

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, September 15, 2011 – 4:00 p.m. – Board Room

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Jack Miyamoto and Bruce Baron
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code Section 54956.9(a)
Claim #1654-06-0004
Claim #1655-06-0001
 - C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION
7. APPROVAL OF MINUTES
 - A. August 11, 2011 (p.1)
 - B. August 25, 2011 (p.8)

8. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

9. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that District personnel and processes are available for further communication.

10. PUBLIC HEARING ON THE 2011-2012 BUDGET

- A. Consideration of Approval to Conduct a Public Hearing on the 2011-2012 Budget (p.11)
- B. Consideration of Approval to Adopt the 2011-2012 Budget (p.12)

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

- 1. Consideration of Approval of Classified Employees (p.28)
- 2. Consideration of Approval of Classified Resignations (p.30)
- 3. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.31)
- 4. Consideration of Approval of Adjunct and Substitute Academic Employees (p.37)
- 5. Consideration of Approval of Non-Instructional Pay (p.39)
- 6. Consideration of Approval of Temporary Academic Employees (p.40)
- 7. Consideration of Approval to Accept Academic Resignations (p.41)

8. Consideration of Approval of Assistant Coach Stipend (p.42)
9. Consideration of Approval of Management Appointments (p.43)
10. Consideration of Approval of New Management Job
Description – Assistant Manager, Workforce
Development, District (p.44)
11. Consideration of Approval of Revised Management Job
Description – Assistant Director, Financial Aid (p.48)
12. Consideration of Approval of District Volunteers (p.52)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and
Agreements (p.57)
2. Consideration of Approval of Professional Services Contracts
and Agreements (p.78)
3. Consideration of Approval of Conference Attendance (p.81)
4. Consideration of Approval of District/College Expenses (p.85)
5. Consideration of Approval of Individual Memberships (p.88)
6. Consideration of Approval of Surplus Property and Authorize
Disposal or Private Sale (p.90)
7. Consideration of Approval of Surplus Property and Donation
of Property to Rialto Unified School District (p.92)
8. Consideration of Approval to Accept Donations (p.93)
9. Consideration of Approval of a Facility Use Fee Waiver (p.94)
10. Consideration of Approval of Uniform Construction Cost
Accounting Procedures Agreements (p.95)
11. Consideration of Approval to Adopt a Resolution Authorizing
Signers for Community Bank (p.97)
12. Consideration of Approval to Adopt a Resolution Authorizing
Signers for the California Department of Education (p.100)
13. Consideration of Approval of the 2011-2012 Gann Limit (p.102)

12. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

1. Presentation of Mid-Term Accreditation Report – SBVC (p.104)
2. Consideration of Approval of the Mid-Term Accreditation
Report for SBVC (p.104)
3. Presentation of Mid-Term Accreditation Report – CHC (p.105)
4. Consideration of Approval of the Mid-Term Accreditation
Report for CHC (p.105)

B. HUMAN RESOURCES

1. Consideration of Approval to Accept Classified Retirement (p.106)

C. FISCAL SERVICES

1. Consideration of Approval of Bond Measure P Construction
Change Orders and Contract Amendments (p.107)
2. Consideration of Approval of Amendment 001 to the C.H.J., Inc.
Contract – SBVC (p.112)

3. Consideration of Approval of Amendment 001 to the LPA, Inc. Contract – SBVC (p.127)
4. Consideration of Approval of Amendment 003 to the DLR/WWCOT Group Contract – SBVC (p.130)
5. Consideration of Approval of Amendment 03 to the Snipes-Dye Contract - SBVC (p.136)
6. Consideration of Approval to Award Request for Proposal and Approve Contract Negotiations for Sol Focus/Rosendin Design Build Team (p.144)
7. Consideration of Approval of Budget Adjustments (p.146)

13. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Contracts (p.149)
- B. Budget Report (p.167)
- C. Purchase Order Report (p.210)
- E. Applause Cards (p.233)

14. STAFF REPORTS

- A. CHC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
- B. SBVC
 1. President
 2. Academic Senate
 3. Classified Senate
 4. Associated Students
- C. KVCR
- D. CTA
- E. CSEA

15. ADJOURN – The next regular meeting of the Board of Trustees will be a Study Session on September 29, 2011 4:00 p.m. in the District Office Board Room.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, August 11, 2011 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:01 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John Futch, Clerk
Donna Ferracone
John Longville
James C. Ramos
Jess C. Vizcaino, Jr.
Jaime Sanchez, Student Trustee, SBVC
Christopher Walsh, Student Trustee, CHC

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, SBVC President
Gloria M. Harrison, CHC President
Charlie Ng, Interim Vice Chancellor Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

Larry Cicalone, President, KVCR-TV-FM

Pledge of Allegiance

Dr. Miyamoto led the Pledge of Allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Jack Miyamoto and Bruce Baron

CTA

CSEA

Management/Supervisors

Confidential Employee

B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54957.1(a)

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

4. CONVENE CLOSED SESSION

The Board convened to closed session at 4:04 a.m.

5. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:00 p.m.

6. REPORT OF ACTION IN CLOSED SESSION

The Board unanimously voted to approve disciplinary action against employee #5398 and to adopt Resolution #10: Intention to Immediately Suspend With Pay and Dismiss Employee #5398.

The Board unanimously voted to release probationary classified employee, #25023, in the classification of Job Developer, effective August 11, 2011.

7. APPROVAL OF MINUTES

Mr. Walsh moved, Mr. Ramos seconded and the Board members voted as follows to approve the minutes of July 21, 2011:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,

NOES: None

ABSENT: None

ABSTENTIONS: None

8. REPORTS

A. Board Members

- Mr. Lockwood presented a plaque to Trustee Ramos from the students at Redlands East Valley High School in sincere appreciation of his generous contributions to the school and its students.
- Mr. Longville said he was unable to attend the reception hosted by the Black Faculty and Staff Association for Chancellor Baron. He reminded everyone the Omnitrans student bus pass program begins Monday.
- Mr. Futch was excited to see over 100 people at the Black Faculty and Staff Association reception for Chancellor Baron. Mr. Futch appreciated the efforts of the Black Faculty and Staff Association and thanked them for their support.

B. Student Trustees

- Mr. Sanchez reported the students are excited about the Omnitrans bus pass program and extremely grateful for the bottled water provided while waiting in the long registration lines.
- Mr. Walsh said students are pleased about the new lighting on campus. He will be writing a monthly article for the student newspaper.

C. Chancellor

- Mr. Baron introduced Whitney Fields, the district's new environmental health and safety officer.
- The chancellor thanked those who attended the Black Faculty and Staff reception and said he was "overwhelmed and emotional" from the support shown by the faculty, staff and community. He stated the community is looking to us to make a difference in the lives of our students.
- Mr. Baron noted his pleasure with the ASB at SBVC for their support with the Omnitrans pilot program to provide free bus passes for our students.
- Mr. Baron reported 20 late-start classes on each campus have been restored which will help meet the demand in the community. The district plans to restore more classes in the spring after the final budget is approved in September.

9. PUBLIC COMMENT

None.

10. CONSENT AGENDA

Dr. Singer moved, Mr. Futch seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

11. ACTION AGENDA

Approve Revised Measure M Project List - CHC

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the revisions to the Measure M Priority List, CHC:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Bond Measure M Construction Change Orders and Contract Amendments

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Bond Measure M Construction Change Orders and Contract Amendments:

Campus Infrastructure - SBVC

Kirtley Construction dba TK Construction, CA-01, in the amount of \$42,746.00
Kirtley Construction dba TK Construction, CO-02, in the amount of \$12,053.00

Math and Science Annex – CHC

Global Modular, Inc., CO-01, in the amount of \$167,041.00

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Approve Bond Measure P Construction Change Orders and Contract Amendments

Ms. Ferracone moved, Dr. Singer seconded, and the Board members voted as follows to approve Bond Measure P Construction Change Orders and Contract Amendments:

Chemistry/Physical Science - SBVC

Crowner Sheet Metal, CO-03, in the amount of (-\$6,644.00)

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 002 to the Steinberg Architecture Contract – CHC

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve Amendment 002 to the Steinberg Architecture contract for the Parking, Access and Lighting project, CHC, in the amount of \$7,856.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 002 to Kitchell/BRj/Seville Measure M Contract

Mr. Sanchez moved, Mr. Ramos seconded, and the Board members voted as follows to approve Amendment 002 to the Kitchell/BRj/Seville Measure M contract, in the amount of \$378,334.50:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Settlement Resolution and Authorize Payment to Prime Painting Contractors

Mr. Longville moved, Mr. Ramos seconded, and the Board members voted as follows to approve a settlement resolution from Prime Painting Contractors and authorize payment of the disputed claim for the Learning Resource Center project, CHC, in the amount of \$5,300.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino,
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

12. INFORMATION ITEMS

- A. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Projects
- C. June 2011 Budget Report
- D. July 2011 Budget Report
- E. Purchase Order Report
- F. Quarterly Investment Report
- G. CCFS-320 Apportionment Attendance Report for FY 2011 Period 3
- H. Applause Cards

13. STAFF REPORTS

- A. SBVC President
 - A written report was submitted to the Board.
- B. SBVC Academic Senate
 - Dr. Stankas reported the faculty has been doing its part to make “everything fit together” to ensure student success. The faculty would like the board to reconsider adding more classes in the spring and focus on success rather than access. They also would like to see any extra funds spent on support to achieve success, ie., counseling, tutoring. Mr. Ramos noted he did not agree because students are asking for access. Mr. Longville added he would like to see the students we have succeed. Dr. Singer said the board is charged with providing access along with providing the infrastructure to achieve student success. Ms. Ferracone said she didn’t think there is money on the campuses to support the additional classes, and we might be at a point where quality could be jeopardized. Somewhere there is a middle ground. The chancellor said the board realizes access and success are both important. He said the board would entertain a proposal to review some student success pilot projects. We need to define what we need, and we need to define a budget. The board would like to see a concrete proposal to provide funding and implement some strategies.
- C. SBVC Classified Senate
 - Cassandra Thomas reported Mary Valdemar has been selected to serve on a state-wide advisory committee. Mary Valdemar urged the board to consider that access may not be the same for all students so infrastructure is important.

- D. SBVC ASB
- The students thanked the board for approving the agreement with Omnitrans which allows students to receive free bus passes. Student concerns include paying for parking decals, student access and receiving quality and accurate information.
- E. CHC President
- A written report was submitted to the Board.
- F. CHC Academic Senate
- Absent
- G. CHC Classified Senate
- A written report was submitted to the Board.
- H. CHC ASB
- Mr. Walsh reported students spent over 20 hours in their summer retreat planning services and events for students.
- I. KVCR
- A written report was submitted to the Board.
- J. CTA
- Absent.
- K. CSEA
- Colleen Gamboa reported six delegates from our district attend the annual CSEA conference. She thanked the chancellor for extending the invitation to the district's in-service to all classified staff.
14. ADJOURN

Mr. Lockwood adjourned the meeting at 6:00 p.m.

John M. Futch, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 S. Del Rosa Drive, San Bernardino, California 92408

Minutes of the Board of Trustees Annual Planning Retreat
Thursday, August 25, 2011 – 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Mr. Lockwood called the meeting to order at 4:05 p.m.

Members Present:

Carleton W. Lockwood, Jr., President
Dr. Donald L. Singer, Vice President
John M. Futch, Clerk
Donna Ferracone
John Longville
Jess C. Vizcaino, Jr.
Jaime Sanchez, Student Trustee, SBVC

Members Absent:

James C. Ramos
Christopher Walsh, Student Trustee, CHC

Administrators Present:

Bruce Baron, Chancellor
Dr. Debra Daniels, President, SBVC
Gloria M. Harrison, President, CHC

Administrators Absent:

Larry Cicalone, President, KVCR
Charlie Ng, Interim Vice Chancellor, Fiscal Services
Dr. Jack Miyamoto, Consultant, Human Resources

Pledge of Allegiance

Dr. Singer led the Pledge of Allegiance.

2. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

3. ANNUAL BOARD PLANNING RETREAT

A. 2010-2011 Board Goals and Self-Evaluation

Chancellor Baron said that each year the board looks back over its progress in the past year and evaluates its accomplishments and goals. Also, the board reviews and reaffirms the overarching Board Imperatives that guide the district in the development of its strategic planning.

After considerable discussion and reflection, it was the consensus that the board was generally very satisfied with progress made on 2010-2011 goals. Some discussion centered on how detailed board goals should be and the difference between a goal that is specifically directed toward a board member versus a goal that should be built into the chancellor's goals or the district and campus strategic plans. The trustees agreed that the goals set by the board are those that can be directly met by individual board member activities. Other goals will be built into the strategic or other plans of the district under the umbrella of the Board Imperatives.

One of the most important things trustees do to support faculty, staff and students is by attending campus functions. The trustees appreciated that their names are showing up in campus newsletters because it lets people know they are active and supportive. The trustees also said they like the written reports produced by staff. The trustees agreed that all district and campus functions and events need to be attended by at least one board member. The board agreed to make a concerted effort to do an even better job of attending such events.

B. Proposed 2011-2012 Board Goals and Reaffirmation of Board Imperatives

The board agreed on goals for 2011-2012:

1. Continue to ensure the district's sound fiscal position.
2. Attend several activities at the various district sites so that most events are attended by at least one trustee.
3. Unite in responding to the public in emergency or crisis situations.
4. Attend college graduation ceremonies.
5. Participate in professional development opportunities for community college board members.

The board reaffirmed Board Imperatives:

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

The board requested information on how some of the reserve funds may be used to provide access and promote success. Mr. Baron said the board will receive a presentation that included this information when it is asked to approve the final budget in September. Mr. Baron added that he had already met with SBVC Academic Senate President, John Stankas, and expressed his support for student success and asked that the Senate and the administration work collaboratively and send to him some pilot student success programs that can be funded for this school year. Mr. Baron said he would keep the board updated about this and would likely have a student success study session this spring.

4. ADJOURN

Mr. Lockwood adjourned the meeting at 5:15 p.m.

John M. Futch, Clerk
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: September 15, 2011
SUBJECT: Consideration of Approval to Conduct a Public Hearing

RECOMMENDATION

It is recommended that the Board of Trustees conduct a public hearing on the 2011-2012 budget.

OVERVIEW

The District is required to hold a public hearing prior to the adoption of the budget each year.

ANALYSIS

Title 5, Section 58301 requires the Board of Trustees to hold a public hearing prior to adopting the final budget for the fiscal year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
DATE: September 15, 2011
SUBJECT: Consideration of Approval to Adopt the 2011-2012 Budget

RECOMMENDATION

It is recommended that the Board of Trustees adopt the 2011-2012 budget as presented or amended.

OVERVIEW

Title 5, Section 58301 requires that the Board of Trustees hold a public hearing and adopt the final budget on or before September 15.

ANALYSIS

This final budget incorporates the projected income and expenditures of the District for 2011-2012 as of this date. The budget is balanced to current State apportionment projections and other revenues. Once approved by the Board of Trustees, the budget is transmitted to the County for review, approval, and submission to Sacramento. Attached are the Chancellor's message, a budget summary, and the Strategic Directions, Goals & Objectives. A more detailed budget book is being distributed under separate cover.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this budget will enable the District to manage its resources for efficiency, effectiveness, and excellence.

September 15, 2011

Dear Members of the Board of Trustees:

I am pleased to present the final budget for fiscal year ending June 30, 2012. This budget was developed in accordance with Title 5, the California Community Colleges Budget and Accounting Manual, the best practices of the Government Finance Officers Association, and the fiscal policies set by the Board.

We continue to be faced with budget challenges for fiscal year 2011-2012 which are likely to continue for the foreseeable future. Significant reductions in revenues and increased expenditures, while pursuing our highest priorities, goals, and objectives form the starting point for this financial plan. This budget assumes a worst-case 7.7% decrease in state-funded enrollment and associated impact on other revenues, a 19.7% increase in health and welfare benefit costs, contractual step and column salary increases, and implementation of the goals and objectives of the District's strategic plan. The Board has adopted a series of budget principles that has guided the development of a strategic budget which carefully balances the need to provide access to educational resources for our communities and supporting academic excellence in the classroom. It also preserves our commitment to our faculty and staff. No layoffs of full-time contract employees have been recommended as a result of District finances.

We must acknowledge the hard work and sacrifice of our faculty and staff. We could not have accomplished this balanced budget without their support and cooperation. The significant budget reductions of the past few years have relied upon sacrifice by every member of the SBCCD community. We've implemented a series of cost-cutting measures including reducing enrollment, being selective about filling positions, reducing budgets in operational programs, and reallocating resources to meet highest priority needs. In addition, we will continue to examine line items in the budget to be sure we are prudent with our spending. These savings, along with other savings from this year, will be used to assist in balancing the budget in future years.


However, it must be stated that our ability to "get by" on savings from one year to the next and cutting operations to the bone is rapidly drawing to a close. This year's budget reduction relied on unspent funds from last year that were a "one-time" contribution used to balance this year's budget. We must begin a collegial process to reinvent ourselves. This means that we must look carefully at how we are organized and how we are delivering services to determine if we are efficient and effective. We must look carefully at new revenue opportunities that will continue to supplement our state appropriations. And we must look at further exploring partnership opportunities so that public and private entities, coming together, can join their resources and efforts to achieve exciting and measurable outcomes for our students.

We are continuing to implement our facilities master plans at each campus. These projects will further enhance the learning environment, safety, and the sustainability of the facilities for years to come. However, we acknowledge that our ability to raise funds has been vastly damaged by the local economic decline. We have been able to sell only half of the \$500 million in general obligation bonds required in our facilities master plans and many projects must be set aside for many years. This forces us to consider the addition of capital fund reserves to provide for renovations and repairs on facilities over the coming years. We are also obligated by law to build a fund to pay the future cost of retiree health benefits which totals about \$10 million. As you can see, the needs of the District are vast and the current support we receive from the State has been on the decline for the past few years.

We have the utmost confidence in our ability to manage our existing resources with excellence and meet our highest priority needs. We can also develop new streams of revenue that can help to support our priorities and provide education and support services for those who depend on us for their future success. The financial situation in California is just another challenge to be overcome as we move down the path of becoming the “best” community college district in the State.

There is a great deal of important information in this budget that demonstrates the commitment we have to our students, faculty, staff, and community. Many lives have been changed for the better as a result of their education at San Bernardino Valley College, Crafton Hills College, the Economic Development and Corporate Training Center, and KVCR. We sincerely hope that our students stay with us for a lifetime and continue their learning to enhance their skills, improve their employment opportunities, achieve their educational goals, or just have fun!

Sincerely,



Bruce Baron
Chancellor

BUDGET SUMMARY

Balanced Budget

The budget is balanced utilizing revenues and fund balance to cover expenditures.

Integrated Planning and Budgeting

The colleges and the District Office have each used their program review and/or strategic planning processes to determine their highest priority goals and objectives. Consequently, the budget reflects resources allocated to departments based on those prioritized requirements, in an effort to match resources with the highest priority goals and objectives throughout the District.

State Budget Update

The budget process began with a call for compromise and hope for an expedited agreement to allow the public to vote on tax extensions and other major reforms. It ended with a majority-vote budget featuring deep program cuts, deferred payments, assumptions of higher revenues, and the threat of mid-year trigger cuts.

Using the authority provided by the voters through Proposition 25 (November, 2010), the Legislature passed the 2011-12 Budget Act (SB87) with a simple majority rather than the two-thirds vote that had been required for the past several decades. The plan solves what was identified in January as a \$26.6 billion gap through major program reductions, borrowing and transfers, and an assumption of major revenue gains beyond what had been estimated in January. The following represents the Legislative Analyst's summary of the major solution categories:

- \$11.1 billion in expenditure reductions
- \$11.8 billion in baseline revenue adjustments
- \$2.9 billion in borrowing, shifts, and fund transfers
- \$1 billion in new revenue (e.g. new and extended fees, revenue collections)
- \$0.5 billion in local realignment revenue impacts

The final budget assumes general fund expenditures of \$85.9 billion, a decrease of \$5.5 billion from the 2010-11 fiscal year. Even with all of these actions, the Department of Finance preliminarily anticipates a 2012-13 deficit of \$3.1 billion, though there are many moving pieces to account for in this estimate.

Higher Revenues and Trigger Cuts

On top of the \$6.6 billion in new revenue estimated by the Department of Finance at the May Revise, the final budget assumes an additional \$4 billion in revenue to help close the gap. This optimism is based in part on the fact that tax receipts for May and June were running about \$1 billion higher than estimates, giving rise to hopes of an economy improving faster than anticipated, though primarily through gains made by high income earners.

To allay concerns that the revenues will not match assumptions, the budget includes a control section giving the Director of Finance authority to reduce appropriations as specified below upon a finding by December 15th that revenues are not keeping pace with budget assumptions.

- Tier 0 – There will be no midyear cuts if at least \$3 billion of the \$4 billion in higher revenues materialize.
- Tier 1 – If only \$2 billion to \$3 billion of the revenues materialize, up to \$601 million in midyear cuts could be enacted. These actions would include an additional \$100 million reduction to each University of California (UC) and California State University (CSU) school system, and a \$30 million general fund reduction to the California Community Colleges offset by an increase in fees to \$46 per unit.
- Tier 2 – If less than \$2 billion of the revenues materialize, over \$1.8 billion in cuts could be handed out to K-14. Specifically, K-12 could see the elimination of transportation funding (\$248 million) and a reduction of funding equivalent of seven school days (\$1.5 billion). The California Community Colleges could receive a reduction to apportionments of up to \$72 million beyond the Tier 1 cuts. These reductions would be proportionate to revenue estimates.

Education Highlights

- Proposition 98 – The budget funds Proposition 98 at \$48.6 billion. Total funding for programs generally included within Proposition 98 remain relatively flat year-over-year (\$49.7 billion was provided in the 2010-11 fiscal year), but over a billion dollars in funding for child care programs is provided outside of Proposition 98 in the 2011 Budget Act. The budget also reflects other major changes to the Proposition 98 minimum guarantee, including a \$222 million increase to reflect the shift of mental health services to school districts, a \$578 million increase to ensure the minimum guarantee is not impacted by the shift in motor fuel revenues, and a decrease of \$1.7 billion to reflect Redevelopment Agency remittances.
- K-12 – The major funding adjustment for K-12 was a new deferral of \$2.1 billion and the shift in funding for mental health services from counties to local education agencies, as referenced above. The budget also estimated the Office of the Secretary of Education and funding (federal) for the CALTIDES data system.

- K-12 Trailer Legislation – Trailer legislation extended recent flexibility related to categorical program spending, class size reduction penalties, deferred maintenance, sale of surplus property, and some other areas. Provisions adopted as part of the final budget agreement created controversy by requiring districts to project the same level of revenue in 2011-12 as in 2010-11 and to maintain staffing and program levels commensurate with the 2010-11 fiscal year.
- Higher Education – Higher education did not fare well in the budget. A total of \$1.7 billion was cut from higher education, including \$650 million each from UC and CSU, as well as \$400 million from the California Community Colleges. The budget reflects savings of \$100 million related to the annual California Student Aid Commission verification that Cal Grant renewal recipients do not exceed income and asset ceilings, and an additional \$10.7 million is eliminated to reflect the prohibition of Cal Grant participation by institutions that fail to meet specified student loan default rates. Additionally, the Governor eliminated general fund support for the California Postsecondary Education Commission.
- California Community Colleges (CCC) – The major changes to the CCC budget are as follows:
 - \$400 million cut to base apportionments.
 - \$110 million in additional fee revenue owing to an increase in fees from \$26 to \$36 per unit. This revenue mitigates the base cut for a net apportionment reduction of \$290 million.
 - \$129 million in new deferrals, bringing the total deferrals for CCC to \$961 million (about 17% of the budget).
 - The new suspension of two mandates: 1) Sexual Assault Response Procedures and 2) Student Records.
 - An extension of categorical funding flexibility through the 2014-15 fiscal year.
 - No funding provided for either growth or cost of living adjustment (COLA).
 - No restoration of the categorical program reductions that were enacted in the 2009 Budget Act.

Similar to language included in the Budget Act of 2009, the \$290 million net reduction will be allocated as a workload reduction and with the Legislature expressing intent that community college districts will prioritize courses relating to transfer, career technical education, and basic skills.

- Risks – The budget contains several risks for the California Community Colleges:
 - *Midyear Triggers* – The largest risk is the threat of midyear trigger actions if revenues do not materialize at the levels assumed in the budget. While midyear cuts cause hardship under any circumstance, the Chancellor's Office is especially concerned about the possibility of a fee increase that would occur just prior to the spring term. This would impose a last minute unexpected cost for students, and would be extremely difficult for

districts to administer. The Chancellor's Office is working with the Legislature on alternatives to this potential trigger action.

- *Fee Shortage* – Based on preliminary figures for the 2010-11 fiscal year, the Chancellor's Office believes there has been an increase in the percentage of waivers granted to students. The fee collections estimated by the Department of Finance do not appear to adequately account for this growth as they rely upon actual figures from the 2009-10 fiscal year. The Chancellor's Office believes a conservative estimate of the shortage is approximately \$25 million. This would represent a deficit in the apportionments unless mitigated by other factors (e.g. higher than estimated property tax).
- *Recovery* – The budget assumed a whopping \$11.8 billion in revenues in excess of what was estimated in January. While a large chunk of this is based on actual current year tax receipts, it is difficult to square these figures with other troubling economic indicators such as slow job growth. We can hope the worst is over, but we can't assume that is the case.

Conclusion

The Governor and the Legislature were faced with few good choices to close a \$26.6 billion fiscal gap. While Proposition 25 gave the majority Democrats the opportunity to pass a budget without Republican support, it did not give them the same authority to raise revenues. Given that, they saw few better options other than to cut and to employ some smoke and mirrors. While it may be easy to deride some of the choices made in the budget, it should be noted that the changes implemented in the budget have reduced the estimated 2012-13 shortfall from \$19 billion to about \$3 billion. We may not like all of the decisions, but it's certainly the case that progress was made toward putting the budget back into balance. Hopefully, the revenue growth seen during the first part of this year will carry forward into the future, so we can begin to reinvest in higher education.

Budget Assumptions

Given the status of the state budget, the District's budget includes the following assumptions:

- State funds enrollment of 13,064 full-time equivalent students (FTES-Tier 2)
- District enrollment target of 13,456 FTES – 3% over state funded amount
- Increase of \$1.4 million in federal revenues compared to last year
- Decrease of \$19.1 million in state revenues compared to last year
- Decrease of \$5.9 million in local revenues compared to last year
- Increase of \$1.9 million in other financing sources compared to last year
- No cost-of-living adjustment (COLA) or additional funding for growth
- Additional expenditures required by annual salary increases of \$646,000
- 19.7% increase in health and welfare benefits – \$1.2 million
- Additional expenditures required by grant obligations of \$169,000

- Deferral of \$650,000 of GASB 45 liability into fiscal year 2013
- \$15.4 million deferral of state apportionment for budget year 2012 into fiscal year 2013

Enrollment

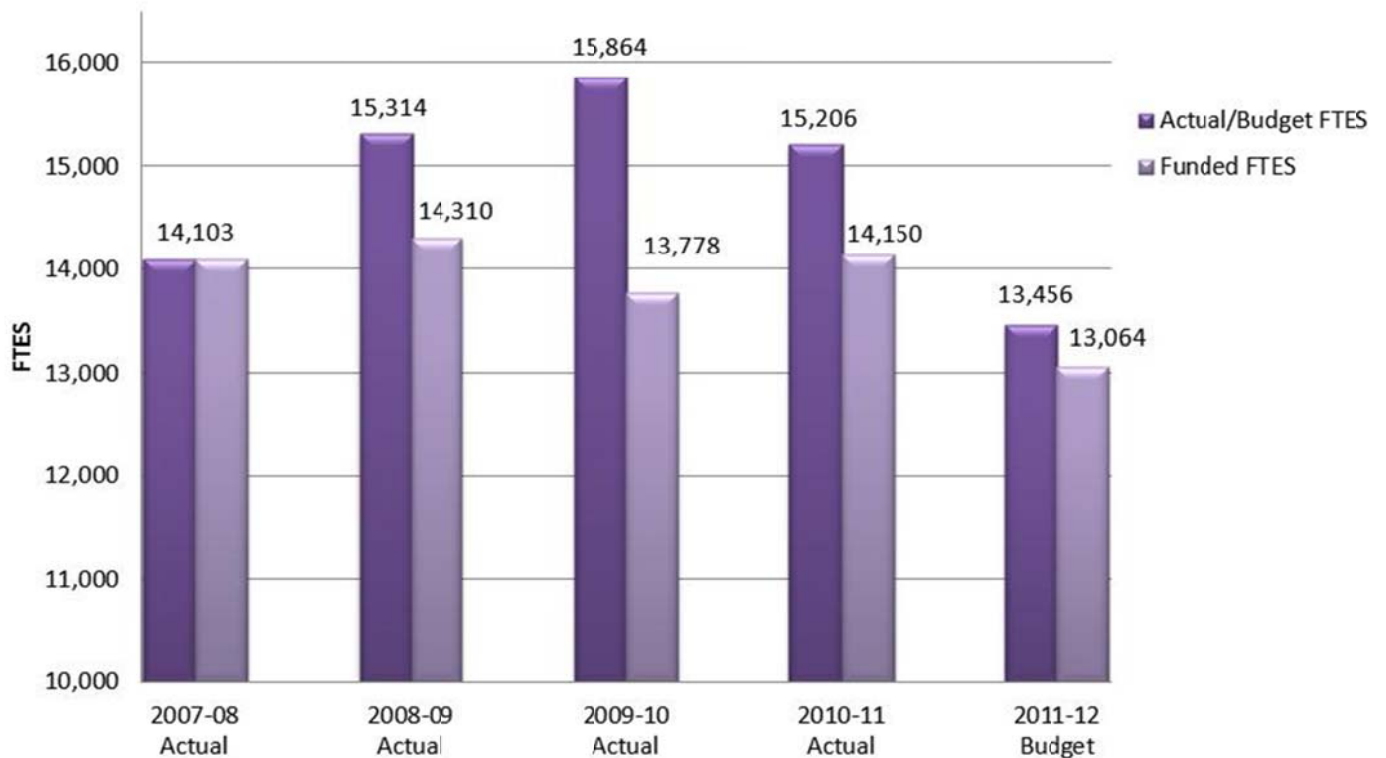
For 2010-2011, the state funded the District 14,150 FTES. The actual enrollment for the District was 15,206 FTES (10,486 for San Bernardino Valley College (SBVC) and 4,720 for Crafton Hills College (CHC)). This was 1,056 FTES, or 7.5%, over the funded amount from the state.

For 2011-12, the state is funding enrollment of approximately 13,270 FTES for Tier 0 and Tier 1 trigger cuts, a decrease of 6.2% compared to 2010-11. Under the scenario of a Tier 2 trigger cut, the state is funding enrollment of approximately 13,064 FTES, a decrease of 7.7% compared to 2010-2011.

The District has determined the target enrollment for its budget to be 13,456 FTES (9,419 for SBVC and 4,037 for CHC). This is 186 FTES (1.4%) over the Tier 0 and Tier 1 funded FTES amount from the state, and 392 FTES (3%) over the Tier 2 funded FTES amount from the state.

The enrollment target of 13,456 FTES is intended to protect the fund balance of the District while allowing more “access” in the way of additional instruction under the three different budget scenarios. These targets do not restrict the colleges from improving enrollment productivity, maximizing resources, and enrolling students above the target amount.

Full-Time Equivalent Students (FTES)



	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget
SBVC FTES	9,857	10,728	11,075	10,486	9,419
CHC FTES	4,246	4,586	4,789	4,720	4,037
Total	14,103	15,314	15,864	15,206	13,456
Base FTES	13,775	14,103	14,310	14,150	13,064
Growth FTES Available	2	207	-	-	-
Restored FTES	326	-	-	-	-
Revised Base FTES	-	-	(532)	-	-
Total FTES Funded	14,103	14,310	13,778	14,150	13,064
FTES Over Base	-	1,004	2,086	1,056	392
% Over Base	0.0%	7.0%	15.1%	7.5%	3.0%

Revenues

Federal, state, and local revenues for all funds, excluding transfers, are budgeted at \$139,949,258, a decrease of \$23,592,407 compared to last year's actual of \$163,541,665.

Federal revenues are budgeted at \$29,070,783, an increase of \$1,416,436 compared to last year's actual of \$27,654,347. This is primarily due to increases of \$1.7 million in grants from the Department of Labor.

State revenues are budgeted at \$65,510,616, a decrease of \$19,131,539 compared to last year's actual of \$84,642,155. This is primarily due to decreases of \$4.3 million in state apportionment and \$16.4 million in claims for reimbursement for state funded capital projects that are coming to an end.

Local revenues are budgeted at \$45,367,859, a decrease of \$5,877,304 compared to last year's actual of \$51,245,163. This is primarily due to a decrease of \$8.1 million in local property taxes for the Bond Interest and Redemption Fund and an increase of \$2.3 million in Other Special Revenue.

Expenditures

Expenditures for all funds for the budget year, excluding transfers and capital outlay, are budgeted at \$101,476,701, an increase of \$13,610,685 compared to last year's actual of \$87,866,016. This is primarily due to increases of \$3.2 million in health and welfare benefits costs, \$2.4 million in classified salaries, \$4.4 million in other expenses and services in the General Fund – Restricted, \$2.0 million in other expenses and services in the General Fund – Unrestricted, \$1.0 million in other expenses and services in Revenue Bond Construction, and \$0.9 million in supplies and materials.

This year, the District will implement a series of cost-cutting measures in response to the state's financial condition and resulting decrease in apportionment for the District. The District will manage enrollment, fill mission-critical vacant positions, and implement a series of other cost cutting measures at each site. The District will follow the Board's directive of developing transition plans in 2011-12 to minimize or mitigate future utilization of fund balance.

Capital Expenditures

\$233.4 million is budgeted to continue implementing SBVC and CHC facilities master plans and the District's Five Year Construction Plan. Consistent with the Five Year Construction Plan submitted for approval to the Board of Trustees in July 2011, projects scheduled to be designed and constructed are as follows:



- Chemistry/Physical Science
- HVAC for Cafeteria/Ventilation for HLS Building
- Site Work/Signage/ADA Phase I
- Central Plant and Campus-wide Infrastructure
- New Athletic/PE Facility
- Stadium & Field Improvements Phase I
- Business Building Renovation
- Auditorium Renovation



- Parking Lot/ADA/Lighting Project
- Science Portable Classrooms
- Wellness Pool
- Solar Farm
- One Stop Student Center
- New Science Building
- New Occupational Education Building #2
- New Physical Education Buildings
- Aquatic Center ADA Access
- Student Services A Seismic Upgrade and Renovation
- Maintenance & Operations Renovation
- LADM Labs, Offices & Lecture Renovation
- Student Services B Renovation
- Child Development Center 1 Parking and Roadway Entrance
- Occupational Education Building 1 Demolition
- Gymnasium Demolition

Other Financing Sources

Net other financing sources all funds are budgeted at \$48,287,251, an increase of \$1,850,501 compared to last year's actual of \$46,436,750. This is net of incoming transfers and other outgo.

The approximate increase of \$540 thousand in incoming transfers is due primarily to increased requirements for retiree benefits and self-insurance, an allocation of SBVC child development savings from last year, as well as additional support for KVCR TV and Radio.

The approximate increase of \$2.4 million in other outgo is due primarily to expected financial aid disbursements, reserve contingency required for self-insurance, expected increases in debt redemption for the sale of revenue bonds, and funding for technology infrastructure upgrades.

General Fund – Unrestricted Fund Balance

At the end of Fiscal Year 2011, the unrestricted general fund balance was \$25.7 million, or 34.5% of the total unrestricted general fund expenditure budget. Approximately \$3.2 million will be used to assist in balancing the budget for this year. As a result, the unrestricted general fund balance is expected to end the year at \$22.4 million, or 30.0% of the total unrestricted general fund expenditure budget.

In February 2011, the Board of Trustees provided a directive to maintain a minimum of 15% fund balance of expenditure budget, and the state mandates a minimum of 5%. These levels of fund balance are necessary to accommodate the District's cash flow needs as the state continues to defer appropriation payments. As mentioned above, the District will follow the Board's directive of developing transition plans in 2011-12 to minimize or mitigate future utilization of fund balance.

Deferral Factor

Factoring in that the District will have \$15.4 million of revenue deferred into fiscal year 2012-13 from the state, the "real" fund balance is expected to be \$7 million, or 9.95% of the total unrestricted general fund expenditure budget. In response, the District secured a \$10 million temporary advance of anticipated revenues from the County of San Bernardino to meet its cash flow needs.

MISSION

The mission of the San Bernardino Community College District (SBCCD) is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This mission is achieved through the District's two colleges ([San Bernardino Valley College \(SBVC\)](#) and [Crafton Hills College \(CHC\)](#)), the [Professional Development Center \(PDC\)](#) and public broadcast system ([KVCR TV-FM](#)) by providing high quality, effective and accountable instructional programs and services.

STRATEGIC DIRECTIONS, GOALS, AND OBJECTIVES

<i>Strategic Directive 1</i> Institutional Effectiveness	
<u>Goals</u>	<u>Objectives</u>
<p>1.1 – Implement and integrate decision-making, planning, and resource allocation structures and processes that are collaborative, transparent, evidence-based, effective, and efficient.</p>	<p>1.1.1 – Create structures and processes to ensure effective communication about decision-making and collegial consultation among all District entities (namely, CHC, SBVC, DETS, EDCT, KVCR, and District Office).</p>
<i>Strategic Directive 2</i> Learning Centered Institution for Student Access, Retention and Success	
<u>Goals</u>	<u>Objectives</u>
<p>2.1 – Ensure access to and delivery of programs, services, and support that meet the diverse needs of students, prospective students, and the community.</p>	<p>2.1.1 – Provide financial and technological support for the facilitation of student access to programs and services.</p>
<p>2.2 – Improve student retention, success, and persistence across the District.</p>	<p>2.2.1 – Provide financial and technological support for the improvement of classroom instruction and student support services.</p> <p>2.2.2 – Develop and implement a District Staffing Plan that includes targets for improvement of full-time/part-time faculty ratios.</p>
<i>Strategic Directive 3</i> Resource Management for Efficiency, Effectiveness and Excellence	
<u>Goals</u>	<u>Objectives</u>
<p>3.1 – Optimize the development, maintenance, and use of resources in accord with applicable plans.</p>	<p>3.1.1 – Evaluate and enhance the system for training employees in accordance with District plans. (See also 2.3.1 and 4.2.1.)</p> <p>3.1.2 – Review and refine established processes that support the transparent allocation of resources districtwide.</p>

<i>Strategic Directive 4</i>	
Enhanced and Informed Governance and Leadership	
<u>Goals</u>	<u>Objectives</u>
4.1 – Optimize governance structures and processes throughout the District.	4.1.1 – Periodically evaluate, enhance, and document District collegial-consultation structures and processes. 4.1.2 – Periodically evaluate, enhance, and document the functional relationships among District entities.
4.2 – Continuously develop leaders among all groups.	4.2.1 – Facilitate the development of leaders through professional development. (See also 2.3.1 and 3.1.1.)
<i>Strategic Directive 5</i>	
Inclusive Climate	
<u>Goals</u>	<u>Objectives</u>
5.1 – Value diversity and promote inclusiveness among employees, students, and the community.	5.1.1 – Establish a District mentoring program for all new employees. 5.1.2 – Coordinate districtwide events celebrating diversity for students, employees, and the community.
<i>Strategic Direction 6</i>	
Community Collaboration and Value	
<u>Goals</u>	<u>Objectives</u>
6.1 – Enhance the District’s value and image in the communities.	6.1.1 – Develop a comprehensive communications plan, incorporating all sites, to raise the communities’ awareness of education and training services.
6.2 – Support and expand partnerships with other academic institutions, governmental agencies, and private industry to support the District’s and colleges’ missions.	6.2.1 – Support and expand community partnerships. 6.2.2 – Establish a Community Affinity Network to promote and document productive relationships between District employees and organizations in the surrounding communities. 6.2.3 – Support and strengthen Career Pathways.

SCHEDULE OF BUDGETED REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES FISCAL YEAR ENDING JUNE 30, 2012

	GENERAL		DEBT SERVICE	SPECIAL REVENUE		CAPITAL PROJECTS		ENTERPRISE	
	Unrestricted	Restricted	Bond Interest &	Child	Other Special	Capital Outlay	Revenue Bond	Bookstore	Cafeteria
			Redemption	Development	Revenue	Projects	Construction		
REVENUES									
Federal	60,000	5,863,963	-	146,820	-	-	-	-	-
State	53,116,200	8,916,108	260,000	1,599,526	-	518,782	-	-	-
Local	18,086,538	2,078,748	15,928,000	208,676	3,901,090	634,887	1,080,000	984,000	332,000
TOTAL REVENUES	71,262,738	16,858,819	16,188,000	1,955,022	3,901,090	1,153,669	1,080,000	984,000	332,000
EXPENDITURES									
Academic Salaries	29,214,555	1,669,982	-	-	-	-	20,000	-	-
Classified Salaries	16,041,987	4,842,843	-	1,259,276	2,027,349	-	43,960	570,000	323,000
Employee Benefits	13,721,227	1,906,726	-	610,527	762,479	-	-	226,977	-
Supplies & Materials	1,185,748	768,747	-	183,667	6,120	305,120	4,000	3,900	500
Other Expenses & Services	9,895,357	7,976,959	-	13,318	998,897	673,375	1,508,000	218,000	47,500
Capital Outlay	309,462	1,126,663	-	1,345	5,000	6,421,853	121,742,973	-	-
TOTAL EXPENDITURES	70,368,336	18,291,920	-	2,068,133	3,799,845	7,400,348	123,318,933	1,018,877	371,000
REVENUES OVER/(UNDER)									
EXPENDITURES	894,402	(1,433,101)	16,188,000	(113,111)	101,245	(6,246,679)	(122,238,933)	(34,877)	(39,000)
OTHER FINANCING SOURCES									
Incoming Transfers	1,719	-	-	149,728	1,659,764	-	-	-	-
Other Outgo	(4,175,960)	(502,770)	(22,437,353)	-	-	(500,000)	-	-	-
NET OTHER FINANCING SOURCES	(4,174,241)	(502,770)	(22,437,353)	149,728	1,659,764	(500,000)	-	-	-
NET INCREASE/(DECREASE)									
IN FUND BALANCE	(3,279,839)	(1,935,871)	(6,249,353)	36,617	1,761,009	(6,746,679)	(122,238,933)	(34,877)	(39,000)
FUND BALANCE, JULY 1	25,680,199	1,311,561	26,292,081	363,455	4,318,865	14,689,482	261,535,668	1,850,385	(128,867)
FUND BALANCE, JUNE 30	22,400,360	(624,310)	20,042,728	400,072	6,079,874	7,942,803	139,296,735	1,815,508	(167,867)

SCHEDULE OF BUDGETED REVENUES, EXPENDITURES & CHANGES IN FUND BALANCES

FISCAL YEAR ENDING JUNE 30, 2012 *(continued)*

	INTERNAL SERVICE			TRUST					TOTAL
	Self-Insurance	Other Internal Services	Associated Students	Representative Fee	Body Center Fee	Financial Aid	Scholarship & Loan	Other Trusts	
REVENUES									
Federal	-	-	-	-	-	23,000,000	-	-	29,070,783
State	-	-	-	-	-	1,100,000	-	-	65,510,616
Local	1,408,500	24,850	85,000	44,500	249,070	1,500	180,000	140,500	45,367,859
TOTAL REVENUES	1,408,500	24,850	85,000	44,500	249,070	24,101,500	180,000	140,500	139,949,258
EXPENDITURES									
Academic Salaries	-	-	-	-	-	-	-	-	30,904,537
Classified Salaries	-	-	-	-	149,678	-	-	-	25,258,093
Employee Benefits	-	2,356,676	-	-	44,735	-	-	-	19,629,347
Supplies & Materials	-	-	10,000	1,000	6,600	-	-	58,000	2,533,402
Other Expenses & Services	1,628,000	-	35,000	40,000	12,816	35,000	100	69,000	23,151,322
Capital Outlay	-	-	-	-	20,244	-	-	-	129,627,540
TOTAL EXPENDITURES	1,628,000	2,356,676	45,000	41,000	234,073	35,000	100	127,000	231,104,241
REVENUES OVER/(UNDER)									
EXPENDITURES	(219,500)	(2,331,826)	40,000	3,500	14,997	24,066,500	179,900	13,500	(91,154,983)
OTHER FINANCING SOURCES									
Incoming Transfers	750,000	1,600,468	-	-	-	330,000	-	-	4,491,679
Other Outgo	(525,000)	(850)	-	-	(41,997)	(24,415,000)	(180,000)	-	(52,778,930)
NET OTHER FINANCING SOURCES	225,000	1,599,618	-	-	(41,997)	(24,085,000)	(180,000)	-	(48,287,251)
NET INCREASE/(DECREASE)									
IN FUND BALANCE	5,500	(732,208)	40,000	3,500	(27,000)	(18,500)	(100)	13,500	(139,442,234)
FUND BALANCE, JULY 1	3,741,761	1,112,364	146,517	131,230	1,107,683	191,956	129,051	146,662	337,258,879
FUND BALANCE, JUNE 30	3,747,261	380,156	186,517	134,730	1,080,683	173,456	128,951	160,162	197,816,645

BUDGETED REVENUES & EXPENDITURES – ALL FUNDS

	Budget FY 2012	Actual FY 2011	Actual FY 2010	Actual FY 2009
REVENUES				
FEDERAL REVENUES				
Higher Education Act	853,475	1,411,571	1,629,586	1,327,181
Student Financial Aid	43,500	48,604	47,966	43,118
Perkins (VTEA)	555,779	592,097	548,457	618,102
Department of Labor	3,396,715	1,685,922	964,020	214,206
Other Federal Revenues	24,221,314	23,916,153	19,605,928	13,129,507
TOTAL FEDERAL REVENUES	29,070,783	27,654,347	22,795,956	15,332,114
STATE REVENUES				
General Apportionments	51,534,696	55,565,199	51,683,232	57,177,452
General Categorical Programs	8,370,555	6,667,199	7,785,344	9,102,211
Reimbursable Categorical Programs	1,909,929	17,882,732	39,927,164	3,328,906
Other State Revenues	3,695,436	4,527,024	4,016,233	2,941,721
TOTAL STATE REVENUES	65,510,616	84,642,155	103,411,972	72,550,290
LOCAL REVENUES				
Property Taxes	27,819,000	36,387,631	31,272,598	41,329,958
Contributions, Grants, etc.	65,000	60,780	151,057	168,536
Contract Services	1,528,000	1,500,662	1,163,780	1,333,750
Student Fees & Charges	6,988,055	5,820,444	6,373,567	5,882,961
Other Local Revenues	8,967,804	7,475,645	11,599,065	14,223,201
TOTAL LOCAL REVENUES	45,367,859	51,245,163	50,560,067	62,938,405
TOTAL REVENUES	139,949,258	163,541,665	176,767,995	150,820,809
EXPENDITURES				
Academic Salaries	30,904,537	31,966,313	33,048,741	36,217,311
Classified Salaries	25,258,093	22,794,451	24,047,830	23,601,069
Employee Benefits	19,629,347	16,432,489	16,842,326	15,231,908
Supplies & Materials	2,533,402	1,666,608	1,674,968	2,000,474
Other Expenses & Services	23,151,322	15,006,155	13,770,211	15,985,564
Capital Outlay	129,627,540	50,850,217	73,820,734	49,671,005
TOTAL EXPENDITURES	231,104,241	138,716,233	163,204,811	142,707,331
REVENUES OVER/(UNDER) EXPENDITURES	(91,154,983)	24,825,432	13,563,185	8,113,477
OTHER FINANCING SOURCES				
Sale of Fixed Assets	869	12,293	7,882	990,564
Proceeds--Long Term Debt	-	-	-	278,312,186
Incoming Transfers	4,490,810	3,948,428	5,548,333	3,132,167
Other Outgo	(52,778,930)	(50,397,471)	(47,396,416)	(27,591,515)
NET OTHER FINANCING SOURCES	(48,287,251)	(46,436,750)	(41,840,201)	254,843,402
NET INCREASE/(DECREASE) IN FUND BALANCE	(139,442,234)	(21,611,318)	(28,277,016)	262,956,880
FUND BALANCE, JULY 1	337,258,879	358,870,197	387,147,213	124,190,333
FUND BALANCE, JUNE 30	197,816,645	337,258,879	358,870,197	387,147,213

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Nancy Zapien, Lab Technician-Chemistry, SBVC, Kay Dee Yarbrough, Clerical Assistant I-Health Services, SBVC, and Amanda Saw, Research Assistant, CHC.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

All requirements for employment processing have been completed and Human Resources have cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

ZAPIEN, NANCY, Lab Technician-Chemistry, SBVC, Classified Salary Schedule Range 38, Step A, \$1,591.25 (47.5%) per month effective October 3, 2011. Replacing Raul Hernandez. Funded from the general fund with hiring freeze waived.

YARBROUGH, KAY DEE, Clerical Assistant I-Health Services, SBVC, Classified Salary Schedule Range 21, Step A, \$1045.95 (47.5%) per month for 218 days effective October 3, 2011. Replacing Rachel Peterson. Funded from the general fund with hiring freeze waived.

SAW, AMANDA, Research Assistant, CHC, 12-month position, Classified Salary Schedule Range 46, Step A at \$4,083 per month effective October 3, 2011. New Position. Funded from Title 5 grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Acceptance of Classified Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Alberto Rocca, College Police Officer, District Police.

OVERVIEW

Alberto Rocca, College Police Officer, District Police has submitted his letter of resignation effective August 2, 2011.

ANALYSIS

The Human Resources Department has provided Mr. Rocca acceptance of his resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Short-Term Hourly Employees

September 15, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Cooley, Yolanda	Art	CHC	Model (undraped)	9/16/11	12/16/11	\$15.00
Ellis, Ketsia	Applied Technology,	SBVC	Tutor II	9/16/11	12/16/11	\$11.00
Frost, Richard	Art	CHC	Model (undraped)	9/16/11	12/16/11	\$15.00
Glass, Robert	Health & Physical Science	CHC	Tutor II	9/16/11	12/31/11	\$11.00
Ho, Vinh	Math & Science Student Success Center	SBVC	Tutor II	9/16/11	12/23/11	\$11.00
Ingram, Cristina	Applied Technology,	SBVC	Tutor II	9/16/11	12/16/11	\$11.00
Martinez, Patrick	Math & Science Student Success Center	SBVC	Tutor II	9/16/11	12/23/11	\$11.00
Murillo, Jesse	Art	CHC	Model (undraped)	9/16/11	12/16/11	\$15.00
Nguyen, Linda	Math & Science Student Success Center	SBVC	Tutor II	9/16/11	12/23/11	\$11.00
Palomino, Daniel	Math & Science Student Success Center	SBVC	Tutor II	9/16/11	12/23/11	\$11.00
Revelles, Patricia	Applied Technology,	SBVC	Tutor II	9/16/11	12/16/11	\$11.00
Shields, Courtney	English	SBVC	Tutor III	9/16/11	12/16/11	\$13.00
Shore, Bradley	GIS	SBVC	Tutor I	9/16/11	12/16/11	\$9.00
Sulzle, Howard	Mathematics	SBVC	Tutor I	9/16/11	12/23/11	\$9.00

Request to ratify employment for the employees listed below who worked prior to being approved by the Board of Trustees.

Manzanida, Norbert	CIS	CHC	Tutor II	8/8/11	12/23/11	\$11.00
Temby, Leonard	CIS	CHC	Tutor II	8/8/11	12/23/11	\$11.00

Request to ratify employment dates for the employees listed below who were approved at the July 21, 2011 board meeting.

DeHart, Lisa	Title V	CHC	Tutor II	8/8/11	12/16/11	\$11.00
Johnson, Alexandra	Title V	CHC	Tutor II	8/8/11	12/16/11	\$11.00
Stolp, Daniel	Title V	CHC	Tutor II	8/8/11	12/16/11	\$11.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT Substitute Employees September 15, 2011						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Aguilar, Patricia	Human Resources	Dist	Clerical Assistant II	7/18/11	9/18/11	\$13.97
Bailey-Hudson, Traci	Human Resources	Dist	Human Resources Generalist	8/29/11	10/29/11	\$25.63
Camacho, Albert	Custodial	SBVC	Custodian	9/13/11	11/13/11	\$14.68
Fierro, Dorothy	Health Sciences	SBVC	Secretary II	8/15/11	9/30/11	\$17.02
Fletcher, Jill	EOPS	CHC	Secretary II	7/27/11	9/27/11	\$17.02
Galvez, Daniel	Custodial	SBVC	Custodian	9/13/11	11/13/11	\$14.68
Grant, Kathleen	PE	SBVC	Secretary I	8/15/11	10/15/11	\$15.43
Gutierrez, Tara	Chemistry	SBVC	Lab Technician	7/26/11	9/30/11	\$19.25
Judd, Amber	Payroll	Dist	Senior Payroll Accountant	7/25/11	9/23/11	\$21.78
Lopez, Rosa	Facilities	Dist	Custodian	9/1/11	10/31/11	\$14.68
Lopez, Rosa	Facilities	Dist	Lead Custodian	9/1/11	10/31/11	\$16.20

Marshall, Deanna	Admissions and Records	CHC	Admissions and Records Technician	8/1/11	10/1/11	\$16.61
McCrary, Danisha	ETC	CHC	Clerical Assistant II	8/1/11	10/1/11	\$13.97
Miller, Beth	Administrative Services	SBVC	Switchboard Operator	9/7/11	11/7/11	\$13.97
Miller, Melissa	Admissions and Records	CHC	Admissions and Records Technician	8/1/11	10/1/11	\$16.61
Tafoya-Bryson, Patricia	Police	Dist	College Police Officer	7/1/11	8/31/11	\$22.33
Takano, Jacqueline	Chancellor's Office	Dist	Executive Administrative Asst	9/6/11	9/23/11	\$33.63
Tinoco, Michelle	Admissions and Records	CHC	Admissions and Records Technician	8/1/11	10/1/11	\$16.61
Vincent, Kenneth	KVCR	KVCR	Senior Producer, Radio	7/28/11	9/28/11	\$22.33
Ward, Steve	KVCR	KVCR	Program Manager	7/27/11	9/27/11	\$29.97
Wu, William	Police	Dist	College Police Officer	7/1/11	8/31/11	\$22.33
Zapfen, Lorena	Counseling/ Human Resources	SBVC / District	Secretary I / Clerical Assistant II	7/26/11	9/26/11	\$15.43 / \$13.97

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
September 15, 2011

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Apodaca, Gilbert	Professional Development Center	DIST	Workforce Development/ PDC Trainer	9/19/11	12/31/11	\$50.00
Brown, Josh	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	9/16/11	12/31/11	\$20.00/\$25.00/ \$30.00
Collins, Thomas	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	9/16/11	12/31/11	\$30.00/\$23.00/ \$22.50
Colon, Edward	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	9/16/11	12/31/11	\$35.00/105.00/25.00
De Boer, Frank	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	9/16/11	12/31/11	\$20.00/\$25.00/ \$30.00
Gertz, Frederick	Professional Development Center	DIST	Workforce Development/ PDC Trainer	9/19/11	12/31/11	\$50.00
Hughes, Kevin	Welding	SBVC	Assistant Instructor	9/16/11	12/16/11	\$20.00
Hughes, Stephen Joseph	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	9/16/11	12/31/11	\$35.00/105.00/25.00
Jolly, Leslie William	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator	9/16/11	12/31/11	\$35.00/105.00/25.00
Kingsbury, Wes	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	9/16/11	12/31/11	\$20.00/\$25.00/ \$30.00
Loerzel, Jeffrey	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	9/16/11	12/31/11	\$20.00/\$25.00/ \$30.00
Peterson, Neil	Automotive	SBVC	Assistant Instructor	9/16/11	12/16/11	\$20.00
Stevens, Corey	Professional Development Center	DIST	Workforce Development/ PDC Trainer	9/19/11	12/31/11	\$50.00
Stuart, Doris	Criminal Justice	SBVC	Facilitator/Evaluator/Safety Facilitator/Tactical Officer	9/16/11	12/31/11	\$35.00/105.00/25.00/28.00
Anderson, Chris	Public Safety & Emergency Services	CHC	Lab Instructor/Primary Instructor/EMS Specialist	9/16/11	12/31/11	\$20.00/\$25.00/ \$30.00

Allen, Mark	Radiologic Technology	CHC	Radiologic Technology Specialist	9/16/2011	12/31/11	\$30.00

On Site Supervisor

Ixco, Rafael	Criminal Justice	SBVC	Sheriff's On-Site Supervisor	9/16/11	6/30/12	Zero Compensation contract
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Amend board of July 21, 2011 to correct spelling of last name

On Site Supervisor

Jandowicz, Joseph	Criminal Justice	SBVC	Sheriff's On-Site Supervisor	7/22/11	6/30/12	Zero Compensation contract
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Ratification is requested to approve employment for the employees below.

Nguyen, Phong	EMS	CHC	Medical Director	7/1/11	12/31/11	\$3,500.00/semester
Sheldon, Richard	Respiratory Care	CHC	Medical Director	7/1/11	12/31/11	\$3,000.00/semester
Walton, Rodney	Professional Development Center	DIST	Workforce Development/ PDC Trainer	8/15/11	12/31/11	\$50.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Gloria M. Harrison, President, CHC
Dr. Debra S. Daniels, President, SBVC

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Adjunct & Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2011-2012 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2011-2012 academic years.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

**Crafton Hills College
Adjunct & Substitute Academic Employees
Fall 2011**

**Harris, Joel
Janssen, Joshua
Smith, James**

English, Reading and Study Skills
Fire Technology
Political Science

**San Bernardino Valley College
Part-Time Hourly & Substitute Faculty
Academic Year 2011-2012
September 15, 2011**

**Anderson, Elisabeth
Burtris, Nabil
Clark, Sally
Litel, Gerald
Lopez, Antoinette Hirlinda
Ridge, Jeff
Weaver, Teresa
Young, Cora**

Biology
Welding
Computer Information Technology
Accounting
Nursing
Math
Psychiatric Technology
Nursing

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

Reynolds, Raymond A., on-site liaison, SBVC, making routine contact with San Bernardino County Sheriff's Department, 09-16-11 to 06-30-12, not to exceed 10 hours per week, at \$43.16 per hour.

Voisard, Steven, Library & Learning Support Services, SBVC, substitute for librarian who is on medical leave, 8-29-11 to 12-23-11, not to exceed 340 hours per semester, at \$43.16 per hour.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Temporary Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the one-semester temporary academic appointment of Zhiqiang Zhu, Chemistry Instructor, SBVC.

OVERVIEW

Zhiqiang Zhu Instructor, Chemistry (One Semester Temporary), SBVC, Salary placement pending receipt of official transcripts and verification of experience retroactive to August 15, 2011. Replacing Denise Bailey. Funded from the general fund with hiring freeze waived.

ANALYSIS

Due to the resignation of Dr. Denise Bailey, it is necessary to appoint a temporary replacement, without medical benefits, until this position is filled on a permanent basis.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Acceptance of Academic Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Dr. Denise Bailey, Chemistry Instructor, SBVC, Jennifer Taylor-Mendoza, Counselor, SBVC, and Kiran Razzak, Reading Instructor, CHC.

OVERVIEW

Denise Bailey, Chemistry Instructor, has submitted her letter of resignation effective August 4, 2011.

Jennifer Taylor-Mendoza, Counselor, SBVC, has submitted her letter of resignation effective at the end of the day on August 31, 2011.

Kiran Razzak, Reading Instructor, CHC, has submitted her letter of resignation effective August 11, 2011.

ANALYSIS

The Human Resources Department has provided employees acceptance of their resignation from employment.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

No financial impact.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels
President, SBVC

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Assistant Coach Stipend

RECOMMENDATION

It is recommended that the Board of Trustees approve the Assistant Coach Stipend, Athletics Department, SBVC.

OVERVIEW

The following individual will serve as Assistant Football Coach for the Fall 2011 Season:

Price, Denver	Football	\$4,162.00
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ANALYSIS

Assistant Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Charlie Ng, Vice Chancellor Fiscal Services and Gabriela Romero, Assistant Manager, Logistics Technology, District.

OVERVIEW

Charlie Ng, Vice Chancellor, Fiscal Services, District, full-time, 12-month position, Management Salary Schedule Range 26, Step D, \$13,621 per month effective September 16, 2011. Funded from the general fund with hiring freeze waived. Replacement for Bruce Baron.

Gabriela Romero, Assistant Manager, Logistics Technology, District, full-time, 12-month position, Management Salary Schedule Range 4, Step A at \$4,022 per month effective September 19, 2011. Funded from the US Department of Labor Grant. New Position

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new management job description for Assistant Manager, Workforce Development, District.

OVERVIEW

The Assistant Manager, Workforce Development assists in managing contract requirements for each Workforce Training grant received by the Professional Development Center (PDC). This position serves as a liaison between the program and the general public, students, staff, district and community officials; maintains grant fiscal accounts and budget expenses; schedules classes, tracks performance and financial data and prepares appropriate reports to internal audiences and external agencies as requested.

ANALYSIS

It is necessary to develop a job description to meet the requirements of the Workforce Training Grant.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This is a full-time categorically funded position and is contingent upon the availability of funds and "life of the grant."

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

ASSISTANT MANAGER, WORKFORCE DEVELOPMENT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a full-time categorically funded position and is contingent upon the availability of funds and 'life of the grant'.

SUMMARY DESCRIPTION

Under the direction of the Workforce Development Manager, the Assistant Manager, Workforce Development assists in managing contract requirements for each Workforce Training grant received by the Professional Development Center (PDC). This position serves as a liaison between the program and the general public, students, staff, district and community officials; maintains grant fiscal accounts and budget expenses; schedules classes, tracks performance and financial data and prepares appropriate reports to internal audiences and external agencies as requested.

Representative Duties

The following duties are typical for this classification.

1. Coordinates off site instruction and the scheduling of instructors; responsible for registration, account management, grant specific paperwork, and use of facilities to deliver the required instruction; completes and coordinates staff appointments.
2. Recruits businesses and students that will participate in workforce training projects by promoting and marketing available programs and services through presentations, brochures, correspondence, and other methods.
3. Assists the Workforce Development Manager in the preparation and submission of grant proposals by editing draft proposals and budgets, preparing required attachments and supporting documentation, and other tasks as necessary for successful grant submission.
4. Develops procedures to ensure that the program operations and activities are in compliance with District policies and grant specifications and are in alignment with grant objectives and departmental guidelines.
5. Maintains operational, financial, and related records required by granting agencies and prepares reports for grant funded projects as required.
6. Monitors program budgets to ensure income and expenditures are consistent with projections. Oversees the collection of accounts and maintenance of accurate financial records.
7. Attends various local and/or state agency meetings as mandated by grant assignment; may travel to employer sites, WIB agencies, and non-profit organizations.
8. Handles a variety of administrative tasks such as composing correspondence; ordering materials, supplies, and services; responding to telephone calls, e-mail, and office correspondence; runs a variety of errands to support day-to-day operations.
9. Collects, researches, verifies, records, analyzes, and summarizes information; prepares and distributes narrative, statistical, and financial data, recommendations, and alternatives as

requested; completes, reviews, and verifies forms and reports for completeness and conformance with established regulations and procedures.

10. Compiles data for grant reports according to State, Federal, District and grant specifications and guidelines; develops accounts, new line items, and object codes according to grant objectives, guidelines and specifications.
11. Utilizes various computer applications and software packages; inputs, updates, corrects, and extracts information; maintains and generates database reports.
12. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of economic and workforce development programs.

Principles, procedures, objectives, and practices related to community college programs and services.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Principles of supervision, training, and performance evaluation.

Principles and practices used to establish and maintain files and information retrieval systems

Pertinent federal, state, and local laws, codes, and regulations relating to Employment Training Panel (ETP), Rapid Training Fund (RTF), Workforce Investment Act (WIA) and miscellaneous workforce grant funded projects.

Ability to:

Oversee and participate in the management of a comprehensive economic and workforce development program.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Exercise initiative and mature judgment

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to functions and operations.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Plan and organize work to meet challenging priorities and deadlines.

Maintain confidential, complex, and interrelated files and records.

Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university.

Required Experience:

Two years of experience in Economic Development, Community Education, Sales and Marketing or Corporate Education.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved:

Range: 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Approval of Revised Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision to the Assistant Director, Financial Aid job description.

OVERVIEW

The job description for Assistant Director, Financial Aid is being revised to reflect a change in position qualifications.

ANALYSIS

After a review of the job description it was determined that an update of position qualifications would more accurately reflect the education and experience guidelines for the position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

ASSISTANT DIRECTOR, FINANCIAL AID

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

DEFINITION-SUMMARY DESCRIPTION

Under the direction of the Financial Aid Director, assist in the coordination of clerical, technical and professional operations of the college's financial aid program including the processing and awarding of financial aid; train and provide work direction and guidance to assigned staff; meet with students on one-on-one basis; resolve difficult financial aid cases and review appeals.

EXAMPLES OF DUTIES REPRESENTATIVE DUTIES

~~Duties may include, but are not limited to, the following:~~—*The following duties are typical for this classification:*

1. Assists the Financial Aid Director with coordination of the ~~coordinate~~ Financial Aid clerical, technical and professional operations; coordinates work flow to assure timely processing of financial aid.
2. Supervises, evaluates, and provides work direction and guidance to assigned personnel; evaluates office operations and makes changes to improve efficiency and services to students.
3. Coordinates financial aid outreach plan, including, but not limited to, the following: arranging for advertising; setting up workshops on campus, at local high schools and in the community; coordinating ongoing research regarding outreach needs of office constituents; participating in and assigning staff to various outreach events.
4. Oversees and performs needs analysis and packaging; evaluates student financial aid applications for program eligibility; verifies application information, review supporting documentation and recalculate financial need as required.
5. Resolves financial aid issues and cases; interprets and assures compliance with applicable federal and State regulations guidelines; evaluates special circumstances and adjusts financial aid eligibility using professional judgment as defined by federal regulations.
6. Interviews students applying under various financial aid programs; explains program eligibility requirements and guidelines; advises and assists students regarding loan obligations, personal budgeting and money management.
7. Communicates with other district departments and personnel, governmental agencies, financial institutions and other colleges and universities concerning financial aid operations.
8. Compiles information and data in order to prepare various financial aid reports and fund applications for distribution to appropriate state and federal agencies.

9. Maintains a comprehensive working knowledge of all federal and state regulations that govern the programs administered by the Financial Aid Office. Attends professional workshops and conferences.
10. Supervises the maintenance of a variety of records, lists and files related to financial aid operations and activities.
11. Other related duties as assigned.

MINIMUM QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Considerable knowledge of state, federal and other guidelines related to the various financial aid programs, operations, processes and activities of a college financial aid office.

Successful methods of outreach.

Financial record keeping and management procedures.

Student support services and special services for students.

Methods and techniques of needs analysis and financial aid packaging.

Methods and techniques of supervision.

District organization, operations, policies, and procedures.

Operational characteristics, services, and activities of the functions, programs, and operations of the assigned area.

English usage, grammar, spelling, punctuation, and vocabulary.

Oral and written communication skills.

Ability to:

Ability to interpret state and federal guidelines related to financial aid programs.

Perform needs analysis and determine eligibility of students for financial assistance through analysis and interpretation of data and guidelines.

Assist in the coordination of college financial aid office operations and the processing and awarding of financial aid.

Supervise, train, evaluate and provide work direction and guidance to assigned personnel.

Plan and organize work, meeting schedules and timelines.

Resolve difficult financial aid issues, cases and review appeals.

Interpret financial statements and income tax reports; perform needs analysis and packaging.

Work independently with little direction.

~~Work with people who have had economic, cultural or language barriers.~~ Work with and exhibit sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Communicate effectively, both orally and in writing.

Conduct meetings and workshops.

Compile and prepare detailed statistical reports; operate computer hardware and software applications.

Establish and maintain cooperative working relationships with students, faculty and staff.

Use correct English usage, grammar, spelling, punctuation, and vocabulary.

Make arithmetic calculations quickly and accurately.

Understand and follow oral and written directions.

Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.

Education and/or Experience

Education/Training:

~~Combination of experience and education equivalent to:~~

Associate of Arts degree in business, public administration, social science, or related field.

Experience:

~~Five-~~ Three (3) years of technical experience in Financial Aid including some lead or supervisory experience.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: July 8, 2004

Revised: September 15, 2011

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Debra S. Daniels, President, SBVC
Gloria M. Harrison, President, CHC

DATE: September 15, 2011

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College
 Volunteers
 Academic Year 2011-2012
 September 15, 2011

NAME	ASSIGNMENT	DATE
Ables, Danielle	Student Services/Valley Bound	9/16/2011-06/30/2012
Aguilar, Marina	Student Services/Valley Bound	9/16/2011-06/30/2012
Aguirre, Natasha	Student Services/Valley Bound	9/16/2011-06/30/2012
Al-Baiti, Ebtessam	Math/Bus/Comp - Student Success Center	9/16/2011-12/16/2011
Alcantar, Nicole	Student Services/Valley Bound	9/16/2011-06/30/2012
Alegria, David	Student Services/Valley Bound	9/16/2011-06/30/2012
Alicea, Kevin	Student Services/Valley Bound	9/16/2011-06/30/2012
Almeida, Alejandra	Student Services/Valley Bound	9/16/2011-06/30/2012
Alvarez, Maria de Jesus	Student Services/Valley Bound	9/16/2011-06/30/2012
Amaro, Mia Zoe	Athletics/Athletic Training Room	9/16/2011-06/30/2012
Anderson, Katarina	Student Services/Valley Bound	9/16/2011-06/30/2012
Awadallah, Laura	Student Services/Valley Bound	9/16/2011-06/30/2012
Ayala, Luis	Student Services/Valley Bound	9/16/2011-06/30/2012
Badillo, Joel	Student Services/Valley Bound	9/16/2011-06/30/2012
Baltimore, Cynthia	Student Services/Valley Bound	9/16/2011-06/30/2012
Barrow, Andrew	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Benitez, Armando Augustine	Student Services/Valley Bound	9/16/2011-06/30/2012
Billotti, Savanna	Student Services/Valley Bound	9/16/2011-06/30/2012
Bluitt, Keyasha	Student Services/Valley Bound	9/16/2011-06/30/2012
Bratton, Sharis	Athletics/Sports Info	9/16/2011-06/30/2012
Bree, Melissa	Student Services/Valley Bound	9/16/2011-06/30/2012
Brown, Clemon	App. Tech/Tool Room	9/16/2011-06/30/2012
Brown, Patricia	Student Services/Valley Bound	9/16/2011-06/30/2012
Caballero, Jaime	Athletics/Football	9/16/2011-06/30/2012
Camarena, Eziquio	Student Services/Valley Bound	9/16/2011-06/30/2012
Camargo, Elizabeth	Student Services/Valley Bound	9/16/2011-06/30/2012
Candray, George	Student Services/Valley Bound	9/16/2011-06/30/2012
Carpinteyro, Abigail	Student Services/Valley Bound	9/16/2011-06/30/2012
Cartwright, Addiyon L.	Student Services/Valley Bound	9/16/2011-06/30/2012
Casillas, Danielle	Student Services/Valley Bound	9/16/2011-06/30/2012
Castellanos, Kristian	Student Services/Valley Bound	9/16/2011-06/30/2012
Castillo, Henry	Student Services/Valley Bound	9/16/2011-06/30/2012
Ceja, Ruben	Student Services/Valley Bound	9/16/2011-06/30/2012
Cervantes, Adriana	Student Services/Valley Bound	9/16/2011-06/30/2012
Cleveland, Crystal	Student Services/Valley Bound	9/16/2011-06/30/2012
Cobarrubias, Jose	Student Services/Valley Bound	9/16/2011-06/30/2012
Collins, Dr. Rodney	Math/Bus/Comp/Empowering Men	9/30/2011
Contreras, Dayln	Student Services/Valley Bound	9/16/2011-06/30/2012
Curiel, Estefania	Student Services/Valley Bound	9/16/2011-06/30/2012
Dake, Natalie	Student Services/Valley Bound	9/16/2011-06/30/2012
Danh, Hoa	Student Services/Valley Bound	9/16/2011-06/30/2012
Davis, Robyn	Student Services/Valley Bound	9/16/2011-06/30/2012
De La Cerra, Beatrice	Student Services/Valley Bound	9/16/2011-06/30/2012

Ekis, Justin	Student Services/DSPS	9/19/2011-06/30/2012
Espinosa, Christian R.	Student Services/Valley Bound	9/16/2011-06/30/2012
Espinoza, Christian G.	Student Services/Valley Bound	9/16/2011-06/30/2012
Espinoza, Hector	Student Services/Valley Bound	9/16/2011-06/30/2012
Espinoza, Raymundo	Student Services/Valley Bound	9/16/2011-06/30/2012
Favela, Miguel	Student Services/Valley Bound	9/16/2011-06/30/2012
Fenison, Anthony	Math/Bus/Comp/Empowering Men	9/30/2011
Fields, Ashley	Student Services/Valley Bound	9/16/2011-06/30/2012
Flores, Cesar	Student Services/Valley Bound	9/16/2011-06/30/2012
Flores, Karen	Student Services/Valley Bound	9/16/2011-06/30/2012
Florez, Andrew	Student Services/Valley Bound	9/16/2011-06/30/2012
Friloux, Alexis	Student Services/Valley Bound	9/16/2011-06/30/2012
Frye, Gary	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Fuentes, Graciela	Student Services/Valley Bound	9/16/2011-06/30/2012
Garcia, Christian	Student Services/Valley Bound	9/16/2011-06/30/2012
Garcia, Jessica R.	Student Services/Valley Bound	9/16/2011-06/30/2012
Garcia, Sabrina	Student Services/Valley Bound	9/16/2011-06/30/2012
Garibay, Felicia	Student Services/Valley Bound	9/16/2011-06/30/2012
Gibbs, Jerry	App Tech/Tool Room	9/19/2011-06/30/2012
Gibson, Jessica	Student Services/Valley Bound	9/16/2011-06/30/2012
Glass, Daviontay	Student Services/Valley Bound	9/16/2011-06/30/2012
Gomez, Aaron	Student Services/Valley Bound	9/16/2011-06/30/2012
Gomez, Martin	Student Services/Valley Bound	9/16/2011-06/30/2012
Gonzalez, Alejandro	Student Services/Valley Bound	9/16/2011-06/30/2012
Gonzalez, Christopher	Student Services/Valley Bound	9/16/2011-06/30/2012
Gracia, Jasmine	Student Services/Valley Bound	9/16/2011-06/30/2012
Green, Donald	Student Services/Valley Bound	9/16/2011-06/30/2012
Guerrero, Marlene	Student Services/Valley Bound	9/16/2011-06/30/2012
Gutierrez, Kimberly	Student Services/Valley Bound	9/16/2011-06/30/2012
Haymon-Williams, Krystall	Student Services/Valley Bound	9/16/2011-06/30/2012
Hernandez, Anthony	Student Services/Valley Bound	9/16/2011-06/30/2012
Hernandez, Jose	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Hernandez, Sonia	Student Services/Valley Bound	9/16/2011-06/30/2012
Horn, Owen	Student Services/Valley Bound	9/16/2011-06/30/2012
Horton, Aaron	Student Services/Valley Bound	9/16/2011-06/30/2012
Hunt, Lashanee Renee	Student Services/Valley Bound	9/16/2011-06/30/2012
Ingram, Cristina	App Tech/Learning Center	9/16/2011-06/30/2012
Ingram, Cristina	App Tech/Tool Room	9/16/2011-06/30/2012
Jaco, Herberth	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Johnson, Bonnie	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Joseph, Roshan	Student Services/Valley Bound	9/16/2011-06/30/2012
Kennedy, Jessecca	Student Services/Valley Bound	9/16/2011-06/30/2012
Le, Sandy	Student Services/Valley Bound	9/16/2011-06/30/2012
Lepe, Carlos	Student Services/Valley Bound	9/16/2011-06/30/2012
Lizarazu, Julie	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Arley	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Eleazar	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Isac	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Karen	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Katherine	Student Services/Valley Bound	9/16/2011-06/30/2012
Lopez, Marissa	Student Services/Valley Bound	9/16/2011-06/30/2012

Macias, Branko	Student Services/Valley Bound	9/16/2011-06/30/2012
Maldonado, Eliza	Student Services/Valley Bound	9/16/2011-06/30/2012
Mancera, Carmela	Student Services/Valley Bound	9/16/2011-06/30/2012
Martinez, Luis	Student Services/Valley Bound	9/16/2011-06/30/2012
Martinez, Nicole	Student Services/Valley Bound	9/16/2011-06/30/2012
Mateo, Jose	Student Services/Valley Bound	9/16/2011-06/30/2012
Mendoza, Marcos	Student Services/Valley Bound	9/16/2011-06/30/2012
Montes, Alexandra	Student Services/Valley Bound	9/16/2011-06/30/2012
Montoya, Jhonathan	Student Services/Valley Bound	9/16/2011-06/30/2012
Morales, Abigail	Student Services/Valley Bound	9/16/2011-06/30/2012
Moreno, Oscar	Student Services/Valley Bound	9/16/2011-06/30/2012
Najar, Stephanie	Student Services/Valley Bound	9/16/2011-06/30/2012
Navarro, Sarah	Student Services/Valley Bound	9/16/2011-06/30/2012
Newland, Krista	Student Services/Valley Bound	9/16/2011-06/30/2012
Nguyen, Phuoc	Student Services/Valley Bound	9/16/2011-06/30/2012
Niebla, Fernando	Student Services/Valley Bound	9/16/2011-06/30/2012
Offor, Loveth Chioma	Student Services/Valley Bound	9/16/2011-06/30/2012
Olvera, Juana	Student Services/Valley Bound	9/16/2011-06/30/2012
Ortiz, Danielle	Student Services/Valley Bound	9/16/2011-06/30/2012
Ortiz, Donovan	Student Services/Valley Bound	9/16/2011-06/30/2012
Paniagua, Sonia	Student Services/Valley Bound	9/16/2011-06/30/2012
Parrinelli, Dietrich	App Tech/Tool Room	9/16/2011-06/30/2012
Perez, Daniel	Student Services/Valley Bound	9/16/2011-06/30/2012
Perez, Maritza	Student Services/Valley Bound	9/16/2011-06/30/2012
Pineda, Augustin	Student Services/Valley Bound	9/16/2011-06/30/2012
Poku, Kevin	Student Services/Valley Bound	9/16/2011-06/30/2012
Ponce, Lesly	Student Services/Valley Bound	9/16/2011-06/30/2012
Pope, Halle	Student Services/Valley Bound	9/16/2011-06/30/2012
Porter, Qyana	Student Services/Valley Bound	9/16/2011-06/30/2012
Posada, Gloria	Student Services/Valley Bound	9/16/2011-06/30/2012
Quintero, Bonnie	Student Services/Valley Bound	9/16/2011-06/30/2012
Ralls, Eric William	Athletics/Athletic Training Room	9/16/2011-06/30/2012
Ramirez, Elizabeth	Student Services/Valley Bound	9/16/2011-06/30/2012
Ramirez, Sandra	Student Services/Valley Bound	9/16/2011-06/30/2012
Randolph, Ashlei	Student Services/Valley Bound	9/16/2011-06/30/2012
Ratcliff, Joe	App Tech/Machine Trades	9/16/2011-06/30/2012
Renova, Larena	Student Services/Valley Bound	9/16/2011-06/30/2012
Reyes, Rosie	Student Services/Valley Bound	9/16/2011-06/30/2012
Rivero, Jenny	Student Services/Valley Bound	9/16/2011-06/30/2012
Rodarte, Ashley	Student Services/Valley Bound	9/16/2011-06/30/2012
Rodriguez, Angelica	Student Services/Valley Bound	9/16/2011-06/30/2012
Rodriguez, Carmen	Student Services/Valley Bound	9/16/2011-06/30/2012
Rodriguez, Daniel	Student Services/Valley Bound	9/16/2011-06/30/2012
Rodriguez, Jacklyn	Student Services/Valley Bound	9/16/2011-06/30/2012
Rojas, Erika Yesenia	Student Services/Valley Bound	9/16/2011-06/30/2012
Rojas, Jesus	Student Services/Valley Bound	9/16/2011-06/30/2012
Roundy, Melissa	Student Services/Valley Bound	9/16/2011-06/30/2012
Rountree, Andrew	Student Services/DSPS	9/19/2011-06/30/2012
Rubio, Tom	Math/Bus/Comp/Empowering Men	9/30/2011
Ruiz, Cynthia G.	Student Services/Valley Bound	9/16/2011-06/30/2012
Salima, Ashley Salliaga	Student Services/Valley Bound	9/16/2011-06/30/2012

Saucedo, Anna Isabel	Student Services/Valley Bound	9/16/2011-06/30/2012
Scarcella, Joe	Math/Bus/Comp/Empowering Men	9/30/2011
Senn, Jessica	Student Services/Valley Bound	9/16/2011-06/30/2012
Sheppard, Demetris	Student Services/Valley Bound	9/16/2011-06/30/2012
Smith, Kristopher	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Snapper, Casey	Student Services/Valley Bound	9/16/2011-06/30/2012
Solano, Cesiah	Student Services/Valley Bound	9/16/2011-06/30/2012
Soria, Vanessa	Student Services/Valley Bound	9/16/2011-06/30/2012
Stephens, Nicole	Student Services/Valley Bound	9/16/2011-06/30/2012
Stewart, Maurice	Student Services/Valley Bound	9/16/2011-06/30/2012
Tapia, Jaqueline	Student Services/Valley Bound	9/16/2011-06/30/2012
Taylor, Maurshel	Student Services/Valley Bound	9/16/2011-06/30/2012
Thomas, Dominique	Student Services/Valley Bound	9/16/2011-06/30/2012
Thompson, Dion	Student Services/Valley Bound	9/16/2011-06/30/2012
Torres, Ariana	Student Services/Valley Bound	9/16/2011-06/30/2012
Tran, Jeffrey	Math/Bus/Comp/Student Success Center	9/16/2011-12/16/2011
Urrutia, Marcelina	Student Services/Valley Bound	9/16/2011-06/30/2012
Usher, Amber	Student Services/Valley Bound	9/16/2011-06/30/2012
Vargas, Christian A.	Student Services/Valley Bound	9/16/2011-06/30/2012
Vasquez, Sarah	Athletics/Volleyball	9/16/2011-06/30/2012
Vega, Linda	Student Services/Valley Bound	9/16/2011-06/30/2012
Vega, Maria E.	Student Services/Valley Bound	9/16/2011-06/30/2012
Villela, Claudia	Student Services/Valley Bound	9/16/2011-06/30/2012
Webber, Ian	App Tech/Culinary Arts	9/16/2011-06/30/2012
Weidner, Valerie	Student Services/Valley Bound	9/16/2011-06/30/2012
Westbrook, Sabrina	Student Services/Valley Bound	9/16/2011-06/30/2012
Wetmore, Joshua	Student Services/Valley Bound	9/16/2011-06/30/2012
Williams, Nathaniel	Student Services/Valley Bound	9/16/2011-06/30/2012
Williams, Tiffany	Student Services/Valley Bound	9/16/2011-06/30/2012
You, Saravie Victoria	Student Services/Valley Bound	9/16/2011-06/30/2012
Youngblood, Myron	Student Services/Valley Bound	9/16/2011-06/30/2012

CRAFTON HILLS COLLEGE

Volunteers

Board of Trustees Meeting: September 15, 2011

Boussum, Nicole	Health & Wellness Center	9/16/2011-6/30/2012
Delgado, Jessica	Anatomy and Physiology	9/16/2011-6/30/2012
Hannum, Kerry	Anatomy and Physiology	9/16/2011-6/30/2012
Jeide, William	Public Safety and Services	9/16/2011-6/30/2012
Matshazi, Noku	Anatomy and Physiology	9/16/2011-6/30/2012
Xayaphanthong, Soutsakhone	Transfer and Career Center	9/16/2011-6/30/2012

DISTRICT

Volunteers

Parra, Andres	Alternative Text Production Center District/Camarillo Site	9/16/2011 –6/30/2012
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders or, in the case of new grants, via budget adjustments.

Routine Contracts and Agreements

Scheduled Board Date 9/15/2011

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
Clippers Family Cuts	(7600) ASB Discount Program - \$3 Discount on hair cuts and \$5 discount on chemical services with valid ASB Card Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	Student Life/SBVC	\$3 & \$5 Discount	SSutorus
Impala's Classic Auto Center	(7605) ASB Discount Program - 10% Discount on minor repairs, \$30 oil changes and various discounts on bodywork with valid ASB Card Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	Student Life/SBVC	10% Discount	SSutorus
International Day Spa	(7598) ASB Discount Program - 10% Discount on Retail with Valid ASB Card Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	Student Life/SBVC	10% Discount	SSutorus
Mardi Gras Restaurant	(7606) ASB Discount Program - 10% Discount on purchase with valid ASB card Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	Student Life/SBVC	10% Discount	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>ASB Discount Program</u>				
Stephenson's Flowers	(7599) ASB Discount Program - 10% discount on all in house items Term: 7/1/2011 - 6/30/2012 Funding Source: N/A	Student Life/SBVC	10% Discount	SSutorus
<u>SubTotal for ASB Discount Program: 5</u>				
<u>CalWorks Child Care</u>				
Culberson, Jasmine	(7580) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Culberson, Latrice FY 2011/2012 Term: 8/2/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Calworks/SBVC	\$95.62 Per Week	SSutorus
Faith Lutheran Daycare Center	(7579) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Francis, Jessica Ann FY 2011/2012 Term: 8/2/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Calworks/SBVC	\$525.00 Per Month	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Kinder Care - Bloomington	(7581) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Glover, Dycie FY 2011/2012 Term: 8/2/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Calworks/SBVC	\$168.19 Per Week	SSutorus
	Kinder Care - Redlands	(7619) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Cortes, Frances Vazquez Term: 7/1/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: CalWorks	Calworks/SBVC	\$484.96 Per Week	SSutorus
	Santos, Pricilla	(7582) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Santos, Sarah FY 2011/2012 Term: 8/2/2011 - 6/30/2012 01-46-02-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Calworks/CHC	\$95.62 Per Week	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Scott, Paris	(7617) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Johnson, Shaqueda T. Term: 7/1/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: CalWorks	Calworks/SBVC	\$656.19 Per Month	SSutorus
	Washington, Segonia	(7631) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Culberson, Latrice Term: 7/1/2011 - 6/30/2012 01-46-01-8120-0266-7600.00-7320 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: CalWorks	Calworks/SBVC	\$95.62 Per Week	SSutorus
<u>SubTotal for CalWorks Child Care: 7</u>					
<u>Clinicals</u>					
	Beaumont Unified School District	(7590) Clinical Site - Early Childhood Education Program Term: 7/1/2011 - 6/30/2016 Funding Source: N/A	Program Development/CHC	No Cost	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
	Upland, City of, Fire Department	(7589) Clinical Site - Site for EMS Program Participants Term: 7/1/2011 - 6/30/2016 Funding Source: N/A	Program Development/CHC	No Cost	SSutorus
<i>SubTotal for Clinicals: 2</i>					
<u>EduStream</u>					
	Pasadena Area Community College District	(7585) EduStream Institutional License Agreement Term: 7/1/2011 - 6/30/2016 Funding Source: N/A	DETS/SBCCD	No Cost	SSutorus
<i>SubTotal for EduStream: 1</i>					
<u>General</u>					
	Aramark Uniform Services	(7548) Shop towels laundry service for Publications Center: Contract Revised to set a term date of five years Term: 7/1/2011 - 6/30/2016 01-00-03-9507-0000-5550.00-6770 Funding Source: General Funds	DETS/SBCCD	\$37.50 Weekly	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Blackboard	(7633) Software program hosting - Contractor to be the host server and data storage for online education programs offered through the District; Year one cost \$108,180; Year two \$101,440; Year three \$105,386 Term: 9/1/2011 - 8/31/2014 01-00-03-8103-0000-5830.00-6150 Funding Source: General Funds	DETS/SBCCD	\$315,006.00 Total Contract Value	SSutorus
CEPA - Certified Environmental Particulate Air	(7616) Service - Fume hoods annual testing Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5460.00-6510 Funding Source: General Funds	Maintenance/CHC	\$470.00	SSutorus
Christy White Accountancy Corporation	(7597) Professional Services - Audit services for KVCR: Rate Schedule FY 2010-11 at a cost of \$8,750; FY 2011-12 at a cost of \$8,925; FY 2012-13 at a cost of \$9,104 Term: 7/1/2011 - 6/30/2014 74-00-03-8110-0113-5730.00-7099 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Grant Funded	KVCR/SBCCD	\$26,779.00 Total Value	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Citadel Environmental Services, Inc	(7618) Service - Industrial hygiene air monitoring services for Anatomy Program Term: 7/1/2011 - 6/30/2012 01-00-02-9520-0000-5120.00-6599 Funding Source: General Funds	Maintenance/CHC	\$4,710.50	SSutorus
CollegeSource Inc	(7636) Service - Online service for multi user department for "TES Online" for evaluation research services Term: 7/1/2011 - 6/30/2012 01-00-02-8201-0000-5830.00-6200 Funding Source: General Funds	Admissions & Records/CHC	\$2,036.00	SSutorus
Datatel, Inc	(7584) Software License and Services - Extended Services Contract for updates and custom software modifications services for Datatel educational management systems software Term: 7/1/2011 - 6/30/2016 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$239,991.00 Annually	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Dave & Buster's	(7586) Catering for Star Program participants while on field trip to Tempe, AZ; Deposit is required at time of reservation in the amount of \$357.48; Trip Approved at 08/11/2011 Board Meeting Term: 10/27/2011 - 10/27/2011 01-00-01-8208-0150-5809.00-6499 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	Star Program/SBVC	\$910.14	SSutorus
Economic Modeling Specialists, Inc (EMSI)	(7596) Services - Environmental scan information to provide PDC with State wide data Term: 7/1/2001 - 6/30/2012 01-12-03-8115-0448-5830.00-6840 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$5,000.00	SSutorus
Embassy Suites Phoenix-Tempe	(7587) Rental - Block room rental for Star Program participants while on field trip to Tempe, AZ; Trip Approved at 08/11/2011 Board Meeting Term: 10/27/2011 - 10/28/2011 01-00-01-8208-0150-5809.00-6499 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	Star Program/SBVC	\$1,885.00 Plus Tax	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	First Student Charter	(7228) Rental - Bus Rental for Science Field Trip to Dana Point: Revised contract - Additional 1.5 hours was incurred with an additional cost of \$97.75 Term: 4/16/2011 - 4/16/2011 01-00-02-4651-0000-5611.00-1914 Funding Source: General Funds	Science/CHC	\$671.36 Revised Amount	SSutorus
	H & L Charter Co, Inc	(7588) Rental - Bus Rental for Star Field trip to Tempe, AZ; Trip Approved at 08/11/2011 Board Meeting Term: 10/27/2011 - 10/28/2011 01-00-01-8208-0150-5611.00-6499 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Federal Grant	Star Program/SBVC	\$3,000.00	SSutorus
	Harris, Dennis L. M.S., M.F.T	(7101) Service - Provide crisis intervention oriented psychotherapy: Revised Board Description to add clarification on not to exceed limits; Year one \$10,800, Year two \$26,000, Year three \$26,000, Year four \$26,000 Term: 1/18/2011 - 6/30/2014 01-00-15-8210-0310-5120.00-6440 Note - This is an acceptable use of categorical/grant funds Funding Source: Student Health Fee	Health Center/SBVC	\$88,800.00 Not to Exceed	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	HiPerMath	(7627) Provide innovative mathematical methods for middle and high school students Term: 9/16/2011 - 5/30/2012 01-00-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$30,000.00 Not to Exceed	SSutorus
	Human Synergistic/Acumen, Inc	(7635) Leadership Work Styles report Web Assessment for customized online surveys for five individuals within the District to include one self report or one feedback report per participant Term: 8/31/2011 - 6/30/2012 01-00-03-9006-0000-5830.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$1,674.56	SSutorus
	Industrial Fire Protection, Inc	(7610) Service - Annual fire extinguisher service on every extinguisher as required under NFPA Title 19 at a cost of \$3.85 per extinguisher; Six year breakdown service on needed extinguishers for an additional cost of \$6.85 each Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5580.00-6510 Funding Source: General Funds	Maintenance/CHC	\$2,400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Industrial Fire Protection, Inc	(7614) Service - Biannual inspection on two cooking hoods Term: 7/1/2011 - 6/30/2012 01-00-02-9506-0000-5630.00-6510 Funding Source: General Funds	Maintenance/CHC	\$250.00	SSutorus
Inland Petroleum Equipment Repair	(7615) Service - CARB Rule 481 vapor recovery testing Term: 7/1/2011 - 6/30/2012 01-00-02-9504-0304-5640.00-6550 01-00-02-9504-0000-5640.00-6550 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Parking Fee	Maintenance/CHC	\$403.00	SSutorus
InteSolv	(7625) Software License - Adobe Connect for one year Term: 8/11/2011 - 8/10/2012 01-00-35-8103-0236-9583.00-6150 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	DETS/SBCCD	\$3,750.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	McSherry, Lauren	(7385) Services - Grant writer for pursuit of governmental grants;revised not to exceed amount Term: 7/1/2011 - 9/30/2011 01-00-01-9002-0000-5113.00-6600 Funding Source: General Funds	Grants Dev/SBVC	\$15,000.00 Not to Exceed	SSutorus
	Nannini, Daniel	(7604) Keynote Speaker for counseling department workshop on transfer, evaluation of mixed transcripts and assisting students transfer to private and out-of-state institutions Term: 9/16/2011 - 9/16/2011 01-00-25-9002-0157-5113.00-6199 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Title V/CHC	\$100.00	
	Perceptive Software, Inc	(7626) Service - Software Service to Include Upgrades and Maintenance/Support for ImageNow software Term: 7/1/2011 - 6/30/2012 01-00-03-9010-0000-5120.00-6780 Funding Source: General Funds	DETS/SBCCD	\$13,700.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Prep Tech Consulting, Inc	(7482) Provide 356 Hours of Training to Logistics program participants as well as participant support services: Amendment 1 - Language clarification on scope of work and date correction to extend contract through 12/31/2011 Term: 8/9/2011 - 12/31/2011 01-00-35-8115-0476-2120.00-6840 Notes - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$50,500.00	SSutorus
Ran Graphics, Inc	(7603) Service - Printing of SBVC's Spring 2012, Summer 2012 and Fall 2012 class schedules Term: 8/12/2011 - 6/30/2011 01-00-01-8100-0000-5120.00-6010 Funding Source: General Funds	Instruction/SBVC	\$21,473.00 Plus Tax	SSutorus
San Bernardino, County of, Sheriff's Department	(7592) Service - Dispatch services for District Police Department Term: 7/1/2011 - 6/30/2014 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	\$12,295.00 Annual Cost	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	San Bernardino, County of, Sheriff's Department	(7593) Service - Use of Force Instructional Update Course and Use of Force Training for District Police Term: 7/1/2011 - 6/30/2014 01-00-03-9503-0000-5120.00-6770 Funding Source: General Funds	District Police/SBCCD	Per Rate Schedule	SSutorus
	Smith Seating Company, Inc	(7591) Rental - Bleacher seating rental for SBVC home football games for the 2011 Season; rental includes setup and removal Term: 9/1/2011 - 11/23/2011 01-00-01-1500-0000-5610.00-6969 Funding Source: General Funds	Athletics/SBVC	\$4,000.00	SSutorus
	Technical Employment Training	(7622) Service - Contractor is to provide and conduct manufacturing career hands-on demonstrations for middle school students Term: 9/16/2011 - 5/31/2012 01-15-35-8115-0470-5120.00-6899 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	PDC/SBCCD	\$20,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Three M (3M) Occupational Health	(7594) Service - Online Respirator Medical Evaluations Term: 8/15/2011 - 6/30/2012 01-73-02-9002-0235-5830.00-4999 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: Lottery Fund	Administrative Services/CHC	\$3,976.00	SSutorus
	Valley Alarm	(7609) Service - Alarm Monitoring for Alternative Text Production Center located at 1175 Calle Suerte, Camarillo, CA 93012 Term: 7/1/2011 - 6/30/2012 01-00-03-8013-0261-5630.00-6150 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	DETS/ATPC/SBCCD	\$35.00 Per Month	SSutorus
	ViaTRON Systems, Inc	(7638) Service - Data Conversion Project Term: 9/7/2011 - 9/30/2011 01-00-25-8301-0161-5120.00-6460 Funding Source: Federal Grant	Admissions & Records/CHC	\$8,950.00	SSutorus
	ZSL, Inc	(7632) Service Agreement - Provide computer software and technical support for SharePoint Site Term: 8/4/2011 - 6/30/2016 01-00-03-9010-0000-5120.00-6780 Funding Source: General Funds	DETS/SBCCD	\$10,600.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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General

SubTotal for General: 32

Income - Contract Ed

Utility Workers Union of America	(7629) Contract Education - CIT 100 for credit course, enrollment open only to Union approved participants Term: 9/6/2011 - 12/9/2011 01-00-01-4621-0000-8839.00-0000 Funding Source: N/A	Mathematics/SBVC	\$24,000.00	SSutorus
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SubTotal for Income - Contract Ed: 1

Income - Facilities Use

Arrowhead Christian Academy	(7602) Use of Tennis Courts for high school tennis Term: 8/30/2011 - 10/27/2011 Funding Source: N/A	Administrative Services/CHC	\$260.00	SSutorus
Yucaipa Athletic Soccer Club	(7620) Use of Soccer Field for youth soccer league Term: 6/24/2011 - 8/24/2011 Funding Source: N/A	Administrative Services/CHC	\$325.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>				
Yucaipa Athletic Soccer Club	(7621) Use of Soccer Field for youth soccer league Term: 8/25/2011 - 1/10/2012 Funding Source: N/A	Administrative Services/CHC	\$325.00	SSutorus
<hr/> <i>SubTotal for Income - Facilities Use: 3</i> <hr/>				
<u>Income - General</u>				
Barstow Community College District	(7624) Participation agreement in the Counselor Conclave Conference 2011 Term: 10/6/2011 - 12/6/2011 01-15-35-8115-0470-5120.00-6899 Funding Source: N/A	PDC/SBCCD	\$1,275.00	SSutorus
Foundation for CSUSB	(7217) SBVC Science Department is to create a new course/module in Biotechnology curriculum; Covered costs to include consumable supplies, minor equipment, and technicians and instructor support: Amendment 1 - Project extended through 08/31/2012 and funding increased by \$24,900 Term: 9/1/2010 - 8/31/2012 01-00-01-9016-0434-8650.00-0000 Funding Source: N/A	Science/SBVC	\$49,800.00 Revised Total	SSutorus
<hr/> <i>SubTotal for Income - General: 2</i> <hr/>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	California Department of Education	(7568) Grant - General Child Care and Developmental Programs FY 2011-2012; Term: 7/1/2011 - 6/30/2012 72-00-01-8306-0203-8624.00-0000 Funding Source: N/A	Child Care Center/SBVC	\$279,234.00	SSutorus
	California Department of Education	(7558) Grant CSPP-1436 - State Preschool Grant for FY 2011-2012: Amendment 1 - grant funding increased by \$30,355 with an increase of minimum Child Days of Enrollment to 30,742 Term: 7/1/2011 - 6/30/2012 72-00-01-8306-0205-8624.00-0000 Funding Source: N/A	Child Care Center/SBVC	\$1,056,910.00	SSutorus
	California, State of, EDD	(7519) Grant - "15% Clean Energy Project" training grant through WIA for job skills education and training for employment in clean energy jobs: Amendment 1 - grant funds reduced by \$3,000 Term: 6/30/2011 - 3/31/2013 01-00-03-8115-0474-8199.00-0000 Funding Source: N/A	PDC/SBCCD	\$597,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	Hispanic Association of Colleges & Universities (HACU)	(7595) Grant - WalMart AIHEC-HACU-NAFEO grant for MSI Student Success Collaborative project Term: 8/1/2011 - 12/31/2011 01-00-01-8225-0000-8893.00-0000 Funding Source: N/A	Research & Planning/SBVC	\$50,000.00	SSutorus
<i>SubTotal for Income - Grant: 4</i>					
<u>Joint Power/Piggyback Purchase</u>					
	Lilien, LLC	(7634) CMAS Contract for the purchase of Hewlett Packard brand hardware and software; Used by DETS Department for the purchase of equipment and software for Datatel Infrastructure Project; CMAS Contract 3-10-70-2702C Term: 1/19/2010 - 1/13/2013 41-00-03-9627-0000-6410.00-7100 Note - This is an acceptable use of categorical/grant/bond funds Funding Source: State Grant	Purchasing/SBCCD	\$465,445.93	SSutorus
<i>SubTotal for Joint Power/Piggyback Purchase: 1</i>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Eaton Corporation/RAMTEK	(7630) Power Equipment Services for Powerware 9390-40-80 Serial Number ES481ZBA10 Term: 7/1/2011 - 6/30/2012 01-40-00-9506-0000-5634.00-6510 Funding Source: General Funds	Maintenance/CHC	\$4,317.00	Ssutorus
	Print & Finishing Solutions	(7607) Service - Maintenance Agreement on Multigraphic 1250 Duplicators with T51 and envelope feeder S/N 270620 and Multigraphics 4620K S/N 423059 Term: 7/1/2011 - 6/30/2012 01-00-03-9507-0000-5630.00-6770 Funding Source: General Funds	Publications/SBCCD	\$6,540.00	SSutorus
	Three M (3M) Library Systems	(7601) Maintenance covers labor, parts and equipment modifications if necessary on Detection Systems 3804BC, Serial Number 3848440 Term: 7/1/2011 - 6/30/2012 01-00-01-8106-0000-5630.00-6120 Funding Source: General Funds	Library/SBVC	\$2,021.00	SSutorus
<i>SubTotal for Maintenance Agreement: 3</i>					
<i>Grand Total Contracts for Board Date 9/15/2011: 61</i>					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list is submitted for approval.

The Alternative Text Production Center (ATPC) contracts, included in this list, are part of the new \$1 million annual grant commencing July 1, 2011. The ATPC grant provides alternative media products, such as Braille books, tactile graphics, and electronic text files. The ATPC creates these products for use by the entire California Community College System and for its students with print-related disabilities.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders or, in the case of new grants, via budget adjustments.

Contracts for Approval

Scheduled Board Date 9/15/2011

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Christy White Accountancy Corporation	(7583) Provide audit services for the certification of validity and accuracy of the Apportionment Attendance report submitted to the State Chancellors Office for fiscal years 2009/2010 and 2010/2011 Term: 8/1/2011 - 6/30/2012 01-00-03-9006-0000-5730.00-6720 Authorized to start work prior to Board meeting in order to meet State compliance requirements Funding Source: General Funds	Fiscal Services/SBCCD	\$2,500.00	SSutorus
Hechler, Kiley	(7451) E-Text Media Assistant I - Reviews/validates CCC textbook requests; Determines order status/process; Sends E-Text files to college; Downloads, processes, and catalogs new Publisher book files; Identifies appropriate publishers; Initiates publisher textbook requests; Resolves publisher discrepancies Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$10.00	SSutorus

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Taesch, Richard	(7628) Music Certified Technical Assistance - Formatting, proofing, technical support of learning materials into music Braille format. Materials to be transcribed would be textbooks, tests, handouts, and workbooks for educational institutions. Transcribers uses Braille translation software; Music Technical Assistance Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$25.00	SSutorus
			Per Hour	
Walker, Jacquelyn	(7608) Braille Proofer III - Proofs another transcriber's Braille project according to the Braille code being used. Writes proofing reports for the Braille transcriber; Proofing Nemeth Braille projects Term: 7/1/2011 - 6/30/2012 01-00-03-8103-0261-5113.00-6150 Notes - This is an acceptable use of categorical/grant/bond funds; Contract approved prior to Board meeting in order to meet grant requirements Funding Source: State Grant	DETS/ATPC/SBCCD	\$1.50	SSutorus
			Per Page	

Grand Total Contracts for Board Date 9/15/2011: 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

DISTRICT

WHITNEY FIELDS to Chino, California, September 27, 2011 to attend a Fall Protection Train-the-Trainer instructor course, with time and expenses. Attendance at this conference allows the Environmental Health & Safety Administrator to become a certified instructor to train faculty and staff in-house on fall restraint vs. fall arrest, conventional fall protection, fall protection for lift equipment, body holding devices, identification and application of appropriate fall protection, safe use of equipment and inspection/care of generic fall protection equipment. All expenses will be paid from the EH&S General Fund.

CHARLIE NG to Temecula, California, October 23 – October 26, 2011 to attend the 2011 Fall Association of Chief Business Officials (ACBO) Conference, with time and expenses. Attendance at this conference allows the Interim Vice Chancellor of Fiscal Services to network with other chief business officials and to participate in workshops and seminars that address the tough issues facing California's community colleges in today's economic climate. All expenses will be paid from the General Fund.

WENDY ZINN to Detroit, Michigan, July 29 - August 1, 2011, to attend The Henry Ford 2011 Maker Faire, with time and expenses. Ms. Zinn will see demonstrations and attend workshops in the areas of Science, Engineering and Robotics in order to enhance STEM participation from area middle school students. Ratification is requested due to late notice of approval from grant monitor to attend. Funded by the CTE grant.

PATRICK McCURRY to Las Vegas, Nevada, November 28, 2011 - December 2, 2011 to attend the Internal Affairs Conference, with time and expenses. This conference will increase Chief McCurry's knowledge of specialized issues in internal affairs investigations, employee discipline and legal issues. Funded by Police Department General Funds.

JOYCE BOND to Reston, Virginia, October 2-October 6, 2011, to attend the Datatel Technical Training week, with time and expenses. Ms. Bond will be attending workshops focused on learning miscellaneous topics to help speed development and reduce technical errors in coding. All expenses will be paid from the District Computing Services general fund.

ASAPH GREEN to Pasadena, California, September 20-22, 2011, to attend the Digital Video Expo, with time and expenses. Mr. Green will be increasing his knowledge of digital video systems in order to better serve the EduStream online tutoring video functions. All expenses will be paid from the EduStream grant funds.

LARRY CIECALONE and CHARLES FOX to Washington, DC, September 18-20, 2011 to attend several meetings with FCC staff, Native American Congressional Caucus, Congresswoman Bono-Mack and staff, Congressman Jerry Lewis and staff, Native American Museum leadership, CPB and others. Meetings are related to the new FNX Channel. This request is for time only; expenses will be covered by KVCR Educational Foundation, Inc.

LARRY CIECALONE to Arlington, Virginia, September 21-24, 2011 to attend CPB American Graduate Hub Meeting. The meeting is required for grant recipients and is funded by CPB (Corporation for Public Broadcasting). The meeting will engage grant recipients in discussions of the overall initiative goals and begin the outcomes planning process. This request is for time only; CPB will pay expenses.

DIANNA JONES to Las Vegas, Nevada, November 27-December 3, 2011, to attend the 2011 Federal Student Aid Fall Conference, with time and expenses. Ms. Jones will gain valuable industry knowledge of Title IV programs and their integration with Federal policies and procedures to provide support and maintenance of the District's Financial Aid office. All expenses will be paid from the District computing Services general fund.

LARRY CIECALONE and CHARLES FOX to Denver, Colorado, October 4-5, 2011 to meet with Dish Net Satellite to present the FNX project to them for national carriage. This request is for time only; KVCR Educational Foundation, Inc. will pay expenses.

SBVC

DAMON BELL to Fort Yates, North Dakota, September 7-10, 2011 to attend the Hispanic Association of College and Universities (HACU) Wal-Mart Grant Director's meeting, sponsored by HACU with time only. Mr. Bell will attend the all director's meeting for the grant awarded to SBVC. This meeting is to include mentor/mentee sessions to developing an action for collaboration/project implementation. This is submitted as a ratification. No funding source is needed as it is a time only request.

CHC

CHERYL BARDOWELL to Palo Alto, CA, September 26-28, 2011, to attend the Association of Fundraising Professionals Management Institute, with time and expenses. This conference will provide information on implementing strategic plans, measuring results, and collective impact of shared measurement of fund development tied to Strategic Directions and Goals of the SBCCD and CHC. Expenses funded by the Title V Co-Op Grant.

ROBIN BISHOP to Portland, Oregon, September 25-27, 2011, to attend the Difficult Airway course, with time only. This course will provide information on new curriculum requirements to offer skills labs to paramedic students.

ROBIN BISHOP to Emmitsburg, Maryland, October 2-9, 2011, to attend the FEMA Train the Trainer Course "Program Manager," with time only. This training will provide information which will allow CHC to offer this course as part of the Emergency Management Program.

ROBIN BISHOP to Emmitsburg, Maryland, October 30-November 4, 2011, to attend the FEMA Train the Trainer Course "Operations Section Chief," with time only. This training will provide information which will allow CHC to offer this course as part of the Emergency Management Program.

JIM HOLBROOK to The Hague/Amsterdam, Netherlands, November 14-18, 2011, to attend the proHRO Conference, with time only. Dr. Holbrook will attend this conference to present a Critical Thinking Model. The conference will also provide information on high risk situations.

JUNE YAMAMOTO to San Diego, CA, October 19-21, 2011, to attend the California Community College Association for Occupational Education Conference, with time only. As administrator for Perkins IV Career & Technical Education Grant, this conference provides pertinent information for grant administrators, current legislation, and CTE workshops. Expenses to be paid by the Regional Consortium.

MONICA AGUILAR, AARON CONTRERAS, JASMINE CORZA, MARCUS DASHOFF, KYLE HUNDLEY, NORBERT MANZANIDA, MEREDITH MATTHEWS, JENNA NUNEZ, JAE LIN PALMER, BENJAMIN STARR, CHRISTOPHER WALSH (students) and ERICA PADDOCK to San Jose, California, November 3-6, 2011 to attend the General Assembly of the Student Senate for California Community Colleges, with time and expenses. This conference will provide training of effective advocacy, shared governance, state and federal legislative updates. Students will also have an opportunity to network and share information with other community college students. All expenses paid by the Student Rep Fee.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: September 15, 2011
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

DISTRICT

EVENT: Alternate Text Production Center (ATPC) Open House
DATE: September 23, 2011
AMOUNT: \$100.00
ITEMS: Purchase soft drinks & water
The Open House is to recognize the creation of the new Alternate Textbook Production Center in Camarillo, California, which is associated with SBCCD's successful proposal bid for the 5 year ATPC grant from the California Community College Chancellor's Office. SBCCD staff, and local education & business leaders are being invited to visit the facility and its workforce. The funding source is ATPC grant funds.

EVENT: Black Rose Awards Dinner
DATE: September 9, 2011
AMOUNT: \$600 Participation Fee
ITEMS: This is the 22nd Annual San Bernardino Black Culture Foundation Black Rose Awards event honoring community and civic leaders.

SBVC

EVENT: Noche de Familia
DATE: October 5, 2011
AMOUNT: \$100.00
ITEMS: Decorations
Sponsored by the Puente Project, this family event will serve as an introduction to college life for the parents/significant others of current Puente students as well as enhance family support by increasing their understanding in the Puente project, the community system, and the time and energy that students must be committed to in order to succeed academically. Anticipated attendance is 90 students, faculty, staff and the general public. Funding source is the Puente Program general fund account.

EVENT: Family Affair
DATE: October 18, 2011
AMOUNT: \$200.00
ITEMS: Decorations and supplies
Sponsored by the Tumaini Program, this family event will bring students in the Tumaini Program and their families together so both understand that progress and retention cannot be achieved in a vacuum. Anticipated attendance is 70 students, faculty, staff and the general public. Funding source is the Tumaini general fund account.

EVENT: Student Health Services Health Fair
DATE: November 9, 2011
AMOUNT: \$350.00
ITEMS: Decorations and health promotions
Sponsored by the Student Health Services department, this event will promote healthy habits that in turn promote classroom success. Anticipated attendance is 400 students, faculty and staff. Funding source is the Student Health Fee account.

EVENT: Student Health Services Health Fair
DATE: April 18, 2012
AMOUNT: \$350.00
ITEMS: Decorations and health promotions
Sponsored by the Student Health Services department, this event will promote healthy habits that in turn promote classroom success. Anticipated attendance is 400 students, faculty and staff. Funding source is the Student Health Fee account.

EVENT: President's Annual Holiday Gathering
DATE: December 9, 2011
AMOUNT: \$2,500.00
ITEMS: Refreshments, supplies and decorations for annual holiday event.
The President's Annual Holiday Gathering event will be held on December 9th. Anticipated attendance is approximately 200 faculty, staff and trustees. Funding source is the President's Pepsi fund account

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 11, 2011
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2011-2012 budget.

SBVC

Employee:

Craig Petinak

Membership:

Community College Public Relations Organization (CCPRO)

Amount:

\$50

CCPRO is a statewide professional and service organization that seeks to promote excellence in California's community college public relations and related professions. The organization serves as a central resource of information and provides counsel and assistance relating to the advancement of community colleges statewide and the professional growth of its members. The funding source is the marketing and public relations general fund account.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Fixed Asset Surplus
September 15, 2011

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
0006889	8/8/2011	SAN BERNARDINO VALLEY COLLEGE	TRACTOR	7/1/1982	\$13,200.00	\$0.00
0014843	8/25/2011	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1998	\$2,100.00	\$0.00
0016002	8/25/2011	CRAFTON HILLS COLLEGE	alpha smart 3000	7/1/2011	\$1.00	\$0.00
0016003	8/25/2011	CRAFTON HILLS COLLEGE	alpha smart 3000	7/1/2011	\$1.00	\$0.00
0016004	8/25/2011	CRAFTON HILLS COLLEGE	alpha smart 3000	7/1/2011	\$1.00	\$0.00
0016005	8/25/2011	CRAFTON HILLS COLLEGE	alpha smart 3000	7/1/2011	\$1.00	\$0.00
0016072	8/25/2011	CRAFTON HILLS COLLEGE	server	7/1/2011	\$1.00	\$0.00
0016131	8/25/2011	CRAFTON HILLS COLLEGE	printer	7/1/2011	\$1.00	\$0.00
0016148	8/25/2011	CRAFTON HILLS COLLEGE	printer	7/1/2011	\$1.00	\$0.00
0016183	8/25/2011	CRAFTON HILLS COLLEGE	scanjet printer	7/1/2011	\$1.00	\$0.00
0016408	8/25/2011	CRAFTON HILLS COLLEGE	cpu	1/9/2002	\$3,882.25	\$0.00
0016683	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016684	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016685	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016688	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016689	8/25/2011	CRAFTON HILLS COLLEGE	cpu	10/28/2003	\$1.00	\$0.00
0016704	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016711	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016770	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016771	8/25/2011	CRAFTON HILLS COLLEGE	cpu	7/1/2011	\$1.00	\$0.00
0016840	8/25/2011	CRAFTON HILLS COLLEGE	comp.w/mon.	11/7/2003	\$1,075.00	\$0.00
0017195	8/25/2011	CRAFTON HILLS COLLEGE	cpu	1/3/2005	\$1,273.65	\$0.00
0017657	8/25/2011	CRAFTON HILLS COLLEGE	XPS M1210	5/30/2007	\$1,804.92	\$0.00
0018361	8/8/2011	SAN BERNARDINO VALLEY COLLEGE	TOP DRESSER	7/1/1990	\$12,200.00	\$0.00
0018783	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	ACCESS STACK NODE	7/1/1998	\$2,300.00	\$0.00
0019299	8/17/2011	DISTRICT OFFICE	PHOTOCOPIER	7/1/1989	\$2,200.00	\$0.00
0022496	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
0023261	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	Mini tower computer	9/2/2002	\$2,493.00	\$0.00
0024363	8/8/2011	SAN BERNARDINO VALLEY COLLEGE	Portable Radio	12/1/2003	\$250.00	\$0.00
0024514	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
0024790	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	PC. laptop	4/14/2004	\$2,478.00	\$0.00
0025724	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	450E Laptop	4/11/2005	\$1,527.00	\$0.00
0025727	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	450E Laptop	4/11/2005	\$1,527.00	\$0.00
0025733	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	450E Laptop	4/11/2005	\$1,527.00	\$0.00
0026092	8/22/2011	SAN BERNARDINO VALLEY COLLEGE	Gateway 460E Laptops	5/25/2005	\$1,580.69	\$0.00
Total:					\$54,997.51	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Surplus and Donation of Property to Rialto Unified School District

RECOMMENDATION

It is recommended that the Board of Trustees declare forty boxes of marching band sheet music have no value and approve the donation to Rialto Unified School District.

OVERVIEW

Education Code 81452 provides that the governing board may, by a unanimous vote, declare items of insignificant value as surplus and for the items to be removed from the District inventory without advertising for sale. The forty boxes of marching band sheet music are obsolete surplus from the decommissioning of the old North Hall Building and are no longer used in the San Bernardino Valley College music program.

ANALYSIS

The surplus marching band sheet music will be used by the Eisenhower High School marching band program.

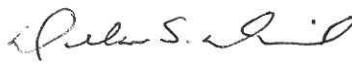
BOARD IMPERATIVE

- II. Learning Centered Institution for Student Access, Retention and Success.
- III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President 
PREPARED BY: Donna Hoffmann, Director, Resource Development, SBVC
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Donations - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees accept the donation, effective June 30, 2011, of a 2008 Chevrolet Truck and an Alpha Omega alignment machine for the Automotive program in the SBVC Technical Division.

OVERVIEW

Contributors can support SBVC programs through various donations to be used in the education of students in our programs. Such donations will enhance services by these departments to the campus as a whole.

ANALYSIS

The SBVC Foundation purchased these items from donations earmarked for the Automotive Department. These items are now being donated to the college.


BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President, SBVC 
PREPARED BY: James Hansen, Vice President of Administrative Services, SBVC
DATE: September 15, 2011
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for the DREAM Forum on Saturday, October 8, 2011. This event is sponsored by Jess Vizcaino for Congressman Joe Baca.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

BOARD IMPERATIVE

IV. Enhanced and informed Governance and Leadership.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Uniform Construction Cost Accounting Procedures (UCCAP) Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of UCCAP contracts and agreements.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for board ratification and/or approval.

ANALYSIS

As part of adopting the UCCAP, the District maintains a pre-qualified list of contractors according to trade category. Qualified contractors from the list are solicited on informal bids for public works projects valued between \$30,000 and \$175,000. Contracts for projects are issued to the contractor submitting the lowest cost, responsible proposal. Adoption of the UCCAP allows the District to more efficiently and effectively manage small to medium sized projects.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders or in the case of grants via budget adjustments.

UCCAP - Uniform Construction Cost Accounting Procedures

Scheduled Board Date 9/15/2011

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Couts Heating and Cooling, Inc	(7623) Furnish and install CHC chilled water system bypass loops valves Term: 8/4/2011 - 8/15/2011 42-56-32-9623-0000-6120.50-7100 Note - This is an acceptable use of categorical/grant/bond funds	Kitchell/CHC	\$14,925.00	SSutorus

Grand Total Contracts for Board Date 9/15/2011: 1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Penny Ongoco, Director, Fiscal Services
DATE: September 15, 2011
SUBJECT: Consideration of Approval to Adopt a Resolution Authorizing Signers for Community Bank

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to approve Crispina Ongoco, Steven Sutorus, and Charlie Ng as signers for the District's Community Bank accounts.

OVERVIEW

The Community Bank requires the District to adopt a resolution to approve its authorized signers.

ANALYSIS

This resolution names the authorized signers for the District's Community Bank accounts.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

GOVERNMENT / MUNICIPAL / PUBLIC FUNDS BANKING RESOLUTION
(for Deposit Accounts)

Depositor: SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 SOUTH DEL ROSA DR
SAN BERNARDINO, CA 92408
Account No: 21215000, 21825646

Financial Institution: Community Bank
Redlands
200 E. Citrus Avenue
Redlands, CA 92373

I, the undersigned Official of the Government, Municipal or Public Entity ("Entity") named above, HEREBY CERTIFY that the Entity is organized, exists and is duly authorized to transact business under the laws of the state or jurisdiction where it is located.

ACCOUNT HOLDER. SAN BERNARDINO COMMUNITY COLLEGE DISTRICT is the complete and correct name of the Account Holder.

I FURTHER CERTIFY that at a meeting of the governing body of the Entity, duly and regularly called and held on September 15, 2011, the following resolutions were adopted:

RESOLVED, that the Financial Institution named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of this Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any **one** (1) of the following named officers or employees of this Entity ("Agents"), whose actual signatures are shown below:

X 
CRISPINA ONGOCO, DIRECTOR FISCAL SVCS of
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

X 
STEVEN SUTORUS, BUSINESS MGR of SAN
BERNARDINO COMMUNITY COLLEGE DISTRICT

X 
CHARLIE NG, INTERIM VICE CHANCELLOR of SAN
BERNARDINO COMMUNITY COLLEGE DISTRICT

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Entity's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of the Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on _____, 2011 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

CORPORATE

SEAL

X

*Official John M. Futch, Clerk

X

Co-*Official

*NOTE: In case the Official is designated by the foregoing resolutions as one of the signing agents, this certificate should also be signed by a second Official of the Entity.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: September 15, 2011

SUBJECT: Consideration of Approval to Adopt Resolution to Authorize Signers for the California Department of Education

RECOMMENDATION

It is recommended that the Board of Trustees approve the adoption of a resolution to authorize Charlie Ng, Crispina Ongoco and Steven J. Sutorus to sign the California Department of Education contract documents.

OVERVIEW

The California Department of Education requires as part of the contract conditions, for services provided by the Alternative Text Production Center to the California Department Education, a Board action authorizing Charlie Ng, Crispina Ongoco and Steven J. Sutorus to sign all agreements and all amendments.

ANALYSIS

This is official notification by the Board of Trustees to the California Department of Education as to who may sign required contract documents.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with the Board item.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of **authorizing the designated personnel to sign all contract documents for Fiscal Year 2011/2012**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local agreement and that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Charlie Ng</u>	<u>Interim Vice Chancellor, Fiscal Svcs</u>	_____
<u>Steven Sutorus</u>	<u>Business Manager</u>	_____
<u>Crispina Ongoco</u>	<u>Director Fiscal Services</u>	_____

PASSED AND ADOPTED THIS 15th day of September, 2011, by the Governing Board of **San Bernardino Community College District** of **San Bernardino** County, California.

I, **John Futch** Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Tanya Rogers, Director of Internal Audits
DATE: September 15, 2011
SUBJECT: Consideration of Approval of 2011-2012 Gann Limit

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2011-2012 Gann Limit.

OVERVIEW

Government Code Section 87908c requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted annually for population growth, inflation and other factors.

ANALYSIS

The Gann Limit worksheet provides the computation of the 2011-2012 appropriations limit for SBCCD. The District's appropriation is well within the legal requirement of the Gann Limit.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.


California Community Colleges
Gann Limit Worksheet
2011-12

DISTRICT NAME: San Bernardino Community College District

DATE: August 29, 2011

I.	2011-12 Appropriations Limit:		
	A. 2010-11 Appropriations Limit		<u>\$ 98,370,629</u>
	B. 2011-12 Price Factor:	1.0251	
	C. Population factor:		
	1. 2009-10 Second Period Actual FTES	15,871.54	
	2. 2010-11 Second Period Actual FTES	15,283.21	
	3. 2011-12 Population change factor	0.9629318	
		(line C.2. divided by line C.1.)	
	D. 2010-11 Limit adjusted by inflation and population factors		\$ 97,101,781
		(line A multiplied by line B and line C.3.)	
	E. Adjustments to increase limit:		
	1. Transfers in of financial responsibility		
	2. Temporary voter approved increases		
	3. Total adjustments - increase		
		Sub-Total	\$ 97,101,781
	F. Adjustments to decrease limit:		
	1. Transfers out of financial responsibility		
	2. Lapses of voter approved increases		
	3. Total adjustments - decrease		
	G. 2011-12 Appropriations Limit		<u>\$ 97,101,781</u>
II.	2011-12 Appropriations Subject to Limit:		
	A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		\$ 51,108,263
	B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	209,000	
	C. Local Property taxes	12,091,000	
	D. Estimated excess Debt Service taxes	-	
	E. Estimated Parcel taxes, Square Foot taxes, etc.	-	
	F. Interest on proceeds of taxes	300,000	
	G. Local appropriations from taxes for unreimbursed State, court, and federal mandates	(766,791)	
	H. 2010-11 Appropriations Subject to Limit		<u>\$ 62,941,472</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Debra S. Daniels, President 
PREPARED BY: Dr. Debra S. Daniels, President
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Accreditation Midterm Report - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve SBVC's Accreditation Midterm Report.

OVERVIEW

The Accrediting Commission for Community and Junior Colleges requires that the college submit a Midterm Report by October 15, 2011. This report indicates progress toward meeting the recommendations made by the visiting team and forecasts where the college expects to be by the time of the next comprehensive evaluation.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Gloria Macias Harrison, President
PREPARED BY: Gloria Macias Harrison, President
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Accreditation Midterm Report - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve CHC's Accreditation Midterm Report.

OVERVIEW

The Accrediting Commission for Community and Junior Colleges requires that the college submit a Midterm Report by October 15, 2011. This report indicates progress toward meeting the recommendations made by the visiting team and forecasts where the college expects to be by the time of the next comprehensive evaluation.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: September 15, 2011

SUBJECT: Consideration of Acceptance of Classified Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the classified retirement of Rickey Chatman, Custodian, SBVC.

OVERVIEW

Mr. Chatman has submitted his letter of intent to retire effective July 28, 2011.

ANALYSIS

Mr. Chatman is retiring after 16 years of service to the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Bond Measure P Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure P construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Chemistry/Physical Science						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Arrowhead Mechanical	CO-03	1,247,000	112,736	-7,758	1,351,978	-0.62%
				Total Proposed Changes		
				-7,758		

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted for approval this month total -\$7,758. The percentage for this month's change orders is -0.007% of the total Measure P construction contracts of \$106,550,039.

The overall impact of amendments and change orders increases the Bond Measure P CIP construction contracts by \$6,319,435.73. The new overall Measure P change order percentage is 5.93%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-2012 Budget for Measure P.



Bond Measure P Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Arrowhead Mechanical Amount \$ (7,458)

Campus: San Bernardino Valley College Project: New North Hall Replacement Building

This Change is a(n):

- Amendment (not subject to 10% limitation)
- Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions
- Design Omission
- Design Conflict
- Campus Recommended
- Contractor Recommended
- Agency Required
- Contractor Transfer (no cost to District)

Explanation of Change: Flush valves were not installed in the VAV's; changes in detail from 2x wood blocking to the metal posts for roof top duct supports; walls had to be patched due to coordination issues.

Accountability

This Change was not part of the original design scope because: Changes in details provided credits and the non-installation of flush valves also provided credits.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>09/11/08</u> in the amount of	\$ <u>1,247,000</u>
Total Board approved amendments to date	\$ <u>-</u>
Requested amendment amount	\$ <u></u>

This request is an amendment and results in a revised contract amount of \$ 1,247,000
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	\$ <u>112,736</u>
Requested Change Order amount	\$ <u>(7,758)</u>

This request is a change order and results in a revised contract amount of \$ 1,351,978

This change order is subject to the 10% rule. It results in a -0.62% % change to the contract

The cumulative amount of change orders for this contract equals \$ 104,978

Or 8.42% % of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS \$ 1,351,978

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

8/25/11
(Date)

3347A4
Project Number

NH-BC18-CO3

CHANGE ORDER

Original Contract Amount: **\$1,247,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$112,736.00**

DSA No.:
NH-BC18-CO2

School Name:	San Bernardino Valley College	Date:	11-Apr-11
Project Description:	New North Hall Replacement Building	Contract No.:	Bid Category 18
To (Contractor):	Arrowhead Mechanical	Attn:	

You are hereby directed to make the following changes in the above reference contract for:



Item No.: **Refer to attachments** Reference RFP No.: **NH-BC18-CO3**

Description of Work:
Refer to attached Change Order summary dated 4/11/11 for:
Change Order No. NH-BC18-CO3 Item(s): 3.1 to 3.5
TOTAL COST OF CHANGE ORDER NH-BC18-CO3 (\$7,758.00)

Reason for Change:
Refer to attached Change Order No. NH-BC18-CO3 summary dated 4/11/11

Initiator of Change:
Refer to attached Change Order No. NH-BC18-CO3 summary dated 11-Apr-11

The original Base Contract Sum was:	\$1,247,000.00
Net change by previous authorized Contract Amendment (s):	\$0.00
The revised BASE Contract Sum:	\$1,247,000.00
Net change by previous authorized Change Order(s):	\$112,736.00
The Contract Sum including previous authorized Change Orders:	\$1,359,736.00
The contract AMOUNT due to c.o. No. NH-BC18-CO3 will be decreased by:	(\$7,758.00)
The revised Contract Amount, including this Change Order is, therefore:	\$1,351,978.00

The contract TIME due to c.o. No. **NH-BC18-CO3** will be **unchanged** by: **0** calendar days.

The revised Contract Completion Date, including this Change Order is, therefore **unchanged**

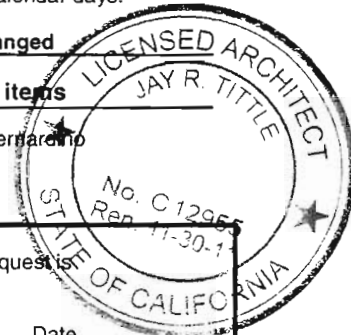
SBCCD Change Order # **NH-BC18-CO3** includes Item Number(s): **Five (5) items**

This Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Architect:	<i>[Signature]</i>	Name (printed)	Jay R. Tittle, C-12955	Date	4/11/2011
Constr. Mgr.:	<i>[Signature]</i>		JIMMY HOPDAN, PM		08/09/11
District:			Mr. Charlie Ng, Interim Vice Chancellor Fiscal Services		
Contractor:	<i>[Signature]</i>		Robert Gastel, Sec/Deas		8/3/11
			Printed Name/Title		Date



DSA No.:
NH-BC18-CO3

CHANGE ORDER NO.

NH-BC18-CO3

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
Item 3.1	Walls had to be patched due to coordination issues between BC10 & BC18. (Backcharge) PC69	K1			(\$6,962.00)	(\$6,962.00)
Item 3.2	BC10 contractor has to re-insulate walls due to material being removed by BC18 & BC19 contractors. (Backcharge) PC76	K1			(\$145.00)	(\$145.00)
Item 3.3	The roof details in the documents are in accordance with SMACNA. The change in the detail (from 2x wood blocking to the metal posts for roof top duct supports) was requested by the roofing contractor in order for them to furnish the warranty that is required the documents. Installation will provide better maintenance and warranty for the roof. PC86, FCD52	G3			(\$1,602.00)	(\$1,602.00)
Item 3.4	Premium time due to steel installer's negative impact on the schedule PC147	K1			\$4,248.00	\$4,248.00
Item 3.5	Credit for flush valves not installed in the VAV's. PC148	K1			(\$3,297.00)	(\$3,297.00)
	Subtotal					(\$7,758.00)
	TOTAL CHANGE ORDER #	NH-BC18-CO3				(\$7,758.00)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Amendment 001 to C.H.J. Inc. Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the C.H.J. Inc. contract for additional design work at SBVC in the amount of \$285,255.

OVERVIEW

C.H.J. Inc. has been asked to provide a proposal for Special Testing and Inspections for the following projects in preparation for a construction start of Measure M work:

- Central Plant
- Business Building
- Sewer (Misc. Site Utilities)
- HVAC

ANALYSIS

The effect of this amendment will be an addition of \$285,255 to the C.H.J. Inc. contract, resulting in a revised contract amount of \$480,955. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

Kitchell/BRJ/Seville


701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: August 17, 2011 **No. VC 030 (4) Projects Measure M**

TO: Charlie Ng
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Brooke Duncan
Project Manager
Kitchell/BRJ/Seville 

RE: San Bernardino Valley College (SBVC)
(4) Projects: 1) Central Plant 2) Business Bldg. 3) Sewer (Misc. Site Utilities), 4) HVAC

SCOPE:

SBCCD approval to increase purchase order (PO) to C.H.J. Incorporated for estimated special testing fee's for the projects listed above.

NARRATIVE:

C.H.J. Inc. has a current contract and purchase order for Measure M work for geological investigations and special testing. Original Purchase Order was initiated for \$195,700.00 to cover the following projects- 1) Parking Structure, 2) Central Plant, 3) Gym/Fields, 4) Business Building, 5) Misc. Site Utilities and 6) ADA/Site work/Signage. No amendments have been issued for this contract to date. This item was identified because special testing is required to be included as part of the project scope and initial contract covered geological investigations only. New contract total if approved will be \$480,955.00. The request for an additional \$285,255.00 is to forecast special testing for the following projects in preparation for construction start:

CENTRAL PLANT – ADD \$236,056.00
MISC. SITE UTILITY – ADD \$14,195.00
BUSINESS BUILDING – ADD \$30,600.00
HVAC – (NEW) \$4,404.00

RECOMMENDATION:

Kitchell/BRJ/Seville recommends approving the increase to the budget for special testing to the projects listed below in the amount of \$285,255.00 to Measure M Projects.

BUDGET/FISCAL IMPACT

Current purchase order # **110998**

INCREASE Line items:

42-37-31-5230-0000-6210.09-7100 CENTRAL PLANT – ADD \$236,056.00
Original project budget: \$20,051,128.71, spent to date: \$1,699,068.72, Forecast Amount: \$160,465.00
Change amount will be funded through contingency with a current value of \$825,517.00
Change Amount: **\$236,056.00**

42-37-31-5230-0000-6210.09-7100 MISC. SITE UTILITY (SEWER) – ADD \$14,195.00
Original project budget: \$20,051,128.71, spent to date: \$1,699,068.72, Forecast Amount: \$160,465.00
Change amount will be funded through contingency with a current value of \$825,517.00
Change Amount: **\$14,195.00 (SAME AS ABOVE)**

42-37-31-2520-000-6210.09-7100 BUSINESS BUILDING – ADD \$30,600.00
Original project budget: \$ 15,667,483.65 spent to date: \$ 829,296.31, Forecast Amount: \$0
Change Amount: **\$30,600.00**

ADD:

HVAC 42-37-31-9901-0000-6220.13-7100 HVAC – \$4,404.00
Original project budget: \$1,339,738.53, spent to date: \$ 216,646.34, Forecast Amount: \$0
Change Amount: **\$4,404.00**

Grand Total Change Amount: \$285,255.00

M
8/18/11

I concur with this recommendation Diana Johnson 8/18/11
 I do not concur with this recommendation Diana Johnson, Program Manager, KBS

I concur with this recommendation [Signature]
 I do not concur with this recommendation Charlie Ng, Interim Vice Chancellor

Attachments: Proposal dated 8/17/20114

Cc: File

CONSULTANT CONTRACT AMENDMENT FOR GEOTECHNICAL SERVICES / SPECIAL TESTING: 001

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District

TO: C.H.J. INCORPORATED
1355 East Cooley Drive
Colton, CA 92324
Phone: 909-824-7210
Fax: 909-824-7209

Brief Description:

C.H.J. Inc. has been asked to provide a proposal for Special Testing and Inspections for the following projects in preparation for a construction start of Measure M work:

Central Plant, Business Bldg, Sewer (Misc Site Utilities), HVAC

INCREASE Line items:

~~42-37-31-5230-0000-6210.09-7100~~ CENTRAL PLANT – ADD \$236,056.00

Original project budget: \$20,051,128.71, spent to date: \$1,699,068.72, Forecast Amount: \$160,465.00

Change amount will be funded through contingency with a current value of \$825,517.00

Change Amount: \$236,056.00

~~42-37-31-5230-0000-6210.09-7100~~ MISC. SITE UTILITY (SEWER) – ADD \$14,195.00

Original project budget: \$20,051,128.71, spent to date: \$1,699,068.72, Forecast Amount: \$160,465.00

Change amount will be funded through contingency with a current value of \$825,517.00

Change Amount: \$14,195.00 (SAME AS ABOVE)

~~42-37-31-2520-000-6210.09-7100~~ BUSINESS BUILDING – ADD \$30,600.00

Original project budget: \$ 15,667,483.65 spent to date: \$ 829,296.31, Forecast Amount: \$0

Change Amount: \$30,600.00

ADD:

HVAC 42-37-31-9901-0000-6220.13-7100 HVAC – \$4,404.00

Original project budget: \$1,339,738.53, spent to date: \$ 216,646.34, Forecast Amount: \$0

Change Amount: \$4,404.00

Grand Total Change Amount: \$285,255.00

Attachments:

Kitchell/BRj Project Memo No. VC-30, C.H.J Inc. proposal dated August 17, 2011

Costs:

\$285,255.00 = Grand Total of this requested Contract Amendment: 001

The original Contract Sum	\$195,700.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$195,700.00
The Contract Sum will be increased by this Amendment	\$285,255.00
The new Contract Sum including this Amendment	\$480,955.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes C.H.J. Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to C.H.J. Incorporated contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

**CONSULTANT
C.H.J. INCORPORATED**

By: *Alle PE*
DATE: 8/18/11

**PROGRAM MANAGER
Kitchell CEM**

By: *Diana Johnson*
DATE: 8/24/11

**OWNER
SBCCD**

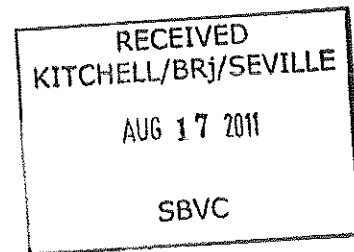
By: _____
DATE: _____



C.H.J. Incorporated

1355 E. Cooley Drive, Colton, CA 92324 ♦ Phone (909) 824-7210 ♦ Fax (909) 824-7209
15345 Anacapa Road, Suite D, Victorville, CA 92392 ♦ Phone (760) 243-0506 ♦ Fax (760) 243-1225
77-564A Country Club Drive, Suite 122, Palm Desert, CA 92211 ♦ Phone (760) 772-8234 ♦ Fax (909) 824-7209

August 17, 2011



San Bernardino Community College District
c/o Kitchell/BRJ
701 South Mount Vernon
San Bernardino, California 92410
Attention: Ms. Brooke Duncan

\$ 353,521 =

Subject: Proposal to Perform Grading Observation And Compaction Testing Services
And Construction Materials Inspection And Testing Services
San Bernardino Valley College Projects
San Bernardino, California

Dear Ms. Duncan:

Thank you for giving C.H.J., Incorporated the opportunity to provide you with this proposal to perform the grading observation and compaction testing, as well as the construction materials inspection and testing services for four selected San Bernardino Valley College projects. The projects are the Central Plant, Business Building Renovation, Sewer Line Repair, and Campus Center HVAC Upgrade.

We have prepared this proposal after reviewing the provided plans, specifications, and schedules. CHJ has conducted geotechnical investigations for several recent campus projects, including the Central Plant.

Regarding our grading observation and compaction testing services, to allow for continuous monitoring of the costs involved, we would request that daily time charge tickets be signed by your on-site representative for our field services. Other geotechnical costs which are generally incurred during projects of this nature are optimum moisture - maximum dry density



determinations, laboratory tests for asphalt verification, and office and engineering costs associated with the preparation of the final reports. The listed field technician hourly rate reflects a discount off of our current prevailing wage rate and the inclusion of all vehicle and equipment charges. All other costs will be according to our current Schedule of Fees. The cost projections were based upon estimated hours, and the actual costs will be controlled by the work schedule for each project.

Regarding our materials inspection services, to allow for continuous monitoring of the costs involved, we would request that daily time charge tickets be signed by your on-site representative for our field services. The materials cost projections are based on an estimated schedule of the duration of work activities that require special inspection. The cost projection may require revision based on the contractor's actual construction schedule. The listed field technician hourly rate reflects a discount off of our current prevailing wage rate and the inclusion of all vehicle and equipment charges. All other costs will be according to our current Schedule of Fees.

Utilizing estimated quantities based on the plans provided and our experience on similar projects, we have formulated the enclosed cost projections. Total estimated costs for each project are \$236,056.00 for the Central Plant, \$73,866.00 for the Business Building Renovation, \$39,195.00 for the Sewer Line Repair, and \$4,404.00 for the Campus Center HVAC Upgrade. **Charges will be billed only for the actual services performed.** We will, of course, make every effort to minimize costs throughout the project, while still providing sufficient testing to adequately monitor the project. We will work closely with the District, Kitchell/BRJ personnel, and all project managers and contractors to ensure efficient coordination.

CHJ shall comply with the Davis-Bacon Fair Labor Standards Act, and the implementation regulations issued pursuant thereto, any amendments thereof and the California Labor Code. Pursuant to the said regulations, entitled "Federal Labor Standards Provisions", "Federal Prevailing Wage Decision" and State of California prevailing wage rates, respectively.

We want to emphasize that efficient project coordination and scheduling of our technicians and inspectors by the construction superintendent could have a significant effect on our man hours and, in turn, the costs involved with the project.

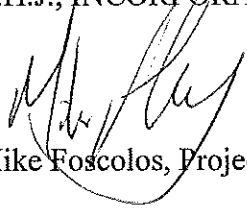
We thank you for the opportunity to provide you with this cost proposal to perform the grading observation and compaction testing services and construction materials inspection and testing

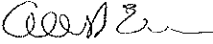
San Bernardino Community College District
Page No. 3
August 17, 2011



services for the selected San Bernardino Valley College projects and look forward to working with you. If you should have questions concerning this proposal, please do not hesitate to contact this firm at your convenience.

Respectfully submitted,
C.H.J., INCORPORATED


Mike Foscolos, Project Development Manager


Allen D. Evans, G.E.
Vice President

MF/ADE:al

Enclosures: Cost Projections

cc: Mr. Cade McMullin



COST PROJECTION
OBSERVATION AND COMPACTION TESTING

CENTRAL PLANT PROJECT

Quantity	Description	Unit Rate	Cost
80 Hours	Full-Time Field Technician – Grading Observation and Compaction Testing, On-site	\$ 98.00/Hr.	\$7,840.00
8 Hours	Geologic In-Grading Observation	180.00/Hr.	1,440.00
40 Hours	Trench Backfill Compaction Testing, Including Storm Drain, Sewer, Water, Utility Lines, On-site	98.00/Hr.	3,920.00
16 Hours	Concrete Pavement Areas Subgrade and Finish Grade Compaction Testing, On-site	98.00/Hr.	1,568.00
10 Hours	Pavement and Drive Area Asphalt Concrete Compaction Testing, Based on one day of paving, On-site	98.00/Hr.	980.00
16 Hours	Miscellaneous Compaction Testing, On-site	98.00/Hr.	1,568.00
480 Hours	Campus Wide Chilled Water Line Trench Backfill Compaction Testing	98.00/Hr.	47,040.00
2 Each	Asphalt Content and Gradation, two per day for verification	320.00 Ea.	640.00
2 Each	Hveem Stability, Maximum Density of Asphalt, two per day for verification	250.00 Ea.	500.00
4 Each	Optimum Moisture – Maximum Density, Small Mold	175.00 Ea.	700.00
1 Each	Optimum Moisture – Maximum Density, Large Mold	190.00 Ea.	190.00
64 Hours	Staff Engineer and Project Coordination	110.00/Hr.	7,040.00
1 Each	Grading Compaction Report (4 copies)	650.00 Ea.	650.00
7 Each	Compaction Test Reports (Estimated)	350.00 Ea.	2,450.00
ESTIMATED OBSERVATION AND TESTING SERVICES SUBTOTAL:			\$76,526.00



COST PROJECTION
MATERIALS INSPECTION SERVICES

CENTRAL PLANT PROJECT

Quantity	Description	Unit Rate	Cost
300 Hours	Concrete Inspection – Inspect placing of reinforcing steel, anchor bolts, and concrete at footings, piles, grade beams, walls, slabs-on-grade, and slabs on metal decking, and sample and test concrete	\$90.00/Hr.	\$27,000.00
400 Hours	Structural Masonry Inspection - Inspect laying of masonry units, placing of reinforcing steel, and grouting of masonry walls and inspect preparation of masonry test assemblies	90.00/Hr.	36,000.00
200 Hours	Batch Plant Inspection - Inspect batching of concrete and masonry grout at batch plant	90.00/Hr.	18,000.00
160 Hours	Structural Steel Shop Fabrication Inspection - Inspect material identification and shop welding of structural steel (Based on a local fabrication shop within 50 miles of the project site)	90.00/Hr.	14,400.00
200 Hours	Structural Steel Field Welding Inspection - Inspect all field welding of structural members, metal decking, shear studs, miscellaneous welding and exterior studs	90.00/Hr.	18,000.00
40 Hours	Structural Steel High-Strength Bolting Inspection - Inspect erection of structural steel, installation of high-strength bolts and observe tightening and torque testing by the contractor	90.00/Hr.	3,600.00
ESTIMATED INSPECTION SUBTOTAL:			\$117,000.00



COST PROJECTION
MATERIALS TESTING SERVICES

CENTRAL PLANT PROJECT

Quantity	Description	Unit Rate	Cost
60 Hours	Reinforcing Steel, Concrete, Reinforcing Steel, Masonry and Other Materials Sample Pick-Up	72.00/Hr.	4,320.00
40 Hours	Field Technician for On-Site Drilled and Shot Anchor Testing	98.00/Hr.	3,920.00
40 Hours	Field Technician for Material Sampling on Jobsite	98.00/Hr.	3,920.00
24 Each	Reinforcing Steel Tensile Tests	55.00 Ea.	1,320.00
24 Each	Reinforcing Steel Bend Tests	30.00 Ea.	720.00
120 Each	Compressive Strength Test on Concrete Cylinders	22.00 Ea.	2,640.00
1 Each	Aggregate Sieve Analysis (Fine with No. 200 Wash)	100.00 Ea.	100.00
2 Each	Aggregate Sieve Analysis (Processing Coarse)	80.00 Ea.	160.00
1 Each	Aggregate Specific Gravity and Absorption, Fine	125.00 Ea.	125.00
2 Each	Aggregate Specific Gravity and Absorption, Coarse	100.00 Ea.	200.00
3 Each	Concrete Block Moisture Content and Absorption	55.00 Ea.	165.00
3 Each	Concrete Block Compression Test	65.00 Ea.	195.00
3 Each	Concrete Block Unit Weight and Dimensions	45.00 Ea.	135.00
3 Each	Concrete Block Linear Drying Shrinkage	90.00 Ea.	270.00
12 Each	Masonry Mortar Compressive Strength Test	22.00 Ea.	264.00
12 Each	Masonry Grout Compressive Strength Test (Includes Trimming)	35.00 Ea.	420.00
8 Each	Masonry Assemblage Test (8" x 16" x 16")	180.00 Ea.	1,440.00
1 Each	Masonry Core Compressive Strength Test	48.00 Ea.	48.00
1 Each	Masonry Core Shear Strength Test	60.00 Ea.	60.00
6 Each	Base Plate Grout Compressive Strength Test	35.00 Ea.	210.00
3 Each	High-Strength Bolt Hardness	25.00 Ea.	75.00
3 Each	High-Strength Nut Hardness	25.00 Ea.	75.00
3 Each	High-Strength Washer Hardness	20.00 Ea.	60.00
5 Days	Torque Wrench and Skidmore Machine for High-Strength Bolt Torque Testing	45.00/Day	225.00
ESTIMATED MATERIALS TESTING SUBTOTAL:			\$21,067.00

COST PROJECTION SUMMARY

ESTIMATED GEOTECHNICAL OBSERVATION & COMPACTION TESTING SUBTOTAL:	\$76,526.00
ESTIMATED MATERIALS INSPECTION SUBTOTAL:	\$117,000.00
ESTIMATED MATERIALS TESTING SUBTOTAL:	\$21,067.00
10% CONTINGENCY FOR OVERTIME, SCHEDULE CHANGES, ETC.:	\$21,463.00
ESTIMATED PROJECT TOTAL:	\$236,056.00



COST PROJECTION
MATERIALS INSPECTION SERVICES

BUSINESS BUILDING RENOVATION PROJECT

Quantity	Description	Unit Rate	Cost
200 Hours	Concrete Inspection – Inspect placing of reinforcing steel, anchor bolts, and concrete at footings, grade beams, walls, slabs-on-grade, and slabs on metal decking, and sample and test concrete	\$90.00/Hr.	\$18,000.00
120 Hours	Batch Plant Inspection - Inspect batching of concrete and masonry grout at batch plant	90.00/Hr.	10,800.00
80 Hours	Structural Steel Shop Fabrication Inspection - Inspect material identification and shop welding of structural steel (Based on a local fabrication shop within 50 miles of the project site)	90.00/Hr.	7,200.00
160 Hours	Structural Steel Field Welding Inspection - Inspect all field welding of structural members, metal decking, shear studs, miscellaneous welding and exterior studs	90.00/Hr.	14,400.00
ESTIMATED INSPECTION SUBTOTAL:			\$50,400.00



COST PROJECTION
MATERIALS TESTING SERVICES

BUSINESS BUILDING RENOVATION PROJECT

Quantity	Description	Unit Rate	Cost
30 Hours	Reinforcing Steel, Concrete, Reinforcing Steel, Masonry and Other Materials Sample Pick-Up	72.00/Hr.	2,160.00
80 Hours	Field Technician for On-Site Drilled and Shot Anchor Testing	98.00/Hr.	7,840.00
40 Hours	Field Technician for Material Sampling on Jobsite	98.00/Hr.	3,920.00
8 Each	Reinforcing Steel Tensile Tests	55.00 Ea.	440.00
8 Each	Reinforcing Steel Bend Tests	30.00 Ea.	240.00
48 Each	Compressive Strength Test on Concrete Cylinders	22.00 Ea.	1,056.00
1 Each	Aggregate Sieve Analysis (Fine with No. 200 Wash)	100.00 Ea.	100.00
2 Each	Aggregate Sieve Analysis (Processing Coarse)	80.00 Ea.	160.00
1 Each	Aggregate Specific Gravity and Absorption, Fine	125.00 Ea.	125.00
2 Each	Aggregate Specific Gravity and Absorption, Coarse	100.00 Ea.	200.00
6 Each	Base Plate Grout Compressive Strength Test	35.00 Ea.	210.00
3 Each	High-Strength Bolt Hardness	25.00 Ea.	75.00
3 Each	High-Strength Nut Hardness	25.00 Ea.	75.00
3 Each	High-Strength Washer Hardness	20.00 Ea.	60.00
2 Days	Torque Wrench and Skidmore Machine for High-Strength Bolt Torque Testing	45.00/Day	90.00
ESTIMATED MATERIALS TESTING SUBTOTAL:			\$16,751.00

COST PROJECTION SUMMARY

ESTIMATED MATERIALS INSPECTION SUBTOTAL:	\$50,400.00
ESTIMATED MATERIALS TESTING SUBTOTAL:	\$16,751.00
10% CONTINGENCY FOR OVERTIME, SCHEDULE CHANGES, ETC.:	\$6,715.00
ESTIMATED PROJECT TOTAL:	\$73,866.00



COST PROJECTION
OBSERVATION AND COMPACTION TESTING

SEWER REPAIR PROJECT

Quantity	Description	Unit Rate	Cost
220 Hours	Sewer Line Trench Backfill Compaction Testing	\$ 98.00/Hr.	\$21,560.00
10 Hours	Sewer Line Trench Backfill Compaction Testing, Overtime	129.00/Hr.	1,290.00
40 Hours	Street Subgrade and Finish Grade Compaction Testing	98.00/Hr.	3,920.00
8 Hours	Materials Sampling - Soil and Asphalt for Laboratory Tests	98.00/Hr.	784.00
16 Hours	Asphalt Concrete Compaction Testing	98.00/Hr.	1,568.00
1 Each	Asphalt Content and Gradation	320.00 Ea.	320.00
1 Each	Hveem Stability, Maximum Density of Asphalt	250.00 Ea.	250.00
1 Each	Kneading Compacted Maximum Density of Asphalt	170.00 Ea.	170.00
6 Each	Optimum Moisture – Maximum Density, Small Mold	175.00 Ea.	1,050.00
1 Each	Optimum Moisture – Maximum Density, Large Mold	190.00 Ea.	190.00
30 Hours	Staff Engineer and Project Coordination	110.00/Hr.	3,300.00
1 Hour	Project Engineer	180.00/Hr.	180.00
3 Each	Compaction Test Reports, Estimated for trench backfill, street subgrade/finish grade, and AC paving	350.00 Ea.	1,050.00
ESTIMATED OBSERVATION AND TESTING SERVICES SUBTOTAL:			\$35,632.00
10% CONTINGENCY FOR OVERTIME, SCHEDULE CHANGES, ETC.:			\$3,563.00
ESTIMATED PROJECT TOTAL:			\$39,195.00



COST PROJECTION
MATERIALS INSPECTION AND TESTING SERVICES

CAMPUS CENTER HVAC UPGRADE PROJECT

Quantity	Description	Unit Rate	Cost
36 Hours	Structural Steel Field Welding Inspection - Inspect all field welding of structural members, metal decking, shear studs, miscellaneous welding and exterior studs	\$91.00/Hr.	\$3,276.00
8 Hours	Structural Steel High-Strength Bolting Inspection - Inspect erection of structural steel, installation of high-strength bolts and observe tightening and torque testing by the contractor	91.00/Hr.	728.00
ESTIMATED INSPECTION SUBTOTAL:			\$4,004.00
10% CONTINGENCY FOR OVERTIME, SCHEDULE CHANGES, ETC.:			\$400.00
ESTIMATED PROJECT TOTAL:			\$4,404.00

OVERALL COST PROJECTION SUMMARY

CENTRAL PLANT PROJECT TOTAL:	\$236,056.00
BUSINESS BUILDING RENOVATION PROJECT TOTAL:	\$73,866.00
SEWER REPAIR PROJECT TOTAL:	\$39,195.00
CAMPUS CENTER HVAC UPGRADE PROJECT TOTAL:	\$4,404.00
ESTIMATED GRAND TOTAL:	\$353,521.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Amendment 001 to LPA Inc. Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to LPA, Inc. contract for the cancellation of their contract at SBVC in the amount of -\$3,290,817.71.

OVERVIEW

Due to the reprioritization of the Measure M Capital Improvement Bond projects and the reduction in revenues to the District, the SBVC Technical Building project will remain unfunded indefinitely. As the project is not anticipated to commence for some time, it is recommended that the consultant agreement for architectural design services associated with the Technical Building be cancelled.

ANALYSIS

The effect of this amendment will be a deletion to the LPA, Inc. contract, resulting in a revised contract amount of \$8,000.29 (spent to date).

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this amendment will facilitate the reduced scope of the Measure M budget.

Kitchell/BRJ/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: August 25, 2011

No. VC 031

TO: Charlie Ng
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Cade McMullin
Project Manager
Kitchell/BRJ/Seville *m*

RE: San Bernardino Valley College (SBVC) Technical Building
LPA Architectural Services Contract Cancellation

SCOPE:

SBCCD approval to cancel the LPA contract for architectural services associated with the SBVC Technical Building project.

NARRATIVE:

Due to the re-prioritization of the Measure M Capital Improvement Bond projects and reduction in revenues to the District, the SBVC Technical Building project will remain unfunded indefinitely. As the project is not anticipated to commence for some time, it is recommended that the consultant agreement for architectural design services associated with the Technical building be cancelled. LPA will be compensated for all consultant services performed to date.

LPA, in consideration of the continuing relationship with SBVC, has generously decided to forego the contract cancellation penalties described in the agreement.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends approving the cancellation of the LPA contract. The final contract amount will be \$8,000.29.

BUDGET/FISCAL IMPACT

Original project budget: \$49,900,000, spent to date: \$8,000.29, Forecast Amount: \$8,000.29
Current project budget: \$8,000.29
Change amount will be funded through the current line item: 8119:6210.10
Change Amount: (\$3,290,817.71)

Grand Total Change Amount: (\$3,290,817.71)

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i>
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS

<input checked="" type="radio"/> I concur with this recommendation	<i>Charlie Ng</i>
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor

Attachments: Amendment signed 8/15/11

Cc: File

JA
8/26/11

LPA, INC. CONSULTANTS CONTRACT CANCELLATION

PROJECT: San Bernardino Valley College
701 South Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)

TO: LPA, Inc.
5161 California Ave, Suite 100
Irvine, CA 92617

Brief Description:

Due to the re-prioritization of the Measure M Capital Improvement Bond projects and reduction in revenues to the District, the SBVC Technical Building project will remain unfunded indefinitely. As the project is not anticipated to commence for some time, it is recommended that the consultant agreement for architectural design services associated with the Technical building be cancelled. LPA will be compensated for all consultant services performed to date.

LPA, in consideration of the continuing relationship with SBVC, has generously decided to forgoe the contract cancellation penalties described in the agreement.

The original Contract Sum	\$3,298,818.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$3,298,818.00
The Contract Sum will be decreased by this Amendment	\$3,290,817.71
The new Contract Sum including this Amendment	\$8,000.29

By signing this document, LPA authorizes the SBCCD to cancel the consultant agreement dated February 18, 2011 for the architectural design services associated with the SBVC Technical Building project and declines all contract cancellation penalties described in the agreement.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith.

Authorized:

CONSULTANT
LPA, Inc.

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: _____

By: _____

By: _____

DATE: _____

DATE: _____

DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Amendment 003 to DLR/WWCOT Group Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the DLR/WWCOT Group contract for architecture services at SBVC in the amount of \$34,880.

OVERVIEW

A request has been submitted for additional services including design/construction of a site lighting plan for the perimeter of the Business Building, and the incorporation of a "Quad Plaza" seating area located north of the Conference Center.

ANALYSIS

The effect of this amendment will be an addition of \$34,880 to the DLR/WWCOT Group contract, resulting in a revised contract amount of \$1,316,880. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: July 8, 2011

No. VC 025

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Brooke Duncan 
Project Manager
Kitchell/BRj/Seville

RE: **Business Bldg Renovation Project**
DLR/WWCOT Group
Add Services for additional scope of Quad Plaza seating area and Site Lighting

SCOPE:

DLR Group has submitted a request for add services for (2) scope changes to design/construction administration:

1. To provide site lighting surrounding the Business Bldg;
2. To incorporate a "Quad Plaza" seating area located north of the Conference Center.

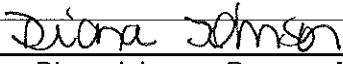
NARRATIVE:

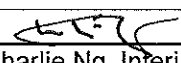
Site lighting was originally a Campus- Wide project that was eliminated during the reprioritization of projects. The add service fee provides for site lighting surrounding the perimeter of the Business Bldg.

The President of the Campus had requested that a Quad Plaza Design be incorporated into the design documents during the programming phase. DLR has included that design and is incorporated into the 95% construction documents. This added space would be an extension of the Conference Center and be used for a variety of functions and receptions that may occur on campus.

RECOMMENDATION:

After review and negotiation of the attached proposal by DLR Group, KBS recommends approving the proposed fee of \$34,880.00.

<input checked="" type="radio"/> I concur with this recommendation		7/8/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS	

<input checked="" type="radio"/> I concur with this recommendation		7/14/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services	

Attachments: Revised proposal #2, Add services #3

Cc: File

ARCHITECT CONTRACT AMENDMENT: 003

PROJECT: Valley College (SBVC)
701 So. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Drive
San Bernardino, CA 92408

TO: DLR Group WWCOT
4280 Latham Street, Suite H
Riverside, CA 92501

Brief Description:

DLR Group WWCOT has been tasked to provide additional services for the Business Building Renovation project at San Bernardino Valley College. The original project scope did not include a site lighting plan. Project re-prioritization cancelled a project that would have sufficed for this scope. Additional services were also requested for the addition of a "Quad Plaza" seating and gathering area north of the Conference Center at the exterior of the Business Bldg.

Attachments:

Kitchell/BRJ/Seville Project Memo No. VC-25, DLR Group WWCOT revised proposal letter dated June 23,2011

Costs:

\$34,880.00 = Grand Total of this requested Contract Amendment: 003

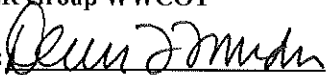
The original Contract Sum	\$1,240,000.00
Net change by previous Amendments	\$42,000.00
The Contract Sum prior to this Amendment	\$1,282,000.00
The Contract Sum will be increased by this Amendment	\$34,880.00
The new Contract Sum including this Amendment	\$1,316,880.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes DLR Group WWCOT to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to DLR Group WWCOT contract with SBCCD.

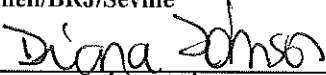
Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
DLR Group WWCOT

By: 
DATE: 7/28/2011

PROGRAM MANAGER
Kitchell/BRJ/Seville

By: 
DATE: 8/24/11

OWNER
SBCCD

By: _____
DATE: _____

June 23, 2011

Ms. Brooke Duncan
Project Manager
Kitchell/BRJ/Seville
San Bernardino Valley College
701 South Mount Vernon
San Bernardino, CA 92410

4280 Latham Street
Suite H
Riverside, CA 92501

o: 951/682-0470
f: 951/682-1801

V025 BBN

**Re: San Bernardino Valley College – Business Building
Additional Service No. 3 – Business Building Quad Plaza and Lighting Design –
REVISION 2
DLR Group WWCOT No. 75-10605-00**

Dear Brooke:

Thank you for the opportunity to submit a fee proposal for the Business Building Quad Plaza and Lighting at San Bernardino Valley College. As requested, the following is DLR Group WWCOT's proposal to provide architectural, civil and electrical design services for the above-referenced project.

1.0 Project Description/Scope of Services

1.1 DLR Group WWCOT understands that San Bernardino Valley College (SBVC) would like to create an exterior plaza north of the conference center. This request was brought up at a meeting by Dr. Deb Daniels. The space would be an extension of the conference center and be used for various receptions that may occur on campus.

1.2 The following is the scope of work:

Quad Plaza Design

- Develop concepts for the outdoor space north of the conference center.
- Prepare presentation documents of the proposed quad plaza site.
- Review as-built documents to ascertain various utility boxes on the quad plaza site.
- Visit the site to confirm utility boxes on the quad plaza site.
- Conduct/verify topographic survey of the quad plaza, locating utilities.
- Develop preliminary grading plans and details for the quad plaza site.
- Develop retaining walls and seating for the quad plaza.
- Coordinate with structural engineer for retaining wall and seat wall design.

- Develop details to lower the utility boxes to the new quad plaza level.
- Develop demolition plans for the quad plaza site.
- Develop architectural plaza plan showing floor finishes.
- Develop horizontal control plan for the quad plaza site.
- Develop final grading plan for the quad plaza site.
- Develop civil, architectural and structural construction documents for the implementation of the new quad plaza design.
- ~~Submit to the Division of the State Architect (DSA) for review and approval with the building renovation plans.~~
- ~~Bid and negotiation support in answering RFI's from contractors.~~
- ~~Construction administration, review submittals and respond to RFI's.~~
- ~~Conduct punch walk and prepare final punch list.~~
- ~~Project management and consultant coordination.~~

Quad Lighting

- Develop lighting concepts and details for the quad plaza site.
- Develop architectural and electrical construction documents for the quad plaza lighting design.
- ~~Submit to the Division of the State Architect (DSA) for review and approval with the building renovation plans.~~
- ~~Bid and negotiation support in answering RFI's from contractors.~~
- ~~Construction administration, review submittals and respond to RFI's.~~
- ~~Conduct punch walk and prepare final punch list.~~
- ~~Project management and consultant coordination.~~

2.0 Fee Proposal

- 2.1 Our proposed fee for the above scope of work is Thirty Two Thousand Eight Hundred Fifty Dollars (\$33,850). In addition, reimbursable expenses are estimated to be \$2,030.

Quad Plaza Design

Architectural	\$ 12,750.00
Civil Engineering	\$ 12,250.00
Consultant Administrative Mark-Up (15%)	\$ 1,825.00

Quad Lighting Design

Architectural	\$ 2,000.00
Electrical Engineering	\$ 3,500.00
Consultant Administrative Mark-Up (15%)	\$ 525.00

Reimbursable Expenses (6%)	<u>\$ 2,030.00</u>
Total Fee	\$ 34,880.00

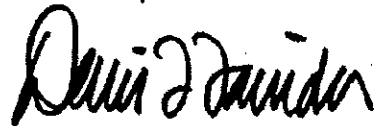
3.0 Assumptions and Exclusions

- 3.1 Landscape design in the Quad area to be designed and coordinated by LPA Architects per direction by Kitchell/BRJ/Seville at a design review meeting with Dr. Deb Daniels and James Hansen.

The above fees represent our understanding of the project at this time. If the above referenced information meets with your approval, please sign and return an original copy to our office. If you have any questions, please feel free to contact me at (951) 682-0470.

Sincerely,

DLR Group WWCOT



Dennis T. Tanida, AIA, LEED AP
Principal

APPROVED AND ACCEPTED

By: _____

Date: _____

cc: GO, RW, File

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Amendment 003 to Snipes-Dye Contract at SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the Snipes-Dye contract for civil engineering services at SBVC in the amount of \$50,000.

OVERVIEW

This amendment is to provide the civil engineering consultant design services associated with construction Storm Water Pollution Prevention Plan application preparation and submittals for the following:

- Central Plant
- Business Building
- Gym/Field
- Americans with Disabilities Act
- Auditorium Renovation
- SBVC Construction Area

ANALYSIS

The effect of this amendment will be an addition of \$50,000 to the Snipes-Dye contract, resulting in a revised contract amount of \$192,600. There is no change to the project schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2011-12 Measure M budget.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: August 11, 2011

No. VC 026

TO: Charlie Ng
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Cade McMullin
Project Manager
Kitchell/BRj/Seville

RE: **All Measure M Construction Projects**
Snipes-Dye Amendment for SWPPP Application Services

SCOPE:

Snipes-Dye proposal to provide SWPPP consultant application services for the Measure M projects at SBVC.

NARRATIVE:

The amendment is to provide the civil engineering consultant design services associated with construction Storm Water Pollution Prevention Plan (SWPPP) application preparation and submittal. The SBVC Central Plant, Business Building, Gym/Field, ADA, Auditorium Renovation, and Construction Yard projects are included. SWPPP is required by the State for all projects during the construction phase. Snipes-Dye was selected by the SBCCD and SBVC selection committee through the SBCCD board approved consultant selection process to provide civil engineering consultant services at SBVC for the Measure M projects.

RECOMMENDATION:

To comply with current SWPPP regulations, Kitchell/BRJ/Seville recommends approving the proposed fee of \$50,000.00 provided by Snipes-Dye. Original contract amount \$87,000, amendments to date \$55,600, total current contract \$192,600

Budget Information:

The SWPPP application services amendment covers all projects to be constructed at SBVC under the current project prioritization list and is budgeted within each project (6210.59). As such the typical budget breakdown cannot be provided.

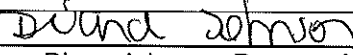
Original Project Budget amount:


Spent to Date:

Forecast cost:

Change Amount:

Budget Line Item: 6210.59 (can be accounted for in overall forecasted project budgets)

<input checked="" type="radio"/> I concur with this recommendation		8/12/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS	

<input checked="" type="radio"/> I concur with this recommendation		8/12/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Interim Vice Chancellor, Fiscal Services	

Attachments: Snipes-Dye proposal dated 8/11/11

KITCHELL/BRJ/SEVILLE

Cc: File

AUG 12 2011


8/12/11

**SINPES-DYE SURVEY/CIVIL ENGINEERING CONSULTANTS CONTRACT
AMENDMENT: 003**

PROJECT: San Bernardino Valley College (SBVC) Various Measure M
701 South Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)

TO: Snipes-Dye
8348 Center Dr Suite G
La Mesa, CA 91942-2910

Brief Description:

The amendment is to provide the civil engineering consultant design services associated with construction Storm Water Pollution Prevention Plan (SWPPP) application preparation and submittal. The SBVC Central Plant, Business Building, Gym/Field, ADA, Auditorium Renovation, and Construction Yard projects are included. SWPPP is required by the State for all projects during the construction phase. Snipes-Dye was selected by the SBCCD and SBVC selection committee through the SBCCD board approved consultant selection process to provide civil engineering consultant services at SBVC for the Measure M projects. The contract to be amended is for Survey/Civil Engineering approved June 10, 2010.

Attachments:

- Kitchell/BRj/Seville project memo approved (1 pages)
- Snipes-Dye proposal (5 pages)

Costs:

\$50,000.00 = Total amount of this Amendment

The original Contract Sum	\$87,000
Net change by previous Amendments	\$55,600
The Contract Sum prior to this Amendment	\$142,600
The Contract Sum will be increased by this Amendment	\$50,000
The new Contract Sum including this Amendment	\$192,600

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Snipes-Dye to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to the Snipes-Dye contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT

Snipes-Dye

By: 

DATE: 8-15-11

PROGRAM MANAGER

Kitchell CEM

By: 

DATE: 8/24/11

OWNER

SBCCD

By: _____

DATE: _____

Snipes-Dye ***associates***

G. Howard Dye, L.S.
Principal

August 11, 2011

File: SB01071

Robert Bruckart, P.E.
Principal

Diana Johnson
SBCCD
114 S. Del Rosa Drive
San Bernardino, CA 92408

William A. Snipes, P.E.
Principal

William R. Dick, P.E.
Principal

Re: Proposal to Prepare Stormwater Pollution Prevention Plans and Amendments for Construction at San Bernardino Valley College, San Bernardino Valley College.

Dear Diana:

Snipes-Dye Associates is pleased to present this proposal for the preparation of Stormwater Pollution Prevention Plans (SWPPP) and Amendments for the proposed construction projects at San Bernardino Valley College. Those projects include the following:

1. Construction Yard – New SWPPP,
2. Business Building – Amendment to SWPPP,
3. Auditorium Renovation – Amendment to SWPPP,
4. ADA Repairs – New SWPPP
5. Gymnasium/ Fields – New SWPPP, multiple phases,
6. Central Plant – New SWPPP

All construction projects commencing after the July 2010 date are required to prepare SWPPP's in accordance with the new requirements. The new procedure requires an assessment of the site to determine the risk level. There are three risk levels. Level I projects are very short term construction projects that do not present significant potential to pollute the site stormwater. Risk Level II projects are the most common construction sites where the potential for stormwater pollution is significant and where best management practices must be installed, maintained, monitored, and reported. Additional training and testing must be specified in the plan. Risk Level III projects are similar to Risk Level II projects but are located in the vicinity of significant environmental areas or high impact water bodies. Level III plans include increased monitoring and mandatory testing of all site stormwater and the receiving waters.

In addition to the new SWPPP format and risk level assessment, the requirements mandate the certification of those permitted to prepare the SWPPP and those permitted to monitor and enact the plan. All new plans must be prepared digitally and submitted online to the State.

Research and development of the new SWPPP format, certification of personnel to prepare the risk level assessment and plan involved extensive time and resources.

Pursuant to the Construction General Permit (CGP) Section II(B)(4)(b), complete Notice of Intent (NOI) packages postmarked prior to the CG's July 1, 2010 effective date received a temporary exemption from the risk determination requirements in Section VII and are

subject to Risk Level 1 requirements until September 2, 2011. Therefore an amendment to active SWPPPs is required if construction activity will continue beyond September 2, 2011.

In addition to the new SWPPP format and Risk Level Assessment, the requirements mandate the certification of those permitted to prepare the SWPPP and those permitted to prepare the SWPPP and those permitted to monitor and enact the plan. All new plans must be prepared digitally and submitted online to the State Water Mutli-Application & Report Tracking System (SMARTS) by September 2, 2011.

The following is the scope of work for this proposal:

- 1) SWPPP – CONSTRUCTION YARD - Consultant shall review the construction plans and perform the required risk assessment. Consultant shall prepare the Stormwater Pollution Prevention Plan (SWPPP) in accordance with State and Regional Water Quality Board guidelines and requirements. Consultant shall assemble the notice of intent to comply with the State discharge permit and assemble the submittal and assist Client in making the plan submittal.
- 2) SWPPP AMENDMENT – BUSINESS BUILDING - Consultant shall prepare a Risk Level Determination pursuant to the current CGP. The Risk Determination Analysis and SWPPP amendment (certified by a Qualified SWPPP Developer) shall be prepared by Consultant and provided to Client in order to upload to the SMARTS website. This amendment will be made to the SWPPP in item #2 listed above.
- 3) SWPPP AMENDMENT – AUDITORIUM RENOVATION - Consultant shall prepare a Risk Level Determination pursuant to the current CGP. The Risk Determination Analysis and SWPPP amendment (certified by a Qualified SWPPP Developer) shall be prepared by Consultant and provided to Client in order to upload to the SMARTS website. This amendment will be made to the SWPPP in item #2 listed above.
- 4) SWPPP- ADA CAMPUS WIDE – Consultant shall review the construction plans and perform the required risk assessment. Consultant shall prepare the Stormwater Pollution Prevention Plan (SWPPP) in accordance with State and Regional Water Quality Board guidelines and requirements. Consultant shall assemble the notice of intent to comply with the State discharge permit and assemble the submittal and assist Client in making the plan submittal.
- 5) SWPPP- GYMNASIUM/FIELDS – Consultant shall review the construction plans and perform the required risk assessment. Consultant shall prepare the Stormwater Pollution Prevention Plan (SWPPP) in accordance with State and Regional Water Quality Board guidelines and requirements. Consultant shall assemble the notice of intent to comply with the State discharge permit and assemble the submittal and assist Client in making the plan submittal. This project proposes multiple phases of construction; the SWPPP will address each phase of the project.

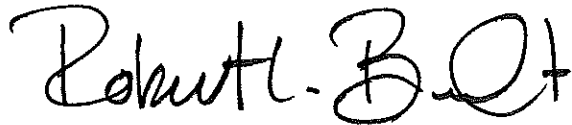
- 6) SWPPP – CENTRAL PLANT – Consultant shall review the construction plans and perform the required risk assessment. Consultant shall prepare the Stormwater Pollution Prevention Plan (SWPPP) in accordance with State and Regional Water Quality Board guidelines and requirements. Consultant shall assemble the notice of intent to comply with the State discharge permit and assemble the submittal and assist Client in making the plan submittal.
- 7) CLIENT COORDINATION – Consultant will coordinate with client on SWPPP implementation, requirements, and review said items with Client and applicable staff.
- 8) SWPPP UPDATES – Consultant shall update applicable SWPPP documents and make minor revisions annually. Major revisions to state permit regulations that would require formal amendments are unknown at this time and not included; said amendments will be negotiated with Client if necessary. The Consultant is not responsible for field updates, records, and implementation of the project SWPPP documents, a qualified QSP shall be employed by the Client for these responsibilities.
- 9) OTHER – Consultant shall provide other services requested by Client and not specifically outlined above. Consultant shall invoice Client on an hourly basis for such services in accordance with Consultant’s current fee schedule.

The above scope of work shall be performed for the following fee:

1)	SWPPP – CONSTRUCTION YARD	\$8,500
2)	SWPPP AMENDMENT – BUSINESS BUILDING	\$2,500
3)	SWPPP AMENDMENT – AUDITORIUM RENOVATION	\$2,500
4)	SWPPP- ADA CAMPUS WIDE	\$8,500
5)	SWPPP- GYMNASIUM/FIELDS	\$10,500
6)	SWPPP – CENTRAL PLANT	\$8,500
7)	CLIENT COORDINATION	\$2,000
8)	SWPPP UPDATES	\$7,000
9)	OTHER	HOURLY
	Fixed Fee Total	<u>\$50,000</u>

Thank you for considering the services of Snipes-Dye Associates.
Respectively Submitted,

SNIPES-DYE ASSOCIATES

A handwritten signature in black ink, appearing to read "Robert L. Bruckart". The signature is written in a cursive style with a large, stylized initial "R".

Robert L. Bruckart
Project Manager

SCHEDULE OF HOURLY BILLING RATES

For the period of June 15, 2011 through June 30, 2012

CIVIL ENGINEERING SERVICES

Principal Engineer	\$194
Project Manager	\$176
Project Engineer	\$156
Design Engineer	\$130
CAD Technician	\$112
Assistant CAD Technician	\$88
Technical Assistant	\$76

SURVEYING SERVICES

GPS Survey Crew	\$190
Two Person Survey Crew	\$190
Three Person Survey Crew	\$250
Survey Supervisor	\$176
Survey Analyst	\$130
Survey Calculations	\$112

Note: Surveying rates shown include all equipment.

OTHER SERVICES

Forensic Engineering	\$260
Depositions and Court Testimony (travel time @ \$250 rate, no minimum)	\$360
Outside Expenses (subconsultants, printing charges, subsistence) Cost + 15%	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Consideration of Approval to Award Request for Proposal and Approve Contract Negotiations for Sol Focus/Rosendin Design Build Team

RECOMMENDATION

It is recommended that the Board of Trustees award the Request for Proposal (RFP) for the CHC Solar Farm project to Sol Focus/Rosendin Design Build Team and approve contract negotiations.

OVERVIEW

The district, under California Government Code 4217, is able to procure energy and renewable projects at a greater flexibility than normal projects. The selection of this vendor is based on value and service to the district. The district issued an RFP for the selection of a design build team to design and build a large concentrated photovoltaic (CPV) solar array at Crafton Hills College. A campus selection committee was created to determine the best option for the greatest benefit to the campus. The selection committee met and selected the SolFocus/Rosendin Team. With the approval of this selection, a contract negotiation phase will commence to have all the site particulars and system requirements identified and covered within the pre-set budget.

ANALYSIS

The district received three responses to the CHC Solar Farm RFP:

- Solfocus/Rosendin, selected by committee
- Stion Corporation, non-CPV responsive
- Amonix/Oltmans, late submission

SolFocus/Rosendin, the most responsive proposal received, is in the amount of \$5,624,366.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2011-12 Measure M budget.

Kitchell/BRj/Seville

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 – Fax: 909.794.8901

DATE: August 30, 2011

No -007 M CHC Solar Project

TO: Charlie Ng
Interim Vice Chancellor Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Gary Weinstein
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC)
Solar Farm Project Design Build Team Selection

NARRATIVE:

With the completion of the RFQ/RFP process we were left with two choices for Design Build Teams. Of the two responses we received, only SolFocus/Rosendin proposed the CPV technology we requested in the RFP and with two options therein. The first option is a 1.3MW system that will generate over 90% of the campus's energy needs. The second option is a 1.1MW system that offers some other additional advantages but only covers around 80% of the campus's needs. The selection committee met on August 29th to review both respondents to determine the best team to meet the needs of the campus. With great and thoughtful consideration the SolFocus/Rosendin team was selected (1,3MW option) based on many different factors including payback, site understanding, project management capabilities, design capabilities, technical understanding, relevant technology, future teaching and educational support for renewable technologies and fiscal benefits to the campus. With the need and selection of the larger system, the project is about **400k over original budget**. The completion of the contract negotiation step will tell us exactly where the budget needs to be.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends approving the **selection** of the SolFocus/Rosendin design build team for the solar farm at Crafton Hills College. This selection allows us to start contract negotiations. The original budgeted value was \$4,980,000 and the larger system will cost about \$5,300,000 (Construction Costs). Contracts will be ready for approval at the advisory board meeting on September 29th.

BUDGET INFORMATION/FISCAL IMPACT:

CHC Solar Farm Project -9618

Original Budget Amount: \$ 6,174,526.55 (Hard and soft costs)

Spent to date: \$ 10,000

Forecast Cost: \$ 6,564,526.55

Change Amount: \$ 400,000 (need to identify source of additional funds, if needed)

Budget Line Item will be 6120.50 – Site Work

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u> 8/31/11
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, Kitchell/BRj/Seville

<input checked="" type="radio"/> I concur with this recommendation	<u>Charlie Ng</u> 9/1/11
<input type="radio"/> I do not concur with this recommendation	Charlie Ng Interim Vice Chancellor of Fiscal Services, SBCCD

M
8/30/11

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: September 15, 2011
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to line item budget allocations to conduct the business of the District and to remain in compliance with sound fiscal practices.

Due to the reduction of available bond funds to renovate facilities coupled with reductions of deferred maintenance funding from the State, there is a need to provide funding for deferred maintenance projects to maintain the useful life of the District's physical assets.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: September 15, 2011
SUBJECT: Summary of Bond Measure P Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for all Measure P projects total \$-7,758 which is a -0.007% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for all Measure P projects have been held to a minimal amount of \$6,319,435.73 which is only 5.93% of the project cost of \$106,550,029.39.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this item is for information only, there are no financial implications.

Measure P Projects
CHANGE SUMMARY by PROJECT

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,102,035.00	\$ 176,064.00	\$ -	\$ 46,278,099.00	0.38%
SBVC-San Bernardino Valley College	\$ 60,447,994.39	\$ 1,255,538.48	\$ -	\$ 61,703,532.87	2.08%
TOTAL for CONTRACT AMENDMENTS	\$ 106,550,029.39	\$ 1,431,602.48	\$ -	\$ 107,981,631.87	1.34%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 46,278,099.00	\$ 1,911,582.00	\$ -	\$ 48,189,681.00	4.13%
SBVC-San Bernardino Valley College	\$ 61,703,532.87	\$ 2,984,009.25	\$ (7,758.00)	\$ 64,679,784.12	4.82%
TOTAL for CHANGE ORDERS	\$ 107,981,631.87	\$ 4,895,591.25	\$ (7,758.00)	\$ 112,869,465.12	4.53%

\$ (7,758.00)
-0.007%
\$ 6,319,435.73

May 19, Change Order Log Balance	\$ 105,846,169.39
American Wrecking - Chemistry- Add	354,770.00
Graebel - Relocation - Chemistry - Add	23,974.00
Larry Jacinto Construction	29,116.00
Bon Air, Inc.	296,000.00
	\$ 106,550,029.39

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 09/15/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRASTRUCTURE PACKAGE #1	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%
INFRASTRUCTURE PACKAGE #2/3/4	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%
CRF / INFRA PKG #5	\$ 8,144,197.00	\$ 73,186.00	\$ -	\$ 469,332.00	\$ -	\$ 8,686,715.00	5.71%
LEARNING RESOURCE CENTER	\$ 22,810,387.00	\$ 146,461.00	\$ -	\$ 942,612.00	\$ -	\$ 23,899,460.00	4.11%
TOTAL	\$ 46,102,035.00	\$ 176,064.00	\$ -	\$ 1,911,582.00	\$ -	\$ 48,189,681.00	4.13%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #1

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA1-01: Champion Electric	\$ 421,000.00			\$ (4,277.00)		\$ 416,723.00	-1.02%
TOTAL	\$ 421,000.00	\$ -	\$ -	\$ (4,277.00)	\$ -	\$ 416,723.00	-1.02%

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
INFRASTRUCTURE PACKAGE # 2/3/4**

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA234-01: LD Anderson	\$ 1,145,147.00	\$ 43,847.00	\$ -	\$ 112,308.00	\$ -	\$ 1,301,302.00	9.45%
INFRA234-02: Coutts Heating & Cooling	\$ 5,677,000.00	\$ (141,161.00)	\$ -	\$ 756.00	\$ -	\$ 5,536,595.00	0.01%
INFRA234-03: Fischer, Inc.	\$ 1,491,000.00	\$ -	\$ -	\$ 97,153.00	\$ -	\$ 1,588,153.00	6.52%
INFRA234-04: RIS Electric	\$ 1,973,000.00	\$ 53,731.00	\$ -	\$ 202,493.00	\$ -	\$ 2,229,224.00	9.99%
INFRA234-05: Tidwell Concrete	\$ 2,289,804.00	\$ -	\$ -	\$ 27,142.00	\$ -	\$ 2,316,946.00	1.19%
INFRA234-06: Sierra Landscape	\$ 1,623,600.00	\$ -	\$ -	\$ 37,192.00	\$ -	\$ 1,660,792.00	2.29%
INFRA234-07: Inland Building Companies	\$ 526,900.00	\$ -	\$ -	\$ 26,871.00	\$ -	\$ 553,771.00	5.10%
TOTAL	\$ 14,726,451.00	\$ (43,583.00)	\$ -	\$ 503,915.00	\$ -	\$ 15,186,783.00	3.43%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #2

September 15, 2011

(Including any contract amendments and change orders on the 09/15/2011 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA2-01: LD Anderson	\$ 172,420.00					\$ 172,420.00	0.00%
INFRA2-02: Coutts Heating & Cooling	\$ 2,100,490.00					\$ 2,100,490.00	0.00%
INFRA2-03: Fischer, Inc.	\$ 501,000.00			\$ 2,412.00		\$ 503,412.00	0.48%
INFRA2-04: RIS Electric	\$ 438,000.00			\$ 47,127.00		\$ 485,127.00	10.76%
INFRA2-05: Tidwell Concrete	\$ 444,537.00					\$ 444,537.00	0.00%
INFRA2-06: Sierra Landscape	\$ 202,000.00					\$ 202,000.00	0.00%
INFRA2-07: Inland Building Companies	\$ 107,600.00					\$ 107,600.00	0.00%
TOTAL	\$ 3,966,047.00	\$ -	\$ -	\$ 49,539.00	\$ -	\$ 4,015,586.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #3

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA3-01: LD Anderson	\$ 370,730.00	\$ 43,847.00		\$ 77,587.00		\$ 492,164.00	18.71%
INFRA3-02: Coutts Heating & Cooling	\$ 3,576,510.00	\$ (141,161.00)		\$ 756.00		\$ 3,436,105.00	0.02%
INFRA3-03: Fischer, Inc.	\$ 935,000.00			\$ 94,741.00		\$ 1,029,741.00	10.13%
INFRA3-04: RIS Electric	\$ 1,222,000.00	\$ 53,731.00		\$ 155,366.00		\$ 1,431,097.00	12.18%
INFRA3-05: Tidwell Concrete	\$ 252,979.00					\$ 252,979.00	0.00%
INFRA3-06: Sierra Landscape	\$ 1,131,000.00			\$ 5,612.00		\$ 1,136,612.00	0.50%
INFRA3-07: Inland Building Companies	\$ 45,200.00					\$ 45,200.00	0.00%
TOTAL	\$ 7,533,419.00	\$ (43,583.00)	\$ -	\$ 334,062.00	\$ -	\$ 7,823,898.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #4

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA4-01: LD Anderson	\$ 558,150.00			\$ 34,721.00		\$ 592,871.00	6.22%
INFRA4-03: Fischer, Inc.	\$ 55,000.00					\$ 55,000.00	0.00%
INFRA4-04: RIS Electric	\$ 313,000.00					\$ 313,000.00	0.00%
INFRA4-05: Tidwell Concrete	\$ 1,592,289.00			\$ 27,142.00		\$ 1,619,431.00	1.70%
INFRA4-06: Sierra Landscape	\$ 290,600.00			\$ 31,580.00		\$ 322,180.00	10.87%
INFRA4-07: Inland Building Companies	\$ 374,100.00			\$ 26,871.00		\$ 400,971.00	7.18%
TOTAL	\$ 3,183,139.00	\$ -	\$ -	\$ 120,314.00	\$ -	\$ 3,303,453.00	

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
CRF / INFRA PKG # 5

September 15, 2011

(including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 732,000.00	\$ -	\$ -	\$ 43,601.00	\$ -	\$ 775,601.00	5.96%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 1,070,815.00	\$ -	\$ -	\$ 9,311.00	\$ -	\$ 1,080,126.00	0.87%
CCRF-04: Nuway, Inc.	\$ 803,860.00	\$ -	\$ -	\$ 58,172.00	\$ -	\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00	\$ -	\$ -	\$ 57,280.00	\$ -	\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00	\$ -	\$ -	\$ 10,188.00	\$ -	\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00	\$ -	\$ 11,594.00	\$ -	\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00	\$ -	\$ -	\$ -	\$ -	\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00	\$ -	\$ -	\$ (5,548.00)	\$ -	\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00	\$ -	\$ -	\$ (10,000.00)	\$ -	\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00	\$ -	\$ -	\$ -	\$ -	\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00	\$ -	\$ -	\$ -	\$ -	\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 860,000.00	\$ 45,246.00	\$ -	\$ 75,614.00	\$ -	\$ 980,860.00	8.35%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00	\$ -	\$ -	\$ 7,194.00	\$ -	\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00	\$ -	\$ -	\$ 45,275.00	\$ -	\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 604,980.00	\$ -	\$ -	\$ 16,610.00	\$ -	\$ 621,590.00	2.75%
CCRF-17: Condor, Inc.	\$ 1,148,300.00	\$ -	\$ -	\$ 97,968.00	\$ -	\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00	\$ -	\$ -	\$ 47,044.00	\$ -	\$ 529,279.00	9.76%
INFRA5-19: RIS Electric	\$ 151,300.00	\$ -	\$ -	\$ 5,029.00	\$ -	\$ 156,329.00	3.32%
Knorr Systems	\$ 168,416.00	\$ -	\$ -	\$ -	\$ -	\$ 168,416.00	0.00%
Larry Jacinto Construction	\$ 29,116.00	\$ 2,244.00	\$ -	\$ -	\$ -	\$ 31,360.00	0.00%
TOTAL	\$ 8,144,197.00	\$ 73,186.00	\$ -	\$ 469,332.00	\$ -	\$ 8,686,715.00	5.71%

Crafton Hills College
CHANGE SUMMARY by PROJECT
INFRASTRUCTURE #5/CRF SITE PREP
 (Including any contract amendments and change orders on the 09/15/11 agenda)

September 15, 2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
INFRA5-19: RIS Electric	\$ 151,300.00			\$ 5,029.00		\$ 156,329.00	
INFRA5-02: Crew, Inc.	\$ 380,250.00			\$ 6,058.00		\$ 386,308.00	
INFRA5-03: Calcoast Concrete Const., Inc.	\$ 386,382.00					\$ 386,382.00	
INFRA5-13: J.M. Farnan Co., Inc.	\$ 425,000.00	\$ 18,480.00		\$ 5,468.00		\$ 448,948.00	
INFRA5-16: America West Landscape, Inc.	\$ 37,581.00			\$ 21,238.00		\$ 58,819.00	
TOTAL	\$ 1,380,513.00	\$ 18,480.00	\$ -	\$ 37,793.00	\$ -	\$ 1,436,786.00	

NO NEW CHANGE ORDERS

**CHANGE SUMMARY by PROJECT
COMMUNITY RECREATION FACILITY**

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CCRF-02: Crew, Inc.	\$ 351,750.00			\$ 37,543.00		\$ 389,293.00	10.67%
CCRF-03: Calcoast Concrete Const., Inc.	\$ 684,433.00			\$ 9,311.00		\$ 693,744.00	1.36%
CCRF-04: Nuway, Inc.	\$ 803,860.00			\$ 58,172.00		\$ 862,032.00	7.24%
CCRF-05: ACSS	\$ 575,099.00			\$ 57,280.00		\$ 632,379.00	9.96%
CCRF-06: Bell Roof Company, Inc.	\$ 152,400.00			\$ 10,188.00		\$ 162,588.00	6.69%
CCRF-07: E J Enterprises	\$ 118,055.00	\$ 25,696.00		\$ 11,594.00		\$ 155,345.00	8.07%
CCRF-08: West Coast Painting & Drywall	\$ 32,331.00					\$ 32,331.00	0.00%
CCRF-09: J. Kel Painting & Wallcovering, Inc.	\$ 63,020.00			\$ (5,548.00)		\$ 57,472.00	-8.80%
CCRF-10: Lawrence W. Rosine Co.	\$ 19,990.00			\$ (10,000.00)		\$ 9,990.00	-50.03%
CCRF-11: Inland Building Const. Comp., Inc.	\$ 22,780.00					\$ 22,780.00	0.00%
CCRF-12: Inland Building Const. Comp., Inc.	\$ 248,000.00					\$ 248,000.00	0.00%
CCRF-13: J.M. Farnan Co., Inc.	\$ 435,000.00	\$ 26,766.00		\$ 70,146.00		\$ 531,912.00	15.19%
CCRF-14: Arrowhead Mechanical., Inc.	\$ 112,500.00			\$ 7,194.00		\$ 119,694.00	6.39%
CCRF-15: Champion Electric, Inc.	\$ 749,000.00			\$ 45,275.00		\$ 794,275.00	6.04%
CCRF-16: America West Landscape, Inc.	\$ 567,399.00			\$ (4,628.00)		\$ 562,771.00	-0.82%
CCRF-17: Condor, Inc.	\$ 1,148,300.00			\$ 97,968.00		\$ 1,246,268.00	8.53%
CCRF-18: RVH Constructors, Inc.	\$ 482,235.00			\$ 47,044.00		\$ 529,279.00	9.76%
Knorr Systems	\$ 168,416.00					\$ 168,416.00	0.00%
Larry Jacinto Construction	\$ 29,116.00	\$ 2,244.00	\$ -		\$ -	\$ 31,360.00	0.00%
TOTAL	\$ 6,763,684.00	\$ 54,706.00	\$ -	\$ 431,539.00	\$ -	\$ 7,249,929.00	

**CHANGE SUMMARY by PROJECT
LEARNING RESOURCE CENTER**

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
CLRC-02: Precision Concrete	\$ 3,274,700.00	\$ (23,439.00)	\$ -	\$ 56,188.00		\$ 3,307,449.00	1.73%
CLRC-03: Mid State Precast	\$ 1,371,000.00			\$ 15,569.00		\$ 1,386,569.00	1.14%
CLRC-04: Anderson Charnesky	\$ 3,421,300.00	\$ 23,439.00	\$ -	\$ 133,356.00		\$ 3,578,095.00	3.87%
CLRC-05: Lozano Caseworks, Inc.	\$ 509,300.00			\$ 6,333.00		\$ 515,633.00	1.24%
CLRC-06: Western Bay Sheet Metal	\$ 1,349,000.00			\$ 73,176.00		\$ 1,422,176.00	5.42%
CLRC-07: RGSLA	\$ 236,252.00			\$ 16,659.00		\$ 252,911.00	7.05%
CLRC-08: E J Enterprises	\$ 293,175.00			\$ 8,988.00		\$ 302,163.00	3.07%
CLRC-09: Padua Glass Enterprise, Inc.	\$ 1,940,700.00			\$ 26,586.00		\$ 1,967,286.00	1.37%
CLRC-10: Caston Plastering & Drywall	\$ 1,415,585.00			\$ 79,318.00		\$ 1,494,903.00	5.60%
CLRC-11: Mike's Custom Flooring	\$ 248,200.00			\$ 11,963.00		\$ 260,163.00	4.82%
CLRC-12: Southcoast Acoustical Inters.	\$ 461,350.00			\$ 16,929.00		\$ 478,279.00	3.67%
CLRC-13: Prime Painting Con.	\$ 192,000.00	\$ 5,300.00	\$ -	\$ 26,192.00		\$ 223,492.00	13.28%
CLRC-14: Inland Pacific Tile, Inc.	\$ 282,000.00			\$ 2,402.00		\$ 284,402.00	0.85%
CLRC-15: RVH Construction	\$ 731,000.00			\$ 9,171.00		\$ 740,171.00	1.25%
CLRC-16: Daart Engineering Company	\$ 268,031.00					\$ 268,031.00	0.00%
CLRC-17: Pro-Craft Plumbing Co., Inc	\$ 515,515.00			\$ 47,307.00		\$ 562,822.00	9.18%
CLRC-18: Coutts Heating & Cooling	\$ 2,037,000.00	\$ 141,161.00		\$ 105,122.00		\$ 2,283,283.00	4.83%
CLRC-19: Shanks Electric Corporation	\$ 2,850,000.00			\$ 258,315.00		\$ 3,108,315.00	9.06%
CLRC-20: Marina Landscaping	\$ 247,300.00					\$ 247,300.00	0.00%
CLRC-21: Inland Building Companies	\$ 648,000.00			\$ 42,823.00		\$ 690,823.00	6.61%
CLRC-22: AVDB Group	\$ 518,979.00			\$ 6,215.00		\$ 525,194.00	1.20%
TOTAL	\$ 22,810,387.00	\$ 146,461.00	\$ -	\$ 942,612.00	\$ -	\$ 23,899,460.00	4.11%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 09/15/11 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
North Hall Replacement	\$ 18,197,653.00	\$ 338,163.48	\$ -	\$ 977,321.00	\$ (7,758.00)	\$ 19,505,379.48	5.23%
Maintenance and Operations	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%
Media / Communications	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%
Chemistry / Science	\$ 25,772,300.39	\$ 370,528.00	\$ -	\$ 1,275,430.45	\$ -	\$ 27,418,258.84	4.88%
Student Health Services	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%
TOTAL	\$ 60,447,994.39	\$ 1,255,538.48	\$ -	\$ 2,984,009.25	\$ (7,758.00)	\$ 64,679,784.12	4.82%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
NORTH HALL

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 173,900.00	\$ 13,000.00		\$ 17,012.00		\$ 203,912.00	9.10%
#3 - Devries Construction	\$ 2,434,395.00	\$ 46,410.00		\$ 221,664.00		\$ 2,702,469.00	8.94%
#4 - Blazing Industrial Steel	\$ 4,105,282.00			\$ 107,639.00		\$ 4,212,921.00	2.62%
#5 - Stolo Cabinets	\$ 99,000.00			\$ 5,543.00		\$ 104,543.00	5.60%
#6 - Best Contracting Services	\$ 372,835.00			\$ 30,395.00		\$ 403,230.00	8.15%
#7 - Bell Roof Company	\$ 198,000.00			\$ 19,723.00		\$ 217,723.00	9.96%
#8 - Montgomery Hardware	\$ 411,740.00			\$ 5,985.00		\$ 417,725.00	1.45%
#9 - Queen City Glass Co.	\$ 454,994.00			\$ 9,785.00		\$ 464,779.00	2.15%
#10 - Caston Plastering & Drywall	\$ 1,945,585.00			\$ 22,476.00		\$ 1,968,061.00	1.16%
#11 - New Image Commercial Flooring	\$ 80,000.00	\$ 8,550.00		\$ 7,773.00		\$ 96,323.00	8.78%
#12 - Southcoast Acoustical Interiors	\$ 287,100.00	\$ 27,758.00		\$ 22,820.00		\$ 337,678.00	7.25%
#13 - J. Kel Painting & Wallcovering	\$ 142,755.00			\$ 6,982.00	\$ -	\$ 149,737.00	4.89%
#14 - Inland Building Companies	\$ 1,264,000.00			\$ 8,370.00		\$ 1,272,370.00	0.66%
#15 - Inland Building Companies	\$ 293,300.00			\$ 12,841.00		\$ 306,141.00	4.38%
#16 - Daart Engineering Co.	\$ 208,535.00			\$ 1,902.00		\$ 210,437.00	0.91%
#17 - Pro Tec Mechanical	\$ 763,288.00	\$ 134,797.48	\$ -	\$ 18,284.00		\$ 916,369.48	2.04%
#18 - Arrowhead Mechanical	\$ 1,247,000.00			\$ 112,736.00	\$ (7,758.00)	\$ 1,351,978.00	8.42%
#19 - BEC Inc.	\$ 2,125,000.00	\$ 42,892.00		\$ 312,106.00		\$ 2,479,998.00	14.40%
#20 - Sierra Landscape	\$ 185,900.00	\$ 64,756.00		\$ 7,487.00		\$ 258,143.00	2.99%
AV - Spinitar	\$ 1,399,294.00			\$ 25,798.00		\$ 1,425,092.00	1.84%
Misc Bid Package - RVH Contractors	\$ 5,750.00					\$ 5,750.00	0.00%
TOTAL	\$ 18,197,653.00	\$ 338,163.48	\$ -	\$ 977,321.00	\$ (7,758.00)	\$ 19,505,379.48	5.23%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MAINTENANCE and OPERATIONS
 (Including any contract amendments and change orders on the 09/15/11 agenda)

Sept. 15, 2011

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Maintenance & Operations Building:							
#1 - Oakview Construction - Site	\$ 924,000.00	\$ 254,272.00		\$ 14,809.00		\$ 1,193,081.00	1.26%
#2 - Oakview Construction - Building	\$ 1,832,000.00	\$ 198,575.00		\$ 18,056.00		\$ 2,048,631.00	0.89%
Custodial Building:							
#1 - Lee & Stires	\$ 370,000.00	\$ 18,333.00		\$ 49,855.00		\$ 438,188.00	12.84%
#2 - Kclassic Engineering & Const., Inc.	\$ 915,000.00			\$ (7,401.00)		\$ 907,599.00	-0.81%
TOTAL	\$ 4,041,000.00	\$ 471,180.00	\$ -	\$ 75,319.00	\$ -	\$ 4,587,499.00	1.67%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
MEDIA / COMM

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#2 - Mountain Movers Engr. Const.	\$ 374,899.00	\$ 30,429.00		\$ 18,495.00		\$ 423,823.00	4.56%
#3 - RC Construction Services	\$ 1,129,000.00	\$ 8,373.00		\$ (1,053.00)		\$ 1,136,320.00	-0.09%
#4 - KCB Towers	\$ 1,363,340.00	\$ 7,039.00		\$ 7,811.00		\$ 1,378,190.00	0.57%
#5 - K&Z Cabinets	\$ 24,520.00			\$ 575.00		\$ 25,095.00	2.35%
#6 - RB Sheet Metal	\$ 280,000.00			\$ 4,651.50		\$ 284,651.50	1.66%
#7 - Bell Roof Co.	\$ 283,673.00			\$ (18,712.00)		\$ 264,961.00	-6.60%
#8 - Montgomery Hardware	\$ 217,700.00			\$ 21,653.00		\$ 239,353.00	9.95%
#9 - Roy E. Whitehead	\$ 329,675.00			\$ 25,876.30		\$ 355,551.30	7.85%
#10 - Sierra Lathing Co.	\$ 820,000.00			\$ 68,755.00		\$ 888,755.00	8.38%
#11 - Pro Spectra	\$ 119,850.00			\$ 1,098.00		\$ 120,948.00	0.92%
#12 - Southcoast Acoustical Interiors	\$ 45,500.00			\$ 393.00		\$ 45,893.00	0.86%
#13 - Alonso Painting	\$ 59,000.00			\$ 493.00		\$ 59,493.00	0.84%
#14 - RVH Constructors	\$ 212,700.00			\$ 8,339.00		\$ 221,039.00	3.92%
#16 - J.G. Tate Fire Protection	\$ 151,111.00			\$ 1,357.00		\$ 152,468.00	0.90%
#17 - Pro-Tech Mechanical	\$ 422,925.00	\$ 19,125.00		\$ 14,111.00		\$ 456,161.00	3.19%
#18 - West Tech Mechanical	\$ 1,000,000.00			\$ 85,555.00		\$ 1,085,555.00	8.56%
#19 - Daniels Electrical Construction	\$ 1,283,000.00	\$ 9,073.00		\$ 126,472.00		\$ 1,418,545.00	9.79%
#20 - America West Landscape	\$ 182,505.00	\$ 1,628.00		\$ 45.00		\$ 184,178.00	0.02%
#21 - Capstone Construction Co.	\$ 300,570.00					\$ 300,570.00	0.00%
#22 - TV Magic Inc.	\$ 2,006,894.00			\$ 200,510.00		\$ 2,207,404.00	9.99%
CT - WTS Western Tech Services / Vislink	\$ 774,384.00			\$ 63,527.00		\$ 837,911.00	8.20%
Misc Bid Package - RVH Contractors	\$ 7,828.00					\$ 7,828.00	0.00%
TOTAL	\$ 11,389,074.00	\$ 75,667.00	\$ -	\$ 629,951.80	\$ -	\$ 12,094,692.80	5.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CHEMISTRY / SCIENCE

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
#1A - Environmental Const. Group	\$ 96,900.00	\$ 28,740.00				\$ 125,640.00	0.00%
#1B - Ampco Contracting	\$ 410,000.00	\$ 18,890.00		\$ 9,005.00		\$ 437,895.00	2.10%
#2 - Crew Inc.	\$ 1,745,000.00	\$ 8,719.00		\$ 4,347.00		\$ 1,758,066.00	0.25%
#3 - RC Construction	\$ 2,409,000.00	\$ 35,244.00		\$ 127,142.00	\$ -	\$ 2,571,386.00	5.20%
#4 - ACSS, Inc.	\$ 3,398,000.00			\$ 147,403.00	\$ -	\$ 3,545,403.00	4.34%
#5 - Advanced Lab Concepts	\$ 1,130,171.00			\$ 8,691.00	\$ -	\$ 1,138,862.00	0.77%
#6 - Crowner Sheet Metal	\$ 386,300.00			\$ (4,816.00)	\$ -	\$ 381,484.00	-1.25%
#7 - Stone Roofing Co.	\$ 251,600.00			\$ 17,127.00		\$ 268,727.00	6.81%
#8 - Montgomery Hardware	\$ 293,970.00			\$ 6,118.00		\$ 300,088.00	2.08%
#9 - Perfection Glass	\$ 443,600.00			\$ 5,520.00		\$ 449,120.00	1.24%
#10 - Caston Plastering & Drywall	\$ 1,985,585.00	\$ 1,705.00		\$ (78,429.00)	\$ -	\$ 1,908,861.00	-3.95%
#11 - Empire Floor Covering	\$ 305,750.00					\$ 305,750.00	0.00%
#12 - Southcoast Acoustical Interiors	\$ 336,870.00			\$ 9,057.00	\$ -	\$ 345,927.00	2.69%
#13 - Prime Painting Contractors	\$ 143,750.00			\$ (91.00)		\$ 143,659.00	-0.06%
#14 - Inland Building Construction	\$ 683,000.00			\$ 6,175.00	\$ -	\$ 689,175.00	0.90%
#15 - RVH Constructors	\$ 311,000.00			\$ 77,500.00		\$ 388,500.00	24.92%
#16 - Fisher, Inc.	\$ 199,000.00			\$ 1,915.00		\$ 200,915.00	0.96%
#17 - Fisher, Inc.	\$ 1,546,235.00	\$ 24,669.00		\$ 63,152.00		\$ 1,634,056.00	4.02%
#18 - Coutts Heating & Cooling	\$ 3,347,000.00	\$ 11,979.00		\$ 224,337.00	\$ -	\$ 3,583,316.00	6.68%
#19 - RDM Electrical	\$ 2,311,800.00	\$ 91,534.00		\$ 210,463.00	\$ -	\$ 2,613,797.00	8.76%
#20 - Marina Landscaping	\$ 299,000.00			\$ 19,815.00	\$ -	\$ 318,815.00	6.63%
#21A - Miller Environmental	\$ 381,000.00					\$ 381,000.00	0.00%
#21B - AMPCO Contracting	\$ 364,000.00					\$ 364,000.00	0.00%
Western Audio Visual	\$ 818,310.39			\$ 16,683.33		\$ 834,993.72	2.04%
Misc Bid Package - RVH Contractors	\$ 61,422.00					\$ 61,422.00	0.00%
American Wrecking	\$ 354,770.00					\$ 354,770.00	0.00%
Graebel Relocation Services	\$ 23,974.00					\$ 23,974.00	0.00%
Mobile Modular-Lease	\$ 447,319.00			\$ 123,849.69		\$ 571,168.69	27.69%
Silvercreek Industries-Purchase	\$ 163,974.00			\$ 35,150.43		\$ 199,124.43	21.44%
Fast-Track Construction	\$ 828,000.00	\$ 138,246.00		\$ 245,316.00		\$ 1,211,562.00	25.39%
Bon Air, Inc.	\$ 296,000.00	\$ 10,802.00	\$ -			\$ 306,802.00	0.00%
TOTAL	\$ 25,772,300.39	\$ 370,528.00	\$ -	\$ 1,275,430.45	\$ -	\$ 27,418,258.84	4.88%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
STUDENT HEALTH SERVICES

September 15, 2011

(Including any contract amendments and change orders on the 09/15/11 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PCN3	\$ 338,000.00			\$ 19,282.00		\$ 357,282.00	5.70%
Modular Structures Int'l, Inc.	\$ 709,967.00			\$ 6,705.00		\$ 716,672.00	0.94%
TOTAL	\$ 1,047,967.00	\$ -	\$ -	\$ 25,987.00	\$ -	\$ 1,073,954.00	2.48%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Crispina Ongoco, Director of Fiscal Services
DATE: September 15, 2011
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for their review.

ANALYSIS

This revenue and expenditure report is for the period of July 26, 2011 through August 28, 2011. It reflects summary information for all District funds, grouped by category within each fund.

As of August 28, 2011, we have spent and encumbered about 14.1% of our budgeted general funds and are 16.2% through the fiscal year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Since this an information item, there are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 08/28/11

Revenues – All Funds	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	88,123,274	15,877,373	18.0	16.2
21 Bond Interest & Redemption	16,188,000	-	0.0	16.2
41 Capital Outlay Projects Fund	1,153,670	29,925	2.6	16.2
42 Bond Construction Fund	1,080,000	264,478	24.5	16.2
68 Retiree Benefit Fund	1,624,468	3,386	0.2	16.2
69 Employee Load Banking Trust Fund	850	162	19.1	16.2
72 Child Development Fund	2,107,750	710	0.0	16.2
73 Student Body Center Fee Fund	249,070	2,351	0.9	16.2
74 KVCR Fund	3,057,854	141,953	4.6	16.2
76 Investment Trust Fund – San Manuel	2,503,000	850	0.0	16.2
78 Self Insurance-Liability Fund	753,500	1,237	0.2	16.2
84 Workers Compensation Fund*	1,405,000	10,051	0.7	16.2

Expenses – All Funds	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	93,338,983	13,155,519	14.1	16.2
21 Bond Interest & Redemption	22,437,353	-	0.0	16.2
41 Capital Outlay Projects Fund	7,900,349	592,116	7.5	16.2
42 Bond Construction Fund	123,318,933	20,260,745	16.4	16.2
68 Retiree Benefit Fund	2,356,676	40,124	1.7	16.2
69 Employee Load Banking Trust Fund	850	-	0.0	16.2
72 Child Development Fund*	2,068,133	250,122	12.1	16.2
73 Student Body Center Fee Fund	276,070	13,232	4.8	16.2
74 KVCR Fund*	3,059,254	450,996	14.7	16.2
76 Investment Trust Fund – San Manuel	740,592	41,028	5.5	16.2
78 Self Insurance-Liability Fund	795,000	547,351	68.8	16.2
84 Workers Compensation Fund*	1,358,000	372,406	27.4	16.2

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	5,923,961.86	0.00	0.00	.0	0.00	5,923,961.86	100.0
8600.00 STATE REVENUES	62,032,306.93	1,110,067.00	15,017,279.27	24.2	0.00	47,015,027.66	75.7
8800.00 LOCAL REVENUES	20,165,285.75	818,524.15	859,224.35	4.2	0.00	19,306,061.40	95.7
8900.00 OTHER FINANCING SOURCES	1,719.42	0.00	869.42	50.5	0.00	850.00	49.4
TOTAL: 8000	88,123,273.96	1,928,591.15	15,877,373.04	18.0	0.00	72,245,900.92	81.9
1100.00 CONTRACT CLASSROOM INST.	15,080,474.00	72,713.75	72,713.75	.4	0.00	15,007,760.25	99.5
1200.00 CONTRACT CERT. ADMINISTRATORS	8,248,544.00	612,058.02	612,058.02	7.4	0.00	7,636,485.98	92.5
1300.00 INSTRUCTORS DAY/HOURLY	6,761,078.00	311,167.88	310,413.35	4.5	0.00	6,450,664.65	95.4
1400.00 NON-INSTRUCTION HOURLY CERT.	794,441.00	36,614.12	36,614.12	4.6	0.00	757,826.88	95.3
TOTAL: 1000	30,884,537.00	1,032,553.77	1,031,799.24	3.3	0.00	29,852,737.76	96.6
2100.00 CONTRACT CLASSIFIED NON-INSTR.	17,282,093.00	1,382,320.60	1,376,674.23	7.9	0.00	15,905,418.77	92.0
2200.00 INSTRUCTIONAL AIDS	1,261,369.00	91,866.97	91,866.97	7.2	0.00	1,169,502.03	92.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,565,709.00	95,591.68	95,591.68	6.1	0.00	1,470,117.32	93.8
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	775,659.00	13,928.90	13,928.90	1.7	0.00	761,730.10	98.2
TOTAL: 2000	20,884,830.00	1,583,708.15	1,578,061.78	7.5	0.00	19,306,768.22	92.4
3100.00 CERTIFICATED RETIREMENT	2,325,589.00	71,947.76	72,798.80	3.1	0.00	2,252,790.20	96.8
3200.00 CLASSIFIED RETIREMENT	2,292,427.00	175,793.93	175,793.93	7.6	0.00	2,116,633.07	92.3
3300.00 OASDHI/FICA	2,008,013.00	136,433.66	136,411.78	6.7	0.00	1,871,601.22	93.2
3400.00 HEALTH AND WELFARE BENEFITS	6,917,236.00	552,365.05	552,365.05	7.9	0.00	6,364,870.95	92.0
3500.00 STATE UNEMPLOYMENT INSURANCE	887,148.00	41,460.60	41,460.60	4.6	0.00	845,687.40	95.3
3600.00 WORKERS COMPENSATION INSURANCE	986,254.00	79,374.07	79,374.07	8.0	0.00	906,879.93	91.9
3900.00 OTHER BENEFITS	211,286.00	17,705.07	17,705.07	8.3	0.00	193,580.93	91.6
TOTAL: 3000	15,627,953.00	1,075,080.14	1,075,909.30	6.8	0.00	14,552,043.70	93.1
4100.00 TEXTBOOKS	25,506.00	1,181.96	1,181.96	4.6	200.00	24,124.04	94.5
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	107,536.58	575.72	755.72	.7	13,631.47	93,149.39	86.6
4300.00 INSTRUCTIONAL SUPPLIES	429,535.75	37,075.81	35,993.33	8.3	123,602.21	269,940.21	62.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	83,748.55	765.81	765.81	.9	0.00	82,982.74	99.0
4500.00 NONINSTRUCTIONAL SUPPLIES	1,277,767.29	83,008.51	84,173.14	6.5	454,072.99	739,521.16	57.8
4700.00 FOOD SUPPLIES	30,400.00	0.00	0.00	.0	29,300.00	1,100.00	3.6
TOTAL: 4000	1,954,494.17	122,607.81	122,869.96	6.2	620,806.67	1,210,817.54	61.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	4,584,267.86	13,503.53-	11,507.65-	.0	2,605,576.26	1,990,199.25	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	591,298.60	29,243.82	31,385.95	5.3	55,591.35	504,321.30	85.2
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	393,750.80	98,550.54	120,042.54	30.4	78,462.56	195,245.70	49.5
5400.00 INSURANCES - DISTRICT USE	127,643.00	0.00	126,357.00	98.9	0.00	1,286.00	1.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,181,410.00	392,369.59	393,873.52	12.3	2,360,870.70	426,665.78	13.4
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,356,479.88	82,556.15	90,729.48	3.8	1,156,660.83	1,109,089.57	47.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	792,500.00	37,170.00	37,217.50	4.6	376,180.00	379,102.50	47.8
5800.00 OTHER OPERATING EXP-DIST. USE	5,844,784.25	129,407.60	196,197.72	3.3	407,586.30	5,241,000.23	89.6
5900.00 INTERPROGRAM CHARGES-DIST.USE	180.00	0.00	0.00	.0	0.00	180.00	100.0
TOTAL: 5000	17,872,314.39	755,794.17	984,296.06	5.5	7,040,928.00	9,847,090.33	55.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/26/2011 TO 08/28/2011

#J51
 08/29/2011
 PAGE 2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
TOTAL: 1000-5999	87,224,128.56	4,569,744.04	4,792,936.34	5.4	7,661,734.67	74,769,457.55	85.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	256,467.00	0.00	0.00	.0	0.00	256,467.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	88,287.50	0.00	0.00	.0	0.00	88,287.50	100.0
6300.00 LIBRARY BOOKS - EXPANSION	64,295.63	4,299.97	7,486.31	11.6	39,661.41	17,147.91	26.6
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,027,074.72	26,603.70	27,819.76	2.7	143,988.78	855,266.18	83.2
TOTAL: 6000	1,436,124.85	30,903.67	35,306.07	2.4	183,650.19	1,217,168.59	84.7
TOTAL: 1000-6999	88,660,253.41	4,600,647.71	4,828,242.41	5.4	7,845,384.86	75,986,626.14	85.7
7300.00 INTERFUND TRANSFERS	4,159,960.00	139,864.00	139,864.00	3.3	0.00	4,020,096.00	96.6
7500.00 OTHER OUTGO-STUDENT FIN AID	44,100.00	0.00	0.00	.0	7,000.00	37,100.00	84.1
7600.00 OTHER STUDENT AID	474,670.00	3,424.94	3,424.94	.7	331,603.06	139,642.00	29.4
TOTAL: 7000	4,678,730.00	143,288.94	143,288.94	3.0	338,603.06	4,196,838.00	89.7
TOTAL: 1000-7999	93,338,983.41	4,743,936.65	4,971,531.35	5.3	8,183,987.92	80,183,464.14	85.9

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Fund: 01 GENERAL FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	88,123,273.96	1,928,591.15	15,877,373.04	18.0	0.00	72,245,900.92	81.9
TOTAL:	1000-5999	87,224,128.56	4,569,744.04	4,792,936.34	5.4	7,661,734.67	74,769,457.55	85.7
TOTAL:	1000-6999	88,660,253.41	4,600,647.71	4,828,242.41	5.4	7,845,384.86	75,986,626.14	85.7
TOTAL:	1000-7999	93,338,983.41	4,743,936.65	4,971,531.35	5.3	8,183,987.92	80,183,464.14	85.9
TOTAL EXPENSES	(1000 - 7999)	93,338,983.41	4,743,936.65	4,971,531.35	5.3	8,183,987.92	80,183,464.14	85.9

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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8600.00 STATE REVENUES	260,000.00	0.00	0.00	.0	0.00	260,000.00	100.0
8800.00 LOCAL REVENUES	15,928,000.00	0.00	0.00	.0	0.00	15,928,000.00	100.0
TOTAL: 8000	16,188,000.00	0.00	0.00	.0	0.00	16,188,000.00	100.0
7100.00 DEBT RETIREMENT	22,437,353.00	0.00	0.00	.0	0.00	22,437,353.00	100.0
TOTAL: 7000	22,437,353.00	0.00	0.00	.0	0.00	22,437,353.00	100.0
TOTAL: 1000-7999	22,437,353.00	0.00	0.00	.0	0.00	22,437,353.00	100.0

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Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	16,188,000.00	0.00	0.00	.0	0.00	16,188,000.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	22,437,353.00	0.00	0.00	.0	0.00	22,437,353.00	100.0
TOTAL EXPENSES	(1000 - 7999)	22,437,353.00	0.00	0.00	.0	0.00	22,437,353.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8600.00 STATE REVENUES	518,782.68	0.00	1,132.05	.2	0.00	517,650.63	99.7
8800.00 LOCAL REVENUES	634,887.00	863.89	28,793.39	4.5	0.00	606,093.61	95.4
TOTAL: 8000	1,153,669.68	863.89	29,925.44	2.5	0.00	1,123,744.24	97.4
4500.00 NONINSTRUCTIONAL SUPPLIES	305,120.00	3,931.71	3,931.71	1.2	10,910.31	290,277.98	95.1
TOTAL: 4000	305,120.00	3,931.71	3,931.71	1.2	10,910.31	290,277.98	95.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	75,000.00	0.00	0.00	.0	50,000.00	25,000.00	33.3
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	560,988.00	0.00	0.00	.0	29,495.34	531,492.66	94.7
5800.00 OTHER OPERATING EXP-DIST. USE	37,387.00	0.00	0.00	.0	0.00	37,387.00	100.0
TOTAL: 5000	673,375.00	0.00	0.00	.0	79,495.34	593,879.66	88.1
TOTAL: 1000-5999	978,495.00	3,931.71	3,931.71	.4	90,405.65	884,157.64	90.3
6100.00 SITES & IMPROVEMENTS-DIST. USE	100,039.66	0.00	0.00	.0	5,985.11	94,054.55	94.0
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	4,505,787.43	650.00	650.00	.0	6,992.00	4,498,145.43	99.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,816,026.42	0.00	0.00	.0	484,151.30	1,331,875.12	73.3
TOTAL: 6000	6,421,853.51	650.00	650.00	.0	497,128.41	5,924,075.10	92.2
TOTAL: 1000-6999	7,400,348.51	4,581.71	4,581.71	.0	587,534.06	6,808,232.74	91.9
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	7,900,348.51	4,581.71	4,581.71	.0	587,534.06	7,308,232.74	92.5

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,153,669.68	863.89	29,925.44	2.5	0.00	1,123,744.24	97.4
TOTAL:	1000-5999	978,495.00	3,931.71	3,931.71	.4	90,405.65	884,157.64	90.3
TOTAL:	1000-6999	7,400,348.51	4,581.71	4,581.71	.0	587,534.06	6,808,232.74	91.9
TOTAL:	1000-7999	7,900,348.51	4,581.71	4,581.71	.0	587,534.06	7,308,232.74	92.5
TOTAL EXPENSES	(1000 - 7999)	7,900,348.51	4,581.71	4,581.71	.0	587,534.06	7,308,232.74	92.5

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	1,080,000.00	0.00	264,477.50	24.4	0.00	815,522.50	75.5	
TOTAL: 8000	1,080,000.00	0.00	264,477.50	24.4	0.00	815,522.50	75.5	
1200.00 CONTRACT CERT. ADMINISTRATORS	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0	
TOTAL: 1000	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0	
2100.00 CONTRACT CLASSIFED NON-INSTR.	43,960.00	0.00	0.00	.0	0.00	43,960.00	100.0	
TOTAL: 2000	43,960.00	0.00	0.00	.0	0.00	43,960.00	100.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0	
TOTAL: 4000	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0	
5100.00 PERSON&CONSULTANT SVC-DIST USE	537,000.00	0.00	0.00	.0	134,504.53	402,495.47	74.9	
5400.00 INSURANCES - DISTRICT USE	39,000.00	0.00	0.00	.0	0.00	39,000.00	100.0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	632,000.00	22,784.02	22,784.02	3.6	325,925.98	283,290.00	44.8	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	275,000.00	5,860.00	5,860.00	2.1	135,860.00	133,280.00	48.4	
5800.00 OTHER OPERATING EXP-DIST. USE	25,000.00	0.00	0.00	.0	13,575.00	11,425.00	45.7	
TOTAL: 5000	1,508,000.00	28,644.02	28,644.02	1.8	609,865.51	869,490.47	57.6	
TOTAL: 1000-5999	1,575,960.00	28,644.02	28,644.02	1.8	609,865.51	937,450.47	59.4	
6100.00 SITES & IMPROVEMENTS-DIST. USE	21,319,323.00	905,337.88	914,887.88	4.2	3,101,917.81	17,302,517.31	81.1	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	92,658,400.00	894,874.93	966,794.93	1.0	14,265,633.95	77,425,971.12	83.5	
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	7,765,250.00	2,210.59	47,762.59	.6	325,238.25	7,392,249.16	95.1	
TOTAL: 6000	121,742,973.00	1,802,423.40	1,929,445.40	1.5	17,692,790.01	102,120,737.59	83.8	
TOTAL: 1000-6999	123,318,933.00	1,831,067.42	1,958,089.42	1.5	18,302,655.52	103,058,188.06	83.5	

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Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,080,000.00	0.00	264,477.50	24.4	0.00	815,522.50	75.5
TOTAL:	1000-5999	1,575,960.00	28,644.02	28,644.02	1.8	609,865.51	937,450.47	59.4
TOTAL:	1000-6999	123,318,933.00	1,831,067.42	1,958,089.42	1.5	18,302,655.52	103,058,188.06	83.5
TOTAL:	1000-7999	123,318,933.00	1,831,067.42	1,958,089.42	1.5	18,302,655.52	103,058,188.06	83.5
TOTAL EXPENSES	(1000 - 7999)	123,318,933.00	1,831,067.42	1,958,089.42	1.5	18,302,655.52	103,058,188.06	83.5

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	190.44	100.0	0.00	190.44-	.0
TOTAL: 8000	0.00	0.00	190.44	100.0	0.00	190.44-	.0

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Fund: 51 BOOKSTORE FUND

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	190.44	100.0	0.00	190.44-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	24,000.00	0.00	3,385.51	14.1	0.00	20,614.49	85.8
8900.00 OTHER FINANCING SOURCES	1,600,468.00	0.00	0.00	.0	0.00	1,600,468.00	100.0
TOTAL: 8000	1,624,468.00	0.00	3,385.51	.2	0.00	1,621,082.49	99.7
3300.00 OASDHI/FICA	88.00	7.26	7.26	8.2	0.00	80.74	91.7
3400.00 HEALTH AND WELFARE BENEFITS	478,772.00	39,354.36	39,354.36	8.2	0.00	439,417.64	91.7
3500.00 STATE UNEMPLOYMENT INSURANCE	144.00	12.09	12.09	8.3	0.00	131.91	91.6
3900.00 OTHER BENEFITS	1,877,672.00	750.00	750.00	.0	0.00	1,876,922.00	99.9
TOTAL: 3000	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2
TOTAL: 1000-5999	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2

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Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,624,468.00	0.00	3,385.51	.2	0.00	1,621,082.49	99.7
TOTAL:	1000-5999	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2
TOTAL:	1000-6999	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2
TOTAL:	1000-7999	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2
TOTAL EXPENSES	(1000 - 7999)	2,356,676.00	40,123.71	40,123.71	1.7	0.00	2,316,552.29	98.2

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Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	850.00	0.00	162.34	19.0	0.00	687.66	80.9	
TOTAL: 8000	850.00	0.00	162.34	19.0	0.00	687.66	80.9	
7300.00 INTERFUND TRANSFERS	850.00	0.00	0.00	.0	0.00	850.00	100.0	
TOTAL: 7000	850.00	0.00	0.00	.0	0.00	850.00	100.0	
TOTAL: 1000-7999	850.00	0.00	0.00	.0	0.00	850.00	100.0	

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Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	850.00	0.00	162.34	19.0	0.00	687.66	80.9
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	850.00	0.00	0.00	.0	0.00	850.00	100.0
TOTAL EXPENSES	(1000 - 7999)	850.00	0.00	0.00	.0	0.00	850.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	0.00	0.00	.0	0.00	146,820.00	100.0
8600.00 STATE REVENUES	1,599,526.00	0.00	0.00	.0	0.00	1,599,526.00	100.0
8800.00 LOCAL REVENUES	208,676.00	0.00	710.09	.3	0.00	207,965.91	99.6
8900.00 OTHER FINANCING SOURCES	149,728.00	0.00	0.00	.0	0.00	149,728.00	100.0
TOTAL: 8000	2,104,750.00	0.00	710.09	.0	0.00	2,104,039.91	99.9
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,103,292.00	78,434.81	78,434.81	7.1	0.00	1,024,857.19	92.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	155,984.00	6,951.98	6,951.98	4.4	0.00	149,032.02	95.5
TOTAL: 2000	1,259,276.00	85,386.79	85,386.79	6.7	0.00	1,173,889.21	93.2
3100.00 CERTIFICATED RETIREMENT	16,637.00	1,350.21	1,350.21	8.1	0.00	15,286.79	91.8
3200.00 CLASSIFIED RETIREMENT	87,306.00	6,620.18	6,620.18	7.5	0.00	80,685.82	92.4
3300.00 OASDHI/FICA	71,885.00	4,842.77	4,842.77	6.7	0.00	67,042.23	93.2
3400.00 HEALTH AND WELFARE BENEFITS	352,176.00	29,191.09	29,191.09	8.2	0.00	322,984.91	91.7
3500.00 STATE UNEMPLOYMENT INSURANCE	18,831.00	1,288.94	1,288.94	6.8	0.00	17,542.06	93.1
3600.00 WORKERS COMPENSATION INSURANCE	58,500.00	4,875.00	4,875.00	8.3	0.00	53,625.00	91.6
3900.00 OTHER BENEFITS	5,192.00	432.70	432.70	8.3	0.00	4,759.30	91.6
TOTAL: 3000	610,527.00	48,600.89	48,600.89	7.9	0.00	561,926.11	92.0
4300.00 INSTRUCTIONAL SUPPLIES	28,000.00	1,480.03	1,480.03	5.2	769.97	25,750.00	91.9
4500.00 NONINSTRUCTIONAL SUPPLIES	42,970.00	1,563.49	1,563.49	3.6	29,436.51	11,970.00	27.8
4700.00 FOOD SUPPLIES	112,697.00	5,821.73	6,083.72	5.3	75,916.28	30,697.00	27.2
TOTAL: 4000	183,667.00	8,865.25	9,127.24	4.9	106,122.76	68,417.00	37.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	2,100.00	0.00	0.00	.0	0.00	2,100.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	268.00	139.00	139.00	51.8	0.00	129.00	48.1
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	3,547.00	0.00	0.00	.0	195.00	3,352.00	94.5
5800.00 OTHER OPERATING EXP-DIST. USE	7,403.00	0.00	0.00	.0	550.00	6,853.00	92.5
TOTAL: 5000	13,318.00	139.00	139.00	1.0	745.00	12,434.00	93.3
TOTAL: 1000-5999	2,066,788.00	142,991.93	143,253.92	6.9	106,867.76	1,816,666.32	87.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	1,345.00	0.00	0.00	.0	0.00	1,345.00	100.0
TOTAL: 6000	1,345.00	0.00	0.00	.0	0.00	1,345.00	100.0
TOTAL: 1000-6999	2,068,133.00	142,991.93	143,253.92	6.9	106,867.76	1,818,011.32	87.9

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,104,750.00	0.00	710.09	.0	0.00	2,104,039.91	99.9
TOTAL:	1000-5999	2,066,788.00	142,991.93	143,253.92	6.9	106,867.76	1,816,666.32	87.8
TOTAL:	1000-6999	2,068,133.00	142,991.93	143,253.92	6.9	106,867.76	1,818,011.32	87.9
TOTAL:	1000-7999	2,068,133.00	142,991.93	143,253.92	6.9	106,867.76	1,818,011.32	87.9
TOTAL EXPENSES	(1000 - 7999)	2,068,133.00	142,991.93	143,253.92	6.9	106,867.76	1,818,011.32	87.9

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	249,070.00	0.00	2,351.37	.9	0.00	246,718.63	99.0
TOTAL: 8000	249,070.00	0.00	2,351.37	.9	0.00	246,718.63	99.0
2100.00 CONTRACT CLASSIFIED NON-INSTR.	84,134.00	3,263.00	3,263.00	3.8	0.00	80,871.00	96.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	65,544.00	4,585.99	4,585.99	6.9	0.00	60,958.01	93.0
TOTAL: 2000	149,678.00	7,848.99	7,848.99	5.2	0.00	141,829.01	94.7
3200.00 CLASSIFIED RETIREMENT	9,190.00	356.42	356.42	3.8	0.00	8,833.58	96.1
3300.00 OASDHI/FICA	6,669.00	281.65	281.65	4.2	0.00	6,387.35	95.7
3400.00 HEALTH AND WELFARE BENEFITS	24,220.00	1,004.75	1,004.75	4.1	0.00	23,215.25	95.8
3500.00 STATE UNEMPLOYMENT INSURANCE	1,510.00	85.92	85.92	5.6	0.00	1,424.08	94.3
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	125.00	125.00	4.1	0.00	2,875.00	95.8
3900.00 OTHER BENEFITS	146.00	6.09	6.09	4.1	0.00	139.91	95.8
TOTAL: 3000	44,735.00	1,859.83	1,859.83	4.1	0.00	42,875.17	95.8
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	6,100.00	0.00	0.00	.0	1,906.75	4,193.25	68.7
TOTAL: 4000	6,600.00	0.00	0.00	.0	1,906.75	4,693.25	71.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	5,516.25	0.00	0.00	.0	1,616.25	3,900.00	70.7
5800.00 OTHER OPERATING EXP-DIST. USE	4,800.00	0.00	0.00	.0	0.00	4,800.00	100.0
TOTAL: 5000	12,816.25	0.00	0.00	.0	1,616.25	11,200.00	87.3
TOTAL: 1000-5999	213,829.25	9,708.82	9,708.82	4.5	3,523.00	200,597.43	93.8
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	20,243.75	0.00	0.00	.0	0.00	20,243.75	100.0
TOTAL: 6000	20,243.75	0.00	0.00	.0	0.00	20,243.75	100.0
TOTAL: 1000-6999	234,073.00	9,708.82	9,708.82	4.1	3,523.00	220,841.18	94.3
7900.00 RESERVE FOR CONTINGENCIES	41,997.00	0.00	0.00	.0	0.00	41,997.00	100.0
TOTAL: 7000	41,997.00	0.00	0.00	.0	0.00	41,997.00	100.0
TOTAL: 1000-7999	276,070.00	9,708.82	9,708.82	3.5	3,523.00	262,838.18	95.2

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Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	249,070.00	0.00	2,351.37	.9	0.00	246,718.63	99.0
TOTAL:	1000-5999	213,829.25	9,708.82	9,708.82	4.5	3,523.00	200,597.43	93.8
TOTAL:	1000-6999	234,073.00	9,708.82	9,708.82	4.1	3,523.00	220,841.18	94.3
TOTAL:	1000-7999	276,070.00	9,708.82	9,708.82	3.5	3,523.00	262,838.18	95.2
TOTAL EXPENSES	(1000 - 7999)	276,070.00	9,708.82	9,708.82	3.5	3,523.00	262,838.18	95.2

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,398,089.54	397.84	2,089.32	.1	0.00	1,396,000.22	99.8
8900.00 OTHER FINANCING SOURCES	1,659,764.00	139,864.00	139,864.00	8.4	0.00	1,519,900.00	91.5
TOTAL: 8000	3,057,853.54	140,261.84	141,953.32	4.6	0.00	2,915,900.22	95.3
2100.00 CONTRACT CLASSIFIED NON-INSTR.	1,429,452.00	103,135.23	103,135.23	7.2	0.00	1,326,316.77	92.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	57,000.00	954.47	954.47	1.6	0.00	56,045.53	98.3
TOTAL: 2000	1,486,452.00	104,089.70	104,089.70	7.0	0.00	1,382,362.30	92.9
3200.00 CLASSIFIED RETIREMENT	156,138.00	10,879.71	10,879.71	6.9	0.00	145,258.29	93.0
3300.00 OASDHI/FICA	112,558.00	7,944.89	7,944.89	7.0	0.00	104,613.11	92.9
3400.00 HEALTH AND WELFARE BENEFITS	231,232.00	18,315.34	18,315.34	7.9	0.00	212,916.66	92.0
3500.00 STATE UNEMPLOYMENT INSURANCE	23,820.00	1,672.07	1,672.07	7.0	0.00	22,147.93	92.9
3600.00 WORKERS COMPENSATION INSURANCE	31,500.00	2,500.00	2,500.00	7.9	0.00	29,000.00	92.0
3900.00 OTHER BENEFITS	7,536.00	621.80	621.80	8.2	0.00	6,914.20	91.7
TOTAL: 3000	562,784.00	41,933.81	41,933.81	7.4	0.00	520,850.19	92.5
4500.00 NONINSTRUCTIONAL SUPPLIES	6,120.00	437.69	437.69	7.1	5,237.31	445.00	7.2
TOTAL: 4000	6,120.00	437.69	437.69	7.1	5,237.31	445.00	7.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	5,000.00	0.00	0.00	.0	5,000.00	0.00	.0
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	43,391.14	13,458.72	13,538.20	31.2	7,461.80	22,391.14	51.6
5400.00 INSURANCES - DISTRICT USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	198,884.00	22,627.62	22,627.62	11.3	142,031.39	34,224.99	17.2
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	52,282.00	4,888.30	7,744.21	14.8	13,654.40	30,883.39	59.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	78,000.00	1,101.72	1,101.72	1.4	52,148.28	24,750.00	31.7
5800.00 OTHER OPERATING EXP-DIST. USE	614,340.40	7,325.87	7,325.87	1.1	26,664.00	580,350.53	94.4
TOTAL: 5000	998,897.54	49,402.23	52,337.62	5.2	246,959.87	699,600.05	70.0
TOTAL: 1000-5999	3,054,253.54	195,863.43	198,798.82	6.5	252,197.18	2,603,257.54	85.2
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 6000	5,000.00	0.00	0.00	.0	0.00	5,000.00	100.0
TOTAL: 1000-6999	3,059,253.54	195,863.43	198,798.82	6.4	252,197.18	2,608,257.54	85.2

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Fund: 74 KVC R FUND

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			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,057,853.54	140,261.84	141,953.32	4.6	0.00	2,915,900.22	95.3
TOTAL:	1000-5999	3,054,253.54	195,863.43	198,798.82	6.5	252,197.18	2,603,257.54	85.2
TOTAL:	1000-6999	3,059,253.54	195,863.43	198,798.82	6.4	252,197.18	2,608,257.54	85.2
TOTAL:	1000-7999	3,059,253.54	195,863.43	198,798.82	6.4	252,197.18	2,608,257.54	85.2
TOTAL EXPENSES	(1000 - 7999)	3,059,253.54	195,863.43	198,798.82	6.4	252,197.18	2,608,257.54	85.2

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	2,503,000.00	0.00	850.37	.0	0.00	2,502,149.63	99.9
TOTAL: 8000	2,503,000.00	0.00	850.37	.0	0.00	2,502,149.63	99.9
2100.00 CONTRACT CLASSIFIED NON-INSTR.	508,897.00	29,442.56	29,442.56	5.7	0.00	479,454.44	94.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	32,000.00	0.00	0.00	.0	0.00	32,000.00	100.0
TOTAL: 2000	540,897.00	29,442.56	29,442.56	5.4	0.00	511,454.44	94.5
3200.00 CLASSIFIED RETIREMENT	55,586.00	3,216.01	3,216.01	5.7	0.00	52,369.99	94.2
3300.00 OASDHI/FICA	40,231.00	2,246.12	2,246.12	5.5	0.00	37,984.88	94.4
3400.00 HEALTH AND WELFARE BENEFITS	84,399.00	5,001.01	5,001.01	5.9	0.00	79,397.99	94.0
3500.00 STATE UNEMPLOYMENT INSURANCE	8,467.00	472.71	472.71	5.5	0.00	7,994.29	94.4
3600.00 WORKERS COMPENSATION INSURANCE	10,500.00	625.00	625.00	5.9	0.00	9,875.00	94.0
3900.00 OTHER BENEFITS	512.00	24.36	24.36	4.7	0.00	487.64	95.2
TOTAL: 3000	199,695.00	11,585.21	11,585.21	5.8	0.00	188,109.79	94.1
TOTAL: 1000-5999	740,592.00	41,027.77	41,027.77	5.5	0.00	699,564.23	94.4

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Fund: 76 INVSTMT TRUST FUND-SAN MANUE SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,503,000.00	0.00	850.37	.0	0.00	2,502,149.63	99.9
TOTAL:	1000-5999	740,592.00	41,027.77	41,027.77	5.5	0.00	699,564.23	94.4
TOTAL:	1000-6999	740,592.00	41,027.77	41,027.77	5.5	0.00	699,564.23	94.4
TOTAL:	1000-7999	740,592.00	41,027.77	41,027.77	5.5	0.00	699,564.23	94.4
TOTAL EXPENSES	(1000 - 7999)	740,592.00	41,027.77	41,027.77	5.5	0.00	699,564.23	94.4

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Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	3,500.00	0.00	1,236.96	35.3	0.00	2,263.04	64.6
8900.00 OTHER FINANCING SOURCES	750,000.00	0.00	0.00	.0	0.00	750,000.00	100.0
TOTAL: 8000	753,500.00	0.00	1,236.96	.1	0.00	752,263.04	99.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	0.00	0.00	.0	20,000.00	0.00	.0
5400.00 INSURANCES - DISTRICT USE	600,000.00	518,038.00	518,038.00	86.3	9,313.00	72,649.00	12.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	0.00	0.00	.0	0.00	150,000.00	100.0
TOTAL: 5000	770,000.00	518,038.00	518,038.00	67.2	29,313.00	222,649.00	28.9
TOTAL: 1000-5999	770,000.00	518,038.00	518,038.00	67.2	29,313.00	222,649.00	28.9
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	795,000.00	518,038.00	518,038.00	65.1	29,313.00	247,649.00	31.1

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Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	753,500.00	0.00	1,236.96	.1	0.00	752,263.04	99.8
TOTAL:	1000-5999	770,000.00	518,038.00	518,038.00	67.2	29,313.00	222,649.00	28.9
TOTAL:	1000-6999	770,000.00	518,038.00	518,038.00	67.2	29,313.00	222,649.00	28.9
TOTAL:	1000-7999	795,000.00	518,038.00	518,038.00	65.1	29,313.00	247,649.00	31.1
TOTAL EXPENSES	(1000 - 7999)	795,000.00	518,038.00	518,038.00	65.1	29,313.00	247,649.00	31.1

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Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,405,000.00	0.00	10,050.74	.7	0.00	1,394,949.26	99.2
TOTAL: 8000	1,405,000.00	0.00	10,050.74	.7	0.00	1,394,949.26	99.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	168,000.00	42,750.00	42,750.00	25.4	124,409.00	841.00	.5
5400.00 INSURANCES - DISTRICT USE	120,000.00	0.00	0.00	.0	116,707.00	3,293.00	2.7
5800.00 OTHER OPERATING EXP-DIST. USE	570,000.00	67,358.92	79,307.73	13.9	9,232.15	481,460.12	84.4
TOTAL: 5000	858,000.00	110,108.92	122,057.73	14.2	250,348.15	485,594.12	56.5
TOTAL: 1000-5999	858,000.00	110,108.92	122,057.73	14.2	250,348.15	485,594.12	56.5
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,358,000.00	110,108.92	122,057.73	8.9	250,348.15	985,594.12	72.5

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Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,405,000.00	0.00	10,050.74	.7	0.00	1,394,949.26	99.2
TOTAL:	1000-5999	858,000.00	110,108.92	122,057.73	14.2	250,348.15	485,594.12	56.5
TOTAL:	1000-6999	858,000.00	110,108.92	122,057.73	14.2	250,348.15	485,594.12	56.5
TOTAL:	1000-7999	1,358,000.00	110,108.92	122,057.73	8.9	250,348.15	985,594.12	72.5
TOTAL EXPENSES	(1000 - 7999)	1,358,000.00	110,108.92	122,057.73	8.9	250,348.15	985,594.12	72.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
8100.00 FEDERAL HEA REVENUES	45,500.00	0.00	0.00	.0	0.00	45,500.00	100.0
8600.00 STATE REVENUES	1,321,860.00	6,533.00	402,058.29	30.4	0.00	919,801.71	69.5
8800.00 LOCAL REVENUES	625,067.00	0.00	1,000.00	.1	0.00	624,067.00	99.8
TOTAL: 8000	1,992,427.00	6,533.00	403,058.29	20.2	0.00	1,589,368.71	79.7
1100.00 CONTRACT CLASSROOM INST.	10,423,283.00	3,054.35	3,054.35	.0	0.00	10,420,228.65	99.9
1200.00 CONTRACT CERT. ADMINISTRATORS	3,393,681.00	248,241.75	248,241.75	7.3	0.00	3,145,439.25	92.6
1300.00 INSTRUCTORS DAY/HOURLY	4,979,623.00	249,548.34	249,548.34	5.0	0.00	4,730,074.66	94.9
1400.00 NON-INSTRUCTION HOURLY CERT.	303,004.00	10,746.84	10,746.84	3.5	0.00	292,257.16	96.4
TOTAL: 1000	19,099,591.00	511,591.28	511,591.28	2.6	0.00	18,587,999.72	97.3
2100.00 CONTRACT CLASSIFIED NON-INSTR.	5,935,983.00	516,590.75	510,998.48	8.6	0.00	5,424,984.52	91.3
2200.00 INSTRUCTIONAL AIDS	763,277.00	56,122.18	56,122.18	7.3	0.00	707,154.82	92.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	53,090.00	6,388.49	6,388.49	12.0	0.00	46,701.51	87.9
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	310,868.00	7,718.40	7,718.40	2.4	0.00	303,149.60	97.5
TOTAL: 2000	7,063,218.00	586,819.82	581,227.55	8.2	0.00	6,481,990.45	91.7
3100.00 CERTIFICATED RETIREMENT	1,478,103.00	36,921.36	37,725.71	2.5	0.00	1,440,377.29	97.4
3200.00 CLASSIFIED RETIREMENT	857,783.00	68,644.68	68,644.68	8.0	0.00	789,138.32	91.9
3300.00 OASDI/FICA	847,338.00	54,616.34	54,594.46	6.4	0.00	792,743.54	93.5
3400.00 HEALTH AND WELFARE BENEFITS	3,313,226.00	276,721.99	276,721.99	8.3	0.00	3,036,504.01	91.6
3500.00 STATE UNEMPLOYMENT INSURANCE	425,120.00	17,612.11	17,612.11	4.1	0.00	407,507.89	95.8
3600.00 WORKERS COMPENSATION INSURANCE	473,705.00	39,533.75	39,533.75	8.3	0.00	434,171.25	91.6
3900.00 OTHER BENEFITS	106,487.00	8,871.26	8,871.26	8.3	0.00	97,615.74	91.6
TOTAL: 3000	7,501,762.00	502,921.49	503,703.96	6.7	0.00	6,998,058.04	93.2
4100.00 TEXTBOOKS	0.00	211.04	211.04	.0	0.00	211.04	100.0
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	37,517.00	290.00	290.00	.7	11,480.44	25,746.56	68.6
4300.00 INSTRUCTIONAL SUPPLIES	70,608.00	10,645.94	10,645.94	15.0	7,667.69	52,294.37	74.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	7,526.00	430.95	430.95	5.7	0.00	7,095.05	94.2
4500.00 NONINSTRUCTIONAL SUPPLIES	398,580.00	40,339.92	41,455.16	10.4	224,554.69	132,570.15	33.2
4700.00 FOOD SUPPLIES	3,000.00	0.00	0.00	.0	2,000.00	1,000.00	33.3
TOTAL: 4000	517,231.00	51,495.77	52,611.01	10.1	245,702.82	218,917.17	42.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	793,619.00	6,271.23	6,271.23	.7	478,670.41	308,677.36	38.8
5200.00 TRAVEL & CONFERENCE EXPENSES	95,024.80	3,934.19	3,934.19	4.1	2,622.00	88,468.61	93.1
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	111,315.20	8,578.42	26,131.42	23.4	55,074.28	30,109.50	27.0
5400.00 INSURANCES - DISTRICT USE	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,758,533.00	279,003.58	280,090.88	15.9	1,355,808.51	122,633.61	6.9
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	638,080.00	14,393.76	14,393.76	.0	417,919.16	234,554.60	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	208,355.00	930.00	930.00	.4	70,670.62	136,754.38	65.6
5900.00 INTERPROGRAM CHARGES-DIST.USE	180.00	0.00	0.00	.0	0.00	180.00	100.0
TOTAL: 5000	3,606,307.00	284,323.66	302,963.96	8.4	2,380,764.98	922,578.06	25.5
TOTAL: 1000-5999	37,788,109.00	1,937,152.02	1,952,097.76	5.1	2,626,467.80	33,209,543.44	87.8

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BEST NET CONSORTIUM
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	48,703.00	4,299.97	7,486.31	15.3	39,661.41	1,555.28	3.1
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	142,190.00	4,538.71	4,538.71	3.1	9,028.96	128,622.33	90.4
TOTAL: 6000	190,893.00	8,838.68	12,025.02	6.2	48,690.37	130,177.61	68.1
TOTAL: 1000-6999	37,979,002.00	1,945,990.70	1,964,122.78	5.1	2,675,158.17	33,339,721.05	87.7
7300.00 INTERFUND TRANSFERS	149,728.00	0.00	0.00	.0	0.00	149,728.00	100.0
7600.00 OTHER STUDENT AID	16,000.00	0.00	0.00	.0	0.00	16,000.00	100.0
TOTAL: 7000	165,728.00	0.00	0.00	.0	0.00	165,728.00	100.0
TOTAL: 1000-7999	38,144,730.00	1,945,990.70	1,964,122.78	5.1	2,675,158.17	33,505,449.05	87.8

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SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDEDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,992,427.00	6,533.00	403,058.29	20.2	0.00	1,589,368.71	79.7
TOTAL:	1000-5999	37,788,109.00	1,937,152.02	1,952,097.76	5.1	2,626,467.80	33,209,543.44	87.8
TOTAL:	1000-6999	37,979,002.00	1,945,990.70	1,964,122.78	5.1	2,675,158.17	33,339,721.05	87.7
TOTAL:	1000-7999	38,144,730.00	1,945,990.70	1,964,122.78	5.1	2,675,158.17	33,505,449.05	87.8
TOTAL EXPENSES	(1000 - 7999)	38,144,730.00	1,945,990.70	1,964,122.78	5.1	2,675,158.17	33,505,449.05	87.8

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8800.00 LOCAL REVENUES	25,886.00	0.00	0.00	.0	0.00	25,886.00	100.0
8900.00 OTHER FINANCING SOURCES	149,728.00	0.00	0.00	.0	0.00	149,728.00	100.0
TOTAL: 8000	175,614.00	0.00	0.00	.0	0.00	175,614.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
TOTAL: 2000	21,130.00	0.00	0.00	.0	0.00	21,130.00	100.0
3300.00 OASDHI/FICA	1,616.00	0.00	0.00	.0	0.00	1,616.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	340.00	0.00	0.00	.0	0.00	340.00	100.0
TOTAL: 3000	1,956.00	0.00	0.00	.0	0.00	1,956.00	100.0
TOTAL: 1000-5999	23,086.00	0.00	0.00	.0	0.00	23,086.00	100.0

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED	
			CURRENT	YEAR TO DATE			BALANCE	%
TOTAL INCOME	(8000 - 8999)	175,614.00	0.00	0.00	.0	0.00	175,614.00	100.0
TOTAL:	1000-5999	23,086.00	0.00	0.00	.0	0.00	23,086.00	100.0
TOTAL:	1000-6999	23,086.00	0.00	0.00	.0	0.00	23,086.00	100.0
TOTAL:	1000-7999	23,086.00	0.00	0.00	.0	0.00	23,086.00	100.0
TOTAL EXPENSES	(1000 - 7999)	23,086.00	0.00	0.00	.0	0.00	23,086.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8100.00 FEDERAL HEA REVENUES	14,500.00	0.00	0.00	.0	0.00	14,500.00	100.0	
8600.00 STATE REVENUES	571,893.00	2,800.00	172,310.84	30.1	0.00	399,582.16	69.8	
8800.00 LOCAL REVENUES	248,471.00	347.84	745.68	.3	0.00	247,725.32	99.6	
8900.00 OTHER FINANCING SOURCES	869.42	0.00	869.42	100.0	0.00	0.00	.0	
TOTAL: 8000	835,733.42	3,147.84	173,925.94	20.8	0.00	661,807.48	79.1	
1100.00 CONTRACT CLASSROOM INST.	4,585,773.00	63,707.88	63,707.88	1.3	0.00	4,522,065.12	98.6	
1200.00 CONTRACT CERT. ADMINISTRATORS	2,671,044.00	208,519.18	208,519.18	7.8	0.00	2,462,524.82	92.1	
1300.00 INSTRUCTORS DAY/HOURLY	1,753,043.00	61,619.54	60,865.01	3.4	0.00	1,692,177.99	96.5	
1400.00 NON-INSTRUCTION HOURLY CERT.	65,520.00	733.72	733.72	1.1	0.00	64,786.28	98.8	
TOTAL: 1000	9,075,380.00	334,580.32	333,825.79	3.6	0.00	8,741,554.21	96.3	
2100.00 CONTRACT CLASSIFIED NON-INSTR.	3,391,406.00	287,944.09	287,944.09	8.4	0.00	3,103,461.91	91.5	
2200.00 INSTRUCTIONAL AIDS	498,092.00	35,744.79	35,744.79	7.1	0.00	462,347.21	92.8	
2300.00 NON-INSTRUCTION HOURLY CLASS.	88,680.00	3,571.64	3,571.64	4.0	0.00	85,108.36	95.9	
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	291,079.00	6,210.50	6,210.50	2.1	0.00	284,868.50	97.8	
TOTAL: 2000	4,269,257.00	333,471.02	333,471.02	7.8	0.00	3,935,785.98	92.1	
3100.00 CERTIFICATED RETIREMENT	676,260.00	23,832.94	23,879.63	3.5	0.00	652,380.37	96.4	
3200.00 CLASSIFIED RETIREMENT	508,834.00	38,275.15	38,275.15	7.5	0.00	470,558.85	92.4	
3300.00 OASDHI/FICA	459,269.00	31,079.72	31,079.72	6.7	0.00	428,189.28	93.2	
3400.00 HEALTH AND WELFARE BENEFITS	1,710,882.00	141,428.46	141,428.46	8.2	0.00	1,569,453.54	91.7	
3500.00 STATE UNEMPLOYMENT INSURANCE	216,646.00	10,690.15	10,690.15	4.9	0.00	205,955.85	95.0	
3600.00 WORKERS COMPENSATION INSURANCE	250,233.00	20,725.02	20,725.02	8.2	0.00	229,507.98	91.7	
3900.00 OTHER BENEFITS	54,886.00	5,079.42	5,079.42	9.2	0.00	49,806.58	90.7	
TOTAL: 3000	3,877,010.00	271,110.86	271,157.55	6.9	0.00	3,605,852.45	93.0	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	7,844.00	0.00	0.00	.0	86.70	7,757.30	98.8	
4300.00 INSTRUCTIONAL SUPPLIES	51,597.00	12,041.16	12,041.16	23.3	4,780.20	34,775.64	67.3	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,130.00	0.00	0.00	.0	0.00	2,130.00	100.0	
4500.00 NONINSTRUCTIONAL SUPPLIES	157,408.00	17,765.83	17,765.83	11.2	89,103.29	50,538.88	32.1	
TOTAL: 4000	218,979.00	29,806.99	29,806.99	13.6	93,970.19	95,201.82	43.4	
5100.00 PERSON&CONSULTANT SVC-DIST USE	73,849.00	376.00	376.00	.5	17,960.65	55,512.35	75.1	
5200.00 TRAVEL & CONFERENCE EXPENSES	28,000.00	3,191.38	3,191.38	11.3	3,469.66	21,338.96	76.2	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	48,090.00	26,503.80	26,653.80	55.4	6,058.60	15,377.60	31.9	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	837,287.00	75,766.29	75,766.29	9.0	725,453.90	36,066.81	4.3	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	414,068.00	21,972.57	22,268.96	5.3	295,081.37	96,717.67	23.3	
5800.00 OTHER OPERATING EXP-DIST. USE	223,761.00	3,394.66	4,594.66	2.0	2,036.00	217,130.34	97.0	
TOTAL: 5000	1,625,055.00	131,204.70	132,851.09	8.1	1,050,060.18	442,143.73	27.2	
TOTAL: 1000-5999	19,065,681.00	1,100,173.89	1,101,112.44	5.7	1,144,030.37	16,820,538.19	88.2	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	1,550.00	0.00	0.00	.0	0.00	1,550.00	100.0	
6300.00 LIBRARY BOOKS - EXPANSION	15,000.00	0.00	0.00	.0	0.00	15,000.00	100.0	

BDX110
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Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
6400.00 ADDITIONAL/IMPROVED EQUIPMENT	13,919.42	0.00	0.00	.0	1,786.73	12,132.69	87.1	
TOTAL: 6000	30,469.42	0.00	0.00	.0	1,786.73	28,682.69	94.1	
TOTAL: 1000-6999	19,096,150.42	1,100,173.89	1,101,112.44	5.7	1,145,817.10	16,849,220.88	88.2	

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Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	835,733.42	3,147.84	173,925.94	20.8	0.00	661,807.48	79.1
TOTAL:	1000-5999	19,065,681.00	1,100,173.89	1,101,112.44	5.7	1,144,030.37	16,820,538.19	88.2
TOTAL:	1000-6999	19,096,150.42	1,100,173.89	1,101,112.44	5.7	1,145,817.10	16,849,220.88	88.2
TOTAL:	1000-7999	19,096,150.42	1,100,173.89	1,101,112.44	5.7	1,145,817.10	16,849,220.88	88.2
TOTAL EXPENSES	(1000 - 7999)	19,096,150.42	1,100,173.89	1,101,112.44	5.7	1,145,817.10	16,849,220.88	88.2

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED			%	PENDED/ ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE				BALANCE	%
8800.00 LOCAL REVENUES	0.00	863.89	1,727.78	100.0	0.00	1,727.78-	.0	
TOTAL: 8000	0.00	863.89	1,727.78	100.0	0.00	1,727.78-	.0	

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Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	863.89	1,727.78	100.0	0.00	1,727.78-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
	BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	190.44	100.0	0.00	190.44-	.0
TOTAL: 8000	0.00	0.00	190.44	100.0	0.00	190.44-	.0

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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	190.44	100.0	0.00	190.44-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

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Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	71.01	2.3	0.00	2,928.99	97.6
TOTAL: 8000	3,000.00	0.00	71.01	2.3	0.00	2,928.99	97.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI/FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	32.00	0.00	0.00	.0	0.00	32.00	100.0
TOTAL: 3000	185.00	0.00	0.00	.0	0.00	185.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 5000	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 1000-5999	2,685.00	0.00	0.00	.0	0.00	2,685.00	100.0

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Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	3,000.00	0.00	71.01	2.3	0.00	2,928.99	97.6
TOTAL:	1000-5999	2,685.00	0.00	0.00	.0	0.00	2,685.00	100.0
TOTAL:	1000-6999	2,685.00	0.00	0.00	.0	0.00	2,685.00	100.0
TOTAL:	1000-7999	2,685.00	0.00	0.00	.0	0.00	2,685.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,685.00	0.00	0.00	.0	0.00	2,685.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 15, 2011
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from July 18, 2011 to August 28, 2011 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

As an information item, there are no financial implications.

**Purchase Order Board Report
9/15/2011**

PO#	Vendor Name	Purchase Order Description	Amount
120637	ADVANCED LAB CONCEPTS INC	New Buildings	\$ 5,485.00
120638	FIRST CALIFORNIA BANK	New Buildings	\$ 16,173.00
120639	MARINA LANDSCAPE	New Buildings	\$ 142,407.90
120640	KIRTLLEY CONSTRUCTION	New Buildings	\$ 230,129.83
120641	ACBO	Conference	\$ 85.00
120642	PROTECH	Outside Services	\$ 1,800.00
120643	B & S GRAPHICS INC	Repairs & Maintenance	\$ 241.24
120644	CART GUY, THE	Capital Equipment	\$ 14,055.99
120645	SATOR SOCCER	Instructional Supplies	\$ 180.52
120646	SPORT DECALS	Instructional Supplies	\$ 565.48
120647	AMAZON.COM	Reference Books	\$ 285.72
120648	VERIZON CALIFORNIA	Phone Utilities	\$ 50,000.00
120649	PACIFIC GREEN	Pest Control	\$ 4,860.00
120650	MARKET BASED SOLUTIONS	Other Expenses & Fees	\$ 14,900.00
120651	VERIZON BUSINESS	Phone Utilities	\$ 12,000.00
120652	RAYNE WATER CONDITIONING	Rentals	\$ 849.60
120653	SNIPES-DYE ASSOC	New Buildings	\$ 45,260.00
120654	P2S ENGINEERING INC	New Buildings	\$ 320,975.00
120655	LEIGHTON & ASSOCIATES INC	New Buildings	\$ 120.00
120656	LPA	New Buildings	\$ 3,290,817.71
120657	P2S ENGINEERING INC	New Buildings	\$ 44,487.50
120658	LPA	Site Improvements	\$ 31,374.37
120659	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 345.00
120660	KONE INC	Repairs & Maintenance	\$ 3,626.00
120661	US BANK CORPORATE PMT SYSTEMS	Refreshments	\$ 21.79
120662	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 942.80
120663	CALCCT	Dues & Memberships	\$ 350.00
120664	STANLEY CONVERGENT SECURITY	Leases	\$ 10,268.00
120665	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,688.20
120666	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 11,472.50
120667	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 463.74
120668	BMI SUPPLY	Instructional Supplies	\$ 255.43
120669	VWR INTERNATIONAL	Instructional Supplies	\$ 407.47
120670	ATKINSON ANDELSON LOYA RUUD	Legal Expenses	\$ 10,000.00
120671	COMMUNITY COLLEGE LEAGUE OF CA	Dues & Memberships	\$ 5,980.00
120672	ACCT	Dues & Memberships	\$ 5,877.00
120673	AMERICAN COUNCIL ON EDUCATION	Dues & Memberships	\$ 1,416.00
120674	SMITH, JAMES	Conference	\$ 923.29
120675	SBCSBA	Dues & Memberships	\$ 250.00
120676	SBVC BOOKSTORE	Other Student Aid	\$ 175,000.00
120677	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 1,750.00
120678	FORENSIS GROUP INC	New Buildings	\$ 7,240.00
120679	AEI CASC	New Buildings	\$ 13,260.00
120680	MOBILE MODULAR MANAGEMENT CORP	Leases	\$ 341,760.00
120681	FOOTHILL ATHLETIC CONFERENCE	Dues & Memberships	\$ 5,500.00
120682	CONNECT WIRELESS SOLUTIONS	Equipment	\$ 1,164.97
120683	ALPHA SCIENTIFIC MEDICAL INC	Instructional Supplies	\$ 289.31
120684	APPLE COMPUTER INC	Capital Equipment	\$ 2,644.33
120685	BIO TOX LABORATORIES INC	Independent Contractor	\$ 150.00

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PO#	Vendor Name	Purchase Order Description	Amount
120686	SNIPES-DYE ASSOC	Site Improvements	\$ 24,700.00
120687	DC ARCHITECTS	New Buildings	\$ 35,597.50
120688	PMSM ARCHITECTS	New Buildings	\$ 56,420.00
120689	NTDSTICHLER	New Buildings	\$ 226,923.25
120690	STEINBERG ARCHITECTS	New Buildings	\$ 473,926.00
120691	STEINBERG ARCHITECTS	New Buildings	\$ 135,291.75
120692	MIKE MAZUR	New Buildings	\$ 1,607.20
120693	PMSM ARCHITECTS	New Buildings	\$ 25,900.00
120694	MONOPRICE	Non-instructional Supplies	\$ 344.79
120695	SPICERS PAPER INC	Non-instructional Supplies	\$ 2,240.12
120696	TRI-ANIM HEALTH SERVICES	Instructional Supplies	\$ 448.88
120697	DTSC	Other Expenses & Fees	\$ 287.50
120698	YUCAIPA DISPOSAL CO	Solid Waste Disposal	\$ 24,961.00
120699	STATER BROS MARKETS	Non-instructional Supplies	\$ 75.00
120700	WEST COAST MICROSCOPE SERVICE	Repairs & Maintenance	\$ 600.00
120701	WEST COAST MICROSCOPE SERVICE	Repairs & Maintenance	\$ 574.00
120702	STATER BROS MARKETS	Instructional Supplies	\$ 100.00
120703	LOMA LINDA UNIVERSITY	Independent Contractor	\$ 1,000.00
120704	REVOLVING CASH	Non-instructional Supplies	\$ 95.72
120705	SIEMENS INDUSTRY INC	HVAC Maintenance Agmnts	\$ 18,888.00
120706	GOLF CARS OF RIVERSIDE	Repairs & Maintenance	\$ 800.00
120707	LINDSTROM, EVGENIYA	Mileage Reimbursement	\$ 1,000.00
120708	MANIAOL, ALBERT	Mileage Reimbursement	\$ 500.00
120709	MCCLURE PHD, FAITH	Independent Contractor	\$ 8,800.00
120710	CLIA LABORATORY PROGRAM	Other Expenses & Fees	\$ 150.00
120711	WESTMINSTER PRESS INC	Outside Services	\$ 5,160.15
120712	AUTO ZONE 2875	Non-instructional Supplies	\$ 20.00
120713	STATER BROS MARKETS	Instructional Supplies	\$ 100.00
120714	STATER BROS MARKETS	Non-instructional Supplies	\$ 50.00
120715	CHC BOOKSTORE	Other Student Aid	\$ 100,000.00
120716	CHC BOOKSTORE	Other Student Aid	\$ 3,709.75
120717	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 250.00
120718	SBCCD FINANCIAL AID	Student Financial Aid	\$ 7,000.00
120719	DIVISION OF STATE ARCHITECT	Building Improvements	\$ 650.00
120720	LEAGUE FOR INNOVATION	Dues & Memberships	\$ 1,800.00
120721	SOUTH COAST AQMD	Other Expenses & Fees	\$ 130.00
120722	LEVESQUE, ROBERT	Conference	\$ 870.00
120723	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 97.16
120724	JANUS CORPORATION	Building Improvements	\$ 2,897.00
120725	US BANK CORPORATE PMT SYSTEMS	Dues & Memberships	\$ 225.00
120726	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 1,800.00
120727	ZINN, WENDY	Conference	\$ 790.00
120728	SHRED-IT	Outside Services	\$ 780.00
120729	RAYNE WATER CONDITIONING	Rentals	\$ 714.00
120730	FEDERAL EXPRESS	Postage & Freight	\$ 300.00
120731	CALIFORNIA ASSOCIATION FOR	Dues & Memberships	\$ 80.00
120732	T MARK JOHNSON	Dues & Memberships	\$ 1,800.00
120733	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 500.00
120734	SANCHEZ, LORI	Conference	\$ 50.00

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PO#	Vendor Name	Purchase Order Description	Amount
120735	ESRI	Conference	\$ 606.00
120736	ESRI	Conference	\$ 606.00
120737	FEDERAL EXPRESS	Postage & Freight	\$ 500.00
120738	CALIFORNIA WORKFORCE ASSOC	Conference	\$ 585.00
120739	ASHLOCK MULTI SERVICE	Repair & Maintenance	\$ 145.00
120740	ISAAC, MATTHEW K	Mileage Reimbursement	\$ 500.00
120741	CARTER, JAMAIL	Mileage Reimbursement	\$ 500.00
120742	SANCHEZ, LORI	Mileage Reimbursement	\$ 100.00
120743	TRUSSELL, DEANNA	Mileage Reimbursement	\$ 150.00
120744	CALIFORNIA DEPARTMENT OF	Other Expenses & Fees	\$ 100.00
120745	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 96.34
120746	FISHER SCIENTIFIC	Instructional Supplies	\$ 216.71
120747	TRIPLE J FARMS	Instructional Supplies	\$ 124.82
120748	HARDY DIAGNOSTICS	Instructional Supplies	\$ 1,000.00
120749	VWR SCIENTIFIC PRODUCTS	Instructional Supplies	\$ 5,000.00
120750	PHARMEDIX	Non-instructional Supplies	\$ 4,000.00
120751	GRAYBAR ELECTRIC CO INC	Non-instructional Supplies	\$ 3,000.00
120752	NASCO WEST	Instructional Supplies	\$ 123.43
120753	DELL COMPUTER COMPANY	Equipment	\$ 24,685.04
120754	DICK BLICK ART MATERIALS	Instructional Supplies	\$ 449.81
120755	SVM LP	Other Student Aid	\$ 3,290.25
120756	INTERLIGHT	Instructional Supplies	\$ 232.68
120757	GILMAN GEAR	Equipment	\$ 1,012.12
120758	KEN'S SPORTING GOODS	Instructional Supplies	\$ 2,171.13
120759	BARCLAYS LAW PUBLISHERS	Magazines & Subscriptions	\$ 290.00
120760	UNISOURCE PAPER	Non-instructional Supplies	\$ 2,240.12
120761	INMARK	Non-instructional Supplies	\$ 228.94
120762	STAPLES	Non-instructional Supplies	\$ 423.02
120763	STAPLES	Non-instructional Supplies	\$ 57.53
120764	TROXELL COMMUNICATIONS INC	Capital Equipment	\$ 11,031.44
120765	MONTGOMERY HARDWARE CO	Capital Equipment	\$ 1,347.51
120766	COMM PRE TECH	Capital Equipment	\$ 4,277.42
120767	VALLEY TIRE COMPANY	Repairs & Maintenance	\$ 19.62
120768	TSG ENTERPRISES INC	New Buildings	\$ 11,680.79
120769	INLAND INSPECTIONS/CONSULTING	New Buildings	\$ 30,030.00
120770	DIVISION OF STATE ARCHITECT	New Buildings	\$ 16,742.23
120771	ASR CONSTRUCTORS INC	Site Improvements	\$ 1,818,382.87
120772	FYR LANDSCAPE	Site Improvements	\$ 177,075.45
120773	CITIBANK	Site Improvements	\$ 202,042.54
120774	UNION BANK OF CALIFORNIA	Site Improvements	\$ 19,675.05
120775	INLAND INSPECTIONS/CONSULTING	Site Improvements	\$ 135,528.86
120776	INLAND INSPECTIONS/CONSULTING	New Buildings	\$ 28,964.75
120777	NCCCF SYMPOSIUM REGISTRATION	Dues & Memberships	\$ 450.00
120778	MERJIL, MARK	Conference	\$ 139.00
120779	THREE PEAKS CORP	Repairs & Maintenance	\$ 5,274.62
120780	KEN'S SPORTING GOODS	Outside Services	\$ 1,978.83
120781	RIDDELL/ALL AMERICAN	Outside Services	\$ 1,306.16
120782	BUCKLEY, LARRY	Conference	\$ 292.98
120783	PMSM ARCHITECTS	New Buildings	\$ 2,300.00

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PO#	Vendor Name	Purchase Order Description	Amount
120784	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 500.00
120785	SVM LP	Other Expenses & Fees	\$ 528.45
120786	PATTON SALES CORP	Capital Equipment	\$ 8,908.77
120787	PACIFIC PARKING SYSTEMS INC	Capital Equipment	\$ 28,695.52
120788	DELL COMPUTER COMPANY	Equipment	\$ 2,947.07
120789	UNISOURCE PAPER	Non-instructional Supplies	\$ 646.50
120790	STAPLES	Non-instructional Supplies	\$ 97.48
120791	NIELSEN MEDIA RESEARCH INC	Other Expenses & Fees	\$ 6,564.00
120792	NIELSEN MEDIA RESEARCH INC	Other Expenses & Fees	\$ 20,100.00
120793	ULLOA, JULIE	Mileage Reimbursement	\$ 100.00
120794	ANGELO, DAN	Mileage Reimbursement	\$ 100.00
120795	DALE-CARTER, APRIL	Mileage Reimbursement	\$ 100.00
120796	ROMO, SILVIA	Mileage Reimbursement	\$ 100.00
120797	CARMELL, MELISSA	Mileage Reimbursement	\$ 100.00
120798	BANGASSER,SUSAN	Non-instructional Supplies	\$ 200.00
120799	REDLANDS CHAMBER OF COMMERCE	Dues & Memberships	\$ 145.00
120800	VERIZON CALIFORNIA	Phone Utilities	\$ 1,885.76
120801	DIVISION OF STATE ARCHITECT	New Buildings	\$ 72,630.00
120802	REVOLVING CASH	Officials	\$ 900.00
120803	ABBCO	Repairs & Maintenance	\$ 1,227.00
120804	REVOLVING CASH	Other Expenses & Fees	\$ 1,653.00
120805	REVOLVING CASH	Other Expenses & Fees	\$ 840.00
120806	MULTICARD	Repairs & Maintenance	\$ 1,616.25
120807	DELGADO, ARLENE	Mileage Reimbursement	\$ 100.00
120808	BROWN, CAROL	Mileage Reimbursement	\$ 100.00
120809	REVOLVING CASH	Officials	\$ 1,900.00
120810	BRINKS INC	Rentals	\$ 7,200.00
120811	COUNCIL FOR RESOURCE DEVELOP	Conference	\$ 525.00
120812	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 34.97
120813	HARDY DIAGNOSTICS	Instructional Supplies	\$ 3,874.49
120814	PHARMEDIX	Non-Instructional Supplies	\$ 9,000.00
120815	MOORE MEDICAL CORPORATION	Non-Instructional Supplies	\$ 6,000.00
120816	STAPLES	Non-instructional Supplies	\$ 495.82
120817	PROSOURCE SPECIALTIES	Advertising	\$ 265.60
120818	STAPLES	Non-Instructional Supplies	\$ 121.08
120819	SMART & FINAL IRIS CO	CDC Food Supplies	\$ 7,800.00
120820	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 200.00
120821	PRINT & FINISHING SOLUTIONS	Maintenance Agmnts	\$ 6,540.00
120822	BEST GOLF SERVICE	Repairs & Maintenance	\$ 500.00
120823	SAN BERNARDINO COUNTY FIRE	Repairs & Maintenance	\$ 700.00
120824	FEDERAL EXPRESS	Postage & Freight	\$ 300.00
120825	LAKESHORE LEARNING MATERIALS	Instructional Supplies	\$ 1,500.00
120826	KINDERCARE LEARNING CENTERS	Other Student Aid	\$ 7,000.00
120827	ACCREDITING COMMISSION FOR	Dues & Membership	\$ 14,837.00
120828	PUBLIC ECONOMICS INC	Outside Services	\$ 50,000.00
120829	THREE PEAKS CORP	Site Improvement	\$ 5,985.11
120830	PARADA, OSMAN	Conference	\$ 2,100.00
120831	LEARN IT	Conference	\$ 2,205.75
120832	LEARN IT	Conference	\$ 2,205.75

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PO#	Vendor Name	Purchase Order Description	Amount
120833	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	\$ 750.00
120834	STAPLES	Non-instructional Supplies	\$ 1,071.34
120835	MEDCO SPORTS MEDICINE	Instructional Supplies	\$ 8,082.22
120836	STAPLES	Non-instructional Supplies	\$ 180.99
120837	MCMASTER-CARR SUPPLY CO	Non Instructional Supplies	\$ 8,728.83
120838	UNITED PARCEL SERVICE	Postage & Freight	\$ 5,800.00
120839	MIRACLE MILE CAR WASH	Repairs & Maintenance	\$ 1,125.00
120840	BASTINE, MICHAEL	Conference	\$ 3,561.41
120841	IBM	Contract Services	\$ 809.55
120842	CHANDLER, DENISE	Independent Contractor	\$ 3,000.00
120843	DENAULT, MARY	Independent Contractor	\$ 25,000.00
120844	GARRETT, CHARLES	Independent Contractor	\$ 6,900.00
120845	SBCCD PRINTING SERVICES	Non-instructional Supplies	\$ 500.00
120846	FEDERAL EXPRESS	Postage & Freight	\$ 300.00
120847	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 3,000.00
120848	SBCCD PRINTING SERVICES	Non-instructional Supplies	\$ 2,500.00
120849	SAN BERNARDINO COUNTY	Non-instructional Supplies	\$ 15,000.00
120850	ELECTRONIC WAREHOUSE	Non-instructional Supplies	\$ 2,175.00
120851	SAFE & SOUND INTEGRATIONS	Non-instructional Supplies	\$ 500.00
120852	INDUSTRIAL FIRE PROTECTION	Fire Extinguisher Service	\$ 2,400.00
120853	INDUSTRIAL FIRE PROTECTION	Maintenance Agmnts	\$ 2,500.00
120854	HEIBERG CONSULTING INC	Contract Services	\$ 350.00
120855	TYPECARE OFFICE MACHINE SER	Repairs & Maintenance	\$ 500.00
120856	PRIVATE ADVANTAGE	Computer Systems Maintenance Agmnts	\$ 195.00
120857	SMITH MARION & CO	Audit Expenses	\$ 5,250.00
120858	UNIVERSITY OF ILLINOIS LIBRARY	Contract Services	\$ 1,890.00
120859	B & S GRAPHICS INC	Repairs & Maintenance	\$ 387.30
120860	LINDSTROM, EVGENIYA	Conference	\$ 165.44
120861	ZINN, WENDY	Personal Mileage	\$ 800.00
120862	H & L CHARTER CO INC	Rentals	\$ 3,000.00
120863	NICHOLS, BARBARA	Personal Mileage	\$ 100.00
120864	SBCCD FINANCIAL AID	Other Expenses & Fees	\$ 25,000.00
120865	THREE PEAKS CORP	Repairs & Maintenance	\$ 4,886.37
120866	GREYRAVEN, CYNTHIA RUTH	Conference	\$ 470.96
120867	PUBLIC RADIO CAPITAL	Outside Services	\$ 5,000.00
120868	SBVC FOOD SERVICES	Conference	\$ 1,090.00
120869	COMMUNITY COLLEGE LEAGUE OF CA	Dues & Memberships	\$ 20,648.00
120870	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 400.00
120871	CHRISTY WHITE ACCOUNTANCY CORP	Audit Expenses	\$ 2,500.00
120872	PC MALL GOV	Non-instructional Supplies	\$ 171.87
120873	BERNAN ASSOCIATES	Library Books Expansion	\$ 1,400.00
120874	STAPLES	Non-instructional Supplies	\$ 57.90
120875	AMERICAN THERMOFORM CORP	Non-instructional Supplies	\$ 322.34
120876	CONNECT WIRELESS SOLUTIONS	Equipment	\$ 1,323.46
120877	THE CHRONICLE	Magazines & Subscriptions	\$ 82.50
120878	3M HEALTH & SAFETY SERVICES	Instructional Supplies	\$ 3,976.00
120879	ULINE	Non-instructional Supplies	\$ 438.97
120880	STAPLES	Non-instructional Supplies	\$ 621.31
120881	CHI	Conference	\$ 99.00

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PO#	Vendor Name	Purchase Order Description	Amount
120882	ZINN, WENDY	Conference	\$ 1,538.50
120883	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 247.98
120884	ASH ENTERPRISES	Repairs & Maintenance	\$ 6,000.00
120885	CULBERSON, JASMINE	Other Student Aid	\$ 3,000.00
120886	FAITH LUTHERAN DAYCARE CENTER	Other Student Aid	\$ 2,000.00
120887	SANTOS, PRISCILLA	Other Student Aid	\$ 4,000.00
120888	KINDERCARE LEARNING CENTERS	Other Student Aid	\$ 10,000.00
120889	INSTRUCTIONAL TECHNOLOGY COUNC	Dues & Membership	\$ 450.00
120890	REVOLVING CASH	Athletic Entry Fee	\$ 125.00
120891	INLAND PETROLEUM EQUIPMENT	Repairs & Maintenance	\$ 1,000.00
120892	CALIFORNIA WORKFORCE ASSOC	Conference	\$ 585.00
120893	LINDSTROM, EVGENIYA	Conference	\$ 1,068.44
120894	WEATHERITE CORPORATION	Repairs, Boilers	\$ 2,000.00
120895	RAN GRAPHICS INC	Outside Services	\$ 21,226.76
120896	SOUTHERN CALIFORNIA EDISON CO	Site Improvements	\$ 10,000.00
120897	STAPLES	Instructional Supplies	\$ 570.89
120898	STAPLES	Non-instructional Supplies	\$ 287.34
120899	MF ATHLETIC	Instructional Supplies	\$ 142.80
120900	BEST GOLF SERVICE	Capital Equipment	\$ 3,717.38
120901	REAL VOLLEYBALL INC	Instructional Supplies	\$ 124.84
120902	EUROSPORT	Outside Services	\$ 214.66
120903	LIEBERT CASSIDY WHITMORE	Outside Services	\$ 2,600.00
120904	APALAKIS, DANA	Independent Contractor	\$ 1,500.00
120905	BARKER, JIM	Independent Contractor	\$ 3,000.00
120906	BECKLEY, SALLY	Independent Contractor	\$ 2,000.00
120907	BORBOA, SARALYN	Independent Contractor	\$ 2,000.00
120908	BORBOA, SARALYN	Independent Contractor	\$ 1,000.00
120909	BORBOA, SARALYN	Independent Contractor	\$ 3,000.00
120910	BORBOA, SARALYN	Independent Contractor	\$ 4,000.00
120911	GROSS, DAWN	Independent Contractor	\$ 1,000.00
120912	GROSS, DAWN	Independent Contractor	\$ 4,000.00
120913	GROSS, DAWN	Independent Contractor	\$ 3,000.00
120914	HARTNETT, KATHY	Independent Contractor	\$ 8,000.00
120915	JACKSON, MARGARET	Independent Contractor	\$ 2,000.00
120916	JACKSON, MARGARET	Independent Contractor	\$ 12,000.00
120917	MCDANIEL, JAZMINE	Independent Contractor	\$ 6,000.00
120918	SAN BERNARDINO COUNTY	Conference	\$ 185.00
120919	CA DEPT OF CORRECTIONS & REHAB	Outside Services	\$ 27,750.00
120920	STATER BROS MARKETS	Food Supplies	\$ 300.00
120921	SBVC BOOKSTORE	Other Student Aid	\$ 2,328.00
120922	SAN BERNARDINO CO FIRE DEPT	Other Expenses & Fees	\$ 1,123.00
120923	US POSTAL SERVICE	Postage & Freight	\$ 10,000.00
120924	COLLEGE BOARD, THE	Reference Books	\$ 304.18
120925	KONE INC	Maintenance Agmnts	\$ 29,547.00
120926	COLLEGE SOURCE INC	Contract Services	\$ 2,036.00
120927	WT COX SUBSCRIPTIONS	Magazines & Subscriptions	\$ 22,795.88
120928	SMITH SEATING COMPANY INC	Rentals	\$ 4,000.00
120929	HOME DEPOT, THE	Non-instructional Supplies	\$ 250.00
120930	MCGOVERN, LINDA	Independent Contractor	\$ 4,000.00

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PO#	Vendor Name	Purchase Order Description	Amount
120931	MCGOVERN, LINDA	Independent Contractor	\$ 1,000.00
120932	NORD, MARLENE	Independent Contractor	\$ 500.00
120933	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 1,000.00
120934	SBVC BOOKSTORE	Non-instructional Supplies	\$ 1,000.00
120935	REMEL INC	Instructional Supplies	\$ 1,200.00
120936	ALLISON, NANCY	Independent Contractor	\$ 2,000.00
120937	GOTTSCHALK, DENNIS	Independent Contractor	\$ 3,000.00
120938	SBVC BOOKSTORE	Non-instructional Supplies	\$ 1,000.00
120939	INLAND EMPIRE CONSORTIUM	Dues & Memberships	\$ 150.00
120940	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 1,000.29
120941	TRAFFIC GUARD DIRECT INC	Equipment	\$ 2,620.15
120942	R&S NORTHEAST LLC	Non-instructional Supplies	\$ 243.00
120943	STAPLES	Non-instructional Supplies	\$ 193.30
120944	HARBOR FREIGHT TOOLS CO	Non-instructional Supplies	\$ 500.00
120945	AMERIGAS	Non-instructional Supplies	\$ 175.00
120946	MATHESON TRI-GAS INC	Instructional Supplies	\$ 9,931.32
120947	PATTON SALES CORP	Instructional Supplies	\$ 2,412.74
120948	STAPLES	Non-instructional Supplies	\$ 164.98
120949	BIO-RAD LABORATORIES	Instructional Supplies	\$ 400.00
120950	UNITED STATES PLASTIC CORP	Instructional Supplies	\$ 197.22
120951	MDI	Non-instructional Supplies	\$ 76.20
120952	HARDY DIAGNOSTICS	Instructional Supplies	\$ 274.17
120953	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 294.54
120954	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 255.14
120955	AMAZON.COM	Instructional Supplies	\$ 227.06
120956	POCKET NURSE	Instructional Supplies	\$ 1,361.19
120957	STAPLES	Non-instructional Supplies	\$ 318.27
120958	CARMEN'S CUSTOM DRAPERY	Equipment	\$ 1,803.11
120959	BMI SUPPLY	Non-instructional Supplies	\$ 555.46
120960	STAPLES	Non-instructional Supplies	\$ 111.61
120961	PEMBER, SHARON	Independent Contractor	\$ 3,500.00
120962	PIERSON, JUSTIN	Independent Contractor	\$ 7,800.00
120963	SHUBB, BONNIE	Independent Contractor	\$ 2,000.00
120964	SOMMERS, BILLIE	Independent Contractor	\$ 8,000.00
120965	WALLING, JOYCE	Independent Contractor	\$ 5,000.00
120966	WALLING, JOYCE	Independent Contractor	\$ 800.00
120967	BEST GOLF SERVICE	Repairs & Maintenance	\$ 161.62
120968	RAYNE WATER CONDITIONING	Rentals	\$ 591.00
120969	EMBASSY SUITES PHOENIX	Other Expenses & Fees	\$ 1,885.00
120970	DAVE AND BUSTER	Other Expenses & Fees	\$ 910.14
120971	SMITH, KAREN	Independent Contractor	\$ 1,000.00
120972	VELO, BRIAN	Independent Contractor	\$ 6,000.00
120973	WALKER, KATHLEEN	Independent Contractor	\$ 4,000.00
120974	WALKER, KATHLEEN	Independent Contractor	\$ 2,000.00
120975	WALKER, KATHLEEN	Independent Contractor	\$ 1,000.00
120976	VERIZON	Phone Utilities	\$ 439.89
120977	FISHER SCIENTIFIC	Instructional Supplies	\$ 477.27
120978	VERIZON	Non-instructional Supplies	\$ 40.00
120979	SUERTE ASSOC LLC	Leases	\$ 36,300.00

Purchase Order Board Report
9/15/2011

PO#	Vendor Name	Purchase Order Description	Amount
120980	ANGELS AT PLAY	Other Student Aid	\$ 5,000.00
120981	CEPA OPERATIONS INC	Repairs & Maintenance	\$ 500.00
120982	TACO VILLAGE	Other Expenses & Fees	\$ 377.12
120983	BJ'S GLASS & MIRROR	Repairs & Maintenance	\$ 617.12
120984	COUTS HEATING AND COOLING INC	Site Improvements	\$ 14,935.00
120985	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 2,000.00
120986	EDUCAUSE	Contract Services	\$ 80.00
120987	BOARD OF GOVERNORS	Contract Services	\$ 7,800.00
120988	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 700.00
120989	SBVC BOOKSTORE	Other Expenses & Fees	\$ 500.00
120990	CALIFORNIA COMMUNITY COLLEGES	Contract Services	\$ 25,887.42
120991	JONES, DIANNA	Mileage Reimbursement	\$ 555.00
120992	KEENAN & ASSOCIATES	Outside Services	\$ 8,741.40
120993	KUCK, GLEN	Conference	\$ 410.00
120994	HANNON, CAROL G	Mileage Reimbursement	\$ 555.00
120995	HARRIS II, JAMES L	Mileage Reimbursement	\$ 555.00
120996	CHANG, ANDREW	Mileage Reimbursement	\$ 555.00
120997	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 75.37
120998	GOODRICH, KELLY	Conference	\$ 128.00
120999	SWACC	Liability Insurance	\$ 8,625.00
121000	SWACC	Liability Insurance	\$ 688.00
121001	IDENTIFICATION AND SECURITY	Non-instructional Supplies	\$ 1,906.75
121002	STAPLES	Non-instructional Supplies	\$ 370.42
121003	EUROSPORT	Instructional Supplies	\$ 425.22
121004	AMERICAN THERMOFORM CORP	Non-instructional Supplies	\$ 2,000.00
121005	RUNNING CENTER	Instructional Supplies	\$ 678.82
121006	GREENBERG, SANDRA	Conference	\$ 2,450.00
121007	BECCACIO, JACQUELINE	Instructional Supplies	\$ 5.16
121008	BJ BINDERY	Outside Services	\$ 376.00
121009	FACULTY ASSOC OF CA COMM COLL	Conference	\$ 1,369.43
121010	CSU CHANNEL ISLANDS	Conference	\$ 65.00
121011	INGE, PELZER	Independent Contractor	\$ 8,000.00
121012	INTESOLV	Contract Services	\$ 3,750.00
121013	FIELDS, WHITNEY	Mileage Reimbursement	\$ 2,500.00
121014	MIDWEST LIBRARY SERVICE	Library Books Expansion	\$ 11,000.00
121015	GLAXOSMITHKLINE PHARMACEUTICAL	Non-instructional Supplies	\$ 1,937.18
121016	RIDDELL/ALL AMERICAN	Instructional Supplies	\$ 468.45
121017	IDEAL GRAPHICS	Instructional Supplies	\$ 499.96
121018	SAWCX II	Liability Insurance	\$ 116,707.00
121019	FOSTER, CHAD	Independent Contractor	\$ 1,250.00
121020	CHC BOOKSTORE	Non-instructional Supplies	\$ 50.00
121021	SIMPLEX GRINNELL	Repairs & Maintenance	\$ 14,989.00
121022	PARADA, OSMAN	Mileage Reimbursement	\$ 555.00
121023	FRED PRYOR SEMINARS	Conference	\$ 199.00
121024	FARKAS, JASON	Independent Contractor	\$ 8,000.00
121025	LOTS 4 YOU INC	Independent Contractor	\$ 4,000.00
121026	LOTS 4 YOU INC	Independent Contractor	\$ 3,900.00
121027	SNIPES-DYE ASSOC	New Buildings	\$ 2,500.00
121028	TECHNICAL EMPLOYMENT TRAINING	Outside Services	\$ 17,600.00

Purchase Order Board Report
9/15/2011

PO#	Vendor Name	Purchase Order Description	Amount
121029	PUBLIC HEALTH FOUNDATION	Reference Book	\$ 45.71
121030	STAPLES	Non-instructional Supplies	\$ 3,743.57
121031	DELL COMPUTER COMPANY	Equipment	\$ 705.28
121032	AT&T	Phone Utilities	\$ 500.00
121033	COVERALL HEALTH BASED	Contract Services	\$ 2,400.00
121034	HSA-CCC	Dues & Memberships	\$ 150.00
121035	INLAND OVERHEAD DOOR CO	Building Improvements	\$ 1,000.00
121036	THREE PEAKS CORP	Building Improvements	\$ 3,095.00
121037	HASLER, INC	Postage & Freight	\$ 2,100.00
121038	LEE, ROSALIND BAKER	Conference	\$ 48.75
121039	THREE PEAKS CORP	New Buildings	\$ 600.00
121040	ABC DRIVE IN CLEANERS	Laundry	\$ 35.70
121041	CITADEL ENVIROMENTAL SERV INC	Outside Services	\$ 2,470.50
121042	PUBLIC BROADCASTING SERVICE	Broadcast Program Rights	\$ 142.87
121043	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 1,000.00
121044	DELL COMPUTER COMPANY	Computer Systems Maintenance Agmnts	\$ 12,179.04
121045	STAPLES	Instructional Supplies	\$ 248.38
121046	STAPLES	Non-instructional Supplies	\$ 359.03
121047	THREE PEAKS CORP	Capital Equipment	\$ 13,772.00
121048	FISHER SCIENTIFIC	Non-instructional Supplies	\$ 513.19
121049	STAPLES	Non-instructional Supplies	\$ 1,099.97
121050	FAST SIGNS	New Buildings	\$ 4,600.00
121051	FISHER SCIENTIFIC	Capital Equipment	\$ 15,642.33
121052	CYNMAR CORPORATION	Instructional Supplies	\$ 18,093.57
121053	STAPLES	Non-instructional Supplies	\$ 247.75
121054	HOME DEPOT, THE	Instructional Supplies	\$ 1,000.00
121055	EDUCATION ADVISORY BOARD, THE	Dues & Memberships	\$ 24,500.00
121056	VELO, ALICIA	Independent Contractor	\$ 2,000.00
121057	BASTINE, MICHAEL	Mileage Reimbursement	\$ 137.50
121058	CHC BOOKSTORE	Non-instructional Supplies	\$ 75.00
121059	GREEN, ASAPH	Mileage Reimbursement	\$ 555.00
121060	WALKER, JACQUELYN	Independent Contractor	\$ 1,000.00
121061	STAPLES	Non-instructional Supplies	\$ 88.42
121062	AEP CALIFORNIA LLC	Equipment	\$ 530.54
121063	SCANTRON CORPORATION	Non-instructional Supplies	\$ 765.53
121064	SPICERS PAPER INC	Non-instructional Supplies	\$ 387.90
121065	A & I REPROGRAPHICS	New Buildings	\$ 216,880.00
121066	HMC ARCHITECTS	New Buildings	\$ 687,754.50
121067	AEI CASC	New Buildings	\$ 7,278.50
121068	C H J INCORPORATED	New Buildings	\$ 68,356.47
121069	LEIGHTON CONSULTING INC	New Buildings	\$ 64,197.00
121070	DLR GROUP WWCOT	New Buildings	\$ 1,240,000.00
121071	A & I REPROGRAPHICS	New Buildings	\$ 40,000.00
121072	OCB REPROGRAPHICS	New Buildings	\$ 3,500.00
121073	CITADEL ENVIROMENTAL SYSTEMS	New Buildings	\$ 69,145.50
121074	VISTA ENVIROMENTAL CONSULTING	New Buildings	\$ 107,470.00
121075	HMC ARCHITECTS	New Buildings	\$ 3,438,000.00
121076	CITY OF SAN BERNARDINO	New Buildings	\$ 73,214.00
121077	HUMAN SYNERGISTICS ACUMEN INC	Outside Services	\$ 1,682.18

**Purchase Order Board Report
9/15/2011**

PO#	Vendor Name	Purchase Order Description	Amount
121078	SANCHEZ, LORI	Conference	\$ 112.19
121079	HOME DEPOT, THE	Instructional Supplies	\$ 300.00
121080	HIPERMATH	Outside Services	\$ 30,000.00
121081	LA PRO POINT INC	New Buildings	\$ 2,398.43
121082	LINDSTROM, EVGENIYA	Conference	\$ 261.76
121083	REVOLVING CASH	Athletic Entry Fee	\$ 150.00
121084	S & W PLASTICS INC	Instructional Supplies	\$ 230.00
121085	CONSOLIDATED ELECTRICAL DIST	Instructional Supplies	\$ 1,109.39
121086	KEN'S SPORTING GOODS	Outside Services	\$ 593.16
121087	CHRISTY WHITE ACCOUNTANCY CORP	Audit Expenses	\$ 10,250.00
121088	ANDERSON, JAMES	Independent Contractor	\$ 800.00
121089	BUILD2MEDIA	Contract Services	\$ 213.35
121090	PRESSMANS PRIDE	Repairs & Maintenance	\$ 2,549.36
121091	MCCURRY, PAT	Conference	\$ 1,253.00
121092	RVH CONSTRUCTORS INC	New Buildings	\$ 9,187.50
121093	THREE PEAKS CORP	Repairs & Maintenance	\$ 1,780.00
121094	CLARIDGE	New Buildings	\$ 8,818.80
121095	SHANKS ELECTRIC CORP	New Buildings	\$ 207,230.87
121096	WTS	New Buildings	\$ 118,638.38
121097	SOUTHCOAST ACOUSTICAL	New Buildings	\$ 1,271.00
121098	BON AIR INC	New Buildings	\$ 55,081.80
121099	CITY NATIONAL BANK	New Buildings	\$ 6,120.20
121100	CCCEOPSA	Conference	\$ 250.00
121101	SBVC FOOD SERVICES	Non-instructional Supplies	\$ 33.97
121102	PORTABLE PARTITIONS.COM	Capital Equipment	\$ 4,460.85
121103	STAPLES	Non-instructional Supplies	\$ 1,195.74
121104	COMPVIEW INC	Capital Equipment	\$ 1,419.02
121105	HARLOW'S KITCHEN CONCEPTS	Capital Equipment	\$ 2,905.71
121106	KEENAN & ASSOCIATES	Outside Services	\$ 93,359.00
121107	SAN BERNARDINO COUNTY SHERIFFS	Outside Services	\$ 12,295.00
121108	BEAR VALLEY UNIFIED SCHL DIST	Rentals	\$ 7,000.00
121109	BILL HALL PHOTOGRAPHY	Outside Services	\$ 3,175.53
121110	PERCEPTIVE SOFTWARE INC	Outside Services	\$ 13,700.00
121111	ARROWHEAD MECHANICAL INC	Building Improvements	\$ 164,700.00
121112	SECURITY BANK OF CALIFORNIA	Building Improvements	\$ 18,300.00
121113	KITCHELL CEM	Outside Services	\$ 105,462.00
121114	LEON, COLLEEN	Mileage Reimbursement	\$ 138.75
121115	ATKINSON ANDELSON LOYA	Legal Expenses	\$ 1,000.00
121116	GOVERNMENT FINANCE OFFICERS	Dues & Memberships	\$ 500.00
121117	CHILDERS, KAREN	Conference	\$ 2,746.00
121118	MCI COMM SERVICE	Phone Utilities	\$ 1,080.00
121119	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 1,500.00
121120	VALLE, MARICRUZ MELGOZA	Independent Contractor	\$ 6,000.00
121121	PRO TEC MECHANICAL INC	New Buildings	\$ 15,286.56
121122	GRAINGER INC, W W	Equipment	\$ 472.52
121123	SYSTEMS SOURCE INC	Capital Equipment	\$ 2,174.36
121124	NACUBO	Reference Books	\$ 52.31
121125	QUANTUM GROUP, THE	Advertising	\$ 3,186.25
121126	STAPLES	Non-instructional Supplies	\$ 127.43

**Purchase Order Board Report
9/15/2011**

PO#	Vendor Name	Purchase Order Description	Amount
121127	KONICA MINOLTA BUSINESS	Leases	\$ 162,706.80
121128	KONICA MINOLTA BUSINESS	Leases	\$ 138,240.63
121129	ATHLETIC FIELD SPECIALISTS	Repairs & Maintenance	\$ 5,950.00
121130	EATON CORP RAMTEK	Maintenance Agmnts	\$ 4,317.00
121131	ACADEMIC SENATE, THE	Dues & Memberships	\$ 1,110.40
121132	DAN LYMAN CONSTRUCTION	Repairs & Maintenance	\$ 1,889.97
121133	DELL COMPUTER COMPANY	Computer Systems Maintenance Agmnts	\$ 10,891.15
121134	LILIEN LLC	Capital Equipment	\$ 465,445.93
121135	AAA CASH REGISTER	Capital Equipment	\$ 7,735.80
121136	DELL COMPUTER COMPANY	Capital Equipment	\$ 13,450.18
121137	WILLIAMSON ENGINEERING	Equipment	\$ 986.73
121138	STAPLES	Non-instructional Supplies	\$ 1,033.87
121139	CHILDRENS NETWORK	Conference	\$ 250.00
121140	TRANE	Capital Equipment	\$ 1,518.27
121141	MARINA LANDSCAPE	New Buildings	\$ 359,694.00
121142	FIRST CALIFORNIA BANK	New Buildings	\$ 39,966.00
121143	PRIME PAINTING CONTRACTORS INC	New Buildings	\$ 5,300.00
121144	WINZLER & KELLY	New Buildings	\$ 83,826.36
121145	FIRST CALIFORNIA BANK	New Buildings	\$ 433.25
121146	ANDERSON CHARNEKY STRUCTURAL	New Buildings	\$ 8,231.75
121147	CITIZENS BUSINESS BANK	New Buildings	\$ 26,004.02
121148	ROBERT CLAPPER CONSTRUCTION	New Buildings	\$ 234,279.47
121149	PREMIER SERVICE BANK	New Buildings	\$ 210.40
121150	INLAND BUILDING CONSTRUCTION	New Buildings	\$ 2,697.60
121151	STEINBERG ARCHITECTS	New Buildings	\$ 152,898.75
121152	ZSL INC	Outside Services	\$ 10,600.00
121153	STRATA INFORMATION GROUP	Outside Services	\$ 30,760.00
121154	SBCCD	Other Student Aid	\$ 700.00
121155	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	\$ 500.00
121156	BASTINE, MICHAEL	Conference	\$ 300.00
121157	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 5,000.00
121158	PEREZ, AMALIA	Conference	\$ 724.00
121159	JILES, DIONE	Conference	\$ 60.00
121160	BERG, JUSTIN	Conference	\$ 60.00
121161	SAN BERNARDINO SHERIFFS DEPT	Conference	\$ 225.00
121162	BLACKBOARD INC	Contract Services	\$ 108,180.00
121163	SNIPES-DYE ASSOC	New Buildings	\$ 2,500.00
121164	AMAZON.COM	Reference Books	\$ 52.15
121165	SARGENT-WELCH SCIENTIFIC	Instructional Supplies	\$ 78.99
121166	PARTNERS IN RECOGNITION INC	Capital Equipment	\$ 12,319.87
121167	CARMEN'S CUSTOM DRAPERY	Capital Equipment	\$ 1,535.70
121168	KITCHELL CEM	New Buildings	\$ 151,946.50
121169	ADT SECURITY SERVICES	Maintenance Agmnts	\$ 600.00
121170	TERRA PACIFIC WASTE MGMT	Leases	\$ 6,788.25
121171	BLACKBAUD INC	Computer Systems Maintenance Agmnts	\$ 7,231.15
121172	ADVANCED COPY SYSTEMS INC	Office Equipment Maintenance Agmnts	\$ 1,152.00
121173	ADVANCED COPY SYSTEMS INC	Office Equipment Maintenance Agmnts	\$ 1,152.00
121174	SBVC BOOKSTORE	Instructional Supplies	\$ 17,196.90
121175	SBCCD PRINTING SERVICES	Non-instructional Supplies	\$ 950.00

**Purchase Order Board Report
9/15/2011**

PO#	Vendor Name	Purchase Order Description	Amount
121176	GREENBERG, SANDRA	Conference	\$ 237.22
121177	CCCAOE	Conference	\$ 395.00
121178	LEVESQUE, ROBERT	Conference	\$ 555.30
121179	NAPA AUTO PARTS	Instructional Supplies	\$ 449.13
121180	PEOPLE ADMINISTRATION INC	Contract Services	\$ 21,630.00
121181	GOODRICH, KELLY	Other Expenses & Fees	\$ 75.00
121182	DATATEL INC	Conference	\$ 1,800.00
121183	AMAZON.COM	Instructional Supplies	\$ 71.84
121184	BIO QUIP PRODUCTS	Instructional Supplies	\$ 105.63
121185	FISHER SCIENTIFIC	Instructional Supplies	\$ 105.24
121186	BIO-RAD LABORATORIES	Instructional Supplies	\$ 784.56
121187	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 833.09
121188	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 400.00
121189	STRAIGHT LINE ELECTRIC	Repairs & Maintenance	\$ 700.00
121190	DOCUMENT SYSTEMS	Repairs & Maintenance	\$ 300.00
121191	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 34.97
121192	STEINBERG ARCHITECTS	New Buildings	\$ 6,560.33
121193	OLIVER, DEWAINA	Conference	\$ 60.00
121194	CCLC	Dues & Memberships	\$ 1,500.00
121195	WURTZ, KEITH	Conference	\$ 400.00
121196	ADVANCED COPY SYSTEMS INC	Office Equipment Maintenance Agmnts	\$ 1,768.80
121197	SAN BERNARDIN COUNTY SUN	Advertising	\$ 7,500.00
121198	HECHLER, KILEY	Independent Contractor	\$ 8,000.00
121199	CITADEL ENVIROMENTAL SYSTEMS	Outside Services	\$ 1,471.50
121200	BAUGHER, JEFF	Conference	\$ 375.00
121201	BOND, JOYCE	Conference	\$ 918.00
121202	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 34.97
121203	ACHRO/EEO	Conference	\$ 150.00
121204	BARDOWELL, CHERYL	Conference	\$ 1,906.00
121205	COSTCO	Instructional Supplies	\$ 744.96
121206	MS PROJECT EXPERTS	Conference	\$ 2,825.05
121207	CARMICHAEL, DENNIS	Mileage Reimbursement	\$ 555.00
121208	ACADEMIC SENATE, THE	Dues & Memberships	\$ 2,543.20
121209	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 54.99
121210	PARTNERS IN RECOGNITION INC	Capital Equipment	\$ 8,000.40
121211	YUCAIPA NEWS MIRROR	Magazines & Subscriptions	\$ 19.95
121212	CHRISTIAN SCIENCE MONITOR	Magazines & Subscriptions	\$ 66.75
121213	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 32.37
121214	USI INC	Non-instructional Supplies	\$ 60.65
121215	STAPLES	Instructional Supplies	\$ 72.64
121216	LANCER SALES USA INC	Capital Equipment	\$ 8,939.61
121217	NANNINI, DANIEL	Independent Contractor	\$ 100.00
121218	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 141.19
121219	VERIZON WIRELESS	Phone Utilities	\$ 290.99
121220	REVOLVING CASH	Conference	\$ 120.22
	Total Purchase Orders: 586		<u>\$ 18,837,440.05</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: September 15, 2011
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SBVC

Valerie A. Alex-Schiel
Dan Angelo (2)
Corrina Baber
Robyn A. Bender (2)
Veada Benjamin
Trish Berry
Ryan Bethke
Shari Blackwell
Richard Brewster
Bridget Candelaria
Melissa D. Carmell
Rosemary Chavez
Tamala Clark
Jonathan Cordova
Marco Cota
April Dale-Carter
Rebecca G. Dean
Rocio Delgado
Jeff Demsky
Marc Donnhauser
Herbert L. English, Jr.
Jennine Enriquez
Craig Ferguson (2)
Jonathan Flaa
June Flores
Ben Gamboa
Rebecca Gamboa
Travis Goforth
Michael Gonzales
Laura Gowen
Roslin Halim
Melissa Heredia
Donna Hoffmann
Patrice Hollis
Rick Hrdlicka
Jack Jackson
Sharrisse Jones
Johnny Kates
Deana Kelly-Silagy
Dr. Haragewen Kinde
Gloria Kracher
Caleb Losee
Linda Luna
Fernando Martinez
Pat Martinez
Denise McCrary
Rosita Moncada (2)
Amada Moody
Anita Moore

Tracy Morrison (2)
Dena Murillo-Peters (2)
Joseph Nguyen
Alice Ochoa
Treesa Oliver
Penny Ongoco
Guillermo Parra (2)
Maria E. Perez
Craig Petinak
Tammy Preston
Kathy Pryor
Steven Race
Girija Raghavan
Rick Renfroe
Carmen Rodriguez
Sylvia Romo
Dr. Zelma Russ
Susan Ryckevic
Baybie Scudder
Steven Silva
Mary Smith (2)
Steve Snow
Jessica M. Sotelo
Lisa Stroud
Shalita Tillman
Catalina Transporte
Mary Valdemar
Genaro Vargas
Carol Wingson
Shari Zapien

CHC

Cheryl Burge
Jackie Buus
Donna Ferracone
Stacy Fullwiler
Pierre Galvez
Gloria Harrison
Sherri McCurry
Elizabeth Mealey
Rebecca Orta
Nicole Rodriguez
Diana Shirtcliff
Frances Southerland
Ginger Sutphin
Miriam Williams
Kathy Wilson