

**San Bernardino Community College District  
Regular Meeting of the Board of Trustees  
701 S. Mt. Vernon Ave., San Bernardino, CA 92410  
Thursday, March 13, 2014 – 4:00 p.m. – Business Conference Center B-100, A-C**

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Negotiators: Bruce Baron and Jack Miyamoto  
CTA  
CSEA  
Management/Supervisors  
Confidential Employees
- b. Public Employee Discipline/Dismissal/Release  
Government Code 54957
- c. Public Employee Performance Evaluation  
Government Code 54957  
Title: Chancellor

**3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

**4. CONVENE CLOSED SESSION**

**5. RECONVENE PUBLIC MEETING**

**6. REPORT OF ACTION IN CLOSED SESSION (if any)**

**7. PUBLIC COMMENT**

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

**8. INSTITUTIONAL PRESENTATIONS**

- a. Valley-Bound Commitment – 6 Years of Commitment  
Carmen Rodriguez, Brooke Fyfe, Jesus Espinoza, Barry Williams, and Penecia Sims
- b. Labor Market & Curricular Alignment

**9. CONSIDERATION OF APPROVAL OF CANDIDATES FOR THE 2014 CCCT BOARD OF DIRECTORS (p.5)**

**10. APPROVAL OF MINUTES**

- a. February 6, 2014 (p.8)

**11. REPORTS**

- a. Board Members
- b. Student Trustees
- c. Chancellor
  - i. Board Information Requests (p.18)
- d. CHC
  - i. President
  - ii. Academic Senate
  - iii. Classified Senate
  - iv. Associated Students
- e. SBVC
  - i. President
  - ii. Academic Senate
  - iii. Classified Senate
  - iv. Associated Students
- f. CTA
- g. CSEA

**12. CONSENT AGENDA**

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

**a. INSTRUCTIONAL/STUDENT SERVICES**

- i. Consideration of Approval of a Facility Use Fee Waiver – Crafton (p.23)
- ii. Consideration of Approval of Curriculum Modifications (p.24)

**b. HUMAN RESOURCES**

- i. Consideration of Acceptance of Classified Employee Resignation (p.80)
- ii. Consideration of Approval of Adjunct & Substitute Academic Employees (p.81)
- iii. Consideration of Approval of Alternate Work Schedule Summer 2014 (p.83)
- iv. Consideration of Approval of Classified Employee Promotion (p.85)
- v. Consideration of Approval of Classified Employees (p.86)
- vi. Consideration of Approval of District Volunteers (p.87)
- vii. Consideration of Approval of Head & Assistant Coach Stipends (p.91)
- viii. Consideration of Approval of Management Appointment (p.93)

- ix. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.94)
- x. Consideration of Approval of One & Two Year Contract Academic Employees (p.97)
- xi. Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List (p.99)
- xii. Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employee (p.100)
- xiii. Consideration of Approval of Revised Management Job Description (p.101)
- xiv. Consideration of Approval of Revision to the Professional Expert Rate of Pay Schedule (p.105)
- xv. Consideration of Approval of Short-Term, Substitute & Professional Expert Employees (p.108)
- xvi. Consideration of Approval of Transfer & Change of Assignment for Classified Employee (p.116)
- xvii. Consideration of Approval to Grant Tenure (p.117)

**c. FISCAL SERVICES**

- i. Consideration of Approval of Conference Attendance (p.118)
- ii. Consideration of Approval of District & College Expenses (p.128)
- iii. Consideration of Approval of Individual Memberships (p.141)
- iv. Consideration of Approval of Professional Services Contracts (p.143)
- v. Consideration of Approval of Routine Contracts (p.145)
- vi. Consideration of Approval of Surplus Property (p.177)
- vii. Consideration of Approval to Donate Surplus Property (p.180)
- viii. Consideration of Approval to Adopt Resolution to Recognize the Month of March as National Women's History Month (p.181)

**13. ACTION AGENDA**

**a. INSTRUCTIONAL/STUDENT SERVICES**

**b. HUMAN RESOURCES**

- i. Consideration of Acceptance of Academic Retirement (p.183)

**c. FISCAL SERVICES**

- i. Consideration of Approval of Amendment 001 - Knowland Construction Services (p.184)
- ii. Consideration of Approval of Amendment 003 - Mobile Modular (p.189)
- iii. Consideration of Approval of Amendment 003 - P2S (p.192)
- iv. Consideration of Approval of Amendment 004 - Citadel Environmental (p.196)
- v. Consideration of Approval of Amendment 007 – CHJ (p.200)
- vi. Consideration of Approval of Amendment 010 - DLR Group WWCOT (p.205)
- vii. Consideration of Approval of Budget Adjustments (p.209)
- viii. Consideration of Approval to Award RFP and Audit Services Contract – VTD (p.217)
- ix. Consideration of Approval to Revise Authorized Signature List (p.218)

**14. INFORMATION ITEMS**

- a. Applause Cards (p.222)
- b. Budget Report (p.238)
- c. Collective Bargaining (p.279)
- d. District Clery Act Compliance Report (p.280)
- e. General Fund Cash Flow Analysis (p.282)
- f. Measure M Construction Change Orders and Amendments (p.284)
- g. Purchase Order Report (p.304)
- h. Quarterly Financial Status Report (p.313)

**15. ADJOURN** – the next Board of Trustees Meeting will be Thursday, April 10, 2014 at Crafton Hills College



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Bruce Baron, Chancellor  
**REVIEWED BY:** Bruce Baron, Chancellor  
**PREPARED BY:** Bruce Baron, Chancellor  
**DATE:** March 13, 2014  
**SUBJECT:** Consideration of Approval of Candidates for the 2014 CCCT Board of Directors

### **RECOMMENDATION**

It is recommended that the Board of Trustees determine a vote for each of the eight vacancies and authorize staff to forward the official ballot to the League Office before the deadline.

### **OVERVIEW**

The election of members of the CCCT Board of the League will take place between March 10 and April 25. This year there are seven (7) three-year vacancies on the board and one (1) one-year vacancy.

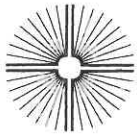
Each member community college district board of the League shall have one vote for each of the vacancies on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The candidates who receive the most votes will serve three-year terms. The eighth top vote-getter will complete the term that was vacated by a CCCT member that did not seek re-election. In the event of a tie vote for the last position to be filled, the CCCT Board of Directors will vote to break the tie.

### **BOARD IMPERATIVE**

IV. Enhanced and Informed Governance and Leadership

### **FINANCIAL IMPLICATIONS**

No impact to the budget.



COMMUNITY COLLEGE LEAGUE  
OF CALIFORNIA

DATE: February 27, 2014

TO: California Community College Trustees  
California Community College District Chancellors/Superintendents

FROM: Judy Centlivre, Executive Assistant

SUBJECT: CCCT BOARD ELECTION — 2014

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Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are seven (7) three-year vacancies on the board and one (1) one-year vacancy.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. The eighth top vote-getter will complete the term that was vacated by a CCCT member that did not seek re-election in her district last November. That term expires in 2015 and the candidate elected to complete that term will be eligible to run for re-election as an incumbent in 2015. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The fourteen trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of February 3, 2014. An official ballot for the election is also enclosed in this mailing to each community college district governing board office, as well as copies of the statement of candidacy and biographic sketch form of each of the candidates.

Please remember that: *1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.*

Although it is not required, you may want to send your ballots via certified mail as we will not have the ability to confirm receipt. Official ballots must be signed and returned to the League office, with a USPS **postmarked no later than April 25**. Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT board president and the results announced at the CCCT Annual Conference, May 1-2 in Newport Beach.

If you have any questions on the CCCT board election, please call the League office at (916) 444-8641.

Attachments:

List of Candidates

CHANCELLORS/SUPERINTENDENTS (GOVERNING BOARD OFFICES) ONLY:

Official Ballot and Return Envelope

Candidates' Biographic Sketches and Statements



**San Bernardino Community College District  
Meeting Minutes of the Board of Trustees  
114 S. Del Rosa Drive, San Bernardino, CA 92408  
Thursday, February 6, 2014 – 4:00 p.m. – Board Room**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Ferracone called the meeting to order at 4:00pm  
Trustee Singer led the Pledge of Allegiance.

Members Present:

Donna Ferracone, President  
Dr. Kathleen Henry, Vice President  
Joseph Williams, Clerk- arrived at 4:10pm  
Donald Singer  
John Longville – arrived at 4:05pm  
Gloria Macias Harrison  
Nickolas W. Zoumbos  
Yasmeen Flores, Student Trustee, CHC – arrived late at 4:41pm

Members Absent:

Rosalinda Sosa-Sanchez, Student Trustee, SBVC

Administrators Present:

Bruce Baron, Chancellor  
Dr. Jack Miyamoto, Human Resources Consultant  
Dr. Gloria Fisher, Interim President, SBVC  
Dr. Cheryl Marshall, President, CHC  
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services

Administrators Absent:

None

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Conference with Labor Negotiators - Government Code 54957.6  
Agency Negotiators: Bruce Baron and Jack Miyamoto  
CTA  
CSEA  
Management/Supervisors  
Confidential Employees

Conference with Legal Counsel – Existing Litigation - Government Code Section 54956.9(d)(1)  
Goodson v. San Bernardino Community College District  
San Bernardino Superior Court Case #CIVDS 130619

Public Employee Performance Evaluation - Government Code 54957  
Title: Chancellor

**PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

None

**CONVENE CLOSED SESSION**

The board convened to closed session at 4:02pm  
John Longville arrived at 4:05pm  
Joseph Williams arrived at 4:10pm

Yasmeen Flores arrived at 4:41pm

**RECONVENE PUBLIC MEETING**

The public meeting was reconvened at 4:43pm

**REPORT OF ACTION IN CLOSED SESSION**

Trustee Longville moved, Trustee Singer seconded, and the Board members voted as follows:

To approve the Settlement Authority in the matter of Goodson v. San Bernardino Community College District, San Bernardino Superior Court Case No. CIVDS 1301619, in the amount of \$150,000.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

**PUBLIC COMMENT**

None

**INSTITUTIONAL PRESENTATIONS**

Mike Villegas, Kitchell/BRj Project Manager presented U.S. Green Building Council Leadership in Energy & Environmental Design Certification to SBVC for the Chemistry and Physical Science Building.

Alfredo Cruz, KVCR presented Path to Increased Service and Sustainability. Alfredo requested the board reconsider where KVCR is and how far it has come in a short time before deciding to discontinue its funding. KVCR would like to make another presentation to provide an update in March or April. Trustee Longville requested that the board take action rather than just another presentation for information. Henry concurred. Trustee Harrison asked when the board will approve the budget. Chancellor Baron said the board will approve the tentative budget in May and the final budget in September. The tentative budget will be sent to the board ahead of the May board meeting. The Chancellor will work with Alfredo and when there is a significant amount of information to report back to the board on that will lead to an action item that would affect the budget, then the Chancellor will bring it back before budget decisions are made final. Trustees and the Chancellor agreed that a decision about KVCR will be made before the May tentative budget.

Jordon Von Holf, Eric Quiroz, and Alec McLellan, students at Crafton Hills College presented STEM Trek and STEM Academy programs.

**APPROVAL OF MINUTES**

Trustee Henry moved, Trustee Williams seconded, and the Board members voted as follows:

To approve the minutes of January 16, 2014.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

**REPORTS**

Board Members

Trustee Harrison attended the Annual meeting of the SB County School Board Association. New officers were elected and Trustee Harrison is the Treasurer. 2013 Golden Bell Winners are outstanding programs taking place in the K-12 system. Extreme Summer Camp is the Colton, Redlands, Yucaipa ROP in cooperation with CHC Science Department was one of the winners. The other winner was Heart Matters, which is Redlands High School with the emphasis of careers in health care and their partnerships with Redlands Community Hospital, Loma Linda, and CHC.

Trustee Williams invited the Board, in honor of Black History Month, on February 27 at 6pm at National Orange Show to the 21<sup>st</sup> Annual Scholarship and Recognition Celebration. He attended the California Workforce Association's annual youth conference, focusing on building capacity and building career pathways connecting youth to jobs. He also attended a session on using workforce investment funds to create youth based entrepreneur programs. Legislator allocated \$250M for the Career Pathways Trust Fund. Trustee Williams encourages looking at these funds. Stem Academy and Nano programs are good programs that might qualify. Joseph also attended the Ed Trust West and California Connect Ed around Link Learning about equity access and choice. Joseph would like to see the District learn about Link Learning, what it is about, what it offers because local school districts are investing in it. If the students are learning in this new applied way, what happens when students transition to two year schools and go back to theory-based style of learning? What kind of alignment can we have with the applied practical learning?

Trustee Ferracone reported attending the San Bernardino Chamber's annual installation with Trustee Zoumbos, Trustee Harrison, and the Chancellor.

Trustee Henry attended an event at Valley College that brought women facing barriers together to learn about college, financial aid, talked to counselors.

#### Student Trustees

Yasmeen Flores reported attending the College Village Forum lunch with Ellucian to have dialogue on Web Advisor and the technology we use. Will attend the Three Peaks Challenge Taskforce, AB 86 consortium planning meeting, budget meeting to review the Brain Trust report, and a Student Success Engagement Enrollment Management committee meeting.

#### Chancellor

District is looking to grow 6% this year and take advantage of additional funds that may be available at the state level. Both colleges are on target to meet or exceed their goals. Valley is on target to get to 9820 FTES and Crafton is exceeding their goal with 4209 FTES. Joseph requested for the FTES conversion. Chancellor Baron will send the conversion. The final report of the College Brain Trust analysis was sent out to the board and all staff members of the District. The first meeting to discuss this will be next Thursday at 2pm in the board room to review report and recommendations. AB 86 workshop District will be the fiscal manager of the funds from the state. Every district will receive funds that can be used to develop their plans. Ferracone would like to see a response in writing from both colleges and the District to the recommendations of the Brain Trust. Harrison requested to include Chancellor and Senior Management reports on how they plan to address not having criteria for the allocation for the District office.

#### SBVC

Interim President Gloria Fisher reported her written report focuses on the good work being done by Student Services. Under the leadership of Haragewen Kinde, she led an open forum for an accreditation Standard One for the study report that will be submitted to ACCJC. Standard Two Forum is scheduled for February 20. Handed out SBVC's progress report and strategic plan. The Board of Vocational Nursing and Psychiatric Technicians approved Valley's Psychiatric Technician program without revisions to what was submitted. This allows students who complete the program to take state licensing board exam. Athletics Department Men's and Women's basketball teams are in 1<sup>st</sup> place in the Foothill Conference. Seven SBVC football players have signed up to play at 4-year institutions. Valley is meeting ADA requirements to expand communication services with deaf faculty and students. SBVC is engaged with Purple Communications Company so students and faculty can communicate using sign language via a live video relay service, funded through federal telecommunication services fund. Employing new systems to communicate with deaf using a smart phone/mobile duty phone and working with CHC so they can have the same system.

#### Classified Senate

Cassandra Thomas reported redeveloping Classified Staff Week. Changing name to Classified Connection Week during Spring Break. The week will focus on bringing classified staff together via fun activities and workshops. Senate has been working on their ethics statement and is close to finalizing. Continuing scholarship

efforts and selling Valentines Bears through February 13. Appreciates the transparency of the College Brain Trust.

CHC President Marshall reported having a large STEM grant that is federally funded for five years. Last year the District funded the outside study of demographics and labor market. Giving presentations on campus related to the environmental scan to discuss the implications that we might see for our campus in terms of how programs line up and potential new programs that can be offered. Attended Black Culture Foundation Ceremony. 2<sup>nd</sup> year with VITA program with a partnership with the IRS. Students volunteer tax return preparation.

#### Academic Senate

Denise Allen-Hoyt reported waitlist revealed a lot of good information i.e. class sizes, times of the day that filled up quickly, and will be able to target growth areas. Working on a class size policy for academic senate to review next month. Wrote and adopted a resolution on athletics. The resolution directed the academic senate to develop a plan to implement athletics at CHC. Adopted a 4 point rubric to assess SLO's at all levels. Audit policy went to District Assembly and hopefully to the board in April. Supporting College Hour. Thanked the Board for being proactive with growth. Consider an Educate Local Campaign as a goal for capturing and retaining students. CHC is planning a 10-year anniversary event of the pool with camps, Olympians, record boards, and community support.

#### Associated Students

Yasmeen reported giving tours to Chinese students. CHC Senate attended Crafton Village Forum. Will be participating in a Walk a Mile in her Shoes event, which brings awareness to sexually harassed women. Club Rush is next Wednesday from 10-4 with In-N-Out and Classic Car Show. Recruitment of high school students. Volunteering in a local hospital.

### **CONSENT AGENDA**

#### Consideration of Approval of Conference Attendance

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the attached conference attendance requests.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

#### Consideration of Approval of District & College Expenses

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the attached District & College Expense requests.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

#### Consideration of Approval of Curriculum Modifications CHC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the curriculum modifications for CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)

NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Acceptance of Academic Employee Resignation

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To accept the resignation of Berenice Manzo, HSI STEM PASS GO Counselor, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Academic Employee

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the academic appointment of Trinette Barrie, Counselor, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Adjunct & Substitute Academic Employees

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotions

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the promotion of Jessica Rodriguez, Child Development Teacher, SBVC, and Ronald Gordin, Lead Grounds Caretaker, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Classified Employees

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the employment of Crystal Frontino, Child Development Teacher, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos



NOES: Flores (advisory)  
None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the District volunteers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Employment Rescission

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To rescind the employment of Lorena Marquez, Lab Tech, Chemistry, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Faculty Chair Stipend

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve faculty chair stipends.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Management Appointment

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the appointment of Greg Allred, Accounting Manager, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of New Management Job Description

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the new management job description for Vice Chancellor, Business & Fiscal Services, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)

NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve non-instructional pay for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of One & Two Year Contract Academic Employees

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve tenure track contracts for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Reassignment of Management Employee

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the reassignment of Alan Braggins, Logistics Technology Manager & Deputy Sector Navigator (DSN) ICT/Digital Media, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Revision to the Professional Expert Rate of Pay Schedule

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the revision to the Professional Expert Rate of Pay Schedule.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Short Term, Substitute & Professional Expert Employees

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the employment of short-term, substitute & professional expert employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)

NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval to Grant Tenure

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve tenure for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts

Trustee Singer moved, Trustee Longville seconded, and the Board members voted as follows:

To approve the attached list of Professional Services contracts/agreements.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Routine Contracts

Trustee Singer moved, Trustee Longville seconded, and the Board members voted as follows:

To ratify the attached list of routine contracts/agreements and memorandums of understanding.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Amendment 001 - HMC Architects

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows:

To approve Amendment 001 to the HMC Architects contract for the Technical Building project at SBVC in the amount of \$25,500.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the attached budget adjustments.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)

NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Receipt of 2013-14 Prop 39 Funding and Preauthorization of Construction Contracting

Trustee Zoumbos moved, Trustee Henry seconded, and the Board members voted as follows:

To approve receipt of Prop 39 energy program funds from the State Chancellor's Office for projects to be completed in fiscal year 2013-14 in an approximate amount not to exceed \$478,000; and authorize the Vice Chancellor, Fiscal Services to execute the contract(s) and notice(s) to proceed required to implement the Prop 39 projects, subject to ratification by the Board.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

Trustee Henry moved, Trustee Singer seconded, and the Board members voted as follows:

To declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

Consideration of Approval to Award Bid and Contract - Developing Leaders of Ontario CA

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To award Request for Proposals (RFP) 2014-01 PDC Training Partner, and approve contract to Developing Leaders for the purpose of providing professional training for the Professional Development Center (PDC).

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos  
Flores (advisory)  
NOES: None  
ABSENT: Sosa-Sanchez (advisory)  
ABSTENTIONS: None

**INFORMATION ITEMS**

Applause Cards  
Budget Report  
CCFS-320 Apportionment Attendance Report for FY 2014 Period 1  
District Clery Act Compliance Report  
General Fund Cash Flow Analysis  
Measure M Change Orders and Amendments  
Purchase Order Report  
Quarterly Investment Report

**ADJOURN**

President Ferracone adjourned the meeting at 6:27pm.

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Joseph Williams, Clerk  
San Bernardino Community College District  
Board of Trustees

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Bruce Baron, Chancellor  
**REVIEWED BY:** Bruce Baron, Chancellor  
**PREPARED BY:** Bruce Baron, Chancellor  
**DATE:** March 13, 2014  
**SUBJECT:** Board of Trustees Information Requests

**RECOMMENDATION**

This item is for information only. No action is required.

**ANALYSIS**

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

**BOARD IMPERATIVE**

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

**FINANCIAL IMPLICATIONS**

No impact to the budget.



October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet. Policies are being developed through CCLC Consultant
October 10, 2013	Does SBCCD participate in the Eligible Training Provider's List	Trustee Williams	Completed	Explanation of ETPL process provided to Board with possible use by SBCCD Economic Development and Corporate Training Division on select programs.
November 14, 2013	Redistricting maps to include major streets.	Board of Trustees	Completed	
November 14, 2013	Board Meeting Position on AB 955	Board of Trustees	Completed	
November 14, 2013	Professional Services Contracts to reflect a total amount for multi-year contracts.	Trustee Williams	Completed	
November 14, 2013	Form a committee of three to work on future board study session contents and be the conduit to the rest of the board.	Trustee Henry	Completed	Trustee Williams, Zoumbos, and Henry will serve on the committee.
November 14, 2013  <i>December 12, 2013 revised</i>	Board of Trustees were encouraged to participate and go through safety overview training.  Trustee Henry asked for clarification on topics 1-4. She understood this as more of a safety training overview and asked Trustee Williams to elaborate on what his recollection was.  Trustee Williams said his comment was structured more around what is the board's role if there is	Trustee Williams  Trustee Henry & Williams	Board to determine date	Topics to include:  1. <del>Workers' Compensations data—frequency/severity / what the data means/process for filing a claim in the district</del> 2. <del>MSDS now SDS database—How it works</del> 3. <del>Safety training monthly statistics on training completion—What the numbers mean</del> 4. <del>Emergency preparedness/Tab</del>



	<p>an earthquake? Could we simulate the board exercise on the Great Shakeout.</p> <p>Chancellor Baron reported the items came directly from the minutes. #4 is the tabletop emergency exercise that Trustee Williams asked for. When there was a discussion on Workers Comp information, Trustee Williams requested to be informed and the board to receive further data. We can remove the items to address only the safety training overview.</p>			<p><del>le-top exercise training in the Spring.</del></p> <p>Safety training overview focusing on what is the board's role if there is an earthquake? Great Shake-out simulation.</p>
December 12, 2013	Invite the presenters of the CCLC workshops to meet with both campus foundations and Trustees to talk about the role of the department as it gets integrated into campus life.	Trustee Harrison	April 18, 2014	The (not-so-secret) Secrets: building a Productive college fundraising program by Dr. Francisco Rodriguez. All Foundation Boards were invited to attend.
December 12, 2013	Request during public comments to have CHC Basic Fire Academy fee structure changed for veterans.	Trustee Williams	Completed	Explanation included in January 23, 2014 Chancellor's Chat Newsletter and delivered to the board.
February 6, 2014	Request board to take action on KVCR funding to be included in District budget.	Trustee Longville	May	The decision about KVCR will be made before the May tentative budget.
February 6, 2014	Requested District to look into \$250M allocated for the Career Pathways Trust Fund.	Trustee Williams	Completed	Chancellor sent this item in Chancellor's Chat 2/21/14.

February 6, 2014	Requested FTES conversion.	Trustee Williams	Completed	Chancellor emailed the board on 2/20/14.
February 6, 2014	Requested a response in writing from both colleges and the District to the recommendations of the Brain Trust. Also include Chancellor and Senior Management reports on how they plan to address not having criteria for the allocation for the District office.	Trustee Ferracone/Trustee Harrison	Completed	Chancellor emailed the report to the board on 2/19/14.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Cheryl Marshall, President, CHC  
PREPARED BY: Cheryl Marshall, President, CHC  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of a Facility Use Fee Waiver - Crafton

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility user fee waiver for Fair Rental Value only for Yucaipa High School to utilize parking lots A,C, I & J, as additional parking for Yucaipa High School's graduation ceremony on June 5, 2014.

OVERVIEW

Crafton is recommending the fee waiver in support of area community members as part of the college's community outreach program.

ANALYSIS

In line with supporting educational efforts, Crafton Hills College requests that facility use fee be waived for the Yucaipa-Calimesa Joint Unified School District.

The Civic Center and Other Facilities Use Board Policy (BP) 6700, Administrative Procedure (AP) 6700 states that the district may waive facility use fees for certain community events, but may not waive direct costs to district such as utilizes, custodial or other district costs.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Cheryl A. Marshall, President, CHC  
PREPARED BY: Bryan Reece, Vice President of Instruction, CHC  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

**CRAFTON HILLS COLLEGE**  
**SUBMITTED FOR BOARD OF TRUSTEES APPROVAL**  
**March 13, 2014**

**NEW COURSES**

**DIVISION:** American Sign Language  
**DEPARTMENT:** Communication And Language  
**COURSE ID:** ASL 901  
**COURSE TITLE:** Beginning American Sign Language Refresher I  
**SEMESTER UNIT:** 1  
**LECTURE:** 16  
**LAB:** 0  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Review and practice of beginning material for students who have successfully completed a first semester ASL course and need to further develop their receptive and productive skills as well as review cultural, grammatical, and historical concepts before enrolling in ASL 102. This course is graded on a Pass or No Pass basis only.

**SCHEDULE DESCRIPTION:** Review and practice of beginning material for students who have successfully completed a first semester ASL course and need to further develop their receptive and productive skills as well as review cultural, grammatical, and historical concepts before enrolling in ASL 102. This course is graded on a Pass or No Pass basis only.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Students often take time off after the successful completion of ASL 101, before enrolling in ASL 102. During this period of time, students forget vocabulary, grammar, and precise production of signs and therefore struggle once they enroll in ASL 102. ASL 901 allows students to revisit various concepts from ASL 101 before enrolling in ASL 102.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 103  
**COURSE TITLE:** Ballet I  
**SEMESTER UNIT:** 2  
**LECTURE:** 16  
**LAB:** 48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Introduction to classical ballet movement. Fundamental ballet technique including barre exercise, center and across the floor combinations. Exploration of the vocabulary, history and culture. Focus on foundational postures, alignment and sequences.

**SCHEDULE DESCRIPTION:** Introduction to classical ballet movement. Fundamental ballet technique including barre exercise, center and across the floor combinations.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Ballet I is an introductory course that will focus on the fundamentals of classical ballet. This course introduces students to fundamental ballet technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 103 is associate degree applicable and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 104  
**COURSE TITLE:** Ballet II  
**SEMESTER UNIT:** 2  
**LECTURE:** 16  
**LAB:** 48  
**PREREQUISITE:** DANCE 103: Ballet I  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** A continuation of DANCE 103. Ongoing study of classical ballet movement, emphasizing ballet technique including barre exercise, center and across the floor combinations at an intermediate level. Further exploration of the history and culture of ballet and ballet theory.

**SCHEDULE DESCRIPTION:** A continuation of DANCE 103. Ongoing study of classical ballet movement, emphasizing ballet technique including barre exercise, center and across the floor combinations at an intermediate level.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Ballet II is an intermediate course that will focus on the fundamentals of classical ballet. This course continues to introduce students to fundamental ballet technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 104 is associate degree applicable and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 130A  
**COURSE TITLE:** Jazz Dance I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130A.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130A.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 130A is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 130B  
**COURSE TITLE:** Jazz Dance II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for intermediate students with minimal experience in jazz dance. Intermediate-level Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130B.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for intermediate students with minimal experience in jazz dance. Intermediate-level Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130B.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 130B is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 130C  
**COURSE TITLE:** Jazz Dance III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for intermediate/advanced students with moderate experience in jazz dance. Intermediate/advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130C.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for intermediate students with moderate experience in jazz dance. Intermediate/advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130C.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 130C is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 130D  
**COURSE TITLE:** Jazz Dance IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Jazz dance for advanced students who wish to perform advanced routines, identify technical problems and correct deficiencies. Advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130D.

**SCHEDULE DESCRIPTION:** Jazz dance for advanced students who wish to perform advanced routines, identify technical problems and correct deficiencies. Advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as KIN/D 130D.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 130D is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 143A  
**COURSE TITLE:** Funk/Hip Hop Dance I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for beginning students with little or no experience. Development of beginning level skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as KIN/D 143A.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for beginning students with little or no experience. Development of beginning level skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as KIN/D 143A.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 143B  
**COURSE TITLE:** Funk/Hip Hop Dance II  
**SEMESTER UNIT:** 0.5-1



**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for intermediate students with minimal experience. Further development of skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as KIN/D 143B.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for intermediate students with minimal experience. Further development of skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as KIN/D 143B.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** Dance 143C  
**COURSE TITLE:** Funk/Hip Hop Dance III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for intermediate/advanced students who wish to clarify technical problems and deficiencies. Further development in skills that will enable students to perform more complicated dance steps. This course is also offered as KIN/D 143C.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for intermediate/advanced students who wish to clarify technical problems and deficiencies. Further development of skills that will enable students to perform more complicated dance steps. This course is also offered as KIN/D 143C.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 143D  
**COURSE TITLE:** Funk/Hip Hop Dance IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for advanced students who wish to clarify technical problems and deficiencies and develop advanced dance and choreography skills.

This course is also offered as KIN/D 143D.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for advanced students who wish to clarify technical problems and deficiencies and develop advanced dance and choreography skills.

This course is also offered as KIN/D143D.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance

**DEPARTMENT:** Fine Arts

**COURSE ID:** DANCE 163A

**COURSE TITLE:** Ballroom/Swing/Salsa I

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Beginning principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as KIN/D 163A.

**SCHEDULE DESCRIPTION:** Beginning principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 163A is representative of the variety of course offerings necessary to maintain comprehensive dance programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Dance

**DEPARTMENT:** Fine Arts

**COURSE ID:** DANCE 163B

**COURSE TITLE:** Ballroom/Swing/Salsa II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate principles of Ballroom/Swing/Salsa dance. Continued development of physical skills including rhythm, syncopation, partnering and body expression. Dance

forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as KIN/D 163B.

**SCHEDULE DESCRIPTION:** Intermediate principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 163B is representative of the variety of course offerings necessary to maintain comprehensive dance programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 163C  
**COURSE TITLE:** Ballroom/Swing/Salsa III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate/advanced principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as KIN/D 163C.

**SCHEDULE DESCRIPTION:** Intermediate/advanced principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE163C is representative of the variety of course offerings necessary to maintain comprehensive dance programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Dance  
**DEPARTMENT:** Fine Arts  
**COURSE ID:** DANCE 163D  
**COURSE TITLE:** Ballroom/Swing/Salsa III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced principles of Ballroom/Swing/Salsa dance. Continued physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as KIN/D 163D.

**SCHEDULE DESCRIPTION:** Advanced principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** DANCE 163D is representative of the variety of course offerings necessary to maintain comprehensive dance programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 049  
**COURSE TITLE:** Basic Firefighter Physical Fitness  
**SEMESTER UNIT:** 2  
**LECTURE:** 8  
**LAB:** 72  
**PREREQUISITE:** None  
**COREQUISITE:** FIRET 115: Firefighter I Basic Training Academy  
**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Physical fitness exercise, team work, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for the fire academy cadets. Graded on a Pass or No Pass basis only.

**SCHEDULE DESCRIPTION:** Physical fitness exercise, team work, disciplined precision cadence drilling and preparation for the fire agility physical fitness testing requirement for fire academy cadets.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is designed to assist the fire cadets in maintaining their physical fitness during the basic fire academy. This course provides the physical fitness certification required by local fire agencies at the time of hire. This course is associate degree applicable.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 070A  
**COURSE TITLE:** Personal Fitness Assessment I  
**SEMESTER UNIT:** 0.25  
**LECTURE:** 0  
**LAB:** 12  
**PREREQUISITE:** None  
**COREQUISITE:** None  
**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** First time fitness assessment including cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake. After testing, recommendations for an exercise program and dietary guidance are given based on Personal needs. Graded on a Pass or No Pass basis only.

**SCHEDULE DESCRIPTION:** First time fitness assessment including cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake. After testing, recommendations for an exercise program and dietary guidance are given based on personal needs.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** The obesity epidemic has become a major problem in our local community as well as in our student population. Obesity increases the risk for heart disease, stroke, diabetes and many other health ailments. Obesity is primarily due to lack of physical activity and poor dietary habits. One of many ways to encourage a person to begin an exercise program or to change eating habits is by providing an overview of their current health and fitness level. Many students do not realize how poor their current fitness level and health are, and by providing measurable data to them they realize that they need to change their current behaviors. Measuring these parameters is also beneficial to those who are already actively participating in an exercise program since it will allow them to measure their achievements and set new goals. This course is associate degree applicable.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 070B  
**COURSE TITLE:** Personal Fitness Assessment II  
**SEMESTER UNIT:** 0.25  
**LECTURE:** 0  
**LAB:** 12  
**PREREQUISITE:** KIN 070A Personal Fitness Assessment I  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment once and are interested in re-evaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake. After testing, revised recommendations for an exercise program and dietary guidance will be given based on personal needs. Graded on a Pass or No Pass basis only.

**SCHEDULE DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment once and are interested in reevaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** The obesity epidemic has become a major problem in our local community as well as in our student population. Obesity increases the risk for heart disease, stroke, diabetes and many other health ailments. Obesity is primarily due to lack of physical activity and poor dietary habits. One of many ways to encourage a person to begin an exercise program or to change eating habits is by providing a snap shot of their current health and fitness level. Many students do not realize how poor their current fitness level and health are, and by providing measurable data to them they realize that they need to change their current behaviors. Measuring these parameters is also beneficial to those who are already actively participating in an exercise program since it will allow them to measure their achievements and set new goals. This course is associate degree applicable.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 070C  
**COURSE TITLE:** Personal Fitness Assessment III  
**SEMESTER UNIT:** 0.25  
**LECTURE:** 0  
**LAB:** 12  
**PREREQUISITE:** KIN 070B Personal Fitness Assessment II  
**COREQUISITE:** None  
**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment twice and are interested in intermediate/advanced methods to improve their fitness level and re-evaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake. After testing, revised recommendations for an exercise program and dietary guidance will be given based on personal needs.

**SCHEDULE DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment twice and are interested in intermediate/advanced methods to improve their fitness level and re-evaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** The obesity epidemic has become a major problem in our local community as well as in our student population. Obesity increases the risk for heart disease, stroke, diabetes and many other health ailments. Obesity is primarily due to lack of physical activity and poor dietary habits. One of many ways to encourage a person to begin an exercise program or to change eating habits is by providing a snap shot of their current health and fitness level. Many students do not realize how poor their current fitness level and health are, and by providing measurable data to them they realize that they need to change their current behaviors. Measuring these parameters is also beneficial to those who are already actively participating in an exercise program since it will allow them to measure their achievements and set new goals. This course is associate degree applicable.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 070D  
**COURSE TITLE:** Personal Fitness Assessment IV  
**SEMESTER UNIT:** 0.25  
**LECTURE:** 0  
**LAB:** 12  
**PREREQUISITE:** KIN 070C Personal Fitness Assessment III  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment three times and are interested in advanced methods to improve their fitness level and re-evaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake. After testing, revised recommendations for an exercise program and dietary guidance will be given based on personal needs. Graded on a Pass or No Pass basis only.

**SCHEDULE DESCRIPTION:** Fitness assessment designed for students who have already completed the fitness assessment three times and are interested in re-evaluation of cardiorespiratory fitness, muscular strength, muscular endurance, flexibility, body composition, blood pressure, health history, and dietary intake.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** The obesity epidemic has become a major problem in our local community as well as in our student population. Obesity increases the risk for heart disease, stroke, diabetes and many other health ailments. Obesity is primarily due to lack of physical activity and poor dietary habits. One of many ways to encourage a person to begin an exercise program or to change eating habits is by providing a snap shot of their current health and fitness level. Many students do not realize how poor

their current fitness level and health are, and by providing measurable data to them they realize that they need to change their current behaviors. Measuring these parameters is also beneficial to those who are already actively participating in an exercise program since it will allow them to measure their achievements and set new goals. This course is associate degree applicable.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 200  
**COURSE TITLE:** Introduction to Kinesiology  
**SEMESTER UNIT:** 3  
**LECTURE:** 48  
**LAB:** 0  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Introduction to the interdisciplinary study of human movement. Study of the historical development, philosophies and methods of the discipline, and career opportunities in the areas of teaching, coaching, athletic training, exercise science, fitness, and health promotion professions.

**SCHEDULE DESCRIPTION:** Introduction to the interdisciplinary study of human movement.

**Note: Course currently equates with PE 200 at SBVC**

**Effective: FA14**

**Rationale:** KIN 200 is an introductory course essential for those wishing to pursue degrees in kinesiology, exercise science and physical education and is representative of the courses necessary to maintain a comprehensive community college kinesiology curriculum. This course is associate degree applicable and transfers to CSU and UC.

**DIVISION:** Kinesiology  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN 231  
**COURSE TITLE:** First Aid and CPR  
**SEMESTER UNIT:** 3  
**LECTURE:** 48  
**LAB:** 0  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Provides instruction on emergency care and treatment of illnesses and injuries including training in cardiopulmonary resuscitation (CPR) and automated external defibrillation (AED). Students who successfully pass all National Safety Council requirements will receive a First Aid Certificate. Students who successfully pass all CPR and AED requirements will receive a CPR/AED Certificate.

**SCHEDULE DESCRIPTION:** Provides instruction on emergency care and treatment of illnesses and injuries including training in CPR and AED.

**Note: Course currently equates with PE 231 at SBVC**

**Effective: FA14**

**Rationale:** KIN 231 is a course for those wishing to pursue degrees in kinesiology, exercise science and physical education and is representative of the courses necessary to maintain a comprehensive

community college kinesiology curriculum. This course is associate degree applicable, transfers to CSU and is included in transfer model curriculum (TMC) for the proposed AS-T degree in Kinesiology.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN/D 130A  
**COURSE TITLE:** Jazz Dance I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130A.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for beginning students with little or no experience in jazz dance. Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130A.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 130A is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health and Physical Education  
**COURSE ID:** KIN/D 130B  
**COURSE TITLE:** Jazz Dance II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for intermediate students with minimal experience in jazz dance. Intermediate-level Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130B.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for intermediate students with minimal experience in jazz dance. Intermediate-level Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130B.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 130B is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education



**COURSE ID:** KIN/D 130C  
**COURSE TITLE:** Jazz Dance III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in jazz dance for intermediate/advanced students with moderate experience in jazz dance. Intermediate/advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130C.

**SCHEDULE DESCRIPTION:** Instruction in jazz dance for intermediate students with moderate experience in jazz dance. Intermediate/advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE130C.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 130C is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 130D  
**COURSE TITLE:** Jazz Dance IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Jazz dance for advanced students who wish to perform advanced routines, identify technical problems and correct deficiencies. Advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130D.

**SCHEDULE DESCRIPTION:** Jazz dance for advanced students who wish to perform advanced routines, identify technical problems and correct deficiencies. Advanced Jazz techniques using a variety of styles and approaches within the jazz idiom. This course is also offered as DANCE 130D.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D130D is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 143A  
**COURSE TITLE:** Funk/Hip Hop Dance I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for beginning students with little or no experience. Development of beginning level skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as DANCE 143A.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for beginning students with little or no experience. Development of beginning level skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as DANCE 143A.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Dance Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/D 143B

**COURSE TITLE:** Funk/Hip Hop Dance II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for intermediate students with minimal experience. Further development of skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as DANCE 143B.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for intermediate students with minimal experience. Further development of skills that will enable students to perform dance steps such as brake, pop style and up-tempo. This course is also offered as DANCE 143B.

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/D 143C

**COURSE TITLE:** Funk/Hip Hop Dance III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for intermediate/advanced students who wish to clarify technical problems and deficiencies. Further development in skills that will enable students to perform more complicated dance steps. This course is also offered as DANCE 143C.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for intermediate/advanced students who wish to clarify technical problems and deficiencies. Further development of skills that will enable students to perform more complicated dance steps. This course is also offered as DANCE 143C.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 143D  
**COURSE TITLE:** Funk/Hip Hop Dance IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in funk and hip hop dance for advanced students who wish to clarify technical problems and deficiencies and develop advanced dance and choreography skills. This course is also offered as DANCE 143D.

**SCHEDULE DESCRIPTION:** Instruction in funk and hip hop dance for advanced students who wish to clarify technical problems and deficiencies and develop advanced dance and choreography skills. This course is also offered as DANCE 143D.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 163A  
**COURSE TITLE:** Ballroom/Swing/Salsa I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Beginning principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as DANCE 163A.

**SCHEDULE DESCRIPTION:** Beginning principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 163A is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 163B  
**COURSE TITLE:** Ballroom/Swing/Salsa II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate principles of Ballroom/Swing/Salsa dance. Continued development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as DANCE 163B.

**SCHEDULE DESCRIPTION:** Intermediate principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 163B is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 163C  
**COURSE TITLE:** Ballroom/Swing/Salsa III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate/advanced principles of Ballroom/Swing/Salsa dance. Development of physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as DANCE 163C.

**SCHEDULE DESCRIPTION:** Intermediate/advanced principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 163C is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Dance Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/D 163D  
**COURSE TITLE:** Ballroom/Swing/Salsa III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced principles of Ballroom/Swing/Salsa dance. Continued physical skills including rhythm, syncopation, partnering and body expression. Dance forms include Waltz, Foxtrot, Salsa, East Coast Swing, West Coast Swing, Cha Cha Cha and Night Club Two Step. This course is also offered as DANCE 163D.

**SCHEDULE DESCRIPTION:** Advanced principles of Ballroom/Swing/Salsa dance.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/D 163D is representative of the variety of course offerings necessary to maintain comprehensive kinesiology programs. Ballroom/Swing/Salsa is a course that focuses on a popular form of dance while improving cardiovascular fitness and coordination. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 105A  
**COURSE TITLE:** Aerobic Conditioning I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Aerobics training for beginning students. Activities which improve flexibility and strength with an emphasis on cardiorespiratory conditioning. Specific aerobic conditioning styles offered (e.g. boot camp, step, Zumba, fusion, kick-boxing, Tae Bo, strength training, and combination) are described in the current class schedule.

**SCHEDULE DESCRIPTION:** Aerobics training for beginning students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

**Note: Course currently equates with PE 105 at SBVC**

**Effective: FA14**

**Rationale:** Americans are less fit now than ever before. The combination of poor fitness and poor diet habits has created many new health issues. Obesity and obesity-related illnesses are being

diagnosed in epidemic proportions. This fact points to the need for a resurgence in exercise participation by Americans of all ages. The research is very clear in demonstrating the advantages of physical activity throughout the life span. Aerobics provides an excellent opportunity for students to reap the benefits of physical exercise training in a carry-over activity, one that continues into our later years. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 105B  
**COURSE TITLE:** Aerobic Conditioning II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Aerobics training for intermediate students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning. Specific aerobic conditioning styles offered (e.g. boot camp, step, Zumba, fusion, kick-boxing, Tae Bo, strength training, and combination) are described in the current class schedule.

**SCHEDULE DESCRIPTION:** Aerobics training for intermediate students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

**Note: Course currently equates with PE 105 at SBVC**

**Effective: FA14**

**Rationale:** Americans are less fit now than ever before. The combination of poor fitness and poor diet habits has created many new health issues. Obesity and obesity-related illnesses are being diagnosed in epidemic proportions. This fact points to the need for a resurgence in exercise participation by Americans of all ages. The research is very clear in demonstrating the advantages of physical activity throughout the life span. Aerobics provides an excellent opportunity for students to reap the benefits of physical exercise training in a carry-over activity, one that continues into our later years. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 105C  
**COURSE TITLE:** Aerobic Conditioning III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Aerobics training for intermediate/advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning. Specific aerobic conditioning styles offered (e.g. boot camp, step, Zumba, fusion, kick-boxing, Tae Bo, strength training, and combination) are described in the current class schedule.

**SCHEDULE DESCRIPTION:** Aerobics training for intermediate/advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

**Note: Course currently equates with PE 105 at SBVC**

**Effective: FA14**

**Rationale:** Americans are less fit now than ever before. The combination of poor fitness and poor diet habits has created many new health issues. Obesity and obesity-related illnesses are being diagnosed in epidemic proportions. This fact points to the need for a resurgence in exercise participation by Americans of all ages. The research is very clear in demonstrating the advantages of physical activity throughout the life span. Aerobics provides an excellent opportunity for students to reap the benefits of physical exercise training in a carry-over activity, one that continues into our later years. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 105D  
**COURSE TITLE:** Aerobic Conditioning IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Aerobics training for advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning. Specific aerobic conditioning styles offered (e.g. boot camp, step, Zumba, fusion, kick-boxing, Tae Bo, strength training, and combination) are described in the current class schedule.

**SCHEDULE DESCRIPTION:** Aerobics training for advanced students. Activities to improve flexibility and strength with an emphasis on cardiorespiratory conditioning.

**Note: Course currently equates with PE 105 at SBVC**

**Effective: FA14**

**Rationale:** Americans are less fit now than ever before. The combination of poor fitness and poor diet habits has created many new health issues. Obesity and obesity-related illnesses are being diagnosed in epidemic proportions. This fact points to the need for a resurgence in exercise participation by Americans of all ages. The research is very clear in demonstrating the advantages of physical activity throughout the life span. Aerobics provides an excellent opportunity for students to reap the benefits of physical exercise training in a carry-over activity, one that continues into our later years. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 106A  
**COURSE TITLE:** Total Body Fitness I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Training designed for beginning-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**SCHEDULE DESCRIPTION:** Training designed for beginning-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Students have expressed the need for a conditioning class that combines both cardiovascular and resistance training. All of the conditioning classes we currently offer are designed with the primary focus of improving either cardiovascular fitness or strength. A variety of course offerings are important when attempting to meet the needs of a diverse population. A cross training type conditioning class offers our students an alternative to weight training and aerobics. The class is structured to meet the needs of individuals at a beginning fitness level. This course is an essential component to a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/F 106A is associate degree applicable and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 106B  
**COURSE TITLE:** Total Body Fitness II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Training designed for intermediate-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**SCHEDULE DESCRIPTION:** Training designed for intermediate-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Students have expressed the need for a conditioning class that combines both cardiovascular and resistance training. All of the conditioning classes we currently offer are designed with the primary focus of improving either cardiovascular fitness or strength. A variety of course offerings are important when attempting to meet the needs of a diverse population. A cross training type conditioning class offers our students an alternative to weight training and aerobics. The class is structured to meet the needs of individuals at a beginning fitness level. This course is an essential component to a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/F 106B is associate degree applicable and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 106C



**COURSE TITLE:** Total Body Fitness III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Training designed for intermediate/advanced-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**SCHEDULE DESCRIPTION:** Training designed for intermediate/advanced-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Students have expressed the need for a conditioning class that combines both cardiovascular and resistance training. All of the conditioning classes we currently offer are designed with the primary focus of improving either cardiovascular fitness or strength. A variety of course offerings are important when attempting to meet the needs of a diverse population. A cross training type conditioning class offers our students an alternative to weight training and aerobics. The class is structured to meet the needs of individuals at a beginning fitness level. This course is an essential component to a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/F 106C is associate degree applicable and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 106D  
**COURSE TITLE:** Total Body Fitness IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Training designed for advanced-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**SCHEDULE DESCRIPTION:** Training designed for advanced-level students interested in improving cardiovascular fitness, flexibility, balance, muscular endurance and muscular strength. Incorporation of various cardiovascular, stretching and strength training regimens to promote optimal conditioning.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Students have expressed the need for a conditioning class that combines both cardiovascular and resistance training. All of the conditioning classes we currently offer are designed with the primary focus of improving either cardiovascular fitness or strength. A variety of course

offerings are important when attempting to meet the needs of a diverse population. A cross training type conditioning class offers our students an alternative to weight training and aerobics. The class is structured to meet the needs of individuals at a beginning fitness level. This course is an essential component to a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/F 106D is associate degree applicable and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 108A  
**COURSE TITLE:** Resistance and Weight Training I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Resistance training for beginners with little or no knowledge and skills of training. Development of a complete, individualized program utilizing primarily weight training machines and own body resistance, and focusing on improved muscle endurance and strength.

**SCHEDULE DESCRIPTION:** Resistance training for beginners with little or no knowledge and skills. Development of a complete, individualized program utilizing primarily weight training machines and own body resistance, and focusing on improved muscle endurance and strength.

**Note: Course currently equates with PE 108 at SBVC**

**Effective: FA14**

**Rationale:** KIN/F 108A is an essential component of a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 108B  
**COURSE TITLE:** Resistance and Weight Training II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Resistance training for intermediate students with minimal knowledge and skills of training. Development of a complete, individualized program utilizing primarily weight training machines and own body resistance, and focusing on improved muscle endurance and strength.

**SCHEDULE DESCRIPTION:** Resistance training for intermediate students with minimal knowledge and skills of training. Development of a complete, individualized program utilizing primarily weight training machines and own body resistance, and focusing on improved muscle endurance and strength.

**Note: Course currently equates with PE 108 at SBVC**

**Effective: FA14**

**Rationale:** KIN/F 108B is an essential component of a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 108C  
**COURSE TITLE:** Resistance and Weight Training III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Resistance training for intermediate/advanced students with moderate knowledge and skills of training. Development of a complete, individualized program incorporating more sophisticated routines including free weights, negative workouts, giant setting, pyramids and split routines.

**SCHEDULE DESCRIPTION:** Resistance training for intermediate/advanced students with moderate knowledge and skills of training. Development of a complete, individualized program incorporating more sophisticated routines including free weights, negative workouts, giant setting, pyramids and split routines.

**Note: Course currently equates with PE 108 at SBVC**

**Effective: FA14**

**Rationale:** KIN/F 108C is an essential component of a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 108D  
**COURSE TITLE:** Resistance and Weight Training IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Resistance training for advanced students with substantial knowledge and skills of training. Development of a dietary prescription and a complete, individualized program incorporating more sophisticated routines including free weights, negative workouts, giant setting, pyramids and split routines.

**SCHEDULE DESCRIPTION:** Resistance training for advanced students with substantial knowledge and skills of training. Development of a dietary prescription and a complete, individualized program incorporating more sophisticated routines including free weights, negative workouts, giant setting, pyramids and split routines.

**Note: Course currently equates with PE 108 at SBVC**

**Effective: FA14**

**Rationale:** KIN/F 108D is an essential component of a comprehensive kinesiology program. This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 127A  
**COURSE TITLE:** Walking for Fitness I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Beginning-level walking suitable for individuals of all ages and fitness levels. Incorporation of various walking routes designed to promote walking endurance, cardiovascular health and general well-being.

**SCHEDULE DESCRIPTION:** Beginning-level walking suitable for individuals of all ages and fitness levels. Incorporation of various walking routes designed to promote walking endurance, cardiovascular health and general well-being.

**Note: Course currently equates with PE/I 127 at SBVC**

**Effective: FA14**

**Rationale:** Some students need an alternative to vigorous exercise courses. Although all of our conditioning classes may be tailored to individuals with low fitness levels, some students find the idea of enrolling in aerobics, for instance, overwhelming. KIN/F 127A offers students an exercise class that accommodates beginners. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 127B  
**COURSE TITLE:** Walking for Fitness II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate-level walking suitable for individuals with moderate, low-intensity walking experience. Incorporation of various walking routes including hills designed to promote walking endurance, cardiovascular health and general well-being.

**SCHEDULE DESCRIPTION:** Intermediate-level walking suitable for individuals with moderate, low-intensity walking experience. Incorporation of various walking routes including hills designed to promote walking endurance, cardiovascular health and general well-being.

**Note: Course currently equates with PE/I 127 at SBVC**

**Effective: FA14**

**Rationale:** Some students need an alternative to vigorous exercise courses. Although all of our conditioning classes may be tailored to individuals with low fitness levels, some students find the idea of enrolling in aerobics, for instance, overwhelming. KIN/F 127B offers students an exercise class that accommodates individuals with some low-intensity walking experience. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 127C  
**COURSE TITLE:** Walking for Fitness III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate/advanced-level walking suitable for individuals that are conditioned to walk two to three miles at an intermediate pace. Incorporation of various walking routes designed to promote walking endurance, walking speed, cardiovascular health and general well-being.

**SCHEDULE DESCRIPTION:** Intermediate/advanced-level walking suitable for individuals that are conditioned to walk two to three miles at an intermediate pace. Incorporation of various walking routes designed to promote walking endurance, walking speed, cardiovascular health and general well-being.

**Note: Course currently equates with PE/I 127 at SBVC**

**Effective: FA14**

**Rationale:** Some students need an alternative to vigorous exercise courses. Although all of our conditioning classes may be tailored to individuals with low fitness levels, some students find the idea of enrolling in aerobics, for instance, overwhelming. KIN/F 127C accommodates individuals that are accustomed to longer walks, hilly trails and an intermediate pace. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 127D  
**COURSE TITLE:** Walking for Fitness IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced-level walking suitable for individuals that are conditioned to walk two to three miles at a fast pace. Incorporation of various walking routes including trails, hills and stairs designed to promote walking endurance, walking speed, cardiovascular health and general well-being.

**SCHEDULE DESCRIPTION:** Advanced-level walking suitable for individuals that are conditioned to walk two to three miles at fast pace. Incorporation of various walking routes including trails, hills and stairs designed to promote walking endurance, walking speed, cardiovascular health and general well-being.

**Note: Course currently equates with PE/I 127 at SBVC**

**Effective: FA14**

**Rationale:** Some students need an alternative to high-impact exercise courses. KIN/F 127D offers students an exercise class that is low-impact, safe and vigorous. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 155A  
**COURSE TITLE:** Conditioning with the Pilates Method I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Introduction to the Pilates method combining beginning level yoga and strength training. Focuses on improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels including students with physical limitations.

**SCHEDULE DESCRIPTION:** Introduction to the Pilates method combining beginning level yoga and strength training. Focuses on improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels including students with physical limitations.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 155A is representative of the variety of course offerings needed to maintain a comprehensive kinesiology program. It provides an opportunity to serve students, including those with physical limitations, who may not otherwise participate in an activity class. This course is associate degree applicable, fulfills a general education requirement for the associate's degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 155B  
**COURSE TITLE:** Conditioning with the Pilates Method II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Further development of Pilates technique combining intermediate level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**SCHEDULE DESCRIPTION:** Further development of Pilates technique combining intermediate level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 155B is representative of the variety of course offerings needed to maintain a comprehensive kinesiology program. It provides an opportunity to serve students, including those with physical limitations, who may not otherwise participate in an activity class. This course is associate degree applicable, fulfills a general education requirement for the associates degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 155C  
**COURSE TITLE:** Conditioning with the Pilates Method III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Further development of Pilates technique combining intermediate/advanced level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**SCHEDULE DESCRIPTION:** Further development of Pilates technique combining intermediate/advanced level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 155C is representative of the variety of course offerings needed to maintain a comprehensive kinesiology program. It provides an opportunity to serve students, including those with physical limitations, who may not otherwise participate in an activity class. This course is associate degree applicable, fulfills a general education requirement for the associates degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 155D  
**COURSE TITLE:** Conditioning with the Pilates Method IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Further development of Pilates technique combining advanced level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**SCHEDULE DESCRIPTION:** Further development of Pilates technique combining advanced level yoga and strength training. Review of fundamental technique and focus on continued improvement of strength and flexibility with minimal stress to the body. Recommended for students of all fitness levels, including students with physical limitations.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 155D is representative of the variety of course offerings needed to maintain a comprehensive kinesiology program. It provides an opportunity to serve students, including those with physical limitations, who may not otherwise participate in an activity class. This course is associate degree applicable, fulfills a general education requirement for the associates degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 164A  
**COURSE TITLE:** Swimming I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction of beginning-level swimming skills and techniques for individuals of all ages and fitness levels. Comprehensive study of the history of swimming, introduction to swimming strokes, and basic water safety. Development of cardiovascular fitness through swimming activities.

**SCHEDULE DESCRIPTION:** Instruction of beginning-level swimming skills and techniques for individuals of all ages and fitness levels. Comprehensive study of the history of swimming, introduction to swimming strokes, and basic water safety. Development of cardiovascular fitness through swimming activities.

**Note: Course currently equates with PE/I 164x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 164B  
**COURSE TITLE:** Swimming II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction of intermediate-level swimming skills and techniques for students with basic swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**SCHEDULE DESCRIPTION:** Instruction of intermediate-level swimming skills and techniques for students with basic swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**Note: Course currently equates with PE/I 164x4 at SBVC**



**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 164C  
**COURSE TITLE:** Swimming III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction of intermediate/advanced swimming skills and techniques for students with intermediate swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**SCHEDULE DESCRIPTION:** Instruction of intermediate/advanced swimming skills and techniques for students with intermediate swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**Note: Course currently equates with PE/I 164x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 164D  
**COURSE TITLE:** Swimming IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction advanced swimming skills and techniques for students with advanced swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**SCHEDULE DESCRIPTION:** Instruction of advanced swimming skills and techniques for students with advanced swimming knowledge and abilities. Comprehensive study of the history of swimming, swimming strokes, and basic water safety. Further development of cardiovascular fitness through swimming activities.

**Note: Course currently equates with PE/I 164 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 168A  
**COURSE TITLE:** Yoga I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Beginning principles of yoga with an introduction to basic yoga poses and breathing, focusing on improved flexibility and strength.

**SCHEDULE DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Beginning principles of yoga with an introduction to basic yoga poses and breathing, focusing on improved flexibility and strength.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 168A is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 168B  
**COURSE TITLE:** Yoga II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Principles of yoga with an emphasis on the practice of intermediate yoga poses. Further development of relaxation, interconnection between mind and body, isometric strength and flexibility.

**SCHEDULE DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Principles of yoga with an emphasis on the practice of intermediate yoga poses.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 168B is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 168C  
**COURSE TITLE:** Yoga III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Intermediate/advanced principles of yoga with an emphasis on the practice and mastery of yoga poses. Further development of relaxation, interconnection between mind and body, isometric strength and flexibility.

**SCHEDULE DESCRIPTION:** Yoga training suitable for individuals of all ages and fitness levels. Intermediate/advanced principles of yoga with an emphasis on the practice and mastery of yoga poses.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 168C is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 168D  
**COURSE TITLE:** Yoga IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced principles of yoga with an emphasis on the mastery of yoga poses. More physically challenging poses focusing on the development of isometric strength, flexibility, balance and the connection between the mind and body.

**SCHEDULE DESCRIPTION:** Advanced principles of yoga with an emphasis on the mastery of yoga poses. More physically challenging poses focusing on the development of isometric strength, flexibility, balance and the connection between the mind and body.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/F 168D is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 173A  
**COURSE TITLE:** Water Aerobics and Deep Water Exercise I

**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in basic fitness concepts and water exercise. Development of strength, flexibility, balance, coordination and cardiovascular fitness within a water aerobic format.

**SCHEDULE DESCRIPTION:** Instruction in basic fitness concepts and water exercise. Development of strength, flexibility, balance, coordination and cardiovascular fitness within a water aerobic format.

**Note: Course currently equates with PE/I 173x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable and fulfills a general education requirement for the associate degree and transfer to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 173B  
**COURSE TITLE:** Water Aerobics and Deep Water Exercise II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in intermediate-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**SCHEDULE DESCRIPTION:** Instruction in intermediate-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**Note: Course currently equates with PE/I 173x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable and fulfills a general education requirement for the associate degree and transfer to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 173C  
**COURSE TITLE:** Water Aerobics and Deep Water Exercise III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in intermediate/advanced-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**SCHEDULE DESCRIPTION:** Instruction in intermediate/advanced-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**Note: Course currently equates with PE/I 173x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable and fulfills a general education requirement for the associate degree and transfer to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 173D  
**COURSE TITLE:** Water Aerobics and Deep Water Exercise IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in advanced-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**SCHEDULE DESCRIPTION:** Instruction in advanced-level fitness concepts and water exercise. Further development of strength, flexibility, movement memory, balance, coordination and cardiovascular fitness within a water aerobic format.

**Note: Course currently equates with PE/I 173x4 at SBVC**

**Effective: FA14**

**Rationale:** An aquatics program is an essential component of a comprehensive kinesiology program. This course is offered at four-year institutions and frequently meets general education requirements. This course is associate degree applicable and fulfills a general education requirement for the associate degree and transfer to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 191A  
**COURSE TITLE:** Hiking for Fitness I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in beginning-level hiking techniques suitable for individuals of all ages and fitness levels. Incorporates various hiking routes on and off campus. Designed to promote cardiovascular health and general well-being.

**SCHEDULE DESCRIPTION:** Instruction in beginning-level hiking techniques suitable for individuals of all ages and fitness levels. Incorporates various hiking routes on and off campus. Designed to promote cardiovascular health and general well-being.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Some students seek an alternative to the typical exercise courses. Students in the KIN/F 127 Walking for Fitness series often desire a more challenging course without the pounding of running, jumping and bouncing. The up and down trail walking/hiking built into this course meets that need. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 191B  
**COURSE TITLE:** Hiking for Fitness II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in intermediate-level hiking techniques suitable for individuals of all ages and fitness levels. Designed to further promote cardiovascular health and general well-being. Includes preparation for day trip hikes.

**SCHEDULE DESCRIPTION:** Instruction in intermediate-level hiking techniques suitable for individuals of all ages and fitness levels. Designed to further promote cardiovascular health and general well-being. Includes preparation for day trip hikes.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Some students seek an alternative to the typical exercise courses. Students in the KIN/F 127 Walking for Fitness series often desire a more challenging course without the pounding of running, jumping and bouncing. The up and down trail walking/hiking built into this course meets that need. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 191C  
**COURSE TITLE:** Hiking for Fitness III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None  
**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in intermediate/advanced-level hiking techniques incorporating hiking routes on and off campus. Designed to further promote cardiovascular health and general well-being. Includes preparation for longer day hikes.

**SCHEDULE DESCRIPTION:** Instruction in intermediate/advanced-level hiking techniques incorporating hiking routes on and off campus. Designed to further promote cardiovascular health and general well-being. Includes preparation for longer day hikes.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Some students seek an alternative to the typical exercise courses. Students in the KIN/F 127 Walking for Fitness series often desire a more challenging course without the pounding of running, jumping and bouncing. The up and down trail walking/hiking built into this course meets that need. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Fitness Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/F 191D  
**COURSE TITLE:** Hiking for Fitness IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced hiking incorporating various hiking routes on and off campus completed at a faster pace. Designed to further promote cardiovascular health and general well-being. Includes preparation for longer day and evening hikes.

**SCHEDULE DESCRIPTION:** Advanced hiking incorporating various hiking routes on and off campus completed at a faster pace. Designed to further promote cardiovascular health and general well-being.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** Some students seek an alternative to the typical exercise courses. Students in the KIN/F 127 Walking for Fitness series often desire a more challenging course without the pounding of running, jumping and bouncing. The up and down trail walking/hiking built into this course meets that need. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 116A  
**COURSE TITLE:** Soccer I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the beginning level skills, techniques, strategies, and rules of the sport of soccer. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the beginning level skills, techniques, strategies, and rules of the sport of soccer.

**Note: Course currently equates with PE/T 116 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 116A is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the beginning level skills, techniques, strategies and rules associated with the sport of soccer.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 116B

**COURSE TITLE:** Soccer II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the intermediate level skills, techniques, strategies, and rules of the sport of soccer. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the intermediate level skills, techniques, strategies, and rules of the sport of soccer.

**Note: Course currently equates with PE/T 116 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 116B is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the intermediate level skills, techniques, strategies and rules associated with the sport of soccer.

**DIVISION:** Kinesiology (Fitness Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 116C

**COURSE TITLE:** Soccer III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None



**CATALOG DESCRIPTION:** Instruction in the intermediate/advanced level skills, techniques, strategies, and rules of the sport of soccer. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the intermediate/advanced level skills, techniques, strategies, and rules of the sport of soccer.

**Note: Course currently equates with PE/T 116 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 116C is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the intermediate/advanced level skills, techniques, strategies and rules associated with the sport of soccer.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 116D

**COURSE TITLE:** Soccer IV

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the advanced-level skills, techniques, strategies, and rules of the sport of soccer. During the application of these techniques and practice, students will improve their overall fitness and develop life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the advanced-level skills, techniques, strategies, and rules of the sport of soccer.

**Note: Course currently equates with PE/T 116 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 116D is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the advanced level skills, techniques, strategies and rules associated with the sport of soccer.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 120A

**COURSE TITLE:** Golf I

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of beginning level playing and competitive skills for the benefits of lifetime participation in the sport of golf. Instruction in beginning level skills, techniques, strategies, along with rules and etiquette.

**SCHEDULE DESCRIPTION:** Development of beginning level playing and competitive skills for the benefits of lifetime participation in the sport of golf.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 120A is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the beginning skills, techniques, strategies, rules, and etiquette associated with the sport of golf.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 120B

**COURSE TITLE:** Golf II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of intermediate level playing and competitive skills for the benefits of lifetime participation in the sport of golf. Instruction in intermediate level skills, techniques, strategies, along with rules and etiquette.

**SCHEDULE DESCRIPTION:** Development of intermediate level playing and competitive skills for the benefits of lifetime participation in the sport of golf.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 120B is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate skills, techniques, strategies, rules, and etiquette associated with the sport of golf.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 120C

**COURSE TITLE:** Golf III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of intermediate/advanced level playing and competitive skills for the benefits of lifetime participation in the sport of golf. Instruction in intermediate/advanced level skills, techniques, strategies, along with rules and etiquette.

**SCHEDULE DESCRIPTION:** Development of intermediate/advanced level playing and competitive skills for the benefits of lifetime participation in the sport of golf.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 120C is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate/advanced skills, techniques, strategies, rules, and etiquette associated with the sport of golf.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 120D

**COURSE TITLE:** Golf IV

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of advanced level playing and competitive skills for the benefits of lifetime participation in the sport of golf. Instruction in intermediate/advanced level skills, techniques, strategies, along with rules and etiquette.

**SCHEDULE DESCRIPTION:** Development of advanced level playing and competitive skills for the benefits of lifetime participation in the sport of golf.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 120D is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the advanced skills, techniques, strategies, rules, and etiquette associated with the sport of golf.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 148A

**COURSE TITLE:** Tennis I

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of beginning-level playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in beginning skills, techniques, strategies, along with rules and etiquette. Students may enroll a maximum of four times in any tennis or competitive tennis course.

**SCHEDULE DESCRIPTION:** Development of beginning-level playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in beginning skills, techniques, strategies, along with rules and etiquette.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 148A is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the beginning skills, techniques, strategies, rules, and etiquette associated with the sport of tennis.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 148B

**COURSE TITLE:** Tennis II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Continued development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in intermediate-level skills, techniques, strategies, along with rules and etiquette. Students may enroll a maximum of four times in any tennis or competitive tennis courses.

**SCHEDULE DESCRIPTION:** Continued development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in intermediate-level skills, techniques, strategies, along with rules and etiquette.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 148B is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate skills, techniques, strategies, rules, and etiquette associated with the sport of tennis.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 148C

**COURSE TITLE:** Tennis III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in intermediate/advanced-level skills, techniques, strategies, along with rules and etiquette. Students may enroll a maximum of four times in any tennis or competitive tennis courses.

**SCHEDULE DESCRIPTION:** Development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in intermediate/advanced-level skills, techniques, strategies, along with rules and etiquette.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 148C is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate/advanced skills, techniques, strategies, rules, and etiquette associated with the sport of tennis.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 148D

**COURSE TITLE:** Tennis IV

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in advanced-level skills, techniques, strategies, along with rules and etiquette. Students may enroll a maximum of four times in any tennis or competitive tennis courses.

**SCHEDULE DESCRIPTION:** Development of playing and competitive skills for the benefits of lifetime participation in the sport of tennis. Instruction in advanced-level skills, techniques, strategies, along with rules and etiquette.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. This course is an essential part of a comprehensive kinesiology program. KIN/S 148D is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the advanced skills, techniques, strategies, rules, and etiquette associated with the sport of tennis.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 159A

**COURSE TITLE:** Karate I

**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Practice in the beginning-level skills of unarmed self-defense. Instruction in the skills including blocking, shifting, punching, striking and kicking techniques. Exercises that promote muscular control, speed of movement and mental alertness will be emphasized.

**SCHEDULE DESCRIPTION:** Practice in the beginning-level skills of unarmed self-defense.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/S 159A is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. The course focuses on prevention of harm through discipline, confidence of movement and alertness to danger. The beginning level skills taught in unarmed self-defense are an asset to any individual who may be confronted with a potentially harmful situation or circumstance. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 159B  
**COURSE TITLE:** Karate II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Practice in the intermediate-level skills of unarmed self-defense. Instruction in the skills including blocking, shifting, punching, striking and kicking techniques. Exercises that promote muscular control, speed of movement and mental alertness will be emphasized.

**SCHEDULE DESCRIPTION:** Practice in the intermediate-level skills of unarmed self-defense.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/S 159B is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. The course focuses on prevention of harm through discipline, confidence of movement and alertness to danger. The intermediate level skills taught in unarmed self-defense are an asset to any individual who may be confronted with a potentially harmful situation or circumstance. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 159C  
**COURSE TITLE:** Karate III  
**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Practice in the intermediate/advanced-level skills of unarmed self-defense. Instruction in the skills including blocking, shifting, punching, striking and kicking techniques. Exercises that promote muscular control, speed of movement and mental alertness will be emphasized.

**SCHEDULE DESCRIPTION:** Practice in the intermediate/advanced-level skills of unarmed self-defense.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/S 159C is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. The course focuses on prevention of harm through discipline, confidence of movement and alertness to danger. The intermediate/advanced level skills taught in unarmed self-defense are an asset to any individual who may be confronted with a potentially harmful situation or circumstance. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 159D  
**COURSE TITLE:** Karate IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Practice in the advanced-level skills of unarmed self-defense. Instruction in the skills including blocking, shifting, punching, striking and kicking techniques. Exercises that promote muscular control, speed of movement and mental alertness will be emphasized.

**SCHEDULE DESCRIPTION:** Practice in the advanced-level skills of unarmed self-defense.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** KIN/S 159D is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. The course focuses on prevention of harm through discipline, confidence of movement and alertness to danger. The advanced level skills taught in unarmed self-defense are an asset to any individual who may be confronted with a potentially harmful situation or circumstance. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 179A  
**COURSE TITLE:** Team Sports I  
**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and beginning-level skills, techniques, and strategies. The specific sport for each class will be announced in the class schedule.

**SCHEDULE DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and beginning-level skills, techniques, and strategies.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/S 179A is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the beginning skills, techniques, and strategies associated with team sports.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 179B  
**COURSE TITLE:** Team Sports II  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and intermediate-level skills, techniques, and strategies. The specific sport for each class will be announced in the class schedule.

**SCHEDULE DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and intermediate-level skills, techniques, and strategies.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/S 179B is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate skills, techniques, and strategies associated with team sports.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 179C  
**COURSE TITLE:** Team Sports III  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48



**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and intermediate/advanced-level skills, techniques, and strategies. The specific sport for each class will be announced in the class schedule.

**SCHEDULE DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and intermediate/advanced-level skills, techniques, and strategies.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/S 179C is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the intermediate/advanced skills, techniques, and strategies associated with team sports.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 179D

**COURSE TITLE:** Team Sports IV

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and advanced-level skills, techniques, and strategies. The specific sport for each class will be announced in the class schedule.

**SCHEDULE DESCRIPTION:** Development of the playing skills for the benefit of lifetime participation in a variety of team sports. Instruction in rules and advanced-level skills, techniques, and strategies.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is regularly offered at four-year institutions and frequently meets general education requirements. KIN/S 179D is associate degree applicable and transfers to CSU and UC (limitations apply). This course satisfies part of the educational requirements for obtaining an associate degree. This is the only course on campus that offers instruction in the advanced skills, techniques, and strategies associated with team sports.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 190A

**COURSE TITLE:** Tai Chi I

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Beginning-level Tai Chi training suitable for individuals of all ages and fitness levels. Introduction to basic breathing techniques and simple movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**SCHEDULE DESCRIPTION:** Beginning-level Tai Chi training suitable for individuals of all ages and fitness levels. Introduction to basic breathing techniques and simple movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**Note: Course currently equates with PE/I 190x4 at SBVC**

**Effective: FA14**

**Rationale:** KIN/S 190A is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 190B

**COURSE TITLE:** Tai Chi II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate-level Tai Chi training suitable for individuals of all ages and fitness levels. Breathing techniques and intermediate movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**SCHEDULE DESCRIPTION:** Intermediate-level Tai Chi training suitable for individuals of all ages and fitness levels. Breathing techniques and intermediate movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**Note: Course currently equates with PE/I 190x4 at SBVC**

**Effective: FA14**

**Rationale:** KIN/S 190B is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 190C

**COURSE TITLE:** Tai Chi III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Intermediate/advanced-level Tai Chi training suitable for individuals of all ages and fitness levels. Breathing techniques with intermediate/advanced movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**SCHEDULE DESCRIPTION:** Intermediate/advanced-level Tai Chi training suitable for individuals of all ages and fitness levels. Breathing techniques with intermediate/advanced movement patterns to increase strength, endurance and flexibility. Discussion of the history and benefits of Tai Chi.

**Note: Course currently equates with PE/I 190x4 at SBVC**

**Effective: FA14**

**Rationale:** KIN/S 190C is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 190D  
**COURSE TITLE:** Tai Chi IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Advanced-level Tai Chi training suitable for individuals of all ages and fitness levels. Emphasis on breathing synchronization and flow while performing an entire series of movement. To further improve strength, endurance, flexibility and balance. Discussion of modern and traditional styles of Ai Chi.

**SCHEDULE DESCRIPTION:** Advanced-level Tai Chi training suitable for individuals of all ages and fitness levels. Emphasis on breathing synchronization and flow while performing an entire series of movement. To further improve strength, endurance, flexibility and balance. Discussion of modern and traditional styles of Tai Chi

**Note: Course currently equates with PE/I 190x4 at SBVC**

**Effective: FA14**

**Rationale:** KIN/S 190D is representative of the variety of course offerings necessary to maintain a comprehensive kinesiology program. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 193A  
**COURSE TITLE:** Softball I  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the beginning-level skills, techniques, strategies, and rules of the sport of softball. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the beginning-level skills, techniques, strategies, and rules of the sport of softball.

**Note: Course currently equates with PE/T 120 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 193A is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the beginning level skills, techniques, strategies, and rules associated with the sport of softball.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 193B

**COURSE TITLE:** Softball II

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the intermediate-level skills, techniques, strategies, and rules of the sport of softball. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the intermediate-level skills, techniques, strategies, and rules of the sport of softball.

**Note: Course currently equates with PE/T 120 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 193B is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the intermediate level skills, techniques, strategies, and rules associated with the sport of softball.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 193C

**COURSE TITLE:** Softball III

**SEMESTER UNIT:** 0.5-1

**LECTURE:** 0

**LAB:** 24-48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the intermediate/advanced-level skills, techniques, strategies, and rules of the sport of softball. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the intermediate/advanced-level skills, techniques, strategies, and rules of the sport of softball.

**Note: Course currently equates with PE/T 120 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 193C is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the intermediate/advanced level skills, techniques, strategies, and rules associated with the sport of softball.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 193D  
**COURSE TITLE:** Softball IV  
**SEMESTER UNIT:** 0.5-1  
**LECTURE:** 0  
**LAB:** 24-48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** Instruction in the advanced-level skills, techniques, strategies, and rules of the sport of softball. Emphasis on improvement of overall fitness and development of life-long behavioral skills.

**SCHEDULE DESCRIPTION:** Instruction in the advanced-level skills, techniques, strategies, and rules of the sport of softball.

**Note: Course currently equates with PE/T 120 at SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 193D is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only course on campus that offers instruction in the advanced level skills, techniques, strategies, and rules associated with the sport of softball.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)  
**DEPARTMENT:** Health And Physical Education  
**COURSE ID:** KIN/S 248A  
**COURSE TITLE:** Competitive Tennis I  
**SEMESTER UNIT:** 1  
**LECTURE:** 0  
**LAB:** 48  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** Competitive tennis experience in high school and/or USTA league/tournament play or play at a level that will support beginning/intermediate competitive play.

**CATALOG DESCRIPTION:** Performance-based course designed for students who have the desire to advance their tennis game to a beginning/intermediate competitive level. Development of the psychological and performance skills associated with competitive tennis. Students may enroll a maximum of four times in any tennis or competitive tennis courses.

**SCHEDULE DESCRIPTION:** Performance-based course designed for students who have the desire to advance their tennis game to a beginning/intermediate competitive level. Development of the psychological and performance skills associated with competitive tennis.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 248A is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only performance-based class that offers instruction in the psychological and performance skills associated with beginning/intermediate competitive tennis.

**DIVISION:** Kinesiology (Sport and Skill-Based Activities)

**DEPARTMENT:** Health And Physical Education

**COURSE ID:** KIN/S 248B

**COURSE TITLE:** Competitive Tennis II

**SEMESTER UNIT:** 1

**LECTURE:** 0

**LAB:** 48

**PREREQUISITE:** None

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** Competitive tennis experience in high school and/or USTA league/tournament play or play at a level that will support intermediate/advanced competitive play.

**CATALOG DESCRIPTION:** Performance-based course designed for students who have the desire to advance their tennis game to an intermediate/advanced competitive level. Development of the psychological and performance skills associated with competitive tennis. Students may enroll a maximum of four times in any tennis or competitive tennis courses.

**SCHEDULE DESCRIPTION:** Performance-based course designed for students who have the desire to advance their tennis game to an intermediate/advanced competitive level. Development of the psychological and performance skills associated with competitive tennis.

**Note: Course does not currently equate with SBVC**

**Effective: FA14**

**Rationale:** This course is part of a comprehensive kinesiology program. KIN/S 248B is associate degree applicable and transfers to CSU. This course will satisfy part of the educational requirements for obtaining an associate degree. This course is regularly offered at four-year institutions and frequently meets general education requirements. This is the only performance-based class that offers instruction in the psychological and performance skills associated with intermediate/advanced competitive tennis.

**DIVISION:** Mathematics

**DEPARTMENT:** Mathematics

**COURSE ID:** MATH 110

**COURSE TITLE:** Introduction to Probability and Statistics

**SEMESTER UNIT:** 4

**LECTURE:** 64

**LAB:** 0

**PREREQUISITE:** MATH 095: Intermediate Algebra or MATH 095C: Intermediate Algebra part C or eligibility for MATH 110 as determined through the Crafton Hills College assessment process.

**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** None

**CATALOG DESCRIPTION:** The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. An introduction to the mathematics involved in the statistical formulas. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests, and application of technology for statistical analysis including the interpretation of the relevance of the

statistical findings. Applications using data from disciplines including business, life science, physical science, health science, education, social sciences, and psychology.

**SCHEDULE DESCRIPTION:** The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. An introduction to the mathematics involved in the statistical formulas. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, life science, physical science, health science, education, social sciences, and psychology.

**Note: Course currently equates with MATH 108 at SBVC**

**Effective: FA14**

**Rationale:** A general mathematical statistics course is needed for general education requirements for many majors. This course will also prepare students for additional work in more advanced statistics courses. This course also typically satisfies general education quantitative reasoning requirement (CSU GE B4).

**DIVISION:** Physical Science  
**DEPARTMENT:** Physical Science  
**COURSE ID:** PS 101  
**COURSE TITLE:** Principles of Physical Science  
**SEMESTER UNIT:** 3  
**LECTURE:** 3 contact hours per week  
48 contact hours per semester  
**PREREQUISITE:** None  
**COREQUISITE:** None

**DEPARTMENTAL RECOMMENDATION:** Successful completion of MATH 090

**CATALOG DESCRIPTION:** Fundamental study of physical environment for non-science majors. Survey of astronomy, chemistry, geology, and physics. Overview of concepts, techniques, and terminology for the physical sciences with an emphasis on the interrelationships between these disciplines.

**SCHEDULE DESCRIPTION:** Fundamental study of the physical environment for non-science majors.

**Note: Course will equate with PS101 at SBVC**

**Effective: FA14**

**Rationale:** PS 101 will provide students with a comprehensive overview of the physical sciences to gain a more interdisciplinary understanding of the world in which they live and how science affects their everyday lives. This course is associate degree applicable and transfers to CSU.

<b>MODIFIED COURSES</b>
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<b>COURSE ID</b>	<b>COURSE TITLE</b>
<b>ANTHRO 102</b>	Cultural Anthropology

**PREREQUISITE:** ENGL 010 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process.

**Note: Course will equate with ANTHRO 102 at SBVC**

**Effective: FA14**

**Rationale:** Adding prerequisite based on research conducted last year.

COURSE ID	COURSE TITLE
ANTHRO 106	Biological Anthropology

**PREREQUISITE:** ENGL 010 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process.

**Note:** Course will equate with ANTHRO 106 at SBVC

**Effective:** FA14

**Rationale:** Adding prerequisite based on research conducted last year.

COURSE ID	COURSE TITLE
CD 115	Health, Welfare, and Nutrition for Children

**Note:** Course currently equates with CD 115 at SBVC

**Effective:** FA14

**Rationale:** To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CD 212	Observation and Methods in Early Child Development

**PREREQUISITE:** CD 105

**Note:** Course currently equates with CD 111 at SBVC

**Effective:** FA14

**Rationale:** To meet C-ID descriptor requirements.

COURSE ID	COURSE TITLE
CIS 140	Introduction to Networks (Cisco CCNA 1)

**Note:** Course currently equates with CIT 091 at SBVC

**Effective:** FA14

**Rationale:** To align to the updated Cisco Networking Academy Course content.

COURSE ID	COURSE TITLE
CIS 141	Basic Routing and Switching (Cisco CCNA2)

**PREREQUISITE:** CIS 140

**Note:** Course currently equates with CIT 092 at SBVC

**Effective:** FA14

**Rationale:** To align to the updated Cisco Networking Academy Course content.

COURSE ID	COURSE TITLE
CIS 142	Advanced Routing and Switching (Cisco CCNA 3)



**PREREQUISITE:** CIS 141

**Note:** Course currently equates with CIT 093 at SBVC

**Effective:** FA14

**Rationale:** To align to the updated Cisco Networking Academy Course content.

COURSE ID	COURSE TITLE
CIS 143	Wan Technologies and Network services (Cisco CCNA 4)

**PREREQUISITE:** CIS 142

**Note:** Course currently equates with CIT 094 at SBVC

**Effective:** FA14

**Rationale:** To align to the updated Cisco Networking Academy Course content.

COURSE ID	COURSE TITLE
CSCI 110	Introduction to Computer Science I

**PREREQUISITE:** MATH 102: College Algebra or MATH 160: Precalculus or eligibility for MATH 250 as determined through the Crafton Hills College assessment process.

**Note:** Course does not equate with SBVC

**Effective:** FA14

**Rationale:** To revise unit modification and Distance Education addition.

COURSE ID	COURSE TITLE
CSCI 230	Introduction to Data Structures and Algorithms

**PREREQUISITE:** CSCI 120

**Note:** Course currently equates with CS 250 at SBVC

**Effective:** FA14

**Rationale:** To revise unit modification and Distance Education addition.

COURSE ID	COURSE TITLE
CSCI 240	Computer Organization and Assembly Language Programming

**PREREQUISITE:** CSCI 110

**Note:** Course currently equates with CS 170 at SBVC

**Effective:** FA14

**Rationale:** To revise unit modification and Distance Education addition.

COURSE ID	COURSE TITLE
MATH 095	Intermediate Algebra

**PREREQUISITE:** MATH 090 or MATH 090C or eligibility for MATH 095 as determined through the Crafton Hills College assessment process.

**Note: Course currently equates with MATH 095 at SBVC**

**Effective: FA14**

**Rationale:** To modify and add Distance Education addition.

COURSE ID	COURSE TITLE
MATH 115	The Ideas of Mathematics

**PREREQUISITE:** MATH 095: Intermediate Algebra or MATH 095C: Intermediate Algebra part C

**Note: Course currently equates with MATH 115 at SBVC**

**Effective: FA14**

**Rationale:** To modify and add Distance Education addition.

COURSE ID	COURSE TITLE
RELIG 113	Introduction to Eastern Religions

**CATALOG DESCRIPTION:** Introductory study of the religions of Asia, including Hinduism, Buddhism, Daoism, Confucianism, and Shinto. Overview of historical developments, doctrines, myths, practices, and ideological similarities among different religions.

**SCHEDULE DESCRIPTION:** Introductory study of the religions of Asia, including Hinduism, Buddhism, Daoism, Confucianism, and Shinto.

**Note: Course currently does not equate with SBVC**

**Effective: FA14**

**Rationale:** To add Sikhism in course outline.

<b>NEW PROGRAM</b>
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**ASSOCIATE IN ARTS IN KINESIOLOGY FOR TRANSFER A.A. Degree Major**

The Associate in Arts-Transfer (AA-T) degree in Kinesiology at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in kinesiology or a related field of study.

**REQUIRED COURSES:**

		<b>UNITS</b>
KIN 200	Introduction to Kinesiology	3.00
ANAT 150	Human Anatomy and Physiology I	4.00
ANAT 151	Human Anatomy and Physiology II	3.00

**Students must complete one unit from any three of the following movement based course areas:**

		<b>UNITS</b>
<b>Aquatics</b>		
KIN/F 164ABCD	Swimming I-IV	1.00
KIN/F 173ABCD	Water Aerobics and Depp Water Exercise I-IV	1.00

**Combatives**

KIN/S 159ABCD	Karate I-IV	1.00
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**Team Sports**

KIN/S 116ABCD	Soccer I-IV	1.00
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KIN/S 179ABCD	Team Sport I-IV	1.00
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KIN/S 193ABCD	Softball I-IV	1.00
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**Individual Sports**

KIN/F 105ABCD	Aerobic Conditioning I-IV	1.00
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KIN/F 106ABCD	Total Body Fitness	1.00
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KIN/F 108ABCD	Resistance and Weight Training I-IV	1.00
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KIN/F 127ABCD	Walking for Fitness I-IV	1.00
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KIN/F 155ABCD	Conditioning with the Pilates Method I-IV	1.00
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KIN/F 168ABCD	Yoga I-IV	1.00
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KIN/F 190ABCD	Tai Chi I-IV	1.00
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KIN/F 191ABCD	Hiking for Fitness I-IV	1.00
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**Dance**

KIN/D 130ABCD	Jazz Dance I-IV	1.00
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KIN/D 143ABCD	Funk/Hip Hop Dance I-IV	1.00
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KIN/D 163ABCD	Ballroom/Swing/Salsa I-IV	1.00
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**Students must complete at least six additional unites from the following list:**

MATH 108	Statistics	4.00
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**Or**

PSYCH 108	Statistics	4.00
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CHEM 150	General Chemistry I	5.00
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**Or**

CHEM 150H	General Chemistry I – Honors	5.00
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PHYSIC 110	General Physics I	4.00
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**Or**

PHYSIC 250	College Physics I	4.00
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KIN 231	First Aid and CPR	3.00
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<b>TOTAL UNITS:</b>		<b>20.00</b>
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**Effective: FA14**

**Rationale:** To offer an Associates of Arts degree for transfer.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Acceptance of Classified Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Brian Warner, Child Development Assistant, SBVC.

OVERVIEW

Brian Warner, Child Development Assistant, SBVC, 37.5 FTE, submitted his letter of resignation effective April 6, 2014. Last day of employment with the District will be April 4, 2014.

ANALYSIS

The Human Resources Department provided the employee acceptance of his resignation.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Adjunct & Substitute  
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

OVERVIEW

The following list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College  
Adjunct & Substitute Academic Employees  
Academic Year 2013-2014  
March 13, 2014**

<b>NAME</b>	<b>DISCIPLINE</b>
Allen, Richard	Biology
Day, Benjamin	Business Administration
Fernandez, Irving	Economics
Hull, Jennifer	Biology
Nelson, Kristina Lyn	Psychology
Quach, Patricia	Reading
Quinones, Benjamin	English
Saadat, Ali	Math
Valenzuela, Rosa Maria	Nursing
Williams, Brighette	Reading

**Crafton Hills College  
Adjunct & Substitute Academic Employees  
Spring 2014**

<b>NAME</b>	<b>DISCIPLINE</b>
McCool, Karol	Librarian
Slota, Daniel	Librarian
Soza, Karen	American Sign Language

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Alternate Work Schedule Summer 2014

RECOMMENDATION

It is recommended that the Board of Trustees approve an alternate work schedule for Summer 2014.

OVERVIEW

The District intends to implement the four-day, ten-hour workweek during Summer 2014.

ANALYSIS

Article 6.1.1.1 states that the District will notify CSEA in writing by February 1 of its intent to have the four-day, ten-hour workweek during the summer months. CSEA shall notify the District in writing within ten (10) working days of its intent to negotiate the beginning and ending times.

BOARD IMPERATIVE

III. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

No additional financial impact.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
CHAPTER 291**

This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter 291 (hereinafter, Association).

The District and the Association agree to the following regarding the 4/10 Alternate Work Schedule for the period June 2, 2014 through July 31, 2014.

- 1) All bargaining unit members will participate in the 4/10 Alternate Work Schedule except for those employed in the following departments:
  - a. Child Development Centers at CHC and Valley
  - b. KVCR
  - c. College Police Officers
- 2) The 4/10 workweek will be Monday through Thursday.
- 3) During the week of July 4, 2014 unit members will receive ten (10) hours of holiday pay for the holiday and work three (3) ten (10) hour days. Those positions deemed essential to work on July 3, 2014 will be compensated per Article 12.4. When there are multiple members in a classification deemed essential, assignment of overtime will be in accordance with Article 6.9.
- 4) Individual unit members may opt to work eight (8) hours per day and use two (2) hours of vacation per day, consistent with Article 19.7.
- 5) District Administration shall inform their staff no later than May 9, 2014 of the starting and ending shifts during the summer, including work assignment for the July 3, 2014 holiday.

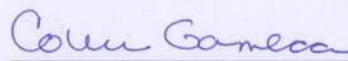
Dated this February 24, 2014.

For the SBCCD District



Bruce Baron  
Chancellor

For CSEA, Chapter 291



Colleen Gamboa  
President, CSEA Chapter 291



Charlie LaChance  
CSEA Labor Relations Representative



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Classified Employee Promotion

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Edward Chavez, Warehouse Operations Worker, CHC.

OVERVIEW

Edward Chavez promoted from Custodian I, CHC, to Warehouse Operations Worker, CHC, effective March 14, 2014, Classified Salary Schedule Range 28, Step E, \$3,180 per month. New position.

ANALYSIS

The employee went through the recruitment process and is being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Peggy Weber II, Student Services Technician II-Water Supply, SBVC.

OVERVIEW

Peggy Weber II, Student Services Technician II-Water Supply, SBVC, effective March 31, 2014 at Classified Salary Schedule Range 34, Step A, at \$3,035.00 per month, 12-month, full-time. New position.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: March 13, 2014

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

San Bernardino Valley College  
 Volunteers  
 Academic Year 2013-2014  
 March 13, 2014

NAME	ASSIGNMENT	DATE
Archuleta, Alejandra	President's Office/Police Academies	03/14/2014-06/30/2014
Arnott, Daryl	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Ash, Jacqueline	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Ashford, Larry	Applied Technology/Tool Room	03/14/2014-06/30/2014
Barrow, Andrew	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Beauvais, Al	Arts&Humanities/Art	03/14/2014-05/31/2014
Bermudez, Robert	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Can, Francine	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Castillo, Karla	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Castro, Eileen	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Cavazos, Maritza	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Ceron, Janett	Student Serv/Student Health Serv	03/14/2014-06/30/2014
Chavez, Natalie	Student Serv/Student Health Serv	03/14/2014-06/30/2014
Chiem, Vinh	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Cooper, Adisha M.	Social Sciences/Athletics	03/14/2014-06/30/2014
Copley, Sean S.	President's Office/Police Academies	03/14/2014-06/30/2014
Delao, Steven	President's Office/Police Academies	03/14/2014-06/30/2014
Diaz, Maria	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Dineen, Katherine	President's Office/MiddleCollege HS	03/14/2014-06/30/2014
Echeverria, Robert	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Faz, Bethany	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Fosado, Araceli	President's Office/Marketing/Public Relations	03/14/2014-06/30/2014
Galvez, Sebastian	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Garcia Devers, April	Arts&Humanities/Art	03/14/2014-05/31/2014
Garcia, Eric	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Garcia, Pablo	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Gastelum, Yancey	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Gomez, Jr., Kenny	President's Office/Police Academies	03/14/2014-06/30/2014
Gonzalez, Brenda	President's Office/Police Academies	03/14/2014-06/30/2014
Hanna, Benjamin John	Applied Technology/Welding	03/14/2014-05/20/2014
Hernandez, Stephen	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Herzer, Brian	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Hunt, Ezra	Arts&Humanities/Art	03/14/2014-05/31/2014
Jaramillo, Regina	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Jasso, Gabriel	President's Office/Police Academies	03/14/2014-06/30/2014
Koch, Brandon	President's Office/Police Academies	03/14/2014-06/30/2014
Litzenberger, Brian	President's Office/Police Academies	03/14/2014-06/30/2014
Livoni, Cathy	Arts&Humanities/Art	03/14/2014-05/31/2014
Longoria, Susan	Math&Bus./Student Success Center	03/17/2014-06/30/2014
Magee, Gregory	Social Sciences/Athletics	03/14/2014-06/30/2014
Mamari, May	Science/Biology	03/14/2014-06/30/2014
Mamari, May	Science/Chemistry	03/14/2014-06/30/2014

<b>Martinez, Christopher</b>	Arts&Humanities/Art	03/14/2014-05/31/2014
<b>Matthews, Robin</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>McLeon, Ebony</b>	Student Serv/Student Health Serv	03/14/2014-06/30/2014
<b>Means, Ana</b>	Arts&Humanities/Art	03/14/2014-05/31/2014
<b>Mendoza, Agustin</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Meyer, John</b>	President's Office/MiddleCollege HS	03/14/2014-06/30/2014
<b>Meyer, Sally</b>	President's Office/MiddleCollege HS	03/14/2014-06/30/2014
<b>Montano, Jonathan</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Mora, Stephanie</b>	Science/Chemistry	03/14/2014-06/30/2014
<b>Morales, Brenda</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Morga, Noe</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Munoz, Anthony</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Muro, Angel</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Nguyen, Linny</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Ogubuike, Cynthia</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Ohayon, Jonathan</b>	Arts&Humanities/Art	03/14/2014-05/31/2014
<b>Ojeda, James</b>	Arts&Humanities/Art	03/14/2014-05/31/2014
<b>Ordonez, Armando</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Ottoson, Brittany</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Paine, Kristy</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Palomares, Eduardo</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Palomino, Daniel</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Peeters, Grant</b>	Arts&Humanities/Art	03/14/2014-05/31/2014
<b>Perez, Nuria Astrid</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Phipps, Valiant</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Ramirez, Steve</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Randolph, Rich</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Robinson, Zachery</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Sanchez, Giselle</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Sequeria, Andrea</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Serna, Ricardo</b>	Applied Technology/Culinary Arts	03/14/2014-06/30/2014
<b>Skans, Melanie</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Spargo, Desiree</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Strong, William</b>	Arts&Humanities/RTVF	03/14/2014-04/18/2014
<b>Stuart, Michelle</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Taylor, Kitrick L.</b>	Social Sciences/Athletics	03/14/2014-06/30/2014
<b>Thompson, Heather</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Torner, Luis</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Trieu, Anna</b>	Student Serv/Student Health Serv	03/14/2014-06/30/2014
<b>Truong, Dan</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Tulisiak, Michael</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Ugochuku, Fina</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Vasquez, Yazmin</b>	President's Office/Police Academies	03/14/2014-06/30/2014
<b>Velazquez, Luis</b>	Math&Bus./Student Success Center	03/17/2014-06/30/2014
<b>Werner, Dwight</b>	Social Sciences/Athletics	03/14/2014-06/30/2014
<b>You, Jihee</b>	Science/Chemistry	03/14/2014-06/30/2014

**Crafton Hills College  
Volunteers  
Academic Year 2013-2014  
March 13, 2014**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DATE</b>
<b>Arellano, Angela</b>	EMS	03/14/14-06/30/14
<b>Bradshaw, Paige</b>	EMS	03/14/14-06/30/14
<b>Bruce, Nickolas</b>	Tutoring Center	03/14/14-06/30/14
<b>Christie, Virginia</b>	EMT	03/14/14-06/30/14
<b>Feriante, Dante</b>	Tutoring Center	03/14/14-06/30/14
<b>Grounds, John</b>	EMS	03/14/14-06/30/14
<b>Hinz, Mason</b>	Fire	03/14/14-06/30/14
<b>Irwin, Kristen</b>	EMS	03/14/14-06/30/14
<b>Jones, Michael</b>	EMS	03/14/14-06/30/14
<b>Mathews, Kyle</b>	EMS	03/14/14-06/30/14
<b>Von Sydow, Kathryn</b>	Tutoring Center	03/14/14-06/30/14

**DISTRICT  
Volunteers  
Academic Year 2013-2014**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DATE</b>
<b>Tso, Dora</b>	KVCR/FNX	03/13/2014 – 06/30/2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Gloria Fisher  
Interim President, SBVC  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Head & Assistant Coach Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve head and assistant coach stipends, SBVC.

OVERVIEW

The individuals on the following list will serve as head and assistant coaches for the Spring 2014 season.

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**SBVC  
Head & Assistant Coach Stipend  
Academic Year 2013-2014  
March 13, 2014**

Blumenthal, Kenneth	Head Coach	Softball effective 01/13/2014	\$6,764.00
Tivey, Jerry	Assistant Coach	Softball effective 01/13/ 2014	\$4,683.00
Dees, Damon L.	Assistant Coach	Men's & Women's Track & Field effective March 14, 2014	\$3,642.00



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the management appointment of Andrew Chang, Director of Administrative Application Systems, Annex.

OVERVIEW

Andrew Chang, from Project Director, Edustream, Management Salary Schedule Range D, Step 14, \$7,585 per month to, Director, Administrative Applications Systems, ANNEX, Management Salary Range 16, Step C, \$7,964 per month, full time, 12 months, effective June 1, 2014. Replacement for Cory Brady.

ANALYSIS

A reorganization within the Technology and Educational Support Services Department brought about the loss of the Edustream Grant funding resulting in the elimination of the Project Director, Edustream position. Andrew Chang meets the minimum qualifications for the position of Director, Administrative Applications Systems and is filling the vacant position within the department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Non-Instructional Pay for  
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College  
Non-Instructional Pay  
Academic Year 2013-2014  
March 13, 2014**

**Beebe, Yvonne**, to develop pre-assessment workshop videos, 3-14-14 to 5-30-14, not to exceed 36 hours at \$43.16 per hour.

**Beuche, William**, Through Learning COMPASS provide mentoring/support for students tutoring in the Supplemental Instruction Program, 3-14-14 to 6-30-14, not to exceed 27 hours at \$43.16 per hour.

**Caldwell-Betties, Melita**, project leader to coordinate and implement the National Science Foundation Advanced Technological Education Water Divide Grant, 3-14-14 to 6-30-14, not to exceed 7 hours per week at \$43.16 per hour.

**Cisneros, Maribel**, EOPS/CARE, 7-01-13 to 6-30-14, not to exceed 252 hours per semester at \$43.16 per hour. This item was previously approved at the June 13, 2013 board meeting. Item is being revised to reflect an increase from 180 hours to 252 hours.

**EI-Sherif, Tahira**, STAR Program, 3-14-14 to 6-30-14, not to exceed 288 hours per semester at \$43.16 per hour.

**Franklin, Anya**, COMPASS Program, 3-14-14 to 6-30-14, not to exceed 63 hours per semester, at \$43.16 per hour. Anya Franklin will provide backfill for full-time Librarians who will be working on the Learning Communities in the COMPASS Project.

**Gibbons, Ann**, to conduct pre-assessment Math workshops, 3-14-14 to 5-30-14, not to exceed 36 hours at \$43.16 per hour. Funding source is the HSI Stem PASS-GO grant funds

**Kesling, Susaniel**, to prepare a pre-accreditation plan for the Pharmacy Technology Program, 3-14-14 to 6-30-14, not to exceed 120 hours at \$43.16 per hour.

**Leatham, Wallace Britt**, to provide chaperon services for field trips through the Minority Science and Engineering Improvement Program (MSEIP), 3-14-14 to 6-30-14, not to exceed 16 hours at \$43.16 per hour.

**Lee, Dirkson**, Through Learning COMPASS provide mentoring/support for students tutoring in the Supplemental Instruction Program, 3-14-14 to 6-30-14, not to exceed 36 hours at \$43.16 per hour.

**Mayne, Mike**, to conduct pre-assessment Math workshops, 3-14-14 to 5-30-14, not to exceed 36 hours at \$43.16 per hour. Funding source is the HSI Stem PASS-GO grant funds

**Morales, Jason**, supporting the (MSEIP) Math, Science, Engineering Improvement Program, organizing the learning community and coordinating with the Supplemental Instruction leaders, 3-14-14 to 6-30-14, not to exceed 70 hours at \$43.16 per hour.

**Notarangelo, Maria**, Through Learning COMPASS provide mentoring/support for students tutoring in the Supplemental Instruction Program, 3-14-14 to 6-30-14, not to exceed 45 hours at \$43.16 per hour.

**Ramirez (Hernandez), Georgina**, EOPS/CARE, 7-01-13 to 6-30-14, not to exceed 168 hours per semester at \$43.16 per hour. This item was previously approved at the June 13, 2013 board meeting. Item is being revised to reflect an increase from 108 hours to 168 hours.

**Strong, Teri**, to conduct pre-assessment Math workshops, 3-14-14 to 5-30-14, not to exceed 36 hours at \$43.16 per hour. Funding source is the HSI Stem PASS-GO grant funds

**Wilson, Nancy**, Through Learning COMPASS provide mentoring/support for students tutoring in the Supplemental Instruction Program, 3-14-14 to 6-30-14, not to exceed 27 hours at \$43.16 per hour.

**Crafton Hills College  
Non-Instructional Pay  
Spring 2014**

<b>Beard, Joseph</b>	STEM Pathways	\$1,000.00, 03/14/14 – 05/30/2014
<b>Menchaca, Patricia</b>	Editor of CHC Accreditation	\$7,195.22, 03/14/14 – 06/01/2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall  
President, CHC

DATE: March 13, 2014

SUBJECT: Consideration of Approval of One and Two Year Contract Academic  
Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure track contracts for academic employees.

OVERVIEW

The following employees on the attached list have been recommended by their division chair/manager to enter into one-year and two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**Crafton Hills College  
One & Two Year Contract Academic Employees  
March 13, 2014**

**The following contract employee has been recommended by their division chair/manager to continue first-year probationary status:**

Cervantez, Jeff

Social Sciences

**The following first-year contract employees have been recommended to receive second year probationary status:**

Maloney-Hines, Colleen

Health and Physical Ed

Rivera, Ernesto

STEM Pathways

**The following second-year contract employees have been recommended to enter into a two-year probationary contract for years three and four:**

Andrews, Breanna

Communication and Language

Menchaca, Patricia

STEM Pathways

Papas, Dean

English and Reading

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Placement of Classified Employee on the  
39-Month Reemployment List

RECOMMENDATION

It is recommended that the Board of Trustees approve the placement of Sonji Key, Custodian I, SBVC, on the 39-month reemployment list.

OVERVIEW

Sonji Key, Custodian I, SBVC, placement on the 39-Month Reemployment list effective February 11, 2014.

ANALYSIS

The classified employee has exhausted 100 days of extended illness and is unable to return to work. Therefore, it is necessary to place her on the 39-month reemployment list.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Pre-Retirement Reduced Workload for  
Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the pre-retirement reduced workload for Carolyn Allen Roper, Reading Instructor, SBVC.

OVERVIEW

Carolyn Allen Roper, Reading Instructor, SBVC, has submitted a request to participate in the pre-retirement reduced workload plan per Article 22 of the CTA Agreement. Ms. Roper will work .50 FTE beginning with the 2014-2015 academic year.

ANALYSIS

In accordance with Article 22 of the CTA Agreement, full-time faculty employees who meet the requirements may reduce their contract from full-time to percent of contract while maintaining their retirement benefits pursuant to Ed Code Sections 22713 & 87483 or Government Code Section 20900.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Revised Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised management job description for Vice Chancellor, Human Resources & Employee Relations, District.

OVERVIEW

The revised job description for Vice Chancellor, Human Resources & Employee Relations is consistent with the District's overall operations and clearly defines the duties and responsibilities.

ANALYSIS

The position is currently filled with an interim appointment. A more strategic and less operational job description has been created to aid in the recruitment of a permanent replacement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**VICE CHANCELLOR, HUMAN RESOURCES & EMPLOYEE RELATIONS**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

**SUMMARY DESCRIPTION**

Under the general direction of the Chancellor, ~~serve as~~ the District's Chief Human Resources and Employee Relations Officer ~~to~~ plans, organizes ~~and directs and develops strategies for all human resources and employment relations operations of the San Bernardino Community College District, including but not limited to~~ personnel operations, equal employment opportunity, staff development, benefit programs and labor relations including negotiations and contract management. Provides advice and council to District management and the Board of Trustees on all matters related to human resources management and employer/employee relations.

**REPRESENTATIVE DUTIES:**

*Duties may include, but are not limited to the following:*

1. ~~Provides~~ Develops strategies for long and short-range plans, goals, objectives, policies and procedures in the areas of human resources and employee relations. leadership and direction to the District's human resources programs and services.
2. Plans, directs, evaluates and reviews the human resources functions of recruitment, employment, compensation, classification, employee benefits, and professional development programs.
3. ~~Responsible for~~ Directs the collective bargaining negotiations and contract management for the District and advises management and the Governing Board on all matters relating to labor/employee relations.
4. ~~Serves as the District's Chief Labor Negotiator and advises management and the Board on all matters relating to labor/employee relations.~~
4. ~~Processes~~ Analyzes and process classified and academic grievances according to the appropriate negotiated contract procedures.
5. ~~Provides~~ Develops strategies and provides leadership and assistance for in-service training of management staff in regulatory laws, directives and principles of personnel management.
6. ~~Responsible for developing, recommending and implementing long and short range goals, objectives, policies and procedures in the human resources and employee relations area.~~
6. Directs the administration and maintenance of all official personnel files and records.
7. ~~Responsible~~ Develops strategies for the organization, administration and effective customer service oriented operation of the Office of Human Resources and Employee Relations.
8. Provides supervision and direction to the Director of Human Resources.
9. Provides advice and council to management staff regarding disciplinary and grievance resolution.

10. Develops, reviews and recommends board policies and administrative regulations on Human Resources matters.
11. Responsible for keeping abreast of all pertinent legislation, rules, regulations and court decisions affecting the District's personnel operations.
12. Prepares and presents reports and ~~Board~~ agenda items for the SBCCD Board of Trustees relating to all aspects of the District's human resources program.
13. ~~Provides assistance~~ Directs the development of ~~to~~ the human resource department's budget process.
14. Represents the college in the capacity of Vice Chancellor of Human Resources at professional meetings, public functions and maintains involvement in community activities such as service clubs, boards, United Way, etc.
15. Performs other related duties as assigned.

### **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **KNOWLEDGE AND ABILITIES**

#### **Knowledge**

Principles and practices of personnel administration and applicable laws, rules, codes and regulations.

Principles, trends, methods, strategies, and procedures pertaining to human resource management, labor relations, equal employment opportunity, liability, and staff development systems and programs.

Principles, methods, techniques, and strategies of organizational planning, control, evaluation and forecasting.

Modern data management, storage and retrieval systems.

Legal mandates, Governing Board policies, operational procedures and guidelines appropriate to the administration of a comprehensive human resources management program.

#### **Ability**

Plan, direct, administer and implement human resources policies, goals and objectives.

Evaluate and review human resources programs, operations, and services.

Provide leadership to, and oversee and evaluate both district and campus human resources programs and activities.

Analyze organizational problems, develop alternative solutions, and recommend and make sound and timely decisions.

Accurately interpret and administer legal mandates, policies, regulations, and negotiated agreements.

Effectively serve as a resource to employees pertaining to human resources related problems, concerns and issues.

Conduct negotiations and contract administration.

Train, supervise and evaluate personnel.

## **EDUCATION AND EXPERIENCE GUIDELINES**

### **REQUIRED QUALIFICATIONS:**

#### **Education**

1. Possession of a Master's Degree from an accredited institution of higher education. ~~or Doctorate Degree.~~

#### **Experience**

1. Five years of increasingly responsible management experience in human resources, personnel administration and labor negotiations.
2. A sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of the community, and community college students and faculty and staff, including those with physical or learning disabilities.

### **DESIREABLE QUALIFICATIONS**

1. Doctorate from an accredited institution of higher education.
2. ~~Degree~~ Master's Degree in Human Resources, Public Administration, Business Administration, Organizational Development, or a related academic preparation.
3. Experience in the California Community College System.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting with extended periods of time viewing computer monitor.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

Revised: March 13, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: March 13, 2014

SUBJECT: Consideration of Approval of the Revision to the Professional Expert Rate  
of Pay Schedule

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision to the Professional Expert Rate of Pay Schedule.

OVERVIEW

The revisions to the Professional Expert Rates of Pay incorporate the increase in hourly rate and addition of levels to the Nurse Practitioner position.

ANALYSIS

The increase in hourly rate of pay and the addition of levels to the Nurse Practitioner position will align the hourly rate with other comparable community colleges in the area. The addition of levels will reward the Nurse Practitioners who remain with the District over time in a part-time status and without benefits, and maintain the needed health services for our students at both Crafton Hills College and San Bernardino Valley College.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

## PROFESSIONAL EXPERT RATES OF PAY

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Background Investigator	\$30.00
Bilingual Translator/Interviewer	\$20.00
CAHSEE Facilitator	\$50.00
Camera & Lighting Technician	\$10.00 to \$20.00
Clinical Instructor	\$20.00
Content Specialist (FNX)	\$15.00 to \$40.00
Counseling Trainee	\$12.00
Criminal Justice Academy Liaison	\$30.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$12.00
Fire Agility Group Leader/Proctor	\$12.50
Fire Agility Instructor	\$30.00
Flight Simulator Repair	\$30.00
Foster Parenting Education	\$45.00
GIS Technician	\$18.00 to \$24.00
Grant Writer I	\$30.00
Grant Writer II	\$40.00
Grant Writer III	\$55.00
Human Resources Recruiter	\$20.00
Interpreting/Transliterating Level I	\$24.00
Interpreting/Transliterating Level II	\$21.00
Interpreting/Transliterating Level III	\$18.00
Interpreting/Transliterating Level IV	\$15.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$35.00
<b>Nurse Practitioner I (1-2 years of SBCCD experience)</b>	<b>\$55.00</b>
<b>Nurse Practitioner II (3-5 years of SBCCD experience)</b>	<b>\$60.00</b>
<b>Nurse Practitioner III (6+ years of SBCCD experience)</b>	<b>\$65.00</b>
Physician	\$30.00
EMT(EMS)/Respiratory Care/Fire Tech	
PE/ASL Specialist	\$30.00

Police Science Facilitator/Instructor	\$35.00
Post Masters Counseling Intern	\$25.00
Primary Instructor	\$25.00
Public Information Specialist	\$60.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00
RTVF Intern I	\$11.00
RTVF Intern II	\$12.00
RTVF Intern III	\$13.00
Safety Facilitator	\$19.00 to \$25.00
Safety Officer	\$22.50
Social Media Specialist (FNX)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
Tactical Officer/Police	\$28.00
Tactical Officer/Fire	\$23.00
Tech Prep	\$30.00
Training Specialist	\$19.00
TV Closed Captioning	\$10.00 to \$15.00
Veteran's Resource Specialist	\$50.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or up to 85% of Enrollment or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT

SESSION RATE

Foster Parent Host	\$25.00
Musician	\$75.00

DAILY RATE

Evaluator ( <i>per scenario</i> )	\$105.00
Theatre Production Assistant	\$500.00
CPR/Lifeguard Certification Facilitator	\$200.00 to \$300.00
Consultant	\$300.00 to \$500.00

SEMESTER RATE

Faculty Intern	\$600.00
Future Teacher Intern	\$300.00
Grant Assignment	\$300.00
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

Board Approved: January 17, 2013  
Revised: March 13, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional  
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The following list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Approval of Short-Term, Substitute and Professional Expert employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Professional Expert Hourly Employees						
March 13, 2014						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Johnson, Heather	Counseling	CHC	Counseling Trainee	3/14/14	6/30/14	\$12.00
Sandy, Hannah	Health & Wellness Center	CHC	Nurse Practitioner	3/14/14	6/30/14	\$50.00
Arias, Jose D	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Duggan, Brandon A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	4/11/14	6/30/14	\$20./25./30
Gonzalez, Juan A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Kurtz, Jared T	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Macleod, Seth A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30

Mancha, Trina	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	12/19/14	1/1/14	\$20./25./30
Marsman, Martin	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Martinez, Payton R	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Medicus, Bryce	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Morning, Sara E	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	4/11/14	6/30/14	\$20./25./30
Pyne, Aaron A	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Saenz, Heather	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	3/14/14	6/30/14	\$20./25./30
Assumma, Michael	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/2/14	6/30/14	\$55.49

Rosenbaum, Tyler	Professional Development Center	DIST	Workforce Development/ PDC Trainer	3/14/14	6/30/14	\$15.00
Underwood, Bruce	Professional Development Center	DIST	Workforce Development/ PDC Trainer	1/2/14	6/30/14	\$68.00
Gambino, Lizette	Applied Technology	SBVC	Tech Prep	3/17/14	6/30/14	\$30.00
Borges, Richard	Arts & Humanities	SBVC	RTVF Intern I	3/14/14	6/30/14	\$11.00
Collins, Katie L	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	3/17/14	6/30/14	\$18.00
Gonzalez, Pedro F	HSI STEM PASS GO	SBVC	Veteran's Resource Specialist	3/14/14	6/30/14	\$50.00

<b>SAN BERNARDINO COMMUNITY COLLEGE DISTRICT</b> <b>Short Term Hourly Employees</b> <b>March 13, 2014</b>						
<b>Name</b>	<b>Department</b>	<b>Site</b>	<b>Duties</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hourly Rate</b>
Camaioni, Veronica	Admin Services/ Aquatics	CHC	Lifeguard	3/14/14	6/30/14	\$10.00
Moore, Alexander	Aquatics	CHC	Lifeguard	3/14/14	6/30/14	\$10.00
Martin, David	Art	CHC	Model (undraped)	3/25/14	5/22/14	\$15.00
Guerrero, Salina	Health and Physical Education	CHC	Tutor II	3/14/14	6/30/14	\$11.00
Burgos, Micheil C	Music	CHC	Accompanist	3/14/14	6/30/14	\$15.00
Dabbah, Kimberly	ATPC	DIST	Project Assistant II	1/1/14	6/30/14	\$11.00
Mascorro, Andrew	Basic Skills Committee - Office of Instruction	SBVC	Tutor II	3/14/14	6/30/14	\$11.00

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**Substitute Employees**

**March 13, 2014**

<b>Name</b>	<b>Department</b>	<b>Site</b>	<b>Duties</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hourly Rate</b>	<b>Justification</b>
Jaco, Herberth A	Arts and Sciences	CHC	Lab Technician	1/2/14	2/28/14	\$19.25	Extension: Vacancy - Lab Tech Physics (B. Schultze) -in recruitment closes 3/13
Jaco, Herberth A	Arts and Sciences	CHC	Lab Technician	3/3/14	4/30/14	\$19.25	" "
McCartney, Karen A	Biology	CHC	Lab Technician	1/2/14	2/28/14	\$19.25	Extension: Vacancy - Lab Tech Biology (D. Molnar) - in recruitment testing on 3/10
McCartney, Karen A	Biology	CHC	Lab Technician	3/3/14	4/30/14	\$19.25	" "
Davila, Robert F	Bookstore	CHC	Bookstore Assistant I	2/2/14	3/31/14	\$13.29	Extension: Kaila Wheeler - Working out of class due to Asst. Manager Vacancy (J. Stengel). Recruitment has not been requested; considering outsourcing.
Book, Paula J	Child Development Center	CHC	Child Development Assistant	3/1/14	4/30/14	\$12.35	Extension: 2 - vacancies (1-p/t 1 - f/t). (R. Quintana, A. Sumlin) Going to re-post. Insufficient Pool
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	2/13/14	4/12/14	\$12.35	Extension: 2 - vacancies (R. Quintana, A. Sumlin) Need back up subs for coverage (1-p/t 1 - f/t). Going to re-post. Insufficient Pool
Quadri, Samina	Child Development Center	CHC	Child Development Assistant	2/13/14	4/12/14	\$12.35	Extension: 2 - vacancies (R. Quintana, A. Sumlin) Need back up subs for coverage (1-p/t 1 - f/t). Going to re-post. Insufficient Pool

Sampson, Blanca O	Child Development Center	CHC	Child Development Assistant	2/13/14	4/14/14	\$12.35	Extension: 2 - vacancies (R. Quintana, A. Sumlin) Need back up subs for coverage (1-p/t 1 - f/t). Going to re-post. Insufficient Pool
Sampson, Blanca O	Child Development Center	CHC	Child Development Teacher	2/13/14	4/14/14	\$17.76	Extension: Sick / Vac Coverage
Wallace, Melinda Y	Child Development Center	CHC	Child Development Assistant	2/13/14	4/12/14	\$12.35	Extension: Sick / Vac Coverage
Wallace, Melinda Y	Child Development Center	CHC	Child Development Teacher	2/13/14	4/14/14	\$17.76	Extension: Sick / Vac Coverage
Cortez, Yecenia	EDCT	DIST	Administrative Assistant I	2/15/14	4/15/14	\$20.74	Extension: Vacancy (M. Bender) - in recruitment; closed 2/28
Lapham, Garrett	KVCR	DIST	Broadcast Operator	1/4/14	3/4/14	\$19.25	Extension: Vacancy - All KVCR recruitments on hold until further direction per T. Rogers Had to resend to board with revised start date. Already went to Jan board.
Miller, Donald D	KVCR	DIST	Broadcast Operator	2/14/14	4/14/14	\$19.25	New: Vacancy back up sub for one vacancy; position requires continuous coverage - All KVCR recruitments on hold until further direction per T. Rogers.
Espinoza, Clara	Payroll	DIST	Senior Payroll Accountant	1/6/14	3/5/14	\$21.78	Extension: Colleen Gamboa- coverage for CSEA duties
Smith, Sally	Payroll	DIST	Account Clerk II	1/6/14	3/5/14	\$15.81	Extension: Rhonda Prater working OOC for payroll vacancy (D. Shirtcliff)- failed recruitment
Dececio, Anthony J	Police	DIST	College Security Officer	2/7/14	4/6/14	\$15.43	Extension: 5- vacancies (D. Oliver, W. Sheble, E. Palomares & 2 new positions) posted until filled

Carranza, Francisco	TESS	DIST	Telecommunication Specialist	2/18/14	4/14/14	\$27.21	Extension: Vacancy - (J. Kyle) CSEA 10 day
Gonzales, Amelia	Admission and Records	SBVC	Admission and Records Technician	2/18/14	4/18/14	\$16.61	New: Vacancy (S. Romo) Medical Leave.
Campos, Norma A	Applied Technology, Transportation & Culinary Arts Department	SBVC	Secretary II	4/26/14	6/26/14	\$17.02	Extension: Vacancy (N. Meechubot). Retired.
Weber II, Peggy A	Applied Technology, Transportation & Culinary Arts Department	SBVC	Student Services Technician II	2/17/14	3/28/14	\$17.44	New: Subbing until she starts permanent position on March 31st.
Lopez, Paul V	Campus Technology Services	SBVC	Multimedia Specialist	3/18/14	5/18/14	\$17.44	Extension: Vacancy (J. Flaa). Working out of class for (S. Race) Medical Leave.
Harper, Seth R	Chemistry	SBVC	Lab Technician	2/7/14	4/8/14	\$19.25	Extension: Vacancy (N. Zapien) Retired.
Cevallos-Medina, Maria A	Child Development Center	SBVC	Child Development Assistant	1/27/14	3/27/14	\$12.35	New: Vacancy (R. Allee).
Revis, Anthony T	Child Development Center	SBVC	Child Development Assistant	2/11/14	4/11/14	\$12.35	New: Vacancy (J. Rodriguez) Promoted.
Bennington III, David S	Custodial	SBVC	Custodian	4/9/14	6/9/14	\$14.68/Day \$15.05/Swing	Extension: Sick/Vac Coverage.
Martin, Boramy	Food Service	SBVC	Food Service Worker	2/17/14	4/17/14	\$11.75	Extension: Sick / Vac Coverage
Dekoekkoek, Laurens W P	Grounds Department	SBVC	Grounds Caretaker	3/28/14	5/28/14	\$14.68	Extension: Vacancy (R. Gordin) Promoted.
Samarin Sandez, Hisbirkia	HSI STEM PASS GO	SBVC	Secretary I	4/1/14	6/1/14	\$15.43	Extension: Vacancy (N. Minucci) Resign
Casas, Liliana A	Microbiology	SBVC	Laboratory Technician	2/10/14	4/11/14	\$19.25	Extension: Vacancy (A. Casas). Resigned.
Jones, Michelle Y	Office of Student Life	SBVC	Secretary II	3/16/14	5/15/14	\$17.02	Extension: Vacancy (J. Enriquez) Ended Employment.

Hall, Suzan	Student Services	SBVC	Secretary II	1/22/14	3/22/14	\$17.02	New: Vacancy (B. Spalding) Retired.
Caines, Daniel L	Tool Room	SBVC	Tool Room Specialist	3/17/14	5/17/14	\$14.31	Extension: Vacancy (P. Nguyen) Promoted.

<b>Amend Board of December 12, 2013 to read as follows; Position was converted effective 12/6/2013.</b>							
Cortez, Yecenia	EDCT	DIST	<b>Administrative Assistant I</b>	<b>12/6/13</b>	<b>2/14/14</b>	<b>\$20.74</b>	Position was converted form Secretary. I to Admin Asst.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: March 13, 2014

SUBJECT: Consideration of Approval of Transfer & Change of Assignment for  
Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer and change of assignment for Yvette Tram, Systems Analyst, Annex.

OVERVIEW

Yvette Tram, **transfer** from Web Developer, ANNEX, to Systems Analyst, Annex, full-time, 12 month position, with no change in salary, effective June 1, 2014. New Position

ANALYSIS

Ms. Tram went through the regular recruitment process and is being recommended for the position of Systems Analyst.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall  
President, CHC

DATE: March 13, 2014

SUBJECT: Consideration of Approval to Grant Tenure

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure for academic employees.

OVERVIEW

The Tenure Review Committee at Crafton Hills College was convened as per Agreement between the San Bernardino Community College District and the San Bernardino Community College District Chapter CTA.NEA, and is recommending approval of tenure to Sam Truong, Physical and Biological Sciences, CHC.

ANALYSIS

Per Article 16, Evaluation Procedure, Section (f), of the CTA Agreement, upon completion of four consecutive satisfactory evaluations, the Tenure Review Committee shall recommend faculty members for tenure.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

## **DISTRICT**

**NAME:** Donald Singer, Nick Zoumbos, Joseph Williams  
**DEPARTMENT:** Board of Directors  
**CONFERENCE:** ACCT Legislative Summit  
**DATES:** February 9-15, 2014 (conference date extended due to poor weather)  
**LOCATION:** Washington, DC  
**PURPOSE:** To attend sessions to receive a briefing on the new 2014 community college legislative priorities.  
**BENEFIT:** To meet with members of congress and leverage additional support at the state and local levels.  
**ESTIMATED COST:** \$500.00 additional cost per person  
**FUNDING SOURCE:** Board of Trustees – General Fund

**NAME:** Joseph Williams  
**DEPARTMENT:** Board of Directors  
**CONFERENCE:** A2Mend Conference 2014  
**DATES:** March 6-7, 2014  
**LOCATION:** Los Angeles, CA  
**PURPOSE:** The African American Male Educational Network and Development Inc. (A<sup>2</sup>MEND) in 2008 organized the First Annual African American Male Summit, which brought together faculty, staff, students and administrators from across the country to address the administrative and instructional strategies that have an impact on the success of African American male students.  
**BENEFIT:** To improve the educational outcomes of African American students.  
**ESTIMATED COST:** \$1,000.00  
**FUNDING SOURCE:** Board of Trustees – General Fund

**NAME:** Dawn Gross  
**DEPARTMENT:** Alternative Text Production Center  
**CONFERENCE:** Braille Authority of North America Board Meeting  
**DATES:** April 4-5, 2014  
**LOCATION:** Philadelphia, PA  
**PURPOSE:** To vote on braille code changes and implementation plans/procedures for introducing a new braille code.  
**BENEFIT:** To ensure changes voted on are in the best interest of the students served.  
**ESTIMATED COST:** \$1,670.00  
**FUNDING SOURCE:** Alternative Text Production grant funds

**NAME:** Arlene McGowan  
**DEPARTMENT:** District Computing Services  
**CONFERENCE:** Inspire/Perceptive software  
**DATES:** April 5-9, 2014

**LOCATION:** Las Vegas, NV  
**PURPOSE:** To find new ways to achieve greater operational efficiency in the use of Perceptive Software  
**BENEFIT:** More efficient use of the software  
**ESTIMATED COST:** \$3,154.40  
**FUNDING SOURCE:** District Computing Services general funds

**NAME:** Joyce Bond  
**DEPARTMENT:** District Computing Services  
**CONFERENCE:** Project Management Boot Camp  
**DATES:** April 6-10, 2014  
**LOCATION:** Irvine, CA  
**PURPOSE:** To learn the fundamentals of project management  
**BENEFIT:** To be more productive in project management  
**ESTIMATED COST:** \$2,753.20  
**FUNDING SOURCE:** District Computing Services general funds

**NAME:** Carol Hannon  
**DEPARTMENT:** District Computing Services  
**CONFERENCE:** Ellucian Live  
**DATES:** April 6-9, 2014  
**LOCATION:** Anaheim, CA  
**PURPOSE:** To gain more knowledge of Ellucian's services  
**BENEFIT:** More knowledgeable service to the students  
**ESTIMATED COST:** \$1,907.00  
**FUNDING SOURCE:** District Computer Services general funds

**NAME:** Jerald Rathbun  
**DEPARTMENT:** KVCR-TV/FM  
**CONFERENCE:** 2014 National Association of Broadcasters (NAB) Conference  
**DATES:** April 7 – 10, 2014  
**LOCATION:** Las Vegas, NV  
**PURPOSE:** Seek out new technology for TV and Radio  
**BENEFIT:** To keep KVCR TV and FM up to date on the latest technology  
**ESTIMATED COST:** \$0.00 Time Only  
**FUNDING SOURCE:** KVCR Fund Television

**NAME:** James Walker  
**DEPARTMENT:** KVCR-TV/FM  
**CONFERENCE:** 2014 National Association of Broadcasters (NAB) Conference  
**DATES:** April 7 – 10, 2014  
**LOCATION:** Las Vegas, NV  
**PURPOSE:** Seek out new technology for TV and Radio  
**BENEFIT:** To keep KVCR TV and FM up to date on the latest technology  
**ESTIMATED COST:** \$500.00  
**FUNDING SOURCE:** KVCR Fund Television

**NAME:** Frank Blanquet  
**DEPARTMENT:** KVCR-TV/FM  
**CONFERENCE:** 2014 National Association of Broadcasters (NAB) Conference  
**DATES:** April 7 – 10, 2014  
**LOCATION:** Las Vegas, NV  
**PURPOSE:** Seek out new technology for TV and Radio  
**BENEFIT:** To keep FNX up to date on the latest technology  
**ESTIMATED COST:** \$1,500.00  
**FUNDING SOURCE:** KVCR Funds Television

**NAME:** Christina Bradley  
**DEPARTMENT:** Economic Development & Corporate Training  
**CONFERENCE:** California Workforce Association Spring Conference  
**DATES:** April 22-24, 2014  
**LOCATION:** San Diego, CA  
**PURPOSE:** Annual spring conference  
**BENEFIT:** Networking with attendees in similar fields, identify current procedures.  
**ESTIMATED COST:** \$1,127.08  
**FUNDING SOURCE:** RTF-Lean Processing Training

**NAME:** Robert Levesque  
**DEPARTMENT:** Economic Development & Corporate Training  
**CONFERENCE:** California Workforce Association Spring Conference  
**DATES:** April 22-24, 2014  
**LOCATION:** San Diego, CA  
**PURPOSE:** Annual spring conference  
**BENEFIT:** Networking with policy makers and identification of best practices.  
**ESTIMATED COST:** \$1,183.29  
**FUNDING SOURCE:** RTF-Lean Processing Training

**NAME:** Jeremiah Gilbert  
**DEPARTMENT:** Mathematics Department  
**CONFERENCE:** ETEC Vietnam Site Visit  
**DATES:** March 14-24, 2014  
**LOCATION:** Ho Chi Min City, VN  
**PURPOSE:** Site visit to potential partner in establishment of an International Student program at San Bernardino Valley College.  
**BENEFIT:** Establishment of an International Student program at San Bernardino Valley College.  
**ESTIMATED COST:** \$1,000  
**FUNDING SOURCE:** Outreach and Recruitment general fund

**NAME:** Jeremiah Gilbert  
**DEPARTMENT:** Mathematics Department  
**CONFERENCE:** ETEC China Site Visit  
**DATES:** April 19-23, 2014  
**LOCATION:** Beijing, CN  
**PURPOSE:** Site visit to potential partner in establishment of an International Student program at San Bernardino Valley College.  
**BENEFIT:** Establishment of an International Student program at San Bernardino Valley College.  
**ESTIMATED COST:** \$1,350  
**FUNDING SOURCE:** Outreach and Recruitment general fund

**NAME:** Amalia Perez  
**DEPARTMENT:** Human Resources  
**CONFERENCE:** 2014 ACHRO Leadership Academy (Three Sessions)  
**DATES:** April 9-11, 2014, July 23-25, 2014, October 15-17, 2014  
**LOCATION:** Sacramento & Cerritos CA  
**PURPOSE:** Offers a unique training experience designed to build on existing skills and foster creativity and confidence to tackle challenges of today & tomorrow.  
**BENEFIT:** Participant will learn perspective, leadership and how to become an effective CHRO in California's community colleges.  
**ESTIMATED COST:** \$2,050.  
**FUNDING SOURCE:** Human Resources general fund

**SBVC**

**NAME:** Dr. Ricky Shabazz  
**DEPARTMENT:** Student Services  
**CONFERENCE:** 7<sup>th</sup> Annual African American Educational Network and Development Organization (A2MEND) Summit  
**DATES:** March 4-7, 2014  
**LOCATION:** Los Angeles, CA  
**PURPOSE:** This three-day conference will provide administrative and instructional strategies that have an impact on the success of African American male students. This item was previously board approved at the February 6, 2014 meeting. Item is being revised to reflect an increase in the total amount from \$1,084.41 to \$1,352.09 due to parking rate increase and one extra night stay at hotel.  
**BENEFIT:** To produce positive educational outcomes for African American men and within the persistent gap in the achievement levels in all educational indicators in comparison to other racial and gender groups.  
**ESTIMATED COST:** \$1,352.09  
**FUNDING SOURCE:** Student Services General Fund.

**NAME:** Kevin Kammer  
**DEPARTMENT:** Applied Technology, Transportation & Culinary Arts - Aeronautics  
**CONFERENCE:** Shangjie Aviation Exhibit Conference sponsored by Soaring America Corporation  
**DATES:** April 14-18, 2014  
**LOCATION:** Shangjie Airport in Henan Province near Zhengzhou, China  
**PURPOSE:** To continue the development of international partnerships in China for aviation maintenance, manufacturing and flight training opportunities.  
**BENEFIT:** International education opportunities for our institution, along with strengthening programs and development of new and recurrent programs to meet the expanding international needs are of value to the District.  
**ESTIMATED COST:** \$0.00 Time Only  
**FUNDING SOURCE:** Soaring America Corporation

**NAME:** June Hill  
**DEPARTMENT:** Nursing  
**CONFERENCE:** Nursing 2014 Symposium - The Conference for Clinical Excellence  
**DATES:** March 27-29, 2014  
**LOCATION:** Las Vegas, NV  
**PURPOSE:** Enhance professional development; learning strategies to teach students in the 21<sup>st</sup> century.  
**BENEFIT:** Visibility to SBVC.  
**ESTIMATED COST:** \$0.00 Time Only  
**FUNDING SOURCE:** Not Applicable

**NAME:** Jeffrey Demsky  
**DEPARTMENT:** History  
**CONFERENCE:** 33<sup>rd</sup> Millersville University Conference on the Holocaust and Genocide  
**DATES:** April 1-6, 2014  
**LOCATION:** Millersville, PA  
**PURPOSE:** The attendee will be presenting a paper detailing some of his recent scholarship work and chairing a panel focused on the "Rescue of Jews During the Holocaust".  
**BENEFIT:** Participation in this conference will aid the History Department and SBVC as they are in the process of developing a new History of Genocide course, a topic that will be discussed in depth at the conference.  
**ESTIMATED COST:** \$963.51  
**FUNDING SOURCE:** History Department General Fund

**NAME:** Joe Notarangelo  
**DEPARTMENT:** Alpha Gamma Sigma  
**CONFERENCE:** 88<sup>th</sup> Annual Alpha Gama Sigma (AGS) Conference  
**DATES:** April 4-6, 2014  
**LOCATION:** San Jose, CA  
**PURPOSE:** The AGS State Convention is an activity that requires the presence of

SBVC's AGS in order for the chapter to remain in good standing. The conference: Provides workshops for both personal and professional development; honor students from all chapters of the statewide society learn about professional and academic development, networking, and receive scholarships; allows members to participate and vote in statewide AGS business; qualifies participating students for consideration for statewide ASG scholarships. This is one of the three annual events in which at least the advisor is required to attend.

**BENEFIT:** Trains students on how to be more competitive in today's college environment, qualifies students for additional educational funding, permits students to include their ASG service on their transcripts and allows students to increase the depth and breadth of their community network.

**ESTIMATED COST:** \$1,025.00

**FUNDING SOURCE:** Student Clubs & Trust/AGS Trust Account

**NAME:** Veada Benjamin  
April Dale-Carter  
Samuel Trejo  
Maria Trujillo

**DEPARTMENT:** Admissions & Records

**CONFERENCE:** Ellucian LIVE (Colleague)

**DATES:** April 7-8, 2014

**LOCATION:** Anaheim, CA

**PURPOSE:** Learn the new version of Datatel which is now called Ellucian.

**BENEFIT:** Receive training on the new modules that will apply to the department.

**ESTIMATED COST:** \$1,104.84 Each

**FUNDING SOURCE:** Admissions and Records General Fund and Financial Aid Categorical Fund.

**NAME:** Algie Au

**DEPARTMENT:** Biology

**CONFERENCE:** Academic Senate for California Community Colleges (ASCCC) 2014 Spring Plenary Session

**DATES:** April 9 – April 12, 2014

**LOCATION:** San Francisco, CA

**PURPOSE:** Participate in state-level collegial academic and professional matters.

**BENEFIT:** Representing SBVC Academic Senate for state-wide issues.

**ESTIMATED COST:** \$1,397.27

**FUNDING SOURCE:** Academic Senate General Fund

**NAMES:** Lisa Hepburn-Stroud

**DEPARTMENT:** SBVC Bookstore

**CONFERENCE:** 19<sup>th</sup> Annual Pens Etc.

**DATES:** April 11-12, 2014

**LOCATION:** Phoenix, AZ

**PURPOSE:** This conference will provide exposure to vendors, new products and innovations impacting the college Bookstore industry. A "What's Hot" in



products seminar and trade show.  
**BENEFIT:** Learn about the latest product assortment available to college bookstores.

**ESTIMATED COST:** \$0.00 Time Only

**FUNDING SOURCE:** Pens Etc.

**NAME:** James Dulgeroff

**DEPARTMENT:** Economics

**CONFERENCE:** National Technology and Social Science Conference

**DATES:** April 13 – April 15, 2014

**LOCATION:** Las Vegas, NV

**PURPOSE:** Techniques learned will be incorporated into traditional and online courses.

**BENEFIT:** Provide training in the technology tools and the STEM techniques of instruction for the professional development of SBVC faculty.

**ESTIMATED COST:** \$750

**FUNDING SOURCE:** Professional Development General Fund

### **CHC**

**NAME:** Tom Bryant

**DEPARTMENT:** Arts and Science

**CONFERENCE:** Festival of Ideas

**DATES:** February 8-12, 2014

March 5-7, 2014

**LOCATION:** New York City, NY

**PURPOSE:** The conference involves panel discussions with writers such as Doris Kerns Goodwin on the subject of race in America. It is connected with the Broadway production of “All the Way” and offers major staff development opportunities.

**BENEFIT:** The connection to producing organizations who offer student intern opportunities.

**ESTIMATED COST:** \$0.00 Time Only

**FUNDING SOURCE:** All the Way Broadway Limited Company

**NAME** Rick Hogrefe, Jessica McCambly, Mariana Moreno, Benjamin Mudgett, Benjamin Gamboa

**DEPARTMENT:** Office of Instruction

**CONFERENCE:** Leading from the Middle Academy 2014

**DATES:** February 20-22, 2014

June 27-28, 2014

October 10-11, 2014

**LOCATION:** Pomona, CA

**PURPOSE:** Participants will: engage with existing literature that explores relationships among institutional needs, effective leadership and student

success; apply research and evidence to make informed decisions that advance change efforts; develop leadership identify; and employ these skills around the development of pathways that support student success and progression.

**BENEFIT:** Bring back the skills learned and apply to the Left Lane Program here at Crafton Hills College.

**ESTIMATED COST:** \$2,300.00 each

**FUNDING SOURCE:** Office of Instruction General Fund

**NAME:** T. L. Brink

**DEPARTMENT:** Department of Human Development

**CONFERENCE:** 2014 SUN Conference on Teaching and Learning

**DATES:** March 6-7, 2014

**LOCATION:** El Paso, TX

**PURPOSE:** This is an international conference on innovation for college teaching, especially with Hispanic students.

**BENEFIT:** Will provide enhanced teaching and learning tools that will help students become successful professionals and responsible citizens.

**ESTIMATED COST:** \$0.00 Time Only

**FUNDING SOURCE:** Center for Excellence in Teaching & Learning

**NAME:** Daniel Bahner

**DEPARTMENT:** Title V

**CONFERENCE:** 2014 AERA Annual Meeting

**DATES:** April 3-7, 2014

**LOCATION:** Philadelphia, PA

**PURPOSE:** The power of Education Research for Innovation in Practice and Policy. To analyze submissions that link the possibilities of education research, recognizing how evidence of varying types can be used for tackling persisting issues in education and for their innovative resolution.

**BENEFIT:** To deepen and widen our understanding of how to better serve our Hispanic, transfer population and become a more effective Hispanic-serving Institution.

**ESTIMATED COST:** \$0.00 Time Only

**FUNDING SOURCE:** American Education Research Association

**NAME:** Denise Allen

**DEPARTMENT:** Information Technology

**CONFERENCE:** Academic Excellence – Strengthening Our Core

**DATES:** April 10-12, 2014

**LOCATION:** San Francisco, CA

**PURPOSE:** Represent CHC at the Statewide Academic Senate plenary session – Spring of 2014.

**BENEFIT:** Participate in Statewide Academic Senate discussions, debate and training sessions.

**ESTIMATED COST:** \$1200.00

**FUNDING SOURCE:** Academic Senate General Fund

**NAME:** Kaila Wheeler  
**DEPARTMENT:** CHC Bookstore  
**CONFERENCE:** 19<sup>th</sup> Annual School & Office Products Expo  
**DATES:** April 11-12, 2014  
**LOCATION:** Phoenix, AZ  
**PURPOSE:** One of the largest school and office products Expo in the West. Will see new products and product demos, and network with other buyers.  
**BENEFIT:** Be able to purchase products at show specials.  
**ESTIMATED COST:** \$0.00 Time Only  
**FUNDING SOURCE:** Pens, Inc.

**NAME:** Troy Dial  
**DEPARTMENT:** Counseling  
**CONFERENCE:** 2014 Annual Articulation Conference  
**DATES:** April 24-25, 2014  
**LOCATION:** San Diego, CA  
**PURPOSE:** To continue ongoing knowledge and updates on articulation standards, policies and procedures.  
**BENEFIT:** To increase knowledge regarding articulation.  
**ESTIMATED COST:** \$1,000.00  
**FUNDING SOURCE:** Office of Instruction General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**DISTRICT**

**EVENT:** Deposition/Litigation – Clyde Williams  
**DATES:** December 15-16, 2013  
**AMOUNT:** \$175.00  
**ITEM:** SBCCD litigation  
**FUNDING SOURCE:** Human Resources - General Fund

**EVENT:** Let's Dine Out - Pledge Event  
**DATES:** March 14, 2014  
**AMOUNT:** \$50.00  
**ITEM:** Volunteers will be utilized to answer phones during this live pledge event in conjunction with KVCR's local program "Let Dine Out". Snacks will be provided.  
**FUNDING SOURCE:** KVCR General Fund

**EVENT:** Time For Change Foundation Luncheon  
**DATES:** April 10, 2014  
**AMOUNT:** \$600.00  
**ITEM:** Luncheon tickets for Board of Trustees  
**FUNDING SOURCE:** District Chancellor – General Fund

**EVENT:** American Parlor Songbook  
**DATES:** April 25, 2014  
**AMOUNT:** \$1,000.00  
**ITEM:** Radio pledge event with 80 guests in attendance for final show of the season hosted in KVCR studio. Goody bags will be provided for guests, along with refreshments and a light snack.  
**FUNDING SOURCE:** KVCR General Fund

**EVENT:** Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$850.00  
**ITEM:** Regalia for Board of Trustees  
**FUNDING SOURCE:** District Chancellor – General Fund

**EVENT:** Inland Empire Explorer  
**DATES:** May 29, 2014  
**AMOUNT:** \$1,500.00  
**ITEM:** Pledge event in conjunction with KVCR local program "Inland Empire Explorer". Guests will paint a picture as part of their fundraising gift and receive a goody bag.  
**FUNDING SOURCE:** KVCR General Fund

**SBVC**

**EVENT:** March in March Student Advocacy Trip – Sacramento, CA  
**DATES:** March 2, 2014  
**AMOUNT:** \$13,044.00  
**ITEM:** Transportation, Refreshments and Supplies  
Sponsored by Associated Student Government, this is an annual community college event where students march to the state capitol in Sacramento to support California public higher education. SBVC attendees will obtain an educational experience which teaches the values of leadership, citizenship, and advocacy for the cohort of students. This march will require two buses to accommodate 110 students and faculty. Chaperones will be Riase Jakpor and Todd Heibel. This item was previously board approved at the January 16, 2014 meeting. Item is being revised to reflect an increase in the total amount from \$10,000 to \$13,044 and a decrease in the number of buses required, from 3 to 2 buses, as well as the number of students attending from 143 to 110 students. The cost for supplies is also being added to the expense.

**FUNDING SOURCE:** Student Representation Fee

**EVENT:** Cal State University Northridge Field Trip  
**DATES:** March 14, 2014  
**AMOUNT:** \$680.00  
**ITEM:** Bus Rental  
Sponsored by Transfer and Career Services and Associated Student Government (ASG), this event is designed to increase transfer awareness and provide SBVC students with an opportunity to visit four year universities and learn firsthand about their unique programs and services. Anticipated attendance is 40 students and two faculty members. Funding from ASG was awarded to Transfer and Career Services General Fund for this event. Chaperones will be Kathy Kafela, Botra Moeung.

**FUNDING SOURCE:** Transfer and Career Services General Fund

**EVENT:** UC Merced and CSU Fresno Field Trip  
**DATES:** March 18-19, 2014  
**AMOUNT:** \$4,200.00  
**ITEM:** Bus Rental and Hotel  
Sponsored by Transfer and Career Services and Associated Student Government (ASG), this event is designed to increase transfer awareness and provide SBVC students with an opportunity to visit four year universities and learn firsthand about their unique programs and services. Anticipated attendance is 40 students and three faculty members. Funding from ASG was awarded to Transfer and Career Services General Fund for this event. Kathy Kafela, Daniele Ramsey and Botra Moeung will be chaperones for this field trip.

**FUNDING SOURCE:** Transfer and Career Services General Fund

**EVENT:** Classified Connection Week (former name: Classified Staff Appreciation Week)  
**DATES:** March 18-21, 2014  
**AMOUNT:** \$1,900.00  
**ITEM:** Refreshments and Non-Promotional Giveaways  
In the recognition of our Classified Employees, SBVC will hold the annual Classified Connection Week (formerly known as Classified Staff Appreciation Week) from March 18-21, 2014. This year's program includes workshops, training, wellness and social/game activities. Over the years, the annual program has proven to be an excellent source for personal and professional development for Classified Staff. Anticipated attendance is approximately 200-250 classified staff.  
**FUNDING SOURCE:** President's Office General Fund

**EVENT:** University of California, Los Angeles Field Trip and Historical Olvera Street  
**DATES:** March 19, 2014  
**AMOUNT:** \$1,311.98  
**ITEM:** Bus Rental  
Sponsored by the EOPS Program. The program will host approximately 60 EOPS students to tour the campus of University of California, Los Angeles and learn more about the programs and services available to the students. They will also be able to speak to current professors, staff and students about expectations for prospective transfer students. Chaperones will be Dr. Craig Luke, Sr. and Maria Del Carmen Rodriguez.  
**FUNDING SOURCE:** EOPS Categorical Fund

**EVENT:** "Standing On the Shoulders of Others"  
**DATES:** March 21, 2014  
**AMOUNT:** \$3,500.00  
**ITEM:** Refreshments, Give-aways, Decorations, Honorariums, Entertainment, Awards and Printing  
Sponsored by the Arts, Lectures and Diversity Committee and Black Faculty and Staff Association, this event will honor Martin Luther King, Jr. Anticipated attendance is 220 community members and staff. This item was approved at the February 6, 2014 board meeting and is being revised due to the name of the event being changed from "Remembering the DREAM" Breakfast to "Standing On the Shoulders of Others" as well as a date change from February 28, 2014 to March 21, 2014.  
**FUNDING SOURCE:** Diversity and Equity General Fund Account.

**EVENT:** San Bernardino Chamber of Commerce Leadership Program: Education Day Luncheon  
**DATES:** March 21, 2014  
**AMOUNT:** \$250.00

**ITEM:** Refreshments  
Sponsored by the President's Office, the President is providing a luncheon for the San Bernardino Chamber of Commerce Leadership Program group, who will be touring our campus during their Education Day. Anticipated attendance is approximately 25 community members and staff.

**FUNDING SOURCE:** President's Office General Fund

**EVENT:** "Who's in the Shadow's" Educational Forum  
**DATES:** March 25, 2014  
**AMOUNT:** \$5,000.00  
**ITEM:** Food, Printing and Supplies  
Sponsored by Associated Student Government, this event will be collaboration between ASG and The League of Women's Voters, San Bernardino Generation Now, and the San Bernardino City Clerk's office. This event will engage students in an educational manner, while also connect them to the local community resources where they can become active participants in civic engagement. Anticipated attendance is 100 students, faculty, staff and community members.

**FUNDING SOURCE:** Associated Student Government Body General Fund

**EVENT:** 2014 Western Regional Collegiate Cyber Defense Competition  
**DATES:** March 27 – March 30, 2014  
**AMOUNT:** \$1,000.00  
**ITEM:** Registration Fees  
The Computer Information Technology Department will be participating in the 2014 Western Regional Collegiate Cyber Defense Competition on March 27 – March 30, 2014 at the Sheraton Fairplex Pomona Conference Center hosted by Cal Poly Pomona. Eight SBVC students are chosen to participate, with Assistant Professor Dr. Roger Powell chaperoning the students.

**FUNDING SOURCE:** Computer Information Systems Program General Fund

**EVENT:** Cal Poly Pomona Field Trip  
**DATES:** March 28, 2014  
**AMOUNT:** \$1,915.59  
**ITEM:** Bus Rentals  
Sponsored by the San Manuel Band of Mission Indians Grant and Valley-Bound Commitment Program sponsors. This field trip will host approximately 90 Valley-Bound Commitment students to tour the campus of Cal Poly Pomona and learn more about the programs and services available to the students. They will also be able to speak to current professors, staff and students about expectations for prospective transfer students. Chaperones will be Dr. Craig Luke, Sr., and Maria Del Carmen Rodriguez.

**FUNDING SOURCE:** SBVC Foundation Valley-Bound Commitment/San Manuel Band of Mission Indians Grant



**EVENT:** Honor Students Trip to Getty Villa Museum

**DATES:** March 28, 2014

**AMOUNT:** \$1,181.05

**ITEM:** Transportation

The Honor students are studying several Greek plays. The Getty Villa offers a great deal of information and exhibits covering both Greek and Roman history, science, literature, art and philosophy, in addition to a display of the ideals of western civilization. The Villa itself is a replica of a Roman Villa—arches, columns, mosaics, and frescos. All aspects of the Getty Villa will benefit the students. There will be approximately 54 honors program students attending this event, with Professor Joel Lamore and Associate Professor Sharon Chapman chaperoning the students.

**FUNDING SOURCE:** Honors Program General Fund

**EVENT:** Superhero and Anime Week

**DATES:** April 1-3, 2014

**AMOUNT:** \$2,000.00

**ITEM:** Prizes

Sponsored by Associated Student Government, the purpose of this event is to promote school spirit. The prizes will be purchased from the SBVC bookstore and will be given out to students who wear an outfit of their favorite superhero or anime character. On the last day of the event there will be a superhero and anime competition where the winner will receive a prize. The anticipated attendance is 200 students.

**FUNDING SOURCE:** Associated Student Government Body General Fund

**EVENT:** Umoja Annual Regional Symposia

**DATES:** April 4, 2014

**AMOUNT:** \$1,330.00

**ITEM:** Bus Rental and Registration

Sponsored by the Tumaini Program, the Umoja community will host this event at Chaffey College to accelerate the academic success of African American and other students. Deliberate activities, courageous and bold discussions and culturally relevant pedagogical methods will be discussed. A group of approximately 20 Tumaini Program students will attend this event. The staff/chaperones will be Willene Nelson, Nikia Chaney, Kathy Kafela and Sandra Blackman. This item was previously board approved at the January 16, 2014 meeting. Item is being revised to reflect an increase in the total amount from \$1,155.00 to \$1,330.00 due to increase in registration from \$405.00 to \$475.00. Also, the date of the event has been changed from March 7, 2014 to April 4, 2014.

**FUNDING SOURCE:** Tumaini Program General Fund

**EVENT:** Alpha Gamma Sigma 88<sup>th</sup> Annual State Convention

**DATES:** April 4-6, 2014

**AMOUNT:** \$4,465.00

**ITEM:** Registration and Transportation

Sponsored by Alpha Gamma Sigma, Delta Chapter at San Bernardino

Valley College, this annual convention is being held in San Jose, CA for honor students from all chapters of the statewide society to meet and learn about academic and professional development, network, and receive scholarships. Anticipated attendance is six students and one advisor. Chaperone will be Joe Notarangelo.

**FUNDING SOURCE:** Student Clubs & Trust/Alpha Gamma Sigma Trust Account

**EVENT:** Honors Transfer Council Student Research Conference

**DATES:** April 5, 2014

**AMOUNT:** \$1,000.00

**ITEM:** Registration Fees

The Honors Transfer Council Student Research Conference allows honors students the opportunity to present their undergraduate research. Students who do undergraduate research are valued highly at transfer, so the conference adds value by increasing their transfer options and success. There will be approximately 21 honors program students attending this event, with Professor Joel Lamore and Associate Professor Sharon Chapman chaperoning the students.

**FUNDING SOURCE:** Honors Program General Fund

**EVENT:** Bus Trip to Los Angeles County Museum of Art

**DATES:** April 5, 2014

**AMOUNT:** \$2,034.11

**ITEM:** Transportation

Sponsored by the Art Club at SBVC, the Art Club is organizing a bus trip to the Los Angeles County Museum of Art in Los Angeles, CA. The trip will help promote the Art club, as well as providing a learning opportunity for those within the arts including students, staff and faculty. Anticipated attendance is 105 students, faculty and staff. Chaperones are Jim Stewart and Clara Gresham.

**FUNDING SOURCE:** Student Clubs & Trust/Art Club Trust Account

**EVENT:** Advisory Committee Meeting for SBVC Registered Nursing Program

**DATES:** April 7, 2014

**AMOUNT:** \$252.00

**ITEM:** Refreshments

The Advisory Committee for the SBVC Registered Nursing Program meets once a year at SBVC during each school year. The committee is made up of SBVC faculty, local business, community, and industry leaders along with other experts in the field. It is customary to serve light refreshments as this meeting. There will be approximately 30 attendees at this event.

**FUNDING SOURCE:** Nursing Program General Fund

**EVENT:** Honor Students Trip to Pomona College "The Medieval Mystery Play Circle" Theatre Performance

**DATES:** April 9, 2014

**AMOUNT:** \$300.00

**ITEM:** Theatre Tickets  
Sponsored by the Honors Program, honors program students will attend a theatre performance of the production "The Medieval Mystery Play Circle" at Pomona College. The performance relates to course work and subjects studied in the Honors Program classes. Students are responsible for their own transportation. There will be approximately 58 honors program students attending this event, with Professor Joel Lamore and Associate Professor Sharon Chapman chaperoning the students.

**FUNDING SOURCE:** Honors Program General Fund

**EVENT:** Stanford University and CSU Chico Field Trip

**DATES:** April 10-11, 2014

**AMOUNT:** \$7,900.00

**ITEM:** Bus Rental and Hotel

Sponsored by Transfer and Career Services and Associated Student Government (ASG), this event is designed to increase transfer awareness and provide SBVC students with an opportunity to visit four year universities and learn firsthand about their unique programs and services. Anticipated attendance is 40 students and three faculty members. Funding from ASG was awarded to Transfer and Career Services General Fund for this event. Chaperones are Kathy Kafela, Daniele Ramsey and Botra Moeung.

**FUNDING SOURCE:** Transfer and Career Services General Fund

**EVENT:** 2014 High School Counselors' and Career Technicians' Conference

**DATES:** April 11, 2014

**AMOUNT:** \$6,453.00

**ITEM:** Refreshments, Non-Instructional Pay, Decorations and Supplies  
Sponsored by San Bernardino Valley College's Counseling Department, this event is the 2014 High School Counselors' and Career Technicians' Conference. Anticipated attendance is 150 students, faculty, staff and community.

**FUNDING SOURCE:** Student Success and Support Program Categorical Funds.

**EVENT:** Advisory Committee Meeting for Geographic Information Systems (GIS)

**DATES:** April 11, 2014

**AMOUNT:** \$300.00

**ITEM:** Refreshments

The Advisory Committee for the Geographic Information Systems Program meets once a year at SBVC during each school year. The committee is made up of SBVC faculty, local business, community, and industry leaders along with other experts in the field. It is customary to serve light refreshments as this meeting. There will be approximately 25 attendees at this event.

**FUNDING SOURCE:** Geographic Information Systems Program General Fund

**EVENT:** "Matthew Shepard is a Friend of Mine" Movie Screening  
**DATES:** April 18, 2014  
**AMOUNT:** \$2,000.00  
**ITEM:** Refreshments and Licensing Agreement  
Sponsored by the Gay Straight Alliance, this event will aim to educate the campus community about LGBTQ civil rights. This documentary will shed light on LGBTQ hate crimes and the effects of bullying. In addition, this event's purpose is to promote diversity and tolerance on campus. Anticipated attendance is approximately 120 students, community members, faculty and staff. Dr. Todd Heibel will serve as the advisor for this event.

**FUNDING SOURCE:** Student Clubs & Trust/Gay-Straight Alliance Club Account

**EVENT:** Earth Day  
**DATES:** April 22, 2014  
**AMOUNT:** \$700.00  
**ITEM:** Supplies  
Sponsored by the Inter Club Council, this event will aim to promote Earth Day. Each student participating will receive a prize in conjunction with the Earth Day theme. This event will promote a "greener" campus, as well as, continue the mission of SBVC. Approximately 500 students, faculty and staff will attend this event. Carolyn Lindsey will serve as the advisor for this event.

**FUNDING SOURCE:** Student Clubs & Trust/Inter Club Council Club Account

**EVENT:** Spring Health Fair  
**DATES:** April 23, 2014  
**AMOUNT:** \$350.00  
**ITEM:** Decorations, Prizes and Supplies  
Sponsored by Student Health Services, the purpose of this event is to promote healthy habits that in turn promote classroom success. Anticipated attendance is approximately 750 students, faculty and staff.

**FUNDING SOURCE:** Student Health Fees – Restricted Funds

**EVENT:** University of California, Santa Barbara Field Trip  
**DATES:** April 23, 2014  
**AMOUNT:** \$1,650.00  
**ITEM:** Bus Rental  
Sponsored by the EOPS Program, this field trip will allow students to tour the campus of University of California, Santa Barbara and learn more about the programs and services available to the students. They will also be able to speak to current professors, staff and students about expectations for prospective transfer students. Anticipated attendance is approximately 63 students and faculty members. Chaperones will be Maria Del Carmen Rodriguez, Maribel Cisneros and Jamie Herrera.

**FUNDING SOURCE:** Student Health Fees – Restricted Funds

**EVENT:** Dinner with Reza Aslan  
**DATES:** April 23, 2014  
**AMOUNT:** \$1,272.02  
**ITEM:** Food and Linens  
Sponsored by Associated Student Government, this event will be an intimate dinner with Speaker Reza Aslan, where students will have an opportunity to engage in conversation with the Distinguished Scholar and Author. Reza Aslan has written multiple best-selling books and speaks worldwide on topics such as Islam's place in modern America, youth revolts across the globe, and most recently a historical interpretation of the life and times of Jesus of Nazareth. Anticipated attendance is 84 students, faculty and staff at San Bernardino Valley College.  
**FUNDING SOURCE:** Associated Student Government Body General Fund

**EVENT:** STOMP (Student, Transfer, Outreach, Mentoring Program)  
**DATES:** April 25, 2014  
**AMOUNT:** \$1,350.00  
**ITEM:** Bus Rental  
Sponsored by the Puente Project, students will travel to experience an on-site campus visit to UCLA for a campus tour and participate in the Annual STOMP Conference. Students will be received by an outreach representative and be provided with an opportunity to expand their options beyond the local community of San Bernardino. For many students, this will be a first opportunity to set foot on a major university campus outside the immediate and local area. Anticipated attendance is approximately 32 students and faculty members. Chaperones will be Laura Gomez and Alma Lopez.  
**FUNDING SOURCE:** Puente Project Categorical Funds

**EVENT:** STAR Program Cultural and Educational Field Trip, University of Nevada, Las Vegas, Nevada  
**DATES:** April 30-May 1, 2014  
**AMOUNT:** \$5,882.67  
**ITEM:** Hotel, Transportation, Meals and Refreshments  
Sponsored by STAR Program. It will be an educational trip, providing students the opportunity to tour the UNLV campus and learn about transfer options. There will be 28 students and two faculty members. Chaperons are Deanne Rabon and Dr. Reyes Quezada.  
**FUNDING SOURCE:** TRIO Grant Fund

**EVENT:** STAR Program Cultural and Educational Field Trip, California State University Channel Island, Oxnard/Ventura  
**DATES:** May 7-8, 2014  
**AMOUNT:** \$6,142.43  
**ITEM:** Hotel, Transportation, Meals and Refreshments  
Sponsored by the STAR Program. This trip will be both educational and cultural, providing students the opportunity to tour the CSUSCI campus and learn about transfer options. In addition, students will have the

cultural experience of touring and learning about the Ventura Harbor and local marine life. There will be 28 students and two faculty members. Chaperones will be Deanne Rabon and Dr. Reyes Quezada.

**FUNDING SOURCE:** TRIO Grant Fund

**EVENT:** San Bernardino Valley College Commencement 2014

**DATES:** May 23, 2014

**AMOUNT:** \$29,400

**ITEM:** Rentals, Equipment, Flowers, Awards, Printing and Refreshments  
Sponsored by the Office of Student Life, this event will recognize recipients of AA, AS Degrees & Certificates. This item was previously board approved at the December 12, 2013 meeting. Items is being revised to reflect expenses for the 2014 Commencement ceremony only and funding source as the Commencement General Fund budget. The expense will no longer include the Graduation Brunch and Brunch Tickets. Graduation expenses have increased from \$19,000 to \$29,400 and will no longer be paid out of the Associated Student Government Body Fund.

**FUNDING SOURCE:** Commencement General Fund

**EVENT:** Advanced Actors Workshop

**DATES:** July 13 – July 19, 2014

**AMOUNT:** \$24,000.00

**ITEM:** Speakers, Hotel Accommodations, Conference Rooms, Meals, Refreshments

The Advanced Actors Workshop is a widely anticipated event published internationally that will greatly expand San Bernardino Valley College's profile. We estimate a total of (14), non-student, participants that will pay a fee of \$1650.00 - \$1915.00 with the proceeds going to the Inland Empire Media Academy Foundation Account to offset expenses and allow for one (1) scholarship to be made available to an outstanding SBVC student. Professor Dr. Diane Dusick will be participating in this event.

**FUNDING SOURCE:** Media Academy Workshop-Contractual Education General Fund-Restricted

### CHC

**EVENT:** Sexual Assault Awareness Month

**DATES:** April, 2014

**AMOUNT:** Not to Exceed \$500.00

**ITEM:** Speaker, Supplies, Printing

Sexual Assault Awareness Month events will occur during the month of April, 2014 to increase knowledge and awareness of sexual assault within the campus community. Events will include speakers, poster and t-shirt displays, video showings, and information distribution.

**FUNDING SOURCE:** Professional Development General Fund

**EVENT:** Student Recognition Dinner  
**DATES:** April 25, 2014  
**AMOUNT:** \$5,500.00  
**ITEM:** Dinner Awards, Supplies  
Sponsored by the Associated Student Government and Crafton Hills College Foundation. For CHC students and one guest to attend the Annual Student Recognition Dinner. Students will be receiving recognition for their efforts for the year.  
**FUNDING SOURCE:** Student Life Trust Fund 027

**EVENT:** DSPS & EOPS Advisory Committee Meeting  
**DATES:** May 8, 2014  
**AMOUNT:** \$300.00  
**ITEM:** Refreshments  
Provide refreshments for the DSPS and EOPS Advisory Committee meeting.  
**FUNDING SOURCE:** Disabled Students Program/Services General Fund

**EVENT:** Transfer Recognition Ceremony  
**DATES:** May 14, 2014  
**AMOUNT:** \$1,500.00  
**ITEM:** Refreshments and Supplies  
Sponsored by the Transfer Center, the recognition ceremony will celebrate students who have achieved transfer success from CHC.  
**FUNDING SOURCE:** Transfer Center General Fund

**EVENT:** Master Student Appreciation Luncheon  
**DATES:** May 16, 2014  
**AMOUNT:** Not to exceed \$1,000.00  
**ITEM:** Refreshments and Supplies  
Master Student Appreciation Luncheon to give certificates of appreciation for the outgoing Master Students and welcome the incoming Master Students.  
**FUNDING SOURCE:** Matriculation General Fund

**EVENT:** Scholars Convocation  
**DATES:** May 16, 2014  
**AMOUNT:** \$600.00  
**ITEM:** Awards/Plaques  
Recognition awards will be presented to students who have distinguished themselves as scholars, as active members of the college community, and as emerging leaders.  
**FUNDING SOURCE:** Campus President General Fund

**EVENT:** CHC Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$500.00  
**ITEM:** Commencement Speaker  
**FUNDING SOURCE:** Commencement General Fund

**EVENT:** CHC Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$2,500.00  
**ITEM:** Rentals (Chairs and Portable Toilets)  
**FUNDING SOURCE:** Commencement General Fund

**EVENT:** CHC Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$800.00  
**ITEM:** Music  
**FUNDING SOURCE:** Commencement General Fund

**EVENT:** CHC Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$4,000.00  
**ITEM:** Cap and Gown Rental  
**FUNDING SOURCE:** Commencement General Fund

**EVENT:** CHC Commencement  
**DATES:** May 23, 2014  
**AMOUNT:** \$2,000.00  
**ITEM:** Flowers  
**FUNDING SOURCE:** Marketing & Public Relations General Fund and Student Life Trust Fund  
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

I. Institutional Effectiveness  
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**CHC**

**NAME:** Karen Childers  
**MEMBERSHIP:** Partnership for Philanthropic Planning – Inland Empire Planned Giving Roundtable  
**PURPOSE:** Individual membership for the Director of Resource Development and Grants to the Inland Empire Planned Giving Roundtable, the local chapter of Partnership for Philanthropic Planning. They help maximize the value of charitable giving for nonprofit organizations and donors by helping fundraising professionals provide the most meaningful charitable giving experience for donors and helping nonprofit managers and trustees better accomplish the missions of their organizations through meaningful philanthropic planning.  
**AMOUNT:** \$50.00  
**FUNDING SOURCE:** Resource Development General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

# Contracts for Approval

Scheduled Board Date 3/13/2014

## Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b>Legal</b>				
Bergman Dacey Goldsmith PLC	(8851) Legal services for Bond construction; revised not to exceed from \$60,000 to \$120,000 Term: 12/15/2012 - 6/30/2015 Note - This is an acceptable use of categorical/grant/bond/trust funds Funding Source: Bond Funded	Fiscal Services/SBCCD	\$120,000.00	SSutorus
Fletcher, Heald & Hildreth, PLC	(9970) Legal services for KVCR for items regarding Federal Communications Commission and other Federal concerns Term: 3/14/2014 - 6/30/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - CPB Grant - TV	KVCR/SBCCD	\$12,000.00	SSutorus
Liebert Cassidy Whitmore	(8630) Legal services for Human Resources: Rate Schedule; Attorney \$180-\$275 per hour; paraprofessional staff \$105-\$140 per hour; plus expenses; revised not to exceed from \$10,000 to \$40,000 Term: 7/1/2012 - 6/30/2014 Funding Source: General Funds	Human Resources/SBCCD	\$40,000.00	SSutorus

**SubTotal for Legal: 3**

**Grand Total Contracts for Board Date 3/13/2014: 3**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

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***Routine Contracts and Agreements******Scheduled Board Date 3/13/2014***

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***Contract Type***

<b><i>Firm</i></b>	<b><i>Purpose and Information</i></b>	<b><i>Department / Location</i></b>	<b><i>Amount</i></b>	<b><i>Signed</i></b>
<b><i>Broadcasting Rights</i></b>				
MacLean, Andrew	(9943) Rights for FNX to air "Sikumi - On The Ice" Term: 1/1/2014 - 12/31/2019 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$350.00	SSutorus
<b><i>SubTotal for Broadcasting Rights: 1</i></b>			<b><i>\$350.00</i></b>	
<b><i>CalWorks Child Care</i></b>				
All Start Academy	(9914) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Ventura, Andy Term: 1/14/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$7,802.73	SSutorus
Rosie's Preschool, Inc	(10001) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Olatunji, Toyin Term: 2/24/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$10,669.12	SSutorus

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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>CalWorks Child Care</u></b>					
	Weekday Nursery School	(9953) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Penaloza, Ingrid Term: 2/13/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$3,300.00	SSutorus
<b><i>SubTotal for CalWorks Child Care: 3</i></b>				<b>\$21,771.85</b>	
<b><u>CalWorks Off-Campus Work Study</u></b>					
	Academy of Inland Empire	(9915) Off-Campus workstudy - Student - Alvarado, Elenor; reimbursed at 75% of per hourly rate Term: 1/31/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$4,080.00	SSutorus
	Academy of Inland Empire	(9916) Off-Campus workstudy - Student - Boulton, Candice; reimbursed at 75% of per hourly rate Term: 1/31/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$4,080.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>CalWorks Off-Campus Work Study</u></b>				
Inland Empire Concerned African American Churches	(9940) Off-Campus workstudy - Student-Lawrence, Latrice; reimbursed at 100% per hourly rate Term: 2/12/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$6,720.00	SSutorus
Inland Empire Resource Conservation District	(9917) Off-Campus workstudy - Student - Eichman, Alma; reimbursed at 100% of per hour rate Term: 2/3/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$8,704.00	SSutorus
MH Maintenance	(9895) CalWorks Grant to cover cost of Workstudy for participating Students, Allen Alexander; reimbursed at 75% of \$10.50 of per hour rate for 23 weeks Term: 1/21/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,796.00	SSutorus



<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>CalWorks Off-Campus Work Study</u></b>				
MH Maintenance	(9896) Off-Campus workstudy - Student - Masters, Olivia; reimbursed at 75% of per hourly rate Term: 1/21/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$6,624.00	SSutorus
Newman Leadership Academy	(9918) Off-Campus workstudy - Student - Hebbard, Gerry-Ann; reimbursed at 100% of per hourly rate Term: 2/3/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$6,528.00	SSutorus
Newman Leadership Academy	(9927) Off-Campus workstudy - Student - Johnson, Jacqueline; reimbursed at 100% of per hourly rate Term: 2/4/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$9,152.00	SSutorus
Teddy Bear Tymes Child Care	(9929) Off-Campus workstudy - Student - Gomez, Lori; reimbursed at 75% of per hourly rate Term: 2/4/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$4,224.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><i>CalWorks Off-Campus Work Study</i></b>				
Teddy Bear Tymes Child Care	(9955) Off-Campus workstudy - Student - Gonzalez, Angelica; reimbursed at 75% of per hourly rate Term: 2/18/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$4,224.00	SSutorus
Teddy Bear Tymes Child Care	(9952) Off-Campus workstudy - Student - Thomas, Jennifer; reimbursed at 75% of per hourly rate Term: 2/13/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$4,224.00	SSutorus
Think Together	(9919) Off-Campus workstudy - Student - Baker, Christina; reimbursed at 75% of per hourly rate Term: 2/3/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBCCD	\$5,984.00	SSutorus
<b><i>SubTotal for CalWorks Off-Campus Work Study: 12</i></b>			<b><i>\$70,340.00</i></b>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Arnel Compressor	(9973) Furnish and install Ingersole Rand Rotary Screw Air Compressor Term: 2/10/2014 - 6/30/2014  Funding Source: General Funds	Administrative Services/SBVC	\$37,936.80	SSutorus
Brown, James	(9959) Speaker topic "Drug & Alcohol Addiction" Term: 3/26/2014 - 3/26/2014  Funding Source: General Funds	Arts & Lecture/SBVC	\$300.00	SSutorus
Caribbean Pacific Bus, LLC	(9991) Bus rental for field trip to California State University Northridge Term: 3/14/2014 - 3/14/2014  Funding Source: General Funds	Transfer Center/SBVC	\$641.00	SSutorus
Caribbean Pacific Bus, LLC	(9990) Bus rental for field trip to Stanford and Chico University Term: 4/10/2014 - 4/11/2014  Funding Source: General Funds	Transfer Center/SBVC	\$3,592.73	SSutorus
Caribbean Pacific Bus, LLC	(9989) Bus rental for field trip to University of California Merced and California State University Fresno Term: 3/18/2014 - 3/19/2014  Funding Source: General Funds	Transfer Center/SBVC	\$2,336.69	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Carmen's Custom Draperies	(9935) Furnish and install solar shade fabric on 9 clutch operated shades Term: 2/6/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Student Health Fee	Health Center/SBVC	\$3,632.72	SSutorus
Christian Counseling Sevice	(9954) Provide psychological counseling and supportive services to Veterans at SBVC; no cost to District Term: 2/13/2014 - 6/30/2015  Funding Source: N/A	Health Center/SBVC		SSutorus
Colton, City of	(9908) Community Services Department; use of Chavez Baseball field for SBVC softball practices and games Term: 11/9/2014 - 4/18/2014  Funding Source: General Funds	Athletics/SBCCD	\$2,515.75	SSutorus
Comm-Pre-Tech	(9905) Provide data cabling to connect end devices to a wired network Term: 1/31/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Capital Outlay	DETS/SBCCD	\$30,453.18	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Dan Lyman Construction, Inc	(10004) Labor and materials to repair storefront doors on the SBVC Cafeteria Term: 2/24/2014 - 3/31/2014  Funding Source: General Funds	Administrative Services/SBVC	\$4,320.00	SSutorus
	Degy Booking International, Inc	(9947) Peformance of "IA ALIVE" at the Mental Health Fair; funded through the Student Mental Health grant Term: 3/4/2014 - 3/4/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Health Center/SBVC	\$3,500.00	SSutorus
	Diversified Advertising Novelties	(9988) Production of advertisement of SBVC on drink coasters; to be used as giveaway items Term: 2/21/2014 - 6/30/2014  Funding Source: General Funds	President/SBVC	\$908.14	SSutorus
	Embassy Suites - Las Vagas	(9980) Block room rental for Star Program educational and cultural field trip to University of Nevada Las Vegas Term: 4/30/2014 - 4/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STAR Grant	Star Program/SBVC	\$2,363.34	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Events by Lavonne	(10010) Catering for department workshop Term: 3/7/2014 - 3/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Basic Skills	Instruction/CHC	\$456.00	SSutorus
	First Student Charter	(9975) Bus rental to pick up high school students from Pacific High School to attend CHC's outreach activity; funded through Community Technology Education grant Term: 2/7/2014 - 2/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$1,323.18	SSutorus
	Fox Occupational Medical Center	(9944) Medical services for employee injury claims and required employee vaccination and testing Term: 1/1/2014 - 12/31/2015 Funding Source: General Funds	Human Resources/SBCCD	\$8,000.00	SSutorus
	Frank's Fence & Supply Co., Inc.	(9984) Furnish and install fence at Campus Technology Services portables Term: 2/19/2014 - 6/30/2014 Funding Source: General Funds	Administrative Services/SBVC	\$11,950.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Graphic Solutions, The	(9912) Production of 32 t-shirts with Puente Project logo and lettering Term: 10/10/2013 - 10/10/2013  Funding Source: General Funds	Counseling/SBVC	\$382.32	SSutorus
H & L Charter Co, Inc	(9962) Bus rental for field trip to Imperial Valley College; funded through Athletic Trust Account #4445 Term: 2/7/2014 - 2/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Athletics/SBCCD	\$1,524.00	SSutorus
Hampton Inn - Channel Islands Harbor	(9979) Block room rental for cultural field trip to California State University Channel Islands Term: 5/7/2014 - 5/8/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STAR Grant	Star Program/SBVC	\$2,634.90	SSutorus
Harrie, Paul	(10006) Speaker topic "Glass Blowing Techniques" with both demonstrations and instructions Term: 3/26/2014 - 3/26/2014  Funding Source: General Funds	Arts & Lecture/SBVC	\$500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Healthpointe	(9951) Medical services for employees for medical tests, vaccinations, and injuries Term: 1/1/2014 - 12/31/2014  Funding Source: General Funds	Human Resources/SBCCD	\$4,000.00	SSutorus
	Hilton - Palm Springs	(9981) Block room rental with meeting room and catered lunches for Advanced Acting Workshop Term: 7/13/2014 - 7/19/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Income & Expense	Theater Arts/SBVC	\$11,000.00	SSutorus
	Hilton - San Bernardino	(9861) Catering and room rental for the Chancellor's Cabinet Retreat Term: 4/16/2014 - 4/16/2014  Funding Source: General Funds	Chancellor/SBCCD	\$1,000.00	SSutorus
	Holiday Inn - Capitol Plaza - Sacramento	(10009) Block room rental for field trip to Stanford and Chico State University Term: 4/10/2014 - 4/11/2014  Funding Source: General Funds	Transfer Center/SBVC	\$2,507.00	SSutorus



<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Holiday Inn - Fresno	(9992) Block room rental for field trip to University of California Merced and California State University Fresno Term: 3/18/2014 - 3/19/2014  Funding Source: General Funds	Transfer Center/SBVC	\$1,921.00	SSutorus
	Inland Empire Tours & Transportation	(10008) Bus rental for field trip to "The Center for Marine Biotechnology" at University of California at San Diego; funded through HEA-Minority Science Improvement grant Term: 4/8/2014 - 4/8/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Science/SBVC	\$1,250.00	SSutorus
	Inland Empire Tours & Transportation	(9976) Bus rental for field trip to Newport Beach, CA Term: 4/25/2014 - 4/25/2014  Funding Source: General Funds	Geography/SBVC	\$1,070.00	SSutorus
	Inland Empire Tours & Transportation	(9985) Bus rental for field trip to Orange County Sanitation District Waste Treatment Plant in Fountain Valley, CA Term: 4/18/2014 - 4/18/2014  Funding Source: General Funds	Water Supply/SBVC	\$970.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Inland Empire Tours & Transportation	(9924) Bus rental for March in March in Sacramento, CA Term: 3/4/2014 - 3/4/2014  Funding Source: Student Rep Fee	Student Life/CHC	\$3,652.00	SSutorus
J & M Industries	(9977) Furnish and install equipment for video surveillance card access system Term: 3/1/2014 - 2/28/2015  Funding Source: General Funds	Administrative Services/SBVC	\$5,930.40	SSutorus
Keenan & Associates	(9906) Technical support for "Safe Colleges" safety training program Term: 1/1/2014 - 12/31/2015  Funding Source: General Funds	Fiscal Services/SBCCD	\$18,000.00	SSutorus
Lavin Agency, The	(9971) Speaker topic "The Face of Islam After 9/11"; funded through both general fund and ASG Trust Account #2992 Term: 4/23/2014 - 4/23/2014  Funding Source: General Funds	Arts & Lectures/SBVC	\$10,475.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Lindlear Corp	(9950) Facilitate marketing and outreach for the "Advanced Acting Retreat" program Term: 2/7/2014 - 7/13/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Income & Expense	Theater Arts/SBVC	\$750.00	SSutorus
	Lindlear Corp	(9945) Facilitator for Advanced Acting Workshop retreat; funded through workshop proceeds Term: 7/14/2014 - 7/19/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Income & Expense	Theater Arts/SBVC	\$750.00	SSutorus
	LiveTimeNet Global Communications Inc.	(9957) Provide IP video to transport and deliver video channels to FNX Term: 1/23/2014 - 1/22/2017 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$6,100.00	SSutorus
	Paris, Ginette	(9969) Speaker topic "Heartbreak: New Approaches to Healing" Term: 4/2/2014 - 4/2/2014  Funding Source: General Funds	Art & Lectures/SBVC	\$750.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Party Rentals, Inc	(9937) Rental of chairs for the CHC 2014 Commencement program Term: 5/22/2014 - 5/24/2014  Funding Source: General Funds	Student Life/CHC	\$1,918.35	SSutorus
Pearson	(9942) User acceptance for online use of certification testing as part of the completion of vocational programs by Elizabeth Larivee and Marty Milligan; funded through State Disabled Persons Grant Term: 2/14/2014 - 2/3/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DSP&S/SBVC	\$5,000.00	SSutorus
Peter Rogers Photography	(9930) Photography services for two day photo shoot to get updated photos used in advertising campaigns Term: 2/4/2014 - 6/30/2014  Funding Source: General Funds	Marketing/SBVC	\$1,620.00	SSutorus
Quantum Group, The	(9986) Production of advertisement on 10' deluxe tent kit with CHC logo; funded through the Title V grant Term: 2/21/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Title V/CHC	\$820.80	Ssutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Riverside Airport	(9965) Booth rental at the 2014 Riverside Airshow; no cost to District Term: 4/5/2014 - 4/5/2014  Funding Source: N/A	Aeronautics/SBVC		SSutorus
	San Bernardino, County of	(9928) Fleet Management Department; Vehicle fueling services for District owned vehicles Term: 1/1/2014 - 12/31/2017  Funding Source: General Funds	Administrative Services/SBCC	\$50,000.00	SSutorus
	Shalimar Tours & Charter	(9934) Bus Rental for field trip to Museum of Tolerance for SBVC Puente Project Term: 3/14/2014 - 3/14/2014  Funding Source: General Funds	Counseling/SBCCD	\$1,192.07	SSutorus
	Shalimar Tours & Charter	(9972) Bus rental for SBVC Honor Students field trip to Getty Villa in Pacific Palisades, CA Term: 3/28/2014 - 3/28/2014  Funding Source: General Funds	English/SBVC	\$1,275.53	SSutorus
	Smith, Lauren	(9974) Speaker and demonstration for "Glazed Pots: Trimming and Finishing" Term: 4/1/2014 - 4/1/2014  Funding Source: General Funds	Art/SBVC	\$400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Southeast Publications USA	(9960) Full page advertisement to promote CHC in the "Yucaipa Regional Parks Guest Guide" Term: 2/1/2014 - 2/28/2014  Funding Source: General Funds	Marketing/CHC	\$359.00	SSutorus
Southern California Edison	(9936) Standby agreement for Electric Services; this is part of the solar farm project and is no cost to District Term: 1/1/2014 - 12/31/2035  Funding Source: N/A	Administrative Services/CHC		SSutorus
Stevenson, Brenda	(9931) Speaker for Black History Month - topic "A lecture on slavery and its legacy in the U.S. Today" Term: 2/25/2014 - 2/25/2014  Funding Source: General Funds	Arts & Lecture/SBVC	\$650.00	SSutorus
Synergistic Mailing Services	(9907) Coordination and processing of the "CHC Foundation Annual Report" and mailing to 1,500 individuals Term: 1/20/2014 - 2/28/2014  Funding Source: General Funds	Resource Dev/CHC	\$820.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Technical Employment Training	(9956) Prepare and conduct three demonstrations of Career Technical Education for middle school students; funded through Community Technical Education Grant Term: 2/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$9,300.00	SSutorus
Time for Change Foundation	(10005) Full page advertisement in program guide for the "Life's Precious Jewels" awards luncheon Term: 4/10/2014 - 4/10/2014  Funding Source: General Funds	Chancellor/SBCCD	\$200.00	SSutorus
Young Visionaries Youth Leadership	(9978) Full page print advertisement in academy scholarship and awards gala program Term: 5/20/2014 - 5/20/2014  Funding Source: General Funds	Chancellor/SBCCD	\$125.00	SSutorus
<b><i>SubTotal for General: 53</i></b>			<b><i>\$263,076.90</i></b>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><i>Income - Contract Ed</i></b>				
Management & Training Corp	(9982) MOU - Training agreement for Job Corp participants and SBVC; contractor to cover all of participant's education cost Term: 7/1/2013 - 6/30/2014  Funding Source: N/A	Calworks/SBVC	\$54,000.00	SSutorus
Management & Training Corp	(9983) MOU - Training agreement for Job Corp participants and SBVC; contractor to cover all of participant's education cost Term: 7/1/2014 - 6/30/2015  Funding Source: N/A	Calworks/SBVC	\$54,000.00	SSutorus
Success Institute	(9958) Educational agreement to offer ACAD001 to the participants of the Success Institute in Lake Arrowhead, CA Term: 3/14/2014 - 12/30/2014  Funding Source: N/A	Science/SBCCD	\$7,000.00	SSutorus
<b><i>SubTotal for Income - Contract Ed: 3</i></b>			<b><i>\$115,000.00</i></b>	



<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><i>Income - Facilities Use</i></b>					
	Arrowhead United Way	(9925) Use of the Business Building rooms 100A, 100B, and 100C for Women's Leadership Council's College Prep Workshop; Rental fee waived due to non-profit status and there are no direct costs Term: 2/1/2014 - 2/1/2014  Funding Source: N/A	Administrative Services/SBVC		SSutorus
	Redlands Swim Team	(9964) Use of pool for team practices Term: 2/1/2014 - 6/7/2014  Funding Source: N/A	Administrative Services/CHC	\$2,721.99	SSutorus
	Yucaipa High School	(9987) Use of CHC parking lots for Yucaipa High School Graduation; fair rental value was waived and there are no direct costs Term: 6/5/2014 - 6/5/2014  Funding Source: N/A	Administrative Services/CHC		SSutorus
<b><i>SubTotal for Income - Facilities Use: 3</i></b>				<b><i>\$2,721.99</i></b>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Income - General</u></b>					
	Jerry Wayne and Rodney Luck	(9909) Shared promotional agreement; KVCR to promote "Under the Streetlamp" concert, in return KVCR is to receive as giveaways 50 tickets for orchestra seats, 50 tickets for row 2 seats and 2 VIP Boxes for up to 13 sets per box split between the two concert nights Term: 3/28/2014 - 3/29/2014  Funding Source: N/A	KVCR-TV/SBCCD		SSutorus
<b><u>SubTotal for Income - General: 1</u></b>					
<b><u>Income - Grant</u></b>					
	California Department of Ed	(9360) Grant - General Child Care and Developmental Programs FY 2013-2014; Amendment 1 - increase minimum child days of enrollment 2,209 with an increase in funding by \$189,423 Term: 7/1/2013 - 6/30/2014  Funding Source: N/A	Child Care Center/SBVC	\$698,405.00	SSutorus
	CCC Chancellor's Office	(8400) Grant - Alternative Text Production Center Grant; Amendment 1- to extend grant period to 3/31/2014 Term: 7/1/2012 - 3/31/2014  Funding Source: N/A	DETS/ATPC/SBCCD	\$1,300,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Income - Grant</u></b>					
	CCC Chancellor's Office	(9519) Information and Communication Technologies Digital Media grant; Amendment 2 - to extend grant term from 6/30/2014 to 12/31/2014 Term: 7/9/2013 - 12/31/2014  Funding Source: N/A	PDC/SBCCD	\$300,000.00	SSutorus
	U.S. Department of Health & Human Services	(9967) Negotiated Rate - Federal Indirect Cost Rate for Federal Grants and Awards at a Rate of 30% Term: 7/1/2014 - 6/30/2016  Funding Source: N/A	Business Services/SBCCD		SSutorus
<b><i>SubTotal for Income - Grant: 4</i></b>				<b><i>\$2,298,405.00</i></b>	
<b><u>Income - Underwriter</u></b>					
	A & R Tarpaulins	(9933) Underwriter for the Program "R.O.S." Term: 1/27/2014 - 1/30/2015  Funding Source: N/A	KVCR-FM/SBCCD	\$10,200.00	SSutorus
	Agua Caliente Cultural Museum	(9946) Underwriting for the FNX channel programs Term: 1/17/2014 - 3/4/2014  Funding Source: N/A	KVCR-FNX/SBCCD	\$2,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Income - Underwriter</u></b>					
	La Sierra University	(9963) Underwriter agreement for KVCR-FM programs Term: 1/22/2014 - 2/4/2014  Funding Source: N/A	KVCR-FM/SBCCD	\$750.00	SSutorus
	National Public Media, LLC	(9913) Sale of banner displays on KVCR-FNX web site Term: 1/14/2014 - 1/13/2019  Funding Source: N/A	KVCR-FNX/SBCCD	\$10,000.00	SSutorus
<b><i>SubTotal for Income - Underwriter: 4</i></b>				<b><i>\$23,450.00</i></b>	
<b><u>Joint Power/Piggyback Purchase</u></b>					
	Dell Computer Company	(9995) Software maintenance for "Blade Center" hardware which allows EduStream to use multiple servers for one system; Joint Powers WSCA contract number B27160; funded through 3C Media Solutions grant Term: 5/27/2014 - 5/26/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/SBCCD	\$2,677.08	Ssutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Joint Power/Piggyback Purchase</u></b>					
	Dell Computer Company	(9994) Software maintenance for "M610 Blade Server" used to provide computing power to run Edustream; Joint Powers WSCA contract number B27160; funded through 3C Media Solutions grant Term: 1/21/2014 - 1/21/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/SBCCD	\$18,025.28	SSutorus
	Dell Computer Company	(9996) Software maintenance for "T710 Stand Alone Server" used to run Edustream live streaming channels; Joint Powers WSCA contract number B27160; funded through 3C Media Solutions grant Term: 5/10/2014 - 5/9/2016 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/SBCCD	\$1,875.50	SSutorus
	Dell Computer Company	(9999) Software support and maintenance for the "Kace System" used to centrally manage Districtwide PCs for upgrades and system fixes; Joint Powers WSCA contract number B27160 Term: 3/1/2014 - 2/28/2015  Funding Source: General Funds	DETS/SBCCD	\$11,400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Joint Power/Piggyback Purchase</u></b>				
Dell Computer Company	(9998) Support for "CHC Storage Area Network" used to share storage across different servers; Joint Powers WSCA contract number B27160 Term: 1/1/2014 - 12/31/2014  Funding Source: General Funds	DETS/SBCCD	\$11,347.32	SSutorus
Dell Computer Company	(10000) Support for "SBCCD Storage Area Network" used to share storage across different servers; Joint Powers WSCA contract number B27160 Term: 1/1/2014 - 12/31/2014  Funding Source: General Funds	DETS/SBCCD	\$9,326.22	SSutorus
Dell Computer Company	(9997) Support for "SBVC Storage Area Network" used to share storage across different servers; Joint Powers WSCA contract number B27160 Term: 1/1/2014 - 12/31/2014  Funding Source: General Funds	DETS/SBCCD	\$16,804.28	SSutorus
Symmetry Data, Inc	(9993) "ExtremeWorks Wi-Fi" extended warranty and maintenance agreement to maintain SBVC's campus Wi-Fi system; purchase under the WSCA Joint Powers contract number AR 1471 Term: 12/10/2012 - 12/9/2014  Funding Source: General Funds	Campus Tech/SBVC	\$1,010.88	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Joint Power/Piggyback Purchase</u></b>				
<b><i>SubTotal for Joint Power/Piggyback Purchase: 8</i></b>			<b>\$72,466.56</b>	
<b><u>Maintenance Agreement</u></b>				
Masstech America, Inc	(10007) Software support for "Quantum Software" used to run applications, databases protection and upgrades as released Term: 3/1/2014 - 2/28/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - CPB Grant - TV	KVCR/SBCCD	\$6,192.63	SSutorus
<b><i>SubTotal for Maintenance Agreement: 1</i></b>			<b>\$6,192.63</b>	
<b><u>PO as Contract</u></b>				
J R Instruments	(10002) Maintenance on microscopes in science labs Term: 11/14/2013 - 6/30/2014  Funding Source: General Funds	Science/SBVC	\$1,282.00	SSutorus
Laboratory Microscope Specialist - LMS	(10003) Maintenance and repair of 30 microscopes Term: 3/1/2014 - 6/30/2014  Funding Source: General Funds	Science/SBVC	\$910.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>PO as Contract</u></b>				
Spinitar Presentation Prod Inc	(9938) Repair of smart classroom system Term: 1/16/2014 - 1/16/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Income & Expense	PDC/SBCCD	\$445.00	SSutorus
<b><i>SubTotal for PO as Contract: 3</i></b>			<b><i>\$2,637.00</i></b>	
<b><u>Rescinded/Cancelled</u></b>				
Villar, Marlena Francesca	(9828) Coordinate survey, promote and monitor learning modules, electronic medical records system; funded through the Student Mental Health Grant; Contract cancelled without any funds expended Term: 11/15/2013 - 6/30/2014 Note - Contract authorized to start prior to Board Meeting per BP6340: Program manager states this is an acceptable use of funding source Funding Source: State Grant	Health Center/SBVC	(\$18,400.00)	SSutorus
<b><i>SubTotal for Rescinded/Cancelled: 1</i></b>			<b><i>(\$18,400.00)</i></b>	
<b><u>Software/Online Services</u></b>				
Bomgar Corporation	(9949) Software that allows remote support of employee and student computer systems Term: 3/31/2014 - 3/1/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: Capital Outlay	Computer Tech/SBVC	\$17,522.48	SSutorus



<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
ComputerLand of Silicon Valley	(9923) Software renewal for Symantec Backup Exec for the backup and restoration of all data on District servers Term: 1/30/2014 - 1/19/2015  Funding Source: General Funds	DETS/SBCCD	\$2,810.00	SSutorus
Dell Computer Company	(9926) Software license for "Virtual Appliance"; used to manage all the computers within the District, both desktops and servers Term: 1/31/2014 - 1/30/2015  Funding Source: General Funds	DETS/SBCCD	\$1,958.04	SSutorus
ENCO Systems, Inc	(9966) Software renewal and upgrade for "Digital Audio Delivery" aka DAD Term: 3/15/2014 - 3/14/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBCCD	\$1,907.40	SSutorus
Faronics Corporation	(9948) Renewal of Deep Freeze software which freezes computer configurations allowing no changes or unauthorized software installations Term: 4/8/2014 - 4/7/2015  Funding Source: General Funds	DETS/SBCCD	\$4,499.26	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Glam Media, Inc	(9968) Software subscription that allows users to build an online web-based community Term: 3/1/2014 - 2/28/2015  Funding Source: General Funds	DETS/SBCCD	\$300.00	SSutorus
	Long Tail Ad Solutions, Inc.	(9910) Annual software license for "JW Player" this software allows users to play videos on EduStream; funded through 3C Media Solutions grant Term: 3/1/2014 - 3/30/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/SBCCD	\$500.00	SSutorus
	Quality Copy, Inc	(9911) Annual software license for "Self-Service" printing for the patrons of the open labs so that employees do not need to monitor the system or collect funds directly from patrons Term: 12/31/2013 - 12/30/2014  Funding Source: General Funds	Technology Services/SBCCD	\$1,482.40	SSutorus
	Siteimprove, Inc	(9939) Provide website review every five days for broken links misspellings and consistency issues Term: 1/15/2014 - 1/14/2015  Funding Source: General Funds	DETS/SBCCD	\$7,440.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Software/Online Services</u></b>					
	SmartDraw Software LLC	(9932) Software license for "SmartDraw" used for producing and maintaining organizational charts Term: 3/1/2014 - 2/28/2015  Funding Source: General Funds	DETS/SBCCD	\$1,418.80	SSutorus
	WealthEngine Inc	(9961) Software license for Wealth Engine's Find Wealth online access for one year Term: 1/1/2014 - 12/31/2014  Funding Source: General Funds	Foundation/SBVC	\$3,025.00	SSutorus
<b><i>SubTotal for Software/Online Services: 11</i></b>				<b><i>\$42,863.38</i></b>	
<b><i>Grand Total Contracts for Board Date 3/13/2014: 108</i></b>					

## **Routine Contracts - Summary**

Scheduled Board Meeting 03/13/2014

### **EXPENSES**

<b>Category</b>	<b>Number of Contracts</b>	<b>Contract Value</b>
<i>Brodcsting Righs</i>	1	\$350.00
<i>CalWorks Child Care</i>	3	\$21,771.85
<i>CalWorks Off-Site Work Study</i>	12	\$70,340.00
<i>General</i>	53	\$263,076.90
<i>Joint Powers/Piggyback Prurchase</i>	8	\$72,466.56
<i>Maintenance Agreement</i>	1	\$6,192.63
<i>PO as Contract</i>	3	\$2,637.00
<i>Recideded/Cancelled Contract</i>	1	(\$18,400.00)
<i>Software/Online Services</i>	11	\$42,863.38
	93	
		<b>Total Expenses</b>
		<b>\$460,948.32</b>

### **INCOME**

<b>Category</b>	<b>Number of Contracts</b>	<b>Contract Value</b>
<i>Income - Contract Ed</i>	3	\$115,000.00
<i>Income - Facilities Use</i>	3	\$2,721.99
<i>Income - General</i>	1	\$0.00
<i>Income - Grant</i>	4	\$2,298,405.00
<i>Income - Underwriter</i>	4	\$23,450.00
	15	
		<b>Total Income</b>
		<b>\$2,324,576.99</b>
<b>Total Number of Contracts</b>	<b>108</b>	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of Five Thousand Dollars (\$5,000), the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

## Fixed Asset Surplus Report

Page 1 of 1

March 13, 2014

<b>Asset Number</b>	<b>Date Retired</b>	<b>Location</b>	<b>Description</b>	<b>Date In Service</b>	<b>Initial Value</b>	<b>Current Value</b>
16392	1/31/2014	CRAFTON HILLS COLLEGE	digital still camera	11/15/2001	\$1,015.37	\$0.00
17191	1/14/2014	CRAFTON HILLS COLLEGE	computer	7/5/2005	\$1,273.65	\$0.00
17234	1/14/2014	CRAFTON HILLS COLLEGE	printer	1/10/2006	\$1,801.64	\$0.00
17688	1/31/2014	CRAFTON HILLS COLLEGE	Optiplex 755	1/14/2008	\$1,430.55	\$0.00
17689	1/31/2014	CRAFTON HILLS COLLEGE	CPU	7/1/2008	\$1,336.00	\$0.00
17690	1/31/2014	CRAFTON HILLS COLLEGE	CPU	7/1/2008	\$1,336.00	\$0.00
17692	1/31/2014	CRAFTON HILLS COLLEGE	Optiplex 755	1/14/2008	\$1,430.55	\$0.00
17916	1/31/2014	CRAFTON HILLS COLLEGE	CPU w/mon	4/17/2009	\$1,157.00	\$0.00
17918	1/31/2014	CRAFTON HILLS COLLEGE	CPU w/mon	4/17/2009	\$1,157.00	\$0.00
17938	1/31/2014	CRAFTON HILLS COLLEGE	cpu w/mon	4/17/2009	\$1,115.26	\$0.00
26533	1/31/2014	CRAFTON HILLS COLLEGE	Intrusion Prev. System	5/1/2006	\$4,844.00	\$0.00
30242	2/10/2014	CRAFTON HILLS COLLEGE	CPU	5/4/2010	\$1,300.47	\$0.00
30366	1/14/2014	CRAFTON HILLS COLLEGE	Mac Pro	5/12/2010	\$2,836.20	\$0.00

## Non-Fixed Asset Surplus List

Page 1 of 1

March 13, 2014

1. Overhead Projector	1
2. Miscellaneous Power Cables	40
3. Computer Mice	3
4. Monitor Stands	4
5. Motherboard	1
6. Speaker Bars	5
7. Keyboards	6
8. Hard Drives	3
9. Dell 1908 FP Monitor	14
10. Dell 1704 FP Monitor	1
11. Dell 1707 FP Monitor	5
12. Dell 1907 FP Monitor	1
13. HP Scanjet Screen	1
14. Panasonic DVD Player	5
15. Panasonic VHS Recorder	2
16. Dell KVM	2
17. Dell Tape Drive	1
18. Xerox Phaser 8400 Printer	1
19. IBM Wheelwriter 1500 Typewriter	1
20. Polycom Viewstation FX	-
21. Computer Towers	16
22. Computer Monitors	16

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Steven Sutorus, Business Manager  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval to Donate Surplus Property to Colton High School.

RECOMMENDATION

It is recommended that the Board of Trustees approve the donation of sixteen computers and monitors to Colton High School.

OVERVIEW

Education Code 81452 provides that the governing board may, by unanimous vote, declare items of insignificant value as surplus and for the items to be removed from the District inventory without advertising for sale. Colton High School will utilize the computers and monitors to augment their aging fleet of equipment in their video production classes.

ANALYSIS

The computers and monitors are obsolete at SBVC and have been replaced with new equipment. Colton High School has inspected the equipment and it will be used to get their video production classes in sync with the SBVC Radio, Television, and Film Program which will facilitate the transfer of students.

BOARD IMPERATIVE

- II. Learning Centered Institution for Student Access, Retention and Success.
- III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No financial implications.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval to Adopt Resolution to Recognize the Month of March as National Women's History Month

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to recognize March 2014 as National Women's History Month.

OVERVIEW

The San Bernardino Community College District (SBCCD) actively supports the annual Presidential declaration naming March as National Women's History Month.

ANALYSIS

This commemorative month provides an opportunity for the women of the nation to be recognized for their vital role in the founding, development and success of America, its governments at every level, communities, arts and culture, financial and educational institutions, and all other establishments of significance. This gives women and all those who support them the occasion to express their belief in the rights of women to assume their rightful place as full participants in a secure, prosperous and just society.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None

**RESOLUTION  
TO RECOGNIZE NATIONAL WOMEN'S HISTORY MONTH  
MARCH 2014**

**WHEREAS**, The San Bernardino Community College District (SBCCD) supports the Congressional and Presidential declaration of March, 2014, as National Women's History Month, and

**WHEREAS**, our government first started recognizing the vital role of women in American history in 1981, noting that "American women of every race, creed and ethnic background helped found and build our Nation in countless recorded and unrecorded ways ... As leaders in public affairs, American women not only worked to secure their own rights of suffrage and equal opportunity but also were principal advocates in the abolitionist, temperance, mental health reform, industrial labor and social reform movements, as well as the modern civil rights movement," and

**WHEREAS**, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Professional Development Center and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services, and

**WHEREAS**, both colleges within the SBCCD serve student populations of more than 50% female, which are taught, staffed and led by female presidents and other female professionals, and

**WHEREAS**, the theme of the 2014 National Women's History Month is "Celebrating Women of Character, Courage, and Commitment, which recognizes honorees who represent a wide-range of backgrounds, occupations and accomplishments, many of whom were educators, and because the peace and security of nations around the globe depend upon the education and advancement of women and girls,

**WHEREAS**, although women lead businesses, states, educational institutions, churches, hospitals and nations, true equality does not exist worldwide. As the White House stated, "while we have made great strides toward equality, we cannot rest until our mothers, sisters, and daughters assume their rightful place as full participants in a secure, prosperous, and just society."

**THEREFORE**, be it resolved that the Board of Trustees of the San Bernardino Community College District celebrates National Women's History Month and applauds the history, courage, and contributions of the women of the Inland Empire and of our SBCCD community.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Bruce Baron, Chancellor and  
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Consideration of Acceptance of Academic Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of William McKie, Instructor English, SBVC, and Robert O'Toole, Instructor, Business, CHC.

OVERVIEW

Mr. McKie submitted his letter of intent to retire effective May 31, 2014, after 46 years of service to the District. His last day of employment with the District will be May 30, 2014.

Mr. O'Toole submitted his letter of intent to retire effective July 1, 2014, after ten years of service to the District. His last day of employment with the District will be June 30, 2014.

ANALYSIS

The Human Resources Department has provided employees acceptance of their retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 001 to the Knowland Construction Services, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the Knowland Construction Services, Inc. contract for inspection services related to the Measure M bond program in the amount of \$622,160.00, as well as a three-year extension of the contract.

OVERVIEW

On August 9, 2012, the Board of Trustees approved a contract with Knowland Construction Services, Inc. for inspection services in conjunction with the Measure M bond construction program. The original Knowland Construction Services Contract was for a duration of two years, ending June 30, 2014. This amendment is for additional Division of the State Architect Inspector of Record services for the SBVC Gymnasium project, and to extend the contract three years.

ANALYSIS

The effect of this amendment will be an addition of \$622,160.00 to Knowland Construction Services, Inc. contract, resulting in a revised contract amount of \$2,122,160.00, and an extension of the contract through June 30, 2017.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

# Kitchell/BRJ

701 S Mount Vernon Ave, San Bernardino, CA 92410

# Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: January 31, 2014

No. VC 272

TO: Timothy Oliver  
Interim Vice Chancellor, Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas  
Project Manager *MV*  
Kitchell/BRJ

RE: San Bernardino Valley College  
Measure M Projects  
Amendment No. 01 to Knowland Construction Services, Inc. for Division of State Architect (DSA) Inspector of Record Services

**SCOPE:**

SBCCD approval to amendment Knowland Construction Services, Inc. contract for DSA Inspector of Record Services for the San Bernardino Valley College Gymnasium Project.

**NARRATIVE:**

This contact amendment is for additional Division of State Architect (DSA) Inspector of Record Services for various SBVC Measure M Projects. Knowland Construction Services, Inc. contract for Measure M inspection services requires separate task orders and associated fees per individual project basis. In addition the original Knowland Construction Services Contract allotted for a duration of (2) years, initiated on August 10, 2012 and ending June 30, 2014. This Amendment 001 will extend the contract (3) years through June 30, 2017. Fees and services associated with individual projects will require separate amendments to this contract.

**RECOMMENDATION:**

Kitchell/BRJ recommends that SBCCD approve the contract extension and increase the budget for Inspector of Record Services in the amount of \$622,160.00.

**Budget Information:**

Project Original Budget Amount:	\$ 58,224,107.00
Project Current Spent to Date:	\$ 6,279,046.56
Project Current Estimate to Complete:	\$ 67,448,750.00
Project Memo Forecast Cost:	\$ 622,160.00
Project Change Amount:	\$ 0.00
Budget Line Item: 6210.20 (Soft Cost Contingency)	

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the soft cost contingency line item budget.

I concur with this recommendation *Diana Johnson* 2/3/14  
 I do not concur with this recommendation  
 Diana Johnson, Program Manager, KB

I concur with this recommendation *TO* 2.10.14  
 I do not concur with this recommendation  
 Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: KCS Amendment No. 01

Cc: File

*MV*  
1/31/14

**CONSULTANT CONTRACT AMENDMENT  
FOR DSA INSPECTOR OF RECORD SERVICES: 001**

PROJECT: San Bernardino Valley College (SBVC)  
701 S. Mount Vernon Avenue  
San Bernardino, CA 92410

OWNER: San Bernardino Community College District  
114 S. Del Rosa Avenue  
San Bernardino, CA 92408

TO: KNOWLAND CONSTRUCTION SERVICES  
2181 East Foothill Blvd, Suite 203  
Pasadena, CA 91107

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**Brief Description:**

This contact amendment is for additional Division of State Architect (DSA) Inspector of Record Services for various SBVC Measure M Projects. Knowland Construction Services, Inc. contract for Measure M inspection services requires separate task orders and associated fees per individual project basis. In addition the original Knowland Construction Services Contract contract allotted for a duration of (2) years , initiated on August 10, 2012 and ending June 30, 2014. This Amendment 001 will extend the contract (3) years through June 30, 2017. Fees and services associated with individual projects will require separate amendments to this contract.

This fee will provide Knowland Construction Services, as required, within the project scope noted below:

**INCREASE Line items:**

*42-50-31-1510-0257-6210.20-7100 -GYMNASIUM*

Change amount will be funded through contingency.

Change Amount: **\$622,160.00**

Grand Total Change Amount: \$622,160.00

**Costs:**

**\$622, 160.00** = Total of this requested Consultant Contract Ammendment: 01

**Attachments:**

KCS Proposal Dated 1/31/14

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The original Contract Sum	\$1,500,000.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$1,500,000.00
The Contract Sum will be increased by this Amendment	\$622,160.00
The new Contract Sum including this Amendment	\$2,122,160.00

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By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes KNOWLAND CONSTRUCTION SERVICES, INC to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to KNOWLAND CONSTRUCTION SERVICES INCORPORATED contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

**Authorized:**

**CONSULTANT**  
**KCS INCORPORATED**

By: \_\_\_\_\_

DATE: 2/10/2014

**PROGRAM MANAGER**  
**Kitchell CEM**

By: \_\_\_\_\_

DATE: 2/20/14

**OWNER**  
**SBCCD**

By: \_\_\_\_\_

DATE: \_\_\_\_\_







SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 003 to the  
Mobile Modular Management Corporation Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the Mobile Modular Management Corporation contract for the Business Building Renovation at SBVC in the amount of \$29,323.40.

OVERVIEW

On May 8, 2008, the Board of Trustees approved a contract with Mobile Modular Management Corporation for modular classrooms for the Business Building Project at San Bernardino Valley College.

This contract amendment is for a lease extension, removal of data/IT infrastructure, and vandalism to the modular classroom used for the swing space during the Business Building Renovation Project. After the Business Building opened for occupancy, the removal of the modular classrooms began. The Campus requested the contract duration of the project be extended by four weeks to accommodate campus maintenance staff.

ANALYSIS

The effect of this amendment will be an addition of \$29,323.40 to the Mobil Modular Management Corporation contract, resulting in a revised contract amount of \$1,054,830.40.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget

# Kitchell/BRJ

701 S Mount Vernon Ave, San Bernardino, CA 92410

# Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: February 25, 2014

No. VC 281

TO: Timothy Oliver  
Interim Vice Chancellor, Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas   
Project Manager  
Kitchell/BRJ

RE: San Bernardino Valley College  
Measure M –Modular Classroom Removal  
Amendment No. 03 to Mobile Modular Management Corp.

**SCOPE:**

SBCCD approval to amendment contract to Mobile Modular Management Corp. for San Bernardino Valley College Measure M Modular Classroom Removal Project.

**NARRATIVE:**

This contract amendment is for a lease extension, removal of data/IT infrastructure, and vandalism to the modular classrooms used for the swing space during the Business Building Renovation project. After the Business Building opened for occupancy, the Modular Classroom Removal Project began removing the modular classrooms as the swing space was no longer needed. The Campus requested the contract duration of this project be extended by four weeks to accommodate campus maintenance staff to schedule their scope regarding removal of furnishings and performing District surplus activities.

**RECOMMENDATION:**

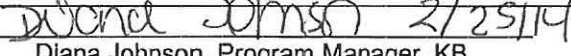
Kitchell/BRJ recommends that SBCCD approve Mobile Modular Management Corp. Amendment No. 03 in the amount of \$29,323.40


**Budget Information:**

Project Original Budget Amount:	\$ 15,989,430.00
Project Current Spent to Date:	\$ 15,537,780.13
Project Current Estimate to Complete:	\$ 15,823,966.49
Project Memo Forecast Cost:	\$ 29,323.40
Project Change Amount:	\$ 0.00

Budget Line Item: 42-50-31-2520-0257-5620.00-7100

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the contingency line item budget.

<input checked="" type="radio"/> I concur with this recommendation	 2/25/14
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB

<input checked="" type="radio"/> I concur with this recommendation	 2/25/14
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: Construction Change Request 01 dated 10/10/13, Mobile Modular Invoices dated 11/13/13, Pictures of conditions

Cc: S. Nelson, D. Johnson, File

 2/25/14

**MODULAR CLASSROOMS AMENDMENT: 003**

DATE: 02/14/14

PROJECT: San Bernardino Valley College  
701 S. Mount Vernon Ave.  
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)  
114 S. Del Rosa Avenue  
San Bernardino, CA 92408

TO: Mobile Modular Management Corporation  
11450 Mission Blvd.  
Mira Loma, Ca. 91762

Narrative:

This contract amendment is for a lease extension, removal of data/IT infrastructure, and vandalism to the modular classrooms used for the swing space during the Business Building Renovation project..

Attachments:

- Measure M - Project Memo VC -- 281
- Pictures

Costs:

\$29,323.40 = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$ 447,319.00
Net change by previous Amendments	\$ 578,399.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$ 1,025,507.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$ 29,323.40
The new Agreement for Professional Services Contract Sum including this Amendment	\$ 1,054,830.40

By signing this Amendment the SBCCD authorizes Mobile Modular Management Corporation to increase the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Mobile Modular Management Corporation contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

District Manager	PROGRAM MANAGER	OWNER
MOBILE MANAGEMENT CORP.	Kitchell/BRj	SBCCD

By: Dawn Hannon By: Diana Johnson By: \_\_\_\_\_

DATE: 2/25/14 DATE: 2/25/14 DATE: \_\_\_\_\_

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 003 to the  
P2S Engineering, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the P2S Engineering, Inc. contract for the Circuit A & C Replacement Project at CHC, in the amount of \$4,200.00.

OVERVIEW

On December 13, 2012, the Board of Trustees approved a contract with P2S Engineering, Inc. for architectural/engineering services for the Circuit A & C Replacement Project at CHC.

This amendment is for additional engineering services, including the development of Construction Change Documents (CCD) for submission to the Division of the State Architect and securing approval of the CCDs.

ANALYSIS

The effect of this amendment will be an addition of \$4,200.00 to the P2S Engineering, Inc. contract, resulting in a revised contract amount of \$41,710.75. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

# Kitchell/BRJ


11715 Sand Canyon Rd., Yucaipa, CA 92399

# Project Memo

ph: 909-435-4159 fx: 909-794-8901

DATE: January 14, 2013 No. 35 – New Crafton Center

TO: Tim Oliver  
Interim Vice Chancellor, Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Leilani Nunez   
Project Manager  
Kitchell/BRJ

RE: Measure M Crafton Hills College:  
New Crafton Center  
Approval of P2S Engineer Add Services for Circuit A & C

**SCOPE:**

SBCCD approval of P2S Engineering additional design services for the Circuit A & C projects.

**NARRATIVE:**

In completing the testing per the Division of State Architect's (DSA) requirements for the close-out of the Circuit A & C projects, deviations to the contract documents by the Contractor were discovered. Corrective work by the Contractor was coordinated and completed to be the least disruptive to Campus operations. It was determined by the Structural Engineer of Record (SEOR) that certain uncorrected work could be approved by DSA with a Construction Change Document (CCD). Additionally, unforeseen conditions at the Performing Arts Center that was documented during construction would need to be submitted to DSA for a variance to the approved drawings. The SEOR, through P2S Engineering, has agreed to provide the additional documentation on a not to exceed, hourly basis amount of \$4,200. As some of the deviations to the contract documents were Contractor driven, Kitchell/BRJ would seek reimbursement from the Contractors where applicable via a back-charge and held retention, to offset the actual final costs of the SEOR's additional engineering services.

**RECOMMENDATION:**

Kitchell/BRJ recommends that SBCCD grant approval to amend P2S Engineer's contract on an hourly, not to exceed amount of \$4,200.

Upon approval, Kitchell/BRJ will direct P2S to proceed with the development of the documents in an effort to quickly facilitate closeout with DSA. A formal amendment to the contract will be prepared and forwarded to the next Board meeting for approval.

**BUDGET INFORMATION:**

Version 12/31/14

*6220.50*

New Crafton Center: 42-50-32-8208-0257-6210-40-7100

Original Project Budget amount:	\$ 30,063,070
Spent to Date:	\$ 4,133,649.28
Project Current Estimate of Complete Costs:	\$ 32,893,982.78
Project Memo Forecast Cost:	\$ 3,150.00
Project Change Amount:	\$ 0.00

Budget Line Item: 6220.50 – Remodel Construction – from soft cost contingency.

New Science Building: 42-50-32-4625-0257-6210.10-7100

Original Project Budget amount:	\$ 25,675,949.20
Spent to Date:	\$ 3,298,386.89
Project Current Estimate of Complete Costs:	\$ 26,793,952.20
Project Memo Forecast Cost:	\$ 1,050.00
Project Change Amount:	\$ 0.00

Budget Line Item: ~~6240.60~~ – New Construction/Circuit C – from soft cost contingency.

*6210.10*

No. 35 - New Crafton Center

I concur with this recommendation  
 I do not concur with this recommendation

Diana Johnson 1/22/14  
Diana Johnson, Program Manager, KBS

I concur with this recommendation  
 I do not concur with this recommendation

TO 1/22/14 Ms. 1/22/14  
Tim Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: P2S Engineering Add Services Proposal dated 11/8/13  
KB memo dated 12/4/13

CC: file

M  
1/22/14



**ENGINEER CONTRACT AMENDMENT: 003**

PROJECT: Crafton Hills College (CHC)  
11711 Sand Canyon Road  
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)  
114 S. Del Rosa Avenue

TO: P2S Engineering, Inc.  
5000 East Spring St  
Long Beach, CA 90815

Brief Description:

This contract amendment is for additional engineering services associated with the Circuit A & C projects. The added scope of services includes structural engineering design services for developing Construction Change Documents (CCD), submitting them to the Division of State Architect (DSA), and obtaining approval from DSA on the same CCDs. Added scope of services also includes performing necessary site visits for overservation, and necessary coordination with Project Team and DSA representatives.

Costs:

**\$4,200.00** = Total amount of this requested Consultant Contract Amendment 003

The original <b>Contract Sum</b>	\$21,240.00
Net change by previous Amendments	\$16,270.75
The <b>Contract Sum</b> prior to this Amendment	\$37,510.75
The <b>Contract Sum</b> will be <b>increased</b> by this Amendment	\$4,200.00
The new <b>Contract Sum</b> including this Amendment	\$41,710.75

The Contract Schedule as of this Amendment will be **unchanged**.

By signing this Amendment the SBCCD authorizes P2S ENGINEERING to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to P2S ENGINEERING contract with SBCCD.


Not valid until signed by all parties. Signature of Engineer indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

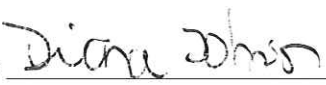
Authorized:

CONSULTANT  
P2S Engineering, Inc

PROGRAM MANAGER  
Kitchell/BRj

OWNER  
SBCCD

By: 

By: 

By: \_\_\_\_\_

DATE: 2/11/2014

DATE: 2/20/14

DATE:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 004 to the  
Citadel Environmental Systems Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 004 to Citadel Environmental Systems Contract for the Gymnasium Project at SBVC, in the amount of \$17,937.00.

OVERVIEW

On June 10, 2010, the Board of Trustees approved a contract with Citadel Environmental Systems Contract for environmental survey, construction monitoring, testing and clearances services for the Gymnasium Project at SBVC.

This amendment is for a complete environmental survey, construction monitoring, testing and clearances, as well as all related reporting for regulated materials. The value of the proposal is consistent with the size and age of the building structure.

ANALYSIS

The effect of this amendment will be an addition of \$17,937.00 to Citadel Environmental Systems Contract resulting in a revised contract amount of \$163,601.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.



# Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410


# Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: February 4, 2014

No. VC 273

TO: Timothy Oliver  
Interim Vice Chancellor  
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas   
Project Manager  
Kitchell/BRj

RE: San Bernardino Valley College (SBVC) Measure M  
Project: **Gymnasium Project**  
Subject: **Environmental Consultant Services – Citadel Environmental Services**

**SCOPE:**

SBCCD approval for an amendment to add environmental consulting services for the Gymnasium Project to Citadel Environmental Services, Inc.

**NARRATIVE:**

Citadel Environmental Services, Inc. is the RFP selected Consultant for Measure M projects for environmental consulting services. Citadel Environmental Services, Inc. Amendment No. 04 will provide for a complete environmental survey, construction monitoring, testing and clearances as well as all related reporting for regulated materials (ERMs). The value of the proposal is consistent with the size and age of the building structure relating to the proposed construction activities outlined in the contract documents.

With your concurrence to this recommendation Citadel Environmental Services, Inc. Amendment No. 04 will be presented to the SBCCD board at the upcoming March 13, 2014 board meeting.

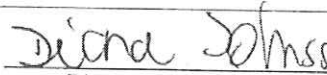
**RECOMMENDATION:**

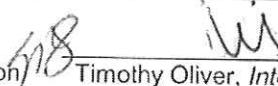
Kitchell/BRJ recommends issuing an amendment to the Citadel Environmental Services contract in the amount of **\$17,937.00**

**Budget Information:**

Project Original Budget Amount:	\$58,224,107.00
Project Current Spent to Date:	\$ 6,279,046.56
Project Current Estimate to Complete:	\$ 67,448,250.00
Project Memo Forecast Cost:	\$ 17,937.00
Project Change Amount:	\$ 0.00
Budget Line Item: 6210.13	

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the contingency line item budget.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 2/4/14 Diana Johnson, Program Manager, KB
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<input type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 2.10.14 Timothy Oliver, Interim Vice Chancellor, Fiscal Services
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Attachments: Citadel Proposal Dated, 1/31/14

  
2/4/14

**CONSULTANT CONTRACT AMENDMENT  
FOR ENVIRONMENTAL SERVICES: 004**

DATE: 03/13/2014

PROJECT: San Bernardino Valley College  
701 S. Mount Vernon Ave.  
San Bernardino, CA 92410  
Gymnasium Project

OWNER: San Bernardino Community College District (SBCCD)  
114 S. Del Rosa Avenue  
San Bernardino, CA 92408

TO: Citadel Environmental Systems  
400 N Tustin Ave Ste 340  
Santa Ana, Ca 92705-0000

Narrative:

San Bernardino Community College District approval for amendment to add consulting services for the San Bernardino Valley College Gymnasium Project to Citadel Environmental Services, Inc. Citadel Environmental Services, Inc. will provide monitoring and consultant services for hazardous material remediation during construction operations.

Attachments:

- Measure M - Project Memo VC – 273 / Citadel SBVC Gymnasium proposal dated 1/31/14

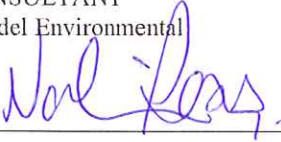
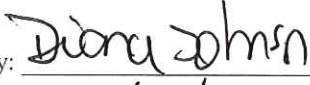
Costs:

**\$17,937.00** = Total amount of this Amendment

The original Agreement for Professional Services Contract Sum	\$ 86,324.00
Net change by previous Amendment	\$ 59,340.00
The Agreement for Professional Services Contract Sum prior to this Amendment	\$ 145,664.00
The Agreement for Professional Services Contract Sum will be increased by this Amendment	\$ 17,937.00
The new Agreement for Professional Services Contract Sum including this Amendment	\$ 163,601.00

By signing this Amendment the SBCCD authorizes **Citadel** to increase the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to **Citadel** contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:		
CONSULTANT	PROGRAM MANAGER	OWNER
Citadel Environmental	Kitchell/BRj	SBCCD
By: 	By: 	By: _____
DATE: _____	DATE: 2/20/14	DATE: _____





SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 007 to the  
CHJ, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 007 to the CHJ, Inc. contract for Measure M project geotechnical services at SBVC in the amount of \$666,394.00.

OVERVIEW

On February 11, 2010, the Board of Trustees approved a contract with CHJ, Inc. for geotechnical and special testing services for Measure M projects at SBVC.

This amendment is for additional geotechnical and inspection services related to the Gymnasium, Career Technical Education Building, and Miscellaneous Field projects.

ANALYSIS

The effect of this amendment will be an addition of \$666,394.00 to CHJ, Inc. Contract resulting in a revised contract amount of \$1,457,856.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.



# Kitchell/BRj

# Project Memo

701 S Mount Vernon Ave, San Bernardino, CA 92410

Ph: 909.693.3160 Fax: 909.889.9952

DATE: February 4, 2014

No. VC 274

TO: Timothy Oliver  
Interim Vice Chancellor, Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas  
Project Manager  
Kitchell/BRj

RE: San Bernardino Valley College  
Measure M – Gym, CTE, Miscellaneous Field Projects  
Amendment No. 07 to CHJ, Inc. for Special Testing and Inspection Services

**SCOPE:**

SBCCD approval to amendment contract to CHJ, Inc. for San Bernardino Valley College Measure M Special Testing and Inspection services.

**NARRATIVE:**

This contract amendment is for additional geotechnical and inspection services for the Gymnasium, Career Technical Education Building and Miscellaneous Field Projects. CHJ has a current contract and purchase order for Measure M work for geotechnical and special testing services. Separate task orders and associated fees and services associated with individual projects are required to be identified within the contract. This item was identified because special testing is required to be included as part of the project scope.

**RECOMMENDATION:**

Kitchell/BRJ recommends that SBCCD approve CHJ, Inc. Amendment No. 7 in the amount of \$666,394.00

**Budget Information:**

42-50-31-1510-0257-6210.13-7100 - GYMNASIUM PROJECT

Change amount will be funded through contingency.

Change Amount: **\$633,274.00**

42-50-31-8119-0257-6220.13-7100 - CAREER TECHNICAL EDUCATION BUILDING PROJECT

Change amount will be funded through contingency.

Change Amount: **\$27,320.00**

42-50-31-1510-0257-6220.13-7100 - MISCELLANEOUS FIELD PROJECTS

Change amount will be funded through contingency.

Change Amount: **\$5,800.00**

Grand Total Change Amount: \$666,394.00

<input checked="" type="checkbox"/> I concur with this recommendation	<i>Diana Johnson</i> 2/4/14
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB

<input checked="" type="checkbox"/> I concur with this recommendation	<i>Timothy Oliver</i> 2.10.14
<input type="checkbox"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

*Handwritten signature and date: 2/4/14*

**CONSULTANT CONTRACT AMENDMENT  
FOR GEOTECHNICAL SERVICES / SPECIAL TESTING: 007**

PROJECT: San Bernardino Valley College (SBVC)  
701 S. Mount Vernon Avenue  
San Bernardino, CA 92410

OWNER: San Bernardino Community College District  
114 S. Del Rosa Avenue  
San Bernardino, CA 92408

TO: CHJ INCORPORATED.  
1355 East Cooley Drive  
Colton, CA 92324

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**Brief Description:**

This contract amendment is for additional geotechnical and inspection services for various SBVC Measure M Projects as well as adjustments to Group 1 & 2 Inspector hourly rates resulting from increases in prevailing wage determinations for these work categories. CHJ, Inc. contract for Measure M geotechnical and special testing services requires separate task orders and associated fees per individual project basis. This fee will provide CHJ, Inc. testing services, as required, within the project scope noted below:

**INCREASE Line items:**

*42-50-31-1510-0257-6210.13-7100 - GYMNASIUM PROJECT*

Change amount will be funded through contingency.

Change Amount: **\$633,274.00**

*42-50-31-8119-0257-6220.13-7100 - CAREER TECHNICAL EDUCATION BUILDING PROJECT*

Change amount will be funded through contingency.

Change Amount: **\$27,320.00**

*42-50-31-1510-0257-6220.13-7100 - MISCELLANEOUS FIELD PROJECTS*

Change amount will be funded through contingency.

Change Amount: **\$5,800.00**

Grand Total Change Amount: **\$666,394.00**

**Costs:**

**\$666,394.00** = Total of this requested Consultant Contract Amendment: 07

**Attachments:**

CHJ Proposal Dated 1/21/14; SBVC PM 274

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The original Contract Sum	\$195,700.00
Net change by previous Amendments	\$595,762.00
The Contract Sum prior to this Amendment	\$791,462.00
The Contract Sum will be increased by this Amendment	\$666,394.00
The new Contract Sum including this Amendment	<b>\$1,457,856.00</b>

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By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes CHJ INCORPORATED to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to CHJ INCORPORATED contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

**CONSULTANT**  
**CHJ INCORPORATED**

**PROGRAM MANAGER**  
**Kitchell CEM**

**OWNER**  
**SBCCD**

By: George E. Battley III  
DATE: 2-25-14

By: Doreen Johnson  
DATE: 2/25/14

By: \_\_\_\_\_  
DATE: \_\_\_\_\_



**LEGEND**

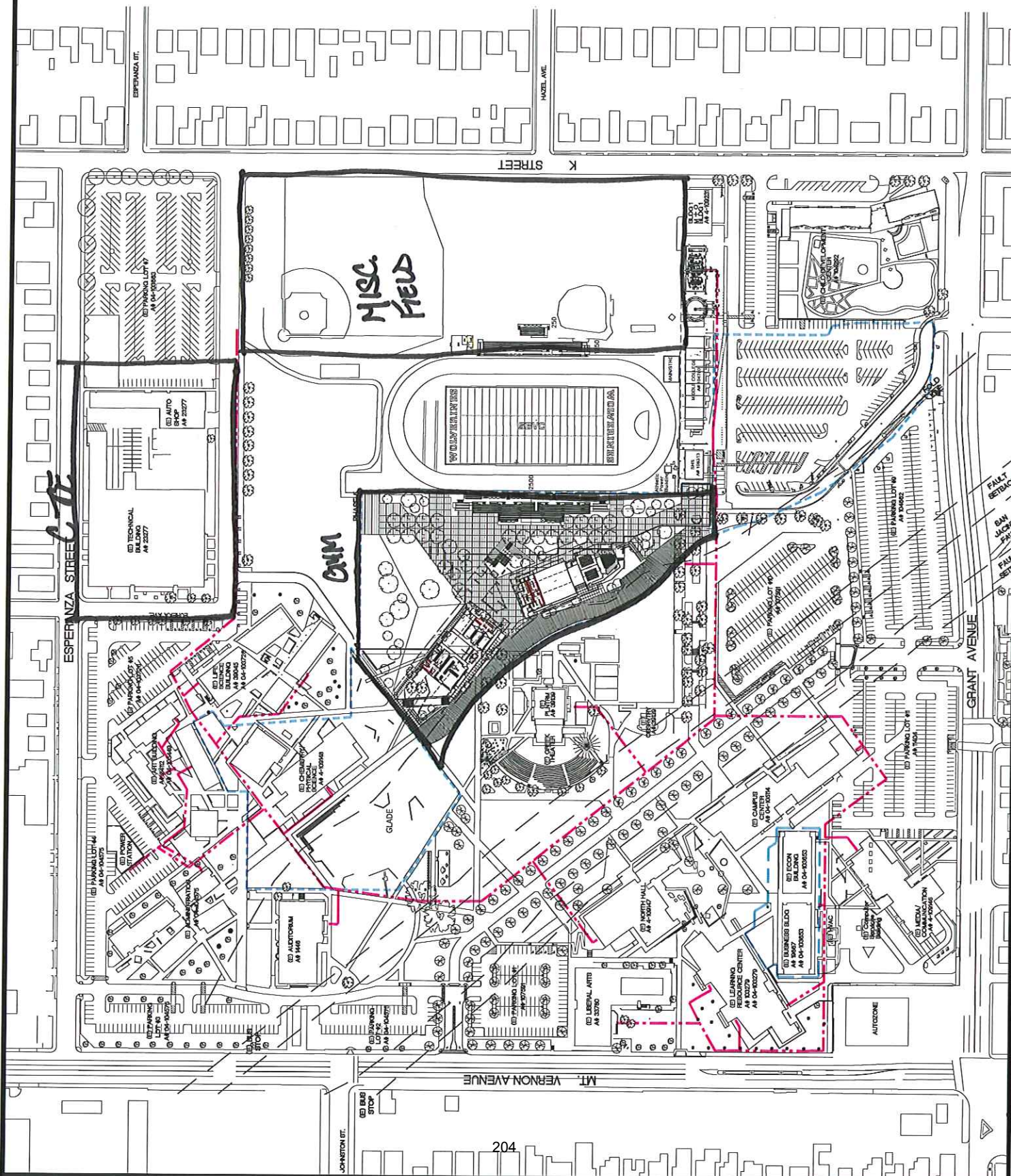
PROJECT LIMITS OF WORK

DR PAVING



**SCALE**

1" = 60'





SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Amendment 010 to the  
DLR Group WWCOT Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 010 to the DLR Group WWCOT contract for the Business Building Renovation project at SBVC in the amount of \$3,000.00.

OVERVIEW

On April 8, 2010, the Board of Trustees approved a contract with DLR Group WWCOT for architectural services in connection with the Business Building Project at SBVC.

The design team was requested by the Campus to revise the landscape and irrigation drawings at the perimeter building site to incorporate drought tolerant and native plant species. The landscape and irrigation revisions enabled the Business Building Project to capture a reduction in overall irrigation water usage and maintenance operational costs for the District.

ANALYSIS

The effect of this amendment will be an addition of \$3,000.00 to the DLR Group WWCOT contract, resulting in a revised contract amount of \$1,424,165.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

# Kitchell/BRJ

701 S Mount Vernon Ave, San Bernardino, CA 92410

# Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: January 22, 2014

No. VC 268

TO: Timothy Oliver  
Interim Vice Chancellor  
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas  
Project Manager  
Kitchell/BRJ

RE: San Bernardino Valley College (SBVC) Measure M  
Project: Business Building Renovation  
Subject: DLR Amendment No. 10

**SCOPE:**

SBCCD approval to amendment contract to DLR Group WWCOT (DLR) for the Business Building Renovation Project.

**NARRATIVE:**

This amendment is for DLR Group WWCOT (DLR), additional design services for landscape revisions at the Business Building Renovation Project. Design team was requested by the Campus to revise the landscape and irrigation drawings at perimeter building site to incorporate drought tolerant and native plant species. The landscape and irrigation revisions enabled the Business Building Project to capture a reduction in overall irrigation water usage and maintenance operational costs for the District.

With your concurrence with this recommendation DLR Group Amendment No. 10 will be presented to the SBCCD board at the upcoming March 13, 2014 board meeting.

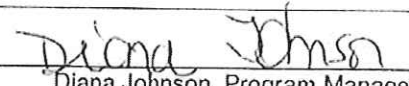
**RECOMMENDATION:**

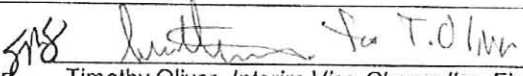
Kitchell/BRJ recommends that SBCCD approves the increased scope for the Business Building Renovation Project.

**Budget Information:**

Project Original Budget Amount:	\$ 15,989,430.00
Project Current Spent to Date:	\$ 15,480,600.56
Project Current Estimate to Complete:	\$ 15,825,105.29
Project Memo Forecast Cost:	\$ 3,000.00
Project Change Amount:	\$ 0.00
Budget Line Item: 6220.10 (Architectural Fees)	

Note: There will be no increase to the overall project budget. The costs for this added service proposal will be paid from monies in the contingency line item budget.

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 Diana Johnson, Program Manager, KB
--	--

<input type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	 Timothy Oliver, Interim Vice Chancellor, Fiscal Services
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Attachments: DLR additional Service # 10 proposal dated 5/21/2013.

**ARCHITECT CONTRACT AMENDMENT: 010**

DATE: 3/13/2014

PROJECT: San Bernardino Valley College  
701 S. Mount Vernon Ave.  
San Bernardino, CA 92410

OWNER: San Bernardino Community College District (SBCCD)  
114 S. Del Rosa Avenue  
San Bernardino, CA 92408

TO: DLRGoup WWCOT  
4280 Latham Street Suite H  
Riverside, Ca. 92501

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Narrative:

DLR Group WWCOT (DLR), additional design services for landscape revisions at the Business Building Renovation Project. Design team was requested by the Campus to revise the landscape and irrigation drawings at perimeter building site to incorporate drought tolerant and native plant species. The landscape and irrigation revisions enabled the Business Building Project to capture a reduction in overall irrigation water usage and maintenance operational costs for the District.

Attachments:

- Measure M - Project Memo VC – 268
- DLR additional service proposal 10

Costs:

**\$3,000.00** = Total amount of this Amendment

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The original <b>Agreement for Professional Services Contract Sum</b>	\$ 1,240,000.00
Net change by previous Amendments	\$ 181,165.00
The <b>Agreement for Professional Services Contract Sum</b> prior to this Amendment	\$ 1,421,165.00
The <b>Agreement for Professional Services Contract Sum</b> will be <b>increased</b> by this Amendment	\$ 3,000.00
The new <b>Agreement for Professional Services Contract Sum</b> including this Amendment	\$ 1,424,165.00

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By signing this Amendment the SBCCD authorizes DLR to **increase** the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to DLR contract with SBCCD.

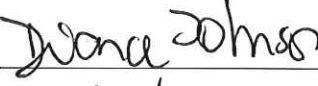
Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:  
ARCHITECT  
DLR Group WWCOT

PROGRAM MANAGER  
Kitchell/BRj

OWNER  
SBCCD

By: 

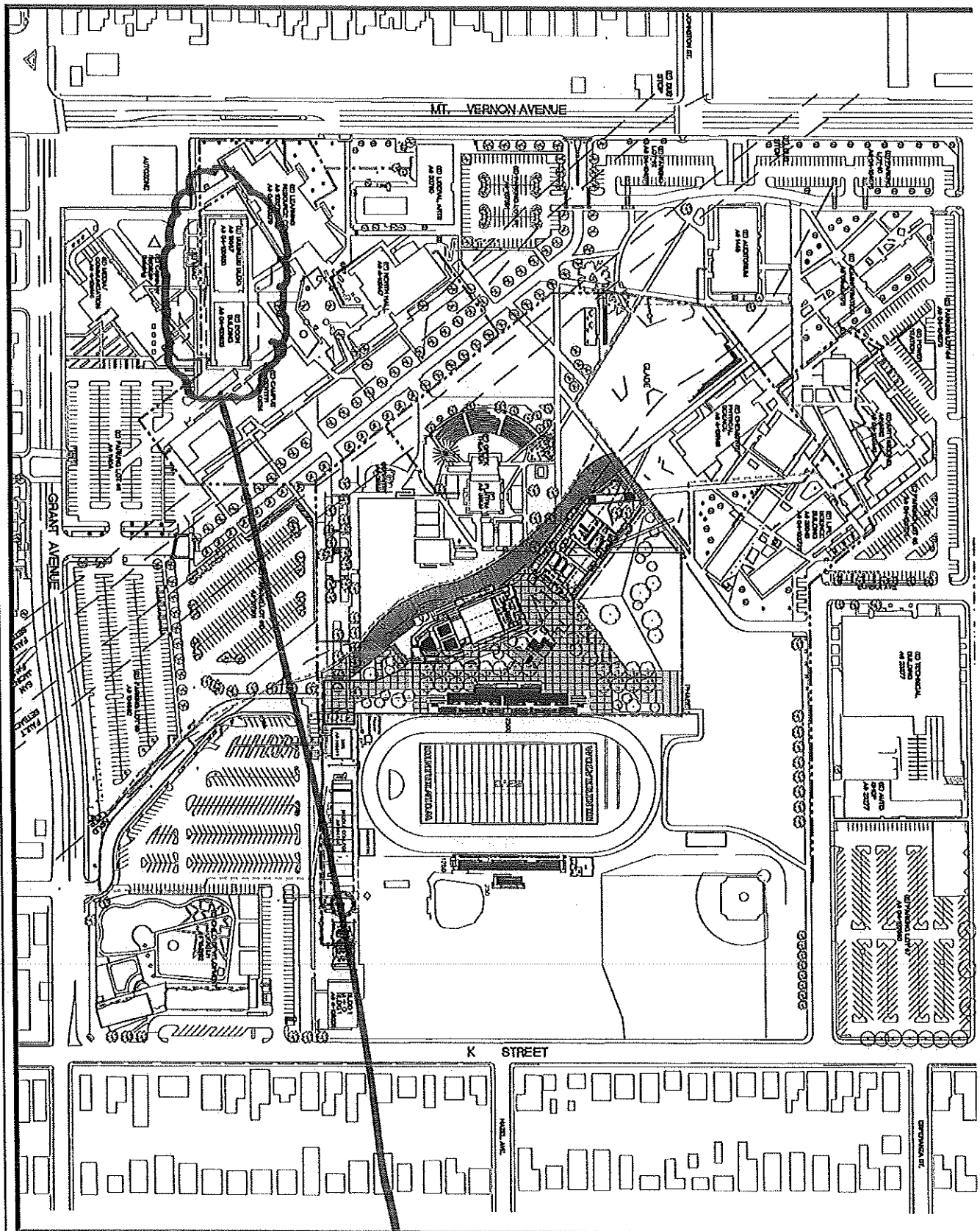
By: 

By: \_\_\_\_\_

DATE: 1.23.14

DATE: 2/20/14

DATE: \_\_\_\_\_



*BUSINESS BLDG.*

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.













# BUDGET ADJUSTMENT

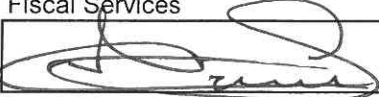
Date	Location	Responsibility Center Manager	President
2/20/14	District	Jose Torres	

## ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
<b>INCOME</b>								
41	50	01	9520	0260	869000	0000	Other State Revenues	464,152.00
<b>EXPENSE</b>								
41	50	01	9520	0260	6120.78	7100	Site Improvement-Kitchell	30,000.00
41	50	01	9520	0260	6120.14	7100	Site Improvement-Advertising	16,700.00
41	50	01	9520	0260	6120.20	7100	Site Improvement-Testing	1,200.00
41	50	01	9520	0260	6120.24	7100	Site Improvement-Reprographics	1,200.00
41	50	01	9520	0260	6120.09	7100	Site Improvement-Engineering	10,000.00
41	50	01	9520	0260	6120.50	7100	Site Improvement-Construction	405,052.00
41	00	00	0000	0000	9754.00	0000	Fund Balance	-198,672.00
41	00	01	9520	0000	6120.50	7100	Site Improvement-Construction	198,672.00

## JUSTIFICATION

To set up budget (\$464,152) for Proposition 39 California Clean Energy allocation from the State. Remaining balance is being transferred from Fund Balance - Fund 41. Projects include replacing HHW pump motor to premium efficiency and lighting control panels/lighting control upgrades for various buildings at SBVC. Also retrofit parking lot and site lighting to LED fixtures at SBVC and District office.

Fiscal Services		Board Action Date
		3/13/14
Batch Transfer Number/Reference #	Posted By:	Date:

## Form B - Proposition 39 Funding Application Retrofit Application Summary

Project Name: <u>San Bernardino CCD Lighting and VFD Retrofit</u>	Contact Name: <u>Tim Oliver</u>
District: <u>San Bernardino CCD</u>	Contact Phone: <u>909-382-4021</u>
Campus: <u>Crafton Hills College, Valley College, District Office</u>	Contact email: <u>tioliver@sbccd.cc.ca.us</u>
Building: <u>Various</u>	Date: <u>1/13/2014</u>

### Project Summary

#	Location	Description
1	SBVC and District Office	Retrofit parking lot and site lighting to LED fixtures
2	SBVC Liberal Arts Building	Replace HHW pump motor to premium efficiency and add VFD
3	SBVC various buildings	Lighting control panels / lighting control upgrades for various buildings and e)
4		
5		
6		
7		
8		
9		
10		

### Project Savings and Costs

#	CPUC Savings (kWh/yr)	Demand Savings (kW)	CPUC Savings (therms/yr)	Prop 39 Savings (kWh/yr)	Demand Savings (kW)	Prop 39 Savings (therms/yr)	CPUC Measure Cost	Prop. 39 Measure Cost
1	216,656	-	-	216,656	-	-	\$416,634	\$416,634
2	6,830	1.0	-	7,299	1.1	-	\$3,742	\$7,000
3	358,062	-	-	358,062	-	-	\$180,090	\$180,090
4	-	-	-	-	-	-	\$0	\$0
5	-	-	-	-	-	-	\$0	\$0
6	-	-	-	-	-	-	\$0	\$0
7	-	-	-	-	-	-	\$0	\$0
8	-	-	-	-	-	-	\$0	\$0
9	-	-	-	-	-	-	\$0	\$0
10	-	-	-	-	-	-	\$0	\$0
<b>Total</b>	<b>581,548</b>	<b>1.0</b>	<b>-</b>	<b>582,017</b>	<b>1.1</b>	<b>-</b>	<b>\$600,466</b>	<b>\$603,724</b>

Year 1 Electricity Savings: \$75,662  
 Year 1 Gas Savings: \$0  
 Year 1 Maintenance Savings: \$12,074  
 Total Year 1 Savings: \$87,737

	CPUC Savings	Prop 39 Savings
Electricity Savings (kWh/yr):	<u>581,548</u>	<u>582,017</u>
Demand Savings (kW):	<u>1.0</u>	<u>1.1</u>
Gas Savings (therms/yr):	<u>-</u>	<u>-</u>

Total CPUC Project Cost: \$600,466  
 Total Prop. 39 Project Cost: \$603,724  
 Estimated Utility Incentive: \$ 139,572  
 Prop. 39 Funding Allocation: \$464,152  
 Grants/Additional Funding: \$0  
 District Share of Project Cost: \$0

Project SIR: 2.92

By signing below, I hereby commit the Community College District identified above to implement the energy projects identified on the referenced Project Name and Number using Proposition 39 funding allocated for this purpose by the Chancellor's Office, and will comply with the CCC Proposition 39 Energy Project Guidelines and all legal requirements.

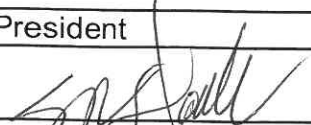
Signed: 

Name / Title: Tim Oliver, SBCCD Interim Vice Chancellor

District: San Bernardino CCD

Date: 1/14/14

# BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2-13-14	SBVC		

## ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
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### INCOME

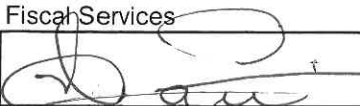
01	00	00	0000	0000	9797.00	0000	Fund Balance - Valley	\$69,000.00
<b>TOTAL</b>								<b>\$69,000.00</b>

### EXPENSE

01	00	01	9508	0000	4500.00	6770	Non Instructional Supplies	\$9,000.00
01	00	01	9508	0000	6120.00	6770	Site Improvements	\$11,950.00
01	00	01	9508	0000	6220.00	6770	Building Improvements	\$48,050.00
<b>TOTAL</b>								<b>\$69,000.00</b>

### JUSTIFICATION

Approved funding for CTS Portables and Furniture for two of the CTS Portables - One Classroom and a Conference Room.

Fiscal Services		Board Action Date
		3/13/14
Batch Transfer Number/Reference #	Posted By:	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval to Award Request for Proposal and Contract for RFP 2014-03 Auditing Services to Vavrinek, Trine, Day & Co., LLP

RECOMMENDATION

It is recommended that the Board of Trustees award Request for Proposals (RFP) 2014-03 Auditing Services, and approve contract to Vavrinek, Trine, Day & Co., LLP (VTD) for the purpose of providing auditing services to the San Bernardino Community College District.

OVERVIEW

The San Bernardino Community College District (SBCCD) has reached the end of the contract period with the existing vendor and therefore a new competitive solicitation for auditing services was required.

ANALYSIS

The District received four responsive and responsible proposals. An evaluation committee ranked the proposals as follows:

<u>Vendor</u>	<u>Location</u>	<u>Ranking</u>
Vavrinek, Trine, Day & Co., LLP	Rancho Cucamonga, CA	1
Macias, Gini, and O'Connell, LLP	Newport Beach, CA	2
Christy White Associates	San Diego, CA	3
Nigro & Nigro PC	Murrieta, CA	4

Through an analysis of the proposals received and a committee based interview process, rankings indicate VTD is the vendor that will best meet the needs of the District. The initial term of this contract is three years, with two optional one year renewal periods with a total cost of \$372,500.00 during the initial three years of the contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013/2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: March 13, 2014  
SUBJECT: Consideration of Approval to Revise the Authorized Signature List

RECOMMENDATION

It is recommended that the Board of Trustees approve the addition of Kate Myers, Accounting Supervisor, and Greg Allred, Accounting Manager, to the 2013-14 Authorized Signature List.

OVERVIEW

The 2013-14 Authorized Signature List was approved by the Board of Trustees on June 13, 2013. Since that time, Kate Myers and Greg Allred have been added to the Fiscal Services Department staff as Accounting Supervisor and Accounting Manager, respectively.

ANALYSIS

Approval of this revised Authorized Signature List will accommodate the recent restructuring of the Fiscal Services Department and allow for a more efficient workflow.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.

Item	Authorized Signatories
<b>Official Documents</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Steven J. Sutorus, Business Manager
<b>Certification of Board Minutes</b>	Bruce Baron, Chancellor OR Donna Ferracone, Clerk of the Board
<b>Bookstore Fund</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Cafeteria Fund</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Associated Student Government, Clubs, Trusts &amp; Student Center Fee Funds</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Emergency Loans &amp; Scholarships</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Revolving Cash Fund</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Steven J. Sutorus, Business Manager
<b>Miscellaneous County Revenue Clearing Accounts</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Steven J. Sutorus, Business Manager

Item	Authorized Signatories
<b>National Direct Student Loan Funds</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Financial Aid</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Perkins (Mailbox)</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Kate Myers, Accounting Supervisor, OR Steven J. Sutorus, Business Manager
<b>Safe Deposit Box</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
<b>District Orders for Commercial Warrants</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
<b>District Orders for Payroll Warrants</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
<b>County Notices of Employment</b>	Bruce Baron, Chancellor OR Vacant, Vice Chancellor, Human Resources, OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
<b>Budget Transfers</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Steven J. Sutorus, Business Manager



Item	Authorized Signatories
<b>Expenditure Transfers</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Greg Allred, Accounting Manager, OR Steven J. Sutorus, Business Manager
<b>Authorization for Advance Travel Pay</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
<b>Contracts/Agreements/MOUs</b>	Bruce Baron, Chancellor OR Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager
<b>Purchase Orders</b>	Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services OR Jose Torres, Director of Fiscal Services OR Steven J. Sutorus, Business Manager

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Bruce Baron, Chancellor  
**REVIEWED BY:** Bruce Baron, Chancellor  
**PREPARED BY:** Bruce Baron, Chancellor  
**DATE:** March 13, 2014  
**SUBJECT:** Applause Cards

**RECOMMENDATION**

This item is for information only. No action is required.

**OVERVIEW**

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

**ANALYSIS**

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

**BOARD IMPERATIVE**

I. Institutional Effectiveness

**FINANCIAL IMPLICATIONS**

None.

**Caring Hands Applause Cards – March 2014**

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

**DISTRICT**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DIV/DEPT/OFFICE</b>	<b>Details of the Service</b>	<b>Recognized By</b>
Brady	Jason	Computing Services	Thanks for helping me with Sitecore! You're always so helpful no matter how often I call or email.	Justine Plemons
Espinoza	Clara	Payroll	Clara has an approachable and helpful attitude. She takes the time to explain, provide details with payroll issues, an excellent example of staff support and what it should be at every level of the district or the campus.	Mary Valdemar
Goodrich	Kelly	Fiscal Services	Kelly helped us get a new room when our AB 86 meeting needed to move. She also helped clean up at the end of the day, which was kind of her. Thank you!	Karen Childers
Goodrich	Kelly	Fiscal Services	Thank you for filling in for me while I was out of the office.	Stacey Nikac

Higgins	Ernie	Custodial	Ernie was very friendly and professional in the face of quick changes on February 13, 2014. His help and positive attitude made a huge contribution to the success of the AB86 meeting.	Karen Childers
Lasad	Adam	Security	Adam stepped up and helped make a success of the AB 86 meeting on February 13, 2014. He brought together the resources needed to make the day a success.	Karen Childers
Newbury	Krysten	Police Department	I would like to thank Officer Newbury for her assistance in the final completion of the emergency preparedness plan for the district. Officer Newbury performed admirably and I would like to acknowledge her and thank her.	Whitney Fields

Nikac	Stacey	Chancellor's Office	Stacey was very helpful with a meeting on February 13, 2014 involving AB 86 providers (CHC, SBVC, K-12, and adult education providers). She was very friendly and professional. Thank you!	Karen Childers
Torres	Jose	Fiscal Services	Thank you for leading us in a new direction of stability, growth, and respect.	Payroll Department
Torres	Maria	Human Resources	Maria helped us set up a meeting for AB 86 providers on February 13, 2014. She stepped up when she noticed the need, doing everything she could to make sure our meeting went smoothly.	Karen Childers
Trujillo	Karla	Human Resources	Karla has excellent customer service. She's always pleasant and makes me feel like her job is to help me. Thank you Karla.	Mariana Moreno

**SBVC**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DIV/DEPT/OFFICE</b>	<b>Details of the Service</b>	<b>Recognized By</b>
Baber	Corrina	Instruction Office	I want to thank you Corrina for making my transition to SBVC that much easier with all your help with all my questions. Thank you Corrina!	Sharen Chavira
Baber	Corrina	Instruction Office	For her commitment and great teamwork in providing quality service and support to SBVC's curriculum committee.	Dr. Haragewen Kinde
Bangasser	Dr. Susan	Science Division	For her tireless commitment to serve and "can do" out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Bojorquez	Ana	DSP&S	For your outstanding service to students with Disabilities.	Anonymous, Visitor
Bojorquez	Ana	DSP&S	It is not happy people who are thankful. It is thankful people who are happy.	Anonymous, Student
Candelaria	Bridget	Instruction Office	I want to thank you Bridget for making my transition to SBVC that much easier with all your help with all my questions. Thank you Bridget!	Sharen Chavira

Candelaria	Bridget	Instruction Office	A great team player in promoting and being part of a positive working environment while providing quality service.	Dr. Haragewen Kinde
Casas	Liliana	Biology	I would like to thank Liliana for providing training to the night custodians on the autoclave equipment and procedures in her area and ensuring a safe work environment for our employees on campus by providing this training.	Whitney Fields
Chavira	Sharen	Applied Technology, Transportation & Culinary Arts Division	For her tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Cross	Laura	Social Sciences, Human Development & PE Division	For her tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Gabriel	Christie	Research, Planning & Institutional Effectiveness Office	She is always willing to help, and has friendly, helpful attitude. She often goes above and beyond her required duties.	Rose King

Garcia	Rose	Science Division	For her tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Garcia Duran	Enrique	Custodial Department	He is a new sub and he works real hard on keeping HLS 2 <sup>nd</sup> floor clean and his restrooms are very clean like I train him to keep clean.	Anonymous, Employee
Gutierrez	Albert	Custodial Department	Never ever complains if we need anything done, he just does it with a smile. We are very thankful to have someone like him at SBVC.	Rosemary Chavez
Hector	Leticia	Speech Department	For her commitment and great teamwork in providing quality service and support to SBVC’s curriculum committee.	Dr. Haragewen Kinde
Hua	Henry	Mathematics, Business & Computer Technology Division	For his tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde



Hunter	Diane	English Department	Diane works tirelessly on behalf of our department and as CTA secretary. She manages to juggle all her responsibilities with a smile and with grace. She works to assist our students in one of the biggest departments on campus. In addition to her several responsibilities as Chair, she is co-adviser of The Arrowhead, our student newspaper, that she helped pioneer online, and Los Redactores, our student newsletter that helps English majors with internships with San Bernardino newspapers.	Sheela Free
Lamore	Joel	English	Student centered commitment to provide high quality experience to SBVC students through our Honors program.	Dr. Haragewen Kinde
Maniaol	Albert	Applied Technology, Transportation & Culinary Arts Division	For his tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde

Marmolejo	Kathryn	Admissions and Records	She has given outstanding service for spring 2014 registration. We have been short staffed she is still a hard working team player. She gives exceptional service and still stays caught up with her transcripts.	Anonymous, Employee
Marquez	Vivian	Business and Computer Information Technology Division	She is our division secretary. She is a devoted employee who works diligently to help all of us at the division. I love her passionate to her job at Valley college.	Maha Al-Husseini, CIT Professor
Marquez	Vivian	Mathematics, Business & Computer Technology Division	For her tireless commitment to serve and "can do" out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Merjil	Mark	Child Development Center	He saved the CDC from disaster. He applied and received overwhelming amounts of grant money to expand the center, which also saved many jobs, as well as created many new job positions.	Audrey Davis

Millican	Dr. Edward	Social Sciences, Human Development & PE Division	For his tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Save	Josephine	Athletics	She routinely goes way above her job classification to help students especially on the 1 <sup>st</sup> day of any semester.	Brian Sylva
Sola	Mike	Athletics	As the only athletic trainer at SBVC, Mike makes every effort to get 300+ student athletes healed up and ready for competition on a daily basis.	Brian Sylva
Tymchek	Linda	Arts & Humanities Division	For her tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Villa	Raquel	Admissions and Records	For being a terrific co-worker helping out where help is needed.	Anonymous, Employee

Wall	Mark	Athletics	Along with the AD, was the reason the opening for the SBVC Softball season went off without a hitch at Ralph Lopez, Jr. Field at Cesar Chavez Park in Colton. He measured the field and chalked the lines all at an off campus facility.	Brian Sylva
Weiss	Dr. Kathryn	Arts & Humanities Division	For her tireless commitment to serve and “can do” out look to provide quality services to our faculty and students.	Dr. Haragewen Kinde
Williams	Nicole	Instruction Office	For her commitment and great teamwork in providing quality service and support to SBVC’s curriculum committee.	Dr. Haragewen Kinde
Williams	Nicole	Instruction Office	Thank you Nicole for making my transition from CHC to SBVC a Super smooth one, with all your quick responses to my questions and assisting me with the procedures and how they are done here at Valley. Thank you!	Sharen Chavira

**CHC**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DIV/DEPT/OFFICE</b>	<b>Details of the Service</b>	<b>Recognized By</b>
Bogh	Debbie	Title V	Thank you for developing the major sheets. They are clear and well-organized. I know it was a time-consuming task. Thank you for going above and beyond your role as Director.	Mariana Moreno
Bruner-Jones	Sherri	Teaching Aids	Thank you for your dedicated support and expertise in the production of the Theatre Department's programs and posters. We couldn't do this without you.	CHC Theatre Department
Burnham	Janet	Tutoring Center	Janet has created the Supplemental Instruction folders for the Reading 980 students. She put together DLAs and other activities to enhance the student's understanding of the reading skills taught in class.	Lynn Lowe

Chavez	Ed	Custodial	Thank you for helping to get out the Student Satisfaction Surveys quickly! Your work ensures the college can plan programs and services that help our students succeed. They succeed because of your dedication and hard work.	Ben Gamboa
Chavez	Ed	Custodial	Always having a friendly smile, a professional manner and for coming to the rescue (many times) when an exam is expected to be delivered by a certain date/time.	CHC Assessment Testing Center (ATC)
Chavira	Rejoice	EOPS/CARE	For helping CHC-Assessment Center when we needed it most.	CHC Assessment Testing Center (ATC)
Chavira	Rejoice	EOPS/CARE	For dedication to CHC, the students, her program and for being a wonderful co-worker.	CHC Assessment Testing Center (ATC)
Davis	Lynette	Campus Business Office	For your assistance in helping CHC Assessment Testing Center – ATC	CHC Assessment Testing Center (ATC)

Donaldson	Dawn	Library	Thank you for your service to the Library. You are wonderful at the front desk. Always a cheery disposition and kind word.	Laura Winningham
Gamboa	Ben	Institutional Effectiveness, Research and Planning	Ben did an exceptional job helping to interpret and present the environmental scan results.	Cheryl Marshall
Guadiana	Lorena	Institutional Effectiveness, Research and Planning	Thank you Lorena for always being willing and available to help with any of the work that comes into the research office.	Keith Wurtz
Hansen	Rosemarie	Anatomy/Physiology	Rose, you've been there for all of us through lab setups, to lab practicals and everything in between. You deserve this more than anyone.	Sam Truong
Hogrefe	Rick	Arts and Sciences	With the start of the new Spring semester Rick has been extremely helpful with his knowledge in running the Instruction Office.	Cyndi Gundersen
Hogrefe	Rick	Arts and Sciences	The Instruction area at Crafton recently went through an organizational change and Rick stepped up to help everyone.	Bryan Reece

Hogrefe	Rick	Arts and Sciences	You've always been there for the Anatomy and Physiology Dept. Through budget cuts and all, you are an outstanding leader with quality guidance.	Sam Truong
Johnson	Heather	Counseling	Thank you for your assistance and your dedication to students	CHC Assessment/ Testing Center
Martin	Lisa	Counseling	Excellence and dedication to students. Knowledgeable in the field of Counseling/Transfer/Assessment /EOPS	CHC Assessment/ Testing Center
Mealey	Elizabeth	Library	For her work above and beyond the call of duty. She is one of the most helpful people I know. She puts a smile on my face every day.	Laura Winningham
Rodriguez	Nicole	Resource Development and Grants	Great job on the Classified Voice newsletter. Thank you for all your hard work on it!	Michelle Tinoco
Sheahan	Michael	Respiratory Care	I would like to recognize Michael for calculating out the Respiratory Care Dept. workloads so overload contracts could be submitted on time.	Employee



Winningham	Laura	Library	Thank you for taking your time to assist me with the Library Resources and for your willingness to contribute to transfer resources.	Mariana Moreno
Wurtz	Keith	Research & Planning	Thank you for taking the lead to improve the Student Educational Planning program for students and counselors. Your efforts will have a huge positive impact on the work of counselors.	Mariana Moreno
Wurtz	Keith	Research & Planning	Keith did an excellent job helping to interpret and present the environmental scan results.	Cheryl Marshall
Zuniga	Ruby	Title V	Thank you Ruby for caring for our students and making them feel welcomed at the Transfer Center. You make the difference.	Mariana Moreno

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: March 13, 2014  
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through February 24, 2014. It reflects summary information for all District funds, grouped by category within each fund.

As of February 24, the District was 65.4% through the fiscal year and had spent and encumbered about 58.2% of its budgeted general funds. This would indicate that the District's spending is in line with the budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

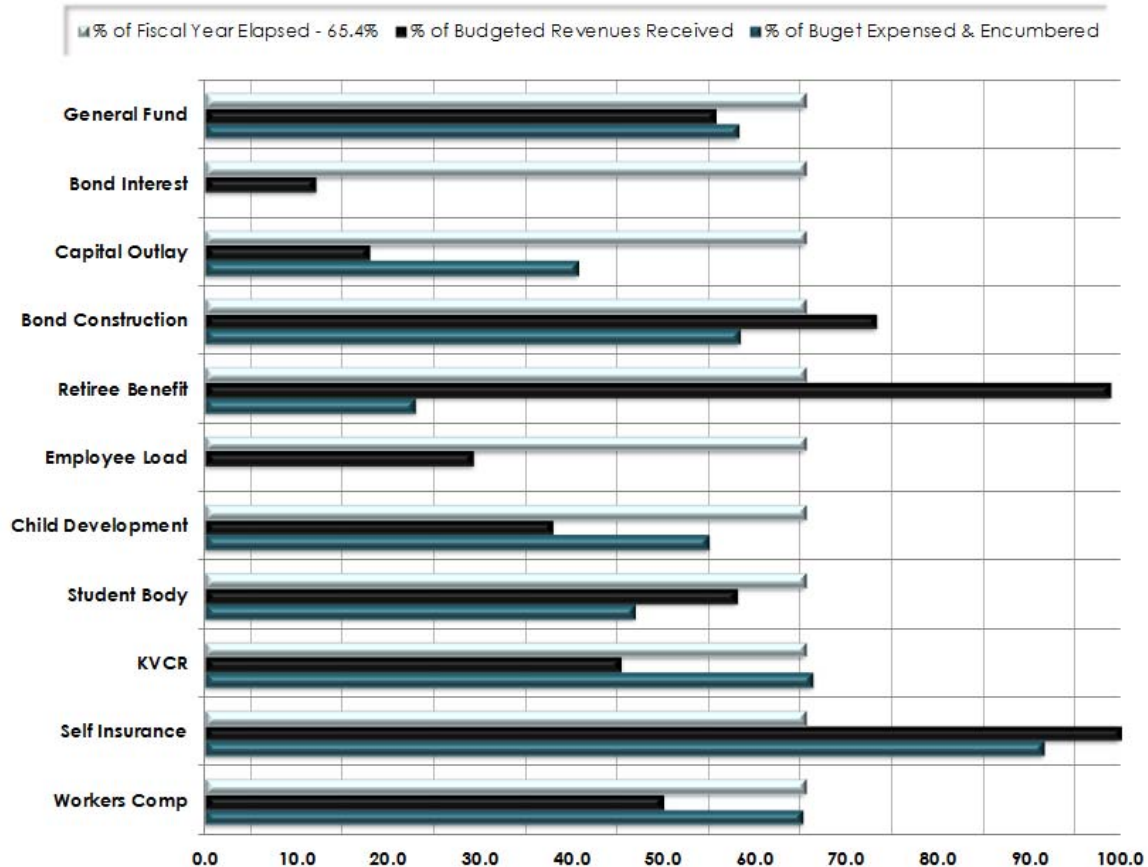
FINANCIAL IMPLICATIONS

There are no financial implications.

## Budget Revenue & Expenditure Summary

Year to Date 2/24/2014  
65.4% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD	%	Budget	Expensed/ Encumbered YTD	%	
01 General Fund	\$94,845,037	\$52,801,889	55.7%	\$98,487,340	\$57,274,344	58.2%	Regular patterns of activity throughout the year.
21 Bond Interest & Redemption	\$24,226,400	\$ 2,932,299	12.1%	\$24,226,400	\$15,282,886	63.1%	Majority of revenues to be received April-June of 2014.
41 Capital Outlay Projects	\$ 2,123,815	\$ 380,581	17.9%	\$ 2,698,816	\$ 1,098,035	40.7%	Expenses in this fund are sporadic.
42 Bond Construction	\$ 125,000	\$ 91,589	73.3%	\$91,067,714	\$53,122,389	58.3%	Expensed/Encumbered is comprised of \$10,024,199.69 in expenditures (11% of budget) and \$43,098,189.42 in encumbrances.
68 Retiree Benefit	\$ 763,000	\$ 753,650	98.8%	\$ 1,302,001	\$ 299,189	23.0%	
69 Employee Load	\$ 450	\$ 132	29.3%	\$ 450	\$ -	0.0%	
72 Child Development	\$ 2,749,090	\$ 1,042,110	37.9%	\$ 2,747,790	\$ 1,509,518	54.9%	Regular patterns of activity throughout the year.
73 Student Body Center Fee	\$ 272,952	\$ 158,395	58.0%	\$ 272,952	\$ 127,852	46.8%	
74 KVCR	\$ 5,900,437	\$ 2,679,947	45.4%	\$ 6,292,244	\$ 4,172,561	66.3%	Revenues are sporadic. Expensed/Encumbered comprised of \$3,604,034.53 in expenditures (57.2% of budget), and \$568,526.17 in encumbrances.
78 Self Insurance-Liability	\$ 603,000	\$ 601,689	99.8%	\$ 600,000	\$ 548,916	91.5%	Annual premiums paid at beginning of fiscal year.
84 Workers Compensation	\$ 1,250,000	\$ 625,041	50.0%	\$ 1,250,000	\$ 814,794	65.2%	Regular patterns of revenue activity throughout the year. Expenses are sporadic; encumbrances account for \$12,553.18.



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	6,038,555.20	1,165,695.93	1,165,695.93	19.3	0.00	4,872,859.27	80.6
8600.00 STATE REVENUES	67,514,592.09	38,203,491.20	38,203,491.20	56.5	0.00	29,311,100.89	43.4
8800.00 LOCAL REVENUES	21,268,563.00	13,407,965.81	13,407,965.81	63.0	0.00	7,860,597.19	36.9
8900.00 OTHER FINANCING SOURCES	23,326.60	24,736.02	24,736.02	100.0	0.00	1,409.42-	.0
TOTAL: 8000	94,845,036.89	52,801,888.96	52,801,888.96	55.6	0.00	42,043,147.93	44.3
1100.00 CONTRACT CLASSROOM INST.	14,932,876.12	8,976,899.43	8,976,899.43	60.1	0.00	5,955,976.69	39.8
1200.00 CONTRACT CERT. ADMINISTRATORS	8,263,606.38	4,257,253.97	4,257,253.97	51.5	0.00	4,006,352.41	48.4
1300.00 INSTRUCTORS DAY/HOURLY	7,494,595.00	4,879,960.88	4,879,960.88	65.1	0.00	2,614,634.12	34.8
1400.00 NON-INSTRUCTION HOURLY CERT.	1,760,509.84	823,075.60	823,075.60	46.7	0.00	937,434.24	53.2
TOTAL: 1000	32,451,587.34	18,937,189.88	18,937,189.88	58.3	0.00	13,514,397.46	41.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	16,287,274.07	10,561,013.80	10,561,013.80	64.8	0.00	5,726,260.27	35.1
2200.00 INSTRUCTIONAL AIDS	1,346,779.90	730,399.71	730,399.71	54.2	0.00	616,380.19	45.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,628,728.04	1,347,574.04	1,347,574.04	51.2	0.00	1,281,154.00	48.7
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	1,420,341.00	614,027.59	614,027.59	43.2	0.00	806,313.41	56.7
TOTAL: 2000	21,683,123.01	13,253,015.14	13,253,015.14	61.1	0.00	8,430,107.87	38.8
3100.00 CERTIFICATED RETIREMENT	2,102,121.96	1,365,566.92	1,365,566.92	64.9	0.00	736,555.04	35.0
3200.00 CLASSIFIED RETIREMENT	2,313,674.95	1,402,582.46	1,402,582.46	60.6	0.00	911,092.49	39.3
3300.00 OASDHI /FICA	2,052,905.68	1,244,661.86	1,244,661.86	60.6	0.00	808,243.82	39.3
3400.00 HEALTH AND WELFARE BENEFITS	8,647,344.26	4,751,232.63	4,751,232.63	54.9	0.00	3,896,111.63	45.0
3500.00 STATE UNEMPLOYMENT INSURANCE	27,301.17	82,056.40	82,056.40	100.0	0.00	54,755.23-	.0
3600.00 WORKERS COMPENSATION INSURANCE	1,001,394.75	561,500.00	561,500.00	56.0	0.00	439,894.75	43.9
3900.00 OTHER BENEFITS	191,963.57	130,511.51	130,511.51	67.9	0.00	61,452.06	32.0
TOTAL: 3000	16,336,706.34	9,538,111.78	9,538,111.78	58.3	0.00	6,798,594.56	41.6
4100.00 TEXTBOOKS	53,780.77	20,721.50	20,721.50	38.5	19,254.70	13,804.57	25.6
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	81,574.46	38,430.91	38,430.91	47.1	5,207.30	37,936.25	46.5
4300.00 INSTRUCTIONAL SUPPLIES	464,689.88	162,737.32	162,737.32	35.0	89,725.18	212,227.38	45.6
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	39,712.00	1,513.09	1,513.09	3.8	75.00	38,123.91	96.0
4500.00 NONINSTRUCTIONAL SUPPLIES	1,353,330.44	397,166.77	397,166.77	29.3	412,443.39	543,720.28	40.1
4700.00 FOOD SUPPLIES	8,943.00	2,007.92	2,007.92	22.4	6,135.08	800.00	8.9
TOTAL: 4000	2,002,030.55	622,577.51	622,577.51	31.0	532,840.65	846,612.39	42.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,249,577.78	1,880,930.19	1,880,930.19	25.9	2,695,759.31	2,672,888.28	36.8
5200.00 TRAVEL & CONFERENCE EXPENSES	899,097.26	315,277.30	315,277.30	35.0	115,841.86	467,978.10	52.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	357,012.48	203,647.74	203,647.74	57.0	26,946.20	126,418.54	35.4
5400.00 INSURANCES - DISTRICT USE	146,000.00	123,773.00	123,773.00	84.7	0.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,545,109.30	1,633,050.99	1,633,050.99	64.1	688,417.63	223,640.68	8.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	3,119,220.04	1,719,457.16	1,719,457.16	55.1	647,666.04	752,096.84	24.1
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	529,000.00	283,756.63	283,756.63	53.6	147,255.45	97,987.92	18.5
5800.00 OTHER OPERATING EXP-DIST. USE	6,376,127.09	509,092.90	509,092.90	7.9	93,870.85	5,773,163.34	90.5
TOTAL: 5000	21,221,143.95	6,668,985.91	6,668,985.91	31.4	4,415,757.34	10,136,400.70	47.7

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	93,694,591.19	49,019,880.22	49,019,880.22	52.3	4,948,597.99	39,726,112.98	42.3
6100.00 SITES & IMPROVEMENTS-DIST. USE	102,002.00	0.00	0.00	.0	11,950.00	90,052.00	88.2
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	92,626.97	16,781.19	16,781.19	18.1	5,390.40	70,455.38	76.0
6300.00 LIBRARY BOOKS - EXPANSION	112,390.44	66,310.92	66,310.92	59.0	31,730.00	14,349.52	12.7
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,735,398.84	464,576.06	464,576.06	26.7	402,485.85	868,336.93	50.0
TOTAL: 6000	2,042,418.25	547,668.17	547,668.17	26.8	451,556.25	1,043,193.83	51.0
TOTAL: 1000-6999	95,737,009.44	49,567,548.39	49,567,548.39	51.7	5,400,154.24	40,769,306.81	42.5
7300.00 INTERFUND TRANSFERS	2,050,000.00	1,758,332.00	1,758,332.00	85.7	0.00	291,668.00	14.2
7500.00 OTHER OUTGO-STUDENT FIN AID	55,255.00	29,615.00	29,615.00	53.5	1,640.00	24,000.00	43.4
7600.00 OTHER STUDENT AID	645,076.00	275,278.14	275,278.14	42.6	241,776.17	128,021.69	19.8
TOTAL: 7000	2,750,331.00	2,063,225.14	2,063,225.14	75.0	243,416.17	443,689.69	16.1
TOTAL: 1000-7999	98,487,340.44	51,630,773.53	51,630,773.53	52.4	5,643,570.41	41,212,996.50	41.8

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	94,845,036.89	52,801,888.96	52,801,888.96	55.6	0.00	42,043,147.93	44.3
TOTAL:	1000-5999	93,694,591.19	49,019,880.22	49,019,880.22	52.3	4,948,597.99	39,726,112.98	42.3
TOTAL:	1000-6999	95,737,009.44	49,567,548.39	49,567,548.39	51.7	5,400,154.24	40,769,306.81	42.5
TOTAL:	1000-7999	98,487,340.44	51,630,773.53	51,630,773.53	52.4	5,643,570.41	41,212,996.50	41.8
TOTAL EXPENSES	(1000 - 7999)	98,487,340.44	51,630,773.53	51,630,773.53	52.4	5,643,570.41	41,212,996.50	41.8

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	0.00	0.00	.0	0.00	256,400.00	100.0
8800.00 LOCAL REVENUES	23,970,000.00	2,932,299.03	2,932,299.03	12.2	0.00	21,037,700.97	87.7
TOTAL: 8000	24,226,400.00	2,932,299.03	2,932,299.03	12.1	0.00	21,294,100.97	87.8
7100.00 DEBT RETIREMENT	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 7000	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	2,932,299.03	2,932,299.03	12.1	0.00	21,294,100.97	87.8
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9



Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	71,091.15	71,091.15	71,091.15	100.0	0.00	0.00	.0
8800.00 LOCAL REVENUES	2,052,723.60	309,490.18	309,490.18	15.0	0.00	1,743,233.42	84.9
TOTAL: 8000	2,123,814.75	380,581.33	380,581.33	17.9	0.00	1,743,233.42	82.0
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	1,250.00	0.00	0.00	.0	0.00	1,250.00	100.0
4500.00 NONI NSTRUCTIONAL SUPPLI ES	10,241.00	2,239.47	2,239.47	21.8	0.00	8,001.53	78.1
TOTAL: 4000	11,491.00	2,239.47	2,239.47	19.4	0.00	9,251.53	80.5
5100.00 PERSON&CONSULTANT SVC-DI ST USE	125,610.00	42,929.32	42,929.32	34.1	55,700.68	26,980.00	21.4
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	192,405.64	161,269.43	161,269.43	83.8	3,400.00	27,736.21	14.4
5800.00 OTHER OPERATING EXP-DI ST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	321,139.24	204,198.75	204,198.75	63.5	59,100.68	57,839.81	18.0
TOTAL: 1000-5999	332,630.24	206,438.22	206,438.22	62.0	59,100.68	67,091.34	20.1
6100.00 SITES & IMPROVEMENTS-DI ST. USE	30,219.83	0.00	0.00	.0	0.00	30,219.83	100.0
6200.00 BUI LDI NGS&I MPROVEMENT-DI ST. USE	1,066,370.26	0.00	0.00	.0	0.00	1,066,370.26	100.0
6400.00 EQUI P/FURNITURE (EXCLD COMPTR)	1,269,595.42	549,922.13	549,922.13	43.3	282,573.90	437,099.39	34.4
TOTAL: 6000	2,366,185.51	549,922.13	549,922.13	23.2	282,573.90	1,533,689.48	64.8
TOTAL: 1000-6999	2,698,815.75	756,360.35	756,360.35	28.0	341,674.58	1,600,780.82	59.3

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,123,814.75	380,581.33	380,581.33	17.9	0.00	1,743,233.42	82.0
TOTAL:	1000-5999	332,630.24	206,438.22	206,438.22	62.0	59,100.68	67,091.34	20.1
TOTAL:	1000-6999	2,698,815.75	756,360.35	756,360.35	28.0	341,674.58	1,600,780.82	59.3
TOTAL:	1000-7999	2,698,815.75	756,360.35	756,360.35	28.0	341,674.58	1,600,780.82	59.3
TOTAL EXPENSES	(1000 - 7999)	2,698,815.75	756,360.35	756,360.35	28.0	341,674.58	1,600,780.82	59.3

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	91,588.73	91,588.73	73.2	0.00	33,411.27	26.7
TOTAL: 8000	125,000.00	91,588.73	91,588.73	73.2	0.00	33,411.27	26.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
TOTAL: 2000	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
3300.00 OASDHI /FICA	225.18	148.21	148.21	65.8	0.00	76.97	34.1
3500.00 STATE UNEMPLOYMENT INSURANCE	1.48	0.97	0.97	65.5	0.00	0.51	34.4
TOTAL: 3000	226.66	149.18	149.18	65.8	0.00	77.48	34.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,334,444.69	171,303.10	171,303.10	12.8	832,025.12	331,116.47	24.8
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5400.00 INSURANCES - DISTRICT USE	2,780,938.69	396,799.73	396,799.73	14.2	0.00	2,384,138.96	85.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	120,000.00	39,872.03	39,872.03	33.2	17,087.97	63,040.00	52.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	28,344.51	28,344.51	5.9	273,400.09	173,255.40	36.4
5800.00 OTHER OPERATING EXP-DIST. USE	4,984,721.00	1,500.00	1,500.00	.0	20,650.00	4,962,571.00	99.5
TOTAL: 5000	9,701,104.38	637,819.37	637,819.37	6.5	1,143,163.18	7,920,121.83	81.6
TOTAL: 1000-5999	9,704,345.00	639,955.03	639,955.03	6.5	1,143,163.18	7,921,226.79	81.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,842,400.00	2,883.95	2,883.95	.0	115,585.37	1,729,698.58	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	77,777,885.00	9,375,504.29	9,375,504.29	12.0	41,839,440.87	26,562,939.84	34.1
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,743,084.00	11,624.32	11,624.32	.6	0.00	1,731,459.68	99.3
TOTAL: 6000	81,363,369.00	9,384,244.66	9,384,244.66	11.5	41,955,026.24	30,024,098.10	36.9
TOTAL: 1000-6999	91,067,714.00	10,024,199.69	10,024,199.69	11.0	43,098,189.42	37,945,324.89	41.6

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	91,588.73	91,588.73	73.2	0.00	33,411.27	26.7
TOTAL:	1000-5999	9,704,345.00	639,955.03	639,955.03	6.5	1,143,163.18	7,921,226.79	81.6
TOTAL:	1000-6999	91,067,714.00	10,024,199.69	10,024,199.69	11.0	43,098,189.42	37,945,324.89	41.6
TOTAL:	1000-7999	91,067,714.00	10,024,199.69	10,024,199.69	11.0	43,098,189.42	37,945,324.89	41.6
TOTAL EXPENSES	(1000 - 7999)	91,067,714.00	10,024,199.69	10,024,199.69	11.0	43,098,189.42	37,945,324.89	41.6

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL: 8000	0.00	161.84	161.84	100.0	0.00	161.84-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	3,650.11	3,650.11	28.0	0.00	9,349.89	71.9
8900.00 OTHER FINANCING SOURCES	750,000.00	750,000.00	750,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	763,000.00	753,650.11	753,650.11	98.7	0.00	9,349.89	1.2
3300.00 OASDHI /FICA	0.00	65.31	65.31	100.0	0.00	65.31-	0
3400.00 HEALTH AND WELFARE BENEFITS	536,559.00	292,119.81	292,119.81	54.4	0.00	244,439.19	45.5
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	3.59	3.59	100.0	0.00	1.59-	.0
3900.00 OTHER BENEFITS	765,440.00	7,000.00	7,000.00	.9	0.00	758,440.00	99.0
TOTAL: 3000	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0
TOTAL: 1000-5999	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	763,000.00	753,650.11	753,650.11	98.7	0.00	9,349.89	1.2
TOTAL:	1000-5999	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0
TOTAL:	1000-6999	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0
TOTAL:	1000-7999	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0
TOTAL EXPENSES	(1000 - 7999)	1,302,001.00	299,188.71	299,188.71	22.9	0.00	1,002,812.29	77.0



Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	131.88	131.88	29.3	0.00	318.12	70.6
TOTAL: 8000	450.00	131.88	131.88	29.3	0.00	318.12	70.6
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	131.88	131.88	29.3	0.00	318.12	70.6
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	84,616.77	84,616.77	57.6	0.00	62,203.23	42.3
8600.00 STATE REVENUES	2,378,527.00	909,454.04	909,454.04	38.2	0.00	1,469,072.96	61.7
8800.00 LOCAL REVENUES	223,743.00	48,039.46	48,039.46	21.4	0.00	175,703.54	78.5
TOTAL: 8000	2,749,090.00	1,042,110.27	1,042,110.27	37.9	0.00	1,706,979.73	62.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,181,721.00	683,056.58	683,056.58	57.8	0.00	498,664.42	42.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	340,844.00	161,708.52	161,708.52	47.4	0.00	179,135.48	52.5
TOTAL: 2000	1,522,565.00	844,765.10	844,765.10	55.4	0.00	677,799.90	44.5
3100.00 CERTIFICATED RETIREMENT	16,709.00	11,204.75	11,204.75	67.0	0.00	5,504.25	32.9
3200.00 CLASSIFIED RETIREMENT	95,431.00	61,643.33	61,643.33	64.5	0.00	33,787.67	35.4
3300.00 OASDHI/FICA	76,910.00	44,088.73	44,088.73	57.3	0.00	32,821.27	42.6
3400.00 HEALTH AND WELFARE BENEFITS	452,126.00	257,810.07	257,810.07	57.0	0.00	194,315.93	42.9
3500.00 STATE UNEMPLOYMENT INSURANCE	639.00	370.41	370.41	57.9	0.00	268.59	42.0
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	34,875.00	34,875.00	56.7	0.00	26,625.00	43.2
3900.00 OTHER BENEFITS	5,358.00	4,381.50	4,381.50	81.7	0.00	976.50	18.2
TOTAL: 3000	708,673.00	414,373.79	414,373.79	58.4	0.00	294,299.21	41.5
4300.00 INSTRUCTIONAL SUPPLIES	91,877.00	15,387.71	15,387.71	16.7	39,364.41	37,124.88	40.4
4500.00 NONINSTRUCTIONAL SUPPLIES	87,295.00	31,210.08	31,210.08	35.7	41,906.83	14,178.09	16.2
4700.00 FOOD SUPPLIES	108,000.00	63,546.74	63,546.74	58.8	42,262.44	2,190.82	2.0
TOTAL: 4000	287,172.00	110,144.53	110,144.53	38.3	123,533.68	53,493.79	18.6
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	19,575.00	3,084.16	3,084.16	15.7	0.00	16,490.84	84.2
5800.00 OTHER OPERATING EXP-DIST. USE	121,844.00	1,650.00	1,650.00	1.3	652.03	119,541.97	98.1
TOTAL: 5000	144,919.00	4,734.16	4,734.16	3.2	652.03	139,532.81	96.2
TOTAL: 1000-5999	2,663,329.00	1,374,017.58	1,374,017.58	51.5	124,185.71	1,165,125.71	43.7
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	59,461.00	11,315.03	11,315.03	19.0	0.00	48,145.97	80.9
TOTAL: 6000	84,461.00	11,315.03	11,315.03	13.3	0.00	73,145.97	86.6
TOTAL: 1000-6999	2,747,790.00	1,385,332.61	1,385,332.61	50.4	124,185.71	1,238,271.68	45.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,749,090.00	1,042,110.27	1,042,110.27	37.9	0.00	1,706,979.73	62.0
TOTAL:	1000-5999	2,663,329.00	1,374,017.58	1,374,017.58	51.5	124,185.71	1,165,125.71	43.7
TOTAL:	1000-6999	2,747,790.00	1,385,332.61	1,385,332.61	50.4	124,185.71	1,238,271.68	45.0
TOTAL:	1000-7999	2,747,790.00	1,385,332.61	1,385,332.61	50.4	124,185.71	1,238,271.68	45.0
TOTAL EXPENSES	(1000 - 7999)	2,747,790.00	1,385,332.61	1,385,332.61	50.4	124,185.71	1,238,271.68	45.0

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	272,952.00	158,394.98	158,394.98	58.0	0.00	114,557.02	41.9
TOTAL: 8000	272,952.00	158,394.98	158,394.98	58.0	0.00	114,557.02	41.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	56,412.00	56,412.00	66.7	0.00	28,092.00	33.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	40,000.00	30,488.00	30,488.00	76.2	0.00	9,512.00	23.7
TOTAL: 2000	124,504.00	86,900.00	86,900.00	69.7	0.00	37,604.00	30.2
3200.00 CLASSIFIED RETIREMENT	9,680.00	6,454.46	6,454.46	66.6	0.00	3,225.54	33.3
3300.00 OASDHI/FICA	6,464.00	4,315.52	4,315.52	66.7	0.00	2,148.48	33.2
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	19,321.44	19,321.44	66.6	0.00	9,660.56	33.3
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	28.26	28.26	67.2	0.00	13.74	32.7
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	2,000.00	2,000.00	66.6	0.00	1,000.00	33.3
3900.00 OTHER BENEFITS	148.00	98.24	98.24	66.3	0.00	49.76	33.6
TOTAL: 3000	48,316.00	32,217.92	32,217.92	66.6	0.00	16,098.08	33.3
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,423.00	927.50	927.50	6.0	0.00	14,495.50	93.9
TOTAL: 4000	17,423.00	927.50	927.50	5.3	0.00	16,495.50	94.6
5200.00 TRAVEL & CONFERENCE EXPENSES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	9,733.00	0.00	0.00	.0	0.00	9,733.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	15,000.00	0.00	0.00	.0	0.00	15,000.00	100.0
TOTAL: 5000	28,233.00	0.00	0.00	.0	0.00	28,233.00	100.0
TOTAL: 1000-5999	218,476.00	120,045.42	120,045.42	54.9	0.00	98,430.58	45.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 6000	54,476.00	7,806.24	7,806.24	14.3	0.00	46,669.76	85.6
TOTAL: 1000-6999	272,952.00	127,851.66	127,851.66	46.8	0.00	145,100.34	53.1

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	272,952.00	158,394.98	158,394.98	58.0	0.00	114,557.02	41.9
TOTAL:	1000-5999	218,476.00	120,045.42	120,045.42	54.9	0.00	98,430.58	45.0
TOTAL:	1000-6999	272,952.00	127,851.66	127,851.66	46.8	0.00	145,100.34	53.1
TOTAL:	1000-7999	272,952.00	127,851.66	127,851.66	46.8	0.00	145,100.34	53.1
TOTAL EXPENSES	(1000 - 7999)	272,952.00	127,851.66	127,851.66	46.8	0.00	145,100.34	53.1

Fund: 74 KVCRC FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,200,436.97	2,271,614.87	2,271,614.87	43.6	0.00	2,928,822.10	56.3
8900.00 OTHER FINANCING SOURCES	700,000.00	408,332.00	408,332.00	58.3	0.00	291,668.00	41.6
TOTAL: 8000	5,900,436.97	2,679,946.87	2,679,946.87	45.4	0.00	3,220,490.10	54.5
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,764,116.00	958,342.33	958,342.33	54.3	0.00	805,773.67	45.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	668,229.00	437,179.54	437,179.54	65.4	0.00	231,049.46	34.5
TOTAL: 2000	2,432,345.00	1,395,521.87	1,395,521.87	57.3	0.00	1,036,823.13	42.6
3200.00 CLASSIFIED RETIREMENT	222,601.00	124,487.60	124,487.60	55.9	0.00	98,113.40	44.0
3300.00 OASDHI/FICA	159,441.00	93,874.97	93,874.97	58.8	0.00	65,566.03	41.1
3400.00 HEALTH AND WELFARE BENEFITS	309,702.00	190,226.96	190,226.96	61.4	0.00	119,475.04	38.5
3500.00 STATE UNEMPLOYMENT INSURANCE	1,092.00	709.30	709.30	64.9	0.00	382.70	35.0
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	22,125.00	22,125.00	54.6	0.00	18,375.00	45.3
3900.00 OTHER BENEFITS	7,991.00	6,080.64	6,080.64	76.0	0.00	1,910.36	23.9
TOTAL: 3000	741,327.00	437,504.47	437,504.47	59.0	0.00	303,822.53	40.9
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	100.00	19.95	19.95	19.9	0.00	80.05	80.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,500.00	3,548.23	3,548.23	26.2	1,574.11	8,377.66	62.0
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	15,712.36	15,712.36	26.7	17,673.66	25,278.98	43.0
TOTAL: 4000	72,265.00	19,280.54	19,280.54	26.6	19,247.77	33,736.69	46.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	372,500.00	174,133.79	174,133.79	46.7	109,626.09	88,740.12	23.8
5200.00 TRAVEL & CONFERENCE EXPENSES	65,400.00	17,992.23	17,992.23	27.5	5,057.43	42,350.34	64.7
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	163,690.00	88,238.21	88,238.21	53.9	24,977.53	50,474.26	30.8
5400.00 INSURANCES - DISTRICT USE	10,100.00	9,961.00	9,961.00	98.6	0.00	139.00	1.3
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	251,580.18	127,684.67	127,684.67	50.7	81,225.59	42,669.92	16.9
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	254,476.41	140,860.66	140,860.66	55.3	50,163.02	63,452.73	24.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	85,000.00	20,131.15	20,131.15	23.6	40,306.85	24,562.00	28.8
5800.00 OTHER OPERATING EXP-DIST. USE	1,786,148.38	1,163,791.40	1,163,791.40	65.1	230,732.76	391,624.22	21.9
TOTAL: 5000	2,988,894.97	1,742,793.11	1,742,793.11	58.3	542,089.27	704,012.59	23.5
TOTAL: 1000-5999	6,234,831.97	3,595,099.99	3,595,099.99	57.6	561,337.04	2,078,394.94	33.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	57,412.00	8,934.54	8,934.54	15.5	7,189.13	41,288.33	71.9
TOTAL: 6000	57,412.00	8,934.54	8,934.54	15.5	7,189.13	41,288.33	71.9
TOTAL: 1000-6999	6,292,243.97	3,604,034.53	3,604,034.53	57.2	568,526.17	2,119,683.27	33.6

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,900,436.97	2,679,946.87	2,679,946.87	45.4	0.00	3,220,490.10	54.5
TOTAL:	1000-5999	6,234,831.97	3,595,099.99	3,595,099.99	57.6	561,337.04	2,078,394.94	33.3
TOTAL:	1000-6999	6,292,243.97	3,604,034.53	3,604,034.53	57.2	568,526.17	2,119,683.27	33.6
TOTAL:	1000-7999	6,292,243.97	3,604,034.53	3,604,034.53	57.2	568,526.17	2,119,683.27	33.6
TOTAL EXPENSES	(1000 - 7999)	6,292,243.97	3,604,034.53	3,604,034.53	57.2	568,526.17	2,119,683.27	33.6



Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	1,689.28	1,689.28	56.3	0.00	1,310.72	43.6
8900.00 OTHER FINANCING SOURCES	600,000.00	600,000.00	600,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	603,000.00	601,689.28	601,689.28	99.7	0.00	1,310.72	.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	8,881.46	8,881.46	44.4	8,916.54	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	505,000.00	465,838.00	465,838.00	92.2	4,070.00	35,092.00	6.9
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	32,532.24	32,532.24	65.0	28,677.76	11,210.00-	.0
TOTAL: 5000	575,000.00	507,251.70	507,251.70	88.2	41,664.30	26,084.00	4.5
TOTAL: 1000-5999	575,000.00	507,251.70	507,251.70	88.2	41,664.30	26,084.00	4.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	600,000.00	507,251.70	507,251.70	84.5	41,664.30	51,084.00	8.5

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	601,689.28	601,689.28	99.7	0.00	1,310.72	.2
TOTAL:	1000-5999	575,000.00	507,251.70	507,251.70	88.2	41,664.30	26,084.00	4.5
TOTAL:	1000-6999	575,000.00	507,251.70	507,251.70	88.2	41,664.30	26,084.00	4.5
TOTAL:	1000-7999	600,000.00	507,251.70	507,251.70	84.5	41,664.30	51,084.00	8.5
TOTAL EXPENSES	(1000 - 7999)	600,000.00	507,251.70	507,251.70	84.5	41,664.30	51,084.00	8.5

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
TOTAL: 8000	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	165,000.00	127,688.20	127,688.20	77.3	8,661.80	28,650.00	17.3
5400.00 INSURANCES - DISTRICT USE	145,000.00	140,145.00	140,145.00	96.6	0.00	4,855.00	3.3
5800.00 OTHER OPERATING EXP-DIST. USE	610,000.00	534,407.46	534,407.46	87.6	3,891.38	71,701.16	11.7
TOTAL: 5000	920,000.00	802,240.66	802,240.66	87.2	12,553.18	105,206.16	11.4
TOTAL: 1000-5999	920,000.00	802,240.66	802,240.66	87.2	12,553.18	105,206.16	11.4
7900.00 RESERVE FOR CONTINGENCIES	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 7000	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 1000-7999	1,250,000.00	802,240.66	802,240.66	64.1	12,553.18	435,206.16	34.8

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
TOTAL:	1000-5999	920,000.00	802,240.66	802,240.66	87.2	12,553.18	105,206.16	11.4
TOTAL:	1000-6999	920,000.00	802,240.66	802,240.66	87.2	12,553.18	105,206.16	11.4
TOTAL:	1000-7999	1,250,000.00	802,240.66	802,240.66	64.1	12,553.18	435,206.16	34.8
TOTAL EXPENSES	(1000 - 7999)	1,250,000.00	802,240.66	802,240.66	64.1	12,553.18	435,206.16	34.8

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	2,403.30	2,403.30	4.4	0.00	51,096.70	95.5
8600.00 STATE REVENUES	1,366,097.00	437,960.37	437,960.37	32.0	0.00	928,136.63	67.9
8800.00 LOCAL REVENUES	691,782.00	322,292.20	322,292.20	46.5	0.00	369,489.80	53.4
TOTAL: 8000	2,111,379.00	762,655.87	762,655.87	36.1	0.00	1,348,723.13	63.8
1100.00 CONTRACT CLASSROOM INST.	10,417,495.00	6,166,563.89	6,166,563.89	59.1	0.00	4,250,931.11	40.8
1200.00 CONTRACT CERT. ADMINI STRATORS	3,412,871.00	1,840,198.01	1,840,198.01	53.9	0.00	1,572,672.99	46.0
1300.00 INSTRUCTORS DAY/HOURLY	5,089,677.00	3,481,345.66	3,481,345.66	68.4	0.00	1,608,331.34	31.5
1400.00 NON-INSTRUCTION HOURLY CERT.	413,594.86	192,310.17	192,310.17	46.4	0.00	221,284.69	53.5
TOTAL: 1000	19,333,637.86	11,680,417.73	11,680,417.73	60.4	0.00	7,653,220.13	39.5
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,594,359.16	3,864,207.30	3,864,207.30	69.0	0.00	1,730,151.86	30.9
2200.00 INSTRUCTIONAL AIDS	761,171.90	437,615.64	437,615.64	57.4	0.00	323,556.26	42.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	422,028.84	268,486.91	268,486.91	63.6	0.00	153,541.93	36.3
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	237,336.00	124,898.21	124,898.21	52.6	0.00	112,437.79	47.3
TOTAL: 2000	7,014,895.90	4,695,208.06	4,695,208.06	66.9	0.00	2,319,687.84	33.0
3100.00 CERTIFICATED RETIREMENT	1,344,987.00	849,119.32	849,119.32	63.1	0.00	495,867.68	36.8
3200.00 CLASSIFIED RETIREMENT	875,280.06	549,581.58	549,581.58	62.7	0.00	325,698.48	37.2
3300.00 OASDHI /FICA	863,555.03	538,820.81	538,820.81	62.3	0.00	324,734.22	37.6
3400.00 HEALTH AND WELFARE BENEFITS	4,232,594.95	2,424,261.94	2,424,261.94	57.2	0.00	1,808,333.01	42.7
3500.00 STATE UNEMPLOYMENT INSURANCE	13,487.53	8,112.11	8,112.11	60.1	0.00	5,375.42	39.8
3600.00 WORKERS COMPENSATION INSURANCE	484,937.00	278,634.85	278,634.85	57.4	0.00	206,302.15	42.5
3900.00 OTHER BENEFITS	89,491.68	57,798.86	57,798.86	64.5	0.00	31,692.82	35.4
TOTAL: 3000	7,904,333.25	4,706,329.47	4,706,329.47	59.5	0.00	3,198,003.78	40.4
4100.00 TEXTBOOKS	20,760.77	1,291.06	1,291.06	6.2	19,254.70	215.01	1.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	33,403.00	18,443.09	18,443.09	55.2	786.66	14,173.25	42.4
4300.00 INSTRUCTIONAL SUPPLIES	68,003.11	31,559.46	31,559.46	46.4	9,793.63	26,650.02	39.1
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	9,626.00	149.04	149.04	1.5	0.00	9,476.96	98.4
4500.00 NONINSTRUCTIONAL SUPPLIES	446,906.99	156,212.19	156,212.19	34.9	179,074.26	111,620.54	24.9
4700.00 FOOD SUPPLIES	3,043.00	1,785.12	1,785.12	58.6	457.88	800.00	26.2
TOTAL: 4000	581,742.87	209,439.96	209,439.96	36.0	209,367.13	162,935.78	28.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	977,255.56	100,978.30	100,978.30	10.3	724,472.52	151,804.74	15.5
5200.00 TRAVEL & CONFERENCE EXPENSES	152,287.56	64,305.47	64,305.47	42.2	19,242.75	68,739.34	45.1
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	129,754.00	89,231.70	89,231.70	68.7	3,767.58	36,754.72	28.3
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,480,197.00	1,062,654.01	1,062,654.01	71.7	260,591.10	156,951.89	10.6
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	900,921.49	358,370.92	358,370.92	39.7	273,037.62	269,512.95	29.9
5800.00 OTHER OPERATING EXP-DIST. USE	586,599.52	35,042.60	35,042.60	5.9	37,686.59	513,870.33	87.6
TOTAL: 5000	4,228,015.13	1,710,583.00	1,710,583.00	40.4	1,318,798.16	1,198,633.97	28.3
TOTAL: 1000-5999	39,062,625.01	23,001,978.22	23,001,978.22	58.8	1,528,165.29	14,532,481.50	37.2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	17,000.00	0.00	0.00	.0	11,950.00	5,050.00	29.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	19,280.00	13,325.19	13,325.19	69.1	5,390.40	564.41	2.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	492,309.46	213,662.60	213,662.60	43.4	95,375.89	183,270.97	37.2
TOTAL: 6000	528,589.46	226,987.79	226,987.79	42.9	112,716.29	188,885.38	35.7
TOTAL: 1000-6999	39,591,214.47	23,228,966.01	23,228,966.01	58.6	1,640,881.58	14,721,366.88	37.1
7600.00 OTHER STUDENT AID	1,814.00	1,851.50	1,851.50	100.0	0.00	37.50-	.0
TOTAL: 7000	1,814.00	1,851.50	1,851.50	100.0	0.00	37.50-	.0
TOTAL: 1000-7999	39,593,028.47	23,230,817.51	23,230,817.51	58.6	1,640,881.58	14,721,329.38	37.1

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,111,379.00	762,655.87	762,655.87	36.1	0.00	1,348,723.13	63.8
TOTAL:	1000-5999	39,062,625.01	23,001,978.22	23,001,978.22	58.8	1,528,165.29	14,532,481.50	37.2
TOTAL:	1000-6999	39,591,214.47	23,228,966.01	23,228,966.01	58.6	1,640,881.58	14,721,366.88	37.1
TOTAL:	1000-7999	39,593,028.47	23,230,817.51	23,230,817.51	58.6	1,640,881.58	14,721,329.38	37.1
TOTAL EXPENSES	(1000 - 7999)	39,593,028.47	23,230,817.51	23,230,817.51	58.6	1,640,881.58	14,721,329.38	37.1

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL: 8000	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0



Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
TOTAL: 8000	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	654.49	654.49	3.2	0.00	19,412.51	96.7
8600.00 STATE REVENUES	554,913.00	179,272.96	179,272.96	32.3	0.00	375,640.04	67.6
8800.00 LOCAL REVENUES	598,697.00	437,341.60	437,341.60	73.0	0.00	161,355.40	26.9
8900.00 OTHER FINANCING SOURCES	10,876.60	10,879.60	10,879.60	100.0	0.00	3.00-	.0
TOTAL: 8000	1,184,553.60	628,148.65	628,148.65	53.0	0.00	556,404.95	46.9
1100.00 CONTRACT CLASSROOM INST.	4,428,349.12	2,759,628.33	2,759,628.33	62.3	0.00	1,668,720.79	37.6
1200.00 CONTRACT CERT. ADMINISTRATORS	2,580,826.85	1,253,964.57	1,253,964.57	48.5	0.00	1,326,862.28	51.4
1300.00 INSTRUCTORS DAY/HOURLY	2,311,916.00	1,398,615.22	1,398,615.22	60.4	0.00	913,300.78	39.5
1400.00 NON-INSTRUCTION HOURLY CERT.	134,613.00	64,026.23	64,026.23	47.5	0.00	70,586.77	52.4
TOTAL: 1000	9,455,704.97	5,476,234.35	5,476,234.35	57.9	0.00	3,979,470.62	42.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,327,128.00	2,364,133.68	2,364,133.68	71.0	0.00	962,994.32	28.9
2200.00 INSTRUCTIONAL AIDS	573,284.00	285,823.80	285,823.80	49.8	0.00	287,460.20	50.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	140,591.72	136,958.04	136,958.04	97.4	0.00	3,633.68	2.5
2400.00 INST AIDES-HOURLY- DIR. INSTRU	368,520.00	215,425.18	215,425.18	58.4	0.00	153,094.82	41.5
TOTAL: 2000	4,409,523.72	3,002,340.70	3,002,340.70	68.0	0.00	1,407,183.02	31.9
3100.00 CERTIFICATED RETIREMENT	515,151.39	405,940.11	405,940.11	78.8	0.00	109,211.28	21.1
3200.00 CLASSIFIED RETIREMENT	533,848.00	331,025.93	331,025.93	62.0	0.00	202,822.07	37.9
3300.00 OASDHI/FICA	484,124.00	302,768.91	302,768.91	62.5	0.00	181,355.09	37.4
3400.00 HEALTH AND WELFARE BENEFITS	2,213,264.71	1,181,536.87	1,181,536.87	53.3	0.00	1,031,727.84	46.6
3500.00 STATE UNEMPLOYMENT INSURANCE	7,230.00	4,214.13	4,214.13	58.2	0.00	3,015.87	41.7
3600.00 WORKERS COMPENSATION INSURANCE	261,276.00	145,214.04	145,214.04	55.5	0.00	116,061.96	44.4
3900.00 OTHER BENEFITS	57,174.00	39,130.36	39,130.36	68.4	0.00	18,043.64	31.5
TOTAL: 3000	4,072,068.10	2,409,830.35	2,409,830.35	59.1	0.00	1,662,237.75	40.8
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,005.00	763.89	763.89	38.0	215.20	1,025.91	51.1
4300.00 INSTRUCTIONAL SUPPLIES	53,416.00	27,299.93	27,299.93	51.1	5,096.58	21,019.49	39.3
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,525.00	283.07	283.07	4.3	0.00	6,241.93	95.6
4500.00 NONINSTRUCTIONAL SUPPLIES	155,558.81	67,622.05	67,622.05	43.4	52,119.34	35,817.42	23.0
TOTAL: 4000	217,504.81	95,968.94	95,968.94	44.1	57,431.12	64,104.75	29.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	62,517.00	13,788.97	13,788.97	22.0	29,646.62	19,081.41	30.5
5200.00 TRAVEL & CONFERENCE EXPENSES	72,575.80	25,518.63	25,518.63	35.1	8,241.12	38,816.05	53.4
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	48,237.39	35,594.17	35,594.17	73.7	4,239.53	8,403.69	17.4
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	724,337.00	436,224.06	436,224.06	60.2	268,062.94	20,050.00	2.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	421,875.80	206,886.68	206,886.68	49.0	127,058.60	87,930.52	20.8
5800.00 OTHER OPERATING EXP-DIST. USE	162,800.00	16,573.16	16,573.16	10.1	5,975.65	140,251.19	86.1
TOTAL: 5000	1,492,342.99	734,585.67	734,585.67	49.2	443,224.46	314,532.86	21.0
TOTAL: 1000-5999	19,647,144.59	11,718,960.01	11,718,960.01	59.6	500,655.58	7,427,529.00	37.8
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	3,876.03	3,876.03	38.7	6,123.97	0.00	.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	67,936.20	25,751.14	25,751.14	37.9	10,377.27	31,807.79	46.8
TOTAL: 6000	78,536.20	29,627.17	29,627.17	37.7	16,501.24	32,407.79	41.2
TOTAL: 1000-6999	19,725,680.79	11,748,587.18	11,748,587.18	59.5	517,156.82	7,459,936.79	37.8

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,184,553.60	628,148.65	628,148.65	53.0	0.00	556,404.95	46.9
TOTAL:	1000-5999	19,647,144.59	11,718,960.01	11,718,960.01	59.6	500,655.58	7,427,529.00	37.8
TOTAL:	1000-6999	19,725,680.79	11,748,587.18	11,748,587.18	59.5	517,156.82	7,459,936.79	37.8
TOTAL:	1000-7999	19,725,680.79	11,748,587.18	11,748,587.18	59.5	517,156.82	7,459,936.79	37.8
TOTAL EXPENSES	(1000 - 7999)	19,725,680.79	11,748,587.18	11,748,587.18	59.5	517,156.82	7,459,936.79	37.8

BDX110  
 CHC UNRESTRICTED  
 72 San Bernardino Community Col

BEST NET CONSORTIUM  
 BUDGET SUMMARY REPORT  
 07/01/2013 TO 06/30/2014

#J1196

02/25/2014

PAGE 4

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL: 8000	0.00	161.84	161.84	100.0	0.00	161.84-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0



Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
TOTAL: 8000	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
TOTAL:	1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-6999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-7999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: March 13, 2014  
SUBJECT: Collective Bargaining

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The following is a list of District Team Members for the 2013-2014 academic year:

CTA

Dr. Jack Miyamoto	Labor Negotiator
Dr. Henry Hua	Team Member
Kirsten Colvey	Team Member

CSEA

Dr. Jack Miyamoto	Labor Negotiator
Dr. Glen Kuck	Team Member
Dr. Kay Weiss	Team Member
Jose Torres	Team Member

ANALYSIS

Identify Exclusive Representatives for the District in matters of collective bargaining.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Pierre Galvez, Police Chief  
DATE: March 13, 2014  
SUBJECT: District Clery Act Compliance Report

### RECOMMENDATION

This item is for information only. No action is required.

### OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

### ANALYSIS

Monthly Report of Clery Crimes for February.

### BOARD IMPERATIVE

I. Institutional Effectiveness

### FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
CLERY ACT CRIMES  
FEBRUARY 2014

Case#	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
<b>CRAFTON HILLS</b>						
14C-021	02/12/14	POSS. OF ALCOHOL	CAFETERIA	02/12/14	2:06 PM	ARREST
<b>DISTRICT</b>						
<b>NO CLERY CRIMES</b>						
<b>VALLEY</b>						
14-062	02/18/14	POSS. OF CONT. SUBSTANCE	MT. VERNON	02/18/14	10:55 AM	ARREST
14-065	02/18/14	POSS. OF CONT. SUBSTANCE	NORTH HALL	02/18/14	3:54 PM	REPORT TAKEN
14-070	02/23/14	POSS. OF CONT. SUBSTANCE	GRANT	02/23/14	10:05 PM	REPORT TAKEN
14-071	02/23/14	VEHICLE THEFT	MT. VERNON	02/23/14	10:23 PM	REPORT TAKEN
14-078	02/26/14	BATTERY	SWAPLOT	02/26/14	8:14 AM	ARREST
14-081	02/26/14	ATTEMPTED VEHICLE THEFT	SWAPLOT	02/21/14	9:00 PM	REPORT TAKEN
14-083	02/27/14	POSS. OF CONT. SUBSTANCE	NORTH HALL	02/27/14	1:44 PM	ARREST

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: March 13, 2014  
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2014 is estimated to be \$9,853,459.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

# General Fund Cash Flow Analysis<sup>†</sup>

## Fiscal Year 2013-14

	ACTUALS							PROJECTIONS					ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
<b>Beginning Cash Balance</b>	19,523	34,567	23,350	25,739	25,044	25,370	28,334	30,110	22,969	25,254	27,013	24,483		
<b>Receipts</b>														
<b>Federal</b>	11		172	15	12	914	8	34	896	467	1,014	2,458		6,002
<b>State</b>	4,255	4,449	9,455	5,388	4,789	4,895	4,968	4,205	7,627	3,560	3,597	1,873		59,059
<b>State Deferrals</b>													8,023	8,023
<b>Local</b>	765	3	1,207	385	1,980	4,714	3,889	464	1,445	6,158	1,191	322		22,524
<b>Temporary Borrowings</b>														
<b>Inc Transfer &amp; Sale of Assets</b>		16					8							24
<b>Accounts Receivable/Accruals</b>	15,593	346	1,783	1,073	929	886	144							20,754
<b>Total Receipts</b>	20,623	4,814	12,617	6,861	7,711	11,409	9,017	4,703	9,968	10,185	5,803	4,653	8,023	116,386
<b>Disbursements</b>														
<b>Academic Salaries</b>	-4	1,131	2,813	2,958	3,086	3,001	3,135	2,816	2,969	3,016	3,009	3,931		31,862
<b>Classified Salaries</b>	1,400	1,510	1,602	1,695	1,791	1,918	1,753	1,700	1,678	1,874	1,638	2,880		21,440
<b>Benefits</b>	651	1,103	1,251	1,275	1,345	1,328	1,304	1,367	1,354	1,393	1,337	2,744		16,452
<b>Supplies &amp; Materials</b>	5	79	133	123	56	91	54	102	170	179	215	765		1,973
<b>Other Operating Exp</b>	171	1,234	1,287	1,113	902	329	805	1,462	1,277	1,691	1,866	8,300		20,438
<b>Capital Outlay</b>	33	32	46	141	26	37	60	275	94	115	116	538		1,512
<b>Other Outgo</b>		50	738	130	179	771	129	4,124	140	158	151	124		6,694
<b>Loan Repayment</b>														
<b>Accounts Payable/Accruals</b>	3,322	10,891	2,358	119		970	1							17,661
<b>Total Disbursements</b>	5,579	16,031	10,228	7,555	7,385	8,444	7,241	11,845	7,682	8,427	8,333	19,282		118,032
<b>Increase / (Decrease) in Cash Balance</b>	15,044	-11,217	2,389	-694	326	2,964	1,776	-7,141	2,285	1,759	-2,530	-14,630		
<b>Ending Cash Balance</b>	34,567	23,350	25,739	25,044	25,370	28,334	30,110	22,969	25,254	27,013	24,483	9,853		

<sup>†</sup>  
Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj  
DATE: March 13, 2014  
SUBJECT: Summary of Bond Measure M Capital Improvement Program  
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

As an informational item to the San Bernardino Community College District Board of Trustees, this report is a summary of all construction change orders and amendments to date for projects at Crafton Hills and San Bernardino Valley Colleges.

ANALYSIS

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$2,265,230.85 which is only 2.68% of the project cost of \$84,494,722.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.



Measure M Projects  
**CHANGE SUMMARY by PROJECT**  
 (Including any contract amendments and change orders on the 03/13/14  
 agenda)

March 13, 2014

**CONTRACT AMENDMENTS**

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 52,414,057.50	\$ 402,801.00	\$ -	\$ 52,816,858.50	0.77%
SBVC-San Bernardino Valley College	\$ 32,080,664.95	\$ 130,483.49	\$ -	\$ 32,211,148.44	0.41%
				\$ -	
<b>TOTAL for CONTRACT AMENDMENTS</b>	<b>\$ 84,494,722.45</b>	<b>\$ 533,284.49</b>	<b>\$ -</b>	<b>\$ 85,028,006.94</b>	<b>0.63%</b>

**CHANGE ORDERS**

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 52,816,858.50	\$ 586,268.78	\$ -	\$ 53,403,127.28	1.11%
SBVC-San Bernardino Valley College	\$ 32,211,148.44	\$ 1,021,106.58	\$ 124,571.00	\$ 33,356,826.02	3.56%
<b>TOTAL for CHANGE ORDERS</b>	<b>\$ 85,028,006.94</b>	<b>\$ 1,607,375.36</b>	<b>\$ 124,571.00</b>	<b>\$ 86,759,953.30</b>	<b>2.04%</b>

**CHANGE SUMMARY by PROJECT**

(Including any contract amendments and change orders on the 3/13/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 16,534,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 16,556,571.02	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
Science Building	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%
Crafton Center	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
<b>TOTAL</b>	<b>\$ 52,414,057.50</b>	<b>\$ 402,801.00</b>	<b>\$ -</b>	<b>\$ 586,268.78</b>	<b>\$ -</b>	<b>\$ 53,403,127.28</b>	<b>1.11%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**PAL PROJECT**

March 13, 2014

(Including any contract amendments and change orders on the 03/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
<b>TOTAL</b>	<b>\$ 6,146,450.00</b>	<b>\$ 402,801.00</b>	<b>\$ -</b>	<b>\$ 296,344.00</b>	<b>\$ -</b>	<b>\$ 6,845,595.00</b>	<b>4.82%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**M S ANNEX**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/2014 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
<b>TOTAL</b>	<b>\$ 2,270,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 189,545.00</b>	<b>\$ -</b>	<b>\$ 2,460,045.00</b>	<b>8.35%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**MPOE-DATA**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
<b>TOTAL</b>	<b>\$ 527,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,234.00</b>	<b>\$ -</b>	<b>\$ 564,934.00</b>	<b>7.06%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**LIBRARY DEMOLITION**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
<b>TOTAL</b>	<b>\$ 574,576.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 574,576.50</b>	<b>0.00%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**SOLAR FARM**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
<b>TOTAL</b>	<b>\$ 2,700,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,678.76</b>	<b>\$ -</b>	<b>\$ 2,762,678.76</b>	<b>2.32%</b>

**NO NEW CHANGE ORDERS**

\*\*\*NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**OE 2**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 2 Demo Pkg.</u>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<u>Building Pkg.</u>							
Sinanian Development, Inc.	\$ 15,880,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,880,000.00	0.00%
<b>TOTAL</b>	<b>\$ 16,534,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,571.02</b>	<b>\$ -</b>	<b>\$ 16,556,571.02</b>	<b>0.14%</b>

**NO NEW CHANGE ORDERS**



Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**OE 1**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 1 Roof Pkg.</i>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
<b>TOTAL</b>	<b>\$ 278,450.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (26,099.38)</b>	<b>\$ -</b>	<b>\$ 252,350.62</b>	<b>-9.37%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PE BUILDING**  
 (Including any contract amendments and change orders on the 3/13/16  
 agenda)

March 13, 2014

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minako Construction	\$ 4,511,070.00	\$ -	\$ -	\$ -	\$ -	\$ 4,511,070.00	0.00%
<b>TOTAL</b>	<b>\$ 4,511,070.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,511,070.00</b>	<b>0.00%</b>

NO NEW CHANGE ORDERS

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**Science Building**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
<i>Building</i>							
Earl Corporation	\$ 18,664,131.00	\$ -	\$ -	\$ -	\$ -	\$ 18,664,131.00	0.00%
<b>TOTAL</b>	<b>\$ 18,729,831.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 492.89</b>	<b>\$ -</b>	<b>\$ 18,730,323.89</b>	<b>0.00%</b>

**NO NEW CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**New Crafton Center**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUIT A</i>							
Dalke & Sons Construction	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
<b>TOTAL</b>	<b>\$ 141,480.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,502.49</b>	<b>\$ -</b>	<b>\$ 144,982.49</b>	<b>2.48%</b>

**NO NEW CHANGE ORDERS**

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,820,565.00	\$ 83,941.49	\$ -	\$ 57,815.00	\$ -	\$ 11,962,321.49	0.49%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 625,485.00	\$ -	\$ -	\$ (47,212.00)	\$ -	\$ 578,273.00	3.17%
Business Building Remodel	\$ 9,886,651.95	\$ 12,209.00	\$ -	\$ 850,839.00	\$ -	\$ 10,749,699.95	8.60%
Site Signage	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ 44,839.58	\$ -	\$ 2,702,135.58	1.69%
Auditorium	\$ 6,800,000.00	\$ -	\$ -	\$ 114,825.00	\$ 124,571.00	\$ 7,039,396.00	3.52%
	<b>\$ 32,080,664.95</b>	<b>\$ 130,483.49</b>	<b>\$ -</b>	<b>\$ 1,021,106.58</b>	<b>\$ 124,571.00</b>	<b>\$ 33,356,826.02</b>	<b>3.56%</b>

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**  
**CENTRAL PLANT**

March 13, 2014

(Including any contract amendments and change orders on the 3/13/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ (85,500.00)	\$ -	\$ 482,280.00	-15.06%
Braughton - ADA Access	\$ 26,485.00	\$ -	\$ -	\$ (5,568.00)	\$ -	\$ 20,917.00	-21.02%
<b>TOTAL</b>	<b>\$ 11,820,565.00</b>	<b>\$ 83,941.49</b>	<b>\$ -</b>	<b>\$ 57,815.00</b>	<b>\$ -</b>	<b>\$ 11,962,321.49</b>	<b>0.49%</b>













## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Bruce Baron, Chancellor  
**REVIEWED BY:** Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
**PREPARED BY:** Steven J. Sutorus, Business Manager  
**DATE:** March 13, 2014  
**SUBJECT:** Purchase Order Report

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

### **ANALYSIS**

Purchase Orders between the ranges of 142964 – 143396 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

### **BOARD IMPERATIVE**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

This is an information item. There are no financial implications.

**Purchase Order Board Report  
March 13th, 2014**

<b>PO No.</b>	<b>Vendor Name</b>	<b>Purchase Order Description</b>	<b>Amount</b>
143077	REVOLVING CASH	Athletic Entry Fee	\$ 1,780.00
142971	CCCAOE	Conference	\$ 395.00
142974	CCCAOE	Conference	\$ 395.00
142975	TRUSSELL, DEANNA	Conference	\$ 885.17
142972	AHSIE	Conference	\$ 225.00
142973	SAN BERNARDINO AREA CHAMBER	Conference	\$ 110.00
142969	GALLUP ORGANIZATION	Conference	\$ 2,900.00
142970	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 686.49
142976	ZEROVNIK, GREG	Conference	\$ 38.67
143019	STRONG, MICHAEL	Conference	\$ 2,645.28
143009	TORRES, JOSE	Conference	\$ 3,236.00
143018	A2MEND	Conference	\$ 475.00
143021	CRAIL, MEGAN	Conference	\$ 93.44
143035	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 375.00
143040	ROGERS, TANYA	Conference	\$ 352.05
143048	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 50.00
143038	NOEL ACADEMY FOR STENGTHS-BASE	Conference	\$ 1,100.00
143039	HOFFMAN. DR JAY	Conference	\$ 1,000.00
143041	ROWLEY, KATHLEEN	Conference	\$ 74.89
143042	PARRA JR , GUILLERMO	Conference	\$ 59.71
143043	KATES, JOHNNY	Conference	\$ 64.49
143044	MORRISON, TRACY	Conference	\$ 59.41
143045	SMITH, JAMES E.	Conference	\$ 69.42
143046	HUA, HENRY	Conference	\$ 69.04
143047	WELLS, CAROL	Conference	\$ 69.04
143049	KINDE, HARAGWEN A	Conference	\$ 989.69
143050	KINDE, HARAGWEN A	Conference	\$ 50.00
143051	HUSTON, CELIA	Conference	\$ 103.76
143116	BARTA, CHRISTOPHER	Conference	\$ 60.00
143117	VARIYAM, BIJU	Conference	\$ 60.00
143076	MANIAOL, ALBERT	Conference	\$ 1,340.70
143052	SBVC FOOD SERVICES	Conference	\$ 1,519.53
143085	STARK, SCOTT	Conference	\$ 43.00
143086	SAN BERNARDINO AREA CHAMBER OF	Conference	\$ 165.00
143088	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 1,400.00
143090	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 220.00
143091	GLAZATOV, TRELISA	Conference	\$ 200.00
143093	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 350.00
143087	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 1,400.00
143089	CALIFORNIA COMMUNITY COLLEGES	Conference	\$ 350.00
143092	PARADA, OSMAN	Conference	\$ 865.00

**Purchase Order Board Report  
March 13th, 2014**

143094 US BANK CORPORATE PMT SYSTEMS	Conference	\$	300.00
143095 SIMS, JEREMY	Conference	\$	350.00
143096 CENIC	Conference	\$	300.00
143097 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,170.00
143098 SIMS, JEREMY	Conference	\$	200.00
143099 UNIVERSITY OF REDLANDS	Conference	\$	295.00
143100 RIGGS, MICHELLE A	Conference	\$	50.00
143101 TIME FOR CHANGE FOUNDATION	Conference	\$	150.00
143217 CRAIL, MEGAN	Conference	\$	525.14
143216 MARSHALL, CHERYL A	Conference	\$	295.00
143276 WORD, DANIEL	Conference	\$	415.04
143147 ZEROVNIK, GREG	Conference	\$	41.64
143298 MCCAMBLY, JESSICA	Conference	\$	432.00
143231 COTA, MARCO	Conference	\$	159.71
143232 WILLIAMS, CLYDE	Conference	\$	174.58
143233 BOND, LAUREN	Conference	\$	12.12
143215 ZINN, WENDY	Conference	\$	1,489.69
143299 CHAMPIONS FOR CHANGE	Conference	\$	850.00
143234 PLASENCIA, JOSE	Conference	\$	55.15
143300 CALIFORNIA COMMUNITY COLLEGES	Conference	\$	575.00
143213 SINGH, MANIKA	Conference	\$	32.04
143214 VASQUEZ, VIOLETA	Conference	\$	32.04
143363 STILLS, KENNETH	Conference	\$	371.52
143364 TAMAYO, CHRIS	Conference	\$	142.78
143235 CARLOS, JOHN PAUL	Conference	\$	67.80
143212 CHAVIRA, REJOICE C	Conference	\$	682.00
143301 PRI MANAGEMENT GROUP	Conference	\$	375.00
143211 WESTOP	Conference	\$	250.00
143118 SHABAZZ, RICKY	Conference	\$	400.00
143236 GABRIEL-MILLETTE, CHRISTIE	Conference	\$	151.00
143148 SKILLPATH SEMINARS	Conference	\$	350.00
143149 ROWLEY, KATHLEEN	Conference	\$	50.00
143071 BRAGGINS, ALAN	Conference	\$	991.80
143210 CCCAOE	Conference	\$	395.00
143075 LEVESQUE, ROBERT	Conference	\$	891.00
143208 CRAIL, MEGAN	Conference	\$	550.37
143209 ZINN, WENDY	Conference	\$	798.20
143302 CCCSSAA	Conference	\$	375.00
143072 CCCAOE	Conference	\$	395.00
143207 CCCAOE	Conference	\$	395.00
143119 US BANK CORPORATE PMT SYSTEMS	Conference	\$	450.00
143120 SHABAZZ, RICKY	Conference	\$	185.00
143303 BOGH, DEBRA	Conference	\$	388.00
143304 BAHNER, DANIEL	Conference	\$	388.00
143305 CHILDERS, KAREN	Conference	\$	388.00
143306 GUADIANA, LORENA	Conference	\$	388.00
143307 MORENO, MARIANA	Conference	\$	388.00

**Purchase Order Board Report  
March 13th, 2014**

143308 ZUNIGA, RUBY	Conference	\$	388.00
143223 ALLIANCE OF HSI EDUCATORS	Conference	\$	1,200.00
143309 CITY OF GARDENA	Conference	\$	65.00
143237 FISHER, GLORIA	Conference	\$	89.02
143206 CHAVIRA, REJOICE C	Conference	\$	731.00
143310 MUSKAVITCH, JOHN	Conference	\$	395.00
143365 UC SAN DIEGO	Conference	\$	750.00
143205 CCCEOPSA	Conference	\$	125.00
143238 US BANK CORPORATE PMT SYSTEMS	Conference	\$	500.00
143204 GROSS, DAWN	Conference	\$	1,670.00
143366 RODRIGUEZ, MARIA DEL CARMEN	Conference	\$	557.01
143311 LUKE, CRAIG	Conference	\$	634.19
143367 LEVESQUE, ROBERT	Conference	\$	493.38
143355 WILLIAMS, CLYDE	Conference	\$	634.19
143312 MORENO, MARIANA	Conference	\$	70.00
143353 WOOTEN, ANDRE	Conference	\$	455.19
143354 SALAZAR, FELIPE	Conference	\$	455.19
143313 WARREN-MARLATT, REBECCA	Conference	\$	395.00
143314 RP GROUP, THE	Conference	\$	600.00
143315 WURTZ, KEITH	Conference	\$	200.00
143316 GUADIANA, LORENA	Conference	\$	200.00
143317 RP GROUP, THE	Conference	\$	300.00
143368 TIME FOR CHANGE FOUNDATION	Conference	\$	600.00
143239 DULGEROFF, JAMES	Conference	\$	750.00
143203 CALWORKS ASSOC	Conference	\$	650.00
143240 BAUGHER, JEFF	Conference	\$	950.00
143318 LEHMAN, VERONICA	Conference	\$	886.40
143319 MUSKAVITCH, JOHN	Conference	\$	886.40
143320 WARREN-MARLATT, REBECCA	Conference	\$	363.70
143369 UC SAN DIEGO	Conference	\$	750.00
143370 CALIFORNIA WORKFORCE ASSOC	Conference	\$	555.00
143371 LEVESQUE, ROBERT	Conference	\$	628.29
143321 SCIAC	Conference	\$	225.00
143322 DIAL, TROY LYNN	Conference	\$	747.00
143241 GROSS, DAWN	Conference	\$	1,975.00
143242 SAN BERNARDINO SHERIFFS DEPT	Conference	\$	60.00
143372 LION TECHNOLOGY INC	Conference	\$	795.00
143033 DALE-CARTER, APRIL	Conference	\$	54.39
143034 DONNHAUSER, MARC	Conference	\$	69.04
143032 CCCAOE	Conference	\$	395.00
143061 KEENAN & ASSOCIATES	Construction Insurance	\$	16,593.00
143152 WESTERN REGIONAL HONORS	Dues & Memberships	\$	75.00
142980 YUCAIPA VALLEY CHAMBER	Dues & Memberships	\$	70.00
142981 JOINT LICENSEE GROUP	Dues & Memberships	\$	150.00
143222 GRANT PROFESSIONALS ASSOC	Dues & Memberships	\$	650.00
143247 CALCCTA	Dues & Memberships	\$	100.00
143277 PARTNERSHIP FOR PHILANTHROPIC	Dues & Memberships	\$	50.00

**Purchase Order Board Report  
March 13th, 2014**

143350 MIDDLE COLLEGE HIGH SCHOOL	Dues & Memberships	\$	100.00
143055 ECCTYC	Dues & Memberships	\$	100.00
143375 HACU MEMBERSHIP	Dues & Memberships	\$	2,688.00
142982 HARRIS BROADCAST COMMUNICATION	Equipment	\$	561.34
142984 CRUZ, ALFREDO	Equipment	\$	485.99
142983 SBVC BOOKSTORE	Equipment	\$	532.56
143031 GENUINE AUTO PARTS	Equipment	\$	3,015.27
143124 B&H PHOTO VIDEO	Equipment	\$	890.67
143125 COLOR CONSULTANTS INC	Equipment	\$	1,597.28
143197 FLINN SCIENTIFIC INC	Equipment	\$	394.76
143270 ARNEL COMPRESSOR	Equipment	\$	37,936.80
143323 DESERT BUSINESS INTERIORS	Equipment	\$	64,028.34
143324 AIRGAS USA LLC	Equipment	\$	1,708.95
143023 WILBUR'S POWER EQUIPMENT	Equipment	\$	6,210.00
143024 US BANK CORPORATE PMT SYSTEMS	Equipment	\$	5,000.00
142988 COMMERCIAL LANDSCAPE SUPPLY	Instructional Supplies	\$	207.12
142989 EAGLE ONE PRODUCTS	Instructional Supplies	\$	500.52
142985 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	546.39
142986 SIGMA-ALDRICH INC	Instructional Supplies	\$	156.60
142987 DASH MEDICAL GLOVES INC	Instructional Supplies	\$	110.30
143008 AMAZON.COM	Instructional Supplies	\$	105.30
143013 GRAINGER INC, W W	Instructional Supplies	\$	220.07
143014 FLINN SCIENTIFIC INC	Instructional Supplies	\$	350.63
143015 WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$	425.39
143016 BIO-RAD LABORATORIES	Instructional Supplies	\$	582.30
143017 POCKET NURSE	Instructional Supplies	\$	285.91
143030 POCKET NURSE	Instructional Supplies	\$	1,743.54
143056 HOLABIRD SPORTS	Instructional Supplies	\$	264.72
143057 BIO-RAD LABORATORIES	Instructional Supplies	\$	180.32
143078 STAPLES	Instructional Supplies	\$	108.15
143083 STAPLES	Instructional Supplies	\$	434.98
143104 STAPLES	Instructional Supplies	\$	160.93
143102 VERNIER SOFTWARE	Instructional Supplies	\$	266.96
143103 SIGMA-ALDRICH INC	Instructional Supplies	\$	301.40
143126 R&B WHOLESALE DISTRIBUTORS INC	Instructional Supplies	\$	1,083.50
143127 FISHER SCIENTIFIC	Instructional Supplies	\$	1,810.01
143128 CYNMAR CORPORATION	Instructional Supplies	\$	1,231.43
143191 TRI-ANIM HEALTH SERVICES	Instructional Supplies	\$	1,021.02
143193 SAVE OUR SKIN INC	Instructional Supplies	\$	164.20
143192 GRAINGER INC, W W	Instructional Supplies	\$	122.98
143194 AMAZON.COM	Instructional Supplies	\$	22.09
143195 PREMIER SCHOOL SPECIALTIY	Instructional Supplies	\$	3,239.93
143196 GRAINGER INC, W W	Instructional Supplies	\$	175.11
143251 CHC BOOKSTORE	Instructional Supplies	\$	100.00
143248 CBC LLC	Instructional Supplies	\$	302.60
143249 HARDY DIAGNOSTICS	Instructional Supplies	\$	161.07
143250 HEALTH CARE LOGISTICS	Instructional Supplies	\$	173.06



**Purchase Order Board Report  
March 13th, 2014**

143278 FISHER SCIENTIFIC	Instructional Supplies	\$	542.60
143279 SPORTS IMPORTS	Instructional Supplies	\$	288.99
143280 STAPLES	Instructional Supplies	\$	427.89
143377 AMAZON.COM	Instructional Supplies	\$	64.50
143376 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	931.30
143281 GOPHER PERFORMANCE	Instructional Supplies	\$	70.49
143007 AMAZON.COM	Instructional Supplies	\$	38.75
143252 FLINN SCIENTIFIC INC	Instructional Supplies	\$	1,059.55
143253 POCKET NURSE	Instructional Supplies	\$	310.50
143020 COMPUTERLAND OF SILICON VALLEY	IT Equipment	\$	2,810.00
143295 DELL COMPUTER COMPANY	IT Equipment	\$	18,025.28
143296 DELL COMPUTER COMPANY	IT Equipment	\$	2,677.08
143292 DELL COMPUTER COMPANY	IT Equipment	\$	11,347.32
143293 DELL COMPUTER COMPANY	IT Equipment	\$	9,326.22
143294 DELL COMPUTER COMPANY	IT Equipment	\$	16,804.28
143218 FARONICS TECHNOLOGIES INC	IT Equipment	\$	4,499.26
143297 DELL COMPUTER COMPANY	IT Equipment	\$	1,875.50
143058 LEMESH, CHARLES F.	IT Equipment	\$	30,453.18
143059 REFURB	IT Equipment	\$	575.35
143073 DELL COMPUTER COMPANY	IT Equipment	\$	27,405.31
143129 SYMMETRY DATA INC	IT Equipment	\$	1,576.00
143144 SMARTDRAW SOFTWARE LLC	IT Equipment	\$	1,418.80
143153 DELL COMPUTER COMPANY	IT Equipment	\$	39,221.19
143254 DELL COMPUTER COMPANY	IT Equipment	\$	648.44
143282 DELL COMPUTER COMPANY	IT Equipment	\$	4,125.22
143283 DELL COMPUTER COMPANY	IT Equipment	\$	11,755.35
143284 SEHI COMPUTER PRODUCTS INC	IT Equipment	\$	8,181.62
143348 BOMGAR CORPORATION	IT Equipment	\$	17,522.48
143378 SYMMETRY DATA INC	IT Equipment	\$	1,932.66
143349 VERIZON WIRELESS	IT Equipment	\$	484.49
143379 STAPLES	IT Equipment	\$	699.42
142992 SAWCX II	Liability Insurance	\$	6,687.00
143346 SWACC	Liability Insurance	\$	4,070.00
143010 GAMBOA, BENJAMIN	Mileage Reimbursement	\$	116.96
143011 GUADIANA, LORENA	Mileage Reimbursement	\$	450.00
143255 WHITEHEAD, LAURA	Mileage Reimbursement	\$	37.52
143383 CRAIL, MEGAN	Mileage Reimbursement	\$	300.00
143337 GROSS, DAWN	Mileage Reimbursement	\$	1,000.00
143062 PRESS-ENTERPRISE, THE	Non-Instructional Supplies	\$	82.92
143382 CHATFIELD-CLARKE CO INC	Non-Instructional Supplies	\$	57.89
143155 STAPLES	Non-Instructional Supplies	\$	70.61
143156 STAPLES	Non-Instructional Supplies	\$	229.53
143154 STAPLES	Non-Instructional Supplies	\$	71.60
143188 AMAZON.COM	Non-Instructional Supplies	\$	34.89
143256 PACIFIC STAINLESS	Non-Instructional Supplies	\$	731.05
143285 STAPLES	Non-Instructional Supplies	\$	145.83
143344 A&R INDUSTRIES	Non-Instructional Supplies	\$	210.60

**Purchase Order Board Report**  
**March 13th, 2014**

143130 STAPLES	Non-Instructional Supplies	\$	1,056.94
143286 STAPLES	Non-Instructional Supplies	\$	84.42
143384 STAPLES	Non-Instructional Supplies	\$	764.20
143257 PROFESSIONAL ID CARDS INC	Non-Instructional Supplies	\$	69.95
143106 STAPLES	Non-Instructional Supplies	\$	291.14
143287 HOME DEPOT, THE	Non-Instructional Supplies	\$	313.09
142964 STAPLES	Non-Instructional Supplies	\$	369.29
142965 STAPLES	Non-Instructional Supplies	\$	262.21
142995 KELLY PAPER COMPANY	Non-Instructional Supplies	\$	2,050.92
142993 KNORR POOL SYSTEMS INC	Non-Instructional Supplies	\$	78.70
142994 STAPLES	Non-Instructional Supplies	\$	186.74
143006 UNISOURCE PAPER	Non-Instructional Supplies	\$	3,068.93
143028 STAPLES	Non-Instructional Supplies	\$	172.80
143029 STAPLES	Non-Instructional Supplies	\$	73.28
143063 STAPLES	Non-Instructional Supplies	\$	137.01
143064 STAPLES	Non-Instructional Supplies	\$	94.25
143079 STAPLES	Non-Instructional Supplies	\$	179.12
143069 AMAZON.COM	Non-Instructional Supplies	\$	117.72
143080 STAPLES	Non-Instructional Supplies	\$	361.52
143109 SPICERS PAPER INC	Non-Instructional Supplies	\$	1,002.33
143108 STAPLES	Non-Instructional Supplies	\$	180.48
143110 STAPLES	Non-Instructional Supplies	\$	54.25
143107 STAPLES	Non-Instructional Supplies	\$	387.26
143133 SBCCD PRINTING SERVICES	Non-Instructional Supplies	\$	165.00
143131 STAPLES	Non-Instructional Supplies	\$	252.08
143132 SBVC BOOKSTORE	Non-Instructional Supplies	\$	50.00
143134 STAPLES	Non-Instructional Supplies	\$	178.70
143145 MOORE MEDICAL CORPORATION	Non-Instructional Supplies	\$	110.69
143159 SPICERS PAPER INC	Non-Instructional Supplies	\$	534.60
143160 UNISOURCE PAPER	Non-Instructional Supplies	\$	5,082.48
143157 STAPLES	Non-Instructional Supplies	\$	1,209.76
143158 AWARDS & SPECIALTIES	Non-Instructional Supplies	\$	110.16
143185 GUNDERSEN, CYNDI	Non-Instructional Supplies	\$	4.27
143186 STAPLES	Non-Instructional Supplies	\$	214.79
143184 STAPLES	Non-Instructional Supplies	\$	347.96
143187 APPLE COMPUTER INC	Non-Instructional Supplies	\$	105.84
143221 STAPLES	Non-Instructional Supplies	\$	109.36
143258 RED STAR FIRE PROTECTION	Non-Instructional Supplies	\$	135.93
143268 CHC BOOKSTORE	Non-Instructional Supplies	\$	150.00
143267 WOMEN ON GUARD	Non-Instructional Supplies	\$	107.89
143288 STAPLES	Non-Instructional Supplies	\$	247.10
143332 BARBIZON LIGHT	Non-Instructional Supplies	\$	803.15
143325 STAPLES	Non-Instructional Supplies	\$	117.06
143326 STAPLES	Non-Instructional Supplies	\$	338.24
143327 STAPLES	Non-Instructional Supplies	\$	150.32
143340 STAPLES	Non-Instructional Supplies	\$	161.57
143341 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	25.89

**Purchase Order Board Report  
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143385 STAPLES	Non-Instructional Supplies	\$	495.44
143342 SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	\$	114.58
143343 STAPLES	Non-Instructional Supplies	\$	262.58
143386 INMARK	Non-Instructional Supplies	\$	52.53
143387 STAPLES	Non-Instructional Supplies	\$	168.53
143027 STAPLES	Non-Instructional Supplies	\$	2,575.21
143111 STAPLES	Non-Instructional Supplies	\$	104.94
143135 STAPLES	Non-Instructional Supplies	\$	56.16
143225 STATE WATER RESOURCES	Operational Expenses & Fees	\$	664.00
143082 WATER DEPARTMENT	Operational Expenses & Fees	\$	500.00
142997 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	770.32
142999 CITY OF CAMARILLO	Operational Expenses & Fees	\$	231.07
142996 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	1,003.60
142998 NATIONAL EDUCATIONAL	Operational Expenses & Fees	\$	675.00
143005 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	\$	250.00
143022 STATE OF CALIFORNIA	Operational Expenses & Fees	\$	150.00
143065 ACCREDITING COMMISSION FOR	Operational Expenses & Fees	\$	750.00
143081 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	\$	10,000.00
143070 BOARD OF REGISTERED NURSING	Operational Expenses & Fees	\$	200.00
143137 CRUZ, ALFREDO	Operational Expenses & Fees	\$	400.00
143136 NELSON, WILLENE D	Operational Expenses & Fees	\$	116.28
143162 ASCAP	Operational Expenses & Fees	\$	1,722.01
143163 ACCREDITING COMMISSION FOR	Operational Expenses & Fees	\$	750.00
143161 ASCAP	Operational Expenses & Fees	\$	3,122.55
143164 SESAC INC	Operational Expenses & Fees	\$	590.94
143182 SANKER, EDDIE	Operational Expenses & Fees	\$	144.15
143183 EL TORITO REAL MEX RESTAURANTS	Operational Expenses & Fees	\$	1,010.10
143260 NORTHEASTERN PA EDUCATION	Operational Expenses & Fees	\$	300.00
143261 FOREST INCENTIVES LTD	Operational Expenses & Fees	\$	30,000.00
143265 FOX OCCUPATIONAL MEDICAL CTR	Operational Expenses & Fees	\$	160.00
143266 ARIEFJANTI, MARIE	Operational Expenses & Fees	\$	24.00
143289 HONORS TRANSFER COUNCIL OF CA	Operational Expenses & Fees	\$	920.00
143290 POMONA COLLEGE	Operational Expenses & Fees	\$	300.00
143328 EMBASSY SUITES	Operational Expenses & Fees	\$	2,363.34
143329 HASH HOUSE A GO GO	Operational Expenses & Fees	\$	660.00
143394 SOUTH COAST AQMD	Operational Expenses & Fees	\$	475.55
143392 AMERICAN PUBLIC TELEVISION	Operational Expenses & Fees	\$	720.00
143393 IPTV FOUNDATION	Operational Expenses & Fees	\$	300.00
143338 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	423.73
143339 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	645.97
143388 CITY OF SAN BERNARDINO	Operational Expenses & Fees	\$	212.03
143389 MILANO'S ITALIAN RESTAURANT	Operational Expenses & Fees	\$	692.20
143390 APPLEBEES	Operational Expenses & Fees	\$	437.10
143391 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	204.53
143181 BMI GENERAL LICENSING	Operational Expenses & Fees	\$	1,156.40
143331 KNOWLAND INC	Operational Expenses & Fees	\$	20,160.00
142966 DIVISION OF STATE ARCHITECT	Operational Expenses & Fees	\$	1,980.00

**Purchase Order Board Report  
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143333 FRANK'S FENCE & SUPPLY CO INC	Operational Expenses & Fees	\$	11,950.00
143112 SYNERGISTIC MAILING SERVICES	Postage & Freight	\$	370.00
143330 US POSTAL SERVICE	Postage & Freight	\$	7,000.00
143165 SBCCD PRINTING SERVICES	Printing	\$	298.26
143167 SBCCD PRINTING SERVICES	Printing	\$	389.68
143001 AMAZON.COM	Reference Books	\$	21.55
143074 FLINN SCIENTIFIC INC	Reference Books	\$	809.64
143178 GALLUP ORGANIZATION	Reference Books	\$	449.98
143180 AMAZON.COM	Reference Books	\$	158.26
143177 AMAZON.COM	Reference Books	\$	28.65
143179 AMAZON.COM	Reference Books	\$	132.10
143230 SYSCO RIVERSIDE INC	Refreshments	\$	59.18
143002 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	175.00
143066 SBVC FOOD SERVICES	Refreshments	\$	659.74
143067 SBVC FOOD SERVICES	Refreshments	\$	772.51
143138 CHC FOOD SERVICES	Refreshments	\$	146.00
143139 SBVC FOOD SERVICES	Refreshments	\$	334.77
143166 SBVC FOOD SERVICES	Refreshments	\$	250.00
143262 NICHOLS, BARBARA	Refreshments	\$	22.31
143336 CHATTERJEE, ACHALA	Refreshments	\$	139.33
143220 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	13.99
143264 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	35.95
143334 SBVC FOOD SERVICES	Refreshments	\$	150.00
143335 SBVC FOOD SERVICES	Refreshments	\$	150.00
143004 SPINITAR PRESENTATION PROD INC	Repairs & Maintenance	\$	445.00
143025 SUTORUS, STEVE	Repairs & Maintenance	\$	100.00
143068 CARMEN'S CUSTOM DRAPERY	Repairs & Maintenance	\$	3,632.72
143084 1 STOP IPHONE	Repairs & Maintenance	\$	100.00
143114 COMPLETE FLOORS	Repairs & Maintenance	\$	1,275.53
143140 CARMEN'S CUSTOM DRAPERY	Repairs & Maintenance	\$	2,500.00
143175 MIKE'S CUSTOM FLOORING INC	Repairs & Maintenance	\$	3,000.00
143272 PERRY'S COMPLETE FLOORS	Repairs & Maintenance	\$	758.40
143273 PERRY'S COMPLETE FLOORS	Repairs & Maintenance	\$	678.57
143141 FRANK'S FENCE & SUPPLY CO INC	Repairs & Maintenance	\$	5,690.00
143000 JENSEN, JULIE	Student Financial Aid	\$	2,000.00
143143 ALL START ACADEMY	Student Financial Aid	\$	4,000.00
143395 WEEKDAY NURSERY SCHOOL	Student Financial Aid	\$	2,200.00
143396 ROSIE'S PRESCHOOL INC	Student Financial Aid	\$	5,131.00
143168 ACOSTA, CANDICE	Student Financial Aid	\$	180.00
143169 BURNETT, SYDNEY	Student Financial Aid	\$	165.00
143170 DUNCAN, HANNAN	Student Financial Aid	\$	180.00
143171 HARRIS-LESH, JENNIFER	Student Financial Aid	\$	180.00
143172 OSORIO, JESSICA	Student Financial Aid	\$	290.00
143173 SILVA, ILSE	Student Financial Aid	\$	165.00
143174 SKEENS, KELSEA	Student Financial Aid	\$	315.00
143263 HSIEH, SHEN-YUN	Student Financial Aid	\$	165.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: March 13, 2014  
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the attached CCFS-311Q form.

ANALYSIS

This report reflects the District's ability to operate within its fiscal means, with the use of short-term borrowing to meet its cash flow needs. Questions may be addressed to the Fiscal Services Office.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2013-2014**

**District: (980) SAN BERNARDINO**

**Quarter Ended: (Q2) Dec 31, 2013**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	76,540,217	71,022,682	70,079,097	74,666,678
A.2	Other Financing Sources (Object 8900)	32,290	191,325	14,230	23,327
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>76,572,507</b>	<b>71,214,007</b>	<b>70,093,327</b>	<b>74,690,005</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	66,026,349	66,221,819	65,124,168	72,107,386
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,571,100	9,217,552	2,609,269	2,051,814
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>69,597,449</b>	<b>75,439,371</b>	<b>67,733,437</b>	<b>74,159,200</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>6,975,058</b>	<b>-4,225,364</b>	<b>2,359,890</b>	<b>530,805</b>
D.	<b>Fund Balance, Beginning</b>	<b>18,705,141</b>	<b>25,680,199</b>	<b>21,702,835</b>	<b>24,062,725</b>
D.1	Prior Year Adjustments + (-)	0	248,000	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>18,705,141</b>	<b>25,928,199</b>	<b>21,702,835</b>	<b>24,062,725</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>25,680,199</b>	<b>21,702,835</b>	<b>24,062,725</b>	<b>24,593,530</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	36.9%	28.8%	35.5%	33.2%

**II. Annualized Attendance FTES:**

G.1	<b>Annualized FTES (excluding apprentice and non-resident)</b>	15,838	15,838	13,241	13,241
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2010-11	2011-12	2012-13	2013-2014
H.1	Cash, excluding borrowed funds		33,548,972	20,734,897	27,534,354
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>25,588,194</b>	<b>33,548,972</b>	<b>20,734,897</b>	<b>27,534,354</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	74,563,750	74,666,678	37,416,993	50.1%
I.2	Other Financing Sources (Object 8900)	23,327	23,327	15,821	67.8%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>74,587,077</b>	<b>74,690,005</b>	<b>37,432,814</b>	<b>50.1%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	71,205,271	72,107,386	30,401,393	42.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,050,000	2,051,814	1,583,333	77.2%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>73,255,271</b>	<b>74,159,200</b>	<b>31,984,726</b>	<b>43.1%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>1,331,806</b>	<b>530,805</b>	<b>5,448,088</b>	
L.	Adjusted Fund Balance, Beginning	24,062,725	24,062,725	24,062,725	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>25,394,531</b>	<b>24,593,530</b>	<b>29,510,813</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	34.7%	33.2%		

**V. Has the district settled any employee contracts during this quarter?**

**NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify)	Management	Academic	Classified
		Permanent      Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

**NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?

**NO**

Next year?

**NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)