

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, June 13, 2013 – 4:00 p.m. – Board Room

THE PUBLIC MEETING WILL BEGIN IMMEDIATELY
AFTER THE CLOSED SESSION

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. OATH OF OFFICE – 2013-2014 STUDENT TRUSTEES
3. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Bruce Baron and Tanya Rogers
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Pursuant to Government Code Section 54956.9
Paragraph (1) of subdivision (d)
Case Names Unspecified: To identify cases would jeopardize service
of process or existing settlement negotiations.
 - C. EMPLOYEE/DISCIPLINE/DISMISSAL/RELEASE
 - D. PUBLIC EMPLOYEE APPOINTMENT
President, SBVC
4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
5. CONVENE CLOSED SESSION
6. RECONVENE PUBLIC MEETING
7. REPORT OF ACTION IN CLOSED SESSION

8. INSTITUTIONAL PRESENTATIONS

- A. 2012-2013 Student Trustee Service Awards
- B. Appreciating Classified Employees' Day Award
- C. Keenan & Associates - Statewide Educational Wrap-Up Safety Award
- D. Program Review

9. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Be advised that District personnel and processes are available for further communication.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

10. APPROVAL OF MINUTES - May 30, 2013 (p.1)

11. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

12. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

- 1. Consideration of Approval of Curriculum – SBVC (p.7)

B. HUMAN RESOURCES

- 1. Consideration of Approval of Classified Employees (p.30)
- 2. Consideration of Approval of Classified Resignations (p.31)

3. Consideration of Approval of Classified Employee Promotions (p.33)
4. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.34)
5. Consideration of Approval of Adjunct and Substitute Academic Employees (p.58)
6. Consideration of Approval of Non-Instructional Pay (p.67)
7. Consideration of Approval of Academic Employee (p.75)
8. Consideration of Approval of Salary Advancements for Academic Employees (p.76)
9. Consideration of Approval of Revised Retirement Date for Academic Employee (p.78)
10. Consideration of Approval of Coordinator Stipends (p.79)
11. Consideration of Approval of Faculty Chair Stipends (p.81)
12. Consideration of Approval of Interim Management Assignments (p.84)
13. Consideration of Approval of One-Year Management Employment Contracts (p.85)
14. Consideration of Approval of Management Employment Contracts for Seven-Month Duration (p.91)
15. Consideration of Approval of Extension of Interim Management Appointment (p.93)
16. Consideration of Approval of Management Employment Date Amendment for Management Employee (p.95)
17. Consideration of Approval of Retreat Rights for Management Employees (p.96)
18. Consideration of Approval of New Management Job Descriptions (p.97)
19. Consideration of Approval of District Volunteers (p.108)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.111)
2. Consideration of Approval of Professional Services Contracts and Agreements (p.148)
3. Consideration of Approval of Conference Attendance (p.182)
4. Consideration of Approval to Accept Donations – KVCR p.187)
5. Consideration of Approval of Individual Memberships (p.188)
6. Consideration of Approval of Food and Supplies for Economic Development and Corporate Training Programs (p.190)
7. Consideration of Approval of Advisory Committees for Academic Programs (p.191)
8. Consideration of Approval of Authorized Signature List (p.203)
9. Consideration of Approval of District Bank Accounts (p.207)

13. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

1. Consideration of Approval of Academic Employee Retirement (p.210)
2. Consideration of Approval of Management Employee Retirement (p.211)
3. Consideration of Approval of Classified Employee Retirements (p.212)
4. Consideration of Approval of Unpaid Leave of Absence for Classified Employee (p.213)
5. Consideration of Approval of Placement of Classified Employee on 39-Month Reemployment List (p.214)

C. FISCAL SERVICES

1. Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments (p.215)
2. Consideration of Approval of Amendment 001 to HMC Architects Contract (p.227)
3. Consideration of Approval of Amendment 001 to Kitchell CEM, Inc. Contract (p.232)
4. Consideration of Approval of Amendment 004 to Leighton Consulting, Inc. Contract (p.259)
5. Consideration of Approval of Amendment 008 to P2S Engineering, Inc. Contract (p.267)
6. Consideration of Approval to Award Bid and Contract to Pacific Coast Elevator dba Amtech Elevator Services (p.271)
7. Consideration of Approval to Award Bid and Contract to Best Contracting Services, Inc. (p.272)
8. Consideration of Approval to Terminate Contract with CS Legacy Construction (p.273)
9. Consideration of Approval of Proposal and Contract to Center for Employment Opportunities, Inc. (p.275)
10. Consideration of Approval of Sole Source Purchase with M Space Holdings LLC (p. 276)
11. Consideration of Approval of Measure M Bond Priority List – SBVC (p.279)
12. Consideration of Approval of Expenditure Report for the Proposition 30 Education Protection Account (p.283)
13. Consideration of Approval of 2015-16 Five-Year Construction Plan (p.285)
14. Consideration of Approval of Janus Corporation Claim Settlement (p.288)
15. Consideration of Approval of Economic Development and Corporate Training Foundation (p.290)
16. Consideration of Approval of District/College Expenses (p.308)
17. Consideration of Adopt 2013-3014 Tentative Budget (p.311)

14. INFORMATION ITEMS

- A. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts (p.387)
- B. Budget Report (p.401)
- C. Purchase Order Report (p.442)
- D. General Fund Cash Flow Analysis (p.460)
- E. Quarterly Financial Status Report (p.462)
- F. Clery Act Compliance Report (p.466)
- G. Administrative Procedure 4260 Prerequisites and Corequisites (p.468)
- H. Applause Cards (p.477)

15. STAFF REPORTS

- A. SBVC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- B. CHC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- C. CTA
- D. CSEA

16. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, June 27, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, May 30, 2013 – 3:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 3:00 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos

Members Absent:

Kyle Hundley, Student Trustee, CHC
Ferny Arana Garcia, SBVC

Administrators Present:

Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources

Administrators Absent:

None.

2. PLEDGE OF ALLEGIANCE

Trustee Ferracone led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC EMPLOYEE APPOINTMENT
President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 3:05 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 4:25 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

None.

8. PUBLIC COMMENT

Trustee Williams brought forward a sample document from San Bernardino City USD used to track board requests and suggested this form be considered. Trustee Singer asked the Chancellor to review the document and make a recommendation to the Board. Trustee Williams said he wants the Board members to have the information on items they have requested.

Trustee Williams also requested a study session discussion on labor market information and how it is used to decide what courses are offered and how it helps people transition into the work force. He is interested in how labor market information is used in the district and the colleges.

Speaking as a member of the SBVC Associated Students, Victor Quezada, Jr. presented a written personal review on the Director of Student Life and the Campus Center Specialist. He asked the Board of Trustees to take a look at the issues in question in the Student Government office. The changes to the AS Constitution will be submitted to the Board for approval. He concluded his remarks by saying he was "honored to be a student here."

9. APPROVAL OF MINUTES

Trustee Henry recommended the minutes not be approved because they were a "bit light" and they do not give "proper recognition of the meeting". Since they are posted on the website, they need to represent what happens at the meetings. She asked for the "same type of information that has been submitted in the past." She asked for consistency.

Trustee Longville moved, Trustee Ferracone seconded, and the Board members unanimously voted as follows to table the May 30, 2013 minutes to give the trustees an opportunity to submit information they feel needs to be included and to convey what they want reflected in the minutes:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Trustee Harrison suggested putting the presentations on the district's website.

Trustee Ferracone moved, Trustee Henry seconded, and the Board members voted as follows to post presentations at board meetings on the district's website:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

10. CONSENT AGENDA

Approve Promotion of Classified Employee

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the promotion of Benjamin Gamboa, Research Analyst, CHC, 12-month position, full-time, Classified Salary Schedule, Range 54, Step A, \$4,974 per month, effective June 3, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Management Appointment

Trustee Ferracone moved, Trustee Longville seconded, and the Board members unanimously voted as follows to approve the appointment of Dr. Haragewen Kinde, Vice President, Instruction, SBVC, full-time, 12-month position, Management Salary Schedule, Range 23, Step D, \$11,766 per month, plus doctorate stipend, effective May 31, 2013 through June 30, 2015:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Routine Contracts and Agreements

Trustee Williams expressed his concerns about the wording of the individual contracts. He said he would like to see the total amount reflected rather than the annual amounts. He said he wasn't sure how much was being approved. Trustee Singer suggested he work with the Chancellor so his concerns could be made clear.

Trustee Henry had a couple of questions regarding the lease of the space for the Ventura site. Mr. Ng said we need to approve the total amount of the contract because the County needs to know that. The lease was extended for that site because the decision was made to keep it in Ventura for an additional six months.

Trustee Williams said he appreciated all the work that goes into this “stuff” but he said sometimes he just has questions. Tanya Rogers addressed his concern about the JobElephant contract, stating the company provides parameters for classified employee testing and also posts our information on various websites. She also provided an illustration of the cost effectiveness of this company because we receive many more applications as a result of their work.

Trustee Williams asked about the contracts for legal services. Tanya Rogers explained that the district is involved in a couple of litigations and the costs have exceeded what was originally planned.

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve Routine Contracts and Agreements:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Professional Services Contracts and Agreements

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows to approve Professional Services Contract and Agreements:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Budget Adjustments

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve the Budget Adjustments:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

11. UPDATE ON 2013-2014 BUDGET

Vice Chancellor Charlie Ng presented on the 2013-2014 budget along with a comparison of the Governor’s May Revise and the Senate and Assembly Subcommittee proposals.

The passage of Proposition 30 allowed the district to fund additional classes, cover increased benefits, and step and column increases, but the problem is it has an end-time. At some point, the district will be losing about 16% of its budget which is a loss of approximately \$10.8 million in this year's budget if the State doesn't do something about the sales tax and income tax sun setting. Redevelopment funds have not materialized as expected and the state has promised to backfill the shortages.

Our Tentative Budget is based on the January release of the Governor's proposal. We will have some significant budget changes, which are expected to be positive, when we get to the final budget. The Tentative Budget presented is a conservative one and has the potential of being a better budget.

The apportionment will increase from \$2.8 million to \$3.4 million. Growth is up from 1% to an additional 1.63-2.2% (\$1.1 million - \$1.5 million). Funds for student success are projected at \$600K - \$800K. Increases will be received for ongoing categorical programs and possible one-time funds for instructional equipment, maintenance and professional development. Our deferrals will be reduced from \$9.8 to \$6.8 million.

Board directives for the 2013-2014 budget include maintaining a minimum fund balance of 15% and allocating funding through the district resource allocation model to support SBVC and CHC as comprehensive community colleges and identifying new or reallocated funds for strategic initiatives. Our fund balance is actually much higher than 15% but not in cash.

Trustee Ferracone said she has an issue with the allocation of the \$300,000 to CHC. She said she has heard talk about changing the culture in the district. As a board member, she wants to look at what is best for the district and its students. She said for us to back out of the recommended split is simply putting a band aid on that cannot be solved in a budget committee. It needs to be solved by the Chancellor and the College Presidents. She thinks this is the time for the Board to stand up and say there is data to back this up.

Trustee Williams said he appreciated her comments. He said he has the opportunity to participate in a training session about trust, and he suggested the district take a look at this training.

Trustee Singer agreed that we need to work together but having two separate colleges is not bad either.

Equal employment opportunity actually funds our recruitment costs. The State Senate is the only body that included one-time funds for instructional equipment. Apportionment and COLA increases will be used to fund benefits and additional classes. Typically a percentage of the COLA would go to benefits and salaries. The district will be doing a compensation and classification study so COLA will be used to fund the cost of the impact of the study and fringe benefits. A plan to increase employee wages will be in place for 2014-2015. Charlie said COLA and growth is added to our base. This is the first year the district will not be borrowing from the County. We will do some interfund transferring.

Charlie explained that student success money has not been communicated to be one-time money like instructional and equipment maintenance. Growth money can be used to increase classes.

Trustee Singer asked about the change to the 50% law. Mr. Ng said that has not moved forward. With the state funding student success, some of those services could move which would relieve some of the pressure of the 50% law, but that is only if we continue to receive student success funds. Charlie said we are very close to the 50% law.

Tentative Budget assumptions include 1.75% in growth funding, 1.5% in COLA, an allocation split of 70/30 (SBVC/CHC), and a one-time allocation (\$300,000) funding from the fund balance for CHC to address access and new construction issues.

After we realized our assessed value was low, the district decided to abandon the development of the district office and the relocation of the 8th Street site and instead gave the funds to the colleges. These plans have been placed on hold based on the sale of future bonds should assessed values increase.

Trustee Longville complimented Charlie Ng on his presentation which reflected comprehensive and concise information.

The Board will be asked to approve a Tentative Budget on June 13 which will include the assumptions covered at this meeting. Charlie concluded by stating the final budget will define what is passed in July. The legislature has different ideas from the governor on how to spend the extra money. Their challenge is to come together and reconcile their differences. The governor will be expected to sign a budget in July. This district expects to put together a responsible final budget for adoption on September 12 based on what the governor approves.

12. ADJOURN

Dr. Singer adjourned the meeting at 5:45 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Interim Vice President, Instruction SBVC
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2014-2015 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
ACCT 200	FINANCIAL ACCOUNTING

Departmental Advisories: MATH 090 and CIT 101 or CIT 114 and ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions. The course covers the accounting information system, including recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles, the financial statements, and statement analysis. Includes issues relating to asset, liability, and equity valuation, revenue and expense recognition, cash flow, internal controls, and ethics.

Schedule Description: This is the study of accounting as an information system, examining why it is important and how it is used by investors, creditors, and others to make decisions.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
ACCT 201	MANAGERIAL ACCOUNTING

Catalog Description: This is the study of how managers use accounting information in decision-making, planning, directing operations and controlling. Focuses on cost terms and concepts, cost behavior, cost structure and cost-volume-profit analysis. Includes issues relating to cost systems, cost control, profit planning, and performance analysis in manufacturing and service environments.

Schedule Description: This is the study of how managers use accounting information in decision-making, planning, directing operations and controlling.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
AUTO 075x3	AUTOMATIC TRANSMISSIONS REAR WHEEL DRIVE

Course ID: AUTO 075

Units: 4

Laboratory: 3 contact hour(s) per week

Catalog Description: This course covers theory and practical work on rear wheel drive automatic transmissions in automobile and light truck applications. The course offers training to prepare for the Automotive Service Excellence (ASE) A2 certification test. (Formerly AUTO 075x3)

Schedule Description: This course covers theory and practical work on rear wheel drive automatic transmissions in automobile and light truck applications. The course offers training to prepare for the Automotive Service Excellence (ASE) A2 certification test. (Formerly AUTO 075x3)

Equate: This course equates with AUTO 075x3

Rationale: Content review; remove repeatability

Effective: FA14

COURSE ID	COURSE TITLE
AUTO 076x3	AUTOMATIC TRANSAXLES FRONT WHEEL DRIVE

Course ID: AUTO 076

Units: 4

Laboratory: 3 contact hour(s) per week

Catalog Description: This course covers theory and practical work on front wheel drive automatic transaxles in automobile applications. The course offers training to prepare for the Automotive Service Excellence (ASE) A2 certification test. (Formerly AUTO 076x3)

Schedule Description: This course covers theory and practical work on front wheel drive automatic transaxles in automobile applications. The course offers training to prepare for the Automotive Service Excellence (ASE) A2 certification test. (Formerly AUTO 076x3)

Equate: This course equates with AUTO 076x3

Rationale: Content review; remove repeatability

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
BUSAD 100	INTRODUCTION TO BUSINESS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course will introduce students to the fundamental concepts of business in a changing world. It includes an overview of such areas as economic systems, management, marketing, accounting, finance, ethics, ownership, organization of business, the legal aspects and regulation of business, as well as globalization.

Schedule Description: This course will introduce students to the fundamental concepts of business in a changing world. It includes an overview of such areas as economic systems, management, marketing, accounting, finance, ethics, ownership, organization of business, the legal aspects and regulation of business, as well as globalization.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
BUSAD 211	THE LEGAL ENVIRONMENT OF BUSINESS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
ENGL 015	PREPARATION FOR COLLEGE WRITING

Catalog Description: This is a writing course designed to prepare students for ENGL 101. The primary focus is on the development of the paragraph and short essay. The course includes a review of grammar, sentence structure, and punctuation.

Schedule Description: This is a writing course designed to prepare students for ENGL 101. The primary focus is on the development of the paragraph and short essay. The course includes a review of grammar, sentence structure, and punctuation.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
HUMSV 195A	HUMAN SERVICES: INTERN SEMINAR I

Corequisite: HUMSV 198C or HUMSV 198D or HUMSV 198E or HUMSV 198F

Department Advisory: None

Catalog Description: This course provides an introduction and the identification of applied strategies for crisis intervention, case analysis, and therapeutic interventions, and serves as a lecture-based foundation for student field work. **STUDENTS MUST ALSO TAKE THE WORK EXPERIENCE CLASS THAT MATCHES THEIR CERTIFICATE GOAL (HUMSV 198 A-Z).**

Schedule Description: This course provides an introduction and the identification of applied strategies for crisis intervention, case analysis, and therapeutic interventions, and serves as a lecture-based foundation for student field work. **STUDENTS MUST ALSO TAKE THE WORK EXPERIENCE CLASS THAT MATCHES THEIR CERTIFICATE GOAL (HUMSV 198 A-Z).**

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
HUMSV 195B	HUMAN SERVICES: INTERN SEMINAR II

Corequisite: HUMSV 198C or HUMSV 198D or HUMSV 198E or HUMSV 198F

Department Advisory: None

Catalog Description: This course provides an evaluation and application of applied strategies for crisis intervention, case analysis, and therapeutic interventions, and serves as a lecture-based foundation for student field work. **STUDENTS MUST ALSO TAKE THE WORK EXPERIENCE CLASS THAT MATCHES THEIR CERTIFICATE GOAL (HUMSV 198 A-Z).**

Schedule Description: This course provides an evaluation and application of applied strategies for crisis intervention, case analysis, and therapeutic interventions, and serves as a lecture-based foundation for student field work. **STUDENTS MUST ALSO TAKE THE WORK EXPERIENCE CLASS THAT MATCHES THEIR CERTIFICATE GOAL (HUMSV 198 A-Z).**

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
HUMSV 197A	ALCOHOL/DRUG: INTERN SEMINAR I

Corequisites: HUMSV 183 and HUMSV 198A

Department Advisory: None

Catalog Description: This course is an introduction to the duties and work objectives of counselors in alcohol/drug and related fields. Basic skills are developed through discussion and demonstration. This course serves as a lecture-based support for students in fieldwork.

Schedule Description: This course is an introduction to the duties and work objectives of counselors in alcohol/drug related fields.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
HUMSV 197B	ALCOHOL/DRUG: INTERN SEMINAR II

Prerequisites: HUMSV 183 and HUMSV 197A and HUMSV 198A

Department Advisory: None

Catalog Description: This course reviews job skills such as case management, assessment, and counseling. These skills are monitored and enhanced through class discussion and demonstration in this lecture-based foundation to the student field work.

Schedule Description: This course reviews job skills such as case management, assessment, and counseling. These skills are monitored and enhanced through class discussion and demonstration in this lecture-based foundation to the student field work.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
HUMSV 198A	ALCOHOL/DRUG WORK EXPERIENCE I

Course Title: Alcohol/Drug: Field Work I

Units: 2

Work Experience: 10 - contact hour(s) per week

Corequisites: HUMSV 183 and HUMSV 197A

Department Advisory: None

Catalog Description: This course provides supervised field work in the areas of orientation, screening, goal setting and evaluation, and the beginning techniques of alcohol and drug counseling at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Schedule Description: This course provides supervised field work in the areas of orientation, screening, goal setting and evaluation, and the beginning techniques of alcohol and drug counseling at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
HUMSV 198B	ALCOHOL/DRUG WORK EXPERIENCE II

Course Title: Alcohol/Drug: Field Work II

Units: 2

Work Experience: 10 contact hour(s) per week

Prerequisites: HUMSV 186 and HUMSV 197A and HUMSV 198A

Corequisites: HUMSV 184 and HUMSV 197B

Department Advisory: None

Catalog Description: This course provides supervised field work in the areas of on the job skills such as treatment planning, intake and assessment and facilitation of groups in the field of alcohol and drug counseling at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Schedule Description: This course provides supervised field work in the areas of on the job skills such as treatment planning, intake and assessment and facilitation of groups in the field of alcohol and drug counseling at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
HUMSV 198C	HUMAN SERVICES CERTIFICATE WORK EXPERIENCE I

Course Title: Human Services Field Work I

Units: 2

Work Experience: 10 contact hour(s) per week

Prerequisites: HUMSV 170 and HUMSV 172 and HUMSV 173 and HUMSV 179

Corequisite: HUMSV 195A or HUMSV 195B

Department Advisory: None

Catalog Description: This course provides supervised field work in the area of Human Services and beginning helping skills at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Schedule Description: This course provides supervised field work in the area of Human Services and beginning helping skills at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
HUMSV 198D	HUMAN SERVICES CERTIFICATE WORK EXPERIENCE II

Course Title: Human Services Field Work II

Units: 2

Work Experience: 10 contact hour(s) per week

Prerequisite: HUMSV 198C

Corequisite: HUMSV 195A or HUMSV 195B

Department Advisory: None

Catalog Description: This course provides supervised field work in the area of Human Services at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Schedule Description: This course provides supervised field work in the area of Human Services at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
HUMSV 198E	CAREER SPECIALIST WORK EXPERIENCE

Course Title: Career Specialist Field Work

Units: 2

Work Experience: 10 contact hour(s) per week

Prerequisites: HUMSV 170 and HUMSV 172 and HUMSV 173 and HUMSV 147

Corequisite: HUMSV 195A or HUMSV 195B

Catalog Description: This course provides supervised field work in the area of career specialist at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Schedule Description: This course provides supervised field work in the area of career specialist at specific agencies. Students work in their assigned agencies a minimum of 10 hours per week.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
MATH 266	ORDINARY DIFFERENTIAL EQUATIONS

Units: 4

Lecture: 4 contact hour(s) per week
64 - 72 contact hours per semester

Catalog Description: The course is an introduction to ordinary differential equations including both quantitative and qualitative methods as well as applications from a variety of disciplines. Introduces the theoretical aspects of differential equations, including establishing when solution(s) exist, and techniques for obtaining solutions, including, series solutions, and singular points, Laplace transforms and linear systems.

Schedule Description: The course is an introduction to ordinary differential equations including both quantitative and qualitative methods as well as applications from a variety of disciplines. Introduces the theoretical aspects of differential equations, including establishing when solution(s) exist, and techniques for obtaining solutions, including, series solutions, and singular points, Laplace transforms and linear systems.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
SDEV 015	PUENTE: STRATEGIES FOR COLLEGE SUCCESS

Corequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course helps students identify their academic strengths and limitations as a first step in long-term educational planning for transfer. In addition, students learn essential skills for creating success in college and in life. This course is paired with ENGL 015 Preparation for College Writing (Puente Project).

Schedule Description: This course helps students identify their academic strengths and limitations as a first step in long-term educational planning for transfer. In addition, students learn essential skills for creating success in college and in life. This course is paired with ENGL 015 Preparation for College Writing (Puente Project).

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
WELD 027	STRENGTH OF MATERIALS TESTING: DESTRUCTIVE

Course Title: Inspection of Welds: Destructive Tests

Prerequisite: WELD 046 and READ 920 or eligibility for READ 950 as determined by the SBVC assessment process

Catalog Description: This course covers destructive tests commonly used to determine the physical properties of a weld. Destructive type tests include bend test, tensile test, hardness test, fatigue tests, hydrostatic test, tensile shear test and impact test.

Schedule Description: This course covers destructive tests commonly used to determine the physical properties of a weld.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
WELD 028	STRENGTH OF MATERIALS TESTING: NON-DESTRUCTIVE

Course Title: Inspection of Welds: Non-Destructive Examination

Prerequisites: WELD 046 and ENGL 914

Corequisite: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process

Catalog Description: This course covers non-destructive techniques used to determine the soundness of welds and their fitness for service. It includes visual examination, liquid penetrant test, radiographic test, magnetic particle test, and ultra-sonic test, eddy current inspection, X-ray inspection, and hydrostatic pressure testing.

Schedule Description: This course covers non-destructive techniques used to determine the soundness of welds and their fitness for service.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 045	SHIELDED METAL ARC WELDING

Course Title: Beginning Shielded Metal Arc Welding (SMAW)

Prerequisite: WELD 010 or WELD 012

Catalog Description: Shielded Metal Arc Welding (SMAW) or stick welding is the most commonly used welding process. This course is designed to teach correct welding techniques, cutting and preparation of material, and safe practices to industry standards.

Schedule Description: Shielded Metal Arc Welding (SMAW) or stick welding is the most commonly used welding process. This course is designed to teach correct welding techniques, cutting and preparation of material, and safe practices to industry standards.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
WELD 046	INTERMEDIATE ARC WELDING

Course Title: Intermediate Shielded Metal Arc Welding (SMAW)

Catalog Description: This course is a continuation of training and development skills for shielded metal arc welding in all positions including vertical and overhead.

Schedule Description: This course is a continuation of training and development skills for shielded metal arc welding in all positions including vertical and overhead.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
WELD 047	INTERMEDIATE SHIELDED METAL ARC WELDING

Course Title: Power Plant and Field Pipe Welding I

Prerequisite: WELD 046

Departmental Advisories: ENGL 914 and READ 920 or eligibility for ENGL 015 as determined by the SBVC assessment process

Catalog Description: This course prepares students in Shielded Metal Arc Welding (SMAW) for pipe welding to American Petroleum Institute (API) standards. Upon completion of this course, students will be prepared for an entry-level position in oil/power industry. This is the first of a two-course sequence to prepare students in power plant and field pipe welding. This course deals with shop safety, oxy-acetylene cutting, air carbon arc cutting, shielded metal arc welding and pipe welding.

Schedule Description: This course prepares students in SMAW for pipe welding to API standards. Upon completion of this course, students will be prepared for an entry-level position in oil/power industry.

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 060	LAYOUT FITTER I

Course Title: Layout Fitter

Prerequisite: WELD 046

Department Advisory: None

Catalog Description: This course is designed to provide the training needed to read blueprints, fabricate parts to be assembled, and tack weld the parts together.

Schedule Description: This course is designed to provide the training needed to read blueprints, fabricate parts to be assembled, and tack weld the parts together.

Rationale: Content review

Effective: FA14

COURSE ID	COURSE TITLE
WELD 065B	WELDING INSPECTION VISUAL

Course ID: WELD 065

Prerequisite: WELD 027 and WELD 028

Department Advisory: None

Catalog Description: This course is designed to prepare students for the certified welding inspector examination offered by the American Welding Society (AWS). Focus on welding process, welding procedures, code specifications and standards covering topics in materials and their limitations of weld testing, as well as record keeping and report preparations. **FIVE YEARS OR MORE EXPERIENCE IN WELDING OR RELATED CONSTRUCTION FIELD IS REQUIRED PRIOR TO TESTING FOR THE INSPECTION LICENSE.** (Formerly WELD 065B)

Schedule Description: This course is designed to prepare students for the certified welding inspector examination offered by the American Welding Society (AWS). **FIVE YEARS OR MORE EXPERIENCE IN WELDING OR RELATED CONSTRUCTION FIELD IS REQUIRED PRIOR TO TESTING FOR THE INSPECTION LICENSE.** (Formerly WELD 065B)

Equate: This course equates with WELD 065B

Rationale: Content review; remove repeatability

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 066B	LOS ANGELES CITY WELDING CERTIFICATION

Course ID: WELD 066

Prerequisite: WELD 060

Department Advisory: None

Catalog Description: This course is designed to prepare students for the written Structural Steel examination offered by the Department of Building and Safety in the City of Los Angeles with a focus on the codes used in the structural steel industry. (Formerly WELD 066B)

Schedule Description: This course is designed to prepare students for the written Structural Steel examination offered by the Department of Building and Safety in the City of Los Angeles with a focus on the codes used in the structural steel industry. (Formerly WELD 066B)

Equate: This course equates with WELD 066B

Rationale: Content review; remove repeatability

Effective: FA14

COURSE ID	COURSE TITLE
WELD 067B	STRUCTURAL STEEL SPECIAL INSPECTION (CBO)

Course ID: WELD 067

Lecture: 2 contact hour(s) per week

32 - 36 contact hours per semester

Laboratory: None

Prerequisite: WELD 060

Department Advisory: None

Catalog Description: This course is designed to prepare students for the International Conference of Building Officials (ICBO) Inspector Certifications examinations and to provide training for employment in the quality control or construction inspection industry. Topics include a review of the technical aspects on inspection and quality control in the area of structural steel and welding preparation, materials applications, plan reading, and related codes and report writing. (Formerly WELD 067B)

Schedule Description: This course is designed to prepare students for the Structural Steel Special Inspection examination offered by the International Conference of Building Officials (ICBO). (Formerly WELD 067B)

Equate: This course equates with WELD 067B

Rationale: Content review; remove repeatability

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

MODIFY COURSE

COURSE ID	COURSE TITLE
WELD 070x4	TIG WELDING

Course ID: WELD 015

Course Title: Beginning Gas Tungsten Arc Welding (GTAW)

Units: 2

Lecture: 1 contact hour(s) per week
16 - 18 contact hours per semester

Prerequisite: WELD 046

Department Advisory: None

Catalog Description: This is an introductory course in the Gas Tungsten Arc Welding (GTAW) or Tungsten Inert Gas (TIG) welding process. Welding safety, equipment, and joint construction on mild steel are stressed. (Formerly WELD 070x4)

Schedule Description: This is an introductory course in the Gas Tungsten Arc Welding (GTAW) or Tungsten Inert Gas (TIG) welding process. Welding safety, equipment, and joint construction on mild steel are stressed. (Formerly WELD 070x4)

Equate: This course equates with WELD 070x4

Rationale: Content review; remove repeatability

Effective: FA14

COURSE ID	COURSE TITLE
WELD 077x4	CONTINUOUS WIRE WELDING

Course Title: Introduction to Continuous Wire Welding

Units: 2

Lecture: 1 contact hour(s) per week
16 - 18 contact hours per semester

Prerequisite: WELD 045

Department Advisory: None

Catalog Description: This course covers techniques and methods of Gas Metal Arc Welding (GMAW) and Flux-cored Arc Welding (FCAW) in all positions and on various thicknesses of mild steel. (Formerly WELD 077x4)

Schedule Description:

This course covers techniques and methods of Gas Metal Arc Welding (GMAW) and Flux-cored Arc Welding (FCAW) in all positions and on various thicknesses of mild steel. (Formerly WELD 077x4)

Equate: This course equates with WELD 077x4

Rationale: Content review; remove repeatability

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

DELETE COURSE

CRMJUS 009
TRUCK 010x3
TRUCK 011x3
WAREHS 020
WAREHS 021

Rationale: Courses are no longer offered.

Effective: FA14

DISTRIBUTED EDUCATION

ACCT 200
ACCT 201

100% ONLINE

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

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Business Administration Transfer Degree, AA-T

The Associate in Art for Transfer (AA-T) in Business Administration provides opportunities for students through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree is designed to provide students with the common core of lower division courses required to transfer and pursue a baccalaureate degree in Business Administration. This includes business degrees with options such as accounting, finance, human resources management, international business, management, operations management, and marketing.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does not accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
- obtainment of a minimum grade point average (GPA) of 2.0
- earn a grade of C or better in all courses required for the major or area of emphasis.

Students planning to transfer to a four-year institution and major in Business Administration should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED COURSES

	Units
ACCT 200 Financial Accounting	4
ACCT 201 Managerial Accounting	4
ECON 200 *	3
	or
ECON 200H *	3
ECON 201 *	3
	or
ECON 201H *	3
BUSAD 210	3
	or
BUSAD 211	3

LIST A (select one): 4 units

	Units
ECON 208 *	4
MATH 108 *	4

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

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CHOOSE TWO COURSES FROM LIST B OR ANY COURSE NOT USED FROM LIST A:

LIST B: 6-7 units

		Units
BUSAD 100	Introduction to Business	3
CIT 101	Introduction to Computer Literacy	3
MATH 102**	College Algebra	4

Major Total: 27-29

CSU GE-Breadth or IGETC for CSU requirements: 32-33

Total Units

60

*** CSUSB requires MATH 102 for their program.*

** ECON 200 or 200H, 201 or 201H, and ECON 208 or MATH 108 may be double counted for CSUGE or IGETC.*

Rationale: Offering a business administration TMC degree will offer additional options for students who wish to pursue transfer to the CSU system. This TMC offers many benefits to our students. The most significant advantage is the assurance that this AA-T will be accepted as appropriate major preparation at all CSU campuses, rather than just the one nearest to the college at which the degree was completed. The degrees authorized under SB 1440 encourage students to complete their associate degrees before transferring while offering a streamlined pathway for transfer to the CSU, thus benefiting students in multiple ways.

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

Heavy/Medium Duty Diesel Truck Technology A.S. Degree Major

To graduate with a specialization in Heavy/Medium Duty Diesel Truck Technology, students must complete the following courses plus the general breadth requirements for the associate of science degree (minimum total = 60 units).

REQUIRED COURSES:

		Units
CIT 101	Introduction to Computer Literacy	3
DIESEL 019	Heavy-Duty Truck Electrical Systems	4
DIESEL 021	Heavy-Duty Diesel Engines	4
DIESEL 022	Heavy-Duty Truck Brakes	4
DIESEL 023	Heavy-Duty Truck Suspension and Steering	4
DIESEL 024	Advanced Heavy-Duty Diesel Engines	4
DIESEL 026	Computer Controlled Diesel Engines	4
DIESEL 028	Heavy-Duty Truck Systems	4

RECOMMENDED COURSE:

		Units
WELD 010	Introduction to Welding	2

Total Units

31

This is a Gainful Employment Program

Rationale: A degree in Heavy/Medium Duty Diesel Truck Technology greatly increases any mechanic's chances to be employed and promoted. It will provide students a greater breadth of opportunities in areas such as management and teaching.

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

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General Welding A.S. Degree Major

To graduate with a specialization in Welding Technology, students must complete all requirements for GENERAL WELDING CERTIFICATE plus the general breadth requirements for the Associate of Science Degree (minimum total = 60 units).

REQUIRED COURSES:

		Units
WELD 010	Introduction to Welding	2
WELD 012	Oxy-Acetylene Welding	2
WELD 015	Beginning Gas Tungsten Arc Welding (GTAW)	2
WELD 027	Inspection of Welds: Destructive Tests	3
	or	
WELD 028	Inspection of Welds: Non-Destructive Examination	3
WELD 045	Beginning Shielded Metal Arc Welding (SMAW)	3
WELD 046	Intermediate Shielded Metal Arc Welding (SMAW)	3
WELD 060	Layout Fitter	3
WELD 066	Los Angeles City Welding Certification	3
WELD 077	Introduction to Continuous Wire Welding	2

Total Units

23

This is a Gainful Employment Program

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

Liberal Arts A.A. Degree Major

The Associate Degree in Liberal Arts is designed for students who wish a broad knowledge of liberal arts and sciences plus additional coursework in an "Area of Emphasis". An area of emphasis is ideal for students planning to transfer to the California State University (CSU) or University of California (UC). Students can satisfy required general education requirements, plus focus on transferable course work that relates to majors at CSU or UC. Students are advised to consult with a counselor for specific information regarding choice of major and transfer university. Students may obtain an Associate of Arts Degree in Liberal Arts by completing a minimum of 60 semester units as outlined below.

It is recommended that students complete either the IGETC or the CSUGE for the general education pattern related to their educational goal. Students are also strongly advised to consult with a counselor relative to required courses for the selected option.

For either the IGETC or CSUGE option, 39-48 units of general education are required.

- Complete 18 units in one "Area of Emphasis" from those outlined below. For depth of study, a minimum of two courses in one discipline is required. (Note: Where appropriate, courses in the "Area of Emphasis" may also be counted for Associate Degree Option #1 or #2.)
- For ALL OPTIONS, complete necessary SBVC graduation and proficiency requirements (Refer to page 31 in the SBVC catalog).
- All classes listed below transfer to CSU. Courses in BOLD are transferable to UC. Refer to www.assist.org for transfer details.
- Courses that include a symbol X in the number such as MUS 141X2 indicate the course may be taken two times for credit. Students may apply each course with a symbol X only one time toward graduation requirements.
- For students pursuing multiple areas of emphasis, each course can be counted in one area only.

I. AREAS OF EMPHASIS

A. Biological and Physical Sciences

These courses emphasize the natural sciences which examine the physical universe, its life forms and natural phenomena. Courses in mathematics emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of world civilization.

Anthropology (ANTHRO) **106, 106H**

Astronomy (ASTRON) **120, 125**

Biology (BIOL) **100, 104, 109, 109H, 123, 155, 201, 202, 250, 251, 260, 261, 270, 292**

Chemistry (CHEM) **101, 104, 104H, 110, 150, 150H, 151, 151H, 212, 212H, 213, 213H**

Economics (ECON) **208**

Geography (GEOG) **110, 111, 111H, 114**

Geology (GEOL) **101, 111, 112, 122, 250, 251**

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

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Mathematics (MATH)
102, 103, 108, 115, 151, 250, 251, 252, 265, 266

Oceanography (OCEAN)
101, 111

Physical Science (PS)
101

Physics (PHYSIC)
101, 150A, 150B, 200, 201

Psychology (PSYCH)
105 (completed Fall 2009 or later), 141

B. Social and Behavioral Sciences

These courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the social and behavioral sciences. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate.

Anthropology (ANTHRO)
100, 102, 106, 106H, 107, 109, 110, 125

Child Development (CD)
105, 105H, 126

Communication Studies (COMMST)
135, 174, 176

Economics (ECON)
100, 200, 200H, 201, 201H

Geography (GEOG)
102, 106, 120

History (HIST)
100, 100H, 101, 101H, 107, 110, 137, 138, 139, 140, 150, 170, 171

Philosophy (PHIL)
180

Political Science (POLIT)
100, 110, 110H, 140, 141

Psychology (PSYCH)
100, 100H, 101, 102, 103, 110, 111, 112, 118

Radio/Television/Film (RTVF)
RTVF 100

Religious Studies (RELIG)
110, 135, 180

Sociology (SOC)
100, 100H, 110, 120, 130, 135, 141, 145, 150

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

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C. Humanities and Fine Arts

These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people throughout the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

American Sign Language (ASL)

109, 110, 111, 112

Anthropology (ANTHRO)

107, 109, 110

Arabic (ARAB)

101, 102

Architecture (ARCH)

145, 146

Art (ART)

100, 102, 102H, 103, 105, 107, 108, 120, 124x4, 126x4, 132x4, 145, 148, 161, 175x4, 180, 212x4, 240x4, 270x4

Dance (DANCE)

200

English (ENGL)

151, 153, 155, 161, 163, 165, 175, 232, 270, 271, 275, 280, 281

French (FRENCH)

101, 102

History (HIST)

100, 100H, 101, 101H, 107, 110, 137, 138, 139, 140, 150, 170, 171

Music (MUS)

100, 101, 101L, 102, 102L, 104, 105, 106, 107, 117x4, 121, 121H, 122, 122H, 123, 124, 130, 131, 133, 134x3, 135, 141x2, 150x4, 152x4, 153x4, 154x4, 156x4, 158x4, 159x4, 201, 201L, 202, 202L, 210, 241x2

Philosophy (PHIL)

101, 101H, 105, 112, 180

Physical Science (PS)

PS 112

Radio/Television/Film (RTVF)

RTVF 101, 132, 134

Religious Studies (RELIG)

100, 100H, 101, 110, 135, 150, 175, 176, 180

Spanish (SPAN)

101, 101H, 102, 102H, 103, 103H, 104, 157, 158

Theatre Arts (THART)

100, 114x4, 120, 121, 131, 132, 135, 136, 139, 147, 160x4, 165, 166

Total Units

60

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

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MODIFY CERTIFICATE

General Welding Certificate

This certificate is designed to provide students with an understanding of the terminology, concepts, procedures and skills used in the welding field to equip them with the fundamental skills necessary for entry- and intermediate-level employment.

REQUIRED COURSES:

		Units
TECALC 087	Technical Calculations	4
	or	
MATH 942	Arithmetic	3
	or	
Eligibility for MATH 952 as determined by the SBVC assessment process		0 - 4
WELD 010	Introduction to Welding	2
WELD 012	Oxy-Acetylene Welding	2
WELD 015	Beginning Gas Tungsten Arc Welding (GTAW)	2
WELD 027	Inspection of Welds: Destructive Tests	3
	or	
WELD 028	Inspection of Welds: Non-Destructive Examination	3
WELD 045	Beginning Shielded Metal Arc Welding (SMAW)	3
WELD 046	Intermediate Shielded Metal Arc Welding (SMAW)	3
WELD 060	Layout Fitter	3
WELD 066	Los Angeles City Welding Certification	3
WELD 077	Introduction to Continuous Wire Welding	2

Total Units

23 - 27

This is a Gainful Employment Program

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

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MODIFY CERTIFICATE

Welding Inspection Technology Certificate

This certificate is designed to prepare students for the American Welding Society (AWS) and/or International Conference of Building Officials (ICBO) Welding Inspector examination.

REQUIRED COURSES:

		Units
ENGL 914	Basic Writing	4
	or	
Eligibility for ENGL 015 as determined by the SBVC assessment process		0 - 4
WELD 010	Introduction to Welding	2
WELD 027	Inspection of Welds: Destructive Tests	3
WELD 028	Inspection of Welds: Non-Destructive Examination	3
WELD 045	Beginning Shielded Metal Arc Welding (SMAW)	3
WELD 065	Welding Inspection Visual	4
WELD 067	Structural Steel Special Inspection (ICBO)	2

Total Units

17 - 21

This is a Gainful Employment Program

Rationale: Content review

Effective: FA14

Curriculum Meetings: 04-15-13; 04-29-13; 05-13-13

Conjoint Meeting: 05-20-13

Board of Trustees Meeting: June 13, 2013

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Frenette Ellis, Student Services Technician II, SBVC, and Richard Lopez, Custodian, CHC.

OVERVIEW

Frenette Ellis, Student Services Technician II, Technical Department, SBVC, 47.5 of full-time, Classified Salary Schedule, Range 34, Step A, \$1441.62 per month, effective July 1, 2013. New position.

Richard Lopez, Custodian, CHC, full-time, 12-month position, Classified Salary Schedule, Range 27, Step A, \$2554 per month, effective June 17, 2013. Replacement for Paul Sosa.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 & 2013-2014 budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees approve the resignation of Natalie Minucci, Secretary I, Student Services, SBVC, Nancy Zapien, Lab Technician, Chemistry, SBVC, Aurora Casas, Lab Technician, Microbiology, SBVC, Karen Deck, Administrative Secretary, Social Sciences, SBVC, and Eric Dimaio, College Police Officer, District.

OVERVIEW

The employees on the following list have submitted letters of resignation.

ANALYSIS

The Human Resources Department has provided the employees acceptance of their resignation from employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

Natalie Minucci, Secretary I, Student Services, SBVC, resigned effective May 17, 2013. Last day of employment with the District was May 16, 2013.

Nancy Zapien, Lab Technician, Chemistry, SBVC, resigned effective June 1, 2013. Last day of employment with the District was May 31, 2013.

Aurora Casas, Lab Technician, Microbiology, SBVC, resigning effective August 3, 2013. Last day of employment with the District is August 2, 2013.

Karen Deck, Administrative Secretary, Social Sciences, SBVC, resigned effective June 3, 2013. Last day of employment with the District was June 2, 2013.

Eric Dimaio, College Police Officer, District, resigned effective May 7, 2013. Last day of employment with the District was May 6, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Raquel Garcia, Child Development Teacher, SBVC, and Ashley Lucht, Human Resources Generalist, Confidential, District.

OVERVIEW

Raquel Garcia, Child Development Teacher, SBVC, Child Development Salary Schedule, Range 1, Step B, \$2748.00 per month effective June 14, 2013.

Ashley Lucht, Human Resources Generalist, Confidential, District, Confidential Salary Schedule, Range 3, Step B, \$4682 per month effective June 1, 2013.

ANALYSIS

Ms. Garcia went through the recruitment process and is being recommended to the position of Child Development Teacher, SBVC. She is currently employed as a Child Development Assistant, SBVC. Ms. Lucht went through the recruitment process and is being recommended to the position of Human Resources Generalist, District. She is currently employed as a Human Resources Technician.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
June 13, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Acosta, Jhoann	FNX	DIST	Editor	7/1/13	12/31/13	\$30.00
Adame, Daniel	KVCR	DIST	Editor	7/1/13	12/31/13	\$22.00
Aguilar Jr., Edwards	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Alder, Michael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Alexander, Tameka	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	7/1/13	12/20/13	\$21.00
Alves, Elmano	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$75.00
Anderson, Chris	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Anderson, Mark	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Arteaga, Elisa	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Asencio, Rony A.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Bailey, Susan	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Baker, William	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Barbo, Garrett	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Bartholow, Todd	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00

Basbas, Dustin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Beck, John W	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Bilicke, Donald	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Blankenship, James	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Boatwright, Horace	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Bojorquez-Gonzalez, Manuel	Disabled Student Programs & Services	SBVC	Assistant Instructor	8/16/13	12/20/13	\$20.00
Bolita, Anthony	FNX	DIST	Editor	7/1/13	12/31/13	\$15.00
Bolivar, Fernando	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Bosse, Sherleen	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Boswell, Ben	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Boucher, Nathaniel	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Boucher, Nathaniel	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./ 25./30.00
Boykin, Christopher	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./ 25./30.00
Bozar, Chistine	Resource Development & Grants	CHC	Grant Writer	7/1/13	12/31/13	\$30.00
Bradley, Vernon	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Brady, Patricia	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00

Brooks, Nathan W.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Burgraff, Roger	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$75.00
Byerly, Ted L.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Campa, Eric	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Carnes, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Carroll, Linda L.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Carver, Dean	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Cervantes, Charles	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Cervantes, Marta L	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Chamberlin, Dana	Disabled Student Programs & Services	SBVC	Interpreting / Transliterating Level III	7/1/13	12/20/13	\$18.00
Charbonneau, John	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Chencharick, John D.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Chesser, Austin J.	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/1/13	12/20/13	\$15.00
Claze. Nick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Collins Jr., Thomas W.	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50

Collins, Katie	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Commander, John	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Conde, Jennifer B.	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Conway, Thomas W	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Cooper, Wanda	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Craig, Jason	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Crain, Daniel	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Crane, James	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Crawford, Helen M	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Crews, Carly	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Crow, Daniel	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Crow, Renahlee	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Cundieff, Eric	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Danser, David	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Day, Benjamin	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00

Day, Colin	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Day, Ruth	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$40./\$50.
De Boer, Frank	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Denlinger, Adam	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Dennehy, Thomas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Dickerson, Cory	KVCR	DIST	Camera & Lighting Technician	6/14/13	6/30/13	\$10.00
Dickerson, Cory	KVCR	DIST	Camera & Lighting Technician	7/1/13	9/14/13	\$10.00
Dickey, Stephan F.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Dixon, Karen	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Dragan, Nicoleta	Student Health Services	SBVC	Counseling Trainee	7/1/13	12/30/13	\$12.00
Duggan, Alan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Durham, Matthew R.	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Eberly, Sara	Student Health Services	SBVC	Counseling Trainee	7/1/13	12/30/13	\$12.00
Edmonson, Kindra	Student Health Services	SBVC	Mental Health Educator/Counselor	7/1/13	12/30/13	\$35.00
Ellen, Marlon	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Elliott-Hora, Mary E	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00

Enriquez, Areli	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Enriquez, Lucia	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Estrada, Joseph J.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Fajardo, Melissa	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/1/13	12/20/13	\$15.00
Ford, Kevin	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Frizzell, Jereme	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Gardner, Jennifer	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Gardner, Lonnie D	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Gaulke, Dawn	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Gertz, Fererick	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Gilmore, Brenton	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Gondos, Alfred	KVCR-TV/FM	DIST	Editor	7/1/13	12/31/13	\$22.00
Gonzalez, Julian L.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Gradias, Ben	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Graham, Glen	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Grainger, Michele	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00

Green, Kenneth	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Griffith, George W.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Griffith, Raymond H.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Grindle, Gail	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Groff, Rick	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Gustafson, Jared	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Hale, Stephen	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Halex, Alicia	Counseling	CHC	Counseling Trainee	7/1/13	12/24/13	\$12.00
Hardesty, Saban	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Harville-Washington, Gwendolyn	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Hendriks, Jeffrey	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Henry, Dennis C	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Hernandez, Adria	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/1/13	12/20/13	\$15.00
Hernandez, Jose	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Hesterly, Alison	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50

Hiemstra, Rachel A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Hill, Anthony	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	7/1/13	12/20/13	\$21.00
Hinrichs, Guy M	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/17/13	6/30/13	\$50.00
Hinrichs, Guy M	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Horton, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Horton, William	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Hosea, Keith	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Houser, Dennis	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Hubbard, Bryce	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Hubert, James	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Hughes, Stephen J.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Huynh, Julie	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Ingalls, Thomas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Jabr, Alexandra	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Jackson, Sean	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00

Janssen, Josh	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Jeffries, Nicole	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Jeide, William	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Jones, Andre	KVCR	DIST	Consultant	7/1/13	12/31/13	\$300.00
Jones, Lynette D.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Jordan, Jerome	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Kelly, Shamica	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Kendall, Holly	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Kennedy, Veronica	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Ketcherside, David	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Kettering, Vanessa	Resource Development & Grants	CHC	Grant Writer	7/1/13	12/31/13	\$30.00
Khan, Shahid	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Kwinn, Tamara M	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Lamb, Chelsea L.	Student Health Services	SBVC	Counseling Trainee	7/1/13	12/30/13	\$12.00
Lampa, Romeo F.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00

Landa, Cristina	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Leighton, Nita	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Li, Benson	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Lizama, Dennisse	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Lopez, Daniela	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Lopez, Eric	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Lopez, Nathanael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Lynch-Walters, Elizabeth	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Macalma, Artemus	FNX	DIST	Editor	7/1/13	12/31/13	\$22.00
Macdonald, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Marini, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Marini, John	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Martin, Lisa	Counseling	CHC	Counseling Trainee	7/1/13	12/31/13	\$12.00
Martines, Mickey	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Martinez, Richard	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50

Mathis, Bernard	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
McCarty, Dennis	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
McKee, Kyle	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
McKee-Stickel, Jennifer C	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Medicus, Bryce	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Medina, Chris	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Mehle, David S.	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Merril-Henry, Jeannette	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Moledor, Kevin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Molloy, David	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Moore, Alisa S	Chancellor	DIST	Public Relations & Marketing	7/1/13	12/31/13	\$60.00
Moreno, Christine	FNX	DIST	Closed Captioning	7/1/13	12/31/13	\$12.00
Morton, Ralph	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/17/13	6/30/13	\$50.00
Morton, Ralph	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00

Nafzgar, Dan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Napoli, William J.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$60.00
Newman, Jason	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Newson, Helen	Health & Wellness Center	CHC	Nurse Practitioner	7/1/13	12/31/13	\$50.00
Newson, Helen	Student Health Services	SBVC	Nurse Practitioner	7/1/13	12/30/13	\$50.00
Nguyen, Phong	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Nielsen, Melissa	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	7/1/13	12/20/13	\$21.00
Nollet, Karen	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Nottingham, Amy L	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Nyrady, Laura	Student Health Services	SBVC	Nurse Practitioner	7/1/13	12/31/13	\$50.00
Olson, Henry	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
O'Neill, Nick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Parrish, Stephan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Paulino, Joseph G.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Phan, Phuong-Phuong	Disabled Student Programs & Services	SBVC	Assistant Instructor	8/16/13	12/20/13	\$20.00

Pierson, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Pilz, Anke	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Pleasant, Robert D.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Pohren, Caleb	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Pope, Nick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Poston, Douglas	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Prakash, Alvin	KVCR	DIST	Editor	7/1/13	12/31/13	\$22.00
Price, Robert D.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Radney, Charles Z.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Rafeedie, Nidal	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Rahn, Amy	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Ramirez, Julie	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Ramos, Sean	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Ratcliff, Joseph	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Razo, Jorge	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Recato, Peter E.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00

Reese, Timm A.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Rehage, Rachael A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Reppert, Phillip	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Rinnander, Paul	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Rives, Lori	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Rives, Ryan	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Roberts, James	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Rojas, Daniel	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Romagnano-Dudley, Elise	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	7/1/13	12/20/13	\$18.00
Rossy, Melissa	FNX	DIST	Content Specialist (FNX)	7/1/13	12/31/13	\$25.00
Salas, Brandon	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/1/13	12/20/13	\$15.00
Sanchez, Roberto	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Sander, Lisa S	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Sanders, Ethan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Sandez, Ann	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Sandy, Hannah	Student Health Services	SBVC	Nurse Practitioner	7/1/13	12/30/13	\$50.00

Sanker, Eddie L.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/17/13	6/30/13	\$50.00
Sanker, Eddie L.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Santos, Norma	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Schultz, Terry	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Seek, Gabriel	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Sehault, M.D., Roger	Respiratory Care Dept.	CHC	Medical Director	7/1/13	12/31/13	\$3000./ semester
Sipe, Britt	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Skinner, Douglas Sr.	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Smerber, Matthew	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Smith, Nathan A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	7/31/13	\$40.00
Smith, Terria	FNX	DIST	Editor	7/1/13		\$30.00
Smolenski, Stephen	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Snyder, Jamie	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Solberg, Lyle Chris	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00

Solometo, Richard	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Solorzano, Catherine	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Spellman, Ron	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Stanzione, Charles J.	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Steslicki, Ryan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Stevens, Al	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Stewart, Barry	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Stine, Robert	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Strain, Brian	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Stuart, Doris	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Stull, Dennis	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Style, Tomothy	KVCR	DIST	Camera & Lighting Technician	7/1/13	12/31/13	\$20.00
Sutcliffe, James M.	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00

Taylor, Robert	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Thurston, Omyia	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Timboe, Robert	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Tone, George	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$50.00
Tovar, II., Rafael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Trewhella,Donnamaria F	KVCR	DIST	Content Specialist	7/1/13	12/31/13	\$18.00
Trovato, Jonathan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Turner, Nancy	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	7/1/13	12/20/13	\$24.00
Tyler, Ida	Office of Student Life	SBVC	Foster Parenting Education	7/1/13	12/31/13	\$45.00
Underhill, Brittany	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/1/13	12/20/13	\$15.00
Underwood, Bruce	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/1/13	12/31/13	\$68.00
Valdez, Travis	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	7/1/13	12/31/13	\$30./23./22.50
Vanderbrug, Lucas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Vargas, Sarina	KVCR	DIST	Content Specialist	6/17/13	6/30/13	\$15.00
Vargas, Sarina	KVCR	DIST	Content Specialist	7/1/13	12/31/13	\$15.00
Vasquez, Henry	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00

Vega, Jennifer	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Verosik, Eileen	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Walton, Brandon	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Ward, Amanda	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Wing, Michael	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Wisegarver, Brittany	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/1/13	12/31/13	\$20./25./30.00
Wisegarver, Lindsey	FNX	DIST	Closed Captioning	7/1/13	12/31/13	\$10.00
Wolfe, Brian	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Yamashiro, Mark	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Yoder, Kathleen	KVCR	DIST	Special Events	7/1/13	12/31/13	\$25.00
Yoshimoto, Glenn	Respiratory Care Dept.	CHC	Respiratory Care Clinical	7/1/13	12/31/13	\$40.00
Zemel, Grant	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator	7/1/13	12/31/13	\$35./105./25.00
Zunie, Joshua	FNX	DIST	Content Specialist	7/1/13	12/31/13	\$40.00

Ratification of employment is requested by the department for the employees listed below who worked prior to being approved by the Board of Trustees.

Trewhella, Donnamaria F	KVCR	DIST	Content Specialist	4/12/13	6/30/13	\$15.00
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short-Term Hourly Employees
June 13, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alvarez, Ivan de Jesus	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Bakhsh, Iqra Allah	STEM Pathways Grant	CHC	Tutor II	7/1/13	12/31/13	\$11.00
Barrow, Andrew	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Campos, Sergio	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Coopriider, Rosemary	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Dabbah, Kimberly M	Alternative Text Production Center	DIST	Project Assistant II	7/1/13	12/31/13	\$11.00
Davila Ramirez, Janeth B	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Diaz, Steven	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Donohue, Rebekah O	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Duenas, Kevin A	Alternative Text Production Center	DIST	Project Assistant II	7/1/13	12/31/13	\$11.00
Ellis, Ketsia	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Ellis, Pamela K	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Espy, Nicholas	Health & Physical Education	CHC	Lifeguard	7/1/13	12/30/13	\$10.00
Eyler, John L	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Fellenz, Joshua	Health & Physical Education	CHC	Lifeguard	7/1/13	12/30/13	\$10.00
Ference, John	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Flores, Stephanie S	Financial Aid	CHC	Project Assistant I	7/1/13	8/16/13	\$9.00
Galvez, Sebastian	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Geangu, Alina	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Guilhem, Matthew A	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Harper, Patricia	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00

Hernandez, Stephen	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Henry, Lisa K	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Hindley, John	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Ho, Vinh Q	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Hyatt, Camille S	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Fogarty, Kelsey A	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Janesin, Christina	KVCR	DIST	Project Assistant III	6/14/13	6/30/13	\$13.00
Johnson, Bonnie	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Kelley, Catherine A	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Kinzer, Iryna	Student Success Center	SBVC	Tutor III	7/1/13	12/31/13	\$13.00
Lam, Oanh T	Student Success Center	SBVC	Tutor II	7/1/13	12/31/13	\$11.00
Mavru, Benjamin P	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
McDowell, Linda	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Moeskau, Samantha L	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Neal, Jennifer	STEM Pathways Grant	CHC	Tutor II	7/1/2013	12/31/13	\$11.00
Nguyen, Loc M	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Palomino, Daniel	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Pham, Chung Thuy H	Student Success Center	SBVC	Tutor III	7/1/2013	12/31/13	\$13.00
Ramirez, Alberta	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Ramirez, Steve	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Rogers, Clover J	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Romero, Vincent	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Ruvalcaba, Ruben	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Saldana, Christabel	Student Success Center	SBVC	Tutor III	7/1/13	12/31/13	\$13.00

Saldana, Valentin	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Sealander, Brett	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Sequeira Garcia, Andrea G	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Shields, Courtney	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Silva, Robert A	Student Success Center	SBVC	Tutor III	7/1/13	12/31/13	\$13.00
Simonian, Jasmine M	Financial Aid	CHC	Project Assistant I	7/1/13	8/16/13	\$9.00
Smith, Veronica L	Public Safety & Emergency Services	CHC	Project Assistant III	7/1/13	12/31/13	\$13.00
Strong, Patrick	English	SBVC	Tutor III	7/1/13	12/20/13	\$13.00
Taylor, Miles	Health & Physical Education	CHC	Lifeguard	7/1/13	12/30/13	\$10.00
Terry, John D	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Turner, Luis	Student Success Center	SBVC	Tutor III	7/1/13	12/31/13	\$13.00
Williams, Alec A	Student Success Center	SBVC	Tutor II	7/1/2013	12/31/13	\$11.00
Young, Leslie	Tutoring Center	CHC	Tutor I	7/1/13	8/8/13	\$9.00
Zuick, Nhan	Student Success Center	SBVC	Tutor III	7/1/13	12/31/13	\$13.00

Ratification is request the department to ratify employment for the employees listed below who worked prior to being approved by the Board of Trustees.

Donohue, Rebekah O	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Geangu, Alina	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Hyatt, Camille S	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Fogarty, Kelsey A	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Mavru, Benjamin P	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Moeskau, Samantha L	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Terry, John D	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00
Young, Leslie	Tutoring Center	CHC	Tutor I	6/3/13	6/30/13	\$9.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
June 13, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alexander, Cheryl	FNX	DIST	Traffic Coordinator, FNX	5/14/13	6/30/13	\$21.26
Ballew, Erica S	Custodial	SBVC	Custodian	6/2/13	6/30/13	14.68/Day 15.05/Swing
Caines, Daniel L	Tool Room	SBVC	Tool Room Specialist	6/2/13	6/30/13	\$14.31
Carnero, Viviana L	Custodial	SBVC	Custodian	5/29/13	6/30/13	14.68/Day 15.05/Swing
Chaves, Isidro	Custodial	CHC	Custodian	4/26/13	6/26/13	14.68/Day 15.05/Swing
Cooper, Katie Jo	Police	DIST	Dispatch Clerk	5/2/13	6/30/13	\$15.81
De La Cruz, Nikole	Police	DIST	College Security Officer	5/9/13	6/30/13	\$15.43
Fierro, Dorothy N	Arts and Humanities	SBVC	Administrative Secretary	5/22/13	6/30/13	\$18.78
Griffin, Diana	Child Development Center	SBVC	Child Development Teacher	3/9/13	5/9/13	\$17.76
Griffin, Diana	Child Development Center	SBVC	Child Development Teacher	5/10/13	6/30/13	\$17.76
Heard, David R	Police	DIST	College Security Officer	4/30/13	6/30/13	\$15.43
Kemp, William	Custodial	SBVC	Custodian	6/20/13	6/30/13	14.68/Day 15.05/Swing
Lapham, Garrett	KVCR	Dist	Broadcast Operator	5/15/13	6/30/13	\$19.25
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	4/16/13	6/16/13	\$12.35
McCartney, Karen A	Biology	CHC	Lab Technician	4/11/13	5/16/13	\$19.25
Medina, Miguel	Police	DIST	College Police Officer	4/30/13	6/30/13	\$22.33
Porter, Janine	KVCR	DIST	Broadcast Operator	5/15/13	6/30/13	\$19.25
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	4/16/13	6/16/13	\$12.35
Reynolds, Valen L	Food Service	SBVC	Food Service Worker	6/18/13	6/30/13	\$11.75
Rodriguez, Victoria	Custodial	SBVC	Custodian	5/28/13	6/30/13	14.68/Day 15.05/Swing

Rosales Jr., Manuel	KVCR	DIST	Broadcast Operator	6/23/13	6/30/13	\$19.25
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	5/13/13	6/30/13	\$12.65
Rykbos, Tiffany R	Food Service	SBVC	Food Service Worker	6/18/13	6/30/13	\$11.75
Sampson, Blanca O	Child Development Center	CHC	Child Development Assistant	4/2/13	6/2/13	\$12.35
Sampson, Blanca O	Child Development Center	SBVC	Child Development Teacher	3/9/13	5/9/13	\$17.76
Sampson, Blanca O	Child Development Center	SBVC	Child Development Teacher	5/10/13	6/30/13	\$17.76
Sanchez, Mark C	Custodial	SBVC	Custodian	5/27/13	6/30/13	14.68/Day 15.05/Swing
St. Jean, Cyndie	Grant & Resource Development	SBVC	Secretary II	5/30/13	6/30/13	\$17.02
Torrence, Danielle	Bookstore	CHC	Bookstore Assistant I	5/30/13	6/30/13	\$13.29
Wallace, Melinda Y	Child Development Center	CHC	Child Development Assistant	4/3/13	6/3/13	\$12.35
Willming, Aaron	Police	DIST	College Security Officer	5/2/13	6/30/13	\$15.43

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Adjunct & Substitute
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2013-2014
June 13, 2013**

NAME	DISCIPLINE
Aamot, Elizabeth	English
Aboud, Ibrahim	English
Adebayo-Ige, Morenike	Reading & Study Skills
Aguilar, Manuel	Counseling
Alfano, Jay	Computer Information Technology
Alvarado, Katherine	Child Development
Alvarez, Alexis	Sociology
Alvarez, Rebecca	Sociology
Anton, Michael	Architecture & Environmental Design
Ariza, Ernest	Water Supply Technology
Ashford, Wesley	Physical Education
Ashton, Judith	English
Ashton, Patricia	Reading & Study Skills
Atkins, Gary	Human Services
Avila, Diana	Mathematics
Avila, Rene A.	Inspection Technology
Awunganyi, John	Mathematics
Ayala, Richard	Diesel
Aziz, Husein	Heating Ventilation, Air Conditioning & Refrigeration
Bachman, Bruce	Art
Bahk, Sarah	Mathematics
Balderrama, Sandra	Computer Information Technology
Ballardo, Jose	Administration of Justice
Barta, Christopher	Welding Technology
Bartholow, Todd	Welding Technology
Beckley, Michael	Art
Berglas, Ron	Theater Arts
Berkebile, Meta	Radio, Television & Film
Berry, Robert	Music
Berry, Thomas W.	Communication Studies
Beuche, William	Music
Blackman, Sandra	History
Blalock, Ashley	Art
Boccumini, Paul	Psychology
Bodnar, William	Automotive
Bond, Lauren	English
Bourbeau, Ronald	Art
Bray, Linda L.	Computer Information Technology
Britt, Donald R.	Human Services
Brooks, Robert C.	Accounting
Brown, Joshua	Physical Education
Bruno, Frank J.	Psychology
Buchanan, Donald	Geology

Buchanan, Jamie	Psychology
Buchholz, James	Physics/Astronomy
Burns-Peters, Davena	American Sign Language
Butris, Nabil	Welding
Butterfield, John	Art
Carreon-Bailey, Rebecca	Child Development
Carroll, Marian	Communication Studies
Carver, Dean	Welding Technology
Casillas, Doris	Communication Studies
Castro, Emma	Biology
Catalano, Roberto	Music
Chaney, Nikia	English
Chang, Wenli	Mathematics
Charles, Rawlston	Physical Education
Chase, Gerald	Electricity/Electronics
Chavoushi, Maria C	Modern Languages
Chen, Hsu-Chia	Mathematics
Chitrathorn, Puttachart	Nursing
Chota, Doris	Pharmacy Technology
Christman, Carl	Communication Studies
Cima, Deborah M.	Human Services
Clearman, Alice	Psychology
Colby, Kathryn	Chemistry
Colern-Mulz, Leslie	English
Collette, Richard	Computer Information Technology
Conilogue, Amy	Biology
Conrad, Paul	Mathematics
Conrad, Robert	Geographic Information Systems
Cooper, Brian	Art
Costello, Gerarda	History
Cox, Maria	Human Services
Coyazo, Denise	Nursing
Cuevas, Dion	Art
Day, Ruth	Academic Advancement
De Marco, Sandi	Nursing
Delmonte, Orlando	Machine Technology
Diehl-Hope, Saovaros	Child Development
Ding, Guizhi	Physical Education
Diskin, Les	Diesel
Dismuke, Lori	Dance
Dolson-Andrew, Stephen	Political Science
Dormady, Kelly	History
Downey, Jennifer R.	Psychology
Duncan, William	Heating Ventilation, Air Conditioning & Refrigeration
Dusick, Michelle	Human Services
Dutton, Debra	Biology
Edwards, Julie G.	Music
Ellison, Amy	Academic Advancement
Fell, Devon	Psychology
Ferguson, Prince	English
Fisher, Linda	Art

Fossum, Louis	Theater Arts
Fozouni, Daihim	English
Frasier, Pat	Anthropology
Furr, Yvonne	Pharmacy Technology
Galindo, Alicia	Physical Education
Gamboa, Darlene	Biology
Garcia, David	Philosophy/Religious Studies
Garcia, Robert	Diesel
Gelenchi, Fantahun	Mathematics
Geurds, Michael	Culinary Arts
Ghaffari, Mithra	Biology
Gideon, Angelita	Library
Glass, Nancy	Biology
Glatfelter, Angela	Communication Studies
Golchert, Kory	Chemistry
Gordon, Aleida	Food and Nutrition
Hadden, Jay	Anthropology
Haider, Mourshad	Mathematics
Harter-Speer, Joan E.	Psychology
Henkle, Lisa	Political Science
Henry, Mark	English
Hernandez, John M.	Administration of Justice
Hernandez, Ramon	Inspection Technology
Hesseltine, Robert	Aeronautics
Hidalgo, Alma	Geography
Hinckley, David	English
Hoage, Scott	Human Services
Hoang, Dung	Mathematics
Hoang, Khanh	Mathematics
Hoglund, Richard	Music
Holcombe, Melissa	Child Development
Holstrom, Geoffrey	Physics/Astronomy
Hooker, Richard	Human Services
Hoover, Jason	Electricity/Electronics
Hope, Allen	Food and Nutrition
Hotchkiss, Daniel H.	Electricity/Electronics
Houts, Robert	Inspection Technology
Hoyt, James	Aeronautics
Hullings, Ginger	Nursing
Hungate, Adam	History
Hunt, Beverly	Physical Education
Irby, Carl	Human Services
Jackson, Beverly	Nursing
Jacques, Paul	Theater Arts
Jakpor, Riase	Political Science
Jenkins, Theodore	Mathematics
Johnson, David	Physics/Astronomy
Johnson, Katherine	Biology
Johnson, Steven	Chemistry
Johnson, Terry	English
Jones, Brandon	Biology

Jones, Carol	Chemistry
Jones, Pamela	Child Development
Kadow, Eugene	Mathematics
Kalanui, Anthony	Radio, Television & Film
Kassab, Mohamad	Mathematics
Kawa, Jon	Art
Kawa, Karlie	Art
Keena, Shane	Art
Keithly, Dana	Anthropology
Kellmer, Randall	Computer Information Technology
Kellogg, Elena	English
Kent, Michael	English
Kerr, Randell	Human Services
Kesling, Susaniel	Pharmacy Technology
Kiefer-Newman, Katherine	Philosophy/Religious Studies
King, Melissa	Anthropology
Koch, Paul	Corrections
Koda, Ashley	Sociology
Kounas, Jason P.	Physical Education
Krizek, Jeffrey	Geographic Information Systems
Kuntz, John	English
Lavingia, Suraj	Pharmacy Technology
Lavruk, Alexander	Music
Lawton, Phillip	Heating Ventilation, Air Conditioning & Refrigeration
Le, Tom	Mathematics
Leatham, Wallace	Geology
Lee, Jimmy	Biology
Lee, Steven	Business Administration
Leighton, Nita	Electricity/Electronics
Lemieux, Jessy	Chemistry
Lessard, George	Chemistry
Letcher, Annette	Reading & Study Skills
Lim, Sunggon	Chemistry
Lindeman, David H.	Heating Ventilation, Air Conditioning & Refrigeration
Litel, Gerald S.	Accounting
Loh Myers, Susan	English
Lopez, Antoinette	Nursing
Lowe, Josephine	Reading & Study Skills
Loya-Gonzalez, Mary	Nursing
Luu, Tony	English
MacAfee, Patrick J.	Human Services
Maestas, Michael	Water Supply Technology
Maestre, Joanne	English
Mahoney, Ann W.	English
Mai, Hao	Mathematics
Marrs, Tracy	Reading & Study Skills
Massey, John W.	Administration of Justice
Matin, Mohammed	Mathematics
McDonald, Shawn	Chemistry
McPeck, Christina	Child Development
Medina, William	History

Mendoza, Maria	Mathematics
Mierzwik, William A.	Physical Education
Miller, Brenda	Human Services
Miller, Frank J.	Mathematics
Milroy, Patrick	Water Supply Technology
Mitchell, Jordan	Physical Education
Mondrala, Scott	Biology
Monin, Craig	Electricity/Electronics
Moran, Omar	English
Moreno, Robert	Welding Technology
Muir, William	Physical Science
Mukundan, Ramaa	Geography
Mulchandani, Priti	Biology
Murillo, Charles	English
Murphy, Joel	English
Ngobi, Said	Mathematics
Nguyen, Benny	Mathematics
Nguyen, Thuy	Mathematics
Nguyen, Tung	Mathematics
Niehus, Gerald	English
Nimako, Solomon	Geographic Information Systems
Norris, Windy	Communication Studies
Notarangelo, Maria	English
O'Connell, Michael	Administration of Justice
Obien, Lorna M.	Mathematics
Ogbuchiekwe, Edmund	Geography
Ortiz, Grace	Nursing
Ortiz, Miguel	Machine Technology
Orton, Renee	Communication Studies
Paine, Kristy K.	Administration of Justice
Pal, Anasuya	English
Palacios, Levy	Computer Information Technology
Pastuschek, Susanne	Administration of Justice
Perkins, Leo	Political Science
Picke, Martin	Aeronautics
Pielke, Janet	Sociology
Polonio, Jeffery	Human Services
Pratt, Deborah	Art
Price, Brandi	Child Development
Racataian, Cristian	Mathematics
Rafei, Zeina	Communication Studies
Rahbarnia, Shohreh	Chemistry
Rahman, Mustafizur	Mathematics
Rajala, Dyanna	English
Ramirez, Richard	Automotive
Ramos, Rebecca	Biology
Rangel, Francisco	Accounting
Ratcliff, Joseph	Machine Technology
Rath, Carolyn	Geology
Reading, Alicia	Nursing
Reagan, Di	Mathematics

Reineman, Julia	Modern Languages
Riddell, Jeannette	English
Ridge, Patrick	Mathematics
Rigby, Laura	Chemistry
Rihan, Basemeh	Communication Studies
Rippetoe, James	Radio, Television & Film
Rivas, Karla	Mathematics
Romero, Markazan	Electricity/Electronics
Rounds, Michael	History
Rulien Kennedy, Lisa	Political Science
Salazar, Jorge G.	Radio, TV & Film
Sandlin, Stephen H.	Geography
Sanjurjo-Casado, Maria	Culinary Arts
Sarenana, Chris	Architecture & Environmental Design
Scalisi, Carlos R.	Political Science
Schall, Donald A.	Business Administration
Schmidt, Lisa	Physical Science
Schmitt, Christopher	Sociology
Schrader, Michelle	Philosophy/Religious Studies
Schwartz, Rebecca	Water Supply Technology
Seraj, Majid	Pharmacy Technology
Serrano, Alisha	Communication Studies
Shweikeh, Eman	Chemistry
Sievers, Jerry	Automotive
Smith, James	Political Science
Smith, Julia	Biology
Smith-Trafzer, Lee Ann	History
Snow, Stephen	History
Sobhanian, Soha	Biology
Sola, Michael E.	Physical Education
Stauble, Vernon	Business Administration
Stiglich, Denise	Chemistry
Strine, Mary	Academic Advancement
Strom, Ann	Modern Languages
Strom, Brian	Modern Languages
Sullivan, John	English
Teegarden, Thomas	Aeronautics
Thompson, Ross	Art
Tolstova, Anna	Mathematics
Townsend, Maura	Dance
Tran, Bao	Nursing
Turner, Eugenia	Human Services
Udupa, Srikrishna K.	Mathematics
Uminski, Kelly A.	Academic Advancement
Underwood, Bruce	Business Calculations
Valcarcel, David	Music
Valdez, Maria	Psychiatric Technology
Valladao, Gary	Water Supply Technology
Valle, Samuel	Electricity/Electronics
Van Osterhoudt, Patricia	Reading & Study Skills
Vanella, Frank	Administration of Justice

Variyam, Biju	Machine Technology
Vasquez, Leo	Business Administration
Vazquez-Celaya, Sandra	Mathematics
Velitis, Michael	Electricity/Electronics
Verholtz, Gary	Water Supply Technology
Victoria Ramon, Jose	Welding Technology
Vinciullo, Frances	Psychology
Voisard, Steven	Library
Wagner, Lindsay	Radio, TV & Film
Wallick, Amber D.	Child Development
Walters, Sandi	Child Development
Weaver, Teresa	Psychiatric Technology
Weber, Michele	Communication Studies
Wen, Edward	Chemistry
White, Charles	Art
White, Stuart	Administration of Justice
Whittman Kober, Danna	English
Wiley, Mark	Water Supply Technology
Wilhite, Charles	Administration of Justice
Wilhite, Cynthia	Human Services
Williams, Yvette	Reading & Study Skills
Wilson, Nancy	English
Wolcott, Bruce	English
Wong, Jan	Modern Languages
Worley, Edward	Heating Ventilation, Air Conditioning & Refrigeration
Yarnelle, E.	Psychology
Yoon, Choon	Music
Young, Tami	Psychology
Zaharopoulos, George	Political Science
Zeeb, John	Psychology
Zhu, Zhiqiang	Chemistry
Zurita, Marcial	Mathematics

San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2012-2013 (SM13)
June 13, 2013

NAME	DISCIPLINE
Firtha, Farah	Chemistry
Maestas, Michael	Water Supply Technology
Sherrill, Daniel	Geographic Information Systems

**Crafton Hills College
Adjunct & Substitute Academic Employees
Summer 2013**

NAME	DISCIPLINE
Bastedo, Vonny	Physical Education
Gradias, Ben	Emergency Medical Services
Hallman, John	Physical Education
Hawkins, D. J.	English
Martinez, Michelle	Counselor
McCool, Karen	Librarian
Slota, Daniel	Librarian
Vasquez, Violetta	Counselor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources &
Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Non-Instructional Pay for
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 & 2013-2014 budgets.

**Crafton Hills College
Non Instructional Pay
Summer 2013**

Andrews, Breanna, SSA User Group, \$43.16 per hour not to exceed 4 hours, 07/01/13 – 07/31/13

Cannon, Judy, Training on the Implementation of Read and Write Gold, \$43.16 per hour not to exceed three hours, 06/17/13 – 06/20/13

Commander, John, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours, 06/14/13 – 08/08/13

Crow, Kathy, Coordinate American Heart Association CPR Training, \$2,900.00 Stipend, 07/01/13 – 08/14/13

Eastmond, Elizabeth, Training on the Implementation of Read and Write Gold, \$43.16 per hour not to exceed three hours, 06/17/13 – 06/20/13

Hughes, Richard, STEM Pathways sponsored Xtreme Summer Camp, \$1,500.00, 7/8/13 - 7/18/13

Kapoor, Anil, STEM Pathways sponsored Xtreme Summer Camp, \$500.00, 7/8/13 - 7/18/13
Millan, Chris, Training on the Implementation of Read and Write Gold, \$43.16 per hour not to exceed six hours, 06/17/13 – 06/20/13

Purves, Dianne, Training on the Implementation of Read and Write Gold, \$43.16 per hour not to exceed three hours, 06/17/13 – 06/20/13

Shimeld, Lisa, STEM Pathways sponsored Xtreme Summer Camp, \$1,000.00, 7/8/13 - 7/18/13

Sullivan, Dan, Assistant Coordinator of Redlands Emergency Services Academy, \$1,000.00 Stipend, 07/18/13 – 07/24/13

Verosik, Eileen, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours, 06/14/13 – 08/08/13

Wise, Louise, Training on the Implementation of Read and Write Gold, \$43.16 per hour not to exceed three hours, 06/17/13 – 06/20/13

Yau, Margaret, STEM Pathways sponsored event Learning Computer Science through the Lens of Culture and Society, \$2,177.00, 8/5/13 - 8/9/13

Yau, Margaret, Google Grant, Learning Computer Science through the Lens of Culture and Society, \$1,823.00, 8/5/13 - 8/9/13

**Crafton Hills College
Non Instructional Pay
Fall 2013**

Commander, John, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours, 08/19/13 – 12/20/13

Hunter, Morris, Coordinate Radiologic Technology Program, \$1,000.00 Stipend, 08/11/13 – 12/20/13

Verosik, Eileen, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours, 08/19/13 – 12/20/13

Ratification is requested for instructor appointments to Hiring Committees that were made after the May 9, Board of Trustees meeting.

Allen, Denise, Hiring Committee, Health and Physical Education Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

Brink, T. L., Hiring Committee, Philosophy and Religious Studies Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

Holbrook, James, Hiring Committee, Vice President of Instruction, \$43.16 per hour not to exceed 20 hours, 05/27/13 – 07/31/13

Ledoux, Janine, Hiring Committee, Health and Physical Education Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

McKee, Julie, Hiring Committee, Philosophy and Religious Studies Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

Rabago, Ralph, Hiring Committee, Health and Physical Education Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

Rabago, Ralph, Hiring Committee, Vice President of Instruction, \$43.16 per hour not to exceed 20 hours, 05/27/13 – 07/31/13

Rippy, Scott, Hiring Committee, Vice President of Instruction, \$43.16 per hour not to exceed 20 hours, 05/27/13 – 07/31/13

Urbanovich, James, Hiring Committee, Philosophy and Religious Studies Instructor, \$43.16 per hour not to exceed 20 hours, 06/01/13 – 07/31/13

**Crafton Hills College
Non Instructional Pay
Spring 2013**

Ratification is requested for instructors who were inadvertently left off the December 13, Board of Trustees meeting list for participating in the Title V Honors Program.

Anderson, Jonathan, Title V Honors Stipend, \$400.00, 01/14/13 – 05/23/13

Bartlett, Ryan, Title V Honors Stipend, \$500.00, 01/14/13 – 05/23/13

Beitscher, Jane, Title V Honors Stipend, \$400.00, 01/14/13 – 05/23/13

Brink, T. L., Title V Honors Stipend, \$600.00, 01/14/13 – 05/23/13

Bryant, Tom, Title V Honors Stipend, \$200.00, 01/14/13 – 05/23/13

Costello, Gerarda, Title V Honors Stipend, \$100.00, 01/14/13 – 05/23/13

Croft, Gary, Title V Honors Stipend, \$100.00, 01/14/13 – 05/23/13

Hamlett, Cynthia, Title V Honors Stipend, \$400.00, 01/14/13 – 05/23/13

Langenfeld, Elizabeth, Title V Honors Stipend, \$200.00, 01/14/13 – 05/23/13

Linfield, Leon, Title V Honors Stipend, \$400.00, 01/14/13 – 05/23/13

McKee, Julie, Title V Honors Stipend, \$600.00, 01-14/13 – 05/23/13

Muir, William, Title V Honors Stipend, \$200.00, 01-14/13 – 05/23/13

O'Shaughnessy, Vonda, Title V Honors Stipend, \$200.00, 01/14/13 – 05/23/13

Papas, Constantine (Dean), Title V Honors Stipend, \$200.00, 01/14/13 – 05/23/13

Snowwhite, Mark, Title V Honors Stipend, \$300.00, 01/14/13 – 05/23/13

Swanson, William, Title V Honors Stipend, \$100.00, 01/14/13 – 05/23/13

Urbanovich, James, Title V Honors Stipend, \$300.00, 01/14/13 – 05/23/13

Shelton, Stephen, Title V Honors Stipend, \$200, 1/14/13-5/23/13.

Van Wolferen, Michelle, Title V Honors Stipend, \$200, 1/14/13-5/23/13.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2013-2014
June 13, 2013**

Aguilar, Manuel, Counseling Department, 07/01/2013-6/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Barrios, Mary Beth, Counseling Department, 07/01/2013-6/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Blackman, Sandra, Tumaini Program, 07/01/2013-06/30/2014, not to exceed 28.5 hours per semester, at \$43.16 per hour.

Cisneros, Maribel, Counseling Department, 07/01/2013-06/30/2014, not to exceed 234 hours per semester, at \$43.16 per hour.

Cisneros, Maribel, EOPS/CARE, 07/01/2013-06/30/2014, not to exceed 180 hours per semester, at \$43.16 per hour.

Evans-Perry, Virginia, Library, 07/01/2013-06/30/2014, not to exceed 145 hours per semester, at \$43.16 per hour.

Garcia, Maria, Student Health Services, 07/01/2013-06/30/2014, not to exceed 288 hours per semester, at \$43.16 per hour.

Gasca, Susan, Middle College High School, 07/1/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Gifford, Mercedes, Library, 07/01/2013-06/30/2014, not to exceed 260 hours per semester, at \$43.16 per hour.

Gifford, Mercedes, Library, 07/01/2013-06/30/2014, not to exceed 160 hours per semester, at \$43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year.

Hernandez, Georgina, EOPS/CARE, 07/1/2013-06/30/2014, not to exceed 108 hours per semester, at \$43.16 per hour.

Hernandez, John, Basic Law Enforcement Academy – Extended, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Hernandez, Ramiro, Counseling Department, 07/01/2013-06/3/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Herrera, Jamie, EOPS/CARE, 07/01/2013-06/30/2014, not to exceed 162 hours per semester, at \$43.16 per hour.

Herrera, Jamie, Transfer and Career Services, 07/01/2013-06/30/2014, not to exceed 144 hours per semester, at \$43.16 per hour.

Hunter, JoAlice, EOPS/CARE, 07/01/2013-06/30/2014, not to exceed 378 hours per semester, at \$43.16 per hour.

Huston, Dr. Celia, Library, 07/01/2013-06/30/2014, not to exceed 145 hours per semester, at \$43.16 per hour.

Kelly-Silagy, Deana, Counseling Department, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Kelly, Matthew John, Library, 07/1/2013-06/30/2014, not to exceed 160 hours per semester, at \$43.16 per hour.

Kelly, Matthew John, Library, 07/1/2013-06/30/2014, not to exceed 260 hours per semester, at \$43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year.

Larivee, Elizabeth, Disabled Student Programs & Services, 07/1/2013-06/30/2014, not to exceed 270 hours per semester, \$43.16 per hour.

Long, Richard, Counseling Department, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Luke, Sr., Craig, Counseling Department, 07/01/2013-06/30/2013, not to exceed 422 hours per semester, at \$43.16 per hour.

Luke, Sr., Craig, STAR Program, 07/1/2013-07/18/2013, not to exceed 90 hours for the summer 2013 semester, at \$43.16 per hour.

Martin, Desiree, Counseling Department 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Mestas, Marie, Library, 07/1/2013-06/30/2014, not to exceed 145 hours per semester, at \$43.16 per hour.

Murillo, Charles, Tumaini Program, 07/01/2013-06/30/2014, not to exceed 28.5 per semester, at \$43.16 per hour.

Quezada, Dr. Reyes, STAR Program, 07/1/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Smith, Joyce, Counseling Department, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Solorio, Carlos, Counseling Department, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Stuart, Doris, Basic Law Enforcement Academy – Extended, 07/1/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Valdez-Flynn, Veronica, Counseling Department, 07/01/2013-06/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Voisard, Steven, Library, 07/01/2013-06/30/2014, not to exceed 246 hours per semester, at \$43.16 per hour.

Voisard, Steven, Library, 07/01/2013-06/30/2014, not to exceed 150 hours per semester, at \$43.16 per hour. Backfill for Dr. Celia Huston, Lead Accreditation/SLO Faculty for the 2013-14 fiscal year.

Wall, Patricia, Library, 07/01/2013-06/30/2014, not to exceed 145 hours per semester, at \$43.16 per hour.

Wilhite, Charles, Basic Law Enforcement Academy – Extended, 07/1/2013-6/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Wingson, Kimberly, Middle College High School, 07/1/2013-6/30/2014, not to exceed 422 hours per semester, at \$43.16 per hour.

Luke, Craig, Counseling Department, 06/17/2013-06/28/2013, not to exceed 14 hours per semester, at \$43.16 per hour.

Moberly, Erik, Counseling Department, 06/17/2013-06/28/2013, not to exceed 46 hours per semester, at \$43.16 per hour.

Amburgey, Kevin, on site Coordinator for the Big Bear Program, 7-1-13 to 6-30-14, not to exceed 450 hours at \$43.16 per hour.

Beebe, Yvonne, to facilitate the pre-assessment workshops, 8-25-13 to 5-22-14, not to exceed 3 hours per week at \$43.16 per hour.

Carman, Gary, to oversee the operation of the Student Success Center during the extended operational hours, 8-25-13 to 5-22-14, not to exceed 16 hours per week at \$43.16 per hour.

Copeland, Mary, develop supplemental workbook & workshops to address student need on the English 015 departmental final exam, 7-1-13 to 8-8-13, not to exceed 40 hours at \$43.16 per hour.

Burnham, Lorrie, supporting the Big Bear and mountain communities for Super Saturday events, 7-1-13 to 6-30-14, not to exceed 20 hours at \$43.16 per hour.

Heibel, Todd, to support the Big Bear Program as a faculty mentor for the Interactive Television (ITV) Technology Program, 7-1-13 to 6-30-14, not to exceed 30 hours at \$43.16 per hour.

Jackson, Dennis, for duties that extend into the summer months for the Psychiatric Technology Program, 7-1-13 to 8-10-13 and 6-1-14 to 6-30-14, not to exceed 168 hours at \$43.16 per hour.

Moberly, Erik, adjunct counselor for the Math, Science & Engineering Improvement Program (MSEIP), 7-1-13 to 8-14-13, not to exceed 115 hours at \$43.16 per hour.

Seaman, Julia, to support the Big Bear Program as a faculty mentor for the Interactive Television (ITV) Technology Program, 7-1-13 to 6-30-14, not to exceed 20 hours at \$43.16 per hour.

Vecchio, Anthony, substitute as needed for the Big Bear Program, 7-1-13 to 6-30-14, not to exceed 15 hours at \$43.16 per hour.

Waner, Scott, substitute as needed for the Big Bear Program, 7-1-13 to 6-30-14, not to exceed 15 hours at \$43.16 per hour.

Avelar, Amy, supporting the Math, Science & Engineering Improvement Program (MSEIP) for developing the Supplemental Instruction Program, 6-17-13 to 8-19-13, not to exceed 20 hours at \$43.16 per hour.

Vasquez, Tatiana, supporting the Math, Science & Engineering Improvement Program (MSEIP) for developing the Supplemental Instruction Program, 6-17-13 to 8-19-13, not to exceed 20 hours at \$43.16 per hour.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the academic appointment of Carol Stiltner, Nursing Instructor, SBVC.

OVERVIEW

Carol Stiltner, Nursing Instructor, SBVC, 177 service day position effective July 1, 2013. Salary placement pending receipt of official transcripts and verification of work experience. Replacement for Marion Meines.

ANALYSIS

All requirements for employment have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2014

SUBJECT: Consideration of Approval of Salary Advancements for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancements for academic employees.

OVERVIEW

Effective July 1, 2013, the academic employees on the attached list will advance in salary range due to additional coursework completed.

ANALYSIS

The academic employees on the attached list have completed the number of units necessary for classification advancement for the 2013-2014 academic year per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

San Bernardino Valley College

Dirkson, Lee Instructor, English Step E to Step G

Crafton Hills College

Word, Daniel Instructor, EMS Step D to Step H

Andrews, Breanna Instructor, American Sign Language Step G to Step H

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Revised Retirement Date for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised retirement date for Marion Meines, Nursing Instructor, SBVC.

OVERVIEW

Marion Meines, Nursing Instructor, SBVC, STRS Disability Retirement effective March 1, 2013.

ANALYSIS

Marion Meines previously submitted her letter of retirement with an effective date of February 28, 2013, (which was the last date of employment). Since that time she received notification from STRS that her application for disability retirement was approved effective March 1, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Coordinator Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Coordinator Stipends for the 2013-2014 academic year.

OVERVIEW

The employees on the attached list will receive Coordinator Stipends for the 2013-2014 academic year.

ANALYSIS

Stipends for coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-5.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**CHC
Faculty Coordinator Stipends
Academic Year 2013-2014**

Judy Giacona	Health & Wellness	\$1,320 total for 11 months
Mariana Moreno	Transfer Center	\$1,320 total for 11 months

**SBVC
Faculty Coordinator Stipends
Academic Year 2013-2014**

Elaine Akers	Student Health Services	\$1,320 total for 11 months
Kathy Kafela	Transfer & Career Services	\$1,440 total for 12 months
Deanne Rabon	STAR Program	\$1,320 total for 11 months

Coordinator I's shall receive an additional \$120.00 per month for each month employed in coordinating activities.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Faculty Chair Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Faculty Chair Stipends for the 2013-2014 academic year.

OVERVIEW

The academic employees on the following list will serve as faculty chairs for the 2013-2014 academic year.

ANALYSIS

Faculty Chairs are selected by faculty in accordance with an established campus process. Stipends for Department Heads are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**CHC
Faculty Chair Stipends
Academic Year 2013-2014**

Allen, Denise	Business, Economics and Information Technology	\$ 6,000
Bartlett, Ryan	English and Reading Skills	\$14,000
Boebinger, Kelly	Biological and Physical Science	\$ 8,000
Franklin, Brad	Allied Health Services	\$ 6,000
Hanley, Jodi, Co-Chair	Mathematics	\$ 4,000
Jones, JoAnn	Human Development	\$ 6,000
Koeper, John T.	Public Safety and Services	\$ 7,000
Ledoux, Janine, Co-Chair	Health and Physical Education	\$ 3,000
McConnell, Mark	Fine Arts	\$ 6,000
McKee, Julie	Social Science	\$ 6,000
Rabago, Ralph, Co-Chair	Health and Physical Education	\$ 3,000
Schmidt, Jeff	Communication and Language	\$ 6,000
Wilson, Sherri, Co-Chair	Mathematics	\$ 4,000

**SBVC
Faculty Chair Stipends
Academic Year 2013-2014**

Adams, Kathy	Child Development	\$ 3,000
Aguilar-Kitibutr, Dr. Ailsa	Counseling	\$ 8,000
Assumma, Michael	Accounting/Business Administration//Business Calculations/Real Estate	\$ 6,000
Banola, Erwin	Health/Physical Education	\$ 8,000
Batalo, Mandi	Art	\$ 7,000
Buckley, Patrick	Administration of Justice/Corrections	\$ 5,000
Calderon, Colleen	History	\$ 6,000
Chatfield, Walt	Economics	\$ 5,000
Engstrom, Vanessa	Geography/Geographic Information Systems	\$ 6,000
Hector, Leticia	Pharmacy Technology	
	Communication Studies/Radio, TV & Film	\$ 7,000
Heibel, Todd	Geology/Oceanography/Water Supply Technology	\$ 5,000
Hunter, Diane	English/ESL	\$14,000
Ikeda, Mark	Biology	\$ 8,000
Jackson, Jack	Philosophy/Religious Studies	\$ 5,000
Jaramillo, Richard	Automotive/Diesel	\$ 7,000
Jefferson, Kimberly	Reading	\$ 6,000
Kammer, Kevin	Aeronautics	\$ 5,000
Knight, Denise	Child Development	\$ 3,000
Lysak, Michael	Astronomy/Engineering/Physics	\$ 5,000
Meyer, Stacy	Culinary Arts/Food & Nutrition	\$ 5,000
Moore, Sandra	Psychology	\$ 6,000
Pires, Romana	Anthropology/Sociology	\$ 6,000
Powell, Roger	Computer Information Technology/Computer Science	\$ 6,000
Recinos, Jose	Modern Languages (Arabic, American Sign Language, Spanish)	\$ 6,000
Robinson, James	Human Services	\$ 6,000
Scully, Matie	Dance/Music/Theatre Arts	\$ 6,000
Stanskas, John	Architecture/Chemistry/Physical Science	\$ 8,000
Strong, Teri	Math	\$14,000
Wall, Patricia	Academic Advancement/Library	\$ 5,000

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Interim Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim appointment of Tim Oliver, Interim Vice Chancellor, Fiscal Services, District, and Jeffrey McCumber, Interim Art Director, District.

OVERVIEW

Tim Oliver, Interim Vice Chancellor, Fiscal Services, District, Management Salary Schedule, Range 26, Step C, \$12,972 per month, full-time, 12-month position effective July 1, 2013 through June 30, 2014. Replacement for Charlie Ng.

Jeffrey McCumber, Interim Art Director, KVCR, District, Management Salary Schedule, Range 12, Step A, \$5943 per month, full-time, 12-month position effective June 14, 2013 through June 30, 2014. New position

ANALYSIS

Due to the resignation of Charlie Ng, Vice Chancellor, Mr. Oliver will serve as Vice Chancellor, Fiscal Services, on an interim basis for a period of one year. Mr. McCumber will served as an interim until the Art Director position is filled on a permanent basis.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 & 2013-2014 budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of One-Year Employment Management
Contracts

RECOMMENDATION

It is recommended that the Board of Trustees approve one-year employment contracts for academic and classified managers.

OVERVIEW

The attached list of academic and classified management employees will receive one year employment contracts effective July 1, 2013.

ANALYSIS

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Crafton Hills College One-Year Employment Contracts
Effective July 1, 2013 through June 30, 2014

Bogh, Wayne	College Director Technology Services Classified Management
Cabrales, Jose	Dean, Student Services Academic Management
Chavira, Rejoice	Director, EOPS Academic Management
Childers, Karen	Director, Resource Development Classified Management
Colvey, Kirsten	Dean, Student Services, Counseling & Matriculation Academic Management
Cook, Lawrence	Maintenance & Grounds Supervisor Classified Management
Crooks, Jeremy	Custodial Supervisor Classified Management
Hegde, Bharadwaj	Dean, Math, English, Reading & Instructional Support Academic Management
Hoffmann, Donna	Director of Marketing & Public Relations Classified Management
Hogrefe, Richard Jr.	Dean, Instruction Academic Management
Muskavitch, John	Director, Financial Aid Classified Management
Paddock, Ericka	Director, Student Life Academic Management
Rea, Maricela	Cafeteria, Snack Bar Manager Classified Management
Riggs, Michelle	Assistant Director of Resource Development Classified Management
Strong, Michael	Vice President, Administrative Services Classified Management

Warren-Marlatt Rebecca	Vice President, Student Services Academic Management
Wurtz, Keith	Director, Research & Planning Academic Management
Yamamoto, June	Dean, Career & Technical Education Academic Management

District One-Year Employment Contracts
Effective July 1, 2013 through June 30, 2014

Chang, Andrew	Project Director Edustream Classified Management
Diaz, Maria Elena	Energy Education Administrator Classified Management
Fields, Whitney	Environmental, Health & Safety Administrator Classified Management
Isaac, Matthew	Executive Director, Economic Development & Corporate Training Academic Management
Kuck, Glen	Associate Vice Chancellor, Technology & Educational Support Services Academic Management
Levesque, Robert	Workforce Development Manager Classified Management
Ng, Charlie	Vice Chancellor, Fiscal Services Academic Management
Rathbun, Jerald	Director, Engineering & Technology Classified Management
Rogers, Tanya	Director, Internal Audits Classified Management
Stark, Scott	Facilities Project Manager Classified Management
Sifford, Eloise	Accounting Manager Classified Management
Sims, Jeremy	Director, Technology Services Classified Management
Stills, Kenneth	Police Sergeant Classified Management
Sutorus, Steven	Business Manager Academic Management
Tamayo, Chris	Police Sergeant Classified Management

Trussell, Deanna Assistant Manager, Workforce Development
Classified Management

Zinn, Wendy Manager, CTE Community Collaborative
Classified Management

San Bernardino Valley College One-Year Employment Contracts
Effective July 1, 2013 Through June 30, 2014

Bangasser, Susan	Dean, Science Academic Management
Chavez, Gloriann	Director, Bookstore SBVC & CHC Classified Management
Chatterje, Achala	Dean, Applied Tech, Transportation & Culinary Arts Academic Management
Cota, Marco	Dean, Counseling & Matriculation Academic Management
Gideon, Angelita	Circulation Supervisor Classified Management
Hrdlicka, Ricky	College Director, Technology Classified Management
Kates, Johnny	Custodial Supervisor Classified Management
Merjil, Mark	Director, Child Development Center Classified Management
Morrison, Tracy	Cafeteria/Snack Bar Manager Classified Management
Parra, Guillermo	Maintenance & Grounds Supervisor Classified Management
Petinak, Craig	Director, Marketing/Public Relations Classified Management
Rowley, Kathleen	Director, Grant Management & Development Classified Management
Rubio, David	Director of Athletics Academic Management
Smith, James	Director, Research & Planning Academic Management
Tillman, Shalita	Supervisor, Job Development Classified Management
Weiss, Kathryn	Dean, Humanities Academic Management

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Employment Management Contracts for
Seven-Month Duration

RECOMMENDATION

It is recommended that the Board of Trustees approve seven-month employment contracts for Alan Braggins, Logistics Technology Manager, Albert Maniaol, Director Applied Technologies, and Christina Bradley, RTF Grant Administrator, District.

OVERVIEW

The attached list of classified management employees will receive a seven-month employment contract effective July 1, 2013 through January 31, 2014. The grants which provide funding for these positions are due to expire at this time.

ANALYSIS

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

These positions are categorically funded and are dependent on the life of the grant.

Seven-Month Management Contracts

Alan Braggins, Logistics Technology Manager, District, seven-month employment contract effective July 1, 2013 through January 14, 2014.

Albert Maniaol, Director, Applied Technologies, District, seven-month employment contract effective July 1, 2013 through January 14, 2014.

Christina Bradley, RTF Grant Administrator, District, seven-month employment contract effective July 1, 2013 through January 14, 2014.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Extension of Interim Management Assignments

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim management extensions for Rebeccah Warren-Marlatt, CHC, Kenn Couch, District, Pierre Galvez, District, Tanya Rogers, District, Gloria Fisher, SBVC, Guillermo Parra, SBVC, Jeffrey Klug, SBVC, Maria Rodriguez, SBVC, Carolyn Lindsey, SBVC, Ed Millican, SBVC, Scott Stark, SBVC, Terri Strong, SBVC, and Shalita Tillman, SBVC.

OVERVIEW

The management employees on the attached list are submitted for approval.

ANALYSIS

Management employees are currently serving in interim assignments due to vacancies created by resignations and retirements. It is recommended that they continue to serve in their interim assignments effective July 1, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

CRAFTON HILLS COLLEGE

Warren-Marlatt, Rebecca

Interim Executive Vice President, Student Services & Instruction
July 1, 2013 through September 30, 2013 or until the position is filled.

DISTRICT

Couch, Kenn

Interim General Manager-KVCR
July 1, 2013 through December 31, 2013 or until the position is filled.

Galvez, Pierre

Interim Police Chief
July 1, 2013 through December 31, 2013 or until the position is filled.

Rogers, Tanya

Interim Vice Chancellor Human Resources & Employee Relations
July 1, 2013 through June 30, 2014.

SAN BERNARDINO VALLEY COLLEGE

Fisher, Gloria

Interim President, SBVC
July 1, 2013 through December 31, 2013 or until the position is filled.

Parra, Guillermo

Interim Maintenance & Operations Coordinator
July 1, 2013 through December 31, 2013 or until the position is filled.

Klug, Jeffrey

Interim Dean, Police Academies
July 1, 2013 through December 31, 2013 or until the position is filled.

Rodriguez, Maria

Interim Director, EOPS/CARE
July 1, 2013 through December 31, 2013 or until the position is filled.

Lindsey, Carolyn

Interim Director, Student Life
July 1, 2013 through December 31, 2013 or until the position is filled.

Millican, Ed

Interim Dean, Social Science, Human Development & P.E.
July 1, 2013 through December 31, 2013 or until the position is filled.

Stark, Scott

Interim Vice President, Administrative Services
July 1, 2013 through December 31, 2013 or until the position is filled.

Strong, Terri

Interim Dean, Math, Business & Computer Tech
July 1, 2013 through July 31, 2013.

Tillman, Shalita

Interim Manager, Occupational Advancement
July 1, 2013 through December 31, 2013 or until the position is filled.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Employment Date Amendment for
Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment date amendment for Cristina Bradley, RTF Grant Administrator, District.

OVERVIEW

Cristina Bradley, RTF Grant Administrator, Management Salary Schedule, Range 3, Step A, \$3,830 per month effective May 28, 2013. New position.

ANALYSIS

On May 9, 2013, the Board approved the employment of Cristina Bradley with an effective date of April 1, 2013. Ms. Bradley began employment on May 28, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This is a categorically funded position. Funding is contingent on the "life of the grant."

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Retreat Rights for Management Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve administrator retreat rights for Daniel Angelo, SBVC, and Marie Mestas, SBVC.

OVERVIEW

Dan Angelo, Instructor, Business, SBVC, Faculty Salary Schedule, Column D, Step 24, \$84,456.29 (177 days), effective July 1, 2013.

Marie Mestas, Librarian, SBVC, Faculty Salary Schedule Column H, Step 22, \$93,893.27 (177 days), effective July 1, 2013.

ANALYSIS

Per Dan Angelo's and Marie Mestas' Employment Agreement, the employees shall have the option of returning to a faculty position. They have elected to exercise their retreat rights.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of the New Management Job Descriptions

RECOMMENDATION

It is recommended that the Board of Trustees approve the new management job descriptions for Human Resources Administrative Manager and Scholarship Program Administrator.

OVERVIEW

The Human Resources Administrative Manager position manages, supervises, and coordinates the daily activities and operations of Human Resources and Payroll including personnel operations, employee health and welfare programs, payroll, employee relations, Worker's Compensation, ADA compliance, and equal employment opportunity compliance and administration; coordinates assigned activities with other departments, divisions, and outside agencies; and provides highly responsible and complex administrative support to the assigned administrator. The Scholarship Program Administrator position administers, oversees and implements the college scholarship program; works closely with the Foundation Director to research major prospects, develop new scholarships and implements all necessary aspects to advance the scholarship program consistent with the College's institutional plan and the foundation's developmental plan.

ANALYSIS

The Human Resources Administrative Manager position is essential to the overall organizational structure of the department. This position will oversee the day-to-day operations of Human Resources and Payroll. The Scholarship Program Administrator position is essential to the overall scholarship program at the San Bernardino Valley College and consistent with the institutional and foundation's plan.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES ADMINISTRATIVE MANAGER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under administrative direction of the assigned administrator, this position manages, supervises, and coordinates the daily activities and operations of Human Resources and Payroll including personnel operations, employee health and welfare programs, payroll, employee relations, Worker's Compensation, ADA compliance, and equal employment opportunity compliance and administration; coordinates assigned activities with other departments, divisions, and outside agencies; and provides highly responsible and complex administrative support to the assigned administrator.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Manages the daily operations, services and activities of the Human Resources and Payroll Division including personnel operations, employee health and welfare programs, payroll, Worker's Compensation, ADA compliance, and equal employment opportunity compliance and administration.
2. Manages and participates in the development and implementation of goals, objectives, policies, and priorities for assigned areas and programs; recommends and administers policies and procedures.
3. Monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; recommends, within departmental policy, appropriate service and staffing levels.
4. Plans, prioritizes, assigns, supervises, reviews, and participates in the work of staff responsible for processing District-wide payroll including preparing, monitoring, reconciling, analyzing and maintaining of payroll records
5. Plans, coordinates, and reviews the work plan for assigned staff to provide high quality of services; assigns work activities, projects, and programs; reviews and evaluates work products, methods, and procedures; meets with staff to identify and resolve problems and create an environment of continued improvement.
6. Provides district-wide consultation and technical direction in the areas of training and staff development, recruitment and selection, classification, payroll and benefits administration.
7. Recommends the selection, training, motivation, and evaluation of assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.
8. Participates in the development and administration of the Human Resources Division annual budget; participates in the forecast of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; implements adjustments.
9. Audits academic and classified contracts and hourly payrolls; oversees the compilation, maintenance and updating of payroll documents and related records for accuracy.
10. Prepares and submits quarterly and annual payroll and human resources reports and statements to appropriate governmental agencies.
11. Ensures that the recruitment and selection process for all District employee classifications is in full

compliance with both federal and state rules, regulations and guidelines.

12. Develops and implements staff training and development programs and employee orientation programs to meet the needs of personal, professional and organizational development.
13. Works with the Environmental, Health & Safety Administrator to ensure OSHA compliance and overall employee safety.
14. Manages the compilation of statistics on personnel data; prepares reports and surveys required by the pertinent laws and regulations.
15. Attends and participates in professional group meetings; maintains awareness and currency of legislation, new regulations, trends and developments in the field of human resources and employee relations; incorporates new developments as appropriate.
16. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
17. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of a human resource administration program.
Principles and practices of human resource management including compensation, classification, benefits management, payroll, workers compensation, and training/employee development.
Principles and practices of program development and administration.
Principles and applications of recruitment and equal employment opportunity.
Operational characteristics of human resource information systems.
Principles and practices of payroll and budget preparation and administration.
Principles of supervision, training, and performance evaluation.
Pertinent federal, state, and local laws, codes, and regulations relating to personnel management in a public agency setting and institutions of higher education.

Ability to:

Oversee and participate in the management of a comprehensive human resource management program.
Oversee, direct, and coordinate the work of lower level staff.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Effectively serve as a resource to employees pertaining to human resources and payroll related problems, concerns and issues.
Prepare and present comprehensive, concise, clear oral and written reports.
Participate in collective bargaining negotiations and contract administration.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to Human Resources and payroll functions and operations.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university in Human Resources, Business Administration or Public Administration.

Required Experience:

Four (4) years of recent related experience in human resources and/or payroll and at least two (2) years in a lead capacity.

Preferred Experience:

1. Human Resources and/or Payroll experience in the California Community College System.
2. Knowledge of the California Education Code, Government Code, Title 5 and/or other state regulations applicable to the human resources and/or payroll functions for community colleges.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

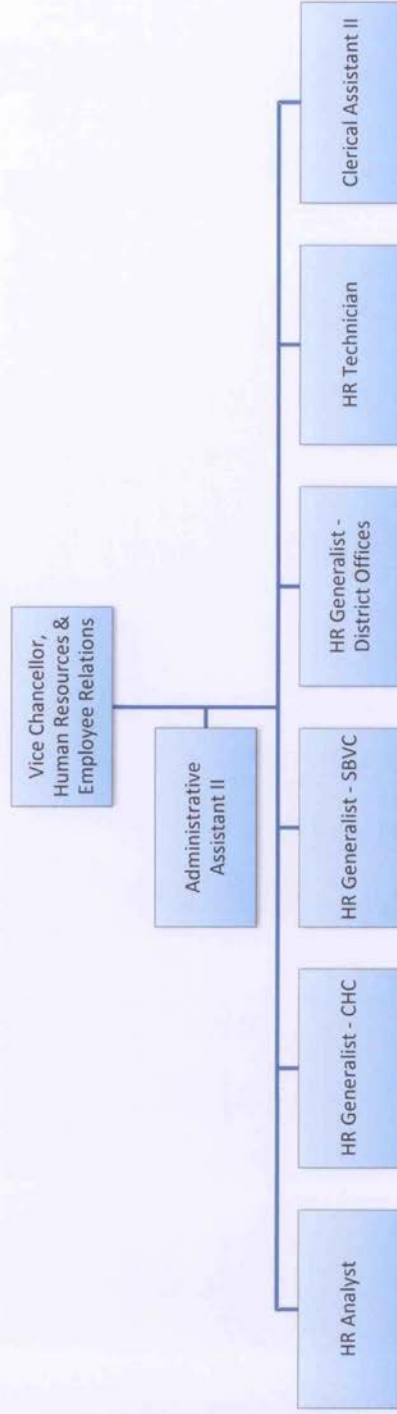
Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

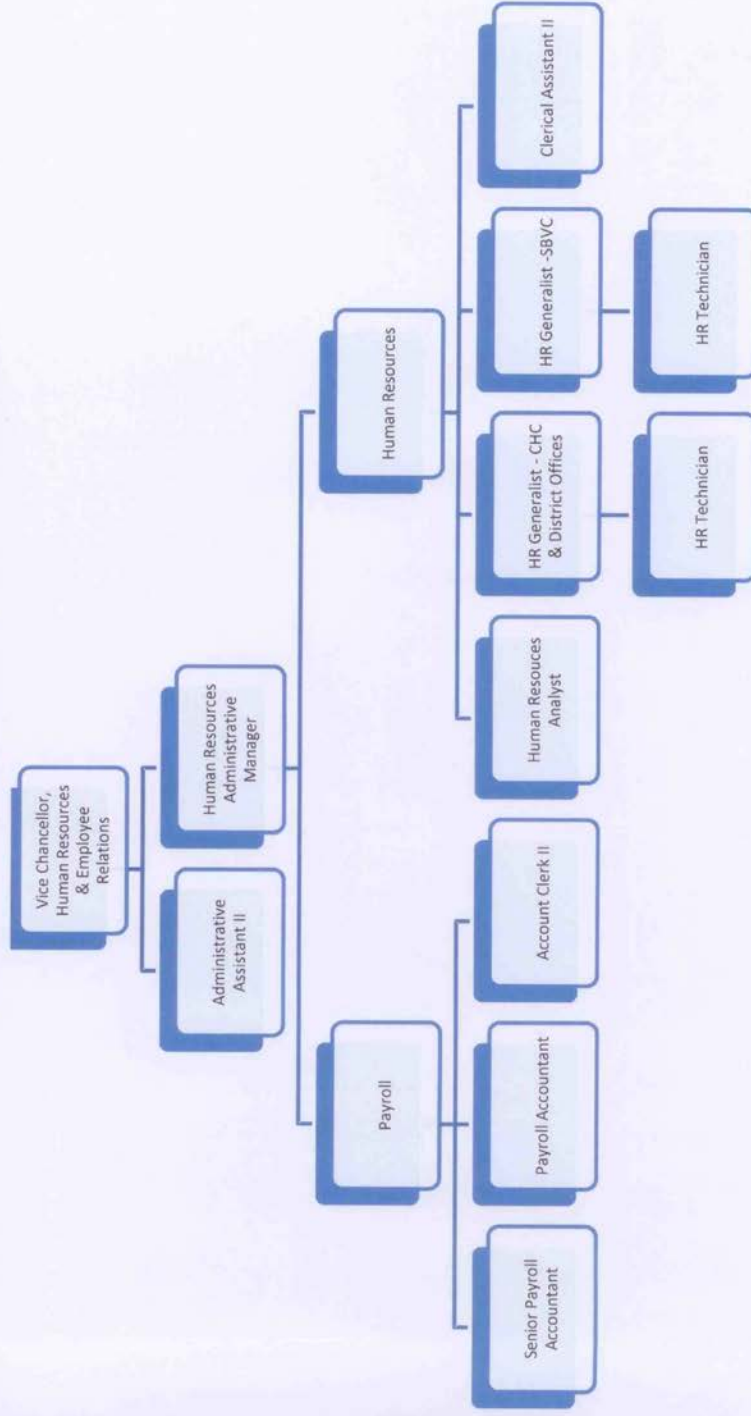
**San Bernardino Community College District
HUMAN RESOURCES DEPARTMENT**

2012 - 2013



San Bernardino Community College District HUMAN RESOURCES DEPARTMENT

Proposed 2013-2014



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

SCHOLARSHIP PROGRAM ADMINSTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under direction, administers, oversees and implements the college scholarship program; works closely with the Foundation Director to research major prospects, develop new scholarships and implements all necessary aspects to advance the scholarship program consistent with the College's institutional plan and the foundation's developmental plan.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Oversees and administers the awarding of scholarship monies and monitors funds; works closely with the Foundation Director to assure complete fund utilization of restricted and unrestricted funds.
2. Develops scholarship programs, researches major prospects, and cooperates with the Foundation Director to cultivate prospects.
3. Assists in developing the objectives for the scholarship program that are consistent with the College's institutional plan and the Foundation's development plan.
4. Performs research on foundations, analyzes data for future development opportunities and assists in the writing of grants as appropriate.
5. Studies student population and identifies unmet needs for scholarship fund development.
6. Assures full scholarship utilization including establishing new scholarships, identifying students who qualify for restricted, unrestricted, and nominated scholarships administered through the scholarship program.
7. Develops and maintains effective relationships with students in providing direction for both internal and external scholarships.
8. Writes, develops, and delivers presentations to students, business, community, and college organizations to initiate involvement in the college scholarship program, and to provide direction to applicants.
9. Delivers presentations and workshops to campus and off-campus groups to assist students to complete effectively in the scholarship process.
10. Schedules and coordinates interviews with student applicants.
11. Participates in assuring the accuracy and confidentiality of student information.
12. Participates in the scholarship committee and coordinates efforts with the faculty senate.
13. Plans and coordinates the annual scholarship program.
14. Develop data bases and other information systems that provide appropriate guidance for students.

15. Develop informational materials for students and the community.
16. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- District organization, operations, policies, and procedures.
- Operational characteristics, services, and activities of the functions, programs, and operations of the assigned area.
- General principles of research, analysis and preparation of statistical reports.
- Local community based organizations and resources.
- Principles, practices, methods and techniques of general financial record keeping and fund accounting.
- English usage, grammar, spelling, punctuation, and vocabulary.
- Oral and written communication skills.

Ability to:

- Make effective presentations.
- Write effective, results-oriented development proposals.
- Analyze situations carefully and adopt effective courses of action.
- Plan and organize work activities.
- Operate a personal computer using general software applications such as word processing, presentation programs and graphic packages.
- Compose letters, reports and proposals independently.
- Utilize and monitor subsidiary accounts.
- Use correct English usage, grammar, spelling, punctuation, and vocabulary.
- Make arithmetic calculations quickly and accurately.
- Understand and follow oral and written directions.
- Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Work with and exhibit sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience – *A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's degree in Management from an accredited college or university or a related field.

Required Experience:

Three (3) years of recent experience at a community college with organizational and structural development or a foundation.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

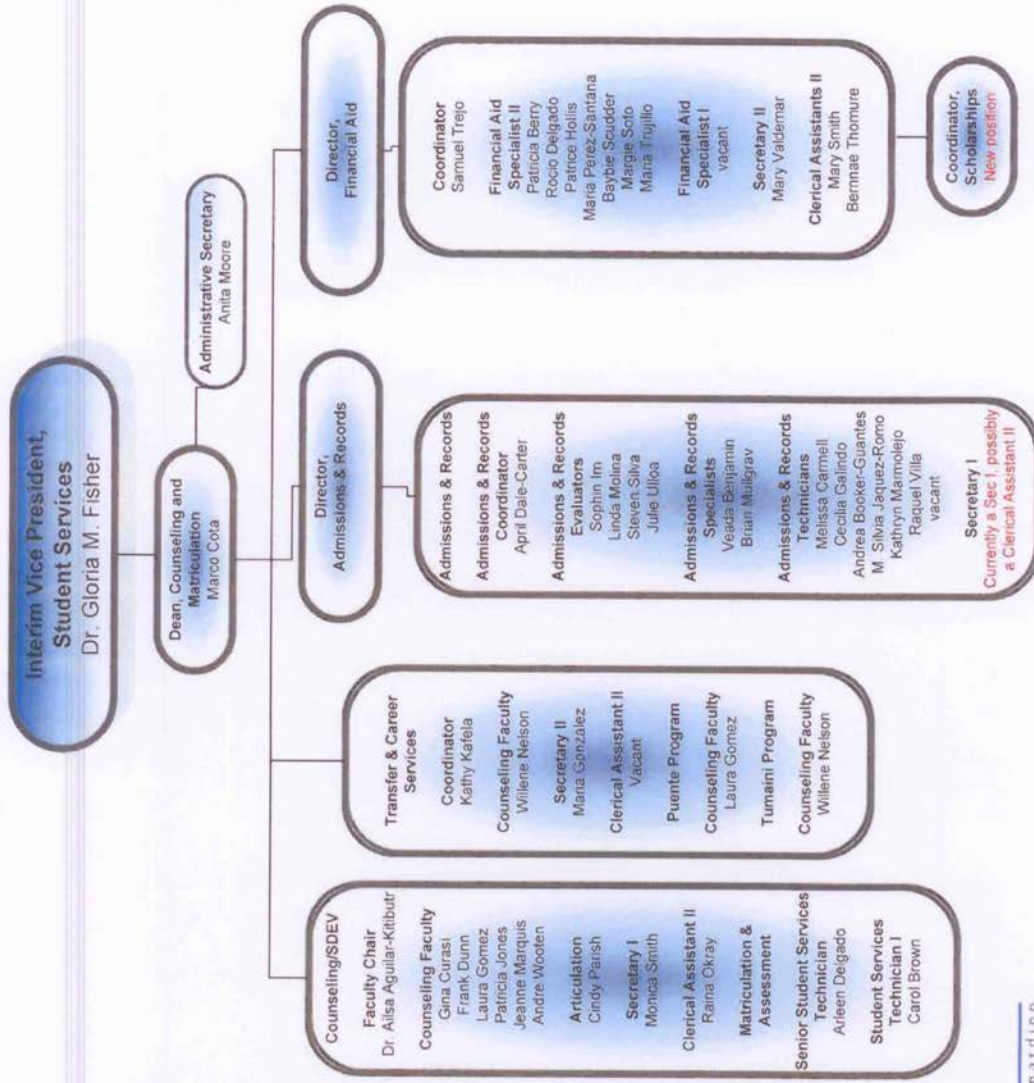
Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: June 13, 2013

Range: 12

6/4/2013



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: June 13, 2013

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE

Volunteers

June 13, 2013

NAME	ASSIGNMENT	DATE
Bosin, Marie	Student Services	7/1/2013-12/31/2013
Cherpin, Daniel	Public Safety & Services	7/1/2013-12/31/2013
Clack, Andy	Student Services	7/1/2013-12/31/2013
Feriante, Dante	Tutoring	6/14/2013-6/30/2013
Halex, Alicia	Student Services	7/1/2013-12/31/2013
Huynn, Julie	Public Safety & Services	6/14/2013-6/30/2013
Vo, Lisa	Student Services	7/1/2013-12/31/2013
Washington, Bertha	Student Services	7/1/2013-12/31/2013

DISTRICT

Volunteers

June 13, 2013

NAME	ASSIGNMENT	DATE
Yoder, Kathleen	KVCR-TV/FM	06/14/2013-06/30/2013
Yanez, Janeth	KVCR-TV/FM	06/14/2013-06/30/2013
Yanez, Janeth	KVCR-TV/FM	07/01/2013-12/31/2013
Hannon, Timothy	KVCR-TV/FM	07/01/2013-12/31/2013
Garcia, Joanna	KVCR-TV/FM	07/01/2013-12/31/2013
Alexander, Cheryl	KVCR-TV/FM	07/01/2013-12/31/2013

San Bernardino Valley College
 Volunteers
 Academic Year 2013-2014
 June 13, 2013

NAME	ASSIGNMENT	DATE
Allen, Amanda	Student Services/Police Academies	07/01/2013-12/31/2013
Amores, Isaiah	Student Services/Police Academies	07/01/2013-12/31/2013
Armstrong, Heather	Student Services/DSP&S	07/01/2013-12/20/2013
Bojorquez, Lucero N.	Student Services/DSP&S	07/01/2013-12/21/2013
Campos, Ashley	Student Services/Police Academies	07/01/2013-12/31/2013
Campos, Daniel	Student Services/Police Academies	07/01/2013-12/31/2013
Chavez, Alesha	President's Office/Marketing & PR	07/01/2013-12/31/2013
Cundieff, Eric	Student Services/Police Academies	07/01/2013-12/31/2013
Curet, Efrain	Student Services/Police Academies	07/01/2013-12/31/2013
Dominick, Jared	Student Services/Police Academies	07/01/2013-12/31/2013
Federoff, Thomas	Student Services/Police Academies	07/01/2013-12/31/2013
Fortini, Kirk J.	Student Services/Stu Health Serv	07/01/2013-12/31/2013
Gastelum, Melissa	Student Services/Police Academies	07/01/2013-12/31/2013
Goer, Alfred	President's Office/Marketing & PR	07/01/2013-12/31/2013
Hall, David	Student Services/Police Academies	07/01/2013-12/31/2013
Hill, Vanessa	Student Services/Police Academies	07/01/2013-12/31/2013
Hulse, Ryan	Student Services/Police Academies	07/01/2013-12/31/2013
Ixco, Albert	Student Services/Police Academies	07/01/2013-12/31/2013
Juarez, Rosenelly M.	Student Services/Stu Health Serv	07/01/2013-12/31/2013
Kelleygray, Dewey A.	Student Services/DSP&S	07/01/2013-12/21/2013
Koch, Brandon	Student Services/Police Academies	07/01/2013-12/31/2013
Lafever, Corey	Student Services/Police Academies	07/01/2013-12/31/2013
Lojbur, Gojko	Student Services/Police Academies	07/01/2013-12/31/2013
Lopez, Brian	Student Services/Police Academies	07/01/2013-12/31/2013
Martines, Mickey	Student Services/Police Academies	07/01/2013-12/31/2013
Mayer, Matt	Student Services/Police Academies	07/01/2013-12/31/2013
Migaiolo, John	Student Services/Police Academies	07/01/2013-12/31/2013
Morris, David	Student Services/Police Academies	07/01/2013-12/31/2013
Oliveros, Adam	Student Services/DSP&S	07/01/2013-12/20/2013
Oliveros, Edward	Student Services/Police Academies	07/01/2013-12/31/2013
Pedersen, Derek	Student Services/Police Academies	07/01/2013-12/31/2013
Price, Jonathan	President's Office/Marketing & PR	07/01/2013-12/30/2013
Randolph, Rich	Student Services/Police Academies	07/01/2013-12/31/2013
Ruiz, Brian	Student Services/Police Academies	07/01/2013-12/31/2013
Smith, Kaysie	Student Services/Police Academies	07/01/2013-12/31/2013
Villar, Marlana	Student Services/Stu Health Serv	07/01/2013-12/31/2013
Lagunas, Francisco	Social Science/Athletics	06/14/2013-06/30/2013
Navas, Nancy	Social Science/Athletics	06/14/2013-06/30/2013

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 6/13/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>CalWorks Child Care</i>				
Campos, Anita	(9225) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Moreno, Lorena Term: 4/1/2013 - 6/30/2013 01-46-01-8120-0266-7600.00-7320 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$3,000.00 Not to exceed	SSutorus

SubTotal for CalWorks Child Care: 1

CalWorks Off-Campus Work Study

US Foods	(9053) Off-Campus workstudy - Student - Baker Christina, reimbursed at 75% of Per Hour Rate: Amendment 1 - revised hourly rate to \$11.50 per hour effective 04/02/2013 Term: 4/2/2013 - 6/30/2013 01-46-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBCCD	\$4,000.00 Not to exceed	SSutorus
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SubTotal for CalWorks Off-Campus Work Study: 1

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>				
Patton State Hospital	(9279) Clinical Site for Psychiatric Technology program participants Term: 7/1/2013 - 6/30/2016 Funding Source: N/A	Psychiatric Technology/SBVC	No Cost	SSutorus
<i>SubTotal for Clinicals: 1</i>				
<u>EduStream</u>				
Lake Tahoe Community College District	(9265) EduStream Institutional License Agreement for Linking Students to Digital Media, Streaming Video and Other Educational Media in furtherance of Classroom and Distance Education Purposes: Funded through the State Chancellor's Office Term: 5/15/2013 - 5/14/2018 Funding Source: N/A	DETS/SBCCD	No Charge	SSutorus
<i>SubTotal for EduStream: 1</i>				
<u>FNX License Agreement</u>				
KCWC-TV	(9240) Broadcast license agreement for the airing of FNX on other PBS and privately own stations Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	KVCR-FNX/SBCCD	No Charge	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>FNX License Agreement</i>					
	KUAC and University of Alaska Fairbanks	(9239) Broadcast license agreement for the airing of FNX on other PBS and privately own stations Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	KVCR-FNX/SBCCD	No Charge	BBaron
	Lakeland Public Television	(9241) Broadcast license agreement for the airing of FNX on other PBS and privately own stations Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	KVCR-FNX/SBCCD	No Charge	BBaron
	Redwood Empire Public Television, Inc	(9248) Broadcast license agreement for the airing of FNX on other PBS and privately own stations Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	KVCR-FNX/SBCCD	No Charge	BBaron
<i>SubTotal for FNX License Agreement: 4</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
A & M Tree Services	(9286) Clear weeds and trees around media tower at Box Springs Term: 5/13/2013 - 6/30/2013 74-00-03-8110-0303-5640.82-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV/SBCCD	\$1,620.00	SSutorus
Allegiance Software, Inc	(9206) Data/programs migration from Window to SQL server Term: 4/9/2013 - 4/8/2014 74-00-03-8110-0303-5113.83-7099 Funding Source: KVCR - Foundation Fund	KVCR/SBVC	\$2,000.00	SSutorus
Allen, Michelle	(9224) Zumba Fitness Activities for Staff Week at SBVC Term: 5/13/2013 - 5/15/2013 01-00-01-9018-0000-5113.00-6750 Funding Source: General Funds	Staff Development/SBVC	\$100.00	SSutorus
Bangee Fleet, Inc	(9202) Bus Rental for field trip to UC Irvine Term: 6/7/2013 - 6/7/2013 01-76-01-8207-0232-5611.00-6320 Funding Source: Other Non-General	Transfer Center/SBVC	\$977.50	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Blackbaud, Inc	(9217) Onsite training for Raiser's Edge software Term: 5/29/2013 - 6/30/2013 01-00-02-9016-0000-5113.00-6600 Funding Source: General Funds	Grants/CHC	\$4,800.00	SSutorus
	Citizens Business Bank	(9196) Contract for deposit of monies as required by government code Term: 4/12/2013 - 4/11/2018 Funding Source: N/A	Fiscal Services/SBCCD	No Additional Cost	SSutorus
	Community College District No. 508	(9227) Program License Agreement for contractor to air FNX programing Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	KVCR-FNX/SBCCD	No Cost	BBaron
	ETD Creative Services	(9229) Provide assistance in video production and interviews at the Gathering of Nations for "FNX Now" Term: 4/25/2013 - 4/28/2013 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$2,840.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	ETD Creative Services	(9094) Provide assistance in video production and interviews with Arizona Indian Tribes for "FNX Now" Term: 3/28/2013 - 5/9/2013 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,400.00	SSutorus
	ETD Creative Services	(9268) Provide assistance in video production with attendees at the American Indian Community Council Event Term: 5/11/2013 - 6/30/2013 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$2,940.00	SSutorus
	Hilton - San Bernardino	(9223) Catering and Room Rental for Chancellor's Cabinet Retreat Term: 6/24/2013 - 6/24/2013 01-00-03-9000-0000-5610.00-6600 01-00-03-9000-0000-5200.00-6600 Funding Source: General Funds	Chancellor/SBCCD	\$600.00	BBaron

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Inland Empire Tours & Transportation	(9200) Bus rental for field trip to Getty Center Term: 6/13/2013 - 6/13/2013 01-00-01-4671-0000-5611.00-2206 Funding Source: General Funds	Science/SBVC	\$870.00	SSutorus
Innovative Interfaces Inc	(9287) Provide assistance for output of data from Innovative system Term: 5/9/2013 - 6/30/2013 01-00-01-8106-0000-5113.00-6120 Funding Source: General Funds	Administrative Services/SBVC	\$4,500.00	SSutorus
International Demographics, Inc	(9213) License for demographic data; Amended to extend term date through 2015 Term: 7/1/2013 - 6/30/2015 74-00-03-8109-0303-5809.00-7099 Funding Source: KVCR - Foundation Fund	KVCR-FM/SBCCD	\$36,693.00	SSutorus
ION Media of Los Angeles, Inc	(9236) Rebroadcast rights for the Program "The World Through Your Eyes": Amendment 1 - summarized agreement for use of "The World Through Your Eyes" Term: 7/1/2012 - 6/30/2013 Funding Source: N/A	KVCR-TV/SBCCD	No Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
James, Cheewa	(9258) Provide assistance in video production, research and public relations for FNX programs Term: 5/20/2013 - 9/1/2014 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$8,500.00	SSutorus
KGA Engineering	(9207) Provide assistance in change of channel assignment to include FCC filings Term: 4/1/2013 - 3/31/2014 74-00-03-8110-0303-5113.83-7099 Funding Source: KVCR - Foundation Fund	KVCR/SBCCD	\$5,000.00	SSutorus
Lipscomb, Martha Detema	(9267) Provide assistance in the outreach for the frontline program "Kind Hearted Woman" Term: 3/28/2013 - 6/1/2013 74-00-03-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,900.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	National Community Renaissance	(9288) MOU - Make it in American Challenge project: a grant co-operative between National Community Renaissance, California Manufacturing Technology Consulting and the District to create jobs and skill technicians in nanotechnologies and manufacturing Term: 5/29/2013 - 6/30/2014 Funding Source: N/A	PDC/SBCCD	No Cost	CNg
	Ohlone Community College District	(9199) Cisco Academy network affiliation agreement Term: 7/1/2012 - 6/30/2013 01-00-01-2525-0000-5113.00-0514 Funding Source: General Funds	Computer Science/SBVC	\$500.00	SSutorus
	Ontario-Montclair USD	(9211) Reimburse school district for bus expense for field trip from Vineyard Elementary to CHC for Promise Scholars Event Term: 4/25/2013 - 4/25/2013 01-00-02-8102-0458-5611.00-6711 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	CTE/CHC	\$292.50	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Party Plus Rentals	(9159) Rental of Balloon Arch for SBVC Graduation Brunch Term: 5/23/2013 - 5/23/2013 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Trust Account	Student Life/SBVC	\$282.54 Trust Acct #4141	SSutorus
	Premium Promotionals	(9260) Purchase of promotional items with SBVC logo Term: 12/10/2012 - 1/31/2013 01-00-15-9016-0159-5801.00-6199 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: STEM Grant	Mathematics/SBVC	\$2,539.29	SSutorus
	Redlands USD	(9247) MOU - Provide learning opportunities in radio, television and film to high school students Term: 12/31/2012 - 5/31/2015 Funding Source: N/A	RTVF/SBVC	No Cost	SSutorus
	Redlands, University Of	(9255) Discounted tuition for SBCCD employees Term: 7/1/2013 - 6/30/2016 Funding Source: N/A	Business Services/SBCCD	No Cost To District	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	Ricoh USA Corporation	(9263) Purchase agreement for Copier model MP C3502 with service agreement of \$195 per quarter or \$780 total Term: 5/29/2013 - 6/30/2014 73-00-01-8200-0306-6400.00-6960 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Student Body Center Fee	Student Life/SBVC	\$7,806.24	SSutorus
	River Springs Charter School	(9249) Bus rental for CTE College Campus Tour Term: 5/23/2013 - 5/23/2013 01-00-02-8102-0458-5611.00-6711 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	CTE/CHC	\$424.81	SSutorus
	Small Manufacturers' Institute	(9203) Provide assistance in facilitating CTE Transitions activities Term: 5/10/2013 - 6/30/2013 01-00-01-9016-0458-5113.00-6711 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Technical Training/SBVC	\$25,920.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Stanley Convergent Solutions	(9262) Monitoring of intrusion alarm for SBVC Business Building Term: 7/1/2013 - 6/30/2018 01-00-01-9508-0000-5630.00-6770 Funding Source: General Funds	Administrative Services/SBVC	\$21,420.00	SSutorus
Sundance Institute	(9252) Program agreement to develop and produce Native American short films for FNX Term: 1/1/2014 - 12/31/2014 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$5,000.00	BBaron
TechSmith	(9205) Software maintained and upgrades for "Camtasi Relay" allowing for recording of lectures as part of the EduStream program Term: 4/26/2013 - 4/26/2014 01-00-03-8103-0000-5830.00-6150 Funding Source: General Funds	Computing Services/SBCCD	\$1,248.75	SSutorus
Thrive Studios	(9254) Provide assistance in conducting outreach activities to SBVC Alumni Term: 5/6/2013 - 6/30/2013 01-00-01-9019-0000-5113.00-6750 Funding Source: General Funds	Foundation/SBVC	\$1,800.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Tot Lot Pro's	(9161) Repair of child care center's playgrounds Term: 5/21/2013 - 6/30/2013 74-00-01-8306-0205-6120.00-6920 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Child Care Center/SBVC	\$14,000.00	SSutorus
<hr/> <i>SubTotal for General: 33</i> <hr/>					
<u>General for 2013/2014</u>					
	American Thermoform	(9283) Repair, maintenance and technical support for Braille Embossers Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0261-5640.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/SBCCD	\$975.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>					
	Development Exchange Inc., The	(9270) Potential donors name acquisition for funding outreach project Term: 7/1/2013 - 6/30/2014 74-00-03-8110-0303-5809.83-7099 74-00-03-8109-0303-5809.83-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV & FM/SBCCD	\$140.00 Per thousand	SSutorus
	Document Systems	(9284) Copier service agreement Term: 7/2/2013 - 12/31/2013 01-00-03-9020-0261-5637.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/SBCCD	\$300.00	SSutorus
	Donnhauser, Marc	(9275) Provide assistance in conducting project management services Term: 7/1/2013 - 7/31/2014 01-00-01-9002-0000-5113.00-6600 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: General Funds	Grants/SBVC	\$19,850.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>					
	Hernando, Felvi	(9269) On demand hair and makeup for on-air talent for KVCR-TV programs: Rate Schedule \$200 per pledge taping up to 3 people, \$250 per pledge taping for more than 3 people, \$300 per half day production and \$500 Per full day production Term: 7/1/2013 - 6/30/2014 74-00-03-8110-0303-5113.81-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV/SBCCD	Per Rate Schedule	SSutorus
	Institute of American Indian Art	(9231) Sponsorship of the Benefit Dinner and Auction of the Institute of American Indian Art Term: 8/15/2013 - 8/15/2013 74-00-03-8110-0172-5801.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$1,200.00	SSutorus
	Lipscomb, Martha Detema	(9273) Provide assistance in sustaining the American Graduate project Term: 8/1/2013 - 12/1/2013 74-00-03-8110-0303-5113.81-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV/SBCCD	\$4,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>					
	Lortondata	(9285) Quarterly processing of KVCR donor files for changes and updating Term: 7/1/2013 - 6/30/2014 74-00-50-8110-0303-5113.00-7099 Funding Source: KVCR - San Manuel	KVCR-TV/SBCCD	\$336.00	SSutorus
	lynda.com	(9242) Service - Online Training Software for various technologies Term: 7/2/2013 - 7/1/2014 01-00-03-8103-0000-5830.00-6150 Funding Source: General Funds	DETS/SBCCD	\$3,250.00	SSutorus
	Manuel's Digital Media, LLC	(9271) Provide assistance in maintaining databases with online and social media content Term: 7/1/2013 - 6/30/2014 74-00-03-8011-0303-3511.38-3709 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV/SBCCD	\$2,800.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>					
	National Indian Justice Center	(9281) Booth rental for 13th Annual Conference of Indian Families Term: 7/18/2013 - 7/20/2013 74-00-35-8110-0172-5610.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$150.00	SSutorus
	Native Peoples Magazine	(9274) Full page advertisement for KVCR for the July/August issue Term: 7/1/2013 - 9/1/2013 74-00-35-8100-0172-5801.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-TV/SBCCD	\$3,190.00	SSutorus
	RNA Productions	(9250) Provide assistance in the creation of interstitial and filler material for on-air use Term: 7/1/2013 - 6/30/2014 74-00-03-8110-0172-5113.00-7099 Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$66,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>				
Saginaw Chippewa Indian Tribe	(9210) Booth Rental for 29th Annual Saginaw Chippewa Pow Wow Term: 8/2/2013 - 8/4/2013 74-00-03-8110-0172-5610.00-7099 Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$297.00	SSutorus
San Bernardino County Sheriff's Department	(9280) Training agreement for Physical agility testing, chemical agents training, firing range Term: 7/1/2013 - 6/30/2016 01-00-01-7682-0000-5113.00-2105 Funding Source: General Funds	Police Science/SBVC	\$8,000.00	Ssutorus
School Services of California, Inc	(9222) Legislative advocacy service for the the District for fiscal year 2013/2014 Term: 7/1/2013 - 6/30/2014 01-00-03-9006-0000-5113.00-5720 Funding Source: General Funds	Fiscal Services/SBCCD	\$24,000.00	SSutorus
SerVint Corporation, The	(9272) Essential VPS bandwidth service for webhosting Term: 7/1/2013 - 6/30/2014 74-00-35-8110-0172-5620.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-TV/SBVC	\$588.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General for 2013/2014</u>					
	Stanley Convergent Solutions	(9113) Master Agreement for security monitoring for all devices at the District Site and Annex: alarms, panic buttons, CCTV, and intrusion: Amendment 1 - to include District warehouse facility Term: 7/1/2013 - 6/30/2018 01-00-03-9506-0000-5630.00-6510 Funding Source: General Funds	District M & O/SBCCD	\$53,640.00	SSutorus
	TypeCare	(9276) CHC Typewriter Maintenance and repair for FY 2013-2014 Term: 7/1/2013 - 6/30/2014 01-00-02-8520-0000-5637.00-6770 Funding Source: General Funds	Administrative Services/CHC	\$1,770.00	SSutorus
	TypeCare	(9277) On-demand repair and maintenance of typewriters District wide at a cost of \$60.00 per hour Term: 7/1/2013 - 6/30/2014 Funding Source: General Funds	Business Services/SBCCD	\$3,000.00 Not to exceed	SSutorus
<u>SubTotal for General for 2013/2014: 20</u>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Contract Ed</u>				
San Bernardino Employment & Training Agency, City of	(9098) Water Supply Engineering Program participants to receive direct financial aid from the San Bernardino County while working with the county water department in field training Term: 1/1/2013 - 12/31/2014 Funding Source: N/A	Science/SBVC	\$75,000.00	SSutorus
Yucaipa-Calimesa Joint USD	(9282) MOU to offer college courses to high school students Term: 8/1/2013 - 6/30/2014 01-00-02-8227-4026-9883.60-0000 Funding Source: N/A	Instruction/CHC	\$12,072.73	SSutorus
<u>SubTotal for Income - Contract Ed: 2</u>				
<u>Income - Facilities Use</u>				
Adult Financial Education Services	(9266) Use of classroom for financial literacy course Term: 6/13/2013 - 6/22/2013 Funding Source: N/A	Administrative Services/CHC	\$1,212.25	SSutorus
Arrowhead Christian Academy	(9219) Use of tennis courts for tennis meets and matches Term: 8/28/2013 - 10/23/2013 Funding Source: N/A	Administrative Services/CHC	\$2,131.36	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>					
	California School Employees Association	(9216) Use of LRC 226 at CHC for employee luncheon Term: 5/1/2013 - 5/1/2013 Funding Source: N/A	Administrative Services/CHC	No Charge	SSutorus
	California Virtual Academies	(9204) Use of CHC Auditorium for academy graduation Term: 6/6/2013 - 6/6/2013 Funding Source: N/A	Administrative Services/CHC	\$705.14	SSutorus
	Dance Dreams Studio	(9201) Use of Performing Arts Center for dance recital Term: 6/26/2013 - 6/28/2013 Funding Source: N/A	Administrative Services/CHC	\$1,674.78	SSutorus
	Public Safety Academy	(9208) Use of SBCCD for Summer School classes: Fees waived at May 9th Board Meeting Term: 6/11/2013 - 7/18/2018 Funding Source: N/A	PDC/SBCCD	No Charge	SSutorus
	Riverside Futbol Club	(9221) Use of Football field for soccer practice Term: 5/14/2013 - 9/1/2013 Funding Source: N/A	Administrative Services/SBVC	No Charge	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>				
San Bernardino, County of	(9264) Use of SBVC football stadium, gym, greek theatre, and classroom for Foster & Kinship Youth Sports Fair Term: 6/15/2013 - 6/15/2013 Funding Source: N/A	Administrative Services/SBVC	\$1,177.64	SSutorus
Yucaipa High School	(9220) Use of classroom to show documentary Term: 5/30/2013 - 5/30/2013 Funding Source: N/A	Administrative Services/CHC	\$72.50	SSutorus
Yucaipa Swim Team	(8953) Use of aquatics center for swim meets Term: 6/8/2013 - 10/13/2013 Funding Source: N/A	Administrative Services/CHC	\$960.44	SSutorus
<i>SubTotal for Income - Facilities Use: 10</i>				
<u>Income - General</u>				
ION Media of Los Angeles, Inc	(8659) Rebroadcast rights for the Program "Plugged In": Amendment 1 - summarized agreement for use of nine programs of season 2 of "Plugged In" Term: 10/1/2012 - 12/31/2012 Funding Source: N/A	KVCR/SBCCD	No Charge	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>					
	Liquidation Company, The - TLC Auctions	(9160) Auctioneer services for disposal of District wide surplus assets Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Business Services/SBCCD	65% of Sale price	SSutorus
	Yucaipa, City of	(9257) Use of Pool for City programs Term: 6/15/2013 - 9/1/2013 Funding Source: N/A	Administrative Services/CHC	\$25,511.00	CNg
<u>SubTotal for Income - General: 3</u>					
<u>Income - Grant</u>					
	California, State of	(9061) Department of Rehabilitation - Grant for Workability III program Term: 7/1/2013 - 6/30/2016 01-00-01-8120-0212-8621.00-0000 Funding Source: N/A	Calworks/SBVC	\$428,286.00	SSutorus
	CCC Chancellor's Office	(9261) Career Technical Education Transitions Grant Term: 7/1/2013 - 6/30/2014 01-00-02-8102-0458-8199.00-0000 Funding Source: N/A	Grants/CHC	\$44,025.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Income - Grant</i>					
	Hispanic Association of Colleges and Universities	(9278) Walmart AIHEC-HACU-NAFEO MSI Student Success Collaborative Grant Term: 5/10/2013 - 6/30/2014 01-00-01-8225-0268-8839.00-0000 Funding Source: N/A	Grants/SBVC	\$55,000.00	SSutorus
	San Bernardino County Superintendent of Schools	(8569) State preschool program agreement for Fiscal Year 2012-2013: Amendment 1 - Increase funding by \$3,130 Term: 7/1/2012 - 6/30/2013 72-00-02-8306-0205-8624.00-0000 Funding Source: State Grant	Child Care Center/CHC	\$134,292.00 Revised Amount	SSutorus
	Yosemite CCD	(8645) Grant - Child Development Training Consortium: Amendment 1 - Increase grant amount by \$8,925 Term: 7/1/2012 - 6/30/2013 01-00-01-8306-0213-8199.00-0000 Funding Source: N/A	Child Development/SBVC	\$21,425.00 Revised Amount	SSutorus
<i>SubTotal for Income - Grant: 5</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Leases</u>				
Kyocera Document Solutions, Inc	(9238) Lease of Kyocera Taskalfa MFP printer system for 60 months Term: 6/1/2013 - 5/31/2018 01-00-02-9016-0000-5620.00-6600 Funding Source: General Funds	Grants/CHC	\$16,524.00	SSutorus
San Bernardino, County of	(9251) Lease of Running Springs ISD Heaps Peak for KVCR Tower: annual payment of \$2,641.50 through 09-30-2014 and \$2,113.25 annually after 10-01-2014 Term: 7/1/2013 - 12/31/2018 74-00-03-8109-0303-5620.00-7099 Funding Source: KVCR - Foundation Fund	KVCR-FM/SBCCD	\$10,566.25	SSutorus
<i>SubTotal for Leases: 2</i>				
<u>Maintenance Agreement</u>				
Computer Applications Specialties Company	(9215) Maintenance agreement renewal for Infobox for tech support for applicants problems that DETS can not resolve Term: 5/30/2013 - 5/2/2016 41-00-03-9627-0000-5639.00-7100 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Capital Outlay	DETS/SBCCD	\$6,590.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
Volunteers of Vacaville	(9256) On demand repairs of Perkins Braille Writers Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0261-5640.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	\$800.00	SSutorus
<u>SubTotal for Maintenance Agreement: 2</u>				
<u>Program Acquisition</u>				
Bauknight, Catherine	(9232) Programming acquisition rights for "HAWAII: THE Voice of Sovereignty" Term: 4/17/2013 - 6/12/2018 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$700.00	BBaron
Center for Disease Control & Prevention	(9233) Programming acquisition rights for "Our Cultures are Our Source of Health, PSA" Term: 4/15/2013 - 4/30/2018 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: N/A	KVCR-FNX/SBCCD	No Cost	Bbaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Hgagnon Distribution, Inc	(9235) Programming acquisition rights for "Wapos Bay" Seasons 1-5 Term: 4/23/2013 - 2/15/2015 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$18,020.00	BBaron
	Naru Mui Films	(9244) Programming acquisition rights for "LaDonna Harris: Indian 101" Term: 4/24/2013 - 7/31/2020 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$4,000.00	BBaron
	PPI Relasing	(9246) Programming acquisition rights for "Mixed Blessing" Seasons 1-3 Term: 4/25/2013 - 6/17/2016 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$32,500.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Rezolution Pictures International Inc	(8777) Programming acquisition rights for "Indians and Aliens": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,000.00	BBaron
	Rezolution Pictures International Inc	(8772) Programming acquisition rights for "Cree Spoken Here": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$4,000.00	BBaron
	Rezolution Pictures International Inc	(8781) Programming acquisition rights for "Dab Iyiyuu" Season I: Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,000.00	BBaron

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>				
Rezolution Pictures International Inc	(8780) Programming acquisition rights for "Dab Iyiyuu" Season II: Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,000.00	BBaron
Rezolution Pictures International Inc	(8779) Programming acquisition rights for "Dab Iyiyuu" Season III: Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$2,000.00	BBaron
Rezolution Pictures International Inc	(8783) Programming acquisition rights for "Down the Mighty River": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$3,000.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Rezolution Pictures International Inc	(8774) Programming acquisition rights for "Heavy Metal: A Mining Disaster in Northern Quebec": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$900.00	BBaron
	Rezolution Pictures International Inc	(8773) Programming acquisition rights for "Mohawk Girls": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$900.00	BBaron
	Rezolution Pictures International Inc	(8782) Programming acquisition rights for "Moose TV": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$7,200.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Rezolution Pictures International Inc	(8776) Programming acquisition rights for "One More River": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$900.00	BBaron
	Rezolution Pictures International Inc	(8778) Programming acquisition rights for "Rex Rides" Season I & II: Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$54,600.00	BBaron
	Rezolution Pictures International Inc	(8775) Programming acquisition rights for "Smoke Traders": Amendment 1- Clarification of term and Licensing rights Term: 10/1/2012 - 9/30/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$2,000.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Vision Maker Media	(9234) Programming acquisition rights for "Apache 8" and "Choctow Code talkers" Term: 4/9/2013 - 5/31/2017 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$1,620.00	BBaron
	Vision Maker Media	(9259) Programming acquisition rights for "Dances of Life" Term: 3/11/2013 - 5/10/2017 74-00-03-8110-0172-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$810.00	SSutorus
<hr/> <i>SubTotal for Program Acquisition: 19</i> <hr/>					
<u>Software/Online Services</u>					
	CDW Government Inc	(9226) Software - Four Licenses of Adobe Creative Suite 6 Production Premium Term: 4/2/2013 - 4/1/2014 74-00-03-8110-0172-5830.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBVC	\$1,421.15	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
ComputerLand of Silicon Valley	(9214) Software license agreement for SQL and WIN servers Term: 4/23/2013 - 4/22/2014 74-00-03-8110-0303-5830.83-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - Foundation Fund	KVCR-TV/SBCCD	\$592.92	SSutorus
Dell Computer Company	(9228) Software support for vSphere allows for create virtual servers Term: 4/17/2013 - 4/16/2014 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$16,100.44	SSutorus
Foundation for California CC	(9230) Software license for ESRI mapping Software Term: 7/1/2013 - 6/30/2014 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,000.00	SSutorus
Ipswitch, Inc	(9237) Software maintenance on Whats Up Gold Software used to monitor network activities Term: 5/29/2013 - 5/28/2014 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$4,247.50	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
Metropolis Technologies, Inc.	(9243) Software support for Metropolis Officewatch for allocating costs to department for projects Term: 5/1/2013 - 4/30/2014 01-00-03-9010-0000-5830.00-6780 Funding Source: General Funds	DETS/SBCCD	\$1,765.00	SSutorus
Novedge, LLC	(9245) Software license for "Autodesk Entertainment Creation Suite Ultimate 2013 Secondary Institution Edition" for on-air graphic design Term: 4/3/2013 - 4/2/2014 74-00-03-8110-0172-5830.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$2,436.94	SSutorus
SIGMAnet	(9218) Software License subscription for Cisco system products Term: 5/29/2013 - 6/30/2013 01-00-01-9508-0000-6420.00-6770 Funding Source: General Funds	Administrative Services/SBVC	\$113,877.25	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>					
	Symmetry Data, Inc	(9253) Software License for "Extreme Works" enabling advanced features for redundancy and routing Term: 6/1/2013 - 5/31/2014 41-00-03-9627-0000-6420.00-7100 41-00-35-9627-0000-6420.00-7100 Funding Source: Other Non-General	DETS/SBCCD	\$37,542.41	SSutorus

SubTotal for Software/Online Services: 9

Grand Total Contracts for Board Date 6/13/2013: 113

Routine Contracts - Summary

Scheduled Board Meeting 6/13/2013

EXPENSES

<u>Category</u>	<u>Number of Contract</u>	<u>Contract Value</u>	
<u>CalWorks Child Care</u>	1	\$ 3,000.00	Not to exceed
<u>CalWorks Off-Campus Work Study</u>	1	\$ 4,000.00	Not to exceed
<u>Clinicals</u>	1	\$ -	
<u>EduStream</u>	1	\$ -	
<u>FNX License Agreement</u>	4	\$ -	
<u>General</u>	33	\$ 162,914.63	
<u>General for 2013/2014</u>	20	\$ 190,546.00	
<u>Leases</u>	2	\$ 27,090.03	
<u>Maintenance Agreement</u>	2	\$ 7,390.00	
<u>Program Acquisition</u>	19	\$ 142,150.00	
<u>Software/Online Services</u>	9	\$ 181,983.61	
		Total Expenses	\$ 719,074.27

INCOME

<u>Category</u>	<u>Number of Contract</u>	<u>Contract Value</u>	
<u>Income - Contract Ed</u>	2	\$ 87,072.73	
<u>Income - Facilities Use</u>	10	\$ 7,934.11	
<u>Income - General</u>	3	\$ 25,511.00	
<u>Income - Grant</u>	5	\$ 683,028.00	
		Total Income	\$ 803,545.84

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services, consultants and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 6/13/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Consultants				
Shaw HR Consulting, Inc	(9195) Provide Disability interactive process coordination and facilitation services Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5113.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$15,000.00 Not to exceed	SSutorus

SubTotal for Consultants: 1

Legal

Currier & Hudson	(9289) Legal services for Human Resources Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5711.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$140,000.00	SSutorus
Fullerton, Lemann, Schaefer & Dominick, LLP	(8589) Legal services for KVCR: Amendment 1 - Time extended through 06/30/2013 from 12/01/2012, and not to exceed amount increased to \$6,000 from \$1,000 Term: 7/1/2012 - 6/30/2013 74-00-03-8110-0172-5711.00-7099 Note - Contract authorized to start prior to Board Meeting per BP6340: This is an acceptable use of categorical/ grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR/SBCCD	\$6,000.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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SubTotal for Legal: 2

Legal - Investigations

Employment Matters Counseling and Consulting, LLP	(9290) Provide third-party investigations relating to personnel matters Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5113.00-6730	Human Resources/SBCCD	\$10,000.00 Not to exceed	SSutorus
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Funding Source: General Funds

RCS Investigations & Consulting	(9197) Provide background investigations as part of the hiring process Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5113.00-6730	Human Resources/SBCCD	\$5,000.00 Not to Exceed	SSutorus
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Funding Source: General Funds

RCS Investigations & Consulting	(9198) Provide professional background investigations Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5113.00-6730	Human Resources/SBCCD	\$25,000.00 Not To Exceed	SSutorus
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Funding Source: General Funds

SubTotal for Legal - Investigations: 3

Professional Services

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Allison, Nancy	(9132) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Anderson, Jeff	(9133) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Apalakis, Dana	(9137) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Bach to Braille, Inc	(9134) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Barker, Jim	(9135) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Beckley, Sally	(9136) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Borboa, Saralyn	(9138) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Chandler, Denise	(9139) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Crawley, Jon	<p>(9140) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Crispin, Cynthia	<p>(9141) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Czephyra, Mary	<p>(9142) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Denault, Mary	<p>(9143) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/13/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Farkas, Jason	<p>(9144) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Garrett, Charles	<p>(9145) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Gilchrist, Carmen	(9146) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Gonzalez, Adrian	(9147) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Gottschalk, Dennis	<p>(9148) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Grimm, Bonnie L.	<p>(9149) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	Ssutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Gross, Dawn	(9150) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Guggia, Conda	(9151) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Harris, Terry	<p>(9162) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Hartnett, Kathy	<p>(9152) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Haskins, Sally	(9153) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Hensley, Roxanne	(9154) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Hynd, Janis	(9121) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0261-5113.00-6150 01-00-03-9020-0511-5113.00-6199 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: DSP&S	ATPC/SBCCD	Per Rate Schedule	SSutorus
Jackson, Margaret	(9155) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Lots 4 You Inc	(9156) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Lucic, Roger	(9163) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9002-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Lundberg, Carol	(9157) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Major, Winifred	(9164) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Marshall, Jeffrey Tyrone	(9165) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Martinez, Bayardo	(9166) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
McDaniel, Jazmine	<p>(9167) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0267-5331.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
McGovern, Linda	<p>(9168) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Nord, Marlene	<p>(9169) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Osyby, Kayrina M.	<p>(9170) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Otte, Devin T	(9171) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9050-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Parciak, Ania	(9172) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Patterson, Ernestine	(9173) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Pember, Sharon	(9174) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Pierson, Justin	<p>(9175) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus
Prado, Viviana	<p>(9176) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring</p> <p>Term: 7/1/2013 - 6/30/2014</p> <p>01-00-03-9020-0511-5113.00-6199</p> <p>01-00-03-9020-0261-5113.00-6150</p> <p>Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds</p> <p>Funding Source: State Grant</p>	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Quilalang, Roger	(9177) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Ralston, Bonnie	(9178) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Roldan, Robert G.	(9179) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Sherwood, Rebecca	(9158) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Shubb, Bonnie	(9180) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Smith, Karen	(9181) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Sommars, Billie	(9182) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Stogsdill, Aura Lee	(9183) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Taesch, Richard	(9184) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Talley, Kathleen	(9185) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	Ssutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Tuley, Casey	(9186) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Valle, Maricruz	(9187) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Velo, Alicia	(9188) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Velo, Brian	(9189) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Venneri, Joanna	(9190) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-6020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Walker, Jacquelyn	(9191) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Walker, Kathleen	(9192) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus
Walling, Joyce	(9193) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9012-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Walton, Lindy	(9194) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 7/1/2013 - 6/30/2014 01-00-03-9020-0511-5113.00-6199 01-00-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	Ssutorus

SubTotal for Professional Services: 61

Grand Total Contracts for Board Date 6/13/2013: 67

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

DISTRICT

NAME: Maria Elena Diaz
DEPARTMENT: Fiscal Services
CONFERENCE: Cenergistic Summer 2013 National Training Conference
DATES: June 23-26, 2013
LOCATION: Schaumburg, Illinois
PURPOSE: To train Energy Education Administrator in support of the District's energy conservation program and to fulfill a contractual obligation with Cenergistic.
BENEFIT: Fulfills District Board Policy 3590 on District Energy Conservation and furthers SBCCD's efforts to conserve energy and natural resources.
ESTIMATED COST: \$153.00
FUNDING SOURCE: Fiscal Services General Fund

NAME: Dr. Kathleen Henry and Joseph Williams
DEPARTMENT: Board of Trustees
CONFERENCE: Association of Community College Trustees Leadership Academy
DATES: September 30 – October 5, 2013
LOCATION: Seattle, Washington
PURPOSE: ACCT represents over 6,500 trustees who govern over 1,200 community, technical and junior colleges. This organization is a major voice to the presidential administration, U.S. Congress, and the Departments of Education and Labor.
BENEFIT: This conference is focused on leadership development and advocacy.
ESTIMATED COST: \$3,000.00 each
FUNDING SOURCE: Board of Trustees General Fund

NAME: Kenn Couch & Frank Blanquet
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Trip to Flagstaff, Arizona
DATES: May 22-24, 2013
LOCATION: Flagstaff & Window Rock, Arizona
PURPOSE: Meet with Navajo Nations Office of Broadcasting Services and attend Twin Arrows Casino grand opening.
BENEFIT: Meeting with Navajo Tribal leadership to discuss how they can acquire and rebroadcast FNX. Casino grand opening will be filmed and used on "FNX NOW" segments.
ESTIMATED COST: \$750.00 ea.
FUNDING SOURCE: First Nations Experience

NAME: Yvonne Rose Powers & Lillian Vasquez
DEPARTMENT: KVCR-TV/FM
CONFERENCE: Public Media Development
DATES: July 10-13, 2013
LOCATION: Atlanta, Georgia
PURPOSE: Conference is essential for KVCR-TV/FM fundraising efforts.
BENEFIT: This conference will provide ideas to increase fundraising efforts and discuss development tools for PBS and NPR affiliate stations.
ESTIMATED COST: \$2000.00 ea.
FUNDING SOURCE: KVCR General Fund

NAME: Glen Kuck
DEPARTMENT: Technology and Educational Support Services
CONFERENCE: Blackboard World 2013
DATES: July 8-11, 2012
LOCATION: Las Vegas, Nevada
PURPOSE: Increase knowledge of the District's Learning Management system
BENEFIT: To allow planning, networking and anticipation of future directions and impending upgrades of the District's Learning Management system
ESTIMATED COSTS: \$2,110
FUNDING SOURCE: Distance Education General Funds

SBVC

NAME: Todd Heibel
DEPARTMENT: Geography, Geology, Geographic Information Systems (GIS) and Water Supply Technology (WST)
CONFERENCE: Supplemental Instruction (SI) Supervisor Training
DATES: July 7 – July 10, 2013
LOCATION: Kansas City, Missouri
PURPOSE: To obtain supervisor training that will allow for Supplemental Instruction services to students.
BENEFIT: The training obtained by the faculty member will allow SBVC to expand the Supplemental Instruction program in the Sciences.
ESTIMATED COST: \$1,775.00

FUNDING SOURCE: Hispanic-Serving Institutions (HSI) Science, Technology, Engineering and Mathematics (STEM) Pass Go grant

NAME: Laura Gowen
DEPARTMENT: Resource Development and SBVC Foundation
CONFERENCE: Summer Institute in Alumni Relations sponsored by Council for Advancement and Support of Education (CASE)
DATES: August 3-9, 2013
LOCATION: Burlington, Vermont
PURPOSE: It will provide our campus with training, not otherwise obtained, in conjunction with our alumni body for the purpose of capturing and building a strong relationship.
BENEFIT: That we the SBVC campus is making strides to pursue alumni as partners in our endeavors.
ESTIMATED COST: \$3, 304.90
FUNDING: Professional Development general fund and Resource Development general fund accounts.

CHC

NAME: Robin Bishop
DEPARTMENT: Public Safety and Services
CONFERENCE: Emergency Management Institute: Emergency Managers
DATES: June 9 – 22, 2013
LOCATION: Frederick, Maryland
PURPOSE: To receive curriculum and program updates for the Emergency Management program.
BENEFIT: CHC will be updated on issues related to curriculum, education, and training.
ESTIMATED COST: No cost to the District
FUNDING SOURCE: FEMA Grant

NAME: Frances Suderman
DEPARTMENT: English and Reading
CONFERENCE: European Association for the Teaching of Academic Writing
DATES: June 25 – June 29, 2013
LOCATION: Budapest, Hungary
PURPOSE: To attend workshops to gain a world perspective on academic writing.
BENEFIT: Information will be shared with students to enhance student success in the classroom.

ESTIMATED COST: \$300.00
FUNDING SOURCE: Professional Development

NAME: Lorena Guadiana
DEPARTMENT: Office of Resource Development and Grants
CONFERENCE: Data Management and Manipulation with IBM SPSS
DATES: July 8 – 9, 2013
LOCATION: Santa Ana, CA
PURPOSE: The opportunity to acquire further research knowledge to assist in meeting grant objectives.
BENEFIT: To increase knowledge regarding statistical software.
ESTIMATE COST: \$1,947.00
FUNDING SOURCE: Title V Grant

NAME: Ben Gamboa
DEPARTMENT: Office of Resource Development and Grants
CONFERENCE: Data Management and Manipulation with IBM SPSS
DATES: July 8 – 9, 2013
LOCATION: Santa Ana, CA
PURPOSE: The opportunity to acquire further research knowledge to assist in meeting grant objectives.
BENEFIT: To increase knowledge regarding statistical software.
ESTIMATED COST: \$1,947.00
FUNDING SOURCE: STEM Grant

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
PREPARED BY: Kenn Couch, Interim General Manager, KVCR
DATE: June 13, 2013
SUBJECT: Consideration of Approval to Accept Donations - KVCR

RECOMMENDATION

It is recommended that the Board of Trustees accept the donation of an 8' x 12' storage building and a two-person golf cart.

OVERVIEW

The 8' x 12' storage building will be used for storage of excess materials. It was donated by Backyard Products.

The Golf cart will be used for on-campus pick-up and delivery and to transport visitors to KVCR from the parking lot to the building if necessary. The golf cart was donated by Electric Car Distributors.

ANALYSIS

Their donations are vital to KVCR in its daily business operations.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

DISTRICT

EMPLOYEE: Debra Smith and Ernest Higgins

MEMBERSHIP: Automobile Club of Southern California

AMOUNT: \$90

To provide for contingency roadside assistance and towing for the District's courier vehicle.

Funding source is the general fund for central services.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Matthew Isaac, Executive Director, Economic Development and Corporate Training Division

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Food and Supplies for Economic Development and Corporate Training Programs

RECOMMENDATION

It is recommended that the Board of Trustees approve food and supplies expense for non-employees in the amount of: \$25,000 for Career and Technical Education Community Collaborative, \$10,000 for Logistics Technology Collaborative, \$10,000 for Nanotechnology, \$10,000 for Workforce Development, \$10,000 for Community Services, for the period beginning July 1, 2013 through June 30, 2014.

OVERVIEW

The Economic Development & Corporate Training Division will host events to introduce the community to training programs offered through the ATTC, PDC and NanoCenter. These events will include seminars, trainings and meetings funded with categorical funds or the following grants: Career and Technical Education Community Collaborative, US Department of Labor Nanotechnology, US Department of Labor Logistics Technology Collaborative, Employment Training Panel.

ANALYSIS

These programs under the grant requirements are to hold events and training workshops. These programs will provide refreshments and lunches for activities attended by targeted participants. Due to time constraints the overall approval of these expenses allows for the smooth operation of these programs.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Funded and included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Interim Vice President, Instruction, SBVC
DATE: June 13, 2013
SUBJECT: Consideration to Approve Advisory Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee Members who serve the various academic programs throughout our campus.

OVERVIEW

According to Title 5, all vocational programs must have an Advisory Committee. These committees must be presented and approved by the institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that vocational programs serving higher educational facilities must have Advisory Committee's. These Advisory Committees are compiled of SBVC faculty, local business, community and industry leaders along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members of. These committee members offer the most up to date knowledge, expertise and guidance through up and coming trends within their chosen field and discipline at hand.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Division	Advisory Committee	Members
Applied Technology, Transportation & Culinary Arts	Aeronautics	Baker, Kevin Baylus, Vickie Bloomer, Darrell Buttermore, Jan Collins, Mark Doskocil, Arlene Douthit, Norm Durant, John Essel, George Goldenbaum, Jon Hall, Dean Hesseltine, Robert Hilbrands, Ron Kempthorne, Pam Lewis, Erich Lyon, John D Martin, Livio McKenzie, Kevin Nichols, Pete Peterson, Art Picke, Martin Sarr, Ray Scarcella, Scarcella Testerman, Jim Thompson, Richard Wathen, Thomas
	Automotive Technician	Alvarez, Kit Cruz, Curt Ferguson, Ed Ferguson, Jim Forte, John Gallo, Johan Gregory, Pat Latta, Mike Lucas, Steve Moreno, Myron Negrón, Rafael Owens, Doug Turner, John Velinonara, Mike
	Automotive Collision	Bonar, Mark Chapdelaine, Tim Cruz, Curtis Funn, Wayne Gonzalez, Chris Hill, Rob Marquez, Eric

	<p>Oliver, Seam Paz, Oscar Reid, Paul Scheurer, Mark Sievers, Jerry Spears, Matt Toth, Joey Wilson, Randall</p>
Culinary Arts/Food and Nutrition	<p>Aguliar, Ann Brewster, Kimberly Geurds, Micharl Hammond, Brian Jaimes, Miguel Kellenberger, James Martinez, Luis Moghaddam, Bobby</p>
Electricity/Electronics	<p>Alesafar, Sean Arendt, Douglas K. Ashley, Edd Brithinee, Donald P. Cooper, Andy Cuthbertson, Ian Davis, Julia Ebarra, David Flinch, Neal Graham, Glen Hillard, Jerry Hotchkiss, Danny Meeks, Margie Monin, Craig Montgomery, William Scherneck, Dan Spacone, Trace Tshako, Jim Velitis, Mike</p>
Machine Trades	<p>Holt, Garner Hoover, Rod McDonald, Noal Pettit, Rick Ray, Joe</p>
Heating, Ventilation, Air Conditioning/Refrigeration	<p>Abdelmessih, Nagieb Abdo, Bajis Al Nemry, Fadi Allision, Don Benson, Jimmy Bird, Beverly Birdwell, Robert</p>

Bosowski, Linda
Buffum, Ben
Camacho, Jesus
Contreras, Roland
Davidson, Richard
De La Cruz, Ruben
De Maio, Robert
De Vires, Melinda
Dora, Ryan
Duran, Shelly
Fanning, William
Flores, Carlos
Galland, Mike
Garcia, Ernest
Gardena, Juan
Garduno, Juan
Gross, Sean
Huntsinger, Ryan W.
Johnson, Richard
Karcher, Les
King, Jim
Langeveld, Max
Lee, John
Lindeman, Dave
Machado, Sylvia
Marquez, Juan
Martinez, Efrain
Melton, Dennis
Mendez, Joshua
Miller, Rick
Pavlevsky, Bryan
Pham, Nam
Ramirez, Mark
Rizatikesheh, Keyvan
Salmon, Daryl
Salvail, Oscar
Sherman, Bob
Sigala, Edgar
Woodward, Terry
Worley, Ed

Transportation/Diesel

Braggins, Alan
Eisenbeisz, Gene
Garcia, Bob
Gilmore, Vanessa
Kelly, Annette
Klenske, Terry
Odle, Greg
Siebert, Mike

Welding/Inspection

Bogner, Ed

Campbell, Alan
Chavez, Rick
Garcia, Jose
Hadley, Kyle
Hernandez, Junior
Holt, Garner
Hoover, Rod
Leland, Jennifer
Long, Ryan
McDonald, Noal
Pettit, Rick
Poston, Jerry
Richenberger, Harold
Schacht, Jim
Simmons, Avante
Turner, Carmen
Tuttle, Brent

Arts & Humanities

Graphic Design/Multimedia

Batalo, Mandi
Bourbeau, Ron
Burgess, Jon
Butterfield, John
Caughman, Rick
deLaney, Velvette
Hernandez, Al
Kates, Phyllis
Kawa, Jon
Kawa, Karlie
McGrew, Christine
McGovern, Tom
Martenz, Bill
Mesa, Ben
Petinak, Craig
Poore, Jacob
Ruiz, Xavier
Saxelby, Kimberly
Steffel, Beth
Seitz, Victoria
Weiss, Kay
Zerovnik, Greg

Media Academy

Arcara, Phil
Cereceres, Stephanie
Couch, Kenn
McCoy, Donna
Perry, Margaret
Salvador, Michael
Sousa, Nicholas
Thurman, Jeff
Trehwella, Donna
Wagner, Lindsay

Weiss, Kay
Williams, Cheryl
Zerpolie, Tracie

Radio, Television and Film

Arcara, Phil
Berkebile, Meta
Cereceres, Stephanie
Couch, Kenn
Davis, Scott
Dulock, Rick
Evans, Vanya
Fink, Ed
Hannon, Timothy
Kalanui, Kamuela
Kendall, Lacey
Kewley, Chelsea
McCoy, Donna
Metts, C. Rod
Perry, Margaret
Ramirez, Karla
Ramos, Nancy
Rippetoe, James
Salvador, Michael
Semotiuk, Eli
Snyder, Carol
Sousa, Nicholas
Trehwella, Donna
Vasquez, Lillian
Wagner, Lindsay
Wichman, Michael
Williams, Cheryl
Zerpolie, Tracie

Criminal Justice

Police Academy

Buckley, Patrick
Dickey, Steve
Fagan, Greg
Fisher, Gloria
Galvez, Pierre
Klein, John
Klug, Jeffrey
Paulino, Joseph
Wickum, Robert

Library and Learning
Support Services

Library Technology

Carter, George P.
Erjavek, Ed
Evans-Perry, Virginia
Gideon, Angie
Huston, Celia
Voisard, Steve
Wall, Patti

Mathematics, Business, and
Computer Information
Technology

Business Administration

Alexander, Todd
Assumma, Michael
Austin, Robert
Collins, Rodney
Galindo, Michael
Magness, John
Newman, Eric
Stauble, Vernon
Underwood, Bruce

Computer Information
Technology/Computer
Science

Brady, Cory
Brady, Jason
Clarke, Sally
Davidson, Genevieve
De Otero, Mario
Hart, Ron
Haynes, Marche
Kehnt-Andino, Sonja
Kempthorne, Pamela
Macario, Mark
Pile, Yvonne
Rodriguez, Jeremy
Steele, Mathew
Stine, Gary
Theodorou, Peter
Tillman, Roger
Timothy, Diggs
Trammell, Jessica
Villapando, Gill

Real Estate/Escrow

Chatfield, Walter
Dulgeroff, JD
Kridle, Lyne
Luevana, Maria
Nagy, John
Nydham, Don
Sims, Alan

Retail Management

Assumma, Michael
Etchinson, Ashley
Hall, Kelley
Ingoglia, Joe
Jones, Laura
Phipps, Cherie Kester
Thomas, Vanessa
Van Dine, Barbara
Zubiate, Jennifer

Accounting & Bookkeeping

Bowlby, Barb
Chen, Ron
Courts, Janet

Science

Architecture and
Environmental Design

Huh, SK
Jin, John
Kritzberg, Joan
Lillie, Rick
Marion, David
Orejel, Alicia
Sarwar, Ghulam
Taylor, Colleen
Wilson, Matt

Anton, Michael
Atzet, Ray
Bonney, Geoff
Casas, Andrew
Davis, Scott
Hagstrom, Florence
Jorgensen, Judy
McGavin, Gary
Miller, Gary
Ramos, Joe
Sarenana, Chris
Uribe, Ricardo
Wales, Todd
Watts, Peter
Zane, Jonathan

Biotechnology

Burnham, Lorrie
Bangasser, Susan
Gamboa, Darlene
Johnson, Wendie
Kinde, Hailu
Polcyn, Dave
Rathi, Vic
Smith, Mike
Thompson, Jeff
Thrush, Jerry

Geographic Information
Systems

Adams, Peter
Ainza, Manual
Alvarez, Kit
Bangasser, Susan
Buckley, Larry
Cohen, Mike
Conrad, Robert
DiBiase, David
Donoghue, John
Engstrom, Vanessa
Fisher, Gloria
Gonzales, Juan
Hackel, Jeffrey
Heibel, Todd

Hidalgo, Alma
Hughes, Richard
Ingram, Bruce
Johnson, Ann
Kizek, Jeffrey
Levesque, Robert
Lindstorm, Evgenia
Livingston, Mike
Maldonado, Natalie
Masangcay, Anne
Nance, Cindy
Nance, Marlon
Nimako, Solomon
Parish, Ruth
Pham, Tram
Rolf, Brent
Sherrill, Dan
Smith, James
Lien-Longville, Susan
Tapia, Ed
Tennant, Tracy
Torrence, Matt
Warden, Todd
Zorn, Jenny

Nursing

Akers, Elaine
Alsip, Andee
Au, Algie
Bangasser, Susan
Bastedo, David
Burnham, Lorrie
Chatterjee, Achala
Chavez, Charlie
Curasi, Gina
Dishman, Gregory
Fike, Cindi
Fender, Rochelle
Fisher, Gloria
Heibel, Todd
Hill, June
Kinde, Haragewen
Kuck, Glen
Lim, Doreen
Loya, Mary
Mack, Gail
Maurizi, Tamara
McCain, Vicky
McMeans, Erin
Micelli, Paula
Moore, Marion
Murillo (Backey), Joan

Nolan, Rosilyn
Obra, Violeta
Puerto, Sophia
Sayre, Michelle
Schroder, Geoffrey
Simental, Yolanda
Stephanos, Selam
Stiltner, Carol
Spahn, Michele
Sparling, Erin
Stanskas, John
Taylor, Priscilla
Tuvida, Alicia
Winter, Christie
Wysocki, Gwen

Pharmacy Technology

Amador, Brian
Bangasser, Susan
Barta, Julette
Chota, Doris
Furr, Yvonne
Geierman, Joe
Harrington, Gregory
Kesling, Susaniel
Lee, Sheryl
Lowe, Andy
Moore, Monique
Popas, Shamas
Seraj, Majid
Seraj, Robyn
Taylor, Priscilla
Tronsen, Brandon
Valencia, Violet
Virtue, Mike
Wong, Kenneth

Psychiatric Technology

Agnote, Amy
Aguilar-Kitibutr, Ailsa
Asif, Obed
Bangasser, Susan
Beasley, Larry
Bohlmann, Randy
Brown, Cinde
Camas, Marlon
Cozart, Barbara
Cretarola, Scott
Curasi, Gina
Dahse, Darold
D'Braunstein, Todd
DePalma, Julie
Dorner, Sandy

Dullas, Dante
Duron, Sally
Feliciano, Dino
Forte, Avuse
Giese, Eric
Hollinger, Lisa
Jackson, Dennis
James-Perez, Samantha
Klingstrand, Marianne
Lopez, Steve
Martinez, Isabelle
Martinez, Victor
Maurizi, Tamara
Nolan, Rosilyn
Pandeli, Helen
Pandjaitan, Richard
Pryor, Kathy
Puerto, Sofia
Reyes, Jun
Rose, Richard
Sabio, Neomi
Schroder, Geoff L.
Spahn, Michelle
Stephanos, Selam
Stewart, Rodghl
Stowell, Jeni
Stuart-Board
Swist, Bianca

Water Supply Technology

Ariza, Ernie
Bangasser, Susan
Benitez, Manuel
Berch, Chris
Buckley, Larry
Castillo, George
Chatterjee, Achala
Claus, John
Coady, Andy
Collins, Heather
Diggs, Chris
Faul, E. Keith
Fisher, Gloria
Gates, Jim
Grajeda, Robert
Guzzetta, Joe
Hagar, Deborah
Heibel, Todd
Horn, Benita
Housel, Valerie
Hurst, Michael
King, Kevin

Korisa, Vijay
Kroeger, Bill
Kwaii, Derek
Letulle, Chander
Levesque, Robert
Lien-Longville, Susan
Lindstorm, Evgenia
Mansell, Clarence
Milroy, Patrick
Montelongo, Ernie
Nelson, Jack
Norton, Mark
Pendergraft, Natte
Pineda, Gina
Schwartz, Rebecca
Spik, Anthony
Trudeau, Jill
Valladao, Gary
Verholtz, Gary
Wiley, Mark

Social Science, Human
Development, and Physical
Education

Child Development

Adams, Kathy
Angelo, Alma
Barnett, Kellie
Cook, Lu
Drew, Linda
Howard, Gina
Howard, Jeannette
Jones, Jo Ann
Kirby, Barb
Knight, Denise
Lara, Milly
Mason, Carole
McGinn, Kathleen
McLaren, Meridyth
Moore, Randi
Price, Brandi
Wasbotten, Deborah

Human Services

Atkins, Gary
Cox, Maria Lozano
Gonzalez, James
Speer, Joan Harter
Wilhite, Cynthia

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Authorized Signature List

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2013-14 Authorized Signature List.

OVERVIEW

The 2013-14 Authorized Signature List is attached.

ANALYSIS

The District's Authorized Signature List must be approved before July 1, 2013, since the 2012-13 delegation expires June 30, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.

Item	Authorized Signatories
Official Documents	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Steven J. Sutorus, Business Manager
Certification of Board Minutes	Bruce Baron, Chancellor OR Donna Ferracone, Clerk of the Board
Bookstore Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Cafeteria Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Associated Student Government, Clubs, Trusts & Student Center Fee Funds	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Emergency Loans & Scholarships	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Revolving Cash Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Miscellaneous County Revenue Clearing Accounts	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
National Direct Student Loan Funds	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager

Item	Authorized Signatories
Financial Aid	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Perkins (Mailbox)	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Safe Deposit Box	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
District Orders for Commercial Warrants	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
District Orders for Payroll Warrants	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
County Notices of Employment	Bruce Baron, Chancellor OR Tanya Rogers, Interim Vice Chancellor, Human Resources, OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
Budget Transfers	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Expenditure Transfers	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Authorization for Advance Travel Pay	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
Contracts/Agreements/MOUs	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Steven J. Sutorus, Business Manager

Item	Authorized Signatories
Purchase Orders	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Vacant, Director of Fiscal Services OR Steven J. Sutorus, Business Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of District Bank Accounts

RECOMMENDATION

It is recommended that the Board of Trustees approve the District's existing bank accounts.

OVERVIEW

According to the California Budget and Accounting Manual, it is the intent of the California Board of Governors and the Chancellor's Office to encourage sound fiscal management practices among community college districts to facilitate the most efficient and effective use of moneys under district control. To that end, the district may, for the purpose of expediting business transactions in accordance with sound business practices, establish separate bank accounts for functions or revenue-producing activities or operations not directly associated with, but complementary to, the regular instructional and non-instructional functions of the district and colleges.

All such authorized separate bank accounts are to be annually presented to the governing board for its review and confirmation of continuing need.

ANALYSIS

The list of bank accounts currently held by the District is attached.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.

Account	Type	Location	Number
SBCCD (01, 21, 41, 42, 68, 69, 72, 73, 74, 76, 78, 84)	Checking	SB County Treasurer	272
SBCCD (01) Cash Clearing	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-103827
SBCCD (88) Revolving Cash Fund	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-116228
SBCCD (40) Financial Aid	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-115655
SBCCD (40) NDSL – SBCCD	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-125855
SBCCD (40) Perkins (Mailbox)	Checking	US Bank P. O. Box 1800 St. Paul MN 55101-0800	0 007 5484 8828
SBCCD (60) Emergency Loan	Checking	Community Bank 200 E. Citrus Ave. Redlands CA 92373 909-307-8100	21 215000
SBCCD (74) KVCR Educational Foundation	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-126681
SBVC & CHC Student Rep Fee	Checking	Inland Valley Bank 2 Venture Plaza, Suite 120 Irvine CA 92618 949-766-3000	826001521
SBCCD (60) Scholarship/Loan	Money Market	Inland Valley Bank 2 Venture Plaza, Suite 120 Irvine CA 92618 949-766-3000	816001481
SBCCD (60) Scholarship/Loan	Checking	Community Bank 200 E. Citrus Ave. Redlands CA 92373 909-307-8100	21-825646

Account	Type	Location	Number
State Funds (40) EOPS/CARE Cal Grants	Checking	Citizens Business Bank 1555 E. Highland Ave. San Bernardino CA 92404 909-381-5561	238-125863
SBCCD (04) Bookstore	Checking	Bank of America 395 N. La Cadena Dr. Colton CA 92324 909-383-6561	09943-06287
SBCCD Bookstore	CD	Inland Valley Bank 2 Venture Plaza, Suite 120 Irvine CA 92618 949-766-3000	829000078
SBCCD (03) Cafeteria	Checking	Bank of America 395 N. La Cadena Dr. Colton CA 92324 909-383-6561	09942-71400
CHC (26, 27) Associated Students/ Club Trusts	Checking	Bank of America 35120 W. Yucaipa Blvd. Yucaipa CA 92399 909-795-3166	09363-02384
SBVC (22) Associated Students	Checking	Wells Fargo Bank 334 W. 3 rd St. San Bernardino CA 92401 909-384-4805	0623-100211
SBVC (22) Associated Students	Certificate of Deposit	Inland Valley Bank 2 Venture Plaza, Suite 120 Irvine CA 92618 949-766-3000	829000059
SBVC (23) Club Trusts	Checking	Wells Fargo Bank 334 W. 3 rd St. San Bernardino CA 92401 909-384-4805	0623-100617
Workers Comp Keenan & Associates	Checking	Union Bank Harbor Gateway Commercial Banking 335 P. O. Box 513840 Los Angeles CA 90051-3840	250600-2853
Property & Liability Keenan & Associates	Checking	Bank of America 2000 Clayton Road, 5 th Floor Concord CA 94520 925-675-5883	1459222425

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Acceptance of Academic Employee Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Judith Harrington, Counselor, CHC.

OVERVIEW

Judith Harrington, submitted her letter of intent to retire effective June 27, 2013, after 23 years of service to the District.

ANALYSIS

The Human Resources Department has provided employee acceptance of her retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Acceptance of Management Employee Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Louis Chavira, Printing Operations Supervisor, District.

OVERVIEW

Louis Chavira, Printing Operations Supervisor, has submitted his letter of intent to retire effective June 29, 2013, after 32 years of service to the District.

ANALYSIS

The Human Resources Department has provided the employee acceptance of his retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Acceptance of Classified Employee Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Reyes Sanchez, Grounds Caretaker, SBVC, and Romeo Ongoco, Storekeeper I, SBVC.

OVERVIEW

Reyes Sanchez submitted his letter of intent to retire effective July 6, 2013, after 21 years of service to the District. His last day of employment will be July 5, 2013.

Romeo Ongoco submitted his letter of retirement effective June 12, 2013, after 14 years of service to the District. His last day of employment was June 11, 2013.

ANALYSIS

The Human Resources Department has provided employees acceptance of their retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Unpaid Leave of Absence for Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve an unpaid leave of absence for Jennine Enriquez, Secretary I, SBVC.

OVERVIEW

Jennine Enriquez is requesting a six-month extension of her current extended illness leave which was exhausted on May 31, 2013. The unpaid leave of absence would be effective June 1, 2013 and end on before November 30, 2013.

ANALYSIS

Jennine Enriquez has exhausted all available leaves and is requesting a six-month unpaid leave of absence per Education Code 88195.

BOARD IMPERATIVE

III – Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations
PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Placement of Classified Employee on the
39-Month Reemployment List

RECOMMENDATION

It is recommended that the Board of Trustees approve the placement of Jennine Enriquez, Secretary I, SBVC, on the 39-month reemployment list.

OVERVIEW

Jennine Enriquez, Secretary I, SBVC, placement on the 39-Month Reemployment list effective June 1, 2013.

ANALYSIS

The classified employee has exhausted all available leaves and is unable to return to work. Therefore, it is necessary to place her on the 39-month reemployment list.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Business Building						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Doug Wall Construction	CO #5	9,250,000.00	290,430.00	148,798.00	9,689,228.00	4.75%
Doug Wall Construction	CO #6	9,250,000.00	439,228.00	197,121.00	9,886,349.00	6.88%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$345,919.00 which is 0.947% of the total Measure M construction contracts of \$36,517,897.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by \$1,840,086.25. The new overall Measure M change order percentage is 5.04%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2012-2013 Budget for Measure M.



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Doug Wall Amount \$ 148,798.00

Campus: San Bernardino Valley College Project: Business Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Revised compaction requirements; revised ceiling system hanger; repair existing handrail at campus center; repair existing south west building column; furnish & install fire alarm power supply panel; provide furring & concealment for existing wall exposed conduits & columns; provide elevator drop test & inspection services; provide furring & concealment at ceiling space; revise welding & framing details; furnish & install stainless steel exterior handrails at stairwell and guardrails per District.

Accountability

This Change was not part of the original design scope because: Unforeseen field condition for compaction requirements & footing detail at northern retaining seat wall, also revise ceiling system hanger attachments details due to existing concrete deck conditions; Campus requested repair existing handrail at Campus Center; Agency code to repair existing southwest building column per DSA; Campus requested to furnish & install fire alarm power supply panel and furring & concealment to existing exposed wall conduits; code revisions for elevator drop test & inspection services for existing elevator; agency requirement for revised welding & framing.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>06/14/12</u> in the amount of	\$	<u>9,250,000.00</u>
Total Board approved amendments to date	\$	<u>-</u>
Requested amendment amount		<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 9,250,000.00
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	\$	<u>290,430.00</u>
Requested Change Order amount	\$	<u>148,798.00</u>

This request is a change order and results in a revised contract amount of \$ 9,689,228.00

This change order is subject to the 10% rule. It results in a 1.61% change to the contract

The cumulative amount of change orders for this contract equals 439,228.00
4.75% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>9,689,228.00</u>
--	----------------------------

Signatures

Bond Program Manager:

Diana Johnson

Diana Johnson
(Signature)

5/24/13
(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

42-37-31-2520
Project Number

BBR-GC-CO5

CHANGE ORDER

Original Contract Amount: \$9,250,000.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$290,430.00

Table with contract details: School Name (San Bernardino Valley College), Project Description (Business Building Renovation Project), To (Contractor) (Doug Wall Construction, Inc.), Date (May 20, 2013), Contract No. (General Contractor), Attn (Doug Wall)

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 190
Contract Change Order No. BBR-GC-CO5: Item 1.1 - 1.10.

TOTAL COST of CONTRACT CHANGE ORDER BBR-GC-CO5: \$148,798.00

Reason for Change:

- 1 Site Cost, Unforeseen Field Condition Building Cost, Agency or Code Revision
Site Cost, District Added or Deleted/Reduced Scope
2 Site Cost, Agency or Code Revision Building Cost, Unforeseen Field Condition
Building Cost, Error and/or Omission
3 Building Cost, District Added or Deleted/Reduced Scope
Refer to attached Change Order BBR-GC-CO5 summary dated 5/20/2013

Initiator of Change:


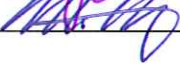
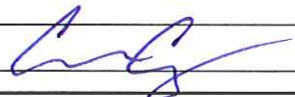
- 1 Project Coordination

Summary table showing contract amounts: Original Base Contract Sum (\$9,250,000.00), Net change by previous authorized Contract Amendment(s) (\$0.00), The contract AMOUNT due to C.O. No. BBR-GC-CO5 will be increased by (\$148,798.00), The revised BASE Contract Sum (\$9,398,798.00), Net change by previous authorized Change Order(s) (\$290,430.00), The Contract Sum including previous authorized Change Orders (\$9,689,228.00), The revised Contract Amount, including this Contract Change Order is, therefore (\$9,689,228.00), The contract TIME due to C.O. No. BBR-GC-CO5 will be unchanged by: 0 calendar days, The revised Contract Completion Date, including this Contract Change Order is, therefore 18-Jun-13, SBCCD Change Order No. BBR-GC-CO5 includes Item Number(s): 1.1 through 1.10

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Michael Stephens, DLR Group WWCOT	5.22.13
Project Mgr.:		Michael Villegas, Kitchell/BRJ/Seville	5/22/13
District:		Charlie Ng, Vice Chancellor Fiscal Services	
Contractor:		Doug Wall, President - Doug Wall Construction, Inc. <small>Printed Name/Title</small>	5/22/13

State of California - Division of the State Architect

DSA Application No.

04-111981

File No. 36-C2

Approved _____

per Principal Structural Engineer: _____

CHANGE ORDER NO. BBR-GC-CO5

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Request for Information No. 224- Revised compaction requirements and footing detail at northern retaining seat wall. PCO 75	A-1	100		\$13,403	\$13,403
Item 1.2	Bulletin No. 25 - Revised Ceiling system hanger attachment details due to existing concrete deck conditions. The Project Team and Contractor have reached agreement for change order entitlement for the added cost/credit of the revised ceiling wire detail. This is the final negotiated full settlement of the cost and credit for the original scope of work.PCO 24	F-1	100	0	\$63,955	\$63,955
Item 1.3	Repair existing handrail at Campus Center.PCO 67	C-4	100		\$891	\$891
Item 1.4	Request for Information No. 2 - Repair existing south west building column, per DSA requirements.PCO 76	J-5	100	\$0	\$9,299	\$9,299
Item 1.5	Request for Information No. 266 - Furnish and install fire alarm power supply panel, as required. PCO 78	G-1	100	\$0	\$1,407	\$1,407
Item 1.6	Bulletin 46 - Provide furring and concealment for existing wall exposed conduits and columns.PCO 82	H-4	100	\$0	\$13,781	\$13,781
Item 1.7	Provide elevator drop test and inspection services for existing elevator per KONE requirements.PCO 84	D-2	100	\$0	\$6,181	\$6,181
Item 1.8	Bulletin 45 - Provide furring and concealment at ceiling space for bottom of both stairwells.PCO 85	C-4	100	\$0	\$4,567	\$4,567
Item 1.9	Request for Information No. 242 R1 - Revised welding and framing details at Conference Room soffits. PCO 86	J-5	100	\$0	\$1,357	\$1,357
Item1.10	Bulletin 39 - Furnish and install stainless steel exterior handrails at stairwells and guardrails per District standards.PCO 87	C-4	100	\$0	\$33,957	\$33,957
	Subtotal					\$148,798
TOTAL CONTRACT CHANGE ORDER # BBR-GC-CO5						\$148,798

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE

- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Doug Wall Amount \$ 197,121.00

Campus: San Bernardino Valley College Project: Business Building

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Procurement of computer furniture for labs, per Computer Comforts iMAC lab modular system.

Contractor will procure modular furniture system in an effort to minimize schedule impacts to the vendor CMAS

contract renewal. CMAS pricing structure has been provided to the District and will not affect project funding,

as the computer lab furniture was included in original approved project budget. No new scope has been added to the project.

Accountability

This Change was part of the original design scope: _____

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>06/14/12</u> in the amount of	\$	<u>9,250,000.00</u>
Total Board approved amendments to date	\$	<u>-</u>
Requested amendment amount		<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 9,250,000.00
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	\$	<u>290,430.00</u>
Requested Change Order amount	\$	<u>345,919.00</u>

This request is a change order and results in a revised contract amount of \$ 9,886,349.00

This change order is subject to the 10% rule. It results in a 3.74% change to the contract

The cumulative amount of change orders for this contract equals 636,349.00
6.88% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>9,886,349.00</u>
--	----------------------------

Signatures

Bond Program Manager: Diana Johnson Diana Johnson 6/3/13
 (Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

42-37-31-2520
Project Number

BBR-GC-CO6

CHANGE ORDER

Original Contract Amount: **\$9,250,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$439,228.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>June 13, 2013</u>
Project Description:	<u>Business Building Renovation Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Doug Wall Construction, Inc.</u>	Attn:	<u>Doug Wall</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments** Reference RFP No.: **Refer to attachments**

Description of Work:

This change order includes additional scopes of work for the general contractor generated from computer lab furniture (Computer Comforts) procurement that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 198
Contract Change Order No. BBR-GC-CO6: Item 1.1.

TOTAL COST of CONTRACT CHANGE ORDER BBR-GC-CO6: \$197,121.00

Reason for Change:

- 3 **Building Cost, District Added or Deleted/Reduced Scope**
 Refer to attached Change Order BBR-GC-CO6 summary dated 6/13/2013

Initiator of Change:



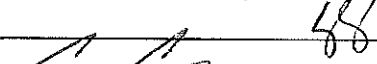
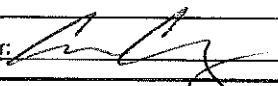
- 1 **Project Coordination**

The original Base Contract Sum was:	<u>\$9,250,000.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No. BBR-GC-CO6 will be increased by:	<u>\$197,121.00</u>
The revised BASE Contract Sum:	<u>\$9,447,121.00</u>
Net change by previous authorized Change Order(s):	<u>\$439,228.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$9,886,349.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$9,886,349.00</u>
The contract TIME due to C.O. No. BBR-GC-CO6 will be unchanged by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>18-Jun-13</u>
SBCCD Change Order No. <u>BBR-GC-CO6</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Michael Stephens, DLR Group WWCOT	5.31.13
Project Mgr.:		Michael Villegas, Kitchel/BRJ/Seville	5/31/13
District:		Charlie Ng, Vice Chancellor Fiscal Services	
Contractor:		Doug Wall, President - Doug Wall Construction, Inc. <small>Printed Name/Title</small>	5-31-13

State of California - Division of the State Architect DSA Application No. 04-111981 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. BBR-GC-CO6

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Computer Furniture for Labs 1-6 at Business Building, per Computer Comforts MAC lab modular system. PCO 100	H-4	100		\$197,121	\$197,121
Subtotal						\$197,121
TOTAL CONTRACT CHANGE ORDER # BBR-GC-CO6						\$197,121

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE

D SITE COST, AGENCY OR CODE REVISION
E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
F BUILDING COST, UNFORESEEN FIELD CONDITION
G BUILDING COST, ERROR AND/OR OMISSION
H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
J BUILDING COST, AGENCY OR CODE REVISION
K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

1 CONTRACTOR GENERATED
2 CONSTRUCTION MANAGER GENERATED
3 ARCHITECT/ENGINEER GENERATED
4 DISTRICT GENERATED
5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Amendment 001 to HMC Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the HMC Architects contract in the amount of \$142,723.20.

OVERVIEW

On September 9, 2010 the Board of Trustees approved a contract with HMC Architects for architectural services for the Athletics and Field Complex project at San Bernardino Valley College. This additional service is to provide design and engineering assessment studies for the Gymnasium.

ANALYSIS

The effect of this amendment will be an addition of \$142,723.20 to HMC Architects contract, resulting in a revised contract amount of \$4,422,723.20. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: 5/20/2013

TO: Charlie Ng
Vice Chancellor
San Bernardino Valley College (SBVC)

FROM: Michael Villegas
Project Manager
Kitchell/BRj/Seville

RE: San Bernardino Valley College (SBVC) Measure M
Project: Gymnasium Project
Subject: HMC Amendment No. 01

No. VC 187 R1

SCOPE:

SBCCD approval of an amendment to the HMC Architects (HMC) contract for the Measure M Gymnasium Project.

NARRATIVE:

This amendment is for additional architectural and engineering assessment services to the Gymnasium and Vocational Technology Buildings. HMC will provide assessments of fire/life/safety and code compliance with emphasis on ADA compliance of existing building functionality and respective exterior components. HMC will assist Campus with development of educational program forecast and planning for Vocational/Technology Building Programs. Campus will be provided with HMC Rough Order Magnitude estimates for respective Vocational/Technology Building critical items as well as coordination with Campus User Groups in prioritization of athletic advance field projects.

With your concurrence with this recommendation HMC Architects Amendment No. 02 will be presented to the SBCCD board at the upcoming June 13, 2013 board meeting.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends that SBCCD approves the increased scope for the Gymnasium Project.

Budget Information:

Project Original Budget Amount:	\$ 64,700,000.00
Project Current Spent to Date:	\$ 5,546,103.21
Project Current Estimate to Complete:	\$ 60,842,106.97
Project Memo Forecast Cost:	\$ 142,723.20
Project Change Amount:	\$ 0.00
Budget Line Item: 6220.10 (Soft Cost Contingency)	

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the soft cost contingency line item budget.

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 5/23/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS

<input checked="" type="radio"/> I concur with this recommendation	<i>Charlie Ng</i> 5/24/13
<input type="radio"/> I do not concur with this recommendation	Charlie Ng, Vice Chancellor, Fiscal Services

Attachments: HMC proposal dated 1/18/2013.

CS
5/23/13

M
5/23/13

**CONSULTANT CONTRACT AMENDMENT FOR ARCHITECTURAL SERVICES
CONTRACT AMENDMENT: 001**

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: HMC Architects, Inc.
3546 Concours Street
Ontario, CA 91764

Brief Description:

This contract amendment is for architectural and engineering assessment studies for the Measure M Gymnasium Project:

- Task No. 1: Provide additional Fire Alarm Survey and Design for the Interim Locker Room Phase due to existing system being non-certified. Provide additional structural, mechanical, plumbing and electrical engineering for the gym project with the expansion of scope in the field area of the project. Provide additional engineering in response to the District standards issues within the Construction Documents Phase.
- Task No. 2: Update programming/precinct planning for Athletic Advanced Field Projects. Provide Rough Order Magnitude Estimates for respective components and exterior improvements.
- Task No. 3: Conduct Assessment of Technical Building for Fire/Life/Safety and code compliance with emphasis on "Critical" health and life safety concerns. Provide Rough Order Magnitude Estimates for respective critical items only.
- Task No. 4: Conduct structural assessment of the existing Snyder and Women's gym to ascertain the cost of structural upgrades if the structures are to be reused.

Attachment:

HMC Architects, Inc. proposal letter dated 1/18/2013

Costs:

\$142,723.20 = Total of this requested Consultant Contract Amendment: 01

The original Contract Sum	\$4,280,000.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$4,280,000.00
The Contract Sum will be increased by this Amendment	\$142,723.20
The new Contract Sum including this Amendment	\$4,422,723.20
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes HMC Architects, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to HMC Architects, Inc. for architectural services contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
HMC Architects, Inc.

By: *Kenn A. Kelly*
DATE: 5/24/2013

PROGRAM MANAGER
Kitchell CEM

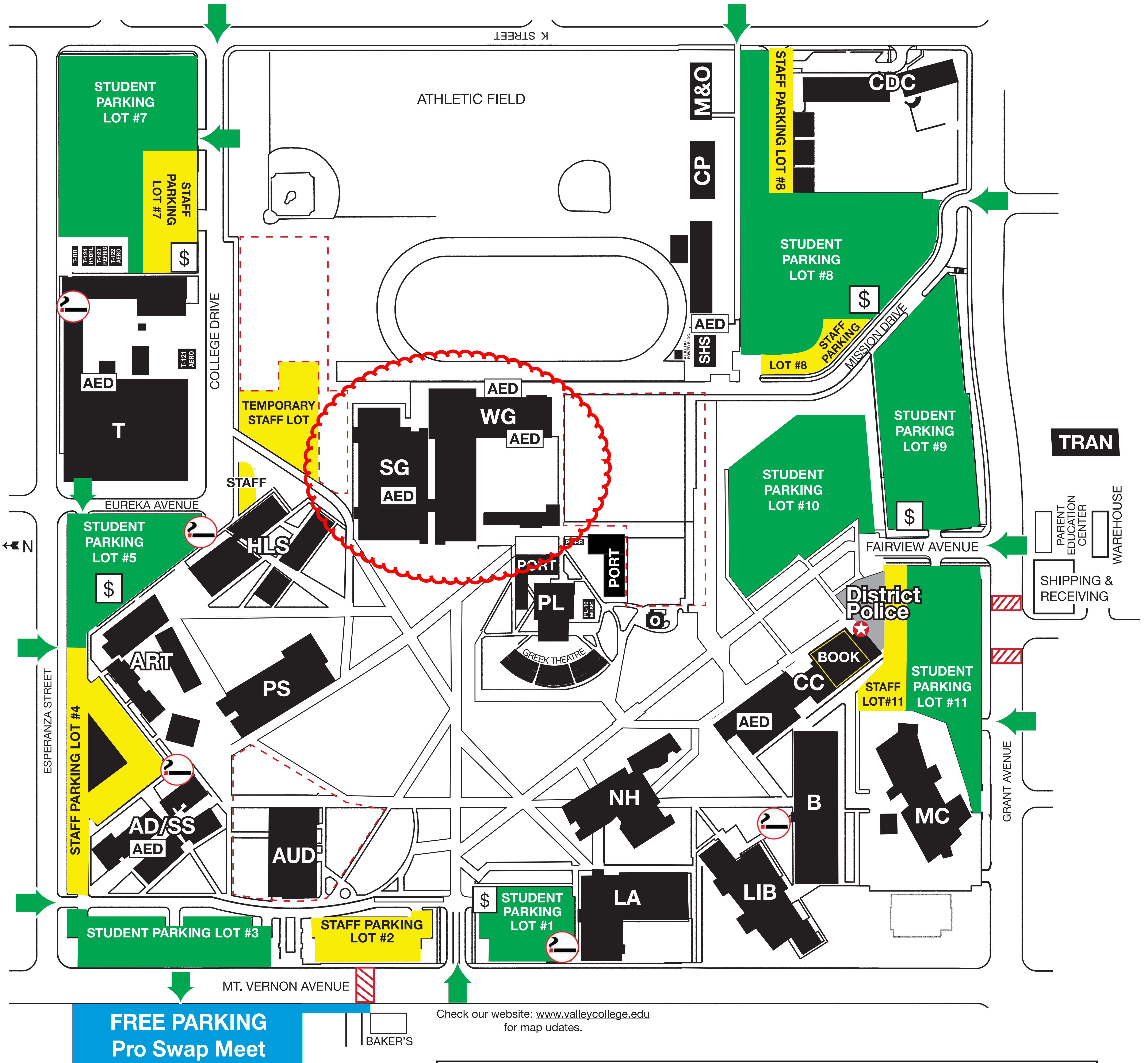
By: *Diana Johnson*
DATE: 5/28/13

OWNER
SBCCD

By: _____
DATE: _____

San Bernardino Valley College

701 South Mount Vernon Avenue • San Bernardino, CA 92410 • (909) 384-4400



- INDICATES CONSTRUCTION AREAS
- ← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- AED** AUTOMATED EXTERNAL DEFIBRILLATOR
- \$** INDICATES PARKING PERMIT DISPENSER
- CROSSWALK
- ? INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus- smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
ART.....Art Center	MCHS..... Middle College High School
AUD..... Auditorium	NH.....North Hall
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC.....Campus Center	PL PORT.....Portables
CDC.....Child Development Center	PS..... Physical Sciences
CP..... Central Plant	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA..... Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Amendment 001 to
Kitchell CEM, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Kitchell CEM, Inc. Contract.

OVERVIEW

On June 1, 2012, the Board of Trustees approved a contract with Kitchell CEM, Inc. for program and construction management services for the San Bernardino Community College District Measure M Bond Program. The purpose of this amendment is to increase the flexibility of the contract to allow for program priority changes for the duration of the Program, and to remove all references to Seville Construction Services, Inc from the contract.

ANALYSIS

The following pages of the contract are being replaced. There is no change to the cost or length of the contract.

- Pages 1, 3, 6, and 11
- Exhibit A-1 Project List
- Program Hourly Rates Exhibit
- Exhibit A-2 Staffing Plan Hours
- Exhibit A-3 Staffing Plan Fees
- Exhibit D Total "Not to Exceed" Fee Breakdown for Four Years

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 and 2013-14 Measure M budgets.

KITCHELL CEM, Inc. CONTRACT AMENDMENT: 001

DATE: 06/01/13

PROJECT: San Bernardino Valley College
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Kitchell CEM, Inc.
2750 Gateway Oaks Drive, Suite 300
Sacramento, CA 95833

Narrative:

This amendment serves as a no cost amendment. In addition, it is drafted to facilitate flexibility for each campus and their respective projects throughout the duration of the Program.. The contract language remains the same as the original with one exception; all references to Seville Construction Services, Inc. (Page 1- paragraph 3; section 2.1; section 5.7- paragraph; section 15.2) have been omitted. The new program hourly rates have been updated along with the additional services rates, as approved by the District. These are reflected in Exhibit A-2 in the new staffing for each campus, starting June of 2013. Exhibit A-1 has been updated to also reflect the current project list for both Crafton Hills College and Valley College. Exhibit D has been changed to reflect lump sum pricing on PM Staffing Fees for Crafton and Valley College as well as lump sum pricing for all executive fees pertaining to both campuses.

Attachments:

- Exhibit A-1-Project List
- Program Hourly Rates
- Exhibit A-2 (Staffing Plan Hours)
- Exhibit A-3 (Staffing Plan Fees)
- Exhibit D – Total “Not to Exceed” Fee Breakdown for Four (4) Years

Costs:

\$0.00 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$ 23,370,225.00
Net change by previous Amendments	0.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$ 23,370,225.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	0.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$ 23,370,225.00

Not valid until signed by all parties. Signature of Program Manager indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

PROGRAM MANAGER
KITCHELL CEM, Inc.

OWNER
SBCCD

By:  _____

By: _____

DATE: 5/21/13 _____

DATE: _____

AGREEMENT FOR PROGRAM, PROJECT AND CONSTRUCTION MANAGEMENT SERVICES

This Agreement for Program, Project and Construction Management Services (“Agreement”) is made on May 17, 2012, effective as of June 1, 2012 (“Effective Date”), between the **San Bernardino Community College District** (“**DISTRICT**”), and **Kitchell CEM, Inc.** (“**PM**”). The **DISTRICT** and **PM** are sometimes referred to singularly as a “Party” and collectively as the “Parties”. This Agreement shall include all terms and conditions set forth herein, as well as Exhibits “A”, “B”, “C” and “D” attached hereto and incorporate by reference.

WHEREAS, the **DISTRICT** desires to obtain program, project and construction management services relating to various Capital Outlay construction projects funded by the **DISTRICT**’s Bond Programs at San Bernardino Valley College and Crafton Hills College located in the **DISTRICT** (“Program”). A list of Projects in the Bond Program is set forth in **Exhibits “A-1”** (collectively “Projects” or “Project”);

WHEREAS, any references in this Agreement to “**PM**” shall collectively mean Kitchell CEM, Inc. as the prime consultant and the following “Stipulated Sub-consultant”: BRJ & Associates, LLC.

WHEREAS, the Parties previously entered into a Program Management Services Agreement dated October 5, 2009 and subsequent Amendments related to the Program (collectively, “Prior Agreement”);

WHEREAS, all services performed by the **PM** related to the Program shall hereafter be performed pursuant to this Agreement with the exception of the following projects which will continue under Prior Agreements:

Crafton Hills College:

Parking and Lighting (PAL)
Science Portables
Data Relocation
Solar Farm

Valley College:

HVAC
Media & Communications – AV Additions

WHEREAS, once the projects listed above that are governed by the Prior Agreement are completed, or once the Prior Agreement expires on October 1, 2012 (whichever is sooner), this Agreement shall govern the Parties rights and responsibilities as it relates to the Program and Projects.

Distinctions: Some pre-construction, but most often construction phase only.

- 1.4. Standard of Care: The **PM** shall perform its services in accordance with the standard of care normally practiced by program management and construction management firms in performing services of a similar nature for California Community College Districts. The services (or any product thereof) shall, without limitation, comply with applicable laws, codes, standards, rules, and regulations that the **DISTRICT** and its professional consultants must comply with.

2. PROGRAM, PROJECT AND CONSTRUCTION MANAGEMENT STAFF

- 2.1. The **PM** agrees that the following personnel in the **PM's** firm and Stipulated Sub-consultants' firms shall be designated as "key personnel", associated with the Project in the following capacities:

Principal-In-Charge:	Russell Fox
Program Executive:	Domingo Camarano (Kitchell) Bonnie James (BRJ)
Program Manager:	Diana Johnson

- 2.2. The **PM** shall not change any of the key personnel listed above without prior written approval by **DISTRICT**, unless said personnel cease to be employed by the **PM**. In either case, the **DISTRICT** shall be allowed to interview and recommend approval of replacement personnel. If there shall be any approved change in the key personnel listed above, the **PM** shall not charge the **DISTRICT** any fees or other costs to bring any replacement personnel "up to speed" on the Program or any Project.
- 2.3. If any key personnel fail to perform to the satisfaction of the **DISTRICT**, then upon written notice by the **DISTRICT**, the **PM** shall immediately remove that person from the Project and provide a temporary replacement. The **PM** shall, within thirty (30) calendar days, provide a permanent replacement person acceptable to the **DISTRICT**.
- 2.4. The **PM** represents that it has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this Agreement and that no person having any such interest shall be employed by the **PM**.
- 2.5. The **PM's** primary representative and immediate support staff shall perform their work at an office of the **DISTRICT** located at the San Bernardino Community College District Office, San Bernardino Valley College campus and/or the Crafton Hills College campus for the duration of the term of this contract.
- 2.6. Basic furniture, office equipment, office supplies, internet and phone service will be reimbursed by the **DISTRICT**. Any other reimbursable or general conditions costs

the **DISTRICT** to support such costs arising from the interruption and resumption of the **PM's** services.

- 5.6. The **PM's** fee set forth in this Agreement shall be the maximum, full compensation for all of the **PM's** work incurred in the performance hereof, including, without limitation, all costs for personnel, travel (except for travel outside of San Bernardino County) and per diem expenses.
- 5.7. Direct reimbursable expenses shall be billed at **PM's** actual costs without mark-ups and paid based on documentation and supporting information sufficient to the **DISTRICT**.

Direct reimbursable expenses for which the **PM** holds a contract with any sub-consultant(s) (except BRJ), shall be billed at **PM's** actual costs plus ten percent (10%). The **PM** shall only be paid based on documentation and supporting information sufficient to the **DISTRICT**. **PM** must have prior **DISTRICT** written authorization for management or administration of any sub-consultant contracts except for contracts with the Stipulated Sub-consultants.

- 5.8. Reimbursable expenses for both categories described above shall be reimbursed up to the not to exceed amount as identified in **Exhibit "A-6"**.
- 5.9. All allowances set forth in **Exhibits "A-6" and "D"** are for the **DISTRICT'S** sole use and under the **DISTRICT'S** sole discretion. The **DISTRICT** shall determine if and when any allowances shall be used for a Project or for the Program. No costs incurred by the **PM** shall be allocated against any allowance without prior written authorization from the **DISTRICT**.

6. OWNERSHIP OF DATA AND SYSTEMS

- 6.1. After completion of each Project or after termination of this Agreement, the **PM** shall deliver to the **DISTRICT** a complete set of all documents generated by the **PM** and copies of all documents exchanged with or copied to or from all other Program and Project participants. Said Program and Project records are, and shall remain the property of the **DISTRICT** and shall be indexed and appropriately organized for use by **DISTRICT** personnel. The **PM** shall be entitled to keep copies of all documents submitted to the **DISTRICT**. **PM** shall provide all documents within 15 days of a written request by the **DISTRICT**. Failure to provide such documents in accordance with this paragraph shall constitute a material breach of this Agreement and shall be considered grounds for termination for cause under Section 7 of this Agreement.
- 6.2. The **DISTRICT** and/or the **PM** shall each have the right to use, without restriction, any information systems (including cost tracking system) developed by the **PM**.

14. ENTIRE AGREEMENT/MODIFICATION

This Agreement, including the Exhibits hereto, supersedes all previous contracts with the exception of the document management system, Measure P contract, purchase order for Media and the projects listed in the recitals that are subject to the Prior Agreement, and constitutes the entire understanding of the Parties hereto. The **PM** shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. The **PM** specifically acknowledges that in entering this Agreement, the **PM** relies solely upon the provisions contained in this Agreement and no others.

15. NON-ASSIGNMENT OF AGREEMENT

- 15.1. In as much as this Agreement is intended to secure the specialized services of the **PM**, the **PM** may not assign, transfer, delegate or sublet any interest therein without the prior written consent of the **DISTRICT** and any such assignment, transfer, delegation or sublease without the **DISTRICT'S** prior written consent shall be considered null and void.
- 15.2. **PM's** services will be performed by **Kitchell CEM's** principals and staff, and **BRJ & Associates** principals and staff. **PM** shall not utilize additional sub-consultants unless approved in writing by **DISTRICT**.

16. LAW, VENUE

- 16.1. This Agreement has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California.
- 16.2. The county in which the **DISTRICT** office is located shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

17. DISPUTE RESOLUTION

- 17.1. **PM** shall provide **DISTRICT** with written notice of all claims and disputes arising from the performance of this Agreement within a reasonable time (not exceeding thirty (30) days) from their first occurrence. Upon **DISTRICT'S** request, **PM** shall then provide a complete written summary of the dispute, including without limitation cost calculations and contractual justifications. Prior to any other action or resort to any other legal remedy, the matter shall be referred to the **DISTRICT'S** representative and a principal of the **PM** who shall attempt, in good faith, to resolve the dispute. Such referral may be initiated by written request from either Party and a meeting between the **DISTRICT'S** representative and principal of the **PM** shall then take place within five (5) days of the request. The procedures described in this Section are the mandatory, exclusive means by which **PM** may assert claims or disputes against the **DISTRICT** for any matter arising from or relating to this Agreement, and any **PM** failure to

EXHIBIT "A-1"

SBCCD PROGRAM PROJECT LIST

Crafton Hills College

- New Science Building
- Crafton Center
- Occupational Ed 2
- Physical Ed/Athletics
- LADM Renovations
- Student Services 'A'
- Performing Arts Renovation (*Programming Only*)
- College Center Renovation
- Maintenance And Operations
- OE 1 (*Not Included in Basic Services – Programming Only*)
- Chemistry, Health Sciences (*Not Included in Basic Services*)
- Classrooms (*Not Included in Basic Services*)
- Miscellaneous Bond Improvements (*Not Included in Basic Services*)

Valley College

- Gymnasium
- Business Building Renovation
- Auditorium Renovation
- Vocational Technical Building (*Not Included in Basic Services*)
- Miscellaneous Projects (*Not Included in Basic Services*)

Program Hourly Rates

	2013 *	2.00% 2014 *	2.00% 2015 *	2.00% 2016 *
Program Executives	\$216	\$220	\$225	\$229
Program Manager	\$201	\$205	\$209	\$213
Contracts Manager	\$154	\$157	\$160	\$163
Accounting Specialist	\$78	\$80	\$82	\$83
Senior Project Manager	\$179	\$183	\$186	\$190
Project Manager	\$178	\$182	\$185	\$189
Assistant Project Manager	\$120	\$122	\$125	\$127
Project Engineer	\$107	\$109	\$111	\$113
Office Engineer	\$83	\$85	\$86	\$88
Project Coordinator	\$74	\$76	\$77	\$79

Project Estimating	\$143	\$145	\$148	\$151
Peer / Constructability Review	\$143	\$145	\$148	\$151

Additional Services

Campus Liason	\$175	\$179	\$182	\$186
Director of Construction	\$199	\$202	\$207	\$211
Superintendent	\$158	\$161	\$164	\$167
Scheduler	\$132	\$135	\$138	\$140
Bid Enhancement Coordinator	\$122	\$125	\$127	\$130
Website Specialist	\$137	\$140	\$143	\$146
Document Management Specialist	\$102	\$104	\$106	\$108

*Includes yearly escalation of 2%, 2%, 2%. It is understood these are not-to-exceed increases and the actual increase will be negotiated yearly on the Effective Date anniversary. If the Parties are not able to mutually agree on an increase percentage, the District will use any reasonable information or documents to unilaterally determine the increase including, but not limited to, the Consumer Price Index for San Bernardino County.

EXHIBIT "A-2"

**SBCCD PROGRAM, PROJECT AND CONSTRUCTION MANAGEMENT LABOR
SUMMARY BY YEAR**

This labor summary is a planning document that estimates monthly labor hours, by position, to deliver the Program and Projects identified in Exhibit "A-1" using a General Contractor delivery method. While this Exhibit may be used as a guide to forecast and track estimated monthly staffing requirements, invoicing will be based upon actual hours and services delivered for each Project pursuant to Section 5 of the Agreement.

"See attached"

	2013							2014				
	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sr. Project Manager	160	160	200	160	160	200	160	200	160	160	160	200
Project Engineer 1	160	160	200	160	160	200	160	200	160	160	160	200
Program Manager	60	60	75	60	60	75	60	75	60	60	55	50
Contract Administrator	60	60	75	60	60	75	60	75	60	60	60	75
Accountant Specialist	40	40	50	40	40	50	40	50	40	40	40	50
Office Engineer 1	160	160	200	160	160	200	160	200	160	160	160	200
Total	640	640	800	640	640	800	640	800	640	640	635	775
Executives	15	15	15	15	15	15	15	15	15	15	15	15

	2014							2015				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sr. Project Manager	160	160	200	160	200	160	160	200	160	160	160	200
Project Engineer 1	160	160	200	160	200	160	160	200	160	160	160	200
Program Manager	55	60	75	60	65	20	20	25	20	20	20	25
Contract Administrator	75	80	100	80	100	80	80	100	80	80	80	70
Accountant Specialist	40	40	50	40	50	40	40	50	40	40	40	50
Office Engineer 1	160	160	200	160	200	160	160	200	160	160	160	200
Total	650	660	825	660	815	620	620	775	620	620	620	745
Executives	15	15	15	15	15	5	5	5	5	5	5	5

	2015							2016				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sr. Project Manager	160	200	160	160	200	160	160	200	160	160	200	160
Project Engineer 1	160	200	160	160	200	160	160	200	160	160	200	160
Program Manager	20	25	20	20	25	20	20	25	10	0	0	0
Contract Administrator	40	50	40	40	50	40	40	50	40	40	50	40
Accountant Specialist	40	50	40	40	50	40	40	50	40	40	50	40
Office Engineer 1	160	200	160	160	200	160	160	200	160	160	200	160
Total	580	725	580	580	725	580	580	725	570	560	700	560
Executives	5	5	5	5	5	5	5	5	5	5	5	5

	2016							Total
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Sr. Project Manager	160	200	40	0	0	0	0	6640
Project Engineer 1	160	200	40	0	0	0	0	6640
Program Manager	0	0	0	0	0	0	0	1400
Contract Administrator	20	0	0	0	0	0	0	2325
Accountant Specialist	40	50	10	0	0	0	0	1660
Office Engineer 1	160	200	40	0	0	0	0	6640
Total	540	650	130	0	0	0	0	25305
Executives	5	5	5					365

	2013							2014				
	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	160	160	200	160	160	200	160	200	160	160	160	200
Sr. Project Manager	160	160	200	160	160	200	160	200	160	160	160	200
Project Manager 2	160	160	200	160	160	200	160	200	160	160	160	200
Project Engineer 4	80	80	20	0	120	200	160	200	160	160	160	200
Project Manager 4	160	160	200	160	160	200	160	200	160	160	160	200
Project Engineer 1	160	160	200	160	160	200	160	200	160	160	160	200
Project Engineer 2	160	160	200	160	160	200	160	200	160	160	160	200
Project Engineer 3	160	160	200	160	160	200	160	200	160	160	160	200
Project Coordinator 1	80	80	100	80	80	100	80	100	80	80	80	100
Program Manager	100	100	125	100	100	125	100	125	100	100	105	150
Contract Administrator	100	100	125	100	100	125	100	125	100	100	100	125
Project Coordinator 2	160	160	200	160	160	200	160	200	160	160	160	200
Accountant Specialist	120	120	150	120	120	150	120	150	120	120	120	150
Total	1760	1760	2120	1680	1800	2300	1840	2300	1840	1840	1845	2325

Executives	15	15	15	15	15	15	15	15	15	15	15	15
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	2014							2015				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	160	160	200	160	200	160	160	200	160	160	160	200
Sr. Project Manager	160	160	200	160	200	160	160	200	160	160	160	200
Project Manager 2	160	160	200	160	200	160	160	200	160	160	160	200
Project Engineer 4	160	160	200	160	200	160	160	200	160	160	160	200
Project Manager 4	160	160	200	160	200	160	160	200	160	160	160	200
Project Engineer 1	160	160	200	160	200	160	160	200	160	160	160	200
Project Engineer 2	160	160	160	0	0	0	0	0	0	0	0	0
Project Engineer 3	160	160	200	160	200	160	160	200	160	160	160	200
Project Coordinator 1	80	80	100	80	100	80	80	100	80	80	80	100
Program Manager	105	100	125	100	135	140	140	175	140	140	140	175
Contract Administrator	85	80	100	80	100	80	80	100	80	80	80	130
Project Coordinator 2	160	160	200	160	200	160	160	200	160	160	160	200
Accountant Specialist	120	120	150	120	150	120	120	150	120	120	120	150
Total	1830	1820	2235	1660	2085	1700	1700	2125	1700	1700	1700	2155

Executives	15	15	15	15	15	15	15	15	15	15	15	15
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	2015							2016				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	160	120	0	0	0	0	0	0	0	0	0	0
Sr. Project Manager	160	200	160	40	0	0	0	0	0	0	0	0
Project Manager 2	160	200	160	160	200	160	160	200	160	160	200	160
Project Engineer 4	160	200	160	40	0	0	0	0	0	0	0	0
Project Manager 4	160	200	160	40	0	0	0	0	0	0	0	0
Project Engineer 1	160	200	160	160	200	160	160	200	160	160	200	160
Project Engineer 2	0	0	0	0	0	0	0	0	0	0	0	0
Project Engineer 3	160	120	0	0	0	0	0	0	0	0	0	0
Project Coordinator 1	80	100	80	80	100	80	80	100	80	80	100	80
Program Manager	140	175	140	140	175	140	140	175	150	160	200	160
Contract Administrator	120	150	120	120	150	120	120	150	120	120	150	120
Project Coordinator 2	160	200	160	160	200	160	160	200	160	160	200	160
Accountant Specialist	120	150	120	120	150	120	120	150	120	120	150	120
Total	1740	2015	1420	1060	1175	940	940	1175	950	960	1200	960

Executives	15	15	15	15	15	15	15	15	5	5	5	5
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	2016							Total
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Project Manager 1	0	0	0	0	0	0	0	4440
Sr. Project Manager	0	0	0	0	0	0	0	4720
Project Manager 2	160	200	40	0	0	0	0	6640
Project Engineer 4	0	0	0	0	0	0	0	4180
Project Manager 4	0	0	0	0	0	0	0	4720
Project Engineer 1	160	200	40	0	0	0	0	6640
Project Engineer 2	0	0	0	0	0	0	0	2560
Project Engineer 3	0	0	0	0	0	0	0	4440
Project Coordinator 1	80	100	20	0	0	0	0	3320
Program Manager	160	200	40	0	0	0	0	5240
Contract Administrator	140	200	40	0	0	0	0	4315
Project Coordinator 2	160	200	40	0	0	0	0	6640
Accountant Specialist	120	150	30	0	0	0	0	4980
Total	980	1250	250	0	0	0	0	62835

Executives	5	5	5	510
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EXHIBIT "A-3"

**SBCCD PROGRAM, PROJECT AND CONSTRUCTION MANAGEMENT FEE
SUMMARY**

This fee summary is a planning document that estimates monthly fees, by position, to deliver the Program and Projects identified in Exhibit "A-1" using a General Contractor delivery method. While this Exhibit may be used as a guide to forecast and track estimated monthly PM cash-flow requirements, invoicing will be based upon actual hours and services delivered for each Project pursuant to Section 5 of the Agreement.

"See attached"

	2013							2014				
	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sr. Project Manager	\$28,667	\$28,667	\$35,834	\$28,667	\$28,667	\$35,834	\$28,667	\$35,834	\$28,667	\$28,667	\$28,667	\$35,834
Project Engineer 1	\$17,102	\$17,102	\$21,378	\$17,102	\$17,102	\$21,378	\$17,102	\$21,378	\$17,102	\$17,102	\$17,102	\$21,378
Program Manager	\$12,033	\$12,033	\$15,041	\$12,033	\$12,033	\$15,041	\$12,033	\$15,041	\$12,033	\$12,033	\$11,030	\$21,378
Contract Administrator	\$9,223	\$9,223	\$11,529	\$9,223	\$9,223	\$11,529	\$9,223	\$11,529	\$9,223	\$9,223	\$9,223	\$10,027
Accountant Specialist	\$3,135	\$3,135	\$3,919	\$3,135	\$3,135	\$3,919	\$3,135	\$3,919	\$3,135	\$3,135	\$3,135	\$11,529
Office Engineer 1	\$13,280	\$13,280	\$16,600	\$13,280	\$13,280	\$16,600	\$13,280	\$16,600	\$13,280	\$13,280	\$13,280	\$16,600
Total	\$ 83,441	\$ 83,441	\$ 104,301	\$ 83,441	\$ 83,441	\$ 104,301	\$ 83,441	\$ 104,301	\$ 83,441	\$ 83,441	\$ 82,438	\$ 99,287
Executives	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237
Total Fee w/Executives (Exhibit A-3)	\$ 86,678	\$ 86,678	\$ 107,538	\$ 86,678	\$ 86,678	\$ 107,538	\$ 86,678	\$ 107,538	\$ 86,678	\$ 86,678	\$ 85,675	\$ 102,524

	2014								2015				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Sr. Project Manager	\$29,230	\$29,230	\$36,538	\$29,230	\$36,538	\$29,230	\$29,230	\$36,538	\$29,230	\$29,230	\$29,230	\$29,230	\$36,538
Project Engineer 1	\$17,438	\$17,438	\$21,798	\$17,438	\$21,798	\$17,438	\$17,438	\$21,798	\$17,438	\$17,438	\$17,438	\$17,438	\$21,798
Program Manager	\$11,247	\$12,269	\$15,336	\$12,269	\$13,292	\$4,090	\$4,090	\$5,112	\$4,090	\$4,090	\$4,090	\$4,090	\$5,112
Contract Administrator	\$11,755	\$12,539	\$15,674	\$12,539	\$15,674	\$12,539	\$12,539	\$15,674	\$12,539	\$12,539	\$12,539	\$12,539	\$10,972
Accountant Specialist	\$3,197	\$3,197	\$3,996	\$3,197	\$3,996	\$3,197	\$3,197	\$3,996	\$3,197	\$3,197	\$3,197	\$3,197	\$3,996
Office Engineer 1	\$15,936	\$15,936	\$19,920	\$15,936	\$19,920	\$15,936	\$15,936	\$19,920	\$15,936	\$15,936	\$15,936	\$15,936	\$19,920
Total	\$ 88,804	\$ 90,610	\$ 113,262	\$ 90,610	\$ 111,217	\$ 82,430	\$ 82,430	\$ 103,038	\$ 82,430	\$ 82,430	\$ 82,430	\$ 82,430	\$ 98,336
Executives	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
Total Fee w/Executives (Exhibit A-3)	\$ 92,104	\$ 93,911	\$ 116,563	\$ 93,911	\$ 114,518	\$ 83,531	\$ 83,531	\$ 104,138	\$ 83,531	\$ 83,531	\$ 83,531	\$ 83,531	\$ 99,436

	2015							2016				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Sr. Project Manager	\$29,793	\$37,242	\$29,793	\$29,793	\$37,242	\$29,793	\$29,793	\$37,242	\$29,793	\$29,793	\$37,242	\$29,793
Project Engineer 1	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774
Program Manager	\$4,169	\$5,211	\$4,169	\$4,169	\$5,211	\$4,169	\$4,169	\$5,211	\$2,084	\$0	\$0	\$0
Contract Administrator	\$6,390	\$7,988	\$6,390	\$6,390	\$7,988	\$6,390	\$6,390	\$7,988	\$6,390	\$6,390	\$7,988	\$6,390
Accountant Specialist	\$3,259	\$4,073	\$3,259	\$3,259	\$4,073	\$3,259	\$3,259	\$4,073	\$3,259	\$3,259	\$4,073	\$3,259
Office Engineer 1	\$18,592	\$23,240	\$18,592	\$18,592	\$23,240	\$18,592	\$18,592	\$23,240	\$18,592	\$18,592	\$23,240	\$18,592
Total	\$ 79,977	\$ 99,971	\$ 79,977	\$ 79,977	\$ 99,971	\$ 79,977	\$ 79,977	\$ 99,971	\$ 77,893	\$ 75,809	\$ 94,761	\$ 75,809
Executives	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121
Total Fee w/Executives (Exhibit A-3)	\$ 81,099	\$ 101,093	\$ 81,099	\$ 81,099	\$ 101,093	\$ 81,099	\$ 81,099	\$ 101,093	\$ 79,014	\$ 76,930	\$ 95,882	\$ 76,930

	2016							
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Sr. Project Manager	\$30,356	\$37,946	\$7,589	\$0	\$0	\$0	\$0	\$ 1,215,864
Project Engineer 1	\$18,110	\$22,638	\$4,528	\$0	\$0	\$0	\$0	\$ 725,374
Program Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ 284,054
Contract Administrator	\$3,256	\$0	\$0	\$0	\$0	\$0	\$0	\$ 363,751
Accountant Specialist	\$3,320	\$4,150	\$830	\$0	\$0	\$0	\$0	\$ 132,985
Office Engineer 1	\$21,248	\$26,560	\$5,312	\$0	\$0	\$0	\$0	\$ 674,624
Total	\$ 76,291	\$ 91,294	\$ 18,259	\$ -	\$ -	\$ -	\$ -	\$ 3,396,653
Executives	\$ 1,143	\$ 1,143	\$ 1,143					\$ 79,939
Total Fee w/Executives (Exhibit A-3)	\$ 77,433	\$ 92,437	\$ 19,401	\$ -	\$ -	\$ -	\$ -	\$ 3,476,592

	2013							2014				
	June	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	\$28,504	\$28,504	\$35,630	\$28,504	\$28,504	\$35,630	\$28,504	\$35,630	\$28,504	\$28,504	\$28,504	\$35,630
Sr. Project Manager	\$28,667	\$28,667	\$35,834	\$28,667	\$28,667	\$35,834	\$28,667	\$35,834	\$28,667	\$28,667	\$28,667	\$35,834
Project Manager 2	\$28,504	\$28,504	\$35,630	\$28,504	\$28,504	\$35,630	\$28,504	\$35,630	\$28,504	\$28,504	\$28,504	\$35,630
Project Engineer 4	\$14,252	\$14,252	\$3,563	\$0	\$12,827	\$21,378	\$17,102	\$21,378	\$17,102	\$17,102	\$17,102	\$21,378
Project Manager 4	\$28,504	\$28,504	\$35,630	\$28,504	\$28,504	\$35,630	\$28,504	\$35,630	\$28,504	\$28,504	\$28,504	\$35,630
Project Engineer 1	\$17,102	\$17,102	\$21,378	\$17,102	\$17,102	\$21,378	\$17,102	\$21,378	\$17,102	\$17,102	\$17,102	\$21,378
Project Engineer 2	\$17,102	\$17,102	\$21,378	\$17,102	\$17,102	\$21,378	\$17,102	\$21,378	\$17,102	\$17,102	\$17,102	\$21,378
Project Engineer 3	\$17,102	\$17,102	\$21,378	\$17,102	\$17,102	\$21,378	\$17,102	\$21,378	\$17,102	\$17,102	\$17,102	\$21,378
Project Coordinator 1	\$5,945	\$5,945	\$7,431	\$5,945	\$5,945	\$7,431	\$5,945	\$7,431	\$5,945	\$5,945	\$5,945	\$7,431
Program Manager	\$20,055	\$20,055	\$25,068	\$20,055	\$20,055	\$25,068	\$20,055	\$25,068	\$20,055	\$20,055	\$21,057	\$30,082
Contract Administrator	\$15,372	\$15,372	\$19,215	\$15,372	\$15,372	\$19,215	\$15,372	\$19,215	\$15,372	\$15,372	\$15,372	\$19,019
Project Coordinator 2	\$11,890	\$11,890	\$14,863	\$11,890	\$11,890	\$14,863	\$11,890	\$14,863	\$11,890	\$11,890	\$11,890	\$15,107
Accountant Specialist	\$17,591	\$17,591	\$21,989	\$17,591	\$17,591	\$21,989	\$17,591	\$21,989	\$17,591	\$17,591	\$17,591	\$21,989
Total	\$250,591	\$250,591	\$298,987	\$236,339	\$249,166	\$316,802	\$253,441	\$316,802	\$253,441	\$253,441	\$254,444	\$321,864
Executives	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237	\$ 3,237
Total Fee w/Executives (Exhibit A-3)	\$253,828	\$253,828	\$302,224	\$239,576	\$252,403	\$320,039	\$256,679	\$320,039	\$256,679	\$256,679	\$257,681	\$325,101

	2014							2015				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	\$29,064	\$29,064	\$36,330	\$29,064	\$36,330	\$29,064	\$29,064	\$36,330	\$29,064	\$29,064	\$29,064	\$36,330
Sr. Project Manager	\$29,230	\$29,230	\$36,538	\$29,230	\$36,538	\$29,230	\$29,230	\$36,538	\$29,230	\$29,230	\$29,230	\$36,538
Project Manager 2	\$29,064	\$29,064	\$36,330	\$29,064	\$36,330	\$29,064	\$29,064	\$36,330	\$29,064	\$29,064	\$29,064	\$36,330
Project Engineer 4	\$17,438	\$17,438	\$21,798	\$17,438	\$21,798	\$17,438	\$17,438	\$21,798	\$17,438	\$17,438	\$17,438	\$21,798
Project Manager 4	\$29,064	\$29,064	\$36,330	\$29,064	\$36,330	\$29,064	\$29,064	\$36,330	\$29,064	\$29,064	\$29,064	\$36,330
Project Engineer 1	\$17,438	\$17,438	\$21,798	\$17,438	\$21,798	\$17,438	\$17,438	\$21,798	\$17,438	\$17,438	\$17,438	\$21,798
Project Engineer 2	\$17,438	\$17,438	\$17,438	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Engineer 3	\$17,438	\$17,438	\$21,798	\$17,438	\$21,798	\$17,438	\$17,438	\$21,798	\$17,438	\$17,438	\$17,438	\$21,798
Project Coordinator 1	\$6,062	\$6,062	\$7,577	\$6,062	\$7,577	\$6,062	\$6,062	\$7,577	\$6,062	\$6,062	\$6,062	\$7,577
Program Manager	\$21,471	\$20,449	\$25,561	\$20,449	\$27,606	\$28,628	\$28,628	\$35,785	\$28,628	\$28,628	\$28,628	\$35,785
Contract Administrator	\$13,123	\$12,041	\$14,926	\$11,941	\$14,926	\$12,539	\$12,539	\$15,674	\$12,539	\$12,539	\$12,539	\$20,376
Project Coordinator 2	\$12,373	\$12,747	\$16,400	\$13,120	\$16,400	\$12,124	\$12,124	\$16,151	\$12,124	\$12,124	\$12,124	\$15,155
Accountant Specialist	\$17,937	\$17,937	\$22,421	\$17,937	\$22,421	\$17,937	\$17,937	\$22,421	\$17,937	\$17,937	\$17,937	\$22,421
Total	\$257,142	\$255,410	\$315,246	\$238,246	\$299,852	\$246,027	\$246,027	\$308,530	\$246,027	\$246,027	\$246,027	\$312,236
Executives	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301	\$ 3,301
Total Fee w/Executives (Exhibit A-3)	\$260,443	\$258,711	\$318,547	\$241,547	\$303,153	\$249,328	\$249,328	\$311,831	\$249,328	\$249,328	\$249,328	\$315,536

	2015							2016				
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Project Manager 1	\$29,624	\$22,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sr. Project Manager	\$29,793	\$37,242	\$29,793	\$7,448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Manager 2	\$29,624	\$37,030	\$29,624	\$29,624	\$37,030	\$29,624	\$29,624	\$37,030	\$29,624	\$29,624	\$37,030	\$29,624
Project Engineer 4	\$17,774	\$22,218	\$17,774	\$4,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Manager 4	\$29,624	\$37,030	\$29,624	\$7,406	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Engineer 1	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774	\$17,774	\$22,218	\$17,774
Project Engineer 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Engineer 3	\$17,774	\$13,331	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Project Coordinator 1	\$6,179	\$7,723	\$6,179	\$6,179	\$7,723	\$6,179	\$6,179	\$7,723	\$6,179	\$6,179	\$7,723	\$6,179
Program Manager	\$29,180	\$36,475	\$29,180	\$29,180	\$36,475	\$29,180	\$29,180	\$36,475	\$31,264	\$33,348	\$41,685	\$33,348
Contract Administrator	\$19,171	\$23,964	\$19,171	\$19,171	\$23,964	\$19,171	\$19,171	\$23,964	\$19,171	\$19,171	\$23,964	\$19,171
Project Coordinator 2	\$12,357	\$15,447	\$12,357	\$12,357	\$15,447	\$12,357	\$12,357	\$15,447	\$12,357	\$12,357	\$15,447	\$12,357
Accountant Specialist	\$18,282	\$22,853	\$18,282	\$18,282	\$22,853	\$18,282	\$18,282	\$22,853	\$18,282	\$18,282	\$22,853	\$18,282
Total	\$257,157	\$297,748	\$209,759	\$151,865	\$165,709	\$132,567	\$132,567	\$165,709	\$134,652	\$136,736	\$170,920	\$136,736
Executives	\$ 3,364	\$ 3,364	\$ 3,364	\$ 3,364	\$ 3,364	\$ 3,364	\$ 3,364	\$ 3,364	\$ 1,121	\$ 1,121	\$ 1,121	\$ 1,121
Total Fee w/Executives (Exhibit A-3)	\$260,522	\$301,112	\$213,124	\$155,230	\$169,074	\$135,932	\$135,932	\$169,074	\$135,773	\$137,857	\$172,041	\$137,857

	2016							Total
	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Project Manager 1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,226
Sr. Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$856,937
Project Manager 2	\$30,184	\$37,730	\$7,546	\$0	\$0	\$0	\$0	\$1,208,956
Project Engineer 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$466,347
Project Manager 4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$852,068
Project Engineer 1	\$18,110	\$22,638	\$4,528	\$0	\$0	\$0	\$0	\$725,374
Project Engineer 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$274,646
Project Engineer 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480,136
Project Coordinator 1	\$6,296	\$7,869	\$1,574	\$0	\$0	\$0	\$0	\$252,154
Program Manager	\$33,979	\$42,473	\$8,495	\$0	\$0	\$0	\$0	\$1,076,885
Contract Administrator	\$22,789	\$32,556	\$6,511	\$0	\$0	\$0	\$0	\$676,419
Project Coordinator 2	\$12,591	\$15,739	\$3,148	\$0	\$0	\$0	\$0	\$509,908
Accountant Specialist	\$18,628	\$23,285	\$4,657	\$0	\$0	\$0	\$0	\$746,099
Total	\$142,576	\$182,290	\$36,458	\$0	\$0	\$0	\$0	\$8,926,154
Executives	\$ 1,121	\$ 1,121	\$ 1,121					\$ 112,101
Total Fee w/Executives (Exhibit A-3)	\$143,698	\$183,411	\$37,579	\$0	\$0	\$0	\$0	\$9,039,376

EXHIBIT "D"

TOTAL 'NOT TO EXCEED' FEE BREAKDOWN FOR FOUR (4) YEARS

PM Staffing Fees (Exhibit A-3)		
Crafton Hills	\$11,163,558	
Valley	<u>5,198,001</u>	\$16,361,559
Executive Fees (Exhibit A-3)		
		225,367
Constructability Reviews/Estimates/Schedules (Exhibit A-4)		
Preconstruction		
Crafton Hills	\$729,004	
Valley	<u>111,895</u>	840,899
Construction Phase Allowance		
Estimating Support	\$150,000	
Scheduling	<u>150,000</u>	300,000
Program Connect (Exhibit A-5)		
Discovery, Customization, & Deployment	\$10,000	
Maintenance, Support	<u>96,000</u>	106,000
PM Reimbursables (Exhibit A-6)		
General Not to Exceed	\$1,200,000	
QSP Services	136,400	
Allowance	<u>200,000</u>	1,536,400
Allowance		
		<u>4,000,000</u>
Total Not to Exceed Fee		
		<u>\$23,370,225</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services

PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Amendment 004 to Leighton Consulting, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 004 to the Leighton Consulting, Inc. contract in the amount of \$294,733.11.

OVERVIEW

On February 11, 2010 the Board of Trustees approved a contract with Leighton Consulting, Inc. for geotechnical and special testing services for the Measure M projects. This request is for the addition of special testing and geotechnical observation for New Crafton Center, Circuit A and C as well as the PE Complex.

ANALYSIS

The forthcoming construction phase of the Crafton Hills College projects will start summer 2013 and will require necessary services from Leighton Consulting that will include providing oversight to geotechnical observation and special testing of installed materials. Leighton Consulting Inc. is the selected consultant for the Measure M projects for professional services of this scope of work.

The effect of this amendment will be an addition of \$294,733.11 to Leighton Consulting Inc., contract, resulting in a revised contract amount of \$693,333.11. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence


FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

No. 22 – New Crafton Center

DATE: May 10, 2013

TO: Charlie Ng
Vice Chancellor
Crafton Hills College (CHC)

FROM:  Brooke Duncan
Project Manager
Kitchell/BRj/Seville

RE: Crafton Hills College (CHC) Measure M
New Crafton Center / Circuit A and C / PE Complex
Contract amendment to Leighton Consulting for special testing with geotechnical observation services.

SCOPE:

SBCCD approval of Leighton Consulting Amendment for special testing and geotechnical observation for the projects identified above.

NARRATIVE:

As part of the construction phase for this project, it is necessary to provide for special testing services and GTECH observation as required by the state regulatory agencies. Leighton Consulting was selected by the SBCCD and CHC selection committee through the board approved consultant selection process to provide these services on any and all Crafton Hills College Measure M bond projects.

New Crafton Center:

Leighton Consulting has reviewed the DSA submittal set as prepared by Kishimoto Architect's and Leighton's GTECH report in order to provide the estimated fee schedule during grading and construction of this 18 month project schedule.

GTECH Services will be required during building, site work, subgrade preparation and backfill of trenches with an estimated fee of \$53,077.00. Material testing consists of special inspection and material testing such as reinforced concrete, structural masonry, batch plant inspection, etc. with an estimated fee of \$136,823.00.

Total for New Crafton Center reduced by current purchase order is \$180,058.50

Circuit A/C:

Leighton Consulting has reviewed the 90% progress set as prepared by P2s and Leighton's GTECH report in order to provide the estimated fee schedule during trenching and backfill construction activities of this 6 week schedule duration.

The replacement of electrical feeder lines A and C includes backfill of approximately 300 lineal feet of 5-foot-deep trenches as located on the plans. Leighton will conduct grading observation and testing as well as GTECH laboratory testing of representative soils.

Total for Circuit A and C: \$3,800.00.

PE Complex:

Leighton Consulting has reviewed the DSA submittal set as prepared by Steinberg Architect's and Leighton's GTECH report in order to provide the estimated fee schedule during grading and construction of this 9 month project schedule.

GTECH Services will be required for grading and building subgrade preparation, as well as backfilling of

any
5/15/13

utility trenches and site work subgrade preparation. Material testing consists of special inspection and material testing services such as concrete, reinforced steel and batch plant operations.

Total for PE Complex reduced by current purchase order is \$110,874.61

RECOMMENDATION:

Kitchell/BRj/Seville recommends that SBCCD grant approval to issue the amendment in the total amount of \$294,733.11.

Contract History:

Original contract \$107,000 (for GTECH reports)

Amendments: \$291,600 (for special testing and GTECH observation of other Measure M projects)

Sub-total: \$398,600.00

Requested amendment: \$180,058.50 (for New Crafton Center)

Requested amendment \$3,800.00 (for Circuit A/C)

Requested amendment \$110,874.61 (for PE Complex)

Proposed new contract total: \$693,333.11

Budget Information:

Version 4--4/30/2013

New Crafton Center:

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 3,305,597.67
Project Current Estimate of Complete Costs:	\$ 30,063,070
Project Memo Forecast Cost:	\$ 180,058.50
Project Change Amount:	\$ 0.00

Budget Line Item: 42-37-32-8208-0000-6210.13-7100- special testing

Budget Information:

Version 4--4/30/2013

New Crafton Center: Circuit A/C

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 3,305,597.67
Project Current Estimate of Complete Costs:	\$ 30,063,070
Project Memo Forecast Cost:	\$ 3,800.00
Project Change Amount:	\$ 0.00

Budget Line Item: 42-37-32-8208-0000- 6220.50 -7100- Remodel Construction (Circuit Replacement)

Budget Information:

Version 4--4/30/2013

PE Complex:

Original Project Budget amount:	\$ 6,531,759.11
Spent to Date:	\$ 884,043.34
Project Current Estimate of Complete Costs:	\$ 6,531,759.11
Project Memo Forecast Cost:	\$ 110,874.61
Project Change Amount:	\$ 0.00

Budget Line Item: 42-37-32-8208-0000-6210.13-7100- special testing

I concur with this recommendation Diana Johnson 5/17/13
 I do not concur with this recommendation Diana Johnson, Program Manager, KBS

I concur with this recommendation Charlie Ng 5/23/13 NS 5/21/13
 I do not concur with this recommendation Charlie Ng, Vice Chancellor, Fiscal Services

Attachments: Proposals

[Signature]
5/15/13

LEIGHTON CONSULTING, INC. CONTRACT AMENDMENT: 004

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Leighton Consulting, Inc.
10532 Acacia Street, Ste B-6
Rancho Cucamonga, CA 91730

Brief Description:

This amendment is for additional services for geotechnical observations and special testing services from Leighton Consulting, Inc. for the construction phase of the following (3) Measure M projects:

1. **New Crafton Center:** To provide all special testing and GTECH observation as required by the state regulatory agencies. The estimated fee for this 18 months construction project is **\$180,058.50**
2. **Circuit A and C:** To provide GTECH observation and laboratory testing of back-fill operations to this electrical upgrade scope of work. The estimated fee for this 6 week project is **\$3,800.00**
3. **PE Complex:** To provide all special testing and GTECH observation as required by the state regulatory agencies. The estimated fee for this 9 months construction project is **\$110,874.61**

Attachments:

Kitchell/BRJ/Seville Project Memo 022 – New Crafton Center

Costs:

1. \$ 180,058.50
 2. \$3,800.00
 3. \$110,874.61
- \$294,733.11 Total of this requested consultant contract amendment: 004

The original Contract Sum	\$107,000.00
Net change by previous Amendments	\$291,600.00
The Contract Sum prior to this Amendment	\$398,600.00
The Contract Sum will be increased by this Amendment	\$294,733.11
The new Contract Sum including this Amendment	\$693,333.11
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Leighton Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Leighton Consulting, Inc. contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
Leighton Consulting, Inc.

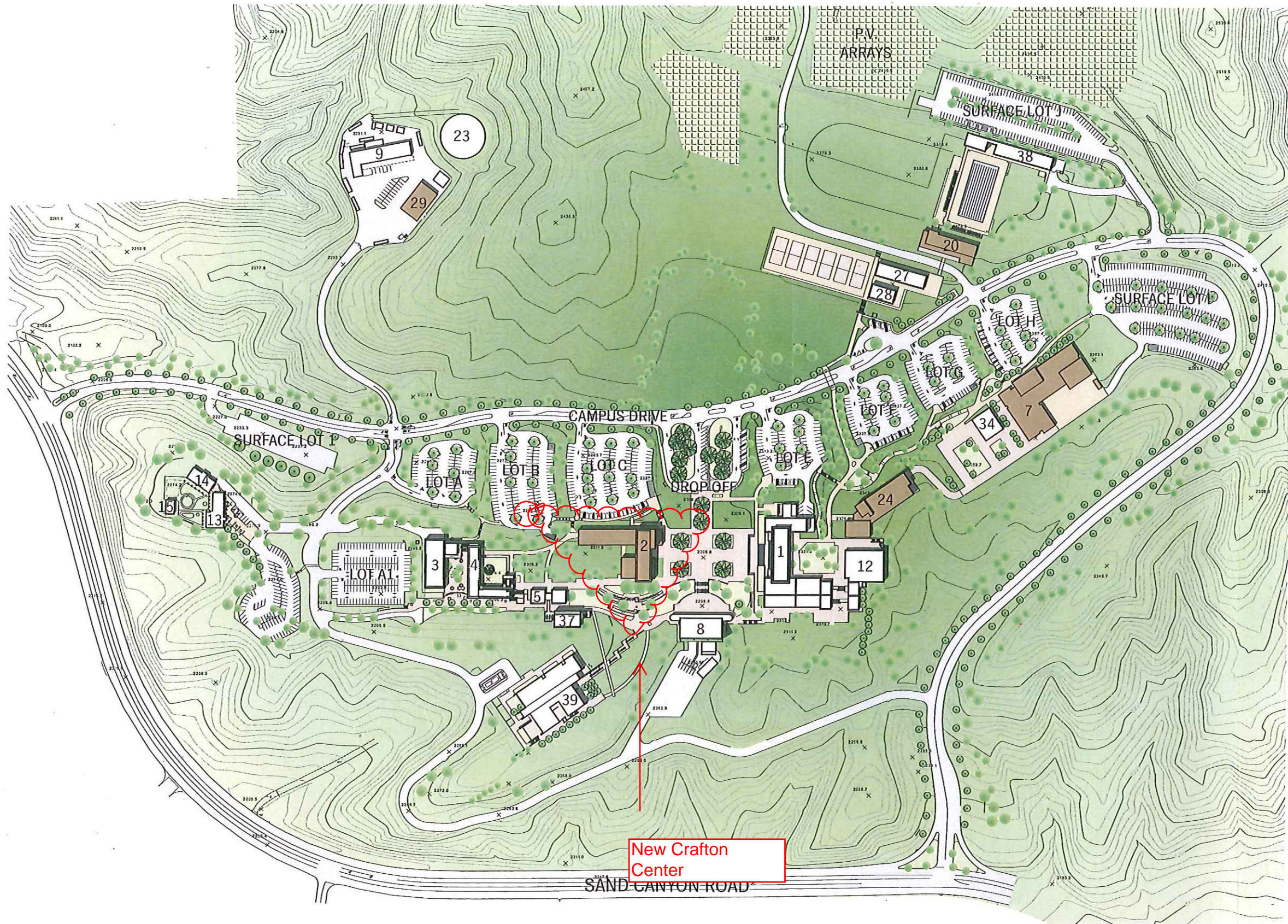
PROGRAM MANAGER
Kitchell/BRJ/Seville

OWNER
SBCCD

By: [Signature]
DATE: MAY 20, 2013

By: [Signature]
DATE: 5/24/13

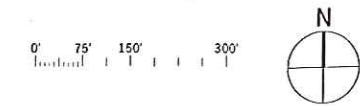
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DATE: _____

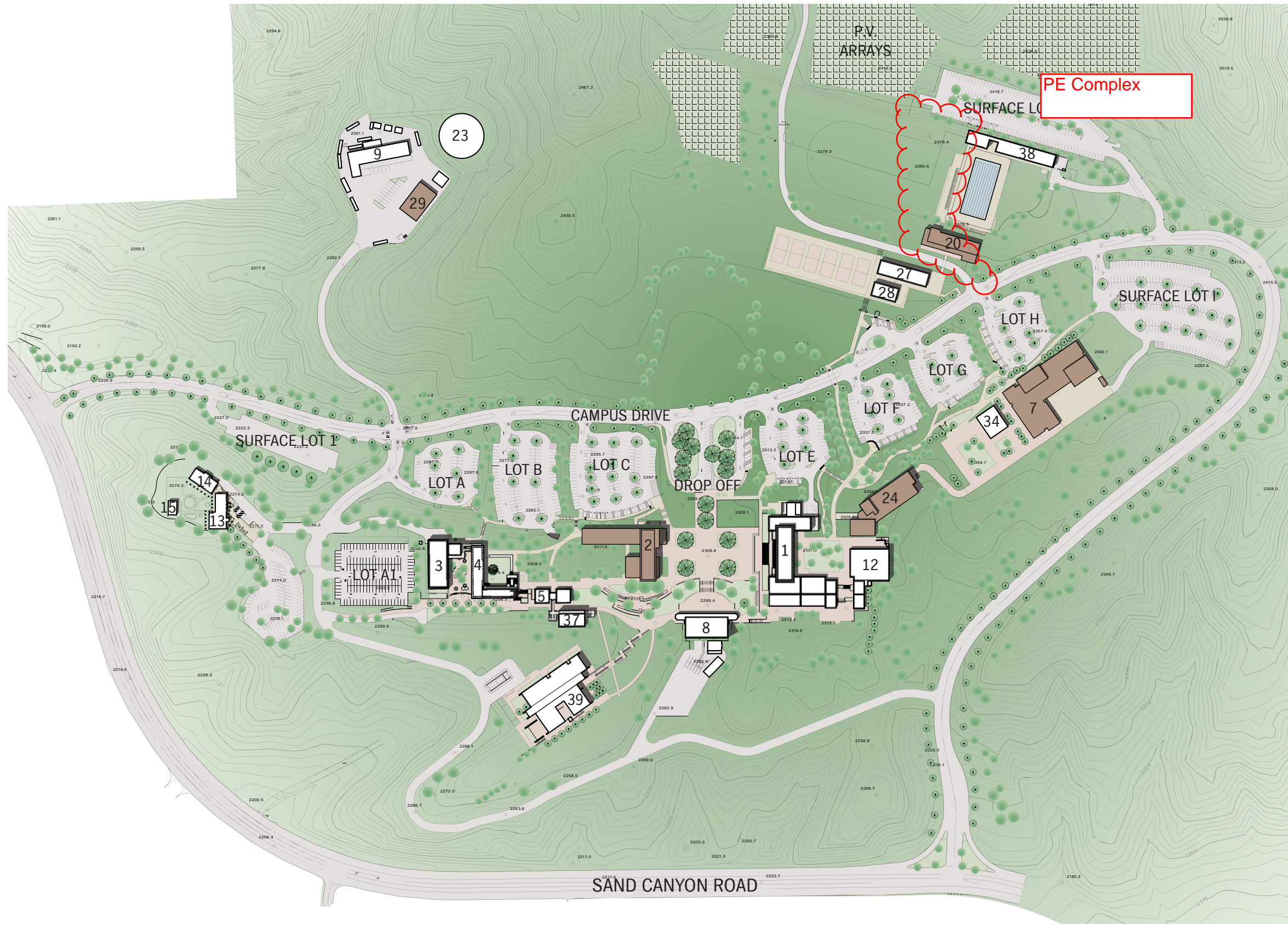


- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES
(REPURPOSED BOOKSTORE
MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1

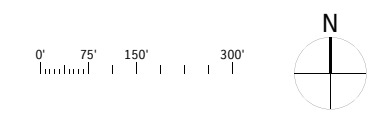




- | NO. | BUILDING NAME |
|-----|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES
(REPURPOSED BOOKSTORE
MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Amendment 008 to P2S Engineering, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 008 to the P2S Engineering, Inc. contract in the amount of \$12,000.00.

OVERVIEW

On December 9, 2010 the Board of Trustees approved a contract with P2S Engineering, Inc. for architectural/engineering services for the Central Plant project at San Bernardino Valley College. This additional service is to provide survey, design and engineering services for asphalt and flatwork revisions requested by the campus.

ANALYSIS

The effect of this amendment will be an addition of \$12,000.00 to the P2S Engineering, Inc. contract, resulting in a revised contract amount of \$1,142,350.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

Kitchell/BRj/Seville

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: May 21, 2013

No. VC 192

TO: Charlie Ng
Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas
Project Manager
Kitchell/BRj/Seville

RE: San Bernardino Valley College
Measure M Central Plant
Amendment No. 08 to P2S Engineering for Central Plant

SCOPE:

SBCCD approval to amendment contract to P2S Engineering for the Central Plant increased scope relating to asphalt paving and hardscape revisions.

NARRATIVE:

This amendment is for additional design and survey services to the Central Plant project as requested by Campus and identified in Bulletin No. 10 for asphalt paving and hardscape revisions to Central Plant and TES site work.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends that SBCCD approves the increased scope for the Central Plant Project.

Budget Information:

Project Original Budget Amount:	\$ 21,200,000.00
Project Current Spent to Date:	\$ 14,345,798.26
Project Current Estimate to Complete:	\$ 17,049,184.14
Project Memo Forecast Cost:	\$ 12,000.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-37-31-5230-0000-6210.10-7100 (Project Soft Cost Contingency)	

I concur with this recommendation Diana Johnson 5/22/13
 I do not concur with this recommendation Diana Johnson, Program Manager, KBS

I concur with this recommendation [Signature] 5/22/13
 I do not concur with this recommendation Charlie Ng, Vice Chancellor, Fiscal Services

Attachments: P2S Proposal 5/21/13

Cc: File

[Signature]
5/23/13

**CONSULTANT CONTRACT AMENDMENT FOR ENGINEERING SERVICES
CONTRACT AMENDMENT: 008**

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: P2S Engineering, Inc.
5000 East Spring Street, 8th Floor
Long Beach, CA 900815

Brief Description:

This contract amendment is for additional scope services for the Measure M Central Plant Project for San Bernardino Valley College. Additional services include the survey and design services associated with the Campus requested asphalt paving and hardscape revisions (Bulletin No. 10) at Central Plant and TES Tank.

Attachments:

P2S proposal dated 5/21/13

Costs:

\$12,000.00 = Total of this requested Consultant Contract Amendment: 008

The original Contract Sum	\$1,002,500.00
Net change by previous Amendments	\$127,850.00
The Contract Sum prior to this Amendment	\$1,130,350.00
The Contract Sum will be increased by this Amendment	\$12,000.00
The new Contract Sum including this Amendment	\$1,142,350.00

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes P2S Engineering, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to P2s Engineering, Inc. engineering services contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
P2S Engineering, Inc.

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: Thomas

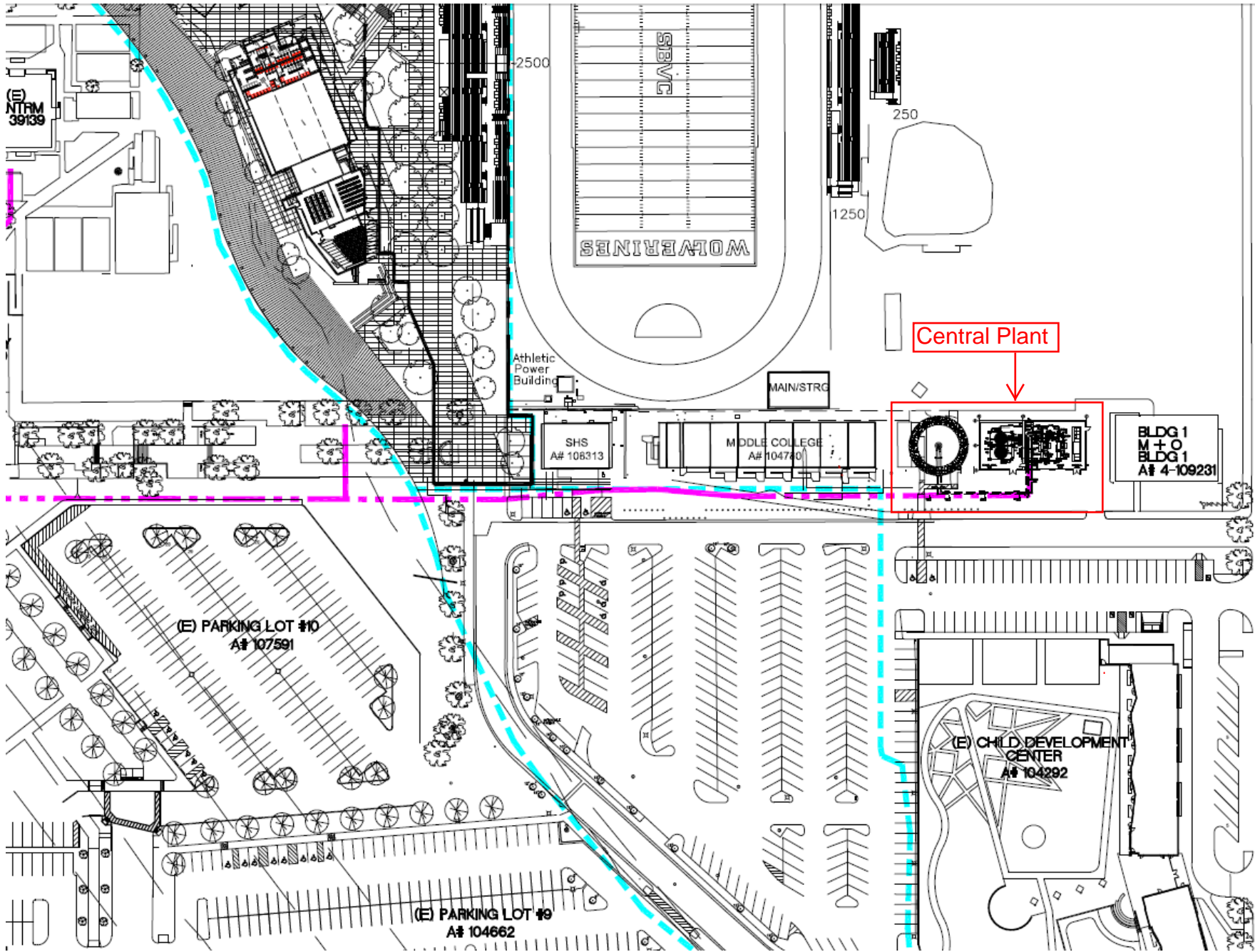
By: Diana Johnson

By: _____

DATE: 05/21/2013

DATE: 5/24/13

DATE: _____



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval to Award Bid and Contract to Pacific Coast Elevator dba Amtech Elevator Services

RECOMMENDATION

It is recommended that the Board of Trustees award IFB 2013-03 and contract to Pacific Coast Elevator dba Amtech Elevator Services for the Complete Maintenance and Repair of Vertical Conveyance Systems at CHC and SBVC in the amount of \$73,840.00.

OVERVIEW

The current contracts for elevator repairs and maintenance at both campuses are expiring. The District determined that the campuses could receive an economy of scale by combining and bidding the contracts for the maintenance and testing of all elevators at both campuses.

ANALYSIS

The District received two responsive and responsible bids:

Vendor	Total Bid Cost
Pacific Coast Elevator dba Amtech Elevator Services	\$73,840.00
ThyssenKrupp Elevator Corporation	\$74,432.00

An analysis of the bids received indicates that Pacific Coast Elevator dba Amtech Elevator Services is the lowest, most responsive bidder. The District also received a non-responsive bid from Kone, Inc.

The initial term of the contract is July 1, 2013 through June 30, 2015 with an option to renew for three additional one-year terms. This contract represents a net savings of over \$30,000 a year to the campus's unrestricted general funds.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj/Seville
DATE: June 13, 2013
SUBJECT: Consideration of Approval to Award Bid and Contract to Best Contracting Services, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award bid #52913 and contract to Best Contracting Services, Inc. for the Occupational Education 1 (OE1) Roof Renovation project at Crafton Hills College in the amount of \$278,450.00.

OVERVIEW

The OE1 Roof Renovation project will replace the existing roofing and mechanical screen wall systems. The roof has been identified by Crafton Hills College as having the potential to fail in the next five years due to blistering, ponding of water, and deterioration of the mineral surface throughout the area of the roof. The new roofing system will provide a minimum 20-year, plus an optional 10-year, no-dollar-limit, watertight warranty on labor and material from the roofing manufacturer.

ANALYSIS

A public bid opening was conducted on May 29, 2013 and the District received six bids. The lowest, most responsive three were:

Vendor	Total Bid
Best Contracting Services, Inc.	\$278,450.00
Roscrete Roofing, Inc.	\$289,600.00
Commercial Roofing Systems, Inc.	\$304,908.00

An analysis of the bids received indicates that Best Contracting Services, Inc. is the lowest, most responsive bidder.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the new 2012-13 budget for Measure M.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Termination of Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve the termination of its contract with CS Legacy Construction.

OVERVIEW

On December 13, 2012 the Board of Trustees approved a contract with CS Legacy Construction for the Valley College Voluntary ADA Upgrades Project. Article 14.3 of this contract's General Requirements stipulates that the District can terminate the contract "for convenience" (contractor not at fault). On April 5, 2013 the campus directed Kitchell/BRj/Seville (KBS) to terminate CS Legacy's contract for convenience, based on the following reasons.

1. CS Legacy did not provide, nor receive approval for, a Schedule of Values (SOV) for the various phases of construction as required by the General Conditions of the contract.
2. Absent the approved SOV, CS Legacy submitted invoices far exceeding the value of work performed, and was not willing to negotiate.
3. The concrete to be demolished in the project was thicker than indicated on the plans, requiring additional demolition. CS Legacy submitted change orders far exceeding the value of the additional demolition, and was not willing to negotiate. They preferred to file a claim and go into litigation. Because each phase of work included this additional demolition, the potential for significantly increasing the value of scope to be litigated or arbitrated was high.
4. The work is modular in nature and can be included in other projects, or in phases, and accomplished by other contracts.

ANALYSIS

Per the General Requirements, the contractor is to submit all invoices, receipts, and timesheets, or otherwise documented actual costs. The contractor is then required to add 10% for profit and overhead, as well as an additional 5% for termination costs, totaling the final payment.

CS Legacy submitted their final payment request on May 9, detailing with back-up their accrued costs as of April 5. KBS analyzed the complete package for correctness, validation against certified payroll, labor and construction activities matching the daily reports and contractually

approved expenditures and services. CS Legacy is representing accrued costs at the time of termination of \$855,625.67. KBS was only able to verify \$854,114.80 through a review of the backup provided. Of this \$854,114.80, only \$534,628.86 held up to the requirements of the contract language for approved expenditures and expenses.

	<u>Original Contract</u>	<u>Previous Payments</u>	<u>Final Payment</u>	<u>Revised Contract Amount</u>	<u>Variance</u>
CS Legacy's Request	1,356,776.00	423,864.59	430,250.21	854,114.80	-502,661.20
KBS Finding	1,356,776.00	423,864.59	110,764.27	534,628.86	-822,147.14

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2012-2013 Budget for Measure M.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Proposal and Contract to
Center for Employment Opportunities, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees award RFP 2013-03 and contract to Center for Employment Opportunities, Inc. for the Administration of the Caltrans Work Crews Program at the PDC in the amount of \$580,000.00.

OVERVIEW

The District is a recipient of a grant from the California Department of Corrections and Rehabilitation for the placement of parolees in a re-entry work program and requires services to administer the program.

ANALYSIS

The District solicited proposals from qualified vendors and received two responsive and responsible proposals:

Vendor	Total Bid Cost
Center for Employment Opportunities, Inc.	\$580,000.00
Time for Change Foundation	\$600,000.00

An evaluation of the proposals received per RFP criteria indicates that Center for Employment Opportunities, Inc. is the vendor that will best meet the needs of the District at the lowest cost.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fiscal Year 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Sole Source Purchase with
M Space Holdings LLC

RECOMMENDATION

It is recommended that the Board of Trustees approve the purchase of seven modular buildings from M Space Holdings LLC (M Space) as the sole source, in the amount of \$143,129.00.

OVERVIEW

As part of the District's Middle College partnership with San Bernardino City Unified School District (SBCUSD), seven SBCUSD leased modular classrooms were installed on the SBVC campus in 2005. The Middle College program was recently relocated to newly constructed facilities, leaving the modular buildings vacant. SBVC has a need for additional support space, and these buildings, with some minor maintenance and upgrades, are move-in ready.

ANALYSIS

When the modulars were originally installed, considerable preparation work was completed including the design, State approvals, foundations, and utility infrastructure. If the District does not purchase the buildings, they will be removed and returned to the vendor, M Space. The District has been advised by legal counsel that there is no advantage to the District by competitively bidding for this purchase because the buildings are already installed on site, therefore the District may purchase the buildings from M Space as the sole source.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

This Sales Agreement ("Agreement") dated April 16, 2013 is entered into by and between M Space Holdings, LLC located at 629 Parkway Drive, Park City, UT 84098 ("Seller") and San Bernardino Community College District located at 114 S. Del Rosa Drive, San Bernardino, CA 92408 ("Buyer"), collectively referred to as the "parties".

Pursuant to the mutual covenants and agreements set forth herein and for other good and valuable consideration, the Buyer and Seller covenant and agree to be bound as set forth below.

Buyer agrees to purchase from Seller one or more modular and/or pre-fabricated structures ("Building(s)") and to have the set-up and installed ("Work") as detailed more particularly as follows:

BUILDING(S):

Description including (quantity, type, size & serial numbers)	(7) 24' X 40' Modular Classrooms Serial numbers 2AF12057-58, 2AF12059-60, 2AF12061-62, 2AF12063-64, 2AF12065-66, 2AF12067-68, 2AF12069-70
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PROJECT DESCRIPTION:

Project Name	San Bernardino Valley College Middle College High School
Project Address	701 South Mount Vernon Ave San Bernardino, CA 92410

COSTS:

Building(s)	\$143,129.00
Delivery/Freight	\$0
Set-up	\$0
Other	\$0
Total Contract Price (Does not include applicable State and Local Taxes)	\$143,129.00

The building(s) will be located at the above referenced project address ("Location") for the purchase price and on the payment terms contained herein, subject to the additional terms and conditions set forth on the subsequent pages of this Agreement.

Contract Price and Payment Terms: In consideration of Seller furnishing the Building(s), Buyer will pay Seller the above referenced Contract Price but no later than July 31, 2013.

Payments will be made to Seller as follows:

100% of Contract Price upon execution of this Agreement but in no case later than July 31, 2013.

Additional Terms and Conditions: The Building is being sold "As Is" and is deemed accepted upon execution of this Agreement. Seller is NOT providing any warranties, expressed or implied. Buyer understands it is purchasing the Building "As Is" and in its present condition. Buyer is solely responsible for compliance with any applicable building codes. Buyer will indemnify, defend and hold seller harmless for any and all losses, damages, liabilities, demands, claims, suits, actions, costs and expenses, including, without limitation, attorney's fees arising out of or in connection with this purchase and/or Buyer's use or occupancy of the Building.

IN WITNESS WHEREOF, the parties, by their duly authorized officers, have signed, sealed and delivered this Agreement on the date noted above and below:

Seller: **M Space Holdings, LLC**

Buyer: **San Bernardino Community College District**

Signature: _____

Signature: _____

Name (Printed): _____

Name (Printed): _____

Title: _____

Title: _____

Date: _____

Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Revised Measure M Bond Project List for San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees approve the revisions to the Measure M Bond Project List for SBVC.

OVERVIEW

On July 8, 2010, the Board approved a Measure M Program Implementation Plan which contained project lists for both SBVC and CHC. These lists are to be reviewed and updated as needed. The most recent update to SBVC's list was approved by the board on July 21, 2011.

ANALYSIS

The attached Measure M Bond Project List reflects the current prioritization of projects with an allocated program budget of \$109,806,586. The following is a summary of the changes occurring since July 2011.

	<u>Change to Budget</u>
▪ Budget and/or bid savings were realized on the HVAC for Cafeteria/Ventilation HLS, Sitework/Signage/ADA Phase 1, and Business Building Renovation projects.	\$ -3,333,323
▪ Money was added to correct a budget deficit for the Central Plant/Infrastructure/ Energy project.	3,702
▪ The Stadium & Field Improvements and Gymnasium projects were combined and the budget was adjusted to accommodate the urgent need to renovate the Technical Building.	-5,875,893
▪ Vocational Technical Building Renovation added.	3,658,000
▪ The Parking Structure was placed on hold due to a downturn in the economy, however, design cost was incurred.	2,970,167
▪ Additional funding became available as the Auditorium Renovation project scope changed.	7,562,085
▪ Miscellaneous projects such as parking revisions, walkway improvements, swing space and signage will be required as the campus evolves through the next four years of construction.	527,801
▪ Program Support was omitted from the original list.	<u>1,894,047</u>
	\$ 7,406,586

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Approval of this item will accommodate the needs of the bond program with no financial impact to the program budget.



**Revised Bond Project List
July 21, 2011**

	<u>Budget</u>
<u>Measure M Bond Funded Projects</u>	
1. HVAC for Cafeteria/Ventilation HLS	\$ 800,000
2. Sitework/Signage/ADA Phase 1	4,500,000
3. Central Plant/Infrastructure/Energy	17,200,000
4. New Athletic/PE Facility	59,700,000
5. Stadium/Field Improvements Phase 1	4,400,000
6. Business Building Renovation	12,600,000
7. Auditorium Renovation	<u>3,200,000</u>
Subtotal	\$102,400,000
<u>Additional Projects (As Additional Funds Become Available)</u>	
8. New Parking Structure	\$ 43,100,000
9. Technical Building	49,900,000
10. Stadium/Field Improvements Phase 2	6,200,000
11. Athletic Fields Improvements ⁽³⁾	8,400,000
12. New Liberal Arts Building ⁽²⁾⁽³⁾	33,700,000
13. Sitework/Signage/ADA Phase 2 ⁽³⁾	10,100,000
14. New Parking Structure 2 ⁽³⁾⁽⁴⁾	48,100,000
15. New Classroom Buildings 1 ⁽²⁾⁽³⁾⁽⁴⁾	61,800,000
16. New Classroom Buildings 2 ⁽²⁾⁽³⁾⁽⁴⁾	<u>61,800,000</u>
Subtotal	\$323,100,000
Campus Total	<u>\$425,500,000</u>

Notes:

1. State Funding to be requested, but is not required for project.
2. Contingent upon provision of State funding.
3. Contingent upon bond program savings.
4. Contingent upon growth in enrollment.
5. Project budgets have been escalated to mid-point of construction.
6. Project list to be updated annually based upon most current information.



**Revised Measure M Bond Project List
June 13, 2013**

	<u>Budget</u>
<u>Measure M Bond Funded Projects</u>	
1. HVAC for Cafeteria/Ventilation HLS	\$ 723,106
2. Sitework/Signage/ADA Phase 1	4,164,141
3. Central Plant/Infrastructure/Energy	17,203,702
4. New Gymnasiums	58,224,107
5. Vocational Technical Building	3,658,000
6. Parking Structure (On Hold)	2,970,167
7. Business Building Renovation	9,679,430
8. Auditorium Renovation	10,762,085
9. Miscellaneous Projects	527,801
10. Program Support	1,894,047
	<hr/>
Subtotal	\$109,806,586
 <u>Additional Projects (As Additional Funds Become Available)</u>	
11. New Parking Structure	\$ 43,100,000
12. Vocational Technical Building	49,900,000
13. Stadium/Field Improvements Phase 2	6,200,000
14. Athletic Fields Improvements	8,400,000
15. New Liberal Arts Building	33,700,000
16. Sitework/Signage/ADA Phase 2	10,100,000
17. New Parking Structure 2	48,100,000
18. New Classroom Buildings 1	61,800,000
19. New Classroom Buildings 2	61,800,000
	<hr/>
Subtotal	\$323,100,000
	<hr/>
Campus Total	<u>\$432,906,586</u>

Notes:

Project List to be updated annually based upon most current information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Expenditure Report for the Proposition 30
Education Protection Account

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached expenditure report for the Proposition 30 Education Protection Account.

OVERVIEW

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, provides temporary tax revenues for funding of local school districts and community colleges. The Education Protection Account (EPA) was created in the State General Fund to receive and disburse these temporary tax revenues. Districts have sole authority to determine how the moneys received from the EPA are spent within guidelines, provided that the Governing Board makes these determinations in an open session of a public meeting of the Board and shall not use any of the funds from the EPA for administrative salaries and benefits or any other administrative costs.

ANALYSIS

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, passed in November 2012, temporarily raises the sales and use tax by .25 cents for four years and raises the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges.

Each district receiving EPA funds must also annually publish on its internet website its report of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges must ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Positive for the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of 2015-16 Five Year Construction Plan

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2015-16 Five Year Construction Plan.

OVERVIEW

Each year the District is required to submit a Five Year Construction Plan to the California Community Colleges Chancellor's Office. The Plan provides a list of proposed capital construction projects, including those supported by local funds like Measure M, and those supported with a combination of State and local funds. The Plan summary is attached.

ANALYSIS

The Five-Year Construction Program addresses the highest priority capital construction needs throughout the District. These needs were identified through planning and development activities with each college. Notable projects for SBVC include construction of a new gymnasium and sports complex; renovation of the auditorium including disability access, new heating/air conditioning systems, and reconfiguration of backstage classrooms and spaces; and renovation of the vocational technology buildings to address safety concerns. Notable projects for CHC include a new PE Complex, science building, emergency services (OE-2) building, and Crafton Center. Also planned are renovations to the lab/administration building, student center/cafeteria, Student Services A building, Performing Arts Center, and maintenance/operations building.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Approval of the Five Year Construction Plan will not impact the budget.

District Projects Priority Order

San Bernardino CCD

No.	Project	Occupancy	Source	Schedule of Funds					
				2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019

15 Chemistry/Physical Science Seismic Re San Bernardino Valley College
 2010/2011
 \$24,486,000 State
 \$3,095,000 NonState

16 Learning Resource/Technology Center Crafton Hills College
 2010/2011
 \$15,545,000 State
 \$12,043,000 NonState

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval for Janus Corporation Claim Settlement

RECOMMENDATION

It is recommended that the Board of Trustees approve a claim resolution settlement for Janus Corporation in the amount of \$29,610.23.

OVERVIEW

On December 8, 2011, the District approved a contract with Janus Corporation for the Demolition of the Business Building and Hazmat Abatement project at San Bernardino Valley College. During the completion of the project, Janus Corporation maintained that there was additional work to be completed than originally anticipated. However, Janus and Kitchell/BRj/Seville disputed the specifics of the change order. After several unsuccessful attempts to resolve the dispute, the matter was brought to binding arbitration.

ANALYSIS

The effect of this claim resolution will result in a payment to Janus Corporation in the amount of \$29,610.23.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget for Measure M.

AMERICAN ARBITRATION ASSOCIATION
Construction Industry Arbitration Tribunal

In the Matter of the Arbitration between

Re: 72 110 E 00064 13 LGB
Janus Corporation
VS
San Bernardino Community College District

AWARD OF ARBITRATOR

I, THE UNDERSIGNED ARBITRATOR, having been designated in accordance with the arbitration agreement entered into between the above-named parties and dated December 08, 2011, and having been duly sworn, and having duly heard the proofs and allegations of the Parties, do hereby, AWARD, as follows:

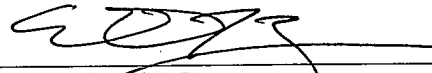
Janus Corporation is awarded \$27,810.23. Janus is not required to pay the back charge claim of \$2,700.

The administrative fees and expenses of the American Arbitration Association totaling \$1,275.00 and the arbitrator compensation and expenses totaling \$1,050.00 shall be borne by San Bernardino Community College District. Therefore, San Bernardino Community College District shall reimburse Janus Corporation the sum of One Thousand Eight Hundred Dollars and Zero Cents (\$1,800.00), representing that portion of said fees and expenses in excess of the apportioned costs previously incurred by Claimant.

This Award is in full settlement of all claims and counterclaims submitted to this Arbitration. All claims not expressly granted herein are hereby, denied.

5-7-13

Date



Edward J. Zorn

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: 
Matthew Isaac, Executive Director, EDCT

DATE: June 13, 2013

SUBJECT: Consideration of Approval of Economic Development and Corporate Training Foundation (EDCT Foundation)

RECOMMENDATION

It is recommended that the Board of Trustees approve the Economic Development and Corporate Training Foundation (EDCT Foundation) as an Auxiliary Foundation of the District and delegate authority to the Chancellor or his designee to take the steps necessary to establish the EDCT Foundation.

OVERVIEW

As a self-supporting arm of the District, the Economic Development and Corporate Training (EDCT) Division has been effectively providing customized training for incumbent workers and short-term job training for displaced workers for the past 12 years. By winning competitive state and federal grants, EDCT provides training and retraining services free of cost to the workforce and leads many to employment. EDCT can become even more effective if it can attract grants from private foundations, raise funds, and receive equipment donations to enhance training programs. Many of the private foundations offer grant opportunities primarily for tax-exempt and non-profit organizations. EDCT is hindered by its lack of ability to apply for grants from private foundations and attract donations. These programs are not-for-credit in nature and do not compete with San Bernardino Valley College or Crafton Hills College.

ANALYSIS

By establishing a tax-exempt Foundation, EDCT will become eligible to apply for grants from private foundations and some state and federal grants ear-marked for tax-exempt and non-profit organizations. The Foundation will support EDCT to develop resources and philanthropic support to advance its economic and workforce development mission.

BOARD IMPERATIVE

II. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No impact to the District General Funds.

**ARTICLES OF INCORPORATION
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION**

I.

The name of the corporation is Economic Development and Corporate Training Foundation.

II.

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

B. This corporation is created to support the San Bernardino Community College District (the "District") as a recognized "auxiliary organization" as provided in the *California Education Code* Sections 72670-72682, as such law may be amended from time to time. This corporation shall operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 et. seq. of the *California Education Code* and Sections 59255 et. seq. of Title 5 of the *California Code of Regulations*, as such policies, statutes, and regulations may be amended from time-to-time.

C. The specific purpose of this corporation is to provide activities which are an integral part of the educational programs of the District and to develop and operate services and programs, including those related to (a) the District's Economic Development and Corporate Training ("EDCT") programs; (b) District facilities and equipment; (c) loans, scholarships, and grants-in-aids for District students; (d) workshops, conferences, institutes, and federal projects; (e) alumni activities; (f) gifts, bequests, devises, endowments, and trusts; and (g) public relations.

III.

The name and address in the State of California of this corporation's initial agent for service of process is:

Jack P. Lipton, Ph.D., Esq.
Burke, Williams & Sorensen, LLP
2280 Market Street, Suite 300
Riverside, CA 92501-2121

IV.

A. This corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of or in opposition to any candidate for public office.

C. Notwithstanding any other provision of these articles, this corporation shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

V.

A. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net earnings or assets of this corporation shall inure to the benefit of (or be distributable to) any director or officer of this corporation or other private person, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its charitable purposes.

B. Upon the dissolution or winding up of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to the District for charitable purposes. In the alternative, the District may designate a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, to receive such assets. In the event that the District does not accept any asset of this corporation on dissolution or designate a recipient, then any such asset shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Dated: July 1, 2013

Joseph P. Buchman, Incorporator

**ACTION BY INCORPORATOR
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING
FOUNDATION**

The undersigned, being the Sole Incorporator of Economic Development And Corporate Training Foundation, a California nonprofit public benefit corporation, (the "Corporation"), adopts the following resolution on behalf of the Corporation.

WHEREAS, under *California Corporations Code* Section 5134, the Sole Incorporator is authorized to do whatever is necessary and proper to perfect the organization of the Corporation, including the adoption of Bylaws of the Corporation and the election of directors and officers of the Corporation:

NOW, THEREFORE, BE IT RESOLVED, that the Sole Incorporator does hereby adopt the Bylaws attached hereto and marked as Exhibit A as the Bylaws of the Corporation;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial directors of the Corporation:

- Rev. Jessica Alexander
- Brian Bell
- Dr. Jamail Carter
- Francis J. Grice
- Frank Reyes
- Kenneth Couch
- [Member of the SBCCD Board of Trustees]

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial officers of the Corporation:

Chair of the Board:

Vice-Chair:

Executive Director:

Treasurer:

Secretary:

Having so adopted the Bylaws of the Corporation, elected the directors of the Corporation, and elected the officers of the Corporation, the undersigned hereby resigns as incorporator of the Corporation, effective immediately.

Effective: July 1, 2013

Joseph P. Buchman

**BYLAWS
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

**BYLAWS
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

ARTICLE 1. NAME AND OFFICES.

1.01. Name. This corporation shall be known as the Economic Development and Corporate Training Foundation (hereinafter referred to as the “Corporation”).

1.02. Principal Office. The principal office of the Corporation shall be initially located at 114 South Del Rosa Drive, San Bernardino, California 92408. The board of directors of the Corporation (hereinafter referred to as the “Board of Directors”) is hereby granted full power and authority to change said principal office from one location to another, within said county, by motion at an open meeting. Any such change of address will be noted by the Secretary in these Bylaws. The fixing or changing of such address shall not be deemed an amendment to these Bylaws.

1.03. Other Offices. Branch or subordinate offices may be established by the Board of Directors at any time and at any place or places.

ARTICLE 2. OBJECTIVES AND PURPOSES.

2.01. Auxiliary Organization. The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for charitable purposes and to support the San Bernardino Community College District (the “District”) as a recognized “auxiliary organization” as provided in the *California Education Code* Sections 72670-72682, as such law may be amended from time to time. This corporation shall operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *California Education Code* and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*, as such policies, statutes, and regulations may be amended from time-to-time.

2.02. Specific Purpose. The specific purpose of this corporation is to provide activities which are an integral part of the educational programs of the District and to develop and operate services and programs, including those related to (a) the District’s Economic Development and Corporate Training (“EDCT”) programs; (b) District facilities and equipment; (c) loans, scholarships, and grants-in-aids for District students; (d) workshops, conferences, institutes, and federal projects; (e) alumni activities; (f) gifts, bequests, devises, endowments, and trusts; and (g) public relations.

2.03. Limitations. No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign on behalf of

(or in opposition to) any candidate for public office. The Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the charitable purposes described in its Articles of Incorporation.

ARTICLE 3. MEMBERS.

The Corporation shall have no “members” as that term is defined by *California Corporations Code* Section 5056 and shall be governed solely by its Board of Directors in accordance with these Bylaws. Pursuant to *California Corporations Code* Section 5310, any action which would otherwise require approval by a majority of all such members, shall instead require the approval by a majority of the Board of Directors.

ARTICLE 4. DIRECTORS.

4.01. Powers. Subject to the limitations stated in the Articles of Incorporation, these Bylaws and the Nonprofit Corporation Law, and subject to the duties of directors as prescribed by the Nonprofit Corporation Law, all corporate powers shall be exercised by or under the direction of, and the business and affairs of the Corporation shall be managed by, the Board of Directors. The individual directors shall act only as members of the Board of Directors, and individually shall have no power to act alone.

4.02. Number of Directors. The Corporation shall have a Board of Directors composed of seven directors. Directors are collectively to be known as the Board of Directors. These numbers may be changed by a bylaw duly adopted amending this section.

4.03. Selection, Tenure of Office, and Vacancies. Each director shall hold office for a term of three years and until his or her successor is appointed and qualified, except for the initial directors of the Corporation. At the first regular meeting of the Board of Directors, the directors shall be divided by lot into three classes, to consist of approximately two members each and whose terms shall begin on the date of such meeting. The members of the first, second, and third classes shall hold office for a term of one, two, and three years, respectively, and until their successors are appointed and qualified. At the first meeting following the expiration of the term of a director, the Board shall proceed to fill the vacancy. The affirmative vote of a majority of the total membership of the Board of Directors shall be necessary to appoint a director.

4.04. Vacancies. Vacancies in the Board of Directors occurring other than by expiration of term shall be filled by appointment by the remaining directors in the same manner as the appointment of directors is made at expiration of the term of a director. Such vacancies may be filled at any regular meeting of the Board of Directors or at any special meeting called for that purpose and a director elected shall hold office for the unexpired term of the director whom he or she succeeds.

4.05. District's Board of Trustee's Appointment of One Director. Notwithstanding the provisions of Sections 4.03 and 4.04 of these Bylaws, *supra*, the District's Board of Trustees shall appoint one of the Trustees to the Corporation's Board

of Directors. The term of the Director appointed by the District's Board of Trustees shall be one year.

4.06. Chair and Vice-Chair of the Board of Directors. The Board of Directors shall annually elect a Chair and a Vice-Chair from among the directors. The Chair of the Board of Directors shall, if present, preside at all meetings of the Board of Directors and exercise and perform such other powers and duties as may be, from time-to-time, assigned to the Chair of the Board of Directors or prescribed by these Bylaws. The Vice-Chair shall preside at any meeting of the Board of Directors in the absence of the Chair.

4.07. Compensation. Directors shall serve without compensation, but each Director may be reimbursed his or her necessary and actual expenses, including travel incident to his or her services as Director, subject to any rules that may be imposed upon the adoption of a reimbursement policy by the Board of Directors. Any director may decline such reimbursement.

4.08. Restriction on Interested Directors. Not more than forty-nine percent of the persons serving on the Board at any time may be interested persons. An interested person is (a) any person compensated by the Corporation for services rendered to it other than those performed as a Director within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise; (b) any shareholder, employee or officer of any corporation, or partner or employee of any partnership, which has rendered compensated services to the Corporation within the previous twelve months; and (c) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, mother-in-law, or father-in-law of any person described in (a) or (b) hereof. Any violation of the provisions of this paragraph shall not, however, affect the validity or enforceability of any transaction entered into by the Corporation.

4.09. Nonliability for Debts. The private property of the Directors shall be exempt from execution or other liability for any debts, liabilities or obligations of the Corporation, and no Director shall be liable or responsible for any debts, liabilities or obligations of the Corporation.

4.10. Indemnity by Corporation for Litigation Expenses of Officers and Directors. To the fullest extent permitted by law, the Corporation shall indemnify any present or former director, officer, employee or other "agent" of the corporation, as that term is defined in *California Corporations Code* Section 5238, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in *California Corporations Code* Section 5238, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in *California Corporations Code* Section 5238. "Expenses," as used in this bylaw, shall have the same meaning as in *California Corporations Code* Section 5238(a). Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in *California Corporations Code* Section 5238 prior to the final disposition of

such proceeding, upon receipt of an undertaking by or on behalf of the director or officer to repay such amount unless it shall be determined ultimately that the director or officer is entitled to be indemnified.

4.11. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such. The Corporation shall obtain liability insurance or the equivalent of insurance which covers the directors and officers issued either in the form of a general liability policy or a director's and officer's liability policy consistent with the requirements of *California Corporations Code* Section 5239.

ARTICLE 5. MEETINGS.

5.01. Ralph M. Brown Act. All meetings of the Board of Directors, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with the *California Government Code*, Section 54950), or any successor legislation hereinafter enacted ("Brown Act").

5.02. Regular Meetings. The Board of Directors shall hold at least one business meeting every quarter, pursuant to the *California Education Code* Section 72674.

5.03. Telephonic Meetings. Subject to the provisions of the Brown Act governing teleconferencing, members of the Board of Directors may participate in a regular or special meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another.

5.04. Quorum. A majority of the authorized number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be the act of the Board of Directors, unless the Articles, these Bylaws, or the Nonprofit Corporation Law specifically requires a greater number. In the absence of a quorum at any meeting of the Board of Directors, a majority of the directors present may adjourn the meeting as provided in Section 5.05 of these Bylaws.

5.05. Adjournment. Subject to the provisions of the Brown Act governing adjournment, any meeting of the Board of Directors, whether or not a quorum is present, may be adjourned to another time and place by the vote of a majority of the directors present.

5.06. Inspection Rights. Every director shall have the absolute right at any time to inspect, copy and make extracts of, in person or by agent or attorney, all books,

records and documents of every kind and to inspect the physical properties of the Corporation.

ARTICLE 6. COMMITTEES.

6.01. Committees of the Board of Directors. Subject to the provisions of the Brown Act, the Board of Directors may create committees.

6.02. Minutes and Reports. Each committee shall keep regular minutes of its proceedings, which shall be filed with the Secretary. All action by any committee shall be reported to the Board of Directors at the next meeting thereof and shall be subject to revision and alteration by the Board of Directors.

6.03. Meetings. Subject to the requirements of the Brown Act, and except as otherwise provided in these Bylaws or by resolution of the Board of Directors, each committee shall adopt its own rules governing the time and place of holding and the method of calling its meetings and the conduct of its proceedings and shall meet as provided by such rules, and it shall also meet at the call of any member of the committee.

6.04. Term of Office of Committee Members. Each committee member shall serve at the pleasure of the Board of Directors but not to exceed such committee member's term as a director.

ARTICLE 7. OFFICERS.

7.01. Officers. The officers of the Corporation shall be an Executive Director, a Chief Financial Officer who shall hold title of Treasurer, a Secretary, and such other officers as the Board of Directors may appoint in accordance with the provisions of Section 7.03 of these Bylaws.

7.02. Appointment of Officers. The officers of the Corporation, except for such officers as may be appointed in accordance with the provisions of Section 7.03 of this Article, shall be appointed by the Board of Directors to one year terms pursuant to an annual election. Notwithstanding the above, the appointment of one or more officers may be continued to a regular meeting or special meeting held within six weeks of the one year appointment anniversary, in which case the term of the incumbent officer shall be continued until the new appointment is made.

7.03. Subordinate Officers. The Board of Directors may appoint such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as are required in these Bylaws or as the Board of Directors may from time-to-time determine.

7.04. Resignation. Any officer may resign at any time by giving written notice to the Corporation, subject to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect at the date of the

receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

7.05. Removal of Officers. Any officer may be removed, either with or without cause, by a majority of the directors then in office at any regular or special meeting of the Board of Directors, or by any officer upon whom such power of removal may be conferred by the Board of Directors.

7.06. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to such office.

7.07. Executive Director. The Executive Director shall be responsible for the day-to-day administration of the Corporation, including the right to employ and discharge all employees and agents of the Corporation and shall have the authorization to sign all contracts, notes, conveyances, and other papers, documents and instruments in writing in the name of the Corporation, except where such matters are prescribed in the Bylaws or by the Board of Directors and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by these Bylaws.

7.08. Secretary. The Secretary shall keep, or cause to be kept, a book of minutes in written form of the proceedings of the Board of Directors and committees of the Board of Directors. The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors required by these Bylaws or by law to be given, and shall cause the seal of the Corporation to be kept in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or these Bylaws.

7.09. Treasurer. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of account in written form or any other form capable of being converted into written form. The Treasurer shall deposit all monies and other valuables in the name and to the credit of the Corporation with such depositaries or depositories as may be designated by the Board of Directors. The Treasurer shall reimburse all funds of the Corporation as may be ordered by the Board of Directors, shall render to the Chair and directors whenever they request an account of all of the Treasurer's transactions as the Treasurer, and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by these Bylaws.

7.10. Compensation. The compensation, if any, of the officers shall be fixed from time to time by the Board of Directors, and no officer shall be prevented from receiving such compensation because the officer is also a director of the Corporation.

ARTICLE 8. BOOKS AND RECORDS.

8.01. Books and Records. The Corporation shall keep adequate and correct books and records of account and minutes of the proceedings of the Board of Directors and committees of the Board of Directors. The Corporation is subject to the Richard McKee Transparency Act of 2011 of the *California Education Code* Sections 72690 *et. seq.*

8.02. Form of Records. Minutes shall be kept in written form. Other books and records shall be kept either in written form or in any other form capable of being converted into written form. If any record subject to inspection pursuant to the Nonprofit Corporation Law is not maintained in written form, a request for inspection is not complied with unless and until the Corporation, at its expense, makes such record available in written form.

8.03. Audit. The Corporation shall select a certified public accountant and contract for an annual audit performed by the certified public accountant, pursuant to the *Education Code*, Section 72672(a). The Corporation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Corporation shall annually publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person on request. Distribution of the published audited statement of the Corporation's financial condition at a regularly scheduled meeting of the District Board of Trustees shall be deemed compliance with this requirement.

ARTICLE 9. GRANTS, CONTRACTS, LOANS, ETC.

9.01. Grants. The making of grants and contributions, and otherwise rendering financial assistance for the purposes of the Corporation, may be authorized by the Board of Directors. The Board of Directors may authorize any officer or officers, agent or agents, in the name of and on behalf of the Corporation, to make any such grants, contributions or assistance.

9.02. Execution of Contracts. The Board of Directors may authorize any officer, employee or agent, in the name of and on behalf of the Corporation, to enter into any contract or execute and satisfy any instrument, and any such authority may be general or confined to specific instances, or otherwise limited.

9.03. Loans. The Chair of the Board, or any officer, employee, or agent authorized by the Board of Directors, may effect loans and advances at any time for the Corporation from any bank, trust company or other institutions or from any firm, corporation or individual and for such loans and advances may make, execute, and deliver promissory notes, bonds or other certificates or evidences of indebtedness of the Corporation and, when authorized by the Board of Directors so to do, may pledge and hypothecate or transfer assets of the Corporation as security for any such loans or advances. Such authority conferred by the Board of Directors may be general or confined to specific instances or otherwise limited.

9.04. Checks. All checks, drafts, and other orders for the payment of money out of the funds of the Corporation, and all notes or other evidences of indebtedness of the Corporation, shall be signed on behalf of the Corporation in such manner as shall, from time to time, be determined by resolution of the Board of Directors.

9.05. Deposits. The funds of the Corporation not otherwise employed shall be deposited from time to time to the order of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select or as may be selected by an officer, employee or agent of the Corporation to whom such power may from time to time be delegated by the Board of Directors.

9.06. Conflicts of Interest.

A. Pursuant to the *California Education Code* Section 72677, no member of the Board of Directors shall be financially interested in any contract or other transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

B. Nevertheless, pursuant to the *California Education Code* Section 72679, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Corporation and a member of the Board of Directors; (ii) the contract or transaction is between the Corporation and a partnership or unincorporated association of which any member of the Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Corporation and a corporation in which any member of the Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

C. Additionally, pursuant to the *California Education Code* Section 72680, no member of the Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

ARTICLE 10. INDEMNIFICATION OF DIRECTORS AND OFFICERS.

10.01. Indemnification by Corporation.

A. For the purposes of this Section 10.01, “agent” means any person who is or was a director, officer, employee or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and “expenses” includes, without limitation, attorneys’ fees.

B. The Corporation shall, to the fullest extent permitted by law, indemnify any person who was or is a party or is threatened to be made a party to any proceeding by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding.

C. In the event entitlement to indemnification is required by law to be based upon a determination by the Board of Directors that the agent has met the standards of conduct prescribed by law, such body shall meet and shall reach a determination on the issue within a reasonable period of time after request for such body to meet is received by the Corporation from the agent.

10.02. Advancing Expenses. The Corporation may advance to each agent the expenses incurred in defending any proceeding referred to in Section 10.01 of these Bylaws prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in Section 10.01 of these Bylaws.

10.03. Insurance. The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent’s status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this section; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of *California Corporations Code* Section 5233 (relating to self-dealing transactions).

ARTICLE 11. INVESTMENTS.

11.01. Standards, Retention of Property.

A. In investing, reinvesting, purchasing, acquiring, exchanging, selling and managing the Corporation's investments, other than assets held for use or used directly in carrying out a public or charitable program of the Corporation, the Board of Directors shall avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income as well as the probable safety of the Corporation's capital.

B. Unless limited by the Articles, the Corporation may continue to hold property properly acquired or contributed to it if and as long as the Board of Directors, in the exercise of good faith and of reasonable prudence, discretion, and intelligence, may consider that retention is in the best interests of the Corporation. No retention of donated assets violates this Section 11.01, where such retention was required by the donor in the instrument under which the assets were received by the Corporation, except that no such requirement may be effective more than ten years after the death of the donor.

C. No investment violates this Section 11.01 by virtue of the investment's speculative character, where the investment conforms to provisions authorizing such investment contained in the instrument or agreement under which the assets were contributed to the Corporation.

ARTICLE 12. PURPOSES AND OPERATIONS OF THE CORPORATION.

12.01. Purposes. The business of the Corporation is to be operated and conducted in the promotion of its objects and purposes as set forth in Article II of its Articles of Incorporation.

12.02. Dedication of Assets. The income and assets of the Corporation are irrevocably dedicated to charitable purposes and no part of the net income or assets of the organization shall ever inure to the benefit of any Director, Officer, or member thereof or to the benefit of any private person.

12.03. Dissolution. The Corporation may be dissolved by vote of the Directors, or by the action of the Board of Directors in accordance with the provisions of California law. Upon dissolution of the Corporation, and after payment or provision for payment, of all debts and liabilities, the assets of the Corporation shall be distributed to the District. If for any reason the District is unable or unwilling to accept the assets of the Corporation, such assets will be distributed to the United States government; to a state or local government for public purposes; or to a nonprofit fund, foundation, or corporation which is organized and operated for charitable purposes and which has established its tax-exempt status under the Internal Revenue Code of 1986, Section 501(c)(3).

12.04. Merger. The Corporation may merge with other corporations organized solely for nonprofit purposes, qualified and exempt from Federal taxation pursuant to the Internal Revenue Code, Section 501(c)(3) of 1986 and from State taxation, upon compliance with the provisions of California law relating to merger and consolidation.

12.05. Restrictions. No substantial part of the activities of the Corporation shall consist of lobbying, carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE 13. SEAL AND FISCAL YEAR.

13.01. Seal. The Board of Directors may adopt a corporate seal which shall be in the form of a circle and shall bear the full name of the Corporation and the year and state of its incorporation.

13.02. Fiscal Year. The fiscal year of the Corporation shall be determined, and may be changed, by resolution of the Board of Directors.

ARTICLE 14. EXEMPT ACTIVITIES.

Notwithstanding any other provision of these Bylaws, no Director, officer, employee or agent of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be carried on by an organization exempt from Federal income tax under Section 501(3) of the Internal Revenue Code or by an organization to which contributions are deductible under Section 170(c)(2) of the Internal Revenue Code.

ARTICLE 15. AMENDMENTS.

New Bylaws may be adopted or these Bylaws may be amended or repealed by the affirmative vote of a majority of the Board of Directors or by the written consent thereof, except as otherwise provided by law or by the Articles. Notwithstanding the foregoing, amendment of these Bylaws shall require the approval of a majority of the authorized number of directors.

CERTIFICATE OF SECRETARY

I, _____, hereby certify that:

I am the duly elected and acting Secretary of the San Bernardino Community College District Foundation, a California nonprofit public benefit corporation; and

The foregoing Bylaws consisting of twelve pages are the Bylaws of this corporation as adopted by the Board of Directors on _____; and these Bylaws have not been amended or modified since that date.

Executed on _____, at San Bernardino, California.

_____, Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 13, 2013
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2012-2013 budget.

DISTRICT

EVENT: Community Action Partnership of San Bernardino County 2013 Gala
DATE: May 17, 2013
AMOUNT: \$500.00 (program ad and two individual tickets)
ITEM: This community action agency emphasizes home ownership, business and higher education opportunities.

Funding source is the Chancellor's Office General Fund.

EVENT: Citizens Bond Oversight Committee Meeting
DATE: June 24, 2013
AMOUNT: \$50.00
ITEM: This committee provides oversight for the bond construction program. Light refreshments are served to attendees and citizen volunteers, and certificates of appreciation are awarded to retiring members.

Funding source is Fiscal Services General Funds.

EVENT: 6th Annual Child Abuse and Violence Prevention Fundraiser
DATE: April 6, 2013
AMOUNT: \$500.00 logo on website and event t-shirts
ITEM: This annual community fundraiser is committed to the prevention of child abuse and violence.

Funding source is the Chancellor's General Fund.

This item was approved at the April 11 Board meeting. Trustee Williams needed to abstain from the vote. It is being resubmitted for another vote.

SBVC

EVENT: Honors Transfer Council Annual Student Research Conference at UC Irvine
DATE: March 23, 2013
AMOUNT: \$270.00
ITEM: Registration
Sponsored by the Honors Program, students were invited to present their research at the annual Student Research Conference at UC Irvine. Anticipated attendance is 10 faculty and students. Chaperone is Joel Lamore. This is ratification.

Funding source is the Honors Program general fund.

EVENT: Super Saturdays at Big Bear
DATE: July 27, 2013 and November 16, 2013
AMOUNT: \$400.00
ITEM: Refreshments

As part of the promotion of programs offered remotely in Big Bear, the Science Division's Big Bear program routinely holds one-stop registration and assessment events. The funding will support refreshments for staff and/or faculty who work these events. The anticipated attendance is 150 students, faculty and staff.

Funding source is the Big Bear Program general fund.

CHC

EVENT: Region IX Spring 2013 Retreat
DATE: June 28 – June 30, 2013
AMOUNT: \$1,000.00
ITEM: Transportation, Hotel, Meals

CHC Student Senate members will have an opportunity to develop and foster leadership, advocacy and strengthen the communities and to share the roles and responsibilities for new members.

Funding source is the Associated Student Body general fund 027.

EVENT: LCS² (Learning Computer Science Through the Lens of Culture and Society)
Workshop and Summer Camp
DATE: July 31 – August 9, 2013
AMOUNT: \$2,400.00
ITEM: Refreshments and Supplies

Two-day workshop for high school STEM instructors and a week-long summer camp for high school students who will be taught computer science principles, mobile app development and 3-D animation through use of open access and free applications.

Funding source is the Google CS4HS Grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Adoption of Tentative Budget for 2013-14

RECOMMENDATION

It is recommended that the Board of Trustees adopt the Tentative Budget for 2013-14.

OVERVIEW

The Tentative Budget is adopted prior to July 1, so that the District can make expenditures after June 30, 2013.

ANALYSIS

The Tentative Budget is a very preliminary projection of income and expenditures based on the current information available. The final budget will be adopted in September per the budget calendar approved January 17, 2013.

There will be many changes between now and then based on our year end activity and the final budget approved by the State.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The proposed tentative budget complies with the Board Budget Directions approved March 14, 2013.



2013-14

Tentative Budget

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June 13, 2013

Dear Members of the Board of Trustees:

I am pleased to present the Tentative Budget for the fiscal year ending June 30, 2014. This budget was developed in accordance with Title 5, the *California Community Colleges Budget and Accounting Manual*, the best practices of the Government Finance Officers Association, and the fiscal policies set by the Board of Trustees. The passage of the Tentative Budget is necessary in order for the district to operate starting July 1, 2013.

In his May Revise, the Governor has assumed increases in apportionment for enrollment restoration of 1.63%, a cost-of-living-adjustment of 1.57%, and an increase of \$49.2 million for Student Success, formerly known as Matriculation. The funded full-time equivalent students (FTES) is estimated to be 13,456 for SBCCD, an increase of 273. The district is targeting 13,590 FTES.

We continue to face budget challenges in fiscal year 2013-14 which are likely to continue for the foreseeable future. As the State begins to restore funding, our district has the opportunity to pursue its highest priorities, goals, and objectives for this financial plan.

We've taken one early step of adding five full-time teaching faculty and three full-time counselors to the budget. These positions are currently in recruitment and represent about 28% of the positions lost over the past few years to early retirement that have remained vacant due to the budget. This addition will help to assure our continued compliance with the Faculty Obligation Number and the 50% law.

This budget assumes a net 7.7% increase in health and welfare benefit costs, contractual step and column increases, and implementation of the goals and objectives of the district's strategic plan. The fund balance (reserve) is estimated to decrease \$36,000 to an estimated \$23.2 million on June 30, 2014, or 31.9% of the expenditure budget. The Board has set 15% as the minimum requirement while the State has a 5% minimum requirement. SBCCD has remained fiscally conservative during these difficult budget years and has been able to meet the cash flow demands resulting from the state's system of deferring our cash income.

The Board's adopted directives have guided the development of a strategic budget which carefully balances the need to provide access to educational resources for our communities with the desire to support academic excellence in the classroom. It also preserves our

commitment to faculty and staff. No layoffs of full-time contract employees, or salary reductions have been recommended as a result of state funding reductions.

The significant budget reductions of the past few years have relied heavily upon sacrifice by every member of the SBCCD community. We've implemented a series of cost-cutting measures including filling positions selectively, reducing budgets in operational programs, and reallocating resources to meet the highest priority needs. In addition, we will continue to examine line items in the budget to be sure we are prudent with our spending. These savings will be used to assist in balancing the budget in future years.

However, we must continue to reinvent ourselves. We must look carefully at how we are organized and how we are delivering services to determine if we are effective and efficient. We must look carefully at new revenue opportunities that will continue to supplement our state appropriations. And we must continue to look further at exploring partnership opportunities so that public and private entities can join their resources to achieve exciting and measurable outcomes for our students.

This budget demonstrates our commitment to our students, faculty, staff, and community. Many lives have been changed for the better as a result of education garnered from San Bernardino Valley College, Crafton Hills College, the Economic Development Corporate Training Center, and KVCR. We sincerely hope that our students continue their learning to enhance their skills, improve their employment opportunities, and achieve their educational goals.

Sincerely,



Bruce Baron
Chancellor

BUDGET SUMMARY

Balanced Budget

The budget is balanced utilizing revenues and fund balance to cover expenditures.

Integrated Planning and Budgeting

The colleges and the District Office have each used their program review and/or strategic planning processes to determine their highest priority goals and objectives. Consequently, the budget reflects resources allocated to departments based on those prioritized requirements, in an effort to match resources with the highest priority goals and objectives throughout the District.

State Budget Update

By: Dan Troy, Vice Chancellor for Fiscal Policy, Chancellor's Office of the California Community College, 5/14/13

Colleagues,

Below are the highlights of the Governor's May Revision proposal as it relates to the California Community Colleges. Please note that more detailed information is required to fully analyze the impact of the proposals, but I thought it would be helpful to communicate the high-level details. There will be more details to discuss over the next few days and weeks.

May Revision Highlights*

*Please note that details are revealed slowly. The figures referenced below may be rounded, and policy initiative details require an examination of related trailer bill language, which has not been released to us at this time.

Policy Proposals –

- 1) 90-unit cap proposal withdrawn
- 2) Census proposal withdrawn
- 3) Online proposal doesn't change
- 4) FAFSA: require BOG to develop process for determining student independence (e.g., prior year tax return). Allow 1 term grace period for completion of FAFSA.

Adult Ed –

- Initial proposal withdrawn
- \$30M, to be spent over 2 years, is proposed for planning of regional adult ed programs (consortium that could include CCDs, K12, CBOs, jails, etc.)
- Plan is for \$500M to be appropriated in 2015-16
- Entities participating in consortia must maintain 12-13 effort to be eligible for any new funds
- All programs funded at CDCP rate
- Instructor qualifications subject to consortium plans

Budget Year –

- About \$227M in programmatic funds (\$30M more than was proposed in January)
- The Governor would allocate the funds as follows:
 1. \$87.5M for COLA (1.57%),
 2. \$89.4M to restore access (1.63%)
 3. \$50M for the Student Success and Support Program (the old Matriculation program) with an allowance that up to \$7M could be shifted from that amount to develop e-transcript and e-planning tools.

Deferral Buy Down –

- The Governor proposes to use the current year increase in Proposition 98 obligations to pay down an additional \$179.9M in deferrals. This would reduce the total system-wide deferral to \$621.2M.
- The Governor would further pay down an additional \$64.5M in deferrals in the budget year, reducing the system-wide deferral to \$557.5M.

RDAs –

Statute passed concurrent with the 2012-13 budget requires the state to backfill any shortage in property taxes related to the dissolution of RDAs that were assumed as part of the CCC budget. This truing up process is required to be done on or before June 30.

Currently, the Department of Finance's estimate of this shortfall differs greatly from the reports of actual disbursements our office has received from the counties. While exact estimates from Finance are not yet available as of this writing, they believe we will receive approximately \$150M more by June than what has been reported to us so far this year. Ensuring that the full current year backfill is provided by June 30 is our most important priority, and Department of Finance continues to assure us that it will be provided, whatever the final figures are. We will work with staff to communicate the importance of truing up our budget. Certainly, ensuring the current year apportionment is not deficiated should take precedence over any other proposals.

Budget Assumptions

Given the status of the state budget, the District's budget includes the following assumptions:

- State funds enrollment of 13,456 full-time equivalent students (FTES).
- District targeting enrollment of 13,590 FTES for 2013-14.
- 1.57% cost-of-living adjustment (COLA) or additional funding for growth.
- 7.7% increase in health and welfare benefits.
- \$6.8 million deferral of state apportionment for budget year 2014 into fiscal year 2015.
- \$300,000 decrease in KVCR General Fund support.

MISSION

The mission of the San Bernardino Community College District (SBCCD) is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This mission is achieved through the District's two colleges – San Bernardino Valley College (SBVC) and Crafton Hills College (CHC); the Economic Development and Corporate Training (EDCT) division; and its public broadcast system, KVCR TV-FM, by providing high quality, effective and accountable instructional programs and services.

	Total				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	1,411,570.93	1,560,004.96	3,988,782.72	1,451,466.00	4,124,165.00
Student Financial Aid	48,604.00	66,008.70	47,693.00	37,000.00	53,900.00
Perkins (VTEA)	592,097.22	509,760.00	709,024.00	203,433.94	534,741.00
Department of Labor	1,685,922.00	1,719,317.40	1,677,397.97	867,926.14	-
Other Federal Revenues	1,334,027.26	976,667.38	1,290,305.69	777,555.30	1,195,538.00
TOTAL FEDERAL REVENUES	5,072,221.41	4,831,758.44	7,713,203.38	3,337,381.38	5,908,344.00
STATE REVENUES					
General Apportionments	55,565,199.36	50,521,678.54	51,889,843.95	40,975,111.95	42,869,908.00
General Categorical Programs	6,667,199.33	7,177,421.35	9,623,713.09	7,833,391.60	9,196,707.99
Proposition 30 - Education Protection	-	-	-	10,824,831.00	10,824,831.00
Reimbursable Categorical Programs	17,882,732.35	1,749,247.39	2,376,763.68	1,261,137.77	1,676,523.00
Other State Revenues	3,342,745.81	2,921,999.05	2,341,467.00	1,681,807.40	2,501,412.00
TOTAL STATE REVENUES	83,457,876.85	62,370,346.33	66,231,787.72	62,576,279.72	67,069,381.99
LOCAL REVENUES					
Property Taxes	36,387,630.87	33,056,046.44	25,273,553.00	34,553,201.19	36,141,473.00
Contributions, Grants, etc.	60,780.43	115,851.27	1,428,800.00	1,052,373.28	1,468,955.00
Contract Services	1,500,661.94	1,477,190.93	1,642,601.88	1,152,164.35	1,487,000.00
Student Fees & Charges	5,820,444.48	5,478,129.33	6,058,248.00	6,059,055.42	6,475,871.00
Other Local Revenues	5,689,501.28	6,295,824.07	8,515,916.69	6,022,852.72	5,819,165.60
TOTAL LOCAL REVENUES	49,459,019.00	46,423,042.04	42,919,119.57	48,839,646.96	51,393,151.60
TOTAL REVENUES	137,989,117.26	113,625,146.81	116,864,110.67	114,753,308.06	124,370,877.59
EXPENDITURES					
Academic Salaries	31,966,312.31	30,496,574.21	32,004,096.13	30,420,000.00	32,281,431.00
Classified Salaries	21,902,919.58	22,807,184.74	27,007,698.37	22,667,921.79	25,307,414.60
Employee Benefits	16,202,452.73	18,159,737.10	20,417,758.17	18,601,888.90	18,329,076.00
Supplies & Materials	1,589,893.64	1,640,029.54	2,526,601.48	1,730,000.00	2,269,317.38
Other Expenses & Services	14,558,708.89	15,164,294.50	29,392,179.43	16,163,000.00	31,008,965.21
Capital Outlay	50,844,111.21	40,644,971.93	75,399,124.68	26,732,451.08	79,119,004.38
TOTAL EXPENDITURES	137,064,398.36	128,912,792.02	186,747,458.26	116,315,261.77	188,315,208.57
REVENUES OVER/(UNDER) EXPENDITURES	924,718.90	(15,287,645.21)	(69,883,347.59)	(1,561,953.71)	(63,944,330.98)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	12,293.56	41,115.62	12,000.00	14,000.00	12,000.00
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	3,587,927.00	9,370,741.82	2,939,940.00	2,528,929.00	2,617,688.00
Other Outgo	(26,107,819.34)	(33,148,772.37)	(29,325,907.69)	(26,114,826.92)	(2,865,394.00)
NET OTHER FINANCING SOURCES	(22,507,598.78)	(23,736,914.93)	(26,373,967.69)	(23,571,897.92)	(235,706.00)
NET INCREASE/(DECREASE) IN FUND BALANCE	(21,582,879.88)	(39,024,560.14)	(96,257,315.28)	(25,133,851.63)	(64,180,036.98)
FUND BALANCE, JULY 1	361,736,000.00	340,153,120.12	301,128,559.98	301,128,559.98	275,994,708.35
FUND BALANCE, JUNE 30	340,153,120.12	301,128,559.98	204,871,244.70	275,994,708.35	211,814,671.37

	General Fund, Unrestricted				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	15,519.22	17,880.01	19,667.00	-	19,667.00
Student Financial Aid	48,604.00	66,008.70	47,693.00	37,000.00	53,900.00
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	4,627.00	-	-	12,000.00	-
TOTAL FEDERAL REVENUES	68,750.22	83,888.71	67,360.00	49,000.00	73,567.00
STATE REVENUES					
General Apportionments	55,410,065.00	50,394,662.00	51,421,865.00	40,538,619.00	42,361,356.00
General Categorical Programs	-	-	-	422,601.00	-
Proposition 30 - Education Protection	-	-	-	10,824,831.00	10,824,831.00
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	2,748,329.88	2,250,602.08	1,832,124.00	1,464,552.81	1,889,124.00
TOTAL STATE REVENUES	58,158,394.88	52,645,264.08	53,253,989.00	53,250,603.81	55,075,311.00
LOCAL REVENUES					
Property Taxes	12,568,707.13	13,272,652.47	12,178,553.00	11,500,000.00	12,285,473.00
Contributions, Grants, etc.	-	-	220,300.00	220,000.00	-
Contract Services	536,361.43	270,443.81	-	-	-
Student Fees & Charges	3,946,330.25	3,866,372.00	3,899,000.00	4,232,982.75	4,396,700.00
Other Local Revenues	1,261,672.05	884,060.05	1,004,696.91	430,203.25	836,381.00
TOTAL LOCAL REVENUES	18,313,070.86	18,293,528.33	17,302,549.91	16,383,186.00	17,518,554.00
TOTAL REVENUES	76,540,215.96	71,022,681.12	70,623,898.91	69,682,789.81	72,667,432.00
EXPENDITURES					
Academic Salaries	30,048,074.68	28,676,360.34	29,379,143.57	28,500,000.00	29,706,177.00
Classified Salaries	15,101,198.62	15,341,327.37	16,490,442.35	15,300,000.00	16,881,827.00
Employee Benefits	11,543,224.28	12,878,993.36	14,291,617.35	13,100,000.00	13,917,813.00
Supplies & Materials	971,317.82	877,530.89	996,432.40	800,000.00	1,015,241.00
Other Expenses & Services	7,890,332.76	7,891,709.86	10,418,483.47	7,100,000.00	9,372,538.00
Capital Outlay	472,203.19	555,897.88	906,014.69	600,000.00	321,810.00
TOTAL EXPENDITURES	66,026,351.35	66,221,819.70	72,482,133.83	65,400,000.00	71,215,406.00
REVENUES OVER/(UNDER) EXPENDITURES	10,513,864.61	4,800,861.42	(1,858,234.92)	4,282,789.81	1,452,026.00
OTHER FINANCING SOURCES					
Sale of Fixed Assets	12,293.56	41,115.62	12,000.00	14,000.00	12,000.00
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	19,997.00	150,209.83	450.00	-	450.00
Other Outgo	(3,571,099.53)	(9,217,551.56)	(2,609,273.00)	(2,500,000.00)	(1,500,000.00)
NET OTHER FINANCING SOURCES	(3,538,808.97)	(9,026,226.11)	(2,596,823.00)	(2,486,000.00)	(1,487,550.00)
NET INCREASE/(DECREASE) IN FUND BALANCE	6,975,055.64	(4,225,364.69)	(4,455,057.92)	1,796,789.81	(35,524.00)
FUND BALANCE, JULY 1	18,705,142.00	25,680,197.64	21,454,832.95	21,454,832.95	23,251,622.76
FUND BALANCE, JUNE 30	25,680,197.64	21,454,832.95	16,999,775.03	23,251,622.76	23,216,098.76

FU: 01 GENERAL FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13	FY 13-14	
	BUDGET	ADJ FTE	EXPENSES	PRELIMINARY BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	67,360		2,330.00	73,567	
8600.00 STATE REVENUES	51,369,177		18,471,904.85	55,075,311	
8800.00 LOCAL REVENUES	17,293,821		11,808,165.10	17,518,554	
8900.00 OTHER FINANCING SOURCES	12,450		14,230.04	12,450	
TOTAL: 8000-8999	68,742,808		30,296,629.99	72,679,882	
1100.00 CONTRACT CLASSROOM INST.	15,075,615	186.67	8,667,179.00	15,388,002	189.12
1200.00 CONTRACT CERT. ADMINISTRATORS	6,486,892	64.02	3,685,458.54	7,016,839	62.05
1300.00 INSTRUCTORS DAY/HOURLY	7,162,121	0.00	4,179,721.91	6,828,781	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	526,208	0.00	261,548.83	472,555	0.00
*** TOTAL: 1000 ***	29,250,836	250.69	16,793,908.28	29,706,177	251.17
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	13,852,726	290.10	7,982,249.60	14,286,652	280.10
2200.00 INSTRUCTIONAL AIDS	1,264,689	29.51	700,008.20	1,373,458	29.51
2300.00 NON-INSTRUCTION HOURLY CLASS.	781,831	0.00	468,505.80	576,492	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	690,801	0.00	290,692.55	645,225	0.00
*** TOTAL: 2000 ***	16,590,047	319.61	9,441,456.15	16,881,827	309.61
3100.00 CERTIFICATED RETIREMENT	2,297,483	0.00	1,214,612.23	2,315,051	0.00
3200.00 CLASSIFIED RETIREMENT	1,927,812	0.00	1,092,615.93	1,972,682	0.00
3300.00 OASDHI/FICA	1,734,314	0.00	971,118.26	1,737,486	0.00
3400.00 HEALTH AND WELFARE BENEFITS	7,595,564	0.00	3,652,630.34	6,824,962	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	568,826	0.00	326,206.77	23,477	0.00
3600.00 WORKERS COMPENSATION INSURANCE	862,994	0.00	473,607.67	872,183	0.00
3900.00 OTHER BENEFITS	171,449	0.00	104,818.34	171,972	0.00
*** TOTAL: 3000 ***	15,158,442	0.00	7,835,609.54	13,917,813	0.00
4100.00 TEXTBOOKS	215		10,000.00	20,215	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	39,183		26,509.89	49,833	
4300.00 INSTRUCTIONAL SUPPLIES	123,765		75,054.17	125,112	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	27,078		1,580.95	26,706	
4500.00 NONINSTRUCTIONAL SUPPLIES	760,409		572,752.64	790,132	
4700.00 FOOD SUPPLIES	3,500		2,000.00	3,243	
*** TOTAL: 4000 ***	954,150		667,897.65	1,015,241	
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,679,976		1,049,980.55	2,009,237	
5200.00 TRAVEL & CONFERENCE EXPENSES	348,897		196,500.37	382,926	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	303,248		191,560.95	297,754	
5400.00 INSURANCES - DISTRICT USE	78,000		66,952.00	88,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	2,436,660		2,374,092.28	2,481,634	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	1,758,162		1,558,236.69	2,243,548	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	727,592		444,212.27	536,500	
5800.00 OTHER OPERATING EXP-DIST. USE	1,424,399		854,273.73	1,332,939	
5900.00 INTERPROGRAM CHARGES-DIST.USE	180		.00	0	

FU: 01 GENERAL FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
*** TOTAL: 5000 ***	8,757,114		6,735,808.84	9,372,538	
TOTAL: 1000-5999	70,710,589	570.30	41,474,680.46	70,893,596	560.78
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	7,659		.00	13,000	
6300.00 LIBRARY BOOKS - EXPANSION	70,000		58,742.62	10,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	526,488		303,986.37	298,810	
*** TOTAL: 6000 ***	604,147		362,728.99	321,810	
TOTAL: 1000-6999	71,314,736	570.30	41,837,409.45	71,215,406	560.78
7300.00 INTERFUND TRANSFERS	2,524,490		2,203,126.00	1,500,000	
7600.00 OTHER STUDENT AID	16,488		.00	0	
*** TOTAL: 7000 ***	2,540,978		2,203,126.00	1,500,000	
TOTAL: 1000-7999	73,855,714	570.30	44,040,535.45	72,715,406	560.78

FU: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	68,742,808		30,296,629.99	72,679,882	
TOTAL: 1000-5999	70,710,589	570.30	41,474,680.46	70,893,596	560.78
TOTAL: 1000-6999	71,314,736	570.30	41,837,409.45	71,215,406	560.78
TOTAL: 1000-7999	73,855,714	570.30	44,040,535.45	72,715,406	560.78

FU: 01 GENERAL FUND

SI: 00 GENERAL

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	49,526,717		17,627,406.44	42,351,020	
8800.00 LOCAL REVENUES	15,933,553		10,976,985.55	16,365,573	
TOTAL: 8000-8999	65,460,270		28,604,391.99	58,716,593	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	0	0.00	.97-	0	0.00
*** TOTAL: 2000 ***	0	0.00	.97-	0	0.00
3100.00 CERTIFICATED RETIREMENT	0	0.00	347.52	0	0.00
3200.00 CLASSIFIED RETIREMENT	0	0.00	360.97	0	0.00
3900.00 OTHER BENEFITS	0	0.00	125.00	0	0.00
*** TOTAL: 3000 ***	0	0.00	833.49	0	0.00
5800.00 OTHER OPERATING EXP-DIST. USE	0		30.27	0	
*** TOTAL: 5000 ***	0		30.27	0	
TOTAL: 1000-5999	0		862.79	0	

FU: 01 GENERAL FUND

SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13	FY 13-14	
	BUDGET	ADJ FTE	EXPENSES	PRELIMINARY BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	45,500		1,980.00	53,500	
8600.00 STATE REVENUES	1,291,984		525,230.55	1,291,984	
8800.00 LOCAL REVENUES	834,510		601,882.69	587,712	
TOTAL: 8000-8999	2,171,994		1,129,093.24	1,933,196	
1100.00 CONTRACT CLASSROOM INST.	10,450,801	130.49	5,986,903.30	10,602,003	132.37
1200.00 CONTRACT CERT. ADMINISTRATORS	3,131,232	34.37	1,811,093.97	3,422,415	32.84
1300.00 INSTRUCTORS DAY/HOURLY	5,300,132	0.00	3,120,926.83	4,727,255	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	397,345	0.00	213,246.62	325,322	0.00
*** TOTAL: 1000 ***	19,279,510	164.86	11,132,170.72	19,076,995	165.21
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,022,874	129.94	3,674,023.44	6,110,363	124.13
2200.00 INSTRUCTIONAL AIDS	782,406	17.07	425,328.87	793,871	17.07
2300.00 NON-INSTRUCTION HOURLY CLASS.	208,598	0.00	99,769.97	181,919	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	310,707	0.00	96,507.22	257,050	0.00
*** TOTAL: 2000 ***	7,324,585	147.01	4,295,629.50	7,343,203	141.20
3100.00 CERTIFICATED RETIREMENT	1,548,603	0.00	813,669.32	1,526,722	0.00
3200.00 CLASSIFIED RETIREMENT	856,020	0.00	510,766.26	871,113	0.00
3300.00 OASDHI/FICA	857,851	0.00	499,068.49	849,892	0.00
3400.00 HEALTH AND WELFARE BENEFITS	3,744,788	0.00	2,103,487.30	3,773,955	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	294,560	0.00	167,125.32	13,319	0.00
3600.00 WORKERS COMPENSATION INSURANCE	475,959	0.00	269,067.64	478,485	0.00
3900.00 OTHER BENEFITS	91,898	0.00	52,419.71	89,022	0.00
*** TOTAL: 3000 ***	7,869,679	0.00	4,415,604.04	7,602,508	0.00
4100.00 TEXTBOOKS	215		10,000.00-	20,215	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	23,348		20,089.00	33,303	
4300.00 INSTRUCTIONAL SUPPLIES	70,838		42,983.63	73,371	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,031		145.24	10,031	
4500.00 NONINSTRUCTIONAL SUPPLIES	427,271		317,958.92	433,214	
4700.00 FOOD SUPPLIES	3,000		2,000.00	3,243	
*** TOTAL: 4000 ***	537,703		373,176.79	573,377	
5100.00 PERSON&CONSULTANT SVC-DIST USE	838,433		388,425.68	839,010	
5200.00 TRAVEL & CONFERENCE EXPENSES	117,813		45,855.30	134,294	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	115,623		78,990.72	112,379	
5400.00 INSURANCES - DISTRICT USE	1,000		.00	1,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	1,587,354		1,571,132.71	1,472,197	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	629,705		497,726.34	887,804	
5800.00 OTHER OPERATING EXP-DIST. USE	263,396		137,577.45	278,558	
5900.00 INTERPROGRAM CHARGES-DIST.USE	180		.00	0	
*** TOTAL: 5000 ***	3,553,504		2,719,708.20	3,725,242	

FU: 01 GENERAL FUND

SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE

TOTAL: 1000-5999	38,564,981	311.87	22,936,289.25	38,321,325	306.41
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	0		.00	13,000	
6300.00 LIBRARY BOOKS - EXPANSION	60,000		50,322.42	0	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	365,858		249,847.15	186,650	
*** TOTAL: 6000 ***	425,858		300,169.57	199,650	
TOTAL: 1000-6999	38,990,839	311.87	23,236,458.82	38,520,975	306.41
7300.00 INTERFUND TRANSFERS	60,406		60,406.00	0	
7600.00 OTHER STUDENT AID	16,488		.00	0	
*** TOTAL: 7000 ***	76,894		60,406.00	0	
TOTAL: 1000-7999	39,067,733	311.87	23,296,864.82	38,520,975	306.41

FU: 01 GENERAL FUND

SI: 15 SBVC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	0		.00	57,000	
TOTAL: 8000-8999	0		.00	57,000	
1200.00 CONTRACT CERT. ADMINISTRATORS	25,569	0.00	.00	67,864	0.63
1400.00 NON-INSTRUCTION HOURLY CERT.	3,600	0.00	3,582.28	2,520	0.00
*** TOTAL: 1000 ***	29,169	0.00	3,582.28	70,384	0.63
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,852	0.00	2,065.50	0	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	0	0.00	.00	27,516	0.00
*** TOTAL: 2000 ***	3,852	0.00	2,065.50	27,516	0.00
3100.00 CERTIFICATED RETIREMENT	248	0.00	295.54	5,807	0.00
3300.00 OASDHI/FICA	150	0.00	106.58	1,295	0.00
3400.00 HEALTH AND WELFARE BENEFITS	0	0.00	.00	7,458	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	75	0.00	60.48	44	0.00
3600.00 WORKERS COMPENSATION INSURANCE	0	0.00	.00	945	0.00
3900.00 OTHER BENEFITS	0	0.00	.00	46	0.00
*** TOTAL: 3000 ***	473	0.00	462.60	15,595	0.00
4500.00 NONINSTRUCTIONAL SUPPLIES	10,300		13,933.57	0	
*** TOTAL: 4000 ***	10,300		13,933.57	0	
5100.00 PERSON&CONSULTANT SVC-DIST USE	5,904		5,764.49	0	
5200.00 TRAVEL & CONFERENCE EXPENSES	17,831		2,300.56	0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	35,244		35,244.30	0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	17,500		13,499.14	1,000	
5800.00 OTHER OPERATING EXP-DIST. USE	29,611		6,368.73	57,708	
*** TOTAL: 5000 ***	106,090		63,177.22	58,708	
TOTAL: 1000-5999	149,884		83,221.17	172,203	.63
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	7,659		.00	0	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	14,121		4,500.18	0	
*** TOTAL: 6000 ***	21,780		4,500.18	0	
TOTAL: 1000-6999	171,664		87,721.35	172,203	.63

FU: 01 GENERAL FUND

SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	21,860		350.00	20,067	
8600.00 STATE REVENUES	550,476		319,267.86	550,476	
8800.00 LOCAL REVENUES	491,258		213,871.26	530,769	
8900.00 OTHER FINANCING SOURCES	0		5,792.75	0	
TOTAL: 8000-8999	1,063,594		539,281.87	1,101,312	
1100.00 CONTRACT CLASSROOM INST.	4,624,814	56.18	2,680,275.70	4,785,999	56.75
1200.00 CONTRACT CERT. ADMINISTRATORS	2,301,184	22.45	1,293,359.72	2,461,999	23.38
1300.00 INSTRUCTORS DAY/HOURLY	1,861,989	0.00	1,058,795.08	2,101,526	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	123,263	0.00	43,489.87	139,713	0.00
*** TOTAL: 1000 ***	8,911,250	78.63	5,075,920.37	9,489,237	80.13
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,309,199	70.18	1,950,722.95	3,558,065	69.74
2200.00 INSTRUCTIONAL AIDS	482,283	12.44	274,679.33	579,587	12.44
2300.00 NON-INSTRUCTION HOURLY CLASS.	204,781	0.00	103,575.19	88,573	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	380,094	0.00	194,185.33	360,659	0.00
*** TOTAL: 2000 ***	4,376,357	82.62	2,523,162.80	4,586,884	82.18
3100.00 CERTIFICATED RETIREMENT	690,180	0.00	373,862.58	729,586	0.00
3200.00 CLASSIFIED RETIREMENT	512,724	0.00	283,371.33	537,378	0.00
3300.00 OASDHI/FICA	464,150	0.00	260,966.31	482,480	0.00
3400.00 HEALTH AND WELFARE BENEFITS	1,937,311	0.00	1,005,153.90	1,921,224	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	147,519	0.00	82,555.21	7,074	0.00
3600.00 WORKERS COMPENSATION INSURANCE	248,159	0.00	135,552.84	252,503	0.00
3900.00 OTHER BENEFITS	51,860	0.00	33,829.28	52,144	0.00
*** TOTAL: 3000 ***	4,051,903	0.00	2,175,291.45	3,982,389	0.00
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	6,685		157.97	6,580	
4300.00 INSTRUCTIONAL SUPPLIES	52,927		32,070.54	51,741	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,455		190.02	6,825	
4500.00 NONINSTRUCTIONAL SUPPLIES	144,364		112,861.96	156,914	
4700.00 FOOD SUPPLIES	500		.00	0	
*** TOTAL: 4000 ***	206,931		145,280.49	222,060	
5100.00 PERSON&CONSULTANT SVC-DIST USE	66,828		28,151.13	55,297	
5200.00 TRAVEL & CONFERENCE EXPENSES	42,160		28,115.93	61,038	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	45,265		40,658.74	43,015	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	526,359		520,120.56	722,237	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	367,944		278,169.08	387,196	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	5,300		3,000.00	5,500	
5800.00 OTHER OPERATING EXP-DIST. USE	230,242		52,626.61	232,675	
*** TOTAL: 5000 ***	1,284,098		950,842.05	1,506,958	
TOTAL: 1000-5999	18,830,539	161.25	10,870,497.16	19,787,528	162.31

FU: 01 GENERAL FUND

SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
6300.00 LIBRARY BOOKS - EXPANSION	10,000		8,420.20	10,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	36,394		16,317.16	32,950	
*** TOTAL: 6000 ***	46,394		24,737.36	42,950	
TOTAL: 1000-6999	18,876,933	161.25	10,895,234.52	19,830,478	162.31

FU: 01 GENERAL FUND

SI: 25 CHC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
4500.00 NONINSTRUCTIONAL SUPPLIES	0		.00	8,750	
*** TOTAL: 4000 ***	0		.00	8,750	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	0		.00	10,530	
5800.00 OTHER OPERATING EXP-DIST. USE	25,000		.00	13,419	
*** TOTAL: 5000 ***	25,000		.00	23,949	
TOTAL: 1000-5999	25,000		.00	32,699	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	37,000		11,443.04	10,000	
*** TOTAL: 6000 ***	37,000		11,443.04	10,000	
TOTAL: 1000-6999	62,000		11,443.04	42,699	

FU: 01 GENERAL FUND

SI: 03 CENTRAL SERVICES

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	0		.00	10,824,831	
8800.00 LOCAL REVENUES	34,500		15,425.60	34,500	
8900.00 OTHER FINANCING SOURCES	12,450		8,437.29	12,450	
TOTAL: 8000-8999	46,950		23,862.89	10,871,781	
1200.00 CONTRACT CERT. ADMINISTRATORS	1,028,907	7.20	581,004.85	1,064,561	5.20
1400.00 NON-INSTRUCTION HOURLY CERT.	2,000	0.00	1,230.06	5,000	0.00
*** TOTAL: 1000 ***	1,030,907	7.20	582,234.91	1,069,561	5.20
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	4,520,653	89.98	2,357,504.18	4,618,224	86.23
2300.00 NON-INSTRUCTION HOURLY CLASS.	364,600	0.00	263,095.14	306,000	0.00
*** TOTAL: 2000 ***	4,885,253	89.98	2,620,599.32	4,924,224	86.23
3100.00 CERTIFICATED RETIREMENT	58,452	0.00	26,437.27	52,936	0.00
3200.00 CLASSIFIED RETIREMENT	559,068	0.00	298,117.37	564,191	0.00
3300.00 OASDHI/FICA	412,163	0.00	210,976.88	403,819	0.00
3400.00 HEALTH AND WELFARE BENEFITS	1,913,465	0.00	543,989.14	1,122,325	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	126,672	0.00	76,465.76	3,040	0.00
3600.00 WORKERS COMPENSATION-INSURANCE	138,876	0.00	68,987.19	140,250	0.00
3900.00 OTHER BENEFITS	27,691	0.00	18,444.35	30,760	0.00
*** TOTAL: 3000 ***	3,236,387	0.00	1,243,417.96	2,317,321	0.00
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	9,150		6,262.92	9,950	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	11,592		1,245.69	9,850	
4500.00 NONINSTRUCTIONAL SUPPLIES	178,474		127,998.19	191,254	
*** TOTAL: 4000 ***	199,216		135,506.80	211,054	
5100.00 PERSON&CONSULTANT SVC-DIST USE	768,811		627,639.25	1,114,930	
5200.00 TRAVEL & CONFERENCE EXPENSES	171,093		120,228.58	187,594	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	142,360		71,911.49	142,360	
5400.00 INSURANCES - DISTRICT USE	77,000		66,952.00	87,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	287,703		247,594.71	287,200	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	743,013		768,842.13	957,018	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	722,292		441,212.27	531,000	
5800.00 OTHER OPERATING EXP-DIST. USE	876,150		657,670.67	750,579	
*** TOTAL: 5000 ***	3,788,422		3,002,051.10	4,057,681	
TOTAL: 1000-5999	13,140,185	97.18	7,583,810.09	12,579,841	91.43
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	73,115		21,878.84	69,210	
*** TOTAL: 6000 ***	73,115		21,878.84	69,210	
TOTAL: 1000-6999	13,213,300	97.18	7,605,688.93	12,649,051	91.43

FU: 01 GENERAL FUND

SI: 03 CENTRAL SERVICES

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
7300.00 INTERFUND TRANSFERS	2,464,084		2,142,720.00	1,500,000	
*** TOTAL: 7000 ***	2,464,084		2,142,720.00	1,500,000	
TOTAL: 1000-7999	15,677,384	97.18	9,748,408.93	14,149,051	91.43

FU: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	68,742,808		30,296,629.99	72,679,882	
TOTAL: 1000-5999	70,710,589	570.30	41,474,680.46	70,893,596	560.78
TOTAL: 1000-6999	71,314,736	570.30	41,837,409.45	71,215,406	560.78
TOTAL: 1000-7999	73,855,714	570.30	44,040,535.45	72,715,406	560.78

	General Fund, Restricted				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	1,396,051.71	1,542,124.95	3,969,115.72	1,451,466.00	4,104,498.00
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	592,097.22	509,760.00	709,024.00	203,433.94	534,741.00
Department of Labor	1,685,922.00	1,719,317.40	1,677,397.97	867,926.14	-
Other Federal Revenues	<u>1,202,440.66</u>	<u>846,689.42</u>	<u>1,109,076.69</u>	<u>633,555.30</u>	<u>1,048,718.00</u>
TOTAL FEDERAL REVENUES	4,876,511.59	4,617,891.77	7,464,614.38	3,156,381.38	5,687,957.00
STATE REVENUES					
General Apportionments	155,134.36	127,016.54	467,978.95	436,492.95	508,552.00
General Categorical Programs	4,733,820.83	5,677,914.15	7,478,004.94	5,898,790.60	7,031,324.84
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	1,071,836.31	1,295,235.50	2,361,436.68	1,254,137.77	1,666,196.00
Other State Revenues	<u>302,189.91</u>	<u>437,083.39</u>	<u>349,343.00</u>	<u>78,565.19</u>	<u>355,888.00</u>
TOTAL STATE REVENUES	6,262,981.41	7,537,249.58	10,656,763.57	7,667,986.51	9,561,960.84
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	60,780.43	115,851.27	43,500.00	6,000.00	25,479.00
Contract Services	133,100.51	171,372.12	607,601.88	274,244.60	452,000.00
Student Fees & Charges	1,458,507.44	1,170,232.45	1,698,060.00	1,427,182.67	1,627,849.00
Other Local Revenues	<u>7,866.12</u>	<u>314,150.00</u>	<u>360,057.92</u>	<u>307,625.55</u>	<u>245,974.00</u>
TOTAL LOCAL REVENUES	1,660,254.50	1,771,605.84	2,709,219.80	2,015,052.82	2,351,302.00
TOTAL REVENUES	<u>12,799,747.50</u>	<u>13,926,747.19</u>	<u>20,830,597.75</u>	<u>12,839,420.71</u>	<u>17,601,219.84</u>
EXPENDITURES					
Academic Salaries	1,918,237.63	1,820,213.87	2,624,952.56	1,920,000.00	2,575,254.00
Classified Salaries	3,997,109.30	4,550,515.11	6,306,854.05	4,240,000.00	4,858,600.60
Employee Benefits	1,454,089.13	1,735,322.27	2,259,856.92	1,720,000.00	2,012,726.00
Supplies & Materials	425,742.03	576,910.57	1,156,706.30	680,000.00	892,783.38
Other Expenses & Services	3,594,125.18	3,735,012.26	8,267,590.03	3,610,000.00	6,929,245.61
Capital Outlay	<u>691,740.70</u>	<u>1,034,746.38</u>	<u>1,575,319.01</u>	<u>680,000.00</u>	<u>1,102,711.23</u>
TOTAL EXPENDITURES	<u>12,081,043.97</u>	<u>13,452,720.46</u>	<u>22,191,278.87</u>	<u>12,850,000.00</u>	<u>18,371,320.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	718,703.53	474,026.73	(1,360,681.12)	(10,579.29)	(770,100.98)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	683,571.99	-	-	-
Other Outgo	<u>(555,552.09)</u>	<u>(542,969.50)</u>	<u>(627,196.69)</u>	<u>(530,000.00)</u>	<u>(612,389.00)</u>
NET OTHER FINANCING SOURCES	<u>(555,552.09)</u>	<u>140,602.49</u>	<u>(627,196.69)</u>	<u>(530,000.00)</u>	<u>(612,389.00)</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	163,151.44	614,629.22	(1,987,877.81)	(540,579.29)	(1,382,489.98)
FUND BALANCE, JULY 1	1,148,412.00	1,311,563.44	1,926,192.66	1,926,192.66	1,385,613.37
FUND BALANCE, JUNE 30	1,311,563.44	1,926,192.66	(61,685.15)	1,385,613.37	3,123.39

FU: 01 GENERAL FUND

SUMMARY BY OBJECT	FY 13-14		FY 13-14 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	5,687,957		.00	5,687,957	
8600.00 STATE REVENUES	9,561,961		.00	9,561,961	
8800.00 LOCAL REVENUES	2,351,302		.00	2,351,302	
TOTAL: 8000-8999	17,601,220		.00	17,601,220	
1100.00 CONTRACT CLASSROOM INST.	73,862	0.72	.00	73,862	0.72
1200.00 CONTRACT CERT. ADMINISTRATORS	1,649,463	19.78	.00	1,649,463	19.78
1300.00 INSTRUCTORS DAY/HOURLY	23,806	0.00	.00	23,806	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	828,123	0.00	.00	828,123	0.00
*** TOTAL: 1000 ***	2,575,254	20.50	.00	2,575,254	20.50
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,110,417	61.30	.00	3,110,417	61.30
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,064,223	0.00	.00	1,064,223	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	683,961	0.00	.00	683,961	0.00
*** TOTAL: 2000 ***	4,858,601	61.30	.00	4,858,601	61.30
3100.00 CERTIFICATED RETIREMENT	198,524	0.00	.00	198,524	0.00
3200.00 CLASSIFIED RETIREMENT	369,786	0.00	.00	369,786	0.00
3300.00 OASDHI/FICA	298,046	0.00	.00	298,046	0.00
3400.00 HEALTH AND WELFARE BENEFITS	1,005,739	0.00	.00	1,005,739	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	3,419	0.00	.00	3,419	0.00
3600.00 WORKERS COMPENSATION INSURANCE	121,323	0.00	.00	121,323	0.00
3900.00 OTHER BENEFITS	15,889	0.00	.00	15,889	0.00
*** TOTAL: 3000 ***	2,012,726	0.00	.00	2,012,726	0.00
4100.00 TEXTBOOKS	37,017		.00	37,017	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	27,733		.00	27,733	
4300.00 INSTRUCTIONAL SUPPLIES	356,054		.00	356,054	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	15,800		.00	15,800	
4500.00 NONINSTRUCTIONAL SUPPLIES	450,279		.00	450,279	
4700.00 FOOD SUPPLIES	5,900		.00	5,900	
*** TOTAL: 4000 ***	892,783		.00	892,783	
5100.00 PERSON&CONSULTANT SVC-DIST USE	2,441,337		.00	2,441,337	
5200.00 TRAVEL & CONFERENCE EXPENSES	306,003		.00	306,003	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	69,535		.00	69,535	
5400.00 INSURANCES - DISTRICT USE	58,000		.00	58,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	38,616		.00	38,616	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	286,062		.00	286,062	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	1,000		.00	1,000	
5800.00 OTHER OPERATING EXP-DIST. USE	3,728,693		.00	3,728,693	
*** TOTAL: 5000 ***	6,929,246		.00	6,929,246	
TOTAL: 1000-5999	17,268,610	81.80	.00	17,268,610	81.80

FU: 01 GENERAL FUND

SUMMARY BY OBJECT	FY 13-14		FY 13-14 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
6100.00 SITES & IMPROVEMENTS-DIST. USE	70,002		.00	70,002	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	60,761		.00	60,761	
6300.00 LIBRARY BOOKS - EXPANSION	108,817		.00	108,817	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	863,131		.00	863,131	
*** TOTAL: 6000 ***	1,102,711		.00	1,102,711	
TOTAL: 1000-6999	18,371,321	81.80	.00	18,371,321	81.80
7500.00 OTHER OUTGO-STUDENT FIN AID	46,006		.00	46,006	
7600.00 OTHER STUDENT AID	566,383		.00	566,383	
*** TOTAL: 7000 ***	612,389		.00	612,389	
TOTAL: 1000-7999	18,983,710	81.80	.00	18,983,710	81.80

FU: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT	FY 13-14		FY 13-14 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	17,601,220		.00	17,601,220	
TOTAL: 1000-5999	17,268,610	81.80	.00	17,268,610	81.80
TOTAL: 1000-6999	18,371,321	81.80	.00	18,371,321	81.80
TOTAL: 1000-7999	18,983,710	81.80	.00	18,983,710	81.80

FU: 01 GENERAL FUND

SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	2,533,839		278,344.65	2,418,464	
8600.00 STATE REVENUES	2,972,037		1,444,025.29	2,963,936	
8800.00 LOCAL REVENUES	1,132,015		824,135.11	1,029,647	
TOTAL: 8000-8999	6,637,891		2,546,505.05	6,412,047	
1100.00 CONTRACT CLASSROOM INST.	72,628	0.72	42,366.24	73,862	0.72
1200.00 CONTRACT CERT. ADMINISTRATORS	763,542	12.19	350,130.02	878,676	11.19
1400.00 NON-INSTRUCTION HOURLY CERT.	338,309	0.00	110,856.46	303,480	0.00
*** TOTAL: 1000 ***	1,174,479	12.91	503,352.72	1,256,018	11.91
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,059,334	24.46	513,674.36	1,023,245	23.09
2300.00 NON-INSTRUCTION HOURLY CLASS.	578,734	0.00	265,728.03	527,048	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	430,707	0.00	107,458.75	421,000	0.00
*** TOTAL: 2000 ***	2,068,775	24.46	886,861.14	1,971,293	23.09
3100.00 CERTIFICATED RETIREMENT	75,702	0.00	29,773.60	89,563	0.00
3200.00 CLASSIFIED RETIREMENT	133,129	0.00	72,000.61	134,950	0.00
3300.00 OASDHI/FICA	118,214	0.00	60,964.77	118,278	0.00
3400.00 HEALTH AND WELFARE BENEFITS	435,050	0.00	192,708.43	437,394	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	28,724	0.00	13,986.97	1,434	0.00
3600.00 WORKERS COMPENSATION INSURANCE	49,934	0.00	24,216.57	51,759	0.00
3900.00 OTHER BENEFITS	8,066	0.00	4,460.26	8,219	0.00
*** TOTAL: 3000 ***	848,819	0.00	398,111.21	841,597	0.00
4100.00 TEXTBOOKS	0		.00	12,000	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	4,038		290.00	4,125	
4300.00 INSTRUCTIONAL SUPPLIES	185,034		105,120.75	210,162	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,321		2,889.69	3,300	
4500.00 NONINSTRUCTIONAL SUPPLIES	141,917		78,947.18	146,991	
4700.00 FOOD SUPPLIES	27,400		27,400.00	5,900	
*** TOTAL: 4000 ***	371,710		214,647.62	382,478	
5100.00 PERSON&CONSULTANT SVC-DIST USE	616,598		178,906.21	556,758	
5200.00 TRAVEL & CONFERENCE EXPENSES	105,132		21,323.52	56,770	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	31,600		15,822.35	29,304	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	3,449		3,449.00	600	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	18,149		2,310.71	24,500	
5800.00 OTHER OPERATING EXP-DIST. USE	796,776		221,339.90	651,108	
*** TOTAL: 5000 ***	1,571,704		443,151.69	1,319,040	
TOTAL: 1000-5999	6,035,487	37.37	2,446,124.38	5,770,426	35.00
6300.00 LIBRARY BOOKS - EXPANSION	10,000		10,000.00	106,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	249,987		120,230.06	138,304	

FU: 01 GENERAL FUND

SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
*** TOTAL: 6000 ***	259,987		130,230.06	244,304	
TOTAL: 1000-6999	6,295,474	37.37	2,576,354.44	6,014,730	35.00
7500.00 OTHER OUTGO-STUDENT FIN AID	34,705		21,980.00	35,000	
7600.00 OTHER STUDENT AID	282,663		284,845.56	322,317	
*** TOTAL: 7000 ***	317,368		306,825.56	357,317	
TOTAL: 1000-7999	6,612,842	37.37	2,883,180.00	6,372,047	35.00

FU: 01 GENERAL FUND

SI: 15 SBVC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	866,047		165,919.97	903,171	
8600.00 STATE REVENUES	199,792		169,301.60	171,299	
8800.00 LOCAL REVENUES	78,770		78,769.88	0	
TOTAL: 8000-8999	1,144,609		413,991.45	1,074,470	
1200.00 CONTRACT CERT. ADMINISTRATORS	14,548	0.00	14,548.00	14,914	0.00
1300.00 INSTRUCTORS DAY/HOURLY	15,415	0.00	1,414.74	0	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	120,039	0.00	48,696.22	130,186	0.00
*** TOTAL: 1000 ***	150,002	0.00	64,658.96	145,100	0.00
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	59,125	1.50	34,445.00	68,703	1.50
2300.00 NON-INSTRUCTION HOURLY CLASS.	9,367	0.00	7,072.58	11,515	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	187,896	0.00	99,478.75	211,901	0.00
*** TOTAL: 2000 ***	256,388	1.50	140,996.33	292,119	1.50
3100.00 CERTIFICATED RETIREMENT	11,941	0.00	4,532.96	11,970	0.00
3200.00 CLASSIFIED RETIREMENT	6,750	0.00	4,391.21	7,844	0.00
3300.00 OASDHI/FICA	9,291	0.00	5,507.05	9,779	0.00
3400.00 HEALTH AND WELFARE BENEFITS	10,190	0.00	12,731.98	26,650	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	3,285	0.00	1,746.25	188	0.00
3600.00 WORKERS COMPENSATION INSURANCE	1,000	0.00	1,562.50	2,750	0.00
3900.00 OTHER BENEFITS	49	0.00	70.01	134	0.00
*** TOTAL: 3000 ***	42,506	0.00	30,541.96	59,315	0.00
4100.00 TEXTBOOKS	11,706		9,870.24	10,020	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	0		.00	108	
4300.00 INSTRUCTIONAL SUPPLIES	134,694		49,090.02	85,065	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	0		325.68-	0	
4500.00 NONINSTRUCTIONAL SUPPLIES	52,012		16,414.02	42,000	
*** TOTAL: 4000 ***	198,412		75,048.60	137,193	
5100.00 PERSON&CONSULTANT SVC-DIST USE	215,251		82,213.73	151,935	
5200.00 TRAVEL & CONFERENCE EXPENSES	39,241		14,881.63	13,706	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	2,721		420.00	0	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	16,273		15,731.83	15,000	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	131,478		36,405.43	93,183	
5800.00 OTHER OPERATING EXP-DIST. USE	945,385		18,463.94	808,667	
*** TOTAL: 5000 ***	1,350,349		168,116.56	1,082,491	
TOTAL: 1000-5999	1,997,657	1.50	479,362.41	1,716,218	1.50
6100.00 SITES & IMPROVEMENTS-DIST. USE	59,293		.00	32,057	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	27,761		.00	35,761	
6300.00 LIBRARY BOOKS - EXPANSION	0		.00	2,817	

FU: 01 GENERAL FUND

SI: 15 SBVC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	140,238		15,492.76	24,041	
*** TOTAL: 6000 ***	227,292		15,492.76	94,676	
TOTAL: 1000-6999	2,224,949	1.50	494,855.17	1,810,894	1.50
7600.00 OTHER STUDENT AID	700		4,169.90	12,300	
*** TOTAL: 7000 ***	700		4,169.90	12,300	
TOTAL: 1000-7999	2,225,649	1.50	499,025.07	1,823,194	1.50

FU: 01 GENERAL FUND

SI: 31 CENTRAL SERVICES AT S.B.V.C.

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	423,101		221,701.00	618,067	
TOTAL: 8000-8999	423,101		221,701.00	618,067	
1400.00 NON-INSTRUCTION HOURLY CERT.	2,916	0.00	.00	0	0.00
*** TOTAL: 1000 ***	2,916	0.00	.00	0	0.00
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	209,456	4.00	103,080.66	318,012	7.00
2300.00 NON-INSTRUCTION HOURLY CLASS.	11,000	0.00	23,234.07	17,300	0.00
*** TOTAL: 2000 ***	220,456	4.00	126,314.73	335,312	7.00
3200.00 CLASSIFIED RETIREMENT	23,810	0.00	11,800.90	36,307	0.00
3300.00 OASDHI/FICA	17,266	0.00	8,376.51	24,491	0.00
3400.00 HEALTH AND WELFARE BENEFITS	53,721	0.00	29,546.35	80,729	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	2,525	0.00	1,359.40	165	0.00
3600.00 WORKERS COMPENSATION INSURANCE	6,000	0.00	3,300.00	9,000	0.00
3900.00 OTHER BENEFITS	293	0.00	160.78	438	0.00
*** TOTAL: 3000 ***	103,615	0.00	54,543.94	151,130	0.00
4100.00 TEXTBOOKS	1,296		1,276.18	0	
4300.00 INSTRUCTIONAL SUPPLIES	5,065		.00	0	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	500		.00	500	
4500.00 NONINSTRUCTIONAL SUPPLIES	1,000		8,000.00	6,500	
*** TOTAL: 4000 ***	7,861		9,276.18	7,000	
5100.00 PERSON&CONSULTANT SVC-DIST USE	300		.00	0	
5200.00 TRAVEL & CONFERENCE EXPENSES	8,705		4,421.21	12,934	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	3,000		2,073.00	3,000	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,400		1,192.07	0	
5800.00 OTHER OPERATING EXP-DIST. USE	113,471		5,607.12	108,691	
*** TOTAL: 5000 ***	127,876		13,293.40	124,625	
TOTAL: 1000-5999	462,724	4.00	203,428.25	618,067	7.00
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	416		416.00	0	
*** TOTAL: 6000 ***	416		416.00	0	
TOTAL: 1000-6999	463,140	4.00	203,844.25	618,067	7.00

FU: 01 GENERAL FUND

SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	1,867,960		294,604.39	1,797,915	
8600.00 STATE REVENUES	1,115,119		614,962.13	1,123,494	
8800.00 LOCAL REVENUES	709,968		525,132.23	752,176	
TOTAL: 8000-8999	3,693,047		1,434,698.75	3,673,585	
1200.00 CONTRACT CERT. ADMINISTRATORS	572,782	4.91	212,934.37	626,381	7.41
1300.00 INSTRUCTORS DAY/HOURLY	3,553	0.00	710.52	23,806	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	269,498	0.00	144,574.37	327,744	0.00
*** TOTAL: 1000 ***	845,833	4.91	358,219.26	977,931	7.41
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	526,335	11.17	211,139.58	499,385	11.23
2300.00 NON-INSTRUCTION HOURLY CLASS.	376,997	0.00	138,994.49	316,292	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	26,824	0.00	5,635.00	16,200	0.00
*** TOTAL: 2000 ***	930,156	11.17	355,769.07	831,877	11.23
3100.00 CERTIFICATED RETIREMENT	60,691	0.00	27,862.27	80,804	0.00
3200.00 CLASSIFIED RETIREMENT	56,603	0.00	25,971.48	57,016	0.00
3300.00 OASDHI/FICA	51,746	0.00	23,865.83	54,271	0.00
3400.00 HEALTH AND WELFARE BENEFITS	231,766	0.00	88,300.21	223,771	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	15,247	0.00	7,186.98	833	0.00
3600.00 WORKERS COMPENSATION INSURANCE	24,733	0.00	10,296.86	27,074	0.00
3900.00 OTHER BENEFITS	2,634	0.00	1,124.83	2,746	0.00
*** TOTAL: 3000 ***	443,420	0.00	184,608.46	446,515	0.00
4100.00 TEXTBOOKS	147		143.25	147	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	30,000		22,684.46	18,500	
4300.00 INSTRUCTIONAL SUPPLIES	20,223		9,274.06	27,107	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,600		.00	1,200	
4500.00 NONINSTRUCTIONAL SUPPLIES	90,001		54,463.51	92,321	
*** TOTAL: 4000 ***	141,971		86,565.28	139,275	
5100.00 PERSON&CONSULTANT SVC-DIST USE	240,217		180,666.95	210,096	
5200.00 TRAVEL & CONFERENCE EXPENSES	102,565		59,321.29	90,900	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	6,000		8,500.00	11,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	125,023		124,543.00	15,866	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	74,576		61,480.15	70,236	
5800.00 OTHER OPERATING EXP-DIST. USE	462,056		80,249.31	342,012	
*** TOTAL: 5000 ***	1,010,437		514,760.70	740,110	
TOTAL: 1000-5999	3,371,817	16.08	1,499,922.77	3,135,708	18.64
6100.00 SITES & IMPROVEMENTS-DIST. USE	0		.00	20,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	349,537		96,549.85	257,105	
*** TOTAL: 6000 ***	349,537		96,549.85	277,105	

FU: 01 GENERAL FUND

SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 1000-6999	3,721,354	16.08	1,596,472.62	3,412,813	18.64
7500.00 OTHER OUTGO-STUDENT FIN AID	6,100		7,645.00	11,006	
7600.00 OTHER STUDENT AID	194,326		186,568.23	231,766	
*** TOTAL: 7000 ***	200,426		194,213.23	242,772	
TOTAL: 1000-7999	3,921,780	16.08	1,790,685.85	3,655,585	18.64

FU: 01 GENERAL FUND

SI: 25 CHC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	549,778		371,459.75	547,010	
8600.00 STATE REVENUES	170,568		170,568.87	212,901	
8800.00 LOCAL REVENUES	5,000		5,000.00	479	
TOTAL: 8000-8999	725,346		547,028.62	760,390	
1200.00 CONTRACT CERT. ADMINISTRATORS	82,771	0.88	101,896.72	85,018	0.88
1300.00 INSTRUCTORS DAY/HOURLY	63,058	0.00	.00	0	0.00
1400.00 NON-INSTRUCTION HOURLY CERT.	145,191	0.00	91,478.50	66,713	0.00
*** TOTAL: 1000 ***	291,020	0.88	193,375.22	151,731	0.88
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	43,166	0.76	34,652.00	29,076	0.57
2300.00 NON-INSTRUCTION HOURLY CLASS.	20,933	0.00	15,506.56	17,500	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	25,230	0.00	13,962.00	34,860	0.00
*** TOTAL: 2000 ***	89,329	0.76	64,120.56	81,436	0.57
3100.00 CERTIFICATED RETIREMENT	28,765	0.00	13,711.17	12,518	0.00
3200.00 CLASSIFIED RETIREMENT	4,929	0.00	4,033.40	3,320	0.00
3300.00 OASDHI/FICA	8,485	0.00	6,113.11	4,703	0.00
3400.00 HEALTH AND WELFARE BENEFITS	17,986	0.00	20,109.47	14,939	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	4,057	0.00	2,699.58	100	0.00
3600.00 WORKERS COMPENSATION INSURANCE	2,302	0.00	2,550.50	1,865	0.00
3900.00 OTHER BENEFITS	111	0.00	372.28	92	0.00
*** TOTAL: 3000 ***	66,635	0.00	49,589.51	37,537	0.00
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	3,700		1,716.65	3,500	
4300.00 INSTRUCTIONAL SUPPLIES	20,485		41,240.48	19,520	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	9,100		705.35	8,600	
4500.00 NONINSTRUCTIONAL SUPPLIES	22,624		12,265.38	19,784	
*** TOTAL: 4000 ***	55,909		55,927.86	51,404	
5100.00 PERSON&CONSULTANT SVC-DIST USE	27,675		22,987.83	19,500	
5200.00 TRAVEL & CONFERENCE EXPENSES	14,054		5,589.76	27,093	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	5,507		1,265.00	4,023	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	5,000		.00	0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	26,168		14,025.00	7,643	
5800.00 OTHER OPERATING EXP-DIST. USE	302,932		24,037.87	333,531	
*** TOTAL: 5000 ***	381,336		67,905.46	391,790	
TOTAL: 1000-5999	884,229	1.64	430,918.61	713,898	1.45
6100.00 SITES & IMPROVEMENTS-DIST. USE	10,000		.00	0	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	43,359		2,486.00	25,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	198,416		204,439.05	149,788	
*** TOTAL: 6000 ***	251,775		206,925.05	174,788	

FU: 01 GENERAL FUND

SI: 25 CHC PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 1000-6999	1,136,004	1.64	637,843.66	888,686	1.45
7600.00 OTHER STUDENT AID	0		1,018.42	0	
*** TOTAL: 7000 ***	0		1,018.42	0	
TOTAL: 1000-7999	1,136,004	1.64	638,862.08	888,686	1.45

FU: 01 GENERAL FUND

SI: 32 CENTRAL SERVICES AT C.H.C.

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	228,975		135,190.00	189,761	
TOTAL: 8000-8999	228,975		135,190.00	189,761	
1400.00 NON-INSTRUCTION HOURLY CERT.	31,220	0.00	15,818.14	0	0.00
*** TOTAL: 1000 ***	31,220	0.00	15,818.14	0	0.00
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	91,399	1.98	53,546.25	91,881	1.98
2300.00 NON-INSTRUCTION HOURLY CLASS.	5,000	0.00	.00	0	0.00
2400.00 INST AIDES-HOURLY- DIR.INSTRUC	30,000	0.00	11,104.00	0	0.00
*** TOTAL: 2000 ***	126,399	1.98	64,650.25	91,881	1.98
3100.00 CERTIFICATED RETIREMENT	2,576	0.00	1,304.99	0	0.00
3200.00 CLASSIFIED RETIREMENT	8,680	0.00	6,113.32	8,681	0.00
3300.00 OASDHI/FICA	7,783	0.00	4,382.46	7,028	0.00
3400.00 HEALTH AND WELFARE BENEFITS	20,145	0.00	11,751.36	20,351	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	1,403	0.00	762.94	46	0.00
3600.00 WORKERS COMPENSATION INSURANCE	3,750	0.00	2,187.50	3,750	0.00
3900.00 OTHER BENEFITS	110	0.00	63.93	110	0.00
*** TOTAL: 3000 ***	44,447	0.00	26,566.50	39,966	0.00
4500.00 NONINSTRUCTIONAL SUPPLIES	600		362.59	1,500	
*** TOTAL: 4000 ***	600		362.59	1,500	
5200.00 TRAVEL & CONFERENCE EXPENSES	13,594		2,590.18	2,600	
5800.00 OTHER OPERATING EXP-DIST. USE	12,715		.00	53,814	
*** TOTAL: 5000 ***	26,309		2,590.18	56,414	
TOTAL: 1000-5999	228,975	1.98	109,987.66	189,761	1.98

FU: 01 GENERAL FUND

SI: 03 CENTRAL SERVICES

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	29,943		5,960.00	21,397	
8600.00 STATE REVENUES	3,949,337		543,487.00	1,906,311	
8800.00 LOCAL REVENUES	651,000		152,632.28	569,000	
TOTAL: 8000-8999	4,630,280		702,079.28	2,496,708	
1200.00 CONTRACT CERT. ADMINISTRATORS	44,816	0.30	21,794.47	44,474	0.30
1400.00 NON-INSTRUCTION HOURLY CERT.	5,500	0.00	3,754.92	0	0.00
*** TOTAL: 1000 ***	50,316	0.30	25,549.39	44,474	0.30
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,169,144	11.33	355,158.48	723,806	9.95
2300.00 NON-INSTRUCTION HOURLY CLASS.	315,931	0.00	24,326.70	18,485	0.00
*** TOTAL: 2000 ***	1,485,075	11.33	379,485.18	742,291	9.95
3100.00 CERTIFICATED RETIREMENT	4,166	0.00	7,441.72	3,669	0.00
3200.00 CLASSIFIED RETIREMENT	70,073	0.00	33,180.51	82,637	0.00
3300.00 OASDHI/FICA	43,471	0.00	24,572.96	49,973	0.00
3400.00 HEALTH AND WELFARE BENEFITS	250,319	0.00	60,416.11	125,828	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	7,073	0.00	4,315.70	396	0.00
3600.00 WORKERS COMPENSATION INSURANCE	14,850	0.00	7,531.25	15,375	0.00
3900.00 OTHER BENEFITS	3,689	0.00	2,116.89	3,748	0.00
*** TOTAL: 3000 ***	393,641	0.00	139,575.14	281,626	0.00
4100.00 TEXTBOOKS	18,350		1,000.00	1,500	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	1,217		500.00	500	
4300.00 INSTRUCTIONAL SUPPLIES	18,850		1,000.00	3,000	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,600		396.56	2,000	
4500.00 NONINSTRUCTIONAL SUPPLIES	119,041		66,127.18	85,500	
*** TOTAL: 4000 ***	164,058		69,023.74	92,500	
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,642,966		1,126,954.91	907,756	
5200.00 TRAVEL & CONFERENCE EXPENSES	77,276		24,312.53	39,800	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	17,650		11,653.18	16,200	
5400.00 INSURANCES - DISTRICT USE	58,000		58,000.00	58,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	15,500		15,191.80	7,150	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	104,700		71,692.55	88,500	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	1,000		.00	1,000	
5800.00 OTHER OPERATING EXP-DIST. USE	387,723		63,801.39	240,080	
*** TOTAL: 5000 ***	2,304,815		1,371,606.36	1,358,486	
TOTAL: 1000-5999	4,397,905	11.63	1,985,239.81	2,519,377	10.25
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	26,692		6,909.88	35,331	
*** TOTAL: 6000 ***	26,692		6,909.88	35,331	

FU: 01 GENERAL FUND

SI: 03 CENTRAL SERVICES

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
----- TOTAL: 1000-6999	4,424,597	11.63	1,992,149.69	2,554,708	10.25

FU: 01 GENERAL FUND

SI: 33 CENTRAL SERVICES

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	0		.00	348,000	
TOTAL: 8000-8999	0		.00	348,000	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	0		.00	1,000	
4300.00 INSTRUCTIONAL SUPPLIES	0		.00	2,000	
4500.00 NONINSTRUCTIONAL SUPPLIES	0		.00	4,000	
*** TOTAL: 4000 ***	0		.00	7,000	
5100.00 PERSON&CONSULTANT SVC-DIST USE	0		.00	129,240	
5200.00 TRAVEL & CONFERENCE EXPENSES	0		.00	15,500	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	0		.00	300	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	0		.00	1,500	
5800.00 OTHER OPERATING EXP-DIST. USE	0		.00	194,460	
*** TOTAL: 5000 ***	0		.00	341,000	
TOTAL: 1000-5999	0		.00	348,000	

FU: 01 GENERAL FUND

SI: 35 SBCCD PRIOR YEAR FUNDING

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	1,677,398		378,944.35	0	
8600.00 STATE REVENUES	1,698,425		1,067,343.37	2,028,192	
8800.00 LOCAL REVENUES	147,823		33,784.20	0	
TOTAL: 8000-8999	3,523,646		1,480,071.92	2,028,192	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	731,076	8.97	386,134.83	356,309	5.98
2300.00 NON-INSTRUCTION HOURLY CLASS.	77,742	0.00	83,132.00	156,083	0.00
*** TOTAL: 2000 ***	808,818	8.97	469,266.83	512,392	5.98
3200.00 CLASSIFIED RETIREMENT	67,291	0.00	39,248.08	39,031	0.00
3300.00 OASDHI/FICA	48,526	0.00	30,969.18	29,523	0.00
3400.00 HEALTH AND WELFARE BENEFITS	155,469	0.00	69,216.70	76,077	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	7,592	0.00	5,186.43	257	0.00
3600.00 WORKERS COMPENSATION INSURANCE	14,325	0.00	8,587.50	9,750	0.00
3900.00 OTHER BENEFITS	3,680	0.00	1,144.04	402	0.00
*** TOTAL: 3000 ***	296,883	0.00	154,351.93	155,040	0.00
4100.00 TEXTBOOKS	11,000		5,210.68	13,350	
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	5,968		1,527.05	0	
4300.00 INSTRUCTIONAL SUPPLIES	18,500		4,665.24	9,200	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	15,496		6,426.08	200	
4500.00 NONINSTRUCTIONAL SUPPLIES	48,243		16,374.37	51,683	
*** TOTAL: 4000 ***	99,207		34,203.42	74,433	
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,524,734		1,266,190.56	466,052	
5200.00 TRAVEL & CONFERENCE EXPENSES	82,704		57,732.04	46,700	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	7,502		3,198.38	5,708	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	800		.00	0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	30,396		3,345.41	500	
5800.00 OTHER OPERATING EXP-DIST. USE	1,145,206		114,707.86	996,330	
*** TOTAL: 5000 ***	2,791,342		1,445,174.25	1,515,290	
TOTAL: 1000-5999	3,996,250	8.97	2,102,996.43	2,257,155	5.98
6100.00 SITES & IMPROVEMENTS-DIST. USE	21,454		3,509.00	17,945	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	369,908		65,026.30	258,562	
*** TOTAL: 6000 ***	391,362		68,535.30	276,507	
TOTAL: 1000-6999	4,387,612	8.97	2,171,531.73	2,533,662	5.98

FU: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	21,006,895		7,481,266.07	17,601,220	
TOTAL: 1000-5999	21,375,044	83.17	9,257,980.32	17,268,610	81.80
TOTAL: 1000-6999	22,882,105	83.17	9,783,039.22	18,371,321	81.80
TOTAL: 1000-7999	23,400,599	83.17	10,289,266.33	18,983,710	81.80

	Bond Interest & Redemption				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	292,226.02	234,313.58	160,000.00	138,689.40	256,400.00
TOTAL STATE REVENUES	292,226.02	234,313.58	160,000.00	138,689.40	256,400.00
LOCAL REVENUES					
Property Taxes	23,818,923.74	19,783,393.97	13,095,000.00	23,053,201.19	23,856,000.00
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	-	-	-	-	-
Other Local Revenues	205,473.60	915,067.29	500,000.00	114,185.13	114,000.00
TOTAL LOCAL REVENUES	24,024,397.34	20,698,461.26	13,595,000.00	23,167,386.32	23,970,000.00
TOTAL REVENUES	<u>24,316,623.36</u>	<u>20,932,774.84</u>	<u>13,755,000.00</u>	<u>23,306,075.72</u>	<u>24,226,400.00</u>
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Supplies & Materials	-	-	-	-	-
Other Expenses & Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	24,316,623.36	20,932,774.84	13,755,000.00	23,306,075.72	24,226,400.00
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	-	-	-	-
Other Outgo	(21,961,170.72)	(23,230,382.49)	(24,670,888.00)	(23,084,826.92)	-
NET OTHER FINANCING SOURCES	<u>(21,961,170.72)</u>	<u>(23,230,382.49)</u>	<u>(24,670,888.00)</u>	<u>(23,084,826.92)</u>	-
NET INCREASE/(DECREASE) IN FUND BALANCE	2,355,452.64	(2,297,607.65)	(10,915,888.00)	221,248.80	24,226,400.00
FUND BALANCE, JULY 1	23,936,629.00	26,292,081.64	23,994,473.99	23,994,473.99	24,215,722.79
FUND BALANCE, JUNE 30	26,292,081.64	23,994,473.99	13,078,585.99	24,215,722.79	48,442,122.79

FU: 21 BOND INTEREST AND REDEMPTIONF

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8600.00 STATE REVENUES	160,000		.00	256,400	
8800.00 LOCAL REVENUES	13,595,000		752,439.38	23,970,000	
TOTAL: 8000-8999	13,755,000		752,439.38	24,226,400	
7100.00 DEBT RETIREMENT	24,670,888		.00	0	
*** TOTAL: 7000 ***	24,670,888		.00	0	
TOTAL: 1000-7999	24,670,888		.00	0	

FU: 21 BOND INTEREST AND REDEMPTIONF SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	13,755,000		752,439.38	24,226,400	
TOTAL: 1000-5999	0		.00	0	
TOTAL: 1000-6999	0		.00	0	
TOTAL: 1000-7999	24,670,888		.00	0	

	Capital Outlay Projects				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	59,565.97	11,979.49	71,091.15	12,000.00	71,091.15
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	16,803,819.50	446,597.05	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	16,863,385.47	458,576.54	71,091.15	12,000.00	71,091.15
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	11,843.00	95,780.00	42,000.00	57,790.00	52,000.00
Other Local Revenues	677,217.31	2,056,542.25	573,123.60	470,715.26	553,123.60
TOTAL LOCAL REVENUES	689,060.31	2,152,322.25	615,123.60	528,505.26	605,123.60
TOTAL REVENUES	<u>17,552,445.78</u>	<u>2,610,898.79</u>	<u>686,214.75</u>	<u>540,505.26</u>	<u>676,214.75</u>
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Supplies & Materials	1,353.78	18,164.54	18,025.78	10,000.00	15,648.00
Other Expenses & Services	250,343.75	340,787.41	238,499.39	124,000.00	151,394.60
Capital Outlay	17,815,193.25	2,366,076.97	9,423,949.67	2,025,000.00	7,130,546.15
TOTAL EXPENDITURES	<u>18,066,890.78</u>	<u>2,725,028.92</u>	<u>9,680,474.84</u>	<u>2,159,000.00</u>	<u>7,297,588.75</u>
REVENUES OVER/(UNDER) EXPENDITURES	(514,445.00)	(114,130.13)	(8,994,260.09)	(1,618,494.74)	(6,621,374.00)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	1,200,000.00	-	84,783.00	-
Other Outgo	(18,938.31)	(157,483.24)	(500,000.00)	-	-
NET OTHER FINANCING SOURCES	<u>(18,938.31)</u>	<u>1,042,516.76</u>	<u>(500,000.00)</u>	<u>84,783.00</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(533,383.31)	928,386.63	(9,494,260.09)	(1,533,711.74)	(6,621,374.00)
FUND BALANCE, JULY 1	15,222,866.00	14,689,482.69	15,617,869.32	15,617,869.32	14,084,157.58
FUND BALANCE, JUNE 30	14,689,482.69	15,617,869.32	6,123,609.23	14,084,157.58	7,462,783.58

FU: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13	FY 13-14	
	BUDGET	ADJ FTE	EXPENSES	PRELIMINARY BUDGET	ADJ FTE
8600.00 STATE REVENUES	71,091		71,091.15	71,091	
8800.00 LOCAL REVENUES	615,124		413,508.33	605,124	
TOTAL: 8000-8999	686,215		484,599.48	676,215	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	161		161.84	1,250	
4500.00 NONINSTRUCTIONAL SUPPLIES	39,741		5,960.68	14,398	
*** TOTAL: 4000 ***	39,902		6,122.52	15,648	
5100.00 PERSON&CONSULTANT SVC-DIST USE	70,000		25,000.00	45,000	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	117,675		29,459.73	103,271	
5800.00 OTHER OPERATING EXP-DIST. USE	93,630		16,912.86	3,124	
*** TOTAL: 5000 ***	281,305		71,372.59	151,395	
TOTAL: 1000-5999	321,207		77,495.11	167,043	
6100.00 SITES & IMPROVEMENTS-DIST. USE	110,450		.00	110,450	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	7,300,840		78,084.50	6,070,662	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,948,140		1,679,423.58	949,434	
*** TOTAL: 6000 ***	9,359,430		1,757,508.08	7,130,546	
TOTAL: 1000-6999	9,680,637		1,835,003.19	7,297,589	
7900.00 RESERVE FOR CONTINGENCIES	500,000		.00	0	
*** TOTAL: 7000 ***	500,000		.00	0	
TOTAL: 1000-7999	10,180,637		1,835,003.19	7,297,589	

FU: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	686,215		484,599.48	676,215	
TOTAL: 1000-5999	321,207		77,495.11	167,043	
TOTAL: 1000-6999	9,680,637		1,835,003.19	7,297,589	
TOTAL: 1000-7999	10,180,637		1,835,003.19	7,297,589	

	Revenue Bond Construction				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-	-
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	-	-	-	-	-
Other Local Revenues	1,525,839.21	696,225.12	200,000.00	575,000.00	125,000.00
TOTAL LOCAL REVENUES	1,525,839.21	696,225.12	200,000.00	575,000.00	125,000.00
TOTAL REVENUES	1,525,839.21	696,225.12	200,000.00	575,000.00	125,000.00
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	39,662.65	3,020.79	2,921.79	-
Employee Benefits	-	14,241.36	888.90	888.90	-
Supplies & Materials	-	-	-	-	-
Other Expenses & Services	467,932.64	888,999.26	4,262,250.00	830,000.00	9,580,625.00
Capital Outlay	31,840,190.04	36,658,214.07	63,122,863.31	23,300,000.00	70,389,989.00
TOTAL EXPENDITURES	32,308,122.68	37,601,117.34	67,389,023.00	24,133,810.69	79,970,614.00
REVENUES OVER/(UNDER) EXPENDITURES	(30,782,283.47)	(36,904,892.22)	(67,189,023.00)	(23,558,810.69)	(79,845,614.00)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	-	-	-	-
Other Outgo	-	-	-	-	-
NET OTHER FINANCING SOURCES	-	-	-	-	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(30,782,283.47)	(36,904,892.22)	(67,189,023.00)	(23,558,810.69)	(79,845,614.00)
FUND BALANCE, JULY 1	292,317,951.00	261,535,667.53	224,630,775.31	224,630,775.31	201,071,964.62
FUND BALANCE, JUNE 30	261,535,667.53	224,630,775.31	157,441,752.31	201,071,964.62	121,226,350.62

FU: 42 REVENUE BOND CONSTRUCTION FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	200,000		199,787.56	125,000	
TOTAL: 8000-8999	200,000		199,787.56	125,000	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	2,511	0.00	2,510.79	0	0.00
2300.00 NON-INSTRUCTION HOURLY CLASS.	510	0.00	411.00	0	0.00
*** TOTAL: 2000 ***	3,021	0.00	2,921.79	0	0.00
3200.00 CLASSIFIED RETIREMENT	287	0.00	286.66	0	0.00
3300.00 OASDHI/FICA	223	0.00	223.51	0	0.00
3400.00 HEALTH AND WELFARE BENEFITS	310	0.00	310.24	0	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	33	0.00	32.15	0	0.00
3600.00 WORKERS COMPENSATION INSURANCE	35	0.00	34.65	0	0.00
3900.00 OTHER BENEFITS	2	0.00	1.69	0	0.00
*** TOTAL: 3000 ***	890	0.00	888.90	0	0.00
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,072,700		930,316.37	886,110	
5200.00 TRAVEL & CONFERENCE EXPENSES	600		600.00	2,000	
5400.00 INSURANCES - DISTRICT USE	1,873,650		295,801.75	3,173,515	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	220,000		193,664.00	120,000	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	174,000		151,258.00	364,000	
5800.00 OTHER OPERATING EXP-DIST. USE	1,365,000		15,000.00	5,035,000	
*** TOTAL: 5000 ***	4,705,950		1,586,640.12	9,580,625	
TOTAL: 1000-5999	4,709,861		1,590,450.81	9,580,625	
6100.00 SITES & IMPROVEMENTS-DIST. USE	5,555,018		2,739,647.49	1,262,000	
6200.00 BUILDINGS&IMPROVEMENT-DIST.USE	55,072,005		30,523,951.60	67,369,905	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,206,300		327,306.83	1,758,084	
*** TOTAL: 6000 ***	62,833,323		33,590,905.92	70,389,989	
TOTAL: 1000-6999	67,543,184		35,181,356.73	79,970,614	

FU: 42 REVENUE BOND CONSTRUCTION FUND SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	200,000		199,787.56	125,000	
TOTAL: 1000-5999	4,709,861		1,590,450.81	9,580,625	
TOTAL: 1000-6999	67,543,184		35,181,356.73	79,970,614	
TOTAL: 1000-7999	67,543,184		35,181,356.73	79,970,614	

	Other Internal Services				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-	-
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	-	-	-	-	-
Other Local Revenues	20,371.65	8,810.29	13,450.00	12,008.29	13,450.00
TOTAL LOCAL REVENUES	20,371.65	8,810.29	13,450.00	12,008.29	13,450.00
TOTAL REVENUES	20,371.65	8,810.29	13,450.00	12,008.29	13,450.00
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Employee Benefits	2,144,742.49	2,305,212.56	2,411,699.00	2,565,000.00	989,541.00
Supplies & Materials	-	-	-	-	-
Other Expenses & Services	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	2,144,742.49	2,305,212.56	2,411,699.00	2,565,000.00	989,541.00
REVENUES OVER/(UNDER) EXPENDITURES	(2,124,370.84)	(2,296,402.27)	(2,398,249.00)	(2,552,991.71)	(976,091.00)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	1,487,948.00	4,777,468.00	750,000.00	750,000.00	750,000.00
Other Outgo	(795.22)	(385.58)	(450.00)	-	(450.00)
NET OTHER FINANCING SOURCES	1,487,152.78	4,777,082.42	749,550.00	750,000.00	749,550.00
NET INCREASE/(DECREASE) IN FUND BALANCE	(637,218.06)	2,480,680.15	(1,648,699.00)	(1,802,991.71)	(226,541.00)
FUND BALANCE, JULY 1	1,749,582.00	1,112,363.94	3,593,044.09	3,593,044.09	1,790,052.38
FUND BALANCE, JUNE 30	1,112,363.94	3,593,044.09	1,944,345.09	1,790,052.38	1,563,511.38

FU: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	13,000		8,039.41	13,000	
8900.00 OTHER FINANCING SOURCES	750,000		750,000.00	750,000	
TOTAL: 8000-8999	763,000		758,039.41	763,000	
3400.00 HEALTH AND WELFARE BENEFITS	289,994	0.00	167,431.23	224,099	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	33	0.00	19.28	2	0.00
3900.00 OTHER BENEFITS	2,121,672	0.00	1,091,089.00	765,440	0.00
*** TOTAL: 3000 ***	2,411,699	0.00	1,258,539.51	989,541	0.00
TOTAL: 1000-5999	2,411,699	0.00	1,258,539.51	989,541	0.00

FU: 68 RETIREE BENEFIT FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	763,000	0.00	758,039.41	763,000	0.00
TOTAL: 1000-5999	2,411,699	0.00	1,258,539.51	989,541	0.00
TOTAL: 1000-6999	2,411,699	0.00	1,258,539.51	989,541	0.00
TOTAL: 1000-7999	2,411,699	0.00	1,258,539.51	989,541	0.00

FU: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	450		180.04	450	
TOTAL: 8000-8999	450		180.04	450	
7300.00 INTERFUND TRANSFERS	450		.00	450	
*** TOTAL: 7000 ***	450		.00	450	
TOTAL: 1000-7999	450		.00	450	

FU: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	450		180.04	450	
TOTAL: 1000-5999	0		.00	0	
TOTAL: 1000-6999	0		.00	0	
TOTAL: 1000-7999	450		.00	450	

	Child Development				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	126,959.60	129,977.96	151,820.00	132,000.00	146,820.00
TOTAL FEDERAL REVENUES	<u>126,959.60</u>	<u>129,977.96</u>	<u>151,820.00</u>	<u>132,000.00</u>	<u>146,820.00</u>
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	1,873,812.53	1,487,527.71	2,074,617.00	1,500,000.00	2,094,292.00
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	7,076.54	7,414.84	15,327.00	7,000.00	10,327.00
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	<u>1,880,889.07</u>	<u>1,494,942.55</u>	<u>2,089,944.00</u>	<u>1,507,000.00</u>	<u>2,104,619.00</u>
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	172,434.04	145,568.63	212,688.00	156,000.00	194,170.00
Other Local Revenues	50,080.66	14,387.73	29,686.00	12,000.00	28,886.00
TOTAL LOCAL REVENUES	<u>222,514.70</u>	<u>159,956.36</u>	<u>242,374.00</u>	<u>168,000.00</u>	<u>223,743.00</u>
TOTAL REVENUES	<u>2,230,363.37</u>	<u>1,784,876.87</u>	<u>2,484,138.00</u>	<u>1,807,000.00</u>	<u>2,475,182.00</u>
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	1,230,842.20	1,168,462.83	1,592,114.00	1,100,000.00	1,340,851.00
Employee Benefits	522,845.02	584,669.15	692,226.00	585,000.00	632,712.00
Supplies & Materials	183,129.21	156,438.93	277,117.00	202,000.00	281,380.00
Other Expenses & Services	122,726.01	65,509.28	81,793.00	10,000.00	154,478.00
Capital Outlay	5,832.89	1,847.75	98,653.00	60,600.00	64,461.00
TOTAL EXPENDITURES	<u>2,065,375.33</u>	<u>1,976,927.94</u>	<u>2,741,903.00</u>	<u>1,957,600.00</u>	<u>2,473,882.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	164,988.04	(192,051.07)	(257,765.00)	(150,600.00)	1,300.00
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	149,728.00	60,406.00	60,406.00	-
Other Outgo	-	-	-	-	-
NET OTHER FINANCING SOURCES	<u>-</u>	<u>149,728.00</u>	<u>60,406.00</u>	<u>60,406.00</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	164,988.04	(42,323.07)	(197,359.00)	(90,194.00)	1,300.00
FUND BALANCE, JULY 1	198,466.00	363,454.04	321,130.97	321,130.97	230,936.97
FUND BALANCE, JUNE 30	363,454.04	321,130.97	123,771.97	230,936.97	232,236.97

FU: 72 CHILD DEVELOPMENT FUND

SI: 00 GENERAL

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	0		373.37	0	
TOTAL: 8000-8999	0		373.37	0	

FU: 72 CHILD DEVELOPMENT FUND

SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	139,320		61,593.51	139,320	
8600.00 STATE REVENUES	1,235,114		988,799.80	1,972,957	
8800.00 LOCAL REVENUES	63,186		25,285.62	63,073	
8900.00 OTHER FINANCING SOURCES	60,406		60,406.00	0	
TOTAL: 8000-8999	1,498,026		1,136,084.93	2,175,350	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,062,099	26.83	510,648.75	945,818	26.83
2300.00 NON-INSTRUCTION HOURLY CLASS.	192,478	0.00	54,703.00	211,490	0.00
*** TOTAL: 2000 ***	1,254,577	26.83	565,351.75	1,157,308	26.83
3100.00 CERTIFICATED RETIREMENT	16,709	0.00	9,704.44	16,710	0.00
3200.00 CLASSIFIED RETIREMENT	75,646	0.00	44,428.89	76,629	0.00
3300.00 OASDHI/FICA	60,870	0.00	30,812.69	61,189	0.00
3400.00 HEALTH AND WELFARE BENEFITS	372,621	0.00	180,569.06	324,442	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	10,629	0.00	5,618.54	505	0.00
3600.00 WORKERS COMPENSATION INSURANCE	46,500	0.00	26,250.00	46,500	0.00
3900.00 OTHER BENEFITS	4,827	0.00	2,773.12	4,827	0.00
*** TOTAL: 3000 ***	587,802	0.00	300,156.74	530,802	0.00
4300.00 INSTRUCTIONAL SUPPLIES	26,000		16,500.00	107,915	
4500.00 NONINSTRUCTIONAL SUPPLIES	69,089		50,903.56	81,591	
4700.00 FOOD SUPPLIES	80,000		73,972.47	80,000	
*** TOTAL: 4000 ***	175,089		141,376.03	269,506	
5100.00 PERSON&CONSULTANT SVC-DIST USE	2,100		.00	0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,530		5,011.13	10,175	
5800.00 OTHER OPERATING EXP-DIST. USE	3,000		2,987.03	142,998	
*** TOTAL: 5000 ***	7,630		7,998.16	153,173	
TOTAL: 1000-5999	2,025,098	26.83	1,014,882.68	2,110,789	26.83
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000		.00	25,000	
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	31,820		37,841.51	38,761	
*** TOTAL: 6000 ***	56,820		37,841.51	63,761	
TOTAL: 1000-6999	2,081,918	26.83	1,052,724.19	2,174,550	26.83

FU: 72 CHILD DEVELOPMENT FUND

SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	7,500		2,330.78	7,500	
8600.00 STATE REVENUES	111,987		36,747.48	131,662	
8800.00 LOCAL REVENUES	179,188		44,639.65	160,670	
TOTAL: 8000-8999	298,675		83,717.91	299,832	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	161,586	5.71	50,464.49	158,994	5.71
2300.00 NON-INSTRUCTION HOURLY CLASS.	24,549	0.00	3,455.03	24,549	0.00
*** TOTAL: 2000 ***	186,135	5.71	53,919.52	183,543	5.71
3200.00 CLASSIFIED RETIREMENT	11,642	0.00	5,204.44	11,301	0.00
3300.00 OASDHI/FICA	12,719	0.00	3,640.65	11,904	0.00
3400.00 HEALTH AND WELFARE BENEFITS	67,150	0.00	26,860.32	67,748	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	2,048	0.00	578.83	92	0.00
3600.00 WORKERS COMPENSATION INSURANCE	10,500	0.00	4,750.00	10,500	0.00
3900.00 OTHER BENEFITS	365	0.00	146.16	365	0.00
*** TOTAL: 3000 ***	104,424	0.00	41,180.40	101,910	0.00
4300.00 INSTRUCTIONAL SUPPLIES	3,000		2,160.00	1,962	
4500.00 NONINSTRUCTIONAL SUPPLIES	2,251		1,840.15	1,912	
4700.00 FOOD SUPPLIES	8,000		5,750.00	8,000	
*** TOTAL: 4000 ***	13,251		9,750.15	11,874	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	400		344.00	400	
5800.00 OTHER OPERATING EXP-DIST. USE	1,938		550.00	905	
*** TOTAL: 5000 ***	2,338		894.00	1,305	
TOTAL: 1000-5999	306,148	5.71	105,744.07	298,632	5.71
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	700		591.55	700	
*** TOTAL: 6000 ***	700		591.55	700	
TOTAL: 1000-6999	306,848	5.71	106,335.62	299,332	5.71

FU: 72 CHILD DEVELOPMENT FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	1,796,701		1,220,176.21	2,475,182	
TOTAL: 1000-5999	2,331,246	32.54	1,120,626.75	2,409,421	32.54
TOTAL: 1000-6999	2,388,766	32.54	1,159,059.81	2,473,882	32.54
TOTAL: 1000-7999	2,388,766	32.54	1,159,059.81	2,473,882	32.54

	Student Body Center Fee				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-	-
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	-	-	-	-	-
Student Fees & Charges	231,329.75	200,176.25	206,500.00	185,100.00	205,152.00
Other Local Revenues	11,332.78	5,738.26	7,800.00	4,100.00	7,800.00
TOTAL LOCAL REVENUES	242,662.53	205,914.51	214,300.00	189,200.00	212,952.00
TOTAL REVENUES	242,662.53	205,914.51	214,300.00	189,200.00	212,952.00
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	135,986.85	126,510.48	118,374.00	125,000.00	114,504.00
Employee Benefits	36,612.68	37,054.41	46,618.00	47,000.00	46,160.00
Supplies & Materials	3,888.93	5,496.40	8,500.00	3,000.00	3,000.00
Other Expenses & Services	5,684.99	(397.26)	17,573.00	-	3,733.00
Capital Outlay	18,951.14	28,188.88	69,060.00	20,851.08	30,000.00
TOTAL EXPENDITURES	201,124.59	196,852.91	260,125.00	195,851.08	197,397.00
REVENUES OVER/(UNDER) EXPENDITURES	41,537.94	9,061.60	(45,825.00)	(6,651.08)	15,555.00
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	-	-	-	-	-
Other Outgo	-	-	(27,100.00)	-	(15,555.00)
NET OTHER FINANCING SOURCES	-	-	(27,100.00)	-	(15,555.00)
NET INCREASE/(DECREASE) IN FUND BALANCE	41,537.94	9,061.60	(72,925.00)	(6,651.08)	-
FUND BALANCE, JULY 1	1,066,146.00	1,107,683.94	1,116,745.54	1,116,745.54	1,110,094.46
FUND BALANCE, JUNE 30	1,107,683.94	1,116,745.54	1,043,820.54	1,110,094.46	1,110,094.46

FU: 73 STUDENT BODY CENTER FEE FUND SI: 00 GENERAL

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	0		1,095.86	0	
TOTAL: 8000-8999	0		1,095.86	0	

FU: 73 STUDENT BODY CENTER FEE FUND SI: 01 SAN BERNARDINO VALLEY COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	145,800		123,039.02	145,800	
TOTAL: 8000-8999	145,800		123,039.02	145,800	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	42,568	1.00	24,120.50	44,698	1.00
2300.00 NON-INSTRUCTION HOURLY CLASS.	36,000	0.00	27,863.11	30,000	0.00
*** TOTAL: 2000 ***	78,568	1.00	51,983.61	74,698	1.00
3200.00 CLASSIFIED RETIREMENT	4,860	0.00	2,753.84	5,103	0.00
3300.00 OASDHI/FICA	3,256	0.00	1,888.17	3,419	0.00
3400.00 HEALTH AND WELFARE BENEFITS	13,430	0.00	7,834.26	13,430	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	468	0.00	271.51	22	0.00
3600.00 WORKERS COMPENSATION INSURANCE	1,500	0.00	875.00	1,500	0.00
3900.00 OTHER BENEFITS	73	0.00	42.63	73	0.00
*** TOTAL: 3000 ***	23,587	0.00	13,665.41	23,547	0.00
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000		.00	0	
*** TOTAL: 4000 ***	3,000		.00	0	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	1,500		.00	0	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	2,900		1,175.00	2,000	
5800.00 OTHER OPERATING EXP-DIST. USE	10,500		.00	0	
*** TOTAL: 5000 ***	14,900		1,175.00	2,000	
TOTAL: 1000-5999	120,055	1.00	66,824.02	100,245	1.00
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	70,000		28,639.18	30,000	
*** TOTAL: 6000 ***	70,000		28,639.18	30,000	
TOTAL: 1000-6999	190,055	1.00	95,463.20	130,245	1.00
7900.00 RESERVE FOR CONTINGENCIES	27,100		.00	15,555	
*** TOTAL: 7000 ***	27,100		.00	15,555	
TOTAL: 1000-7999	217,155	1.00	95,463.20	145,800	1.00

FU: 73 STUDENT BODY CENTER FEE FUND SI: 02 CRAFTON HILLS COLLEGE

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	66,000		48,970.82	67,152	
TOTAL: 8000-8999	66,000		48,970.82	67,152	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	39,806	1.00	23,491.00	39,806	1.00
*** TOTAL: 2000 ***	39,806	1.00	23,491.00	39,806	1.00
3200.00 CLASSIFIED RETIREMENT	4,545	0.00	2,681.99	4,545	0.00
3300.00 OASDHI/FICA	3,045	0.00	1,797.07	3,045	0.00
3400.00 HEALTH AND WELFARE BENEFITS	13,430	0.00	7,834.26	13,430	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	438	0.00	258.38	20	0.00
3600.00 WORKERS COMPENSATION INSURANCE	1,500	0.00	875.00	1,500	0.00
3900.00 OTHER BENEFITS	73	0.00	42.63	73	0.00
*** TOTAL: 3000 ***	23,031	0.00	13,489.33	22,613	0.00
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000		1,907.88	3,000	
*** TOTAL: 4000 ***	3,000		1,907.88	3,000	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	1,733		1,152.03	1,733	
*** TOTAL: 5000 ***	1,733		1,152.03	1,733	
TOTAL: 1000-5999	67,570	1.00	40,040.24	67,152	1.00

FU: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	211,800		173,105.70	212,952	
TOTAL: 1000-5999	187,625	2.00	106,864.26	167,397	2.00
TOTAL: 1000-6999	257,625	2.00	135,503.44	197,397	2.00
TOTAL: 1000-7999	284,725	2.00	135,503.44	212,952	2.00

	Other Special Revenue				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	29,409.00	-	-
TOTAL FEDERAL REVENUES	-	-	29,409.00	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-	-
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	1,165,000.00	826,373.28	1,443,476.00
Contract Services	-	-	-	-	-
Student Fees & Charges	-	-	-	-	-
Other Local Revenues	1,611,560.42	1,180,088.75	5,599,102.26	3,939,934.99	3,676,551.00
TOTAL LOCAL REVENUES	1,611,560.42	1,180,088.75	6,764,102.26	4,766,308.27	5,120,027.00
TOTAL REVENUES	<u>1,611,560.42</u>	<u>1,180,088.75</u>	<u>6,793,511.26</u>	<u>4,766,308.27</u>	<u>5,120,027.00</u>
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	1,437,782.61	1,580,706.30	2,496,893.18	1,900,000.00	2,111,632.00
Employee Benefits	500,939.13	604,243.99	714,852.00	584,000.00	730,124.00
Supplies & Materials	4,461.87	5,488.21	69,820.00	35,000.00	61,265.00
Other Expenses & Services	855,816.21	867,306.85	4,438,990.54	3,114,000.00	3,111,951.00
Capital Outlay	-	-	203,265.00	46,000.00	79,487.00
TOTAL EXPENDITURES	<u>2,798,999.82</u>	<u>3,057,745.35</u>	<u>7,923,820.72</u>	<u>5,679,000.00</u>	<u>6,094,459.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	(1,187,439.40)	(1,877,656.60)	(1,130,309.46)	(912,691.73)	(974,432.00)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	1,529,982.00	1,659,764.00	1,379,084.00	883,740.00	1,117,238.00
Other Outgo	(263.47)	-	(366,000.00)	-	(212,000.00)
NET OTHER FINANCING SOURCES	<u>1,529,718.53</u>	<u>1,659,764.00</u>	<u>1,013,084.00</u>	<u>883,740.00</u>	<u>905,238.00</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	342,279.13	(217,892.60)	(117,225.46)	(28,951.73)	(69,194.00)
FUND BALANCE, JULY 1	3,976,586.00	4,318,865.13	4,100,972.53	4,100,972.53	4,072,020.80
FUND BALANCE, JUNE 30	4,318,865.13	4,100,972.53	3,983,747.07	4,072,020.80	4,002,826.80

FU: 74 KVCR FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8100.00 FEDERAL HEA REVENUES	29,409		29,409.00-	0	
8800.00 LOCAL REVENUES	6,583,722		4,238,145.15	5,120,027	
8900.00 OTHER FINANCING SOURCES	964,084		642,720.00	1,117,238	
TOTAL: 8000-8999	7,577,215		4,851,456.15	6,237,265	
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,807,616	28.00	808,504.06	1,817,632	28.00
2300.00 NON-INSTRUCTION HOURLY CLASS.	791,000	0.00	335,934.30	294,000	0.00
*** TOTAL: 2000 ***	2,598,616	28.00	1,144,438.36	2,111,632	28.00
3200.00 CLASSIFIED RETIREMENT	204,091	0.00	86,530.62	207,520	0.00
3300.00 OASDHI/FICA	141,979	0.00	69,767.20	146,338	0.00
3400.00 HEALTH AND WELFARE BENEFITS	301,738	0.00	152,892.16	328,308	0.00
3500.00 STATE UNEMPLOYMENT INSURANCE	19,629	0.00	12,543.74	1,057	0.00
3600.00 WORKERS COMPENSATION INSURANCE	40,500	0.00	19,000.00	39,000	0.00
3900.00 OTHER BENEFITS	10,975	0.00	5,175.68	7,901	0.00
*** TOTAL: 3000 ***	718,912	0.00	345,909.40	730,124	0.00
4200.00 BOOK,MAGAZINE&PERIOD-DIST.USE	200		46.89	100	
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500		928.97	2,500	
4500.00 NONINSTRUCTIONAL SUPPLIES	199,820		35,354.99	58,665	
*** TOTAL: 4000 ***	202,520		36,330.85	61,265	
5100.00 PERSON&CONSULTANT SVC-DIST USE	603,583		466,431.87	325,500	
5200.00 TRAVEL & CONFERENCE EXPENSES	78,500		15,471.21	46,800	
5300.00 POST/DUES/MEMBERSHIPS-DIST.USE	109,680		114,282.34	148,615	
5400.00 INSURANCES - DISTRICT USE	7,000		.00	8,000	
5500.00 UTILITIES & HOUSEKEEP-DIST.USE	202,566		213,430.81	245,143	
5600.00 RENTS,LEASES&REPAIRS-DIST.USE	140,701		91,864.36	225,560	
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	151,250		100,379.95	108,000	
5800.00 OTHER OPERATING EXP-DIST. USE	2,504,516		2,047,505.71	2,004,333	
*** TOTAL: 5000 ***	3,797,796		3,049,366.25	3,111,951	
TOTAL: 1000-5999	7,317,844	28.00	4,576,044.86	6,014,972	28.00
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	194,509		18,233.28	79,487	
*** TOTAL: 6000 ***	194,509		18,233.28	79,487	
TOTAL: 1000-6999	7,512,353	28.00	4,594,278.14	6,094,459	28.00
7300.00 INTERFUND TRANSFERS	0		.00	212,000	
*** TOTAL: 7000 ***	0		.00	212,000	
TOTAL: 1000-7999	7,512,353	28.00	4,594,278.14	6,306,459	28.00

FU: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	7,577,215		4,851,456.15	6,237,265	
TOTAL: 1000-5999	7,317,844	28.00	4,576,044.86	6,014,972	28.00
TOTAL: 1000-6999	7,512,353	28.00	4,594,278.14	6,094,459	28.00
TOTAL: 1000-7999	7,512,353	28.00	4,594,278.14	6,306,459	28.00

	Self Insurance				
	Actual FY 2011	Actual FY 2012	Budget FY 2013	Estimated Actual FY 2013	Budget FY 2014
REVENUES					
FEDERAL REVENUES					
Higher Education Act	-	-	-	-	-
Student Financial Aid	-	-	-	-	-
Perkins (VTEA)	-	-	-	-	-
Department of Labor	-	-	-	-	-
Other Federal Revenues	-	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-	-
STATE REVENUES					
General Apportionments	-	-	-	-	-
General Categorical Programs	-	-	-	-	-
Proposition 30 - Education Protection	-	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-	-
Other State Revenues	-	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-	-
LOCAL REVENUES					
Property Taxes	-	-	-	-	-
Contributions, Grants, etc.	-	-	-	-	-
Contract Services	831,200.00	1,035,375.00	1,035,000.00	877,919.75	1,035,000.00
Student Fees & Charges	-	-	-	-	-
Other Local Revenues	318,087.48	220,754.33	228,000.00	157,080.25	218,000.00
TOTAL LOCAL REVENUES	1,149,287.48	1,256,129.33	1,263,000.00	1,035,000.00	1,253,000.00
TOTAL REVENUES	1,149,287.48	1,256,129.33	1,263,000.00	1,035,000.00	1,253,000.00
EXPENDITURES					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Supplies & Materials	-	-	-	-	-
Other Expenses & Services	1,371,747.35	1,375,366.84	1,667,000.00	1,375,000.00	1,705,000.00
Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	1,371,747.35	1,375,366.84	1,667,000.00	1,375,000.00	1,705,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(222,459.87)	(119,237.51)	(404,000.00)	(340,000.00)	(452,000.00)
OTHER FINANCING SOURCES					
Sale of Fixed Assets	-	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-	-
Incoming Transfers	550,000.00	750,000.00	750,000.00	750,000.00	750,000.00
Other Outgo	-	-	(525,000.00)	-	(525,000.00)
NET OTHER FINANCING SOURCES	550,000.00	750,000.00	225,000.00	750,000.00	225,000.00
NET INCREASE/(DECREASE) IN FUND BALANCE	327,540.13	630,762.49	(179,000.00)	410,000.00	(227,000.00)
FUND BALANCE, JULY 1	3,414,220.00	3,741,760.13	4,372,522.62	4,372,522.62	4,782,522.62
FUND BALANCE, JUNE 30	3,741,760.13	4,372,522.62	4,193,522.62	4,782,522.62	4,555,522.62

FU: 78 SELF INSURANCE-LIABILITY&PROP

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	3,000		2,245.11	3,000	
8900.00 OTHER FINANCING SOURCES	750,000		750,000.00	750,000	
TOTAL: 8000-8999	753,000		752,245.11	753,000	
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000		10,000.00	20,000	
5400.00 INSURANCES - DISTRICT USE	600,000		510,387.00	630,000	
5800.00 OTHER OPERATING EXP-DIST. USE	150,000		25,000.00	150,000	
*** TOTAL: 5000 ***	770,000		545,387.00	800,000	
TOTAL: 1000-5999	770,000		545,387.00	800,000	
7900.00 RESERVE FOR CONTINGENCIES	25,000		.00	25,000	
*** TOTAL: 7000 ***	25,000		.00	25,000	
TOTAL: 1000-7999	795,000		545,387.00	825,000	

FU: 78 SELF INSURANCE-LIABILITY&PROP SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	753,000		752,245.11	753,000	
TOTAL: 1000-5999	770,000		545,387.00	800,000	
TOTAL: 1000-6999	770,000		545,387.00	800,000	
TOTAL: 1000-7999	795,000		545,387.00	825,000	

FU: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
8800.00 LOCAL REVENUES	1,260,000		368,946.77	1,250,000	
TOTAL: 8000-8999	1,260,000		368,946.77	1,250,000	
5100.00 PERSON&CONSULTANT SVC-DIST USE	160,000		121,613.00	160,000	
5400.00 INSURANCES - DISTRICT USE	130,000		121,739.00	130,000	
5800.00 OTHER OPERATING EXP-DIST. USE	607,000		385,751.30	615,000	
*** TOTAL: 5000 ***	897,000		629,103.30	905,000	
TOTAL: 1000-5999	897,000		629,103.30	905,000	
7900.00 RESERVE FOR CONTINGENCIES	500,000		.00	500,000	
*** TOTAL: 7000 ***	500,000		.00	500,000	
TOTAL: 1000-7999	1,397,000		629,103.30	1,405,000	

FU: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT	FY 12-13		FY 12-13 EXPENSES	FY 13-14 PRELIMINARY	
	BUDGET	ADJ FTE		BUDGET	ADJ FTE
TOTAL: 8000-8999	1,260,000		368,946.77	1,250,000	
TOTAL: 1000-5999	897,000		629,103.30	905,000	
TOTAL: 1000-6999	897,000		629,103.30	905,000	
TOTAL: 1000-7999	1,397,000		629,103.30	1,405,000	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: June 13, 2013
SUBJECT: Summary of Bond Measure M Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for currently awarded Measure M projects total \$345,919.00 which is 0.947% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$1,840,086.25 which is only 5.04% of the project cost of \$36,517,897.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT
(Including any contract amendments and change orders on the 6/13/13 agenda)

June 13, 2013

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 12,219,226.50	\$ 402,801.00	\$ -	\$ 12,622,027.50	3.30%
SBVC-San Bernardino Valley College	\$ 24,298,670.95	\$ 130,483.49	\$ -	\$ 24,429,154.44	0.54%
				\$ -	
TOTAL for CONTRACT AMENDMENTS	\$ 36,517,897.45	\$ 533,284.49	\$ -	\$ 37,051,181.94	1.46%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 12,622,027.50	\$ 585,801.76	\$ -	\$ 13,207,829.26	4.64%
SBVC-San Bernardino Valley College	\$ 24,429,154.44	\$ 375,081.00	\$ 345,919.00	\$ 25,150,154.44	2.95%
TOTAL for CHANGE ORDERS	\$ 37,051,181.94	\$ 960,882.76	\$ 345,919.00	\$ 38,357,983.70	3.53%

Crafton Hills College
CHANGE SUMMARY by PROJECT

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
TOTAL	\$ 12,219,226.50	\$ 402,801.00	\$ -	\$ 585,801.76	\$ -	\$ 13,207,829.26	4.64%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
TOTAL	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
TOTAL	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%

NO NEW CHANGE ORDERS

***NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,226,300.00	\$ 83,941.49	\$ -	\$ 148,883.00	\$ -	\$ 11,459,124.49	1.32%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 509,071.00	\$ -	\$ -	\$ (50,905.00)	\$ -	\$ 458,166.00	0.00%
Business Building Remodel	\$ 9,702,523.95	\$ 12,209.00	\$ -	\$ 295,557.00	\$ 345,919.00	\$ 10,356,208.95	6.60%
Site Signage	\$ 2,535,776.00	\$ 34,333.00	\$ -	\$ (18,454.00)	\$ -	\$ 2,551,655.00	0.00%
	\$ 24,298,670.95	\$ 130,483.49	\$ -	\$ 375,081.00	\$ 345,919.00	\$ 25,150,154.44	2.95%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
TOTAL	\$ 11,226,300.00	\$ 83,941.49	\$ -	\$ 148,883.00	\$ -	\$ 11,459,124.49	1.32%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
HVAC

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	\$ 183,000.00	\$ -	\$ -	\$ -	\$ -	\$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	\$ 142,000.00	\$ -	\$ -	\$ -	\$ -	\$ 142,000.00	0.00%
				\$ -			
TOTAL	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
GYM DEMO

June 13, 2013

(Including any contract amendments and change orders on the 06/13/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
				\$ -			
TOTAL	\$ 509,071.00	\$ -	\$ -	\$ (50,905.00)	\$ -	\$ 458,166.00	-10.00%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2012-13 fiscal year through June 1, 2013. It reflects summary information for all District funds, grouped by category within each fund.

As of June 1, the District was 92.0% through the fiscal year and had spent and encumbered about 81.3% of its budgeted general funds. These figures are a result of savings generated in all major accounts, including salaries, benefits, supplies, services and capital outlay, and are due to cost control measures implemented by the District during the fiscal year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 6/1/2013

Revenues by Fund	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	91,466,947	49,914,016	54.6	92.0
21 Bond Interest & Redemption	13,755,000	23,306,076	169.4	92.0
41 Capital Outlay Projects Fund	686,215	684,379	99.7	92.0
42 Bond Construction Fund	200,000	493,143	246.6	92.0
68 Retiree Benefit Fund	763,000	761,738	99.8	92.0
69 Employee Load Banking Trust Fund	450	270	60.0	92.0
72 Child Development Fund	2,544,544	1,732,233	68.1	92.0
73 Student Body Center Fee Fund	214,300	189,208	88.3	92.0
74 KVCR Fund	8,172,595	5,608,161	68.6	92.0
78 Self Insurance-Liability Fund	753,000	753,422	100.1	92.0
84 Workers Compensation Fund*	1,260,000	958,533	76.1	92.0

Expenses by Fund	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	97,909,882	79,565,648	81.3	92.0
21 Bond Interest & Redemption	24,670,888	23,084,827	93.6	92.0
41 Capital Outlay Projects Fund	10,180,475	2,206,323	21.7	92.0
42 Bond Construction Fund	67,389,023	37,716,475	56.0	92.0
68 Retiree Benefit Fund	2,411,699	2,350,158	97.4	92.0
69 Employee Load Banking Trust Fund	450	0	0.0	92.0
72 Child Development Fund*	2,741,903	1,835,696	66.9	92.0
73 Student Body Center Fee Fund	287,225	218,176	76.0	92.0
74 KVCR Fund	8,289,821	5,827,994	70.3	92.0
78 Self Insurance-Liability Fund	795,000	545,432	68.6	92.0
84 Workers Compensation Fund*	1,397,000	751,001	53.8	92.0

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	7,531,974.38	3,193,356.38	3,193,356.38	42.3	0.00	4,338,618.00	57.6
8600.00 STATE REVENUES	63,910,752.57	28,276,968.32	28,276,968.32	44.2	0.00	35,633,784.25	55.7
8800.00 LOCAL REVENUES	20,011,769.71	18,429,461.20	18,429,461.20	92.0	0.00	1,582,308.51	7.9
8900.00 OTHER FINANCING SOURCES	12,450.00	14,230.04	14,230.04	100.0	0.00	1,780.04-	.0
TOTAL: 8000	91,466,946.66	49,914,015.94	49,914,015.94	54.5	0.00	41,552,930.72	45.4
1100.00 CONTRACT CLASSROOM INST.	15,181,265.05	14,411,996.26	14,411,996.26	94.9	0.00	769,268.79	5.0
1200.00 CONTRACT CERT. ADMINISTRATORS	7,983,600.65	6,928,624.03	6,928,624.03	86.7	0.00	1,054,976.62	13.2
1300.00 INSTRUCTORS DAY/HOURLY	7,231,088.74	6,518,241.50	6,518,241.50	90.1	0.00	712,847.24	9.8
1400.00 NON-INSTRUCTION HOURLY CERT.	1,608,141.69	1,055,841.36	1,055,841.36	65.6	0.00	552,300.33	34.3
TOTAL: 1000	32,004,096.13	28,914,703.15	28,914,703.15	90.3	0.00	3,089,392.98	9.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	17,589,030.57	14,559,846.21	14,559,846.21	82.7	0.00	3,029,184.36	17.2
2200.00 INSTRUCTIONAL AIDS	1,235,791.00	1,083,336.45	1,083,336.45	87.6	0.00	152,454.55	12.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,549,786.14	1,599,890.33	1,599,890.33	62.7	0.00	949,895.81	37.2
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	1,421,046.38	878,172.68	878,172.68	61.7	0.00	542,873.70	38.2
TOTAL: 2000	22,795,654.09	18,121,245.67	18,121,245.67	79.4	0.00	4,674,408.42	20.5
3100.00 CERTIFICATED RETIREMENT	2,466,623.43	2,106,004.30	2,106,004.30	85.3	0.00	360,619.13	14.6
3200.00 CLASSIFIED RETIREMENT	2,297,478.86	1,971,809.21	1,971,809.21	85.8	0.00	325,669.65	14.1
3300.00 OASDHI /FICA	2,040,429.89	1,755,350.02	1,755,350.02	86.0	0.00	285,079.87	13.9
3400.00 HEALTH AND WELFARE BENEFITS	7,938,505.39	6,431,090.53	6,431,090.53	81.0	0.00	1,507,414.86	18.9
3500.00 STATE UNEMPLOYMENT INSURANCE	638,942.71	572,122.01	572,122.01	89.5	0.00	66,820.70	10.4
3600.00 WORKERS COMPENSATION INSURANCE	978,192.70	828,090.35	828,090.35	84.6	0.00	150,102.35	15.3
3900.00 OTHER BENEFITS	191,301.29	174,009.15	174,009.15	90.9	0.00	17,292.14	9.0
TOTAL: 3000	16,551,474.27	13,838,475.57	13,838,475.57	83.6	0.00	2,712,998.70	16.3
4100.00 TEXTBOOKS	51,703.29	16,048.58	16,048.58	31.0	14,871.55	20,783.16	40.1
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	116,406.07	56,330.57	56,330.57	48.3	16,447.22	43,628.28	37.4
4300.00 INSTRUCTIONAL SUPPLIES	587,937.35	367,381.06	367,381.06	62.4	149,370.59	71,185.70	12.1
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	63,839.99	21,174.68	21,174.68	33.1	17,305.40	25,359.91	39.7
4500.00 NONINSTRUCTIONAL SUPPLIES	1,291,279.44	715,669.10	715,669.10	55.4	337,311.69	238,298.65	18.4
4700.00 FOOD SUPPLIES	31,075.13	14,790.74	14,790.74	47.5	14,784.39	1,500.00	4.8
TOTAL: 4000	2,142,241.27	1,191,394.73	1,191,394.73	55.6	550,090.84	400,755.70	18.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	5,886,871.37	2,889,904.20	2,889,904.20	49.0	1,691,628.82	1,305,338.35	22.1
5200.00 TRAVEL & CONFERENCE EXPENSES	768,707.82	419,197.98	419,197.98	54.5	95,817.48	253,692.36	33.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	367,932.12	230,519.14	230,519.14	62.6	45,313.03	92,099.95	25.0
5400.00 INSURANCES - DISTRICT USE	136,000.00	124,952.00	124,952.00	91.8	0.00	11,048.00	8.1
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,665,409.67	2,007,083.41	2,007,083.41	75.3	550,082.30	108,243.96	4.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	2,209,957.77	1,600,310.77	1,600,310.77	72.4	322,299.21	287,347.79	13.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	783,867.00	455,827.08	455,827.08	58.1	276,103.09	51,936.83	6.6
5800.00 OTHER OPERATING EXP-DIST. USE	5,856,247.75	1,397,388.96	1,397,388.96	23.8	141,506.31	4,317,352.48	73.7
5900.00 INTERPROGRAM CHARGES-DIST. USE	180.00	0.00	0.00	.0	0.00	180.00	100.0
TOTAL: 5000	18,675,173.50	9,125,183.54	9,125,183.54	48.8	3,122,750.24	6,427,239.72	34.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	92,168,639.26	71,191,002.66	71,191,002.66	77.2	3,672,841.08	17,304,795.52	18.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	65,747.00	2,589.00	2,589.00	3.9	920.00	62,238.00	94.6
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	137,688.26	3,686.00	3,686.00	2.6	53,410.00	80,592.26	58.5
6300.00 LIBRARY BOOKS - EXPANSION	86,650.00	40,784.25	40,784.25	47.0	42,184.29	3,681.46	4.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,214,688.18	946,885.44	946,885.44	42.7	496,246.91	771,555.83	34.8
TOTAL: 6000	2,504,773.44	993,944.69	993,944.69	39.6	592,761.20	918,067.55	36.6
TOTAL: 1000-6999	94,673,412.70	72,184,947.35	72,184,947.35	76.2	4,265,602.28	18,222,863.07	19.2
7300.00 INTERFUND TRANSFERS	2,609,273.00	2,528,929.00	2,528,929.00	96.9	0.00	80,344.00	3.0
7500.00 OTHER OUTGO-STUDENT FIN AID	56,098.00	38,219.00	38,219.00	68.1	13,521.95	4,357.05	7.7
7600.00 OTHER STUDENT AID	571,098.69	444,864.13	444,864.13	77.8	89,564.26	36,670.30	6.4
TOTAL: 7000	3,236,469.69	3,012,012.13	3,012,012.13	93.0	103,086.21	121,371.35	3.7
TOTAL: 1000-7999	97,909,882.39	75,196,959.48	75,196,959.48	76.8	4,368,688.49	18,344,234.42	18.7

Fund: 01 GENERAL FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME	(8000 - 8999)	91,466,946.66	49,914,015.94	49,914,015.94	54.5	0.00	41,552,930.72	45.4
TOTAL:	1000-5999	92,168,639.26	71,191,002.66	71,191,002.66	77.2	3,672,841.08	17,304,795.52	18.7
TOTAL:	1000-6999	94,673,412.70	72,184,947.35	72,184,947.35	76.2	4,265,602.28	18,222,863.07	19.2
TOTAL:	1000-7999	97,909,882.39	75,196,959.48	75,196,959.48	76.8	4,368,688.49	18,344,234.42	18.7
TOTAL EXPENSES	(1000 - 7999)	97,909,882.39	75,196,959.48	75,196,959.48	76.8	4,368,688.49	18,344,234.42	18.7

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	160,000.00	138,689.40	138,689.40	86.6	0.00	21,310.60	13.3
8800.00 LOCAL REVENUES	13,595,000.00	23,167,386.32	23,167,386.32	100.0	0.00	9,572,386.32-	.0
TOTAL: 8000	13,755,000.00	23,306,075.72	23,306,075.72	100.0	0.00	9,551,075.72-	.0
7100.00 DEBT RETIREMENT	24,670,888.00	23,084,826.92	23,084,826.92	93.5	0.00	1,586,061.08	6.4
TOTAL: 7000	24,670,888.00	23,084,826.92	23,084,826.92	93.5	0.00	1,586,061.08	6.4
TOTAL: 1000-7999	24,670,888.00	23,084,826.92	23,084,826.92	93.5	0.00	1,586,061.08	6.4

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	13,755,000.00	23,306,075.72	23,306,075.72	100.0	0.00	9,551,075.72-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,670,888.00	23,084,826.92	23,084,826.92	93.5	0.00	1,586,061.08	6.4
TOTAL EXPENSES	(1000 - 7999)	24,670,888.00	23,084,826.92	23,084,826.92	93.5	0.00	1,586,061.08	6.4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	71,091.15	71,091.15	71,091.15	100.0	0.00	0.00	.0
8800.00 LOCAL REVENUES	615,123.60	528,505.26	528,505.26	85.9	0.00	86,618.34	14.0
8900.00 OTHER FINANCING SOURCES	0.00	84,783.00	84,783.00	100.0	0.00	84,783.00-	.0
TOTAL: 8000	686,214.75	684,379.41	684,379.41	99.7	0.00	1,835.34	.2
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	161.46	161.84	161.84	100.0	0.00	0.38-	.0
4500.00 NONI NSTRUCTI ONAL SUPPLI ES	17,864.32	9,493.89	9,493.89	53.1	4,212.83	4,157.60	23.2
TOTAL: 4000	18,025.78	9,655.73	9,655.73	53.5	4,212.83	4,157.22	23.0
5100.00 PERSON&CONSULTANT SVC-DI ST USE	70,000.00	23,462.96	23,462.96	33.5	1,537.04	45,000.00	64.2
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	139,009.74	74,226.08	74,226.08	53.3	5,889.83	58,893.83	42.3
5800.00 OTHER OPERATI NG EXP-DI ST. USE	29,489.65	25,860.12	25,860.12	87.6	0.00	3,629.53	12.3
TOTAL: 5000	238,499.39	123,549.16	123,549.16	51.8	7,426.87	107,523.36	45.0
TOTAL: 1000-5999	256,525.17	133,204.89	133,204.89	51.9	11,639.70	111,680.58	43.5
6100.00 SI TES & IMPROVEMENTS-DI ST. USE	110,449.66	0.00	0.00	.0	0.00	110,449.66	100.0
6200.00 BUI LDI NGS&IMPROVEMENT-DI ST. USE	7,300,839.94	76,579.50	76,579.50	1.0	1,505.00	7,222,755.44	98.9
6400.00 EQUI P/FURNI TURE (EXCLD COMPTR)	2,012,660.07	1,794,746.06	1,794,746.06	89.1	188,647.60	29,266.41	1.4
TOTAL: 6000	9,423,949.67	1,871,325.56	1,871,325.56	19.8	190,152.60	7,362,471.51	78.1
TOTAL: 1000-6999	9,680,474.84	2,004,530.45	2,004,530.45	20.7	201,792.30	7,474,152.09	77.2
7900.00 RESERVE FOR CONTI NGENCI ES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	10,180,474.84	2,004,530.45	2,004,530.45	19.6	201,792.30	7,974,152.09	78.3

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	686,214.75	684,379.41	684,379.41	99.7	0.00	1,835.34	.2
TOTAL:	1000-5999	256,525.17	133,204.89	133,204.89	51.9	11,639.70	111,680.58	43.5
TOTAL:	1000-6999	9,680,474.84	2,004,530.45	2,004,530.45	20.7	201,792.30	7,474,152.09	77.2
TOTAL:	1000-7999	10,180,474.84	2,004,530.45	2,004,530.45	19.6	201,792.30	7,974,152.09	78.3
TOTAL EXPENSES	(1000 - 7999)	10,180,474.84	2,004,530.45	2,004,530.45	19.6	201,792.30	7,974,152.09	78.3

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	200,000.00	493,142.65	493,142.65	100.0	0.00	293,142.65-	.0
TOTAL: 8000	200,000.00	493,142.65	493,142.65	100.0	0.00	293,142.65-	.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	2,510.79	2,510.79	2,510.79	100.0	0.00	0.00	.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	510.00	411.00	411.00	80.5	0.00	99.00	19.4
TOTAL: 2000	3,020.79	2,921.79	2,921.79	96.7	0.00	99.00	3.2
3200.00 CLASSIFIED RETIREMENT	286.66	286.66	286.66	100.0	0.00	0.00	.0
3300.00 OASDHI/FICA	223.51	223.51	223.51	100.0	0.00	0.00	.0
3400.00 HEALTH AND WELFARE BENEFITS	310.24	310.24	310.24	100.0	0.00	0.00	.0
3500.00 STATE UNEMPLOYMENT INSURANCE	32.15	32.15	32.15	100.0	0.00	0.00	.0
3600.00 WORKERS COMPENSATION INSURANCE	34.65	34.65	34.65	100.0	0.00	0.00	.0
3900.00 OTHER BENEFITS	1.69	1.69	1.69	100.0	0.00	0.00	.0
TOTAL: 3000	888.90	888.90	888.90	100.0	0.00	0.00	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,289,150.00	195,897.55	195,897.55	15.1	828,275.67	264,976.78	20.5
5200.00 TRAVEL & CONFERENCE EXPENSES	600.00	476.48	476.48	79.4	50.85	72.67	12.1
5400.00 INSURANCES - DISTRICT USE	1,798,650.00	295,801.75	295,801.75	16.4	0.00	1,502,848.25	83.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	220,000.00	113,920.10	113,920.10	51.7	79,743.90	26,336.00	11.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	174,000.00	134,118.17	134,118.17	77.0	19,639.83	20,242.00	11.6
5800.00 OTHER OPERATING EXP-DIST. USE	779,850.00	8,425.00	8,425.00	1.0	6,575.00	764,850.00	98.0
TOTAL: 5000	4,262,250.00	748,639.05	748,639.05	17.5	934,285.25	2,579,325.70	60.5
TOTAL: 1000-5999	4,266,159.69	752,449.74	752,449.74	17.6	934,285.25	2,579,424.70	60.4
6100.00 SITES & IMPROVEMENTS-DIST. USE	5,726,018.00	1,582,947.29	1,582,947.29	27.6	1,976,112.73	2,166,957.98	37.8
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	54,926,545.31	18,718,091.75	18,718,091.75	34.0	13,176,794.40	23,031,659.16	41.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,470,300.00	128,419.24	128,419.24	5.1	447,374.82	1,894,505.94	76.6
TOTAL: 6000	63,122,863.31	20,429,458.28	20,429,458.28	32.3	15,600,281.95	27,093,123.08	42.9
TOTAL: 1000-6999	67,389,023.00	21,181,908.02	21,181,908.02	31.4	16,534,567.20	29,672,547.78	44.0

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	200,000.00	493,142.65	493,142.65	100.0	0.00	293,142.65-	.0
TOTAL:	1000-5999	4,266,159.69	752,449.74	752,449.74	17.6	934,285.25	2,579,424.70	60.4
TOTAL:	1000-6999	67,389,023.00	21,181,908.02	21,181,908.02	31.4	16,534,567.20	29,672,547.78	44.0
TOTAL:	1000-7999	67,389,023.00	21,181,908.02	21,181,908.02	31.4	16,534,567.20	29,672,547.78	44.0
TOTAL EXPENSES	(1000 - 7999)	67,389,023.00	21,181,908.02	21,181,908.02	31.4	16,534,567.20	29,672,547.78	44.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	330.75	330.75	100.0	0.00	330.75-	.0
TOTAL: 8000	0.00	330.75	330.75	100.0	0.00	330.75-	.0

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	330.75	330.75	100.0	0.00	330.75-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	11,738.38	11,738.38	90.2	0.00	1,261.62	9.7
8900.00 OTHER FINANCING SOURCES	750,000.00	750,000.00	750,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	763,000.00	761,738.38	761,738.38	99.8	0.00	1,261.62	.1
3300.00 OASDHI /FICA	0.00	3.63	3.63	100.0	0.00	3.63-	.0
3400.00 HEALTH AND WELFARE BENEFITS	289,994.00	228,701.81	228,701.81	78.8	0.00	61,292.19	21.1
3500.00 STATE UNEMPLOYMENT INSURANCE	33.00	30.29	30.29	91.7	0.00	2.71	8.2
3900.00 OTHER BENEFITS	2,121,672.00	2,121,422.00	2,121,422.00	99.9	0.00	250.00	.0
TOTAL: 3000	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5
TOTAL: 1000-5999	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	763,000.00	761,738.38	761,738.38	99.8	0.00	1,261.62	.1
TOTAL:	1000-5999	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5
TOTAL:	1000-6999	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5
TOTAL:	1000-7999	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5
TOTAL EXPENSES	(1000 - 7999)	2,411,699.00	2,350,157.73	2,350,157.73	97.4	0.00	61,541.27	2.5

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	269.91	269.91	59.9	0.00	180.09	40.0
TOTAL: 8000	450.00	269.91	269.91	59.9	0.00	180.09	40.0
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	269.91	269.91	59.9	0.00	180.09	40.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	151,820.00	107,399.56	107,399.56	70.7	0.00	44,420.44	29.2
8600.00 STATE REVENUES	2,089,944.00	1,424,770.84	1,424,770.84	68.1	0.00	665,173.16	31.8
8800.00 LOCAL REVENUES	242,374.00	139,656.19	139,656.19	57.6	0.00	102,717.81	42.3
8900.00 OTHER FINANCING SOURCES	60,406.00	60,406.00	60,406.00	100.0	0.00	0.00	.0
TOTAL: 8000	2,544,544.00	1,732,232.59	1,732,232.59	68.0	0.00	812,311.41	31.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,322,363.00	887,334.70	887,334.70	67.1	0.00	435,028.30	32.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	269,751.00	118,500.56	118,500.56	43.9	0.00	151,250.44	56.0
TOTAL: 2000	1,592,114.00	1,005,835.26	1,005,835.26	63.1	0.00	586,278.74	36.8
3100.00 CERTIFICATED RETIREMENT	16,709.00	15,216.23	15,216.23	91.0	0.00	1,492.77	8.9
3200.00 CLASSIFIED RETIREMENT	87,288.00	78,587.55	78,587.55	90.0	0.00	8,700.45	9.9
3300.00 OASDHI /FICA	73,589.00	55,344.37	55,344.37	75.2	0.00	18,244.63	24.7
3400.00 HEALTH AND WELFARE BENEFITS	439,771.00	324,041.86	324,041.86	73.6	0.00	115,729.14	26.3
3500.00 STATE UNEMPLOYMENT INSURANCE	12,677.00	10,010.11	10,010.11	78.9	0.00	2,666.89	21.0
3600.00 WORKERS COMPENSATION INSURANCE	57,000.00	48,500.00	48,500.00	85.0	0.00	8,500.00	14.9
3900.00 OTHER BENEFITS	5,192.00	4,577.00	4,577.00	88.1	0.00	615.00	11.8
TOTAL: 3000	692,226.00	536,277.12	536,277.12	77.4	0.00	155,948.88	22.5
4300.00 INSTRUCTIONAL SUPPLIES	67,800.00	40,025.91	40,025.91	59.0	4,995.58	22,778.51	33.5
4500.00 NONINSTRUCTIONAL SUPPLIES	104,317.00	55,972.86	55,972.86	53.6	18,913.88	29,430.26	28.2
4700.00 FOOD SUPPLIES	105,000.00	83,832.20	83,832.20	79.8	7,908.25	13,259.55	12.6
TOTAL: 4000	277,117.00	179,830.97	179,830.97	64.8	31,817.71	65,468.32	23.6
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	16,330.00	5,895.55	5,895.55	36.1	0.00	10,434.45	63.8
5800.00 OTHER OPERATING EXP-DIST. USE	65,463.00	3,537.03	3,537.03	5.4	2,949.48	58,976.49	90.0
TOTAL: 5000	81,793.00	9,432.58	9,432.58	11.5	2,949.48	69,410.94	84.8
TOTAL: 1000-5999	2,643,250.00	1,731,375.93	1,731,375.93	65.5	34,767.19	877,106.88	33.1
6100.00 SITES & IMPROVEMENTS-DIST. USE	24,381.00	0.00	0.00	.0	14,000.00	10,381.00	42.5
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	74,272.00	55,552.49	55,552.49	74.7	0.00	18,719.51	25.2
TOTAL: 6000	98,653.00	55,552.49	55,552.49	56.3	14,000.00	29,100.51	29.4
TOTAL: 1000-6999	2,741,903.00	1,786,928.42	1,786,928.42	65.1	48,767.19	906,207.39	33.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,544,544.00	1,732,232.59	1,732,232.59	68.0	0.00	812,311.41	31.9
TOTAL:	1000-5999	2,643,250.00	1,731,375.93	1,731,375.93	65.5	34,767.19	877,106.88	33.1
TOTAL:	1000-6999	2,741,903.00	1,786,928.42	1,786,928.42	65.1	48,767.19	906,207.39	33.0
TOTAL:	1000-7999	2,741,903.00	1,786,928.42	1,786,928.42	65.1	48,767.19	906,207.39	33.0
TOTAL EXPENSES	(1000 - 7999)	2,741,903.00	1,786,928.42	1,786,928.42	65.1	48,767.19	906,207.39	33.0

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	214,300.00	189,207.78	189,207.78	88.2	0.00	25,092.22	11.7
TOTAL: 8000	214,300.00	189,207.78	189,207.78	88.2	0.00	25,092.22	11.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	82,374.00	74,911.50	74,911.50	90.9	0.00	7,462.50	9.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	36,000.00	38,923.11	38,923.11	100.0	0.00	2,923.11-	.0
TOTAL: 2000	118,374.00	113,834.61	113,834.61	96.1	0.00	4,539.39	3.8
3200.00 CLASSIFIED RETIREMENT	9,405.00	8,552.68	8,552.68	90.9	0.00	852.32	9.0
3300.00 OASDHI/FICA	6,301.00	5,773.70	5,773.70	91.6	0.00	527.30	8.3
3400.00 HEALTH AND WELFARE BENEFITS	26,860.00	24,621.96	24,621.96	91.6	0.00	2,238.04	8.3
3500.00 STATE UNEMPLOYMENT INSURANCE	906.00	830.18	830.18	91.6	0.00	75.82	8.3
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	2,750.00	2,750.00	91.6	0.00	250.00	8.3
3900.00 OTHER BENEFITS	146.00	133.98	133.98	91.7	0.00	12.02	8.2
TOTAL: 3000	46,618.00	42,662.50	42,662.50	91.5	0.00	3,955.50	8.4
4500.00 NONINSTRUCTIONAL SUPPLIES	8,500.00	2,821.55	2,821.55	33.1	13.83	5,664.62	66.6
TOTAL: 4000	8,500.00	2,821.55	2,821.55	33.1	13.83	5,664.62	66.6
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	5,573.00	0.00	0.00	.0	2,327.03	3,245.97	58.2
5800.00 OTHER OPERATING EXP-DIST. USE	10,500.00	0.00	0.00	.0	0.00	10,500.00	100.0
TOTAL: 5000	17,573.00	0.00	0.00	.0	2,327.03	15,245.97	86.7
TOTAL: 1000-5999	191,065.00	159,318.66	159,318.66	83.3	2,340.86	29,405.48	15.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	69,060.00	20,851.08	20,851.08	30.1	35,665.45	12,543.47	18.1
TOTAL: 6000	69,060.00	20,851.08	20,851.08	30.1	35,665.45	12,543.47	18.1
TOTAL: 1000-6999	260,125.00	180,169.74	180,169.74	69.2	38,006.31	41,948.95	16.1
7900.00 RESERVE FOR CONTINGENCIES	27,100.00	0.00	0.00	.0	0.00	27,100.00	100.0
TOTAL: 7000	27,100.00	0.00	0.00	.0	0.00	27,100.00	100.0
TOTAL: 1000-7999	287,225.00	180,169.74	180,169.74	62.7	38,006.31	69,048.95	24.0

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	214,300.00	189,207.78	189,207.78	88.2	0.00	25,092.22	11.7
TOTAL:	1000-5999	191,065.00	159,318.66	159,318.66	83.3	2,340.86	29,405.48	15.3
TOTAL:	1000-6999	260,125.00	180,169.74	180,169.74	69.2	38,006.31	41,948.95	16.1
TOTAL:	1000-7999	287,225.00	180,169.74	180,169.74	62.7	38,006.31	69,048.95	24.0
TOTAL EXPENSES	(1000 - 7999)	287,225.00	180,169.74	180,169.74	62.7	38,006.31	69,048.95	24.0

Fund: 74 KVCRR FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	29,409.00	29,409.00-	29,409.00-	.0	0.00	58,818.00	100.0
8800.00 LOCAL REVENUES	6,764,102.26	4,753,830.08	4,753,830.08	70.2	0.00	2,010,272.18	29.7
8900.00 OTHER FINANCING SOURCES	1,379,084.00	883,740.00	883,740.00	64.0	0.00	495,344.00	35.9
TOTAL: 8000	8,172,595.26	5,608,161.08	5,608,161.08	68.6	0.00	2,564,434.18	31.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,624,183.00	1,213,022.84	1,213,022.84	74.6	0.00	411,160.16	25.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	872,710.18	530,401.25	530,401.25	60.7	0.00	342,308.93	39.2
TOTAL: 2000	2,496,893.18	1,743,424.09	1,743,424.09	69.8	0.00	753,469.09	30.1
3200.00 CLASSIFIED RETIREMENT	196,735.00	137,288.08	137,288.08	69.7	0.00	59,446.92	30.2
3300.00 OASDI/FICA	144,684.00	107,996.34	107,996.34	74.6	0.00	36,687.66	25.3
3400.00 HEALTH AND WELFARE BENEFITS	301,738.00	234,410.00	234,410.00	77.6	0.00	67,328.00	22.3
3500.00 STATE UNEMPLOYMENT INSURANCE	21,720.00	19,072.37	19,072.37	87.8	0.00	2,647.63	12.1
3600.00 WORKERS COMPENSATION INSURANCE	39,000.00	29,000.00	29,000.00	74.3	0.00	10,000.00	25.6
3900.00 OTHER BENEFITS	10,975.00	7,662.88	7,662.88	69.8	0.00	3,312.12	30.1
TOTAL: 3000	714,852.00	535,429.67	535,429.67	74.9	0.00	179,422.33	25.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	200.00	46.89	46.89	23.4	0.00	153.11	76.5
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500.00	328.97	328.97	13.1	600.00	1,571.03	62.8
4500.00 NONINSTRUCTIONAL SUPPLIES	67,120.00	32,100.76	32,100.76	47.8	11,074.55	23,944.69	35.6
TOTAL: 4000	69,820.00	32,476.62	32,476.62	46.5	11,674.55	25,668.83	36.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	750,358.46	417,375.02	417,375.02	55.6	116,212.73	216,770.71	28.8
5200.00 TRAVEL & CONFERENCE EXPENSES	49,200.00	20,804.80	20,804.80	42.2	15,853.15	12,542.05	25.4
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	166,532.12	119,544.29	119,544.29	71.7	22,367.81	24,620.02	14.7
5400.00 INSURANCES - DISTRICT USE	8,000.00	6,485.00	6,485.00	81.0	0.00	1,515.00	18.9
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	252,815.00	180,533.08	180,533.08	71.4	48,112.73	24,169.19	9.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	155,808.02	112,928.86	112,928.86	72.4	20,993.55	21,885.61	14.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	135,084.00	69,333.25	69,333.25	51.3	30,649.87	35,100.88	25.9
5800.00 OTHER OPERATING EXP-DIST. USE	2,921,192.94	1,926,728.59	1,926,728.59	65.9	321,283.16	673,181.19	23.0
TOTAL: 5000	4,438,990.54	2,853,732.89	2,853,732.89	64.2	575,473.00	1,009,784.65	22.7
TOTAL: 1000-5999	7,720,555.72	5,165,063.27	5,165,063.27	66.9	587,147.55	1,968,344.90	25.4
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	203,265.00	42,609.26	42,609.26	20.9	33,174.39	127,481.35	62.7
TOTAL: 6000	203,265.00	42,609.26	42,609.26	20.9	33,174.39	127,481.35	62.7
TOTAL: 1000-6999	7,923,820.72	5,207,672.53	5,207,672.53	65.7	620,321.94	2,095,826.25	26.4
7300.00 INTERFUND TRANSFERS	366,000.00	0.00	0.00	.0	0.00	366,000.00	100.0
TOTAL: 7000	366,000.00	0.00	0.00	.0	0.00	366,000.00	100.0
TOTAL: 1000-7999	8,289,820.72	5,207,672.53	5,207,672.53	62.8	620,321.94	2,461,826.25	29.6

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	8,172,595.26	5,608,161.08	5,608,161.08	68.6	0.00	2,564,434.18	31.3
TOTAL:	1000-5999	7,720,555.72	5,165,063.27	5,165,063.27	66.9	587,147.55	1,968,344.90	25.4
TOTAL:	1000-6999	7,923,820.72	5,207,672.53	5,207,672.53	65.7	620,321.94	2,095,826.25	26.4
TOTAL:	1000-7999	8,289,820.72	5,207,672.53	5,207,672.53	62.8	620,321.94	2,461,826.25	29.6
TOTAL EXPENSES	(1000 - 7999)	8,289,820.72	5,207,672.53	5,207,672.53	62.8	620,321.94	2,461,826.25	29.6

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 76 *** NOT ON FILE ***

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	12,478.19	12,478.19	100.0	0.00	12,478.19-	.0
TOTAL: 8000	0.00	12,478.19	12,478.19	100.0	0.00	12,478.19-	.0

Fund: 76 *** NOT ON FILE *** SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	12,478.19	12,478.19	100.0	0.00	12,478.19-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	3,421.80	3,421.80	100.0	0.00	421.80-	.0
8900.00 OTHER FINANCING SOURCES	750,000.00	750,000.00	750,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	753,000.00	753,421.80	753,421.80	100.0	0.00	421.80-	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	5,093.54	5,093.54	25.4	4,906.46	10,000.00	50.0
5400.00 INSURANCES - DISTRICT USE	600,000.00	510,387.00	510,387.00	85.0	0.00	89,613.00	14.9
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	7,385.15	7,385.15	4.9	17,659.85	124,955.00	83.3
TOTAL: 5000	770,000.00	522,865.69	522,865.69	67.9	22,566.31	224,568.00	29.1
TOTAL: 1000-5999	770,000.00	522,865.69	522,865.69	67.9	22,566.31	224,568.00	29.1
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	795,000.00	522,865.69	522,865.69	65.7	22,566.31	249,568.00	31.3

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	753,000.00	753,421.80	753,421.80	100.0	0.00	421.80-	.0
TOTAL:	1000-5999	770,000.00	522,865.69	522,865.69	67.9	22,566.31	224,568.00	29.1
TOTAL:	1000-6999	770,000.00	522,865.69	522,865.69	67.9	22,566.31	224,568.00	29.1
TOTAL:	1000-7999	795,000.00	522,865.69	522,865.69	65.7	22,566.31	249,568.00	31.3
TOTAL EXPENSES	(1000 - 7999)	795,000.00	522,865.69	522,865.69	65.7	22,566.31	249,568.00	31.3

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,260,000.00	958,533.45	958,533.45	76.0	0.00	301,466.55	23.9
TOTAL: 8000	1,260,000.00	958,533.45	958,533.45	76.0	0.00	301,466.55	23.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	160,000.00	121,613.00	121,613.00	76.0	0.00	38,387.00	23.9
5400.00 INSURANCES - DISTRICT USE	130,000.00	116,739.00	116,739.00	89.7	5,000.00	8,261.00	6.3
5800.00 OTHER OPERATING EXP-DIST. USE	607,000.00	493,269.05	493,269.05	81.2	14,379.70	99,351.25	16.3
TOTAL: 5000	897,000.00	731,621.05	731,621.05	81.5	19,379.70	145,999.25	16.2
TOTAL: 1000-5999	897,000.00	731,621.05	731,621.05	81.5	19,379.70	145,999.25	16.2
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,397,000.00	731,621.05	731,621.05	52.3	19,379.70	645,999.25	46.2

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,260,000.00	958,533.45	958,533.45	76.0	0.00	301,466.55	23.9
TOTAL:	1000-5999	897,000.00	731,621.05	731,621.05	81.5	19,379.70	145,999.25	16.2
TOTAL:	1000-6999	897,000.00	731,621.05	731,621.05	81.5	19,379.70	145,999.25	16.2
TOTAL:	1000-7999	1,397,000.00	731,621.05	731,621.05	52.3	19,379.70	645,999.25	46.2
TOTAL EXPENSES	(1000 - 7999)	1,397,000.00	731,621.05	731,621.05	52.3	19,379.70	645,999.25	46.2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	45,500.00	29,585.00	29,585.00	65.0	0.00	15,915.00	34.9
8600.00 STATE REVENUES	1,291,984.00	906,278.36	906,278.36	70.1	0.00	385,705.64	29.8
8800.00 LOCAL REVENUES	842,809.96	609,650.20	609,650.20	72.3	0.00	233,159.76	27.6
TOTAL: 8000	2,180,293.96	1,545,513.56	1,545,513.56	70.8	0.00	634,780.40	29.1
1100.00 CONTRACT CLASSROOM INST.	10,450,801.35	9,901,214.59	9,901,214.59	94.7	0.00	549,586.76	5.2
1200.00 CONTRACT CERT. ADMINI STRATORS	3,151,409.33	2,825,408.03	2,825,408.03	89.6	0.00	326,001.30	10.3
1300.00 INSTRUCTORS DAY/HOURLY	5,296,358.00	4,829,666.65	4,829,666.65	91.1	0.00	466,691.35	8.8
1400.00 NON-INSTRUCTION HOURLY CERT.	508,948.99	304,645.24	304,645.24	59.8	0.00	204,303.75	40.1
TOTAL: 1000	19,407,517.67	17,860,934.51	17,860,934.51	92.0	0.00	1,546,583.16	7.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,947,934.76	5,384,938.47	5,384,938.47	90.5	0.00	562,996.29	9.4
2200.00 INSTRUCTIONAL AIDS	751,256.00	661,340.64	661,340.64	88.0	0.00	89,915.36	11.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	301,399.09	160,716.11	160,716.11	53.3	0.00	140,682.98	46.6
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	311,742.69	149,034.60	149,034.60	47.8	0.00	162,708.09	52.1
TOTAL: 2000	7,312,332.54	6,356,029.82	6,356,029.82	86.9	0.00	956,302.72	13.0
3100.00 CERTIFICATED RETIREMENT	1,544,384.73	1,321,046.83	1,321,046.83	85.5	0.00	223,337.90	14.4
3200.00 CLASSIFIED RETIREMENT	858,619.70	773,134.26	773,134.26	90.0	0.00	85,485.44	9.9
3300.00 OASDHI /FICA	860,596.19	769,754.92	769,754.92	89.4	0.00	90,841.27	10.5
3400.00 HEALTH AND WELFARE BENEFITS	3,723,705.76	3,253,872.05	3,253,872.05	87.3	0.00	469,833.71	12.6
3500.00 STATE UNEMPLOYMENT INSURANCE	295,418.26	264,295.68	264,295.68	89.4	0.00	31,122.58	10.5
3600.00 WORKERS COMPENSATION INSURANCE	477,334.00	414,901.78	414,901.78	86.9	0.00	62,432.22	13.0
3900.00 OTHER BENEFITS	92,952.34	81,218.92	81,218.92	87.3	0.00	11,733.42	12.6
TOTAL: 3000	7,853,010.98	6,878,224.44	6,878,224.44	87.5	0.00	974,786.54	12.4
4100.00 TEXTBOOKS	1,550.00	4.33-	4.33-	.0	1,475.45	78.88	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	59,837.66	21,645.89	21,645.89	36.1	12,967.94	25,223.83	42.1
4300.00 INSTRUCTI ONAL SUPPLIES	74,559.49	47,597.66	47,597.66	63.8	17,905.88	9,055.95	12.1
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	8,864.95	1,790.05	1,790.05	20.1	3,958.54	3,116.36	35.1
4500.00 NONI NSTRUCTI ONAL SUPPLIES	417,073.52	252,525.25	252,525.25	60.5	105,738.57	58,809.70	14.1
4700.00 FOOD SUPPLIES	3,243.00	1,033.18	1,033.18	31.8	1,209.82	1,000.00	30.8
TOTAL: 4000	565,128.62	324,587.70	324,587.70	57.4	143,256.20	97,284.72	17.2
5100.00 PERSON&CONSULTANT SVC-DI ST USE	835,010.37	198,342.02	198,342.02	23.7	352,148.15	284,520.20	34.0
5200.00 TRAVEL & CONFERENCE EXPENSES	101,149.13	46,257.74	46,257.74	45.7	18,576.23	36,315.16	35.9
5300.00 POST/DUES/MEMBERSHI PS-DI ST. USE	134,558.00	64,626.28	64,626.28	48.0	37,102.07	32,829.65	24.3
5400.00 INSURANCES - DI STRI CT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTI LI TIES & HOUSEKEEP-DI ST. USE	1,592,600.44	1,278,575.30	1,278,575.30	80.2	301,670.00	12,355.14	.7
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	656,273.84	444,188.19	444,188.19	67.6	134,727.85	77,357.80	11.7
5800.00 OTHER OPERATI NG EXP-DI ST. USE	1,274,510.49	149,480.32	149,480.32	11.7	56,508.50	1,068,521.67	83.8
5900.00 INTERPROGRAM CHARGES-DI ST. USE	180.00	0.00	0.00	.0	0.00	180.00	100.0
TOTAL: 5000	4,595,282.27	2,181,469.85	2,181,469.85	47.4	900,732.80	1,513,079.62	32.9
TOTAL: 1000-5999	39,733,272.08	33,601,246.32	33,601,246.32	84.5	1,043,989.00	5,088,036.76	12.8

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	32,500.00	0.00	0.00	.0	32,500.00	0.00	.0
6300.00 LIBRARY BOOKS - EXPANSION	60,000.00	23,637.29	23,637.29	39.3	35,262.71	1,100.00	1.8
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	572,455.92	288,577.47	288,577.47	50.4	182,612.31	101,266.14	17.6
TOTAL: 6000	664,955.92	312,214.76	312,214.76	46.9	250,375.02	102,366.14	15.3
TOTAL: 1000-6999	40,398,228.00	33,913,461.08	33,913,461.08	83.9	1,294,364.02	5,190,402.90	12.8
7300.00 INTERFUND TRANSFERS	60,406.00	60,406.00	60,406.00	100.0	0.00	0.00	.0
TOTAL: 7000	60,406.00	60,406.00	60,406.00	100.0	0.00	0.00	.0
TOTAL: 1000-7999	40,458,634.00	33,973,867.08	33,973,867.08	83.9	1,294,364.02	5,190,402.90	12.8

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	2,180,293.96	1,545,513.56	1,545,513.56	70.8	0.00	634,780.40	29.1
TOTAL:	1000-5999	39,733,272.08	33,601,246.32	33,601,246.32	84.5	1,043,989.00	5,088,036.76	12.8
TOTAL:	1000-6999	40,398,228.00	33,913,461.08	33,913,461.08	83.9	1,294,364.02	5,190,402.90	12.8
TOTAL:	1000-7999	40,458,634.00	33,973,867.08	33,973,867.08	83.9	1,294,364.02	5,190,402.90	12.8
TOTAL EXPENSES	(1000 - 7999)	40,458,634.00	33,973,867.08	33,973,867.08	83.9	1,294,364.02	5,190,402.90	12.8

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	25,886.00	7,760.88	7,760.88	29.9	0.00	18,125.12	70.0
8900.00 OTHER FINANCING SOURCES	60,406.00	60,406.00	60,406.00	100.0	0.00	0.00	.0
TOTAL: 8000	86,292.00	68,166.88	68,166.88	78.9	0.00	18,125.12	21.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	6,450.00	6,450.00	26.9	0.00	17,480.00	73.0
TOTAL: 2000	23,930.00	6,450.00	6,450.00	26.9	0.00	17,480.00	73.0
3300.00 OASDHI/FICA	1,831.00	302.24	302.24	16.5	0.00	1,528.76	83.4
3500.00 STATE UNEMPLOYMENT INSURANCE	263.00	68.98	68.98	26.2	0.00	194.02	73.7
TOTAL: 3000	2,094.00	371.22	371.22	17.7	0.00	1,722.78	82.2
TOTAL: 1000-5999	26,024.00	6,821.22	6,821.22	26.2	0.00	19,202.78	73.7

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	86,292.00	68,166.88	68,166.88	78.9	0.00	18,125.12	21.0
TOTAL:	1000-5999	26,024.00	6,821.22	6,821.22	26.2	0.00	19,202.78	73.7
TOTAL:	1000-6999	26,024.00	6,821.22	6,821.22	26.2	0.00	19,202.78	73.7
TOTAL:	1000-7999	26,024.00	6,821.22	6,821.22	26.2	0.00	19,202.78	73.7
TOTAL EXPENSES	(1000 - 7999)	26,024.00	6,821.22	6,821.22	26.2	0.00	19,202.78	73.7

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED		%	PENED/ENCUMBERED	UNENCUMBERED	
		CURRENT	YEAR TO DATE			BALANCE	%
8100.00 FEDERAL HEA REVENUES	21,860.00	7,390.00	7,390.00	33.8	0.00	14,470.00	66.1
8600.00 STATE REVENUES	550,476.00	475,472.20	475,472.20	86.3	0.00	75,003.80	13.6
8800.00 LOCAL REVENUES	491,686.95	253,243.23	253,243.23	51.5	0.00	238,443.72	48.4
8900.00 OTHER FINANCING SOURCES	0.00	5,792.75	5,792.75	100.0	0.00	5,792.75-	0
TOTAL: 8000	1,064,022.95	741,898.18	741,898.18	69.7	0.00	322,124.77	30.2
1100.00 CONTRACT CLASSROOM INST.	4,624,813.90	4,411,168.25	4,411,168.25	95.3	0.00	213,645.65	4.6
1200.00 CONTRACT CERT. ADMINI STRATORS	2,301,184.00	2,043,509.06	2,043,509.06	88.8	0.00	257,674.94	11.1
1300.00 INSTRUCTORS DAY/HOURLY	1,861,989.00	1,684,318.03	1,684,318.03	90.4	0.00	177,670.97	9.5
1400.00 NON-INSTRUCTION HOURLY CERT.	122,263.00	69,882.40	69,882.40	57.1	0.00	52,380.60	42.8
TOTAL: 1000	8,910,249.90	8,208,877.74	8,208,877.74	92.1	0.00	701,372.16	7.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,316,987.97	2,996,224.79	2,996,224.79	90.3	0.00	320,763.18	9.6
2200.00 INSTRUCTIONAL AIDS	484,535.00	419,657.56	419,657.56	86.6	0.00	64,877.44	13.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	209,780.48	156,398.77	156,398.77	74.5	0.00	53,381.71	25.4
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	373,594.00	314,830.06	314,830.06	84.2	0.00	58,763.94	15.7
TOTAL: 2000	4,384,897.45	3,887,111.18	3,887,111.18	88.6	0.00	497,786.27	11.3
3100.00 CERTIFICATED RETIREMENT	690,450.00	606,902.57	606,902.57	87.8	0.00	83,547.43	12.1
3200.00 CLASSIFIED RETIREMENT	512,486.49	437,767.14	437,767.14	85.4	0.00	74,719.35	14.5
3300.00 OASDHI /FICA	464,150.00	408,494.98	408,494.98	88.0	0.00	55,655.02	11.9
3400.00 HEALTH AND WELFARE BENEFITS	1,923,130.49	1,575,387.94	1,575,387.94	81.9	0.00	347,742.55	18.0
3500.00 STATE UNEMPLOYMENT INSURANCE	147,510.17	131,332.60	131,332.60	89.0	0.00	16,177.57	10.9
3600.00 WORKERS COMPENSATION INSURANCE	248,159.00	211,516.19	211,516.19	85.2	0.00	36,642.81	14.7
3900.00 OTHER BENEFITS	51,860.00	51,309.41	51,309.41	98.9	0.00	550.59	1.0
TOTAL: 3000	4,037,746.15	3,422,710.83	3,422,710.83	84.7	0.00	615,035.32	15.2
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	1,645.00	726.77	726.77	44.1	0.00	918.23	55.8
4300.00 INSTRUCTIONAL SUPPLIES	53,070.37	34,997.84	34,997.84	65.9	14,655.81	3,416.72	6.4
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	3,125.00	1,213.86	1,213.86	38.8	849.75	1,061.39	33.9
4500.00 NONINSTRUCTIONAL SUPPLIES	152,325.23	101,136.64	101,136.64	66.3	34,229.67	16,958.92	11.1
4700.00 FOOD SUPPLIES	500.00	0.00	0.00	.0	0.00	500.00	100.0
TOTAL: 4000	210,665.60	138,075.11	138,075.11	65.5	49,735.23	22,855.26	10.8
5100.00 PERSON&CONSULTANT SVC-DI ST USE	66,928.00	26,463.52	26,463.52	39.5	12,233.41	28,231.07	42.1
5200.00 TRAVEL & CONFERENCE EXPENSES	49,885.00	38,095.01	38,095.01	76.3	4,823.79	6,966.20	13.9
5300.00 POST/DUES/MEMBERSHI PS-DI ST. USE	48,750.00	37,417.25	37,417.25	76.7	2,438.81	8,893.94	18.2
5500.00 UTILITIES & HOUSEKEEP-DI ST. USE	552,970.00	477,504.86	477,504.86	86.3	42,730.06	32,735.08	5.9
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	352,152.40	224,378.64	224,378.64	63.7	72,645.58	55,128.18	15.6
5700.00 LEGAL/ELECTION/AUDI T-DI ST. USE	3,000.00	2,100.00	2,100.00	70.0	900.00	0.00	.0
5800.00 OTHER OPERATING EXP-DI ST. USE	724,388.01	60,255.17	60,255.17	8.3	7,360.47	656,772.37	90.6
TOTAL: 5000	1,798,073.41	866,214.45	866,214.45	48.1	143,132.12	788,726.84	43.8
TOTAL: 1000-5999	19,341,632.51	16,522,989.31	16,522,989.31	85.4	192,867.35	2,625,775.85	13.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	13,150.00	7,146.96	7,146.96	54.3	5,921.58	81.46	.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	41,749.44	18,147.91	18,147.91	43.4	16,818.84	6,782.69	16.2
TOTAL: 6000	54,899.44	25,294.87	25,294.87	46.0	22,740.42	6,864.15	12.5
TOTAL: 1000-6999	19,396,531.95	16,548,284.18	16,548,284.18	85.3	215,607.77	2,632,640.00	13.5

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,064,022.95	741,898.18	741,898.18	69.7	0.00	322,124.77	30.2
TOTAL:	1000-5999	19,341,632.51	16,522,989.31	16,522,989.31	85.4	192,867.35	2,625,775.85	13.5
TOTAL:	1000-6999	19,396,531.95	16,548,284.18	16,548,284.18	85.3	215,607.77	2,632,640.00	13.5
TOTAL:	1000-7999	19,396,531.95	16,548,284.18	16,548,284.18	85.3	215,607.77	2,632,640.00	13.5
TOTAL EXPENSES	(1000 - 7999)	19,396,531.95	16,548,284.18	16,548,284.18	85.3	215,607.77	2,632,640.00	13.5

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2012 TO 06/01/2013

#J1608

05/29/2013

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	330.75	330.75	100.0	0.00	330.75-	.0
TOTAL: 8000	0.00	330.75	330.75	100.0	0.00	330.75-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENED/	UNENCUMBERED	=====	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	=====
TOTAL INCOME	(8000 - 8999)	0.00	330.75	330.75	100.0	0.00	330.75-	.0	
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0	

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	3,961.74	3,961.74	100.0	0.00	961.74-	.0
TOTAL: 8000	3,000.00	3,961.74	3,961.74	100.0	0.00	961.74-	.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	3,200.00	3,200.00	100.0	0.00	1,200.00-	.0
TOTAL: 2000	2,000.00	3,200.00	3,200.00	100.0	0.00	1,200.00-	.0
3300.00 OASDHI /FICA	153.00	241.04	241.04	100.0	0.00	88.04-	.0
3500.00 STATE UNEMPLOYMENT INSURANCE	22.00	34.66	34.66	100.0	0.00	12.66-	.0
TOTAL: 3000	175.00	275.70	275.70	100.0	0.00	100.70-	.0
5800.00 OTHER OPERATING EXP-DIST. USE	838.00	0.00	0.00	.0	0.00	838.00	100.0
TOTAL: 5000	838.00	0.00	0.00	.0	0.00	838.00	100.0
TOTAL: 1000-5999	3,013.00	3,475.70	3,475.70	100.0	0.00	462.70-	.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	3,961.74	3,961.74	100.0	0.00	961.74-	.0
TOTAL:	1000-5999	3,013.00	3,475.70	3,475.70	100.0	0.00	462.70-	.0
TOTAL:	1000-6999	3,013.00	3,475.70	3,475.70	100.0	0.00	462.70-	.0
TOTAL:	1000-7999	3,013.00	3,475.70	3,475.70	100.0	0.00	462.70-	.0
TOTAL EXPENSES	(1000 - 7999)	3,013.00	3,475.70	3,475.70	100.0	0.00	462.70-	.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: June 13, 2013
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from April 22, 2013 to May 26, 2013 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134220	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 2,681.14
134221	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 1,850.00
134222	J & M TROPHIES	Other Expenses & Fees	\$ 302.40
134223	SBVC BOOKSTORE	Non-instructional Supplies	\$ 500.00
134224	ORDWAY CORPORATION DBA	Non-instructional Supplies	\$ 4,464.72
134225	ENVIRONMENTAL MANAGEMENT TECH	Non-instructional Supplies	\$ 918.00
134226	PRESSMANS PRIDE	Non-instructional Supplies	\$ 410.40
134227	AMAZON.COM	IT Equipment	\$ 971.96
134228	AMAZON.COM	Instructional Supplies	\$ 90.59
134229	REVGEAR SPORTS CO	Instructional Supplies	\$ 618.92
134230	NAPA AUTO PARTS	Instructional Supplies	\$ 652.83
134231	RAN GRAPHICS INC	Consultants & Other Services	\$ 5,508.00
134232	MANIAOL, ALBERT	Conference	\$ 150.00
134233	HAND IN HAND PROMOTIONS	Advertising	\$ 3,366.40
134234	JON'S FLAG SHOP	Advertising	\$ 1,041.00
134235	JOE BACA FOUNDATION	Advertising	\$ 240.00
134236	ICOMTECH INC	Site Improvements	\$ 1,117.16
134237	INTRATEK COMPUTER INC	IT Equipment	\$ 2,899.67
134238	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 535.30
134239	BULBCONNECTION.COM	Instructional Supplies	\$ 97.54
134240	AMAZON.COM	Instructional Supplies	\$ 1,486.15
134241	SBCCD FINANCIAL AID	Student Financial Aid	\$ 6,864.00
134242	STAPLES	Software	\$ 185.37
134243	LSOFT TECHNOLOGIES INC	Software	\$ 129.44
134244	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 297.00
134245	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 384.29
134246	HOCKRIDGE FLORIST	Other Expenses & Fees	\$ 1,080.00
134247	CALIFORNIA DEPARTMENT OF	Other Expenses & Fees	\$ 100.00
134248	HUGHES III, RICHARD	Other Expenses & Fees	\$ 23.51
134249	SBVC SUN ROOM	Other Expenses & Fees	\$ 340.00
134250	SBVC BOOKSTORE	Other Expenses & Fees	\$ 330.00
134251	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 330.00
134252	HOBART CORP	Other Expenses & Fees	\$ 400.00
134253	STAPLES	Other Expenses & Fees	\$ 282.33
134254	STAPLES	Non-instructional Supplies	\$ 258.96
134255	STAPLES	Non-instructional Supplies	\$ 229.21
134256	STAPLES	Non-instructional Supplies	\$ 49.14
134257	STAPLES	Non-instructional Supplies	\$ 125.50
134258	BADGE EXPRESS	Non-instructional Supplies	\$ 42.85
134259	DELGADO, ROCIO	Mileage Reimbursement	\$ 31.04
134260	HUGHES III, RICHARD	Mileage Reimbursement	\$ 277.42
134261	US BANK CORPORATE PMT SYSTEMS	Magazines & Subscriptions	\$ 42.00
134262	TDATA CORPORATION	Magazines & Subscriptions	\$ 405.00
134263	ABC DRIVE IN CLEANERS	Laundry	\$ 64.15

Purchase Order Board Report
June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134264	DELL COMPUTER COMPANY	IT Equipment	\$ 1,902.68
134265	GENUINE AUTO PARTS	Instructional Supplies	\$ 673.51
134266	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 628.51
134267	WEST COAST TRANSMISSION PARTS	Instructional Supplies	\$ 1,613.52
134268	CPR SAVERS & FIRST AID SUPPLY	Instructional Supplies	\$ 263.37
134269	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 447.40
134270	COLTON TRUCK SUPPLY	Instructional Supplies	\$ 210.59
134271	CONSOLIDATED PLASTICS	Instructional Supplies	\$ 106.78
134272	BUFFINGTON, KATHY	Student Financial Aid	\$ 45.00
134273	GRAINGER INC, W W	Instructional Supplies	\$ 181.01
134274	GAUMARD SCIENTIFIC COMPANY	Instructional Supplies	\$ 880.20
134275	U SAV-MOR STORES INC	Instructional Supplies	\$ 1,815.34
134276	STAPLES	Instructional Supplies	\$ 376.54
134277	PATON GROUP	Instructional Supplies	\$ 138.78
134278	AMAZON.COM	Instructional Supplies	\$ 124.29
134279	ENCO	Instructional Supplies	\$ 1,737.68
134280	MARLIN P JONES & ASSOC INC	Instructional Supplies	\$ 346.67
134281	FLINN SCIENTIFIC INC	Equipment	\$ 11,780.64
134282	CDW GOVERNMENT INC	Equipment	\$ 1,057.58
134283	TEXTHELP SYSTEMS INC	Consultants & Other Services	\$ 2,025.00
134284	GUARDIAN NATIONAL SECURITY	Consultants & Other Services	\$ 35,000.00
134285	INTERNATIONAL FOOTPRINT ASSOC.	Conference	\$ 140.00
134286	PLASENCIA, JOSE	Conference	\$ 54.33
134287	HOGREFE JR, RICHARD K	Conference	\$ 358.15
134288	SBVC FOOD SERVICES	Conference	\$ 213.00
134289	MCCAMBLY, JESSICA	Conference	\$ 1,105.00
134290	CHATTERJEE, ACHALA	Conference	\$ 80.00
134291	KINDE, HARAGWEN A	Conference	\$ 950.00
134292	CHC BOOKSTORE	Other Student Aid	\$ 1,806.17
134293	GALLUP ORGANIZATION	Other Expenses & Fees	\$ 2,750.00
134294	AMAZON.COM	Non-instructional Supplies	\$ 84.89
134295	STAPLES	Non-instructional Supplies	\$ 347.98
134296	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 128.25
134297	EINSTRUCTION	Instructional Supplies	\$ 780.00
134298	BRAILLE AUTHORITY OF NORTH AME	Dues & Memberships	\$ 1,000.00
134299	YAU, MARGARET	Conference	\$ 474.62
134300	WATER DEPARTMENT	Water Utilities	\$ 26,338.43
134301	CDW GOVERNMENT INC	Software	\$ 1,421.15
134302	SBCCD PRINTING SERVICES	SBCCD, Printing	\$ 80.00
134303	YALE/CHASE MATERIAL HANDLING	Repairs & Maintenance	\$ 347.19
134304	JZ'S PARTY CHARM	Rentals	\$ 113.96
134305	VERIZON CALIFORNIA	Phone Utilities	\$ 14,723.00
134306	OSMOND ENTERTAINMENT LLC	Other Expenses & Fees	\$ 2,000.00
134307	NEDERLANDER GREEK INC	Other Expenses & Fees	\$ 1,918.00

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134308	BANGASSER,SUSAN	Other Expenses & Fees	\$ 400.00
134309	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 947.32
134310	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 1,165.30
134311	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 893.79
134312	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 1,143.42
134313	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 4,507.21
134314	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 848.40
134315	STAPLES	Non-instructional Supplies	\$ 208.44
134316	STAPLES	Non-instructional Supplies	\$ 90.61
134317	MONOPRICE INC	Non-instructional Supplies	\$ 1,202.00
134318	STAPLES	Non-instructional Supplies	\$ 83.40
134319	PRESSMANS PRIDE	Non-instructional Supplies	\$ 958.50
134320	SPICERS PAPER INC	Non-instructional Supplies	\$ 1,619.35
134321	SPICERS PAPER INC	Non-instructional Supplies	\$ 468.72
134322	STAPLES	Non-instructional Supplies	\$ 80.82
134323	STAPLES	Non-instructional Supplies	\$ 2,054.53
134324	STAPLES	Non-instructional Supplies	\$ 1,454.76
134325	STAPLES	Non-instructional Supplies	\$ 79.09
134326	TROXELL COMMUNICATIONS INC	IT Equipment	\$ 1,381.32
134327	SYMMETRY DATA INC	IT Equipment	\$ 5,944.08
134328	DELL COMPUTER COMPANY	IT Equipment	\$ 37,322.75
134329	ROYAL WHOLESALE ELECTRIC	Instructional Supplies	\$ 115.16
134330	BIO-RAD LABORATORIES	Instructional Supplies	\$ 726.89
134331	BOUND TREE MEDICAL LLC	Instructional Supplies	\$ 292.12
134332	AIRGAS USA LLC	Instructional Supplies	\$ 244.64
134333	SBVC BOOKSTORE	Instructional Supplies	\$ 453.60
134334	NAPA AUTO PARTS	Equipment	\$ 1,625.35
134335	TURNER, RAYMOND W	Equipment	\$ 850.76
134336	SHRED-IT USA INC	Consultants & Other Services	\$ 467.50
134337	SMALL MANUFACTURERS' INSTITUTE	Consultants & Other Services	\$ 25,920.00
134338	SERNAS RELOCATION SYSTEMS INC	Consultants & Other Services	\$ 9,757.00
134339	BLACKBAUD INC	Consultants & Other Contracts	\$ 4,800.00
134340	WILSON, DEBBIE	Conference	\$ 171.00
134341	SINGH, MANIKA	Conference	\$ 171.00
134342	GIST, JOHN	Conference	\$ 171.00
134343	BAUGHER, JEFF	Conference	\$ 200.00
134344	HOLBROOK, JAMES	Conference	\$ 815.00
134345	SULLIVAN, DANIEL	Conference	\$ 439.00
134346	YUCAIPA VALLEY CHAMBER	Conference	\$ 300.00
134347	SBVC BOOKSTORE	Classroom Textbooks	\$ 1,471.12
134348	BANGEE FLEET INC	Bus Rentals	\$ 747.50
134349	BETTIES-CALDWELL,MELITA	Conference	\$ 59.02
134350	PYRAMED HEALTH SYSTEM	Contract Services	\$ 6,919.75
134351	REESE, GARY	Conference	\$ 962.13

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134352	STAPLES	Non-instructional Supplies	\$ 60.74
134353	TUVIDA, ALICIA	Conference	\$ 128.43
134354	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 150.00
134355	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 398.19
134356	GARRETT, LAVONNE	Conference	\$ 462.00
134357	VILLEDA, BRENDA	Student Financial Aid	\$ 240.00
134358	SPENCE, ANITA	Student Financial Aid	\$ 45.00
134359	RODRIGUEZ, TERESA	Student Financial Aid	\$ 45.00
134360	RODRIGUEZ, LEA	Student Financial Aid	\$ 90.00
134361	MORALES, JANICE	Student Financial Aid	\$ 15.00
134362	MORA, JENNIFER	Student Financial Aid	\$ 225.00
134363	MENDOZA, VANESSA	Student Financial Aid	\$ 45.00
134364	MCKINNON, ROBIN	Student Financial Aid	\$ 90.00
134365	JONES, THERESIA	Student Financial Aid	\$ 90.00
134366	JAMES, HARRIET	Student Financial Aid	\$ 90.00
134367	JAFFREY, FARZANA	Student Financial Aid	\$ 45.00
134368	HOLMAN, SHERIEN	Student Financial Aid	\$ 45.00
134369	HARRIS, MIRIAH	Student Financial Aid	\$ 195.00
134370	CHATMAN, CHERISH	Student Financial Aid	\$ 180.00
134371	BETANCOURT, MARY HELEN	Student Financial Aid	\$ 90.00
134372	BARNES, LAURA	Student Financial Aid	\$ 90.00
134373	NOVEDGE LLC	Software	\$ 2,436.94
134374	B & S GRAPHICS INC	Repairs & Maintenance	\$ 241.80
134375	DEPARTMENT OF INDUSTRIAL	Other Expenses & Fees	\$ 450.00
134376	STAPLES	Non-instructional Supplies	\$ 715.02
134377	JON'S FLAG SHOP	Non-instructional Supplies	\$ 21.06
134378	MARQUIS, JEANNE	Mileage Reimbursement	\$ 49.57
134379	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 2,892.65
134380	AIRGAS USA LLC	Instructional Supplies	\$ 126.19
134381	EREPLACEMENT PARTS	Equipment	\$ 511.83
134382	DAN'S LAWNMOWER CENTER	Equipment	\$ 6,948.55
134383	STUDICA INC	Contract Services	\$ 1,825.00
134384	ENTRINSIK INC	Contract Services	\$ 6,480.00
134385	INSTITUTE FOR STUDENT	Consultant & Other Services	\$ 5,200.00
134386	VISION MAKER MEDIA INC	Broadcast Program Rights	\$ 1,620.00
134387	TALLMAN, KAREN	Conference	\$ 265.01
134388	NAPA AUTO PARTS	Equipment	\$ 7,312.10
134389	NASCO MODESTO	Instructional Supplies	\$ 298.43
134390	MSC INDUSTRIAL DIRECT	Instructional Supplies	\$ 865.32
134391	SOCIETY OF MANUFACTURING ENG	Media	\$ 401.70
134392	STAPLES	Non-instructional Supplies	\$ 477.78
134393	TROXELL COMMUNICATIONS INC	Non-instructional Supplies	\$ 5,031.72
134394	STAPLES	Non-instructional Supplies	\$ 418.13
134395	ORIGINAL TACO GIRLS & COURT ST	Other Expenses & Fees	\$ 1,000.00

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PO No.	Vendor Name	Purchase Order Description	Amount
134396	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 140.00
134397	US POSTAL SERVICE	Postage & Freight	\$ 3,000.00
134398	UNITED PARCEL SERVICE	Postage & Freight	\$ 51.18
134399	SOUTH COAST AIR QUALITY	Other Expenses & Fees	\$ 3,262.34
134400	SBVC BOOKSTORE	Non-instructional Supplies	\$ 365.60
134401	GAYLORD BROS INC	Non-instructional Supplies	\$ 300.22
134402	AMAZON.COM	Non-instructional Supplies	\$ 29.88
134403	AMAZON.COM	Non-instructional Supplies	\$ 502.02
134404	STAPLES	Non-instructional Supplies	\$ 206.06
134405	STAPLES	Non-instructional Supplies	\$ 215.80
134406	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 785.85
134407	AMAZON.COM	Instructional Supplies	\$ 754.32
134408	AMAZON.COM	Instructional Supplies	\$ 449.13
134409	AMAZON.COM	Instructional Supplies	\$ 275.84
134410	AMAZON.COM	Instructional Supplies	\$ 162.74
134411	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 228.04
134412	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 798.70
134413	SIMS, JEREMY	Conference	\$ 150.00
134414	REVOLVING CASH	Athletic Entry Fees	\$ 817.00
134415	ALBARRAN, MELISSA	Student Financial Aid	\$ 178.65
134416	ALCANTARA, AMY	Student Financial Aid	\$ 313.65
134417	ALJAFRI, EBTESAM	Student Financial Aid	\$ 310.95
134418	BANKS, PRINCESS	Student Financial Aid	\$ 220.95
134419	CARRELL, SHEEBA	Student Financial Aid	\$ 235.50
134420	CELAYA, IRMA	Student Financial Aid	\$ 178.65
134421	COLE, P LESLEY	Student Financial Aid	\$ 88.65
134422	CONTRERAS, MARIA	Student Financial Aid	\$ 133.65
134423	COLIX, SANDRA	Student Financial Aid	\$ 219.60
134424	DE LA TORRE, GEORGNA	Student Financial Aid	\$ 323.25
134425	GOMEZ, LUPE	Student Financial Aid	\$ 369.60
134426	GONZALEZ, SAMANTHA	Student Financial Aid	\$ 296.85
134427	HERNANDEZ, NANCY	Student Financial Aid	\$ 426.90
134428	LOPZ, BERNARDITA	Student Financial Aid	\$ 367.80
134429	LOPEZ, VERA	Student Financial Aid	\$ 235.50
134430	MEIGHAN, GLENDA	Student Financial Aid	\$ 236.40
134431	MITCHELL, ELIZABETH	Student Financial Aid	\$ 369.15
134432	MORALES, DANELL	Student Financial Aid	\$ 340.50
134433	MORENO, ANGELES	Student Financial Aid	\$ 222.30
134434	SANCHEZ, CELIA	Student Financial Aid	\$ 294.60
134435	SCHMECHEL, RHONDA	Student Financial Aid	\$ 88.65
134436	ABARCA TREACY, BLANCA	Student Financial Aid	\$ 177.30
134437	TURNER, TERESA	Student Financial Aid	\$ 177.30
134438	STAPLES	Non-instructional Supplies	\$ 407.31
134439	STAPLES	Non-instructional Supplies	\$ 336.21

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PO No.	Vendor Name	Purchase Order Description	Amount
134440	STAPLES	Non-instructional Supplies	\$ 2,970.54
134441	STAPLES	Non-instructional Supplies	\$ 851.52
134442	STAPLES	Non-instructional Supplies	\$ 781.43
134443	STAPLES	Non-instructional Supplies	\$ 1,049.92
134444	STAPLES	Non-instructional Supplies	\$ 120.84
134445	STAPLES	Non-instructional Supplies	\$ 854.84
134446	STAPLES	Non-instructional Supplies	\$ 323.67
134447	STAPLES	Non-instructional Supplies	\$ 1,928.07
134448	STAPLES	Non-instructional Supplies	\$ 196.96
134449	VERNIER SOFTWARE & TECHNOLOGY	Non-instructional Supplies	\$ 113.68
134450	ATKINSON ANDELSON LOYA	Legal Expenses	\$ 2,000.00
134451	VELASQUEZ, HERLINDA	Student Financial Aid	\$ 160.05
134452	STAPLES	Instructional Supplies	\$ 1,186.02
134453	KEN'S SPORTING GOODS	Instructional Supplies	\$ 726.16
134454	STAPLES	Equipment	\$ 1,928.07
134455	KOEPER, JOHN T	Conference	\$ 336.05
134456	SULLIVAN, DANIEL	Conference	\$ 561.00
134457	THREE PEAKS CORP	Site Improvements	\$ 3,620.00
134458	TRYCO GENERAL ENGINEERING	Site Improvements	\$ 567,780.00
134459	US POSTAL SERVICE	Postage & Freight	\$ 200.00
134460	VERIZON WIRELESS	Phone Utilities	\$ 82.06
134461	RICHARDS GROUP, THE	New Buildings	\$ 654,000.00
134462	MONROE SYSTEMS FOR BUSINESS	Non-instructional Supplies	\$ 99.04
134463	ACE WORLD WIDE MOVING	Consultants & Other Services	\$ 3,000.00
134464	VEROSIK, EILEEN	Conference	\$ 50.00
134465	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 528.10
134466	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 2,900.00
134467	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 329.30
134468	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 439.67
134469	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 542.00
134470	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 1,000.00
134471	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 50.30
134472	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 615.00
134473	YAMAMOTO, JUNE	Conference	\$ 150.00
134474	AMERICA'S XPRESS RENT A CAR	Bus/Car Rentals	\$ 255.00
134475	PMSM ARCHITECTS	Building Improvements	\$ 313,383.93
134476	PMSM ARCHITECTS	Building Improvements	\$ 673,265.32
134477	PMSM ARCHITECTS	Building Improvements	\$ 71,183.50
134478	PMSM ARCHITECTS	Building Improvements	\$ 93,159.30
134479	PMSM ARCHITECTS	Building Improvements	\$ 50,000.00
134480	CD PHONE HOME INC	Non-instructional Supplies	\$ 972.00
134481	VERNIER SOFTWARE	Non-instructional Supplies	\$ 810.56
134482	AWARDS & SPECIALTIES	Non-instructional Supplies	\$ 18.36
134483	DEMCO SUPPLY INC	Non-instructional Supplies	\$ 910.80

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PO No.	Vendor Name	Purchase Order Description	Amount
134484	STAPLES	Non-instructional Supplies	\$ 3,172.04
134485	STAPLES	Non-instructional Supplies	\$ 1,030.98
134486	STAPLES	Non-instructional Supplies	\$ 300.39
134487	STAPLES	Non-instructional Supplies	\$ 620.59
134488	STAPLES	Non-instructional Supplies	\$ 1,194.40
134489	STAPLES	Non-instructional Supplies	\$ 1,183.86
134490	STAPLES	Non-instructional Supplies	\$ 1,307.83
134491	STAPLES	Non-instructional Supplies	\$ 88.25
134492	STAPLES	Non-instructional Supplies	\$ 406.09
134493	STAPLES	Non-instructional Supplies	\$ 129.90
134494	STAPLES	Non-instructional Supplies	\$ 62.46
134495	DELL COMPUTER COMPANY	IT Equipment	\$ 2,693.63
134496	AMERICAN 3 B SCIENTIFIC	Instructional Supplies	\$ 184.09
134497	DICK BLICK	Instructional Supplies	\$ 1,985.18
134498	AMAZON.COM	Instructional Supplies	\$ 1,265.75
134499	BIOEXPRESS	Instructional Supplies	\$ 1,838.44
134500	CYNMAR CORPORATION	Instructional Supplies	\$ 2,317.14
134501	FISHER SCIENTIFIC	Instructional Supplies	\$ 775.99
134502	GLOVE NATION	Instructional Supplies	\$ 622.62
134503	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 326.43
134504	SMART & FINAL IRIS CO	Other Expenses & Fees	\$ 3,943.00
134505	ENCO	Instructional Supplies	\$ 446.67
134506	AMERICAN 3 B SCIENTIFIC	Instructional Supplies	\$ 118.93
134507	STAPLES	Instructional Supplies	\$ 107.89
134508	STAPLES	Instructional Supplies	\$ 271.60
134509	STAPLES	Instructional Supplies	\$ 448.96
134510	MEDFORD TOOS & SUPPLY	Equipment	\$ 4,858.92
134511	QUANTUM GROUP, THE	Advertising	\$ 2,206.10
134512	AMAZON.COM	Non-instructional Supplies	\$ 1,025.86
134513	AMAZON.COM	Media	\$ 196.75
134514	AMAZON.COM	IT Equipment	\$ 2,968.61
134515	AKHTER, SHAPLA	Student Financial Aid	\$ 174.60
134516	AMAZON.COM	Instructional Supplies	\$ 312.65
134517	AMAZON.COM	Instructional Supplies	\$ 192.22
134518	AMANI, SHEILA	Student Financial Aid	\$ 145.50
134519	BAKLANOVA, NATALIA	Student Financial Aid	\$ 145.50
134520	BRACKETT, DANIESHA	Student Financial Aid	\$ 145.50
134521	CANDELAS, ROSA	Student Financial Aid	\$ 101.85
134522	CANDRAY, GRINGRELIA	Student Financial Aid	\$ 43.65
134523	CASTANEDA, DELIA	Student Financial Aid	\$ 43.65
134524	CHIRIAC, ADELINA	Student Financial Aid	\$ 87.30
134525	COLE, NATRESHA	Student Financial Aid	\$ 43.65
134526	CORONA, BERTHA	Student Financial Aid	\$ 130.95
134527	CORREIA, RAMONA	Student Financial Aid	\$ 87.30

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PO No.	Vendor Name	Purchase Order Description	Amount
134528	DOSS, BRIAN	Student Financial Aid	\$ 247.35
134529	FOWLES, JESSICA	Student Financial Aid	\$ 174.60
134530	GARCIA, ELENA	Student Financial Aid	\$ 130.95
134531	GUTIERREZ, EVA	Student Financial Aid	\$ 87.30
134532	GUTIERREZ, YAQUELIN	Student Financial Aid	\$ 203.70
134533	HRDLICKA, ERICA	Student Financial Aid	\$ 87.30
134534	JACKSON, KIMBERLEE	Student Financial Aid	\$ 87.30
134535	JIMENEZ, MARISELA	Student Financial Aid	\$ 101.85
134536	JIMENEZ, MARISELA	Student Financial Aid	\$ 87.30
134537	JONES, JENELLE	Student Financial Aid	\$ 232.80
134538	LE, VAN	Student Financial Aid	\$ 43.65
134539	LOPEZ DE ACOSTA, KARLA	Student Financial Aid	\$ 87.30
134540	SEHI COMPUTER PRODUCTS INC	Software	\$ 1,221.87
134541	ASHLOCK MULTI SERVICE	Repairs & Maintenance	\$ 1,296.00
134542	DIRECT CONNECTION	Postage & Freight	\$ 2,927.23
134543	ALLIED STORAGE CONTAINERS INC	Other Services	\$ 5,845.50
134544	IAIA FOUNDATION	Other Expenses & Fees	\$ 1,200.00
134545	SBVC BOOKSTORE	Non-instructional Supplies	\$ 4,200.00
134546	ESSENTIAL PACKS	Non-instructional Supplies	\$ 1,469.30
134547	GOPHER PERFORMANCE	Instructional Supplies	\$ 1,099.09
134548	GOPHER PERFORMANCE	Instructional Supplies	\$ 2,894.46
134549	POCKET NURSE	Instructional Supplies	\$ 2,594.38
134550	AMAZON.COM	Equipment	\$ 2,187.86
134551	CABLE LINKS CONSULTING	Equipment	\$ 36,333.36
134552	MISURACA, KARIN	Student Financial Aid	\$ 43.65
134553	MONSON, BERNADETTE	Student Financial Aid	\$ 145.50
134554	MONTOYA, CARMELLO	Student Financial Aid	\$ 174.60
134555	MUNOZ RIO, ANDREA	Student Financial Aid	\$ 130.95
134556	MUNOZ RIO, NELLY	Student Financial Aid	\$ 130.95
134557	RITTER, ISELA	Student Financial Aid	\$ 43.65
134558	SANDERS, BARBARA	Student Financial Aid	\$ 43.65
134559	SANTILLAN, DONNAMARIE	Student Financial Aid	\$ 87.30
134560	SMITH, BRIAN	Student Financial Aid	\$ 43.65
134561	ULIBARRI, JESSICA	Student Financial Aid	\$ 174.60
134562	VILLALOBOS, IRMA	Student Financial Aid	\$ 43.65
134563	WILLIAMS, SOPHIA	Student Financial Aid	\$ 43.65
134564	STAPLES	Software	\$ 701.99
134565	RIVERSIDE PUBLISHING CO	Non-instructional Supplies	\$ 700.92
134566	STAPLES	Non-instructional Supplies	\$ 570.11
134567	BOUND TREE MEDICAL	Instructional Supplies	\$ 1,734.38
134568	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$ 255.43
134569	STAPLES	Equipment	\$ 830.29
134570	ACADEMIC SENATE, THE	Conference	\$ 435.00
134571	NG, CHARLIE	Conference	\$ 150.00

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PO No.	Vendor Name	Purchase Order Description	Amount
134572	BRADY, CORY	Conference	\$ 150.00
134573	IPSWITCH	Computer Systems Maintenance Agmnts	\$ 4,247.50
134574	CULLIGAN WATER CONDITIONING	Building Improvement	\$ 1,800.00
134575	SBVC FOOD SERVICES	Refreshments	\$ 123.00
134576	WISEGARVER, LILLIAN	Refreshments	\$ 1,500.00
134577	PITNEY BOWES	Postage & Freight	\$ 33,557.72
134578	CARPE DIEM ARCHITECTURAL	Non-instructional Supplies	\$ 1,411.72
134579	STAPLES	Non-instructional Supplies	\$ 249.26
134580	STAPLES	Non-instructional Supplies	\$ 86.84
134581	STAPLES	Non-instructional Supplies	\$ 56.37
134582	STAPLES	Non instructional Supplies	\$ 4,521.84
134583	STAPLES	Non instructional Supplies	\$ 207.73
134584	STAPLES	Non Instructional Supplies	\$ 1,209.56
134585	GRAINGER INC, W W	Equipment	\$ 10,968.43
134586	SQUIRES LUMBER COMPANY INC	Equipment	\$ 2,278.66
134587	ESPINOZA, JAMES	Conference	\$ 165.00
134588	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 480.00
134589	NEW SEED LANDSCAPE SEVICES INC	Site Improvements	\$ 6,000.00
134590	BONNEVILLE ENVIRONMENTAL FDN	Consultants & Other Services	\$ 1,464.45
134591	SEMOTIUK, ELI	Conference	\$ 696.55
134592	WALKER, JAMES	Conference	\$ 320.97
134593	RDM ELECTRIC CO INC	Building Improvement	\$ 5,900.00
134594	BFI CHARTER & TOURS	Bus Rental	\$ 977.50
134595	SAN BERNARDINO AREA CHAMBER	Conference	\$ 550.00
134596	FLOERKE, JENNIFER	Conference	\$ 192.00
134597	MORENO, MARIANA	Conference	\$ 171.00
134598	EFFECTIVE TRAINING INC	Software	\$ 779.00
134599	A GOOD SIGNS & GRAPHICS	Site Improvements	\$ 5,995.00
134600	REVOLVING CASH	Refreshments	\$ 167.89
134601	US BANK CORPORATE PMT SYSTEMS	Reference Book	\$ 39.12
134602	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 993.00
134603	FOREST INCENTIVES LTD	Other Expenses & Fees	\$ 5,000.00
134604	TROPHY HOUSE	Other Expenses & Fees	\$ 368.12
134605	PHILLIPS, JASMINE	Conference	\$ 171.00
134606	WINGSON, KIMBERLY	Conference	\$ 145.00
134607	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 805.00
134608	MARYLAND PUBLIC TV	Other Expenses & Fees	\$ 1,000.00
134609	PARADA, OSMAN	Conference	\$ 250.00
134610	DIAZ, MARIA ELENA	Conference	\$ 152.76
134611	US BRANDS	Other Expenses & fees	\$ 6,733.00
134612	ACCUPLACER ORDERS	Non-Instructional Supplies	\$ 23,790.95
134613	FLOERKE, JENNIFER	Mileage	\$ 243.64
134614	CARMEN'S CUSTOM DRAPERY	Equipment	\$ 2,500.00
134615	B&H PHOTO VIDEO	Equipment	\$ 1,069.91

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PO No.	Vendor Name	Purchase Order Description	Amount
134616	INTERIOR OFFICE SOLUTIONS	Equipment	\$ 2,523.08
134617	TRAINING NETWORK, THE	Media	\$ 1,484.44
134618	MORENO, MARIANA	Mileage	\$ 171.96
134619	STAPLES	Equipment	\$ 539.99
134620	GRAINGER INC, W W	Non Instructional Supplies	\$ 768.37
134621	SAN BERNARDINO AREA CHAMBER OF	Dues & Membership	\$ 195.00
134622	METROPOLIS TECHNOLOGIES INC	Contract Services	\$ 1,765.00
134623	MARTINEZ, MICHELLE	Conference	\$ 171.00
134624	MCATEE,ROBERT	Conference	\$ 171.00
134625	BEDOYA, ROSEMARY	Conference	\$ 171.00
134626	CUMMINGS, LOU'RIE	Conference	\$ 171.00
134627	DIAL, TROY LYNN	Conference	\$ 171.00
134628	STERNARD, EVAN	Conference	\$ 171.00
134629	SCOUTS XAYAPHANTHONG	Conference	\$ 171.00
134630	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 600.00
134631	AMAZON.COM	Reference Books	\$ 424.18
134632	INTERNATIONAL DEMOGRAPHICS INC	Other Expenses & Fees	\$ 36,693.00
134633	JENKINS, PATRICIA	Non-Instructional Supplies	\$ 38.99
134634	HOME DEPOT, THE	Non-instructional Supplies	\$ 591.80
134635	THE COLLEGE BOARD	Non-instructional Supplies	\$ 8,527.68
134636	STAPLES	Non instructional Supplies	\$ 86.38
134637	DELL COMPUTER COMPANY	IT Equipment	\$ 58,285.00
134638	STAPLES	Equipment	\$ 291.59
134639	HGAGNON DISTR INC	Broadcast Program Rights	\$ 18,020.00
134640	PPI RELEASING	Broadcast Program Rights	\$ 32,500.00
134641	JAYCO INDUSTRIES LLC	Equipment	\$ 28,382.40
134642	COUNT NUMBERING MACHINE INC	Equipment	\$ 10,758.96
134643	DESERT BUSINESS INTERIORS	Equipment	\$ 8,349.27
134644	KLEIN EDUCATIONAL SYSTEMS	Instructional Supplies	\$ 10,560.80
134645	DELL COMPUTER COMPANY	IT Equipment	\$ 7,593.59
134646	DELL COMPUTER COMPANY	IT Equipment	\$ 6,929.24
134647	TROXELL COMMUNICATIONS INC	IT Equipment	\$ 15,949.44
134648	SCHOOL OUTFITTERS	Non Instructional Supplies	\$ 7,725.34
134649	STAPLES	Non instructional Supplies	\$ 485.50
134650	STAPLES	Non instructional Supplies	\$ 107.99
134651	APPLE COMPUTER INC	IT Equipment	\$ 650.16
134652	DICK BLICK	Instructional Supplies	\$ 309.51
134653	ALLIED REFRIGERATION INC	HVAC Supplies	\$ 1,153.44
134654	CHEM-PAK	Equipment	\$ 3,574.80
134655	CACCRAO	Conference	\$ 324.00
134656	YAMAMOTO, JUNE	Conference	\$ 1,305.88
134657	HMC GROUP DBA	Building Improvements	\$ 30,000.00
134658	APPLE COMPUTER INC	IT Equipment	\$ 5,665.68
134659	ASHLOCK MULTI SERVICE	Non Instructional Supplies	\$ 140.40

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PO No.	Vendor Name	Purchase Order Description	Amount
134660	EISENHOWER HIGH SCHOOL	Bus/Car Rental	\$ 648.00
134661	COUTS HEATING AND COOLING INC	Repair	\$ 1,084.00
134662	DURHAM SCHOOL SERVICES	Bus/Car Rental	\$ 648.00
134663	SAN GORGONIO HIGH SCHOOL	Bus/Car Rentals	\$ 324.00
134664	SAN BERNARDINO HIGH SCHOOL	Bus/Car Rentals	\$ 324.00
134665	SAN ANDRES HIGH SCHOOL	Bus/Car Rentals	\$ 324.00
134666	RIALTO HIGH SCHOOL	Bus/Car Rentals	\$ 648.00
134667	ORANGEWOOD HIGH SCHOOL	Bus/Car Rentals	\$ 324.00
134668	COLTON HIGH SCHOOL	Bus/Car Rentals	\$ 324.00
134669	ARROYO HIGH SCHOOL	Bus/Car Rentals	\$ 648.00
134670	ALLEN, MICHELLE A	Consultants & Other Services	\$ 100.00
134671	AEI-CASC CONSULTING	Consultants & Other Services	\$ 2,300.00
134672	VISTAMATION INC	Equipment	\$ 788.05
134673	LEGO EDUCATION	Equipment	\$ 661.20
134674	BARCO PRODUCTS	Equipment	\$ 2,629.01
134675	B C SCIENTIFIC INC	Instructional Supplies	\$ 48.80
134676	AMAZON.COM	Instructional Supplies	\$ 217.48
134677	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	\$ 547.78
134678	ALLEN, DENISE	Conference	\$ 915.08
134679	TROXELL COMMUNICATIONS INC	IT Equipment	\$ 4,132.08
134680	DELL COMPUTER COMPANY	IT Equipment	\$ 346.48
134681	DELL COMPUTER COMPANY	IT Equipment	\$ 2,552.78
134682	DELL COMPUTER COMPANY	IT Equipment	\$ 1,538.25
134683	DELL COMPUTER COMPANY	IT Equipment	\$ 1,239.27
134684	DELL COMPUTER COMPANY	IT Equipment	\$ 875.86
134685	DELL COMPUTER COMPANY	IT Equipment	\$ 2,396.89
134686	APPLE COMPUTER INC	IT Equipment	\$ 940.68
134687	APPLE COMPUTER INC	IT Equipment	\$ 3,787.56
134688	MENCHACA, PATRICIA	Mileage Reimbursement	\$ 38.45
134689	FLINN SCIENTIFIC INC	Non Instructional Supplies	\$ 26.51
134690	FISHER SCIENTIFIC	Non Instructional Supplies	\$ 49.46
134691	EDUCATIONAL INNOVATIONS INC	Non Instructional Supplies	\$ 332.70
134692	DESERT BUSINESS INTERIORS	Non Instructional Supplies	\$ 4,210.94
134693	BP MEDICAL SUPPLIES	Non Instructional Supplies	\$ 38.76
134694	AMAZON.COM	Non Instructional Supplies	\$ 73.91
134695	CAROLINA BIOLOGICAL SUPPLY CO	Non-Instructional Supplies	\$ 118.65
134696	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 312.02
134697	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 512.20
134698	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 72.65
134699	GASCA, SUSAN	Personal Mileage	\$ 40.00
134700	CACCRAO	Conference	\$ 324.00
134701	FISHER, GLORIA	Conference	\$ 17.76
134702	MARQUIS, JEANNE	Conference	\$ 1,125.80
134703	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 600.00

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PO No.	Vendor Name	Purchase Order Description	Amount
134704	BEAVOR, AARON V	Conference	\$ 50.00
134705	LOSEE, CALEB	Conference	\$ 188.00
134706	CROW, KATHY	Conference	\$ 900.00
134707	WORD, DANIEL	Conference	\$ 900.00
134708	MOGO MEDIA	Conference	\$ 129.00
134709	FRANCO, VICKY	Conference	\$ 77.00
134710	COUCH, KEN	Conference	\$ 300.00
134711	BLANQUET, FRANCISCO	Conference	\$ 500.00
134712	COUCH, KEN	Conference	\$ 500.00
134713	BOYS & GIRLS CLUB	Advertising	\$ 500.00
134714	AVILA, DR DIANA	Conference	\$ 110.97
134715	RATHBURN, JERALD	Conference	\$ 500.00
134716	CHANG, ANDREW	Conference	\$ 150.00
134717	GROTKE, ANGELA	Conference	\$ 243.14
134718	WINGSON, KIMBERLY	Conference	\$ 20.00
134719	GASCA, SUSAN	Conference	\$ 30.00
134720	SOLORIO, CARLOS	Conference	\$ 154.00
134721	GREENBERG, SANDRA	Conference	\$ 600.00
134722	YAMAMOTO, JUNE	Conference	\$ 1,053.34
134723	SINGER, DONALD L	Conference	\$ 1,188.33
134724	COMMUNITY COLLEGE LEAGUE	Conference	\$ 1,160.00
134725	COUCH, KEN	Conference	\$ 500.00
134726	COUCH, KEN	Conference	\$ 500.00
134727	COUCH, KEN	Conference	\$ 500.00
134728	ALPHA GAMMA SIGMA MU CHAPTER	Conference	\$ 375.00
134729	ROGERS, TANYA	Conference	\$ 150.00
134730	YAU, MARGARET	Conference	\$ 700.00
134731	SUDERMAN, FRANCES	Conference	\$ 285.00
134732	COMPUTER APPLICATION	Contract Services	\$ 3,792.60
134733	TRI-ANIM HEALTH SERVICES	Equipment	\$ 761.53
134734	HARBOR FREIGHT TOOLS CO	Equipment	\$ 178.09
134735	LAERDAL MEDICAL CORPORATION	Equipment	\$ 332.24
134736	TROXELL COMMUNICATIONS INC	IT Equipment	\$ 3,180.36
134737	SYMMETRY DATA INC	IT Equipment	\$ 37,542.41
134738	SAN BERNARDIN COUNTY SUN	Magazines & Subscription	\$ 47.50
134739	PEARSON ASSESSMENT	Non-instructional Supplies	\$ 916.27
134740	DRAMATIC PUBLISHING	Non-instructional Supplies	\$ 64.75
134741	PACKAGING HORIZONS CORP	Non-instructional Supplies	\$ 115.92
134742	STAPLES	Non-instructional Supplies	\$ 797.15
134743	VOLUNTEERS OF VACAVILLE	Repairs & Maintenance	\$ 800.00
134744	ZAHIR, FATIMAH ABDUL	Student Financial Aid	\$ 43.65
134745	MCMILLIN, VIRGINIA	Student Financial Aid	\$ 87.30
134746	LUCAS, ROSA SALAS	Student Financial Aid	\$ 130.95
134747	FISH OUT OF WATER	Broadcast Program Rights	\$ 642.04

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134748	VINEYARD ELEMENTARY SCHOOL	Bus Rentals	\$ 292.50
134749	HOLLAND, BENJAMIN	Conference	\$ 474.66
134750	PETINAK, CRAIG	Conference	\$ 250.00
134751	THOMAS, CASSANDRA	Conference	\$ 200.00
134752	BOJORQUEZ, ANA	Conference	\$ 200.00
134753	GROTKE, ANGELA	Conference	\$ 200.00
134754	TRASPORTE, CATALINA	Conference	\$ 200.00
134755	KING, ROSELLA	Conference	\$ 188.00
134756	ALLEGIANCE SOFTWARE INC	Consultants & Other Services	\$ 2,000.00
134757	G/M BUSINESS INTERIORS	Equipment	\$ 251.26
134758	GRAINGER INC, W W	Equipment	\$ 419.90
134759	VERNIER SOFTWARE & TECHNOLOGY	Equipment	\$ 1,169.12
134760	MOORE MEDICAL CORPORATION	Equipment	\$ 2,289.60
134761	MARDAN FABRICATORS	Equipment	\$ 23,688.00
134762	SOLO SCHOOL PRODUCTS	Equipment	\$ 374.35
134763	AIRGAS USA LLC	Equipment	\$ 829.28
134764	NAPA AUTO PARTS	Equipment	\$ 2,724.15
134765	STAPLES	Non-instructional Supplies	\$ 383.58
134766	SNAP-ON INCORPORATED	Equipment	\$ 916.51
134767	SNAP-ON INDUSTRIAL	Equipment	\$ 3,342.56
134768	GRAINGER INC, W W	Equipment	\$ 7,109.46
134769	DISH FACTORY INC, THE	Equipment	\$ 6,154.92
134770	SNAP-ON INDUSTRIAL	Instructional Supplies	\$ 978.77
134771	SNAP-ON INDUSTRIAL	Instructional Supplies	\$ 5,902.33
134772	STAPLES	Non instructional Supplies	\$ 395.74
134773	STAPLES	Non-Instructional Supplies	\$ 220.43
134774	STAPLES	Non-instructional Supplies	\$ 123.73
134775	HOME DEPOT, THE	Non-instructional Supplies	\$ 1,160.27
134776	ATTORNEY GENERAL'S REGISTRY	Other Expenses & Fees	\$ 150.00
134777	JACOBO, MAGDALENA	Other Expenses & Fees	\$ 47.46
134778	MCCORMICK, KIM	Refreshments	\$ 74.45
134779	STAPLES	IT Equipment	\$ 1,220.38
134780	SEHI COMPUTER PRODUCTS INC	Equipment	\$ 606.87
134781	SBVC BOOKSTORE	Classroom Textbooks	\$ 12,396.10
134782	BANGASSER,SUSAN	Advertising	\$ 50.00
134783	COMMUNITY ACTION PARTNERSHIP	Advertising	\$ 500.00
134784	RIVERSIDE RUBBER STAMP	Non-instructional Supplies	\$ 43.95
134785	DICK BLICK	Non-instructional Supplies	\$ 1,367.41
134786	SIGMANET INC	IT Equipment	\$ 113,876.50
134787	APPLE COMPUTER INC	IT Equipment	\$ 759.23
134788	SIGMANET INC	IT Equipment	\$ 2,766.74
134789	SYMMETRY DATA INC	IT Equipment	\$ 601.07
134790	DELL COMPUTER COMPANY	IT Equipment	\$ 1,018.95
134791	PREMIER SCHOOL SPECIALTIY	Instructional Supplies	\$ 3,251.92

Purchase Order Board Report
June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134792	BASIC LAB SUPPLIES	Instructional Supplies	\$ 114.66
134793	KLOPFENSTEIN-SPECTRUM ART EQIP	Instructional Supplies	\$ 948.82
134794	EAST BAY BATCH	Instructional Supplies	\$ 147.42
134795	ENCO	Instructional Supplies	\$ 444.04
134796	PHENIX TECHNOLOGIES INC	Instructional Supplies	\$ 571.86
134797	POCKET NURSE	Instructional Supplies	\$ 2,891.69
134798	FLAGHOUSE	Instructional Supplies	\$ 429.87
134799	KELLY PAPER	Instructional Supplies	\$ 132.00
134800	K-LOG INC	Instructional Supplies	\$ 133.90
134801	ULINE	Instructional Supplies	\$ 59.68
134802	CARVIN CORPORATION	Instructional Supplies	\$ 696.92
134803	IRONCOMPANY.COM INC	Equipment	\$ 2,604.96
134804	BURGESS RECORD STORAGE	Consultants & Other Services	\$ 650.70
134805	ERDKAMO, KEVIN	Instructional Supplies	\$ 43.22
134806	CM SCHOOL SUPPLY CO	Non-instructional Supplies	\$ 1,466.64
134807	SBVC BOOKSTORE	Instructional Supplies	\$ 32.40
134808	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 1,196.75
134809	COSTCO	Instructional Supplies	\$ 73.43
134810	POCKET NURSE	Instructional Supplies	\$ 982.82
134811	DIMAC DESIGNS	Instructional Supplies	\$ 34.45
134812	AMERICAN PSYCHOLOGICAL ASSOCIA	Instructional Supplies	\$ 212.05
134813	MONOPRICE INC	Non-instructional Supplies	\$ 2,418.79
134814	BANGASSER,SUSAN	Instructional Supplies	\$ 150.00
134815	CYNMAR CORPORATION	Instructional Supplies	\$ 340.48
134816	PASCO SCIENTIFIC	Instructional Supplies	\$ 247.20
134817	WINGSON, KIMBERLY	Mileage Reimbursement	\$ 40.00
134818	AMERICAN LIBRARY ASSOCIATION	Non-instructional Supplies	\$ 213.00
134819	STAPLES	Non-instructional Supplies	\$ 859.32
134820	TNT DEALS INC	Non-instructional Supplies	\$ 121.71
134821	K-LOG INC	Non-instructional Supplies	\$ 813.24
134822	GASCA, SUSAN	Non-instructional Supplies	\$ 157.97
134823	SOCIETY OF MANUFACTURING ENG	Media	\$ 96.35
134824	AUTOMATION DIRECT	Instructional Supplies	\$ 1,978.83
134825	SCANTRON CORPORATION	Non-instructional Supplies	\$ 218.92
134826	MACGILL	Non-instructional Supplies	\$ 650.60
134827	MAD MATTER, THE	Non-instructional Supplies	\$ 552.75
134828	MONOPRICE INC	Non-instructional Supplies	\$ 5.65
134829	CM SCHOOL SUPPLY CO	Non-instructional Supplies	\$ 1,239.23
134830	ESSENTIAL PACKS	Non-instructional Supplies	\$ 373.13
134831	CALIFORNIA SURVEILLANCE SYSTEM	IT Equipment	\$ 1,739.32
134832	TRIANGLE ENGINEERING INC	Instructional Supplies	\$ 6,350.40
134833	ADF NETWORKING CONSULTANCY INC	Consultants & Other Services	\$ 12,500.00
134834	TAKACH PRESS	Instructional Supplies	\$ 353.94
134835	MOUSER ELECTRONICS	Instructional Supplies	\$ 242.50

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134836	PASCO SCIENTIFIC	Instructional Supplies	\$ 1,984.12
134837	LETHAN CORP	Instructional Supplies	\$ 78.52
134838	CELESTRON LLC	Instructional Supplies	\$ 34.71
134839	MIDDLE COLLEGE NATIONAL CONSOR	Dues & Memberships	\$ 800.00
134840	LASER MOTION INC	Equipment	\$ 444.79
134841	GRAYBAR ELECTRIC	Instructional Supplies	\$ 274.71
134842	WINGSON, KIMBERLY	Mileage Reimbursement	\$ 14.40
134843	INMARK	Non-instructional Supplies	\$ 37.89
134844	WALKER, JAMES	Non-instructional Supplies	\$ 4.32
134845	BADGE EXPRESS	Non-instructional Supplies	\$ 14.04
134846	DELL COMPUTER COMPANY	Non-instructional Supplies	\$ 104.63
134847	PARTNERS IN RECOGNITION INC	Non-instructional Supplies	\$ 740.10
134848	CHEM-PAK	Non-instructional Supplies	\$ 3,628.80
134849	ACCUPLACER ORDERS	Non-instructional Supplies	\$ 5,553.65
134850	BRODART COMPANY	Non-instructional Supplies	\$ 924.09
134851	BMI SUPPLY	Non-instructional Supplies	\$ 3,913.57
134852	HARBOR FREIGHT TOOLS CO	Non-instructional Supplies	\$ 97.19
134853	BAUDVILLE	Non-instructional Supplies	\$ 738.93
134854	COMPUTERIZED EMBROIDERY CO	Other Expenses & Fees	\$ 2,949.48
134855	HAND IN HAND PROMOTIONS	Advertising	\$ 3,137.50
134856	QUANTUM GROUP, THE	Advertising	\$ 1,005.20
134857	DELL COMPUTER COMPANY	Computer Systems Maintenance Agmnts	\$ 16,063.26
134858	US BANK CORPORATE PMT SYSTEMS	Dues & Memberships	\$ 200.00
134859	ACTION SALES & MARKETING INC	Equipment	\$ 1,349.06
134860	DELL COMPUTER COMPANY	IT Equipment	\$ 3,046.41
134861	GRAINGER INC, W W	Non-instructional Supplies	\$ 110.16
134862	STAPLES	Non-instructional Supplies	\$ 52.92
134863	FLINN SCIENTIFIC INC	Reference Books	\$ 78.46
134864	THOMPSON DELMAR LEARNING	Reference Books	\$ 360.56
134865	GRYPHON HOUSE	Reference Books	\$ 434.43
134866	SBCCD PRINTING SERVICES	SBCCD, Printing	\$ 75.00
134867	SBCCD PRINTING SERVICES	SBCCD, Printing	\$ 642.51
134868	I-CAR	Software	\$ 972.00
134869	CHIEF AUTOMOTIVE	Software	\$ 916.92
134870	CAMBRIDGESOFT CORP	Software	\$ 2,959.20
134871	GLAZCON PRODUCTION INC	Repairs & Maintenance	\$ 2,675.00
134872	HOLLIS, PATRICE	Mileage Reimbursement	\$ 9.24
134873	ASTM	Media	\$ 1,078.92
134874	VMS PROMOTIONS	Media	\$ 423.40
134875	MERIDIAN EDUCATION CORP	Media	\$ 196.66
134876	PEREZ-SANTANA, MARIA	Mileage Reimbursement	\$ 30.62
134877	FREINMEISTER	Media	\$ 2,770.60
134878	COUNTY OF SAN BERNARDINO	Leases	\$ 1,760.00
134879	INTERSTATE BATTERY SYSTEM OF	Repairs & Maintenance	\$ 356.24

Purchase Order Board Report

June 13, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
134880	JAMECO ELECTRONICS	Instructional Supplies	\$ 317.18
134881	ENCO	Instructional Supplies	\$ 1,044.91
134882	WELLGAIN ELECTRONICS	Instructional Supplies	\$ 1,488.20
134883	WORLDWIDE SPORT SUPPLY	Instructional Supplies	\$ 4,549.90
134884	BANGASSER,SUSAN	Instructional Supplies	\$ 117.07
134885	SMALL MANUFACTURERS' INSTITUTE	Independent Contractor	\$ 28,000.00
134886	FOUNDATION FOR CALIFORNIA COMM	Dues & Memberships	\$ 1,000.00
134887	ARS ENTERPRISES INC	Repairs & Maintenance	\$ 2,042.14
134888	MOBILE MINI STORAGE	Consultants & Other Services	\$ 1,110.67
134889	ALLIED STORAGE CONTAINERS INC	Consultants & Other Services	\$ 4,730.40
134890	INLAND EMPIRE TOURS & TRANSPOR	Bus Rentals	\$ 870.00
134891	SOUTHERN CA FLEET SERVICES INC	Repairs & Maintenance	\$ 4,985.90
134892	SAN BERNARDINO & RIVERSIDE	Repairs & Maintenance	\$ 347.70
134893	INTERSTATE BATTERY SYSTEM OF	Repairs & Maintenance	\$ 356.24
134894	WISEGARVER, LILLIAN	Refreshments	\$ 300.00
134895	CAMPOS, ANITA	Other Student Aid	\$ 200.00
134896	BALLOONS OF CALIFORNIA	Other Expenses & Fees	\$ 150.47
134897	ERDKAMO, KEVIN	Other Expenses & Fees	\$ 53.99
134898	UNIVERSITY OF NEW MEXICO	Other Expenses & Fees	\$ 850.00
134899	TIMELESS PLAQUES AND AWARDS	Other Expenses & Fees	\$ 1,420.78
134900	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 938.46
134901	SBVC BOOKSTORE	Other Expenses & Fees	\$ 541.25
134902	SOUTH COAST AQMD	Other Expenses & Fees	\$ 2,564.20
134903	SBVC FOOD SERVICES	Other Expenses & Fees	\$ 249.48
134904	HENRY, DR KATHLEEN	Mileage Reimbursement	\$ 63.28
134905	COUCH, KEN	Mileage Reimbursement	\$ 1,000.00
134906	WORLD CLASS MEDALS	Instructional Supplies	\$ 398.01
134907	ELECTRONICS WAREHOUSE	Instructional Supplies	\$ 130.68
134908	FOUNDATION FOR CALIFORNIA COMM	Contract Services	\$ 4,000.00
134909	KGA ENGINEERING	Consultants & Other Services	\$ 5,000.00
134910	LIPSCOMB, MARTHA DATEMA	Consultants & Other Services	\$ 3,900.00
134911	THRIVE STUDIOS	Consultants & Other Services	\$ 1,800.00
134912	ETD CREATIVE SERVICES	Consultants & Other Services	\$ 2,840.00
134913	JAMES, CHEEWA	Consultants & Other Services	\$ 8,500.00
134914	ETD CREATIVE SERVICES	Consultants & Other Services	\$ 2,940.00
134915	MORENO, MARIANA	Conference	\$ 200.00
134916	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 1,000.00
134917	SINGER, DONALD L	Conference	\$ 1,313.06
134918	ZOUMBOS, NICKOLAS W	Conference	\$ 1,266.60
134919	DIXON, KAREN	Conference	\$ 805.36
134920	PRECINCT REPORTER	Building Improvement	\$ 2,000.00
134921	RIVER SPRINGS CHARTER SCHOOL	Bus Rentals	\$ 424.81
134922	NARU MUI FILMS	Broadcast Program Rights	\$ 4,000.00
134923	BAUKNIGHT, CATHERINE	Broadcast Program Rights	\$ 700.00

**Purchase Order Board Report
June 13, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
134924	SUNDANCE INSTITUTE	Broadcast Program Rights	\$ 5,000.00
134925	QUANTUM GROUP, THE	Advertising	\$ 994.00
134926	BROWN PUBLISHING COMPANIES	Building Improvement	\$ 2,000.00
134927	GB PUBLISHING COMPANY INC	Building Improvements	\$ 2,000.00
134928	SNAP-ON INDUSTRIAL	Equipment	\$ 998.27
134929	KLEIN EDUCATIONAL SYSTEMS	Instructional Supplies	\$ 21,098.36
134930	HENRY, DR KATHLEEN	Mileage Reimbursement	\$ 54.24
134931	SBVC FOOD SERVICES	Non-instructional Supplies	\$ 39.30
134932	EXEMPLIS	Non-instructional Supplies	\$ 5,156.27
134933	US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$ 77.37
134935	A & M TREE SERVICE	Repairs & Maintenance	\$ 1,620.00
Number of Purchase Orders: 715		Total Encumbrances:	<u>\$ 3,899,595.27</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department.

Attached is the General Fund monthly cash flow analysis for the District. The General Fund cash balance as of May 31, 2013 is \$9,679,745. It includes interfund borrowing of \$10 million for cash flow purposes. The interfund borrowing – \$8 million from Capital Outlay and \$2 million from Workers Compensation – will be returned to its original funds during the first quarter of fiscal year 2013-14.

ANALYSIS

The District's cash balance is sufficient to continue operations through June 30, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.



General Fund Cash Flow Analysis*

Fiscal Year 2012-13

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	TOTAL
Beginning Cash Balance	14,041	35,264	37,353	23,983	22,076	19,792	20,735	16,737	14,961	10,786	14,254	9,680		
Receipts														
Federal	12	105	177	-61	599	644	2	21	788	411	895	800	335	4,730
State	417	4,245	3,891	2,151	3,285	7,653	1,218	2,720	1,278	1,257	2,054	14,800	16,035	61,006
State Deferrals	13,750	1,738		2,132										17,620
Local		2,953	317	9	1,932	4,563	2,081	2,281	853	3,255	215	575	1,280	20,313
Temporary Borrowings	9,950									10,000				19,950
Inc Transfer & Sale of Assets		9				5								14
Accounts Receivable/Accruals	2,679	1,080	331	639	573	59	24	-190	169	222	15			5,602
Total Receipts	26,810	10,130	4,716	4,870	6,390	12,924	3,325	4,832	3,089	15,145	3,179	16,175	17,651	129,235
Disbursements														
Academic Salaries		918	2,737	2,859	2,873	2,914	2,985	2,669	2,879	2,925	2,918	2,850	1,075	30,602
Classified Salaries	1,477	1,400	1,626	1,749	1,875	1,924	1,747	1,560	1,540	1,720	1,504	1,830	200	20,151
Benefits	695	1,081	1,283	1,308	1,300	1,324	1,298	1,257	1,245	1,281	1,230	1,300	115	14,718
Supplies & Materials	21	147	60	119	105	82	129	84	141	148	164	160	154	1,513
Other Operating Exp	398	1,337	1,087	879	776	579	742	789	690	913	955	713	2,783	12,641
Capital Outlay	1	32	31	77	114	89	67	272	93	114	105	250	204	1,448
Other Outgo	750	78	92	278	979	83	114	96	171	192	178	115		3,127
Loan Repayment			10,000			4,975				4,975				19,950
Accounts Payable/Accruals	2,245	3,048	1,170	-492	653	11	241	-120	506	-592	700			7,369
Total Disbursements	5,587	8,041	18,086	6,776	8,674	11,982	7,323	6,608	7,264	11,677	7,754	7,217	4,531	111,519
Ending Cash Balance	35,264	37,353	23,983	22,076	19,792	20,735	16,737	14,961	10,786	14,254	9,680	18,638		

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Charlie Ng, Vice Chancellor, Fiscal Services
PREPARED BY: Charlie Ng, Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

This report reflects the District's ability to operate during 2012-13 within its fiscal means, with the use of short-term borrowing to meet its cash flow needs. Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
ENTER OR EDIT CURRENT DATA**

CHANGE THE PERIOD ▾

Fiscal Year: 2012-2013

Quarter Ended: (Q3) Mar 31, 2013

District: (980) SAN BERNARDINO

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
Closed for edits after May 17, 2013					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	68,512,565	70,615,599	32,658,863	70,615,599
A.2	Other Financing Sources (Object 8900)	12,450	12,450	14,230	12,450
A.3	Total Unrestricted Revenue (A.1 + A.2)	68,525,015	70,628,049	32,673,093	70,628,049
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	70,177,621	72,558,617	46,314,635	72,558,617
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,540,978	2,524,490	2,283,466	2,524,490
B.3	Total Unrestricted Expenditures (B.1 + B.2)	72,718,599	75,083,107	48,598,101	75,083,107
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-4,193,584	-4,455,058	-15,925,008	-4,455,058
D.	Fund Balance, Beginning	21,454,834	21,454,834	21,454,834	21,454,834
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	21,454,834	21,454,834	21,454,834	21,454,834
E.	Fund Balance, Ending (C. + D.2)	17,261,250	16,999,776	5,529,826	16,999,776
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	23.7%	22.6%	11.4%	22.6%

SAVE EDITS »»

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	13,178
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Amount as of the Specified Quarter Ended	
H.1	Cash, excluding borrowed funds	10,786,186
H.2	Cash, borrowed funds only	0
H.3	Total Cash (H.1+ H.2)	10,786,186

IV. Has the district settled any employee contracts during this quarter? Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

SAVE EDITS »»

V. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

2000 Characters Remaining

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

2000 Characters Remaining

VI. Does the district have significant fiscal problems that must be addressed?

This year? Yes No
Next year? Yes No

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

2000 Characters Remaining

«« EXIT WITHOUT SAVING

SAVE EDITS »»

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@cccco.edu or Tracy Britten (916)323-6899 tbritten@cccco.edu
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

CHANGE THE PERIOD ▼

Fiscal Year: 2012-2013

Quarter Ended: (Q3) Mar 31, 2013

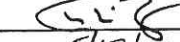
District: (980) SAN BERNARDINO

Your Quarterly Data is Certified for this quarter.


Chief Business Officer

CBO Name: Charlie Ng

CBO Phone: 909-382-4029

CBO Signature: 
Date Signed: 5/17/13

Chief Executive Officer Name: Bruce Baron

CEO Signature: 
Date Signed: 5/20/13

Electronic Cert Date: 05/13/2013

District Contact Person

Name: Susan Ryckevic

Title: Senior Accountant

Telephone: 909-382-4029

Fax: 909-382-0116

E-Mail: srych@sbccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4554
Sacramento, California 95814-6511

Send questions to:
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Interim Police Chief
DATE: June 13, 2013
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for May (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
MAY 2013**

Case #	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
CRAFTON HILLS						
13c-064	5/1/13	Battery	Parking Lot M	5/1/13	3:12pm	Arrested
13c-065	5/2/13	Sexual Battery	Campus	5/2/13	2:59pm	Arrested
DISTRICT						
No Clery Crimes						
VALLEY						
13-210	4/29/13	Poss of Marijuana	Mission Street	4/29/13	3:23pm	Cited
13-213	4/30/13	Smoking Marijuana	Library	4/30/13	2:37pm	Cited
13-265	5/24/13	Vehicle Burglary	Parking Lot #11	5/24/13	8:12pm	Report taken
13-270	5/29/13	Grand Theft Auto	Parking Lot #1	5/29/13	1:32pm	Report taken

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 13, 2013
SUBJECT: Administrative Procedure
4260 Prerequisites and Corequisites

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs. These Administrative Procedures have been modified and are being forwarded for information only.

ANALYSIS

AP 4260 is being submitted by the Academic Senates and District Assembly.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

3
4 PREREQUISITES AND COREQUISITES

5
6
7 Prerequisites, corequisite, advisories, and limitations are necessary to ensure that
8 San Bernardino Community College District (District) students succeed in their
9 coursework and have access to the courses they required. It is important to have
10 prerequisites in place where they are a vital factor in maintaining academic
11 standards. It is also necessary to ensure that prerequisites, co-requisites,
12 advisories, and limitations do not constitute unjustifiable obstacles to student
13 access and success. Therefore, to foster the appropriate balance between these
14 two concerns, the Education Code requires that prerequisites, co-requisites,
15 advisories, and limitations be established based solely on content review or
16 content review with statistical validation.

17
18 A. Information in the Catalog and Schedule of Courses

19
20 The college shall provide the following explanations both in the college catalog
21 and in the schedule of courses:

- 22
- 23 1. Definitions of prerequisites, corequisites, and limitations on enrollment
24 including the differences among them and the specific prerequisites,
25 corequisites, and limitations on enrollment that have been established.
 - 26 2. Procedures for a student to challenge prerequisites, corequisites, and
27 limitations on enrollment and circumstances under which a student is
28 encouraged to make such a challenge. The information about challenges
29 must include, at a minimum, the specific process including any deadlines,
30 the various types of challenge that are established in law, and any
31 additional types of challenge permitted by the college.
 - 32 3. Definitions of advisories on recommended preparation, the right of a
33 student to choose to take a course without meeting the advisory, and
34 circumstances under which a student is encouraged to exercise that right.
 - 35 4. Definitions of contract course, corequisite, noncredit basic skills course,
36 non-degree-applicable basic skills courses, prerequisite and satisfactory
37 grade.

38
39 B. Challenge Process

- 40 1. Any student who does not meet a prerequisite or corequisite or who is not
41 permitted to enroll due to a limitation on enrollment but who provides
42 satisfactory evidence may seek entry into the course as follows:
- 43 a. If space is available in a course when a student files a challenge
44 to the prerequisite or corequisite, the District shall reserve a seat
45 for the student and resolve the challenge within five (5) working
46 days. If the challenge is upheld or the District fails to resolve the
47 challenge within the five (5) working-day period, the student shall
48 be allowed to enroll in the course.
 - 49 b. If no space is available in the course when a challenge is filed, the
50 challenge shall be resolved prior to the beginning of registration
51 for the next term and, if the challenge is upheld, the student shall
52 be permitted to enroll if space is available when the students
53 registers for that subsequent term.

- 54 2. Grounds for challenge shall include the following:
55 a. Those grounds for challenge specified in Title 5, Section 55201(f).
56 b. The student seeks to enroll and has not been allowed to enroll
57 due to a limitation on enrollment established for a course that
58 involves intercollegiate competition or public performance, or one
59 or more of the courses for which enrollment has been limited to a
60 cohort of students. The student shall be allowed to enroll in such a
61 course if otherwise he or she would be delayed by a semester or
62 more in attaining the degree or certificate specified in his or her
63 educational plan.
64 c. The student seeks to enroll in a course that has a prerequisite
65 established to protect health and safety, and the student
66 demonstrates that he or she does not pose a threat to himself or
67 herself or others.
68 d. The student has the obligation to provide satisfactory evidence
69 that the challenge should be upheld. However, where facts
70 essential to a determination of whether the student's challenge
71 should be upheld are or ought to be in the college's own records,
72 then the college has the obligation to produce that information.
73

74 **C. Curriculum Review Process**

75 The curriculum review process shall at a minimum be in accordance with all of
76 the following:

- 77 1. Establish a curriculum committee and its membership in a manner that is
78 mutually agreeable to the college administration and the academic
79 senate.
80 2. Establish prerequisites, corequisites, and advisories on recommended
81 preparation (advisories) only upon the recommendation of the academic
82 senate except that the academic senate may delegate this task to the
83 curriculum committee without forfeiting its rights or responsibilities under
84 **Section 53200-53204 and within the limits set forth in Title 5 Section**
85 **55003.** Certain limitations on enrollment must be established in the same
86 manner.
87 3. Establish prerequisites, corequisites, advisories on recommended
88 preparation, and limitations on enrollment only if:
89 a. The faculty in the discipline or, if the college has no faculty
90 member in the discipline, the faculty in the department does all of
91 the following:
92 (1) Approve the course; and,
93 (2) As a separate action, approve any prerequisite or
94 corequisite, only if:
95 (a) The prerequisite or corequisite is an appropriate
96 and rational measure of a student's readiness to
97 enter the course or program as demonstrated by a
98 content review including, at a minimum, all of the
99 following:
100 (i) involvement of faculty with appropriate
101 expertise;
102 (ii) consideration of course objectives set by
103 relevant department(s). The curriculum
104 review process should be done in a manner
105 that is in accordance with accreditation
106 standards.

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- (iii) be based on a detailed course syllabus and outline of record, tests, related instructional materials, course format, type and number of examinations, and grading criteria;
 - (iv) specification of the body of knowledge and/or skills which are deemed necessary at entry and/or concurrent with enrollment;
 - (v) identification and review of the prerequisite or co-requisite that develops the body of knowledge and/or measures skills identified under iv.
 - (vi) matching of the knowledge and skills in the targeted course (identified under iv.) and those developed or measured by the prerequisite or co-requisite (i.e., the course or assessment identified under v.); and
 - (vii) maintain documentation that the above steps were taken.
- (b) The prerequisite or corequisite meets the scrutiny specified in one of the procedures for review of individual courses (see below), and specify which.
- (3) Approve any limitation on enrollment that is being established for an honors course or section, for a course that includes intercollegiate competition or public performance, or so that a cohort of students will be enrolled in two or more courses, and, in a separate action, specify which.
 - (4) Approve that the course meets the academic standards required for degree applicable courses, non-degree applicable courses, non-credit courses, or community service respectively.
 - (5) Review the course outline to determine if a student would be highly unlikely to receive a satisfactory grade unless the student had knowledge or skills not taught in the course. If the student would need knowledge or skills not taught in the course itself, then the course may be approved for degree applicable credit only if all requirements for establishing the appropriate prerequisite have been met excepting only approval by the curriculum committee.
 - (6) Review the course outline to determine whether receiving a satisfactory grade is dependent on skills in communication or computation. If receiving a satisfactory grade is sufficiently dependent on such skills, then the course may be approved for degree applicable credit only if all requirements have been met for establishing a prerequisite or corequisite of not less than eligibility for enrollment to a degree-applicable course in English or mathematics, respectively.
 - (a) A course which should have a prerequisite or corequisite as provided in (5) or (6) but for which one or more of the requirements for establishing a prerequisite have not been met may only:

- 159 (1) Be reviewed and approved pursuant to the
160 standards for non-degree applicable credit,
161 non-credit, or community service; or
162 (2) Be revised and reviewed as required to
163 meet the criteria for establishing the
164 necessary prerequisites or co-requisites.
165 (b) The curriculum committee also reviews the course
166 and prerequisite in a manner that meets each of the
167 requirements specified above.
168 **(c) If the District chooses to use content review as**
169 **defined in Title 5 of the Code of California**
170 **Regulations Section 55000© to define**
171 **prerequisites and corequisites in reading,**
172 **written expression, or mathematics for courses**
173 **that are degree applicable and are not in a**
174 **sequence, it must adopt a plan consistent with**
175 **Title 5 of the Code of California Regulations**
176 **Section 55003(c).**

- 177 4. ~~Content Review.~~ **Program Curriculum Review.** As a regular part of
178 the ~~content~~ **curriculum** review process or at least every six years, the
179 college shall review each prerequisite, corequisite, or advisory to
180 establish that each is still supported by the faculty in the discipline or
181 department and by the curriculum committee and is still in compliance
182 with all other provisions of this policy and with the law. Any prerequisite or
183 corequisite that is still supported shall be reviewed promptly thereafter to
184 assure that it is in compliance with all other provisions of this policy and
185 with the law.
- 186 5. Implementing Prerequisites, Corequisites, and Limitations on Enrollment.
187 Implementation of prerequisites, corequisites, and limitations on
188 enrollment must be done in a consistent manner and not left exclusively
189 to the classroom instructor. Every attempt shall be made to enforce all
190 conditions a student must meet to be enrolled in the course through the
191 registration process so that a student is not permitted to enroll unless he
192 or she has met all the conditions or has met all except those for which he
193 or she has a pending challenge or for which further information is needed
194 before final determination is possible of whether the student has met the
195 condition.
- 196 6. Instructor's Formal Agreement to Teach the Course as Described. Each
197 college shall establish a procedure so that courses for which prerequisites
198 or corequisites are established will be taught in accordance with the
199 course outline, particularly those aspects of the course outline that are the
200 basis for justifying the establishment of the prerequisite or corequisite.
201 The process shall be established by consulting collegially with the local
202 academic senate and, if appropriate, the local bargaining unit.
- 203 7.

204 **D. Review of Individual Courses**

205 If the student's enrollment in a course or program is to be contingent on his or her
206 having met the proposed prerequisite(s) or corequisite(s), then such a
207 prerequisite or corequisite must be established as follows. If enrollment is not
208 blocked, then what is being established is not a prerequisite or corequisite but,
209 rather, an advisory on recommended preparation and must be identified as such
210 in the schedule and catalog. Establishing advisories does not require all the
211 following steps.

212 1. Levels of Scrutiny. Prerequisites and corequisites must meet the
213 requirements of at least one of the following subsections:
214 a. The Standard Prerequisites or Corequisites. The college may
215 establish satisfactory completion of a course as prerequisite or co-
216 requisite for another course provided that, in addition to obtaining
217 the review of the faculty in the discipline or department and the
218 curriculum committee as provided above, the college specifies as
219 part of the course outline of record at least three of the campuses
220 of the University of California and the California State University
221 which reflect in their catalogs that they offer the equivalent course
222 with the equivalent prerequisite(s) or corequisite(s). Any
223 combination of University of California campuses and California
224 State University campuses is acceptable in satisfaction of this
225 requirement.
226 Sequential Courses Within and Across Disciplines. A course may
227 be established as a prerequisite or corequisite for another course
228 provided that, in addition to the review by faculty in the department
229 or discipline and by the curriculum committee as described above,
230 skills, concepts, and/or information taught in the first course are
231 presupposed in the second course, and a list of the specific skills
232 and/or knowledge a student must possess in order to be ready
233 to take the second course is included in its outline of courses.
234 b. Courses in Communication or Computation Skills. Prerequisites
235 establishing communication or computational skill requirements
236 may not be established across the entire curriculum unless
237 established on a course-by-course basis. A course in
238 communication or computation skills, or eligibility for enrollment in
239 such a course, may be established as a prerequisite or co-
240 requisite for any course other than another course in
241 communication or computation skills if, in addition to the review by
242 the faculty in the discipline or department and by the curriculum
243 committee as provided above, the following is also done:
244 (1) A list of the specific skills a student must possess in order
245 to be ready to take the course is included in the course
246 outline of record; and
247 c. (2) Research is conducted as provided above. The
248 prerequisite or corequisite may be established for a period
249 of not more than two years while the research is being
250 conducted provided that a determination is made that a
251 student who lacks the particular skills is highly unlikely to
252 receive a satisfactory grade because a sufficient
253 percentage of the grade is directly dependent on these
254 skills. This determination must be approved both by the
255 faculty in the discipline and by the curriculum committee as
256 provided above and must be based on a review of the
257 syllabus as well as samples of tests and other assignments
258 on which the grade is based.
259 d. Cut Scores and Prerequisites. Whether or not research is required
260 to establish a prerequisite, data collected to validate assessment
261 instruments and cut scores is always relevant to reviewing the
262 prerequisites for the associated courses. If such data are
263 insufficient to establish the cut scores, any course prerequisites
264 established for the same course or courses may not be printed in
265 subsequent catalogs and schedules nor enforced in subsequent

266 semesters until the problems are resolved, and sufficient data
267 exist to establish the cut scores. In such a case, the collection of
268 these data shall be done in the manner prescribed above in
269 addition to other requirements of law. Such a prerequisite may be
270 changed to an advisory on recommended preparation while the
271 problems are being resolved.
272

273 e. Programs. In order to establish a prerequisite for a program, the
274 proposed prerequisite must be approved as provided for a course
275 prerequisite in regard to at least one course that is required as
276 part of the program.

277 f. Health and Safety. A prerequisite or corequisite may be
278 established provided that, in addition to the review by faculty in the
279 department or division and by the curriculum committee as
280 provided above:

281 (1) The course for which the prerequisite is proposed is one in
282 which the student might endanger his or her own health
283 and safety or the health and safety of others; and

284 (2) The prerequisite is that the student possesses what is
285 necessary to protect his or her health and safety and the
286 health and safety of others before entering the course.

287 g. Recency and Other Measures of Readiness: Recency and other
288 measures of readiness may be established as a prerequisite or
289 co-requisite only if, in addition to the review by the faculty in the
290 discipline or department and by the curriculum committee as
291 provided above, the following is also done:

292 (1) A list of the specific skills a student must possess in order
293 to be ready to take the course is included in the course
294 outline of record.

295 (2) Data are gathered according to sound research practices
296 in at least one of the following areas:

297 (a) The extent to which students, those currently
298 enrolled in the course or those who have completed
299 it, believe the proposed prerequisite or corequisite
300 is necessary.

301 (b) Comparison of the faculty members' appraisal of
302 students' readiness for the course to whether
303 students met the proposed prerequisite or co-
304 requisite. The faculty appraisal could be done at
305 any time in the semester that the college
306 determined was appropriate and based on
307 independent assignments, quizzes and exams,
308 participation in courses or other indicators that the
309 student was or was not ready to take the course.

310 (c) Comparison of students' performance at any point
311 in the course with completion of the proposed
312 prerequisite or co-requisite.

313 (d) Comparison of student performance in the course
314 to their scores on assessment instruments in the
315 manner required to validate an assessment
316 instrument and cut scores for the course in
317 question as described above.
318

319 (3) The standard for any comparison done shall be that a
320 student is highly unlikely to receive a satisfactory grade in
321 the course unless the student has met the proposed
322 prerequisite or corequisite. The research design,
323 appropriate, shall be developed by research personnel,
324 discipline faculty, and representatives of the academic
325 senate. If the evidence fails to meet the standard
326 established, each college may establish the proposed
327 prerequisite or co-requisite as a recommended preparation
328 and may seek to establish it as a prerequisite or
329 corequisite only by following the process described in this
330 policy and any applicable college policies.

331 (4) If the curriculum committee has determined as provided in
332 these procedures that a new course needs to have a
333 prerequisite or corequisite, then the prerequisite or
334 corequisite may be established for a single period of not
335 more than two years while research is being conducted
336 and a determination is being made, provided that:

337 (a) All other requirements for establishing the
338 prerequisite or corequisite have already been met;
339 and

340 (b) Students are informed that they may enroll in the
341 course although they do not meet the prerequisite.
342 However, students who lack the prerequisite may
343 not constitute more than 20% of those enrolled in
344 any section of the course.

345 Prerequisites and corequisites that are exempt from review at the
346 time they are, or were, established are not eligible for this
347 exception, and the research must be conducted during the six
348 years before they must be reviewed.

349
350 **E. Additional Rules. Title 5, Section 55202 specifies additional rules, which are to**
351 **be considered part of this document as though reproduced here.**

352 1. **Advisories on Recommended Preparation.** The college may recommend
353 that a student meet a standard of readiness at entry only if recommended
354 by the faculty in the discipline or department and by the curriculum
355 committee as provided in above. This process is required whether the
356 college used to describe such recommendations in its catalog or schedule
357 as "prerequisites," or "recommended," or by any other term.

358 2. **Limitations on Enrollment.** The types of limitation on enrollment specified
359 below may only be established through the curriculum review process by
360 the discipline or department faculty and the curriculum committee
361 specified above including the requirement to review them again at least
362 every six years; for example, as part of program review. The following
363 requirements must also be met in order to establish these particular
364 limitations on enrollment.

365 3. **Performance Courses.** The college may establish audition or try-out as a
366 limitation on enrollment for courses that include public performance or
367 intercollegiate competition such as but not limited to band, orchestra,
368 theater, competitive speech, chorus, journalism, dance, and
369 intercollegiate athletics provided that:

370 a. For any certificate or associate degree requirement which can be
371 met by taking this course, there is another course or courses
372 which satisfy the same requirement; and

373 b. The college includes in the course outline of record a list of each
374 certificate or associate degree requirement that the course meets
375 and of the other course or courses which meet the same
376 requirement.

377 Limitations on enrollment established as provided for performance
378 courses shall be reviewed during program review or at least every six
379 years to determine whether the audition or try-out process is having a
380 disproportionate impact on any historically under-represented group and,
381 if so, a plan shall be adopted to seek to remedy the disproportionate
382 impact. If disproportionate impact has been found, the limitation on
383 enrollment may not be printed in subsequent catalogs or schedules nor
384 enforced in any subsequent term until such a plan has been endorsed by
385 the department and the college administration and put into effect.

386 4. Honors Courses. A limitation on enrollment for an honors course or an
387 honors section of a course may be established if, in addition to the review
388 by the faculty in the discipline or department and by the curriculum
389 committee as provided above, there is another section or another course
390 or courses at the college which satisfy the same requirements. If the
391 limitation is for an honors course and not only for an honors section, the
392 college must also include in the course outline of record a list of each
393 certificate or associate degree requirement that the course meets and of
394 the other course or courses which meet the same associate degree or
395 certificate requirement.

396 5. Blocks of Courses or Sections. Blocks of courses or blocks of sections of
397 courses are two or more courses or sections for which enrollment is
398 limited in order to create a cohort of students. Such a limitation on
399 enrollment may be established if, in addition to review by the faculty in the
400 discipline or department and by the curriculum committee as provided
401 above, there is another section or another course or courses that satisfy
402 the same requirement. If the cohort is created through limitations on
403 enrollment in the courses rather than limitations on specific sections of
404 courses, then the college must include in the course outline of record a
405 list of each certificate or associate degree requirement that the course
406 meets and of the other course or courses which satisfy the same
407 associate degree or certificate requirement.

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412 Reference:
413 Title 5, Sections 55000 et seq.

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424 Approved: February, 2009

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 13, 2013
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

SBVC

Gowen, Laura
Jackson, Dr. Jack
Mattson, Susan
Raghavan, Girija
Rodriguez, Carmen
Sanchez, Julia
Smith, Dr. James
St. Jean, Cyndie
Trujillo, Karla

CHC

Aycock, Larry
Boatman, John
Guadiana, Lorena
Hegde, Raju
Warren-Marlatt, Rebecca
Zuniga, Ruby