

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, June 16, 2011 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Dr. Singer called the meeting to order at 4:10 p.m.

Members Present:

Dr. Donald L. Singer, Vice President
John Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Jess C. Vizcaino, Jr.
Jaime Sanchez, Student Trustee, SBVC
Christopher Walsh, Student Trustee, CHC

Members Absent:

Carleton W. Lockwood, Jr., President

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources
Larry Ciecalone, President, KVCR-TV-FM

Administrators Absent:

Renee Brunelle, Vice Chancellor Human Resources

Pledge of Allegiance

Mr. Futch led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employee
- B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government code Section 54956.9(a)
Case #437360

3. PUBLIC COMMENT ON AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:12 p.m.

5. RECONVENE PUBLIC MEETING

Dr. Singer reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

Mr. Longville moved, Mr. Futch seconded and the Board members voted as follows to approve the Settlement Authority of Claim #437360 by way of Stipulation for 0% in the amount of \$0 with provision for future medical care. The permanent disability award is \$0. Permanent disability advance is 0\$:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

7. OATH OF OFFICE – 2011-2012 STUDENT TRUSTEES

Dr. Singer administered the Oath of Office to newly elected student trustees Jaime Sanchez, SBVC, and Christopher Walsh, CHC.

8. APPROVAL OF MINUTES

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to approve the minutes of May 5, 2011:

AYES: Ferracone, Futch, Longville, Ramos, Singer

NOES: None

ABSENT: Lockwood

ABSTENTIONS: Vizcaino, Sanchez (advisory), Walsh (advisory)

Mr. Longville moved, Mr. Sanchez seconded and the Board members voted as follows to approve the minutes of May 19, 2011:

AYES: Ferracone, Futch, Longville, Vizcaino

NOES: None

ABSENT: Lockwood

ABSTENTION

s: Ramos, Singer, Sanchez (advisory), Walsh (advisory)

9. REPORTS

A. Board Members

- Ms. Ferracone said the graduations were “beautiful and it was great watching the students celebrate their success.”
- Mr. Longville reported the Omnitrans program which allows students to use their ID cards to ride free on any fixed route begins August 15. The program can be extended after the first year with the addition of student resources.
- Mr. Futch echoed Trustee Ferracone’s sentiments about graduations. He was excited about the recognition ceremonies held throughout the district and stated “they need to continue.”

B. Student Trustees

- Mr. Sanchez said he is looking forward to serving with the trustees. He thanked Dr. Daniels and the student officers for their support.
- Mr. Walsh said he is excited to serve the students. He feels there will be lots of challenges. He is looking forward to building strong relations with the board and college administrators.

C. Chancellor

- Mr. Baron welcomed the student trustees adding that he is impressed with their desire to work on behalf of students and he looks forward to a productive working relationship during the upcoming school year.
- The chancellor acknowledged Mr. Longville’s contributions to moving the Omnitrans free student bus pass agreement forward and his strong support for public transportation..
- Mr. Baron congratulated Mr. Ramos who was honored by the Boys’ and Girls’ Club for his support of the youth of our community.

10. PUBLIC COMMENT

SBVC student Phillip Nava spoke in opposition of the proposed cancellation of dance classes at SBVC.

11. CONSENT AGENDA

The following changes were made in the Consent Agenda:

11.B.10. Consideration of Approval of Interim Management Assignment - pulled for discussion.

Mr. Ramos moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Interim Management Assignment

Mr. Futch moved, Mr. Ramos seconded and the Board members voted as follows to approve the interim management extension of Kay Ragan, Interim Dean, Applied Technology, Transportation, Culinary Arts, SBVC, through December 23, 2011:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

12. ACTION AGENDA

Approve Discontinuing Paralegal Program - SBVC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve discontinuing the paralegal program at SBVC:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve SBCCD EEO Plan

Mr. Sanchez moved, Mr. Walsh seconded, and the Board members voted as follows to approve the SBCCD Equal Employment Opportunity Plan:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Proposal from LPA, Inc. – ADA Assessment Campus Wide Project - SBVC

Ms. Ferracone moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal from LPA, Inc. for the ADA Assessment Campus Wide Project, SBVC, in the amount of \$65,000.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Proposal from LPA, Inc. – Tree Location Project - SBVC

Mr. Ramos moved, Mr. Walsh seconded, and the Board members voted as follows to approve a proposal from LPA, Inc. for the Tree Location Project, SBVC, in the amount of \$8,235.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve Bond Measure P Construction Change Orders and Contract Amendments:

Chemistry/Physical Science - SBVC

Caston Plastering, CO-06, in the amount of (-\$2,720.00)
Couts Heating & Cooling, CO-07, in the amount of \$2,458.00
Prime Painting, CO-02, in the amount of (-\$1,008.00)
Marina Landscaping, CO-03, in the amount of (-1,362.00)
RDM Electric, CO-09, in the amount of \$1,564.00

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Amendment 005 to the Kitchell Bond Measure P Program Management Agreement

Mr. Ramos moved, Mr. Sanchez seconded, and the Board members voted as follows to approve Amendment 005 to the Kitchell Bond Measure P Program Management Agreement for the redistribution of some of the following remaining contract funds:

	<u>Current</u>	<u>Amended</u>
Labor	\$ 23,278.06	\$277,700.36
Authorization to Expend Funds	131,373.62	7,262.64
Additional Services	130,311.32	0.00
Total Redistribution of Funds	284,963.00	284,963.00

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Reduction of Retention to 5%

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve the reduction of retention from 10% to 5% for the Empire Floor Covering, Inc. contract, Chemistry/Physical Science, SBVC:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Uniform Construction Cost Accounting Procedures Contracts and Agreements

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Uniform Construction Cost Accounting Procedures contracts and agreements:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: Lockwood
ABSTENTIONS: None

Approve Claim Reimbursement to District Students not Receiving Grant Payments under the Springbok Debit Card Program

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to approve the claim reimbursement to district students not receiving payments under the Springbok Debit Card Program, in the amount of \$11,441.00:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Board Policy 7420 Authorized Drivers

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve Board Policy 7420 Authorized Drivers:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Approve Five Year Construction Plan

Mr. Sanchez moved, Mr. Walsh seconded, and the Board members voted as follows to approve the 2013-2017 Five Year Construction Plan and the CHC Emergency Services Final Project Proposal:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: Lockwood

ABSTENTIONS: None

Adopt 2011-2012 Tentative Budget

The trustees had an extensive discussion on the process of cutting classes and the enrollment cap.

The college presidents are funding additional students beyond what the state is funding. Trustee Ferracone suggested the trustees have a discussion about how to use a small portion of the reserve to increase class sections.

Mr. Baron said if we want to restore some of the sections, we can do that with the reserve; however, we are only getting by this year because we under spent. Next year we could be looking at layoffs or further reductions in classes. He said we need to look at the short and long-term impact on the district.

Mr. Longville said he appreciates the fact that staff wants to conserve the reserve as much as possible, but the whole point of having a reserve is it is available when times get tough and suggested we take advantage of the reserve in a modest way.

The chancellor said he would address the trustees' concerns after he reviews them with his cabinet.

Mr. Walsh moved, Ms. Ferracone seconded, and the Board members voted as follows to adopt the 2011-2012 Tentative Budget:

AYES: Ferracone, Futch, Longville, Ramos, Singer, Vizcaino
Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: Sanchez, (advisory)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Projects
- C. Budget Report
- D. Purchase Order Report
- E. Applause Cards

14. STAFF REPORTS

- A. SBVC President
 - A written report was submitted to the Board.
- B. SBVC Academic Senate
 - Absent.
- C. SBVC Classified Senate
 - Cassandra Thomas reported *Classified Staff Week* was a huge success. She said classified staff feel appreciated but "the best way to feel appreciated is to avoid layoffs."
- D. SBVC ASB
 - Joyce Green and Monique Magana have been working with Dr. Daniels to develop a budget.
- E. CHC President
 - A written report was submitted to the Board.

- F. CHC Academic Senate
 - Absent.
 - G. CHC Classified Senate
 - Absent.
 - H. CHC ASB
 - The students held an orientation retreat on June 16. Mr. Walsh thanked Bruce Baron, Trustee Ferracone and Jackie Buus for their participation and assistance with the retreat. He proudly announced that all 15 positions on the student senate have been filled.
 - I. KVCR
 - A written report was submitted to the Board.
 - J. CTA
 - Absent.
 - K. CSEA
 - Absent.
15. ADJOURN

Dr. Singer adjourned the meeting at 6:30 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees