

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, July 25, 2013 – 4:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 4:05 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Yasmeen Flores, Student Trustee, CHC

Members Absent:

Rosalinda Sosa-Sanchez, Student Trustee, SBVC

Administrators Present:

Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC
Tim Oliver, Interim Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources

Administrators Absent:

None.

2. PLEDGE OF ALLEGIANCE

Trustee Henry led the Pledge of Allegiance.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Trustee Ferracone moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the minutes of June 27, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,
Flores (advisory)

NOES: None

ABSENT: Sosa-Sanchez (advisory)

ABSTENTIONS: None

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows approve the minutes of July 11, 2013 with the following corrections and amendments:

- Under public comment, Trustee Williams asked for additional information regarding the speaker's concerns to consider a change in the policy and administrative procedures regarding the grounds for and types of discipline actions for students enrolled in the Middle College High School at SBVC.
- Under Routine Contracts and Agreements, Trustee Williams asked that his comments regarding collaboration reflect he specifically said San Bernardino City USD.
- Under request to award bid and contract to Woodcliff Corporation, Trustee Williams asked how many local bidders there were. His concern was that "we are going with the lowest bidder than we get hit with all of these change orders and then it goes back up to whatever the local bidder put in the first place, so we could have just hired them." He stated "some people bid low on purpose...responsible is not bidding low on purpose either."
- Under Purchase Order Report, Dr. Henry asked about page 244 under Fees and Expenses referring to the \$9,000 Purchase Order to Forester Incentives LTD and the \$10,000 Purchase Order to Hay House Inc. She said "Ed Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days." She said if the Board is supposed to review them, she would like to know what it is the trustees are supposed to review.
- Under Administrative Procedure 6330 Purchasing, Trustee Williams asked for additional information and if this was in line with the conflict of interest statement and the FPPC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,
Flores (advisory),

NOES: None

ABSENT: None

ABSENT: Sosa-Sanchez (advisory)

ABSTENTIONS: None

5. STRATEGIC PLANNING WORKSHOP

Charlie Ng who has been leading the district's strategic planning process for the past year conducted a Board workshop to receive input from the Board for the mission, vision

and values statements and to discuss the Board's perception of the district's strengths and weaknesses.

According to Administrative Procedure 3250, integrated planning, the Board may assist in developing the general institutional mission and goals for the comprehensive plans through a variety of means, including, but not limited to, the Chancellor's evaluation process, the Board/Chancellor retreat, and any time the Board reviews curriculum items.

The mission statement describes the District's "reason for being, why we are here, and what our purpose is."

The vision statement contains a 10-to-30-year "big and hairy audacious goal" (BHAG) and vivid descriptions of what it will be like to achieve the goal.

Values are essential and enduring tenets of the district. They are a small set of guiding principles that require no external justification and have intrinsic value and importance to those inside the district. They define for us what we stand for.

After considerable discussion, the trustees provided the following responses:

Mission: Advancing (or improving) our diverse community through education and training.

Vision: We will be seen as being productive and fulfilling for employees.

Values: Bold items prioritized and will serve as feedback to DSPC (# of votes).

Trust (4)

Quality curriculum and instruction (7)

Openness and innovation supported and valued (6)

Ethical procedures/behaviors; honest and ethical in all relationships (7)

Embrace collaboration within and outside the district; through all aspects that encompass the district as well as its surrounding communities (4)

Efficient service to students and employees (1)

Tolerance and understanding (6)

Effective communication (1)

Excellent service to our students (1)

Student-centered (3)

"Out in 2 Years" (0)

Strengths:

Caring Board

Strong public safety and health programs

Diverse Board

Strong faculty

EDCT

KVCR TV and radio station

Weaknesses: Bold items prioritized and will serve as feedback to DSPC (# of votes).

Number of interim positions, lack of succession planning model (8)

Some employees do not care about student success (0)

No "branding" of the district (2)

Weak service levels (web enrollment, technology) (8)

Lack of development for alternative funding (5)

The district is not good at basic skills (4)

Lack of focus on whom shall we serve (4)

Lack of integrating data into board conversations (1)

Weakness in partnerships (3)

Lack of importance and emphasis on assessment (2)

The Board's responses will be submitted to the DSPC for their review and the final document will be presented to the Board of Trustees for approval.

6. ADJOURN

Dr. Singer adjourned the meeting at 6:30 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees