancellor the responsibility for ongoing implementation of the *Plan* and for providing leadership in supporting the District's equal employment opportunity policies and procedures. The Chancellor shall advise the governing board concerning statewide policy emanating from the Board of Governors of the California Community Colleges and direct the publication of an annual report on *Plan* implementation. The Chancellor shall evaluate the performance of all administrative staff who report directly to him/her on their ability to follow and implement the *Plan*.

3. *Equal Employment Opportunity Officer*

The District has designated the Vice Chancellor of Human Resources and Employee Relations as its Equal Employment Opportunity Officer who is responsible for the day-to-day implementation of the *Plan*. If the designation of the Equal Employment Opportunity Officer changes before this *Plan* is next revised, the District will notify employees and applicants for employment of the new designee. The Equal Employment Opportunity Officer is responsible for administering, implementing and monitoring the *Plan* and for assuring compliance with the requirements of Title 5, sections 53000 et seq. The Equal Employment Opportunity Officer is also responsible for receiving complaints and for ensuring that applicant pools and selection procedures are properly monitored.

4. *Equal Employment Opportunity Advisory Committee*

Each college will establish an Equal Employment Opportunity Advisory Committee to act as an advisory body to the Equal Employment Opportunity Officer and the District as a whole to promote understanding and support of equal employment opportunity policies and procedures. The Equal Employment Opportunity Advisory Committees shall assist in the implementation of the *Plan* in conformance with state and federal regulations and guidelines, monitor equal employment opportunity progress, and provide suggestions for *Plan* revisions as appropriate.

5. *Agents of the District*

Any organization or individual, whether or not an employee of the District, who acts on behalf of the Board of Trustees with regard to the recruitment and screening of personnel, is an agent of the District and is subject to all the requirements of this *Plan*.

6. *Good Faith Effort*

The District shall make a continuous good faith effort to comply with all the requirements of its *Plan*.

5. SBCCD EEO Advisory Committee or SBCCD Diversity Committee

The District will establish a *SBCCD Equal Employment Opportunity Advisory Committee* to assist the District in implementing its *Plan*. The committee may also assist in promoting an understanding and support of equal opportunity and nondiscrimination policies and procedures. The committee may sponsor events, training, or other activities that promote equal employment opportunity, nondiscrimination, retention and diversity. The Equal Employment Opportunity Officer shall train the advisory committee on equal employment compliance and the *Plan* itself. The committee shall include a diverse membership whenever possible. A substantial good faith effort to maintain a diverse membership is expected. If the District has been unable to meet this requirement, it will document that efforts were made to recruit advisory committee members who are members of monitored groups.

The committee will be composed of two (2) faculty members 1 appointed by the Academic Senate President and 1 appointed by the CTA President; two (2) classified members 1 appointed by the CSEA President and 1 appointed by the Classified Senate President; two (2) managers one from each college; two (2) students one from each college; and two (2) community representatives appointed by the Chancellor. Ex officio member shall include the Vice Chancellor Human Resources.

The *SBCCD Equal Employment Opportunity Advisory Committee* shall hold a minimum of four (4) meetings per academic year, with additional meetings if needed to review EEO and diversity efforts, programs, policies, and progress. When appropriate, the advisory committee shall make recommendations to the Board of Trustees, the Chancellor, and the District Equal Employment Opportunity Officer.

6. Complaints

- 1) *Complaints Alleging Violation of the Equal Employment Opportunity Regulations (Title 5 Section 53026).* The District has established the following process permitting any person to file a complaint alleging that the requirements of the equal employment opportunity regulations have been violated. Any person who believes that the equal employment opportunity regulations have been violated may file a written complaint describing in detail the alleged violation.

All complaints shall be signed and dated by the complainant and shall contain, to the best of the complainant's ability, the names of the individuals involved, the date(s) of the event(s) at issue, and a detailed description of the actions constituting the alleged violation. Complaints involving current hiring processes must be filed as soon as possible after the occurrence of an alleged violation and not later than sixty (60) days after such occurrence unless the complainant can verify a compelling reason for the District to waive the sixty (60) day limitation.

Complaints alleging violations of the *Plan* that do not involve current hiring processes must be filed as soon as possible after the occurrence of an alleged violation and not later than ninety (90) days after such occurrence unless the violation is ongoing.

As directed by the California Community Colleges Chancellor's Office, the decision of the District in complaints pursuant to Section 53026 is final.

<http://www.cccco.edu/divisions/legal/guidelines/Guidelines%20for%20Minimum%20Conditions%20Complaints.htm>.

The District may return without action any complaints that are inadequate because they do not state a clear violation of the EEO regulations. All returned complaints must include a District statement of the reason for returning the complaint without action.

The complaint shall be filed with the SBCCD Equal Employment Opportunity Officer. If the complaint involves the EEO Officer, the complaint may be filed with the Chancellor. A written determination on all accepted written complaints will be issued to the complainant within ninety (90) days of the filing of the complaint. If the timeline for filing is not reasonable, a written notification will be provided to the complainant identifying the reasons for the extension and estimated date of completion. The EEO Officer will forward copies of all written complaints to the California Community Colleges Chancellor's Office upon receipt.

In the event that a complaint filed under section 53026 alleges unlawful discrimination, it will be processed according to the requirements of section 59300 et seq.

- 2) *Complaints Alleging Unlawful Discrimination or Harassment (Section 59300 et seq.)* The District has adopted procedures for complaints alleging unlawful discrimination or harassment. The **Vice Chancellor of Human Resources and Employee Relations** is responsible for receiving such complaints and for coordinating their investigation. The District's discrimination and sexual harassment complaint procedures are attached to this *Plan* (Appendix A).

7. Notification to District Employees

The commitment of the Board of Trustees and the Chancellor to equal employment opportunity is emphasized through the broad dissemination of its Equal Employment Opportunity Policy Statement and the *Plan*. The policy statement will be printed in the college catalogs and class schedules. The *Plan* and subsequent revisions will be distributed to the District's Board of Trustees, the Chancellor, Administrators/Managers, the Academic Senate and Classified Senate leadership, Bargaining Unit representatives, and members of the *SBCCD Equal Employment Opportunity Advisory Committees*.

The *Plan* will be available on the District's website, and when appropriate, may be distributed by e-mail. The Human Resources Department will provide all new employees with a copy of the Board of Trustees' Equal Employment Opportunity Policy Statement.

The Human Resources Department will distribute an annual written notice summarizing the provisions of the District's Equal Employment Opportunity Plan and emphasize the importance of the employee's participation and responsibility in ensuring the *Plan's* implementation along with where locations of copies of the *Plan* are available.

8. Training for Screening/Selection Committees

Any organization or individual, whether or not an employee of the District, who is involved in the recruitment and screening/selection of personnel shall receive appropriate training on the requirements of the Title 5 regulations on equal employment opportunity (section 53000 et. seq.); the requirements of federal and state nondiscrimination laws; the requirements of the District's Equal Employment Opportunity Plan; the District's policies on nondiscrimination, recruitment, and hiring; principles of diversity and cultural proficiency; the value of a diverse workforce; and recognizing bias.

Persons serving in the above capacities will be required to receive training prior to service. This training is mandatory; individuals who have not received this training will not be allowed to serve on screening/selection committees. The Equal Employment Opportunity Officer or designee is responsible for providing the required training (*Appendix C*).

9. Annual Written Notice to Community Organizations

The EEO Officer or designee will provide annual written notice to appropriate community-based and professional organizations concerning the *Plan*. The notice will inform these organizations that they may obtain a copy of the *Plan*, and shall solicit their assistance in identifying diverse qualified candidates. The notice will include a summary of the *Plan*. The notice will also include the internet address where the District advertises its job openings and the names, departments and phone numbers of individuals to call in order to obtain employment information. The District will actively seek to reach those institutions, organizations, and agencies that may be recruitment sources, especially for underrepresented populations. A list of organizations, which will receive this notice, is attached to this *Plan* (*Appendix B*). This list may be revised from time to time as necessary.

10. Analysis of District Workforce and Applicant Pool

The Human Resources Department will annually survey the District's workforce composition and shall monitor applicants for employment on an ongoing basis to evaluate the District's progress in implementing the *Plan*, to provide data needed for the reports required by this *Plan* and to determine whether any monitored group is underrepresented. Monitored groups are men, women, American Indians/Alaskan Natives, Asians or Pacific Islanders, Blacks/African-Americans, Hispanics/Latinos, Caucasians, and persons with disabilities.

For purposes of the survey and report each applicant or employee will be afforded the opportunity to voluntarily identify her or his gender, ethnic group identification and, if applicable, her or his disability. Persons may designate as many ethnicities as they identify with, but shall be counted in only one ethnic group for reporting purposes. This information will be kept confidential and will be separated from the applications that are forwarded to the screening/selection committee and hiring administrator(s). This survey will be done for each college in the District. The District will annually report to the Chancellor the results of its annual survey of employees. At least every three years the *Plan* will be reviewed and, if necessary, revised based on an analysis of the ethnic group identification, gender, and disability composition of existing staff and of those who have applied for employment in each of the following identified job categories:

- 1) Executive/Administrative/Managerial
- 2) Faculty and other Instructional Staff:
 - Adult Education
 - Career Education
 - English
 - Health and Physical Education
 - Humanities
 - Instructional and Support Services
 - Mathematics
 - Natural Sciences
 - Social Sciences
 - Part-Time
- 3) Professional Non-faculty
- 4) Secretarial/Clerical
- 5) Technical and Paraprofessional
- 6) Skilled Crafts
- 7) Service and Maintenance

PAGE

LEFT

BLANK

11. Other Measures Necessary to Further Equal Employment Opportunity

The District recognizes that multiple approaches are appropriate to fulfill its mission of ensuring equal employment opportunity and the creation of a diverse workforce. Equal employment opportunity means that all qualified individuals have a full and fair opportunity to compete for hiring and in-house/promotion and to enjoy the benefits of employment with the District. Equal employment opportunity should exist at all levels and in all job categories. Ensuring equal employment opportunity also involves creating an environment that fosters cooperation, acceptance, democracy, and free expression of ideas and is welcoming to men and women, persons with disabilities, and individuals from all ethnic and other groups protected from discrimination. To that end, in addition to the steps to address underrepresentation and/or significant underrepresentation, the District will implement a diversity program. Having a campus that has accepted principles of diversity and multiculturalism can make implementation and maintenance of an effective equal employment opportunity program much easier. For that reason, institutionalizing a diversity program that is well planned out, well funded, and supported by the leadership of the District can be of great value. The District will sponsor cultural events and speakers on issues dealing with diversity, and explore how to infuse diversity into the classroom and curriculum. The District will promote the concept of cultural proficiency, learning opportunities and personal growth in the area of diversity and evaluate how the physical environment can be responsive to its diverse employee and student populations. In implementing a diversity program, the District shall do the following:

- 1) *Commit to a formal Office of Diversity and diversity program that is part of the structure of the District and that will be adequately funded and supported by the District and campus leadership.*
- 2) *Conduct campus climate studies to identify hidden barriers.*
- 3) *Highlight the District's equal employment opportunity and diversity policies in job announcements and in its recruitment, marketing, and other publications. Include in job announcements language indicating that candidates are required to demonstrate that they can infuse diversity into their major job duties.*
- 4) *Review and revise college/District publications and other marketing tools to reflect diversity in pictures, graphics, and text to project an inclusive image.*
- 5) *Offer a series of EEO/diversity workshops in conjunction with staff development programs.*
- 6) *Evaluate administrators yearly on their ability and efforts to meet the District's equal employment opportunity and diversity efforts.*
- 7) *Establish an "Equal Employment Opportunity and Diversity" online presence by highlighting the District's diversity and equal employment opportunity, ADA, sexual harassment and nondiscrimination policies, procedures and programs on the District's website. The website will also list contact persons for further information on all of these topics.*
- 8) *Promote various cultural celebrations on campus.*
- 9) *Recognize multilingualism and knowledge of multiculturalism as a desired, and when appropriate, required skill and qualification for community college employees.*

- 10) *Have a formal diversity program on campus that is visible, valued and adequately funded.*
- 11) *Involve community-based organizations in the recruitment and other equal employment opportunity efforts of the college. Recommended membership will include representatives from local business and industry as well as from diverse community groups such as Mexican American Legal Defense and Education Fund (MALDEF), Nation Association for the Advancement of Colored People (NAACP), Chamber of Commerce, and City Council(s).*
- 12) *Ensure that top administrative staff support diversity objectives and that the diversity and/or Equal Employment Opportunity Officer position is maintained as a cabinet or other high-level administrative position.*
- 13) *Seek direct contact with student, professional, community and other organizations that represent the diverse community we serve. These organizations can serve as resources for referring potential candidates.*

12. Graduate Assumption Program of Loans for Education

The District will encourage community college students to become qualified for, and seek employment as, community college employees. The District shall research and inform students about programs that may assist them to complete their graduate studies and become community college employees. The District will post informational flyers on the campuses concerning such programs, and make information available in student newspapers, the course catalog, and in locations accessible to students, including but not limited to, Counseling, Financial Aid, Admissions and Records, the Bookstore, and the Student Center. Efforts will be made to inform graduate students in local colleges and universities about the benefits of employment at a San Bernardino Community College District.

13. Goals for Hiring Persons with Disabilities

Goals for hiring persons with disabilities and associated requirements for analysis and action will be completed upon receipt of legally valid availability data from the California Community College Chancellor's Office.

Applicants and employees with disabilities shall receive reasonable accommodations consistent with the requirements of Government Code, sections 11135 et seq. and 12940(m); section 504 of the Rehabilitation Act of 1973; and the Americans with Disabilities Act.

DRAFT

Appendix A SBCCD Unlawful Discrimination and Sexual Harassment Complaint

Appendix B SBCCD Community Organizations and Contact Information

Appendix C SBCCD EEO Training Program

DRAFT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Board Resolution to Recognize the Week of May 15-21, 2011 as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature

RECOMMENDATION

It is hereby recommended that the Board of Trustees adopt the attached Resolution and designate the week of May 15 through May 21, 2011, to recognize and honor the contribution of the classified school employees of the San Bernardino Community College District.

OVERVIEW

The third full week of May (May 15 through May 21) has been designated as Classified School Employee Week in California by the California School Employees Association and the California State Legislature.

ANALYSIS

Classified personnel employed by the District provide valuable services and strive for excellence in all areas relative to the educational community. The Board may elect to designate the week of May 15 through May 21, 2011, to recognize the efforts of the classified school employees of the San Bernardino Community College District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No additional financial impact.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION # _____**

**RESOLUTION RECOGNIZING THE WEEK OF MAY 15-21, 2011 AS
CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA, AS
DESIGNATED BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND THE CALIFORNIA STATE LEGISLATURE**

- WHEREAS,** Classified professionals provide valuable instructional and support services to the colleges and students of the San Bernardino Community College District; and
- WHEREAS,** Classified professionals contribute to the establishment and promotion of a positive instructional environment; and
- WHEREAS,** Classified professionals serve a vital role in providing for the welfare and safety of San Bernardino Community College District's students; and
- WHEREAS,** Classified professionals employed by the San Bernardino Community College District strive for excellence in all areas relative to the educational community; and
- WHEREAS,** The State of California has declared the third week of May as Classified School Employee Week since 1986 to recognize the important role classified professionals play in the education of students;
- RESOLVED,** That the San Bernardino Community College District hereby recognizes and wishes to honor the contribution of classified professionals to quality education in the State of California and in the San Bernardino Community College District and declares the week of May 15 through May 21, 2011, as Classified School Employee Week in the San Bernardino Community College District.

Adopted at a regular meeting of the Board of Trustees of the San Bernardino Community College District at San Bernardino, California this 19th day of May 2011;

Signed: _____
President, Board of Trustees

Attest: _____
Secretary to Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville

DATE: May 19, 2011

SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Arrowhead Mechanical, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Arrowhead Mechanical, Inc. for Bid Package No. 1 – General Construction, Mechanical and Electrical for the HVAC Systems HLS/ADSS/CC project at SBVC in the amount of \$183,000.00.

OVERVIEW

The HVAC Systems HLS/ADSS/CC project was bid as Bid Package No. 1 – General Construction, Mechanical and Electrical at SBVC. Sealed bids were received by the District and opened April 25, 2011 as prescribed by the Invitation to Bidders. The bids were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received three responsive bids. The lowest, most responsive three were:

Vendor	Base Bid Cost
Arrowhead Mechanical	\$183,000.00
PPC Air Conditioning, Inc.	\$212,300.00
Riverside Construction	\$316,000.00

The lowest, most responsive bid was received from Arrowhead Mechanical in the amount of \$183,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure M.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160

Fax: 909.889.9952

DATE: April 26, 2011

No. VC 007

HVAC

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: David Schiermeyer
Project Manager
Kitchell/BRj/Seville

RE: **SBVC: Bid Package No. 1 – General Construction, Mechanical and Electrical
HVAC Systems HLS/ADSS/CC**

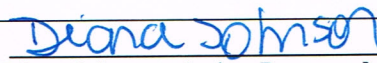
On April 25, 2011, bids were opened for Bid Package No. 1 – General Construction, Mechanical and Electrical for the HVAC Systems HLS/ADSS/CC project. There were three bids submitted and evaluated.

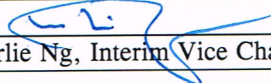
A bid evaluation worksheet is attached to this recommendation for the District's review. The recommended bidder is as follows:

Bid No. 04-00-001 Bid Package No. 1 – General Construction, Mechanical and Electrical
Prime Contractor: Arrowhead Mechanical, Inc.
License#/Class: #334422 / C20, C43 and B Class
Bid Form Irregularity(s): No irregularities noted

Bid Price: \$183,000.00

K/B/S recommends approval and awarding of Bid Package No. 1 – General Construction, Mechanical and Electrical for the HVAC Systems HLS/ADSS/CC project to Arrowhead Mechanical, Inc. in the amount of \$183,000.00.

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services

KITCHELL | BRJ | SEVILLE

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Arrowhead Mechanical

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Arrowhead Mechanical, Inc. for Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork for the HVAC Systems HLS/ADSS/CC project at SBVC in the amount of \$142,000.00.

OVERVIEW

The HVAC Systems HLS/ADSS/CC project was bid as Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork at SBVC. Sealed bids were received by the District and opened on April 25, 2011 as prescribed by the Invitation to Bidders. The bids received were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received two responsive bids. The lowest, most responsive two were:

Vendor	Base Bid Cost
PPC Air Conditioning, Inc.*	\$102,000.00
Arrowhead Mechanical	\$142,000.00

* Withdrew bid

PPC Air Conditioning, Inc. was the apparent low bidder. However, after post-bid formal interview on April 26, 2011 was conducted by Kitchell | Brj |Seville, PPC Air Conditioning, Inc. formally withdrew their bid for this project.

The lowest, most responsive bid was received from Arrowhead Mechanical, Inc. in the amount of \$142,000.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure M.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160

Fax: 909.889.9952

DATE: April 26, 2011

No. VC 008

HVAC

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: David Schiermeyer
Project Manager
Kitchell/BRj/Seville

RE: **SBVC: Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork**
HVAC Systems HLS/ADSS/CC

On April 25, 2011, bids were opened for Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork for the HVAC Systems HLS/ADSS/CC project. There were two bids submitted and evaluated.

A bid evaluation worksheet is attached to this recommendation for the District's review. The recommended bidder is as follows:

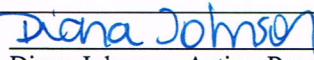
Bid No. 04-00-001 Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork
Prime Contractor: Arrowhead Mechanical, Inc.
License#/Class: #334422 / C20, C43, and Class B
Bid Form Irregularity(s): No irregularities noted

Bid Price: \$142,000.00

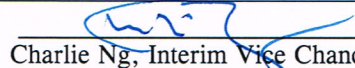
PPC Air Conditioning, Inc. was the apparent low bidder. A post-bid interview was conducted with PPC Air Conditioning, Inc. by KBS. On April 26, 2011, PPC Air Conditioning, Inc. formally withdrew their bid for this project (see attached).

K/B/S recommends approval and awarding of Bid Package No. 2 – Furnish Temp Chiller and Temp Ductwork for the HVAC Systems HLS/ADSS/CC project to Arrowhead Mechanical, Inc. in the amount of \$142,000.00.

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Diana Johnson, Acting Program Manager

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Charlie Ng, Interim Vice Chancellor, Fiscal Services

Cc: File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville

DATE: May 19, 2011

SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Kirtley Construction, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Kirtley Construction, Inc. DBA TK Construction for Bid Package No. 1 - Sewer Improvements for the Infrastructure Sewer Improvements project at SBVC in the amount of \$348,300.00.

OVERVIEW

The Infrastructure Sewer Improvements project was bid as Bid Package No. 1 – Sewer Improvements at SBVC. Sealed bids were received by the District and opened April 25, 2011 as prescribed by the Invitation to Bidders. The bids were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received eight responsive bids. The lowest, most responsive three were:

Vendor	Base Bid Cost
Hemet Mfg. Co. Inc. DBA Genesis Construction*	\$331,650.00
Kirtley Construction, Inc. DBA TK Construction	\$348,300.00
Garcia Juarez Construction, Inc.	\$375,000.00

*Withdrew Bid

Hemet Mfg. Co. Inc. DBA Genesis Construction was the apparent low bidder. However, after a post-bid formal interview on April 26, 2011 was conducted by Kitchell/BRj/Seville, Hemet Mfg. Co. Inc. DBA Genesis Construction formally withdrew their bid for this project.

The lowest, most responsive bid was received from Kirtley Construction, Inc. DBA TK Construction in the amount of \$348,300.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 budget for Measure M.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160

Fax: 909.889.9952

DATE: April 26, 2011

No. VC 006 IS

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: David Schiermeyer
Project Manager
Kitchell/BRj/Seville

RE: **SBVC: Bid Package No. 1 – Infrastructure Sewer Improvements**

On April 25, 2011, bids were opened for Bid Package No. 1 – Infrastructure Sewer Improvements project. There were eight bids submitted and evaluated.

A bid evaluation worksheet is attached to this recommendation for the District's review. The recommended bidder is as follows:

Bid No. 04-00-002 Bid Package No. 1 – Infrastructure Sewer Improvements
Prime Contractor: Kirtley Construction, Inc. DBA TK Construction
License#/Class: #811801 / A – General Engineering
Bid Form Irregularity(s): No irregularities noted

Bid Price: \$348,300.00


Hemet Mfg. Co. Inc. DBA Genesis Construction was the apparent low bidder. A post-bid interview was conducted with Hemet Mfg. Co. Inc. DBA Genesis Construction by KBS. On April 26, 2011, Hemet Mfg. Co. Inc. DBA Genesis Construction formally withdrew their bid for this project (see attached).

K/B/S recommends approval and awarding of Bid Package No. 1 – Infrastructure Sewer Improvements project to Kirtley Construction, Inc. DBA TK Construction in the amount of \$348,300.00.

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Diana Johnson, Acting Program Manager

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Charlie Ng, Interim Vice Chancellor, Fiscal Services

Cc: File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville

DATE: May 19, 2011

SUBJECT: Consideration of Approval to Award Bid and Approve Contract for Miller Environmental, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid and approve contract for Miller Environmental Inc. for Bid Category No. 1 – Library Demolition project at Crafton Hills College in the amount of \$574,576.00.

OVERVIEW

The entire scope of the project is covered in one bid package, Bid Category No. 1 for the Library Demolition project. Sealed bids were received by the District and opened April 21, 2011 as prescribed by the Invitation to Bidders. The bids were reviewed by Kitchell/BRj/Seville.

ANALYSIS

The District received eight bids. The lowest, most responsive three were:

Contractor	Total Bid
Miller Environmental Inc.	\$574,576.00
NCM Demolition	\$692,800.00
Sean Malek Engineering	\$763,000.00

The lowest, most responsive bid was received from Miller Environmental Inc in the amount of \$574,576.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-11 Measure M budget.

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4154 - Fax: 909.794-8901

DATE: April 28, 2011

No - M CHC Library Demo 002

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Library Demolition
Recommendation to Award Bid Category #1 Demolition and Haz-Mat Abatement Contract

SCOPE:

Kitchell/BRj/Seville recommendation to award the CHC Data Relocation Bid Category #1 (Demolition and Hazardous Material Abatement) to Miller Environmental, Inc.

NARRATIVE:

The CHC Library Demolition project bids were opened on April 21st, 2011 at 1:00 PM. The bids were received and opened in direct accordance with the State of California procurement guidelines and the SBCCD guidelines. Eight (8) plan holders submitted bids for bid package #1. The bid packages of the three apparent low bidders were reviewed in detail by Kitchell/BRj/Seville, see attached bid analysis and recommendation letter. Based on our review, the lowest responsible bidder ended up being Miller Environmental, Inc. from Anaheim, California with a base bid of 509,576.50 and an additive alternate bid of 65,000.00 for a total bid amount of \$574,576.50

Overall, the CHC Library Demolition project contract recommendation total is \$574,576.50 which is well within the original budget for the project.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD award the CHC Library Demolition bid category #1 to Miller Environmental, Inc. in the amount of \$574,576.50.

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation

Diana Johnson
Diana Johnson, Program Manager, K/B/S

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation

Charlie Ng
Charlie Ng, Interim Vice Chancellor Fiscal Services
SBCCD

Attachments: Kitchell/BRj/Seville CHC Library Demolition Bid Category #1 Bid Analysis and Recommendation

Cc: Diana Johnson; Bruce McDonald - Kitchell/BRj/Seville
File



Thursday April 21, 2011 1:00PM

San Bernardino Community College District

Crafton Hills College, Library Demolition/HazMat Remediation/Site Work Project

Unofficial Results

[illegible]

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Award Invitation for Bids 2011-03

RECOMMENDATION

It is recommended that the Board of Trustees award Invitation for Bids 2011-03, Custodial Supplies: SBVC, to Rancho Janitorial Supplies.

OVERVIEW

Public Contract Code 20651 requires the District to advertise formal bids for supplies in excess of \$78,900 as annually adjusted by the California Community College Chancellor's Office. San Bernardino Valley College maintenance and operations reached this threshold for the purchase of custodial supplies and requires additional custodial supplies through June 30, 2011.

ANALYSIS

The District received five bids total to IFB 2011-03. Three of the five were responsive and responsible bids and two were incomplete bids:

Vendor	Total Bid Cost
Rancho Janitorial Supplies	\$ 5,851.05
WAXIE Sanitary Supply	\$ 7,205.94
Staples Contract and Commercial, Inc	\$ 25,267.50
Earth Friendly Chemicals	Incomplete
Sungro Products	Incomplete

Rancho Janitorial Supplies proposes, at the lowest cost, products which meet all specifications the District requested.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville

DATE: May 19, 2011

SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure P construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Community Recreation Facility						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
J.M. Farnan Company, Inc.	CA -03	860,000	94,094	26,766	980,860	N/A
E.J. Enterprises	CO-02	118,055	28,045	9,245	155,345	8.07
Total Proposed Changes				36,011		
San Bernardino Valley College – North Hall						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Caston Plastering	CO-09	1,945,585	31,626	-9,150	1,968,061	1.16
Southcoast Acoustical Interiors	CO-03	287,100	32,031	18,547	337,678	7.25
Total Proposed Changes				9,397		
San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Caston Plastering	CO-05	1,985,585	-75,095	1,091	1,911,581	-3.81
Fischer, Inc. (Category 17)	CO-03	1,546,235	81,847	5,974	1,634,056	2.13
Fischer, Inc. (Category 16)	CO-01	199,000	0	1,915	200,915	0.96
RC Construction	CA-03	2,409,000	130,359	2,471	2,541,830	N/A

RC Construction	CO-04	2,409,000	132,830	30,606	2,572,436	5.24
RDM Electric	CA-05	2,311,800	231,695	14,401	2,577,896	N/A
RDM Electric	CO-08	2,311,800	246,096	53,964	2,611,860	8.68
Southcoast Acoustical Interiors	CO-02	336,870	4,297	3,489	344,656	2.31
Stone Roofing	CO-02	251,600	-6,556	23,683	268,727	6.81
Western Audio Visual	CO-01	818,310	0	16,683	834,993	2.04
Total Proposed Changes				154,277		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$199,685, which is 0.19% of the total Measure P construction contracts of \$105,846,169.

The total amendments and change orders to date, including those for today's Board agenda, increases Bond Measure P increases construction contracts by \$6,264,693. The new overall Measure P change order percentage is 5.92%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 Budget for Measure P.

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: J.M. Farnan Company, Inc. Amount: \$ 26,766

Campus: CHC-Crafton Hills College Project: Community Recreation Facility

This change is a(n):

☒ Amendment (not subject to 10% limitation)

☐ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions

☐ Design Omission

☐ Design Conflict

☐ Campus Recommended

☐ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: Unforeseen Insurance Cost Increase; unforeseen Labor cost increase due to schedule extension.

Accountability

This change was not part of the original design scope because: This is a settlement agreement reached between J.M. Farnan Co., Inc. and the only claim that is being submitted for the close of the project for this Prime Contractor.

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 860,000

The current base contract amount with approved amendments equals \$ 878,480

☒ This request is an amendment and results in a revised contract amount of \$ 905,246

☐ This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a 0.00% change to the contract.

The cumulative amount of change orders for this contract equals \$ 75,614

or 8.35% of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson

05-02-11

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: E.J. Enterprises Amount: \$ 9,245

Campus: CHC-Crafton Hills College Project: Community Recreation Facility

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☒ Campus Recommended ☐ Contractor Recommended ☒ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Revised hardware for thirteen (13) gates; provision and installation of door closer and door louver for the door to the elevator control room; additional key blanks for the Owner's use.

Accountability

This change was not part of the original design scope because: The revised hardware for thirteen (13) gates was to provide the requirement for self-latching and self-closing hardware, which were omitted from plans; door closer and door louver provided to agency code regulations; campus requested additional key blanks for their use.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 118,055

The current base contract amount with approved amendments equals \$ 143,751

☐ This request is an amendment and results in a revised contract amount of \$ _____

☒ This request is a change order and results in a revised contract amount of \$ _____

This change order is subject to the 10% rule. It results in a 6.43% change to the contract.

The cumulative amount of change orders for this contract equals \$ 11,594

or 8.07% of the contract amount.

Signatures

Name	Signature	Date
Acting Bond Program Manager	<u>Diana Johnson</u>	<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering Amount: \$ (9,150)

Campus: San Bernardino Valley College Project: New North Hall Replacement Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☐ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: At the North Hall Building thirteen (13) rooms had a conflict between the HVAC ducting and the drywall soffit. To resolve the conflict the drywall soffit was omitted and replaced with ACT, causing a deductive change order to be written.

Accountability

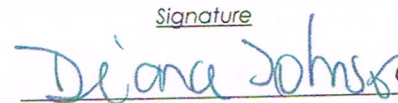
This change was not part of the original design scope because: Conflicts between the HVAC ducting and the drywall soffit a deductive change order was issued.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>12-11-2008</u> in the amount of	\$ <u>1,945,585</u>
The current base contract amount with approved amendments equals	\$ <u>1,945,585</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$ _____
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$ <u>1,968,061</u>
This change order is subject to the 10% rule. It results in a <u>-0.47%</u> change to the contract.	
The cumulative amount of change orders for this contract equals	\$ <u>22,476</u>
or <u>1.16%</u> of the contract amount.	

Signatures

	<u>Name</u>	<u>Signature</u>	<u>Date</u>
Acting Bond Program Manager	Diana Johnson		<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Southcoast Acoustical Interiors Amount: \$ 18,547

Campus: San Bernardino Valley College Project: New North Hall Replacement Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation)

☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions

☒ Design Omission

☐ Design Conflict

☐ Campus Recommended

☐ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: Change ceiling tiles from gyp board to ACT to accommodate the size of the HVAC ducting at thirteen (13) rooms in the North Hall building.

Accountability

This change was not part of the original design scope because: Due to HVAC ductwork conflict with the drywall soffit at the thirteen (13) room in the North Hall Building, the ceiling tiles were charged to ACT.

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 287,100

The current base contract amount with approved amendments equals \$ 314,858

☐ This request is an amendment and results in a revised contract amount of \$

☒ This request is a change order and results in a revised contract amount of \$ 337,678

This change order is subject to the 10% rule. It results in a 5.89% change to the contract.

The cumulative amount of change orders for this contract equals \$ 22,820

or 7.25% of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson

05-02-11

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Caston Plastering Amount: \$ 1,091

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☐ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Add wall enclosure at sink and drain locations; add framing for extended ceiling at 3rd floor.

Accountability

This change was not part of the original design scope because: Additional framing was omitted from the design and needed to be added for extended ceiling at 3rd floor. Added wall enclosure and sink & drain location due to conflict between service sink waste and structural beam which wasn't specified on plans.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 1,985,585
The current base contract amount with approved amendments equals \$ 1,987,290
☐ This request is an amendment and results in a revised contract amount of \$ _____
☒ This request is a change order and results in a revised contract amount of \$ 1,911,581
This change order is subject to the 10% rule. It results in a 0.05% change to the contract.
The cumulative amount of change orders for this contract equals \$ -75,709
or -3.81% of the contract amount.

Signatures

	Name	Signature	Date
Acting Bond Program Manager	Diana Johnson	<u>Diana Johnson</u>	<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: **Fischer, Inc.**

Amount: \$ **5,974**

Campus: **San Bernardino Valley College**

Project: **Chemistry/Physical Science Bldg.**

This change is a(n):

☐ Amendment (not subject to 10% limitation)

☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions

☐ Design Omission

☐ Design Conflict

☒ Campus Recommended

☐ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: **Relocate gas meter & add piping per revisions made to the gas regulators; add piping for condensate drain for compressor.**

Accountability

This change was not part of the original design scope because: **Gas meter & added piping revisions were required by the gas company and gas service; added piping needed for condensate drain for compressor, this was not shown on the plans.**

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on **12-11-2008** in the amount of \$ **1,546,235**

The current base contract amount with approved amendments equals \$ **1,599,939**

☐ This request is an amendment and results in a revised contract amount of \$

☒ This request is a change order and results in a revised contract amount of \$ **1,634,056**

This change order is subject to the 10% rule. It results in a **0.37%** change to the contract.

The cumulative amount of change orders for this contract equals \$ **34,117**

or **2.13%** of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson **05-02-11**

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Fischer, Inc.

Amount: \$ 1,915

Campus: San Bernardino Valley College

Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation)

☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions

☒ Design Omission

☐ Design Conflict

☐ Campus Recommended

☐ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: Revise fire sprinkler layout to third floor ceiling per Project Directive in the field to cover the previously intended exposed ceiling. This directive affected the fire sprinkler trade as well as drywall and metal stud trade, and the acoustical ceiling trade.

Accountability

This change was not part of the original design scope because: Revised fire sprinkler layout due to an error and omission.

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 199,000

The current base contract amount with approved amendments equals \$ 199,000

☐ This request is an amendment and results in a revised contract amount of \$

☒ This request is a change order and results in a revised contract amount of \$ 200,915

This change order is subject to the 10% rule. It results in a 0.96% change to the contract.

The cumulative amount of change orders for this contract equals \$ 1,915

or 0.96% of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson

05-02-11



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RC Construction Amount: \$ 2,471

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☒ Amendment (not subject to 10% limitation) ☐ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions ☐ Design Omission ☐ Design Conflict
☐ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Replacement of existing sidewalk section removed due to locations of existing utilities.

Accountability

This change was not part of the original design scope because: This was an unforeseen field condition as the locations of the existing utilities were not know.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 2,409,000
The current base contract amount with approved amendments equals \$ 2,441,773
☒ This request is an amendment and results in a revised contract amount of \$ 2,444,244
☐ This request is a change order and results in a revised contract amount of \$ _____
This change order is subject to the 10% rule. It results in a 0.00% change to the contract.
The cumulative amount of change orders for this contract equals \$ 97,586
or 3.99% of the contract amount.

Signatures

	<u>Name</u>	<u>Signature</u>	<u>Date</u>
Acting Bond Program Manager	Diana Johnson	<u>Diana Johnson</u>	<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RC Construction Amount: \$ 30,606

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions ☐ Design Omission ☐ Design Conflict
☒ Campus Recommended ☒ Contractor Recommended ☒ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Change roofing crickets from formed concrete to tapered insulation; change equipment pad for electrical gear from concrete housekeeping to slab box; provide rebar couplers; revise walkway material to concrete; add concrete retaining/seat wall; add screen wall at elevator pit.

Accountability

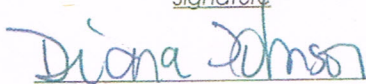
This change was not part of the original design scope because: Roofing crickets change-time savings in schedule; equipment pad change-better installation & ease of future maintenance; couplers provided per approved documents; walkway revision per campus request; add wall seats for existing trees; elevator inspector request.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 2,409,000
The current base contract amount with approved amendments equals \$ 2,441,773
☐ This request is an amendment and results in a revised contract amount of \$ 2,444,244
☒ This request is a change order and results in a revised contract amount of \$ 2,572,436
This change order is subject to the 10% rule. It results in a 1.25% change to the contract.
The cumulative amount of change orders for this contract equals \$ 128,192
or 5.24% of the contract amount.

Signatures

	Name	Signature	Date
Acting Bond Program Manager	Diana Johnson		05-02-11

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RDM Electric, Co. Amount: \$ 14,401

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☒ Amendment (not subject to 10% limitation) ☐ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions ☐ Design Omission ☐ Design Conflict
☒ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Provide conduit for routing data connection to CSB.

Accountability

This change was not part of the original design scope because: Closer nearby path to building for IT connections, which was an unforeseen field condition.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on <u>12-11-2008</u> in the amount of	\$ <u>2,311,800</u>
The current base contract amount with approved amendments equals	\$ <u>2,388,933</u>
<input checked="" type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$ <u>2,403,334</u>
<input type="checkbox"/> This request is a change order and results in a revised contract amount of	\$ _____

This change order is subject to the 10% rule. It results in a _____ % change to the contract.

The cumulative amount of change orders for this contract equals \$ 154,562

or 6.43% of the contract amount.

Signatures

Name	Signature	Date
Acting Bond Program Manager	<u>Diana Johnson</u>	<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RDM Electric, Co. Amount: \$ 53,964

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☒ Campus Recommended ☒ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Deletion of the card readers & systems from the project; addition of floor boxes & data drops for final coordination with the furniture & data requirements; addition of flow & tamper switch as required per drawings; concrete housekeeping pad change to slab box; supplement labor for installation of electrical items; addition of lighting & switching at the top of the elevator shaft; phasing requirements for the addition of irrigation controllers; addition of two power relays to separate control of lighting & exhaust fans.

Accountability

This change was not part of the original design scope because: Campus request to delete card readers leaving only the infrastructure for a future system; addition of floor boxes & data drops were omitted from drawings; equipment pad change for future maintenance; lighting added on top of elevator shaft per Campus Request.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 2,311,800

The current base contract amount with approved amendments equals \$ 2,403,334

☐ This request is an amendment and results in a revised contract amount of \$ _____


☒ This request is a change order and results in a revised contract amount of \$ 2,611,860

This change order is subject to the 10% rule. It results in a 2.25 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 208,526

or 8.68% of the contract amount.

Signatures

	Name	Signature	Date
Acting Bond Program Manager	Diana Johnson		05-02-11

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Southcoast Acoustical Interiors Amount: \$ 3,489

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☐ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Add ceiling tiles & grid for extended ceiling at 3rd floor.

Accountability

This change was not part of the original design scope because: Additional framing was omitted from the design and needed to be added for extended ceiling at 3rd floor.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 336,870

The current base contract amount with approved amendments equals \$ 336,870

☐ This request is an amendment and results in a revised contract amount of \$

☒ This request is a change order and results in a revised contract amount of \$ 344,656

This change order is subject to the 10% rule. It results in a 1.04% change to the contract.

The cumulative amount of change orders for this contract equals \$ 7,786

or 2.31% of the contract amount.

Signatures

	Name	Signature	Date
Acting Bond Program Manager	Diana Johnson	<u>Diana Johnson</u>	<u>05-02-11</u>

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Stone Roofing Company Amount: \$ 23,683

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation)

☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions

☐ Design Omission

☐ Design Conflict

☐ Campus Recommended

☒ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: Change the roofing crickets from formed concrete to tapered insulation; change typical screen wall base to solid in one area.

Accountability

This change was not part of the original design scope because: Contractor recommended a change in the roofing crickets to save time in the schedule; contractor also recommended change typical screen wall base to allow for roofing termination.

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 251,600

The current base contract amount with approved amendments equals \$ 251,600

☐ This request is an amendment and results in a revised contract amount of \$

☒ This request is a change order and results in a revised contract amount of \$ 268,727

This change order is subject to the 10% rule. It results in a 9.41 % change to the contract.

The cumulative amount of change orders for this contract equals \$ 17,127

or 6.81% of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson

05-02-11

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Western Audio Visual Amount: \$ 16,683.33

Campus: San Bernardino Valley College Project: Chemistry/Physical Science Bldg.

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☐ Design Omission ☐ Design Conflict
☒ Campus Recommended ☐ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Addition of data drops.

Accountability

This change was not part of the original design scope because: Campus request for the additional data drops.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 12-11-2008 in the amount of \$ 818,310.19

The current base contract amount with approved amendments equals \$ 818,310.19

☐ This request is an amendment and results in a revised contract amount of \$ _____
☒ This request is a change order and results in a revised contract amount of \$ 834,993.52

This change order is subject to the 10% rule. It results in a 2.04% change to the contract.

The cumulative amount of change orders for this contract equals \$ 16,683.33

or 2.04% of the contract amount.

Signatures

Name	Signature	Date
Acting Bond Program Manager	<u>Diana Johnson</u>	<u>05-02-11</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CA 03

Contract Amendment

Original Contract Amount: \$860,000.00
Amount of Contract Amendments: \$18,480.00
Amount Previous Change Orders: \$75,614.00

* Note: This is Contract Amendment No. 03 for Contract CCRF01:13

School Name:	Crafton Hills College	Date:	3/24/2011
Project Description:	Community Recreation Facility	Contract No.:	CCRF01:13
To: (Contractor):	J.M. Farnan Company, Inc.	Attn:	Chris Farnan

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attached C.A. No. 03 index. Reference RFP No.: Refer to attached.

Description of Work:

Refer to attached C. A. No. 03 index for descriptions of work.

COST OF CONTRACT AMENDMENT

\$26,766.00

Reason for Change: Refer to attached Contract Amendment No. 03 index.

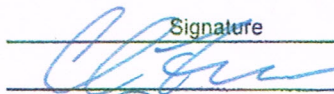
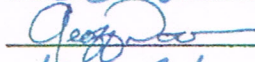

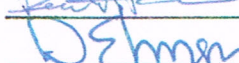

Initiator of Change: Refer to attached Contract Amendment No. 03 index.

Drawings associated with C.A. No. 03 are as follows:	Refer to attachments.
The contract AMOUNT due to C.A. No. 03 will be:	increased by \$26,766.00
The contract TIME due to C.A. No. 03 will be:	unchanged by 0 calendar days.
The revised Contract Completion Date, including this C.A. is, therefore:	unchanged
The revised Contract Amount, including this C.A. is, therefore:	\$980,860.00
SBCCD Contract Amendment No. 03 includes Item Number(s):	CA Item 1 & 2

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Contractor:		CHRIS FARNAN	3-29-11
Architect:		GEOFF DOORN	3-28-2011
Inspector:		STEVE PATTON	3-29-2011
Constr. Mgr.:		DAVID RUIZ	3-30-11
Prog. Mgr.:		D. BENSON	3-31-11
District:			

Printed Name/Title

State of California - Division of the State Architect

DSA Application No. _____

File No. _____

Approved _____

per Principal Structural Engineer: _____

Contract CCRF-13: Bid Category 13 - JM Farnan Co. Inc.

CONTRACT AMENDMENT BID CATEGORY 13 #03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Infra 5	CRF
Item 1	Unforeseen Insurance Cost Increase	F4		\$15,971	\$15,971		15971
Item 2	Unforeseen Labor Cost Increase	F4		\$10,795	\$10,795		10795
Subtotal					\$26,766	\$0	\$26,766
TOTAL CONTRACT AMENDMENT #03					\$26,766		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

RECEIVED APR 6 2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9617
Project Number

CO:02R2

CHANGE ORDER

Original Contract Amount: \$118,055.00
Amount of Previous Contract Amendments: \$25,696.00
Amount of Previous Change Orders: \$2,349.00

DSA No.:

School Name: Crafton Hills College Date: 01-Apr-11
Project Description: Community Recreation Facility Contract No.: CCRF01:07
To (Contractor): EJ Enterprises Attn: Joe Picco Jr.

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 2/14/11 for
Change Order No. CO:02R2 Item(s): PC's 76,79 & 81

TOTAL COST OF CHANGE ORDER CO:02R2 \$9,245.00

Reason for Change:

Refer to attached Change Order No. CO:02R2 summary dated 04/01/11

Initiator of Change:

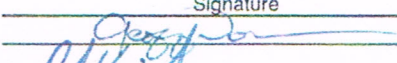
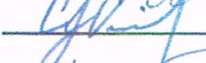
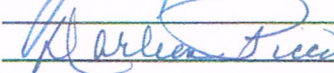
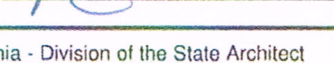
Refer to attached Change Order No. CO:02R2 summary dated 04/01/11

The original Base Contract Sum was: \$118,055.00
Net change by previous authorized Contract Amendment (s): \$25,696.00
The revised BASE Contract Sum: \$143,751.00
Net change by previous authorized Change Order(s): \$2,349.00
The Contract Sum including previous authorized Change Orders: \$146,100.00
The contract AMOUNT due to C.O. No. CO:02R2 will be increased by: \$9,245.00
The revised Contract Amount, including this Change Order is, therefore: \$155,345.00
The contract TIME due to C.O. No. CO:02R2 will be unchanged by: 0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore: unchanged
SBCCD Change Order # CO:02R2 includes Item Number(s): PC's 76,79 & 81

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		<u>Geoff Doorn</u>	<u>4-5-2011</u>
Constr. Mgr.:		<u>CJ VIOLA</u>	<u>4-13-11</u>
District:		<u>DARLEEN PICCO</u>	<u>4.12.11</u>
Contractor:		<u>EJ ENTERPRISES</u>	

State of California - Division of the State Architect

DSA Application No. XXFile No. 36-C2

Approved _____

per Principal Structural Engineer: _____

Contract CCRF01-07: EJ Enterprises

CHANGE ORDER NO. 02R2

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE	Project Cost Allocation	
						Pckg 5	CRF
PC076	Cost includes revised hardware for 13 gates to provide self closing and self locking hardware	B3		\$8,093	\$8,093		\$8,093
PC079	Cost includes providing and installing a door closer and door louver for the door to the elevator control room	J6		\$1,012	\$1,012		\$1,012
PC081	Per the Campus Request this change includes additional key blanks for the Owners use	H4		\$140	\$140		\$140
Subtotal					\$9,245		\$9,245
TOTAL CHANGE ORDER # 02R2					\$9,245		

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

NH-BC10-CO9

CHANGE ORDER

Original Contract Amount: \$1,945,585.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$31,626.00

DSA No.:

NH-BC10-CO9

School Name: San Bernardino Valley College Date: 04/11/11
 Project Description: New North Hall Replacement Building Contract No.: Bid Category 10
 To (Contractor): Caston Plastering Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 04/11/11 forChange Order No. NH-BC10-CO9 Item(s): 9.1TOTAL COST OF CHANGE ORDER NH-BC10-CO9 (\$9,150.00)

Reason for Change:

Refer to attached Change Order No. NH-BC10-CO9 summary dated 4/11/11

Initiator of Change:

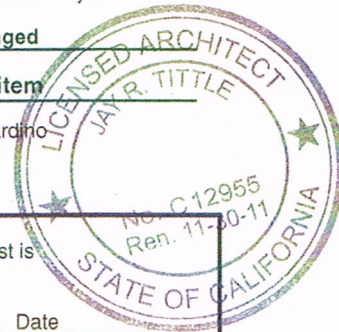
Refer to attached Change Order No. NH-BC10-CO9 summary dated 04/11/11The original Base Contract Sum was: \$1,945,585.00Net change by previous authorized Contract Amendment (s): \$0.00The revised BASE Contract Sum: \$1,945,585.00Net change by previous authorized Change Order(s): \$31,626.00The Contract Sum including previous authorized Change Orders: \$1,977,211.00The contract AMOUNT due to C.O. No. NH-BC10-CO9 will be decreased by: (\$9,150.00)The revised Contract Amount, including this Change Order is, therefore: \$1,968,061.00The contract TIME due to C.O. No. NH-BC10-CO9 will be unchanged by: 0 calendar days.The revised Contract Completion Date, including this Change Order is, therefore unchangedSBCCD Change Order # NH-BC10-CO9 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
<u>[Signature]</u>	Jay R. Tittle, C-12955	4/11/2011
Architect:		
Constr. Mgr.:	<u>SIMMY R. JORDAN, PM</u>	<u>04/26/11</u>
District:	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor:	<u>DAVE MURPHY</u>	<u>4/21/11</u>
	Printed Name/Title	



State of California - Division of the State Architect

DSA Application No. 04-109147File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.**NH-BC10-CO9**

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 9.1	Change some ceilings from gyp bd to ACT due to ductwork coordination issues. PC142	G3			(\$9,150.00)	(\$9,150.00)
Subtotal						(\$9,150.00)
TOTAL CHANGE ORDER #						NH-BC10-CO9 (\$9,150.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

NH-BC12-CO3

CHANGE ORDER

Original Contract Amount: \$287,100.00
 Amount of Previous Contract Amendments: \$27,758.00
 Amount of Previous Change Orders: \$4,273.00

DSA No.:

NH-BC12-CO3

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New North Hall Replacement Building Contract No.: Bid Category 12
 To (Contractor): Southcoast Acoustical Interiors Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachmentsReference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for:Change Order No. NH-BC12-CO3 Item(s): 3.1TOTAL COST OF CHANGE ORDER NH-BC12-CO3 \$18,547.00

Reason for Change:

Refer to attached Change Order No. NH-BC12-CO3 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. NH-BC12-CO3 summary dated 11-Apr-11

The original Base Contract Sum was: \$287,100.00
 Net change by previous authorized Contract Amendment (s): \$27,758.00
 The revised BASE Contract Sum: \$314,858.00
 Net change by previous authorized Change Order(s): \$4,273.00
 The Contract Sum including previous authorized Change Orders: \$319,131.00
 The contract AMOUNT due to C.O. No. NH-BC12-CO3 will be increased by: \$18,547.00
 The revised Contract Amount, including this Change Order is, therefore: \$337,678.00
 The contract TIME due to C.O. No. NH-BC12-CO3 will be unchanged by: 0 calendar days

The revised Contract Completion Date, including this Change Order is, therefore unchanged
 SBCCD Change Order # NH-BC12-CO3 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

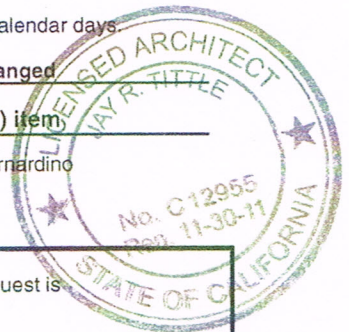
Signature _____ Name (printed) _____ Date _____
 Architect: Jay R. Tittle, C-12955 4/11/2011
 Constr. Mgr.: JIMMY RICHARDSON, PM 04/26/11
 District: Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: P. Ortega Sec. Treasurer
 Printed Name/Title _____

State of California - Division of the State Architect

DSA Application No. 04-109147File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CODE LEGEND

* Note: "l" has been omitted not to be confused with "1"

1 CONTRACTOR GENERATED
2 CONSTRUCTION MANAGER GENERATED
3 ARCHITECT/ENGINEER GENERATED
4 DISTRICT GENERATED
5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC10-CO5

CHANGE ORDER

Original Contract Amount: \$1,985,585.00
 Amount of Previous Contract Amendments: \$1,705.00
 Amount of Previous Change Orders: (\$76,800.00)

DSA No.:

CS-BC10-CO5

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 10
 To (Contractor): Caston Plastering Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for
Change Order No. CS-BC10-CO5 Item(s): 5.1 to 5.2

TOTAL COST OF CHANGE ORDER **CS-BC10-CO5** **\$1,091.00**

Reason for Change:

Refer to attached Change Order No. CS-BC10-CO5 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC10-CO5 summary dated 4/11/11

The original Base Contract Sum was: \$1,985,585.00
 Net change by previous authorized Contract Amendment (s): \$1,705.00
 The revised BASE Contract Sum: \$1,987,290.00
 Net change by previous authorized Change Order(s): (\$76,800.00)
 The Contract Sum including previous authorized Change Orders: \$1,910,490.00
 The contract AMOUNT due to C.O. No. CS-BC10-CO5 will be increased by: \$1,091.00
 The revised Contract Amount, including this Change Order is, therefore: \$1,911,581.00
 The contract TIME due to C.O. No. CS-BC10-CO5 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC10-CO5 includes Item Number(s): Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

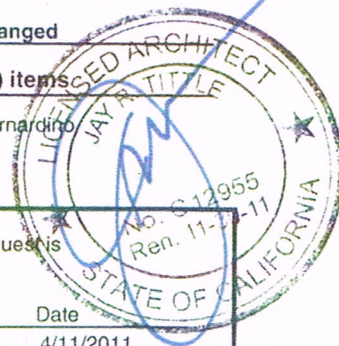
Signature _____ Name (printed) _____ Date _____
 Architect: (SEE WET SIGN/STAMP) Jay R. Tittle, C-12955 4/11/2011
 Constr. Mgr.: [Signature] JIMMY R. BORDAN, PM 04/26/11
 District: _____ Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: [Signature] JACK MOSLEY 4/21/11
 Printed Name/Title

State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CHANGE ORDER NO.**CS-BC10-CO5**

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	Add wall enclosure at sink & drain location. PC84	K1			\$418.00	\$418.00
Item 5.2	Add framing for extended ceiling at 3rd floor. PD77, PC97	G3			\$673.00	\$673.00
Subtotal						\$1,091.00
TOTAL CHANGE ORDER #						\$1,091.00
						CS-BC10-CO5

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC17-CO3

CHANGE ORDER

Original Contract Amount: \$1,546,235.00
 Amount of Previous Contract Amendments: \$53,704.00
 Amount of Previous Change Orders: \$28,143.00

DSA No.:

CS-BC17-CO3

School Name: San Bernardino Valley College Date: 04/11/11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 17
 To (Contractor): Fischer, Inc. Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 04/11/11 for
Change Order No. CS-BC17-CO3 Item(s): 3.1 to 3.2

TOTAL COST OF CHANGE ORDER CS-BC17-CO3 \$5,974.00

Reason for Change:

Refer to attached Change Order No. CS-BC17-CO3 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC17-CO3 summary dated 04/11/11

The original Base Contract Sum was: \$1,546,235.00
 Net change by previous authorized Contract Amendment (s): \$53,704.00
 The revised BASE Contract Sum: \$1,599,939.00
 Net change by previous authorized Change Order(s): \$28,143.00
 The Contract Sum including previous authorized Change Orders: \$1,628,082.00
 The contract AMOUNT due to C.O. No. CS-BC17-CO3 will be increased by: \$5,974.00
 The revised Contract Amount, including this change order is, therefore: \$1,634,056.00

The contract TIME due to C.O. No. CS-BC17-CO3 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore: unchanged

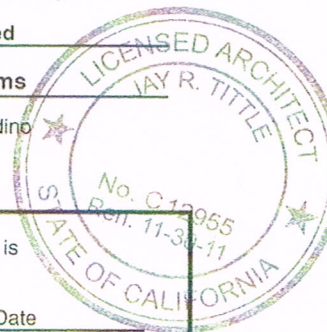
SBCCD Change Order # CS-BC17-CO3 includes Item Number(s): Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: [Signature] Name (printed) Jay R. Tittle, C-12955 Date 4/11/2011
 Constr. Mgr.: [Signature] Jimmy Ruffalo, PM 4/26/11
 District: [Signature] Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: [Signature] Printed Name/Title ROBERT MCGINLEY 4/21/11



State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.**CS-BC17-CO2**

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Relocate gas meter and add piping per revisions made to the gas regulators as required by the gas company and the gas service, PC 54R1	J5			\$3,208.00	\$3,208.00
Item 3.2	Add piping for condensate drain for compressor PC95	K1 B3			\$2,766.00	\$2,766.00
Subtotal						\$5,974.00
TOTAL CHANGE ORDER #						CS-BC17-CO2 \$5,974.00

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC16-CO1

CHANGE ORDER

Original Contract Amount: \$199,000.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$0.00

DSA No.:
 CS-BC16-CO1

School Name: San Bernardino Valley College Date: 04/11/11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 16
 To (Contractor): Fischer, Inc. Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for:
 Change Order No. CS-BC16-CO1 Item(s): 1.1

TOTAL COST OF CHANGE ORDER CS-BC16-CO1 **\$1,915.00**

Reason for Change:

Refer to attached Change Order No. CS-BC16-CO1 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC16-CO1 summary dated 04/11/11

The original Base Contract Sum was: \$199,000.00
 Net change by previous authorized Contract Amendment (s): \$0.00
 The revised BASE Contract Sum: \$199,000.00
 Net change by previous authorized Change Order(s): \$0.00
 The Contract Sum including previous authorized Change Orders: \$199,000.00
 The contract AMOUNT due to C.O. No. CS-BC16-CO1 will be increased by: \$1,915.00
 The revised Contract Amount, including this change order is, therefore: \$200,915.00
 The contract TIME due to C.O. No. CS-BC16-CO1 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore: unchanged

SBCCD Change Order # CS-BC16-CO1 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: (SEE WET SIGN/STAMP →) Signature: Jay R. Tittle, C-12955 Name (printed): Jay R. Tittle, C-12955 Date: 4/11/2011
 Constr. Mgr.: [Signature] Signature: JIMMY R. RICHARDSON, PM Name (printed): JIMMY R. RICHARDSON, PM Date: 04/26/11
 District: [Signature] Name (printed): Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: [Signature] Name (printed): ROBERT MCGINLEY Date: 4/21/11

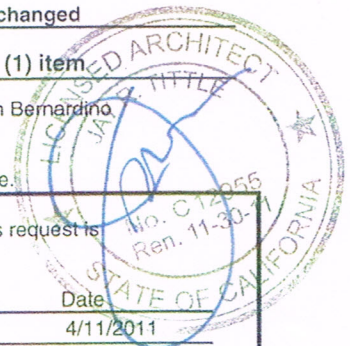
State of California - Division of the State Architect

DSA Application No. 04-109148

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CHANGE ORDER NO.

CS-BC16-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Revise fire sprinkler layout ta third floor ceiling per approved fire spirnkler drawings PD77, PC97	G3			\$1,915.00	\$1,915.00
Subtotal						\$1,915.00
TOTAL CHANGE ORDER #						CS-BC16-CO1 \$1,915.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC3-CA3

CONTRACT AMENDMENT

Original Contract Amount: \$2,409,000.00
Amount of Previous Contract Amendments: \$32,773.00
Amount of Previous Change Orders: \$97,586.00

DSA No.:
CS-BC3-CO3A

School Name: San Bernardino Valley College Date: 11-Apr-11
Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 3
To (Contractor): RC Construction Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Contract Amendment summary dated 4/11/11 for

Contract Amendment No. CS-BC3-CA3 Item(s): 3.1

TOTAL COST OF CONTRACT AMENDMENT CS-BC3-CA3 **\$2,471.00**

Reason for Change:

Refer to attached Contract Amendment No. CS-BC3-CA3 summary dated 04/11/11

Initiator of Change:

Refer to attached Contract Amendment No. CS-BC3-CA3 summary dated 11-Apr-11

The original Base Contract Sum was:	\$2,409,000.00
Net change by previous authorized Contract Amendment (s):	\$32,773.00
The contract AMOUNT due to C.A. No. <u>CS-BC3-CA3</u> will be increased by:	\$2,471.00
The revised BASE Contract Sum:	\$2,444,244.00
Net change by previous authorized Change Order(s):	\$97,586.00
The Contract Sum including previous authorized Change Orders:	\$2,541,830.00
The revised Contract Amount, including this Contract Amendment is, therefore:	\$2,541,830.00

The contract TIME due to C.A. No. CS-BC3-CA3 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Contract Amendment is, therefore unchanged

SBCCD Contract Amendment # CS-BC3-CA3 includes Item Number(s): One (1) item

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<u>[Signature]</u>	Name (printed)	<u>Jay R. Tittle, C-12955</u>	Date	<u>4/11/2011</u>
Constr. Mgr.:	<u>[Signature]</u>	<u>JIMMY PRODDAN, PM</u>	<u>04/26/11</u>		
District:		Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services			
Contractor:	<u>[Signature]</u>	<u>HOWARD BRISSETTE</u>	<u>PM</u>		

Printed Name/Title

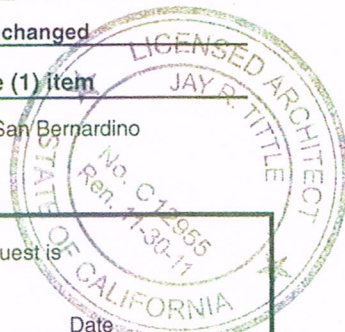
State of California - Division of the State Architect

DSA Application No. 04-109148

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CONTRACT AMENDMENT NO.**CS-BC3-CA3**

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Replace existing sidewalk section removed due to locations of existing utilities. PC94	A1			\$2,471.00	\$2,471.00
Subtotal						\$2,471.00
TOTAL CONTRACT AMENDMENT #						\$2,471.00
						CS-BC3-CA3

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC3-CO4

CHANGE ORDER

Original Contract Amount: \$2,409,000.00
 Amount of Previous Contract Amendments: \$35,244.00
 Amount of Previous Change Orders: \$97,586.00

DSA No.:

CS-BC3-CO4

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 3
 To (Contractor): RC Construction Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for
Change Order No. CS-BC3-CO4 Item(s): 4.1 to 4.6

TOTAL COST OF CHANGE ORDER CS-BC3-CO4 \$30,606.00

Reason for Change:

Refer to attached Change Order No. CS-BC3-CO4 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC3-CO4 summary dated 4/11/11

The original Base Contract Sum was: \$2,409,000.00

Net change by previous authorized Contract Amendment (s): \$35,244.00

The revised BASE Contract Sum: \$2,444,244.00

Net change by previous authorized Change Order(s): \$97,586.00

The Contract Sum including previous authorized Change Orders: \$2,541,830.00

The contract AMOUNT due to C.O. No. CS-BC3-CO4 will be decreased by: \$30,606.00

The revised Contract Amount, including this Change Order is, therefore: \$2,572,436.00

The contract TIME due to C.O. No. CS-BC3-CO4 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC3-CO4 includes Item Number(s): Six (6) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature _____ Name (printed) _____ Date _____
 Architect: (SEE WET SIGN/STAMP →) Jay R. Tittle, C-12955 4/11/2011
 Constr. Mgr.: [Signature] JIMMY RIORDAN 04/26/11
 District: _____ Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: HOWARD BRISSETTE PM
 Printed Name/Title



State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.

CS-BC3-CO4

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 4.1	Change the roofing crickets from formed concrete to tapered insulation to save time in the schedule.	K1		(\$7,177.00)	(\$7,177.00)
	PD64, PC55R2				
Item 4.2	Change equipment pad for electrical gear from concrete housekeeping pad to slab box for better installation & ease of future maintenance.	K1		(\$2,423.00)	(\$2,423.00)
	RFI337, PC85				
Item 4.3	Provide rebar couplers for approve documents.	K1		\$3,002.00	\$3,002.00
	RFI208, PC89				
Item 4.4	Revise walkway material from decomposed granite to concrete per District request.	C4		\$13,180.00	\$13,180.00
	PD110, PC92				
Item 4.5	Add concrete reatining / seat wall, including drains for walls, to contain existing redwood trees to north of building as the existing grade was higher than indicated on the survey.	A3		\$18,146.00	\$18,146.00
	PD 109, PC93				
Item 4.6	At the request of the elevator inspector, add a screen wall at the elevator pit.	J5		\$5,878.00	\$5,878.00
	PD116, PC96				
	Subtotal				\$30,606.00
	TOTAL CHANGE ORDER #	CS-BC3-CO4			\$30,606.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC19-CA5

CONTRACT AMENDMENT

Original Contract Amount: \$2,311,800.00
 Amount of Previous Contract Amendments: \$77,133.00
 Amount of Previous Change Orders: \$154,562.00

DSA No.:

CS-BC19-CO5A

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 19
 To (Contractor): RDM Electric Co. Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachmentsReference RFP No.: N/A

Description of Work:

Refer to attached Contract Amendment summary dated 4/11/11 for:

Contract Amendment No. CS-BC19-CA5 Item(s): 5.1TOTAL COST OF CONTRACT AMENDMENT CS-BC19-CA5 \$14,401.00

Reason for Change:

Refer to attached Contract Amendment No. CS-BC19-CA5 summary dated 04/11/11

Initiator of Change:

Refer to attached Contract Amendment No. CS-BC19-CA5 summary dated 04/11/11

The original Base Contract Sum was:

\$2,311,800.00

Net change by previous authorized Contract Amendment (s):

\$77,133.00

The contract AMOUNT due to C.A. No. CS-BC19-CA5 will be increased by:

\$14,401.00

The revised BASE Contract Sum:

\$2,403,334.00

Net change by previous authorized Change Order(s):

\$154,562.00

The Contract Sum including previous authorized Change Orders:

\$2,557,896.00

The revised Contract Amount, including this Contract Amendment is, therefore:

\$2,557,896.00

The contract TIME due to C.A. No. CS-BC19-CA5 will be unchanged by:

0 calendar days.

The revised Contract Completion Date, including this Contract Amendment is, therefore

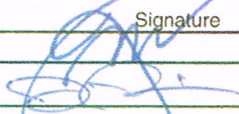

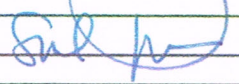
unchanged

SBCCD Contract Amendment # CS-BC19-CA5 includes Item Number(s): One (1) item

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Jay R. Tittle, C-12955	4/11/2011
Constr. Mgr.:		JIMMY MORAN, PM	4/26/11
District:		Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor:		SAMUEL JOANA - PM	4-20-11
		Printed Name/Title	

State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CONTRACT AMENDMENT NO.

CS-BC19-CA5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 5.1	Provide conduit for routing data connection to CSB PD23, PC14R1C	A1			\$14,401.00	\$14,401.00
Subtotal						\$14,401.00
TOTAL CONTRACT AMENDMENT #		CS-BC19-CA5				\$14,401.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC19-CO8

CHANGE ORDER

Original Contract Amount: \$2,311,800.00
 Amount of Previous Contract Amendments: \$91,534.00
 Amount of Previous Change Orders: \$154,562.00

DSA No.:

CS-BC19-CO8

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 19
 To (Contractor): RDM Electric Co. Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 forChange Order No. CS-BC19-CO8 Item(s): 8.1 to 8.9

TOTAL COST OF CHANGE ORDER CS-BC19-CO8 \$53,964.00

Reason for Change:

Refer to attached Change Order No. CS-BC19-CO8 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC19-CO8 summary dated 04/11/11

The original Base Contract Sum was: \$2,311,800.00
 Net change by previous authorized Contract Amendment (s): \$91,534.00
 The revised BASE Contract Sum: \$2,403,334.00
 Net change by previous authorized Change Order(s): \$154,562.00
 The Contract Sum including previous authorized Change Orders: \$2,557,896.00
 The contract AMOUNT due to C.O. No. CS-BC19-CO8 will be increased by: \$53,964.00
 The revised Contract Amount, including this change order is, therefore: \$2,611,860.00
 The contract TIME due to C.O. No. CS-BC19-CO8 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchangedSBCCD Change Order # CS-BC19-CO8 includes Item Number(s): Eight (8) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time:

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature Name (printed) Date
 Architect: (SEE WET SIGN/STAMP) Jay R. Tittle, C-12955 4/11/2011
 Constr. Mgr.: [Signature] JIMMY RIORDAN, PM 04/26/11
 District: Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: [Signature] SAMUEL JOANNU - PM 4-20-11
 Printed Name/Title

State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO. CS-BC19-CO8

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 8.1	Campus request to delete the card readers and systems from the project, leaving only the infrastructure for a future system.					
	PD62, PC43R3	H4			(\$1,980.00)	(\$1,980.00)
	Add floor boxes and data drops for final coordination with the furniture and data requirements.					
Item 8.2	PD59, PC44R3	G3			\$41,313.00	\$41,313.00
	Add an additional flow & tamper switch as required per the approved fire sprinkler drawings.					
Item 8.3	PC82	K1			\$1,434.00	\$1,434.00
	Change equipment pad for electrical gear from concrete housekeeping pad to slab box for better installation & ease of future maintenance.					
Item 8.4	RFI337, PC85	K1			\$3,610.00	\$3,610.00
	Supplement labor to install electrical items on North Hall (A#04-109147) per FCD 64					
Item 8.5	PD NH111, FCD64 (North Hall)	K1			\$2,304.00	\$2,304.00
	Add lighting and switching at the top of the elevator shaft for the revised elevator (LEED)					
Item 8.6	PD111, PC90	H4			\$2,458.00	\$2,458.00
	Phasing requirements necessitated the addition of irrigation controllers for Phase 1					
Item 8.7	PD86, PC91	A2			\$2,710.00	\$2,710.00
	Add two power relays to separate control of lighting and exhaust fans.					
Item 8.8	PD98, PC87R1	G3			\$2,115.00	\$2,115.00
	Subtotal					\$53,964.00
	TOTAL CHANGE ORDER #	CS-BC19-CO8				\$53,964.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

3347A4

Project Number

CS-BC12-CO2

CHANGE ORDER

Original Contract Amount: \$336,870.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$4,297.00

DSA No.:

CS-BC12-CO2

School Name: San Bernardino Valley College Date: 11-Apr-11
 Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 11
 To (Contractor): Southcoast Acoustical Interiors Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for
Change Order No. CS-BC12-CO2 Item(s): 2.1

TOTAL COST OF CHANGE ORDER CS-BC12-CO2 \$3,489.00

Reason for Change:

Refer to attached Change Order No. CS-BC12-CO2 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC12-CO2 summary dated 4/11/11

The original Base Contract Sum was: \$336,870.00
 Net change by previous authorized Contract Amendment (s): \$0.00
 The revised BASE Contract Sum: \$336,870.00
 Net change by previous authorized Change Order(s): \$4,297.00
 The Contract Sum including previous authorized Change Orders: \$341,167.00
 The contract AMOUNT due to C.O. No. CS-BC12-CO2 will be increased by: \$3,489.00
 The revised Contract Amount, including this Change Order is, therefore: \$344,656.00
 The contract TIME due to C.O. No. CS-BC12-CO2 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore unchanged

SBCCD Change Order # CS-BC12-CO2 includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

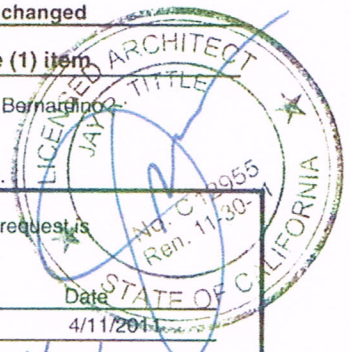
Signature _____ Name (printed) _____ Date _____
 Architect: (SEE WET SIGN/STAMP ->) Jay R. Tittle, C-12955 4/11/2011
 Constr. Mgr.: [Signature] JIMMY RIGDON, PM 04/26/11
 District: _____ Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services
 Contractor: [Signature] C. Oetj See / Ivan
 Printed Name/Title _____

State of California - Division of the State Architect

DSA Application No. 04-109148File No. 36-C2

Approved _____

per Principal Structural Engineer: _____



CODE LEGEND

* Note: "I" has been omitted not to be confused with "1"

1 CONTRACTOR GENERATED
2 CONSTRUCTION MANAGER GENERATED
3 ARCHITECT/ENGINEER GENERATED
4 DISTRICT GENERATED
5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-BC7-CO2

CHANGE ORDER

Original Contract Amount: \$251,600.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: -\$6,556.00

DSA No.:
CS-BC7-CO2

School Name: San Bernardino Valley College Date: 11-Apr-11
Project Description: New Chemistry & Physical Science Building Contract No.: Bid Category 7
To (Contractor): Stone Roofing Co. Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/11 for
Change Order No. CS-BC7-CO2 Item(s): 2.1 to 2.2

TOTAL COST OF CHANGE ORDER CS-BC7-CO2 \$23,683.00

Reason for Change:

Refer to attached Change Order No. CS-BC7-CO2 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-BC7-CO2 summary dated 4/11/11

The original Base Contract Sum was: \$251,600.00

Net change by previous authorized Contract Amendment (s): \$0.00

The revised BASE Contract Sum: \$251,600.00

Net change by previous authorized Change Order(s): -\$6,556.00

The Contract Sum including previous authorized Change Orders: \$245,044.00

The contract AMOUNT due to C.O. No. CS-BC7-CO2 will be ^{Increased} ~~decreased~~ by: \$23,683.00

The revised Contract Amount, including this Change Order is, therefore: \$268,727.00

The contract TIME due to C.O. No. CS-BC7-CO2 will be unchanged by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore: unchanged

SBCCD Change Order # CS-BC7-CO2 includes Item Number(s): Two (2) items

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect: <u>[Signature]</u>	Jay R. Tittle, C-12955	4/11/2011
Constr. Mgr.: <u>[Signature]</u>	JIMMY PLODDAN, PM	4/26/11
District: <u>[Signature]</u>	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor: <u>[Signature]</u>		
Printed Name/Title		



CHANGE ORDER NO.**CS-BC7-CO2**

REF.	DESCRIPTION OF ITEM	CODE	% CREDIT	COST	BALANCE
Item 2.1	Change the roofing crickets from formed concrete to tapered insulation to save time in the schedule.	K1		\$22,932.00	\$22,932.00
	PD64, PC55R2				
Item 2.2	Change typical screen wall base to solid in one area to allow for roofing termination.	K1		\$751.00	\$751.00
	RFI315, PC86				
	Subtotal				\$23,683.00
	TOTAL CHANGE ORDER #	CS-BC7-CO2			\$23,683.00

CODE LEGEND

A	SITE COST, UNFORESEEN FIELD CONDITION
B	SITE COST, ERROR AND/OR OMISSION
C	SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
D	SITE COST, AGENCY OR CODE REVISION
E	SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F	BUILDING COST, UNFORESEEN FIELD CONDITION
G	BUILDING COST, ERROR AND/OR OMISSION
H	BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J	BUILDING COST, AGENCY OR CODE REVISION
K	BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L	CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1	CONTRACTOR GENERATED
2	CONSTRUCTION MANAGER GENERATED
3	ARCHITECT/ENGINEER GENERATED
4	DISTRICT GENERATED
5	INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

3347A4
Project Number

CS-AV-CO1

CHANGE ORDER

Original Contract Amount: \$818,310.19
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

DSA No.:
CS-AV-CO1

School Name: San Bernardino Valley College Date: 11-Apr-11
Project Description: New Chemistry & Physical Science Building Contract No.: N/A
To (Contractor): Western Audio Visual Attn: _____

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 4/11/2011 for:
Change Order No. CS-AV-CO1 Item(s): 1.1

TOTAL COST OF CHANGE ORDER **CS-AV-CO1** **\$16,683.33**

Reason for Change:

Refer to attached Change Order No. CS-AV-CO1 summary dated 4/11/11

Initiator of Change:

Refer to attached Change Order No. CS-AV-CO1 summary dated 11-Apr-11

The original Base Contract Sum was:	\$818,310.19
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$818,310.19
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$818,310.19
The contract AMOUNT due to C.O. No. CS-AV-CO1 will be increased by:	\$16,683.33
The revised Contract Amount, including this Change Order is, therefore:	\$834,993.52

The contract TIME due to C.O. No. **CS-AV-CO1** will be **unchanged** by: 0 calendar days.

The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

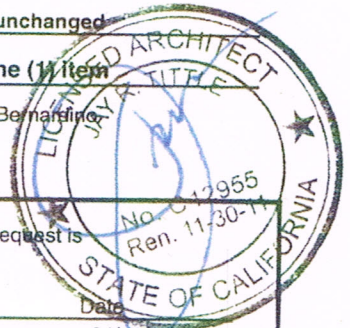
SBCCD Change Order # **CS-AV-CO1** includes Item Number(s): One (1) item

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect: _____	Jay R. Tittle, C-12955	04/11/11
Constr. Mgr.: _____	Cade McMullin, Kitchell/Brj/Seville	
District: _____	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services	
Contractor: _____	<u>SHELBY TOAL PROJECT MANAGER</u>	
	Printed Name/Title	



State of California - Division of the State Architect

DSA Application No. 04-109148

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO.

CS-AV-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 1.1	Add data drops per campus request WAV quote dated 4/11/11	H4			\$16,683.33	\$16,683.33
Subtotal						\$16,683.33
TOTAL CHANGE ORDER #		CS-AV-CO1				\$16,683.33

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Amendment 001 to the
PMSM Architect Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the PMSM Architect Contract for the Library Demolition at CHC in the amount of \$8,600.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

This amendment is for completion of the full design of the Library Demo project which would encompass a low maintenance zero water use landscape design and an additional design scope which was required by the Kitchell/BRj/Seville team, as it relates to constructability and bidding.

ANALYSIS

The effect of this amendment will be an addition of \$8,600.00 to the PMSM contract, resulting in a revised contract amount of \$136,600.00. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

DATE: April 11, 2011

No – M CHC LIBRARY DEMO 001

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Library Demolition
Approval for PMSM Architect's amendment to original contract.

SCOPE:

SBCCD approval for PMSM Architects to proceed with the scope of work associated with campus requested landscape design and KBS constructability review comments.

NARRATIVE:

Due to the compacted schedule of this project the design was completed very quickly and early. The original concept consisted of a very basic landscape design due to the fact that this would be the future site of the new student center and any landscape that would have been installed in this area would soon be removed and replaced. The possible delay of the new student center and the campus's need to lower capital costs, it was determined that a low maintenance zero water use landscape design was needed, requested and delivered. Also associated with this amendment is the additional design scope required due to changes required by the KBS team as it relates to constructability and bidding.

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD approve PMSM Architects contract amendment to proceed with final design of the Library Demo project in the amount of \$8,600.00. Contract amendment #1 will total \$8,600.00, which will increase PMSM Architects Library Demo contract amount to \$136,600.00.

☒ I concur with this recommendation☐ I do not concur with this recommendation

Active

Diana Johnson
Program Manager, Kitchell/BRj/Seville☒ I concur with this recommendation☐ I do not concur with this recommendation

Charlie Ng, Interim Vice Chancellor of Fiscal Services

Attachments: Dated April 11, 2011

Cc: Diana Johnson; Bruce McDonald – Kitchell/BRj/Seville
File

PMSM ARCHITECTS LIBRARY DEMO CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: PMSM Architects
1266 Monterey Street
San Luis Obispo, CA 93401

Brief Description:

This contract amendment is for additional design and construction drawings enhancements related to the new landscape requirements and constructability review.

Attachments:

Kitchell/BRJ/Seville Project Memo CHC Library Demo No.001, PMSM Architects Library Demo proposal letter dated 03/16/2011

Costs:

\$8,600.00 = Total of this Amendment

The original Contract Sum	\$128,000.00
Net change by previous Amendments	\$0
The Contract Sum prior to this Amendment	\$128,000.00
The Contract Sum will be increased by this Amendment	\$8,600.00
The new Contract Sum including this Amendment	\$136,600.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes PMSM Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to PMSM Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
PMSM

By: 

DATE: 4/13/11

Acting
PROGRAM MANAGER
Kitchell/BRJ/Seville

By: 

DATE: 4/15/11

OWNER
SBCCD

By: _____

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Amendment 001 to the
Steinberg Architects Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Steinberg Architect Contract for the updated Facilities Master Plan for Measure M at CHC in the amount of \$124,000.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

Recent circumstances have created the need to re-evaluate the CHC Master Plan. Due to State budgetary constraints, the District will not have sufficient operating funds to accommodate significant enrollment growth at CHC. In addition, the District will not be in a position to sell additional bonds for the Measure M bond program for some time. For these reasons and to ensure Measure M bond funds will be expended judiciously and effectively, it is necessary to have the CHC Facilities Master Plan updated to reflect these new realities.

ANALYSIS

The effect of this amendment will be an addition of \$124,000.00 to the Steinberg Architects contract, resulting in a revised contract amount of \$374,000.00. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

Kitchell/BRj/Seville

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Phone (909) 435-4155 - FAX (909) 389-7940

DATE: 04/26/11

Measure M – SBCCD 002

TO: Charlie Ng, Interim Vice Chancellor, Fiscal Services

FROM: Bruce McDonald, K/BRj/Seville

RE: **Crafton Hills College (CHC):
Recommendation to approve Steinberg Architects Amendment No. 1**

DISTRIBUTION: Diana Johnson – K/BRj/Seville
Sheila Nelson – K/BRj/Seville

SCOPE:

SBCCD's approval of Steinberg Architects Contract CHC Facilities Master Planning Services Amendment 001

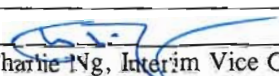
NARRATIVE:

Recent circumstances have created the need to re-evaluate the CHC Master Plan. Due to state budgetary constraints, the District will not have sufficient operating funds to accommodate significant enrollment growth at CHC. In addition, the District will not be in a position to sell additional bonds for the Measure M bond program for some time. For this reason it is necessary to have the CHC Facilities Master Plan updated to reflect these new realities. The updating of the Master Plan will ensure the use of Measure M bond funds will be expended judiciously and effectively,

RECOMMENDATION:

K/BRj/Seville recommends the Board approve Steinberg Architects Facilities Master Planning Services Amendment 001 in the amount of \$124,000.00.

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor Fiscal Services

Cc: File

**CONSULTANT CONTRACT AMENDMENT to AGREEMENT OF PROFESSIONAL
SERVICES CONTRACT: 001**

DATE: 04/25/2011

PROJECT: Crafton Hills College
11711 Sandcanyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Steinberg Architects
523 West 6th Street, Suite 245
Los Angeles, CA 90014

Narrative:

Steinberg Architects completed a comprehensive Facilities Master Plan for CHC in 2005 that served as the foundation for the Bond Measure "P" projects, priorities for State Funded projects, and justification for Bond Measure "M". With the passage of Bond Measure "M" in February 2008, the completion of the CHC educational Master Plan in May 2010, and the limited availability of State Funds for Capital Projects the CHC Facilities Master Plan needs to be updated to prioritize and define the next horizon of projects for the College.

Attachments:

- Steinberg Architects Master Plan Proposal

Costs:

\$113,000 + \$11,000 (Reimbursables) = \$124,000 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$250,000.00
Net change by previous Amendments	0.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$250,000.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$124,000.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$374,000.00

By signing this Amendment the SBCCD authorizes Kitchell to pay Steinberg the amount of this Amendment and will be paid via SBCCD's contract with Steinberg.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
Steinberg Architects

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 4/25/2011

DATE: 4/27/11

DATE: _____

April 18, 2011

523 West 6th Street, Suite 245
Los Angeles, California 90014
www.steinbergarchitects.com

Steven Lohr
Facilities, Planning & Administrative Services
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

Re: San Bernardino Community College District
Crafton Hills College: Master Program and Implementation Plan Proposal

Dear Steven,

Steinberg Architects pleased to submit our proposal for Master Program and Implementation Plan to complete the Master Plan Update for Crafton Hills College (CHC).

I. Project Understanding

Steinberg Architects completed a comprehensive Facilities Master Plan for CHC in 2005 that served as the foundation for the Bond Measure 'P' projects, priorities for State Funded projects, and justification for Bond Measure 'M'. With the passage of Bond Measure 'M' in February 2008, the completion of the CHC Educational Master Plan in May 2010, and the limited availability of State Funds for Capital Projects the CHC Facilities Master Plan needs to be updated to prioritize and define the next horizon of projects for the College.

II. Scope of Services

A. Master Program

- i. Review enrollment projections for CHC from 5-year capital plan or re-baseline of the Educational Master Plan.
- ii. Define projected space needs for the College based on historic WSCH data and projections and actual space usage.
- iii. Campus-wide space utilization study.
- iv. Define the space requirements for the Measure 'M' priority projects identified in the Facilities Master Plan Update.
- v. Update space standards for office, conference, and classroom.

B. Implementation Plan

- i. Develop conceptual sequencing plans for Measure 'M' priority projects in coordination with the master schedule developed by Kitchell/BRJ/Seville to communicate impact of construction program on campus. This plan will address access, parking, and space needs.
- ii. Coordination of infrastructure and landscape projects and needs prepared by others.
- iii. Identify and program swing space requirements for implementation of Bond Measure 'M' projects.
- iv. Consultation with CEQA consultant for EIR addendum or amendment as required.

III. Schedule

We anticipate this to be an eight week process.

415.683.2000 San Francisco
408.295.5446 San José
213.629.0500 Los Angeles
+86.21.3368.6860 Shanghai

IV. Compensation

Steinberg Architects will perform the professional services outlined herein for a lump sum fee of **One Hundred Thirteen Thousand Dollars (\$113,000)**, plus a reimbursable expenses allowance of **Eleven Thousand Dollars (\$11,000.00)**.

V. Reimbursable Expenses

Reimbursable expenses may include, but are not limited to, the items delineated below. Such expenses shall be billed to the Owner at a multiple of one point one (1.1) times their actual cost.

- A. Transportation and authorized out-of-town travel and subsistence;
- B. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- C. Fees paid for securing approval of authorities having jurisdiction over the Project;
- D. Printing, reproductions, plots, standard form documents;
- E. Postage, handling and delivery;
- F. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- G. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- H. Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- I. All taxes levied on professional services and on reimbursable expenses;
- J. Site office expenses; and
- K. Other similar Project-related expenditures.

VI. Additional Services

For hourly or Additional Services as agreed to by both parties, the Architect's hourly rates as of September 1, 2010 are set forth below. The Architect's hourly rates are adjusted annually on the first of September, in accordance with normal salary review practices. The rates represent the range for professional and administrative personnel. Project-specific roles for personnel will be established with the appropriate rate.

o Principal	\$276	o Job Captain	132
o Senior Project Architect	170	o Intermediate	108-119
o Senior Project Manager	170	o Entry Level Designer	98
o Senior Designer	170	o Interior Designer	98
o Project Manager	155	o Administrative Staff	85
o Project Architect	148	o Intern	69
o Designer	143		

VII. Authorization

Should this Proposal meet with your approval, please sign the enclosed three copies and return one original Proposal to us for our records. This offer and agreement shall be binding if agreed to in writing by the Owner within thirty (30) days of the date above. Upon receipt of the signed Proposal or your Task Order Authorization, we can begin work on the Project.

Steven Lohr
San Bernardino Community College District
Crafton Hills College: Master Program and Implementation Plan Proposal
Page 3

Please contact me if you have any questions concerning this Proposal. We look forward to a continued successful relationship and to a successful project.

Sincerely,

David Hart, AIA

Cc: David Freedman, Irene Ngo, file

REVIEWED AND APPROVED BY:

OWNER: San Bernardino Community
College District

ARCHITECT: Steinberg Architects, Inc.

By: _____

Bruce Baron
Chancellor

By: _____

David Hart, AIA
CA Architectural License No. C26391
Executive Vice President

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Amendment 002 to the
ECORP Consulting, Inc. Contract at CHC and SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to ECORP Consulting, Inc. Professional Services Agreement for environmental monitoring contract at Crafton Hills College and San Bernardino Valley College in the amount of \$30,000.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

The final phase for Measure P is to demolish the existing Physical Science, Chemistry and remaining North Hall buildings. Before any demolition or disturbance to the area can take place, environmental monitoring surveys are required per the CEQA report. ECORP Consulting Inc.'s Agreement for Professional Services needs to be increased by Amendment to provide additional funding for environmental monitoring services required at San Bernardino Valley College.

ANALYSIS

The effect of this amendment will be an addition of \$30,000.00 to the ECORP Consulting, Inc. contract, resulting in a revised contract amount of \$150,000.00. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure P budget.

Kitchell/BRj/Seville

Project Memo

701 South Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 | FAX (909) 889-9952

DATE: April 18, 2011 N° - SBCCD – 020

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services

FROM: Diana Johnson
Acting Program Manager, Kitchell/BRj/Seville (KBS)

PROJECT: CHC/SBVC – ECORP Consulting Contract Amendment 002

Narrative

The final phase for Measure P is to demolish the existing Physical Science, Chemistry and remaining North Hall buildings. Before any demolition or disturbance to the area can take place environmental monitoring surveys are required per the CEQA report. ECORP Consulting Inc's Agreement for Professional Services needs to be increased by Amendment to provide additional funding for environmental monitoring services required at San Bernardino Valley College.

There are no additional environmental monitoring services needed for Measure P projects at Crafton Hills College.

Recommendation

It is KBS's recommendation that the contract amount for ECORP Consulting, Inc. be increased by the amount of \$30,000.00 for environmental monitoring services required at San Bernardino Valley College.

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u>
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	<u>Charlie Ng</u>
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services

**CONSULTANT CONTRACT AMENDMENT to AGREEMENT OF PROFESSIONAL
SERVICES CONTRACT: 002**

PROJECT: Crafton Hills College (CHC) and San Bernardino Valley College (SBVC) **KITCHELL/BRJ/SEVILLE**

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

APR 26 2011

TO: ECORP Consulting, Inc.
215 North 5th Street
Redlands, CA 92374

Brief Description:

The final phase for Measure P is to demolish the existing Physical Science, Chemistry and remaining North Hall buildings. Before any demolition or disturbance to the area can take place environmental monitoring surveys are required per the CEQA report. ECORP Consulting Inc's Agreement for Professional Services needs to be increased by Amendment to provide additional funding for environmental monitoring services required at San Bernardino Valley College.

There are no additional environmental monitoring services needed at Crafton Hills College for Measure P projects.

It is recommended that the Agreement for Professional Services for ECORP Consulting, Inc. be increased by \$30,000.00.

Attachments:

KBRJ Project Memo No. SBCCD 020, ECORP Scope of Work letter

Costs:

\$30,000.00 = Total of this requested Consultant Contract Amendment: 002

The original Contract Sum	\$100,000.00
Net change by previous Amendments	\$20,000.00
The Contract Sum prior to this Amendment	\$120,000.00
The Contract Sum will be increased by this Amendment	\$30,000.00
The new Contract Sum including this Amendment	\$150,000.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes ECORP Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to ECORP Consulting, Inc. professional services contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
ECORP Consulting, Inc.

By: 

DATE: 4-25-11

PROGRAM MANAGER
Kitchell CEM

By: Diana Johnson

DATE: 4/26/11

OWNER
SBCCD

By: _____

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Amendment 002 to the Snipes-Dye Associates, Inc. Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to Snipes-Dye Associates, Inc. Professional Services Agreement for surveying of sewer lines at San Bernardino Valley College in the amount of \$12,600.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

Snipes-Dye is the designer of the sewer improvement project. To ensure the contractor places the pipe at the correct depth and slope, Snipes-Dye is being retained to provide surveying points of reference for the contractor. To further ensure the pipe is accurately placed, Snipes-Dye will perform periodic site inspections with a survey of the installed pipe to ensure compliance.

ANALYSIS

The effect of this amendment will be an addition of \$12,600.00 to the Snipes-Dye Contract, resulting in a revised contract amount of \$142,600.00. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

Kitchell/BRj/Seville Project Memo

701 South Mount Vernon, San Bernardino, CA 92410

(909) 593-3160 / FAX (909) 889-9952

DATE: 5/2/2011

No – M-SBVC # VC 009 Sewer

TO: Charlie Ng, Interim Vice Chancellor, Fiscal Services

FROM: David Schiermeyer

RE: San Bernardino Valley College - Infrastructure Project – Sewer Improvements

BACKGROUND:

Valley College is replacing 2,700 lineal feet of sewer line from man hole 5 on College Dr. to the intersection of K Street and Grant Ave due to poor performance of the existing sewer line which has inconsistent slope and insufficient number of manholes. Installation of the new 2,700 lineal feet of sewer line with new manholes requires surveying for line and grade and consistent slope of pipe. To ensure proper installation, survey points will be provided to the contractor who will install the pipe to the correct depth and slope at a depth of 5'-7'. Portions of the pipe slope is minimal and require precise placement to ensure compliance with the contract design and provide long lasting peak performance for the District.


NARRATIVE:

Snipes-Dye is the designer of the sewer improvement project and also provides surveying services. To ensure the contractor places the pipe at the correct depth and at a consistent slope per design, Snipes-Dye has given a proposal to provide surveying points of reference for the contractor. To further ensure the pipe is accurately place, Snipes-Dye will perform periodic site inspection with a survey of the installed pipe to ensure compliance. Snipes-Dye proposal is for \$12,600.00

RECOMMENDATION:

Issue PO to Snipes-Dye for \$12,600.00 to provide surveying support and installation oversight to ensure the sewer line installation is in compliance with project design.

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services

Attachments: Snipes-Dye proposal dated 4/25/2011

Cc: Diana Johnson
Sheila Nelson
Kitchell/BRj/Seville File

**CONSULTANT CONTRACT AMENDMENT to AGREEMENT OF PROFESSIONAL
SERVICES CONTRACT: 002**

DATE: 04/28/2011

PROJECT: San Bernardino Valley College
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Snipes-Dye Associates
8348 Center Drive, Suite G
La Mesa, CA 91942

Narrative:

Snipes-Dye is the designer of the sewer improvement project. To ensure the contractor places the pipe at the correct depth and slope, Snipes-Dye is being retained to provide surveying points of reference for the contractor. To further ensure the pipe is accurately placed, Snipes-Dye will perform periodic site inspection with a survey of the installed pipe to ensure compliance.

Attachments:

- Snipes-Dye Associates, Inc. proposa dated April 25, 2011

Costs:

\$12,600 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$ 87,000.00
Net change by previous Amendment	\$ 43,000.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$130,000.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$ 12,600.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$142,600.00

By signing this Amendment the SBCCD authorizes Snipes-Dye Associates to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Snipes-Dye Associates contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:
CONSULTANT
Snipes-Dye Associates

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 5-2-11

DATE: 5-3-11

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Contract Amendment 08 to Tilden-Coil Constructors Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Contract Amendment 08 to Tilden-Coil Constructors contract at Crafton Hills College for extended General Conditions additional services in the amount of \$62,641.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

The existing contract with Tilden-Coil Constructors for Construction Management Services does not have sufficient funds assigned for general conditions to complete the projects at CHC. The additional general condition allocation is due to circumstances beyond the control of Tilden-Coil Constructors. The current general condition funds for work on the Learning Resource Center are funded through the end of April 2011. This amendment would extend funds needed to complete all Measure P projects by June 30, 2011.

ANALYSIS

The effect of this amendment will be an addition of \$62,641.00 to the Tilden-Coil Constructors contract, resulting in a revised contract amount of \$3,797,072.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

Kitchell/BRj/Seville

Project Memo

701 South Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 | FAX (909) 889-9952

DATE: April 29, 2011

Nº - SBCCD - 022

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services, SBCCD

FROM: Bruce McDonald
Sr. Project Manager, Kitchell/BRj/Seville (KBS)

PROJECT: CHC: Tilden-Coil extension of general conditions

Scope

Adjust the current value of general conditions for the Construction Manager Services Agreement with Tilden-Coil Constructors at Crafton Hills College (CHC) to allow for the completion of the on-going projects.

Narrative

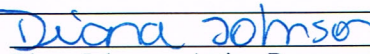
The existing contract with Tilden-Coil Constructors for Construction Management Services does not have sufficient funds assigned for general conditions to complete the projects at CHC. The additional general condition allocation is due to circumstances beyond the control of Tilden-Coil Constructors.

As outlined in Tilden-Coil's Proposal for Amendment letter dated April 27, 2011; current general condition funds for work on the Learning Resource Center are funded through the end of April 2011. This amendment would extend funds needed to complete all Measure P projects by June 30, 2011.

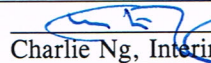
Recommendation

It is recommended that the General Conditions be extended on the Tilden-Coil Constructors CM Contract for Measure P at CHC in the amount of \$62,641.00 and extend the contract schedule to June 30, 2011.

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Diana Johnson, Acting Program Manager, KBS

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation


Charlie Ng, Interim Vice Chancellor Fiscal Services

**CONSTRUCTION MANAGER CONTRACT AMENDMENT to GENERAL CONDITIONS
PORTION OF CONTRACT: 008**

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Tilden-Coil Constructors (TCC)
3612 Mission Inn Avenue
Riverside, CA 92501

Brief Description:

Tilden-Coil Constructors (TCC) has been tasked to provide additional services for the remaining Measure P projects at Crafton Hills College. These services are to be completed by June 30, 2011.

Attachments:

KBS Project Memo No. SBCCD 022, Tilden-Coil Proposal for Amendment letter dated April 27, 2011

Costs:

\$62,641.00 = Total amount of this Amendment

The original General Conditions Contract Sum	\$3,075,018.00
Net change by previous Amendments	\$659,413.00
The General Conditions Contract Sum prior to this Amendment	\$3,734,431.00
The General Conditions Contract Sum will be increased by this Amendment	\$62,641.00
The new General Conditions Contract Sum including this Amendment	\$3,797,072.00

The Contract Schedule as of this Amendment will be extended to June 30, 2011.

By signing this Amendment the SBCCD authorizes Tilden-Coil Constructors to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Tilden Coil Constructors contract with SBCCD.

Not valid until signed by all parties. Signature of Construction Manager indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSTRUCTION MANAGER
Tilden-Coil Constructors

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: 

By: 

By: _____

DATE:  4/29/11

DATE: 4/29/11

DATE: _____



April 27, 2011

Diana Johnson
Kitchell / BRj / Seville
San Bernardino Valley College Field Office

REF: San Bernardino Valley & Crafton College Measure 'P' Construction Management
RE: Response to April 21st 2011 Email Requesting Proposal for Amendment

Dear Diana,

In follow up to your April 21st email as well as, the meeting held that day and discussions with KBS Staff since that time, KBS is requesting a formal proposal from Tilden-Coil for the processing of an extension to the General Conditions funds for Valley College. Based upon the projection reviewed between KBS and TCC, that identifies the current General Conditions will be exhausted in the early to mid part of May 2011, below is a summary of the scope Tilden-Coil proposes:

- Valley College
 - Chemistry / Physical Science (Phase 1 – Building and immediate adjacent site work)
 - TCC will continue to advance the O&M closeout, COR review and processing CO's, Punchlist, and processing of billings specific to the Phase 1 scope of work.
 - The Punchlist corrective work by the Prime Contractors is anticipated to be complete the week of Friday May 27th.
 - The balance of the Closeout Documents is anticipated to be received from the Prime Contractors and to be completed the week of Friday May 27th.
 - The balance of the change orders for the Phase 1 scope of work are anticipated to be approved at the June 2011 Board Meeting.
 - North Hall:
 - O&M Closeout: The current status is 99.9%. This is pending resolution between the Mechanical Engineer and the Manufacturer of the Boiler. This resolution is anticipated to be received and complete the week of Friday May 27th.
 - Media – Tech Core:
 - The Owner added installation of the draperies, is anticipated to be complete the week of Friday May 13th.

As also discussed, an amendment is required for the Crafton Hills College scope of work. Previously, Tilden-Coil continued the advancement of the Prime Contractor's scope of work at Crafton, in good faith that justifiable reimbursement would be provided. The current status of the general conditions for Crafton and our proposal is the following:

- Crafton Hills College

- All current general conditions have been expended and Tilden-Coil has continued to perform work for the District, for amounts that exceed all approved general conditions amounts. The following items include the scope of work performed to date by Tilden-Coil to the added benefit of the District as well as, the items in which scope Tilden-Coil proposes to continue advancement of:
 - Learning Resource Center
 - Continued coordination and supervision of the exterior metal panels and associated flashings.
 - Processing and coordination of the FCD related to the precast concrete panels for MidState's corrective measures.
 - Anticipated coordination and supervision for the corrective work for the precast concrete panels.
 - Claims negotiations with Precision Concrete (Limited to negotiations for settlement)
 - Anticipated claims negotiations with MidState Precast (Again, limited to negotiations for settlement)
 - Anticipated punchlist management and supervision upon completion of metal and precast panels.
 - Processing and assisting Program Manager with final change orders.

As you are aware, TCC previously proposed that the last extension of the general conditions be inclusive of the following:

- Valley College, TCC proposed and additional \$329K to fund the anticipated completion of the Phase 1 Scope through May 31, 2011.
 - KBS processed an amendment for \$200K through March 31, 2011.
- Crafton Hills College, TCC proposed and additional \$184K to fund the anticipated completion through April 30, 2011.
 - KBS processed an amendment for \$30K through March 15, 2011.

Per our conversations, the District will extend our general conditions to complete the scope of work. Pursuant to your request, Tilden-Coil estimates there is approximately \$28,935 needed for Valley College, and given the status and history of the General Conditions, we propose an extension of \$41,200 (see attached Exhibit 'B' for Valley College), this would provide for part time staff per the attached exhibit, for services through July 31, 2011. As you are aware, the General Conditions are an allowance for our field expenses and can be expended anyway the District directs, with remaining unspent balances returned to the District. We feel it would be in the best interest of all parties involved, as to not have to seek additional General Condition's extension(s) beyond that forthcoming. Specific to Crafton Hills College, Tilden-Coil proposes an extension of \$62,641 (see attached Exhibit 'B' for Crafton Hills College), this would provide for part time staff per the attached exhibit, for services through June 30, 2011.

REF: San Bernardino Valley College & Crafton Hills College Measure 'P' Construction Management
RE: Response to April 27, 2011 Email Requesting Proposal for Amendment
Date: April 27, 2011

3

We are uncertain of the amount of time it will take to process any additional items, nor to resolve any claims or potential claims at both projects. Any services needed beyond the value of the extended General Condition cost will need to be discussed.

Should TCC receive a written letter from SBCCD, prior to the current GC's being exhausted, advising TCC of the extension to the General Conditions and the Board Meeting that it will be approved, TCC will continue with the scope of work noted above. TCC will continue to advance the above scope of work until a given not to exceed (NTE) GC value is exhausted. TCC will provide more service beyond a given NTE GC value upon written approval from the SBCCD.

Respectfully,

TILDEN-COIL CONSTRUCTORS, INC.

A handwritten signature in blue ink, appearing to read 'Jimmy Riordan', with a long horizontal stroke extending to the right.

Jimmy Riordan
Project Manager

Cc: Bruce Baron, Charlie Ng, SBCCD

Crafton Hills College GC Extention - Projected Hours Estimate

Description	Qty	Notes
Supervision		
Western Bay - Metal Panel Completion	120	PE for March - May (12 weeks) 10hrs/week
MidState Precast - Precast Panel Corrections/repairs	80	PE for May - June (8 weeks) 10hrs/week
Misc assistance for PM	40	
Exterior and final punchlist coordination (Architect's final	60	PE for 4 weeks @ 15hrs/week
Final changes and billings	80	PE for March - June (16 weeks) 5hrs/week
	80	Admin for March - June (16) 5hrs/week
Claim Negotiations		
MidState/Precision	80	Sr.PM estimated hours 40 per contractor
	80	PE estimated hours 40 per contractor
	20	Admin - estimated hours 10 per contractor
Sr. Superintendent	23	Estimate: 5% of PMs hours

Exhibit "B"

General Conditions Extension for Crafton Hills College

	Description	Qty			Total
			Unit	Unit Cost	
	Senior Superintendent	23	hr	89.38	2,055.74
	Sr. Project Manager	80	hr	94.63	7,570.40
	Project Manager		hr	89.25	0.00
	Project Engineer	460	hr	65.00	29,900.00
	Clerical	100	hr	35.00	3,500.00
	Management & Engineer Fuel	4	wk	250.00	1,000.00
	Office Equipment	0	wk	547.50	0.00
	Telephones	0	mo	575.00	0.00
	Cellular Phones	1	mo	200.00	200.00
	Office Supplies	1	mo	1,050.00	1,050.00
	Drinking Water	0	mo	50.00	0.00
	Postage/Shipping	0	mo	330.00	0.00

Budget for General Conditions (Approx. March 1st '11 - June 30th '11): **\$ 45,276.00**

Previous unpaid/reduced GC billings: **\$ 17,365.00**

Total General Conditions Extension for Crafton Hills College: \$ 62,641.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Contract Amendment 09 to Tilden-Coil Constructors Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Contract Amendment 09 to Tilden-Coil Constructors contract at San Bernardino Valley College for extended General Conditions additional services in the amount of \$41,200.00.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

The existing contract with Tilden-Coil Constructors for Construction Management Services does not have sufficient funds assigned for general conditions to complete the projects at SBVC. The additional general condition allocation is due to circumstances beyond the control of Tilden-Coil Constructors. The current general condition funds for work on the Chemistry/Physical Science, North Hall and Media/Communications buildings are funded through the end of April 2011. This amendment would extend funds needed to complete all Measure P projects by July 31, 2011.

ANALYSIS

The effect of this amendment will be an addition of \$41,200.00 to the Tilden-Coil Constructors Contract, resulting in a revised contract amount of \$5,422,685.77.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

Kitchell/BRj/Seville

Project Memo

701 South Mount Vernon, San Bernardino, CA 92410

Phone (909) 693-3160 | FAX (909) 889-9952

DATE: April 29, 2011

Nº - SBCCD - 021

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services, SBCCD

FROM: Cade McMullin
Project Manager, Kitchell/BRj/Seville (KBS)

PROJECT: SBVC: Tilden-Coil extension of general conditions

Scope

Adjust the current value of general conditions for the Construction Manager Services Agreement with Tilden-Coil Constructors at San Bernardino Valley College (SBVC) to allow for the completion of the on-going projects.

Narrative

The existing contract with Tilden-Coil Constructors for Construction Management Services does not have sufficient funds assigned for general conditions to complete the projects at SBVC. The additional general condition allocation is due to circumstances beyond the control of Tilden-Coil Constructors.

As outlined in Tilden-Coil's Proposal for Amendment letter dated April 27, 2011; current general condition funds for work on the Chemistry/Physical Science, North Hall and Media/Communications buildings are funded through the end of April 2011. This amendment would extend funds needed to complete all Measure P projects by July 31, 2011.

Recommendation

It is recommended that the General Conditions be extended on the Tilden-Coil Constructors CM Contract for Measure P at SBVC in the amount of \$41,200.00 and extend the contract schedule to July 31, 2011.

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation

Diana Johnson
Diana Johnson, Acting Program Manager

- ☒ I concur with this recommendation
☐ I do not concur with this recommendation

Charlie Ng
Charlie Ng, Interim Vice Chancellor Fiscal Services

**CONSTRUCTION MANAGER CONTRACT AMENDMENT to GENERAL CONDITIONS
PORTION OF CONTRACT: 009**

PROJECT: Valley College
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)

TO: Tilden-Coil Constructors (TCC)
3612 Mission Inn Avenue
Riverside, CA 92501

Brief Description:

Tilden-Coil Constructors (TCC) has been tasked to provide additional services for the remaining Measure P projects at Valley College. These services are to be completed by July 31, 2011.

Attachments:

KBS Project Memo No. SBCCD 021, Tilden-Coil Proposal for Amendment letter dated April 27, 2011

Costs:

\$41,200.00 = Total amount of this Amendment

The original General Conditions Contract Sum	\$3,507,270.00
Net change by previous Amendments	\$1,874,215.77
The General Conditions Contract Sum prior to this Amendment	\$5,381,485.77
The General Conditions Contract Sum will be increased by this Amendment	\$41,200.00
The new General Conditions Contract Sum including this Amendment	\$5,422,685.77

The Contract Schedule as of this Amendment will be extended to July 31, 2011.

By signing this Amendment the SBCCD authorizes Tilden-Coil Constructors to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Tilden Coil Constructors contract with SBCCD.

Not valid until signed by all parties. Signature of Construction Manager indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSTRUCTION MANAGER
Tilden-Coil Constructors

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: _____

By: _____

By: _____

DATE: _____

DATE: _____

DATE: _____



April 27, 2011

Diana Johnson
Kitchell / BRj / Seville
San Bernardino Valley College Field Office

REF: San Bernardino Valley & Crafton College Measure 'P' Construction Management
RE: Response to April 21st 2011 Email Requesting Proposal for Amendment

Dear Diana,

In follow up to your April 21st email as well as, the meeting held that day and discussions with KBS Staff since that time, KBS is requesting a formal proposal from Tilden-Coil for the processing of an extension to the General Conditions funds for Valley College. Based upon the projection reviewed between KBS and TCC, that identifies the current General Conditions will be exhausted in the early to mid part of May 2011, below is a summary of the scope Tilden-Coil proposes:

- Valley College
 - Chemistry / Physical Science (Phase 1 – Building and immediate adjacent site work)
 - TCC will continue to advance the O&M closeout, COR review and processing CO's, Punchlist, and processing of billings specific to the Phase 1 scope of work.
 - The Punchlist corrective work by the Prime Contractors is anticipated to be complete the week of Friday May 27th.
 - The balance of the Closeout Documents is anticipated to be received from the Prime Contractors and to be completed the week of Friday May 27th.
 - The balance of the change orders for the Phase 1 scope of work are anticipated to be approved at the June 2011 Board Meeting.
 - North Hall:
 - O&M Closeout: The current status is 99.9%. This is pending resolution between the Mechanical Engineer and the Manufacturer of the Boiler. This resolution is anticipated to be received and complete the week of Friday May 27th.
 - Media – Tech Core:
 - The Owner added installation of the draperies, is anticipated to be complete the week of Friday May 13th.

As also discussed, an amendment is required for the Crafton Hills College scope of work. Previously, Tilden-Coil continued the advancement of the Prime Contractor's scope of work at Crafton, in good faith that justifiable reimbursement would be provided. The current status of the general conditions for Crafton and our proposal is the following:

- Crafton Hills College

- All current general conditions have been expended and Tilden-Coil has continued to perform work for the District, for amounts that exceed all approved general conditions amounts. The following items include the scope of work performed to date by Tilden-Coil to the added benefit of the District as well as, the items in which scope Tilden-Coil proposes to continue advancement of:
 - Learning Resource Center
 - Continued coordination and supervision of the exterior metal panels and associated flashings.
 - Processing and coordination of the FCD related to the precast concrete panels for MidState's corrective measures.
 - Anticipated coordination and supervision for the corrective work for the precast concrete panels.
 - Claims negotiations with Precision Concrete (Limited to negotiations for settlement)
 - Anticipated claims negotiations with MidState Precast (Again, limited to negotiations for settlement)
 - Anticipated punchlist management and supervision upon completion of metal and precast panels.
 - Processing and assisting Program Manager with final change orders.

As you are aware, TCC previously proposed that the last extension of the general conditions be inclusive of the following:

- Valley College, TCC proposed and additional \$329K to fund the anticipated completion of the Phase 1 Scope through May 31, 2011.
 - KBS processed an amendment for \$200K through March 31, 2011.
- Crafton Hills College, TCC proposed and additional \$184K to fund the anticipated completion through April 30, 2011.
 - KBS processed an amendment for \$30K through March 15, 2011.

Per our conversations, the District will extend our general conditions to complete the scope of work. Pursuant to your request, Tilden-Coil estimates there is approximately \$28,935 needed for Valley College, and given the status and history of the General Conditions, we propose an extension of \$41,200 (see attached Exhibit 'B' for Valley College), this would provide for part time staff per the attached exhibit, for services through July 31, 2011. As you are aware, the General Conditions are an allowance for our field expenses and can be expended anyway the District directs, with remaining unspent balances returned to the District. We feel it would be in the best interest of all parties involved, as to not have to seek additional General Condition's extension(s) beyond that forthcoming. Specific to Crafton Hills College, Tilden-Coil proposes an extension of \$62,641 (see attached Exhibit 'B' for Crafton Hills College), this would provide for part time staff per the attached exhibit, for services through June 30, 2011.

REF: San Bernardino Valley College & Crafton Hills College Measure 'P' Construction Management
RE: Response to April 27, 2011 Email Requesting Proposal for Amendment
Date: April 27, 2011

3

We are uncertain of the amount of time it will take to process any additional items, nor to resolve any claims or potential claims at both projects. Any services needed beyond the value of the extended General Condition cost will need to be discussed.

Should TCC receive a written letter from SBCCD, prior to the current GC's being exhausted, advising TCC of the extension to the General Conditions and the Board Meeting that it will be approved, TCC will continue with the scope of work noted above. TCC will continue to advance the above scope of work until a given not to exceed (NTE) GC value is exhausted. TCC will provide more service beyond a given NTE GC value upon written approval from the SBCCD.

Respectfully,

TILDEN-COIL CONSTRUCTORS, INC.

A handwritten signature in blue ink, appearing to read 'Jimmy Riordan', with a long horizontal line extending to the right.

Jimmy Riordan
Project Manager

Cc: Bruce Baron, Charlie Ng, SBCCD

Exhibit "B"

General Conditions Extension for Valley College

	Description	Qty			Total
			Unit	Unit Cost	
	Senior Superintendent	6	hr	89.38	536.28
	Sr. Project Manager	16	hr	94.63	1,514.08
	Project Manager	60	hr	89.25	5,355.00
	Project Engineer	4	wk	2,600.00	10,400.00
	Clerical	5	wk	1,400.00	7,000.00
	Management & Engineer Fuel	2	wk	250.00	500.00
	Office Equipment	2	wk	547.50	1,095.00
	Telephones	1	mo	575.00	575.00
	Cellular Phones	1	mo	200.00	200.00
	Office Supplies	1	mo	1,050.00	1,050.00
	Drinking Water	1	mo	50.00	50.00
	Postage/Shipping	2	mo	330.00	660.00

Budget for General Conditions (Approx. May 15th '11 - June 30th '11):

\$ 28,935.00

Additional General Conditions Contingency Budget:

	Senior Superintendent	4	hr	89.38	357.52
	Sr. Project Manager	16	hr	94.63	1,514.08
	Project Manager	40	hr	89.25	3,570.00
	Project Engineer	45	hr	65.00	2,925.00
	Clerical	40	hr	35.00	1,400.00
	Management & Engineer Fuel	1	wk	250.00	250.00
	Office Equipment	2	wk	546.50	1,093.00
	Telephones	1	ls	200.00	200.00
	Cellular Phones	1	ls	100.00	100.00
	Office Supplies	1	ls	500.00	500.00
	Drinking Water	1	ls	25.00	25.00
	Postage/Shipping	1	mo	330.00	330.00

Budget General Conditions (Approx. July 1st '11 - July 31st '11):

\$ 12,265.00
Total General Conditions Extension for Valley College:
\$ 41,200.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Contract Amendment 01 to the ASR Constructors, Inc. Contract at CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve Contract Amendment 01 to the ASR Constructors Inc. contract at Crafton Hills College in the amount of \$402,801.00 and 30 additional calendar days.

OVERVIEW

An agreement for services is amended when there is a change in the scope of work, usually due to unforeseen conditions, or when the Division of the State Architect (DSA) requires changes in the plans, or when the District requires changes in design to accommodate the essential needs of the project.

Upon demolition of asphalt in Parking Lot A, it was discovered that the existing asphalt pavement was placed over native soil material in lieu of compacted aggregate base. Per the 1972 as-built drawings, the pavement section detail notes that the existing asphalt pavement was placed over compacted aggregate base, which is what was expected to be found and how the contract documents were prepared. Due to this unforeseen condition the project team conducted additional research to ensure a proper pavement section detail would be installed. Two options were presented and discussed with the CHC's president's cabinet and direction was received to proceed with the following option and revised asphalt pavement sections: In Parking Lot's A, B, C, E, F, G, I, OE Access Road, OE Parking Lot – 3" asphalt pavement over 3" aggregate base and in Parking Lot's D, Campus Drive, Gym Lot, Maintenance Road – 4" asphalt pavement over 4" aggregate base.

ANALYSIS

The effect of this amendment will be an addition of \$402,801.00 and 30 additional calendar days to the ASR Constructors, Inc. contract, resulting in a revised contract amount of \$3,460,801.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2010-11 Measure M budget.

DATE: April 27, 2011

No – M CHC PAL 014

TO: Charlie Ng
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas
Project Manager
Kitchell/BRj/Seville

RE: **Crafton Hills College (CHC)**
Parking Lot / ADA / Lighting Improvement (PAL)
ASR Constructors, Inc. Contract Amendment 01

NARRATIVE:

Upon demolition of asphalt at Parking Lot A, it was discovered that the existing asphalt pavement was placed over native soil material which was different than what was expected. Per the 1972 as-built drawings, the pavement section detail notes that the existing asphalt pavement was placed over compacted aggregate base, which is what was expected to be found and how the contract documents were prepared. Due to this unforeseen condition the project team conducted additional research to ensure a proper pavement section detail would be installed. To confirm existing conditions, exploratory borings and core samples were conducted throughout all asphalt pavement section areas within the scope of work associated with the PAL project. Results of the existing conditions were calculated and compared against the required Traffic Index's for pavement areas. Numerous discussions were had amongst the project team including Kitchell/BRj/Seville, Steinberg Architects, Snipes-Dye (civil engineer), and Leighton Consulting (geo-technical engineer) with the project team coming to the conclusion that due to the unforeseen condition of uncovering native soil, the asphalt pavement section would have to be adjusted in the impacted areas to one of two options.

Both options were presented and discussed with the CHC's president's cabinet and direction was received to proceed with the following option and revised asphalt pavement sections:

- Parking Lot's A, B, C, E, F, G, H, I, OE Access Road, OE Parking Lot – 3" Asphalt Pavement over 3" of Caltrans Class II Aggregate Base.
- Parking Lot D, Campus Drive, Gym Lot, Maintenance Road – 4" Asphalt Pavement over 4" of Caltrans Class II Aggregate Base.
- Parking Lot D scope of work was revised to include demolition, grading, and placement of new asphalt pavement in lieu of slurry/seal coating only.
- Caltrans Class II Aggregate Base shall be compacted to 95%
- Excess spoils and debris to be stockpiled on Campus as directed by Construction Manager. Spoils to be used for future backfill of library demolition project.

Upon receiving direction from the CHC president's cabinet Architect Supplemental Instruction No. 04 (see attached) was prepared and distributed to the PAL contractor's for pricing. In an effort to minimize the overall schedule impact and to ensure the project team had adequate time to validate and negotiate the final additional costs associated with this change Construction Change Directive's (CCD) 01 & 02 were prepared, presented and approved by SBCCD for Parking Lot's A, B & C (see attached). All additional costs, including those associated with CCD 01 & 02, were negotiated over several meetings between the project team and ASR Constructors Inc. and will be presented to the SBCCD board for approval before proceeding with the remaining associated work.

REFERENCE


- RFI #02
- Architect Supplemental Instruction No. 04
- CCD No. 01 & 02

RECOMMENDATION:

In accordance with Article 7 of the General Conditions Kitchell/BRj/Seville recommends that SBCCD approve ASR Constructors, Inc. Contract Amendment 01 in the amount of \$402,801.00 and 30 additional calendar days. The project team conducted several negotiation meetings with ASR Constructors, Inc. in order to develop concurrence with the final change order amount, unit pricing, credits due to deleted scope and schedule impact. We believe that the cost and schedule impact associated with the above described change in scope of work are reasonable and in agreement with construction industry practices.

With your concurrence with this recommendation ASR Constructors Inc. Contract Amendment 01 will be presented to the SBCCD board at the upcoming May 19, 2011 board meeting.

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager, Kitchell/BRj/Seville

<input checked="" type="radio"/> I concur with this recommendation	
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim VC of Fiscal Services, SBCCD

Attachments: ASR Constructors, Inc. Change Amendment 001 Details/Backup

Cc: Diana Johnson; Bruce McDonald; Mike Villegas – Kitchell/BRj/Seville
Mike Alamo – Steinberg Architects
File

Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: ASR Constructors Amount: \$ 402,801

Campus: Crafton Hills College Project: PAL Project

This change is a(n):

☒ Amendment (not subject to 10% limitation)

☐ Change Order (subject to 10% limitation)

Reason for Change

☒ Unforeseen Conditions

☐ Design Omission

☐ Design Conflict

☐ Campus Recommended

☐ Contractor Recommended

☐ Agency Required

☐ Contractor Transfer (no cost to District)

Explanation of Change: Upon demolition of asphalt in Parking Lot A, it was discovered that the existing pavement was placed over native soil material in lieu of compacted aggregate base. Upon discovery it was recommended that there should be installation of Caltrans Class II Aggregate Base Pavement.

Accountability

This change was not part of the original design scope because: Due to incorrect 1972 As-Built drawings, which denoted the pavement section details as having the existing asphalt pavement placed over compacted aggregate base, which was expected to be found and was not found to be the case, installation of Caltrans Class II Aggregate Base was directed to minimize the overall schedule impact.

☒ The cost of this change has been validated and is the best possible price available to the District.

☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 01-13-10 in the amount of \$ 3,058,000

The current base contract amount with approved amendments equals \$ 402,801

☐ This request is an amendment and results in a revised contract amount of \$ 3,460,801

☒ This request is a change order and results in a revised contract amount of \$

This change order is subject to the 10% rule. It results in a % change to the contract.

The cumulative amount of change orders for this contract equals \$

or % of the contract amount.

Signatures

Name

Signature

Date

Acting Bond Program Manager

Diana Johnson

Diana Johnson

05-02-11

3850C2
Project Number

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

PAL-BC1-CA1

CONTRACT AMENDMENT

Original Contract Amount: \$3,058,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

School Name:	Crafton Hills College	Date:	April 18, 2011
Project Description:	Parking, Access and Lighting Improvements	Contract No.:	Bid Category 1
To (Contractor):	ASR Constructors, Inc.	Attn:	David Thompson

You are hereby directed to make the following changes in the above reference contract for:

Item No.: 1.1

Reference RFP No.: N/A

Description of Work:

Demolition of existing asphalt paving exposed native soil material in lieu of compacted aggregate base. Per the 1972 as-built drawings, the pavement section detail notes that the existing asphalt pavement was placed over compacted aggregate base, which is what was expected to be found and how the contract documents were prepared. Per Kitchell/BRJ/Seville's recommendation and Crafton Hills Campus's authorization the pavement sections are as follows: Parking Lot A, B, C, E, F, G, I, OE Access Road, OE Parking Lot - 3" asphalt pavement over 3" CALTRANS Class II aggregate base and 4" asphalt pavement over 4" CALTRANS Class II aggregate base at Parking Lot D, Campus Drive, Gym Lot, Maintenance Road. Excess spoils and debris to be stockpiled on Campus as directed by Construction Manager.

Refer to attached Project Memo No. 10; CCD No. 1 & 2; RFI No. 02; ASI No. 04

Contract Amendment No. PAL-BC1-CA1: Item 1.1

TOTAL COST of CONTRACT AMENDMENT PAL-BC1-CA1:

\$402,801.00

Reason for Change:

- 1 Unforeseen Condition
- 2 Refer to attached Contract Amendment PAL-BC1-CA1 summary dated 4/18/2011

Initiator of Change:

- 1 Trade Contractor Request for Information

The original Base Contract Sum was:	\$3,058,000.00
Net change by previous authorized Contract Amendment(s):	\$0.00
The contract AMOUNT due to C.A. No. PAL-BC1-CA1 will be increased by:	\$402,801.00
The revised BASE Contract Sum:	\$3,460,801.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$3,460,801.00
The revised Contract Amount, including this Contract Amendment is, therefore:	\$3,460,801.00
The contract TIME due to C.A. No. PAL-BC1-CA1 will be increased by:	30 calendar days
The revised Contract Completion Date, including this Contract Amendment is, therefore:	increased
SBCCD Contract Amendment No. PAL-BC1-CA1 includes Item Number(s):	One (1) item

This Contract Amendment is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	DAVID HART, AOR	4/28/2011
	Michael Villegas, Construction Manager	4/19/11
	Mr. Charlie Ng, Interim Vice Chancellor Fiscal Service	
	David Thompson, Project Manager	4-19-11
	Printed Name/Title	

State of California - Division of the State Architect

DSA Application No. 04-111143

File No. 36-C2

Approved

per Principal Structural Engineer

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Change Orders over 10% from Prime Painting

RECOMMENDATION

It is recommended that the Board of Trustees approve a change order in the amount of \$14,423 for the Prime Painting Contract for the Learning Resource Center at CHC. This change order would bring the total change order percentage for this contract to 13.64%. However, 8.35% of this total represents work done to correct damages caused by other trade contractors, and has been charged back to those contractors. The resulting net total of changes orders for this contract is 5.29%.

OVERVIEW

Construction change orders may be generated by a number of circumstances, including changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

However, in this case, Prime Painting was requested to make corrections to its work for damages caused by other trade contractors. Consequently, the other trade contractors were back charged for those amounts. Considering only those items that were scope changes, the overall net increase to this contract is 5.29%, which is below the 10% limitation.

ANALYSIS

The effect of this amendment will be an addition of \$14,423 to the Prime Painting contract, resulting in a revised contract amount of \$218,192.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2010-2011 budget for Measure P.

Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Prime Painting Amount: \$ 14,423

Campus: CHC-Crafton Hills College Project: Learning Resource Center

This change is a(n):

☐ Amendment (not subject to 10% limitation) ☒ Change Order (subject to 10% limitation)

Reason for Change

☐ Unforeseen Conditions ☒ Design Omission ☐ Design Conflict
☒ Campus Recommended ☒ Contractor Recommended ☐ Agency Required
☐ Contractor Transfer (no cost to District)

Explanation of Change: Repaint wall due to investigation; repainting of pantry room due to contractor damage; repaint areas due to patching; repaint wall on lower level; painting of the stair #2 wallside trim added to cover gap from stair treads to wall; repaint areas caused by roof leaks; OT acceleration for opening day.

Accountability

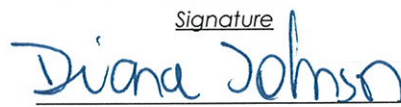
This change was not part of the original design scope because: The repainting of wall had to be done due to precast panel verifications; contractor damage to pantry caused repainting of pantry room; patching by others caused repainting of areas; campus requested signage to read different from what was on plans; coverage of gap needed painting of the stair #2 wallside; roof leaks caused areas to be repainted; acceleration for opening day.

☒ The cost of this change has been validated and is the best possible price available to the District.
☒ This change has been reviewed and is necessary to the completion of this project.

Impact

Original contract was Board approved on 10-09-08 in the amount of \$ 192,000
The current base contract amount with approved amendments equals \$ 192,000
☐ This request is an amendment and results in a revised contract amount of \$ _____
☒ This request is a change order and results in a revised contract amount of \$ 218,192
This change order is subject to the 10% rule. It results in a 7.51% change to the contract.
The cumulative amount of change orders for this contract equals \$ 26,192
or 13.64% of the contract amount.

Signatures

	Name	Signature	Date
Acting Bond Program Manager	Diana Johnson		05-02-11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

9623
Project Number

CO: 03

CHANGE ORDER

Original Contract Amount: \$192,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$11,769.00

DSA No.:

School Name: Crafton Hills College Date: 10-Mar-11
Project Description: Learning Resource Center Contract No.: CLRC01:13..
To (Contractor): Prime Painting Attn: Peter Adamopoulos

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: N/A

Description of Work:

Refer to attached Change Order summary dated 3/10/11 for
Change Order No. 03 Item(s): PC 169, 170, 186, 194, 196, 218, 226

TOTAL COST OF CHANGE ORDER 03 \$14,423.00

Reason for Change:

Refer to attached Change Order No. 03 summary dated 03/10/11

Initiator of Change:

Refer to attached Change Order No. 03 summary dated 03/10/11

The original Base Contract Sum was: \$192,000.00
Net change by previous authorized Contract Amendment (s): \$0.00
The revised BASE Contract Sum: \$192,000.00
Net change by previous authorized Change Order(s): \$11,769.00
The Contract Sum including previous authorized Change Orders: \$203,769.00
The contract AMOUNT due to C.O. No. 03 will be increased by: \$14,423.00
The revised Contract Amount, including this Change Order is, therefore: \$218,192.00
The contract TIME due to C.O. No. 03 will be unchanged by: 0 calendar days.
The revised Contract Completion Date, including this Change Order is, therefore: unchanged
SBCCD Change Order # 03 includes Item Number(s): PC 169,170,186,194,196,218,226

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect: [Signature] Name (printed) Garrett Roca Date 4/28/11
Constr. Mgr.: [Signature] CSVIOLA 5/2/11
District: [Signature]
Contractor: [Signature] Robby Tsangaris Treasurer/CFO May 2, 2011
Printed Name/Title

State of California - Division of the State Architect

DSA Application No. XX

File No. 36-C2

Approved

per Principal Structural Engineer:

Contract CLRC01:13 Prime Painting Contractors, Inc.

CHANGE ORDER NO. 03

REF.	DESCRIPTION OF ITEM	CODE	CREDIT	COST	BALANCE
PC169	Backcharge to others for precast panel connection verifications, charge is to repaint walls due to this investigation	K1		\$1,814	\$1,814
PC170	Repainting of pantry room due to contractor damage	K1		\$943	\$943
PC186	Cost to repaint areas due to patching by others	K1		\$8,725	\$8,725
PC194	Cost includes work to repaint wall on lower level where Campus requested sign to read other than what plan showed	H4		\$224	\$224
PC196	Cost includes painting of the stair #2 wallside trim added to cover the gap from stair treads to wall.	G3		\$499	\$499
PC218	Cost to repaint areas caused by roof leaks	K1		\$550	\$550
PC226	Change includes OT acceleration for opening day	K1		\$1,668	\$1,668
Subtotal					\$14,423
TOTAL CHANGE ORDER # 03					\$14,423

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Reduce Retention to 5%

RECOMMENDATION

It is recommended that the Board of Trustees approve the reduction of retention from 10% to 5% for the Arrowhead Mechanical, Inc at North Hall Replacement Building at San Bernardino Valley Campus.

OVERVIEW

Arrowhead Mechanical is requesting a reduction of the retention on their contract from 10% to 5%. In compliance with California Public Contract Code section 9203, when 50% of the work on a contract has been completed, the retention for that contract can be reduced to 5%.

ANALYSIS

This Arrowhead Mechanical, Inc. contract work is in the 95% completion range and 5% retention is sufficient.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This board action will not impact the budget.

Kitchell/BRj/Seville

701 S Mount Vernon, San Bernardino, CA 92410

Project Memo

Phone (909) 693-3160 - FAX (909) 889-9952

DATE: 4/27/11

No – VC 168

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services, SBCCD

FROM: Ron Reyes
Project Engineer, Kitchell/BRj/Seville

RE: **SBVC North Hall Replacement Building**
Recommendation to approve Arrowhead Mechanical, Inc. retention reduction to 5%

Scope:

SBCCD's approval to reduce Arrowhead Mechanical, Inc. retention to 5%

Narrative:

Arrowhead Mechanical, Inc. is requesting a reduction of their retention to 5%. Tilden-Coil Constructors has recommended allowing for the retention for Arrowhead Mechanical, Inc. (North Hall Replacement Bid Category 18) to be reduced to 5%.

In compliance with California Contract Public Code section 9203, the Owner is allowed to reduce the retention amount to 5% after the Contractor has successfully completed 50% of the contracted work. The work is substantially complete, has been inspected and final punch listed.

Recommendation:

Kitchell/BRj/Seville recommends SBCCD approve reduction of retention to 5% for Arrowhead Mechanical, Inc. for Bid Category 18 – HVAC on the North Hall Replacement Building project at San Bernardino Valley College. The board package will be prepared by Kitchell/BRj/Seville to be submitted on the May 2011 board agenda for SBCCD Board of Trustees approval.

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Diana Johnson</u>
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Acting Program Manager

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Charlie Ng</u>
<input type="checkbox"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services

Attachments: Tilden-Coil Constructors retention reduction letter dated April 26, 2011

Cc: Diana Johnson; Sheila Nelson (Kitchell/BRj/Seville)
File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Agreement with Omnitrans

RECOMMENDATION

It is recommended that the Board of Trustees approve an agreement with Omnitrans in an amount not to exceed \$55,000.00 for the implementation of the "Go Smart" Free Pass Pilot Program for fiscal year 2011-12.

OVERVIEW

The District is partnering with Omnitrans to implement a "Go Smart" Free Pass Pilot Program, which is planned to begin in August, 2011. Omnitrans is also partnering with the Chaffey Community College District and California State University, San Bernardino on this program. Students attending class would be able to ride Omnitrans fixed-route buses at no cost during the Fall 2011 and Spring 2012 semesters. By establishing a pattern of transit use, students will be more likely to use transit in the future. Students may vote on a referendum in Spring 2012 to establish a transportation fee to fund the program on a long-term basis. Other community college districts, including Riverside, have successfully implemented similar programs.

ANALYSIS

The "Go Smart" program will have a positive impact upon the San Bernardino region. Travel on highways and streets would be reduced, lessening congestion and helping meet air pollution and greenhouse gas emission reduction goals. Most significantly, affordable transportation to San Bernardino Valley College, Crafton Hills College, and District facilities would provide District residents with an enhanced opportunity to participate in higher education and training programs.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This contract will be funded by current contracts with Omnitrans and Associated Student Fees. No General Funds will be used.



Omnitrans
Agreement with San Bernardino Community College District
“Go Smart” Free Pass Pilot Program 2011-12

This Agreement is entered into between Omnitrans and the San Bernardino Community College District. Omnitrans and the San Bernardino Community College District agree that it will be to the mutual benefit of the parties for Omnitrans to provide San Bernardino Community College District students free boarding on all Omnitrans buses during the 2011-12 academic year. The purpose of this Agreement is to provide transit access to all eligible students with current valid San Bernardino Community College District, San Bernardino Valley College or Crafton Hills College identification cards, subject to the following terms and conditions:

1. Funding

The cost of the program is set at \$15 per enrolled student for the 12-month pilot program. This amount is based on the projected revenue generated by the estimated number of San Bernardino Community College District student riders utilizing Omnitrans services before implementation of the pilot program.

Omnitrans shall seek special funding to support the pilot program, targeting primarily AB 2766 subvention funds allocated to cities and the county. Other funding sources such as corporate sponsorships shall be sought out as necessary.

The San Bernardino Community College District shall contribute up to twenty percent (\$55,000) of the cost of the pilot program, payable to Omnitrans. This may come from redirecting funds from existing programs and/or by allocating funds from other San Bernardino Community College District sources.

If either party individually or the parties jointly are unable to secure necessary funding for the program by June 1, 2011, either party may cancel this agreement. Cancellation must be noticed to the other party within five, (5) business days. In the event of cancellation resulting from inability to obtain funding, neither party will have any obligation to the other under Section 8-Hold Harmless.

2. Eligibility and Identification

Omnitrans shall allow each San Bernardino Community College District student presenting a current, valid San Bernardino Community College District, San Bernardino Valley College or Crafton Hills College identification card to ride on all Omnitrans fixed route buses operating under current Omnitrans published timetables. Note: Not valid on Omnitrans Access or OmniLink services.

The San Bernardino Community College District will produce and provide students with valid San Bernardino Community College District, San Bernardino Valley College or Crafton Hills College

Omnitrans • 1700 West Fifth Street • San Bernardino, CA 92411
Phone: 909-379-7100 • Website: www.omnitrans.org • Fax: 909-889-5779

Serving the communities of Chino, Chino Hills, Colton, County of San Bernardino, Fontana, Grand Terrace, Highland, Loma Linda, Montclair, Ontario, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Upland and Yucaipa.



identification cards that can be accepted by Omnitrans existing fare boxes on board buses and recognized by Omnitrans coach operators. Cards shall include magnetic stripes which contain school and student data necessary for validation and data collection. San Bernardino Community College District shall be the sole judge of which students shall be eligible to receive the identification cards.

Such identification cards must be presented when boarding Omnitrans buses to receive bus service for no fare (no charge).

The San Bernardino Community College District shall provide Omnitrans an updated list of eligible identification card numbers at a regular intervals so that Omnitrans may validate usage and mitigate potential fraud.

3. Implementation

The San Bernardino Community College District shall supply Omnitrans with sample identification cards encoded with test student data at least 30 days in advance of the beginning of the 2011-12 academic year.

Omnitrans and the San Bernardino Community College District shall work together to promote the pilot program to students utilizing a wide range of communication methods including but not limited to San Bernardino Community College District and Omnitrans publications, websites, emails, on-campus posters/ flyers and participation in campus events. Omnitrans, at its own expense, may elect to purchase paid advertising as well.

Omnitrans shall gather ridership data to provide the San Bernardino Community College District with regular reports to evaluate the outcome of the program.

4. Term and Termination

The term of this Agreement shall be July 1, 2011 through June 30, 2012.

5. Establishing an Ongoing Go Smart Program

The one-year pilot program shall end on June 30, 2012. For it to continue beyond that date, the San Bernardino Community College District students must vote on a referendum to establish a student transportation fee to fund an ongoing program. A simple majority vote of those participating in the referendum is required for passage. With approval by the San Bernardino Community College District and the Associated Students, this vote will be scheduled for spring 2012. If the student body referendum passes, the San Bernardino Community District can vote to establish the program. If either of these steps is unsuccessful, the program will expire.



6. Invoice and Payment Contacts

Contacts for invoices, payments and any correspondence initiated pursuant to this Agreement shall be sent to:

Wendy Williams
Omnitrans
1700 W. Fifth St.
San Bernardino, CA 92411
909-379-7151
wendy.williams@omnitrans.org

Bruce Baron, Interim Chancellor
San Bernardino Community College District
114 S. Del Rosa Dr.
San Bernardino, CA 92408
909-382-4090
bbaron@sbccd.cc.ca.us

7. Agreement

This Agreement may not be amended or modified except by means of a written amendment executed by all parties and expressly stating that it is an amendment or modification to the Agreement. Nothing in this Agreement shall be construed to give third-party beneficiary rights to any entity or person not a party to this agreement.

8. Hold Harmless

Omnitrans will be responsible for damage caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. The San Bernardino Community College District shall be responsible for damage caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. It is the intention of Omnitrans and the San Bernardino Community College District that the provisions herein be interpreted to impose on each party, responsibility for the negligence of their respective officers, agents and employees.

APPROVED BY OMNITRANS

_____/_____/_____
Robert Miller
Chief Financial Officer
Omnitrans

APPROVED BY (SAN BERNARDINO COMMUNITY COLLEGE DISTRICT)

_____/_____/_____
Bruce Baron
Chancellor
San Bernardino Community College District

Omnitrans • 1700 West Fifth Street • San Bernardino, CA 92411
Phone: 909-379-7100 • Website: www.omnitrans.org • Fax: 909-889-5779

Serving the communities of Chino, Chino Hills, Colton, County of San Bernardino, Fontana, Grand Terrace, Highland, Loma Linda, Montclair, Ontario, Rancho Cucamonga, Redlands, Rialto, San Bernardino, Upland and Yucaipa.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval of Board Policy 3720 Computer and Network Use

RECOMMENDATION

It is recommended that the Board of Trustees approve Board Policy 3720 Computer and Network Use.

OVERVIEW

At its April 5, 2011 meeting, District Assembly approved Board Policy 3720 Computer and Network Use and requested that this policy be submitted to the Board for approval. This is a new policy. It was submitted to the Board of Trustees for First Reading on April 21, 2011.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4
5 COMPUTER AND NETWORK USE
6

7 The District has the right to monitor any and all aspects of the computer use and telephone voicemail
8 systems, including employee or student email or voicemail, to ensure compliance with this policy and any
9 administrative procedures. The computers, computer accounts, and voicemail accounts given to
10 employees and students are to assist them in the performance of their job duties or their academic
11 studies. Employees and students should not have any expectation of privacy in anything that they create,
12 send, or receive via computer or the telephone. The computer and telecommunication systems belong to
13 the District and are intended for business and academic purposes only.
14

15 This Policy applies to all members of the District community using the District Network including faculty,
16 administrators, staff, students, independent contractors, and authorized guests. This Policy covers the
17 use of all District computer equipment and communication systems in computer labs, classrooms, offices,
18 libraries, and the use of the District equipment, servers, systems, and networks from any location.
19

20 Computer and telecommunication resources and services include, but are not limited to, the following:
21 host computers, file servers, work stations, stand-alone computers, laptops, software, and internal or
22 external communications networks (Internet, email, mass notification systems, telephones and voicemail
23 systems) that are accessed directly or indirectly from the District's computer facilities.
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55

APPROVED:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Accept Board Policy 7420 Authorized Drivers for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policy 7420 Authorized Drivers for First Reading.

OVERVIEW

At its May 5, 2011 meeting, District Assembly approved Board Policy 7420 Authorized Drivers and requested that this policy be submitted to the Board for first reading. This is a new policy.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4
5 AUTHORIZED DRIVERS
6
7

8 The San Bernardino Community College District is enrolled in the California Department of Motor Vehicle
9 (Ca DMV) Government Employer Pull Notice (EPN). This was established as a means of promoting
10 driver safety through an ongoing review of driver records and minimizing the District's liability.

11
12 Employees who possess the appropriate valid driver's license issued by the State of California and fulfill
13 the District's specific requirements as outlined in the administrative procedures will be authorized drivers.

14
15 All employees, who drive (1) District owned or rented/leased vehicles, and/or (2) their personal vehicle for
16 any purpose related to events, functions or attendance at meetings, conferences or workshops, must be
17 on the District's Approved Driver's List under the terms and conditions as outlined in the administrative
18 procedures.

19
20 Student Workers and District approved Volunteers who meet the specific requirements and conditions as
21 outlined in the administrative procedures shall be authorized to drive.

22
23 Exceptions to this policy are authorized on a case-by-case basis and upon authorization of the
24 Chancellor.
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55

Board Approved:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor
PREPARED BY: Larry Ciecalone, President, KVCR
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Amend the Terms of the Loan to KVCR

RECOMMENDATION

It is recommended that the Board of Trustees extend the loan made to KVCR, first amended on June 14, 2007, in the amount of \$1,815,000, for an additional one year at zero percent interest, with the first payment due in May 2012 to allow for additional annual operations funds to relieve District General Fund allocations.

OVERVIEW

In 2003-2004 the District loaned KVCR a total of \$1,815,000, at zero percent interest, to pay for the digital conversion of the radio and television stations. The terms of that loan provided for no payments to the District for seven years. Based on the terms of the agreement, repayment of the loan would begin this fiscal year and continue for the next five years. KVCR is in the financial position to begin those repayments. However, after negotiating with the District, it was determined that the funds earmarked for repayment of the loan could be better used to reduce the operational costs of KVCR charged to the District's General Fund.

ANALYSIS

All of the funding from the District's General Fund in support of KVCR covers staffing and benefits. In an effort to relieve some of the fiscal pressure on the General Fund and the campuses, the Chancellor and KVCR President elected to direct funds that would have been used to make payments on the loan to cover the costs of three District-funded staff members. The Chancellor and the President do not feel KVCR is in a position to cover these costs and also make a loan payment this year. Therefore, we would like to amend the terms of the loan agreement and extend the term an additional one year, still at zero percent interest. The first payment will be due in May, 2012.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Consideration of Approval to Reduce the Budget of the Board of Trustees in Fiscal year 2011-2012

RECOMMENDATION

To reduce the overall budget of the Board of Trustees by ten percent (10%) in 2011-2012.

OVERVIEW

The Board of Trustees received an allocation from the Unrestricted General Fund in the amount of \$60,700 for expenses outside of their contractual stipends and benefits for the 2011-2012 fiscal year.

ANALYSIS

The Board of Trustees is deeply concerned about the economy of the state and the deep impact of an "all-cuts" budget scenario. Since the District is preparing its budget for 2011-2012, the Board wants to make the appropriate contribution to the savings by reducing its budget by ten percent (10%) for next fiscal year. This is in line with the revenue reduction from the state that is being planned for the District.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Acting Bond Program Manager, Kitchell/BRj/Seville
DATE: May 19, 2011
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$214,108 which is a 0.20% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$6,264,693 which is only 5.92% of the project cost of \$105,846,169.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this item is for information only, there are no financial implications.

Measure P Projects
CHANGE SUMMARY by PROJECT

May 19, 2011

(Including any contract amendments and change orders on the 05/19/11 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,072,919.00	\$ 141,754.00	\$ 26,766.00	\$ 46,241,439.00	0.37%
SBVC-San Bernardino Valley College	\$ 59,773,250.39	\$ 1,213,432.00	\$ 16,872.00	\$ 61,003,554.39	2.06%
TOTAL for CONTRACT AMENDMENTS	\$ 105,846,169.39	\$ 1,355,186.00	\$ 43,638.00	\$ 107,244,993.39	1.32%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,241,439.00	\$ 1,887,914.00	\$ 23,668.00	\$ 48,153,021.00	4.13%
SBVC-San Bernardino Valley College	\$ 61,003,554.39	\$ 2,807,484.92	\$ 146,802.33	\$ 63,957,841.64	4.84%
TOTAL for CHANGE ORDERS	\$ 107,244,993.39	\$ 4,695,398.92	\$ 170,470.33	\$ 112,110,862.64	4.54%

Crafton Hills College
CHANGE SUMMARY by PROJECT

May 19, 2011

(Including any contract amendments and change orders on the 05/19/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%
CRF / INFRA PKG #5	\$ 8,115,081.00	\$ 44,176.00	\$ 26,766.00	\$ 460,087.00	\$ 9,245.00	\$ 8,655,355.00	5.73%
LEARNING RESOURCE CENTER	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 928,189.00	\$ 14,423.00	\$ 23,894,160.00	4.11%
TOTAL	\$ 46,072,919.00	\$ 141,754.00	\$ 26,766.00	\$ 1,887,914.00	\$ 23,668.00	\$ 48,153,021.00	4.13%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

May 19, 2011

(Including any contract amendments and change orders on the 05/19/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4

May 19, 2011

(Including any contract amendments and change orders on the 05/19/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 112,308.00	\$ -	\$ 1,301,302.00	9.45%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 97,153.00	\$ -	\$ 1,588,153.00	6.52%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 27,142.00	\$ -	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 37,192.00	\$ -	\$ 1,660,792.00	2.29%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	0.00%
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	0.00%
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	0.48%
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	10.76%
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	0.00%
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	0.00%
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	0.00%
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

May 19,2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 77,587.00		\$ 492,164.00	18.71%
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	0.02%
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 94,741.00		\$ 1,029,741.00	10.13%
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	12.18%
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	0.00%
INFRA3-06: Sierra Landscape	\$ 1,131,000.00			\$ 5,612.00		\$ 1,136,612.00	0.50%
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	0.00%
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 334,062.00	\$ -	\$ 7,823,898.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00			\$ 34,721.00		\$ 592,871.00	6.22%
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	0.00%
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	0.00%
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 27,142.00		\$ 1,619,431.00	1.70%
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 31,580.00		\$ 322,180.00	10.87%
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	7.18%
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 120,314.00	\$ -	\$ 3,303,453.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

May 19, 2011

(including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 43,601.00	\$ -	\$ 775,601.00	5.96%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 57,280.00	\$ -	\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00	\$ -	\$ 2,349.00	\$ 9,245.00	\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ (5,548.00)	\$ -	\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 18,480.00	\$ 26,766.00	\$ 75,614.00	\$ -	\$ 980,860.00	8.35%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 7,194.00	\$ -	\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 45,275.00	\$ -	\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 16,610.00	\$ -	\$ 621,590.00	2.75%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
TOTAL	\$ 8,115,081.00	\$ 44,176.00	\$ 26,766.00	\$ 460,087.00	\$ 9,245.00	\$ 8,655,355.00	5.73%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREP

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00			\$ 6,058.00		\$ 386,308.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00		\$ 5,468.00		\$ 448,948.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00			\$ 21,238.00		\$ 58,819.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 37,793.00	\$ -	\$ 1,436,786.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY
(Including any contract amendments and change orders on the 05/19/2011 agenda)

May 19, 2011]

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	10.67%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	1.36%
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00			\$ 57,280.00		\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00		\$ 2,349.00	\$ 9,245.00	\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00			\$ (5,548.00)		\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00			\$ (10,000.00)		\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00		\$ 26,766.00	\$ 70,146.00		\$ 531,912.00	15.19%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 7,194.00		\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 45,275.00		\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ (4,628.00)		\$ 562,771.00	-0.82%
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	9.76%
Knorr Systems	\$ 168,416.00					\$ 168,416.00	0.00%
TOTAL	\$ 6,734,568.00	\$ 25,696.00	\$ 26,766.00	\$ 422,294.00	\$ 9,245.00	\$ 7,218,569.00	

Crafton Hills College
CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00			\$ 56,188.00		\$ 3,330,888.00	1.72%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00			\$ 133,356.00		\$ 3,554,656.00	3.90%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00			\$ 6,333.00		\$ 515,633.00	1.24%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 73,176.00		\$ 1,422,176.00	5.42%
CLRC-07: RGSLA	\$ 236,252.00			\$ 16,659.00		\$ 252,911.00	7.05%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 8,988.00		\$ 302,163.00	3.07%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00			\$ 26,586.00		\$ 1,967,286.00	1.37%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 79,318.00		\$ 1,494,903.00	5.60%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 11,963.00		\$ 260,163.00	4.82%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 16,929.00		\$ 478,279.00	3.67%
CLRC-13: Prime Painting Con.	\$ 192,000.00			\$ 11,769.00	\$ 14,423.00	\$ 218,192.00	13.64%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00			\$ 2,402.00		\$ 284,402.00	0.85%
CLRC-15: RVH Construction	\$ 731,000.00			\$ 9,171.00		\$ 740,171.00	1.25%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 105,122.00		\$ 2,283,283.00	4.83%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 258,315.00		\$ 3,108,315.00	9.06%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 42,823.00		\$ 690,823.00	6.61%
CLRC-22: AVDB Group	\$ 518,979.00			\$ 6,215.00		\$ 525,194.00	1.20%
TOTAL	\$ 22,810,387.00	\$ 141,161.00	\$ -	\$ 928,189.00	\$ 14,423.00	\$ 23,894,160.00	4.11%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
(Including any contract amendments and change orders on the 05/19/2011 agenda)

May 19, 2011

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 965,193.00	\$ 9,397.00	\$ 19,495,974.00	5.26%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%
Chemistry / Science	\$ 25,097,556.39	\$ 342,854.00	\$ 16,872.00	\$ 1,111,034.12	\$ 137,405.33	\$ 26,705,721.84	4.90%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 59,773,250.39	\$ 1,213,432.00	\$ 16,872.00	\$ 2,807,484.92	\$ 146,802.33	\$ 63,957,841.64	4.84%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL REPLAC

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 46,410.00	\$ -	\$ 221,664.00		\$ 2,702,469.00	8.94%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 107,639.00		\$ 4,212,921.00	2.62%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,543.00		\$ 104,543.00	5.60%
#6 - Best Contracting Services	\$ 372,835.00			\$ 30,395.00		\$ 403,230.00	8.15%
#7 - Bell Roof Company	\$ 198,000.00			\$ 19,723.00		\$ 217,723.00	9.96%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 5,985.00		\$ 417,725.00	1.45%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 9,785.00		\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 31,626.00	\$ (9,150.00)	\$ 1,968,061.00	1.16%
#11 - New Image Commercial Flooring	\$ 80,000.00	\$ 8,550.00	\$ -	\$ 7,773.00		\$ 96,323.00	8.78%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00	\$ 27,758.00	\$ -	\$ 4,273.00	\$ 18,547.00	\$ 337,678.00	7.25%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00			\$ 4,251.00		\$ 147,006.00	2.98%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ 8,370.00		\$ 1,272,370.00	0.66%
#15 - Inland Building Companies	\$ 293,300.00			\$ 12,841.00		\$ 306,141.00	4.38%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 1,902.00		\$ 210,437.00	0.91%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 120,365.00	\$ -	\$ 18,284.00		\$ 901,937.00	2.07%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 112,736.00		\$ 1,359,736.00	9.04%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 42,892.00	\$ -	\$ 312,106.00		\$ 2,479,998.00	14.40%
#20 - Sierra Landscape	\$ 185,900.00	\$ 64,756.00	\$ -	\$ 7,487.00		\$ 258,143.00	2.99%
AV - Spinitar	\$ 1,399,294.00			\$ 25,798.00		\$ 1,425,092.00	1.84%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 323,731.00	\$ -	\$ 965,193.00	\$ 9,397.00	\$ 19,495,974.00	5.26%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
(Including any contract amendments and change orders on the 05/19/2011 agenda)

May 19, 2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Klassic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMMUNICAT

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 21,653.00		\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00					\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00			\$ 200,510.00		\$ 2,207,404.00	9.99%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00			\$ 63,527.00		\$ 837,911.00	8.20%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 32,773.00	\$ 2,471.00	\$ 97,586.00	\$ 30,606.00	\$ 2,572,436.00	5.24%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 138,738.00		\$ 3,536,738.00	4.08%
#5 - Advanced Lab Concepts	\$ 1,130,171.00			\$ 3,206.00		\$ 1,133,377.00	0.28%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ 1,828.00		\$ 388,128.00	0.47%
#7 - Stone Roofing Co.	\$ 251,600.00			\$ (6,556.00)	\$ 23,683.00	\$ 268,727.00	6.81%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 6,118.00		\$ 300,088.00	2.08%
#9 - Perfection Glass	\$ 443,600.00			\$ 5,520.00		\$ 449,120.00	1.24%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (76,800.00)	\$ 1,091.00	\$ 1,911,581.00	-3.81%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00			\$ 4,297.00	\$ 3,489.00	\$ 344,656.00	2.31%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ 917.00		\$ 144,667.00	0.64%
#14 - Inland Building Construction	\$ 683,000.00			\$ 4,567.00		\$ 687,567.00	0.67%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00				\$ 1,915.00	\$ 200,915.00	0.96%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 57,178.00	\$ 5,974.00	\$ 1,634,056.00	4.02%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 221,398.00		\$ 3,580,377.00	6.59%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 77,133.00	\$ 14,401.00	\$ 154,562.00	\$ 53,964.00	\$ 2,611,860.00	8.68%
#20 - Marina Landscaping	\$ 299,000.00			\$ 3,307.00		\$ 302,307.00	1.11%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Western Audio Visual	\$ 818,310.39				\$ 16,683.33	\$ 834,993.72	2.04%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
TOTAL	\$ 25,097,556.39	\$ 342,854.00	\$ 16,872.00	\$ 1,111,034.12	\$ 137,405.33	\$ 26,705,721.84	4.90%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

May 19, 2011

(Including any contract amendments and change orders on the 05/19/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: May 19, 2011
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of April 1, 2011 through May 2, 2011. It reflects summary information for all District funds, grouped by category within each fund.

As of May 2, 2011, we have spent and encumbered about 74.6% of our budgeted general funds and are 83.8% through the fiscal year. This indicates that we are spending at a slower rate than anticipated, mainly due to under-spending in salaries, benefits, consultant services, and equipment purchases.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 05/2/11

Revenues – All Funds	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	95,224,442	62,101,776	65.2	83.8
21 Bond Interest & Redemption	17,460,000	14,378,223	82.3	83.8
41 Capital Outlay Projects Fund	18,118,531	13,045,826	72.0	83.8
42 Bond Construction Fund	5,395,000	895,881	16.6	83.8
68 Retiree Benefit Fund	1,529,948	1,498,308	97.9	83.8
69 Employee Load Banking Trust Fund	1,200	442	36.8	83.8
72 Child Development Fund	2,392,014	1,539,526	64.4	83.8
73 Student Body Center Fee Fund	245,500	237,069	96.6	83.8
74 KVCR Fund	2,850,649	2,741,450	96.2	83.8
76 Investment Trust Fund – San Manuel	1,430,681	500,138	35.0	83.8
78 Self Insurance-Liability Fund	553,500	551,839	99.7	83.8
84 Workers Compensation Fund*	1,290,000	825,569	64.0	83.8

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	Expensed & Encumbered	of Year
01 General Fund*	97,468,021	72,654,567	74.6	83.8
21 Bond Interest & Redemption	21,961,172	21,961,171	100.0	83.8
41 Capital Outlay Projects Fund	22,856,202	17,835,000	78.0	83.8
42 Bond Construction Fund	91,152,948	68,053,494	23.4	83.8
68 Retiree Benefit Fund	2,188,672	2,071,408	94.6	83.8
69 Employee Load Banking Trust Fund	1,200	-	0.0	83.8
72 Child Development Fund*	2,371,394	1,650,150	69.6	83.8
73 Student Body Center Fee Fund	350,762	165,335	47.1	83.8
74 KVCR Fund*	2,847,049	2,351,103	82.6	83.8
76 Investment Trust Fund – San Manuel	1,430,681	83,650	5.8	83.8
78 Self Insurance-Liability Fund	760,000	678,444	89.3	83.8
84 Workers Compensation Fund*	1,560,000	671,626	43.1	83.8

*Regular patterns of activity throughout the year.

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	8,968,112.28	1,073,791.70	2,490,716.67	27.7	0.00	6,477,395.61	72.2
8600.00 STATE REVENUES	64,751,849.10	651,177.54	43,253,538.64	66.7	0.00	21,498,310.46	33.2
8800.00 LOCAL REVENUES	21,477,382.83	2,398,952.36	16,348,288.50	76.1	0.00	5,129,094.33	23.8
8900.00 OTHER FINANCING SOURCES	27,097.99	2,290.81	9,231.95	34.0	0.00	17,866.04	65.9
TOTAL: 8000	95,224,442.20	4,126,212.41	62,101,775.76	65.2	0.00	33,122,666.44	34.7
1100.00 CONTRACT CLASSROOM INST.	15,389,966.00	2,986,011.86	13,296,666.26	86.3	0.00	2,093,299.74	13.6
1200.00 CONTRACT CERT. ADMINISTRATORS	8,333,960.82	1,372,232.89	6,694,879.42	80.3	0.00	1,639,081.40	19.6
1300.00 INSTRUCTORS DAY/HOURLY	7,397,677.80	915,973.27	6,527,455.68	88.2	404,525.04	465,697.08	6.2
1400.00 NON-INSTRUCTION HOURLY CERT.	1,098,534.61	85,160.78	686,994.79	62.5	0.00	411,539.82	37.4
TOTAL: 1000	32,220,139.23	5,359,378.80	27,205,996.15	84.4	404,525.04	4,609,618.04	14.3
2100.00 CONTRACT CLASSIFIED NON-INSTR.	16,626,198.77	1,137,559.77	13,087,924.78	78.7	0.00	3,538,273.99	21.2
2200.00 INSTRUCTIONAL AIDS	1,329,970.75	100,974.32	1,047,749.51	78.7	0.00	282,221.24	21.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,223,153.79	137,243.80	1,165,831.85	52.4	0.00	1,057,321.94	47.5
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	1,025,486.16	86,223.23	599,172.03	58.4	0.00	426,314.13	41.5
TOTAL: 2000	21,204,809.47	1,462,001.12	15,900,678.17	74.9	0.00	5,304,131.30	25.0
3100.00 CERTIFICATED RETIREMENT	2,259,119.12	394,587.19	1,952,462.17	86.4	0.00	306,656.95	13.5
3200.00 CLASSIFIED RETIREMENT	2,279,331.46	172,465.54	1,623,458.42	71.2	0.00	655,873.04	28.7
3300.00 OASDHI/FICA	2,120,640.92	195,745.69	1,607,896.85	75.8	0.00	512,744.07	24.1
3400.00 HEALTH AND WELFARE BENEFITS	5,962,434.11	611,886.02	4,554,027.94	76.3	0.00	1,408,406.17	23.6
3500.00 STATE UNEMPLOYMENT INSURANCE	436,628.44	48,542.07	350,936.40	80.3	0.00	85,692.04	19.6
3600.00 WORKERS COMPENSATION INSURANCE	772,287.41	84,550.00	620,012.99	80.2	0.00	152,274.42	19.7
3900.00 OTHER BENEFITS	179,593.44	23,996.83	168,467.07	93.8	0.00	11,126.37	6.1
TOTAL: 3000	14,010,034.90	1,531,773.34	10,877,261.84	77.6	0.00	3,132,773.06	22.3
4100.00 TEXTBOOKS	73,769.70	16,613.31	33,857.35	45.8	9,564.85	30,347.50	41.1
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	109,589.59	822.82	69,680.31	63.5	5,534.87	34,374.41	31.3
4300.00 INSTRUCTIONAL SUPPLIES	414,835.95	41,967.26	238,161.72	57.4	43,496.53	133,177.70	32.1
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	98,037.19	19,668.60	37,456.42	38.2	8,265.64	52,315.13	53.3
4500.00 NONINSTRUCTIONAL SUPPLIES	1,248,453.56	106,701.98	643,481.43	51.5	306,238.80	298,733.33	23.9
4700.00 FOOD SUPPLIES	37,033.45	5,807.85	31,490.47	85.0	5,542.98	0.00	.0
TOTAL: 4000	1,981,719.44	191,581.82	1,054,127.70	53.1	378,643.67	548,948.07	27.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	6,996,246.54	633,804.25	2,390,354.39	34.1	1,959,234.09	2,646,658.06	37.8
5200.00 TRAVEL & CONFERENCE EXPENSES	614,952.59	45,400.00	287,034.31	46.6	69,585.41	258,332.87	42.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	372,768.00	6,601.69	218,032.67	58.4	12,845.45	141,889.88	38.0
5400.00 INSURANCES - DISTRICT USE	98,568.00	0.00	97,316.00	98.7	0.00	1,252.00	1.2
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,240,623.47	167,339.92	2,431,276.42	75.0	452,209.03	357,138.02	11.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,290,388.10	109,460.76	1,165,582.31	50.8	754,310.42	370,495.37	16.1
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	829,898.72	37,052.75	483,731.17	58.2	255,865.55	90,302.00	10.8
5800.00 OTHER OPERATING EXP-DIST. USE	5,309,208.04	97,410.14	894,447.03	16.8	293,625.16	4,121,135.85	77.6
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	19,752,683.46	1,097,069.51	7,967,774.30	40.3	3,797,675.11	7,987,234.05	40.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	89,169,386.50	9,641,804.59	63,005,838.16	70.6	4,580,843.82	21,582,704.52	24.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	146,613.00	0.00	0.00	.0	4,300.00	142,313.00	97.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	262,104.46	0.00	17,536.00	6.6	13,000.30	231,568.16	88.3
6300.00 LIBRARY BOOKS - EXPANSION	115,651.90	5,711.58	57,740.23	49.9	44,155.18	13,756.49	11.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,542,420.01	166,171.35	508,958.12	32.9	391,823.99	641,637.90	41.5
TOTAL: 6000	2,066,789.37	171,882.93	584,234.35	28.2	453,279.47	1,029,275.55	49.8
TOTAL: 1000-6999	91,236,175.87	9,813,687.52	63,590,072.51	69.6	5,034,123.29	22,611,980.07	24.7
7300.00 INTERFUND TRANSFERS	3,510,100.00	0.00	3,510,100.00	100.0	0.00	0.00	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	49,100.00	660.00	27,691.00	56.3	7,992.00	13,417.00	27.3
7600.00 OTHER STUDENT AID	513,079.39	16,572.81	289,376.87	56.4	195,211.00	28,491.52	5.5
7900.00 RESERVE FOR CONTINGENCIES	2,159,566.00	0.00	0.00	.0	0.00	2,159,566.00	100.0
TOTAL: 7000	6,231,845.39	17,232.81	3,827,167.87	61.4	203,203.00	2,201,474.52	35.3
TOTAL: 1000-7999	97,468,021.26	9,830,920.33	67,417,240.38	69.1	5,237,326.29	24,813,454.59	25.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	95,224,442.20	4,126,212.41	62,101,775.76	65.2	0.00	33,122,666.44	34.7
TOTAL: 1000-5999		89,169,386.50	9,641,804.59	63,005,838.16	70.6	4,580,843.82	21,582,704.52	24.2
TOTAL: 1000-6999		91,236,175.87	9,813,687.52	63,590,072.51	69.6	5,034,123.29	22,611,980.07	24.7
TOTAL: 1000-7999		97,468,021.26	9,830,920.33	67,417,240.38	69.1	5,237,326.29	24,813,454.59	25.4
TOTAL EXPENSES	(1000 - 7999)	97,468,021.26	9,830,920.33	67,417,240.38	69.1	5,237,326.29	24,813,454.59	25.4

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 4

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8600.00 STATE REVENUES	175,000.00	0.00	146,113.16	83.4		0.00	28,886.84	16.5
8800.00 LOCAL REVENUES	17,285,000.00	0.00	14,232,109.68	82.3		0.00	3,052,890.32	17.6
TOTAL: 8000	17,460,000.00	0.00	14,378,222.84	82.3		0.00	3,081,777.16	17.6
7100.00 DEBT RETIREMENT	21,961,172.00	0.00	21,961,170.72	99.9		0.00	1.28	.0
TOTAL: 7000	21,961,172.00	0.00	21,961,170.72	99.9		0.00	1.28	.0
TOTAL: 1000-7999	21,961,172.00	0.00	21,961,170.72	99.9		0.00	1.28	.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 5

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	17,460,000.00	0.00	14,378,222.84	82.3	0.00	3,081,777.16	17.6
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0
TOTAL EXPENSES	(1000 - 7999)	21,961,172.00	0.00	21,961,170.72	99.9	0.00	1.28	.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 6

Fund: 39 *** NOT ON FILE ***

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL: 8000	0.00	0.00	45.38	100.0	0.00	45.38-	.0
7300.00 INTERFUND TRANSFERS	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 7000	263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL: 1000-7999	263.47	0.00	263.47	100.0	0.00	0.00	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 7

Fund: 39 *** NOT ON FILE ***

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME (8000 - 8999)		0.00	0.00	45.38	100.0	0.00	45.38-	.0
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		263.47	0.00	263.47	100.0	0.00	0.00	.0
TOTAL EXPENSES (1000 - 7999)		263.47	0.00	263.47	100.0	0.00	0.00	.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 8

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDEDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	17,404,877.05	0.00	12,422,744.46	71.3	0.00	4,982,132.59	28.6
8800.00 LOCAL REVENUES	713,654.40	1,085.89	623,081.09	87.3	0.00	90,573.31	12.6
TOTAL: 8000	18,118,531.45	1,085.89	13,045,825.55	72.0	0.00	5,072,705.90	27.9
4500.00 NONINSTRUCTIONAL SUPPLIES	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
TOTAL: 4000	1,500.00	0.00	1,353.78	90.2	146.22	0.00	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	121,674.21	0.00	44,128.64	36.2	71,545.57	6,000.00	4.9
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,000.00	0.00	1,329.20	44.3	1,670.80	0.00	.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	648,572.93	19,437.42	31,382.89	4.8	60,244.62	556,945.42	85.8
5800.00 OTHER OPERATING EXP-DIST. USE	46,737.40	0.00	9,350.00	20.0	0.00	37,387.40	79.9
TOTAL: 5000	819,984.54	19,437.42	86,190.73	10.5	133,460.99	600,332.82	73.2
TOTAL: 1000-5999	821,484.54	19,437.42	87,544.51	10.6	133,607.21	600,332.82	73.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	49,075.00	0.00	6,364.65	.0	0.00	55,439.65	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	20,158,707.57	309,547.65	14,321,611.85	71.0	1,999,256.80	3,837,838.92	19.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,326,934.69	42,141.77	1,298,793.79	97.8	550.82	27,590.08	2.0
TOTAL: 6000	21,534,717.26	351,689.42	15,614,040.99	72.5	1,999,807.62	3,920,868.65	18.2
TOTAL: 1000-6999	22,356,201.80	371,126.84	15,701,585.50	70.2	2,133,414.83	4,521,201.47	20.2
7300.00 INTERFUND TRANSFERS	18,938.31	0.00	0.00	.0	0.00	18,938.31	100.0
7900.00 RESERVE FOR CONTINGENCIES	481,061.69	0.00	0.00	.0	0.00	481,061.69	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	22,856,201.80	371,126.84	15,701,585.50	68.6	2,133,414.83	5,021,201.47	21.9

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	18,118,531.45	1,085.89	13,045,825.55	72.0	0.00	5,072,705.90	27.9
TOTAL: 1000-5999		821,484.54	19,437.42	87,544.51	10.6	133,607.21	600,332.82	73.0
TOTAL: 1000-6999		22,356,201.80	371,126.84	15,701,585.50	70.2	2,133,414.83	4,521,201.47	20.2
TOTAL: 1000-7999		22,856,201.80	371,126.84	15,701,585.50	68.6	2,133,414.83	5,021,201.47	21.9
TOTAL EXPENSES	(1000 - 7999)	22,856,201.80	371,126.84	15,701,585.50	68.6	2,133,414.83	5,021,201.47	21.9

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 10

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,395,000.00	19,241.64	895,881.06	16.6	0.00	4,499,118.94	83.3
TOTAL: 8000	5,395,000.00	19,241.64	895,881.06	16.6	0.00	4,499,118.94	83.3
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
TOTAL: 2000	43,920.00	0.00	0.00	.0	0.00	43,920.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 4000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,097,519.00	0.00	145,015.48	13.2	245,802.51	706,701.01	64.3
5400.00 INSURANCES - DISTRICT USE	68,555.00	0.00	14,808.00	21.6	3,143.00	50,604.00	73.8
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	585,000.00	11,392.01	124,024.09	21.2	375,935.97	85,039.94	14.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	150,000.00	0.00	57,383.15	38.2	90,676.45	1,940.40	1.2
5800.00 OTHER OPERATING EXP-DIST. USE	28,000.00	750.00	9,100.00	32.5	1,400.00	17,500.00	62.5
TOTAL: 5000	1,929,074.00	12,142.01	350,330.72	18.1	716,957.93	861,785.35	44.6
TOTAL: 1000-5999	1,994,994.00	12,142.01	350,330.72	17.5	716,957.93	927,705.35	46.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	32,903,690.55	328,183.40	3,017,338.17	9.1	8,260,917.33	21,625,435.05	65.7
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	247,683,532.60	2,719,299.79	14,769,347.78	5.9	37,205,274.06	195,708,910.76	79.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	8,570,731.00	434,240.34	2,485,812.89	29.0	1,247,514.76	4,837,403.35	56.4
TOTAL: 6000	289,157,954.15	3,481,723.53	20,272,498.84	7.0	46,713,706.15	222,171,749.16	76.8
TOTAL: 1000-6999	291,152,948.15	3,493,865.54	20,622,829.56	7.0	47,430,664.08	223,099,454.51	76.6

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 11

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,395,000.00	19,241.64	895,881.06	16.6	0.00	4,499,118.94	83.3
TOTAL: 1000-5999		1,994,994.00	12,142.01	350,330.72	17.5	716,957.93	927,705.35	46.5
TOTAL: 1000-6999		291,152,948.15	3,493,865.54	20,622,829.56	7.0	47,430,664.08	223,099,454.51	76.6
TOTAL: 1000-7999		291,152,948.15	3,493,865.54	20,622,829.56	7.0	47,430,664.08	223,099,454.51	76.6
TOTAL EXPENSES	(1000 - 7999)	291,152,948.15	3,493,865.54	20,622,829.56	7.0	47,430,664.08	223,099,454.51	76.6

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 12

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	0.00	512.18	100.0	0.00	512.18-	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 13

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 14

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	42,000.00	0.00	10,360.33	24.6	0.00	31,639.67	75.3
8900.00 OTHER FINANCING SOURCES	1,487,948.00	0.00	1,487,948.00	100.0	0.00	0.00	.0
TOTAL: 8000	1,529,948.00	0.00	1,498,308.33	97.9	0.00	31,639.67	2.0
3300.00 OASDHI/FICA	65.28	7.25	29.01	44.4	0.00	36.27	55.5
3400.00 HEALTH AND WELFARE BENEFITS	461,064.55	35,818.98	348,735.77	75.6	0.00	112,328.78	24.3
3500.00 STATE UNEMPLOYMENT INSURANCE	52.20	5.40	21.60	41.3	0.00	30.60	58.6
3600.00 WORKERS COMPENSATION INSURANCE	158.72	0.00	158.72	100.0	0.00	0.00	.0
3900.00 OTHER BENEFITS	1,727,331.25	1,031,083.00	1,722,463.00	99.7	0.00	4,868.25	.2
TOTAL: 3000	2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3
TOTAL: 1000-5999	2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 15

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,529,948.00	0.00	1,498,308.33	97.9	0.00	31,639.67	2.0
TOTAL: 1000-5999		2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3
TOTAL: 1000-6999		2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3
TOTAL: 1000-7999		2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3
TOTAL EXPENSES	(1000 - 7999)	2,188,672.00	1,066,914.63	2,071,408.10	94.6	0.00	117,263.90	5.3

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 16

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
TOTAL: 8000	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
7300.00 INTERFUND TRANSFERS	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 7000	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL: 1000-7999	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 17

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,200.00	0.00	442.16	36.8	0.00	757.84	63.1
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
TOTAL EXPENSES	(1000 - 7999)	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 18

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDEDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	142,220.00	7,063.89	92,703.37	65.1	0.00	49,516.63	34.8
8600.00 STATE REVENUES	1,998,878.00	123,049.30	1,274,072.02	63.7	0.00	724,805.98	36.2
8800.00 LOCAL REVENUES	250,916.00	38,987.98	172,750.48	68.8	0.00	78,165.52	31.1
TOTAL: 8000	2,392,014.00	169,101.17	1,539,525.87	64.3	0.00	852,488.13	35.6
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,108,754.00	88,958.69	874,073.27	78.8	0.00	234,680.73	21.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	225,766.06	14,527.82	130,462.28	57.7	0.00	95,303.78	42.2
TOTAL: 2000	1,334,520.06	103,486.51	1,004,535.55	75.2	0.00	329,984.51	24.7
3100.00 CERTIFICATED RETIREMENT	19,326.00	1,350.21	13,820.35	71.5	0.00	5,505.65	28.4
3200.00 CLASSIFIED RETIREMENT	95,828.63	7,509.13	74,383.46	77.6	0.00	21,445.17	22.3
3300.00 OASDHI/FICA	79,021.72	5,720.22	56,728.64	71.7	0.00	22,293.08	28.2
3400.00 HEALTH AND WELFARE BENEFITS	286,051.00	24,785.70	239,328.60	83.6	0.00	46,722.40	16.3
3500.00 STATE UNEMPLOYMENT INSURANCE	9,041.00	671.24	6,676.04	73.8	0.00	2,364.96	26.1
3600.00 WORKERS COMPENSATION INSURANCE	43,500.00	3,800.00	37,800.00	86.8	0.00	5,700.00	13.1
3900.00 OTHER BENEFITS	5,106.74	432.70	4,266.10	83.5	0.00	840.64	16.4
TOTAL: 3000	537,875.09	44,269.20	433,003.19	80.5	0.00	104,871.90	19.4
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	100.00	0.00	0.00	.0	0.00	100.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	45,807.00	10,256.27	26,807.58	58.5	3,654.94	15,344.48	33.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	63,641.92	3,671.54	33,373.50	52.4	15,156.44	15,111.98	23.7
4700.00 FOOD SUPPLIES	148,963.00	9,395.19	66,731.27	44.7	52,257.81	29,973.92	20.1
TOTAL: 4000	259,011.92	23,323.00	126,912.35	48.9	71,069.19	61,030.38	23.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,100.00	0.00	0.00	.0	700.00	3,400.00	82.9
5200.00 TRAVEL & CONFERENCE EXPENSES	1,500.00	0.00	100.00	6.6	0.00	1,400.00	93.3
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	9,805.00	2,280.00	2,280.00	23.2	4,371.64	3,153.36	32.1
5800.00 OTHER OPERATING EXP-DIST. USE	167,395.37	0.00	2,687.03	1.6	0.00	164,708.34	98.3
TOTAL: 5000	183,300.37	2,280.00	5,067.03	2.7	5,071.64	173,161.70	94.4
TOTAL: 1000-5999	2,314,707.44	173,358.71	1,569,518.12	67.8	76,140.83	669,048.49	28.9
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	6,686.56	2,816.41	4,491.13	67.1	0.00	2,195.43	32.8
TOTAL: 6000	6,686.56	2,816.41	4,491.13	67.1	0.00	2,195.43	32.8
TOTAL: 1000-6999	2,321,394.00	176,175.12	1,574,009.25	67.8	76,140.83	671,243.92	28.9
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	2,371,394.00	176,175.12	1,574,009.25	66.3	76,140.83	721,243.92	30.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 19

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,392,014.00	169,101.17	1,539,525.87	64.3	0.00	852,488.13	35.6
TOTAL: 1000-5999		2,314,707.44	173,358.71	1,569,518.12	67.8	76,140.83	669,048.49	28.9
TOTAL: 1000-6999		2,321,394.00	176,175.12	1,574,009.25	67.8	76,140.83	671,243.92	28.9
TOTAL: 1000-7999		2,371,394.00	176,175.12	1,574,009.25	66.3	76,140.83	721,243.92	30.4
TOTAL EXPENSES	(1000 - 7999)	2,371,394.00	176,175.12	1,574,009.25	66.3	76,140.83	721,243.92	30.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 20

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	245,500.00	1,578.00	237,068.97	96.5	0.00	8,431.03	3.4
TOTAL: 8000	245,500.00	1,578.00	237,068.97	96.5	0.00	8,431.03	3.4
2100.00 CONTRACT CLASSIFIED NON-INSTR.	88,560.00	6,613.16	73,564.93	83.0	0.00	14,995.07	16.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,100.00	5,674.88	29,412.88	53.3	0.00	25,687.12	46.6
TOTAL: 2000	143,660.00	12,288.04	102,977.81	71.6	0.00	40,682.19	28.3
3200.00 CLASSIFIED RETIREMENT	9,482.00	471.48	7,640.03	80.5	0.00	1,841.97	19.4
3300.00 OASDHI/FICA	6,890.00	541.45	5,663.22	82.1	0.00	1,226.78	17.8
3400.00 HEALTH AND WELFARE BENEFITS	20,468.00	1,705.68	17,056.80	83.3	0.00	3,411.20	16.6
3500.00 STATE UNEMPLOYMENT INSURANCE	649.00	65.26	547.31	84.3	0.00	101.69	15.6
3600.00 WORKERS COMPENSATION INSURANCE	2,400.00	200.00	2,000.00	83.3	0.00	400.00	16.6
3900.00 OTHER BENEFITS	146.00	12.18	121.80	83.4	0.00	24.20	16.5
TOTAL: 3000	40,035.00	2,996.05	33,029.16	82.5	0.00	7,005.84	17.4
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	7,515.00	0.00	3,200.81	42.5	1,212.88	3,101.31	41.2
TOTAL: 4000	8,015.00	0.00	3,200.81	39.9	1,212.88	3,601.31	44.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,910.00	0.00	947.88	24.2	0.00	2,962.12	75.7
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	11,112.00	0.00	1,600.13	14.4	3,701.60	5,810.27	52.2
5800.00 OTHER OPERATING EXP-DIST. USE	7,361.00	0.00	0.00	.0	200.00	7,161.00	97.2
TOTAL: 5000	23,383.00	0.00	2,548.01	10.8	3,901.60	16,933.39	72.4
TOTAL: 1000-5999	215,093.00	15,284.09	141,755.79	65.9	5,114.48	68,222.73	31.7
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	32,229.00	2,810.40	5,255.95	16.3	13,209.07	13,763.98	42.7
TOTAL: 6000	32,229.00	2,810.40	5,255.95	16.3	13,209.07	13,763.98	42.7
TOTAL: 1000-6999	247,322.00	18,094.49	147,011.74	59.4	18,323.55	81,986.71	33.1
7900.00 RESERVE FOR CONTINGENCIES	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 7000	103,440.00	0.00	0.00	.0	0.00	103,440.00	100.0
TOTAL: 1000-7999	350,762.00	18,094.49	147,011.74	41.9	18,323.55	185,426.71	52.8

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 21

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	245,500.00	1,578.00	237,068.97	96.5	0.00	8,431.03	3.4
TOTAL: 1000-5999		215,093.00	15,284.09	141,755.79	65.9	5,114.48	68,222.73	31.7
TOTAL: 1000-6999		247,322.00	18,094.49	147,011.74	59.4	18,323.55	81,986.71	33.1
TOTAL: 1000-7999		350,762.00	18,094.49	147,011.74	41.9	18,323.55	185,426.71	52.8
TOTAL EXPENSES	(1000 - 7999)	350,762.00	18,094.49	147,011.74	41.9	18,323.55	185,426.71	52.8

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 22

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,378,496.78	397.84	1,269,298.32	92.0	0.00	109,198.46	7.9
8900.00 OTHER FINANCING SOURCES	1,472,152.00	0.00	1,472,152.00	100.0	0.00	0.00	.0
TOTAL: 8000	2,850,648.78	397.84	2,741,450.32	96.1	0.00	109,198.46	3.8
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,320,861.00	103,796.48	1,051,413.85	79.6	0.00	269,447.15	20.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	65,861.00	0.00	48,208.73	73.1	0.00	17,652.27	26.8
TOTAL: 2000	1,386,722.00	103,796.48	1,099,622.58	79.2	0.00	287,099.42	20.7
3200.00 CLASSIFIED RETIREMENT	145,707.00	11,113.50	113,857.95	78.1	0.00	31,849.05	21.8
3300.00 OASDHI/FICA	105,023.00	6,376.88	80,104.05	76.2	0.00	24,918.95	23.7
3400.00 HEALTH AND WELFARE BENEFITS	172,090.00	16,306.13	158,797.10	92.2	0.00	13,292.90	7.7
3500.00 STATE UNEMPLOYMENT INSURANCE	9,885.00	739.84	8,085.25	81.7	0.00	1,799.75	18.2
3600.00 WORKERS COMPENSATION INSURANCE	23,100.00	2,000.00	19,800.00	85.7	0.00	3,300.00	14.2
3900.00 OTHER BENEFITS	4,407.00	371.80	3,687.55	83.6	0.00	719.45	16.3
TOTAL: 3000	460,212.00	36,908.15	384,331.90	83.5	0.00	75,880.10	16.4
4500.00 NONINSTRUCTIONAL SUPPLIES	6,865.16	0.00	2,762.81	40.2	2,612.19	1,490.16	21.7
TOTAL: 4000	6,865.16	0.00	2,762.81	40.2	2,612.19	1,490.16	21.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	12,000.00	5,000.00	5,000.00	41.6	7,000.00	0.00	.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	35,426.97	582.92	23,504.88	66.3	5,709.12	6,212.97	17.5
5400.00 INSURANCES - DISTRICT USE	6,485.00	0.00	6,485.00	100.0	0.00	0.00	.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	220,582.74	12,640.46	130,394.31	59.1	37,315.69	52,872.74	23.9
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	54,962.25	1,492.61	30,227.31	54.9	17,350.62	7,384.32	13.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	98,499.45	0.00	42,865.47	43.5	36,134.53	19,499.45	19.7
5800.00 OTHER OPERATING EXP-DIST. USE	565,293.21	2,603.75	386,563.46	68.3	133,223.00	45,506.75	8.0
TOTAL: 5000	993,249.62	22,319.74	625,040.43	62.9	236,732.96	131,476.23	13.2
TOTAL: 1000-5999	2,847,048.78	163,024.37	2,111,757.72	74.1	239,345.15	495,945.91	17.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 23

Fund: 74 KVC R FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,850,648.78	397.84	2,741,450.32	96.1	0.00	109,198.46	3.8
TOTAL: 1000-5999		2,847,048.78	163,024.37	2,111,757.72	74.1	239,345.15	495,945.91	17.4
TOTAL: 1000-6999		2,847,048.78	163,024.37	2,111,757.72	74.1	239,345.15	495,945.91	17.4
TOTAL: 1000-7999		2,847,048.78	163,024.37	2,111,757.72	74.1	239,345.15	495,945.91	17.4
TOTAL EXPENSES	(1000 - 7999)	2,847,048.78	163,024.37	2,111,757.72	74.1	239,345.15	495,945.91	17.4

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 24

Fund: 76 INVSTMT TRUST FUND-SAN MANUE

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL: 8000	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
2100.00 CONTRACT CLASSIFED NON-INSTR.	1,051,640.00	24,631.00	64,289.20	6.1	0.00	987,350.80	93.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	32,000.00	0.00	0.00	.0	0.00	32,000.00	100.0
TOTAL: 2000	1,083,640.00	24,631.00	64,289.20	5.9	0.00	1,019,350.80	94.0
3200.00 CLASSIFIED RETIREMENT	117,357.00	2,637.24	6,883.45	5.8	0.00	110,473.55	94.1
3300.00 OASDHI/FICA	80,437.00	1,880.54	4,903.19	6.0	0.00	75,533.81	93.9
3400.00 HEALTH AND WELFARE BENEFITS	126,547.00	3,411.36	5,969.88	4.7	0.00	120,577.12	95.2
3500.00 STATE UNEMPLOYMENT INSURANCE	7,100.00	177.00	461.50	6.5	0.00	6,638.50	93.5
3600.00 WORKERS COMPENSATION INSURANCE	14,400.00	400.00	1,100.00	7.6	0.00	13,300.00	92.3
3900.00 OTHER BENEFITS	1,200.00	24.36	42.63	3.5	0.00	1,157.37	96.4
TOTAL: 3000	347,041.00	8,530.50	19,360.65	5.5	0.00	327,680.35	94.4
TOTAL: 1000-5999	1,430,681.00	33,161.50	83,649.85	5.8	0.00	1,347,031.15	94.1

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 25

Fund: 76 INVSTMT TRUST FUND-SAN MANUE SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,430,681.00	0.00	500,137.51	34.9	0.00	930,543.49	65.0
TOTAL: 1000-5999		1,430,681.00	33,161.50	83,649.85	5.8	0.00	1,347,031.15	94.1
TOTAL: 1000-6999		1,430,681.00	33,161.50	83,649.85	5.8	0.00	1,347,031.15	94.1
TOTAL: 1000-7999		1,430,681.00	33,161.50	83,649.85	5.8	0.00	1,347,031.15	94.1
TOTAL EXPENSES	(1000 - 7999)	1,430,681.00	33,161.50	83,649.85	5.8	0.00	1,347,031.15	94.1

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 26

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	0.00	1,838.61	52.5	0.00	1,661.39	47.4
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	550,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	553,500.00	0.00	551,838.61	99.6	0.00	1,661.39	.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	85,000.00	1,896.31	24,367.63	28.6	52,438.34	8,194.03	9.6
5400.00 INSURANCES - DISTRICT USE	500,000.00	0.00	479,236.00	95.8	0.00	20,764.00	4.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	1,756.28	74,158.13	49.4	48,243.72	27,598.15	18.3
TOTAL: 5000	735,000.00	3,652.59	577,761.76	78.6	100,682.06	56,556.18	7.6
TOTAL: 1000-5999	735,000.00	3,652.59	577,761.76	78.6	100,682.06	56,556.18	7.6
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	760,000.00	3,652.59	577,761.76	76.0	100,682.06	81,556.18	10.7

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 27

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,500.00	0.00	551,838.61	99.6	0.00	1,661.39	.3
TOTAL:	1000-5999	735,000.00	3,652.59	577,761.76	78.6	100,682.06	56,556.18	7.6
TOTAL:	1000-6999	735,000.00	3,652.59	577,761.76	78.6	100,682.06	56,556.18	7.6
TOTAL:	1000-7999	760,000.00	3,652.59	577,761.76	76.0	100,682.06	81,556.18	10.7
TOTAL EXPENSES	(1000 - 7999)	760,000.00	3,652.59	577,761.76	76.0	100,682.06	81,556.18	10.7

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 28

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,290,000.00	71,000.00	825,569.29	63.9	0.00	464,430.71	36.0
TOTAL: 8000	1,290,000.00	71,000.00	825,569.29	63.9	0.00	464,430.71	36.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	130,000.00	13,280.00	144,160.00	100.0	13,280.00	27,440.00-	.0
5400.00 INSURANCES - DISTRICT USE	120,000.00	913.00	105,076.00	87.5	0.00	14,924.00	12.4
5800.00 OTHER OPERATING EXP-DIST. USE	810,000.00	39,573.69	407,640.11	50.3	1,470.22	400,889.67	49.4
TOTAL: 5000	1,060,000.00	53,766.69	656,876.11	61.9	14,750.22	388,373.67	36.6
TOTAL: 1000-5999	1,060,000.00	53,766.69	656,876.11	61.9	14,750.22	388,373.67	36.6
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,560,000.00	53,766.69	656,876.11	42.1	14,750.22	888,373.67	56.9

BDX110
ALL FUNDS
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1318

05/03/2011

PAGE 29

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,290,000.00	71,000.00	825,569.29	63.9	0.00	464,430.71	36.0
TOTAL: 1000-5999		1,060,000.00	53,766.69	656,876.11	61.9	14,750.22	388,373.67	36.6
TOTAL: 1000-6999		1,060,000.00	53,766.69	656,876.11	61.9	14,750.22	388,373.67	36.6
TOTAL: 1000-7999		1,560,000.00	53,766.69	656,876.11	42.1	14,750.22	888,373.67	56.9
TOTAL EXPENSES	(1000 - 7999)	1,560,000.00	53,766.69	656,876.11	42.1	14,750.22	888,373.67	56.9

BDX110
SBVC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDEDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,143.00	0.00	3,143.00	100.0	0.00	0.00	.0
8600.00 STATE REVENUES	269,315.00	0.00	175,852.00	65.2	0.00	93,463.00	34.7
8800.00 LOCAL REVENUES	779,517.14	24,506.27	643,172.62	82.5	0.00	136,344.52	17.4
TOTAL: 8000	1,051,975.14	24,506.27	822,167.62	78.1	0.00	229,807.52	21.8
1100.00 CONTRACT CLASSROOM INST.	10,750,284.00	2,076,840.82	9,203,786.56	85.6	0.00	1,546,497.44	14.3
1200.00 CONTRACT CERT. ADMINISTRATORS	3,454,933.30	570,144.00	2,835,853.46	82.0	0.00	619,079.84	17.9
1300.00 INSTRUCTORS DAY/HOURLY	5,342,340.80	670,766.74	4,692,934.12	87.8	0.00	649,406.68	12.1
1400.00 NON-INSTRUCTION HOURLY CERT.	315,434.00	24,601.20	195,430.14	61.9	0.00	120,003.86	38.0
TOTAL: 1000	19,862,992.10	3,342,352.76	16,928,004.28	85.2	0.00	2,934,987.82	14.7
2100.00 CONTRACT CLASSIFIED NON-INSTR.	6,170,516.80	469,905.23	4,651,973.55	75.3	0.00	1,518,543.25	24.6
2200.00 INSTRUCTIONAL AIDS	802,798.25	63,664.00	630,889.01	78.5	0.00	171,909.24	21.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	201,537.69	9,732.33	83,090.01	41.2	0.00	118,447.68	58.7
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	402,099.66	24,235.98	200,968.28	49.9	0.00	201,131.38	50.0
TOTAL: 2000	7,576,952.40	567,537.54	5,566,920.85	73.4	0.00	2,010,031.55	26.5
3100.00 CERTIFICATED RETIREMENT	1,379,549.99	246,997.74	1,220,302.85	88.4	0.00	159,247.14	11.5
3200.00 CLASSIFIED RETIREMENT	843,855.26	73,196.17	617,357.64	73.1	0.00	226,497.62	26.8
3300.00 OASDHI/FICA	925,611.29	95,426.14	690,765.22	74.6	0.00	234,846.07	25.3
3400.00 HEALTH AND WELFARE BENEFITS	2,857,176.24	339,513.30	2,198,230.18	76.9	0.00	658,946.06	23.0
3500.00 STATE UNEMPLOYMENT INSURANCE	204,338.10	27,661.36	160,549.81	78.5	0.00	43,788.29	21.4
3600.00 WORKERS COMPENSATION INSURANCE	382,060.00	46,467.00	299,657.32	78.4	0.00	82,402.68	21.5
3900.00 OTHER BENEFITS	93,336.41	14,525.01	88,930.06	95.2	0.00	4,406.35	4.7
TOTAL: 3000	6,685,927.29	843,786.72	5,275,793.08	78.9	0.00	1,410,134.21	21.0
4100.00 TEXTBOOKS	6,500.00	288.96	5,403.33	83.1	886.34	210.33	3.2
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	49,586.27	114.45	43,719.30	88.1	1,604.49	4,262.48	8.5
4300.00 INSTRUCTIONAL SUPPLIES	185,187.11	15,531.32	130,715.14	70.5	28,976.11	25,495.86	13.7
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,309.81	0.00	3,441.56	33.3	2,039.53	4,828.72	46.8
4500.00 NONINSTRUCTIONAL SUPPLIES	407,596.95	30,649.25	225,617.26	55.3	108,154.65	73,825.04	18.1
4700.00 FOOD SUPPLIES	30,083.45	5,807.85	24,548.45	81.6	5,535.00	0.00	.0
TOTAL: 4000	689,263.59	52,391.83	433,445.04	62.8	147,196.12	108,622.43	15.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	736,771.40	167,318.30	157,217.09	21.3	484,428.55	95,125.76	12.9
5200.00 TRAVEL & CONFERENCE EXPENSES	70,982.57	4,084.15	31,566.11	44.4	13,282.06	26,134.40	36.8
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	99,613.50	7,393.46	32,157.14	32.2	3,072.30	64,384.06	64.6
5400.00 INSURANCES - DISTRICT USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,677,854.20	107,992.61	1,439,294.48	85.7	146,703.78	91,855.94	5.4
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	624,720.44	32,262.40	242,550.89	38.8	344,917.63	37,251.92	5.9
5800.00 OTHER OPERATING EXP-DIST. USE	349,470.05	10,151.05	79,278.50	22.6	11,013.04	259,178.51	74.1
5900.00 INTERPROGRAM CHARGES-DIST.USE	30.00	0.00	0.00	.0	0.00	30.00	100.0
TOTAL: 5000	3,560,042.16	314,415.05	1,982,064.21	55.6	1,003,417.36	574,560.59	16.1
TOTAL: 1000-5999	38,375,177.54	5,120,483.90	30,186,227.46	78.6	1,150,613.48	7,038,336.60	18.3

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	71,426.36	3,975.50	48,582.54	68.0	12,836.64	10,007.18	14.0
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	158,477.44	19,228.11	42,047.37	26.5	72,203.25	44,226.82	27.9
TOTAL: 6000	229,903.80	23,203.61	90,629.91	39.4	85,039.89	54,234.00	23.5
TOTAL: 1000-6999	38,605,081.34	5,143,687.51	30,276,857.37	78.4	1,235,653.37	7,092,570.60	18.3
7600.00 OTHER STUDENT AID	0.00	81.00	81.00	100.0	0.00	81.00-	.0
TOTAL: 7000	0.00	81.00	81.00	100.0	0.00	81.00-	.0
TOTAL: 1000-7999	38,605,081.34	5,143,768.51	30,276,938.37	78.4	1,235,653.37	7,092,489.60	18.3

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,051,975.14	24,506.27	822,167.62	78.1	0.00	229,807.52	21.8
TOTAL: 1000-5999		38,375,177.54	5,120,483.90	30,186,227.46	78.6	1,150,613.48	7,038,336.60	18.3
TOTAL: 1000-6999		38,605,081.34	5,143,687.51	30,276,857.37	78.4	1,235,653.37	7,092,570.60	18.3
TOTAL: 1000-7999		38,605,081.34	5,143,768.51	30,276,938.37	78.4	1,235,653.37	7,092,489.60	18.3
TOTAL EXPENSES	(1000 - 7999)	38,605,081.34	5,143,768.51	30,276,938.37	78.4	1,235,653.37	7,092,489.60	18.3

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 5000	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 1000-5999	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

BDX110
SBVC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 5

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-5999		19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 1000-6999		19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL: 1000-7999		19,296.04	0.00	0.00	.0	19,296.04	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	19,296.04	0.00	0.00	.0	19,296.04	0.00	.0

BDX110
 SBVC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 6

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	30,630.00	0.00	13,742.17	44.8	0.00	16,887.83	55.1
TOTAL: 8000	30,630.00	0.00	13,742.17	44.8	0.00	16,887.83	55.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	10,125.00	47.9	0.00	11,005.00	52.0
TOTAL: 2000	21,130.00	0.00	10,125.00	47.9	0.00	11,005.00	52.0
3300.00 OASDHI/FICA	1,616.00	0.00	525.72	32.5	0.00	1,090.28	67.4
3500.00 STATE UNEMPLOYMENT INSURANCE	152.00	0.00	71.10	46.7	0.00	80.90	53.2
TOTAL: 3000	1,768.00	0.00	596.82	33.7	0.00	1,171.18	66.2
5800.00 OTHER OPERATING EXP-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 5000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 1000-5999	24,898.00	0.00	10,721.82	43.0	0.00	14,176.18	56.9
7900.00 RESERVE FOR CONTINGENCIES	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 7000	50,000.00	0.00	0.00	.0	0.00	50,000.00	100.0
TOTAL: 1000-7999	74,898.00	0.00	10,721.82	14.3	0.00	64,176.18	85.6

BDX110
SBVC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1319

05/03/2011

PAGE 7

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	30,630.00	0.00	13,742.17	44.8	0.00	16,887.83	55.1
TOTAL: 1000-5999		24,898.00	0.00	10,721.82	43.0	0.00	14,176.18	56.9
TOTAL: 1000-6999		24,898.00	0.00	10,721.82	43.0	0.00	14,176.18	56.9
TOTAL: 1000-7999		74,898.00	0.00	10,721.82	14.3	0.00	64,176.18	85.6
TOTAL EXPENSES	(1000 - 7999)	74,898.00	0.00	10,721.82	14.3	0.00	64,176.18	85.6

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	1,484.00	0.00	1,484.00	100.0	0.00	0.00	.0
8600.00 STATE REVENUES	328,514.00	0.00	238,300.00	72.5	0.00	90,214.00	27.4
8800.00 LOCAL REVENUES	554,035.00	132,811.99	427,953.31	77.2	0.00	126,081.69	22.7
8900.00 OTHER FINANCING SOURCES	1,896.21	2,290.81	4,187.02	100.0	0.00	2,290.81-	.0
TOTAL: 8000	885,929.21	135,102.80	671,924.33	75.8	0.00	214,004.88	24.1
1100.00 CONTRACT CLASSROOM INST.	4,437,430.00	868,005.88	3,928,299.19	88.5	0.00	509,130.81	11.4
1200.00 CONTRACT CERT. ADMINISTRATORS	2,682,608.00	435,147.86	2,110,662.87	78.6	0.00	571,945.13	21.3
1300.00 INSTRUCTORS DAY/HOURLY	2,045,337.00	245,206.53	1,833,767.04	89.6	404,525.04	192,955.08-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	150,477.00	15,088.21	122,267.30	81.2	0.00	28,209.70	18.7
TOTAL: 1000	9,315,852.00	1,563,448.48	7,994,996.40	85.8	404,525.04	916,330.56	9.8
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,140,605.76	263,842.69	2,620,201.01	83.4	0.00	520,404.75	16.5
2200.00 INSTRUCTIONAL AIDS	527,172.50	37,310.32	416,860.50	79.0	0.00	110,312.00	20.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	140,929.50	2,909.00	17,170.64	12.1	0.00	123,758.86	87.8
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	328,042.50	32,638.25	213,243.25	65.0	0.00	114,799.25	34.9
TOTAL: 2000	4,136,750.26	336,700.26	3,267,475.40	78.9	0.00	869,274.86	21.0
3100.00 CERTIFICATED RETIREMENT	700,028.00	118,163.95	591,547.96	84.5	0.00	108,480.04	15.4
3200.00 CLASSIFIED RETIREMENT	506,496.00	41,748.71	367,363.61	72.5	0.00	139,132.39	27.4
3300.00 OASDHI/FICA	456,410.00	49,415.50	369,440.56	80.9	0.00	86,969.44	19.0
3400.00 HEALTH AND WELFARE BENEFITS	1,429,136.00	171,592.15	1,132,306.63	79.2	0.00	296,829.37	20.7
3500.00 STATE UNEMPLOYMENT INSURANCE	95,293.00	13,483.01	80,605.47	84.5	0.00	14,687.53	15.4
3600.00 WORKERS COMPENSATION INSURANCE	187,664.00	23,862.50	157,093.70	83.7	0.00	30,570.30	16.2
3900.00 OTHER BENEFITS	53,134.00	7,392.36	44,409.56	83.5	0.00	8,724.44	16.4
TOTAL: 3000	3,428,161.00	425,658.18	2,742,767.49	80.0	0.00	685,393.51	19.9
4100.00 TEXTBOOKS	198.03	0.00	0.00	.0	198.03	0.00	.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	34,404.37	85.00	17,555.51	51.0	0.00	16,848.86	48.9
4300.00 INSTRUCTIONAL SUPPLIES	48,903.97	4,734.64	37,084.18	75.8	10,573.92	1,245.87	2.5
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,423.90	0.00	923.17	64.8	0.00	500.73	35.1
4500.00 NONINSTRUCTIONAL SUPPLIES	186,277.80	19,759.49	110,554.54	59.3	45,061.15	30,662.11	16.4
TOTAL: 4000	271,208.07	24,579.13	166,117.40	61.2	55,833.10	49,257.57	18.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	90,270.00	24,880.00	46,669.42	51.6	34,012.85	9,587.73	10.6
5200.00 TRAVEL & CONFERENCE EXPENSES	35,353.04	4,026.22	21,984.53	62.1	2,902.55	10,465.96	29.6
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	50,655.00	434.39	33,581.37	66.2	3,729.73	13,343.90	26.3
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,024,694.00	50,161.54	761,029.68	74.2	246,199.39	17,464.93	1.7
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	402,512.66	21,194.73	191,075.83	47.4	185,421.59	26,015.24	6.4
5800.00 OTHER OPERATING EXP-DIST. USE	376,507.40	2,418.72	36,922.01	9.8	16,161.81	323,423.58	85.9
TOTAL: 5000	1,979,992.10	103,115.60	1,091,262.84	55.1	488,427.92	400,301.34	20.2
TOTAL: 1000-5999	19,131,963.43	2,453,501.65	15,262,619.53	79.7	948,786.06	2,920,557.84	15.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,750.00	0.00	0.00	.0	1,750.00	0.00	.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	2,000.00	0.00	1,360.00	68.0	0.00	640.00	32.0
6300.00 LIBRARY BOOKS - EXPANSION	19,365.00	0.00	7,421.61	38.3	10,112.29	1,831.10	9.4
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	14,718.78	1,881.22	6,027.00	40.9	1,739.92	6,951.86	47.2
TOTAL: 6000	37,833.78	1,881.22	14,808.61	39.1	13,602.21	9,422.96	24.9
TOTAL: 1000-6999	19,169,797.21	2,455,382.87	15,277,428.14	79.6	962,388.27	2,929,980.80	15.2

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	885,929.21	135,102.80	671,924.33	75.8	0.00	214,004.88	24.1
TOTAL: 1000-5999		19,131,963.43	2,453,501.65	15,262,619.53	79.7	948,786.06	2,920,557.84	15.2
TOTAL: 1000-6999		19,169,797.21	2,455,382.87	15,277,428.14	79.6	962,388.27	2,929,980.80	15.2
TOTAL: 1000-7999		19,169,797.21	2,455,382.87	15,277,428.14	79.6	962,388.27	2,929,980.80	15.2
TOTAL EXPENSES	(1000 - 7999)	19,169,797.21	2,455,382.87	15,277,428.14	79.6	962,388.27	2,929,980.80	15.2

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	10,367.00	863.89	8,638.90	83.3	0.00	1,728.10	16.6
TOTAL: 8000	10,367.00	863.89	8,638.90	83.3	0.00	1,728.10	16.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 5000	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-5999	10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 6000	10,367.00	0.00	0.00	.0	0.00	10,367.00	100.0
TOTAL: 1000-6999	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 5

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	10,367.00	863.89	8,638.90	83.3	0.00	1,728.10	16.6
TOTAL: 1000-5999		10,778.17	0.00	0.00	.0	10,778.17	0.00	.0
TOTAL: 1000-6999		21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL: 1000-7999		21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0
TOTAL EXPENSES	(1000 - 7999)	21,145.17	0.00	0.00	.0	10,778.17	10,367.00	49.0

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 6

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL: 8000	0.00	0.00	512.18	100.0	0.00	512.18-	.0

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 7

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	512.18	100.0	0.00	512.18-	.0
TOTAL: 1000-5999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-6999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999		0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 8

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,800.00	0.00	2,971.41	51.2	0.00	2,828.59	48.7
TOTAL: 8000	5,800.00	0.00	2,971.41	51.2	0.00	2,828.59	48.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	4,500.00	0.00	2,475.00	55.0	0.00	2,025.00	45.0
TOTAL: 2000	4,500.00	0.00	2,475.00	55.0	0.00	2,025.00	45.0
3300.00 OASDHI/FICA	344.00	0.00	187.07	54.3	0.00	156.93	45.6
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	17.61	55.0	0.00	14.39	44.9
TOTAL: 3000	376.00	0.00	204.68	54.4	0.00	171.32	45.5
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1

BDX110
CHC UNRESTRICTED
72 San Bernardino Community Col

BEST NET CONSORTIUM
BUDGET SUMMARY REPORT
04/01/2011 TO 05/02/2011

#J1321

05/03/2011

PAGE 9

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,800.00	0.00	2,971.41	51.2	0.00	2,828.59	48.7
TOTAL: 1000-5999		5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL: 1000-6999		5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL: 1000-7999		5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1
TOTAL EXPENSES	(1000 - 7999)	5,376.00	0.00	2,679.68	49.8	0.00	2,696.32	50.1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steve Sutorus, Business Manager
DATE: May 19, 2011
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from April 4, 2011 to May 1, 2011 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113132	UNDERGROUND SOLUTIONS	New Buildings	\$ 16,100.44
113134	RAMIREZ, FERMIN	Conference	\$ 1,265.00
113135	MCLAREN, MERIDYTH	Conference	\$ 325.00
113136	BON AIR INC	New Buildings	\$ 12,800.00
113137	REVOLVING CASH	Officials	\$ 348.00
113138	NGUYEN, JOSEPH	Conference	\$ 200.00
113139	BOGH, DEBRA	Conference	\$ 151.12
113140	BOGH, DEBRA	Conference	\$ 21.40
113141	BOGH, DEBRA	Conference	\$ 21.94
113142	WURTZ, KEITH	Conference	\$ 585.00
113143	US POSTAL SERVICE	Postage & Freight	\$ 225.00
113144	LOWE, LYNN L	Conference	\$ 770.00
113145	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 102.50
113146	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 375.00
113147	SINGER, DONALD L	Conference	\$ 1,500.00
113148	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 400.00
113149	SINGER, DONALD L	Conference	\$ 800.00
113150	LEE, ROSALIND BAKER	Conference	\$ 383.17
113151	HARRISON, GLORIA M	Conference	\$ 195.00
113152	MCCURRY, PAT	Conference	\$ 383.17
113153	TAMAYO, CHRIS	Conference	\$ 383.17
113154	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 180.00
113155	STANSKAS, PETER-JOHN	Conference	\$ 1,050.00
113156	ASCCC	Conference	\$ 335.00
113157	US POSTAL SERVICE	Postage & Freight	\$ 718.50
113158	DANIELS, DEBRA	Conference	\$ 458.40
113159	STAPLES	Non-instructional Supplies	\$ 86.09
113160	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 1,952.65
113161	STAPLES	Non-instructional Supplies	\$ 2,574.04
113162	STAPLES	Non-instructional Supplies	\$ 263.00
113163	STAPLES	Non-instructional Supplies	\$ 909.31
113164	SHENANDOAH ROBE CO	Instructional Supplies	\$ 403.64
113165	HANSEN-BARNES, ROSEMARIE	Instructional Supplies	\$ 22.98
113166	SCANTRON CORPORATION	Non-instructional Supplies	\$ 463.37
113167	STAPLES	Non-instructional Supplies	\$ 533.45
113168	FISHER SCIENTIFIC	Capital Equipment	\$ 1,212.03
113169	STAPLES	Non-instructional Supplies	\$ 247.74
113170	STAPLES	Non-instructional Supplies	\$ 1,171.67
113171	SCHOOL SPECIALTY INC	Non-instructional Supplies	\$ 248.84
113172	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 971.42
113173	CALIFORNIA CAMPER SHELLS	Capital Equipment	\$ 2,910.40
113174	STAPLES	Non-instructional Supplies	\$ 499.46
113175	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 290.30
113176	STAPLES	Non-instructional Supplies	\$ 225.89
113177	SCANTRON CORPORATION	Non-instructional Supplies	\$ 149.16
113178	UNISOURCE PAPER	Non-instructional Supplies	\$ 10,766.25
113179	SPICERS PAPER INC	Non-instructional Supplies	\$ 9,746.98
113180	STAPLES	Non-instructional Supplies	\$ 69.81
113181	STAPLES	Non-instructional Supplies	\$ 310.39
113182	FUJIFILM GRAPHIC SYSTEMS USA	Non-instructional Supplies	\$ 1,766.74
113183	PRESSTEK INC	Non-instructional Supplies	\$ 512.33
113184	KIRK XPEDEX	Non-instructional Supplies	\$ 2,076.46
113185	UNISOURCE PAPER	Non-instructional Supplies	\$ 6,866.70
113186	APPLE COMPUTER INC	Capital Equipment	\$ 4,049.10
113187	CITY OF SAN BERNARDINO	New Buildings	\$ 5,018.60

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113188	AIR CONDITIONING CONTROL	Outside Services	\$ 4,893.75
113189	ANGELO, DAN	Conference	\$ 668.95
113190	BRINK, T. L.	Conference	\$ 500.00
113191	CANNON, JUDY	Conference	\$ 770.00
113192	CAREER AMERICA	Contract Services	\$ 1,155.00
113193	CITY OF SAN BERNARDINO	Conference	\$ 400.00
113194	CM SCHOOL SUPPLY CO.	Outside Services	\$ 700.00
113195	COMMUNITY COLLEGE LEAGUE OF CA	Conference	\$ 1,250.00
113196	COMPUMASTER	Conference	\$ 399.00
113197	COMPUTERLAND OF SILICON VALLEY	Contract Services	\$ 7,632.00
113198	CONNECT WIRELESS SOLUTIONS	Repairs & Maintenance	\$ 504.00
113199	CYNOSURE NEW MEDIA INC	Outside Services	\$ 54,750.00
113200	DANIEL'S ELEC CONST CO INC	Repairs & Maintenance	\$ 8,040.00
113201	DAVID OLLIS LANDSCAPE DEVELOPM	Repairs & Maintenance	\$ 1,989.00
113202	FOUNDATION FOR CALIFORNIA	Dues & Memberships	\$ 1,000.00
113203	HOME DEPOT, THE	Non-instructional Supplies	\$ 650.00
113204	KONICA MINOLTA BUSINESS	Leases	\$ 4,270.24
113205	MORRISON, TRACY	Mileage Reimbursement	\$ 51.51
113206	RCS INVESTIGATION & CONSULTING	Outside Services	\$ 5,850.00
113207	SCULLY, MATIE	Repairs & Maintenance	\$ 130.00
113208	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 46.99
113209	ZINN, WENDY	Conference	\$ 1,265.00
113210	ALLIED REFRIGERATION INC	Capital Equipment	\$ 4,817.84
113211	AMAZON.COM	Reference Books	\$ 213.50
113212	ARMSTRONG MEDICAL INDUSTRIES	Instructional Supplies	\$ 155.28
113213	BADGE EXPRESS	Non-instructional Supplies	\$ 91.91
113214	BEST IMPRESSIONS	Advertising	\$ 1,281.56
113215	CAROLINA BIOLOGICAL SUPPLY CO	Non-instructional Supplies	\$ 2,997.79
113216	CARPE DIEM ARCHITECTURAL	Instructional Supplies	\$ 361.94
113217	CHEM MARK	Instructional Supplies	\$ 375.39
113218	CHEM-PAK	Equipment	\$ 1,658.44
113219	COMPUTERLAND OF SILICON VALLEY	Software	\$ 362.82
113220	CYNMAR CORPORATION	Instructional Supplies	\$ 943.35
113221	CYNMAR CORPORATION	Instructional Supplies	\$ 86.97
113222	D & D SECURITY ENTERPRISES	Non-instructional Supplies	\$ 4,574.80
113223	DAN'S LAWNMOWER CENTER	Equipment	\$ 7,483.05
113224	DIAMONDBACK FIRE & RESCUE	Instructional Supplies	\$ 1,097.05
113225	FITNESS FIT	Equipment	\$ 1,740.28
113226	KELLY PAPER COMPANY	Non-instructional Supplies	\$ 272.83
113227	READ NATURALLY	Software	\$ 706.55
113228	SCHMIT ENTERPRISES LLC	Instructional Supplies	\$ 461.54
113229	SIMULATION	Instructional Supplies	\$ 167.02
113230	SPICERS PAPER INC	Non-instructional Supplies	\$ 4,905.00
113231	STAPLES	Non-instructional Supplies	\$ 245.30
113232	STAPLES	Non-instructional Supplies	\$ 544.64
113233	STAPLES	Non-instructional Supplies	\$ 135.13
113234	STAPLES	Non-instructional Supplies	\$ 187.03
113235	STAPLES	Non-instructional Supplies	\$ 389.61
113236	STAPLES	Non-instructional Supplies	\$ 210.98
113237	STAPLES	Non-instructional Supplies	\$ 198.19
113238	STAPLES	Non-instructional Supplies	\$ 140.37
113239	STAPLES	Non-instructional Supplies	\$ 395.74
113240	STAPLES	Instructional Supplies	\$ 76.02
113241	STAPLES	Non-instructional Supplies	\$ 1,133.25
113242	STAPLES	Instructional Supplies	\$ 210.93

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113243	STAPLES	Non-instructional Supplies	\$ 227.18
113244	STAPLES	Non-instructional Supplies	\$ 129.60
113245	STAPLES	Non-instructional Supplies	\$ 188.89
113246	STAPLES	Non-instructional Supplies	\$ 337.57
113247	STAPLES	Non-instructional Supplies	\$ 373.44
113248	STAPLES	Non-instructional Supplies	\$ 326.21
113249	STAPLES	Non-instructional Supplies	\$ 737.21
113250	STAPLES	Non-instructional Supplies	\$ 600.77
113251	STAPLES	Non-instructional Supplies	\$ 139.32
113252	SAN DIEGO CITY COLLEGE	Conference	\$ 70.00
113253	SAN DIEGO CITY COLLEGE	Other Expenses & Fees	\$ 300.00
113254	HUGHES III, RICHARD	Mileage Reimbursement	\$ 444.72
113255	MANIAOL, ALBERT	Conference	\$ 108.86
113256	NELSON, WILLENE D	Conference	\$ 35.00
113257	NG, TOMMI	Mileage Reimbursement	\$ 500.00
113258	PARADA, OSMAN	Conference	\$ 900.00
113259	PARISH, CYNTHIA	Mileage Reimbursement	\$ 109.14
113260	REVOLVING CASH	Athletic Entry Fee	\$ 215.00
113261	REVOLVING CASH	Athletic Entry Fee	\$ 210.00
113262	REVOLVING CASH	Athletic Entry Fee	\$ 900.00
113263	SANCHEZ, LORI	Mileage Reimbursement	\$ 178.05
113264	SANCHEZ, LORI	Conference	\$ 94.47
113265	THOMAS, CASSANDRA	Conference	\$ 143.08
113266	TRAM, YVETTE	Conference	\$ 1,095.00
113267	VALDEMAR, MARY	Conference	\$ 16.70
113268	AMAZON.COM	Classroom Textbooks	\$ 198.03
113269	AMAZON.COM	Instructional Supplies	\$ 98.82
113270	BEST GOLF CARTS INC	Capital Equipment	\$ 18,759.38
113271	CARBIDE SAW & TOOL INC	Instructional Supplies	\$ 281.01
113272	GRAINGER INC, W W	Equipment	\$ 3,038.63
113273	STAPLES	Instructional Supplies	\$ 431.60
113274	INLAND INSPECTIONS/CONSULTING	New Buildings	\$ 101,087.75
113275	DOWDEN ASSOCIATES INC	Other Expenses & Fees	\$ 5,000.00
113276	WATSON BROS INC	Repairs & Maintenance	\$ 1,285.00
113277	DELL COMPUTER COMPANY	Contract Services	\$ 8,381.60
113278	DAN LYMAN CONSTRUCTION	Repairs & Maintenance	\$ 1,316.86
113279	DELL COMPUTER COMPANY	Non-instructional Supplies	\$ 243.51
113280	C & S SOLUTIONS	Software	\$ 3,253.88
113281	K-LOG INC	Non-instructional Supplies	\$ 193.58
113282	FLINN SCIENTIFIC INC	Reference Books	\$ 199.54
113283	HL CORPORATION	Instructional Supplies	\$ 284.19
113284	EINSTRUCTION	Instructional Supplies	\$ 2,644.79
113285	STAPLES	Non-instructional Supplies	\$ 788.64
113286	FLINN SCIENTIFIC INC	Reference Books	\$ 239.25
113287	PHENIX TECHNOLOGIES INC	Instructional Supplies	\$ 250.12
113288	BOUND TREE MEDICAL	Instructional Supplies	\$ 599.16
113289	BOUND TREE MEDICAL	Instructional Supplies	\$ 1,436.56
113290	SIGMA-ALDRICH INC	Instructional Supplies	\$ 51.42
113291	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 25.55
113292	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 1,675.30
113293	SAN BERNARDINO COUNTY FIRE	Instructional Supplies	\$ 252.62
113294	FACETS MULTIMEDIA	Media	\$ 26.48
113295	INNOVATIVE INTERFACES INC	Contract Services	\$ 6,500.00
113296	POCKET NURSE	Instructional Supplies	\$ 1,543.36
113297	RANESCO TECHNICAL TRAINING	Software	\$ 1,127.50

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113298	DELL COMPUTER COMPANY	Capital Equipment	\$ 871.90
113299	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	\$ 292.59
113300	PADDOCK, ERICKA	Conference	\$ 500.00
113301	VIATRON	Outside Services	\$ 9,945.00
113302	EUREKA	Contract Services	\$ 1,190.81
113303	TERRA PACIFIC WASTE MGMT	Leases	\$ 525.00
113304	SECURITY ON CAMPUS INC	Conference	\$ 1,035.00
113305	INTERNATIONAL PAVING SERVICES	Site Improvements	\$ 2,600.00
113306	BROWN, CAROL	Mileage Reimbursement	\$ 21.78
113307	DELGADO, ARLENE	Mileage Reimbursement	\$ 21.78
113308	TONY PAINTING	Building Improvements	\$ 56,400.00
113309	RACE, STEVEN	Mileage Reimbursement	\$ 102.51
113310	HEIBERG CONSULTING INC	Contract Services	\$ 350.00
113311	IPSWITCH	Computer Systems	\$ 2,033.62
113312	HOLMAN, GARY	Conference	\$ 164.00
113313	ASHLOCK MULTI SERVICE	Outside Services	\$ 800.00
113314	DELL COMPUTER COMPANY	Capital Equipment	\$ 4,434.32
113315	VATA ANATOMICAL HEALTHCARE	Instructional Supplies	\$ 125.70
113316	LAERDAL MEDICAL CORPORATION	Instructional Supplies	\$ 521.33
113317	IFIXIT	Software	\$ 179.00
113318	CONSOLIDATED PLASTICS	Instructional Supplies	\$ 66.70
113319	PHENIX TECHNOLOGIES INC	Instructional Supplies	\$ 325.17
113320	TOMARK INC	Instructional Supplies	\$ 223.80
113321	GILL ATHLETICS	Instructional Supplies	\$ 153.55
113322	NEWLEAF CALIFORNIA LLC	Independent Contractor	\$ 2,000.00
113323	PENTRONICS PUBLISHING	Dues & Memberships	\$ 495.00
113324	AMERICAN WELDING SOCIETY	Dues & Memberships	\$ 599.21
113325	NEXUS IS INC	Computer Systems Maintenance Agmts	\$ 8,345.00
113326	SITCORE USA INC	Computer Systems Maintenance Agmts	\$ 7,968.77
113327	SAN BERNARDINO COUNTY	Outside Services	\$ 3,900.00
113328	STAPLES	Non-instructional Supplies	\$ 1,205.65
113329	MUSICIAN'S FRIEND	Instructional Supplies	\$ 3,567.90
113330	POSITIVE PROMOTIONS	Advertising	\$ 4,778.63
113331	MOTOROLA SOLUTIONS INC	Equipment	\$ 8,973.68
113332	MUSSON THEATRICAL	Instructional Supplies	\$ 799.92
113333	APPLIED ROBOTICS INC	Capital Equipment	\$ 15,032.30
113334	MKH	Instructional Supplies	\$ 159.08
113335	TURNERS OUTDOORSMAN	Equipment	\$ 1,525.91
113336	DELL COMPUTER COMPANY	Capital Equipment	\$ 1,680.83
113337	DELL COMPUTER COMPANY	Capital Equipment	\$ 4,498.51
113338	THREE PEAKS CORP	Repairs & Maintenance	\$ 12,604.75
113339	CHEM-PAK	Equipment	\$ 28,084.70
113340	PHARMACIST'S LETTER	Magazines & Subscriptions	\$ 85.00
113341	SBVC BOOKSTORE	Reference Books	\$ 336.44
113342	CAROLINA BIOLOGICAL SUPPLY CO	Equipment	\$ 620.82
113343	DELL COMPUTER COMPANY	Capital Equipment	\$ 2,725.19
113344	STAPLES	Non-instructional Supplies	\$ 289.88
113345	STAPLES	Non-instructional Supplies	\$ 747.58
113346	STAPLES	Non-instructional Supplies	\$ 2,279.08
113347	BEN'S LOCK AND KEY	Repairs & Maintenance	\$ 1,000.00
113348	STATER BROS MARKETS	Other Expenses & Fees	\$ 250.00
113349	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 498.44
113350	SAN BERNARDINO UNIFIED SCHOOL	Bus/Car Rentals	\$ 571.50
113351	ECO-HUT ACADEMY LLC	Outside Services	\$ 20,000.00
113352	AIRCRAFT SPRUCE & SPECIALTY	Capital Equipment	\$ 2,376.04

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113353	NEXUS IS INC	Computer Systems Maintenance Agmts	\$ 1,995.57
113354	BEAUMONT CHAMBER OF COMMERCE	Dues & Memberships	\$ 60.00
113355	GRILLO'S FILTER SALES	Repairs & Maintenance	\$ 2,262.08
113356	BARLOW, EDWARD H	Repairs & Maintenance	\$ 350.00
113357	ESRI INC	Conference	\$ 1,010.00
113358	LIFETIME MEMORY PRODUCTS	Non-instructional Supplies	\$ 288.50
113360	CYNMAR CORPORATION	Non-instructional Supplies	\$ 173.39
113361	DIAMONDBACK FIRE & RESCUE	Equipment	\$ 474.03
113362	GRAINGER INC, W W	Non-instructional Supplies	\$ 11,002.45
113363	DAN'S LAWNMOWER CENTER	Capital Equipment	\$ 2,010.79
113365	CHANNING BETE COMPANY	Instructional Supplies	\$ 142.19
113366	RAMIREZ, FERMIN	Mileage Reimbursement	\$ 2,000.00
113367	JONES, M J	Conference	\$ 732.75
113368	TECHNICAL EMPLOYMENT TRAINING	Outside Services	\$ 2,200.00
113369	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 38.07
113370	US AIR CONDITIONING	Capital Equipment	\$ 4,506.53
113371	SBVC BOOKSTORE	Advertising	\$ 776.32
113372	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 901.48
113373	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 15.00
113374	P A P A	Dues & Memberships	\$ 200.00
113375	ASSIST DESIGN	Other Expenses & Fees	\$ 5,471.77
113376	HENRY BROADCASTING CO INC	Leases	\$ 10,906.40
113377	SBVC BOOKSTORE	Advertising	\$ 4,142.00
113378	WEATHERPROOFING TECH INC	Repairs & Maintenance	\$ 2,250.00
113379	BIRD B GONE, INC	New Buildings	\$ 475.10
113380	SOUTH COAST AIR QUALITY	Other Expenses & Fees	\$ 2,630.36
113381	WALLCUR INCORPORATED	Instructional Supplies	\$ 247.39
113382	WAXIE SANITARY SUPPLY	Capital Equipment	\$ 3,883.14
113383	UNITED STATES PLASTIC CORP	Instructional Supplies	\$ 42.55
113384	SARGENT-WELCH SCIENTIFIC	Instructional Supplies	\$ 1,794.02
113385	SEHI COMPUTER PRODUCTS INC	Software	\$ 1,180.74
113386	HAND IN HAND PROMOTIONS	Advertising	\$ 1,821.57
113387	HAND IN HAND PROMOTIONS	Advertising	\$ 1,398.68
113388	STAPLES	Non-instructional Supplies	\$ 148.49
113389	SPICERS PAPER INC	Non-instructional Supplies	\$ 2,990.96
113390	STAPLES	Non-instructional Supplies	\$ 330.99
113391	STAPLES	Non-instructional Supplies	\$ 328.35
113392	STAPLES	Non-instructional Supplies	\$ 358.23
113393	HAND IN HAND PROMOTIONS	Advertising	\$ 3,559.31
113394	STAPLES	Non-instructional Supplies	\$ 368.12
113395	APPLE COMPUTER INC	Equipment	\$ 243.60
113396	SPICERS PAPER INC	Non-instructional Supplies	\$ 470.88
113397	PRINT & FINISHING SOLUTIONS	Repairs & Maintenance	\$ 1,019.23
113398	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 183.79
113399	TACO VILLAGE	Other Expenses & Fees	\$ 1,800.00
113400	VASQUEZ, TATIANA	Non-instructional Supplies	\$ 61.41
113401	RIDDELL/ALL AMERICAN SPORTS	Repairs & Maintenance	\$ 4,146.05
113402	RIS ELECTRICAL CONTRACTORS INC	Site Improvements	\$ 1,700.00
113403	COLLEGIATE CAP & GOWN INC	Rentals	\$ 400.00
113404	THREE PEAKS CORP	Repairs & Maintenance	\$ 4,812.00
113405	THREE PEAKS CORP	Outside Services	\$ 15,587.00
113406	KOEPEL, TERRY	Conference	\$ 697.86
113407	JON'S FLAGS & POLES	Advertising	\$ 1,337.63
113408	FERGUSON ENTERPRISES INC	Capital Equipment	\$ 69,019.14
113409	VATA ANATOMICAL HEALTHCARE	Equipment	\$ 675.98

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113410	PROGRESSIVE MEDICAL INTL	Instructional Supplies	\$ 138.64
113411	REAL VOLLEYBALL INC	Instructional Supplies	\$ 467.77
113412	TROXELL COMMUNICATIONS INC	Non-instructional Supplies	\$ 2,194.44
113413	THE COLLEGE BOARD	Non-instructional Supplies	\$ 17,304.63
113414	INLAND VALLEY ELECTRIC CO	Repairs & Maintenance	\$ 2,550.19
113415	LYNDA.COM INC	Contract Services	\$ 3,250.00
113416	WEST COAST MICROSCOPE SERVICE	Repairs & Maintenance	\$ 640.00
113417	NEWTEK INC	Capital Equipment	\$ 15,833.89
113418	TECHSMITH	Contract Services	\$ 234.95
113419	RIPPY, SCOTT	Conference	\$ 304.44
113420	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 301.78
113421	US BANK CORPORATE PMT SYSTEMS	Postage	\$ 17.40
113422	GRAPHIC SOLUTION, THE	Other Expenses & Fees	\$ 995.07
113423	SMITH, JAMES	Conference	\$ 210.00
113424	ROWLEY, KATHLEEN	Mileage Reimbursement	\$ 99.33
113425	CLARK SECURITY PRODUCTS	Contract Services	\$ 856.48
113426	MONTGOMERY HARDWARE CO	Building Improvements	\$ 8,770.30
113427	RIGGS, MICHELLE A	Conference	\$ 290.00
113428	MOWBRAY'S TREE SERVICE	Outside Services	\$ 23,310.00
113429	SULLIVAN, DANIEL	Conference	\$ 280.62
113430	PUBLIC BROADCASTING SERVICE	Broadcast Program Rights	\$ 305.75
113431	SANCHEZ, LORI	Conference	\$ 56.11
113432	RUBIO, DAVE	Conference	\$ 729.71
113433	DELL COMPUTER COMPANY	Outside Services	\$ 9,444.50
113434	TERRA PACIFIC WASTE MGMT	Leases	\$ 3,425.62
113435	NTDSTICHLER	Building Improvements	\$ 2,000.00
113436	LEMAY CONSTRUCTION	Repairs & Maintenance	\$ 5,985.00
113437	TOMARK INC	Instructional Supplies	\$ 208.80
113438	SIERRA SCREENPRINT GRAPHICS	Advertising	\$ 5,394.00
113439	WAXIE SANITARY SUPPLY	Equipment	\$ 581.61
113440	FISHER SCIENTIFIC	Non-instructional Supplies	\$ 178.12
113441	WARD'S NATURAL SCIENCE EST INC	Non-instructional Supplies	\$ 1,008.02
113442	CYNMAR CORPORATION	Equipment	\$ 869.07
113443	TRI-ANIM HEALTH SERVICES	Instructional Supplies	\$ 869.68
113444	PRINTER'S PARTS STORE	Non-instructional Supplies	\$ 1,079.78
113445	GRAINGER INC, W W	Custodial Supplies	\$ 71.88
113446	SBVC BOOKSTORE	Textbooks	\$ 328.94
113447	TRANE	Capital Equipment	\$ 1,221.10
113448	WARD'S NATURAL SCIENCE EST INC	Non-instructional Supplies	\$ 325.16
113449	BASTEDO, DAVID	Non-instructional Supplies	\$ 298.48
113450	NEXUS IS INC	Capital Equipment	\$ 64,874.50
113451	PRINT & FINISHING SOLUTIONS	Non-instructional Supplies	\$ 102.28
113452	PRESTIGE BOX CORPORATION	Non-instructional Supplies	\$ 66.27
113453	COOK, LAWRENCE	Conference	\$ 225.00
113454	PUBLIC BROADCASTING SERVICE	Broadcast Program Rights	\$ 22,884.00
113455	PINNACLE WINDOW COVERINGS	Outside Services	\$ 6,500.00
113456	IBM	Contract Services	\$ 2,337.84
113457	INLAND OVERHEAD DOOR CO	Building Improvements	\$ 3,430.00
113458	SBVC FOOD SERVICES	Refreshments	\$ 650.00
113459	HOCKRIDGE FLORIST	Other Expenses & Fees	\$ 978.76
113460	SIMPLEX GRINNELL	Repairs & Maintenance	\$ 14,989.00
113461	BURGESS RECORD STORAGE	Outside Services	\$ 5,028.00
113462	JOHNSON CONTROLS INC	Repairs Boilers	\$ 2,000.00
113463	SBSD-EVOC TRAINING CENTER	Conference	\$ 370.00
113464	KD ACOUSTICS	New Buildings	\$ 4,206.00

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113465	HOUSTON & HARRIS , INC	New Buildings	\$ 5,000.00
113466	AMERICAN WRECKING, INC	New Buildings	\$ 354,770.00
113467	GRAEBEL MOVERS INC.	Outside Services	\$ 23,974.00
113468	EVAC+CHAIRE NORTH AMERICA LLC	Capital Equipment	\$ 10,020.38
113469	GREENWOOD PUBLISHING GROUP INC	Equipment	\$ 2,365.31
113470	WT COX SUBSCRIPTIONS	Magazines & Subscriptions	\$ 1,123.91
113471	CALIFORNIA EMERGENCY PHYSICIAN	Self Insurance Claims	\$ 337.00
113472	SOCCER CENTER	Instructional Supplies	\$ 107.83
113473	TRIARCH INC	Non-instructional Supplies	\$ 194.66
113474	SIMPLEX GRINNELL	Site Improvements	\$ 15,674.32
113475	SANCHEZ, LORI	Conference	\$ 1,221.94
113476	SHANKS ELECTRIC CORP	New Buildings	\$ 527,700.00
113477	EJ ENTERPRISES	New Buildings	\$ 25,696.00
113478	CREW INC	Site Improvements	\$ 6,058.00
113479	J M FARNAN CO INC	Site Improvements	\$ 12,247.00
113480	SAWCX II	Liability Insurance	\$ 913.00
113481	EMPLOYEE UNIVERSITY	Media	\$ 822.15
113482	MODERN OFFICE	Capital Equipment	\$ 9,954.43
113483	AUDIOMETRIC	Repairs & Maintenance	\$ 105.00
113484	CISION US INC	Outside Services	\$ 3,000.00
113485	DIAL, TROY LYNN	Conference	\$ 111.00
113486	C2ER	Conference	\$ 770.00
113487	COMMITTEE ON ACCREDITATION FOR	Other Expenses & Fees	\$ 1,500.00
113488	COMMITTEE ON ACCREDITATION FOR	Other Expenses & Fees	\$ 1,500.00
113489	KUCK, GLEN	Conference	\$ 114.00
113490	CALIFORNIA GEOLICAL SURVEY	New Buildings	\$ 3,600.00
113491	DELL COMPUTER COMPANY	New Buildings	\$ 48,922.22
113492	REDLANDS DOOR & WINDOW CO	Repairs & Maintenance	\$ 627.49
113493	KNEIFL, JOHN E	Capital Equipment	\$ 18,875.00
113494	QUANTUM GROUP, THE	Advertising	\$ 2,105.15
113495	SHAW HR CONSULTING INC	Independent Contractor	\$ 10,000.00
113496	QUANTUM GROUP, THE	Advertising	\$ 2,436.00
113497	MIDWEST LIBRARY SERVICE	Library Books Expansion	\$ 21,206.25
113498	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 81.46
113499	YOGAACCESSORIES.COM	Instructional Supplies	\$ 728.12
113500	SAN BERNARDINO COUNTY FIRE	Instructional Supplies	\$ 323.38
113501	FILMS FOR THE HUMANITIES INC	Media	\$ 115.70
113502	DELL COMPUTER COMPANY	Capital Equipment	\$ 8,961.18
113503	STAPLES	Non-instructional Supplies	\$ 407.82
113504	POS WORLD INC	Non-instructional Supplies	\$ 2,189.14
113505	NEXUS IS INC	Repairs & Maintenance	\$ 325.00
113506	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 140.06
113507	SBVC BOOKSTORE	Other Expenses & Fees	\$ 125.06
113508	RDM ELECTRIC CO INC	Repairs & Maintenance	\$ 4,700.00
113509	KEENAN & ASSOCIATES	Liability Insurance	\$ 3,143.00
113510	FRANK'S FENCE & SUPPLY CO INC	Repairs & Maintenance	\$ 13,890.00
113511	SIMS, JEREMY	Conference	\$ 108.00
113512	GARNICK, EVERETT	Conference	\$ 200.00
113513	BELL, DAMON A	Conference	\$ 75.00
113514	PLATO LEARNING INC	Contract Services	\$ 16,615.62
113515	MCSHERRY, LAUREN	Independent Contractor	\$ 4,000.00
113516	ZINN, WENDY	Conference	\$ 100.00
113517	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 970.00
113518	SAN BERNARDINO SUN	Advertising	\$ 2,500.00
113519	STAPLES	Non-instructional Supplies	\$ 391.80

Purchase Order Board Report

May 2, 2011

PO No.	Vendor Name	PO Board Description	Amount
113520	CASAS	Instructional Supplies	\$ 166.25
113521	MANUFACTURING SKILL STANDARDS	Classroom Textbooks	\$ 2,137.50
113522	POWER TRANSMISSION	Classroom Textbooks	\$ 1,803.38
113523	LEVESQUE, ROBERT	Conference	\$ 600.00
113524	JORGENSEN, JUDY	Non-instructional Supplies	\$ 280.00
113525	MIKE'S CUSTOM FLOORING	Building Improvements	\$ 4,230.00
113526	SBCCD FINANCIAL AID	Student Financial Aid	\$ 7,992.00
113527	CALIFORNIA STATE UNIVERSITY	Outside Services	\$ 6,500.00
113528	SBVC SUN ROOM	Conference	\$ 216.14
113529	SEHI COMPUTER PRODUCTS INC	Capital Equipment	\$ 4,319.01
113530	STAPLES	Equipment	\$ 489.34
113531	QUANTUM GROUP, THE	Advertising	\$ 10,052.06
113532	GRYPHON HOUSE	Reference Books	\$ 148.95
113533	SIERRA SCHOOL EQUIPMENT CO	Capital Equipment	\$ 5,805.42
113534	CONSOLIDATED ELECTRICAL DIST	Non-instructional Supplies	\$ 4,727.05
113535	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 221.64
113536	MUSKAVITCH, JOHN	Conference	\$ 80.00
113537	SOUSA, JUANITA	Conference	\$ 130.00
113538	BANGASSER,SUSAN	Non-instructional Supplies	\$ 850.06
113539	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 1,183.20
113540	TRUE COLORS INTERNATIONAL	Conference	\$ 1,095.00
113541	ST BERNARDINE MEDICAL CENTER	Self Insurance Claims	\$ 473.19
113542	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 452.00
113543	ROBERTS, SANDRA	Conference	\$ 75.00
113544	CROWN AWARDS	Other Expenses & Fees	\$ 474.61
113545	TACO VILLAGE	Other Expenses & Fees	\$ 1,395.26
113546	NATIONAL RESOURCE CENTER FOR	Reference Books	\$ 220.74
113547	SVM LP	Other Student Aid	\$ 3,890.20
113548	PRO CE	Capital Equipment	\$ 31,080.39
113549	EDITS	Non-instructional Supplies	\$ 1,467.65
113550	DISPLAYS2GO	Equipment	\$ 558.82
113551	GENUINE AUTO PARTS	Instructional Supplies	\$ 2,821.59
113552	BOUND TREE MEDICAL	Equipment	\$ 540.55
113553	BOUND TREE MEDICAL	Instructional Supplies	\$ 470.63
113554	STAPLES	Non-instructional Supplies	\$ 333.78
113555	RFB&D/CUSTOMER SERVICE	Equipment	\$ 889.12
113556	THE COLLEGE BOARD	Non-instructional Supplies	\$ 17,515.00
Total Purchase Orders: 422		Total Encumbrances:	\$ 2,329,933.57

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director Fiscal Services
DATE: May 19, 2011
SUBJECT: Quarterly Investment Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.

San Bernardino Community College District
Quarterly Investments and Deposits Report
Quarter Ending March 31, 2011

Account	Amount	Interest	Type	Institution
<u>General Fund</u>				
Clearing Account	\$ 119,429.25	0.00	Checking	Citizens Business Bank, San Bernardino
Revolving Cash/Flex Fund	19,767.41	0.00	Checking	Citizens Business Bank, San Bernardino
	<u>\$ 139,196.66</u>			
<u>Enterprise Funds</u>				
Bookstores	\$ 528,188.86	0.00	Checking	Bank of America, Colton
Cafeterias	226,738.75	0.00	Checking	Bank of America, Colton
Bookstore CD (<i>due 2/2/2012</i>)	100,000.00	(y)2.05	CD	Inland Valley/So County Bank, Redlands
	<u>\$ 854,927.61</u>			
<u>Internal Service Fund</u>				
Workers Comp (<i>Authorized @ \$120,000 Revolving Cash</i>)	\$ 116,219.81	0.10	Checking	Union Bank, Los Angeles
<u>Trust Funds</u>				
Financial Aid	\$ 33,038.63	0.00	Checking	Citizens Business Bank, San Bernardino
Cal Grant Financial Aid	93,730.39	0.10	Checking	Citizens Business Bank, San Bernardino
NDSL/Perkins	97,684.66	0.00	Checking	Citizens Business Bank, San Bernardino
Scholarships	27,193.71	0.20	Checking	Community Bank, Redlands
Emergency Loan	17,389.53	0.00	Checking	Community Bank, Redlands
SBVC Clubs/Trusts	145,378.62	0.00	Checking	Wells Fargo, San Bernardino
SBVC ASB	94,422.39	0.00	Checking	Wells Fargo, San Bernardino
CHC Clubs/Trust & ASB	27,648.00	0.00	Checking	Bank of America, Yucaipa
Scholarships	89,055.91	0.85	Money Market	Inland Valley, Redlands
SBVC/CHC Student Rep Fee	133,535.60	0.00	Checking	Inland Valley, Redlands
SBVC ASB CD (<i>due 10/3/11</i>)	46,668.18	(y)0.85	CD	Inland Valley/So County Bank, Redlands
Stock	2,879.59	n/a	Investment	Detroit Edison & Lounsbury Trust, Detroit
	<u>\$ 808,625.21</u>			
Total Checking, Savings & Investments	\$ 1,918,969.29			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steve Sutorus, Business Manager

DATE: May 19, 2011

SUBJECT: CCFS-320 Apportionment Attendance Report for FY 2011 Period 2

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The CCFS-320 Apportionment Attendance Report for FY 2011 Period 2 has been submitted to the State Chancellor's Office.

ANALYSIS

The Period 2 report includes preliminary figures for the period July 1, 2010 – April 20, 2011 and uses annualizers to forecast fiscal year ending data. The chart below summarizes the District's status as of P2 and provides comparison data.

Comparison – FY10 P3 vs FY11 P2						
FY 10 at Year-End (P3)			FY 11 at P2		# Change	% Change
CHC	4,786		CHC	4,718	-68	-1.42%
SBVC	11,052		SBVC	10,565	-487	-4.41%
Total	15,838		Total	15,283	-555	-3.50%
Base FTES			14,194			
FTES at P2 (annualized projection)			15,283			
FTES over funded base			-1,089			

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

CERTIFICATION
2010-11 APPORTIONMENT ATTENDANCE
Second Period

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

San Bernardino CCD
Chief Executive Officer

Signature:



Bruce Baron

Typed Name:

Signature Date:

4/14/11

Electronic Certification Date:

Thursday, April 14, 2011

For Supplemental Information, contact

Name: Steven Sutorus
Title: Business Manager

Phone Number: (909) 382-4031

Phone Extension:

E-Mail: ssutorus@sbccd.edu

Please return completed form to:

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811

California Community Colleges
2010-11 APPORTIONMENT ATTENDANCE REPORT
COMPOSITE - State Residents

Second Period

Date Due in Chancellor's Office: April 20, 2011

San Bernardino CCD

Part I. Full-Time Equivalent Student	Attendance FTES* of State Residents (and Nonresidents Attending Noncredit Courses)	Factored FTES
A. Summer Intersession (Summer 2010 Only)		
1. Noncredit (Parts IV.A.1 + VII.A.3.)	0.00	0.00
2. Credit (Parts III.A.1. + IV.A.1. + VI.A.1.)	715.59	715.59
B. Summer Intersession (Summer 2011 - Prior to July 1, 2011)		
1. Noncredit (Parts IV.B.1 + VII.B.3.)	0.00	0.00
2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.)	0.00	0.00
C. Primary Terms (Exclusive of Summer Intersession)		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II.)	11, 807.62	11, 807.62
(b) Daily Census Contact Hours (Part III)	1, 906.51	1, 906.51
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C.)	10.60	10.60
(b) Credit (Part IV.D.)	821.66	821.66
3. Alternative Attendance Accounting Procedure		
(a) Weekly Census Procedure Courses (Part V.)(Credit)	19.24	19.24
(b) Daily Census Procedure Courses (Part VI.)(Credit)	1.99	1.99
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C.)	0.00	0.00
D. Total FTES	15, 283.21	15, 283.21

SUPPLEMENTAL INFORMATION ***	
In-service Training Courses (FTES)	0.00
Basic Skills Courses and Immigrant Education ** (FTES)	
1. Non-Credit	0.00
2. Credit	999.74

California Community Colleges
2010-11 APPORTIONMENT ATTENDANCE REPORT
COMPOSITE - Non-Residents

Second Period

Date Due in Chancellor's Office: April 20, 2011

San Bernardino CCD

Part I. Full-Time Equivalent Student	Attendance FTES* of Non-Residents	Factored FTES
A. Summer Intersession (Summer 2010 Only)		
1. Noncredit (Parts IV.A.1 + VII.A.3.)	0.00	0.00
2. Credit (Parts III.A.2. + IV.A.2. + VI.A.2.)	9.34	9.34
B. Summer Intersession (Summer 2011 - Prior to July 1, 2011)		
1. Noncredit (Parts IV.B.1 + VII.B.3.)	0.00	0.00
2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.)	0.00	0.00
C. Primary Terms (Exclusive of Summer Intersession)		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II.)	133.53	133.53
(b) Daily Census Contact Hours (Part III)	24.77	24.77
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C.)	2.38	2.38
(b) Credit (Part IV.D.)	9.67	9.67
3. Alternative Attendance Accounting Procedure		
(a) Weekly Census Procedure Courses (Part V.)(Credit)	0.16	0.16
(b) Daily Census Procedure Courses (Part V.)(Credit)	0.00	0.00
(c) Non-credit Independent Study/Distance Education Courses (Part VII.C.)	0.00	0.00
D. Total FTES	179.85	179.85

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Administrative Procedure – 7420 Authorized Drivers

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The attached Administrative Procedure is new and has gone through the collegial consultation process and is being forwarded for information.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

AUTHORIZED DRIVERS

1. ELIGIBILITY REQUIREMENTS

- a. All employees must be properly licensed to drive a vehicle within the State of California. The driver must have a valid California driver's license in a class appropriate to the vehicle being driven.
- b. All drivers must provide proof of automobile insurance.
- c. Use of District vehicles is restricted to employees, volunteers and students as approved by the Board of Trustees, and must be on the District's Approved Driver's List.
- d. District vehicles shall be used for District business only. Use of District vehicles for personal business is strictly prohibited.

2. GUIDELINES AND DEFINITIONS

- a. An authorized driver is one who has a valid California Driver's License, completed the Request for Driver's Record Information form, and enrolled in the DMV Pull Notice Program.
- b. The District is enrolled in the Pull Notice Program with the California Department of Motor Vehicles. The Human Resources Department maintains the employee driver's record and a list of approved drivers who are authorized to operate district vehicles.
- c. A "District vehicle" is defined as a motor vehicle owned by the San Bernardino Community College District and used for the purpose of conducting District business.
- d. Only authorized drivers, faculty, staff, Board Approved volunteers and student workers are authorized to drive District vehicles. New employees with a driver's license requirement in their job description shall complete the Driver's Record Information form. For all other individuals who may be asked to drive on District business, it is the responsibility of their managers to have the form completed.
 - 1) Regular drivers are defined as any employee whose job requires use of a vehicle on a daily or consistently scheduled basis. Regular drivers are the Campus Police, Security, Maintenance, Delivery, or Custodial drivers, including those drivers who use carts.
 - 2) Occasional drivers are employees who drive to an offsite meeting, seminar, or event to conduct District related business. Occasional drivers are also defined as employees who drive students to official District or campus related business.

3. CONDITIONS

- a. An employee may be authorized to use a privately owned vehicle to conduct authorized District business. Employees that use their own vehicles for District business must:
 - 1) Have a valid California driver's license; and
 - 2) Have proof of the legal minimum insurance coverage required by California law.

56
57 a) The minimum insurance coverage is defined as Public Liability Insurance with
58 minimum limits of fifteen thousand dollars (\$15,000) for personal injury or
59 death of one or more person;
60

61 b) Thirty thousand dollars (\$30,000) for injury to or death of two (2) or more
62 persons in one accident;
63

64 c) Five thousand (\$5,000) for property damage.
65

66 b. The District has determined that if an employee's California driver's license is revoked or
67 suspended, the employee will not be authorized to drive District vehicles (owned, rented or
68 leased) or use privately owned vehicles for or to any activities associated with the District.
69

70 c. It is the discretion of the Chancellor or Designee to deny employees and Board Approved
71 volunteers, permission to drive District vehicles based on their driver record.
72

73 d. All regular drivers must complete an approved safe driving course either on the *SafeColleges*
74 website (<http://www.sbccd.keenan.safecolleges.com/login>) or as determined by the District
75 every three (3) years. All occasional drivers are encouraged to complete an approved safe
76 driving course.
77

78 e. Employees who operate golf carts, forklifts, and certain maintenance-type vehicles must
79 receive training and complete any certification requirements prior to being authorized to operate
80 the District vehicle.
81

82 83 4. PROCEDURES 84

85 a. New Employees 86

87 1) All new employees, who **intend** to drive for any purpose related to District job
88 requirements, events, functions, or attendance at conferences/workshops, must submit
89 a SBCCD Driver's Information Request form and provide copies of a valid California
90 Driver's License and proof of automobile insurance to the Human Resources
91 Department.
92

93 2) Forms are available on the District website and in the Human Resources Department.
94

95 3) Once received, the form will be sent to DMV for processing. Upon receipt of the DMV
96 Driver's Record, approval or denial will be determined based on maintaining a valid
97 California driver's license.
98

99 4) Copies of all driver's record will be maintained in the Human Resources Department.
100

101 b. Current SBCCD Approved Drivers 102

103 1) The Human Resources Department will maintain a list of all SBCCD Approved Drivers.
104

105 2) All employees who are on the SBCCD Approved Driver's List are authorized to drive for
106 any purpose related to District job requirements, events, functions, or attendance at
107 conferences/workshops and claim mileage reimbursement.
108

109 3) DMV will automatically generate and send the District Human Resources Department a
110 driver's record of the employees enrolled in the Employer Pull Notice. DMV will

111 automatically send an update when a driver has any of the following actions/activities
112 added to his/her driver's record:

- 113
- 114 a) Convictions
- 115 b) Failures to Appear
- 116 c) Accidents
- 117 d) Driver License Suspensions or Revocations
- 118 e) Any other actions taken against the driving privilege
- 119

- 120 4) An employee who no longer meets the conditions outlined in this administrative
- 121 procedure will be removed from the SBCCD Approved Driver's List and receive
- 122 notification that authorization to drive District vehicles or privately owned vehicles for
- 123 District business has been revoked. Employees may reapply by submitting the SBCCD
- 124 Driver's Information Renewal form. Any appeals must be in writing and submitted to
- 125 the Chancellor or Designee.
- 126
- 127 5) If driving is a requirement of an employee's job and he or she no longer meets the
- 128 criteria established in this administrative procedure, a determination will be made by
- 129 the Chancellor or Designee as to whether the employee's driving status will be
- 130 accommodated.
- 131
- 132 6) Copies of all authorized drivers' DMV driver record will be maintained in the Human
- 133 Resources Department.
- 134
- 135
- 136
- 137
- 138
- 139
- 140
- 141
- 142
- 143
- 144
- 145
- 146
- 147
- 148
- 149
- 150
- 151
- 152
- 153
- 154
- 155
- 156
- 157
- 158
- 159
- 160
- 161
- 162
- 163
- 164
- 165
- 166

APPROVED:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: May 19, 2011
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Elaine Akers
Andee Alsip
Dr. Vicente Alvarez
Renise Anderson
Quincy Brewer
Richard Brewster
Dr. Stephanie Briggs
Jonathan Cordova
Rebecca Gamboa (2)
Melodie Jollie
Patricia Jones
Johnny Kates
Deana Kelly-Silagy
John Kevari
Karol Pasillas
Mary Smith
Barbara Spalding
Dr. Teri Strong
Lorena Zapien (2)

CHC

Raju Hegde
Nicole Rodriguez