

San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, August 8, 2013 – 4:00 p.m. – Board Room

THE PUBLIC MEETING WILL BEGIN IMMEDIATELY
AFTER THE CLOSED SESSION

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
 - A. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Bruce Baron and Tanya Rogers
CTA
CSEA
Management/Supervisors
Confidential Employees
 - B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Pursuant to Government Code Section 54956.9
Case Name Unspecified: To identify case would jeopardize service
of process or existing litigation.
 - C. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Section
54956.9(d)(2)
Number of cases: 1
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. CONVENE CLOSED SESSION
5. RECONVENE PUBLIC MEETING
6. REPORT OF ACTION IN CLOSED SESSION

7. INSTITUTIONAL PRESENTATIONS

A. Public Hearing – Redistricting

Conduct a public hearing on the proposed San Bernardino Community College District Redistricting area maps.

The proposed maps for the San Bernardino Community College District Trustee Areas are available in the Office of the Chancellor and on the district website at <http://www.sbccd.org/~media/Files/SBCCD/District/Board%20News/2013/Redistricting.pdf>

B. Public Hearing – Economic Development Foundation

Conduct a public hearing regarding the establishment and recognition of the proposed Economic Development and Corporate Training Foundation.

Consideration of approval of the Economic and Corporate Training Foundation as an Auxiliary Foundation of the district and delegate authority to the Chancellor or his designee to take the steps necessary to establish the EDCT Foundation (p.1)

8. REPORTS

- A. Board Members
- B. Student Trustees
- C. Chancellor

9. PUBLIC COMMENT ON AGENDA ITEMS

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. INSTRUCTIONAL/STUDENT SERVICES

1. Consideration of Approval of Curriculum – CHC (p.26)

B. HUMAN RESOURCES

1. Consideration of Approval of Classified Employees (p.28)
2. Consideration of Approval of Classified Resignations (p.29)
3. Consideration of Approval of Classified Employment Rescission (p.30)
4. Consideration of Approval of Classified Employee Reclassifications (p.31)
5. Consideration of Approval to Increase Contract for Classified Employee (p.33)
6. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.34)
7. Consideration of Approval of Adjunct and Substitute Academic Employees (p.41)
8. Consideration of Approval of Non-Instructional Pay (p.43)
9. Consideration of Approval of Academic Employees (p.46)
10. Consideration of Approval of Academic Resignation (p.47)
11. Consideration of Approval of Unpaid Leave of Absence for Academic Employee (p. 48)
12. Consideration of Approval of Faculty Chair Stipends (p.49)
13. Consideration of Approval of Head and Assistant Coaches (p.50)
14. Consideration of Approval of Management Appointments (p.52)
15. Consideration of Approval of Interim Management Appointments (p.53)
16. Consideration of Approval of Management Resignation (p.54)
17. Consideration of Approval of Salary Amendment for Management Employees (p.55)
18. Consideration of Approval of Salary Step Advancement for Management Employees (p.56)
19. Consideration of Approval of Revision to Management Job Description (p.57)
20. Consideration of Approval of Agreement with Miyamoto Consulting (p.61)
21. Consideration of Approval of District Volunteers (p.62)

C. FISCAL SERVICES

1. Consideration of Approval of Routine Contracts and Agreements (p.64)
2. Consideration of Approval of Professional Services Contracts and Agreements (p.93)
3. Consideration of Approval of Conference Attendance (p.99)
4. Consideration of Approval of District/College Expenses (p.106)
5. Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale (p.111)
6. Consideration of Approval of Authorized Signature List (p.120)

11. ACTION AGENDA

A. INSTRUCTIONAL/STUDENT SERVICES

B. HUMAN RESOURCES

1. Consideration of Approval of Academic Retirement (p.124)

C. FISCAL SERVICES

1. Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments (p.125)
2. Consideration of Approval of Contract with Pacific Industrial Electric for the Medium Voltage Infrastructure Upgrade Project – SBVC (p.130)
3. Consideration of Approval of Contract with HMC Architects for Architectural Services for the Crafton Center Project – CHC (p.133)
4. Consideration of Approval of Contract with ARUP to Capture Energy Incentives – CHC (p.136)
5. Consideration of Approval of Contract with Three Peaks Corporation for the Measure M Miscellaneous Site Work Project – SBVC (p.138)
6. Consideration of Approval of Contract with Three Peaks Corporation for the Soccer Field Renovation Project – SBVC (p.141)
7. Consideration of Approval to Award Bid and Contract to Minako of America DBA Minco Construction for the PE Complex – CHC (p.144)
8. Consideration of Approval to Award Contract to Woodcliff Corporation for Auditorium Renovation Project – SBVC (p.152)
9. Consideration of Approval of Amendment 02 to Snipes-Dye Contract (p.154)
10. Consideration of Approval of Amendment 05 to Snipes-Dye Contract (p.159)
11. Consideration of Approval of Amendment 02 to P2S Engineering, Inc. Contract (p.163)
12. Consideration of Approval of Amendment 07 to the DLR Group WWCOT Contract (p.167)

13. Consideration of Approval of Board Policy 2140 Public Participation at Board Meetings (p.171)

12. INFORMATION ITEMS

- A. Follow-Up to Middle College High School Policy Concern (no attachment)
- B. Summary of Bond Measure M Capital Improvement Program Change Orders and Amendments for Construction Contracts (p.174)
- C. Budget Report (p.194)
- D. Explanation of July Purchase Orders #134965 and #134966 (no attachment)
- E. Purchase Order Report (p.229)
- F. Quarterly Investment Report (p.250)
- G. CCFS-320 Apportionment Attendance Report for FY 2013 Period 3 (Annual) (p.252)
- H. Clery Act Compliance Report (p.256)
- I. Applause Cards (p.258)

13. STAFF REPORTS

- A. CHC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- B. SBVC
 - 1. President
 - 2. Academic Senate
 - 3. Classified Senate
 - 4. Associated Students
- C. CTA
- D. CSEA

14. ADJOURN – The next regular meeting of the Board of Trustees will be Thursday, August 22, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Matthew Isaac, Executive Director, EDCT
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Economic Development and Corporate Training Foundation (EDCT Foundation)

RECOMMENDATION

It is recommended that the Board of Trustees approve the Economic Development and Corporate Training Foundation (EDCT Foundation) as an Auxiliary Foundation of the District and delegate authority to the Chancellor or his designee to take the steps necessary to establish the EDCT Foundation.

OVERVIEW

As a self-supporting arm of the District, the Economic Development and Corporate Training (EDCT) Division has been effectively providing customized training for incumbent workers and short-term job training for displaced workers for the past 12 years. By winning competitive state and federal grants, EDCT provides training and retraining services free of cost to the workforce and leads many to employment. EDCT can become even more effective if it can attract grants from private foundations, raise funds, and receive equipment donations to enhance training programs. Many of the private foundations offer grant opportunities primarily for tax-exempt and non-profit organizations. EDCT is hindered by its lack of ability to apply for grants from private foundations and attract donations. These programs are not-for-credit in nature and do not compete with San Bernardino Valley College or Crafton Hills College.

ANALYSIS

By establishing a tax-exempt Foundation, EDCT will become eligible to apply for grants from private foundations and some state and federal grants ear-marked for tax-exempt and non-profit organizations. The Foundation will support EDCT to develop resources and philanthropic support to advance its economic and workforce development mission.

BOARD IMPERATIVE

II. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No impact to the District General Funds.

**BYLAWS
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

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OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

ARTICLE 1. NAME AND OFFICES.

1.01. Name. This Corporation shall be known as the Economic Development and Corporate Training Foundation (hereinafter referred to as the "Corporation").

1.02. Principal Office. The principal office of the Corporation shall be initially located at 114 South Del Rosa Drive, San Bernardino, California 92408. The board of directors of the Corporation (hereinafter referred to as the "Board of Directors") is hereby granted full power and authority to change said principal office from one location to another, within said county, by motion at an open meeting. Any such change of address will be noted by the Secretary in these Bylaws. The fixing or changing of such address shall not be deemed an amendment to these Bylaws.

1.03. Other Offices. Branch or subordinate offices may be established by the Board of Directors at any time and at any place or places.

ARTICLE 2. OBJECTIVES AND PURPOSES.

2.01. Auxiliary Organization. The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for charitable purposes and to support the San Bernardino Community College District (the "District") as a recognized "auxiliary organization" as provided in *Education Code* Sections 72670-72682, as such law may be amended from time to time. This corporation shall operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *Education Code* and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*, as such policies, statutes, and regulations may be amended from time- to-time.

2.02. Specific Purpose. The specific purpose of this corporation is to provide activities which are an integral part of the educational programs of the District's Economic Development and Corporate Training ("EDCT") programs. These activities may include, but are not limited to improving facilities and equipment to benefit program trainees; providing financial assistance to program trainees; developing workshops, conferences, institutes, and other mission related activities; fundraising and alumni activities; gifts, bequests, endowments, and trusts; and public relations.

2.03. Limitations. No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign on behalf of (or in opposition to) any candidate for public office. The Corporation shall not, except to

an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the charitable purposes described in its Articles of Incorporation.

ARTICLE 3. MEMBERS.

The Corporation shall have no "members" as that term is defined by *California Corporations Code* Section 5056 and shall be governed solely by its Board of Directors in accordance with these Bylaws. Pursuant to *California Corporations Code* Section 5310, any action which would otherwise require approval by a majority of all such members, shall instead require the approval by a majority of the Board of Directors.

ARTICLE 4. DIRECTORS.

4.01. Powers. Subject to the limitations stated in the Articles of Incorporation, these Bylaws and the Nonprofit Corporation Law, and subject to the duties of directors as prescribed by the Nonprofit Corporation Law, all corporate powers shall be exercised by or under the direction of, and the business and affairs of the Corporation shall be managed by, the Board of Directors. The individual directors shall act only as members of the Board of Directors, and individually shall have no power to act alone. As an auxiliary foundation of the District, the Corporation shall comply with all applicable Board Policies and Administrative Procedures of the District.

4.02. Number of Directors. The Corporation shall have a Board of Directors composed of seven directors. Directors are collectively to be known as the Board of Directors. These numbers may be changed by a bylaw duly adopted amending this section.

4.03. Selection, Tenure of Office, and Vacancies. Each director shall hold office for a term of three years and until his or her successor is appointed and qualified, except for the initial directors of the Corporation. At the first regular meeting of the Board of Directors, the directors shall be divided by lot into three classes, to consist of approximately two members each and whose terms shall begin on the date of such meeting. The members of the first, second, and third classes shall hold office for a term of one, two, and three years, respectively, and until their successors are appointed and qualified. At the first meeting following the expiration of the term of a director, the Board shall proceed to fill the vacancy. The affirmative vote of a majority of the total membership of the Board of Directors shall be necessary to appoint a director.

4.04. Vacancies. Vacancies in the Board of Directors occurring other than by expiration of term shall be filled by appointment by the remaining directors in the same manner as the appointment of directors is made at expiration of the term of a director. Such vacancies may be filled at any regular meeting of the Board of Directors or at any special meeting called for that purpose and a director elected shall hold office for the unexpired term of the director whom he or she succeeds.

4.05. District's Board of Trustee's Appointment of One Director. Notwithstanding the provisions of Sections 4.03 and 4.04 of these Bylaws, *supra*, the

District's Board of Trustees shall appoint one of the Trustees to the Corporation's Board of Directors. The term of the Director appointed by the District's Board of Trustees shall be one year.

4.06. Chair and Vice-Chair of the Board of Directors. The Board of Directors shall annually elect a Chair and a Vice-Chair from among the directors. The Chair of the Board of Directors shall, if present, preside at all meetings of the Board of Directors and exercise and perform such other powers and duties as may be, from time-to-time, assigned to the Chair of the Board of Directors or prescribed by these Bylaws. The Vice-Chair shall preside at any meeting of the Board of Directors in the absence of the Chair.

4.07. Compensation. Directors shall serve without compensation, but may be reimbursed for the cost of travel to conferences or other activities related to the Corporation, subject to compliance with applicable Board Policies and Administrative Procedures of the District.

4.08. Restriction on Interested Directors. Not more than forty-nine percent of the persons serving on the Board at any time may be interested persons. An interested person is (a) any person compensated by the Corporation for services rendered to it other than those performed as a Director within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise; (b) any shareholder, employee or officer of any corporation, or partner or employee of any partnership, which has rendered compensated services to the Corporation within the previous twelve months; and (c) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, mother-in-law, or father-in-law of any person described in (a) or (b) hereof. Any violation of the provisions of this paragraph shall not, however, affect the validity or enforceability of any transaction entered into by the Corporation.

4.09. Nonliability for Debts. The private property of the Directors shall be exempt from execution or other liability for any debts, liabilities or obligations of the Corporation, and no Director shall be liable or responsible for any debts, liabilities or obligations of the Corporation.

4.10. Indemnity by Corporation for Litigation Expenses of Officers and Directors. To the fullest extent permitted by law, the Corporation shall indemnify any present or former director, officer, employee or other "agent" of the corporation, as that term is defined in *California Corporations Code* Section 5238, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in *California Corporations Code* Section 5238, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in *California Corporations Code* Section 5238. "Expenses," as used in this bylaw, shall have the same meaning as in *California Corporations Code* Section 5238(a). Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in *California Corporations Code* Section 5238 prior to the final disposition of such proceeding, upon receipt of an undertaking by or on behalf of the director or officer

to repay such amount unless it shall be determined ultimately that the director or officer is entitled to be indemnified.

4.11. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such. The Corporation shall obtain liability insurance or the equivalent of insurance which covers the directors and officers issued either in the form of a general liability policy or a director's and officer's liability policy consistent with the requirements of *California Corporations Code* Section 5239.

ARTICLE 5. MEETINGS.

5.01. Ralph M. Brown Act. All meetings of the Board of Directors, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with the *California Government Code*, Section 54950), or any successor legislation hereinafter enacted ("Brown Act").

5.02. Regular Meetings. The Board of Directors shall hold at least one business meeting every quarter, pursuant to *Education Code* Section 72674.

5.03. Telephonic Meetings. Subject to the provisions of the Brown Act governing teleconferencing, members of the Board of Directors may participate in a regular or special meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another.

5.04. Quorum. A majority of the authorized number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be the act of the Board of Directors, unless the Articles, these Bylaws, or the Nonprofit Corporation Law specifically requires a greater number. In the absence of a quorum at any meeting of the Board of Directors, a majority of the directors present may adjourn the meeting as provided in Section 5.05 of these Bylaws.

5.05. Adjournment. Subject to the provisions of the Brown Act governing adjournment, any meeting of the Board of Directors, whether or not a quorum is present, may be adjourned to another time and place by the vote of a majority of the directors present.

5.06. Inspection Rights. Every director shall have the absolute right at any time to inspect, copy and make extracts of, in person or by agent or attorney, all books, records and documents of every kind and to inspect the physical properties of the Corporation.

ARTICLE 6. COMMITTEES.

6.01. Committees of the Board of Directors. Subject to the provisions of the Brown Act, the Board of Directors may create committees.

6.02. Minutes and Reports. Each committee shall keep regular minutes of its proceedings, which shall be filed with the Secretary. All action by any committee shall be reported to the Board of Directors at the next meeting thereof and shall be subject to revision and alteration by the Board of Directors.

6.03. Meetings. Subject to the requirements of the Brown Act, and except as otherwise provided in these Bylaws or by resolution of the Board of Directors, each committee shall adopt its own rules governing the time and place of holding and the method of calling its meetings and the conduct of its proceedings and shall meet as provided by such rules, and it shall also meet at the call of any member of the committee.

6.04. Term of Office of Committee Members. Each committee member shall serve at the pleasure of the Board of Directors but not to exceed such committee member's term as a director.

ARTICLE 7. OFFICERS.

7.01. Officers. The officers of the Corporation shall be an Executive Director, a Chief Financial Officer who shall hold title of Treasurer, a Secretary, and such other officers as the Board of Directors may appoint in accordance with the provisions of Section 7.03 of these Bylaws. These officers may be employees of the District and may be eligible for reassigned time from their usual District assignments to fulfill their responsibilities to the Corporation, and they will receive no additional compensation for their work for the Corporation. At such time as the Corporation determines the need for full-time staff, the recruitment will be conducted following the processes of the District's Office of Human Resources.

7.02. Appointment of Officers. The officers of the Corporation, except for such officers as may be appointed in accordance with the provisions of Section 7.03 of this Article, shall be appointed by the Board of Directors to one year terms pursuant to an annual election. Notwithstanding the above, the appointment of one or more officers may be continued to a regular meeting or special meeting held within six weeks of the one year appointment anniversary, in which case the term of the incumbent officer shall be continued until the new appointment is made.

7.03. Subordinate Officers. The Board of Directors may appoint such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as are required in these Bylaws or as the Board of Directors may from time-to-time determine.

7.04. Resignation. Any officer may resign at any time by giving written notice to the Corporation, subject to the rights, if any, of the Corporation under any contract to

which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

7.05. Removal of Officers. Any officer may be removed, either with or without cause, by a majority of the directors then in office at any regular or special meeting of the Board of Directors, or by any officer upon whom such power of removal may be conferred by the Board of Directors.

7.06. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to such office.

7.07. Executive Director. The Executive Director shall be responsible for the day-to-day administration of the Corporation, including the right to employ and discharge all employees and agents of the Corporation and shall have the authorization to sign all contracts, notes, conveyances, and other papers, documents and instruments in writing in the name of the Corporation, except where such matters are prescribed in the Bylaws or by the Board of Directors and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by these Bylaws. These duties must be carried with the managerial oversight of the District's Chancellor and following the Board Polices and Administrative Procedures of the District.

7.08. Secretary. The Secretary shall keep, or cause to be kept, a book of minutes in written form of the proceedings of the Board of Directors and committees of the Board of Directors. The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors required by these Bylaws or by law to be given, and shall cause the seal of the Corporation to be kept in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or these Bylaws.

7.09. Treasurer. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of account in written form or any other form capable of being converted into written form. The Treasurer shall deposit all monies and other valuables in the name and to the credit of the Corporation with such depositaries or depositories as may be designated by the District. The Treasurer shall render to the Chair and directors whenever they request an account of all of the Treasurer's transactions as the Treasurer, and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by these Bylaws.

ARTICLE 8. BOOKS AND RECORDS.

8.01. Books and Records. The Corporation shall keep adequate and correct books and records of account and minutes of the proceedings of the Board of Directors

and committees of the Board of Directors. The Corporation is subject to the Richard McKee Transparency Act of 2011, *Education Code* Sections 72690 *et. seq.*

8.02. Form of Records. Minutes shall be kept in written form. Other books and records shall be kept either in written form or in any other form capable of being converted into written form. If any record subject to inspection pursuant to the Nonprofit Corporation Law is not maintained in written form, a request for inspection is not complied with unless and until the Corporation, at its expense, makes such record available in written form.

8.03. Audit. The Corporation shall be a part of the District's annual certified audit performed by the certified public accountant retained by the District, pursuant to *Education Code* Section 72672(a). The Corporation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Corporation shall annually publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person on request. Distribution of the published audited statement of the Corporation's financial condition at a regularly scheduled meeting of the District Board of Trustees shall be deemed compliance with this requirement.

ARTICLE 9. GRANTS, CONTRACTS, LOANS, ETC.

9.01. Grants. The making of grants and contributions, and otherwise rendering financial assistance for the purposes of the Corporation, may be authorized by the Board of Directors. The Board of Directors may authorize any officer or officers, agent or agents, in the name of and on behalf of the Corporation, to make any such grants, contributions or assistance.

9.02. Deposits. The funds of the Corporation not otherwise employed shall be deposited from time to time to the order of the Corporation in such banks, trust companies or other depositories as approved by the District's Chancellor.

9.03. Conflicts of Interest.

A. Pursuant to the *Education Code* Section 72677, no member of the Board of Directors shall be financially interested in any contract or other transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

B. Nevertheless, pursuant to the *Education Code* Section 72679, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Corporation and a member of the Board of

Directors; (ii) the contract or transaction is between the Corporation and a partnership or unincorporated association of which any member of the Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Corporation and a corporation in which any member of the Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

C. Additionally, pursuant to the *Education Code* Section 72680, no member of the Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

ARTICLE 10. INDEMNIFICATION OF DIRECTORS AND OFFICERS.

10.01. Indemnification by Corporation.

A. For the purposes of this Section 10.01, "agent" means any person who is or was a director, officer, employee or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; "proceeding" means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and "expenses" includes, without limitation, attorneys' fees.

B. The Corporation shall, to the fullest extent permitted by law, indemnify any person who was or is a party or is threatened to be made a party to any proceeding by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding.

C. In the event entitlement to indemnification is required by law to be based upon a determination by the Board of Directors that the agent has met the standards of conduct prescribed by law, such body shall meet and shall reach a determination on the issue within a reasonable period of time after request for such body to meet is received by the Corporation from the agent.

10.02. Advancing Expenses. The Corporation may advance to each agent the expenses incurred in defending any proceeding referred to in Section 10.01 of these Bylaws prior to the final disposition of such proceeding upon receipt of an undertaking

by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in Section 10.01 of these Bylaws.

10.03. Insurance. The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this section; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of *California Corporations Code* Section 5233 (relating to self-dealing transactions).

ARTICLE 11. INVESTMENTS.

11.01. Standards, Retention of Property.

A. In investing, reinvesting, purchasing, acquiring, exchanging, selling and managing the Corporation's investments, other than assets held for use or used directly in carrying out a public or charitable program of the Corporation, the Board of Directors shall avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income as well as the probable safety of the Corporation's capital.

B. Unless limited by the Articles, the Corporation may continue to hold property properly acquired or contributed to it if and as long as the Board of Directors, in the exercise of good faith and of reasonable prudence, discretion, and intelligence, may consider that retention is in the best interests of the Corporation. No retention of donated assets violates this Section 11.01, where such retention was required by the donor in the instrument under which the assets were received by the Corporation, except that no such requirement may be effective more than ten years after the death of the donor.

C. No investment violates this Section 11.01 by virtue of the investment's speculative character, where the investment conforms to provisions authorizing such investment contained in the instrument or agreement under which the assets were contributed to the Corporation.

ARTICLE 12. PURPOSES AND OPERATIONS OF THE CORPORATION.

12.01. Purposes. The business of the Corporation is to be operated and conducted in the promotion of its objects and purposes as set forth in Article II of its Articles of Incorporation.

12.02. Dedication of Assets. The income and assets of the Corporation are irrevocably dedicated to charitable purposes and no part of the net income or assets of the organization shall ever inure to the benefit of any Director, Officer, or member thereof or to the benefit of any private person.

12.03. Dissolution. The Corporation may be dissolved by vote of the Directors, or by the action of the Board of Directors in accordance with the provisions of California law. Upon dissolution of the Corporation, and after payment or provision for payment, of all debts and liabilities, the assets of the Corporation shall be distributed to the District. If for any reason the District is unable or unwilling to accept the assets of the Corporation, such assets will be distributed to the United States government; to a state or local government for public purposes; or to a nonprofit fund, foundation, or corporation which is organized and operated for charitable purposes and which has established its tax-exempt status under the Internal Revenue Code of 1986, Section 501(c)(3).

12.04. Merger. The Corporation may merge with other corporations organized solely for nonprofit purposes, qualified and exempt from Federal taxation pursuant to the Internal Revenue Code, Section 501(c)(3) of 1986 and from State taxation, upon compliance with the provisions of California law relating to merger and consolidation.

12.05. Restrictions. No substantial part of the activities of the Corporation shall consist of lobbying, carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE 13. SEAL AND FISCAL YEAR.

13.01. Seal. The Board of Directors may adopt a corporate seal which shall be in the form of a circle and shall bear the full name of the Corporation and the year and state of its incorporation.

13.02. Fiscal Year. The fiscal year of the Corporation shall be July 1 through June 30.

ARTICLE 14. EXEMPT ACTIVITIES.

Notwithstanding any other provision of these Bylaws, no Director, officer, employee or agent of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be carried on by an organization exempt from Federal income tax under Section 501(3) of the Internal Revenue Code or by an organization to which contributions are deductible under Section 170(c)(2) of the Internal Revenue Code.

ARTICLE 15. AMENDMENTS.

New Bylaws may be adopted or these Bylaws may be amended or repealed by the affirmative vote of a majority of the Board of Directors or by the written consent thereof, except as otherwise provided by law or by the Articles. Notwithstanding the foregoing, amendment of these Bylaws shall require the approval of a majority of the authorized number of directors.

CERTIFICATE OF SECRETARY

I, _____, hereby certify that:

I am the duly elected and acting Secretary of the Economic Development and Corporate Training Foundation, a California nonprofit public benefit corporation; and

The foregoing Bylaws consisting of twelve pages are the Bylaws of this corporation as adopted by the Board of Directors on _____; and these Bylaws have not been amended or modified since that date.

Executed on _____, at San Bernardino, California.

_____, Secretary

**ARTICLES OF INCORPORATION
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION**

I.

The name of the corporation is Economic Development and Corporate Training Foundation.

II.

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

B. This corporation is created to support the San Bernardino Community College District (the "District") as a recognized "auxiliary organization" as provided in the *California Education Code* Sections 72670-72682, as such law may be amended from time to time. This corporation shall operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 et. seq. of the *California Education Code* and Sections 59255 et. seq. of Title 5 of the *California Code of Regulations*, as such policies, statutes, and regulations may be amended from time-to-time.

C. The specific purpose of this corporation is to provide activities which are an integral part of the educational programs of the District and to develop and operate services and programs, including those related to (a) the District's Economic Development and Corporate Training ("EDCT") programs; (b) District facilities and equipment; (c) loans, scholarships, and grants-in-aids for District students; (d) workshops, conferences, institutes, and federal projects; (e) alumni activities; (f) gifts, bequests, devises, endowments, and trusts; and (g) public relations.

III.

The name and address in the State of California of this corporation's initial agent for service of process is:

Jack P. Lipton, Ph.D., Esq.
Burke, Williams & Sorensen, LLP
2280 Market Street, Suite 300
Riverside, CA 92501-2121

IV.

A. This corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of or in opposition to any candidate for public office.

C. Notwithstanding any other provision of these articles, this corporation shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

V.

A. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net earnings or assets of this corporation shall inure to the benefit of (or be distributable to) any director or officer of this corporation or other private person, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its charitable purposes.

B. Upon the dissolution or winding up of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to the District for charitable purposes. In the alternative, the District may designate a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, to receive such assets. In the event that the District does not accept any asset of this corporation on dissolution or designate a recipient, then any such asset shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Dated: July 1, 2013

Joseph P. Buchman, Incorporator

**ACTION BY INCORPORATOR
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING
FOUNDATION**

The undersigned, being the Sole Incorporator of Economic Development And Corporate Training Foundation, a California nonprofit public benefit corporation, (the "Corporation"), adopts the following resolution on behalf of the Corporation.

WHEREAS, under *California Corporations Code* Section 5134, the Sole Incorporator is authorized to do whatever is necessary and proper to perfect the organization of the Corporation, including the adoption of Bylaws of the Corporation and the election of directors and officers of the Corporation:

NOW, THEREFORE, BE IT RESOLVED, that the Sole Incorporator does hereby adopt the Bylaws attached hereto and marked as Exhibit A as the Bylaws of the Corporation;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial directors of the Corporation:

- Rev. Jessica Alexander
- Brian Bell
- Dr. Jamail Carter
- Francis J. Grice
- Frank Reyes
- Kenneth Couch
- [Member of the SBCCD Board of Trustees]

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial officers of the Corporation:

Chair of the Board:

Vice-Chair:

Executive Director:

Treasurer:

Secretary:

Having so adopted the Bylaws of the Corporation, elected the directors of the Corporation, and elected the officers of the Corporation, the undersigned hereby resigns as incorporator of the Corporation, effective immediately.

Effective: July 1, 2013

Joseph P. Buchman

Bios of the Board of Directors
Economic Development and Corporate Training Foundation
July 2013

Jessica Alexander, Esq., Pastor and Lawyer, Grace Chapel, San Bernardino

Jessica Alexander is the Chief Executive Officer of Operation Grace, a non-profit housing program serving homeless families in San Bernardino County. Presently, she leads the organization in the largest property development project it has undertaken in its 20 year existence, to create beds and jobs for the homeless. Jessica also serves as the senior pastor of Grace Chapel of San Bernardino, a thriving church in the San Bernardino community. Pastor Alexander was educated in the Inland Empire and earned a Bachelor of Arts degree in Liberal Studies from the University of Redlands in 2003 and a Juris Doctor Degree from the University of Laverne, College of Law in 2006. Following her education, she practiced law throughout southern California in the areas of probate and trust litigation. She resides in Riverside County with her husband Thomas and their four children.

Brian Bell, Principal, Arrowhead Christian Academy, Redlands

Brian Bell is the Principal of Arrowhead Christian Academy at Redlands (CA), the region's only comprehensive private high school. Prior to this assignment, he served for four years as Head of School at Portsmouth Christian Academy at Dover (NH), New England's largest Christian school. Mr. Bell's previous experience includes seven years as the Vice President of Enrollment Management at the King's College, New York, and as Academic Dean in a small community college system. Brian earned a master's degree in Public Policy with a focus on Education Policy from the University at Albany and completed the coursework towards a Ph.D. from Regent University. Brian, his wife, Jody, and two children reside in Redlands.

Dr. Jamail Carter, Director, Institutional Research and Planning, Fullerton College

Dr. Jamail D. Carter is the Director of Institutional Research and Planning at Fullerton College. Prior to joining Fullerton College he served as the Interim Dean of Research, Planning and Development and Instructor and Chair of Psychology at Barstow Community College; instructor at Azusa Pacific University; and as Assistant Director at the San Bernardino Community College District. Dr. Carter holds a B.A. from Cal State University, Long Beach, an M.B.A. from University of La Verne, and an M.S. and Ph.D. degrees from Marshall Goldsmith School of Management, Los Angeles. He is an Industrial-Organizational Psychologist and has extensive skills in research design and facilitation, advance statistics, project management, crisis management, conflict resolution, change management, leadership development and strategic planning.

Kenneth Couch, Interim General Manager, KVCR TV/FM/FNX

As the Interim General Manager at KVCR TV/FM/FNX, Mr. Couch provides leadership for the TV Station and oversees its operational functions such as Engineering, Production, Programming, Fundraising and Marketing. He is also in charge of overseeing KVCR FM and its new Native American Cultural Channel FNX. He served as the Station Manager of KVCR for several years just prior to his appointment as the Interim General Manager. Mr. Couch earned a Bachelor of Fine Arts degree in Theatre from the University of South Dakota.

Frances Grice, President, ADF Network Consultants, Inc.

For over 50 years Ms. Frances J. Grice has been a Community Activist, Founder of Operation Second Chance, School of Opportunities, and CEO of ADF Network Consultants, Inc. She has a long and extensive background in providing successful community outreach programs in a broad range of services to public and private sector businesses and residents in the Inland Empire, assisting them with innovative

models and programs to enhance the quality of life for neighborhood and community development. She brought together local, state, and national government officials and entities with professional businesses and local residents, by helping them to establish communication for working relationships and creating mutually beneficial partnerships that would establish education, economic and business development achievements at the local level.

Frank Reyes, Executive Director, Arrowhead Regional Medical Center Foundation

Frank Reyes is the Executive Director of the Arrowhead Regional Medical Center Foundation. Prior to joining the ARMC Foundation, he served as the Executive Director of Governmental Affairs for the San Bernardino Community College District. Under his leadership, the District and its two campuses received more than \$100 million in grants. Reyes' expertise centers on his extensive knowledge of federal grants procedures and ability to identify potential funding sources. He has earned many distinguished awards, including selection to the prestigious International Conference for Leaders in Madrid, Spain. His goal continues to be to bring more funding to the area for the benefit of the community, its students, its patients and those in need. Reyes is a graduate of California State University at San Bernardino, where he received his bachelor's and master's degrees.

Master Agreement for Economic Development and Corporate Training Foundation

1. **Parties.** This Master Agreement (“Agreement”) is between the San Bernardino Community College District (“District”), through its Board of Trustees, on the one hand, and the Economic Development and Corporate Training Foundation (“Foundation”), through its Board of Directors, on the other hand. The District and the Foundation are referred to herein as “Party” and collectively as “Parties.”

2. **Legal Authority.** This Agreement is made pursuant to Section 59257 of Title 5 of the *California Code of Regulations* and Section 72670 of the *Education Code*.

3. **Term.** This Agreement will commence upon its approval by both of the Parties, and will terminate on June 30, 2016, unless extended by mutual consent of the Parties.

4. **District’s Recognition of Foundation.** By approving this Agreement, the District’s Board of Trustees hereby affirms its recognition of the Foundation as an auxiliary organization of the District within the meaning of Section 72670(e) of the *Education Code*.

5. **Functions and Purpose of Foundation.** The Parties agree and understand that the functions to be undertaken by the Foundation are for the sole purpose of providing activities which are an integral part of the educational programs of the Economic Development and Corporate Training Division of SBCCD. The Parties further agree and understand that the functions undertaken by the Foundation are more effectively and efficiently performed by the Foundation than by the District, pursuant to Section 59257(j)(2) of Title 5 of the *California Code of Regulations*.

6. **Services and Programs.** In furtherance of the Foundation’s purpose, the Foundation may develop and operate services and programs related to the Economic Development and Corporate Training mission including soliciting funds and equipment to benefit program trainees; providing financial assistance to program trainees; developing workshops, conferences, institutes, and other activities related to the Foundation’s mission; fundraising and alumni activities; gifts, bequests, endowments, and trusts; and public relations.

7. **Gifts.** The Foundation may not accept any grant, contract, bequest, trust, or gift unless it is so conditioned that it may be used only for purposes consistent with this Agreement, District policy and regulations, and law.

8. **Legal Compliance.** The Foundation agrees to operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *Education Code* and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*.

9. **Board of Directors.** The Foundation shall have a Board of Directors composed, both as to size and categories of membership, in accordance with policy or regulations established by the District’s Board of Trustees. The Foundation’s Board of Directors shall hold at least one business meeting every quarter, pursuant to Section 72674 of the *Education Code*. The Board of Directors shall have the benefit of the advice and counsel of at least one attorney admitted to practice law in California, and at least one licensed certified public accountant.

Neither the attorney nor the certified public accountant need be members of the Foundation's Board of Directors. The Foundation's Board of Directors, and all standing committees of the Foundation, shall be subject to the Ralph M. Brown Act.

10. **Audit.** The Foundation, working with the District Chancellor, shall select a certified public accountant, and shall contract for an annual audit performed by the certified public accountant, pursuant to Section 72672(a) of the *Education Code*. The Foundation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Foundation annually shall publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person on request. Distribution of the published audited statement of the Foundation's financial condition at a regularly scheduled meeting of the District's Board of Trustees shall be deemed compliance with this requirement. Also, the District's Board of Trustees shall insure that an annual audit is conducted on the Foundation, and that the audit report is submitted to the State Chancellor's Office, pursuant to Section 72672(a) of the *Education Code* and Section 59265(a) of Title 5 of the *California Code of Regulations*. The Foundation may rely on the audit contracted for by the District.

11. **Foundation Expenditures.** The Foundation's Board of Directors, at a duly noticed meeting, shall approve or ratify all expenditures of the Foundation. The District's Chancellor or designee shall be responsible for ascertaining that all Foundation expenditures are in accordance with this Agreement, District policy and regulations, and law.

12. **Employees.** If District employees provide services to the Foundation, on either a full-time or part-time basis, then, pursuant to Section 59257(j)(6) of Title 5 of the *California Code of Regulations*, the Foundation shall reimburse the District in full for the District's personnel costs. No more than 50% of the Foundation's reimbursement to the District may be made in the form of non-monetary benefits that the Foundation provides to the District; such non-monetary benefits shall be assigned a good-faith reimbursement value by the District. The Foundation may provide monetary benefits to the District either directly, or indirectly. Non-monetary benefits that the Foundation provides to the District may include intangible benefits such as developing good will towards the District or increased community awareness of District programs.

13. **Recordkeeping.** The Foundation shall be responsible for maintaining adequate records.

14. **Transfer of District Funds.** Pursuant to Section 59257(i) of Title 5 of the *California Code of Regulations*, the District shall not transfer any of its funds or resources, other than funds or resources derived from gifts or bequests, to the Foundation, when the purpose of such transfer is either to avoid laws or regulations which constrain community college districts or to provide the District with an unfair advantage with respect to the application of any state funding mechanism.

15. **Foundation's Use of District Facilities to be Determined.** The District hereby grants to the Foundation permission to use District facilities for the purpose of conducting business of the Foundation. Pursuant to Section 59257(j)(5) of Title 5 of the *California Code of Regulations*, and in consideration of the value that the Foundation provides to the District, the

Foundation shall pay to the District a nominal monthly fee of \$25, payable on an annual basis, for use of these Facilities and to cover operating expenses. The Foundation shall have the right to place and attach fixtures, signs, and equipment at these Facilities, as authorized in writing by the District's Chancellor or designee. Such fixtures, signs, and equipment shall be and remain the property of the Foundation, and shall be removed by the Foundation upon termination or expiration of this Agreement. The Foundation shall be liable for any costs incurred by the District in returning the Facilities to its original condition, upon termination or expiration of this Agreement. The District, and its agents and employees, have a right to enter these Facilities at any time. The District reserves the right to terminate the Foundation's use of the Facilities, or any portion thereof, if needed for another District purpose.

16. **Indirect Costs and Operating Expenses.** Pursuant to Sections 59257(j)(7) and 59257(j)(8) of Title 5 of the *California Code of Regulations*, the Foundation shall be liable for all indirect costs relating to federally-sponsored programs that it administers, and for maintenance and payment of the Foundation's operating expenses, unless otherwise agreed to by the District.

17. **Foundation's Funds.** The Foundation may expend funds on an annual basis for public relations and other purposes which serve to augment District appropriations for the operation of the District, as approved by the Foundation's Board of Directors. The District's Board of Trustees shall name a designee who shall file with the District's Board of Trustees a statement of the Foundation's policies on the accumulation and use of public relations funds. Pursuant to Section 59257(j)(9) of Title 5 of the *California Code of Regulations*, this statement also will include the Foundation's policies and procedure on solicitation of funds, source of funds, amounts, purposes for which the funds will be used, allowable expenditures, and procedures of control.

18. **Foundation's Policies.** The Foundation's Board of Directors shall ensure that the Foundation has adopted policies pertaining to ethics, conflicts of interest, roles of directors, committees, mission statement, gift-acceptance, and whistle-blowing. The Foundation shall review these policies, and shall submit these policies to the District's Board of Trustees, on a biannual basis.

19. **Foundation's Bylaws and Articles of Incorporation.** At least on a biannual basis, the Foundation's Board of Directors shall review its Bylaws and Articles of Incorporation to ensure compliance with law, District policies and regulations, and this Agreement. Any amendments or revisions to the Bylaws or Articles of Incorporation shall be reported to the District's Board of Trustees.

20. **Contracts.** The Foundation shall not enter into any contract that would obligate use of District funds or facilities without prior written approval of the District's Chancellor.

21. **Real Property.** The Foundation shall not accept any gift or bequest of real property without the prior approval of the District's Board of Trustees.

22. **Conflict of Interest Prohibited.**

(a) Pursuant to Section 72677 of the *Education Code*, no member of the Foundation's Board of Directors shall be financially interested in any contract or other

transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

(b) Nevertheless, pursuant to Section 72679 of the *Education Code*, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Foundation and a member of the Foundation's Board of Directors; (ii) the contract or transaction is between the Foundation and a partnership or unincorporated association of which any member of the Foundation's Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Foundation and a corporation in which any member of the Foundation's Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Foundation's Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the Foundation's Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

(c) Additionally, pursuant to Section 72680 of the *Education Code*, no member of the Foundation's Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

23. **Insurance.** For its day-to-day activities, the Foundation shall be included within the District's insurance policies. When special events are sponsored by the Foundation, separate insurance coverage may be required by the District.

24. **Indemnification.** The Foundation agrees to indemnify, defend, and hold harmless the District, and its trustees, employees, agents, and students, from and against any loss, damage, or liability that may be suffered or incurred by the District, caused by, arising out of, or in any way connected with the Foundation's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the District. The District agrees to indemnify, defend, and hold harmless the Foundation, and its directors, employees, and agents, from and against any loss, damage, or liability that may be suffered or incurred by the Foundation, caused by, arising out of, or in any way connected with the District's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the Foundation.

25. **Non-Assignability.** The Foundation may not assign this Agreement, in whole or in part, without the written consent of the District, with the granting of such consent at the District's sole discretion.

26. **Amendment.** This Agreement may be amended only by a writing approved by the Foundation's Board of Directors and the District's Board of Trustees.

27. **Severability**. This Agreement shall be considered severable such that if any provision or part of the Agreement is ever held invalid under any law or ruling, all other provisions or parts shall remain in full force and effect.

Date: _____, 2013

Chair
District's Board of Trustees

Date: _____, 2013

Chair
Foundation's Board of Directors

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Cheryl A. Marshall, President, CHC
PREPARED BY: Bryan Reese, Vice President of Instruction, CHC
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
August 8, 2013

MODIFIED COURSES

COURSE ID	COURSE TITLE
MATH 108	Statistics

DEPARTMENTAL RECOMMENDATION: None

SCHEDULE DESCRIPTION: Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences. Software access may be needed for this course at an additional expense. Ask instructor for details. This course is also offered as PSYCH 108.

Note: Course will equate with MATH 108 at SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
PSYCH 108	Statistics

DEPARTMENTAL RECOMMENDATION: None

SCHEDULE DESCRIPTION: Introduction to probability, descriptive and inferential statistics, with application to the natural sciences, business, economics, and behavioral sciences. Software access may be needed for this course at an additional expense. Ask instructor for details. This course is also offered as MATH 108.

Note: Course will equate with MATH 108 at SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
READ 980	Fundamentals of Reading

CATALOG DESCRIPTION: Add: Replaces READ 925X2.

SCHEDULE DESCRIPTION: Add: Replaces READ 925X2.

Effective: FA13

Rationale: Clerical error. READ 980 was approved as a new course at the November 15, 2012 Board meeting.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Daniel Baeza, College Security Officer, District.

OVERVIEW

Daniel Baeza, College Security Officer, District, full-time 12 month position, Classified Salary Schedule, Range 29, Step A, \$2,685.00 per month, effective August 26, 2013. Replacement for Justin Berg.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Acceptance of Classified Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Richard Burke, Project Analyst, ATPC-Camarillo, and Beth Morabito, Administrative Secretary, CHC.

OVERVIEW

Richard Burke, Project Analyst, ATPC-Camarillo, submitted his letter of resignation effective July 19, 2013.

Beth Morabito, Administrative Secretary, CHC, submitted her letter of resignation effective August 2, 2013.

ANALYSIS

The Human Resources Department provided the employees acceptance of their resignation from employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Employment Rescission

RECOMMENDATION

It is recommended that the Board of Trustees rescind the employment of Frenette Ellis, Student Services Technician II, SBVC.

OVERVIEW

Rescind the employment of Frenette Ellis, Student Services Technician II, SBVC, effective July 1, 2013.

ANALYSIS

On June 13, 2013, the Board of Trustees approved the employment of Frenette Ellis. However, Ms. Ellis rescinded her acceptance of the position and did not begin employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Classified Employee Reclassifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the reclassifications for Monica Smith, Secretary II, Counseling, SBVC, Nicole Williams, Administrative Curriculum Coordinator, SBVC, Christie Gabriel-Milette, Research Analyst, SBVC, Gabriel Roseli, Senior Technology Support Specialist, SBVC, and Mark Byrd, Senior Technology Support Specialist, SBVC.

OVERVIEW

The individuals on the attached list are recommended for position reclassification.

ANALYSIS

The Classified Service Employee Association (CSEA) and the Interim Vice Chancellor, Human Resources, met and conducted a review of the duties performed by the classified employees on the attached list. It was determined that the employees are performing outside the scope of their classifications and it is recommended that the positions and incumbents be reclassified.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Classified Reclassifications

Monica Smith, Secretary I, SBVC, Classified Salary Schedule, Range 29, Step E, \$3,263 per month to Secretary II, Counseling, SBVC, Classified Salary Schedule Range, 33, Step D, \$3,427 per month, retroactive to March 1, 2013.

Nicole Williams, Administrative Assistant I, SBVC, Classified Salary Schedule, Range 41, Step E, \$4386 per month to Administrative Curriculum Coordinator, SBVC, Classified Salary Schedule, Range 43, Step E, \$4,607 per month retroactive to January 1, 2012.

Christie Gabriel-Millette, Research Assistant, SBVC, Classified Salary Schedule, Range 46, Step C, \$4502 per month to Research Analyst, SBVC, Classified Salary Schedule, Range 54, Step A, \$4,974 per month retroactive to February 1, 2013.

Gabriel Roseli, Technology Support Specialist, SBVC, Classified Salary Schedule, Range 50, Step E, \$5478 per month to Senior Technology Support Specialist, SBVC, Classified Salary Schedule, Range 54, Step D, \$5,758 per month retroactive to February 1, 2013.

Mark Byrd, Technology Support Specialist, SBVC, Classified Salary Schedule, Range 50, Step E, \$5478 per month to Senior Technology Support Specialist, SBVC, Classified Salary Schedule, Range 54, Step D, \$5,758 per month retroactive to February 1, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Increase in Contract for Classified
Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the increase in contract for Richard Garcia, Food Service Worker I, Child Development Center, SBVC.

OVERVIEW

Richard Garcia, Food Service Worker I, Child Development Center, SBVC, Classified Salary Schedule, Range 18, Step D, \$2368 per month effective August 9, 2013.

ANALYSIS

Richard Garcia is a Food Service Worker in the Child Development Center, SBVC, working 19 hours per week, 47.5% of full time. The college recommended that his contract be increased to full-time (100%) effective August 9, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Professional Expert Hourly Employees

August 8, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Baca, Mary A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/13	12/31/13	\$20./25./30.
Berglas, Ronald M	KVCR-TV/FM	DIST	Consultant	8/9/13	12/31/13	\$300/per Day
Calvano, Melissa Ann Miller	Resource Development	CHC	Staff Writer	8/16/13	12/31/13	\$20.00
Compton, Kevin J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/13	12/31/13	\$20./25./30.
Curlowicz, John Anthony	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/13	12/31/13	\$20./25./30.
Dobson, Amber Rose	KVCR-TV/FM	DIST	Grant Writer	8/9/13	12/31/13	\$30.00
Dragon, Nicoleta C	Student Health Services	SBVC	Post Masters Counseling Intern	8/9/13	12/30/13	\$25.00
Fratus, David Ryan	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/13	12/31/13	\$20./25./30.
Gondos, Alfred	KVCR-TV/FM	DIST	Editor	8/9/13	12/31/13	\$30.00
Gustuson, Rachel M	President Office	CHC	Staff Writer/Photographer	8/12/13	12/20/13	\$20.00
Konrad, Josef	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/9/13	12/31/13	\$30./23./22.50
Macalma, Artemus S	KVCR-TV/FM	DIST	Editor	8/9/13	12/31/13	\$30.00
Moreno, Christine A	KVCR-TV/FM	DIST	TV Closed Captioning	8/9/13	12/31/13	\$15.00
Montalvo III, Robert	KVCR	DIST	3D Animator	8/9/13	10/9/13	\$30.00

Nguyen, Phong K	Emergency Medical Services	CHC	Medical Director (EMT)	8/16/13	12/31/13	\$3,500/per Semester
Oliver, Laura L	President Office	CHC	Staff Writer/Photographer	8/12/13	12/20/13	\$16.00
Page, Tony G	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/9/13	12/31/13	\$30./23./22.50
Rivers, Robert Justin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/13	12/31/13	\$20./25./30.
Salto-Mojica, Veronica	Occupational Advancement	SBVC	Training Specialist	8/12/13	12/31/13	\$19.00
Wisegarver, Lindsey R	KVCR-TV/FM	DIST	TV Closed Captioning	8/9/13	12/31/13	\$15.00
Amend Board of July 11, 2013 to read as follows: Incorrect Duties Listed						
Moore, Alisa S	Chancellor	DIST	Public Information Specialist			
Amend Board of July 11, 2013 to read as follows: Correction of Last Name						
Cuda, Julie	Respiratory Care Dept.	CHC	Respiratory Care Clinical			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Short Term Hourly Employees

August 8, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Cuellar, Domingo E	Tutoring Center	CHC	Tutor II	8/19/13	12/31/13	\$11.00
Donahue, Pamela Jean	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Esparza, Margarita	Art	SBVC	Tutor II	8/12/13	12/16/13	\$11.00
Espinoza Sencion, Gladys J	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Estanque, Rudy J	Art	CHC	Model (Undraped)	8/19/13	12/20/13	\$15.00
Guerrero, Salina	Health and Physical Education	CHC	Tutor II	8/19/13	12/31/13	\$11.00
Kato, Sharifa Maria Inviolata	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Kunkler, Susan W	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Lair, Helen J	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Lee, Jeffrey Martin	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Markert-Green, Annette-Suzanne G	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Mavru, Benjamin P	STEM Pathways Grant	CHC	Tutor II	8/15/13	12/31/13	\$11.00
Mess, Venesa N	Art	CHC	Model (Undraped)	8/19/13	12/1/13	\$15.00
Miller, Kimberly S	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Odiakosa Jr., Samuel N	Art	CHC	Model (Undraped)	8/19/13	12/20/13	\$15.00
Parker, Mason Robert	Health and Physical Education	CHC	Tutor II	8/19/13	12/31/13	\$11.00
Sandberg, Jere Allen	Art	CHC	Model (Undraped)	8/19/13	12/20/13	\$15.00
Sheldon, John M	Tutoring Center	CHC	Tutor III	8/19/13	12/31/13	\$13.00
Sierra, Jamie Michele	Tutoring Center	CHC	Tutor I	8/12/13	12/31/13	\$9.00
Stolp, Daniel A	Title V	CHC	Tutor II	8/12/13	12/20/13	\$11.00
Temby, Leonard E	CIS	CHC	Tutor II	8/19/13	12/31/13	\$11.00

Ratification is requested By: The HR Department to ratify the employee listed below to correct the employment dates.

Navia, Karina	Financial Aide	SBVC	Project Assistant I	8/31/13	9/30/13	
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Ratification is requested By: The Science Department to ratify employment for the employees listed below who worked prior to being approved by the Board of Trustees.

Alegria, Nestor	Science	SBVC/ UCR	Project Assistant			\$4000./ Stipend
Corona, Alberto	Science	SBVC/ UCR	Project Assistant			\$4000./ Stipend
Neiderhiser, Mandy	Science	SBVC/ UCR	Project Assistant			\$4000./ Stipend

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Substitute Employees

August 8, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alexander, Cheryl	FNX	DIST	Traffic Coordinator	7/12/13	9/12/13	\$21.26
Batana, Guadalupe	Child Development Center	SBVC	Child Development Assistant	7/8/13	9/8/13	\$12.35
Carnero, Viviana L	Custodial	SBVC	Custodian	9/2/13	11/2/13	14.68/Day 15.05/Swing
Chaves, Isidro H	Custodial	CHC	Custodian	6/27/13	6/30/13	\$14.68/Day \$15.05/Swing
Chaves, Isidro H	Custodial	CHC	Custodian	7/1/13	9/1/13	\$14.68/Day \$15.05/Swing
Clark Jr, Ellis L	Custodial	SBVC	Custodian	9/2/13	11/2/13	14.68/Day 15.05/Swing
Delgado, Betsabe	Child Development Center	SBVC	Child Development Assistant	7/8/13	9/8/13	\$12.35

Hall, Suzan	Instruction Office	SBVC	Administrative Assistant I	7/24/13	8/8/13	\$20.74
Hallex, Alicia	Disabled Student Programs & Services	CHC	Student Services Technician II	8/1/13	9/30/13	\$17.44
Jackson, Rayshana	Administrative Services	SBVC	Mail Clerk	7/1/13	9/1/13	\$13.97
Jones, Michelle Y	Office of Student Life	SBVC	Secretary II	7/15/13	9/15/13	\$17.02
Jones, Terrel	Custodial	SBVC	Custodian	7/1/13	9/1/13	\$14.68/Day \$15.05/Swing
Laque-Ogea, Valerie	Child Development Center	SBVC	Child Development Assistant	7/8/13	9/8/13	\$12.35
Lopez, Paul V	Campus Technology Services	SBVC	Multimedia Specialist	7/15/13	9/15/13	\$17.44
Lopez, Rosa	Facilities	DIST	Lead Custodian	9/1/13	10/31/13	\$16.20
Molina, Liliana	Campus Business Office	SBVC	Account Clerk I	9/2/13	11/2/13	\$14.31
Reynolds, Valen L	Food Service	SBVC	Food Service Worker	9/2/13	11/2/13	\$11.75
Rodrick, Jennifer Y	Criminal Justice	SBVC	Secretary II	5/21/13	5/24/13	\$17.02
Rodriguez, Victoria	Custodial	SBVC	Custodian	9/2/13	11/2/13	14.68/Day 15.05/Swing
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	7/1/13	9/1/13	\$12.65
Rykbos, Tiffany R	Food Service	SBVC	Food Service Worker	9/2/13	11/2/13	\$11.75
Sampson, Blanca O	Child Development Center	SBVC	Child Development Teacher	7/8/13	9/8/13	\$17.76

Sanchez, Mark C	Custodial	SBVC	Custodian	9/2/13	11/2/13	14.68/Day 15.05/Swing
Smith, Sally R	Payroll	DIST	Account Clerk II	7/1/13	9/1/13	\$15.81
St Jean, Cyndie	Resource Development and Grants	CHC	Administrative Secretary	7/1/13	9/1/13	\$18.78
Sullivan, Laurie A	Disabled Student Programs & Services	SBVC	Interpreting Services Specialist	6/20/13	6/30/13	\$20.74
Sullivan, Laurie A	Disabled Student Programs & Services	SBVC	Interpreting Services Specialist	7/1/13	9/1/13	\$20.74
Torrence, Danielle	Bookstore	CHC	Bookstore Assistant I	7/1/13	9/1/13	\$13.29

Amend Board of July 11, 2013 to read as follows; Hourly rate was submitted incorrectly						
Trujillo, Karla L	Human Resources	DIST	HR Technician	7/1/13	9/1/13	\$20.31

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Professional Expert Hourly Employees

August 8, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Cory Dickerson	KVCR-TV/FM	DIST	Camera & Lighting Technician	2/9/13	6/30/13	\$10.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Adjunct & Substitute
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic years.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2013-2014
August 8, 2013**

NAME	DISCIPLINE
Birmingham, Kevin	Welding
Bond, Mathew James	English
Busselle, Carlos	Electronics
Cisneros, Maribel	Student Development
Collins, Mark	Aeronautics
Estrada, Gilbert	Inspection
Graham, Glen	Electronics
Haan, Keith	Machine
Howard, Kristy D.	Biology
Leatham, Wallace	Oceanography
Lewis, Steve	Heating, Ventilation, Air Conditioning and Refrigeration
Markazan, Romero	Electricity
McGowan, Matthew	Heating, Ventilation, Air Conditioning and Refrigeration
Merrick, Howard	Culinary Arts
Milligan, Joshua Ryan	Welding
Montgomery, William	Electronics
Moore, Allen	Aeronautics
Negron, Rafael	Automotive
Rice, Larry	Aeronautics
Santos, Bridgett	Biology
Velitis, Michael	Heating, Ventilation, Air Conditioning and Refrigeration
Wellenstein, Nicholas	Welding
Zabala, Micheal	Inspection

**Crafton Hills College
Adjunct & Substitute Academic Employees
Fall 2013**

NAME	DISCIPLINE
Campbell, Steve	History
Olin, Diane	Anatomy
Sardan, Carlos	Mathematics
Train, Jesse	Mathematics

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources &
Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Non-Instructional Pay for
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budgets.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2013-2014
August 8, 2013**

Avila, Diana, supporting the Math, Science & Engineering Improvement Program (MSEIP) by training the supplemental Instruction leaders, 8-15-13 to 12-24-13, not to exceed 20 hours at \$43.15 per hour.

Chaney, Nikia, Tumaini Program, English Coach, 8/12/2013-6/30/2014, not to exceed 34 hours per semester, at \$43.16 per hour.

Luke, Sr., Dr. Craig, S., Valley Bound Commitment Program, 8/19/2013-6/30/214, not to exceed 422 hours per semester, at \$43.16 per hour.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2012-2013
August 8, 2013**

Ratification

Voisard, Steven, Reference Librarian, Library & Learning Support Services, 7/01/2012-6/30/2013, not to exceed 262 hours per semester, at \$43.16 per hour. Item is being ratified from 250 hours to 262 hours. Item was originally board approved at the June 14, 2013 board meeting.

**Crafton Hills College
Non-Instructional Pay
Fall 2013**

Boebinger, Kelly, STEM Pathways, Enhancing Learning Communities Stipend, \$600.00,
08/19/13 - 12/20/13

Floerke, Jennifer, Honors Coordinator, \$43.16 per hour not to exceed 422 hours,
08/12/13 – 12/20/13

Hegde, Raju, Left Lane Project Learning Communities Stipend, \$600.00, 08/19/13 – 12/20/13

Hughes, Richard, STEM Pathways, Enhancing Learning Communities Stipend, \$600.00,
08/19/13 – 12/20/13

Martinez, Michelle, Title V Part-time Counselor, \$43.16 per hour not to exceed 422 hours,
08/12/13 – 12/20/13

McCoy, Danielle, Left Lane Project Learning Community Stipend, \$600.00,
08/19/13 – 12/20/13

Piluso, Robert, Left Lane Project Learning Community Stipend, \$600.00,
08/19/13 – 12/20/13

Ramirez, Stephen, STEM Pathways, Enhancing Learning Communities Stipend, \$600.00,
08/19/13 – 12/20/13

Williams, Gary, STEM Pathways, Enhancing Learning Communities Stipend, \$600.00,
08/19/13 – 12/20/13

Wilson, Sherri, STEM Pathways, Enhancing Learning Communities Stipend, \$600.00,
08/19/13 – 12/20/13

Amendment

Summer 2013

Papas, Constantine D., Title V Honors Stipend, \$400.00, 06/03/13 – 08/08/13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the academic appointment of Eddie Sanker, Welding Instructor, SBVC, and Riase Jakpor, Political Science Instructor, SBVC.

OVERVIEW

Eddie Sanker, Welding Instructor, SBVC, 177 service day position, effective August 9, 2013. Salary placement to be determined upon verification of education and experience. Replacement for Jesse Galaviz.

Riase Jakpor, Political Science Instructor, SBVC, 177 service day position, effective August 9, 2013. Salary placement to be determined upon verification of education and experience. New position.

Melissa King, Anthropology Instructor, SBVC, 177 service day position, effective August 9, 2013. Salary placement to be determined upon verification of education and experience. Replacement for Gary Olson.

ANALYSIS

All requirements for employment have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Acceptance of Academic Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Patrick Meech, Physical Education Instructor/Assistant Football Coach, SBVC.

OVERVIEW

Patrick Meech, Physical Education Instructor/Assistant Football Coach, SBVC, submitted his letter of resignation effective August 2, 2013. His last day of employment with the District was August 1, 2013.

ANALYSIS

The Human Resources Department provided the employee acceptance of his resignation from employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Unpaid Leave of Absence for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-semester unpaid leave of absence for Kathy Adams, Child Development Instructor, SBVC.

OVERVIEW

Kathy Adams is requesting an unpaid one-semester leave of absence during the Fall 2013 semester.

ANALYSIS

In accordance with the CTA Agreement, Article 18: Leaves of Absence, the Board of Trustees may grant an unpaid leave of absence for reasons of study, travel, personal business, home responsibility, health or for any other reason the Board may determine. Kathy Adams is requesting an unpaid leave of absence to research online teaching techniques specific to the child development field. The campus concurs with this request.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

An adjunct employee will be hired which will result in savings to the general fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers, Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Gloria Fisher, Interim President, SBVC

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Faculty Chair Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Faculty Chair Stipends.

OVERVIEW

The academic employees listed will serve as Faculty Chairs, SBVC, for the 2013-2014 Fiscal Year.

Halabi, Tarif	Electricity/Electronics/Heating, Ventilation, Air Conditioning/ Refrigeration/Technical Calculations	\$6,000
Sanker, Eddie	Inspection Technology/Machine Trades/Welding	\$6,000

ANALYSIS

Stipends for faculty chairs are based on the agreement between SBCCD and SBCCD Chapter CTA/NEA, Appendix A-4.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Gloria Fisher
Interim President, SBVC

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Stipends for Head & Assistant Coaches

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends head and assistant coaches, SBVC.

OVERVIEW

The individuals on the attached list will serve as coaches and assistant coaches for the Fall 2013 Season:

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

The following individuals will serve as head coaches for the Fall 2013 season.

Ashford, Wesley	Men's Cross Country	\$6,764.00
Blumenthal, Kenneth	Women's Cross Country	\$6,764.00
Brown, Joshua	Men's Soccer	\$6,764.00
Emerson, Kevin	Football	\$6,764.00
Hauge, Kristin	Women's Soccer	\$6,764.00
Rossmann, Tricia	Volleyball	\$6,764.00

The following individuals will serve as assistant coaches for the Fall 2013 season.

Botello, Giancarlo	Football	\$4,683.00
Burnham, James	Volleyball	\$4,162.00
De Vaughn, Dana	Women's Soccer	\$2,341.50
Johnstone, Steve	Football	\$4,683.00
Lapointe, Nicholas	Football	\$4,683.00
Nash, Joshua	Men's Soccer	\$2,341.50
Ponce, Armando	Men's Soccer	\$2,341.50
Ponciano, Ronald	Football	\$4,162.00
Sanchez, Jenna	Women's Soccer	\$4,683.00
Smith, Austin	Football	\$2,341.50
Sullivan, Frank	Football	\$4,162.00
Taylor, Kitrick	Football	\$4,162.00
Turner, Chauncey	Football	\$4,162.00
Waters, Gary	Football	\$2,341.50
White, Jessica	Women's Soccer	\$2,341.50
Williams, Mike	Football	\$4,162.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations
PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Carolyn Lindsey, Director, Student Life, SBVC, and Scott Stark, Vice President, Administrative Services, SBVC.

OVERVIEW

Carolyn Lindsey, Director, Student Life, SBVC, full-time, 12-month position, Management Salary Schedule, Range 15 , Step E, \$8,362 per month, effective August 9, 2013. Replacement for Fernando Poveda.

Scott Stark, Vice President, Administrative Services, SBVC, full-time, 12-month position, Management Salary Schedule, Range 23, Step B, \$10,672 per month, effective August 9, 2013. Replacement for James Hansen.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Interim Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim management appointment of Terria Smith, Interim Tribal Liaison, KVCR.

OVERVIEW

Terria Smith, Interim Tribal Liaison, Management & Supervisory Salary Schedule, Range 8, Step A, \$4,889 per month effective August 9, 2013 through December 31, 2013, or until the position is filled on a permanent basis.

ANALYSIS

Due to resignations and newly created management positions, it is necessary to appoint individuals to serve on an interim basis until the positions are filled permanently.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Acceptance of Management Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Charlie Ng, Vice Chancellor, Fiscal Services, District.

OVERVIEW

Charlie Ng, Vice Chancellor, Fiscal Services, submitted his letter of resignation with an effective date of July 15, 2013.

ANALYSIS

The Human Resources Department provided the employee acceptance of his resignation

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Salary Amendment for Management Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment in salary for Gloria Fisher, Interim President, SBVC, and Robert Levesque, Director, Workforce Development, PDC.

OVERVIEW

Gloria Fisher, Interim President, SBVC, Management Salary Schedule, Range 26, Step D, \$13,621 per month, plus doctorate stipend, effective July 1, 2013.

Robert Levesque, Director, Workforce Development, PDC, Management Salary Schedule, Range 13, Step C, \$6880 per month, effective August 9, 2013.

ANALYSIS

On May 9, 2013, the Board approved the appointment of Gloria Fisher as interim President, SBVC, at Range 26, Step C, \$12,972 per month, plus doctorate stipend. It is being recommended that her salary be amended to Step D, \$13,621 per month.

On July 11, 2013, the Board of Trustees approved the revised job description for Director, Workforce Development. Robert Levesque who is currently the incumbent in this position will assume the duties and responsibilities associated with this position and his salary adjusted to reflect the appropriate range and step associated with the position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Bruce Baron
Chancellor

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Salary Step Advancement for Management Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary step advancement for Rebeccah Warren-Marlatt, Interim Executive Vice President, Student Services & Instruction, CHC, Glen Kuck, Associate Vice Chancellor, District, Mike Strong, Vice President, Administrative Services, CHC, and Cheryl Marshall, President, SBVC.

OVERVIEW

Acting on the recommendation of Bruce Baron, Chancellor, it is being recommended that Rebeccah Warren-Marlatt, be advanced on the Management Salary Schedule from Range 24, Step D, \$12,354 per month to Range 24, Step E, \$12,972 per month, Glen Kuck be advanced on the Management Salary Schedule from Range 25, Step D, 12,972 per month to Range 25, Step E, \$13,621 per month and Mike Strong, Vice President, Administrative Services be advanced on the Management Salary Schedule from Range 23, Step B, \$10,672 per month to Range 23, Step C, \$11,206 per month, effective July 1, 2013. Cheryl Marshall, be advanced on the Management Salary Schedule from Range 26, Step D, \$13,621 per month to Range 26, Step E, \$14,302 per month, effective July 1, 2013.

ANALYSIS

Advancement on the Management Salary Schedule for employees on Range 23 and higher is at the discretion of the Chancellor, upon approval by the Board of Trustees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Revision to Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revisions to the Vice President Student Services job description.

OVERVIEW

The revisions to the Vice President Student Services job description provides for consistency in minimum education requirement with comparable executive level positions.

ANALYSIS

The revisions to the minimum requirements on the Vice President Student Services job description will yield a better pool of candidates and provide a clear and more defined description as well as be consistent with the executive level positions at the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

VICE PRESIDENT OF STUDENT SERVICES

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the general direction of the President, the Vice President of Student Services manages, supervises, coordinates and provides professional leadership for all student programs and services in the student services area; supervises and evaluates special services and performance of the Division's deans, and implements long-range plans and goals for student services. Coordinates enrollment management (recruitment, outreach, retention) and matriculation efforts in a diverse, student-centered environment.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Provides administrative leadership, direction and supervision to all Student Services program areas.
2. Recommends new programs and services as appropriate.
3. Provides accountability through quantitative and qualitative data for all Student Services programs and services, including research on student characteristics, needs assessments, and follow-up studies as needed for strategic planning, evaluation, and program review.
4. Prepares budget recommendations for all student services programs and diligently manages approved budgets.
5. Provides ongoing staff development.
6. Assumes administrative responsibility for Matriculation including student assessment, orientation and ongoing academic advisement for student academic planning.
7. Maintains relations and articulation agreements as appropriate with elementary, middle, and high schools, other colleges, and the community.
8. Works with instructional administrators and faculty in a student-centered learning environment, developing strong collaborative relationships toward the common goal of student development/student success.
9. Promotes student equity, Title IX compliance and compliance with Section 504 of the Rehabilitation Act of 1973, and works to achieve diversity in accordance with District policy.
10. Assists faculty in resolving student problems which block the learning process.
11. Develops an out-of-class/campus life environment conducive to student learning, student achievement and mutual respect among the diverse college community.
12. Chairs regular meetings of the Student Services administrative staff.
13. Provides assistance to the College President in conducting and presenting administrative studies and annual budget preparation.
14. Assists students in crisis situations.
15. Implements policies related to Student's Rights and Regulations.
16. Initiates disciplinary actions and coordinates disciplinary grievance hearings as appropriate.

17. Works closely with MIS staff to assess technological capabilities to improve access and efficiency in providing quality support services to students on-and-off site
18. Coordinates the provision of support services as it applies to Distributed Education, Workforce Training, and non-traditional approaches to higher education.
19. Works closely with faculty and staff in the integration of outreach and retention strategies and in support of a student-centered learning environment.
20. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
21. Performs other duties as assigned by the President

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Extensive knowledge of the principles, practices and procedures of assigned programs and college administration including counseling services, philosophy, objectives and functions of California Community colleges, District policies and regulations.

Principles, practices, procedures and use of research and statistics as they pertain to community college counseling and education.

Trends of community college programs and local community needs.

Operational characteristics, services, and activities of a student services program.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Principles of supervision, training, and performance evaluation.

Pertinent federal, state, and local laws, codes, and regulations relating to community college programs.

Ability to:

Plan, organize and direct the activities of assigned programs.

Develop and evaluate comprehensive plans to satisfy present and future college and community needs.

Work effectively in a diverse student-centered learning environment with people at all levels of the organization including management, faculty, staff and students.

Oversee and participate in the management of a comprehensive student services program.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to student services functions and operations.

Work effectively in a team management environment and communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Master's or equivalent degree ~~in education, counseling, psychology, or a related field.~~

Required Experience:

1. Two (2) years of formal training, internship or leadership experience reasonably related to the administrator's administrative assignment.
2. A sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: August 14, 2003

Revised: August 8, 2013

Range: 23

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Bruce Baron
Chancellor

PREPARED BY: Bruce Baron
Chancellor

DATE: August 8, 2013

SUBJECT: Consideration of Approval of Agreement with Miyamoto Consulting

RECOMMENDATION

It is recommended that the Board of Trustees approve the agreement with Miyamoto Consulting for special Human Resources services for an amount not to exceed \$171,656.70, effective August 26, 2013 through June 30, 2014.

OVERVIEW

Government Code 53060 provides that the legislative body of any public or municipal corporation or district may contract with and employ any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required.

ANALYSIS

With the impending vacancy in the Vice Chancellor, Human Resources & Employee Relations position, Miyamoto Consulting will provide special Human Resources services for the District for a period of ten months. The consulting service contract was developed to meet the human resources needs of the District. Miyamoto Consulting brings to the District over twenty-three years of executive level human resources experience and training.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 8, 2013

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College
 Volunteers
 Academic Year 2013-2014
 August 8, 2013

NAME	ASSIGNMENT	DATE
Alicea, Kevin	President's Office/Marketing & PR	08/09/2013-12/31/2013
Beauvais, Al	Arts & Humanities/Art	08/19/2013-12/20/2013
Botello, Giancarlo	Social Sciences/Athletics	08/09/2013-12/31/2013
Burnham, James	Social Sciences/Athletics	08/09/2013-12/31/2013
Davis, Ron	Social Sciences/Athletics	08/09/2013-12/31/2013
Dominguez, Raymond	Social Sciences/Athletics	08/09/2013-12/31/2013
Fosado, Araceli	President's Office/Marketing & PR	08/09/2013-12/31/2013
Hunt, Ezra	Arts & Humanities/Art	08/19/2013-12/20/2013
Jauregui Jr., Jesus	Social Sciences/Athletics	08/09/2013-12/31/2013
LaPointe, Nicholas	Social Sciences/Athletics	08/09/2013-12/31/2013
Livoni, Cathy	Arts & Humanities/Art	08/19/2013-12/20/2013
Madrigal, Tommy	Student Services/DSP&S	08/09/2013-12/20/2013
Martinez, Christopher	Arts & Humanities/Art	08/19/2013-12/20/2013
Nash, Joshua A.	Social Sciences/Athletics	08/09/2013-12/31/2013
Ohayon, Jonathan	Arts & Humanities/Art	08/19/2013-12/20/2013
Ponciano, Ron	Social Sciences/Athletics	08/09/2013-12/31/2013
Ratigan, Jim	Social Sciences/Athletics	08/09/2013-12/31/2013
Sack, Gregory	President's Office/Marketing & PR	08/09/2013-12/31/2013
Sullivan, Franklin S.	Social Sciences/Athletics	08/09/2013-12/31/2013
Taylor, Kitrick	Social Sciences/Athletics	08/09/2013-12/31/2013
Thornburg, Lisa	Arts & Humanities/Theatre	08/19/2013-12/20/2013
Toro, Michael	President's Office/Marketing & PR	08/09/2013-12/31/2013
Williams, Michael R.	Social Sciences/Athletics	08/09/2013-12/31/2013
Wilson, Savannah	Student Services/Student Health Services	08/09/2013-12/31/2013

Crafton Hills College
 Volunteers
 Academic Year 2013-2014
 August 8, 2013

NAME	ASSIGNMENT	DATE
Bates, Sharita	Health and Wellness Center	07/01/2013-12/31/2013
Gutierrez, Ruben	Health and Wellness Center	08/09/2013-12/31/2013
Page, Tony	Fire Technology	08/09/2013-12/31/2013
Skelton, Jeffrey	Microbiology	07/01/2013-08/08/2013

District
 Volunteers
 Academic Year 2013-2014

Dunn, Alaina	KVCR-TV/FM	08/09/2013-12/31/2013
McNeil, Mindi	KVCR-TV/FM	08/09/2013-12/31/2013

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts and agreements are routine, customary and necessary for the on-going operations of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 8/8/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>CalWorks Child Care</i>				
Evans, Annette	(9432) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Evans, Retaura Term: 7/22/2013 - 6/30/2014 01-50-01-8120-0266-7600.00-7320 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$14,398.80	SSutorus
Garcia, Ruby	(9431) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Garcia, Vivian Term: 7/22/2013 - 6/30/2014 01-50-01-8120-0266-7600.00-7320 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$4,713.28	SSutorus

SubTotal for CalWorks Child Care: 2

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>					
	Academy of Inland Empire	(9422) Off-Campus workstudy - Student - Aznaran, Joann; reimbursed at 75% of Per Hourly Rate of \$11.50 for no more than 20 hours per week Term: 7/22/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$8,964.80	SSutorus
	Academy of Inland Empire	(9055) Off-Campus workstudy - Student - Bowens, Billy; reimbursed at 75% of Per Hourly Rate of \$10.00: Amendment to revise start date from 04/01/2013 to 03/21/2013 Term: 3/21/2013 - 6/30/2013 01-46-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$2,700.00	SSutorus
	Academy of Inland Empire	(9423) Off-Campus workstudy - Student - Bowens, Billy; reimbursed at 75% of Per Hourly Rate of \$15.00 for no more than 20 hours per week Term: 7/22/2013 - 6/30/2014 01-50-10-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$11,700.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>				
Academy of Inland Empire	(9420) Off-Campus workstudy - Student - Duarte, Stephanie; reimbursed at 75% of Per Hourly Rate of \$11.50 for no more then 20 hours per week Term: 8/5/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$8,964.80	SSutorus
Academy of Inland Empire	(9421) Off-Campus workstudy - Student - Michael, Mary; reimbursed at 75% of Per Hourly Rate of \$11.50 for no more the 20 Hours per week Term: 7/22/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$8,964.80	SSutorus
Academy of Inland Empire	(9054) Off-Campus workstudy - Student - Zelya, Felicia; reimbursed at 75% of Per Hourly Rate of \$10.00: Amendment to revise start date from 04/02/2013 to 03/21/2013 Term: 3/21/2013 - 6/30/2013 01-46-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	Calworks/SBVC	\$2,700.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>				
Dhillon, Avtar	(9366) Off-Campus workstudy - Student - Brown, Melissa; reimbursed at 75% of Per Hourly Rate of \$8.00 for no more the 20 Hours per week Term: 7/1/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$6,240.00	SSutorus
Dhillon, Avtar	(9365) Off-Campus workstudy - Student - fTomas, Jennifer; reimbursed at 75% of Per Hourly Rate of \$8.00 for no more the 20 Hours per week Term: 7/1/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$6,240.00	SSutorus
Teddy Bear Tymes Child Care	(9367) Off-Campus workstudy - Student - Alba, Paula; reimbursed at 75% of Per Hourly Rate of \$8.00 for no more the 20 Hours per week Term: 7/1/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$9,984.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>					
	Teddy Bear Tymes Child Care	(8808) Off-Campus workstudy - Student - Evans, Retaura; reimbursed at 75% of Per Hourly Rate of \$8.00 for no more the 20 Hours per week Term: 7/1/2013 - 6/30/2014 01-50-01-8120-0266-5113.00-6470 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/SBVC	\$9,984.00	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 10</i>					
<u>Clinicals</u>					
	Community Hospital of San Bernardino	(9368) Clinical Site Agreement - Clinical site for RN and Other Allied Health program participants Term: 7/1/2013 - 6/30/2015 Funding Source: N/A	Allied Health/SBVC/CHC	No Cost	SSutorus
	Highland, City of	(9395) Clinical Site for EMS program participants Term: 7/1/2013 - 6/30/2018 Funding Source: N/A	Program Development/CHC	No Cost	SSutorus
<i>SubTotal for Clinicals: 2</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
America's Xpress Rent A Car	(9443) Rental - Districtwide on-demand eight passenger van rental as needed by departments; Each department pays for own rental period Term: 7/1/2013 - 6/30/2014 01-00-00-0000-0000-5611.00-0000 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Grant & General Fund	Business Services/SBCCD	\$84.17 Per Day	SSutorus
BioData Medical Laboratories and Radiology	(8307) Provide laboratory and radiology services for CHC/SBVC Health Center: revised to add SBVC to Board Approval Term: 7/1/2012 - 6/30/2015 01-73-02-2526-0235-5113.00-1225 01-50-01-8210-0310-5113.00-6440 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Student Health Fee	Health Center/CHC	\$45,000.00	SSutorus
Brickley Environmental	(9440) Remove and dispose of asbestos floor tile in Technical Training building Term: 8/1/2013 - 6/30/2014 01-00-01-9508-0000-5113.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$850.00	Ssutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
CEPA Operations, Inc	(9384) Service - CARB Rule 481 vapor recovery testing Term: 7/1/2013 - 6/30/2014 01-00-02-9650-6000-0564.00-6510 Funding Source: General Funds	Maintenance/CHC	\$650.00	SSutorus
Citadel Environmental Services, Inc	(9417) Develop a hazardous waste management plan for CHC campus Term: 7/1/2013 - 6/30/2014 01-00-03-9005-0000-5113.00-6770 Funding Source: General Funds	Business Services/SBCCD	\$3,922.00	SSutorus
Digital Flex Media, Inc	(9007) Master agreement for services; type of services Media tape conversion, dubbing, DVD packaging and labeling Term: 7/1/2013 - 6/30/2014 74-50-35-8110-0172-5113.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	No Cost	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	eLumen Collaborative LLC	(9412) eLumen software; Assessment software that uses student learning outcomes as its unit of measurement as required by state mandates; This software is used by both faculty and students Term: 7/1/2013 - 6/30/2014 01-00-03-9010-0000-5620.00-6870 Funding Source: General Funds	DETS/SBCCD	\$13,528.00	SSutorus
	Environmental Management Technologies	(9390) On demand hazardous waste collection, removal and disposal for the Maintenance Departments and Science Labs Term: 7/1/2013 - 6/30/2014 01-00-02-9505-0000-5536.00-6599 Funding Source: General Funds	Administrative Services/CHC	\$7,500.00	SSutorus
	Events by Lavonne	(9419) Catering for CHC CalWorks student conference; expense approved 7/11/2013 Term: 8/8/2013 - 8/8/2013 01-50-02-8120-0265-5809.00-6499 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: CalWorks	Calworks/CHC	\$982.80	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Inland Empire Tours & Transportation	(9381) Bus rental for field trip to Cabrillo Beach, Point Fermin and Palos Verdes Term: 7/25/2013 - 7/25/2013 01-00-01-4630-0000-5611.00-1901 Funding Source: General Funds	Science/SBVC	\$965.00	SSutorus
Inland Valley Development Agency - IVDA	(9394) District use of Public Safety Academy (Building 105) Term: 5/31/2013 - 5/31/2015 01-00-02-6691-0000-5610.00-2133 Funding Source: General Funds	Program Development/CHC	\$100.00	SSutorus
In-N-Out Burger	(9383) Moble unit agreement for a Culinary Arts Club fundraiser event Term: 9/4/2013 - 9/4/2013 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Trust Account	Student Life/SBVC	\$500.00 Trust Account 4185	SSutorus
L.Y. Environmental Inc	(9439) Asbestos post abatement clearance report for Technical Training building Term: 8/1/2013 - 6/30/2014 01-00-01-9508-0000-5113.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$355.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Lee, Young-Ji	(9435) Provide assistance in external evaluation of "Science Technical Engineering and Math" grant Term: 8/13/2013 - 9/30/2013 01-50-25-9002-0159-5113.00-6199 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Federal Grant	Grants/CHC	\$8,000.00	SSutorus
	Liebert Cassidy Whitmore	(9386) Service - Human Resources management training sessions Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5113.00-6730 Funding Source: General Funds	Human Resources/SBCCD	\$3,350.00	SSutorus
	Madrid Consulting Group, LLC	(9447) Update of environmental scan for CHC and SBVC Term: 8/1/2013 - 9/30/2013 01-00-03-9006-0000-5113.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$5,000.00 Not to exceed	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Maintenance Connection, Inc	(9373) Technical support, upgrades and software maintenance for "Maintenance Connect" Term: 7/1/2013 - 6/30/2014 01-00-01-9508-0000-5620.00-6770 Funding Source: General Funds	Administrative Services/SBVC	\$12,553.92	SSutorus
National Congress of American Indians	(9389) Booth Rental for "70th Annual Convention and Marketplace" Term: 10/14/2013 - 10/18/2013 74-50-35-8110-0172-5610.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$975.00	SSutorus
National Emergency Number Association	(9387) National emergency number ID access lines renewal Term: 7/1/2013 - 6/30/2014 01-00-03-9010-0000-5620.00-6780 Funding Source: General Funds	DETS/SBCCD	\$250.00	SSutorus
Party Plus Rentals	(9433) Rental of umbrellas for "SBVC Fall Transfer Fair" Term: 10/16/2013 - 10/16/2013 01-00-01-8220-0000-5610.00-6330 Funding Source: General Funds	Transfer Center/SBVC	\$341.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Pena, Luis A DBA Tech 4 Fit	(9416) On Demand repair and maintenance of fitness equipment Term: 7/1/2013 - 6/30/2014 01-00-01-1510-0000-5640.00-0835 Funding Source: General Funds	Physical Education/SBVC	\$3,000.00	SSutorus
	Protech Environmental Compliance & Safety	(9445) Chemical Hygiene Training for CHC Term: 8/1/2013 - 12/31/2013 01-00-03-9005-0000-5113.00-6770 Funding Source: General Funds	Fiscal Services/SBCCD	\$1,350.00	SSutorus
	Protech Environmental Compliance & Safety	(9446) Chemical Hygiene Training for SBVC Term: 8/1/2013 - 12/31/2013 01-00-01-9508-0000-5113.00-6770 Funding Source: General Funds	Maintenance/SBVC	\$1,350.00	SSutorus
	Rayne Water Conditioning	(9370) Service/Rental - Tank Rental and Water Treatment Services for Biology Labs Term: 7/1/2013 - 6/30/2014 01-00-01-4690-0000-5610.00-0403 Funding Source: General Funds	Biology/SBVC	\$849.60	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Rayne Water Conditioning	(9428) Water softening treatment needed to steam clean equipment used in Tech Programs Term: 7/1/2013 - 6/30/2014 01-00-01-6683-0000-5531.00-0948 Funding Source: General Funds	Technical Training/SBVC	\$498.00	SSutorus
	Red Star Fire Protection	(9397) Annual fire hydrant testing with reports Term: 7/1/2013 - 6/30/2014 01-00-02-9506-0000-5630.00-6510 Funding Source: General Funds	Maintenance/CHC	\$2,500.00	Ssutorus
	Redlands, City of	(9415) Filming Permit - Photography/Filming Permit for KVCR's Recording of Events at the Redlands Bowl Term: 7/14/2013 - 8/6/2013 Funding Source: N/A	KVCR-TV/SBCCD	No Cost	SSutorus
	Rialto Unified School District	(9405) Reimburse Eisenhower High School for bus travel expenses for High School Seniors to attend SBVC's High School Visitation Day Event Term: 5/3/2013 - 5/3/2013 01-00-01-8203-0000-5611.00-6499 Funding Source: General Funds	Counseling/SBVC	\$215.55	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Rialto Unified School District	(9404) Reimburse Eisenhower High School for bus travel expenses for High School Seniors to attend SBVC's Senior Day Event Term: 5/15/2013 - 5/15/2013 01-00-01-8203-0000-5611.00-6499 Funding Source: General Funds	Counseling/SBVC	\$215.55	SSutorus
Rialto Unified School District	(9403) Reimburse Rialto High School for bus travel expenses for High School Seniors to attend SBVC's Senior Day Event Term: 5/3/2013 - 5/3/2013 01-00-01-8203-0000-5611.00-6499 Funding Source: General Funds	Counseling/SBVC	\$273.71	SSutorus
Small Manufacturers' Institute	(9441) Provide assistance in facilitating Career Technical Training grant activities Term: 7/1/2013 - 6/30/2014 01-50-35-8115-0470-5113.00-6899 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	PDC/SBCCD	\$25,920.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Smith Seating Company, Inc	(9442) Rental - Bleacher seating rental for SBVC home football games for the 2013 season; rental includes setup and removal Term: 9/2/2013 - 11/25/2013 01-00-01-1500-0000-5610.00-6969 Funding Source: General Funds	Athletics/SBVC	\$4,350.00	SSutorus
	Southwestern Association for Indian Arts	(9427) Booth Rental for "2013 SWAIA Native Cinema Showcase" Term: 8/12/2013 - 8/18/2013 74-50-03-8110-0172-5610.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$5,500.00	SSutorus
	Technical Employment Training	(9090) Assist in preparing and conducting hands-on career safety demonstrations for three area middle schools: Amendment 1 - increase not to exceed amount by \$4,600 Term: 3/1/2013 - 6/24/2013 01-00-35-8115-0470-5113.00-6899 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	PDC/SBCCD	\$13,900.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Yucaipa Valley Golf Club	(9437) Rental of golf course to physical education courses Term: 7/1/2013 - 6/30/2014 01-00-02-1510-0000-5610.00-0835 Funding Source: General Funds	Physical Education/CHC	\$20,000.00	SSutorus
Yucaipa, City of	(9388) CHC Academic Senate to use Community Activity Center for meeting Term: 8/15/2013 - 8/15/2013 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Trust Account	Academic Senate/CHC	\$262.50	SSutorus
Yurok Tribe - Salmon Festival	(9385) Booth rental for the "50th Annual Klamath Salmon Festival" Term: 8/17/2013 - 8/17/2013 74-50-35-8110-0172-5610.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$75.00	SSutorus
<i>SubTotal for General: 37</i>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Contract Ed</u>				
Management & Training Corporation (MTC)	(9377) MOU - Training agreement between Job Corp participants and SBVC; contract to cover all of participant's education cost Term: 1/1/2013 - 12/31/2013 Funding Source: N/A	Student Services/SBVC	No Cost	SSutorus
<i>SubTotal for Income - Contract Ed: 1</i>				
<u>Income - Facilities Use</u>				
Redlands Emergency Servicers Academy	(9392) Use of cafeteria and balcony for rappelling drills Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Administrative Services/CHC	No Charge	SSutorus
<i>SubTotal for Income - Facilities Use: 1</i>				
<u>Income - General</u>				
Cenergistic, Inc. (formerly Energy Education, Inc.)	(8295) Delivery of a districtwide energy conservation program; Amendment 1 - Company name change from Energy Education, Inc to Cenergistic, Inc Term: 6/1/2012 - 5/31/2017 Funding Source: N/A	Facilities Planning/SBCCD	45% of Gross Savings	CNg

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>					
	Immediate Credit Recovery, Inc	(9374) Collection service for student and staff over payment Term: 7/1/2013 - 6/30/2018 Funding Source: N/A	Fiscal Services/SBCCD 70% of recovered funds		SSutorus
<u>SubTotal for Income - General: 2</u>					
<u>Income - Grant</u>					
	CCC Chancellor's Office	(9436) Academic Affairs Middle College High School Grant Term: 7/1/2013 - 6/30/2014 01-50-01-9016-0435-8659.00-0000 Funding Source: N/A	Grants/SBVC	\$99,000.00	SSutorus
	Southern California Foothills Consortium	(9429) MOU - Membership 2013-2014 Study Abroad Program - Allows Students and Instructors Participating to Get Financial Aid through the Consortium: Reimbursement for up to \$9,000 for each college for participating faculty reassignment in consortium duties Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Science/SBVC/CHC	\$18,000.00	SSutorus
<u>SubTotal for Income - Grant: 2</u>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
Climatec Building Technologies Group	(9406) Maintenance agreement for heating ventilation and air conditioning controls for the Crafton Hills College Campus buildings Term: 7/1/2013 - 6/30/2014 01-00-02-9650-6000-0563.10-0651 Funding Source: General Funds	Maintenance/CHC	\$2,786.00	SSutorus
Couts Heating & Cooling, Inc.	(9399) Maintenance for HVAC systems at CHC: Plus on demand repairs per rate schedule: First year cost \$14,619 Term: 7/1/2013 - 6/30/2018 01-00-02-9506-0000-5631.00-6510 Funding Source: General Funds	Maintenance/CHC	\$80,000.00	SSutorus
Harland Technology Services	(9414) Maintenance agreement for Scantron scanner 888P/P+ TSM Serial #K-32262 Term: 7/1/2013 - 6/30/2014 01-00-02-6691-0000-5637.00-2133 Funding Source: General Funds	Fire Technology/CHC	\$625.00	SSutorus
Harland Technology Services	(9411) Onsite Maintenance for scanner read head serial number 0604176 for one year: This is a heavy duty scanner used to process instructor evaluation forms Term: 7/1/2013 - 6/30/2014 01-00-03-9010-0000-5639.00-6780 Funding Source: General Funds	DETS/SBCCD	\$1,308.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Industrial Fire Protection, Inc	(9396) Maintenance agreement for fire protection equipment Term: 7/1/2013 - 6/30/2014 01-00-02-9506-0000-5580.00-6510 Funding Source: General Funds	Maintenance/CHC	\$2,400.00	SSutorus
	Intratek Computers	(9376) Maintenance and service on campus printers and scanners Term: 7/1/2013 - 6/30/2014 01-00-01-8119-0000-5640.00-6150 Funding Source: General Funds	Technology Services/SBVC	\$1,500.00	SSutorus
	Knorr Systems, Inc	(9398) Maintenance on CHC pool equipment Term: 7/1/2013 - 6/30/2014 01-00-02-9506-0000-5634.00-6510 Funding Source: General Funds	Maintenance/CHC	\$6,981.00	SSutorus
	Konica Minolta	(9409) Copier Maintenance for C-360 copier Serial #A0ED011007430 overages billed at .006 per page BW and .06 per page color Term: 7/1/2013 - 6/30/2014 01-50-35-8115-0471-5637.00-6840 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	PDC/SBCCD	\$690.48 Plus Overages	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Pacific Parking Systems, Inc	(9378) Maintenance of parking permit vending machines on campus Term: 7/1/2013 - 6/30/2014 01-50-15-9511-0304-5630.00-6770 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Parking Fee	Administrative Services/SBVC	\$5,500.00	SSutorus
	Pacific Parking Systems, Inc	(9393) Maintenance of parking permit vending machines on campus Term: 7/1/2013 - 6/30/2014 01-50-02-9504-0304-5630.00-6550 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Parking Fee	Administrative Services/CHC	\$9,000.00	SSutorus
	Responsive Pest Work, Inc	(9375) Rodent control services for gopher and ground squirrels Term: 7/1/2013 - 6/30/2014 01-00-01-9508-0000-5660.00-6770 Funding Source: General Funds	Grounds/SBVC	\$4,860.00	SSutorus
	Water One	(9369) Maintenance Agreement for CHC Water management program Term: 7/1/2013 - 6/30/2014 01-00-02-9506-0000-5631.00-6510 Funding Source: General Funds	Maintenance/CHC	\$4,843.76	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Maintenance Agreement

SubTotal for Maintenance Agreement: 12

Program Acquisition

Fish Out of Water Distribution 1, Inc	(8711) Programming acquisition rights for "Fish Out of Water" 39 Episodes; Amendment 1 - Clarification of term and licensing rights Term: 10/11/2012 - 10/9/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$58,500.00	BBaron
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Fish Out of Water Distribution 5, Inc	(8710) Programming acquisition rights for "Fish Out of Water" 7 episodes; Amendment 1 - Clarification of term and licensing rights Term: 10/10/2012 - 10/9/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$10,500.00	BBaron
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Fish Out of Water Distribution 6, Inc	(8712) Programming acquisition rights for "Fish Out of Water" 6 Episodes; Amendment 1- Clarification of term and Licensing rights Term: 10/10/2012 - 10/9/2014 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$9,000.00	BBaron
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<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>				
National Education Telecommunications Association	(9380) Program subscriber fees for any programs distributed by the National Education Telecommunication Association Term: 7/1/2013 - 6/30/2014 74-50-35-8110-0114-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - CPB Grant - TV	KVCR-TV/SBCCD	\$3,359.00	SSutorus
Rajotte Productions, Inc	(8791) Programming acquisition rights for "Vitality Health" 60 episodes, "Vitality Gardening" 24 episodes, "Janelle: It's Never Easy to Escape the Past" and "Back To Pikangikum"; Amendment 1 - Contract language revision to clarify terms Term: 10/25/2012 - 10/24/2015 74-00-03-8110-0172-5831.00-7099 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$35,360.00	BBaron
Smooth Feather Productions	(9426) Programming acquisition rights for "Dakota 38" Term: 8/15/2013 - 8/15/2014 Funding Source: N/A	KVCR-FNX/SBCCD	No Cost	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>				
Welks Syndication	(9379) Program rights to air "The Lawrence Welk Show" and "Precious Memories"; paid in two annual payments of \$6171.50, in October 2013 and September 2014 Term: 8/31/2013 - 8/22/2015 74-50-35-8110-0114-5831.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - CPB Grant - TV	KVCR-TV/SBCCD	\$12,343.00	SSutorus
<i>SubTotal for Program Acquisition: 7</i>				
<u>Rescinded</u>				
Saginaw Chippewa Indian Tribe	(9210) Booth Rental for 29th Annual Saginaw Chippewa Pow Wow; Contract cancelled as KVCR decided not to participate Term: 8/2/2013 - 8/4/2013 74-00-03-8110-0172-5610.00-7099 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: KVCR - San Manuel	KVCR-FNX/SBCCD	\$297.00	SSutorus
<i>SubTotal for Rescinded: 1</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Apple Computers, Inc	(9430) Software license for "QuickTime PRO" video conversion to AVID Media Composer Term: 7/1/2013 - 6/30/2014 01-50-01-8111-0457-5620.00-0604 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Perkins	Radio/TV/SBVC	\$937.11	SSutorus
	ComputerLand of Silicon Valley	(9438) Software license for "AVID Media Composer and Pro Tools" media editing software Term: 7/1/2013 - 6/30/2014 01-50-01-8111-0457-5620.00-0604 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Perkins	Radio/TV/SBVC	\$15,928.00	SSutorus
	ComputerLand of Silicon Valley	(9391) Software license for the "Creative Cloud Enterprise ETLA" Term: 7/1/2013 - 6/30/2016 01-23-25-4633-0000-5620.00-0614 01-50-25-4633-0235-5620.00-0614 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Lottery Fund	Science/CHC	\$14,575.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Crimestar Corp	(9382) Software License for "RMS Records Management System" for the District Police Department Term: 5/29/2013 - 5/28/2014 01-00-03-9503-0000-5620.00-6770 Funding Source: General Funds	District Police/SBCCD	\$1,500.00	SSutorus
	Network Solutions	(9372) Domain name registration renewal "atpc.net" Term: 7/1/2013 - 6/30/2015 01-50-03-9020-0261-5830.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	\$75.98	SSutorus
	Network Solutions	(9371) Domain name registration renewal for "pdctraining.org" Term: 7/1/2013 - 6/30/2014 01-50-03-8115-0305-5830.00-6820 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: Other Non-General	PDC/SBCCD	\$37.99	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Software/Online Services</i>					
	Siemens Industry, Inc	(9400) HVAC Control System Service and Software Analysis & Optimization: Year one \$19,640; Year two \$20,228; Year three \$20,834 Term: 7/1/2013 - 6/30/2016 01-00-02-9506-0000-5631.00-6510 Funding Source: General Funds	Maintenance/CHC	\$60,702.00	SSutorus
	SofterWare	(9444) Software license for DonorPerfect Online Essentials access Term: 7/1/2013 - 6/30/2014 01-00-01-9019-0000-5620.00-6750 Funding Source: General Funds	Foundation/SBVC	\$1,775.00	SSutorus
	Symantec Corp	(9401) Website security verification to users of EduStream Term: 7/1/2013 - 6/30/2016 01-50-03-8103-0236-5620.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/SBCCD	\$1,844.00	SSutorus
<i>SubTotal for Software/Online Services: 9</i>					
<i>Grand Total Contracts for Board Date 8/8/2013: 86</i>					

Routine Contracts - Summary

Scheduled Board Meeting 08/08/2013

EXPENSES

<u>Category</u>	<u>Number of Contract</u>	<u>Contract Value</u>	
<u>CalWorks Child Care</u>	2	\$19,112.08	Not to exceed
<u>CalWorks Off-Campus Work Study</u>	10	\$76,442.40	Not to exceed
<u>Clinicals</u>	2	\$0.00	
<u>EduStream</u>	0	\$0.00	
<u>FNX License Agreement</u>	0	\$0.00	
<u>General</u>	37	\$185,166.80	
<u>Leases</u>	0	\$0.00	
<u>Maintenance Agreement</u>	12	\$120,494.24	
<u>Program Acquisition</u>	7	\$116,719.00	
<u>Rescinded</u>	1	(\$297.00)	
<u>Software/Online Services</u>	9	\$97,375.00	
	80		
		Total Expenses	\$ 615,012.52

INCOME

<u>Category</u>	<u>Number of Contract</u>	<u>Contract Value</u>	
<u>Income - Contract Ed</u>	1	\$0.00	
<u>Income - Facilities Use</u>	1	\$0.00	
<u>Income - General</u>	2	\$0.00	
<u>Income - Grant</u>	2	\$117,000.00	
	6		
		Total Income	\$ 117,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts and agreements are for fiscal audits, legal services, consultants and other professional services that are needed by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 8/8/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Professional Services				
Counseling Team, The	(9410) Professional Services - Provide personnel psychological assessments for the Human Resources Department on an as needed basis: \$300.00 per assessment Term: 7/1/2013 - 6/30/2014 01-00-03-9004-0000-5120.00-6730 Note - Contract authorized to start prior to Board Meeting per BP6340 Funding Source: General Funds	Human Resources/SBCCD	\$1,500.00 Not to exceed	SSutorus

Facilities Planning and Consulting Services	(9418) On-Demand help with State Chancellor's Office web-based facilities management and reporting system "FUSION"; rate schedule \$150 per hour Term: 7/1/2013 - 6/30/2014 01-00-03-9014-0000-5113.00-6600 Note - Contract authorized to start prior to Board Meeting per BP6340 Funding Source: General Funds	Fiscal Services/SBCCD	\$7,500.00 Not to exceed	SSutorus
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<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
Lillie, Anglina	(9407) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 8/12/2013 - 6/30/2014 01-50-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/SBCCD	Per Rate Schedule	SSutorus
Linda Caputi, Inc	(9402) Consultant to review and align SBVC Nursing curriculum with National League for Nursing Accrediting Commission, Inc standards Term: 9/1/2013 - 6/1/2014 01-00-01-5620-0000-5113.00-1230 Funding Source: General Funds	Nurse/SBVC	\$10,450.00	SSutorus
Long, Hallie	(9413) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 8/10/2013 - 6/30/2014 01-50-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	ATPC/SBCCD	Per Rate Schedule	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
McClure, Faith - PHD	(8082) Professional Services - Crisis Intervention Oriented Psychotherapy for Student Health Center; Exhibit B - SBVC rate schedule is \$80 Per Hour for a maximum of 360 hours for a value of \$28,800 per year; CHC rate schedule is \$80 per hour for a maximum 108 hours for a value of \$8,640 per year: Amendment 1 - Decrease SBVC annual billable hours to 296 for a value of \$23,680 per year Term: 7/1/2012 - 6/30/2015 01-00-01-8210-0310-5120.00-6440 01-00-02-8210-0310-5120.00-6440 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Student Health Fee	Health Centers/SBVC/CHC	\$102,080.00	SSutorus
Ng Consulting Services	(9424) Consultant for Strategic Planning and Fiscal Operations: Rate \$150.00 per hour plus mileage and reimbursement of pre-approved expenses Term: 8/12/2013 - 12/31/2013 01-00-03-9006-0000-5113.00-6720 Funding Source: General Funds	Fiscal Services/SBCCD	\$34,500.00	Not to exceed TOliver

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Santana, Jewel	(9408) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring Term: 8/10/2013 - 6/30/2014 01-50-03-9020-0261-5113.00-6150 Note – Program manager states this is an acceptable use of categorical, grant, bond, or trust funds Funding Source: State Grant	DETS/SBCCD	Per Rate Schedule	SSutorus

SubTotal for Professional Services: 8

Grand Total Contracts for Board Date 8/8/2013: 8

Rate Schedule for Braille Contracts

Code	task type	Rate per Page	Rate per Hour
AC	A2CI Coordinator		\$35.00
ABTA-S	A2CI Braille Technical Assistant		\$35.00
ABTA	A2CI Braille Technical Assistant		\$25.00
APM	A2CI Trainee Mentor		\$35.00
ASBC	A2CI Business Consultant		\$35.00
BP-1	Braille Proofers	\$1.00	
BP-2	Braille Proofers	\$1.25	
BP-3	Braille Proofers	\$1.50	
BTA-1	Braille Technical Assistances		\$16.00
BTA-2	Braille Technical Assistances		\$17.00
BTA-3	Braille Technical Assistances		\$18.00
BTA-4	Braille Technical Assistances		\$20.00
EM-1	Embossers		\$11.00
EM-2	Embossers		\$13.50
EM-3	Embossers		\$15.00
EMA-1	E-Text Media Assistants		\$14.00
EMA-2	E-Text Media Assistants		\$16.00
EM-S	Embossers		\$21.00
EMS	E-Text Media Specialist		\$17.00
ETA-1	E-Text Technical Assistants		\$10.00
ETA-2	E-Text Technical Assistants		\$12.00
FLT	Foreign Language Transcribers	\$3.00	
FP-1	Braille Format Proofers		\$16.00
FP-2	Braille Format Proofers		\$18.00
FP-3	Braille Format Proofers		\$20.00
FPA-1	Final Production Assistants		\$8.00
FPA-2	Final Production Assistants		\$11.00
FPA-3	Final Production Assistants		\$12.00
FPA-S	Final Production Assistants		\$15.00
FPL-2	Braille Format Proofers		\$17.00
FPN-2	Braille Format Proofers		\$18.00
FPS	Braille Format Proofers		\$25.00
LCT-1	Literary Certified Transcribers	\$2.00	
LCT-2	Literary Certified Transcribers	\$2.50	
MCT-1	Music Certified Transcriber	\$6.00	
MCT-2	Music Certified Transcriber	\$7.00	
MCTA	Music Certified Technical Assistance		\$25.00
NCT-1	Nemeth Certified Transcribers	\$3.00	
NCT-2	Nemeth Certified Transcribers	\$3.50	
NCT-3	Nemeth Certified Transcribers	\$4.00	
TGA-1	Tactile Graphic Artists		\$11.00
TGA-2	Tactile Graphic Artists		\$13.50
TGA-3	Tactile Graphic Artists		\$15.00
TGA-S	Tactile Graphic Artists		\$18.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

NAME: Albert Maniaol
DEPARTMENT: Economic Development & Corporate Training
CONFERENCE: Nanotechnology Course Resources Workshops
DATES: October 6-11, 2013
LOCATION: State College, Pennsylvania
PURPOSE: To learn techniques to integrate into nanotechnology trainings.
BENEFIT: Enhanced trainings for the nanotechnology program.
ESTIMATED COST: \$500.00
FUNDING SOURCE: IDRC Grant

NAME: Nickolas W. Zoumbos
DEPARTMENT: Board of Trustees
CONFERENCE: Association of Community College Trustees Leadership Academy
DATES: October 1-5, 2013
LOCATION: Seattle, Washington
PURPOSE: ACCT represents over 6,500 trustees who govern over 1,200 community, technical and junior colleges. This organization is a major voice to the presidential administration, U.S. Congress, and the Departments of Education and Labor.
BENEFIT: This conference is focused on leadership development and advocacy.
ESTIMATED COST: \$3,000.00
FUNDING SOURCE: Board of Trustees General Fund

NAME: Joann Woo
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Southwestern Association for Indian Arts (SWAIA)
DATES: August 12-18, 2013
LOCATION: Albuquerque, New Mexico
PURPOSE: Provide information booth with FNX material.
BENEFIT: Introduce FNX to Southwestern community.
ESTIMATED COST: \$2800.00
FUNDING SOURCE: First Nations Experience

NAME: Joshua Zunie
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Toronto International Film Festival
DATES: September 5-15, 2013

LOCATION: Toronto, Canada
PURPOSE: Introduce FNX to producers and to obtain content for FNX channel.
BENEFIT: International programming acquisitions for FNX channel.
ESTIMATED COST: \$3,000.00
FUNDING SOURCE: First Nations Experience

NAME: Terria Smith and Frank Blanquet
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Road Trip to Yurok Salmon Festival
DATES: August 13-23, 2013
LOCATION: San Francisco and Klamath, California, Oregon and Washington
PURPOSE: Obtain production material for FNX programming.
BENEFIT: Build content for FNX program schedule.
ESTIMATED COST: \$4,500.00 each
FUNDING SOURCE: First Nations Experience

NAME: Kenn Couch
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Snownomish Tribal Meeting and Southern Oregon Public TV Meeting
DATES: July 5-8, 2013
LOCATION: Yakama, Washington and Southern Oregon
PURPOSE: Invited guest of Snownomish tribe to attend tribal meeting and meet with Southern Oregon PTV for FNX channel carriage.
BENEFIT: FNX carriage is the Northern states in important for additional station coverage.
ESTIMATED COST: \$1,659.88
FUNDING SOURCE: First Nations Experience

NAME: Terria Smith and Frank Blanquet
DEPARTMENT: KVCR-TV/FM (FNX)
CONFERENCE: Native American Journalists Association Convention
DATES: July 17-21, 2013
LOCATION: Phoenix & Tempe, Arizona
PURPOSE: Obtain production material for FNX programming.
BENEFIT: Building content for FNX program schedule
ESTIMATED COST: \$600.00 ea.
FUNDING SOURCE: First Nations Experience

NAME: Deanna Trussell
DEPARTMENT: Economic Development & Corporate Training
CONFERENCE: Meeting of The Minds Conference
DATES: September 3-5, 2013
LOCATION: Monterey, California
PURPOSE: Examination of trends and emerging concepts for workforce development.
BENEFIT: Networking and sharing best practices
ESTIMATED COST: \$1290.00.00
FUNDING SOURCE: Employment Training Panel Grant

CHC

NAME: Rebecca Warren-Marlatt, Bryan Reece, Kirsten Colvey, Robert McAtee
DEPARTMENT: Student Services, Instruction, and Counseling
CONFERENCE: Student Success and Support Program Summit 2013
DATES: September 22 – 24, 2013
LOCATION: Sacramento, CA
PURPOSE: Presentations and discussions will be held on program and budget requirements, new funding guidelines and MIS data elements. The latest assessment, orientation, counseling, advising and student planning strategies will also be discussed.
BENEFIT: To increase knowledge of new funding guidelines, MIS data elements and the latest in assessment/orientation/counseling and advising.
ESTIMATED COST: \$1,300.00 per person
FUNDING SOURCE: Student Services, Instruction, and Counseling general fund

NAME: Karen Childers, Michelle Riggs, Cheryl Marshall
DEPARTMENT: Resource Development and Grants and President's Office
CONFERENCE: Community College Advancement 2013
DATES: October 1 – 5, 2013
LOCATION: San Diego, CA
PURPOSE: To receive training in key concepts specific to community college educational fundraising.
BENEFIT: To increase fundraising capabilities.
ESTIMATED COST: \$1,432.00 per person
FUNDING SOURCE: Title V Grant

NAME: Lorena Guadiana
DEPARTMENT: Institutional Effectiveness
CONFERENCE: Strengthening Student Success Conference 2013
DATES: October 8 – 11, 2013
LOCATION: Burlingame, CA
PURPOSE: The opportunity to acquire further research knowledge to assist in meeting grant objectives.
BENEFIT: To increase knowledge in accessing data and outcome assessment processes.
ESTIMATED COST: \$1,500.00
FUNDING SOURCE: Title V Grant

NAME: Benjamin Gamboa
DEPARTMENT: Institutional Effectiveness
CONFERENCE: Strengthening Student Success Conference 2013
DATES: October 8 – 11, 2013
LOCATION: Burlingame, CA
PURPOSE: To learn techniques and methodologies in analyzing and applying data in the implementation of the Student Success Initiative and in the support of the STEM Grant.
BENEFIT: To increase knowledge in accessing data and outcome assessment processes.
ESTIMATED COST: \$1,500.00
FUNDING SOURCE: STEM Grant

NAME: Benjamin Gamboa
DEPARTMENT: Institutional Effectiveness, Research & Planning
CONFERENCE: Data Management and Manipulation with IBM SPSS
Statistics
DATES: September 5 – 6, 2013
LOCATION: Yucaipa, CA (Online Training)
PURPOSE: The opportunity to acquire further research knowledge to assist in meeting grant objectives.
BENEFIT: To increase knowledge regarding statistical software.
ESTIMATED COST: \$1,274.00
FUNDING SOURCE: STEM Pathways Grant

NAME: Lorena Guadiana
DEPARTMENT: Institutional Effectiveness, Research & Planning
CONFERENCE: Data Management and Manipulation with IBM SPSS
Statistics
DATES: September 5 – 6, 2013
LOCATION: Yucaipa, CA (Online Training)
PURPOSE: The opportunity to acquire further research knowledge to assist in meeting grant objectives.
BENEFIT: To increase knowledge regarding statistical software.
ESTIMATED COST: \$1,274.00
FUNDING SOURCE: Title V Grant

NAME: Cheryl Marshall
DEPARTMENT: President's Office
CONFERENCE: Strengthening Student Success Conference 2013
DATES: October 9 – 11, 2013
LOCATION: Burlingame, CA
PURPOSE: To meet with California community college professionals to brainstorm ways to strengthen institutional effectiveness and student learning.
BENEFIT: Information acquired will be used to enhance student success.
ESTIMATED COST: \$1,150.00
FUNDING SOURCE: President's Office general fund

NAME: Keith Wurtz
DEPARTMENT: Institutional Effectiveness
CONFERENCE: Strengthening Student Success Conference 2013
DATES: October 8 – 12, 2013
LOCATION: Burlingame, CA
PURPOSE: The opportunity to acquire further knowledge to support the outcomes assessment process.
BENEFIT: Information acquired will provide professional development for staff, increase data access, and support the planning and program review process.
ESTIMATED COST: \$1,680.00
FUNDING SOURCE: Title V Grant

NAME: Karen Childers, Michelle Riggs
DEPARTMENT: Resource Development and Grants
CONFERENCE: Council for Resource Development 47th Annual Conference
DATES: November 4 – 10, 2013
LOCATION: Washington, D.C.
PURPOSE: To meet with grant personnel from community colleges across the United States; discuss federal grant opportunities for the coming year and attend professional development workshops.
BENEFIT: To increase the likelihood for Crafton Hills College to receive additional grants.
ESTIMATED COST: \$3,500.00
FUNDING SOURCE: Title V Grant

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 8, 2013
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SBVC

EVENT: Registration Meet and Greet the Students
DATE: July 22, 2013 - June 30, 2014
AMOUNT: \$1,024.00
ITEM: Bottled Water
Bottled water to encourage hydration safety on campus during peak registration.
This is a ratification.

Funding source is the President's office general fund account.

EVENT: Fall In-Service Day, Joint All Campus Meeting
DATE: August 16, 2013
AMOUNT: \$4,344.61
ITEM: Refreshments, Custodial Services and Equipment Rentals
This event is SBVC's/CHC's annual joint all campus meeting to kick off the fall semester. This item was previously board approved at the July 11, 2013 meeting. Item is being amended to reflect an decrease in total cost from \$8,500.00 to \$4,344.61 and change description item from facility rental to SBVC custodial services and equipment rentals, due to the event being held on the SBVC campus, instead of at an off campus facility.

Funding sources are SBVC President's office general fund, CHC President's office general fund and CHC Foundation fund accounts.

EVENT: Training, planning, and research for Student Government members to be held at SBVC, Mission, Inn, Riverside, and UCR
DATE: August 16 – 18, 2013
AMOUNT: \$10,097.08
ITEM: Refreshments, Lodging and Ropes Course
Sponsored by the Office of Student Life, this event will provide training for the Associated Student Government members in the procedures and process to plan, develop and obtain approval for their various events. Other staff members on campus will assist with the training in leadership development exercises and goal setting exercises. Anticipated attendance is approximately 20 students, community members, faculty and staff. Chaperone is Carolyn Lindsey.

Funding source is the Student Representation Fee fund.

EVENT: Week of Welcome
DATE: August 19 – 21, 2013
AMOUNT: \$17,649.00
ITEM: Refreshments, Prizes, Giveaways, Decorations and Advertising

Sponsored by the Associated Student Government, this event will include three days of campus wide events serving the entire student body. There will be the welcoming new students to campus and the welcoming back of continuing students. Information will be provided concerning all services and programs on campus including the Associated Student Government, clubs and activities. Water and other refreshments will be provided to combat the heat. Information will be provided on protection during our heat wave along with giveaways sun-block and Chap Stick. There will be other activities where prizes will be given in the form of SBVC Parking permits and gift certificates for In-n-Out Burger. Anticipated attendance is 2,000 students, faculty and staff.

Funding source is the Associated Student Body general fund.

EVENT: Athletic Compliance Meeting

DATE: August 22, 2013

AMOUNT: \$700.00

ITEM: Refreshments and Supplies

The Athletics Department is required to attend an annual mandatory athletic compliance meeting. This meeting includes all head coaches, assistant coaches, volunteer coaches, administrators and staff of the Athletics Department. Anticipated attendance is approximately 50 faculty and staff.

Funding source is the Athletic trust account fund.

EVENT: Stress Solutions Oasis

DATE: August 29, 2013

AMOUNT: \$180.00

ITEM: Refreshments, Supplies and Decorations

Sponsored by Student Health Services, this is an interactive stress management activity for faculty and staff. Anticipated attendance is 60 faculty and staff.

Funding source is the Building Strengths: Enhancing Campus-Wide Mental Health Strategies and Training Project grant fund.

EVENT: Culinary Arts In and Out Fundraiser

DATE: September 4, 2013

AMOUNT: \$1,650.00

ITEM: Refreshments

Sponsored by the Sunroom and Culinary Arts Club, this fundraiser will aim to raise funds for the Culinary Arts Club. The proceeds will be used to purchase supplies for skills demonstrations, guest speakers to enhance the current curriculum, sponsor trips to four year universities that offer concentrations in culinary arts, and/or scholarships to further enrich and assist exemplary club members. In addition, this fundraiser will also serve as advertisement for the

Culinary Arts Club. Anticipated attendance is 300 faculty, staff and students. Chef Stacy Meyer will serve as the advisor.

Funding source is the Sunroom Tip trust account.

EVENT: Fall Transfer/College Fair 2013
DATE: October 16, 2013
AMOUNT: \$2,400.00
ITEM: Refreshments, Decorations, Advertisement, Rentals and Printing
Sponsored by Transfer and Career Services, Student Health Services, the purpose of the fair is to increase retention and transfer rates by providing awareness of requirements for public and private 4-year college and universities. Anticipated attendance is 950 University Representatives, students, faculty and staff.

Funding sources are the Transfer and Career Services general fund and the Transfer Center trust accounts.

EVENT: President's Annual Holiday Gathering
DATE: December 6, 2013
AMOUNT: \$3,500.00
ITEMS: Refreshments, Supplies and Decorations
The President's Annual Holiday Gathering event will be held on December 6th. Anticipated attendance is approximately 200 faculty, staff and trustees.

Funding source is the SBVC Foundation President's Pepsi fund account.

EVENT: Spring Transfer/College Fair 2014
DATE: April 9, 2014
AMOUNT: \$2,400.00
ITEM: Refreshments, Decorations, Advertisement, Rentals and Printing
Sponsored by the Transfer and Career Center, the purpose of the fair is to increase retention and transfer rates by providing awareness of requirements for public and private 4-year college and universities. Anticipated attendance is 850 University Representatives, students, faculty and staff.

Funding sources are the Transfer and Career Services general fund and the Transfer Center trust accounts.

EVENT: Transfer Student Celebration and Reception 2014
DATE: May 9, 2014
AMOUNT: \$1,700.00
ITEM: Awards, Printing, Refreshments and Advertising

Sponsored by the Transfer and Career Services Department, this event will recognize/celebrate SBVC students who have been accepted and will be transferring to four year institutions. Transfer and Career Services will work with the four year university/college representatives in recognizing students. Anticipated attendance is approximately 250 students, faculty, staff and community members.

Funding sources are the Transfer and Career Services general fund and the Transfer Center trust accounts.

CHC

EVENT: Financial Aid

DATE: July 1 – August 31, 2013

AMOUNT: \$673.00

ITEM: Refreshments

Sponsored by Financial Aid, as a safety precaution the department is providing water to students waiting outside in line during the summer to apply for Financial Aid.

Funding source is the Financial Aid categorical fund.

EVENT: Fall 2013 Transfer Fair

DATE: September 10, 2013

AMOUNT: \$350.00

ITEM: Refreshments and Supplies

Sponsored by the Transfer Center, the Transfer Fair is intended to provide an opportunity for students to meet with public, private and out-of-state universities at Crafton Hills College. Exposure to a variety of institutions as well as making a connection with the representatives will assist students with obtaining admission information, getting their questions answered, and ultimately transferring to a 4-year institution.

Funding source is the Transfer Center general fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

August 8, 2013

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
5248	6/20/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER PERSONAL DESKTOP	7/1/1992	\$1,700.00	\$0.00
3614	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	VCR PORTABLE	7/1/1985	\$1,000.00	\$0.00
10201	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1996	\$1,790.00	\$0.00
10224	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1996	\$1,500.00	\$0.00
11735	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	CAMERA BROADCAST	7/1/1998	\$1,650.00	\$0.00
11858	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	CAMERA BROADCAST	7/1/1998	\$1,650.00	\$0.00
11905	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1998	\$1,920.00	\$0.00
12070	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	MICROSCOPE BINOCULAR	7/1/1999	\$1,500.00	\$0.00
12499	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1998	\$1,920.00	\$0.00
12621	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1999	\$1,599.00	\$0.00
12680	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER PERSONAL PORTABLE	7/1/1999	\$4,400.00	\$0.00
12687	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER PERSONAL PORTABLE	7/1/1999	\$4,400.00	\$0.00
12703	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, laptop	7/1/2003	\$1.00	\$0.00
12714	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, laptop	7/1/2003	\$1.00	\$0.00
14139	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
14276	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
14721	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PROJECTOR LCD	7/1/1998	\$8,995.00	\$0.00
14747	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER PERSONAL PORTABLE	7/1/1996	\$5,900.00	\$0.00
15424	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	TV/VCR combo	7/1/2005	\$1.00	\$0.00
15495	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
15869	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PROJECTOR	10/26/2000	\$2,865.00	\$0.00
15968	6/24/2013	DISTRICT OFFICE	PENTIUM III	6/1/2001	\$1,487.81	\$0.00
16806	7/1/2013	CRAFTON HILLS COLLEGE	24-port	8/6/2003	\$1.00	\$0.00
16807	7/1/2013	CRAFTON HILLS COLLEGE	24 port	8/6/2003	\$1.00	\$0.00
16808	7/1/2013	CRAFTON HILLS COLLEGE	24 port	8/6/2003	\$1.00	\$0.00
16916	7/1/2013	CRAFTON HILLS COLLEGE	laptop	4/15/2004	\$1,713.00	\$0.00
17177	7/1/2013	CRAFTON HILLS COLLEGE	computer	7/5/2005	\$2,453.21	\$0.00
17210	7/1/2013	CRAFTON HILLS COLLEGE	IMAC G5 COMPUTER	6/7/2005	\$3,539.59	\$0.00
17211	7/1/2013	CRAFTON HILLS COLLEGE	comp.	6/7/2005	\$2,225.00	\$0.00
17221	7/1/2013	CRAFTON HILLS COLLEGE	lcd proj.	10/31/2005	\$1,995.00	\$0.00
17519	7/1/2013	CRAFTON HILLS COLLEGE	Dell Precision 690	3/8/2007	\$3,382.06	\$0.00
17727	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	2/29/2008	\$1,344.29	\$0.00
17819	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	5/21/2008	\$1,279.96	\$0.00
17820	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	5/21/2008	\$1,279.96	\$0.00
17829	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	5/21/2008	\$1,506.78	\$0.00
17832	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	5/21/2008	\$1,506.78	\$0.00
17833	7/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755	5/21/2008	\$1,506.78	\$0.00
18015	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1996	\$1,500.00	\$0.00
18310	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/2000	\$1,599.00	\$0.00
18429	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	CAMERA BROADCAST	7/1/1998	\$1,650.00	\$0.00
18596	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	DIGITAL SENDER	3/14/2001	\$1,231.00	\$0.00
18690	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/1999	\$1,500.00	\$0.00
18818	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	SWITCH ETHERNET	7/1/1998	\$1,500.00	\$0.00
18825	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	CPU W/MONITOR	7/1/2000	\$1,599.00	\$0.00
18855	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER PERSONAL PORTABLE	7/1/1997	\$1,730.00	\$0.00

August 8, 2013

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
19105	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER LASER	7/1/1996	\$1,790.00	\$0.00
20240	6/28/2013	CRAFTON HILLS COLLEGE	COMPUTER PERSONAL DESKTOP	7/1/1993	\$1,070.00	\$0.00
20246	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1992	\$895.00	\$0.00
20288	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1992	\$895.00	\$0.00
20289	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1992	\$895.00	\$0.00
20290	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1992	\$895.00	\$0.00
20292	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1992	\$895.00	\$0.00
20296	6/28/2013	CRAFTON HILLS COLLEGE	CPU W/MONITOR	7/1/1999	\$1,500.00	\$0.00
21120	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	5/24/2001	\$2,500.00	\$0.00
21127	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	LCD PROJECTOR	8/15/2001	\$3,106.00	\$0.00
21138	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	6/1/2001	\$2,056.00	\$0.00
21142	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	6/1/2001	\$1,588.00	\$0.00
21335	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$1,956.00	\$0.00
21341	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$1,956.00	\$0.00
21399	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	7/1/2003	\$1.00	\$0.00
21519	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	7/1/2003	\$1.00	\$0.00
21610	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	7/1/2003	\$1.00	\$0.00
21689	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$2,103.00	\$0.00
21691	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$2,103.00	\$0.00
21696	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$2,103.00	\$0.00
22057	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PRINTER	8/15/2001	\$2,180.00	\$0.00
22066	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	VISUAL PRESENTER	7/25/2001	\$2,680.00	\$0.00
22078	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Printer	9/12/2001	\$2,901.00	\$0.00
22101	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	CPU	7/1/2002	\$1,000.00	\$0.00
22468	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
22477	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
22484	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
22488	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
22491	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
22497	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, Latitude laptop	10/22/2001	\$2,102.00	\$0.00
23180	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Printer	7/1/2003	\$1.00	\$0.00
23204	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer monitor	6/26/2002	\$1,310.00	\$0.00
23250	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Printer	7/1/2004	\$1.00	\$0.00
23562	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Desktop computer w/monitor	4/30/2003	\$1,072.00	\$0.00
23563	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Desktop computer w/monitor	4/30/2003	\$1,072.00	\$0.00
23566	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Desktop computer w/monitor	4/30/2003	\$1,072.00	\$0.00
24225	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	9/2/2003	\$1,624.00	\$0.00
24228	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, desktop	9/2/2003	\$1,569.00	\$0.00
24229	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, desktop	9/2/2003	\$1,569.00	\$0.00
24231	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, desktop	9/2/2003	\$1,569.00	\$0.00
24234	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Computer, desktop	9/2/2003	\$1,569.00	\$0.00
24278	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/9/2003	\$1,569.00	\$0.00
24279	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2003	\$2,003.00	\$0.00
24314	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC	12/1/2003	\$2,317.00	\$0.00
24366	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24371	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00

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Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
24372	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24376	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24379	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24400	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24403	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,487.00	\$0.00
24413	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,073.00	\$0.00
24421	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,235.00	\$0.00
24437	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,235.00	\$0.00
24442	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,235.00	\$0.00
24449	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$1,235.00	\$0.00
24471	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	12/1/2003	\$3,227.00	\$0.00
24482	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24484	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24490	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24492	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24505	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,433.00	\$0.00
24508	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,433.00	\$0.00
24510	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,433.00	\$0.00
24511	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC Desktop	1/1/2004	\$1,433.00	\$0.00
24512	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,433.00	\$0.00
24517	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24527	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24536	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24550	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24555	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24558	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,460.00	\$0.00
24591	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC Desktop	1/1/2004	\$1,460.00	\$0.00
24592	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC Desktop	1/1/2004	\$1,460.00	\$0.00
24599	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC Desktop	1/1/2004	\$1,460.00	\$0.00
24608	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC Desktop	1/1/2004	\$1,073.00	\$0.00
24636	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24637	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24639	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24660	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24661	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24665	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	12/1/2003	\$870.00	\$0.00
24680	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24693	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	1/1/2004	\$1,363.00	\$0.00
24765	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC w/monitor	4/1/2004	\$1,196.00	\$0.00
24775	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC w/monitor	4/1/2004	\$1,150.00	\$0.00
24778	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Copier	3/1/2004	\$7,622.00	\$0.00
24780	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Printer	4/1/2004	\$1,042.00	\$0.00
24803	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	4/1/2004	\$1,811.00	\$0.00
24850	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Switch	5/1/2004	\$1,000.00	\$0.00
24871	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Visual Presenter	4/1/2004	\$7,898.00	\$0.00
24873	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Visual Presenter	4/1/2004	\$7,898.00	\$0.00

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Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
24877	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Visual Presenter	4/1/2004	\$7,898.00	\$0.00
24879	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	Visual Presenter	4/1/2004	\$7,898.00	\$0.00
24964	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	6/1/2004	\$1,708.00	\$0.00
25028	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	7/14/2005	\$1,716.23	\$0.00
25031	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	7/14/2005	\$1,716.23	\$0.00
26289	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	6/16/2005	\$1,644.26	\$0.00
26665	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	6/1/2006	\$1,010.00	\$0.00
26669	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	6/1/2006	\$1,010.00	\$0.00
26671	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	6/1/2006	\$1,010.00	\$0.00
26673	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	6/1/2006	\$1,010.00	\$0.00
26734	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC desktop	7/1/2006	\$1,270.00	\$0.00
26814	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26815	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26816	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26818	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26819	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26821	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26822	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26824	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26826	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26827	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26828	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26829	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26830	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26831	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26832	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26835	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26836	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26837	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26839	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26843	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26844	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26845	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	PC, desktop	10/1/2006	\$1,007.00	\$0.00
26901	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26903	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26912	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26919	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26924	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26936	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	iMac 17-inch Intel Core 2 duo	12/1/2006	\$1,436.00	\$0.00
26985	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP Monitor	12/1/2006	\$1.00	\$0.00
26986	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	1/3/2007	\$1,468.76	\$0.00
27057	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	1/26/2007	\$1,468.76	\$0.00
27060	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Monitor, PC	2/1/2007	\$1.00	\$0.00
27064	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	1/29/2007	\$1,004.18	\$0.00
27086	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	2/21/2007	\$1,702.13	\$0.00
27087	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	2/21/2007	\$1,702.13	\$0.00

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Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
27201	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	2/21/2007	\$1,159.84	\$0.00
27203	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	2/21/2007	\$1,159.84	\$0.00
27204	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	2/21/2007	\$1,159.84	\$0.00
27213	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	2/21/2007	\$1,159.84	\$0.00
27217	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	2/21/2007	\$1,159.84	\$0.00
27431	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP monitor, pc	3/1/2007	\$1.00	\$0.00
27432	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP monitor, pc	3/1/2007	\$1.00	\$0.00
27435	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP monitor, pc	3/1/2007	\$1.00	\$0.00
27437	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	3/20/2007	\$1,162.62	\$0.00
27438	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	3/20/2007	\$1,162.62	\$0.00
27440	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	3/20/2007	\$1,162.62	\$0.00
27448	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 740 Desktop	3/21/2007	\$1,155.97	\$0.00
27449	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 740 Desktop	3/21/2007	\$1,155.97	\$0.00
27516	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	4/26/2007	\$1,583.87	\$0.00
27536	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP monitor, PC	3/1/2007	\$1.00	\$0.00
27537	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 745 Minitower	5/1/2007	\$1,840.32	\$0.00
27599	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	OptiPlex 320 Minitower Pentium	5/15/2007	\$1,010.97	\$0.00
27609	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/15/2007	\$1,174.36	\$0.00
27616	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/15/2007	\$1,174.36	\$0.00
27635	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27638	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27639	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27640	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27641	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27642	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27643	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27644	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	5/25/2007	\$1,580.15	\$0.00
27688	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	6/7/2007	\$1,255.83	\$0.00
27708	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Latitude D820	5/30/2007	\$2,010.08	\$0.00
27729	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Hitahci CP-X505 LCD Proj.	6/4/2007	\$2,289.68	\$0.00
27755	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	MacBook 2.0 iNTEL Core 2 Duo	6/6/2007	\$1,479.40	\$0.00
27768	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 Mini-tower Intel	6/11/2007	\$1,583.87	\$0.00
27830	6/25/2013	DISTRICT OFFICE	Optiplex 745 Minitower	6/19/2007	\$1,177.89	\$0.00
27967	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP Monitor, Ultrasharp	8/1/2007	\$1.00	\$0.00
27973	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	10/11/2007	\$1,387.82	\$0.00
27984	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	10/11/2007	\$1,347.58	\$0.00
27985	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Optiplex745 SmallForm	10/11/2007	\$1,347.58	\$0.00
27995	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	FP monitor, PC	10/29/2007	\$1.00	\$0.00
29158	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	Fujitsu FI-5120C SF Scanner	5/15/2008	\$957.90	\$0.00
29959	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	laptop	4/16/2009	\$824.00	\$0.00
30204	7/1/2013	CRAFTON HILLS COLLEGE	laptop	6/1/2010	\$1,539.05	\$0.00
30211	7/1/2013	CRAFTON HILLS COLLEGE	laptop	6/1/2010	\$1,539.05	\$0.00
31110	6/25/2013	SAN BERNARDINO VALLEY COLLEGE	HP LaserJet P4515N Printer	5/19/2009	\$1,572.12	\$0.00
213354	6/24/2013	SAN BERNARDINO VALLEY COLLEGE	COMPUTER	8/15/2001	\$1,956.00	\$0.00

Non-Fixed Asset Surplus List

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Mice	15 ea
Keyboards	18 ea
Miscellaneous Cables	19 ea
ImageWriter II	4 ea
Nikon Film Scanner	1 ea
Apple PowerPC G3	1 ea
Netseller Computer	1 ea
Apple Color Style Writer 2400 Printer	1 ea
Apple External Hard Drive	1 ea
Kodak Digital Printer 3000	1 ea
Apple Disk 2	5 ea
5.25 FLOPPY DRIVE	4 ea
Unidisk 3.5 Floppy Drive	5 ea
DuoDisk	1 ea
Apple 2 Plus	2 ea
DuoDisk	1 ea
Apple Color Monitor	4 ea
Princeton 19" Monitor	1 ea
AmDek 500 Monitor	1 ea
AmDek 12" Monitor	1 ea
Epson Stylus Color Printer	1 ea
Kodak Digital Processor 100	1 ea
Epson Printer FX80	1 ea
Mirror Power Bar	1 ea
Signal Interface II	1 ea
Power Computing Monitor	1 ea
Kodak Digital Monitor 2000	1 ea
Philco VCR	1 ea
Dell 1905fp Monitor	1 ea
HP Photosmart 7350 Printer	1 ea
Dell Optiplex GX620 Computers	2 ea
HP Scanjet ADJ	1 ea
HP Advance Stack	1 ea
HP Advance Stack Switching Hub	1 ea
Speaker Bars	34 ea
Dell 1800fp Monitors	1 ea
APC Smart UPS 1500	1 ea
APC Personal PowerCell	1 ea
APC Back-UPS	1 ea
Dell E153fpt Monitor	1 ea
Dell E156fp Monitor	1 ea

Non-Fixed Asset Surplus List

Page 2 of 2

August 8, 2013

Panasonic DVD Player	1 ea
Panasonic VHS Player	1 ea
JVC TV	1 ea
APC Battery Backup 350	1 ea
Dell 1704fp Monitors	1 ea
Dell 1703fp Monitors	1 ea
Cisco Catalyst 5000 Series Switch	2 ea
Cisco 3550 Series Switch	12 ea
Masterview Switch	1 ea
Cisco 2950 Series Switch	7 ea
HP Laserjet P022 Printer	3 ea
Optiplex 745 Computers	5 ea
Optiplex 755 Computers	12 ea
Optiplex GX240 Computers	1 ea
Optiplex GX280 Computers	1 ea
Optiplex GX620 Computers	7 ea
HP Scanjet 6200C	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: June 13, 2013
SUBJECT: Consideration of Approval of Authorized Signature List

RECOMMENDATION

It is recommended that the Board of Trustees approve the addition of Jose Torres, Director of Fiscal Services, to the 2013-14 Authorized Signature List.

OVERVIEW

The 2013-14 Authorized Signature List was approved by the Board of Trustees on June 13, 2013. At that time the position of Director of Fiscal Services was vacant.

ANALYSIS

Jose Torres was approved by the Board of Trustees as Director of Fiscal Services on July 11, 2013.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.

Item	Authorized Signatories
Official Documents	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Steven J. Sutorus, Business Manager
Certification of Board Minutes	Bruce Baron, Chancellor OR Donna Ferracone, Clerk of the Board
Bookstore Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Cafeteria Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Associated Student Government, Clubs, Trusts & Student Center Fee Funds	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Emergency Loans & Scholarships	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Revolving Cash Fund	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Miscellaneous County Revenue Clearing Accounts	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
National Direct Student Loan Funds	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager

Item	Authorized Signatories
Financial Aid	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Perkins (Mailbox)	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Safe Deposit Box	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
District Orders for Commercial Warrants	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
District Orders for Payroll Warrants	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
County Notices of Employment	Bruce Baron, Chancellor OR Tanya Rogers, Interim Vice Chancellor, Human Resources, OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
Budget Transfers	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Expenditure Transfers	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Eloise Sifford, Accounting Manager, OR Steven J. Sutorus, Business Manager
Authorization for Advance Travel Pay	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
Contracts/Agreements/MOUs	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager

Item	Authorized Signatories
Purchase Orders	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

PREPARED BY: Tanya Rogers
Interim Vice Chancellor, Human Resources & Employee Relations

DATE: August 8, 2013

SUBJECT: Consideration of Acceptance of Academic Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Kenneth R. Bryson, Instructor, Respiratory Care, CHC.

OVERVIEW

Kenneth Bryson submitted his letter of intent to retire effective December 20, 2013, after 34 years of service to the District. His last day of employment will be December 19, 2013.

ANALYSIS

The Human Resources Department has provided employee acceptance of his retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Science Building-Circuit C Relocation						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
RDM Electric	CO #1	65,700.00	0.00	492.89	66,192.89	0.75%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$492.89 which is 0.001% of the total Measure M construction contracts of \$49,747,164.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by \$1,963,389.14. The new overall Measure M change order percentage is 3.95%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 Budget for Measure M.



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: RDM Electric Company, Inc. Amount \$ 492.89

Campus: Crafton Hills College Project: New Science Building/ Circuit "C" Relocation Project

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Reason for Change

- Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Replacement of fire alarm wires.

Accountability

This Change was part of the original design scope: This was an unforeseen condition generated by the campus and not part of the original contractor scope. Replacement of the damaged fire alarm wires were not originally shown on the Contract Documents and/or the As-Built drawings.

- The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>03/14/12</u> in the amount of	\$	<u>65,700.00</u>
Total Board approved amendments to date	\$	<u>-</u>
Requested amendment amount		<u>-</u>

This request is an amendment and results in a revised contract amount of \$ 65,700.00
(Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date	\$	<u>-</u>
Requested Change Order amount	\$	<u>492.89</u>

This request is a change order and results in a revised contract amount of \$ 66,192.89

This change order is subject to the 10% rule. It results in a 0.75% change to the contract

The cumulative amount of change orders for this contract equals 492.89
0.75% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	66,192.89
--	------------------

Signatures

Bond Program Manager

Diana Johnson

Diana Johnson
(Signature)

7/17/13
(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

4628A1
Project Number

CIRCUIT C_CO-001

CHANGE ORDER

Original Contract Amount: \$65,700.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

School Name:	Crafton Hills College	Date:	July 05, 2013
Project Description:	CIRCUIT "C" PROJECT	Contract No.:	Bld Category 1
To (Contractor):	RDM ELECTRIC CO, INC	Attn:	Samuel J. Joanou

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference COR No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the electric contractor generated from an unforeseen field conditions encountered and identified during construction operations. Provided labor and material to replace the damaged fire alarm wires that was not originally shown on the Contract Documents and/or the As-Built drawings.

Refer to attached CIRCUIT "C" Project Memo No. 001 and CD-001 Dated 06/24/2013
Contract Change Order No. CIRCUIT-C_RDM-CO-001

TOTAL COST of CONTRACT CHANGE ORDER RDM_CO-001: \$492.89

Reason for Change:
Site Cost, Unforeseen Field Condition

Initiator of Change:
District Generated

The original Base Contract Sum was:	\$65,700.00
Net change by previous authorized Contract Amendment(s):	\$0.00
The contract AMOUNT due to C.O. No. RDM_CO-1 will be increased by:	\$492.89
The revised BASE Contract Sum:	\$66,192.89
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$66,192.89
The revised Contract Amount, including this Contract Change Order is, therefore:	\$66,192.89
The contract TIME due to RDM Co. CIRCUIT C_CO-001 will be changed by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore:	UNCHANGED
SBCCD Change Order No. RDM CIRCUIT C_CO-001 includes Item Number(s):	1.1

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Aravind Batra	7-10-13
	Hussain Agah, Construction Manager	07-05-2013
District:	Mr. Timothy Oliver, Vice Chancellor Fiscal Services	MSJ/13
Contractor:	Samuel J. Joanou, Project Manager	7-9-13
Printed Name/Title		

State of California - Division of the State Architect DSA Application No. 04-112761 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. CRF LEED-BC1-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1	COR-001 - Fire Alarm Wires - Unforeseen Site Condition	A-4*	100	\$0.00	\$492.89	\$492.89
Subtotal						\$492.89
TOTAL CONTRACT CHANGE ORDER # CRF LEED-BC1-CO2						\$492.89

* Steinberg Architects has a disagreement on coding of item. See detailed backup for more information.

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim-Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Contract with Pacific Industrial Electric

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with Pacific Industrial Electric for the Medium Voltage Infrastructure Upgrade Project San Bernardino Valley College in the amount of \$123,600.00.

OVERVIEW

The evaluation of the existing electrical system revealed that the 5kV service, due to age and deterioration, prompted replacement to ensure continuity of the campus electrical service. This scope of work is part of the Business Building budget and is scheduled to be completed during the summer break.

ANALYSIS

As part of the Uniform Construction Cost Accounting Program, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest, most responsive bid was from Pacific Industrial Electric.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: July 10, 2013

No. VC 205

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Wickham
Project Manager
Kitchell/BRj

RE: San Bernardino Valley College
Measure M – Infrastructure Upgrade Project

SCOPE:

SBCCD approval to engage in a contract for a Medium Voltage, underground Infrastructure Upgrade of the campus.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP Contractors to bid out the Medium Voltage Infrastructure Upgrade Project. An RFP was issued to A, B & C-10 Licensed Contractors with a mandatory job walk prior to bid. The lowest qualified bids were reviewed, which ranged from \$123,600.00 - \$139,000.00. KB determined that Pacific Industrial Electric was the lowest responsible bidder. A place holder of \$250,000.00 for this scope of work was allotted within the Business Building Project budget.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with Pacific Industrial Electric for the Medium Voltage Infrastructure Upgrade.

Budget Information:

Project Original Budget Amount:	\$ 16,239,430.38
Project Current Spent to Date:	\$ 12,996,882.59
Project Current Estimate to Complete:	\$ 16,035,102.58
Project Memo Forecast Cost:	\$ 123,600.00
Project Change Amount:	\$ 0.00

Budget Line Item: 42-50-31-2520-0257-6220.50-7100

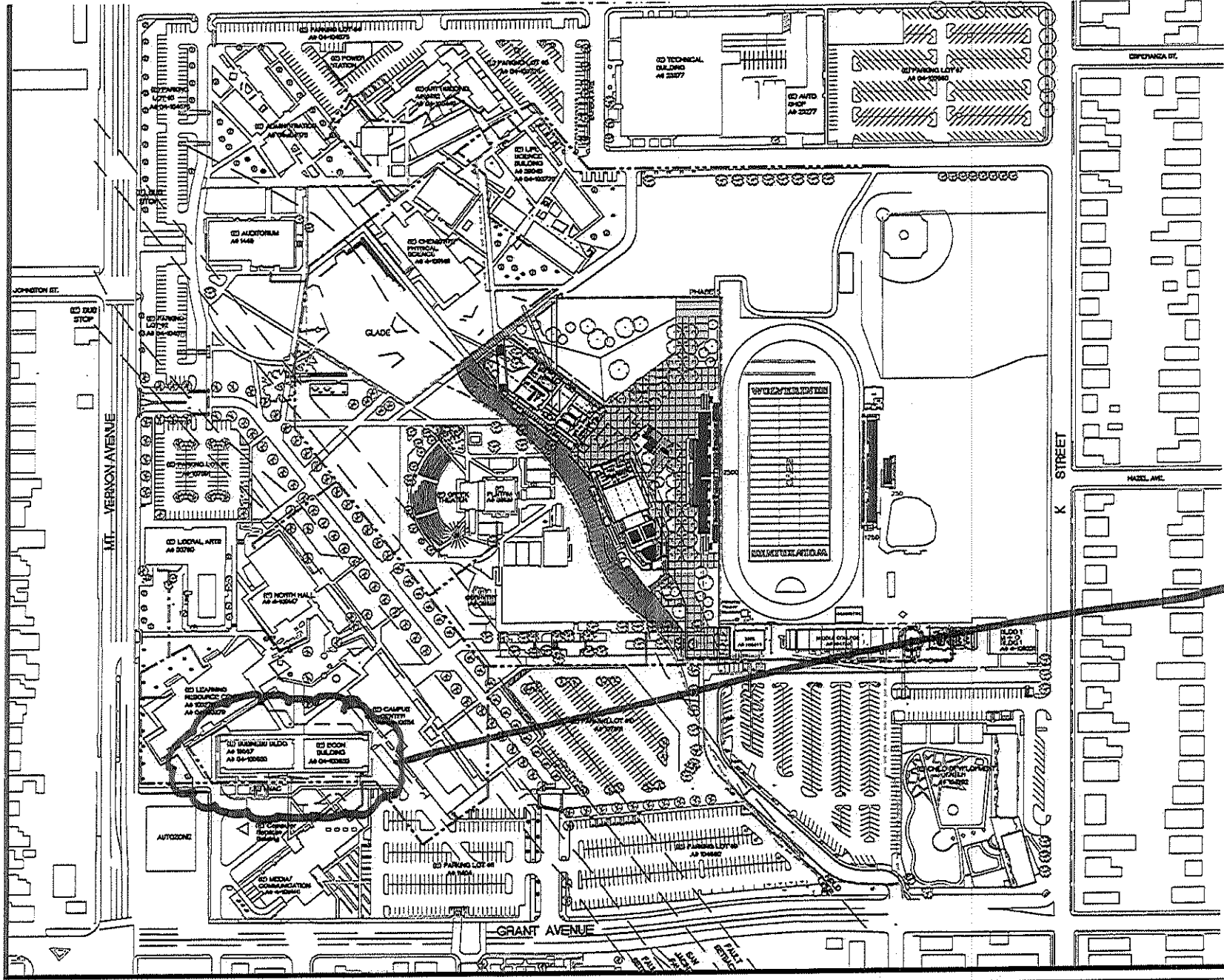
<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 7/15/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB

<input checked="" type="radio"/> I concur with this recommendation	<i>TO</i> 7/15/13
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: Bid Proposal

Cc: File

M
7/15/13



LEGEND

PROJECT LIMIT OF WORK

PROPERTY LINE

SCALE

1" = 10'

BUSINESS BLDG

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Contract with HMC Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with HMC Architects for architectural services for the New Crafton Center Project at CHC in the amount of \$895,100.00.

OVERVIEW

The New Crafton Center will provide a student services building per the Campus Master Plan that will contain Extended Opportunity Programs and Services, Financial Aid, Crafton Store-Book Store, Food Services, Administration, Disabled Students Programs and Services, Counseling/Health/Student Life and Welcome Center, Offices, Meeting Rooms and Multi-Purpose Room. This two-story, 46,000 square-foot building will serve as a campus centerpiece and gathering area for all students.

ANALYSIS

In 2012, the District conducted a procurement selection process to develop an architectural pool that resulted in the selection of five architects to serve Measure M program needs. HMC Architects, along with two other architects in the existing pool, was asked to provide a fee and was selected by the campus and the District as the preferred architect for this project.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 Measure M budget.

Kitchell/BRj

11711 Sand Canyon Rd., Yucaipa, CA 92399

Project Memo

ph: 909-435-4159 fx: 909-794-8901

DATE: July 17, 2013

No. 29 – New Crafton Center

TO: Tim Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM:  Brooke Duncan
Sr. Project Manager
Kitchell/BRj/Seville

RE: **Measure M Crafton Hills College:**
New Crafton Center
Architectural Contract to HMC

SCOPE:

SBCCD approval to execute a take-over contract to HMC for Professional Services to this project.

NARRATIVE:

The District is seeking to replace the current Architect of Record and requested quotes from (3) Architects from the District's exiting approved Architectural pool. HMC is selected as the most responsible and best valued proposal for take over purposes for Professional Services. HMC has conducted a discovery phase to the project and is familiar with the needs and schedule. The fee proposal was derived as a result of work to the discovery phase, discussions with the Program Management Team, visiting the site and review of all existing project data. The scope of work recommended by HMC will fulfill the project requirements for complete bidding documents to bring this project to the next phase of bid and award and construction. The recommendation is to transfer the difference between the terminated Architect's contract balance of \$462,852 and the fee proposal of \$895,100.00, difference of: \$432,248.00 from the Campus Reserve Account. 42-50-32-9508-0257-7900.002-7100

RECOMMENDATION:

Kitchell/BRJ recommends approving the proposed fee of \$895,100.00.

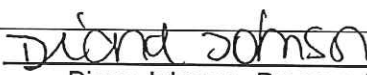

Budget Information:

Version 6 6/30/13

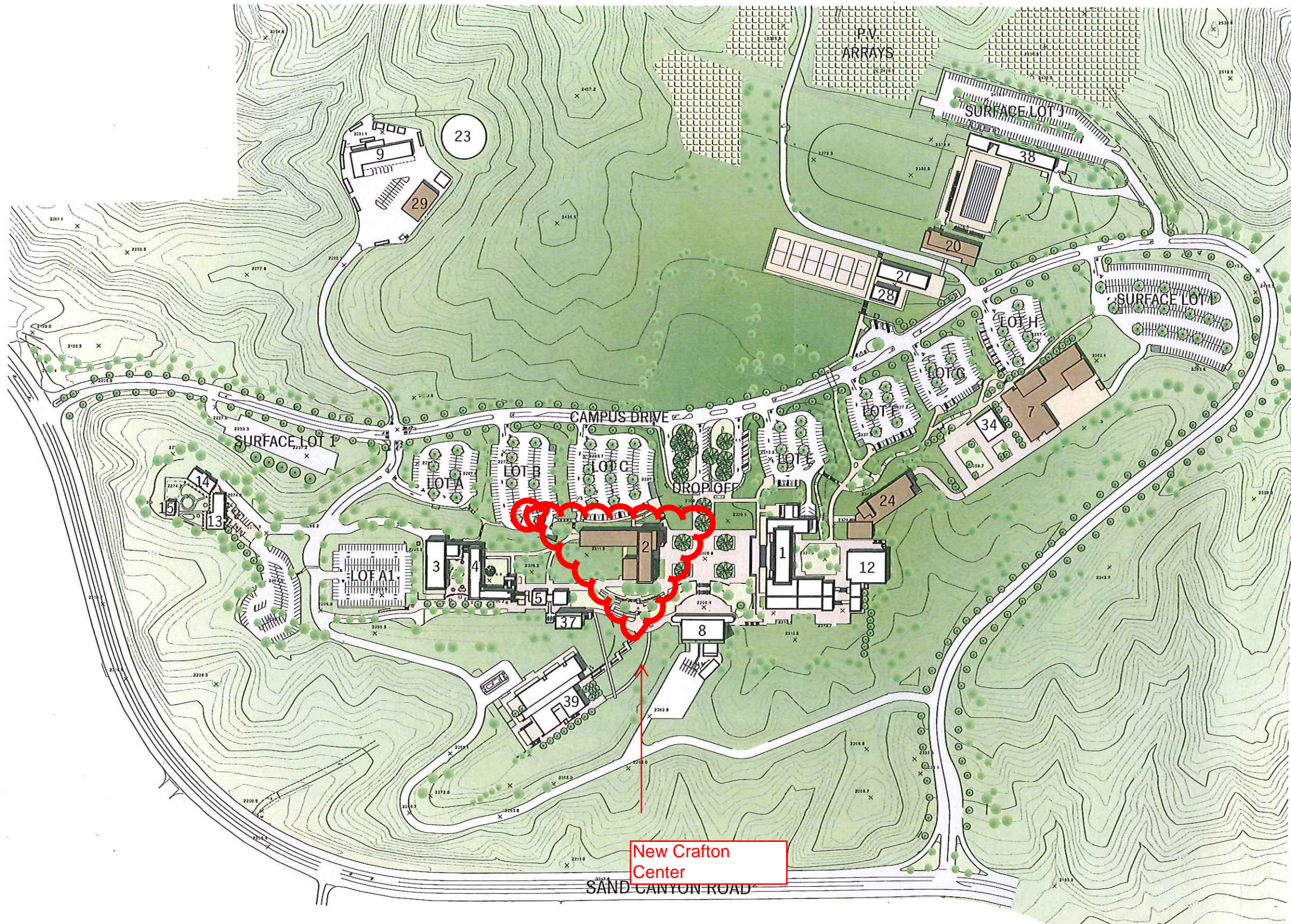
New Crafton Center: 42-50-32-8208-0257-6210.10-7100

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 3,316,846.56
Project Current Estimate of Complete Costs:	\$ 30,063,070
Project Memo Forecast Cost:	\$ 432,248.00
Project Change Amount:	\$ 0.00

Budget Line Item: 6210.10– Architect Fees

<input checked="" type="checkbox"/> I concur with this recommendation		7/17/13
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS	
<input checked="" type="checkbox"/> I concur with this recommendation		7/17/13
<input type="checkbox"/> I do not concur with this recommendation	Tim Oliver, Interim Vice Chancellor, Fiscal Services	MS 7/17/13

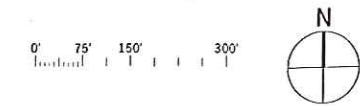
Attachments: Proposal, file.



- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES
(REPURPOSED BOOKSTORE
MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Contract with ARUP

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with ARUP to capture energy incentives for Crafton Hills College in the amount of \$33,000.00.

OVERVIEW

ARUP will be assisting the campus in identifying energy incentives between utility companies and third party incentive program managers to capture any available funds through the CCC/IOU program and Proposition 39.

ANALYSIS

The CCC/IOU Energy Efficiency Partnership was created to encourage energy efficiency investments and foster best practices in the California Community College (CCC) system. The state's four investor-owned utilities (IOUs), including Pacific Gas & Electric (PG&E), Southern California Edison (SCE), Southern California Gas (SCG), and San Diego Gas & Electric (SDG&E), have partnered with the California Community College Chancellor's Office to provide financial incentives and project support for energy efficiency improvements to the CCC system statewide. Through this new contract, ARUP will provide the expertise to assist with this effort.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 Measure M budget.

Kitchell/BRJ/Seville

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Phone (909) 435-4159 - FAX (909) 794-8901

DATE: July 9, 2013

No - M CHC GEN 039

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM:  Brooke Duncan
Project Manager
Kitchell/BRJ/Seville (KBS)

RE: **SBCCD Incentives**
ARUP New Contract for Phase I Energy Incentives

SCOPE:

SBCCD approval of a new contract to ARUP for assistance in the District's efforts to capture Energy Incentives.

NARRATIVE:

Per discussions with CHC Campus on 6/13/2013, ARUP has provided a proposal to assist the District with identifying Energy Incentives.

This initial effort would consist of discovery and applications in Phase I that include:

Facilitate discussions between utility companies and third party incentive program managers to identify types of projects to be completed or planned by the District. This information will assist in the discussions and execution of any future incentive applications that ARUP will assist with completing. ARUP will provide meetings, calculations and other information required to submit applications and reserve the funds. This includes SCE and Proposition 39 scope of work.

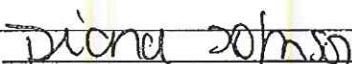
RECOMMENDATION:

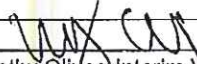
Kitchell/BRJ recommends that SBCCD approve ARUP contract in the amount of \$33,000.00 for Phase I Discovery and Application Phase.

Upon approval, Kitchell/BRJ will direct ARUP to proceed with the service in an effort to deliver a timely deliverable to capture incentive dollars. A formal contract will be prepared and forwarded to the August 2013 Board meeting for final approval.

BUDGET INFORMATION/FISCAL IMPACT:

Crafton Campus Reserve 42-50-32-9508-0257-7900.002-7100 \$33,000.00

<input checked="" type="radio"/> I concur with this recommendation		7/11/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS	

<input checked="" type="radio"/> I concur with this recommendation		MS 7/10/13
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor of Fiscal Services, SBCCD	

Attachments: Proposal, meeting notes
Cc: File


7/9/13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Contract with Three Peaks Corporation from Redlands, California

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with Three Peaks Corporation for the Measure M Miscellaneous Site Work Project at San Bernardino Valley College in the amount of \$87,187.00.

OVERVIEW

The Miscellaneous Site Work Project is a compilation of incomplete items left over from the original Americans with Disabilities Act Upgrades Project.

ANALYSIS

As part of the Uniform Construction Cost Accounting Program, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest, most responsive bid was from Three Peaks Corporation.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: July 5, 2013

No. VC 209

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Wickham
Project Manager
Kitchell/BRj

RE: San Bernardino Valley College
Measure M - Misc. Site Work

SCOPE:

SBCCD approval to engage in a contract for completion of the miscellaneous site work around the Administration Building and Campus Center.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP Contractors to bid out the Miscellaneous Site Work around the Administration Building & Campus Center. An RFP was issued and the three lowest qualified bids were reviewed. The bids ranged from \$87,187.00 - \$131,033.00. KB conducted interviews with the (3) lowest bidders and determined that Three Peaks Corp. was the lowest responsible bidder.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with Three Peaks Corp. to complete the Misc. Site Work.

Budget Information:

Project Original Budget Amount:	\$ 4,338,424.11
Project Current Spent to Date:	\$ 2,927,670.75
Project Current Estimate to Complete:	\$ 4,259,848.63
Project Memo Forecast Cost:	\$ 87,187.00
Project Change Amount:	\$ 0.00

Budget Line Item: 42-50-31-4410-0257-6120.50-7100 / Remaining Contract Funds

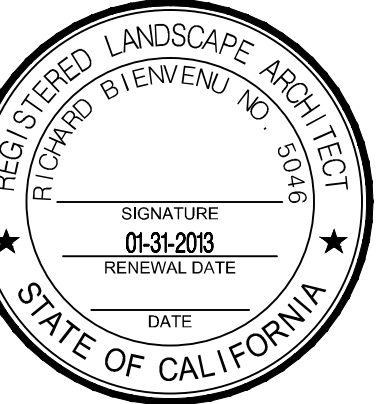
<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i>	7/15/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB	

<input checked="" type="radio"/> I concur with this recommendation	<i>Timothy Oliver</i>	7/15/13
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services	

Attachments: Bid Proposal

Cc: File

MW
7/15/13



IDENTIFICATION STAMP
DIVISION OF THE STATE ARCHITECT
OFFICE OF REGULATION SERVICE

APPL. # _____
AC _____ FL _____ SS _____
DATE _____
FILE NUMBER: #####

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SBVC VOLUNTARY ADA
UPGRADES ACCESSIBLE
ROUTE PHASE 1
701 South Mount Vernon Ave,
San Bernardino, CA
Developed for
San Bernardino Comm. College District




Revision	Description	Date
1	DD COST ESTIMATE SUBMITTAL	05-22-2012
2	DSA SUBMITTAL	06-12-2012

Job No.	11082.10
Date	06-15-2012
Drawn by	AG, CA
Checked by	RB
Scale	1" = 100'

CAMPUS DSA#
LIMITS
EXHIBIT

G0.2

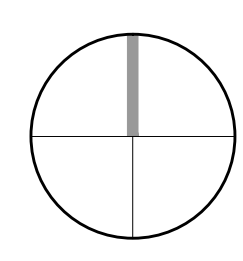
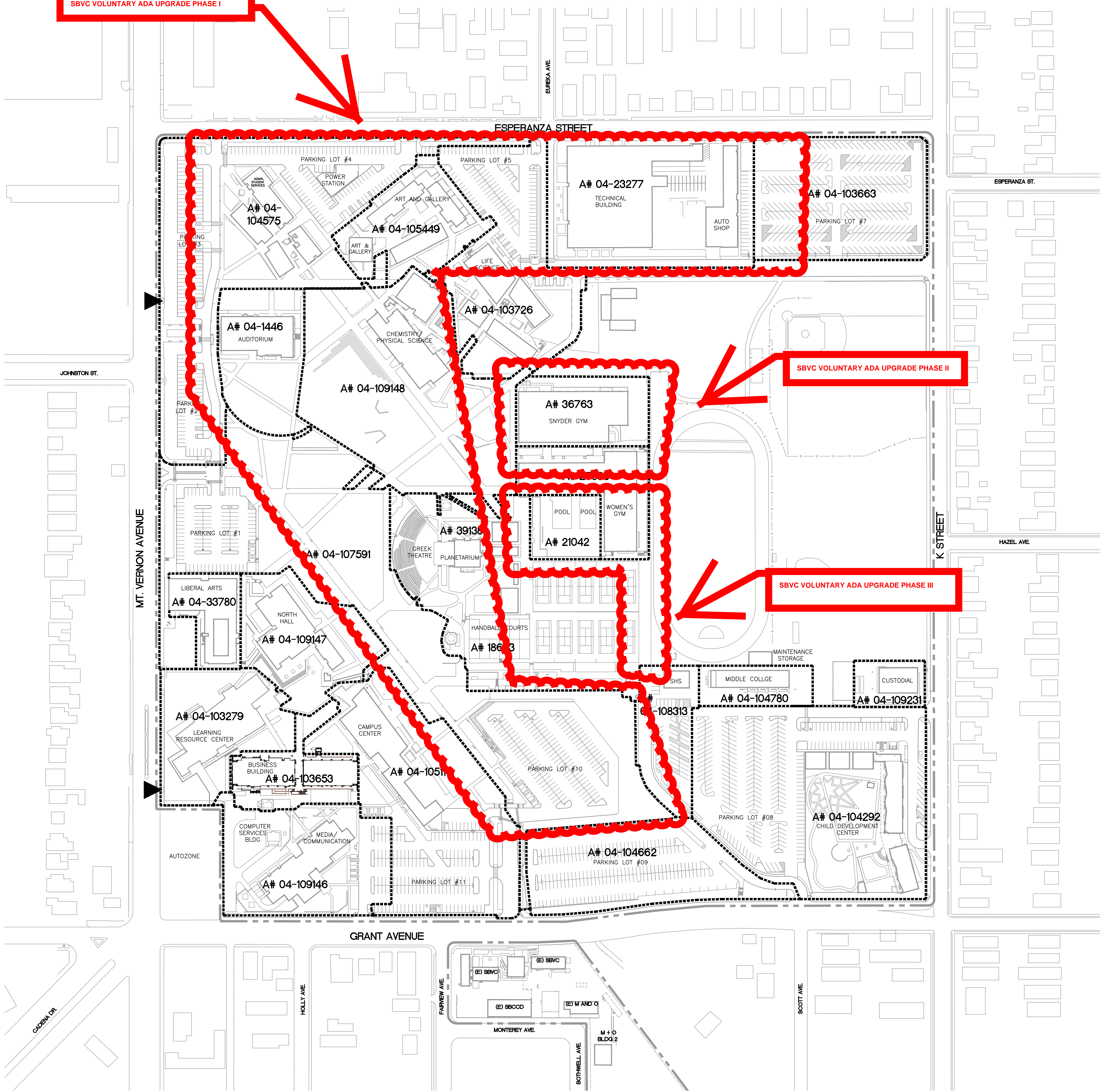
LEGEND

-  EXISTING BUS STOP
-  CAMPUS BOUNDARY
-  LIMIT OF WORK

SBVC VOLUNTARY ADA UPGRADE PHASE I

SBVC VOLUNTARY ADA UPGRADE PHASE II

SBVC VOLUNTARY ADA UPGRADE PHASE III



FOR REFERENCE ONLY

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj/Seville
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Contract with Three Peaks Corporation of Redlands, California

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract with Three Peaks Corporation for the Soccer Field Renovation Project at San Bernardino Valley College in the amount of \$116,414.00.

OVERVIEW

The San Bernardino Valley College Field Project will encompass softball and soccer field renovations as part of the Measure M Projects. This project will provide updated field layouts, fencing, and pedestrian access renovations to accommodate the upcoming Gymnasium project.

ANALYSIS

As part of the Uniform Construction Cost Accounting Program, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest, most responsive bid was from Three Peaks Corporation.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: July 18, 2013

No. VC 214

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Wickham
Project Manager
Kitchell/BRj

RE: San Bernardino Valley College
Measure M – Soccer Field Renovation Project

SCOPE:

SBCCD approval to engage in a contract, for the renovation of the Soccer Field and Event area on campus.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP Contractors to bid out the Soccer Field Renovation Project. An RFP was issued to A, B & C-27 Licensed Contractors with a mandatory job walk prior to bid. The lowest qualified bids were reviewed, which ranged from \$116,414.00 - \$235,000.00. KB determined that Three Peaks Corp. was the lowest responsible bidder. A place holder of \$160,000.00 for this scope of work was allotted within the Gym Building Project budget.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with Three Peaks Corp. for the Soccer Field Renovation Project.

Budget Information:

Project Original Budget Amount:	\$ 60,832,106.97
Project Current Spent to Date:	\$ 5,694,560.09
Project Current Estimate to Complete:	\$ 58,332,106.97
Project Memo Forecast Cost:	\$ 160,000.00 116,414.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-50-31-1510-0257-5809.00-7100	

I concur with this recommendation Diana Johnson 7/24/13
 I do not concur with this recommendation Diana Johnson, Program Manager, KB

I concur with this recommendation TO 7/24/13
 I do not concur with this recommendation Timothy Oliver, Interim Vice Chancellor, Fiscal Services

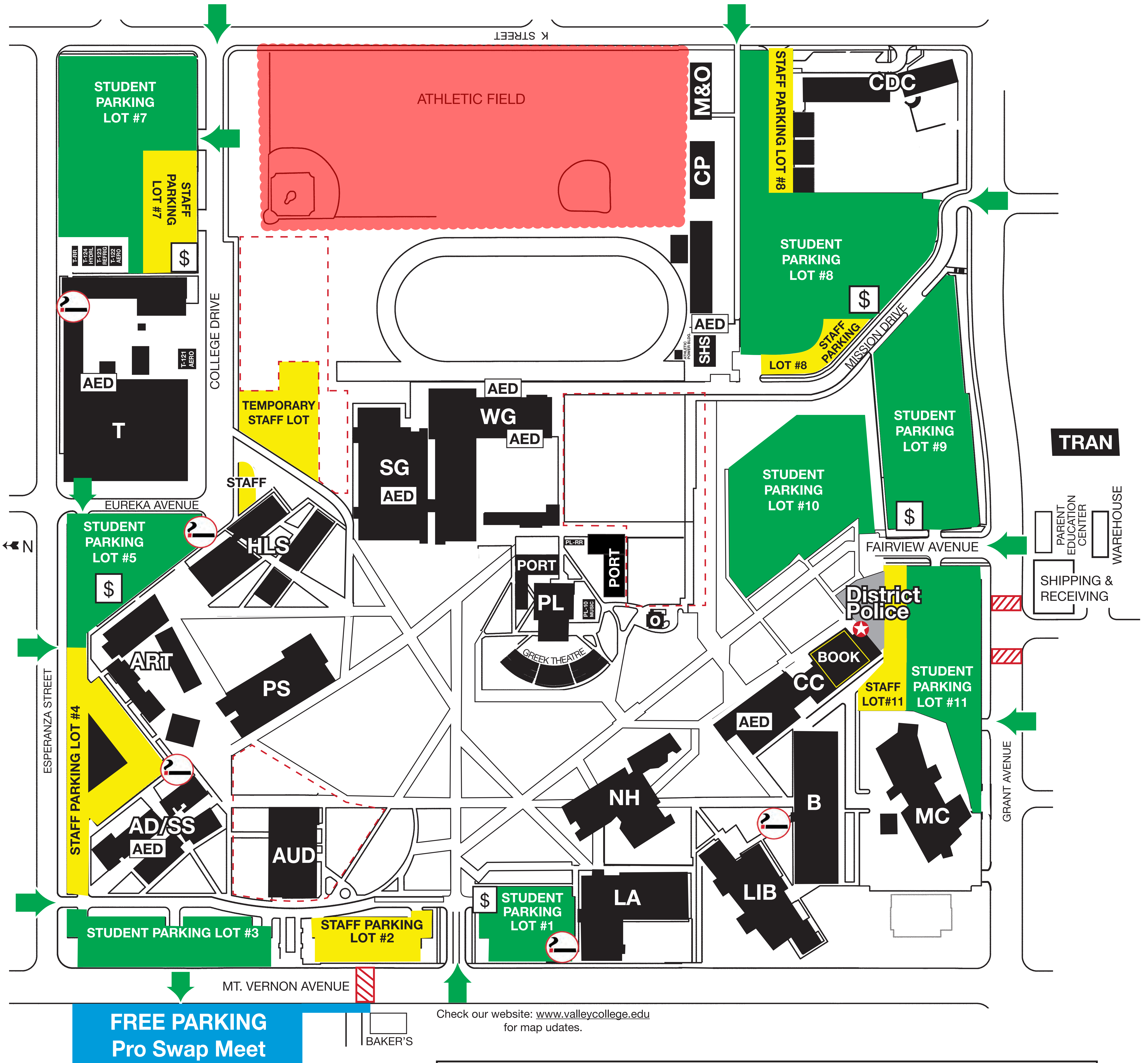
Attachments: Bid Proposal

Cc: File

Handwritten signature and date: 7/23/13

San Bernardino Valley College

701 South Mount Vernon Avenue • San Bernardino, CA 92410 • (909) 384-4400



FREE PARKING
Pro Swap Meet

Check our website: www.valleycollege.edu
for map updates.

- INDICATES CONSTRUCTION AREAS
- ← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- AED** AUTOMATED EXTERNAL DEFIBRILLATOR
- \$** INDICATES PARKING PERMIT DISPENSER
- CROSSWALK
- ? INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus- smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

Building Symbols	
AD/SS.....	Administration/Student Services (Note: AD rooms are located in AD/SS)
ART.....	Art Center
AUD.....	Auditorium
B.....	Business
BOOK.....	Bookstore
CC.....	Campus Center
CDC.....	Child Development Center
CP.....	Central Plant
HLS.....	Health & Life Science
LA.....	Liberal Arts
LIB.....	Library
MC.....	Media/Communications
MCHS.....	Middle College High School
NH.....	North Hall
O.....	Observatory
PL.....	Planetarium
PL PORT.....	Portables
PS.....	Physical Sciences
SG.....	Snyder Gym
SHS.....	Student Health Services
T.....	Technical
TRAN.....	Transportation Center
WG.....	Women's Gym

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj
DATE: August 8, 2013
SUBJECT: Consideration of Approval to Award Bid and Contract to
Minako of America DBA Minco Construction of Gardena, California

RECOMMENDATION

It is recommended that the Board of Trustees award Bid #071513 and contract to Minako America Corporation DBA Minco Construction for the New PE Complex at Crafton Hills College in the amount of \$4,962,177.00. This includes the base contract amount of \$4,511,070.00, as well as any and all change orders up to \$451,107.00, approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

OVERVIEW

The New PE Complex Project includes the construction of a 9,400 square foot building with a fitness center, yoga studio and dance studio. Site features include a storm water retention system, accessible walkways and ramps from Campus Drive to the new building and aquatics center. The project is designed to meet certification requirements for a Leadership in Energy and Environmental Design Platinum Building as designated by the United States Green Building Council.

ANALYSIS

A public bid opening was conducted on July 10, 2013 and the District received 14 bids. The total bid amount includes seven alternate construction scenarios. The lowest, most responsive three bidders were:

Vendor	Total Bid	Bid Award With Selected Alternates
Minako America Corporation DBA Minco Construction	\$4,777,770	\$4,511,070
Inland Building Construction Companies	\$4,831,500	\$4,657,500
Cal-City Construction	\$4,940,000	\$4,724,600

An analysis of the bids received indicates that Minako America Corporation DBA Minco Corporation is the lowest, most responsive bidder. The final bid award includes three of the seven alternates.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence


FINANCIAL IMPLICATIONS

Included in the 2013-14 budget for Measure M.

No. 29 – CHC PE COMPLEX

DATE: July 17, 2013

TO: Timothy Oliver
Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Xavier Rene Adrian 
Project Manager
Kitchell/BRj

RE: Crafton Hills College (CHC)
New PE Complex
BID ANALYSIS AND RECOMMENDATION

SCOPE:

SBCCD approval of Kitchell/BRj's recommendation to award the New PE Complex Construction Contract to the lowest responsible bidder Minako America Corporation DBA Minco Construction in the amount of \$4,511,070.00.

NARRATIVE:

Bids were accepted until 2:00 PM on July 10, 2013. Upon closing of the bid period, the contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office board room located at 114 S. Del Rosa Drive in San Bernardino, CA. Fourteen (14) plan holders submitted bids for this project. After our detailed review of the three apparent low bidders the lowest responsible bidder was determined to be Minco Construction with a total bid amount of \$4,777,770.00 (including all add and deductive alternates). The District has decided to select only three alternates. The final contract amount will be \$4,511,070.00.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the recommendation to award the New PE Complex Construction Contract to Minako America Corporation DBA Minco Construction in the amount of \$4,511,070.00. With your approval of the recommendation Kitchell/BRj will be submitting it to the upcoming August 8, 2013 SBCCD Board of Trustees meeting for formal approval.

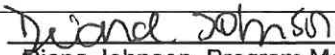
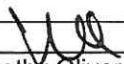
MEASURE M BUDGET INFORMATION/FISCAL IMPACT:

Info from Measure M Budget V6 06/30/13

Project Original Budget Amount:	\$ 6,691,080
Project Current Spent to date:	\$ 983,899.98
Project Current Estimate to Complete:	\$ 7,191,080.61
Project Memo Forecast Cost:	\$ 4,511,070.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-50-32-1510-0257-6210.50-7100	

MEASURE P BUDGET INFORMATION/ FISCAL IMPACT:

Project Memo Forecast Cost:	\$ 261,000
Budget Line Item: 42-50-32-1510-0258-6210.50-7100	

<input checked="" type="radio"/> I concur with this recommendation		7/23/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS	
<input checked="" type="radio"/> I concur with this recommendation		7/25/13
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, VC of Fiscal Services, SBCCD	

MS 7/24/13

Attachments: Kitchell/BRj/Seville bid analysis and recommendation letter (2 pages)

Cc: Diana Johnson; Sheila Nelson – Kitchell/BRj/
File


7/25/13



701 South Mount Vernon, San Bernardino, CA 92410

(909) 693-3160 - FAX (909) 889-9952

July 17, 2013

Timothy Oliver
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

**RE: New PE Complex
BID ANALYSIS AND RECOMMENDATION**

Dear Mr. Oliver,

Kitchell/BRj is pleased to provide this analysis of the bid results for the Crafton Hills College New PE Complex project.

Bids were accepted until 2:00 PM on July 10, 2013. Upon closing of the bid period, the contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office, Board Room (PDC 104) located at 114 S. Del Rosa Drive in San Bernardino, CA. Fourteen (14) plan holders submitted bids for this project. The lowest responsible bidder was determined to be Minako America Corporation DBA Minco Construction with a total bid amount of \$4,777,770.00. The contract amount will be \$4,511,070 with selected Add and Deductive alternates considered.

Bid Analysis

The following items were considered in our bid analysis:

- I. Comparative Pricing
- II. Bond Review
- III. Company History
- IV. Bid Proposal/Form Review
- V. Client Reference Check
- VI. Contractor License Check

I. Comparative Pricing

A.	Low bid	\$	4,777,770.00
B.	Average bid	\$	5,329,000.00
C.	High bid	\$	7,310,000.00
D.	Number of Bidders		Fourteen (14)

II. Bond Review

- A. Old Republic Surety Company is the surety for Minco Construction. The company has an AM Best 'A' (Excellent) rating.
- B. Contractor's License Board: All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Bond No. is GCL1226275 and has been verified to be effective since September 28th, 2009, and is currently on file.

III. Company History

Minco Corporation was founded in 1991, and serves in Southern California. Their specialties include General Building/Engineering Contracting and Public Works Contracts. Minco has completed projects for K-12 and Community College Districts. Sample projects include:

- Los Angeles County Office of Education: Lincoln School Modernization in the amount of \$2,161,511.45
- Beverly Hills School District: Auditorium Modernization in the amount of \$3,582,836
- Cerritos Community College: Infrastructure & Central Plant, Phase I in the amount of \$10,603,697.58

IV. Bid Proposal/Form Review

Bid proposal/form reviewed and verified. See attached for detailed spreadsheet of review.

V. Client Reference Check

Client references reviewed and verified.

VI. Contractor License Check

- | | | |
|----|-------------------------|---|
| A. | License # and Status: | License # 612429 Current and Active |
| B. | Type of company: | Corporation |
| C. | Expiration date: | September 28, 2014 |
| D. | State of Incorporation: | California |
| E. | Type of license: | A – General Engineering Contractor
B – General Building Contractor
C7 – Low Voltage
C10 – Electrical |

Based on our bid review and analysis Kitchell/BRj confirms that Minco Construction is the lowest responsible bidder. We recommend that the SBCCD board accept and award the contract to Minco Construction for the New PE Complex Project.

Sincerely,

Xavier Adrian
Project Manager
Kitchell/BRj

San Bernardino Community College District

Crafton College - New PE Complex



Bid Proposal Evaluation Form

Bid Date: July 10, 2013

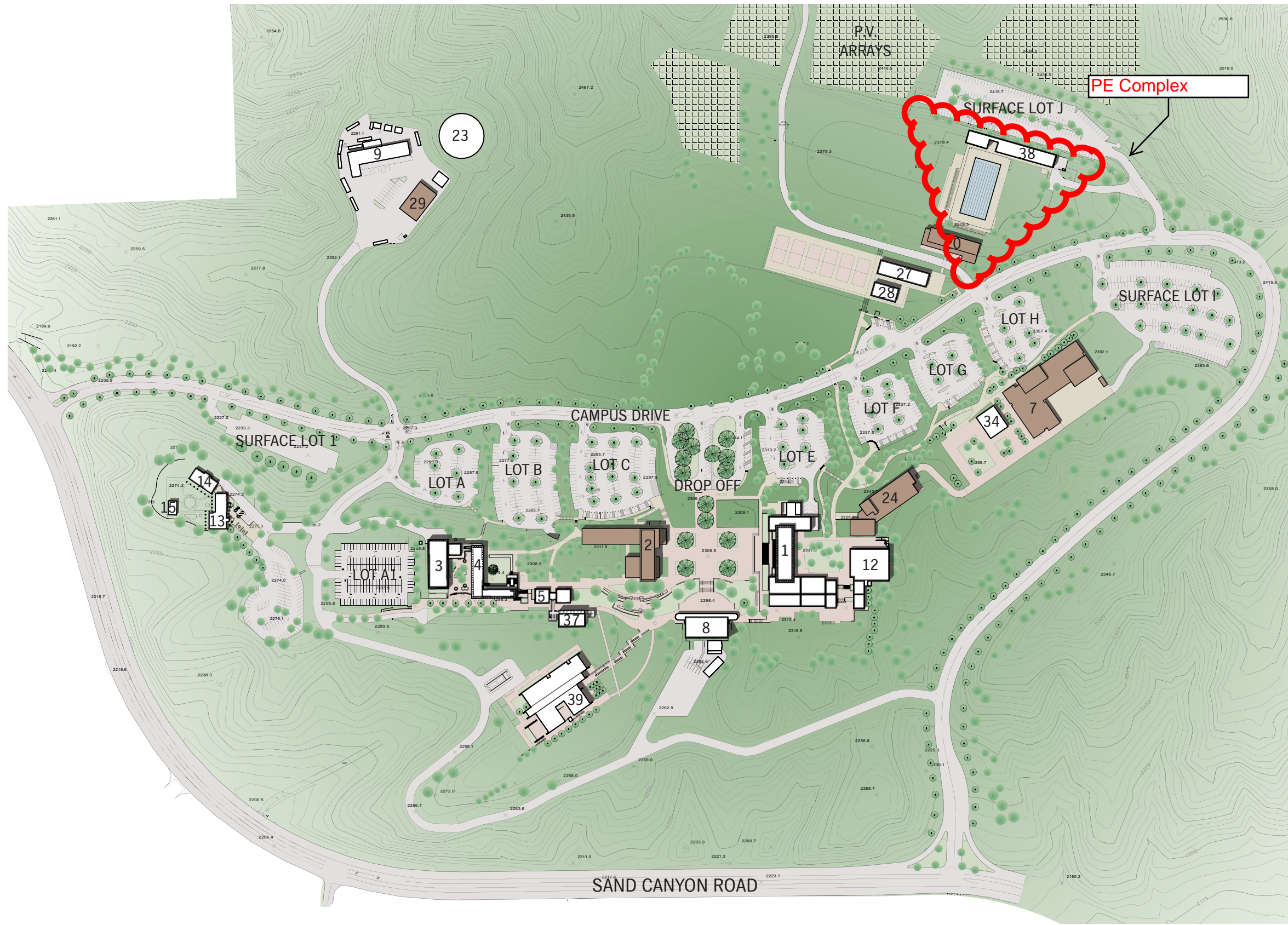
Rank	Company/ Location	Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 5	Alternate 6	Alternate 7	Alternate 8	Total Bid	W/ Selected Alternates
1	Minco Construction Gardena, CA	\$4,528,070	\$237,700	\$17,000	\$37,700	-\$23,000	-\$7,700	-\$1,000	-\$11,000	\$4,777,770	\$4,511,070
2	Inland Building Construction San Bernardino, CA	\$4,640,000	\$192,000	\$54,000	\$13,500	-\$23,000	-\$30,000	-\$1,300	-\$13,500	\$4,831,700	\$4,657,500
3	Cal City Construction Cerritos, CA	\$4,728,600	\$260,000	\$28,000	\$15,600	-\$21,500	-\$58,700	-\$1,500	-\$10,500	\$4,940,000	\$4,724,600

Total Bidders 14
 Total Local Bidders 10
 Lowest Bid Amount \$4,777,770
 Highest Bid \$7,310,000
 Average Bid \$5,329,584
 Median of Bids \$5,225,500

Kitchell/BRj

New PE Complex - Bid Participation Analysis

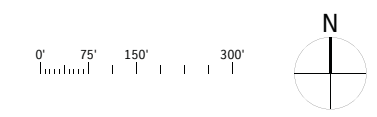
<u>Job Walk</u>		<u>Local Participation</u>
<i>Attendees</i>		
Local General Contractors	19	59%
Non-Local General Contractors	13	
Total General Contractors	32	
 <i>Attendees</i>		
Local Sub-contractors	13	87%
Non-Local Sub-contractors	2	
Total Sub-contractors	15	
 <u>Bidders</u>		
Local General Contractors	6	43%
Non-Local General Contractors	8	
Total General Contractors	14	
Local Sub-contractors	127	47%
Non-Local Sub-contractors	145	
Total Sub-contractors	272	
 <i>Apparent Low Bidder - Not Local</i>		
Local Subcontractors	4	50%
Non-Local Sub-contractors	4	
Total Sub-contractors	8	



- | NO. | BUILDING NAME |
|-----|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj/Seville
DATE: August 8, 2013
SUBJECT: Approval of Clarification of Award of Contract to Woodcliff Corporation

RECOMMENDATION

It is recommended that the Board of Trustees approve this clarification of language for the award of contract to Woodcliff Corporation for the Auditorium Renovation project at San Bernardino Valley College. The original contract amount, approved by the Board on July 11, 2013, as set forth in the contract is \$6,800,000.00. Additionally, the express contract language, already approved by the Board of Trustees on July 11, 2013, has delegated authority to the Vice Chancellor for Fiscal Services to approve change orders to the contract up to and including an amount of 10% of the original contract amount. As such, the total approved amount, by virtue of the Board's prior approval, is up to but not exceeding, \$7,480,000.00 (original contract amount \$6,800,000.00 plus 10% (i.e., \$680,000.00) in change orders, if needed and approved by the Vice Chancellor of Fiscal Services).

OVERVIEW

The contract to Woodcliff for the Auditorium Building renovation contains language delegating the Board's authority to approve change orders to the Vice Chancellor for Fiscal Services. This is the first contract to do so. The language is as follows:

Notice Inviting Bids – Section 00 10 00

DISTRICT'S VICE CHANCELLOR – DELEGATED BOARD AUTHORITY TO INCREASE AND DECREASE CONTRACT TIME AND CONTRACT PRICE:

The DISTRICT'S Governing Board has delegated authority to the DISTRICT'S Vice Chancellor for Fiscal Services to execute change orders, partial change orders, Construction Directives, and compromises which may increase and/or decrease the Contract Price and/or may increase and/or decrease the Contract Time for this Project. As such, the Vice Chancellor for Fiscal Services' signature on a change order, partial change order, Construction Directive, and/or compromise is sufficient to bind the DISTRICT provided that the increased and/or decreased costs of individual changes do not exceed the amount specified in the applicable California Public Contract Code Sections 20118.4, 20651, 20655, 22032(a), as revised in accordance with Section 22020, if applicable, or ten percent (10%) of the original contract price, whichever is greater. See the General Conditions for more specific information regarding the level of the Vice Chancellor for Fiscal Services authority.

General Conditions – Section 00 40 -00

Article 1.1

Approval means written authorization through action of the governing board. However, the DISTRICT'S Governing Board has delegated authority to the DISTRICT'S Vice Chancellor for Fiscal Services to execute change orders, partial change orders, and Construction Directives which increase and/or decrease the Contract Price and/or increase and/or decrease the Contract Time for this Project. As such, the Vice Chancellor for Fiscal Services' signature on a change order, partial change order, and Construction Directive is sufficient to bind the DISTRICT provided that the Vice Chancellor for Fiscal Services' delegated authority is limited to approving increased and/or decreased costs of individual changes that do not exceed the amount specified in the applicable California Public Contract Code Sections 20118.4, 20651, 20655, 22032(a), as revised in accordance with Section 22020, if applicable, or ten percent (10%) of the original contract price, whichever is greater.

ANALYSIS

At its February 14, 2013 meeting, item 2.C., the Board delegated its authority to the Vice Chancellor of Fiscal Services to approve change orders as stated in the contract in an effort to meet its responsibility to pay contractors promptly and to avoid the risks of delay created by having a process and/or procedure that requires every change order to be processed by the Board itself. As such, the language inserted into the contract is for these purposes. The recommendation set forth above is simply to clarify that this delegation is applicable to the contract and that the amount of the contract awarded can be increased by \$680,000.00 without additional Board action as the stated amount represents the limit of the Vice Chancellor's authority for this contract as previously delegated and approved by the Board.

FINANCIAL IMPLICATIONS

None, as the aggregate potential change order amount for the contract was previously approved on July 11, 2013.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Amendment 02 to Snipes-Dye Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 02 to the Snipes-Dye contract in the amount of \$5,100.00.

OVERVIEW

On July 12, 2012, the Board of Trustees approved a contract with Snipes-Dye for Storm Water Pollution Prevention Plan (SWPPP) services for Crafton Hills College projects. The New Crafton Center, Science Building and PE Complex projects will require a revision to be prepared to the existing SWPPP plans to include the contractors lay-down and mobilization areas for the three projects. The expanded area is for erosion protection and best management practices as it relates to the state agency regulations.

ANALYSIS

The effect of this amendment will be an addition of \$5,100.00 to the Snipes-Dye contract, resulting in a revised contract amount of \$54,700.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

**CRAFTON HILLS COLLEGE
SNIPES-DYE ASSOCIATES CONTRACT AMENDMENT: 002**

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Snipes-Dye Associates
8348 Center Drive, Suite G
La Mesa, CA 91942

Brief Description:

Snipes-Dye Associates will be revising the SWPPP prepared for the New Crafton Center, Science Bldg and PE Complex to include the expansion of the construction lay-down and mobilation site area. The expanded area is for erosion protection and BMPs for the three projects.

Attachments:

- Snipes-Dye Associates ASA #2 (1 page)
- Kitchell/BRj/Seville project memo NCC No. 28 (2 pages)

Costs:

\$5,100.00 = Total amount of this Amendment

The original Contract Sum	\$43,000.00
Net change by previous Amendments	\$6,600.00
The Contract Sum prior to this Amendment	\$49,600.00
The Contract Sum will be increased by this Amendment	\$5,100.00
The new Contract Sum including this Amendment	\$54,700.00

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Snipes-Dye Associates to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Snipes-Dye Associates CHC contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

ARCHITECT
Snipes-Dye Associates

PROGRAM MANAGER
Kitchell/BRj/Seville

OWNER
SBCCD

By: [Signature]

By: Diana Johnson

By: _____

DATE: 7/11/13

DATE: 7/23/13

DATE: _____

Kitchell/BRj

11711 Sand Canyon Rd., Yucaipa, CA 92399

Project Memo

ph: 909-435-4159 fx: 909-794-8901

DATE: June 25, 2013

No. 28 – New Crafton Center- Various Projects

TO: *Timothy Oliver*
Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: *[Handwritten initials]*
Brooke Duncan
Project Manager
Kitchell/BRj/Seville

RE: **Measure M New Construction Projects at Crafton Hills College:**
(1) New Science, (2) New Crafton Center, (3) New PE Complex
Snipes-Dye Contract Amendment for SWPPP Storm Water Pollution Prevention Plan

SCOPE:

Snipes-Dye to provide amended SWPPP plan to include construction lay-down areas of the (3) projects listed above.

NARRATIVE:

The contract amendment is to provide an expanded site plan associated with construction for Storm Water Pollution Prevention Plan (SWPPP) in accordance with State and Regional Water Quality Board guidelines and requirements. The CHC New Science Bldg., New Crafton Center and New PE Complex are included. SWPPP is required by the State for all projects during the construction phase. Consultant shall include the construction lay-down areas as part of the current SWPPP Plan.

RECOMMENDATION:

Kitchell/BRJ recommends approving the proposed fee of \$5,100.00 provided by Snipes-Dye.

Budget Information:

Version 5 5/30/13

New Crafton Center: 42-50-32-8208-0257-5113.01-7100

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 3,316,846.56
Project Current Estimate of Complete Costs:	\$ 30,063,070
Project Memo Forecast Cost:	\$ 1,700.00
Project Change Amount:	\$ 0.00

Budget Line Item: 5113.01 – to be taken from soft cost contingency

New Science Bldg: 42-50-32-4625-0257-5113.01-7100

Original Project Budget amount:	\$ 25,675,949.20
Spent to Date:	\$ 2,577,371.99
Project Current Estimate of Complete Costs:	\$ 25,675,949.20
Project Memo Forecast Cost:	\$ 1,700.00
Project Change Amount:	\$ 0.00

Budget Line Item: 5113.01 – to be taken from soft cost contingency

[Handwritten signature]
6/26/13

New PE Complex: 42-50-32-1510-0257-5113.01-7100

Original Project Budget amount:	\$ 6,691,080.61
Spent to Date:	\$ 952,850.88
Project Current Estimate of Complete Costs:	\$ 6,691,080.61
Project Memo Forecast Cost:	\$ 1,700.00
Project Change Amount:	\$ 1,700.00

Budget Line Item: 5113.01

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Diana Johnson</u> 6/27/13
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS

<input checked="" type="checkbox"/> I concur with this recommendation	<u>[Signature]</u> 7/10/13
<input type="checkbox"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor Fiscal Services

MS 7/9/13

Attachments: Snipes-Dye proposal dated 6/25/13

Cc: File

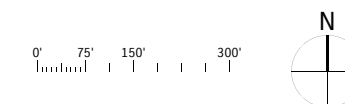


NO. BUILDING NAME

- 1 LAB/ADMIN
- 2 CRAFTON CENTER**
- 3 CLASSROOM BUILDING 2
- 4 STUDENT SERVICES A
- 5 CLASSROOM BUILDING 1
- 7 OCCUPATIONAL ED 2**
- 8 PERFORMING ARTS CENTER
- 9 MAINTENANCE & OPERATIONS
- 12 CHEMISTRY
- 13 CDC 1
- 14 CDC 2
- 15 CDC 3
- 20 PHYS ED / ATHLETICS**
- 23 WATER TANK
- 24 SCIENCE**
- 27 SCIENCE MODULAR
- 28 MATH MODULAR
- 29 OFFICES (REPURPOSED BOOKSTORE MODULAR)**
- 34 BOOKSTORE CLASSROOMS
- 37 STUDENT SERVICES B
- 38 AQUATIC CENTER
- 39 LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Amendment 05 to Snipes-Dye Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 05 to the Snipes-Dye contract in the amount of \$90,800.00.

OVERVIEW

On June 10, 2010, the Board of Trustees approved a contract with Snipes-Dye for survey/civil engineering services for the Americans with Disabilities Act (ADA) Upgrades Project at SBVC. This amendment is for additional survey and civil engineering assessment of the regulatory campus wide path of travel. The campus has reassessed the voluntary nature of the Measure M ADA Upgrades Project. Snipes-Dye will assist with conducting a complete survey to determine and document the Division of the State Architect regulatory accessible path of travel for all buildings within the campus.

ANALYSIS

The effect of this amendment will be an addition of \$90,800.00 to the Snipes-Dye contract, resulting in a revised contract amount of \$283,400.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

**CONSULTANT CONTRACT AMENDMENT
FOR SURVEY / CIVIL ENGINEERING: 005**

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Snipes-Dye Associates
8348 Center Drive, Suite G
La Mesa, CA 91942

Brief Description:

The Campus has reassessed the voluntary nature of the San Bernardino Valley College Measure M ADA Upgrades Project. The team consulted with the Campus to conduct a complete Campus wide survey to determine and document the Division of State Architect (DSA) regulatory accessible path of travel for all buildings within the Campus. Snipes-Dyes have developed a scope of work to evaluate, conduct field/document investigation and formal assessment report on all paths of travel.

Attachments:

Proposal dated 6/19/13

Costs:

\$90,800 = Total of this requested Consultant Amendment No. 05

The original Contract Sum	\$87,000.00
Net change by previous Amendments	\$105,600.00
The Contract Sum prior to this Amendment	\$192,600.00
The Contract Sum will be increased by this Amendment	\$90,800.00
The new Contract Sum including this Amendment	\$283,400.00

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Snipes Dye Associates to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid through the Snipes Dye Associates contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
Snipes Dye Associates

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: 
DATE: 7/3/13

By: 
DATE: 7/23/13

By: _____
DATE: _____

Kitchell/BRJ

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: 7/1/2013 No. VC 206

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *←*
Project Manager
Kitchell/BRJ

RE: San Bernardino Valley College (SBVC) Measure M
Project: ADA Upgrades Project
Subject: Snipes-Dye Amendment No. 05

SCOPE:

SBCCD approval of an amendment to the Snipes-Dye Survey/Civil Engineering contract for Measure M Projects.

NARRATIVE:

This amendment is for additional survey and civil engineering assessment services to the San Bernardino Valley College regulatory campus wide path of travel. The Campus has reassessed the voluntary nature of the San Bernardino Valley College Measure M ADA Upgrades Project. Snipes-Dye will assist the Campus with conducting a complete Campus wide survey to determine and document the Division of State Architect (DSA) regulatory accessible path of travel for all buildings within the Campus. Snipes-Dyes have developed a scope of work to evaluate, conduct field/document investigation and formal assessment report on all paths of travel.

With your concurrence with this recommendation Snipes-Dye Amendment No. 05 will be presented to the SBCCD board at the upcoming August 8, 2013 board meeting.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the increased scope for the ADA Upgrades Project.

Budget Information:

Project Original Budget Amount:	\$ 8,000,000.00
Project Current Spent to Date:	\$ 2,927,670.75
Project Current Estimate to Complete:	\$ 4,259,848.63
Project Memo Forecast Cost:	\$ 90,800.00
Project Change Amount:	\$ 0.00
Budget Line Item: 6120.10 (Soft Cost Contingency)	

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the soft cost contingency line item budget.

I concur with this recommendation *Diana Johnson 7/2/13*
 I do not concur with this recommendation Diana Johnson, Program Manager, KB

I concur with this recommendation *Timothy Oliver*
 I do not concur with this recommendation Timothy Oliver, Interim Vice Chancellor,
Fiscal Services

Attachments: Snipes-Dye proposal dated 6/19/2013.
SBVC Project Memo 170 dated 3/29/13

Handwritten initials and date: 7/2/13



IDENTIFICATION STAMP
DIVISION OF THE STATE ARCHITECT
OFFICE OF REGULATION SERVICE

APPL. # _____
AC _____ FLS _____ SS _____
DATE _____
FILE NUMBER: #####

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SBVC VOLUNTARY ADA UPGRADES ACCESSIBLE ROUTE PHASE 1
701 South Mount Vernon Ave.,
San Bernardino, CA
Developed for
San Bernardino Comm. College District




Revision	Description	Date
1	DD COST ESTIMATE SUBMITTAL	05-22-2012
2	DSA SUBMITTAL	06-15-2012

Job No.	11082.10
Date	06-15-2012
Drawn by	AG, CA
Checked by	RB
Scale	1" = 100'

CAMPUS DSA# LIMITS EXHIBIT

G0.2

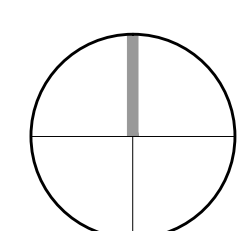
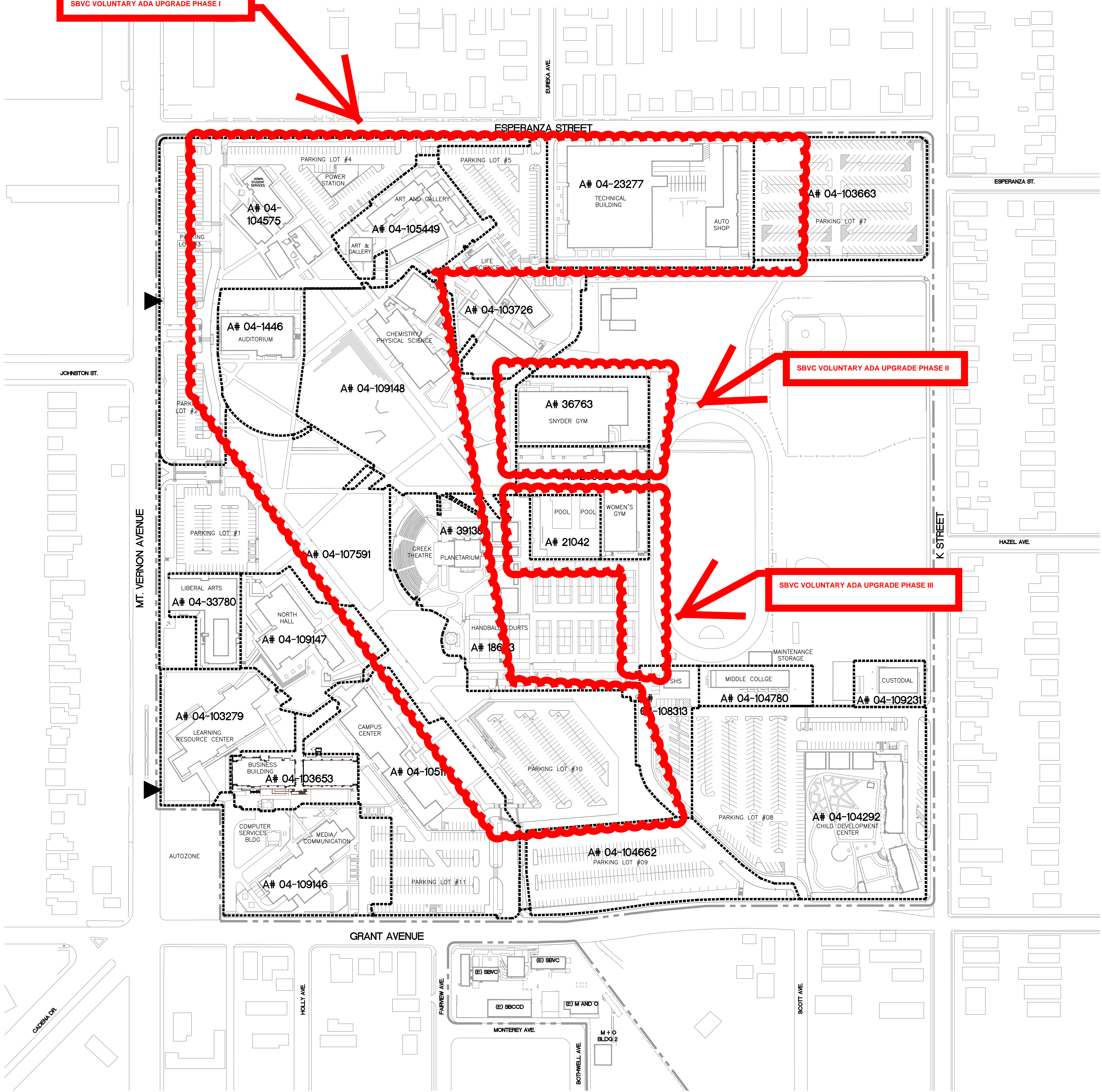
LEGEND

-  EXISTING BUS STOP
-  CAMPUS BOUNDARY
-  LIMIT OF WORK

SBVC VOLUNTARY ADA UPGRADE PHASE I

SBVC VOLUNTARY ADA UPGRADE PHASE II

SBVC VOLUNTARY ADA UPGRADE PHASE III



FOR REFERENCE ONLY

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 08, 2013
SUBJECT: Consideration of Approval of Amendment 02 to P2S Engineering, Inc.
Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 02 to the P2S Engineering, Inc. contract in the amount of \$2,000.00.

OVERVIEW

On December 13, 2012, the Board of Trustees approved a contract with P2S Engineering, Inc. for architectural/engineering services for the Circuit A Replacement Project at Crafton Hills College. This amendment is for the redesign of the Student Services A (SSA) project scope of work on the Circuit A Replacement Project. P2S, the Engineer of Record on both the Circuit A and SSA projects, has recommended a partial redesign of the scope of work for SSA on the Circuit A Project that will accommodate the future needs of the SSA while providing savings to the campus for deletion of scope on the Circuit A Project.

ANALYSIS

The effect of this amendment will be an addition of \$2,000.00 to the P2S Engineering, Inc. contract, resulting in a revised contract amount of \$37,510.75. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

ENGINEER CONTRACT AMENDMENT: 002

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue

TO: P2S Engineering, Inc.
5000 East Spring St
Long Beach, CA 90815

Brief Description:

This contract amendment is for additional engineering services associated with the Circuit A project. The added scope of services for this amendment includes field investigation to determine existing site conditions, revised electrical site plan showing the elimination of medium voltage cables between EMH-4 and the substation at SSA, revised electrical floor plan showing the replacement of existing transformer with a smaller transformer in SSA and associated medium voltage feeders, revised single line diagram, DSA coordination and construction support services.

Costs:

\$2,000.00 = Total amount of this requested Consultant Contract Amendment 002

The original Contract Sum	\$21,240.00
Net change by previous Amendments	\$14,270.75
The Contract Sum prior to this Amendment	\$35,510.75
The Contract Sum will be increased by this Amendment	\$2,000.00
The new Contract Sum including this Amendment	\$37,510.75

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes Steinberg Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
P2S Engineering, Inc

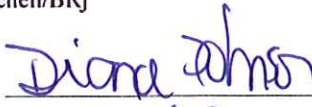
PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: _____



By: _____



By: _____

DATE: _____

6-19-13

DATE: _____

7/23/13

DATE: _____

Kitchell/BRJ/Seville

Project Memo

11711 Sand Canyon Road, Yucaipa, CA 92399

Ph: 909.435.4155 or 909.435.4154 – Fax: 909.389.7940

DATE: June 6, 2013

M CHC CIR A – No 002

TO: Charlie Ng
Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Leilani Nunez 
Project Manager
Kitchell/BRJ/Seville

RE: Crafton Hills College (CHC)
PROJECT #: Circuit A Replacement
Contract Amendment for P2S for SSA Scope Redesign

SCOPE:

SBCCD approval of an add service amendment to P2S Engineering for the redesign of the SSA scope of work on the Circuit A Replacement Project.

NARRATIVE:

The CHC Circuit A project bid on February 22, 2013, prior to the start of programming for the SSA Renovation Project. Currently, the design progress for the SSA Renovation has reached the 100% DD phase and has identified the scope of electrical renovation needed. P2S, the Engineer of Record on both the Circuit A and SSA project has recommended a partial redesign of the scope of work for SSA on the Circuit A project that will accommodate the future needs of the SSA while providing a savings to the Campus for deletion of scope. The added scope of a transformer will unclutter the electrical room now and make the future SSA renovation more efficient. The redesign will reuse an existing air switch at SSA in the PAC, as well as eliminate the new Circuit A feed into SSA for an estimated overall savings of \$5,000.00.

RECOMMENDATION:

Kitchell/BRJ/Seville recommends that SBCCD grant approval to amend P2S's contract in the amount of \$2,000.00.

Upon approval, Kitchell/BRJ/Seville will direct P2S to proceed with the additional engineering documents in an effort to provide direction to the Contractor in order to deliver the project by the contract completion date. A formal amendment to the contract will be prepared and forwarded to the July Board meeting for approval.

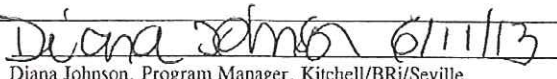
BUDGET INFORMATION/FISCAL IMPACT:

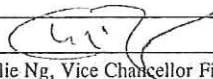
New Crafton Center Project – 8208

Info from Measure M Budget version V4-4-30-13-01-FINAL

Project Original Budget Amount:	\$ 30,063,069.69
Project Current Spent to date:	\$ 3,305,597.67
Project Current Estimate to Complete:	\$ 30,063,069.69
Project Memo Forecast Cost:	\$ 2,000.00
Project Change Amount:	\$ 0.00

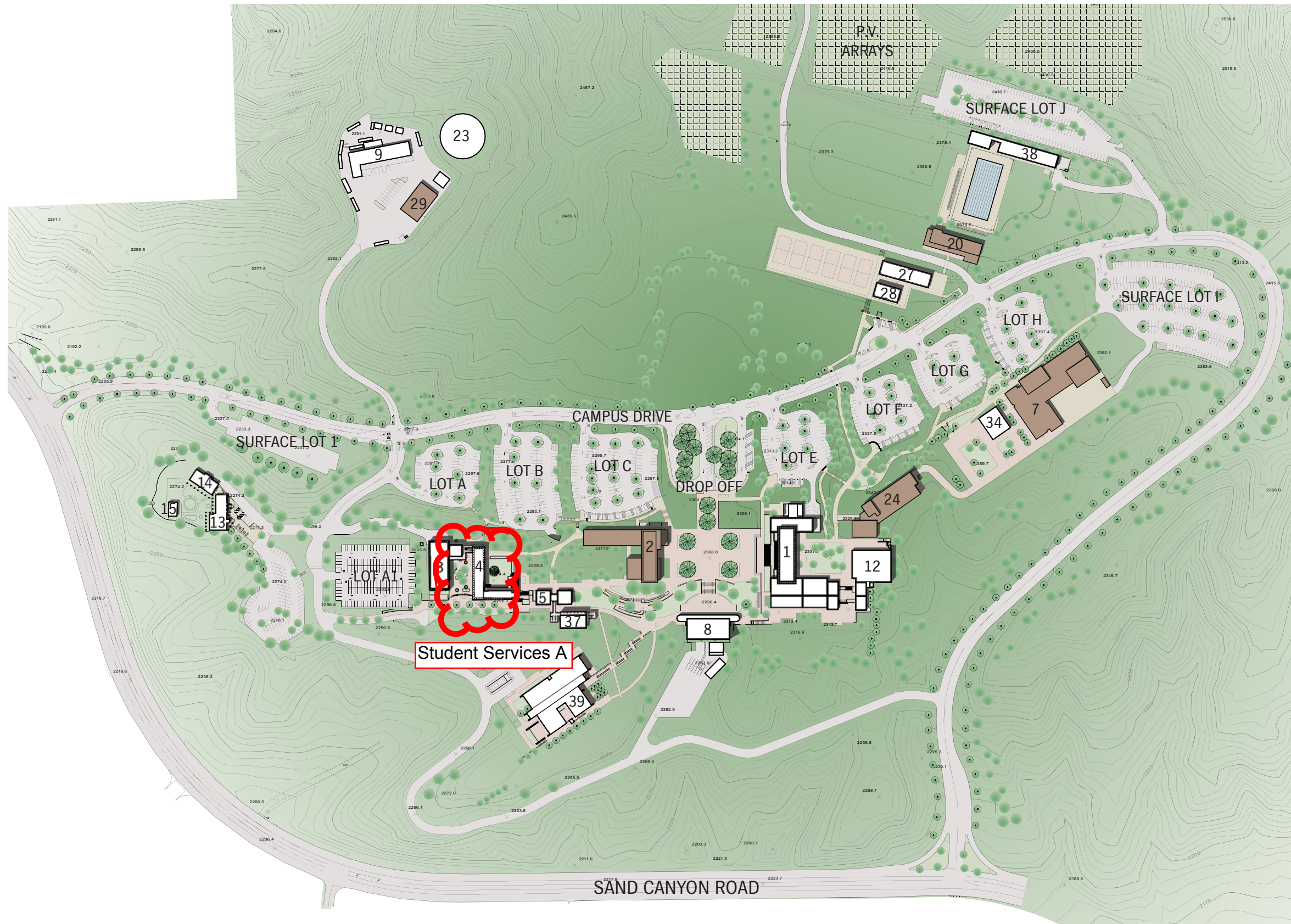
Budget Line Item will be 6220.50 – Remodel Construction (Circuit Replacement)

<input checked="" type="radio"/> I concur with this recommendation	 Diana Johnson, Program Manager, Kitchell/BRJ/Seville
<input type="radio"/> I do not concur with this recommendation	

<input checked="" type="radio"/> I concur with this recommendation	 Charlie Ng, Vice Chancellor Fiscal Services, SBCCD
<input type="radio"/> I do not concur with this recommendation	

Attachments: P2S Add Services Proposal dated 6/4/13
Cc: Brooke Duncan, Kitchell/BRJ/Seville; File

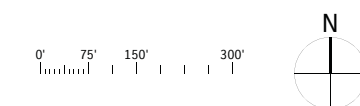

6/10/13



- | NO. | BUILDING NAME |
|-----|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Amendment 07 to the
DLR Group WWCOT Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 07 to the DLR Group WWCOT contract in the amount of \$14,400.00.

OVERVIEW

On April 8, 2010 the Board of Trustees approved a contract with DLR Group WWCOT for architectural/engineering services for the Business Building Renovation Project at San Bernardino Valley College. This amendment is for additional design services resulting from a Division of the State Architect (DSA) Construction Change Directive, campus change requests, and the Business Building Portables Swing Space Demobilization. The design team implemented required design details and structural revisions for submission to the DSA for approval.

ANALYSIS

The effect of this amendment will be an addition of \$14,400.00 to the DLR Group WWCOT contract, resulting in a revised contract amount of \$1,410,860.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

ARCHITECT CONTRACT AMENDMENT: 007

DATE: 7/13/2013

PROJECT: San Bernardino Valley College
701 S. Mount Vernon Ave.
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: DLRGoup WWCOT
4280 Latham Street Suite H
Riverside, Ca. 92501

Narrative:

DLR Group WWCOT (DLR), to design, engineer and prepare Division of State Architect (DSA) Construction Change Directive (CCD), Campus Change Requests (CCR) and Business Building Portables Swing Space Demobilization requirements for incorporation into the project documents. Design Team implemented required design details and structural revisions for submission to DSA approval.

Attachments:

- Measure M - Project Memo VC – 212
- DLR additional service proposal 11 & 12

Costs:

\$14,400.00 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$ 1,240,000.00
Net change by previous Amendments	\$ 156,460.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$ 1,396,460.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$ 14,400.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$ 1,410,860.00

By signing this Amendment the SBCCD authorizes DLR to **increase** the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to DLR contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
DLR Group WWCOT

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 7/15/13

DATE: 7/23/13

DATE: _____

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410


Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: July 13, 2013

No. VC 212

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas 
Project Manager
Kitchell/BRj

RE: San Bernardino Valley College (SBVC) Measure M
Project: Business Building Renovation
Subject: DLR Amendment No. 07

SCOPE:

SBCCD approval to amendment contract to DLR Group WWCOT (DLR) for the Business Building Renovation Project.

NARRATIVE:

This amendment is for additional design services to the Business Building Renovation project as a result of Division of State Architect (DSA) Construction Change Directive (CCD), Campus Change Requests (CCR) and Business Building Portables Swing Space Demobilization requirements for incorporation into the project documents. Design Team implemented required design details and structural revisions for submission to DSA approval. With your concurrence with this recommendation DLR Group Amendment No. 07 will be presented to the SBCCD board at the upcoming August 8, 2013 board meeting.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the increased scope for the Business Building Renovation Project.

Budget Information:

Project Original Budget Amount:	\$ 16,239,430.38
Project Current Spent to Date:	\$ 12,995,765.09
Project Current Estimate to Complete:	\$ 16,035,102.58
Project Memo Forecast Cost:	\$ 14,400.00
Project Change Amount:	\$ 0.00
Budget Line Item: 6220.10 (Architectural Fees)	

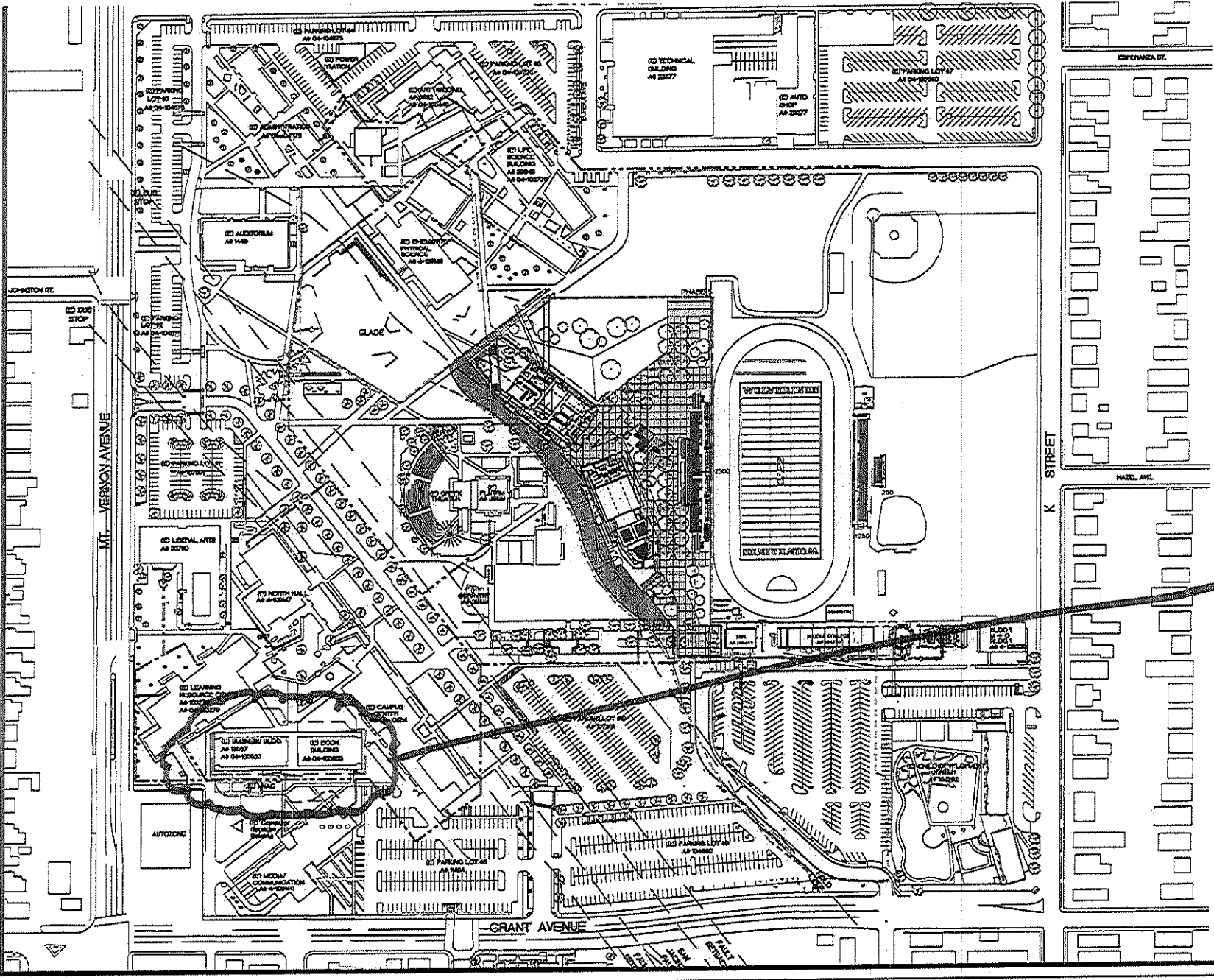
Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the contingency line item budget.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 7/15/13 Diana Johnson, Program Manager, KB
--	--

<input type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 Timothy Oliver, Interim Vice Chancellor, Fiscal Services
---	---

Attachments: DLR additional Service # 11& 12 proposal dated 7/2/2013.


7/15/13



LEGEND

PROJECT LIMITS OF WORK

PROPERTY

SCALE

1" = 10'

Business Blvd

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 8, 2013
SUBJECT: Consideration of Approval of Board Policy 2140 Public Participation at Board Meetings

RECOMMENDATION

It is recommended that the Board of Trustees approve Board Policy 2140 Public Participation at Board Meetings.

OVERVIEW

The change to this policy was recommended by legal counsel. This policy was submitted for First Reading on July 11, 2013.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Non

3
4 **PUBLIC PARTICIPATION AT BOARD MEETINGS**
5

6
7 **A. Placement of Items On Agenda,**
8

9 The Board acknowledges that Education Code Section 72121.5 authorizes members of the
10 public to place matters directly related to the business of the District on the agenda of
11 ~~regular open~~ Board meetings, and authorizes members of the public to address the Board
12 regarding these or other matters on the agenda before or during their consideration by the
13 Board. ~~at a regular open Board meeting.~~
14

15 Members of the public are not authorized to place matters on the notice for a special Board
16 meeting, but may address the Board regarding matters placed on the notice for a special
17 Board meeting by the District.
18

19 Any member of the public who desires to place a matter on the agenda of a regular ~~open~~
20 Board meeting shall notify the Chancellor in writing at least ten ~~(10)~~ calendar days before
21 any such regular meeting. The written notification shall identify the specific matter to be
22 placed on the agenda and include relevant background information. The Chancellor shall
23 determine whether the ~~specific~~ matter is directly related to the business of the District, ~~and~~
24 ~~whether it is appropriate for consideration in an open Board meeting. Any decision by the~~
25 ~~Chancellor not to place requested matter on the agenda might be appealed in writing to the~~
26 ~~Board.~~
27

28 **B. Public Comments.**
29

30 Any member of the public who wishes to address the Board on any matter on the agenda
31 of a regular ~~open~~ Board meeting, or on the notice for a special Board meeting, is limited to
32 five ~~(5)~~ minutes per person and 20 minutes per agenda item, unless the time limit is
33 extended by a majority vote of the Board. ~~By a majority vote, the Board may limit the total~~
34 ~~amount of time to be allowed for comment on any particular item on the agenda.~~
35

36 ~~B. _____~~
37

38 The Board acknowledges that the Brown Act, Government Code Section 54954.3,
39 requires that every agenda for regular meetings, but not every notice for special
40 meetings, shall provide an opportunity for members of the public to directly address the
41 Board on items of interest to the public that are not on the agenda.
42

43 A member of the public who wishes to address the Board on any item not on the agenda,
44 but related to the business of the District, is limited to five ~~(5)~~ minutes unless a majority of
45 the Board votes to extend the time limit. The total time for members of the public to
46 speak on the same or a substantially similar subject shall be limited to twenty ~~(20)~~
47 minutes, unless a majority of the Board votes to extend the time limit.
48

49 ~~G.~~ Members of the public desiring to address the Board ~~that are not listed on the agenda~~
50 shall complete and submit a Public Comment card, ~~prior to speaking identifying the~~
51 ~~speaker, the speaker's address, and the topic being addressed. This card shall be~~
52 ~~presented to the Secretary to the Board after speaking.~~
53

54 As a matter of law, members of the Board may not discuss or respond to public
55 comments unless the matters are properly noticed for discussion or action in Open
56 Session.

57

58

59 Reference:

60

61 Education Code §§ 72120, 72121.5, 72122, 72125, 72126, 72129, 72130, 72131, 72132, and 85003

62 Government Code §§ 7130, 54954.554957, and 54957.6

63

64 APPROVED: 11/13/97

65 AMENDED: 04/08/04

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 08, 2013
SUBJECT: Summary of Bond Measure M Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for currently awarded Measure M projects total \$492.89 which is 0.001% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$1,963,389.14 which is only 3.96% of the project cost of \$49,747,164.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT
(Including any contract amendments and change orders on the 8/08/13 agenda)

August 08, 2013

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 17,869,926.50	\$ 402,801.00	\$ -	\$ 18,272,727.50	2.25%
SBVC-San Bernardino Valley College	\$ 31,877,237.95	\$ 130,483.49	\$ -	\$ 32,007,721.44	0.41%
				\$ -	
TOTAL for CONTRACT AMENDMENTS	\$ 49,747,164.45	\$ 533,284.49	\$ -	\$ 50,280,448.94	1.07%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 18,272,727.50	\$ 585,801.76	\$ 492.89	\$ 18,859,022.15	3.21%
SBVC-San Bernardino Valley College	\$ 32,007,721.44	\$ 843,810.00	\$ -	\$ 32,851,531.44	2.64%
TOTAL for CHANGE ORDERS	\$ 50,280,448.94	\$ 1,429,611.76	\$ 492.89	\$ 51,710,553.59	2.84%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 08/08/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ -	\$ -	\$ 278,450.00	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
Science Building	\$ 65,700.00	\$ -	\$ -	\$ -	\$ 492.89	\$ 66,192.89	0.75%
Crafton Center	\$ 141,480.00	\$ -	\$ -	\$ -	\$ -	\$ 141,480.00	0.00%
TOTAL	\$ 17,869,926.50	\$ 402,801.00	\$ -	\$ 585,801.76	\$ 492.89	\$ 18,859,022.15	3.21%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
TOTAL	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
TOTAL	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%

NO NEW CHANGE ORDERS

***NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 2

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 2 Demo Pkg.</i>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%
TOTAL	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 1

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 1 Roof Pkg.</i>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ -	\$ -	\$ 278,450.00	0.00%
TOTAL	\$ 278,450.00	\$ -	\$ -	\$ -	\$ -	\$ 278,450.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PE BUILDING
 (Including any contract amendments and change orders on the 08/08
 /13 agenda)

August 8, 2013

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minako Construction	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
TOTAL	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
Science Building

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ -	\$ 492.89	\$ 66,192.89	0.75%
TOTAL	\$ 65,700.00	\$ -	\$ -	\$ -	\$ 492.89	\$ 66,192.89	0.75%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
New Crafton Center

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUIT A</i>							
Dalke & Sons Construction	\$ 141,480.00	\$ -	\$ -	\$ -	\$ -	\$ 141,480.00	0.00%
TOTAL	\$ 141,480.00	\$ -	\$ -	\$ -	\$ -	\$ 141,480.00	0.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

August 08, 2013

(Including any contract amendments and change orders on the 08/11/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,794,080.00	\$ 83,941.49	\$ -	\$ 148,883.00	\$ -	\$ 12,026,904.49	1.25%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 509,071.00	\$ -	\$ -	\$ (50,905.00)	\$ -	\$ 458,166.00	0.00%
Business Building Remodel	\$ 9,826,123.95	\$ 12,209.00	\$ -	\$ 764,286.00	\$ -	\$ 10,602,618.95	7.77%
Site Signage	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ (18,454.00)	\$ -	\$ 2,638,842.00	0.00%
Auditorium	\$ 6,800,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,800,000.00	0.00%
	\$ 31,877,237.95	\$ 130,483.49	\$ -	\$ 843,810.00	\$ -	\$ 32,851,531.44	2.64%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT

August 08, 2013

(Including any contract amendments and change orders on the 08/11/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ -	\$ -	\$ 567,780.00	0.00%
TOTAL	\$ 11,794,080.00	\$ 83,941.49	\$ -	\$ 148,883.00	\$ -	\$ 12,026,904.49	1.25%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
HVAC

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	\$ 183,000.00	\$ -	\$ -	\$ -	\$ -	\$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	\$ 142,000.00	\$ -	\$ -	\$ -	\$ -	\$ 142,000.00	0.00%
				\$ -			
TOTAL	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
GYM DEMO

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
				\$ -			
TOTAL	\$ 509,071.00	\$ -	\$ -	\$ (50,905.00)	\$ -	\$ 458,166.00	-10.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
BUSINESS BUILDING RENOVATION

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Janus Corporation	\$ 417,600.00	\$ 12,209.00	\$ -	\$ 5,127.00	\$ -	\$ 434,936.00	1.19%
Three Peaks	\$ 34,923.95	\$ -	\$ -	\$ -	\$ -	\$ 34,923.95	0.00%
Doug Wall Construction, Inc.	\$ 9,250,000.00	\$ -	\$ -	\$ 759,159.00	\$ -	\$ 10,009,159.00	8.21%
Pacific Industrial Electric	\$ 123,600.00	\$ -	\$ -	\$ -	\$ -	\$ 123,600.00	0.00%
TOTAL	\$ 9,826,123.95	\$ 12,209.00	\$ -	\$ 764,286.00	\$ -	\$ 10,602,618.95	7.77%

NO NEW CHANGE ORDERS

San Bernardino Valley College
 CHANGE SUMMARY by PROJECT
 SITE SIGNAGE/ADA

August 08, 2013

(Including any contract amendments and change orders on the 08/11/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Broughton Construction, Inc.	\$ 1,170,000.00	\$ -	\$ -	\$ (20,502.00)	\$ -	\$ 1,149,498.00	-1.75%
C.S. Legacy Construction	\$ 1,365,776.00	\$ 34,333.00	\$ -	\$ 2,048.00	\$ -	\$ 1,402,157.00	0.15%
Three Peaks Corporation	\$ 87,187.00	\$ -	\$ -	\$ -	\$ -	\$ 87,187.00	0.00%
TOTAL	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ (18,454.00)	\$ -	\$ 2,638,842.00	-0.69%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
 Auditorium

August 08, 2013

(Including any contract amendments and change orders on the 08/08/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	\$ 6,800,000.00					\$ 6,800,000.00	0.00%
TOTAL	\$ 6,800,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,800,000.00	0.00%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: August 8, 2013
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through July 24, 2013. It reflects summary information for all District funds, grouped by category within each fund.

As of July 24, the District was 6.6% through the fiscal year and had spent and encumbered about 8.1% of its budgeted general funds. While the percent spent and encumbered is slightly higher than the percent through the fiscal year, this can be attributed to the need to establish open purchase orders at the start of the fiscal year which will be used throughout the entire fiscal year. Please note that the 2014 budget is still tentative.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.



Budget Revenue & Expenditure Summary Year to Date 7/24/2013

Revenues by Fund	Budget	YTD Revenues	% Received	% of Year
01 General Fund*	92,969,007	16,285,050	17.5	6.6
21 Bond Interest & Redemption	24,226,400	0	0.0	6.6
41 Capital Outlay Projects Fund	676,215	0	0.0	6.6
42 Bond Construction Fund	125,000	0	0.0	6.6
68 Retiree Benefit Fund	763,000	0	0.0	6.6
69 Employee Load Banking Trust Fund	450	0	0.0	6.6
72 Child Development Fund	2,475,182	0	0.0	6.6
73 Student Body Center Fee Fund	212,952	0	0.0	6.6
74 KVCR Fund	6,237,265	1,398	0.0	6.6
78 Self Insurance-Liability Fund	753,000	0	0.0	6.6
84 Workers Compensation Fund*	1,250,000	0	0.0	6.6

Expenses by Fund	Budget	YTD Expenses & Encumbrances	% Expensed & Encumbered	% of Year
01 General Fund*	95,868,089	7,780,540	8.1	6.6
21 Bond Interest & Redemption	0	0	0.0	6.6
41 Capital Outlay Projects Fund	7,297,589	478,401	6.6	6.6
42 Bond Construction Fund	88,797,214	4,968,566	5.6	6.6
68 Retiree Benefit Fund	336,561	0	0.0	6.6
69 Employee Load Banking Trust Fund	450	0	0.0	6.6
72 Child Development Fund*	2,553,478	98,538	3.9	6.6
73 Student Body Center Fee Fund	215,076	7,806	3.6	6.6
74 KVCR Fund	6,427,185	858,856	13.4	6.6
78 Self Insurance-Liability Fund	825,000	507,800	61.6	6.6
84 Workers Compensation Fund*	1,420,000	294,284	20.7	6.6

*Regular patterns of activity throughout the year.

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	5,761,524.00	0.00	0.00	.0	0.00	5,761,524.00	100.0
8600.00 STATE REVENUES	67,270,176.84	15,638,527.39	15,638,527.39	23.2	0.00	51,631,649.45	76.7
8800.00 LOCAL REVENUES	19,924,856.00	646,522.13	646,522.13	3.2	0.00	19,278,333.87	96.7
8900.00 OTHER FINANCING SOURCES	12,450.00	0.00	0.00	.0	0.00	12,450.00	100.0
TOTAL: 8000	92,969,006.84	16,285,049.52	16,285,049.52	17.5	0.00	76,683,957.32	82.4
1100.00 CONTRACT CLASSROOM INST.	15,438,789.00	3,531.05-	3,531.05-	.0	0.00	15,442,320.05	100.0
1200.00 CONTRACT CERT. ADMINISTRATORS	8,862,386.00	0.00	0.00	.0	0.00	8,862,386.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	6,847,374.00	0.00	0.00	.0	0.00	6,847,374.00	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	1,416,060.00	0.00	0.00	.0	0.00	1,416,060.00	100.0
TOTAL: 1000	32,564,609.00	3,531.05-	3,531.05-	.0	0.00	32,568,140.05	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	17,311,510.00	125.00-	125.00-	.0	0.00	17,311,635.00	100.0
2200.00 INSTRUCTIONAL AIDS	1,380,483.00	0.00	0.00	.0	0.00	1,380,483.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	1,790,526.00	0.00	0.00	.0	0.00	1,790,526.00	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,355,586.00	0.00	0.00	.0	0.00	1,355,586.00	100.0
TOTAL: 2000	21,838,105.00	125.00-	125.00-	.0	0.00	21,838,230.00	100.0
3100.00 CERTIFICATED RETIREMENT	2,541,310.00	0.00	0.00	.0	0.00	2,541,310.00	100.0
3200.00 CLASSIFIED RETIREMENT	2,324,887.00	196.10-	196.10-	.0	0.00	2,325,083.10	100.0
3300.00 OASDHI /FICA	2,045,147.00	135.65-	135.65-	.0	0.00	2,045,282.65	100.0
3400.00 HEALTH AND WELFARE BENEFITS	8,654,832.00	0.00	0.00	.0	0.00	8,654,832.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	27,029.00	0.00	0.00	.0	0.00	27,029.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	993,506.00	0.00	0.00	.0	0.00	993,506.00	100.0
3900.00 OTHER BENEFITS	188,193.00	164.00	164.00	.0	0.00	188,029.00	99.9
TOTAL: 3000	16,774,904.00	167.75-	167.75-	.0	0.00	16,775,071.75	100.0
4100.00 TEXTBOOKS	57,232.00	0.00	0.00	.0	21,200.00	36,032.00	62.9
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	77,566.00	152.00	152.00	.1	1,206.58	76,207.42	98.2
4300.00 INSTRUCTIONAL SUPPLIES	479,086.00	22.05	22.05	.0	36,518.06	442,545.89	92.3
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	42,506.00	0.00	0.00	.0	417.72	42,088.28	99.0
4500.00 NONINSTRUCTIONAL SUPPLIES	1,300,882.38	8.23-	8.23-	.0	608,309.89	692,580.72	100.0
4700.00 FOOD SUPPLIES	9,143.00	0.00	0.00	.0	0.00	9,143.00	100.0
TOTAL: 4000	1,966,415.38	165.82	165.82	.0	667,652.25	1,298,597.31	66.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	6,606,380.00	70.00	70.00	.0	2,452,777.00	4,153,533.00	62.8
5200.00 TRAVEL & CONFERENCE EXPENSES	714,942.32	6,367.41	6,367.41	.8	53,111.41	655,463.50	91.6
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	368,088.76	11,848.00	11,848.00	3.2	141,080.00	215,160.76	58.4
5400.00 INSURANCES - DISTRICT USE	146,000.00	0.00	0.00	.0	123,773.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,520,250.00	2,437.25	2,437.25	.0	2,426,482.06	91,330.69	3.6
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	2,804,152.00	30,857.01	30,857.01	1.1	1,234,593.62	1,538,701.37	54.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	537,500.00	0.00	0.00	.0	279,582.00	257,918.00	47.9
5800.00 OTHER OPERATING EXP-DIST. USE	5,378,962.53	22,069.33	22,069.33	.4	87,203.21	5,269,689.99	97.9
TOTAL: 5000	19,076,275.61	73,649.00	73,649.00	.3	6,798,602.30	12,204,024.31	63.9

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	92,220,308.99	69,991.02	69,991.02	.0	7,466,254.55	84,684,063.42	91.8
6100.00 SITES & IMPROVEMENTS-DIST. USE	70,002.00	0.00	0.00	.0	0.00	70,002.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	73,761.00	0.00	0.00	.0	2,596.00	71,165.00	96.4
6300.00 LIBRARY BOOKS - EXPANSION	120,897.00	701.91	701.91	.5	92,474.37	27,720.72	22.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,270,731.23	347.76	347.76	.0	100,674.43	1,169,709.04	92.0
TOTAL: 6000	1,535,391.23	1,049.67	1,049.67	.0	195,744.80	1,338,596.76	87.1
TOTAL: 1000-6999	93,755,700.22	71,040.69	71,040.69	.0	7,661,999.35	86,022,660.18	91.7
7300.00 INTERFUND TRANSFERS	1,500,000.00	0.00	0.00	.0	0.00	1,500,000.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	46,006.00	0.00	0.00	.0	0.00	46,006.00	100.0
7600.00 OTHER STUDENT AID	566,383.00	0.00	0.00	.0	47,500.00	518,883.00	91.6
TOTAL: 7000	2,112,389.00	0.00	0.00	.0	47,500.00	2,064,889.00	97.7
TOTAL: 1000-7999	95,868,089.22	71,040.69	71,040.69	.0	7,709,499.35	88,087,549.18	91.8

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	92,969,006.84	16,285,049.52	16,285,049.52	17.5	0.00	76,683,957.32	82.4
TOTAL:	1000-5999	92,220,308.99	69,991.02	69,991.02	.0	7,466,254.55	84,684,063.42	91.8
TOTAL:	1000-6999	93,755,700.22	71,040.69	71,040.69	.0	7,661,999.35	86,022,660.18	91.7
TOTAL:	1000-7999	95,868,089.22	71,040.69	71,040.69	.0	7,709,499.35	88,087,549.18	91.8
TOTAL EXPENSES	(1000 - 7999)	95,868,089.22	71,040.69	71,040.69	.0	7,709,499.35	88,087,549.18	91.8

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BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	0.00	0.00	.0	0.00	256,400.00	100.0
8800.00 LOCAL REVENUES	23,970,000.00	0.00	0.00	.0	0.00	23,970,000.00	100.0
TOTAL: 8000	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	71,091.15	0.00	0.00	.0	0.00	71,091.15	100.0
8800.00 LOCAL REVENUES	605,123.60	0.00	0.00	.0	0.00	605,123.60	100.0
TOTAL: 8000	676,214.75	0.00	0.00	.0	0.00	676,214.75	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,250.00	0.00	0.00	.0	0.00	1,250.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	14,398.00	0.00	0.00	.0	0.00	14,398.00	100.0
TOTAL: 4000	15,648.00	0.00	0.00	.0	0.00	15,648.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	45,000.00	0.00	0.00	.0	35,000.00	10,000.00	22.2
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	103,271.00	0.00	0.00	.0	0.00	103,271.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	151,394.60	0.00	0.00	.0	35,000.00	116,394.60	76.8
TOTAL: 1000-5999	167,042.60	0.00	0.00	.0	35,000.00	132,042.60	79.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	110,449.83	0.00	0.00	.0	0.00	110,449.83	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	6,070,661.90	0.00	0.00	.0	0.00	6,070,661.90	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	949,434.42	0.00	0.00	.0	443,401.36	506,033.06	53.2
TOTAL: 6000	7,130,546.15	0.00	0.00	.0	443,401.36	6,687,144.79	93.7
TOTAL: 1000-6999	7,297,588.75	0.00	0.00	.0	478,401.36	6,819,187.39	93.4

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	676,214.75	0.00	0.00	.0	0.00	676,214.75	100.0
TOTAL:	1000-5999	167,042.60	0.00	0.00	.0	35,000.00	132,042.60	79.0
TOTAL:	1000-6999	7,297,588.75	0.00	0.00	.0	478,401.36	6,819,187.39	93.4
TOTAL:	1000-7999	7,297,588.75	0.00	0.00	.0	478,401.36	6,819,187.39	93.4
TOTAL EXPENSES	(1000 - 7999)	7,297,588.75	0.00	0.00	.0	478,401.36	6,819,187.39	93.4

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	0.00	0.00	.0	0.00	125,000.00	100.0
TOTAL: 8000	125,000.00	0.00	0.00	.0	0.00	125,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	931,110.00	324.75	324.75	.0	47,531.03	883,254.22	94.8
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5400.00 INSURANCES - DISTRICT USE	3,173,515.00	0.00	0.00	.0	0.00	3,173,515.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	120,000.00	0.00	0.00	.0	56,960.00	63,040.00	52.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	0.00	0.00	.0	160,710.00	314,290.00	66.1
5800.00 OTHER OPERATING EXP-DIST. USE	7,481,000.00	0.00	0.00	.0	0.00	7,481,000.00	100.0
TOTAL: 5000	12,186,625.00	324.75	324.75	.0	265,201.03	11,921,099.22	97.8
TOTAL: 1000-5999	12,186,625.00	324.75	324.75	.0	265,201.03	11,921,099.22	97.8
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,553,100.00	153,188.09	153,188.09	9.8	409,421.91	990,490.00	63.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	73,299,405.00	23,304.05	23,304.05	.0	4,117,125.91	69,158,975.04	94.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,758,084.00	0.00	0.00	.0	0.00	1,758,084.00	100.0
TOTAL: 6000	76,610,589.00	176,492.14	176,492.14	.2	4,526,547.82	71,907,549.04	93.8
TOTAL: 1000-6999	88,797,214.00	176,816.89	176,816.89	.1	4,791,748.85	83,828,648.26	94.4

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	0.00	0.00	.0	0.00	125,000.00	100.0
TOTAL:	1000-5999	12,186,625.00	324.75	324.75	.0	265,201.03	11,921,099.22	97.8
TOTAL:	1000-6999	88,797,214.00	176,816.89	176,816.89	.1	4,791,748.85	83,828,648.26	94.4
TOTAL:	1000-7999	88,797,214.00	176,816.89	176,816.89	.1	4,791,748.85	83,828,648.26	94.4
TOTAL EXPENSES	(1000 - 7999)	88,797,214.00	176,816.89	176,816.89	.1	4,791,748.85	83,828,648.26	94.4

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	0.00	0.00	.0	0.00	13,000.00	100.0
8900.00 OTHER FINANCING SOURCES	750,000.00	0.00	0.00	.0	0.00	750,000.00	100.0
TOTAL: 8000	763,000.00	0.00	0.00	.0	0.00	763,000.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	333,559.00	0.00	0.00	.0	0.00	333,559.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	0.00	0.00	.0	0.00	2.00	100.0
3900.00 OTHER BENEFITS	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
TOTAL: 3000	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0
TOTAL: 1000-5999	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0

Fund: 68 RETIREE BENEFIT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	763,000.00	0.00	0.00	.0	0.00	763,000.00	100.0
TOTAL:	1000-5999	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0
TOTAL:	1000-6999	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0
TOTAL:	1000-7999	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0
TOTAL EXPENSES	(1000 - 7999)	336,561.00	0.00	0.00	.0	0.00	336,561.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 8000	450.00	0.00	0.00	.0	0.00	450.00	100.0
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	0.00	0.00	.0	0.00	146,820.00	100.0
8600.00 STATE REVENUES	2,104,619.00	0.00	0.00	.0	0.00	2,104,619.00	100.0
8800.00 LOCAL REVENUES	223,743.00	0.00	0.00	.0	0.00	223,743.00	100.0
TOTAL: 8000	2,475,182.00	0.00	0.00	.0	0.00	2,475,182.00	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,134,157.00	11.85-	11.85-	.0	0.00	1,134,168.85	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	236,039.00	0.00	0.00	.0	0.00	236,039.00	100.0
TOTAL: 2000	1,370,196.00	11.85-	11.85-	.0	0.00	1,370,207.85	100.0
3100.00 CERTIFICATED RETIREMENT	16,710.00	0.00	0.00	.0	0.00	16,710.00	100.0
3200.00 CLASSIFIED RETIREMENT	91,281.00	0.00	0.00	.0	0.00	91,281.00	100.0
3300.00 OASDHI /FICA	73,189.00	0.00	0.00	.0	0.00	73,189.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	437,386.00	0.00	0.00	.0	0.00	437,386.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	613.00	0.00	0.00	.0	0.00	613.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	58,500.00	0.00	0.00	.0	0.00	58,500.00	100.0
3900.00 OTHER BENEFITS	5,284.00	0.00	0.00	.0	0.00	5,284.00	100.0
TOTAL: 3000	682,963.00	0.00	0.00	.0	0.00	682,963.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	109,877.00	0.00	0.00	.0	0.00	109,877.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	83,503.00	0.00	0.00	.0	28,000.00	55,503.00	66.4
4700.00 FOOD SUPPLIES	88,000.00	0.00	0.00	.0	70,000.00	18,000.00	20.4
TOTAL: 4000	281,380.00	0.00	0.00	.0	98,000.00	183,380.00	65.1
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	10,575.00	0.00	0.00	.0	0.00	10,575.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	143,903.00	0.00	0.00	.0	550.00	143,353.00	99.6
TOTAL: 5000	154,478.00	0.00	0.00	.0	550.00	153,928.00	99.6
TOTAL: 1000-5999	2,489,017.00	11.85-	11.85-	.0	98,550.00	2,390,478.85	100.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	39,461.00	0.00	0.00	.0	0.00	39,461.00	100.0
TOTAL: 6000	64,461.00	0.00	0.00	.0	0.00	64,461.00	100.0
TOTAL: 1000-6999	2,553,478.00	11.85-	11.85-	.0	98,550.00	2,454,939.85	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,475,182.00	0.00	0.00	.0	0.00	2,475,182.00	100.0
TOTAL:	1000-5999	2,489,017.00	11.85-	11.85-	.0	98,550.00	2,390,478.85	100.0
TOTAL:	1000-6999	2,553,478.00	11.85-	11.85-	.0	98,550.00	2,454,939.85	100.0
TOTAL:	1000-7999	2,553,478.00	11.85-	11.85-	.0	98,550.00	2,454,939.85	100.0
TOTAL EXPENSES	(1000 - 7999)	2,553,478.00	11.85-	11.85-	.0	98,550.00	2,454,939.85	100.0

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	212,952.00	0.00	0.00	.0	0.00	212,952.00	100.0
TOTAL: 8000	212,952.00	0.00	0.00	.0	0.00	212,952.00	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	0.00	0.00	.0	0.00	84,504.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0
TOTAL: 2000	114,504.00	0.00	0.00	.0	0.00	114,504.00	100.0
3200.00 CLASSIFIED RETIREMENT	9,648.00	0.00	0.00	.0	0.00	9,648.00	100.0
3300.00 OASDHI/FICA	6,464.00	0.00	0.00	.0	0.00	6,464.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	0.00	0.00	.0	0.00	28,982.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	0.00	0.00	.0	0.00	42.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
3900.00 OTHER BENEFITS	148.00	0.00	0.00	.0	0.00	148.00	100.0
TOTAL: 3000	48,284.00	0.00	0.00	.0	0.00	48,284.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
TOTAL: 4000	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	3,733.00	0.00	0.00	.0	0.00	3,733.00	100.0
TOTAL: 5000	3,733.00	0.00	0.00	.0	0.00	3,733.00	100.0
TOTAL: 1000-5999	169,521.00	0.00	0.00	.0	0.00	169,521.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	30,000.00	0.00	0.00	.0	7,806.24	22,193.76	73.9
TOTAL: 6000	30,000.00	0.00	0.00	.0	7,806.24	22,193.76	73.9
TOTAL: 1000-6999	199,521.00	0.00	0.00	.0	7,806.24	191,714.76	96.0
7900.00 RESERVE FOR CONTINGENCIES	15,555.00	0.00	0.00	.0	0.00	15,555.00	100.0
TOTAL: 7000	15,555.00	0.00	0.00	.0	0.00	15,555.00	100.0
TOTAL: 1000-7999	215,076.00	0.00	0.00	.0	7,806.24	207,269.76	96.3

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	212,952.00	0.00	0.00	.0	0.00	212,952.00	100.0
TOTAL:	1000-5999	169,521.00	0.00	0.00	.0	0.00	169,521.00	100.0
TOTAL:	1000-6999	199,521.00	0.00	0.00	.0	7,806.24	191,714.76	96.0
TOTAL:	1000-7999	215,076.00	0.00	0.00	.0	7,806.24	207,269.76	96.3
TOTAL EXPENSES	(1000 - 7999)	215,076.00	0.00	0.00	.0	7,806.24	207,269.76	96.3

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,120,027.00	1,397.84	1,397.84	.0	0.00	5,118,629.16	99.9
8900.00 OTHER FINANCING SOURCES	1,117,238.00	0.00	0.00	.0	0.00	1,117,238.00	100.0
TOTAL: 8000	6,237,265.00	1,397.84	1,397.84	.0	0.00	6,235,867.16	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,884,396.00	0.00	0.00	.0	0.00	1,884,396.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	294,000.00	0.00	0.00	.0	0.00	294,000.00	100.0
TOTAL: 2000	2,178,396.00	0.00	0.00	.0	0.00	2,178,396.00	100.0
3200.00 CLASSIFIED RETIREMENT	215,142.00	0.00	0.00	.0	0.00	215,142.00	100.0
3300.00 OASDHI/FICA	151,446.00	0.00	0.00	.0	0.00	151,446.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	367,917.00	0.00	0.00	.0	0.00	367,917.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1,090.00	0.00	0.00	.0	0.00	1,090.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	0.00	0.00	.0	0.00	40,500.00	100.0
3900.00 OTHER BENEFITS	7,991.00	0.00	0.00	.0	0.00	7,991.00	100.0
TOTAL: 3000	784,086.00	0.00	0.00	.0	0.00	784,086.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	100.00	0.00	0.00	.0	0.00	100.00	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500.00	0.00	0.00	.0	75.25	2,424.75	96.9
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	0.00	0.00	.0	23,190.70	35,474.30	60.4
TOTAL: 4000	61,265.00	0.00	0.00	.0	23,265.95	37,999.05	62.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	325,500.00	490.00	490.00	.1	193,596.39	131,413.61	40.3
5200.00 TRAVEL & CONFERENCE EXPENSES	46,800.00	0.00	0.00	.0	0.00	46,800.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	163,615.00	13,250.00	13,250.00	8.0	37,575.18	112,789.82	68.9
5400.00 INSURANCES - DISTRICT USE	8,000.00	0.00	0.00	.0	0.00	8,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	245,143.00	5,554.35	5,554.35	2.2	185,509.65	54,079.00	22.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	225,560.00	5,327.88	5,327.88	2.3	64,040.52	156,191.60	69.2
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	108,000.00	0.00	0.00	.0	47,438.00	60,562.00	56.0
5800.00 OTHER OPERATING EXP-DIST. USE	1,989,333.00	8,955.94	8,955.94	.4	269,069.91	1,711,307.15	86.0
TOTAL: 5000	3,111,951.00	33,578.17	33,578.17	1.0	797,229.65	2,281,143.18	73.3
TOTAL: 1000-5999	6,135,698.00	33,578.17	33,578.17	.5	820,495.60	5,281,624.23	86.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	79,487.00	0.00	0.00	.0	4,781.97	74,705.03	93.9
TOTAL: 6000	79,487.00	0.00	0.00	.0	4,781.97	74,705.03	93.9
TOTAL: 1000-6999	6,215,185.00	33,578.17	33,578.17	.5	825,277.57	5,356,329.26	86.1
7300.00 INTERFUND TRANSFERS	212,000.00	0.00	0.00	.0	0.00	212,000.00	100.0
TOTAL: 7000	212,000.00	0.00	0.00	.0	0.00	212,000.00	100.0
TOTAL: 1000-7999	6,427,185.00	33,578.17	33,578.17	.5	825,277.57	5,568,329.26	86.6

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	6,237,265.00	1,397.84	1,397.84	.0	0.00	6,235,867.16	99.9
TOTAL:	1000-5999	6,135,698.00	33,578.17	33,578.17	.5	820,495.60	5,281,624.23	86.0
TOTAL:	1000-6999	6,215,185.00	33,578.17	33,578.17	.5	825,277.57	5,356,329.26	86.1
TOTAL:	1000-7999	6,427,185.00	33,578.17	33,578.17	.5	825,277.57	5,568,329.26	86.6
TOTAL EXPENSES	(1000 - 7999)	6,427,185.00	33,578.17	33,578.17	.5	825,277.57	5,568,329.26	86.6

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
8900.00 OTHER FINANCING SOURCES	750,000.00	0.00	0.00	.0	0.00	750,000.00	100.0
TOTAL: 8000	753,000.00	0.00	0.00	.0	0.00	753,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	0.00	0.00	.0	17,798.00	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	630,000.00	0.00	0.00	.0	465,002.20	164,997.80	26.1
5800.00 OTHER OPERATING EXP-DIST. USE	150,000.00	0.00	0.00	.0	25,000.00	125,000.00	83.3
TOTAL: 5000	800,000.00	0.00	0.00	.0	507,800.20	292,199.80	36.5
TOTAL: 1000-5999	800,000.00	0.00	0.00	.0	507,800.20	292,199.80	36.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	825,000.00	0.00	0.00	.0	507,800.20	317,199.80	38.4

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	753,000.00	0.00	0.00	.0	0.00	753,000.00	100.0
TOTAL:	1000-5999	800,000.00	0.00	0.00	.0	507,800.20	292,199.80	36.5
TOTAL:	1000-6999	800,000.00	0.00	0.00	.0	507,800.20	292,199.80	36.5
TOTAL:	1000-7999	825,000.00	0.00	0.00	.0	507,800.20	317,199.80	38.4
TOTAL EXPENSES	(1000 - 7999)	825,000.00	0.00	0.00	.0	507,800.20	317,199.80	38.4

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	0.00	0.00	.0	0.00	1,250,000.00	100.0
TOTAL: 8000	1,250,000.00	0.00	0.00	.0	0.00	1,250,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	160,000.00	0.00	0.00	.0	131,850.00	28,150.00	17.5
5400.00 INSURANCES - DISTRICT USE	145,000.00	0.00	0.00	.0	133,458.00	11,542.00	7.9
5800.00 OTHER OPERATING EXP-DIST. USE	615,000.00	28,976.04	28,976.04	4.7	0.00	586,023.96	95.2
TOTAL: 5000	920,000.00	28,976.04	28,976.04	3.1	265,308.00	625,715.96	68.0
TOTAL: 1000-5999	920,000.00	28,976.04	28,976.04	3.1	265,308.00	625,715.96	68.0
7900.00 RESERVE FOR CONTINGENCIES	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 7000	500,000.00	0.00	0.00	.0	0.00	500,000.00	100.0
TOTAL: 1000-7999	1,420,000.00	28,976.04	28,976.04	2.0	265,308.00	1,125,715.96	79.2

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	0.00	0.00	.0	0.00	1,250,000.00	100.0
TOTAL:	1000-5999	920,000.00	28,976.04	28,976.04	3.1	265,308.00	625,715.96	68.0
TOTAL:	1000-6999	920,000.00	28,976.04	28,976.04	3.1	265,308.00	625,715.96	68.0
TOTAL:	1000-7999	1,420,000.00	28,976.04	28,976.04	2.0	265,308.00	1,125,715.96	79.2
TOTAL EXPENSES	(1000 - 7999)	1,420,000.00	28,976.04	28,976.04	2.0	265,308.00	1,125,715.96	79.2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	0.00	0.00	.0	0.00	53,500.00	100.0
8600.00 STATE REVENUES	1,291,984.00	328,878.89	328,878.89	25.4	0.00	963,105.11	74.5
8800.00 LOCAL REVENUES	587,712.00	0.00	0.00	.0	0.00	587,712.00	100.0
TOTAL: 8000	1,933,196.00	328,878.89	328,878.89	17.0	0.00	1,604,317.11	82.9
1100.00 CONTRACT CLASSROOM INST.	10,580,084.00	0.00	0.00	.0	0.00	10,580,084.00	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	3,411,200.00	0.00	0.00	.0	0.00	3,411,200.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	4,722,042.00	0.00	0.00	.0	0.00	4,722,042.00	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	408,803.00	0.00	0.00	.0	0.00	408,803.00	100.0
TOTAL: 1000	19,122,129.00	0.00	0.00	.0	0.00	19,122,129.00	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,018,401.00	125.00-	125.00-	.0	0.00	6,018,526.00	100.0
2200.00 INSTRUCTIONAL AIDS	788,449.00	0.00	0.00	.0	0.00	788,449.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	217,389.00	0.00	0.00	.0	0.00	217,389.00	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	257,050.00	0.00	0.00	.0	0.00	257,050.00	100.0
TOTAL: 2000	7,281,289.00	125.00-	125.00-	.0	0.00	7,281,414.00	100.0
3100.00 CERTIFICATED RETIREMENT	1,525,771.00	0.00	0.00	.0	0.00	1,525,771.00	100.0
3200.00 CLASSIFIED RETIREMENT	867,506.00	0.00	0.00	.0	0.00	867,506.00	100.0
3300.00 OASDHI /FICA	849,366.00	0.00	0.00	.0	0.00	849,366.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	4,195,431.00	0.00	0.00	.0	0.00	4,195,431.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	13,304.00	0.00	0.00	.0	0.00	13,304.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	478,495.00	0.00	0.00	.0	0.00	478,495.00	100.0
3900.00 OTHER BENEFITS	89,176.00	0.00	0.00	.0	0.00	89,176.00	100.0
TOTAL: 3000	8,019,049.00	0.00	0.00	.0	0.00	8,019,049.00	100.0
4100.00 TEXTBOOKS	20,215.00	0.00	0.00	.0	20,000.00	215.00	1.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	33,303.00	87.00	87.00	.2	250.00	32,966.00	98.9
4300.00 INSTRUCTIONAL SUPPLIES	73,371.00	22.13	22.13	.0	16,083.42	57,265.45	78.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,031.00	0.00	0.00	.0	0.00	10,031.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	433,214.00	123.33-	123.33-	.0	262,907.64	170,429.69	100.0
4700.00 FOOD SUPPLIES	3,243.00	0.00	0.00	.0	0.00	3,243.00	100.0
TOTAL: 4000	573,377.00	14.20-	14.20-	.0	299,241.06	274,150.14	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	842,310.00	0.00	0.00	.0	509,065.00	333,245.00	39.5
5200.00 TRAVEL & CONFERENCE EXPENSES	134,294.00	529.92	529.92	.3	12,192.49	121,571.59	90.5
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	112,379.00	420.00	420.00	.3	67,518.00	44,441.00	39.5
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,472,197.00	869.88	869.88	.0	1,442,078.95	29,248.17	1.9
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	894,304.00	1,136.63	1,136.63	.1	435,524.02	457,643.35	51.1
5800.00 OTHER OPERATING EXP-DIST. USE	274,088.00	347.50	347.50	.1	20,313.30	253,427.20	92.4
TOTAL: 5000	3,730,572.00	3,303.93	3,303.93	.0	2,486,691.76	1,240,576.31	33.2
TOTAL: 1000-5999	38,726,416.00	3,164.73	3,164.73	.0	2,785,932.82	35,937,318.45	92.7

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	13,000.00	0.00	0.00	.0	0.00	13,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	258,650.00	347.76	347.76	.1	75,446.34	182,855.90	70.6
TOTAL: 6000	271,650.00	347.76	347.76	.1	75,446.34	195,855.90	72.0
TOTAL: 1000-6999	38,998,066.00	3,512.49	3,512.49	.0	2,861,379.16	36,133,174.35	92.6

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,933,196.00	328,878.89	328,878.89	17.0	0.00	1,604,317.11	82.9
TOTAL:	1000-5999	38,726,416.00	3,164.73	3,164.73	.0	2,785,932.82	35,937,318.45	92.7
TOTAL:	1000-6999	38,998,066.00	3,512.49	3,512.49	.0	2,861,379.16	36,133,174.35	92.6
TOTAL:	1000-7999	38,998,066.00	3,512.49	3,512.49	.0	2,861,379.16	36,133,174.35	92.6
TOTAL EXPENSES	(1000 - 7999)	38,998,066.00	3,512.49	3,512.49	.0	2,861,379.16	36,133,174.35	92.6

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	0.00	0.00	.0	0.00	26,573.00	100.0
TOTAL: 8000	26,573.00	0.00	0.00	.0	0.00	26,573.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME	(8000 - 8999)	26,573.00	0.00	0.00	.0	0.00	26,573.00	100.0
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	0.00	0.00	.0	0.00	20,067.00	100.0
8600.00 STATE REVENUES	550,476.00	140,948.10	140,948.10	25.6	0.00	409,527.90	74.3
8800.00 LOCAL REVENUES	530,769.00	3,145.21	3,145.21	.5	0.00	527,623.79	99.4
TOTAL: 8000	1,101,312.00	144,093.31	144,093.31	13.0	0.00	957,218.69	86.9
1100.00 CONTRACT CLASSROOM INST.	4,784,843.00	3,531.05-	3,531.05-	.0	0.00	4,788,374.05	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	2,633,964.00	0.00	0.00	.0	0.00	2,633,964.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	2,101,526.00	0.00	0.00	.0	0.00	2,101,526.00	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	139,713.00	0.00	0.00	.0	0.00	139,713.00	100.0
TOTAL: 1000	9,660,046.00	3,531.05-	3,531.05-	.0	0.00	9,663,577.05	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,496,605.00	0.00	0.00	.0	0.00	3,496,605.00	100.0
2200.00 INSTRUCTIONAL AIDS	579,584.00	0.00	0.00	.0	0.00	579,584.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	88,573.00	0.00	0.00	.0	0.00	88,573.00	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	360,659.00	0.00	0.00	.0	0.00	360,659.00	100.0
TOTAL: 2000	4,525,421.00	0.00	0.00	.0	0.00	4,525,421.00	100.0
3100.00 CERTIFICATED RETIREMENT	743,451.00	0.00	0.00	.0	0.00	743,451.00	100.0
3200.00 CLASSIFIED RETIREMENT	532,295.00	0.00	0.00	.0	0.00	532,295.00	100.0
3300.00 OASDHI /FICA	481,337.00	0.00	0.00	.0	0.00	481,337.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	2,142,798.00	0.00	0.00	.0	0.00	2,142,798.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	7,126.00	0.00	0.00	.0	0.00	7,126.00	100.0
3600.00 WORKERS COMPENSATION INSURANCE	254,153.00	0.00	0.00	.0	0.00	254,153.00	100.0
3900.00 OTHER BENEFITS	52,321.00	0.00	0.00	.0	0.00	52,321.00	100.0
TOTAL: 3000	4,213,481.00	0.00	0.00	.0	0.00	4,213,481.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	6,580.00	0.00	0.00	.0	0.00	6,580.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	51,741.00	0.10-	0.10-	.0	10,602.05	41,139.05	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,825.00	0.00	0.00	.0	0.00	6,825.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	156,864.00	0.00	0.00	.0	100,292.41	56,571.59	36.0
TOTAL: 4000	222,010.00	0.10-	0.10-	.0	110,894.46	111,115.64	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	55,297.00	0.00	0.00	.0	3,558.00	51,739.00	93.5
5200.00 TRAVEL & CONFERENCE EXPENSES	61,038.00	0.06-	0.06-	.0	2,000.15	59,037.91	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	42,990.00	349.00	349.00	.8	28,227.00	14,763.00	33.5
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	722,237.00	413.26	413.26	.0	703,373.74	18,863.26	2.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	387,271.00	861.65	861.65	.2	260,806.28	126,464.32	32.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	5,500.00	0.00	0.00	.0	0.00	5,500.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	232,675.00	1,937.50	1,937.50	.8	4,195.37	228,437.50	97.3
TOTAL: 5000	1,507,008.00	3,561.35	3,561.35	.2	1,002,160.54	504,847.46	33.2
TOTAL: 1000-5999	20,127,966.00	30.20	30.20	.0	1,113,055.00	19,014,880.80	94.4
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	701.91	701.91	7.0	7,298.09	2,701.91	20.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	32,950.00	0.00	0.00	.0	5,482.45	27,467.55	83.3

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 6000	42,950.00	701.91	701.91	1.6	12,780.54	29,467.55	68.6
TOTAL: 1000-6999	20,170,916.00	732.11	732.11	.0	1,125,835.54	19,044,348.35	94.4

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,101,312.00	144,093.31	144,093.31	13.0	0.00	957,218.69	86.9
TOTAL:	1000-5999	20,127,966.00	30.20	30.20	.0	1,113,055.00	19,014,880.80	94.4
TOTAL:	1000-6999	20,170,916.00	732.11	732.11	.0	1,125,835.54	19,044,348.35	94.4
TOTAL:	1000-7999	20,170,916.00	732.11	732.11	.0	1,125,835.54	19,044,348.35	94.4
TOTAL EXPENSES	(1000 - 7999)	20,170,916.00	732.11	732.11	.0	1,125,835.54	19,044,348.35	94.4

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
TOTAL: 8000	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
TOTAL:	1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-6999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-7999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2013
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

All Purchase Orders entered into from June 21, 2013 to July 15, 2013 are attached for review by the Board. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

Purchase Order Board Report
August 8, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
135061	COUNTY OF SAN BERNARDINO	Rentals	\$ 2,641.50
135062	SANKER, EDDIE	Conference	\$ 2,356.94
135064	MOORE MEDICAL CORPORATION	Non-Instructional Supplies	\$ 142.56
140000	ACADEMIC SENATE, THE	Conference	\$ 385.00
140001	ACADEMIC SENATE, THE	Conference	\$ 385.00
140002	ACADEMIC SENATE, THE	Conference	\$ 385.00
140003	CHRISTY WHITE ACCOUNTANCY CORP	Audit Expenses	\$ 102,292.00
140004	CENTER FOR ACADEMIC DEVELOPMEN	Conference	\$ 755.00
140005	CENTER FOR ACADEMIC DEVELOPMEN	Conference	\$ 755.00
140006	BABER, CORRINA	Conference	\$ 310.00
140007	GRAND HYATT SEATTLE	Conference	\$ 1,322.05
140008	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 457.84
140009	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 457.84
140010	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 351.64
140011	ASCCC	Conference	\$ 385.00
140012	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 351.64
140013	HECTOR, LETICIA	Conference	\$ 184.39
140014	HAY GROUP INC	Consultants & Other Services	\$ 147,500.00
140015	BLACKBOARD INC	Consultants & Other Services	\$ 234,175.00
140016	EDUCAUSE	Contract Services	\$ 80.00
140017	CODESP	Dues & Memberships	\$ 1,850.00
140018	COSTCO	Dues & Memberships	\$ 100.00
140019	CASBO PROFESSIONAL DEVELOPMENT	Dues & Memberships	\$ 619.00
140020	DELL COMPUTER COMPANY	IT Equipment	\$ 225,096.91
140021	DELL COMPUTER COMPANY	IT Equipment	\$ 129,380.67
140022	APPLE COMPUTER INC	IT Equipment	\$ 66,290.00
140023	CURRIER & HUDSON	Legal Expenses	\$ 140,000.00
140024	BAUGHER, JEFF	Mileage Reimbursement	\$ 1,000.00
140025	FOUNDATION FOR CALIFORNIA COMM	Fees & Operational Expenses	\$ 17,517.50
140026	CITY OF SAN BERNARDINO	Fees & Operational Expenses	\$ 700.00
140027	DEWEY PEST CONTROL INC	Pest Control	\$ 1,920.00
140028	DEPARTMENT OF PUBLIC HEALTH	Physicals & Finger Printing	\$ 1,000.00
140029	JOBELEPHANT.COM	Advertising	\$ 18,000.00
140030	FEDERAL EXPRESS	Postage & Freight	\$ 12,700.00
140031	COSTCO	Refreshments	\$ 250.00
140032	CARBIDE SAW & TOOL INC	Repairs & Maintenance	\$ 162.00
140033	GOLF CARS OF RIVERSIDE	Repairs & Maintenance	\$ 1,000.00
140034	P A P A	Conference	\$ 480.00
140035	OHLONE COLLEGE	Consultants & Other Services	\$ 250.00
140036	KONICA MINOLTA BUSINESS SOLUT	Leases	\$ 150,642.20
140037	MCGOWAN, ARLENE	Mileage Reimbursement	\$ 141.25
140038	HMC ARCHITECTS	New Buildings	\$ 20,000.00
140039	LUCHT, ASHLEY	Mileage Reimbursement	\$ 300.00
140040	FEDERAL EXPRESS	Postage & Freight	\$ 300.00

Purchase Order Board Report
August 8, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
140041	LA GRINDING CO	Repairs & Maintenance	\$ 46.00
140042	INTRATEK COMPUTER INC	Repairs & Maintenance	\$ 1,500.00
140043	RAYNE WATER CONDITIONING	Water Treatment	\$ 657.00
140044	RAYNE WATER CONDITIONING	Water Treatment	\$ 579.00
140045	RAYNE WATER CONDITIONING	Water Treatment	\$ 747.00
140046	SALLIE MAE	Postage & Freight	\$ 500.00
140047	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 3,500.00
140048	SBCCD PRINTING SERVICES	Non-Instructional Supplies	\$ 3,300.00
140049	SBCCD PRINTING SERVICES	Non-Instructional Supplies	\$ 1,200.00
140050	SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	\$ 1,540.23
140051	SANCHEZ, JULIA	Mileage Reimbursement	\$ 300.00
140052	RDM ELECTRIC CO INC	Consultants & Other Services	\$ 2,975.00
140053	SHAW HR CONSULTING INC	Consultants & Other Services	\$ 15,000.00
140054	RCS INVESTIGATION & CONSULTING	Consultants & Other Services	\$ 25,000.00
140055	RCS INVESTIGATION & CONSULTING	Consultants & Other Services	\$ 6,000.00
140056	VERIZON CALIFORNIA	Phone Utilities	\$ 445.00
140057	VERIZON WIRELESS	Phone Utilities	\$ 457.00
140058	VERIZON CALIFORNIA	Phone Utilities	\$ 231.83
140059	VERIZON WIRELESS	Phone Utilities	\$ 246.18
140060	ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	\$ 810.00
140061	SPARKLETTS	Leases	\$ 336.96
140062	TROXELL COMMUNICATIONS INC	Instructional Supplies	\$ 8,000.00
140063	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 860.00
140064	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 860.00
140065	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 219.10
140066	WILLIAMS, NICOLE	Conference	\$ 184.39
140067	DAILY JOURNAL CORPORATION	Advertising	\$ 2,000.00
140068	DAILY JOURNAL CORPORATION	Advertising	\$ 2,250.00
140069	NATIONAL ENVIROMENTAL HEALTH	Classroom Textbooks	\$ 1,200.00
140070	EDUCAUSE	Conference	\$ 650.00
140071	EDUCAUSE	Conference	\$ 650.00
140072	GLAZATOV, TRELISA	Conference	\$ 550.00
140073	GLAZATOV, TRELISA	Conference	\$ 1,035.00
140074	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 600.00
140075	KUCK, GLEN	Conference	\$ 435.00
140076	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,610.00
140077	KUCK, GLEN	Conference	\$ 500.00
140078	GONZALES, ADRIAN	Consultants & Other Services	\$ 2,000.00
140079	CUGGIA, CONDA	Consultants & Other Services	\$ 11,200.00
140080	FACILITIES PLANNING AND	Consultants & Other Services	\$ 7,500.00
140081	WALTON, LINDY	Consultants & Other Services	\$ 5,000.00
140082	MARTINEZ, BAYARDO	Consultants & Other Services	\$ 4,000.00
140083	TALLEY, KATHLEEN	Consultants & Other Services	\$ 2,000.00
140084	ANDERSON, JEFFREY	Consultants & Other Services	\$ 6,000.00

Purchase Order Board Report

August 8, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
140085	PEMBER, SHARON	Consultants & Other Services	\$ 10,000.00
140086	PATTERSON, ERNESTINE	Consultants & Other Services	\$ 1,000.00
140087	HENSLEY, ROXANNE	Consultants & Other Services	\$ 5,000.00
140088	AMANUENSIS BRAILLE	Consultants & Other Services	\$ 16,000.00
140089	TULEY, CASEY	Consultants & Other Services	\$ 4,000.00
140090	ALLISON, NANCY	Consultants & Other Services	\$ 15,000.00
140091	APALAKIS, DANA	Consultants & Other Services	\$ 8,000.00
140092	BECKLEY, SALLY	Consultants & Other Services	\$ 7,000.00
140093	BORBOA, SARALYN	Consultants & Other Services	\$ 9,000.00
140094	CHANDLER, DENISE K.	Consultants & Other Services	\$ 5,000.00
140095	CZEPHYA, MARY	Consultants & Other Services	\$ 22,000.00
140096	GOTTSCHALK, DENNIS	Consultants & Other Services	\$ 17,000.00
140097	GRIMM, BONNIE	Consultants & Other Services	\$ 3,000.00
140098	BACH TO BRAILLE	Consultants & Other Services	\$ 8,000.00
140099	GROSS, DAWN	Consultants & Other Services	\$ 32,000.00
140100	JACKSON, MARGARET	Consultants & Other Services	\$ 35,000.00
140101	WALKER, JACQUELYN	Consultants & Other Services	\$ 6,000.00
140102	MCGOVERN, LINDA	Consultants & Other Services	\$ 18,000.00
140103	NORD, MARLENE	Consultants & Other Services	\$ 2,900.00
140104	OTSBY, KATRINA	Consultants & Other Services	\$ 17,000.00
140105	PRADO, VIVIANA	Consultants & Other Services	\$ 12,000.00
140106	TAESCH, RICHARD	Consultants & Other Services	\$ 5,000.00
140107	LUCIC, ROGER	Consultants & Other Services	\$ 1,000.00
140108	SHUBB, BONNIE	Consultants & Other Services	\$ 2,000.00
140109	SMITH, KAREN	Consultants & Other Services	\$ 2,000.00
140110	SAN FERNANDO VALLEY ALARM INC	Consultants & Other Services	\$ 210.00
140111	VELO, ALICIA	Consultants & Other Services	\$ 15,000.00
140112	WALKER, KATHLEEN	Consultants & Other Services	\$ 22,000.00
140113	WALLING, JOYCE	Consultants & Other Services	\$ 45,000.00
140114	BARKER, JIM	Consultants & Other Services	\$ 20,000.00
140115	DENAULT, MARY B	Consultants & Other Services	\$ 50,000.00
140116	FARKAS, JASON FRANCIS	Consultants & Other Services	\$ 2,075.00
140117	GARRETT, CHARLES DAVID	Consultants & Other Services	\$ 10,000.00
140118	HARTNETT, KATHY	Consultants & Other Services	\$ 11,200.00
140119	MAJOR, WINIFRED	Consultants & Other Services	\$ 11,200.00
140120	LOTS 4 YOU INC	Consultants & Other Services	\$ 12,800.00
140121	MCDANIEL, JAZMINE	Consultants & Other Services	\$ 12,000.00
140122	PIERSON, JUSTIN	Consultants & Other Services	\$ 13,200.00
140124	VALLE, MARICRUZ	Consultants & Other Services	\$ 21,600.00
140125	VELO, BRIAN	Consultants & Other Services	\$ 14,000.00
140126	CRISPIN, CYNTHIA	Consultants & Other Services	\$ 19,800.00
140127	CALIFORNIA DEPARTMENT OF	Consultants & Other Services	\$ 27,750.00
140128	STOGSDILL, AURA LEE	Consultants & Other Services	\$ 3,000.00
140129	RALSTON, BONNIE	Consultants & Other Services	\$ 40,000.00

Purchase Order Board Report
August 8, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
140130	MARSHALL, JEFFERY TYRONE	Consultants & Other Services	\$ 4,000.00
140131	LUNDBERG, CAROL	Consultants & Other Services	\$ 5,000.00
140132	VENNERI, JOANNA E	Consultants & Other Services	\$ 3,000.00
140133	HARRIS, TERRY	Consultants & Other Services	\$ 16,000.00
140134	HYND, JANIS	Consultants & Other Services	\$ 2,000.00
140135	EDUCATION TO GO INC	Consultants & Other Services	\$ 3,500.00
140136	SHERWOOD, REBECCA J	Consultants & Other Services	\$ 4,000.00
140137	QUILALANG, ROGER W	Consultants & Other Services	\$ 15,000.00
140138	NAFSA MEMBERSHIP	Dues & Memberships	\$ 399.00
140139	CAPPO	Dues & Memberships	\$ 260.00
140140	DESERT BUSINESS INTERIORS	Equipment	\$ 468.72
140141	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	\$ 750.00
140142	STAPLES	Instructional Supplies	\$ 569.59
140143	FOUNDATION FOR CALIFORNIA	Leases	\$ 95,869.00
140144	FLORES, JUNE	Mileage Reimbursement	\$ 500.00
140145	FIELDS, WHITNEY	Mileage Reimbursement	\$ 3,000.15
140146	HERNANDEZ, ANITA	Mileage Reimbursement	\$ 200.00
140147	SO CAL SIGN SOLUTIONS	New Buildings	\$ 346.40
140148	SPARKLETTS	Non-Instructional Supplies	\$ 650.00
140149	ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	\$ 400.00
140150	SHELL CREDIT CARD CENTER	Non-Instructional Supplies	\$ 400.00
140151	KELLY PAPER COMPANY	Non-Instructional Supplies	\$ 2,160.00
140152	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 4,000.00
140153	GANS INK & SUPPLY CO	Non-Instructional Supplies	\$ 2,160.00
140154	STAPLES	Non-Instructional Supplies	\$ 88.10
140155	STAPLES	Non-Instructional Supplies	\$ 147.55
140156	HASLER FINANCIAL SERVICES	Office Equip Maintenance	\$ 3,132.00
140157	E G BRENNAN & CO LLC	Office Equip Maintenance	\$ 395.50
140158	VERIZON WIRELESS	Phone Utilities	\$ 410.29
140159	BEST GOLF SERVICE	Repairs & Maintenance	\$ 2,000.00
140160	WHITTAKER ALUMINUM INC	Repairs & Maintenance	\$ 400.00
140161	TYPECARE OFFICE MACHINE SERV	Repairs & Maintenance	\$ 200.00
140162	ASSOCIATION FOR EDUCATIONAL	Conference	\$ 525.00
140163	COUNCIL FOR ADVANCEMENT AND	Conference	\$ 750.00
140164	ACADEMIC INNOVATIONS	Conference	\$ 890.00
140165	HADLAND, ALEXANDER	Consultants & Other Services	\$ 14,000.00
140166	SCHOOL SERVICES OF CA INC	Consultants & Other Services	\$ 26,000.00
140167	LIGHTHOUSE SERVICES INC	Consultants & Other Services	\$ 2,830.00
140168	GILCHRIST, CARMEN R	Consultants & Other Services	\$ 6,000.00
140169	CRAWLEY, JON R	Consultants & Other Services	\$ 6,000.00
140170	HASKINS, KATHY T	Consultants & Other Services	\$ 9,000.00
140171	OTTE, DEVIN TAYLOR	Consultants & Other Services	\$ 10,000.00
140172	PARCIAK, ANIA	Consultants & Other Services	\$ 3,000.00
140173	DEVELOPING LEADERS	Consultants & Other Services	\$ 8,280.00

Purchase Order Board Report
August 8, 2013

PO No.	Vendor Name	Purchase Order Description	Amount
140174	US BANK CORPORATE PMT SYSTEMS	Custodial Supplies	\$ 500.00
140175	GOVERNMENT FINANCE OFFICERS	Dues & Memberships	\$ 500.00
140176	P A P A	Dues & Memberships	\$ 240.00
140177	STAPLES	Equipment	\$ 647.23
140178	WAXIE SANITARY SUPPLY	Grounds Supplies	\$ 750.00
140179	SUERTE & ASSOCIATES LLC	Leases	\$ 19,800.00
140180	US BANK CORPORATE PMT SYSTEMS	Magazines & Subscriptions	\$ 60.00
140181	THE CHRONICLE	Magazines & Subscriptions	\$ 87.00
140182	TRUSSELL, DEANNA	Mileage Reimbursement	\$ 600.00
140183	BOND, JOYCE	Mileage Reimbursement	\$ 56.50
140184	CARMICHAEL, DENNIS	Mileage Reimbursement	\$ 1,130.00
140185	HANNON, CAROL G	Mileage Reimbursement	\$ 84.75
140186	HARRIS II, JAMES L	Mileage Reimbursement	\$ 1,100.00
140187	JONES, DIANNA	Mileage Reimbursement	\$ 282.50
140188	MASCARENHAS, LAZARUS	Mileage Reimbursement	\$ 1,130.00
140189	TRAN, MIKE	Mileage Reimbursement	\$ 82.50
140190	STATE WATER RES CONTROL BOARD	New Buildings	\$ 466.00
140191	SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	\$ 41.23
140192	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 3,000.00
140193	ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	\$ 3,000.00
140194	PRIORITY MAILING SYSTEMS LLC	Non-Instructional Supplies	\$ 750.00
140195	BADGE EXPRESS	Non-Instructional Supplies	\$ 200.00
140196	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 463.00
140197	PRESSTEK INC	Non-Instructional Supplies	\$ 1,080.00
140198	CHEVRON & TEXACO CARD SERVICES	Non-Instructional Supplies	\$ 1,500.00
140199	VALLEY TIRE COMPANY	Non-Instructional Supplies	\$ 2,500.00
140200	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 1,000.00
140201	REDLANDS-YUCAIPA RENTALS	Non-Instructional Supplies	\$ 300.00
140202	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 4,000.00
140203	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 5,500.00
140204	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 100.00
140205	KUBICK, JAMES J	Office Equip Maintenance	\$ 1,770.00
140206	SAN BERNARDINO COUNTY	Fees & Operational Expenses	\$ 150.00
140207	DTSC ACCOUNTING SECTION	Fees & Operational Expenses	\$ 1,000.00
140208	TILLETT, BEVERLY	Other Student Aid	\$ 5,000.00
140209	TEDDY BEAR TYMES	Other Student Aid	\$ 9,000.00
140210	VERIZON BUSINESS	Phone Utilities	\$ 1,000.00
140211	UNITED STATES POSTAL SERVICE	Postage & Freight	\$ 12,000.00
140212	FEDERAL EXPRESS	Postage & Freight	\$ 775.00
140213	REVOLVING CASH	Revolving Cash	\$ 122.23
140214	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 500.00
140215	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 300.00
140216	NEW SEED LANDSCAPE SEVICES INC	Site Improvements	\$ 6,000.00
140217	US POSTAL SERVICE	Fees & Operational Expenses	\$ 800.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140218	FASTSIGNS	Non-Instructional Supplies	\$ 3,000.00
140219	GRAINGER INC, W W	Equipment	\$ 347.76
140220	CITY OF SAN BERNARDINO	Fees & Operational Expenses	\$ 300.00
140221	SAN BERNARDINO COUNTY FIRE	Fees & Operational Expenses	\$ 2,225.00
140222	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 550.00
140223	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 100.00
140224	AT&T	Phone Utilities	\$ 15.00
140225	AT&T	Phone Utilities	\$ 3,000.00
140226	STATE BOARD OF EQUALIZATION	Fees & Operational Expenses	\$ 1,000.00
140227	AUTO ZONE	Non-Instructional Supplies	\$ 500.00
140228	AA EQUIPMENT RENTALS CO	Grounds Supplies	\$ 2,500.00
140229	DAN'S LAWNMOWER CENTER	Grounds Supplies	\$ 500.00
140230	EWING IRRIGATION PRODUCTS	Grounds Supplies	\$ 500.00
140231	HYDROSCAPE PRODUCTS INC	Grounds Supplies	\$ 4,000.00
140232	SQUIRES LUMBER COMPANY	Grounds Supplies	\$ 500.00
140233	THOMPSON BUILDING MATERIALS	Grounds Supplies	\$ 500.00
140234	AMERIGAS	Maintenance Supplies	\$ 150.00
140235	FEDEX	Postage & Freight	\$ 505.00
140236	HUB CONSTRUCTION SPECIALTIES	Maintenance Supplies	\$ 800.00
140237	INTERSTATE BATTERY SYSTEM OF	Maintenance Supplies	\$ 1,000.00
140238	SBVC BOOKSTORE	Maintenance Supplies	\$ 100.00
140239	GRAINGER INC, W W	Maintenance Supplies	\$ 4,500.00
140240	HOUR GLASS & MIRROR INC	Non-Instructional Supplies	\$ 3,200.00
140241	ICS SERVICE CO	Repairs & Maintenance	\$ 2,000.00
140242	SHIFFLER EQUIPMENT SALES INC	Maintenance Supplies	\$ 1,000.00
140243	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 200.00
140244	JOHNSTONE SUPPLY	HVAC Supplies	\$ 1,000.00
140245	US AIR CONDITIONING DISTR	HVAC Supplies	\$ 1,500.00
140246	DIB'S SAFE & LOCK SERVICE	Lock & Key Supplies	\$ 100.00
140247	REFRIGERATION SERVICE	Dues & Memberships	\$ 125.00
140248	DAN LYMAN CONSTRUCTION	Repairs & Maintenance	\$ 2,000.00
140249	CULLIGAN WATER CONDITIONING	Water Treatment	\$ 1,260.00
140250	BASIC BACKFLOW	Repairs & Maintenance	\$ 4,000.00
140251	CREST CHEVROLET/GEO	Repairs & Maintenance	\$ 1,500.00
140252	HOME DEPOT, THE	Grounds Supplies	\$ 1,500.00
140253	VISION MAKER MEDIA INC	Broadcast Program Rights	\$ 810.00
140254	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 240.00
140255	ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	\$ 1,000.00
140256	DEPT OF INDUSTRIAL RELATIONS	Fees & Operational Expenses	\$ 2,000.00
140257	STATE WATER RESOURCES	Fees & Operational Expenses	\$ 1,000.00
140258	CITY OF SAN BERNARDINO	Fees & Operational Expenses	\$ 200.00
140259	TRANE US INC	HVAC Supplies	\$ 3,000.00
140260	RUSSELL SIGLER INC	HVAC Supplies	\$ 1,500.00
140261	FEDERAL EXPRESS	Postage & Freight	\$ 100.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140262	WILBUR'S	Grounds Supplies	\$ 2,000.00
140263	VERIZON WIRELESS	Phone Utilities	\$ 3,900.00
140264	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 700.00
140265	BADGE EXPRESS	Non-Instructional Supplies	\$ 100.00
140266	SO CAL LOCKSMITH	Lock & Key Supplies	\$ 100.00
140267	AIRWALL INSTALLATION SERVICES	Repairs & Maintenance	\$ 2,000.00
140268	HOME DEPOT, THE	Maintenance Supplies	\$ 3,000.00
140269	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 150.00
140270	JOHN DEERE GREEN TECH	Repairs & Maintenance	\$ 3,000.00
140271	CERTIFIED ENVIRONMENTAL	Repairs & Maintenance	\$ 3,000.00
140272	ATKINSON ANDELSON LOYA	Legal Expenses	\$ 10,000.00
140273	GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	\$ 600.00
140274	FEDERAL EXPRESS	Postage & Freight	\$ 12,000.00
140275	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 84,000.00
140276	AT&T	Phone Utilities	\$ 720.00
140277	CHEVRON & TEXACO CARD SERVICES	Non-Instructional Supplies	\$ 3,500.00
140278	HENRY BROADCASTING CO INC	Leases	\$ 5,767.52
140279	AMERICAN TOWER CORPORATION	Leases	\$ 9,686.40
140280	FLETCHER HEALD & HILDRETH P L	Legal Expenses	\$ 12,000.00
140281	AT&T	Phone Utilities	\$ 13,980.00
140282	VERIZON CALIFORNIA	Phone Utilities	\$ 19,680.00
140283	VERIZON CALIFORNIA	Phone Utilities	\$ 2,556.00
140284	AT&T	Phone Utilities	\$ 14,700.00
140285	AT&T	Phone Utilities	\$ 3,540.00
140286	DOW LOHNES PLLC	Legal Expenses	\$ 7,000.00
140287	VERIZON	Phone Utilities	\$ 21,600.00
140288	ELECTRONIC WAREHOUSE	Non-Instructional Supplies	\$ 1,000.00
140289	AMERICAN PUBLIC TELEVISION	Broadcast Program Rights	\$ 7,584.00
140290	DETROIT PUBLIC TELEVISION	Fees & Operational Expenses	\$ 5,000.00
140291	LORTONDATA	Fees & Operational Expenses	\$ 336.00
140292	GRAINGER INC, W W	Non-Instructional Supplies	\$ 1,000.00
140293	HOME DEPOT, THE	Non-Instructional Supplies	\$ 2,000.00
140294	CITY NEWS SERVICE INC	Broadcast Program Rights	\$ 7,800.00
140295	ARROWHEAD DIRECT A DIVISION	Non-Instructional Supplies	\$ 1,640.02
140296	SERVINT	Fees & Operational Expenses	\$ 588.00
140297	BOB ROSS INC	Fees & Operational Expenses	\$ 1,500.00
140298	DEVELOPMENT EXCHANGE INC, THE	Fees & Operational Expenses	\$ 9,100.00
140299	US BANK CORPORATE PMT SYSTEMS	Dues & Memberships	\$ 250.00
140300	CHRISTY WHITE ACCOUNTANCY CORP	Audit Expenses	\$ 10,604.00
140301	CHRISTY WHITE ACCOUNTANCY CORP	Audit Expenses	\$ 7,834.00
140302	VISION MAKER MEDIA INC	Broadcast Program Rights	\$ 1,210.00
140303	PRECINCT REPORTER	Building Improvements	\$ 4,000.00
140304	BROWN PUBLISHING COMPANIES	Building Improvements	\$ 4,000.00
140305	DOUG WALL CONSTRUCTION INC	Building Improvements	\$ 1,955,179.12

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PO No.	Vendor Name	Purchase Order Description	Amount
140306	BEST CONTRACTING SERVICES	Building Improvements	\$ 278,450.00
140307	PMSM ARCHITECTS	Building Improvements	\$ 313,383.93
140308	PMSM ARCHITECTS	Building Improvements	\$ 657,458.67
140309	GB PUBLISHING COMPANY INC	Building Improvements	\$ 4,000.00
140310	FRED PRYOR SEMINARS	Conference	\$ 199.00
140311	PUBLIC ECONOMICS INC	Consultants & Other Services	\$ 35,000.00
140312	WIRZ & COMPANY PRINTING INC	Consultants & Other Services	\$ 1,347.84
140313	ALLIED STORAGE CONTAINERS INC	Consultants & Other Services	\$ 4,603.33
140314	FOUNDATION FOR CALIFORNIA	Contract Services	\$ 4,000.00
140315	LEAGUE FOR INNOVATION	Dues & Memberships	\$ 1,800.00
140316	CAPPO	Dues & Memberships	\$ 520.00
140317	ACCT	Institutional Membership	\$ 6,235.00
140318	REMEL INC	Instructional Supplies	\$ 300.00
140319	VTP	IT Equipment	\$ 2,579.04
140320	TERRA PACIFIC WASTE MGMT	Leases	\$ 6,788.25
140321	MOBILE MODULAR MANAGEMENT CORP	Leases	\$ 56,960.00
140322	SWACC	Liability Insurance	\$ 456,857.00
140323	CLARK SECURITY PRODUCTS	Lock & Key Supplies	\$ 4,000.00
140324	FULLER ENGINEERING INC	Maintenance Supplies	\$ 31,780.00
140325	ROSENDIN ELECTRIC INC	New Buildings	\$ 4,580.00
140326	POMA DISTRIBUTING CO INC	Non-Instructional Supplies	\$ 24,000.00
140327	SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	\$ 1,181.92
140328	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 116.61
140329	RADIO RESEARCH CONSORTIUM	Fees & Operational Expenses	\$ 7,800.00
140330	TRYCO GENERAL ENGINEERING	Site Improvements	\$ 519,251.00
140331	UNION BANK OF CALIFORNIA	Site Improvements	\$ 29,515.32
140332	YUCAIPA DISPOSAL CO	Solid Waste Disposal	\$ 26,000.00
140333	NATIVE PEOPLES MAGAZINE	Advertising	\$ 3,190.00
140334	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 590.00
140335	XEROX CORPORATION	Consultants & Other Services	\$ 22,000.00
140336	EXPERIAN	Consultants & Other Services	\$ 450.00
140337	KEENAN & ASSOCIATES	Consultants & Other Services	\$ 10,000.00
140338	KEENAN & ASSOCIATES	Consultants & Other Services	\$ 34,850.00
140339	KEENAN & ASSOCIATES	Consultants & Other Services	\$ 9,000.00
140340	MANUELS DIGITAL MEDIA LLC	Consultants & Other Services	\$ 32,400.00
140341	SWACC	Consultants & Other Services	\$ 7,798.00
140342	XEROX EDUCATION SVCS INC	Consultants & Other Services	\$ 3,250.00
140343	KEENAN & ASSOCIATES	Contract Services	\$ 88,000.00
140344	US BANK CORPORATE PMT SYSTEMS	Grounds Supplies	\$ 6,000.00
140345	CROWN ACE HARDWARE	Grounds Supplies	\$ 500.00
140346	SWACC	Liability Insurance	\$ 6,860.00
140347	SAWCX II	Liability Insurance	\$ 133,458.00
140348	KNORR POOL SYSTEMS INC	Maintenance Argeements	\$ 6,981.00
140349	AGUIRRE, MARGARITA	Mileage Reimbursement	\$ 25.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140350	ALAMSYAH, LIDYA	Mileage Reimbursement	\$ 25.00
140351	CAMACHO-KELLY, MARTHA	Mileage Reimbursement	\$ 25.00
140352	ELIZALDE, NOEMI	Mileage Reimbursement	\$ 25.00
140353	GREEN, NANCY	Mileage Reimbursement	\$ 25.00
140354	PRATER, RHONDA	Mileage Reimbursement	\$ 25.00
140355	SIFFORD, ELOISE	Mileage Reimbursement	\$ 50.00
140356	CHICOBAG COMPANY	Fees & Operational Expenses	\$ 3,932.40
140357	DATATEL INC	Fees & Operational Expenses	\$ 5,500.00
140358	E-OSCAR-WEB	Fees & Operational Expenses	\$ 200.00
140359	FOX OCCUPATIONAL MEDICAL CTR	Fees & Operational Expenses	\$ 15.00
140360	SAN BERNARDINO CCD	Self Insurance Claims	\$ 25,000.00
140361	NEW SEED LANDSCAPE SEVICES INC	Site Improvements	\$ 5,620.00
140362	JONES, EDWARD	Conference	\$ 960.00
140363	SAN BERNARDINO CITY FIRE DEPT	Consultants & Other Services	\$ 100.00
140364	BRINKS INC	Consultants & Other Services	\$ 2,165.00
140365	STAR AUTO PARTS	Custodial Supplies	\$ 250.00
140366	AUTOMOBILE CLUB OF SO CAL	Dues & Memberships	\$ 90.00
140367	RED STAR FIRE PROTECTION	Fire Extinguisher Services	\$ 500.00
140368	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	\$ 82,784.00
140369	STAPLES	Instructional Supplies	\$ 168.74
140370	KONICA MINOLTA BUSINESS	Leases	\$ 117,132.48
140371	ATKINSON ANDELSON LOYA RUUD	Legal Expenses	\$ 50,000.00
140372	ATKINSON ANDELSON LOYA RUUD	Legal Expenses	\$ 128,000.00
140373	RED STAR FIRE PROTECTION	Maintenance Argements	\$ 2,500.00
140374	HIGGINS, EARNEST	Mileage Reimbursement	\$ 550.00
140375	STAPLES	Non-Instructional Supplies	\$ 113.85
140376	CHEVRON & TEXACO CARD SERVICES	Non-Instructional Supplies	\$ 4,000.00
140377	SHELL CREDIT CARD CENTER	Non-Instructional Supplies	\$ 2,000.00
140378	STAPLES	Non-Instructional Supplies	\$ 63.59
140379	STAPLES	Non-Instructional Supplies	\$ 517.25
140380	STAPLES	Non-Instructional Supplies	\$ 88.42
140381	DTSC ACCOUNTING SECTION	Fees & Operational Expenses	\$ 287.50
140382	DEWEY PEST CONTROL INC	Pest Control	\$ 4,200.00
140383	VERIZON BUSINESS	Phone Utilities	\$ 4,000.00
140384	VERIZON WIRELESS	Phone Utilities	\$ 2,589.71
140385	BEN'S LOCK AND KEY	Repairs & Maintenance	\$ 1,000.00
140386	BEN'S LOCK AND KEY	Repairs & Maintenance	\$ 2,000.00
140387	GOLF CARS OF RIVERSIDE	Repairs & Maintenance	\$ 1,500.00
140388	AMTECH ELEVATOR SERVICE	Repairs & Maintenance	\$ 500.00
140389	COUTS HEATING AND COOLING INC	Repairs & Maintenance	\$ 500.00
140390	VORTEX INDUSTRIES INC	Repairs & Maintenance	\$ 1,500.00
140391	CITY OF SAN BERNARDINO	Solid Waste Disposal	\$ 3,997.92
140392	WATER DEPARTMENT	Water Utilities	\$ 20,000.00
140393	WATER DEPARTMENT	Water Utilities	\$ 160,000.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140394	CITY OF REDLANDS	Water Utilities	\$ 250,064.00
140395	RAYNE WATER CONDITIONING	Water Treatment	\$ 849.60
140396	RED STAR FIRE PROTECTION	Repairs & Maintenance	\$ 306.60
140397	STUDENT INSURANCE	Student Insurance	\$ 123,773.00
140398	CITY OF SAN BERNARDINO	Solid Waste Disposal	\$ 52,520.00
140399	BOB & AL'S TIRES	Repairs & Maintenance	\$ 500.00
140400	LEMAY, PAUL	Repairs & Maintenance	\$ 20,000.00
140401	BARLOW, EDWARD H	Repairs & Maintenance	\$ 250.00
140402	COUTS HEATING AND COOLING INC	Repairs & Maintenance	\$ 3,015.00
140403	SPEYER, DAVID J	Repairs & Maintenance	\$ 1,100.00
140404	BEST GOLF CARTS INC	Repairs & Maintenance	\$ 13,250.00
140405	RAM PLUMBING	Repairs & Maintenance	\$ 9,000.00
140406	TIME & ALARM SYSTEMS	Repairs & Maintenance	\$ 5,000.00
140407	EMCOR SERVICE MESA ENERGY	Repairs & Maintenance	\$ 1,000.00
140408	MASON'S SAW & LAWNMOWER SERVIC	Repairs & Maintenance	\$ 2,000.00
140409	CAL-LIFT INC	Repairs & Maintenance	\$ 1,250.00
140410	RED STAR FIRE PROTECTION	Repairs & Maintenance	\$ 500.00
140411	KNORR POOL SYSTEMS INC	Repairs & Maintenance	\$ 3,000.00
140412	HOSS, BRIAN	Repairs & Maintenance	\$ 500.00
140413	REDLANDS PLUMBING & A/C INC	Repairs & Maintenance	\$ 1,000.00
140414	SIMPLEX GRINNELL	Repairs & Maintenance	\$ 1,500.00
140415	SIEMENS INDUSTRY INC	Repairs & Maintenance	\$ 1,500.00
140416	DINOSAUR TIRE SERVICES	Repairs & Maintenance	\$ 750.00
140417	GOLF CARS OF RIVERSIDE	Repairs & Maintenance	\$ 750.00
140418	DINOSAUR TIRE SERVICES	Repairs & Maintenance	\$ 500.00
140419	DINOSAUR TIRE SERVICES	Repairs & Maintenance	\$ 1,000.00
140420	EXCLUSIVE AUTO	Repairs & Maintenance	\$ 3,000.00
140421	GRILLO'S FILTER SALES	Repairs & Maintenance	\$ 5,500.00
140422	CEPA OPERATIONS INC	Repairs & Maintenance	\$ 650.00
140423	INLAND PETROLEUM EQUIPMENT	Repairs & Maintenance	\$ 800.00
140424	WILBUR'S	Repairs & Maintenance	\$ 500.00
140425	MIKE'S CUSTOM FLOORING INC	Repairs & Maintenance	\$ 500.00
140426	PETA'S CAR CARE	Repairs & Maintenance	\$ 10,000.00
140427	VALLEY TIRE COMPANY	Repairs & Maintenance	\$ 2,000.00
140428	BEST GOLF CARTS INC	Repairs & Maintenance	\$ 10,000.00
140429	SUNSTATE EQUIPMENT COMPANY	Rentals	\$ 1,500.00
140430	BRINKS INC	Rentals	\$ 4,000.00
140431	DEPARTMENT OF MOTOR VEHICLES	Reference Books	\$ 103.00
140432	OFFICE OF STATE PUBLISHING	Reference Books	\$ 200.00
140433	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 3,000.00
140434	PITNEY BOWES	Postage & Freight	\$ 42,660.00
140435	US POSTAL SERVICE	Postage & Freight	\$ 8,000.00
140436	FEDERAL EXPRESS	Postage & Freight	\$ 200.00
140437	FEDERAL EXPRESS	Postage & Freight	\$ 200.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140438	FEDERAL EXPRESS	Postage & Freight	\$ 100.00
140439	FEDERAL EXPRESS	Postage & Freight	\$ 100.00
140440	VERIZON WIRELESS	Phone Utilities	\$ 13,000.00
140441	VERIZON CALIFORNIA	Phone Utilities	\$ 48,000.00
140442	VERIZON BUSINESS	Phone Utilities	\$ 10,000.00
140443	SPRINT	Phone Utilities	\$ 175.00
140444	VERIZON CALIFORNIA	Phone Utilities	\$ 36,000.00
140445	NEXTEL COMMUNICATIONS	Phone Utilities	\$ 500.00
140446	AT&T	Phone Utilities	\$ 500.00
140447	SKYRIVER COMMUNICATIONS INC	Phone Utilities	\$ 3,588.00
140448	VERIZON CALIFORNIA	Phone Utilities	\$ 200.00
140449	VERIZON CALIFORNIA	Phone Utilities	\$ 119,000.00
140450	VERIZON	Phone Utilities	\$ 26,700.00
140451	VERIZON CALIFORNIA	Phone Utilities	\$ 2,800.00
140452	VERIZON WIRELESS	Phone Utilities	\$ 911.76
140453	VERIZON WIRELESS	Phone Utilities	\$ 960.00
140454	DEWEY PEST CONTROL INC	Pest Control	\$ 15,780.00
140455	ROMBERG, BRIAN	Pest Control	\$ 580.00
140456	SAN BERNARDINO COUNTY SHERIFF	Contract Services	\$ 12,678.00
140457	SBVC CAMPUS BUSINESS OFFICE	Other Student Aid	\$ 2,500.00
140458	SBVC BOOKSTORE	Other Student Aid	\$ 25,000.00
140459	MARKET BASED SOLUTIONS	Fees & Operational Expenses	\$ 9,000.00
140460	MARKET BASED SOLUTIONS	Fees & Operational Expenses	\$ 3,408.00
140461	DEPARTMENT OF SOCIAL SERVICES	Fees & Operational Expenses	\$ 550.00
140462	NIelsen MEDIA RESEARCH LLC	Fees & Operational Expenses	\$ 30,524.40
140463	NIelsen MEDIA RESEARCH LLC	Fees & Operational Expenses	\$ 2,971.18
140464	DOCUMENT SYSTEMS INC	Office Equip Maintenance	\$ 1,800.00
140465	SHELL CREDIT CARD CENTER	Non-Instructional Supplies	\$ 5,000.00
140466	DATAMAX ONEIL PRINTER SUPPLIES	Non-Instructional Supplies	\$ 1,500.00
140467	PRIORITY MAILING SYSTEMS LLC	Non-Instructional Supplies	\$ 169.92
140468	SBCCD PRINTING SERVICES	Non-Instructional Supplies	\$ 330.00
140469	AUTO ZONE #2875	Non-Instructional Supplies	\$ 500.00
140470	HOME DEPOT, THE	Non-Instructional Supplies	\$ 500.00
140471	HOME DEPOT, THE	Non-Instructional Supplies	\$ 2,000.00
140472	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 700.00
140473	SUN BADGE COMPANY	Non-Instructional Supplies	\$ 300.00
140474	PUBLIC SAFETY CENTER INC	Non-Instructional Supplies	\$ 300.00
140475	ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	\$ 800.00
140476	SAN BERNARDINO COUNTY	Non-Instructional Supplies	\$ 200.00
140477	HOME DEPOT, THE	Non-Instructional Supplies	\$ 200.00
140478	AUTO ZONE 2875	Non-Instructional Supplies	\$ 500.00
140479	SAFE & SOUND INTEGRATIONS	Non-Instructional Supplies	\$ 300.00
140480	STAPLES	Non-Instructional Supplies	\$ 188.88
140481	SQUIRES LUMBER COMPANY	Maintenance Supplies	\$ 2,000.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140482	INLAND LIGHTING SUPPLIES	Maintenance Supplies	\$ 17,500.00
140483	REDLANDS PAINT INC	Maintenance Supplies	\$ 6,000.00
140484	RIVERSIDE WINNELSON CO	Maintenance Supplies	\$ 5,000.00
140485	SQUIRES LUMBER COMPANY	Maintenance Supplies	\$ 5,000.00
140486	FERGUSON ENTERPRISES INC	Maintenance Supplies	\$ 9,500.00
140487	ALLIED REFRIGERATION INC	Maintenance Supplies	\$ 1,000.00
140488	CROWN ACE HARDWARE	Maintenance Supplies	\$ 500.00
140489	CHC BOOKSTORE	Maintenance Supplies	\$ 100.00
140490	PRO PIPE	Maintenance Supplies	\$ 2,000.00
140491	BEN'S LOCK AND KEY	Maintenance Supplies	\$ 2,000.00
140492	INTERSTATE BATTERY SYSTEM OF	Maintenance Supplies	\$ 500.00
140493	MONTGOMERY HARDWARE CO	Maintenance Supplies	\$ 500.00
140494	INLAND LIGHTING SUPPLIES	Maintenance Supplies	\$ 3,000.00
140495	PACIFIC PARKING SYSTEMS INC	Maintenance Argeements	\$ 5,500.00
140496	ACH MECHANICAL CONTRACTORS INC	Maintenance Agreements	\$ 21,108.00
140497	CINTAS CORPORATION #2 DBA	Maintenance Agreements	\$ 4,998.00
140498	STANLEY CONVERGENT SECURITY	Maintenance Agreements	\$ 10,728.00
140499	AMTECH ELEVATOR SERVICE	Maintenance Agreements	\$ 26,024.00
140500	SIMPLEX GRINNELL	Maintenance Argeements	\$ 16,410.00
140501	PACIFIC PARKING SYSTEMS INC	Maintenance Agreements	\$ 9,000.00
140502	SIEMENS INDUSTRY INC	Maintenance Argeements	\$ 19,640.00
140503	STANLEY CONVERGENT SECURITY	Maintenance Argeements	\$ 64,000.00
140504	BARLOW, EDWARD H	Maintenance & Repairs	\$ 900.00
140505	JOHN DEERE GREEN TECH	Maintenance & Repairs	\$ 500.00
140506	BERGMAN DACEY GOLDSMITH	Legal Expenses	\$ 20,000.00
140507	TERRA PACIFIC WASTE MGMT	Leases	\$ 14,608.00
140508	HASLER FINANCIAL SERVICES	Leases	\$ 3,398.44
140509	INSITE TOWERS LLC	Leases	\$ 15,940.00
140510	PRUDENTIAL OVERALL SUPPLY INC	Laundry	\$ 2,000.00
140511	PRUDENTIAL OVERALL SUPPLY INC	Laundry	\$ 11,500.00
140512	CINTAS CORPORATION #2 DBA	Laundry	\$ 3,349.00
140513	HOME DEPOT, THE	Instructional Supplies	\$ 400.00
140514	ALLIED REFRIGERATION INC	HVAC Supplies	\$ 17,000.00
140515	WATER ONE	HVAC Maintenance Agreements	\$ 4,843.76
140516	COUTS HEATING AND COOLING INC	HVAC Maintenance Agreements	\$ 14,619.00
140517	AIR CONDITIONING CONTROL	HVAC Maintenance Agreements	\$ 10,200.00
140518	EMCOR SERVICE MESA ENERGY	HVAC Maintenance Agreements	\$ 11,258.00
140519	ENVIRONMENTAL MANAGEMENT TECH	Hazardous Material Disposal	\$ 7,500.00
140520	ENVIRONMENTAL MANAGEMENT TECH	Hazardous Material Disposal	\$ 30,500.00
140521	MASON'S SAW & LAWNMOWER SERVIC	Grounds Supplies	\$ 500.00
140522	EWING IRRIGATION PRODUCTS	Grounds Supplies	\$ 500.00
140523	STAR AUTO PARTS	Grounds Supplies	\$ 250.00
140524	WILBUR'S	Grounds Supplies	\$ 500.00
140525	CROP PRODUCTION SERVICES	Grounds Supplies	\$ 1,500.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140526	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	\$ 6,000.00
140527	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	\$ 155,000.00
140528	INDUSTRIAL FIRE PROTECTION	Fire Extinguisher Services	\$ 2,400.00
140529	GRAINGER INC, W W	Equipment	\$ 4,879.87
140530	WAXIE SANITARY SUPPLY	Equipment	\$ 2,833.63
140531	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 67,000.00
140532	CITY OF COLTON	Electric Utilities	\$ 35,000.00
140533	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 920,000.00
140534	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 302,564.00
140535	SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	\$ 2,600.00
140536	PUBLIC RADIO INTERNATIONAL	Dues & Memberships	\$ 13,250.00
140537	MGF SERVICES DBA	Custodial Supplies	\$ 14,000.00
140538	CROWN ACE HARDWARE	Custodial Supplies	\$ 250.00
140539	WAXIE SANITARY SUPPLY	Custodial Supplies	\$ 39,000.00
140540	CRIMESTAR CORP	Contract Services	\$ 1,500.00
140541	DAVID OLLIS LANDSCAPE DEVELOPM	Consultants & Other Services	\$ 19,600.00
140542	AIR FORCE REAL PROPERTY AGENCY	Consultants & Other Services	\$ 975.00
140543	KGA ENGINEERING	Consultants & Other Services	\$ 5,000.00
140544	ACD DIRECT	Consultants & Other Services	\$ 52,000.00
140545	ARROW POWER SWEEPING INC	Consultants & Other Services	\$ 11,124.00
140546	CREDENTIALS SOLUTIONS	Consultants & Other Services	\$ 20,000.00
140547	THREE PEAKS CORP	Consultants & Other Services	\$ 4,117.60
140548	PEPES TOWING SERVICE	Consultants & Other Services	\$ 500.00
140549	BIO TOX LABORATORIES INC	Consultants & Other Services	\$ 200.00
140550	LAW ENFORCEMENT MEDICAL	Consultants & Other Services	\$ 200.00
140551	SHRED-IT USA INC	Consultants & Other Services	\$ 500.00
140552	ARMADA TOWING SERVICE	Consultants & Other Services	\$ 500.00
140553	D V V ASSOC INC	Consultants & Other Services	\$ 3,750.00
140554	ACADEMY OF THE INLAND EMPIRE	Consultants & Other Services	\$ 9,000.00
140555	SANTA ANA COLLEGE	Conference	\$ 52.00
140556	INLAND EMPIRE TOURS & TRANSPOR	Bus Rentals	\$ 965.00
140557	PMSM ARCHITECTS	Building Improvements	\$ 71,183.50
140558	PMSM ARCHITECTS	Building Improvements	\$ 50,000.00
140559	PMSM ARCHITECTS	Building Improvements	\$ 93,159.30
140560	COUTS HEATING AND COOLING INC	Boiler Repairs	\$ 15,000.00
140561	GLOBAL KNOWLEDGE TRAINING	Conference	\$ 1,421.00
140562	CHEM-PAK	Custodial Supplies	\$ 52,020.00
140563	MGF SERVICES DBA	Custodial Supplies	\$ 70,000.00
140564	NATIONAL SAFETY COUNCIL	Dues & Memberships	\$ 495.00
140565	KLOPFENSTEIN-SPECTRUM ART EQIP	Equipment	\$ 948.82
140566	H L DALIS INC	Equipment	\$ 371.52
140567	RICOH USA INC	Equipment	\$ 7,806.24
140568	BERG FIRE PROTECTION INC	Fire Extinguisher Services	\$ 10,100.00
140569	GRAINGER INC, W W	Instructional Supplies	\$ 146.28

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PO No.	Vendor Name	Purchase Order Description	Amount
140570	DELL COMPUTER COMPANY	IT Equipment	\$ 2,329.31
140571	AVI SPL	IT Equipment	\$ 5,663.28
140572	AVI SPL	IT Equipment	\$ 5,893.19
140573	SYMANTEC CORP	Leases	\$ 1,844.00
140574	MONTGOMERY HARDWARE CO	Lock & Key Supplies	\$ 500.00
140575	YALE/CHASE MATERIAL HANDLING	Maintenance Argeements	\$ 5,500.00
140576	CONSOLIDATED ELECTRICAL DIST	Maintenance Supplies	\$ 9,500.00
140577	A & I REPROGRAPHICS	New Buildings	\$ 26,500.00
140578	A & I REPROGRAPHICS	New Buildings	\$ 53,800.00
140579	SAN BERNARDINO NEWS, THE	New Buildings	\$ 3,000.00
140580	SAN BERNARDINO NEWS, THE	New Buildings	\$ 3,000.00
140581	H L DALIS INC	Non-Instructional Supplies	\$ 2,000.00
140582	SPICERS PAPER INC	Non-Instructional Supplies	\$ 3,140.75
140583	GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	\$ 3,000.00
140584	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 2,700.00
140585	SANTA FE PRODUCTIONS INC	Fees & Operational Expenses	\$ 1,500.00
140586	MINDWORKS PRESS	Fees & Operational Expenses	\$ 3,000.00
140587	RICK STEVES EUROPE THROUGH	Fees & Operational Expenses	\$ 4,000.00
140588	VISIBILITY OF COLORADO	Fees & Operational Expenses	\$ 3,000.00
140589	US BRANDS	Fees & Operational Expenses	\$ 5,000.00
140590	RENEW LIFE FORMULAS INC	Fees & Operational Expenses	\$ 3,000.00
140591	NANCYS NOTIONS PART OF	Fees & Operational Expenses	\$ 1,500.00
140592	INTENTION MEDIA INC PMB 83	Fees & Operational Expenses	\$ 300.00
140593	RED WHEEL WEISER LLC	Fees & Operational Expenses	\$ 300.00
140594	CORPORATE SHIRTS DIRECT	Fees & Operational Expenses	\$ 143.22
140595	UNITED PARCEL SERVICE	Postage & Freight	\$ 6,800.00
140596	INLAND PRESORT & MAILING SVCS	Postage & Freight	\$ 4,900.00
140597	BURGESS RECORD STORAGE	Rentals	\$ 6,900.00
140598	CALIFORNIA SURVEILLANCE SYSTEM	Repairs & Maintenance	\$ 2,000.00
140599	TURF STAR INC	Repairs & Maintenance	\$ 2,000.00
140600	MIRACLE MILE CAR WASH	Repairs & Maintenance	\$ 1,200.00
140601	AUTOMATIC TRANSMISSION SERVICE	Repairs & Maintenance	\$ 1,500.00
140602	BLUE MOUNTAIN COLLISION CENTER	Repairs & Maintenance	\$ 1,000.00
140603	BOB'S RADIATOR SHOP	Repairs & Maintenance	\$ 500.00
140604	CONNECT WIRELESS SOLUTIONS	Repairs & Maintenance	\$ 500.00
140605	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 5,000.00
140606	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 5,000.00
140607	CITRIX ONLINE AUDIO SERVICES	Phone Utilities	\$ 991.80
140608	PEREZ, AMALIA	Mileage Reimbursement	\$ 300.00
140609	CRAFTS MEDIA LLC	Fees & Operational Expenses	\$ 2,000.00
140610	INTERNATIONAL DEMOGRAPHICS INC	Fees & Operational Expenses	\$ 42,606.00
140611	UNIVERSITY OF UTAH KUED	Fees & Operational Expenses	\$ 500.00
140612	COMMITTEE ON ACCREDITATION	Fees & Operational Expenses	\$ 1,200.00
140613	STAPLES	Non-Instructional Supplies	\$ 1,023.30

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PO No.	Vendor Name	Purchase Order Description	Amount
140614	HARLAND TECHNOLOGY SERVICES	Office Equip Maintenance	\$ 1,308.00
140615	ABM BUSINESS MACHINES INC	Office Equip Maintenance	\$ 1,200.00
140616	NEWEGG BUSINESS	Non-Instructional Supplies	\$ 107.95
140617	GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	\$ 2,000.00
140618	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 1,500.00
140619	STAR CONTINUOUS CARD	Non-Instructional Supplies	\$ 8,000.00
140620	AMERICAN THERMOFORM CORP	Non-Instructional Supplies	\$ 47,400.00
140621	ULINE	Non-Instructional Supplies	\$ 2,500.00
140622	SAN BERNARDINO COUNTY	Non-Instructional Supplies	\$ 15,000.00
140623	CYCLERY USA	Non-Instructional Supplies	\$ 300.00
140624	CHANG, ANDREW	Mileage Reimbursement	\$ 550.00
140625	PARADA, OSMAN	Mileage Reimbursement	\$ 275.00
140626	COVERALL MOUNTAIN & PACIFIC	Maintenance Agreements	\$ 954.00
140627	A & A COPY MACHINE INC	Maintenance Agreements	\$ 4,336.22
140628	BLACKBOARD INC	Leases	\$ 105,386.00
140629	NATIONAL EMERGENCY NUMBER	Leases	\$ 250.00
140630	DALLAS COUNTY COMMUNITY	Leases	\$ 12,500.00
140631	ELUMEN COLLABORATIVE	Leases	\$ 13,528.00
140632	CAPED	Dues & Memberships	\$ 240.00
140633	BRAILLE AUTHORITY OF NORTH AME	Dues & Memberships	\$ 1,000.00
140634	IACLEA	Dues & Memberships	\$ 100.00
140635	KORE TECHNOLOGIES	Contract Services	\$ 6,000.00
140636	CALIFORNIA DEPT OF CORRECTIONS	Consultants & Other Services	\$ 20,000.00
140637	BLACKWIND PRODUCTIONS	Consultants & Other services	\$ 490.00
140638	HARRIS, DENNIS	Consultants & Other Services	\$ 26,000.00
140639	SAN BERNARDINO COUNTY SHERIFFS	Consultants & Other Services	\$ 2,000.00
140640	NEWBURY, KRISTEN	Conference	\$ 199.22
140641	SARS SOFTWARE PRODUCTS INC	Computer Systems	\$ 13,230.00
140642	SBVC BOOKSTORE	Classroom Textbooks	\$ 20,000.00
140643	AMERICAN PUBLIC TELEVISION	Broadcast Program Rights	\$ 8.34
140644	GALLS INC	Uniforms	\$ 8,000.00
140645	COMPUTERLAND OF SILICON VALLEY	Software Licensing	\$ 14,575.00
140646	CORTEZ ORNAMENTAL IRON	Repairs & Maintenance	\$ 500.00
140647	INFORMATION SERVICES DEPT	Repairs & Maintenance	\$ 5,000.00
140648	SAN BERNARDINO COUNTY	Repairs & Maintenance	\$ 3,000.00
140649	COMMUNICATIONS CENTER	Repairs & Maintenance	\$ 500.00
140650	WEST COAST MICROSCOPE SERVICE	Repairs & Maintenance	\$ 600.00
140651	WEST COAST MICROSCOPE SERVICE	Repairs & Maintenance	\$ 574.00
140652	PENA, LUIS A	Repairs & Maintenance	\$ 3,000.00
140653	NATIONAL CONGRESS OF AMERICAN	Rentals	\$ 975.00
140654	NATIONAL INDIAN JUSTICE CENTER	Rentals	\$ 150.00
140655	SECURITY ON CAMPUS INC	Reference Books	\$ 290.00
140656	MOSES, DEBRA	Mileage Reimbursement	\$ 100.00
140657	WPBT	Fees & Operational Expenses	\$ 500.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140658	WLIW21 PUBLIC TELEVISION	Fees & Operational Expenses	\$ 500.00
140659	EMI MUSIC DISTRIBUTION	Fees & Operational Expenses	\$ 1,000.00
140660	WNET EDUCATIONAL BROADCASTING	Fees & Operational Expenses	\$ 500.00
140661	BOB ROSS INC	Fees & Operational Expenses	\$ 2,000.00
140662	WQED MULTIMEDIA	Fees & Operational Expenses	\$ 300.00
140663	HAY HOUSE INC	Fees & Operational Expenses	\$ 5,000.00
140664	UNIVERSAL MUSIC GROUP DIST	Fees & Operational Expenses	\$ 2,000.00
140665	QUICK SHOTS STUDIO	Fees & Operational Expenses	\$ 84.95
140666	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 117.87
140667	FOREST INCENTIVES LTD	Fees & Operational Expenses	\$ 50,000.00
140668	SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	\$ 5,000.00
140669	BEST GOLF CARTS INC	Non-Instructional Supplies	\$ 1,500.00
140670	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 2,500.00
140671	STATER BROS MARKETS	Non-Instructional Supplies	\$ 150.00
140672	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 1,000.00
140673	PRESSMANS PRIDE	Non-Instructional Supplies	\$ 3,240.00
140674	DELL COMPUTER COMPANY	Non-Instructional Supplies	\$ 7,000.00
140675	LANDSBERG	Non-Instructional Supplies	\$ 2,000.00
140676	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 2,000.00
140677	SCANTRON CORPORATION	Non-Instructional Supplies	\$ 414.65
140678	STAPLES	Non-Instructional Supplies	\$ 587.16
140679	STAPLES	Non-Instructional Supplies	\$ 531.53
140680	ALL STATE POLICE EQUIPMENT	Non-Instructional Supplies	\$ 64.80
140681	STAPLES	Non-Instructional Supplies	\$ 248.15
140682	KELLY PAPER COMPANY	Non-Instructional Supplies	\$ 5,594.40
140683	STAPLES	Non-Instructional Supplies	\$ 61.85
140684	STAPLES	Non-Instructional Supplies	\$ 292.47
140685	STAPLES	Non-Instructional Supplies	\$ 308.23
140686	STAPLES	Non-Instructional Supplies	\$ 341.55
140687	INMARK	Non-Instructional Supplies	\$ 43.72
140688	SIXTEN & ASSOCIATES	Consultants & Other Services	\$ 40,000.00
140689	STAPLES	Non-Instructional Supplies	\$ 486.74
140690	SPICERS PAPER INC	Non-Instructional Supplies	\$ 2,028.24
140691	NTDSTICHLER	New Buildings	\$ 459,756.21
140692	AEI-CASC ENGINEERING INC DBA	New Buildings	\$ 5,250.01
140693	LEE, ROSALIND BAKER	Mileage Reimbursement	\$ 100.00
140694	LEVESQUE, ROBERT	Mileage Reimbursement	\$ 1,500.00
140695	BANGASSER,SUSAN	Mileage Reimbursement	\$ 600.00
140696	3M LIBRARY SYSTEMS	Maintenance Argeements	\$ 1,989.34
140697	CHRONICLE OF HIGHER EDUC, THE	Magazines & Subscriptions	\$ 65.00
140698	BERNAN ASSOCIATES	Library Books Expansion	\$ 1,415.00
140699	MIDWEST LIBRARY SERVICE	Library Books Expansion	\$ 28,925.00
140700	MIDWEST LIBRARY SERVICE	Library Books Expansion	\$ 8,000.00
140701	CCLC	Library Books	\$ 48,843.36

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PO No.	Vendor Name	Purchase Order Description	Amount
140702	CCLC	Library Books	\$ 4,897.00
140703	WORLD BOOK INC	Library Books	\$ 1,095.92
140704	COUNTY OF SAN BERNARDINO	Leases	\$ 2,720.00
140705	KYOCERA DOCUMENT SOLUTIONS INC	Leases	\$ 3,060.00
140706	PSTV PARTNERS LLC	Leases	\$ 6,000.00
140707	ARAMARK UNIFORM SERVICES	Laundry	\$ 2,700.00
140708	SIGMANET INC	IT Equipment	\$ 67,000.00
140709	APPLE COMPUTER INC	IT Equipment	\$ 4,093.92
140710	BODIES FOR SCIENCE	Instructional Supplies	\$ 3,240.00
140711	HARDY DIAGNOSTICS	Instructional Supplies	\$ 2,000.00
140712	VWR SCIENTIFIC PRODUCTS	Instructional Supplies	\$ 3,000.00
140713	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 363.85
140714	STATER BROS MARKETS	Instructional Supplies	\$ 60.00
140715	NEBRASKA SCIENTIFIC	Instructional Supplies	\$ 116.31
140716	VERNIER SOFTWARE	Instructional Supplies	\$ 118.00
140717	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 210.51
140718	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 56.32
140719	STATER BROS MARKETS	Instructional Supplies	\$ 150.00
140720	BIO-RAD LABORATORIES	Instructional Supplies	\$ 1,200.00
140721	FLINN SCIENTIFIC INC	Instructional Supplies	\$ 123.06
140722	DICK BLICK ART MATERIALS	Instructional Supplies	\$ 400.95
140723	NATIONAL EDUCATIONAL	Broadcast Program Rights	\$ 3,359.00
140724	WELK SYNDICATION	Broadcast Program Rights	\$ 6,171.50
140725	NTDSTICHLER	Building Improvements	\$ 185,158.00
140726	SBVC BOOKSTORE	Commencement Regalia	\$ 10.65
140727	K-K WOODWORKING	Commencement Supplies	\$ 118.75
140728	GRANT WRITING USA	Conference	\$ 425.00
140729	COUNCIL FOR ADVANCEMENT AND	Conference	\$ 2,195.00
140730	PLASENCIA, JOSE	Conference	\$ 299.39
140731	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 500.00
140732	EMBASSY SUITES ANAHEIM SOUTH	Conference	\$ 313.76
140733	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 1,155.09
140734	RIGGS, MICHELLE A	Conference	\$ 450.00
140735	BATALO, MANUELA L	Conference	\$ 184.39
140736	FERRI-MILLIGAN, PAULA	Conference	\$ 322.00
140737	JONES, EDWARD	Conference	\$ 322.00
140738	FERRI-MILLIGAN, PAULA	Conference	\$ 960.00
140739	ROWLEY, KATHLEEN	Conference	\$ 550.00
140740	SMITH, JAMES	Conference	\$ 531.50
140741	TINOCO, MICHELLE	Conference	\$ 170.62
140742	OVERTURF, KRISTIN	Conference	\$ 106.90
140743	NEWBURY, KRISTEN	Conference	\$ 260.00
140744	FIELDS, WHITNEY	Conference	\$ 120.00
140745	FIELDS, WHITNEY	Conference	\$ 600.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140746	GOWEN, LAURA	Conference	\$ 1,300.00
140747	YUOK TRIBE	Booth Rental	\$ 75.00
140748	US BANK CORPORATE PMT SYSTEMS	Computer Software	\$ 246.95
140749	AVID CENTER	Conference	\$ 6,651.00
140750	OLIVER, TIM	Conference	\$ 127.00
140751	LIPSCOMB, MARTHA DATEMA	Consultants & Other Services	\$ 3,000.00
140752	SAN BERNARDINO COUNTY SHERIFF	Consultants & Other Services	\$ 8,000.00
140753	MAGNUM RANGE INC	Consultants & Other Services	\$ 1,500.00
140754	CEG INVESTIGATIONS	Consultants & Other Services	\$ 1,500.00
140755	DEVELOPING LEADERS	Consultants & Other Services	\$ 41,040.00
140756	DEVELOPING LEADERS	Consultants & Other Services	\$ 28,080.00
140757	SNIPES-DYE ASSOC	Consultants & Other Services	\$ 6,034.52
140758	CITADEL ENVIROMENTAL SERV INC	Consultants & Other Services	\$ 3,922.00
140759	LIEBERT CASSIDY WHITMORE	Consultants & Other Services	\$ 3,350.00
140760	MCCLURE PHD, FAITH	Consultants & Other Services	\$ 23,680.00
140761	LABWEST INC	Consultants & Other Services	\$ 5,000.00
140762	LOMA LINDA UNIVERSITY	Consultants & Other Services	\$ 1,000.00
140763	HERNANDO, FELVI	Consultants & Other Services	\$ 10,000.00
140764	RNA PRODUCTIONS LLC	Consultants & Other Services	\$ 66,000.00
140765	DIRECT CONNECTION	Consultants & Other Services	\$ 16,848.55
140766	DONNHAUSER, MARC	Consultants & Other Services	\$ 19,850.00
140767	TRANSCRIBING MARINERS	Non-Instructional Supplies	\$ 5,000.00
140768	SOUTHWEST BINDING & LAMINATING	Non-Instructional Supplies	\$ 500.00
140769	OHLONE COLLEGE	Consultants & Other Services	\$ 540.00
140770	KATER-CRAFTS INC	Consultants & Other Services	\$ 2,000.00
140771	ADF NETWORKING CONSULTANCY INC	Consultants & Other Services	\$ 37,500.00
140772	DHILLON, AVTAR	Consultants & Other Services	\$ 6,000.00
140773	TEDDY BEAR TYMES	Consultants & Other Services	\$ 8,000.00
140774	QUICK CAPTION INC	Consultants & Other Services	\$ 10,000.00
140775	LINDA CAPUTI INC	Consultants & Other Services	\$ 10,450.00
140776	LILLIE, ANGELINA	Consultants & Other Services	\$ 7,000.00
140777	LONG, HALLIE	Consultants & Other Services	\$ 7,000.00
140778	ONTARIO REFRIGERATION	HVAC Maintenance Agreements	\$ 1,664.00
140779	COUNSELING TEAM INT'L, THE	Consultants & Other Services	\$ 1,500.00
140780	LIPSCOMB, MARTHA DATEMA	Consultants & Other Services	\$ 4,000.00
140781	LIPSCOMB, MARTHA DATEMA	Consultants & Other Services	\$ 3,000.00
140782	LIPSCOMB, MARTHA DATEMA	Consultants & Other Services	\$ 22,000.00
140783	KORE TECHNOLOGIES	Contract Services	\$ 3,147.60
140784	NETWORK SOLUTIONS LLC	Contract Services	\$ 37.99
140785	CYNOSURE NEW MEDIA INC	Contract Services	\$ 49,725.00
140786	COUNCIL FOR RESOURCE DEVELOP	Dues & Memberships	\$ 150.00
140787	CCIE	Dues & Memberships	\$ 650.00
140788	ACHRO/EEO	Dues & Memberships	\$ 150.00
140789	GRANT PROFESSIONALS ASSOC	Dues & Memberships	\$ 199.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140790	AMERICAN COUNCIL ON EDUCATION	Dues & Memberships	\$ 3,750.00
140791	INSTRUCTIONAL TECHNOLOGY COUNC	Dues & Memberships	\$ 450.00
140792	ACCREDITING COMMISSION FOR	Dues & Memberships	\$ 20,159.00
140793	CCUPCA	Dues & Memberships	\$ 100.00
140794	CALIFORNIA ASSOCIATION FOR	Dues & Memberships	\$ 80.00
140795	ACCREDITING COMMISSION FOR	Dues & Memberships	\$ 17,137.00
140796	DEVELOPMENT EXCHANGE INC, THE	Dues & Memberships	\$ 2,385.00
140797	CHEM-PAK	Equipment	\$ 3,247.50
140798	COMPUTER COMFORTS INC	Equipment	\$ 4,321.92
140799	CLIMATEC BUILDING TECH GROUP	HVAC Maintenance Agreements	\$ 2,786.00
140800	AMERICAN COLLEGE & UNIVERSITY	Institutional Membership	\$ 3,000.00
140801	FISHER SCIENTIFIC	Instructional Supplies	\$ 208.13
140802	THE NATIONAL REGISTRY OF	Instructional Supplies	\$ 1,000.00
140803	RYONET CORPORATION	Instructional Supplies	\$ 130.04
140804	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 415.64
140805	INTERLIGHT	Instructional Supplies	\$ 177.80
140806	AMAZON.COM	Instructional Supplies	\$ 390.35
140807	AMAZON.COM	Instructional Supplies	\$ 73.51
140808	MARKERTEK VIDEO SUPPLY	IT Equipment	\$ 1,886.49
140809	PYRAMED HEALTH SYSTEM	Leases	\$ 11,724.60
140810	MAINTENANCE CONNECTION INC	Leases	\$ 1,793.43
140811	MYERS INFORMATION SYSTEMS INC	Leases	\$ 1,562.48
140812	LIVETIMENET INC	Leases	\$ 18,000.00
140813	KONICA	Maintenance Argeements	\$ 1,040.48
140814	ARS ENTERPRISES INC	Maintenance Argeements	\$ 1,805.00
140815	KONICA	Maintenance Argeements	\$ 756.24
140816	AMAZON.COM	Media	\$ 75.25
140817	STEINBERG ARCHITECTS	New Buildings	\$ 144,396.05
140818	HMC ARCHITECTS	New Buildings	\$ 20,000.00
140819	JEFFREY KLUG	Non-Instructional Supplies	\$ 42.59
140820	AUTOCLAVE TESTING SERVICES INC	Non-Instructional Supplies	\$ 211.04
140821	TROXELL COMMUNICATIONS INC	Non-Instructional Supplies	\$ 428.76
140822	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 5,500.00
140823	STAPLES	Non-Instructional Supplies	\$ 330.43
140824	STAPLES	Non-Instructional Supplies	\$ 73.73
140825	STAPLES	Non-Instructional Supplies	\$ 139.88
140826	STAPLES	Non-Instructional Supplies	\$ 147.48
140827	INMARK	Non-Instructional Supplies	\$ 30.78
140828	STAPLES	Non-Instructional Supplies	\$ 168.62
140829	HARLAND TECHNOLOGY SERVICES	Office Equip Maintenance	\$ 625.00
140830	SURVIVAL TECHNOLOGIES & TRAIN	Fees & Operational Expenses	\$ 780.00
140831	IMAGINATION PRODUCTIONS INC	Fees & Operational Expenses	\$ 500.00
140832	AMAZON.COM	Non-Instructional Supplies	\$ 192.42
140833	CAAHEP	Fees & Operational Expenses	\$ 450.00

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PO No.	Vendor Name	Purchase Order Description	Amount
140834	NETWORK SOLUTIONS LLC	Fees & Operational Expenses	\$ 75.98
140835	SOUTH COAST AQMD	Fees & Operational Expenses	\$ 317.07
140836	HRDLICKA, RICK	Mileage Reimbursement	\$ 150.00
140837	DIRECT CONNECTION	Postage & Freight	\$ 12,965.18
140838	CALIFORNIA EMERGENCY PHYSICIAN	Reference Books	\$ 213.95
140839	INLAND VALLEY DEVELOPMNT AGENCY	Rentals	\$ 50.00
140840	UNITY INC	Rentals	\$ 350.00
140841	BEST GOLF CARTS INC	Repairs & Maintenance	\$ 300.00
140842	BEN'S LOCK AND KEY	Repairs Lock & Key	\$ 26,000.00
140843	APPLE COMPUTER INC	Software	\$ 129.54
140844	SANTANA, JEWEL	Consultants & Other Services	\$ 6,000.00
140845	DEPARTMENT OF PESTICIDE	Dues & Memberships	\$ 120.00
140846	P A P A	Dues & Memberships	\$ 150.00
140847	SUPER WAREHOUSE GOV	Non-Instructional Supplies	\$ 1,000.00
140848	MANIAOL, ALBERT	Mileage Reimbursement	\$ 700.00
140849	US FOODS INC	Food Supplies	\$ 55,000.00
140850	CALIFORNIA DAIRY DISTRIBUTORS	Food Supplies	\$ 10,000.00
140851	YALE/CHASE MATERIAL HANDLING	Repairs & Maintenance	\$ 2,620.59
140852	PHARMEDIX	Non-Instructional Supplies	\$ 12,000.00
140853	MOORE MEDICAL CORPORATION	Non-Instructional Supplies	\$ 5,000.00
140854	GLAXOSMITHKLINE PHARMACEUTICAL	Non-Instructional Supplies	\$ 4,000.00
140855	SBCCD PRINTING SERVICES	Printing, SBCCD	\$ 400.00
140856	HAUSER, MARTIN BRIAN	Consultants & Other Services	\$ 4,000.00
140857	CANTRELL, KATHLEEN	Consultants & Other Services	\$ 7,000.00
140858	STATER BROS MARKETS	Food Supplies	\$ 5,000.00
140859	US FOODS INC	Non-Instructional Supplies	\$ 24,000.00
140860	STATER BROS MARKETS	Non-Instructional Supplies	\$ 4,000.00
140861	NEWARK CORPORATION	Non-Instructional Supplies	\$ 175.77
140862	COSTCO	Non-Instructional Supplies	\$ 750.00
140863	BURGESS RECORD STORAGE	Custodial Supplies	\$ 243.00
140864	FOX OCCUPATIONAL MEDICAL CTR	Physicals & Finger Printing	\$ 15.00
140865	STAPLES	Non-Instructional Supplies	\$ 107.98
140866	PROTECH	Consultants & Other Services	\$ 1,350.00
140867	RJT COMPUQUEST	Consultants & Other Services	\$ 7,500.00
140868	NATIONAL CRIME PREVENTION	Conference	\$ 400.00
140869	DELL COMPUTER COMPANY	IT Equipment	\$ 8,748.00
140870	KONICA MINOLTA BUSINESS	Leases	\$ 89,003.16
Total Purchase Orders: 874		Total Encumbrances:	<u>\$ 14,189,535.42</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: August 8, 2013
SUBJECT: Quarterly Investment Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.



Quarterly Investment and Deposit Report

Quarter Ending June 30, 2013

Account	Amount	Interest	Type	Institution
General Fund				
Clearing Account	\$ 62,777.67	0.00	Checking	Citizens Business Bank, San Bernardino CA
Revolving Cash/Flex Fund	33,396.77	0.00	Checking	Citizens Business Bank, San Bernardino CA
	<u>\$ 96,174.44</u>			
Bond Fund	\$ 143,336,714.93	0.00	Investment	Bank of New York Mellon, Los Angeles CA
Enterprise Funds				
Bookstore	\$ 331,317.52	0.00	Checking	Bank of America, Colton CA
Cafeteria	135,798.41	0.00	Checking	Bank of America, Colton CA
Bookstore CD (<i>due 2/2/2014</i>)	105,693.07	(y)0.80	CD	Inland Valley Bank, Redlands CA
	<u>\$ 572,809.00</u>			
Internal Service Funds				
Workers Comp	120,000.00	0.10	Checking	Union Bank, Los Angeles CA
Property & Liability	25,316.92	0.00	Checking	Bank of America, Concord CA
	<u>\$ 145,316.92</u>			
Trust Funds				
Financial Aid	\$ 6,641.37	0.00	Checking	Citizens Business Bank, San Bernardino CA
Cal Grant Financial Aid	13,265.55	0.05	Checking	Citizens Business Bank, San Bernardino CA
NDSL/Perkins	85,350.45	0.00	Checking	Citizens Business Bank, San Bernardino CA
Scholarships	17,469.04	0.20	Checking	Community Bank, Redlands CA
Emergency Loan	17,501.53	0.00	Checking	Community Bank, Redlands CA
SBVC Clubs/Trusts	285,196.30	0.00	Checking	Wells Fargo, San Bernardino CA
SBVC ASB	76,512.69	0.00	Checking	Wells Fargo, San Bernardino CA
CHC Clubs/Trust & ASB	81,729.08	0.00	Checking	Bank of America, Yucaipa CA
Scholarships	90,538.80	0.70	Money Market	Inland Valley Bank, Redlands CA
SBVC/CHC Student Rep Fee	91,871.66	0.00	Checking	Inland Valley Bank, Redlands CA
SBVC ASB CD (<i>due 12/3/13</i>)	47,500.29	(y)0.40	CD	Inland Valley Bank, Redlands CA
	<u>\$ 813,576.76</u>			
Total Checking, Savings & Investments	\$ 144,964,592.05			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2013
SUBJECT: CCFS-320 Apportionment Attendance Report for FY 2013 Period 3 (Annual)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The CCFS-320 Apportionment Attendance Report for FY 2013 Period 3 (Annual) has been submitted to the State Chancellor's Office.

ANALYSIS

The Period 3 report includes final attendance figures for the period July 1, 2012 – June 30, 2013. The chart below summarizes the District's status as of P3 and provides comparison data.

Comparison – FY12 P3 vs FY13 P3						
FY 12 at Year End (P3)			FY 13 at P3		% Change	
CHC	4,141		CHC	3,830	-311	-7.51%
SBVC	9,595		SBVC	9,411	-184	-1.92%
Total	13,736		Total	13,241	-495	-3.60%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.

CERTIFICATION
2012-13 APPORTIONMENT ATTENDANCE
Annual Period

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

**San Bernardino CCD
Chief Executive Officer**

Signature: _____



Typed Name: _____

Bruce Baron

Signature Date: _____

July 15, 2013

Electronic Certification Date: _____

Monday, July 15, 2013

For Supplemental Information, contact

Steve Sutorus

Name:

Business Manager

Title:

Phone Number: (909) 382-4031

Phone Extension: _____

E-Mail: ssutorus@sbccd.edu

Please return completed form to:

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811

California Community Colleges
2012-13 APPORTIONMENT ATTENDANCE REPORT
COMPOSITE - State Residents

Annual Period

Date Due in Chancellor's Office: July 15, 2013

San Bernardino CCD

Part I. Full-Time Equivalent Student	Attendance FTES* of State Residents (and Nonresidents Attending Noncredit Courses)	Factored FTES
A. Summer Intersession (Summer 2012 Only)		
1. Noncredit (Parts IV.A.1 + VII.A.3.)	0.00	0.00
2. Credit (Parts III.A.1. + IV.A.1. + VI.A.1.)	414.93	414.93
B. Summer Intersession (Summer 2013 - Prior to July 1, 2013)		
1. Noncredit (Parts IV.B.1 + VII.B.3.)	0.00	0.00
2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.)	263.08	263.08
C. Primary Terms (Exclusive of Summer Intersession)		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II.)	9,453.12	9,453.12
(b) Daily Census Contact Hours (Part III)	1,136.76	1,155.35
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C.)	0.00	0.00
(b) Credit (Part IV.D.)	718.81	721.72
3. Alternative Attendance Accounting Procedure		
(a) Weekly Census Procedure Courses (Part V.)(Credit)	849.90	849.90
(b) Daily Census Procedure Courses (Part VI.)(Credit)	381.32	382.52
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C.)	0.00	0.00
D. Total FTES	13,217.92	13,240.62

SUPPLEMENTAL INFORMATION ***	
In-service Training Courses (FTES)	0.00
Basic Skills Courses and Immigrant Education ** (FTES)	
1. Non-Credit	0.00
2. Credit	856.22

California Community Colleges
2012-13 APPORTIONMENT ATTENDANCE REPORT
 COMPOSITE - Non-Residents

Annual Period

Date Due in Chancellor's Office: July 15, 2013

San Bernardino CCD

Part I. Full-Time Equivalent Student	Attendance FTES* of Non-Residents	Factored FTES
A. Summer Intersession (Summer 2012 Only)		
1. Noncredit (Parts IV.A.1 + VII.A.3.)	0.00	0.00
2. Credit (Parts III.A.2. + IV.A.2. + VI.A.2.)	2.21	2.21
B. Summer Intersession (Summer 2013 - Prior to July 1, 2013)		
1. Noncredit (Parts IV.B.1 + VII.B.3.)	0.00	0.00
2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.)	3.66	3.66
C. Primary Terms (Exclusive of Summer Intersession)		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II.)	156.59	156.59
(b) Daily Census Contact Hours (Part III)	18.72	19.02
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C.)	0.00	0.00
(b) Credit (Part IV.D.)	5.40	5.43
3. Alternative Attendance Accounting Procedure		
(a) Weekly Census Procedure Courses (Part V.)(Credit)	7.33	7.33
(b) Daily Census Procedure Courses (Part V.)(Credit)	3.77	3.78
(c) Non-credit Independent Study/Distance Education Courses (Part VII.C.)	0.00	0.00
D. Total FTES	197.68	198.02

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Interim Police Chief
DATE: August 8, 2013
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for June 23, 2013 – July 23, 2013 (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
JUNE 23, 2013 – JULY 23, 2013

Case #	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
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CRAFTON HILLS

No Clery Crimes

DISTRICT

No Clery Crimes

VALLEY

13-296	7/15/13	Grand Theft Auto	Parking Lot #5	7/15/13	5:09pm	Report taken
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 8, 2013
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

SBVC

Baber, Corrina
Blackwell, Shari
Camacho, Albert
Candelaria, Bridget
Cardenas, Marciel
Gallagher, Debby
Garcia, Stacy
Jackson, Torrey
Johnson, Janet
Jollie, Melodie
Jones, Terrel
Kelley-Silagy, Deana (6)
Kates, Johnny
Mason, Jerry
Nguyen, Long
Ohigashi, Jerry
Pasillas, Karol
Sanchez, Mark
Williams, Nicole

CHC

Overturf, Kristin