

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, February 28, 2013 – 4:00 p.m. – Board Room
THE PUBLIC MEETING WILL BEGIN IMMEDIATELY
AFTER THE CLOSED SESSION

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. OATH OF OFFICE TO NEWLY APPOINTED TRUSTEE
3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
5. CONVENE CLOSED SESSION
6. RECONVENE PUBLIC MEETING
7. REPORT OF ACTION IN CLOSED SESSION
8. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Be advised that District personnel and processes are available for further communication.

No person may present orally or discuss at any Board meeting charges or complaints against individual employees at the District or the public. All such charges or complaints shall be presented to the Board through the Chancellor in writing and shall be signed and verified by the person making the charge or complaint. Remarks by any person addressing the Board, which reflect adversely upon the character or motives of any person, are out of order. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible

9. INSTITUTIONAL PRESENTATION – CURRICULUM UPDATE

Dr. Haragewen Kinde – Interim Vice President, SBVC
Dr. Cheryl Marshall, President, CHC, and Rebeccah Warren-Marlatt,
Interim Executive Vice President

10. APPROVAL OF MINUTES - February 14, 2013 (p.

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. HUMAN RESOURCES

1. Consideration of Approval of Management Employee - Veterans Affairs Administrator, District and CHC (p.
2. Consideration of Approval of Employment Management Contract Extension – Logistics Technology Manager, District (p.
3. Consideration of Approval of Retreat Rights for Management Employee (p.

B. FISCAL SERVICES

1. Consideration of Approval of Professional Services Contracts and Agreements (p.

12. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, March 14, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, February 14, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 4:00 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Nickolas W. Zoumbos
Ferry Arana Garcia, SBVC
Kyle Hundley, Student Trustee, CHC

Members Absent:

None.

Administrators Present:

Bruce Baron, Chancellor
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources
Dr. Cheryl Marshall, President, CHC
Dr. Glen W. Kuck, Interim President, SBVC

Administrators Absent:

None.

2. PLEDGE OF ALLEGIANCE

Mr. Zoumbos led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Agency Negotiators: Bruce Baron and Tanya Rogers

CTA

CSEA

Management/Supervisors

Confidential Employees

EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code 54957

CONFERENCE WITH LEGAL COUNSEL

POTENTIAL LITIGATION

Significant exposure to litigation pursuant to Subdivision (b) of
Government Code 54956.9

Multiple Matters - Change Order Disputes

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 4:05 p.m.

6. RECONVENE PUBLIC MEETING

Dr. Singer reconvened the public meeting at 5:00 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

None.

8. PUBLIC COMMENT

On behalf of students, faculty and staff, Mike Powell thanked the trustees, Chancellor Baron and Dr. Glen Kuck for their efforts and support in securing the physical education and athletic facilities.

Several veterans enrolled in the Water Systems Technology program addressed the Board in support of retaining this program. Trustee Longville requested a report from the chancellor on this issue.

Community member John Wurm urged the Board to look at reducing personnel costs when negotiating with the unions and remain cognizant of students' needs. He also suggested outsourcing the police department and not approving the *March in March* trip because it was not a good experience last year.

Students and community members expressed concern about the decision to terminate staff in DSP&S. Students also spoke in support of retaining the services of the Child Development and Financial Aid Directors.

On behalf of the district's managers, Dr. Ed Millican, interim dean at SBVC, read a statement concerning the effect of the dismissals of several management staff.

9. INSTITUTIONAL PRESENTATIONS

A. Omnitrans Update

Wendy Williams, Director of Marketing at Omnitrans, updated the Board on the partnership between the SBCCD and Omnitrans. Ridership has been steadily increasing and is about double the projected ridership. She explained how the system tracks the use of identification cards so it would not be possible for students to give their Student ID cards to a friend and to then obtain another card. The first card would become invalid. She added that Omnitrans is striving to be sure buses are running on schedule and that new bus lines and increased service to SBVC and CHC could be considered.

B. District Police Update

Interim Police Chief, Pierre Galvez, presented an update on the district police department based on the recommendations received last year from the International Association of College Law Enforcement Administrators. The Chief said that over 80 of the 123 individual recommendations have been implemented and the remainder is on a prioritized implementation schedule. Kyle Hundley said he appreciated the police presence on campus.

In response to a question about contracting out the police services to save money, Chancellor Baron said the college employees have a personal interest in the district and the colleges when we have our own police department. He said the reason we have a minimum number of arrests is because we have adequate staff to fight crime and keep the incidents low. He added he would not recommend outsourcing the police department or reducing staffing.

C. Sputum Bowl – CHC

Students from the respiratory care department thanked the foundation for their financial contribution as well as the fundraising efforts of Dr. Cheryl Marshall and June Yamamoto and for the opportunity to compete in the Sputum Bowl. They proudly touted CHC and remained undefeated after three days of competition. The students were determined and well prepared thanks to the tutelage of their instructor Michael Sheahan.

10. APPROVAL OF MINUTES

Dr. Henry moved, Mr. Hundley seconded, and the Board members voted as follows to approve the minutes of January 17, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Mrs. Harrison moved, Mr. Zoumbos seconded, and the Board members voted as follows to approve the minutes of January 24, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

11. REPORTS

A. Board Members

- Mr. Longville noted that the Omnitrans partnership has gotten a lot of attention, and we are one of the first campuses to develop a program such as this. He added there could be future legislation to provide funding to do this statewide.
- Dr. Singer attended the ACCT conference in Washington DC. Topics discussed included the Brown Act and relationships between K-12 districts and community colleges. He met Congressman Gary Miller who advised him that PELL grants are not going to be reduced. He invited the congressman to visit and tour the SBVC campus.
- Dr. Singer requested an attorney conduct a workshop on the Brown Act. He also suggested a dialogue with feeder K-12 board presidents. He asked if the Inland Valley Trustees and CEOs Association could be resurrected.
- Mrs. Harrison and Ms. Ferracone attended the School Boards' Association dinner. Mrs. Harrison was elected representative for Area F.

B. Student Trustees

- Mr. Garcia reported student morale is high with the added classes and with construction of the new physical education facility. Everyone was invited to the talent show on March 1. Students are discussing a proposal for more efficient water fountains.
- Mr. Hundley reported the Federal Student Loan Program was discussed in Sacramento. Our district is 1 of 17 schools that does not participate in this program. He is hoping to have someone come out and give a presentation on federal student loans.

C. Chancellor

- Mr. Baron reported this is the first time in a few years we are actually adding classes on both campuses. There are about 50 additional late start classes to accommodate about 1,500 student seats. Also, the colleges have been given authorization to hire full-time faculty for fall 2013, to begin the replacement of the almost 40 full-time positions lost due to the two SERPS, and retirements. SBVC will hire 3 instructors and 2 counselors; CHC will hire 2 instructors and 1 counselor. Counselors are so important for the student success initiative.

12. CONSENT AGENDA

Mr. Longville moved, Mr. Zombos seconded, and the Board members voted as follows to approve the Consent Agenda:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zombos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

13. ACTION AGENDA

Approve Bond Measure M Construction Change Orders and Contract Amendments

Mrs. Harrison moved, Mr. Zombos seconded, and the Board members voted as follows to approve the following Measure M change order:

Central Plant – SBVC

Plumbing, Piping & Construction, Inc., CO-03, in the amount of \$85,470.00

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zombos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Amendment 004 to the Vista Environmental Consulting Contract

Mrs. Harrison moved, Dr. Henry seconded, and the Board members voted as follows to approve Amendment 004 to the Vista Environmental Consulting contract, in the amount of \$31,330.00:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos,
Garcia (advisory), Hundley (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

14. INFORMATION ITEM

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts
- B. Budget Report
- C. Purchase Order Report
- D. General Fund Cash Flow Analysis
- E. CCFS-320 Apportionment Attendance Report – FY 2013 Period 1
- F. District Clergy Act Report
- G. Applause Cards

15. STAFF REPORTS

- A. SBVC President
 - A written report was submitted.
- B. SBVC Academic Senate
 - A written report was submitted.
- C. SBVC Classified Senate
 - Cassandra Thomas said a signed copy of the document delineating the duties between CSEA and Classified Senate will be presented to the board. The Valentine's Day fundraiser raised \$124 to be used for scholarships.
- D. SBVC ASB
 - This report will be emailed to the Board.
- E. CHC President
 - A written report was submitted to the Board.

- F. CHC Academic Senate
- Denise Allen said the alert to notify staff and students about the unfortunate event in the mountain area was well handled and the updates were well received. The campus is looking forward to the new faculty and counselors. Professors of the year are T. L. Brink and Meridyth McLaren.
- G. CHC Classified Senate
- Absent.
- H. CHC ASB
- *Club Rush* is February 20. Approximately 900 high school students will be attending visitation day on March 1.
- I. CTA
- Absent.
- J. CSEA
- Colleen Gamboa reported the union will be working with the district on negotiations. Classified staff is proud of the managers for having the courage to speak at the Board meeting. CSEA takes the position that it is the district's prerogative to make these decisions and CSEA will never comment on this issue.

16. ADJOURN

Dr. Singer adjourned the meeting at 7:15 p.m. in memory of slain Riverside police officer Michael Crain and San Bernardino County Sheriff's Deputy Jeremiah MacKay.

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: February 28, 2013

SUBJECT: Consideration of Approval of Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Eupeterson M. Lewis, Veterans Affairs Administrator, CHC and District.

OVERVIEW

Eupeterson M. Lewis, Veterans Affairs Administrator, CHC and District, full-time 12-month position, Management Salary Schedule Range 4, Step A at \$4,022 per month effective March 4, 2013. New Position.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: February 28, 2013

SUBJECT: Consideration of Approval of Employment Management Contract
Extension

RECOMMENDATION

It is recommended that the Board of Trustees approve the management contract extension for Allan Braggins, Logistics Technology Manager, District.

OVERVIEW

Allan Braggins, Logistics Technology Manager, District, effective March 1, 2013 through June 30, 2013.

ANALYSIS

The Logistics Technology Grant which provides funding for the Logistics Technology Manager position was due to expire on February 28, 2013. The District received additional funding for the Grant through June 30, 2013. It is, therefore, necessary to extend Mr. Braggins' contract for this length of time.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Funding is provided by the Logistics Technology Grant and is dependent on the life of the grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: February 28, 2010

SUBJECT: Consideration of Approval of Retreat Rights for Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve administrator retreat rights for Richard Hogrefe, Jr., Interim Executive Dean of Instruction, CHC.

OVERVIEW

Mr. Hogrefe, has exercised his administrator retreat rights and request to be reassigned to his former position of Dean, Arts & Sciences, Crafton Hills College, effective February 1, 2013.

ANALYSIS

Per Mr. Hogrefe's Employment Agreement, the employee shall have the right to return to his previous position under the same terms and conditions of (his) previous contract. Mr. Hogrefe is retreating from his position of Interim Executive Dean of Instruction, CHC, to Dean, Arts & Sciences, CHC.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: February 28, 2013
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services, consultants and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 2/28/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Professional Services</i>				
Christy White Accountancy Corp	(8918) Conduct an audit of the FNX program Term: 2/11/2013 - 6/30/2013 74-00-03-8110-0172-5730.00-7099 Note - Contract authorized to start prior to Board Meeting per BP6340: This is an acceptable use of categorical/ grant/bond/trust funds Funding Source: KVCR - San Manuel	Chancellor/SBCCD	\$7,000.00	SSutorus
Madrid Consulting Group, LLC	(8919) Consulting services for update of environmental scan for CHC and SBVC Term: 3/1/2013 - 6/30/2013 01-00-03-9006-0000-5113.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$45,000.00	SSutorus

SubTotal for Professional Services: 2

Grand Total Contracts for Board Date 2/28/2013: 2
