

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Organizational Meeting of the Board of Trustees  
Thursday, December 8, 2011 - 4:00 p.m. – Assembly Room

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE

Dr. Singer called the meeting to order at 4:05 p.m.

Members Present:

Carleton W. Lockwood, Jr., President (arrived at 4:35 p.m.)  
Dr. Donald L. Singer, Vice President  
John M. Futch, Clerk  
Donna Ferracone  
John Longville (arrived at 4:30 p.m.)  
James Ramos  
Jess C. Vizcaino, Jr. (arrived at 4:45 p.m.)  
Jaime Sanchez, Student Trustee, SBVC  
Christopher Walsh, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Chancellor  
Dr. Debra Daniels, SBVC President  
Gloria M. Harrison, CHC President  
Larry Cicalone, President, KVCR-TV-FM  
Charlie Ng, Interim Vice Chancellor Fiscal Services  
Dr. Jack Miyamoto, Consultant, Human Resources

Administrators Absent:

None.

Pledge of Allegiance

Trustee Ferracone led the Pledge of Allegiance.

2. ORGANIZATIONAL MEETING OF THE BOARD

A. Elect Officers – President, Vice President, Clerk

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to elect Mr. Lockwood as President and Dr. Singer as Vice President:

AYES: Ferracone, Futch, Ramos, Singer

NOES: None

ABSENT: Lockwood, Longville, Vizcaino, Sanchez (advisory),  
Walsh (advisory)

ABSTENTIONS: None

Dr. Singer moved, Mr. Ramos seconded, and the Board members voted as follows to elect Mr. Futch as Clerk:

AYES: Ferracone, Futch, Ramos Singer

NOES: None

ABSENT: Lockwood, Longville, Vizcaino, Sanchez (advisory)  
Walsh (advisory)

ABSTENTIONS: None

B. Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to elect Ms. Ferracone as the Board Representative to the County Committee on School District Organization and to elect Mr. Futch as the alternate Board Representative to the County Committee on School District Organization:

AYES: Ferracone, Futch, Ramos, Singer

NOES: None

ABSENT: Lockwood, Longville, Vizcaino, Sanchez (advisory)  
Walsh (advisory)

ABSTENTIONS: None

C. Approve Committee Assignments (KVCR Foundation, San Bernardino Regional Emergency Training Center Joint Powers Authority)

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to appoint Mr. Ramos, Mr. Futch and Mr. Longville to the KVCR Foundation:

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to appoint Ms. Ferracone to the San Bernardino Regional Emergency Training Center Joint Powers Authority:

AYES: Ferracone, Futch, Ramos, Singer

NOES: None

ABSENT: Lockwood, Longville, Vizcaino, Sanchez (advisory)  
Walsh (advisory)

ABSTENTIONS: None

D. Approve 2012 Board Meeting Dates

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve the 2012 Board meeting calendar:

AYES: Ferracone, Futch, Ramos, Singer

NOES: None

ABSENT: Lockwood, Longville, Vizcaino, Sanchez (advisory)  
Walsh (advisory)

ABSTENTIONS: None

Dr. Singer asked that a presentation on athletics be included in a future agenda. Mr. Baron said that a presentation could be added as a special report to a future agenda or to a study session.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Jack Miyamoto and Bruce Baron

CTA

CSEA

Management/Supervisors

Confidential Employees

B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code Section 54956.9

C. CONFERENCE WITH LEGAL COUNSEL

ANTICIPATED LITIGATION

Government Code Section 54956.9(a)

(3 cases)

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:15 p.m.

6. RECONVENE PUBLIC MEETING

Mr. Lockwood reconvened the public meeting at 5:00 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

Ms. Ferracone moved, Mr. Futch seconded and the Board members voted as follows to accept the settlement agreement and resignation of Fernando Poveda, Director of Student Life, SBVC:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino

NOES: None

ABSENT: None

ABSTENTIONS: Sanchez (advisory), Walsh (advisory)

8. APPROVAL OF MINUTES

Mr. Futch moved, Mr. Longville seconded and the Board members voted as follows to approve the minutes of November 17, 2011:

AYES: Ferracone, Lockwood, Longville, Vizcaino, Sanchez (advisory),  
Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: Futch, Ramos, Singer

9. REPORTS

A. Board Members

- Mr. Longville reported the Omnitrans student bus pass program has been very successful and every indication shows a large increase in ridership by both campuses. Mr. Futch added that bus schedules in the Yucaipa area have been changed because the bus is passing by Crafton Hills College.
- Mr. Lockwood reported that the Board elected the same slate of officers for 2012.

B. Student Trustees

- Mr. Walsh thanked Mr. Vizcaino for attending the college event on December 7. He added he was honored to take part in the solar farm groundbreaking ceremony and commended President Harrison on the holiday open house.
- Mr. Sanchez also attended the solar farm groundbreaking. He wished everyone happy holidays.

C. Chancellor

- Mr. Baron reported the new business process analysis and improvement project will begin next week. A number of people from the campuses will be participating in the process. The results will be a more cost efficient and effective process.
- The Chancellor's HSI Advisory Committee met for the first time to open a dialogue and share issues and concerns. The group will include community people and students. Grant opportunities for all students were discussed along with how to communicate better to help students. There are a number of ways the district can work with HACU to strengthen its opportunity to increase revenue.
- The Chancellor wished everyone a happy holiday. He said we are working towards being the best community college district in the state every day.

D. Citizens' Bond Oversight Committee

- Richard Greenhagen, a dedicated member of the Citizens' Bond Oversight Committee, presented the annual CBOC report. Mr. Ramos said he is interested in keeping the local people employed on the construction jobs because they are the people paying for the bond. Mr. Ng said 68% of the contractors working on Measure P projects are local. He didn't have the same information on Measure M projects. Mr. Ramos said he would like to hear more about Measure M. Mr. Ng will produce the information he has on hand immediately.

10. INSTITUTIONAL PRESENTATIONS

A. Respiratory Therapy Students - CHC

CHC respiratory therapy students became state champions when they won the California Society for Respiratory Care Sputum Bowl. This annual competition challenges students on their classroom learning while also providing job leads and offering up bragging rights. In November, the CHC team claimed the national title when they took on the best teams from around the country in Tampa, Florida.

Competitors, Sheri Hughes, Justin Jones, Alyssa Ortega and Chris Woods, thanked the Board and President Harrison for their generosity and contributions which enabled the students to participate in the competition. These four students will graduate in December.

B. Compliance with Clery - District

Tanya Rogers, Internal Auditor, presented a brief Clery compliance update for the Board's information. The Clery Act requires higher education institutions to report various crimes, submit annual reports and alert the campus community of "Clery Crimes" through timely warnings or emergency notifications. Steps were implemented and changes were made to existing processes, and the District will modify the report and

procedures as needed as the law continues to be updated. As of October 1, 2011, the District is in compliance for calendar year 2010.

Dr. Singer asked if the Board could receive a report on how the district compares to other higher education institutions. Mr. Baron said he would provide that information.

11. PUBLIC COMMENT

None.

12. CONSENT AGENDA

The following changes were made in the Consent Agenda:

Item 12.B.7. Consideration of Approval to Grant Sabbatical Leaves for 2012-2013 – pulled for discussion

Mr. Ramos moved, Mr. Vizcaino seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino, Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

13. ACTION AGENDA

**Approve Sabbatical Leaves for 2012-2013**

Dr. Singer moved, Ms. Ferracone seconded, and the Board members voted as follows to approve granting two sabbatical leaves for 2012-2013:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Dr. Singer commended the Chancellor for working with the constituency group to bring this item forward. He requested the instructors be invited to a board meeting to report their findings after they complete their sabbatical.

**Approve Bond Measure P Construction Change Orders and Contract Amendments**

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve Bond Measure P Construction Change Orders and Amendments:

Chemistry/Physical Science - SBVC

RC Construction, CO-06, in the amount of (-\$3,990.00)  
RDM Electric, CO-11, in the amount of \$14,538.00  
American Wrecking, CO-01, in the amount of (-\$10,880.78)

Learning Resource Center – CHC

Padua Glass Enterprise, CO-04, in the amount of \$25,222.25

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Bond Measure M Construction Change Orders and Contract Amendments**

Ms. Ferracone moved, Mr. Ramos seconded, and the Board members voted as follows to approve Bond Measure M Construction Change Orders and Contract Amendments:

Central Plant Infrastructure - SBVC

Kirtley Construction dba TK, CA-02, in the amount of \$41,195.00

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Award Bid and Approve Contract with Janus Corporation for the Business Building Demolition and Hazardous Material Abatement Project – SBVC**

Mr. Vizcaino moved, Mr. Ramos seconded, and the Board members voted as follows to award bid and approve a contract with Janus Corporation for the Business Building Demolition and Hazardous Material Abatement Project, SBVC, in the amount of \$417,600.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Award Informal Bid and Approve Contract with Riverside Construction Company for the Access Control and Handicap Upgrades at the Learning Resource Center - CHC**

Ms. Ferracone moved, Dr. Singer seconded, and the Board members voted as follows to award an informal bid and approve a contract with Riverside Construction Company for the Access Control and Handicap Upgrades at the Learning Resource Center, CHC, in the amount of \$173,519.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Award Bid and Approve Contract for Riverside Construction Company, Inc. for the CRF Leed Solar Heating Panels Project, CHC**

Mr. Walsh moved, Mr. Sanchez seconded, and the Board members voted as follows to award bid and approve a contract with Riverside Construction Company for the CRF Leed Solar Heating Panels Project, CHC, in the amount of \$498,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Proposal and Award a Contract to Steinberg Architects for Architectural Services for the Physical Education Complex - CHC**

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve a proposal and award a contract to Steinberg Architects for architectural services for the Physical Education Complex, CHC, in the amount of \$428,165.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Proposal and Award Contract to Steinberg Architects for Architectural Services for the Occupational Education 2 Building – CHC**

Dr. Singer moved, Ms. Ferracone seconded, and the Board members voted as follows to approve a proposal and award a contract to Steinberg Architects for architectural services for the Occupational Education 2 Building, CHC, in the amount of \$1,457,200.00:



AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Proposal and Award Contract to National Engineering & Consulting, Inc. for Architectural Services - CHC**

Mr. Futch moved, Mr. Longville seconded, and the Board members voted as follows to approve a proposal and award a contract to National Engineering & Consulting, Inc. for architectural services for the Solar Farm project, CHC, in the amount of \$5,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Proposal and Award Contract to Leighton Consulting, Inc. for Geotechnical, Special Inspection and Testing Services - CHC**

Mr. Longville moved, Mr. Futch seconded, and the Board members voted as follows to approve a proposal and award a contract to Leighton Consulting, Inc. for geotechnical, special inspection and testing services for the Community Recreational Facility (CRF) Leadership in Energy and Environmental Design (LEED) Solar Heating Panels project, CHC, in the amount of \$9,500.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Proposal and Award Contract to AEI CASC Consulting for Consulting Survey Services - CHC**

Ms. Ferracone moved, Mr. Futch seconded, and the Board members voted as follows to approve a proposal and award a contract to AEI CASC Consulting for consulting survey services for the Community Recreational Facility Leadership (CRF) in Energy and Environmental Design (LEED) Solar Heating Panels project, CHC, in the amount of \$6,825.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Amendment 001 to Citadel Environmental Services, Inc. Contract - SBVC**

Mr. Sanchez moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 001 to the Citadel Environmental Services, Inc. contract for additional consulting services for the Auditorium Project, SBVC, in the amount of \$31,890.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Amendment 002 to Citadel Environmental Services, Inc. Contract - SBVC**

Mr. Sanchez moved, Mr. Futch seconded, and the Board members voted as follows to approve Amendment 002 to the Citadel Environmental Services, Inc. contract for additional consulting services for the Central Plant Project, SBVC, in the amount of \$10,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Amendment 002 to C.H.J. Contract - SBVC**

Mr. Futch moved, Ms. Ferracone seconded, and the Board members voted as follows to approve Amendment 002 to the C.H.J. contract to perform Grading Observation and Compaction Testing Services, SBVC, in the amount of \$3,135.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Amendment 001 to the HMC Architectural Services Contract - SBVC**

Mr. Ramos moved, Mr. Longville seconded, and the Board members voted as follows to approve Amendment 001 cancelling the HMC Architectural Services contract for the Parking Structure 1 Project, SBVC, in the amount of (-\$559,150.00):

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Adopt Resolution and Approve Contract with Rosendin Electric, Inc. for Design Building Services - CHC**

Mr. Longville moved, Ms. Ferracone seconded, and the Board members voted as follows to adopt a resolution and approve a contract with Rosendin Electric, Inc. for design build services for the Solar Farm Project, CHC, in the amount of \$6,200,000.00:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Reduction in Retention to 1% for Shanks Electric - CHC**

This item was deleted from the agenda.

**Approve Amended Bylaws for the Citizens' Bond Oversight Committee**

Dr. Singer moved, Mr. Futch seconded, and the Board members voted as follows to approve the amended Citizens' Bond Oversight Bylaws:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Approve Members for the Citizens' Bond Oversight Committee**

Mr. Ramos moved, Mr. Futch seconded, and the Board members voted as follows to approve the appointment of Ken Coate to the Citizens' Bond Oversight Committee for a two-year term:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory), Walsh (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

**Adopt Resolution in Support of Senate Constitutional Amendment (SCA) 5**

Dr. Singer moved, Mr. Futch seconded, and the Board members voted as follows to adopt a resolution in support of Senate Constitutional Amendment (SCA) 5:

AYES: Ferracone, Futch, Lockwood, Longville, Ramos, Singer, Vizcaino  
Sanchez (advisory)  
NOES: Walsh (advisory)  
ABSENT: None  
ABSTENTIONS: None

14. INFORMATION ITEMS

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Projects
- B. Summary of Bond Measure P Capital Improvement Program Change Orders and Amendments for Construction Projects
- C. Budget Report
- D. Purchase Order Report
- E. Applause Cards

15. STAFF REPORTS

- A. SBVC President
  - A written report was submitted to the Board.
- B. SBVC Academic Senate
  - Absent.
- C. SBVC Classified Senate
  - Mary Valdemar thanked President Daniels for her support with the food baskets for students. The Senate will be passing a resolution in support of a professional development coordinator at SBVC.
- D. SBVC ASB
  - Kevin White reported students are optimistic going into finals and looking forward to spring semester. Omnitrans will meet with the students to discuss the extension to the student bus pass program. He thanked the Board for doing what is in the best interest of the students and thanked the chancellor and college president for their support.
- E. CHC President
  - A written report was submitted to the Board.
- F. CHC Academic Senate
  - Absent.
- G. CHC Classified Senate
  - Absent.

- H. CHC ASB
- The students began a four-day campaign to promote awareness and student services. Over 300 students came out for appreciation day. The senate will be moving forward on a referendum for transportation and another for activities.
- I. KVCR
- A written report was submitted to the Board.
- J. CTA
- Absent.
- K. CSEA
- Colleen Gamboa said the union is looking forward to negotiations and wished everyone happy holidays.
16. ADJOURN

Mr. Lockwood adjourned the meeting at 6:25 p.m.

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John M. Futch, Clerk  
San Bernardino Community College District  
Board of Trustees