

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, December 12, 2013 – 4:00 p.m. – Board Room**

- 1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- 2. ORGANIZATIONAL MEETING OF THE BOARD**
 - a. Elect Officers – President, Vice President, Clerk (p.1)
 - b. Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization (p.2)
 - c. Approve Committee Assignments (KVCR Foundation, San Bernardino Regional Emergency Training Center Joint Powers Authority) (p.3)
- 3. ANNOUNCEMENT OF CLOSED SESSION ITEMS**
 - a. Conference with Labor Negotiators
Government Code 54957.6
Agency Negotiators: Bruce Baron and Jack Miyamoto
CTA
CSEA
Management/Supervisors
Confidential Employees
 - b. Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) One case
 - c. Public Employee Performance Evaluation
Government Code 54957
Title: Chancellor
- 4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 5. CONVENE CLOSED SESSION**
- 6. RECONVENE PUBLIC MEETING**
- 7. REPORT OF ACTION IN CLOSED SESSION**
- 8. INSTITUTIONAL PRESENTATIONS**
 - a. SBCCD Citizens Bond Oversight Committee 2012-2013 Annual Report
Ken Coate, Chairperson
 - b. Student Success Initiative
Dr. Gloria Fisher and Dr. Cheryl Marshall
 - c. Energy Conservation
Drew Rhodes, Cenergistic
 - d. Student Video Presentation – San Bernardino Valley College
“Extended Police Academy: No Sacrifice, No Success”
- 9. APPROVAL OF MINUTES**
 - a. November 14, 2013 (p.4)

10. REPORTS

- a. Board Members
- b. Student Trustees
- c. Chancellor
 - i. Board Information Requests (p.21)
- d. SBVC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CTA
- g. CSEA

11. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

12. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval of Curriculum – SBVC (p.24)

b. HUMAN RESOURCES

- i. Consideration of Acceptance of Management Employee Resignation (p.58)
- ii. Consideration of Approval of Adjunct & Substitute Academic Employees (p.59)
- iii. Consideration of Approval of Classified Employees (p.67)
- iv. Consideration of Approval of District Volunteers (p.69)
- v. Consideration of Approval of Faculty Chair Stipends (p.72)
- vi. Consideration of Approval of Interim Management Appointment (p.73)
- vii. Consideration of Approval of Management Appointments (p.74)
- viii. Consideration of Approval of Management Contract Extensions (p.76)

- ix. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.78)
- x. Consideration of Approval of Reassignment of Academic Employee (p.82)
- xi. Consideration of Approval of Short-Term, Substitute & Professional Expert Employees (p.83)

c. FISCAL SERVICES

- i. Consideration of Approval of a Facility Use Fee Waiver – SBVC (p.104)
- ii. Consideration of Approval of Conference Attendance (p.105)
- iii. Consideration of Approval of District & College Expenses (p.112)
- iv. Consideration of Approval of Professional Services Contracts (p.118)
- v. Consideration of Approval of Routine Contracts (p.121)

13. ACTION AGENDA

a. INSTRUCTIONAL/STUDENT SERVICES

b. HUMAN RESOURCES

c. FISCAL SERVICES

- i. Consideration of Approval of a Final Redistricting Map Presentation of NAACP and WAG Redistricting Considerations (p.144)
- ii. Consideration of Approval of Resolution to Take No Current Action to Implement AB 955 (p.145)
- iii. Consideration of Approval to Forgive Loans to KVCR (p.147)
- iv. Consideration of Approval to Fund Additional FTES (p.150)
- v. Consideration of Approval of Amendment 002 – HMC (p.152)
- vi. Consideration of Approval of Amendment 003 - NTD Architecture (p.157)
- vii. Consideration of Approval of Amendment 005 - Vista Environmental (p.161)
- viii. Consideration of Approval of Amendment 006 - AEI CASC (p.166)
- ix. Consideration of Approval of Amendment 006 - Steinberg Architects (p.171)
- x. Consideration of Approval of Bond Measure M Construction Change Orders & Amendments (p.178)
- xi. Consideration of Approval of Budget Adjustments (p.186)
- xii. Consideration of Approval of Surplus Property (p.189)
- xiii. Consideration of Approval to Appoint Member to the CBOC (p.192)
- xiv. Consideration of Approval to Award Bid - Sinanian Development (p.193)
- xv. Consideration of Approval to Award Bid - The O K Earl Corporation (p.200)

14. INFORMATION ITEMS

- a. Applause Cards (p.207)
- b. Budget Report (p.215)
- c. District Clery Act Compliance Report (p.254)
- d. General Fund Cash Flow Analysis (p.256)
- e. Measure M Construction Change Summary (p.258)
- f. MOU CTA Cal OSHA Required Training on Hazardous Chemicals (p.278)
- g. MOUs CSEA Administrative Placement Senior Accountant and Classified Reclassification Requests (p.280)
- h. Purchase Order Report (p.283)
- i. Quarterly Financial Status Report (p.289)

15. ADJOURN – the next Board of Trustees will be Thursday, January 16, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Elect a President, Vice President and Clerk of the Board of Trustees

RECOMMENDATION

It is recommended that the Board of Trustees elect a President, Vice President and Clerk of the Board of Trustees.

ANALYSIS

Education Code 72000(c)(2)(C) requires that governing boards elect officers at their annual organizational meeting.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

RECOMMENDATION

It is recommended that the Board of Trustees elect a Board representative and alternate to serve on the Nominating Committee for the County Committee on School District Organization.

OVERVIEW

Trustee Ferracone currently serves as the representative. Trustee Zoumbos serves as the alternate.

ANALYSIS

The governing board of each community college district shall select one of its members to serve as its voting representative/elector at the annual October meeting of school and community college district representatives (E.C. 4005).

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Committee Assignments (KVCR Foundation and San Bernardino Regional Emergency Training Center Joint Powers Authority)

RECOMMENDATION

It is recommended that the Board of Trustees elect three Board members to the KVCR Foundation and one Board member to the San Bernardino Regional Emergency Training Center Joint Powers Authority.

OVERVIEW

Trustees Ferracone, Henry and Longville currently serve as the Board representatives on the KVCR Foundation. Trustee Ferracone serves as the Board representative on the San Bernardino Regional Emergency Training Center Joint Powers Authority.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Meeting Minutes of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, November 14, 2013 – 4:00 p.m. – Board Room**

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Singer called the meeting to order at 4:01 p.m.
Trustee Ferracone led the Pledge of Allegiance

Members Present:

Donald Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos
Yasmeen Flores, Student Trustee, CHC
Rosalinda Sosa-Sanchez, Student Trustee, SBVC

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Dr. Jack Miyamoto, Human Resources Consultant
Dr. Gloria Fisher, Interim President, SBVC
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services
Dr. Cheryl Marshall, President, CHC

Administrators Absent:

None

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators

Government Code 54957.6
Agency Negotiators: Bruce Baron and Jack Miyamoto
CTA
CSEA
Management/Supervisors
Confidential Employees

Employee Discipline/Dismissal/Release

Government Code 54956.9

Public Employee Performance Evaluation

Government Code 54957
Title: Chancellor

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None

4. CONVENE CLOSED SESSION

The board convened to closed session at 4:04pm

5. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:23pm

6. REPORT OF ACTION IN CLOSED SESSION

No action taken.

7. INSTITUTIONAL PRESENTATIONS

LEED Certified Plaque for CHC Aquatic Center

Geoff Bachanas, Project Manager of Kitchell/BRj gave a brief presentation and presented LEED Certified Plaque for CHC Aquatic Center.

Local Hires and Local Businesses on District Capital Improvement and Construction Projects

Chancellor Baron began the presentation with an overview and explanation on Local Hires and Local Businesses on District Capital Improvement and Construction Projects. Domingo Camarano of Kitchell gave a current workforce analysis. Thierry Montoya of Alvarado Smith addressed formalizing the board commitment in policy. Thierry Montoya explained the Bond Assistance Program and its benefits. John Dacey of Bergman, Dacey, Goldsmith explained lease/leaseback construction delivery method. Contract...Dr. Matthew Isaac and Alan Braggins discussed the construction training collaborative.

AB955

Eloy Oakley, President of Long Beach City College gave a presentation on AB955 and provided an update on Long Beach City College's experience with AB955. Handouts were provided regarding AB955.

Crafton Hills College Student Presentation

Students gave thanks and shared what the College Honors Institute has meant to them. Chantaal Elliot, Amanda Tennant, Adam Diaz, Sharifa Kato, LaDra Grissom, Rose Guzanski, and Alice Miank.

8. APPROVAL OF MINUTES

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the Minutes of October 29, 2013 as amended.

Trustee Henry requested page 2 #5.a reflect Ferracone is for Plan 3 because it would not divide the mountains. Henry is for Plan 2 because there would be less division of the cities.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None

ABSENT: None

ABSTENTIONS: None

9. **REPORTS**

Board Members

Trustee Williams participated in the Fire Academy Training graduation. Would like to see us look at students who receive certificates and move to employment in the fields they were trained in on a quarterly basis or as appropriate. County of San Bernardino is sponsoring Give Big that could benefit our college foundations. Hosting a 24 hour fundraiser for the college foundations to promote what they do. He asked the Trustees to consider the District being one of the major sponsors of the event. The State's Department of Education has \$250 million dollars that will be invested in career technical education via the Career Pathways Committee. They will be issuing grants to community colleges to expand career based education opportunities.

Trustee Ferracone attended the Dia De Los Muertos event at both campuses. She attended the Veteran's Family Celebration and AB955 Debate at SBVC. She had an opportunity to welcome the contractors at CHC that attended a walkthrough on the OE2 project.

If board members have questions regarding redistricting, please get them to Chancellor Baron so information can be sent to Trustees prior to December board meeting. Trustee Williams asked for maps with major streets. President Singer asked if groups want information, to please request the information so it can be distributed prior to the December board meeting.

Trustee Harrison addressed the new entrepreneur class, the initiative through the PDC, and shared her experience on her family business. Participating with County of San Bernardino with the Arts Connection. Attended Dia De Los Muertos at Cal State San Bernardino.

Trustee Longville thanked students for attending the board meeting. Urged the students to look closely at AB955 to make sure they are understanding both sides. He also mentioned the board is not inclined to take action on this issue.

Student Trustees

Student Trustee Sosa-Sanchez thanked the board for allowing Sergio Mendoza for attending HACU Conference. Voiced her opinion against AB955.

Student Trustee Flores attended the HACU Conference focused on workshops on peer to peer mentoring. Attended General Assembly in Monterey Bay, gathering of student governments across California. Attended other workshops including Know Your Consultation Rights, an accreditation workshop, and an Ed Masterplan committee meeting on campus. Wants to work on collaborative efforts between campus student governments.

Chancellor

Chancellor Baron acknowledged the Latino Faculty & Staff Association for their Dia De Los Muertos event. He acknowledged National Native American Heritage Month and the important contributions of Native Americans to our country. The Chancellor expressed his gratitude to the San Manuel Band of Mission Indians for their contributions to education and our district. He introduced Alfredo Cruz, the new KVCR General Manager.

SBVC

President

Dr. Fisher mentioned the cover of the board book is a trainee who graduated the extended academy at SBVC. The Trainee, Sonia, started the program on August 30, 2011 and graduated August 7, 2012. Upon completion of the program, she was hired by the SB County Sheriff's Department. Written board report submitted.

Academic Senate

Jeremiah Gilbert thanked the board for moving the campus reports earlier in the agenda. ACCJC shared draft new standard. Attended sessions on differential funding, egregious student cheating, accreditation, credit/not-for-credit/non-credit. FAAC spoke to senate about the organization and legislative trends. SBVC voted to join CHC two-day waitlist timeframe for students. Would like to see in writing that district will not participate in AB955. Trustee Longville reminded everyone AB955 is a permissive law. It is not mandated. The default is that if the district does not take action, then AB955 does not happen. AB955 cannot happen without the board taking action.

Classified Senate

Cassandra Thomas reported SBVC and CHC Classified Senates and CSEA have been working on documents to help define the roles of each group. A final draft was passed at both campus senates and anticipates CSEA passing the draft at their meeting. Senate and ASG will distribute over 120 Thanksgiving meals to students in need. Currently senate is reviewing AP 2225 being reviewed for consistency.

Associated Students

Brandon Brown reported on an upcoming November Financial Resource Forum, Open Mic event, Yoga event, and a Christmas concert. SBVC held an AB955 forum and asked to see the board take action taken against AB955 as no action puts the program on hiatus.

CHC

President

Thanked honor students for attending. Attended a reception and ceremony from the Ontario/Montclair Unified School District. They recognized our District and colleges for hosting their elementary school students on campus. Enjoyed hearing about the Three Peaks challenge where she had a few VP's participate.

Academic Senate

Denise Allen Hoyt thanked the board for reordering the agenda item. The play On the Way received great reviews and is headed to Broadway. The Senate is watching the many lawsuits against the ACCJC and how it managed the review process with the Community College of San Francisco. Finalized resolution adoption process. Academic senate is looking forward to the 2-day waitlist as being part of the Spring enrollment process. Senate reviewed the pros and cons of compressed calendar and senate decided they like the flexibility of an 18-week calendar because they can still do short term classes. Course auditing policy draft to follow in January. Academic Senate would like to see AB955 agendized.

Classified Senate

Michele Tinoco classified survey was conducted. Feedback on workshops to be developed. Would like to implement the workshops in June. Chili Cook-off in November generated

\$250 to go toward classified scholarships. Turnaround trip March 1 to Stateline. ½ proceeds will go to classified scholarships.

Associated Students

Cameron Lyons reported on the collecting Peanut Butter & Jelly for the homeless. Held the Day of the Dead event and looking forward to doing more events with performers. Associated Students participated in the Veterans art show. Working on AB955 to educate students via a forum.

CTA

Thanked the board in advance for accepting Sunshine proposal. CTA requested the union be consulted when there are issues of concern as it relates to workload, pay & benefits, and safety. Members of the district are hosting events on campuses and in the community regarding AB86 without consulting the union. CTA requested consultation with the union if there are future meetings or discussions regarding AB86. Would like to have a written letter stating the district will not support AB955.

CSEA

Thanked everyone for attending 1st Annual CSEA Picnic. Holiday Sees Candy Sale is upcoming to support the Chapter. CSEA staff is looking forward to the Hay study.

10. PUBLIC COMMENT

Public comments were made by:

Kendra Barnes, Vincent Devlahovich, Hector Guzman, Rachel Kanakaole, Tanner Kelly, Cameron Lyons, Jason Martinez, Annaly Medrano, Dennis Sandoval, DeWayne Sheaffer, Mary Valdemar, and John Wurm

Convened to break at 8:45pm

Reconvened at 8:54pm

Trustee Williams asked staff to review AB955 and find a creative way to have dialogue on the subject, allowing the board to interact with the people by January. Possible study session where the board is not constrained by time.

Henry concurred with Trustee Williams and would like to see the board find a better way to communicate and dialogue with stakeholders and make sure that everyone is included in the discussion.

President Singer would like to see the anti AB955 groups together and go to legislature to ask to increase Prop 30 and provide us with our fair share.

Trustee Ferracone wanted to make sure AB955 is agendized. We need to find ways to offer more classes at a rate that students currently take classes. We do that by taking money from reserves to allow colleges to offer more sections, we encourage our foundations to sponsor sections of classes and or to look for donations or partnerships from others to pay for the classes. Possible study session.

Longville proposed the board take a broader approach and adopt a resolution affirming the board of trustees' intention to not have a two-tiered tuition system. Some of the groups who have supported AB955 include American Legion, AmVets, CA State Commanders Veterans Council, National Guard Association of CA, VFW of CA, and the Vietnam Veterans of CA.

Trustee Harrison did not feel a study session or to agendize AB955 is the solution. She felt we should call the educational leadership (students, faculty, and staff) to a summit to discuss issues facing community colleges and how we can address them. AB955 would be

a part of the summit. The idea that we take a stand on AB955 and do a resolution would be fine. Summit could be held on an in-service day. Include businesses in the area. Trustee Longville reminded the board, to comply with the Brown Act, we would have to hold the Summit/discussion concurrent with a special meeting of the board. It must be part of the agenda. If we don't do it as a meeting, we will violate the Brown Act and the meeting has to be noticed.

11. CONSENT AGENDA

Consideration of Approval of Curriculum – SBVC

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the SBVC curriculum modifications.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Acceptance of Classified Resignation

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the classified resignation of Ashley Lucht, Human Resources Generalist, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Academic Employees

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the academic appointment of Davena Burns-Peters, Instructor, ASL, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Adjunct & Substitute Academic Employees

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the adjunct and substitute academic employees as needed for the 2013-2014 academic years.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotion

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the classified employee promotion of Nicole Rodriguez, Administrative Secretary, Resource Development, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Classified Employees

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the employment of Laurie Sullivan, Interpreting Services Specialist, SBVC, Cyndie St. Jean, Administrative Assistant II, Confidential, President's Office, CHC, and Cynthia Gunderson, Account Clerk II, President's Office, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Contract Extension for Temporary Academic Instructor

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the contract extension for Kenneth Lawler, temporary academic instructor, PE/Assistant Football Coach, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve District volunteers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Doctorate Stipend for Management Employee

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve doctorate stipend for Rebeccah Warren-Marlatt, Vice President. Student Services, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Faculty Chair Stipends

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve faculty chair stipends for the 2013-2014 academic year.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Fiscal Services Reorganization Plan Personnel Action

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve Susan Ryckevic, Budget Analyst, Fiscal Services, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Head & Assistant Coach Stipends

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve head and assistant coach stipends for Quincy Brewer, Jasmene Claredon, Susan Crebbin, and Charles Rawlston.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Increase in Classified Employee Contracts

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the increase in classified employee contracts.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Interim Management Appointment

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the interim management appointment of Daniel Canes, Interim Tool Room Supervisor, SBVC effective December 2, 2013 to June 30, 2014.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos

Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Management Appointment

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the appointment of Marc Donnhauser, Project Director, HSI STEM PASS GO, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of New Classified Confidential Job Descriptions

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the new classified confidential job descriptions for Recruitment Specialist and Benefits Specialist.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of New Classified Job Description

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the new classified job description for Warehouse Operations Worker.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve non-instructional pay for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Retreat Rights for Management Employee

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve administrator retreat rights for Achala Chatterjee, Dean of Applied Technology, Culinary Arts & Transportation, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revised Classified Confidential Job Description

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the revision to the Human Resources Generalist job description.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revision to Salary Placement for Classified Employee

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the revised salary placement for Albert Camacho, Lead Custodian, SBVC effective September 13, 2013.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the employment of short-term substitute & professional expert employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Conference Attendance

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the conference attendance requests to include board member names for the CCLC event: Donald Singer, Katy Henry, Gloria Harrison, and Joseph Williams. ACCT Legislative Conference to include board member names: Donald Singer, Nicholas Zoumbos, and Joseph Williams.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District/College Expenses

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the requests for District/College expenses with the change to ASG Holiday Concert date for SBVC to December 12, 2013.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Donation from Apex

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To accept the donation from Apex Logistics to support the Diesel Department at SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Donation from Glenn Drewes

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To accept the donation from Glenn Drewes to support the Biology Department at SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Donation from Southwest Laboratories

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To accept the donation from Southwest Laboratories to support the Chemistry Department at SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Routine Contracts

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the list of routine contracts/agreements and memorandum of understanding, with the removal of the Blackboard Contract.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize November as National Native American Heritage Month

Trustee Ferracone moved, Trustee Williams seconded, and the Board members voted as follows: To adopt a resolution to recognize National Native American Heritage Month in November and November 29, 2013 as Native American Heritage Day.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows: To approve the list of professional services contracts/agreements with the understanding that Harrison, Ferracone, and Henry are on the Policy & Procedures committee and would like to work with the consultant and be the conduit to the rest of the board. Chancellor Baron assured the board that a meeting will be set up between the committee and the consultant and is being worked on currently.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Trustee Williams requested the board see a total amount, not just the annual amount on multi-year contracts. Chancellor Baron will work with Vice Chancellor Oliver to see if there can be a total value added to the contract and the amount be more specific.

12. ACTION AGENDA

Consideration of Acceptance of Academic Retirement

Trustee Zoumbos moved, Trustee Henry seconded, and the Board members voted as follows: To accept the retirement of Cynthia Parish, Articulation Officer/Counselor, SBVC after 14 years of service.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Board Meeting Dates 2014

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted

as follows: To approve the 2014 board meeting dates with changes in February to February 6 and February 20. Trustee Henry recommended a committee of three be formed to be a conduit to work on the content, not the dates, of the meeting schedule. Williams, Zoumbos, Henry will serve on the committee.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 001 - HMC Architects - Misc Bond Projects

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve Amendment 001 to the HMC Architects contract in the amount of \$9,260.00

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 001 - HMC Architects - New Crafton Center

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve Amendment 001 to the HMC Architects contract in the amount of \$17,930.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 003 - HMC Architects - Gym-Athletics & Field

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve Amendment 003 to the HMC Architects contract in the amount of \$92,596.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 005 - Leighton Consulting

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve Amendment 005 to the Leighton Consulting, Inc. contract in the amount of \$317,276.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)

NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 009 - DLR Group WWCOT

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve Amendment 009 to the DLR Group WWCOT Architects contract in the amount of \$3,725.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Policy to Create Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows: To approve the policy to create opportunities for local hires and local businesses in capital improvement and construction projects with the addition of a sentence under #2 Goals to read, "It is the intent not only to meet the goals but to exceed them."

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows: To approve the budget adjustments.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Lease Leaseback Method

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows: To table the item for a future board meeting date in order to obtain more information. Motion to table agenda item failed.

AYES: Harrison, Henry, Williams
NOES: Ferracone, Longville, Singer, Zoumbos
ABSENT: None
ABSTENTIONS: Flores (advisory), Sosa-Sanchez (advisory)

Trustee Williams asked for more information about the lease leaseback method. He has only heard negative comments. Oakland Community College had troubles with their agreement, ultimately costing the college more money.

Trustee Harrison asked for clarification. It is her understanding this is something to be placed in our toolbox and not a policy. Chancellor Baron confirmed this does not prohibit the district from using any other methodology. This enhances our local hire policy and gives the district more flexibility. Rather than using lowest bidder, it allows the district to negotiate and bring the best possible contractor forward. Interim Vice Chancellor Oliver confirmed the intent of this to be used as part of our toolbox. Lease leaseback allows affords us the opportunity to choose the best contractor. We could request the contractor provide us like projects and references. Lease leaseback allows negotiation of maximum prices, resulting in the elimination of change orders.

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows: To approve the lease leaseback method.

AYES: Ferracone, Harrison, Singer, Zoumbos
 NOES: None
 ABSENT: None
 ABSTENTIONS: Henry, Longville, Williams, Flores (advisory), Sosa-Sanchez (advisory)

Consideration of Approval of Measure M Change Orders & Amendments

Trustee Harrison moved, Trustee Zoumbos seconded and the Board members voted as follows: To approve the single action item for the Bond Measure M construction change orders and amendments.

San Bernardino Valley College – Auditorium Renovation Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Three Peaks/ Modular Classroom	CO #1	60,528.00	0.00	0.00*	60,528.00	0.00%
Woodcliff Corporation	CO #1	6,800,000.00	0.00	11,958.00	6,811,958.00	0.18%

*Time extension only.

San Bernardino Valley College – Central Plant Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Broughton Construction, Inc.	CO #1	26,485.00	0.00	535.00	27,020.00	2.02%

San Bernardino Valley College – Business Building Renovation Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Doug Wall Construction	CO #8	9,250,000.00	759,159.00	89,162.00	10,098,321.00	9.17%

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of SBCCD EOP

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows: To adopt the San Bernardino Community College District Emergency Operations Plan.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Chancellor added that we will be building extensive training programs behind the EOP so that building captains and leaders now their role and what to do when there is an emergency. Trustee Williams encouraged the board to participate and go through the exercise.

Consideration of Approval of Surplus Items

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows: To declare the listed equipment and materials as surplus ad direct the Business Manager to contract auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Revise Authorized Signature List

Trustee Ferracone moved, Trustee Harrison seconded, and the Board members voted as follows: To approve the deletion of Eloise Sifford, Accounting Manager, from the 2013-14 Authorized Signature List.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
Flores (advisory), Sosa-Sanchez (advisory)
NOES: None
ABSENT: None
ABSTENTIONS: None

Public Hearing for Consideration of Presentation of SBCCD CTA NEA Proposal to the District & Public Hearing at 9:43pm

President Singer called a public hearing and asked for comments from the public at 9:43pm Hearing no comments, the public hearing was closed at 9:44pm.

13. INFORMATION ITEMS
Budget Report

A brief overview was presented by Interim Vice Chancellor Oliver General. A written report was submitted.

Fund Cash Flow Analysis

Measure M Change Summary

Measure M Program Implementation Plan

MOUs CSEA Reclassification Moratorium & Senior Programmer Analyst Salary Adjustment

Purchase Order Report

Quarterly Investment Report

Enhancement of Applause Awards

Applause Cards

14. ADJOURN

President Singer adjourned the meeting at 9:48pm

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Board of Trustees Information Requests

RECOMMENDATION

This item is for information only. No action is required.

ANALYSIS

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(Updated November 26, 2013)**

Date of Board Request	Request	Requested By	Planned Completion Date	Comments
May 29, 2013	How labor market data is used to determine vocational course offerings.	Trustee Williams	Board Presentation Planned: Tentative date: March 13, 2014	
October 10, 2013	Consider Link Learning as a strategy to teach our students.	Trustee Williams	January 2014	Request for information sent to college presidents.
October 10, 2013	Review current policies and bylaws to make sure they reflect current board realities.	Trustee Williams	January 2014 – June 2014 + time through collegial consultation	Planned work with Community College League consultant to review all Board policies and procedures for updates based on current legal recommendations and draft policies or procedures that are required but not currently in place.
October 10, 2013	Host a Board of Trustees meeting at the college campuses.	Trustee Williams	March 13 and April 10, 2014	March 13, 2014 to be held at SBVC; April 10, 2014 to be held at CHC.
October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet.
October 10, 2013	Does SBCCD participate in the Eligible Training Provider's List	Trustee Williams	Completed	Explanation of ETPL process provided to Board with possible use by SBCCD Economic Development and Corporate Training Division on select programs.
November 14, 2013	Track students who receive certificates and move to employment in the fields they were trained in (on a quarterly basis).	Trustee Williams	February 2014	Under review with college Presidents. Response to Board by February 2014 Board Meeting.

November 14, 2013	Redistricting maps to include major streets.	Board of Trustees	Completed	
November 14, 2013	Board Meeting Position on AB 955	Board of Trustees	December 2013	Board of Trustees to consider resolution.
November 14, 2013	Professional Services Contracts to reflect a total amount for multi-year contracts.	Trustee Williams	Completed	
November 14, 2013	Form a committee of three to work on future board study session contents and be the conduit to the rest of the board.	Trustee Henry	Committee to determine dates	Trustee Williams, Zoumbos, and Henry will serve on the committee.
November 14, 2013	Board of Trustees were encouraged to participate and go through safety overview training.	Trustee Williams	Board to determine dates	<p>Topics to include:</p> <ol style="list-style-type: none"> 1. Workers' Compensations data - frequency/severity/ what the data means/process for filing a claim in the district 2. MSDS now SDS database – How it works 3. Safety training monthly statistics on training completion – What the numbers mean 4. Emergency preparedness/Table-top exercise training in the Spring.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction SBVC
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2014-2015 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
December 12, 2013

CONTENT REVIEW NO CHANGES TO COURSE ID, TITLE, HOURS, UNITS, REQUISITES, DESCRIPTIONS
--

BIOL 202
CHEM 150
CHEM 151
CHEM 205

Rationale: Content review.

Effective: FA14

NEW COURSE

Course ID: KINA186B

Course Title: ADAPTED: INTERMEDIATE STRETCHING AND STRESS REDUCTION

Units: 1

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 186A

Catalog Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using intermediate level stretching techniques. This course also teaches intermediate level techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using intermediate level stretching techniques. This course also teaches intermediate level techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 186x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINA 186C

Course Title: ADAPTED: ADVANCED STRETCHING AND STRESS REDUCTION

Units: 1

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 186B

Catalog Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using advanced stretching techniques. This course also teaches advanced techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using advanced stretching techniques. This course also teaches advanced techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 186x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINA188B

Course Title: ADAPTED: INTERMEDIATE FITNESS AND CONDITIONING

Units: 1

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 188A

Catalog Description: This course is designed to teach students with disabilities intermediate level exercise techniques to improve range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed to teach students with disabilities intermediate level exercise techniques to improve range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 188x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINA188C
Course Title: ADAPTED: ADVANCED FITNESS AND CONDITIONING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 188B

Catalog Description: This course is designed to teach students with disabilities advanced level exercises for maximizing range of motion, muscular strength and cardiovascular endurance. Designing and leading an exercise program is also taught. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed to teach students with disabilities advanced level exercises for maximizing range of motion, muscular strength and cardiovascular endurance. Designing and leading an exercise program is also taught. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 188x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINA189B
Course Title: ADAPTED: INTERMEDIATE RESISTANCE TRAINING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 189A

Catalog Description: This course is designed for students with disabilities. This course provides instruction in intermediate level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed for students with disabilities. This course provides instruction in intermediate level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 189x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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NEW COURSE

Course ID: KINA189C
Course Title: ADAPTED: ADVANCED RESISTANCE TRAINING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINA 189B

Catalog Description: This course is designed for students with disabilities. This course provides instruction in advanced level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Schedule Description: This course is designed for students with disabilities. This course provides instruction in advanced level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class.

Rationale: Leveling PE/I 189x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 112B
Course Title: INTERMEDIATE BODY CONDITIONING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 112A

Catalog Description: This course is designed to teach intermediate level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance.

Schedule Description: This course is designed to teach intermediate level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance.

Rationale: Leveling PE/I 112x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 112C
Course Title: ADVANCED BODY CONDITIONING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 112B

Catalog Description: This course is designed to teach advanced level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance.

Schedule Description: This course is designed to teach advanced level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance.

Rationale: Leveling PE/I 112x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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Course ID: KINF 127B
Course Title: INTERMEDIATE WALKING FOR FITNESS
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 127A

Catalog Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Intermediate level training principles, technique and program design will be taught to promote this lifelong activity.

Schedule Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Intermediate level training principles, technique and program design will be taught to promote this lifelong activity.

Rationale: Leveling PE/I 127x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 127C
Course Title: ADVANCED WALKING FOR FITNESS
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 127B

Catalog Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Advanced level training principles, technique program design and injury prevention and care will be taught to promote this lifelong activity.

Schedule Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Advanced level training principles, technique program design and injury prevention and care will be taught to promote this lifelong activity.

Rationale: Leveling PE/I 127x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 132B
Course Title: INTERMEDIATE DISTANCE RUNNING
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 132A

Catalog Description: In this course, students will learn intermediate level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, running biomechanics and strategy development. The course will include individual instruction, group instruction and practice.

Schedule Description: In this course, students will learn intermediate level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, running biomechanics and strategy development. The course will include individual instruction, group instruction and practice.

Rationale: Leveling PE/I 132x4

Equate: NO

Repeatability: None **Effective:** FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINF 132C
Course Title: ADVANCED DISTANCE RUNNING
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 132B

Catalog Description: In this course, students will learn advanced level skills, techniques, and strategies of distance running. Instruction will focus on maximizing running efficiency, improving cardiovascular fitness, and practicing various race strategies. The course will include individual instruction, group instruction and practice.

Schedule Description: In this course, students will learn advanced level skills, techniques, and strategies of distance running. Instruction will focus on maximizing running efficiency, improving cardiovascular fitness, and practicing various race strategies. The course will include individual instruction, group instruction and practice.

Rationale: Leveling PE/I 132x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 138B
Course Title: INTERMEDIATE PHYSICAL FITNESS
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 138A

Catalog Description: The course is a structured exercise class designed to help intermediate level students develop and participate in a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided.

Schedule Description: The course is a structured exercise class designed to help intermediate level students develop and participate in a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided.

Rationale: Leveling PE/I 138x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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NEW COURSE

Course ID: KINF 138C
Course Title: ADVANCED PHYSICAL FITNESS
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 138B

Catalog Description: This course is a structured exercise class designed to help advanced level students develop a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided.

Schedule Description: This course is a structured exercise class designed to help advanced level students develop a balanced exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, exercise technique, and individualized programming are provided.

Rationale: Leveling PE/I 138x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 168B
Course Title: INTERMEDIATE YOGA
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: KINF 168A

Catalog Description: This activity course is designed to teach the practice of intermediate level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be emphasized. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction.

Schedule Description: This activity course is designed to teach the practice of intermediate level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be emphasized. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction.

Rationale: Leveling PE/I 168x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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Course ID: KINF 168C
Course Title: ADVANCED YOGA
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 168B

Catalog Description: This activity course is designed to teach students advanced level Hatha Yoga as well as creating and leading a yoga flow sequence. Maximizing balance, flexibility, muscle strength and endurance will be emphasized. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction.

Schedule Description: This activity course is designed to teach students advanced level Hatha Yoga as well as creating and leading a yoga flow sequence. Maximizing balance, flexibility, muscle strength and endurance will be emphasized. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction.

Rationale: Leveling PE/I 168x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 190B
Course Title: INTERMEDIATE TAI CHI
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 190A

Catalog Description: This course is designed to study and practice Tai Chi at the intermediate level. The benefits of Tai Chi will be examined, and the basic 24 forms of Tai Chi will be explored. The course will include individual and group instruction and practice.

Schedule Description: This course is designed to study and practice Tai Chi at the intermediate level. The benefits of Tai Chi will be examined, and the basic 24 forms of Tai Chi will be explored. The course will include individual and group instruction and practice.

Rationale: Leveling PE/I 190x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINF 190C
Course Title: ADVANCED TAI CHI
Units: 1
Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Departmental Advisory: KINF 190B

Catalog Description: This course is designed to study and practice Tai Chi at the advanced level. The relationship between Tai Chi and well-being will be examined, and the basic 42 forms of Tai Chi will be explored. The course will include individual and group instruction and practice.

Schedule Description: This course is designed to study and practice Tai Chi at the advanced level. The relationship between Tai Chi and well-being will be examined, and the basic 42 forms of Tai Chi will be explored. The course will include individual and group instruction and practice.

Rationale: Leveling PE/I 190x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINS 103B

Course Title: Intermediate Badminton

Units: 1

Laboratory: 3 contact hour(s) per week

48 - 54 contact hours per semester

Departmental Advisory: KINS 103A

Catalog Description: This course will provide instruction in the skills, techniques and strategies of badminton at the intermediate level of performance. With the application of these techniques and practice, students will improve their overall fitness.

Schedule Description: This course will provide instruction in the skills, techniques and strategies of badminton at the intermediate level of performance. With the application of these techniques and practice, students will improve their overall fitness.

Rationale: Leveling PE/I 103x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: KINS 103C

Course Title: Advanced Badminton

Units: 1

Laboratory: 3 contact hour(s) per week

48 - 54 contact hours per semester

Departmental Advisory: KINS 103B

Catalog Description: This course will provide instruction in the skills, techniques and strategies of badminton at an advanced level of performance. With the application of these techniques and practice, students will improve their overall fitness.

Schedule Description: This course will provide instruction in the skills, techniques and strategies of badminton at an advanced level of performance. With the application of these techniques and practice, students will improve their overall fitness.

Rationale: Leveling PE/I 103x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINX 110Ax3
Course Title: Intercollegiate Cross Country - Men
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Men's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate cross country competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Men's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate cross country competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: KINX 111Ax3
Course Title: Intercollegiate Cross Country - Women
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Women's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Women's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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NEW COURSE

Course ID: KINX112Ax3

Course Title: Intercollegiate Football - Offense

Units: 3

Laboratory: 9 contact hour(s) per week

144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Intercollegiate Football team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate football competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Intercollegiate Football team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate football competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: KINX 113Ax3

Course Title: Intercollegiate Football - Defense

Units: 3

Laboratory: 9 contact hour(s) per week

144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Intercollegiate Football team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate football competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description:

This course is intended for members of the Intercollegiate Football team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate football competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINX 114Ax3
Course Title: Intercollegiate Soccer - Men
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Men's Intercollegiate Soccer team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate soccer competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Men's Intercollegiate Soccer team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate soccer competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: KINX 115Ax3
Course Title: Intercollegiate Soccer - Women
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Women's Intercollegiate Soccer team. The course will provide instruction and training in skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate soccer competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Women's Intercollegiate Soccer team. The course will provide instruction and training in skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate soccer competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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NEW COURSE

Course ID: KINX 116Ax3

Course Title: Intercollegiate Volleyball - Women

Units: 3

Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Women's Intercollegiate Volleyball team. The course will provide instruction and training in the techniques, strategies, conditioning and teamwork required for intercollegiate volleyball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Women's Intercollegiate Volleyball team. The course will provide instruction and training in the techniques, strategies, conditioning and teamwork required for intercollegiate volleyball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: KINX 130Ax3

Course Title: Intercollegiate Baseball

Units: 3

Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Intercollegiate Baseball Team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate baseball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Intercollegiate Baseball Team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate baseball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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NEW COURSE

Course ID: KINX131Ax3
Course Title: Intercollegiate Softball
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Women's Intercollegiate Softball team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate softball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Women's Intercollegiate Softball team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate softball competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: KINX 132Ax3
Course Title: Intercollegiate Track and Field - Men
Units: 3
Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Men's Intercollegiate Track and Field team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate track and field competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Men's Intercollegiate Track and Field team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate track and field competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
Conjoint Meeting: 11-18-13
Board of Trustees Meeting: December 12, 2013
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NEW COURSE

Course ID: KINX 133Ax3

Course Title: Intercollegiate Track and Field - Women

Units: 3

Laboratory: 9 contact hour(s) per week
144 - 162 contact hours per semester

Prerequisite: None

Catalog Description: This course is intended for members of the Women's Intercollegiate Track and Field team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Schedule Description: This course is intended for members of the Women's Intercollegiate Track and Field team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning and teamwork required for intercollegiate competition. **LIMITATION ON ENROLLMENT: ENROLLMENT IS BASED ON A SUCCESSFUL TRYOUT.**

Rationale: Intercollegiate Sports Activities (PE/V 100-103) courses required separate course outlines to differentiate the various intercollegiate sports.

Equate: NO

Effective: FA14

Course ID: MATH 962

Course Title: Arithmetic and Prealgebra

Units: 5

Lecture: 5 contact hour(s) per week
80 - 90 contact hours per semester

Prerequisite: None

Catalog Description: This course is an introduction to mathematical properties, including the fundamental operations of whole numbers, integers, fractions, decimals, ratios, proportions, and percent. Topics also include exponential notation, linear equations in one variable, algebraic word problems, variables, polynomials, and the appropriate operation rules for rational numbers, whole numbers and integers.

Schedule Description: This course is an introduction to mathematical properties, including the fundamental operations of whole numbers, integers, fractions, decimals, ratios, proportions, and percent. Topics also include exponential notation, linear equations in one variable, algebraic word problems, variables, polynomials, and the appropriate operation rules for rational numbers, whole numbers and integers.

Rationale: It is intended that this course provide an introduction to algebra, while incorporating arithmetic skills, which will prepare students to master an elementary algebra course. Additionally, sufficient experience will be provided so that students will have a usable knowledge of percents and their applications, as well as geometric concepts. The material that is presented in this course has application in other college courses and in the daily situations people encounter. It is also intended to shorten the time a student who places in the lowest level of preparatory mathematics will need to reach a college level (100 level) class.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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NEW COURSE

Course ID: SOC 110H

Course Title: Social Problems - **Honors**

Units: 3

Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is a critical analysis of contemporary social problems in the United States with an emphasis on social institutions and other areas such as crime, race, gender, substance abuse, and economic inequality. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging work.**

Schedule Description: This course is a critical analysis of contemporary social problems in the United States with an emphasis on social institutions and other areas such as crime, race, gender, substance abuse, and economic inequality. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging work.**

Rationale: SOC 110 is a requirement for the AA-T sociology degree. This course will enhance the honors program since sociology is a popular area of study.

Effective: FA14

Course ID: THART 105

Course Title: Script Analysis

Units: 3

Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course covers the principles, theories, and techniques of play script analysis for theatre production.

Schedule Description: This course covers the principles, theories, and techniques of play script analysis for theatre production.

Rationale: Script Analysis is a fundamental skill and is critical to students who intend to transfer or to enter the field professionally. It is an important component of the AA-T Degree. Script Analysis is one of nine options on the Theatre Arts TMC. However, script analysis is a fundamental skill that will enable students to achieve success in the other course offerings. A theatre artist must be able to read, understand, and analyze a script to create design concepts or to develop dramatic characters.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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NEW COURSE

Course ID: WELD 048

Course Title: Power Plant and Field Pipe Welding II

Units: 3

Lecture: 1 contact hour(s) per week
16 - 18 contact hours per semester

Laboratory: 6 contact hour(s) per week
96 - 108 contact hours per semester

Prerequisite: WELD 047

Departmental Advisory: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process

Catalog Description: This is the second course of a two course sequence which prepares students in Shielded Metal Arc Welding (SMAW) for pipe welding to American Welding Society (AWS) and American Petroleum Institute (API) standards. Upon completion of this course, students will be prepared for an entry-level position in the power plant and field pipe welding industry. Other topics include shop safety, oxy-acetylene cutting, air carbon arc cutting, shielded metal arc welding and pipe welding.

Schedule Description: This course prepares students in SMAW for pipe welding to AWS and API standards. Upon completion of this course, students will be prepared to take the API 6G Pipe Certification Test and for an entry-level position in oil/power industry.

Rationale: An advanced plant & field pipe welding course was needed to fill a large job market need for certified API pipe welders.

Effective: FA14

Course ID: WELD 099

Course Title: Independent Study in Welding Technology

Units: 1 - 3

Prerequisite: None

Catalog Description: Students with previous course work in Welding Technology may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of Welding Technology. Prior to registration, a written contract must be prepared jointly by the instructor and the student. See instructor for details.

Schedule Description: Students with previous course work in Welding Technology may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of Welding Technology. Prior to registration, a written contract must be prepared jointly by the instructor and the student. See instructor for details.

Rationale: This course will allow the opportunity for students to further advance welding skills.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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MODIFY COURSE

COURSE ID	COURSE TITLE
CHEM 150H	GENERAL CHEMISTRY I-HONORS

Catalog Description: General Chemistry I-Honors is an introduction to college level chemistry with an emphasis on the mole concept, thermochemistry, atomic and molecular structure, the relationships of intramolecular and intermolecular forces to chemical and physical properties, the periodic chart, organic chemistry, and solids, liquids and gases. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**

Schedule Description: General Chemistry I-Honors is an introduction to college level chemistry with an emphasis on the mole concept, thermochemistry, atomic and molecular structure, the relationships of intramolecular and intermolecular forces to chemical and physical properties, the periodic chart, organic chemistry, and solids, liquids and gases. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
CHEM 151H	GENERAL CHEMISTRY II-HONORS

Catalog Description: General Chemistry II-Honors is the second half of a two-part sequence in chemistry with an emphasis on thermodynamics, chemical equilibrium, chemical kinetics, nuclear and electrochemistry. This course prepares students for future courses and careers in chemistry, physics, biology, health, and the earth sciences. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**

Schedule Description: General Chemistry II-Honors is the second half of a two-part sequence in chemistry with an emphasis on thermodynamics, chemical equilibrium, chemical kinetics, nuclear and electrochemistry. This course prepares students for future courses and careers in chemistry, physics, biology, health, and the earth sciences. **This course is intended for students in the Honors Program, but is open to all students who desire more challenging course work.**

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
CHEM 213	ORGANIC CHEMISTRY II

Catalog Description: The second semester of organic chemistry continues the study of carbon compounds including aliphatic, aromatic and heterocyclic series, theoretical concepts, instrumentation, mechanisms, synthesis and functional groups. Laboratory includes preparation and study of properties, and extensive identification of organic compounds.

Schedule Description: The second semester of organic chemistry continues the study of carbon compounds and theoretical concepts. Topics include instrumentation, mechanisms, synthesis and functional groups.

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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MODIFY COURSE

COURSE ID	COURSE TITLE
CHEM 213H	ORGANIC CHEMISTRY II-HONORS

Catalog Description: The second semester of organic chemistry continues the study of carbon compounds including aliphatic, aromatic and heterocyclic series, theoretical concepts, instrumentation, mechanisms, synthesis and functional groups. Laboratory includes preparation and study of properties, and extensive identification of organic compounds. This course is intended for students in the Honors Program but is open to all students who desire more challenging coursework.

Schedule Description: The second semester of organic chemistry continues the study of carbon compounds and theoretical concepts. Topics include instrumentation, mechanisms, synthesis and functional groups. This course is intended for students in the Honors Program but is open to all students who desire more challenging coursework.

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
CULART 101	INTRODUCTION TO CULINARY ARTS

Prerequisite: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment process

Rationale: Updating prerequisite to make a smooth transition for student success.

Effective: FA14

COURSE ID	COURSE TITLE
CULART 161	QUANTITY FOOD PREPARATION

Prerequisite: CULART 160

Rationale: Updating prerequisite to make a smooth transition for student success.

Effective: FA14

COURSE ID	COURSE TITLE
CULART 235	MENU PLANNING PRINCIPLES

Prerequisite: MATH 942 or eligibility for MATH 952 as determined by the SBVC assessment process

Rationale: Updating prerequisite to make a smooth transition for student success.

Effective: FA14

COURSE ID	COURSE TITLE
MATH 090	ELEMENTARY ALGEBRA

Prerequisite: MATH 952 or MATH 952D or MATH 962 or eligibility for MATH 090 as determined through the SBVC assessment process

Rationale: Updating prerequisite to make a smooth transition for student success.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 151	PRECALCULUS

Catalog Description: This course provides foundational skills to facilitate success in calculus. Topics include polynomials and rational functions, exponential and logarithmic functions, systems of nonlinear equations and inequalities, parametric and polar equations, trigonometric functions, and limits.

Schedule Description: This course provides foundational skills to facilitate success in calculus. Topics include polynomials and rational functions, exponential and logarithmic functions, systems of nonlinear equations and inequalities, parametric and polar equations, trigonometric functions, and limits.

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 103x4	BADMINTON

Course ID: KINS 103A

Course Title: Beginning Badminton

Catalog Description: This course will provide beginning level instruction in the skills, techniques, strategies, etiquette and rules of badminton. With the application of these techniques and practice, students will improve their overall fitness. (Formerly PE/I 103x4)

Schedule Description: This course will provide beginning level instruction in the skills, techniques, strategies, etiquette and rules of badminton. With the application of these techniques and practice, students will improve their overall fitness. (Formerly PE/I 103x4)

Rationale: Leveling PE/I 103x4

Repeatability: None

Equate: This course equates with PE/I 103x4

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 112x4	BODY CONDITIONING

Course ID: KINF 112A

Course Title: BEGINNING BODY CONDITIONING

Units: 1

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: None

Catalog Description: This course is designed to teach beginner level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance. Instruction will be modified to accommodate students of all fitness and skill levels. (Formerly PE/I 112x4)

Schedule Description: This course is designed to teach beginner level fitness concepts and movement skills to improve overall cardiovascular fitness, as well as muscular strength and endurance. Instruction will be modified to accommodate students of all fitness and skill levels. (Formerly PE/I 112x4)

Rationale: Leveling PE/I 112x4

Repeatability: None

Equate: This course equates with PE/I 112x4

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 127x4	WALKING FOR FITNESS

Course ID: KINF 127A

Course Title: BEGINNING WALKING FOR FITNESS

Catalog Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Beginning level training principles and proper technique will be taught to promote this lifelong activity. (Formerly PE/I 127x4)

Schedule Description: The course is designed to help improve cardiovascular endurance and overall fitness through walking. Beginning level training principles and proper technique will be taught to promote this lifelong activity. (Formerly PE/I 127x4)

Rationale: Leveling PE/I 127x4

Repeatability: None

Equate: This course equates with PE/I 127x4

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 132x4	DISTANCE RUNNING

Course ID: KINF 132A

Course Title: BEGINNING DISTANCE RUNNING

Catalog Description: In this course, students will learn beginner level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, and distance running knowledge. The course will include individual instruction, group instruction and practice. (Formerly PE/I 132x4)

Schedule Description: In this course, students will learn beginner level skills, techniques, and strategies of distance running. Instruction will focus on improving the student's running efficiency, cardiovascular fitness, and distance running knowledge. The course will include individual instruction, group instruction and practice. (Formerly PE/I 132x4)

Rationale: Leveling PE/I 132x4

Repeatability: None

Equate: This course equates with PE/I 132x4

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 138x4	PHYSICAL FITNESS

Course ID: KINF 138A

Course Title: BEGINNING PHYSICAL FITNESS

Catalog Description: This course is a structured exercise class designed to help students participate in a beginning level exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, and exercise technique are provided.

Schedule Description: This course is a structured exercise class designed to help students participate in a beginning level exercise program including cardiovascular endurance, muscular strength and flexibility training. Instructor guided equipment orientation, fitness testing, and exercise technique are provided.

Rationale: Leveling PE/I 138x4

Repeatability: None

Equate: This course equates with PE/I 138x4

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 168x4	YOGA

Course ID: KINF 168A

Course Title: BEGINNING YOGA

Catalog Description: This course is designed to introduce and practice beginning level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be introduced. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction. (Formerly PE/I 168x4)

Schedule Description: This course is designed to introduce and practice beginning level Hatha Yoga. Improvement in balance, flexibility, muscle strength and endurance will be introduced. Meditation, breathing and relaxation techniques will be employed to assist in stress reduction. (Formerly PE/I 168x4)

Rationale: Leveling PE/I 168x4

Repeatability: None

Equate: This course equates with PE/I 168x4

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 186x4	ADAPTED PHYSICAL EDUCATION: STRETCHING AND STRESS REDUCTION

Course ID: KINA 186A

Course Title: ADAPTED: BEGINNING STRETCHING AND STRESS REDUCTION

Catalog Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using beginning level stretching techniques. This course also teaches basic techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 186x4)

Schedule Description: This course is designed to teach students with disabilities how to improve range of motion for various muscles in the human body using beginning level stretching techniques. This course also teaches basic techniques for stress reduction. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 186x4)

Rationale: Leveling PE/I 186x4

Repeatability: None

Equate: This course equates with PE/I 186x4

Effective: FA14

COURSE ID	COURSE TITLE
PE/I 188x4	ADAPTED PHYSICAL EDUCATION: FITNESS AND CONDITIONING

Course ID: KINA 188A

Course Title: ADAPTED: BEGINNING FITNESS AND CONDITIONING

Catalog Description: This course is designed to teach students with disabilities beginner level exercises to improve functional range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 188x4)

Schedule Description: This course is designed to teach students with disabilities beginner level exercises to improve functional range of motion, muscular strength and cardiovascular endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 188x4)

Rationale: Leveling PE/I 188x4

Repeatability: None

Equate: This course equates with PE/I 188x4

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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MODIFY COURSE

COURSE ID	COURSE TITLE
PE/I 189x4	ADAPTED PHYSICAL EDUCATION: RESISTANCE TRAINING

Course ID: KINA 189A**Course Title:** ADAPTED: BEGINNING RESISTANCE TRAINING**Catalog Description:** This course is designed for students with disabilities. This course provides instruction in beginning level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 189x4)**Schedule Description:** This course is designed for students with disabilities. This course provides instruction in beginning level physical activities to improve muscular strength and endurance. A completed adapted physical education participation form may be required prior to participation in this class. (Formerly PE/I 189x4)**Rationale:** Leveling PE/I 189x4**Repeatability:** None**Equate:** This course equates with PE/I 189x4**Effective:** FA14

COURSE ID	COURSE TITLE
PE/I 190x4	TAI CHI

Course ID: KINF 190A**Course Title:** BEGINNING TAI CHI**Catalog Description:** This course is designed to study and practice Tai Chi at the beginning level. The history, research, and benefits of Tai Chi will be examined, and the basic 12 forms of Tai Chi will be explored. The course will include individual and group instruction and practice. (Formerly PE/I 190x4)**Schedule Description:** This course is designed to study and practice Tai Chi at the beginning level. The history, research, and benefits of Tai Chi will be examined, and the basic 12 forms of Tai Chi will be explored. The course will include individual and group instruction and practice. (Formerly PE/I 190x4)**Rationale:** Leveling PE/I 190x4**Repeatability:** None**Equate:** This course equates with PE/I 190x4**Effective:** FA14

COURSE ID	COURSE TITLE
SOC 110	CONTEMPORARY SOCIAL ISSUES

Course Title: Social Problems**Departmental Advisory:** ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process**Catalog Description:** This course is a critical analysis of contemporary social problems in the United States with an emphasis on social institutions and other areas such as crime, race, gender, substance abuse, and economic inequality.**Schedule Description:** This course is a critical analysis of contemporary social problems in the United States with an emphasis on social institutions and other areas such as crime, race, gender, substance abuse, and economic inequality.**Rationale:** Content review.**Effective:** FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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MODIFY COURSE

COURSE ID	COURSE TITLE
THART 100	INTRODUCTION TO THE THEATRE

Catalog Description: This course focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism. Students will also survey different periods, styles, and genres of theatre through play reading, discussion, films, and viewing and critiquing live theatre, including required attendance of theatre productions.

Schedule Description: This course focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism. Students will also survey different periods, styles, and genres of theatre through play reading, discussion, films, and viewing and critiquing live theatre, including required attendance of theatre productions.

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
THART 114x4	REHEARSAL AND PERFORMANCE

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course provides supervised rehearsal and performance of a college musical and/or play production. It focuses on all aspects of theatre presentation, acting, and production.

Schedule Description: This course provides supervised rehearsal and performance of a college musical and/or play production. It focuses on all aspects of theatre presentation, acting, and production.

Rationale: Content review. This course is required to be repeated in order to complete or gain entry into a Theatre bachelor's degree program at a CSU campus. Repeating students will either select a field of expertise (with increasing responsibilities) or participate in a variety of experiences at the beginning levels.

Effective: FA14

COURSE ID	COURSE TITLE
THART 132	LIGHTING FOR STAGE AND SCREEN

Course Title: Lighting Design Fundamentals

Department Advisory: None

Catalog Description: This course involves the study and execution of stage lighting with emphasis on equipment, control, color and their relationship to design.

Schedule Description: This course involves the study and execution of stage lighting with emphasis on equipment, control, color and their relationship to design.

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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MODIFY COURSE

COURSE ID	COURSE TITLE
THART 136	FUNDAMENTALS OF STAGE DESIGN

Course Title: Introduction to Theatre Design

Catalog Description: This course offers a survey of scenery, lighting, sound, costumes, makeup, properties, theatrical equipment, and construction techniques. Information is applicable to all theatrical applications.

Schedule Description: This course offers a survey of scenery, lighting, sound, costumes, makeup, properties, theatrical equipment, and construction techniques. Information is applicable to all theatrical applications.

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
THART 147	BEGINNING THEATRE MOVEMENT

Course Title: Theatre Movement

Catalog Description: This course is an introduction to the theory and fundamentals of stage movement. Students will develop physical awareness, range, and clarity. The course guides student work on physical characterization for modern and period-style plays.

Schedule Description: This course is an introduction to the theory and fundamentals of stage movement. Students will develop physical awareness, range, and clarity. The course guides student work on physical characterization for modern and period-style plays.

Rationale: Content review.

Effective: FA14

DELETE COURSE

BIOL 123
ELEC 012
PE/V 100
PE/V 101
PE/V 102
PE/V 103

Rationale: Courses are no longer offered.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

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DISTRIBUTED EDUCATION

MATH 151
MATH 962

SOC 110
SOC 110H

THART 100
THART 105

100% ONLINE

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: FA14

INTERACTIVE TELEVISION (ITV)

ACCT 010
ACCT 200
ANTHRO 106
BIOL 100
BIOL 104
COMMST 100
BUSAD 100
BUSAD 013
BUSAD 015
CD 105
CD 113
CD 115
CD 126
CD 068
COMMST 100
COMMST 111
ENGL 075
ENGL 914
ENGL 015
ENGL101
ENGL 153
GEOG 110
GEOG 106
GEOL 101
GEOL 270
GIS 130
GIS 131
HEALTH 101
HIST 100
HIST 101
MATH 090
MUSIC 101
MUSIC 104
POLIT 100
PSYCH 100
RELIG 175
SOC 100
SOC 141
SPAN 015
THART 100
THART 120
WST 031

100% ITV

Rationale: The Big Bear program is supported by Interactive Television (ITV) classes. This allows a few students at a remote site to enroll in a class with the majority of students in another location (SBVC). Faculty on the SBVC campus provide lecture while students at off campus sites participate. This format is a hybrid between face-to-face and distributed education. Therefore, the Curriculum Committee recommends the list of courses frequently offered for degrees or certificates to be approved for the ITV format.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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Theatre Arts AA-T Transfer Degree, AA-T

The Associate of Arts for Transfer (AA-T) in Theatre Arts develops a well-rounded theatre artist through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree provides students with transfer preparation and pre-professional training. The AA-T in Theatre Arts emphasizes the hands-on, collaborative experience of theatrical production, building students' skills in performance and technical theatre. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Theatre should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES:

	Units
THART 100 Introduction to the Theatre	3
THART 120 Acting Fundamentals I	3
THART 114X4 Rehearsal and Performance	4
or	
THART 160X4 Theatre Crafts	3

LIST A: 9 UNITS (3 Courses) not used in Required Core:

	Units
THART 105 Script Analysis	3
THART 121 Acting Fundamentals II	3
THART 132 Lighting for Stage and Screen	3
THART 136 Fundamentals of Stage Design	3
THART 139 Fundamentals of Costume Design	3
THART 165 Stage Makeup	3
THART 114X4 *	4
or	
THART 160X4 *	3

Curriculum Meetings: 10-21-13; 11-04-13

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MAJOR TOTAL: 18-19	Units
Total units that may be double-counted: 3*	Units
CSU GE-Breadth or IGETC for CSU requirements: 39-42	Units
CSU electives (as needed to reach 60 transferrable units): 2-6	Units
<hr/> Total Units	60

Rationale: Currently, SBVC does not offer a degree or certificate program in Theatre Arts. However, the courses for the degree are currently being offered individually. The following community colleges are within 25 miles of SBVC and offer the AA-T in Theatre Arts Degree: Riverside City College, Crafton Hills College, & Chaffey College. The enrollment projection would include an initial 60 majors. This figure is based upon a poll of current SBVC students enrolled in Theatre courses. This figure would grow upon the offering and publicizing of the degree.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13
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ENGINE PERFORMANCE A.S. Degree Major

This degree is designed to prepare students for entry-level work as engine performance specialist and diagnostic technician or a state certified smog check and repair technician. Areas such as computer systems, electrical systems, basic engine diagnosis and emissions repair and certification are covered.

REQUIRED COURSES:

		Units
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
AUTO 066	ASE Alternative A-6, A-8, L-1 Prep or Certificate	4
AUTO 067	Emission/Smog Check Technician Training	4
AUTO 068	Engine Performance - Ignition Systems	5
AUTO 069	Engine Performance - Fuel and Exhaust Systems	5

Total Units

22

This is a Gainful Employment Program

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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Environmental Science A.S. Degree Major

The goals of the Environmental Science program are to: 1) meet the needs of students who are majoring in one of the diverse fields encompassed by environmental science, and 2) provide options for students fulfilling general education science requirements.

Awareness of the issues of environmental quality is increasingly important in business, industry, and government. The growing human population and increasing consumption of resources are creating unprecedented pressures on our planetary life support systems. Environmental science majors need to complete an interdisciplinary set of core requirements that provide a basic understanding of the physical, biological, and social sciences and the relevance of these sciences to environmental processes and issues. In addition, the coursework will prepare students for related baccalaureate majors, including: biology, chemistry, engineering, geography (including emphasis in geographic information systems (GIS)), geology, mathematics, oceanography, and physics. For non-majors, the program's goal is to educate students to make better-informed choices about key environmental and health issues.

Students planning to transfer to a four-year institution and major in environmental science should consult with a counselor regarding the transfer process and institution-specific lower-division requirements. In upper division and graduate studies, students majoring in environmental science usually specialize in areas such as environmental toxicology, public health, environmental law, education, environmental economics, soil and water science, restoration ecology, environmental landscaping, environmental management and urban planning, and related careers.

To graduate with a specialization in Environmental Science, students must complete the following required courses plus the general breadth requirements for the Associate Degree (total = 60 units).

REQUIRED COURSES:

		Units
BIOL 201	Cell and Molecular Biology	4
BIOL 202	Organismal Biology and Ecology	4
CHEM 150	General Chemistry I	5
or		
CHEM 150H	General Chemistry I - Honors	5
CHEM 151	General Chemistry II	5
or		
CHEM 151H	General Chemistry II - Honors	5
MATH 250	Single Variable Calculus I	4

CHOOSE TWO COURSES FROM THE FOLLOWING:

		Units
BIOL 104	Human Ecology	3
BIOL 270	Microbiology	5
CHEM 205	Quantitative Chemical Analysis	5
CHEM 212	Organic Chemistry I	4
or		
CHEM 212H	Organic Chemistry I - Honors	4
CHEM 213	Organic Chemistry II	4
or		
CHEM 213H	Organic Chemistry II - Honors	4
GEOG 110	Physical Geography	3

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

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GEOG 111	Physical Geography Laboratory	1
	or	
GEOG 111H	Physical Geography Laboratory - Honors	1
GEOL 101	Introduction to Physical Geology	3
GEOL 111	Introduction to Physical Geology Laboratory	1
GIS 130	Introduction to Geographic Information Systems (GIS)	3
GIS 131	GIS Applications	3
GIS 133	GIS Cartography and Base Map Development	3
MATH 108	Introduction to Probability and Statistics	4
MATH 251	Single Variable Calculus II	4
PHYSIC 150A	General Physics for the Life Sciences I	5
PHYSIC 150B	General Physics for the Life Sciences II	5

Total Units

28 - 32

Rationale: Content review.

Effective: FA14

Heavy/Medium Duty Diesel Truck Technology A.S. Degree Major

The Diesel Truck Technology degree prepares the students to seek employment in maintenance and repair of heavy/medium duty trucks at beginning level and can move to advanced level after some experience.

REQUIRED COURSES:

		Units
CIT 101	Introduction to Computer Literacy	3
DIESEL 021	Heavy-Duty Diesel Engines	4
DIESEL 022	Heavy-Duty Truck Brakes	4
DIESEL 023	Heavy-Duty Truck Suspension and Steering	4
DIESEL 024	Advanced Heavy-Duty Diesel Engines	4
DIESEL 026	Computer Controlled Diesel Engines	4
DIESEL 028	Heavy-Duty Truck Systems	4
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 064	Auto/Truck Electrical Systems	4

RECOMMENDED COURSE:

		Units
WELD010	Introduction to Welding	2

Total Units

31

This is a Gainful Employment Program

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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Heavy/Medium Duty Diesel Truck Technology Certificate

This certificate is designed to prepare students for entry-level positions for the repair and maintenance of diesel engines in trucks, locomotives, heavy vehicles, and mobile heavy-duty equipment.

REQUIRED COURSES:

		Units
CIT 101	Introduction to Computer Literacy	3
DIESEL 021	Heavy-Duty Diesel Engines	4
DIESEL 022	Heavy-Duty Truck Brakes	4
DIESEL 023	Heavy-Duty Truck Suspension and Steering	4
DIESEL 024	Advanced Heavy-Duty Diesel Engines	4
DIESEL 026	Computer Controlled Diesel Engines	4
DIESEL 028	Heavy-Duty Truck Systems	4
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 064	Auto/Truck Electrical Systems	4
ENGL 914	Basic Writing	4
	or	
	Eligibility for ENGL 015 as determined by the SBVC assessment process	0 - 4
MATH 942	Arithmetic	3
	or	
	Eligibility for MATH 952 as determined by the SBVC assessment process	0 - 4

RECOMMENDED COURSE:

		Units
WELD 010	Introduction to Welding	2

Total Units

33 - 41

This is a Gainful Employment Program

Rationale: Content review.

Effective: FA14

Curriculum Meetings: 10-21-13; 11-04-13

Conjoint Meeting: 11-18-13

Board of Trustees Meeting: December 12, 2013

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: Consideration of Acceptance of Management Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Craig Petinak, Director, Marketing & Public Relations, SBVC.

OVERVIEW

Craig Petinak, Director Marketing & Public Relations, SBVC, submitted his letter of resignation with an effective date of December 2, 1013. His last day of employment was December 1, 2013.

ANALYSIS

The Human Resources Department provided the employee acceptance of his resignation.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Adjunct & Substitute
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

OVERVIEW

The attached list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**CHC
Adjunct & Substitute Academic Employees
Fall 2013**

NAME	DISCIPLINE
Patton, Randall	Librarian

**CHC
Adjunct & Substitute Academic Employees
Spring 2014**

NAME	DISCIPLINE
Abad, Jeremy	English
Able, Susan	Child Development
Alder, Michael	Fire Technology
Allison, George	Accounting
Amoui, Mehran	Biology
Anderson, Jonathan	English
Aniello, Lisa	Physical Education
Atkinson, Anne	Health Education
Baez, Milagros	Sociology
Baird, Eric	Physics
Baker, Deena	English
Ballester, Maria	Spanish
Bastedo, Yvonne (Vonny)	Physical Education
Beard, Joseph	Geography
Bedoya, Rosemary	Counselor, College Life
Begley, David	Mathematics
Bell, Judith	Campus Nurse
Berube, Melissa	Biology
Blanck, Robert	English
Blanco, Glen	Anatomy
Bogh, Debbie	Counselor, Personal Career Development
Booth, Marsha	Campus Nurse
Boyd, Brian	Public Safety and Services
Bradford, Deborah	Theatre Arts
Branson, Joanna	English
Bray, Linda	Allied Health
Bridges, Andrew	Religious Studies
Bullock, Scott	Mathematics
Burke, Jeffrey	Mathematics
Burns, Carole	Microbiology
Burns-Peters, Davena	American Sign Language
Camp, Brad	Counselor, Personal Career Development
Campbell, Stephen	History
Cannon, Judy	English
Carroll, La Mont	Computer Information Systems
Chairez, Octavio	Mathematics

Chaks, Leslie	Learning Disabilities Specialist
Chapman, Dee	Counselor
Chase, Kristina	Campus Nurse
Chavira, Rejoice	Counselor, Personal Career Development
Chittenden, Heather	Public Safety and Services
Christman, Carl	Communication Studies
Clarke, Sally	Allied Health, Computer Information Systems
Clayton, Michael	Mathematics
Colvey, Kirsten	Counselor, Personal Career Development
Commander, John	Emergency Medical Services
Conilogue, Amy	Biology
Costello, Gerarda	History
Cowles, Randee Teresa	English
Craw, Hillary	Counselor, College Life
Cruz, Jason	Business Administration
Cummings, Lou'Rie	Counselor, College Life
Davis, Joyce	Librarian
De La O, Sheila	American Sign Language
DeBoer, Frank	Fire Technology
Deng, Yuwen	Computer Information Systems
Denson, Tommie	Mathematics
Dial, Troylynn	Counselor, College Life, Personal Career Development
Dobbs, Anne	English
Dolson-Andrew, Stephen	Political Science
Donnhausner, Marc	Counselor
Douthit, Milly	Counselor, Learning Resources, Personal Career Development
Downey, Jennifer	Psychology
Drake-Green, Penny Marie	Communication Studies
Ducey, James	Physical Education
Duong, Nancy	Mathematics
Durban, Mark	Fire Technology
Eastmond, Elizabeth	English
El-Sherif, Tahirah	Counselor
Elliott, Verlingia	Librarian
Enright, Evan	Mathematics
Estrada, Colleen	Fire Technology
Estrada, Laura	Campus Nurse
Estus, Steven	English
Farahmandi, Alireza	Astronomy, Physics
Fellows Olteanu, Marta	Chemistry
Firtha, Farah	Chemistry
Ford, Jacquelyn	Reading and Study Skills
Ford, Patricia	Health Education
Franko, Karla	Religious Studies
Friedman, Katie	English
Fry, Maureen	Counselor, Learning Disabilities Specialist, Learning Resources
Gaddy, Duran	Fire Technology
Gairson, Phil	Fire Technology
Galvan, Raquel	Spanish

Garcia, Claudia	Counselor
Garcia, Eddie	Counselor
Garcia, Maria	Campus Nurse
Gilbert, Laurie	Campus Nurse
Gist, John	Counselor, College Life, Personal Career Development
Gradias, Ben	Emergency Medical Services
Grazhdansky, Anna	Theatre Arts
Green, Robert	Mathematics
Griffith, Barbara	Counselor, College Life
Gross, Nathan	Theatre Arts
Guaracha, Anthony	Sociology
Gunter, Melody	Theatre Arts
Gutierrez, Mark	Mathematics
Hadden, Jay	Anthropology
Hamlett, Cynthia	English
Hansler, Kathryn	English
Hallman, John	Physical Education
Hallman, John	Public Safety and Services
Hamilton, David	Multicultural Studies
Hardin, Corey	Engineering
Harmoush, Mahmoud	Arabic
Harris, Joel	English
Harter-Speer, Joan	Psychology
Hartmann, Adam	English
Hausman, Edward	Fire Technology
Hawkins, D. J.	English
Hawkins, Damaris	English
Hawkins, John	Counselor
Hawkins, Judith	English
Hayes, Ashley	English
Hayes, Chauncey	Health Education
Henriquez, Aja	English
Holliness-Williams, Dahlene	American Sign Language
Horn, Chuck	Counselor
Hoskins, John	Chemistry
Howard, Kristy	Biology
Hunt, Beverly	Physical Education
Hunter, Morris	Radiologic Technology
Janssen, Josh	Fire Technology
Jennings, Sara	English
Jensen, DeAnna	English
Johns, Karl	Librarian
Johnsen, Torgeir	Anatomy
Kapoor, Anil	Microbiology
Kelsey, David	Philosophy
Keys, Scott	History
Kimbrough, Pamela	Chemistry
Knudsen, Arin	Counselor
Kowach, Melody	English
Lakatos, Catherine	Counselor
Lapointe, Stacy	English

Larsen, Amber	Reading and Study Skills
Leahy, Julie	Radiologic Technology
Lee, Young Pyo	Learning Disabilities Specialist
Lehar, Jade	Reading and Study Skills
Leon, Ralph	Mathematics
Levy, Steven	Theatre Arts
Licerio, Marty	Counselor
Linfield, Leon	Philosophy
Lopez, Monica	Counselor
Macias, Angela	English, Reading
Madrigan, Ea	History
Madrigan, Javier	Counselor
Malik, Neal	Health Education
Malloy, David	Emergency Medical Services
Maloney-Hinds, Colleen	Health Education
Manning, Lucas	Physical Education
Manzanilla, Cindy	Counselor
Martinez, Michelle	Counselor
Matsuda, Stanley	Mathematics
McAtee, Robert	Counselor, Personal Career Development
McClurg, Bruce	Music
McCool, Karol	Librarian
McCoy, Danielle	Mathematics
McNamara, Laurence	Art
McNaughton, Barry	Music
Millan, Christopher	English
Mineyama, Yoshimitsu	Japanese
Molino, Gloria	Counselor
Molloy, David	Emergency Medical Services
Mondragon, Luis	Mathematics
Monteil, Liliana	English
Moreno, Mariana	Counselor, Personal Career Development
Muir, William	Geology
Mukundan, Ramaa	Geography
Muleta, Tilahun	Chemistry
Munz, Kristina	English
Murcia, Nelson	Accounting
Murphy, Ryan	English
Musch, German	Anatomy
Nakamura, Aki	Japanese
Namekata, James	Physical Education
Newman, Ronald	Business Administration
Newson, Helen	Nurse Practitioner
Nguyen, Khanhvy	Counselor
Nicholson, Karl	Emergency Medical Services
Niessen, Amy	English
Noguez de la Cerda, Juan	Mathematics
O'Shaughnessy, Vonda	Communication Studies
Ogden, John	Public Safety and Services
Olin, Diane	Anatomy
Overstreet-Murphy, Penni	Fire Technology

Papp, Edward	Computer Information Systems
Patton, Randall	Librarian
Pham, Tu	Mathematics
Phillips, Jasmine	Counselor
Piamonte, Rennard	Mathematics
Pierce, Leah	Mathematics
Piluso, Robert	English
Poffek, Christine	Physical Education
Polson, Elizabeth	English
Porritt, Mark	Psychology
Pritchard, Bekki	Sociology
Pschaida, Daniel	Religious Studies
Purves, Dianne	Biology
Quintanar, Brittnee	Counselor
Ramirez, Robert	Mathematics
Raney, Bret	Fire Technology
Rivera, Ernesto	Personal Career Development
Roberts, Charles	Oceanography
Roche, Joshua	Mathematics
Romano, Nicholas	Computer Information Systems
Romero, Brian	Philosophy
Rooney, Kristin	Dance
Roy, Aaron	Astronomy, Physics
Ruiz, Ruben	Astronomy
Ruiz, Sabrina	Librarian
Ruiz, Sandra	Computer Information Science
Sabbah, Manar	English
Saldana, Katherine	Counselor
Sanchez, Bret	Mathematics
Sanchez, Paul	Librarian
Sardan, Carlos	Mathematics
Schmidt, Lisa	Physical Science
Schoenfeld, Racquel	Counselor
Schwartz, Christine	Librarian
Seager, Elena	Mathematics
Shacklett, Todd	Librarian
Shelby, Patricia	Sociology
Shelton II, Stephen	Communication Studies
Shum, Cindy	Counselor
Simonson, Scott	Music
Singh, Manika	Counselor, Personal Career Development
Slota, Daniel	Librarian
Smith, Alexandria	Counselor
Smith, Drew	Fire Technology
Smith-Trafzer, LeeAnn	History
Snow, Stephen	History
Snowwhite, Mark	English
Sonico, Melissa	English
Spencer, Emily	Chemistry
Sternard, Evan	Counselor, College Life, Personal Career Development
Stone, Harry	Emergency Medical Services

Stone, Henry	Mathematics
Stupin, Mary	Music
Suderman, Frances	English
Swanson, Justin	Physical Education
Swanson, William	English
Ta, Canh	Anatomy
Tasaka, Bethany	Mathematics
Thurston, Omyia	Counselor
Tillman, Susan	Counselor, Learning Disabilities Specialist
Townsend, Melody	Librarian
Train, Jesse	Mathematics
Van Wolferen, Michelle	Communication Studies
Vasquez, Alta	Computer Information Systems
Vasquez, Violetta	Counselor
Veldhuis, Stefan	Political Science
Verosik, Eileen	Emergency Medical Services
Wagner, Aaron	Mathematics
Walter, Michael	Computer Information Systems
Walton, Brandon	Emergency Medical Services
Washburn, Ben	Counselor, College Life
White-Elliott, Cassundra	English
Williams, Carolyn	English
Williams, Jernine	History
Williams, Lorry	Librarian
Wilson, Debra	Counselor, College Life, Personal Career Development
Wise, Louise	Reading and Study Skills
Wong, James	Microbiology
Xayaphanthong, Soutsakhone	Counselor, Personal Career Development
Yamashiro, Sabrina	Emergency Medical Services
Zhang, Renwu	Chemistry

San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2013-2014
December 12, 2013

NAME	DISCIPLINE
Charcas-Salazar, Rosalinda	Spanish
Duque, Rodolfo	Math
Gabriel, Richard	Culinary Arts
Garber, Melbourne	Economics
Godwin, Angelina	Spanish
Gonzalez, Juan	Geographic Information Systems
Kellenberger, James M.	Culinary Arts
Khosrow, Daraei	Electricity/Electronics
Lai, Karen A.	Math
Liscum, Huong	Math
Luke, Craig Sr.	Student Development
Marcy, Joshua S.	Math
Naim, Rozaena	Math
Reid, Shirley M.	Math
Sadjadi, Shahla	Math
Scaletta, Dominick	Math
Shereen, Yasmine Ahmed	Anthropology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Kevin Limoges, Computer Technician, CHC, Jason Oberhelman, Purchasing Agent, District, Alicia Hallex, Student Services Technician II, CHC, and Cory Elmore, Human Resources Technician, District.

OVERVIEW

The classified employees on the attached page are submitted for approval.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Kevin Limoges, Computer Technician, CHC, Classified Salary Schedule, Range 38, Step A, \$1,591.25 per month, part-time, 19 hours per week, 12 months, effective January 6, 2014. Replacement for Jeremy Greenland.

Jason Oberhelman, Purchasing Agent, District, Classified Salary Schedule, Range 40, Step A, \$3,521 per month, full-time, 12 months, effective December 13, 2013. Replacement for Benjamin Gamboa.

Alicia Hallex, Student Services Technician II, CHC, Classified Salary Schedule, Range 34, Step A, \$1,441.63 per month, part-time, 19 hours per week, 12 months, effective December 13, 2013. New position.

Cory Elmore, Human Resources Technician, Confidential, District, Confidential Salary Schedule, Range 1, Step B, \$3,697.00 per month, full-time, 12 months, effective January 6, 2014. New position.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: December 12, 2013

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**San Bernardino Valley College
Volunteers
Academic Year 2013-2014
December 12, 2013**

NAME	ASSIGNMENT	DATE
Agingu, Anthony A.	Student Services/DSP&S	01/13/2014-06/30/2014
Aguayo, Elizabeth	President's Office/Middle College HS	01/01/2014-06/30/2014
Alba, Teresa	President's Office/ Middle College HS	01/01/2014-06/30/2014
Allen, Amanda	President's Office/ Police Academies	01/01/2014-06/30/2014
Awunganyi, John	President's Office/ Middle College HS	01/01/2014-06/30/2014
Barnett, Dwight	President's Office/ Middle College HS	01/01/2014-06/30/2014
Bartman, Courtney	President's Office/ Police Academies	01/01/2014-06/30/2014
Canedo, Mario	President's Office/ Police Academies	01/01/2014-06/30/2014
Cardenas, Lupita	President's Office/ Police Academies	01/01/2014-06/30/2014
Chak, Shing Lam	Student Services/DSP&S	01/13/2014-06/30/2014
Chavez, Alesha	President's Office/Marketing & PR	01/02/2014-06/30/2014
Cruzado, Jessika	President's Office/ Middle College HS	01/01/2014-06/30/2014
Davis, Victoria	President's Office/ Middle College HS	01/01/2014-06/30/2014
Escobedo, Patricia	Social Sciences/Athletics	12/13/2013-12/31/2013
Espinoza, James	President's Office/ Middle College HS	01/01/2014-06/30/2014
Essimbi, Louise M.	Student Services/DSP&S	01/13/2014-06/30/2014
Etzel, Linda	President's Office/ Middle College HS	01/01/2014-06/30/2014
Federoff, Thomas	President's Office/ Police Academies	01/01/2014-06/30/2014
Fortini, Kirk J.	Student Services/Student Health Serv	01/02/2014-06/30/2014
Fries, Kevin	President's Office/ Police Academies	01/01/2014-06/30/2014
Gault, Jacob	President's Office/ Police Academies	01/01/2014-06/30/2014
Goer, Alfred	President's Office/Marketing & PR	01/02/2014-06/30/2014
Hutauruk, Engeline V.	Student Services/DSP&S	01/13/2014-06/30/2014
Hutauruk, Engeline V.	Student Services/DSP&S	12/13/2013-12/20/2013
Journey, Claire	President's Office/ Middle College HS	01/01/2014-06/30/2014
Juarez, Rosenelly M.	Student Services/Student Health Serv	01/02/2014-06/30/2014
Knabenbauer, Alyssa	President's Office/ Middle College HS	01/01/2014-06/30/2014
LaFever, Corey	President's Office/ Police Academies	01/01/2014-06/30/2014
Lopez, Ofelia	President's Office/ Middle College HS	01/01/2014-06/30/2014
Mayer, Matt	President's Office/ Police Academies	01/01/2014-06/30/2014
Migaiolo, John	President's Office/ Police Academies	01/01/2014-06/30/2014
Montanez, Tom	Student Services/DSP&S	12/13/2013-12/20/2013
Morris, David	President's Office/ Police Academies	01/01/2014-06/30/2014
Naranjo, Sharon	President's Office/ Middle College HS	01/01/2014-06/30/2014
Ochoa, Maria	President's Office/ Middle College HS	01/01/2014-06/30/2014
Olson, Axel	President's Office/ Middle College HS	01/01/2014-06/30/2014
Parra, Nidia	President's Office/ Middle College HS	01/01/2014-06/30/2014
Pedersen, Derek	President's Office/ Police Academies	01/01/2014-06/30/2014
Perez, Roberto	President's Office/ Police Academies	01/01/2014-06/30/2014
Pirola, Greg	President's Office/ Middle College HS	01/01/2014-06/30/2014
Ruvalcaba, Ernesto	President's Office/ Middle College HS	01/01/2014-06/30/2014
Sanchez, Ean	President's Office/ Police Academies	01/01/2014-06/30/2014
Scalise, Anthony	President's Office/ Police Academies	01/01/2014-06/30/2014
Shaneyfelt-King, Christina	President's Office/ Police Academies	01/01/2014-06/30/2014
Slaven, Christopher	President's Office/ Police Academies	01/01/2014-06/30/2014
Smith, Cecile	Applied Technology, Transportation & Culinary Arts	01/02/2014-06/30/2014
Smith, Kaysie	President's Office/ Police Academies	01/01/2014-06/30/2014

Solorio, Carlos	President's Office/ Middle College HS	01/01/2014-06/30/2014
Thomas, Jr., Larry	President's Office/Campus Technology	01/02/2014-06/30/2014
Villar, Marlana	Student Services/Student Health Serv	01/02/2014-06/30/2014
Wood, Mike	President's Office/ Middle College HS	01/01/2014-06/30/2014

**Crafton Hills College
Volunteers
Fall 2013
December 12, 2013**

NAME	ASSIGNMENT	DATE
Nguyen, Jason R.	Tutoring Center	11/25/2013-12/31/2013

Crafton Hills College
Volunteers
Spring 2014
December 12, 2013

NAME	ASSIGNMENT	DATE
Nguyen, Jason R.	Tutoring Center	01/13/2014-06/30/2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall
President, CHC

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Faculty Chair Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve Faculty Chair Stipends for the 2013-2014 academic year.

OVERVIEW

McAtee, Robert, Counseling, CHC, is an 11-month employee and will be receiving a stipend of \$3,000.00 (\$500 per month) effective January 1, 2014 – June 30, 2014.

ANALYSIS

Faculty Chairs are selected by faculty in accordance with an established campus process. Stipends for faculty chair are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Interim Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim management appointment of Albert Maniaol, Interim Dean, Applied Technology, Transportation & Culinary Arts, SBVC.

OVERVIEW

Albert Maniaol, Interim Dean, Applied Technology, Transportation & Culinary Arts, SBVC, Management Salary Schedule Range 19, Step A, \$8362.00 per month, full-time, 12 month position, effective January 2, 2014 through June 30, 2014, or until position is filled on a permanent basis. Replacement for Achala Chatterjee.

ANALYSIS

It is necessary to appoint an individual to serve on an interim basis until the position is filled permanently.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment Henry Hua, Dean of Math, Business & Computer Technology, SBVC, Dr. Ricky Shabazz, Vice President of Student Services, SBVC, and Eduardo Rubio, Caltrans Project Administrator, District.

OVERVIEW

The management appointments on the attached page are submitted for approval.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Henry Hua, Dean of Math, Business, and Computer Technology, SBVC, 12-month, full-time position, Management Salary Schedule, Range 19, Step A, \$8,362.00 per month effective January 6, 2014. Replacement for Dr. Haragewen Kinde.

Dr. Ricky Shabazz, Vice President of Student Services, SBVC, 12-month, full-time position, Management Salary Schedule, Range 23, Step C, \$11,206.00 per month, plus \$95 per month doctoral stipend, effective January 6, 2014. Replacement for Damon Bell.

Eduardo Rubio, Caltrans Project Administrator, District, 12-month, full-time position, Management Salary Schedule, Range 4, Step B, \$4,223.00 per month, effective November 15, 2013. This is a categorically funded position and is contingent upon the availability of funds and life of the grant (CDCR-California Department of Corrections & Rehabilitation). New position.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Management Contract Extensions

RECOMMENDATION

It is recommended that the Board of Trustees approve the management contract extensions for Guillermo Parra Jr, Interim Maintenance & Operations Coordinator, SBVC, Edward Millican, Interim Dean of Social Science, Human Development, and Physical Education, SBVC, Shalita Tillman, Interim Occupational Advancement Department Manager, SBVC, Maria C. Rodriguez, Interim Director, EOPS/CARE, SBVC, Thang Nguyen, Interim Scholarship Program Administrator, SBVC, Jeffrey Klug, Interim Director, Police Academy, SBVC, Terria Smith, Interim Tribal Liaison, KVCR, District, and Jeffrey McCumber, Interim Art Director, KVCR, District.

OVERVIEW

The management contract extensions on the attached list are submitted for approval.

ANALYSIS

Due resignations and retirements, it is necessary to fill vacancies on an interim basis until the positions are permanently filled.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

Guillermo Parra Jr, Interim Maintenance & Operations Coordinator, SBVC, Management Salary Schedule Range 12, Step A, \$5,943.00 per month, full-time, effective January 1, 2014 through June 30, 2014 or until the Director of Facilities, Operations, & Maintenance is filled, whichever occurs first.

Edward Millican, Interim Dean of Social Science, Human Development, and Physical Education, SBVC, Management Salary Schedule Range 19, Step E, \$10,164.00, plus \$95 doctoral stipend per month, full-time, effective January 1, 2014 through June 30, 2014 or until position is filled on a permanent basis, whichever occurs first.

Shalita Tillman, Interim Occupational Advancement Department Manager, SBVC, Management Salary Schedule Range 11, Step B, \$5,943.00 per month, full-time, effective January 1, 2014 through June 30, 2014 or until position is filled on a permanent basis, whichever occurs first.

Maria C. Rodriguez, Interim Director, EOPS/CARE, SBVC, Management Salary Schedule, Range 16, Step A, \$7,224.00 per month, full-time, effective January 1, 2014 through June 30, 2014 or until position is filled on a permanent basis, whichever occurs first.

Thang Nguyen, Interim Scholarship Program Administrator, SBVC, Management Salary Schedule, Range 12, Step C, \$6,552 per month, full-time, effective January 1, 2014 through June 30, 2014, or until position is filled on a permanent basis, whichever occurs first.

Jeffrey Klug, Interim Director, Police Academy, SBVC, Management Salary Schedule Range 15, Step B, 60% of full-time, \$4,334.40 per month, effective January 1, 2014 through June 30, 2014 or until position is filled on a permanent basis, whichever occurs first.

Terria Smith, Interim Tribal Liaison, KVCR, District, Management Salary Schedule, Range 8, Step A, \$4,889 per month, full-time, effective January 1, 2014 through June 30, 2014, or until the position is filled on a permanent basis, whichever occurs first.

Jeffrey McCumber, Interim Art Director, KVCR, District, Management Salary Schedule, Range 12, Step A, \$5,943 per month, full-time, effective January 1, 2014 through June 30, 2014, or until the position is filled on a permanent basis, whichever occurs first.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Non-Instructional Pay for
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The attached list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budgets.

**Crafton Hills College
Non-Instructional Pay
Fall 2013**

Bartlett, Ryan, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Beitscher, Jane, Title V Learning Communities, \$600.00, 08/19/13 – 12/20/13.

Costello, Gerarda, Title V Adjunct Transfer Advocate, \$300.00, 08/19/13 – 12/20/13.

Greyraven, C. Ruth, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Howard, Kristy, STEM Pathways, Getting Results Program, \$250.00, 10/01/13 – 12/20/13.

McClurg, Bruce, Title V Adjunct Transfer Advocate, \$300.00, 08/19/13 – 12/20/13.

Olin, Diane, STEM Pathways, Getting Results Program, \$250.00, 10/01/13 – 12/20/13.

Purvis, Dianne, Title V Adjunct Transfer Advocate, \$300.00, 08/19/13 – 12/20/13.

Truong, Sam, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Urbanovich, James, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Williams, Gary, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Wilson, Sherri, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Winningham, Laura, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Word, Dan, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

Yau, Margaret, Title V Faculty Transfer Advocate Stipend, \$600.00, 08/19/13 – 12/20/13.

**Crafton Hills College
Non-Instructional Pay
Spring 2014**

Boebinger, Kelly, STEM Pathways, Enhancing Learning Communities, \$600.00,
01/13/14 – 05/23/14.

Commander, John, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours,
01/13/14 – 05/23/14.

Floerke, Jennifer, Title V Honors Coordinator, \$43.16 per hour not to exceed 422 hours,
01/06/14 – 05/22/14.

Gibson, Kathy, STEM Pathways, Enhancing Learning Communities, \$600.00,
01/13/14 – 05/23/14.

Howard, Kristy, STEM Pathways, Getting Results Program, \$250.00, 01/13/14 – 05/23/14.

Hughes, Richard, STEM Pathways, Enhancing Learning Communities, \$600.00,
01/13/14 – 05/23/14.

Hunter, Morris, Coordinate Radiologic Technology Program, \$1,000.00,
01/13/14 – 05/23/14.

Martinez, Michelle, Title V LC Counselor, \$43.16 per hour not to exceed 422 hours,
01/06/14 – 05/22/14.

Olin, Diane, STEM Pathways, Getting Results Program, \$250.00, 01/13/14 – 05/23/14.

Ramirez, Stephen, STEM Pathways, Enhancing Learning Communities, \$600.00,
01/13/14 – 05/23/14.

Roy, Aaron, STEM Pathways, Enhancing Learning Communities, \$600.00,
01/13/14 – 05/23/14.

Verosik, Eileen, Provide Fit Testing, \$43.16 per hour not to exceed 32 hours,
01/13/14 – 05/23/14.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2013-2014
December 12, 2013**

Garcia, Maria, to participate in the Student Health Services, 11-1-13 to 6-30-14. This item was previously board approved at the June 13, 2013 board meeting. Item is being amended to reflect a decrease in hours from 288 to 108 at \$43.16 per hour.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: Consideration of Approval of Reassignment of Academic
Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the reassignment of Marty Milligan, Interim Coordinator, DSP&S, SBVC.

OVERVIEW

Marty Milligan, Learning Disabilities Specialist, SBVC, faculty position, 200 days, to interim Coordinator of Disabled Student Programs and Services, SBVC, faculty position, 221 days, Range H, Step 20, \$113,897.00 per year, plus \$1440 coordinator stipend, effective December 12, 2013 through June 30, 2014, or until the position is filled on a permanent basis.

ANALYSIS

On July 23, 2013, the District and Association entered into a MOU on Article 13 – Workload. The parties agreed to add a faculty position of DSPS Coordinator reflective of the duties of the Board approved job description and recognized with 221 STRS creditable days. The DSPS Coordinator is also considered to be a full-time employee under Article 13, Provision F, of the CTA Agreement. Marty Milligan will assume this interim assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The attached list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Current law requires the Board of Trustees to act on recommendations to appoint short-term, substitute, and professional expert employees before they can begin their work assignment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
December 12, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Akona, Rose L	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30
Alder, Michael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./22.50
Alexander, Tameka	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	1/2/14	6/30/14	\$21.00
Allen, Ann Marie	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$30.00
Anderson, Mark	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./25.
Arteaga, Elisa	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Asencio, Rony A.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Bailey, Susan	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Bartholow, Todd	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Bilicke, Donald	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Blankenship, James	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./25.
Boatwright, Horace	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator/ Tactical Officer	1/1/14	6/30/14	\$35./105./25. / 28.

Bojorquez-Gonzalez, Manuel	Disabled Student Programs & Services	SBVC	Assistant Instructor	1/13/14	5/23/14	\$20.00
Bolivar, Fernando	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Bose, Sherleen	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Boswell, Ben	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Boucher, Nathaniel	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Bradley, Vernon	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Brady, Patricia A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Burgraff, Roger	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$75.00
Byerly, Ted L	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Campa, Eric	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Cardenas, Christopher J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30.
Carnes, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Carver, Dean	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Cervantes, Charles	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Charbonneau, John	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Chencharick, John D	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.

Chesser, Austin J	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Coleman, Irene A	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	1/2/14	6/30/14	\$21.00
Collins Jr., Thomas W	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Conde, Jennifer B	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	1/2/14	6/30/14	\$24.00
Cooper, Wanda	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Crain, Daniel	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Crow, Daniel	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Crow, Renahlee	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	1/2/14	6/30/14	\$24.00
Cuda, Julie	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Cundieff, Eric	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Day, Colin	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Day, Ruth	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$40./\$50.
Deboer, Frank J	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
De Leon, Luis E	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00

Deras, Wendy J	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Dickey, Stephen F	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Dixon, Karen	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Dodson, Danielle L	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Dragan, Nicoleta	Student Health Services	SBVC	Post Masters Counseling Intern	1/2/14	6/30/14	\$25.00
Duggan, Alan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Durham, Matthew R	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Eberly, Sara	Student Health Services	SBVC	Counseling Trainee	1/2/14	6/30/14	\$12.00
Edmonson, Kindra	Student Health Services	SBVC	Mental Health Educator/Counselor	1/2/14	6/30/14	\$35.00
Ellen, Marlon	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Enriquez, Areli	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Enriquez, Lucia	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	1/2/14	6/30/14	\$24.00
Fajardo, Melissa	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Ford, Kevin	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.

Francis, Catherine C	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Gardner, Lonnie D	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Gaulke, Dawn	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Gertz, Fererick	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Gonzalez, Julian L	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Graham, Glen	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Grainger, Michele	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Green, Kenneth	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Griffith, George W	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Griffith, Raymond H	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Groff, Nathan E	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30
Groff, Rick T	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Guevara, Evan A	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Hale, Stephen	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Halex, Alicia	Counseling	CHC	Counseling Trainee	1/2/14	6/30/14	\$12.00
Hardesty, Saban	Criminal Justice	SBVC	Facilitator/ Evaluator/Safety Facilitator/ Tactical Officer	1/1/14	6/30/14	\$35./105./ 25. /28.

Harville-Washington, Gwendolyn	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Hesterly, Alison L	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Higgins, Matthew C	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30
Hill, Anthony	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	1/2/14	6/30/14	\$21.00
Holod, Sarah M	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Horton, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Horton, William	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Hosea, Keith	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Houser, Dennis	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Hubert, James	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Hughes, Stephen J	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Janssen, Josh	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Jones, Ciandra	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	12/13/13	12/20/13	\$15.00
Jones, Ciandra	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00

Jones, Lynette D	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Kelly, Shamica	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Ketcherside, David	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
King, Tabatha M	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Konrad, Josef	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Lamb, Chelsea L	Student Health Services	SBVC	Counseling Trainee	1/2/14	6/30/14	\$12.00
Lampa, Romeo F	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Landa, Cristina	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Leighton, Nita	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Liebel, Michael Edward	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Lopez, Daniela	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Lopez, Nathanael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Macdonald, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Mancha, Trina Nikole	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30

Marini, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Marruffo, Joseph K	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30
Martines, Mickey	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Martinez, Richard	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Mathis, Bernard	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Maynard, Rayanne E	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
McSherry, Lauren M	Grant Development & Management	SBVC	Grant Writer	1/2/14	6/30/14	\$30.00
Mele, Aimee A	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	1/2/14	6/30/14	\$18.00
Mendoza Macias, Jorge Armando	Disabled Student Programs & Services	SBVC	Assistant Instructor	1/13/14	5/23/14	\$20.00
Merril-Henry, Jeannette	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Micallef, Bradley	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Miller, Nancy Kaye	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$75.00
Morton, Ralph	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00

Myers, Mary P	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	12/13/13	12/20/13	\$21.00
Myers, Mary P	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	1/2/14	6/30/14	\$21.00
Nafzgar, Dan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Napoli, William J.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$60.00
Newson, Helen	Health & Wellness Center	SBVC	Nurse Practitioner	1/2/14	6/30/14	\$50.00
Nielsen, Melissa	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	1/2/14	6/30/14	\$21.00
Nollet, Karen	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Nyrady, Laura	Student Health Services	SBVC	Nurse Practitioner	1/2/14	6/30/14	\$50.00
Ortiz, Miguel	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$45.00
Page, Tony G	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Paladino, Christopher M	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	1/2/14	6/30/14	\$20./25./30
Paulino, Joseph G	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Pierson, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Pleasant, Robert D	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.

Poston, Douglas	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Price, Robert D	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Radney, Charles Z	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Rafeedie, Nidal	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Rahn, Amy	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Ramos, Sean	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Ratcliff, Joseph	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Razo, Jorge	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Recato, Peter E	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Reese, Timm A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Rinnander, Paul	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Rives, Lori	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Rives, Ryan	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Roberts, James	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Rojas, Daniel	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Rounds, Michael Frank	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$75.00

Salto-Mojica, Veronica	Occupational Advancement	SBVC	Training Specialist	1/2/14	5/23/14	\$19.00
Sandy, Hannah	Student Health Services	SBVC	Nurse Practitioner	1/2/14	6/30/14	\$50.00
Sanker, Eddie L.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Santos, Norma	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	1/2/14	6/30/14	\$24.00
Skinner Sr., Douglas	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Smerber, Matthew	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Solberg, Lyle Chris	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Solometo, Richard	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Solorzano, Catherine	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	1/2/14	6/30/14	\$24.00
Spellman, Ron	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Stanzione, Charles J	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Stevens, Al	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Stewart, Barry	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Stuart, Doris	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Sutcliffe, James M	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Thurston, Omyia	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00

Timboe, Robert	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Tone, George	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/1/14	6/30/14	\$50.00
Tovar, II., Rafael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Tyler, Ida	Office of Student Life	SBVC	Foster Parenting Education	1/2/14	6/30/14	\$45.00
Underhill, Brittany	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Valdez, Travis	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	1/2/14	6/30/14	\$30./23./ 22.50
Vasquez, Leo	Professional Development Center	DIST	Workforce Development/PDC Trainer	1/1/14	6/30/14	\$50.00
Walker, Claudia J	Professional Development Center	DIST	Workforce Development/PDC Trainer	1/1/14	6/30/14	\$50.00
Watson, Delaynee C	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	12/13/13	12/20/13	\$15.00
Watson, Delaynee C	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	1/2/14	6/30/14	\$15.00
Winter Jr, Daniel R	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Wolfe, Brian	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.
Yamashiro, Mark	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Yoshimoto, Glenn	Respiratory Care Dept.	CHC	Respiratory Care Clinical	1/1/14	6/30/14	\$40.00
Zemel, Grant	Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	1/1/14	6/30/14	\$35./105./ 25.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Short Term Hourly Employees
December 12, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Abitan, Christian Kevin S	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Alvarez, Ivan de Jesus	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Atkinson, Eric C	STAR Program	SBVC	Tutor III	1/14/14	6/30/14	\$13.00
Bakhsh, Iqra Allah	STEM Pathways Grant	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Barrow, Andrew	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Bong, Brian Kian Sem	STAR Program	SBVC	Tutor III	1/14/14	6/30/14	\$13.00
Campos, Mirella A	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Can, Francine	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Carranza, Richard	STAR Program	SBVC	Tutor III	1/14/14	6/30/14	\$13.00
Cerrillo, Quintus-Leus	STEM Pathways Grant	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Chiem, Vinh	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Cooper, Gregory L	Outreach & Recruitment	SBVC	Project Assistant I	12/13/13	12/31/13	\$9.00
Cooper, Gregory L	Outreach & Recruitment	SBVC	Project Assistant I	1/1/14	6/30/14	\$9.00
Coopriider, Rosemary	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Corona, Alberto	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Correa II, Joey Luis	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Cuellar, Domingo E	Tutoring Center	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Curnyn, Katie E	STEM Pathways Grant	CHC	Project Assistant II	1/2/14	6/30/14	\$11.00
Davila Ramirez, Janeth B	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00

Diaz, Steven	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Donahue, Pamela Jean	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Earl, Clover	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Eastburn, Halia R	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Echeverria, Robert R	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Ellis, Ketsia	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Espinoza Sencion, Gladys J	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Eyler, John L	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Felix Montoya, Gilbert	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Fellenz, Joshua C	Aquatics	CHC	Lifeguard	1/1/14	6/30/14	\$10.00
Furness, Alexandra	Art	SBVC	Model (Undraped)	1/13/14	5/15/14	\$15.00
Galvez, Sebastian	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Geangu, Alina	Tutoring Center	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Grant, Diane	Art	SBVC	Tutor II	1/13/14	5/15/14	\$11.00
Guilhem, Matthew A	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Gusman-Espy, Nicholas S	Aquatics	CHC	Lifeguard	1/1/2014	6/30/2014	\$10.00
Harper, Patricia	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Henry, Lisa K	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Hernandez, Stephen	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Herzer, Brian C	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Hindley, John	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Ho, Vinh Q	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00

Hynes, Jenna	Tutoring Center	CHC	Tutor III	1/1/14	6/30/14	\$13.00
Jackson, Shelly R	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Johnson, Bonnie	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Kato, Sharifa Maria Inviolata	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Kelley, Catherine A	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Keyes, Sara	Art	SBVC	Model (Undraped)	1/13/14	5/15/14	\$15.00
Kunkler, Susan W	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Lair, Helen J	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Lam, Oanh T	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Le, Nu T	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Lee, Jeffrey Martin	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Limpos, Renee	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Lovell, Jeanne-Marie	Art	SBVC	Model (Undraped)	1/13/14	5/15/14	\$15.00
Markert-Green, Annette-Suzanne G	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
McDowell, Linda	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Mendoza Jr, Agustin	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Miller, Brittany L	Tutoring Center	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Miller, Kimberly S	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Montano, Jonathan D	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Neal, Jennifer	STEM Pathways Grant	CHC	Tutor II	1/1/2014	6/30/14	\$11.00
Neuharth, Rose	Art	SBVC	Model (Undraped)	1/13/14	5/15/14	\$15.00
Nguyen, Linda	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Nguyen, Loc M	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00

Nguyen, Minh T	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
O'Connell, Karen	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Ogubuike, Chidinma C	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Ordonez Romero, Armando	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Ottoson, Brittany M	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Palomino, Daniel	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Perez Varela, Nuria Astrid	Science Division Center	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Pham, Chung Thuy H	Student Success Center	SBVC	Tutor III	1/6/14	6/30/14	\$13.00
Rabago, Raquel C	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Ramirez, Alberta	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Ramirez, Steve	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Rhodes, Robert T	Tutoring Center	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Robinson, Zachery R	Student Success Center	SBVC	Tutor II	1/6/14	6/30/14	\$11.00
Romero, Vincent	Student Success Center	SBVC	Tutor II	1/6/2014	6/30/14	\$11.00
Ruiz, Xavier	Art	SBVC	Tutor II	1/13/14	5/15/14	\$11.00
Ruston, Megin P	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Ruvalcaba, Ruben	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Sealander, Brett	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Sequeira Garcia, Andrea G	Student Success Center	SBVC	Tutor II	1/6/2014	6/30/14	\$11.00
Sharpless, Kimberly K	STEM Pathways Grant	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Sheldon, John M	Tutoring Center	CHC	Tutor III	1/1/14	6/30/14	\$13.00
Shields, Courtney	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00

Sierra, Jamie Michele	Tutoring Center	CHC	Tutor II	1/1/14	6/30/14	\$11.00
Silva, Robert A	Student Success Center	SBVC	Tutor III	1/6/14	6/30/14	\$13.00
Stolp, Daniel A	Title V	CHC	Tutor II	1/3/14	5/22/14	\$11.00
Strong, Patrick	English	SBVC	Tutor III	1/13/14	6/30/14	\$13.00
Taylor, Miles J	Aquatics	CHC	Lifeguard	1/1/14	6/30/14	\$10.00
Tenorio, John	Student Success Center	SBVC	Tutor II	1/6/2014	6/30/14	\$11.00
Thuong, Dan	Science Division	SBVC	Tutor II	1/6/14	6/26/14	\$11.00
Torner, Luis	Student Success Center	SBVC	Tutor III	1/6/2014	6/30/14	\$13.00
Tulistak, Michael D	Student Success	SBVC	Tutor II	1/6/2014	6/30/14	\$11.00
Vazquez, Fernando G	Art	SBVC	Tutor II	1/13/14	5/15/14	\$11.00
White, Joseph Anthony	Student Success Center	SBVC	Tutor II	1/6/2014	6/30/14	\$11.00
Zuick, Nhan	Student Success Center	SBVC	Tutor III	1/6/2014	6/30/14	\$13.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Substitute Employees
December 12, 2013

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Batana, Guadalupe	Child Development Center	SBVC	Child Development Assistant	11/10/13	1/10/14	\$12.35
Beltran, Estela	Custodial	SBVC	Custodian	11/5/13	1/5/14	14.68/Day 15.05/Swing
Belman, Juan G	Custodial	SBVC	Custodian	11/7/13	1/7/14	14.68/Day 15.05/Swing
Bennington III, David S	Custodial	SBVC	Custodian	11/6/13	1/6/14	14.68/Day 15.05/Swing
Carnero, Viviana L	Custodial	SBVC	Custodian	1/3/14	3/3/14	14.68/Day 15.05/Swing
Casas, Liliana A	Microbiology	SBVC	Lab Technician	12/13/13	2/10/14	\$19.25
Cespedes, Carlos G	Custodial	SBVC	Custodian	12/29/13	2/28/14	\$14.68/Day \$15.05/Swing
Cortez, Yecenia	EDCT	DIST	Admin Secretary	11/5/13	2/15/14	\$18.78

De La Cruz, Nikole	Police	DIST	College Security Officer	10/28/13	12/28/13	\$15.43
Dekoekkoek, Laurens W P	Grounds Department	SBVC	Grounds Caretaker	11/26/13	1/26/14	\$14.68
Delgado, Betsabe	Child Development Center	SBVC	Child Development Assistant	11/9/13	1/9/14	\$12.35
Espinoza, Clara	Payroll	DIST	Senior Payroll Accountant	11/4/13	1/5/14	\$21.78
Garcia Duran, Enrique Ernesto	Custodial	SBVC	Custodian	11/5/13	1/5/14	14.68/Day 15.05/Swing
Gundersen, Cynthia J	Instruction Office	SBVC	Administrative Assistant I	11/5/13	11/14/13	\$20.74
Harper, Seth R	Chemistry	SBVC	Lab Technician	12/6/13	2/3/14	\$19.25
Heller, Brandon L	STAR Program	SBVC	Secretary I	11/26/13	1/24/14	\$15.43
Jackson, Rayshana	Administrative Services	SBVC	Mail Clerk	1/2/14	3/2/14	\$13.97
Jaco, Herberth A	Arts and Sciences	CHC	Lab Technician	10/23/13	12/20/13	\$19.25
Kellingsworth, Karen L	Transfer Center	CHC	Secretary I	11/15/14	1/15/14	\$15.43
Kirwan, Paul A	Custodial	SBVC	Custodian	11/7/13	1/7/14	14.68/Day 15.05/Swing
Lara, Naomi	EMS / FIRE	CHC	Secretary II	9/2/13	11/2/13	\$17.02
Laque-Ogea, Valerie	Child Development Center	SBVC	Child Development Assistant	11/10/13	1/10/14	\$12.35
Lopez, Paul V	Campus Technology Services	SBVC	Multimedia Specialist	11/17/13	1/17/14	\$17.44
Lopez, Rosa	Facilities	DIST	Lead Custodian	1/1/14	3/1/14	\$16.20
Martinez-Guzman, Luisa	Custodial	SBVC	Custodian	11/11/13	1/11/14	14.68/Day 15.05/Swing
Matthews, Gabriel	District Computing Services	ANNEX	Senior Programmer Analyst	11/17/13	1/16/14	\$28.59
McCartney, Karen A	Biology	CHC	Lab Technician	11/1/13	12/30/13	\$19.25
Medina, Miguel	Police	DIST	College Police Officer	10/28/13	12/28/13	\$22.33
Miller, Beth	Administrative Services	SBVC	Switchboard Operator	1/4/14	3/4/14	\$13.97

Molina, Liliana	Campus Business Office	SBVC	Account Clerk I	1/3/14	3/3/14	\$14.31
Moreno, Juana	Child Development Center	SBVC	Child Development Teacher	11/20/13	1/20/14	\$17.76
Murillo, Rosa M	Custodial	SBVC	Custodian	12/23/13	2/23/14	14.68/Day 15.05/Swing
Oberhelman, Jason E	Business Services	DIST	Purchasing Agent	11/12/13	12/31/13	\$20.23
Poynter, Wonder M	Child Development Center	SBVC	Child Development Assistant	11/10/13	1/10/14	\$12.35
Reynolds, Valen L	Food Service	SBVC	Food Service Worker	1/3/14	3/3/14	\$11.75
Rodriguez, Victoria	Custodial	SBVC	Custodian	1/3/14	3/3/14	14.68/Day 15.05/Swing
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	11/10/13	1/10/14	\$12.65
Rykbos, Tiffany R	Food Service	SBVC	Food Service Worker	1/3/14	3/3/14	\$11.75
Salinas, Lupita	Custodial	SBVC	Custodian	11/5/13	1/5/14	14.68/Day 15.05/Swing
Samarin Sandez, Hisbirkia	HSI STEM PASS GO	SBVC	Secretary I	1/2/14	3/2/14	\$15.43
Sampson, Blanca O	Child Development Center	SBVC	Child Development Teacher	11/10/13	1/10/14	\$17.76
Sanchez, Mark C	Custodial	SBVC	Custodian	1/3/14	3/3/14	14.68/Day 15.05/Swing
SantaMaria, Jose A	Custodial	SBVC	Custodian	11/5/13	1/5/14	14.68/Day 15.05/Swing
Scudder, Robert	Distributed Education	DIST	Instructional Support Specialist	11/17/13	1/16/14	\$28.59
Smith, Sally	Payroll	DIST	Account Clerk II	11/4/13	1/5/14	\$15.81
St Jean, Cyndie	Resource Development and Grants	CHC	Administrative Secretary	11/3/13	11/14/13	\$18.78
Sullivan, Laurie A	Disabled Student Programs & Services	SBVC	Interpreting Services Specialist	11/2/13	12/1/13	\$20.74

Watkins, Tonia E	Human Resources	DIST	HR Technician	11/4/13	1/4/14	\$20.31
Willming, Aaron	Police	DIST	College Security Officer	10/28/13	12/28/13	\$15.43
Zapien, Lorena	Human Resources	DIST	Clerical Assistant II	11/3/13	1/3/14	\$13.97

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Scott Stark, Vice President of Administrative Services, SBVC
DATE: December 12, 2013
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility use fee waiver for Fair Rental Value only for T.J. Striders Youth Track & Field Club in partnership with San Bernardino Valley College for track practices to be held on Mondays, Tuesdays, Wednesdays and Thursdays (excluding holidays) from January 14, 2014 through August 2, 2014.

OVERVIEW

SBVC is recommending the fee waiver in support of area community members as part of the college's community outreach effort.

ANALYSIS

T.J. Striders Youth Track & Field Club is a Non-Profit Organization and a member of the U.S.A. Track & Field Association. Their goal is to provide youth with positive and productive extracurricular activities in the sport of track and field. They strive to provide youth an opportunity to build character, athleticism, teamwork and sportsmanship. They will be using the Track.

The Civic Center and Other Facilities Use Board Policy (BP) 6700, Administrative Procedure (AP) 6700 states that the district may waive facility use fees for certain community events, but may not waive direct costs to district such as utilities, custodial or other district costs.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

NAME: Joanne Woo
DEPARTMENT: KVCR
CONFERENCE: National Educational Telecommunications Assoc. (NETA)
DATES: October 20, 2013 to October 23, 2013
LOCATION: Atlanta, GA
PURPOSE: Promote KVCR and FNX
BENEFIT: On-going support
ESTIMATED COST: \$1,600.00
FUNDING SOURCE: FNX general funds

NAME: Albert Maniaol
DEPARTMENT: Economic Development & Corporate Training
CONFERENCE: 2014 Winter ICT Educator Conference
DATES: January 6 – 7, 2014
LOCATION: San Francisco, CA
PURPOSE: To share quality ICT education information, resources, and best practices
BENEFIT: It will help the Deputy Sector Navigator for ICT / Digital Media in meeting his work plans through collaboration, networking, and sharing of best practices.
ESTIMATED COST: \$1,156.95
FUNDING SOURCE: Information and Communication Technology DSN Grant

NAME: Trelisa Glazatov
DEPARTMENT: Distance Education
CONFERENCE: New Learning Technologies 2014 SALT Conference
DATES: March 4-8, 2014
LOCATION: Orlando, FL
PURPOSE: Trelisa will be a speaker at the conference
BENEFIT: This will be an opportunity to share technologies being used at the district as well as acquire valuable information for the colleges on how to expand the use of learning technologies
ESTIMATED COST: \$1,525.00
FUNDING SOURCE: Distance Education general funds

SBVC

NAME: Kevin Kammer
DEPARTMENT: Applied Technology, Transportation, and Culinary Arts
CONFERENCE: Professional Aviation Maintenance Training
DATES: July 21 - 27, 2013
LOCATION: Wichita, KS
PURPOSE: Obtained increased instructor knowledge on current and future power plant technology. This item was previously board approved at the July 11, 2013 board meeting. Item is being amended to reflect a decrease in the total amount of \$6,810.00 to \$6,243.56 and funding source has changed from Perkins grant fund to Aeronautics general fund.
BENEFIT: To develop new curriculum and incorporate into the Aeronautics program.
ESTIMATED COST: \$6,243.56
FUNDING SOURCE: Aeronautics General Fund

NAME: Sandra Burns
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 - 6, 2014
LOCATION: Las Vegas, NV
PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.
BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$395.00
FUNDING SOURCE: Perkins Grant

NAME: Rochelle Fender
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV
PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help

prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$985.70
FUNDING SOURCE: Professional Development General Fund and Perkins Grant

NAME: Gail Mack
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference

DATES: January 1 - 6, 2014
LOCATION: Las Vegas, NV

PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$737.68
FUNDING SOURCE: Perkins Grant

NAME: Tamara Maurizi
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference

DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV

PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$627.68
FUNDING SOURCE: Perkins Grant

NAME: Violeta Obra
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV
PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.
BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$627.68
FUNDING SOURCE: Perkins Grant

NAME: Yolanda Simental
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV
PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.
BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$988.80
FUNDING SOURCE: Perkins Grant

NAME: Carol Ann Stiltner
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV
PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important

for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$577.68
FUNDING SOURCE: Perkins Grant

NAME: Alicia Tuvida
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV

PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$627.68
FUNDING SOURCE: Perkins Grant

NAME: Carol Wells
DEPARTMENT: Nursing
CONFERENCE: Elsevier Faculty Development Conference
DATES: January 1 – 6, 2014
LOCATION: Las Vegas, NV

PURPOSE: The conference is focused on enhancing Nursing education, classroom/clinical strategies, and test preparation. Faculty will be introduced to tools that are aimed at helping to deliver quality nursing education. The state examination has become more difficult and learning needs have evolved over the past several years. It is important for nursing faculty to learn new ways of connecting theory and clinical. These strategies will help faculty in doing so and should therefore help prepare students for clinical nursing practice and the state examination process.

BENEFIT: The District will benefit as faculty become stronger facilitators of nursing education.
ESTIMATED COST: \$627.68
FUNDING SOURCE: Perkins Grant

NAME: Nori Sogomonian
DEPARTMENT: Modern Languages
CONFERENCE: The Avatar Wizard Course
DATES: February 9 – 14, 2014
LOCATION: Daytona, FL
PURPOSE: To engage in creative study for the purpose of improving student learning outcomes. To obtain an increased ability to think, perceive and problem-solve to address a diverse population. To participate in self-reflective exercises to improve morale and contribute positively to the work environment. To network with Spanish speakers and other languages and cultures from around the globe.
BENEFIT: This will improve my ability to relate to students with a diverse range of needs. In turn, I can provide the information to other faculty members.
ESTIMATED COST: \$720.00
FUNDING SOURCE: Professional Development General Fund

CHC

NAME: Rejoice Chavira, Natividad Rodriguez, Manika Singh
DEPARTMENT: EOPS/CARE/CalWORKS
CONFERENCE: CA Community College CalWORKS Association
DATES: April 14-16, 2014
LOCATION: Sacramento, CA
PURPOSE: Training on program updates, County CalWORKS updates and workshops.
BENEFIT: Will provide updated information to assist CalWORKS students.
ESTIMATED COST: \$1,300.00 each
FUNDING SOURCE: CalWORKS Categorical Funds

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

EVENT: Coffee with a Cop
DATES: January 29 and 30, 2014
AMOUNT: \$480.75
ITEM: Refreshments for events
FUNDING SOURCE: General Fund

SBVC

EVENT: Mayoral Candidate Fair
DATES: October 1, 2013
AMOUNT: \$2,438.58
ITEM: Refreshments and Printing
Sponsored by Associated Student Government. A mayoral candidate forum was held to inform the students, faculty, staff and the San Bernardino community about the views of the candidates campaigning for the office of Mayor. Approximately 200 students, faculty, staff and community members attended this event. This item is being submitted to board as ratification as it was an oversight on the Office of Student Life that this was not submitted to the board prior to the event.

FUNDING SOURCE: Associated Student Government Body Fund.

EVENT: Child Development Center Field Trip: Riley's Frontier Farm – Fall School Tour
DATES: November 6, 2013
November 12, 2013
November 13, 2013
AMOUNT: \$781.33 for each date
ITEM: Entrance Fees

SBVC Child Development Center participated in a field trip to Riley Frontier Farm for a Fall School Tour. The tour provided an opportunity for children to experience the wonders of the apple orchards and farming. The trip to the farm supports the early childhood curriculum by reinforcing and extending concepts already learned, while providing an opportunity to develop new concepts through hands-on experiences that books, pictures and discussions lack. The children are exposed to life on a farm which will help them connect words and ideas to concrete experiences. Approximately 228 children and 65 chaperones (teachers, teacher assistants and volunteer parents) attended the event. This item is for board ratification. The Social Sciences, Human Development and Physical Education division were unaware of the board policy requirements for obtaining approval of the expense in addition to contract requirements for bus rental, entrance fees, and chaperone approvals.

FUNDING SOURCE: Student Clubs & Trust/Child Development Trust, 4230

EVENT: AB 86 Regional Town Hall Meeting
DATES: December 5, 2013
AMOUNT: \$500.00

ITEM: Refreshments and Supplies

Sponsored by the President and Grant Development and Management, SBVC to host a Regional Town Hall Meeting – a collaborative meeting to discuss and plan for upcoming legislation, AB 86. Invitation to all stakeholders. Anticipated attendance is approximately 100 community members, faculty and staff. This item is for board ratification. Grant Development and Management staff recently attended a regional meeting in Los Angeles and felt it beneficial to host an area regional meeting. We were unable to make the November board meeting, and December board meeting is past the scheduled date for this event.

FUNDING SOURCE: President's Office General Fund

EVENT: President's Annual Holiday Gathering
DATES: December 6, 2013
AMOUNT: \$4,500.00

ITEM: Refreshments, Supplies and Decorations

Sponsored by the President's office, the President's Annual Holiday Gathering event was held on December 6th. Anticipated attendance was approximately 250 faculty, staff and trustees. This item was previously board approved at the August 8, 2013 meeting. Item is being amended to reflect an increase in the total from \$3,500.00 to \$4,500.00 for additional food service and table linens.

FUNDING SOURCE: SBVC Foundation President's Office Pepsi Fund

EVENT: Maintenance Mechanics Program Industry Advisory Board Meeting
DATES: December 13, 2013
AMOUNT: \$400

ITEM: Refreshments

Local industry representatives will provide input to develop a new Maintenance Mechanic program at SBVC.

FUNDING SOURCE: Perkins Grant

EVENT: History Club field trip to San Juan Capistrano Mission
DATES: December 21, 2013
AMOUNT: \$450.00

ITEM: Transportation, Admission Fee and Refreshments

Sponsored by the SBVC History Club, this event will expand our appreciation of local history; to support local museums and historical areas; and to expand the History Club members' awareness and knowledge of the community and the history behind it. The SBVC History Club wants to take advantage of any opportunity afforded to build cooperation with local entities that embrace the history around us. The San Juan Capistrano Mission has been the home to many people over 230 years of history. It is a place of historical, cultural, and religious significance, as well as a place of inspiration and education.

Anticipated attendance is 9 students and faculty member. Dr. Jeffrey Demsky will serve as chaperone for this event.

FUNDING SOURCE: Student Clubs & Trust/History Club Trust, 4022.

EVENT: Men's Basketball Fiesta Bowl Shoot Out at Mesa Community College (Mesa, Arizona)

DATES: December 26 – 29, 2013

AMOUNT: \$3000.00

ITEM: Lodging

The SBVC Basketball Team, consisting of 13 student athletes, Head Coach Quincy Brewer and Assistant Coach Rawlston Charles will be participating in the tournament as one of their scheduled games for the SBVC 2013-2014 season.

FUNDING SOURCE: Student Clubs & Trust/Men's Basketball Trust, 4137

EVENT: All Staff Meeting – Opening Day

DATES: January 10, 2014

AMOUNT: \$3,000.00

ITEM: Refreshments and Supplies

Annual meeting to kick off the Spring semester.

FUNDING SOURCE: President's Office General Fund

EVENT: January ASG Leadership Retreat

DATES: January 24-26, 2014

AMOUNT: \$7,500.00

ITEM: Hotel, Conference Space, Refreshments, Consultant Fees and Supplies
Sponsored by the Associated Student Government, A Leadership Retreat (Kellogg West Conference Center, Pomona, CA & Riverside City Hall, Riverside, CA) where students will gain increased awareness and improvement of their communication styles, leadership styles, personality traits and professional etiquette skills. Anticipated attendance is 19 students and one faculty member. Chaperone will be Carolyn Lindsey.

FUNDING SOURCE: Associated Student Government Body General Fund.

EVENT: Stress Solutions Oasis

DATES: February 27, 2014

March 27, 2014

April 24, 2014

May 15, 2014

AMOUNT: \$251.00 for each date

ITEM: Decorations and Refreshments

Sponsored by Student Health Services, this event is an interactive stress management activity for faculty and staff. Anticipated attendance is 60 faculty and staff.

FUNDING SOURCE: Building Strengths: Enhancing Campus-Wide Mental Health Strategies and Training Grant Fund.

EVENT: On the Blue Carpet
DATES: March 13, 2014
May 15, 2014
AMOUNT: \$500.00 for each date
ITEM: Photographer
Sponsored by Student Health Services, students will have the opportunity to stop at the "Blue Carpet" and be interviewed about their success at San Bernardino Valley College at which time a professional photographer will take their pictures. Anticipated attendance is 50 students.
FUNDING SOURCE: Building Strengths: Enhancing Campus-Wide Mental Health Strategies and Training Project Grant Fund

EVENT: STAR Program Cultural and Educational Field Trip
McCallum Theater Palm Desert – The Addams Family
Musical Comedy
DATES: March 15, 2014
AMOUNT: \$2,163.50
ITEM: Admission, Transportation and Refreshments
Sponsored by the STAR Program, this event will allow students to experience a live theater show, The Addams Family – Musical Comedy. This trip will be both educational and cultural, providing students the opportunity to engage in a social setting and learn about the theatre. Anticipated attendance will be 25 students and two faculty members. Chaperones will be Deanne Rabon and Dr. Reyes Quezada.
FUNDING SOURCE: TRIO Grant Fund.

EVENT: 2nd Annual Middle College High School Inspire Success Luncheon
DATES: May 5, 2014
AMOUNT: \$2,396.00
ITEM: Refreshments, Supplies, Decorations, Postage, Certificates and Invitations
Sponsored by the Middle College High School, this event will provide an opportunity for students to talk with career professionals and college recruiters about the students' goals and ambitions. The career professionals will focus on sharing their unique experience within their field and major. Anticipated attendance is approximately 110 students, staff and non-District community members. This item was previously board approved on October 10, 2013 board meeting. Item is being amended to reflect a change of event date from February 7, 2014 to March 5, 2014 and to increase the amount from \$2,246.00 to \$2,396.00.
FUNDING SOURCE: Middle College High School Chancellor's Grant Funds

EVENT: San Bernardino Valley College Commencement 2014

DATES: May 23, 2014

AMOUNT: \$19,000.00

ITEM: Graduation Brunch and Brunch Tickets, Refreshments, Printing and Supplies

Sponsored by the Office of Student Life, this event will recognize recipients of AA, AS Degrees and Certificates. The expected attendance is 6,000 students, faculty, staff and community members.

FUNDING SOURCE: Student Life Office "Commencement" General Fund and Associated Student Government Body Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 12/12/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Professional Services</i>				
HCA Higginson + Cartozian Architects, Inc	(9754) Architectural services for construction of temporary parking lot; Contractor's place of business is Redlands, CA Term: 12/13/2013 - 6/30/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: Parking Fee	Administrative Services/CHC	\$23,500.00	SSutorus
Kitchell CEM, Inc	(9769) Program, project and construction management services for Prop 39 projects Term: 12/16/2013 - 6/30/2014 Funding Source: Capital Outlay	Fiscal Services/SBCCD	\$30,000.00	SSutorus
Walker, Megan	(9735) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; Note – Total contract value is an estimate based on the attached rate schedule Term: 12/13/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/ATPC/SBCCD	\$10,000.00	SSutorus

SubTotal for Professional Services: 3

Grand Total Contracts for Board Date 12/12/2013: 3

Rate Schedule for Braille Contracts

Code	task type	Rate per Page	Rate per Hour
AC	A2CI Coordinator		\$35.00
ABTA-S	A2CI Braille Technical Assistant		\$35.00
ABTA	A2CI Braille Technical Assistant		\$25.00
APM	A2CI Trainee Mentor		\$35.00
ASBC	A2CI Business Consultant		\$35.00
BP-1	Braille Proofers	\$1.00	
BP-2	Braille Proofers	\$1.25	
BP-3	Braille Proofers	\$1.50	
BTA-1	Braille Technical Assistances		\$16.00
BTA-2	Braille Technical Assistances		\$17.00
BTA-3	Braille Technical Assistances		\$18.00
BTA-4	Braille Technical Assistances		\$20.00
EM-1	Embossers		\$11.00
EM-2	Embossers		\$13.50
EM-3	Embossers		\$15.00
EMA-1	E-Text Media Assistants		\$14.00
EMA-2	E-Text Media Assistants		\$16.00
EM-S	Embossers		\$21.00
EMS	E-Text Media Specialist		\$17.00
ETA-1	E-Text Technical Assistants		\$10.00
ETA-2	E-Text Technical Assistants		\$12.00
FLT	Foreign Language Transcribers	\$3.00	
FP-1	Braille Format Proofers		\$16.00
FP-2	Braille Format Proofers		\$18.00
FP-3	Braille Format Proofers		\$20.00
FPA-1	Final Production Assistants		\$8.00
FPA-2	Final Production Assistants		\$11.00
FPA-3	Final Production Assistants		\$12.00
FPA-S	Final Production Assistants		\$15.00
FPL-2	Braille Format Proofers		\$17.00
FPN-2	Braille Format Proofers		\$18.00
FPS	Braille Format Proofers		\$25.00
LCT-1	Literary Certified Transcribers	\$2.00	
LCT-2	Literary Certified Transcribers	\$2.50	
MCT-1	Music Certified Transcriber	\$6.00	
MCT-2	Music Certified Transcriber	\$7.00	
MCTA	Music Certified Technical Assistance		\$25.00
NCT-1	Nemeth Certified Transcribers	\$3.00	
NCT-2	Nemeth Certified Transcribers	\$3.50	
NCT-3	Nemeth Certified Transcribers	\$4.00	
TGA-1	Tactile Graphic Artists		\$11.00
TGA-2	Tactile Graphic Artists		\$13.50
TGA-3	Tactile Graphic Artists		\$15.00
TGA-S	Tactile Graphic Artists		\$18.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 12/12/2013

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
Auto Smog Check	(9724) \$40 Smog check "Pass or Don't Pay" with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
Brill's Shoes	(9759) 10% Discount on all products with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
Car Doctors of Loma Linda	(9731) \$18 Discounted price on oil change with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
Eddie's Auto Care	(9727) \$5 Discount on smog inspection with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>ASB Discount Program</u>					
	El Burrito #1 Colton	(9711) 10% Discount on any meal over \$5 with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
	Elliot's Pet Emporium	(9712) 10% Discount on subtotal with valid ASB card; Excludes dog and cat food, aquariums and stands, dog houses, sale items and select items Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
	Inner Evolution Yoga	(9726) Unlimited monthly yoga for \$37 per month with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
	My Hero Sub's #2	(9710) 10% Discount on regular sandwich or combo with valid ASB Card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>ASB Discount Program</u>					
	WSS Shoe Style Selection	(9725) 10% Discount on up to three items with valid ASB card Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus
<i>SubTotal for ASB Discount Program: 9</i>					
<u>Broadcasting Rights</u>					
	Swaney, Brook	(9761) Broadcast license agreement for "OK Breathe Auralee" Term: 1/1/2014 - 12/31/2019 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$475.00	BBaron
<i>SubTotal for Broadcasting Rights: 1</i>				\$475.00	
<u>CalWorks Child Care</u>					
	Kinder Care - Fontana	(9577) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Wheller, Brittney; revised to add a second child to agreement Term: 8/26/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$15,644.68	SSutorus
<i>SubTotal for CalWorks Child Care: 1</i>				\$15,644.68	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
	San Bernardino, County of	(9748) Clinical site at Arrowhead Regional Medical Center for Allied Health and Emergency Medical Services at no cost to District Term: 12/16/2013 - 12/15/2014 Funding Source: N/A	Program Development/CHC		SSutorus
<i>SubTotal for Clinicals: 1</i>					
<u>General</u>					
	Able Charter Bus Company	(9768) Bus rental for SBVC football team to travel to playoff game Term: 11/23/2013 - 11/23/2013 Funding Source: General Funds	Athletics/SBVC	\$2,250.00	SSutorus
	Blackboard	(8445) Blackboard Master agreement and terms and conditions for all services; Services Addendum 2 - Adding the service of prepaid campus cards for disbursement of financial aid awards to students at \$0.15 per disbursement per student Term: 7/1/2012 - 6/30/2017 Funding Source: General Funds	DETS/SBCCD	\$1,215,700.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
BLU Education Foundation	(9729) MOU to assist middle and high school students to prepare for college, in return SBVC to provide five office spaces at no charge Term: 11/5/2013 - 6/30/2014 Funding Source: N/A	Administrative Services/SBVC		SSutorus
Cafe Manna BBQ	(9798) Catering services for Veterans Day event for 250 people at a cost of \$15.12 per person Term: 11/7/2013 - 11/7/2013 Funding Source: General Funds	Veteran Affairs/SBVC	\$3,780.00	BBaron
Citadel Environmental Services, Inc	(9733) Provide an environmental and safety assessment of the current handling of donated pharmaceuticals to the EMS program Term: 11/7/2013 - 6/30/2014 Funding Source: General Funds	Administrative Services/CHC	\$5,301.00	SSutorus
Colton City of, Community Services Dept.	(9760) Rental of City of Colton's Chavez Baseball Field for use by SBVC softball team for practices Term: 9/30/2013 - 12/30/2013 Funding Source: General Funds	Administrative Services/SBVC	\$1,840.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Corner Bakery Cafe	(9756) Catering for refreshments for "Associated Student Government Holiday Concert" event; paid for by ASG General Fund Term: 12/12/2013 - 12/12/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/SBVC	\$9,720.00	SSutorus
CSUSB Recreational Sports	(9747) CSUSB Leadership Challenge activity for up to 65 participants Term: 5/2/2014 - 5/2/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Middle College HS	Middle College/SBVC	\$2,600.00	SSutorus
Danzas De Aztlan	(9734) Performance - Aztec dance paid for out of trust account #027 Term: 10/30/2013 - 10/30/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/CHC	\$350.00	SSutorus
El Pollo Loco - San Bernardino /WKS Restaurant Corp.	(9715) Catering for Career Technical Engineering program event funded through Community Technical Education Grant Term: 11/5/2013 - 11/5/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$351.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	eLumen Collaborative LLC	(9412) eLumen software; Assessment software that uses student learning outcomes as its unit of measurement as required by state mandates; This software is used by both faculty and students Term: 7/1/2013 - 6/30/2014 Funding Source: General Funds	DETS/SBCCD	\$13,528.00	SSutorus
	Fiolek, Ashley	(9708) Speaker - Topic "Video to Students on ASL" at no charge to District Term: 10/30/2013 - 10/30/2013 Funding Source: N/A	Student Life/CHC		SSutorus
	GameWorks - Ontario	(9762) Graduation event for YESS/ILP foster youth; funded through Youth Empowerment Grant Term: 12/18/2013 - 12/18/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Student Life/SBVC	\$621.72	SSutorus
	H & L Charter Co, Inc	(9764) Bus rental for field trip to McCallum Theatre for participants of the Star Program Term: 4/15/2014 - 4/15/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STAR Grant	Star Program/SBVC	\$831.60	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Hilton - San Bernardino	(9701) Rental of Ballroom & Ballroom Foyer for CHC Art Exhibit Term: 11/6/2013 - 11/6/2013 Funding Source: General Funds	Veterans/CHC	\$2,995.00	BBaron
	HiPerMath	(9716) Provide assistance in facilitating innovative mathematical methods for middle and high school students funded through Community Technical Education Grant Term: 10/1/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$45,000.00	SSutorus
	Interactive Communications International, Inc	(9749) Prepaid gift cards program to be sold at CHC and SBVC Bookstores at no cost to District Term: 12/12/2013 - 12/11/2018 Funding Source: N/A	Bookstore/SBCCD		SSutorus
	Lamar Advertising Company	(9723) Advertising on Inland Empire bus tails to promote CHC and SBVC academic programs Term: 12/9/2013 - 2/2/2014 Funding Source: General Funds	Chancellor/SBCCD	\$10,400.00	Ssutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Premier Party & Tent Rental	(9757) Rental of lighting and equipment for "Associated Student Government Holiday Concert" event; paid for by ASG General Fund Term: 12/11/2013 - 12/13/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/SBVC	\$1,848.10	SSutorus
Pro Swap-Meet, Inc	(9750) MOU - mutual shared resources agreement for use of parking lots at no cost to District Term: 1/1/2014 - 12/31/2018 Funding Source: N/A	Administrative Services/SBVC		SSutorus
San Bernardino County Sheriff's Department	(6711) Training Agreement for Police Science Program: Rate \$3.93 Per Student Per Instructional Hour; Amendment 6 - To extend contract to 06/30/2014 and set student contact hours for Fiscal Year 2013-2014 to 157,500 hours at a cost of \$618,975.00 Term: 7/1/2010 - 6/30/2014 Funding Source: General Funds	Police Science/SBVC	\$2,269,576.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Shalimar Tours & Charter	(9739) Bus rental for field trip to Pantages Theatre Term: 12/18/2013 - 12/18/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: Basic Skills	Student Services/SBVC	\$1,074.94	SSutorus
Sisk, Blake	(9736) Talent agreement for the use of name, likeness and acting services in association of the production of "FNX PSA" program Term: 10/24/2013 - 10/24/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$400.00	BBaron
Smith Floors & Installation	(9744) Furnish and install replacement carpeting in seven portable trailers Term: 11/15/2013 - 1/31/2014 Funding Source: General Funds	Administrative Services/SBVC	\$15,330.00	SSutorus
South Coast Air Quality Management District	(9753) Agreement for use of donated diesel trucks to SBVC's Diesel program at no cost to District Term: 12/12/2013 - 1/31/2014 Funding Source: N/A	Diesel/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Stanley Convergent Solutions	(9719) Provide and install new overhead door sensors at Transportation Center Term: 11/12/2013 - 1/31/2014 Funding Source: General Funds	Maintenance/SBVC	\$298.00	SSutorus
	Sumida, Stuart	(9732) Speaker - Topic "Anatomy and Locomotion Biomechanics" funded through STEM Grant Term: 2/7/2014 - 2/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	STEM Program/CHC	\$500.00	SSutorus
	U.S. Department of Treasury - IRS	(9709) Statement of Assurance concerning Civil Rights compliance as part of the "Volunteer Income Tax Assistance" program at no cost to District Term: 11/5/2013 - 6/30/2014 Funding Source: N/A	Art & Science/CHC		SSutorus
	Wetzel, Brian	(9752) Speaker - Topic "What's So Funny About Mental Health" funded through Student Mental Health Grant Term: 1/28/2014 - 1/28/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Health Center/SBVC	\$2,445.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
<i>SubTotal for General: 29</i>				\$3,606,740.36	
<u>Income - Facilities Use</u>					
	Mad Fusion Media	(9713) Free use of parking lot G for TV program filming Term: 10/23/2013 - 10/23/2013 Funding Source: N/A	Administrative Services/CHC		SSutorus
	Pursuit Volleyball Club	(9741) Use of CHC Gymnasium for volleyball practices Term: 11/11/2013 - 12/24/2013 Funding Source: N/A	Administrative Services/CHC	\$3,641.42	SSutorus
	Redlands Swim Team	(9740) Use of pool for team practices Term: 10/19/2013 - 1/31/2014 Funding Source: N/A	Administrative Services/CHC	\$2,795.28	SSutorus
	TJ Striders Youth Track/Field Club	(9746) Use of track for club practice; fee covers direct cost only Term: 1/14/2014 - 8/2/2014 Funding Source: N/A	Administrative Services/SBVC	\$10,450.00	SSutorus
<i>SubTotal for Income - Facilities Use: 4</i>				\$16,886.70	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>				
Chabot-Las Positas CCD	(9706) California Early Childhood Mentor Program participation agreement; Direct reimbursement to coordinator for operation of a local mentor program Term: 8/1/2013 - 7/31/2014 Funding Source: N/A	Child Development/CHC	\$1,000.00	SSutorus
Coach House Films	(9728) Production service for program "Jesse Cook National Pledge Breaks" Term: 10/14/2013 - 12/8/2013 Funding Source: N/A	KVCR-TV/SBCCD	\$9,537.50	SSutorus
<i>SubTotal for Income - General: 2</i>			<i>\$10,537.50</i>	
<u>Income - Grant</u>				
California Department of Corrections & Rehabilitation	(9299) Grant - Caltrans Parolee Work Crew Program: Amendment 1 - Language clarifications for scope of work, budget and general subgrantees duties Term: 7/1/2013 - 6/30/2016 Funding Source: N/A	PDC/SBCCD	\$2,625,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	CCC Chancellor's Office	(9519) Information and Communication Technologies Digital Media grant; This amendment is to provide the funding for this grant Term: 7/9/2013 - 6/30/2014 Funding Source: N/A	PDC/SBCCD	\$300,000.00	SSutorus
	Yosemite CCD	(9721) Instructional agreement for the advancement of child development teachers to get stipends to advance their Early Childhood Teachers Certifications Term: 9/1/2013 - 7/1/2014 Funding Source: N/A	Program Development/CHC	\$3,750.00	SSutorus
<i>SubTotal for Income - Grant: 3</i>				<i>\$2,928,750.00</i>	
<u>Income - Underwriter</u>					
	Agua Caliente Cultural Museum	(9730) Underwriter agreement for "Morning Edition", "All Things Considered", and "Weekend Edition" Term: 11/1/2013 - 12/31/2013 Funding Source: N/A	KVCR/SBCCD	\$2,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Underwriter</u>					
	La Sierra University	(9714) Underwriter agreement for Programs "Morning Edition", "All Things Considered" and "Weekend Edition" Term: 11/8/2013 - 11/8/2013 Funding Source: N/A	KVCR-FM/SBCCD	\$750.00	SSutorus
<i>SubTotal for Income - Underwriter: 2</i>				<i>\$3,250.00</i>	
<u>Leases</u>					
	Cheyenne & Arapaho Television 47	(9707) FNX equipment leased at no charge for the sole purpose of receiving and retransmitting the FNX Channel Term: 10/24/2013 - 10/23/2014 Funding Source: N/A	KVCR-FNX/SBCCD		BBaron
<i>SubTotal for Leases: 1</i>					
<u>Maintenance Agreement</u>					
	A & A Copy Machines, Inc DBA Pioneer Copy Machines, Co	(9738) Copy machine maintenance on Konica Minolta Bizhub 600 serial number 57BE02634 and Bizhub C452 serial number A0P2W11000369 funded through Alternative Text Grant Term: 1/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/ATPC/SBCCD	\$4,015.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
A & A Copy Machines, Inc DBA Pioneer Copy Machines, Co	(9737) Maintenance for two Konica Minolta Bizhub 601 Serial number 11009034 and 11005956; includes all parts, labor and supplies (except paper and staples) funded through Alternative Text Grant Term: 10/30/2013 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/ATPC/SBCCD	\$1,600.00	SSutorus
Stanley Convergent Solutions	(9718) Reassign existing Sonitrol system to Police storage unit Term: 11/5/2013 - 11/4/2014 Funding Source: General Funds	Maintenance/SBVC	\$920.00	SSutorus
<i>SubTotal for Maintenance Agreement: 3</i>			<i>\$6,535.00</i>	
<u>Program Acquisition</u>				
Josh Tousy Pro Imaging	(9705) Programming acquisition rights for "Idle No More PSA" at no cost to District Term: 9/20/2013 - 10/31/2016 Funding Source: N/A	KVCR-FNX/SBCCD		BBaron
<i>SubTotal for Program Acquisition: 1</i>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Rights</u>				
Tribe Called Red, A	(9755) License agreement for musical compositions and recordings for "Nation II Nation" promotional clip only Term: 11/24/2013 - 11/23/2018 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$500.00	BBaron
<i>SubTotal for Program Rights: 1</i>			<i>\$500.00</i>	
<u>Rescinded/Cancelled</u>				
Czephyra, Mary	(9142) Contract cancelled; Braille transcribing and/or embossing services ; Contract was cancelled on 11/01/2013; the total amount paid under contract was \$7,920.00 Term: 7/1/2013 - 11/1/2013 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	ATPC/SBCCD	(\$17,080.00)	SSutorus
<i>SubTotal for Rescinded/Cancelled: 1</i>			<i>(\$17,080.00)</i>	
<u>Software/Online Services</u>				
ALLDATA	(9751) One year access to online automotive repair resources program Term: 12/13/2013 - 12/12/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Lottery Fund	Automotive/SBVC	\$975.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Career Cruising - The Complete Guidance System	(9720) Online service license for CC Springboard for 12 renewal and 13 new licenses at San Bernardino County middle schools as part of PDC grant to promote math and science; \$495 per license funded through Community Technical Education Grant Term: 11/2/2013 - 11/1/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$12,375.00	SSutorus
	Coordinating Committee for Automotive Repair	(9745) Online safety training course for participants in the Diesel program Term: 7/1/2013 - 6/30/2014 Funding Source: General Funds	Diesel/SBVC	\$199.00	SSutorus
	Cummins Cal Pacific	(9743) Online license to use of "Insite" a diesel engine diagnostics program Term: 8/15/2013 - 8/14/2014 Funding Source: General Funds	Diesel/SBVC	\$489.24	SSutorus
	DonorSearch	(9758) Unlimited access to online grant database and analysis reports; funded through Title V Grant Term: 12/31/2013 - 12/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Title V/CHC	\$3,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>					
	Ellucian, Inc	(9567) Master agreement for Datatel System a student management software used throughout the district for managing enrollment and scheduling; Amendment 2 adding two new module "Student Planning" to facilitate the student success into four year institutions with a self-service access for students and new web user interface module to allow staff and faculty a access student information; Total project cost not to exceed \$150,000.00 fund through captial outlay Term: 7/1/2013 - 6/30/2018 Funding Source: General Funds	TESS/SBCCD	\$2,150,000.00	SSutorus
	Entrinsik, Inc	(9763) Software - Informer Web Reporting - Dashboard module enabling TESS staff to connect to multiple databases and report on this data comprehensively; funded through Title V Grant Term: 10/1/2013 - 9/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	TESS/SBCCD	\$13,500.00	SSutorus
	Getty Images US, Inc DBA JupiterImages	(9766) Online service for useable clip art through "ThinkStock Images Software" Term: 2/1/2014 - 1/31/2015 Funding Source: General Funds	Print Shop/SBCCD	\$2,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Getty Images US, Inc DBA JupiterImages	(9767) Online Subscription for Animated Clip Art "Animation Factory" Term: 11/1/2013 - 10/31/2014 Funding Source: General Funds	Chancellor/SBCCD	\$149.95	SSutorus
	Private Advantage	(9765) Software support for program Private Advantage; this is the billing software for childcare services provided by CHC Childcare Center; funded through the proceeds of the center for providing services Term: 12/29/2013 - 12/28/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Income & Expense	Child Care Center/CHC	\$245.00	SSutorus
	SIGMAnet	(9722) Upgrade Unity voicemail system project; includes services at \$33,680 and equipment at \$8,960 Term: 12/12/2013 - 6/30/2014 Funding Source: Capital Outlay	TESS/SBCCD	\$42,640.00	SSutorus
	SP Controls, Inc	(9742) Software to allow computer tables to interact with computers as a whiteboard and screen recorder Term: 12/13/2013 - 12/12/2014 Funding Source: General Funds	DETS/SBCCD	\$300.00	SSutorus

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Firm</i>				
<u><i>Software/Online Services</i></u>				
<i>SubTotal for Software/Online Services: 12</i>			<i>\$2,225,873.19</i>	
<hr/> <hr/>				
<i>Grand Total Contracts for Board Date 12/12/2013: 71</i>				

Routine Contracts - Summary

Scheduled Board Meeting 12/12/2013

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>ASB Dicount program</u>	9	\$0.00
<u>Broadcast Rights</u>	1	\$475.00
<u>CalWorks Child Care</u>	1	\$15,644.68
<u>Clinicals</u>	1	\$0.00
<u>General</u>	29	\$3,606,740.36
<u>Leases</u>	1	\$0.00
<u>Maintenance Agreement</u>	3	\$6,535.00
<u>Program Acquisition</u>	1	\$0.00
<u>Program Rights</u>	1	\$500.00
<u>Canceled</u>	1	(\$17,080.00)
<u>Software/Online Services</u>	12	\$2,225,873.19
	60	
		Total Expenses
		<u><u>\$5,838,688.23</u></u>

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Income - Facilities Use</u>	4	\$16,886.70
<u>Income - General</u>	2	\$10,537.50
<u>Income - Grant</u>	3	\$2,928,750.00
<u>Income - Underwriter</u>	2	\$3,250.00
	11	
Total Number of Contracts	<u><u>71</u></u>	Total Income
		<u><u>\$2,959,424.20</u></u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval of a Final Redistricting Map

RECOMMENDATION

It is recommended that the Board of Trustees approve a final map to submit to the County of San Bernardino.

OVERVIEW

The California Voting Rights Act requires all local governments, including community colleges, to evaluate their current election processes. The release of new census data and the significant population changes over the past decade warranted consideration of the District's election processes. At its August 8, September 12, and October 29 meetings, the Board of Trustees received public comment on three proposed redistricting options.

ANALYSIS

The CCLC conducted an analysis of district demographics and voter turnout patterns following the requirements of the California and Federal Voting Rights Acts, which warranted a change in election processes. The CCLC provided three redistricting options to the Board for consideration.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Take No Current Action to Implement AB 955

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to take no current action to implement AB 955.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports a single fee structure for the California Community Colleges, particularly those, like SBCCD, which are located in economically depressed communities and whose students may not have the resources to take advantage of the opportunities a two-tier system might make available.

ANALYSIS

AB955 provides a two-tier enrollment fee structure that is designed to provide students with the opportunity to take courses in otherwise impacted program areas. At this time, the program is strictly voluntary and experimental. The students and community members have voiced strong concerns about the possible participation of the SBCCD in that program. Other districts will be participating in the program and the SBCCD Board can track their results, using that data to consider at a later time whether the benefits to our students would be significant enough to justify participation, after consultation with the community.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
ADOPT RESOLUTION TO ABSTAIN FROM CURRENT ACTION IMPLEMENTING AB 955
DECEMBER 2013**

WHEREAS, The San Bernardino Community College District (SBCCD) actively supports the California Educational Master Plan, established on the principles of universal access and choice, and

WHEREAS, the principle of universal access has been implemented in the California Community Colleges and the SBCCD through the single-fee structure for enrollment fees,

WHEREAS, the California legislature has passed and the Governor has signed Assembly Bill 955 which would, until January 1, 2018, authorize community college districts to establish and maintain extension programs meeting specified characteristics at specified community college campuses during summer and winter intersessions, and the governing board of an eligible community college district may charge students enrolled in an extension course a fee that covers the actual cost of the course and that is based upon the district's nonresident fee rate for the year the course is offered.

WHEREAS, the Board of the SBCCD acknowledges the law and the eligibility of Crafton Hills College to participate in the pilot program, and

WHEREAS, the Board supports the legislature's attempt to resolve the issues generated by long-term budget cuts to the community colleges resulting in long-pent-up demand, the Board does not support the two-tier fee structure incorporated into this legislation, and recognizes that it sets the wrong tone for a community hard-hit by the recession and whose students may not have the resources to participate in higher-priced courses, and

WHEREAS, there are other California Community College Districts that will be participating in the pilot program whose implementation results can be followed by the SBCCD, and if those results are positive, upon appropriate consultation with and input from the community, students and shared governance groups, the SBCCD can reconsider participation at a later date.

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino County Community College District will abstain from participating in AB 955 at this time.

ADOPTED this ____ day of _____, 2013.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Tim Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Larry Strong, Director of Internal Audits
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Forgive Loans to KVCR

RECOMMENDATION

Based on the recommendation of the District's external auditors, it is recommended that the Board of Trustees forgive the \$1,815,000 and \$445,440 loans made to KVCR. The loans would be reclassified as permanent transfers and reduce the District's General Fund by \$2,260,440.

OVERVIEW

By fiscal year 2003-04 the District had loaned KVCR \$1,815,000, at 0% interest, to pay for the digital conversion of the radio and television stations. The amended terms of that loan provided for no payments to the District until April 2011. In May of 2011, 2012, and 2013, the Board amended the terms of the loan to allow an additional year until the first payment would be due. Based on the amended terms of the agreement, repayment of the loan would begin in May 2014 and continue for the next five years.

In fiscal year 2007-08 the District loaned KVCR \$445,440 for broadcast equipment. The loan was categorized as an inter-fund loan from the District's General Fund and no specific repayment terms were documented. No payments have been made as of this date.

KVCR is currently positioning itself to be financially independent so as to reduce the operational costs of KVCR charged to the District's General Fund.

ANALYSIS

The District provided the financial support in 2004 and 2008 based on the hope that, after several years, KVCR would be operating at a level that would allow repayment. While their repositioning plan is encouraging, current forecasts indicate it is unrealistic to expect KVCR to both achieve financial independence and also repay the loans in the foreseeable future.

The District's external auditors have issued a letter indicating they believe repayment is doubtful. They have been very clear that, as a result, Ed. Code (California Community Colleges "Budget and Accounting Manual" p. 4-39) does not permit the District to classify the transfers as loans. The auditors are requiring reclassification in the 2012-13 financial statements as

permanent transfers and a reduction of the General Fund. Failure to adopt this requirement will assure an audit finding and possibly a qualified audit opinion.

All of the funding from the District's General Fund in support of KVCR covers staffing and benefits. In an effort to relieve some of the fiscal pressure on the General Fund and the campuses, the Chancellor and KVCR General Manager have elected to direct funds that would have been used to make payments on the loans to cover the costs of six District-funded staff members and any additional jobs within the KVCR structure. The Chancellor and the General Manager do not feel that, based on current forecasts, KVCR is in a position to cover these costs and also repay the loans. Therefore, it is recommended that the Board of Trustees forgive the loans so that KVCR can focus on operational changes that will help them achieve financial independence.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management of Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The District's General Fund would be reduced by \$2,260,440.

November 17, 2013

San Bernardino Community College District
c/o Mr. Larry Strong
114 South Del Rosa Drive
San Bernardino, CA 92408

RE: Interfund borrowing

Dear Mr. Strong and Associates,

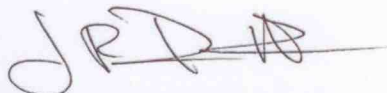
In response to our discussion on Thursday, 10/31/2013, I wanted to provide you with some information regarding a community college district's ability for borrowing from one or more funds to another fund. Education Code §84030 authorizes the Board of Governors to establish and publish procedures to record the financial activity for community colleges in the California Community Colleges Budget and Accounting Manual (BAM). Chapter 4 of the BAM states that:

It should be noted that cash held in any fund may be available for temporary (less than one year) borrowing from one or more funds to another fund to be used for the payment of obligations, provided no provisions to the contrary exist. Such borrowings are not reported as a transfer, but are reflected in the balance sheet accounts "Due to Other Funds" and "Due from Other Funds."

During our audit of KVCR for the 2012-13 fiscal year, we have not been able to obtain support evidencing KVCR's ability to repay its borrowings from the District in less than one year. As a result, due to the statutory guidance from the BAM we believe the current interfund borrowing from the District to KVCR is unallowable under the classification of a temporary borrowing "due to/from." We recommend that the District reclassify any current due to/from that will not be repaid in less than one year as a permanent transfer to ensure compliance with the requirements set forth through Education Code §84030 and the BAM.

If you have any further questions regarding this matter please feel free to contact our office.

Regards,



John Dominguez, CPA, CFE, CGMA

Christy White, CPA

John Dominguez, CPA, CFE

Tanya M. Rogers, CPA, CFE

Michael Ash, CPA

Heather Daud

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State Board of Accountancy

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: December 12, 2013
SUBJECT: Consideration of Funding for Additional FTES for FY 2013-14

RECOMMENDATION

It is recommended that the Board of Trustees approve a one-time budget adjustment of \$270,000 to fund additional Fiscal Year 2013-14 credit course offerings.

OVERVIEW

As part of Proposition 30, the District was funded for an enrollment growth increase of 2.26% – 298 FTES. On September 12, 2013, the Board of Trustees authorized funding for an additional 270 credit FTES for FY 2013-14, increasing the enrollment target to 13,759 credit Full Time Equivalent Students (FTES), of which 13,489 credit FTES are funded per the State Advance Apportionment allocation. Based on the most current information provided by the California Community College Chancellor's Office, it is recommended that the District further increase its target enrollment by an additional 270 credit FTES, representing two percent (2%) of Advance Apportionment credit FTES, and raising the credit FTES target to 14,029.

ANALYSIS

As part of the District's growth plan, an additional 270 FTES above the funded base are planned for 2013-14. Funding for additional adjunct faculty is estimated at \$1,000 per FTES. Upon approval, \$270,000 will be transferred from District Unrestricted Reserves as follows:

- \$189,000 (189 FTES) to San Bernardino Valley College, and
- \$ 81,000 (81 FTES) to Crafton Hills College.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

\$270,000 will be transferred from District Unrestricted Reserves to college expense budgets.

**SBCCD CREDIT FTES HISTORY & PROJECTION
FISCAL YEARS 2010-11 THRU 2016-17**

	FISCAL YEAR ENDING JUNE 30						
	ACTUAL			PLANNED	FORECAST @ 1.5% ANNUAL GROWTH		
	2011	2012	2013	2014	2015	2016	2017
SBVC FTES	10,506	9,595	9,410	9,820	9,967	10,117	10,269
% Change from Prior Year		-8.67%	-1.93%	4.36%	1.50%	1.50%	1.50%
CHC FTES	4,683	4,141	3,830	4,209	4,272	4,336	4,401
% Change from Prior Year		-11.57%	-7.51%	9.90%	1.50%	1.50%	1.50%
TOTAL DISTRICT FTES	15,189	13,736	13,240	14,029	14,239	14,453	14,670
% Change from Prior Year		-9.57%	-3.61%	5.96%	1.50%	1.50%	1.50%
				<i>See Detail</i>			

FY 2014 PLANNING DETAIL:

College Allocations	District	SBVC	CHC	@ 70% SBVC/30% CHC
Prior Year Funded Base	13,191			Per CCCCCO FY 2013 Period 2 Report
2014 Funded Base Forecast	13,489	9,442	4,047	Per CCCCCO FY 2014 Advance Allocation
First 2% Additional Growth	270	189	81	Board Approved
1st Adjusted FTES Target	13,759	9,631	4,128	
Second 2% Additional Growth	270	189	81	Pending Board Approval
2nd Adjusted FTES Target	14,029	9,820	4,209	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Amendment 002 to the
HMC Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 002 to the HMC Architects contract in the amount of \$12,350.00.

OVERVIEW

On August 8, 2013, the Board of Trustees approved a contract with HMC Architects for the New Crafton Center to replace Kishimoto Architects.

This amendment is for additional design services including updated civil survey and audio visual design coordination to finish the construction documents.

ANALYSIS

The effect of this amendment will be an addition of \$12,350.00 to HMC Group contract, resulting in a revised contract amount of \$925,380.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence


FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

DATE: November 11, 2013

No. 33 – New Crafton Center

TO: Tim Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM:  Brooke Duncan
Sr. Project Manager
Kitchell/BRj

RE: Measure M Crafton Hills College:
New Crafton Center
Approval of HMC Architects Contract Amendment #2

SCOPE:

SBCCD approval of HMC Architects additional design services included in Extra Services Authorization #3 for the coordination and updates to the civil survey and incorporating AV/IT design and inclusion of the AV components into the bid documents.

NARRATIVE:

With the final AV/IT designs near completion, the documents were given to the A/E team for coordination. With the A/E team's review it was determined that based on the AV/IT design and layouts certain portions of the design documents would need to be revised to ensure they were coordinated. Along with the revisions to the design documents it was determined that the AV components of the project would be included in the General Contractors scope of work. It was previously discussed to procure and install the AV components with a separate vendor at a later date, but due to advantages such as increased bid competition and increased coordination it was decided to move forward with inclusion in the General Contractors scope of work. Additional design costs were incurred by the A/E team to update the AV components portion of the bid documents and ensure that appropriate bid documents were prepared for bid. Cost \$8,500.00

Survey at the east edge of the limit of work requires missing information for the design to join to existing paving. Authorization was provided for the Civil Engineer to proceed with the necessary coordination. Cost \$2,600.00

HMC Architects provided a proposal which has been reviewed by Kitchell/BRj and it looks acceptable and falls within current acceptable industry standards.

RECOMMENDATION:

Kitchell/BRJ recommends approval of the request for the amount of \$12,350.00.

Budget Information:

Version 9 10/31/13

New Crafton Center: 42-50-32-8208-0257-6210.10-7100

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 3,788,036.36
Project Current Estimate of Complete Costs:	\$ 30,529,398.81
Project Memo Forecast Cost:	\$ 12,350.00
Project Change Amount:	\$ 0.00

Budget Line Item: 6210.10– Architect Fees- from soft cost contingency.

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u> <u>11/12/13</u>
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KBS

<input checked="" type="radio"/> I concur with this recommendation	<u>TO</u> <u>11/13/13</u> <u>MS 11/13/13</u>
<input type="radio"/> I do not concur with this recommendation	Tim Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: Proposal

CC: file

TO
11/12/13

ARCHITECT CONTRACT AMENDMENT: 002

PROJECT: Crafton Hills College (CHC)
New Crafton Center
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: HMC Group
3546 Concours Street
Ontario, CA 91764

Brief Description:

This amendment is for additional services to the Architect for the following scopes of work:

1. Architect to coordinate design changes to incorporate AV/IT design and end components and additional survey.
 - a. \$12,350.00

Attachments:

Kitchell/BRj Project Memo 33 (10) pages w/ proposal

Costs:

1. **\$12,350.00** Total of this requested Contract Amendment: 002

The original Contract Sum	\$895,100.00
Net change by previous Amendments	\$17,930.00
The Contract Sum prior to this Amendment	\$913,030.00
The Contract Sum will be increased by this Amendment	\$12,350.00
The new Contract Sum including this Amendment	\$925,380.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes HMC Group to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to HMC Group. contract with SBCCD.


Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.


Authorized:

CONSULTANT
HMC Group

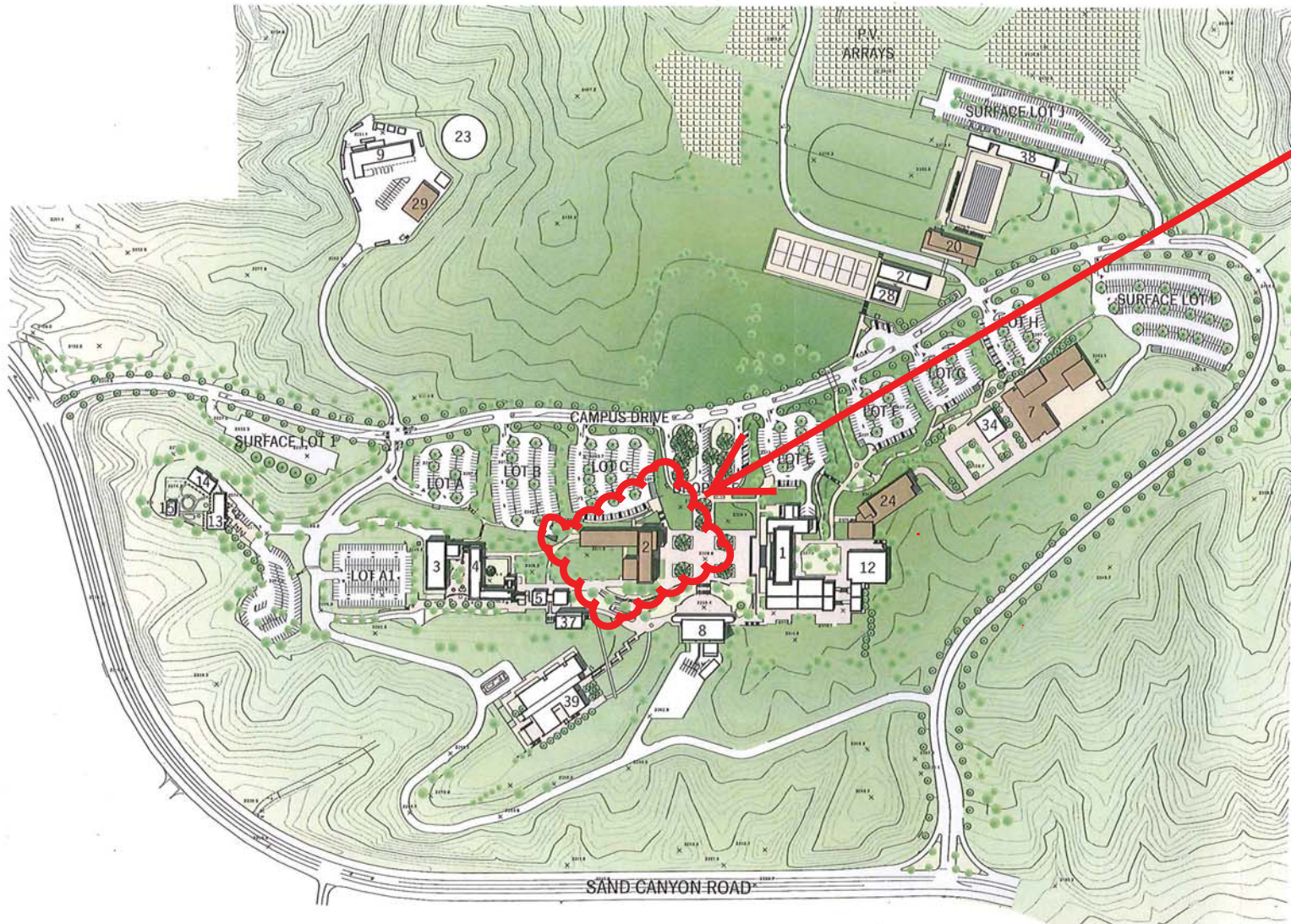
PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By: 
DATE: 11/13/13
*Chin Wuen Lee
Principal*

By: 
DATE: 11/22/13

By: _____
DATE: _____



NO. BUILDING NAME

- 1 LAB/ADMIN
- 2 CRAFTON CENTER**
- 3 CLASSROOM BUILDING 2
- 4 STUDENT SERVICES A
- 5 CLASSROOM BUILDING 1
- 7 OCCUPATIONAL ED 2**
- 8 PERFORMING ARTS CENTER
- 9 MAINTENANCE & OPERATIONS
- 12 CHEMISTRY
- 13 CDC 1
- 14 CDC 2
- 15 CDC 3
- 20 PHYS ED / ATHLETICS**
- 23 WATER TANK
- 24 SCIENCE**
- 27 SCIENCE MODULAR
- 28 MATH MODULAR
- 29 OFFICES (REPURPOSED BOOKSTORE MODULAR)**
- 34 BOOKSTORE CLASSROOMS
- 37 STUDENT SERVICES B
- 38 AQUATIC CENTER
- 39 LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013, 2013
SUBJECT: Consideration of Approval of Amendment 003 to the
NTD Architecture Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the NTD Architects contract in the amount of \$10,725.00.

OVERVIEW

On October 20, 2011, the Board of Trustees approved a contract with NTD Architecture for the New Science Building project at Crafton Hills College.

This amendment is for additional design services to incorporate the infrastructure for a camera security system, access door card readers, and elevator card readers.

ANALYSIS

The effect of this amendment will be an addition of \$10,725.00.00 to the NTD Architecture contract, resulting in a revised contract amount of \$1,841,313.50. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

No. 21 - New Science Building

DATE: October 23, 2013

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Hussain Agah *HJA*
Project Manager
Kitchell / BRj (KB)

RE: Crafton Hills College (CHC) Measure M
NTD Architecture (Architectural Services)
Architectural Services Contract Amendment (CA) for New Science Building

SCOPE:

SBCCD approval for NTD Architecture Contract Amendment for additional design services provided by NTD to purchase order **PO-140691** that was necessary to incorporate the security system, access doors and revised elevator specs the New Science Building project.

NARRATIVE:

During the campus security meeting held among Kitchell/BRj, campus representatives, and P2S on September 11, 2012 at Crafton Hills College, it was determined that the original design of the New Science Building did not provide the security cameras and door access card readers. The campus provided the scope of work by adding new security cameras and access card reader's infrastructures. This scope is necessary for the campus future use.

Upon long discussion with NTD, it was determined that this is an additional scope of work that was not captured/brought up in schematic design phase, design development phase and construction documents phase.

Additionally, per the campus request, ARUP developed new elevator spec for the project for campus consistency and long-term operational efficiency that is necessary for the all new construction projects throughout the campus.

The infrastructure for security camera and door access readers and new elevator spec with active card readers were incorporated into the bid set in bid addendums no. 3 and 4.

RECOMMENDATION:

Kitchell / BRj recommends that SBCCD approve the proposal for security system, door access card readers, and elevator spec to NTD Architecture for an increase to their Purchase Order of **\$10,725.00**.

Budget Information:

Measure M Budget: Version 9--9/30/2013

New Science Building:

Board Approved Project Budget (05/09/2013):	\$ 25,675,949.20
Spent to Date:	\$ 3,077,518.93
Project Current Estimate of Complete Costs:	\$ 26,790,656.98
Project Memo Forecast Cost:	\$10,725.00
Project Change Amount:	\$ 0.00

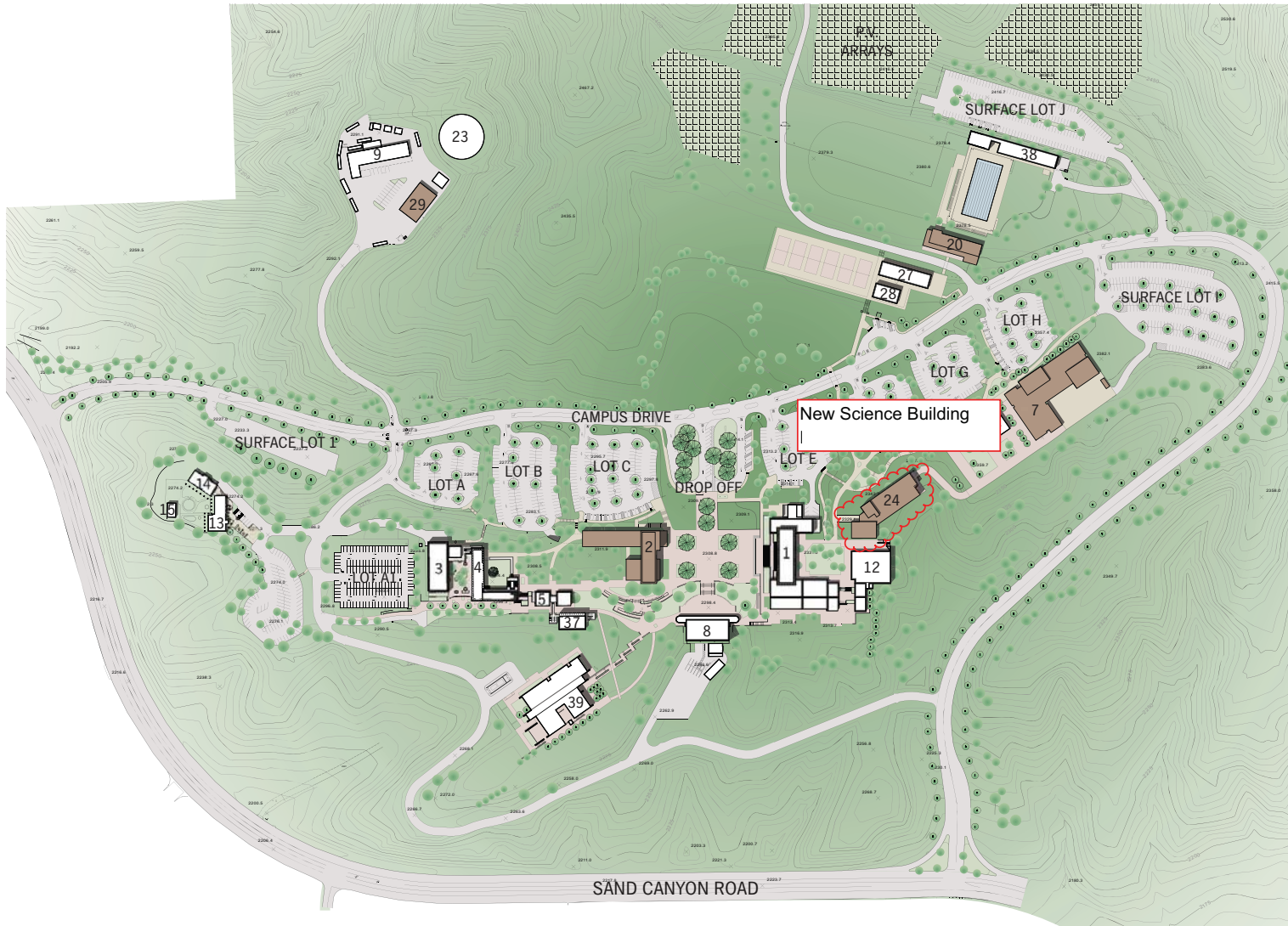
Budget Line Item: Budget Line Item: 42-50-32-4625-0257-5800-1700 Soft Cost Contingency

I concur with this recommendation *Diana Johnson* *10/20/13*
 I do not concur with this recommendation Diana Johnson, Program Manager, KB

I concur with this recommendation *TO* *10/30/13*
 I do not concur with this recommendation Timothy Oliver, Interim Vice Chancellor, Fiscal Services

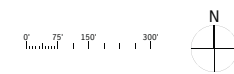
ATTACHMENTS: NTD Proposal (5 pages) and Email Correspondences (11 pages).

HJA
10/28/13



- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |
- * BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Amendment 005 to the Vista Environmental Consulting Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 005 to the Vista Environmental Consulting contract in the amount of \$4,025.00.

OVERVIEW

On July 8, 2010, the Board of Trustees approved a contract with Vista Environmental Consulting for hazardous material services on Measure M construction projects at Crafton Hills College.

This contract includes necessary consulting, testing, monitoring and reporting services during procurement, design and construction. This amendment adds construction hazardous material monitoring services for the upcoming OE2 Building project. The funds will be spent on an as needed basis.

ANALYSIS

The effect of this amendment will be an addition of \$4,025.00 to the Vista Environmental Consulting contract, resulting in a revised contract amount of \$165,855.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

Kitchell/BRj

11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: November 12, 2013

No - M CHC OE2 Bldg 030

TO: Timothy Oliver
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas *GB*
Project Manager
Kitchell/BRj

RE: Crafton Hills College (CHC)
PROJECT #: OE2 Building
Approval of Vista Environmental Consulting Contract Amendment #5

SCOPE:

SBCCD approval of Vista Environmental Consulting Contract Amendment #5 for additional hazardous material services required for the OE2 Building project.

NARRATIVE:

With the upcoming OE2 Building project additional hazardous material services are required. There is one (1) known underground water tie-in to an existing asphalt cement pipe and the possibility of some unforeseen conditions as well. The originally forecasted amount has been exhausted with the OE2 Initial Package hazardous material scope of work and additional dollars are needed. Kitchell/BRj worked with Vista Environmental Consulting in preparing a proposal which has been reviewed by Kitchell/BRj and looks acceptable and falls within current acceptable industry standards. The dollars will be spent on a time and material as needed basis.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve Vista Environmental Consulting Contract Amendment #5 in the amount of \$4,025.00. A formal Contract Amendment #5 will be prepared and forwarded to the December 12, 2013 SBCCD board meeting for final approval. Vista Environmental Consulting's new contract amount with the approval of Contract Amendment #5 will be \$165,855.00.

BUDGET INFORMATION/FISCAL IMPACT:

OE2 Building Project - 8102

Info from Measure M Budget V9-10/31/13

Project Original Budget Amount:	\$ 24,163,646.94
Project Current Spent to date:	\$ 2,666,106.88
Project Current Estimate to Complete:	\$ 23,972,129.51
Project Memo Forecast Cost:	\$ 4,025.00
Project Change Amount:	\$ 0.00

Budget Line Item will be 42-50-32-8102-0257-6210.13-7100 - Testing/Special Testing

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 11/12/13
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB
<input checked="" type="radio"/> I concur with this recommendation	<i>Timothy Oliver</i> 11/13/13
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim VC of Fiscal Services, SBCCD

Attachments: Vista Environmental Consulting Quote/Proposal (pages)

Cc: Diana Johnson; Sheila Nelson - Kitchell/BRj
File

M OE2 Bldg - 1.19 Project Memo 30

Page 1 of 1

Handwritten signature and date: 11/12/13

**VISTA ENVIRONMENTAL CONSULTING
CONTRACT AMENDMENT: 005**

PROJECT: Crafton Hills College (CHC)
11711 San Canyon Road
Yucaipa, CA 92399
Multiple M Projects

OWNER: San Bernardino Community College District (SBCCD)

TO: Vista Environmental Consulting
1630 S. Sunkist Street, Suite C
Anaheim, CA 92806

Brief Description:

Vista Environmental Consulting is currently under contract with SBCCD to provide hazardous material services as required for implementation of the Measure M bond program. These services include necessary consulting, testing, monitoring and reporting services during procurement, design and construction. This contract amendment adds additional dollars for additional construction hazardous material monitoring services for the upcoming OE2 Building project. The dollars will be spent on a time and material as needed basis.

Attachments:

Vista Environmental Consulting Quote/Proposal (3 pages)
Kitchell/BRJ Project Memo CHC OE2 Bldg 030 (1 page)

Costs:

\$4,025.00

The original Contract Sum	\$126,500.00
Net change by previous Amendments	\$35,330.00
The Contract Sum prior to this Amendment	\$161,830.00
The Contract Sum will be increased by this Amendment	\$4,025.00
The new Contract Sum including this Amendment	\$165,855.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Vista Environmental Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Vista Environmental Consulting contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

**Authorized:
CONSULTANT**

Vista Environmental Consulting

PROGRAM MANAGER

Kitchell/BRJ

OWNER

SBCCD

By: _____

DATE:

11/15/13

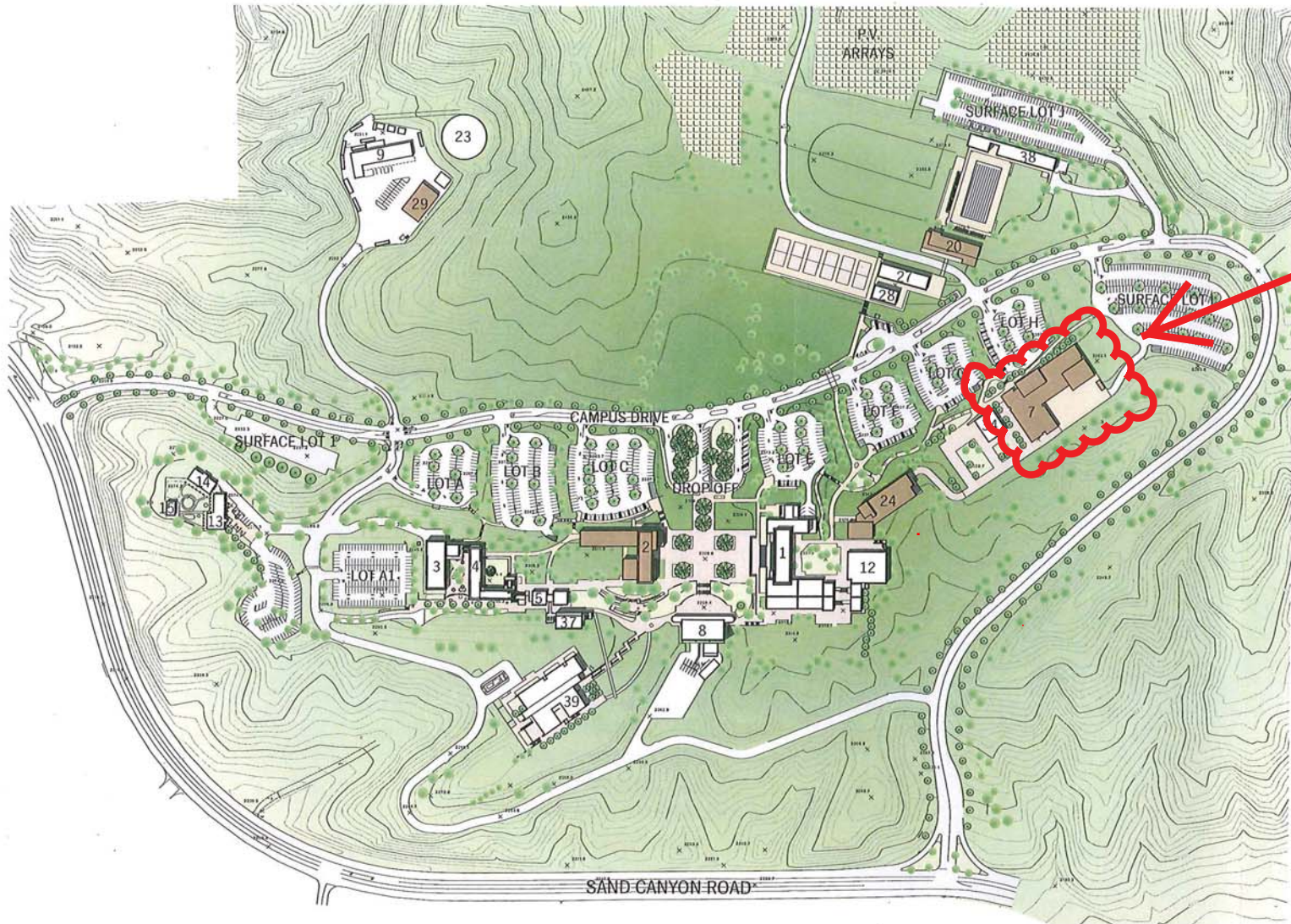
By: _____

DATE:

11/22/13

By: _____

DATE:



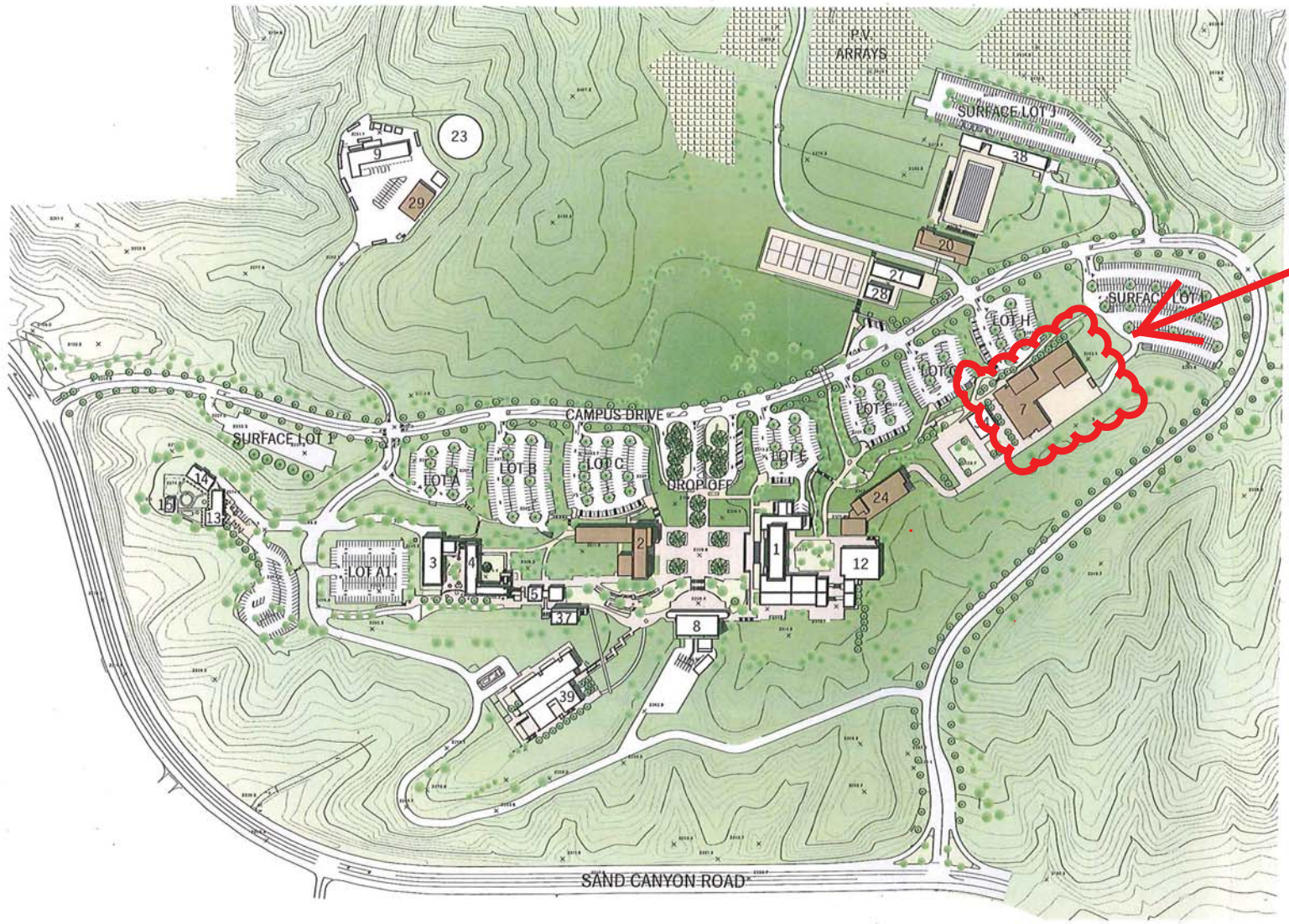
NO. BUILDING NAME

- 1 LAB/ADMIN
- 2 CRAFTON CENTER
- 3 CLASSROOM BUILDING 2
- 4 STUDENT SERVICES A
- 5 CLASSROOM BUILDING 1
- 7 OCCUPATIONAL ED 2**
- 8 PERFORMING ARTS CENTER
- 9 MAINTENANCE & OPERATIONS
- 12 CHEMISTRY
- 13 CDC 1
- 14 CDC 2
- 15 CDC 3
- 20 PHYS ED / ATHLETICS**
- 23 WATER TANK
- 24 SCIENCE**
- 27 SCIENCE MODULAR
- 28 MATH MODULAR
- 29 OFFICES (REPURPOSED BOOKSTORE MODULAR)**
- 34 BOOKSTORE CLASSROOMS
- 37 STUDENT SERVICES B
- 38 AQUATIC CENTER
- 39 LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1





- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
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| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Amendment 006 to the AEI CASC Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the AEI CASC contract in the amount of \$17,578.50.

OVERVIEW

On February 11, 2010, the Board of Trustees approved a contract with AEI CASC for Measure M survey services.

The contract includes field survey, office calculations, and topographic mapping during the design and construction phases. This amendment adds survey services for the upcoming CHC OE2 Building project. The funds will be spent on an as needed basis.

ANALYSIS

The effect of this amendment will be an addition of \$17,578.50 to the AEI CASC contract, resulting in a revised contract amount of \$217,008.76. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2012-13 Measure M budget.

Kitchell/BRj


11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 – Fax: 909.794.8901

DATE: November 12, 2013 No – M CHC OE2 Bldg 031

TO: Timothy Oliver
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas 
Project Manager
Kitchell/BRj

RE: Crafton Hills College (CHC)
PROJECT #: OE2 Building
Approval of AEI-CASC Consulting Contract Amendment #6

SCOPE:

SBCCD approval of AEI-CASC Consulting Contract Amendment #6 for additional survey services required for the OE2 Building project.

NARRATIVE:

Contract Amendment #6 includes the following associated with AEI-CASC Consulting provided survey services: 1) In preparing the final OE2 Building project bid documents it was determined that an updated topographic survey was needed in order to provide an accurate depiction of the existing conditions with the OE2 Initial Package complete. This would ensure that the existing conditions would be properly shown and communicated with the bidders; and 2) With the upcoming OE2 Building project survey verification services may be required throughout construction.

Kitchell/BRj worked with AEI-CASC Consulting in preparing a proposal which has been reviewed by Kitchell/BRj and looks acceptable and falls within current acceptable industry standards. The dollars will be spent on a time and material as needed basis.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve AEI-CASC Consulting Contract Amendment #6 in the amount of \$17,578.50. A formal Contract Amendment #6 will be prepared and forwarded to the December 12, 2013 SBCCD board meeting for final approval. AEI-CASC Consulting's new contract amount with the approval of Contract Amendment #6 will be \$217,008.76.

BUDGET INFORMATION/FISCAL IMPACT:

OE2 Building Project – 8102

Info from Measure M Budget V9—10/31/13

Project Original Budget Amount:	\$ 24,163,646.94
Project Current Spent to date:	\$ 2,666,106.88
Project Current Estimate to Complete:	\$ 23,972,129.51
Project Memo Forecast Cost:	\$ 17,578.50
Project Change Amount:	\$ 0.00

Budget Line Item will be 42-50-32-8102-0257-6210.59-7100 – Surveying

I concur with this recommendation
 I do not concur with this recommendation

Diana Johnson 11/12/13
Diana Johnson, Program Manager, KB

I concur with this recommendation
 I do not concur with this recommendation

Tim 11/13/13
Timothy Oliver, Interim VC of Fiscal Services, SBCCD MS 11/13/13

Attachments: AEI-CASC Consulting Quote/Proposal (4 pages)

Cc: Diana Johnson; Sheila Nelson - Kitchell/BRj
File

Tim
11/12/13

**AEI-CASC CONSULTING
CONTRACT AMENDMENT: 006**

PROJECT: Crafton Hills College (CHC)
11711 San Canyon Road
Yucaipa, CA 92399
All Measure M Projects

OWNER: San Bernardino Community College District (SBCCD)

TO: AEI-CASC Consulting
1470 Cooley Drive
Colton, CA 92324

Brief Description:

AEI-CASC Consulting is currently under contract with SBCCD to provide survey services as required for implementation of the Measure M bond program. These services include necessary field surveying, office calculations, topographic mapping during the design phase and construction phase. This contract amendment adds additional dollars for additional survey services for the upcoming OE2 Building project. The dollars will be spent on a time and material as needed basis.

Attachments:

AEI-CASC Consulting Quote/Proposal (4 pages)
Kitchell/BRJ Project Memo CHC OE2 Bldg 031 (2 pages)

Costs:

\$17,578.50

The original Contract Sum	\$21,384.00
Net change by previous Amendments	\$178,046.26
The Contract Sum prior to this Amendment	\$199,430.26
The Contract Sum will be increased by this Amendment	\$17,578.50
The new Contract Sum including this Amendment	\$217,008.76
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes AEI-CASC Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to AEI-CASC Consulting contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
AEI-CASC Consulting

By:  _____

DATE: 11/12/2013

PROGRAM MANAGER
Kitchell/BRJ

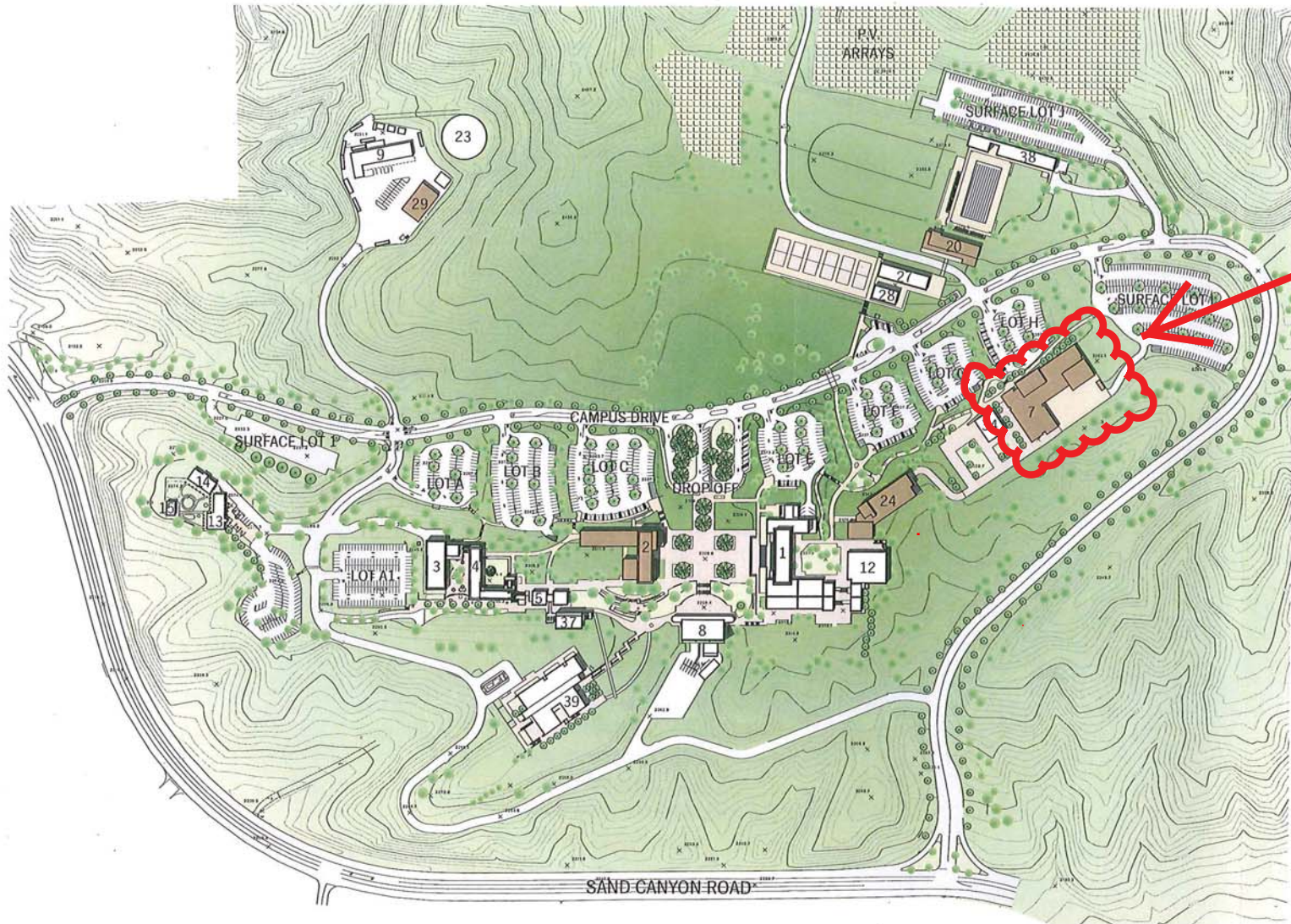
By:  _____

DATE: 11/22/13

OWNER
SBCCD

By: _____

DATE:



- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Amendment 006 to the Steinberg Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the Steinberg Architects contract in the amount of \$41,128.00.

OVERVIEW

On December 8, 2011, the Board of Trustees approved a contract with Steinberg Architects for the Occupation Education #2 Building at Crafton Hills College.

This amendment is for additional design coordination services included in the coordination and update to the design documents based on the final furniture, fixtures, equipment, audio visual and information technology designs, as well as the development of the Drill Yard Water Capture System deductive alternate.

ANALYSIS

The effect of this amendment will be an addition of \$41,128.00 to the Steinberg Architects contract, resulting in a revised contract amount of \$1,603,062.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj


11711 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 - Fax: 909.794.8901

DATE: November 11, 2013 No - M CHC OE2 Bldg 027

TO: Timothy Oliver
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas 
Project Manager
Kitchell/BRj

RE: Crafton Hills College (CHC)
PROJECT #: OE2 Building
Approval of Steinberg Architects Contract Amendment #6 (ASA #8)

SCOPE:

SBCCD approval of Steinberg Architects additional design services included in ASA #8 for the coordination and updates to the design documents based on the final FF&E and AV/IT designs and inclusion of the AV components into the bid documents associated with the OE2 Building project.

NARRATIVE:

With the final FF&E and AV/IT designs complete the documents were given to the A/E team for coordination. With the A/E team's review it was determined that based on the final FF&E and AV/IT design and layouts certain portions of the design documents would need to be revised to ensure they were coordinated. The revisions to the design documents included but were not limited to architectural floor plans, architectural reflected ceiling plans, electrical power plans, electrical IT plans and audio visual plans. Along with the revisions to the design documents it was determined that the AV components of the project would be included in the General Contractors scope of work. It was previously discussed to procure and install the AV components with a separate vendor at a later date, but due to advantages such as increased bid competition and increased coordination it was decided to move forward with inclusion in the General Contractors scope of work. Additional design costs were incurred by the A/E team to update the AV components portion of the bid documents and ensure that appropriate bid documents were prepared for bid.

Steinberg Architects provided a proposal which has been reviewed by Kitchell/BRj and it looks acceptable and falls within current acceptable industry standards.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve Steinberg Architects ASA #9 in the amount of \$23,538.00. A formal Contract Amendment #6 will be prepared and forwarded to the December 12, 2013 SBCCD board meeting for final approval. Steinberg Architects new contract amount with the approval of Contract Amendment #6 will be \$1,603,062.00.

Note: Contract Amendment #6 will include the additional costs associated with ASA #8 (See OE2 Building Project Memo No. 27) and ASA #9.

BUDGET INFORMATION/FISCAL IMPACT:

OE2 Building Project - 8102

Info from Measure M Budget V9-10/31/13

Project Original Budget Amount:	\$ 24,163,646.94
Project Current Spent to date:	\$ 2,666,106.88
Project Current Estimate to Complete:	\$ 23,972,129.51
Project Memo Forecast Cost:	\$ 23,538
Project Change Amount:	\$ 0.00

Budget Line Item will be 42-50-32-8102-0257-6210.10-7100 - Architectural Fees

✓ I concur with this recommendation
○ I do not concur with this recommendation

Diana Johnson 11/12/13
Diana Johnson, Program Manager, KBS

✓ I concur with this recommendation
○ I do not concur with this recommendation

MS 11/13/13
Timothy Oliver, Interim VC of Fiscal Services, SBCCD

Attachments: Steinberg Architects ASA #8 (3 pages)

Cc: Diana Johnson; Sheila Nelson - Kitchell/BRj
File

MS
11/12/13

DATE: November 11, 2013

No - M CHC OE2 Bldg 028

TO: Timothy Oliver
Interim Vice Chancellor of Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Geoff Bachanas 
Project Manager
Kitchell/BRj

RE: Crafton Hills College (CHC)
PROJECT #: OE2 Building
Approval of Steinberg Architects Contract Amendment #6 (ASA #9)

SCOPE:

SBCCD approval of Steinberg Architects additional design services included in ASA #9 for the development of the Drill Yard Water Capture System deductive alternate associated with the OE2 Building project.

NARRATIVE:

The Drill Yard Water Capture System is a system designed to supply and capture the water used in the Fire Academy fire hose training drills. It consists of a 20,000 gallon underground storage tank and pumping system along with other associated items. The costs of this system totals around \$300,000.00. In final development of the bid documents for the OE2 Building it was discussed that the Drill Yard Water Capture System be included as a deductive alternate. In doing so the true costs of the system would be known and based on how the bids came in it would give the CHC campus options and a true known value/amount in order to make an educated decision on whether or not to move forward with the procurement and installation of the system. The project team recommendation was to move forward with including the Drill Yard Water Capture System as a deductive alternate and the CHC campus concurred with the recommendation and gave the direction to implement.

Associated with this direction the design team would incur additional costs to provide revised and/or new architectural, civil, electrical and plumbing design documents. Steinberg Architects provided a proposal which has been reviewed by Kitchell/BRj and it looks acceptable and falls within current acceptable industry standards.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve Steinberg Architects ASA #9 in the amount of \$17,590.00. A formal Contract Amendment #6 will be prepared and forwarded to the December 12, 2013 SBCCD board meeting for final approval. Steinberg Architects new contract amount with the approval of Contract Amendment #6 will be \$1,603,062.00.

Note: Contract Amendment #6 will include the additional costs associated with ASA #8 (See OE2 Building Project Memo No. 27) and ASA #9.

BUDGET INFORMATION/FISCAL IMPACT:

OE2 Building Project - 8102

Info from Measure M Budget V9—10/31/13

Project Original Budget Amount:	\$ 24,163,646.94
Project Current Spent to date:	\$ 2,666,106.88
Project Current Estimate to Complete:	\$ 23,972,129.51
Project Memo Forecast Cost:	\$ 17,590
Project Change Amount:	\$ 0.00

Budget Line Item will be 42-50-32-8102-0257-6210.10-7100 - Architectural Fees

I concur with this recommendation
 I do not concur with this recommendation

Diana Johnson 11/12/13
Diana Johnson, Program Manager, KB

I concur with this recommendation
 I do not concur with this recommendation

Timothy Oliver 11/13/13
Timothy Oliver, Interim VC of Fiscal Services, SBCCD

Attachments: Steinberg Architects ASA #9 (3 pages)

Cc: Diana Johnson; Sheila Nelson - Kitchell/BRj
File

Handwritten signature and date: 11/12/13

**CHC OE2 BUILDING
STEINBERG ARCHITECT CONTRACT AMENDMENT: 006**

PROJECT: Crafton Hills College (CHC)
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Steinberg Architects
523 West 6th Street, Suite 245
Los Angeles, CA 90014

Brief Description:

This amendment is for the additional design coordination services included in ASA #8 and ASA #9. ASA #8 is for the coordination and updates to the design documents based on the final FF&E and AV/IT designs and inclusion of the AV components into the bid documents. ASA #9 for the development of the Drill Yard Water Capture System deductive alternate.

Attachments:

- Steinberg Architects OE2 Bldg ASA #8 (6 pages)
- Steinberg Architects OE2 Bldg ASA #9 (3 pages)
- Kitchell/BRj Project Memo OE2 Bldg 027 (2 pages)
- Kitchell/BRj Project Memo OE2 Bldg 028 (2 pages)

Costs:

\$41,128.00 = Total amount of this Amendment

The original Contract Sum	\$1,457,200.00
Net change by previous Amendments	\$104,734.00
The Contract Sum prior to this Amendment	\$1,561,934.00
The Contract Sum will be increased by this Amendment	\$41,128.00
The new Contract Sum including this Amendment	\$1,603,062.00

The Contract Schedule as of this Amendment will be unchanged.

By signing this Amendment the SBCCD authorizes Steinberg Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Steinberg Architects OE2 Building project contract with SBCCD.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

ARCHITECT
Steinberg Architects

PROGRAM MANAGER
Kitchell/BRj

OWNER
SBCCD

By:  11.19.13

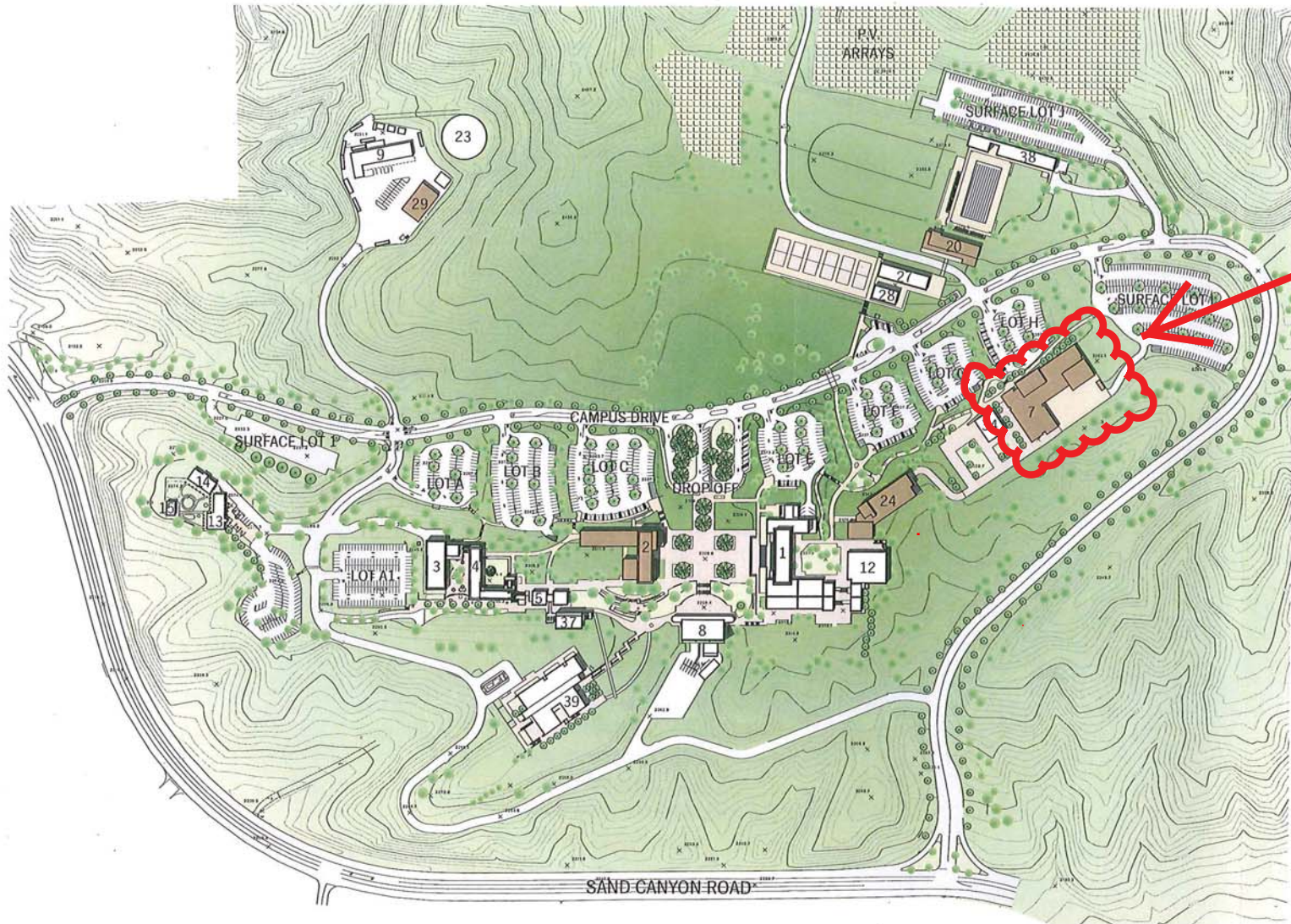
By: 

By: _____

DATE:

DATE: 11/22/13

DATE:



NO. BUILDING NAME

- 1 LAB/ADMIN
- 2 CRAFTON CENTER
- 3 CLASSROOM BUILDING 2
- 4 STUDENT SERVICES A
- 5 CLASSROOM BUILDING 1
- 7 OCCUPATIONAL ED 2**
- 8 PERFORMING ARTS CENTER
- 9 MAINTENANCE & OPERATIONS
- 12 CHEMISTRY
- 13 CDC 1
- 14 CDC 2
- 15 CDC 3
- 20 PHYS ED / ATHLETICS**
- 23 WATER TANK
- 24 SCIENCE**
- 27 SCIENCE MODULAR
- 28 MATH MODULAR
- 29 OFFICES (REPURPOSED BOOKSTORE MODULAR)**
- 34 BOOKSTORE CLASSROOMS
- 37 STUDENT SERVICES B
- 38 AQUATIC CENTER
- 39 LEARNING RESOURCE CENTER

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Bruce Baron, Chancellor
 REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
 PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
 DATE: December 12, 2013
 SUBJECT: Consideration of Approval of Bond Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for the Bond Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Auditorium Renovation Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Woodcliff Corporation	CO #2	6,800,000.00	11,958.00	63,691.00	6,875,649.00	1.11%

San Bernardino Valley College – Central Plant Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Broughton Construction, Inc.	CO #2	26,485.00	535.00	-6,103.00	20,917.00	-21.02%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$57,588.00 which is 0.084% of the total Measure M construction contracts of \$68,437,780.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by \$2,020,240.83. The new overall Measure M change order percentage is 3.04%. The cost of these changes will be absorbed by bid savings; the construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 Budget for Measure M.



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Woodcliff Corporation Amount \$ 63,691.00
 Campus: San Bernardino Valley College Project: Auditorium Renovation Project

This Change is a(n):

Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Revised fire-rated overhead coiling door for opening; relocate transformer to eliminate conflict with excavation elevator flooring.

Accountability

This Change was part of the original design scope: Architect/Engineer generated these two changes due to the fact that the changes were noted after the bid and execution of the General Contractor.

The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on 7/11/13 in the amount of \$ 6,800,000.00
 Total Board approved amendments to date \$ -
 Requested amendment amount \$ -

This request is an amendment and results in a revised contract amount of \$ 6,800,000.00
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date \$ 11,958.00
 Requested Change Order amount \$ 63,691.00

This request is a change order and results in a revised contract amount of \$ 6,875,649.00

This change order is subject to the 10% rule. It results in a 0.94% change to the contract
75,649.00

1.11% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS 6,875,649.00

Signatures

Bond Program Manager

Diana Johnson

Diana Johnson
(Signature)

11/22/13
(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

42-37-31-2520
Project Number

Capital Facilities Program Management

AUD-GC-CO2

CHANGE ORDER

Original Contract Amount: **\$6,800,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$11,958.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>December 12, 2013</u>
Project Description:	<u>Auditorium Renovation Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Woodcliff Corporation</u>	Attn:	<u>Woodcliff</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 254
 Contract Change Order No. AUD-GC-CO2: Item 1.1 - 1.2

TOTAL COST of CONTRACT CHANGE ORDER AUD-GC-CO2: \$63,691.00

Reason for Change:

- 1 Site Cost, Error and/or Omission - Architect/Engineer Generated
- 2 Building Cost, Error and/or Omission - Architect/Engineer Generated

Initiator of Change:

- 1 Project Coordination

The original Base Contract Sum was:	<u>\$6,800,000.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No. AUD-GC-CO2 will be increased by:	<u>\$63,691.00</u>
The revised BASE Contract Sum:	<u>\$6,863,691.00</u>
Net change by previous authorized Change Order(s):	<u>\$11,958.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$6,875,649.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$6,875,649.00</u>
The contract TIME due to C.O. No. AUD-GC-CO2 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore:	<u>16-Jun-14</u>
SBCCD Change Order No. <u>AUD-GC-CO2</u> includes Item Number(s):	<u>1.1 - 1.2</u>

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Mark Morrison, NTD Architecture	<u>11-18-13</u>
	Michael Villegas, Kitchell/BRJ	<u>11/15/13</u>
	Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
	Robert Everhart, Superintendent - Woodcliff Corporation	<u>11-18-13</u>

State of California - Division of the State Architect DSA Application No. 04-112423 File No. 36-C2

Approved _____ per Principal Structural Engineer:

CHANGE ORDER NO. AUD-GC-CO2

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Bulletin 05.01 - Provide revised fire rated overhead colling door for opening 107A. PCO 009	G-3	100		\$3,924	\$3,924
Item 1.2	Bulletin 006 - Relocate existing transformer to eliminate conflict with excavation of elevator footing. PCO 010	B-3	100		\$59,767	\$59,767
Subtotal						\$63,691
TOTAL CONTRACT CHANGE ORDER # AUD-GC-CO2						\$63,691

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Broughton Construction, Inc. Amount \$ (6,103.00)

Campus: San Bernardino Valley College Project: Central Plant-ADA Access

This Change is a(n):

Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

Unforeseen Conditions Design Omission Design Conflict
 Campus Recommended Contractor Recommended Agency Required
 Contractor Transfer (no cost to District)

Explanation of Change: Bid allowance credit for unused unforeseen underground utilities, irrigation and landscape repair. Labor & material to provide a seal coat over new asphalt overlay; labor & material for installation of detectable warning paver in lieu of tactile panel.

Accountability

This Change was part of the original design scope: Credit for unused bid allowance; seal coat was an error and omission - Construction manager generated; detectable warning paver was Architect/Engineer generated.

The cost of this change has been validated and is the best possible price available to the District.
 This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on 10/10/13 in the amount of \$ 26,485.00
 Total Board approved amendments to date \$ -
 Requested amendment amount \$ -

This request is an amendment and results in a revised contract amount of \$ 26,485.00
 (Note: This revised contract amount basis for 10% rule)

Total Board approved change orders to date \$ 535.00
 Requested Change Order amount \$ (6,103.00)

This request is a change order and results in a revised contract amount of \$ 20,917.00

This change order is subject to the 10% rule. It results in a -23.04% change to the contract
 The cumulative amount of change orders for this contract equals (5,568.00)
-21.02% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS 20,917.00

Signatures

Bond Program Manager: Diana Johnson Diana Johnson 11/22/13
 (Signature) (Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Capital Facilities Program Management

4629A1
Project Number

CPADA-GC-CO2

CHANGE ORDER

Original Contract Amount: \$26,485.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$535.00

School Name:	San Bernardino Valley College	Date:	December 12, 2013
Project Description:	SBVC Central Plant - ADA Access	Contract No.:	General Contractor
To (Contractor):	Broughton Construction, Inc.	Attn:	Paul Corthell

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 253
Contract Change Order No. CPADA-GC-CO2: Item 1.1 - 1.2

TOTAL COST of CONTRACT CHANGE ORDER CPADA-GC-CO2: (\$6,103.00)

Reason for Change:

- 1 SITE COST, ERROR AND OMISSION, ARCHITECT/ENGINEER GENERATED
- 2 SITE COST, ERROR AND OMISSION, CONSTRUCTION MANAGER GENERATED
- 3 CONTRACT ADMINISTRATIVE ISSUES

Initiator of Change:

- 1 Project Administration

The original Base Contract Sum was:	\$26,485.00
Net change by previous authorized Contract Amendment(s):	\$0.00
The contract AMOUNT due to C.O. No. CPADA-GC-CO2 will be increased by:	-\$6,103.00
The revised BASE Contract Sum:	\$20,382.00
Net change by previous authorized Change Order(s):	\$535.00
The Contract Sum including previous authorized Change Orders:	\$20,917.00
The revised Contract Amount, including this Contract Change Order is, therefore:	\$20,917.00
The contract TIME due to C.O. No. CPADA-GC-CO2 will be unchanged by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore:	12-Nov-13
SBCCD Change Order No. CPADA-GC-CO2 includes Item Number(s):	1.1 - 1.3

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Ivan Thomas, Engineer of Record	11/13/13
Project Mgr.:		Michael Villegas, Project Manager	11/13/13
District:		Mr. Timothy Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:		Paul Corthell, Project Manager Printed Name/Title	11/14/13

State of California - Division of the State Architect DSA Application No. 04-11874 File No. 36-C2
Approved _____ per Principal Structural Engineer: _____

CHANGE ORDER NO. CPADA-GC-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Labor and material for installation of detectable warning paver in lieu of tactile panel, per District Standards, PCO 002	B-3	100		\$998	\$998
Item 1.2	Labor and material to provide a seal coat over new asphalt overlay, PCO 003	B-2	100		\$400	\$400
1.3	Bid Allowance - Credit for unused unforeseen underground utilities, irrigation, and landscape repair	L-2	100		(\$7,500)	(\$7,500)
Subtotal						(\$6,103)
TOTAL CONTRACT CHANGE ORDER # CPADA-GC-CO2						(\$6,103)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: December 12, 2013
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Fixed Asset Surplus Report

Page 1 of 1

December 12, 2013

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
17208	11/1/2013	CRAFTON HILLS COLLEGE	laptop	6/6/2005	\$1,710.00	\$0.00
17228	11/1/2013	CRAFTON HILLS COLLEGE	laptop	12/1/2005	\$1,643.17	\$0.00
17720	11/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755 Sma	2/29/2008	\$1,344.29	\$0.00
17721	11/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755 Sma	2/29/2008	\$1,344.29	\$0.00
17728	11/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755 Sma	2/29/2008	\$1,344.29	\$0.00
17735	11/1/2013	CRAFTON HILLS COLLEGE	Dell Optiplex 755 Sma	2/29/2008	\$1,344.29	\$0.00
18029	10/28/2013	SAN BERNARDINO VALLEY COLLEGE	VEHICLE UTILITY	7/1/1985	\$3,700.00	\$0.00
20192	11/1/2013	CRAFTON HILLS COLLEGE	SERVER	7/1/1998	\$1,599.00	\$0.00
20920	11/1/2013	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1998	\$1,920.00	\$0.00

Non-Fixed Asset Surplus List

Page 1 of 1

December 12, 2013

Cisco 3550 Switch	2 ea
Dell Optiplex 755 Computers	5 ea
Dell Optiplex 755 USFF Computers	1 ea
Dell Optiplex 620 Computers	2 ea
Miscellaneous VGA Cables	40 ea
Computer Mice	1 ea
Power Cords	20 ea
Sharp Projector	1 ea
Castelle FaxPress Premier Server	1 ea
Dell PowerVault 132T Blade	1 ea
Linksys Router	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Appoint a Members to the
Citizens Bond Oversight Committee (CBOC)

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Albert Garcia to the Citizens Bond Oversight Committee for a two-year term.

OVERVIEW

The Citizens Bond Oversight Committee is comprised of at least seven members of the community, and serves the purpose of reviewing the expenditure of Bond Measure M funds. Mr. Garcia is seeking to join the committee as a representative of the community.

ANALYSIS

Approval of this recommendation will enable the CBOC to continue in an efficient and effective manner.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item carries no financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Award Bid and Contract to
Sinanian Development, Inc., Tarzana CA, Los Angeles County
27% Local Subcontractors

RECOMMENDATION

It is recommended that the Board of Trustees award bid #111913 and contract to Sinanian Development, Inc. for the Occupational Education - 2 Building at Crafton Hills College in the amount of \$15,888,000.00 (base bid plus insurance add alternate), as well as any and all change orders up to \$1,588,800.00 approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

OVERVIEW

This project includes a new OE2 Building and site improvements to address the needs of the Fire Technology, Emergency Medical Services, Public Safety and Services, and Respiratory Care programs. The project consists of lecture, lab, office, and vehicular storage spaces, and is designed to achieve a Leadership in Energy & Environmental Design Silver rating. The total cost of the project is approximately \$24.2 million. It is scheduled to start construction in late 2013 and be completed summer 2015.

ANALYSIS

A public bid opening was conducted on November 19, 2013 and the District received eight bids. The three lowest, most responsive were:

Vendor	Base Bid	Bid Award with Selected Alternates
Sinianian Development, Inc.	\$15,488,000	\$15,888,000
Royal Construction Corp.	\$16,388,000	\$16,538,000
Echo Pacific Construction, Inc.	\$16,464,094	\$16,761,585

An analysis of the bids received indicates that Sinanian Development, Inc. is the lowest, most responsive bidder. The bid documents also indicated that Sinanian Development included

approximately 27% local subcontractors in their bid. The final bid award includes the insurance alternate.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 budget for Measure M.



11711 Sand Canyon Road, Yucaipa, CA 92399

(909) 435-4159 - FAX (909) 794-8901

November 22, 2013

Timothy L. Oliver
 San Bernardino Community College District
 114 South Del Rosa Drive
 San Bernardino, CA 92408

**RE: Occupational Education – 2 (OE-2) Building Project
 BID ANALYSIS AND RECOMMENDATION**

Dear Mr. Oliver:

Kitchell/BRj is pleased to provide this analysis of the bid results for the Crafton Hills College – OE2 Building project.

Bids were accepted until 1:00 PM on November 19, 2013. Upon closing of the bid period, the contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office, Board Room (PDC 104) located at 114 S. Del Rosa Drive in San Bernardino, CA. Eight (8) plan holders submitted bids for this project.

The lowest responsible bidder was determined to be Sinanian Development, Inc. in the total amount of \$15,888,000.00. This was determined as follows:

- 1) Based on the language that was included in the contract documents Sinanian Development, Inc. was determined to be the apparent low bidder with their base bid amount, \$15,488,000.00, being the lowest bid price that was less than, or equal to, the funding amount that was publicly disclosed prior to the first bid being opened which was \$16,169,929.41.
- 2) Review and verification that their bid was responsive. Details of the analysis are below.
- 3) SBCCD and CHC's decision and direction to proceed with the Contractor and Subcontractor's insurance costs of \$400,000.00 as listed within Sinanian Development, Inc.'s bid proposal/form versus the use of OCIP.

Bid Analysis

The following items were considered in our bid analysis:

- I. Comparative Pricing- based on the selection criteria. See attached bid selection analysis.
- II. Bond Review
- III. Company History
- IV. Bid Proposal/Form Review
- V. Client Reference Check
- VI. Contractor License Check

I. Comparative Pricing (Base Bid Price)

A.	Low bid	\$ 15,488,000.00
B.	Average bid	\$ 17,016,321.25
C.	High bid	\$ 18,370,000.00
D.	Number of Bidders	Eight (8)

II. Bond Review

- A. Arch Insurance Company is the surety for Sinanian Development, Inc. C&D Bonding & Insurance Services is the agent company authorized to transact the business of insurance in the State of California.
- B. Contractor's License Board: All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Bond No. is 24032995 and has been verified to be effective since December 20, 2009, and is currently on file.

III. Company History

Sinianian Development, Inc. was founded in 1984, and serves in Southern California. Their specialties include General Building/Engineering Contracting and Public Works Contracts. Similar sample projects include:

- Allan Hancock College: Public Safety Complex at Lompoc Campus in the amount of \$26,900,000.00.
- Los Angeles Community College District: Science & Math Buildings in the amount of \$43,115,503.00.
- Los Angeles Community College District: General Classrooms & Student Services Buildings in the amount of \$47,176,800.00.

IV. Bid Proposal/Form Review

Bid proposal/form reviewed and verified. See attached for detailed spreadsheet of review.

Note: It was noted that there were three minor irregularities on their bid proposal/form. They are as follows: 1) The expiration date of their California License Number was incorrectly listed and 2) Bid form 003001, page 5, Item #10 provides a list of documents which are required to be attached to the bid form which were not checked off and 3) The California License Number for the site concrete and site concrete rebar subcontractor (Diamond Bar Constructors) is currently suspended. All of these items were reviewed and acknowledged with Sinanian Development, Inc. during the post-bid interview. A follow up letter was received from Sinanian Development, Inc. in which clarification was provided to all three of these items. Of the items it is important to note that Sinanian Development, Inc. will ensure that Diamond Bar Constructor's California License will be active prior to them stating any work on the project and in the event it remains inactive, Sinanian Development, Inc. will request for a subcontractor substitution approval from SBCCD pursuant to the provisions set forth in CA Public Contract Code Section 4107.

Per the specification section 002000 Instruction to Bidders, "The DISTRICT reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding." Based on this, Kitchell/BRj recommends waiving these minor irregularities.

V. Client Reference Check

Client references reviewed and verified.

VI. Contractor License Check

A.	License # and Status:	License # 455273 Current and Active
B.	Type of company:	Corporation
C.	Expiration date:	April 30, 2014
D.	State of Incorporation:	California
E.	Type of license:	A - General Engineering Contractor B - General Building Contractor

Based on our bid review and analysis Kitchell/BRj confirms that Sinanian Development, Inc. is the lowest responsible bidder. We recommend that the SBCCD board accept and award the contract to Sinanian Development, Inc. in the amount of \$15,888,000.00 for the Crafton Hills College Occupational Education - 2 Building Project.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

Kitchell/BRj



Geoff Bachanas
Project Manager

cc: Diana Johnson - Kitchell/BRj
Job File

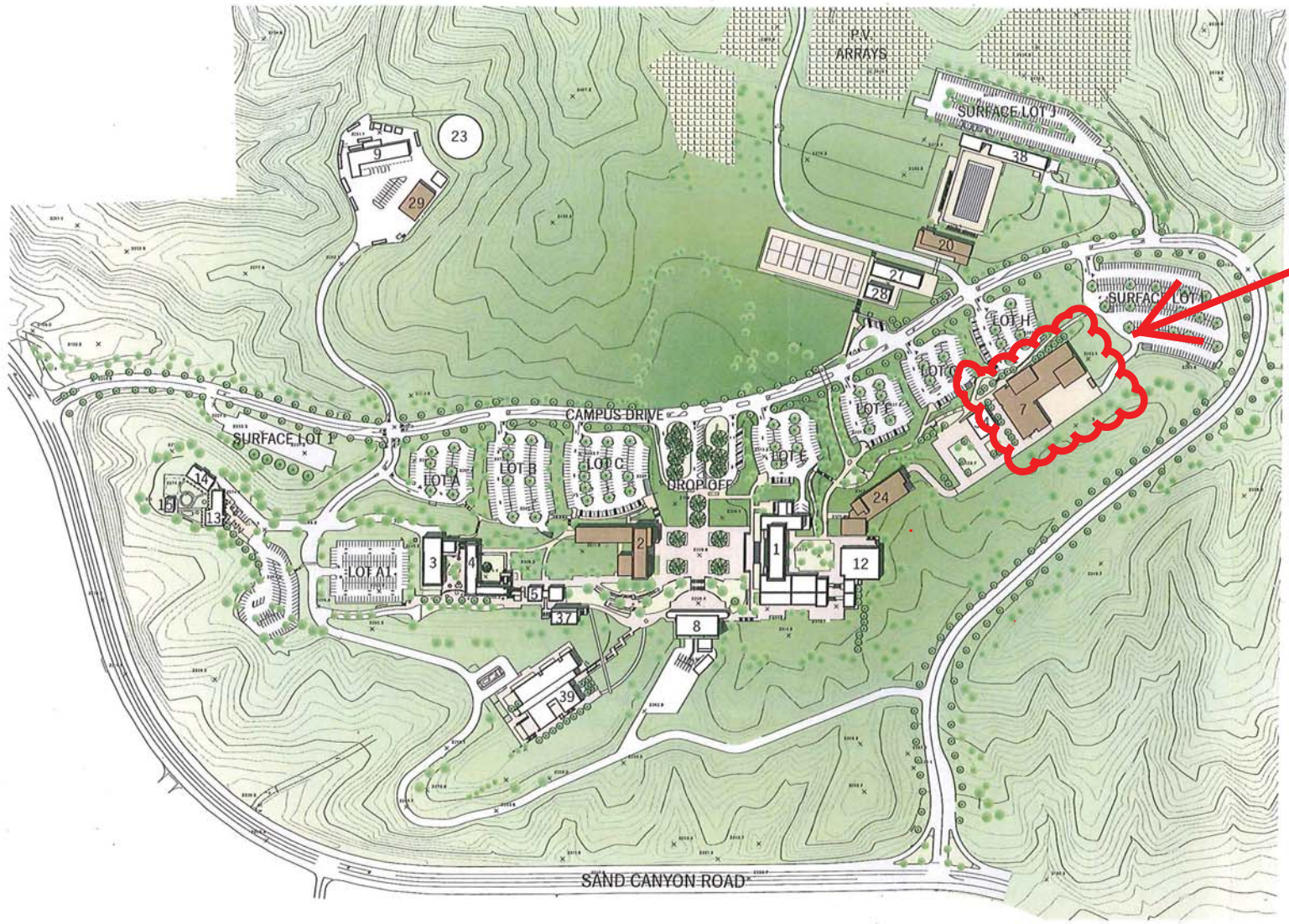
Bid Proposal Evaluation Form

Bid Date: November 19, 2013

Contract Bid Form / Document Description	OE2 Building	OE2 Building	OE2 Building
	Sinanian Development	Royal Construction	Echo Pacific
00 30 01 - Bid Proposal Form	✓	✓	✓
- Addenda: 1 - 5 (Acknowledged & Dated)	✓	✓	✓
- Bid Amounts: Number & Written Matches (ITB-8)	✓	✓	✓
- California Lic.#, Expirations, Type of Lic.	Lic #: 455273 Exp. 04/30/14 / Lic. A, B	Lic #: 444780 Exp. 08/31/15 / Lic. B	Lic #: 669251 Exp. 04/30/15 / Lic. A, B, C 8
- Names of Principals, Partners, Owners	✓	✓	✓
- Signature Lines Complete	✓	✓	✓
00 30 02 - Bid Guarantee Form	✓	Not Submitted with Bid Proposal, but verified in post-bid interview	✓
00 30 03 - Bid Bond: 10% Bid Amount, Notarized	✓	✓	✓
- Verify CA Admitted Surety on Bid Bond	✓	✓	✓
00 30 04 - Designation of Subcontractors	✓	✓	✓
00 30 05 - Non-Collusion Affidavit: Notarized	✓	✓	✓
00 30 06 - References	✓	✓	✓
00 30 07 - Contractor's Cert. Regarding Worker's Comp	✓	✓	✓
00 30 08 - Acknowledgement of Bidding Practices Regarding Indemnity	✓	✓	✓
00 30 09 - Bidders Acknowledgement of Project Duration	✓	✓	✓
00 30 10 - List of Current Projects	✓	✓	✓
00 30 11 - List of Completed Projects	✓	✓	✓
00 30 12 - Experience and Technical Qualification Questionnaire	✓	✓	✓
00 30 13 - Contractor's Certification of Site Conditions	✓	✓	✓
00 30 14 - Local Hire Information Form & Checklist	✓	✓	✓
Bid Amount (Base Bid)	\$15,488,000	\$16,388,000	\$16,464,094
Contractor & Subcontractor Insurance Costs (Add Alternate)	\$400,000.00	\$150,000.00	\$297,491.00
Total Bid Amount	\$15,888,000	\$16,538,000	\$16,761,585

Notes:

- 1) Based on the language that was included in the contract documents the apparent low bidder was determined based on the lowest bid price that was less than, or equal to, the funding amount that was publicly disclosed prior to the first bid being opened which was \$16,169,929.41.
- 2) SBCCD and CHC direction was to proceed with the Contractor and Subcontractor's Insurance costs versus the use of OCIP.



- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |

* BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Consideration of Approval to Award Bid and Contract to
The O.K. Earl Corporation dba Earl Corporation
Irwindale CA, Los Angeles County
55% Local Subcontractors

RECOMMENDATION

It is recommended that the Board of Trustees award bid #101613 and contract to The O.K. Earl Corporation dba Earl Corporation for the New Science Building project at Crafton Hills College in the amount of \$18,573,131.00 (base bid plus insurance add alternate), as well as any and all change orders up to \$1,857,131.10 approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

OVERVIEW

This project provides 30,000 square feet of space with modern science labs to address the needs of the chemistry, microbiology, anatomy, and biology programs. The project consists of lab, lab support, lecture, and office spaces. Site improvements will also address campus circulation at the project site. The total cost of the project is approximately \$25.6 million. It is scheduled to start construction in fall 2013 and finish in summer 2015.

ANALYSIS

A public bid opening was conducted on October 16, 2013 and the District received nine bids. The three lowest, most responsive were:

Vendor	Base Bid	Bid Award with Selected Alternates
The O.K. Earl Corporation dba Earl Corporation	\$18,272,531	\$18,573,131
USS Cal Builders, Inc.	\$18,400,000	\$18,714,000
Sinanian Development, Inc.	\$18,700,000	\$19,200,000

An analysis of the bids received indicates that The O.K. Earl Corporation dba Earl Corporation is the lowest, most responsive bidder. The bid documents also indicated that Earl Corporation included approximately 55% local subcontractors in their bid. The final bid award includes the insurance alternate.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 budget for Measure M.



11711 Sand Canyon Road, Yucaipa, CA 92399

(909) 435-4159 - FAX (909) 794-8901

October 22, 2013

Timothy L. Oliver
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

**RE: New Science Building Project
BID ANALYSIS AND RECOMMENDATION**

Dear Mr. Oliver:

Kitchell/BRj is pleased to provide this analysis of the bid results for the Crafton Hills College – New Science Building project.

Bids were accepted until 1:00 PM on October 16, 2013. Upon closing of the bid period, the contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office, Board Room (PDC 104) located at 114 S. Del Rosa Drive in San Bernardino, CA. Nine (9) plan holders submitted bids for this project. The lowest responsible bidder was determined to be The O.K. Earl Corporation dba Earl Corporation with a base bid amount of \$18,272,531.00.

The bid selection criterion was developed by District's legal consulting to provide a competitive environment that meets the public contract code. The lowest bid shall be determined as follows:

- (1) by adding the base price to the aggregate price for the first seven alternates identified above, provided that when added together, the total bid amount is less than, or equal to, a funding amount publicly disclosed by the DISTRICT before the first bid is opened; or
- (2) If no base bid price when added to the first 7 alternates provides a total bid amount that is equal to or less than the funding amount publicly disclosed by the DISTRICT before the first bid is opened, then, the lowest bid will be determined by taking the base bid price and adding thereto as many of the alternates (from #1 thru #7) that will allow the District to receive the greatest scope of work at a total bid amount that is equal to or under the funding amount publicly disclosed by the DISTRICT before the first bid is opened; or
- (3) If a low bid cannot be determined under (1) or (2) above, then the lowest bid will be determined by taking the base bid prices only.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the public entity before the ranking of all bidders from lowest to highest has been determined.

A responsible bidder who submitted the lowest bid as determined by this section shall be the low bidder for determination of award of contract. This section does not preclude the DISTRICT from adding to or deducting from the contract any of the additive or deductive items after the lowest responsible bidder has been determined.

Bid add alternate no. 08, Contractor and Subcontractors provided insurance coverage(s) was not considered in the basis of selection criteria

Before opening the bid on October 16, 2013 at 1:00 PM, Kitchell/BRj announced the available construction fund for the project which was: \$17,176,728.68.

Since the low bid was higher than the available construction fund, option no. 3 becomes the basis for determination of low bidder, base bid price only. Therefore, the O.K. Earl Corporation dba Earl Corporation is determined to be the lowest responsible and responsive bidder, with base bid amount of \$18,272,531.00.

After reviewing the contractor and subcontractors provided insurance price vs. OCIP price, the District has decided to utilize the contractor and subcontractors provided insurance price of \$300,600, which is added to the base bid amount for a total contract amount of \$18,573,131.

Bid Analysis

The following items were considered in our bid analysis:

- I. Comparative Pricing- based on the selection criteria. See attached bid selection analysis.
- II. Bond Review
- III. Company History
- IV. Bid Proposal/Form Review
- V. Client Reference Check
- VI. Contractor License Check

I. Comparative Pricing (Base Bid Price)

A.	Low bid	\$ 18,272,531.00
B.	Average bid	\$ 19,624,993.22
C.	High bid	\$ 22,475,729.00
D.	Number of Bidders	Nine (9)

II. Bond Review

- A. Travelers Casualty and Surety Company of America is the surety for The O.K. Earl Corporation dba Earl Corporation. Supple-Merrill & Driscoll, Inc. is the agent company authorized to transact the business of insurance in the State of California.
- B. Contractor's License Board: All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Bond No. is T-1526L10 and has been verified to be effective since January 1, 2007, and is currently on file.

III. Company History

The O.K. Earl Corporation dba Earl Corporation was founded in 1932, and serves in Southern California. Their specialties include General Building/Engineering Contracting and Public Works Contracts. Similar sample projects include:

- Glendale Community College: Garfield Campus Expansion (new 3-story classroom/lab building) in the amount of \$16,036,535.00.
- Chapman University: Sandhu Residence Complex in the amount of \$35,149,873.00.
- Chapman University: Lastinger Athletic Complex in the amount of \$19,610,974.00.

IV. Bid Proposal/Form Review

Bid proposal/form reviewed and verified. See attached for detailed spreadsheet of review.

Note: it was noted that the contractor had three minor irregularities in their bid package: (1) bid proposal form did not carry the corporate seal, (2) The bid proposal form section 00 30 10, signed by the bidder is not the most

recent one. Bidder should have used addendum no. 2 version vs. addendum no. 1 version not the most recent version issued in addendum no. 2 and (3) The bidder acknowledgement of project duration, section 00 30 09, signed by the bidder is not the most recent one. Bidder should have used addendum no. 2 version vs. addendum no. 1 version.

Per general conditions, "The DISTRICT reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding." Based on this, Kitchell/BRj recommends waiving these minor irregularities.

V. Client Reference Check

Client references reviewed and verified.

VI. Contractor License Check

- | | | |
|----|-------------------------|---|
| A. | License # and Status: | License # 94114 Current and Active |
| B. | Type of company: | Corporation |
| C. | Expiration date: | October 31, 2014 |
| D. | State of Incorporation: | California |
| E. | Type of license: | A - General Engineering Contractor
B - General Building Contractor |

Based on our bid review and analysis Kitchell/BRj confirms that The O.K. Earl Corporation dba Earl Corporation is the lowest responsible bidder. We recommend that the SBCCD board accept and award the contract to The O.K. Earl Corporation dba Earl Corporation for the Crafton Hills College New Science Building Project.

If you have any questions or concerns, please do not hesitate to contact us.

October

Sincerely,

Kitchell/BRj

Hussain Agah
Project Manager

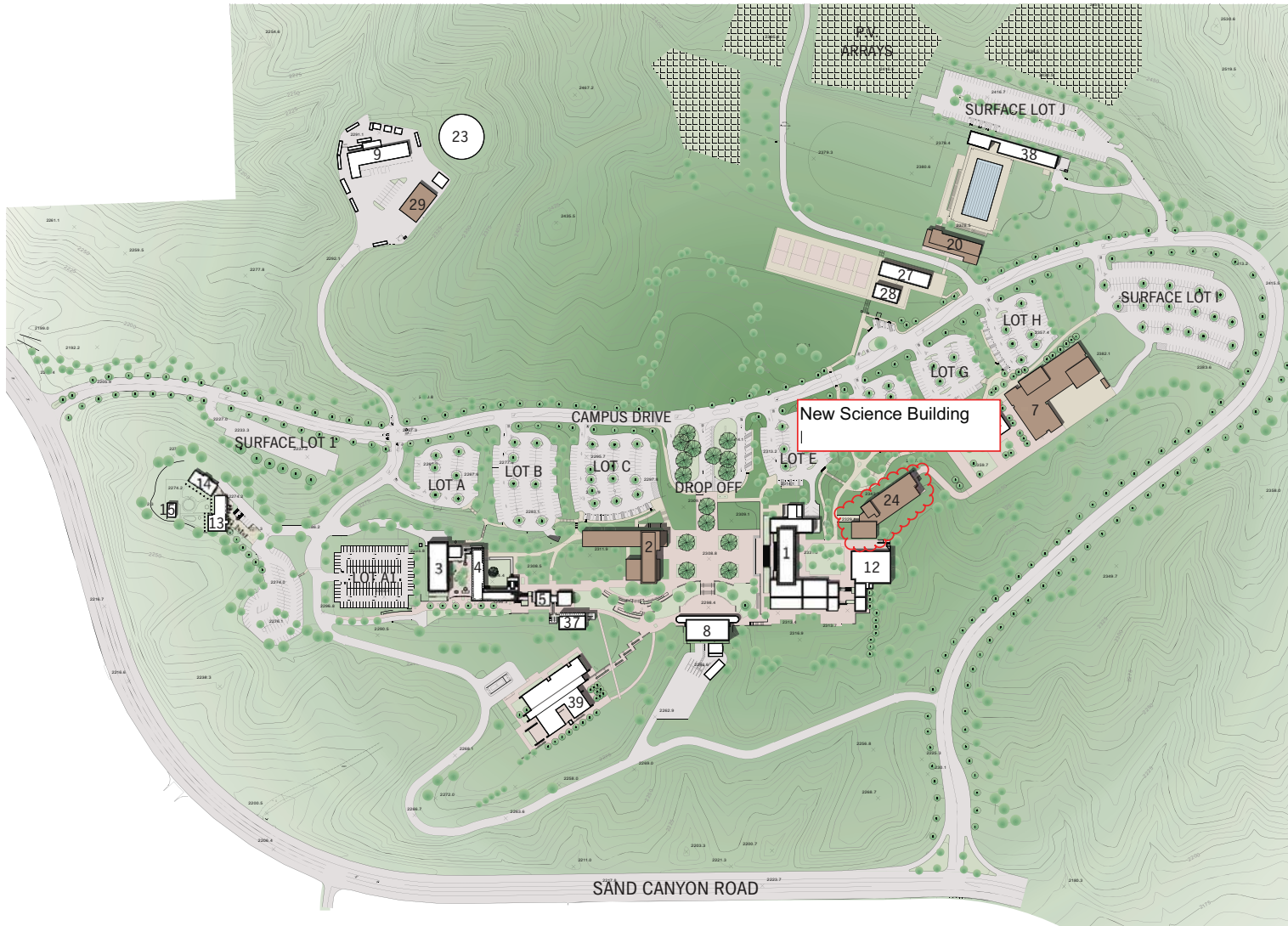


cc: Diana Johnson - Kitchell/BRj
Job File

Wednesday October 16, 2013 @ 1:00PM
 San Bernardino Community College District
 Crafton Hills College - NEW SCIENCE BUILDING
 Unofficial Results



#	Mandatory Pre Bid Attendee Contractors	City	Bid Bond Y/N	Addenda (1 - 5) Noted Y/N	Base Bid	ADD ALT #1	ADD ALT #2	ADD ALT #3	ADD ALT #4	ADD ALT #5	ADD ALT #6	ADD ALT #7	ADD ALT #8	TOTAL
1	The O.K. Earl Corporation dba Earl Corporation	Irwindale, CA	Y	Y	\$18,272,531.00	\$237,437.00	\$52,616.00	\$139,440.00	\$106,050.00	\$11,525.00	\$43,172.00	\$48,642.00	\$300,600.00	\$19,212,013.00
2	USS Cal Builders, Inc.	Stanton, CA	Y	Y	\$18,400,000.00	\$22,000.00	\$45,000.00	\$142,000.00	\$75,000.00	\$10,000.00	\$48,000.00	\$10,000.00	\$314,000.00	\$19,066,000.00
3	Sinanian Development, Inc.	Tarzana, CA	Y	Y	\$18,700,000.00	\$140,000.00	\$165,000.00	\$130,000.00	\$50,000.00	\$20,000.00	\$75,000.00	\$20,000.00	\$500,000.00	\$19,800,000.00
4	Echo Pacific Construction, Inc.	Escondido, CA	Y	Y	\$18,737,977.00	\$222,245.00	\$109,674.00	\$144,465.00	\$74,245.00	\$24,377.00	\$69,221.00	\$81,588.00	\$364,343.00	\$19,828,135.00
5	Doug Wall Construction, Inc.	Bermuda Dunes, CA	Y	Y	\$18,821,602.00	\$110,000.00	\$80,000.00	\$298,000.00	\$85,000.00	\$35,000.00	\$150,000.00	\$22,000.00	\$1,260,000.00	\$20,861,602.00
6	Royal Construction Corp.	Arcadia, CA	Y	Y	\$18,990,000.00	\$73,000.00	\$55,000.00	\$95,000.00	\$69,000.00	\$14,000.00	\$41,000.00	\$88,000.00	\$285,000.00	\$19,710,000.00
7	Stronghold Engineering Incorporated	Riverside, CA	Y	Y	\$20,727,100.00	\$30,000.00	\$65,000.00	\$150,000.00	\$60,000.00	\$120,000.00	\$120,000.00	\$60,000.00	\$250,000.00	\$21,582,100.00
8	PropWest PCM, Inc. dba ProWest Constructors	Wildomar, CA	Y	Y	\$21,500,000.00	\$135,000.00	\$105,000.00	\$240,000.00	\$85,000.00	\$25,000.00	\$80,000.00	\$50,000.00	\$625,000.00	\$22,845,000.00
9	R. J. Daum Construction	Garden Grove, CA	Y	Y	\$22,475,729.00	\$27,532.00	\$94,042.00	\$434,019.00	\$75,136.00	\$32,036.00	\$95,814.00	\$55,045.00	\$571,079.00	\$23,860,432.00
	AVERAGE				\$19,624,993.22	\$110,801.56	\$85,703.56	\$196,991.56	\$75,492.33	\$32,437.56	\$80,245.22	\$48,363.89	\$496,669.11	\$20,751,698.00
	MEDIAN				\$18,821,602.00	\$110,000.00	\$80,000.00	\$144,465.00	\$75,000.00	\$24,377.00	\$75,000.00	\$50,000.00	\$364,343.00	\$19,828,135.00



- | NO. | BUILDING NAME |
|-----------|---|
| 1 | LAB/ADMIN |
| 2 | CRAFTON CENTER |
| 3 | CLASSROOM BUILDING 2 |
| 4 | STUDENT SERVICES A |
| 5 | CLASSROOM BUILDING 1 |
| 7 | OCCUPATIONAL ED 2 |
| 8 | PERFORMING ARTS CENTER |
| 9 | MAINTENANCE & OPERATIONS |
| 12 | CHEMISTRY |
| 13 | CDC 1 |
| 14 | CDC 2 |
| 15 | CDC 3 |
| 20 | PHYS ED / ATHLETICS |
| 23 | WATER TANK |
| 24 | SCIENCE |
| 27 | SCIENCE MODULAR |
| 28 | MATH MODULAR |
| 29 | OFFICES (REPURPOSED BOOKSTORE MODULAR) |
| 34 | BOOKSTORE CLASSROOMS |
| 37 | STUDENT SERVICES B |
| 38 | AQUATIC CENTER |
| 39 | LEARNING RESOURCE CENTER |
- * BOLD INDICATES NEW BUILDING

MASTER PLAN - HORIZON 1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: December 12, 2013
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards – December 2013

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

DISTRICT

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Brady	Jason	IT	Awesome thorough customer service. Thanks for all your help!	An anonymous employee
Castro	Deborah	Printing Services	Since I became Interim Printing Supervisor they all have come together as a team to make my job a lot easier. And I am thankful to them all.	Dennis Winters
Castro	Deborah	Printing Services	Since I became Interim Printing Supervisor they all have come together as a team to make my job a lot easier. And I am thankful to them all.	Dennis Winters
Cortez	Yecenia	Economic Development Center	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac
Goodrich	Kelly	Fiscal Services	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Higgins	Earnest	Custodian	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac
Jones	Chris	Printing Services	Since I became Interim Printing Supervisor they all have come together as a team to make my job a lot easier. And I am thankful to them all.	Dennis Winters
Jones	Chris	Printing Services	Chris always goes the extra mile to help me with print jobs.	Raina Okray
Lujan	Angela	Payroll	Working out of class with integrity and dedication as if it were her full time position. Terrific work ethic and true concern for those she is serving.	An anonymous employee
McCurry	Shari	Security	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Nikac	Stacey	Chancellor's Office	I came to Stacey for assistance after trying for 4 months to obtain payment for work done in June. During this time no one had taken the responsibility to help. Stacey owned the problem and solved it in weeks.	Roger Powell
Norton	Lorraine	Human Resources	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac
Piggott	Gloria	Printing Services	Since I became Interim Printing Supervisor they all have come together as a team to make my job a lot easier. And I am thankful to them all.	Dennis Winters
Sanchez	Carmen	Printing Services	Since I became Interim Printing Supervisor they all have come together as a team to make my job a lot easier. And I am thankful to them all.	Dennis Winters
Smith	Sally	Payroll	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Torres	Maria	Human Resources	Exceptional Conscientiousness, Helpfulness, and Integrity!	Angela Lujan
Torres	Maria	Human Resources	Has been working hard to process employees in a timely and accurate way-allowing other departments to continue their agenda as well. Totally committed to a job well done. Self-motivated and engaged.	An anonymous employee
Winters	Dennis	Printing Services	Dennis always goes the extra mile to help me with print jobs.	Raina Okray
Zapien	Lorena	Human Resources	Thank you for taking time out of your busy day to help decorate for the Annual Holiday Party.	Stacey Nikac

SBVC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Chatterjee	Achala	Technical Division	Ensured that the culinary arts pieces of the dinner theatre collaboration were in place, in the absence of our Chef. The evenings were successful in large part because of Achala's attention to detail and support.	Dr. Kay Weiss

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Feist	John	Campus Technology Services	For promptly resolving the issue with my office computer. You're the best! I really appreciate it.	Roger Sadler
Hopkins	Albert	Student Worker, Student Life Office	Very helpful and good on his job	Eddie Anderson, Student
Hrdlicka	Rick	Campus Technology Services	For promptly resolving the issue with my office computer. You're the best! I really appreciate it.	Roger Sadler
Moore	Anita	Counseling & Matriculation	Really nice person and is always helping others. She is very kind and caring person.	Margarita Reyes, Student
Moore	Anita	Counseling & Matriculation	Wonderful, kind and caring person. She is enthusiastic in her work every time I see her. She always has a smile on her face and willing to go the extra mile.	Matthew Randolph, Student
Morrison	Tracy	Food Service	Stepped in to ensure that meals were well prepared and served during the recent dinner theatre performances at SBVC. She went above and beyond to ensure successful evenings!	Dr. Kay Weiss

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Okray	Raina	Counseling & Matriculation	Wonderful, genuine, enthusiastic person and always takes time to go the extra mile. It is a blessing she came into my life. God bless her.	Matthew Randolph, Student
Reyes	Margarita	Student Work, Counseling Office	Excellent Service	Visitor
Thomure	Briana	Student Worker, Counseling Office	For going above and beyond the call of duty of a student worker and helping me any way she could.	Christopher L. Lister, Student

CHC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Lopez	Richard	Custodial	Going the extra mile to ensure that the elevator is spotless at all times.	Employee
Simonson	Kristi	Marketing/Web Developer	Kristi is always willing to help to make our web the best it can be and works with us to make necessary changes.	Frances Southerland
Simonson	Kristi	Marketing/Web Developer	Kristi continues to provide top-notch service. I really appreciate your knowledge, quick response, and support with our webpages. Thank you for being easy to work with and so helpful. Thank you, Kristi!	Michelle Riggs

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Zuniga	Ruby	Title V	Ruby is such a pleasure to work with. Thank you for being efficient, organized, hard-working, intelligent and just so much fun to be around.	Michelle Riggs

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: December 12, 2013
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through November 25, 2013. It reflects summary information for all District funds, grouped by category within each fund.

As of November 25, the District was 40.5% through the fiscal year and had spent and encumbered about 40.3% of its budgeted general funds. This would indicate that the District's spending is in line with the budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

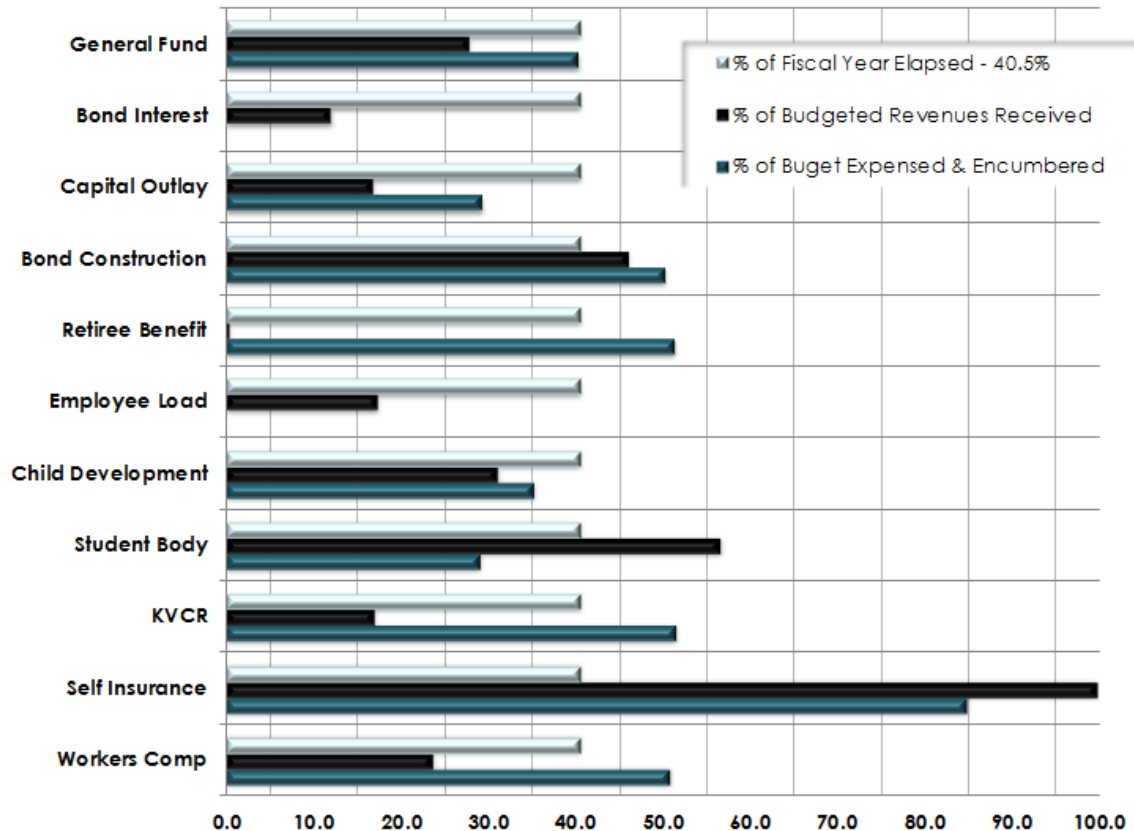
FINANCIAL IMPLICATIONS

There are no financial implications.

Budget Revenue & Expenditure Summary

Year to Date 11/25/2013
40.5% of Fiscal Year Elapsed

	REVENUES		EXPENDITURES	
	Budget	Received YTD	Budget	Expensed/ Encumbered YTD
01 General Fund	\$ 95,837,132	\$ 26,608,474 27.8%	\$ 97,062,836	\$ 39,136,485 40.3%
<i>Regular patterns of activity throughout the year.</i>				
21 Bond Interest & Redemption	\$ 24,226,400	\$ 2,908,406 12.0%	\$ 24,226,400	\$ 15,282,886 63.1%
<i>Majority of revenues will be received April -June of 2014. Annual payment for bonds will take effect during March & April, 2014.</i>				
41 Capital Outlay Projects	\$ 676,215	\$ 113,371 16.8%	\$ 2,642,816	\$ 774,008 29.3%
<i>Expenses in this fund are sporadic.</i>				
42 Bond Construction	\$ 125,000	\$ 57,532 46.0%	\$ 91,067,714	\$ 45,698,184 50.2%
<i>Expensed/Encumbered is comprised of expenditures in the amount of \$3,756,104 (4% of budget) and encumbrances of \$41,942,081.</i>				
68 Retiree Benefit	\$ 763,000	\$ 2,116 0.3%	\$ 336,561	\$ 172,679 51.3%
<i>Management anticipates the transfer of these funds to take place on or around December 2013.</i>				
69 Employee Load	\$ 450	\$ 78 17.3%	\$ 450	\$ - 0.0%
72 Child Development	\$ 2,749,090	\$ 855,239 31.1%	\$ 2,747,790	\$ 966,788 35.2%
<i>Regular patterns of activity throughout the year.</i>				
73 Student Body Center Fee	\$ 272,952	\$ 154,501 56.6%	\$ 272,952	\$ 79,190 29.0%
74 KVCR	\$ 5,900,437	\$ 997,191 16.9%	\$ 6,292,244	\$ 3,236,513 51.4%
<i>Revenues in this fund are sporadic. Expensed/Encumbered is comprised of \$1,736,064 in expenditures (28% of budget), and \$1,500,449 in encumbrances.</i>				
78 Self Insurance-Liability	\$ 603,000	\$ 600,906 99.7%	\$ 600,000	\$ 508,636 84.8%
<i>The annual premiums are paid at the beginning of the fiscal year.</i>				
84 Workers Compensation	\$ 1,250,000	\$ 295,807 23.7%	\$ 1,250,000	\$ 635,279 50.8%
<i>Regular patterns of revenue activity throughout the year. Expenses are sporadic; encumbrances account for \$54,240.</i>				



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	6,045,442.16	197,235.67	197,235.67	3.2	0.00	5,848,206.49	96.7
8600.00 STATE REVENUES	67,116,470.30	24,007,359.78	24,007,359.78	35.7	0.00	43,109,110.52	64.2
8800.00 LOCAL REVENUES	22,651,893.00	2,388,057.22	2,388,057.22	10.5	0.00	20,263,835.78	89.4
8900.00 OTHER FINANCING SOURCES	23,326.60	15,821.40	15,821.40	67.8	0.00	7,505.20	32.1
TOTAL: 8000	95,837,132.06	26,608,474.07	26,608,474.07	27.7	0.00	69,228,657.99	72.2
1100.00 CONTRACT CLASSROOM INST.	14,906,440.40	5,998,937.42	5,998,937.42	40.2	0.00	8,907,502.98	59.7
1200.00 CONTRACT CERT. ADMINISTRATORS	8,442,274.53	3,037,296.54	3,037,296.54	35.9	0.00	5,404,977.99	64.0
1300.00 INSTRUCTORS DAY/HOURLY	7,173,848.00	2,744,925.39	2,744,925.39	38.2	0.00	4,428,922.61	61.7
1400.00 NON-INSTRUCTION HOURLY CERT.	1,463,125.98	469,751.39	469,751.39	32.1	0.00	993,374.59	67.8
TOTAL: 1000	31,985,688.91	12,250,910.74	12,250,910.74	38.3	0.00	19,734,778.17	61.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	16,717,384.00	6,522,622.90	6,522,622.90	39.0	0.00	10,194,761.10	60.9
2200.00 INSTRUCTIONAL AIDS	1,352,368.90	450,785.00	450,785.00	33.3	0.00	901,583.90	66.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,143,881.00	736,999.14	736,999.14	34.3	0.00	1,406,881.86	65.6
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,312,089.00	289,284.09	289,284.09	22.0	0.00	1,022,804.91	77.9
TOTAL: 2000	21,525,722.90	7,999,691.13	7,999,691.13	37.1	0.00	13,526,031.77	62.8
3100.00 CERTIFICATED RETIREMENT	2,108,789.96	890,680.90	890,680.90	42.2	0.00	1,218,109.06	57.7
3200.00 CLASSIFIED RETIREMENT	2,344,976.00	873,888.83	873,888.83	37.2	0.00	1,471,087.17	62.7
3300.00 OASDHI /FICA	2,069,307.00	775,880.30	775,880.30	37.4	0.00	1,293,426.70	62.5
3400.00 HEALTH AND WELFARE BENEFITS	8,713,133.72	3,125,563.34	3,125,563.34	35.8	0.00	5,587,570.38	64.1
3500.00 STATE UNEMPLOYMENT INSURANCE	27,293.00	10,027.04	10,027.04	36.7	0.00	17,265.96	63.2
3600.00 WORKERS COMPENSATION INSURANCE	1,001,787.40	368,875.00	368,875.00	36.8	0.00	632,912.40	63.1
3900.00 OTHER BENEFITS	191,880.00	84,939.07	84,939.07	44.2	0.00	106,940.93	55.7
TOTAL: 3000	16,457,167.08	6,129,854.48	6,129,854.48	37.2	0.00	10,327,312.60	62.7
4100.00 TEXTBOOKS	64,530.77	4,276.17	4,276.17	6.6	35,700.04	24,554.56	38.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	79,265.35	34,899.43	34,899.43	44.0	4,514.27	39,851.65	50.2
4300.00 INSTRUCTIONAL SUPPLIES	462,150.69	104,010.48	104,010.48	22.5	77,302.26	280,837.95	60.7
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	42,192.00	433.88	433.88	1.0	622.62	41,135.50	97.4
4500.00 NONINSTRUCTIONAL SUPPLIES	1,367,417.07	246,582.37	246,582.37	18.0	474,552.22	646,282.48	47.2
4700.00 FOOD SUPPLIES	9,143.00	1,051.15	1,051.15	11.4	7,091.85	1,000.00	10.9
TOTAL: 4000	2,024,698.88	391,253.48	391,253.48	19.3	599,783.26	1,033,662.14	51.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,093,189.22	1,051,620.10	1,051,620.10	14.8	2,935,139.92	3,106,429.20	43.7
5200.00 TRAVEL & CONFERENCE EXPENSES	812,214.60	187,599.89	187,599.89	23.0	110,965.91	513,648.80	63.2
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	356,389.75	149,593.54	149,593.54	41.9	70,736.40	136,059.81	38.1
5400.00 INSURANCES - DISTRICT USE	146,000.00	123,773.00	123,773.00	84.7	0.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,539,855.62	1,169,985.08	1,169,985.08	46.0	1,188,105.38	181,765.16	7.1
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	2,911,598.99	1,410,178.72	1,410,178.72	48.4	742,476.88	758,943.39	26.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	532,000.00	166,812.49	166,812.49	31.3	142,818.01	222,369.50	41.7
5800.00 OTHER OPERATING EXP-DIST. USE	6,161,793.53	358,704.93	358,704.93	5.8	149,747.03	5,653,341.57	91.7
TOTAL: 5000	20,553,041.71	4,618,267.75	4,618,267.75	22.4	5,339,989.53	10,594,784.43	51.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	92,546,319.48	31,389,977.58	31,389,977.58	33.9	5,939,772.79	55,216,569.11	59.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	105,002.00	0.00	0.00	.0	0.00	105,002.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	75,626.97	2,596.00	2,596.00	3.4	20,140.00	52,890.97	69.9
6300.00 LIBRARY BOOKS - EXPANSION	112,240.49	59,367.17	59,367.17	52.8	33,673.75	19,199.57	17.1
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,570,837.57	206,646.42	206,646.42	13.1	220,861.48	1,143,329.67	72.7
TOTAL: 6000	1,863,707.03	268,609.59	268,609.59	14.4	274,675.23	1,320,422.21	70.8
TOTAL: 1000-6999	94,410,026.51	31,658,587.17	31,658,587.17	33.5	6,214,448.02	56,536,991.32	59.8
7300.00 INTERFUND TRANSFERS	2,050,000.00	833,333.00	833,333.00	40.6	0.00	1,216,667.00	59.3
7500.00 OTHER OUTGO-STUDENT FIN AID	50,322.10	14,000.00	14,000.00	27.8	0.00	36,322.10	72.1
7600.00 OTHER STUDENT AID	552,487.00	246,874.92	246,874.92	44.6	169,241.89	136,370.19	24.6
TOTAL: 7000	2,652,809.10	1,094,207.92	1,094,207.92	41.2	169,241.89	1,389,359.29	52.3
TOTAL: 1000-7999	97,062,835.61	32,752,795.09	32,752,795.09	33.7	6,383,689.91	57,926,350.61	59.6

Fund: 01 GENERAL FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED		%	PENDED/	UNENCUMBERED	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE		ENCUMBERED	BALANCE	%
=====		=====						
TOTAL INCOME	(8000 - 8999)	95,837,132.06	26,608,474.07	26,608,474.07	27.7	0.00	69,228,657.99	72.2
TOTAL:	1000-5999	92,546,319.48	31,389,977.58	31,389,977.58	33.9	5,939,772.79	55,216,569.11	59.6
TOTAL:	1000-6999	94,410,026.51	31,658,587.17	31,658,587.17	33.5	6,214,448.02	56,536,991.32	59.8
TOTAL:	1000-7999	97,062,835.61	32,752,795.09	32,752,795.09	33.7	6,383,689.91	57,926,350.61	59.6
TOTAL EXPENSES	(1000 - 7999)	97,062,835.61	32,752,795.09	32,752,795.09	33.7	6,383,689.91	57,926,350.61	59.6

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	0.00	0.00	.0	0.00	256,400.00	100.0
8800.00 LOCAL REVENUES	23,970,000.00	2,908,406.21	2,908,406.21	12.1	0.00	21,061,593.79	87.8
TOTAL: 8000	24,226,400.00	2,908,406.21	2,908,406.21	12.0	0.00	21,317,993.79	87.9
7100.00 DEBT RETIREMENT	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 7000	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	2,908,406.21	2,908,406.21	12.0	0.00	21,317,993.79	87.9
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	71,091.15	71,091.15	71,091.15	100.0	0.00	0.00	.0
8800.00 LOCAL REVENUES	605,123.60	42,279.66	42,279.66	6.9	0.00	562,843.94	93.0
TOTAL: 8000	676,214.75	113,370.81	113,370.81	16.7	0.00	562,843.94	83.2
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	1,250.00	0.00	0.00	.0	0.00	1,250.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	10,241.00	0.00	0.00	.0	2,160.04	8,080.96	78.9
TOTAL: 4000	11,491.00	0.00	0.00	.0	2,160.04	9,330.96	81.2
5100.00 PERSON&CONSULTANT SVC-DI ST USE	33,630.00	19,937.87	19,937.87	59.2	48,692.13	35,000.00-	.0
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	192,405.64	147,276.10	147,276.10	76.5	0.00	45,129.54	23.4
5800.00 OTHER OPERATING EXP-DI ST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	229,159.24	167,213.97	167,213.97	72.9	48,692.13	13,253.14	5.7
TOTAL: 1000-5999	240,650.24	167,213.97	167,213.97	69.4	50,852.17	22,584.10	9.3
6100.00 SITES & IMPROVEMENTS-DI ST. USE	30,219.83	0.00	0.00	.0	0.00	30,219.83	100.0
6200.00 BUILDINGS&IMPROVEMENT-DI ST. USE	1,376,942.26	0.00	0.00	.0	0.00	1,376,942.26	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	995,003.42	475,800.64	475,800.64	47.8	80,140.78	439,062.00	44.1
TOTAL: 6000	2,402,165.51	475,800.64	475,800.64	19.8	80,140.78	1,846,224.09	76.8
TOTAL: 1000-6999	2,642,815.75	643,014.61	643,014.61	24.3	130,992.95	1,868,808.19	70.7

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	676,214.75	113,370.81	113,370.81	16.7	0.00	562,843.94	83.2
TOTAL:	1000-5999	240,650.24	167,213.97	167,213.97	69.4	50,852.17	22,584.10	9.3
TOTAL:	1000-6999	2,642,815.75	643,014.61	643,014.61	24.3	130,992.95	1,868,808.19	70.7
TOTAL:	1000-7999	2,642,815.75	643,014.61	643,014.61	24.3	130,992.95	1,868,808.19	70.7
TOTAL EXPENSES	(1000 - 7999)	2,642,815.75	643,014.61	643,014.61	24.3	130,992.95	1,868,808.19	70.7

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	57,532.22	57,532.22	46.0	0.00	67,467.78	53.9
TOTAL: 8000	125,000.00	57,532.22	57,532.22	46.0	0.00	67,467.78	53.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	0.00	1,506.98	1,506.98	100.0	0.00	1,506.98-	.0
TOTAL: 2000	0.00	1,506.98	1,506.98	100.0	0.00	1,506.98-	.0
3300.00 OASDHI /FICA	0.00	112.59	112.59	100.0	0.00	112.59-	.0
3500.00 STATE UNEMPLOYMENT INSURANCE	0.00	0.74	0.74	100.0	0.00	0.74-	.0
TOTAL: 3000	0.00	113.33	113.33	100.0	0.00	113.33-	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,346,365.00	115,344.97	115,344.97	8.5	855,192.26	375,827.77	27.9
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5400.00 INSURANCES - DISTRICT USE	2,701,215.00	219,045.77	219,045.77	8.1	0.00	2,482,169.23	91.8
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	120,000.00	34,176.03	34,176.03	28.4	22,783.97	63,040.00	52.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	23,455.20	23,455.20	4.9	65,104.40	386,440.40	81.3
5800.00 OTHER OPERATING EXP-DIST. USE	5,880,765.00	19,568.40	19,568.40	.3	21,400.00	5,839,796.60	99.3
TOTAL: 5000	10,529,345.00	411,590.37	411,590.37	3.9	964,480.63	9,153,274.00	86.9
TOTAL: 1000-5999	10,529,345.00	413,210.68	413,210.68	3.9	964,480.63	9,151,653.69	86.9
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,691,400.00	53,390.70-	53,390.70-	.0	145,763.12	1,599,027.58	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	77,103,885.00	3,385,421.98	3,385,421.98	4.3	40,831,074.46	32,887,388.56	42.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,743,084.00	10,861.84	10,861.84	.6	762.48	1,731,459.68	99.3
TOTAL: 6000	80,538,369.00	3,342,893.12	3,342,893.12	4.1	40,977,600.06	36,217,875.82	44.9
TOTAL: 1000-6999	91,067,714.00	3,756,103.80	3,756,103.80	4.1	41,942,080.69	45,369,529.51	49.8

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	57,532.22	57,532.22	46.0	0.00	67,467.78	53.9
TOTAL:	1000-5999	10,529,345.00	413,210.68	413,210.68	3.9	964,480.63	9,151,653.69	86.9
TOTAL:	1000-6999	91,067,714.00	3,756,103.80	3,756,103.80	4.1	41,942,080.69	45,369,529.51	49.8
TOTAL:	1000-7999	91,067,714.00	3,756,103.80	3,756,103.80	4.1	41,942,080.69	45,369,529.51	49.8
TOTAL EXPENSES	(1000 - 7999)	91,067,714.00	3,756,103.80	3,756,103.80	4.1	41,942,080.69	45,369,529.51	49.8

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2013 TO 06/30/2014

#J301

11/25/2013

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 8000	0.00	95.37	95.37	100.0	0.00	95.37-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	2,116.08	2,116.08	16.2	0.00	10,883.92	83.7
8900.00 OTHER FINANCING SOURCES	750,000.00	0.00	0.00	.0	0.00	750,000.00	100.0
TOTAL: 8000	763,000.00	2,116.08	2,116.08	.2	0.00	760,883.92	99.7
3300.00 OASDHI /FICA	0.00	32.65	32.65	100.0	0.00	32.65-	.0
3400.00 HEALTH AND WELFARE BENEFITS	333,559.00	168,644.76	168,644.76	50.5	0.00	164,914.24	49.4
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	2.04	2.04	100.0	0.00	0.04-	.0
3900.00 OTHER BENEFITS	3,000.00	4,000.00	4,000.00	100.0	0.00	1,000.00-	.0
TOTAL: 3000	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6
TOTAL: 1000-5999	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	763,000.00	2,116.08	2,116.08	.2	0.00	760,883.92	99.7
TOTAL:	1000-5999	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6
TOTAL:	1000-6999	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6
TOTAL:	1000-7999	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6
TOTAL EXPENSES	(1000 - 7999)	336,561.00	172,679.45	172,679.45	51.3	0.00	163,881.55	48.6

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	77.71	77.71	17.2	0.00	372.29	82.7
TOTAL: 8000	450.00	77.71	77.71	17.2	0.00	372.29	82.7
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	77.71	77.71	17.2	0.00	372.29	82.7
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	37,740.96	37,740.96	25.7	0.00	109,079.04	74.2
8600.00 STATE REVENUES	2,378,527.00	806,546.04	806,546.04	33.9	0.00	1,571,980.96	66.0
8800.00 LOCAL REVENUES	223,743.00	10,951.91	10,951.91	4.8	0.00	212,791.09	95.1
TOTAL: 8000	2,749,090.00	855,238.91	855,238.91	31.1	0.00	1,893,851.09	68.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,181,721.00	411,851.32	411,851.32	34.8	0.00	769,869.68	65.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	300,844.00	93,199.56	93,199.56	30.9	0.00	207,644.44	69.0
TOTAL: 2000	1,482,565.00	505,050.88	505,050.88	34.0	0.00	977,514.12	65.9
3100.00 CERTIFICATED RETIREMENT	16,709.00	6,813.23	6,813.23	40.7	0.00	9,895.77	59.2
3200.00 CLASSIFIED RETIREMENT	95,431.00	36,934.76	36,934.76	38.7	0.00	58,496.24	61.2
3300.00 OASDHI/FICA	76,910.00	26,430.36	26,430.36	34.3	0.00	50,479.64	65.6
3400.00 HEALTH AND WELFARE BENEFITS	452,126.00	159,698.58	159,698.58	35.3	0.00	292,427.42	64.6
3500.00 STATE UNEMPLOYMENT INSURANCE	639.00	222.68	222.68	34.8	0.00	416.32	65.1
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	21,750.00	21,750.00	35.3	0.00	39,750.00	64.6
3900.00 OTHER BENEFITS	5,358.00	2,347.32	2,347.32	43.8	0.00	3,010.68	56.1
TOTAL: 3000	708,673.00	254,196.93	254,196.93	35.8	0.00	454,476.07	64.1
4300.00 INSTRUCTIONAL SUPPLIES	131,877.00	8,300.21	8,300.21	6.2	46,451.91	77,124.88	58.4
4500.00 NONINSTRUCTIONAL SUPPLIES	107,295.00	22,600.92	22,600.92	21.0	39,520.55	45,173.53	42.1
4700.00 FOOD SUPPLIES	88,000.00	48,582.29	48,582.29	55.2	27,167.71	12,250.00	13.9
TOTAL: 4000	327,172.00	79,483.42	79,483.42	24.2	113,140.17	134,548.41	41.1
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	19,575.00	0.00	0.00	.0	3,051.58	16,523.42	84.4
5800.00 OTHER OPERATING EXP-DIST. USE	121,844.00	550.00	550.00	.4	0.00	121,294.00	99.5
TOTAL: 5000	144,919.00	550.00	550.00	.3	3,051.58	141,317.42	97.5
TOTAL: 1000-5999	2,663,329.00	839,281.23	839,281.23	31.5	116,191.75	1,707,856.02	64.1
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	59,461.00	0.00	0.00	.0	11,315.00	48,146.00	80.9
TOTAL: 6000	84,461.00	0.00	0.00	.0	11,315.00	73,146.00	86.6
TOTAL: 1000-6999	2,747,790.00	839,281.23	839,281.23	30.5	127,506.75	1,781,002.02	64.8

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,749,090.00	855,238.91	855,238.91	31.1	0.00	1,893,851.09	68.8
TOTAL:	1000-5999	2,663,329.00	839,281.23	839,281.23	31.5	116,191.75	1,707,856.02	64.1
TOTAL:	1000-6999	2,747,790.00	839,281.23	839,281.23	30.5	127,506.75	1,781,002.02	64.8
TOTAL:	1000-7999	2,747,790.00	839,281.23	839,281.23	30.5	127,506.75	1,781,002.02	64.8
TOTAL EXPENSES	(1000 - 7999)	2,747,790.00	839,281.23	839,281.23	30.5	127,506.75	1,781,002.02	64.8

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
TOTAL: 8000	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	34,891.00	34,891.00	41.2	0.00	49,613.00	58.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	40,000.00	15,490.00	15,490.00	38.7	0.00	24,510.00	61.2
TOTAL: 2000	124,504.00	50,381.00	50,381.00	40.4	0.00	74,123.00	59.5
3200.00 CLASSIFIED RETIREMENT	9,680.00	4,001.38	4,001.38	41.3	0.00	5,678.62	58.6
3300.00 OASDHI/FICA	6,464.00	2,669.16	2,669.16	41.2	0.00	3,794.84	58.7
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	12,075.90	12,075.90	41.6	0.00	16,906.10	58.3
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	17.49	17.49	41.6	0.00	24.51	58.3
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	1,250.00	1,250.00	41.6	0.00	1,750.00	58.3
3900.00 OTHER BENEFITS	148.00	61.40	61.40	41.4	0.00	86.60	58.5
TOTAL: 3000	48,316.00	20,075.33	20,075.33	41.5	0.00	28,240.67	58.4
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,423.00	927.50	927.50	6.0	0.00	14,495.50	93.9
TOTAL: 4000	17,423.00	927.50	927.50	5.3	0.00	16,495.50	94.6
5200.00 TRAVEL & CONFERENCE EXPENSES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	9,733.00	0.00	0.00	.0	0.00	9,733.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	15,000.00	0.00	0.00	.0	0.00	15,000.00	100.0
TOTAL: 5000	28,233.00	0.00	0.00	.0	0.00	28,233.00	100.0
TOTAL: 1000-5999	218,476.00	71,383.83	71,383.83	32.6	0.00	147,092.17	67.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 6000	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 1000-6999	272,952.00	79,190.07	79,190.07	29.0	0.00	193,761.93	70.9

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	272,952.00	154,500.66	154,500.66	56.6	0.00	118,451.34	43.3
TOTAL:	1000-5999	218,476.00	71,383.83	71,383.83	32.6	0.00	147,092.17	67.3
TOTAL:	1000-6999	272,952.00	79,190.07	79,190.07	29.0	0.00	193,761.93	70.9
TOTAL:	1000-7999	272,952.00	79,190.07	79,190.07	29.0	0.00	193,761.93	70.9
TOTAL EXPENSES	(1000 - 7999)	272,952.00	79,190.07	79,190.07	29.0	0.00	193,761.93	70.9

Fund: 74 KVCRC FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,200,436.97	763,857.62	763,857.62	14.6	0.00	4,436,579.35	85.3
8900.00 OTHER FINANCING SOURCES	700,000.00	233,333.00	233,333.00	33.3	0.00	466,667.00	66.6
TOTAL: 8000	5,900,436.97	997,190.62	997,190.62	16.9	0.00	4,903,246.35	83.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,764,116.00	575,989.56	575,989.56	32.6	0.00	1,188,126.44	67.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	438,229.00	267,113.88	267,113.88	60.9	0.00	171,115.12	39.0
TOTAL: 2000	2,202,345.00	843,103.44	843,103.44	38.2	0.00	1,359,241.56	61.7
3200.00 CLASSIFIED RETIREMENT	222,601.00	77,540.34	77,540.34	34.8	0.00	145,060.66	65.1
3300.00 OASDHI/FICA	154,841.00	58,304.36	58,304.36	37.6	0.00	96,536.64	62.3
3400.00 HEALTH AND WELFARE BENEFITS	314,302.00	115,798.70	115,798.70	36.8	0.00	198,503.30	63.1
3500.00 STATE UNEMPLOYMENT INSURANCE	1,092.00	433.33	433.33	39.6	0.00	658.67	60.3
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	13,750.00	13,750.00	33.9	0.00	26,750.00	66.0
3900.00 OTHER BENEFITS	7,991.00	3,400.84	3,400.84	42.5	0.00	4,590.16	57.4
TOTAL: 3000	741,327.00	269,227.57	269,227.57	36.3	0.00	472,099.43	63.6
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	100.00	19.95	19.95	19.9	0.00	80.05	80.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,500.00	1,150.89	1,150.89	8.5	3,971.45	8,377.66	62.0
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	11,323.97	11,323.97	19.3	18,787.93	28,553.10	48.6
TOTAL: 4000	72,265.00	12,494.81	12,494.81	17.2	22,759.38	37,010.81	51.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	322,500.00	131,120.62	131,120.62	40.6	92,793.66	98,585.72	30.5
5200.00 TRAVEL & CONFERENCE EXPENSES	65,400.00	17,122.14	17,122.14	26.1	3,483.22	44,794.64	68.4
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	163,690.00	62,802.04	62,802.04	38.3	28,178.49	72,709.47	44.4
5400.00 INSURANCES - DISTRICT USE	10,100.00	2,486.00	2,486.00	24.6	6,485.00	1,129.00	11.1
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	259,194.26	74,346.83	74,346.83	28.6	127,358.43	57,489.00	22.1
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	256,862.33	93,531.13	93,531.13	36.4	74,501.23	88,829.97	34.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	85,000.00	13,918.68	13,918.68	16.3	39,519.32	31,562.00	37.1
5800.00 OTHER OPERATING EXP-DIST. USE	2,056,148.38	208,956.12	208,956.12	10.1	1,104,666.13	742,526.13	36.1
TOTAL: 5000	3,218,894.97	604,283.56	604,283.56	18.7	1,476,985.48	1,137,625.93	35.3
TOTAL: 1000-5999	6,234,831.97	1,729,109.38	1,729,109.38	27.7	1,499,744.86	3,005,977.73	48.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	57,412.00	6,954.39	6,954.39	12.1	704.59	49,753.02	86.6
TOTAL: 6000	57,412.00	6,954.39	6,954.39	12.1	704.59	49,753.02	86.6
TOTAL: 1000-6999	6,292,243.97	1,736,063.77	1,736,063.77	27.5	1,500,449.45	3,055,730.75	48.5

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,900,436.97	997,190.62	997,190.62	16.9	0.00	4,903,246.35	83.0
TOTAL:	1000-5999	6,234,831.97	1,729,109.38	1,729,109.38	27.7	1,499,744.86	3,005,977.73	48.2
TOTAL:	1000-6999	6,292,243.97	1,736,063.77	1,736,063.77	27.5	1,500,449.45	3,055,730.75	48.5
TOTAL:	1000-7999	6,292,243.97	1,736,063.77	1,736,063.77	27.5	1,500,449.45	3,055,730.75	48.5
TOTAL EXPENSES	(1000 - 7999)	6,292,243.97	1,736,063.77	1,736,063.77	27.5	1,500,449.45	3,055,730.75	48.5

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	906.27	906.27	30.2	0.00	2,093.73	69.7
8900.00 OTHER FINANCING SOURCES	600,000.00	600,000.00	600,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	603,000.00	600,906.27	600,906.27	99.6	0.00	2,093.73	.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	8,881.46	8,881.46	44.4	8,916.54	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	505,000.00	465,838.00	465,838.00	92.2	0.00	39,162.00	7.7
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	8,534.86	8,534.86	17.0	16,465.14	25,000.00	50.0
TOTAL: 5000	575,000.00	483,254.32	483,254.32	84.0	25,381.68	66,364.00	11.5
TOTAL: 1000-5999	575,000.00	483,254.32	483,254.32	84.0	25,381.68	66,364.00	11.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	600,000.00	483,254.32	483,254.32	80.5	25,381.68	91,364.00	15.2

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	600,906.27	600,906.27	99.6	0.00	2,093.73	.3
TOTAL:	1000-5999	575,000.00	483,254.32	483,254.32	84.0	25,381.68	66,364.00	11.5
TOTAL:	1000-6999	575,000.00	483,254.32	483,254.32	84.0	25,381.68	66,364.00	11.5
TOTAL:	1000-7999	600,000.00	483,254.32	483,254.32	80.5	25,381.68	91,364.00	15.2
TOTAL EXPENSES	(1000 - 7999)	600,000.00	483,254.32	483,254.32	80.5	25,381.68	91,364.00	15.2

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	295,806.89	295,806.89	23.6	0.00	954,193.11	76.3
TOTAL: 8000	1,250,000.00	295,806.89	295,806.89	23.6	0.00	954,193.11	76.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	165,000.00	81,541.10	81,541.10	49.4	50,308.90	33,150.00	20.0
5400.00 INSURANCES - DISTRICT USE	145,000.00	133,458.00	133,458.00	92.0	0.00	11,542.00	7.9
5800.00 OTHER OPERATING EXP-DIST. USE	610,000.00	366,039.81	366,039.81	60.0	3,931.38	240,028.81	39.3
TOTAL: 5000	920,000.00	581,038.91	581,038.91	63.1	54,240.28	284,720.81	30.9
TOTAL: 1000-5999	920,000.00	581,038.91	581,038.91	63.1	54,240.28	284,720.81	30.9
7900.00 RESERVE FOR CONTINGENCIES	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 7000	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 1000-7999	1,250,000.00	581,038.91	581,038.91	46.4	54,240.28	614,720.81	49.1

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	295,806.89	295,806.89	23.6	0.00	954,193.11	76.3
TOTAL:	1000-5999	920,000.00	581,038.91	581,038.91	63.1	54,240.28	284,720.81	30.9
TOTAL:	1000-6999	920,000.00	581,038.91	581,038.91	63.1	54,240.28	284,720.81	30.9
TOTAL:	1000-7999	1,250,000.00	581,038.91	581,038.91	46.4	54,240.28	614,720.81	49.1
TOTAL EXPENSES	(1000 - 7999)	1,250,000.00	581,038.91	581,038.91	46.4	54,240.28	614,720.81	49.1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	2,403.30	2,403.30	4.4	0.00	51,096.70	95.5
8600.00 STATE REVENUES	1,366,097.00	88,070.78	88,070.78	6.4	0.00	1,278,026.22	93.5
8800.00 LOCAL REVENUES	627,512.00	193,993.27	193,993.27	30.9	0.00	433,518.73	69.0
TOTAL: 8000	2,047,109.00	284,467.35	284,467.35	13.8	0.00	1,762,641.65	86.1
1100.00 CONTRACT CLASSROOM INST.	10,417,495.00	4,100,943.82	4,100,943.82	39.3	0.00	6,316,551.18	60.6
1200.00 CONTRACT CERT. ADMINI STRATORS	3,403,871.00	1,314,765.54	1,314,765.54	38.6	0.00	2,089,105.46	61.3
1300.00 INSTRUCTORS DAY/HOURLY	4,902,042.00	1,997,965.27	1,997,965.27	40.7	0.00	2,904,076.73	59.2
1400.00 NON-INSTRUCTION HOURLY CERT.	411,603.00	102,861.07	102,861.07	24.9	0.00	308,741.93	75.0
TOTAL: 1000	19,135,011.00	7,516,535.70	7,516,535.70	39.2	0.00	11,618,475.30	60.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,692,643.00	2,383,736.05	2,383,736.05	41.8	0.00	3,308,906.95	58.1
2200.00 INSTRUCTIONAL AIDS	766,760.90	266,781.34	266,781.34	34.7	0.00	499,979.56	65.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	344,415.00	148,243.91	148,243.91	43.0	0.00	196,171.09	56.9
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	222,980.00	60,946.66	60,946.66	27.3	0.00	162,033.34	72.6
TOTAL: 2000	7,026,798.90	2,859,707.96	2,859,707.96	40.6	0.00	4,167,090.94	59.3
3100.00 CERTIFICATED RETIREMENT	1,344,987.00	553,051.32	553,051.32	41.1	0.00	791,935.68	58.8
3200.00 CLASSIFIED RETIREMENT	873,043.00	340,596.04	340,596.04	39.0	0.00	532,446.96	60.9
3300.00 OASDHI /FICA	861,246.00	336,210.00	336,210.00	39.0	0.00	525,036.00	60.9
3400.00 HEALTH AND WELFARE BENEFITS	4,217,606.54	1,618,485.25	1,618,485.25	38.3	0.00	2,599,121.29	61.6
3500.00 STATE UNEMPLOYMENT INSURANCE	13,464.00	5,140.23	5,140.23	38.1	0.00	8,323.77	61.8
3600.00 WORKERS COMPENSATION INSURANCE	483,437.00	185,792.90	185,792.90	38.4	0.00	297,644.10	61.5
3900.00 OTHER BENEFITS	89,418.00	39,310.86	39,310.86	43.9	0.00	50,107.14	56.0
TOTAL: 3000	7,883,201.54	3,078,586.60	3,078,586.60	39.0	0.00	4,804,614.94	60.9
4100.00 TEXTBOOKS	20,760.77	2,345.73	2,345.73	11.2	18,200.04	215.00	1.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	33,503.00	17,288.19	17,288.19	51.6	1,334.50	14,880.31	44.4
4300.00 INSTRUCTIONAL SUPPLIES	69,368.92	23,682.49	23,682.49	34.1	13,057.10	32,629.33	47.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	10,031.00	0.00	0.00	.0	149.04	9,881.96	98.5
4500.00 NONINSTRUCTIONAL SUPPLIES	450,051.99	100,397.50	100,397.50	22.3	195,626.43	154,028.06	34.2
4700.00 FOOD SUPPLIES	3,243.00	828.35	828.35	25.5	1,414.65	1,000.00	30.8
TOTAL: 4000	586,958.68	144,542.26	144,542.26	24.6	229,781.76	212,634.66	36.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	982,171.00	30,807.40	30,807.40	3.1	749,037.96	202,325.64	20.5
5200.00 TRAVEL & CONFERENCE EXPENSES	134,312.56	41,055.80	41,055.80	30.5	21,929.70	71,327.06	53.1
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	128,750.00	42,623.09	42,623.09	33.1	50,967.84	35,159.07	27.3
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,475,697.00	766,808.83	766,808.83	51.9	597,159.34	111,728.83	7.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	936,423.24	227,415.64	227,415.64	24.2	327,049.80	381,957.80	40.7
5800.00 OTHER OPERATING EXP-DIST. USE	335,969.00	7,630.57	7,630.57	2.2	46,977.66	281,360.77	83.7
TOTAL: 5000	3,994,322.80	1,116,341.33	1,116,341.33	27.9	1,793,122.30	1,084,859.17	27.1
TOTAL: 1000-5999	38,626,292.92	14,715,713.85	14,715,713.85	38.0	2,022,904.06	21,887,675.01	56.6

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	19,280.00	0.00	0.00	.0	19,280.00	0.00	.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	471,371.55	74,981.41	74,981.41	15.9	72,405.52	323,984.62	68.7
TOTAL: 6000	490,651.55	74,981.41	74,981.41	15.2	91,685.52	323,984.62	66.0
TOTAL: 1000-6999	39,116,944.47	14,790,695.26	14,790,695.26	37.8	2,114,589.58	22,211,659.63	56.7
7600.00 OTHER STUDENT AID	1,814.00	0.00	0.00	.0	0.00	1,814.00	100.0
TOTAL: 7000	1,814.00	0.00	0.00	.0	0.00	1,814.00	100.0
TOTAL: 1000-7999	39,118,758.47	14,790,695.26	14,790,695.26	37.8	2,114,589.58	22,213,473.63	56.7

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,047,109.00	284,467.35	284,467.35	13.8	0.00	1,762,641.65	86.1
TOTAL:	1000-5999	38,626,292.92	14,715,713.85	14,715,713.85	38.0	2,022,904.06	21,887,675.01	56.6
TOTAL:	1000-6999	39,116,944.47	14,790,695.26	14,790,695.26	37.8	2,114,589.58	22,211,659.63	56.7
TOTAL:	1000-7999	39,118,758.47	14,790,695.26	14,790,695.26	37.8	2,114,589.58	22,213,473.63	56.7
TOTAL EXPENSES	(1000 - 7999)	39,118,758.47	14,790,695.26	14,790,695.26	37.8	2,114,589.58	22,213,473.63	56.7

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
TOTAL: 8000	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,573.00	144.59	144.59	.5	0.00	26,428.41	99.4
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	654.49	654.49	3.2	0.00	19,412.51	96.7
8600.00 STATE REVENUES	554,913.00	31,933.42	31,933.42	5.7	0.00	522,979.58	94.2
8800.00 LOCAL REVENUES	598,697.00	409,182.72	409,182.72	68.3	0.00	189,514.28	31.6
8900.00 OTHER FINANCING SOURCES	10,876.60	10,879.60	10,879.60	100.0	0.00	3.00-	.0
TOTAL: 8000	1,184,553.60	452,650.23	452,650.23	38.2	0.00	731,903.37	61.7
1100.00 CONTRACT CLASSROOM INST.	4,401,913.40	1,863,094.96	1,863,094.96	42.3	0.00	2,538,818.44	57.6
1200.00 CONTRACT CERT. ADMINISTRATORS	2,618,473.00	882,786.83	882,786.83	33.7	0.00	1,735,686.17	66.2
1300.00 INSTRUCTORS DAY/HOURLY	2,240,454.00	746,960.12	746,960.12	33.3	0.00	1,493,493.88	66.6
1400.00 NON-INSTRUCTION HOURLY CERT.	139,713.00	37,724.92	37,724.92	27.0	0.00	101,988.08	72.9
TOTAL: 1000	9,400,553.40	3,530,566.83	3,530,566.83	37.5	0.00	5,869,986.57	62.4
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,323,181.00	1,431,477.06	1,431,477.06	43.0	0.00	1,891,703.94	56.9
2200.00 INSTRUCTIONAL AIDS	573,284.00	179,148.67	179,148.67	31.2	0.00	394,135.33	68.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	117,465.00	90,915.68	90,915.68	77.3	0.00	26,549.32	22.6
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	366,959.00	104,095.93	104,095.93	28.3	0.00	262,863.07	71.6
TOTAL: 2000	4,380,889.00	1,805,637.34	1,805,637.34	41.2	0.00	2,575,251.66	58.7
3100.00 CERTIFICATED RETIREMENT	515,151.39	264,423.67	264,423.67	51.3	0.00	250,727.72	48.6
3200.00 CLASSIFIED RETIREMENT	533,848.00	204,744.18	204,744.18	38.3	0.00	329,103.82	61.6
3300.00 OASDHI /FICA	484,124.00	188,415.44	188,415.44	38.9	0.00	295,708.56	61.0
3400.00 HEALTH AND WELFARE BENEFITS	2,210,851.00	780,913.30	780,913.30	35.3	0.00	1,429,937.70	64.6
3500.00 STATE UNEMPLOYMENT INSURANCE	7,230.00	2,661.97	2,661.97	36.8	0.00	4,568.03	63.1
3600.00 WORKERS COMPENSATION INSURANCE	261,276.00	96,062.10	96,062.10	36.7	0.00	165,213.90	63.2
3900.00 OTHER BENEFITS	57,174.00	26,477.79	26,477.79	46.3	0.00	30,696.21	53.6
TOTAL: 3000	4,069,654.39	1,563,698.45	1,563,698.45	38.4	0.00	2,505,955.94	61.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	6,680.00	439.95	439.95	6.5	248.94	5,991.11	89.6
4300.00 INSTRUCTIONAL SUPPLIES	51,741.00	20,745.42	20,745.42	40.0	3,144.57	27,851.01	53.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,325.00	0.00	0.00	.0	213.58	6,111.42	96.6
4500.00 NONINSTRUCTIONAL SUPPLIES	155,464.00	40,950.47	40,950.47	26.3	72,888.79	41,624.74	26.7
TOTAL: 4000	220,210.00	62,135.84	62,135.84	28.2	76,495.88	81,578.28	37.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	57,197.00	6,523.59	6,523.59	11.4	31,712.00	18,961.41	33.1
5200.00 TRAVEL & CONFERENCE EXPENSES	72,088.00	15,616.81	15,616.81	21.6	6,980.56	49,490.63	68.6
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	45,120.00	33,795.69	33,795.69	74.9	1,480.01	9,844.30	21.8
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	724,737.00	302,519.44	302,519.44	41.7	401,767.56	20,450.00	2.8
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	424,341.00	140,902.83	140,902.83	33.2	185,164.56	98,273.61	23.1
5800.00 OTHER OPERATING EXP-DIST. USE	174,075.00	7,650.37	7,650.37	4.3	12,649.70	153,774.93	88.3
TOTAL: 5000	1,497,558.00	507,008.73	507,008.73	33.8	639,754.39	350,794.88	23.4
TOTAL: 1000-5999	19,568,864.79	7,469,047.19	7,469,047.19	38.1	716,250.27	11,383,567.33	58.1
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	2,094.10	2,094.10	20.9	7,905.90	0.00	.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	65,216.00	21,750.07	21,750.07	33.3	5,032.23	38,433.70	58.9
TOTAL: 6000	75,816.00	23,844.17	23,844.17	31.4	12,938.13	39,033.70	51.4
TOTAL: 1000-6999	19,644,680.79	7,492,891.36	7,492,891.36	38.1	729,188.40	11,422,601.03	58.1

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,184,553.60	452,650.23	452,650.23	38.2	0.00	731,903.37	61.7
TOTAL:	1000-5999	19,568,864.79	7,469,047.19	7,469,047.19	38.1	716,250.27	11,383,567.33	58.1
TOTAL:	1000-6999	19,644,680.79	7,492,891.36	7,492,891.36	38.1	729,188.40	11,422,601.03	58.1
TOTAL:	1000-7999	19,644,680.79	7,492,891.36	7,492,891.36	38.1	729,188.40	11,422,601.03	58.1
TOTAL EXPENSES	(1000 - 7999)	19,644,680.79	7,492,891.36	7,492,891.36	38.1	729,188.40	11,422,601.03	58.1

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2013 TO 06/30/2014

#J290

11/25/2013

PAGE 4

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL: 8000	0.00	95.37	95.37	100.0	0.00	95.37-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	95.37	95.37	100.0	0.00	95.37-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
TOTAL: 8000	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	92.44	92.44	3.0	0.00	2,907.56	96.9
TOTAL:	1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-6999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-7999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: December 12, 2013
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for November 2013

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
NOVEMBER 2013

CRAFTON HILLS

NO CLERY CRIMES

DISTRICT

NO CLERY CRIMES

VALLEY

Case#	Date	Crime	Location	Time	Disposition
13-437	11/13/13	VEHICLE THEFT	PARKING LOT # 9	3:10 PM	REPORT TAKEN
13-444	11/18/13	VEHICLE THEFT	SWAP LOT	1:52 PM	REPORT TAKEN
13-448	11/25/13	POSS. OF MARIJUANA	PARKING LOT # 8	6:03 PM	CITED
13-452	11/27/13	UNDER THE INFLUENCE	MT. VERNON	10:33 PM	ARRESTED
13-453	11/27/13	VEHICLE THEFT	SWAP LOT	3:41 PM	REPORT TAKEN

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: December 12, 2013
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2014 is estimated to be \$12,908,606.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis*

Fiscal Year 2013-14

	ACTUALS				PROJECTIONS									ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
Beginning Cash Balance	19,523	34,567	23,350	25,739	25,044	24,094	27,876	25,124	24,856	25,924	27,683	24,758			
Receipts															
Federal	11		172	15	682	732	3	24	896	467	1,014	1,985		6,002	
State	4,255	4,449	9,455	5,388	4,395	4,762	4,828	4,205	7,627	3,560	3,202	2,934		59,059	
State Deferrals													8,023	8,023	
Local	765	3	1,207	385	1,932	6,158	495	3,239	227	6,158	1,191	762		22,524	
Temporary Borrowings															
Inc Transfer & Sale of Assets		16					8							23	
Accounts Receivable/Accruals	15,593	346	1,783	1,073										18,795	
Total Receipts	20,623	4,814	12,617	6,861	7,008	11,653	5,333	7,469	8,750	10,185	5,408	5,681	8,023	114,426	
Disbursements															
Academic Salaries	-4	1,131	2,813	2,958	3,086	3,005	3,078	2,753	2,969	3,016	3,009	4,047		31,862	
Classified Salaries	1,400	1,510	1,602	1,695	1,791	2,096	1,903	1,700	1,678	1,874	1,638	2,552		21,440	
Benefits	651	1,103	1,251	1,275	1,306	1,440	1,411	1,367	1,354	1,393	1,337	2,565		16,452	
Supplies & Materials	5	79	133	123	50	100	156	102	170	179	215	660		1,973	
Other Operating Exp	171	1,234	1,287	1,113	807	1,073	1,375	1,462	1,277	1,691	1,866	7,081		20,438	
Capital Outlay	33	32	46	141	115	90	68	275	94	115	116	388		1,512	
Other Outgo		50	738	130	804	69	94	79	140	158	151	237		2,649	
Loan Repayment															
Accounts Payable/Accruals	3,322	10,891	2,358	119										16,690	
Total Disbursements	5,579	16,031	10,228	7,555	7,959	7,871	8,085	7,737	7,682	8,427	8,333	17,531		113,017	
Increase / (Decrease) in Cash Balance	15,044	-11,217	2,389	-694	-950	3,782	-2,752	-268	1,068	1,759	-2,925	-11,849			
Ending Cash Balance	34,567	23,350	25,739	25,044	24,094	27,876	25,124	24,856	25,924	27,683	24,758	12,909			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: December 12, 2013
SUBJECT: Summary of Bond Measure M Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges, including those on today's Board agenda.

ANALYSIS

Current submitted construction contract amendments and change orders for currently awarded Measure M projects total \$57,588.00 which is 0.084% change of the overall project cost.

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$2,077,828.83 which is only 3.04% of the project cost of \$68,437,780.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 12/12/13 agenda)

December 12, 2013

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 36,534,057.50	\$ 402,801.00	\$ -	\$ 36,936,858.50	1.10%
SBVC-San Bernardino Valley College	\$ 31,903,722.95	\$ 130,483.49	\$ -	\$ 32,034,206.44	0.41%
				\$ -	
TOTAL for CONTRACT AMENDMENTS	\$ 68,437,780.45	\$ 533,284.49	\$ -	\$ 68,971,064.94	0.78%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 36,936,858.50	\$ 563,697.76	\$ -	\$ 37,500,556.26	1.53%
SBVC-San Bernardino Valley College	\$ 32,034,206.44	\$ 923,258.58	\$ 57,588.00	\$ 33,015,053.02	3.06%
TOTAL for CHANGE ORDERS	\$ 68,971,064.94	\$ 1,486,956.34	\$ 57,588.00	\$ 70,515,609.28	2.24%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 12/12/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
Science Building	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%
Crafton Center	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
TOTAL	\$ 36,534,057.50	\$ 402,801.00	\$ -	\$ 563,697.76	\$ -	\$ 37,500,556.26	1.53%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
TOTAL	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
TOTAL	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%

NO NEW CHANGE ORDERS

***NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 2

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 2 Demo Pkg.</i>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%
TOTAL	\$ 654,000.00	\$ -	\$ -	\$ -	\$ -	\$ 654,000.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 1

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 1 Roof Pkg.</u>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
TOTAL	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PE BUILDING
 (Including any contract amendments and change orders on the 12/12
 /13 agenda)

December 12, 2013

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minako Construction	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
TOTAL	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
Science Building

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
<i>Building</i>							
Earl Corporation	\$ 18,664,131.00	\$ -	\$ -	\$ -	\$ -	\$ 18,664,131.00	0.00%
TOTAL	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
New Crafton Center

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUITA</i>							
Dalke & Sons Construction	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
TOTAL	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,820,565.00	\$ 83,941.49	\$ -	\$ 63,918.00	\$ (6,103.00)	\$ 11,962,321.49	0.49%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 509,071.00	\$ -	\$ -	\$ (50,905.00)	\$ -	\$ 458,166.00	0.00%
Business Building Remodel	\$ 9,826,123.95	\$ 12,209.00	\$ -	\$ 853,448.00	\$ -	\$ 10,691,780.95	8.67%
Site Signage	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ 44,839.58	\$ -	\$ 2,702,135.58	1.69%
Auditorium	\$ 6,800,000.00	\$ -	\$ -	\$ 11,958.00	\$ 63,691.00	\$ 6,875,649.00	1.11%
	\$ 31,903,722.95	\$ 130,483.49	\$ -	\$ 923,258.58	\$ 57,588.00	\$ 33,015,053.02	3.06%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ (85,500.00)	\$ -	\$ 482,280.00	-15.06%
Broughton - ADA Access	\$ 26,485.00	\$ -	\$ -	\$ 535.00	\$ (6,103.00)	\$ 20,917.00	-21.02%
TOTAL	\$ 11,820,565.00	\$ 83,941.49	\$ -	\$ 63,918.00	\$ (6,103.00)	\$ 11,962,321.49	0.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
HVAC

December 12, 2013

(Including any contract amendments and change orders on the 12/12/13 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	\$ 183,000.00	\$ -	\$ -	\$ -	\$ -	\$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	\$ 142,000.00	\$ -	\$ -	\$ -	\$ -	\$ 142,000.00	0.00%
TOTAL	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: MOU: CTA – Cal OSHA Required Training on Hazardous Chemicals

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District & Association met on November 14, 2013, and entered into a MOU for Cal OSHA Required Training on Hazardous Chemicals.

ANALYSIS

The Memorandum of Understandings constitutes the full and complete Agreement regarding the Cal OSHA Required Training on Hazardous Chemicals – Mandatory Globally Harmonized System Training.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the San Bernardino Community College District Teachers Association (hereinafter "Association") and the San Bernardino Community College District (hereinafter, the "District")

Cal OSHA Required Training on Hazardous Chemicals

Mandatory Globally Harmonized System Training

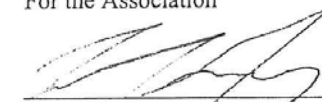
1. Each faculty member will be required to participate in GHS training either on-line or in person workshop.
2. The District will compensate each faculty member who completes the GHS training one hour of non-instructional pay at the current negotiated rate.
3. Upon completion of the GHS training, each faculty member shall complete and return to HR a non-instructional time sheet indicating the one hour non-instructional pay for the training.
4. CTA will actively encourage faculty to complete this mandatory training.
5. Deadline for completion of the GHS training is December 1, 2013.
6. The District and the Association agree that safety in the workplace is subject to collective bargaining in the state of California.
7. In the spirit of respect and cooperation, the District and the Association shall meet to discuss all future safety issues of this nature prior to implementation.

This Agreement is made and entered into the 14 day of November, 2013

For the District


Bruce Baron, Chancellor

For the Association


Edward Gomez, President
SBCCDTA/NEA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: December 12, 2013

SUBJECT: MOUs: CSEA Administrative Placement of Senior Accountant and
Classified Reclassification Requests

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District & Association met on October 28, 2013, and October 30, 2013, and entered into MOUs for Administrative Placement of Senior Accountant, District and Classified Reclassification Requests.

ANALYSIS

The Memorandum of Understandings constitutes the full and complete Agreement regarding the Administrative Placement of Senior Accountant, District and Classified Reclassification Requests.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

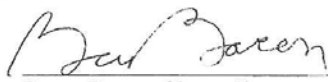
CHAPTER # 291

This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, San Bernardino Community College District Chapter 291 (hereinafter, Association).


The District and the Association agree to approve the administrative placement of Susan Ryckevic from her current classified position, Senior Accountant, to the classified position of Budget Analyst effective July 1, 2013. The District and the Association recognize that because there were no other appropriate contractual methods available to accommodate this move, the administrative move was justified

This memorandum of understanding is subject to DISTRICT and CSEA ratification policies and procedures.


Date: 10-29-13



Bruce Baron, Chancellor



Colleen Gamboa, President
CSEA Chapter 291



Charlie La Chance
CSEA Labor Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER # 291

This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, San Bernardino Community College District Chapter 291 (hereinafter, Association).

The District and the Association stipulate to the following with regards to the Reclassification Requests submitted by:

Osman Parada, Senior Technology Support Specialist
Lazarus Mascarenhas, Senior Technology Support Specialist
Dennis Carmichael, Senior Technology Support Specialist
Noemi Elizalde, Accountant
Lidya, Alamsyah, Accountant

1. The above reclassification requests will not be processed by the District/CSEA reclassification process, but rather will be addressed by the HayGroup classification study slated to begin in mid-November 2013.
2. The District/CSEA will instruct the HayGroup to prioritize the two (2) job classification which are represented above and shall be the first reclassification processes by the HayGroup.
3. Upon completion of the Classification Study and the forwarding of the HayGroup recommendations to the District, unless otherwise instructed by CSEA, the District will implement the classification recommendations for the employees listed above prior to any other classification in the HayGroup study.
4. The effective date of implementation shall be retro-active to the date the reclassification requests were submitted to the District.

This Memorandum of Understanding is subject to DISTRICT and CSEA ratification policies and procedures.

Date: 10/30/13

Bruce Baron
Bruce Baron, Chancellor

Colleen Gamboa
Colleen Gamboa, President
CSEA, Chapter 291

Charlie LaChance
Charlie La Chance
Labor Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: December 12, 2013
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the range 142153 – 142417 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

**Purchase Order Board Report
December 12, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
142200	CUMMINS CAL PACIFIC LLC	Classroom Textbooks	\$ 545.77
142289	SBVC BOOKSTORE	Classroom Textbooks	\$ 17,500.00
142153	KINDE, HARAGWEN A	Conference	\$ 1,350.00
142186	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,000.00
142198	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 337.75
142199	CABRALES, JOE	Conference	\$ 100.00
142210	ASSOCIATION OF COMMUNITY	Conference	\$ 677.00
142211	ZOUMBOS, NICKOLAS W	Conference	\$ 500.00
142214	LEVESQUE, ROBERT	Conference	\$ 112.21
142215	LEVESQUE, ROBERT	Conference	\$ 430.50
142216	COOK, LAWRENCE	Conference	\$ 807.61
142217	BARON, BRUCE	Conference	\$ 500.00
142241	CCLC	Conference	\$ 1,150.00
142242	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 3,000.00
142260	BRYSON, KENNETH	Conference	\$ 625.00
142261	CONTRERAS, AMBER	Conference	\$ 625.00
142262	SHEAHAN, MICHAEL	Conference	\$ 625.00
142263	TRUSSELL, DEANNA	Conference	\$ 112.21
142264	SINGER, DONALD L	Conference	\$ 1,500.00
142270	FRANKLIN, BRADLEY	Conference	\$ 625.00
142281	WINGSON, KIMBERLY	Conference	\$ 95.00
142282	WINGSON, KIMBERLY	Conference	\$ 16.00
142283	WILLIAMS, JOSEPH	Conference	\$ 500.00
142284	WILLIAMS, JOSEPH	Conference	\$ 153.00
142285	SINGER, DONALD L	Conference	\$ 500.00
142286	HARRISON, GLORIA M	Conference	\$ 500.00
142287	HENRY, DR KATHLEEN	Conference	\$ 500.00
142288	MARRIOTT WARDMAN PARK HOTEL	Conference	\$ 1,199.96
142306	BARON, BRUCE	Conference	\$ 63.00
142308	HYATT HOTELS & RESORT	Conference	\$ 2,376.09
142311	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 575.00
142317	ORANGE COAST COLLEGE	Conference	\$ 950.00
142319	CHATTERJEE, ACHALA	Conference	\$ 1,225.00
142321	WARREN-MARLATT, REBECCA	Conference	\$ 1,125.00
142322	VASQUEZ, MARY LOU	Conference	\$ 736.26
142323	LOPEZ, LEONARD	Conference	\$ 750.00
142324	EMERSON, KEVIN	Conference	\$ 750.00
142325	NELSON, WILLENE D	Conference	\$ 43.20
142326	HOSEA, KEITH	Conference	\$ 363.34
142327	SYLVA, BRIAN	Conference	\$ 500.00
142328	RUBIO, DAVE	Conference	\$ 500.00
142329	SOGOMONIAN, NORI	Conference	\$ 720.00
142330	SOGOMONIAN, NORI	Conference	\$ 145.03
142331	RIVERSIDE COUNTY	Conference	\$ 201.00
142332	BISHOP, ROBIN	Conference	\$ 225.00

**Purchase Order Board Report
December 12, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
142370	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 410.00
142406	MIDDLE COLLEGE NATIONAL CONSOR	Conference	\$ 4,750.00
142417	AMERICAN EXPRESS - US PAYMENTS	Conference	\$ 83.02
142154	GRAINGER INC W W	Custodial Supplies	\$ 40.05
142334	GRAINGER INC W W	Custodial Supplies	\$ 40.05
142315	ACADEMIC SENATE, THE	Dues & Memberships	\$ 2,590.88
142203	AMERICAN COLLEGE HEALTH ASSN	Dues & Memberships	\$ 375.00
142259	REVOLVING CASH	Dues & Memberships	\$ 1,800.00
142280	RIALTO CHAMBER OF COMMERCE	Dues & Memberships	\$ 200.00
142238	COUNCIL OF CHIEF LIBRARIANS	Dues & Memberships	\$ 150.00
142367	HONORS TRANSFER COUNCIL OF CA	Dues & Memberships	\$ 97.20
142392	AASHE	Dues & Memberships	\$ 550.00
142411	BEST GOLF CARTS INC	Equipment	\$ 9,774.00
142197	KAPLAN EARLY LEARNING CO.	Equipment	\$ 1,954.53
142256	MT SAN JACINTO COM. COLLEGE	Equipment	\$ 7,000.00
142257	AVOTEK	Equipment	\$ 1,050.80
142258	ENKO SYSTEMS	Equipment	\$ 470.00
142301	WILBUR'S POWER EQUIPMENT	Equipment	\$ 298.60
142302	INTERIOR OFFICE SOLUTIONS	Equipment	\$ 9,263.77
142303	FISHER SCIENTIFIC	Equipment	\$ 643.15
142304	FERGUSON ENTERPRISES #1071	Equipment	\$ 544.50
142335	CAROLINA BIOLOGICAL SUPPLY CO	Equipment	\$ 349.28
142356	COMMUNITY PLAYTHINGS	Equipment	\$ 6,431.40
142357	B&H PHOTO VIDEO	Equipment	\$ 1,192.18
142360	CM SCHOOL SUPPLY CO	Equipment	\$ 2,226.53
142383	NAPA AUTO PARTS	Equipment	\$ 903.96
142386	AZTEC CONTAINER	Equipment	\$ 2,896.56
142393	NAPA AUTO PARTS	Equipment	\$ 969.84
142396	MAIN TURBO SYSTEMS	Equipment	\$ 4,154.76
142402	ELECTRONIX EXPRESS	Equipment	\$ 13,852.80
142412	DIGITAL BUYER	Equipment	\$ 557.28
142363	MCATEE,ROBERT	Instructional Supplies	\$ 799.93
142267	KLEIN EDUCATIONAL SYSTEMS	Instructional Supplies	\$ 10,560.80
142397	COLTON TRUCK SUPPLY	Instructional Supplies	\$ 1,994.85
142171	KEN'S SPORTING GOODS	Instructional Supplies	\$ 2,489.80
142172	WILMAD LAB GLASS	Instructional Supplies	\$ 1,234.22
142183	KAPLAN EARLY LEARNING CO.	Instructional Supplies	\$ 3,132.12
142195	AMAZON.COM	Instructional Supplies	\$ 75.59
142221	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 195.97
142222	MUSSON THEATRICAL	Instructional Supplies	\$ 156.78
142266	KLEIN EDUCATIONAL SYSTEMS	Instructional Supplies	\$ 21,098.36
142316	AMAZON.COM	Instructional Supplies	\$ 600.96
142336	BIO-RAD LABORATORIES	Instructional Supplies	\$ 215.08
142353	GAUMARD SCIENTIFIC COMPANY	Instructional Supplies	\$ 451.53
142365	SETON	Instructional Supplies	\$ 171.59

**Purchase Order Board Report
December 12, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
142371	NASCO MODESTO	Instructional Supplies	\$ 334.48
142373	SHAW, JAMES R	Instructional Supplies	\$ 150.00
142381	AIRCRAFT TOOL SUPPLY COMPANY	Instructional Supplies	\$ 575.95
142389	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$ 196.86
142391	NAPA AUTO PARTS	Instructional Supplies	\$ 1,998.24
142398	COLTON TRUCK SUPPLY	Instructional Supplies	\$ 790.26
142414	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	\$ 149.94
142387	HANSEN, ROSEMARIE	Instructional Supplies	\$ 68.57
142194	DELL COMPUTER COMPANY	IT Equipment	\$ 13,257.64
142337	APPLE COMPUTER INC	IT Equipment	\$ 3,938.39
142348	ASTM	IT Equipment	\$ 999.00
142372	DELL COMPUTER COMPANY	IT Equipment	\$ 25,533.40
142209	BARCLAYS LAW PUBLISHERS	Magazines & Subscriptions	\$ 305.00
142223	CHRISTIAN SCIENCE MONITOR	Magazines & Subscriptions	\$ 89.00
142344	CUMMINS CAL PACIFIC	Magazines & Subscriptions	\$ 489.24
142254	DIGITAL FLEX MEDIA INC	Media	\$ 770.66
142255	DIGITAL FLEX MEDIA INC	Media	\$ 599.40
142378	WISEGARVER, LILLIAN	Media	\$ 343.51
142178	JACKSON, DENNIS L	Mileage Reimbursement	\$ 2,300.00
142179	KLINGSTRAND, MARIANNE	Mileage Reimbursement	\$ 1,400.00
142180	VALDEZ, MARIA	Mileage Reimbursement	\$ 1,200.00
142235	CRANE, THOMAS	Mileage Reimbursement	\$ 97.12
142300	HUGHES III, RICHARD	Mileage Reimbursement	\$ 287.49
142407	NIKAC, STACEY	Mileage Reimbursement	\$ 30.05
142416	GIACONA, JUDY	Mileage Reimbursement	\$ 188.63
142245	JEFFREY KLUG	Mileage Reimbursement	\$ 21.93
142276	MCSHERRY, LAUREN	Mileage Reimbursement	\$ 50.00
142174	STAPLES	Non-Instructional Supplies	\$ 382.05
142208	BEST BUY	Non-Instructional Supplies	\$ 129.56
142225	STAPLES	Non-Instructional Supplies	\$ 167.00
142252	STAPLES	Non-Instructional Supplies	\$ 159.76
142253	G/M BUSINESS INTERIORS	Non-Instructional Supplies	\$ 455.11
142320	WISEGARVER, LILLIAN	Non-Instructional Supplies	\$ 125.00
142350	PROFESSIONAL ID CARDS INC	Non-Instructional Supplies	\$ 62.75
142358	IMPACT PBS LTD	Non-Instructional Supplies	\$ 167.00
142362	STAPLES	Non-Instructional Supplies	\$ 735.82
142388	NICHOLS, BARBARA	Non-Instructional Supplies	\$ 70.24
142177	LABWEAR.COM	Non-Instructional Supplies	\$ 214.68
142193	STAPLES	Non-Instructional Supplies	\$ 194.53
142380	CONSOLIDATED ELECTRICAL DIST	Non-Instructional Supplies	\$ 267.33
142390	GOLDEN CUTTING & SEWING	Non-Instructional Supplies	\$ 75.55
142395	UNISOURCE PAPER	Non-Instructional Supplies	\$ 1,587.86
142192	UNISOURCE PAPER	Non-Instructional Supplies	\$ 2,116.80
142368	SCREENING FOR MENTAL HEALTH	Non-Instructional Supplies	\$ 925.00
142158	MICHAELS STORE# 4730	Non-Instructional Supplies	\$ 2,216.27

**Purchase Order Board Report
December 12, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
142159	CROWN ACE HARDWARE	Non-Instructional Supplies	\$ 1,880.68
142175	WISEGARVER, LILLIAN	Non-Instructional Supplies	\$ 104.73
142188	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$ 1,000.00
142189	STAPLES	Non-Instructional Supplies	\$ 86.68
142190	TROXELL COMMUNICATIONS INC	Non-Instructional Supplies	\$ 1,088.64
142191	STAPLES	Non-Instructional Supplies	\$ 104.18
142207	AWARDS & SPECIALTIES	Non-Instructional Supplies	\$ 120.74
142226	STAPLES	Non-Instructional Supplies	\$ 265.96
142227	STAPLES	Non-Instructional Supplies	\$ 62.78
142228	STAPLES	Non-Instructional Supplies	\$ 417.38
142233	STAPLES	Non-Instructional Supplies	\$ 285.87
142234	ARTHANGMAN	Non-Instructional Supplies	\$ 2,309.36
142250	MILLER, SARAH	Non-Instructional Supplies	\$ 58.97
142251	MERCK & CO INC	Non-Instructional Supplies	\$ 728.89
142279	YOUNG LIVING ESSENTIAL OILS	Non-Instructional Supplies	\$ 214.89
142312	STAPLES	Non-Instructional Supplies	\$ 63.18
142351	STAPLES	Non-Instructional Supplies	\$ 460.19
142352	TAPEONLINE.COM	Non-Instructional Supplies	\$ 1,816.50
142366	SBVC BOOKSTORE	Non-Instructional Supplies	\$ 150.00
142401	CLAMCASE	Non-Instructional Supplies	\$ 160.92
142413	STAPLES	Non-Instructional Supplies	\$ 246.72
142249	STAPLES	Non-Instructional Supplies	\$ 180.87
142409	REVOLVING CASH	Officials	\$ 900.00
142410	REVOLVING CASH	Officials	\$ 3,240.00
142377	SBVC FOOD SERVICES	Operational Expenses & Fees	\$ 474.55
142161	WESTSIDE STORY NEWSPAPER	Operational Expenses & Fees	\$ 5,000.00
142162	ANEESAH DIAAB	Operational Expenses & Fees	\$ 1,500.00
142163	FRANCENE KOHER	Operational Expenses & Fees	\$ 420.00
142164	PRESS-ENTERPRISE, THE	Operational Expenses & Fees	\$ 5,000.00
142176	PRIMEX WIRELESS INC	Operational Expenses & Fees	\$ 321.00
142185	REVOLVING CASH	Operational Expenses & Fees	\$ 2,080.00
142206	PARTY PLUS RENTALS INC	Operational Expenses & Fees	\$ 2,359.74
142229	CLIA LABORATORY PROGRAM	Operational Expenses & Fees	\$ 150.00
142230	SMART & FINAL IRIS CO	Operational Expenses & Fees	\$ 2,477.02
142246	REVOLVING CASH	Operational Expenses & Fees	\$ 2,560.00
142247	CAFE MANNA BBQ	Operational Expenses & Fees	\$ 3,780.00
142248	PARTY PLUS RENTALS INC	Operational Expenses & Fees	\$ 944.16
142277	IDEASTREAM	Operational Expenses & Fees	\$ 27.00
142278	BLUEDOT PRODUCTIONS	Operational Expenses & Fees	\$ 300.00
142299	HUGHES III, RICHARD	Operational Expenses & Fees	\$ 24.00
142342	EL POLLO LOCO	Operational Expenses & Fees	\$ 181.41
142343	DIVISION OF OCCUPATIONAL	Operational Expenses & Fees	\$ 270.00
142405	CSUSB	Operational Expenses & Fees	\$ 2,600.00
142369	SBVC SUN ROOM	Operational Expenses & Fees	\$ 386.37
142394	CERVANTEZ, JEFF	Operational Expenses & Fees	\$ 466.10

**Purchase Order Board Report
December 12, 2013**

PO No.	Vendor Name	Purchase Order Description	Amount
142298	EL POLLO LOCO	Operational Expenses & Fees	\$ 351.00
142244	NPR	Phone Utilities	\$ 8,380.00
142275	VERIZON CALIFORNIA	Phone Utilities	\$ 35,044.00
142297	VERIZON WIRELESS	Phone Utilities	\$ 523.61
142338	VERIZON WIRELESS	Phone Utilities	\$ 1,100.00
142196	FAIRVIEW FORD	Police Vehicles	\$ 47,424.50
142403	SBCCD PRINTING SERVICES	Printing	\$ 700.00
142347	NATIONAL PUBLIC SAFETY	Reference Books	\$ 25.00
142274	WORLD ENGINEERING XCHANGE LLC	Reference Books	\$ 1,158.62
142339	THOMSON LEGAL & REGULATORY	Reference Books	\$ 178.85
142399	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 17.50
142400	US BANK CORPORATE PMT SYSTEMS	Reference Books	\$ 21.37
142165	SBVC FOOD SERVICES	Refreshments	\$ 258.43
142166	SBVC FOOD SERVICES	Refreshments	\$ 191.81
142272	SBVC FOOD SERVICES	Refreshments	\$ 212.19
142273	US BANK CORPORATE PMT SYSTEMS	Refreshments	\$ 27.58
142314	CHC FOOD SERVICES	Refreshments	\$ 291.60
142346	SBVC FOOD SERVICES	Refreshments	\$ 484.65
142294	SBCCD FINANCIAL AID	Student Financial Aid	\$ 14,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: December 12, 2013
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

This report reflects the District's ability to operate within its fiscal means, with the use of short-term borrowing to meet its cash flow needs. Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2013-2014

District: (980) SAN BERNARDINO

Quarter Ended: (Q1) Sep 30, 2013

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	76,540,217	71,022,682	70,079,097	74,563,750
A.2	Other Financing Sources (Object 8900)	32,290	191,325	14,230	23,327
A.3	Total Unrestricted Revenue (A.1 + A.2)	76,572,507	71,214,007	70,093,327	74,587,077
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	66,026,349	66,221,819	65,124,168	71,205,271
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,571,100	9,217,552	2,609,269	2,050,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	69,597,449	75,439,371	67,733,437	73,255,271
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	6,975,058	-4,225,364	2,359,890	1,331,806
D.	Fund Balance, Beginning	18,705,141	25,680,199	21,702,835	24,062,725
D.1	Prior Year Adjustments + (-)	0	248,000	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	18,705,141	25,928,199	21,702,835	24,062,725
E.	Fund Balance, Ending (C. + D.2)	25,680,199	21,702,835	24,062,725	25,394,531
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	36.9%	28.8%	35.5%	34.7%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	15,838	15,838	13,241	13,241
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2010-11	2011-12	2012-13	2013-2014
H.1	Cash, excluding borrowed funds		34,603,996	23,982,689	25,738,689
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	14,138,451	34,603,996	23,982,689	25,738,689

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	74,563,750	74,563,750	16,839,831	22.6%
I.2	Other Financing Sources (Object 8900)	23,327	23,327	15,821	67.8%
I.3	Total Unrestricted Revenue (I.1 + I.2)	74,587,077	74,587,077	16,855,652	22.6%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	71,205,271	71,205,271	12,297,935	17.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,050,000	2,050,000	775,000	37.8%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	73,255,271	73,255,271	13,072,935	17.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	1,331,806	1,331,806	3,782,717	
L.	Adjusted Fund Balance, Beginning	24,062,725	24,062,725	24,062,725	
L.1	Fund Balance, Ending (C. + L.2)	25,394,531	25,394,531	27,845,442	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	34.7%	34.7%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)